



VILLAGE OF ESSEX JUNCTION
TRUSTEES
REGULAR MEETING AGENDA

Online
Essex Junction, VT 05452
Tuesday, October 27, 2020
6:30 PM

E-mail: manager@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6951

Due to the Covid-19 pandemic, **this meeting will be held remotely**. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live-streamed on [Town Meeting TV](#).
- **JOIN ONLINE:** [Join Microsoft Teams Meeting](#). Depending on your browser, you may need to call in for audio (below).
- **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 760 584 946#
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.
- **CHAT DURING MEETING:** Please use "Chat" to request to speak, only. **Please do not use for comments.**
- **RAISE YOUR HAND:** Click on the hand in Teams to speak or use the "Chat" feature to request to speak.
- **MUTE YOUR MIC:** When not speaking, please mute your microphone on your computer/phone.

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. Discussion of public outreach for merger plan and vote
6. **PUBLIC HEARING**
 - a. Public hearing for merger plan
7. **CONSENT ITEMS**
 - a. Check Warrants: #17221—10/16/20; #17222—10/23/20
8. **READING FILE**
 - a. Board member comments
 - b. Howard Center Community Outreach Program - Annual Update FY20
 - c. Upcoming meeting schedule
9. **EXECUTIVE SESSION**
 - a. *An executive session is not anticipated
10. **ADJOURN**

This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-6951.

Certification: 10/23/2020

Date Posted

Initials 

Memo

To: Trustees; Evan Teich, Unified Manager
From: Tammy Getchell, Assistant to the Manager; Greg Duggan, Deputy Manager
Re: Public outreach for merger plan and vote
Date: October 22, 2020

Issue

The issue is for the Trustees to discuss public outreach about the plan and November vote on a proposed merger between the Village of Essex Junction and the Town of Essex.

Discussion

Ahead of the Village vote on November 3 on whether or not to approve the plan of merger with the Town of Essex, the Trustees may wish to continue public outreach. To date, the following outreach has happened:

- Public hearings (October 13 and October 27)
- Special meeting warned online, in Burlington Free Press, and posted at Village Offices and other public locations
- New Village website pages added that include the proposed merger charter, warnings, history of merger efforts, Merger Q & A, a summary slide presentation, the Cost of Current Services – Separation Analysis, and links to Greater Essex 2020, the Government Subcommittee work and updated Village Voter Information
- Audio clip of Andrew Brown speaking on *WVMT The Morning Drive* linked to Village website and Facebook
- Mailer sent to Village addresses on Oct. 7
- Statement from Andrew Brown about mailer distributed on Front Porch Forum, Facebook on Oct. 8
- Tents/booths for Trustees and Selectboard members during the “Out & About in Essex” event Oct. 17 & 18
- Video on merger added to the home page of website and linked from Facebook and Front Porch Forum on Oct. 9
- Event pages set up on Facebook for the public hearings on Oct. 13 & 27 and booths for Oct. 17 & 18

Cost

The cost will depend on the extent of the outreach. Costs may include ads in newspapers, video, printed materials, postage, and supplies for in-person outreach. The video cost \$2,200. Estimated costs for ads, mailer and postage are \$4,186.42.

Recommendation

This memo is for discussion purposes.

VILLAGE OF ESSEX JUNCTION, VERMONT
NOTICE OF PUBLIC HEARINGS
PROPOSED PLAN FOR MERGER OF TOWN OF ESSEX
AND VILLAGE OF ESSEX JUNCTION
AND PROPOSED CHARTER
OCTOBER 13, 2020,
OCTOBER 27, 2020

Due to the Covid-19 pandemic, this meeting will be held remotely. Available options to watch or join the meeting:

WATCH: the meeting will be live-streamed on Town Meeting TV.

10/13/20 JOIN ONLINE: Join Microsoft Teams Meeting. Depending on your browser, you may need to call in for audio. **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 587 125 18#

10/27/20 JOIN ONLINE: Join Microsoft Teams Meeting. Depending on your browser, you may need to call in for audio. **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 760 584 946#

The Trustees of the Village of Essex Junction, Vermont hereby give notice that public hearings will be held at the following times and locations:


- October 13, 2020, 6:30 pm, online (use link and ID above)
- October 27, 2020, 6:30 pm, online (use link and ID above)

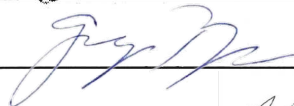
to consider the Plan for Merger of the Town of Essex, Vermont and Village of Essex Junction, Vermont dated September 28, 2020 and the proposed Charter for the merged communities. These hearings will be conducted pursuant to Chapter 49 of Title 24, Vermont Statutes Annotated and Section 2645 of Title 17, Vermont Statutes Annotated.

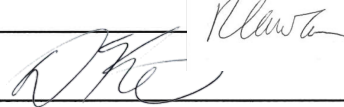
A special Village meeting will be held on Tuesday, November 3, 2020 to vote on the proposed Merger Plan and Charter.

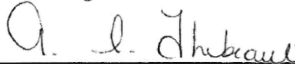
OFFICIAL COPIES OF THE PROPOSED MERGER PLAN AND PROPOSED CHARTER FOR THE CONSOLIDATED COMMUNITY ARE ON FILE AT THE TOWN CLERK'S OFFICE AT 81 MAIN STREET AND COPIES OF THESE DOCUMENTS ARE AVAILABLE AT THE CLERK'S OFFICE UPON REQUEST.

Dated this 28th day of September, 2020.









VILLAGE OF ESSEX JUNCTION TRUSTEES

Attest:


Susan McNamara-Hill, Village Clerk

Received and recorded this 2 day of October 2020 in Vol. 10 of the Village Records.

TOWN OF ESSEX

PREAMBLE

The inhabitants of the Town of Essex, including the historical, unincorporated Village of Essex Junction, are a corporate and political body under the name of "Town of Essex." As such, inhabitants enjoy all rights, immunities, powers, and privileges and are subject to all the duties and liabilities now appertaining to or incumbent upon them as a municipal corporation.

Subchapter 1: Transitional Provisions

§ 101 Adoption of town and village assets and liabilities

- (a) All assets and obligations formerly owned or held by the Town and Village shall become the assets and obligations of the new Town of Essex upon the effective date of the charter. This shall include all real property, easements, rights, and interests in land, buildings, and other improvements; vehicles, equipment, and other personal property; assessed but uncollected taxes, rents, and charges, together with lien rights and enforcement powers; moneys, rights of action in legal or administrative proceedings; insurance policies; documents and records; debts, claims, bonded indebtedness; without any further act, deed, or instrument being necessary.
- (b) All contracts, agreements, trusts, and other binding written documents affecting the Town or Village shall remain in effect on the effective date of the charter, and the new Town of Essex shall assume all the responsibilities formerly belonging to the Town and Village unless otherwise specified. Pursuant to § 104, the unincorporated Village shall become a debt assessment district until the Village's residual bond debt is retired.

§ 102 Transition Period

The transition period shall begin not later than July 1, following the approval of the charter by the Legislature, and end on June 30 the year after approval of the charter. At the end of the transition period, the charter will become effective and the new Town of Essex shall be fully established and organized. Nothing in this section shall affect or limit other provisions in this subchapter or in other subchapters, which serve a transitional purpose and which by their own provisions continue beyond the transitional period. In such cases, transitional provisions intended to extend beyond the transitional period shall be governed by specific sunset terms.

§ 103 Organizational Municipal Meeting

The first annual Town Meeting shall occur on Town Meeting Day following approval of the charter. This shall be a unified meeting of the new municipality and shall be noticed

and warned to all residents of the Town of Essex and unincorporated Village of Essex Junction. This meeting shall be for the purpose of presenting and discussing the budget only. Other (new Town) business may also be presented and discussed but not voted on. After presentation and discussion of the budget and any other business the meeting shall adjourn. Voting on the budget shall be by Australian ballot and shall occur on Town Meeting Day. Voting for new Essex Town elected officers shall also occur at this time. Time and holding of the meeting shall be pursuant to Subchapter 5 of the Town charter. The first annual Town meeting shall be jointly warned by the Interim Governing Body pursuant to §105. The election of a moderator shall be the first order of business.

§ 104 Transitional Districts

Transitional district rates shall be set by the new Town Selectboard.

- (a) For a transitional period commencing from the July 1 effective date of the charter, the unincorporated Village of Essex Junction (formerly the incorporated Village of Essex Junction) shall be designated as a Debt Assessment District for the purpose of retiring the Village's residual bonded debt in existence before the transitional period. This residual debt is scheduled to retire in FY 2035.
- (b) For a transitional period of 12 years commencing from the July 1 effective date of the charter, the unincorporated Village of Essex Junction (formerly the incorporated Village of Essex Junction) shall be designated as a Tax Reconciliation District for the purpose of transferring the cost of the Village's municipal operations into the Town's operational budget.
- (c) For a transitional period of 12 years commencing from the July 1 effective date of the charter, the unincorporated Village of Essex Junction (formerly the incorporated Village of Essex Junction) shall be designated as a Sidewalk District for the purpose of levying a special tax on properties within the Village for the purpose of maintaining the Village's sidewalks, including snow removal and routine maintenance, but not capital repairs, in accordance with its previous sidewalk maintenance procedures prior to the merger.
- (d) For a transitional period of 12 years commencing from the July 1 effective date of the charter, the unincorporated Village of Essex Junction (formerly the incorporated Village of Essex Junction) shall be designated as a Capital Improvement District for the purpose of levying a special tax on properties within the Village for the purpose of paying for Village capital infrastructure projects on the Village's Capital Reserve Plan prior to the merger. The Capital Improvement District is not required to complete all projects in the plan prior to the end of the transitional period and the Selectboard shall designate in their proposed budgets which projects are to be completed in each new fiscal year of the transitional period.

- (e) For a transitional period of 12 years commencing from the July 1 effective date of the charter, the Village Center Zone, as designated in the Essex Junction zoning plan, shall be designated as a Downtown Improvement District for the purpose of continuing the Village's downtown revitalization efforts as outlined in the Village's municipal plan, and shall retain any and all state designations for the purposes of redevelopment in force at the time of adoption of the charter or until such designations are withdrawn or amended as per routine statutory process.

§ 105 Interim Governing Body

- (a) For the transition period described in paragraph § 102 following the approval of the charter by the Legislature, all members of the former Town Selectboard and Village Board of Trustees shall comprise an Interim Governing Body. In no event shall the Interim Governing Body consist of fewer than three former trustees and three former selectpersons. In the event of a resignation, the remaining members of the board on which the resignation occurred shall appoint a replacement chosen from the registered voters in the communities over which they have jurisdiction. The Interim Governing Body shall schedule, warn, and hold meetings as appropriate. The former selectpersons shall address details and issues relating to expenditures in the Essex Town budget approved by voters for the fiscal year of the transitional period. The former trustees shall address details and issues relating to expenditures in the Essex Junction budget approved by voters for the fiscal year of the transitional period. The selectpersons and trustees shall address all details and issues relating to the transition from a town and village to the new Town of Essex jointly. The Interim Governing Body with the assistance of the Unified Manager shall develop recommendations for whatever proposals or policies are needed to ensure a smooth transition. The new Town of Essex Selectboard may implement such proposals at the end of the transitional period.
- (b) During the transition period the Interim Governing Body will also, with the assistance of the Manager and staff, integrate the ordinances of the former Town of Essex with the ordinances of the former Village of Essex Junction, pursuant to § 110 below, by identifying conflicting ordinances and determining in each case whether the more or less restrictive ordinance will apply or a combination thereof.
- (c) In the event of a vacancy that results in fewer than three members of the former Town Selectboard or fewer than three members of the former Village Trustees, all remaining members shall vote to appoint a member from the district with a vacancy in a manner pursuant to § 304.
- (d) The Interim Governing Body will also, with the assistance of the Unified Manager and staff, propose and warn in the manner pursuant to this charter, the first annual

budget of the new Town of Essex for consideration by the voters at the first annual meeting held pursuant to § 103. This meeting shall be informational only. Voting for the budget shall occur on Town Meeting Day pursuant to § 103.

§ 106 Town Selectboard

- (a) There shall be a Town Selectboard consisting of seven members.
- (b) Three members shall reside within the boundaries of the former incorporated Village of Essex Junction to be elected by the qualified voters within the boundaries of the former incorporated Village of Essex Junction. This area will become known as Ward 2. Boundary adjustments will be made over time as necessary pursuant to § 301. Three members shall reside within the boundaries of the Town of Essex exclusive of the former Village of Essex Junction to be elected by the qualified voters of the Town of Essex exclusive of the former Village of Essex Junction. This area will become known as Ward 1. Boundary adjustments will be made over time as necessary pursuant to § 301. One member shall reside in either Ward 1 or Ward 2 to be elected by the combined votes of the qualified voters in Ward 1 and Ward 2.
- (c) The term of office of a Town Selectperson shall be three years and terms shall be staggered. For the first election cycle seven people will be elected. One seat for each ward will be for three years; one seat for each ward will be for two years; one seat for each ward will be for one year. After that, every seat shall be a three-year term. The remaining seat will be at large from either ward and the term shall be three years.
- (d) Within three years after the first election of the seven-member Selectboard, the Selectboard shall appoint a special commission to study the composition of voting wards within the Town of Essex, including the former incorporated Village of Essex Junction, and, having regard to an equal division of population and other considerations deemed proper, recommend within one year, changes, if any, to the number and boundaries of wards by which members of the Selectboard are elected.

§ 107 Budget and Municipality Administration

Following the approval of the charter by the Legislature pursuant to § 103 and § 105, the Manager will propose a unified budget for the community for the next fiscal year that addresses proper service levels, contractual obligations, capital projects, and debt, and that reflects any changes related to the merger.

§ 108 Village and Town Department Transitional Provisions

- (a) For a transitional period of five years commencing from the July 1 effective date of the charter, the Manager, with the advice and consent of the new Town of Essex Selectboard, shall integrate the fire departments, community development and

planning departments, parks and recreation departments, and any other former town and village municipal services and operations, with special provisions and considerations outlined below.

- (b) The Town of Essex shall operate the former Essex Junction Fire Department and former Essex Town Fire Department, and each department shall have a chief appointed by the Manager. At the Manager's discretion, one person may be appointed chief for both departments. During the transitional period, pursuant to § 105, the Interim Governing Body may review options for integrating the operations of the two departments for the purpose of improving efficiency and service levels, with a preference for retaining the historic identities of the two departments and for the predominant level of service to remain "paid on call."
- (c) During the five-year transitional period the Manager shall integrate and reorganize the former town and village recreation and parks departments and the Manager shall appoint a department head.
- (d) During the five-year transitional period the Manager shall integrate and reorganize the former town and village community development and planning departments, and the Manager shall appoint a department head.

§ 109 Planning and Development

- (a) On the effective date of this charter, the former Town plan and Village plan, and the former Town zoning bylaws and subdivision regulations, and the former Village's zoning bylaws and Land Development Code shall remain in effect in their respective former geographic areas until amended or revised by the new Town Selectboard upon recommendation by the merged Planning Commission and in conjunction with the Chittenden County Regional Planning Commission and pursuant to 24 VSA 4350(a).
- (b) Prior to the effective date of the charter, the Town Selectboard shall appoint three members and the Village Trustees shall appoint three members to serve on the new Town planning commission. The duration of the first terms shall be staggered to establish ongoing, staggered appointment schedules. Once it has organized, the new Town Selectboard shall choose a seventh member for a term.
- (c) Prior to the effective date of the charter, the Town Selectboard shall appoint three members and the Village Trustees shall appoint three members to serve on the new Town Development Review Board. The duration of the first terms shall be staggered to establish ongoing, staggered three-year appointment schedules. Once it has organized, the new Town Selectboard shall choose a seventh member for a three-year term.

§ 110 Unification and Adoption of Ordinances, Bylaws, and Rules

On the effective date of this charter, all ordinances, and bylaws of the Town of Essex and the Village of Essex Junction shall become ordinances and bylaws of the new Town of Essex. The Interim Governing Body shall integrate the ordinances of the former Town of Essex with the ordinances of the former Village of Essex Junction pursuant to § 105(b) of this charter. The new Town of Essex Selectboard shall be fully authorized to amend or repeal any ordinance according to the provisions of subchapter 6 of the charter.

Whenever a power is granted by any such ordinance or bylaw to an officer or officers of the Town of Essex or the Village of Essex Junction, such power is conferred upon the appropriate officer or officers of the new Town of Essex.

§ 111 Personnel

- (a) Pursuant to § 105, the Interim Governing Body shall develop a pay and classification plan and make recommendations to meet the Town's needs. The new Town of Essex Selectboard may implement such proposals at the end of the transitional period.
- (b) The Town of Essex personnel regulations in effect at the time of approval of the charter shall carry over and control until amended by the new Town of Essex Selectboard.
- (c) Employees of the Town of Essex and the Village of Essex Junction shall become employees of the new Town of Essex. The dates of hire with the Town of Essex and the Village of Essex Junction will be used as the dates of hire for purposes related to benefits with the new Town of Essex and all accrued benefits shall carry over.

§ 112 Water and Sewer Districts

Upon the effective date of the charter, there shall be a transitional phase to incorporate the municipal water systems and municipal sewer systems into one service area district. The one district shall be made up of multiple systems which follow the boundaries of the legacy systems including those operated separately by the Village of Essex Junction and the Town of Essex. Each system will have its own user base consistent with the legacy systems. Costs specific to each system will be charged solely to the user base within the boundaries of that system including capital and debt service costs. Any new costs incurred after the effective date of the charter of the merged municipality attributable to the entire district will be borne by all users. Costs attributable to specific users through a special assessment, surcharge, or other contractual arrangement shall continue to be assessed to the specific users until they are paid in full.

§ 113 Finances

- (a) The existing real property tax system of the Town shall become the system of the new Town of Essex. Upon the effective date of the charter, all grand lists will remain in effect and any remaining taxes due to the Village and Town will be payable to the new Town of Essex keeping all existing due dates. The new Town of Essex will manage the existing budget of the Village and Town with oversight by the Interim Governing Body.
- (b) All tax and indebtedness incurred by the Village tax payers at the time of merger are to remain with these properties until final payment of said obligations are made in full.
- (c) All existing legal obligations, including but not limited to tax stabilization agreements and any agreements to purchase real property, are to be considered obligations of the new governmental entity.

§ 114 Terms Extended

The Selectboard and Trustee terms set to expire in the year of approval of the charter shall be extended without further action necessary, until June 30, 2022. All other elected officials holding office at the time of Legislative approval of the charter shall remain in their seats until new elections occur or until they step down from office.

§ 115 Transitional Tax Districts and Transitional Tax Provisions

Transitional tax districts shall be established pursuant to § 104.

§ 116 Repeals

24 App. V.S.A. chapters 117 (Town of Essex Charter) and 221 (Village of Essex Junction Charter) are repealed.

Subchapter 2: Incorporation and Powers of The Town

§ 201 Corporate Existence

The inhabitants of the Town of Essex, within the corporate limits as now established, shall be a municipal corporation by the name of the Town of Essex. This municipal corporation is a merger of and a successor to the Town of Essex (24 App. V.S.A. chapter 117 repealed) and the Village of Essex Junction (24 App. V.S.A. chapter 221 repealed).

§202 General Powers, Law

Except as modified by the provisions of this charter, or by any lawful regulation or ordinance of the Town of Essex, all provisions of the statutes of this state applicable to municipal corporations shall apply to the Town of Essex.

§ 203 Specific Powers

- (a) The Town of Essex shall have all the powers granted to towns and municipal corporations by the Constitution and laws of this State together with all the implied powers necessary to carry into execution all the powers granted; and it may enact ordinances not inconsistent with the Constitution and laws of the State of Vermont or with this charter.
- (b) The Town of Essex may acquire real and personal property within or without its corporate limits for any municipal purpose, including storm water collection and disposal, waste water collection and disposal, solid waste collection and disposal, provision of public water supply, provision of public parks and recreation facilities, provision of municipal facilities for office, fire protection, and police protection, provision of public libraries, provision of public parking areas, provision of sidewalks, bicycle paths, and green strips, provision of public roadways, provision of public view zones and open spaces, and such other purposes as are addressed under the general laws of the State of Vermont. The Town of Essex may acquire such property in fee simple or any lesser interest or estate, by purchase, gift, devise, lease, or condemnation and may sell, lease, mortgage, hold, manage, and control such property as its interest may require.
- (c) The Town of Essex may exercise any of its powers or perform any of its functions and may participate in the financing thereof, jointly or in cooperation, by contract or otherwise, with other Vermont municipalities, the State of Vermont, any one or more subdivisions or agencies of the State, or the United States, or any agency thereof.
- (d) The Town may acquire property within or without its corporate limits for any town purpose, in fee simple or any lesser interest or estate, by purchase, gift, devise or lease, and may sell, lease, mortgage, hold, manage, and control such property as its interests may acquire. The Town may further acquire property within its corporate limits by condemnation where granted to towns by the statutes of the State of Vermont.
- (e) The Town of Essex may establish and maintain an electric power system and regulate power line installations; provided, however, that the Town shall have no authority under this charter which conflicts with that authority granted to the Public Utilities Commission or any other state regulatory agency.

- (f) In this charter, mention of a particular power shall not be construed to be exclusive or to restrict the scope of the powers which the Town of Essex would have if the particular power were not mentioned.

§ 204 Reservation of Powers

Nothing in this charter shall be so construed as in any way to limit the powers and functions conferred upon the Town of Essex and the Town Selectboard by general or special enactments in force or effect or hereafter enacted; and the powers and functions conferred by this charter shall be cumulative and in addition to the provisions of such general or special enactments.

§205 Form of Government

- (a) The municipal government provided by this chapter shall be known as selectboard-manager form of government. Pursuant to its provisions and subject only to the limitations imposed by the State Constitution and by this chapter, all powers of the Town of Essex shall be vested in an elective Town Selectboard, which shall enact ordinances, codes, and regulations, adopt budgets, determine policies, and appoint the Town Manager, who shall enforce the laws and ordinances and administer the government of the Town. All powers of the Town shall be exercised in the manner prescribed by this chapter or prescribed by ordinance.

- (b) Voting districts shall be established pursuant to § 301.

Subchapter 3: Voting District and Governance Structure

§ 301 Voting Wards

- (a) The former incorporated Village of Essex Junction shall be known as Ward 2. Boundary adjustments will be made over time as necessary pursuant to § 301(b). The Town of Essex exclusive of the former Village of Essex Junction shall be known as Ward 1. Boundary adjustments will be made over time as necessary pursuant to § 301(b).
- (b) The Selectboard is empowered to make such changes from time to time, by resolution or ordinance, in the number and boundaries of the wards of the Town as it may deem proper, having regard so far as practicable and convenient, to an equal division of population among them; provided that after the first change so made, such changes shall not be made more than once in ten years.

§ 302 Powers and Duties of Governing Body

- (a) The members of the Town of Essex Selectboard shall constitute the legislative body of the Town of Essex for all purposes required by statute, and except as otherwise herein

specifically provided shall have all the powers and authority given to, and perform all duties required of town legislative bodies or selectboards under the laws of the State of Vermont.

(b) Within the limitations of the foregoing, the Town of Essex Selectboard shall have the power to:

- (1) Appoint and remove a Town Manager and supervise, create, change, and abolish offices, commissions, or departments other than the offices, commissions, or departments established by this charter.
- (2) Appoint the members of all boards, commissions, committees, or similar bodies unless specifically provided otherwise by this charter.
- (3) Provide for an independent audit by a certified public accountant.
- (4) Inquire into the conduct of any officer, commission, or department and investigate any and all municipal affairs.
- (5) Exercise every other power which is not specifically set forth herein, but which is granted to selectboards or legislative bodies by the statutes of the state of Vermont.

§ 303 Governing Body Composition and Term of Office

- (a) There shall be a Town Selectboard consisting of seven members.
- (b) The term of office of a Town Selectperson shall be three years and terms shall be staggered.
- (c) Selectpersons shall represent the Town.

§ 304 Vacancy in office

In case of a vacancy of a Selectboard seat, such vacancy shall be filled by the Town Selectboard until the next annual election pursuant to § 305(c) of this charter.

§305 Election of Governing Body Officers

- (a) The terms of the officers shall commence on the first day of the month following the month of election. At the first meeting of the month following the annual Town meeting, the Selectboard shall organize and elect a chairperson, vice chairperson, and clerk by a majority vote of the entire Selectboard, and shall file a certificate of the election for record in the office of the Town clerk.

- (b) The chairperson of the Selectboard or in the chairperson's absence, the vice chairperson, shall preside at all meetings of the Selectboard and shall be recognized as the head of the Town government for all ceremonial purposes.
- (c) In the event of death, resignation, or incapacity of any Selectboard member, the remaining members of the Selectboard may appoint a person to fill that position until the next annual election. Incapacity shall include the failure by any member of the board to attend at least 50 per cent of the meetings of the board in any calendar year. At the next annual election, the vacancy shall be filled and the person so elected shall serve for the remainder of the term of office. In the event the Selectboard is unable to agree upon an interim replacement until the next annual Town election, a special election shall be held forthwith to fill the position.
- (d) Elected Selectpersons who move from their ward prior to the expiration of their terms shall surrender their seats.

§ 306 Compensation

- (a) Compensation paid to the Selectboard members shall be set by the voters at the annual meeting, with a minimum of \$1500.00 a year each. Selectboard members' compensation must be set forth as a separate item in the annual budget presented to the meeting.
- (b) The Selectboard shall fix the compensation of all officers and employees, except as otherwise provided in this charter.

§ 307 Prohibitions and Conflicts of Interest

- (a) Holding Other Office. No Selectboard member shall hold any Town employment during the term for which they were elected to the Selectboard. A Selectboard member may be appointed to represent the Town on other boards except as pursuant to 17 V.S.A. § 2647. No former Selectboard member shall hold any compensated appointive municipal office or employment, except for poll worker, until one year after the expiration of the term for which they were elected to the legislative body.
- (b) Appointments and Removals. Neither the legislative body nor any of its members shall in any manner dictate the appointment or removal of any municipal administrative officers or employees whom the manager or any of the manager's subordinates are empowered to appoint. The legislative body may discuss with the Manager the appointment, performance, and removal of such officers and employees in executive session.

- (c) Interference with Administration. Except for the purpose of inquiries and investigations under § 302 (b)(4), the legislative body or its members shall deal with the municipal officers and employees who are subject to the direction and supervision of the Manager solely through the Manager, and neither the legislative body nor its members shall give orders to any such officer or employee, either publicly or privately.

§ 308 Governing Body Meetings

As soon as possible after the election of the chairperson and vice chairperson, the Selectboard shall fix the time and place of its regular meetings, and such meetings shall be held at least once a month.

§ 309 Special Town Meetings

Special Town meetings shall be called in the manner provided by the laws of the State, and the voting on all questions shall be by the Australian ballot system.

§ 310 Procedure

- (a) The Selectboard shall determine its own rules and order of business.
- (b) The presence of four members shall constitute a quorum. Four affirmative votes shall be necessary to take binding Selectboard action.
- (c) The Selectboard shall in accordance with Vermont law keep minutes of its proceedings. This journal shall be a public record.
- (d) All meetings of the Selectboard shall be open to the public unless, by an affirmative vote of the majority of the members present, the Selectboard shall vote that any particular session shall be an executive session or deliberative session in accordance with Vermont law.

§ 311 Appointments

The Selectboard shall have the power to appoint the members of all boards, commissions, committees, or similar bodies unless specifically provided otherwise by this charter. The terms of all appointments shall commence on the day after the day of appointment unless the appointment is to fill a vacancy in an office, in which case the term shall commence at the time of appointment.

§ 312 Additional Governing Body Provisions

- (a) No claim for personal services shall be allowed to the officers elected at the annual meeting, except when compensation for such services is provided for under the provisions of this chapter or by the general law. The compensation of all officers and employees of the Town shall be fixed by the Selectboard, except as herein otherwise provided.
- (b) The Selectboard may authorize the sale or lease of any real or personal estate belonging to the Town.

Subchapter 4 Other Elected Offices

§ 401 Brownell Library trustees

There shall be a five-member Board of Library Trustees who shall be elected to five-year terms using the Australian ballot system pursuant to § 501. Only qualified voters of the Town of Essex shall be eligible to hold the office of elected library trustee. The five permanent, self-perpetuating library trustees shall function in accordance with the terms of the Brownell Trust agreement dated May 25, 1925.

§ 402 Moderator

The voters at the Town Annual Meeting shall elect a Moderator who shall preside at the next Town Annual Meeting. The term of Moderator shall be one year. Only qualified voters of the Town of Essex shall be eligible to hold the office of Moderator.

Subchapter 5 Town Meetings

§ 501 Town of Essex Meetings/Elections

- (a) Annual meetings for the election of officers, the voting on the budgets, and any other business included in the warnings for the meetings, shall be held on Town Meeting Day, as defined in 1 VSA §371.
- (b) Provisions of the laws of the State of Vermont relating to the qualifications of electors, the manner of voting, the duties of elections officers, and all other particulars respective to preparation for, conducting, and management of elections, so far as they may be applicable, shall govern all municipal elections, and all general and special meetings, except as otherwise provided in this charter.
- (c) The election of officers and the voting on all questions shall be by Australian ballot system. The Town Clerk and Board of Civil Authority shall conduct elections in accordance with general laws of the State.

Subchapter 6 Ordinances

§ 601 Adoption of Ordinances.

Ordinances shall be adopted in accordance with state law pursuant to 24 V.S.A. § 1972.

§ 602 Filing and recording of ordinances

The Town clerk shall prepare and keep in the Town clerk's office a book of ordinances which shall contain each ordinance finally passed by the Selectboard, together with a complete index of the ordinances according to subject matter.

§ 603 Rescission of ordinances

All ordinances shall be subject to rescission by a special or annual Town meeting, as follows: If, within 44 days after final passage by the Selectboard of any such ordinance, a petition signed by voters of the Town not less in number than five percent of the qualified voters of the municipality is filed with the Town Clerk requesting its reference to a special or annual Town meeting, the Selectboard shall fix the time and place of the meeting, which shall be within 60 days after the filing of the petition, and notice thereof shall be given in the manner provided by law in the calling of a special or annual Town meeting. Voting shall be by Australian ballot. An ordinance so referred shall remain in effect upon the conclusion of the meeting unless a majority of those present and voting against the ordinance at the special or annual Town meeting exceeds five percent in number of the qualified voters of the municipality.

§ 604 Petition for enactment of ordinance; special meeting

- (a) Subject to the provisions of § 304 of this charter, voters of the Town may at any time petition in the same manner as in § 304 for the enactment of any proposed lawful ordinance by filing the petition, including the text of the ordinance, with the Town Clerk. The Selectboard shall call a special Town meeting (or include the ordinance as annual meeting business) to be held within 60 days of the date of the filing, unless prior to the meeting the ordinance shall be enacted by the Selectboard. The warning for the meeting shall state the proposed ordinance in full or in concise summary and shall provide for an Australian ballot vote as to its enactment. The ordinance shall take effect on the 10th day after the conclusion of the meeting provided that voters as qualified in § 304, constituting a majority of those voting thereon, shall have voted in the affirmative.
- (b) The proposed ordinance shall be examined by the Town Attorney before being submitted to the special Town meeting. The Town Attorney is authorized subject to the approval of the Selectboard, to correct the ordinance so as to avoid repetitions, illegalities, and unconstitutional provisions and to ensure accuracy in its text and

references and clearness and preciseness in its phraseology, but the Town Attorney shall not materially change its meaning and effect.

- (c) The provisions of this section shall not apply to any appointments of officers, members of commissions, or boards made by the Selectboard or to the appointment or designation of Selectboard, or to rules governing the procedure of the Selectboard.

Subchapter 7: Town Manager

§701 Appointment/Hiring of Manager

The Selectboard shall appoint a Town Manager under and in accordance with Vermont Statutes Annotated, as amended from time to time hereafter. The Manager shall be appointed solely on the basis of the Manager's executive and administrative qualifications in accordance with the Vermont statutes.

§ 702 Powers of Manager

The Manager shall be the chief administrative officer of the Town of Essex. The Manager shall be responsible to the Selectboard for the administration of all Town of Essex affairs placed in the Manager's charge by or under this charter. The Manager shall have the following powers and duties in addition to those powers and duties delegated to municipal managers under the Vermont statutes.

- (a) The Manager shall appoint and, when the Manager deems it necessary for the good of the service, suspend or remove all Town of Essex employees, including the Treasurer, and other employees provided for by or under this charter for cause, except as otherwise provided by law, this charter, or personnel rules adopted pursuant to this charter. The Manager may authorize any employee who is subject to the Manager's direction and supervision to exercise these powers with respect to subordinates in that employee's department, office, or agency. There shall be no discrimination in employment, in accordance with applicable state and federal laws, including but not limited to 21 V.S.A. §495. Appointments, lay-offs, suspensions, promotions, demotions, and removals shall be made primarily on the basis of training, experience, fitness, and performance of duties, in such manner as to ensure that the responsible administrative officer may secure efficient service.
- (b) The Manager shall direct and supervise the administration of all departments, offices, and agencies of the Town of Essex, except as otherwise provided by this charter or by law.
- (c) The Manager shall recommend hiring of Town Attorney with Selectboard approval, and shall hire special attorneys as needed.

- (d) The Manager or a staff member designated by the Manager shall attend all Selectboard meetings and shall have the right to take part in discussion and make recommendations but may not vote. The Selectboard may meet in executive session without the Manager for discussion of the Manager's performance or if the Manager is the subject of an investigation pursuant to § 302(b)(4) of this charter.
- (e) The Manager shall see that all laws, provisions of this charter, and acts of the Selectboard, subject to enforcement by the Manager or by officers subject to the Manager's direction and supervision, are faithfully executed.
- (f) The Manager shall prepare and submit the annual budget and capital program to the Selectboard.
- (g) The Manager shall submit to the Selectboard and make available to the public a complete report on the finances and administrative activities of the Town of Essex as of the end of each fiscal year.
- (h) The Manager shall make such other reports as the Selectboard may require concerning the operations of Town of Essex departments, offices, and agencies subject to the Manager's direction and supervision.
- (i) The Manager shall keep the Selectboard fully advised as to the financial condition and future needs of the Town of Essex and make such recommendations to the Selectboard concerning the affairs of the Town of Essex as the Manager deems desirable.
- (j) The Manager shall be responsible for the enforcement of all Town of Essex ordinances and laws.
- (k) The Manager may when advisable or proper delegate to subordinate officers and employees of the Town of Essex any duties conferred upon the Manager by this charter, the Vermont statutes, or the Selectboard members.
- (l) The Manager shall perform such other duties as are specified in this charter or in State law, or as may be required by the Selectboard.

§ 703 Hearing/Removal Process

- (a) The Selectboard may remove the Manager from office for cause in accordance with the following procedures:
 - 1. The Selectboard shall adopt by affirmative vote of a majority of all its members a preliminary resolution which must state the reasons for removal and may suspend

the Manager from duty for a period not to exceed 45 days. A copy of the resolution shall be delivered within three days to the Manager.

2. Within five days after a copy of the resolution is delivered to the Manager, the Manager may file with the Selectboard a written request for a hearing; said hearing to be in a public or executive session by choice of the Manager. This hearing shall be held at a special Selectboard meeting not earlier than 15 days nor later than 30 days after the request is filed. The Manager may file with the Selectboard a written reply not later than five days before the hearing.
3. The Selectboard may adopt a final resolution of removal, which may be made effective immediately, by affirmative vote of a majority of all its members at any time after five days from the date when a copy of the preliminary resolution was delivered to the Manager, if the Manager has not requested a public hearing, or at any time after the public hearing if the Manager has requested one.

- (b) The Manager shall continue to receive the Manager's salary until the effective date of a final resolution of removal.

§ 704 Vacancy in Office of Manager

The Manager, by letter filed with the Town Clerk, may appoint a staff member to perform the Manager's duties in the event of the Manager's absence due to disability, incapacitation, or vacation unless the Manager has previously appointed a staff member as assistant manager or deputy manager, who would automatically assume the Manager's responsibilities in the Manager's absence. If the Manager fails to make such designations, the Selectboard, may by resolution appoint an officer or employee of the Town to perform the duties of the Manager until the Manager is able to return to duty.

Subchapter 8: Boards and Commissions

§ 801 Board of Civil Authority

The Board of Civil Authority shall be defined by 17 VSA § 2103(5).

§ 802 Board of Abatement of Taxes

The board of civil authority shall constitute a board of abatement as provided by law. The board of abatement shall meet and discharge its duties as required by the applicable statutory provisions.

§ 803 Planning Commission

There shall be a Planning Commission and its powers, obligations, and operation shall be under and in accordance with Vermont Statutes Annotated, as they may be amended from time to time hereafter, and members will be appointed by the Town Selectboard from among the qualified voters of the Town. Members of the Commission shall hold no other Town office.

§ 804 Development Review Board

A Development Review Board shall be established and its powers, obligations, and operation shall be under and in accordance with Vermont Statutes Annotated, as they may be amended from time to time hereafter, and members will be appointed by the Town Selectboard for terms of three years from among the qualified voters of the Town.

§ 805 Brownell Library Trustees

There shall be a five-member Board of Library Trustees who shall be elected to five-year terms using the Australian ballot system pursuant to § 501. Only qualified voters of the Town of Essex shall be eligible to hold the office of elected library trustee. The Trustees holding office at the time of enactment of the charter shall serve until their terms are completed. The Library Trustees shall establish policy for the operation of the Library and shall otherwise act in conformance with the Vermont statutes. The five permanent, self-perpetuating Library Trustees shall function in accordance with the terms of the Brownell Trust agreement dated May 25, 1925. The Library shall be required to follow all financial and personnel policies adopted by the Town Selectboard.

Subchapter 9: Administrative Departments

Part I

§ 901 Personnel Administration and Benefits

- (a) The Manager or the Manager's appointee shall be the personnel director. The Manager shall maintain personnel rules and regulations protecting the interests of the Town and of the employees. These rules and regulations must be approved by the Selectboard and shall include the procedure for amending them and for placing them into practice. Each employee shall receive a copy of the rules and regulations when the employee is hired.
- (b) The rules and regulations may deal with the following subjects or with other similar matters of personnel administration: job classification, jobs to be filled, tenure, retirement, pensions, leaves of absence, vacations, holidays, hours and days of work, group insurance, salary plans, rules governing hiring, temporary appointments, lay-off, reinstatement, promotion, transfer, demotion, settlement of disputes, dismissal,

probationary periods, permanent or continuing status, in-service training, injury, employee records, and further regulations concerning the hearing of appeals.

- (c) No person in the service of the Town shall either directly or indirectly give, render, pay, or receive any service or other valuable thing for or on account of or in connection with any appointment, proposed appointment, promotion, or proposed promotion.

Part II

§ 902 Department of Real Estate Appraisal

There shall be established a department of real estate appraisal headed by a professionally qualified real estate assessor, who shall be appointed by the Manager.

§ 903 Appraisal of Property

The department of real estate appraisal shall appraise all real and business personal property for the purpose of establishing the grand list. Appraisals shall be reviewed periodically and kept up to date. Technically qualified individuals or firms may be employed as needed.

§ 904 Appraisal of Business Personal Property for Tax Purposes

Appraisal of business personal property shall be in accordance with the provisions of 32 V.S.A. § 3618, as the same may from time to time be amended, provided that all business personal property acquired by a taxpayer after September 30, 1995 shall be exempt from tax.

§ 905 Duties of Department

The duties and powers of the department of real estate appraisal shall be the same as those established for listers under the general statutes.

§ 906 Purpose

The purpose of the department of real estate appraisal is to provide for appointment of a qualified real estate assessor rather than the election of listers. The Town shall be governed by, and each taxpayer shall have rights granted by, the applicable statutes concerning real and personal property taxation, appeal therefrom, and other statutes concerning taxation.

Subchapter 10 Budget Process

§ 1001 Fiscal year

The fiscal year of the Town shall begin on the first day of July and end on the last day of June of each calendar year. The fiscal year shall constitute the budget and accounting year as used in this charter.

§ 1002 Annual Municipal Budget

With support from the finance department, the Manager shall submit to the Selectboard a budget for review before annual Town Meeting or at such previous time as may be directed by the Selectboard. The budget shall contain:

- (a) An estimate of the financial condition of the Town as of the end of the fiscal year.
- (b) An itemized statement of appropriations recommended for current expenses, and for capital improvements, during the next fiscal year, with comparative statements of appropriations and estimated expenditures for the current fiscal year and actual appropriations and expenditures for the immediate preceding fiscal year.
- (c) An itemized statement of estimated revenues from all sources, other than taxation, for the next fiscal year and comparative figures of tax and other sources of revenue for the current and immediate preceding fiscal years.
- (d) A capital budget for the next five fiscal years, showing anticipated capital expenditures, financing, and tax requirements.
- (e) Such other information as may be required by the Selectboard.

§ 1003 Governing Body's Action on the Budget

The Selectboard shall review and approve the recommended budget with or without change. The budget shall be published not later than two weeks after its preliminary adoption by the Selectboard. The Selectboard shall fix the time and place for holding a public hearing for the budget and shall give a public notice of such hearing.

§ 1004 Meeting Warning and Budget

- (a) The Selectboard shall hold at least one public hearing at least 30 days prior to the annual meeting to present and explain its proposed budget and shall give a public notice of such hearing.

- (b) The Manager shall not less than 15 days prior to the annual meeting make available the Selectboard's recommended budget and the final warning of the pending annual meeting.
- (c) The annual Town report shall be made available to the legal voters of the Town not later than 10 days prior to the annual meeting.

§ 1005 Appropriation and Transfers

- (a) An annual budget shall be adopted at Town Meeting by the vote of a majority of eligible voters by Australian ballot. If, after the total budget has been appropriated, the Selectboard finds additional appropriations necessary, the appropriations shall be made and reported at the next Town Meeting as a specific item. The appropriations shall only be made in special circumstances or situations of an emergency nature. No specific explanation need be given for any normal annual operating expense in any office, department, or agency which may be increased over the budget amount by an amount not more than 10 percent of the office's, department's, or agency's budget.
- (b) From the effective date of the budget, the amounts stated therein, as approved by the voters, become appropriated to the several agencies and purposes therein named.
- (c) The Manager may at any time transfer an unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department, or agency. At the request of the Manager, the Selectboard may, by resolution, transfer any unencumbered appropriation balance or portion thereof within the Selectboard budget from one department, office, or agency to another. Notwithstanding the above, no unexpended balance in any appropriation not included in the Selectboard budget shall be transferred or used for any other purpose.

§ 1006 Amount to be Raised by Taxation

Upon passage of the budget by the voters, the amounts stated therein as the amount to be raised by taxes shall constitute a determination of the amount of the levy for the purposes of the Town in the corresponding tax year, and the Selectboard shall levy such taxes on the grand list as prepared by the assessor for the corresponding tax year.

Subchapter 11: Taxation

§ 1101 Taxes on Real Property

Taxes on real property shall be paid in equal installments on March 15 and September 15. The Selectboard shall send notice to taxpayers no less than 30 days prior to when taxes are due.

§ 1102 Penalty

- (a) An additional charge of eight percent shall be added to any tax not paid on or before the dates specified in section § 1101 of this charter, and interest as authorized by Vermont statutes.

§ 1103 Assessment and Taxation Agreement

Notwithstanding section § 904 of this charter and the requirements of the general laws of the State of Vermont, the Selectboard is hereby authorized and empowered to negotiate and execute assessment and taxation agreements between the Town and a taxpayer or taxpayers within the Town of Essex consistent with applicable requirements of the Vermont Constitution.

Subchapter 12: Capital Improvements

§ 1201 Capital Programs

- (a) The Manager shall prepare and submit to the Selectboard a five-year capital program at least three months prior to the final date for submission of the budget.
- (b) Contents. The capital program shall include:
 - 1. A clear general summary of its contents;
 - 2. A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
 - 3. Cost estimates, method of financing, and recommended time schedules for each such improvement; and
 - 4. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

Subchapter 13: Amendment of Charter and Initiatives

§ 1301 Laws Governing

This charter may be amended in accordance with the procedure provided for by state statutes for amendment of municipal charters.

Subchapter 14: General

§ 1401 Savings Clause

Repeal or modification of this charter shall not affect the validity of previously enacted ordinance, resolution, or bylaw.

§ 1402 Separability of Provisions

The provisions of this charter are declared to be severable. If any provisions of this charter are for any reason invalid, such invalidity shall not affect the remaining provisions, which can be given effect without the invalid provision.

10/16/20

Town of Essex / Village of EJ Accounts Payable

Page 1 of 7

11:07 am

Check Warrant Report # 17221 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 10/16/20 To 10/16/20 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	10/05/20 CONVENTIONAL 50/50	210-43110.432	22.78	30822	10/16/20
		552027956578	R&M Services - Vehicles			
05290	ADVANCE AUTO PARTS	10/09/20 SPARK PLUG 1 EA NGK	210-43110.432	4.48	30822	10/16/20
		552028332257	R&M Services - Vehicles			
07465	BIBENS ACE HARDWARE INC	10/09/20 LITHIUM BATTERY AAA8PK	210-43110.610	16.78	30830	10/16/20
		39364	SUPPLIES			
07465	BIBENS ACE HARDWARE INC	10/14/20 PLSTC BUCKET	210-43110.610	21.96	30830	10/16/20
		39407	SUPPLIES			
17305	BRIAN MICHAEL PLUMBING &	08/20/20 Installed Hands Free Fauc	210-41320.600	180.00	30832	10/16/20
		1459	Emergency Prep. Supplies			
16030	BROWN ELECTRIC	10/02/20 troubleshoot pole barn	210-43110.434	488.35	30834	10/16/20
		35130	MAINT. BUILDINGS/GROUNDS			
21210	CINTAS LOC # 68M 71 M	10/13/20 water cooler cleaned and	210-43110.610	135.17	30839	10/16/20
		5035295474	SUPPLIES			
23525	CLARK'S TRUCK CENTER INC	10/09/20 Unit 7 repair	210-43110.432	2526.09	30840	10/16/20
		66380	R&M Services - Vehicles			
39475	CLAUSSEN'S INC	10/09/20 Chrysanthemum 8", etc	210-43117.000	59.34	30841	10/16/20
		20971	Streetscape Maintenance			
04940	COMCAST	09/27/20 Internet 10/4-11/3/20 EJF	210-41945.022	168.40	30842	10/16/20
		0179210 0920	Telephone - Fire Station			
23580	ED EATON FIRE TRUCK REPAI	10/03/20 Pump Testing	210-42220.432	480.00	30847	10/16/20
		12020	VEHICLE MAINTENANCE			
23215	ESSEX EQUIPMENT INC	10/08/20 Generator Service	210-45220.610	219.34	30852	10/16/20
		107657360001	SUPPLIES			
00080	FIREMATIC SUPPLY CO INC	09/30/20 Hydraulic Cutter Repair	210-42220.570	98.52	30855	10/16/20
		383259	MAINTENANCE OTHER			
19005	FIRSTLIGHT FIBER	10/01/20 Phone Internet 2 Lincoln	210-41945.020	250.08	30860	10/16/20
		7901656	Telephone - 2 Lincoln St			
34895	GAUTHIER TRUCKING, INC.	10/01/20 11 JACKSON ST 9/1-9/30/20	210-43110.565	100.11	30863	10/16/20
		1510743	RUBBISH REMOVAL			
34895	GAUTHIER TRUCKING, INC.	10/01/20 RAILROAD AVE 9/1-9/30/20	210-43110.565	455.85	30863	10/16/20
		1510745	RUBBISH REMOVAL			
34895	GAUTHIER TRUCKING, INC.	10/01/20 BEECH ST 9/1-9/30/20	210-43110.565	61.97	30863	10/16/20
		1510879	RUBBISH REMOVAL			
04035	GOT THAT RENTAL & SALES I	10/09/20 MILWAUKEE COMPACT TAPE	210-43110.610	25.00	30864	10/16/20
		78758	SUPPLIES			
23980	INTERSTATE BATTERY OF VT	10/13/20 battery truck 4	210-43110.432	171.20	30872	10/16/20
		903201013941	R&M Services - Vehicles			
11710	INVEST EAP	10/01/20 EAP	210-42220.200	216.00	30873	10/16/20
		10/01/2020	EMPLOYEE ASSISTANCE PROGR			
05030	J. HUTCHINS INC	10/08/20 West and South streets	210-43120.570	61375.00	30874	10/16/20
		20200772R	Summer Constr - Purchased			
20125	JOHN THOMPSON'S GOLF CART	10/08/20 Golf Cart Headlight Bar	210-45220.610	110.95	30876	10/16/20
		6632	SUPPLIES			
26430	K5 CORPORATION	10/09/20 PAINT long lines on class	210-43123.730	6341.36	30877	10/16/20
		10000610	Traffic Control			
V12618	KNOX COMPANY	09/30/20 Knox Box Software	210-42220.889	2112.00	30878	10/16/20
		2228845	ROUTINE EQUIPMENT PURCHAS			
14025	LINCOLN NATIONAL LIFE INS	10/10/20 Life Prem Nov 20 Village	210-41320.210	121.81	30880	10/16/20
		110120V	HEALTH INS & OTHER BENEFIT			

10/16/20

Town of Essex / Village of EJ Accounts Payable

Page 2 of 7

11:07 am

Check Warrant Report # 17221 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 10/16/20 To 10/16/20 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	210-41510.210 Group Insurance	40.61	30880	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	210-43110.210 HEALTH INS & OTHER BENEFI	133.85	30880	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	210-43151.210 HEALTH INS & OTHER BENEFI	21.65	30880	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	210-45551.210 HEALTH INS & OTHER BENEFI	243.60	30880	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	210-41970.210 HEALTH INS & OTHER BENEFI	81.20	30880	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	210-45110.210 HEALTH INS & OTHER BENEFI	162.40	30880	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	210-45220.210 HEALTH INS & OTHER BENEFI	78.73	30880	10/16/20
25625	LOWE'S - 1080	10/02/20	EJRP Lowe's September 4191080 0920	210-45220.610 SUPPLIES	214.29	30882	10/16/20
V10130	LOWE'S BUSINESS ACCOUNT	09/03/20	Barriers for Outside Even 02978	210-43110.610 SUPPLIES	339.03	30883	10/16/20
V10462	MONAGHAN SAFAR DUCHAM PL	10/01/20	Sept 20 Legal SEPT2020	210-41320.320 LEGAL SERVICES	175.00	30888	10/16/20
V10462	MONAGHAN SAFAR DUCHAM PL	10/01/20	Sept 20 Legal SEPT2020	210-41320.320 LEGAL SERVICES	300.00	30888	10/16/20
V10462	MONAGHAN SAFAR DUCHAM PL	10/01/20	Sept 20 Legal SEPT2020	210-41320.320 LEGAL SERVICES	1440.00	30888	10/16/20
V10462	MONAGHAN SAFAR DUCHAM PL	10/01/20	Sept 20 Legal SEPT2020	210-15102.000 EXCHANGE - ENGI/LEGAL	35.00	30888	10/16/20
V10462	MONAGHAN SAFAR DUCHAM PL	10/01/20	Sept 20 Legal SEPT2020	210-41320.320 LEGAL SERVICES	1250.00	30888	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	210-41320.210 HEALTH INS & OTHER BENEFI	2731.13	30889	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	210-43110.210 HEALTH INS & OTHER BENEFI	5047.68	30889	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	210-43151.210 HEALTH INS & OTHER BENEFI	871.26	30889	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	210-45551.210 HEALTH INS & OTHER BENEFI	8102.11	30889	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	210-41970.210 HEALTH INS & OTHER BENEFI	1303.64	30889	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	210-45110.210 HEALTH INS & OTHER BENEFI	7326.44	30889	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	210-45220.210 HEALTH INS & OTHER BENEFI	1258.01	30889	10/16/20
25140	PIKE INDUSTRIES INC	10/09/20	Asphalt 1106468	210-43120.610 Summer Const - Supplies	258.56	30892	10/16/20
37430	R R CHARLEBOIS INC	10/05/20	Trk 34 parts ID86606	210-43110.432 R&M Services - Vehicles	257.22	30894	10/16/20
18010	REYNOLDS & SON, INC.	10/07/20	Hand Sanitizer 3379261	210-42220.615 EMS SUPPLIES	53.67	30897	10/16/20
18010	REYNOLDS & SON, INC.	10/07/20	Sawzall Blades 3379262	210-42220.889 ROUTINE EQUIPMENT PURCHAS	232.28	30897	10/16/20

10/16/20

Town of Essex / Village of EJ Accounts Payable

Page 3 of 7

11:07 am

Check Warrant Report # 17221 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 10/16/20 To 10/16/20 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
03180	SAFETY SYSTEMS OF VT LLC	07/01/20 MSP Pool Alarm Service 19749	210-41943.026 Contractual Svcs - Maple	1150.00	30902	10/16/20
03180	SAFETY SYSTEMS OF VT LLC	09/04/20 Park St Alarm Service 20017	210-41943.023 Contractual Svcs - Park S	551.39	30902	10/16/20
03180	SAFETY SYSTEMS OF VT LLC	09/04/20 MSP Admin Bldg Alarm Serv 20018	210-41943.026 Contractual Svcs - Maple	725.45	30902	10/16/20
17505	SAND HILL SOLAR LLC	10/09/20 Village solar 222	210-41947.026 Electricity - Maple St	1981.32	30903	10/16/20
17505	SAND HILL SOLAR LLC	10/09/20 Village solar 222	210-41947.023 Electricity - Park St Sch	339.96	30903	10/16/20
17505	SAND HILL SOLAR LLC	10/09/20 Village solar 222	210-41947.021 Electricity - Brownell	678.53	30903	10/16/20
17505	SAND HILL SOLAR LLC	10/09/20 Village solar 222	210-41947.022 Electricity - Fire Statio	394.90	30903	10/16/20
17505	SAND HILL SOLAR LLC	10/09/20 Village solar 222	210-41947.020 Electricity - 2 Lincoln S	394.90	30903	10/16/20
17505	SAND HILL SOLAR LLC	10/09/20 Village solar 222	210-43115.622 Electricity - St/Traffic	765.12	30903	10/16/20
17505	SAND HILL SOLAR LLC	10/09/20 Village solar 222	210-43110.622 ELECTRICAL SERVICE	216.24	30903	10/16/20
11345	SANITARY EQUIPMENT CO INC	10/07/20 Jetter truck repairs 0141183	210-43110.432 R&M Services - Vehicles	118.61	30904	10/16/20
23855	SOUTHWORTH-MILTON, INC.	10/01/20 Filter A Prinoth INV2066869	210-43110.432 R&M Services - Vehicles	23.34	30910	10/16/20
23855	SOUTHWORTH-MILTON, INC.	10/02/20 nut Prinoth INV2067977	210-43110.432 R&M Services - Vehicles	8.70	30910	10/16/20
23855	SOUTHWORTH-MILTON, INC.	10/02/20 element fuel Prinoth INV2068026	210-43110.432 R&M Services - Vehicles	43.06	30910	10/16/20
23855	SOUTHWORTH-MILTON, INC.	10/01/20 element fuel , filter A P Inv2067162	210-43110.432 R&M Services - Vehicles	69.28	30910	10/16/20
26410	STRUSS TYLER	10/08/20 2020 Merger Video 1	210-41320.330 OTHER PROFESSIONAL SERVIC	2200.00	30912	10/16/20
24535	STRYKER MEDICAL	09/28/20 QUIK-COMBO ELECTRODES 3156873M	210-42220.615 EMS SUPPLIES	55.90	30913	10/16/20
19720	VERIZON CONNECT NWF, INC.	10/01/20 AVL MONTHLY SERVICE OSV022395871	210-43110.442 EQUIPMENT RENTALS	132.53	30919	10/16/20
23395	VILLAGE HARDWARE - WILLIS	10/13/20 NLJTS-BOLTS-SCREWS 512109	210-43110.610 SUPPLIES	5.99	30920	10/16/20
28195	VT BUSINESS MAGAZINE	01/01/20 Adult Collection 544	210-45551.640 ADULT COLLECTION-PRINT &	40.00	30922	10/16/20
22040	VT DEPT OF MOTOR VEHICLES	10/06/20 Replacement Plate AAP522	210-43110.432 R&M Services - Vehicles	9.00	30924	10/16/20
07565	W B MASON CO INC	10/08/20 Disinfectant Cleaner 214486241	210-45220.610 SUPPLIES	74.99	30930	10/16/20
07565	W B MASON CO INC	10/09/20 Office Supplies 214526969	210-45110.610 SUPPLIES	193.00	30930	10/16/20
23000	WHITCOMB	09/02/20 shur pac 00710475	210-43120.610 Summer Const - Supplies	763.70	30932	10/16/20
37985	A T & T MOBILITY	09/23/20 CELL PHONE SERVICE EPD 8781498 920	226-45115.330 OTHER PROFESSIONAL SVCS	198.37	30821	10/16/20

10/16/20

Town of Essex / Village of EJ Accounts Payable

Page 4 of 7

11:07 am

Check Warrant Report # 17221 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 10/16/20 To 10/16/20 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19815	AMAZON CAPITAL SERVICES	10/04/20 RecKids SLS Supplies 1FGX47K3C6TF	226-45123.610 Supplies	257.51	30824	10/16/20
19815	AMAZON CAPITAL SERVICES	10/06/20 Rec Kids SLS Supplies 1PV4HJY9MKCW	226-45123.610 Supplies	2280.95	30824	10/16/20
19815	AMAZON CAPITAL SERVICES	10/01/20 RK Fleming Table 1RDT4T6GPQRP	226-45120.610 SUPPLIES	108.20	30824	10/16/20
25595	AMERICAN RED CROSS	09/30/20 RecKids Staff First Aid C 22300281	226-45123.330 Other Professional Svcs	240.00	30826	10/16/20
26420	COMMUNITY PLAYTHINGS	10/01/20 SLS Supplies N406C	226-45123.610 Supplies	2310.00	30843	10/16/20
02800	DISCOUNT SCHOOL SUPPLY IN	09/28/20 SLS Supplies P39869190001	226-45123.610 Supplies	664.66	30844	10/16/20
20680	EPIC DRIVING LLC	10/11/20 Drivers Ed Program Fall 40	226-45115.330 OTHER PROFESSIONAL SVCS	13050.00	30849	10/16/20
03520	ESSEX CINEMAS	10/06/20 SLS Cinemas Snacks 100620D	226-45123.610 Supplies	100.00	30850	10/16/20
38955	F W WEBB COMPANY	10/08/20 SLS Bottle Fillers 68604144	226-45123.610 Supplies	9335.25	30854	10/16/20
17835	GRUNTS MOVE JUNK	10/09/20 SLS Moving 207603	226-45123.330 Other Professional Svcs	401.85	30867	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20 Life Prem Nov 20 Village 110120V	226-45120.210 HEALTH INS & OTHER BENEFIT	359.32	30880	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20 Life Prem Nov 20 Village 110120V	226-45121.210 HEALTH INS & OTHER BENEFIT	157.27	30880	10/16/20
25625	LOWE'S - 1080	10/02/20 EJRPLowe's September 4191080 0920	226-45115.610 SUPPLIES	112.90	30882	10/16/20
25625	LOWE'S - 1080	10/02/20 EJRPLowe's September 4191080 0920	226-45124.610 SUPPLIES	51.34	30882	10/16/20
23080	MVP HEALTH CARE INC	10/10/20 Health Prem Nov 20 Villag 110120V	226-45120.210 HEALTH INS & OTHER BENEFIT	3259.10	30889	10/16/20
23080	MVP HEALTH CARE INC	10/10/20 Health Prem Nov 20 Villag 110120V	226-45121.210 HEALTH INS & OTHER BENEFIT	4966.86	30889	10/16/20
41950	OCCUPATIONAL HEALTH CENTE	09/03/20 CDL Physical C.McLaughlin 1206907191	226-45121.330 OTHER PROFESSIONAL SVCS	123.00	30890	10/16/20
24830	REINHART FOODSERVICE	09/14/20 RK Fleming Snack 373621	226-45120.610 SUPPLIES	177.08	30895	10/16/20
24830	REINHART FOODSERVICE	09/29/20 RK EES Snack 379981	226-45120.610 SUPPLIES	153.01	30895	10/16/20
24830	REINHART FOODSERVICE	09/29/20 RK Westford Snack 380691	226-45120.610 SUPPLIES	81.95	30895	10/16/20
24830	REINHART FOODSERVICE	10/05/20 Rec Kids Snack 381265	226-45120.610 SUPPLIES	222.27	30895	10/16/20
24830	REINHART FOODSERVICE	10/05/20 RK MSP Snack 381559	226-45120.610 SUPPLIES	239.72	30895	10/16/20
24830	REINHART FOODSERVICE	10/05/20 RK Fleming Snack 381983	226-45120.610 SUPPLIES	174.90	30895	10/16/20
24830	REINHART FOODSERVICE	10/05/20 RK Summit Snack 382293	226-45120.610 SUPPLIES	136.40	30895	10/16/20
24830	REINHART FOODSERVICE	10/05/20 RK Hiawatha Snack 382800	226-45120.610 SUPPLIES	110.78	30895	10/16/20

10/16/20

Town of Essex / Village of EJ Accounts Payable

Page 5 of 7

11:07 am

Check Warrant Report # 17221 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 10/16/20 To 10/16/20 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
24830	REINHART FOODSERVICE	10/06/20	RK EES Snack 383384	226-45120.610 SUPPLIES	131.54	30895	10/16/20
24830	REINHART FOODSERVICE	10/12/20	RK Summit Snack 384472	226-45120.610 SUPPLIES	274.32	30895	10/16/20
24830	REINHART FOODSERVICE	10/12/20	RK Summit Snack 384473	226-45120.610 SUPPLIES	306.51	30895	10/16/20
24830	REINHART FOODSERVICE	10/12/20	RK FMS Snack 384474	226-45120.610 SUPPLIES	265.94	30895	10/16/20
24830	REINHART FOODSERVICE	10/12/20	RK Summit Snack 384735	226-45120.610 SUPPLIES	156.59	30895	10/16/20
24830	REINHART FOODSERVICE	10/13/20	RK MSP Snack 385518	226-45120.610 SUPPLIES	89.84	30895	10/16/20
24830	REINHART FOODSERVICE	10/13/20	RK Westford Snack 386443	226-45120.610 SUPPLIES	27.26	30895	10/16/20
24830	REINHART FOODSERVICE	10/13/20	RK Hiawatha Snack 386622	226-45120.610 SUPPLIES	25.22	30895	10/16/20
24830	REINHART FOODSERVICE	10/13/20	RK Fleming Snack 386882	226-45120.610 SUPPLIES	56.45	30895	10/16/20
24830	REINHART FOODSERVICE	10/13/20	RK EES Snack 386887	226-45120.610 SUPPLIES	228.71	30895	10/16/20
03180	SAFETY SYSTEMS OF VT LLC	09/10/20	MSP Pool Alarm Service 20031	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	274.38	30902	10/16/20
13150	SCKOLNICK GARY & MARIA	10/02/20	Summer/VK Refund 86407	226-34722.000 SWIM LESSONS	76.50	30906	10/16/20
13150	SCKOLNICK GARY & MARIA	10/02/20	Summer/VK Refund 86407	226-34781.120 Childcare - AS	521.50	30906	10/16/20
13150	SCKOLNICK GARY & MARIA	10/02/20	Summer/VK Refund 86407	226-34781.122 Childcare - DC	208.00	30906	10/16/20
10435	SCREENMYLOGO.COM	09/28/20	Rec Kids TShirts 18253	226-45123.610 Supplies	855.00	30907	10/16/20
10435	SCREENMYLOGO.COM	09/30/20	Rec Kids Sweatshirts 18265	226-45123.610 Supplies	4005.00	30907	10/16/20
42565	SEVEN DAYS	08/05/20	Job Ad 205609A	226-45123.330 Other Professional Svcs	100.00	30908	10/16/20
23495	STUDENT TRANSPORTATION OF	10/05/20	RecKids Bus to Memorial H 70109492	226-45123.580 Travel	293.20	30914	10/16/20
23495	STUDENT TRANSPORTATION OF	10/06/20	RecKids Cinemas to Foster 70109628	226-45123.580 Travel	144.20	30914	10/16/20
23495	STUDENT TRANSPORTATION OF	10/12/20	RecKids Cinemas to Foster 70109769	226-45123.580 Travel	144.20	30914	10/16/20
22045	VT DEPT OF PUBLIC SAFETY	09/30/20	Summer Staff Fingerprints 81426	226-45120.330 OTHER PROFESSIONAL SVCS	79.50	30925	10/16/20
07565	W B MASON CO INC	10/06/20	Disinfecting Wipe Bucket 214396702	226-45123.610 Supplies	299.94	30930	10/16/20
07565	W B MASON CO INC	10/06/20	RK MSP Supplies 214398167	226-45123.610 Supplies	18.92	30930	10/16/20
07565	W B MASON CO INC	10/08/20	Disinfecting Wipe Bucket 214477135	226-45123.610 Supplies	199.96	30930	10/16/20
07565	W B MASON CO INC	10/09/20	RK MSP Supplies 214517815	226-45120.610 SUPPLIES	9.98	30930	10/16/20

10/16/20

Town of Essex / Village of EJ Accounts Payable

Page 6 of 7

11:07 am

Check Warrant Report # 17221 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 10/16/20 To 10/16/20 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V10462	MONAGHAN SAFAR DUCHAM PL	10/01/20	Sept 20 Legal SEPT2020	230-46801.008 CRESCENT CONNECTOR	445.00	30888	10/16/20
V10462	MONAGHAN SAFAR DUCHAM PL	10/01/20	Sept 20 Legal SEPT2020	230-46801.008 CRESCENT CONNECTOR	4250.50	30888	10/16/20
V10462	MONAGHAN SAFAR DUCHAM PL	10/01/20	Sept 20 Legal SEPT2020	230-46801.022 Densmore Dr, FEMA	322.50	30888	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	254-43200.210 HEALTH INS & OTHER BENEFI	100.93	30880	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	254-43200.210 HEALTH INS & OTHER BENEFI	4526.23	30889	10/16/20
11345	SANITARY EQUIPMENT CO INC	10/07/20	Jetter truck repairs 0141183	254-43200.432 VEHICLE MAINTENANCE	19.76	30904	10/16/20
V10655	AQUAFIX (THE BUGMAN)	10/12/20	AquaBac Xt FILTER Fly Con 33545	255-43200.619 CHEMICALS	6375.25	30827	10/16/20
11375	CASELLA WASTE MANAGEMENT	10/01/20	October 2YD FL SERVICE MS 3088352	255-43200.565 GRIT DISPOSAL	976.98	30835	10/16/20
06870	ENDYNE INC	10/07/20	Zn retest Sludge Holding 348794	255-43200.577 CONTRACT LABORATORY SERVI	35.00	30848	10/16/20
V10616	EVOQUA WATER TECH LLC	10/12/20	3689 gal BIOXIDE 904644105	255-43200.619 CHEMICALS	9775.85	30853	10/16/20
38955	F W WEBB COMPANY	10/05/20	boiler circulator 68847074	255-43200.570 MAINTENANCE OTHER	39.74	30854	10/16/20
19005	FIRSTLIGHT FIBER	10/01/20	Telephone internet Sept 7901655	255-43200.535 TELEPHONE SERVICES	176.09	30859	10/16/20
23980	INTERSTATE BATTERY OF VT	10/06/20	CoGen BATTERY Set 903201013904	255-43200.570 MAINTENANCE OTHER	545.70	30872	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	255-43200.210 HEALTH INS & OTHER BENEFI	209.19	30880	10/16/20
34995	MCMASTER CARR SUPPLY CO	10/02/20	headworks Screen Drain 46545273	255-43200.570 MAINTENANCE OTHER	57.14	30885	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	255-43200.210 HEALTH INS & OTHER BENEFI	7569.80	30889	10/16/20
11345	SANITARY EQUIPMENT CO INC	10/07/20	Jetter truck repairs 0141183	255-43200.432 VEHICLE MAINTENANCE	19.77	30904	10/16/20
00275	SB SIGNS INC	10/06/20	Logo Decals, 24258	255-43331.004 Plow Truck (With crane)	150.00	30905	10/16/20
00275	SB SIGNS INC	10/06/20	Logo Decals, 24258	255-43331.005 Site Utility Vehicle	120.00	30905	10/16/20
V2093	SLACK CHEMICAL COMPANY IN	10/07/20	3,389 Gal Caustic 50% 410998	255-43200.619 CHEMICALS	8148.69	30909	10/16/20
V2124	STAPLES ADVANTAGE	10/10/20	office supplies 3458878452	255-43200.610 SUPPLIES	235.10	30911	10/16/20
26240	THERMAL PRODUCTS INC	10/08/20	Pilot MIXER ASSEMBLY T32241	255-43330.014 VPIC HydroFlow Unit	3854.91	30916	10/16/20
07565	W B MASON CO INC	09/30/20	distilled water 214232733	255-43200.618 SUPPLIES - LABORATORY	89.94	30930	10/16/20
14025	LINCOLN NATIONAL LIFE INS	10/10/20	Life Prem Nov 20 Village 110120V	256-43200.210 HEALTH INS & OTHER BENEFI	95.16	30880	10/16/20
23080	MVP HEALTH CARE INC	10/10/20	Health Prem Nov 20 Villag 110120V	256-43200.210 HEALTH INS & OTHER BENEFI	3234.33	30889	10/16/20

11:07 am

Check Warrant Report # 17221 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Page 7 of 7

HPackard

		Invoice	Invoice Description	Amount	Check	Check
Vendor		Date	Invoice Number	Account	Paid	Number Date
17505	SAND HILL SOLAR LLC	10/09/20	Village solar	256-43220.002	498.13	30903 10/16/20
			222	WEST ST PS COSTS		
17505	SAND HILL SOLAR LLC	10/09/20	Village solar	256-43220.001	365.85	30903 10/16/20
			222	SUSIE WILSON PS COSTS		
17505	SAND HILL SOLAR LLC	10/09/20	Village solar	256-43200.622	128.60	30903 10/16/20
			222	ELECTRICAL SERVICE		
11345	SANITARY EQUIPMENT CO INC	10/07/20	Jetter truck repairs	256-43200.432	237.21	30904 10/16/20
			0141183	VEHICLE MAINTENANCE		
23855	SOUTHWORTH-MILTON, INC.	10/07/20	Failing radiator replacem	256-43220.001	5399.25	30910 10/16/20
			SCINV507430	SUSIE WILSON PS COSTS		
23855	SOUTHWORTH-MILTON, INC.	10/12/20	Annual contracted SERVICE	256-43220.001	929.00	30910 10/16/20
			scinv507942	SUSIE WILSON PS COSTS		
Report Total					225652.76	

• • •

10/23/20

Town of Essex / Village of EJ Accounts Payable

Page 1 of 8

01:09 pm

Check Warrant Report # 17222 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 10/23/20 To 10/23/20 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	10/16/20 TOGGLE SWITCH	210-43110.432	9.83	30935	10/23/20
		552029032549	R&M Services - Vehicles			
05290	ADVANCE AUTO PARTS	10/19/20 misc. vehicle items	210-43110.432	70.68	30935	10/23/20
		552029332691	R&M Services - Vehicles			
05290	ADVANCE AUTO PARTS	10/20/20 RUBBING COMPOUND	210-43110.610	23.06	30935	10/23/20
		552029432722	SUPPLIES			
05290	ADVANCE AUTO PARTS	10/20/20 Hoses for Mike's Truck	210-43110.432	149.68	30935	10/23/20
		552029432743	R&M Services - Vehicles			
05290	ADVANCE AUTO PARTS	10/20/20 METAL POLISH CREAM	210-43110.432	6.43	30935	10/23/20
		552029432755	R&M Services - Vehicles			
05290	ADVANCE AUTO PARTS	10/20/20 misc items for Mike's tru	210-43110.432	87.49	30935	10/23/20
		552029432762	R&M Services - Vehicles			
05290	ADVANCE AUTO PARTS	10/20/20 WIRE CONDUIT 1 for Truck	210-43110.432	9.43	30935	10/23/20
		552029457278	R&M Services - Vehicles			
05290	ADVANCE AUTO PARTS	10/21/20 DEGREASER 5 EA PRPWR	210-43110.432	25.75	30935	10/23/20
		552029557316	R&M Services - Vehicles			
19815	AMAZON CAPITAL SERVICES	10/07/20 Remote Work Station	210-41320.600	179.74	30937	10/23/20
		16GR49DQQTP4	Emergency Prep. Supplies			
19815	AMAZON CAPITAL SERVICES	10/05/20 Remote Work Station	210-41320.600	814.36	30937	10/23/20
		1FRKXPQW6HK	Emergency Prep. Supplies			
02420	AUTOZONE	10/16/20 Fuse	210-42220.432	9.24	30938	10/23/20
		3236817532	VEHICLE MAINTENANCE			
23190	BAILEY SPRING & CHASSIS	10/13/20 2010 INT	210-43110.432	80.00	30939	10/23/20
		W17403	R&M Services - Vehicles			
23190	BAILEY SPRING & CHASSIS	10/13/20 2014 FREIGHTLINER	210-43110.432	80.00	30939	10/23/20
		W17405	R&M Services - Vehicles			
23190	BAILEY SPRING & CHASSIS	10/13/20 2016 FREIGHTLINER	210-43110.432	385.43	30939	10/23/20
		W17408	R&M Services - Vehicles			
23190	BAILEY SPRING & CHASSIS	10/13/20 2015 FREIGHTLINER	210-43110.432	636.11	30939	10/23/20
		W17415	R&M Services - Vehicles			
23190	BAILEY SPRING & CHASSIS	10/13/20 2013 FREIGHTLINER	210-43110.432	1089.70	30939	10/23/20
		W17416	R&M Services - Vehicles			
23190	BAILEY SPRING & CHASSIS	10/13/20 2012 INT	210-43110.432	80.00	30939	10/23/20
		W17431	R&M Services - Vehicles			
00530	BRODART CO	09/24/20 ADULT COLLECTION	210-45551.640	657.60	30946	10/23/20
		B5971739	ADULT COLLECTION-PRINT &			
00530	BRODART CO	09/24/20 ADULT COLLECTION	210-45551.610	34.40	30946	10/23/20
		B5971739	SUPPLIES			
00530	BRODART CO	09/24/20 ADULT COLLECTION	210-45551.640	83.88	30946	10/23/20
		B5971830	ADULT COLLECTION-PRINT &			
00530	BRODART CO	09/24/20 ADULT COLLECTION	210-45551.610	3.20	30946	10/23/20
		B5971830	SUPPLIES			
00530	BRODART CO	09/24/20 Adult Collection	210-45551.640	16.20	30946	10/23/20
		B5971831	ADULT COLLECTION-PRINT &			
00530	BRODART CO	09/24/20 Adult Collection	210-45551.610	0.80	30946	10/23/20
		B5971831	SUPPLIES			
00530	BRODART CO	09/24/20 ADULT COLLECTION	210-45551.640	30.24	30946	10/23/20
		B5971832	ADULT COLLECTION-PRINT &			
00530	BRODART CO	09/24/20 ADULT COLLECTION	210-45551.610	1.60	30946	10/23/20
		B5971832	SUPPLIES			

10/23/20

Town of Essex / Village of EJ Accounts Payable

Page 2 of 8

01:09 pm

Check Warrant Report # 17222 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 10/23/20 To 10/23/20 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	BRODART CO	09/24/20	ADULT COLLECTION B5971856	210-45551.640 ADULT COLLECTION-PRINT &	503.90	30946	10/23/20
00530	BRODART CO	09/24/20	ADULT COLLECTION B5971856	210-45551.610 SUPPLIES	28.00	30946	10/23/20
00530	BRODART CO	09/25/20	YOUTH COLLECTION B5972180	210-45551.641 JUVEN COLLECTION-PRNT & E	10.66	30946	10/23/20
00530	BRODART CO	09/25/20	YOUTH COLLECTION, REPLACE B5972301	210-49346.002 JUVEN COLLECTION-PRNT & E	15.12	30946	10/23/20
00530	BRODART CO	09/25/20	YOUTH COLLECTION, REPLACE B5972301	210-45551.641 JUVEN COLLECTION-PRNT & E	357.43	30946	10/23/20
00530	BRODART CO	09/25/20	YOUTH COLLECTION B5972309	210-45551.641 JUVEN COLLECTION-PRNT & E	9.17	30946	10/23/20
00530	BRODART CO	09/25/20	YOUTH COLLECTION, REPLACE B5972389	210-49346.002 JUVEN COLLECTION-PRNT & E	8.00	30946	10/23/20
00530	BRODART CO	09/25/20	YOUTH COLLECTION, REPLACE B5972389	210-45551.641 JUVEN COLLECTION-PRNT & E	75.26	30946	10/23/20
00530	BRODART CO	09/25/20	CHILDREN'S COLLECTION B5972401	210-49345.000 LIBRARY DONATION EXPENDIT	121.89	30946	10/23/20
00530	BRODART CO	09/25/20	YOUTH COLLECTION B5972572	210-45551.641 JUVEN COLLECTION-PRNT & E	15.98	30946	10/23/20
00530	BRODART CO	09/25/20	CHILDREN'S COLLECTION B5972584	210-49345.000 LIBRARY DONATION EXPENDIT	113.21	30946	10/23/20
04940	COMCAST	10/12/20	TV and internet 10/19-11/ 0091811 1020	210-43125.610 WINTER MAINTENANCE	176.27	30954	10/23/20
04940	COMCAST	10/12/20	TV and internet 10/19-11/ 0091811 1020	210-43110.610 SUPPLIES	32.81	30954	10/23/20
04940	COMCAST	10/03/20	Cable TV 10/10-11/9/20 0207722 1020	210-41945.022 Telephone - Fire Station	21.32	30955	10/23/20
11870	CVC PAGING	10/16/20	pager 10369841	210-43110.442 EQUIPMENT RENTALS	75.95	30959	10/23/20
25715	DONALD L. HAMLIN CONSULT	10/15/20	VEJ-Fairview PRV 18808 101520	210-43110.330 Professional Services	363.75	30963	10/23/20
25715	DONALD L. HAMLIN CONSULT	10/15/20	VEJ-Lamoille Street Recon 19805 101520	210-43110.330 Professional Services	426.05	30963	10/23/20
25715	DONALD L. HAMLIN CONSULT	10/15/20	VEJ-West Street Paving 20803 101520	210-43110.330 Professional Services	1527.76	30963	10/23/20
25715	DONALD L. HAMLIN CONSULT	10/15/20	VEJ-Misc Assistance 2020 20810 101520	210-43110.330 Professional Services	725.70	30963	10/23/20
25715	DONALD L. HAMLIN CONSULT	10/15/20	VEJ-Capital Estimates 20823 101520	210-43110.330 Professional Services	1315.50	30963	10/23/20
V10686	EMERGENCY SERVICES MARKET	09/23/20	Annual Subscription 11/25 2021069	210-42220.570 MAINTENANCE OTHER	443.40	30965	10/23/20
V10686	EMERGENCY SERVICES MARKET	09/23/20	Annual Subscription 11/25 2021069	210-14301.000 PREPAID EXPENSES	291.60	30965	10/23/20
23215	ESSEX EQUIPMENT INC	10/16/20	SANDBAG,REIN 107679060001	210-43110.610 SUPPLIES	8.28	30966	10/23/20
23215	ESSEX EQUIPMENT INC	10/19/20	Air Compressor Rental 107681600001	210-45220.442 EQUIPMENT RENTAL	156.20	30966	10/23/20
25390	FIRST NATIONAL BANK OMAHA	10/20/20	EJRP CC October 4955 1020	210-45110.550 PRINTING & ADVERTISING	12.95	30971	10/23/20

10/23/20

Town of Essex / Village of EJ Accounts Payable

Page 3 of 8

01:09 pm

Check Warrant Report # 17222 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 10/23/20 To 10/23/20 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25390	FIRST NATIONAL BANK OMAHA	10/20/20	EJRP CC October 4955 1020	210-45110.550 PRINTING & ADVERTISING	29.11	30971	10/23/20
25390	FIRST NATIONAL BANK OMAHA	10/20/20	EJRP CC October 4955 1020	210-45110.340 COMPUTER EXPENSES	232.80	30971	10/23/20
25390	FIRST NATIONAL BANK OMAHA	10/20/20	EJRP CC October 4955 1020	210-45110.550 PRINTING & ADVERTISING	32.00	30971	10/23/20
25390	FIRST NATIONAL BANK OMAHA	10/20/20	EJRP CC October 4955 1020	210-45110.340 COMPUTER EXPENSES	160.00	30971	10/23/20
21845	FIRST NATIONAL BANK OMAHA	10/20/20	Youth Programs, Tech Acces 0017B	210-45551.837 CHILDRENS PROGRAMS	34.19	30972	10/23/20
21845	FIRST NATIONAL BANK OMAHA	10/20/20	Youth Programs, Tech Acces 0017B	210-45551.836 ADULT PROGRAMS	-35.00	30972	10/23/20
21845	FIRST NATIONAL BANK OMAHA	10/20/20	Youth Programs, Tech Acces 0017B	210-45551.836 ADULT PROGRAMS	-1.75	30972	10/23/20
21845	FIRST NATIONAL BANK OMAHA	10/20/20	Youth Programs, Tech Acces 0017B	210-45551.530 TECHNOLOGY ACCESS	5.88	30972	10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	210-45110.530 COMMUNICATIONS	44.99	30973	10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	210-45110.530 COMMUNICATIONS	7.61	30973	10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	210-45110.530 COMMUNICATIONS	15.89	30973	10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	210-41944.026 Gasoline - Maple St Park	41.26	30973	10/23/20
21840	FIRST NATIONAL BANK OMAHA	10/20/20	St Dropbox 092120D	210-43110.610 SUPPLIES	119.88	30974	10/23/20
19805	FIRST NATIONAL BANK OMAHA	09/24/20	Managers Credit Card Sept 9572 1120	210-41320.340 COMPUTER EXPENSES	310.34	30976	10/23/20
26375	GBIC	08/09/20	GBIC Municipal Support fo 786	210-41335.811 ANNUAL SUPPORT OF ORGNIZA	500.00	30981	10/23/20
04035	GOT THAT RENTAL & SALES I	10/20/20	.PIN,STD LYNCH PIN Mike's 79184	210-43110.432 R&M Services - Vehicles	9.90	30982	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/13/20	non-solar accounts 0206201 1020	210-43115.622 Electricity - St/Traffic	10483.34	30983	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/13/20	non-solar accounts 0206201 1020	210-43115.622 Electricity - St/Traffic	712.27	30983	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	MSP Power - September 100820D Rec	210-41947.026 Electricity - Maple St	38.38	30986	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	solar accounts 9/7-10/7/2 100820DA	210-41947.023 Electricity - Park St Sch	49.85	30987	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	solar accounts 9/7-10/7/2 100820DA	210-41947.020 Electricity - 2 Lincoln S	99.15	30987	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	solar accounts 9/7-10/7/2 100820DA	210-43115.622 Electricity - St/Traffic	85.52	30987	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	solar accounts 9/7-10/7/2 100820DA	210-41947.021 Electricity - Brownell	177.89	30987	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	solar accounts 9/7-10/7/2 100820DA	210-43110.622 ELECTRICAL SERVICE	35.51	30987	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	solar accounts 9/7-10/7/2 100820DA	210-41947.022 Electricity - Fire Statio	99.14	30987	10/23/20

10/23/20

Town of Essex / Village of EJ Accounts Payable

Page 4 of 8

01:09 pm

Check Warrant Report # 17222 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01(GENERAL FUND) All check #s 10/23/20 To 10/23/20 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07010	GREEN MOUNTAIN POWER CORP	10/08/20	MSP Power 1020 PR	210-41947.026 Electricity - Maple St	870.28	30988	10/23/20
33495	INGRAM LIBRARY SERVICES I	09/28/20	ADULT COLLECTION 48583706	210-45551.640 ADULT COLLECTION-PRINT &	18.72	30994	10/23/20
33495	INGRAM LIBRARY SERVICES I	09/28/20	ADULT COLLECTION 48583707	210-45551.640 ADULT COLLECTION-PRINT &	8.53	30994	10/23/20
33495	INGRAM LIBRARY SERVICES I	09/29/20	ADULT COLLECTION 48598885	210-45551.640 ADULT COLLECTION-PRINT &	18.29	30994	10/23/20
33585	LHS ASSOCIATES, INC.	10/07/20	Ballots memory cards - V 67581	210-41320.820 ELECTIONS	3042.00	31006	10/23/20
33195	LIMOGES & SONS GARAGE DOOR	10/14/20	EXTERIOR KEYED LOCK 69889TE	210-43110.434 MAINT. BUILDINGS/GROUNDS	1350.00	31007	10/23/20
06675	NATIONAL BUSINESS TECHNOL	10/19/20	Copier usages 9/18-10/17/ IN390645	210-45551.442 Rental of Equipment	26.18	31015	10/23/20
06675	NATIONAL BUSINESS TECHNOL	10/19/20	Copier usages 9/18-10/17/ IN390645	210-43110.442 EQUIPMENT RENTALS	0.61	31015	10/23/20
06675	NATIONAL BUSINESS TECHNOL	10/19/20	Copier usages 9/18-10/17/ IN390645	210-41320.442 LEASED SERVICES	26.62	31015	10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	210-41320.210 HEALTH INS & OTHER BENEFI	304.78	31019	10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	210-41510.210 Group Insurance	70.86	31019	10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	210-43110.210 HEALTH INS & OTHER BENEFI	358.28	31019	10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	210-43151.210 HEALTH INS & OTHER BENEFI	52.03	31019	10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	210-45551.210 HEALTH INS & OTHER BENEFI	609.54	31019	10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	210-41970.210 HEALTH INS & OTHER BENEFI	74.38	31019	10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	210-45110.210 HEALTH INS & OTHER BENEFI	535.16	31019	10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	210-45220.210 HEALTH INS & OTHER BENEFI	70.86	31019	10/23/20
44745	NORTHEASTERN SECURITY	10/05/20	SECURITY SYSTEM SERVICE C 985853	210-41942.021 R&M Bldg - Brownell	187.50	31020	10/23/20
25140	PIKE INDUSTRIES INC	10/13/20	Asphalt 1107190	210-43120.610 Summer Const - Supplies	576.00	31027	10/23/20
25140	PIKE INDUSTRIES INC	10/20/20	Asphalt 1108299	210-43120.610 Summer Const - Supplies	508.16	31027	10/23/20
24410	PRIORITY EXPRESS INC	10/11/20	COURIER SERVICE 80272042	210-45551.536 POSTAGE/DELIVERY	41.48	31031	10/23/20
24410	PRIORITY EXPRESS INC	10/18/20	COURIER SERVICE 80272043	210-45551.536 POSTAGE/DELIVERY	43.36	31031	10/23/20
24325	RADIO NORTH GROUP INC	10/14/20	Reprogramming Software Up 24142536	210-42220.443 RADIO MAINTENANCE	3055.00	31032	10/23/20
37965	S D IRELAND CONCRETE	10/06/20	PLEASANT ST EAST ST 85886	210-43124.570 Sidewalk and Curb Mainten	300.50	31035	10/23/20
37965	S D IRELAND CONCRETE	10/08/20	#26 EAST ST 85937	210-43124.570 Sidewalk and Curb Mainten	344.00	31035	10/23/20

10/23/20

Town of Essex / Village of EJ Accounts Payable

Page 5 of 8

01:09 pm

Check Warrant Report # 17222 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 10/23/20 To 10/23/20 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
11345	10/08/20	SANITARY EQUIPMENT CO INC VAC - HP HANDGUN REEL HOS 0141241	210-43110.432 R&M Services - Vehicles	84.52	31037	10/23/20
11345	10/09/20	SANITARY EQUIPMENT CO INC VAC - SWIVEL 1/2 90 DEG.. 0141299	210-43110.432 R&M Services - Vehicles	44.01	31037	10/23/20
24770	10/14/20	TROWEL TRADES SUPPLY INC rebar 850645500	210-43124.570 Sidewalk and Curb Mainten	21.60	31040	10/23/20
12890	09/15/20	U S BANK 2014-3 2010-5 2017-4 VMBESS79112	210-47116.000 CAPITAL IMP PRINCIPAL	135135.00	31042	10/23/20
12890	09/15/20	U S BANK 2014-3 2010-5 2017-4 VMBESS79112	210-47216.000 CAPITAL IMP - INTEREST	34604.63	31042	10/23/20
22070	10/06/20	VILLAGE COPY & PRINT INC. VILLAGE MERGER MAILER 8187	210-41320.820 ELECTIONS	2715.42	31048	10/23/20
23395	10/15/20	VILLAGE HARDWARE - WILLIS 35'x1-1/4" Fatmax Tape 512114	210-43110.610 SUPPLIES	70.22	31049	10/23/20
23395	10/16/20	VILLAGE HARDWARE - WILLIS rope and cable ties 512118	210-43110.610 SUPPLIES	58.86	31049	10/23/20
06675	10/19/20	NATIONAL BUSINESS TECHNOL Copier usages 9/18-10/17/ IN390645	225-45122.442 Rental of Equipment	20.12	31015	10/23/20
19815	10/06/20	AMAZON CAPITAL SERVICES SLS Supplies 11WDHQYGTNV4	226-45123.610 Supplies	790.00	30937	10/23/20
19815	10/06/20	AMAZON CAPITAL SERVICES SLS Books 11WDHQYGYXQQ	226-45123.610 Supplies	834.65	30937	10/23/20
19815	10/06/20	AMAZON CAPITAL SERVICES RK Founders Supplies 1KR4H6YW4XX6	226-45120.610 SUPPLIES	135.52	30937	10/23/20
19815	10/15/20	AMAZON CAPITAL SERVICES RK Hiawatha Supplies 1PFR6CTF9XXC	226-45120.610 SUPPLIES	172.13	30937	10/23/20
19815	10/13/20	AMAZON CAPITAL SERVICES SLS Books 1XCLGC46WVK4	226-45123.610 Supplies	2511.19	30937	10/23/20
19815	10/13/20	AMAZON CAPITAL SERVICES SLS Supplies 1XCLGC46XQCP	226-45123.610 Supplies	376.16	30937	10/23/20
19815	10/13/20	AMAZON CAPITAL SERVICES SLS Supplies 1YFJPLHTYC34	226-45123.610 Supplies	177.51	30937	10/23/20
26450	10/01/20	COTA TRUCKING CO SLS Storage Containers 21561	226-45123.610 Supplies	2200.00	30957	10/23/20
25390	10/20/20	FIRST NATIONAL BANK OMAHA EJRP CC October 4955 1020	226-45110.536 POSTAGE	110.00	30971	10/23/20
25390	10/20/20	FIRST NATIONAL BANK OMAHA EJRP CC October 4955 1020	226-45123.610 Supplies	172.50	30971	10/23/20
25390	10/20/20	FIRST NATIONAL BANK OMAHA EJRP CC October 4955 1020	226-45121.330 OTHER PROFESSIONAL SVCS	260.00	30971	10/23/20
25390	10/20/20	FIRST NATIONAL BANK OMAHA EJRP CC October 4955 1020	226-45115.610 SUPPLIES	59.65	30971	10/23/20
25390	10/20/20	FIRST NATIONAL BANK OMAHA EJRP CC October 4955 1020	226-45122.610 Supplies	3.48	30971	10/23/20
21760	09/24/20	FIRST NATIONAL BANK OMAHA EPR Credit Card September 0492 0920	226-45115.330 OTHER PROFESSIONAL SVCS	250.00	30973	10/23/20
21760	09/24/20	FIRST NATIONAL BANK OMAHA EPR Credit Card September 0492 0920	226-45120.610 SUPPLIES	418.70	30973	10/23/20
21760	09/24/20	FIRST NATIONAL BANK OMAHA EPR Credit Card September 0492 0920	226-45121.610 SUPPLIES	360.00	30973	10/23/20

10/23/20

Town of Essex / Village of EJ Accounts Payable

Page 6 of 8

01:09 pm

Check Warrant Report # 17222 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 10/23/20 To 10/23/20 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	509.94	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	96.00	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	632.00	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45122.610 Supplies	37.02	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	-96.00	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	69.99	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	329.99	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	252.69	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45120.610 SUPPLIES	-23.70	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	1540.26	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45115.610 SUPPLIES	227.14	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	799.96	30973 10/23/20
21760	FIRST NATIONAL BANK OMAHA	09/24/20	EPR Credit Card September 0492 0920	226-45123.610 Supplies	249.99	30973 10/23/20
11030	GUARINOS SWIMMING POOL SV	10/14/20	MSP Pool Closing 0433231IN	226-45124.330 OTHER PROFESSIONAL SVCS	3347.65	30989 10/23/20
06675	NATIONAL BUSINESS TECHNOL	10/19/20	Copier usages 9/18-10/17/ IN390645	226-45110.442 Equipment Rentals	378.20	31015 10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	226-45120.210 HEALTH INS & OTHER BENEFI	334.71	31019 10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	226-45121.210 HEALTH INS & OTHER BENEFI	341.96	31019 10/23/20
24855	PETTY CASH - CAITLIN FAY	10/19/20	EJRP Petty Cash Reimburse 101920D	226-45123.610 Supplies	23.34	31024 10/23/20
24855	PETTY CASH - CAITLIN FAY	10/19/20	EJRP Petty Cash Reimburse 101920D	226-45120.610 SUPPLIES	33.00	31024 10/23/20
24855	PETTY CASH - CAITLIN FAY	10/19/20	EJRP Petty Cash Reimburse 101920D	226-45120.610 SUPPLIES	129.74	31024 10/23/20
26445	TUDOR CHRISTOPHER L	10/07/20	Pickleball Clinics 100720D	226-45115.330 OTHER PROFESSIONAL SVCS	1270.00	31041 10/23/20
31275	DON WESTON EXCAVATING INC	06/09/20	Lamoille Street 2	230-46801.021 Lamoille Water Line Repl	17417.84	30962 10/23/20
25715	DONALD L. HAMLIN CONSULT	10/15/20	VEJ-Mansfield Gravel Wetl 20802 101520	230-46801.710 BRICK/MANSF STRM CA0462	7639.42	30963 10/23/20
37965	S D IRELAND CONCRETE	08/31/20	TAP TA 16(7) PR #1 Mansfi 65501	230-46801.710 BRICK/MANSF STRM CA0462	25133.44	31035 10/23/20
23435	CHAMPLAIN WATER DISTRICT	09/30/20	Village Water Sept 093020V	254-43200.412 STATE WATER TAX	1087.10	30951 10/23/20

10/23/20

Town of Essex / Village of EJ Accounts Payable

Page 7 of 8

01:09 pm

Check Warrant Report # 17222 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01(GENERAL FUND) All check #s 10/23/20 To 10/23/20 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
23435	09/30/20	CHAMPLAIN WATER DISTRICT Village Water Sept 093020V	254-43210.412 STATE WATER TAX - GF	4797.70	30951	10/23/20
23435	09/30/20	CHAMPLAIN WATER DISTRICT Village Water Sept 093020V	254-43200.411 CWD WATER PURCHASE	58253.43	30951	10/23/20
23435	09/30/20	CHAMPLAIN WATER DISTRICT Village Water Sept 093020V	254-43210.411 CWD WATER PURC - GF	213977.42	30951	10/23/20
31275	06/09/20	DON WESTON EXCAVATING INC Lamaille Street 2	254-43330.009 Lamaille St Water Line	8578.93	30962	10/23/20
07010	10/13/20	GREEN MOUNTAIN POWER CORP non-solar accounts 0206201 1020	254-43200.622 ELECTRICAL SERVICE	83.03	30983	10/23/20
24960	10/15/20	NORTHEAST DELTA DENTAL Dental Prem Nov 20 Villag 110120V	254-43200.210 HEALTH INS & OTHER BENEFIT	261.88	31019	10/23/20
11345	10/08/20	SANITARY EQUIPMENT CO INC VAC - HP HANDGUN REEL HOS 0141241	254-43200.432 VEHICLE MAINTENANCE	14.08	31037	10/23/20
11345	10/09/20	SANITARY EQUIPMENT CO INC VAC - SWIVEL 1/2 90 DEG.. 0141299	254-43200.432 VEHICLE MAINTENANCE	7.34	31037	10/23/20
12890	09/15/20	U S BANK 2014-3 2010-5 2017-4 VMBBESS79112	254-22501.000 SERIES 3 BOND	29865.00	31042	10/23/20
12890	09/15/20	U S BANK 2014-3 2010-5 2017-4 VMBBESS79112	254-43330.005 SERIES 3 BOND INTEREST	7647.67	31042	10/23/20
20660	10/19/20	BRENNTAG LUBRICANTS LLC CoGen Pegasus 610 plus ge 6725312	255-43200.570 MAINTENANCE OTHER	1282.63	30945	10/23/20
38955	10/13/20	F W WEBB COMPANY CIRC PMP 2400 HCPCTY 68872164	255-43200.565 GRIT DISPOSAL	566.13	30967	10/23/20
09050	10/06/20	HACH COMPANY PHOSPHATE STD SOLN, 3MG/L 12151101	255-43200.618 SUPPLIES - LABORATORY	52.79	30990	10/23/20
05870	10/05/20	INDEPENDENT PIPE AND SUPP Headworks screen drain 943050	255-43200.570 MAINTENANCE OTHER	42.95	30993	10/23/20
V10347	10/19/20	J.C. EHRLICH SERVICE 10-19-20 8403814	255-43330.014 VPIC HydroFlow Unit	74.00	30997	10/23/20
06675	10/19/20	NATIONAL BUSINESS TECHNOLOG Copier usages 9/18-10/17/ IN390645	255-43200.442 Rental of Equipment	42.00	31015	10/23/20
24960	10/15/20	NORTHEAST DELTA DENTAL Dental Prem Nov 20 Villag 110120V	255-43200.210 HEALTH INS & OTHER BENEFIT	454.16	31019	10/23/20
12160	10/01/20	PEOPLES UNITED BANK N A FY21 WWTF Upgrade Pmt RF1148 FY21	255-22501.002 CWSRF LOAN RF1-148	575800.42	31022	10/23/20
11695	10/14/20	PIONEER MOTORS & DRIVES, Mixer 3 phase converter M4340	255-43330.014 VPIC HydroFlow Unit	524.82	31028	10/23/20
12775	10/19/20	PRATT & SMITH ELECTRICAL replaced contactor and by 8628	255-43200.570 MAINTENANCE OTHER	300.00	31030	10/23/20
25480	10/14/20	SAC FASTENER COMPANY 200EH 10 Strut SST 50716	255-43330.014 VPIC HydroFlow Unit	229.08	31036	10/23/20
11345	10/08/20	SANITARY EQUIPMENT CO INC VAC - HP HANDGUN REEL HOS 0141241	255-43200.432 VEHICLE MAINTENANCE	14.08	31037	10/23/20
11345	10/09/20	SANITARY EQUIPMENT CO INC VAC - SWIVEL 1/2 90 DEG.. 0141299	255-43200.432 VEHICLE MAINTENANCE	7.34	31037	10/23/20
12890	09/15/20	U S BANK 2014-3 2010-5 2017-4 VMBBESS79112	255-22501.000 FED ARRA LOAN - AR1-004	60000.00	31042	10/23/20
12890	09/15/20	U S BANK 2014-3 2010-5 2017-4 VMBBESS79112	255-43330.001 RZEDB Interest	19984.66	31042	10/23/20

10/23/20

Town of Essex / Village of EJ Accounts Payable

Page 8 of 8

01:09 pm

Check Warrant Report # 17222 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 10/23/20 To 10/23/20 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
12890	U S BANK	09/15/20	2014-3 2010-5 2017-4 VMBBESS79112	255-43330.001 RZEDB Interest	979.53	31042	10/23/20
26290	CHAMPLIN ASSOC. INC.	10/13/20	HLA override DPC-4F 1758	256-43330.011 West St Control Cabinet	436.43	30952	10/23/20
26290	CHAMPLIN ASSOC. INC.	10/13/20	HLA override DPC-4F 1758	256-43330.012 SW St PS Control Cabinet	436.42	30952	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/13/20	non-solar accounts 0206201 1020	256-43200.622 ELECTRICAL SERVICE	392.43	30983	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	solar accounts 9/7-10/7/2 100820DA	256-43220.001 SUSIE WILSON PS COSTS	48.34	30987	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	solar accounts 9/7-10/7/2 100820DA	256-43220.002 WEST ST PS COSTS	58.03	30987	10/23/20
07010	GREEN MOUNTAIN POWER CORP	10/08/20	solar accounts 9/7-10/7/2 100820DA	256-43200.622 ELECTRICAL SERVICE	82.87	30987	10/23/20
24960	NORTHEAST DELTA DENTAL	10/15/20	Dental Prem Nov 20 Villag 110120V	256-43200.210 HEALTH INS & OTHER BENEFIT	175.92	31019	10/23/20
11345	SANITARY EQUIPMENT CO INC	10/08/20	VAC - HP HANDGUN REEL HOS 0141241	256-43200.432 VEHICLE MAINTENANCE	169.01	31037	10/23/20
11345	SANITARY EQUIPMENT CO INC	10/09/20	VAC - SWIVEL 1/2 90 DEG.. 0141299	256-43200.432 VEHICLE MAINTENANCE	88.04	31037	10/23/20
Report Total					1266258.39		

...



Community Outreach Program - Annual Update FY20

1,575 contacts

1,958 calls

1,270 referrals

“The specialist was absolutely wonderful! Made me comfortable, and everything I needed was provided, went above and beyond! Great middle man between police and courts. No other organization would have helped. Changed my life and provided security and safety. I would not have gone to court and confronted my abuser without help from this program.

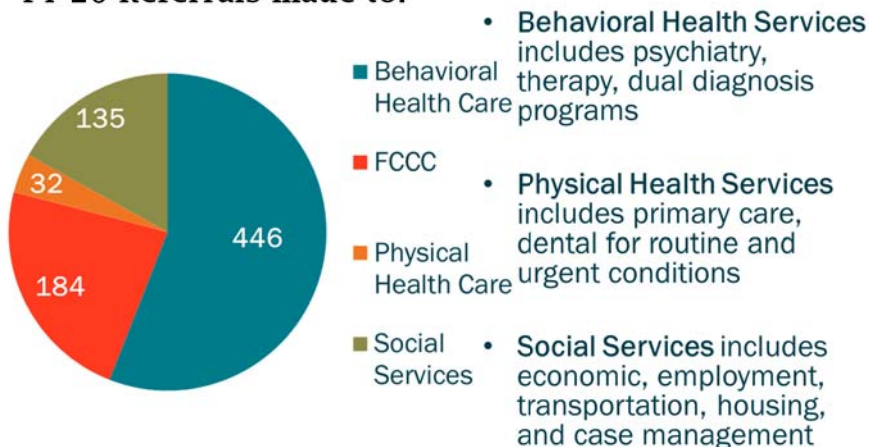
— Individual served

567 unique individuals and families served this year

55% of contacts in distress showed immediate improvement with outreach support

384 contacts **diverting** police resources

FY 20 Referrals made to:



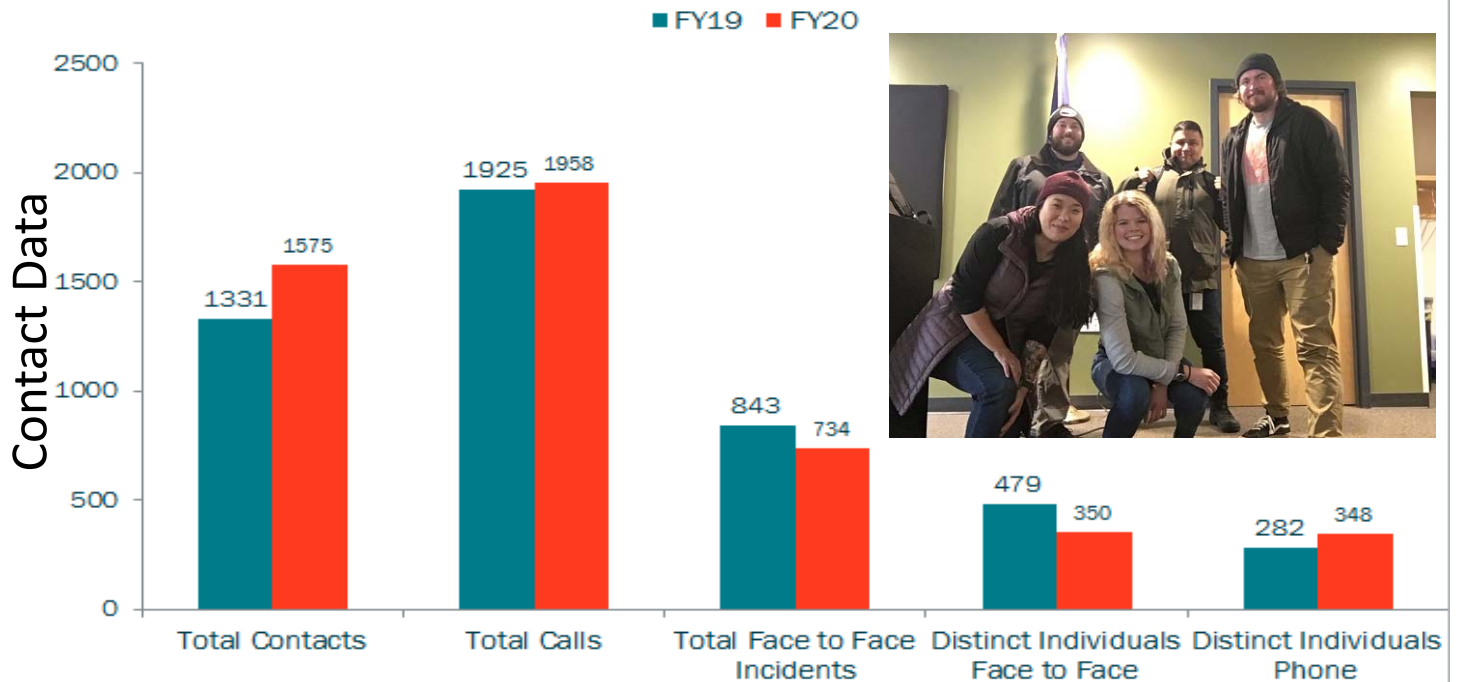
More than **3,153** face-to-face and phone contacts and reaching **1,219** unique individuals since implementation 5/2018

Services include:

- immediate, community-based intervention
- connection to resources, social services and ongoing support
- de-escalation, police co-response
- education, awareness and identification of behavioral health concerns in the community
- relationship building with individuals who otherwise do not engage in treatment

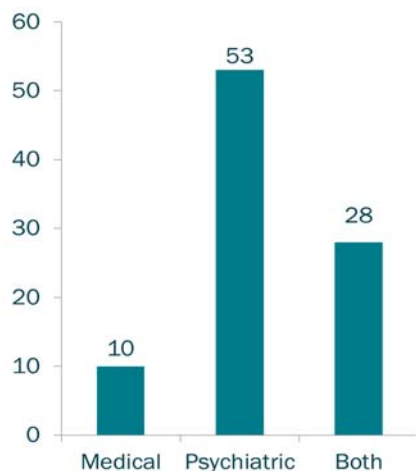
Community Outreach Program

Nested within the Howard Center Crisis continuum of services, the team is comprised of 5 full-time staff, one of whom is a Team Lead. Services are offered M-F 8:30am-8:00pm.



"The team is incredibly responsive – they are always easily reached, responsive and non-dismissive. You have a great team on your hands. They should continue to be celebrated." Lt. Gregg Jager

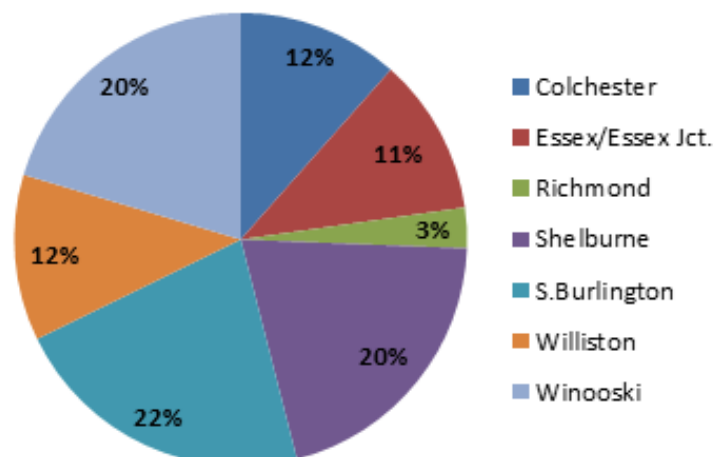
Emergency Department referrals



Most Prevalent Presenting Concerns:

- Behavioral/Mental Health Concerns
- Family/Relational Conflict
- Substance Use/Abuse
- Homelessness, housing issues
- Legal Issues
- Violent/aggressive behaviors

FY20 Total Contacts by Town



"I've told other people in my building. Have given cards to friends. Grateful and thankful for the service and for being able to talk to specialists when needed. Things would have gone really bad without the service. It helped me through a very very difficult time in my life. I hope this program gets the funding it needs as I consider it essential."

HOWARD CENTER COMMUNITY OUTREACH ANNUAL REPORT FY20

July 1st, 2019 – June 30th, 2020

Total Number of...	
Contacts	1,575
Face-to-Face Contacts	734
Unique Client Count	567
Seen Face-to-Face	348
Reached by Phone	350
Calls	1,958
% Adult (Unique client count)	78%
Adult	440
Youth (< 18 yrs)	80
% Services with Active Designated Agency Enrollment	43%
Active Howard Center Services	671
Not Active Howard Center Services	470
Unknown	211
Referrals to...	1,270
Behavioral Health Care	446
Social Services (Economic, Housing, Basic Needs)	135
Medical Health Care	32
FCCC	184
Police-Involved Contacts	818
Assisting Police or Co-Response	381
Diverting Police	384
Police Resource Time Saved (hours)	33.4
Proactive Community Outreach Supports	186
Outcome to the Emergency Department	92
Medically Necessary (only)	10
Psychiatrically Necessary (only)	53
Both Medically & Psychiatrically Necessary	28
Transportation Means to the ED	
Ambulance	40
Police	35
Outreach Staff Transport	8
Family/Other Transport	8
% Decreased Level of Distress	55%

Who Initiated the Call?	
Caller	Total
Client/Community Member (self)	252
Police	776
Providers	182
Community Outreach staff	173
Schools	34
Family/Parent/Guardian/Friend	53
FCCC	38
Other (e.g., DOC, DCF, business)	69

Presenting Concern	
Issues	Total
Emotional/Behavioral/Mental Health Concern	1,268
Family/Relational Conflict	144
Homeless	129
Substance Use/Abuse	82
Violent/aggressive behaviors	56
Suicidal ideation/behaviors	50
Housing	45
Legal	44
Self-Harm	39
Medical	28
Other or Missing Info	61

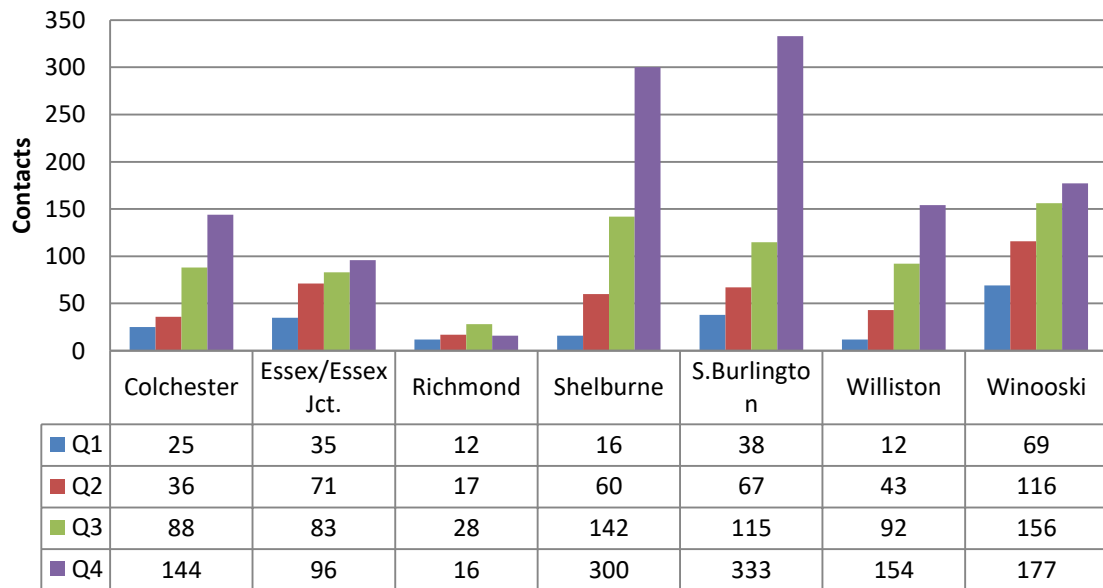
*Based on *primary* issue for Q2-Q4 to increase sensitivity

Contacts By Town

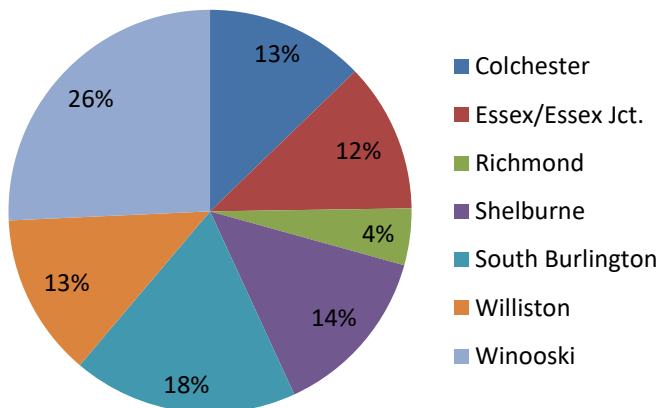
Town Served	FY20 Total	% of Town Contacts	Percentage of Funding
Colchester	293	12%	20%
Essex/Essex Jct.	285	11%	25%
Richmond	73	3%	5%
Shelburne	518	20%	9%
South Burlington	553	22%	22%
Williston	301	12%	11%
Winooski	518	20%	8%

*Contacts by Town can overlap as services cross town borders

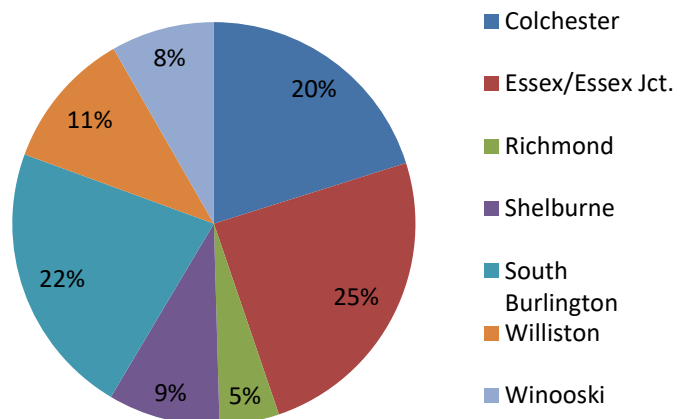
FY20 - Services by Town



Contacts by Location



Funding Contributed to Overall





Italics text indicates numbers may have shifted with change to new EHR after Q1.

MEETING SCHEDULES

10/23/2020

DUE TO THE COVID-19 PANDEMIC, ALL MEETINGS ARE HELD ONLINE UNTIL FURTHER NOTICE

TOWN SELECTBOARD MEETINGS 	VILLAGE TRUSTEES MEETINGS 	JOINT MEETINGS  
October 26, 2020—6:30 PM	JT Special	Cathy
October 27, 2020—6:30 PM	VB Regular	Cathy
November 2, 2020—6:30 PM	SB Regular	Cathy
November 10, 2020—6:30 PM	VB Regular	Cathy
November 16, 2020—6:30 PM	SB Regular	Cathy
November 23, 2020—6:30 PM	JT Special	Cathy
November 24, 2020—6:30 PM	VB Regular	Cathy
December 7, 2020—6:30 PM	SB Regular	Cathy
December 9, 2020—8:30 AM	VB—All Day Budget Workshop	Cathy
December 21, 2020—6:30 PM	SB Regular	Cathy
December 28, 2020—6:30 PM	JT Special	Amy
December 29, 2020—6:30 PM	VB Regular	Amy
January 4, 2021—8:00 AM	SB—All Day Budget Workshop	Cathy
January 11, 2021—6:30 PM	SB Regular	Cathy
January 12, 2021—6:30 PM	VB Regular	Cathy
January 19, 2021—6:30 PM	SB Regular	Cathy
January 25, 2021—6:30 PM	JT Special	Cathy
January 26, 2021—6:30 PM	VB Regular	Amy
February 1, 2021—6:30 PM	SB Regular	Cathy
February 9, 2021—6:30 PM	VB Regular	Cathy
February 16, 2021—6:30 PM	SB Regular	Cathy
February 22, 2021—6:30 PM	JT Special	Amy
February 23, 2021—6:30 PM	VB Regular	Cathy
March 1, 2021—7:30 PM	Town Annual Meeting	Cathy
March 9, 2021—6:30 PM	VB Regular	Cathy
March 15, 2021—6:30 PM	SB Regular	Cathy
March 22, 2021—6:30 PM	JT Special	Cathy
March 23, 2021—6:30 PM	VB Regular	Cathy

April 5, 2021—6:30 PM	SB Regular	Cathy
April 7, 2021—7:00 PM	Village Annual Meeting	Cathy