



**BOARD OF TRUSTEES  
SPECIAL MEETING AGENDA  
Saturday, December 2, 2017  
2 Lincoln Street  
Essex Junction, VT 05452  
8:30 A.M.**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [8:30 AM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD/PUBLIC HEARINGS**
  - a. Comments from Public on Items Not on Agenda
5. **JOINT MEETING WITH ESSEX SELECTBOARD** [8:35 AM]
  - a. \*Interviews for Municipal Manager
6. **EXECUTIVE SESSION**
  - a. \*An executive session is anticipated for the employment and evaluation of a public officer
7. **ADJOURN**

*Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager's office at 878-6944.*

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL MEETING  
December 2, 2017**

**BOARD OF TRUSTEES:** George Tyler, President; Elaine Sopchak, Vice President; Andrew Brown, Lori Houghton, Daniel Kerin.  
**ESSEX SELECTBOARD:** Max Levy, Chair; Michael Plageman, Vice Chair; Susan Cook, Clerk; Andy Watts, Irene Wrenner.  
**OTHERS PRESENT:** Don Jutton, Municipal Resources, Inc.  
Three candidates for the Municipal Manager position

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Village President George Tyler called the meeting to order at 8:30 a.m. and led those present in reciting the "Pledge of Allegiance."

**2. JOINT MEETING WITH THE ESSEX SELECTBOARD**

a. Interviews for Municipal Manager.

**3. EXECUTIVE SESSION**

**Motion to go into Executive Session for the purpose of interviewing candidates for the position of Municipal Manager and to invite Don Jutton of MRI and candidates to the meeting. VOTING: unanimous (5-0); motion carried.**

Executive Session convened at 8:45 a.m.

**Motion to adjourn Executive Session and reconvene the special meeting. VOTING: unanimous (5-0); motion carried.**

Executive Session was adjourned and the special meeting reconvened at 1:39 p.m.

**Motion to allow the chairs to work with MRI to negotiate an agreement in principle with the chosen candidate for the position of unified Municipal Manager. VOTING: unanimous (5-0); motion carried.**

**4. ADJOURNMENT**

**Motion to adjourn the special meeting made at 1:40 p.m. VOTING: unanimous (5-0); motion carried.**

Respectfully submitted,

George Tyler, Village President