



VILLAGE OF ESSEX JUNCTION
TRUSTEES
REGULAR MEETING AGENDA

Online & 2 Lincoln St.
Essex Junction, VT 05452
Tuesday, December 21, 2021
6:30 PM

E-mail: manager@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6951

This meeting will be held both remotely and in person. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#).
- **JOIN ONLINE:** [Join Microsoft Teams Meeting](#).
- **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 653 811 496#

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. Tribute and approval of resolution of appreciation James Jutras
 - b. *Discussion and possible action about contracts
6. **CONSENT ITEMS**
 - a. Approve minutes: December 7, 2021
 - b. Approve Check Warrant: #17282—12/17/2021
7. **READING FILE**
 - a. Board member comments
 - b. Email from Efficiency Vermont re: Efficiency Connections – Winter, 2022
 - c. Upcoming meeting schedule
8. **EXECUTIVE SESSION**
 - a. *An executive session is anticipated to discuss contracts
9. **ADJOURN**

This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-1341 TTY: 7-1-1 or (800) 253-0191.

Certification: 12/17/2021

Memorandum

To: Board of Trustees; Evan Teich
Cc: James Jutras, Water Quality Superintendent
From: Greg Duggan, Deputy Manager
Re: Resolution of Appreciation for James Jutras
Date: December 16, 2021

Issue

The issue is whether the Trustees will adopt a Resolution in Appreciation of James Jutras.

Discussion

Mr. Jutras, Water Quality Superintendent, is retiring on January 7, 2022, concluding an accomplished 31-year career with Essex Junction. His colleagues provided the content for the attached resolution, which attempts to capture the enormous impact Mr. Jutras has had in improving the Village and surrounding areas, and even throughout New England, during his tenure.

Cost

n/a

Recommendation

Staff recommends the Trustees adopt a Resolution in Appreciation of James Jutras.

RESOLUTION IN APPRECIATION OF JAMES JUTRAS

WHEREAS, James Jutras was hired by the Village of Essex Junction as Wastewater Director Chief Operator on December 12, 1990; and,

WHEREAS, since that time, James has also held roles as Essex Junction Public Works Superintendent and Water Quality Superintendent; and,

WHEREAS, James will retire on January 7, 2022, concluding more than 31 years of dedicated service and leadership to the Village of Essex Junction as well as the towns of Essex and Williston; and,

WHEREAS, James is a highly respected and highly competent water quality industry leader in the community, in the State of Vermont, and in all of New England, and regularly provides guidance to other facilities; and,

WHEREAS, James has been an excellent mentor who helped staff develop personally and professionally; and,

WHEREAS, James maintained positive working relationships with the towns of Essex and Williston with respect to the wastewater Tri-Town Agreement and always demonstrated an ability to find common ground on issues; and,

WHEREAS, James's selfless approach ensured efficient, cost-effective operations at the wastewater treatment facility; and,

WHEREAS, James oversaw and led a \$15 million facility maintenance upgrade at the wastewater treatment facility from 2011 to 2014, as well as numerous smaller improvement projects; and,

WHEREAS, James created a successful biosolids land application program with North Williston Cattle Co. that is one of the only remaining programs in Vermont and has been recognized by national trade magazines including

Treatment Plant Operator; and,

WHEREAS, James obtained grant money to help the Village purchase the combination sewer cleaning truck, more affectionately known as the Super Sucker 5000; and,

WHEREAS, James was at the forefront of technical advances in the wastewater and storm water fields throughout his career, mitigating energy use at the wastewater treatment facility and improving nutrient removal from wastewater, including through a partnership with Dr. Appala Raju Badireddy at the University of Vermont in the Vermont Phosphorus Innovation Challenge to remove and recover phosphorus from side stream wastewater; and,

WHEREAS, James has remained passionate throughout his career about water quality, and regularly reminds others that wastewater treatment is the first defense of public health; and,

WHEREAS, James's expertise and dedication have been recognized through many individual awards, including the Green Mountain Water Environment Association's Contribution to Association Award (1997), Green Mountain Water Environment Association's Elizabeth A. Walker Meritorious Service Award (2016), New England Water Environment Association's Alfred E. Pelouquin Award (1995), New England Water Works Association's Water Works Leadership Award (2001), New England Water Environment Association's E. Sherman Chase Award (2004), and the Environmental Protection Agency New England Region 1's Wastewater Treatment Plant Operator Excellence Award (2013); and awards for the wastewater treatment facility, including the American Council of Engineering Companies' Grand Award to Aldrich & Elliot, PC in association with the Village of Essex Junction for engineering excellence on the project Essex Junction WWTF Refurbishment (2016), Efficiency Vermont's Energy Management Award (2016), the Efficiency Vermont Best Practices (BPX) Innovation Energy Leadership Award (2021), the Governor's Award for Environmental Excellence (2018), the Environmental Protection Agency New England Region 1's Wastewater Treatment Plant Excellence Award (2009), the New England Water Environment Association's Energy Management Achievement Award (2017), the New England Water Environment Association Residuals Management Achievement Award (2021), and the Vermont Governors Award for Environmental Excellence & Pollution Prevention (2003); now therefore be it

RESOLVED, that the Board of Trustees, on behalf of the staff and citizens of the Village of Essex Junction, hereby extend our most sincere appreciation to James for his dedicated career in making Essex Junction and the region a better, healthier place to live and work.

Adopted this 21st day of December 2021 by the Essex Junction Board of Trustees.

Village of Essex Junction Trustees

Andrew Brown, President

Raj Chawla, Vice President

Daniel Kerin

Amber Thibeault

George Tyler

Memorandum

To: Trustees; Evan Teich, Unified Manager
From: Travis Sabatano, HR Director
Re: Executive session for contract negotiations with an employee
Date: December 15, 2021

Issue

The issue is for the Trustees to discuss contract negotiations and potential execution of a contract with an employee.

Discussion

In order to have a complete and thorough discussion about this topic, it would appear that an executive session would be necessary because the premature disclosure of the information may put the Village at a substantial disadvantage. Contract negotiations with an employee can be protected discussions.

Cost

N/A

Recommendation

If the Trustees wish to enter executive session, the following motions are recommended:

Motion #1

"I move that the Trustees make the specific finding that general public knowledge of contract negotiations with an employee would place the Village at a substantial disadvantage."

Motion #2

"I move that the Trustees enter into executive session to discuss contract negotiations with an employee, pursuant to 1 V.S.A. § 313(a)(1)(A)"

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**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
SPECIAL MEETING
MINUTES OF MEETING
December 7, 2021**

TRUSTEES PRESENT: Andrew Brown, President; Raj Chawla, Vice President; Dan Kerin; Amber Thibeault; George Tyler.

ADMINISTRATION: Evan Teich, Unified Manager; Wendy Hysko, Library Director; Maguerite Ladd, Assistant Manager; Brad Luck, EJRP Director; Travis Sabatano, Human Resources Director.

OTHERS PRESENT: Bob Burrows, Andy Champagne, Annie Cooper, Nate O'Connor, Ken Signorello, Harlan Smith, Dennis Thibeault, Doug Wilson, Irene Wrenner.

1. **CALL TO ORDER**

Andrew Brown called the meeting to order at 6:30 pm.

2. **AGENDA ADDITIONS/CHANGES**

None at this time.

3. **APPROVE AGENDA**

The agenda was not changed, so no approval was needed.

4. **PUBLIC TO BE HEARD**

a. Comments from public on items not on the agenda

Andy Champagne objected to the meeting and expressed concern about candidates for the Manager position.

5. **BUSINESS ITEMS**

a. *Discussion and potential action regarding personnel

ANDREW BROWN made a motion, seconded by DAN KERIN, that the Trustees enter into executive session to discuss the employment of a public employee in accordance with 1 V.S.A. Section 313(a)(3) to include staff. The motion passed 5-0 and the Trustees entered into executive session at 6:33 PM.

DAN KERIN made a motion, seconded by RAJ CHAWLA, to exit executive session. The motion passed 5-0 at 7:43 PM.

6. **EXECUTIVE SESSION:**

* An executive session is anticipated to discuss the employment of a public official

This item was discussed in Business Item #5a above.

7. **ADJOURN**

DAN KERIN made a motion, seconded by RAJ CHAWLA, to adjourn the meeting. The motion passed 5-0 at 7:43 PM.

Respectfully Submitted,
Amy Coonradt

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
19815	AMAZON CAPITAL SERVICES	11/23/21 Office Supplies	210-5-30-10-610.000	68.98	37408	12/17/21
		117GP4QP7JTD	General Supplies			
19815	AMAZON CAPITAL SERVICES	11/30/21 Office Chair	210-5-30-10-610.000	168.78	37408	12/17/21
		17R4FFJC9WHX	General Supplies			
19815	AMAZON CAPITAL SERVICES	12/01/21 Road Salt Scoops	210-5-30-12-610.000	24.12	37408	12/17/21
		1FD7N7VGQRQQ	General Supplies			
19815	AMAZON CAPITAL SERVICES	12/06/21 Office Supplies	210-5-30-10-610.000	53.83	37408	12/17/21
		1GCK6QRVGYFX	General Supplies			
19815	AMAZON CAPITAL SERVICES	11/23/21 Office Supplies	210-5-30-10-610.000	389.76	37408	12/17/21
		1RXLX7LPTL6M	General Supplies			
19815	AMAZON CAPITAL SERVICES	12/13/21 Office Supplies	210-5-30-10-610.000	6.59	37408	12/17/21
		1VKRL6WLPN7J	General Supplies			
07465	BIBENS ACE HARDWARE INC	11/22/21 Repair security lock	210-5-41-20-431.000	1.70	37414	12/17/21
		43014	R&M Buildings & Grounds			
07465	BIBENS ACE HARDWARE INC	12/13/21 soap	210-5-40-12-610.000	7.77	37414	12/17/21
		43199	General Supplies			
00530	BRODART CO	11/08/21 Foundation Fastips, Suppl	210-5-90-00-991.000	124.69	37417	12/17/21
		B6312842	Library Donation Expense			
00530	BRODART CO	11/08/21 Foundation Fastips, Suppl	210-5-35-10-610.000	6.40	37417	12/17/21
		B6312842	General Supplies			
00530	BRODART CO	11/08/21 Adult Collection, Supplie	210-5-35-10-640.201	361.43	37417	12/17/21
		B6312953	Adult Collection			
00530	BRODART CO	11/08/21 Adult Collection, Supplie	210-5-35-10-610.000	15.20	37417	12/17/21
		B6312953	General Supplies			
00530	BRODART CO	11/08/21 Adult Collection, Supplie	210-5-35-10-640.201	9.60	37417	12/17/21
		B6312980	Adult Collection			
00530	BRODART CO	11/08/21 Adult Collection, Supplie	210-5-35-10-610.000	0.80	37417	12/17/21
		B6312980	General Supplies			
00530	BRODART CO	11/10/21 Adult Collection	210-5-35-10-640.201	24.92	37417	12/17/21
		B6314462	Adult Collection			
00530	BRODART CO	11/10/21 Foundation-funded youth b	210-5-90-00-991.000	135.68	37417	12/17/21
		B6314738	Library Donation Expense			
00530	BRODART CO	11/17/21 Youth Collection , Suppli	210-5-35-10-640.202	45.86	37417	12/17/21
		B6318517	Juvenile Collection			
00530	BRODART CO	11/17/21 Youth Collection , Suppli	210-5-35-10-610.000	3.20	37417	12/17/21
		B6318517	General Supplies			
00530	BRODART CO	11/17/21 Youth Collection, Supplie	210-5-35-10-640.202	131.69	37417	12/17/21
		B6318635	Juvenile Collection			
00530	BRODART CO	11/17/21 Youth Collection, Supplie	210-5-35-10-610.000	8.00	37417	12/17/21
		B6318635	General Supplies			
00530	BRODART CO	11/17/21 Youth Collection, Supplie	210-5-35-10-640.202	42.69	37417	12/17/21
		B6318642	Juvenile Collection			
00530	BRODART CO	11/17/21 Youth Collection, Supplie	210-5-35-10-610.000	2.40	37417	12/17/21
		B6318642	General Supplies			
00530	BRODART CO	11/17/21 Youth Collection, Supplie	210-5-35-10-640.202	199.78	37417	12/17/21
		B6318736	Juvenile Collection			
00530	BRODART CO	11/17/21 Youth Collection, Supplie	210-5-35-10-610.000	16.80	37417	12/17/21
		B6318736	General Supplies			
00530	BRODART CO	11/30/21 Adult Collection, Supplie	210-5-35-10-640.201	924.94	37417	12/17/21
		B6324269	Adult Collection			

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
00530	11/30/21	BRODART CO Adult Collection, Supplie B6324269	210-5-35-10-610.000 General Supplies	47.20	37417	12/17/21
00530	12/04/21	BRODART CO Adult Collection, Supplie B6326929	210-5-35-10-640.201 Adult Collection	142.08	37417	12/17/21
00530	12/04/21	BRODART CO Adult Collection, Supplie B6326929	210-5-35-10-610.000 General Supplies	8.00	37417	12/17/21
00530	12/04/21	BRODART CO Adult Collection, supplie B6326932	210-5-35-10-640.201 Adult Collection	71.92	37417	12/17/21
00530	12/04/21	BRODART CO Adult Collection, supplie B6326932	210-5-35-10-610.000 General Supplies	1.60	37417	12/17/21
00530	12/04/21	BRODART CO Adult Replacements, Suppl B6326958	210-5-90-00-640.201 Adult Collection replacem	15.11	37417	12/17/21
00530	12/04/21	BRODART CO Adult Replacements, Suppl B6326958	210-5-35-10-610.000 General Supplies	0.80	37417	12/17/21
02035	12/05/21	BURLINGTON FREE PRESS Paper Subscription 75 Map 34200602022	210-5-30-10-500.000 Training, Conf, Dues	216.02	37419	12/17/21
03000	11/30/21	CARGILL SALT EASTERN INC salt 2906690498	210-5-40-12-600.000 Salt, Sand and Gravel	1602.35	37420	12/17/21
03000	12/03/21	CARGILL SALT EASTERN INC SALT 2906699743	210-5-40-12-600.000 Salt, Sand and Gravel	2371.77	37420	12/17/21
V04609	12/01/21	CENTER POINT LARGE PRINT Adult Collection 1894965	210-5-35-10-640.201 Adult Collection	95.88	37425	12/17/21
23455	10/27/21	CHITTENDEN SOLID WASTE DI Remove dehumidifier from 3344348	210-5-41-20-431.000 R&M Buildings & Grounds	15.00	37427	12/17/21
21210	12/01/21	CINTAS LOC # 68M 71 M WATERBREAK COOLER LEASE 9156063762	210-5-40-12-610.000 General Supplies	50.00	37429	12/17/21
17895	11/30/21	CLEAN NEST MSP Cleaning Oct PS Floo 10178	210-5-41-26-400.000 Contracted Services	4185.00	37430	12/17/21
25120	12/02/21	CLICKTIME.COM EJRP Online Timesheets No 360610	210-5-30-10-330.000 Professional Services	609.00	37431	12/17/21
04940	11/23/21	COMCAST MSP Phone December 0176315 1121	210-5-41-26-530.000 Communications	354.60	37434	12/17/21
04940	11/23/21	COMCAST Park St Internet Dec 0210908 1121	210-5-41-23-530.000 Communications	215.27	37435	12/17/21
17025	12/08/21	COONRADT AMY 12/6 and 12/7 Meetings 0075	210-5-10-10-530.000 Communications	21.32	37438	12/17/21
38280	12/07/21	CRYSTAL ROCK BOTTLED WATE Water 2 Lincoln St 177222771221	210-5-41-20-610.000 General Supplies	2.00	37439	12/17/21
25715	12/13/21	DONALD L. HAMLIN CONSULT Nov 2021 monthly meeting 21810 121321	210-5-40-12-330.000 Professional Services	620.50	37441	12/17/21
05020	11/29/21	ESSEX JCT VILLAGE OF multi water/sewer accts N 112921DA	210-5-40-12-410.000 Water and Sewer Charges	747.38	37446	12/17/21
05020	11/29/21	ESSEX JCT VILLAGE OF multi water/sewer accts N 112921DA	210-5-40-12-571.000 Streetscape Maintenance	827.82	37446	12/17/21
05020	11/29/21	ESSEX JCT VILLAGE OF MSP Water Sewer Nov 202333391	210-5-41-26-410.000 Water and Sewer Charges	1835.69	37446	12/17/21
05020	11/29/21	ESSEX JCT VILLAGE OF MSP Water/Sewer Nov 202333401	210-5-41-26-410.000 Water and Sewer Charges	1451.63	37446	12/17/21
05020	11/29/21	ESSEX JCT VILLAGE OF MSP Maint Bldg Water/Sewer 202333411	210-5-41-26-410.000 Water and Sewer Charges	81.94	37446	12/17/21

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
05020	11/29/21	ESSEX JCT VILLAGE OF Park St School Water/Sewer	210-5-41-23-410.000	346.31	37446	12/17/21
		202336571	Water and Sewer Charges			
05020	11/29/21	ESSEX JCT VILLAGE OF 2 Lincoln water bill Nov	210-5-41-20-410.000	143.71	37446	12/17/21
		202339381	Water and Sewer Charges			
05020	11/29/21	ESSEX JCT VILLAGE OF 2 Lincoln sprinkler Nov	210-5-41-20-410.000	73.33	37446	12/17/21
		202339391	Water and Sewer Charges			
05020	11/29/21	ESSEX JCT VILLAGE OF Water Wastewater Nov	210-5-41-21-410.000	143.71	37446	12/17/21
		202339411	Water and Sewer Charges			
05020	11/29/21	ESSEX JCT VILLAGE OF Cascade Water/Sewer Nov	210-5-41-26-410.000	40.74	37446	12/17/21
		202352761	Water and Sewer Charges			
05020	11/15/21	ESSEX JCT VILLAGE OF MSP Water Sewer Nov	210-5-41-26-410.000	150.88	37446	12/17/21
		321452821	Water and Sewer Charges			
V0797	11/10/21	FALCON PLUMBING SERVICE, Service boilers 2 Lincoln	210-5-41-20-400.000	636.00	37450	12/17/21
		111021D	Contracted Services			
24825	11/24/21	FIRST NATIONAL BANK OMAHA 9572 November 2021	210-5-10-10-560.000	7.38	37452	12/17/21
		9572 1121	Postage			
24825	11/24/21	FIRST NATIONAL BANK OMAHA 9572 November 2021	210-5-10-10-810.113	187.32	37452	12/17/21
		9572 1121	Trustee Expenditures			
19005	12/01/21	FIRSTLIGHT FIBER Telephone - 2 Lincoln	210-5-41-22-530.000	469.06	37453	12/17/21
		10428650	Communications			
19005	12/01/21	FIRSTLIGHT FIBER MSP Internet 1221	210-5-41-26-530.000	360.00	37453	12/17/21
		10429113	Communications			
10705	08/30/21	GARDENERS SUPPLY CO INC MSP Garden Plants	210-5-30-12-610.000	73.76	37458	12/17/21
		892521	General Supplies			
34895	12/01/21	GAUTHIER TRUCKING, INC. MSP Trash Removal November	210-5-41-26-400.000	392.33	37459	12/17/21
		1603020	Contracted Services			
07010	12/08/21	GREEN MOUNTAIN POWER CORP MSP Power November	210-5-41-26-622.000	163.22	37465	12/17/21
		1221 75 PARK	Electricity			
07010	12/08/21	GREEN MOUNTAIN POWER CORP MSP Power November	210-5-41-26-622.000	594.53	37466	12/17/21
		1221 75MAPLE	Electricity			
33495	11/24/21	INGRAM LIBRARY SERVICES I Adult Collection	210-5-35-10-640.201	28.50	37471	12/17/21
		56085046	Adult Collection			
28135	12/01/21	JOURNYX, INC EJRP Timesheets November	210-5-30-10-330.000	600.00	37478	12/17/21
		822	Professional Services			
25625	12/02/21	LOWE'S - 1080 EJRP Lowes November	210-5-30-12-610.000	730.57	37485	12/17/21
		4191080 1221	General Supplies			
V10130	11/18/21	LOWE'S BUSINESS ACCOUNT Propane	210-5-41-21-431.000	170.92	37486	12/17/21
		02221A	R&M Buildings & Grounds			
V10130	11/19/21	LOWE'S BUSINESS ACCOUNT Paint for bathroom	210-5-41-21-431.000	24.69	37486	12/17/21
		02381	R&M Buildings & Grounds			
V10130	11/22/21	LOWE'S BUSINESS ACCOUNT Lights	210-5-40-12-431.000	343.52	37486	12/17/21
		09381	R&M Buildings & Grounds			
V10130	11/24/21	LOWE'S BUSINESS ACCOUNT Lights	210-5-25-10-431.000	125.70	37486	12/17/21
		12436	R&M Buildings & Grounds			
V10130	11/26/21	LOWE'S BUSINESS ACCOUNT Light Credit	210-5-25-10-431.000	-85.44	37486	12/17/21
		9381	R&M Buildings & Grounds			
13000	12/14/21	MARSHALL TIRE GROUP INC TIRE 34	210-5-40-12-430.000	408.88	37489	12/17/21
		64871	R&M Vehicles & Equipment			
V10462	11/30/21	MONAGHAN SAFAR DUCHAM PL Legal Invoices November	210-5-10-10-320.000	87.50	37493	12/17/21
		NOV 2021	Legal Services			

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
V10462	11/30/21	MONAGHAN SAFAR DUCHAM PL Legal Invoices November NOV 2021	210-5-10-10-320.000 Legal Services	3500.00	37493	12/17/21
V10462	11/30/21	MONAGHAN SAFAR DUCHAM PL Legal Invoices November NOV 2021	210-5-10-10-320.000 Legal Services	35.00	37493	12/17/21
V10462	11/30/21	MONAGHAN SAFAR DUCHAM PL Legal Invoices November NOV 2021	210-5-16-10-320.000 Legal Services	312.50	37493	12/17/21
V10462	11/30/21	MONAGHAN SAFAR DUCHAM PL Legal Invoices November NOV 2021	210-5-16-10-320.000 Legal Services	277.50	37493	12/17/21
V10462	11/30/21	MONAGHAN SAFAR DUCHAM PL Legal Invoices November NOV 2021	210-5-16-10-320.000 Legal Services	52.50	37493	12/17/21
V10462	11/30/21	MONAGHAN SAFAR DUCHAM PL Legal Invoices November NOV 2021	210-5-10-10-320.000 Legal Services	90.00	37493	12/17/21
44275	12/02/21	MVP SELECT CARE INC. Administrative Fee Invoic 202111	210-5-13-10-570.000 Other Purchased Services	95.00	37495	12/17/21
05485	12/10/21	NATIONAL BUSINESS LEASING Copier leases 12/15-1/14/ 74685078	210-5-35-10-442.000 Rental Vehicles/Equip	80.72	37496	12/17/21
05485	12/10/21	NATIONAL BUSINESS LEASING Copier leases 12/15-1/14/ 74685078	210-5-35-10-442.000 Rental Vehicles/Equip	80.74	37496	12/17/21
05485	12/10/21	NATIONAL BUSINESS LEASING Copier leases 12/15-1/14/ 74685078	210-5-40-12-442.000 Rental Vehicles/Equip	72.59	37496	12/17/21
05485	12/10/21	NATIONAL BUSINESS LEASING Copier leases 12/15-1/14/ 74685078	210-5-10-10-442.000 Rental Vehicles/Equip	138.97	37496	12/17/21
V10729	12/01/21	OVERDRIVE INC Juvenile Collection 21479871	210-5-35-10-640.202 Juvenile Collection	502.43	37503	12/17/21
05380	12/05/21	PURCHASE POWER Postage 2 Lincoln 120521D	210-5-10-10-560.000 Postage	201.00	37509	12/17/21
22840	12/07/21	RIES DANIEL MSP Locks 1211208466	210-5-30-12-330.000 Professional Services	129.00	37512	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	210-5-41-26-622.000 Electricity	1175.39	37516	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	210-5-41-23-622.000 Electricity	155.88	37516	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	210-5-41-21-622.000 Electricity	303.33	37516	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	210-5-41-22-622.000 Electricity	190.80	37516	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	210-5-41-20-622.000 Electricity	190.80	37516	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	210-5-40-12-622.000 Electricity	376.24	37516	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	210-5-40-12-622.000 Electricity	106.12	37516	12/17/21
09105	11/30/21	SECURE SHRED Office Shredding November 379518	210-5-30-10-330.000 Professional Services	22.00	37518	12/17/21
23855	12/13/21	SOUTHWORTH-MILTON, INC. sidewalk plow parts 1NV2455280	210-5-40-12-430.000 R&M Vehicles & Equipment	145.38	37520	12/17/21
29090	12/02/21	SUNBELT RENTALS Lights in the Park Lift 120184977000	210-5-30-12-442.000 Rental Vehicles/Equip	1746.82	37521	12/17/21
02970	11/30/21	USA BLUE BOOK INC locks 805412	210-5-40-12-610.000 General Supplies	209.25	37525	12/17/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V2380	07/01/21	WC PACIF REN210195Q3	210-5-40-12-260.000 Workers Comp Insurance	4520.76	37527	12/17/21
V2380	07/01/21	WC PACIF REN210195Q3	210-5-40-13-260.000 Workers Comp Insurance	1055.59	37527	12/17/21
V2380	07/01/21	WC PACIF REN210195Q3	210-5-13-10-260.000 Workers Comp Insurance	4569.42	37527	12/17/21
V2380	07/01/21	WC PACIF REN210195Q3	210-5-13-10-260.000 Workers Comp Insurance	2163.94	37527	12/17/21
V2380	07/01/21	WC PACIF REN210195Q3	210-5-25-10-260.000 Workers Comp Insurance	9345.50	37527	12/17/21
V2380	07/01/21	WC PACIF REN210195Q3	210-5-13-10-520.000 Insurance	33400.65	37527	12/17/21
V2380	07/01/21	WC PACIF REN210195Q3	210-5-13-10-520.000 Insurance	6036.81	37527	12/17/21
V2380	07/01/21	WC PACIF REN210195Q3	210-5-40-12-520.000 Insurance	7692.86	37527	12/17/21
V2380	11/22/21	22Q1 Village PACIF REN220195Q1	210-5-40-12-260.000 Workers Comp Insurance	2325.34	37529	12/17/21
V2380	11/22/21	22Q1 Village PACIF REN220195Q1	210-5-40-13-260.000 Workers Comp Insurance	479.73	37529	12/17/21
V2380	11/22/21	22Q1 Village PACIF REN220195Q1	210-5-13-10-260.000 Workers Comp Insurance	3128.20	37529	12/17/21
V2380	11/22/21	22Q1 Village PACIF REN220195Q1	210-5-25-10-260.000 Workers Comp Insurance	4291.25	37529	12/17/21
V2380	11/22/21	22Q1 Village PACIF REN220195Q1	210-5-40-12-520.000 Insurance	3748.46	37529	12/17/21
V2380	11/22/21	22Q1 Village PACIF REN220195Q1	210-5-13-10-520.000 Insurance	17072.43	37529	12/17/21
V2380	11/22/21	22Q1 Village PACIF REN220195Q1	210-5-13-10-520.000 Insurance	2633.97	37529	12/17/21
07565	11/18/21	Office Supplies 225255322	210-5-30-10-610.000 General Supplies	168.68	37537	12/17/21
07565	11/29/21	Water Cooler Rental 225460599	210-5-30-10-610.000 General Supplies	29.97	37537	12/17/21
07565	12/01/21	Office Supplies 225551529	210-5-30-10-610.000 General Supplies	29.99	37537	12/17/21
07565	12/03/21	Office Supplies 225635425	210-5-30-10-610.000 General Supplies	41.26	37537	12/17/21
07565	12/07/21	Maintenance Supplies 225725978	210-5-30-12-610.000 General Supplies	448.18	37537	12/17/21
07565	12/08/21	Office Supplies 225772316	210-5-30-10-610.000 General Supplies	71.94	37537	12/17/21
07565	11/18/21	Water Bottle CREDIT CM0398011	210-5-30-10-610.000 General Supplies	-30.00	37537	12/17/21
29185	12/09/21	ANNUAL SUBSCRIPTION INV122193875	210-1-00-00-120.000 Prepaid Expenses	597.07	37539	12/17/21
29185	12/09/21	ANNUAL SUBSCRIPTION INV122193875	210-5-10-10-505.000 Tech. Subs, Licenses	752.83	37539	12/17/21
25715	12/13/21	Densmore Upstream Nov 202 21804 121321	230-5-40-13-722.801 Densmore Dr non-FEMA	1000.25	37441	12/17/21

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
V9632	12/16/21	Densmore #2 bid service N	0066038	230-5-40-13-722.801 Densmore Dr non-FEMA	1443.00	37470	12/17/21
V10462	11/30/21	Legal Invoices November	NOV 2021	230-5-16-10-890.824 Cres. Connector	290.00	37493	12/17/21
12775	10/31/21	electrical work at 2 Linc	9385	232-5-41-20-730.000 Buildings & Improvements	4601.50	37508	12/17/21
40025	11/29/21	5-1/4 B62 HYD REPAIR KIT	5960729	254-5-54-20-433.000 R&M Infrastructure	345.14	37442	12/17/21
05020	11/29/21	multi water/sewer accts N	112921DA	254-5-54-20-410.000 Water and Sewer Charges	40.74	37446	12/17/21
V9454	12/07/21	uniforms Cory water	3381340	254-5-54-20-612.000 Uniforms	313.97	37484	12/17/21
10110	12/01/21	Meter Replacements	1722	254-5-54-70-750.001 Meter Replacement Program	375.00	37490	12/17/21
10110	12/08/21	Meter Replacements	1727	254-5-54-70-750.001 Meter Replacement Program	600.00	37490	12/17/21
28455	12/10/21	tooth for backhoe	9218904	254-5-54-20-430.000 R&M Vehicles & Equipment	43.86	37524	12/17/21
V2380	07/01/21	WC PACIF	REN210195Q3	254-5-54-20-260.000 Workers Comp Insurance	2674.64	37527	12/17/21
V2380	07/01/21	WC PACIF	REN210195Q3	254-5-54-20-520.000 Insurance	1112.62	37527	12/17/21
V2380	11/22/21	22Q1 Village PACIF	REN220195Q1	254-5-54-20-260.000 Workers Comp Insurance	1392.85	37529	12/17/21
V2380	11/22/21	22Q1 Village PACIF	REN220195Q1	254-5-54-20-520.000 Insurance	549.77	37529	12/17/21
38680	12/29/21	membership Renewal	120221D	254-5-54-20-500.000 Training, Conf, Dues	525.00	37534	12/17/21
11375	12/01/21	December grit disposal	3238887	255-5-55-30-421.000 Grit Disposal	1025.83	37421	12/17/21
26440	12/16/21	Whitcomb Farm fall site w	121621 D	255-5-55-30-567.000 Biosolids Land Applicatio	977.50	37444	12/17/21
06870	12/13/21	Dec 7 TKN Only	394878	255-5-55-30-340.000 Technical Services	35.00	37445	12/17/21
06870	12/15/21	monthly metals	394993	255-5-55-30-340.000 Technical Services	50.00	37445	12/17/21
09050	12/09/21	TOTAL CHLORINE Monitor	12785730	255-5-55-30-570.000 Other Purchased Services	3174.44	37468	12/17/21
V10347	12/07/21	December PEST SERVICE	4518309	255-5-55-30-570.000 Other Purchased Services	74.00	37474	12/17/21
13760	12/09/21	Plant / Gauthier Dr Odor	49428	255-5-55-30-619.000 Chemicals	1201.55	37477	12/17/21
05495	12/09/21	WAS, WPS I/O, etc pumps	14250	255-5-55-30-570.000 Other Purchased Services	2700.00	37483	12/17/21
V10462	11/30/21	Legal Invoices November	NOV 2021	255-5-55-30-320.000 Legal Services	460.00	37493	12/17/21
V10462	11/30/21	Legal Invoices November	NOV 2021	255-5-55-70-722.008 Vt Phos Challenge PePhlo	507.50	37493	12/17/21
05485	12/10/21	Copier leases 12/15-1/14/	74685078	255-5-55-30-442.000 Rental Vehicles/Equip	80.74	37496	12/17/21

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
11555	12/14/21	RUSSELL RESOURCES INC BLOWER MOTOR FOR OPTIMA S 214768	255-5-55-30-618.000 Laboratory Supplies	522.72	37514	12/17/21
V2380	07/01/21	VLCT PACIF WC PACIF REN210195Q3	255-5-55-30-260.000 Workers Comp Insurance	7552.76	37527	12/17/21
V2380	07/01/21	VLCT PACIF WC PACIF REN210195Q3	255-5-55-30-520.000 Insurance	21926.31	37527	12/17/21
V2380	11/22/21	VLCT PACIF 22Q1 Village PACIF REN220195Q1	255-5-55-30-260.000 Workers Comp Insurance	4008.65	37529	12/17/21
V2380	11/22/21	VLCT PACIF 22Q1 Village PACIF REN220195Q1	255-5-55-30-520.000 Insurance	9919.19	37529	12/17/21
10110	12/01/21	MCGOVERN MECHANICAL CORP Meter Replacements 1722	256-5-56-70-750.001 Meter Replacement Program	750.00	37490	12/17/21
10110	12/08/21	MCGOVERN MECHANICAL CORP Meter Replacements 1727	256-5-56-70-750.001 Meter Replacement Program	1200.00	37490	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	256-5-56-40-434.002 West Street PS Costs	263.31	37516	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	256-5-56-40-434.001 Susie Wilson PS Costs	177.91	37516	12/17/21
17505	12/10/21	SAND HILL SOLAR LLC Village Solar Nov 2021 236	256-5-56-40-622.000 Electricity	61.41	37516	12/17/21
V2380	07/01/21	VLCT PACIF WC PACIF REN210195Q3	256-5-56-40-260.000 Workers Comp Insurance	2399.15	37527	12/17/21
V2380	07/01/21	VLCT PACIF WC PACIF REN210195Q3	256-5-56-40-520.000 Insurance	865.25	37527	12/17/21
V2380	11/22/21	VLCT PACIF 22Q1 Village PACIF REN220195Q1	256-5-56-40-260.000 Workers Comp Insurance	1274.57	37529	12/17/21
V2380	11/22/21	VLCT PACIF 22Q1 Village PACIF REN220195Q1	256-5-56-40-520.000 Insurance	423.43	37529	12/17/21
19815	12/13/21	AMAZON CAPITAL SERVICES Senior Center Supplies 1HHPRTJHQ77J	258-5-33-13-830.000 Regular Programs	29.95	37408	12/17/21
01930	12/08/21	CENTER FOR TECHNOLOGY Sr Center Meal 432824	258-5-33-13-830.000 Regular Programs	55.00	37424	12/17/21
27295	12/01/21	MAPLEHURST FLORIST Sr Center Poinsettias 87215	258-5-33-13-610.000 General Supplies	39.98	37488	12/17/21
05485	12/10/21	NATIONAL BUSINESS LEASING Copier leases 12/15-1/14/ 74685078	258-5-33-13-442.000 Rental Vehicles/Equip	94.15	37496	12/17/21
21570	12/08/21	PETTY CASH - NICOLE MONE Sr Center Petty Cash Reim 120821D	258-5-33-13-830.000 Regular Programs	12.93	37506	12/17/21
21570	12/08/21	PETTY CASH - NICOLE MONE Sr Center Petty Cash Reim 120821D	258-5-33-13-610.000 General Supplies	24.99	37506	12/17/21
37985	11/23/21	A T & T MOBILITY EJRP Cell Phones November 8727992 1221	259-5-30-15-530.000 Communications	264.80	37404	12/17/21
37985	11/27/21	A T & T MOBILITY RK Cell Phones IBR Hot S 87301811221	259-5-30-15-530.000 Communications	377.16	37404	12/17/21
19815	12/02/21	AMAZON CAPITAL SERVICES RK Summit Supplies 13P3JNPDJNYV	259-5-30-15-610.000 General Supplies	59.97	37408	12/17/21
19815	12/06/21	AMAZON CAPITAL SERVICES RK Summit Supplies 1HWJNTYP6NPG	259-5-30-15-610.000 General Supplies	37.99	37408	12/17/21
19815	12/11/21	AMAZON CAPITAL SERVICES RK EES Supplies 1JDQR1M64XPX	259-5-30-15-610.000 General Supplies	278.74	37408	12/17/21

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
19815	AMAZON CAPITAL SERVICES	12/06/21	RK Summit Supplies 1KTTVJH9H63V	259-5-30-15-610.000 General Supplies	95.82	37408	12/17/21
19815	AMAZON CAPITAL SERVICES	12/07/21	RK FMS Supplies 1KTTVJH9N9TR	259-5-30-15-610.000 General Supplies	111.82	37408	12/17/21
19815	AMAZON CAPITAL SERVICES	12/12/21	Holly Jolly Jct Event 1L6HX6KY13T6	259-5-30-14-610.000 General Supplies	44.91	37408	12/17/21
19815	AMAZON CAPITAL SERVICES	12/13/21	RK Hiawatha Supplies 1VKRL6WLP4XJ	259-5-30-15-610.000 General Supplies	135.04	37408	12/17/21
19815	AMAZON CAPITAL SERVICES	12/13/21	RK Summit Supplies 1VVVD1LQJQ6	259-5-30-15-610.000 General Supplies	181.20	37408	12/17/21
19815	AMAZON CAPITAL SERVICES	12/01/21	RK Summit Supplies 1WKCHYQK91	259-5-30-15-610.000 General Supplies	35.98	37408	12/17/21
42665	AMAZON/SYNCB	11/10/21	EJRP October Amazon 0432266 1121	259-5-30-16-610.000 General Supplies	185.75	37411	12/17/21
42665	AMAZON/SYNCB	11/10/21	EJRP October Amazon 0432266 1121	259-5-30-16-610.000 General Supplies	-0.42	37411	12/17/21
29190	ESSEX STING BASKETBALL CL	12/08/21	Sting Basketball Reg 2021 120821D	259-5-30-14-330.000 Professional Services	6999.00	37448	12/17/21
37875	FLEETPRIDE	12/14/21	RK Bus Heat/AC Work 3880	259-5-30-15-330.000 Professional Services	958.33	37454	12/17/21
37875	FLEETPRIDE INC	12/14/21	RK Bus Inspection Work 3764	259-5-30-15-330.000 Professional Services	711.57	37455	12/17/21
19215	GENGRAS CASSANDRA	12/14/21	RK MSP Paint Sip 7A	259-5-30-15-580.000 Travel	100.00	37460	12/17/21
35460	KEVIN SMITH'S SPORTS CONN	12/06/21	Youth Bball - Basketballs 275993	259-5-30-14-610.000 General Supplies	1555.00	37480	12/17/21
05485	NATIONAL BUSINESS LEASING	12/10/21	Copier leases 12/15-1/14/ 74685078	259-5-30-10-442.000 Rental Vehicles/Equip	177.89	37496	12/17/21
41950	OCCUPATIONAL HEALTH CENTE	11/18/21	CDL Physical K.Cobleigh 1207260483	259-5-30-15-330.000 Professional Services	123.00	37500	12/17/21
20620	RASCO LAURA	12/02/21	PS Playgroup November 120221D	259-5-30-16-330.000 Professional Services	210.00	37510	12/17/21
24830	REINHART FOODSERVICE	12/02/21	RK MSP Snack 580749	259-5-30-15-610.000 General Supplies	15.94	37511	12/17/21
24830	REINHART FOODSERVICE	12/06/21	RK Westford Snack 582012	259-5-30-15-610.000 General Supplies	18.84	37511	12/17/21
24830	REINHART FOODSERVICE	12/06/21	RK Snack 582013	259-5-30-15-610.000 General Supplies	96.60	37511	12/17/21
24830	REINHART FOODSERVICE	12/07/21	RK EES Snack 582934	259-5-30-15-610.000 General Supplies	204.80	37511	12/17/21
24830	REINHART FOODSERVICE	12/09/21	RK Fleming Snack 584760	259-5-30-15-610.000 General Supplies	29.59	37511	12/17/21
24830	REINHART FOODSERVICE	12/13/21	RK Summit Snack 585055	259-5-30-15-610.000 General Supplies	142.18	37511	12/17/21
24830	REINHART FOODSERVICE	12/13/21	RK MSP Snack 585720	259-5-30-15-610.000 General Supplies	110.16	37511	12/17/21
24830	REINHART FOODSERVICE	12/13/21	RK EES Snack 586018	259-5-30-15-610.000 General Supplies	179.55	37511	12/17/21
24830	REINHART FOODSERVICE	12/13/21	RK Hiawatha Snack 586180	259-5-30-15-610.000 General Supplies	90.24	37511	12/17/21

12/17/21

Town of Essex / Village of EJ Accounts Payable

12:23 pm

Check Warrant Report # 17282 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 12/17/21 To 12/17/21 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
24830	12/13/21	REINHART FOODSERVICE RK Snack 586187	259-5-30-15-610.000 General Supplies	100.08	37511	12/17/21
24830	12/13/21	REINHART FOODSERVICE RK FMS Snack 586348	259-5-30-15-610.000 General Supplies	185.23	37511	12/17/21
10435	12/02/21	SCREENMYLOGO.COM Barcomb Winter League Shi 19037	259-5-30-14-610.000 General Supplies	155.00	37517	12/17/21
10435	12/02/21	SCREENMYLOGO.COM Youth BBall Jerseys 19038	259-5-30-14-610.000 General Supplies	3517.50	37517	12/17/21
V2380	07/01/21	VLCT PACIF WC PACIF REN210195Q3	259-5-30-10-260.000 Workers Comp Insurance	12956.74	37527	12/17/21
V2380	11/22/21	VLCT PACIF 22Q1 Village PACIF REN220195Q1	259-5-30-10-260.000 Workers Comp Insurance	7015.91	37529	12/17/21
Report Total				254005.87		

...

From: Efficiency Vermont <info@efficiencyvermont.com>
Sent: Wednesday, December 15, 2021 10:58 AM
To: Jim Jutras <jim@essexjunction.org>
Subject: Efficiency Connections - Winter, 2022

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST



Efficiency Connections

Energy solutions for all Vermonters



BPX 2021 | Energy Leadership Awards

Meet this year's commercial & industrial energy champions

Each fall, we recognize commercial and industrial partners and customers for their leadership in energy efficiency. We're proud to congratulate these organizations for

their contributions toward reducing Vermont's carbon emissions while lowering their operating costs with lower energy bills:

- **Price Chopper**, Vermont locations
- **Tivoly**, Derby Line
- **Southwestern Vermont Medical Center**, Bennington
- **Essex Junction Wastewater Treatment Facility**, Essex Junction
- **Agri-Mark**, Cabot location
- **Control Technologies Inc.**, Williston
- **Charlie Baker, GE Aviation**, Rutland

[Meet the winners](#)

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MEETING SCHEDULES

12/20/2021

TOWN SELECTBOARD MEETINGS 	VILLAGE TRUSTEES MEETINGS 	JOINT MEETINGS 
Meeting Date/Time	Meeting/Location	Recording Secretary
December 21, 2021—6:30 PM	VB Regular	Amy
January 3, 2022—6:30 PM	SB Regular	Amy
January 11, 2022—6:30 PM	VB Regular	Darby
January 18, 2022—6:30 PM	SB Regular	Darby
January 24, 2022 –6:30 PM	Joint Meeting – 81 Main (added 12/16)	
January 25, 2022—6:30 PM	VB Regular	Cathy
February 7, 2022—6:30 PM	SB Regular	Darby
February 8, 2022—6:30 PM	VB Regular	
February 22, 2022—6:30 PM	VB Regular	Cathy
February 23, 2022-6:30 PM	SB Regular	Darby
February 28, 2022—7:30 PM	Town Annual Meeting	Darby
March 1, 2022	Town Australian Ballot Voting	
March 7, 2022—6:30 PM	SB Regular	Darby
March 8, 2022—6:30 PM	VB Regular	
March 21, 2022—6:30 PM	SB Regular	Darby
March 22, 2022—6:30 PM	VB Regular	Cathy
April 4, 2022—6:30 PM	SB Regular	Darby
April 6, 2022—7:00 PM	Village Annual Meeting	Cathy
April 12, 2022	Village Australian Ballot Voting	
April 13, 2022—6:30 PM	VB Regular	