



VILLAGE OF ESSEX JUNCTION
TRUSTEES
REGULAR MEETING AGENDA

Online
Essex Junction, VT 05452
Tuesday, December 8, 2020
6:30 PM

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Phone: (802) 878-6951

Due to the Covid-19 pandemic, **this meeting will be held remotely**. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live-streamed on [Town Meeting TV](#).
- **JOIN ONLINE:** [Join Microsoft Teams Meeting](#). Depending on your browser, you may need to call in for audio (below).
- **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 290 390 129#
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.
- **CHAT DURING MEETING:** Please use "Chat" to request to speak, only. **Please do not use for comments.**
- **RAISE YOUR HAND:** Click on the hand in Teams to speak or use the "Chat" feature to request to speak.
- **MUTE YOUR MIC:** When not speaking, please mute your microphone on your computer/phone.

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. Discussion and possible approval of elimination of Town highway tax in conjunction with Village highway budget increase greater than 6% per the memorandum of understanding for Public Works
6. **CONSENT ITEMS**
 - a. Approve minutes: November 23, 2020 – Joint; November 24, 2020
 - b. Check Warrants: #17227 – 11/30/20; #17228 – 12/4/20
7. **READING FILE**
 - a. Board member comments
 - b. Chittenden County RPC November newsletter
 - c. Memo from Evan Teich, Greg Duggan, and Sarah Macy re: Response to letter re: Request for Merger Financials
 - d. Press Release from Ron Hoague re: Vehicle Vandalism and Attempted Arson 12/2/2020
 - e. Troy Austin Request Electronic Signs for Annual Toy Drive
 - f. Upcoming meeting schedule
8. **EXECUTIVE SESSION**
 - a. An executive session is not anticipated
9. **ADJOURN**

This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-6951.

Certification: 12/04/2020 _____
Date Posted Initials

MEMORANDUM

TO: Town Selectboard; Village Trustees; Evan Teich, Unified Manager
FROM: Sarah Macy, Finance Director/Assistant Manager
DATE: December 2, 2020
SUBJECT: Consider Including Village Highway Transfer to Rolling Stock in the FY22 Village Highway Budget and Eliminating the Town Outside the Village Highway Tax

Issues:

1. The first issue is whether the Selectboard will approve a onetime increase in the Village Highway Budget that is greater than the 6% cap agreed to by the Public Works MOU. (12/7 meeting)
2. The second issue is whether the Selectboard will approve the elimination of the Town Outside the Village Highway Tax. (12/7 meeting)
3. The third issue is if the first two items are approved, will the Trustees approve moving the Village Highway Transfer to Rolling Stock into the FY22 Village Highway Budget. (12/8 meeting)

Discussion:

Similar to the request in December 2018 for the FY20 budget, staff would like to revisit including the Village Highway transfer to Rolling Stock in the FY22 Highway Budget, which would then be funded through the Town budget, and at the same time the Town Highway tax would be eliminated.

Moving the Highway portion of the Village Rolling Stock transfer into the Village Highway budget for FY22 would cause a onetime 16.714.5% increase in the Village Highway budget (it's worth noting the budget is in draft form at this point so that figure could change). See draft budget attached. The Selectboard would have to approve a onetime increase to the Village Highway budget greater than the agreed upon 6% cap per the Public Works MOU. This shift also assumes the Selectboard will agree to eliminate the Town Highway Tax. The Town Highway Tax, which approximates the annual Town Highway transfer to capital is funded just by the Town outside the Village grand list. With a move to have the Village capital contribution funded by the entire grand list, it would be a good time to also move the Town capital contribution to also be funded by the entire grand list.

This overall change supports the goals of eliminating the highway tax, of simplifying the overall tax rate structure, and of having the total costs of public works funded by the entire grand list. Because each of these moves shifts costs from a subset of the grand list to the entire grand list the net effect on a \$280,000 property is a \$1.68 increase in the TOV and a \$2.80 decrease in the Village based on the actual FY21 Grand List Numbers.

Cost:

Based on a \$280,000 assessed value property, the cost to the average taxpayer in the TOV would be an increase of \$1.68. The cost to an average taxpayer in the Village would be a reduction in tax of \$2.80.

Recommendations:

1. The Selectboard approve a onetime increase to the Village Highway Budget greater than 6%
2. The Selectboard eliminates the Town Highway Tax
3. The Trustees approve moving the Village Highway Transfer to Rolling Stock into the FY22 Village Highway Budget

| Costing Center | | 210-40-12 - PW, Highways Village | | | | | | | |
|-----------------------|---|----------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|--------------|
| | | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual | 2021 Budget | 2022 Budget | \$ Change | % Change |
| Revenues | | | | | | | | | |
| | 090.000-Transfer between Town/Village | 1,080,759 | 1,080,759 | 1,113,329 | 1,149,130 | 1,192,960 | 1,392,627 | 199,667 | 16.7% |
| | 098.000-Miscellaneous Revenue | 4,000 | 4,157 | 4,000 | 2,670 | 4,000 | 4,000 | - | 0.0% |
| Total Revenues | | 1,084,759 | 1,084,916 | 1,117,329 | 1,151,800 | 1,196,960 | 1,396,627 | 199,667 | 16.7% |
| Expenditure | | | | | | | | | |
| | 110.000-Regular Salaries | 173,146 | 173,522 | 182,235 | 185,390 | 190,202 | 196,303 | 6,101 | 3.2% |
| | 120.000-Part Time Salaries | 23,573 | 16,729 | 26,981 | 15,229 | 27,388 | 29,614 | 2,226 | 8.1% |
| | 130.000-Overtime | 17,278 | 15,754 | 17,300 | 16,994 | 18,300 | 17,418 | (882) | -4.8% |
| | 210.000-Group Insurance | 72,154 | 69,711 | 75,918 | 69,855 | 78,989 | 87,740 | 8,751 | 11.1% |
| | 220.000-Social Security | 16,448 | 15,935 | 17,328 | 16,729 | 18,046 | 18,705 | 659 | 3.7% |
| | 230.000-Retirement | 17,315 | 17,486 | 18,235 | 11,958 | 19,020 | 19,632 | 612 | 3.2% |
| | 250.000-Unemployment Insurance | 300 | 199 | 100 | 136 | 300 | 375 | 75 | 25.0% |
| | 260.000-Workers Comp insurance | 13,985 | 13,963 | 20,275 | 19,255 | 20,275 | 18,350 | (1,925) | -9.5% |
| | 290.000-Other Employee Benefits | - | - | - | - | - | 1,190 | 1,190 | n/a |
| | 330.000-Professional Services | 10,000 | 17,448 | 15,000 | 8,301 | 16,000 | 17,000 | 1,000 | 6.3% |
| | 410.000-Water and Sewer Charges | 2,100 | 2,317 | 2,000 | 2,319 | 2,500 | 2,500 | - | 0.0% |
| | 422.000-Snow Removal | 20,000 | 35,895 | 20,000 | 6,113 | 20,000 | 20,000 | - | 0.0% |
| | 425.000-Trash Removal | 8,000 | 9,139 | 8,500 | 8,339 | 9,000 | 9,000 | - | 0.0% |
| | 430.000-R&M Vehicles and Equipment | 25,000 | 33,502 | 26,500 | 37,537 | 28,000 | 32,000 | 4,000 | 14.3% |
| | 431.000-R&M Buildings and Grounds | 5,000 | 6,274 | 10,000 | 14,024 | 10,000 | 10,000 | - | 0.0% |
| | 441.000-Rental of Land or Buildings | 12,472 | 11,922 | 12,890 | 11,785 | 12,890 | 13,000 | 110 | 0.9% |
| | 442.000-Rental of Vehicles or Equipment | 8,000 | 2,211 | 2,500 | 4,323 | 3,000 | 3,000 | - | 0.0% |
| | 451.000-Summer Construction Services | 225,000 | 188,895 | 210,000 | 141,697 | 255,800 | 270,000 | 14,200 | 5.6% |
| | 500.000-Training, Conferences, Dues | 500 | 339 | 500 | 872 | 500 | 1,000 | 500 | 100.0% |
| | 520.000-Insurance | 12,288 | 11,840 | 11,667 | 13,023 | 13,750 | 14,000 | 250 | 1.8% |
| | 521.000-Insurance Deductibles | 1,000 | 1,096 | 1,000 | 2,189 | 1,000 | 1,000 | - | 0.0% |
| | 530.000-Communications | 4,000 | 3,308 | 3,500 | 3,714 | 3,800 | 4,000 | 200 | 5.3% |
| | 540.000-Advertising | 500 | 343 | 500 | 200 | 500 | 500 | - | 0.0% |
| | 571.000-Streetscape Maintenance | 13,500 | 17,072 | 18,500 | 22,713 | 11,500 | 18,500 | 7,000 | 60.9% |
| | 572.000-Traffic Control | 13,000 | 21,087 | 13,500 | 27,038 | 16,000 | 17,000 | 1,000 | 6.3% |
| | 573.000-Sidewalk and Curb Maintenance | 5,000 | 5,338 | 5,000 | 5,604 | 5,500 | 6,000 | 500 | 9.1% |
| | 575.000-Storm Sewer Maintenance | 30,000 | 24,002 | 15,000 | 14,301 | 15,000 | 20,000 | 5,000 | 33.3% |
| | 600.000-Salt, Sand and Gravel | 118,000 | 179,055 | 121,000 | 140,754 | 125,000 | 135,000 | 10,000 | 8.0% |
| | 605.000-Summer Construction Supplies | 9,000 | 13,295 | 24,000 | 42,468 | 24,000 | 24,000 | - | 0.0% |
| | 610.000-General Supplies | 24,000 | 37,786 | 24,000 | 25,744 | 26,000 | 30,000 | 4,000 | 15.4% |

**SELECTBOARD & TRUSTEES
(DRAFT)**

**TOWN OF ESSEX SELECTBOARD
VILLAGE OF ESSEX JUNCTION TRUSTEES
DRAFT JOINT MEETING MINUTES
Monday, November 23, 2020**

SELECTBOARD: Elaine Haney, Chair; Dawn Hill-Fleury; Patrick Murray; Andy Watts.

TRUSTEES: Andrew Brown; Raj Chawla; Dan Kerin; Amber Thibeault.

ADMINISTRATION and STAFF: Evan Teich, Unified Manager; Greg Duggan, Deputy Manager; Tammy Getchell, Assistant to the Manager; Ron Hoague, Chief of Police; Robert Kissinger, Lieutenant; Owiso Makuku, Town of Essex Community Development Director; Sarah Macy, Assistant Manager/Finance Director; Linda Mahns, Administrative Assistant; Robin Pierce, Village of Essex Junction Community Development Director.

OTHERS PRESENT: John Adams; Peg Adoriso; Kevin Collins; Annie Cooper; Patty Davis; Ethan Lawrence; Roseanne Prestipino; Ken Signorello; Margaret Smith; Joyce Stannard; Mike Thorne; Seamus Walsh; Irene Wrenner; Julie ____.

1. CALL TO ORDER

Mr. Brown called the Village of Essex Junction Board of Trustees to order for the joint meeting with the Essex Selectboard at 6:31 PM.

Ms. Haney called the Town of Essex Selectboard to order for the joint meeting with the Village of Essex Junction Board of Trustees at 6:31 PM.

2. AGENDA ADDITIONS/CHANGES

Mr. Duggan requested that the boards remove item 6e from the agenda: Discussion of and potential action on whether to mail ballots to voters and to send a letter to the Essex delegation to seek Secretary of State to extend mail-in balloting for local elections.

Mr. Duggan suggested that the Selectboard consider the addition of new item 6e, Discussion of draft merger charter relating to appointing vs. selecting a moderator. The board members requested that the moderator discussion be moved to the December 7th agenda.

3. APPROVE AGENDA

DAWN HILL-FLEURY made a motion, seconded by PATRICK MURRAY, to strike item 6e from the agenda. The motion passed 4-0.

DAN KERIN made a motion, seconded by AMBER THIBEAULT, that the Trustees remove item 6e from the agenda. The motion passed 4-0.

4. PUBLIC TO BE HEARD

Ms. Stannard verified that a comment related to the parking ordinance would be heard in item 5a.

5. PUBLIC HEARING

a. Public hearing to consider final passage of revised provisions to Title 7, Motor Vehicles, Traffic and Parking of the Town of Essex Municipal Ordinance

Mr. Brown opened the public hearing with the Trustees at 6:38 PM.

Ms. Haney opened the public hearing with the Selectboard at 6:38 PM.

53 Mr. Duggan introduced the revised section of the Municipal Ordinance, Title 7, Motor Vehicles,
54 Traffic, and Parking and explained the processes for public hearings and adoption by the
55 Selectboard and the Trustees. Lt. Kissinger said that some changes to the ordinance were minor:
56 spellings, corrections, etc. He said they also added parking restrictions on Brooks and Warner
57 Avenues and no municipal overnight parking. Mr. Duggan said changes included title
58 clarifications, including “Manager” instead of “Unified Manager” and “legislative body” instead of
59 “Selectboard.”
60

61 Ms. Stannard described parking issues on Warner Ave. and Brooks Ave. related to Pearl Street
62 Park use. She said that the plan for restricting parking, as described in the revised ordinance,
63 punishes residents and is not the best solution to solve the parking problems. Ms. Stannard
64 described an unofficial expansion of parking and discussed people’s unsafe and problematic
65 parking behaviors. She described a meeting she had with Essex Parks and Recreation Director
66 Ally Vile regarding possible solutions, including: clearing and reconstructing some road frontage;
67 making marked, pull-out parking spaces; and posting signs to educate people. Ms. Stannard said
68 some walkers, cyclists, and dog walkers do not follow rules and some drivers speed. She thinks
69 restricting parking on the street will move the problems but not solve them. She suggested that if
70 the alternate parking strategies discussed with Ms. Vile do not solve the problem, they should
71 consider removing the park’s disk golf area or making the park restricted to only neighboring
72 residents. She described how the addition of new development could make the problem bigger.
73 Later in the meeting, Ms. Stannard requested they remove parking restrictions on Warner Ave.
74 and Brooks Ave. from the ordinance so other options could be discussed.
75

76 Mr. Walsh said there is not enough time in the public hearings on the ordinance to adequately
77 consider alternative options for Warner and Brooks Ave. parking. He said parking on this street is
78 a quality-of-life issue and includes safety concerns. He talked about the need to balance
79 recreation for adults and children at Pearl Street Park. He said unsafe adult behaviors, along with
80 a large number of cars, cyclists, speeders, traffic, and volume of people, are ingredients of a
81 dangerous situation.
82

83 Ms. Cooper said the Warner Ave. and Brooks Ave. parking issue needs more discussion and she
84 noted that the Village Bike/Walk Advisory Committee is also considering the issue.
85

86 Ms. Davis said safety should be a priority. She said when the volume of people using parks is
87 big, safety is important and should be monitored by the police.
88

89 Mr. Brown and Ms. Haney closed the public hearing at 7:03 PM.
90

91 The Trustees and Selectboard members discussed the Warner Ave. and Brooks Ave. parking
92 issue. Mr. Chawla shared a picture of the road to illustrate the issue and suggested mitigating
93 concerns. Lt. Kissinger explained that these roads were added to the ordinance in an attempt to
94 help residents. Mr. Brown suggested a next step could be for the Police, Community
95 Development, Parks & Rec, and residents to discuss and resolve the issue.
96

97 Mr. Watts said that by restricting parking in municipal lots overnight, people’s access to a car
98 charger would be limited during the ideal time of day to charge. He suggested making an
99 exception for this spot. Lt. Kissinger said he would include language that excludes the spot from
100 the ordinance’s new restriction, with the exception of during the Winter Parking Ban.
101

102 Mr. Watts identified redundancies in section 7.04.040, on page 12, where numbers 206-210 are
103 the same as 212-215. The Selectboard and Trustees talked with Lt. Kissinger about differences
104 between the Town and Village ordinances. He and Chief Hoague said the Town’s version would
105 include Village and Town outside the Village roads, but the Village’s version would only include

106 Village roads. Mr. Teich said the Warner Ave. and Brooks Ave. issue spans Village and Town
107 outside the Village areas and decisions should be consistent to avoid confusion. The board
108 members referenced an updated version of the ordinance sent to them by email.
109

110 **6. BUSINESS ITEMS**

111 **a. Consider final passage of revised provisions to Title 7, Motor Vehicles, Traffic and Parking**
112 **of the Town of Essex Municipal Ordinance (Selectboard) and Title 8, Motor Vehicles,**
113 **Traffic and Parking, Village of Essex Junction Municipal Code (Trustees)**

114 The Selectboard members and Trustees considered next steps for the ordinance. They talked
115 about the Selectboard's requirement of holding one more hearing and the Trustees' process,
116 which could pass their ordinance at their next meeting. Mr. Chawla asked if the Village would
117 need to abdicate to the Selectboard to change their ordinance in the future and Mr. Watts
118 wondered if an MOU should be established to allow the Village to make decisions on the roads in
119 their municipality. Ms. Haney suggested that another hearing take place after all changes to the
120 ordinances are incorporated, including removing the Warner Ave. and Brooks Ave. parking
121 restrictions. She suggested warning a second hearing, on a new draft of the revised ordinance,
122 for the joint board meeting on the 28th of December.
123

124 Ms. Davis wondered if the public parking lot at Five Corners could be used for the Pearl Street
125 parkgoers. The board members clarified daytime use of this lot and its distance from the park.
126

127 **b. Introduction and discussion of cannabis tax and regulation legislation**

128 Mr. Pierce summarized his memo regarding Vermont's cannabis tax and regulation legislation.
129 He talked about a change to the legislation that allows municipalities to opt-in to allow
130 dispensaries. He said a Cannabis Control Board will be established to issue licenses and to set
131 up metrics for cannabis sales in the State. Mr. Pierce mentioned that there would be no fiscal
132 benefit to Essex without a local options tax. Mr. Duggan and Mr. Teich wondered how much of a
133 priority this is for the boards and asked for input about how they would like to proceed with
134 outreach to determine whether the community wants to opt-in to allowing dispensaries.
135

136 The board members discussed the cannabis issue. Mr. Murray said sufficient time would need to
137 be given to vendors, so they can establish security measures, if they want to establish a business
138 in Essex. He suggested that by spring 2020 they should determine if Essex will opt-in. He said
139 that although there is no tax benefit to opting-in, consumer traffic could yield a fiscal benefit. Mr.
140 Watts wondered if elected officials could make the decision or if an off-schedule vote would need
141 to take place. Mr. Chawla stressed the importance of considering walk-to-school traffic and
142 population density when determining sale locations. He said that zoning, the Economic
143 Development Commission, and the Planning Commission should be involved. He suggested that
144 outreach begin right after budget season because public engagement can take time. Mr. Brown
145 suggested that the board members stay attentive to the legislation's progress at the state level.
146 Ms. Haney said that because the Town Selectboard serves as the municipality's liquor control
147 board, they may also serve as a cannabis control board.
148

149 Ms. Cooper thanked the board members for having the conversation on this topic.
150

151 Ms. Davis said the Planning Commission is good at involving residents in decision-making, and
152 this should be considered, moving forward.
153

154 **c. Consider approval of CivicClerk administrative program**

155 Mr. Teich introduced Ms. Mahns to the boards as the new Administrative Assistant. Ms. Mahns
156 provided an overview of the proposed CivicClerk administrative program, an add-on feature of
157 CivicPlus. She described its work-flow functions for meetings, including managing agendas,

158 compiling packets, scheduling agenda items and producing minutes. She said Ms. Getchell and
159 Mr. Paluba began discussing and researching software solutions for work-flow inefficiencies in
160 this area a year ago.
161

162 The board members discussed the request for approval of CivicClerk. They talked about the cost
163 of the program. Mr. Watts said he would prefer to not add an off-budget item which would include
164 a recurring fee. Ms. Mahns clarified that the annual cost increase, after the second year would be
165 3%. Mr. Chawla suggested that the municipality better leverage their Office 365 subscription. He
166 said spring would be a better time to consider the program. The board members discussed
167 program functionality, including the maximum number of boards that could be managed by it. Mr.
168 Duggan provided an overview of the current processes to prepare for and follow up from board
169 meetings. Mr. Brown said approving the program would result in a net positive return on
170 investment. Ms. Haney said the cost of the program is less than .06% of the budget.
171

172 Ms. Cooper praised Ms. Getchell and Ms. Mahns for their work and said she trusts their direction.
173 She thinks staff would benefit from the program's work-flow efficiencies.
174

175 Ms. Wrenner thanked staff for their work with meeting preparation and minutes. She suggested
176 they check with other municipalities using the program, as they consider it.
177

178 Mr. Signorello suggested making sure that everyone is on board with adapting to the new
179 processes of the program. He asked if other programs were considered.
180

181 Mr. Duggan clarified for Mr. Watts that the cost of the program would come from the Manager's
182 and Administration budget, but the boards would need to decide what percentage to bill the two
183 municipalities. Mr. Teich suggested the cost be billed 50/50.
184

185 **PATRICK MURRAY made a motion, seconded by ELAINE HANEY, that the Selectboard**
186 **approve the purchase of the CivicClerk 8 enhancement software. The vote tied 2-2, with Mr.**
187 **Watts and Ms. Hill-Fleury dissenting, so the motion failed.**
188

189 **d. Discussion of and potential action on improvements to Veterans Memorial at Five Corners**
190 Mr. Teich described the proposal for improvements to the Veterans Memorial, in preparation for
191 its 20th anniversary on Veteran's Day, and asked if the boards would like to share the cost of
192 repairs. He said Grounds & Facilities Director Harlan Smith and Essex Junction Recreation and
193 Parks would take the lead on this project. Ms. Hill-Fleury and Mr. Brown requested a bid be ready
194 in time for budget discussions. Mr. Watts said some residents still have a concern that a beloved
195 tree was removed in order to build the fountain. A majority of the Selectboard agreed to move
196 forward with the Village on the project, and Mr. Watts said he wanted to consider the financial
197 cost of the project first.
198

199 ~~e. Discussion of and potential action on whether to mail ballots to voters and to send a letter~~
200 ~~to the Essex delegation to seek Secretary of State to extend mail in balloting for local~~
201 ~~elections~~
202

203 **7. READING FILE**

204 **a. Board member comments**

205 • Mr. Teich said that there is no legislation being considered at this time that would allow all of
206 the voters to receive mail-in ballots, as was done during the November election. He thanked
207 everyone who made November voting a success.

208 **b. Upcoming meeting schedule**
209

210 **8. EXECUTIVE SESSION**

- 211 a. An executive session is not anticipated
212 An executive session did not take place.

213 **9. ADJOURN**
214

215 **DAWN HILL-FLEURY made a motion, seconded by ELAINE HANEY, for the Selectboard to**
216 **adjourn the meeting. The motion passed 4-0 at 9:07 PM.**

217
218 **DAN KERIN made a motion, seconded by RAJ CHAWLA, for the Trustees to adjourn the**
219 **meeting. The motion passed 4-0 at 9:07 PM.**
220

221 Respectfully Submitted,
222 Cathy Ainsworth
223 Recording Secretary
224

**VILLAGE TRUSTEES
(DRAFT)**

**VILLAGE OF ESSEX JUNCTION TRUSTEES
MEETING MINUTES
November 24, 2020**

TRUSTEES: Andrew Brown, President; Raj Chawla; George Tyler; Amber Thibeault. (Dan Kerin not in attendance)

ADMINISTRATION and STAFF: Evan Teich, Unified Manager; Chris Gaboriault, Fire Chief; Sarah Macy, Finance Director/ Assistant Manager

OTHERS PRESENT: Betsy Dunn; Sabrina Margarete; Russell Mills; Ken Signorello

1. CALL TO ORDER

Mr. Brown called the Village of Essex Junction Board of Trustees meeting to order at 6:30 PM.

2. AGENDA ADDITIONS/CHANGES

There were no additions or changes to the agenda.

3. APPROVE AGENDA

With no changes to the agenda, no motion to approve was needed.

4. PUBLIC TO BE HEARD

a. Comments from public on items not on the agenda

Mr. Mills described communications and concerns with little follow-up from Village staff regarding a resident in his neighborhood who has violated Village ordinances. He detailed a series of communications regarding this issue, beginning in March of 2020. He said he was told the matter was referred to the Village Attorney and the courts many months ago, but no updates have been shared with him or his neighbors about the current status of the situation.

Mr. Teich provided an update on the matter. He said the Village has attempted to serve the tenant notice of violation of the ordinance. He said the tenant is due for a court date but currently the courts are not open for these types of cases. He said the tenant was served an eviction notice from the property owner but evictions have been on hold during the state of emergency in Vermont. Mr. Teich explained that the state courts are supposed to remediate issues such as these and when they are open again, the hope is that this will move forward.

Mr. Tyler requested that Mr. Teich write a summary of the situation to the Trustees.

5. BUSINESS ITEMS

a. Update on fire on Densmore Drive

Chief Gaboriault described the November 14th fire on Densmore Drive and the response from the Essex Junction Fire Department and Essex Fire department. He said the fire began at 4 am and was fully involved, with eleven cars on fire when the fire trucks arrived. He said they believe one car was on fire first, and then all others in the carport ignited at the same time from an intense smoke heating flashover. He said the fire was extremely hot; firefighters pulled lines quickly and all firefighters, from both fire stations pumped water at full capacity to prevent it from spreading to other structures. He said all cars and the carport were a complete loss.

The Trustees discussed the fire with Chief Gaboriault. They all expressed appreciation for the firefighters' job performance and gratitude that there was no loss of life. Chief Gaboriault talked with Mr. Brown about the intense heat of the fire. He said it caused first degree burns on firefighters' faces, and second degree burns on one firefighter's arms when they first emerged

53 from the fire trucks. He said it was the most significant fire they have had in ten years. He
54 expressed gratitude for the immediate response of the Essex Fire department, who arrived at
55 the scene almost at the same time as the Essex Junction Fire Department. He also
56 acknowledged the support of Colchester Fire Department, who were on call while they were
57 indisposed. Ms. Thibeault asked if the fire trucks were damaged. Chief Gaboriault said one fire
58 truck's lenses melted by the intense heat but can be replaced. He said some of the cars parked
59 on the street also suffered damage from melting. Mr. Chawla asked about what may have
60 caused the fire. Chief Gaboriault said the fire is considered to be suspicious and an
61 investigation is being conducted. Mr. Tyler asked if there were any concerns with the smoke.
62 Chief Gaboriault said that the fire burned so hot that the smoke went straight up, so there were
63 no problems with it. Mr. Teich said that neighbors of the fire were up and knocking on doors to
64 help alert people. Chief Gaboriault said this was initiated by the police and was helpful so the
65 fire crew could focus on containing the fire.
66

67 **6. CONSENT ITEMS**

- 68 a. Approve minutes: November 2, 2020; November 10, 2020
69 b. Check Warrants: #17225 – 11/13/20; #17226 – 11/20/20
70

71 **RAJ CHAWLA made a motion, seconded by GEORGE TYLER, to approve the Consent
72 Agenda. The motion passed 4-0.**
73

74 **7. READING FILE**

- 75 a. Board member comments

76 • Mr. Brown asked if there were any other community comments or questions.
77

78 Ms. Dunn asked what the total tax change amount with a merger would be if, instead of
79 spreading it out over 12 years, it was all applied at the same time within the first year. Ms. Macy
80 said that, in this scenario, an average home would see a \$320 or \$330 increase in the Town
81 outside the Village. Mr. Tyler explained that the proposal to spread out the amount, would allow
82 the growth in the Grand List to allow for some tax savings.
83

84 • Mr. Brown encouraged the Trustees to read the memo re: community development.
85

- 86 b. Essex Rescue Essex Community Annual Report 2020
87 c. Letter of thanks from Greater Burlington Industrial Corporation
88 d. Memo from Robin Pierce re: Village Center
89 e. Upcoming meeting schedule
90

91 **8. EXECUTIVE SESSION**

- 92 a. **An executive session is not anticipated**
93 An executive session did not take place.
94

95 **9. ADJOURN**

96
97 **GEORGE TYLER made a motion, seconded by RAJ CHAWLA, for the Trustees to adjourn
98 the meeting. The motion passed 4-0 at 7:05 PM.**
99

100 Respectfully Submitted,
101 Cathy Ainsworth
102 Recording Secretary

| Vendor | Invoice Date | Invoice Description | Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------|--------------|---------------------------|--|--|-------------|--------------|------------|
| 05290 | 11/13/20 | ADVANCE AUTO PARTS | EJRP Supplies 455203185840 | 210-45220.610 SUPPLIES | 61.44 | 31543 | 11/30/20 |
| 29085 | 11/19/20 | BARRETT'S TREE SERVICE, I | STUMP REMOVAL 42477 | 210-43117.000 Streetscape Maintenance | 240.00 | 31547 | 11/30/20 |
| 06185 | 11/03/20 | CHAMPLAIN VALLEY EXPOSITI | OA vendor inv 110320D | 210-49340.000 MISC GRANT EXPENDITURES | 112.50 | 31553 | 11/30/20 |
| 06955 | 11/03/20 | CLEMENS DIANE | ELECTION WORKER dc201103 | 210-41320.820 ELECTIONS | 104.50 | 31557 | 11/30/20 |
| 23660 | 11/04/20 | D & M FIRE & SAFETY EQUIP | ANNUAL FIRE EXTINGUISHER 44678 | 210-41942.021 R&M Bldg - Brownell | 60.00 | 31560 | 11/30/20 |
| 24045 | 11/12/20 | EMPIRE JANITORIAL SUPPLY | Trash Bags 206845 | 210-45220.610 SUPPLIES | 55.10 | 31564 | 11/30/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | Water/Sewer 1 Pearl St EJ 102009000 | 210-41941.022 W/S - Fire Station | 155.74 | 31565 | 11/30/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | MSP Maint Bldg Water 302788 1120 | 210-41941.026 W/S - Maple St Park | 80.08 | 31565 | 11/30/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | Cascade Pk Water 302790 1120 | 210-41941.026 W/S - Maple St Park | 28.60 | 31565 | 11/30/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | water sewer charge 4/1/20-10/30 | 210-43110.410 WATER AND SEWER CHARGE | 966.07 | 31565 | 11/30/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | water sewer charge 4/1/20-10/30 | 210-43117.000 Streetscape Maintenance | 532.40 | 31565 | 11/30/20 |
| 26305 | 11/03/20 | FIREBIRD CAFE | Out and About Voucher Red 110320D | 210-49340.000 MISC GRANT EXPENDITURES | 70.00 | 31567 | 11/30/20 |
| 00820 | 11/18/20 | GLOBAL EQUIPMENT COMPANY | Dog Park Bags 116895560 | 210-45220.610 SUPPLIES | 421.79 | 31570 | 11/30/20 |
| 07010 | 11/09/20 | GREEN MOUNTAIN POWER CORP | MSP Power October 50853241748E | 210-41947.026 Electricity - Maple St | 450.15 | 31574 | 11/30/20 |
| 07010 | 11/09/20 | GREEN MOUNTAIN POWER CORP | MSP Power October 90443107223D | 210-41947.026 Electricity - Maple St | 55.55 | 31575 | 11/30/20 |
| 08380 | 10/07/20 | GROVE MARY ELLEN | ELECTION WORKER meg201103 | 210-41320.820 ELECTIONS | 44.00 | 31576 | 11/30/20 |
| 20445 | 11/09/20 | HD SUPPLY CONSTRUCTION & | WIRE MESH for library sla 50014423348 | 210-41320.600 Emergency Prep. Supplies | 99.01 | 31577 | 11/30/20 |
| 26910 | 11/03/20 | HILL CHARLES DRAPER | OA band invoice 11/03/2020 | 210-49340.000 MISC GRANT EXPENDITURES | 125.00 | 31578 | 11/30/20 |
| 20670 | 11/03/20 | MARK BBQ LLC | OA vendor inv 110320D | 210-49340.000 MISC GRANT EXPENDITURES | 247.50 | 31584 | 11/30/20 |
| 21720 | 11/03/20 | MEYER BRIDGET | Election work bm201103 | 210-41320.820 ELECTIONS | 63.25 | 31586 | 11/30/20 |
| 26505 | 11/03/20 | NEST COFFEE & BAKERY LLC | OA Vendor inv 110320D | 210-49340.000 MISC GRANT EXPENDITURES | 25.00 | 31590 | 11/30/20 |
| 24960 | 11/16/20 | NORTHEAST DELTA DENTAL | Dental Prem Dec 20 Villag 120120V | 210-41320.210 HEALTH INS & OTHER BENEFI | 304.78 | 31593 | 11/30/20 |
| 24960 | 11/16/20 | NORTHEAST DELTA DENTAL | Dental Prem Dec 20 Villag 120120V | 210-41510.210 Group Insurance | 70.86 | 31593 | 11/30/20 |
| 24960 | 11/16/20 | NORTHEAST DELTA DENTAL | Dental Prem Dec 20 Villag 120120V | 210-43110.210 HEALTH INS & OTHER BENEFI | 358.29 | 31593 | 11/30/20 |
| 24960 | 11/16/20 | NORTHEAST DELTA DENTAL | Dental Prem Dec 20 Villag 120120V | 210-43151.210 HEALTH INS & OTHER BENEFI | 52.03 | 31593 | 11/30/20 |

| Vendor | Invoice Date | Invoice Description | Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------|--------------|---------------------------|----------------|---|-------------|--------------|------------|
| 24960 | 11/16/20 | Dental Prem Dec 20 Villag | 120120V | 210-45551.210 HEALTH INS & OTHER BENEFIT | 609.54 | 31593 | 11/30/20 |
| 24960 | 11/16/20 | Dental Prem Dec 20 Villag | 120120V | 210-41970.210 HEALTH INS & OTHER BENEFIT | 74.38 | 31593 | 11/30/20 |
| 24960 | 11/16/20 | Dental Prem Dec 20 Villag | 120120V | 210-45110.210 HEALTH INS & OTHER BENEFIT | 535.16 | 31593 | 11/30/20 |
| 24960 | 11/16/20 | Dental Prem Dec 20 Villag | 120120V | 210-45220.210 HEALTH INS & OTHER BENEFIT | 145.24 | 31593 | 11/30/20 |
| 14085 | 11/03/20 | OA Vendor Inv | 110320D | 210-49340.000 MISC GRANT EXPENDITURES | 280.00 | 31595 | 11/30/20 |
| 26165 | 11/03/20 | OA Vendor Invoice | 110320D | 210-49340.000 MISC GRANT EXPENDITURES | 227.50 | 31597 | 11/30/20 |
| 18010 | 10/27/20 | Bauer Unicus 4i | 3380382 | 210-49101.031 Fire Capital | 83582.10 | 31599 | 11/30/20 |
| 23500 | 11/03/20 | ELECTION WORKER | br201103 | 210-41320.820 ELECTIONS | 77.00 | 31600 | 11/30/20 |
| 37965 | 11/05/20 | CONCRETE | 86623 | 210-43124.570 Sidewalk and Curb Mainten | 483.00 | 31602 | 11/30/20 |
| 37965 | 11/10/20 | CONCRETE for library slab | 86762 | 210-41320.600 Emergency Prep. Supplies | 1302.00 | 31602 | 11/30/20 |
| 37965 | 11/04/20 | CONCRETE | 86811 | 210-43124.570 Sidewalk and Curb Mainten | 437.50 | 31602 | 11/30/20 |
| 37965 | 11/12/20 | CONCRETE | 86886 | 210-43124.570 Sidewalk and Curb Mainten | 311.00 | 31602 | 11/30/20 |
| 26935 | 11/04/20 | OA Band Invoice | 110420D | 210-49340.000 MISC GRANT EXPENDITURES | 125.00 | 31603 | 11/30/20 |
| 26560 | 10/30/20 | OA Band Invoice | 103020D | 210-49340.000 MISC GRANT EXPENDITURES | 125.00 | 31604 | 11/30/20 |
| 26885 | 11/03/20 | OA Vendor invoice | 110320D | 210-49340.000 MISC GRANT EXPENDITURES | 7.50 | 31605 | 11/30/20 |
| 26555 | 11/03/20 | OA Band Inv | 110320D | 210-49340.000 MISC GRANT EXPENDITURES | 125.00 | 31609 | 11/30/20 |
| 26915 | 10/29/20 | OA Band inv | 102920D | 210-49340.000 MISC GRANT EXPENDITURES | 125.00 | 31614 | 11/30/20 |
| 05020 | 11/13/20 | West St Garden Water | 302789 1120 | 226-45115.410 WATER & SEWER CHARGES | 903.76 | 31565 | 11/30/20 |
| 19215 | 11/12/20 | RecKids Paint Workshop | 111220D | 226-45120.330 OTHER PROFESSIONAL SVCS | 100.00 | 31569 | 11/30/20 |
| 24960 | 11/16/20 | Dental Prem Dec 20 Villag | 120120V | 226-45120.210 HEALTH INS & OTHER BENEFIT | 446.28 | 31593 | 11/30/20 |
| 24960 | 11/16/20 | Dental Prem Dec 20 Villag | 120120V | 226-45121.210 HEALTH INS & OTHER BENEFIT | 341.96 | 31593 | 11/30/20 |
| 24830 | 11/12/20 | RK Fleming Snack | 399618 | 226-45120.610 SUPPLIES | 143.42 | 31598 | 11/30/20 |
| 24830 | 11/16/20 | RK Westford Snack | 400956 | 226-45120.610 SUPPLIES | 15.60 | 31598 | 11/30/20 |
| 24830 | 11/16/20 | RK FMS Snack | 401187 | 226-45120.610 SUPPLIES | 108.34 | 31598 | 11/30/20 |
| 24830 | 11/16/20 | RK EES Snack | 401530 | 226-45120.610 SUPPLIES | 174.27 | 31598 | 11/30/20 |

| Vendor | Invoice Date | Invoice Description | Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------|--------------|---------------------------|---------------------------------------|---|-------------|--------------|------------|
| 24830 | 11/17/20 | REINHART FOODSERVICE | RK Hiawatha Snack 401917 | 226-45120.610 SUPPLIES | 100.01 | 31598 | 11/30/20 |
| 23435 | 10/31/20 | CHAMPLAIN WATER DISTRICT | Water Consumption Village 103120V | 254-43200.412 STATE WATER TAX | 1141.15 | 31554 | 11/30/20 |
| 23435 | 10/31/20 | CHAMPLAIN WATER DISTRICT | Water Consumption Village 103120V | 254-43210.412 STATE WATER TAX - GF | 6017.05 | 31554 | 11/30/20 |
| 23435 | 10/31/20 | CHAMPLAIN WATER DISTRICT | Water Consumption Village 103120V | 254-43200.411 CWD WATER PURCHASE | 62777.90 | 31554 | 11/30/20 |
| 23435 | 10/31/20 | CHAMPLAIN WATER DISTRICT | Water Consumption Village 103120V | 254-43210.411 CWD WATER PURC - GF | 268360.43 | 31554 | 11/30/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | water sewer charge 4/1/20-10/30 | 254-43200.410 WATER AND SEWER CHARGE | 26.80 | 31565 | 11/30/20 |
| 24960 | 11/16/20 | NORTHEAST DELTA DENTAL | Dental Prem Dec 20 Villag 120120V | 254-43200.210 HEALTH INS & OTHER BENEFIT | 261.89 | 31593 | 11/30/20 |
| 07465 | 11/06/20 | BIBENS ACE HARDWARE INC | Hose and hose repair supp 829499/3 | 255-43200.570 MAINTENANCE OTHER | 263.02 | 31549 | 11/30/20 |
| 23455 | 08/31/20 | CHITTENDEN SOLID WASTE DI | 30.30 WT biosolids 20208ESS | 255-43200.567 SLUDGE PROCESSING | 2662.16 | 31555 | 11/30/20 |
| 23455 | 09/30/20 | CHITTENDEN SOLID WASTE DI | 60.39 WT biosolids 20209ESS | 255-43200.567 SLUDGE PROCESSING | 5305.87 | 31555 | 11/30/20 |
| 40025 | 11/12/20 | E J PRESCOTT INC | WAS Flow meter retrofit F 5796026 | 255-43200.570 MAINTENANCE OTHER | 703.73 | 31562 | 11/30/20 |
| 38955 | 11/13/20 | F W WEBB COMPANY | adapter bushing 69389517 | 255-43330.014 VPIC Phase II Pilot Scale | 8.38 | 31566 | 11/30/20 |
| 24960 | 11/16/20 | NORTHEAST DELTA DENTAL | Dental Prem Dec 20 Villag 120120V | 255-43200.210 HEALTH INS & OTHER BENEFIT | 454.15 | 31593 | 11/30/20 |
| 12775 | 11/19/20 | PRATT & SMITH ELECTRICAL | SC 3 conduit repair 8687 | 255-43200.570 MAINTENANCE OTHER | 216.37 | 31596 | 11/30/20 |
| V2124 | 11/07/20 | STAPLES ADVANTAGE | mouse pad 3461411047 | 255-43200.610 SUPPLIES | 8.99 | 31608 | 11/30/20 |
| V2124 | 11/07/20 | STAPLES ADVANTAGE | scientific calculator 3461411050 | 255-43200.610 SUPPLIES | 23.09 | 31608 | 11/30/20 |
| V2124 | 11/07/20 | STAPLES ADVANTAGE | calculator 3461411052 | 255-43200.610 SUPPLIES | 21.99 | 31608 | 11/30/20 |
| 24960 | 11/16/20 | NORTHEAST DELTA DENTAL | Dental Prem Dec 20 Villag 120120V | 256-43200.210 HEALTH INS & OTHER BENEFIT | 175.91 | 31593 | 11/30/20 |

11/30/20

Town of Essex / Village of EJ Accounts Payable

12:58 pm

Check Warrant Report # 17227 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 11/30/20 To 11/30/20 & Fund 2

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
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Report Total

444118.08

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| Vendor | Invoice Description | Invoice Date | Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------|--------------------------|--------------|---|--|-------------|--------------|------------|
| 14400 | ABOVE AND BEYOND | 10/16/20 | CLEANING OCT 4-31 2 Linco 5445 | 210-41943.020 Contractual Svc - 2 Linco | 600.00 | 31615 | 12/04/20 |
| 14400 | ABOVE AND BEYOND | 10/16/20 | CLEANING OCT 4-31 2 Linco 5445 | 210-41943.021 Contractual Svcs - Browne | 2212.75 | 31615 | 12/04/20 |
| 05290 | ADVANCE AUTO PARTS | 11/24/20 | brushes and cleaner 552032934207 | 210-43110.610 SUPPLIES | 28.48 | 31616 | 12/04/20 |
| 05290 | ADVANCE AUTO PARTS | 11/25/20 | OIL DRAIN PLUG 552033058944 | 210-43110.432 R&M Services - Vehicles | 11.49 | 31616 | 12/04/20 |
| 05290 | ADVANCE AUTO PARTS | 11/30/20 | anti freeze 552033559043 | 210-43110.610 SUPPLIES | 11.39 | 31616 | 12/04/20 |
| 19815 | AMAZON CAPITAL SERVICES | 11/17/20 | Book 1YFRGDLWLQNJ | 210-45110.610 SUPPLIES | 19.39 | 31618 | 12/04/20 |
| 42665 | AMAZON/SYNCB | 11/10/20 | YOUTH MATERIALS, SUPPLIES 006985111020 | 210-45551.641 JUVEN COLLECTION-PRNT & E | 71.21 | 31619 | 12/04/20 |
| 42665 | AMAZON/SYNCB | 11/10/20 | YOUTH MATERIALS, SUPPLIES 006985111020 | 210-45551.837 CHILDRENS PROGRAMS | 207.18 | 31619 | 12/04/20 |
| 42665 | AMAZON/SYNCB | 11/10/20 | YOUTH MATERIALS, SUPPLIES 006985111020 | 210-41320.600 Emergency Prep. Supplies | 17.20 | 31619 | 12/04/20 |
| 42665 | AMAZON/SYNCB | 11/10/20 | YOUTH MATERIALS, SUPPLIES 006985111020 | 210-45551.610 SUPPLIES | 68.58 | 31619 | 12/04/20 |
| 42665 | AMAZON/SYNCB | 11/10/20 | YOUTH MATERIALS, SUPPLIES 006985111020 | 210-45551.610 SUPPLIES | -72.01 | 31619 | 12/04/20 |
| 07465 | BIBENS ACE HARDWARE INC | 11/19/20 | NUT DRIVER1/2" 39757 | 210-43110.610 SUPPLIES | 17.56 | 31626 | 12/04/20 |
| 07465 | BIBENS ACE HARDWARE INC | 11/23/20 | BATTERIES 2 LINCOLN 39799 | 210-41942.020 R&M Bldg - 2 Lincoln St | 15.99 | 31626 | 12/04/20 |
| 16030 | BROWN ELECTRIC | 11/17/20 | scope out using time cloc 35235 | 210-43115.610 Street Lights Supplies/Ma | 92.00 | 31630 | 12/04/20 |
| 16030 | BROWN ELECTRIC | 11/17/20 | fans are bad, replaced at 35236 | 210-43110.610 SUPPLIES | 985.52 | 31630 | 12/04/20 |
| 16030 | BROWN ELECTRIC | 11/17/20 | install missing head on p 35237 | 210-43115.610 Street Lights Supplies/Ma | 298.30 | 31630 | 12/04/20 |
| 16030 | BROWN ELECTRIC | 11/20/20 | Pearl st retrofitted four 35252 | 210-43115.610 Street Lights Supplies/Ma | 939.30 | 31630 | 12/04/20 |
| 02035 | BURLINGTON FREE PRESS | 12/05/20 | Free Press Subscription FP3420060 12 | 210-45110.500 TRAINING, CONF, DUES | 217.97 | 31631 | 12/04/20 |
| 26545 | BUTTER SMOOTH LLC | 11/01/20 | OA band invoice 11/01/2020 | 210-49340.000 MISC GRANT EXPENDITURES | 125.00 | 31632 | 12/04/20 |
| V04609 | CENTER POINT LARGE PRINT | 11/01/20 | ADULT MATERIALS 1802145 | 210-45551.640 ADULT COLLECTION-PRINT & | 93.48 | 31635 | 12/04/20 |
| 21210 | CINTAS LOC # 68M 71 M | 11/25/20 | shop towels 4068422701 | 210-43110.610 SUPPLIES | 80.17 | 31639 | 12/04/20 |
| 21210 | CINTAS LOC # 68M 71 M | 12/01/20 | WATERBREAK COOLER AGRMENT 9111825478 | 210-43110.610 SUPPLIES | 50.00 | 31639 | 12/04/20 |
| 17895 | CLEAN NEST | 10/31/20 | Cleaning MSP/PK St Oct 9095 | 210-41943.026 Contractual Svcs - Maple | 2275.00 | 31641 | 12/04/20 |
| 17895 | CLEAN NEST | 11/30/20 | MSP/Park St Cleaning-Nove 9130 | 210-41943.026 Contractual Svcs - Maple | 2275.00 | 31641 | 12/04/20 |
| 17895 | CLEAN NEST | 11/30/20 | Park St Floor Wax 9136 | 210-45220.434 MAINTENANCE-BUILDINGS/GRO | 720.00 | 31641 | 12/04/20 |

| Vendor | Invoice Date | Invoice Description | Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------|--------------|---------------------------|---|--|-------------|--------------|------------|
| 25120 | 11/05/20 | CLICKTIME.COM | Town Online Timesheets Oc 329793 | 210-41510.570 Other Purchased Services | 80.00 | 31642 | 12/04/20 |
| 04940 | 11/12/20 | COMCAST | TV Internet11/19/12/18/2 0091811 1120 | 210-43110.610 SUPPLIES | 176.26 | 31644 | 12/04/20 |
| 04940 | 11/12/20 | COMCAST | TV Internet11/19/12/18/2 0091811 1120 | 210-43125.610 WINTER MAINTENANCE | 32.81 | 31644 | 12/04/20 |
| 04940 | 11/19/20 | COMCAST | 2 Lincoln internet 11/26- 0136343 1120 | 210-33582.005 Town contribution other | -153.35 | 31644 | 12/04/20 |
| 04940 | 11/19/20 | COMCAST | 2 Lincoln internet 11/26- 0136343 1120 | 210-41945.020 Telephone - 2 Lincoln St | 153.35 | 31644 | 12/04/20 |
| 04940 | 11/23/20 | COMCAST | MSP Internet 11/30-12/29/ 0176315 1120 | 210-41945.026 Telephone - Maple St Park | 809.26 | 31644 | 12/04/20 |
| 04940 | 11/23/20 | COMCAST | Park St Internet 11/30-12 0210908 1120 | 210-41945.023 Telephone - Park St Sch | 293.67 | 31644 | 12/04/20 |
| 38280 | 11/15/20 | CRYSTAL ROCK BOTTLED WATE | Water 17752734 112 | 210-45110.610 SUPPLIES | 150.50 | 31649 | 12/04/20 |
| 25715 | 11/12/20 | DONALD L. HAMLIN CONSULT | VEJ-11 Park Street Const 20801 1120A | 210-15102.000 EXCHANGE - ENGI/LEGAL | 384.85 | 31652 | 12/04/20 |
| V10576 | 12/01/20 | ECOPIXEL LLC | Dec web hosting 2864 | 210-41320.530 COMMUNICATIONS | 129.00 | 31656 | 12/04/20 |
| 23215 | 11/21/20 | ESSEX EQUIPMENT INC | Pumpkin Display /Lights L 107691330001 | 210-45220.442 EQUIPMENT RENTAL | 2919.65 | 31659 | 12/04/20 |
| 23215 | 11/23/20 | ESSEX EQUIPMENT INC | Medal blade 12x1 107722000001 | 210-45220.610 SUPPLIES | 58.16 | 31659 | 12/04/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | MSP Water 10220060000A | 210-41941.026 W/S - Maple St Park | 2005.96 | 31660 | 12/04/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | Park St Water/Sewer 1028033000 | 210-41941.023 W/S - Park St School | 286.66 | 31660 | 12/04/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | 2 LINCOLN SPRINKLER WATER 10290090000E | 210-41941.020 W/S - 2 Lincoln St | 51.48 | 31660 | 12/04/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | WATER/SEWER 2 LINCOLN 10290090000F | 210-41941.020 W/S - 2 Lincoln St | 243.34 | 31660 | 12/04/20 |
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF | MSP Main Bldg Water 302786 1120 | 210-41941.026 W/S - Maple St Park | 1110.61 | 31660 | 12/04/20 |
| 31875 | 11/16/20 | ESSEX TOWN WATER DEPT | MSP Water Sewer 1022006000 | 210-41941.026 W/S - Maple St Park | 98.73 | 31662 | 12/04/20 |
| 25390 | 11/19/20 | FIRST NATIONAL BANK OMAHA | EJRP CC November 4955 1120 | 210-45110.340 COMPUTER EXPENSES | 160.00 | 31666 | 12/04/20 |
| 25390 | 11/19/20 | FIRST NATIONAL BANK OMAHA | EJRP CC November 4955 1120 | 210-45110.610 SUPPLIES | 38.40 | 31666 | 12/04/20 |
| 25390 | 11/19/20 | FIRST NATIONAL BANK OMAHA | EJRP CC November 4955 1120 | 210-45110.550 PRINTING & ADVERTISING | 32.00 | 31666 | 12/04/20 |
| 25390 | 11/19/20 | FIRST NATIONAL BANK OMAHA | EJRP CC November 4955 1120 | 210-45110.340 COMPUTER EXPENSES | 234.18 | 31666 | 12/04/20 |
| 25390 | 11/19/20 | FIRST NATIONAL BANK OMAHA | EJRP CC November 4955 1120 | 210-45110.550 PRINTING & ADVERTISING | 36.69 | 31666 | 12/04/20 |
| 21845 | 11/19/20 | FIRST NATIONAL BANK OMAHA | TECH ACCESS, COMPUTER EXP 0017 1120 | 210-41320.340 COMPUTER EXPENSES | 27.15 | 31667 | 12/04/20 |
| 21845 | 11/19/20 | FIRST NATIONAL BANK OMAHA | TECH ACCESS, COMPUTER EXP 0017 1120 | 210-41320.330 OTHER PROFESSIONAL SERVIC | 65.83 | 31667 | 12/04/20 |

| Vendor | Invoice Description | Invoice Date | Invoice Number | Account | Amount Paid | Check Number | Check Date |
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| 19805 | FIRST NATIONAL BANK OMAHA | 10/26/20 | TM 10-26-2020 9572 1020 | 210-41320.340 COMPUTER EXPENSES | 312.66 | 31670 | 12/04/20 |
| 19805 | FIRST NATIONAL BANK OMAHA | 11/25/20 | TM CC 11-25-2020 9572 1120A | 210-41320.340 COMPUTER EXPENSES | 315.65 | 31670 | 12/04/20 |
| 19005 | FIRSTLIGHT FIBER | 11/01/20 | TECH ACCESS, PHONES 8084748 | 210-45551.530 TECHNOLOGY ACCESS | 48.69 | 31671 | 12/04/20 |
| 19005 | FIRSTLIGHT FIBER | 11/01/20 | TECH ACCESS, PHONES 8084748 | 210-41947.022 Electricity - Fire Statio | 89.48 | 31671 | 12/04/20 |
| 19005 | FIRSTLIGHT FIBER | 11/15/20 | Phone 11 Jackson 8202825 | 210-43110.530 Communications | 108.70 | 31671 | 12/04/20 |
| 19005 | FIRSTLIGHT FIBER | 11/15/20 | Telephone 10/15-11/14/20 8202834 | 210-41945.022 Telephone - Fire Station | 50.18 | 31671 | 12/04/20 |
| 34895 | GAUTHIER TRUCKING, INC. | 12/01/20 | rubbish removal 11 Jackso 1523663 | 210-43110.565 RUBBISH REMOVAL | 100.11 | 31676 | 12/04/20 |
| 34895 | GAUTHIER TRUCKING, INC. | 12/01/20 | TRASH REMOVAL 2 Lincoln 1523664 | 210-41942.020 R&M Bldg - 2 Lincoln St | 226.95 | 31676 | 12/04/20 |
| 34895 | GAUTHIER TRUCKING, INC. | 12/01/20 | rubbish Railroad ave nov 1523665 | 210-43110.565 RUBBISH REMOVAL | 455.85 | 31676 | 12/04/20 |
| 34895 | GAUTHIER TRUCKING, INC. | 12/01/20 | rubbish removal Nov Beech 1523793 | 210-43110.565 RUBBISH REMOVAL | 61.97 | 31676 | 12/04/20 |
| 20470 | GLOBAL MONTELLO GROUP | 11/30/20 | Nov Vehicle Fuel 266006 | 210-43110.626 Vehicle Fuels | 592.44 | 31677 | 12/04/20 |
| 20470 | GLOBAL MONTELLO GROUP | 11/30/20 | Nov Vehicle Fuel 266006 | 210-41946.022 Gen Supplies - Fire Stati | 278.84 | 31677 | 12/04/20 |
| 27080 | GOLDMAN STEPHEN L | 10/17/20 | OA band invoice 101720D | 210-49340.000 MISC GRANT EXPENDITURES | 125.00 | 31678 | 12/04/20 |
| 27080 | GOLDMAN STEPHEN L | 10/17/20 | OA band invoice 101720D 0 | 210-49340.000 MISC GRANT EXPENDITURES | 125.00 | 31678 | 12/04/20 |
| 07010 | GREEN MOUNTAIN POWER CORP | 11/13/20 | GMP non solar multi accts 111320D | 210-43115.622 Electricity - St/Traffic | 9817.27 | 31680 | 12/04/20 |
| 07010 | GREEN MOUNTAIN POWER CORP | 11/13/20 | GMP non solar multi accts 111320D | 210-43115.622 Electricity - St/Traffic | 700.20 | 31680 | 12/04/20 |
| 07010 | GREEN MOUNTAIN POWER CORP | 11/13/20 | GMP non solar multi accts 111320D 0 | 210-43115.622 Electricity - St/Traffic | 700.20 | 31680 | 12/04/20 |
| 07010 | GREEN MOUNTAIN POWER CORP | 11/13/20 | GMP non solar multi accts 111320D 0 | 210-43115.622 Electricity - St/Traffic | 9817.27 | 31680 | 12/04/20 |
| 23595 | HAMMOND ELECTRIC INC | 11/13/20 | ELECTRICAL WORK AT 2 LINC 9586JH | 210-41942.020 R&M Bldg - 2 Lincoln St | 273.50 | 31681 | 12/04/20 |
| V11462 | INFORMATION TODAY INC. | 10/20/20 | ADULT MATERIALS 1719050B1 | 210-45551.640 ADULT COLLECTION-PRINT & | 464.53 | 31684 | 12/04/20 |
| 17710 | KOFILE TECHNOLOGIES | 11/30/20 | DGZ Grant VEJ 236756 | 210-49340.000 MISC GRANT EXPENDITURES | 20000.00 | 31688 | 12/04/20 |
| 17710 | KOFILE TECHNOLOGIES | 11/30/20 | DGZ Grant VEJ 236756 0 | 210-49340.000 MISC GRANT EXPENDITURES | 20000.00 | 31688 | 12/04/20 |
| 33585 | LHS ASSOCIATES, INC. | 11/20/20 | Additional ballots for Vi 68425 | 210-41320.820 ELECTIONS | 270.00 | 31693 | 12/04/20 |
| 33195 | LIMOGES & SONS GARAGE DOOR | 11/23/20 | Lock Service maint buildi 70403TE | 210-41942.026 R&M Bldg - Maple St Park | 148.00 | 31694 | 12/04/20 |
| 14585 | MUNICIPAL EMERGENCY SERVI | 11/06/20 | Lens Kit IN1516954 | 210-42220.612 UNIFORMS,BOOTS,ETC | 234.32 | 31701 | 12/04/20 |

| Vendor | Invoice Date | Invoice Description | Invoice Number | Account | Amount Paid | Check Number | Check Date |
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| 14585 | 11/20/20 | Tool Adapter | IN1521856 | 210-42220.889 | 1098.32 | 31701 | 12/04/20 |
| | | | | ROUTINE EQUIPMENT PURCHAS | | | |
| 14585 | 11/20/20 | Tool Adapter | IN1521856 0 | 210-42220.889 | 1098.32 | 31701 | 12/04/20 |
| | | | | ROUTINE EQUIPMENT PURCHAS | | | |
| 05485 | 11/21/20 | Copier leases 11/15-12/14 | 70417759 | 210-41320.442 | 138.97 | 31702 | 12/04/20 |
| | | | | LEASED SERVICES | | | |
| 05485 | 11/21/20 | Copier leases 11/15-12/14 | 70417759 | 210-43110.442 | 72.59 | 31702 | 12/04/20 |
| | | | | EQUIPMENT RENTALS | | | |
| 05485 | 11/21/20 | Copier leases 11/15-12/14 | 70417759 | 210-45551.442 | 80.74 | 31702 | 12/04/20 |
| | | | | Rental of Equipment | | | |
| 05485 | 11/21/20 | Copier leases 11/15-12/14 | 70417759 | 210-45551.442 | 80.72 | 31702 | 12/04/20 |
| | | | | Rental of Equipment | | | |
| 37605 | 11/24/20 | 2020 Tax Forms | 46834 | 210-41510.610 | 453.00 | 31703 | 12/04/20 |
| | | | | General Supplies | | | |
| 37605 | 11/24/20 | 2020 Tax Forms | 46834 0 | 210-41510.610 | 453.00 | 31703 | 12/04/20 |
| | | | | General Supplies | | | |
| 13145 | 12/01/20 | Harlan Smith Renewal | 120120D | 210-14301.000 | 47.50 | 31704 | 12/04/20 |
| | | | | PREPAID EXPENSES | | | |
| 13145 | 12/01/20 | Harlan Smith Renewal | 120120D | 210-45220.610 | 47.50 | 31704 | 12/04/20 |
| | | | | SUPPLIES | | | |
| 24890 | 11/08/20 | CATWALK PROJECT | 1246 | 210-41942.021 | 1908.60 | 31707 | 12/04/20 |
| | | | | R&M Bldg - Brownell | | | |
| 23420 | 07/27/20 | Delivery charge | T536902 | 210-42220.500 | 150.00 | 31709 | 12/04/20 |
| | | | | TRAINING, CONFERENCES, DU | | | |
| 01590 | 11/25/20 | PAVILION | 1200 | 210-41320.600 | 13532.50 | 31713 | 12/04/20 |
| | | | | Emergency Prep. Supplies | | | |
| 01590 | 11/25/20 | PAVILION | 1200 0 | 210-41320.600 | 13532.50 | 31713 | 12/04/20 |
| | | | | Emergency Prep. Supplies | | | |
| 23465 | 11/23/20 | POSTAGE METER LEASE | 3312428789 | 210-41320.442 | 209.97 | 31716 | 12/04/20 |
| | | | | LEASED SERVICES | | | |
| 23465 | 11/23/20 | POSTAGE METER LEASE | 3312428789 0 | 210-41320.442 | 209.97 | 31716 | 12/04/20 |
| | | | | LEASED SERVICES | | | |
| 24410 | 11/01/20 | COURIER SERVICES 10/26-11 | 80272045 | 210-45551.536 | 41.48 | 31717 | 12/04/20 |
| | | | | POSTAGE/DELIVERY | | | |
| 24410 | 11/08/20 | COURIER SERVICES 11/2-11/ | 80272046 | 210-45551.536 | 41.48 | 31717 | 12/04/20 |
| | | | | POSTAGE/DELIVERY | | | |
| 24410 | 11/15/20 | COURIER SERVICES 11/9-11/ | 80272047 | 210-45551.536 | 41.48 | 31717 | 12/04/20 |
| | | | | POSTAGE/DELIVERY | | | |
| 24410 | 11/22/20 | COURIER Svcs 11/16-11/22/ | 80272048 | 210-45551.536 | 20.00 | 31717 | 12/04/20 |
| | | | | POSTAGE/DELIVERY | | | |
| 24410 | 11/22/20 | COURIER Svcs 11/16-11/22/ | 80272048 0 | 210-45551.536 | 20.00 | 31717 | 12/04/20 |
| | | | | POSTAGE/DELIVERY | | | |
| 24325 | 11/19/20 | Mobile cable 10 ft antenn | 24142628 | 210-42220.443 | 39.00 | 31721 | 12/04/20 |
| | | | | RADIO MAINTENANCE | | | |
| 24325 | 11/19/20 | Mobile cable 10 ft antenn | 24142628 0 | 210-42220.443 | 39.00 | 31721 | 12/04/20 |
| | | | | RADIO MAINTENANCE | | | |
| 18010 | 11/18/20 | RMA 12734 | 3381569 | 210-42220.889 | 118.02 | 31724 | 12/04/20 |
| | | | | ROUTINE EQUIPMENT PURCHAS | | | |
| 43275 | 11/24/20 | MSP HVAC Repair | 13486 | 210-41942.026 | 178.56 | 31728 | 12/04/20 |
| | | | | R&M Bldg - Maple St Park | | | |

| Vendor | Invoice Date | Invoice Description | Invoice Number | Account | Amount Paid | Check Number | Check Date |
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| 03180 | 10/14/20 | Alarm System Inspection | 20132 | 210-41942.022 R&M Bldg - Fire Station | 586.19 | 31729 | 12/04/20 |
| 03180 | 10/22/20 | CAMERA SYSTEM SERVICE | 20153 | 210-41943.021 Contractual Svcs - Browne | 130.00 | 31729 | 12/04/20 |
| 03180 | 10/22/20 | CAMERA SYSTEM SERVICE | 20153 0 | 210-41943.021 Contractual Svcs - Browne | 130.00 | 31729 | 12/04/20 |
| 00275 | 11/24/20 | Due to Covid - Winter Lig | 24418 | 210-41320.600 Emergency Prep. Supplies | 360.00 | 31732 | 12/04/20 |
| 10435 | 11/05/20 | Staff Gear | 18326 | 210-45110.550 PRINTING & ADVERTISING | 133.36 | 31733 | 12/04/20 |
| 19720 | 12/01/20 | NOV AVL SERVICE | 2294418 | 210-43110.442 EQUIPMENT RENTALS | 115.19 | 31745 | 12/04/20 |
| 36130 | 11/19/20 | communications telephone | 9867338540 | 210-43110.530 Communications | 192.75 | 31746 | 12/04/20 |
| 11935 | 11/18/20 | vehicle repairs trk 34 | 4501207 | 210-43110.432 R&M Services - Vehicles | 1701.57 | 31747 | 12/04/20 |
| 23395 | 11/19/20 | propane refill | 512270 | 210-43110.610 SUPPLIES | 91.95 | 31748 | 12/04/20 |
| 23395 | 11/19/20 | propane refill | 512270 0 | 210-43110.610 SUPPLIES | 91.95 | 31748 | 12/04/20 |
| 23395 | 11/24/20 | straw for library slab | 512290 | 210-41320.600 Emergency Prep. Supplies | 49.36 | 31748 | 12/04/20 |
| 23395 | 11/24/20 | straw for library slab | 512290 0 | 210-41320.600 Emergency Prep. Supplies | 49.36 | 31748 | 12/04/20 |
| 21230 | 11/19/20 | Vision Prem Dec 20 Villag | 120120V | 210-45110.210 HEALTH INS & OTHER BENEFIT | 86.81 | 31749 | 12/04/20 |
| 21230 | 11/19/20 | Vision Prem Dec 20 Villag | 120120V | 210-45220.210 HEALTH INS & OTHER BENEFIT | 32.37 | 31749 | 12/04/20 |
| 21230 | 11/19/20 | Vision Prem Dec 20 Villag | 120120V | 210-41510.210 Group Insurance | 13.61 | 31749 | 12/04/20 |
| 21230 | 11/19/20 | Vision Prem Dec 20 Villag | 120120V | 210-41320.210 HEALTH INS & OTHER BENEFIT | 58.19 | 31749 | 12/04/20 |
| 21230 | 11/19/20 | Vision Prem Dec 20 Villag | 120120V | 210-43110.210 HEALTH INS & OTHER BENEFIT | 67.93 | 31749 | 12/04/20 |
| 21230 | 11/19/20 | Vision Prem Dec 20 Villag | 120120V | 210-43151.210 HEALTH INS & OTHER BENEFIT | 10.00 | 31749 | 12/04/20 |
| 21230 | 11/19/20 | Vision Prem Dec 20 Villag | 120120V | 210-45551.210 HEALTH INS & OTHER BENEFIT | 105.57 | 31749 | 12/04/20 |
| 21230 | 11/19/20 | Vision Prem Dec 20 Villag | 120120V | 210-41970.210 HEALTH INS & OTHER BENEFIT | 18.76 | 31749 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111920 | 210-41948.023 Natural Gas - Park St Sch | 271.53 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111920 | 210-41948.021 Natural Gas - Brownell | 477.16 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111920 | 210-43110.623 HEATING/NATURAL GAS | 158.12 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111920 | 210-41948.020 Natural Gas - 2 Lincoln | 386.44 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111920 | 210-41948.022 Natural Gas - Fire Statio | 179.37 | 31756 | 12/04/20 |

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| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111921 | 210-41948.023 Natural Gas - Park St Sch | 271.53 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111921 | 210-41948.021 Natural Gas - Brownell | 477.16 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111921 | 210-43110.623 HEATING/NATURAL GAS | 158.12 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111921 | 210-41948.020 Natural Gas - 2 Lincoln | 386.44 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 | 125047111921 | 210-41948.022 Natural Gas - Fire Statio | 179.37 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | MSP Gas November | 1578756 1120 | 210-41948.026 Natural Gas - Maple St | 144.76 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | MSP Gas November | 810044 1120 | 210-41948.026 Natural Gas - Maple St | 372.71 | 31756 | 12/04/20 |
| 05935 | 09/14/20 | 1st Weds Host fee | 091420D | 210-49345.000 LIBRARY DONATION EXPENDIT | 2900.00 | 31757 | 12/04/20 |
| 07565 | 11/09/20 | Office Supplies | 215387130 | 210-45110.610 SUPPLIES | 31.64 | 31761 | 12/04/20 |
| 07565 | 11/12/20 | Office Supplies | 215497760 | 210-45110.610 SUPPLIES | 50.74 | 31761 | 12/04/20 |
| 07565 | 11/13/20 | Office Supplies | 215531349 | 210-45110.610 SUPPLIES | 3.48 | 31761 | 12/04/20 |
| 07565 | 11/16/20 | Cleaning Supplies | 215565016 | 210-45220.610 SUPPLIES | 71.98 | 31761 | 12/04/20 |
| 07565 | 11/16/20 | Office Supplies | 215578759 | 210-45110.610 SUPPLIES | 41.37 | 31761 | 12/04/20 |
| 07565 | 11/24/20 | COVID SUPPLIES | 215836992 | 210-41320.600 Emergency Prep. Supplies | 107.05 | 31761 | 12/04/20 |
| 07565 | 11/25/20 | Office Supplies | 215871599 | 210-45110.610 SUPPLIES | 49.76 | 31761 | 12/04/20 |
| 07565 | 11/25/20 | COVID SUPPLIES | 215875362 | 210-41320.600 Emergency Prep. Supplies | 145.84 | 31761 | 12/04/20 |
| 12690 | 11/05/20 | BALLASTS | 3496 | 210-41942.021 R&M Bldg - Brownell | 172.95 | 31764 | 12/04/20 |
| 05485 | 11/21/20 | Copier leases 11/15-12/14 | 70417759 | 225-45122.442 Rental of Equipment | 94.15 | 31702 | 12/04/20 |
| 14400 | 11/16/20 | SLS Teen Center Cleaning | 5543 | 226-45123.330 Other Professional Svcs | 540.00 | 31615 | 12/04/20 |
| 19815 | 11/15/20 | RK Founders Supplies | 13646H67Q6LV | 226-45120.610 SUPPLIES | 17.14 | 31618 | 12/04/20 |
| 19815 | 11/15/20 | RK EES Supplies | 1H6CYGJPRK33 | 226-45120.610 SUPPLIES | 283.07 | 31618 | 12/04/20 |
| 19815 | 11/15/20 | RK Westford Supplies | 1RJ34C3VJR7 | 226-45120.610 SUPPLIES | 68.11 | 31618 | 12/04/20 |
| 19815 | 11/15/20 | RK Founders Supplies | 1X3MFMJNXX4N | 226-45120.610 SUPPLIES | 49.68 | 31618 | 12/04/20 |
| 25595 | 07/15/20 | Lifeguarding Certs | 22283261 | 226-45124.330 OTHER PROFESSIONAL SVCS | 38.00 | 31621 | 12/04/20 |
| 25595 | 07/22/20 | CPR First Aid Training | 22285011 | 226-45122.330 OTHER PROFESSIONAL SVCS | 90.00 | 31621 | 12/04/20 |

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| 17895 | CLEAN NEST | 10/31/20 | SLS Site Cleaning Oct 9106 | 226-45123.330 Other Professional Svcs | 4539.00 | 31641 | 12/04/20 |
| 04640 | FASTENAL INDUSTRIAL & CON | 11/05/20 | First Aid Supplies VTBUR286202 | 226-45120.610 SUPPLIES | 22.37 | 31664 | 12/04/20 |
| 25390 | FIRST NATIONAL BANK OMAHA | 11/19/20 | EJRP CC November 4955 1120 | 226-45110.536 POSTAGE | 21.25 | 31666 | 12/04/20 |
| 25390 | FIRST NATIONAL BANK OMAHA | 11/19/20 | EJRP CC November 4955 1120 | 226-45121.610 SUPPLIES | 62.38 | 31666 | 12/04/20 |
| 25390 | FIRST NATIONAL BANK OMAHA | 11/19/20 | EJRP CC November 4955 1120 | 226-45115.500 TRAINING, CONF, DUES | 295.00 | 31666 | 12/04/20 |
| 25390 | FIRST NATIONAL BANK OMAHA | 11/19/20 | EJRP CC November 4955 1120 | 226-45120.610 SUPPLIES | 27.53 | 31666 | 12/04/20 |
| 25390 | FIRST NATIONAL BANK OMAHA | 11/19/20 | EJRP CC November 4955 1120 | 226-45110.536 POSTAGE | 44.25 | 31666 | 12/04/20 |
| 37875 | FLEETPRIDE | 11/30/20 | EJRP Bus Inspection Repa 1558 | 226-45120.330 OTHER PROFESSIONAL SVCS | 1163.98 | 31672 | 12/04/20 |
| 20470 | GLOBAL MONTELLO GROUP | 11/30/20 | Nov Vehicle Fuel 266006 | 226-45120.626 GAS, GREASE & OIL | 43.85 | 31677 | 12/04/20 |
| 05485 | NATIONAL BUSINESS LEASING | 11/21/20 | Copier leases 11/15-12/14 70417759 | 226-45110.442 Equipment Rentals | 177.89 | 31702 | 12/04/20 |
| 20620 | RASCO LAURA | 11/30/20 | Preschool Playgroup Prep 113020D | 226-45121.330 OTHER PROFESSIONAL SVCS | 30.00 | 31722 | 12/04/20 |
| 24830 | REINHART FOODSERVICE | 11/30/20 | Rec Kids EES Snack 406449 | 226-45120.610 SUPPLIES | 206.41 | 31723 | 12/04/20 |
| 21230 | VISION SERVICE PLAN (CT) | 11/19/20 | Vision Prem Dec 20 Villag 120120V | 226-45121.210 HEALTH INS & OTHER BENEFI | 67.56 | 31749 | 12/04/20 |
| 21230 | VISION SERVICE PLAN (CT) | 11/19/20 | Vision Prem Dec 20 Villag 120120V | 226-45120.210 HEALTH INS & OTHER BENEFI | 121.94 | 31749 | 12/04/20 |
| 25375 | VISION SERVICE PLAN (CT)- | 11/19/20 | Vision Prem Dec 20 Town 120120D | 226-45120.210 HEALTH INS & OTHER BENEFI | -18.04 | 31750 | 12/04/20 |
| 38200 | VT RECREATION & PARKS ASS | 11/19/20 | VRPA Mtg K Santor 01623 | 226-45110.500 TRAINING, CONF, DUES | 15.00 | 31760 | 12/04/20 |
| 31275 | DON WESTON EXCAVATING INC | 11/04/20 | BR0670 Corduroy_Vale 22126 | 230-46801.735 BR0670 Corduroy/Vale | 5180.98 | 31651 | 12/04/20 |
| V9632 | HOYLE, TANNER & ASSOC, IN | 11/13/20 | Densmore Drive FEMA 0063710 | 230-46801.022 Densmore Dr, FEMA | 5141.61 | 31682 | 12/04/20 |
| V9632 | HOYLE, TANNER & ASSOC, IN | 11/17/20 | Densmore Upstream 0063727 | 230-46801.023 Densmore Drive, non-FEMA | 3554.50 | 31682 | 12/04/20 |
| 05590 | STONE ENVIRONMENTAL INC | 11/13/20 | Phosphorus Control Plan O 13873 | 230-46801.725 CA0530 Phosphorus Control | 6611.43 | 31738 | 12/04/20 |
| 05590 | STONE ENVIRONMENTAL INC | 11/13/20 | Phosphorus Control Plan O 13873 | 230-46801.725 CA0530 Phosphorus Control | -185.32 | 31738 | 12/04/20 |
| 05590 | STONE ENVIRONMENTAL INC | 11/13/20 | Phosphorus Control Plan O 13873 0 | 230-46801.725 CA0530 Phosphorus Control | 6611.43 | 31738 | 12/04/20 |
| 05590 | STONE ENVIRONMENTAL INC | 11/13/20 | Phosphorus Control Plan O 13873 0 | 230-46801.725 CA0530 Phosphorus Control | -185.32 | 31738 | 12/04/20 |
| 23435 | CHAMPLAIN WATER DISTRICT | 11/30/20 | Village Nov Water 113020V | 254-43210.411 CWD WATER PURC - GF | 216441.29 | 31637 | 12/04/20 |
| 23435 | CHAMPLAIN WATER DISTRICT | 11/30/20 | Village Nov Water 113020V | 254-43200.412 STATE WATER TAX | 860.05 | 31637 | 12/04/20 |

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| 23435 | 11/30/20 | Village Nov Water 113020V | 254-43210.412 STATE WATER TAX - GF | 4678.80 | 31637 | 12/04/20 |
| 23435 | 11/30/20 | Village Nov Water 113020V | 254-43200.411 CWD WATER PURCHASE | 39785.91 | 31637 | 12/04/20 |
| 05020 | 11/13/20 | balance due error 10210402 | 254-43200.410 WATER AND SEWER CHARGE | 1.80 | 31660 | 12/04/20 |
| 21840 | 11/19/20 | voided ck fee 0631 1120 | 254-43200.610 SUPPLIES | 35.00 | 31669 | 12/04/20 |
| 20470 | 11/30/20 | Nov Vehicle Fuel 266006 | 254-43200.626 GAS,GREASE AND OIL | 90.50 | 31677 | 12/04/20 |
| 07010 | 11/13/20 | GMP non solar multi accts 111320D | 254-43200.622 ELECTRICAL SERVICE | 66.69 | 31680 | 12/04/20 |
| 07010 | 11/13/20 | GMP non solar multi accts 111320D 0 | 254-43200.622 ELECTRICAL SERVICE | 66.69 | 31680 | 12/04/20 |
| 10110 | 09/24/20 | Residential water meter r 1554 | 254-43330.002 METER REPLACEMENT PROGRAM | 100.00 | 31696 | 12/04/20 |
| 10110 | 09/24/20 | Residential water meter r 1554 0 | 254-43330.002 METER REPLACEMENT PROGRAM | 100.00 | 31696 | 12/04/20 |
| 36130 | 11/19/20 | communications telephone 9867338540 | 254-43200.535 TELEPHONE SERVICES | 177.14 | 31746 | 12/04/20 |
| 21230 | 11/19/20 | Vision Prem Dec 20 Villag 120120V | 254-43200.210 HEALTH INS & OTHER BENEFIT | 48.71 | 31749 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 125047111920 | 254-43200.623 HEATING/NATURAL GAS | 170.95 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | Gas Service 10/19-11/17/2 125047111921 | 254-43200.623 HEATING/NATURAL GAS | 170.95 | 31756 | 12/04/20 |
| 05290 | 11/17/20 | supplies 552032233923 | 255-43200.570 MAINTENANCE OTHER | 23.91 | 31616 | 12/04/20 |
| 05290 | 11/20/20 | air guages 552032534011 | 255-43200.570 MAINTENANCE OTHER | 27.18 | 31616 | 12/04/20 |
| 05290 | 11/30/20 | supplies 552033559059 | 255-43331.004 Flow Truck (With crane) | 7.59 | 31616 | 12/04/20 |
| 14685 | 10/30/20 | heat pump 043993 | 255-43330.019 Locker Room AC Expansion | 8180.00 | 31617 | 12/04/20 |
| 07465 | 11/23/20 | supplies headworks and De 39808 | 255-43200.610 SUPPLIES | 117.49 | 31626 | 12/04/20 |
| 04940 | 11/23/20 | internet WWTP 11/30-12/29 0316028 1120 | 255-43200.535 TELEPHONE SERVICES | 163.30 | 31644 | 12/04/20 |
| 26440 | 11/23/20 | Compliance field work 100120102320 | 255-43200.567 SLUDGE PROCESSING | 850.00 | 31655 | 12/04/20 |
| 06870 | 09/11/20 | Weekly TKN 345150 | 255-43200.577 CONTRACT LABORATORY SERVI | 35.00 | 31657 | 12/04/20 |
| 06870 | 09/11/20 | Quarterly Effluent Metals 345172 | 255-43200.491 CONTRACTUAL SERVICES | 80.00 | 31657 | 12/04/20 |
| 06870 | 09/30/20 | Weekly TKN 347098 | 255-43200.577 CONTRACT LABORATORY SERVI | 35.00 | 31657 | 12/04/20 |
| 06870 | 09/30/20 | Weekly TKN 347099 | 255-43200.577 CONTRACT LABORATORY SERVI | 35.00 | 31657 | 12/04/20 |
| 06870 | 10/22/20 | Weekly TKN sample 350367 | 255-43200.577 CONTRACT LABORATORY SERVI | 35.00 | 31657 | 12/04/20 |

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| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF water sewer charge WW water bil | 255-43200.410 WATER AND SEWER CHARGE | 2038.79 | 31660 | 12/04/20 |
| 38955 | 11/17/20 | F W WEBB COMPANY SLV 1/2 CMPRN 69391247 | 255-43200.570 MAINTENANCE OTHER | 1.80 | 31663 | 12/04/20 |
| 21740 | 11/19/20 | FIRST NATIONAL BANK OMAHA Oct/Nov CC 01241120 | 255-43200.500 TRAINING, CONFERENCES, DU | -50.00 | 31668 | 12/04/20 |
| 21740 | 11/19/20 | FIRST NATIONAL BANK OMAHA Oct/Nov CC 01241120 | 255-43200.610 SUPPLIES | 1216.06 | 31668 | 12/04/20 |
| 21740 | 11/19/20 | FIRST NATIONAL BANK OMAHA Oct/Nov CC 01241120 | 255-43200.570 MAINTENANCE OTHER | 109.54 | 31668 | 12/04/20 |
| 21740 | 11/19/20 | FIRST NATIONAL BANK OMAHA Oct/Nov CC 01241120 | 255-43200.500 TRAINING, CONFERENCES, DU | 150.00 | 31668 | 12/04/20 |
| 21740 | 11/19/20 | FIRST NATIONAL BANK OMAHA Oct/Nov CC 01241120 | 255-43330.014 VPIC Phase II Pilot Scale | 247.12 | 31668 | 12/04/20 |
| 20470 | 11/30/20 | GLOBAL MONTELLO GROUP Nov Vehicle Fuel 266006 | 255-43200.626 GAS,GREASE AND OIL | 155.47 | 31677 | 12/04/20 |
| 07010 | 11/18/20 | GREEN MOUNTAIN POWER CORP 39 Cascade 10/20-11/18/20 01324071120 | 255-43200.622 ELECTRICAL SERVICE | 10823.54 | 31680 | 12/04/20 |
| 07010 | 11/18/20 | GREEN MOUNTAIN POWER CORP 39 Cascade 10/20-11/18/20 013240711200 | 255-43200.622 ELECTRICAL SERVICE | 10823.54 | 31680 | 12/04/20 |
| 27670 | 11/30/20 | IROQUOIS MANUFACTURING, I multi way plow with insta 157567 | 255-43331.004 Plow Truck (With crane) | 7653.00 | 31685 | 12/04/20 |
| 27670 | 11/30/20 | IROQUOIS MANUFACTURING, I multi way plow with insta 157567 0 | 255-43331.004 Plow Truck (With crane) | 7653.00 | 31685 | 12/04/20 |
| 05495 | 11/23/20 | LCS CONTROLS, INC Allen-Bradley 1756-OF8 14069 | 255-43200.570 MAINTENANCE OTHER | 2255.00 | 31692 | 12/04/20 |
| 05495 | 11/23/20 | LCS CONTROLS, INC Allen-Bradley 1756-OF8 14069 0 | 255-43200.570 MAINTENANCE OTHER | 2255.00 | 31692 | 12/04/20 |
| 05485 | 11/21/20 | NATIONAL BUSINESS LEASING Copier leases 11/15-12/14 70417759 | 255-43200.442 Rental of Equipment | 80.74 | 31702 | 12/04/20 |
| V10329 | 11/20/20 | NORTH WILLISTON CATTLE CO Biosoids 249 | 255-43200.567 SLUDGE PROCESSING | 66600.00 | 31706 | 12/04/20 |
| 12160 | 11/13/20 | PEOPLES UNITED BANK N A FY21 AR1004 Loan Pmt AR1004 1120 | 255-22501.000 FED ARRA LOAN - AR1-004 | 1975.69 | 31712 | 12/04/20 |
| 12160 | 11/13/20 | PEOPLES UNITED BANK N A FY21 AR1004 Loan Pmt AR1004 11200 | 255-22501.000 FED ARRA LOAN - AR1-004 | 1975.69 | 31712 | 12/04/20 |
| 20040 | 12/01/20 | RAB CONSULTING & SERVICES nov Consulting Services, 096 | 255-43200.330 OTHER PROFESSIONAL SERVIC | 975.00 | 31720 | 12/04/20 |
| V2124 | 11/07/20 | STAPLES ADVANTAGE asstd supplies 3461411049 | 255-43200.610 SUPPLIES | 284.69 | 31737 | 12/04/20 |
| V2124 | 11/07/20 | STAPLES ADVANTAGE asstd supplies 3461411049 0 | 255-43200.610 SUPPLIES | 284.69 | 31737 | 12/04/20 |
| V2159 | 11/16/20 | SURPASS CHEMICAL CO INC 4581 Gal Sodium Hypo 352355 | 255-43200.619 CHEMICALS | 4228.26 | 31739 | 12/04/20 |
| 21230 | 11/19/20 | VISION SERVICE PLAN (CT) Vision Prem Dec 20 Villag 120120V | 255-43200.210 HEALTH INS & OTHER BENEFIT | 96.98 | 31749 | 12/04/20 |
| 29825 | 11/19/20 | VT GAS SYSTEMS Gas Service 10/19-11/17/2 125047111920 | 255-43200.623 HEATING/NATURAL GAS | 1553.60 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | VT GAS SYSTEMS Gas Service 10/19-11/17/2 125047111921 | 255-43200.623 HEATING/NATURAL GAS | 1553.60 | 31756 | 12/04/20 |

| Vendor | Invoice Date | Invoice Description | Account | Amount Paid | Check Number | Check Date |
|--------------|--------------|---|---|-------------|--------------|------------|
| 05020 | 11/13/20 | ESSEX JCT VILLAGE OF water sewer charge WW water bil | 256-43200.410 WATER AND SEWER CHARGE | 82.74 | 31660 | 12/04/20 |
| 20470 | 11/30/20 | GLOBAL MONTELLO GROUP Nov Vehicle Fuel 266006 | 256-43200.626 GAS,GREASE AND OIL | 87.06 | 31677 | 12/04/20 |
| 07010 | 11/13/20 | GREEN MOUNTAIN POWER CORP GMP non solar multi accts 111320D | 256-43200.622 ELECTRICAL SERVICE | 425.81 | 31680 | 12/04/20 |
| 07010 | 11/13/20 | GREEN MOUNTAIN POWER CORP GMP non solar multi accts 111320D 0 | 256-43200.622 ELECTRICAL SERVICE | 425.81 | 31680 | 12/04/20 |
| 10110 | 09/24/20 | MCGOVERN MECHANICAL CORP Residential water meter r 1554 | 256-43330.002 METER REPLACEMENT PROGRAM | 200.00 | 31696 | 12/04/20 |
| 10110 | 09/24/20 | MCGOVERN MECHANICAL CORP Residential water meter r 1554 0 | 256-43330.002 METER REPLACEMENT PROGRAM | 200.00 | 31696 | 12/04/20 |
| 12160 | 11/13/20 | PEOPLES UNITED BANK N A FY21 AR1004 Loan Pmt AR1004 1120 | 256-22501.000 FED ARRA LOAN - AR1-004 | 11967.05 | 31712 | 12/04/20 |
| 12160 | 11/13/20 | PEOPLES UNITED BANK N A FY21 AR1004 Loan Pmt AR1004 11200 | 256-22501.000 FED ARRA LOAN - AR1-004 | 11967.05 | 31712 | 12/04/20 |
| 21230 | 11/19/20 | VISION SERVICE PLAN (CT) Vision Prem Dec 20 Villag 120120V | 256-43200.210 HEALTH INS & OTHER BENEFIT | 33.98 | 31749 | 12/04/20 |
| 29825 | 11/19/20 | VT GAS SYSTEMS Gas Service 10/19-11/17/2 125047111920 | 256-43200.623 HEATING/NATURAL GAS | 55.93 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | VT GAS SYSTEMS Gas Service 10/19-11/17/2 125047111920 | 256-43220.002 WEST ST PS COSTS | 40.63 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | VT GAS SYSTEMS Gas Service 10/19-11/17/2 125047111920 | 256-43220.001 SUSIE WILSON PS COSTS | 40.63 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | VT GAS SYSTEMS Gas Service 10/19-11/17/2 125047111921 | 256-43200.623 HEATING/NATURAL GAS | 55.93 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | VT GAS SYSTEMS Gas Service 10/19-11/17/2 125047111921 | 256-43220.002 WEST ST PS COSTS | 40.63 | 31756 | 12/04/20 |
| 29825 | 11/19/20 | VT GAS SYSTEMS Gas Service 10/19-11/17/2 125047111921 | 256-43220.001 SUSIE WILSON PS COSTS | 40.63 | 31756 | 12/04/20 |
| Report Total | | | | 588537.07 | | |

Linda Mahns

From: Gregory Duggan
Sent: Monday, November 23, 2020 2:36 PM
To: Linda Mahns
Subject: 12/7 SB and 12/8 Trustees: (reading file) Chittenden County RPC November Newsletter

Linda,

For the Dec. 7 and 8 board meeting reading files, please.

Thanks,
Greg

Greg Duggan, Deputy Manager
Town of Essex, 81 Main St.
Village of Essex Junction, 2 Lincoln St.
Essex Junction, VT 05452
802-878-1341
gduggan@essex.org

From: Emma Vaughn <evaughn@ccrpcvt.org>
Sent: Monday, November 23, 2020 2:34 PM
To: Gregory Duggan <gduggan@ESSEX.ORG>
Subject: Chittenden County RPC November Newsletter

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REGIONAL NOTES

November 2020

Quick Links

[VT Dept. of Health Daily COVID-19 Updates »](#)

[Chittenden County Municipal Response to COVID-19 »](#)

[UVM Health Network COVID-19 FAQ »](#)

[Vermont League of Cities & Towns Resources »](#)

[CCRPC Website »](#)

[CCRPC Calendar »](#)

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CCRPC Calendar of Events

PLEASE NOTE:
All meetings below will be held REMOTELY until further notice. Information about joining remotely is provided with every meeting agenda.

DECEMBER

12/1, 9:00am:
Transportation Advisory Committee Meeting

12/1, 11:00am: Clean Water Advisory Committee Meeting

12/1, 12:30pm:
Clean Water Advisory Committee MS-4 Sub-Committee Meeting

Good afternoon,

We are beginning the process of creating the **FY2022 Unified Planning Work Program (UPWP)**, our annual work program that funds municipal and partner projects and specifies the deliverables for the next year (July 1, 2021 - June 30, 2022). The solicitation for FY2022 projects was sent out to our municipalities, partners and other stakeholders on Friday, November 20. The current UPWP, effective through June 30, 2021, can be viewed [here](#). The UPWP is the mechanism to implement the **ECOS Plan** strategies for our region and helps municipalities implement their local plans.

For FY2022 we anticipate having about \$800,000 available for new municipal and partner project requests. A detailed description of the application and selection process, as well as all relevant application materials, are available on the [UPWP webpage](#).

The deadline for receipt of completed submissions is Friday, January 22, 2021. Please contact Marshall Distel (mdistel@ccrpcvt.org) if you have any questions or would like staff assistance in developing your application.

We look forward to working with our member municipalities and partners to advance a number of initiatives in our region, including racial equity, transportation, land use, water quality, economic development, climate change, and much more.

Have a safe and happy Thanksgiving!

Best regards,

Charlie Baker
Executive Director, **CCRPC**

Of Note

Now More Than Ever, Your Flu Shot Matters

The merger of flu season and the ongoing COVID-19 pandemic has the potential to create an unprecedented public health situation in the coming months. UVM Health Network is doing everything it can to be ready. This year, getting a flu shot is more important than ever before. [Learn More »](#)

Job Opening: Hinesburg Town Administrator/Manager

The Town of Hinesburg is seeking candidates for the position of its first town manager pending a vote by Hinesburg voters in March of 2021. If the vote does not support a town manager, the position will remain a Town Administrator. [Learn More »](#)

Transportation

Implementing ECOS Strategy 2

Public Meeting December 10: Richmond Bridge Street Complete Streets Corridor Study

Have you ever found it difficult to walk or bike on Bridge Street? Perhaps you have thought of ways to improve things? The Town of Richmond wants to hear from you! Please come share your ideas for making Bridge Street more friendly to walking and biking! Join us for a virtual public meeting on December 10th at 7:00pm via Zoom. [Learn More »](#)

Better Roads Grant Announcement

The Vermont Agency of Transportation announced the 24th year of funding to support projects on municipal roads that improve water quality and result in maintenance cost savings. The grant funds are provided by VTTrans with partnership through the Vermont Agency of Natural Resources. The [Vermont Better Roads Program](#) promotes the use of erosion control and

12/2, 5:45pm: CCRPC Executive Committee Meeting

12/8, 8:00am: Chittenden County Municipal Legislative Briefing

JANUARY

1/13, 2:30pm: CCRPC Planning Advisory Committee

1/20, 6:00pm: CCRPC Board Meeting

1/20, 6:00pm: Public Forum Re: FY2022 Annual Work Program

[View full calendar »](#)



CCRPC FY21 Annual Work Program

The CCRPC's Unified Planning Work Program (UPWP) is our annual work program that describes our activities and specifies the deliverables for the next year. The UPWP is the mechanism to implement the strategies for our region outlined in the **ECOS Plan** and helps municipalities implement their local plans.

[Learn More »](#)



United Way of Northwest Vermont COVID-19 COMMUNITY RESPONSE

United Way is dedicated to supporting our community members through the COVID-19 pandemic and the social and economic

maintenance techniques that save money while protecting and enhancing water quality around the State. Applications for funding will be accepted until December 18th, 2020. [Learn More »](#)

VTrans 2021 External Research Projects: Submit Your Research Ideas and Join the Qualified Researcher List

Do you have an idea for a research project that the Vermont Agency of Transportation (VTrans) should consider? Every year, VTrans funds 2-4 external research projects and the submittal process is open to everyone. Project ideas must be submitted by December 18, 2020 for consideration in the 2021 program. To move forward, research ideas must be matched with a VTrans Technical Staff Champion who understands the value of the research and the benefit to the Agency. To submit your research idea, complete [this form](#) before December 18th.

New this year, VTrans is developing a Qualified Researcher List. To generate this list VTrans will release a Request for Qualifications (RFQ), open to all interested entities, by early December 2020. Organizations on the Qualified Researcher List will receive Problem Statements in January 2021 generated by the VTrans Technical Staff Champions that are matched to the submitted research project ideas. Research teams interested in responding to a specific research project will submit two page Letters of Interest by the end of January.

For questions regarding project submissions or the Qualified Researcher List, please contact Emily.Parkany@vermont.gov.

More Transportation Projects & Updates

- Chittenden County [I-89 2050 Study »](#)
- Richmond Bridge Street Complete Streets [Corridor Study »](#)
- Winooski Avenue [Corridor Study »](#)
- South Burlington VT116-Kimball-Tilley [Land Use & Transportation Plan »](#)
- Winooski East Allen Street [Scoping Study »](#)
- Colchester Ave Protected Bike Lanes and East Ave [Intersection Improvements »](#)
- [Bikeway Connectivity, Pedestrian Safety, and Stormwater Management in the Old North End »](#)
- Richmond Rd. / North Rd. / Texas Hill Rd. Intersection [Scoping Study »](#)
- [Advanced Traffic Monitoring System »](#)
- [Way to Go! to School »](#)
- [Municipal Road General Permit \(MRGP\) Technical Assistance »](#)

For a full list of transportation projects, visit the CCRPC Transportation Advisory Committee [website](#); a full project list is provided in every TAC agenda and is updated regularly. [View the latest TAC agenda »](#)

Economy

Implementing ECOS Strategy 1

Vermont Temporary Broadband Subsidy Program: Applications Due **November 30**

The Temporary Broadband Subsidy Program provides eligible Vermont households with a credit to assist with Internet service subscriptions. Qualifying residents may receive a temporary credit of up to \$40 per month toward an Internet service subscription. Grants will be awarded on a first come, first served basis until funding runs out or the program ends in December 20, 2020. You must apply before November 30, 2020. [Learn More »](#)

fallout that may result from it. To support all of our neighbors, United Way is working with its existing network of partnerships and the community at large to develop a [comprehensive list](#) of community-based services and volunteer opportunities updated on a daily basis.

[Learn More »](#)

CCRPC Board of Directors FY21 Membership

Bolton: Sharon Murray

Buel's Gore: Garret Mott

Burlington: Andy Montroll

Charlotte: Jim Donovan

Colchester: Jacqueline Murphy

Essex: Jeff Carr

Essex Junction: Dan Kerin

Hinesburg: Michael Bissonette

Huntington: Barbara Elliott

Jericho: Catherine McMains

Milton: Tony Micklus

Richmond: Bard Hill

Shelburne: John Zicconi

St. George: Jeff Pillsbury

So. Burlington: Chris Shaw

Underhill: Vacant

Westford: Allison Hope

Williston: Erik Wells

Winooski: Mike O'Brien (Chair)

FY21 Membership is effective July 1, 2020 through June 30, 2021.

For more information about the CCRPC Board of Directors, [click here](#).

CCRPC Staff

Draft COVID Response Telecommunications Recovery Plan; Comments Due **December 10**

The draft plan, published by the Department of Public Service, calls for building targeted line extensions, supporting small-scale wireless projects and offering more subsidies for low-income residents who have access to broadband but cannot afford it. Vermonters are encouraged to submit public comments on the 306-page plan by Dec. 10. Hearings are planned for Dec. 3 and Dec. 8, ahead of the final plan's release on Dec. 20. [Learn More »](#)

Vermont COVID Shopper Survey

On the Fly, a group offering strategic and technical assistance to Vermont hospitality businesses, is conducting a [short consumer survey](#) to gauge Vermonters' attitudes and behaviors around travel, dining and grocery shopping during the pandemic. On the Fly has offered to share the data and insights collected with local businesses to help them determine how best to operate in the coming months. Businesses are encouraged to share the survey with their customers. [Learn More »](#)

USDA Drought Declaration in Vermont

On October 8, 2020, the Vermont State Executive Director of the Farm Service Agency (FSA), U.S. Department of Agriculture (USDA), requested a primary county disaster designation for nine Vermont counties due to losses caused by a drought that occurred from June 1, 2020, and continuing. USDA reviewed the Loss Assessment Reports and determined that there were sufficient production losses to warrant a Secretarial natural disaster designation. Farmers in eligible counties have eight months from the date of the disaster declaration (11/12/20) to apply for emergency loans. [Learn More »](#)

COVID-19 Business Impacts in Vermont

ACCD wants to hear from all Vermont businesses impacted by the response to the COVID-19 virus. Please share these impacts via the ACCD Business Impact Form, which will help assess the full impact as we work toward solutions. [Learn More »](#)

Chittenden County Brownfields Program Accepting Applications

If you own or wish to develop a property that is contaminated or suspected to be contaminated, please apply. To get started, read the information on different types of assistance and fill out and send us a site nomination/assistance request form. [Learn More »](#)

Energy & Natural Resources

Implementing ECOS Strategies 3 & 4

State of Vermont Relaunches Incentive Program

The State of Vermont has relaunched its plug-in electric vehicle (EV) incentive program with an additional \$950,000 for eligible new EV purchases made on November 5, 2020 or later. While funds remain, you can receive up to \$4,000 toward an EV purchase or lease, in addition to other incentives you may qualify for. Visit our incentives page to learn about the state, federal, and utility incentives available to you. [Learn More »](#)

Tree Sale Gift Cards Available for Holiday Season

Are you looking for a holiday gift for the baker, food-enthusiast or nature-lover in your life? Give the gift of trees! The Winooski Natural Resources Conservation District is excited to announce that gift certificate sales for our 38th Annual Tree Sale are **now live**. This year's theme is "Trees for Food Security." We are highlighting plants that can help stock your pantry including blueberry and raspberry bushes, apple trees and trees to tap for sap like maple and birch. We will also offer a wide variety of trees and shrubs that provide wildlife habitat, shade and add beauty to your home landscape. [Learn More »](#)

Lake Champlain Basin Program Offers Education and Outreach and Organizational Support Grants for Local Watershed Groups

Charlie Baker, Executive Director

Dan Albrecht, Senior Planner

Pam Brangan, GISP, GIS Data & IT Manager

Jason Charest, PE, Senior Transportation Planning Engineer

Eleni Churchill, Transportation Program Manager

Forest Cohen, Senior Business Manager

Bryan Davis, AICP, Senior Transportation Planner

Marshall Distel, Transportation Planner

Chris Dubin, Senior Transportation Planner

Christine Forde, AICP, Senior Transportation Planner

Amy Irvin Witham, Business Office Associate

Regina Mahony, AICP, Planning Program Manager

Melanie Needle, Senior Planner

Taylor Newton, Senior Planner

Sai Sarepalli, PE, Senior Transportation Planning Engineer

Emma Vaughn, Communications Manager

Please Note: As of March 16, 2020, CCRPC employees are working remotely and the office is closed to visitors. Please call or email and we will respond as soon as possible. *Thank you!*

For bios and contact information, [click here](#).

Our Communities

[Bolton »](#)

The Lake Champlain Basin Program seeks education and outreach proposals for projects that inform students or adults about key Lake Champlain Basin issues identified in the management plan Opportunities for Action. By developing awareness and knowledge about Basin issues, more informed decisions and constructive actions will benefit Lake Champlain. Electronic versions of proposals must be received by grants@lcbp.org no later than December 21, 2020. [Learn More »](#)

Leadership in Community Resilience Grant Program - Proposal Deadline: **December 23**

National League of Cities' (NLC) Leadership in Community Resilience grant program is currently accepting grant applications. NLC supports and enhances local capacity among elected leaders and staff, communities, and community-based organizations as they pursue coordinated climate resilience efforts. The 2021 request for proposals will award \$10,000 grants and ongoing technical assistance to eight new cities next year. Proposal deadline is Wednesday, December 23, 2020. [Learn More »](#)

Erosion from Dirt Roads Affecting Water Quality

Past research has indicated that erosion from unpaved roads in Vermont has impacted water quality through the discharge of stormwater, sediment, and other pollutants into nearby waters. A recent [study](#) has shown that gullies from concentrated road discharge points, which lead to receiving waters, are increasing in volume. Data gathering will continue through June 2021. [Learn More »](#)

Efficiency Vermont: How to Improve Your Business's Indoor Air Quality

Well-maintained HVAC systems are important to a building's indoor air quality. They make the space more comfortable and can improve productivity levels. They also help reduce the risk of virus transmission. [Learn More »](#)

Button Up Vermont 2020

Help your neighbors use less energy to heat and cool their homes! You can [bring Button Up Vermont to your community](#) in 2020. Community leaders like you are the heart of Button Up Vermont, helping your neighbors keep their dollars in your community, have more comfortable, healthy homes, and reduce emissions. [Learn More »](#)

Quality of Place

Implementing ECOS Strategy 2

VCRD's Community Visit Program

To support communities looking for new ways to connect and collaborate to get things done while public gatherings are restricted, the Vermont Council on Rural Development (VCRD) is now offering its [Community Visit program](#) using online tools. VCRD's Virtual Community Visit program, offered free of charge to communities, provides a platform for engagement and decision-making that is customized to each community's needs. [Learn More »](#)

The Science and Art of Grant Writing Zoom Workshop: December 4-11

The Science & Art of Grant-Writing provides concrete, practical guidance for preparing successful grant proposals. Topics include: Organizing proposals to meet funding criteria; building compelling narratives; locating and using data effectively; and finding grant opportunities. [Learn More »](#)

ACCD COVID-19 Recovery Resource Center

To aid Vermonters as we all respond to and recover from the COVID-19 outbreak, ACCD has developed a Recovery Resource Center of available tools including financial assistance programs, unemployment information, and a series of Frequently Asked Questions to help businesses and individuals navigate the resources available in this time of need. [Learn More »](#)

Buel's Gore »
Burlington »
Charlotte »
Colchester »
Essex »
Essex Junction »
Hinesburg »
Huntington »
Jericho »
Milton »
Richmond »
Shelburne »
South Burlington »
Underhill »
Westford »
Williston »
Winooski »

Emergency Management

Implementing ECOS Strategy 2

Mandatory Mask Wearing in Vermont

As of August 1, Vermonters are required to wear masks in public spaces, both indoor and outdoor, where physical distancing is not possible. There are some exceptions, including for children under 2 years old and for those who cannot wear a mask for medical reasons. The VT Department of Health offers guidance on when it's important to wear a masks. [Learn More »](#)

Vermont Alert

VT-ALERT is the state system that notifies Vermonters of emergency situations, weather alerts, road information, and more. Register for a free account at www.vtalert.gov.

Social Community

Implementing ECOS Strategy 2

Resources: Getting Through the Holidays During the Pandemic

Getting through winter and the holiday season can be hard for many, and with the governor's recent order to refrain from seeing family and friends for the time being, it's likely to be even harder. In this hour of Vermont Edition, VPR gets advice on how to cope with stress and sadness, and ways to cultivate gratitude and joy, and give joy to others who may be struggling. [Learn More »](#)

If you have any questions, feedback, or suggested content for upcoming issues, please contact Emma Vaughn, Communications Manager: evaughn@ccrpcvt.org or (802) 846-4490 x *21.

Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202 | Winooski, VT 05404
(802) 846-4490 | connect@ccrpcvt.org
ccrpcvt.org | ecosproject.com

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Chittenden County Regional Planning Commission,
110 W. Canal Street, Winooski, VT 05404

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Memorandum

To: Selectboard; Board of Trustees
From: Evan Teich, Unified Manager; Greg Duggan, Deputy Manager; Sarah Macy, Finance Director/Assistant Manager
Re: Response to letter re: Request for Merger Financials
Date: December 4, 2020

Issue

The issue is to provide information to the Selectboard and Trustees in response to a letter from 37 residents about Request for Merger Financials.

Discussion

The Selectboard, Trustees, and Administration received a letter from 45 residents on December 4, 2020 requesting information about merger financials (letter attached). The letter made four requests, which are included below in bold, with responses from staff.

1. Exactly how the tax shift (increased taxes for the TOV and reduced taxes for the TIV) was calculated, showing each component of the Tax Reconciliation. We'd like to understand the calculations for the other four special taxing districts as well.

Response: The tax reconciliation was calculated using voter-approved FY20 numbers: the total amount of the Village tax levy (\$3,556,890) and subtracting the Village Debt Levy (\$313,560), subtracting the amount transferred to the Village Capital Fund (\$365,000) and subtracting an amount approximating the operating and capital costs of maintain Village sidewalks (\$125,000).

The result of this equation is the amount of Village-only tax levy that will be frozen and integrated incrementally over time into the general tax levy. This amount, decreasing annually, is raised on the Town-inside-the-Village grand list until it is phased out.

As the Economic Development tax (one penny that is set to sunset after FY21 unless re-voted by the Village voters) is not a component of the Village General Fund or General Tax Levy it is not included in this calculation.

2. We'd like an update of all tax district estimates using the latest budgets and Grand List amounts.

Response: Staff can do this but not until after Town Budget Day on January 4 in order to accommodate other high priority and ongoing items.

The update would be based on the Village's FY21 budget, which is the last Village budget approved by the voters. The Village's FY22 budget will not be official until April 2021.

Staff is confident that the average annual change from the original estimates will be less than \$5 per \$280,000 household based on the FY21 or FY22 budgets, more likely \$1 to \$3.

3. One of the assumptions used in projecting the future tax shift is 0% growth in grand lists. At recent Selectboard/Trustee meetings the growth rates of the TOV and TIV grand lists have been represented as not only different, but different by

a factor of 4. We'd like to see the consequences of this divergence on future tax shift allocation.

Response: The divergence has no significant impact on future tax shift allocation as the grand list will no longer be looked at as two separate pieces. The Town-inside-the-Village grand list will continue to be used to raise funds for the Capital District and the Sidewalk District at whatever rate is required annually to raise the set dollar amounts. As the dollar amounts raised will not change after they are frozen, the required tax rate will decrease with any increase in the grand list and increase with any decrease in the grand list. This will only impact Town-inside-the-Village taxpayers during the 12 years.

Any increase in the overall grand list will decrease the tax rate required to phase in the Village Tax Levy into the new entity. Because the total, annual levy gets divided by the total grand list any difference in growth rates between segments will not impact the future tax shift (no matter what those segments are – Town outside the Village vs. Town inside the Village; Commercial vs. Residential, etc.).

The higher the growth in the grand list, the lower the tax impact, across the entire community.

The annual tax impacts included in the original numbers have always been estimates and projections. Zero growth was used as a constant to highlight the impact of merger at that point in time, as was using the final fiscal year tax levy by the Village. Without knowing what the annual budget increase or the grand list growth will be than you cannot know what its specific effect will be in any given year in the future.

4. At the end of the 12-year transition period, all five transitional tax districts, if still in force, will expire. Two will have no further consequence but three (Sidewalk, Capital and Downtown) will potentially be absorbed by the entire Town. How much might they cost TOV residents in year 13?

Response: The Downtown District does not carry a separate tax; the 1 cent for economic development currently raised in the Village is a separate tax rate and would not automatically be transitioned into the new entity. The future consequence of the Sidewalk and Capital districts will depend on (a) the final dollar amount that each of those districts will raise annually, (b) the grand list at the end of the 12 years transition period, and (c) *decisions made by the future board about whether those amounts will be absorbed or eliminated or some combination of both.*

Ms. Macy's presentation from December 2019 Governance Subcommittee meeting shows in the zero-growth model what the cost would be to Town-outside-the-Village residents in year 13 (see table below). Any growth in the grand list over the 12 years will decrease this amount.

| Town Outside the Village | | | | | | | | | | | | | | |
|--------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|---------|-------------------|
| Plan | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 | Year 8 | Year 9 | Year 10 | Year 11 | Year 12 | Year 13 | Ave over 13 years |
| District | \$11 | \$24 | \$24 | \$24 | \$24 | \$24 | \$24 | \$24 | \$24 | \$24 | \$24 | \$24 | \$24 | \$25 |
| Straight-line | \$16 | \$29 | \$29 | \$29 | \$29 | \$29 | \$29 | \$29 | \$29 | \$29 | \$29 | \$29 | \$29 | \$25 |
| Village | | | | | | | | | | | | | | |
| District | -\$20 | -\$35 | -\$34 | -\$34 | -\$34 | -\$34 | -\$34 | -\$35 | -\$34 | -\$35 | -\$35 | -\$34 | -\$73 | -\$36 |
| Straight-line | -\$25 | -\$41 | -\$40 | -\$40 | -\$41 | -\$40 | -\$40 | -\$41 | -\$41 | -\$41 | -\$41 | -\$41 | \$0 | -\$36 |

The total change is the same – an increase of approximately \$330 for Town Outside the Village and a decrease of approximately \$470 for Village.

Cost

More in-depth responses will require additional staff time, which in the near future would come at great expense to other crucial aspects of our work for day-to-day and long-term Town of Essex and Village of Essex Junction operations. The Finance Department and Administration are currently working on the following: two municipal budgets and capital budgets; negotiations for two union contracts; two audits; weekly board meetings for two legislative bodies; personnel issues; ongoing covid response and safety measures; racial equity work; upcoming holidays; hiring and onboarding for a new assistant manager; adoption of ordinances; ongoing operational tasks; supplemental FEMA grant processes; two LGER grants; and more.

Recommendation

This memo is for information and discussion.

From: Concerned Essex Residents

To: Evan Teich; Greg Duggan; Elaine Haney; Andy Watts; Vince Franco; Dawn Hill-Fleury; Pat Murray; Andrew Brown; Raj Chawla; Amber Thibeault; Daniel Kerin; George Tyler

Date: December 4, 2020

Re: Request for Merger Financials

We were delighted to see the effort put into calculating a sound estimate of the costs of Separation, as requested by 27 residents in July and presented by Finance Director Sarah Macy at the Sept. 28th Joint Board Meeting.

We, the 45 undersigned citizens of Essex, are not with this letter advocating for or against merger but believe we must continue working towards a fair and equitable representation and tax structure within our two communities. That means all pertinent information must be on the table.

In order to keep moving toward this goal, we need factual data. We request complete and accurate calculations of what the costs would be if our two communities merged.

Before the Selectboard considers warning a vote on Merger, it is our desire to see a companion analysis to the thorough one on Separation, including the following:

1. Exactly how the tax shift (increased taxes for the TOV and reduced taxes for the TIV) was calculated, showing each component of the Tax Reconciliation. We'd like to understand the calculations for the other four special taxing districts as well.
2. We'd like an update of all tax district estimates using the latest budgets and Grand List amounts.
3. One of the assumptions used in projecting the future tax shift is 0% growth in grand lists. At recent Selectboard/Trustee meetings the growth rates of the TOV and TIV grand lists have been represented as not only different, but different by a factor of 4. We'd like to see the consequences of this divergence on future tax shift allocation.
4. At the end of the 12-year transition period, all five transitional tax districts, if still in force, will expire. Two will have no further consequence but three (Sidewalk, Capital and Downtown) will potentially be absorbed by the entire Town. How much might they cost TOV residents in year 13?

We believe this information is crucial for voters to make an educated decision on the current Town merger plan.

We realize that this is not a simple task but do request numbers in a timely fashion.

Thank you,

Bill Atkinson, Paul Austin, Gina Barrett, Robert Bates, Dennis Bergeron, William Bishop, Al Bombardier, Marie Bombardier, Stan Bushway, Kim Chase, Elisabeth Coleman, Sue Cook, Patty Davis, Betsy Dunn, John Dunn, John Egan, Theodore Fetter, Kathy Hibbert, Barbara Higgins, Mary Lou Hurley, Sharon Illenye, Brad Kennison, Jon Lang, Ron Lawrence, Mark McDuff, Dawn McGinnis, Linda Merchant, Tom Nelson, Hubie Norton, Bruce Post, Mary Post, Sarah Salatino, Sue Schaefer, Zane Scott, Adele Shoop, Ed Shoop, Ken Signorello, Margaret Smith, Missie Thurston, Cheryl Van Epps, Jim Wadleigh, William White, Thomas Wood, Irene Wrenner, Lorraine Zaloom

Chief of Police
Ron Hoague
(802) 878-1335

Department Fax
(802) 878-1340



Dispatch
(802) 878-8331

Detective Division
(802) 879-4923

Records Division
(802) 878-1337

ESSEX POLICE DEPARTMENT

145 Maple Street
Essex Junction, Vermont
05452-3792
www.epdvt.org

PRESS RELEASE

DATE: December 2, 2020

RE: Vehicle Vandalism and Attempted Arson

On December 1, 2020, at about 01:00 hours, the Essex Police Department was called to the area of Briar Lane for a report of a vehicle on fire after a suspicious person was seen throwing a substance on the vehicle. Upon arrival, officers found that the vehicle was not on fire at that time but that a flammable substance had been put onto the outside of it. They found that the suspect had also broken the passenger side window before fleeing the area. Officers searched the area but did not locate the suspect. This was the only vehicle that was targeted. Essex Police Detectives spent the day yesterday investigating this incident and have developed leads that are currently being followed. Anyone with information about this incident is asked to contact Detective Corporal Nick VanWinkle at 802-879-4923 or 802-878-8331.

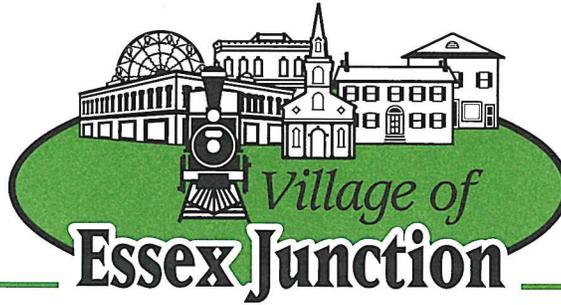
Further, we want to reassure those in the community who may be feeling concern over these incidents. This incident, while very serious, is not believed to be related to a previous fire on Densmore Drive on 11/14/20 nor one at 4 Pearl Street in early November. Those fires are also believed to be unrelated to each other. They continue to be investigated by Essex Police Detectives with the assistance of the Vermont State Police Fire Investigations Unit as stated in a prior press release. Information continues to be evaluated in both cases, however arson investigations are very complex in nature and take a great amount of effort to investigate fully. We have further been in contact with the victims of the incident on Densmore on a regular basis since that date, keeping them apprised of the status of this investigation.

The Essex Police Department with the cooperation of the Essex Community Justice Center will be putting together a community informational session on these cases in the very near future.

We give thanks to all those in the public who have provided assistance to our investigators on these incidents. Anyone with information is asked to contact us.

Issued By: Chief Ron Hoague

2 Lincoln Street
Essex Junction, VT 05452-3154
www.essexjunction.org



P: 802-878-6944
F: 802-878-6946
E: admin@essexjunction.org

December 3, 2020

Troy Austin
Turner Toys
21 Essex Way, Unit 116
Essex Junction, VT 05452

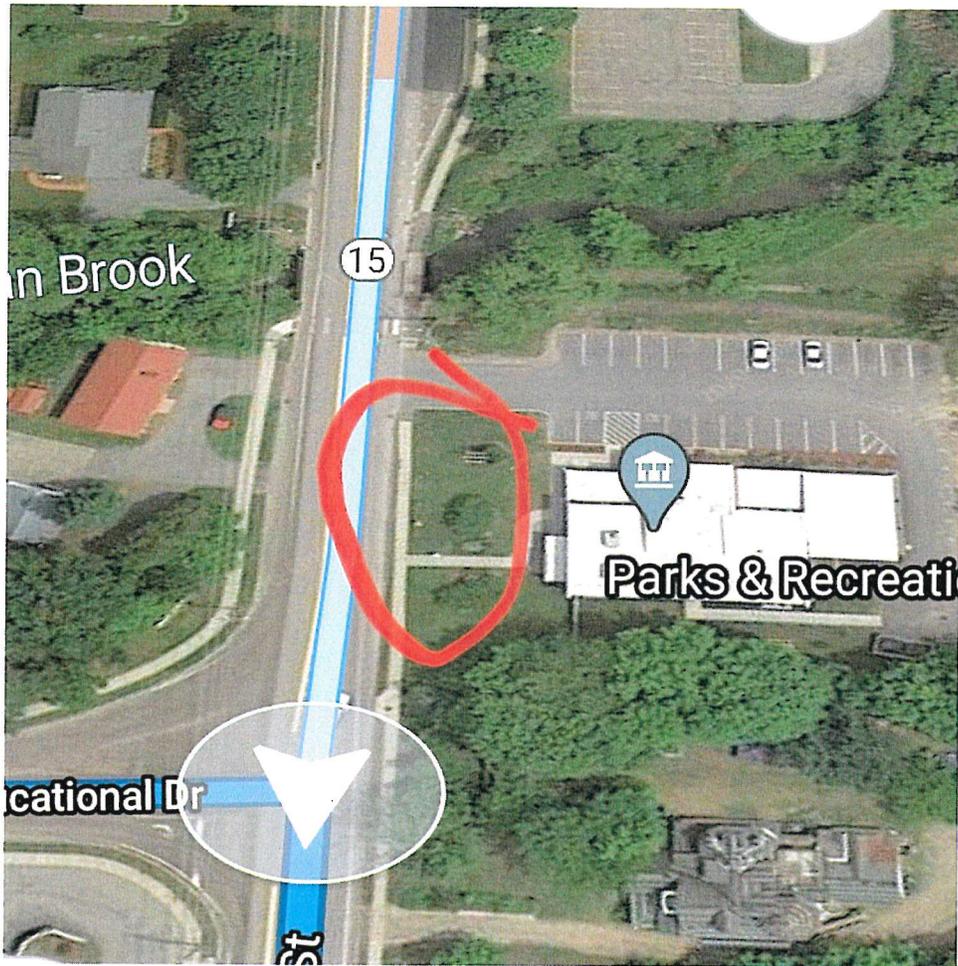
Dear Troy,

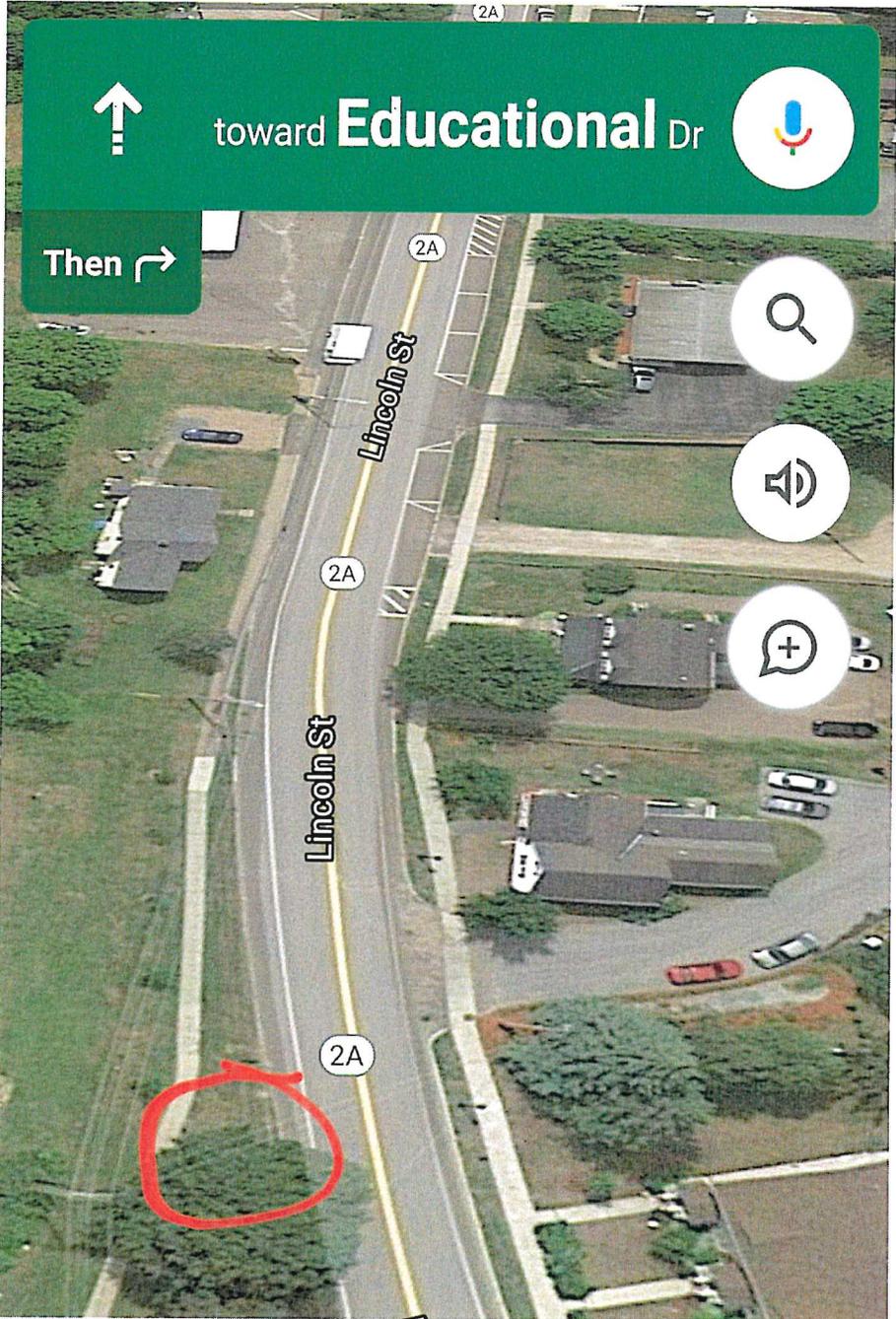
The Village of Essex Junction grants your request to have two electronic signs placed within the Village right of way at 81 Main Street and on Lincoln Street near the North Street intersection as requested for your toy drive. The signs may not obstruct site visibility for traffic or pedestrians and shall be removed after your event on December 12, 2020.

Good luck with your Marine Corps Toys for Tots event and thank you for all your community support.

Sincerely,

Evan Teich
Unified Manager





toward **Educational** Dr



Then 



Lincoln St

2A

2A

2A

2A



MEETING SCHEDULES

12/4/2020

DUE TO THE COVID-19 PANDEMIC, ALL MEETINGS ARE HELD ONLINE UNTIL FURTHER NOTICE

| TOWN SELECTBOARD MEETINGS  | VILLAGE TRUSTEES MEETINGS  | JOINT MEETINGS   |
|---|---|--|
| December 7, 2020—6:30 PM | SB Regular | Cathy |
| December 8, 2020—6:30 PM | VB Regular | Amy |
| December 9, 2020—8:30 AM | VB—All Day Budget Workshop | Darby |
| December 21, 2020—6:30 PM | SB Regular | Cathy |
| December 22, 2020—6:30 PM | VB Regular | Cathy |
| December 28, 2020—6:30 PM | JT Special | Amy |
| January 4, 2021—8:00 AM | SB—All Day Budget Workshop | Darby |
| January 11, 2021—6:30 PM | SB Regular | Cathy |
| January 12, 2021—6:30 PM | VB Regular | Cathy |
| January 19, 2021—6:30 PM | SB Regular | Cathy |
| January 25, 2021—6:30 PM | JT Special | Cathy |
| January 26, 2021—6:30 PM | VB Regular | Amy |
| February 1, 2021—6:30 PM | SB Regular | Darby |
| February 9, 2021—6:30 PM | VB Regular | Cathy |
| February 16, 2021—6:30 PM | SB Regular | Darby |
| February 22, 2021—6:30 PM | JT Special | Amy |
| February 23, 2021—6:30 PM | VB Regular | Cathy |
| March 1, 2021—7:30 PM | Town Annual Meeting | Cathy |
| March 9, 2021—6:30 PM | VB Regular | Cathy |
| March 15, 2021—6:30 PM | SB Regular | Cathy |
| March 22, 2021—6:30 PM | JT Special | Cathy |
| March 23, 2021—6:30 PM | VB Regular | Cathy |
| April 5, 2021—6:30 PM | SB Regular | Cathy |
| April 7, 2021—7:00 PM | Village Annual Meeting | Cathy |