

VILLAGE OF ESSEX JUNCTION  
TRUSTEES  
REGULAR MEETING AGENDA

Online  
Essex Junction, VT 05452  
Tuesday, July 28, 2020  
6:30 PM

E-mail: [manager@essexjunction.org](mailto:manager@essexjunction.org)

[www.essexjunction.org](http://www.essexjunction.org)


Phone: (802) 878-6951

Due to the Covid-19 pandemic, **this meeting will be held remotely**. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live-streamed on [Town Meeting TV](#).
- **JOIN ONLINE:** [Join Microsoft Teams Meeting](#). Depending on your browser, you may need to call in for audio (below).
- **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 160 080 725#
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.
- **CHAT DURING MEETING:** Please use "Chat" to request to speak, only. **Please do not use for comments.**
- **RAISE YOUR HAND:** Click on the hand in Teams to speak or use the "Chat" feature to request to speak.
- **MUTE YOUR MIC:** When not speaking, please mute your microphone on your computer/phone.

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
  - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
  - a. Approve the FY21 Village General tax rate
  - b. Consider request for financial implications of separation of Village of Essex Junction and Town of Essex
  - c. Discuss potential impacts of merger on planning and development
  - d. Approve resolution of appreciation for Police Chief Rick Garey
6. **CONSENT ITEMS**
  - a. Approval of additional funding for design, posters, and tickets for Open and Outside event
  - b. Approve minutes: July 14, 2020
  - c. Check Warrant #17208—07/17/2020; #17209—07/24/2020
7. **READING FILE**
  - a. Board Member Comments
  - b. Emails from Eileen Girling and Stephen O. Lizewski re: Kudos! Re: Lamoille Street Construction Work for July 23, 2020
  - c. Upcoming meeting schedule
8. **EXECUTIVE SESSION**
  - a. An executive session is not anticipated
9. **ADJOURN**

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Certification: 07/24/2020   
Date Posted Initials

**Memorandum**

To: Village of Essex Junction Trustees, Evan Teich, Unified Manager  
 From: Sarah Macy, Finance Director/Assistant Manager  
 Re: FY21 Tax Rates – Village  
 Date: July 28, 2020



**Issue:**

The issue is setting the Village tax rates for FY21 (July 1, 2020 – June 30, 2021).

**Discussion:**

The FY21 tax rates have been calculated based upon the 2020 grand list after assessor appeals. The grand list figures as compared to last year are as follows:

	<u>2020 Grand List</u>	<u>2019 Grand List</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Village</b>	\$ 11,164,103	\$ 11,134,240	\$ 29,863	0.3%

The Village voted to raise \$3,670,039 in property taxes for FY21 at the Annual Meeting.

The Grand List increased by 0.3% from 2019 to 2020. The Grand List value has been adjusted for the tax stabilization agreements for 4 Pearl St., 8 Pearl St., 15 Park St., and the Whitcomb Farm property at 315 South Street, resulting in an adjusted Grand List value of \$11,115,164. The Village municipal taxes are set using the adjusted grand list, tax stabilization does not impact the Town or Education taxes.

In order to raise the taxes necessary for the General Fund budget including bond payments, the tax rate needs to be set at \$0.3302 per \$100 of assessed value. This amount is an increase of \$0.0096 or 3.0% in the tax rate. The following table shows a more detailed comparison of this year’s rate to last year’s rates.

<u>Comparison of FY20 rates to FY21 rates</u>						
			<u>FY20</u>	<u>FY21</u>	<u>% Change</u>	<u>\$ Increase/ (Decrease)</u>
General Fund Tax Rate			\$ 0.3206	\$ 0.3302	3.0%	\$ 0.0096
Taxes on \$280,000 assessed value home			\$ 898	\$ 925	3.0%	\$ 27
Grand List Values, unadjusted			\$ 11,134,240	\$ 11,164,103	0.3%	\$ 29,863
Grand List Values, after stabilization			\$ 11,094,478	\$ 11,115,164	0.2%	\$ 20,686

This tax rate is higher than the rate (\$0.3278) estimated when the budget was approved. The reason for the difference between estimated and actual is a smaller than anticipated increase in the grand list.

As a reminder, the Village will also be assessing a \$.0100 tax per \$100 of assessed value for Economic Development Capital Improvement Projects. This tax was approved at the April 6, 2016 Annual Meeting with the provision that this tax rate is to be reconsidered by the voters at the annual meeting in 2021. In FY21 the \$.0100 tax will raise \$111,152.

### **Cost**

The cost to a tax payer with a \$280,000 value home for the Village General tax will be will be \$925 for the Village General tax which is an increase of \$27 from the FY20 taxes. The cost of the \$.0100 tax is unchanged at \$28.

### **Recommendation**

It is recommended that the Trustees set the FY21 Village General tax rate at \$0.3302 per \$100 of assessed property value.

**Memorandum**

**To:** Board of Trustees; Evan Teich, Unified Manager  
**Cc:** Sarah Macy, Assistant Manager/Finance Director  
**From:** Greg Duggan, Deputy Manager GSD  
**Re:** Request for costs of separation of Village and Town  
**Date:** July 23, 2020

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**Issue**

The issue is for the Trustees to consider a request from residents for “complete and accurate calculations of what the costs would be if our two communities separated.”

**Discussion**

Residents submitted an email to the Trustees, Selectboard, and Unified Manager on July 23 requesting “complete and accurate calculations of what the costs would be if our two communities separated.” The email is attached and includes additional details about the request, for the Trustees to consider.

Staff appreciates the specificity of the request. If the Trustees direct staff to respond, staff asks that the Trustees recognize that it is an extensive request and responding will affect other activities and timeliness. Staff brings that up not to recommend against complying with the request, but to temper expectations of other workload.

**Cost**

Responding to the request will require staff time and/or foregoing other projects.

**Recommendation**

The Trustees may wish to direct staff to respond to the request for “complete and accurate calculations of what the costs would be if our two communities separated.”

**From:** Bridget Downey - Meyer

**Sent:** Thursday, July 23, 2020 9:50 AM

**To:** Andrew Brown <[abrown@essexjunction.org](mailto:abrown@essexjunction.org)>; Elaine Haney <[ehaney@essex.org](mailto:ehaney@essex.org)>; Andy Watts <[AWatts@ESSEX.ORG](mailto:AWatts@ESSEX.ORG)>; Vince Franco <[vfranco@essex.org](mailto:vfranco@essex.org)>; Dawn Hill-Fleury <[dhillfleury@essex.org](mailto:dhillfleury@essex.org)>; Patrick Murray <[PMurray@essex.org](mailto:PMurray@essex.org)>; Raj Chawla <[RChawla@essexjunction.org](mailto:RChawla@essexjunction.org)>; Amber Thibeault <[AThibeault@essexjunction.org](mailto:AThibeault@essexjunction.org)>; Daniel Kerin <[dkerin@essexjunction.org](mailto:dkerin@essexjunction.org)>; George Tyler <[gt Tyler@essexjunction.org](mailto:gt Tyler@essexjunction.org)>; Evan Teich <[eteich@essex.org](mailto:eteich@essex.org)>

**Subject:** Request for separation financials

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST

To the Selectboard and Trustees,

We were disappointed at the outcome of the policing community conversation during the 7/6 Selectboard/Trustee meeting. It is obvious that relations between the two boards are strained, which now may affect merger discussions. We, the undersigned citizens of Essex, are not with this letter advocating for or against merger but believe we must continue working towards fair and equitable representation and tax structure within our two communities. That means all pertinent information must be on the table.

In order to keep moving toward this goal we need factual data. We request complete and accurate calculations of what the costs would be if our two communities separated.

Please include:

1. Yearly budget of each Town department and the % of each Village and TOV tax that pays for that department
2. On the same spreadsheet as #1 notate the departments that are duplicated in both municipalities and the year each department was established within its own municipality.
3. The tax dollar amount paid by Village residents into the Town Capital Fund. Also provide a yearly estimate of how much of the capital fund is spent within the Village boundary.
4. The tax rate changes for each community and the estimated tax increase or decrease based on an average home value.
5. An estimate of the number of positions and associated salary and benefit costs to backfill positions necessitated by separation and how those fall (TOV / Village).

We realize that this is not a simple task but do request numbers in a timely fashion.

Thank you,

Bridget Meyer, Lori Houghton, Harlan Smith, Richard Smith, Andy Kolovos, Nick Meyer, Melanie Tupaj, Emily Tupaj, Daryl Stultz, Saramichelle Stultz, Jon Houghton, Erin Knox, Linda Waite Simpson, John Crock, Liz Subin, Annie Cooper, Kelly Adams, Gabrielle Ratte Smith, Ann Wadsworth, Ed Malina, Aimee Cronin, Julie Miller Johnson, Renee Dall, Sheila Porter, Mike Sullivan, Joe Knox, Kim Gleason

# Essex Junction and Essex Town (T.O.V.) Comprise Two Entirely Separate Planning and Development Areas with:



- Separate Municipal Plans, zoning regulations, building codes
- Separate Government Oversight and Regulation
- Separate 'Visions' About the Center of the Community
- **The Current Essex Junction Development Office has +15 years experience managing Village Center redevelopment and revitalization. The Essex Town Development office has no experience with the Village Center.**



# Comparing Two Centers

- The Essex Junction/Five Corners area (Green Circle) already comprises a major population center and transit hub in Chittenden County.
- Within the circle there are est. +2500 residential units (s.f. homes, condos, townhouses, apartments) all interconnected by sidewalks + bike lanes, and all connected to the Five Corners downtown area.
- The 'E.T.C.' (blue circle) is a growing transportation and commercial hub. But it is decades away from achieving the population density of Essex Junction.
- Even with expanded residential growth, the state highways surrounding the E.T.C. are physical barriers to achieving a pedestrian connectivity similar to the Village's. Environmental constraints and limited sewer allocation also restrict E.T.C. development.





## Comparing Essex Junction to other downtowns:

- Winooski (orange circle)
- St. Albans (yellow circle)
- Essex Junction (blue circle)
- Montpelier (grey circle)

Essex Junction Independent of the Town Would be Vermont's Fourth Largest City (after Burlington, South Burlington, and Rutland).

Redeveloping older municipal centers poses different challenges than developing suburban/rural areas with open space, like the ETC. Chief among them is that it requires heightened focus and investment of financial and political capital by the elected board.





# *What do we mean by investing 'political capital' in redevelopment?*

## EXAMPLES:

- In the seven-year period of 2013 – 2019 the Essex Junction Trustees had 116 'business' items on their agendas relating to community development issues (real estate purchases, crescent connector, multi-use path, sidewalks, bike lanes, etc.)
- This translates to about 50% of Trustee meetings having at least one community development-related question to be decided.
- A brief look at legislative body agendas in other communities suggests those with downtowns have a similar community development focus and those without downtowns do not.
- What has been the Essex Town Selectboard's focus on community development over the last decade? If the Selectboard's agendas haven't been as focused on community development (hint: they haven't), how would the 'board-culture' differences of Selectboard vs Trustees be reconciled in a merged community?

## *What do we mean by investing 'financial Capital' in redevelopment?*

### EXAMPLES:

- The Village loaned CVE the necessary 'match' funds for CVE to procure a \$1 million federal earmark. The loan was repaid with gate receipts. The earmark was used to redevelop CVE's infrastructure facing on Pearl Street in coordination with the Village's rebuild of Pearl St.
- The Village purchased 33 spaces of public parking in a privately owned garage currently under construction.
- The Village acquired the Park Street School from the Essex Junction School District in anticipation of enabling construction of 44 units of affordable senior housing.
- The Village purchased a section of the former Road Rescue property to create a green-space pocket park.

**QUESTIONS:** Does the Essex Selectboard have a similar history of 'entrepreneurial' investing to achieve Town development goals? Would the Selectboard and Town government be willing to make similar investments in the Village center?

# DESIGN FIVE CORNERS

- DFC embodies values of Heart & Soul of Essex
- DFC was also a three-month public engagement charrette
- DFC also incorporates community values expressed in Essex Junction's Land Development Code and Comprehensive Plan
- The Village government has made excellent progress achieving the DFC concept relying **ONLY** on private investment, local economic development revenues, and state highway funds
- Other communities comparable to Essex Junction have used TIFs\* or loans to finance their redevelopment efforts
- Two multimillion dollar projects underway (**green circles**) will add hundreds of thousands of dollars to the Village's grand list and add to the vitality and sustainability of one of Vermont's fastest growing downtowns
- The recent purchase and pending construction of a Main St. pocket park (**Yellow circle**) will enhance the visual appeal and walkability of the Village center
- \*Tax Increment Finance – loans procured based on projections of increased property values.





**Design Five Corners is the Village's downtown redevelopment plan. As per statute it has been incorporated into the Village's Municipal Plan by the CCRPC with a certified third party civil engineering analysis.**

- The Village community development office has had tremendous success implementing the plan so far. But much work remains.
- Prior to approving any plan of merger the Trustees have a responsibility to ensure that the DCF implementation plan will continue to be a community development priority in a post-merger government.
- An implementation plan is worthless with no staffing or financial resources committed to implementing it.
- What kind of post-merger organizational structure can be agreed upon, prior to merger, for ensuring that the DCF implementation plan will continue to receive the resources, staffing, and political momentum needed to carry it through?

## How Other VT Communities Approach Development and Planning

- Burlington, Rutland, and South Burlington have organized their staffs to accommodate the diverse needs of their communities, which include downtown development.

- Even tiny Rockingham/Bellows Falls has created a review board and development corporation for its downtown village center.

- The message is that downtown development requires an explicit effort reflected in staffing and in designated plans

- Note that all of these communities have Planning Commissions and Development Review Boards. This is fairly standard for large VT communities.

### Burlington Community Development and Planning

#### Executive Staff:

- Community and Economic Development (CEDO) Director
- Planning Director
- Principle Planner
- Community Housing and Opportunity (CHOP) Team Leader

#### Community Interface:

- Development Review Board
- Planning Commission

#### Special Districts and/or TIFs and Designated Plans

- Downtown Improvement District (per charter)
- Church Street Marketplace District (per charter)
- Comprehensive Plan
- Downtown Plan
- Waterfront Plan
- South End Plan

### Rutland Community Development and Planning

#### Executive Staff:

- Director of Rutland Redevelopment Authority
- Zoning Administrator

#### Community Interface:

- Development Review Board
- Planning Commission

#### Redevelopment Authority Duties (per charter):

- Planning
- Grant Administration
- Grand List and Job Development
- Leverage State Downtown Designation
- Blighted properties

### South Burlington Community Development and Planning

#### Executive Staff:

- Community Development Director (integrated with manager's office)
- Planning and Zoning Director
- City Planner
- Development Review Planner

#### Community Interface:

- Development Review Board
- Planning Commission

#### Special Districts and/or TIFs and Formulated Plans

- 2 TIFs
- Comprehensive Plan
- City Center Project
- Williston Road Streetscape Project

### Rockingham Town/Bellows Falls Village

#### Executive Staff:

- Development Director
- Town Planner (Also the Manager)

#### Community Interface:

- Development Review Board
- Planning Commission
- Village Design Review Board

#### Special Districts and/or TIFs and Formulated Plans

- Separate Zoning Districts for Village and Town
- Town Comprehensive Plan
- Bellows Falls Area Development Corporation
- Bellows Falls Downtown Development Alliance

# Example of a consolidated Essex Community Development and Planning Office

## Essex Community Development and Planning

### Executive Staff:

- Community and Economic Development Director
- Principle Planner
- Village Redevelopment Director
- Development Review Planner
- Zoning Administrator

### Public Input

- Development Review Board
- Planning commission

### Special Districts/Projects/Formulated Plans

- Design Five Corners
- Essex Town Center plan
- Integrated Town/Village municipal plans



**Statement:** The Village and Town have entirely separate, full time development/zoning staffs. There is no overlap or duplication of effort. Merger will not reduce the overall volume of development/zoning work currently being done. Maintaining current work output means maintain current staffing.

**Questions:** Is there agreement among elected boards and management staff that current development/zoning work output should not be reduced? If not, management should identify, prior to merger, which specific staff positions would be eliminated and how their work would be managed in their absence.

**Statement:** The Village Community Development office has cultivated excellent relations with developers, investors, business owners, railroad officials, and state officials over the last 15 years. Good working relations with key partners is critically important for downtown redevelopment. Many developers and businesses have invested in the Village specifically because of their positive experiences with Village staff and the value they see in the Village redevelopment project.

**Questions:** Is there agreement among elected boards and management staff about the value of these vital working relationships? If so, how will they be sustained in a post-merger staffing reorganization?

**Statement:** The Design Five Corners Implementation Plan embodies hundreds of hours of community engagement, hundreds of hours of staff time, hundreds of hours of engineering analysis, and hundreds of thousands of dollars of Village community investment. Other communities with downtowns have created similar downtown redevelopment plans, distinct within their overall municipal plans, and allocated staff and resources to implement those downtown plans.

**Questions:** What staffing and resource allocations will be made post-merger to ensure that the DFC implementation plan continues to move forward as a holistic approach to redeveloping the Village downtown? Does the Town selectboard and *Town* development and planning staff believe a post-merger government should give high priority to redeveloping the Village center, as envisioned in the DFC plan, as a distinctive effort within the overall scope of community development and planning operations?



# **RESOLUTION IN APPRECIATION OF RICK P. GAREY**

**WHEREAS**, Rick P. Garey was hired as a police officer for the Town of Essex on June 5, 1989; and,

**WHEREAS**, Rick retired on July 17, 2020; and,

**WHEREAS**, Rick has concluded more than 31 years of dedicated service to the Essex community; and,

**WHEREAS**, Rick has served the Essex Police Department and the Vermont law enforcement community exceptionally well for decades as an officer, command staff and Chief of Police; and,

**WHEREAS**, Rick supervised and mentored many subordinates, as a commander and Chief of Police; and,

**WHEREAS**, Rick has served as a dispatcher, a patrol officer, a detective, and was promoted to Corporal, Sergeant, the Town's IT Director, Lieutenant, Captain and finally Chief; and,

**WHEREAS**, Rick has been a part of several major criminal investigations during his tenure at the Essex Police that greatly impacted the safety and welfare of the communities of Essex and citizens of Vermont; now be it

**RESOLVED**, that the Selectboard, Board of Trustees and Unified Manager, on behalf of the citizens of the Essex Community, hereby extend our gratitude to Rick for his many years of service to the people of Essex.

Adopted this 20th day of July, 2020.

## **Selectboard**

\_\_\_\_\_  
Elaine Haney, Chair

\_\_\_\_\_  
Patrick Murray, Vice Chair

\_\_\_\_\_  
Vince Franco, Clerk

\_\_\_\_\_  
Andrew J. Watts

\_\_\_\_\_  
Dawn Hill-Fleury

## **Board of Trustees**

\_\_\_\_\_  
Andrew Brown, President

\_\_\_\_\_  
George A. Tyler, Vice President

\_\_\_\_\_  
Raj Chawla, Trustee

\_\_\_\_\_  
Daniel S. Kerin, Trustee

\_\_\_\_\_  
Amber Thibeault, Trustee

\_\_\_\_\_  
Evan Teich, Unified Manager



Community Development Department

2 Lincoln Street  
Essex Junction, VT 05452  
[www.essexjunction.org](http://www.essexjunction.org)

Office: (802) 878-6950  
Fax: (802) 878-6946

## **MEMORANDUM**

**TO:** Evan Teich, Unified Manager, Trustees  
**FROM:** Robin Pierce, Community Development Director  
**DATE:** July 28th, 2020  
**SUBJECT:** Village Center: Open and Outside Vendor Vouchers.

### **Issue**

The issue is moving forward the Trustees voucher initiative for Village residents during an Open and Outside event which would enable residents to purchase services at vendors located in the Village Center. This would help both residents and business owners.

### **Discussion**

A firm date of August 14-16 has been set for the Open and Outside event in the Village Center. Each Household that applies for the vouchers can receive a \$10 (one time) voucher to use at Village Center locations starting August 14<sup>th</sup>. This will be repeated August 15<sup>th</sup> and 16<sup>th</sup>. Each day from 3-9 pm. The vouchers can be used as payment towards anything except alcohol, vaping and tobacco products. The funding will come from the penny on the dollar account that is ring fenced for Village Center economic development activities. The vouchers would be franked so they cannot be duplicated and vendors would redeem the vouchers with the municipality to receive \$10 for each one.

The Community Development Department is working with the EJPR and the Brownell Library to set up a program for households to register and obtain the vouchers. Temporary Use permits are not required in the Village Center District, however, we will be asking vendors to apply for them so we have a record of who signed up for the event and how they planned to use outdoor space. The \$50 Village fee for Temporary Use permits will be waived for this event. The Selectboard have agreed to waive the \$15 recording fee. Control of the use of outdoor space sits with the Trustees if it is Village owned property, and the Community Development Director if it is private property. We may close off the slip road in front of the TD bank for this event

A student from Champlain College is working with Community development staff to develop a small poster and ticket design. Each vendor participating in the event will have a poster publicizing same in their front window or door prior to August 14<sup>th</sup>.

**Cost**

The cost approved by the Trustees is \$10,000. Incidentals such as ticket and poster design and printing of same will be in the \$500 range. The additional \$500 would also come from the penny on the dollar budget line item.

**Recommendation**

Staff recommends that the Trustees give Staff approval to spend, nominal, extra funds to produce a design, posters and tickets necessary to hold the event. In addition staff would like permission to consider the viability of closing off the slip road in front of TD bank for the event.

VILLAGE TRUSTEES  
(DRAFT)

VILLAGE OF ESSEX JUNCTION TRUSTEES  
MEETING MINUTES  
July 14, 2020

**TRUSTEES:** Andrew Brown, President; Raj Chawla; Dan Kerin; Amber Thibeault; George Tyler.

**ADMINISTRATION and STAFF:** Evan Teich, Unified Manager; Sarah Macy, Finance Director/Assistant Manager; Tammy Getchell, Assistant to the Manager; Robin Pierce, Community Development Director; Travis Sabataso, Human Resources Director.

**OTHERS PRESENT:** Diane Clemens; Annie Cooper; Helen Diplock; Russell Mills; Patrick Murray; Roseanne Prestipino; Abby Russin; Margaret Smith; Sara Stultz; Liz Subin; Town Meeting TV; Lorraine Zaloom; unknown guest.

**1. CALL TO ORDER**

Mr. Brown called the meeting of the Village of Essex Junction Board of Trustees to order at 6:30 PM.

**2. AGENDA ADDITIONS/CHANGES**

There were no additions or changes to the agenda.

**3. APPROVE AGENDA**

With no additions or changes to the agenda, approval was not required.

**4. PUBLIC TO BE HEARD**

**a. Comments from Public on Items Not on Agenda**

There were no comments from the public at this time.

**5. BUSINESS ITEMS**

**a. Discussion about cleaning and greening up Essex Junction**

Mr. Brown invited Essex Junction resident Saramichelle Stultz to speak on her concerns regarding cleaning up Five Corners and the possibility of initiating an additional Green Up Day. Due to technical difficulties, Business Item 5a was suspended temporarily.

**b. Approve tax stabilization agreement for property at 15 Park Street**

Ms. Macy presented the Trustees with the final step for the tax stabilization agreement for 15 Park Street owned by Handy's Hotels & Rentals. The letter of commitment was signed in 2018 and Mr. Handy has met all conditions. The agreement is for three years, beginning this year. The property will be taxed at 30% of its assessed value in the first year, 50% in the second year, 70% in the third year and 100% on the tax rolls thereafter. Village Attorney Claudine Safar has reviewed the agreement and it has been communicated with Mr. Handy.

**DAN KERIN made a motion, seconded by GEORGE TYLER, that the Trustees approve and sign the final tax stabilization agreement with Handy's Hotels & Rentals LLC for the property at 15 Park Street, parcel 1028035000, effective for FY21 with the caveat that the current taxes are up to date. The motion passed 5-0.**

**a. (continued) Discussion about cleaning and greening up Essex Junction**

Mr. Brown introduced Ms. Stultz to speak to the Trustees on her concerns regarding garbage that shows up usually after the fair, particularly along Route 15. Ms. Stultz asked if businesses along the route make any effort to clean trash, if anyone else has brought the issue up before, and if



52 there has ever been a campaign to educate the community about proper waste disposal. Mr.  
53 Teich stated that in the past, some of the property owners along Route 15 have been asked to  
54 clean up around their property frontage and garbage cans have been added.  
55

56 Mr. Brown asked Mr. Teich what is done with large items left alongside of the road, such as  
57 furniture. Mr. Teich and Mr. Pierce responded that there is no property maintenance ordinance in  
58 place, but there have been times the property owner has been asked to remove items.  
59

60 Mr. Tyler stated that a clean-up day was organized in the past to clean up Railroad Avenue and  
61 with Green Up Day occurring during the pandemic this year, there seemed to be lower participation  
62 levels. Mr. Chawla said that there could be a larger effort to remind businesses and apartments to  
63 keep their areas clean, particularly with the fast food restaurants. Ms. Stultz said that she was  
64 aware of some efforts made by businesses, but it could be enhanced by adopting a slogan,  
65 pursuing a public education approach, or reaching out to the school district to promote keeping the  
66 community clean and green. Diane Clemens stated that since the fairgrounds pulled their trash  
67 and recycling cans and since passengers are not allowed to take open containers on the bus, there  
68 is more trash. She stated that perhaps the bus company could work with the Village on the issue  
69 and an additional Green Up Day is a good idea.  
70

71 Mr. Teich said that the Village maintains many of the trash cans in and around Five Corners and  
72 will work with Finance, the schools and Public Works to organize a September Green Up Day. Mr.  
73 Brown asked for a follow up on this matter for the August 11<sup>th</sup> meeting.  
74

75 **c. Discussion about July 6<sup>th</sup> joint meeting with Selectboard**  
76

77 Mr. Brown referenced the memo written as a framework and starting point for discussion about the  
78 July 6<sup>th</sup> joint meeting with the Selectboard and to address each question one at a time. The first  
79 question to start the discussion is, "Should we formally request the Selectboard to reconsider their  
80 decision to exclude us from the conversation?". Mr. Brown, Mr. Chawla and Ms. Thibeault were  
81 not in favor of asking the Selectboard to reconsider. Mr. Tyler was not in favor and added  
82 comments regarding a recent situation at the Brownell Library with an individual with behavioral  
83 problems who took up residence at the library and became disruptive. The situation was handled  
84 with Administration, the Trustees and the Essex Police Department and the Selectboard was not  
85 involved. Mr. Kerin stated that he watched the video of the July 6<sup>th</sup> meeting and was not in favor.  
86

87 Mr. Chawla referenced the vague mention of a document delineating an agreement between the  
88 boards regarding the police department. He stated that it should be determined if the agreement  
89 exists and if it does not, the terms and relationship should be clarified in writing for the future. Mr.  
90 Brown said that other than a July 22<sup>nd</sup> 1980s motion from the Trustees to table a conversation  
91 about a police agreement, nothing else has been found in the minutes. Mr. Teich stated that  
92 several past managers, past attorneys and police chiefs have been asked and nothing has been  
93 found, yet. Mr. Teich added that while there are a few leads to follow, anything found would be  
94 forty years old and it would be time for the boards to revisit the terms of an agreement.  
95

96 Mr. Brown pointed the discussion to the next question, "Should the Trustees pursue our own  
97 listening session, separate from the Selectboard's?". None of the Trustees were in favor of  
98 pursuing a separate listening session.  
99

100 Mr. Brown referenced the next questions from the memo as, "What questions for the Selectboard  
101 do we want to ask to help decide how to proceed?" and "How should we request these answers

102 and how would we like to receive the responses?”. Mr. Brown said that another option could be to  
103 allow time at the next joint meeting for the board members to talk, instead of a formal question and  
104 answer process. Mr. Kerin said that there is a lot of lengthy discussion that already happens  
105 during joint meetings on many topics. Mr. Chawla said the Trustees could pause on joint meetings  
106 for a while. Ms. Thibeault and Mr. Tyler said they would like to pass on this question to discuss the  
107 next question on merger in order to know how to proceed and what questions they may have for  
108 the Selectboard.

109  
110 Mr. Brown started the next portion of the discussion, “What is our desire to continue with merger?”  
111 with his own comments in support of continuing with merger and that the decision to continue rests  
112 with the desire of the Selectboard to work toward merger as well. Mr. Kerin said that he prefers  
113 merger and a decision must be made to either merge or separate. He said that anti-merger means  
114 separation and that status quo is not an option. Mr. Chawla agreed with Mr. Kerin and mentioned  
115 that the remaining time before a November vote should be spent on determining the financial  
116 impact of separation and that it should not be assumed operations will continue as status quo or  
117 shared if merger does not pass. Mr. Chawla said that he supports merger. Mr. Tyler believes that  
118 putting merger on the November ballot is the best chance at getting it passed and communicating  
119 with the widest number of people, but should be cognizant that staff will need help and is not able  
120 to serve two boards for the next year. He added that the boards should be working with  
121 management on alternatives to assist staff with the workload. He said that he doesn’t sense a lot  
122 of enthusiasm for merger from some Selectboard members and that the pandemic cut short the  
123 work started on a critical component of the charter. He said that the boards need to have further  
124 conversations and all Selectboard members will have to be in full support of merger if it is going to  
125 pass. Mr. Tyler said that he supports merger and agrees that status quo is not acceptable. Ms.  
126 Thibeault said she agreed with the comments made by the other board members and that her  
127 impression from the Selectboard’s last meeting was that they were not supportive of merger. She  
128 said that she is in favor of having a break from joint meetings.

129  
130 Mr. Brown asked the public for any comments on the topic. Annie Cooper said that it is important  
131 to provide clearly stated facts on the impacts of separation to enhance the merger discussion.  
132 Patrick Murray said that speaking as an individual, his general sense is that there is a strong sense  
133 of regret for how the July 6th meeting ended. He said that the meeting chat during the last meeting  
134 was being used as a weapon to hold side conversation and encourage aggressive discourse that  
135 was not part of the generalized conversation. He added that the chat feature should be completely  
136 shut down other than to ask to be heard. Mr. Brown responded that the boards should discuss the  
137 chat feature at a future meeting.

138  
139 Mr. Brown mentioned the deadline for placing an item on the November ballot is August 21<sup>st</sup>. He  
140 then asked if anyone had any further comments. Mr. Tyler said that he would like to articulate his  
141 thoughts in writing regarding community development in a merged environment and send out to  
142 the board members. As the merger topics broadened, the board members decided to suspend the  
143 discussion to review the consent agenda and reading file items and return to the discussion  
144 afterward.

145  
146 **5. BUSINESS ITEMS**

147  
148 **DAN KERIN made a motion, seconded by GEORGE TYLER, that the Trustees approve the**  
149 **Consent Agenda:**

- 150 a. Adopt the Resolution for Current Expense Borrowing for the Fire Truck Note Renewal  
151 b. Approve Sherwood Square reimbursement request

- 152 c. Approve job structure revisions to General Rules and Personnel Regulations  
153 d. Approve minutes: June 17, 2020—Special; June 23, 2020  
154 e. Check Warrant #17205—06/26/2020; #17206—07/01/2020; #17207—07/10/2020

155 **The motion passed 5-0.**  
156

157 **6. READING FILE**

158 a. Board Member Comments

- 159 • Mr. Brown said that in August, Essex CHIPS would be celebrating the award for the Quality  
160 Youth Development community certification and to be watching for further details.
- 161 • Mr. Brown stated that parks and playgrounds are opening up in other communities with  
162 hand sanitization stations and asked if it could be considered for Essex community parks.  
163 Mr. Teich said that he would mention it to the recreation directors.
- 164 • Mr. Chawla thanked Jeff Frolik for his many years of serving on the Bike/Walk Advisory  
165 Committee.
- 166 • Mr. Tyler asked for thoughts on the date for the Open and Outside event. Mr. Pierce said  
167 that the date is tight, but he continues to work with numerous individuals in planning the  
168 event.

169 b. Monarch City USA brochure

170 c. Email from Jeff Frolik re: Reappointment to Bike/Walk Advisory Committee

171 d. Financial Report June 2020

172 e. Memo from James Jutras re: PFAS Follow-up sampling results, Biosolids and Septage Land  
173 Application Sites

174 f. Memo from Robin Pierce re: Village Center District Updates: Park, Connector Road, Open and  
175 Outside

176 g. Letter of appreciation from South Congregation of Jehovah's Witnesses

177 h. Upcoming meeting schedule  
178  
179

180 **5. BUSINESS ITEMS**

181 c. **(continued) Discussion about July 6<sup>th</sup> joint meeting with Selectboard**  
182

183 Mr. Brown invited the Trustees to continue the conversation regarding merger and asked Mr. Tyler  
184 to begin the discussion on merger and community development. Mr. Tyler said that merger does  
185 not make the work of two community development offices go away and that the workload would  
186 remain close to the same. If Essex Village detaches from Essex Town, it would become the fourth  
187 largest municipality in Vermont. He said he is concerned that the Selectboard does not see the  
188 Village growth and urbanization as a positive asset in merger and is disappointed that the Town  
189 and the Village boards have not started to talk about what growth should look like. Mr. Chawla  
190 stated that he agreed and isn't sure how the Town outside the Village sees the Village. He said he  
191 is not sure if the Town understands what the Village brings to the merger table. Mr. Kerin  
192 mentioned examples of other municipalities that have separated and are now looking to create a  
193 downtown district. He said that Essex has the advantage of already having a Village Center.  
194 Annie Cooper said that one of the things that has been missing at the merger table during joint  
195 meetings is the energy and enthusiasm she witnessed from Mr. Tyler and others during the  
196 discussion.  
197

198 **8. EXECUTIVE SESSION**

199 d. **An executive session is not anticipated**

200 An executive session did not take place.  
201

202 **9. ADJOURN**

**VILLAGE TRUSTEES  
(DRAFT)**

**June 23, 2020**

203  
204  
205  
206  
207  
208  
209  
210

**RAJ CHAWLA made a motion, seconded by AMBER THIBEAULT, to adjourn. The motion passed 5-0 at 8:38 PM.**

Respectfully Submitted,  
Tammy Getchell  
Assistant to the Manager



Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	04/23/20	EJRP Bus Headlight 552011433992	210-45220.610 SUPPLIES	32.89	29405	07/17/20
05290	ADVANCE AUTO PARTS	06/30/20	WASHER FLUID 552018237536	210-43110.610 SUPPLIES	9.18	29405	07/17/20
05290	ADVANCE AUTO PARTS	07/06/20	Remr+Plug Kit 1 552018837768	210-43110.610 SUPPLIES	11.03	29405	07/17/20
05290	ADVANCE AUTO PARTS	07/07/20	CORE BATTERY-LAWN/ 552018937806	210-43110.432 R&M Services - Vehicles	37.75	29405	07/17/20
05290	ADVANCE AUTO PARTS	07/07/20	R134a w/Cool Boost 552018937852	210-43110.432 R&M Services - Vehicles	10.49	29405	07/17/20
05290	ADVANCE AUTO PARTS	07/08/20	6G-6MP 1 EA GATES 552019037872	210-43110.432 R&M Services - Vehicles	30.73	29405	07/17/20
05290	ADVANCE AUTO PARTS	07/08/20	CORE - BATTERY-GOLD 552019052154	210-43110.432 R&M Services - Vehicles	135.89	29405	07/17/20
05290	ADVANCE AUTO PARTS	07/08/20	Locking SAE Hex 552019052155	210-43110.432 R&M Services - Vehicles	27.58	29405	07/17/20
20440	AINSWORTH CATHY L	07/06/20	MINUTES 6/9 6/22 6/23 etc 56	210-41320.530 COMMUNICATIONS	318.78	29406	07/17/20
25055	AQUARIUS LANDSCAPE SPRINK	06/30/20	SPRING OPENING SPRINKLERS 545808	210-41942.020 R&M Bldg - 2 Lincoln St	149.30	29411	07/17/20
25055	AQUARIUS LANDSCAPE SPRINK	06/30/20	SPRINKLER REPAIR 545809	210-41942.020 R&M Bldg - 2 Lincoln St	421.40	29411	07/17/20
23635	BAY STATE ELEVATOR COMPAN	07/01/20	ELEVATOR July exam,lube 537160	210-41942.021 R&M Bldg - Brownell	307.95	29414	07/17/20
07465	BIBENS ACE HARDWARE INC	07/07/20	GARDEN SPRAYER 38351	210-43110.610 SUPPLIES	17.99	29416	07/17/20
07465	BIBENS ACE HARDWARE INC	07/07/20	GARDEN SPRAYER 38352	210-43110.610 SUPPLIES	17.99	29416	07/17/20
07465	BIBENS ACE HARDWARE INC	07/15/20	HTH ALKALIN INCREASE memo 38423	210-43117.000 Streetscape Maintenance	43.96	29416	07/17/20
11375	CASELLA WASTE MANAGEMENT	06/23/20	CHITTENDEN CO TIP \$ - MSW 703632	210-43110.565 RUBBISH REMOVAL	28.88	29420	07/17/20
09040	CHANNEL 17 TOWN MEETING T	07/01/20	Annual Support FY21Village	210-41320.530 COMMUNICATIONS	12000.00	29424	07/17/20
21210	CINTAS LOC # 68M 71 M	07/09/20	towels 4055446338	210-43110.610 SUPPLIES	80.17	29426	07/17/20
17895	CLEAN NEST	06/30/20	MSP Cleaning June 8920	210-41943.026 Contractual Svcs - Maple	2275.00	29427	07/17/20
17895	CLEAN NEST	06/30/20	MSP Cleaning June 8920	210-41320.600 Emergency Prep. Supplies	260.00	29427	07/17/20
17895	CLEAN NEST	06/30/20	MSP Cleaning June 8920	210-41320.600 Emergency Prep. Supplies	616.00	29427	07/17/20
25120	CLICKTIME.COM	07/02/20	EJRP Online Timesheets Ju 319608	210-45110.330 OTHER PROFESSIONAL SVCS	602.00	29428	07/17/20
25120	CLICKTIME.COM	07/02/20	Town Timesheets June 319933	210-41510.570 Other Purchased Services	72.00	29428	07/17/20
04940	COMCAST	06/23/20	MSP Internet July 0176315 0620	210-41945.026 Telephone - Maple St Park	603.80	29430	07/17/20
04940	COMCAST	06/23/20	Park St Internet July 0210908 0620	210-41945.023 Telephone - Park St Sch	290.27	29431	07/17/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
17025	06/16/20	VILLAGE TRUSTEES 6/8 0036	210-41320.530 COMMUNICATIONS	73.50	29433	07/17/20
17025	06/27/20	MINUTES 6/17 0039	210-41320.530 COMMUNICATIONS	210.00	29433	07/17/20
31545	06/25/20	Supplies 06252020	210-42220.610 SUPPLIES	86.79	29435	07/17/20
38280	05/26/20	Office Water Coolers 17752734 05A	210-45110.610 SUPPLIES	38.00	29436	07/17/20
38280	06/23/20	Water Coolers 17752734 062	210-45110.610 SUPPLIES	38.00	29436	07/17/20
25715	06/15/20	VEJ-Misc May 2020 20810 620	210-43110.330 Professional Services	1422.53	29440	07/17/20
23215	07/10/20	BROOM,DQB 18" STREET 107558350001	210-43110.610 SUPPLIES	55.24	29445	07/17/20
38955	06/26/20	Sensor Faucets for Bathro 675568382	210-41320.600 Emergency Prep. Supplies	2101.62	29447	07/17/20
V0797	06/22/20	REPAIR 58584A	210-41942.020 R&M Bldg - 2 Lincoln St	298.00	29448	07/17/20
21760	05/26/20	EPR Credit Card May 0492 0520	210-45110.530 COMMUNICATIONS	37.49	29454	07/17/20
34895	07/01/20	TRASH REMOVAL 1489831	210-41942.020 R&M Bldg - 2 Lincoln St	223.60	29460	07/17/20
24800	06/30/20	Gloves 199626A	210-42220.612 UNIFORMS,BOOTS,ETC	303.45	29461	07/17/20
09375	06/30/20	Tech Access 6/1-6/30 3754482476	210-45551.530 TECHNOLOGY ACCESS	90.00	29462	07/17/20
21240	07/14/20	FY20Q4 Advisory Agreement 20200713	210-41320.210 HEALTH INS & OTHER BENEFIT	90.00	29469	07/17/20
21240	07/14/20	FY20Q4 Advisory Agreement 20200713	210-41510.210 Group Insurance	45.00	29469	07/17/20
21240	07/14/20	FY20Q4 Advisory Agreement 20200713	210-43110.210 HEALTH INS & OTHER BENEFIT	108.00	29469	07/17/20
21240	07/14/20	FY20Q4 Advisory Agreement 20200713	210-43151.210 HEALTH INS & OTHER BENEFIT	23.85	29469	07/17/20
21240	07/14/20	FY20Q4 Advisory Agreement 20200713	210-45551.210 HEALTH INS & OTHER BENEFIT	270.00	29469	07/17/20
21240	07/14/20	FY20Q4 Advisory Agreement 20200713	210-41970.210 HEALTH INS & OTHER BENEFIT	90.00	29469	07/17/20
21240	07/14/20	FY20Q4 Advisory Agreement 20200713	210-45110.210 HEALTH INS & OTHER BENEFIT	180.00	29469	07/17/20
21240	07/14/20	FY20Q4 Advisory Agreement 20200713	210-45220.210 HEALTH INS & OTHER BENEFIT	45.00	29469	07/17/20
37715	06/26/20	Office Phone Repairs 38416	210-45110.530 COMMUNICATIONS	225.00	29472	07/17/20
37715	06/26/20	Office Phones 38417	210-45110.530 COMMUNICATIONS	1312.43	29472	07/17/20
V9454	06/29/20	uniforms - Troy 3306391	210-43110.612 UNIFORMS,BOOTS,ETC	553.97	29475	07/17/20
25625	07/02/20	EJRP Lowe's June 4191080 0720	210-45220.610 SUPPLIES	459.71	29477	07/17/20

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
25625	07/02/20	EJRP Lowe's June	4191080 0720	210-41320.600 Emergency Prep. Supplies	461.71	29477	07/17/20
V10130	06/09/20	RUBBERIZO LEAK STO	01410	210-43110.434 MAINT. BUILDINGS/GROUNDS	91.24	29478	07/17/20
V10130	06/12/20	PVC screen	02559	210-43110.610 SUPPLIES	46.92	29478	07/17/20
V10130	06/30/20	Lumber Training	02806	210-42220.500 TRAINING, CONFERENCES, DU	184.80	29478	07/17/20
24810	06/26/20	Replacement Adult Book	MFL6262020	210-49346.001 ADULT COLLECTION-PRINT &	15.00	29480	07/17/20
05485	05/23/20	Copier leases 5/15-6/14/2	68125043	210-45551.442 Rental of Equipment	80.72	29483	07/17/20
05485	05/23/20	Copier leases 5/15-6/14/2	68125043	210-45551.442 Rental of Equipment	80.74	29483	07/17/20
05485	05/23/20	Copier leases 5/15-6/14/2	68125043	210-43110.442 EQUIPMENT RENTALS	72.59	29483	07/17/20
05485	05/23/20	Copier leases 5/15-6/14/2	68125043	210-41320.442 LEASED SERVICES	138.97	29483	07/17/20
25140	07/07/20	Asphalt	1086563	210-43120.610 Summer Const - Supplies	765.44	29489	07/17/20
25140	07/10/20	Asphalt	1087950	210-43120.610 Summer Const - Supplies	638.72	29489	07/17/20
24410	06/28/20	Courier Service 6/22-6/28	80272027	210-45551.536 POSTAGE/DELIVERY	41.48	29492	07/17/20
17505	07/13/20	Solar June Village	219	210-41947.026 Electricity - Maple St	3455.74	29500	07/17/20
17505	07/13/20	Solar June Village	219	210-41947.023 Electricity - Park St Sch	363.43	29500	07/17/20
17505	07/13/20	Solar June Village	219	210-41947.021 Electricity - Brownell	1015.04	29500	07/17/20
17505	07/13/20	Solar June Village	219	210-41947.022 Electricity - Fire Statio	546.91	29500	07/17/20
17505	07/13/20	Solar June Village	219	210-41947.020 Electricity - 2 Lincoln S	546.91	29500	07/17/20
17505	07/13/20	Solar June Village	219	210-43115.622 Electricity - St/Traffic	904.64	29500	07/17/20
17505	07/13/20	Solar June Village	219	210-43110.622 ELECTRICAL SERVICE	257.97	29500	07/17/20
26250	07/10/20	5 Pails White Paint	20041	210-43123.730 Traffic Control	431.25	29501	07/17/20
V2124	06/27/20	towels	3449829703	210-43110.610 SUPPLIES	62.47	29505	07/17/20
14740	06/29/20	Hand Sanitizer COVID	W380912	210-41320.600 Emergency Prep. Supplies	428.00	29510	07/17/20
37680	06/30/20	June - Legal	13915	210-41320.330 OTHER PROFESSIONAL SERVIC	410.00	29511	07/17/20
V2243	07/08/20	Banner pole for gas lamp	1077153	210-43117.000 Streetscape Maintenance	165.00	29517	07/17/20
36130	06/18/20	combined charges	9856879547	210-42220.535 TELEPHONE SERVICES	160.04	29520	07/17/20

12:07 pm

Check Warrant Report # 17208 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 07/17/20 To 07/17/20 &amp; Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
36130	06/18/20	VERIZON WIRELESS combined charges 9856879547	210-41970.535 TELEPHONE SERVICES	40.01	29520	07/17/20
22070	07/01/20	VILLAGE COPY & PRINT INC. VILLAGE LETTERHEAD 8091	210-41970.610 SUPPLIES	69.51	29521	07/17/20
22070	07/01/20	VILLAGE COPY & PRINT INC. VILLAGE LETTERHEAD 8091	210-41320.610 SUPPLIES	141.14	29521	07/17/20
23395	06/30/20	VILLAGE HARDWARE - WILLIS SEED 511776	210-43120.610 Summer Const - Supplies	94.99	29522	07/17/20
07565	05/04/20	W B MASON CO INC Coffee 210100688	210-45220.610 SUPPLIES	202.86	29527	07/17/20
07565	06/23/20	W B MASON CO INC Office Supplies 211401834	210-45110.610 SUPPLIES	145.45	29527	07/17/20
07565	06/26/20	W B MASON CO INC Soap Dispensers 211503697	210-41320.600 Emergency Prep. Supplies	119.90	29527	07/17/20
07565	06/29/20	W B MASON CO INC Office Supplies 211548178	210-45110.610 SUPPLIES	61.90	29527	07/17/20
21760	05/26/20	FIRST NATIONAL BANK OMAHA EPR Credit Card May 0492 0520	225-45122.330 OTHER PROF SERVICES	180.00	29454	07/17/20
05485	05/23/20	NATIONAL BUSINESS LEASING Copier leases 5/15-6/14/2 68125043	225-45122.442 Rental of Equipment	94.15	29483	07/17/20
25595	06/24/20	AMERICAN RED CROSS Camp Staff CPR/First Aid 22280687	226-45122.330 OTHER PROFESSIONAL SVCS	570.00	29409	07/17/20
02695	05/20/20	AMERICAN SOCIETY OF COMPO ASCAP Fees 052020D	226-45115.330 OTHER PROFESSIONAL SVCS	374.67	29410	07/17/20
17895	06/30/20	CLEAN NEST MSP Cleaning June 8920	226-45122.330 OTHER PROFESSIONAL SVCS	616.00	29427	07/17/20
17895	06/30/20	CLEAN NEST MSP Cleaning June 8920	226-45121.330 OTHER PROFESSIONAL SVCS	616.00	29427	07/17/20
24615	06/30/20	CORDNER KYLIE CMS Refund 79226	226-34781.122 Childcare - DC	124.59	29434	07/17/20
04640	06/15/20	FASTENAL INDUSTRIAL & CON First Aid Supplies VTBUR279723	226-45122.610 Supplies	66.48	29449	07/17/20
21760	05/26/20	FIRST NATIONAL BANK OMAHA EPR Credit Card May 0492 0520	226-45115.610 SUPPLIES	2937.00	29454	07/17/20
21760	05/26/20	FIRST NATIONAL BANK OMAHA EPR Credit Card May 0492 0520	226-45115.610 SUPPLIES	449.99	29454	07/17/20
21760	05/26/20	FIRST NATIONAL BANK OMAHA EPR Credit Card May 0492 0520	226-45115.610 SUPPLIES	320.99	29454	07/17/20
21240	07/14/20	HICKOK & BOARDMAN HRI FY20Q4 Advisory Agreement 20200713	226-45120.210 HEALTH INS & OTHER BENEFIT	180.00	29469	07/17/20
21240	07/14/20	HICKOK & BOARDMAN HRI FY20Q4 Advisory Agreement 20200713	226-45121.210 HEALTH INS & OTHER BENEFIT	180.00	29469	07/17/20
25625	07/02/20	LOWE'S - 1080 EJRP Lowe's June 4191080 0720	226-45124.610 SUPPLIES	44.40	29477	07/17/20
05485	05/23/20	NATIONAL BUSINESS LEASING Copier leases 5/15-6/14/2 68125043	226-45110.442 Equipment Rentals	177.89	29483	07/17/20
24830	06/09/20	REINHART FOODSERVICE Summer Kick Off Snack 340296	226-45122.610 Supplies	73.98	29495	07/17/20
24830	06/22/20	REINHART FOODSERVICE CMS Snack 344438	226-45122.610 Supplies	253.74	29495	07/17/20

12:07 pm

Check Warrant Report # 17208 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 07/17/20 To 07/17/20 &amp; Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
24830	06/29/20	REINHART FOODSERVICE Camp Reach Snacks 345785	226-45122.610 Supplies	145.53	29495	07/17/20
24830	06/29/20	REINHART FOODSERVICE CMS Snack 346879	226-45122.610 Supplies	117.23	29495	07/17/20
10435	06/30/20	SCREENMYLOGO.COM Manager on Suits 18106	226-45124.610 SUPPLIES	25.00	29502	07/17/20
10435	07/08/20	SCREENMYLOGO.COM Manager on Suits 18117	226-45124.610 SUPPLIES	15.00	29502	07/17/20
10435	07/10/20	SCREENMYLOGO.COM Jr Hornets Shirts 18123	226-45115.610 SUPPLIES	200.00	29502	07/17/20
10435	07/10/20	SCREENMYLOGO.COM Tennis Camp Shirts 18124	226-45115.610 SUPPLIES	145.00	29502	07/17/20
23495	06/29/20	STUDENT TRANSPORTATION OF Camp Field Trip 6/26 70107696	226-45122.580 TRAVEL	526.78	29509	07/17/20
07565	06/26/20	W B MASON CO INC CMS Med Lock Box 211518010	226-45122.610 Supplies	51.99	29527	07/17/20
36240	05/29/20	DUBOIS & KING INC Crescent Connector Invoic 69	230-46801.008 CRESCENT CONNECTOR	30412.87	29441	07/17/20
05590	05/11/20	STONE ENVIRONMENTAL INC Phosphorus Control Plan 1 13464	230-46801.725 CA0530 Phosphorus Control	492.12	29508	07/17/20
05590	07/09/20	STONE ENVIRONMENTAL INC Phosphorus Control Plan, 13573	230-46801.725 CA0530 Phosphorus Control	1420.30	29508	07/17/20
05290	07/07/20	ADVANCE AUTO PARTS R134a w/Cool Boost 552018937852	254-43200.432 VEHICLE MAINTENANCE	1.75	29405	07/17/20
21240	07/14/20	HICKOK & BOARDMAN HRI FY20Q4 Advisory Agreement 20200713	254-43200.210 HEALTH INS & OTHER BENEFI	112.50	29469	07/17/20
37965	07/07/20	S D IRELAND CONCRETE RT.15-DENSMORE DR- water 83219	254-43200.430 WATER LINES MAINT-BREAKS	306.50	29499	07/17/20
05290	07/07/20	ADVANCE AUTO PARTS R134a w/Cool Boost 552018937852	255-43200.432 VEHICLE MAINTENANCE	1.75	29405	07/17/20
23455	07/02/20	CHITTENDEN SOLID WASTE DI 61.11 WT biosolids May 20205ESS	255-43200.568 SLUDGE MANAGEMENT	5341.63	29425	07/17/20
35260	07/02/20	EAST COAST PRINTERS INC uniforms 06172035	255-43200.612 UNIFORMS,BOOTS,ETC	130.00	29443	07/17/20
06870	07/15/20	ENDYNE INC Weekly TKN 337656	255-43200.577 CONTRACT LABORATORY SERVI	35.00	29444	07/17/20
23215	07/09/20	ESSEX EQUIPMENT INC GLOVES,TRUEFIT 107556290001	255-43200.570 MAINTENANCE OTHER	131.19	29445	07/17/20
05020	05/29/20	ESSEX JCT VILLAGE OF 6 WWTP Site accounts only May2020WW	255-43200.410 WATER AND SEWER CHARGE	2542.30	29446	07/17/20
19005	07/01/20	FIRSTLIGHT FIBER Telephone 5/31-6/30 7433655	255-43200.535 TELEPHONE SERVICES	175.33	29455	07/17/20
21240	07/14/20	HICKOK & BOARDMAN HRI FY20Q4 Advisory Agreement 20200713	255-43200.210 HEALTH INS & OTHER BENEFI	232.65	29469	07/17/20
05485	05/23/20	NATIONAL BUSINESS LEASING Copier leases 5/15-6/14/2 68125043	255-43200.442 Rental of Equipment	80.74	29483	07/17/20
11695	06/01/20	PIONEER MOTORS & DRIVES, Chem Feed Pump Troublesho R2280	255-43200.570 MAINTENANCE OTHER	120.00	29490	07/17/20
36130	06/18/20	VERIZON WIRELESS combined charges 9856879547	255-43200.535 TELEPHONE SERVICES	167.59	29520	07/17/20



Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	07/07/20	R134a w/Cool Boost 552018937852	256-43200.432 VEHICLE MAINTENANCE	20.96	29405	07/17/20
33850	CENTRAL VERMONT PROPERTIE	07/02/20	ROW 88636 9500214356	256-43200.441 RIGHT OF WAY AGREEMENTS	130.00	29422	07/17/20
21240	HICKOK & BOARDMAN HRI	07/14/20	FY20Q4 Advisory Agreement 20200713	256-43200.210 HEALTH INS & OTHER BENEFIT	108.00	29469	07/17/20
17505	SAND HILL SOLAR LLC	07/13/20	Solar June Village 219	256-43220.002 WEST ST PS COSTS	589.66	29500	07/17/20
17505	SAND HILL SOLAR LLC	07/13/20	Solar June Village 219	256-43220.001 SUSIE WILSON PS COSTS	386.89	29500	07/17/20
17505	SAND HILL SOLAR LLC	07/13/20	Solar June Village 219	256-43200.622 ELECTRICAL SERVICE	133.98	29500	07/17/20
Report Total					90583.82		

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Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	07/15/20	SPARK PLUG-SML 552019738233	210-43110.432 R&M Services - Vehicles	9.32	29531	07/24/20
05290	ADVANCE AUTO PARTS	07/16/20	HYDRAULIC HOSE-BULK 1 If 552019852737	210-43110.432 R&M Services - Vehicles	85.06	29531	07/24/20
42665	AMAZON/SYNCB	06/10/20	EJRP Amazon May/June 0432266 0620	210-41320.600 Emergency Prep. Supplies	222.18	29533	07/24/20
09345	BASIC	07/06/20	Monthly Fee for COBRA Adm 40506407	210-41320.210 HEALTH INS & OTHER BENEFI	42.50	29536	07/24/20
00530	BRODART CO	06/19/20	ADULT MATERIALS, SUPPLIES B5924567	210-45551.640 ADULT COLLECTION-PRINT &	818.60	29541	07/24/20
00530	BRODART CO	06/19/20	ADULT MATERIALS, SUPPLIES B5924567	210-45551.610 SUPPLIES	44.00	29541	07/24/20
00530	BRODART CO	06/19/20	ADULT MATERIALS, SUPPLIES B5924570	210-45551.640 ADULT COLLECTION-PRINT &	761.76	29541	07/24/20
00530	BRODART CO	06/19/20	ADULT MATERIALS, SUPPLIES B5924570	210-45551.610 SUPPLIES	30.40	29541	07/24/20
00530	BRODART CO	06/19/20	ADULT MATERIALS, SUPPLIES B5924579	210-45551.640 ADULT COLLECTION-PRINT &	71.53	29541	07/24/20
00530	BRODART CO	06/19/20	ADULT MATERIALS, SUPPLIES B5924579	210-45551.610 SUPPLIES	3.20	29541	07/24/20
00530	BRODART CO	06/19/20	ADULT MATERIALS, SUPPLIES B5924609	210-45551.640 ADULT COLLECTION-PRINT &	15.12	29541	07/24/20
00530	BRODART CO	06/19/20	ADULT MATERIALS, SUPPLIES B5924609	210-45551.610 SUPPLIES	0.80	29541	07/24/20
00530	BRODART CO	06/25/20	YOUTH MATERIALS B5927150	210-45551.641 JUVEN COLLECTION-PRNT & E	365.54	29541	07/24/20
00530	BRODART CO	06/25/20	YOUTH MATERIALS B5927150	210-45551.610 SUPPLIES	28.00	29541	07/24/20
00530	BRODART CO	06/25/20	ADULT MATERIALS B5927188	210-45551.640 ADULT COLLECTION-PRINT &	180.75	29541	07/24/20
21120	CHAMPLAIN MEDICAL URGENT	07/15/20	B Vaccination W/Admin 0003936900	210-42220.566 PHYSICAL EXAMS	425.00	29546	07/24/20
06530	CITY DIRECTORIES SUBSIDIA	07/15/20	Adult Collection 10003725718	210-45551.640 ADULT COLLECTION-PRINT &	340.00	29549	07/24/20
04940	COMCAST	07/12/20	Cable / internet 7/19-8/1 00918110 720	210-43125.610 WINTER MAINTENANCE	32.84	29551	07/24/20
04940	COMCAST	07/12/20	Cable / internet 7/19-8/1 00918110 720	210-43110.610 SUPPLIES	176.28	29551	07/24/20
04940	COMCAST	07/03/20	Cable TV 0207722 0720	210-41945.022 Telephone - Fire Station	21.34	29554	07/24/20
17025	COONRADT AMY	07/10/20	JOINT BOARD MEETING 6/29 0040	210-41320.530 COMMUNICATIONS	42.21	29555	07/24/20
38280	CRYSTAL ROCK BOTTLED WATE	07/21/20	WATER 17722277 072	210-41946.020 Gen Supplies - 2 Lincoln	15.75	29556	07/24/20
38280	CRYSTAL ROCK BOTTLED WATE	07/21/20	Water 6/24 17752734 07A	210-45110.610 SUPPLIES	275.50	29556	07/24/20
14900	DEPT OF THE TREASURY	06/30/20	PCORI Fees 2020 Village F 063020D	210-41320.210 HEALTH INS & OTHER BENEFI	99.06	29560	07/24/20
25715	DONALD L. HAMLIN CONSULT	07/10/20	11 Park Billable June 20801 720	210-15102.000 EXCHANGE - ENGI/LEGAL	758.70	29563	07/24/20

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
03280	ENGINEERS CONSTRUCTION IN	07/16/20	TOPSOIL 2069	210-43120.610 Summer Const - Supplies	280.00	29564	07/24/20
38955	F W WEBB COMPANY	07/14/20	SS5000 repair items 67871895	210-43110.432 R&M Services - Vehicles	44.74	29566	07/24/20
25390	FIRST NATIONAL BANK OMAHA	07/20/20	EJRP Credit Card FY21 4955 0720	210-45110.340 COMPUTER EXPENSES	186.00	29567	07/24/20
25390	FIRST NATIONAL BANK OMAHA	07/20/20	EJRP Credit Card FY21 4955 0720	210-45110.340 COMPUTER EXPENSES	160.00	29567	07/24/20
25390	FIRST NATIONAL BANK OMAHA	07/20/20	EJRP Credit Card FY21 4955 0720	210-45110.550 PRINTING & ADVERTISING	32.00	29567	07/24/20
25390	FIRST NATIONAL BANK OMAHA	07/20/20	EJRP Credit Card FY 20 4955 0720 1	210-41320.600 Emergency Prep. Supplies	199.00	29567	07/24/20
19005	FIRSTLIGHT FIBER	07/01/20	TECH / PHONE ACCESS 6/1-6 7433759	210-45551.530 TECHNOLOGY ACCESS	48.69	29569	07/24/20
19005	FIRSTLIGHT FIBER	07/01/20	TECH / PHONE ACCESS 6/1-6 7433759	210-41945.021 Telephone - Brownell	91.72	29569	07/24/20
19005	FIRSTLIGHT FIBER	07/15/20	telephone 6/15-7/14 7525841	210-43110.530 Communications	35.58	29571	07/24/20
19005	FIRSTLIGHT FIBER	07/15/20	Phone svc EJFD 6/15-7/14/ 7525850	210-41945.022 Telephone - Fire Station	101.13	29572	07/24/20
12685	FRONT PORCH FORUM INC	06/01/20	Village FPF annual subscr 12538	210-41320.530 COMMUNICATIONS	2448.00	29575	07/24/20
07160	GREEN MOUNTAIN LIBRARY CO	07/01/20	TECHNOLOGY ACCESS 7/20-6/ V202815	210-45551.530 TECHNOLOGY ACCESS	2466.52	29581	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/13/20	GMP non solar multi accou 0206000001 7	210-43115.622 Electricity - St/Traffic	10415.67	29582	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/13/20	GMP non solar multi accou 0206000001 7	210-43115.622 Electricity - St/Traffic	638.18	29582	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/09/20	MSP Power June 070920 MSP2	210-41947.026 Electricity - Maple St	36.15	29583	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/09/20	MSP Power June 070920D MSP	210-41947.026 Electricity - Maple St	480.09	29584	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/09/20	solar accounts 070920DB	210-41947.020 Electricity - 2 Lincoln S	98.27	29585	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/09/20	solar accounts 070920DB	210-41947.023 Electricity - Park St Sch	94.18	29585	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/09/20	solar accounts 070920DB	210-43115.622 Electricity - St/Traffic	163.86	29585	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/09/20	solar accounts 070920DB	210-41947.022 Electricity - Fire Statio	98.27	29585	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/09/20	solar accounts 070920DB	210-43110.622 ELECTRICAL SERVICE	35.84	29585	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/09/20	solar accounts 070920DB	210-41947.021 Electricity - Brownell	196.04	29585	07/24/20
11710	INVEST EAP	07/01/20	EAP 070120D	210-42220.200 EMPLOYEE ASSISTANCE PROGR	216.00	29593	07/24/20
14025	LINCOLN NATIONAL LIFE INS	07/11/20	Life Premium Aug 20 Villa 080120V	210-41320.210 HEALTH INS & OTHER BENEFI	81.21	29597	07/24/20
14025	LINCOLN NATIONAL LIFE INS	07/11/20	Life Premium Aug 20 Villa 080120V	210-41510.210 Group Insurance	40.61	29597	07/24/20

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
14025	07/11/20	Life Premium Aug 20 Villa 080120V	210-43110.210 HEALTH INS & OTHER BENEFI	133.86	29597	07/24/20
14025	07/11/20	Life Premium Aug 20 Villa 080120V	210-43151.210 HEALTH INS & OTHER BENEFI	21.65	29597	07/24/20
14025	07/11/20	Life Premium Aug 20 Villa 080120V	210-45551.210 HEALTH INS & OTHER BENEFI	243.60	29597	07/24/20
14025	07/11/20	Life Premium Aug 20 Villa 080120V	210-41970.210 HEALTH INS & OTHER BENEFI	81.20	29597	07/24/20
14025	07/11/20	Life Premium Aug 20 Villa 080120V	210-45110.210 HEALTH INS & OTHER BENEFI	162.40	29597	07/24/20
14025	07/11/20	Life Premium Aug 20 Villa 080120V	210-45220.210 HEALTH INS & OTHER BENEFI	78.73	29597	07/24/20
08645	05/20/20	Gazebo , doorbells 02168A	210-41942.020 R&M Bldg - 2 Lincoln St	23.73	29599	07/24/20
10110	07/23/20	Essex Village Town Office 1531	210-41942.020 R&M Bldg - 2 Lincoln St	873.25	29600	07/24/20
V10462	07/07/20	June Legal June2020	210-41320.320 LEGAL SERVICES	483.00	29602	07/24/20
V10462	07/07/20	June Legal June2020	210-41320.320 LEGAL SERVICES	379.50	29602	07/24/20
V10462	07/07/20	June Legal June2020	210-41320.320 LEGAL SERVICES	768.00	29602	07/24/20
23080	07/11/20	Health Premium Aug 20 Vil 080120V	210-41320.210 HEALTH INS & OTHER BENEFI	3663.22	29604	07/24/20
23080	07/11/20	Health Premium Aug 20 Vil 080120V	210-43110.210 HEALTH INS & OTHER BENEFI	5047.68	29604	07/24/20
23080	07/11/20	Health Premium Aug 20 Vil 080120V	210-43151.210 HEALTH INS & OTHER BENEFI	871.26	29604	07/24/20
23080	07/11/20	Health Premium Aug 20 Vil 080120V	210-45551.210 HEALTH INS & OTHER BENEFI	8102.11	29604	07/24/20
23080	07/11/20	Health Premium Aug 20 Vil 080120V	210-41970.210 HEALTH INS & OTHER BENEFI	1303.64	29604	07/24/20
23080	07/11/20	Health Premium Aug 20 Vil 080120V	210-45110.210 HEALTH INS & OTHER BENEFI	7326.44	29604	07/24/20
23080	07/11/20	Health Premium Aug 20 Vil 080120V	210-45220.210 HEALTH INS & OTHER BENEFI	1258.01	29604	07/24/20
24960	07/15/20	Dental Premium Aug 2020 V 080120V	210-41320.210 HEALTH INS & OTHER BENEFI	267.59	29609	07/24/20
24960	07/15/20	Dental Premium Aug 2020 V 080120V	210-41510.210 Group Insurance	70.86	29609	07/24/20
24960	07/15/20	Dental Premium Aug 2020 V 080120V	210-43110.210 HEALTH INS & OTHER BENEFI	358.29	29609	07/24/20
24960	07/15/20	Dental Premium Aug 2020 V 080120V	210-43151.210 HEALTH INS & OTHER BENEFI	52.03	29609	07/24/20
24960	07/15/20	Dental Premium Aug 2020 V 080120V	210-45551.210 HEALTH INS & OTHER BENEFI	680.40	29609	07/24/20
24960	07/15/20	Dental Premium Aug 2020 V 080120V	210-41970.210 HEALTH INS & OTHER BENEFI	74.38	29609	07/24/20
24960	07/15/20	Dental Premium Aug 2020 V 080120V	210-45110.210 HEALTH INS & OTHER BENEFI	464.30	29609	07/24/20

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
24960	07/15/20	NORTHEAST DELTA DENTAL Dental Premium Aug 2020 V 080120V	210-45220.210 HEALTH INS & OTHER BENEFIT	70.86	29609	07/24/20
24960	07/15/20	NORTHEAST DELTA DENTAL Dental Premium Aug 2020 V 080120V	210-36603.000 MISC. - UNCLASSIFIED RECE	-7.95	29609	07/24/20
V10729	06/18/20	OVERDRIVE INC ADULT MATERIALS 20191514	210-45551.640 ADULT COLLECTION-PRINT &	1627.97	29612	07/24/20
V10729	06/30/20	OVERDRIVE INC ADULT MATERIALS 20210481	210-45551.640 ADULT COLLECTION-PRINT &	2862.67	29612	07/24/20
24100	07/16/20	PERMA-LINE CORP OF NEW EN TRAFFIC SIGNS 181235	210-43120.610 Summer Const - Supplies	172.20	29613	07/24/20
25140	07/17/20	PIKE INDUSTRIES INC asphalt 1089136	210-43120.610 Summer Const - Supplies	256.64	29615	07/24/20
24410	07/05/20	PRIORITY EXPRESS INC COURIER SERVICE 80272028	210-45551.536 POSTAGE/DELIVERY	41.48	29618	07/24/20
24410	07/12/20	PRIORITY EXPRESS INC COURIER SERVICE 7/6-7/12 80272029	210-45551.536 POSTAGE/DELIVERY	41.48	29618	07/24/20
37965	07/15/20	S D IRELAND CONCRETE #5 WEST ST- sidewalk 83436	210-43124.570 Sidewalk and Curb Mainten	242.00	29622	07/24/20
11345	07/13/20	SANITARY EQUIPMENT CO INC VAC - HOSE GUIDE ASSY-SEW 0137635	210-43110.432 R&M Services - Vehicles	24.46	29623	07/24/20
21355	07/13/20	VT CPR & AED CPR SK 071320D	210-42220.500 TRAINING, CONFERENCES, DU	30.00	29632	07/24/20
42665	06/10/20	AMAZON/SYNCB EJRP Amazon May/June 0432266 0620	226-45122.610 Supplies	2791.02	29533	07/24/20
42665	06/10/20	AMAZON/SYNCB EJRP Amazon May/June 0432266 0620	226-45122.610 Supplies	666.37	29533	07/24/20
42665	06/10/20	AMAZON/SYNCB EJRP Amazon May/June 0432266 0620	226-45121.610 SUPPLIES	576.65	29533	07/24/20
42665	06/10/20	AMAZON/SYNCB EJRP Amazon May/June 0432266 0620	226-45115.610 SUPPLIES	108.36	29533	07/24/20
42665	06/10/20	AMAZON/SYNCB EJRP Amazon May/June 0432266 0620	226-45122.610 Supplies	348.54	29533	07/24/20
42665	06/10/20	AMAZON/SYNCB EJRP Amazon May/June 0432266 0620	226-45115.610 SUPPLIES	168.78	29533	07/24/20
25390	07/20/20	FIRST NATIONAL BANK OMAHA EJRP Credit Card FY21 4955 0720	226-45122.610 Supplies	44.94	29567	07/24/20
25390	07/20/20	FIRST NATIONAL BANK OMAHA EJRP Credit Card FY21 4955 0720	226-45122.610 Supplies	164.83	29567	07/24/20
25390	07/20/20	FIRST NATIONAL BANK OMAHA EJRP Credit Card FY21 4955 0720	226-45122.610 Supplies	11.20	29567	07/24/20
25390	07/20/20	FIRST NATIONAL BANK OMAHA EJRP Credit Card FY21 4955 0720	226-45122.610 Supplies	5.98	29567	07/24/20
25390	07/20/20	FIRST NATIONAL BANK OMAHA EJRP Credit Card FY21 4955 0720	226-45122.610 Supplies	41.50	29567	07/24/20
25390	07/20/20	FIRST NATIONAL BANK OMAHA EJRP Credit Card FY 20 4955 0720 1	226-45122.610 Supplies	259.32	29567	07/24/20
25390	07/20/20	FIRST NATIONAL BANK OMAHA EJRP Credit Card FY 20 4955 0720 1	226-45122.610 Supplies	62.00	29567	07/24/20
25390	07/20/20	FIRST NATIONAL BANK OMAHA EJRP Credit Card FY 20 4955 0720 1	226-45122.610 Supplies	8.46	29567	07/24/20



Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
25390	FIRST NATIONAL BANK OMAHA	07/20/20	EJRP Credit Card FY 20 4955 0720 1	226-45115.330 OTHER PROFESSIONAL SVCS	309.50	29567	07/24/20
25390	FIRST NATIONAL BANK OMAHA	07/20/20	EJRP Credit Card FY 20 4955 0720 1	226-45122.610 Supplies	42.00	29567	07/24/20
14025	LINCOLN NATIONAL LIFE INS	07/11/20	Life Premium Aug 20 Villa 080120V	226-45120.210 HEALTH INS & OTHER BENEFI	242.08	29597	07/24/20
14025	LINCOLN NATIONAL LIFE INS	07/11/20	Life Premium Aug 20 Villa 080120V	226-45121.210 HEALTH INS & OTHER BENEFI	157.25	29597	07/24/20
23080	MVP HEALTH CARE INC	07/11/20	Health Premium Aug 20 Vil 080120V	226-45120.210 HEALTH INS & OTHER BENEFI	2607.28	29604	07/24/20
23080	MVP HEALTH CARE INC	07/11/20	Health Premium Aug 20 Vil 080120V	226-45121.210 HEALTH INS & OTHER BENEFI	4966.86	29604	07/24/20
24960	NORTHEAST DELTA DENTAL	07/15/20	Dental Premium Aug 2020 V 080120V	226-45120.210 HEALTH INS & OTHER BENEFI	223.14	29609	07/24/20
24960	NORTHEAST DELTA DENTAL	07/15/20	Dental Premium Aug 2020 V 080120V	226-45121.210 HEALTH INS & OTHER BENEFI	341.96	29609	07/24/20
24855	PETTY CASH - CAITLIN FAY	06/19/20	EJRP Petty Cash Reimburse 061920D	226-45121.610 SUPPLIES	47.57	29614	07/24/20
24855	PETTY CASH - CAITLIN FAY	07/22/20	EJRP Petty Cash Reimburse 072220D	226-45122.580 TRAVEL	68.50	29614	07/24/20
24855	PETTY CASH - CAITLIN FAY	07/22/20	EJRP Petty Cash Reimburse 072220D	226-45122.580 TRAVEL	100.00	29614	07/24/20
24855	PETTY CASH - CAITLIN FAY	07/22/20	EJRP Petty Cash Reimburse 072220D	226-45122.580 TRAVEL	19.00	29614	07/24/20
20785	VAN STEENSBURG ALLISON	07/22/20	Camp and VK Refund 072220D	226-34781.120 Childcare - AS	163.50	29631	07/24/20
20785	VAN STEENSBURG ALLISON	07/22/20	Camp and VK Refund 072220D	226-34781.122 Childcare - DC	767.00	29631	07/24/20
31275	DON WESTON EXCAVATING INC	07/10/20	Lamoille Street 4	230-46801.021 Lamoille Water Line Repl	48727.48	29562	07/24/20
25715	DONALD L. HAMLIN CONSULT	07/14/20	Crescent Connector June 12833 7/20	230-46801.008 CRESCENT CONNECTOR	3298.75	29563	07/24/20
25715	DONALD L. HAMLIN CONSULT	07/14/20	Lamoille Street June 19805 720	230-46801.021 Lamoille Water Line Repl	12441.43	29563	07/24/20
V10462	MONAGHAN SAFAR DUCHAM PL	07/07/20	June Legal June2020	230-46801.008 CRESCENT CONNECTOR	978.00	29602	07/24/20
V10462	MONAGHAN SAFAR DUCHAM PL	07/07/20	June Legal June2020	230-46801.007 PEARL ST. LINKING SIDEWAL	198.00	29602	07/24/20
V10462	MONAGHAN SAFAR DUCHAM PL	07/07/20	June Legal June2020	230-46801.008 CRESCENT CONNECTOR	2097.00	29602	07/24/20
05290	ADVANCE AUTO PARTS	07/16/20	HYDRAULIC HOSE-BULK 1 If 552019852737	254-43200.432 VEHICLE MAINTENANCE	14.17	29531	07/24/20
31275	DON WESTON EXCAVATING INC	07/10/20	Lamoille Street 4	254-43330.009 Lamoille St Water Line	24000.10	29562	07/24/20
25715	DONALD L. HAMLIN CONSULT	07/14/20	Lamoille Street June 19805 720	254-43330.009 Lamoille St Water Line	6127.87	29563	07/24/20
38955	F W WEBB COMPANY	07/14/20	SS5000 repair items 67871895	254-43200.432 VEHICLE MAINTENANCE	7.46	29566	07/24/20
07010	GREEN MOUNTAIN POWER CORP	07/13/20	GMP non solar multi accou 0206000001 7	254-43200.622 ELECTRICAL SERVICE	51.38	29582	07/24/20

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
14025	07/11/20	Life Premium Aug 20 Villa	080120V	254-43200.210	100.93	29597	07/24/20
				HEALTH INS & OTHER BENEFI			
23080	07/11/20	Health Premium Aug 20 Vil	080120V	254-43200.210	4526.23	29604	07/24/20
				HEALTH INS & OTHER BENEFI			
24960	07/15/20	Dental Premium Aug 2020 V	080120V	254-43200.210	261.89	29609	07/24/20
				HEALTH INS & OTHER BENEFI			
11345	07/13/20	VAC - HOSE GUIDE ASSY-SEW	0137635	254-43200.432	4.07	29623	07/24/20
				VEHICLE MAINTENANCE			
05290	07/16/20	HYDRAULIC HOSE-BULK 1 If	552019852737	255-43200.432	14.17	29531	07/24/20
				VEHICLE MAINTENANCE			
22140	07/16/20	Seals	3684880	255-43200.570	31.56	29543	07/24/20
				MAINTENANCE OTHER			
38955	07/14/20	SS5000 repair items	67871895	255-43200.432	7.46	29566	07/24/20
				VEHICLE MAINTENANCE			
14025	07/11/20	Life Premium Aug 20 Villa	080120V	255-43200.210	209.20	29597	07/24/20
				HEALTH INS & OTHER BENEFI			
V10462	07/07/20	June Legal	June2020	255-43200.320	247.50	29602	07/24/20
				LEGAL SERVICES			
23080	07/11/20	Health Premium Aug 20 Vil	080120V	255-43200.210	7569.80	29604	07/24/20
				HEALTH INS & OTHER BENEFI			
V1661	07/03/20	Supplies	441718	255-43200.570	1178.50	29607	07/24/20
				MAINTENANCE OTHER			
V1661	07/03/20	Supplies	441718	255-43200.618	2777.24	29607	07/24/20
				SUPPLIES - LABORATORY			
24960	07/15/20	Dental Premium Aug 2020 V	080120V	255-43200.210	517.09	29609	07/24/20
				HEALTH INS & OTHER BENEFI			
11345	07/13/20	VAC - HOSE GUIDE ASSY-SEW	0137635	255-43200.432	4.07	29623	07/24/20
				VEHICLE MAINTENANCE			
V2093	07/15/20	sodium hydroxide	406315	255-43200.619	8152.45	29625	07/24/20
				CHEMICALS			
05290	07/16/20	HYDRAULIC HOSE-BULK 1 If	552019852737	256-43200.432	170.09	29531	07/24/20
				VEHICLE MAINTENANCE			
19630	06/29/20	Look at manhole in 5 corn	4258	256-43200.430	1100.00	29540	07/24/20
				SANITATION LINES MAINTENA			
38955	07/14/20	SS5000 repair items	67871895	256-43200.432	89.50	29566	07/24/20
				VEHICLE MAINTENANCE			
07010	07/13/20	GMP non solar multi accou	0206000001 7	256-43200.622	429.83	29582	07/24/20
				ELECTRICAL SERVICE			
07010	07/09/20	solar accounts	070920DB	256-43200.622	82.55	29585	07/24/20
				ELECTRICAL SERVICE			
07010	07/09/20	solar accounts	070920DB	256-43220.001	45.32	29585	07/24/20
				SUSIE WILSON PS COSTS			
07010	07/09/20	solar accounts	070920DB	256-43220.002	58.63	29585	07/24/20
				WEST ST PS COSTS			
14025	07/11/20	Life Premium Aug 20 Villa	080120V	256-43200.210	95.16	29597	07/24/20
				HEALTH INS & OTHER BENEFI			
23080	07/11/20	Health Premium Aug 20 Vil	080120V	256-43200.210	3234.33	29604	07/24/20
				HEALTH INS & OTHER BENEFI			
24960	07/15/20	Dental Premium Aug 2020 V	080120V	256-43200.210	175.92	29609	07/24/20
				HEALTH INS & OTHER BENEFI			

07/24/20

Town of Essex / Village of EJ Accounts Payable

Page 7 of 7

03:01 pm

Check Warrant Report # 17209 Current Prior Next FY Invoices For Fund (GENERAL FUND)

hpackard

For Check Acct 01 (GENERAL FUND) All check #s 07/24/20 To 07/24/20 & Fund 2

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
12775	07/21/20	PRATT & SMITH ELECTRICAL replaced VAC pump at Casc 8501	256-43200.434 PUMP STATION MAINTENANCE	307.60	29616	07/24/20
11345	07/13/20	SANITARY EQUIPMENT CO INC VAC - HOSE GUIDE ASSY-SEW 0137635	256-43200.432 VEHICLE MAINTENANCE	48.89	29623	07/24/20
Report Total				206399.34		

...

**From:** Stephen O. Lizewski  
**Sent:** Wednesday, July 22, 2020 6:49 PM  
**To:** Eileen Girling  
**Cc:** Evan Teich <[eteich@essex.org](mailto:eteich@essex.org)>; Ricky Jones <[rick@essexjunction.org](mailto:rick@essexjunction.org)>  
**Subject:** Re: Kudos! Re: Lamoille Street Construction Work for July 23, 2020

Eileen,

Your kind words are so very much appreciated. Both the Village of Essex Junction and Donald L. Hamlin Consulting Engineers work diligently to meet the expectations of residents during construction projects.

Regards,

Steve

On Jul 22, 2020, at 5:37 PM, Eileen Girling wrote:

Steve, thank you for your communication and professionalism throughout this project. From the first meeting at the Village Hall, and daily throughout active road construction, you have made yourself available both personally and electronically to assure stakeholder engagement and awareness. It surely matters, given the magnitude, nature and duration of the work.... and I don't even live on Lamoille Street!

I am personally very appreciative that you were also able to facilitate the drainage problems in front of 22 and 24 East Street via road regrading and repair, concurrent with Don Westons crew on site for Lamoille Street.

Budget efficiency and risk reduction efforts are both appreciated by taxpayers.

Kudos for a job well done!

With gratitude and respect,

Eileen

# MEETING SCHEDULES

07/23/2020

***DUE TO THE COVID-19 PANDEMIC, ALL MEETINGS ARE HELD ONLINE UNTIL FURTHER NOTICE***

<b>TOWN SELECTBOARD MEETINGS</b> 	<b>VILLAGE TRUSTEES MEETINGS</b> 	<b>JOINT MEETINGS</b> 
July 28, 2020—6:30 PM	VB Regular	Cathy
July 28, 2020—7:15 PM	JT Special	Cathy
August 3, 2020—6:30 PM	SB Regular	Amy or Tammy
August 3, 2020—7:15 PM	JT Special	Cathy
August 11, 2020—6:30 PM	VB Regular	Cathy
August 18, 2020—6:30 PM	SB Regular	Cathy
August 25, 2020—6:30 PM	VB Regular	Cathy
August 25, 2020—7:15 PM	JT Special	Cathy
September 8, 2020—6:30 PM	VB Regular	Cathy
September 14, 2020—6:30 PM	SB Regular	Cathy
September 29, 2020—6:30 PM	VB Regular	Cathy
September 29, 2020—7:15 PM	JT Special	Cathy
October 5, 2020—6:30 PM	SB Regular	Cathy
October 5, 2020—7:15 PM	JT Special	Cathy
October 13, 2020—6:30 PM	VB Regular	Cathy
October 19, 2020—6:30 PM	SB Regular	Cathy
October 27, 2020—6:30 PM	VB Regular	Cathy
October 27, 2020—7:15 PM	JT Special	Cathy
November 2, 2020—6:30 PM	SB Regular	Cathy
November 2, 2020—7:15 PM	JT Special	Cathy
November 10, 2020—6:30 PM	VB Regular	Cathy
November 16, 2020—6:30 PM	SB Regular	Cathy
November 24, 2020—6:30 PM	VB Regular	Cathy
November 24, 2020—7:15 PM	JT Special	Cathy
December 7, 2020—6:30 PM	SB Regular	Cathy
December 7, 2020—7:15 PM	JT Special	Cathy
December 9, 2020—8:30 AM	VB—All Day Budget Workshop	Cathy
December 21, 2020—6:30 PM	SB Regular	Cathy

<b>December 29, 2020—6:30 PM</b>	VB Regular	Cathy
<b>December 29, 2020—7:15 PM</b>	JT Special	Cathy
<b>January 4, 2021—8:00 AM</b>	SB—All Day Budget Workshop	Cathy
<b>January 11, 2021—6:30 PM</b>	SB Regular	Cathy
<b>January 12, 2021—6:30 PM</b>	VB Regular	Cathy
<b>January 19, 2021—6:30 PM</b>	SB Regular (tentative)	Cathy
<b>January 26, 2021—6:30 PM</b>	VB Regular	Cathy
<b>January 26, 2021—7:15 PM</b>	JT Special	Cathy
<b>February 1, 2021—6:30 PM</b>	SB Regular	Cathy
<b>February 1, 2021—7:15 PM</b>	JT Special	Cathy
<b>February 9, 2021—6:30 PM</b>	VB Regular	Cathy
<b>February 16, 2021—6:30 PM</b>	SB Regular	Cathy
<b>February 23, 2021—6:30 PM</b>	VB Regular	Cathy
<b>February 23, 2021—7:15 PM</b>	JT Special	Cathy
<b>March 1, 2021—7:30 PM</b>	Town Annual Meeting	Cathy
<b>March 9, 2021—6:30 PM</b>	VB Regular	Cathy
<b>March 15, 2021—6:30 PM</b>	SB Regular	Cathy
<b>March 23, 2021—6:30 PM</b>	VB Regular	Cathy
<b>March 23, 2021—7:15 PM</b>	JT Special	Cathy
<b>April 5, 2021—6:30 PM</b>	SB Regular	Cathy
<b>April 5, 2021—7:15 PM</b>	JT Special	Cathy
<b>April 7, 2021—7:00 PM</b>	Village Annual Meeting	Cathy