



VILLAGE OF ESSEX JUNCTION
TRUSTEES
SPECIAL MEETING AGENDA

Online/81 Main St.
Essex Junction, VT 05452
Thursday, April 2, 2020
6:30 PM

E-mail: manager@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6951

COVID-19 UPDATE: Due to the Covid-19/coronavirus pandemic, this meeting will be based out of the Town of Essex Offices, 81 Main St., Essex Jct. **This meeting will be held remotely.** Available options to watch or join the meeting:

- The meeting will be live-streamed on [Channel 17's YouTube channel](#).
- Join via Microsoft Teams <https://tinyurl.com/Trustees040220>. Depending on your browser, you may need to call in for audio (below).
- Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 942 351 129#
- For the purpose of recording minutes, you will be asked to provide your first and last name.
- When listening to the meeting, please keep your phone or computer on "mute" as to prevent interruptions during the meeting. For agenda items when it is appropriate for the public to speak, please unmute your phone or computer and introduce yourself before requesting the floor from the Board President.

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. Approve Warning to reschedule Village Annual Meeting to May 11 and ballot voting to May 19
6. **EXECUTIVE SESSION**
 - a. An executive session is not anticipated
7. **ADJOURN**

This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-6951.

Certification: 03/27/2020
Date Posted

MMitchell
Initials

Memorandum

To: Trustees; Evan Teich, Unified Manager

Cc: Susan McNamara-Hill, Clerk

From: Greg Duggan, Deputy Manager GSD

Re: Re-Warning 2020 Village Meeting

Date: March 27, 2020

Issue

The issue is whether the Trustees will re-warn the 2020 Village Meeting.

Discussion

Due to the coronavirus pandemic, the Trustees have cancelled the community dinner and Annual Village Meeting scheduled for April 1, along with the ballot voting on April 14.

Following the cancellation of an annual meeting, the legislative body needs to re-warn the meeting. An annual meeting needs to take place between 30 and 40 days of when it is warned. Staff recommends the Village meeting take place on Monday, May 11, with ballot voting on Tuesday, May 19. The Village's ballot voting would happen on the same day as Essex Westford School District's ballot voting.

Cost

Approximately \$200 for legal notices.

Recommendation

It is recommended that the Trustees approve an updated warning for 2020 Village Meeting to be held on Monday, May 11, with ballot voting on Tuesday, May 19.

WARNING
VILLAGE OF ESSEX JUNCTION ANNUAL MEETING
MAY 11 & 19, 2020

The legal voters of the Village of Essex Junction are hereby notified and warned to meet at the Essex Community Educational Center on Educational Drive in the Village of Essex Junction on Wednesday, May 11, 2020 at 7:00 PM to act upon any of the following articles not involving voting by Australian ballot, said meeting to be adjourned to reconvene at the Essex Community Educational Center, on Tuesday, May 19, 2020 to vote for Village officers and transact any business involving voting by Australian ballot, said voting by Australian ballot to begin at 7:00 AM and close at 7:00

ARTICLE 1. Shall the voters act upon the report of the auditor?

ARTICLE 2. Shall the voters approve an annual General Fund Budget in the amount of \$5,367,655 for fiscal year July 1, 2020 to June 30, 2021, \$3,670,039 of which is to be levied in taxes against the Village Grand List?

ARTICLE 3. Shall the voters approve holding the 2021 Annual Meeting on Wednesday, April 7, 2021 to act upon any articles not involving voting by Australian ballot and to reconvene on Tuesday, April 13, 2021 to vote for the Village officers and transact any business involving voting by Australian ballot?

ARTICLE 4. To transact any other business that may lawfully come before the meeting?

BALLOT QUESTIONS

ARTICLE 5. To elect Village officers required by law including: Moderator (one year term); three Village Trustees (2 three year terms, 1 one year term); one Library Trustee (five year term)?

Dated this 2nd day of April, 2020

VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES

By:

Andrew P. Brown, President

George A. Tyler, Vice President

Raj D. Chawla, Trustee

ATTEST:

Daniel S. Kerin, Trustee

Susan McNamara-Hill, Village Clerk

Amber L. Thibeault, Trustee