

*MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BOARD OF TRUSTEES. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.*

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL MEETING  
December 19, 2018**

**TRUSTEES PRESENT:** George Tyler (Village President), Andrew Brown, Lori Houghton, Elaine Sopchak  
**ADMINISTRATION:** Evan Teich, Unified Manager; Lauren Morrisseau, Assistant Village Manager/Finance Director; Sarah Macy, Assistant Finance Director; Greg Duggan, Deputy Town Manager.  
**OTHERS PRESENT:** Megan Allison, Chris Gaboriault, Hiawatha Elementary School 3<sup>rd</sup> Grade Class, Wendy Hysko, Rick Jones, Jim Jutras, Brad Luck, Dennis Lutz, Patrick Murray, Robin Pierce, Susan Pierce, Lou Ann Pioli, Ally Vile, Irene Wrenner.

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Village President George Tyler called the meeting to order at 8:15 AM and led the assemblage in the Pledge of Allegiance.

**2. AGENDA ADDITIONS/ CHANGES**

No changes were made to the agenda.

**3. APPROVE AGENDA**

With no changes to the agenda, a motion to approve was not needed.

**4. PUBLIC TO BE HEARD**

No inquiries to be heard.

**5. BUSINESS ITEMS**

**a.**

**FYE20 Budget Work Session**

Mr. Teich and Ms. Morrisseau presented the proposed budget to the Trustees, followed by a series of meetings with department heads. The budget will be presented to the Trustees for final review on January 8, 2019 and move to public hearing on January 22, 2019.

**6. CONSENT ITEMS**

No consent items were addressed.

**8. READING FILE**

**a. Board Member Comments**

There were no board member comments.

**b. Memo from Darren Schibler re: Emerald Ash Borer Response**

**c. Upcoming Meeting Schedule**

**9. EXECUTIVE SESSION**

There was no executive session.

**10. ADJOURN**

**MOTION by Andrew Brown, SECOND by Lori Houghton, to adjourn the meeting. The motion passed 4-0.**

The meeting adjourned at 4 p.m.

Respectfully Submitted,  
Greg Duggan