



**TRUSTEES MEETING NOTICE & AGENDA**  
**TUESDAY, DECEMBER 9, 2014 at 8:00 AM**  
**LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [8:00 AM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
  - a. Comments from Public on Items Not on Agenda
5. **FYE 16 BUDGET WORK SESSION**
6. **CONSENT AGENDA**
  - a. Approve Warrants Check #10050387 to Check #10050475 totaling \$668,292.24.
  - b. Approve Warrants Check #10050476 to Check #10050540 totaling \$310,462.65.
  - c. Approve Addition of Aeration Blower to Wastewater Treatment Facility Capital Reserve Plan.
7. **ADJOURN**

*Meetings of the Trustees are accessible to people with disabilities. For information on access or this agenda, call the Village Manager's office at 878-6944.*

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
DECEMBER 9, 2014**

**MEMBERS PRESENT:** George Tyler (Village President), Dan Kerin (Vice President), Andrew Brown, Lori Houghton and Elaine Sopchak.  
**ADMINISTRATION:** Patrick Scheidel, Municipal Manager; Lauren Morrisseau, Assistant Manager and Finance Director.  
**GUESTS:** Rick Jones, James Jutras, Robin Pierce, Chris Gaboriault, Wendy Hysko, Dorothy Bergendahl, Linda Costello, Mary Graf, Dennis Lutz.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

George Tyler called the meeting to order at 8:00 a.m.

**II. AGENDA CHANGES**

Item for discussion:

- Resource Rearrangement Information

Remove from Consent Agenda and Add to Budget Work Session:

- Addition of \$15,000 to Wastewater Treatment Facility FYE 16 Capital Reserve Plan for aeration blower.

**III. APPROVE AGENDA**

**MOTION** by Dan Kerin, **SECOND** by Lori Houghton, to approve the agenda as amended.

**VOTING: unanimous (5-0); motion carried.**

**IV. FYE 16 BUDGET WORK SESSION**

Pat Scheidel and Lauren Morrisseau presented the proposed budget in its entirety to the Trustees, followed by a series of meetings with department heads. The budget will be presented to the Trustees for final review on January 13<sup>th</sup> and move to public hearing on January 27<sup>nd</sup>.

**MOTION** by George Tyler, **SECOND** by Andrew Brown, to approve the addition of \$15,000 to the FYE 16 Wastewater Treatment Facility Capital Plan for an aeration blower. **VOTING: unanimous (5-0); motion carried.**

**V. CONSENT AGENDA**

**MOTION** by Andrew Brown, **SECOND** by Lori Houghton, to approve the consent agenda as amended:

- a. Approve Warrants including Checks #10050387 through #10050475 for a total of \$668,292.24.
- b. Approve Warrants including Checks #10050476 through #10050540 for a total of \$310,462.65.

**VOTING: unanimous (5-0); motion carried.**

**VI. ADJOURN**

**MOTION** by Dan Kerin, **SECOND** by Andrew Brown, to adjourn the meeting.

**VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 3:45p.m.

