



TRUSTEES MEETING
TUESDAY, MAY 10, 2016 AT 4:00 PM
LINCOLN HALL MEETING ROOM
2 LINCOLN STREET, ESSEX JUNCTION, VT 05452

1. **CALL TO ORDER** [4:00 PM]

2. **WORK SESSION**
 - a. Discuss Trustee Goals and Issues

3. **CONSENT AGENDA**
 - a. Expense Warrant #16041 dated 4/28/16 in the amount of \$264,101.24

4. **ADJOURN**

Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager's office at 878-6944.

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
MAY 10, 2016**

MEMBERS PRESENT: George Tyler (Village President), Elaine Sopchak (Vice President), Dan Kerin, Andrew Brown and Lori Houghton.

ADMINISTRATION: Pat Scheidel, Manager, and Susan McNamara-Hill, Village Clerk/Treasurer/Human Resources Director.

1. CALL TO ORDER

George Tyler called the meeting to order at 4:00 p.m.

2. AGENDA ADDITIONS/CHANGES

- Information regarding meetings with Senior Citizens groups
- Action being taken concerning use of public property
- Executive session for personnel evaluations

MOTION by Andrew Brown, SECOND by Lori Houghton, to approve the agenda additions. VOTING: all ayes, 0 nays, motion carried.

3. CONSENT AGENDA

MOTION by Andrew Brown, SECOND by Lori Houghton, to approve the consent agenda including expense Warrant #16041 dated 4/28/16 in the amount of \$264,101.24. VOTING: all ayes, 0 nays, motion carried.

4. WORK SESSION: DISCUSS TRUSTEE GOALS AND ISSUES

The Trustees discussed the following topics, but no action was taken.

- a. Action items from previous retreat
- b. Design Five Corners Project Report
- c. St. Albans Trip Dec. 2015
- d. Code Enforcement/Rental Registry
- e. Village Center Redevelopment
- f. Thoughtful Growth in Action Report
- g. Penny on tax rate
- h. Park Terrace
- i. Potential move of Public Works Department to Wastewater Treatment facility
- j. Evaluation of Personnel (Executive Session)

5. EXECUTIVE SESSION

Personnel

MOTION by George Tyler, SECOND by Lori Houghton, that the Trustees make a specific finding that premature public knowledge would clearly place the Village of Essex Junction at a substantial disadvantage. VOTING: 5 ayes, 0 nays, motion carried.

MOTION by George Tyler, SECOND by Lori Houghton, that the Trustees enter into executive session to discuss an employee evaluation in accordance with 1 V.S.A. Section 313 (a)(3) to include the Municipal Manager and Village Clerk/ Treasurer/Human Resources Director to attend. VOTING: unanimous (5-0); motion carried.

Executive Session was convened at 7:40 p.m.

MOTION by George Tyler, SECOND by Dan Kerin, to adjourn Executive Session on personnel matters. VOTING: unanimous (5-0); motion carried.

Executive Session adjourned at 8:45 p.m.

6. ADJOURN

MOTION by George Tyler, SECOND by Elaine Sopchak, to adjourn the work session. VOTING: unanimous (5-0); motion carried.

The work session was adjourned at 8:50 p.m.

*Respectfully submitted,
Susan MacDonna-Allen
Village Clerk*