



**VILLAGE OF ESSEX JUNCTION  
TRUSTEES  
SPECIAL MEETING AGENDA**

Online  
Essex Junction, VT 05452  
**Monday, June 8, 2020**  
**6:00 PM**

E-mail: [manager@essexjunction.org](mailto:manager@essexjunction.org)

[www.essexjunction.org](http://www.essexjunction.org)

Phone: (802) 878-6951

Due to the Covid-19 pandemic, **this meeting will be held remotely**. Available options to watch or join the meeting:

- The meeting will be live-streamed on [Town Meeting TV](#).
- [Join Microsoft Teams Meeting](#). Depending on your browser, you may need to call in for audio (below).
- Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 810 570 130#
- For the purpose of recording minutes, you will be asked to provide your first and last name.
- When listening to the meeting, please keep your phone or computer on “mute” as to prevent interruptions during the meeting. For agenda items when it is appropriate for the public to speak, please unmute your phone or computer and introduce yourself before requesting the floor from the President.

1. **CALL TO ORDER** [6:00 PM]
2. **REORGANIZATION**
  - a. Election of President, Vice President
3. **AGENDA ADDITIONS/CHANGES**
4. **APPROVE AGENDA**
5. **PUBLIC TO BE HEARD**
  - a. Comments from Public on Items Not on Agenda
6. **BUSINESS ITEMS**
  - a. Authorize bid process to design and construct public park at 1 Main St. — Robin Pierce
7. **READING FILE**
  - a. Board Member Comments
8. **EXECUTIVE SESSION**
  - a. An executive session is not anticipated
9. **ADJOURN**

*This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-6951.*

Certification: 06/05/2020

Date Posted

  
Initials



Village Manager's Office  
2 Lincoln Street  
Essex Junction, VT 05452

## **MEMORANDUM**

**TO:** Evan Teich, Unified Manager, Trustees  
**FROM:** Robin Pierce, Community Development Director  
**DATE:** June 9th, 2020  
**SUBJECT:** Public Park former Road Res Q site.

**Issue.** Do the Trustees wish to enter into a contract to begin and finish the process of designing and constructing a new Public Park at the Five Corners?

**Discussion.** Recently the Village purchased land at 1 Main St., a portion of the former Road Res Q, to create a Public Park. Because the site is contaminated the Village entered into the BRELLA program which is a liability protection program. Currently there is a schematic design for the site that needed to be provided to have the site be considered for inclusion in BRELLA. This is not the final design. It is hoped to secure a contract for the site to create a Park for \$50,000. Contract work would include a charrette in the Village Office, follow up Plans which would be used to guide a Corrective Action Plan (CAP) and the actual time and materials needed to build the Park.

The contract, final design and installation work must meet the requirements of the Department of Environmental Conservation, (DEC).

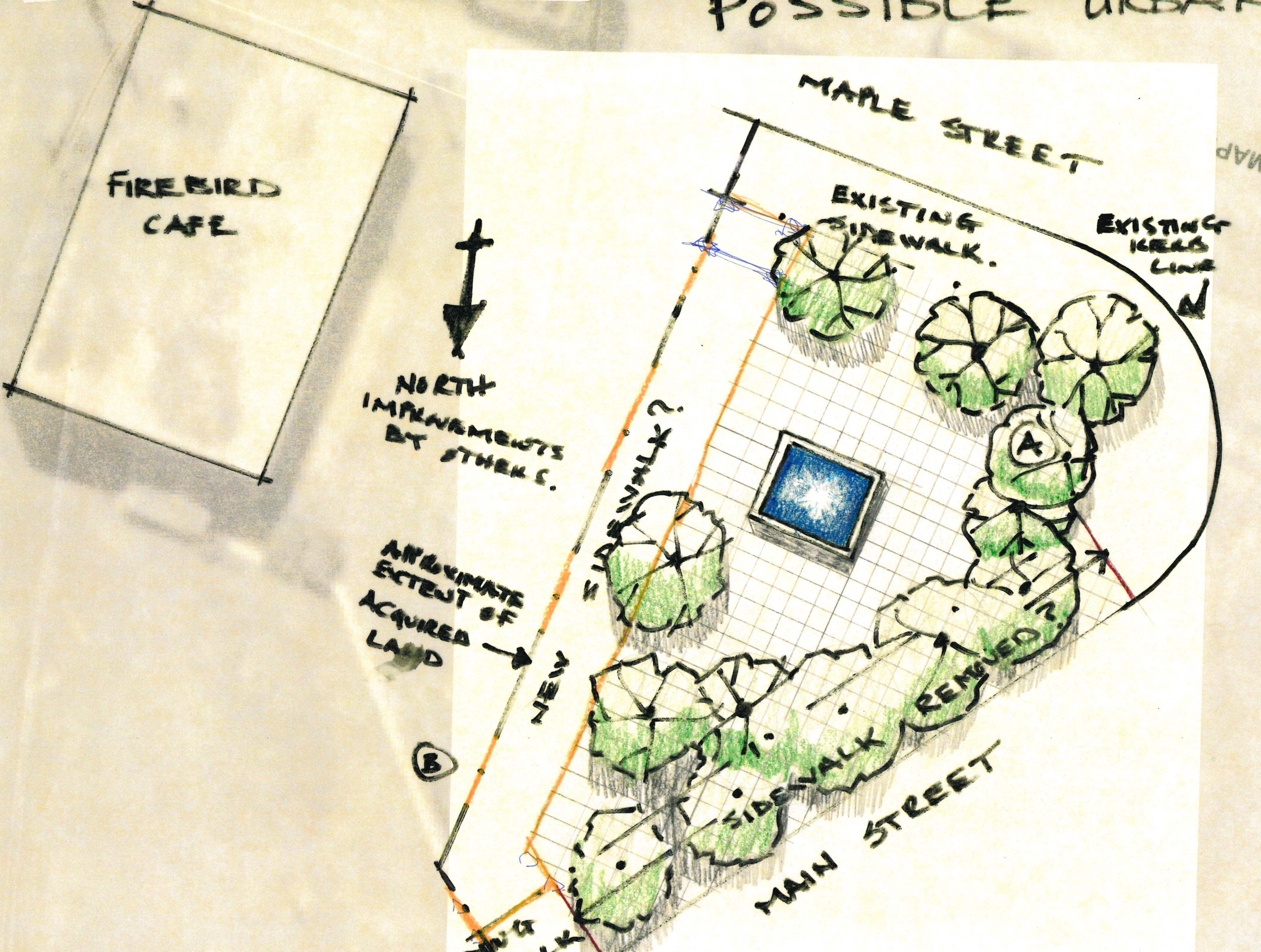
Funds for this work will come from the penny of the dollar economic development fund which is ring fenced for work in the Village Center District.

**Cost:** \$50,000

**Recommendation.** Staff recommends that the Trustees authorize the Community Development Director to seek bids to provide a charrette, a design, and all labour and materials to construct the new Public Park for \$50,000.



# POSSIBLE URBAN OPEN



- PHASE
- REMOVAL
- RELOCATION
- PHASE
- REMOVAL
- BLACK
- ACQUISITION
- PHASE
- PHYTO
- PHASE
- CREATION
- COMMON
- WITH
- CHARACTER
- ACCESS
- SHAPE

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*1/20/20*  
