



**VILLAGE OF ESSEX JUNCTION  
TRUSTEES  
REGULAR MEETING AGENDA**

2 Lincoln Street  
Essex Junction, VT 05452  
**Tuesday, August 27, 2019**  
**6:30 PM**

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1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
  - a. Comments from public on items not on agenda
5. **BUSINESS ITEMS**
  - a. Approve final tax stabilization for 15 Park Street
  - b. \*Consider Motion for Continuance of Damages Hearing during Appeal of Finding of Necessity regarding the warned public hearing to consider damages relative to Railroad Street scheduled for August 29, 2019 at 6:00 PM
6. **CONSENT ITEMS**
  - a. Approve minutes: August 13, 2019
  - b. Approve Warrant #17159—08/12/19; #17161—08/23/19
7. **READING FILE**
  - a. Board Member Comments
  - b. Upcoming meeting schedule
8. **DELIBERATIVE SESSION**
  - a. \*A deliberative session is anticipated to discuss a legal matter
9. **ADJOURN**

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Certification: 08/23/2019  
Date Posted

  
Initials

MINUTES ARE SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BOARD OF TRUSTEES. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES OF MEETING  
August 27, 2019**

**TRUSTEES PRESENT:** Andrew Brown, Chair; George Tyler, Raj Chawla, Amber Thibeault, Dan Kerin.  
**ADMINISTRATION:** Evan Teich, Unified Manager; Sarah Macy, Finance Director/Assistant Manager; James Jutras, Water Quality Superintendent.  
**OTHERS PRESENT:** Diane Clemens, Claudine Safar, Kristen Shamis, Margaret Smith, Ken Signorello.

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Andrew Brown called the meeting to order at 6:33 PM and led the assemblage in the Pledge of Allegiance. Members of the public who wished to give testimony were sworn in.

**2. AGENDA ADDITIONS OR CHANGES**

Remove from Agenda:

- Business Item 5a: Approve final tax stabilization for 15 Park Street

**3. APPROVE AGENDA**

**MOTION by George Tyler, SECOND by Dan Kerin, to approve the agenda as amended. Voting: unanimous (5-0); motion carries.**

**4. PUBLIC TO BE HEARD**

Diane Clemens noted that the Public Works Department had done work to spray-paint arrows and other markers on streets throughout the Village but did not spray-paint rightmost guidelines nor lines for bicycle lanes. She expressed concern that lines for these lanes are difficult to see both during the day and at night. Staff noted that they will look into the matter.

**5. BUSINESS ITEMS**

**a. Approve final tax stabilization for 15 Park Street**

This item will be postponed until a future meeting.

**b. Consider Motion for Continuance of Damages Hearing during Appeal of Finding of Necessity regarding the warned public hearing to consider damages relative to Railroad Street scheduled for August 29, 2019 at 6:00 PM.**

This item was considered as item 8a.

**6. CONSENT ITEMS**

**GEORGE TYLER made a motion, and RAJ CHAWLA seconded, that the Board of Trustees approve the Consent Items, as amended:**

**a. Approve minutes: August 13, 2019**

- **Mr. Chawla suggested the following amendment:**
  1. On page 2, replace "FIMA" with "FEMA".

**b. Approve Warrant #17159—08/12/19; #17161—08/23/19**

**VOTING: unanimous (5-0); motion carried.**

**7. READING FILE**

**a. Board Member Comments**

- Mr. Tyler noted that the Village Planning Commission has two vacant positions, and the Village Charter is silent about how members are sought out for appointment. He would like to recommend that staff compile a list of residents on volunteer committees in the Village and outreach to gauge their interest in becoming a member of the Planning Commission. Staff will compile this.
- Mr. Brown requested a schedule of when pavement marking in the Village will occur, and that the schedule be made public.

**b. Upcoming meeting schedule**

**8. DELIBERATIVE SESSION**

**a. \* A deliberative session may be necessary**

At 6:43 PM, Mr. Brown called a recess of the meeting, requesting that the Trustees speak to their attorney privately on a matter related to a continuance of damages hearing during an appeal of the Finding of Necessity regarding the warned public hearing to consider damages relative to Railroad Street scheduled for August 29, 2019 at 6:00 PM.

At 7:09 PM, Mr. Brown called the meeting back to order, and stated on behalf of the Village Board of Trustees that the Board has discovered a notice issue in the condemnation process and will need to ensure that all property owners are properly notified and are able to participate and be heard in the hearing process.

**GEORGE TYLER made a motion, and AMBER THIBEAULT seconded, that the Board of Trustees rescind the necessity order and cancel the compensation hearing warned for August 29, 2019. VOTING: unanimous (5-0); motion carried.**

**9. ADJOURN**

**The Trustees recessed the meeting at 7:11 PM to enter the joint meeting.**

Respectfully Submitted,  
Amy Coonradt