



VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
REGULAR MEETING AGENDA

Online & 2 Lincoln St.  
Essex Junction, VT 05452  
Wednesday, June 8, 2022  
6:30 PM

E-mail: [manager@essexjunction.org](mailto:manager@essexjunction.org)

[www.essexjunction.org](http://www.essexjunction.org)

Phone: (802) 878-6951

This meeting will be in-person at 2 Lincoln Street and available remotely. Options to watch or join the meeting remotely:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
  - a. Comments from public on items not on agenda
5. **PUBLIC HEARING**
  - a. FY23 Proposed Utility Rates
6. **BUSINESS ITEMS**
  - a. Discussion on upcoming initiatives with Chittenden Solid Waste District
  - b. \*Discuss real estate purchase or lease options
7. **CONSENT ITEMS**
  - a. Approve check warrants: #17303 (5/20/22); #17304 (5/27/22); #17305 (6/3/22)
  - b. Approve minutes: May 25, 2022
  - c. Approve Andrew Brown to sign agreements with the Town of Essex
  - d. Approve use of Economic Development funds use of up to \$35K for 1 Main Street improvements
  - e. Approve appointment of Chittenden County Regional Planning Commission Planning Advisory Committee reps
8. **READING FILE**
9. **EXECUTIVE SESSION**
  - a. \*An executive session may be necessary to discuss securing or negotiating real estate purchase or lease options
10. **ADJOURN**

*This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-1341 TTY: 7-1-1 or (800) 253-0191.*

Certification: 6/3/22 Brad Luck

# FY23 Water, Wastewater, and Sanitation Rate Setting

Public Hearing – June 8, 2022

Public Hearing – June 22, 2022

# Village Combined Utility Rates

## FY22 Combined Rates

- Usage .0374/c.f.
- Fixed Charge \$341.38/year
  
- Increase over FY21 6.9%
- Cost to average user \$559.80 per year or \$46.65 per month when using 120 gallons per day

## FY23 Proposed Combined Rates

- Usage .0387/c.f.
- Fixed Charge \$359.90/year
  
- Increase over FY22 5.4%
- Cost to average user \$585.91 per year or \$48.83 per month when using 120 gallons per day

# History – Annual Average Cost and Rates

Utility Charges Comparison					
Residential Property using 120 gallons/Day					
	FY19	FY20	FY21	FY22	FY23
<b>Water</b>					
Fixed Charge, annual	\$ 100.12	\$ 107.44	\$ 114.39	\$ 122.23	\$ 130.18
Usage (120 Gal/day, 5840 c.f./yr)	\$ 102.20	\$ 109.79	\$ 115.63	\$ 120.30	\$ 126.14
Total	\$ 202.32	\$ 217.23	\$ 230.02	\$ 242.53	\$ 256.32
\$ Change	\$ 11.14	\$ 14.91	\$ 12.79	\$ 12.51	\$ 26.30
% Change	5.82%	7.37%	5.89%	5.44%	11.44%
<b>WWTF</b>					
Fixed Charge, annual	\$ 94.24	\$ 103.28	\$ 113.95	\$ 113.95	\$ 122.37
Usage (120 Gal/day, 5840 c.f./yr)	\$ 51.39	\$ 57.23	\$ 62.49	\$ 62.49	\$ 64.24
Total	\$ 145.63	\$ 160.51	\$ 176.44	\$ 176.44	\$ 186.61
\$ Change	\$ 8.26	\$ 14.88	\$ 15.93	\$ (0.00)	\$ 10.17
% Change	6.01%	10.22%	9.92%	0.00%	5.76%
<b>Sanitation</b>					
Fixed Charge, annual	\$ 91.44	\$ 97.92	\$ 102.63	\$ 105.20	\$ 107.35
Usage (120 Gal/day, 5840 c.f./yr)	\$ 30.95	\$ 33.29	\$ 35.04	\$ 35.62	\$ 35.62
Total	\$ 122.39	\$ 131.21	\$ 137.67	\$ 140.82	\$ 142.97
\$ Change	\$ 1.80	\$ 8.82	\$ 6.46	\$ 3.15	\$ 5.30
% Change	1.49%	7.20%	4.93%	2.29%	3.85%
<b>Total All Utility Rates, annual</b>					
	\$ 470.34	\$ 508.95	\$ 544.13	\$ 559.80	\$ 585.91
\$ Change	\$ 21.19	\$ 38.61	\$ 35.18	\$ 15.67	\$ 41.78
% Change	4.72%	8.21%	6.91%	2.88%	7.68%

Utility Charges Comparison					
Rates					
	FY19	FY20	FY21	FY22	FY23
<b>Water</b>					
Fixed Charge, annual	100.12	107.44	114.39	122.23	130.18
\$ Change	\$ 5.88	\$ 7.32	\$ 6.95	\$ 7.84	\$ 15.79
% Change	6.24%	7.31%	6.47%	6.85%	13.80%
Usage, per Cubic Foot					
	0.0175	0.0188	0.0198	0.0206	0.0216
\$ Change	\$ 0.0009	\$ 0.0013	\$ 0.0010	\$ 0.0008	\$ 0.0018
% Change	5.42%	7.43%	5.32%	4.04%	9.09%
<b>WWTF</b>					
Fixed Charge, annual	94.24	103.28	113.95	113.95	122.37
\$ Change	\$ 5.92	\$ 9.04	\$ 10.67	\$ -	\$ 8.42
% Change	6.70%	9.59%	10.33%	0.00%	7.39%
Usage, per Cubic Foot					
	0.0088	0.0098	0.0107	0.0107	0.011
\$ Change	\$ 0.0004	\$ 0.0010	\$ 0.0009	\$ -	\$ 0.0003
% Change	4.76%	11.36%	9.18%	0.00%	2.80%
<b>Sanitation</b>					
Fixed Charge, annual	91.44	97.92	102.63	105.20	107.35
\$ Change	\$ 1.80	\$ 6.48	\$ 4.71	\$ 2.57	\$ 4.72
% Change	2.01%	7.09%	4.81%	2.50%	4.60%
Usage, per Cubic Foot					
	0.0053	0.0057	0.0060	0.0061	0.0061
\$ Change	\$ -	\$ 0.0004	\$ 0.0003	\$ 0.0001	\$ 0.0001
% Change	0.00%	7.55%	5.26%	1.67%	1.67%

# Village Water User Rates

## FY23 Proposed Rates

Usage	\$0.0216/cubic foot
Fixed Charge	\$130.15/year [50% of budget]
Increase over FY22	5.7% or \$13.76 annually for average user
Cost to average user	\$256.29/year [120 gallons per day]

## Reasons for Increase

1. 5.8% increase in operating budget primarily due to increases to employee benefit costs, and increasing a shared part time position to full time
2. 3.5% increase in CWD Wholesale Rate

# Village Wastewater Treatment User Rates

## FY23 Proposed Rates

Usage	\$0.0110/cubic foot
Fixed Charge	\$122.37/year [65% of budget]
Increase over FY22	5.6% or \$9.96 for average user
Cost to average user	\$186.39/year [120 gallons per day]

## Reasons for Increase

1. 10.6% increase in WWTF budget primarily due to increased staffing (shared part time position to full time, and vacant part time position increased to full time)
2. Changing State regulations and unfunded mandates, increased cost of chemicals

# Village Sanitation User Rates

## FY23 Proposed Rates

Usage	\$0.0061/cubic foot
Fixed Charge	\$107.35/year [75% of budget]
Increase over FY22	1.5% or \$2.15 for average user
Cost to average user	\$142.97/year [120 gallons per day]

## Reasons for Increase

1. \$7,750 increase in amount raised toward WWTF Upgrade Debt as planned
2. Budget increase of 1.7% driven by administrative fee and pump station costs

# Large Water User Rate

## FY23 Proposed Rate

Usage	\$0.110/1,000 gallons
Change from prior year	\$0.018/1,000 gallons or 19.6%

## Explanation:

The Large User rate for GlobalFoundries is calculated as 13% of the Village's water operating budget plus a proportionate share of unaccounted water divided by estimated water usage. At the end of the fiscal year there is a reconciliation. GlobalFoundries either pays more or receives a credit depending on how much water they use and the amount of unaccounted water. In addition, the Large User also pays the CWD wholesale rate and the State of Vermont Water Supply Fee on all water used. These charges are a pass-through on the Village books.



# Wastewater Treatment Wholesale Rate

## FY23 Proposed Rate

Usage	\$3.565/1,000 gallons
Increase over FY22	9.7%

## Reasons for Increase

1. 10.6% increase in WWTF budget
2. \$25,000 increase for biosolids land application
3. \$55,000 increase for chemicals, \$25,000 increase for electricity
4. Planned \$20,000 increase to the capital transfer

The Wastewater Treatment Wholesale Rate is the rate paid by the Town of Essex and the Town of Williston for the treatment of sewage from those communities. The rate is based on estimated flows and budgeted costs. At the end of each fiscal year the actual flows and costs are analyzed and adjustments are made.

## Memo

**To:** Village Trustees

**From:** Brad Luck, Interim Co-Manager

**Meeting Date:** June 8, 2022

**Agenda Item:** 6a. Discussion on upcoming initiatives with Chittenden Solid Waste District

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### Issue

At the last meeting the Trustees approved the Chittenden Solid Waste District (CSWD) budget. Sarah Reeves, their Executive Director, was unable to attend. The Board expressed a desire to learn more about their upcoming bond and capital initiatives.

### Discussion

This is an opportunity to learn more from Sarah Reeves.

### Cost

N/A.

### Recommendation

None.

### Recommended Motion

No motion necessary.

### Attachments

None.

## Memo

**To:** Village Trustees

**From:** Brad Luck, Interim Co-Manager

**Meeting Date:** June 8, 2022

**Agenda Item:** 6b. Real Estate Purchase or Lease Options

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### Issue

With impending renovations to 2 Lincoln Street, the municipality will need explore options for how to best provide space (temporarily and permanently) for future city operations. There is also the outstanding Tree Farm lease that expires on 12/31/22, which the Trustees should discuss.

### Discussion

This discussion should take place in executive session.

### Cost

NA.

### Recommendation

It is recommended that this conversation take place in executive session.

### Recommended Motion

Should the Trustees decide to move forward with the recommendation, the following is the recommended motion:

“I move that we go into executive session to discuss negotiating or securing real estate purchase or lease options under the provisions of Title 1, Section 313(a)(2) of the Vermont Statutes, and include the interim co-managers.”

### Attachments

None.

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
28555	04/19/22	ALLEGIANCE TRUCKS DEF2.5,FLEETRITE DEF, 2.5 X12200630701	210-5-40-12-430.000 R&M Vehicles & Equipment	129.90	39792	05/20/22
29380	05/13/22	BALLARD KATIE L HC Stipend May HC51222	210-5-10-10-190.000 Board member Payments	25.00	39797	05/20/22
00530	05/09/22	BRODART CO Adult Collection, Supplie B6422729	210-5-35-10-610.000 General Supplies	9.60	39800	05/20/22
00530	05/09/22	BRODART CO Adult Collection, Supplie B6422729	210-5-35-10-640.201 Adult Collection	212.85	39800	05/20/22
00530	05/09/22	BRODART CO Adult Collection, Supplie B6422884	210-5-35-10-640.201 Adult Collection	100.61	39800	05/20/22
00530	05/09/22	BRODART CO Adult Collection, Supplie B6422884	210-5-35-10-610.000 General Supplies	4.80	39800	05/20/22
00530	05/09/22	BRODART CO Adult Collection, Supplie B6423039	210-5-35-10-640.201 Adult Collection	109.03	39800	05/20/22
00530	05/09/22	BRODART CO Adult Collection, Supplie B6423039	210-5-35-10-610.000 General Supplies	5.60	39800	05/20/22
00530	05/09/22	BRODART CO Adult Collection, Supplie B6423049	210-5-35-10-640.201 Adult Collection	32.37	39800	05/20/22
00530	05/09/22	BRODART CO Adult Collection, Supplie B6423049	210-5-35-10-610.000 General Supplies	1.60	39800	05/20/22
00530	05/11/22	BRODART CO Donation Exp/Foundation F B6424427	210-5-90-00-991.000 Library Donation Expense	87.35	39800	05/20/22
00530	05/11/22	BRODART CO Donation Exp/Foundation F B6424427	210-5-35-10-610.000 General Supplies	4.00	39800	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	210-5-30-10-505.000 Tech. Subs, Licenses	178.07	39802	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	210-5-30-10-610.000 General Supplies	141.72	39802	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	210-5-30-10-505.000 Tech. Subs, Licenses	14.99	39802	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	210-5-30-10-505.000 Tech. Subs, Licenses	15.89	39802	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	210-5-30-10-505.000 Tech. Subs, Licenses	49.00	39802	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	210-5-30-10-505.000 Tech. Subs, Licenses	262.00	39802	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	210-5-17-10-850.000 Community Events and Cele	318.96	39802	05/20/22
03000	05/04/22	CARGILL SALT EASTERN INC Salt 2907151371	210-5-40-12-600.000 Salt, Sand and Gravel	4888.81	39803	05/20/22
03000	05/05/22	CARGILL SALT EASTERN INC Salt 2907155080	210-5-40-12-600.000 Salt, Sand and Gravel	3089.36	39803	05/20/22
V04609	05/01/22	CENTER POINT LARGE PRINT Adult Collection 1928558	210-5-35-10-640.201 Adult Collection	95.88	39807	05/20/22
21120	05/15/22	CHAMPLAIN MEDICAL URGENT Physical PW 0005224900	210-5-40-12-330.000 Professional Services	105.00	39808	05/20/22
23455	05/16/22	CHITTENDEN SOLID WASTE DI 18 GALLON BG Small Bag ro 3385769	210-5-40-12-610.000 General Supplies	4.00	39809	05/20/22
21210	05/12/22	CINTAS LOC # 68M 71 M shop towels 4119165797	210-5-40-12-610.000 General Supplies	90.36	39810	05/20/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
25120	03/03/22	CLICKTIME.COM March CT Invoice 368030	210-5-30-10-505.000 Tech. Subs, Licenses	96.00	39811	05/20/22
25120	04/06/22	CLICKTIME.COM April CT Invoice 370422	210-5-30-10-505.000 Tech. Subs, Licenses	104.00	39811	05/20/22
V9941	04/12/22	COMMERCIAL CARD SVCS annual zoom HR 142899636 B	210-1-00-00-120.000 Prepaid Expenses	112.42	39813	05/20/22
V9941	04/12/22	COMMERCIAL CARD SVCS annual zoom HR 142899636 B	210-5-10-10-505.000 Tech. Subs, Licenses	37.48	39813	05/20/22
V9941	04/25/22	COMMERCIAL CARD SVCS Adobe subscription Mayvil 2158149979 G	210-5-10-10-505.000 Tech. Subs, Licenses	14.99	39813	05/20/22
V9941	04/29/22	COMMERCIAL CARD SVCS adobe HR 2161491921 K	210-5-10-10-505.000 Tech. Subs, Licenses	14.99	39813	05/20/22
V9941	04/14/22	COMMERCIAL CARD SVCS 2LIN Bathroom Sign 26159 D	210-5-30-10-550.000 Printing and Binding	77.56	39813	05/20/22
V9941	04/13/22	COMMERCIAL CARD SVCS PW Background Check 43133470 C	210-5-40-12-330.000 Professional Services	30.00	39813	05/20/22
V9941	04/30/22	COMMERCIAL CARD SVCS PW Job Posting 60730780L	210-5-40-12-330.000 Professional Services	108.00	39813	05/20/22
V9941	04/20/22	COMMERCIAL CARD SVCS Labor posters CS1413515 F	210-5-10-10-550.000 Printing and Binding	474.70	39813	05/20/22
V9941	04/11/22	COMMERCIAL CARD SVCS Credit voucher Adobe Inc CV 041122D	210-5-10-10-505.000 Tech. Subs, Licenses	-0.90	39813	05/20/22
V9941	05/18/22	COMMERCIAL CARD SVCS hotel for training H4956294 J	210-5-25-10-500.000 Training, Conf, Dues	390.98	39813	05/20/22
V9941	05/18/22	COMMERCIAL CARD SVCS hotel for training H4956300 I	210-5-25-10-500.000 Training, Conf, Dues	374.58	39813	05/20/22
V9941	05/02/22	COMMERCIAL CARD SVCS 5-22Bamboo INVO1162273	210-5-10-10-340.000 Technical Services	403.56	39813	05/20/22
V9941	04/07/22	COMMERCIAL CARD SVCS Volunteer Rec; Supplies Pinp041522 E	210-5-35-10-610.000 General Supplies	132.00	39813	05/20/22
V9941	04/07/22	COMMERCIAL CARD SVCS Volunteer Rec; Supplies Pinp041522 E	210-5-35-10-845.000 Employee/Volunteer Recogn	675.00	39813	05/20/22
V9941	04/25/22	COMMERCIAL CARD SVCS Donations: Foundation: At VTINS042522	210-5-90-00-991.000 Library Donation Expense	150.00	39813	05/20/22
17025	05/13/22	COONRADT AMY 5/11/22 recording Trustee 0089	210-5-10-10-530.000 Communications	234.52	39816	05/20/22
09325	05/15/22	DJ'S TREE SERVICE & LOGGI mulch 180621	210-5-40-12-571.000 Streetscape Maintenance	301.00	39821	05/20/22
35260	05/12/22	EAST COAST PRINTERS INC clothing 5022217	210-5-25-10-612.000 Uniforms	465.00	39824	05/20/22
34895	05/01/22	GAUTHIER TRUCKING, INC. 2 LINCOLN ST 1633874	210-5-40-12-425.000 Trash Removal	278.31	39833	05/20/22
07010	05/09/22	GREEN MOUNTAIN POWER CORP solar accts 04-07 to 05-0 050922 S	210-5-41-21-622.000 Electricity	423.45	39837	05/20/22
07010	05/09/22	GREEN MOUNTAIN POWER CORP solar accts 04-07 to 05-0 050922 S	210-5-41-22-622.000 Electricity	144.02	39837	05/20/22
07010	05/09/22	GREEN MOUNTAIN POWER CORP solar accts 04-07 to 05-0 050922 S	210-5-41-23-622.000 Electricity	133.48	39837	05/20/22
07010	05/09/22	GREEN MOUNTAIN POWER CORP solar accts 04-07 to 05-0 050922 S	210-5-40-12-622.000 Electricity	33.95	39837	05/20/22

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
07010	GREEN MOUNTAIN POWER CORP	05/09/22	solar accts 04-07 to 05-0 050922 S	210-5-41-20-622.000 Electricity	144.02	39837	05/20/22
07010	GREEN MOUNTAIN POWER CORP	05/09/22	solar accts 04-07 to 05-0 050922 S	210-5-40-12-622.000 Electricity	171.63	39837	05/20/22
29585	KLINE CHRISTOPHER	05/19/22	BWAC Meeting of April 18 04182022	210-5-10-10-190.000 Board member Payments	50.00	39844	05/20/22
29585	KLINE CHRISTOPHER	05/19/22	BWAC May 16 2022 meeting 05162022	210-5-10-10-190.000 Board member Payments	50.00	39844	05/20/22
22610	LAWRENCE EVAN	05/19/22	BWAC May 16 2022 meeting 05162022	210-5-10-10-190.000 Board member Payments	50.00	39846	05/20/22
V9454	LENNY'S SHOE & APP	05/13/22	Uniforms - Eli 3438469	210-5-40-12-612.000 Uniforms	347.98	39847	05/20/22
V9454	LENNY'S SHOE & APP	05/13/22	Uniforms - Rick Jones 3438470	210-5-40-12-612.000 Uniforms	155.00	39847	05/20/22
25625	LOWE'S - 1080	05/02/22	EJRP Lowes April 4191080 0522	210-5-30-12-610.000 General Supplies	56.40	39848	05/20/22
25625	LOWE'S - 1080	05/02/22	EJRP Lowes April 4191080 0522	210-5-30-12-610.000 General Supplies	15.87	39848	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	210-5-30-10-210.000 Group Insurance	256.20	39849	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	210-5-30-12-210.000 Group Insurance	72.86	39849	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	210-5-13-10-210.000 Group Insurance	73.20	39849	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	210-5-40-13-210.000 Group Insurance	7.32	39849	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	210-5-40-12-210.000 Group Insurance	232.37	39849	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	210-5-10-10-210.000 Group Insurance	146.40	39849	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	210-5-35-10-210.000 Group Insurance	219.60	39849	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	210-5-16-10-210.000 Group Insurance	73.20	39849	05/20/22
14590	MAGIC SALT OF VT LLC	03/17/22	Magic -0 Liquid 1749	210-5-40-12-600.000 Salt, Sand and Gravel	9797.55	39851	05/20/22
20295	MAINE MUNICIPAL ASSOCIATI	05/16/22	City Manager Job Posting 1000426689	210-5-10-10-540.000 Advertising	75.00	39852	05/20/22
29705	MASSEY MARGARET F	04/04/22	City Manager Recruitment AprMay 22	210-5-10-10-190.000 Board member Payments	200.00	39854	05/20/22
29705	MASSEY MARGARET F	05/09/22	CM Recruiting MM 5922	210-5-10-10-190.000 Board member Payments	50.00	39854	05/20/22
20270	NEW HAMPSHIRE MUNICIPAL A	05/17/22	City Manager job ad 26053	210-5-10-10-540.000 Advertising	150.00	39858	05/20/22
24960	NORTHEAST DELTA DENTAL	05/16/22	Vill dental ins Jun 22 9256197622	210-5-30-10-210.000 Group Insurance	517.76	39859	05/20/22
24960	NORTHEAST DELTA DENTAL	05/16/22	Vill dental ins Jun 22 9256197622	210-5-30-12-210.000 Group Insurance	104.53	39859	05/20/22
24960	NORTHEAST DELTA DENTAL	05/16/22	Vill dental ins Jun 22 9256197622	210-5-13-10-210.000 Group Insurance	197.99	39859	05/20/22

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
24960	05/16/22	Vill dental ins Jun 22	9256197622	210-5-10-10-210.000 Group Insurance	233.97	39859	05/20/22
24960	05/16/22	Vill dental ins Jun 22	9256197622	210-5-40-12-210.000 Group Insurance	310.66	39859	05/20/22
24960	05/16/22	Vill dental ins Jun 22	9256197622	210-5-40-13-210.000 Group Insurance	13.71	39859	05/20/22
24960	05/16/22	Vill dental ins Jun 22	9256197622	210-5-16-10-210.000 Group Insurance	71.96	39859	05/20/22
24960	05/16/22	Vill dental ins Jun 22	9256197622	210-5-35-10-210.000 Group Insurance	496.26	39859	05/20/22
22320	05/18/22	CM Hiring	CP 5922	210-5-10-10-190.000 Board member Payments	50.00	39861	05/20/22
25140	05/10/22	Asphalt	1179089	210-5-40-12-605.000 Summer Construction Suppl	919.70	39863	05/20/22
25140	05/13/22	Asphalt	1179646	210-5-40-12-605.000 Summer Construction Suppl	754.92	39863	05/20/22
29285	05/02/22	City Manager Recruitment	050222	210-5-10-10-190.000 Board member Payments	50.00	39864	05/20/22
29285	05/09/22	CM Recruiting	MP 5922	210-5-10-10-190.000 Board member Payments	50.00	39864	05/20/22
02320	05/13/22	HC Stipend May	HC51222	210-5-10-10-190.000 Board member Payments	25.00	39867	05/20/22
18010	05/02/22	Thermal imaging	3407250	210-5-25-10-750.000 Machinery & Equipment	14842.64	39868	05/20/22
18010	01/10/22	PPE 2022	3407253	210-5-25-10-612.000 Uniforms	15957.43	39868	05/20/22
37965	05/05/22	sidewalk on ketcham dr	94675	210-5-40-12-451.000 Summer Construction Servi	290.00	39872	05/20/22
17505	05/12/22	Village Solar Apr 22	241	210-5-40-12-622.000 Electricity	751.51	39875	05/20/22
17505	05/12/22	Village Solar Apr 22	241	210-5-40-12-622.000 Electricity	184.88	39875	05/20/22
17505	05/12/22	Village Solar Apr 22	241	210-5-41-20-622.000 Electricity	376.33	39875	05/20/22
17505	05/12/22	Village Solar Apr 22	241	210-5-41-26-622.000 Electricity	2086.51	39875	05/20/22
17505	05/12/22	Village Solar Apr 22	241	210-5-41-21-622.000 Electricity	648.14	39875	05/20/22
17505	05/12/22	Village Solar Apr 22	241	210-5-41-23-622.000 Electricity	266.23	39875	05/20/22
17505	05/12/22	Village Solar Apr 22	241	210-5-41-22-622.000 Electricity	376.33	39875	05/20/22
29720	04/25/22	ARPA (chairs) + Supplies	30160	210-5-35-10-890.832 Fed Grant Expenditure: AR	2106.50	39876	05/20/22
29720	04/25/22	ARPA (chairs) + Supplies	30160	210-5-35-10-610.000 General Supplies	1111.25	39876	05/20/22
22315	05/02/22	City Manager Recruitment	44225222	210-5-10-10-190.000 Board member Payments	100.00	39881	05/20/22
22315	05/09/22	CM Recruiting	GS 5922	210-5-10-10-190.000 Board member Payments	50.00	39881	05/20/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
29090	05/13/22	SUNBELT RENTALS 1 HARNESSEDBI PRO3 BS D-RI 125946619	210-5-40-12-612.000 Uniforms	100.80	39882	05/20/22
29455	05/13/22	TEEGARDEN MICHELLE HC Stipend May HC51222	210-5-10-10-190.000 Board member Payments	25.00	39883	05/20/22
22700	05/19/22	TODD AARON BWAC May 16 2022 Meeting 05192022	210-5-10-10-190.000 Board member Payments	50.00	39885	05/20/22
29700	04/30/22	VERMONT INFORMATION CONSO PW CDL Check 1400762	210-5-40-12-330.000 Professional Services	75.00	39887	05/20/22
11935	05/10/22	VIKING-CIVES USA JOHNSTON PILOT CHECK VALV 4516273	210-5-40-12-430.000 R&M Vehicles & Equipment	205.82	39888	05/20/22
29395	05/13/22	WATSON MIA HC Stipend May HC51222	210-5-10-10-190.000 Board member Payments	25.00	39892	05/20/22
27840	05/18/22	MADISON NATIONAL LIFE INS Vill life ins Jun 22 1499678V	254-5-54-20-210.000 Group Insurance	91.50	39849	05/20/22
24960	05/16/22	NORTHEAST DELTA DENTAL Vill dental ins Jun 22 9256197622	254-5-54-20-210.000 Group Insurance	317.51	39859	05/20/22
V2227	05/16/22	TI-SALES, INC. Extended Maint. for mobil 0143508	254-5-54-70-750.001 Meter Replacement Program	1424.00	39884	05/20/22
11375	05/01/22	CASELLA WASTE MANAGEMENT 2YD FL SERVICE 3290848	255-5-55-30-421.000 Grit Disposal	1097.64	39804	05/20/22
23455	05/06/22	CHITTENDEN SOLID WASTE DI grasslands 20223ESS	255-5-55-30-570.000 Other Purchased Services	11410.78	39809	05/20/22
21210	05/02/22	CINTAS LOC # 68M 71 M first aid supplies 5106376617	255-5-55-30-610.000 General Supplies	413.87	39810	05/20/22
V10734	03/18/22	ENCORE ESSEX JUNCTION SOL WW Solar array- Fixed Mon 2203WWTP	255-5-55-30-622.000 Electricity	2969.11	39825	05/20/22
V10734	04/19/22	ENCORE ESSEX JUNCTION SOL WW solar array- Fixed Mon 2204WWTP	255-5-55-30-622.000 Electricity	2969.11	39825	05/20/22
06870	05/12/22	ENDYNE INC Essex Jct. WWTF TKN 408602	255-5-55-30-340.000 Technical Services	35.00	39826	05/20/22
V10347	05/11/22	J.C. EHRLICH PEST CONTROL MAINTENANCE 23086164	255-5-55-30-570.000 Other Purchased Services	79.92	39843	05/20/22
27840	05/18/22	MADISON NATIONAL LIFE INS Vill life ins Jun 22 1499678V	255-5-55-30-210.000 Group Insurance	237.90	39849	05/20/22
24960	05/16/22	NORTHEAST DELTA DENTAL Vill dental ins Jun 22 9256197622	255-5-55-30-210.000 Group Insurance	405.35	39859	05/20/22
11555	05/09/22	RUSSELL RESOURCES INC FILTER ELEMENT COMPLETE A 224942	255-5-55-30-570.000 Other Purchased Services	457.12	39871	05/20/22
02970	05/05/22	USA BLUE BOOK INC Ashcroft Pressure Switch 969708	255-5-55-30-570.000 Other Purchased Services	210.37	39886	05/20/22
17765	05/10/22	WAITE-HEINDEL ENVIRONMENT groundwater investigation 5133	255-5-55-30-568.000 Biosolids Subcontractor	8089.20	39891	05/20/22
V10434	04/22/22	WESTON & SAMPSON ENG, INC WILLISTION CAPACITY VALUA 4220232	255-5-55-30-330.000 Professional Services	1000.00	39893	05/20/22
07010	05/09/22	GREEN MOUNTAIN POWER CORP solar accts 04-07 to 05-0 050922 S	256-5-56-40-434.001 Susie Wilson PS Costs	109.27	39837	05/20/22
07010	05/09/22	GREEN MOUNTAIN POWER CORP solar accts 04-07 to 05-0 050922 S	256-5-56-40-434.002 West Street PS Costs	94.95	39837	05/20/22
07010	05/09/22	GREEN MOUNTAIN POWER CORP solar accts 04-07 to 05-0 050922 S	256-5-56-40-622.000 Electricity	242.42	39837	05/20/22



Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
V9454	05/13/22	LENNY'S SHOE & APP Dan Verwey uniforms 3438472	256-5-56-40-612.000 Uniforms	462.92	39847	05/20/22
27840	05/18/22	MADISON NATIONAL LIFE INS Vill life ins Jun 22 1499678V	256-5-56-40-210.000 Group Insurance	86.48	39849	05/20/22
24960	05/16/22	NORTHEAST DELTA DENTAL Vill dental ins Jun 22 9256197622	256-5-56-40-210.000 Group Insurance	176.70	39859	05/20/22
17505	05/12/22	SAND HILL SOLAR LLC Village Solar Apr 22 241	256-5-56-40-434.001 Susie Wilson PS Costs	375.75	39875	05/20/22
17505	05/12/22	SAND HILL SOLAR LLC Village Solar Apr 22 241	256-5-56-40-622.000 Electricity	131.25	39875	05/20/22
17505	05/12/22	SAND HILL SOLAR LLC Village Solar Apr 22 241	256-5-56-40-434.002 West Street PS Costs	520.45	39875	05/20/22
V2227	05/16/22	TI-SALES, INC. Extended Maint. for mobil 0143508	256-5-56-70-750.001 Meter Replacement Program	2847.99	39884	05/20/22
14400	05/03/22	ABOVE AND BEYOND Cleaning 7028	258-5-33-13-330.000 Professional Services	250.00	39791	05/20/22
19815	05/10/22	AMAZON CAPITAL SERVICES Microphone Kit 1H1H9YMTLNGD	258-5-33-13-830.000 Regular Programs	50.99	39793	05/20/22
01930	05/11/22	CENTER FOR TECHNOLOGY Food for Sr. Center 432833	258-5-33-13-830.000 Regular Programs	55.00	39806	05/20/22
24825	04/26/22	FIRST NATIONAL BANK OMAHA Credit Card 2212 422	258-5-33-13-830.000 Regular Programs	90.30	39829	05/20/22
24825	04/26/22	FIRST NATIONAL BANK OMAHA Credit Card 2212 422	258-5-33-13-830.000 Regular Programs	52.44	39829	05/20/22
24825	04/26/22	FIRST NATIONAL BANK OMAHA Credit Card 2212 422	258-5-33-13-830.000 Regular Programs	114.66	39829	05/20/22
24825	04/26/22	FIRST NATIONAL BANK OMAHA Credit Card 2212 422	258-5-33-13-830.000 Regular Programs	20.66	39829	05/20/22
24825	04/26/22	FIRST NATIONAL BANK OMAHA Credit Card 2212 422	258-5-33-13-830.000 Regular Programs	37.89	39829	05/20/22
24825	04/26/22	FIRST NATIONAL BANK OMAHA Credit Card 2212 422	258-5-33-13-830.000 Regular Programs	15.90	39829	05/20/22
24825	04/26/22	FIRST NATIONAL BANK OMAHA Credit Card 2212 422	258-5-33-13-830.000 Regular Programs	17.10	39829	05/20/22
29070	04/07/22	SADOWSKY STACEY JEAN Beginners Yoga Series BYC4722	258-5-33-13-830.000 Regular Programs	245.00	39874	05/20/22
19815	05/14/22	AMAZON CAPITAL SERVICES RK FMS Supplies 16Y6T6CR9JFC	259-5-30-15-610.000 General Supplies	110.24	39793	05/20/22
19815	05/14/22	AMAZON CAPITAL SERVICES RK MSP Supplies 16Y6T6CRF1NV	259-5-30-15-610.000 General Supplies	22.48	39793	05/20/22
42665	05/10/22	AMAZON/SYNCB EJRP Preschool Supplies A 0432266 0522	259-5-30-16-610.000 General Supplies	304.58	39794	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	259-5-30-15-610.000 General Supplies	155.03	39802	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	259-5-30-10-560.000 Postage	37.23	39802	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	259-5-30-14-330.000 Professional Services	1177.60	39802	05/20/22
22670	04/15/22	CAPITAL ONE CREDIT CARD - EJRP Credit Card April 6508 0422A	259-5-30-14-330.000 Professional Services	608.00	39802	05/20/22

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
22670	CAPITAL ONE CREDIT CARD -	04/15/22	EJRP Credit Card April 6508 0422A	259-5-30-14-330.000 Professional Services	33.39	39802	05/20/22
22670	CAPITAL ONE CREDIT CARD -	04/15/22	EJRP Credit Card April 6508 0422A	259-5-30-14-610.000 General Supplies	9.00	39802	05/20/22
22670	CAPITAL ONE CREDIT CARD -	04/15/22	EJRP Credit Card April 6508 0422A	259-5-30-14-610.000 General Supplies	168.77	39802	05/20/22
22670	CAPITAL ONE CREDIT CARD -	04/15/22	EJRP Credit Card April 6508 0422A	259-5-30-14-330.000 Professional Services	611.98	39802	05/20/22
37875	FLEETPRIDE	05/04/22	RK Bus Repair 4819	259-5-30-15-330.000 Professional Services	502.51	39830	05/20/22
37875	FLEETPRIDE	05/19/22	RK Bus Repairs 4839	259-5-30-15-330.000 Professional Services	457.96	39830	05/20/22
25625	LOWE'S - 1080	05/02/22	EJRP Lowes April 4191080 0522	259-5-30-12-610.000 General Supplies	123.30	39848	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	259-5-30-16-210.000 Group Insurance	143.85	39849	05/20/22
27840	MADISON NATIONAL LIFE INS	05/18/22	Vill life ins Jun 22 1499678V	259-5-30-15-210.000 Group Insurance	253.31	39849	05/20/22
24960	NORTHEAST DELTA DENTAL	05/16/22	Vill dental ins Jun 22 9256197622	259-5-30-16-210.000 Group Insurance	363.40	39859	05/20/22
24960	NORTHEAST DELTA DENTAL	05/16/22	Vill dental ins Jun 22 9256197622	259-5-30-15-210.000 Group Insurance	287.84	39859	05/20/22
10435	SCREENMYLOGO.COM	05/06/22	Running Series Shirts 19283	259-5-30-14-610.000 General Supplies	570.00	39878	05/20/22
Report Total					----- 114153.24 =====		

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	05/17/22	ADVANCE AUTO PARTS Truck Cleaning Supplies 552213730526	210-5-40-12-610.000 General Supplies	76.82	39896	05/27/22
05290	05/17/22	ADVANCE AUTO PARTS ENG ALUMINUM 12 OZ DUPL 552213730542	210-5-40-12-610.000 General Supplies	8.63	39896	05/27/22
05290	05/18/22	ADVANCE AUTO PARTS Alternator-RMFD 1 EA CQS 552213830572	210-5-40-12-430.000 R&M Vehicles & Equipment	415.56	39896	05/27/22
V9667	05/10/22	ALL SEASONS SEAMLESS GUTT MSP gutter install 051022D	210-5-30-12-431.000 R&M Buildings & Grounds	1110.00	39898	05/27/22
28555	03/14/22	ALLEGIANCE TRUCKS def X12200512101	210-5-40-12-626.000 Gasoline	64.95	39899	05/27/22
19815	05/11/22	AMAZON CAPITAL SERVICES Office Supplies 1YQLF7Y177F4	210-5-30-10-610.000 General Supplies	15.98	39901	05/27/22
25055	05/17/22	AQUARIUS LANDSCAPE SPRINK Spring Opening Sprinkler 5569875	210-5-40-12-571.000 Streetscape Maintenance	92.00	39903	05/27/22
25055	05/17/22	AQUARIUS LANDSCAPE SPRINK Service of Sprinkler Syst 5569876	210-5-40-12-571.000 Streetscape Maintenance	77.06	39903	05/27/22
27975	05/18/22	ASSOCIATION FOR RURAL & S Train/Conf/Dues WH + AP 64307	210-5-35-10-500.000 Training, Conf, Dues	100.00	39904	05/27/22
23190	05/20/22	BAILEY SPRING & CHASSIS HITCH COMBINATION W/ new S31743	210-5-40-12-430.000 R&M Vehicles & Equipment	259.94	39905	05/27/22
07465	05/20/22	BIBENS ACE HARDWARE INC painting supplies, etc. 44551	210-5-40-12-610.000 General Supplies	81.38	39908	05/27/22
02235	05/02/22	BOUND TREE MEDICAL LLC EMS Supplies 84507721	210-5-25-10-613.000 Program Supplies	373.50	39910	05/27/22
02235	05/13/22	BOUND TREE MEDICAL LLC EMS Supplies 84523490	210-5-25-10-613.000 Program Supplies	37.08	39910	05/27/22
00530	05/06/22	BRODART CO J Collection, Supplies B6421798	210-5-35-10-640.202 Juvenile Collection	15.12	39911	05/27/22
00530	05/06/22	BRODART CO J Collection, Supplies B6421798	210-5-35-10-610.000 General Supplies	0.80	39911	05/27/22
00530	05/06/22	BRODART CO J Collection, Supplies B6422001	210-5-35-10-640.202 Juvenile Collection	59.81	39911	05/27/22
00530	05/06/22	BRODART CO J Collection, Supplies B6422001	210-5-35-10-610.000 General Supplies	3.20	39911	05/27/22
00530	05/06/22	BRODART CO J Collection, Supplies B6422016	210-5-35-10-640.202 Juvenile Collection	157.65	39911	05/27/22
00530	05/06/22	BRODART CO J Collection, Supplies B6422016	210-5-35-10-610.000 General Supplies	8.80	39911	05/27/22
00530	05/13/22	BRODART CO J Collection, Supplies B6425894	210-5-35-10-640.202 Juvenile Collection	97.16	39911	05/27/22
00530	05/13/22	BRODART CO J Collection, Supplies B6425894	210-5-35-10-610.000 General Supplies	6.40	39911	05/27/22
00530	05/13/22	BRODART CO J Collection, Supplies B6426292	210-5-35-10-640.202 Juvenile Collection	8.99	39911	05/27/22
00530	05/13/22	BRODART CO J Collection, Supplies B6426292	210-5-35-10-610.000 General Supplies	0.80	39911	05/27/22
00530	05/13/22	BRODART CO J Collection, Supplies B6426334	210-5-35-10-640.202 Juvenile Collection	15.13	39911	05/27/22
00530	05/13/22	BRODART CO J Collection, Supplies B6426334	210-5-35-10-610.000 General Supplies	1.60	39911	05/27/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	05/13/22	J Collection, Supplies B6426335	210-5-35-10-640.202 Juvenile Collection	14.44	39911	05/27/22
00530	05/13/22	J Collection, Supplies B6426335	210-5-35-10-610.000 General Supplies	0.80	39911	05/27/22
00530	05/16/22	Adult Collection, Supplie B6426978	210-5-35-10-640.201 Adult Collection	1397.82	39911	05/27/22
00530	05/16/22	Adult Collection, Supplie B6426978	210-5-35-10-610.000 General Supplies	72.80	39911	05/27/22
00530	05/16/22	Adult Collection, Supplie B6426986	210-5-35-10-640.201 Adult Collection	184.76	39911	05/27/22
00530	05/16/22	Adult Collection, Supplie B6426986	210-5-35-10-610.000 General Supplies	6.40	39911	05/27/22
07710	05/21/22	Depth Limiter Switch 61251	210-5-25-10-611.000 Small Tools and Equipment	247.99	39915	05/27/22
26395	03/31/22	Code Updates for March 20 2022451	210-5-16-10-330.000 Professional Services	175.00	39916	05/27/22
39475	05/18/22	flowing plants 26544	210-5-40-12-571.000 Streetscape Maintenance	158.48	39920	05/27/22
17895	05/05/22	Extra Cleaning Days Nov-M 12194	210-5-41-26-400.000 Contracted Services	7955.00	39921	05/27/22
04940	05/12/22	TV internet 5/19-6/16/22 0091811 0522	210-5-40-12-600.000 Salt, Sand and Gravel	62.90	39922	05/27/22
04940	05/12/22	TV internet 5/19-6/16/22 0091811 0522	210-5-40-12-610.000 General Supplies	181.41	39922	05/27/22
04940	05/03/22	Cable TV 5/10-6/9/22 0207722 0522	210-5-41-22-530.000 Communications	19.82	39925	05/27/22
31545	05/18/22	Drinks 05182022	210-5-25-10-610.000 General Supplies	252.31	39927	05/27/22
07530	05/16/22	Bleacher Repair 2205013855	210-5-30-12-431.000 R&M Buildings & Grounds	746.29	39928	05/27/22
25715	05/20/22	Plan review April 1 - Apr 21802 052022	210-1-00-00-130.000 Exchange - General	228.00	39930	05/27/22
25715	05/20/22	41 Maple Street plan evie 2180252022	210-5-40-12-330.000 Professional Services	228.00	39930	05/27/22
25715	05/20/22	Main Street waterline 21806 051722	210-5-40-12-330.000 Professional Services	2350.75	39930	05/27/22
25715	05/20/22	paving projects 22801 051722	210-5-40-12-330.000 Professional Services	4198.59	39930	05/27/22
35260	05/20/22	Hats 5032214	210-5-25-10-612.000 Uniforms	840.00	39933	05/27/22
21150	05/17/22	J Collection 389427	210-5-35-10-640.202 Juvenile Collection	44.99	39937	05/27/22
21845	05/19/22	Postage, Dues/Conf, Suppl 0017 0522	210-5-35-10-560.000 Postage	11.60	39942	05/27/22
21845	05/19/22	Postage, Dues/Conf, Suppl 0017 0522	210-5-35-10-500.000 Training, Conf, Dues	164.00	39942	05/27/22
21845	05/19/22	Postage, Dues/Conf, Suppl 0017 0522	210-5-35-10-505.000 Tech. Subs, Licenses	112.66	39942	05/27/22
21845	05/19/22	Postage, Dues/Conf, Suppl 0017 0522	210-5-35-10-610.000 General Supplies	43.95	39942	05/27/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
21845	05/19/22	FIRST NATIONAL BANK OMAHA Postage, Dues/Conf, Suppl 0017 0522	210-5-90-00-991.000 Library Donation Expense	100.00	39942	05/27/22
45400	05/19/22	FIRST NATIONAL BANK OMAHA Downtown and Historic Pre 2880 522	210-5-16-10-500.000 Training, Conf, Dues	40.00	39944	05/27/22
04035	05/16/22	GOT THAT RENTAL & SALES I TAPE MEASURE 25' MILWAUKE 98859	210-5-40-12-610.000 General Supplies	39.98	39950	05/27/22
07010	05/13/22	GREEN MOUNTAIN POWER CORP non solar accts 4/12 to 5 051322 NS	210-5-40-12-622.200 Streetlight Electricity	10295.81	39953	05/27/22
07010	05/13/22	GREEN MOUNTAIN POWER CORP non solar accts 4/12 to 5 051322 NS	210-5-40-12-622.200 Streetlight Electricity	660.31	39953	05/27/22
07010	05/09/22	GREEN MOUNTAIN POWER CORP MSP Power April 0522 75Maple	210-5-41-26-622.000 Electricity	35.15	39954	05/27/22
07010	05/09/22	GREEN MOUNTAIN POWER CORP MSP Power April 52275Maple	210-5-41-26-622.000 Electricity	240.29	39961	05/27/22
27180	05/25/22	KHADKA JEETAN CMHiring Comm CMHiringJK	210-5-10-10-190.000 Board member Payments	50.00	39969	05/27/22
22355	05/24/22	KNOWBE4 INC Vill subscription 22-23 INV189681	210-5-10-10-895.000 State and Other Grant Exp	260.29	39971	05/27/22
22355	05/24/22	KNOWBE4 INC Vill subscription 22-23 INV189681	210-1-00-00-120.000 Prepaid Expenses	2863.23	39971	05/27/22
V9970	05/06/22	MIDWEST TAPE Adult Collection 502074093	210-5-35-10-640.201 Adult Collection	336.60	39981	05/27/22
V9970	05/16/22	MIDWEST TAPE Adult Collection 502109555	210-5-35-10-640.201 Adult Collection	156.92	39981	05/27/22
V10462	05/17/22	MONAGHAN SAFAR DUCHAM PL Vill legal Apr 22 April 2022	210-5-10-10-320.000 Legal Services	612.50	39984	05/27/22
V10462	05/17/22	MONAGHAN SAFAR DUCHAM PL Vill legal Apr 22 April 2022	210-5-10-10-320.000 Legal Services	52.50	39984	05/27/22
V10462	05/17/22	MONAGHAN SAFAR DUCHAM PL Vill legal Apr 22 April 2022	210-5-10-10-320.000 Legal Services	210.00	39984	05/27/22
23080	05/07/22	MVP HEALTH CARE INC 43118 Vill health ins Jun 22 16710334V	210-5-10-10-210.000 Group Insurance	5830.64	39986	05/27/22
23080	05/07/22	MVP HEALTH CARE INC 43118 Vill health ins Jun 22 16710334V	210-5-40-12-210.000 Group Insurance	4561.68	39986	05/27/22
23080	05/07/22	MVP HEALTH CARE INC 43118 Vill health ins Jun 22 16710334V	210-5-40-13-210.000 Group Insurance	270.57	39986	05/27/22
23080	05/07/22	MVP HEALTH CARE INC 43118 Vill health ins Jun 22 16710334V	210-5-35-10-210.000 Group Insurance	6588.23	39986	05/27/22
23080	05/07/22	MVP HEALTH CARE INC 43118 Vill health ins Jun 22 16710334V	210-5-16-10-210.000 Group Insurance	1352.80	39986	05/27/22
23080	05/07/22	MVP HEALTH CARE INC 43118 Vill health ins Jun 22 16710334V	210-5-30-10-210.000 Group Insurance	5702.10	39986	05/27/22
23080	05/07/22	MVP HEALTH CARE INC 43118 Vill health ins Jun 22 16710334V	210-5-30-12-210.000 Group Insurance	2029.24	39986	05/27/22
06675	05/23/22	NATIONAL BUSINESS TECHNOL Copier usages 4/18-5/17/2 IN486184	210-5-35-10-442.000 Rental Vehicles/Equip	1.14	39988	05/27/22
06675	05/23/22	NATIONAL BUSINESS TECHNOL Copier usages 4/18-5/17/2 IN486184	210-5-35-10-442.000 Rental Vehicles/Equip	43.12	39988	05/27/22
06675	05/23/22	NATIONAL BUSINESS TECHNOL Copier usages 4/18-5/17/2 IN486184	210-5-40-12-442.000 Rental Vehicles/Equip	1.52	39988	05/27/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
06675	05/23/22	NATIONAL BUSINESS TECHNOL Copier usages 4/18-5/17/2 IN486184	210-5-10-10-442.000 Rental Vehicles/Equip	15.48	39988	05/27/22
V10729	05/10/22	OVERDRIVE INC Adult Collection 22155275	210-5-35-10-640.201 Adult Collection	451.91	39995	05/27/22
25140	05/20/22	PIKE INDUSTRIES INC asphalt 1180649	210-5-40-12-605.000 Summer Construction Suppl	986.75	40000	05/27/22
23465	05/18/22	PITNEY BOWES, INC. Lease 6/20-9/22 3315701795	210-5-10-10-442.000 Rental Vehicles/Equip	209.97	40001	05/27/22
24325	05/20/22	RADIO NORTH GROUP INC Headset 24144140	210-5-25-10-611.000 Small Tools and Equipment	511.00	40005	05/27/22
09105	05/17/22	SECURE SHRED Shredding Services May 393714	210-5-30-10-330.000 Professional Services	22.00	40008	05/27/22
42565	05/11/22	SEVEN DAYS Employment Ads 220587	210-5-30-10-530.000 Communications	302.00	40010	05/27/22
29835	05/17/22	SHERWIN-WILLIAMS painting supplies 11915	210-5-40-12-610.000 General Supplies	57.68	40012	05/27/22
29835	05/19/22	SHERWIN-WILLIAMS EXT SA ULTRA 12947	210-5-40-12-610.000 General Supplies	63.53	40012	05/27/22
29835	05/20/22	SHERWIN-WILLIAMS OIL GL BLACK 13440	210-5-40-12-610.000 General Supplies	59.99	40012	05/27/22
29090	05/16/22	SUNBELT RENTALS stump grinder rental 126008705	210-5-40-12-810.112 Tree Advisory Committee	37.90	40016	05/27/22
11935	05/18/22	VIKING-CIVES USA Truck #5 4516414	210-5-40-12-430.000 R&M Vehicles & Equipment	6570.00	40022	05/27/22
11935	05/19/22	VIKING-CIVES USA JOHNSTON CURTAIN RUBBER C 4516454	210-5-40-12-430.000 R&M Vehicles & Equipment	146.00	40022	05/27/22
21230	05/19/22	VISION SERVICE PLAN (CT) Vill vision Jun 22 815200296	210-5-10-10-210.000 Group Insurance	58.18	40023	05/27/22
21230	05/19/22	VISION SERVICE PLAN (CT) Vill vision Jun 22 815200296	210-5-13-10-210.000 Group Insurance	38.01	40023	05/27/22
21230	05/19/22	VISION SERVICE PLAN (CT) Vill vision Jun 22 815200296	210-5-40-12-210.000 Group Insurance	58.56	40023	05/27/22
21230	05/19/22	VISION SERVICE PLAN (CT) Vill vision Jun 22 815200296	210-5-40-13-210.000 Group Insurance	2.72	40023	05/27/22
21230	05/19/22	VISION SERVICE PLAN (CT) Vill vision Jun 22 815200296	210-5-35-10-210.000 Group Insurance	90.55	40023	05/27/22
21230	05/19/22	VISION SERVICE PLAN (CT) Vill vision Jun 22 815200296	210-5-16-10-210.000 Group Insurance	18.76	40023	05/27/22
21230	05/19/22	VISION SERVICE PLAN (CT) Vill vision Jun 22 815200296	210-5-30-10-210.000 Group Insurance	97.60	40023	05/27/22
21230	05/19/22	VISION SERVICE PLAN (CT) Vill vision Jun 22 815200296	210-5-30-12-210.000 Group Insurance	22.99	40023	05/27/22
V2380	01/01/22	VLCT PACIF Vill PACIF Q2 REN220195Q2	210-5-13-10-520.000 Insurance	17072.43	40024	05/27/22
V2380	01/01/22	VLCT PACIF Vill PACIF Q2 REN220195Q2	210-5-13-10-520.000 Insurance	2633.98	40024	05/27/22
V2380	01/01/22	VLCT PACIF Vill PACIF Q2 REN220195Q2	210-5-40-12-520.000 Insurance	3748.46	40024	05/27/22
V2380	01/01/22	VLCT PACIF Vill PACIF Q2 REN220195Q2	210-5-25-10-260.000 Workers Comp Insurance	3909.75	40024	05/27/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	210-5-13-10-260.000 Workers Comp Insurance	1305.63	40024	05/27/22
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	210-5-13-10-260.000 Workers Comp Insurance	1822.57	40024	05/27/22
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	210-5-40-13-260.000 Workers Comp Insurance	479.73	40024	05/27/22
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	210-5-40-12-260.000 Workers Comp Insurance	2325.33	40024	05/27/22
24570	04/29/22	Awards/Engraving 84719	210-5-25-10-750.000 Machinery & Equipment	2522.34	40028	05/27/22
07565	05/09/22	Office Supplies 229656740	210-5-30-10-610.000 General Supplies	100.44	40029	05/27/22
07565	05/10/22	Maint Supplies 229689275	210-5-30-12-610.000 General Supplies	307.32	40029	05/27/22
07565	05/16/22	Supplies 229817276	210-5-35-10-610.000 General Supplies	339.62	40029	05/27/22
07565	05/17/22	Supplies 229850209	210-5-35-10-610.000 General Supplies	15.37	40029	05/27/22
25715	05/20/22	Densmore culvert 4/1-4/30 21804 052022	230-5-40-13-722.801 Densmore Dr non-FEMA	586.76	39930	05/27/22
25715	05/20/22	Brickyard Culvert 4/1-4/3 22802 051722	230-5-40-13-895.830 BC2058 Brickyard Culvert	4383.75	39930	05/27/22
V10462	05/17/22	Vill legal Apr 22 April 2022	230-5-16-10-890.824 Cres. Connector	342.50	39984	05/27/22
39425	05/13/22	Brownell Library Roof Pro 3816	232-5-41-21-730.000 Buildings & Improvements	1482.50	40007	05/27/22
23435	04/30/22	Vill water Apr 22 043022	254-5-54-20-411.000 CWD Water Purchase	1041.25	39917	05/27/22
23435	04/30/22	Vill water Apr 22 043022	254-5-54-70-411.400 CWD Water Purchase - Glob	5895.65	39917	05/27/22
23435	04/30/22	Vill water Apr 22 043022	254-5-54-20-411.000 CWD Water Purchase	49813.40	39917	05/27/22
23435	04/30/22	Vill water Apr 22 043022	254-5-54-70-411.400 CWD Water Purchase - Glob	282047.90	39917	05/27/22
18000	05/16/22	X .125 DEMO DIA BLD saw b 1094820	254-5-54-20-610.000 General Supplies	779.97	39936	05/27/22
07010	05/13/22	non solar accts 4/12 to 5 051322 NS	254-5-54-20-622.000 Electricity	89.51	39953	05/27/22
V9454	05/17/22	Barrows 3438966	254-5-54-20-612.000 Uniforms	235.00	39973	05/27/22
10110	05/23/22	Residential Water Meter R 1786	254-5-54-70-750.001 Meter Replacement Program	150.00	39979	05/27/22
V10462	05/17/22	Vill legal Apr 22 April 2022	254-5-54-70-723.004 Main St Water Line	1020.00	39984	05/27/22
23080	05/07/22	Vill health ins Jun 22 16710334V	254-5-54-20-210.000 Group Insurance	4696.96	39986	05/27/22
38760	05/20/22	2" Neptune T-10 Meter Int 0143761	254-5-54-70-750.001 Meter Replacement Program	406.92	40018	05/27/22
21230	05/19/22	Vill vision Jun 22 815200296	254-5-54-20-210.000 Group Insurance	59.92	40023	05/27/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	254-5-54-20-520.000 Insurance	549.77	40024	05/27/22
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	254-5-54-20-260.000 Workers Comp Insurance	1392.85	40024	05/27/22
35260	05/18/22	City hats 4272233	255-5-55-30-612.000 Uniforms	317.40	39933	05/27/22
04640	05/11/22	Adhesive Backed Measure T VTBUR308762	255-5-55-30-570.000 Other Purchased Services	163.80	39935	05/27/22
04640	05/11/22	10 0 HCS1/2-13X2 1/2 Z 5 VTBUR308822	255-5-55-30-570.000 Other Purchased Services	16.66	39935	05/27/22
29280	05/19/22	Visa charges 4/27 to 8/9/ 04810522	255-5-55-30-618.000 Laboratory Supplies	671.00	39940	05/27/22
29280	05/19/22	Visa charges 4/27 to 8/9/ 04810522	255-5-55-30-610.000 General Supplies	155.38	39940	05/27/22
29280	05/19/22	Visa charges 4/27 to 8/9/ 04810522	255-5-55-30-612.000 Uniforms	236.95	39940	05/27/22
29280	05/19/22	Visa charges 4/27 to 8/9/ 04810522	255-5-55-30-500.000 Training, Conf, Dues	300.00	39940	05/27/22
07010	05/19/22	39 Cascade 4/19 to 5/18/2 0522 Cascade	255-5-55-30-622.000 Electricity	13578.74	39956	05/27/22
V10462	05/17/22	Vill legal Apr 22 April 2022	255-5-55-30-320.000 Legal Services	228.00	39984	05/27/22
23080	05/07/22	Vill health ins Jun 22 16710334V	255-5-55-30-210.000 Group Insurance	6588.29	39986	05/27/22
06675	05/23/22	Copier usages 4/18-5/17/2 IN486184	255-5-55-30-442.000 Rental Vehicles/Equip	22.67	39988	05/27/22
V10329	05/17/22	Biosoilds 253	255-5-55-30-567.000 Biosolids Land Applicatio	98100.00	39992	05/27/22
29090	05/13/22	UNLOADER ASSEMBLY 125948781	255-5-55-30-442.000 Rental Vehicles/Equip	57.23	40016	05/27/22
21230	05/19/22	Vill vision Jun 22 815200296	255-5-55-30-210.000 Group Insurance	82.83	40023	05/27/22
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	255-5-55-30-520.000 Insurance	9919.19	40024	05/27/22
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	255-5-55-30-260.000 Workers Comp Insurance	4008.65	40024	05/27/22
07010	05/13/22	non solar accts 4/12 to 5 051322 NS	256-5-56-40-622.000 Electricity	448.87	39953	05/27/22
20365	05/10/22	Vill sanitation truck 246443	256-5-56-70-751.007 Pickup Truck	32778.00	39967	05/27/22
10110	05/23/22	Residential Water Meter R 1786	256-5-56-70-750.001 Meter Replacement Program	300.00	39979	05/27/22
23080	05/07/22	Vill health ins Jun 22 16710334V	256-5-56-40-210.000 Group Insurance	3356.39	39986	05/27/22
38760	05/20/22	2" Neptune T-10 Meter Int 0143761	256-5-56-70-750.001 Meter Replacement Program	813.86	40018	05/27/22
21230	05/19/22	Vill vision Jun 22 815200296	256-5-56-40-210.000 Group Insurance	34.82	40023	05/27/22
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	256-5-56-40-520.000 Insurance	423.43	40024	05/27/22



Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	256-5-56-40-260.000 Workers Comp Insurance	1274.57	40024	05/27/22
06675	05/23/22	Copier usages 4/18-5/17/2 IN486184	258-5-33-13-442.000 Rental Vehicles/Equip	63.81	39988	05/27/22
07305	05/12/22	Pool Chemicals 9125781601	259-5-30-11-431.000 R&M Buildings & Grounds	317.21	39897	05/27/22
V9667	05/10/22	MSP gutter install 051022D	259-5-30-11-431.000 R&M Buildings & Grounds	900.00	39898	05/27/22
28895	05/12/22	Kindermusik Prog April/Ma 051222D	259-5-30-14-330.000 Professional Services	572.00	39970	05/27/22
29605	05/16/22	Spring Youth Basketball C 051622D	259-5-30-14-330.000 Professional Services	440.00	39978	05/27/22
23080	05/07/22	Vill health ins Jun 22 16710334V	259-5-30-15-210.000 Group Insurance	5269.02	39986	05/27/22
23080	05/07/22	Vill health ins Jun 22 16710334V	259-5-30-16-210.000 Group Insurance	7485.34	39986	05/27/22
06675	05/23/22	Copier usages 4/18-5/17/2 IN486184	259-5-30-10-442.000 Rental Vehicles/Equip	84.31	39988	05/27/22
29425	05/16/22	RK Fleming Snack 662110	259-5-30-15-610.000 General Supplies	128.12	39997	05/27/22
29425	05/16/22	RK Summit Snack 663100	259-5-30-15-610.000 General Supplies	141.16	39997	05/27/22
29425	05/16/22	RK Westford Snack 663346	259-5-30-15-610.000 General Supplies	107.54	39997	05/27/22
29425	05/16/22	RK Hiawatha Snack 663531	259-5-30-15-610.000 General Supplies	155.96	39997	05/27/22
21230	05/19/22	Vill vision Jun 22 815200296	259-5-30-15-210.000 Group Insurance	84.42	40023	05/27/22
21230	05/19/22	Vill vision Jun 22 815200296	259-5-30-16-210.000 Group Insurance	71.79	40023	05/27/22
V2380	01/01/22	Vill PACIF Q2 REN220195Q2	259-5-30-10-260.000 Workers Comp Insurance	7015.91	40024	05/27/22

05/27/22

Town of Essex / Village of EJ Accounts Payable

02:34 pm

Check Warrant Report # 17304 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 05/27/22 To 05/27/22 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
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Report Total

663214.22

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Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	05/24/22	Simple Green 552214440485	210-5-40-12-610.000 General Supplies	36.78	40034	06/03/22
05290	ADVANCE AUTO PARTS	05/25/22	Rust-Oleum 552214530948	210-5-40-12-610.000 General Supplies	47.79	40034	06/03/22
05290	ADVANCE AUTO PARTS	05/25/22	Rust-Oleum 552214540529	210-5-40-12-610.000 General Supplies	7.35	40034	06/03/22
05290	ADVANCE AUTO PARTS	05/26/22	Fluid Film 552214631019	210-5-40-12-610.000 General Supplies	22.06	40034	06/03/22
05290	ADVANCE AUTO PARTS	05/27/22	Rust-Oleum 552214740579	210-5-40-12-610.000 General Supplies	36.00	40034	06/03/22
V10340	ALL SYSTEMS REPAIR, INC.	05/04/22	Tech Services 5577	210-5-35-10-340.000 Technical Services	118.75	40035	06/03/22
29310	ALLEGIANCE TRUCK	05/23/22	electrical repair INTL 20 R40100504901	210-5-40-12-430.000 R&M Vehicles & Equipment	229.15	40036	06/03/22
07465	BIBENS ACE HARDWARE INC	05/24/22	nuts and bolts 44580	210-5-40-12-610.000 General Supplies	27.94	40042	06/03/22
07465	BIBENS ACE HARDWARE INC	05/27/22	ICE FREEZER BLOCK SMALL 44626	210-5-40-12-610.000 General Supplies	6.76	40042	06/03/22
00530	BRODART CO	05/18/22	J Collection B6428263	210-5-35-10-640.202 Juvenile Collection	23.99	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429916	210-5-35-10-640.202 Juvenile Collection	10.77	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429916	210-5-35-10-610.000 General Supplies	0.80	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429927	210-5-35-10-640.202 Juvenile Collection	50.74	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429927	210-5-35-10-610.000 General Supplies	3.20	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429931	210-5-35-10-640.202 Juvenile Collection	197.78	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429931	210-5-35-10-610.000 General Supplies	16.00	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429960	210-5-35-10-640.202 Juvenile Collection	21.00	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429960	210-5-35-10-610.000 General Supplies	0.80	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429974	210-5-35-10-640.202 Juvenile Collection	76.45	40045	06/03/22
00530	BRODART CO	05/20/22	J Collection, Supplies B6429974	210-5-35-10-610.000 General Supplies	4.00	40045	06/03/22
21120	CHAMPLAIN MEDICAL URGENT	05/29/22	Physical 0005259000	210-5-25-10-330.000 Professional Services	345.00	40048	06/03/22
04940	COMCAST	05/19/22	Internet 2 LIncoln 5/26/ 0136343 522	210-5-41-20-530.000 Communications	163.39	40054	06/03/22
04940	COMCAST	05/19/22	Internet 2 LIncoln 5/26/ 0136343 522	210-4-41-20-090.000 Transfer Town/Village	-163.39	40054	06/03/22
04940	COMCAST	05/23/22	MSP Comcast June 0176315 0622	210-5-41-26-530.000 Communications	359.21	40055	06/03/22
04940	COMCAST	05/23/22	Park St Comcast June 0210908 0622	210-5-41-23-530.000 Communications	217.42	40056	06/03/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
17025	05/31/22	Recording Secretary 5/25 0092	210-5-10-10-530.000 Communications	213.20	40059	06/03/22
38280	05/24/22	Bottled Water 17722277 05A	210-5-41-20-610.000 General Supplies	12.46	40060	06/03/22
35260	05/24/22	various clothing items 05192231	210-5-40-12-612.000 Uniforms	454.50	40062	06/03/22
35260	05/24/22	vests 05232214	210-5-40-12-612.000 Uniforms	70.00	40062	06/03/22
08885	05/11/22	Hose Testing 031265	210-5-25-10-431.000 R&M Buildings & Grounds	2537.60	40064	06/03/22
20470	05/31/22	Global Fuel May 2022 287070	210-5-41-22-626.000 Gasoline	700.41	40071	06/03/22
20470	05/31/22	Global Fuel May 2022 287070	210-5-40-12-626.000 Gasoline	3101.50	40071	06/03/22
20470	05/31/22	Global Fuel May 2022 287070	210-5-41-26-626.000 Gasoline	446.84	40071	06/03/22
V9454	05/27/22	Doug clothing 3440122	210-5-40-12-612.000 Uniforms	370.96	40085	06/03/22
V9454	05/27/22	Troy clothing 3440165	210-5-40-12-612.000 Uniforms	363.57	40085	06/03/22
V9454	05/31/22	Jamie clothing 3440632	210-5-40-12-612.000 Uniforms	39.99	40085	06/03/22
13000	05/24/22	vehicle maintenance 66517	210-5-40-12-430.000 R&M Vehicles & Equipment	164.82	40086	06/03/22
32365	05/25/22	training for 3 members 052522D	210-5-25-10-500.000 Training, Conf, Dues	408.00	40092	06/03/22
29425	05/25/22	paper towels 669094	210-5-40-12-610.000 General Supplies	537.45	40096	06/03/22
25140	05/31/22	Asphalt 1184363	210-5-40-12-605.000 Summer Construction Suppl	443.26	40099	06/03/22
37430	06/01/22	filters IE18662	210-5-40-12-430.000 R&M Vehicles & Equipment	137.61	40101	06/03/22
24345	04/08/22	Contracted Service: Door 52322	210-1-00-00-120.000 Prepaid Expenses	462.00	40105	06/03/22
42565	05/18/22	City Manager Job Placemen 220817	210-5-10-10-540.000 Advertising	783.00	40106	06/03/22
29835	05/24/22	paint 15353	210-5-40-12-610.000 General Supplies	43.78	40108	06/03/22
29090	05/20/22	2 CYCLE ENG OIL 126219762	210-5-40-12-430.000 R&M Vehicles & Equipment	11.94	40114	06/03/22
29090	05/24/22	EYE BOLTS 126306754	210-5-40-12-610.000 General Supplies	23.92	40115	06/03/22
14740	05/25/22	Floor Pads W503472	210-5-25-10-610.000 General Supplies	41.65	40117	06/03/22
14800	06/01/22	Anti-Virus Contract 98032	210-5-25-10-431.000 R&M Buildings & Grounds	40.00	40118	06/03/22
19885	04/20/22	\$3,099.00 256467	210-1-00-00-120.000 Prepaid Expenses	919.21	40119	06/03/22
19885	04/20/22	\$3,099.00 256467	210-5-41-22-431.000 R&M Buildings & Grounds	26.20	40119	06/03/22

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
19885	VELOCITYEHS	04/20/22	\$3,099.00 256467	210-5-40-12-431.000 R&M Buildings & Grounds	4.43	40119	06/03/22
19885	VELOCITYEHS	04/20/22	\$3,099.00 256467	210-5-41-20-431.000 R&M Buildings & Grounds	4.03	40119	06/03/22
19885	VELOCITYEHS	04/20/22	\$3,099.00 256467	210-5-41-21-431.000 R&M Buildings & Grounds	40.30	40119	06/03/22
19885	VELOCITYEHS	04/20/22	\$3,099.00 256467	210-5-41-26-431.000 R&M Buildings & Grounds	20.15	40119	06/03/22
36130	VERIZON WIRELESS	05/18/22	CELL PHONE SERVICE 9906758274	210-5-40-12-530.000 Communications	35.01	40120	06/03/22
36130	VERIZON WIRELESS	05/19/22	cell phones 4/20 to 5/19/ 9906850139	210-5-40-12-530.000 Communications	192.64	40121	06/03/22
11935	VIKING-CIVES USA	05/27/22	truck 14 parts 4516590	210-5-40-12-430.000 R&M Vehicles & Equipment	604.86	40122	06/03/22
23395	VILLAGE HARDWARE - WILLIS	05/19/22	4" BLK Plas House #8 4.35 5149272	210-5-40-12-610.000 General Supplies	4.35	40123	06/03/22
23395	VILLAGE HARDWARE - WILLIS	05/19/22	4" BLK Nail -On #2 10.80 514931	210-5-40-12-610.000 General Supplies	12.98	40123	06/03/22
23395	VILLAGE HARDWARE - WILLIS	05/19/22	PT2X 120Z FLT BLK Paint 5149342	210-5-40-12-610.000 General Supplies	18.97	40123	06/03/22
23395	VILLAGE HARDWARE - WILLIS	05/23/22	1/2x6 Eye Bolt 25.01 514955	210-5-40-12-610.000 General Supplies	25.01	40123	06/03/22
23395	VILLAGE HARDWARE - WILLIS	05/24/22	Clorox 12102 GermBleach 2 514957	210-5-40-12-610.000 General Supplies	38.91	40123	06/03/22
V2377	VLCT EMPLOYMENT RESOURCE	05/20/22	Vill UI contrib Q3 REN033679Q3	210-1-00-00-120.000 Prepaid Expenses	510.10	40125	06/03/22
V2371	VMCTA	05/31/22	Clerk training 20220531	210-5-10-10-500.000 Training, Conf, Dues	35.00	40126	06/03/22
29825	VT GAS SYSTEMS	05/20/22	4/18 to 5/18/22 22245	210-5-41-20-621.000 Natural Gas/Heating	261.01	40130	06/03/22
29825	VT GAS SYSTEMS	05/20/22	4/18 to 5/18/22 22245	210-5-41-23-621.000 Natural Gas/Heating	340.31	40130	06/03/22
29825	VT GAS SYSTEMS	05/20/22	4/18 to 5/18/22 22245	210-5-40-12-621.000 Natural Gas/Heating	191.61	40130	06/03/22
29825	VT GAS SYSTEMS	05/20/22	4/18 to 5/18/22 22245	210-5-41-22-621.000 Natural Gas/Heating	126.70	40130	06/03/22
29825	VT GAS SYSTEMS	05/20/22	4/18 to 5/18/22 22245	210-5-41-21-621.000 Natural Gas/Heating	360.76	40130	06/03/22
V9632	HOYLE, TANNER & ASSOC, IN	05/16/22	Densmore Drive Culvert #2 0066945	230-5-40-13-722.801 Densmore Dr non-FEMA	2610.50	40075	06/03/22
V9632	HOYLE, TANNER & ASSOC, IN	05/16/22	Brickyard Road over India 0066946	230-5-40-13-895.830 BC2058 Brickyard Culvert	4552.75	40075	06/03/22
12235	NEW ENGLAND CENTRAL RAILR	04/13/22	Crescent Connector Januar 13NECR04R422	230-5-16-10-890.824 Cres. Connector	5594.50	40090	06/03/22
20470	GLOBAL MONTELLO GROUP	05/31/22	Global Fuel May 2022 287070	254-5-54-20-626.000 Gasoline	234.67	40071	06/03/22
24130	STATE OF VERMONT	05/25/22	renewal PWSO JM 522 JM	254-5-54-20-500.000 Training, Conf, Dues	80.00	40111	06/03/22
24130	STATE OF VERMONT	05/25/22	Renewal CB PWSO 522CB	254-5-54-20-500.000 Training, Conf, Dues	80.00	40112	06/03/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
24130	05/25/22	Renewal PWSO RVJ 522RVJ	254-5-54-20-500.000 Training, Conf, Dues	80.00	40113	06/03/22
36130	05/19/22	cell phones 4/20 to 5/19/ 9906850139	254-5-54-20-530.000 Communications	176.94	40121	06/03/22
V2377	05/20/22	Vill UI contrib Q3 REN033679Q3	254-1-00-00-120.000 Prepaid Expenses	41.12	40125	06/03/22
29825	05/20/22	4/18 to 5/18/22 22245	254-5-54-20-621.000 Natural Gas/Heating	141.47	40130	06/03/22
20660	04/11/22	MOBIL DTE OIL HEAVY V#104 BLN22936630	255-5-55-30-626.000 Gasoline	512.48	40044	06/03/22
06870	05/27/22	40CRF122.21 Appendix J Ta 409807	255-5-55-30-340.000 Technical Services	1150.00	40063	06/03/22
20470	05/31/22	Global Fuel May 2022 287070	255-5-55-30-626.000 Gasoline	259.91	40071	06/03/22
05495	05/20/22	field service hours 4/21 14351	255-5-55-30-570.000 Other Purchased Services	3325.00	40084	06/03/22
V2159	05/24/22	Sodium Hypochlorite 15% T 367892	255-5-55-30-619.000 Chemicals	4931.60	40116	06/03/22
19885	04/20/22	\$3,099.00 256467	255-1-00-00-120.000 Prepaid Expenses	570.94	40119	06/03/22
19885	04/20/22	\$3,099.00 256467	255-5-55-30-570.000 Other Purchased Services	40.30	40119	06/03/22
36130	05/18/22	CELL PHONE SERVICE 9906758274	255-5-55-30-530.000 Communications	80.70	40120	06/03/22
36130	05/18/22	CELL PHONE SERVICE 9906758274	255-5-55-30-570.000 Other Purchased Services	40.01	40120	06/03/22
V2377	05/20/22	Vill UI contrib Q3 REN033679Q3	255-1-00-00-120.000 Prepaid Expenses	159.16	40125	06/03/22
29825	05/20/22	4/18 to 5/18/22 22245	255-5-55-30-621.000 Natural Gas/Heating	2712.81	40130	06/03/22
07565	04/06/22	copy paper 228879357	255-5-55-30-610.000 General Supplies	50.99	40134	06/03/22
07565	04/21/22	distilled water-lab suppl 229242706	255-5-55-30-618.000 Laboratory Supplies	100.50	40134	06/03/22
20470	05/31/22	Global Fuel May 2022 287070	256-5-56-40-626.000 Gasoline	461.02	40071	06/03/22
V2377	05/20/22	Vill UI contrib Q3 REN033679Q3	256-1-00-00-120.000 Prepaid Expenses	41.65	40125	06/03/22
29825	05/20/22	4/18 to 5/18/22 22245	256-5-56-40-621.000 Natural Gas/Heating	65.50	40130	06/03/22
29825	05/20/22	4/18 to 5/18/22 22245	256-5-56-40-434.001 Susie Wilson PS Costs	39.22	40130	06/03/22
29825	05/20/22	4/18 to 5/18/22 22245	256-5-56-40-434.002 West Street PS Costs	41.49	40130	06/03/22
01930	05/25/22	lunch 432836	258-5-33-13-830.000 Regular Programs	55.00	40047	06/03/22
21570	05/11/22	Macs Lunchon 1379477	258-5-33-13-830.000 Regular Programs	27.15	40097	06/03/22
29070	05/05/22	Chair Yoga Series 20.00 Chair0522	258-5-33-13-830.000 Regular Programs	50.00	40103	06/03/22

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
19815	AMAZON CAPITAL SERVICES	05/25/22	RK Fleming Supplies 11D9WLPRNMYX	259-5-30-15-610.000 General Supplies	61.90	40038	06/03/22
02695	AMERICAN SOCIETY OF COMPO	05/20/22	EJRP ASCAP 500602687522	259-5-30-14-330.000 Professional Services	12.49	40040	06/03/22
20470	GLOBAL MONTELLO GROUP	05/31/22	Global Fuel May 2022 287070	259-5-30-15-626.000 Gasoline	186.62	40071	06/03/22
29740	KURTH ROBERT F	05/31/22	Community Gardens 053122D	259-5-30-14-610.000 General Supplies	210.00	40082	06/03/22
29425	PERFORMANCE FOOD SERVICE	05/17/22	RK EES Snack 663713	259-5-30-15-610.000 General Supplies	135.69	40096	06/03/22
29425	PERFORMANCE FOOD SERVICE	05/23/22	RK FMS Snack 666962	259-5-30-15-610.000 General Supplies	164.44	40096	06/03/22
29425	PERFORMANCE FOOD SERVICE	05/31/22	RK Hiawatha Snack 671714	259-5-30-15-610.000 General Supplies	119.79	40096	06/03/22
29425	PERFORMANCE FOOD SERVICE	06/01/22	RK Westford Snack CREDIT 672584	259-5-30-15-610.000 General Supplies	-113.69	40096	06/03/22
29425	PERFORMANCE FOOD SERVICE	06/01/22	RK FMS Snack CREDIT 672585	259-5-30-15-610.000 General Supplies	-48.20	40096	06/03/22
36130	VERIZON WIRELESS	05/18/22	CELL PHONE SERVICE 9906758274	259-5-30-16-610.000 General Supplies	40.35	40120	06/03/22
23395	VILLAGE HARDWARE - WILLIS	05/28/22	Community Gardens Hose 514996	259-5-30-14-610.000 General Supplies	94.95	40123	06/03/22
V2377	VLCT EMPLOYMENT RESOURCE	05/20/22	Vill UI contrib Q3 REN033679Q3	259-1-00-00-120.000 Prepaid Expenses	1202.97	40125	06/03/22
Report Total					----- 47415.43 =====		

...

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
May 25, 2022**

**TRUSTEES PRESENT:** Andrew Brown, President; Raj Chawla, Vice President; Dan Kerin; Amber Thibeault; George Tyler.

**ADMINISTRATION:** Wendy Hysko, Library Director/Interim Co-Manager; Brad Luck, Essex Junction Recreation & Parks Director/Interim Co-Manager; Rick Jones, Superintendent of Public Works; Jess Morris, Finance Director; Robin Pierce, Community Development Director.

**OTHERS PRESENT:** Heidi Clark, Annie Cooper, Rick Hamlin, Tim Miller, Bridget Meyer, Harlan Smith, Katie Vanni, Miles Waite, Irene Wrenner.

**1. CALL TO ORDER**

Andrew Brown called the meeting to order at 6:30 pm.

**2. AGENDA ADDITIONS/CHANGES**

Mr. Brown requested adding 5e to consider a reduction of Planning Commission membership from 7 to 5.

**3. APPROVE AGENDA**

**GEORGE TYLER made a motion, seconded by DAN KERIN, to add Business Item 5e: a reduction in Planning Commission membership from 7 to 5. The motion passed 5-0.**

**4. PUBLIC TO BE HEARD**

a. Comments from public on items not on the agenda  
There was no public comment.

**5. BUSINESS ITEMS**

a. Department Head Conversation: Rick Jones, Public Works Superintendent  
Mr. Luck began the discussion by noting that they would like to begin having a department head conversation at the second Trustee meeting each month, as a way for the Trustees to connect with department heads on updates and an opportunity for Trustees to learn more about what each department head and functional area do.

Mr. Jones noted that the biggest issue in his department had been staffing shortages over the winter, however they are now fully staffed.

Mr. Chawla asked what the main challenges are for the current space in which the Public Works Department is housed. Mr. Jones replied that storage of equipment is difficult, given the limited space within the facilities. He added that height clearance is also an issue and limiting factor to storing equipment inside. He further added that the current building is from the 1950s and that they have outgrown it.

Mr. Tyler asked if increasing green areas and gardens in public areas is a burden for the Public Works Department. Mr. Jones replied that it is not a large burden and they are able to fit them into the Department's overall scope of work.

b. Discuss local option tax revenues use

Mr. Luck said that the Trustees need to discuss and decide how to allot the local option tax (LOT) revenue, and that staff have developed proposals for their consideration. He said that though the first



54 revenues will come in after October 1, 2022, the first suggestion is not to use revenues in the Fiscal  
55 Year 2024 budget, but to wait for them to accumulate for one year to gauge how much they can  
56 anticipate receiving annually. He recommended five buckets of capital spending for the revenues: road  
57 restoration, pedestrian transportation, rolling stock, municipal grounds and facilities, and participatory  
58 budgeting (which empowers the community to decide together how to spend public money). He  
59 suggested a funding split of 65% for road restoration and municipal grounds and facilities, 20% for  
60 participatory budgeting, and 15% for pedestrian transportation.

61  
62 Mr. Chawla asked if projects would include redoing sections of sidewalk, or whether they would just  
63 entail grading and repaving. He said that the Junction has major needs for sidewalks and that he would  
64 like to see an analysis and inventory of sidewalk conditions, to gauge repair needs, prior to allocating  
65 the LOT revenues.

66  
67 Ms. Thibeault said that the Capital Committee has sidewalk projects included in its work plans. She said  
68 that portions of the Junction are on the priority list for sidewalk repairs. She said that these  
69 recommendations seem to redefine what the Capital Committee is doing, and wants to ensure that there  
70 is one clear set of capital priorities for the Junction. Mr. Kerin agreed that sidewalks are a major concern.

71  
72 Mr. Tyler expressed support for waiting a year for revenues to accrue prior to allocating and spending  
73 them. He noted that revenues may also vary from year to year, so that needs to be taken into  
74 consideration. He said it would be helpful to know what the Junction's most pressing capital needs are,  
75 prior to deciding how to allocate revenue.

76  
77 Mr. Brown said that several years back, the Junction had discussed having a standalone sidewalk fund,  
78 which would be a revolving budget based on priorities in a sidewalk work plan, and would prevent the  
79 need for those projects coming into the Capital Committee. He also noted the intersection of waterlines  
80 with the sidewalks and said that work needs to be coordinated to avoid replacing sidewalk multiple times  
81 in a short period (since sidewalks need to be replaced when there is work on water lines).

82  
83 Mr. Chawla said that if they ask the Bike/Walk Committee to help implement some of the projects related  
84 to pedestrian transportation, it may be helpful to mirror some of the Capital Committee's processes  
85 around prioritizing projects.

86  
87 Mr. Luck noted that there would likely not be enough revenue to conduct many meaningful repairs on  
88 sidewalks.

89  
90 In public comment, Annie Cooper said that there is a great deal of flexibility with this approach to revenue  
91 allocation. She said that it would be helpful to have period report-backs on this and receive status  
92 updates. Bridget Meyer expressed support for participatory budgeting, saying that it has many benefits  
93 for the community (such as increased engagement).

94  
95 c. Discuss 1 Main Street pocket part short-and long-term plans

96 Mr. Pierce and Mr. Waite updated the Trustees on conversations with the Chittenden County Regional  
97 Planning Commission (CCRPC) on the 1 Main Street pocket park. He noted that there is grant money  
98 available to cover remediation planning, soil testing and state reporting, but that the cost of the disposal  
99 of disturbed soil would fall to the Junction. If 6" of soil are cut, the costs to the Junction would be  
100 approximately \$40,000-\$50,000; if the top two feet of soil are removed, the costs increase to around  
101 \$200,000.

102

103 Mr. Brown pointed out that the grant can only be used for remediation planning and related activities,  
104 where previously he had thought that the grant could be applied more flexibly to cover costs for the  
105 pocket park. Mr. Waite noted that there could possibly be other grant opportunities at the state level,  
106 and will look into this further.

107  
108 Mr. Tyler asked whether the Junction would like to consider implementing a plan to remediate the soil  
109 long-term, such as using the tree roots to help remove hydrocarbons from the soil. He said that this is a  
110 longer-term option, but would make it unnecessary to have a cap on the contaminated soil long-term.  
111 Mr. Waite replied that trees such as birch and poplar are used to treat contaminated groundwater, but it  
112 is less realistic to rely on a half-dozen trees to remediate soil that has been exposed to contamination  
113 for several decades. He said that because the park is in an urban area not near playgrounds or  
114 groundwater, a very reasonable solution would be to just cap the soil.

115  
116 Mr. Chawla said that it's important for the community to have a sense of the limitations around  
117 remediation and cost in order to develop a better design for the park. Mr. Tyler suggested determining  
118 how much soil can be removed before forming a park design committee, so that the committee has  
119 parameters in terms of a budget and timeline.

120  
121 Harlan Smith said that he would like clarification on whether there is a real barrier between the  
122 contaminated soils and the replacement soils. He also asked what kind of materials would be used for  
123 the sub-base. He said that he does not see an issue putting in shade poles, as any soils removed would  
124 be disposed of properly and the holes filled with cement. Mr. Waite replied that the State requires 24  
125 inches of clean soil and that the geo-textile cap would serve as a marker for excavators not to work in  
126 that area. He said that there is no plan to prevent water from moving from the clean soil to the  
127 contaminated soil.

128  
129 Bridget Meyer said that a number of community members got together and discussed short-term plans  
130 for the pocket park. She said that one was to take planters and line them along the Main Street side of  
131 the pocket park, as a form of screening from the traffic. She said that in terms of seating, EJRP has  
132 offered some tables and benches that are not currently being used. She also suggested shade sails  
133 over the tables. She said that they could keep it watered and maintained by volunteers for the short  
134 term.

135  
136 Mr. Brown asked if the sail posts could be anchored into the ground without much excavation. Mr. Hamlin  
137 replied that he would need to see detail or the proposed posts in order to make that determination, but  
138 that typical design would be to set the posts into the ground. He pointed out that sails or another form  
139 of shade might be needed while any trees that are planted are growing to a height where they provide  
140 enough shade and screening.

141  
142 Mr. Pierce said that they could use light poles to hold up the sails while they wait for the trees to grow  
143 enough to provide screening and shade.

144  
145 Mr. Brown said that he could support the plantings and picnic tables as a short-term solution, since they  
146 already exist. Mr. Tyler agreed, suggesting designating a small amount of funding if there are financial  
147 needs for the short-term solution. Mr. Brown said that this could be put on the next meeting's agenda.

148  
149 Mr. Tyler suggested that staff meet to calculate the specific parameters for soil removal in the park. Mr.  
150 Hamlin suggested that the Trustees give a rough sense of the amount of funding that could be used.

151

152 Mr. Luck said that they could look into other State grant funding. He also suggested filling in the curb  
153 cuts around the park now, since they know that that will need to occur.

154  
155 d. Consider warning public hearing for FY23 proposed utility rates

156 Ms. Morris said that she has completed calculating the tri-town utility rates. She said that overall there  
157 are slight increases. She said that water rates are seeing the largest increase (the fixed charge  
158 increased by 4.8% and the usage rate increased by 5%). She said that the enterprise budgets have not  
159 changed since they had previously been presented.

160  
161 **DAN KERIN made a motion, seconded by GEORGE TYLER, that the Trustees warn the two public**  
162 **hearings for June 8 and June 22 regarding the proposed FY23 utility rates. The motion passed**  
163 **5-0.**

164  
165 e. Consider changing the number of Planning Commission members from 7 to 5

166 Mr. Luck said that this item came from a request from the Chair of the Planning Commission (John  
167 Alden). He said that there are 4 current members and 3 vacancies, meaning that full attendance at each  
168 meeting is needed in order to ensure a quorum. Mr. Luck said that this is a timely request, since after  
169 July 1 the Zoning Board of Adjustment (ZBA) would transition into a Development Review Board (DRB)  
170 and the Planning Commission would also transition into become more of a rulemaking body than a rule-  
171 enforcing body.

172  
173 **ANDREW BROWN made a motion, seconded by DAN KERIN, that the Trustees change the**  
174 **membership of the Planning Commission from 7 appointed members to 5, effective May 25, 2022.**  
175 **The motion passed 5-0.**

176  
177 6. **CONSENT ITEMS**

- 178 a. Approve check warrants: #17301 (5/9/22); #17302 (5/13/22)  
179 b. Approve minutes: May 11, 2022  
180 c. Approve 2022 Roadway Resurfacing Project Bid to SD Ireland  
181 d. Approve Combination Sewer Cleaning Truck Bid to Chadwick Baross

182  
183 **AMBER THIBEAULT made a motion, seconded by RAJ CHAWLA to approve the consent agenda**  
184 **as amended. The motion passed 5-0.**

185  
186 7. **READING FILE**

- 187 a. 20-22 Equalization Study for Town of Essex and Village of Essex Junction  
188 b. Conflict of Interest & Ethics Policy – final document  
189 c. “Municipal regulation of cannabis and public health in Canada” article

190  
191 8. **ADJOURN**

192  
193 **DAN KERIN made a motion, seconded by RAJ CHAWLA to adjourn the meeting. The motion**  
194 **passed 5-0 at 8:49 PM.**

195  
196 Respectfully Submitted,  
197 Amy Coonradt

## Memo

**To:** Village Trustees

**From:** Brad Luck, Interim Co-Manager

**Meeting Date:** June 8, 2022

**Agenda Item:** 7c. Andrew Brown to sign agreements with the Town of Essex

---

### Issue

The agreements that have been developed with the Town require a single signature from a duly authorized agent. We would like final confirmation from the Trustees to proceed with signing the documents, and to have President Andrew Brown be the one to do so.

### Discussion

None.

### Cost

N/A.

### Recommendation

It is recommended to authorized Andrew Brown to proceed with signing agreements with the Town of Essex.

### Recommended Motion

Should the Trustees decide to move forward with the recommendation, the following is the recommended motion:

“I move that we authorize Andrew Brown to sign the agreements with the Town of Essex as our duly authorized agent of the Village/City.”

### Attachments

None.

## Memo

**To:** Village Trustees

**From:** Brad Luck, Interim Co-Manager

**Meeting Date:** June 8, 2022

**Agenda Item:** 7d. Use of Economic Development funds of up to \$35K for 1 Main Street Improvements

---

### Issue

Through our recent discussions, we have learned that the permanent improvements to 1 Main Street are going to take longer to design and grant funds are likely available and needed to support this transformation. In the meantime, as discussed at the last meeting, there are some beautification and safety related initiatives that can take place. The question is if the Trustees are willing to authorize spending up to \$35,000 of Economic Development funds on these improvements.

### Discussion

There are already green planters placed along the parcel. We plan to eliminate the curb cut so cars cannot easily drive onto the property. Additionally, we would like to explore more durable picnic tables, bike racks, other park amenities, shade structures, and other above ground landscaping.

### Cost

\$35,000 from the Economic Development Fund

### Recommendation

It is recommended the Trustees authorize the use of up to \$35,000 from the Economic Development Fund for improvements to 1 Main Street.

### Recommended Motion

Should the Trustees decide to move forward with the recommendation, the following is the recommended motion:

“I move that the Trustees authorize up to \$35,000 of Economic Development funds be used to improve the 1 Main Street park.”

### Attachments

None.

May 5, 2022

Andy Watts, Chair, Essex Selectboard  
Andrew Brown, President, Essex Junction Board of Trustees  
81 Main Street  
Essex Junction, VT 05452

Dear Andy & Andrew:

The Chittenden County Regional Planning Commission [bylaws](#) provide for several standing committees including a Planning Advisory Committee (PAC) to oversee the CCRPC's regional planning activities and policy development as specifically described in items 1-13 of Article XI – Committees; E. Planning Advisory Committee.

The terms of PAC members will be for two years beginning July 1<sup>st</sup>. Municipalities beginning with A-K shall appoint a representative to serve beginning in odd numbered fiscal years (FY23).

We ask you to please have your legislative body take action to appoint/reappoint a representative and alternate to the PAC for both the Town of Essex and the Village [City] of Essex Junction for a term of two years beginning July 1, 2022 through June 30, 2024.

Please complete the included appointment form and submit it to [evaughn@ccrpcvt.org](mailto:evaughn@ccrpcvt.org) by May 31, 2022. Thank you very much for your assistance in this matter.

Sincerely,



Emma Vaughn  
Communications Manager

*Attachment*

cc: Current **Essex** PAC Representative: Owiso Makuku  
Current **Essex** PAC Alternate: Darren Schibler  
Andy Watts, Chair, Essex Selectboard

Current **Essex Junction** PAC Representative: John Alden  
Current **Essex Junction** PAC Alternate: Robin Pierce  
Andrew Brown, President, Essex Junction Board of Trustees



TO: Chittenden County Regional Planning Commission

This will inform you that at our meeting of \_\_\_\_\_ we voted to appoint the following as our representatives to the Chittenden County Regional Planning Commission's Planning Advisory Committee for a term of two years commencing July 1, 2022 and ending June 30, 2024.

PAC Representative: Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fax number: \_\_\_\_\_

Alternate Representative: Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fax number: \_\_\_\_\_

Best Regards,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Municipality