

**CITY OF ESSEX JUNCTION CITY COUNCIL
REGULAR MEETING AGENDA**

Online & 2 Lincoln St.
Essex Junction, VT 05452
Wednesday, November 9, 2022
6:45 PM

E-mail: admin@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6944

This meeting will be in-person at 2 Lincoln Street and available remotely. Options to watch or join the meeting remotely:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:45 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. GBIC Presentation
 - b. Conversation with Fire Chief Chris Gaboriault
 - c. Discussion and consideration of miscellaneous Municipal Ordinance issues
 - d. *Discussion and consideration of Tree Farm Management
 - e. **Discussion and consideration of Contracts that are Exempt from Public Records Laws
 - f. ***Discussion and consideration of Contracts that are Exempt from Public Records Laws
 - g. Chittenden County Regional Planning Commission Presentation
6. **CONSENT ITEMS**
 - a. Approve Check Warrants #17326 (10/26/2022); #17327 (10/28/2022); and #17328 (11/04/2022)
 - b. Approve minutes: October 26, 2022
7. **READING FILE**
 - a. Board member comments
 - b. Pavement Analysis map and average rating
 - c. Pumpkin Palooza Update
 - d. Joint Housing Committee Minutes: October 19, 2022
 - e. Bike/Walk Advisory Committee Minutes: October 24, 2022
8. **EXECUTIVE SESSION**
 - a. * An executive session may be needed to discuss negotiating or securing real estate purchase or lease options
 - b. **An executive session may be needed to discuss contracts that are exempt from public records laws
 - c. ***An executive session may be needed to discuss contracts that are exempt from public records laws
 - d. An executive session may be needed to discuss personnel matters
9. **ADJOURN**

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the President, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the President. This agenda is available in alternative formats upon request. Meetings of the City Council, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the City Manager's office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.



GBIC

Good Jobs In A Clean Environment

October 12, 2022

City of Essex Junction
C/O: Regina Mahony
City of Essex Junction
2 Lincoln Street
Essex Junction, Vermont 05452

Dear Regina:

The Greater Burlington Industrial Corporation (GBIC) appreciates this opportunity to submit an appropriation request to both the City of Essex Junction for FY 2024. As we work our way out of the Covid Pandemic, assistance to our business community is more important than ever. The challenges of recovery are multifaceted however the GBIC team continues our commitment to retain, expand and attract good wage-paying jobs because without a vibrant, diverse, and stable economy we will not be able to support all of what makes Vermont a special place to live, work, and raise a family.

As a non-profit business and community service organization, it is essential that we solicit annual financial assistance. **We would like to thank the City of Essex Junction for the opportunity to submit this request to consider an appropriation of \$7,500 for GBIC for FY 2024.** Your support of our programs and services to the business community and municipalities is important to us.

The Articles of Association of GBIC provide that the chief-elected official of each community in Chittenden County is a member of GBIC's corporation. The members have the opportunity to attend the annual membership meeting each year in June to elect directors and also attend any special meetings of the membership that may be called during the year.

Our staff, as well as the members of our Board, would welcome the opportunity to meet with you if we may be of service at any time. Additionally, a member of our team would be more than happy to meet with your Selectboard or Funding Committee when contributions are discussed.

Thank you for helping us to continue to provide "Good Jobs in a Clean Environment."

Sincerely,

Frank Cioffi, President

Tim Shea, Chair

GBIC FY 2022 Year End Performance Dashboard

BENCHMARKS	Year-End FY 2022 7-1-21 to 6-30-22
Number of Employer interactions or visitations	36 Key Employer Visits 185 Key Employer Interactions 25,465 employees
Number of Employers contacted	655 Employers contacted 40,000 employees
COVID-related employer Communications	1222 Regional Employers
Number of VTP contracts awarded	pending
Number of VEDA loans applied for	32 Loans \$16,663,937.
Number of VEGI applications VEGI Awards	3 awards \$2,734,706. 156 Jobs
Number of referrals to PTAC	875 Contracts \$62,185,327. Total Dollars
CEDS completed or updated	New CEDS in process
Number of job fairs held	1
Number of WETF apps assisted	2
Number of permits assisted	9
Number of site relocations assisted	1
Number of SBDC Customers & Counseling sessions	130 Clients 482 Sessions
Number of VMEC Consults	26 Manufacturing Companies 204 Trained

Essex Junction Fire Department

2022 Update

November 9, 2022

Essex Junction Fire Department Staffing Update

- Line Officers – 8
- Firefighters / EMT's – 24 (5 individuals are new)
- Fire Police – 1
- Dispatchers – 1
- Potential to add two more, with experience, this year

Essex Junction Fire Department Call Volume

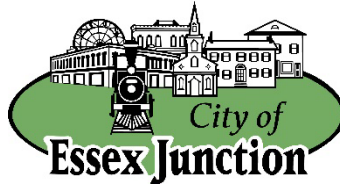
- On track to answer 500 – 540 calls for service
- EMS – 35% - 40%
- Fire - 60% - 65%

Essex Junction Fire Department – AEMT License

- Received AEMT Certification in October 2022
 - Plan is to “Go Live” January 1, 2023
 - Need to purchase training aids and equipment
 - Allow us to provide higher level of intervention
 - Aligns our service level with that of incoming ambulance service
 - Conduct a more thorough patient assessment
 - Establish IV or IO access
 - Assist with establishing an airway
 - Assist with cardiac medication administration

Essex Junction Fire Department – Equipment Upgrades

- Awaiting new Thermal Imaging Cameras
- Firefighters Association has purchased battery operated fans
 - Eliminates the need for gas powered fans
- Received a donation for battery operated scene lights
 - Eliminates the need for gas powered generators with lights
- Transitioning to battery operated tools
 - Chain Saws, Rescue Saws, Sawz-All



Memo

To: Essex Junction City Council
From: Regina Mahony, City Manager
Meeting Date: November 9, 2022
Agenda Item: Update to Municipal Ordinances

Issue: The new public Nuisance Ordinance that was adopted on September 14, 2021, has many of the other City Ordinances in it, which creates duplicate and conflicting information.

Discussion: When staff was updating the website with the new Public Nuisance Ordinance, it was found that many of the City Ordinances were included in the Public Nuisance Ordinance. The wording in the new Public Nuisance Ordinance is exact or similar to the wording in many of the current City Ordinances. The main differences are the fee for violation of the ordinances, and some of the current Ordinances have additional information not included in the new Public Nuisance Ordinance. Chapter 16 is the only exception. Chapter 16 includes more language than the new Public Nuisance Ordinance and includes a section on placing substances in public fountains. This ordinance would need to be updated instead of rescinded in its entirety. A comparison between the existing and new public nuisance ordinance, and associated recommendations is included.

Also, there are a number of ordinance issues that require staff research to address: smell, ducks, unregistered vehicles in roads. Staff has not been able to dedicate time to these issues.

Recommendation: Staff recommends the City Council warn a public hearing for December 14, 2022 to consider the following changes to the existing City Ordinances:

- Rescind Chapter 6: Regulation of Soliciting in its entirety (since the new public Nuisance Ordinance that was adopted on September 14, 2021 is written as Chapter 6 it will be placed here)
- Rescind Chapter 7: Noise Ordinance in its entirety
- Amend Chapter 9: Enforcement by deleting reference to Chapters 6, 10, and 13
- Rescind Chapter 10: Regulations of Public Indecency in its entirety
- Rescind Chapter 13: Regulations of Public Nuisance in its entirety
- Amend Chapter 16: Ordinance Prohibiting Graffiti, Defacement, of Property and Placing Substances in Public Fountains by rescind Sections 1601 and 1602 as they are now covered in the new Public Nuisance Ordinance

Regarding the other issues that need more research, Staff suggests that we do not move forward on these at this time as we have other priorities that need to be addressed.

Recommended Motion: Should the Council decide to move forward with the recommendation, here is a recommended motion:

“I move that the City Council warn a public hearing on December 14th at 6:30pm for the following changes to the Essex Junction Municipal Ordinances:

- Rescind *Chapter 6: Regulation of Soliciting, Chapter 7: Noise Ordinance, Chapter 10: Regulations of Public Indecency, and Chapter 13: Regulations of Public Nuisance* in their entirety;
- Amend *Chapter 9: Enforcement* by deleting reference to Chapters 6, 10, and 13; and
- Amend *Chapter 16: Ordinance Prohibiting Graffiti, Defacement, of Property and Placing Substances in Public Fountains* by rescinding Sections 1601 and 1602”

Also, should the Council decide to move forward with the ordinance issues that require further research, here is a recommended motion:

“I move that Staff prioritize the research for other ordinance issues including smell, ducks, and unregistered vehicles in roads, over other projects and present options to the City Council.”

Attachments:

Comparison of Existing Municipal Ordinance to the new public Nuisance Ordinance (adopted on September 14, 2021)

Public Nuisance Ordinance adopted on September 14, 2021

Current Chapter 6, 7, 9, 10, 13 and 16

The City of Essex Junction
 Comparison of Existing Municipal Ordinance to the new public
 Nuisance Ordinance (adopted on September 14, 2021)

Current Ordinance: Chapter 6: Regulations of Soliciting	New Public Nuisance Ordinance: Section 608: Soliciting – General Provisions Section 609: Soliciting - Regulations Section 610: Soliciting – Violations Definitions: Solicitation or Soliciting; Solicitor or Peddler; Sponsor
Recommendation: This whole ordinance can be found in Sections 608 and 609 and in the list of definitions of the new Public Nuisance Ordinance and can therefore be rescinded in its entirety.	

Commented [RM1]: I don't think we need to point out additional items in the new ordinance.

Current Ordinance: Chapter 7: Noise Ordinance	New Public Nuisance Ordinance: Section 605: Excessive Sound
Recommendation: There are some differences between these two ordinances. There are more prohibitions and exemptions in the new Public Nuisance Ordinance, and the wording is not the same. The way the noise is measured is also different. The violation penalties in the new Public Nuisance Ordinance are higher. Staff assumes excessive noise should be addressed as the Trustees most recently decided to address them in the new Public Nuisance Ordinance. Therefore the current Chapter 7: Noise Ordinance can be rescinded in its entirety.	

Current Ordinance: Chapter 9: Enforcement	New Public Nuisance Ordinance: Section 616: Enforcement Section 617: Violations - Penalties
Recommendation: The current Enforcement Ordinance includes references to Chapters 6, 10, and 13. The new Public Nuisance Ordinance now covers these chapters and includes a different fee associated with them. The recommendation is to delete references to Chapters 6, 10, and 13 from the current Chapter 9, as they will be rescinded in their entirety.	

Current Ordinance: Chapter 10: Regulations of Public Indecency	New Public Nuisance Ordinance: Section 607: Public Nudity
Recommendation: The whole ordinance can be found in section 607 in the new Public Nuisance Ordinance. The violation penalties in the new Public Nuisance Ordinance are higher. The entire Chapter 10: Regulations of Public Indecency can be rescinded.	

<p>Current Ordinance: Chapter 13: Regulation of Public Nuisance</p>	<p>New Public Nuisance Ordinance: Section 604: Disorderly Conduct Section 614: Open Fires Definition: Aggressive Manner</p>
<p>Recommendation: Section 1301: Disorderly Conduct, Assault and Battery, has some information not included in the new Public Nuisance Ordinance. The current ordinance also includes language about issuing a citation.</p> <p>Section 1302: Open Burning, also has additional information not included in the new Public Nuisance Ordinance. This includes how fires must be attended to and how far they must be from structures. However, open fires are not allowed, and therefore the language in the new public nuisance ordinance is clearer. The violation penalties in the new Public Nuisance Ordinance are higher when fire calls are included.</p> <p>Staff assumes these public nuisances should be addressed as the Trustees most recently decided to address them in the new Public Nuisance Ordinance, and therefore the current Chapter 13: Regulation of Public Nuisance can be rescinded in its entirety.</p>	

<p>Current Ordinance: Chapter 16: Ordinance Prohibiting Graffiti and Defacement of Property and Placing Substances in Public Fountains</p>	<p>New Public Nuisance Ordinance: Section 612: Defacing Buildings, Structures and Signs</p>
<p>Recommendation: Section 612 of the new Public Nuisance Ordinance includes the definition of defacement that is used in Section 1601 and Section 1602: Prohibited Acts.</p> <p>Section 1603: Placing Substances in Public Fountains is not included in the new Public Nuisance Ordinance.</p> <p>The violation penalties are included in the current Ordinance and are not the same as the new Public Nuisance Ordinance, which has a lower fee.</p> <p>The recommendation is to rescind Sections 1601 and 1602 as they are now covered in the new Public Nuisance Ordinance and to keep the rest of Chapter 16 to retain an ordinance prohibiting placing substances in public fountains.</p>	

Chapter 6

Public Nuisance

Sections:

- 601 Authority
- 602 Purpose
- 603 Definitions
- 604 Disorderly Conduct
- 605 Excessive Sound
- 606 Public Urination / Defecation
- 607 Public Nudity
- 608 Soliciting – General Provisions
- 609 Soliciting - Regulations
- 610 Soliciting – Violations
- 611 Aggressive panhandling prohibited
- 612 Defacing Buildings, Structures and signs
- 613 Alcohol
- 614 Open Fires
- 615 Fireworks
- 616 Enforcement
- 617 Violations – Penalties
- 618 Severability

601 Authority

- A. This ordinance is enacted pursuant to 24 V.S.A., Section 2291, et seq. It shall constitute a civil ordinance within the meaning of 24 V.S.A., Chapter 59.

602 Purpose

- A. The purpose of this ordinance is to preserve the public health, safety and welfare by prohibiting general nuisance behavior, which is unreasonable or unsuitable for a particular time and place. Such behavior is detrimental to the peace and good order of the community. Typically, nuisance behavior disrupts the public peace and affects the quality of life within the Village of Essex Junction.

603 Definitions

- A. **Aggressive manner:** shall mean any of the following:
- a. Approaching or speaking to a person, or following a person before, during or after soliciting if that conduct is intended or is likely to cause a reasonable person to fear bodily harm to oneself or to another or damage to or loss of property or otherwise be intimidated into giving money or other thing of value.
 - b. Continuing to solicit from a person or continuing to engage that person after the person has given a negative response to such soliciting.
 - c. Intentionally or recklessly touching or causing physical contact with another person or that person's property without that person's consent in the course of soliciting.
 - d. Intentionally or recklessly blocking or interfering with the safe or free passage of a pedestrian or vehicle by any means, including unreasonably causing a pedestrian or vehicle operator to take evasive action to avoid physical contact.
 - e. Using violent, obscene or threatening gestures toward a person solicited.
 - f. Following the person being solicited, with the intent of asking that person for money or other things of value.
 - g. Speaking in a volume unreasonably loud under the circumstances.
 - h. Soliciting from anyone who is waiting in line.
- B. **Average sound level:** A sound level during a given period of time found by the general rule of combination of sound levels. Also called equivalent sound level.
- C. **Decibel (dB):** means a unit for measuring the volume of a sound, equal to 20 times the logarithm to the base 10 of the ratio of the pressure of the sound measured to the reference pressure, which is 20 micropascals (20 micronewtons per square meter).

- D. **Fireworks:** shall mean any combustible or explosive composition, or any substance or combination of substances, or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation, including blank cartridges, toy pistols, toy cannons, toy canes, or toy guns in which explosives are used, balloons that are propelled by explosives, firecrackers, torpedoes, sky rockets, Roman candles, cherry bombs, or other fireworks of like construction and any fireworks containing any explosive or flammable compound, or any tablets or other device containing any explosive substance, except sparklers. The term "fireworks" does not include toy pistols, toy canes, toy guns, or other devices in which paper or plastic caps containing 0.25 grains or less of explosive compound are used, providing they are so constructed that the hand cannot come in contact with the cap when in place for use, and toy pistol paper or plastic caps that contain less than 0.2 grains of explosive mixture. The term "fireworks" does not include fixed ammunition for firearms, or primers for firearms. The term "sparkler" means a sparkling item that is in compliance with the United States Consumer Product Safety Commission regulations and is one of the following:
- a. A hand-held wire or wood sparkler that is less than 14 inches and has no more than 20 grams of pyrotechnic mixture; or
 - b. A snake, party popper, glow worm, smoke device, string popper, snapper, or drop pop with no more than 0.25 grains of explosive mixture.

Cross References:

See 20 V.S.A. § 3131

- E. **Food:** shall have its usual and ordinary meaning and shall include all items designed for human consumption, including, but not limited to, candy, coffee, gum, popcorn, hot dogs, sandwiches, peanuts, soft drinks and dairy products.
- F. **Instantaneous maximum sound:** means either a single pressure peak or a single burst (multiple pressure peaks) that has duration of less than one second.
- G. **Merchandise:** shall have its usual and ordinary meaning, including, but not limited to, such items as tools, clothing, furniture, toys, and appliances.
- H. **Mobile ice cream vendor:** means a person, firm or corporation, either as a principal or agent, which engages in the mobile vending of ice cream and/or frozen novelty items for immediate human consumption.
- I. **Mobile vending:** means offering food, merchandise or services for sale to the general public from a vehicle, conveyance, or a nonpermanent structure or place of business.
- J. **Mobile vendor:** means the person, firm or corporation, either as a principal or agent, which engages in mobile vending as defined herein.
- K. **Nudity:** shall mean the showing of the human male or female genitals, pubic area or buttocks with less than a full opaque covering, or the showing of the female breast with less than a fully opaque covering of any portion of the nipple, or the depiction of covered male genitals in a discernibly turgid state.
- L. **Open beverage container:** A container, bottle, can or vessel containing malt or vinous beverages or spirituous liquors, which is opened.

- M. **Plainly audible**: shall mean any sound that can be detected by a person using his or her unaided hearing faculties. The detection of the rhythmic base component of the music is sufficient to constitute a plainly audible sound.
- N. **Premises**: shall mean any building, structure, land, utility or portion thereof, including all appurtenances, and shall also include yards, lots, courts, inner yards and real properties without buildings or improvements, owned or controlled by a person.
- O. **Property line**: shall mean that real or imaginary line and its vertical extension which separates real property owned or controlled by any person from contiguous real property owned or controlled by another person. The vertical and horizontal boundaries of a dwelling unit in a multi-dwelling-unit building, condominium, or townhouse complex shall not be considered property lines separating one (1) premises from another.
- P. **Public celebration**: means Independence Day activities or any other time of public celebration designated by the municipality, such as Memorial Day or such events as sidewalk sales, parades, and street fairs which are officially authorized by the legislative body.
- Q. **Public Official**: shall mean an authorized employee of the Village of Essex Junction.
- R. **Public Place**: shall mean any bridge, culvert, roadway, street, square, fairground, sidewalk, alley, playground, park, or school property or other place open temporarily or permanently to the public or general circulation of vehicles or pedestrians within the Village of Essex Junction.
- S. **Receiving Property**: The location that is receiving the sound in question.
- T. **Sample period**: shall mean 15 minutes of continuous monitoring.
- U. **Services**: shall have its usual and ordinary meaning and shall include the performance of any act done for compensation, including, but not limited to the acts of cleaning, repairing, entertaining, delivering, advising, adjusting, moving, insuring, protecting, and/or maintaining.
- V. **Solicitation or Soliciting**: shall mean asking for money or objects of value, selling, offering or exposing for sale, or trading, dealing, or trafficking in any personal property, food, merchandise, or service, either at wholesale or retail, in the village by going from house to house, business to business, or from place to place or by indiscriminately approaching individuals, businesses, or organizations, including sales by sample or for future delivery.
- W. **Solicitor or Peddler**: means the person, firm or corporation, either as a principal or agent, which engages in solicitation as defined herein.
- X. **Sound measurement standards**: Sound shall be measured in accordance with standards specified by the American National Standards Institute (ANSI).
- Y. **Source premises**: shall mean the premises (residential, commercial, industrial, or public) as listed in Table A that is emitting **Sound** that is crossing one (1) or more property lines and impacting the receiving property.

- Z. **Sponsor:** Any individual, business or organization with which a solicitor or peddler is economically affiliated, in relation to soliciting, in an employer-employee, master-servant, independent contractor, agency, joint venture of similar arrangement.
- AA. **Standard working day:** means Monday through Friday, 8:00 a.m. to 5:00 p.m., except weekends and holidays.
- BB. **Unreasonable Sound:** shall mean any excessive or unusually loud sound which either annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of a reasonable person of normal sensibilities.

604 Disorderly Conduct

- A. No person in a public place shall behave in a rude or disorderly manner or use indecent, profane, or insulting language with the intent to annoy or disturb another person.
- B. No person shall make graffiti, indecent figures, letters, words or write indecent or obscene words upon a fence, building, sidewalk, or public place.
- C. No person shall by sound, gesture, or other means, wantonly and designedly frighten a horse in a street or other public place.
- D. No person shall throw stones or other missiles in or upon a public street, common, or other ground belonging to the municipality.

*Cross References. Breach of the Peace,
See, Disorderly Conduct 13 V.S.A. § 1026.*

605 Excessive Sound

- A. General Prohibition:
- a. It shall be unlawful for any person to make or cause to be made, assist in making or continue any excessive or unreasonable loud sound. Sound shall be deemed unreasonable when it disturbs, injures, or endangers the comfort, peace or health of a person in the immediate vicinity of the sound disturbance.
- b. It shall be considered a sound disturbance and public nuisance provided the sound source is plainly audible from the receiving property line.
- B. Express Prohibitions:
- a. The following acts, which enumerations shall not be deemed to be exclusive, are declared to be sound disturbances:
- i. Operating or permitting the use or operation of radios, television sets, musical instruments, phonographs and similar devices. The operation or permitting the use or operation of any musical instrument, radio, television, phonograph, or other

device for the production or reproduction of sound in such a manner as to be plainly audible through walls between units within the same building, from another property or from the street between the hours of 10:00 p.m. and 7:00 a.m. or in such a manner as to unreasonably disturb the peace, quiet or comfort of the public.

- ii. The operation or permitting the operation of any radio, stereo or other sound amplification equipment from a motor vehicle that is audible at twenty-five (25) feet from such vehicle. The term "motor vehicle" shall mean any car, truck, or motorcycle.
- iii. Parties and other social events. Notwithstanding section (a)(i), it shall be unlawful for any person who is participating in a party or other social event to actively make unreasonably loud sound. A party or other social event is defined as a gathering upon the premises of one or more persons not residing at the premises. Unreasonably loud sound is sound that unreasonably interferes with the peace or health of members of the public or is plainly audible between the hours of 10:00 p.m. and 7:00 a.m. through the walls between units within the same building, from another property or from the street. It shall also be unlawful for any resident of a premise to allow a party or other social event occurring in or about the premises to produce unreasonably loud sound. There is a rebuttable presumption that all residents of the premises have allowed such party or other social event to occur in or about the premises. All residents of the premises are responsible for such unreasonable sound made, each having joint and several liability.
- iv. Machinery. The operation or permitting or directing the operation of any power equipment or machinery outdoors between the hours of 9:00 p.m. and 7:00 a.m. except in emergency situations, ex: Construction sound. The excavation, demolition, erection, construction, alteration or repair of any premises or structure between the hours of 9:00 p.m. and 7:00 a.m. except in emergency situations.
- v. Loudspeakers, amplifiers. The use of loudspeakers or other sound amplification equipment upon the public streets for the purpose of commercial advertising or attracting the attention of the public to any building or site.
- vi. The removal of household and commercial trash by authorized commercial trash haulers utilizing mechanized conveyances between the hours of 9:00 P.M. and 7:00 A.M. is prohibited.
- vii. Defect in vehicle or operation of a vehicle. The operation of an automobile or motorcycle which creates squealing, squealing of tires, loud and unnecessary grating, grinding, exploding type, rattling or other sounds.
- viii. Dogs, cats and other animals. The keeping of any dog, cat or other animal which shall become a nuisance to another person in the vicinity where such dog, cat or other animal is kept, by frequent or continued barking, howling, yelping or screaming.

C. Prohibitions for Non-Residential Uses

- a. It shall be a violation of this section for anyone to create or allow the creation of sound not otherwise specified under General Provisions, in excess of the following stated limits during the stated time periods for the sound generated on the properties being used for other than residential purposes.
- b. Sound measurements shall be made at the property line.
- c. This standard shall not apply to the unoccupied receiving properties.
- d. Sound level measurements shall be taken with a sound level meter meeting the minimum American Standards Insitutite (ANSI) requirements for Type I or Type II accuracy, and shall have a fast response setting.
- e. Nothing in this section shall prevent the Village of Essex Junction from imposing additional sound control measures beyond that needed to reach the limits below.

Table A: Allowable Sound Levels (in dB) with Time of Day Allowance

	Receiving Premises				
	Residential	Sample Period (15 mins)		Instantaneous Maximum (db)	
Source Premises		7am-10pm	10pm-7am	7am-10pm	10pm-7am
Residential		60	55	80	60
Commercial		65	60	80	60
Industrial		80	75	90	70

D. Exemptions:

- a. Sound from the following sources shall be exempt from the prohibitions specified herein:
 - i. Any person or organization that has obtained a sound waiver from the Village of Essex Junction. (Champlain Valley Fair, parade, block parties, fireworks, etc.)
 - ii. All safety signals and warning devices or any other device used to alert persons to any emergency or used during the conduct of emergency work, including, but not limited to, police, fire and rescue vehicle sirens.
 - iii. The repair and maintenance of facilities within the Village of Essex Junction, services, or public utilities when such work must be accomplished outside of daytime hours.
 - iv. Any construction activity that has obtained approval from the Village of Essex Junction to occur between the hours of 9:00 p.m. and 7:00 a.m. and that is deemed to be in the best interest of public health, safety, and welfare.

- v. Equipment for maintenance of lawn and grounds during the hours of 7:00 a.m. to 9:00 p.m. (including but not limited to lawn mowers, hedge trimmers, weed trimmers, chain saws, snow blowers and leaf blowers) assuming they are properly muffled.
 - vi. Snow removal equipment operated within the manufacturer's specifications and in proper operating condition.
 - vii. Musical, recreational, and athletic events conducted by and on the site of a school or educational institution or is sponsored by the Village of Essex Junction, state or federal government.
 - viii. Events and activities conducted by or permitted by the Village of Essex Junction. Persons operating an event or activity under authority of an entertainment permit, parade/street event permit, solid waste license, or parks special use permit shall comply with all conditions of such permits or licenses with respect to sound control issues.
 - ix. Construction or repair work which must be done to address an emergency health or safety concern and that cannot be accomplished during daytime hours and is not work which includes normal maintenance and repair.
 - x. Sound associated with standard agricultural operations.
 - xi. Sounds created by bell, carillons, or chimes associated with specific religious observances.
 - xii. The use of firearms when used for hunting in accordance with state Fish and Wildlife laws.
- E. It shall be a violation of this section for anyone to create or allow the creation of sound not otherwise specified under General Prohibitions or Expressed Prohibitions, in excess of the sample period (15 continuous minutes) for sound generated on properties being used for other than residential purposes. Refer to Table A.
- a. Sound measurements shall be made at the property line of the receiving premises.
 - b. Sampling will be conducted with a sound level instrument using sound measurement standards. (American National Standards Institute (ANSI))
- F. Notification by property owners of rental housing. Owners of rental housing shall be required to provide a copy of this section to a tenant at the start of the tenancy. However, the failure of an owner to provide a copy of the ordinance shall not be a defense to a violation of this section.

Cross References. Breach of the Peace; Disturbances.

See Noise in the nighttime 13 V.S.A. § 1022;

See Disorderly conduct 13 V.S.A. §1026.

- A. No person shall urinate or defecate on any street, sidewalk, parking lot, recreational path, in a park or other public place.

607 Public Nudity

- A. No person shall knowingly or intentionally in a public place:
 - a. Engage in sexual intercourse.
 - b. Appear in a state of nudity.
 - c. Fondle his/her genitals.
 - d. Fondle the genitals of another person.
 - e. Fondle his/her breasts.
 - f. Fondle the breasts of another person.
- B. No person who owns, leases or controls property shall knowingly allow any person to engage in the conduct described in subsection (A) of this section at any time such property is open to the public.

*Cross References. Obscenity.
See Obscenity 13 V.S.A. §2801 et seq.*

608 Soliciting General Provisions

- A. **Purposes:** To regulate the activities of solicitors and peddlers within the Village of Essex Junction for the protection of the public health, safety, welfare, and convenience, and to protect the residents of Essex Junction from unscrupulous, fraudulent, and immoral business practices.
- B. **Authority:** This ordinance is adopted pursuant to the authority conferred by Article I, Section 1.07 of the Village Charter.
- C. **Exclusions:** This ordinance shall not be construed as impairing the rights conferred by 24 V.S.A. Section 2181. (Sale of Produce. Owners and renters of land shall have the right to vend or sell all products of such land without obtaining licenses from such towns).

609 Soliciting - Regulations

- A. No solicitor shall conduct business without first obtaining a permit from an authorized public official from Village of Essex Junction.
 - a. The following information shall be gathered:
 - i. The full name, address, and telephone of the group, business or organization.
 - ii. The full name, address, and telephone of a contact person for the group, business or organization.
 - iii. The purpose of the solicitations to be conducted in the Village of Essex Junction.
 - iv. The description of services, food or merchandise being offered for sale.
 - v. A list of the full names, contact information and identification of the persons acting on behalf of the group, business or organization and the dates and times during which they will be soliciting in the Village of Essex Junction.

- vi. The license plate and description of the vehicle used in transporting persons who will be soliciting.
- B. Persons acting on behalf of the group, business or organization qualifying under this subsection shall always during the solicitations wear identification clearly showing their affiliation with said group or organization.
- C. Sound. No solicitor or peddler shall shout, cry out, or use any sound-making device (including horns, bells, loudspeakers, sound amplifying systems) from the Village's streets, sidewalks, or other public property in a manner which unreasonably disturbs the peace or constitutes a public nuisance.
- D. Offensive Practices. No solicitor or peddler shall physically accost, restrain or otherwise interfere with the free movement of any individual during the course of the solicitor's or peddler's activities.
- E. Conduct on Private Property. No solicitor or peddler shall enter upon private property which contains a sign or other notice that soliciting is prohibited. Solicitors and peddlers shall promptly depart from private property upon the request of the owner or resident thereof.
- F. Hours: No solicitor or peddler shall solicit between the hours of 9 P.M. and 7 A.M.

610 Soliciting – Violations

- A. Failure to comply with any of the above requirements, or the following, shall be a violation of this chapter:
 - a. Failure to obtain a permit.
 - b. Parking regulations as contained in Chapter 8.
 - c. Shall not, by causing a congregation of people, obstruct the passage along any sidewalk, street, alley or parking lot, annoy, injure or endanger the public safety, health, or comfort; nor unreasonably disturb the peace.
 - d. Shall not sell on the street side of the vehicle or conveyance.
 - e. Shall comply with all clauses and regulations of State of Vermont Department of Health regarding food handling.
 - f. Shall not misrepresent facts to the authorized public official / Police Department or to the public.
 - g. Shall not sell, operate or supply any good or service unless properly licensed by the state and/or county.
 - h. Shall not shout, cry out, or use sound making devices (including horns, whistles, bells, loudspeakers sound amplification systems).
 - i. Shall not physically accost, restrain or otherwise interfere with the free movement of any individual.
 - j. Shall not enter upon private property that contains a sign or notice that soliciting is prohibited. Solicitors shall also promptly leave when requested by the owner or resident.
 - k. Shall comply with all requirements enumerated in this chapter.
- B. Violations will be issued in a manner described in 617 of this chapter.
- C. Violations may be cause for the authorized public official to revoke the permit and privileges to solicit.

611 Aggressive panhandling prohibited

- A. The Village of Essex Junction finds that aggressive begging, panhandling, or solicitation negatively affects the following significant governmental interests set forth herein. This law is intended to promote these governmental interests and combat the negative effects of aggressive begging, panhandling or solicitation. It is not intended to limit any persons from exercising their constitutional right to solicit funds, picket, protest or engage in other constitutionally protected activity.
- a. Protection of citizens from physical threats or injury and from damage to property.
 - b. Prevention of harassment and intimidation of members of the public.
 - c. Prevention of violent crime.
 - d. Traffic control and public safety.
 - e. Orderly movement of traffic and pedestrians.
 - f. Provision and maintenance of a safe, aesthetically attractive environment in areas designed to attract tourist revenue.

612 Defacing Buildings, Structures and Signs

- A. No person shall apply or cause to be applied any paint, varnish, lead, crayon, wax, ink, dye or other indelible substance, nor shall any person carve, chisel or write any figure or letter on the exterior or interior walls or on the windows of any building or structure or deface any sign or signal without having authority from the owner or authorized agent.

Cross References. Trespass and Malicious Injuries to Property.

See, Unlawful Mischief 13 V.S.A. § 3701;

See, Interference with devices or signals 23 V.S.A. § 1028.

613 Alcohol

- A. No person shall have constructive or actual possession of an open beverage container in any public place or in any motor vehicle located in a public place.
- B. No person shall consume the contents of an open beverage container in any public place or in any motor vehicle in a public place.
- C. Notwithstanding subsections (1) to (2) hereof, it shall not be unlawful to possess an open beverage container or to consume the contents where permits have been issued by the Village of Essex Junction.
- D. Violations of this section are punishable by the penalties listed below. However, the penalty shall be waived upon the successful completion of a restorative or reparative justice program through the Community Justice Center.

Cross References. Operation of Vehicles,

See, Open Container 23 V.S.A. § 1134(a)

614 Open Fires

- A. Burning materials of brush, grass, natural unpainted, unstained, untreated dimension lumber and wood products is not allowed in the Village of Essex Junction.
- B. Materials such as tires, solid waste, composite materials, treated, painted or stained, pressure treated materials, other like materials and/or trash are specifically prohibited.
- C. Cooking or outdoor fireplaces are allowed with proper fuels to include charcoal, firewood, liquid propane (LP) or natural gas.
- D. This prohibition shall not include training exercises by the Essex Junction Fire and Essex Town Fire Departments. The Village Trustees, with the concurrence of the Essex Junction Fire Chief, may approve a burn permit for a community event provided that the Essex Junction Fire Department is present.

615 Fireworks

- A. Except as hereinafter provided it shall be unlawful for any person, firm, co-partnership or corporation to offer for sale, expose for sale, sell at retail or wholesale, possess, use or explode any fireworks; and it shall also be unlawful for any person, firm, co-partnership or corporation to transport fireworks except in interstate commerce.

*Cross References. Internal Security and Public Safety,
See, Fireworks, 20 V.S.A. § 3132 et seq.*

616 Enforcement

- A. This is a civil ordinance and shall be enforced in accordance with 24 V.S.A. § 1974a et seq. and 1977.

617 Violations – Penalties

- A. Any person in violation of any provisions of this chapter shall be considered a civil violation. If any violation continues, each day shall constitute a new violation. Offenses shall be counted on a calendar year basis.

- a. Waiver Fees

- An issuing municipal official is authorized to recover a waiver fee, in lieu of a civil penalty, for any person who declines to contest a municipal complaint and pays the following waiver amount for each violation:

First Offense	\$50.00
Second Offense	\$100.00

Third Offense \$200.00

Fourth and subsequent Offense \$400.00

- *Fire calls only - fine plus fire department expense up to \$800.00*

b. Civil Penalties

An issuing municipal official is authorized to recover civil penalties in the following amounts for each violation:

First Offense \$100.00

Second Offense \$200.00

Third Offense \$400.00

Fourth and subsequent Offense \$800.00

- *Fire calls only - fine plus fire department expense up to \$800.00.*

c. Fire Department expenses

i. Pumper \$100.00 per hour;

ii. Tanker \$75.00 per hour;

iii. Minimum one (1) hour pay for each firefighter responding to call.

- B. In addition to the enforcement procedures available before the Judicial Bureau, the Manager or their designee is authorized to commence a civil action to obtain injunctive and other appropriate relief, or to pursue any other remedy authorized by law.

618 Severability

- A. If any portion of this ordinance and any amendments made hereto are held unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance and amendments made hereto shall not be affected and shall remain in full force and effect. If any statute referred to in this ordinance shall be amended this ordinance shall be deemed to refer to such statute as amended.

To: Essex Junction City Council
CC: Brad Luck, Recreation Director
From: Regina Mahony

Meeting Date: November 9, 2022

Agenda Item: Tree Farm Contracts and Lease

Issue

There are three contracts associated with the Tree Farm Recreation Facility. They include:

- Memorandum of Understanding for the management of the Tree Farm Recreation Facility Between the Town of Essex and the Village of Essex Junction (MOU).
- Management Agreement Between the Town of Essex, Village of Essex Junction, and Tree Farm Management Group (Management Agreement).
- Tree Farm Recreation Facility Lease (Lease)

The MOU spells out how the Town and City want to manage the property. The Management Agreement and Lease are products of what is outlined in the MOU.

Discussion

Regarding the MOU, the Town and the City are not in agreement on updating this MOU at this time. There are amendments to the Management Agreement and Lease for City Council consideration.

Cost

No known costs at this time but potential future costs depending on choices/actions.

Recommendation

It is recommended that the Council discuss the Management Agreement and Lease agreements in executive session.

Recommended Motion

Should the Councilors decide to move forward with the recommendation, the following is the recommended motion:

1st Motion: "I move to find that premature general public knowledge regarding contracts associated with the Tree Farm Recreation Facility would clearly place the City at a substantial disadvantage, because the Council risks disclosing its negotiation strategy if it discusses the contract terms in public."

2nd Motion: "I move that we go into executive session to discuss contracts under the provisions of Title 1, Section 313(a)(1) of the Vermont Statutes and to negotiate or secure real estate purchase or lease options under Title 1, Section 313(a)(2) of the Vermont Statutes, and include Regina Mahony, Brad Luck, and Harlan Smith."

Attachments (confidential and related to negotiation of contracts)

- Management Agreement Between the Town of Essex, Village of Essex Junction, and Tree Farm Management Group (Management Agreement) draft with Town edits
- Tree Farm Recreation Facility Lease (Lease) draft with Town edits



MEMORANDUM

TO: Essex Junction City Council
FROM: Chelsea Mandigo, Water Quality Superintendent
CC: Jess Morris, Finance Director; Regina Mahony, City Manager
DATE: October 18, 2022
SUBJECT: Executive Session for contracts

Issue:

The issue is whether the Selectboard and City Council will enter executive session to discuss contracts.

Discussion:

To have a complete and thorough discussion about this topic, an executive session may be necessary because the premature disclosure of the information may put the City Council and the City at a substantial disadvantage. Contracts can be protected discussions.

Recommended Motion:

If the City Council wishes to enter executive session, the following motions are recommended:

Motion #1

"I move that the City Council make the specific finding that general public knowledge of contracts would place the City at a substantial disadvantage."

Motion #2

"I move that the City Council enter into executive session to discuss contracts, pursuant to 1 V.S.A. § 313(a)(1)(A) to include the City Council, City Manager and Water Quality Superintendent."



MEMORANDUM

TO: Essex Junction City Council
FROM: Regina Mahony, City Manager
DATE: November 9, 2022
SUBJECT: Executive Session for contracts

Issue:

The issue is whether the City Council will enter executive session to discuss contracts.

Discussion:

To have a complete and thorough discussion about this topic, an executive session may be necessary because the premature disclosure of the information may put the City Council and the City at a substantial disadvantage. Contracts can be protected discussions.

Recommended Motion:

If the City Council wishes to enter executive session, the following motions are recommended:

Motion #1

"I move that the City Council make the specific finding that general public knowledge of contracts would place the City at a substantial disadvantage."

Motion #2

"I move that the City Council enter into executive session to discuss contracts, pursuant to 1 V.S.A. § 313(a)(1)(A) to include the City Council and City Manager."

FY2022 ANNUAL REPORT

Essex Junction

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible for comprehensive and collaborative transportation planning involving municipalities, state and federal agencies and other key stakeholders in Chittenden County. The CCRPC works to ensure implementation of the regional transportation plan and provides technical and planning assistance to its member municipalities, and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Green Mountain Transit (GMT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Burlington International Airport (BIA), and a rail industry representative; and, at-large members representing the interests of agriculture, environmental conservation, business, and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full CCRPC selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY22, the CCRPC invested approximately \$5.9 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, training, and technical assistance. The program leverages more than \$4.5 million in Federal and State investment with \$250,400 in municipal dues and another \$175,000 in local match for specific projects—a more than 10:1 return on local investment.

Essex Junction representatives to the CCRPC Board and other committees in FY22 were:

- CCRPC representative – Daniel Kerin | CCRPC Alternate: Elaine Haney
- Transportation Advisory Committee (TAC): Robin Pierce
- Planning Advisory Committee (PAC): Robin Pierce
- Clean Water Advisory Committee (CWAC): Chelsea Mandigo
- Regional Emergency Planning Committee (REMC): Police Chief Ron Hoague, Fire Chief Chris Gaboriault

Specific activities the CCRPC is engaged in with Essex Junction, as well as CCRPC's regional activities, are discussed in the following sections.

Essex Junction Activities

In FY2022, the CCRPC provided assistance to Essex Junction on the following projects and initiatives:

- **Municipal Planning/Zoning Assistance:** CCRPC staff continued to work with the Essex Junction Planning Commission on a bylaw amendment project to advance a pedestrian friendly landscape in the Village, along with housing, stormwater, statutory changes, and switching to a Development Review Board (DRB) model.
- **Essex Junction Stormwater CCTV Inspection (Phase 2):** This project focused on inspection of existing storm drainage infrastructure in Essex Junction and development of an asset management database of the assessed drainage systems. This is the second round of inspections to be conducted in the village and it built upon the previous asset management database developed in the first round of inspections. Data and information generated by this effort could be used to create a stormwater infrastructure replacement plan. Phase 1 was completed in FY21. Phase 2 will be completed in FY23. Total consultant budget for Phase 1 & 2: \$96,000
- **Water Quality Planning Assistance:** The CCRPC continued to provide assistance with Municipal Roads General Permit (MRGP) compliance. Staff reviewed and uploaded REI updates to the DEC data portal before the April 1st, 2022 deadline.
- **Emergency Management – LEMP:** CCRPC staff offered assistance in preparing the annual Local Emergency Management Plan (LEMP), to ensure that Essex Junction identified a chain of command for efficient response in the event of an emergency.
- **Chittenden County Brownfields Program:** CCRPC obtained a \$400,000 EPA Brownfield Assessment Grant in FY16; and a \$300,000 EPA Brownfields Assessment Grant in FY18. Since the fall of 2016, using these two grants the program has provided \$586,488 to assess perceived or real contamination issues in various municipalities, including Essex Junction at 3 Maple Street (Chittenden Crossing) and 1 Main Street (Road Res-Q). For more information, visit: <https://www.ccrpcvt.org/our-work/economic-development/brownfields/>.
- **Traffic Counts:** Traffic counts conducted in support of Essex Junction’s transportation projects and studies can be found here: (<http://vtrans.ms2soft.com/>).
- **Elders and Persons with Disabilities (E&D) Transportation Program:** The E&D Transportation Program supports community members through affordable transportation to medical appointments, access to grocery stores, and social visits with friends and family. In our region, Green Mountain Transit (GMT) contracts with the Special Services Transportation Agency (SSTA) to provide the service. The program uses a combination of lift-equipped vans, sedans and minivans, along with volunteer drivers to give rides to E&D users. While still adapting from the impact of the COVID-19 Pandemic, the E&D program continued to deliver vital transportation to older adults and persons with disabilities in Essex Junction.
- **Technical Assistance:** CCRPC staff provided a variety of technical assistance to the Junction, including:
 - Provided the Junction with a map for understanding Cannabis Regulation.
 - Gave a presentation to Essex Junction staff on a sidewalk condition inventory plan.

- Assembled a map to help municipal official convey existing small lot regulation language.

Essex Junction Projects in the Transportation Improvement Program (TIP)

The TIP (<http://www.ccrpcvt.org/our-work/our-plans/transportation-improvement-program/>) is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal funds, each transportation project, program or operation must be authorized through the TIP. Essex Junction projects included in the TIP are listed below. These projects are also identified in the FY22 Vermont Agency of Transportation Capital Program for design or construction.

- **Crescent Connector Road** – \$13.8 million for the construction of a new road between VT2A and VT 117 and improvement to Railroad Street between VT117 and VT15. This is a CIRC Alternative Phase I project. Construction is scheduled to be completed in 2025.

Regional Activities

- **ECOS Plan Implementation:** The CCRPC continues to implement the strategies of the *2018 Chittenden County ECOS Plan* (<http://www.ecosproject.com/2018-ecos-plan>). The ECOS Plan (Environment; Community; Opportunity; Sustainability) is the regional plan for Chittenden County and combines three plans into one: The Regional Plan, the Metropolitan Transportation Plan, and the Comprehensive Economic Development Strategy. The 2021 ECOS Annual Report summarizes progress toward the goals set in the ECOS Plan: (<http://www.ecosproject.com/2021-annual-report>). In addition, the ECOS Scorecard monitors the accomplishments and indicators depicting progress towards all 17 of the ECOS goals (<https://embed.clearimpact.com/Scorecard/Embed/8502>).
- **Chittenden County Municipal Legislative Briefing:** On December 7th, the CCRPC hosted a legislative briefing to serve as a forum for municipal representatives and legislators to connect on important topics for the upcoming legislative session. The focal areas for the 2021 briefing included: Smart Growth Investment; Economic Recovery; Governance & Funding (<http://www.ccrpcvt.org/about-us/commission/policies-positions/>).
- **Public Engagement & Racial Equity:** Achieving a healthy, inclusive, and prosperous future for Chittenden County is the vision of our Regional ECOS Plan. However, the ECOS partners know we cannot achieve that future without addressing the systemic racism in our community. While addressing inequity has been one of the eight key strategies in the ECOS Plan since 2013, there is much work to be done. The **2014 Public Participation Plan** (PPP: <http://www.ccrpcvt.org/our-work/our-plans/public-participation-plan/>) guides our program and policy outreach and will be updated in FY23 with a renewed focus on analyzing inequities in all sectors of our work to ensure that we actively eliminate barriers and foster an inclusive and meaningful public engagement for all planning and policy work we do – this meaningful engagement is the foundation that leads to actions that meet the needs of our diverse community. In FY22 the CCRPC continued to address issues related to racial and economic disparities through the following actions:

- Continued working with equity consultant The Creative Discourse Group (TCDG) to address racial equity within CCRPC. Their work included an [Organizational Equity Assessment](#) of CCRPC with recommendations.
- Established a CCRPC Racial Equity Leadership Team (ELT) which has evolved into a newly forming Equity Advisory Committee (EAC) to guide the CCRPC's equity work.
- Facilitating, providing, and/or taking advantage of educational opportunities for our staff, municipalities, and other local and regional partners that address inequities and advance anti-racism efforts.
- Strengthening existing relationships and partnerships and forging new ones with Vermont organizations working to advance anti-racism efforts.
- In partnership with TCDG, hosted a Planning for Equity Summit as way to engage outside individuals and external partners in examining our organization's policies, practices, culture, and services through the lens of anti-racism and white privilege to ensure they reflect our commitment to racial justice.
- **Building Homes Together:** The CCRPC, Champlain Housing Trust and Evernorth concluded the first Building Homes Together campaign, which has been a five-year outreach, education, and advocacy effort focused on the production of much-needed housing in Chittenden County. The campaign set a goal of 3,500 new homes from 2016 to 2020, with 700 of them permanently affordable to low-income households. Over the five years, 3,659 net new homes were built, but only 536 of them are permanently affordable, achieving 77% of the affordable housing goal. Following the conclusion of the first campaign, the Building Homes Together 2.0 campaign was launched last fall with the goal of building 5,000 homes by 2025 for people of all incomes, including at least 1,250 affordable homes. To review the latest housing data, infographics and press releases, more information can be found at <http://www.ecosproject.com/building-homes-together/>.
- **Emergency Management:** The CCRPC helped the State transition from regional Local Emergency Planning Committees to a statewide LEPC starting in July 2021. Concurrent with that change a Regional Emergency Management Committee (REMC) was formed consisting of two representatives from each municipality and others involved in emergency management in Chittenden County. The purpose of the REMC is to coordinate and support regional all-hazard emergency planning and preparedness activities to improve the region's ability to prepare for, respond to, and recover from all disasters. CCRPC staff participate in a wide array of emergency management-related workshops and exercises to support our role in the SEOC when called upon. The CCRPC also served as the local liaison between municipalities and the state to collect damage assessment information after significant storm events, helped with emergency preparedness for hazardous materials incidents, collected information from each municipality on annual implementation of hazard mitigation activities, and worked with municipalities to complete Local Emergency Management Plans. Finally, CCRPC assisted IEM, a national consulting firm, with drafts of the 2022 Chittenden County Multi-Jurisdictional All-Hazards Mitigation Plan (<https://www.ccrpcvt.org/our-work/emergency-management/hazard-mitigation-plan/>) and its municipal annexes.
- **Regional Energy Planning:** The CCRPC continues initiatives to support the Region's Enhanced Energy Plan (<http://www.ccrpcvt.org/our-work/our-plans/regional-energy-plan/>). The CCRPC hired an energy project manager in September and participated in implementation activities

funded by ACCD, which included a Button-Up Vermont event, statewide RPC roundtables, a resource to towns for addressing climate change in land use policy (<https://www.ccrpcvt.org/wp-content/uploads/2022/04/Climate-Change-and-Land-Use-Standard-Resolution-20220427.pdf>), energy committee roundtables, technical assistance to energy committees and municipal staff, promotion of CVOEO low-income weatherization program, and electric vehicle, energy storage, heat pump, and weatherization education webinars.

- **Chittenden County Park and Ride Plan Update:** This plan assesses existing park and ride facilities in Chittenden County, identify opportunities for improvements to the existing facilities, and evaluate the potential for new facilities that will benefit commuters and residents throughout the CCRPC region and adjacent communities. This plan also evaluates recent travel trends and establishes a methodology and process to determine whether there is demand for new facilities and where new facilities may be warranted. The plan will be finalized later this fall.
- **Chittenden County I-89 2050 Study:** The CCRPC in collaboration with VTrans, municipalities, and other interested parties completed the I-89 2050 Study. The study evaluated existing multimodal conditions along the I-89 Corridor and its interchanges; assessed numerous new and improved interchange alternatives; conducted extensive outreach to the public including underserved populations, municipal officials, and other stakeholder groups; developed and analyzed bundles of multimodal corridor improvements, and created an implementation plan that will guide the corridor toward the project’s vision over the next 30 years. For more information, please visit the project website: <https://envision89.com/>.
- **Transportation Demand Management (TDM):** In partnership with VTrans, CCRPC staff managed the transition of the **Way to Go! School Challenge** into **Park Your Carbon** (<https://www.connectingcommuters.org/parkyourcarbon>). The COVID-19 pandemic impacted the effectiveness of Way to Go! which was a school-focused K-12 program to encourage sustainable transportation and demonstrate the environmental and financial benefits of non-single occupant vehicle travel. Park Your Carbon was created to pandemic-proof this TDM program and create a fun, engaging brand with easy participation by all Vermonters. Since the transportation sector is the largest contributor to statewide greenhouse gas emissions, educating and encouraging a shift in transportation behavior away from driving alone can help Vermont meet its climate and energy goals. The CCRPC participated in CATMA’s Employer Transportation Coordinator (ETC) Network program and events to learn from other ETC Network members about employee TDM benefits and programs. The CCRPC also continued to collaborate with regional TDM partners to evaluate strategies and policies to encourage sustainable modes of transportation such as walking, biking, ridesharing, vanpooling, transit, bikesharing and carsharing. TDM partners include: the Chittenden Area Transportation Management Association (CATMA), CarShare VT, the University of Vermont, Green Mountain Transit (GMT), Local Motion, Greenride Bikeshare, Go! Vermont/VTrans, and United Way.
- **Public Transportation Planning:** The CCRPC remains engaged with GMT in a wide variety of public transit planning projects and initiatives to support the continued development of a transportation system that is efficient, equitable and environmentally sustainable. In FY22, the CCRPC staff participated in Association for Commuter Transportation (ACT) meetings (<https://www.actweb.org/>), continued to participate in Tri-Town Transportation Committee

meetings to review community-based solutions to enhance mobility in Jericho, Underhill and Cambridge, served as a stakeholder for the Vermont Clean Cities Coalition’s Future of Rural Transit Project (<https://vtccc.w3.uvm.edu/projects/future-of-rural-transit/>) and managed the Transit Finance Study that developed transit financing options for the Legislature to consider (https://studiesandreports.ccrpcvt.org/wp-content/uploads/2021/12/Transit_Funding_Report_Dec2021.pdf).

- **Elders and Persons with Disabilities (E&D) Transportation Program:** The Chittenden County E&D Transportation Program supports community members through affordable transportation to medical appointments, access to fresh food at the grocery store, and social visits with friends and family. In FY22, the E&D Committee held four quarterly meetings to discuss program funding, volunteer driver utilization and opportunities to enhance transportation equity within our region. In coordination with VTrans, the CCRPC hosted the 3rd Annual E&D Transportation Summit in Burlington. More information about the event can be found here: (<https://vtrans.vermont.gov/public-transit/E-and-D>). The CCRPC also managed the E&D, ADA & Medicaid Call Center Feasibility Study: (<https://studiesandreports.ccrpcvt.org/wp-content/uploads/2022/08/GMT-SSTA-Call-Center-Draft-Final-Report.pdf>).
- **Active Transportation Planning:** The CCRPC began updating the 2017 Regional Active Transportation Plan (ATP, <https://www.ccrpcvt.org/our-work/our-plans/regional-bikeped-plan/>), which serves as the active transportation element of the long-range Metropolitan Transportation Plan (MTP). The ATP includes recommended priority corridors, programs and policies to support active transportation throughout the region. CCRPC staff collaborated with TDM partners and local municipalities to expand the Greenride Bikeshare system and convert the fleet to electric assist bicycles (www.greenridebikeshare.com). The CCRPC also promoted TDM strategies and provided bike/ped-related technical assistance to municipalities and businesses, assisted municipalities with bike/ped grant and UPWP applications, managed bike/ped-related UPWP projects, and conducted bike/ped counts on paths, designated bike lanes, and other roadways. The CCRPC also continued to host the 2021 webinar series from the Association of Pedestrian and Bicycling Professionals for municipalities and regional partners.
- **Clean Water:** The CCRPC’s water quality initiatives help to safeguard our clean drinking water, support our recreation and tourism industry, and make our municipalities more resilient to flood events. The CCRPC continues to host the Clean Water Advisory Committee and the MS-4 Sub-Committee (<https://www.ccrpcvt.org/about-us/committees/clean-water-advisory-committee/>) and provide guidance for the Vermont Clean Water Fund. CCRPC staff also joined the Lake Champlain Sea Grant Program Advisory Committee, and managed Design Implementation Block Grant projects on behalf of select towns to design stormwater treatment practices. The CCRPC also supported education programs such as the Rethink Runoff (<http://www.rethinkrunoff.org>) on behalf of nine of our municipalities, assisted with watershed resiliency mapping, participated in water quality-focused policy discussions. As the newly designated Clean Water Service Provider (CWSP) for the Northern Lake Champlain Direct Drainages, Basin (5). CCRPC worked to seat the Basin 5 Water Quality Council which will assist the CCRPC as it oversees the development and implementation of non-regulatory water quality improvement projects that reduce phosphorus loading into these streams and Lake Champlain.
- **Municipal Roads General Permit (MRGP) Compliance and Water Quality Planning Assistance:** CCRPC staff continues to work with all Chittenden County municipalities on meeting their

MRGP obligations. This includes evaluating segments through Road Erosion Inventories (REIs), tracking and documenting upgraded segments and outlets, and reporting to DEC. Staff also assists municipalities with the State's Grants in Aid (GIA) program, which allocates funding to participating towns for stormwater improvements related to the MRGP. In FY2022, 13 Chittenden County municipalities signed up to participate in the GIA program. An estimated 38 non-compliant segments will be upgraded using the allocated \$253,000.

- **Comprehensive Economic Development Strategy:** With federal funding from the US Economic Development Administration, CCRPC continued work on a Comprehensive Economic Development Strategy (CEDS) for our region in concert with the Addison, Rutland and Central VT regions -- collectively called the [West Central Vermont CEDS](#). This document will help identify priority economic development strategies and projects and will be used by a variety of federal and state funding programs when making grant decisions. The project will be completed in late 2022.
- **VTculverts:** CCRPC staff worked with a consultant to upgrade the VTculverts website (<https://www.vtculverts.org/>). The new website allows easy in-the-field bridge and culvert inventories to be conducted. VTculverts is a great tool to visually see town-maintained bridges and culverts on a map or chart. Between the new website and training, municipal use of the website has increased.
- **Regional Technical Assistance:** This includes, but is not limited to, municipal technical assistance for various transportation issues, GIS mapping, and bylaw revisions, Act 250/Section 248 application reviews, grant administration and grant application assistance for plans, projects and initiatives at the local level that help advance the ECOS Strategies, Metropolitan Transportation Plan (MTP), and Transportation Improvement Program (TIP).
- **Lake Champlain Byway:** Chittenden County includes eight of the Byway's 22 communities: Milton, Colchester, Winooski, Essex Junction, Burlington, South Burlington, Shelburne, and Charlotte. CCRPC staff maintained the Byway website (<https://lakechamplainbyway.com/>) including a helpful Interactive Map (<http://map.ccrpcvt.org/lcbyway/>). Additionally, CCRPC continues to host the Byway's audio stories App & Phone line (<https://lakechamplainbyway.com/explore-our-regions/mobile-story-app/>).

For further information about the CCRPC, please visit <http://www.ccrpcvt.org/> or contact CCRPC Executive Director, Charlie Baker: cbaker@ccrpcvt.org.

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	09/29/22	ADVANCE AUTO PARTS hydraulic fitting 552227237167	210-5-40-12-430.000 R&M Vehicles & Equipment	1.91	42739	10/26/22
05290	10/03/22	ADVANCE AUTO PARTS hyd, coupling, adapter 552227652601	210-5-40-12-430.000 R&M Vehicles & Equipment	8.67	42739	10/26/22
05290	10/06/22	ADVANCE AUTO PARTS ACRY EN 2X GLS RED 1 EA 1 552227929519	210-5-40-12-430.000 R&M Vehicles & Equipment	10.11	42739	10/26/22
28555	02/17/22	ALLEGIANCE TRUCKS brake repair 2012 Intl R12200053401	210-5-40-12-430.000 R&M Vehicles & Equipment	-657.16	42741	10/26/22
28555	10/13/22	ALLEGIANCE TRUCKS 2012 INTL REPAIRS R12200153701	210-5-25-10-430.000 R&M Vehicles & Equipment	1890.88	42741	10/26/22
28555	09/23/22	ALLEGIANCE TRUCKS def x12201098201	210-5-40-12-626.000 Gasoline	74.95	42741	10/26/22
29380	10/20/22	BALLARD KATIE L HC Stipend October HC10522	210-5-10-10-190.000 Board member Payments	50.00	42744	10/26/22
29380	10/19/22	BALLARD KATIE L HC Stipend September HC9722	210-5-10-10-190.000 Board member Payments	25.00	42744	10/26/22
29410	10/15/22	BERGENDAHL DOROTHY 08-23-22 meeting stipend STIPEN082322	210-5-10-10-190.000 Board member Payments	50.00	42745	10/26/22
29410	10/15/22	BERGENDAHL DOROTHY 09-20-22 meeting stipend STIPEN092022	210-5-10-10-190.000 Board member Payments	50.00	42745	10/26/22
29410	10/15/22	BERGENDAHL DOROTHY 10-18-22 meeting stipend STIPEN101822	210-5-10-10-190.000 Board member Payments	50.00	42745	10/26/22
07465	10/12/22	BIBENS ACE HARDWARE INC cleaning supplies for PW 45980	210-5-40-12-610.000 General Supplies	59.93	42746	10/26/22
16030	09/28/22	BROWN ELECTRIC Location: 81 Main street 37205	210-5-40-12-610.200 Streetlight Supplies	289.00	42749	10/26/22
26395	07/31/22	CCRPC Land Development Code Upd 2022575	210-5-16-10-330.000 Professional Services	795.00	42754	10/26/22
21120	10/15/22	CHAMPLAIN MEDICAL URGENT Physical RW 0005541100	210-5-25-10-330.000 Professional Services	528.00	42756	10/26/22
21210	08/04/22	CINTAS LOC # 68M 71 M SHOP TOWELS AND SOAP 4127341992	210-5-40-12-610.000 General Supplies	90.36	42760	10/26/22
21210	10/11/22	CINTAS LOC # 68M 71 M break room-office -med su 5128170421	210-5-40-12-610.000 General Supplies	415.23	42760	10/26/22
21210	10/01/22	CINTAS LOC # 68M 71 M WATERBREAK COOLER LEASE 9194594876A	210-5-40-12-610.000 General Supplies	50.00	42760	10/26/22
17895	09/30/22	CLEAN NEST MSP Cleaning September 12143	210-5-41-26-400.000 Contracted Services	2709.00	42761	10/26/22
29545	10/20/22	DALY EDMUND J HC Stipend October HC10522	210-5-10-10-190.000 Board member Payments	25.00	42764	10/26/22
25715	10/18/22	DONALD L. HAMLIN CONSULT Development Department as 22814 1022	210-5-16-10-330.000 Professional Services	2396.25	42765	10/26/22
20470	09/30/22	GLOBAL MONTELLO GROUP SeptVehic Fuel 291898	210-5-41-26-626.000 Gasoline	464.20	42772	10/26/22
20470	09/30/22	GLOBAL MONTELLO GROUP SeptVehic Fuel 291898	210-5-40-12-626.000 Gasoline	2888.86	42772	10/26/22
20470	09/30/22	GLOBAL MONTELLO GROUP SeptVehic Fuel 291898	210-5-41-22-626.000 Gasoline	346.33	42772	10/26/22
04035	09/29/22	GOT THAT RENTAL & SALES I shop 105154	210-5-40-12-610.000 General Supplies	76.33	42773	10/26/22

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
07010	GREEN MOUNTAIN POWER CORP	10/10/22	MSP Power October 1022 75 MAPA	210-5-41-26-622.000 Electricity	574.04	42774	10/26/22
07010	GREEN MOUNTAIN POWER CORP	10/10/22	MSP Power October 1022 75 MAPL	210-5-41-26-622.000 Electricity	204.21	42775	10/26/22
V10130	LOWE'S BUSINESS ACCOUNT	09/30/22	supplies 01088	210-5-30-12-610.000 General Supplies	61.27	42782	10/26/22
V10130	LOWE'S BUSINESS ACCOUNT	08/29/22	896790 KB COMPRESSOR TANK 02331	210-5-40-12-610.000 General Supplies	24.69	42782	10/26/22
V10130	LOWE'S BUSINESS ACCOUNT	08/15/22	Weather Strip 03920	210-5-41-22-431.000 R&M Buildings & Grounds	66.42	42782	10/26/22
V10130	LOWE'S BUSINESS ACCOUNT	08/31/22	Trash Bags 09496	210-5-25-10-610.000 General Supplies	107.80	42782	10/26/22
V10130	LOWE'S BUSINESS ACCOUNT	10/02/22	Late fee 100222late	210-5-13-10-330.000 Professional Services	29.00	42782	10/26/22
40580	M&T BANK	08/12/22	Asprin 00134	210-5-25-10-610.000 General Supplies	23.96	42783	10/26/22
40580	M&T BANK	09/27/22	City Mgr Town Fair Reg 0922 VLCT TF	210-5-10-10-500.000 Training, Conf, Dues	99.00	42783	10/26/22
40580	M&T BANK	09/27/22	City Manager Membership 092722 ICMA	210-5-10-10-500.000 Training, Conf, Dues	960.00	42783	10/26/22
40580	M&T BANK	10/06/22	Int fee 100622 Int	210-5-13-10-330.000 Professional Services	55.83	42783	10/26/22
40580	M&T BANK	08/30/22	HR Adobe Aug 22 2251590347	210-5-10-10-505.000 Tech. Subs, Licenses	14.99	42783	10/26/22
40580	M&T BANK	09/21/22	ReginaAcrobatPro 2268056130	210-5-10-10-505.000 Tech. Subs, Licenses	254.27	42783	10/26/22
40580	M&T BANK	09/29/22	ADOBE SEPT 22 2274668086	210-5-10-10-505.000 Tech. Subs, Licenses	14.99	42783	10/26/22
40580	M&T BANK	08/29/22	PW Hire Ad 240979661	210-5-40-12-330.000 Professional Services	25.00	42783	10/26/22
40580	M&T BANK	08/25/22	postage. 31010	210-5-10-10-560.000 Postage	26.95	42783	10/26/22
40580	M&T BANK	08/31/22	PW Job Ad 67363552	210-5-40-12-540.000 Advertising	350.00	42783	10/26/22
40580	M&T BANK	09/30/22	Job Ad for PW 68903170	210-5-40-12-330.000 Professional Services	432.60	42783	10/26/22
40580	M&T BANK	08/09/22	Laptop Computer 894862542	210-5-25-10-750.000 Machinery & Equipment	819.00	42783	10/26/22
40580	M&T BANK	09/12/22	GoCo Implementation Fee 93645	210-5-35-10-340.000 Technical Services	1000.00	42783	10/26/22
40580	M&T BANK	09/15/22	THAdobe Aug-Sep 22 AugSep 22	210-5-16-10-340.000 Technical Services	29.98	42783	10/26/22
40580	M&T BANK	09/30/22	training books FD092822	210-5-25-10-500.000 Training, Conf, Dues	216.00	42783	10/26/22
40580	M&T BANK	09/16/22	annual GAAP update GFOA 091622	210-5-13-10-500.000 Training, Conf, Dues	135.00	42783	10/26/22
40580	M&T BANK	08/31/22	VT SHRM Conference HRVTCO	210-5-10-10-500.000 Training, Conf, Dues	399.00	42783	10/26/22
40580	M&T BANK	09/02/22	Bamboo HRIS SEPT INV01280705	210-5-10-10-340.000 Technical Services	443.04	42783	10/26/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
40580	M&T BANK	10/02/22 HRIS system INV01310744	210-5-10-10-340.000 Technical Services	431.66	42783	10/26/22
40580	M&T BANK	08/09/22 Zoom Services INV161276731	210-5-10-10-505.000 Tech. Subs, Licenses	40.00	42783	10/26/22
40580	M&T BANK	09/09/22 Zoom Services INV165823243	210-5-10-10-505.000 Tech. Subs, Licenses	40.00	42783	10/26/22
40580	M&T BANK	09/23/22 JOB AD Comm Dev PLNZ5281	210-5-16-10-330.000 Professional Services	99.95	42783	10/26/22
40580	M&T BANK	08/29/22 SHRM HR recertification SHRMRECERT	210-5-10-10-500.000 Training, Conf, Dues	150.00	42783	10/26/22
27840	MADISON NATIONAL LIFE INS	10/15/22 Nov 22 City Life 1523339	210-5-30-12-210.000 Group Insurance	72.86	42785	10/26/22
27840	MADISON NATIONAL LIFE INS	10/15/22 Nov 22 City Life 1523339	210-5-30-10-210.000 Group Insurance	-73.20	42785	10/26/22
27840	MADISON NATIONAL LIFE INS	10/15/22 Nov 22 City Life 1523339	210-5-13-10-210.000 Group Insurance	73.20	42785	10/26/22
27840	MADISON NATIONAL LIFE INS	10/15/22 Nov 22 City Life 1523339	210-5-16-10-210.000 Group Insurance	-36.60	42785	10/26/22
27840	MADISON NATIONAL LIFE INS	10/15/22 Nov 22 City Life 1523339	210-5-10-10-210.000 Group Insurance	219.60	42785	10/26/22
27840	MADISON NATIONAL LIFE INS	10/15/22 Nov 22 City Life 1523339	210-5-40-12-210.000 Group Insurance	98.39	42785	10/26/22
27840	MADISON NATIONAL LIFE INS	10/15/22 Nov 22 City Life 1523339	210-5-35-10-210.000 Group Insurance	329.40	42785	10/26/22
27840	MADISON NATIONAL LIFE INS	10/15/22 Nov 22 City Life 1523339	210-5-40-13-210.000 Group Insurance	7.32	42785	10/26/22
24620	MILTON RENTAL AND SALES	10/13/22 CHAIN, OIL 1632536	210-5-40-12-610.000 General Supplies	55.92	42789	10/26/22
24960	NORTHEAST DELTA DENTAL	10/17/22 Nov 22 City Dental 101722 D	210-5-30-12-210.000 Group Insurance	104.53	42792	10/26/22
24960	NORTHEAST DELTA DENTAL	10/17/22 Nov 22 City Dental 101722 D	210-5-30-10-210.000 Group Insurance	647.20	42792	10/26/22
24960	NORTHEAST DELTA DENTAL	10/17/22 Nov 22 City Dental 101722 D	210-5-13-10-210.000 Group Insurance	197.99	42792	10/26/22
24960	NORTHEAST DELTA DENTAL	10/17/22 Nov 22 City Dental 101722 D	210-5-10-10-210.000 Group Insurance	371.07	42792	10/26/22
24960	NORTHEAST DELTA DENTAL	10/17/22 Nov 22 City Dental 101722 D	210-5-40-12-210.000 Group Insurance	310.66	42792	10/26/22
24960	NORTHEAST DELTA DENTAL	10/17/22 Nov 22 City Dental 101722 D	210-5-35-10-210.000 Group Insurance	471.35	42792	10/26/22
24960	NORTHEAST DELTA DENTAL	10/17/22 Nov 22 City Dental 101722 D	210-5-40-13-210.000 Group Insurance	13.71	42792	10/26/22
24100	PERMA-LINE CORP OF NEW EN	09/26/22 FINISHED STREET SIGNS 194930	210-5-40-12-572.000 Traffic Control	214.90	42797	10/26/22
24100	PERMA-LINE CORP OF NEW EN	10/04/22 FINISHED TRAFFIC SIGNS - 195092	210-5-40-12-572.000 Traffic Control	151.45	42797	10/26/22
25140	PIKE INDUSTRIES INC	09/23/22 Asphalt 1204850	210-5-40-12-605.000 Summer Construction Suppl	237.00	42798	10/26/22
25140	PIKE INDUSTRIES INC	10/14/22 Cold Patch - high perform 1208335	210-5-40-12-605.000 Summer Construction Suppl	1730.56	42798	10/26/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25140	10/21/22	Asphalt 1209177	210-5-40-12-451.000 Summer Construction Servi	234.63	42798	10/26/22
37430	09/22/22	SWEeper RC79202	210-5-40-12-430.000 R&M Vehicles & Equipment	1279.18	42800	10/26/22
37430	10/10/22	Engine 7 RC79319	210-5-40-12-430.000 R&M Vehicles & Equipment	970.05	42800	10/26/22
22680	10/20/22	HC Stipend October HC10522	210-5-10-10-190.000 Board member Payments	50.00	42802	10/26/22
22680	10/19/22	HC Stipend September HC9722	210-5-10-10-190.000 Board member Payments	50.00	42802	10/26/22
02320	10/19/22	HC Stipend September HC9722	210-5-10-10-190.000 Board member Payments	50.00	42803	10/26/22
18010	10/14/22	Boot Insert SZ 3414788	210-5-25-10-612.000 Uniforms	15.00	42804	10/26/22
18010	10/14/22	clean and lubricate 3414841	210-5-25-10-431.000 R&M Buildings & Grounds	180.00	42804	10/26/22
18010	10/19/22	Mountain Mister, 3414956	210-5-25-10-750.000 Machinery & Equipment	2206.41	42804	10/26/22
18010	10/19/22	Door Bar Holder 3414966	210-5-25-10-750.000 Machinery & Equipment	947.78	42804	10/26/22
37965	08/30/22	CONCRETE 362993	210-5-40-12-605.000 Summer Construction Suppl	740.00	42808	10/26/22
37965	09/15/22	COMM 3500 EXTERIOR 97799	210-5-40-12-605.000 Summer Construction Suppl	529.00	42808	10/26/22
37965	10/13/22	40 JUNIPER RIDGE COMM 350 98518	210-5-40-12-605.000 Summer Construction Suppl	480.00	42808	10/26/22
11345	10/06/22	VAC - BOLT SHOULDER 0172379	210-5-40-12-430.000 R&M Vehicles & Equipment	95.39	42810	10/26/22
28015	09/23/22	skunk removal. 879388	210-5-30-12-330.000 Professional Services	84.00	42811	10/26/22
42565	10/12/22	RK Job Ad 224761	210-5-30-10-550.000 Printing and Binding	100.00	42812	10/26/22
29090	10/04/22	MUFFLER, GASKET, FRT 131276454	210-5-25-10-430.000 R&M Vehicles & Equipment	76.55	42816	10/26/22
28455	09/13/22	sweeper 9642258	210-5-25-10-430.000 R&M Vehicles & Equipment	1182.81	42819	10/26/22
28455	09/21/22	2013 JOHN DEERE 310SK 9653885	210-5-40-12-430.000 R&M Vehicles & Equipment	1662.49	42819	10/26/22
11935	09/12/22	1BU1492 light bulb 4517913	210-5-40-12-430.000 R&M Vehicles & Equipment	124.00	42820	10/26/22
11935	09/13/22	sweeper repair parts 4517935	210-5-40-12-430.000 R&M Vehicles & Equipment	619.75	42820	10/26/22
21230	10/19/22	Nov 22 City Vision 816335287	210-5-30-10-210.000 Group Insurance	122.00	42821	10/26/22
21230	10/19/22	Nov 22 City Vision 816335287	210-5-30-12-210.000 Group Insurance	22.99	42821	10/26/22
21230	10/19/22	Nov 22 City Vision 816335287	210-5-10-10-210.000 Group Insurance	71.79	42821	10/26/22
21230	10/19/22	Nov 22 City Vision 816335287	210-5-13-10-210.000 Group Insurance	38.01	42821	10/26/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
21230	10/19/22	VISION SERVICE PLAN (CT) Nov 22 City Vision 816335287	210-5-40-12-210.000 Group Insurance	61.66	42821	10/26/22
21230	10/19/22	VISION SERVICE PLAN (CT) Nov 22 City Vision 816335287	210-5-40-13-210.000 Group Insurance	2.72	42821	10/26/22
21230	10/19/22	VISION SERVICE PLAN (CT) Nov 22 City Vision 816335287	210-5-35-10-210.000 Group Insurance	99.93	42821	10/26/22
40560	09/30/22	VOX AM/FM LLC PW work for advertisement 09/18 - 09/3	210-5-40-12-540.000 Advertising	798.00	42823	10/26/22
34580	10/14/22	VT GOVERNMENT FINANCE OFF VTGFOA fall workshop 22 22FallWksp05	210-5-13-10-500.000 Training, Conf, Dues	60.00	42826	10/26/22
07565	10/13/22	W B MASON CO INC Lincoln Hall cleaning Sup 233438638	210-5-41-20-431.000 R&M Buildings & Grounds	51.50	42828	10/26/22
07565	10/13/22	W B MASON CO INC Brownell Maint Supplies 233438707	210-5-41-21-431.000 R&M Buildings & Grounds	51.50	42828	10/26/22
07565	10/14/22	W B MASON CO INC Preschool Maint Supplies 233489363	210-5-30-12-610.000 General Supplies	218.06	42828	10/26/22
29375	10/15/22	WADSWORTH ANN C 08.23.22 meeting stipend STIPEN082322	210-5-10-10-190.000 Board member Payments	50.00	42829	10/26/22
29375	10/15/22	WADSWORTH ANN C 09-20-2022 Meeting Stipen STIPEN092022	210-5-10-10-190.000 Board member Payments	50.00	42829	10/26/22
29375	10/15/22	WADSWORTH ANN C 10-18-22 meeting stipend STIPEN101822	210-5-10-10-190.000 Board member Payments	50.00	42829	10/26/22
29395	10/19/22	WATSON MIA HC Stipend September HC9722	210-5-10-10-190.000 Board member Payments	50.00	42830	10/26/22
02035	09/19/22	BURLINGTON FREE PRESS Brownell Roof Project Bid 0004993356	232-5-41-21-730.001 Roof	147.00	42750	10/26/22
23435	09/30/22	CHAMPLAIN WATER DISTRICT City water Sept 2022 093022D	254-5-54-70-411.400 CWD Water Purchase - Glob	296055.26	42757	10/26/22
23435	09/30/22	CHAMPLAIN WATER DISTRICT City water Sept 2022 093022D	254-5-54-20-411.000 CWD Water Purchase	71228.64	42757	10/26/22
23435	09/30/22	CHAMPLAIN WATER DISTRICT City water Sept 2022 093022D	254-5-54-70-411.400 CWD Water Purchase - Glob	5935.35	42757	10/26/22
23435	09/30/22	CHAMPLAIN WATER DISTRICT City water Sept 2022 093022D	254-5-54-20-411.000 CWD Water Purchase	1428.00	42757	10/26/22
20470	09/30/22	GLOBAL MONTELLO GROUP SeptVehic Fuel 291898	254-5-54-20-626.000 Gasoline	112.33	42772	10/26/22
27840	10/15/22	MADISON NATIONAL LIFE INS Nov 22 City Life 1523339	254-5-54-20-210.000 Group Insurance	61.12	42785	10/26/22
10110	10/19/22	MCGOVERN MECHANICAL CORP Water Meter Replacements 1842	254-5-54-70-750.001 Meter Replacement Program	250.00	42788	10/26/22
24960	10/17/22	NORTHEAST DELTA DENTAL Nov 22 City Dental 101722 D	254-5-54-20-210.000 Group Insurance	317.51	42792	10/26/22
11345	10/06/22	SANITARY EQUIPMENT CO INC VAC - BOLT SHOULDER 0172379	254-5-54-20-430.000 R&M Vehicles & Equipment	15.90	42810	10/26/22
21230	10/19/22	VISION SERVICE PLAN (CT) Nov 22 City Vision 816335287	254-5-54-20-210.000 Group Insurance	61.52	42821	10/26/22
23455	09/29/22	CHITTENDEN SOLID WASTE DI biosolids 20228ESS	255-5-55-30-568.000 Biosolids Subcontractor	10907.17	42759	10/26/22
06870	10/21/22	ENDYNE INC 2210-28981 TRN 426971	255-5-55-30-340.000 Technical Services	35.00	42766	10/26/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38955	09/28/22	F W WEBB COMPANY plant water expansion tan 77787833	255-5-55-30-570.000 Other Purchased Services	920.92	42768	10/26/22
38955	09/29/22	F W WEBB COMPANY PLANT WATER 77826683	255-5-55-30-570.000 Other Purchased Services	192.98	42768	10/26/22
38955	09/29/22	F W WEBB COMPANY PVP11454580 qty 2 77840246	255-5-55-30-570.000 Other Purchased Services	22.36	42768	10/26/22
20470	09/30/22	GLOBAL MONTELLO GROUP SeptVehic Fuel 291898	255-5-55-30-626.000 Gasoline	423.80	42772	10/26/22
27840	10/15/22	MADISON NATIONAL LIFE INS Nov 22 City Life 1523339	255-5-55-30-210.000 Group Insurance	249.98	42785	10/26/22
24960	10/17/22	NORTHEAST DELTA DENTAL Nov 22 City Dental 101722 D	255-5-55-30-210.000 Group Insurance	444.74	42792	10/26/22
19325	10/01/22	OPEN APPROACH INC MSP SB Base Network FW IS 17891	255-5-55-30-340.000 Technical Services	690.00	42794	10/26/22
03160	08/05/22	P & H SENESAC INC POLYMER FOR DEWATERING 20331	255-5-55-30-619.000 Chemicals	9108.00	42795	10/26/22
11345	10/06/22	SANITARY EQUIPMENT CO INC VAC - BOLT SHOULDER 0172379	255-5-55-30-430.000 R&M Vehicles & Equipment	15.89	42810	10/26/22
V2124	09/03/22	STAPLES ADVANTAGE supplies for WWTF office 3517158938	255-5-55-30-610.000 General Supplies	38.98	42814	10/26/22
04595	09/28/22	TMDE CALIBRATION LABS Lab Calibration 46020	255-5-55-30-618.000 Laboratory Supplies	960.00	42817	10/26/22
21230	10/19/22	VISION SERVICE PLAN (CT) Nov 22 City Vision 816335287	255-5-55-30-210.000 Group Insurance	95.30	42821	10/26/22
42625	10/01/22	ALDRICH & ELLIOTT PC study 08/28-09/30/22 80892	256-5-56-70-722.005 Maple/River/West St PS	6519.00	42740	10/26/22
38955	09/30/22	F W WEBB COMPANY SOUTH St pump station sum 77847593	256-5-56-40-433.000 R&M Infrastructure	119.42	42768	10/26/22
20470	09/30/22	GLOBAL MONTELLO GROUP SeptVehic Fuel 291898	256-5-56-40-626.000 Gasoline	411.77	42772	10/26/22
27840	10/15/22	MADISON NATIONAL LIFE INS Nov 22 City Life 1523339	256-5-56-40-210.000 Group Insurance	129.30	42785	10/26/22
10110	10/19/22	MCGOVERN MECHANICAL CORP Water Meter Replacements 1842	256-5-56-70-750.001 Meter Replacement Program	500.00	42788	10/26/22
24960	10/17/22	NORTHEAST DELTA DENTAL Nov 22 City Dental 101722 D	256-5-56-40-210.000 Group Insurance	306.14	42792	10/26/22
11555	10/17/22	RUSSELL RESOURCES INC GASKET VOLUTE 1/32 THK 225134	256-5-56-40-433.000 R&M Infrastructure	101.73	42806	10/26/22
11345	10/06/22	SANITARY EQUIPMENT CO INC VAC - BOLT SHOULDER 0172379	256-5-56-40-430.000 R&M Vehicles & Equipment	190.78	42810	10/26/22
21230	10/19/22	VISION SERVICE PLAN (CT) Nov 22 City Vision 816335287	256-5-56-40-210.000 Group Insurance	60.82	42821	10/26/22
01930	10/19/22	CENTER FOR TECHNOLOGY Sr. Center Lunch 432845	258-5-33-13-830.000 Regular Programs	105.00	42755	10/26/22
05290	10/12/22	ADVANCE AUTO PARTS Pool Winterization 552228552854	259-5-30-11-431.000 R&M Buildings & Grounds	69.36	42739	10/26/22
19815	10/20/22	AMAZON CAPITAL SERVICES Halloween Event 1VQF94C6FGL4	259-5-30-14-610.000 General Supplies	233.77	42742	10/26/22
17895	09/30/22	CLEAN NEST MSP Cleaning September 12143	259-5-30-15-330.000 Professional Services	1806.00	42761	10/26/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
31545	10/17/22	Pumpkin Event Supplies 101722D	259-5-30-14-610.000 General Supplies	386.49	42763	10/26/22
31545	10/24/22	Pumpkin Palooza Supplies 102422D	259-5-30-14-610.000 General Supplies	452.43	42763	10/26/22
20470	09/30/22	SeptVehic Fuel 291898	259-5-30-15-626.000 Gasoline	213.06	42772	10/26/22
04035	10/17/22	Lower Field Work 103335	259-5-30-14-442.000 Rental Vehicles/Equip	2105.00	42773	10/26/22
40550	10/17/22	Exploring Nature Registra 101722D	259-5-30-14-330.000 Professional Services	570.00	42780	10/26/22
28895	10/21/22	Fall Music Programs 1004	259-5-30-14-330.000 Professional Services	484.00	42781	10/26/22
27840	10/15/22	Nov 22 City Life 1523339	259-5-30-15-210.000 Group Insurance	257.39	42785	10/26/22
27840	10/15/22	Nov 22 City Life 1523339	259-5-30-16-210.000 Group Insurance	143.85	42785	10/26/22
22020	10/21/22	Pumpkin Event 10/29 49364	259-5-30-14-330.000 Professional Services	3250.00	42787	10/26/22
24960	10/17/22	Nov 22 City Dental 101722 D	259-5-30-15-210.000 Group Insurance	323.82	42792	10/26/22
24960	10/17/22	Nov 22 City Dental 101722 D	259-5-30-16-210.000 Group Insurance	363.40	42792	10/26/22
14230	10/19/22	DC Trip Bus 2 Deposit 69109 1022	259-5-30-14-330.000 Professional Services	1220.00	42799	10/26/22
21230	10/19/22	Nov 22 City Vision 816335287	259-5-30-15-210.000 Group Insurance	93.80	42821	10/26/22
21230	10/19/22	Nov 22 City Vision 816335287	259-5-30-16-210.000 Group Insurance	71.78	42821	10/26/22
24520	10/18/22	EJRP Symposium VS005930	259-5-30-10-500.000 Training, Conf, Dues	1150.00	42827	10/26/22
05915	10/05/22	Pumpkin Event 10/29 Perfo 1	259-5-30-14-330.000 Professional Services	1200.00	42831	10/26/22

For Check Acct 01 (GENERAL FUND) All check #s 10/26/22 To 10/26/22 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				461044.87		

To the Treasurer of Town of Essex, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***461,044.87
 Let this be your order for the payments of these amounts.

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
05290	10/06/22	ADVANCE AUTO PARTS PRMR-SAND RED 12 OZ 12 C 552227952698	210-5-40-12-430.000 R&M Vehicles & Equipment	26.11	42833	10/28/22
05290	10/18/22	ADVANCE AUTO PARTS H11 TWIN 1 EA SYLVN 11402 552229152982	210-5-40-12-430.000 R&M Vehicles & Equipment	22.39	42833	10/28/22
31770	10/10/22	BARRETT TRUCKING CO. INC Red Field Dirt 129456	210-5-30-12-431.000 R&M Buildings & Grounds	1559.00	42837	10/28/22
00530	09/07/22	BRODART CO J Collection (board book) B6488206	210-5-35-10-640.202 Juvenile Collection	8.09	42839	10/28/22
00530	10/03/22	BRODART CO J Collection, Supplies B6499801	210-5-35-10-610.000 General Supplies	4.00	42839	10/28/22
00530	10/03/22	BRODART CO J Collection, Supplies B6499801	210-5-35-10-640.202 Juvenile Collection	65.85	42839	10/28/22
00530	10/03/22	BRODART CO J Collection, Supplies B6499808	210-5-35-10-640.202 Juvenile Collection	66.96	42839	10/28/22
00530	10/03/22	BRODART CO J Collection, Supplies B6499808	210-5-35-10-610.000 General Supplies	4.80	42839	10/28/22
00530	10/04/22	BRODART CO J Collection B6500604	210-5-35-10-640.202 Juvenile Collection	30.18	42839	10/28/22
00530	10/06/22	BRODART CO J Collection, Supplies B6502043	210-5-35-10-640.202 Juvenile Collection	12.94	42839	10/28/22
00530	10/06/22	BRODART CO J Collection, Supplies B6502043	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22
00530	10/06/22	BRODART CO J Collection, Supplies B6502044	210-5-35-10-640.202 Juvenile Collection	22.21	42839	10/28/22
00530	10/06/22	BRODART CO J Collection, Supplies B6502044	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22
00530	10/06/22	BRODART CO J Collection, Supplies B6502045	210-5-35-10-640.202 Juvenile Collection	15.12	42839	10/28/22
00530	10/06/22	BRODART CO J Collection, Supplies B6502045	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22
00530	10/06/22	BRODART CO J Collection, Supplies B6502238	210-5-35-10-640.202 Juvenile Collection	47.24	42839	10/28/22
00530	10/06/22	BRODART CO J Collection, Supplies B6502238	210-5-35-10-610.000 General Supplies	3.20	42839	10/28/22
00530	10/07/22	BRODART CO J Collection, Supplies B6502777	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22
00530	10/07/22	BRODART CO J Collection, Supplies B6502777	210-5-35-10-640.202 Juvenile Collection	8.89	42839	10/28/22
00530	10/07/22	BRODART CO J Collection (board books) B6502798	210-5-35-10-640.202 Juvenile Collection	30.22	42839	10/28/22
00530	10/07/22	BRODART CO J Collection, Supplies B6502881	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22
00530	10/07/22	BRODART CO J Collection, Supplies B6502881	210-5-35-10-640.202 Juvenile Collection	11.85	42839	10/28/22
00530	10/07/22	BRODART CO J Collection B6502901	210-5-35-10-640.202 Juvenile Collection	7.11	42839	10/28/22
00530	10/07/22	BRODART CO J Collection, Supplies B6502967	210-5-35-10-640.202 Juvenile Collection	4.19	42839	10/28/22
00530	10/07/22	BRODART CO J Collection, Supplies B6502967	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	10/07/22	J Collection, Supplies B6502968	210-5-35-10-610.000 General Supplies	4.00	42839	10/28/22
00530	10/07/22	J Collection, Supplies B6502968	210-5-35-10-640.202 Juvenile Collection	46.00	42839	10/28/22
00530	10/07/22	J Collection, Supplies B6502997	210-5-35-10-640.202 Juvenile Collection	57.65	42839	10/28/22
00530	10/07/22	J Collection, Supplies B6502997	210-5-35-10-610.000 General Supplies	4.80	42839	10/28/22
00530	10/13/22	Donation Exp (Foundation) B6505883	210-5-35-10-610.000 General Supplies	3.20	42839	10/28/22
00530	10/13/22	Donation Exp (Foundation) B6505883	210-5-90-00-991.000 Library Donation Expense	62.08	42839	10/28/22
00530	10/13/22	Donation Exp (Foundation) B6505984	210-5-35-10-610.000 General Supplies	2.40	42839	10/28/22
00530	10/13/22	Donation Exp (Foundation) B6505984	210-5-90-00-991.000 Library Donation Expense	46.41	42839	10/28/22
00530	10/13/22	Donation Exp (Foundation) B6506029	210-5-90-00-991.000 Library Donation Expense	78.02	42839	10/28/22
00530	10/13/22	Donation Exp (Foundation) B6506029	210-5-35-10-610.000 General Supplies	4.00	42839	10/28/22
00530	10/13/22	Donation Exp (Foundation) B6506032	210-5-90-00-991.000 Library Donation Expense	15.65	42839	10/28/22
00530	10/13/22	Donation Exp (Foundation) B6506032	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506458	210-5-35-10-640.201 Adult Collection	10.20	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506458	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506459	210-5-35-10-640.201 Adult Collection	15.11	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506459	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22
00530	10/14/22	Adult Replacement, Suppl B6506535	210-5-90-00-640.201 Adult Collection replacem	10.20	42839	10/28/22
00530	10/14/22	Adult Replacement, Suppl B6506535	210-5-35-10-610.000 General Supplies	0.80	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506536	210-5-35-10-610.000 General Supplies	5.60	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506536	210-5-35-10-640.201 Adult Collection	143.75	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506587	210-5-35-10-640.201 Adult Collection	47.54	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506587	210-5-35-10-610.000 General Supplies	2.40	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506590	210-5-35-10-640.201 Adult Collection	135.83	42839	10/28/22
00530	10/14/22	Adult Collection, Supplie B6506590	210-5-35-10-610.000 General Supplies	5.60	42839	10/28/22
00530	10/17/22	Adult Collection B6507189	210-5-35-10-640.201 Adult Collection	36.61	42839	10/28/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	10/17/22	J Collection, Supplies B6507194	210-5-35-10-640.202 Juvenile Collection	313.71	42839	10/28/22
00530	10/17/22	J Collection, Supplies B6507194	210-5-35-10-610.000 General Supplies	23.20	42839	10/28/22
00530	10/17/22	Donation Exp (Foundation) B6507366	210-5-90-00-991.000 Library Donation Expense	31.29	42839	10/28/22
00530	10/17/22	Donation Exp (Foundation) B6507366	210-5-35-10-610.000 General Supplies	1.60	42839	10/28/22
00530	10/17/22	J Collection, Supplies B6507516	210-5-35-10-640.202 Juvenile Collection	45.83	42839	10/28/22
00530	10/17/22	J Collection, Supplies B6507516	210-5-35-10-610.000 General Supplies	2.40	42839	10/28/22
00530	10/17/22	Donation Exp (Foundation) B6507624	210-5-90-00-991.000 Library Donation Expense	76.13	42839	10/28/22
00530	10/17/22	Donation Exp (Foundation) B6507624	210-5-35-10-610.000 General Supplies	4.00	42839	10/28/22
00530	10/19/22	Adult Collection, Supplie B6508572	210-5-35-10-640.201 Adult Collection	803.41	42839	10/28/22
00530	10/19/22	Adult Collection, Supplie B6508572	210-5-35-10-610.000 General Supplies	43.20	42839	10/28/22
00530	10/20/22	Donation Exp (Foundation) B6509188	210-5-35-10-610.000 General Supplies	4.80	42839	10/28/22
00530	10/20/22	Donation Exp (Foundation) B6509188	210-5-90-00-991.000 Library Donation Expense	89.87	42839	10/28/22
16030	09/28/22	Light replacement 37158	210-5-41-21-431.000 R&M Buildings & Grounds	711.85	42843	10/28/22
16030	09/14/22	Repairs to Ricks office a 37159	210-5-40-12-431.000 R&M Buildings & Grounds	430.12	42843	10/28/22
V04609	10/01/22	Adult Collection 1961335	210-5-35-10-640.201 Adult Collection	98.28	42844	10/28/22
21845	10/20/22	Emp Recog; J Prog; a Prog 0017 1022	210-5-35-10-505.000 Tech. Subs, Licenses	112.65	42855	10/28/22
21845	10/20/22	Emp Recog; J Prog; a Prog 0017 1022	210-5-35-10-840.202 Childrens Programs	234.58	42855	10/28/22
21845	10/20/22	Emp Recog; J Prog; a Prog 0017 1022	210-5-35-10-840.201 Adult Programs	30.66	42855	10/28/22
21845	10/20/22	Emp Recog; J Prog; a Prog 0017 1022	210-5-35-10-845.000 Employee/Volunteer Recogn	62.36	42855	10/28/22
21845	09/19/22	ST Visa charges 08/20-09- 0631 0922	210-5-40-12-610.000 General Supplies	121.63	42856	10/28/22
14085	10/27/22	Junction Jam Vouchers 102722D	210-5-17-10-831.000 Special or New Programs	285.00	42870	10/28/22
27240	10/17/22	Contracted Svcs Brownell 100400956188	210-5-41-21-400.000 Contracted Services	339.98	42872	10/28/22
23420	10/19/22	MSP Portolets T587443	210-5-30-12-330.000 Professional Services	330.00	42875	10/28/22
25140	09/26/22	Asphalt 1205021	210-5-40-12-605.000 Summer Construction Suppl	559.32	42878	10/28/22
25140	10/24/22	Asphalt 1210294	210-5-40-12-605.000 Summer Construction Suppl	838.28	42878	10/28/22

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
V10641	08/05/22	PPG ARCHITECTURAL COATING	235457	GUN FLEX GRA16063	210-5-40-12-610.000	558.40	42881 10/28/22
			82320307528A	General Supplies			
37430	09/14/22	R R CHARLEBOIS INC	VALVE WM778A	210-5-40-12-430.000	19.84	42882 10/28/22	
			IE24128	R&M Vehicles & Equipment			
02320	10/20/22	REDMOND MARK	HC Stipend October	210-5-10-10-190.000	25.00	42883 10/28/22	
			HC10522	Board member Payments			
43275	09/07/22	RYCANDON MECHANICAL, INC.	Park St HVAC Project Bala	210-5-41-23-431.000	5500.00	42884 10/28/22	
			14375	R&M Buildings & Grounds			
11345	09/28/22	SANITARY EQUIPMENT CO INC	VAC - GAUGE CBM 0-10,000	210-5-40-12-610.000	41.22	42885 10/28/22	
			0172000	General Supplies			
12130	10/20/22	SMITH GABRIELLE	HC Stipend October	210-5-10-10-190.000	25.00	42888 10/28/22	
			HC10522	Board member Payments			
29090	09/19/22	SUNBELT RENTALS	safety glasses	210-5-40-12-612.000	40.68	42891 10/28/22	
			130776505	Uniforms			
07565	10/18/22	W B MASON CO INC	Brownell Maint Supplies	210-5-41-21-431.000	32.31	42897 10/28/22	
			233541755	R&M Buildings & Grounds			
07565	10/18/22	W B MASON CO INC	Lincoln Hall Maint Suppli	210-5-41-20-431.000	32.31	42897 10/28/22	
			233541961	R&M Buildings & Grounds			
29395	10/20/22	WATSON MIA	HC Stipend October	210-5-10-10-190.000	25.00	42898 10/28/22	
			HC10522	Board member Payments			
20445	08/30/22	WHITE CAP L P	OK FLEX FORM 4 x 10	210-5-40-12-610.000	590.00	42899 10/28/22	
			50019550822	General Supplies			
V1161	10/28/22	ICMA RETIREMENT TRUST-401	Payroll Transfer	210-2-00-00-210.004	7149.79	10270158 10/28/22	
			PR-10/28/22	Retirement Payable			
V1160	10/28/22	ICMA RETIREMENT TRUST-457	Payroll Transfer	210-2-00-00-210.004	2664.74	10270159 10/28/22	
			PR-10/28/22	Retirement Payable			
17425	10/28/22	ICMA ROTH PLAN 706287	Payroll Transfer	210-2-00-00-210.004	50.00	10270160 10/28/22	
			PR-10/28/22	Retirement Payable			
V2337	10/14/22	UNITED WAY OF CHITTENDEN	Payroll Transfer	210-2-00-00-210.005	24.00	10270165 10/28/22	
			PR-10/14/22	Misc Deductions Payable			
V2337	10/28/22	UNITED WAY OF CHITTENDEN	Payroll Transfer	210-2-00-00-210.005	24.00	10270165 10/28/22	
			PR-10/28/22	Misc Deductions Payable			
17140	10/28/22	THE EDGE (VILLAGE)	Payroll Transfer	210-2-00-00-210.005	99.75	10270166 10/28/22	
			PR-10/28/22	Misc Deductions Payable			
05375	10/14/22	ESSEX JUNCTION EMPLOYEES	Payroll Transfer	210-2-00-00-210.005	56.00	22102802 10/28/22	
			PR-10/14/22	Misc Deductions Payable			
05375	10/28/22	ESSEX JUNCTION EMPLOYEES	Payroll Transfer	210-2-00-00-210.005	56.00	22102802 10/28/22	
			PR-10/28/22	Misc Deductions Payable			
40025	09/13/22	E J PRESCOTT INC	5-1/4X24 BOX TOP EXT RD L	254-5-54-20-610.000	102.96	42851 10/28/22	
			6077366	General Supplies			
40025	09/27/22	E J PRESCOTT INC	water break parts for res	254-5-54-20-430.000	3108.57	42851 10/28/22	
			6083477	R&M Vehicles & Equipment			
40025	10/12/22	E J PRESCOTT INC	12 BELL CLAMP 13201350	254-5-54-20-430.000	563.50	42851 10/28/22	
			6084300	R&M Vehicles & Equipment			
11345	09/28/22	SANITARY EQUIPMENT CO INC	VAC - GAUGE CBM 0-10,000	254-5-54-20-610.000	6.87	42885 10/28/22	
			0172000	General Supplies			
04640	09/29/22	FASTENAL INDUSTRIAL & CON	144 H X 2 W- Rectan	255-5-55-30-570.000	397.74	42854 10/28/22	
			VTBUR313966	Other Purchased Services			
23980	10/18/22	INTERSTATE BATTERY OF VT	WAC0150 IB 1.55 SIL 392 B	255-5-55-30-570.000	7.20	42863 10/28/22	
			903201016779	Other Purchased Services			

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
11345	09/28/22	SANITARY EQUIPMENT CO INC	VAC - GAUGE CBM 0-10,000 0172000	255-5-55-30-610.000 General Supplies	6.87	42885	10/28/22
23395	08/11/22	VILLAGE HARDWARE - WILLIS	s hook and chain 515410	255-5-55-30-570.000 Other Purchased Services	21.88	42895	10/28/22
V9454	10/12/22	LENNY'S SHOE & APP	Ron Bundy 2210559	256-5-56-40-612.000 Uniforms	155.00	42866	10/28/22
11345	09/28/22	SANITARY EQUIPMENT CO INC	VAC - GAUGE CBM 0-10,000 0172000	256-5-56-40-610.000 General Supplies	82.44	42885	10/28/22
25445	10/18/22	802 REPTILES	RK EES K Performance 000480	259-5-30-15-580.000 Travel	250.00	42832	10/28/22
19815	10/17/22	AMAZON CAPITAL SERVICES	RK Westford Supplies 11L9KMGDLP6Y	259-5-30-15-610.000 General Supplies	19.98	42835	10/28/22
19815	10/19/22	AMAZON CAPITAL SERVICES	RK MSP EES Supplies 13H11HX67YXL	259-5-30-15-610.000 General Supplies	21.03	42835	10/28/22
19815	10/15/22	AMAZON CAPITAL SERVICES	RK Hiawatha Supplies 1437TJQ46VJ3	259-5-30-15-610.000 General Supplies	140.04	42835	10/28/22
19815	10/13/22	AMAZON CAPITAL SERVICES	RK Westford Supplies 19H9DDHWCKDM	259-5-30-16-610.000 General Supplies	161.99	42835	10/28/22
19815	10/22/22	AMAZON CAPITAL SERVICES	RK EES Supplies 1LHMR1HF9QH	259-5-30-15-610.000 General Supplies	153.52	42835	10/28/22
19815	10/19/22	AMAZON CAPITAL SERVICES	MSP RK EES Supplies 1XXKY9VMLFV4	259-5-30-15-610.000 General Supplies	69.45	42835	10/28/22
27810	11/06/22	DOCNETWORK INC	Integration Fee 2310655	259-5-30-15-330.000 Professional Services	81.25	42850	10/28/22
37875	10/25/22	FLEETPRIDE	RK Bus Inspection 5948 1022	259-5-30-15-330.000 Professional Services	140.00	42857	10/28/22
29425	10/13/22	PERFORMANCE FOOD SERVICE	RK Fleming Snack 743338	259-5-30-15-610.000 General Supplies	142.82	42876	10/28/22
29425	10/17/22	PERFORMANCE FOOD SERVICE	RK Summit Snack 745762	259-5-30-15-610.000 General Supplies	186.48	42876	10/28/22
29425	10/17/22	PERFORMANCE FOOD SERVICE	RK Hiawatha Snack 745888	259-5-30-15-610.000 General Supplies	108.66	42876	10/28/22
29425	10/18/22	PERFORMANCE FOOD SERVICE	RK FMS Snack 746244	259-5-30-15-610.000 General Supplies	135.23	42876	10/28/22
29425	10/18/22	PERFORMANCE FOOD SERVICE	RK EES Snack 746463	259-5-30-15-610.000 General Supplies	134.23	42876	10/28/22
29425	10/18/22	PERFORMANCE FOOD SERVICE	RK Fleming Snack 746780	259-5-30-15-610.000 General Supplies	60.49	42876	10/28/22
29425	10/18/22	PERFORMANCE FOOD SERVICE	RK Sum/Hia K Snack 747172	259-5-30-15-610.000 General Supplies	163.84	42876	10/28/22
29425	10/24/22	PERFORMANCE FOOD SERVICE	RK MSP EES Snack 748157	259-5-30-15-610.000 General Supplies	216.99	42876	10/28/22
29425	10/24/22	PERFORMANCE FOOD SERVICE	RK FMS Snack 749536	259-5-30-15-610.000 General Supplies	174.67	42876	10/28/22
29425	10/24/22	PERFORMANCE FOOD SERVICE	RK Westford Snack 749827	259-5-30-15-610.000 General Supplies	227.62	42876	10/28/22
29425	10/24/22	PERFORMANCE FOOD SERVICE	RK Summit Snack 750051	259-5-30-15-610.000 General Supplies	163.30	42876	10/28/22
29425	10/24/22	PERFORMANCE FOOD SERVICE	RK Hiawatha Snack 750199	259-5-30-15-610.000 General Supplies	138.45	42876	10/28/22

For Check Acct 01 (GENERAL FUND) All check #s 10/28/22 To 10/28/22 & Fund 2

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
29425	10/24/22	PERFORMANCE FOOD SERVICE RK Fleming Snack 750412	259-5-30-15-610.000 General Supplies	177.25	42876	10/28/22
29425	10/25/22	PERFORMANCE FOOD SERVICE RK EES Snack 750829	259-5-30-15-610.000 General Supplies	180.25	42876	10/28/22
25185	10/19/22	SANTOR KIRSTEN CPR Training 10/17 101922D	259-5-30-14-330.000 Professional Services	113.34	42886	10/28/22
25185	10/19/22	SANTOR KIRSTEN CPR Training 10/17 101922D	259-5-30-15-330.000 Professional Services	56.66	42886	10/28/22
23495	08/15/22	STUDENT TRANSPORTATION OF Camp Discovery Bus 8/1-12 70171542	259-5-30-17-580.000 Travel	4879.39	42890	10/28/22
26445	10/21/22	TUDOR CHRISTOPHER L Pickleball Clinics/Classi 102122D	259-5-30-14-330.000 Professional Services	1191.00	42892	10/28/22
01020	10/14/22	UNIVERSITY OF VT CPI Training C.Falone CDCI66219403	259-5-30-15-330.000 Professional Services	190.00	42893	10/28/22
25315	09/22/22	VESPA'S PIZZA PASTA & DEL Staff Training Pizza 092222	259-5-30-15-610.000 General Supplies	93.49	42894	10/28/22
Report Total				39528.04		

To the Treasurer of Town of Essex, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****39,528.04
Let this be your order for the payments of these amounts.

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
25055	10/18/22	AQUARIUS LANDSCAPE SPRINK	557499	210-5-40-12-571.000 Streetscape Maintenance	94.00	42903	11/04/22
25055	10/18/22	AQUARIUS LANDSCAPE SPRINK	557500	210-5-41-20-431.000 R&M Buildings & Grounds	155.00	42903	11/04/22
21120	10/29/22	CHAMPLAIN MEDICAL URGENT	0005587600	210-5-40-12-330.000 Professional Services	105.00	42910	11/04/22
21120	10/29/22	CHAMPLAIN MEDICAL URGENT	0005587600	210-5-30-10-330.000 Professional Services	105.00	42910	11/04/22
23525	10/13/22	CLARK'S TRUCK CENTER INC	R12200153701	210-5-40-12-430.000 R&M Vehicles & Equipment	2033.84	42911	11/04/22
17895	10/31/22	CLEAN NEST	12118	210-5-41-26-400.000 Contracted Services	2709.00	42912	11/04/22
04940	10/12/22	COMCAST	0091811 1022	210-5-40-12-600.000 Salt, Sand and Gravel	62.91	42913	11/04/22
04940	10/12/22	COMCAST	0091811 1022	210-5-40-12-610.000 General Supplies	185.91	42913	11/04/22
04940	10/23/22	COMCAST	0176315 1022	210-5-41-26-530.000 Communications	359.74	42916	11/04/22
04940	10/23/22	COMCAST	0210908 1022	210-5-41-23-530.000 Communications	217.76	42917	11/04/22
17025	10/30/22	COONRADT AMY	0109	210-5-10-10-530.000 Communications	177.36	42920	11/04/22
25715	10/18/22	DONALD L. HAMLIN CONSULT	22801 1022	210-5-40-12-330.000 Professional Services	1599.88	42924	11/04/22
25715	10/18/22	DONALD L. HAMLIN CONSULT	22810 1022	210-5-40-12-330.000 Professional Services	111.60	42924	11/04/22
25715	10/18/22	DONALD L. HAMLIN CONSULT	22816 1022	210-5-40-12-330.000 Professional Services	284.36	42924	11/04/22
25715	10/20/22	DONALD L. HAMLIN CONSULT	22818 1022	210-5-40-12-330.000 Professional Services	123.00	42924	11/04/22
21840	10/20/22	FIRST NATIONAL BANK OMAHA	0631 1022	210-5-40-12-610.000 General Supplies	83.30	42930	11/04/22
20470	10/31/22	GLOBAL MONTELLO GROUP	293050	210-5-41-22-626.000 Gasoline	822.69	42936	11/04/22
20470	10/31/22	GLOBAL MONTELLO GROUP	293050	210-5-40-12-626.000 Gasoline	2930.20	42936	11/04/22
20470	10/31/22	GLOBAL MONTELLO GROUP	293050	210-5-41-26-626.000 Gasoline	237.26	42936	11/04/22
07010	10/10/22	GREEN MOUNTAIN POWER CORP	101022D S	210-5-41-20-622.000 Electricity	107.87	42939	11/04/22
07010	10/10/22	GREEN MOUNTAIN POWER CORP	101022D S	210-5-41-22-622.000 Electricity	107.87	42939	11/04/22
07010	10/10/22	GREEN MOUNTAIN POWER CORP	101022D S	210-5-40-12-622.000 Electricity	36.46	42939	11/04/22
07010	10/10/22	GREEN MOUNTAIN POWER CORP	101022D S	210-5-41-21-622.000 Electricity	607.46	42939	11/04/22
07010	10/10/22	GREEN MOUNTAIN POWER CORP	101022D S	210-5-40-12-622.000 Electricity	93.62	42939	11/04/22
07010	10/10/22	GREEN MOUNTAIN POWER CORP	101022D S	210-5-41-23-622.000 Electricity	283.86	42939	11/04/22

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
07010	GREEN MOUNTAIN POWER CORP	10/13/22	Non-solar accts 09/13-10/101322 NS	210-5-40-12-622.200 Streetlight Electricity	10100.03	42940	11/04/22
07010	GREEN MOUNTAIN POWER CORP	10/13/22	Non-solar accts 09/13-10/101322 NS	210-5-40-12-622.200 Streetlight Electricity	694.83	42940	11/04/22
21240	HICKOK & BOARDMAN HRI	10/25/22	FY23 Q1 City 25668	210-5-10-10-210.000 Group Insurance	135.00	42941	11/04/22
21240	HICKOK & BOARDMAN HRI	10/25/22	FY23 Q1 City 25668	210-5-13-10-210.000 Group Insurance	90.00	42941	11/04/22
21240	HICKOK & BOARDMAN HRI	10/25/22	FY23 Q1 City 25668	210-5-40-12-210.000 Group Insurance	122.85	42941	11/04/22
21240	HICKOK & BOARDMAN HRI	10/25/22	FY23 Q1 City 25668	210-5-40-13-210.000 Group Insurance	9.00	42941	11/04/22
21240	HICKOK & BOARDMAN HRI	10/25/22	FY23 Q1 City 25668	210-5-35-10-210.000 Group Insurance	270.00	42941	11/04/22
21240	HICKOK & BOARDMAN HRI	10/25/22	FY23 Q1 City 25668	210-5-16-10-210.000 Group Insurance	45.00	42941	11/04/22
21240	HICKOK & BOARDMAN HRI	10/25/22	FY23 Q1 City 25668	210-5-30-10-210.000 Group Insurance	225.00	42941	11/04/22
21240	HICKOK & BOARDMAN HRI	10/25/22	FY23 Q1 City 25668	210-5-30-12-210.000 Group Insurance	90.00	42941	11/04/22
V10347	J C EHRlich	09/30/22	Pest Control 2 Lincoln 26773119	210-5-41-20-431.000 R&M Buildings & Grounds	117.72	42946	11/04/22
28135	JOURNYX, INC	11/01/22	EJRP Timesheets October 1754	210-5-30-10-330.000 Professional Services	258.00	42948	11/04/22
03525	KITTELL BRANAGAN & SARGEN	10/27/22	City audit services FY22 86615	210-5-13-10-335.000 Audit	6300.00	42950	11/04/22
V9970	MIDWEST TAPE	10/24/22	Adult Collection 502860802	210-5-35-10-640.201 Adult Collection	98.22	42955	11/04/22
V10462	MONAGHAN SAFAR DUCHAM PL	10/25/22	City legal Sept 22 Sept 22	210-5-10-10-320.000 Legal Services	87.50	42957	11/04/22
V10462	MONAGHAN SAFAR DUCHAM PL	10/25/22	City legal Sept 22 Sept 22	210-5-10-10-320.000 Legal Services	490.00	42957	11/04/22
V10462	MONAGHAN SAFAR DUCHAM PL	10/25/22	City legal Sept 22 Sept 22	210-5-10-10-320.000 Legal Services	1512.50	42957	11/04/22
V10462	MONAGHAN SAFAR DUCHAM PL	10/25/22	City legal Sept 22 Sept 22	210-5-16-10-320.000 Legal Services	360.00	42957	11/04/22
V10462	MONAGHAN SAFAR DUCHAM PL	10/25/22	City legal Sept 22 Sept 22	210-5-30-10-330.000 Professional Services	960.00	42957	11/04/22
27395	MVP HEALTH CARE INC 43118	10/08/22	Nov 22 City Health 17305993	210-5-10-10-210.000 Group Insurance	6635.62	42958	11/04/22
27395	MVP HEALTH CARE INC 43118	10/08/22	Nov 22 City Health 17305993	210-5-13-10-210.000 Group Insurance	1900.70	42958	11/04/22
27395	MVP HEALTH CARE INC 43118	10/08/22	Nov 22 City Health 17305993	210-5-40-12-210.000 Group Insurance	4784.90	42958	11/04/22
27395	MVP HEALTH CARE INC 43118	10/08/22	Nov 22 City Health 17305993	210-5-40-13-210.000 Group Insurance	270.57	42958	11/04/22
27395	MVP HEALTH CARE INC 43118	10/08/22	Nov 22 City Health 17305993	210-5-35-10-210.000 Group Insurance	6588.23	42958	11/04/22
27395	MVP HEALTH CARE INC 43118	10/08/22	Nov 22 City Health 17305993	210-5-30-10-210.000 Group Insurance	9503.50	42958	11/04/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
27395	10/08/22	MVP HEALTH CARE INC 43118 Nov 22 City Health 17305993	210-5-30-12-210.000 Group Insurance	2029.24	42958	11/04/22
27395	10/08/22	MVP HEALTH CARE INC 43118 Nov 22 City Health 17305993	210-2-00-00-210.006 Health Ins. Copay	605.35	42958	11/04/22
V10729	09/30/22	OVERDRIVE INC Adult Collection 22361114	210-5-35-10-640.201 Adult Collection	20.93	42962	11/04/22
V10729	10/03/22	OVERDRIVE INC J Collection 22363701	210-5-35-10-640.202 Juvenile Collection	752.91	42962	11/04/22
23420	10/25/22	P & P SEPTIC SERVICE INC. Cascade Portolet T587806	210-5-30-12-330.000 Professional Services	120.00	42964	11/04/22
24325	10/05/22	RADIO NORTH GROUP INC Svc David Clark sys 24144563	210-5-25-10-430.000 R&M Vehicles & Equipment	275.00	42970	11/04/22
V1976	11/02/22	ROCKY'S PIZZA Junction Jam Vouchers 110222D	210-5-17-10-831.000 Special or New Programs	450.00	42973	11/04/22
43275	10/27/22	RYCANDON MECHANICAL, INC. Lincoln Hall heating sys 14451	210-5-41-20-431.000 R&M Buildings & Grounds	737.00	42976	11/04/22
43275	10/27/22	RYCANDON MECHANICAL, INC. Park St Maintenance 14452	210-5-41-23-431.000 R&M Buildings & Grounds	817.00	42976	11/04/22
37965	09/30/22	S D IRELAND CONCRETE City of Essex Junction 20 2322202	210-5-40-12-451.000 Summer Construction Servi	160926.19	42977	11/04/22
25185	10/20/22	SANTOR KIRSTEN CPR Training CPR10202022	210-5-10-10-500.000 Training, Conf, Dues	72.72	42980	11/04/22
25185	10/20/22	SANTOR KIRSTEN CPR Training CPR10202022	210-5-35-10-500.000 Training, Conf, Dues	509.00	42980	11/04/22
25185	10/20/22	SANTOR KIRSTEN CPR Training CPR10202022	210-5-30-10-500.000 Training, Conf, Dues	436.28	42980	11/04/22
09105	11/01/22	SECURE SHRED EJRP Shredding October 408357	210-5-30-10-330.000 Professional Services	22.00	42982	11/04/22
42565	10/19/22	SEVEN DAYS EJRP Employment Ad 224981	210-5-30-10-550.000 Printing and Binding	100.00	42983	11/04/22
42565	10/26/22	SEVEN DAYS EJRP RK Job Ad 225168	210-5-30-10-550.000 Printing and Binding	100.00	42983	11/04/22
42565	10/26/22	SEVEN DAYS Publish warning 11-8-22 225313	210-5-10-10-820.000 Elections	138.84	42983	11/04/22
29835	10/19/22	SHERWIN-WILLIAMS MSP Paint 73915	210-5-30-12-431.000 R&M Buildings & Grounds	230.34	42984	11/04/22
36130	10/17/22	VERIZON WIRELESS VSAT CM cell phone Oct 22 9918422895	210-5-10-10-530.000 Communications	87.45	42992	11/04/22
36130	10/18/22	VERIZON WIRELESS VSAT CELL PHONE SERVICE EPD 9918449686	210-5-40-12-530.000 Communications	35.01	42993	11/04/22
22070	10/26/22	VILLAGE COPY & PRINT INC. Election supplies 8949	210-5-10-10-820.000 Elections	111.00	42996	11/04/22
23395	08/02/22	VILLAGE HARDWARE - WILLIS MTL Rec Blade 515356	210-5-40-12-610.000 General Supplies	54.13	42997	11/04/22
23395	10/26/22	VILLAGE HARDWARE - WILLIS MSP Straw 515723	210-5-30-12-431.000 R&M Buildings & Grounds	27.42	42997	11/04/22
30210	10/28/22	VLCT Comp/Benefits Report VLCT 996	210-5-10-10-330.000 Professional Services	100.00	42999	11/04/22
28470	10/14/22	VMERS DB 110800 Payroll Transfer PR-10/14/22	210-2-00-00-210.004 Retirement Payable	14840.33	43001	11/04/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
28470	10/28/22	Payroll Transfer PR-10/28/22	210-2-00-00-210.004 Retirement Payable	15952.90	43001	11/04/22
29825	10/21/22	MSP Gas October 1578756 1022	210-5-41-26-621.000 Natural Gas/Heating	130.84	43002	11/04/22
29825	10/21/22	MSP Gas October 810044 1022	210-5-41-26-621.000 Natural Gas/Heating	112.78	43004	11/04/22
07565	10/21/22	Park St Maint Supplies 233649096	210-5-30-12-610.000 General Supplies	43.92	43007	11/04/22
25715	10/20/22	Main St park Sept 22815 1022	220-5-00-00-720.002 1 Main; Road Res-Q	1170.00	42924	11/04/22
25715	10/18/22	inspection, testing for D 21804 1022	230-5-40-13-722.801 Densmore Dr non-FEMA	11630.75	42924	11/04/22
25715	10/18/22	Survey, engineering, perm 22802 1022	230-5-40-13-895.830 BC2058 Brickyard Culvert	1533.94	42924	11/04/22
25715	10/18/22	Provide engineering, Cons 22820 1022	230-5-40-13-895.830 BC2058 Brickyard Culvert	618.75	42924	11/04/22
V9632	10/20/22	Brickyard Road over India 0067842	230-5-40-13-895.830 BC2058 Brickyard Culvert	3567.75	42942	11/04/22
V9632	10/24/22	Densmore Dr Culvert #2 Re 0067860	230-5-40-13-722.801 Densmore Dr non-FEMA	825.25	42942	11/04/22
V10462	10/25/22	City legal Sept 22 Sept 22	230-5-16-10-890.824 Cres. Connector	802.50	42957	11/04/22
19630	09/27/22	Curtis Ave water breaks 14868	254-5-54-20-433.000 R&M Infrastructure	2100.00	42906	11/04/22
31275	10/24/22	Base pave waterbreak tren 10685	254-5-54-20-433.000 R&M Infrastructure	2110.00	42923	11/04/22
31275	10/24/22	Maple Street base and top 10686	254-5-54-20-433.000 R&M Infrastructure	1675.00	42923	11/04/22
25715	10/18/22	Main street project water 21806 1022	254-5-54-70-723.004 Main St Water Line	5411.25	42924	11/04/22
20470	10/31/22	Oct Vehic Fuel 293050	254-5-54-20-626.000 Gasoline	220.21	42936	11/04/22
07010	10/13/22	Non-solar accts 09/13-10/ 101322 NS	254-5-54-20-622.000 Electricity	58.67	42940	11/04/22
21240	10/25/22	FY23 Q1 City 25668	254-5-54-20-210.000 Group Insurance	75.15	42941	11/04/22
03525	10/27/22	City audit services FY22 86615	254-5-54-20-335.000 Audit	3080.00	42950	11/04/22
27395	10/08/22	Nov 22 City Health 17305993	254-5-54-20-210.000 Group Insurance	2911.26	42958	11/04/22
11375	10/01/22	2YD FL SERVICE MSW Oct 3350362	255-5-55-30-421.000 Grit Disposal	1097.64	42907	11/04/22
04940	09/23/22	WW Internet only 09/30-10 0316028 0922	255-5-55-30-530.000 Communications	243.34	42918	11/04/22
25715	10/18/22	Engineering assistance 22817 1022	255-5-55-30-330.000 Professional Services	82.50	42924	11/04/22
20470	10/31/22	Oct Vehic Fuel 293050	255-5-55-30-626.000 Gasoline	500.33	42936	11/04/22
21240	10/25/22	FY23 Q1 City 25668	255-5-55-30-210.000 Group Insurance	262.35	42941	11/04/22

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
23980	10/18/22	INTERSTATE BATTERY OF VT	SLA1097 IB 12 10 SLA 250 903201016785	255-5-55-30-570.000 Other Purchased Services	464.40	42944	11/04/22
03525	10/27/22	KITTELL BRANAGAN & SARGEN	City audit services FY22 86615	255-5-55-30-335.000 Audit	2940.00	42950	11/04/22
V10462	10/25/22	MONAGHAN SAFAR DUCHAM PL	City legal Sept 22 Sept 22	255-5-55-30-320.000 Legal Services	35.00	42957	11/04/22
27395	10/08/22	MVP HEALTH CARE INC 43118	Nov 22 City Health 17305993	255-5-55-30-210.000 Group Insurance	7487.93	42958	11/04/22
36130	10/18/22	VERIZON WIRELESS VSAT	CELL PHONE SERVICE EPD 9918449686	255-5-55-30-530.000 Communications	80.62	42993	11/04/22
36130	10/18/22	VERIZON WIRELESS VSAT	CELL PHONE SERVICE EPD 9918449686	255-5-55-30-570.000 Other Purchased Services	40.01	42993	11/04/22
VI633	10/26/22	WILMINGTON TRUST	AR1 004 payment AR1 004 1201	255-2-00-00-250.001 AR1-004	2030.84	43008	11/04/22
VI633	10/26/22	WILMINGTON TRUST	AR1 004 payment AR1 004 1201	255-5-55-70-955.001 ARRA Loan-AR1-004 Admin	396.20	43008	11/04/22
20470	10/31/22	GLOBAL MONTELLO GROUP	Oct Vehic Fuel 293050	256-5-56-40-626.000 Gasoline	348.05	42936	11/04/22
07010	10/10/22	GREEN MOUNTAIN POWER CORP	Gmp solar accts 09/07-10/ 101022D S	256-5-56-40-622.000 Electricity	87.57	42939	11/04/22
07010	10/10/22	GREEN MOUNTAIN POWER CORP	Gmp solar accts 09/07-10/ 101022D S	256-5-56-40-434.001 Susie Wilson PS Costs	35.75	42939	11/04/22
07010	10/10/22	GREEN MOUNTAIN POWER CORP	Gmp solar accts 09/07-10/ 101022D S	256-5-56-40-434.002 West Street PS Costs	-13.87	42939	11/04/22
07010	10/13/22	GREEN MOUNTAIN POWER CORP	Non-solar accts 09/13-10/ 101322 NS	256-5-56-40-622.000 Electricity	376.83	42940	11/04/22
21240	10/25/22	HICKOK & BOARDMAN HRI	FY23 Q1 City 25668	256-5-56-40-210.000 Group Insurance	160.65	42941	11/04/22
03525	10/27/22	KITTELL BRANAGAN & SARGEN	City audit services FY22 86615	256-5-56-40-335.000 Audit	1680.00	42950	11/04/22
27395	10/08/22	MVP HEALTH CARE INC 43118	Nov 22 City Health 17305993	256-5-56-40-210.000 Group Insurance	5372.08	42958	11/04/22
36130	09/23/22	VERIZON WIRELESS VSAT	pump station comm 08/24- 9916597061	256-5-56-40-434.001 Susie Wilson PS Costs	79.71	42991	11/04/22
36130	09/23/22	VERIZON WIRELESS VSAT	pump station comm 08/24- 9916597061	256-5-56-40-434.002 West Street PS Costs	79.70	42991	11/04/22
36130	09/23/22	VERIZON WIRELESS VSAT	pump station comm 08/24- 9916597061	256-5-56-40-431.000 R&M Buildings & Grounds	309.42	42991	11/04/22
VI633	10/26/22	WILMINGTON TRUST	AR1 004 payment AR1 004 1201	256-2-00-00-250.001 AR1-004	12475.19	43008	11/04/22
VI633	10/26/22	WILMINGTON TRUST	AR1 004 payment AR1 004 1201	256-5-56-70-955.001 ARRA Loan-AR1-004 Admin	2433.82	43008	11/04/22
67350	10/24/22	FIRST NATIONAL BANK OMAHA	Monthly Credit Card State 2212 0922	258-5-33-13-830.000 Regular Programs	129.35	42927	11/04/22
27295	10/19/22	MAPLEHURST FLORIST	Sr. Center Flowers 96235	258-5-33-13-830.000 Regular Programs	50.00	42952	11/04/22
19815	10/25/22	AMAZON CAPITAL SERVICES	Pumpkin Palooza Supplies 1F71G3X1KD64	259-5-30-14-610.000 General Supplies	63.96	42901	11/04/22
42665	10/10/22	AMAZON/SYNCB	EJRP Preschool Supplies 0432266 1022	259-5-30-16-610.000 General Supplies	219.38	42902	11/04/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
17895	10/31/22	CLEAN NEST EJRP Cleaning October 12118	259-5-30-15-330.000 Professional Services	1806.00	42912	11/04/22
31545	10/28/22	COSTCO #314 Pumpkin Palooza Candy 102822D	259-5-30-14-610.000 General Supplies	176.51	42921	11/04/22
20470	10/31/22	GLOBAL MONTELLO GROUP Oct Vehic Fuel 293050	259-5-30-15-626.000 Gasoline	141.18	42936	11/04/22
21240	10/25/22	HICKOK & BOARDMAN HRI FY23 Q1 City 25668	259-5-30-15-210.000 Group Insurance	360.00	42941	11/04/22
21240	10/25/22	HICKOK & BOARDMAN HRI FY23 Q1 City 25668	259-5-30-16-210.000 Group Insurance	180.00	42941	11/04/22
40550	10/27/22	JOHNSON KAYLA M Little Nature Program Oct 102722D	259-5-30-14-330.000 Professional Services	390.00	42947	11/04/22
22020	10/29/22	MAZZA PAUL Pumpkin Palooza 49536	259-5-30-14-610.000 General Supplies	550.00	42954	11/04/22
27395	10/08/22	MVP HEALTH CARE INC 43118 Nov 22 City Health 17305993	259-5-30-15-210.000 Group Insurance	6087.60	42958	11/04/22
27395	10/08/22	MVP HEALTH CARE INC 43118 Nov 22 City Health 17305993	259-5-30-16-210.000 Group Insurance	6378.50	42958	11/04/22
10435	10/25/22	SCREENMYLOGO.COM Fall Race Series Shirts 19632	259-5-30-14-610.000 General Supplies	353.00	42981	11/04/22
10435	10/26/22	SCREENMYLOGO.COM Halloween Hustle Shirts 19634	259-5-30-14-610.000 General Supplies	440.00	42981	11/04/22
03905	08/22/22	THE EDGE Tennis Prog August 082222DA	259-5-30-14-330.000 Professional Services	1980.00	42988	11/04/22
36130	10/18/22	VERIZON WIRELESS VSAT CELL PHONE SERVICE EPD 9918449686	259-5-30-16-610.000 General Supplies	40.31	42993	11/04/22
26795	10/26/22	VERMONT CHALKY PAINT LLC Pumpkin House Program 000007	259-5-30-14-330.000 Professional Services	56.00	42994	11/04/22
25315	10/25/22	VESPA'S PIZZA PASTA & DEL RK Coord Mtg 10/25 102522D	259-5-30-15-610.000 General Supplies	42.00	42995	11/04/22
25315	10/29/22	VESPA'S PIZZA PASTA & DEL Pumpkin Palooza 102922D	259-5-30-14-610.000 General Supplies	72.00	42995	11/04/22
40585	10/19/22	VIVAHART LLC Run Club Program 101922D	259-5-30-14-330.000 Professional Services	1925.20	42998	11/04/22
24570	10/29/22	VT TROPHY & ENGRAVING Pumpkin Palooza Trophy 86177	259-5-30-14-610.000 General Supplies	61.50	43006	11/04/22

11/04/22

Town of Essex Accounts Payable

03:31 pm

Check Warrant Report # 17328 Current Prior Next FY Invoices For Fund (GENERAL FUND)

JMorris

For Check Acct 01 (GENERAL FUND) All check #s 11/04/22 To 11/04/22 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				363501.73		

To the Treasurer of Town of Essex, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***363,501.73
Let this be your order for the payments of these amounts.

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**CITY OF ESSEX JUNCTION
CITY COUNCIL
MINUTES OF MEETING
October 26, 2022**

COUNCILORS PRESENT: Andrew Brown, President; Raj Chawla, Vice President; Dan Kerin; Amber Thibeault; George Tyler.

ADMINISTRATION: Regina Mahony, City Manager; Police Chief Ron Hoague;

OTHERS PRESENT: Bob Burrows, David Burton, Essex ReTorter, Heidi Clark, Richard Hamlin, Nicole Klett, Bridget Meyer, Nick Meyer, Jess Morris, Mary Lou Reuter, Harlan Smith, Heidi, Ruby.

1. **CALL TO ORDER**

Councilor Brown called the meeting to order at 6:30 P.M.

2. **AGENDA ADDITIONS/CHANGES**

City Manager Mahony requested that the agenda be amended to remove Business Item 5h and Item 8b.

3. **APPROVE AGENDA**

DAN KERIN made a motion, seconded by GEORGE TYLER, to approve the agenda as amended. The motion passed 5-0.

4. **PUBLIC TO BE HEARD**

a. Comments from public on items not on the agenda
None.

5. **BUSINESS ITEMS**

a. *Interviews and consider appointments to the Tree Advisory Committee
Nicole Klett spoke about her interest in serving on the Tree Advisory Committee. She said that she is a new resident of Essex Junction and is interested in conservation and climate health. She said that if she is chosen to be on the committee, her focus would be on outreach to the community and education. Councilor Tyler asked about the applicant's background in freelance writing, and she provided more detail. Councilor Brown noted that the Tree Advisory Committee is very active and that a focus on outreach would be very helpful.

GEORGE TYLER made a motion, seconded by DAN KERIN, to approve Nicole Klett to the Tree Advisory Committee for a 3-year term. The motion passed 5-0.

b. Discussion of 1 Main Street Park Design

David Burton, a landscape designer, provided an update on the design for the 1 Main Street Pocket Park. He noted that the last time he was in front of the City Council, they jointly put together a list of considerations and constraints regarding the park. He said that a working group for the park design also added several items to that list. He noted that one consideration was for the park to be a Town green, plaza, or City park. He noted that they also fielded a survey to the public, and one prominent piece of feedback was to use materials in keeping with the historical context of the town, such as brick, granite, and wrought iron.

Mr. Burton presented a conceptual design for the park. He showed a bird's eye view of the conceptual plan. He noted multiple entryways into the park, the use of fences and plantings, and multiple sources

54 of shade (such as temporary shadings and a central pergola). He then showed several 3-dimensional
55 views of the conceptual design, pointing out the prominent features, such as multi-level seating areas,
56 bike racks, the location of the trees, and the entrance to the Firebird Café.

57
58 Councilor Brown and Councilor Tyler both expressed support for this conceptual design and its features.

59
60 Mr. Burton noted that they conducted soil testing for the site, and the majority of the space was not
61 contaminated to a severe degree (though there were portions that would require remediation). He said
62 that because the soil testing came back favorably, there is more flexibility in design.

63
64 Mr. Burton noted that this design is above the proposed budget of \$200,000 in terms of its expenses,
65 but does not have firm estimates yet.

66
67 Councilor Kerin asked about considerations for lighting around the pergola or near the brick pillars. Mr.
68 Burton replied that he generally tries to get through the conceptual phase prior to designing the lighting,
69 since the infrastructure heavily influences the lighting. He said that there is a lot of opportunity for lighting
70 this space at night in an attractive and usable way.

71
72 Councilor Chawla asked when Mr. Burton would need feedback and what the next phase would be. Mr.
73 Burton said that the next phase would be exploratory and that he would like to get ballpark estimates on
74 construction costs from several contractors. Councilor Brown said that he would be comfortable moving
75 forward with this design, in order to get cost estimates and explore options for reducing cost. Councilor
76 Tyler agreed, and added that they could put funding into the upcoming budget to accommodate more
77 costs. He said that they may have resources outside of the General Fund budget.

78
79 Bridget Meyer said that this was a very collaborative process for the ad hoc working group.

80
81 Councilor Brown said that one option for additional revenue would be to offer people the opportunity to
82 pay to have their names etched in the bricks in the park.

83
84 c. Discussion and consideration of the Multijurisdictional All Hazard Mitigation Plan and Essex Junction
85 Annex

86 City Manager Mahony noted that this is a document that is put together at the county level and that an
87 annex is put together for each municipality. She noted that these plans are in place to help mitigate for
88 and plan for potential hazards, for example, upgrading culverts in case of storms. She noted that there
89 is a deadline of October 31st for annex approvals to get into the full county plan. She said that if there is
90 a FEMA-declared disaster, this plan gets the municipality a better match rate with the State than if the
91 plan were not in place.

92
93 Chief Hoague said that this process started in February, in cooperation with emergency management
94 staff at the local level. He said that many of the parts of the plan were written prior to July 1st, so there
95 isn't much delineation between the Town and former Junction (now City). He said that this lack of
96 distinction doesn't negatively impact the City, but that it should be better-delineated and separated from
97 the Town in the next update. He further added that the City has its own local emergency management
98 plan that contains more detail than this county-level pan.

99
100 **GEORGE TYLER made a motion, seconded by DAN KERIN, that the City Council adopt the All**
101 **Hazard Mitigation Plan in accordance with the attached Certificate of Adoption. The motion**
102 **passed 5-0.**

103

d. Conversation with Police Chief Ron Hoague

Chief Hoague presented an update on the Police Department's current activities, trends over the last 5 years in terms of crime data, and staffing. He began by noting that the Police Department has provided law enforcement services to the Town and Village (now City) of Essex since 1980, as well as dispatch services for the local fire departments, rescue squads, public works, and Williston police (part time). He spoke briefly about patrol, investigations, and support services. He noted that the department currently has 26 full time sworn officers (and are authorized for 31), as well as a Community Affairs Liaison, 4 part-time officers, 4 full-time and 4 part-time dispatchers, a records clerk, an administrative assistant, and an executive secretary. He noted that Essex has not seen the same staffing issues that other municipalities' police department has, though they are having difficulty finding new qualified candidates. He said that Essex is faring well with its current officer per capita staffing level.

Chief Hoague spoke briefly about the Police Department's training program, which includes use of force, firearms, de-escalation, investigations, first aid, and mental health crisis. He said that they would like to have more training in mental health crisis response. He noted that Essex is the first police department in the State to purchase a virtual reality training tool, which provides more non use-of-force training simulation than past modules.

He then touched upon the Police Department's work with Essex BEST (Building Equity, Solidarity, and Trust), with the goal of strengthening positive relations between the community and the Police Department.

Chief Hoague then spoke briefly about crime over the last several years. He noted that there has been a spike in various crimes over the last several years, which is partially related to Covid and is in line with Statewide trends. He noted that there was a decrease in crime rates between 2021 and 2022. He noted that traffic stops have decreased from 2020-2022 in the City as the number of more serious crimes increased during those years. He said that as other crime rates have decreased, the Police Department is trying to increase enforcement for traffic violations.

Councilor Brown asked about how the types of calls the Police Department is receiving has changed over the last several years. Chief Hoague replied that in the beginning of lockdown there were very few calls overall, but that they saw an increase in domestic violence cases. He said that they saw more retail thefts, larceny, and drug offenses increase in 2021 and into 2022, though those rates are leveling off.

Councilor Kerin asked how the City Council can support and help enhance the work that the Police Department is doing to keep the City safe. Chief Hoague replied that the governing bodies can continue to help support the Police Department's efforts in terms of traffic enforcement.

Councilor Chawla said that the Police Department has been extremely supportive of the Essex BEST program and expressed appreciation for that support.

e. Discussion and consideration of Library Roof Bid

City Manager Mahony said that the replacement of the library roof was included in the Capital Plan, and that they received two bids for this work. She acknowledged that it is a difficult time to find contractors, and said that staff are recommending to reject the two bids, as they were either low-quality or too far out of the City's budget.

GEORGE TYLER made a motion, seconded by DAN KERIN, the City Council reject the two bids submitted for replacement of the library roof. The motion passed 5-0.

f. Discussion and consideration of Acting Zoning Administrator Appointment
City Manager Mahony said that she would like to become the Acting Zoning Administrator when the current Assistant Zoning Administrator is unavailable, until such time that a new Community Development Director is hired.

DAN KERIN made a motion, seconded by GEORGE TYLER, that the City Council appoint City Manager Reginal Mahony as Acting Zoning Administrator until such time that a new Community Development Director is hired, and when the Assistant Zoning Administrator is on leave. The motion passed 5-0.

g. Discussion and consideration of Accountant II position addition

DAN KERIN made a motion, seconded by GEORGE TYLER, that the Council authorize the City Manager to add the Accountant II position at Grade 8, and incorporate this addition in the next full update of the Personnel Policy. The motion passed 5-0.

h. **Discussion and consideration of Contracts that are Exempt from Public Records Laws
This item was removed from the agenda.

6. **CONSENT AGENDA**

- a. Check warrants: #17323 (10/7/2022); #17324 (10/14/2022); and #17325 (10/21/2022)
- b. Approve minutes: October 12, 2022
- c. Approve amendment of sanitation capital project

DAN KERIN made a motion, seconded by GEORGE TYLER, to approve the consent agenda. The motion passed 5-0.

7. **READING FILE**

- a. Board Member Comments: none.
- b. Brownell Library Report – September
- c. Junction Jam Follow-up Memo
- d. Joint Housing Committee Minutes: September 7, 2022; September 21, 2022; October 5, 2022
- e. Planning Commission Minutes: October 6, 2022
- f. Local Option Tax Outreach

8. **EXECUTIVE SESSION:**

- a. *An executive session may be needed for the appointment of public officials
No executive session necessary.
- b. **An executive session may be needed to discuss contracts that are exempt from Public Records Laws
This item was removed from the agenda, so no executive session occurred.

9. **ADJOURN**

DAN KERIN made a motion, seconded by RAJ CHAWLA, to adjourn the meeting. The motion passed 4-0 at 7:56 P.M.

Respectfully Submitted,
Amy Coonradt

Essex Junction Pavement Condition Index 2022

2022 Weighted Average PCI: 81
2016 Weighted Average PCI: 55
2014 Weighted Average PCI: 68

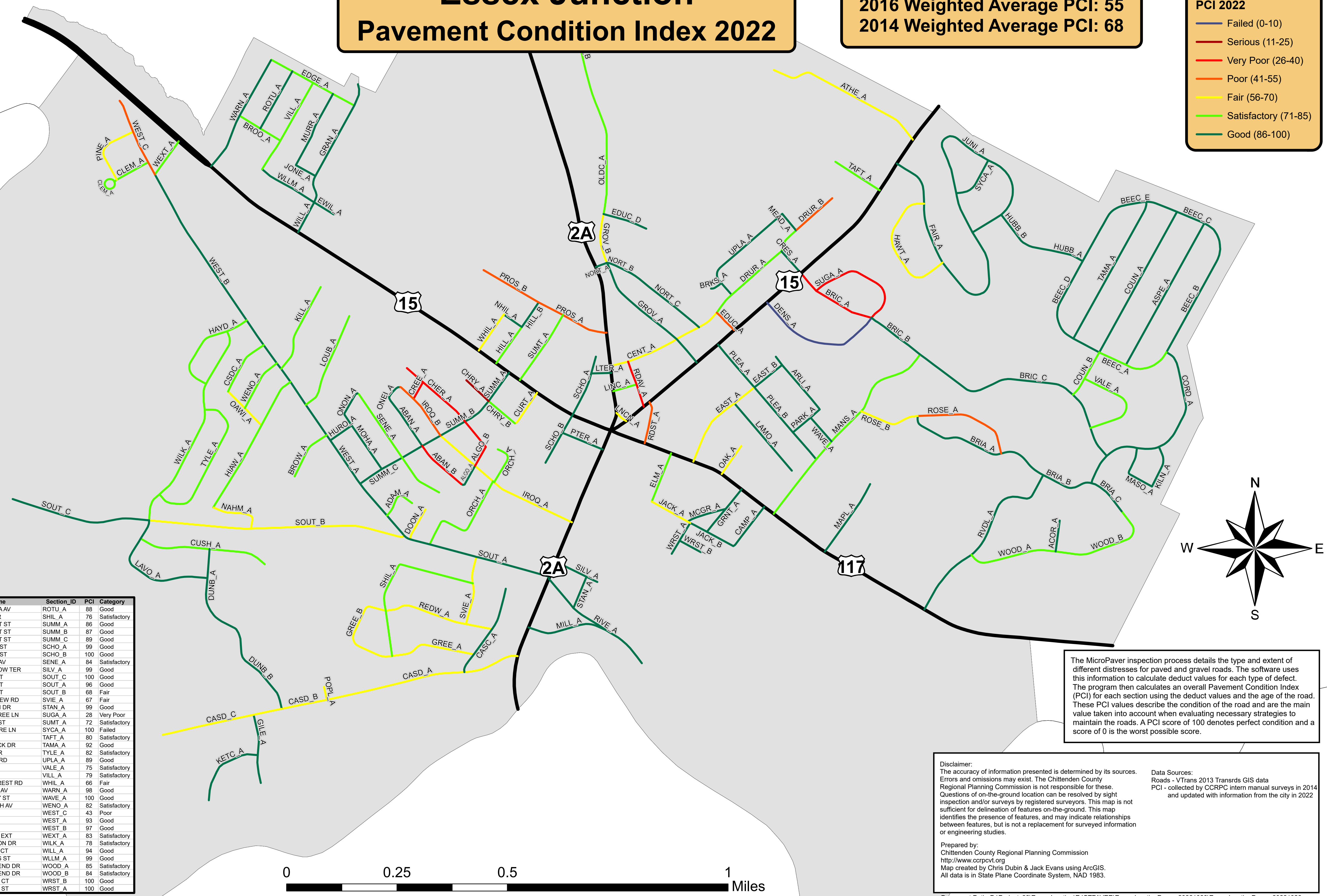
Legend

PCI 2022

- Failed (0-10)
- Serious (11-25)
- Very Poor (26-40)
- Poor (41-55)
- Fair (56-70)
- Satisfactory (71-85)
- Good (86-100)

Road Name	Section_ID	PCI	Category
ABNAKI AV	ABAN_B	27	Very Poor
ABNAKI AV	ABAN_A	97	Good
ACORN CIR	ACOR_A	100	Poor
ADAMS CT	ADAM_A	85	Satisfactory
ALGONQUIN AV	ALGO_B	39	Very Poor
ALGONQUIN AV	ALGO_A	98	Good
ARLINGTON ST	ARL_A	100	Good
ASPEN DR	ASPE_A	87	Good
ATHENS DR	ATHE_A	59	Fair
BEECH ST	BEEC_C	95	Good
BEECH ST	BEEC_A	80	Satisfactory
BEECH ST	BEEC_E	97	Good
BEECH ST	BEEC_B	92	Good
BEECH ST	BEEC_D	90	Good
BRIAR LN	BRIA_C	89	Good
BRIAR LN	BRIA_B	99	Good
BRIAR LN	BRIA_A	100	Good
BRICKYARD RD	BRIC_A	33	Very Poor
BRICKYARD RD	BRIC_B	97	Good
BRICKYARD RD	BRIC_C	90	Good
BROOKS AV	BROO_A	83	Satisfactory
BROOKSIDE AV	BRKS_A	100	Good
BROWNELL DR	BROW_A	76	Satisfactory
CAMP ST	CAMP_A	98	Good
CASCADE CT	CASC_A	100	Good
CASCADE ST	CASD_B	68	Fair
CASCADE ST	CASD_C	65	Fair
CASCADE ST	CASD_A	65	Fair
CASCADNAC AV	CSDC_A	76	Satisfactory
CENTRAL ST	CENT_A	62	Fair
CHEROKEE AV	CHER_A	33	Very Poor
CHERRY ST	CHRY_A	13	Serious
CHERRY ST	CHRY_B	71	Satisfactory
CLEMS DR	CLEM_A	76	Satisfactory
CORDUROY RD	CORD_A	89	Good
COUNTRYSIDE DR	COUN_B	84	Satisfactory
COUNTRYSIDE DR	COUN_A	94	Good
CREE AV	CREE_A	33	Very Poor
CRESTVIEW RD	CRIS_A	88	Good
CURTIS AV	CURT_A	70	Fair
CUSHING DR	CUSH_A	81	Satisfactory
DENSMORE DR	DENS_A	10	Good
DOON WY	DOON_A	56	Fair
DRURY DR	DRUR_B	49	Poor
DRURY DR	DRUR_A	73	Satisfactory
DUNBAR DR	DUNB_A	88	Good
DUNBAR DR	DUNB_B	91	Good
E WILLIAMS ST	EWIL_A	96	Good
EAST ST	EAST_B	92	Good
EAST ST	EAST_A	68	Fair
EDGEWOOD DR	EDGE_A	85	Satisfactory
EDUCATIONAL DR	EDUC_A	47	Poor
EDUCATIONAL DR	EDUC_D	100	Good
ELM ST	ELM_A	76	Satisfactory
FAIRVIEW DR	FAIR_A	95	Good
GILES DR	GILE_A	93	Good
GRANDVIEW AV	GRAN_A	97	Good
GRANT ST	GRNT_A	97	Good
GREENWOOD AV	GREE_A	62	Fair
GREENWOOD AV	GREE_B	58	Fair
GROVE ST	GROV_B	69	Fair
GROVE ST	GROV_A	87	Good
HAWTHORN CIR	HAWT_A	64	Fair
HAYDEN ST	HAYD_A	85	Satisfactory
HIAWATHA AV	HIAW_A	73	Satisfactory
HILLCREST RD	HILL_B	86	Good
HILLCREST RD	HILL_A	77	Satisfactory
HUBBELLS FALLS DR	HUBB_A	95	Good
HUBBELLS FALLS DR	HUBB_B	94	Good
HURON AV	HURO_A	93	Good
IROQUOIS AV	IROQ_B	50	Poor
IROQUOIS AV	IROQ_A	58	Fair
JACKSON ST	JACK_A	67	Fair
JACKSON ST	JACK_B	97	Good
JONES AV	JONE_A	96	Good
JUNIPER RIDGE RD	JUNI_A	100	Fair
KETCHAM DR	KETC_A	92	Good
KILLORAN DR	KILL_A	80	Satisfactory
KILN RD	KILN_A	90	Good
LAMOILLE ST	LAMO_A	99	Good
LAVOIE DR	LAVO_A	93	Good
LINCOLN PL	LINC_A	73	Satisfactory
LINCOLN ST	LINC_A	59	Fair
LINCOLN TERR	LTER_A	99	Good
LOUBIER DR	LOUB_A	83	Satisfactory
MANSFIELD AV	MANS_A	82	Satisfactory
MAPLEWOOD LN	MAPL_A	88	Good
MASON DR	MASO_A	89	Good
MCGREGOR ST	MCCR_A	98	Good
MEADOW TER	MEAD_A	87	Good
MILL ST	MILL_A	99	Good
MOHAWK AV	MOHA_A	90	Good
MURRAY RD	MURR_A	92	Good
N HILLCREST RD	NHIL_A	91	Good
NAHMA AV	NAHM_A	70	Fair
NORTH ST	NORT_A	100	Good
NORTH ST	NORT_B	100	Good
NORTH ST	NORT_C	100	Good
OAK ST	OAK_A	68	Fair
OLD COLCHESTER RD	OLDC_A	71	Satisfactory
OLD COLCHESTER RD	OLDC_B	76	Satisfactory
ONEIDA AV	ONEI_A	88	Good
ONONDAGA AV	ONON_A	87	Good
ORCHARD TERR	ORCH_A	81	Satisfactory
OWAISSA AV	OWAI_A	56	Fair
PARK AV	PARK_A	100	Good
PARK TERR	PTR_A	98	Good
PINE CT	PINE_A	64	Fair
PLEASANT ST	PLEA_A	100	Good
PLEASANT ST	PLEA_B	91	Failed
POPLAR CT	POPL_A	66	Fair
PROSPECT ST	PROS_B	48	Poor
PROSPECT ST	PROS_A	44	Poor
RAILROAD AV	RDVA_A	38	Very Poor
RAILROAD ST	RDST_A	41	Very Poor
REDWOOD TERR	REDW_A	61	Fair
RIVENDELL DR	RVLD_A	100	Poor
RIVER ST	RIVE_A	97	Good
ROSEWOOD LN	ROSE_B	58	Fair
ROSEWOOD LN	ROSE_A	53	Poor
ROTFUNDA AV	ROTU_A	88	Good
S HILL DR	SHIL_A	76	Satisfactory
S SUMMIT ST	SUMM_A	86	Good
S SUMMIT ST	SUMM_B	87	Good
S SUMMIT ST	SUMM_C	89	Good
SCHOOL ST	SCHO_A	99	Good
SCHOOL ST	SCHO_B	100	Good
SENECA AV	SENE_A	84	Satisfactory
SILVERBOW TER	SILV_A	99	Good
SOUTH ST	SOUT_C	100	Good
SOUTH ST	SOUT_A	96	Good
SOUTH ST	SOUT_B	68	Fair
SOUTHVIEW RD	SVIE_A	67	Fair
STANTON DR	STAN_A	99	Good
SUGARTREE LN	SUGA_A	28	Very Poor
SUMMIT ST	SUMT_A	72	Satisfactory
SYCAMORE LN	SYCA_A	100	Failed
TAFT ST	TAFT_A	80	Satisfactory
TAMARACK DR	TAMA_A	92	Good
TYLER DR	TYLE_A	82	Satisfactory
UPLAND RD	UPLA_A	89	Good
VALE DR	VALE_A	75	Satisfactory
VILLA DR	VILL_A	79	Satisfactory
W HILLCREST RD	WHIL_A	66	Fair
WARNER AV	WARN_A	98	Good
WAVENLY ST	WAVE_A	100	Good
WENONAH AV	WENO_A	82	Satisfactory
WEST ST	WEST_C	43	Poor
WEST ST	WEST_A	93	Good
WEST ST	WEST_B	97	Good
WEST ST EXT	WEXT_A	83	Satisfactory
WILKINSON DR	WILK_A	78	Satisfactory
WILLEYS CT	WILL_A	94	Good
WILLIAMS ST	WLLM_A	99	Good
WOODS END DR	WOOD_A	85	Satisfactory
WOODS END DR	WOOD_B	84	Satisfactory
WRISLEY CT	WRST_B	100	Good
WRISLEY ST	WRST_A	100	Good

Road Name	Section_ID	PCI	Category
ROTUNDA AV	ROTU_A	88	Good
S HILL DR	SHIL_A	76	Satisfactory
S SUMMIT ST	SUMM_A	86	Good
S SUMMIT ST	SUMM_B	87	Good
S SUMMIT ST	SUMM_C	89	Good
SCHOOL ST	SCHO_A	99	Good
SCHOOL ST	SCHO_B	100	Good
SENECA AV	SENE_A	84	Satisfactory
SILVERBOW TER	SILV_A	99	Good
SOUTH ST	SOUT_C	100	Good
SOUTH ST	SOUT_A	96	Good
SOUTH ST	SOUT_B	68	Fair
SOUTHVIEW RD	SVIE_A	67	Fair
STANTON DR	STAN_A	99	Good
SUGARTREE LN	SUGA_A	28	Very Poor
SUMMIT ST	SUMT_A	72	Satisfactory
SYCAMORE LN	SYCA_A	100	Failed
TAFT ST	TAFT_A	80	Satisfactory
TAMARACK DR	TAMA_A	92	Good
TYLER DR	TYLE_A	82	Satisfactory
UPLAND RD	UPLA_A	89	Good
VALE DR	VALE_A	75	Satisfactory
VILLA DR	VILL_A	79	Satisfactory
W HILLCREST RD	WHIL_A	66	Fair
WARNER AV	WARN_A	98	Good
WAVENLY ST	WAVE_A	100	Good
WENONAH AV	WENO_A	82	Satisfactory
WEST ST	WEST_C	43	Poor
WEST ST	WEST_A	93	Good
WEST ST	WEST_B	97	Good
WEST ST EXT	WEXT_A	83	Satisfactory
WILKINSON DR	WILK_A	78	Satisfactory
WILLEYS CT	WILL_A	94	Good
WILLIAMS ST	WLLM_A	99	Good
WOODS END DR	WOOD_A	85	Satisfactory
WOODS END DR	WOOD_B	84	Satisfactory
WRISLEY CT	WRST_B	100	Good
WRISLEY ST	WRST_A	100	Good



The MicroPaver inspection process details the type and extent of different distresses for paved and gravel roads. The software uses this information to calculate deduct values for each type of defect. The program then calculates an overall Pavement Condition Index (PCI) for each section using the deduct values and the age of the road. These PCI values describe the condition of the road and are the main value taken into account when evaluating necessary strategies to maintain the roads. A PCI score of 100 denotes perfect condition and a score of 0 is the worst possible score.

Disclaimer:
 The accuracy of information presented is determined by its sources. Errors and omissions may exist. The Chittenden County Regional Planning Commission is not responsible for these. Questions of on-the-ground location can be resolved by sight inspection and/or surveys by registered surveyors. This map is not sufficient for delineation of features on-the-ground. This map identifies the presence of features, and may indicate relationships between features, but is not a replacement for surveyed information or engineering studies.

Data Sources:
 Roads - VTrans 2013 Transrds GIS data
 PCI - collected by CCRPC intern manual surveys in 2014 and updated with information from the city in 2022

Prepared by:
 Chittenden County Regional Planning Commission
<http://www.ccrpcvt.org>
 Map created by Chris Dubin & Jack Evans using ArcGIS.
 All data is in State Plane Coordinate System, NAD 1983.

Document Path: D:\Projects22\EssexJunction\EJCTPAVER\EssexJunctionPaver_20221028\EssexJunctionPaver_20221028.aprx

Memo

To: Essex Junction City Council

From: Brad Luck, Recreation Director

Date: November 7, 2022

Item: Pumpkin Palooza Update

For more than 20 years, EJRP co-hosted with Essex Parks and Recreation (EPR) a Halloween Celebration at the Champlain Valley Exposition. The EHS football team volunteered at the event, as well as members of the Lions Club. There were games for kids to play, prizes, a haunted maze, donuts, and cider. The event took place over a two-hour period. There was no charge and people could come when they wanted.

In 2011, EJRP started hosting Pumpkin Fest, in addition to the Halloween Celebration. Pumpkin Fest was held each year at Maple Street Park and varied from year to year on what the event looked like but over time included story tellers, a climbing wall, a bonfire, smores, food vendors, crafts and a pumpkin walk. In 2018, Pumpkin Fest became Pumpkin Palooza, featuring a 500-pumpkin display with smores and hot chocolate in the parking lot. This happened again in 2019. Pumpkin Fest and Pumpkin Palooza were free events and people could come when they wanted.

In the fall of 2020, we faced our first Halloween during the pandemic. There were very strict state guidelines on outdoor events with constraints on size, groups of people, how long they could stay, contact tracing, and more. With EPR, we successfully created the Trick or Treat Trail with our community partner, the Champlain Valley Exposition. The event replaced the Halloween Celebration and Pumpkin Palooza, and featured a walking trick or treat style event with 2 tracks of 20 tents and the large pumpkin display. Due to state regulations, we needed to tightly manage group sizes, the time that people were there, and track everyone's name. People were required to pre-register in groups of up to 5-people for a specific timeslot. Each group registration was \$5.00. There was no option for day of entry. The fee helped to ensure that registrants were carefully registering and going to come at the time indicated. It also helped to offset some of the expenses of this new, much larger event. We knew that with the changes we made, the fact that many other events were not happening that year, and given the outdoor location at CVE, this would be a regional attraction. We had new expenses of tents, decorations, candy, prizes, trash, and security, in addition to the now 650-pumpkin display and scaffolding. It was a very successful event.

In the fall of 2021, CVE was not available for us to return in our same space, so we re-located the same trick or treat trail style event with the pumpkin display to Maple Street Park. Guidelines and the pandemic were in a different place then, but certainly still prevalent. With different numbers and timing, we again had people pre-register for a specific time. It was still \$5 per group of up to five people. We accepted day of group registrations at the welcome tent for \$10.

The event was quite successful again in 2021. We liked the feel of it at the Park and kept it here for 2022. Rather than have people register in 15-minute intervals, we settled on two blocks of time. People

could register to come anytime between 4-6p.m. or 6-8p.m. Pre-registration was available only to City and Town (due to Recreation Agreement) residents for \$5 per group. Pre-registration was available until 3p.m. (the event started at 4p.m.) on Saturday. Once pre-sales closed, we printed rosters so that we could verify people pre-registered before they began walking the trail. Day of registration (for residents and non-residents) was available for \$10 per group. We sold 475 pre-registration groups and 401 same day groups. Same day registrations were accepted on site under a tent in front of the recreation offices. Four members of the childcare team volunteered their time to work the two registration tables for the four hours of the event on a Saturday. They rotated between checking people in as they entered the trail and the registration table out front. We accepted cash, check, or credit card payments. Credit card payments were made by filling out a form and then they were processed on Monday in the office and shredded. A tally was kept of the same day registrations. When people registered, they were given a “pass” that they handed in at the entrance. All cash, checks, and card payments were put in the safe for the remainder of the weekend and processed by the Customer Service Specialist and Business Coordinator on Monday.

This year’s pumpkin display featured 750 pumpkins. There were 325 volunteers who came to the park to carve pumpkins. The EHS football team volunteered on Saturday morning to move all of the pumpkins out of the pool house and give them to EJRP staff and a neighbor volunteer so they could use the lift and take them up and put them on the display. Twenty businesses, community organizations, student groups, and families volunteered to decorate tents during the day and greet the more than 3,000 trick-or-treaters at their tent from 4-8p.m. This event would not be possible without the more than 400 community volunteers that helped make it all happen, plus the bags of candy that were donated. The candy donations help us reduce our candy expenses and invest more in creating a memorable and fun event.

Eleven EJRP full-time staff helped out at the event. Four EJRP staff members were at the park for more than 12-hours on Saturday. They were all back at work on Monday morning.

Using a guesstimate of 3.5 people coming with each ticket, there were over 3,000 people who participated in the registered event. This does not include any others who came to see the pumpkin display in the parking lot. This is a regional attraction that continues to grow and evolve. Staff have already met to discuss changes to make the experience even better next year.

Pumpkin Palooza 2022 Financial Analysis

Expenses

Candy	\$ 1,149.60
Entertainment	\$ 1,200.00
Scaffolding	\$ 170.00
Pumpkins	\$ 3,800.00
Aerial lift rental	\$ 1,800.00
Carving supplies	\$ 359.73
Tent for carving	\$ 1,000.00
Tent heater	\$ 712.00
Total Expenses	\$10,191.33

Revenues	
Sponsorships	\$ 250.00
Pre-Sale (residents only) \$5/group	\$2,375.00
Day of Sales \$10/group	\$4,006.50
Total Revenues	\$6,631.50
Net	-\$3,559.83

The direct costs of Pumpkin Palooza is a net loss of \$3,559.83. This is the amount of Program Fund money that was needed to supplement revenues to pay for the event. This does not factor in indirect costs for staff time, an in-kind donation of \$630.00 from Got That Rental for the scaffolding for the pumpkin display, and candy donations from the community valued at \$70.00.

All EJP programs are paid for out of an enterprise fund (the Program Fund). Enterprise funds generate enough revenue to offset the expenses and are self-sustaining without the need for property tax support. Our Program Fund budget for FY23 is \$2.8M and our General Fund budget is \$1.1M. The only program that receives financial support from property tax money (the General Fund), is the Memorial Day Parade. The Town provides \$7,500 for this to take place. There are two City related events that EJP is involved in – Junction Jam and the Train Hop, that also receive General Fund support through the economic development budget.

Revenues that come into the Program Fund are available to cover program related expenses. This can include staffing, supplies, equipment, contractors, etc. All EJP programs, from preschool, to licensed childcare, swim lessons, basketball programs, art programs, races, etc. have revenues and expenses that go through the Program Fund. No tax revenues are used for the direct expenses of any of the City’s community events – July 4th, Pumpkin Palooza, Easter Egg Hunt, Construction Junction, movie nights, Winter Lights in the Park, the Giving Tree, Letters to the North Pole, and more. The operation of the Maple Street Pool is also in the Program Fund – revenues cover all direct expenses. In other communities, outdoor pools do not financially support themselves.

For all of our programs except licensed childcare programs, we have scholarships available for residents who qualify. The application is pretty easy to complete. For licensed childcare programs, subsidy is provided through Childcare Resource.

Our vision at rec is that “we create community through people, parks, and programs.” Our goal is to serve our community’s recreational, social, and educational wants and needs. If members of the community have questions about our pricing structures, practices, policies, registration methods, etc., we encourage them to call us or e-mail us so that we can hear concerns and ideas that will help inform our future thinking. As of Monday, 11/7, we have not received any communications about Pumpkin Palooza.

**TOWN OF ESSEX / CITY OF ESSEX JUNCTION
JOINT HOUSING COMMISSION
Minutes of October 19, 2022**

City Representatives: Katie Ballard, Chair; Gabrielle Smith, Vice Chair; Ned Daly, Ta-Tanisha Redditta.

Town Representatives: Emily Taylor, Clerk;

Administration and Staff: Katherine Sonnick, Community Development Director, Town of Essex; Regina Mahony, City Manager of Essex Junction.

1. CALL TO ORDER AND AGENDA ADDITIONS / CHANGES

Ballard called the meeting to order at 3:04 PM.

There were no proposed changes to the agenda.

2. PUBLIC TO BE HEARD

There was no public to be heard.

3. BUSINESS ITEMS

a. Approval of Minutes

There were no corrections made to the minutes from October 5, 2022.

Smith made a motion, seconded by Daly, to approve the minutes of October 5, 2022. The motion passed 5-0.

b. Subcommittee Organization

Ballard is wondering if any Housing Commissioners (HC) can join the Town Plan workgroup. Smith is able to assist Ballard where needed but cannot take on more tasks. Taylor offered to attend workgroup meetings as needed but cannot commit to being the consistent representative and asked if the other Town Commissioners may be able to cycle in to meetings as a shared representation. Ballard will look at emailing the Town Commissioners to see if a different structure for representation can be created.

c. Town Plan 2024 Working Group Update

Smith appreciates that the Town will host meetings to receive input from community members through various locations in the Town. Two of three Town commissioners couldn't make today's meeting which opens conversation about separation of Town and City. Separation needs to happen by June 30, 2023 and the HC hasn't discussed a plan yet for steps leading up to that.

Daly points out that steps leading to separation are going to look different for the Town and the City in terms of existing structure and community goals. In thinking about

separation, Daly states that the different tracks each community is on needs to be taken into consideration.

Smiths agrees and adds that at the time of separation, each Commission will need time with their respective Boards to discuss goals and forward movement. Smith acknowledges that the Joint Commission is still considered new as a whole when entering into separation conversations, and notes that existing members have varied experience as we continue to fill vacant seats. Smith doesn't feel strongly about when the HC separates but would like the Commission to be thoughtful about where each HC will be and would like to identify concrete steps to take as a group leading up to separation.

Greg Duggan (Town Manager) stepped into the room at 3:33 pm. Smith asked Duggan if he had input on whether or not Commissions should meet with their respective Boards before or after separation. Duggan thought it would make more sense to meet once separated. Duggan also advised that having open conversation between HCs would be beneficial. Duggan left the room at 3:36pm. Ballard will be thoughtful of any presentations at Joint HC meetings on topics that would be helpful and educational for both Commissions, also being aware that what one Commission decides to move forward with, the other may not.

Leadership for the Town Commission before separation has to be considered as well and hasn't yet emerged. Taylor would like to discuss further leadership with her agency before making a commitment. Taylor would also like to hear from the other two Town representatives about their capacity for larger roles or more tasks, and also to increase membership ahead of time. Taylor can help with more outreach. Ballard can speak with staff about posting vacant seats through Front Porch Forum and other avenues. Ballard has continued to do outreach with housing providers and community members, and encourages the HC to continue with outreach and recruitment for vacant seats.

Smith wonders if the HC could spend time debriefing on the onboarding process to see if we can improve our procedures to make sure new representatives feel supported to encourage new members to join. Ballard states she and staff have reached out to newer representatives for their feedback and would like to make sure everyone is clear on their role and has the support they need when joining the HC. Ballard wants the separation to be smooth and wants both groups to have equal foundations to build on.

Mahony agrees vacant seats need to be posted and will also look into information listed on the Town's and City's website.

Ballard asked for items for November's agenda. Taylor asked for specific updates on Town Representatives' capacity and outreach efforts. Taylor offered to attend the next

Town Plan workgroup meeting if she can work it into her schedule and bring back updates. Ballard will have Taylor added to the email list.

4. Reading File

a. Commissioner Comments

The November 16, 2022 Joint Housing Commission meeting will be cancelled.

There was no discussion on the reading file.

5. Adjourn

The Chair adjourned the meeting at 4:03pm.

Minutes prepared and submitted by Emily Taylor, Clerk.

Bike Walk Advisory Committee

Minutes

7:00 PM September, October 24th, 2022

Committee Members present: Micah Hagan, Chair; Eric Bowker, Evan Lawrence, Chris Kline, Mark Brislin

1. Call to Order 7:04pm
2. Determine who will take minutes. Evan Lawrence
3. Changes to Agenda/Review/Approval of Minutes: review and approve minutes
4. RRFB for the Lincoln/Central crossing: Updated \$7895, similar cost to previous equipment. Install is covered by public works. Lincoln/Central is the last pre-identified location to put a beacon. Future beacons would need to be identified. Other budget opportunities would be bike racks. All questions asked about beacons prior to vote. 4 yes, 0 no votes for beacon approval.
5. Groundhog Day walk to school event - Community event,Carolynn West will reach out if she needs committee support
6. Committee organization efforts - Walk meeting - in person to get organized. Use google drive to share ideas and information. Discussion of involving police force for helping enforce speeding/crosswalk safety (future goals)
7. Bikes/ebikes on Pearl street -public complaint for bikes being on sidewalks - looking for solutions to make that section of pearl street safer and more accessible.
How do we get our message out more? Invite people to meetings via social media
8. Next BWAC Meeting: Monday, November 21, 2022 at 7pm
9. New Items: Chris suggests creating a calendar for keeping focus on future items
10. Meeting Adjournment 7:50