



**VILLAGE OF ESSEX JUNCTION
TRUSTEES
REGULAR MEETING AGENDA**

2 Lincoln Street
Essex Junction, VT 05452
Tuesday, November 12, 2019
6:30 PM

E-mail: manager@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6951

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. * Interview for Bike Walk Advisory Committee: James Wicks
 - b. * Interview for Village Capital Program Review Committee: Brad Howort
 - c. * Interview for Village Capital Program Review committee: Karen Dolan
 - d. Approve Champlain Valley Expo Financial Contribution Agreement
 - e. Approve Champlain Valley Expo Sound Indemnification Agreement
 - f. Staff report on storm damage
 - g. Update on downtown development
 - h. Approve proposal to secure sidewalk easement on Park Terrace
 - i. Warn Public Hearing to consider the laying out of and damages relative to Railroad Street
 - j. **Discussion of real estate matters
6. **CONSENT ITEMS**
 - a. Approve wastewater treatment facility capital expenditures for Primary Digester Block Reface, and Flow Equalization Crack Sealing—Jim Jutras
 - b. Approve minutes: October 29, 2019
 - c. Check Warrants #17170—10/28/19; #17171—11/04/19
7. **READING FILE**
 - a. Board Member Comments
 - b. Budget Status Report October 2019
 - c. Vermont League of Cities & Towns Ordinance Enforcement Training
 - d. Email from Jeff Benjamin re: Merger Discussions
 - e. Thank you card from Mary and Jim Melone
 - f. Letter from Thomas Donovan, Vermont Attorney General re: Opioid Litigation
 - g. University of Vermont Extension 75th Annual Town Officers Education Conference
 - h. Upcoming meeting schedule
8. **EXECUTIVE SESSION**
 - a. *An executive session may be necessary for appointment of a public officer
 - b. **An executive session is anticipated for the discussion of real estate matters
9. **ADJOURN**

This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-6951.

Certification: 11/08/2019
Date Posted


Initials

Memorandum

To: Village Trustees
From: Tammy Getchell, Assistant to the Manager
Re: Appointment of volunteers to committees
Date: November 7, 2019



Issue

The issue is whether the Trustees will fill two vacant seats on the Bike Walk Advisory Committee and one vacant seat on the Capital Program Review Committee.

Discussion

Two residents have stepped forward for consideration to join the Bike Walk Advisory Committee and two residents have volunteered to be considered for the Capital Program Review Committee. For the Bike Walk Advisory Committee, Elijah Massey was interviewed during the regular Trustees meeting on October 29th. James Wicks will be interviewed during the regular meeting on November 12th. For the Capital Program Committee, Karen Dolan and Brad Howort will be interviewed during the regular meeting on November 12th.

For reference, the following seats are vacant on the Village Planning Commission.

<i>Committee/Board</i>	<i>Open seats</i>	<i>Term(s) ending</i>	<i>Status</i>
Bike Walk Advisory	2	June 30, 2022 June 30, 2022	Advertised since 12/26/18
Capital Program Review Committee	1 resident seat	June 30, 2021	Advertised since 12/26/18

The appointment of public officials can be a protected discussion during the interview, provided that the Trustees make a final decision to appoint a public official in an open meeting and shall explain the reasons for its final decision during the open meeting.

Cost

None.

Recommendation

It is recommended the Trustees interview Mr. James Wicks on November 12th for the Bike Walk Advisory Committee. It is recommended the Trustees interview Ms. Karen Dolan and Mr. Brad Howort for the vacant seat on the Capital Program Review Committee.

If the Trustees wish to enter executive session, the following motion is recommended:

"I move that the Trustees enter into executive session to discuss the proposed public official appointment(s) in accordance with 1 V.S.A. Section 313(a)(3) and to include the Unified Manager and the Assistant Manager."

Hello Darby,

I see that the bike/walk committee is looking for a couple of people to join the group. I think I could be a help. I love biking around the Village, it is one of the reasons my family and I moved here. I also understand the importance of keeping traffic flowing through our corridors. I think I would bring a balanced view to the committee.

Please let me know how to proceed.

Thank you,

James

Due to my work history and strengths, I may be a strong fit for the Capital Program Review Committee. As an EJ resident for 13 years now, I would love to help utilize my skills to make this the best community possible.

Thank you for getting back to me.

Have a great weekend.

Brad

Dear Village Trustees,

Thank you for considering my request to join the Village Capital Program Review Committee. I recently learned of this opportunity and believe this appointment would provide an important way to serve my community while also furthering my understanding of municipal government.

As a Village resident since 2007, I have greatly appreciated the efforts of community committee volunteers and look forward to the chance to return the favor. My recent volunteer efforts have been based in my children's schools and through my work at the Essex Community Justice Center.

At this point in my life, I am seeking new opportunities that give back while providing an environment for personal growth and development. Learning about the management and prioritization of capital projects will serve as a new content area to offer my dedication, collaborative approach, and community commitment.

Please feel free to contact me for any additional information.

Regards,

Karen Dolan

Memorandum

To: Village Trustees
From: Evan Teich, Unified Manager 
Re: Approval of Champlain Valley Expo Sound Indemnification Agreement and Financial Contribution Agreement
Date: November 12, 2019

Issue

The issue is whether the Trustees will approve the Champlain Valley Expo (CVE) Sound Indemnification Agreement and Financial Contribution Agreement.

Discussion

The 5-year Noise Indemnification Agreement with CVE expired September 30, 2019. The current annual contribution agreement with CVE is set to expire on December 31, 2019. I presented draft agreements to the Board of Trustees on October 29, 2019. The item was tabled until the next meeting. I have had a follow-up meeting with Tim Shea, Executive Director for CVE and discussed some concerns with Chief Rick Garey of the Essex Police Department.

Mr. Shea has agreed to add two percent (2%) to the cash donation for the second year of the Financial Agreement. Based on the variety of meetings and events held at minimal to no charge for the benefit of Essex Junction, a modest adjustment to the donation for the second year is accommodating to concerns raised at the last meeting, while remaining fair and equitable to both parties.

After reviewing sound complaints from residents for events held this year, it appears that fireworks are of a greater concern than the sound from the concerts. We have added measures to the contract to address how and when fireworks are allowed. Fireworks brought in to events by attendees do not fall into this category, however. After speaking with Chief Garey and Mr. Shea, we will increase the security for the event(s) where this could be an issue.

Included with this memo to provide some background information, is report of in-kind received from CVE and additional handouts from David Wechsler from Vermont Air Testing Services. The Sound/Noise Staff Review Committee was made up of Mr. Wechsler, Robin Pierce, Dave Crawford, Tom Oddy, and David Grim.

Cost

None.

Recommendation

It is recommended that the Trustees approve the Champlain Valley Expo Sound Indemnification Agreement and Financial Contribution Agreement as amended.

FINANCIAL CONTRIBUTION AGREEMENT BETWEEN
CHAMPLAIN VALLEY EXPOSITION, INC.
AND THE VILLAGE OF ESSEX JUNCTION
2020-2022

This Agreement is entered into by and between Champlain Valley Exposition, Inc. (“CVE”), a Vermont nonprofit corporation with its principal place of business in Essex Junction, Vermont, and the Village of Essex Junction (“Village”), a Vermont municipal corporation, with village offices located at 2 Lincoln Street, Essex Junction, Vermont. The effective date of this Agreement shall be January 1, 2020.

RECITALS

WHEREAS, CVE is the owner of lands and premises commonly known as the “Fairgrounds” located entirely within the Village; and

WHEREAS, CVE has historically hosted concerts, shows, and exhibitions at the Fairgrounds at various times during each year, including the annual Champlain Valley Fair; and

WHEREAS, CVE and the Village recognize the mutual contributions and interdependence, both tangible and intangible, each share with the other, for the benefit of the community at large, and

WHEREAS, CVE has offered to make an annual cash donation to the Village, in addition to the many ongoing indirect and in-kind contributions it makes in the ordinary course of its business; and

WHEREAS, the Village wishes to accept CVE’s offer of a cash donation and to continue working closely with CVE to develop and promote public understanding of the many contributions CVE makes to the community.

NOW THEREFORE, in consideration of the foregoing, and of the mutual undertakings contained herein, CVE and the Village agree as follows:

1. a). Donation. CVE agrees to make a voluntary cash donation in the amount of \$15,000 to the Village ~~each year~~ for the first year of this Agreement and a two percent (2%) increase to the annual donation beginning during the second year ~~during the term~~ of this Agreement. The first such donation shall be made on or before June 15, 2020, with two subsequent annual donations on or before June 15 each year, to and including June 15, 2022.

b). Town of Essex. In the event the Town of Essex attempts to implement a donation or other payment from CVE, the Village agrees that CVE’s donation to the Village will be reduced by the amount

AGREEMENT BETWEEN CHAMPLAIN VALLEY EXPOSITION, INC. and
THE VILLAGE OF ESSEX JUNCTION

of any non-voluntary payment to the Town, such that CVE's total commitment shall not exceed \$15,000 per year. CVE agrees not to pay voluntarily any donation or payment to any municipal corporations other than routine sponsorships which shall not reduce the donation to the Village.

2. Donation Use. CVE's annual donation to the Village shall be used for capital development projects within the Village.

3. Term. The conditions of this Agreement shall remain in full force and effect until December 31, 2022.

4. Surcharge. CVE may, in its sole discretion, add a surcharge to any event held at the Fairgrounds, in order to defray the cost of making its donation pursuant to this Agreement. Regardless of whether CVE actually collects such a surcharge, however, it remains obligated to make its annual donation to the Village as provided herein.

5. Other fees and charges. This Agreement shall not affect the terms of any other agreement between CVE and the Village with respect to payments made or to be made by CVE to the Village, nor shall it affect in any way the authority of the Village to enforce its existing ordinances and regulations as they may relate to activities at the Fairgrounds. However, during the term of this Agreement, the Village shall not adopt or impose any new additional fees or charges specific to CVE activities at the Fairgrounds.

6. Annual Fair. The Champlain Valley Fair is currently presented by CVE for a ten-day period each year. The Village has no objection if CVE decides to extend the Fair for an eleventh day after all applicable permits have been obtained.

7. Termination. In the event CVE fails to make its annual donation to the Village as provided herein, or in the event the Village fails to honor or perform any of the promises and obligations undertaken herein, the non-breaching party may terminate this Agreement upon forty-five (45) days written notice to the breaching party, specifying such failure or violation, and this Agreement shall be terminated, unless the breaching party cures the failure or violation specified in such notice within such forty-five (45) days.

9. Notices. Any notice or other communication required or permitted to be given to a party pursuant to this Agreement shall be sent by facsimile or by certified mail, as provided below, or to such other address or destination as may be designated by written notice given pursuant to this paragraph.

If to CVE: Champlain Valley Exposition, Inc.
PO Box 209
Essex Junction, Vermont 05452
Fax: 802-879-5404

AGREEMENT BETWEEN CHAMPLAIN VALLEY EXPOSITION, INC. and
THE VILLAGE OF ESSEX JUNCTION

Attention: Executive Director

If to the Village: Village of Essex Junction
2 Lincoln Street
Essex Junction, VT 05452
Fax: 802-878-6946
Attention: Unified Manager's Office.

10. Revisit Agreement: Both parties agree to revisit this Agreement if the State of Vermont revokes the tax exempt status of the Champlain Valley Exposition, Inc.

11. Entire Agreement: This Agreement constitutes the entire agreement between the parties with respect to its subject matter, and supersedes all previous and contemporaneous agreements and understandings, whether verbal or written, between the parties with respect to that subject matter.

VILLAGE OF ESSEX JUNCTION

CHAMPLAIN VALLEY EXPOSITION, INC

By: _____
Evan Teich
Unified Manager and Duly Authorized Agent
Date:

By: _____
Tim Shea
President and Duly Authorized Agent
Date:

SOUND INDEMNIFICATION AGREEMENT

BETWEEN

THE CHAMPLAIN VALLEY EXPOSITION, INC.

AND THE VILLAGE OF ESSEX JUNCTION

FOR CHAMPLAIN VALLEY EXPOSITION EVENTS

2019-2020

THIS AGREEMENT made this ____ day of _____, 2019 by and between CHAMPLAIN VALLEY EXPOSITION, INC., a Vermont corporation with its principal place of business in Essex Junction, Vermont, (hereinafter referred to as "Indemnitor" or "CVE") and THE VILLAGE OF ESSEX JUNCTION, a Vermont municipality located in Chittenden County, Vermont, (hereinafter referred to as "Indemnatee" or "the Village").

WHEREAS, Indemnitor desires to host one or more concerts and other events, including the Champlain Valley Fair, on its property located within Indemnatee's municipal corporate boundaries ("Indemnitor's premises") from **October 1, 2019 to December 31, 2020**; and

WHEREAS, the Essex Junction Land Development Code regulates sound performance standards to help protect the public health, safety and general welfare; and

WHEREAS, the Essex Junction Land Development Code also regulates uses within the Planned Exposition District, which governs the events and concerts scheduled, or to be scheduled, to be held at the CVE Property ("Events"); and

WHEREAS, as an inducement to encourage Indemnatee to approve the Events under its Land Development Code, Indemnitor is willing to provide Indemnatee protection from any and all violations of the Noise Performance Standards with respect to the Events on CVE Property; and

WHEREAS, CVE and the Village, in the spirit of cooperation and trust, feel that this agreement will satisfy the intentions of the Village and the regulatory conditions of the ordinance by providing for among other things, professional third-party monitoring, and for continued discussions after each season.

NOW THEREFORE, in consideration of the above and other good and valuable consideration, the parties hereto agree as follows:

1. Indemnitor hereby delivers to Indemnatee and Indemnatee agrees to accept and hereby acknowledges receipt of Two Thousand Dollars (\$2,000) as security for Indemnitor's faithful compliance with the aforesaid Noise Performance Standards at all times ("Security Fund").
2. Indemnitor further agrees to (a) provide Indemnatee access at no charge to Indemnitor's premises throughout the duration of each Event with such communications equipment as the Indemnatee deems reasonably necessary to permit Indemnatee to communicate with CVE personnel on site at the Event capable of and authorized to adjust or moderate the broadcast sound levels at the Event if Indemnatee, its agents, employees or contractors, determine that one or more violations of the Noise Performance Standards is occurring; and (b) to cause any such violations to be abated as soon as possible after being notified by Indemnatee of a violation.
3. The Village of Essex Junction Administrative Procedures Regarding CVE Grandstand Event Sound Monitoring ("Administrative Procedures") shall be part of this Agreement attached as Appendix A and hereby incorporated by reference. Any change to the Administrative Procedures shall nullify the Agreement, unless otherwise agreed to in writing by both parties.

4. The following schedule shall determine the amount of the Security Fund forfeited for various violations of the Noise Performance Standards. For the purpose of this Agreement Intermittent shall mean the average A-weighted decibels (dBA) reading measured over a continuous five (5) minute period:

A. Each violation of intermittent sound levels for first five violations	\$100
B. Each violation of intermittent sound levels for second five violations	\$150
C. Each violation of intermittent sound levels for third five violations	\$300
D. Each violation of intermittent sound levels for violations over fifteen	\$500
E. Violation of hourly average sound levels for each hour	\$5,000

These forfeiture provisions are cumulative. However, if the intermittent violation fines exceed the hourly average fine level, the average hourly fine will be billed and not the intermittent sound level fines during the same hour. By way of example, if the event had 10 intermittent sound violations, but did not violate the hourly average limits, the fine would be \$1,000. However, if the event had 12 intermittent sound violations during the first hour, the fee would be \$5,000 to reflect a violation of the hourly average.

5. If the Village of Essex Junction Trustees amends any portions of the Essex Junction Land Development Code or the Village ordinance that addresses noise and sound, then this Agreement shall be modified to conform to the Essex Junction Land Development Code and/or the Village ordinance section; unless otherwise agreed to in writing by both parties.
6. It is agreed that CVE may request the Village to approve events that have performance dates beyond the end of this agreement. If these events are approved by the Village they will be considered to be part of this agreement.
7. Forfeiture and Appeal Procedure.
- a) Within five (5) working days of receiving a written report on an event from the sound monitoring consultant, the Village Zoning Administrator will provide the Indemnitor written notice, by certified mail, return receipt requested, of any violations of the Noise Performance Standards and the amount of required forfeitures under this Agreement. The Indemnitor may appeal the Village Zoning Administrator's determination to the Unified Manager by filing a written notice of appeal with the Village Clerk within ten (10) working days of the Zoning Administrator's notice. If no appeal is taken, the decision of the Zoning Administrator shall become final.
 - b) If the decision of the Zoning Administrator is appealed, the Unified Manager shall conduct a review within ten (10) working days of the filing of the notice of appeal and shall determine to either uphold the decision of the Zoning Administrator or to recommend a review by the Board of Trustees. If the Unified Manager determines to uphold the decision of the Zoning Administrator, the Unified Manager shall give the Indemnitor written notice thereof by certified mail, return receipt requested. The decision of the Unified Manager shall be final and not otherwise subject to challenge or appeal by the Indemnitor.
 - c) If the Unified Manager recommends a review by the Board of Trustees, the Unified Manager shall give the Indemnitor written notice thereof by certified mail, return receipt requested. The Board of Trustees of the Village will conduct an appeal hearing within forty-five (45) days of the date of the Unified Manager's decision and shall give the Indemnitor written notice thereof by certified mail, return receipt requested, and post a notice of the meeting in a public place within the Village offices. The Board of Trustees shall make its decision, and notify the Indemnitor in writing of its decision, with respect to the appeal within fourteen (14) days of the hearing. The decision of the Trustees shall be final and not otherwise subject to challenge or appeal by the Indemnitor.

- d) If the Zoning Administrator issues a notice that there were violations of the Noise Performance Standards and, pursuant to this Agreement, the Indemnitor forfeits some or all of the Security Fund, the Indemnitor shall deposit with the Indemnitee, within fifteen (15) days of a determination of the finality of the notice of the violation or on or before the date of the next Event, whichever first occurs, an amount equal to the amount determined to have been forfeited as a result of the violation(s). Indemnitor shall cause the Security Fund to be fully funded on or prior to the date of each event regardless of the pendency of any appeal(s) from prior determinations of violations by the Zoning Administrator.
8. This Agreement and the fines contained herein shall apply to all events held on the CVE Property that may violate the sound standards contained herein. However, all sound emanating from the Indemnitor's property during events shall be included in the sound reading during an event and subject to both intermittent and average hourly fines as stipulated in this Agreement.
9. CVE agrees that all proposed concerts shall be compatible with, and appropriate for, a Village location which has a broad mix of families and individuals of all ages.
10. This Agreement shall be governed by the laws of the State of Vermont.
11. This is the whole agreement between the Parties on this subject, and any and all prior agreements, negotiations, and discussions between the Parties on this subject are hereby superseded. No modification, amendment or alteration shall be made to this Agreement unless in writing and signed by both parties.
12. Each and every one of the terms, provisions and conditions of this Agreement shall apply to, bind and inure to the benefit of the parties hereto and their respective successors and assigns and all persons claiming under or through any of them.
13. The CVE shall hold a public information meeting in June of each year. CVE will review the required sound monitoring and provide notice by first class mail to abutting property owners residing 250 feet from CVE property lines. The Village will receive a notice of these meetings.
14. CVE agrees that fireworks will not take place during any event Sunday through Thursday during the school season. All requests for fireworks shall be made to the Unified Manager a minimum of sixty (60) days in advance of the event. Any fireworks permitted by the Village for CVE events shall include notice on the CVE electronic sign and a notice paid for by CVE in the Essex Reporter that details the time and day of the fireworks display.
15. In November of each year the Parties to this Agreement shall meet to make appropriate modifications to this Agreement, by mutual consent, based on data and experience gathered from Events and the Annual Fair in the calendar year of said meeting.
16. This Agreement will run to December 31, 2020 with the understanding that the CVE may request approvals to extend it for specific events beyond that date (see Section #6). The Parties agree that they will start discussions for the renewal of this Agreement no later than September 30, 2020.

Dated at Essex Junction, Vermont, this ____ day of _____, 2019.

CHAMPLAIN VALLEY EXPOSITION, INC.

By: _____
A duly authorized agent

Dated at Essex Junction, Vermont, this _____ of _____, 2019.

VILLAGE OF ESSEX JUNCTION

By: _____
Evan Teich
Unified Manager
Its duly authorized agent

APPENDIX A

VILLAGE OF ESSEX JUNCTION
ADMINISTRATIVE PROCEDURES
REGARDING CVE GRANDSTAND EVENT SOUND MONITORING

1) PURPOSE

- a) To establish procedures to ensure compliance with the Essex Junction Land Development Code Noise Performance Standards.
- b) To acknowledge historical baseline noise levels for CVE and develop a monitoring protocol that will define reasonable sound levels for events at CVE, and provide sound waivers from the Village Land Development Code for no more than twenty (20) event days for each year of this Agreement. An “event day” is defined as a 24-hour period that begins at the start of the event. Municipal or government events not sponsored by CVE will not be part of the twenty (20) event cap.
- c) To establish a verifiable objective record of the noise levels at CVE waived events.

2) MONITORING AND RECORDING PROCEDURES

- a) Coverage: Any music concert or other outdoor event that may exceed the Noise Performance Standards shall be monitored by an employee of a private contractor that works for the Village of Essex Junction, but is paid for by the Champlain Valley Exposition.
- b) A third party will be hired on an event basis to provide professional sound monitoring during the event(s) (See paragraph #2 c on page 4 of 6). The services of the third party will include a project manager for coordination, a scientist for field measurements and two monitors (one stationary and one mobile) that are factory calibrated prior to each event. The third party will maintain readings per event in a database that can be retrieved later on.
- c) The events selected to be monitored will be mutually agreed upon by CVE and the Village at least sixty (60) days prior to the first event taking place. Complete reports on monitored events shall be provided to the Village Zoning Administrator and the Essex Police Department. A representative sample of sound monitor readings shall be taken from the grandstand seating during events held in the grandstand with the roving noise monitor.
- d) CVE will also perform, with its own equipment, roving monitoring throughout the event and will provide communications with sound board personnel during concerts, which will be a proactive approach toward this overall project.
- e) CVE will pay for all costs directly associated with sound monitoring, or preparation thereof, for CVE events including staff meetings, monitoring, data analysis and reporting. The Village will contract with the third party, pay for services and bill CVE following each event.
- f) The Village may at its own choice and cost retain the third party to monitor additional events. The Village of Essex Junction shall pay for the costs of any additional meetings to be attended by a representative(s) of the third party such as, but not limited to, public meetings.
- g) The professional monitoring will be in effect for the duration of the Sound Indemnification Agreement.

3) SOUND WAIVER CATEGORIES

- a) Category A. This is for the annual Fair. No Sound Waiver Application is required for a maximum of ten (10) Fair days, unless CVE anticipates exceeding the limits outlined in Categories B and C. The Annual Fair, excluding grandstand events, with an Agreement waiver will adhere to the following levels:

One (1) hour average – 72 dBA.

Maximum five (5) minute average – 75 dBA.

- b) Category B. For CVE events including the Annual Fair grandstand events. This sound waiver category requires Unified Manager or Designee Approval. These waivers, with limits, will adhere to all other aspects of the Village Land Development Code. Unified Manager or Designee shall not unreasonably withhold approval of this category of sounds waivers:

One (1) hour average – 78 dBA.

Maximum five (5) minute average – 83 dBA.

- c) Category C. CVE requested events, to a maximum of the twenty (20) waiver limit, that have regional and/or community worth. This sound waiver category requires Unified Manager and/or Designee Approval at which time specific dBA limits will be established. Time will be provided for Public Comment on this Category of sound waivers.

4. SOUND MONITORING FOR WAIVED EVENTS

- a) CVE will pay the fee for third party sound monitoring activities at waived events. The cost of other professional sound consulting services will be shared equally by CVE and the Village.
- b) A third party sound monitoring professional will have the capacity to record abnormalities in the sound recording that are the result of sounds outside of CVE's control that skew the sound testing results. Skewed sound noise level recordings can be caused by; rain, thunder, wind, or nonevent source noise. Such abnormalities will be noted by the sound engineer in any report, and enable the Unified Manger to make an informed decision regarding fine generating dba levels that were not a direct result of CVE sound activity.

5. RECORDS

- a) All reports on sound readings shall be provided to the Village Zoning Administrator and the Essex Police Department and kept on file in the Community Development Office for three years, along with any notes that record efforts to obtain compliance. These records will be available for public inspection.

6. FINES

- a) Fines shall be imposed in accordance with the Sound Indemnification Agreement between The Champlain Valley Exposition, Inc., and the Village of Essex Junction for Champlain Valley Exposition events.
- b) As with any zoning violation, the Village of Essex Junction's goal is to obtain compliance. If the CVE is notified of an intermittent sound level violation and brings the sound into compliance within ten (10) minutes for each act, they shall not be fined for an intermittent noise violation. If the noise violation is not corrected within the ten-minute compliance period then the appropriate fine schedule for intermittent noise level violations, as outlined on page 2 of 6 of this document under paragraph number four (4), will be imposed for the period that triggered the ten-minute compliance notification. Any sounds above permitted levels after the ten-minute compliance period has elapsed shall receive an intermittent sound level fine. The hourly average shall be based on a continuous reading and not

subject to a warning period to reduce the sound level. For purposes of establishing the fine, it shall be based on a stationary machine that is recording the hourly average.

7. COMMUNICATION

- a) Municipal officials shall have contact with the Essex Police Department and the Champlain Valley Exposition officials at all times during an Event.

8. CALIBRATION

- a) The sound monitors shall be calibrated on an annual basis by the manufacturer or the State of Vermont and a copy of the current certificate of calibration shall be kept on file in the Village Office and at the Vermont Air Quality Testing Services Office. Also, the machines shall be calibrated with the calibrator before recording sound at a concert or other event.



CHAMPLAIN VALLEY EXPOSITION

Listed below is a sampling of what CVE provides on a complimentary basis to the Village of Essex Junction

- Host Essex Park and Rec's Halloween celebration
- Provide complimentary meeting space for a variety of Village events
- Host to Essex High School's driver's education
- Essex Fire Department training
- Loan a variety of items to support Village events
 - Tables, chairs, trash barrels and traffic control cones/signs
- Staging area for the Memorial Day Parade
- Loan chairs for Essex High School Graduation
- Evacuation/reunification location for Essex High School
- Training area for multiple law enforcement agencies
- Sponsor the annual block party
- Loan picnic tables for block party
- Provide hundreds of complimentary Fair & ride tickets to local nonprofits for fund raising

In addition to the items above, CVE provides residents a place to:

- Walk their dogs
- Ride a bike
- Hit golf balls
- Teach kids to drive
- Cross country ski
- Snowshoe
- Fly a kite
- Practice bag pipes
- Walk to the Fair!

In addition to the annual \$15,000 payment, CVE has paid the following amounts to Essex Police for public safety services for the Fair and special events:

2017	\$52,575
2018	\$49,080
2019	\$55,801

November 7, 2019

To: Village of Essex Junction Trustees

From: Sound/Noise Review Committee

Date: January 8, 2009

Re: A report to the Essex Junction Village Trustees relative to sound/noise issues including process, findings, observations and recommendations to the land development code.

This is site specific to the Champlain Valley Exposition and does not reflect any other locations within the Village.

Background:

Prior to the start of the 2008 summer season of events at the Champlain Valley Exposition, a committee including the Village Manager and Development Director and the Exposition Manager and Director of Special Events met to discuss the prospects and process of a third party monitoring of sound decibels (dba) at various events. This discussion was to get an in-depth analysis which would form a more complete base line for reference to use in future discussions relative to the current Village land development code's section concerning noise. While in the past Village and Exposition monitoring equipment and staffs had been used for readings, the committee agreed that third party testing would be the way to go.

New England Air Quality Testing (NEAQT) was hired to monitor nine events, which primarily included concerts and one motor sport event. The testing began with events on May 17, 2008 and concluded September 1, 2008. The majority of the testing took place during the Champlain Valley Fair, August 23 – September 1. It should be noted that concerns were raised prior to the Fair that background sounds from the carnival could violate the ordinance for most of the Fair and thus create a substantial financial hardship for the Exposition (fines) and a public relations dilemma for the Village, since carnivals have been operating primarily in the same location for 87 years at the Fair. No data had ever been reported during carnival operations at the Fair, thus a combination of carnival readings along with grandstand concerts and events was deemed to be a good way to proceed. With the above background, the Exposition applied for and received a waiver from the Village for the duration of the Fair.

The Exposition, through discussion with the Village feels the discussion to monitor select events was a good idea that provided pertinent information to help review the code and process.

Other Site Research:

Other site research indicates that there are very few facilities, especially fairs, that have any kind of noise ordinance and there seems to be very little continuity between event sites that do. However, below is information we were able to obtain.

Fenway Park (Boston): Outside of park 90 dba; Comcast Center Amphitheatre (Mansfield, MA): 95 dba approximately 200 feet from the stage; South Florida Fair (West Palm Beach, FL): 11 pm curfew (main stage) although the fair many times runs until 2 am – 100-110 dba at the sound mix position; San Diego County Fair (Del Mar, CA): 100-115 dba at the mix position.

Current Code and Site Strategy and Investigation:

The current Village code primarily deals with two numbers including a one hour average of 70 dba and instantaneous reading of 80 dba. Detailed site investigation strategy, observations and noise level monitoring can be found in sections 2.0 – 3.0 of the NEAQT report (December 18, 2008).

General Findings and Observations:

Detailed individual event findings is found in sections 3.1 – 3.10 of the aforementioned NEAQT report, however, the following provides a more anecdotal summary of the report and observations of the committee:

1. The WOKO concert on July 20 recorded several small violations of the code (all one hour average). This was the only non-fair event monitored that took place outside of the grandstand area (midway/carnival grounds), with the performing area closest to the property line. Please note the event was held in pouring rain and monitoring was along a main access road (cars/trucks/golf carts). These two factors negatively impacted the hourly average readings.
2. The Elton John Concert on July 21 recorded several violations including one hour averages and instantaneous readings. It should be noted that no calls were received at the Village or Exposition offices.
3. All concerts and tractor pull at the Fair were monitored.
4. The American Cancer Society Relay for Life speaker system sound monitoring recorded in the 50-60 dba range.
5. During the Champlain Valley Fair, background carnival sounds ranged from 67 to 73 dba.
6. Shows at the Fair that violated the ordinance did not just include rock concerts as some people might expect, but country music stars and even National Public Radio's Prairie Home Companion.
7. The tractor pull during the Fair, while violating the maximum dba, was under the one hour average for most of the event.
8. Carnival sounds add to the overall sound of the grandstand event and in many cases may be the prevailing sound.

9. Violations, if they occur, are only recorded in a small window of the Exposition's east side property line of approximately 150 feet.
10. There are no violations at any time at the Exposition's west, south or north boundaries.
11. Garrison Keillor's Prairie Home Companion show on National Public Radio, while thought to be one of the quietest events during the Fair, violated the one hour average.
12. No concert act/technical people of the Fair concerts were told of the waiver. All were under the assumption of the need to monitor sound as outlined in guidelines provided to the acts by CVE.
13. Wind direction and measurable precipitation, as noted in the NEAQT report, can affect the readings at the monitoring stations.
14. The Fair's lineup did not include any heavy metal type bands.

During the overall monitoring process, very few calls/complaints were received by Village or CVE officials relative to the sound of the concerts or other events. While no record was kept, staff's recollection indicates it was less than 5 calls for the entire season.

The grandstand lineup at CVE that were monitored included well known national stars and events that attracted approximately 60,000 people, approximately seven times the Village population.

Recommendations:

For many years the Exposition has taken steps to monitor and control sound from events and book events which better conform to the standards of the Village code and personality of the Village. The events have brought much notoriety and economic activity and provided an opportunity for Village residents to attend superstar talent so close to home. With the aforementioned information, the findings from NEAQT and the opportunity that the Exposition can provide unique and exciting talent for our Village and region, the committee feels that some code adjustment is necessary to better reflect current analysis, future business, not only for the Exposition, but the Village community as well. If the code continues the way it is, concerts like the quality of Elton John, Toby Keith, The Jonas Brothers and Garrison Keillor, just to name a few, will not be able to perform due to artistic and fine(s) conditions set forth in the current code.

Therefore, we recommend that these changes be made to the code and other suggestions to the operations at the Exposition, including:

1. The one hour average be adjusted to 80.
2. The instantaneous readings be adjusted to 85.

3. Heavy metal bands continue to be frowned upon.
4. The Exposition continues to look for ways to buffer the sound at the east side of the property line, however, noting in the NEAQT report that may be hard to do without considerable expense.
5. Third party monitoring of select events which may provide productive future information relative to this process and evaluation.

Recommendations are attached in a draft copy of the Noise Indemnification Agreement between CVE and the Village of Essex Junction.

In addition, it may be necessary for the Exposition to ask for waivers, particularly because of carnival sounds during the Fair and background sound at select special events, like roadways and traffic, cheering, etc.

Conclusion:

With current upgrades to Village streetscape, the opportunity for good entertainment and nationally recognized acts can be an enhancement to the local business through sales of a wide variety of products. The Elton John concert was a good example of great music combined with thousands of people attending the concert, many who did business in the Village. There is much more potential for future business like this. With some adjustment as noted above, improved Village marketing of special events and happenings, and upgraded streetscape, there can be a partnership of good entertainment that will enhance the Village and still be in tolerances and provide for quality of life for the majority of Village residents.

Thank you for the opportunity to provide this report.

TO: VILLAGE OF ESSEX JUNCTION TRUSTEES
FROM: Sound/Noise Staff Review Committee
DATE: January 23, 2009
SUBJECT: REPORT TO THE ESSEX JUNCTION VILLAGE TRUSTEES

- I. RECOMMENDATIONS FOR MODIFICATIONS TO THE EXISTING AGREEMENT BETWEEN THE VILLAGE AND CVE.**
- II. SUMMARY INFORMATION REGARDING SOUND/NOISE ISSUES BASED ON THE MONITORING DONE IN THE SUMMER OF 2008.**

I. STAFF COMMITTEE RECOMMENDATIONS FOR MODIFICATIONS TO THE EXISTING AGREEMENT BETWEEN THE VILLAGE AND CVE.

THESE ARE THE RECOMMENDATIONS THE STAFF COMMITTEE SUGGESTS:

1. The Land Development Code will remain the same.
2. The Exposition and Village, utilizing historical baseline sound levels, should implement the changes to the "Noise Indemnification Agreement" between the CVE and Village. This revised agreement should be called the "Sound Ordinance Enforcement Agreement".
3. The Sound Ordinance Enforcement Agreement would provide sound waivers from the Village Sound Ordinance for no more than twenty (20) event days for each year of this Agreement. Municipal or government events not sponsored by CVE should not be counted in the 20 events.
4. Three categories of sound waivers should be created as follows:
 - "A" for the Annual Fair which would be granted as part of the agreement. No sound waiver application would be required for a maximum of twelve (12) "Fair Days" unless CVE feels they are going to exceed the limits listed below. (This recognizes the "grandfather" nature of the annual fair operation.)
Annual Fair (without grandstand events) with an agreement waiver to adhere to the following levels:
 - One hour average – 72 dba
 - Maximum 5 minute average – 75dba
 - "B" for CVE Events including annual Champlain Valley Fair grandstand events. (Sound waiver with limits; this requires Staff approval. These waivers would adhere to all other aspects of the current Village Code. Staff would agree not to unreasonably withhold approval of this category of sound waivers.
(waiver with limits; this requires Staff action)
 - One hour average – 78 dba
 - Maximum 5 minute average – 83 dba
 - "C" Other CVE requested events that have regional and community worth. (These sound waivers would require Village Trustee approval establishing specific limits. The Trustees would provide time to allow for public comment.)
5. Sound monitoring for waived events; the fee for third party professional inspection will be paid for by CVE. The cost of other professional sound consulting services will be shared equally by CVE and the Village.

6. The Exposition will continue to look for ways to buffer the sound at the east side of the property line, however, noting in the NEAQT report that may be hard to do without considerable expense.
7. Third party monitoring of select events when it may provide productive future information relative to this process.

Special Conditions Warranting an Administrative Waiver:

When the third party monitoring agency observes an unusual situation such as rain, wind, or other non-event created noise that skews sound testing, the third party will note same in their report, which will mitigate any fines that may be triggered as a result of the impaired sound recording results. This will permit the Village Manager to waive any fines generated as a result of the sound anomaly data created by noise outwith CVE's control.

Formal changes to the Noise Indemnification Agreement between CVE and the Village of Essex Junction to implement these proposed changes can be prepared by the Staff Committee.

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II. SUMMARY INFORMATION REGARDING SOUND/NOISE ISSUES BASED ON THE MONITORING DONE IN THE SUMMER OF 2008.

BACKGROUND:

Prior to the start of the 2008 summer season of events at the Champlain Valley Exposition, a committee including the Village Manager, Development Director (representing the Village), and the Exposition Manager and Director of Special Events (representing CVE), met to discuss third party monitoring of sound decibels (dba) at various events. The purpose of the sound monitoring was to develop an in depth analysis of sound levels at CVE events which would form a more complete base line for reference in future discussions regarding the Agreement between the Village and CVE. In the past Village and Exposition monitoring equipment and staff had been used to measure dba's. Third party testing, by a qualified sound engineer was deemed a way to get a professional report from a neutral party.

New England Air Quality Testing (NEAQT) was hired to monitor fourteen events, which primarily included concerts and one motor sport event. The testing began with events on May 17, 2008 and concluded September 1, 2008. The majority of the testing took place during the Champlain Valley Fair, August 23 – September 1. Of the total of 14 events monitored throughout the season, 4 prior to the fair and 10 during the fair.

It should be noted that concerns were raised prior to the Fair that background sounds from the carnival could violate the ordinance for most of the Fair and thus create a substantial financial hardship for the Exposition (fines) and a prime concern for the Village; carnivals have been operating in the same location for 87 years. No sound recording data had been reported during carnival operations at the Fair, thus a combination of carnival sound readings along with readings for grandstand concerts and events was deemed to be a good way to proceed. With the above background, the Exposition applied for and received a waiver from the Village for the duration of the Fair.

With current upgrades to Village streetscape, the increased opportunity for good entertainment and nationally recognized acts at CVE, local businesses have an opportunity to expand sales and the variety of products they carry. The Elton John concert which had attendance in the thousands, many of whom did business in the Village, is a good example of the symbiotic relationship that can be developed between the Village, CVE, and local businesses. There is potential for future collaborations that can benefit residents, visitors, and business owners. With collaborative marketing of special events and happenings, and upgraded streetscape, there can be a "win-win" partnership that will enhance the Village.

An amended Sound Agreement between the Village and CVE will provide the seeds for mutual benefits while keeping the activities at CVE within workable tolerances and providing quality of life for Village residents. The Exposition, through discussion with the Village, feels the decision to monitor select events was a good idea that

provided pertinent information to help assess the requirements of the Code and the historic sound levels generated by the annual Fair. Using the results of the sound monitoring to develop baseline sound levels that keep the Fair viable and measuring them against established sound decibel (dba) levels the committee worked towards a set of measurable criteria that would be the foundation of a revised Agreement between the Village and CVE.

COMPARABLES RESEARCH:

Other site research indicates that there are very few facilities, especially fairs, that have any kind of noise ordinance and there seems to be very little continuity between event sites that do. Below is information we were able to obtain:

Fenway Park (Boston): Outside of park 90 dba; Comcast Center Amphitheatre (Mansfield, MA): 95 dba approximately 200 feet from the stage; South Florida Fair (West Palm Beach, FL): 11 pm curfew (main stage) although the fair many times runs until 2 am – 100-110 dba at the sound mix position; San Diego County Fair (Del Mar, CA): 100-115 dba at the mix position.

Current Essex Junction noise Code is in general agreement with other municipal codes in Vermont. These codes have been developed, for the most part, to respond to conflicts between adjoining properties, and neighborhoods, in an urban environment. The Village's one hour average, however, is unique. The purpose of most municipal codes is to regulate objectionable street, neighbor and community noise.

CURRENT CODE AND SITE STRATEGY AND INVESTIGATION:

The current Village code primarily deals with two numbers including a one hour average of 70 dba and instantaneous reading of 80 dba. Detailed site investigation strategy, observations and noise level monitoring can be found in sections 2.0 – 3.0 of the NEAQT report (January 9, 2009).

GENERAL FINDINGS, OBSERVATIONS AND CONCLUSIONS:

Detailed individual event findings are found in sections 3.1 – 3.10 of the aforementioned NEAQT report. What follows provides a more anecdotal summary of the report and observations of the committee:

1. The WOKO concert on July 20 recorded several small violations of the Code (all one hour average). This was the only non-fair event monitored that took place outside of the grandstand area (midway/carnival grounds), with the performing area closest to the property line. Please note the event was held in pouring rain which elevates recorded sound levels on the sound level meter. The monitoring location was along a main access road and increased sound levels will be recorded due to passing cars, trucks and golf carts. These two factors negatively impacted the hourly average sound readings.
2. The Elton John Concert on July 21 recorded several sound violations including one hour averages and instantaneous readings. It should be noted that no calls were received at the Village or Exposition offices complaining about the sound levels.
3. All concerts and the tractor pull at the Fair were monitored.
4. The American Cancer Society Relay for Life speaker system sound monitoring recorded in the 50-60 dba range.
5. During the Champlain Valley Fair, background carnival sounds ranged from 67 to 73 dba. These numbers establish the historical baseline for the Fair.
6. Shows at the Fair that violated the ordinance did not just include rock concerts as some people might expect, but country music stars and even National Public Radio's Prairie Home Companion.
7. The tractor pull during the Fair, while violating the maximum dba, was under the one hour average for most of the event.

8. Carnival sounds add to the overall sound of grandstand events and in many cases may be the prevailing sound.
9. Violations, if they occur, are only recorded in a small window of the Exposition's east side property line of approximately 150 feet.
10. There were no violations at any time at the Exposition's west, south or north boundaries.
11. Garrison Keillor's Prairie Home Companion show on National Public Radio, while thought to be one of the quietest events during the Fair, violated the one hour average, however, they were within the historical baseline noise levels. It should be noted the elevated noise levels during the Garrison Keillor Show were due to background conditions and not the Grandstand event.
12. No concert act/technical people of the Fair concerts were told of the waiver. All were under the assumption of the need to monitor sound as outlined in guidelines provided to the acts by CVE.
13. Wind direction and measurable precipitation, as noted in the NEAQT report, can negatively affect readings at the sound monitoring stations.
14. The Fair's lineup did not include any heavy metal type bands.
15. It is noted that some events at lower dba can garner negative attention from the public, while other events generating higher dba receive few complaints due to personal likes and dislikes.

During the overall monitoring process, very few calls/complaints were received by Village or CVE officials relative to the sound of the concerts or other events. While no record was kept, staff's recollection indicates there were less than 5 calls for the entire season.

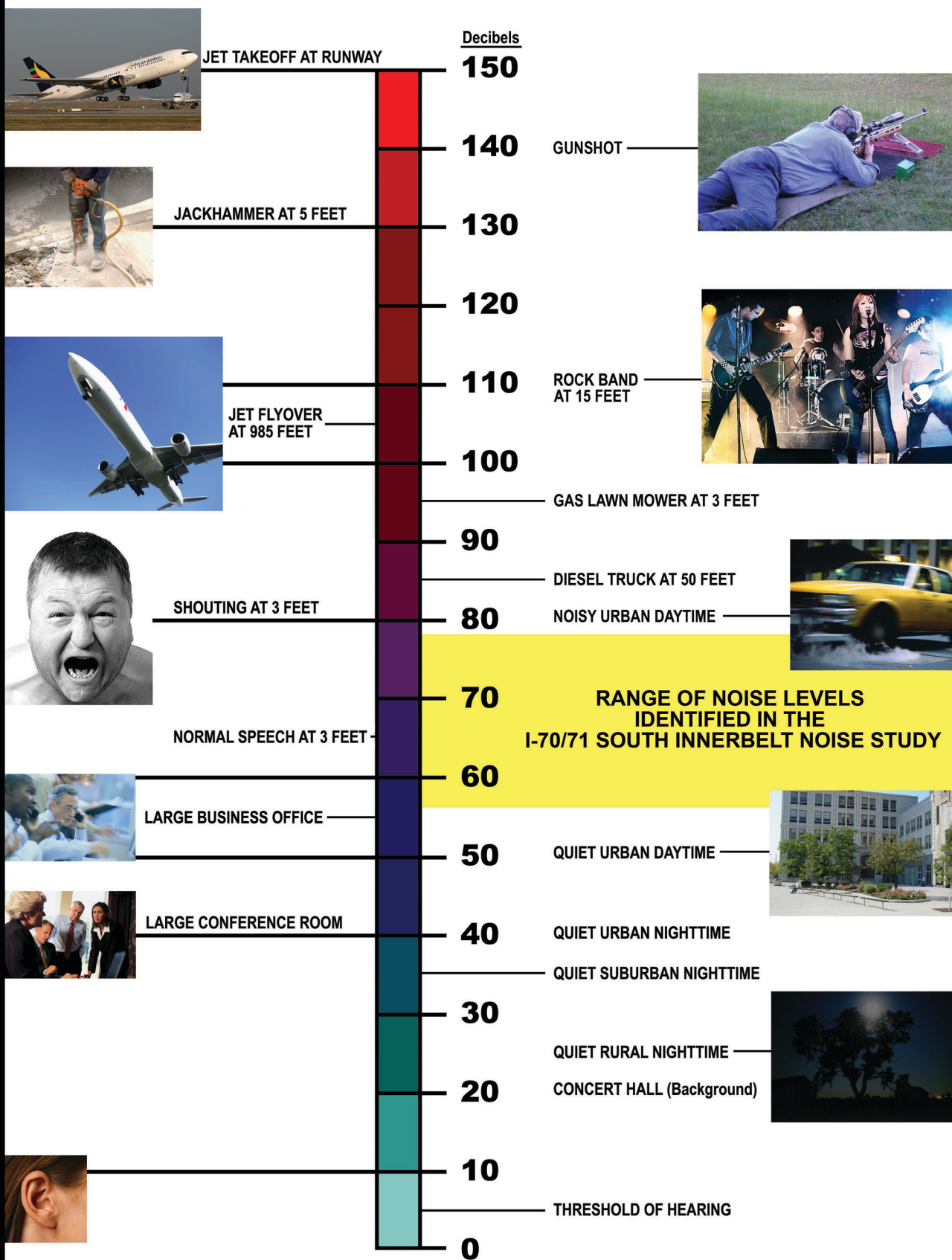
The grandstand lineups at CVE that were monitored, including well known national stars, attracted roughly 60,000 people, approximately seven times the Village population.

The process of monitoring the 2008 season has provided a good baseline in helping the committee make these recommendations. While nothing is perfect, these steps are a movement in a direction which will allow special events to take place at the Exposition, with guidelines which will provide for quality of life for the majority of Village residents.

The current Noise Indemnification Agreement between Champlain Valley Exposition, Inc. and the Village of Essex Junction will need be updated to reflect changes and recommendations.

For many years CVE has taken steps to monitor and control sound from events, and book events which better conform to the standards of the Code and personality of the Village. The events have brought much notoriety and economic activity and provided an opportunity for Village residents to attend superstar talent close to home.

With the aforementioned information, the findings from NEAQT and the opportunity that the Exposition can provide unique and exciting talent for our Village and region, the committee feels that some adjustment to the Agreement between the Village and CVE is necessary. This will give both parties the opportunity to better reflect the current analysis, and provide a favorable business climate, not only for the Exposition, but the Village community as well. If the Noise Indemnification Agreement between CVE and the Village of Essex Junction continues the way it is, quality concerts such as Elton John, Toby Keith, The Jonas Brothers and Garrison Keillor, just to name a few, will not be able to perform due to artistic and fine(s) conditions set forth in the current Agreement.





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MEMORANDUM

TO: Village Trustees and Evan Teich, Unified Manager
FROM : Robin Pierce, Community Development Director
DATE : November 12, 2019
SUBJECT: Updates on downtown development

Issue

The issue is to inform the Trustees of development happening in and around downtown Essex Junction.

Discussion

Various projects are happening around Five Corners, including the following.

- 3 Maple Street: The site of the former Smitty's building. The contractor has demolished the existing structure and is working with the Village, Green Mountain Power, and other utilities to fine tune their needs. The building will have retail commercial on the entry level (a restaurant may already be signed up), and 11 studios, 12 1-bedroom and 7 2-bedroom units. See attached elevation.
- Crescent Connector: The railway are having their pre bid meeting this month.
- 9 Park Street: The building received conceptual approval and will be in front of the PC for final approval in December or January.
- Railroad & Main: The owners have been given an extension of their temporary certificate of occupancy until June 2020. If they do not bring the building up to the standard approved by the Planning Commission they will have to close.
- Railroad work: The timeframe depends on when the contract is let. I would assume all of the railroad crossing work will be completed 2020.
- Amtrak Station: see attached memo

Cost

n/a

Recommendation

This memo is for information purposes only. No action is required presently.





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MEMORANDUM

TO: Village Trustees and Evan Teich, Village Manager.
FROM : Robin Pierce, Community Development Director
DATE : October 29, 2019
SUBJECT: Village Train Station

Discussion. The Village has long sought to have improvements made to the Train Station on Railroad Avenue. Previously a group of residents and students from UVM worked on a Plan that extended the station and made accommodation for buses in a way that would reduce blocking of the travel lanes in the area of the Station.

More recently the Crescent Connector Road has necessitated a different look at the Station and environs. As part of the Connector Road development vehicle and pedestrian gates will be installed on Central and Main Streets and the track through the Station will be raised to reduce issues with stormwater along the tracks interfering with important signal cables.

In the past year the Village made an application to the office of Senator Leahy in the event that Earmarks returned to the Federal landscape. This application was for the proposal that was generated by the UVM students and residents. To date no new Earmarks have been proposed.

Cost. The track raising and rail crossing work are included in the Crescent Connector project funding with no cost to the Village. If an Earmark is received for the work to the station building and upgrades to Railroad Street this could be in the region of \$2,000,000. Often the host community is required to have a twenty percent contribution to the project giving the Village the possibility of a \$400,000 commitment.

Recommendation: This memo is for information purposes only. No action is required presently.



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MEMORANDUM

TO: Village Trustees and Evan Teich, Unified Manager
FROM : Robin Pierce, Community Development Director
DATE : November 12, 2019
SUBJECT: Sidewalk easement north side of Park Terrace

Discussion. Property owners on the north side of Park Terrace have agreed in principal to grant the Village a 5' sidewalk easement for free from School Street to the entrance and exit to the underground parking at the rear of 4 Pearl Street. Securing a sidewalk on this Street which is narrow and does not have a sidewalk currently would increase safety and fit well with the Village goal of increasing pedestrian accessibility. It is not proposed that we build the sidewalk at the moment, simply that we secure the easement so it can be built when funds become available.

Cost: Survey by Village Engineer \$6,500. Easement Deed by Village attorney is estimated to be between \$2,000-3,000. For a total of \$8,500-9,500.

Recommendation: Village Staff recommend the Trustees approve the proposal to secure an easement for a sidewalk on the north side of Park Terrace and direct the Village Engineer, Village Attorney, and the Community Development Director to develop Easements suitable for this purpose.



99 Park Terrace

Park Terrace looking east to Park St.

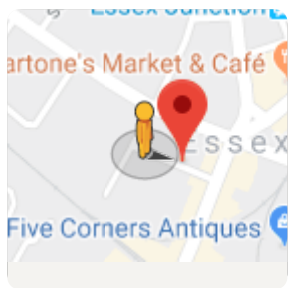


Image capture: Aug 2017 © 2019 Google

Essex, Vermont



Street View - Aug 2017



Memorandum

To: Village Board of Trustees
From: Evan Teich, Unified Manager
Re: Executive Session for real estate matters
Date: November 7, 2019



Issue

The issue is whether the Village Board of Trustees enters into executive session to discuss real estate matters.

Discussion

In order to have a complete and thorough discussion about this topic, it would appear that an executive session would be necessary because the premature disclosure of the information may put the Trustees and the Village at a substantial disadvantage.

Cost

N/A

Recommendation

If the Trustees wish to enter executive session, the following motion is recommended:

"I move that the Trustees enter into executive session for the purpose of negotiating or securing of real estate purchase or lease options, pursuant to 1 V.S.A. § 313(a)(2), to include the Unified Manager, Assistant Manager, and Community Development Director."

Memorandum

To: Village Trustees; Robin Pierce, Community Development Director; Greg Duggan, Deputy Manager
From: Evan Teich, Unified Manager 
Re: Conducting a hearing for the Crescent Connector project pursuant to 19 V.S.A Chapter 7
Date: November 8, 2019

Issue

The issue is whether the Village Trustees consider initiating proceedings and a petition pursuant to 19 V.S.A Chapter 7 to lay out a road to be named Railroad Street, a portion of the Crescent Connector project, including associated parking areas, appurtenances, and improvements, and to determine whether property owners through whose land the new section of Railroad Street passes or abuts are entitled to damages and the amount of those damages.

Discussion

The new portion of Railroad Street is to be located beginning at a point on Park Street just south of the New England Central Railroad (NECR) Burlington branch; and then extending along the southeast side of NECR's Burlington branch and crossing NECR's main line (Roxbury Subdivision line); continuing north along the east side of NECR's main line (Roxbury Subdivision line); continuing north to Maple Street. The new parking area is located east of the NECR Main Line (Roxbury Subdivision line) and adjacent to the new portion of Railroad Street. The Village Board of Trustees will determine damages only for those properties that have not previously provided an easement or come to an agreement with the Village as to damages.

Cost

None.

Recommendation

It is recommended the Village Board of Trustees warn a public hearing for Tuesday, December 17, 2019 at 3:00 PM to begin at 2 Lincoln Street, Essex Junction to initiate proceedings and a petition pursuant to 19 V.S.A Chapter 7 to lay out a road to be named Railroad Street, a portion of the Crescent Connector project, including associated parking areas, appurtenances, and improvements, and to determine whether property owners through whose land the new section of Railroad Street passes or abuts are entitled to damages, and the amount of those damages. The new section of Railroad Street is to be located beginning at a point on Park Street just south of the New England Central Railroad (NECR) Burlington branch; and then extending along the southeast side of NECR's Burlington branch and crossing NECR's main line (Roxbury Subdivision line); continuing north along the east side of NECR's main line (Roxbury Subdivision line); continuing north to Maple Street. The new parking area is located east of the NECR Main Line (Roxbury Subdivision line) and adjacent to the new portion of Railroad Street. The proceedings will include notifying persons owning or interested in land through which the highway may pass or abut, posting notice, scheduling a site visit and holding a public hearing on the matter where testimony may be received. The Village Board of Trustees will determine damages only for those properties that have not previously provided an easement or come to an agreement with the Village as to damages.

**NOTICE OF PUBLIC HEARING TO CONSIDER THE LAYING OUT OF
AND DAMAGES RELATIVE TO RAILROAD STREET**

Interested persons and persons owning or interested in lands through which a road named Railroad Street, and associated parking areas, appurtenances, and improvements, may pass or abut are hereby warned of a public hearing to be held by the Trustees of the Village of Essex Junction to consider whether to lay out a new portion of road to be named Railroad Street and if so, to determine whether property owners through whose land the new section of Railroad Street passes or abuts are entitled to damages and the amount of those damages. The new portion of Railroad Street is to be located beginning at a point on Park Street just south of the New England Central Railroad (NECR) Burlington branch; and then extending along the southeast side of NECR's Burlington branch and crossing NECR's main line (Roxbury subdivision line); continuing north along the east side of NECR's main line (Roxbury Subdivision line); continuing north to Maple Street. The new parking area is located east of the NECR Main Line (Roxbury Subdivision line) and adjacent to the new portion of Railroad Street. A complete description of the Crescent Connector project, including roadway, improvements, and appurtenances is located at the Village of Essex Junction offices for inspection and review.

Pursuant to 19 V.S.A. § 709, the proceedings will commence with an examination of the premises, convening at Village of Essex Junction Offices, 2 Lincoln Avenue promptly at 3 p.m. on December 17, 2019. No testimony shall be accepted at the site visit.

Immediately following the examination of the premises, the Trustees of the Village of Essex Junction will meet at the Village Offices to receive testimony from any interested parties. The hearing will consider whether the public good, necessity and convenience of the inhabitants of the Village of Essex Junction require the road to be laid out and whether any property need be condemned in order to lay out the road. The Village Board of Trustees will determine damages only for those properties that have not previously provided an easement or come to an agreement with the Village as to damages. The Village Trustees shall issue a written decision within 60 days of the hearing.

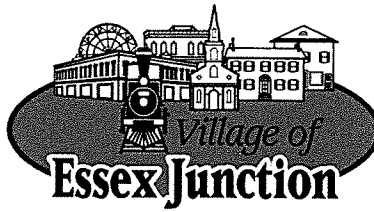
Date of Hearing: December 17, 2019

Time of Hearing: 3 p.m.

Location of Hearing: Offices of the Village of Essex Junction
2 Lincoln Avenue, Essex Junction, VT

Description of Highway: A road to be named Railroad Street and to be located beginning at a point on Park Street just south of the New England Central Railroad (NECR) Burlington branch; and then extending along the southeast side of NECR's Burlington branch and crossing NECR's main line (Roxbury subdivision line); continuing north along

the east side of NECR's main line (Roxbury Subdivision line); continuing north to Maple Street. The new parking area is located east of the NECR Main Line (Roxbury Subdivision line) and adjacent to the new portion of Railroad Street.



MEMORANDUM

TO: Essex Junction Trustees and Evan Teich Unified Municipal Manager
FROM: James Jutras, Water Quality Superintendent
cc: Sarah Macy, Asst. Manager, Finance Director
Gregory Duggan, Deputy Manager
TriTown committee
DATE: November 8, 2019
SUBJECT: Capital Project cost adjustment

A handwritten signature in black ink, appearing to read "James Jutras", with a long horizontal line extending from the end of the signature.

Issue: Whether to increase the capital project budgets for the primary digester block re-facing and the flow equalization concrete tank sealing projects.

Discussion: In the FYE 2019 budgeting process, the Trustees approved expenditure of WWTF capital reserve funds to re-face the primary digester for safety reasons (blocks are falling off of the concrete tank). The capital budget also included funds for repair of major cracks in the flow equalization basin walls. The budget presented at the time was based on an engineer's estimate of probable costs.

As we work on the bid and technical specifications, we find the estimates used for budgeting are 50% of what is needed to properly do the projects. I request Board consideration to double the budget in order for us to complete the work.

Costs: Increase proposed:

- Digester block re-face budget: increase from \$50,000 to \$100,000
 - Flow equalization concrete crack sealing: increase from \$25,000 to \$50,000
- Requested combined total for both projects: \$150,000

There are funds in excess of \$1.0 M in the capital reserve account to cover this request.

Recommendation: It is recommended that the Trustees approve increasing the wastewater facility capital plan budget for the primary digester block reface and the flow equalization concrete crack sealing to a combined project total of \$150,000.

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
October 29, 2019**

TRUSTEES PRESENT: Andrew Brown, Chair; George Tyler; Dan Kerin; Amber Thibeault; Raj Chawla

ADMINISTRATION & STAFF: Evan Teich, Unified Manager; Sarah Macy, Finance Director/Assistant Manager; Robin Pierce, Development Director

OTHERS PRESENT: Tim Shea (CVE), Patrick Murray (EWSD Board & Selectboard), Annie Cooper (Selectboard), Matthew Heller, Luke Tornadi, Elijah Massey, Linda McKenna, Diane Clemens (Planning Commission), Margaret Smith, Dave Treston (KSV), Erin Faggant (KSV), Sara Serabian, Kim Chase, Mike Plageman, Jacob Dawson (Vermont Digger), Irene Wrenner, John Sheppard, Jeff Benjamin

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mr. Brown called the meeting to order at 6:30 p.m. and led the assemblage in the Pledge of Allegiance.

2. AGENDA ADDITIONS/ CHANGES

Mr. Teich requested that the following be added to the agenda:

5d: Request to waive purchasing policy bid requirements for FEMA grant SCBA purchase.

RAJ CHAWLA made a MOTION, and GEORGE TYLER seconded that the Trustees amend the agenda. VOTING: 5-0; motion carried.

Mr. Brown noted that CCTV was scheduled to film the meeting, as they normally do, however they are not present.

3. PUBLIC TO BE HEARD

a. Comments from public on items not on the agenda.

Patrick Murray, member of the Essex Westford School Board and the Selectboard, noted that on November 19th the school board will be holding a Pie and Pie Chart event. The Board will be baking pies, holding a pie contest, and using the event as an opportunity to educate the public on the budgeting process. He invited everyone in attendance to the event.

4. BUSINESS ITEMS

a. *Interview for Village Bike/Walk Advisory Committee: Elijah Massey

* Mr. Massey agreed to an open session interview by the Trustees for a position on the Village Bike/Walk Advisory Committee. Mr. Brown asked Mr. Massey to explain his interest in serving on the Committee. Mr. Massey stated that his family had moved to Essex Junction in August, attracted to the walkability of the community. He discussed his lifelong interest in walking and biking. Mr. Massey noted that he works as a program specialist with the USDA, and that some of his work professionally has to do with walking and biking access in Vermont communities. Mr. Tyler asked Mr. Massey what he liked and did not like about walk and bike friendliness in the Village. Mr. Massey stated that he found it much easier to walk in the Village than in previous communities that he lived in. He stated that he had attended a Bike/Walk Advisory Committee meeting and liked their enthusiasm. He also noted a concern that the bike lanes on Pearl Street disappear at Five Corners.

Mr. Chawla stated that there are some planning and development projects coming up, and that it would be great to keep the Bike/Walk Advisory Committee involved in the process by giving feedback to the Planning Committee and Trustees. He thanked Mr. Massey for his interest in volunteering.

Mr. Massey asked when a decision would be made. Mr. Brown stated that it would most likely be sometime after the Trustee's November 12 meeting.

b. Approve Champlain Valley Expo Sound Indemnification Agreement and Financial Contribution Agreement

Mr. Teich noted that the financial contribution from the Champlain Valley Exposition (CVE) is set at \$15,000, the same amount as it was last year. He stated that this agreement is set for two years, rather than five, due to the potential merger vote in 2020.

Mr. Chawla asked how the \$15,000 contribution amount was set. Mr. Tyler said that it has been the same since at least the early 2000s, and directed the question to CVE Executive Director Tim Shea. Mr. Shea noted that it was developed before he began working for CVE. He believes that it was a joint decision between the Village Trustees and CVE Board of Directors. Mr. Tyler noted that CVE provides a lot of community resources, such as free use of the space for residents and non-profit groups. Mr. Teich noted that there is the perception that CVE makes a lot of money, but that is not necessarily the case. It is important to the Village that they maintain and invest in their property.

Mr. Chawla noted that he would expect the contribution to have gone up since the early 2000s. When inflation is considered, we receive less and less each year. He stated that the contribution should increase by at least half the rate that our tax rate does. Ms. Thibault noted that she saw a provision stating that it is possible that the Village would get less money in the agreement. Mr. Teich noted that this would only occur if the Town of Essex also requested financial contributions from CVE, and that this would not happen. He also noted that this agreement does not need to be approved tonight.

Ms. Thibault asked if there was a separate agreement for police services. Mr. Teich indicated that there was, and that CVE paid overtime rates for officers who were specifically assigned to their events.

Mr. Tyler noted that this contribution from CVE is voluntary. Essex High School used to hold their graduation there at no cost, and the municipalities have used the space for events as well. He looked at it like a tax stabilization agreement, as it encouraged businesses to invest in themselves. Mr. Chawla noted that some very expensive events are also held at CVE, and that the idea that a business is being run out of a nonprofit is confusing. He agrees that it is an asset to the community, but does not agree with keeping the contribution the same year after year.

Mr. Brown noted that he would like to see an increase happen without jeopardizing the relationship with CVE. Mr. Chawla suggested a modest increase yearly, to go along with the budgetary increases in the Village.

Mr. Shea suggested that CVE might be amenable to a CPI (consumer price index) increase. He noted that CVE loves seeing community events happen on the property. Mr. Kerin noted that he did not want there to be a perception of a "quid pro quo" agreement between the Village and CVE. Mr. Chawla noted that it is normal for large non-profits to provide donations in lieu of taxes. He noted

that CVE events do have an impact on the Village's infrastructure. Mr. Kerin noted that CVE's impact can be positive as well, noting that local businesses get additional customers during CVE events.

Mr. Brown noted that additional information may be needed before the agreement is approved. Ms. Thibeault noted that she had many questions as well, and stated the importance of public input. She suggested that this be tabled until an evening with a lighter agenda.

The issue was tabled until a future meeting.

c. Acceptance of FEMA grant for Fire Department

Ms. Macy noted that this grant will allow the Fire Department to replace all of their self-contained breathing apparatus (SCBA) units. She has already accepted it due to timing constraints, however will return it should the board not approve.

GEORGE TYLER made a MOTION, and DAN KERIN seconded that the Trustees approve the acceptance of the FEMA FY18 Assistance to Firefighters Grant to the EJFD. VOTING: 5-0; motion carried.

d. Request to waive purchasing policy bid requirements for FEMA grant SCBA purchase

Ms. Macy noted that federal grant requirements require two quotes for purchases under \$150,000. She requested that the Village hold a sealed bid for this purchase. This will allow the equipment to be the same between the Village and Town Fire Departments.

GEORGE TYLER made a MOTION, and RAJ CHAWLA seconded that the Trustees approve a waiver of the Village purchasing policy bid requirements for the FEMA grant SCBA purchase. VOTING: 5-0; motion carried.

5. CONSENT ITEMS

AMBER THIBEAULT made a motion, and RAJ CHAWLA seconded, that the Trustees approve the Consent Items:

- a. Appoint Planning Commissioner Steven Shaw to the Village Capital Program Review Committee
- b. Approve minutes: October 8, 2019
- c. Check Warrants #17168—10/11/19; #17169—10/18/19

VOTING: 5-0; motion carried.

6. READING FILE

- a. Board Member Comments
None.
- b. Memo from Tammy Getchell re: Champlain Valley Expo Sound Reports
- c. Memo from Robin Pierce re: Village Train Station
- d. Letter from Vermont Department of Buildings and General Services re: Building Communities Grants Award
- e. VTDigger, "As Vermonters leave small towns, Burlington region grows
- f. Letter from Oryza Group re: Announcement of Planned Action
- g. Vermont League of Cities & Towns Delinquent Tax Collectors Workshop
- h. Upcoming meeting schedule

7. **EXECUTIVE SESSION**

a. None

8. **ADJOURN**

Andrew Brown called for a five minute recess at 7:10. The Board will reconvene at 7:15 PM to hold a joint meeting with the Essex Selectboard.

Respectfully Submitted,
Darby Mayville

10/28/19

Town of Essex / Village of EJ Accounts Payable

Page 1 of 6

08:19 am

Check Warrant Report # 17170 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 10/25/19 To 10/25/19 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	ABOVE AND BEYOND	10/17/19	Village Carpet Cleaning 4395	210-41943.020 Contractual Svc - 2 Linco	695.00	25585	10/25/19
05290	ADVANCE AUTO PARTS	10/17/19	vehicle supplies 552929036556	210-43110.610 SUPPLIES	159.41	25586	10/25/19
05290	ADVANCE AUTO PARTS	10/18/19	trailer Connector 1 EA HP 552929136614	210-43110.432 R&M Services - Vehicles	28.49	25586	10/25/19
05290	ADVANCE AUTO PARTS	10/23/19	Oil Filter 1 EA PBOSS 552929636829	210-43110.432 R&M Services - Vehicles	95.54	25586	10/25/19
05290	ADVANCE AUTO PARTS	10/23/19	TRAILER CONNECTOR 552929636840	210-43110.432 R&M Services - Vehicles	20.47	25586	10/25/19
05290	ADVANCE AUTO PARTS	10/23/19	1QSB POR15 SEMI BLK 1 QT 552929636847	210-43110.610 SUPPLIES	97.50	25586	10/25/19
05290	ADVANCE AUTO PARTS	10/23/19	RING TERM 12-10 GA 1 EA 552929652518	210-43110.610 SUPPLIES	2.79	25586	10/25/19
20440	AINSWORTH CATHY L	10/23/19	MINUTES SB, CAPITAL COMM 40	210-41320.530 COMMUNICATIONS	115.50	25587	10/25/19
42665	AMAZON/SYNCB	10/10/19	SUPPLIES AND MATERIALS 006985 3 10/	210-45551.640 ADULT COLLECTION-PRINT &	179.14	25589	10/25/19
42665	AMAZON/SYNCB	10/10/19	SUPPLIES AND MATERIALS 006985 3 10/	210-45551.641 JUVEN COLLECTION-PRNT & E	226.29	25589	10/25/19
42665	AMAZON/SYNCB	10/10/19	SUPPLIES AND MATERIALS 006985 3 10/	210-45551.610 SUPPLIES	282.94	25589	10/25/19
42665	AMAZON/SYNCB	10/10/19	SUPPLIES AND MATERIALS 006985 3 10/	210-49346.002 JUVEN COLLECTION-PRNT & E	20.43	25589	10/25/19
09345	BASIC	10/02/19	Monthly 40-502454	210-41320.210 HEALTH INS & OTHER BENEFIT	42.50	25594	10/25/19
18050	BRANDON FREE PUBLIC LIBRA	10/04/19	BOOKS 101	210-45551.640 ADULT COLLECTION-PRINT &	30.00	25598	10/25/19
00530	BRODART CO	10/03/19	BOOKS B5780670	210-45551.641 JUVEN COLLECTION-PRNT & E	31.78	25600	10/25/19
00530	BRODART CO	10/03/19	BOOKS B5780670	210-45551.610 SUPPLIES	1.60	25600	10/25/19
00530	BRODART CO	10/07/19	BOOKS B5783538	210-45551.641 JUVEN COLLECTION-PRNT & E	15.98	25600	10/25/19
00530	BRODART CO	10/07/19	BOOKS B5783538	210-45551.610 SUPPLIES	0.80	25600	10/25/19
00530	BRODART CO	10/08/19	BOOKS B5785007	210-45551.640 ADULT COLLECTION-PRINT &	29.69	25600	10/25/19
00530	BRODART CO	10/08/19	BOOKS B5785007	210-45551.610 SUPPLIES	1.60	25600	10/25/19
00530	BRODART CO	10/08/19	BOOKS B5785008	210-45551.610 SUPPLIES	0.80	25600	10/25/19
00530	BRODART CO	10/08/19	BOOKS B5785008	210-45551.640 ADULT COLLECTION-PRINT &	14.04	25600	10/25/19
00530	BRODART CO	10/08/19	BOOKS B5785132	210-49345.000 LIBRARY DONATION EXPENDIT	16.45	25600	10/25/19
00530	BRODART CO	10/08/19	BOOKS B5785305	210-45551.640 ADULT COLLECTION-PRINT &	387.13	25600	10/25/19
00530	BRODART CO	10/08/19	BOOKS B5785305	210-45551.610 SUPPLIES	17.60	25600	10/25/19

10/28/19

Town of Essex / Village of EJ Accounts Payable

Page 2 of 6

08:19 am

Check Warrant Report # 17170 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 10/25/19 To 10/25/19 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	BRODART CO	10/10/19 BOOKS B5788521	210-45551.640 ADULT COLLECTION-PRINT &	194.09	25600	10/25/19
00530	BRODART CO	10/10/19 BOOKS B5788612	210-45551.640 ADULT COLLECTION-PRINT &	66.85	25600	10/25/19
13800	BROWN DANIELLE M	10/09/19 Youth Programs 100519D	210-49345.000 LIBRARY DONATION EXPENDIT	50.00	25602	10/25/19
04940	COMCAST	10/12/19 TV and Internet 0091811 10/1	210-43125.610 WINTER MAINTENANCE	28.68	25612	10/25/19
04940	COMCAST	10/12/19 TV and Internet 0091811 10/1	210-43110.610 SUPPLIES	172.94	25612	10/25/19
17025	COONRADT AMY	10/22/19 Planning Comm Minutes Oct 0023	210-41320.530 COMMUNICATIONS	115.50	25614	10/25/19
38280	CRYSTAL ROCK BOTTLED WATE	10/15/19 Bottled Water 177222771015	210-41946.020 Gen Supplies - 2 Lincoln	14.49	25616	10/25/19
27420	DAVE WHITCOMB'S SERVICE C	10/21/19 2019 Chevrolet - Silverad 18065	210-43110.432 R&M Services - Vehicles	60.00	25617	10/25/19
27420	DAVE WHITCOMB'S SERVICE C	10/21/19 2019 Chevrolet - Silverad 18076	210-43110.432 R&M Services - Vehicles	60.00	25617	10/25/19
27420	DAVE WHITCOMB'S SERVICE C	10/21/19 2016 Chevrolet - Silverad 18080	210-43110.432 R&M Services - Vehicles	62.00	25617	10/25/19
27420	DAVE WHITCOMB'S SERVICE C	10/22/19 2014 Chevrolet - state in 18107	210-43110.432 R&M Services - Vehicles	141.00	25617	10/25/19
27420	DAVE WHITCOMB'S SERVICE C	10/23/19 2013 Chevrolet - state in 18136	210-43110.432 R&M Services - Vehicles	60.00	25617	10/25/19
27420	DAVE WHITCOMB'S SERVICE C	10/23/19 2007 Ford - Pickup - stat 18138	210-43110.432 R&M Services - Vehicles	60.00	25617	10/25/19
24305	DEMCO INC	10/04/19 SUPPLIES 6697383	210-49345.000 LIBRARY DONATION EXPENDIT	45.77	25618	10/25/19
25715	DONALD L. HAMLIN CONSULT	10/16/19 Pearl St Striping 19-810B	210-43110.330 Professional Services	142.99	25620	10/25/19
23215	ESSEX EQUIPMENT INC	10/21/19 PAINT,UPSDN BLUE 107308300001	210-43110.610 SUPPLIES	38.30	25624	10/25/19
38955	F W WEBB COMPANY	09/19/19 miscellaneous items 64538975	210-43110.610 SUPPLIES	41.16	25625	10/25/19
38955	F W WEBB COMPANY	09/19/19 CPLG 1/2X3/8 BLK M1 64541006	210-43110.610 SUPPLIES	30.00	25625	10/25/19
V0797	FALCON PLUMBING SERVICE,	10/09/19 CLEAN AND INSPECT VILLAGE 916484	210-41942.020 R&M Bldg - 2 Lincoln St	610.00	25627	10/25/19
19005	FIRSTLIGHT FIBER	10/15/19 telephone 6063867	210-43110.530 Communications	35.62	25630	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/14/19 02062000001 9/12-10/14/19 02062 101419	210-43115.622 Electricity - St/Traffic	10493.37	25636	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/14/19 02062000001 9/12-10/14/19 02062 101419	210-43115.622 Electricity - St/Traffic	724.88	25636	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19 Solar Accounts 9/9-10/9/2 101019D	210-41947.020 Electricity - 2 Lincoln S	243.82	25637	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19 Solar Accounts 9/9-10/9/2 101019D	210-41947.022 Electricity - Fire Statio	243.83	25637	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19 Solar Accounts 9/9-10/9/2 101019D	210-43110.622 ELECTRICAL SERVICE	39.45	25637	10/25/19

10/28/19

Town of Essex / Village of EJ Accounts Payable

Page 3 of 6

08:19 am

Check Warrant Report # 17170 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 10/25/19 To 10/25/19 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07010	GREEN MOUNTAIN POWER CORP	10/10/19	Solar Accounts 9/9-10/9/2 101019D	210-41947.021 Electricity - Brownell	198.81	25637	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19	Solar Accounts 9/9-10/9/2 101019D	210-43115.622 Electricity - St/Traffic	93.87	25637	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19	Solar Accounts 9/9-10/9/2 101019D	210-43115.622 Electricity - St/Traffic	16.73	25637	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19	Solar Accounts 9/9-10/9/2 101019D	210-41947.023 Electricity - Park St Sch	132.44	25637	10/25/19
14910	GROTEN RAPHAEL	09/25/19	Youth Program 092019RG	210-49345.000 LIBRARY DONATION EXPENDIT	150.00	25639	10/25/19
37715	INTEGRITY COMMUNICATIONS	10/07/19	PHONE SERVICE 37393	210-41945.020 Telephone - 2 Lincoln St	135.00	25641	10/25/19
37715	INTEGRITY COMMUNICATIONS	10/14/19	BUILDING MAINTENANCE 37426	210-41942.021 R&M Bldg - Brownell	90.00	25641	10/25/19
17775	KSV	09/30/19	KSV market research 024245-0000	210-41320.560 TRUSTEES EXPENDITURES	1754.50	25646	10/25/19
V9454	LENNY'S SHOE & APP	10/08/19	credit on returned item 3270729	210-43110.612 UNIFORMS,BOOTS,ETC	-1.00	25648	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	210-41320.210 HEALTH INS & OTHER BENEFIT	138.63	25650	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	210-41510.210 Group Insurance	47.61	25650	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	210-43110.210 HEALTH INS & OTHER BENEFIT	157.00	25650	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	210-43151.210 HEALTH INS & OTHER BENEFIT	25.39	25650	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	210-45551.210 HEALTH INS & OTHER BENEFIT	285.60	25650	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	210-41970.210 HEALTH INS & OTHER BENEFIT	95.20	25650	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	210-45110.210 HEALTH INS & OTHER BENEFIT	190.40	25650	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	210-45220.210 HEALTH INS & OTHER BENEFIT	92.34	25650	10/25/19
27295	MAPLEHURST FLORIST	10/11/19	FLOWERS FOR EMPLOYEE 66218	210-41320.560 TRUSTEES EXPENDITURES	70.00	25653	10/25/19
05485	NATIONAL BUSINESS LEASING	10/20/19	Copier leases 10/15-11/14 65553011	210-45551.442 Rental of Equipment	84.76	25659	10/25/19
05485	NATIONAL BUSINESS LEASING	10/20/19	Copier leases 10/15-11/14 65553011	210-45551.442 Rental of Equipment	84.78	25659	10/25/19
05485	NATIONAL BUSINESS LEASING	10/20/19	Copier leases 10/15-11/14 65553011	210-43110.442 EQUIPMENT RENTALS	76.22	25659	10/25/19
05485	NATIONAL BUSINESS LEASING	10/20/19	Copier leases 10/15-11/14 65553011	210-41320.442 LEASED SERVICES	145.92	25659	10/25/19
06675	NATIONAL BUSINESS TECHNOL	10/18/19	Copier usages 9/18-10/17/ IN333424	210-45551.442 Rental of Equipment	2.87	25660	10/25/19
06675	NATIONAL BUSINESS TECHNOL	10/18/19	Copier usages 9/18-10/17/ IN333424	210-45551.442 Rental of Equipment	33.12	25660	10/25/19
06675	NATIONAL BUSINESS TECHNOL	10/18/19	Copier usages 9/18-10/17/ IN333424	210-43110.442 EQUIPMENT RENTALS	0.78	25660	10/25/19

10/28/19

Town of Essex / Village of EJ Accounts Payable

Page 4 of 6

08:19 am

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06675	10/18/19	NATIONAL BUSINESS TECHNOL Copier usages 9/18-10/17/ IN333424	210-41320.442 LEASED SERVICES	101.05	25660	10/25/19
07635	10/19/19	O'ROURKE MEDIA GROUP NOTICE OF MUNICIPAL CODE 285568	210-41320.560 TRUSTEES EXPENDITURES	63.15	25662	10/25/19
24100	10/16/19	PERMA-LINE CORP OF NEW EN SIGNS 176910	210-43120.610 Summer Const - Supplies	283.85	25668	10/25/19
25140	10/18/19	PIKE INDUSTRIES INC Asphalt 1056562	210-43120.610 Summer Const - Supplies	386.56	25669	10/25/19
28785	10/16/19	SHEARER CHEVROLET CO. INC back bumper #1 513139P	210-43110.432 R&M Services - Vehicles	827.34	25673	10/25/19
37680	09/30/19	TARRANT, GILLIES & RICHAR 9/25/2019 DPR Discussion #12949	210-41320.330 OTHER PROFESSIONAL SERVIC	234.38	25677	10/25/19
22070	10/10/19	VILLAGE COPY & PRINT INC. 4 copies of Land Developm 7830	210-41970.550 PRINTING AND ADVERTISING	96.75	25682	10/25/19
25375	10/19/19	VISION SERVICE PLAN (CT) Vision Premium Nov Villag 110119V	210-41320.210 HEALTH INS & OTHER BENEFIT	73.21	25684	10/25/19
25375	10/19/19	VISION SERVICE PLAN (CT) Vision Premium Nov Villag 110119V	210-41510.210 Group Insurance	13.61	25684	10/25/19
25375	10/19/19	VISION SERVICE PLAN (CT) Vision Premium Nov Villag 110119V	210-43110.210 HEALTH INS & OTHER BENEFIT	67.93	25684	10/25/19
25375	10/19/19	VISION SERVICE PLAN (CT) Vision Premium Nov Villag 110119V	210-43151.210 HEALTH INS & OTHER BENEFIT	10.01	25684	10/25/19
25375	10/19/19	VISION SERVICE PLAN (CT) Vision Premium Nov Villag 110119V	210-45551.210 HEALTH INS & OTHER BENEFIT	94.77	25684	10/25/19
25375	10/19/19	VISION SERVICE PLAN (CT) Vision Premium Nov Villag 110119V	210-41970.210 HEALTH INS & OTHER BENEFIT	18.76	25684	10/25/19
25375	10/19/19	VISION SERVICE PLAN (CT) Vision Premium Nov Villag 110119V	210-45110.210 HEALTH INS & OTHER BENEFIT	86.81	25684	10/25/19
25375	10/19/19	VISION SERVICE PLAN (CT) Vision Premium Nov Villag 110119V	210-45220.210 HEALTH INS & OTHER BENEFIT	13.61	25684	10/25/19
V10238	10/18/19	VT AIR TESTING SVC Color Run Event 481	210-15101.000 EXCHANGE - GENERAL	627.50	25686	10/25/19
01930	10/09/19	CENTER FOR TECHNOLOGY Senior Luncheon Soup 332888	225-45122.812 Meals Expenses	42.00	25607	10/25/19
08645	10/01/19	LOWES BUSINESS ACCT/SYNCB Senior Center Cabinet 100119D	225-45122.610 OPERATIONAL SUPP/EXP	85.49	25652	10/25/19
05485	10/20/19	NATIONAL BUSINESS LEASING Copier leases 10/15-11/14 65553011	225-45122.442 Rental of Equipment	98.86	25659	10/25/19
06675	10/18/19	NATIONAL BUSINESS TECHNOL Copier usages 9/18-10/17/ IN333424	225-45122.442 Rental of Equipment	61.89	25660	10/25/19
07565	10/09/19	W B MASON CO INC Sept office supplies, etc C1305527 10/	225-45122.610 OPERATIONAL SUPP/EXP	6.99	25690	10/25/19
14025	11/01/19	LINCOLN NATIONAL LIFE INS Life Premium Vill Nov 110119V	226-45120.210 HEALTH INS & OTHER BENEFIT	283.84	25650	10/25/19
14025	11/01/19	LINCOLN NATIONAL LIFE INS Life Premium Vill Nov 110119V	226-45121.210 HEALTH INS & OTHER BENEFIT	184.46	25650	10/25/19
14025	11/01/19	LINCOLN NATIONAL LIFE INS Life Premium Vill Nov 110119V	226-45110.210 HEALTH INS & OTHER BENEFIT	47.60	25650	10/25/19
05485	10/20/19	NATIONAL BUSINESS LEASING Copier leases 10/15-11/14 65553011	226-45110.442 Equipment Rentals	186.78	25659	10/25/19

10/28/19

Town of Essex / Village of EJ Accounts Payable

Page 5 of 6

08:19 am

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Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
06675	NATIONAL BUSINESS TECHNOL	10/18/19	Copier usages 9/18-10/17/ IN333424	226-45110.442 Equipment Rentals	270.71	25660	10/25/19
25375	VISION SERVICE PLAN (CT)	10/19/19	Vision Premium Nov Villag 110119V	226-45120.210 HEALTH INS & OTHER BENEFIT	60.51	25684	10/25/19
25375	VISION SERVICE PLAN (CT)	10/19/19	Vision Premium Nov Villag 110119V	226-45121.210 HEALTH INS & OTHER BENEFIT	67.56	25684	10/25/19
25375	VISION SERVICE PLAN (CT)	10/19/19	Vision Premium Nov Villag 110119V	226-45110.210 HEALTH INS & OTHER BENEFIT	9.38	25684	10/25/19
25715	DONALD L. HAMLIN CONSULT	10/17/19	Crescent Connector August 101719 12-83	230-46801.008 CRESCENT CONNECTOR	10777.11	25620	10/25/19
25715	DONALD L. HAMLIN CONSULT	10/17/19	Pearl Street Link August 101719 17-82	230-46801.007 PEARL ST. LINKING SIDEWALK	2263.50	25620	10/25/19
36520	VT AGENCY OF NATURAL RESO	10/04/19	7778-INDS Crescent Connec 7778-INDS 10	230-46801.008 CRESCENT CONNECTOR	160.00	25685	10/25/19
05290	ADVANCE AUTO PARTS	09/24/19	SYDR FITTING 1 EA GATES 552926735567	254-43200.570 MAINTENANCE OTHER	62.73	25586	10/25/19
38955	F W WEBB COMPANY	09/18/19	pipe cutter 64515978	254-43200.610 SUPPLIES	36.07	25625	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/14/19	02062000001 9/12-10/14/19 02062 101419	254-43200.622 ELECTRICAL SERVICE	73.77	25636	10/25/19
V9454	LENNY'S SHOE & APP	09/24/19	T. Barrows return 3268580	254-43200.612 UNIFORMS,BOOTS,ETC	-35.00	25648	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	254-43200.210 HEALTH INS & OTHER BENEFIT	118.33	25650	10/25/19
25375	VISION SERVICE PLAN (CT)	10/19/19	Vision Premium Nov Villag 110119V	254-43200.210 HEALTH INS & OTHER BENEFIT	48.71	25684	10/25/19
07465	BIBENS ACE HARDWARE INC	10/23/19	LEADER HOSE 35901	255-43200.570 MAINTENANCE OTHER	7.99	25597	10/25/19
07465	BIBENS ACE HARDWARE INC	10/22/19	brushes fastener straps e 821230	255-43200.570 MAINTENANCE OTHER	103.93	25597	10/25/19
20660	BRENNTAG LUBRICANTS LLC	10/17/19	Mobil Pegasus 6509411	255-43200.626 GAS,GREASE AND OIL	1395.41	25599	10/25/19
23455	CHITTENDEN SOLID WASTE DI	10/22/19	Hazardous waste disposal 111001241	255-43200.570 MAINTENANCE OTHER	1159.54	25608	10/25/19
31545	COSTCO #314	10/17/19	supplies 10/17/2019D	255-43200.610 SUPPLIES	617.20	25615	10/25/19
06870	ENDYNE INC	10/16/19	Weekly TKN 313539	255-43200.577 CONTRACT LABORATORY SERVI	35.00	25622	10/25/19
06870	ENDYNE INC	10/21/19	Sludge Holding Tank # Fec 313965	255-43200.577 CONTRACT LABORATORY SERVI	680.00	25622	10/25/19
38955	F W WEBB COMPANY	06/13/19	various 63407385	255-43200.570 MAINTENANCE OTHER	199.08	25625	10/25/19
38955	F W WEBB COMPANY	07/15/19	CIRC PMP 63759292	255-43200.570 MAINTENANCE OTHER	-549.19	25625	10/25/19
38955	F W WEBB COMPANY	09/23/19	Gasket 64431638	255-15101.000 EXCHANGE	83.31	25625	10/25/19
38955	F W WEBB COMPANY	09/17/19	CAP 3 PVC line terminatio 64505220	255-43330.012 ALKALINITY CNTRL INSTALLA	25.51	25625	10/25/19
38955	F W WEBB COMPANY	10/14/19	Assorted material to stoc 64840568	255-43200.570 MAINTENANCE OTHER	234.94	25625	10/25/19

10/28/19

Town of Essex / Village of EJ Accounts Payable

Page 6 of 6

08:19 am

Check Warrant Report # 17170 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 10/25/19 To 10/25/19 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V10347	J.C. EHRLICH	10/14/19	COMMERCIAL PEST GENERAL M 4477877	255-43200.570 MAINTENANCE OTHER	74.00	25643	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	255-43200.210 HEALTH INS & OTHER BENEFIT	245.26	25650	10/25/19
05485	NATIONAL BUSINESS LEASING	10/20/19	Copier leases 10/15-11/14 65553011	255-43200.442 Rental of Equipment	84.78	25659	10/25/19
06675	NATIONAL BUSINESS TECHNOL	10/18/19	Copier usages 9/18-10/17/ IN333424	255-43200.442 Rental of Equipment	36.85	25660	10/25/19
25375	VISION SERVICE PLAN (CT)	10/19/19	Vision Premium Nov Villag 110119V	255-43200.210 HEALTH INS & OTHER BENEFIT	96.98	25684	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/14/19	02062000001 9/12-10/14/19 02062 101419	256-43200.622 ELECTRICAL SERVICE	404.81	25636	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19	Solar Accounts 9/9-10/9/2 101019D	256-43200.622 ELECTRICAL SERVICE	210.99	25637	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19	Solar Accounts 9/9-10/9/2 101019D	256-43220.001 SUSIE WILSON PS COSTS	48.65	25637	10/25/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19	Solar Accounts 9/9-10/9/2 101019D	256-43220.002 WEST ST PS COSTS	63.43	25637	10/25/19
V9454	LENNY'S SHOE & APP	10/19/19	uniforms-Bundy 2128108	256-43200.612 UNIFORMS,BOOTS,ETC	353.97	25648	10/25/19
14025	LINCOLN NATIONAL LIFE INS	11/01/19	Life Premium Vill Nov 110119V	256-43200.210 HEALTH INS & OTHER BENEFIT	111.60	25650	10/25/19
25375	VISION SERVICE PLAN (CT)	10/19/19	Vision Premium Nov Villag 110119V	256-43200.210 HEALTH INS & OTHER BENEFIT	33.98	25684	10/25/19
Report Total					44057.78		

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11/04/19

Town of Essex / Village of EJ Accounts Payable

Page 1 of 8

08:31 am

Check Warrant Report # 17171 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 11/01/19 To 11/01/19 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	ABOVE AND BEYOND	10/17/19	Cleaning village/Brownell 4392	210-41943.020 Contractual Svc - 2 Linco	600.00	25695	11/01/19
14400	ABOVE AND BEYOND	10/17/19	Cleaning village/Brownell 4392	210-41943.021 Contractual Svcs - Browne	2212.75	25695	11/01/19
05290	ADVANCE AUTO PARTS	10/24/19	oil and filters 552929752551	210-43110.432 R&M Services - Vehicles	179.34	25696	11/01/19
05290	ADVANCE AUTO PARTS	10/25/19	general supplies 552929836925	210-43110.610 SUPPLIES	14.24	25696	11/01/19
05290	ADVANCE AUTO PARTS	10/25/19	AIR FILTER EA CORED 552929852599	210-43110.432 R&M Services - Vehicles	62.08	25696	11/01/19
05290	ADVANCE AUTO PARTS	10/28/19	SAND DISC 2" 36 GRIT 25 552930137075	210-43110.610 SUPPLIES	32.25	25696	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	223.44	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	24.99	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	111.96	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	16.99	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.500 TRAINING, CONF, DUES	90.92	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	16.20	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.340 COMPUTER EXPENSES	17.99	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.340 COMPUTER EXPENSES	34.30	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.340 COMPUTER EXPENSES	519.96	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	4.43	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	9.99	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	12.59	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	58.68	25700	11/01/19
42665	AMAZON/SYNCEB	09/10/19	EJRP Amazon 0432266 919	210-45110.610 SUPPLIES	19.01	25700	11/01/19
V9976	AVONDA AIR SYSTEMS, INC	10/24/19	MAINTENANCE 7869	210-41942.021 R&M Bldg - Brownell	3092.80	25702	11/01/19
07465	BIBENS ACE HARDWARE INC	09/27/19	Shovel 35659	210-42220.889 ROUTINE EQUIPMENT PURCHAS	28.99	25704	11/01/19
07465	BIBENS ACE HARDWARE INC	10/01/19	Cable Ties 35692	210-41946.022 Gen Supplies - Fire Stati	13.58	25704	11/01/19
00530	BRODART CO	10/08/19	BOOKS B5785020	210-45551.610 SUPPLIES	3.20	25707	11/01/19
00530	BRODART CO	10/08/19	BOOKS B5785020	210-45551.641 JUVEN COLLECTION-PRNT & E	65.11	25707	11/01/19

11/04/19

Town of Essex / Village of EJ Accounts Payable

Page 2 of 8

08:31 am

Check Warrant Report # 17171 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 11/01/19 To 11/01/19 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	BRODART CO	10/14/19 BOOKS B5791202	210-49345.000 LIBRARY DONATION EXPENDIT	32.35	25707	11/01/19
00530	BRODART CO	10/14/19 BOOKS B5791208	210-45551.610 SUPPLIES	0.80	25707	11/01/19
00530	BRODART CO	10/14/19 BOOKS B5791208	210-45551.640 ADULT COLLECTION-PRINT &	14.58	25707	11/01/19
00530	BRODART CO	10/15/19 BOOKS B5792107	210-45551.641 JUVEN COLLECTION-PRNT & E	20.84	25707	11/01/19
00530	BRODART CO	10/15/19 BOOKS B5792426	210-49345.000 LIBRARY DONATION EXPENDIT	32.38	25707	11/01/19
00530	BRODART CO	10/16/19 BOOKS B5793712	210-49345.000 LIBRARY DONATION EXPENDIT	16.45	25707	11/01/19
00530	BRODART CO	10/17/19 BOOKS B5794770	210-45551.610 SUPPLIES	0.80	25707	11/01/19
00530	BRODART CO	10/17/19 BOOKS B5794770	210-45551.641 JUVEN COLLECTION-PRNT & E	10.18	25707	11/01/19
00530	BRODART CO	10/17/19 BOOKS B5794836	210-45551.610 SUPPLIES	0.80	25707	11/01/19
00530	BRODART CO	10/17/19 BOOKS B5794836	210-45551.641 JUVEN COLLECTION-PRNT & E	5.99	25707	11/01/19
00530	BRODART CO	10/17/19 BOOKS B5794931	210-49345.000 LIBRARY DONATION EXPENDIT	16.46	25707	11/01/19
00530	BRODART CO	10/18/19 BOOKS B5795805	210-45551.640 ADULT COLLECTION-PRINT &	111.80	25707	11/01/19
00530	BRODART CO	10/18/19 BOOKS B5795805	210-45551.610 SUPPLIES	4.00	25707	11/01/19
00530	BRODART CO	10/18/19 BOOKS B5796046	210-45551.640 ADULT COLLECTION-PRINT &	169.36	25707	11/01/19
00530	BRODART CO	10/18/19 BOOKS B5796046	210-45551.610 SUPPLIES	8.00	25707	11/01/19
00530	BRODART CO	10/22/19 BOOKS B5797933	210-49345.000 LIBRARY DONATION EXPENDIT	14.81	25707	11/01/19
00530	BRODART CO	10/24/19 BOOKS B5800420	210-45551.640 ADULT COLLECTION-PRINT &	25.20	25707	11/01/19
00530	BRODART CO	10/24/19 BOOKS B5800420	210-45551.610 SUPPLIES	0.20	25707	11/01/19
23525	CLARK'S TRUCK CENTER INC	10/25/19 filter kits 426613	210-43110.432 R&M Services - Vehicles	364.14	25713	11/01/19
04940	COMCAST	10/19/19 Internet 10/26-11/25 2 Li 0136343 10/1	210-33582.005 Town contribution other	-151.85	25714	11/01/19
04940	COMCAST	10/19/19 Internet 10/26-11/25 2 Li 0136343 10/1	210-41945.020 Telephone - 2 Lincoln St	151.85	25714	11/01/19
04940	COMCAST	10/03/19 Cable TV 02077221019	210-41945.022 Telephone - Fire Station	21.28	25715	11/01/19
38280	CRYSTAL ROCK BOTTLED WATE	10/15/19 Maint Shop Water 177713911019	210-45220.610 SUPPLIES	16.00	25717	11/01/19
24305	DEMCO INC	10/21/19 SUPPLIES 6706897	210-45551.610 SUPPLIES	86.69	25718	11/01/19
25600	ESSEX RESCUE, INC	10/18/19 Supplies 436	210-42220.615 EMS SUPPLIES	334.66	25729	11/01/19

11/04/19

08:31 am

Town of Essex / Village of EJ Accounts Payable

Page 3 of 8

Check Warrant Report # 17171 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 11/01/19 To 11/01/19 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
21840	FIRST NATIONAL BANK OMAHA	10/18/19	Visa® 092519D	210-42220.570 MAINTENANCE OTHER	105.99	25736	11/01/19
19005	FIRSTLIGHT FIBER	10/15/19	Telephone Charges 6063881	210-41945.022 Telephone - Fire Station	50.08	25738	11/01/19
00820	GLOBAL EQUIPMENT COMPANY	10/11/19	Dog Park Bags 115022862	210-45220.610 SUPPLIES	294.33	25743	11/01/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19	MSP Power 072231019	210-41947.026 Electricity - Maple St	160.85	25745	11/01/19
07010	GREEN MOUNTAIN POWER CORP	10/10/19	MSP Power 2417481019	210-41947.026 Electricity - Maple St	930.84	25745	11/01/19
10810	HARRISON REDI MIX CORP	10/21/19	4000 PSI CONCRETE 46616	210-43124.570 Sidewalk and Curb Mainten	573.50	25750	11/01/19
V11462	INFORMATION TODAY INC.	10/15/19	BOOKS 1698132-B1	210-45551.640 ADULT COLLECTION-PRINT &	455.03	25752	11/01/19
11710	INVEST EAP	10/01/19	Services 101219D	210-42220.200 EMPLOYEE ASSISTANCE PROGR	216.00	25754	11/01/19
38540	NATIONAL RECREATION & PAR	08/15/19	EJRP VRPA Membership 33207-081519	210-45110.500 TRAINING, CONF, DUES	675.00	25771	11/01/19
23420	P & P SEPTIC SERVICE INC.	10/16/19	Cascade Portolet T523397	210-45220.442 EQUIPMENT RENTAL	110.00	25776	11/01/19
23420	P & P SEPTIC SERVICE INC.	10/16/19	Dog Park Portolet T523398	210-45220.442 EQUIPMENT RENTAL	110.00	25776	11/01/19
24100	PERMA-LINE CORP OF NEW EN	10/24/19	Signs 177058	210-43120.610 Summer Const - Supplies	531.70	25777	11/01/19
25140	PIKE INDUSTRIES INC	10/25/19	Asphalt 1057589	210-43120.610 Summer Const - Supplies	640.64	25780	11/01/19
37430	R R CHARLEBOIS INC	09/27/19	Ladder Repair RC69979	210-42220.432 VEHICLE MAINTENANCE	2068.92	25784	11/01/19
37430	R R CHARLEBOIS INC	10/23/19	DOT Inspection RC70176	210-42220.432 VEHICLE MAINTENANCE	1143.02	25784	11/01/19
37430	R R CHARLEBOIS INC	10/28/19	8E7 DOT Inspection RC70224	210-42220.432 VEHICLE MAINTENANCE	872.44	25784	11/01/19
24325	RADIO NORTH GROUP INC	10/15/19	Charger 24141519	210-42220.611 NEW EQUIPMENT-RADIOS	407.00	25785	11/01/19
18010	REYNOLDS & SON, INC.	10/14/19	ACE 7539729 3359773	210-42220.889 ROUTINE EQUIPMENT PURCHAS	166.63	25787	11/01/19
18010	REYNOLDS & SON, INC.	10/14/19	Fire-Dex Pant 184142003 3359804	210-42220.612 UNIFORMS,BOOTS,ETC	267.60	25787	11/01/19
11345	SANITARY EQUIPMENT CO INC	10/25/19	Filters for SS5000 01-27942	210-43110.432 R&M Services - Vehicles	882.14	25792	11/01/19
29835	SHERWIN-WILLIAMS	10/24/19	brushes 8471-5	210-43110.610 SUPPLIES	13.38	25795	11/01/19
36825	THE SMALL ENGINE CO INC	10/18/19	mower parts 084224	210-45220.610 SUPPLIES	38.30	25802	11/01/19
36130	VERIZON WIRELESS	10/18/19	cell phone and Ipad 9840335935	210-41970.535 TELEPHONE SERVICES	40.01	25806	11/01/19
36130	VERIZON WIRELESS	10/18/19	cell phone and Ipad 9840335935	210-42220.535 TELEPHONE SERVICES	120.03	25806	11/01/19
36130	VERIZON WIRELESS	10/18/19	WIRELESS CELL SERVICE 9840376399 1	210-43110.530 Communications	42.14	25807	11/01/19

11/04/19

Town of Essex / Village of EJ Accounts Payable

Page 4 of 8

08:31 am

Check Warrant Report # 17171 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 11/01/19 To 11/01/19 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
11935	VIKING-CIVES USA	10/23/19 supplies	210-43110.610	200.00	25809	11/01/19
		4492642	SUPPLIES			
22070	VILLAGE COPY & PRINT INC.	10/24/19 Copies of Comprehensive P	210-41970.550	892.75	25810	11/01/19
		7845	PRINTING AND ADVERTISING			
40445	VT EMS DISTRICT # 3	08/08/19 Annual Dues	210-42220.500	60.00	25813	11/01/19
		08082019	TRAINING, CONFERENCES, DU			
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	210-43110.623	70.00	25814	11/01/19
		19138	HEATING/NATURAL GAS			
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	210-41948.021	159.33	25814	11/01/19
		19138	Natural Gas - Brownell			
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	210-41948.020	167.83	25814	11/01/19
		19138	Natural Gas - 2 Lincoln			
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	210-41948.023	117.49	25814	11/01/19
		19138	Natural Gas - Park St Sch			
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	210-41948.022	76.61	25814	11/01/19
		19138	Natural Gas - Fire Statio			
30210	VT LEAGUE OF CITIES & TOW	10/24/19 PZ Workshop P Batalion D	210-41970.500	120.00	25817	11/01/19
		2019-21109	TRAINING,CONF,DUES			
07565	W B MASON CO INC	10/02/19 Cleaning Supplies	210-45220.610	212.39	25822	11/01/19
		203578835	SUPPLIES			
23000	WHITCOMB	10/10/19 SHUR PAC	210-43120.610	124.20	25823	11/01/19
		00703233	Summer Const - Supplies			
04330	EWSD CHILD NUTRITION	10/18/19 Senior Luncheon Food 10.1	225-45122.812	56.00	25730	11/01/19
		101819D	Meals Expenses			
21570	PETTY CASH - NICOLE MONE	10/24/19 Senior Center Petty Cash	225-45122.812	15.12	25779	11/01/19
		102419D	Meals Expenses			
07305	AIRGAS USA LLC	09/30/19 Pool Chemicals	226-45124.434	294.90	25697	11/01/19
		9964857036	MAINTENANCE-BLDGS/GROUNDS			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45115.610	119.88	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45120.610	39.96	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45115.610	17.56	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45120.610	95.28	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45120.610	189.90	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45120.610	24.99	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45120.610	70.98	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45120.610	145.53	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45121.610	18.70	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45115.610	186.63	25700	11/01/19
		0432266 919	SUPPLIES			
42665	AMAZON/SYNCE	09/10/19 EJRP Amazon	226-45120.610	11.52	25700	11/01/19
		0432266 919	SUPPLIES			

11/04/19

Town of Essex / Village of EJ Accounts Payable

Page 5 of 8

08:31 am

Check Warrant Report # 17171 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 11/01/19 To 11/01/19 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	59.95	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	109.99	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	6.88	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	59.92	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45122.610 Supplies	64.39	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45124.610 SUPPLIES	11.60	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45124.610 SUPPLIES	56.35	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45122.610 Supplies	35.85	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	239.04	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	790.00	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	136.03	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45122.610 Supplies	36.98	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45121.610 SUPPLIES	15.99	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	20.30	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	18.49	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	64.95	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	260.80	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	4.47	25700	11/01/19
42665	AMAZON/SYNCB	09/10/19 EJRP Amazon 0432266 919	226-45120.610 SUPPLIES	226.29	25700	11/01/19
25590	FUN EXPRESS LLC	10/07/19 Halloween Celebration Sup 69851982001	226-45115.610 SUPPLIES	413.68	25740	11/01/19
11030	GUARINOS SWIMMING POOL SV	10/14/19 Pool Closing 0412433IN	226-45124.330 OTHER PROFESSIONAL SVCS	3799.65	25747	11/01/19
22020	MAZZA PAUL	10/21/19 Pumpkin Palooza 78988	226-45115.610 SUPPLIES	2600.00	25763	11/01/19
14570	METROROCK STATION / VERTI	10/16/19 Vac Camp Field Trip 72777	226-45120.580 TRAVEL	570.00	25764	11/01/19
25620	MONTSHIRE MUSEUM OF SCIEN	10/17/19 Vac Camp Field Trip 1873	226-45120.580 TRAVEL	429.00	25766	11/01/19
38540	NATIONAL RECREATION & PAR	06/26/19 NRPA Conference Reg 081519D	226-45220.550 TRAINING, CONF, DUES	485.00	25770	11/01/19

11/04/19

Town of Essex / Village of EJ Accounts Payable

Page 6 of 8

08:31 am

Check Warrant Report # 17171 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 11/01/19 To 11/01/19 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38540	NATIONAL RECREATION & PAR	06/26/19	NRPA Conference Reg 081519D	226-45120.500 TRAINING, CONF, DUES	485.00	25770	11/01/19
38540	NATIONAL RECREATION & PAR	06/26/19	NRPA Conference Reg 081519D	226-45110.500 TRAINING, CONF, DUES	1785.00	25770	11/01/19
24855	PETTY CASH - CAITLIN FAY	10/30/19	EJRP Petty Cash Reimburse 103019D	226-45121.580 TRAVEL	96.00	25778	11/01/19
24855	PETTY CASH - CAITLIN FAY	10/30/19	EJRP Petty Cash Reimburse 103019D	226-45121.610 SUPPLIES	25.00	25778	11/01/19
24855	PETTY CASH - CAITLIN FAY	10/30/19	EJRP Petty Cash Reimburse 103019D	226-45121.580 TRAVEL	16.97	25778	11/01/19
24830	REINHART FOODSERVICE	10/14/19	Vac Camp Snack 234259	226-45120.610 SUPPLIES	35.17	25786	11/01/19
24830	REINHART FOODSERVICE	10/14/19	Vac Camp Snack 234263	226-45120.610 SUPPLIES	23.50	25786	11/01/19
24830	REINHART FOODSERVICE	10/09/19	VK Fleming Snack 234515	226-45120.610 SUPPLIES	163.52	25786	11/01/19
24830	REINHART FOODSERVICE	10/14/19	VK MSP Snack 235367	226-45120.610 SUPPLIES	27.38	25786	11/01/19
24830	REINHART FOODSERVICE	10/14/19	VK MSP Snack 236840	226-45120.610 SUPPLIES	49.46	25786	11/01/19
24830	REINHART FOODSERVICE	10/14/19	VK Summit Snack 237256	226-45120.610 SUPPLIES	114.80	25786	11/01/19
24830	REINHART FOODSERVICE	10/16/19	VK Fleming Snack 237898	226-45120.610 SUPPLIES	98.68	25786	11/01/19
24830	REINHART FOODSERVICE	10/16/19	VK Summit Snack 238765	226-45120.610 SUPPLIES	23.50	25786	11/01/19
24830	REINHART FOODSERVICE	10/21/19	VK MSP Snack 239681	226-45120.610 SUPPLIES	137.19	25786	11/01/19
24830	REINHART FOODSERVICE	10/21/19	VK Hiawatha Snack 240961	226-45120.610 SUPPLIES	124.11	25786	11/01/19
24830	REINHART FOODSERVICE	10/21/19	VK Summit Snack 241418	226-45120.610 SUPPLIES	94.05	25786	11/01/19
10435	SCREENMYLOGO.COM	10/09/19	HS Rec Soccer Shirts 17650	226-45115.610 SUPPLIES	260.00	25794	11/01/19
10435	SCREENMYLOGO.COM	10/16/19	Halloween Hustle Shirts 17669	226-45115.610 SUPPLIES	658.00	25794	11/01/19
10435	SCREENMYLOGO.COM	10/16/19	Over 30s Hoops TShirts 17670	226-45115.610 SUPPLIES	155.00	25794	11/01/19
10435	SCREENMYLOGO.COM	10/16/19	Womens Bball TShirts 17671	226-45115.610 SUPPLIES	105.00	25794	11/01/19
14695	THE BIG BLUE TRUNK	10/16/19	Train Hop Entertainment 1501	226-45115.330 OTHER PROFESSIONAL SVCS	550.00	25800	11/01/19
10915	WHITCOMB'S LAND OF PUMPKI	10/21/19	Vac Camp Field Trip 102119D	226-45120.580 TRAVEL	246.00	25824	11/01/19
40025	E J PRESCOTT INC	10/23/19	95E Serv Box Slip curbsto 5627331	254-43200.610 SUPPLIES	48.68	25721	11/01/19
18000	FERGUSON WATERWORKS #590	10/24/19	ERIE EXT W/ 3 SET SCRWB *Z 0922724	254-43200.610 SUPPLIES	201.10	25732	11/01/19
03070	MINUTEMAN PRESS	10/31/19	postage Village water bil 103119	254-43200.536 POSTAGE	432.27	25765	11/01/19

11/04/19

Town of Essex / Village of EJ Accounts Payable

Page 7 of 8

08:31 am

Check Warrant Report # 17171 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 11/01/19 To 11/01/19 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	254-43200.623	42.49	25814	11/01/19
		19138	HEATING/NATURAL GAS			
05290	ADVANCE AUTO PARTS	10/28/19 CONVENTIONAL GREENFS	255-43200.570	24.68	25696	11/01/19
		552930137057	MAINTENANCE OTHER			
06870	ENDYNE INC	10/24/19 Weekly TKN	255-43200.577	35.00	25725	11/01/19
		314194	CONTRACT LABORATORY SERVI			
06870	ENDYNE INC	10/25/19 Weekly TKN	255-43200.577	35.00	25725	11/01/19
		314347	CONTRACT LABORATORY SERVI			
V1661	NORTH CENTRAL LABORATORIE	10/14/19 Lab Supplies	255-43200.618	2889.55	25772	11/01/19
		429996	SUPPLIES - LABORATORY			
03160	P & H SENESAC INC	10/21/19 2 POLYMER DEWATERING	255-43200.619	6900.00	25775	11/01/19
		20160	CHEMICALS			
V2093	SLACK CHEMICAL COMPANY IN	10/16/19 Drum Return Credit:	255-43200.619	-92.00	25797	11/01/19
		170731	CHEMICALS			
V2093	SLACK CHEMICAL COMPANY IN	10/16/19 G Bleach, Carthage Carboy	255-43200.619	281.50	25797	11/01/19
		393506	CHEMICALS			
V2159	SURPASS CHEMICAL CO INC	10/23/19 Sodium Hydroxide Membrane	255-43200.619	8130.35	25799	11/01/19
		340569	CHEMICALS			
36130	VERIZON WIRELESS	10/18/19 cell phone and Ipad	255-43200.535	145.00	25806	11/01/19
		9840335935	TELEPHONE SERVICES			
V9468	VERMONT CUSTOM CONCRETE,	10/20/19 Resurface floor containme	255-43330.012	7645.00	25808	11/01/19
		4587	ALKALINITY CNTRL INSTALLA			
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	255-43200.623	1012.05	25814	11/01/19
		19138	HEATING/NATURAL GAS			
05290	ADVANCE AUTO PARTS	10/24/19 WHEEL BEARING	256-43200.570	26.41	25696	11/01/19
		552929752542	MAINTENANCE OTHER			
03070	MINUTEMAN PRESS	10/31/19 postage Village water bil	256-43200.536	864.54	25765	11/01/19
		103119	POSTAGE			
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	256-43220.001	37.98	25814	11/01/19
		19138	SUSIE WILSON PS COSTS			
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	256-43200.623	52.65	25814	11/01/19
		19138	HEATING/NATURAL GAS			
29825	VT GAS SYSTEMS	10/22/19 09/19/2019 to 10/17/2019	256-43220.002	37.98	25814	11/01/19
		19138	WEST ST PS COSTS			

11/04/19

Town of Essex / Village of EJ Accounts Payable

Page 8 of 8

08:31 am

Check Warrant Report # 17171 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 11/01/19 To 11/01/19 & Fund 2

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date
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		Report Total		67715.84		
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GENERAL FUND

Account	Budget	Actual	Budget Balance % of Budget	Pd to Date
210-31101.000 PROPERTY TAXES-CURRENT	3,556,422.00	1,926,282.82	1,630,139.18 54.16%	4,452.00
210-33546.000 STATE FOR VT PILOT & CURR	4,500.00	0.00	4,500.00 0.00%	0.00
210-33582.000 ESSEX TOWN CONTRIB. TO LI	15,000.00	0.00	15,000.00 0.00%	0.00
210-33582.001 TOWN STORMWATER PAYMENT	69,047.00	17,261.75	51,785.25 25.00%	0.00
210-33582.002 TOWN STREET DEPT PAYMENT	1,113,329.00	278,332.25	834,996.75 25.00%	0.00
210-33582.003 Town Recreation Contribut	12,000.00	0.00	12,000.00 0.00%	0.00
210-33582.004 Town Clerk Payment	50,000.00	0.00	50,000.00 0.00%	0.00
210-33582.005 Town contribution other	0.00	607.40	-607.40 100.00%	303.70
210-34130.000 LICENSE AND ZONING FEE	35,000.00	15,955.00	19,045.00 45.59%	7,120.00
210-34131.000 WHITCOMB FARM SOLAR PILOT	6,700.00	0.00	6,700.00 0.00%	0.00
210-34221.000 MISCELLANEOUS FIRE RECEIP	20.00	0.00	20.00 0.00%	0.00
210-35130.000 STATE DISTRICT COURT FINE	1,000.00	0.00	1,000.00 0.00%	0.00
210-36102.000 INTEREST EARNINGS	2,500.00	0.42	2,499.58 0.02%	0.00
210-36201.000 PARKING SPACE FEES	2,400.00	0.00	2,400.00 0.00%	0.00
210-36400.000 BLOCK PARTY CONTRIBUTIONS	500.00	1,300.00	-800.00 260.00%	0.00
210-36603.000 MISC. - UNCLASSIFIED RECE	2,000.00	676.89	1,323.11 33.84%	98.39
210-36605.000 MISCELLANEOUS STREET RECE	4,000.00	412.55	3,587.45 10.31%	0.00
210-36606.000 MISCELLANEOUS LIBRARY REC	500.00	391.60	108.40 78.32%	0.00
210-36606.010 REC & PARK NON-RES FEES	20,000.00	1,430.30	18,569.70 7.15%	0.00
210-39154.000 SERVICE FEE - WATER	107,998.00	26,999.50	80,998.50 25.00%	0.00
210-39155.000 SERVICE FEE - WWTP	53,999.00	13,499.75	40,499.25 25.00%	0.00
210-39156.000 SERVICE FEE - SANITATION	107,998.00	26,999.50	80,998.50 25.00%	0.00
210-395 UNBUDGETED REVENUE				
210-39508.000 DONATIONS TO LIBRARY	0.00	4,509.00	-4,509.00 100.00%	845.00
210-39508.001 BROWNELL LIBRARY GRANTS	0.00	590.00	-590.00 100.00%	390.00
210-39590.001 ADULT REPLACEMENT RECEIPT	0.00	246.95	-246.95 100.00%	0.00
210-39590.002 JUVENILE REPLACEMENT RECE	0.00	436.99	-436.99 100.00%	0.00
Total UNBUDGETED REVENUE	0.00	5,782.94	-5,782.94 100.00%	1,235.00
Total Revenues	5,164,913.00	2,315,932.67	2,848,980.33 44.84%	13,209.09
210-41 GENERAL GOVERNMENT				
210-413 GENERAL EXPENSES				
210-41320 ADMINISTRATION				
210-41320.1 ADMIN SALARIES				
210-41320.110 SALARIES REGULAR	164,294.00	47,605.31	116,688.69 28.98%	12,001.52
210-41320.140 SALARIES PART TIME	4,798.00	863.22	3,934.78 17.99%	0.00
210-41320.150 MANAGER CONTRACT	67,200.00	22,400.00	44,800.00 33.33%	5,600.00
210-41320.152 SHARED EMPLOYEE EXPENSE	23,186.00	7,728.68	15,457.32 33.33%	1,932.17
Total ADMIN SALARIES	259,478.00	78,597.21	180,880.79 30.29%	19,533.69
210-41320.2 ADMIN BENEFITS				
210-41320.210 HEALTH INS & OTHER BENEFIT	90,186.00	33,967.98	56,218.02 37.66%	6,232.86
210-41320.220 SOCIAL SECURITY	14,382.00	4,753.49	9,628.51 33.05%	1,150.29
210-41320.230 RETIREMENT	18,321.00	5,529.92	12,791.08 30.18%	1,382.48
210-41320.291 HEALTH IMPROV PROGRAMS	1,600.00	0.00	1,600.00 0.00%	0.00
Total ADMIN BENEFITS	124,489.00	44,251.39	80,237.61 35.55%	8,765.63

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-41320.310 BOARD MEMBER FEES	2,500.00	625.00	1,875.00	25.00%	0.00
210-41320.320 LEGAL SERVICES	17,000.00	3,981.00	13,019.00	23.42%	2,068.50
210-41320.330 OTHER PROFESSIONAL SERVIC	1,000.00	2,103.68	-1,103.68	210.37%	234.38
210-41320.340 COMPUTER EXPENSES	2,220.00	580.65	1,639.35	26.16%	0.00
210-41320.442 LEASED SERVICES	4,000.00	1,064.55	2,935.45	26.61%	595.91
210-41320.500 TRAINING, CONFERENCES, DU	6,000.00	1,857.00	4,143.00	30.95%	0.00
210-41320.530 COMMUNICATIONS	22,492.00	17,055.43	5,436.57	75.83%	571.89
210-41320.536 POSTAGE	500.00	32.00	468.00	6.40%	0.00
210-41320.550 PRINTING AND ADVERTISING	3,000.00	0.00	3,000.00	0.00%	0.00
210-41320.560 TRUSTEES EXPENDITURES	4,000.00	5,497.21	-1,497.21	137.43%	1,917.88
210-41320.571 PAY & CLASSIFICATION STUD	11,000.00	0.00	11,000.00	0.00%	0.00
210-41320.580 TRAVEL	300.00	23.78	276.22	7.93%	0.00
210-41320.610 SUPPLIES	5,000.00	843.20	4,156.80	16.86%	111.76
210-41320.820 ELECTIONS	1,500.00	0.00	1,500.00	0.00%	0.00
210-41320.835 HOLIDAY EXPENSE	835.00	0.00	835.00	0.00%	0.00
Total ADMINISTRATION	465,314.00	156,512.10	308,801.90	33.64%	33,799.64
210-41335 ECONOMIC DEVELOPMENT					
210-41335.1 ECON DEV SALARIES					
Total ECON DEV SALARIES	0.00	0.00	0.00	0.00%	0.00
210-41335.2 ECON DEV BENEFITS					
Total ECON DEV BENEFITS	0.00	0.00	0.00	0.00%	0.00
210-41335.810 COMMUNITY EVENTS & PROGRA	10,850.00	0.00	10,850.00	0.00%	0.00
210-41335.811 ANNUAL SUPPORT OF ORGNIZA	9,500.00	7,681.00	1,819.00	80.85%	0.00
210-41335.812 NEW PROGRAMS	2,500.00	0.00	2,500.00	0.00%	0.00
210-41335.813 MATCHING GRANT FUNDS	20,000.00	0.00	20,000.00	0.00%	0.00
210-41335.835 BLOCK PARTY EXPENSE	7,500.00	7,064.25	435.75	94.19%	0.00
Total ECONOMIC DEVELOPMENT	50,350.00	14,745.25	35,604.75	29.29%	0.00
Total GENERAL EXPENSES	515,664.00	171,257.35	344,406.65	33.21%	33,799.64
210-41510 Finance					
210-41510.110 Salaries - Regular	52,327.00	16,454.40	35,872.60	31.45%	4,113.60
210-41510.130 Salaries - Overtime	2,500.00	568.83	1,931.17	22.75%	462.78
210-41510.210 Group Insurance	6,334.00	2,133.48	4,200.52	33.68%	470.43
210-41510.220 Social Security	4,221.00	1,415.70	2,805.30	33.54%	375.26
210-41510.226 Workers Comp Insurance	6,154.00	9,278.55	-3,124.55	150.77%	0.00
210-41510.230 Retirement	5,283.00	1,645.44	3,637.56	31.15%	411.36
210-41510.250 Unemployment Insurance	1,520.00	1,710.76	-190.76	112.55%	0.00
210-41510.335 Audit	6,256.00	456.00	5,800.00	7.29%	0.00
210-41510.521 Liability & Property Ins	62,689.00	28,316.97	34,372.03	45.17%	-160.00
210-41510.522 Public Officials Liabilit	12,031.00	4,607.78	7,423.22	38.30%	0.00
210-41510.560 Dues/Subscriptions/Meetin	170.00	41.00	129.00	24.12%	0.00

GENERAL FUND

Account	Budget		Budget		
	Budget	Actual	Balance	% of Budget	Pd to Date
210-41510.570 Other Purchased Services	768.00	243.45	524.55	31.70%	83.45
210-41510.580 Travel	100.00	0.00	100.00	0.00%	0.00
210-41510.610 General Supplies	150.00	201.39	-51.39	134.26%	0.00
Total Finance	160,503.00	67,073.75	93,429.25	41.79%	5,756.88
210-4194 Buildings					
210-41940 LINCOLN HALL					
Total LINCOLN HALL	0.00	0.00	0.00	0.00%	0.00
210-41941 Water & Sewer					
210-41941.020 W/S - 2 Lincoln St	1,000.00	0.00	1,000.00	0.00%	0.00
210-41941.021 W/S - Brownell	900.00	0.00	900.00	0.00%	0.00
210-41941.022 W/S - Fire Station	500.00	92.59	407.41	18.52%	0.00
210-41941.023 W/S - Park St School	650.00	0.00	650.00	0.00%	0.00
210-41941.026 W/S - Maple St Park	5,199.00	85.14	5,113.86	1.64%	0.00
Total Water & Sewer	8,249.00	177.73	8,071.27	2.15%	0.00
210-41942 R&M Building					
210-41942.020 R&M Bldg - 2 Lincoln St	11,800.00	2,420.60	9,379.40	20.51%	1,550.60
210-41942.021 R&M Bldg - Brownell	24,625.00	6,474.14	18,150.86	26.29%	3,503.67
210-41942.022 R&M Bldg - Fire Station	6,000.00	8,615.99	-2,615.99	143.60%	909.05
210-41942.023 R&M Bldg - Park St School	600.00	0.00	600.00	0.00%	0.00
210-41942.026 R&M Bldg - Maple St Park	3,600.00	39.80	3,560.20	1.11%	0.00
Total R&M Building	46,625.00	17,550.53	29,074.47	37.64%	5,963.32
210-41943 Contractual Svcs					
210-41943.020 Contractual Svc - 2 Linco	9,000.00	3,245.00	5,755.00	36.06%	1,295.00
210-41943.021 Contractual Svcs - Browne	34,000.00	9,746.00	24,254.00	28.66%	2,212.75
210-41943.026 Contractual Svcs - Maple	19,200.00	9,011.67	10,188.33	46.94%	7,672.82
Total Contractual Svcs	62,200.00	22,002.67	40,197.33	35.37%	11,180.57
210-41944 Gasoline					
210-41944.022 Gasoline - Fire Station	6,000.00	1,643.71	4,356.29	27.40%	495.14
210-41944.026 Gasoline - Maple St Park	3,101.00	564.66	2,536.34	18.21%	99.31
Total Gasoline	9,101.00	2,208.37	6,892.63	24.27%	594.45
210-41945 Telephone					
210-41945.020 Telephone - 2 Lincoln St	3,676.00	2,008.73	1,667.27	54.64%	688.85
210-41945.021 Telephone - Brownell	1,400.00	538.83	861.17	38.49%	133.07
210-41945.022 Telephone - Fire Station	2,115.00	559.64	1,555.36	26.46%	268.57
210-41945.023 Telephone - Park St Sch	2,520.00	501.12	2,018.88	19.89%	250.56
210-41945.026 Telephone - Maple St Park	5,340.00	2,053.95	3,286.05	38.46%	564.65
Total Telephone	15,051.00	5,662.27	9,388.73	37.62%	1,905.70

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
<hr/>					
210-41946 General Supplies					
210-41946.020 Gen Supplies - 2 Lincoln	2,000.00	552.13	1,447.87	27.61%	127.43
210-41946.022 Gen Supplies - Fire Stati	2,000.00	973.04	1,026.96	48.65%	779.12
Total General Supplies	4,000.00	1,525.17	2,474.83	38.13%	906.55
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210-41947 Electricity					
210-41947.020 Electricity - 2 Lincoln S	7,500.00	2,131.69	5,368.31	28.42%	604.97
210-41947.021 Electricity - Brownell	15,000.00	4,015.45	10,984.55	26.77%	972.14
210-41947.022 Electricity - Fire Statio	7,300.00	2,131.71	5,168.29	29.20%	604.98
210-41947.023 Electricity - Park St Sch	4,000.00	1,298.96	2,701.04	32.47%	335.08
210-41947.026 Electricity - Maple St	30,489.00	13,559.84	16,929.16	44.47%	2,887.15
Total Electricity	64,289.00	23,137.65	41,151.35	35.99%	5,404.32
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210-41948 Natural Gas					
210-41948.020 Natural Gas - 2 Lincoln	6,400.00	357.12	6,042.88	5.58%	240.89
210-41948.021 Natural Gas - Brownell	7,400.00	417.98	6,982.02	5.65%	267.89
210-41948.022 Natural Gas - Fire Statio	4,800.00	216.07	4,583.93	4.50%	123.53
210-41948.023 Natural Gas - Park St Sch	3,300.00	374.02	2,925.98	11.33%	210.25
210-41948.026 Natural Gas - Maple St	6,960.00	404.26	6,555.74	5.81%	127.31
Total Natural Gas	28,860.00	1,769.45	27,090.55	6.13%	969.87
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210-41949 Capital Outlay					
210-41949.020 Capital Outlay - 2 Lincol	2,000.00	553.53	1,446.47	27.68%	0.00
Total Capital Outlay	2,000.00	553.53	1,446.47	27.68%	0.00
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Total Buildings	240,375.00	74,587.37	165,787.63	31.03%	26,924.78
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210-41970 COMMUNITY DEVELOPMENT					
210-41970.1 COM DEV SALARIES					
210-41970.110 SALARIES REGULAR	151,846.00	46,302.61	105,543.39	30.49%	12,158.75
Total COM DEV SALARIES	151,846.00	46,302.61	105,543.39	30.49%	12,158.75
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210-41970.2 COM DEV BENEFITS					
210-41970.210 HEALTH INS & OTHER BENEFI	23,680.00	7,642.27	16,037.73	32.27%	1,439.58
210-41970.220 SOCIAL SECURITY	11,616.00	3,711.09	7,904.91	31.95%	951.35
210-41970.230 RETIREMENT	15,185.00	4,630.38	10,554.62	30.49%	1,215.90
Total COM DEV BENEFITS	50,481.00	15,983.74	34,497.26	31.66%	3,606.83
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210-41970.310 BOARD MEMBER FEES	3,600.00	750.00	2,850.00	20.83%	0.00
210-41970.320 LEGAL SERVICES	12,000.00	0.00	12,000.00	0.00%	0.00
210-41970.330 OTHER PROFESSIONAL SVCS	6,000.00	0.00	6,000.00	0.00%	0.00
210-41970.500 TRAINING,CONF,DUES	2,000.00	145.05	1,854.95	7.25%	120.00
210-41970.530 COMMUNICATIONS	2,000.00	115.50	1,884.50	5.78%	0.00

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-41970.535 TELEPHONE SERVICES	567.00	686.76	-119.76	121.12%	40.01
210-41970.536 POSTAGE	700.00	40.01	659.99	5.72%	40.01
210-41970.550 PRINTING AND ADVERTISING	3,000.00	2,883.81	116.19	96.13%	989.50
210-41970.580 TRAVEL	2,600.00	800.00	1,800.00	30.77%	200.00
210-41970.610 SUPPLIES	2,000.00	250.24	1,749.76	12.51%	57.04
210-41970.700 BIKE/WALK COMMITTEE	7,000.00	2,977.35	4,022.65	42.53%	0.00
210-41970.891 CAPITAL OUTLAY	1,500.00	0.00	1,500.00	0.00%	0.00
Total COMMUNITY DEVELOPMENT	245,294.00	70,935.07	174,358.93	28.92%	17,212.14
Total GENERAL GOVERNMENT	1,161,836.00	383,853.54	777,982.46	33.04%	83,693.44
210-42220 FIRE DEPARTMENT					
210-42220.1 FIRE SALARIES					
210-42220.140 SALARIES - FIREFIGHTERS	206,000.00	64,001.30	141,998.70	31.07%	14,563.51
Total FIRE SALARIES	206,000.00	64,001.30	141,998.70	31.07%	14,563.51
210-42220.2 FIRE BENEFITS					
210-42220.200 EMPLOYEE ASSISTANCE PROGR	864.00	432.00	432.00	50.00%	216.00
210-42220.210 ACCIDENT & DISABILITY INS	3,600.00	3,234.19	365.81	89.84%	0.00
210-42220.220 SOCIAL SECURITY	15,392.00	4,389.42	11,002.58	28.52%	1,018.30
210-42220.226 WORKERS COMP INSURANCE	28,624.00	12,858.50	15,765.50	44.92%	0.00
Total FIRE BENEFITS	48,480.00	20,914.11	27,565.89	43.14%	1,234.30
210-42220.432 VEHICLE MAINTENANCE	18,000.00	19,497.93	-1,497.93	108.32%	4,094.50
210-42220.443 RADIO MAINTENANCE	6,000.00	2,848.00	3,152.00	47.47%	349.50
210-42220.500 TRAINING, CONFERENCES, DU	4,000.00	332.71	3,667.29	8.32%	272.71
210-42220.535 TELEPHONE SERVICES	2,600.00	845.70	1,754.30	32.53%	240.06
210-42220.566 PHYSICAL EXAMS	6,800.00	480.00	6,320.00	7.06%	35.00
210-42220.570 MAINTENANCE OTHER	15,000.00	3,802.50	11,197.50	25.35%	1,208.48
210-42220.578 EMERGENCY GENERATOR MAINT	480.00	0.00	480.00	0.00%	0.00
210-42220.610 SUPPLIES	1,000.00	339.25	660.75	33.93%	0.00
210-42220.611 NEW EQUIPMENT-RADIOS	1,500.00	407.00	1,093.00	27.13%	407.00
210-42220.612 UNIFORMS,BOOTS,ETC	24,000.00	1,890.55	22,109.45	7.88%	404.40
210-42220.615 EMS SUPPLIES	1,000.00	334.66	665.34	33.47%	334.66
210-42220.838 FIRE PREVENTION	2,000.00	0.00	2,000.00	0.00%	0.00
210-42220.889 ROUTINE EQUIPMENT PURCHAS	15,000.00	6,715.23	8,284.77	44.77%	228.56
Total FIRE DEPARTMENT	351,860.00	122,408.94	229,451.06	34.79%	23,372.68
210-431 STREET DEPARTMENT					
210-43110 STREET GENERAL					
210-43110.1 STREET GENERAL SALARIES					
210-43110.110 SALARIES REGULAR	182,235.00	55,694.19	126,540.81	30.56%	14,864.41
210-43110.130 SALARIES OVERTIME	17,300.00	4,267.60	13,032.40	24.67%	606.84
210-43110.140 SALARIES PART TIME	26,981.00	10,617.29	16,363.71	39.35%	2,001.92
Total STREET GENERAL SALARIES	226,516.00	70,579.08	155,936.92	31.16%	17,473.17

GENERAL FUND

Account	Budget	Actual	Budget Balance % of Budget	Pd to Date
210-43110.2 STREET GENERAL BENEFITS				
210-43110.210 HEALTH INS & OTHER BENEFIT	75,918.00	28,278.87	47,639.13 37.25%	4,802.40
210-43110.220 SOCIAL SECURITY	17,328.00	5,421.39	11,906.61 31.29%	1,332.54
210-43110.226 WORKERS COMP INSURANCE	20,275.00	6,796.73	13,478.27 33.52%	0.00
210-43110.230 RETIREMENT	18,235.00	5,682.46	12,552.54 31.16%	1,392.94
210-43110.250 UNEMPLOYMENT INSURANCE	100.00	0.00	100.00 0.00%	0.00
Total STREET GENERAL BENEFITS	131,856.00	46,179.45	85,676.55 35.02%	7,527.88
210-43110.330 Professional Services	15,000.00	2,949.43	12,050.57 19.66%	142.99
210-43110.410 WATER AND SEWER CHARGE	2,000.00	0.00	2,000.00 0.00%	0.00
210-43110.432 R&M Services - Vehicles	26,500.00	11,211.48	15,288.52 42.31%	3,685.14
210-43110.434 MAINT. BUILDINGS/GROUNDS	10,000.00	1,207.58	8,792.42 12.08%	940.16
210-43110.441 RIGHT OF WAY AGREEMENTS	12,890.00	7,593.75	5,296.25 58.91%	0.00
210-43110.442 EQUIPMENT RENTALS	2,500.00	1,221.59	1,278.41 48.86%	289.30
210-43110.500 TRAINING, CONFERENCES, DU	500.00	180.00	320.00 36.00%	90.00
210-43110.521 LIABILITY & PROPERTY INS.	11,667.00	6,381.74	5,285.26 54.70%	0.00
210-43110.530 Communications	3,500.00	1,094.51	2,405.49 31.27%	315.71
210-43110.565 RUBBISH REMOVAL	8,500.00	2,133.88	6,366.12 25.10%	636.90
210-43110.572 Advertising and Interview	500.00	0.00	500.00 0.00%	0.00
210-43110.573 ACCIDENT CLAIMS	1,000.00	391.17	608.83 39.12%	0.00
210-43110.610 SUPPLIES	24,000.00	8,091.18	15,908.82 33.71%	1,272.56
210-43110.612 UNIFORMS,BOOTS,ETC	6,000.00	1,455.41	4,544.59 24.26%	108.99
210-43110.622 ELECTRICAL SERVICE	4,200.00	918.48	3,281.52 21.87%	233.96
210-43110.623 HEATING/NATURAL GAS	4,000.00	272.23	3,727.77 6.81%	138.16
210-43110.626 Vehicle Fuels	35,000.00	5,477.58	29,522.42 15.65%	1,758.03
210-43110.891 CAPITAL OUTLAY	10,000.00	2,934.06	7,065.94 29.34%	2,934.06
Total STREET GENERAL	536,129.00	170,272.60	365,856.40 31.76%	37,547.01
210-43115.610 Street Lights Supplies/Ma	12,000.00	1,772.64	10,227.36 14.77%	0.00
210-43115.622 Electricity - St/Traffic	128,200.00	34,450.87	93,749.13 26.87%	12,209.08
210-43117.000 Streetscape Maintenance	18,500.00	4,218.42	14,281.58 22.80%	0.00
210-43120 STREET-PAVEMENT MAINT				
210-43120.570 Summer Constr - Purchased	210,000.00	141,697.24	68,302.76 67.47%	0.00
210-43120.610 Summer Const - Supplies	24,000.00	24,556.04	-556.04 102.32%	12,554.65
Total STREET-PAVEMENT MAINT	234,000.00	166,253.28	67,746.72 71.05%	12,554.65
210-43123 STREETS - TRAFFIC LIGHTS				
210-43123.730 Traffic Control	13,500.00	14,735.08	-1,235.08 109.15%	10,938.78
Total STREETS - TRAFFIC LIGHTS	13,500.00	14,735.08	-1,235.08 109.15%	10,938.78
210-43124.570 Sidewalk and Curb Mainten	5,000.00	4,459.50	540.50 89.19%	2,247.00
210-43125 WINTER MAINTENANCE				
210-43125.570 CONTRACT SERVICES	20,000.00	3,648.11	16,351.89 18.24%	935.00
210-43125.610 WINTER MAINTENANCE	121,000.00	114.72	120,885.28 0.09%	28.68
Total WINTER MAINTENANCE	141,000.00	3,762.83	137,237.17 2.67%	963.68

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date

210-43150 Storm Sewer					
210-43150.430 Storm Sewer Maintenance	15,000.00	2,782.26	12,217.74	18.55%	319.92

Total Storm Sewer	15,000.00	2,782.26	12,217.74	18.55%	319.92

210-43151 STREET - STORMWATER					
210-43151.1 STREET-STORMWATER SALARIE					
210-43151.110 SALARIES - REGULAR	45,487.00	13,964.12	31,522.88	30.70%	3,517.36

Total STREET-STORMWATER SALARIE	45,487.00	13,964.12	31,522.88	30.70%	3,517.36

210-43151.2 STREET-STORMWATER BENEFIT					
210-43151.210 HEALTH INS & OTHER BENEFIT	12,298.00	5,226.73	7,071.27	42.50%	1,774.49
210-43151.220 SOCIAL SECURITY	3,480.00	1,068.26	2,411.74	30.70%	269.08
210-43151.226 WORKERS COMP INSURANCE	3,228.00	1,549.42	1,678.58	48.00%	0.00
210-43151.230 RETIREMENT	4,549.00	1,385.80	3,163.20	30.46%	349.08
210-43151.250 UNEMPLOYMENT INSURANCE	5.00	0.00	5.00	0.00%	0.00

Total STREET-STORMWATER BENEFIT	23,560.00	9,230.21	14,329.79	39.18%	2,392.65

Total STREET - STORMWATER	69,047.00	23,194.33	45,852.67	33.59%	5,910.01

210-43160 STREET STREET LIGHTS					

Total STREET STREET LIGHTS	0.00	0.00	0.00	0.00%	0.00

210-43161 STREETS - CONSERVATION					
210-43161.003 Tree Advisory Committee	10,000.00	3,000.00	7,000.00	30.00%	0.00

Total STREETS - CONSERVATION	10,000.00	3,000.00	7,000.00	30.00%	0.00

Total STREET DEPARTMENT	1,182,376.00	428,901.81	753,474.19	36.27%	82,690.13

210-45110 RECREATION & PARKS ADMIN					
210-45110.110 SALARIES - REGULAR	234,240.00	69,478.11	164,761.89	29.66%	16,034.78
210-45110.140 SALARIES - PART-TIME	8,800.00	3,725.70	5,074.30	42.34%	727.65
210-45110.210 HEALTH INS & OTHER BENEFIT	112,676.00	37,863.31	74,812.69	33.60%	7,650.16
210-45110.220 SOCIAL SECURITY	18,593.00	5,829.53	12,763.47	31.35%	1,454.66
210-45110.230 RETIREMENT	26,003.00	8,043.20	17,959.80	30.93%	2,010.80
210-45110.330 OTHER PROFESSIONAL SVCS	8,220.00	4,033.85	4,186.15	49.07%	1,482.50
210-45110.340 COMPUTER EXPENSES	9,540.00	7,712.13	1,827.87	80.84%	905.46
210-45110.500 TRAINING, CONF, DUES	10,288.00	1,648.92	8,639.08	16.03%	90.92
210-45110.530 COMMUNICATIONS	8,000.00	0.00	8,000.00	0.00%	0.00
210-45110.535 TELEPHONE SERVICES	3,960.00	0.00	3,960.00	0.00%	0.00
210-45110.550 PRINTING & ADVERTISING	3,500.00	778.97	2,721.03	22.26%	36.79
210-45110.610 SUPPLIES	5,000.00	1,817.46	3,182.54	36.35%	899.72
210-45110.813 SCHOLARSHIPS	4,000.00	0.00	4,000.00	0.00%	0.00

Total RECREATION & PARKS ADMIN	452,820.00	140,931.18	311,888.82	31.12%	31,293.44

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-45220 PARKS & FACILITIES					
210-45220.110 SALARIES - REGULAR	101,109.00	32,870.26	68,238.74	32.51%	7,793.72
210-45220.140 SALARIES - PART-TIME	20,500.00	10,539.48	9,960.52	51.41%	980.50
210-45220.210 HEALTH INS & OTHER BENEFIT	26,097.00	8,421.79	17,675.21	32.27%	1,722.60
210-45220.220 SOCIAL SECURITY	9,303.00	3,442.25	5,860.75	37.00%	698.76
210-45220.230 RETIREMENT	10,111.00	3,117.44	6,993.56	30.83%	779.36
210-45220.330 OTHER PROFESSIONAL SVCS	5,725.00	1,763.65	3,961.35	30.81%	0.00
210-45220.434 MAINTENANCE-BUILDINGS/GRO	11,073.00	8,722.29	2,350.71	78.77%	1,017.59
210-45220.441 LAND LEASE	500.00	0.00	500.00	0.00%	0.00
210-45220.442 EQUIPMENT RENTAL	1,800.00	1,627.93	172.07	90.44%	1,187.93
210-45220.500 TRAINING, CONF, DUES	4,144.00	0.00	4,144.00	0.00%	0.00
210-45220.610 SUPPLIES	14,685.00	10,286.09	4,398.91	70.04%	1,023.99
Total PARKS & FACILITIES	205,047.00	80,791.18	124,255.82	39.40%	15,204.45
210-453 SENIOR SUPPORT					
Total SENIOR SUPPORT	0.00	0.00	0.00	0.00%	0.00
210-45551 BROWNELL LIBRARY					
210-45551.1 LIBRARY SALARIES					
210-45551.110 SALARIES REGULAR	328,509.00	100,759.97	227,749.03	30.67%	25,192.70
210-45551.140 SALARIES PART TIME	107,654.00	28,849.64	78,804.36	26.80%	7,689.02
Total LIBRARY SALARIES	436,163.00	129,609.61	306,553.39	29.72%	32,881.72
210-45551.2 LIBRARY BENEFITS					
210-45551.210 HEALTH INS & OTHER BENEFIT	119,148.00	39,565.47	79,582.53	33.21%	7,608.83
210-45551.220 SOCIAL SECURITY	33,336.00	9,811.18	23,524.82	29.43%	2,488.43
210-45551.230 RETIREMENT	32,537.00	9,986.52	22,550.48	30.69%	2,495.36
Total LIBRARY BENEFITS	185,021.00	59,363.17	125,657.83	32.08%	12,592.62
210-45551.340 COMPUTER EXPENSES	4,000.00	0.00	4,000.00	0.00%	0.00
210-45551.442 Rental of Equipment	0.00	592.76	-592.76	100.00%	366.99
210-45551.500 TRAINING, CONFERENCES, DU	4,000.00	2,268.37	1,731.63	56.71%	110.49
210-45551.530 TECHNOLOGY ACCESS	6,200.00	4,267.69	1,932.31	68.83%	90.00
210-45551.536 POSTAGE/DELIVERY	3,500.00	263.10	3,236.90	7.52%	4.05
210-45551.572 INTERVIEW COSTS	500.00	0.00	500.00	0.00%	0.00
210-45551.574 VOLUNTEER EXPENSES	800.00	0.00	800.00	0.00%	0.00
210-45551.610 SUPPLIES	14,000.00	3,785.62	10,214.38	27.04%	1,243.90
210-45551.640 ADULT COLLECTION-PRINT &	40,000.00	7,982.66	32,017.34	19.96%	4,171.18
210-45551.641 JUVEN COLLECTION-PRNT & E	20,000.00	2,615.10	17,384.90	13.08%	816.67
210-45551.677 COMPUTER REPLACEMENT	8,000.00	0.00	8,000.00	0.00%	0.00
210-45551.836 ADULT PROGRAMS	1,000.00	0.00	1,000.00	0.00%	0.00
210-45551.837 CHILDRENS PROGRAMS	4,500.00	1,100.85	3,399.15	24.46%	56.36
210-45551.891 CAPITAL OUTLAY	4,000.00	0.00	4,000.00	0.00%	0.00
Total BROWNELL LIBRARY	731,684.00	211,848.93	519,835.07	28.95%	52,333.98

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date

210-47 DEBT SERVICE					
210-47116.000 CAPITAL IMP PRINCIPAL	135,135.00	135,135.00	0.00	100.00%	0.00
210-47117.000 EJPB PRINCIPAL	105,000.00	105,000.00	0.00	100.00%	0.00
210-47216.000 CAPITAL IMP - INTEREST	70,582.00	35,978.28	34,603.72	50.97%	0.00
210-47217.000 EJPB INTEREST	2,843.00	2,842.88	0.12	100.00%	0.00

Total DEBT SERVICE	313,560.00	278,956.16	34,603.84	88.96%	0.00

210-491 CAPITAL/MISC TRANSFERS					
210-49100.030 CAP RESRV FND CONT - BEG	365,414.00	91,353.50	274,060.50	25.00%	0.00
210-49100.031 ROLLING STOCK FUND CONTRI	233,700.00	60,906.00	172,794.00	26.06%	0.00
210-49100.040 TRANS FOR BUILDING MAINT	50,000.00	12,500.00	37,500.00	25.00%	0.00
210-49100.802 EMP TERM BENEFITS TRANSFE	5,000.00	1,250.00	3,750.00	25.00%	0.00
210-49101.030 TRANS TO CAPITAL RESERVE	111,616.00	27,904.00	83,712.00	25.00%	0.00

Total CAPITAL/MISC TRANSFERS	765,730.00	193,913.50	571,816.50	25.32%	0.00

210-493 GRANT AND OTHER UNBUDGETE					
210-4930 TERMINATION BENEFITS FROM					

Total TERMINATION BENEFITS FROM	0.00	0.00	0.00	0.00%	0.00

210-4934 GRANT EXPENDITURES					
210-49340.006 LIBRARY GRANT EXPENDITURE	0.00	320.00	-320.00	100.00%	120.00
210-49345 DONATION EXPENDITURES					
210-49345.000 LIBRARY DONATION EXPENDIT	0.00	1,547.19	-1,547.19	100.00%	544.68

Total DONATION EXPENDITURES	0.00	1,547.19	-1,547.19	100.00%	544.68

210-49346 LIBRARY REPLACEMENT EXPEN					
210-49346.001 ADULT COLLECTION-PRINT &	0.00	31.75	-31.75	100.00%	9.80
210-49346.002 JUVEN COLLECTION-PRNT & E	0.00	278.17	-278.17	100.00%	30.11

Total LIBRARY REPLACEMENT EXPEN	0.00	309.92	-309.92	100.00%	39.91

Total GRANT EXPENDITURES	0.00	2,177.11	-2,177.11	100.00%	704.59

Total GRANT AND OTHER UNBUDGETE	0.00	2,177.11	-2,177.11	100.00%	704.59

210-494 PARK ST. SCHOOL					

Total PARK ST. SCHOOL	0.00	0.00	0.00	0.00%	0.00

Total Expenditures	5,164,913.00	1,843,782.35	3,321,130.65	35.70%	289,292.71

Total GENERAL FUND	0.00	472,150.32	-472,150.32	-100.00%	-276,083.62
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Total Revenues	0.00	0.00	0.00	0.00%	0.00

MEMORIAL PARK FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date

Total Expenditures	0.00	0.00	0.00	0.00%	0.00

Total MEMORIAL PARK FUND	0.00	0.00	0.00	0.00%	0.00
=====					
222-39110.000 GENERAL FUND TRANS IN	50,000.00	12,500.00	37,500.00	25.00%	0.00

Total Revenues	50,000.00	12,500.00	37,500.00	25.00%	0.00

222-46802.001 LINCOLN HALL MAINT	0.00	1,486.52	-1,486.52	100.00%	0.00

Total Expenditures	0.00	1,486.52	-1,486.52	100.00%	0.00

Total BUILDING MAINT FUND	50,000.00	11,013.48	-61,013.48	22.03%	0.00
=====					
223-31101.000 PENNY TAX	0.00	55,472.39	-55,472.39	100.00%	0.00

Total Revenues	0.00	55,472.39	-55,472.39	100.00%	0.00

Total Expenditures	0.00	0.00	0.00	0.00%	0.00

Total TRUSTEE CAP IMP PROJECTS	0.00	55,472.39	-55,472.39	-100.00%	0.00
=====					
225-34700.000 SR CTR MEMBERSHIPS	4,400.00	205.00	4,195.00	4.66%	0.00
225-34701.000 SR CTR FUND RAISING REV	6,400.00	114.30	6,285.70	1.79%	0.00
225-34702.000 Program Fees	18,000.00	612.00	17,388.00	3.40%	524.00
225-34702.001 SR. CTR TRIP FEES	0.00	0.00	0.00	0.00%	-539.00
225-34702.002 Meals Fees	2,850.00	237.61	2,612.39	8.34%	72.61
225-34702.003 Mealsite Revenue	0.00	0.00	0.00	0.00%	-83.61
225-36101.000 Interest Earnings	120.00	0.00	120.00	0.00%	0.00
225-36400.000 SR CTR DONATIONS	2,000.00	382.54	1,617.46	19.13%	0.00

Total Revenues	33,770.00	1,551.45	32,218.55	4.59%	-26.00

225-45122.330 OTHER PROF SERVICES	200.00	0.00	200.00	0.00%	0.00
225-45122.430 REPAIRS & MAINTENANCE	4,800.00	0.00	4,800.00	0.00%	0.00
225-45122.442 Rental of Equipment	0.00	560.70	-560.70	100.00%	254.90
225-45122.610 OPERATIONAL SUPP/EXP	4,000.00	1,093.21	2,906.79	27.33%	469.85
225-45122.612 FUND RAISER EXPENSES	2,000.00	0.00	2,000.00	0.00%	0.00
225-45122.614 PROGRAM EXPENSES	19,500.00	321.56	19,178.44	1.65%	130.03
225-45122.801 Donation Expense	0.00	281.15	-281.15	100.00%	84.98
225-45122.812 Meals Expenses	3,400.00	535.45	2,864.55	15.75%	457.44
225-45122.813 Meal Site Outing Exp	0.00	0.00	0.00	0.00%	-158.88

Total Expenditures	33,900.00	2,792.07	31,107.93	8.24%	1,238.32

SENIOR CENTER FUND

Account			Budget		
	Budget	Actual	Balance	% of Budget	Pd to Date
<hr/>					
Total SENIOR CENTER FUND	-130.00	-1,240.62	1,370.62	954.32%	-1,264.32
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226-34720.000 POOL DAY ADMISSION	68,136.00	67,695.52	440.48	99.35%	94.00
226-34721.000 POOL MEMBERSHIPS	38,897.00	8,390.50	30,506.50	21.57%	0.00
226-34722.000 SWIM LESSONS	50,018.00	3,214.00	46,804.00	6.43%	0.00
226-34725.000 CONCESSION SALES	2,500.00	0.00	2,500.00	0.00%	0.00
226-34750.000 FACILITY & FIELD RENTAL	10,712.00	3,076.00	7,636.00	28.72%	100.00
226-34779.115 Youth Prog - RP	132,210.00	28,226.25	103,983.75	21.35%	3,032.00
226-34779.117 Youth Prog - Aquatics	161,029.00	3,660.00	157,369.00	2.27%	0.00
226-34779.120 Youth Prog - AS	37,270.00	4,509.25	32,760.75	12.10%	0.00
226-34780.000 ADULT PROGRAMS	51,236.00	22,369.11	28,866.89	43.66%	864.00
226-34781.120 Childcare - AS	627,381.00	149,849.43	477,531.57	23.88%	17,097.00
226-34781.121 Childcare - PS	365,604.00	135,108.84	230,495.16	36.95%	36,327.10
226-34781.122 Childcare - DC	317,555.00	54,688.90	262,866.10	17.22%	222.80
226-34782.000 SHARED STAFFING CONTRACT	41,646.00	0.00	41,646.00	0.00%	0.00
226-39505.000 SPONSORSHIP	8,500.00	25.00	8,475.00	0.29%	0.00
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Total Revenues	1,912,694.00	480,812.80	1,431,881.20	25.14%	57,736.90
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226-45110 ADMINISTRATION					
226-45110.110 SALARIES - REGULAR	0.00	14,855.36	-14,855.36	100.00%	3,713.84
226-45110.140 SALARIES - PART-TIME	3,310.00	0.00	3,310.00	0.00%	0.00
226-45110.210 HEALTH INS & OTHER BENEFIT	0.00	3,750.09	-3,750.09	100.00%	870.93
226-45110.220 SOCIAL SECURITY	253.00	1,136.32	-883.32	449.14%	284.08
226-45110.226 WORKERS COMPENSATION INS	29,736.00	15,473.41	14,262.59	52.04%	0.00
226-45110.330 OTHER PROFESSIONAL SVCS	5,000.00	33,318.96	-28,318.96	666.38%	0.00
226-45110.442 Equipment Rentals	2,500.00	1,286.11	1,213.89	51.44%	635.38
226-45110.500 TRAINING, CONF, DUES	8,500.00	8,682.62	-182.62	102.15%	360.00
226-45110.535 TELEPHONE SVCS	0.00	548.20	-548.20	100.00%	0.00
226-45110.536 POSTAGE	6,816.00	926.11	5,889.89	13.59%	110.00
226-45110.550 PRINTING & ADVERTISING	22,123.00	1,989.50	20,133.50	8.99%	1,989.50
226-45110.561 CC Processing Fee	0.00	7,841.63	-7,841.63	100.00%	0.00
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Total ADMINISTRATION	78,238.00	89,808.31	-11,570.31	114.79%	7,963.73
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226-45115 RECREATION PROGRAMS					
226-45115.110 Salaries - Regular	25,793.00	0.00	25,793.00	0.00%	0.00
226-45115.140 SALARIES - PART -TIME	24,640.00	3,871.80	20,768.20	15.71%	653.00
226-45115.220 SOCIAL SECURITY	3,910.00	296.25	3,613.75	7.58%	49.96
226-45115.330 OTHER PROFESSIONAL SVCS	112,294.00	52,515.99	59,778.01	46.77%	1,403.20
226-45115.410 WATER & SEWER CHARGES	800.00	0.00	800.00	0.00%	0.00
226-45115.434 MAINTENANCE-BLDGS/GROUNDS	250.00	0.00	250.00	0.00%	0.00
226-45115.440 RENTAL	600.00	0.00	600.00	0.00%	0.00
226-45115.442 EQUIPMENT RENTALS	800.00	0.00	800.00	0.00%	0.00
226-45115.500 TRAINING, CONF, DUES	600.00	0.00	600.00	0.00%	0.00
226-45115.550 PRINTING & ADVERTISING	450.00	0.00	450.00	0.00%	0.00
226-45115.610 SUPPLIES	23,276.00	14,934.25	8,341.75	64.16%	4,930.55
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Total RECREATION PROGRAMS	193,413.00	71,618.29	121,794.71	37.03%	7,036.71

EJRP PPROGRAMS FUND

Account	Budget	Actual	Budget Balance % of Budget	Pd to Date
226-45120 AFTER SCHOOL CARE				
226-45120.110 SALARIES - REGULAR	252,138.00	60,130.52	192,007.48 23.85%	21,408.78
226-45120.140 SALARIES - PART-TIME	171,264.00	30,660.24	140,603.76 17.90%	17,687.69
226-45120.210 HEALTH INS & OTHER BENEFIT	85,297.00	23,288.17	62,008.83 27.30%	4,405.18
226-45120.220 SOCIAL SECURITY	32,390.00	7,003.06	25,386.94 21.62%	3,005.46
226-45120.230 RETIREMENT	30,652.00	8,919.36	21,732.64 29.10%	2,377.12
226-45120.330 OTHER PROFESSIONAL SVCS	24,513.00	3,194.88	21,318.12 13.03%	1,018.00
226-45120.421 TRUCK LEASE	24,145.00	23,845.32	299.68 98.76%	0.00
226-45120.500 TRAINING, CONF, DUES	18,760.00	1,739.83	17,020.17 9.27%	0.00
226-45120.535 Telephone	3,300.00	274.10	3,025.90 8.31%	274.10
226-45120.580 TRAVEL	33,066.00	3,017.18	30,048.82 9.12%	2,227.83
226-45120.610 SUPPLIES	27,771.00	8,080.02	19,690.98 29.10%	5,349.73
226-45120.626 GAS, GREASE & OIL	1,900.00	532.45	1,367.55 28.02%	65.15
Total AFTER SCHOOL CARE	705,196.00	170,685.13	534,510.87 24.20%	57,819.04
226-45121 PRESCHOOL				
226-45121.110 SALARIES - REGULAR	193,218.00	57,942.14	135,275.86 29.99%	14,468.56
226-45121.140 SALARIES - PART-TIME	23,139.00	7,756.81	15,382.19 33.52%	1,916.48
226-45121.210 HEALTH INS & OTHER BENEFIT	83,864.00	29,904.45	53,959.55 35.66%	5,396.19
226-45121.220 SOCIAL SECURITY	16,551.00	5,042.69	11,508.31 30.47%	1,257.17
226-45121.230 RETIREMENT	18,142.00	5,598.08	12,543.92 30.86%	1,399.52
226-45121.330 OTHER PROFESSIONAL SVCS	3,072.00	561.00	2,511.00 18.26%	180.00
226-45121.500 TRAINING, CONF, DUES	8,744.00	4,798.00	3,946.00 54.87%	0.00
226-45121.530 COMMUNICATIONS	0.00	250.56	-250.56 100.00%	0.00
226-45121.580 TRAVEL	1,728.00	245.92	1,482.08 14.23%	112.97
226-45121.610 SUPPLIES	4,500.00	1,015.80	3,484.20 22.57%	257.30
Total PRESCHOOL	352,958.00	113,115.45	239,842.55 32.05%	24,988.19
226-45122 SUMMER DAY CAMPS				
226-45122.110 SALARIES - REGULAR	37,017.00	10,821.68	26,195.32 29.23%	857.28
226-45122.140 SALARIES - PART-TIME	172,852.00	160,584.73	12,267.27 92.90%	0.00
226-45122.220 SOCIAL SECURITY	16,055.00	13,112.81	2,942.19 81.67%	65.60
226-45122.330 OTHER PROFESSIONAL SVCS	5,916.00	4,950.00	966.00 83.67%	0.00
226-45122.580 TRAVEL	34,398.00	32,078.92	2,319.08 93.26%	1,213.60
226-45122.610 Supplies	14,176.00	10,361.60	3,814.40 73.09%	196.20
226-45122.626 GAS, GREASE AND OIL	100.00	0.00	100.00 0.00%	0.00
Total SUMMER DAY CAMPS	280,514.00	231,909.74	48,604.26 82.67%	2,332.68
226-45124 POOL				
226-45124.140 SALARIES - PART-TIME	88,040.00	66,857.22	21,182.78 75.94%	0.00
226-45124.220 SOCIAL SECURITY	6,735.00	5,114.57	1,620.43 75.94%	0.00
226-45124.330 OTHER PROFESSIONAL SVCS	8,398.00	4,035.15	4,362.85 48.05%	3,799.65
226-45124.410 WATER & SEWER CHARGES	2,037.00	0.00	2,037.00 0.00%	0.00
226-45124.434 MAINTENANCE-BLDGS/GROUNDS	21,246.00	10,554.69	10,691.31 49.68%	294.90
226-45124.610 SUPPLIES	5,749.00	3,515.46	2,233.54 61.15%	67.95
Total POOL	132,205.00	90,077.09	42,127.91 68.13%	4,162.50

EJRP PPROGRAMS FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date

226-45125 CONCESSIONS					

Total CONCESSIONS	0.00	0.00	0.00	0.00%	0.00

226-45126 AQUATICS					
226-45126.140 SALARIES - PART-TIME	3,600.00	0.00	3,600.00	0.00%	0.00
226-45126.220 SOCIAL SECURITY	275.00	0.00	275.00	0.00%	0.00
226-45126.330 OTHER PROFESSIONAL SVCS	145,882.00	0.00	145,882.00	0.00%	0.00

Total AQUATICS	149,757.00	0.00	149,757.00	0.00%	0.00

226-45220 PARKS & FACILITIES					
226-45220.140 Salaries - Part Time	7,225.00	2,921.40	4,303.60	40.43%	0.00
226-45220.220 Social Security	553.00	223.47	329.53	40.41%	0.00
226-45220.330 Other Prof Services	2,500.00	0.00	2,500.00	0.00%	0.00
226-45220.442 Equipment Rental	4,800.00	0.00	4,800.00	0.00%	0.00
226-45220.550 TRAINING, CONF, DUES	3,500.00	2,994.65	505.35	85.56%	0.00
226-45220.610 PARKS & FACILITIES SUPPLI	1,175.00	270.00	905.00	22.98%	0.00

Total PARKS & FACILITIES	19,753.00	6,409.52	13,343.48	32.45%	0.00

Total Expenditures	1,912,034.00	773,623.53	1,138,410.47	40.46%	104,302.85

Total EJRP PPROGRAMS FUND	660.00	-292,810.73	292,150.73	-44,365.26%	-46,565.95
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230-331 GRANT REVENUE					
230-33120.000 CRES CNCTR GRANT STP 5300	0.00	538,134.40	-538,134.40	100.00%	294,114.56

Total GRANT REVENUE	0.00	538,134.40	-538,134.40	100.00%	294,114.56

230-341 CONTRIBUTIONS					
230-34105.000 CVE CONTRIB FOR ECONOMIC	15,000.00	0.00	15,000.00	0.00%	0.00

Total CONTRIBUTIONS	15,000.00	0.00	15,000.00	0.00%	0.00

230-361 INTEREST EARNINGS					

Total INTEREST EARNINGS	0.00	0.00	0.00	0.00%	0.00

230-391 GENERAL FUND TRANSFER IN					
230-39110.000 CONTRIB FROM GENERAL FUND	365,414.00	91,353.50	274,060.50	25.00%	0.00

Total GENERAL FUND TRANSFER IN	365,414.00	91,353.50	274,060.50	25.00%	0.00

Total Revenues	380,414.00	629,487.90	-249,073.90	165.47%	294,114.56

230-46801.007 PEARL ST. LINKING SIDEWAL	0.00	5,884.90	-5,884.90	100.00%	5,884.90
230-46801.008 CRESCENT CONNECTOR	0.00	636,526.52	-636,526.52	100.00%	48,292.79

GEN FUND CAP RESERVE

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
230-46801.715 Fairview Main St ERP	0.00	81,424.28	-81,424.28	100.00%	148.68
Total Expenditures	0.00	723,835.70	-723,835.70	100.00%	54,326.37
Total GEN FUND CAP RESERVE	380,414.00	-94,347.80	-286,066.20	-24.80%	239,788.19
231-39110.000 CONTRIB FROM GENERAL FUND	243,624.00	60,906.00	182,718.00	25.00%	0.00
231-39200.000 SALE OF ASSET	0.00	4,000.00	-4,000.00	100.00%	0.00
Total Revenues	243,624.00	64,906.00	178,718.00	26.64%	0.00
231-43131.169 Fire Pickup Truck	0.00	40,902.00	-40,902.00	100.00%	0.00
Total Expenditures	0.00	40,902.00	-40,902.00	100.00%	0.00
Total ROLLING STOCK FUND	243,624.00	24,004.00	-267,628.00	9.85%	0.00
Total Revenues	0.00	0.00	0.00	0.00%	0.00
Total LAND ACQUISITION FUND	0.00	0.00	0.00	0.00%	0.00
233-39110.000 CONTRIBUTION FROM GEN FUN	111,616.00	27,904.00	83,712.00	25.00%	0.00
Total Revenues	111,616.00	27,904.00	83,712.00	25.00%	0.00
233-46801.002 NEW SIGN LEASE	6,540.00	0.00	6,540.00	0.00%	0.00
233-46801.003 LANDSCAPING	9,300.00	5,181.14	4,118.86	55.71%	0.00
233-46801.005 RESURFACING	40,976.00	43,899.50	-2,923.50	107.13%	0.00
233-46801.006 LIGHTING & TECHNOLOGY	8,500.00	0.00	8,500.00	0.00%	0.00
233-46801.010 BUILDING & FACILITIES	36,000.00	3,200.00	32,800.00	8.89%	3,200.00
233-46801.011 Pool Improvements	10,300.00	0.00	10,300.00	0.00%	0.00
Total Expenditures	111,616.00	52,280.64	59,335.36	46.84%	3,200.00
Total EJRP CAP RESERVE	0.00	-24,376.64	24,376.64	-100.00%	-3,200.00
Total Revenues	0.00	0.00	0.00	0.00%	0.00
253-468 CAPITAL PROJECTS					
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00%	0.00
Total Expenditures	0.00	0.00	0.00	0.00%	0.00
Total BOND FUND	0.00	0.00	0.00	0.00%	0.00

BOND FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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254-3 REVENUE					
254-34 OPERATING REVENUE					
254-34403.000 MISC. - UNCLASSIFIED RECE	0.00	194.90	-194.90	100.00%	194.90
254-348 USER CHARGES					
254-34801.000 SALE OF WATER-RESIDENTIAL	1,086,788.00	555,592.83	531,195.17	51.12%	412,286.53
254-34811.000 WATER BILLING PENALTIES	4,500.00	775.12	3,724.88	17.22%	53.86
254-34812.000 WATER SALES - LARGE USERS	92,729.00	23,474.33	69,254.67	25.31%	6,940.50
254-34821.000 HOOK ON FEES	15,000.00	2,250.00	12,750.00	15.00%	0.00
Total USER CHARGES	1,199,017.00	582,092.28	616,924.72	48.55%	419,280.89
254-349 GF PASS THROUGH REVENUES					
254-34900.000 SALE OF WATER-GF	2,767,430.00	697,969.93	2,069,460.07	25.22%	206,364.20
254-34902.000 SALE OF WATER - GF VT TA	70,117.00	15,649.55	54,467.45	22.32%	4,627.00
Total GF PASS THROUGH REVENUES	2,837,547.00	713,619.48	2,123,927.52	25.15%	210,991.20
Total OPERATING REVENUE	4,036,564.00	1,295,906.66	2,740,657.34	32.10%	630,466.99
254-390 NON OPERATING REVENUE					
254-39000.001 CURRENT YR CONTRIBUTION I	260,000.00	65,000.00	195,000.00	25.00%	0.00
Total NON OPERATING REVENUE	260,000.00	65,000.00	195,000.00	25.00%	0.00
Total REVENUE	4,296,564.00	1,360,906.66	2,935,657.34	31.67%	630,466.99
Total Revenues	4,296,564.00	1,360,906.66	2,935,657.34	31.67%	630,466.99
254-43 EXPENSES					
254-432 OPERATING EXPENSES					
254-4320 GENERAL EXPENSES					
254-43200.1 WATER FUND SALARIES					
254-43200.110 SALARIES REGULAR	118,220.00	34,499.84	83,720.16	29.18%	8,458.86
254-43200.130 SALARIES OVERTIME	14,000.00	2,955.01	11,044.99	21.11%	405.27
254-43200.140 SALARIES PART TIME	9,193.00	1,441.41	7,751.59	15.68%	310.08
Total WATER FUND SALARIES	141,413.00	38,896.26	102,516.74	27.51%	9,174.21
254-43200.2 WATER FUND BENEFITS					
254-43200.210 HEALTH INS & OTHER BENEFIT	65,713.00	26,648.54	39,064.46	40.55%	4,710.66
254-43200.220 SOCIAL SECURITY	10,699.00	2,984.99	7,714.01	27.90%	702.37
254-43200.226 WORKERS COMP INSURANCE	7,992.00	3,615.21	4,376.79	45.24%	0.00
254-43200.230 RETIREMENT	11,822.00	3,546.44	8,275.56	30.00%	909.45
254-43200.250 UNEMPLOYMENT INSURANCE	60.00	45.40	14.60	75.67%	0.00
Total WATER FUND BENEFITS	96,286.00	36,840.58	59,445.42	38.26%	6,322.48
254-43200.330 OTHER PROFESSIONAL SERVICE	1,000.00	108.74	891.26	10.87%	0.00

WATER FUND

Account	Budget	Actual	Budget Balance % of Budget	Pd to Date
254-43200.335 AUDIT	3,738.00	276.00	3,462.00 7.38%	0.00
254-43200.340 COMPUTER EXPENSES	1,000.00	0.00	1,000.00 0.00%	0.00
254-43200.410 WATER AND SEWER CHARGE	200.00	0.00	200.00 0.00%	0.00
254-43200.411 CWD WATER PURCHASE	504,006.00	135,010.25	368,995.75 26.79%	39,399.64
254-43200.412 STATE WATER TAX	13,153.00	3,027.14	10,125.86 23.01%	883.40
254-43200.430 WATER LINES MAINT-BREAKS	16,000.00	0.00	16,000.00 0.00%	0.00
254-43200.441 RIGHT OF WAY AGREEMENTS	142.00	91.66	50.34 64.55%	0.00
254-43200.491 CONTRACTUAL SERVICES	118,559.00	29,639.75	88,919.25 25.00%	0.00
254-43200.500 TRAINING, CONFERENCES, DU	2,500.00	0.00	2,500.00 0.00%	0.00
254-43200.521 LIABILITY & PROPERTY INS.	2,620.00	877.18	1,742.82 33.48%	0.00
254-43200.535 TELEPHONE SERVICES	1,500.00	723.60	776.40 48.24%	180.90
254-43200.536 POSTAGE	2,600.00	1,109.84	1,490.16 42.69%	432.27
254-43200.550 PRINTING AND ADVERTISING	2,000.00	0.00	2,000.00 0.00%	0.00
254-43200.570 MAINTENANCE OTHER	2,500.00	8,525.44	-6,025.44 341.02%	934.48
254-43200.610 SUPPLIES	7,000.00	2,280.27	4,719.73 32.58%	981.84
254-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	299.93	1,200.07 20.00%	64.99
254-43200.613 METERS AND PARTS	500.00	0.00	500.00 0.00%	0.00
254-43200.614 DISTRIBUTION MATERIALS	7,500.00	295.12	7,204.88 3.93%	0.00
254-43200.622 ELECTRICAL SERVICE	1,000.00	181.62	818.38 18.16%	73.77
254-43200.623 HEATING/NATURAL GAS	3,000.00	152.81	2,847.19 5.09%	79.09
254-43200.626 GAS,GREASE AND OIL	3,000.00	385.02	2,614.98 12.83%	91.28
254-43200.742 TRANS TO CAPITAL RESERVE	260,000.00	65,000.00	195,000.00 25.00%	0.00
254-43200.805 INTEREST EXPENSE	300.00	0.00	300.00 0.00%	0.00
254-43200.891 CAPITAL OUTLAY	6,000.00	0.00	6,000.00 0.00%	0.00
Total GENERAL EXPENSES	1,199,017.00	323,721.21	875,295.79 27.00%	58,618.35
254-4321 GF WATER EXPENSES				
254-43210.411 CWD WATER PURC - GF	2,767,430.00	682,011.25	2,085,418.75 24.64%	206,364.20
254-43210.412 STATE WATER TAX - GF	70,117.00	15,291.75	54,825.25 21.81%	4,627.00
Total GF WATER EXPENSES	2,837,547.00	697,303.00	2,140,244.00 24.57%	210,991.20
Total OPERATING EXPENSES	4,036,564.00	1,021,024.21	3,015,539.79 25.29%	269,609.55
254-433 CAPITAL PROJECT EXPENSES				
254-43330.002 METER REPLACEMENT PROGRAM	38,254.00	13,176.47	25,077.53 34.44%	8,985.64
254-43330.005 SERIES 3 BOND INTEREST	15,513.00	7,951.24	7,561.76 51.26%	0.00
254-43330.009 Lamaille St Water Line	20,476.00	0.00	20,476.00 0.00%	0.00
254-43332 BONDED PROJECTS				
Total BONDED PROJECTS	0.00	0.00	0.00 0.00%	0.00
Total CAPITAL PROJECT EXPENSES	74,243.00	21,127.71	53,115.29 28.46%	8,985.64
Total EXPENSES	4,110,807.00	1,042,151.92	3,068,655.08 25.35%	278,595.19
Total Expenditures	4,110,807.00	1,042,151.92	3,068,655.08 25.35%	278,595.19
Total WATER FUND	185,757.00	318,754.74	-504,511.74 171.60%	351,871.80

WATER FUND

Account	Budget	Actual	Budget Balance % of Budget	Pd to Date
=====				
255-3 REVENUE				
255-34 OPERATING REVENUE				
255-348 VILLAGE USER CHARGES				
255-34801.000 VILLAGE USER CHARGE	773,856.00	391,032.24	382,823.76 50.53%	262,010.18
255-34811.000 VILLAGE USER PENALTIES	3,500.00	542.54	2,957.46 15.50%	0.00
255-34812.000 VILL. SEPTAGE DISCHARGE I	16,000.00	0.00	16,000.00 0.00%	0.00

Total VILLAGE USER CHARGES	793,356.00	391,574.78	401,781.22 49.36%	262,010.18

255-349 TRI-TOWN REVENUES				
255-34900.000 WASTEWATER CHARGE - ESSEX	488,219.00	162,739.68	325,479.32 33.33%	40,684.92
255-34901.000 WASTEWATER CHARGE - WILLI	752,671.00	376,335.50	376,335.50 50.00%	188,167.75
255-34903.001 SHARED SEPTAGE REVENUES	8,000.00	0.00	8,000.00 0.00%	0.00
255-34903.005 PUMP STATION MAINT. FEES	32,000.00	8,000.00	24,000.00 25.00%	0.00

Total TRI-TOWN REVENUES	1,280,890.00	547,075.18	733,814.82 42.71%	228,852.67

Total OPERATING REVENUE	2,074,246.00	938,649.96	1,135,596.04 45.25%	490,862.85

255-39 NON OPERATING INCOME				
255-39000.001 CURRENT YR CONTRIBUTION I	360,000.00	90,000.00	270,000.00 25.00%	0.00
255-39700.003 WILLISTON - DEBT PAYMENT	0.00	282,870.02	-282,870.02 100.00%	282,870.02

Total NON OPERATING INCOME	360,000.00	372,870.02	-12,870.02 103.58%	282,870.02

Total REVENUE	2,434,246.00	1,311,519.98	1,122,726.02 53.88%	773,732.87

Total Revenues	2,434,246.00	1,311,519.98	1,122,726.02 53.88%	773,732.87

255-43 EXPENSES				
255-4320 GENERAL EXPENSES				
255-43200.1 WWTF SALARIES				
255-43200.110 SALARIES REGULAR	339,164.00	98,339.24	240,824.76 28.99%	24,600.37
255-43200.130 SALARIES OVERTIME	48,000.00	13,818.75	34,181.25 28.79%	3,728.03
255-43200.140 SALARIES PART TIME	15,394.00	2,282.84	13,111.16 14.83%	601.92

Total WWTF SALARIES	402,558.00	114,440.83	288,117.17 28.43%	28,930.32

255-43200.2 WWTF BENEFITS				
255-43200.210 HEALTH INS & OTHER BENEFI	134,490.00	43,445.48	91,044.52 32.30%	10,085.04
255-43200.220 SOCIAL SECURITY	33,916.00	8,352.13	25,563.87 24.63%	2,107.29
255-43200.226 WORKERS COMP INSURANCE	29,669.00	10,585.98	19,083.02 35.68%	0.00
255-43200.230 RETIREMENT	33,916.00	9,824.35	24,091.65 28.97%	2,462.65
255-43200.250 UNEMPLOYMENT INSURANCE	150.00	231.66	-81.66 154.44%	0.00

Total WWTF BENEFITS	232,141.00	72,439.60	159,701.40 31.21%	14,654.98

255-43200.320 LEGAL SERVICES	4,000.00	297.00	3,703.00 7.43%	0.00

WASTEWATER FUND

Account	Budget	Actual	Budget Balance % of Budget	Pd to Date
255-43200.330 OTHER PROFESSIONAL SERVIC	4,000.00	271.86	3,728.14 6.80%	0.00
255-43200.335 AUDIT	4,388.00	324.00	4,064.00 7.38%	0.00
255-43200.410 WATER AND SEWER CHARGE	3,000.00	0.00	3,000.00 0.00%	0.00
255-43200.432 VEHICLE MAINTENANCE	4,000.00	0.00	4,000.00 0.00%	0.00
255-43200.442 Rental of Equipment	0.00	412.40	-412.40 100.00%	202.37
255-43200.491 CONTRACTUAL SERVICES	59,280.00	14,820.00	44,460.00 25.00%	0.00
255-43200.500 TRAINING, CONFERENCES, DU	7,000.00	2,736.13	4,263.87 39.09%	332.00
255-43200.521 LIABILITY & PROPERTY INS.	27,979.00	18,470.33	9,508.67 66.01%	0.00
255-43200.535 TELEPHONE SERVICES	6,000.00	1,573.44	4,426.56 26.22%	1,031.39
255-43200.565 GRIT DISPOSAL	14,000.00	3,794.08	10,205.92 27.10%	948.52
255-43200.567 SLUDGE PROCESSING	150,000.00	0.00	150,000.00 0.00%	0.00
255-43200.568 SLUDGE MANAGEMENT	150,000.00	12,413.04	137,586.96 8.28%	2,485.07
255-43200.569 WWTF ANNUAL PERMIT FEE	9,900.00	0.00	9,900.00 0.00%	0.00
255-43200.570 MAINTENANCE OTHER	120,000.00	34,748.91	85,251.09 28.96%	6,195.08
255-43200.577 CONTRACT LABORATORY SERVI	12,000.00	6,627.00	5,373.00 55.23%	2,743.00
255-43200.610 SUPPLIES	8,500.00	1,318.87	7,181.13 15.52%	855.12
255-43200.612 UNIFORMS,BOOTS,ETC	5,500.00	1,084.97	4,415.03 19.73%	0.00
255-43200.618 SUPPLIES - LABORATORY	19,000.00	5,711.11	13,288.89 30.06%	2,889.55
255-43200.619 CHEMICALS	300,000.00	112,655.86	187,344.14 37.55%	34,331.48
255-43200.622 ELECTRICAL SERVICE	140,000.00	45,172.22	94,827.78 32.27%	10,310.49
255-43200.623 HEATING/NATURAL GAS	25,000.00	4,122.40	20,877.60 16.49%	2,033.28
255-43200.626 GAS,GREASE AND OIL	6,000.00	2,167.99	3,832.01 36.13%	1,578.26
255-43200.742 TRANS TO CAPITAL RESERVE	360,000.00	90,000.00	270,000.00 25.00%	0.00
Total GENERAL EXPENSES	2,074,246.00	545,602.04	1,528,643.96 26.30%	109,520.91
255-433 CAPITAL PROJECTS/EXPENSES				
255-43330.001 RZEDB Interest	0.00	21,938.45	-21,938.45 100.00%	0.00
255-43330.007 CWSRF RF1-148 ADMIN FEE	0.00	225,940.37	-225,940.37 100.00%	0.00
255-43330.012 ALKALINITY CNTRL INSTALLA	0.00	30,852.45	-30,852.45 100.00%	5,878.35
255-43330.015 Primary Digester Block Re	50,000.00	1,454.31	48,545.69 2.91%	562.63
255-43330.016 Flow EQ Digester Reseal	25,000.00	543.45	24,456.55 2.17%	155.33
Total CAPITAL PROJECTS/EXPENSES	75,000.00	280,729.03	-205,729.03 374.31%	6,596.31
255-434 NON-OPERATING EXPENSES				
Total NON-OPERATING EXPENSES	0.00	0.00	0.00 0.00%	0.00
Total EXPENSES	2,149,246.00	826,331.07	1,322,914.93 38.45%	116,117.22
Total Expenditures	2,149,246.00	826,331.07	1,322,914.93 38.45%	116,117.22
Total WASTEWATER FUND	285,000.00	485,188.91	-770,188.91 170.24%	657,615.65
256-3 REVENUE				
256-33 INTERGOVERNMENTAL REVENUE				
256-33900.000 ESSEX PUMP STATION FEES	28,750.00	6,561.82	22,188.18 22.82%	6,561.82
256-33900.001 PARTY AGREEMNT REV	15,000.00	3,750.00	11,250.00 25.00%	0.00

SANITATION FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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Total INTERGOVERNMENTAL REVENUE	43,750.00	10,311.82	33,438.18	23.57%	6,561.82
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256-34 OPERATING REVENUE					
256-34402.000 INTEREST EARNINGS	1,000.00	0.00	1,000.00	0.00%	0.00
256-34403.000 MISC. - UNCLASSIFIED RECE	6,240.00	389.80	5,850.20	6.25%	389.80
256-348 USER CHARGES					
256-34801.000 ANNUAL CUSTOMER CHARGE	636,064.00	318,972.33	317,091.67	50.15%	198,193.45
256-34811.000 ANNUAL CUSTOMER CHARGE -	2,500.00	514.10	1,985.90	20.56%	0.00
256-34821.000 HOOK ON FEES	30,000.00	45,000.00	-15,000.00	150.00%	1,000.00
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Total USER CHARGES	668,564.00	364,486.43	304,077.57	54.52%	199,193.45
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Total OPERATING REVENUE	675,804.00	364,876.23	310,927.77	53.99%	199,583.25
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256-39 NON OPERATING REVENUE					
256-39000.001 CURRENT YR CONTRIBUTION I	0.00	23,750.00	-23,750.00	100.00%	0.00
256-39200.001 WWTF CAPACITY SALE REVENUE	0.00	100,000.00	-100,000.00	100.00%	0.00
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Total NON OPERATING REVENUE	0.00	123,750.00	-123,750.00	100.00%	0.00
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Total REVENUE	719,554.00	498,938.05	220,615.95	69.34%	206,145.07
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Total Revenues	719,554.00	498,938.05	220,615.95	69.34%	206,145.07
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256-43 EXPENSES					
256-432 OPERATING EXPENSES					
256-43200.1 SANITATION SALARIES					
256-43200.110 SALARIES REGULAR	101,835.00	31,299.29	70,535.71	30.74%	7,653.55
256-43200.130 SALARIES OVERTIME	14,000.00	2,368.81	11,631.19	16.92%	300.98
256-43200.140 SALARIES PART TIME	9,232.00	2,136.73	7,095.27	23.14%	310.08
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Total SANITATION SALARIES	125,067.00	35,804.83	89,262.17	28.63%	8,264.61
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256-43200.2 SANITATION BENEFITS					
256-43200.210 HEALTH INS & OTHER BENEFIT	53,162.00	18,063.29	35,098.71	33.98%	3,422.14
256-43200.220 SOCIAL SECURITY	9,568.00	2,756.60	6,811.40	28.81%	634.25
256-43200.226 WORKERS COMP INSURANCE	6,967.00	3,167.20	3,799.80	45.46%	0.00
256-43200.230 RETIREMENT	10,183.00	3,105.09	7,077.91	30.49%	797.14
256-43200.250 UNEMPLOYMENT INSURANCE	70.00	48.18	21.82	68.83%	0.00
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Total SANITATION BENEFITS	79,950.00	27,140.36	52,809.64	33.95%	4,853.53
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256-43200.330 OTHER PROFESSIONAL SERVICE	1,000.00	108.74	891.26	10.87%	0.00
256-43200.335 AUDIT	1,869.00	144.00	1,725.00	7.70%	0.00
256-43200.340 COMPUTER EXPENSES	1,000.00	0.00	1,000.00	0.00%	0.00
256-43200.410 WATER AND SEWER CHARGE	500.00	0.00	500.00	0.00%	0.00
256-43200.430 SANITATION LINES MAINTENANCE	6,000.00	300.00	5,700.00	5.00%	0.00
256-43200.434 PUMP STATION MAINTENANCE	14,000.00	1,422.16	12,577.84	10.16%	145.27

SANITATION FUND

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date

256-43200.436 SANIT. LINE BACK-UP CLEAN	1,000.00	1,000.00	0.00	100.00%	0.00
256-43200.441 RIGHT OF WAY AGREEMENTS	1,640.00	459.13	1,180.87	28.00%	0.00
256-43200.491 CONTRACTUAL SERVICES	150,559.00	37,639.75	112,919.25	25.00%	0.00
256-43200.500 TRAINING, CONFERENCES, DU	200.00	0.00	200.00	0.00%	0.00
256-43200.521 LIABILITY & PROPERTY INS.	4,469.00	631.50	3,837.50	14.13%	0.00
256-43200.536 POSTAGE	5,000.00	2,219.68	2,780.32	44.39%	864.54
256-43200.550 PRINTING AND ADVERTISING	1,500.00	0.00	1,500.00	0.00%	0.00
256-43200.570 MAINTENANCE OTHER	2,500.00	408.78	2,091.22	16.35%	101.41
256-43200.610 SUPPLIES	1,000.00	312.61	687.39	31.26%	-6.10
256-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	680.47	819.53	45.36%	353.97
256-43200.622 ELECTRICAL SERVICE	14,000.00	2,160.45	11,839.55	15.43%	746.56
256-43200.623 HEATING/NATURAL GAS	1,800.00	178.46	1,621.54	9.91%	93.59
256-43200.626 GAS,GREASE AND OIL	3,500.00	1,048.21	2,451.79	29.95%	345.03
256-43200.742 TRANS TO CAPITAL RESERVE	95,000.00	23,750.00	71,250.00	25.00%	0.00
256-43200.891 CAPITAL OUTLAY	5,000.00	0.00	5,000.00	0.00%	0.00

256-43220 ESSEX PS COSTS					
256-43220.001 SUSIE WILSON PS COSTS	12,000.00	2,230.09	9,769.91	18.58%	474.20
256-43220.002 WEST ST PS COSTS	13,000.00	4,174.76	8,825.24	32.11%	616.41

Total ESSEX PS COSTS	25,000.00	6,404.85	18,595.15	25.62%	1,090.61

Total OPERATING EXPENSES	543,054.00	141,813.98	401,240.02	26.11%	16,853.02

256-433 CAPIITAL PROJECTS/EXPENSE					
256-43330.002 METER REPLACEMENT PROGRAM	76,509.00	26,352.93	50,156.07	34.44%	17,971.27
256-43330.004 MANHOLE REHAB (INFILT REP	40,000.00	0.00	40,000.00	0.00%	0.00
256-43330.011 West St Control Cabinet	40,000.00	2,060.80	37,939.20	5.15%	0.00
256-43330.012 SW St PS Control Cabinet	40,000.00	2,060.80	37,939.20	5.15%	0.00

Total CAPIITAL PROJECTS/EXPENSE	196,509.00	30,474.53	166,034.47	15.51%	17,971.27

256-434 NON OPERATING EXPENSES					

Total NON OPERATING EXPENSES	0.00	0.00	0.00	0.00%	0.00

Total EXPENSES	739,563.00	172,288.51	567,274.49	23.30%	34,824.29

Total Expenditures	739,563.00	172,288.51	567,274.49	23.30%	34,824.29

Total SANITATION FUND	-20,009.00	326,649.54	-306,640.54	-1,632.51%	171,320.78
=====					
Total All Funds	1,125,316.00	1,280,457.59	-2,405,773.59	113.79%	1,093,482.53
=====					



Ordinance Enforcement

Wednesday, December 04, 2019 8:30 am to 3:30 pm

EVENT LOCATION:

CAPITOL PLAZA
100 STATE STREET
05602 MONTPELIER, VT
SEE MAP: [GOOGLE MAPS](#)



Cost:

\$60 PACIF, \$90 VLCT

Event Coordinator

802-229-9111

info@vlct.org

Registration Deadline:

Wednesday, November 27, 2019

This workshop is intended for all local officials involved in drafting, amending, adopting, repealing, or enforcing municipal ordinances. From regulating dog and junk ordinances to updating zoning bylaws and new rental housing health code violations, writing accurate tickets and complying with enforcement requirements is critical for municipalities. Selectboard members, municipal managers and administrators, zoning administrators, health officers, animal control officers, and custodial and enforcement officials are all encouraged to attend.

8:30 Registration Opens (light breakfast provided)

8:55 Welcome and Overview

Abby Friedman, Director, VLCT Municipal Assistance Center

9:00 Effective Ordinance Drafting and Adoption

This session will present best practices and required processes for drafting and adopting ordinances. We will focus on what ordinances municipalities can adopt, the essential elements of an ordinance and what they mean, and the statutorily required process for adopting, amending or repealing an ordinance.

Garrett Baxter, Senior Staff Attorney, VLCT Municipal Assistance Center

10:15 Break

10:30 Enforcing Local Ordinances in the Judicial Bureau

Many cities and towns have adopted ordinances to regulate dogs, solid waste, parking, and speeding. Enforcing violations of these regulations is critical. This session will review requirements for how “enforcement officials” issue municipal tickets for violations and file them with the Judicial Bureau as well as best practices and tips for complying with state law governing the process for enforcing civil ordinances.

Trevor Whipple, Law Enforcement Risk Management Consultant, VLCT PACIF

12:00 Lunch

1:00 From the Docket: Lessons Learned from the Judicial Bureau

The Vermont Judicial Bureau has statewide jurisdiction over civil violations where the penalty is \$800 or less. In this session, our speakers will explain how the Judicial Bureau operates and help bridge the gap between municipalities as users of the Judicial Bureau and the judges and staff who make the court work. Please bring your questions for a lively discussion.

Hon. Howard A. Kalfus, Presiding Judge, Vermont Judicial Bureau
Daniel P. Richardson, Esq., Partner, Tarrant, Gillies & Richardson

2:15 Break

2:30 Judicial Bureau or Superior Court?

The Judicial Bureau does not have the authority to issue injunctions, impose a penalty for continuing civil ordinance violations greater than \$800, or to fine or imprison an individual for contempt. Actions such as these must be brought in Superior Court. Which ordinances should be enforced in the Judicial Bureau and which should be enforced in Superior Court? Can an ordinance be enforced in both? Our speaker will tell you how to decide which venue is the best fit for your ordinance.

James F. Carroll, Esq., Carroll, Boe and Pell, P.C.

3:30 Complete Evaluations

Hey Annie!

Thanks to you and the Boards for all of your work for the Essex community. I know it doesn't always seem like you get a lot of support given some vocal opposition, but you all have been very professional and thoughtful in your approach to this merger discussion.

With that said, I figured I would take you up on your offer at last night's meeting to reach out directly and add some thoughts:

I have had many discussions with fellow Town Outside the Village residents lately, and it seems that the biggest point of contention with any merger proposal is the feeling that they do not feel good about having taxes raised to pay for community services that were voted for by the Village. My feeling is that there may be better, more creative ways, to bridge the gap with regards to the fair/flat tax system discussed.

Without considering specific numbers, I'll just use some easy math samples:

- Village residents based on their tax rate pay \$4,000
- Town residents based on their tax rate pay \$2,000
- The total collected tax is \$6,000

What seems to be the thought being proposed is that the new tax structure would be:

- Village residents pay \$3,000
- Town residents pay \$3,000
- The total collected is \$6,000

The problem is around the services in the Village that were specifically voted for in the past to raise Village rates, which wouldn't be fair for the Town to have to take on.

For a different solution, why don't we propose a "Merger Use Tax" on sales in the Essex community (perhaps only in the Village, but could be for all to benefit more evenly)?

- Village residents pay \$2,000
- Town residents continue to pay \$2,000
- Small % Community Use Tax raises \$2,000 from sales of goods and services in Essex
- The total collected is \$6,000

This solution would be more palatable to the Town residents in terms of their property taxes, and it would allow people to decide their own tax burden to the community. Village residents would have more money in their pockets, and choose to spend more for goods in the community. I personally don't even think about an extra 10 cents on my lunch order, but that would go a long way to help alleviate the biggest concern.

Obviously, the numbers should be run against actual figures, but let's investigate making up the tax income gap with a Use Tax rather than Property Taxes.

Thanks again for all you do!

Jeff Benjamin

James P. Melone
Mary O. Melone
44 Drury Drive
Essex Junction, VT 05452

OCT 19, 2019

MR. EVAN TEICH
UNIFIED MANAGER
VILLAGE OF ESSEX JUNCTION
81 MAIN STREET
ESSEX JUNCTION, VT 05452

DEAR EVAN TEICH,

PLEASE EXTEND OUR THANKS AND APPRECIATION
TO RICK JONES AND HIS CREW AT DPW FOR THEIR
WORK IN REPLACING OUR CURBSTONE AT 44
DRURY DRIVE.

OVER THE YEARS DUE TO SUB-SOIL CONDITIONS,
OUR CURBSTONE PROTRUDED ABOVE SURFACE LEVEL
TO THE POINT IT POSED AN ISSUE TO DRIVE IN AND
OUT OF OUR DRIVEWAY.

WE CONTACTED THE ADMINISTRATIVE STAFF AT
THE VILLAGE OFFICE AND AS A RESULT, RICK AND
HIS CREW CAME AND REPAIRED THE ROAD TO
OUR DRIVEWAY. THE WORK WAS ACCOMPLISHED
QUICKLY AND EFFICIENTLY. THE CREW ALSO KEPT
US INFORMED TO MAKE SURE WE WERE NOT
INCONVENIENT BY THEIR WORK.

IT WAS EXCELLENT WORK ON THE PART OF
RICK JONES AND HIS DPW CREW.

AND AN SPECIAL NOTE OF THANKS SHOULD
GO TO THE OFFICE STAFF FOR THEIR PART IN
PROCESSING OUR REQUEST. THEY WERE VERY
COURTESY AND INFORMATIVE IN ASSISTING US.

THANK YOU TO ALL INVOLVED.

SINCERELY

Mary and Jim Melone

THOMAS J. DONOVAN, JR.
ATTORNEY GENERAL

JOSHUA R. DIAMOND
DEPUTY ATTORNEY GENERAL

SARAH E.B. LONDON
CHIEF ASST. ATTORNEY GENERAL



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**STATE OF VERMONT
OFFICE OF THE ATTORNEY GENERAL
109 STATE STREET
MONTPELIER, VT
05609-1001**

November 1, 2019

VIA E-MAIL

Vermont League of Cities and Towns
Attn: Vermont Mayors, Town Managers and Selectboard Members
89 Main Street, Ste. 4
Montpelier, VT 05602

Re: Opioid Litigation

Dear Vermont Mayors, Town Managers and Selectboard Members:

I am writing to address recent questions arising from a notice inviting Vermont cities and towns to join a Negotiation Class involving opioid related litigation. We believe Vermont cities and towns should seriously consider joining the Negotiation Class because it provides a way to participate in recent efforts to settle on-going litigation against the manufacturers, distributors, and large pharmacies that created the opioid epidemic. The Negotiation Class provides the opportunity to participate without having to file a lawsuit, hire attorneys, and incur additional attorneys' fees. Vermont cities and towns will be automatically enrolled in the Negotiation Class, unless they opt out by November 22, 2019. Answers to frequently asked questions related to the Negotiation Class can be found at <https://www.opioidsnegotiationclass.info/Home/FAQ>.

Many of you are dealing with the enormous fallout from the opioid epidemic. The harm to our communities has been staggering. The opioid crisis has caused a devastating loss of life in Vermont. Families have been torn apart, and many lives left in ruin. We have expended precious, limited resources to care for victims and the aftermath of addiction. This includes medical treatment, mental health care, family services, first responders such as police and rescue, and so many others.

It has been my number one priority as Attorney General to hold accountable those who have caused the opioid epidemic. We have sued opioid manufacturer Purdue Pharma, its owners the Sackler family, and the pharmaceutical distributors to bring those responsible for this epidemic to justice. I anticipate more lawsuits will follow. It is our intention that recoveries

from these lawsuits will be utilized to address the opioid crisis across Vermont. And, I know many of Vermont's cities and towns would also like to take part in these efforts.

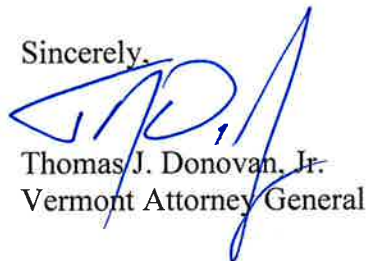
Many of you have been asked to take part in the Negotiation Class as part of the multi-district litigation or "MDL" in the United States District Court for the Northern District of Ohio. This MDL has gathered thousands of cases brought by other cities and towns across the country. The MDL essentially is the federal court's way of consolidating all these cases before a single court to efficiently address all these claims. The judge in the MDL authorized the creation of a Negotiation Class as a means for all cities and towns across the country to participate in the fruits of any settlement activity arising out of this court. You can participate without having to file your own case or hire your own attorneys.

To see the how monies might be divided across the country, and in your particular community, you can go to www.OpioidsNegotiationClass.info. You will automatically be included in this Negotiation Class unless you provide notice of your decision to "opt-out" by November 22, 2019.

It is my recommendation that Vermont cities and towns seriously consider participating in this Negotiation Class. As stated above, you can participate in the potential fruits of a settlement without having to file a lawsuit, hire attorneys, and most important incur additional attorneys' fees and costs.

I respect that each municipality will consider their individual needs and determine the best path for their community. Regardless how you may choose, the Vermont Attorney General's Office will continue to seek justice for the entire State of Vermont and hold those accountable who created and profited from the opioid crisis.

Sincerely,



Thomas J. Donovan, Jr.
Vermont Attorney General



75th annual Town Officers Education Conference

SAVE THE DATE!

2020 marks the 75th annual TOEC conferences:

Wednesday, April 8 at [Lake Morey Inn](#), Fairlee, Vt.

Wednesday, April 15 at [Hilton](#), Burlington, Vt.

Early bird registration is \$65

Registration fee will increase on Saturday, March 21, 2020 to \$85

Registration opens FEBRUARY 10, 2020

The 2020 Town Officers Education Conference - now in its 75th year - is a day of educational sessions that serve a rich variety of town officials and leaders including listers, assessors, town clerks, town managers, selectboard members, planners, librarians, and more! Approximately 20 education sessions are planned and we'll have exhibitors as well to answer your questions one-on-one.

We are excited to announce our keynote speakers for the 2020 conference. Professors Pepperman-Taylor and Searls are accomplished authors, lecturers, and teachers who have very compelling topics to share with anyone dedicated to our Vermont towns and cities!

- Political Science Professor Bob Pepperman-Taylor, University of Vermont, on Keys to Keeping Democracy Alive, and
- History Professor Paul Searls, Northern Vermont University, on Re-peopling Vermont — the Paradox of Development in the 20th century

To request a disability-related accommodation to participate in this program, please contact Virginia Jaquish at 802-751-8307 or 800-545-8920 by March 18, 2020 so we may assist you.

To learn more, please visit: www.uvm.edu/extension/toec

Gary Deziel | TOEC Conference Committee Chair, UVM Extension
802-524-6501 or 1-800-639-2130 (toll-free in Vt.) | toec@uvm.edu

MEETING SCHEDULES

11/07/2019

TOWN SELECTBOARD MEETINGS 	VILLAGE TRUSTEES MEETINGS 	JOINT MEETINGS 
November 12, 2019—6:30 PM	VB Regular	
November 18, 2019—7:00 PM	SB Regular	
November 26, 2019—6:30 PM	VB Regular	
November 26, 2019—7:15 PM	JT Special, 2 Lincoln	
December 2, 2019—7:00 PM	SB Regular	
December 2, 2019—7:45 PM	JT Special, 81 Main	
December 4, 2019—8:30 AM	VB Special, Budget Day	
December 10, 2019—6:30 PM	VB Regular	
December 16, 2019—7:00 PM	SB Regular	
December 17, 2019—6:30 PM	VB Regular	
December 17, 2019—7:15 PM	JT Special, 2 Lincoln	
January 6, 2020—8:00 AM to 3:30 PM	SB Special, Budget Day	
January 6, 2020—7:45 PM	JT Special, 81 Main	
January 13, 2020—6:00 PM	SB Special, Budget Meeting	
January 14, 2020—6:30 PM	VB Regular	
January 21, 2020—7:00 PM	SB Regular	
January 28, 2020—6:30 PM	VB Regular	
January 28, 2020—7:15 PM	JT Special, 2 Lincoln	
February 3, 2020—7:00 PM	SB Regular	
February 3, 2020—7:45 PM	JT Special, 81 Main	
February 11, 2020—6:30 PM	VB Regular	
February 18, 2020—7:00 PM	SB Regular	
February 25, 2020—6:30 PM	VB Regular	
February 25, 2020—7:15 PM	JT Special, 2 Lincoln	
March 2, 2020—7:30 PM	Essex Community Dinner at 6:30; Annual Meeting at 7:30	
March 3, 2020—7:00 AM to 7:00 PM	Essex Voting	
March 10, 2020—6:30 PM	VB Regular	
March 16, 2020—7:00 PM	SB Regular	
March 24, 2020—6:30 PM	VB Regular	

March 24, 2020—7:15 PM	JT Special, 2 Lincoln
April 1, 2020—7:00 PM	Essex Junction Community Supper at 6:00; Annual Meeting at 7:00
April 6, 2020—7:00 PM	SB Regular
April 6, 2020—7:45 PM	JT Special, 81 Main
April 14, 2020—7:00 AM to 7:00 PM	Essex Junction Voting
April 14, 2020—6:30 PM	VB Regular



SB = Town Selectboard
 VB = Village Board of Trustees
 JT = Joint Meeting of SB and VB

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 SB Regular 7:00 PM JT Special 7:45 PM	5 Election Day	6	7	8	9
10	11 Veterans Day OFFICES CLOSED	12 VB Regular 6:30 PM	13	14 Joint Governance Subcommittee, 6:30 PM, 2 Lincoln St.	15	16
17	18 SB Regular 7:00 PM	19	20	21	22	23
24	25	26 VB Regular 6:30 PM JT Special 7:15 PM	27	28 Thanksgiving OFFICES CLOSED	29 OFFICES CLOSED	30



SB = Town Selectboard
 VB = Village Board of Trustees
 JT = Joint Meeting of SB and VB

December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 SB Regular 7:00 PM JT Special 7:45 PM	3	4 VB Budget Day 8:30 AM	5	6	7
8	9	10 VB Regular 6:30 PM	11	12	13	14
15	16 SB Regular 7:00 PM	17 VB Regular 6:30 PM JT Special 7:15 PM	18	19	20	21
22	23	24 Christmas Eve OFFICES CLOSED	25 Christmas OFFICES CLOSED	26	27	28
29	30	31				