



**VILLAGE OF ESSEX JUNCTION
TRUSTEES
REGULAR MEETING AGENDA**

2 Lincoln Street
Essex Junction, VT 05452
Tuesday, May 14, 2019
6:30 PM

E-mail: manager@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6944

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. Discuss whether to consider initiating proceedings and a petition pursuant to 19 V.S.A Chapter 7 to lay out a road to be named Railroad Street and to be located beginning at a point on Park Street approximately 875 feet south of the 5 Corners intersection, then extending north along Park Street to the New England Central Railroad (NECR) Burlington branch; along the east side of NECR's Burlington branch and crossing NECR's main line; continuing north across Maple Street; and then along the existing alignment of Railroad Street to the intersection of Main Street
 - b. Discuss Planning Commission vacancies
6. **CONSENT ITEMS**
 - a. Approve Street Vending Permit for Mr. Ding-A-Ling Ice Cream Truck
 - b. Approve transfer of easement to Handy's Hotels & Rentals LLC for Senior building beside Park Street School
 - c. Approve FYE20 Lincoln Hall lease for Essex CHIPS
 - d. Approve Vermont Air Testing Services for monitored events at Champlain Valley Exposition
 - e. Approve Manager's Annual Appointments
 - f. Appoint representatives and alternates to Chittenden County Regional Planning Commission's Board of Directors, Clean Water Advisory Committee, and Transportation Advisory Committee
 - g. Approval of minutes: April 23, 2019
 - h. Check Warrants #17144—04/29/19; #17145—05/03/19; #17146—05/10/19;
7. **READING FILE**
 - a. Board Member Comments
 - b. Champlain Valley Exposition List of 2019 Waived/Monitored Events
 - c. Green Up Day summary and public relations
 - d. Memo re: Village roads to be paved in 2019
 - e. VLCT Spring Planning and Zoning Forum
 - f. Upcoming meeting schedule
8. **EXECUTIVE SESSION**
 - a. An executive session is not anticipated
9. **ADJOURN**

This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-6944.

Certification: _____ 05/10/2019 

Memorandum**To:** Board of Trustees; Evan Teich, Unified Manager**From:** Robin Pierce, Community Development Director; Greg ^{BSD}Buggan, Deputy Manager**Re:** Initiating condemnation proceedings at two properties for the Crescent Connector project per 19 V.S.A. Section 708a**Date:** May 10, 2019

Issue

The issue is whether the Trustees will initiate condemnation proceedings at two properties for the Crescent Connector project per 19 V.S.A. Section 708a.

Discussion

To complete the Crescent Connector project, the Village needs to obtain land within the project scope. It appears that condemnation proceedings will be necessary to acquire the land for the project. 19 V.S.A. Section 708a allows a legislative body to initiate proceedings for laying out, discontinuing, and reclassifying highways.

A sample timeline of the process is attached.

Cost

The cost is a qualifying cost that will be reimbursed by the Vermont Agency of Transportation.

Recommendation

It is recommended that the Trustees initiate proceedings and a petition pursuant to 19 V.S.A. Chapter 7 to lay out a road to be named Railroad Street, a portion of the Crescent Connector project, and to be located beginning at a point on Park Street approximately 875 feet south of the 5 Corners intersection, then extending north along Park Street to the New England Central Railroad (NECR) Burlington branch; along the east side of NECR's Burlington branch and crossing NECR's main line; continuing north across Maple Street; and then along the existing alignment of Railroad Street to the intersection of Main Street. The proceedings will include notifying persons owning or interested in land through which the highway may pass or abut, posting notice, scheduling a site visit and holding a public hearing on the matter where testimony may be received.

Memorandum

To: Evan Teich and Robin Pierce
From: Claudine C. Safar, Esq.
Date: May 3, 2019
Re: Timeline for Taking Action Under 19 V.S.A Ch. 7
Crescent Connector Parcels

Evan and Robin:

You requested more information about the condemnation procedure as an option for several properties relative to the Crescent Connector Project. The following is a sample timeline:

- Day 1 Village Board of Trustees (Trustees), on its own motion, initiates condemnation proceedings. 19 V.S.A. § 708(a). This can be done at a regular meeting and should be warned as to whether to consider initiating a proceeding and petition to lay out a road. This should be done in open session.
- Day 2 Village sends out notice of the condemnation proceedings to affected landowners, including the time for a site visit and hearing, via certified mail, and personal service if necessary. The Village must provide 30 days notice of the site visit and hearing and allow for time for certified mail and potential personal service. Village posts a copy of notice in the clerk's office, and gives notice to Planning Commission. 19 V.S.A. § 709.
- Publication Village publishes notice in paper of record. Publication must be not less than 10 days before the actual hearing. 19 V.S.A. § 709.
- Day 40 Site visit and hearing at which the Trustees judge that the public good, necessity, and convenience of the inhabitants requires the road to be altered and shall cause the road to be surveyed in accordance with 19 V.S.A. § 33. We provide additional time here given the need for thirty days notice, three days certified mail delivery, and the potential need for personal service. 19 V.S.A. § 710.
- Day 110 max Within 60 days of site visit and hearing, the Trustees deliver the report of findings and order altering the road, manner of notifying parties, and survey to town clerk. Town Clerk will record the Board's order and the survey. Monuments will need to be set to mark the easement boundary.

We can condense this time period, provided the survey is completed and won't be altered. 19 V.S.A. § 711.

- Appeals The 30-day appeal period begins when the Trustees' order is recorded. If the appeal is for damages only, the Trustees may proceed with the work. 19 V.S.A. § 740. If the appeal includes necessity, the opening of the road will be stayed until the Court issues its opinion. 19 V.S.A. § 743.
- RFP Requests for Proposals for Construction must state the date the appeal period closes. For example, if the Decision is issued July 6, the appeal period would not close until August 6, and the contractor would have to work with that schedule.
- Vacate Time to vacate. Under 19 V.S.A. § 713, the Trustees' order must fix the time within which the owner must vacate, and remove buildings, fences, timber, wood, or trees. Without the owner's consent, the time shall not be less than 2 months, and if the land has buildings, not less than 6 months. Also, compensation must be paid prior to the time to vacate. 19 V.S.A. § 713. If the landowners agree to the taking without going through the hearing process, the owner could waive this time period.
- Damages Should the Trustees determine the property owner is entitled to damages, the Village shall pay damages as the Trustees determine reasonable. 19 V.S.A. §712. If the damages are not acceptable to the property owner, the property owner and Trustees may agree to arbitration, or the property owner may appeal to the Superior Court.

VILLAGE OF ESSEX JUNCTION
STREET VENDING PERMIT

APPLICATION

Name of Business MR. PANG-A-LING ICE CREAM

Name of Owner(s) GARY LEE HATHAWAY

Address 153 CHURCH RD.

City/State/Zip COLCHESTER, VT. 05446

Telephone 802-373-4632

Nature and Type of Activity NEIGHBORHOOD ICE CREAM SALES

License Plate Number of Vehicle(s) 991 New York - 47261-ML

Date 4/19/19 Signature [Signature]

Date _____ Signature _____

APPROVAL

Required Certificate of Insurance received.

Conditions:

- 1) Keep required \$1 million of general liability insurance in place.
- 2) Vending is restricted to class 3 residential roads.
- 3) No parking except to serve customers.
- 4) No street vending is allowed between the hours of 9 PM and 7 AM.
- 5) The Village of Essex Junction, through its Municipal Manager, reserves the right to revoke the street vending permit at any time.
- 6) Permit is good for one year from date of issue.

Municipal Manager

Date



:

MEMORANDUM

TO: Village Trustees and Evan Teich, Unified Manager.
FROM : Robin Pierce, Community Development Director
DATE : 14th May 2019
SUBJECT: Easement to Green Mountain Power for Electrical Service to 15 Park Street

Discussion. The heating and cooling design for the proposed Senior Building owned by Handy's Hotels & Rentals LLC beside the Park Street School has been upgraded. This means the current electrical feed to the property is not sufficient for the needs. Green Mountain Power (GMP) said that the needed power should be taken from a pole at the northern edge of the access driveway to the Park Street School underground to the new building. An easement would be needed for this from the Village to GMP, much the same way that a parking easement was required for the Hinsdale Building at that location. After conduit installation the disturbed surface would be made good to the satisfaction of Village Staff.

In exchange for this the owner of the proposed Senior Building, Gabe Handy, is willing to undertake the construction for the new public parking we want to add to the Park Street School site which would include; installing a new pedestrian path, moving an existing light, and providing the blacktop for the new parking spaces. In exchange the Village will grant the easement to GMP. The property owner will also pay the legal fees for the easement documents. The Village had allocated the money for this work, now it can be used elsewhere.

Cost: No cost to the Village.

Recommendation: Village Staff recommend the Trustees approve the Electrical Easement to Green Mountain Power to the proposed Senior Building in exchange for the proposed Senior Building owner doing work on Village property to increase public parking, realign an existing path and relocate an existing light fixture.



KNOW ALL PERSONS BY THESE PRESENTS:

That **Village of Essex Junction, a Municipality** City/Town of **Essex Junction** County of **Chittenden** and State of **Vermont**, (hereinafter, whether singular or plural, called the GRANTOR), in consideration of One Dollar paid and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby gives, grants, bargains, sells and conveys unto **GREEN MOUNTAIN POWER CORPORATION**, a Vermont corporation with a principal place of business situated in Colchester Vermont, (hereinafter, regardless of the number of GRANTEES, called the GRANTEES) and to its/their successors and assigns, the exclusive and perpetual right and easement to erect, place, construct, reconstruct, bury, operate, repair, maintain, replace, patrol and remove **underground cables, wires, lines, conduits, braces, foundations, above and below ground equipment**, fixtures and appurtenances (hereinafter, called the facilities or a facility) for the transmission and/or distribution of electricity and for telecommunications use and transmission and transmission of intelligence (including but not limited to data, information, video and voice), any of which facilities may be erected at different times and at such voltages and capacities as GRANTEES may from time to time determine, under, upon, over or across lands of GRANTOR in the Town of, **Essex Junction** in the County of **Chittenden**, and State of Vermont, hereinafter referred to as the "Easement Area" and described as follows:

An underground line commencing at GRANTEES **P.5 (23928)** located within the **Park Street road Right of Way**. Said line to traverse in a generally westerly direction approximately 250' to GRANTEE'S proposed PAD 5-21 to be located adjacent to the southeast corner of 15 Park Street N/F owned by Handy's Hotels & Rentals LLC. This easement covers secondary electrical services to 15 Park Street.

The exact location of the facility or facilities is to be selected by the GRANTEES after their final surveys have been completed within the above-described location. Said Easement Area shall be five (5) feet on each side of the centerline of installed conduits for underground facilities, and an additional six (6) feet from the outer perimeter of all underground and above ground facilities.

Together with the perpetual right and easement from time to time without further payment therefore, to renew, replace, add to, remove, and otherwise change the facilities and each and every part thereof, and the locations thereof within said Easement Area, and to access said Easement Area to and from the adjoining lands of GRANTOR for all of the purposes set out herein, to provide for the continued operation, maintenance and replacement of said facilities.

Included in this grant is the continuing right of the GRANTEES within the Easement Area to cut down, trim and to remove and keep cleared such trees, underbrush, and vegetation, or parts thereof growing within or overhanging such Easement Area as in the judgment of GRANTEES may interfere with or endanger the efficient operation and use of said facilities, and to remove all structures which are now found, or which may be subsequently placed on or within such Easement Area in violation of the rights and privileges of GRANTEES hereunder, together, also, with the permanent right to enter on adjacent lands of GRANTOR to cut or trim and remove such trees growing outside the limits of the Easement Area which may, in the opinion of GRANTEES, interfere with or be likely to interfere with, the successful operation of the facilities now or hereafter to be constructed on said Easement Area (danger trees).

The GRANTOR, for GRANTOR and GRANTOR'S successors and assigns, does hereby covenant that none of them will erect or permit any building or any other structures or trees or bushes to be erected or placed within the Easement Area, or change the grade, fill or excavate within said Easement Area which, in the judgment of the GRANTEES, its successors and assigns, might interfere with the proper operation and maintenance of said facilities. By way of illustration, but not of limitation, the following uses are specifically forbidden: swimming pools, ponds, tennis courts, septic tanks, leach fields/mound systems, any building or other structure, unregistered vehicle parking, or storage of any materials or equipment.

GRANTOR's premises, including the Easement Area, are commonly known and referred to as: **21 Park Street, Essex Junction, Vermont**.

It is agreed that facilities shall remain the property of the GRANTEES, its/their successors and assigns, and that the GRANTEES, its/their successors and assigns, shall pay all taxes assessed thereon.

GRANTEES shall have the right to assign to others, in whole or in part, any or all of the rights, privileges and easements hereinbefore set forth.

TO HAVE AND TO HOLD the above granted easements and rights, with all the privileges and appurtenances thereunto belonging, unto and to the use of the said GRANTEES, its/their successors and assigns, forever.

And the GRANTOR hereby for said GRANTOR and its successors and assigns, covenants with the GRANTEES, its/their successors and assigns, that the GRANTOR is lawfully seized in fee simple of the granted premises, and that the GRANTOR has good right and title to sell and convey the same as aforesaid, that they are free from any claims of, or encumbrances by, third parties, including without limitation, any claim or encumbrance created by an offer of dedication to a municipality for a roadway(s) and will WARRANT and defend the same to the GRANTEES, its/their successors and assigns, forever against the lawful claims and demands of all persons.

IN WITNESS WHEREOF the aforementioned GRANTOR has hereunto set its/his/her/their hand and seal and further, to the extent GRANTOR is an entity, the signatory hereto executes this instrument on behalf of said entity and as its duly authorized agent this _____ day of _____, _____.

IN THE PRESENCE OF:

witness to 1st Grantor

BY: _____ L.S.

Title: _____

STATE OF **Vermont**
COUNTY OF **Chittenden**

BE IT REMEMBERED, that on the _____ day of _____, _____, personally appeared _____ for the Village of Essex Junction, signer and sealer of the foregoing written instrument and acknowledged the same to be **her/his free act and deed and the free act and deed of the GRANTOR herein.**

Before me,

Notary Public

SPACE BELOW THIS LINE FOR RECORD ENTRY PURPOSES ONLY AND NOT A PART OF ABOVE CONVEYANCE

_____ Clerk's Office

Taglet Number: 23928

Received for Record

_____, 20____

Project Number: _____

at ____ o'clock ____ minutes ____ .M. and
recorded in Book ____ Page ____ of Land
Records.

Attest: _____, Clerk

VILLAGE OF ESSEX JUNCTION, VERMONT
2 LINCOLN STREET, ESSEX JUNCTION, VT
2ND FLOOR LEASE

LEASE made this _____ day of _____, 2019 by and between the VILLAGE OF ESSEX JUNCTION, (hereinafter referred to as "Lessor") and ESSEX CHIPS (Community Health Initiatives and Programs for Students), (hereinafter referred to as "Lessee").

WITNESSETH:

In consideration of the mutual covenants and agreements herein contained, Lessor does lease to Lessee the second floor of Lincoln Hall, Essex Junction, Vermont.

This lease is for the period of July 1, 2019 through June 30, 2020, unless sooner terminated as herein provided. It is understood that the Village of Essex Junction reserves the right to use the area above the Senior Center in Lincoln Hall for municipal government purposes. Such use shall not interfere with the Lessee's regularly scheduled use of the space.

Lessor and Lessee hereby agree to the following terms:

1. Lessee shall pay Lessor rent of \$1.00 per year, payable in advance to the Village Treasurer.
2. Lessor shall pay for the Lessee's water/sewer, heat and electric charges, and Lessee shall pay for all other utility costs incurred during the Lease term.
3. Lessee is permitted to connect to Cable TV provided they pay all associated costs.
4. Lessee shall be permitted to use Lessor's copier at \$.10 per B/W copy and \$.25 per color copy.
5. Lessee shall keep the premises clean and in such repair as they are at the commencement of this Lease, reasonable use and wear excepted. Any damages caused by the lessee or guests shall be the responsibility of the lessee to fix in a timely manner.

Lessee may make non-structural changes to the premises without the prior written consent of the Lessor.

The Lessee has examined the premises, and acknowledges that they are, at the time of this Lease, in good order and repair and in a safe, clean and tenantable condition.

6. Lessee shall not sublet the premises nor assign this Lease without the approval of the Village Board of Trustees. Occupancy shall be limited to the Lessee.

VILLAGE OF ESSEX JUNCTION, VERMONT
2 LINCOLN STREET, ESSEX JUNCTION, VT
2ND FLOOR LEASE

Lessee shall be responsible for providing a key to the Lessor and allow access at all times. Lessee will provide a permission list for Lessor outlining individuals who can access keys. Lessor will not provide keys to any individuals not on the list without the express permission of the Executive Director or Unified Manager.

7. The Lessee will not use nor allow the demised premises or any part thereof to be used for any unlawful purposes, nor in any noisy, boisterous, or other manner offensive to the other occupants in the building.
8. Lessee agrees to indemnify and hold harmless the Lessor from and against any loss, cost, damage and expense resulting from injury to any person or damage to or destruction of any property, caused by any act, omission or neglect of the Lessee, its agents, servants, employees or other persons in, upon or about the premises at the Lessee's invitation or consent. Lessee shall carry a minimum of \$1,000,000 general liability insurance to include property damage and name the Lessor as an additional insured. The Lessee shall provide the Lessor with a Certificate of Insurance within thirty (30) days of execution of this Lease.
9. Lessor makes no representations or warranties that the premises to be leased hereunder, and access thereto, are such that the Lessee may utilize the premises for its intended purposes and remain in compliance with state and federal prohibitions against discrimination against individuals with disabilities. Any architectural, structural, or other physical changes or accommodations, or auxiliary aids or services, necessary for compliance with such state and federal requirements shall be the responsibility of the Lessee. Lessee agrees to indemnify and hold harmless the Lessor from and against any claims, suits, damages, or loss of any kind, including costs of defense, resulting from or caused by Lessee's use of the leased premises in violation of such state and federal requirements.
10. The Lessor may, at its option, choose to terminate this Lease prior to its expiration by providing the Lessee with written notice at least sixty (60) days prior to the termination date specified in the notice.
11. The Lessee shall pay the Lessor any costs, including, if awarded by a court, reasonable attorney's fees, which the Lessor incurs in enforcing any provision of this Lease or in seeking eviction of the Lessee for violation of any provision of this Lease.
12. All notices required by this Lease shall be deemed given when delivered or mailed to:

VILLAGE OF ESSEX JUNCTION, VERMONT
2 LINCOLN STREET, ESSEX JUNCTION, VT
2ND FLOOR LEASE

Lessor: Village of Essex Junction
c/o Evan Teich, Unified Manager
2 Lincoln Street
Essex Junction, VT 05452

Lessee: Essex CHIPS
c/o David Voegele, Executive Director
2 Lincoln Street
Essex Junction, VT 05452

13. Lessee shall be responsible for closing windows, turning off lights and locking doors after using the facility.
14. Fire Safety: No boxes or materials will be located within one foot of any radiators or block any entrances or exits. No electrical work shall be performed by anyone other than a licensed electrician.
15. Load Bearing Capacity: The second floor of Lincoln Hall has a maximum load limit of 50 lbs. per square foot.
16. Accessibility for Individuals with Disabilities: The Lessee, by executing this Agreement, acknowledges familiarity with requirements of the Americans with Disabilities Act, which prohibits discrimination against individuals with disabilities by excluding such individuals from participation in, or denying them the benefits of, the services, programs or activities available to non-handicapped individuals. The Lessee agrees that it will not discriminate against individuals with disabilities. The Lessee agrees to take such steps as are necessary to make available to qualified individuals with disabilities the Lessee's services, benefits, and programs. The Lessee also agrees to take readily achievable measures to remove barriers and to provide auxiliary aids and services as necessary to provide access to its programs, benefits and services to individuals with disabilities.



:

MEMORANDUM

TO: Village Trustees and Evan Teich, Village Manager.
FROM : Robin Pierce, Community Development Director
DATE : 7th May 2019
SUBJECT: Sound monitoring CVE Events

Discussion. The Village appoints someone to do Sound Monitoring at certain CVE events. In the past David Wechsler, from Vermont Air Testing Services in Jericho has provided the testing and monitoring. Each event David monitors is followed up with a report that is given to the Village to ascertain if sound from the event exceeded the level approved for that event. If this occurs the Village has the right to fine CVE for the sound violation. The cost of this service is borne by CVE. The first monitored event will occur toward the end of May.

Cost: No cost to the Village.

Recommendation: Village Staff recommend the Trustees approve continuing with Vermont Air Testing Services for monitored events at CVE.



MEMORANDUM

TO: Village Trustees
FROM: Evan Teich, Unified Manager
DATE: May 8, 2019
SUBJECT: FYE20 Annual Appointments

Issue

The issue is whether or not the Trustees approve the Manager's annual appointments of a Village Treasurer/Tax Collector, Village Clerk, Village Attorney, Village Fire Chief and Village Engineering Consultant, in accordance with the Village Charter, Article II, Section 209.

Discussion

The Unified Manager would like to appoint the following for FYE20:

Susan McNamara-Hill—Village Treasurer/Tax Collector and Village Clerk
Claudine Safar—Village Attorney
Chris Gaboriault—Village Fire Chief
Hamlin Consulting Engineers—Village Engineering Consultant

Cost

The cost associated with this issue has been budgeted.

Recommendation

It is recommended the Trustees approve the Manager's annual appointments for the period July 1, 2019 to June 30, 2020.

The Vermont Statutes Online

The statutes were updated in November, 2018, and contain all actions of the 2018 legislative session.

Title 24 Appendix : Municipal Charters

Chapter 221 : Village Of Essex Junction

Subchapter 002 : Village Trustees

(Cite as: 24 App. V.S.A. ch. 221, § 2.09)

§ 221-2.09. Appointments

(a) The trustees shall appoint the Planning Commission, the Zoning Board of Adjustment, and other appointments required by law and this charter.

(b) The trustees' approval shall be required for the Manager's annual appointments of a Village Treasurer/Tax Collector, Village Clerk, Village Attorney, Village Fire Chief, and Village Engineering Consultant. Residents of the Village or a member of the Fire Department who resides in the Town of Essex shall be eligible to hold the office of Village Fire Chief. (Amended 2009, No. M-22 (Adj. Sess.), § 2, eff. May 19, 2010; 2013, No. M-6, § 2, eff. May 20, 2013.)

DONALD L. HAMLIN
CONSULTING ENGINEERS, INC.
ENGINEERS AND LAND SURVEYORS

Please reply to:

P.O. Box 9
Essex Junction
Vermont 05453

136 Pearl Street
Essex Junction, Vermont

Tel. (802) 878-3956
Fax (802) 878-2679
www.dlhce.com

April 17, 2019

Mr. Evan K. Teich, Unified Manager
Village of Essex Junction
2 Lincoln Street
Essex Junction, Vermont 05452

Re: Village Engineer Reappointment

Dear Mr. Teich:

Thank you for taking the time to meet with me regarding the Village Engineer reappointment for the upcoming year. Please accept this letter as confirmation of our firm's willingness to continue to serve as the Village Engineer for the Village of Essex Junction. We very much appreciate the opportunity to work with yourself and the Village staff in providing engineering services to our community.

We thank you again for your consideration.

Respectfully,


Jeffrey P. Kershner, P.E.
President

WATER SUPPLY AND DISTRIBUTION
WASTEWATER COLLECTION AND TREATMENT
STREETS AND HIGHWAYS
AIRPORTS

SUBDIVISIONS
SKI LIFTS
RECREATION AND INDUSTRIAL PLANNING
SOIL BORINGS

LABORATORY ANALYSIS
(WATER AND WASTE WATER)
LAND SURVEYING
SOLID WASTE MANAGEMENT

Memorandum

To: Trustees; Evan Teich, Unified Manager
Cc: Chelsea Mandigo, Stormwater Coordinator/Wastewater Operator; James Jutras, Water Quality Superintendent; Robin Pierce, Community Development Director
From: Greg Duggan, Deputy Manager *GSD*
Re: Appointing representatives to CCRPC Board of Directors, Clean Water Advisory Committee, and Transportation Advisory Committee
Date: May 10, 2019

Issue

The issue is whether or not the Trustees will appoint representatives and alternate representatives to the Chittenden County Regional Planning Commission’s (CCRPC) Board of Directors, Clean Water Advisory Committee (CWAC), and Transportation Advisory Committee (TAC).

Discussion

The CCRPC has requested that the Trustees appoint representatives and alternates to the Board of Directors, CWAC, and TAC. Terms begin on July 1, 2019 and last for two years.

Cost

None.

Recommendation

It is recommended that the Selectboard make the following reappointments for two-year terms commencing on July 1, 2019 and ending on June 30, 2021:

CCRPC Board of Directors Representative	Dan Kerin Andrew
CCRCP Board of Directors Alternate Rep	Brown
CCRPC CWAC Representative	Chelsea Mandigo
CCRPC CWAC Alternate Rep	James Jutras
CCRPC TAC Representative	Robin Pierce



**VILLAGE OF ESSEX JUNCTION
TRUSTEES
REGULAR MEETING AGENDA**

2 Lincoln Street
Essex Junction, VT 05452
Tuesday, April 23, 2019
6:30 PM

E-mail: manager@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6944

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **REORGANIZATION**
 - a. Election of President, Vice President
3. **AGENDA ADDITIONS/CHANGES**
4. **APPROVE AGENDA**
5. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
6. **BUSINESS ITEMS**
 - a. Discussion and appointment of Board of Trustees vacancy
 - b. Annual review of Ethics Policy—Evan Teich
 - c. Approve contract for Land Application of Biosolids at the Whitcomb Farm (North Williston Cattle Co.)—Jim Jutras
 - d. Appoint two Trustees to Joint Governance Subcommittee—Evan Teich
7. **CONSENT ITEMS**
 - a. Sale of pickup truck from Fire Department to Town of Essex
 - b. Adopt 2019 Local Emergency Operations Plan—Greg Duggan
 - c. Approve press release statement for Tree City USA designation
 - d. Approve Banner Application for KidSafe Community Yard Sale
 - e. Approval of minutes: March 26, 2019
 - f. Approve and attest Annual Meeting minutes: April 3, 2019
 - g. Check Warrants #17140—03/29/19; #17141—04/04/19; #17142—04/12/19; #17143—04/19/19
8. **READING FILE**
 - a. Board Member Comments
 - b. Email from Jason LaFrance re: Early Voting Opportunities
 - c. Village of Essex Junction Village Meeting Election Results
 - d. Village of Essex Junction Budget Status Report as of 3/31/19
 - e. Brownell Library Staff and Directors Report February 2019
 - f. Revised Job Description for Library Assistant Youth
 - g. Email from Jim Jutras re: Tri-town WWTF Update
 - h. Green Mountain Transit Essex service changes update
 - i. Upcoming meeting schedule
9. **EXECUTIVE SESSION**
 - a. An executive session is anticipated for discussion of a real estate issue
10. **ADJOURN**

This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-6944.

Certification: 04/19/2019
Date Posted


Initials

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
April 23, 2019**

TRUSTEES PRESENT: Andrew Brown, George Tyler, Dan Kerin, Raj Chawla, Amber Thibeault
ADMINISTRATION: Evan Teich, Unified Manager; Sarah Macy, Finance Director/ Assistant Village Manager; Jim Jutras, Water Quality Superintendent; Susan McNamara- Hill, Town Clerk
OTHERS PRESENT: Irene Wrenner

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

George Tyler called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. **REORGANIZATION**

a. **Election of President, Vice President**

Mr. Teich requested nominations for President of the Village of Essex Junction Board of Trustees.

GEORGE TYLER nominated ANDREW BROWN for President of the Village of Essex Junction Board of Trustees and DAN KERIN seconded the nomination.

There were no other nominations

Voting: unanimous (4-0); the nomination passed.

Mr. Brown requested nominations for Vice President of the Village of Essex Junction Board of Trustees.

ANDREW BROWN nominated GEORGE TYLER as Vice President of the Village of Essex Junction Board of Trustees and RAJ CHAWLA seconded the nomination.

GEORGE TYLER nominated DAN KERIN as Vice President of the Village of Essex Junction Board of Trustees and DAN KERIN seconded the nomination.

George Tyler and Mr. Kerin discussed their mutual respect for each other's experience and suitability for the position, and then Mr. Kerin yielded to Mr. Tyler's nomination.

GEORGE TYLER withdrew his nomination of DAN KERIN.

There were no other nominations

Voting: unanimous (4-0); the nomination passed.

3. **AGENDA ADDITIONS/ CHANGES**

There were no changes to the agenda.

4. **APPROVE AGENDA**

With no changes to the agenda, a motion to approve was not needed.

5. **PUBLIC TO BE HEARD**

a. **Comments from public on items not on the agenda.**

There were no comments from the public

6. BUSINESS ITEMS**a. Discussion and appointment of Board of Trustees vacancy**

Mr. Brown explained that when Elaine Haney resigned from her seat on the Village Board, due to her new commitment as Chair of the Essex Selectboard, a vacancy opened that must be filled until the next regular election. He invited the board to appoint a person to fill this vacancy for the remaining year. The Trustees invited Amber Thibeault, who ran in the April 9th election, to speak about her campaign and interview for the vacancy. Ms. Thibeault spoke to the Trustees about her qualifications, including her experience on the Village Planning Commission and the Capital Program Review Committee. She explained that she looks forward to working on municipality together. She said that her familiarity the code of law, from her experience as an attorney, has prepared her to make judgements about policy and municipal planning. Mr. Teich pointed out to Ms. Thibeault that if she is voted in to serve as a Trustee, she needs to resign from the Planning Commission effective immediately, as per statute. Mr. Kerin, Mr. Brown and Mr. Tyler expressed gratitude for Ms. Thibeault's interest in the position and described her commitment to committees of the Village and her qualifications as well suited for the position.

DAN KERIN made a motion, and GEORGE TYLER seconded, that the Trustees approve AMBER THIBEAULT as Interim Village Trustee for the remainder term of this year until the next election cycle. Voting: unanimous (4-0); motion carried.

Ms. McNamara- Hill swore in Ms. Thibeault as a Village of Essex Junction Trustee. Ms. Thibeault then participated in her new role as Trustee for the remainder of the meeting.

b. Annual review of Ethics Policy

Mr. Teich requested that the Trustees conduct their annual review and acknowledgment of the Village of Essex Junction Ethics Policy and General Rules and Personnel Regulations as they pertain to public officials. He read the eleven areas covered by the Ethics Policy and invited the Trustees to discuss and sign it. Ms. Thibeault wondered why the "Financial Limits" definition on Page 2 is limited only to managerial positions and Mr. Brown wondered about how the Selectboard policy differs from the Village Trustees' policy. Ms. Macy explained that there will be opportunity for revisions to the Ethics Policy when they align the Town and Village policies this year during joint meeting discussions. The Trustees accepted Ethics Policy to sign.

c. Approve contract for Land Application of Biosolids at the Whitcomb Farm (North Williston Cattle Co.)

Mr. Jutras discussed a request that the Village of Essex Junction enter into a contract for land application of treated wastewater sludge (biosolids) at the Whitcomb Farm (North Williston Cattle Co.). He pointed out that the Village of Essex Junction has been in a good, longstanding partnership with the farm but previously involved a third party, arranged through the Champlain Solid Waste District (CSWD). The updated CSWD participation agreement, approved in February by the Trustees, removes the third party for land application. Under the new Whitcomb Farm contract, Essex Junction would work directly with the Whitcombs for land application of biosolids, utilizing the farm agronomist to act as the third-party ensuring compliance with farm requirements. He explained that the contract adheres to Vermont's Lake Champlain Total Maximum Daily Load readiness and, with inflation calculated, the costs outlined in the contract are comparable to the previous contract. Mr. Jutras explained the contract is written with flexibility to withdraw if necessary, in response to emerging Polyfluoroalkyl Substances (PFAS) Contamination legislation in the State House may affect. He discussed the origins of this legislation, the challenges and described soil sampling efforts to determine the extent of PFAS contamination in Vermont. He talked with Mr. Chawla about the possibility of a "Plan B" solution, if a contract withdrawal must take

place. These options include the possibility of landfilling the biosolids or using it in North Central Quebec on backfilling projects. He noted that applying biosolids to the land is a 30% less expensive strategy than landfilling. Mr. Jutras discussed how the use of biosolids on farms can help decrease phosphorus levels in the lake and explained that other new technologies are also being developed to address the phosphorous issue. Mr. Jutras explained that this strategy has environmental benefits, provides benefits to the farm and supports a good neighbor by engaging in an ongoing, positive partnership.

GEORGE TYLER made a motion, seconded by DAN KERIN, that the Trustees authorize the Unified Manager to sign the contract for land application of biosolids with the North Williston Cattle Company, pending final legal review. Voting: unanimous (5-0); motion carried.

d. Appoint two Trustees to Joint Governance Subcommittee

Mr. Teich explained that Trustees need to appoint two new members of the Joint Governance Committee so they may continue, along with Selectboard members Andy Watts and Max Levy, to focus on issues of governance between the Village of Essex Junction and Town of Essex. George Tyler said he would be happy to continue and, after discussing committee meeting time flexibility and the possibility of Skyping in to the meeting if necessary, Mr. Chawla volunteered to also serve.

DAN KERIN made a motion, seconded by AMBER THIBEAULT, that the trustees appoint RAJ CHAWLA and GEORGE TYLER to serve on the Joint Governance Subcommittee.

The Trustees thanked Mr. Chawla and Mr. Tyler for agreeing to serve on this committee

Voting: unanimous (5-0); motion carried.

7. CONSENT ITEMS

GEORGE TYLER made a motion, seconded by DAN KERIN, to approve the consent agenda:

- a. Sale of pickup truck from Fire Department to Town of Essex
The Town of Essex will pay the Village of Essex Junction for its 2004 GMC Truck.
- b. Adopt 2019 Local Emergency Operations Plan—Greg Duggan
Adopt a local emergency operations plan that has been updated by the Police Chief.
- c. Approve press release statement for Tree City USA designation
Approve the following press release statement: “The Village of Essex Junction is proud of its Tree City USA designation for the 4th straight year. It attributes that success to the unwavering stewardship of the Essex Junction Tree Committee, the dedicated Village Public Works Department and the support of the Village Trustees. The Village would not be the exceptional community it is without its trees and their many contributions to improving the streetscape and environment.”
- d. Approve Banner Application for KidSafe Community Yard Sale
- e. Approval of minutes: March 26, 2019
- f. Approve and attest Annual Meeting minutes: April 3, 2019
- g. Check Warrants #17140—03/29/19; #17141—04/04/19; #17142—04/12/19; #17143—04/19/19

Voting: unanimous (5-0); motion carried.

8. READING FILE

- a. Board Member Comments
 - George Tyler expressed his gratitude for both new Trustees on the board and their records of engagement in Village of Essex Junction efforts.
 - Mr. Teich was invited by the Trustees to provide a Unified Manager's report.
 - Mr. Teich welcomed the new Trustees and thanked them for their service.
 - Mr. Teich said that, at his meeting with Bob Stock about the 2020 Census, he learned that Essex has the potential of having a high undercount. To avoid this, the Government is working with leaders to reach out to people in the community who may not participate otherwise. Staff agreed to form a committee and present what this process will be to the Trustees. The Federal Government will also be hiring staff to conduct Census work.
 - The Strategic Advance retreat date has been set for Saturday June 22. Board members and staff will meet from 8am to 3pm at the Delta, formerly Trader Dukes.
 - Green Mountain Transit will not eliminate the number 4 bus but staff and the school district are still in discussions with GMT about the bus's time of operation.
 - Mr. Kerin pointed out that the GMC truck being sold by the Village to the Town will result in the Village taxpayers, as taxpayers of the Town of Essex, paying 42% of the sale price.
- b. Email from Jason LaFrance re: Early Voting Opportunities
- c. Village of Essex Junction Village Meeting Election Results
- d. Village of Essex Junction Budget Status Report as of 3/31/19
- e. Brownell Library Staff and Directors Report February 2019
- f. Revised Job Description for Library Assistant Youth
- g. Email from Jim Jutras re: Tri-town WWTF Update
- h. Green Mountain Transit Essex service changes update
- i. Upcoming meeting schedule

9. EXECUTIVE SESSION

- a. An executive session is expected for discussion of a real estate issue

ANDREW BROWN made a motion, seconded by GEORGE TYLER that the Trustees enter into executive session to discuss a real estate matter, that having a public discussion on would put the community at undue risk or harm, and invited the Unified Manager and Assistant Manager to join in the discussion Voting: unanimous (5-0); motion carried at 7:22 pm

The Trustees exited executive session at 8:10 pm.

Andrew Brown opened discussion about the staff request for funds to create and pave pedestrian paths at the Park Street School and the Handy property at Five Corners.

George Tyler explained that the owner of the Handy property has allowed the Village to use the back parking lot for public parking but there is presently no direct path between the lot and Main Street. Staff's proposal would provide such a direct and safe path. He also explained that staff intends to build new parking spaces adjoined to the existing spaces at the Park Street School. The proposed path at the school would make the new spaces more accessible.

Evan Teich noted that there may need to be new signage at the school to designate specific drop-off and pick-up areas, and to limit hours of availability of the public spaces.

Sarah Macy recommended that if the Trustees decide to approve the requests, they should use the Village's economic development fund.

There was general discussion about the appropriate uses of the economic development fund and consensus that creating pedestrian walkways was an appropriate use.

DAN KERIN moved that the Trustees approve staff's request for \$10,000 to create and pave the proposed paths in the Village center and to use the economic development fund to pay for the expenditure. Voting: unanimous (5-0); motion carried.

10. **ADJOURN**

DAN KERIN moved, and GEORGE TYLER seconded, to adjourn the meeting. Voting: unanimous (5-0); motion carried.

The meeting Adjourned at 8:19 pm

Respectfully Submitted,
Cathy Ainsworth

04/29/19
08:31 am

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17144 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01 (GENERAL FUND) All check #s 04/25/19 To 04/26/19 & Fund 2

Page 1 of 5
HPackard

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
14400	04/15/19	ABOVE AND BEYOND LHBL cleaning 4/7-5/4 3981	210-41940.423 CONTRACT SERVICES	600.00	22533	04/26/19
14400	04/15/19	ABOVE AND BEYOND LHBL cleaning 4/7-5/4 3981	210-45551.423 CONTRACT SERVICES	2212.75	22533	04/26/19
20440	04/23/19	AINSWORTH CATHY L SBAD joint meeting 4/9/19 24	210-41320.530 COMMUNICATIONS	97.02	22534	04/26/19
42665	04/10/19	AMAZON/SYNCB BL books, etc 0069852 4/10	210-45551.640 ADULT COLLECTION-PRINT &	566.89	22536	04/26/19
42665	04/10/19	AMAZON/SYNCB BL books, etc 0069852 4/10	210-45551.641 JUVEN COLLECTION-PRNT & E	180.76	22536	04/26/19
42665	04/10/19	AMAZON/SYNCB BL books, etc 0069852 4/10	210-49346.002 JUVEN COLLECTION-PRNT & E	28.60	22536	04/26/19
42665	04/10/19	AMAZON/SYNCB BL books, etc 0069852 4/10	210-45551.340 COMPUTER EXPENSES	57.95	22536	04/26/19
42665	04/10/19	AMAZON/SYNCB BL books, etc 0069852 4/10	210-45551.837 CHILDRENS PROGRAMS	103.67	22536	04/26/19
42665	04/10/19	AMAZON/SYNCB BL books, etc 0069852 4/10	210-45551.610 SUPPLIES	240.38	22536	04/26/19
00530	04/05/19	BRODART CO BL books B5592706	210-45551.640 ADULT COLLECTION-PRINT &	73.40	22540	04/26/19
00530	04/05/19	BRODART CO BL books B5592706	210-45551.610 SUPPLIES	4.00	22540	04/26/19
00530	04/08/19	BRODART CO BF book B5594375	210-49345.000 LIBRARY DONATION EXPENDIT	14.27	22540	04/26/19
00530	04/08/19	BRODART CO BF book B5594689	210-49345.000 LIBRARY DONATION EXPENDIT	16.46	22540	04/26/19
00530	04/15/19	BRODART CO BF book B5600565	210-49345.000 LIBRARY DONATION EXPENDIT	16.46	22540	04/26/19
00530	04/15/19	BRODART CO BL books B5600817	210-45551.641 JUVEN COLLECTION-PRNT & E	85.00	22540	04/26/19
00530	04/15/19	BRODART CO BL books B5600817	210-45551.610 SUPPLIES	7.20	22540	04/26/19
00530	04/16/19	BRODART CO BL book B5602021	210-45551.640 ADULT COLLECTION-PRINT &	14.57	22540	04/26/19
00530	04/16/19	BRODART CO BL book B5602021	210-45551.610 SUPPLIES	0.80	22540	04/26/19
00530	04/16/19	BRODART CO BL book B5602312	210-45551.640 ADULT COLLECTION-PRINT &	24.88	22540	04/26/19
00530	04/16/19	BRODART CO BL book B5602312	210-45551.610 SUPPLIES	0.80	22540	04/26/19
00530	04/16/19	BRODART CO BL books B5602487	210-45551.640 ADULT COLLECTION-PRINT &	47.58	22540	04/26/19
00530	04/25/19	BRODART CO BL credit CRA5601923	210-45551.640 ADULT COLLECTION-PRINT &	-27.11	22540	04/26/19
25120	02/07/19	CLICKTIME.COM Web hosting 276318	210-41320.500 TRAINING, CONFERENCES, DU	56.00	22549	04/26/19
25120	03/06/19	CLICKTIME.COM Web hosting 378946	210-41320.500 TRAINING, CONFERENCES, DU	56.00	22549	04/26/19
17025	04/23/19	COONRADT AMY CD Planning Comm mtg 4/18 4	210-41970.530 COMMUNICATIONS	147.00	22551	04/26/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
21150	FINDAWAY LLC	04/15/19 BL books 283494	210-45551.640 ADULT COLLECTION-PRINT &	918.60	22559	04/26/19
21845	FIRST NATIONAL BANK OMAHA	03/20/19 BL youth programs 10104255	210-45551.837 CHILDRENS PROGRAMS	5.44	22561	04/26/19
21845	FIRST NATIONAL BANK OMAHA	03/20/19 BL youth programs 111034023500	210-45551.837 CHILDRENS PROGRAMS	4.24	22561	04/26/19
21845	FIRST NATIONAL BANK OMAHA	04/05/19 BF pass renewal 136	210-49345.000 LIBRARY DONATION EXPENDIT	200.00	22561	04/26/19
21845	FIRST NATIONAL BANK OMAHA	03/28/19 BL tech access 1468932892	210-45551.530 TECHNOLOGY ACCESS	279.99	22561	04/26/19
21845	FIRST NATIONAL BANK OMAHA	04/16/19 BL conference 19723884	210-45551.500 TRAINING, CONFERENCES, DU	324.00	22561	04/26/19
21845	FIRST NATIONAL BANK OMAHA	04/16/19 BL computer replacement 400091635	210-45551.677 COMPUTER REPLACEMENT	187.90	22561	04/26/19
21845	FIRST NATIONAL BANK OMAHA	04/02/19 BL supplies 8413	210-45551.610 SUPPLIES	3.70	22561	04/26/19
25410	FIRST NATIONAL BANK OMAHA	04/09/19 CK election work Village 1108054	210-41320.820 ELECTIONS	20.97	22563	04/26/19
33585	LHS ASSOCIATES, INC.	03/29/19 CK Village ballots 61738	210-41320.820 ELECTIONS	895.00	22580	04/26/19
05485	NATIONAL BUSINESS LEASING	04/18/19 TVVA copier usages 299016	210-45551.423 CONTRACT SERVICES	6.34	22590	04/26/19
05485	NATIONAL BUSINESS LEASING	04/18/19 TVVA copier usages 299016	210-45551.423 CONTRACT SERVICES	29.82	22590	04/26/19
05485	NATIONAL BUSINESS LEASING	04/18/19 TVVA copier usages 299016	210-43110.442 EQUIPMENT RENTALS	0.51	22590	04/26/19
05485	NATIONAL BUSINESS LEASING	04/18/19 TVVA copier usages 299016	210-41320.442 LEASED SERVICES	145.21	22590	04/26/19
05485	NATIONAL BUSINESS LEASING	04/20/19 TVVA copier leases 63357963	210-45551.423 CONTRACT SERVICES	80.72	22591	04/26/19
05485	NATIONAL BUSINESS LEASING	04/20/19 TVVA copier leases 63357963	210-45551.423 CONTRACT SERVICES	80.74	22591	04/26/19
05485	NATIONAL BUSINESS LEASING	04/20/19 TVVA copier leases 63357963	210-43110.442 EQUIPMENT RENTALS	72.59	22591	04/26/19
05485	NATIONAL BUSINESS LEASING	04/20/19 TVVA copier leases 63357963	210-41320.442 LEASED SERVICES	138.97	22591	04/26/19
16020	POSTMASTER	04/26/19 Replenish postage due acc 042619D	210-41320.536 POSTAGE	50.00	22597	04/26/19
14800	TECH GROUP INC	04/11/19 BL computer 82302	210-45551.340 COMPUTER EXPENSES	6080.00	22609	04/26/19
40920	U I INSURANCE SERVICES IN	04/19/19 VF Village fire insurance 8856	210-42220.210 ACCIDENT & DISABILITY INS	280.81	22615	04/26/19
40920	U I INSURANCE SERVICES IN	04/19/19 VF Village fire insurance 8856	210-14301.000 PREPAID EXPENSES	3234.19	22615	04/26/19
12890	U S BANK	03/15/19 VD-2009-2 POOL BOND 050119D	210-47217.000 EJRP INTEREST	2842.88	22616	04/26/19
07565	W B MASON CO INC	03/25/19 ADCD office supplies I64767768	210-41320.610 SUPPLIES	55.99	22630	04/26/19
07565	W B MASON CO INC	03/25/19 ADCD office supplies I64767768	210-41970.610 SUPPLIES	27.57	22630	04/26/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07565	04/16/19	W B MASON CO INC ADCD office paper I65464333	210-41320.610 SUPPLIES	47.56	22630	04/26/19
07565	04/16/19	W B MASON CO INC ADCD office paper I65464333	210-41970.610 SUPPLIES	23.42	22630	04/26/19
07565	04/16/19	W B MASON CO INC LH supplies I65472296	210-41940.610 SUPPLIES	20.99	22630	04/26/19
07565	04/17/19	W B MASON CO INC LH building supplies I65504446	210-41940.610 SUPPLIES	279.93	22630	04/26/19
01930	04/02/19	CENTER FOR TECHNOLOGY SR soup, cookies luncheon 332867	225-45122.812 MEAL SITE EXPENSES	93.00	22545	04/26/19
31545	03/26/19	COSTCO #314 RC Egg hunt, EASC 032619D	225-45122.812 MEAL SITE EXPENSES	50.96	22552	04/26/19
14320	04/17/19	ESSEX WESTFORD SCHOOL DIS SR luncheon 041719D	225-45122.813 Meal Site Outing Exp	72.00	22557	04/26/19
05485	04/18/19	NATIONAL BUSINESS LEASING TVVA copier usages 299016	225-45122.610 OPERATIONAL SUPP/EXP	38.20	22590	04/26/19
05485	04/20/19	NATIONAL BUSINESS LEASING TVVA copier leases 63357963	225-45122.610 OPERATIONAL SUPP/EXP	94.15	22591	04/26/19
07565	04/10/19	W B MASON CO INC TV office supplies, etc 1305527 4/10	225-45122.610 OPERATIONAL SUPP/EXP	147.53	22629	04/26/19
07565	04/10/19	W B MASON CO INC TV office supplies, etc 1305527 4/10	225-45122.812 MEAL SITE EXPENSES	45.39	22629	04/26/19
07565	04/10/19	W B MASON CO INC TV office supplies, etc 1305527 4/10	225-45122.810 TRIP EXPENSES	75.14	22629	04/26/19
07565	04/10/19	W B MASON CO INC TV office supplies, etc 1305527 4/10	225-36400.000 SR CTR DONATIONS	139.99	22629	04/26/19
31545	04/20/19	COSTCO #314 DC Trip Supplies 042019D	226-45115.610 SUPPLIES	212.02	22552	04/26/19
01010	04/17/19	ESSEX AGWAY Garden Supplies 327907	226-45115.610 SUPPLIES	59.01	22555	04/26/19
04005	04/18/19	GREGORY CIARA AEP Session IV Dance 003	226-45120.330 OTHER PROFESSIONAL SVCS	390.00	22571	04/26/19
05485	04/18/19	NATIONAL BUSINESS LEASING TVVA copier usages 299016	226-45110.442 Equipment Rentals	123.06	22590	04/26/19
05485	04/20/19	NATIONAL BUSINESS LEASING TVVA copier leases 63357963	226-45110.442 Equipment Rentals	177.89	22591	04/26/19
24855	04/22/19	PETTY CASH - CAITLIN FAY Petty Cash Reimbursement 042219D	226-45120.610 SUPPLIES	21.26	22596	04/26/19
24855	04/22/19	PETTY CASH - CAITLIN FAY Petty Cash Reimbursement 042219D	226-45120.610 SUPPLIES	11.20	22596	04/26/19
24855	04/22/19	PETTY CASH - CAITLIN FAY Petty Cash Reimbursement 042219D	226-45115.610 SUPPLIES	98.08	22596	04/26/19
24855	04/22/19	PETTY CASH - CAITLIN FAY Petty Cash Reimbursement 042219D	226-45115.330 OTHER PROFESSIONAL SVCS	524.00	22596	04/26/19
24855	04/22/19	PETTY CASH - CAITLIN FAY Petty Cash Reimbursement 042219D	226-45115.610 SUPPLIES	25.50	22596	04/26/19
03900	04/12/19	SPORTS CENTRAL INC Pitching Rubber 17234	226-45115.610 SUPPLIES	105.00	22604	04/26/19
25845	04/18/19	SWIM WITH ANNIE AEP Session IV Swim 004	226-45120.330 OTHER PROFESSIONAL SVCS	1332.00	22607	04/26/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
70855	04/18/19	THE ESSEX AEP Session IV Swim 041819D	226-45120.330 OTHER PROFESSIONAL SVCS	1000.00	22610	04/26/19
36240	04/16/19	DUBOIS & KING INC CD Crescent conn March 54	230-46801.008 CRESCENT CONNECTOR	36570.59	22554	04/26/19
23435	03/31/19	CHAMPLAIN WATER DISTRICT VA-MAR 2019 WATER USAGE 033119D	254-43200.412 STATE WATER TAX	829.33	22546	04/26/19
23435	03/31/19	CHAMPLAIN WATER DISTRICT VA-MAR 2019 WATER USAGE 033119D	254-43210.412 STATE WATER TAX - GF	5982.55	22546	04/26/19
23435	03/31/19	CHAMPLAIN WATER DISTRICT VA-MAR 2019 WATER USAGE 033119D	254-43200.411 CWD WATER PURCHASE	35910.10	22546	04/26/19
23435	03/31/19	CHAMPLAIN WATER DISTRICT VA-MAR 2019 WATER USAGE 033119D	254-43210.411 CWD WATER PURC - GF	259044.41	22546	04/26/19
03070	04/25/19	MINUTEMAN PRESS VW mail bills & insert 043019	254-43200.536 POSTAGE	432.14	22587	04/26/19
03070	04/17/19	MINUTEMAN PRESS VW #10 window env for bil 49857	254-43200.536 POSTAGE	268.45	22587	04/26/19
36520	02/14/19	VT AGENCY OF NATURAL RESO May renewal app CBEAUDOIN214	254-43200.500 TRAINING, CONFERENCES, DU	80.00	22620	04/26/19
36520	02/14/19	VT AGENCY OF NATURAL RESO ST May renewal app RVJ021419D	254-43200.500 TRAINING, CONFERENCES, DU	80.00	22621	04/26/19
08475	04/09/19	GREEN MOUNTAIN ELECTRIC S WW connectors 3301254001	255-43200.570 MAINTENANCE OTHER	42.13	22570	04/26/19
V9769	04/17/19	KEMIRA WATER SOLUTIONS WW 8.35 PT sod aluminate 9017629649	255-43200.619 CHEMICALS	10576.69	22577	04/26/19
05485	04/18/19	NATIONAL BUSINESS LEASING TVVA copier usages 299016	255-43200.610 SUPPLIES	62.14	22590	04/26/19
05485	04/20/19	NATIONAL BUSINESS LEASING TVVA copier leases 63357963	255-43200.610 SUPPLIES	80.74	22591	04/26/19
V1661	04/11/19	NORTH CENTRAL LABORATORIE WW general supplies 421725	255-43200.618 SUPPLIES - LABORATORY	1460.20	22593	04/26/19
12775	03/31/19	PRATT & SMITH ELECTRICAL WW network , GBT work 7772	255-43200.570 MAINTENANCE OTHER	304.64	22598	04/26/19
V2124	03/30/19	STAPLES ADVANTAGE WW legal paper 3409224667	255-43200.610 SUPPLIES	37.49	22606	04/26/19
07565	04/10/19	W B MASON CO INC WW lab water 165303332	255-43200.618 SUPPLIES - LABORATORY	89.94	22630	04/26/19
03070	04/25/19	MINUTEMAN PRESS VW mail bills & insert 043019	256-43200.536 POSTAGE	864.28	22587	04/26/19
03070	04/17/19	MINUTEMAN PRESS VW #10 window env for bil 49857	256-43200.536 POSTAGE	536.89	22587	04/26/19
12775	03/31/19	PRATT & SMITH ELECTRICAL SA River St float 7758	256-43200.434 PUMP STATION MAINTENANCE	112.50	22598	04/26/19

04/29/19

Town of Essex / Village of EJ Accounts Payable

08:31 am

Check Warrant Report # 17144 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 04/25/19 To 04/26/19 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				379164.00		

...

05/03/19

Town of Essex / Village of EJ Accounts Payable

04:31 pm

Check Warrant Report # 17145 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 04/30/19 To 05/03/19 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
20440	04/26/19	AINSWORTH CATHY L AD-MEETING MIN 4-23-19 25	210-41320.530 COMMUNICATIONS	136.50	22638	05/03/19
25055	04/25/19	AQUARIUS LANDSCAPE SPRINK ST-SPRING OPENING 544038	210-43161.002 MEMORIAL PARK	90.80	22642	05/03/19
25055	04/25/19	AQUARIUS LANDSCAPE SPRINK ST-SPRING OPENING 544039	210-43161.002 MEMORIAL PARK	47.92	22642	05/03/19
25055	04/25/19	AQUARIUS LANDSCAPE SPRINK LH-SPRING OPENING 544040	210-41940.434 MAINT. BUILDINGS/GROUNDS	149.30	22642	05/03/19
25055	04/25/19	AQUARIUS LANDSCAPE SPRINK LH-SPRING OPENING 544041	210-41940.434 MAINT. BUILDINGS/GROUNDS	207.38	22642	05/03/19
00530	04/18/19	BRODART CO BL-BOOKS B5605360	210-45551.640 ADULT COLLECTION-PRINT &	19.99	22647	05/03/19
00530	04/18/19	BRODART CO BL-BOOKS B5605360	210-45551.610 SUPPLIES	0.80	22647	05/03/19
00530	04/22/19	BRODART CO BF-BOOKS B5606980	210-49345.000 LIBRARY DONATION EXPENDIT	48.81	22647	05/03/19
16030	04/14/19	BROWN ELECTRIC ST-AERIAL LIFT/MISC SCREW 33783	210-43160.610 STREET LIGHTS SUPPLIES/MA	885.20	22648	05/03/19
26395	03/31/19	CCRPC CD-DESIGN 5 CORNRS-MARCH 1903102	210-41335.813 MATCHING GRANT FUNDS	265.62	22652	05/03/19
26395	03/31/19	CCRPC CD-EJ PARKING STUDY-MARCH 1903105	210-41335.813 MATCHING GRANT FUNDS	479.28	22652	05/03/19
21210	04/18/19	CINTAS LOC # 68M 71 M ST-SHOP TOWELS 4020284583	210-43110.610 SUPPLIES	82.81	22653	05/03/19
04940	04/03/19	COMCAST VF-CABLE TV 040319D	210-42220.535 TELEPHONE SERVICES	21.28	22654	05/03/19
04940	04/12/19	COMCAST ST-TV-INTERNET 041219D	210-43125.610 WINTER MAINTENANCE	28.68	22655	05/03/19
04940	04/12/19	COMCAST ST-TV-INTERNET 041219D	210-43110.610 SUPPLIES	172.93	22655	05/03/19
27420	04/12/19	DAVE WHITCOMB'S SERVICE C ST-WHEEL WEIGHTS 2014 CHV 15295	210-43110.432 VEHICLE MAINTENANCE	81.00	22662	05/03/19
24305	03/27/19	DEMCO INC BL-SUPPLIES 6577735	210-45551.610 SUPPLIES	127.38	22663	05/03/19
V10576	05/01/19	ECOPIXEL LLC FN-AD WEB HOSTING 2616	210-41320.530 COMMUNICATIONS	129.00	22668	05/03/19
V10634	04/22/19	ENVISIONWARE INC BL-COMPUTER EXPENSES INVUS41809	210-45551.340 COMPUTER EXPENSES	255.00	22669	05/03/19
23215	04/17/19	ESSEX EQUIPMENT INC ST-SCREW PIN 107073830001	210-43110.432 VEHICLE MAINTENANCE	67.84	22671	05/03/19
25390	04/17/19	FIRST NATIONAL BANK OMAHA EJRP Credit Card 5750 041719D	210-45110.550 PRINTING & ADVERTISING	26.43	22677	05/03/19
25390	04/17/19	FIRST NATIONAL BANK OMAHA EJRP Credit Card 5750 041719D	210-45110.340 COMPUTER EXPENSES	160.00	22677	05/03/19
25390	04/17/19	FIRST NATIONAL BANK OMAHA EJRP Credit Card 5750 041719D	210-45110.550 PRINTING & ADVERTISING	31.80	22677	05/03/19
25390	04/17/19	FIRST NATIONAL BANK OMAHA EJRP Credit Card 5750 041719D	210-45110.340 COMPUTER EXPENSES	138.37	22677	05/03/19
25390	04/17/19	FIRST NATIONAL BANK OMAHA EJRP Credit Card 5750 041719D	210-45110.500 TRAINING, CONF, DUES	8.99	22677	05/03/19

05/03/19

Town of Essex / Village of EJ Accounts Payable

Page 2 of 7

04:31 pm

Check Warrant Report # 17145 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 04/30/19 To 05/03/19 & Fund 2

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
45400	03/22/19	FIRST NATIONAL BANK OMAHA CD-VT PLANNERS ASSOCTN 032219D	210-41970.500 TRAINING, CONF, DUES	65.00	22678	05/03/19
19005	04/15/19	FIRSTLIGHT FIBER ST-TELEPHONE SERVICE 5164888	210-43110.535 TELEPHONE SERVICES	35.47	22679	05/03/19
37875	04/12/19	FLEETPRIDE ST-FUEL FILTERS 24874591	210-43110.432 VEHICLE MAINTENANCE	50.35	22681	05/03/19
20470	04/30/19	GLOBAL MONTELLO GROUP VA-VEHICLE FUEL CL241158	210-45220.626 GAS, GREASE & OIL	280.38	22687	05/03/19
20470	04/30/19	GLOBAL MONTELLO GROUP VA-VEHICLE FUEL CL241158	210-42220.626 GAS, GREASE AND OIL	578.66	22687	05/03/19
20470	04/30/19	GLOBAL MONTELLO GROUP VA-VEHICLE FUEL CL241158	210-43110.626 GAS, GREASE AND OIL	1727.55	22687	05/03/19
07010	04/15/19	GREEN MOUNTAIN POWER CORP VA-APRIL 2019 CONSLD BILL 04190206201	210-41940.622 ELECTRICAL SERVICE	567.34	22688	05/03/19
07010	04/15/19	GREEN MOUNTAIN POWER CORP VA-APRIL 2019 CONSLD BILL 04190206201	210-42220.622 ELECTRICAL SERVICE	567.34	22688	05/03/19
07010	04/15/19	GREEN MOUNTAIN POWER CORP VA-APRIL 2019 CONSLD BILL 04190206201	210-43110.622 ELECTRICAL SERVICE	325.68	22688	05/03/19
07010	04/15/19	GREEN MOUNTAIN POWER CORP VA-APRIL 2019 CONSLD BILL 04190206201	210-45551.622 ELECTRICAL SERVICE	1092.06	22688	05/03/19
07010	04/15/19	GREEN MOUNTAIN POWER CORP VA-APRIL 2019 CONSLD BILL 04190206201	210-43160.622 STREET LIGHTS - ELECTRICI	9417.56	22688	05/03/19
07010	04/15/19	GREEN MOUNTAIN POWER CORP VA-APRIL 2019 CONSLD BILL 04190206201	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	635.20	22688	05/03/19
07010	04/15/19	GREEN MOUNTAIN POWER CORP VA-APRIL 2019 CONSLD BILL 04190206201	210-41940.624 PARK ST. ELECTRICITY	234.11	22688	05/03/19
38460	04/15/19	L D OLIVER SEED CO INC ST-SEED 11633	210-43110.616 GRAVEL, TOPSOIL	385.60	22697	05/03/19
33195	04/16/19	LIMOGE & SONS GARAGE DOOR ST-WINDOW REPAIR 63741TE	210-43110.434 MAINT. BUILDINGS/GROUNDS	218.00	22698	05/03/19
38340	04/09/19	MINUTEMAN TRUCKS INC VF-GAUGE 1211091	210-42220.432 VEHICLE MAINTENANCE	201.04	22702	05/03/19
14585	04/05/19	MUNICIPAL EMERGENCY SERVI VF-BATTERY HOLDERS 1328267	210-42220.570 MAINTENANCE OTHER	500.00	22704	05/03/19
24960	05/01/19	NORTHEAST DELTA DENTAL VA-MAY 2019 INV DENTAL NE 050119D	210-41320.210 HEALTH INS & OTHER BENEFI	456.74	22709	05/03/19
24960	05/01/19	NORTHEAST DELTA DENTAL VA-MAY 2019 INV DENTAL NE 050119D	210-43110.210 HEALTH INS & OTHER BENEFI	346.53	22709	05/03/19
24960	05/01/19	NORTHEAST DELTA DENTAL VA-MAY 2019 INV DENTAL NE 050119D	210-43151.210 HEALTH INS & OTHER BENEFI	50.33	22709	05/03/19
24960	05/01/19	NORTHEAST DELTA DENTAL VA-MAY 2019 INV DENTAL NE 050119D	210-45551.210 HEALTH INS & OTHER BENEFI	467.80	22709	05/03/19
24960	05/01/19	NORTHEAST DELTA DENTAL VA-MAY 2019 INV DENTAL NE 050119D	210-41970.210 HEALTH INS & OTHER BENEFI	71.94	22709	05/03/19
24960	05/01/19	NORTHEAST DELTA DENTAL VA-MAY 2019 INV DENTAL NE 050119D	210-45110.210 HEALTH INS & OTHER BENEFI	456.73	22709	05/03/19
24960	05/01/19	NORTHEAST DELTA DENTAL VA-MAY 2019 INV DENTAL NE 050119D	210-45220.210 HEALTH INS & OTHER BENEFI	68.53	22709	05/03/19
24960	05/01/19	NORTHEAST DELTA DENTAL VA-MAY 2019 INV DENTAL NE 050119D	210-15109.000 EXCHANGE - COBRA	35.96	22709	05/03/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
43435	04/12/19	NORTRAX (PARTS) ST-SERVICE 1938030	210-43110.432 VEHICLE MAINTENANCE	94.13	22710	05/03/19
24100	04/12/19	PERMA-LINE CORP.OF NEW EN ST-SURFACE MOUNT DELINETR 173395	210-43110.617 SIGNS AND POSTS	155.15	22712	05/03/19
24100	04/18/19	PERMA-LINE CORP.OF NEW EN ST-LETTERS 173495	210-43110.617 SIGNS AND POSTS	85.45	22712	05/03/19
17090	02/24/19	POPIELARCZYK EDWARD May 23rd Event 022419D	210-45551.837 CHILDRENS PROGRAMS	175.00	22714	05/03/19
37430	04/11/19	R R CHARLEBOIS INC ST-SERV TRUCK AAS767 RC68630	210-43110.432 VEHICLE MAINTENANCE	842.34	22717	05/03/19
24325	04/12/19	RADIO NORTH GROUP INC VF-PAGER CLIPS 24140889	210-42220.443 RADIO MAINTENANCE	62.50	22718	05/03/19
V9587	04/09/19	RANGER ASPHALT & CONCRETE ST-TOPSOIL TKT143931	210-43110.616 GRAVEL, TOPSOIL	150.00	22719	05/03/19
18010	04/15/19	REYNOLDS & SON, INC. VF-BOOTS 3348608	210-42220.612 UNIFORMS, BOOTS, ETC	333.16	22721	05/03/19
05280	04/20/19	S & D LANDSCAPES LLC Park St Tick Spray 171484	210-45220.330 OTHER PROFESSIONAL SVCS	256.25	22723	05/03/19
42565	04/17/19	SEVEN DAYS Job Ad 194408	210-45110.550 PRINTING & ADVERTISING	100.00	22727	05/03/19
42565	04/24/19	SEVEN DAYS Job Ad 194584	210-45110.500 TRAINING, CONF, DUES	100.00	22727	05/03/19
29835	04/11/19	SHERWIN-WILLIAMS ST-PAINT 29842	210-43110.610 SUPPLIES	25.54	22728	05/03/19
23855	04/12/19	SOUTHWORTH-MILTON, INC. ST-HYDO INV1591114	210-43110.626 GAS, GREASE AND OIL	76.02	22729	05/03/19
43260	04/19/19	ULINE BL-SUPPLIES 107543024	210-45551.610 SUPPLIES	92.19	22733	05/03/19
00710	03/20/19	UPS STORE VF-SHIPPING 6572	210-42220.889 ROUTINE EQUIPMENT PURCHAS	10.12	22736	05/03/19
11935	04/17/19	VIKING-CIVES USA ST-SPINNER HUB 4490205	210-43110.432 VEHICLE MAINTENANCE	25.74	22737	05/03/19
11935	04/17/19	VIKING-CIVES USA ST-JOHNSTON BRUSH 4490210	210-43110.610 SUPPLIES	510.04	22737	05/03/19
25375	04/19/19	VISION SERVICE PLAN (CT) MAY 2019 VISION VILLAGE 050119	210-41320.210 HEALTH INS & OTHER BENEFI	86.82	22739	05/03/19
25375	04/19/19	VISION SERVICE PLAN (CT) MAY 2019 VISION VILLAGE 050119	210-43110.210 HEALTH INS & OTHER BENEFI	67.94	22739	05/03/19
25375	04/19/19	VISION SERVICE PLAN (CT) MAY 2019 VISION VILLAGE 050119	210-43151.210 HEALTH INS & OTHER BENEFI	10.01	22739	05/03/19
25375	04/19/19	VISION SERVICE PLAN (CT) MAY 2019 VISION VILLAGE 050119	210-45551.210 HEALTH INS & OTHER BENEFI	94.78	22739	05/03/19
25375	04/19/19	VISION SERVICE PLAN (CT) MAY 2019 VISION VILLAGE 050119	210-41970.210 HEALTH INS & OTHER BENEFI	18.76	22739	05/03/19
25375	04/19/19	VISION SERVICE PLAN (CT) MAY 2019 VISION VILLAGE 050119	210-45110.210 HEALTH INS & OTHER BENEFI	86.81	22739	05/03/19
25375	04/19/19	VISION SERVICE PLAN (CT) MAY 2019 VISION VILLAGE 050119	210-45220.210 HEALTH INS & OTHER BENEFI	13.61	22739	05/03/19
29825	04/19/19	VT GAS SYSTEMS VA-3/18-4/18/2019 SERVICE 04192019D	210-43110.623 HEATING/NATURAL GAS	367.03	22740	05/03/19

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
29825	04/19/19	VT GAS SYSTEMS	VA-3/18-4/18/2019 SERVICE	210-45551.623	599.21	22740	05/03/19
			04192019D	HEATING/NATURAL GAS			
29825	04/19/19	VT GAS SYSTEMS	VA-3/18-4/18/2019 SERVICE	210-41940.623	573.71	22740	05/03/19
			04192019D	HEATING/NATURAL GAS			
29825	04/19/19	VT GAS SYSTEMS	VA-3/18-4/18/2019 SERVICE	210-42220.623	357.22	22740	05/03/19
			04192019D	HEATING/NATURAL GAS			
29825	04/19/19	VT GAS SYSTEMS	VA-3/18-4/18/2019 SERVICE	210-41940.625	393.68	22740	05/03/19
			04192019D	PARK ST. SCHOOL NAT GAS			
00935	04/17/19	VT PET FOOD & SUPPLY	VF-LITTER	210-42220.610	219.50	22745	05/03/19
			30R1982201	SUPPLIES			
21400	04/16/19	WONDERFEET KIDS' MUSEUM	BL-PASS	210-49345.000	50.00	22750	05/03/19
			4500041619	LIBRARY DONATION EXPENDIT			
21850	04/29/19	BOUCHER CLEANING SERVICES	SC-EASC CLEANING	225-45122.430	150.00	22645	05/03/19
			510	REPAIRS & MAINTENANCE			
21000	03/20/19	UNIFIRST CORPORATION	SC-MAT CLEANING SERVICES	225-45122.330	37.23	22734	05/03/19
			0361932744	OTHER PROF SERVICES			
21000	04/03/19	UNIFIRST CORPORATION	SC-MAT CLEANING SERVICE	225-45122.330	37.79	22734	05/03/19
			0361935340	OTHER PROF SERVICES			
25190	04/22/19	A C MOORE ARTS & CRAFTS A	4/5 VC Supplies	226-45120.610	160.67	22636	05/03/19
			062419	SUPPLIES			
25595	04/17/19	AMERICAN RED CROSS	CPR Class	226-45115.330	210.00	22641	05/03/19
			22181603	OTHER PROFESSIONAL SVCS			
17185	01/07/19	BOXWOOD TECHNOLOGY INCORP	JOB AD	226-45110.330	124.00	22646	05/03/19
			3328357	OTHER PROFESSIONAL SVCS			
19790	04/24/19	BURLINGTON CITY ARTS	4/5 VC Field Trip	226-45120.610	85.00	22649	05/03/19
			042419D	SUPPLIES			
25675	04/24/19	CATAMOUNT GOLF CLUB	Golf Programs	226-45115.330	680.00	22650	05/03/19
			307	OTHER PROFESSIONAL SVCS			
20610	04/30/19	DIXON JULIANA	Swing Dance Inst.	226-45115.610	380.00	22664	05/03/19
			043019D	SUPPLIES			
42360	04/24/19	ECHO AT THE LEAHY CENTER	K-3 Vac Camp Field Trip	226-45120.580	292.50	22666	05/03/19
			11992173	TRAVEL			
01010	04/23/19	ESSEX AGWAY	Garden Supplies	226-45115.610	79.96	22670	05/03/19
			327985	SUPPLIES			
17190	04/17/19	EVOLUTION PRENATAL & FAMI	Prenatal Yoga	226-45115.330	75.00	22673	05/03/19
			1008	OTHER PROFESSIONAL SVCS			
25390	04/17/19	FIRST NATIONAL BANK OMAHA	EJRP Credit Card	226-45120.330	20.00	22677	05/03/19
			5750 041719D	OTHER PROFESSIONAL SVCS			
20195	04/26/19	GET AIR	4/5 Vac Camp Field Trip	226-45120.580	165.00	22686	05/03/19
			337555	TRAVEL			
19785	04/23/19	GREEN MOUNTAIN TRAINING C	K/3 Vac Camp Field Trip	226-45120.580	600.00	22689	05/03/19
			042319D	TRAVEL			
14570	04/10/19	METROCK STATION / VERTI	AEP Metro Rock Session IV	226-45120.330	105.00	22700	05/03/19
			65771	OTHER PROFESSIONAL SVCS			
25620	04/23/19	MONTSHIRE MUSEUM OF SCIEN	4/5 Vac Camp Field Trip	226-45120.580	117.00	22703	05/03/19
			042319D	TRAVEL			
24960	05/01/19	NORTHEAST DELTA DENTAL	VA-MAY 2019 INV DENTAL NE	226-45120.210	212.41	22709	05/03/19
			050119D	HEALTH INS & OTHER BENEFIT			
24960	05/01/19	NORTHEAST DELTA DENTAL	VA-MAY 2019 INV DENTAL NE	226-45121.210	330.74	22709	05/03/19
			050119D	HEALTH INS & OTHER BENEFIT			

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
24960	05/01/19	NORTHEAST DELTA DENTAL	VA-MAY 2019 INV DENTAL NE	226-45110.210	35.97	22709	05/03/19
			050119D	HEALTH INS & OTHER BENEFI			
24855	04/29/19	PETTY CASH - CAITLIN FAY	EJRP Petty Cash Reimburse	226-45121.610	174.36	22713	05/03/19
			050119D	SUPPLIES			
24855	04/29/19	PETTY CASH - CAITLIN FAY	EJRP Petty Cash Reimburse	226-45121.610	36.48	22713	05/03/19
			050119D	SUPPLIES			
24855	04/29/19	PETTY CASH - CAITLIN FAY	EJRP Petty Cash Reimburse	226-45115.610	71.20	22713	05/03/19
			050119D	SUPPLIES			
17090	02/24/19	POPIELARCZYK EDWARD	May 23rd Event	226-45115.330	175.00	22714	05/03/19
			022419D	OTHER PROFESSIONAL SVCS			
24830	04/22/19	REINHART FOODSERVICE	K/3 Vac Camp Snack	226-45120.610	136.14	22720	05/03/19
			145279	SUPPLIES			
24830	04/22/19	REINHART FOODSERVICE	4/5 Vac Camp Snack	226-45120.610	140.08	22720	05/03/19
			145986	SUPPLIES			
24830	04/24/19	REINHART FOODSERVICE	4/5 VC Snack CREDIT	226-45120.610	-24.16	22720	05/03/19
			147105	SUPPLIES			
24830	04/29/19	REINHART FOODSERVICE	HIA VK Snack	226-45120.610	79.23	22720	05/03/19
			149191	SUPPLIES			
23495	04/22/19	STUDENT TRANSPORTATION OF	Hiawatha VK Field Trip	226-45120.580	194.41	22731	05/03/19
			70045384	TRAVEL			
23495	04/29/19	STUDENT TRANSPORTATION OF	K/3 VC Field Trip	226-45120.580	741.16	22731	05/03/19
			70046423	TRAVEL			
25360	04/21/19	TETRICK, ELLEN	PS Music Program	226-45121.330	1050.00	22732	05/03/19
			042119D	OTHER PROFESSIONAL SVCS			
25375	04/19/19	VISION SERVICE PLAN (CT)	MAY 2019 VISION VILLAGE	226-45120.210	51.13	22739	05/03/19
			050119	HEALTH INS & OTHER BENEFI			
25375	04/19/19	VISION SERVICE PLAN (CT)	MAY 2019 VISION VILLAGE	226-45121.210	67.56	22739	05/03/19
			050119	HEALTH INS & OTHER BENEFI			
25375	04/19/19	VISION SERVICE PLAN (CT)	MAY 2019 VISION VILLAGE	226-45110.210	9.36	22739	05/03/19
			050119	HEALTH INS & OTHER BENEFI			
38200	04/29/19	VT RECREATION & PARKS ASS	VRPA Mtg-K.Santor	226-45110.500	45.00	22746	05/03/19
			00889	TRAINING, CONF, DUES			
19175	12/30/18	A. HOOD CONSTRUCTION	Maint Garage Siding	233-46801.010	4800.00	22637	05/03/19
			123018D3	BUILDING & FACILITIES			
31770	04/17/19	BARRETT TRUCKING CO. INC	Infield Mix	233-46801.005	1587.00	22643	05/03/19
			109208	RESURFACING			
28255	04/17/19	JOHN LEO & SONS INC	Top Soil	233-46801.003	630.00	22695	05/03/19
			8517	LANDSCAPING			
20470	04/30/19	GLOBAL MONTELLO GROUP	VA-VEHICLE FUEL	254-43200.626	176.20	22687	05/03/19
			CL241158	GAS, GREASE AND OIL			
07010	04/15/19	GREEN MOUNTAIN POWER CORP	VA-APRIL 2019 CONSLD BILL	254-43200.622	64.18	22688	05/03/19
			04190206201	ELECTRICAL SERVICE			
03070	04/30/19	MINUTEMAN PRESS	APRIL 2019 UB BILLS/INSRT	254-43200.536	339.37	22701	05/03/19
			49950	POSTAGE			
24960	05/01/19	NORTHEAST DELTA DENTAL	VA-MAY 2019 INV DENTAL NE	254-43200.210	253.29	22709	05/03/19
			050119D	HEALTH INS & OTHER BENEFI			
22070	04/15/19	VILLAGE COPY & PRINT INC.	VW-PRINTING AD	254-43200.550	158.00	22738	05/03/19
			7593	PRINTING AND ADVERTISING			
25375	04/19/19	VISION SERVICE PLAN (CT)	MAY 2019 VISION VILLAGE	254-43200.210	48.71	22739	05/03/19
			050119	HEALTH INS & OTHER BENEFI			

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
29825	04/19/19	VT GAS SYSTEMS	VA-3/18-4/18/2019 SERVICE	254-43200.623	247.88	22740	05/03/19
			04192019D	HEATING/NATURAL GAS			
38680	04/20/19	VT RURAL WATER ASSOC	VW-SEMINAR	254-43200.500	24.00	22747	05/03/19
			042019D	TRAINING, CONFERENCES, DU			
42075	04/26/19	STATE OF VERMONT	WW solid waste cert app	255-43200.567	125.00	22635	04/30/19
			042619D	SLUDGE PROCESSING			
20470	04/30/19	GLOBAL MONTELLO GROUP	VA-VEHICLE FUEL	255-43200.626	225.36	22687	05/03/19
			CL241158	GAS,GREASE AND OIL			
23980	04/26/19	INTERSTATE ALL BATTERY CE	WW-TRUCK BATTERY	255-43200.432	147.05	22694	05/03/19
			190320101126	VEHICLE MAINTENANCE			
V9769	04/29/19	KEMIRA WATER SOLUTIONS	WW-4443 GAL FERROUS	255-43200.619	4105.64	22696	05/03/19
			9017630836	CHEMICALS			
17220	04/08/19	NEWS OF VERMONT	WW-7.59 TON SCREENGs GRIT	255-43330.002	569.25	22707	05/03/19
			677336	DIGESTER CLEANING			
24960	05/01/19	NORTHEAST DELTA DENTAL	VA-MAY 2019 INV DENTAL NE	255-43200.210	500.11	22709	05/03/19
			050119D	HEALTH INS & OTHER BENEFIT			
12775	04/29/19	PRATT & SMITH ELECTRICAL	WW-SET UP RESTORED SERVICE	255-15101.000	169.77	22715	05/03/19
			7807	EXCHANGE			
12775	04/29/19	PRATT & SMITH ELECTRICAL	WW-SET UP RESTORED SERVICE	255-43200.570	663.70	22715	05/03/19
			7807	MAINTENANCE OTHER			
25480	04/19/19	SAC FASTENER COMPANY	WW-HEX NUTS	255-43200.570	10.43	22725	05/03/19
			46222	MAINTENANCE OTHER			
V2124	04/13/19	STAPLES ADVANTAGE	WW-VARIOUS	255-43200.610	94.73	22730	05/03/19
			3410890536	SUPPLIES			
25375	04/19/19	VISION SERVICE PLAN (CT)	MAY 2019 VISION VILLAGE	255-43200.210	96.98	22739	05/03/19
			050119	HEALTH INS & OTHER BENEFIT			
29825	04/19/19	VT GAS SYSTEMS	VA-3/18-4/18/2019 SERVICE	255-43200.623	2670.97	22740	05/03/19
			04192019D	HEATING/NATURAL GAS			
23000	04/11/19	WHITCOMB	WW-RIGGING STONE PAD	255-15101.000	272.16	22749	05/03/19
			00696377	EXCHANGE			
17210	07/17/18	FALL PROTECTION SYSTEMS,	SA-CONFINED SPACE HOIST	256-43200.570	745.00	22675	05/03/19
			S10017921	MAINTENANCE OTHER			
20470	04/30/19	GLOBAL MONTELLO GROUP	VA-VEHICLE FUEL	256-43200.626	278.09	22687	05/03/19
			CL241158	GAS,GREASE AND OIL			
07010	04/15/19	GREEN MOUNTAIN POWER CORP	VA-APRIL 2019 CONSLD BILL	256-43200.622	1215.34	22688	05/03/19
			04190206201	ELECTRICAL SERVICE			
07010	04/15/19	GREEN MOUNTAIN POWER CORP	VA-APRIL 2019 CONSLD BILL	256-43220.001	503.39	22688	05/03/19
			04190206201	SUSIE WILSON PS COSTS			
07010	04/15/19	GREEN MOUNTAIN POWER CORP	VA-APRIL 2019 CONSLD BILL	256-43220.002	775.70	22688	05/03/19
			04190206201	WEST ST PS COSTS			
03070	04/30/19	MINUTEMAN PRESS	APRIL 2019 UB BILLS/INSRT	256-43200.536	678.74	22701	05/03/19
			49950	POSTAGE			
24960	05/01/19	NORTHEAST DELTA DENTAL	VA-MAY 2019 INV DENTAL NE	256-43200.210	170.13	22709	05/03/19
			050119D	HEALTH INS & OTHER BENEFIT			
25375	04/19/19	VISION SERVICE PLAN (CT)	MAY 2019 VISION VILLAGE	256-43200.210	33.98	22739	05/03/19
			050119	HEALTH INS & OTHER BENEFIT			
29825	04/19/19	VT GAS SYSTEMS	VA-3/18-4/18/2019 SERVICE	256-43220.001	39.43	22740	05/03/19
			04192019D	SUSIE WILSON PS COSTS			
29825	04/19/19	VT GAS SYSTEMS	VA-3/18-4/18/2019 SERVICE	256-43220.002	40.24	22740	05/03/19
			04192019D	WEST ST PS COSTS			

05/03/19

Town of Essex / Village of EJ Accounts Payable

04:31 pm

Check Warrant Report # 17145 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 04/30/19 To 05/03/19 & Fund 2

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
29825 VT GAS SYSTEMS	04/19/19	VA-3/18-4/18/2019 SERVICE	256-43200.623	99.04	22740	05/03/19
		04192019D	HEATING/NATURAL GAS			
		Report Total		57935.80		

...

05/09/19
04:18 pm

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17146 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 05/10/19 To 05/10/19 & Fund 2

Page 1 of 7
HPackard

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	04/01/19	ST hydraulic fluid	210-43110.626	101.18	22753	05/10/19
			552909137348	GAS,GREASE AND OIL			
05290	ADVANCE AUTO PARTS	04/08/19	ST paint	210-43110.610	30.75	22753	05/10/19
			552909855066	SUPPLIES			
05290	ADVANCE AUTO PARTS	04/09/19	ST supplies, gas, oil, et	210-43110.570	23.22	22753	05/10/19
			552909955107	MAINTENANCE OTHER			
05290	ADVANCE AUTO PARTS	04/09/19	ST supplies, gas, oil, et	210-43110.626	9.18	22753	05/10/19
			552909955107	GAS,GREASE AND OIL			
05290	ADVANCE AUTO PARTS	04/09/19	ST supplies, gas, oil, et	210-43110.610	41.30	22753	05/10/19
			552909955107	SUPPLIES			
05290	ADVANCE AUTO PARTS	03/28/19	ST-GREASE & FILM	210-43110.626	94.28	22753	05/10/19
			7544682	GAS,GREASE AND OIL			
05290	ADVANCE AUTO PARTS	03/29/19	ST-CHARGER	210-43110.610	31.48	22753	05/10/19
			908854717	SUPPLIES			
05290	ADVANCE AUTO PARTS	04/05/19	VF-CONNECTORS	210-42220.432	11.87	22753	05/10/19
			909554956	VEHICLE MAINTENANCE			
05290	ADVANCE AUTO PARTS	04/12/19	ST-LUBE & FILTERS	210-43110.432	140.26	22753	05/10/19
			910255248	VEHICLE MAINTENANCE			
05290	ADVANCE AUTO PARTS	04/15/19	ST-GREASE GUN	210-43110.610	13.66	22753	05/10/19
			910538000	SUPPLIES			
05290	ADVANCE AUTO PARTS	04/16/19	ST-GREASE GUN HOSE	210-43110.610	11.13	22753	05/10/19
			910638059	SUPPLIES			
05290	ADVANCE AUTO PARTS	04/17/19	ST-GAS, GREASE, OIL	210-43110.626	101.18	22753	05/10/19
			910748769	GAS,GREASE AND OIL			
05290	ADVANCE AUTO PARTS	04/23/19	ST-CRC BRAKLEEN	210-43110.610	61.86	22753	05/10/19
			911325252	SUPPLIES			
05290	ADVANCE AUTO PARTS	04/29/19	ST-WIRE TIES	210-43110.610	5.10	22753	05/10/19
			911925410	SUPPLIES			
25955	AT&T MOBILITY	04/23/19	EJRP Cell Phones	210-45110.535	270.15	22758	05/10/19
			042319D	TELEPHONE SERVICES			
23190	BAILEY SPRING & CHASSIS	05/06/19	ST-ADAPTER	210-43110.432	13.63	22759	05/10/19
			S27209	VEHICLE MAINTENANCE			
23190	BAILEY SPRING & CHASSIS	03/25/19	ST-FIX SIDEWALK MACHINE	210-43110.432	480.00	22759	05/10/19
			W15613	VEHICLE MAINTENANCE			
23635	BAY STATE ELEVATOR COMPAN	05/01/19	BL-BUILDING MAINTENANCE	210-45551.434	298.17	22761	05/10/19
			502971	MAINT. BUILDINGS/GROUNDS			
01875	BIBENS ACE HARDWARE (VILL	04/09/19	ST-WASTEBASKET	210-43110.610	6.99	22763	05/10/19
			33855	SUPPLIES			
01875	BIBENS ACE HARDWARE (VILL	04/23/19	VF-SPRAY BOTTLES	210-42220.610	4.38	22763	05/10/19
			33976	SUPPLIES			
01875	BIBENS ACE HARDWARE (VILL	04/26/19	ST-TRASH CAN	210-43110.610	47.98	22763	05/10/19
			34015	SUPPLIES			
01875	BIBENS ACE HARDWARE (VILL	04/26/19	ST-SPRAYPAINT	210-43110.610	4.99	22763	05/10/19
			34016	SUPPLIES			
00530	BRODART CO	04/17/19	BF-BOOKS	210-49345.000	9.71	22768	05/10/19
			B5603914	LIBRARY DONATION EXPENDIT			
00530	BRODART CO	04/23/19	BL-BOOKS	210-45551.641	13.49	22768	05/10/19
			B5608441	JUVEN COLLECTION-PRNT & E			
00530	BRODART CO	04/23/19	BL-BOOKS	210-45551.610	0.80	22768	05/10/19
			B5608441	SUPPLIES			

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	04/23/19	BF-BOOKS B5608601	210-49345.000 LIBRARY DONATION EXPENDIT	5.59	22768	05/10/19
00530	04/24/19	BL-BOOKS B5610073	210-45551.641 JUVEN COLLECTION-PRNT & E	313.30	22768	05/10/19
00530	04/24/19	BL-BOOKS B5610073	210-45551.610 SUPPLIES	24.80	22768	05/10/19
21210	04/30/19	ST-FIRST AID BOX REFILLS 5013698010	210-43110.612 UNIFORMS,BOOTS,ETC	76.90	22772	05/10/19
25120	05/02/19	Online Timesheets 283990	210-45110.330 OTHER PROFESSIONAL SVCS	560.00	22774	05/10/19
25120	05/02/19	RC-ONLINE TIMESHEET APRIL 284102	210-41320.500 TRAINING, CONFERENCES, DU	64.00	22774	05/10/19
04940	04/27/19	VF-INTERNET 5/4-6/3/19 017921057	210-42220.535 TELEPHONE SERVICES	146.90	22779	05/10/19
17025	05/07/19	AD-TRUSTEE SPECL MTG 5/6 0005	210-41320.530 COMMUNICATIONS	47.25	22782	05/10/19
38280	04/30/19	LH-BOTTLED WATER 043019	210-41940.610 SUPPLIES	23.46	22784	05/10/19
38280	04/30/19	Water 043019D	210-45110.610 SUPPLIES	77.00	22785	05/10/19
25715	05/07/19	CD-ENGINEERING FEES MARCH 5071918817	210-15102.000 EXCHANGE - ENGI/LEGAL	781.00	22788	05/10/19
01010	05/06/19	ST-COMPOST-TREE COMMITTEE 328163	210-43161.003 Tree Advisory Committee	18.87	22793	05/10/19
23215	04/26/19	ST-TREE COMMITTEE-STAKES 10708663	210-43161.003 Tree Advisory Committee	11.57	22795	05/10/19
23215	05/06/19	ST-TREE COMMITTEE-STAKES 10709873	210-43161.003 Tree Advisory Committee	68.92	22795	05/10/19
05020	04/30/19	LH-WATER BILL 2 LINCOLN H 043019LN02SP	210-41940.410 WATER AND SEWER CHARGE	45.05	22796	05/10/19
05020	04/30/19	LH-WATER BILL 043019LNCS02	210-41940.410 WATER AND SEWER CHARGE	144.13	22796	05/10/19
05020	04/30/19	BL-WATER BILL 043019LNCS06	210-45551.410 WATER AND SEWER CHARGE	236.74	22796	05/10/19
05020	04/30/19	VF-WATER BILL 043019PE0102	210-42220.410 WATER AND SEWER CHARGE	212.14	22796	05/10/19
05020	05/03/19	ST & WTR-GARAGE WTR SWR 2 3019JK112INL	210-43110.410 WATER AND SEWER CHARGE	356.95	22796	05/10/19
05020	05/03/19	ST & WTR-WATER RACK WATER 3019JKRKSHOP	210-43110.410 WATER AND SEWER CHARGE	85.08	22796	05/10/19
05020	05/03/19	ST & WTR-HWY GARAGE H2O 3019JKSN0000	210-43110.410 WATER AND SEWER CHARGE	156.77	22796	05/10/19
05020	05/03/19	ST & WTR-MEMORIAL PARK WT 3019LNMPRK	210-43161.002 MEMORIAL PARK	95.11	22796	05/10/19
05020	05/03/19	ST & WTR-18 MAIN FAUCET 3019MA18VILL	210-43161.001 VILLAGE GARDEN SPOTS	25.03	22796	05/10/19
05020	05/03/19	ST & WTR-OUTSIDE FAUCET 3019MA9VILL	210-43161.001 VILLAGE GARDEN SPOTS	26.78	22796	05/10/19
05020	05/03/19	LH-WATER BILL 3019PKSTSCH	210-41940.411 PARK ST SCHL WATER/SEWER	325.35	22796	05/10/19

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
05020	05/03/19	ESSEX JCT VILLAGE OF	ST & WTR-RR AV FAUCET WTR	210-43161.001	25.03	22796	05/10/19
			3019RR26VILL	VILLAGE GARDEN SPOTS			
19360	04/09/19	ESSEX WESTFORD CHILD NUTR	AD-COFFEE SETUP-ELECTION	210-41320.820	75.00	22799	05/10/19
			2988	ELECTIONS			
08885	04/25/19	FAIL SAFE	VF-HOSE TESTING	210-42220.570	1193.40	22801	05/10/19
			INV010321	MAINTENANCE OTHER			
19005	04/15/19	FIRSTLIGHT FIBER	VF-PHONE	210-42220.535	50.47	22804	05/10/19
			5164904	TELEPHONE SERVICES			
11730	04/18/19	FOREMOST PROMOTIONS INC	VF-FIRE PREVENTION MAT	210-42220.838	450.96	22806	05/10/19
			468718	FIRE PREVENTION			
34895	05/01/19	GAUTHIER TRUCKING, INC.	LH-APRIL 2019 GARBAGE REM	210-41940.565	203.18	22808	05/10/19
			050119D	RUBBISH REMOVAL			
34895	05/01/19	GAUTHIER TRUCKING, INC.	ST-RUBBISH REMVL JACKSON	210-43110.565	96.23	22808	05/10/19
			1388039	RUBBISH REMOVAL			
34895	05/01/19	GAUTHIER TRUCKING, INC.	ST-RUBBISH REMOVAL-RAILRD	210-43110.565	440.67	22808	05/10/19
			1388041	RUBBISH REMOVAL			
34895	05/01/19	GAUTHIER TRUCKING, INC.	ST-RUBBISH REVAL BEECH ST	210-43110.565	60.00	22808	05/10/19
			1388171	RUBBISH REMOVAL			
34895	05/01/19	GAUTHIER TRUCKING, INC.	Trash Removal	210-45220.330	296.76	22808	05/10/19
			1388764	OTHER PROFESSIONAL SVCS			
21055	04/30/19	GREEN MOUNTAIN MESSENGER,	BL-COURIER	210-45551.536	135.00	22812	05/10/19
			72921	POSTAGE/DELIVERY			
17240	04/24/19	KOFAX, INC.	RSOL SUB 5/1/19-5/1/2020	210-41320.330	382.88	22820	05/10/19
			520658	OTHER PROFESSIONAL SERVIC			
24620	04/26/19	MILTON RENTAL AND SALES	ST-MOWER PARTS	210-43110.570	155.45	22826	05/10/19
			1576891	MAINTENANCE OTHER			
V10462	05/03/19	MONAGHAN SAFER DUCHAM PL	APRIL 2019 VILLAGE LEGAL	210-41320.320	1596.00	22827	05/10/19
			043019D	LEGAL SERVICES			
14585	04/18/19	MUNICIPAL EMERGENCY SERVI	VF-SCBA MAINTENANCE	210-42220.570	111.40	22828	05/10/19
			1332372	MAINTENANCE OTHER			
V10615	04/28/19	NATIONAL PEN COMPANY,LLC	VF-FLASHLIGHTS	210-42220.838	347.39	22829	05/10/19
			110768016	FIRE PREVENTION			
V1775	05/08/19	PETTY CASH - SUSAN MCNAMA	VA-PETTY CASH PURCHASES	210-41320.610	9.28	22834	05/10/19
			050819	SUPPLIES			
V1775	05/08/19	PETTY CASH - SUSAN MCNAMA	VA-PETTY CASH PURCHASES	210-41320.610	20.00	22834	05/10/19
			050819	SUPPLIES			
V1775	05/08/19	PETTY CASH - SUSAN MCNAMA	VA-PETTY CASH PURCHASES	210-45551.423	35.00	22834	05/10/19
			050819	CONTRACT SERVICES			
V1775	05/08/19	PETTY CASH - SUSAN MCNAMA	VA-PETTY CASH PURCHASES	210-41970.536	0.59	22834	05/10/19
			050819	POSTAGE			
V1775	05/08/19	PETTY CASH - SUSAN MCNAMA	VA-PETTY CASH PURCHASES	210-41320.610	4.87	22834	05/10/19
			050819	SUPPLIES			
V1775	05/08/19	PETTY CASH - SUSAN MCNAMA	VA-PETTY CASH PURCHASES	210-41320.536	1.70	22834	05/10/19
			050819	POSTAGE			
V1775	05/08/19	PETTY CASH - SUSAN MCNAMA	VA-PETTY CASH PURCHASES	210-41320.610	17.98	22834	05/10/19
			050819	SUPPLIES			
V1775	05/08/19	PETTY CASH - SUSAN MCNAMA	VA-PETTY CASH PURCHASES	210-41970.536	14.15	22834	05/10/19
			050819	POSTAGE			
V1775	05/08/19	PETTY CASH - SUSAN MCNAMA	VA-PETTY CASH PURCHASES	210-41320.560	12.38	22834	05/10/19
			050819	TRUSTEES EXPENDITURES			

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25140	PIKE INDUSTRIES INC	04/29/19 ST-ASPHALT 1020998	210-43120.610 PAVEMENT MAINTENANCE	186.72	22836	05/10/19
25140	PIKE INDUSTRIES INC	05/03/19 ST-ASPHALT 1021499	210-43120.610 PAVEMENT MAINTENANCE	1788.00	22836	05/10/19
02165	QUALITY BAKE SHOP	04/29/19 VF-CAKES TIMES 2 042919	210-42220.500 TRAINING, CONFERENCES, DU	30.00	22838	05/10/19
24325	RADIO NORTH GROUP INC	04/17/19 VF-RADIO HEAD 24140900	210-42220.611 NEW EQUIPMENT-RADIOS	910.00	22840	05/10/19
24325	RADIO NORTH GROUP INC	04/19/19 VF-RADIO SERVICE 24140906	210-42220.443 RADIO MAINTENANCE	55.00	22840	05/10/19
18010	REYNOLDS & SON, INC.	04/26/19 VF-PUMP PACK 3349463	210-42220.889 ROUTINE EQUIPMENT PURCHAS	376.40	22842	05/10/19
02050	RON BUSHEY'S SUNOCO	05/02/19 ST-TOW SIDEWLK-MORRISVILL 050219D	210-43110.432 VEHICLE MAINTENANCE	400.00	22843	05/10/19
03180	SAFETY SYSTEMS OF VT LLC	05/01/19 BL-ALARM MAINTENANCE 18667	210-45551.436 ALARM SYSTEM MAINTENANCE	250.00	22847	05/10/19
11345	SANITARY EQUIPMENT CO INC	04/30/19 ST/SA/SW-GAUGE 0121185	210-43110.610 SUPPLIES	12.81	22849	05/10/19
11345	SANITARY EQUIPMENT CO INC	05/02/19 ST/SA/SW-555000 0121300	210-43110.610 SUPPLIES	232.43	22849	05/10/19
42565	SEVEN DAYS	05/01/19 Job Ad 194820	210-45110.550 PRINTING & ADVERTISING	100.00	22851	05/10/19
V9627	SMALL ENGINE CO., INC/THE	04/26/19 ST-MOWER PARTS 081610	210-43110.570 MAINTENANCE OTHER	221.65	22854	05/10/19
V2124	STAPLES ADVANTAGE	04/22/19 AD-OFFICE SUPPLIES 1881988	210-41320.610 SUPPLIES	52.56	22855	05/10/19
36130	VERIZON WIRELESS	04/18/19 VA-3/19-4/18/19 SERVICE 9828377829	210-42220.535 TELEPHONE SERVICES	120.03	22866	05/10/19
36130	VERIZON WIRELESS	04/18/19 TV WIRELESS CELL SERVICE 9828417510	210-43110.535 TELEPHONE SERVICES	59.86	22867	05/10/19
36130	VERIZON WIRELESS	04/19/19 ST/VW-VARIOUS 3/20-4/19 9828456586	210-43110.535 TELEPHONE SERVICES	194.95	22868	05/10/19
21355	VT CPR & AED	04/19/19 VF-CPR TRAINING 041919D	210-42220.500 TRAINING, CONFERENCES, DU	720.00	22873	05/10/19
07565	W B MASON CO INC	04/24/19 AD/CD-OFFICE SUPPLIES 165706400	210-41320.610 SUPPLIES	57.59	22883	05/10/19
07565	W B MASON CO INC	04/24/19 AD/CD-OFFICE SUPPLIES 165706400	210-41970.610 SUPPLIES	28.37	22883	05/10/19
07565	W B MASON CO INC	04/30/19 Office Supplies I65877560	210-45110.610 SUPPLIES	167.96	22883	05/10/19
31545	COSTCO #314	04/23/19 RC-VACA CAMP & EASC 042319D	225-45122.812 MEAL SITE EXPENSES	41.97	22783	05/10/19
17110	AMERICAN CARNIVAL MART	03/28/19 Egg Hunt Supplies 251648	226-45115.610 SUPPLIES	188.95	22757	05/10/19
04940	COMCAST	04/23/19 MSP Internet 0176315 419	226-45110.530 COMMUNICATIONS	460.21	22778	05/10/19
04940	COMCAST	04/23/19 Park St Internet 0210908 419	226-45121.530 COMMUNICATIONS	248.98	22780	05/10/19
17225	DARKROOM GALLERY	04/23/19 Preschool Event 1676	226-45121.330 OTHER PROFESSIONAL SVCS	50.00	22786	05/10/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19285	05/07/19	ESSEX JUNCTION LITTLE LEA EJLL Registrations 050719D	226-45115.330 OTHER PROFESSIONAL SVCS	1440.00	22798	05/10/19
17230	05/03/19	JAPP BRIAN Lamp Building Workshop 050319D	226-45115.330 OTHER PROFESSIONAL SVCS	340.00	22819	05/10/19
17240	04/24/19	KOFAX, INC. RSOL SUB 5/1/19-5/1/2020 520658	226-45110.330 OTHER PROFESSIONAL SVCS	136.74	22820	05/10/19
24855	05/07/19	PETTY CASH - CAITLIN FAY EJRP Checking Reimburse 050719D	226-45120.610 SUPPLIES	22.93	22833	05/10/19
24855	05/07/19	PETTY CASH - CAITLIN FAY EJRP Checking Reimburse 050719D	226-45120.580 TRAVEL	153.19	22833	05/10/19
24855	05/07/19	PETTY CASH - CAITLIN FAY EJRP Checking Reimburse 050719D	226-45120.610 SUPPLIES	37.30	22833	05/10/19
24855	05/07/19	PETTY CASH - CAITLIN FAY EJRP Checking Reimburse 050719D	226-45110.500 TRAINING, CONF, DUES	210.38	22833	05/10/19
24830	04/30/19	REINHART FOODSERVICE MSP VK Snack 149532	226-45120.610 SUPPLIES	82.97	22841	05/10/19
24830	04/30/19	REINHART FOODSERVICE VK Fleming Snack 149665	226-45120.610 SUPPLIES	49.23	22841	05/10/19
24830	04/30/19	REINHART FOODSERVICE VK Summit Snack 149933	226-45120.610 SUPPLIES	91.19	22841	05/10/19
24830	05/06/19	REINHART FOODSERVICE Summit VK Snack 152055	226-45120.610 SUPPLIES	145.65	22841	05/10/19
24830	05/06/19	REINHART FOODSERVICE Hiawatha VK Snack 152878	226-45120.610 SUPPLIES	97.12	22841	05/10/19
24830	05/06/19	REINHART FOODSERVICE VK Fleming Snack 153000	226-45120.610 SUPPLIES	149.16	22841	05/10/19
10435	05/02/19	SCREENMYLOGO.COM MSP Running Series Shirts 17268	226-45115.610 SUPPLIES	233.00	22850	05/10/19
25845	05/07/19	SWIM WITH ANNIE SWA Reg Session E 050719D	226-45126.330 OTHER PROFESSIONAL SVCS	47785.52	22859	05/10/19
V10462	05/03/19	MONAGHAN SAFER DUCHAM PL APRIL 2019 VILLAGE LEGAL 043019D	230-46801.008 CRESCENT CONNECTOR	2149.50	22827	05/10/19
01875	04/23/19	BIBENS ACE HARDWARE (VILL VW-ORGANIZER DRAWR-TAPE 33974	254-43200.610 SUPPLIES	29.97	22763	05/10/19
40025	04/30/19	E J PRESCOTT INC VW-DIST MAT 5529321	254-43200.614 DISTRIBUTION MATERIALS	353.10	22790	05/10/19
40025	04/30/19	E J PRESCOTT INC VW-HYD REPAIR KIT 5529538	254-43200.614 DISTRIBUTION MATERIALS	642.86	22790	05/10/19
05020	05/03/19	ESSEX JCT VILLAGE OF ST & WTR-TEST BENCH WATER 3019JKOBSNK	254-43200.410 WATER AND SEWER CHARGE	25.03	22796	05/10/19
18000	04/29/19	FERGUSON WATERWORKS #590 VW-REPAIR BAND 0882469	254-43200.430 WATER LINES MAINT-BREAKS	200.43	22802	05/10/19
17240	04/24/19	KOFAX, INC. RSOL SUB 5/1/19-5/1/2020 520658	254-43200.330 OTHER PROFESSIONAL SERVIC	27.35	22820	05/10/19
11345	04/30/19	SANITARY EQUIPMENT CO INC ST/SA/SW-GAUGE 0121185	254-43200.610 SUPPLIES	2.13	22849	05/10/19
11345	05/02/19	SANITARY EQUIPMENT CO INC ST/SA/SW-555000 0121300	254-43200.610 SUPPLIES	38.83	22849	05/10/19
18760	04/24/19	TI-SALES INC VW/SA-METER INV0103966	254-43330.002 METER REPLACEMENT PROGRAM	28.10	22860	05/10/19

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
36130	04/19/19	VERIZON WIRELESS ST/VW-VARIOUS 3/20-4/19	254-43200.535	179.80	22868	05/10/19
		9828456586	TELEPHONE SERVICES			
V9591	04/20/19	VRWA VW-J.M. SEMINAR	254-43200.500	44.00	22872	05/10/19
		042019D	TRAINING, CONFERENCES, DU			
05290	04/09/19	ADVANCE AUTO PARTS WW electric connector	255-43200.570	4.19	22753	05/10/19
		552909955104	MAINTENANCE OTHER			
05290	04/17/19	ADVANCE AUTO PARTS WW muffler gasket	255-43200.570	16.53	22753	05/10/19
		552910738107	MAINTENANCE OTHER			
05290	04/19/19	ADVANCE AUTO PARTS WW WPS	255-43200.570	23.53	22753	05/10/19
		552910925157	MAINTENANCE OTHER			
23455	04/18/19	CHITTENDEN SOLID WASTE DI WW-57.41 WET TONS	255-43200.568	5195.03	22771	05/10/19
		20193ESS	SLUDGE MANAGEMENT			
V10411	05/01/19	CLEAN WATERS, INC. WW-GBT POLYMER	255-43200.619	3870.10	22773	05/10/19
		10201	CHEMICALS			
V0631	04/24/19	DEMAG RIGGING & CRANE SER WW-ENGINE REMOVAL & PLCMT	255-15101.000	4280.00	22787	05/10/19
		8836	EXCHANGE			
06870	04/24/19	ENDYNE INC WW-13 GW WELLS	255-43200.567	4446.00	22792	05/10/19
		295451	SLUDGE PROCESSING			
05020	05/03/19	ESSEX JCT VILLAGE OF WW-WATER BILL ADMIN 5/8"	255-43200.410	80.93	22796	05/10/19
		3019CATP0001	WATER AND SEWER CHARGE			
05020	05/03/19	ESSEX JCT VILLAGE OF WW-WATER DIGESTER	255-43200.410	1371.48	22796	05/10/19
		3019CATP0002	WATER AND SEWER CHARGE			
05020	05/03/19	ESSEX JCT VILLAGE OF WW-WTR DEWATER BUILDING	255-43200.410	71.45	22796	05/10/19
		3019CATPDEWA	WATER AND SEWER CHARGE			
05020	05/03/19	ESSEX JCT VILLAGE OF WW-WTR FLOW EQ	255-43200.410	71.45	22796	05/10/19
		3019CATPEQBL	WATER AND SEWER CHARGE			
05020	05/03/19	ESSEX JCT VILLAGE OF WW-WTR FILTER BLDG	255-43200.410	103.05	22796	05/10/19
		3019CATPFLTR	WATER AND SEWER CHARGE			
05020	05/03/19	ESSEX JCT VILLAGE OF WW-WTR CONTROL 2" METER	255-43200.410	71.45	22796	05/10/19
		3019WWTFCON	WATER AND SEWER CHARGE			
38955	04/26/19	F W WEBB COMPANY WW-SUB-PUMP SOLIDS HANDLY	255-43200.570	356.69	22800	05/10/19
		62818255	MAINTENANCE OTHER			
32035	05/06/19	GMWEA WW-3 SPRING MTG REGISTRNS	255-43200.500	180.00	22809	05/10/19
		050619D	TRAINING, CONFERENCES, DU			
08475	04/22/19	GREEN MOUNTAIN ELECTRIC S WW-BLOWER 2 FAN BOARD	255-43200.570	1390.93	22811	05/10/19
		S3303611.001	MAINTENANCE OTHER			
07010	03/27/19	GREEN MOUNTAIN POWER CORP WW-CREDIT 2/18-3/19 INVCE	255-43200.622	-228.04	22813	05/10/19
		0319132407B	ELECTRICAL SERVICE			
07010	04/19/19	GREEN MOUNTAIN POWER CORP WW-3/19-4/19/19 INVOICE	255-43200.622	12958.00	22813	05/10/19
		041919D	ELECTRICAL SERVICE			
01830	04/15/19	HYDROFLOW USA LLC WW-5 OF 6	255-43330.014	450.00	22817	05/10/19
		00003077	VPIC HydroFlow Unit			
17240	04/24/19	KOFAX, INC. RSOL SUB 5/1/19-5/1/2020	255-43200.330	68.37	22820	05/10/19
		520658	OTHER PROFESSIONAL SERVIC			
V9260	04/23/19	PENN VALLEY PUMP CO., INC WW-6" PARTS RESTOCK	255-43200.570	1929.90	22832	05/10/19
		13935	MAINTENANCE OTHER			
11345	04/30/19	SANITARY EQUIPMENT CO INC ST/SA/SW-GAUGE	255-43200.610	2.14	22849	05/10/19
		0121185	SUPPLIES			
11345	05/02/19	SANITARY EQUIPMENT CO INC ST/SA/SW-555000	255-43200.610	38.74	22849	05/10/19
		0121300	SUPPLIES			

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
42075	05/06/19	STATE OF VERMONT WW-LICENSE RENEWAL 050619D	255-43200.500 TRAINING, CONFERENCES, DU	80.00	22856	05/10/19
V2159	04/30/19	SURPASS CHEMICAL CO INC WW-3510 SOD HYDROXIDE 333871	255-43200.619 CHEMICALS	9276.93	22858	05/10/19
36130	04/18/19	VERIZON WIRELESS VA-3/19-4/18/19 SERVICE 9828377829	255-43200.535 TELEPHONE SERVICES	143.10	22866	05/10/19
05290	04/08/19	ADVANCE AUTO PARTS SA trim screw 552909837660	256-43200.570 MAINTENANCE OTHER	3.07	22753	05/10/19
05020	05/03/19	ESSEX JCT VILLAGE OF WW-WTR HS PUMP STATION 30190COLHSPS	256-43200.410 WATER AND SEWER CHARGE	71.45	22796	05/10/19
17240	04/24/19	KOFAX, INC. RSOL SUB 5/1/19-5/1/2020 520658	256-43200.330 OTHER PROFESSIONAL SERVIC	27.36	22820	05/10/19
28005	04/26/19	RUSSELL SUPPLY SA-CHAIN FALL MOTOR REOVL 122424	256-43200.434 PUMP STATION MAINTENANCE	286.99	22845	05/10/19
11345	04/30/19	SANITARY EQUIPMENT CO INC ST/SA/SW-GAUGE 0121185	256-43200.610 SUPPLIES	25.63	22849	05/10/19
11345	05/02/19	SANITARY EQUIPMENT CO INC ST/SA/SW-555000 0121300	256-43200.610 SUPPLIES	464.86	22849	05/10/19
38760	04/24/19	TI-SALES INC VW/SA-METER INV0103966	256-43330.002 METER REPLACEMENT PROGRAM	56.22	22860	05/10/19
36130	04/18/19	VERIZON WIRELESS VA-3/19-4/18/19 SERVICE 9828377829	256-43220.002 WEST ST PS COSTS	40.01	22866	05/10/19
36130	05/03/19	VERIZON WIRELESS SA-VPN SERVICES 3/24-4/23 9828834215	256-43200.434 PUMP STATION MAINTENANCE	142.50	22869	05/10/19
36130	05/03/19	VERIZON WIRELESS SA-VPN SERVICES 3/24-4/23 9828834215	256-43220.001 SUSIE WILSON PS COSTS	36.70	22869	05/10/19
36130	05/03/19	VERIZON WIRELESS SA-VPN SERVICES 3/24-4/23 9828834215	256-43220.002 WEST ST PS COSTS	36.70	22869	05/10/19
Report Total				120584.56		

...



:

MEMORANDUM

TO: Village Trustees and Evan Teich, Village Manager.
FROM : Robin Pierce, Community Development Director
DATE : 14th May 2019
SUBJECT: CVE Monitored Events

Discussion. Each year CVE have a list of monitored events that they send to the Village in advance of their season beginning. A Memo from CVE is included that sets out the dates and monitoring category. The CVE memo has been reviewed by Staff and deemed to be complete and appropriate. Generally the Village Manager signs the approval document.

Cost: No cost to the Village.

Recommendation: Village Staff recommend the Trustees instruct the Village Manager to approve the proposed CVE Monitored Events for 2019.

Champlain Valley Exposition Events for Village of Essex Junction									
List of Waivers requested from Unified Manager on April 18th, 2019 For Monitored Events									
Date	Event	Level of Waiver Requested	A	B	C	Expected Hours			
						Start	Finish		
5/21/2019	Decision America, Franklin Graham			X		5:00pm	10:00pm		
6/7 - 6/8/19	American Cancer Society Relay for Life			X		6:00pm	6:00am		
6/18/2019	Concert - Avett Brothers			X		6:00pm	11:00pm		
8/1 - 8/4/19	Wolfsgart Camping (Overnight Events)			X		8:00pm	8:00am		
8/23/2019	Concert - Bush/Live			X		7:00pm	11:30pm		
8/24/2019	Concert - TBD			X		7:00pm	11:30pm		
8/25/2019	Monster Trucks			X		7:00pm	11:30pm		
8/27/2019	Concert - Tribute Band			X		7:00pm	11:30pm		
8/28/2019	Figure 8 Racing			X		6:30pm	11:30pm		
8/29/2019	Demo Derby			X		7:00pm	11:30pm		
8/30/2019	Concert - Big & Rich			X		7:00pm	11:30pm		
8/31/2019	Concert - Pat Benatar and Melissa Etheridge			X		7:00pm	11:30pm		
9/1/2019	Concert- TBD			X		7:00pm	11:30pm		
9/28/2019	Color Run			X		8:00am	12:00pm		

Total Number of Waivers Requested

15

NOISE INDEMNIFICATION AGREEMENT

SOUND WAIVER CATEGORIES

1) PURPOSE:

a) To acknowledge historical baseline noise levels for the Fair and develop a monitoring protocol that will define reasonable sound levels for events at CVE, and provide sound waivers from the Village Land Development Code for no more than twenty (20) event days for each year of this Agreement. An “event day” is defined as a 24 hour period that begins at the start of the event. Municipal or government events not sponsored by CVE will not be part of the 20 event cap.

2) CATEGORIES:

a) Category A. This is for the annual Fair. No Sound Waiver Application is required for a maximum of twelve (12) Fair days, unless CVE feel they are going to exceed the limits outlined in Categories B and C. The Annual Fair, excluding grandstand events, with an Agreement waiver will adhere to the following levels:

One Hour Average – 72dba.

Maximum Five Minute Average – 75dba.

b) Category B. For CVE events including the Annual Fair grandstand events. This sound waiver category requires Village Manager or Designee Approval. These waivers, with limits, will adhere to all other aspects of the Village Land Development Code. Village Manager or Designee shall not unreasonably withhold approval of this category of sounds waivers:

One Hour Average – 78dba.

Maximum Five Minute Average – 83dba.

c) Category C. CVE requested events, to a maximum of the twenty waiver limit, that have regional and/or community worth. This sound waiver category requires Village Manager and/or designee approval at which time specific dba limits will be established. Time will be provided for Public Comment on this Category of sound waivers.

SOUND MONITORING FOR WAIVED EVENTS.

1) PURPOSE:

a) To establish a verifiable objective record of the noise levels at CVE waived events.

b) CVE will pay the fee for third party sound monitoring activities at waived events. The cost of other professional sound consulting services will be shared equally by CVE and the Village.

c) A third party sound monitoring professional will have the capacity to record abnormalities in the sound recording that are the result of sounds outside of CVE’s control that skew the sound testing results. Skewed sound noise level recordings can be caused by; rain, thunder, wind, or nonevent source noise. Such abnormalities will be noted by the sound engineer in any report, and enable the Village Manger to make an informed decision regarding fine generating dba levels that were not a direct result of CVE noise activity.

RECORDS:

h) A printout of the noise readings shall be provided to the Village upon request of same and kept on file in the Development Office for three years, along with any notes that record efforts to obtain compliance. These records will be available for public inspection.

Environmental Noise	
Weakest sound heard	0dB
Whisper Quiet Library	30dB
Normal conversation (3-5')	60-70dB
Telephone dial tone	80dB
City Traffic (inside car)	85dB
Train whistle at 500', Truck Traffic	90dB
Subway train at 200'	95dB
<i>Level at which sustained exposure may result in hearing loss</i>	<i>90 - 95dB</i>
Power mower at 3'	107dB
Snowmobile, Motorcycle	100dB
Power saw at 3'	110dB
Sandblasting, Loud Rock Concert	115dB
<i>Pain begins</i>	<i>125dB</i>
Pneumatic riveter at 4'	125dB
<i>Even short term exposure can cause permanent damage - Loudest recommended exposure <u>WITH</u> hearing protection</i>	<i>140dB</i>
Jet engine at 100', Gun Blast	140dB
Death of hearing tissue	180dB
Loudest sound possible	194dB

OSHA Daily Permissible Noise Level Exposure	
Hours per day	Sound level
8	90dB
6	92dB
4	95dB
3	97dB
2	100dB
1.5	102dB
1	105dB
.5	110dB
.25 or less	115dB

Perceptions of Increases in Decibel Level	
Imperceptible Change	1dB
Barely Perceptible Change	3dB
Clearly Noticeable Change	5dB
About Twice as Loud	10dB
About Four Times as Loud	20dB
Sound Levels of Music	
Normal piano practice	60 -70dB
Fortissimo Singer, 3'	70dB
Chamber music, small auditorium	75 - 85dB
Piano Fortissimo	84 - 103dB
Violin	82 - 92dB
Cello	85 -111dB
Oboe	95-112dB
Flute	92 -103dB
Piccolo	90 -106dB
Clarinet	85 - 114dB
French horn	90 - 106dB
Trombone	85 - 114dB
Tympani & bass drum	106dB
Walkman on 5/10	94dB
Symphonic music peak	120 - 137dB
Amplifier rock, 4-6'	120dB
Rock music peak	150dB

NOTES: One-third of the total power of a 75-piece orchestra comes from the bass drum.

- High frequency sounds of 2-4,000 Hz are the most damaging. The uppermost octave of the piccolo is 2,048-4,096 Hz.
- Aging causes gradual hearing loss, mostly in the high frequencies.
- Speech reception is not seriously impaired until there is about 30 dB loss; by that time severe damage may have occurred.
- Hypertension and various psychological difficulties can be related to noise exposure.
- The incidence of hearing loss in classical musicians has been estimated at 4-43%, in rock musicians 13-30%.

Statistics for the Decibel (Loudness) Comparison Chart were taken from a study by Marshall Chasin , M.Sc., Aud(C), FAAA, Centre for Human Performance & Health, Ontario, Canada. There were some conflicting readings and, in many cases, authors did not specify at what distance the readings were taken or what the musician was actually playing. In general, when there were several readings, the higher one was chosen.

Green-Up Day 2019

As a part of Green-Up Day activities, the clean-up effort by volunteers and Town of Essex/Village of Essex Junction employees resulted in the removal of 4.78 tons of trash from roadsides, parks, and along stream banks. In addition, more than 213 tires were recovered and recycled. Approximately 60 man-hours were put in by Public Works and Recreational Department staff working either prior to or on Green-Up Day, as well as another 80 hours afterwards collecting the packed bags, furniture and tires and delivering those products to the Chittenden County Solid Waste District Drop-off Center.

Staff from the Parks and Recreation Departments, as well as Green-Up Day Coordinators, helped organize the pick-up crews and coordinate clean-up locations. Areas along many of the Town and Village waterways, including Alder Brook, Indian Brook, Sunderland Brook, and the Browns and Winooski rivers, were cleaned, as were numerous roadsides and parks.

The accumulation of trash along the roadsides and in streams is an ongoing problem and everyone needs to do their part. It is especially important to keep waste material, including pet waste, out of our waterways. Information on what you can do as an individual during the rest of the year can be found at www.rethinkrunoff.org, a website dedicated to cleaning storm-water in Chittenden County. During the year, if a resident is aware of a particular non-residential site that needs clean-up, please contact either the Town Public Works Department at 878-1344 or the Village Public Works Department at 878-6944.

*Town and Village Public Works,
Recreation Departments, and
Green-Up Day Coordinators*

Memo

To: Evan Teich, Unified Manager and the Village Trustees
From: Dennis E. Lutz, P.E., Public Works Director
Ricky Jones, Village Highway Superintendent
Aaron Martin, P.E., Utilities Director / Town Engineer
Date: May 9, 2019
Subject: Village 2019 Summer paving

Issue: The purpose of this memo is to provide information to the Village Trustees regarding the change in project scope for this year's summer paving project, identify the new roads scheduled to be paved this season, and the total cost of the downsized paving project.

Discussion: As discussed at the Trustee meeting on May 6, 2019, on Thursday, April 25, 2019, bids were opened for the 2019 Summer Paving project. Engineers Construction's was the apparent Low Bidder with a total base bid of \$1,142,391.25. The bid was awarded to the apparent low bidder Engineers Construction. An agreement was signed with the Contractor for the 2019 Summer Paving project Wednesday, May 8, 2019.

The contract award and agreement was based on paving both South Street and West Street. The Village applied for a Class II paving grant, through the State of Vermont but was not awarded a grant this year. Without this grant, the Village would not be able to complete the two road projects in the bid.

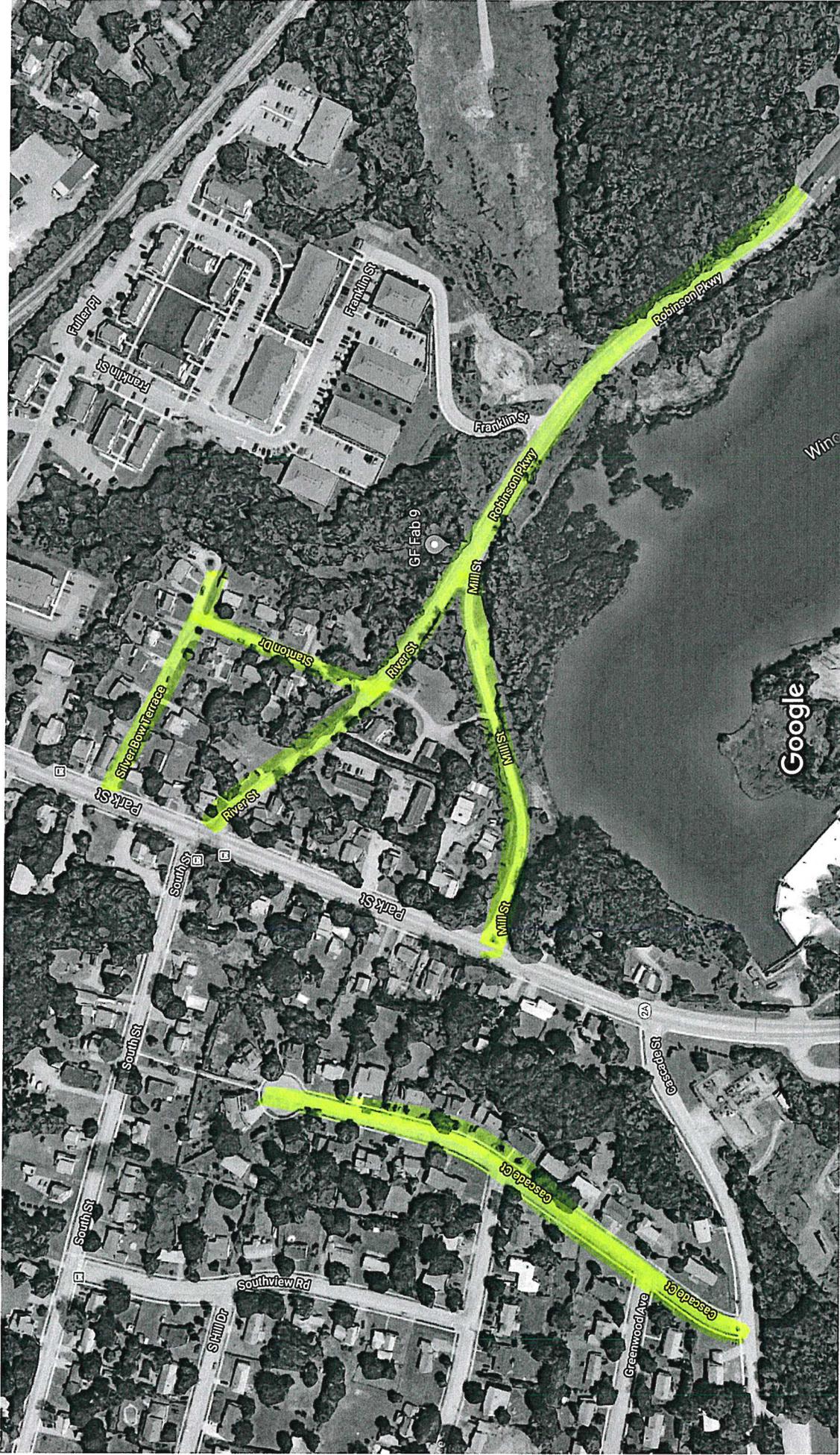
Staff came up with a new project list of roads to be paved this season. A list of roads to receive a surface treatment with associated costs has been provided in the Cost section below. Also, a map has been attached with the location of the roads to receive treatment. After discussing the situation with the Contractor, it was agreed that the line item prices in the bid would be carried over to a Change Order. Attached is an executed copy of Change Order #1, eliminating South Street and West Street from the contract, and adding the additional pavement projects selected by Staff.

Costs: Below is a table of the new roads to be paved as Change Order #1 with a total cost for all five projects of \$155,261.25.

Road Name	Project Cost
Stanton Drive	\$10,050.00
Silverbow Terrace	\$11,306.25
Mill Street	\$19,797.50
River Street	\$73,070.00
Cascade Court	\$41,037.50

Recommendation: No action necessary

Google Maps



Imagery ©2019 Google, Map data ©2019 Google 200 ft

CHANGE ORDER # 1

Project No. _____

Date: MAY 8, 2019

Contract No. _____

Agreement Date: MAY 8, 2019

Contract Title: Town of Essex & Village of Essex Jct., Vt 2019 Combined Paving Program

Original Price \$ 1,142,391.25

Owner (Grantee): Town of Essex and Village of Essex Junction, Vermont

Contractor: Engineers Construction, Inc.

**The following changes are hereby made to the CONTRACT DOCUMENTS:
DESCRIPTION:**

Projects 2019V-P1 and 2019V-P2 for the Village of Essex Junction are to be deleted from the Contract.

Project 2019V-P1, Contract savings = \$108,106.25

Project 2019V-P2, Contract savings = \$305,550.00

Total Contract savings = \$413,656.25

The following Projects, attached, are to be added to the Contract:

2019V-CO#1 A, Project cost = \$ 10,050.00

2019V-CO#1 B, Project cost = \$ 11,306.25

2019V-CO#1 C, Project cost = \$ 19,797.50

2019V-CO#1 D, Project cost = \$ 73,070.00

2019V-CO#1 E, Project cost = \$ 41,037.50

Total Contract costs = \$155,261.25

JUSTIFICATION:

The Village of Essex Junction applied for a Class II Paving Grant through the State of Vermont to offset some of this year's paving costs. Staff was notified on April 30, 2019 that the Village was not awarded the paving grant. The Village will not be able to complete Projects 2019V-P1 and 2019V-P2 but will be able to complete the attached Projects.

PRICE:

Current Contract Price per most recent C.O. *1 : \$ 1,142,391.25

This C.O. will (~~not change~~/increase/decrease) the Contract Price by: \$ 258,395.00

The new Contract Price including this C.O. is: \$ 883,996.25

TIME:

Current Contract Calendar Days as per most recent C.O.: DAYS Varies per Project

This C.O. will (~~not change~~/increase/decrease) the

Contract Calendar Days by: 0 DAYS

The new Contract Calendar Days including the C.O. is: Varies DAYS

The attached Contractor's Revised Project Schedule N/A

reflects increases or decreases in Contract Time as authorized by this C.O.

*1 -- C.O. means Change Order

REQUESTED BY: Town of Essex and Village of Essex Junction, Vermont
(Contractor, Owner, Engineer, State, Federal Government)

SIGNATURES/APPROVALS:

Recommended By: David J. Janni TOE
(Engineer)
Accepted By: [Signature] ECI
(Contractor)
Ordered By: [Signature]
✓ (Owner)



Published on *Vermont League of Cities and Towns* (<https://www.vlct.org>)

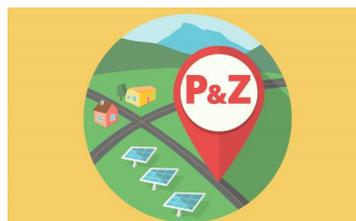
[Home](#) > Spring Planning & Zoning Forum

Spring Planning & Zoning Forum

Tuesday, June 18, 2019 8:30 am to 4:00 pm

Event Location:

Lake Morey Resort
1 Club House Rd
Fairlee , VT



Cost:

\$60 PACIF; \$90 VLCT; Add \$10 after registration deadline

Event Coordinator

Lisa Goodell
(802) 229-9111
info@vlct.org

Registration Deadline:

Tuesday, June 11, 2019
[Register for this event](#)

Description:

This workshop is designed for all municipal officials involved in the local planning and development review process. Zoning administrators, planning commissioners, DRB/ZBA members, town administrators and managers, municipal planners, and regional planning commission staff are all encouraged to attend. The training will focus on a broad array of common topics including how to work with the Environmental Division of the Vermont Judiciary and how to use the Municipal Planning Grant program to jump-start community-driven change. You'll also learn what legislative changes may affect marijuana regulation at the local level. Additionally, there will be plenty of time to hear and learn from your peers' experiences. This workshop is eligible for up to 4.5 CLE credits. Contact us for information about AICP credits.

Estimate AICP: 3.0 General, 1.5 Legal

Estimate CLEs: 4.5 General

MEETING SCHEDULES

5/3/2019

TOWN SELECTBOARD MEETINGS 	VILLAGE TRUSTEES MEETINGS 	JOINT MEETINGS 
April 15, 2019—7:00 PM	SB Regular	
April 23, 2019—6:30 PM	VB Regular	
April 23, 2019—7:15 PM	JT Special, 2 Lincoln <i>(Canceled 4/18)</i>	
May 6, 2019—6:30 PM	SB Special <i>(Added 5/2)</i>	
May 6, 2019—7:00 PM	SB Regular	
May 6, 2019—7:00 PM	VB Special <i>(Added 5/2)</i>	
May 6, 2019—7:45 PM	JT Special, 81 Main	
May 14, 2019—6:30 PM	VB Regular	
May 20, 2019—7:00 PM	SB Regular	
May 28, 2019—6:30 PM	VB Regular	
May 28, 2019—7:15 PM	JT Special, 2 Lincoln	
June 3, 2019—7:00 PM	SB Regular	
June 3, 2019—7:45 PM	JT Special, 81 Main	
June 11, 2019—6:30 PM	VB Regular	
June 17, 2019—7:00 PM	SB Regular	
June 25, 2019—6:30 PM	VB Regular	
June 25, 2019—7:15 PM	JT Special, 2 Lincoln	
July 9, 2019—6:30 PM	VB Regular	
July 15, 2019—7:00 PM	SB Regular	
July 15, 2019—7:45 PM	JT Special, 81 Main	
July 23, 2019—6:30 PM	VB Regular	
July 23, 2019—7:15 PM	JT Special, 2 Lincoln	
August 5, 2019—7:00 PM	SB Regular	
August 5, 2019—7:45 PM	JT Special, 81 Main	
August 13, 2019—6:30 PM	VB Regular	
August 19, 2019—7:00 PM	SB Regular	
August 27, 2019—6:30 PM	VB Regular	
August 27, 2019—7:15 PM	JT Special, 2 Lincoln	
September 9, 2019—7:00 PM	SB Regular	

September 9, 2019—7:45 PM	JT Special, 81 Main
September 10, 2019—6:30 PM	VB Regular
September 23, 2019—7:00 PM	SB Regular
September 24, 2019—6:30 PM	VB Regular
September 24, 2019—7:15 PM	JT Special, 2 Lincoln
October 7, 2019—7:00 PM	SB Regular
October 7, 2019—7:45 PM	JT Special, 81 Main
October 8, 2019—6:30 PM	VB Regular
October 28, 2019—7:00 PM	SB Regular
October 29, 2019—6:30 PM	VB Regular
October 29, 2019—7:15 PM	JT Special, 2 Lincoln
November 4, 2019—7:00 PM	SB Regular
November 4, 2019—7:45 PM	JT Special, 81 Main
November 12, 2019—6:30 PM	VB Regular
November 18, 2019—7:00 PM	SB Regular
November 26, 2019—6:30 PM	VB Regular
November 26, 2019—7:15 PM	JT Special, 2 Lincoln
December 2, 2019—7:00 PM	SB Regular
December 2, 2019—7:45 PM	JT Special, 81 Main
December 4, 2019—8:30 AM	VB Special, Budget Day
December 10, 2019—6:30 PM	VB Regular
December 16, 2019—7:00 PM	SB Regular
December 17, 2019—6:30 PM	VB Regular
December 17, 2019—7:15 PM	JT Special, 2 Lincoln
January 2, 2020—6:00 PM	SB Special, Budget Meeting
January 6, 2020—6:00 PM	SB Special, Budget Meeting, Regular meeting begins at 7:00 PM
January 6, 2020—7:45 PM	JT Special, 81 Main
January 8, 2020—6:00 PM	SB Special, Budget Meeting
January 13, 2020—6:00 PM	SB Special, Budget Meeting
January 14, 2020—6:30 PM	VB Regular
January 21, 2020—7:00 PM	SB Regular
January 28, 2020—6:30 PM	VB Regular

January 28, 2020—7:15 PM	JT Special, 2 Lincoln
February 3, 2020—7:00 PM	SB Regular
February 3, 2020—7:45 PM	JT Special, 81 Main
February 11, 2020—6:30 PM	VB Regular
February 18, 2020—7:00 PM	SB Regular
February 25, 2020—6:30 PM	VB Regular
February 25, 2020—7:15 PM	JT Special, 2 Lincoln
March 2, 2020—7:30 PM	Essex Community Dinner at 6:30; Annual Meeting at 7:30
March 3, 2020—7:00 AM to 7:00 PM	Essex Voting
March 10, 2020—6:30 PM	VB Regular
March 16, 2020—7:00 PM	SB Regular
March 24, 2020—6:30 PM	VB Regular
March 24, 2020—7:15 PM	JT Special, 2 Lincoln
April 1, 2020—7:00 PM	Essex Junction Community Supper at 6:00; Annual Meeting at 7:00
April 6, 2020—7:00 PM	SB Regular
April 6, 2020—7:45 PM	JT Special, 81 Main
April 14, 2020—7:00 AM to 7:00 PM	Essex Junction Voting
April 14, 2020—6:30 PM	VB Regular



SB = Town Selectboard
 VB = Village Board of Trustees
 JT = Joint Meeting of SB and VB

May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 SB Special 6:30 PM SB Regular 7:00 PM JT Special 7:45 PM VB Special 7:00 PM	7	8	9	10	11
12 Mother's Day	13	14 VB Regular 6:30 PM	15	16	17	18
19	20 SB Regular 7:00 PM	21	22	23	24	25
26	27 Memorial Day OFFICES CLOSED	28 VB Regular 6:30 PM JT Special 7:15 PM	29	30	31	



SB = Town Selectboard
 VB = Village Board of Trustees
 JT = Joint Meeting of SB and VB

June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 SB Regular 7:00 PM JT Special 7:45 PM	4	5	6	7	8
9	10	11 VB Regular 6:30 PM	12	13	14	15
16 Father's Day	17 SB Regular 7:00 PM	18	19	20	21	22 JT Strategic Advance 8:00 AM to 3:00 PM Delta Burlington
23	24	25 VB Regular 6:30 PM JT Special 7:15 PM	26	27	28	29
30						