



TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, AUGUST 14, 2018 at 6:30 PM
ESSEX JUNCTION FIRE STATION, 3 PEARL STREET, ESSEX JUNCTION, VT

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
 - a. Comments from Public on Items Not on Agenda
5. **OLD BUSINESS**
 - a. Overview of new Pumper Truck – Chris Gaboriault
6. **NEW BUSINESS**
 - a. Parking Proposal at Essex Junction Fire Station – Robin Pierce/Chris Gaboriault
7. **MANAGER’S REPORT**
 - a. Trustees meeting schedule
8. **TRUSTEES’ COMMENTS & CONCERNS/READING FILE**
 - a. Board Member Comments
 - b. Minutes from Other Boards/Committees:
 - Governance Subcommittee Minutes 5/30/18, 6/4/18, 6/21/18 and 7/12/18
 - Essex Selectboard 7/9/18
 - Planning Commission 7/19/18
 - Bike/Walk Advisory Committee 7/23/18
 - c. VLCT Municipal Budgeting and Borrowing Workshop 9/11/18
 - d. Business People Vermont feature story about Jon’s Darkroom and Frameshop
 - e. Essex Town/Essex Junction Tax Rates
9. **CONSENT AGENDA**
 - a. Approve Minutes of Previous Meeting 7/24/18
 - b. Expense Warrant #17106 dated 7/27/18 in the amount of \$155,298.39
 - c. Expense Warrant #17107 dated 8/3/18 in the amount of \$71,012.48
 - d. Expense Warrant #17108 dated 8/10/18 in the amount of \$99,904.62
10. **EXECUTIVE SESSION**
 - a. Personnel
11. **ADJOURN**

Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager’s office at 878-6944.

Patricia Benoit

Subject: FW: meeting agenda.14.18 comments on new business

From: George Tyler
Sent: Saturday, August 11, 2018 12:28 PM
To: genevieve
Subject: Re: meeting agenda.14.18 comments on new business

Genevieve,

I'll add your comments to the reading file for the meeting, but you should know that the reason we're considering the reconfiguration of the parking lot is twofold. First, as you point out, we want to eliminate the unsafe situation of people cutting through the parking lot behind Lincoln Hall and the library. But we're also seeking to free up the space next to the senior center where firemen and others visiting the fire station currently park their cars. Basically, we're moving the parking spaces for the fire station from one side of the lot to the other. This will hopefully free up space for safer loading and unloading of the senior bus. We're planning to re-configure the walkway ramp between the fire station and the senior center. This will be a pretty big project and we don't have a final plan yet, so it will happen in phases. But the first step is changing the configuration of the main lot in front of the fire station. Thank you for paying attention and your thoughtful comments.

George

George Tyler, President
Village of Essex Junction
2 Lincoln Street
Essex Junction, VT 05452
(802) 878-6944 (Village Office)
(802) 310-8215 (Mobile)

From: genevieve <genevieve.melle@gmail.com>
Sent: Friday, August 10, 2018 6:33 PM
To: George Tyler
Subject: meeting agenda.14.18 comments on new business

Hi George,
just a quick comment on proposed parking spots at the fire station. I worry about possible pedestrian and bike casualties. Closing the bypass (many use it to get by the 5 corners, unfortunately) is a great idea, adding parking there is definitely not safe. I hope members of the bike pedestrian committee will have a voice, I feel they have been doing a stupendous job at keeping the Village center safe and more friendly to bikes and pedestrians.

Please add my comments to file for trustees.

thank you

As an aside, why are the minutes so late?

Genevieve Melle
13 Jackson St.
Essex Jct




Community Development Department

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Evan Teich, Unified Manager, Trustees
FROM: Robin Pierce, Community Development Director 
DATE: August 14, 2018
SUBJECT: Parking spaces and cut through safety at the Fire Station.

The issue is whether the Trustees wish to approve additional parking spaces and reduce cut through driving around the Fire station.

Discussion

The area around the Fire Station is subject to cut through traffic that is avoiding the Five Corners. With a flower and ice cream shop, library, senior center, Village offices and a pedestrian path from School Street all converging on this area the speed and determination of some drivers creates an extremely dangerous situation. There is a relatively inexpensive way to add value by adding parking spaces and at the same time block the cut through movement. The idea has been discussed with the Library, Public Works and the Fire Department. All are in favor of the idea. The parking would mirror that which occurs on the right side of the Fire Station at the moment. Seven spaces can be added there. A further two spaces can be provided on the left side of the Fire Station, filling the space currently used as a drive through. In addition the current No Entry sign should be moved from its current position and placed on the front left side wing of the Fire Station so it is visible from Pearl Street. A map is attached to show potential new spaces outlined in pink.

Cost

This is a very low cost solution using white marking paint and the existing yellow tire stops that public works currently use outside the winter season between parking spaces to try and prevent cut through vehicles using the parking spaces as a drive lane. The estimate is \$20 plus staff time to paint the lines and move the tire stops.

Recommendation

It is recommended that the Trustees approve this proposal and authorize Staff to implement the changes to increase available parking and improve safety in this busy location.

Untitled Map

Write a description for your map.

Legend

- 5 Pearl St
- Brownell Library
- Darkroom Gallery
- Essex
- Essex Junction Fire Dept
- Feature 1
- Feature 2
- Kaleidoscope Yarns
- Lincoln Street at Brownell Library
- Score
- TD Bank
- US Secret Services





MEMORANDUM

TO: Village Trustees
 FROM: Evan Teich, Unified Manager
 DATE: August 14, 2018
 SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

Aug. 28 6:30 PM	Regular Meeting
Sept. 11 6:30 PM	Regular Meeting
Sept. 25 6:30 PM	Regular Meeting
Oct. 9 6:00 PM	Regular Meeting
Oct. 11 7:00 PM	Joint Meeting with Selectboard at 2 Lincoln St.
Oct. 23 6:30 PM	Regular Meeting
Nov. 13 6:30 PM	Regular Meeting
Nov. 27 6:30 PM	Regular Meeting

Minutes of the Selectboard/Trustees subcommittee to create common definitions for consolidation
May 30, 2018
81 Main St.
Essex, VT

Present: Elaine Sopchak, Irene Wrenner

Public: Robin Rainwalker (IT support)

Called to order 5:32 pm

Three ground rules were established:

1. Definitions refer to the conversation about consolidation. Other definitions may exist but the ones generated at this meeting are for this purpose.
2. There could be more than one definition per word.
3. Try to define words without incorporating the other words also being defined.

Definitions were created for the following words: consolidation, culture, governance, identity, (appropriate) levels of service, public input, quality of life, representation, sense of place, sustainability, tax equity, town.

These definitions and those created at a subsequent meeting will be presented to both boards as recommended common language for the discussion of consolidation.

Adjourned 6:45 pm

Minutes of the Selectboard/Trustees subcommittee to create common definitions for consolidation
June 4, 2018
81 Main St.
Essex, VT

Present: Elaine Sopchak, Irene Wrenner

Public: none

Called to order 5:35 pm

Definitions for transparency, trust, and success were created.

Adjourned 6:01 pm.

Minutes of the Selectboard/Trustees subcommittee to create goals for the Unified Manager

June 21, 2018

81 Main St. Essex, VT

Present: Lori Houghton, Andrew Brown, Evan Teich, Irene Wrenner, Michael Plageman, Travis Sabataseo

Public: none

Called to order 8:30 am.

Goals for the Unified Manger were discussed. It was decided the Unified Manager would be evaluated on his anniversary date.

Travis Sabataseo was tasked with compiling the goals into one document and presenting it at the next subcommittee meeting.

Adjourned 9:30 am.

1 Selectboard and Trustee Subcommittee on Governance
2 July 12, 2018 Special Meeting Minutes
3 81 Main Street, Essex Junction, VT

4
5 Committee Members Present: Max Levy
6 Elaine Sopchak
7 George Tyler
8 Irene Wrenner

9
10 Staff Present: Evan Teich (joined the meeting at 8:50 a.m.)

11
12 Members of the Public Present: Jerry Fox
13 Dawn Hill-Fleury
14 Margaret Smith

15
16 1. CALL TO ORDER

17 Irene Wrenner called the meeting to order at 8:35 a.m.

18
19 2. AGENDA ADDITIONS/CHANGES

20 3. APPROVE AGENDA

21 There were no agenda additions.

22
23 4. PUBLIC TO BE HEARD

24 There were no comments from the public.

25
26 5. BUSINESS ITEMS

27
28 a. Elect chair and recording secretary

29 Max Levy moved and Elaine Sopchak seconded to nominate George Tyler to be chair of the
30 committee. The motion was approved 3-0-1 (Mr. Tyler recused himself from the vote).

31
32 George Tyler moved and Irene Wrenner seconded to nominate Elaine Sopchak to be recording
33 secretary for the committee. The motion was approved 4-0.

34
35 b. Establish ground rules

36 The committee established some ground rules:

- 37 • They will review a variety of perspectives.
38 • They will assume members' good intentions.

- 39
- They will seek to understand.
- 40
- All options are on the table.
- 41
- These meetings are more conversational than formal and so speakers do not need to be
- 42
- formally recognized.
- 43
- No member will advocate for either the Village or the Town; this does not preclude
- 44
- members from pointing out the pros and cons of a particular option as it relates to
- 45
- either community.
- 46

47 Members agreed that they will not prioritize any of the options but will instead provide

48 guidance to the two full boards on how they may impact the community. If in the course of

49 research a particular option is determined not to be legal, that option will be removed from the

50 table.

51

52 c. Discuss questions from board members about governance

53

54 Questions were submitted by Elaine Sopchak, George Tyler, and Irene Wrenner. No other board

55 members submitted questions. Copies of these questions are attached and made a part of

56 these minutes.

57

58 Mr. Levy suggested the conversation begin with a high-level discussion of various options, and

59 that specific details be avoided at the outset. The committee then discussed a variety of

60 possible governance scenarios. These are outlined below.

61

62 Potential Governance Options

63

64 Scenario A:

- 65
- Retain the Village Board of Trustees as long as there are Village-specific needs (5
- 66
- members).
- 67
- Create an equivalent Town-outside-the-Village (TOV) entity for TOV-specific needs (5
- 68
- members).
- 69
- Also maintain and expand existing Town Selectboard (SB) to include the membership of
- 70
- both the above boards, so that the SB has 10 members.
- 71
- This model would entail 3 separate charters, one for each board.

72

73 Scenario B:

- 74
- Dissolve both Village and Town charters, and write a new, single charter for one
- 75
- community.
- 76
- Form a new board of 5 to 7 members, all elected at-large.

- 77 • Create a Rural Essex advisory board and a Village advisory board, the members of which
78 would be appointed by the elected board.

79
80 Scenario C:

- 81 • Create a single, consolidated board but maintain 2 charters.
82 • Each charter adopts the same amendment to allow this to happen.

83
84 Scenario D:

- 85 • Consider overlay districts, and whether they apply outside of the realm of planning.

86
87 Scenario E:

- 88 • Create a single board of 7 to 9 members.
89 • Create two voting districts: Village and TOV.
90 • Elect 3 members from the Village, 3 members from TOV, and 3 at-large.

91
92 Scenario F:

- 93 • Dissolve the Village charter, keep Town charter.
94 • Adjust Town Selectboard membership based on geography.

95
96 Scenario G:

- 97 • Dissolve the Village charter, keep Town charter.
98 • Maintain 5 member, at-large Selectboard.

99
100 Scenario H:

- 101 • Form a city with a mayor and city council.

102
103 Mr. Tyler recommended the questions, What's missing? Are there other government structures
104 we haven't thought of? It was noted that the Essex Governance Group (EGG) Report
105 recommended neighborhood assemblies. The committee determined that these could be
106 considered regardless of what governance option is chosen. Committee members also
107 wondered whether it was required to have a governing board with an odd number of members.

108
109 The committee then compiled a list of what the boards want to achieve in forming a new
110 governance structure, as follows, and in no particular order. These goals may help narrow down
111 the governance options based on their ability to enable them.

- 112 • Tax equity
113 • Eventual single tax rate
114 • Eliminate duplication

- 115 • Equal representation (in a consolidated environment)
- 116 • Preserve identity (in a consolidated environment)
- 117 • Maintain a high level of service
- 118 • Maintain Heart & Soul values
- 119 • Maintain public safety
- 120 • Speaking with one voice, and having a seat at the table in relevant issues and bodies
- 121 • Better integrated planning
- 122 • Better relations
- 123 • Better transparency

124

125 d. Brainstorm available resources

126 The committee then considered the necessary resources to begin researching the options. The
127 Vermont League of Cities and Towns (VLCT), the Secretary of State's Office, and Legislative
128 Council were identified as organizations with the most relevant expertise to assist the
129 committee. Mr. Teich recommended that the committee also research legal challenges to the
130 mergers of other communities to help identify potential issues.

131

132 Mr. Tyler gave the committee members a preliminary list of financial data he would like to
133 compile, a copy of which is attached and made a part of these minutes. He also expressed
134 significant concern about the status of the Town's and Village's representation on regional
135 boards like the Chittenden County Regional Planning Commission (CCRPC), should they form a
136 single community. Investigating the representational and financial impacts of a merger on the
137 communities' membership in this and similar organizations is essential. Mr. Teich stated this
138 concern also applies to other entities that provide the Village and Town funding, such as FEMA.
139 Mr. Tyler requested that the committee and staff do an initial, internal analysis of potential
140 impacts before approaching CCRPC.

141

142 The committee asked Mr. Teich to instruct staff to provide the data Mr. Tyler requested, and to
143 identify any gaps in information the committee may not have considered yet. Mr. Teich also
144 suggested reaching out to other Vermont municipalities to learn about their experiences with
145 merger. The VLCT can also help gather this information.

146

147 e. Discuss budget availability and constraints

148 The committee considered whether funds need to be allocated to this work. At the moment,
149 they will rely on the free services of VLCT and Secretary of State. Mr. Levy suggested setting
150 aside funds in the FY20 budgeting process.

151

152 f. Sketch out anticipated timeline

153 The committee determined that at best, research can be completed in time to provide the
154 community with an update and overview at the 2019 annual meetings. For the purposes of this
155 committee's work, members decided to provide both boards with a report of their findings at
156 the October 11, 2018 joint meeting. Members will complete research by September 15th and
157 will draft a report by September 30th. Members will finalize the report and submit it to Town
158 staff for inclusion in the meeting packet for October 11th.

159

160 g. Next steps

- 161 • Ms. Sopchak will provide both boards with a verbal update at the next joint meeting on
162 July 18th.
- 163 • Ms. Sopchak will provide minutes of this meeting to Town staff for posting.
- 164 • Ms. Sopchak will combine the governance options with the questions submitted by
165 board members, and recirculate them to committee members for further comment.
- 166 • Ms. Sopchak will reach out to VLCT to request their assistance, provide them with the
167 documentation of this meeting, and help schedule a time when VLCT can come to a
168 committee meeting, hopefully in the first two weeks of August.

169

170 At this time audience member Jerry Fox asked questions regarding the Town and Village tax
171 rates. The committee provided clarifications and answers to his questions.

172

173 6. ADJOURN

174 Ms. Wrenner moved to adjourn and Mr. Levy seconded. The meeting adjourned at 10:25 a.m.

TOWN OF ESSEX
SELECTBOARD MINUTES
July 9, 2018

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2
3
4
5 **SELECTBOARD:** Max Levy, Chair, Michael Plageman, Irene Wrenner, Andrew Watts, Elaine
6 Sopchak.

7
8 **OTHERS PRESENT:** Evan Teich, Unified Manager; Greg Duggan, Deputy Town Manager; Dana
9 Hanley, Community Development Director, Sharon Kelley, Zoning Administrator; Dustin Bruso,
10 Planning Commission; Diane Clemens; Regina Mahoney; Joan Janzen; Caleb Roylance; Ethan
11 Roylance; Brad Kenison; Jim Bernegger; Nick Martin; Dana Hanley; Margaret Smith; Paula DeMichele;
12 Maura Collins; Colin Flanders, Essex Reporter .

13
14 Mr. Levy called the meeting to order at 7:00 p.m.

15
16 **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

17
18 Mr. Levy invited those present to join him in reciting the "Pledge of Allegiance."

19
20 **AGENDA ADDITIONS/CHANGES**

21
22 Mr. Duggan provided the following additions or changes to the Agenda: a Resolution of Appreciation
23 for Peggy McCabe to be discussed after 5.e., corrections for the minutes of June 14, 2018 from Ms.
24 Wrenner, proposed language from Ms. Wrenner for Business Item 5. c., and a copy of the language in
25 the State budget bill H.16 regarding Unified Union School District Board Elections from Ms. Sopchak.

26
27 **APPROVAL AGENDA**

28
29 **MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION TO**
30 **APPROVE THE AMENDED AGENDA. THE MOTION PASSED 5-0.**

31
32 **PUBLIC TO BE HEARD**

33
34 There were no comments from the public.

35
36 **BUSINESS ITEMS**

37
38 **Interviews**

39 **Joan Janzen - Cemetery Commission**

40
41 The issue is appointing a volunteer to the Cemetery Commission (CC). Ms. Joan Janzen, having a
42 degree in history and being an avid genealogist, expressed her interest in serving on the CC. She stated
43 that she is a member of the Vermont Cemetery Association and the Association for Gravestone Studies.
44 Last year, she visited the Barre cemetery and watched stone washing. She would like to see the
45 cemeteries be maintained for their beauty and the gravestones be legible so people can use them to
46 conduct research on their ancestors. She confirmed for Ms. Wrenner that she is familiar with using
47 spreadsheets, which is a useful skill for this position. Ms. Sopchak was impressed with Ms. Janzen's
48 experience and appreciated the expertise she would bring to the CC..
49

50 Mr. Watts, in reviewing the Town Plan, learned that the Town Manager is the one who needs to appoint
51 commissioners to the CC.
52

53 **MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION THAT**
54 **EVAN TEICH, THE UNIFIED MANAGER, MAKE THE APPOINTMENT OF JOAN JANZEN**
55 **TO THE CEMETERY COMMITTEE. THE MOTION PASSED 5-0.**
56

57 Mr. Teich appointed Ms. Janzen as a commissioner on the CC.
58

59 **Presentation of Essex Land Use Regulation Housing Audit - Regina Mahoney**
60

61 Ms. Regina Mahoney, from the Chittenden County Regional Planning Commission (CCRPC) gave a
62 PowerPoint presentation on the Essex Land Use Regulation Housing Audit, which was developed for
63 the Town of Essex. In summary, the report includes recommendations that can be used by the Town to
64 remove barriers to affordable housing within the land use regulations. While regulations and permitting
65 are not the only factor impacting the high costs of construction, it is a significant factor that is within
66 the control of the Town. If Essex conducts a comprehensive housing study, this study should be a
67 helpful document for any regulatory recommendations. This study can also be used more immediately
68 as land use amendments are considered, such as amendments to the Town Center.
69

70 Ms. Wrenner asked Ms. Mahoney to share some of the comments from the Planning Commission (PC)
71 during its presentation on this issue. Ms. Mahoney explained that the PC had questions regarding the
72 challenge in making these zoning changes when there is not a great public outcry for more density and
73 more housing. She stated that visioning is key, and development can happen in a right way to get more
74 density in the right places. With regard to parking, Ms. Mahoney explained for Mr. Plageman that
75 parking needs to be addressed using a holistic concept so that only the necessary amount of parking is
76 built. Ms. Sopchak noted that the Trustees had this presentation as well, and they discussed the need for
77 a committee to assess the need for affordable housing in Essex. Ms. Mahoney agreed that she would
78 recommend that the Town work with the Village on this issue. Mr. Levy preferred a holistic approach
79 for the region, given that this is a regional issue, and he felt that it made sense for the Town and Village
80 to work together.
81

82 With regard to an affordable housing fund, Ms. Mahoney clarified for Mr. Watts that building a housing
83 unit requires subsidies and having local funds to help incentivize and make a project work. Ms.
84 Mahoney agreed with Mr. Levy that giving the school a voice would be important since changes would
85 impact the schools. She thought it would be great to offer a seat on the committee to a school
86 representative. She told Mr. Teich that a housing needs assessment and an affordable housing
87 committee would determine what is considered "affordable" in Essex. She agreed with Mr. Teich that
88 building out would cost a lot in maintenance over time for the Town. Ms. Maura Collins, from the
89 Vermont Finance Housing Agency (VFHA), confirmed for Mr. Levy that the Affordable Housing data
90 exists now, but will be on the VFHA website by November. With regard to the map on page 23 of the
91 report, Ms. Mahoney clarified for Mr. Watts that it shows the growth component from 2015-2050 based
92 on the current zoning in the Town. She would send Mr. Watts the link for the assumptions, such as rate
93 of development and a population forecast.
94

95 Ms. Hanley added that the Community Development Department felt the pressure to address affordable
96 housing and saw this collaboration as a start. This work will be included in the next zoning regulations
97 amendments and Town Master Plan amendments. She told Mr. Levy she would keep the SB informed
98 of the next steps, about the progress along the way, and her perspective on forming an affordable

99 housing committee.

100

101 **Request to Revise Historical Analysis of Town Forests in Essex, Vermont - Dana Hanley**

102

103 Ms. Hanley introduced the issue of whether the report *Historical Analysis of Two Town Forests in*
104 *Essex, Vermont*, should be revised. The report was prepared by a group of University of Vermont
105 natural resource program students with guidance from Ethan Tapper, the County Forester, and the Town
106 Planner.

107

108 Mr. Levy wondered why updates were not given when the SB discussed this issue at a previous
109 meeting. He stated that the Selectboard (SB) already approved this issue, and reopening it did not seem
110 like the correct process. Ms. Sopchak was confused about the process that was taken by Ms. Wrenner to
111 recommend substantial changes to staff on an issue that was already warned. Mr. Watts stated that the
112 SB already followed the process for this issue, and it should be done. Mr. Plageman was uncomfortable
113 with the way this was addressed, and he felt it was out of order. Ms. Wrenner explained that this topic
114 was listed under the Consent Agenda right before Town Meeting, which was a busy time of year. She
115 pointed out that the SB accepted a document for Indian Brook Management and the Street Tree
116 Management and were asked to submit corrections before adoption. She stated that the SB did not
117 adopt this document, and she felt it was important to include a description of a very active time period
118 in the report, which is missing.

119

120 Mr. Teich clarified for the other members that Ms. Wrenner followed the correct process by
121 approaching him first. He then referred Ms. Wrenner to Mr. Schibler for further discussion.

122

123 Ms. Sopchak called the question.

124

125 **MICHAEL PLAGEMAN MOVED AND ELAINE SOPCHAK SECONDED A MOTION THAT**
126 **THE HISTORICAL ANALYSIS OF TWO TOWN FORESTS IN ESSEX, VERMONT NOT BE**
127 **REOPENED FOR FURTHER EDITS.**

128

129 Mr. Watts asked for clarification about whether every document needs to be accepted and then
130 approved. Mr. Duggan replied that a two-step process is utilized more when the rules and regulations
131 are being reviewed. He stated that a two-step process is used as a practice, but is not a requirement. Ms.
132 Wrenner stated that she was following recent practice.

133

134 Ms. Sopchak understood that this report had been under the Consent Agenda and was a completed
135 action. Mr. Watts struggled with not having the document to review before the meeting. Ms. Wrenner
136 thought Consent Agenda items were not necessarily intended for approval, and Mr. Levy disagreed.
137 Ms. Sopchak believed that a substantial change in an approved document should not be reopened by a
138 SB member. Ms. Wrenner believed she followed protocol when there is a major change proposed, and
139 she wanted to be consistent with the Town's process. She also wanted history defined in this document
140 and not to have it be an "open wound." Mr. Levy thought this issue was done. Mr. Plageman did not
141 want to rewrite history and could not abide by the way this was presented. Mr. Watts stated that a vote
142 on a Consent Agenda was a valid motion. He noted that this report was not written by the staff so he
143 did not want to edit it. Ms. Wrenner pointed out that the Town vetted the report and placed it on its
144 website. She stated that Mr. Schibler, the Town Planner, has his name on the report, so therefore, the
145 Town was involved. Mr. Teich suggested that the Town tighten up this process. He recommended that
146 staff indicate specifically whether an item on the Consent Agenda is for future knowledge or for
147 approval in order to clear up this confusion.

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THE MOTION PASSED 4-1 (IRENE WRENNER OPPOSED).

Assigning One Time Fund Balance to Human Services Grants - Evan Teich

The issue is whether the SB would like to assign \$25,000 of FYE 2018 surplus to fund human services agencies that have had their funding reduced or cut by the United Way on a one-time basis only.

Mr. Plageman, who understood that this surplus will come from the police budget due to an inability to fill positions, preferred it remain as police funds to fill those vacancies. He was opposed to allocating \$1,000 to STEPS to End Violence (STEPS) as it would set a precedence for other agencies. At the same time, he was in favor of its mission and exploring ways to include funding in the Town's next fiscal year budget for this important cause.

Ms. Wrenner understood that STEPS will not be funded by the United Way for three years, and she would like to know how it will fill that gap. With regard to the police positions, Mr. Teich clarified for Ms. Wrenner that two new officers were going to begin in January, but that those positions are now slated to be filled by July 1st. He discussed how he would like to use fund balance to pay for those positions. Mr. Watts preferred that the Town follow the policy for using fund balance and didn't think it was prudent to propose using any funds until the audit is complete. He asked Mr. Teich to let the SB know of any other uses of fund balance he is considering.

Mr. Watts was opposed to the process of finding agencies that received funding cuts and giving them money. He asked to see more detail about the agencies to see whether they really need the money, as he knew some of them had cash reserves. Mr. Watts was in favor of giving \$1,000 to STEPS, which he felt was more of a public safety issue than the firearms discharge issue, which the Town has funded significantly. Ms. Wrenner agreed with Mr. Watts about approving \$1,000 to STEPS. She agreed that taxpayers would be in favor of money going towards police, however, she didn't think domestic violence was a police matter as much as a public safety issue. Ms. Sopchak agreed with Ms. Wrenner, but would like more information about plans for STEPS in the short term and the long term before approving the request. She stated that the Town needs to be intentional about how this is done and possibly shift funding for STEPS to a different type of funding similar to the Visiting Nurse Association. Mr. Watts was bothered by the fact that the Town could find \$1,500 for the Essex Historical Society, but not \$1,000 for STEPS. Mr. Levy pointed out that one request was a line item on the budget and the other is a human service organization.

IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO ASSIGN \$1,000 TO VERMONT STEPS TO END VIOLENCE. THE MOTION PASSED 5-0.

Changing E911 Addresses on Old Pump Road - Greg Duggan

The issue is whether the SB will authorize staff to continue to work with the State, the Town of Jericho, and residents to resolve an issue of E911 addressing on Old Pump Road. Recently, an emergency response was needed on that road and the responders went to the wrong location due to the confusing addressing. Unfortunately, this is not the first time this has happened on this road. The State of Vermont E911 has requested that Jericho and Essex work together and reassign addressing for the entire road that complies with the State standards to eliminate any future confusion.

MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION TO

197 **AUTHORIZE STAFF TO WORK WITH THE STATE, THE TOWN OF JERICHO, AND THE**
198 **RESIDENTS TO RESOLVE THIS ISSUE OF E911 ADDRESSING ON OLD PUMP ROAD.**
199 **THE MOTION PASSED 5-0.**

200
201 **Resolution of Peggy McCabe**

202
203 Ms. Sopchak read the following resolution into the record:

204
205 **RESOLUTION IN APPRECIATION OF PEGGY MCCABE**

206
207 **WHEREAS,** Peggy was most recently hired as a full-time dispatcher for the Town of Essex on January
208 3, 1991; and,

209
210 **WHEREAS,** Peggy retired on July 5, 2018; and

211
212 **WHEREAS,** Peggy has concluded more than 34 years of dedicated service, over two stints of
213 employment, to the Essex community; and

214
215 **WHEREAS,** Peggy has served the Essex Police Department, the Vermont law enforcement
216 community, and the First Responders community exceptionally well for decades as dispatcher; now
217 therefore be it,

218
219 **RESOLVED,** that the Selectboard and Unified Manager, on behalf of the citizens of the Town of
220 Essex, hereby extend our gratitude to Peggy for her many years of service to the people of Essex.

221
222 Adopted this 9th day of July, 2018.

223
224 **IRENE WRENNER MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO**
225 **APPROVE THE RESOLUTION FOR PEGGY MCCABE. THE MOTION PASSED 5-0.**

226
227 **Approval of Minutes: June 14, 2018 and June 18, 2018**

228
229 **IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE**
230 **THE MINUTES OF JUNE 14, 2018 WITH THE FOLLOWING CORRECTIONS:**

231
232 Line 141: Replace “forgot” with “neglected”, replace “the” with “a”. Line 147: Replace “for” with “to
233 access”. Line 163: After “future.” add “Mr. Teich said “tax equity” is an aspirational concept. Debt
234 incurred by one entity must be paid in full by that entity.” Line 181: After “August 1” add “;”. Line
235 181: After “July 1” add “;”. Line 213: Strike “Mr. Watts stated his idea from the last joint meeting
236 would also not work.” Line 220: Replace “everything and told” with “town-wide issues, and by district
237 sub-boards when necessary.” Line 221: Replace “Ms. Sopchak that” with “She asked Mr. Teich to
238 invite”, strike “is necessary”, after “to” add “help”. Lines 239 and 248: Replace “Town, outside the
239 Village” with “Town-outside-the-Village”. Line 253: Replace “Marylou” with “Mary Lou”. Line 255:
240 After “about” add “representation on”.

241
242 **IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE**
243 **THE MINUTES OF JUNE 18, 2018 WITH THE FOLLOWING CORRECTIONS:**

244
245 Line 45: Replace “Essex Community Historical Society” with “Firearms Discharge Ordinance”. Line

SELECTBOARD

July 9, 2018

246 87: After “available” add “on-screen”. Start a new paragraph with “Mr. Levy”. Line 137: Replace
247 “bayside” with “baseline”. Line 142: Replace “and” with “but”. Line 165: After “LETTER” add
248 “OF”. Line 265: Replace “Saxon Hill” with “Industrial Park”. Line 271: After “Wrenner” add
249 “recused herself to avoid a conflict of interest as she”.

250

251 **THE MOTION PASSED 5-0.**

252

253 **CONSENT ITEMS**

254

255 **IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE**
256 **THE CONSENT AGENDA WITH SELECTBOARD MEMBER COMMENTS.**

257

258 a. Check Warrants: June 22, 2018; June 29, 2018; July 6, 2018

259 b. Report: Calendar Year 2017: Progress on Implementation of All-Hazards Mitigation Plan

260 c. Wastewater Allocation Request For 9.7 E.U. (1,940 GPD of Wastewater Flow), 2 Susie Wilson Road

261

262 **THE MOTION PASSED 5-0.**

263

264 **READING FILE**

265

266 a. Board member comments

267 b. Memo from Susan McNamara-Hill re: School District Board Elections

268 **Mr. Levy thanked Ms. Lori Houghton and Mr. Dylan Giambatista for their work at the**
269 **Legislature on this language.**

270 c. Memo from Dennis Lutz re: FEMA Disaster DR -4356-VT (Windstorm damage of October
271 29-30,2017)

272 d. Memo from Dennis Lutz re: Landfill testing for Perfluoroalkyl Substances (aka PFAS)

273 e. Email from Karen Kotecki re: Vermont Gas Pipeline Inline Inspection Work

274 f. Memo from Greg Duggan and Darren Schibler re: Herbicide spraying in Essex

275 g. Act 250 Notice, Minor Application #4C0193-19 for 9 & 11 Morse Drive

276 h. Thank you letters from organizations receiving Human Service Grant Funding: Age Well,
277 HomeShare Vermont, Living Well Group, Vermont Center for Independent Living, VT Association for
278 the Blind, VT Family Network

279 i. Essex Junction Cemetery Association Budget Information

280 **Ms. Wrenner thanked the Essex Junction Cemetery Association for this information and looked**
281 **forward to seeing the same from the Essex Cemetery Commission.**

282 j. Letter from Alex Shubert, Manager - National Processing Center re: Essex Junction Public
283 Protection Classification

284 k. Notice from Vermont Department of Taxes re: Notice of Education Tax Rates for Fiscal Year
285 2019

286 l. Email from Owen Montgomery re: Ongoing Rabies Research

287 m. Notice of construction on VT Route 117

288 n. Selectboard Goals & Objectives

289 o. Memo to Selectboard from Travis Sabataso re: Meeting Schedules and Events

290 **Mr. Watts was uncomfortable with having three SB members serving on the Governance**
291 **Committee because when they meet, there will be a quorum. Additionally, since he will be unable**
292 **to attend meetings, he will not have any input. He was unhappy that there was a committee that**
293 **would come to consensus without the other members. Ms. Sopchak, one of the members of the**
294 **Governance Committee, understood his concern, but confirmed that she is serving as a Trustee**

SELECTBOARD

July 9, 2018

295 on the committee and that, in her opinion, the committee has a fact-finding mission only. Mr.
296 Levy reported that this scenario has been vetted by the Town Attorney.

297
298 **IRENE WRENNER MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO**
299 **ADJOURN AT 9:18 P.M. THE MOTION PASSED 5-0.**

300
301
302 **Respectfully submitted,**

303
304 Saramichelle Stultz
305 Recording Secretary

306
307 Approved this _____ day of _____, 2018

308
309 (See minutes of this date for corrections, if any).

310
311 _____

312
313 Elaine H. Sopchak, Clerk, Selectboard

314
315 (THESE MINUTES ARE SUBJECT TO CHANGE AT THE NEXT SELECTBOARD MEETING)

316
317
318
319
320

**VILLAGE OF ESSEX JUNCTION
PLANNING COMMISSION
MINUTES OF MEETING
July 19, 2018**

- MEMBERS PRESENT:** Dave Nistico (Chair); John Alden, Amber Thibeault, Andrew Boutin, Steven Shaw. (Diane Clemens was absent.)
- ADMINISTRATION:** Robin Pierce, Development Director.
- OTHERS PRESENT:** Ed von Sitas, Phillip Bissonette, John Reynolds, Jason Rengo, Gabe Handy, Kaitlin Hayes, Doug Henson, Bob Provost, Mary Lefcourt, Tracy Robar, Tim Shea, Tom Helarstutler, Virginia Hanker, Danny Hanker, George Tyler, Evan Teich.
- AGENDA:**
1. Call to Order
 2. Audience for Visitors
 3. Additions/Amendments to the Agenda
 4. Minutes
 5. Election of Officers
 6. Public Hearing:
 - Final Plan, Mixed Use Development, Restaurant & Hotel, 92 and 100 Pearl Street, Jiddu/Sittu Trust
 7. Other Planning Commission Items
 8. Adjournment

1. CALL TO ORDER

Chairman David Nistico called the meeting to order at 6 PM.

2. AUDIENCE FOR VISITORS

Tom Helarstutler, 12 Pleasant Street, urged the Planning Commission to keep everything on a positive basis with expanding businesses and housing in Essex Junction and to take a positive look at new projects. Mr. Handy renovated the building where the Dollar Tree is now and that business generates tax revenue for the village and provides jobs for people. The Planning Commission needs to be aware of underutilized property in Essex Junction and to plan for the future, not save the past because the past will not pay the bills.

3. ADDITIONS/AMENDMENTS TO THE AGENDA

There were no changes to the agenda.

4. MINUTES

February 15, 2018 & May 17, 2018

MOTION by John Alden, SECOND by Amber Thibeault, to approve the minutes of 2/15/18 and 5/17/18 as written. VOTING: unanimous (5-0); motion carried.

5. ELECTION OF OFFICERS

Robin Pierce facilitated the election of the Chair.

Chair

MOTION by Andrew Boutin, SECOND by John Alden, to nominate David Nistico as Chair of the Essex Junction Planning Commission. There were no other nominations. Nominations were closed. **VOTING: unanimous; motion carried.**

David Nistico is Chair of the Essex Junction Planning Commission and resumed facilitation of the meeting.

Vice Chair

MOTION by Amber Thibeault, SECOND by Andrew Boutin, to nominate John Alden as Vice Chair of the Essex Junction Planning Commission. There were no other nominations. Nominations were closed. **VOTING: unanimous; motion carried.**

John Alden is Vice Chair of the Essex Junction Planning Commission.

6. PUBLIC MEETING

Final Plan for a proposed mixed use development on 1.88 acres that includes removal of a vacant residential building and construction of a restaurant and four story, 100 unit hotel, removal of one curb cut and reconfiguration of the parking at 92 and 100 Pearl Street in the TOD District by Jiddu/Sittu Trust (Gabe Handy).

Doug Henson with Lamoureux & Dickinson, and Gabe Handy appeared on behalf of the application.

APPLICANT COMMENTS

Doug Hansen highlighted the following:

- The 100 room hotel and 3,000 s.f. take-out restaurant will be located in what are now vacant parking lots. The new buildings will be set back 20' from Pearl Street.
- The vacant residential building in the left rear corner of the lot will be removed.
- The site is limited by high ground water so parking will be in an enclosed garage on the ground floor of the hotel (40 spaces). There will be four reserved parking spaces by the front door of the hotel.
- The Dollar Tree is located where the former Capital Lincoln Mercury car dealership was located.
- Dumpsters for the hotel and restaurant will be enclosed (hotel dumpster will be in the parking garage). There will be receptacles for trash, compost, and recycling.
- One of the four existing curb cuts will be eliminated.
- Traffic flow will be one-way in and one-way out with left and right turn lanes at the exit to reduce traffic congestion.
- The existing drive serves both properties (92 Pearl and 100 Pearl). The drive will be widened to 24' per the Code.
- Storm water treatment will be done on-site with retention ponds, infiltration trenches, and catch basins.
- The site will be served by municipal sewer and water service. The water line is new and a larger service for the development.
- There will be a 5' wide ADA compliant sidewalk in front of the building along Pearl Street. The elimination of the curb cut decreases conflict between pedestrians

and vehicles. The bike lane will remain. People will be able to walk between the buildings to access the parking lot and enter the hotel or restaurant.

- The nearest bus stop is between the Dollar Tree and MacDonald's on Pearl Street.
- Landscaping includes five street trees in the front of the buildings, rain gardens, foundation plantings, and shrubs/trees in the landscaped islands. There will also be trees to screen the adjacent property from the dumpsters.

The Planning Commission asked about the following:

- The patio area between the buildings by Pearl Street - Doug Hanson said the patio area is 30' x 25' and a bench can be added to the area. The sidewalk between the buildings is 11' wide. The sidewalk on Pearl Street by the patio area is 8' wide.
- The front door to the hotel - Doug Hanson said the registration area is on the side by the parking. There will likely be a door from the hotel lobby to the restaurant. The restaurant is fast food take-out, but not drive-thru.
- Designing the parking garage as a drive-thru to maximize shared parking between all three uses on the property - Robin Pierce said having traffic cut through the site should not be encouraged. John Alden clarified the suggestion is to design the garage so there is the option at some point if desired to have a drive-thru.
- Parking for the hotel - Doug Hanson said the hotel requires 100 spaces. There are 40 in the garage and four reserved spaces. The remaining 56 spaces can be anywhere there is an open parking space on the site (shared parking). There are 106 parking spaces on the site and 105 spaces are needed to accommodate all the uses. Gabe Handy noted with his other hotels he supplies one parking space per room and his experience is that there are always open spaces available.
- Charging station for electric vehicles (may be a state requirement) - Doug Hanson said there is room for a charging station.
- Removing the parking spaces in front of the Dollar Tree that do not meet the requirements - Gabe Handy said the spaces are handicap parking for the store which is in the first year of a five year lease. If the store should close or when the lease expires then the area can be changed. The Planning Commission stressed it is highly recommended to have the parking be compliant in front of the Dollar Tree.

STAFF REPORT

The Planning Commission received a written staff report on the application, dated 7/19/18. Robin Pierce noted the following:

- The site is nonconforming and does not have the required 75% of building frontage, but the proposal provides a street presence and increases the existing street frontage, making a non-conforming lot less nonconforming.
- One of the four curb cuts will be closed which will decrease potential conflict with bikes and pedestrians.
- Pedestrian accommodation is increased with the proposal.
- Storm water runoff from the site will be decreased.
- Green space on the site will be increased.
- The proposal is what the village is seeking for this site as per a previous Staff Report for the property.

John Alden reviewed the specific objectives of the TOD District, noting the design should address the long façade of the proposal. Robin Pierce assured the TOD requirements on the street side elevation will be met in terms of height, size, shape, and type of windows. The height of the building (four-story, 58') meets the standards of the district. The entire parcel is mixed use.

John Alden asked if there are any improvements to the Dollar Tree side of the parcel. Doug Hanson said the parking spaces will be standardized and plantings will be added. Dave Nistico urged bringing the connectivity of the property together with landscaping. Doug Hanson said there will be similar plantings across the site.

PUBLIC COMMENT

Ed von Sitas, village resident, stated Mr. Handy is encouraging more pedestrian traffic with the type of buildings he is proposing. Mr. von Sitas also mentioned taxes that will be paid on a \$5 million building.

Danny Hanker, 90 Pearl Street, urged the Planning Commission to consider the impact of the development on the quality of life of the residents who live next to the site and have lived there since 1955. A four story commercial building will block the sun. The dumpster location is close to the backyard picnic table and grill. There will be noise from traffic and trucks on the site. There is also concern about storm water runoff causing flooding which occurs now. David Nistico assured the Planning Commission does take into consideration residential being next to commercial development. Robin Pierce noted with regard to runoff the state requirement is that runoff from the site cannot be increased due to the development.

Mary Lefcourt, 24 Cascade Street, spoke in support of the project which will help keep people who come to the numerous events at the fairgrounds in the village supporting the businesses and restaurants here rather than in Burlington. The village needs a hotel which will bring in revenue to everyone and bring in more events. There was mention of the number of jobs that will be created with the proposal (nearly 40 positions in the hotel alone).

Jason Rengo, 39 Roscoe Court, asked about landscaping on the southern end of the site by the residential housing. Doug Hanson said there will be shrubs and trees on the Handy property, but nothing can be planted in the railroad right-of-way. There is a substantial tree barrier on the other side of the tracks.

Tim Shea, CVE, spoke in support of the project, noting people now go to surrounding communities for lodging and meals instead of bringing economic benefit to the Village community..

Bob Provost, 29 Birch Street, spoke of national and regional statistics on full occupancy of hotels and motels, and 75% occupancy is considered full so having one parking space per room is adequate.

There were no further comments.

MOTION by Amber Thibeault, SECOND by Steven Shaw, to close the public portion of the meeting. VOTING: unanimous (5-0); motion carried.

DELIBERATION/DECISION

Final Plan, Mixed Use Development, Restaurant and Hotel, 92 & 100 Pearl Street, Jiddu/Sittu Trust (Gabe Handy)

MOTION by John Alden, SECOND by Amber Thibeault, to approve the Final Plan for a mixed use development on 1.88 acres that includes removal of a vacant residential building, constructing a restaurant and a four story, 100 unit hotel, removing one curb cut, and reconfiguring the parking at 92 & 100 Pearl Street in the TOD District by Jiddu/Sittu Trust (Gabe Handy) with the following conditions:

1. All staff comments in the Staff Report shall be addressed and satisfied prior to issuance of a Certificate of Occupancy.
2. Storm water management shall be provided entirely on-site and the Village Engineer shall review the final plans for compliance and approval prior to construction.
3. The village retains the right to require the owner to provide storm water improvements on the project site in the future.
4. All work shall comply with the Village of Essex Junction Land Development Code.
5. The applicant shall give a portion of the funds not used for landscaping (landscaping is 2% of construction cost) to the Village of Essex Junction for landscaping on village owned property and the development of street trees for future village use.
6. The applicant shall complete and sign a Sewer Capacity Voluntary Permit Revocation Form prior to the village releasing a Letter of Capacity to the State of Vermont.
7. All LED light fixtures shall have a maximum color temperature of 4300K.
8. All new exterior lighting shall be down shielded and dark sky compliant.
9. A waiver for building frontage (28') shall be granted.
10. The applicant shall confirm the building design, specifically the Pearl Street façade, meets the Land Development Code requirements for a hotel and restaurant in the TOD District.
11. The restaurant shall be designed to match the hotel.
12. The applicant shall consider designing the option to allow the parking garage to be drive-thru.
13. Additional landscaping shall be provided between the restaurant parking lot and the existing apartment house.
14. Additional screening for headlight shine reaching the existing apartment house shall be installed on the southeast corner of the hotel site.
15. The applicant shall work with staff to locate a fence on the easterly property line to block headlight shine on adjacent residences.

16. With any change of use to 98 and 100 Pearl Street the applicant shall remove the parking spaces located at the front of the building prior to any permit being administratively issued by the village.

VOTING: unanimous (5-0); motion carried.

7. OTHER PLANNING COMMISSION ITEMS

None.

8. ADJOURNMENT

MOTION by Amber Thibeault, SECOND by Steve Shaw, to adjourn the meeting.

VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 7:45 PM.

Rcdg Scty: MERiordan

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE MEETING
MONDAY, JULY 23, 2018 AT 6:00 PM
LINCOLN HALL
MINUTES**

- Attendees: Raj, Phoebe, Kaitlin, Jeff (minutes), Micah
- Guests: Mike & Paul Gordon, Evan Teich (Unified Manager)
- Start 6:05 pm

1. Minutes.

- No modifications
- Motion to approve – Micah; second – Kaitlin. Approved

2. Potential project with UVM Civil/Environmental Engineering students

- John Lens is UVM contact
- Discussed traffic calming project
 - Fall: research/data collection
 - Winter: Develop proposals, traffic simulations/modeling
 - Spring: "Pop up" treatments
- Deliverable: Report/Recommendations
- Stakeholders: Neighbors, School District, CCRP
- Jeff will draft problem statement for committee's review

3. LAB Bike Friendly designation

- Raj to investigate steps needed to maintain/improve level

4. Essex Conservation & Trails Committee collaboration

- Interest in working with ECTC to develop joint routes and waypoint signage
- Micah to contact chair

5. Post Village ride update

- Discussed block signage (e.g., crosswalks by ADL)
- Cc E. Teich on emailings

6. BWAC budget

- Look at purchasing removable center lane crosswalk markers

7. Public comment

- Green bike lanes (e.g., Williston) are good from driver and cyclist perspectives

Adjourn: 6:50 pm

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AND BORROWING
WORKSHOP**



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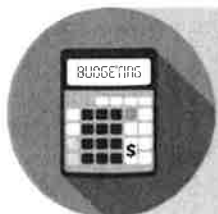
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Village of Essex Junction



Board of Trustees
Essex Junction Village
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**MUNICIPAL BUDGETING AND
BORROWING WORKSHOP
TUESDAY, SEPTEMBER 11, 2018**

Capitol Plaza Hotel & Conference Center
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Registration begins at 8:30 A.M.

Light breakfast and lunch are included.

Find directions online at www.capitolplaze.com/directions

There is perhaps no issue more important to voters than how you spend their money. This workshop will focus on developing a budget process; preparing, formulating and communicating a town budget; the legal requirements for approving municipal bonds; and timely information about municipal bonds and stormwater funding opportunities. Selectboard members, town managers, town administrators, treasurers, finance directors and other municipal officials who are involved in municipal budgeting and financial planning are encouraged to attend. Come learn what your town can do to ensure a sufficient return on taxpayer dollars.

PRESENTATIONS AND SPEAKERS

The Budget Process - Steps in Creating the Municipal Budget

William Hall, VLCT Senior Financial Consultant

Communicating Your Budget

Trevor Lashua, Waitsfield Town Administrator

Clean Water State Revolving Fund Opportunities

Terisa Thomas, Vt. Department of Environmental Conservation

The Vermont Municipal Bond Bank - A Resource for Municipalities

Michael Gaughan, VMBB Executive Director

Municipal Bonding Legal Requirements

Paul Giuliani, Esq., Primmer Piper Eggleston & Cramer PC

EARLY BIRD RATE (PER PERSON)

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Please register by
Sept 3, 2018*
Early Bird Deadline

To see a detailed agenda and register online
visit vlct.org/eventscalendar and click on the workshop title.

Questions? Contact VLCT at 800-649-7915 or info@vlct.org.

* Please include an additional \$10.00 per person for registrations received after the date above. For a full refund, please cancel in writing by the same deadline.

Jon Long, the president of Jon's Darkroom and Frameshop Inc. on Pearl Street in Essex Junction, has been taking pictures since he picked up a Brownie camera when he was 5.

From film to digital, from photography to framing, this guy does it all

BRAD PETERSON

Well Developed

by Chris Farnsworth and Virginia Lindauer Simmon

Some people tolerate their jobs. There is no enjoyment or fulfillment there, only a situation that allows one to earn a living. Others, perhaps, enjoy a type of balance where they spend eight hours trudging

away but leave feeling at least content with what has been achieved before quitting time.

Then there are the lucky few like Jonathan Long, owner and operator of Jon's Darkroom and Frameshop in Essex Junction. It's not an exaggeration to say he truly loves what he does.

"I had a Brownie camera when I was about 5, maybe 6 years old," Long recalls. "I remember the excitement when my parents would send the rolls out — of course, they didn't have photo labs then; you had to wait a week or so. Every day you check the mailbox, and when it finally arrives, you'd just

be so excited to open it and see what you shot."

That feeling never faded. In 1963, his father was recruited by IBM and moved the Long family up to Vermont from Poughkeepsie, New York. After stints in Williston and Jericho, they settled in Essex.

His parents divorced in 1970 and his mother remarried in 1972. His stepfather, Gerald Turner, taught photography at Albert D. Lawton School and built him a darkroom of his own.

After graduating from Essex High School in 1976, Long attended The University of Vermont, expecting to major in chemistry, but changed his mind and left to study at the Doscher School of Photography in Woodstock.

He worked at various labs and camera stores, but it all changed when he took a managerial position at an Essex photo development shop named Foto Flash. The previous owner was tired of running multiple locations and offered to sell him the business.

"When I was trying to get my loan to buy this business," Long says, "the bank asked for a large sum of money on deposit." It was money he didn't have. His birth father, he says, "came through and made sure I had that money in the bank." In 1986, Jon's Darkroom was born.

Running a new business almost exclusively by himself was no easy task. "I was so broke then, I made my first sign in my woodshop," he says with a smile. "Big wooden letters that I'd paint."

Competition was fierce in the '80s. He recalls there being somewhere near 30 film labs in the greater Burlington

area alone, including one right down the street from where his business still sits today. "I must have been doing 200 rolls of film a day back then!"

The business expanded and he started doing professional wedding photography and launched a service called Jon's Darkroom Rental, where he ran classes and rented darkroom space to amateur developers.

He picked up a few employees to help with the workload and bought the assets of a frame shop in St. Albans, whose owner trained him. "I rented a spot downstairs to do the framing, so had to go down after hours to do it," Long says. Eventually, he bought the space next to his so he could expand.

"That's how I survived," Long says. "By diversification. By adapting."

What he survived was the apparent death of film itself. Digital photography arrived to the masses in the early to mid '90s, and development labs, darkrooms, and camera stores began disappearing en masse. All of those local competitors were gone in a seeming puff of smoke — even the national chain labs.

"I told people back then I was going to outlast them!" he says, laughing.

Long began to focus more on framing. "I love doing the framing," he admits. "That's really where the creativity comes in. People show up with these beautiful pieces of art, but they have no clue how to frame and present them. Nor should they, really. There's an art to it."

Judith Stone, an award-winning Burlington artist and longtime customer, appreciates Long's dedication. "I have, for many years, been the

beneficiary of Jon Long's exceptional skill and precision in the exacting craft of custom framing," she says, while also applauding his proficiency in photographic reproduction, computer skills, fair pricing, and attention to clients' needs — "a rarity in a commercial setting."

"One of the first questions I ask the customer is, 'Where is this going?'" he says. "Is it the main focus of your living room, or is it going in a bathroom? Is it going into an old farmhouse or a contemporary condo with Sheetrock walls?" Once I have a feeling for what they want, I'll show them samples and I can start getting creative. I always try to pull something out of a piece with colors and with texture."

Once his skills at framing were honed, he captured the attention of his business neighbor Bill Black. Besides owning and operating Essex Automotive, Black is a serious collector of memorabilia, with an emphasis on the Boston Red Sox.

Black has been collecting for over 35 years, even housing a display at his business for all to see (complete with four cases of Red Sox memorabilia), and clearly appreciates the attention Long gives to the framing.

"Put it this way," Black says. "If you spend sixty-five hundred on a painting, who are you going to have frame it? The framing is the most important part. It's got to be Jon. He spends the time. Speaking personally and professionally, he's great — top class."

To survive the death of film, Long had to do more than open a frame shop. He had to embrace the so-called digital revolution that had wiped out so many

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FEATURE STORY
 JON'S DARKROOM
 AND FRAME SHOP

of his compatriots and competitors.

"Film and digital both have their strengths," Long asserts, "and they certainly can coexist. Film has a different look than digital; it captures details digital can't. Digital shots often have the highlights washed out because it can't capture both the shadow details and the highlights.

"Honestly," he admits, after a pause, "I much prefer the way it is now. With Photoshop, I'm really able to use my creativity. The challenge [with film] was to get good-looking prints from photos that sometimes weren't that good. But now, with Photoshop and all the other stuff I can do, I'm just having a lot more fun."

He recalls a situation where he realized his new affinity for the digital process. A customer brought in a badly faded portrait of his grandparents — one that looked just about unsalvageable.

"I'm kind of a stubborn person, though. I won't say no," Long says.

So he scanned it in his new high-end scanner and then put the portrait in Photoshop, slowly working his magic until the old photo was restored.

"It's kind of amazing, really. The scanner can capture the details the eye can't see," he says. "By the end, the portrait was almost as good as new. It's very fulfilling for me to do something like that, because this is a treasured picture that's going to be handed down



Jon Long cuts a frame for a customer.

BRAD PETTENGILL

happened to me is being a granddad!" When he's not being the doting grandparent, Long spends most of his time with his wife, Pat. They met through a mutual friend after his first wife and mother of his children died.

"I was on kind of a sabbatical, so I was just looking for a friend, really," he recollects. "We met down at the waterfront and just talked for hours. We really hit it off. We got to know each other's kids and, well, 15 years later, here we are." Indeed, a bouquet of flowers sits on the counter at the shop, an anniversary gift from Pat.

"When I first went into business, I was told that you have to decide what your niche is going to be," says Long. In some ways, he ignored them all, incorporating new sides to his business every few years, from framing to camera repairs to digital services and computer mat-cutting capability. He did, however, decide on one niche he could fill.

"I decided my thing was going to be quality," he says. "I'm not going to try and beat everyone's prices. I'm going to put the time and effort in; my frames are going to be the best, with acid-free mats and UV glass; and the equipment I have will be the best, from the scanner down to the last detail."

Just to ensure he puts his best foot forward, Long has one last quality check he adheres to every time.

"My wife will laugh at this sometimes, but I don't get my morning coffee until I've accomplished what I want to that day." He gives a short, almost rueful laugh. "Sometimes I don't have my coffee until pretty late in the day." ■

the generations of this family."

Long has been contemplating legacy and family himself lately.

"So many of my friends are retired now," he says. "They want to know when I will — but I go in to work and I have fun. It's not work to me, it's play."

Long's three children have already made their own lives and families, most of them nearby. "Four grandchildren and one on the way," he says, boasting. "The best thing that ever



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ESSEX TOWN TAX RATES

TOWN SCHOOL DISTRICT

<u>2018 (FYE 6/30/2019)</u>	
Essex Town General Fund	\$0.4932
Essex Town Capital	\$0.0200
Essex Town Highway	\$0.0110
Local Agreement Rate	\$0.0019
<i>Total Municipal Rate</i>	\$0.5261
Residential Education Rate	\$1.5360
Non-Residential Education Rate	\$1.6539
Total - HOMESTEAD	\$2.0621
Total - NON-RESIDENTIAL	\$2.1800

ESSEX JUNCTION I.D.

<u>2018 (FYE 6/30/2019)</u>	
Essex Town General Fund	\$0.4932
Essex Town Capital	\$0.0200
Essex Junction Village	\$0.3098
Essex Junction Economic Development	\$0.0100
Local Agreement Rate	\$0.0019
<i>Total Municipal Rate</i>	\$0.8349
Residential Education Rate	\$1.5360
Non-Residential Education Rate	\$1.6539
Total - HOMESTEAD	\$2.3709
Total - NON-RESIDENTIAL	\$2.4888

TOWN SCHOOL DISTRICT

<u>2017 (FYE 6/30/2018)</u>	
Essex Town General Fund	\$0.4779
Essex Town Capital	\$0.0200
Essex Town Highway	\$0.0111
Local Agreement Rate	\$0.0018
<i>Total Municipal Rate</i>	\$0.5108
Residential Education Rate	\$1.5404
Non-Residential Education Rate	\$1.5752
Total - HOMESTEAD	\$2.0512
Total - NON-RESIDENTIAL	\$2.0860

ESSEX JUNCTION I.D.

<u>2017 (FYE 6/30/2018)</u>	
Essex Town General Fund	\$0.4779
Essex Town Capital	\$0.0200
Essex Junction Village	\$0.2996
Essex Junction Economic Development	\$0.0100
Local Agreement Rate	\$0.0018
<i>Total Municipal Rate</i>	\$0.8093
Residential Education Rate	\$1.5396
Non-Residential Education Rate	\$1.5744
Total - HOMESTEAD	\$2.3489
Total - NON-RESIDENTIAL	\$2.3837

TOWN SCHOOL DISTRICT

<u>2016 (FYE 6/30/2017)</u>	
Essex Town General Fund	\$0.4671
Essex Town Capital	\$0.0200
Essex Town Highway	\$0.0111
Local Agreement Rate	\$0.0019
<i>Total Municipal Rate</i>	\$0.5001
Residential Education Rate	\$1.5670
Non-Residential Education Rate	\$1.5508
Total - HOMESTEAD	\$2.0671
Total - NON-RESIDENTIAL	\$2.0509

ESSEX JUNCTION I.D.

<u>2016 (FYE 6/30/2017)</u>	
Essex Town General Fund	\$0.4671
Essex Town Capital	\$0.0200
Essex Junction Village	\$0.2289
Essex Junction Recreation	\$0.0685
Essex Junction Economic Development	\$0.0100
Local Agreement Rate	\$0.0019
<i>Total Municipal Rate</i>	\$0.7964
Residential Education Rate	\$1.5851
Non-Residential Education Rate	\$1.5494
Total - HOMESTEAD	\$2.3815
Total - NON-RESIDENTIAL	\$2.3458

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
July 24, 2018**

TRUSTEES PRESENT: George Tyler (Village President); Andrew Brown, Dan Kerin. (Lori Houghton and Elaine Sopchak were absent.)
ADMINISTRATION: Evan Teich, Unified Manager; Lauren Morrissette, Finance Director/Assistant Village Manager; Robin Pierce, Community Development Director.
OTHERS PRESENT: Irene Wrenner.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA CHANGES/APPROVAL

MOTION by Dan Kerin, SECOND by Andrew Brown, to approve the agenda with the addition to New Business of the revised memo from Lauren Morrissette, dated 7/24/18, on the FYE19 tax rate. VOTING: unanimous (3-0); motion carried.

3. GUESTS, PRESENTATIONS and PUBLIC HEARINGS

a) Comments from Public on Items not on Agenda
None.

4. OLD BUSINESS

None.

5. NEW BUSINESS

a) Renew Note for EJFD Pumper Truck

Lauren Morrissette explained the five year note for the fire truck is renewed each year. The interest rate this year is 2.8%. The village may want to go out to bid next year to secure the best interest rate if the rates continue to increase.

MOTION by Andrew Brown, SECOND by Dan Kerin, to adopt the current expense borrowing resolution and non-arbitrage certificate, and sign the current expense note as presented. VOTING: unanimous (3-0); motion carried.

b) Set FYE19 Tax Rate

Lauren Morrissette explained the change in the grand list due to the assessment of 8 Pearl Street (the property is in tax stabilization). The Tax Assessor was not aware internal improvements were made to 8 Pearl because a permit was not required. The improvements increased the assessed value of the property. The grand list was adjusted downward due to the properties in tax stabilization, but the grand list overall increased 1.3% from 2017 to 2018. To raise the taxes for the budget approved by the voters the

proposed tax rate is \$0.3098 per \$100 of assessed property value (an increase of 3.4%). For a house assessed at \$280,000 the increased tax rate is \$29 over last year's amount.

Andrew Brown pointed out the village is receiving more revenue from the properties in tax stabilization than would have been the case with the properties before being in the program.

MOTION by Andrew Brown, SECOND by Dan Kerin, that the Trustees set the FYE19 Village General Tax Rate at \$0.3098 per \$100 of assessed property value. VOTING: unanimous (3-0); motion carried.

c) Town/Village Organizational Chart

Evan Teich said the organizational chart shows the reporting structure for village and town departments. The purpose is to make communications more efficient. The Unified Manager oversees IT, the town and village fire departments, HR, Deputy Town Manager, and Finance Director/Assistant Village Manager. The Deputy Town Manager oversees six departments and the Finance Director/Assistant Village Manager oversees six departments. All departments in the village and town ultimately report to the Unified Manager.

George Tyler mentioned keeping in mind at what point with the consolidation that outside agencies, such as Regional Planning, may consider the village not as a separate community. Andrew Brown said the village is a separate community as long as a separate charter exists.

6. MANAGER'S REPORT

a) Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- August 14, 2018
- August 28, 2018
- September 11, 2018
- September 25, 2018
- October 9, 2018
- October 23, 2018

* October 11, 2018 @ 7 PM – Joint Meeting with Selectboard, 2 Lincoln Street

b) Working Enjoyment

Evan Teich said he is enjoying the challenging work in the village and town.

c) Upcoming Events

- Block Party, 7/28/18, Railroad Avenue. All are welcome.
- SteAmfest in September.

d) Fire Truck

The new fire truck is anticipated to arrive in August 2018.

e) Paving Season

There are many paving projects going on in the village. The goal is to complete the paving before the start of the fair.

f) Capital List

Staff is working on a capital projects list.

g) Hotel on Pearl Street

The Planning Commission approved the application by Gabe Handy for a hotel on Pearl Street by the Dollar Tree. CVE is in support of the hotel which will keep people in the area to support businesses and restaurants.

7. TRUSTEES COMMENTS AND CONCERNS/READING FILE

a) Board Member Comments

- There was discussion of the comment on Front Porch Forum regarding determining which streets get paved. Evan Teich explained the pavement rating by Regional Planning done each year determines where a street falls on the list for paving. The paving budget in the village is \$225,000, but staff is always looking for grants. Paving contractors like to centralize the work and not jump from one street here and another across the village. Deteriorating streets from water main breaks that need reconstruction go into the capital plan. Staff will post the explanation on street paving on Front Porch Forum

b) Reading File

- Minutes
 - Bike/Walk Advisory Committee 6/18/18
 - Brownell Library Trustees 6/19/18
 - Tree Advisory Committee 6/19/18
- Email from Owen Montgomery re: Ongoing Rabies Research

8. CONSENT AGENDA

MOTION by Andrew Brown, SECOND by Dan Kerin, to approve the consent agenda as follows:

- a) **Approve Minutes of Previous Meeting(s) 6/26/18**
- b) **Expense Warrant #17102, dated 7/2/18, in the amount of \$54,935.77.**
- c) **Expense Warrant #17103, dated 7/6/18, in the amount of \$193,740.92.**
- d) **Expense Warrant #17104, dated 7/13/18, in the amount of \$603,295.99.**
- e) **Expense Warrant #17105, dated 7/20/18, in the amount of \$159,506.94.**
- f) **Report Calendar Year 2017: Progress on Implementation of All Hazards Mitigation Plan.**
- g) **Sub-Grant Agreement with Vermont Housing Finance Agency.**

VOTING: unanimous (3-0); motion carried.

9. EXECUTIVE SESSION

Real Estate

MOTION by George Tyler, SECOND by Andrew Brown, pursuant to 1VSA313(a)(2) to go into Executive Session to discuss a real estate matter where

premature public knowledge would place the Village of Essex Junction at a substantial disadvantage, and to invite the Development Director to attend.

AMENDMENT by George Tyler, SECOND by Dan Kerin, to also invite the Unified Manager and Finance Director/Assistant Manager to attend.

VOTING ON AMENDMENT: unanimous (3-0); motion carried.

VOTING ON MOTION AS AMENDED: unanimous (3-0); motion carried.

Executive Session was convened at 7:15 PM.

MOTION by Dan Kerin, SECOND by Andrew Brown, to adjourn Executive Session. VOTING: unanimous (3-0); motion carried.

Executive Session was adjourned at 7:30 PM.

10. ADJOURNMENT

MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the meeting.

VOTING: unanimous (3-0); motion carried.

The meeting was adjourned at 7:30 PM.

RScty: M.E.Riordan

07/27/18
09:25 am

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V9976	07/19/18	BL-BUILDING MAINTENANCE 5269	210-45551.434 MAINT. BUILDINGS/GROUNDS	212.00	17967	07/27/18
00530	07/16/18	BL-BOOKS B5375159	210-45551.640 ADULT COLLECTION-PRINT &	22.88	17972	07/27/18
00530	07/16/18	BL-BOOKS B5375159	210-45551.610 SUPPLIES	0.80	17972	07/27/18
V10633	07/13/18	BL-SUPPLIES 30425055	210-45551.610 SUPPLIES	130.19	17975	07/27/18
24305	07/18/18	BL-SUPPLIES 6413502	210-45551.610 SUPPLIES	156.18	17989	07/27/18
25715	07/13/18	ST-PARK TERRACE REVIEW 07131816824	210-43110.576 ENGINEERING SERVICES	972.50	17990	07/27/18
25715	07/13/18	CD-ENGINEERING FEE 6/2018 07131818810	210-15102.000 EXCHANGE - ENGI/LEGAL	674.09	17990	07/27/18
01010	07/16/18	Grass Seed 326334	210-45220.610 SUPPLIES	149.99	17998	07/27/18
19005	07/01/18	VA-JULY PHONE/INTERNET 4208657	210-41320.535 TELEPHONE SERVICES	139.93	18007	07/27/18
19005	07/01/18	VA-JULY PHONE/INTERNET 4208657	210-41320.530 COMMUNICATIONS	34.95	18007	07/27/18
19005	07/01/18	VA-JULY PHONE/INTERNET 4208657	210-41970.535 TELEPHONE SERVICES	30.80	18007	07/27/18
19005	07/01/18	VA-JULY PHONE/INTERNET 4208657	210-41940.535 TELEPHONE SERVICES	40.42	18007	07/27/18
34895	07/01/18	NB-XMAS TREE PICK-UP 1318085	210-49340.000 MISC GRANT EXPENDITURES	650.00	18012	07/27/18
07010	07/10/18	Admin Bldg Power 071018D	210-45220.622 ELECTRICAL SERVICE	4588.21	18019	07/27/18
07010	07/10/18	Power 071018D1	210-45220.622 ELECTRICAL SERVICE	359.52	18020	07/27/18
07010	07/17/18	VA-JULY CONSOLID BILLING 07180206201	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	647.47	18021	07/27/18
07010	07/17/18	VA-JULY CONSOLID BILLING 07180206201	210-42220.622 ELECTRICAL SERVICE	683.09	18021	07/27/18
07010	07/17/18	VA-JULY CONSOLID BILLING 07180206201	210-41940.622 ELECTRICAL SERVICE	683.09	18021	07/27/18
07010	07/17/18	VA-JULY CONSOLID BILLING 07180206201	210-43110.622 ELECTRICAL SERVICE	312.74	18021	07/27/18
07010	07/17/18	VA-JULY CONSOLID BILLING 07180206201	210-45551.622 ELECTRICAL SERVICE	1589.71	18021	07/27/18
07010	07/17/18	VA-JULY CONSOLID BILLING 07180206201	210-43160.622 STREET LIGHTS - ELECTRICI	10288.85	18021	07/27/18
24960	08/01/18	VILLAGE AUG 2018 DENTAL 080118D	210-45110.210 HEALTH INS & OTHER BENEFI	456.73	18041	07/27/18
24960	08/01/18	VILLAGE AUG 2018 DENTAL 080118D	210-45220.210 HEALTH INS & OTHER BENEFI	68.53	18041	07/27/18
24960	08/01/18	VILLAGE AUG 2018 DENTAL 080118D	210-43151.210 HEALTH INS & OTHER BENEFI	50.33	18041	07/27/18
24960	08/01/18	VILLAGE AUG 2018 DENTAL 080118D	210-43110.210 HEALTH INS & OTHER BENEFI	346.53	18041	07/27/18

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
24960	08/01/18	NORTHEAST DELTA DENTAL VILLAGE AUG 2018 DENTAL 080118D	210-41970.210 HEALTH INS & OTHER BENEFIT	71.94	18041	07/27/18
24960	08/01/18	NORTHEAST DELTA DENTAL VILLAGE AUG 2018 DENTAL 080118D	210-45551.210 HEALTH INS & OTHER BENEFIT	503.77	18041	07/27/18
24960	08/01/18	NORTHEAST DELTA DENTAL VILLAGE AUG 2018 DENTAL 080118D	210-41320.210 HEALTH INS & OTHER BENEFIT	233.91	18041	07/27/18
24960	08/01/18	NORTHEAST DELTA DENTAL VILLAGE AUG 2018 DENTAL 080118D	210-41335.210 HEALTH INS & OTHER BENEFIT	129.40	18041	07/27/18
29835	07/12/18	SHERWIN-WILLIAMS Paint Supplies 23324	210-45220.610 SUPPLIES	26.30	18055	07/27/18
V9226	07/13/18	ULINE BL-SUPPLIES 99335283	210-45551.610 SUPPLIES	91.58	18073	07/27/18
14900	07/23/18	UNITED STATES TREASURY AD-PCORI FEES 072318D	210-41320.610 SUPPLIES	95.60	18074	07/27/18
00975	07/11/18	VT HISTORICAL SOCIETY BL-BOOKS 516407118	210-45551.640 ADULT COLLECTION-PRINT &	27.80	18081	07/27/18
07565	06/21/18	W B MASON CO INC Maint Shop Cabinets I56195930	210-45220.610 SUPPLIES	779.00	18087	07/27/18
07565	06/26/18	W B MASON CO INC Cleaning Equipment I56321104	210-45220.610 SUPPLIES	1750.00	18087	07/27/18
07565	07/03/18	W B MASON CO INC Cleaning Supplies I56520675	210-45220.610 SUPPLIES	166.20	18087	07/27/18
07565	07/09/18	W B MASON CO INC Office Supplies I56647961	210-45110.610 SUPPLIES	157.93	18087	07/27/18
07565	07/10/18	W B MASON CO INC Cleaning Supplies I56683868	210-45220.610 SUPPLIES	186.05	18087	07/27/18
07565	07/13/18	W B MASON CO INC Supplies I56823945	210-45110.610 SUPPLIES	144.57	18087	07/27/18
20255	07/12/18	WESTPORT TOWN COURT SC-TRAFFIC VIOLATION 18070021	225-45122.810 TRIP EXPENSES	140.00	18088	07/27/18
12455	07/22/18	802 TIMING Essex Half Timing 1350	226-45115.330 OTHER PROFESSIONAL SVCS	1550.05	17965	07/27/18
25055	07/19/18	AQUARIUS LANDSCAPE SPRINK Garden Irrigation 543443	226-45115.330 OTHER PROFESSIONAL SVCS	165.43	17966	07/27/18
25055	07/19/18	AQUARIUS LANDSCAPE SPRINK Garden Irrigation 543444	226-45115.330 OTHER PROFESSIONAL SVCS	68.88	17966	07/27/18
25675	07/22/18	CATAMOUNT GOLF CLUB Jr Golf Camp 304	226-45115.330 OTHER PROFESSIONAL SVCS	168.00	17974	07/27/18
31545	07/17/18	COSTCO #314 Pool Party 071718D	226-45124.610 SUPPLIES	117.21	17984	07/27/18
31545	07/21/18	COSTCO #314 Essex Half Food 072118D	226-45115.610 SUPPLIES	256.84	17984	07/27/18
20250	07/19/18	DYKEMA, LINDY Refund-Cert. Change 21474	226-34781.122 Childcare - DC	367.93	17992	07/27/18
25075	07/20/18	ESSEX HIGH SCHOOL STUDENT YH Soccer Camp 8484136 1	226-45115.330 OTHER PROFESSIONAL SVCS	1020.00	18000	07/27/18
25075	07/20/18	ESSEX HIGH SCHOOL STUDENT YH Gymnastics Camp 8484139	226-45115.330 OTHER PROFESSIONAL SVCS	884.00	18000	07/27/18
25325	07/18/18	FILLION ASSOCIATES, INC Pool Chemicals 26733	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	2698.11	18004	07/27/18

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25590	FUN EXPRESS LLC	07/11/18 Brite Nite 5K Supplies 690977077	226-45115.610 SUPPLIES	64.26	18009	07/27/18
25590	FUN EXPRESS LLC	07/12/18 Event Tablecloth 691003020	226-45115.610 SUPPLIES	70.70	18009	07/27/18
25320	GREEN MOUNTAIN GAMES	07/18/18 Staff Party 70	226-45122.330 OTHER PROFESSIONAL SVCS	500.00	18015	07/27/18
38540	NATIONAL RECREATION & PAR	07/20/18 EJRP NRPA Conf Reg 072018D	226-45110.500 TRAINING, CONF, DUES	1650.00	18036	07/27/18
38540	NATIONAL RECREATION & PAR	07/20/18 EJRP NRPA Conf Reg 072018D	226-45120.500 TRAINING, CONF, DUES	455.00	18036	07/27/18
38540	NATIONAL RECREATION & PAR	07/20/18 EJRP NRPA Conf Reg 072018D	226-45121.500 TRAINING, CONF, DUES	565.00	18036	07/27/18
24960	NORTHEAST DELTA DENTAL	08/01/18 VILLAGE AUG 2018 DENTAL 080118D	226-45120.210 HEALTH INS & OTHER BENEFIT	176.44	18041	07/27/18
24960	NORTHEAST DELTA DENTAL	08/01/18 VILLAGE AUG 2018 DENTAL 080118D	226-45121.210 HEALTH INS & OTHER BENEFIT	402.68	18041	07/27/18
24960	NORTHEAST DELTA DENTAL	08/01/18 VILLAGE AUG 2018 DENTAL 080118D	226-45110.210 HEALTH INS & OTHER BENEFIT	35.96	18041	07/27/18
24855	PETTY CASH - CAITLIN FAY	07/24/18 Reimbursement 072418D	226-45110.536 POSTAGE	150.00	18042	07/27/18
45820	PINSOURCE	07/24/18 Essex Half & Swim Medals 91323	226-45115.610 SUPPLIES	943.33	18043	07/27/18
45820	PINSOURCE	07/24/18 Essex Half & Swim Medals 91323	226-45124.610 SUPPLIES	945.00	18043	07/27/18
24830	REINHART FOODSERVICE	07/11/18 REACH Supplies 888274	226-45122.610 Supplies	179.66	18047	07/27/18
24830	REINHART FOODSERVICE	07/12/18 CREDIT 889754	226-45122.610 Supplies	-24.50	18047	07/27/18
24830	REINHART FOODSERVICE	07/16/18 CMS Snack 890393	226-45122.610 Supplies	226.21	18047	07/27/18
24830	REINHART FOODSERVICE	07/16/18 Concessions 890859	226-45125.610 SUPPLIES	240.78	18047	07/27/18
24830	REINHART FOODSERVICE	07/23/18 Camp REACH Snack 892472	226-45122.610 Supplies	191.38	18047	07/27/18
24830	REINHART FOODSERVICE	07/23/18 CMS Snack 894249	226-45122.610 Supplies	159.89	18047	07/27/18
25605	SAWMILL STUDIO	07/12/18 Youth Woodworking Camp 072018D	226-45115.330 OTHER PROFESSIONAL SVCS	1260.00	18053	07/27/18
10435	SCREENMYLOGO.COM	07/12/18 Manager Shirts 16599	226-45124.610 SUPPLIES	14.00	18054	07/27/18
10435	SCREENMYLOGO.COM	07/13/18 Essex Half Shirts 16601	226-45115.610 SUPPLIES	1128.60	18054	07/27/18
23495	STUDENT TRANSPORTATION OF	07/19/18 CMS & STAR Bus 70000043	226-45122.580 TRAVEL	480.17	18062	07/27/18
23495	STUDENT TRANSPORTATION OF	07/09/18 REACH Bus 70000044	226-45122.580 TRAVEL	430.61	18062	07/27/18
23495	STUDENT TRANSPORTATION OF	07/16/18 REACH Bus 70000548	226-45122.580 TRAVEL	1321.70	18062	07/27/18
23495	STUDENT TRANSPORTATION OF	07/16/18 CMS STAR Bus 70000549	226-45122.580 TRAVEL	813.11	18062	07/27/18

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23495	07/23/18	STUDENT TRANSPORTATION OF CMS STAR Bus 70000942	226-45122.580 TRAVEL	485.21	18062	07/27/18
23495	07/23/18	STUDENT TRANSPORTATION OF REACH Bus 70000943	226-45122.580 TRAVEL	1761.91	18062	07/27/18
00145	07/28/18	SUPER SOUNDS ENTERTAINMEN Block Party 072818D	226-45115.330 OTHER PROFESSIONAL SVCS	575.00	18063	07/27/18
00145	07/28/18	SUPER SOUNDS ENTERTAINMEN Brite Night 5K 072818D1	226-45115.330 OTHER PROFESSIONAL SVCS	1600.00	18064	07/27/18
25280	07/17/18	THE LIFEGUARD STORE Lifeguard Suits INV729843	226-45124.610 SUPPLIES	81.00	18068	07/27/18
20245	07/12/18	UVM ADVENTURE ROPES COURS Camp STAR Field Trip 071218D	226-45122.580 TRAVEL	1000.00	18075	07/27/18
25315	07/18/18	VESPA'S PIZZA PASTA & DEL Pool Staff 071818D	226-45124.610 SUPPLIES	136.00	18077	07/27/18
25315	07/19/18	VESPA'S PIZZA PASTA & DEL Camp Staff 071918D	226-45122.610 Supplies	114.00	18077	07/27/18
04385	07/19/18	VT LAKE MONSTERS Camps to Lake Monsters 9321	226-45122.580 TRAVEL	3030.95	18082	07/27/18
38200	07/24/18	VT RECREATION & PARKS ASS VRPA Summer Ticket Sales 072418D	226-34780.000 ADULT PROGRAMS	1584.00	18085	07/27/18
07565	07/13/18	W B MASON CO INC Supplies I56823945	226-45124.610 SUPPLIES	137.78	18087	07/27/18
25715	07/13/18	DONALD L. HAMLIN CONSULT CR-CRESCENT CONN. 6/2018 07131812833	230-46801.008 CRESCENT CONNECTOR	2030.00	17990	07/27/18
25715	07/13/18	DONALD L. HAMLIN CONSULT CR-PEARL ST LINK STP 5300 07131817820	230-46801.007 PEARL ST. LINKING SIDEWAL	186.00	17990	07/27/18
03280	07/17/18	ENGINEERS CONSTRUCTION IN TC Main St Ped Bridge DT71718	230-46801.016 MAIN PED BRIDGE BC1828	72684.93	17997	07/27/18
V13631	06/14/18	LYNN PUBLICATIONS CAP RES-BID AD MAIN PED B 124510	230-46801.018 SO. STREET DRAINAGE IMP	51.00	18032	07/27/18
19065	07/11/18	CPL ELECTRICAL CONSTRUCTI Shop Electrical 1426	233-46801.004 MAINT GARAGE/CAMP ADDITIO	3265.00	17985	07/27/18
25440	07/19/18	TALENT SKATEPARK AND SHOP Skate Park Repairs GRINDING	233-46801.009 PARK AMENITIES	1200.00	18066	07/27/18
07010	07/17/18	GREEN MOUNTAIN POWER CORP VA-JULY CONSOLID BILLING 07180206201	254-43200.622 ELECTRICAL SERVICE	56.68	18021	07/27/18
03070	07/26/18	MINUTEMAN PRESS SA-VIL UB POSTAGE 7/20/18 072618D	254-43200.536 POSTAGE	425.83	18035	07/27/18
24960	08/01/18	NORTHEAST DELTA DENTAL VILLAGE AUG 2018 DENTAL 080118D	254-43200.210 HEALTH INS & OTHER BENEFI	159.86	18041	07/27/18
11870	07/17/18	CVC PAGING WW-REPLACEMENT PAGER 10346606	255-43200.535 TELEPHONE SERVICES	135.95	17986	07/27/18
V0631	07/19/18	DEMAG RIGGING & CRANE SER WW-SCREEN REMOVAL/PLCMT 8569	255-43330.011 HEADWORKS SCREEN	1120.00	17988	07/27/18
35260	07/20/18	EAST COAST PRINTERS INC WW-UNIFORM-SCOTT & LAJOY 07101831	255-43200.612 UNIFORMS,BOOTS,ETC	261.50	17993	07/27/18
20240	05/22/18	EJ USA INC WW-HATCH LIFT SAFETY SPRI 110180036187	255-43200.570 MAINTENANCE OTHER	1825.88	17995	07/27/18
06870	07/23/18	ENDYNE INC WW-WEEKLY TRN 270533	255-43200.577 CONTRACT LABORATORY SERVI	25.00	17996	07/27/18

07/27/18

Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17106 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01(GENERAL FUND) All check #s 07/27/18 To 07/27/18 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38955	07/10/18	FW-CHEM FEED TUBING 59414355	255-43200.570 MAINTENANCE OTHER	26.62	18001	07/27/18
19005	07/01/18	FIRSTLIGHT FIBER WW-TELEPHONE SERV & INTRN 4208656	255-43200.535 TELEPHONE SERVICES	177.46	18007	07/27/18
24960	08/01/18	NORTHEAST DELTA DENTAL VILLAGE AUG 2018 DENTAL 080118D	255-43200.210 HEALTH INS & OTHER BENEFIT	500.11	18041	07/27/18
V9627	07/16/18	SMALL ENGINE CO., INC/THE WW-MOWER DRIVE BELT 078679	255-43200.577 CONTRACT LABORATORY SERVI	31.70	18057	07/27/18
V2124	07/14/18	STAPLES ADVANTAGE WW-ASSORTED SUPPLIES 3383862031	255-43200.610 SUPPLIES	77.89	18060	07/27/18
V2159	07/18/18	SURPASS CHEMICAL CO INC WW-3724G-BULK NaOH 324967	255-43200.619 CHEMICALS	9842.53	18065	07/27/18
19370	07/23/18	VT PLASTIC SPECIALTIES IN WW-GAP FILL HOPPER 62894	255-43330.011 HEADWORKS SCREEN	50.00	18084	07/27/18
07565	07/18/18	W B MASON CO INC WW-LAB WATER 156942443	255-43200.618 SUPPLIES - LABORATORY	75.54	18087	07/27/18
07010	07/17/18	GREEN MOUNTAIN POWER CORP VA-JULY CONSOLID BILLING 07180206201	256-43220.002 WEST ST PS COSTS	595.47	18021	07/27/18
07010	07/17/18	GREEN MOUNTAIN POWER CORP VA-JULY CONSOLID BILLING 07180206201	256-43200.622 ELECTRICAL SERVICE	1107.97	18021	07/27/18
07010	07/17/18	GREEN MOUNTAIN POWER CORP VA-JULY CONSOLID BILLING 07180206201	256-43220.001 SUSIE WILSON PS COSTS	420.37	18021	07/27/18
03070	07/26/18	MINUTEMAN PRESS SA-VIL UB POSTAGE 7/20/18 072618D	256-43200.536 POSTAGE	851.67	18035	07/27/18
24960	08/01/18	NORTHEAST DELTA DENTAL VILLAGE AUG 2018 DENTAL 080118D	256-43200.210 HEALTH INS & OTHER BENEFIT	137.57	18041	07/27/18

Report Total

155298.39

Town of Essex / Village of EJ Accounts Payable
 Check Warrant Report # 17107 Current Prior Next FY Invoices For Fund (GENERAL FUND)
 For Check Acct 01(GENERAL FUND) All check #s 08/03/18 To 08/03/18 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	07/15/18	ABOVE AND BEYOND VF-JANITORIAL SERVICES 3559	210-42220.434 MAINT. BUILDINGS/GROUNDS	275.00	18090	08/03/18
05290	07/26/18	ADVANCE AUTO PARTS VF-VEHICLE SUPPLIES 455282074094	210-42220.432 VEHICLE MAINTENANCE	15.58	18091	08/03/18
10510	05/29/18	BLUE TARP FINANCIAL INC ST-SUN SHADE 717761	210-43110.610 SUPPLIES	60.29	18095	08/03/18
10510	05/30/18	BLUE TARP FINANCIAL INC ST-GRAVEL 717781	210-43110.616 GRAVEL, TOPSOIL	60.29	18095	08/03/18
10510	06/05/18	BLUE TARP FINANCIAL INC VF-CLEANING SUPPLIES 717804	210-42220.610 SUPPLIES	3.14	18095	08/03/18
10510	06/05/18	BLUE TARP FINANCIAL INC VF-CANNED FUEL 717807	210-42220.610 SUPPLIES	86.28	18095	08/03/18
10510	06/05/18	BLUE TARP FINANCIAL INC ST-GLUE CEMENT 717809	210-43110.610 SUPPLIES	18.88	18095	08/03/18
10510	06/11/18	BLUE TARP FINANCIAL INC ST-SAW SET 717848	210-43110.610 SUPPLIES	11.69	18095	08/03/18
00530	07/17/18	BRODART CO BL books B5375916	210-45551.641 JUVEN COLLECTION-PRNT & E	146.91	18097	08/03/18
00530	07/17/18	BRODART CO BL books B5375916	210-45551.610 SUPPLIES	11.20	18097	08/03/18
00530	07/17/18	BRODART CO BL books B5376066	210-45551.641 JUVEN COLLECTION-PRNT & E	30.86	18097	08/03/18
00530	07/17/18	BRODART CO BL books B5376066	210-45551.610 SUPPLIES	3.20	18097	08/03/18
00530	07/18/18	BRODART CO BL books B5377163	210-45551.641 JUVEN COLLECTION-PRNT & E	36.93	18097	08/03/18
00530	07/18/18	BRODART CO BL books B5377163	210-45551.610 SUPPLIES	2.40	18097	08/03/18
00530	07/19/18	BRODART CO BF books B5378004	210-49345.000 LIBRARY DONATION EXPENDIT	48.00	18097	08/03/18
00530	07/19/18	BRODART CO BL books B5378106	210-45551.641 JUVEN COLLECTION-PRNT & E	178.87	18097	08/03/18
00530	07/23/18	BRODART CO BL book B5379027	210-45551.641 JUVEN COLLECTION-PRNT & E	17.39	18097	08/03/18
00530	07/23/18	BRODART CO BL book B5379027	210-45551.610 SUPPLIES	0.80	18097	08/03/18
00530	07/23/18	BRODART CO BL books B5379169	210-45551.640 ADULT COLLECTION-PRINT &	37.84	18097	08/03/18
00530	07/23/18	BRODART CO BL books B5379169	210-45551.610 SUPPLIES	1.60	18097	08/03/18
00530	07/26/18	BRODART CO BL books B5381608	210-45551.640 ADULT COLLECTION-PRINT &	739.56	18097	08/03/18
00530	07/26/18	BRODART CO BL books B5381608	210-45551.610 SUPPLIES	38.40	18097	08/03/18
16030	06/29/18	BROWN ELECTRIC BL building maint 33166	210-45551.434 MAINT. BUILDINGS/GROUNDS	3395.00	18098	08/03/18
40205	07/23/18	CDW-G FNAD 3 Adobe standard NMC0512	210-41320.610 SUPPLIES	259.27	18101	08/03/18
22245	06/24/18	CHARGE POINT INC CD-EV RENEWAL IN40030	210-41335.810 COMMUNITY EVENTS & PROGRA	350.48	18102	08/03/18

08/03/18

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Town of Essex / Village of EJ Accounts Payable

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
21210	07/25/18	CINTAS LOC # 68M 71 M ST-BANDAIDS, FIRST AID SU 5011220695	210-43110.610 SUPPLIES	48.69	18105	08/03/18
38280	07/24/18	CRYSTAL ROCK BOTTLED WATE LH-JULY 2018 BOTTLED H2O 17722072418	210-41940.610 SUPPLIES	26.46	18112	08/03/18
25715	07/13/18	DONALD L. HAMLIN CONSULT TC/CD - West Ext/Fort EA 071318DT	210-41335.813 MATCHING GRANT FUNDS	118.50	18115	08/03/18
25715	07/13/18	DONALD L. HAMLIN CONSULT CD/TC- Pearl St/West St E DT071318	210-41335.813 MATCHING GRANT FUNDS	626.79	18115	08/03/18
21150	06/06/18	FINDAWAY LLC BL books 257328	210-45551.640 ADULT COLLECTION-PRINT &	59.44	18120	08/03/18
25920	07/26/18	FIRE PRO TEC INC VF-2016 FIRE EXTINGUISHER 231321	210-42220.889 ROUTINE EQUIPMENT PURCHAS	165.30	18121	08/03/18
25920	07/26/18	FIRE PRO TEC INC VF-FIRE EXT MAINTENANCE 231433	210-42220.570 MAINTENANCE OTHER	80.20	18121	08/03/18
21845	07/03/18	FIRST NATIONAL BANK OMAHA BL batteries 11643289	210-45551.610 SUPPLIES	32.67	18122	08/03/18
21845	07/03/18	FIRST NATIONAL BANK OMAHA BL tech access 1334214460	210-45551.530 TECHNOLOGY ACCESS	95.88	18122	08/03/18
21845	07/10/18	FIRST NATIONAL BANK OMAHA BL tech access 1336159763	210-45551.530 TECHNOLOGY ACCESS	74.99	18122	08/03/18
21845	07/11/18	FIRST NATIONAL BANK OMAHA BL tech access 1336913900	210-45551.530 TECHNOLOGY ACCESS	119.76	18122	08/03/18
21845	07/11/08	FIRST NATIONAL BANK OMAHA BL postage 515367178	210-45551.536 POSTAGE/DELIVERY	11.15	18122	08/03/18
21845	06/21/18	FIRST NATIONAL BANK OMAHA BL youth programs 5183762118	210-45551.837 CHILDRENS PROGRAMS	14.33	18122	08/03/18
21845	06/26/18	FIRST NATIONAL BANK OMAHA BL youth programs 5183762618	210-45551.837 CHILDRENS PROGRAMS	21.38	18122	08/03/18
19005	07/15/18	FIRSTLIGHT FIBER VF-PHONE 4242943	210-42220.535 TELEPHONE SERVICES	49.90	18129	08/03/18
07010	07/23/18	GREEN MOUNTAIN POWER CORP PSS-6/20-7/23/18 ELECTRIC 43652072318	210-41940.624 PARK ST. ELECTRICITY	453.73	18136	08/03/18
20295	07/25/18	MAINE MUNICIPAL ASSOCIATI ASSISTANT TO AD 1000239140	210-41320.572 INTERVIEW COSTS	37.50	18142	08/03/18
44745	08/01/18	NORTHEASTERN SECURITY BL-ALARM MAINTENANCE 984238	210-45551.436 ALARM SYSTEM MAINTENANCE	219.00	18149	08/03/18
37430	07/12/18	R R CHARLEBOIS INC VF 8E21 cable repair RC66289	210-42220.432 VEHICLE MAINTENANCE	161.54	18157	08/03/18
24325	07/23/18	RADIO NORTH GROUP INC VF-RADIO REMOVAL 8E21 24139908	210-42220.432 VEHICLE MAINTENANCE	570.00	18158	08/03/18
23855	01/30/18	SOUTHWORTH-MILTON, INC. VF-8E5 MAINTENANCE 293635	210-42220.432 VEHICLE MAINTENANCE	979.84	18165	08/03/18
25375	07/26/18	VISION SERVICE PLAN (CT) VA-VSP AUGUST 2018 072618D	210-41320.210 HEALTH INS & OTHER BENEFIT	45.57	18178	08/03/18
25375	07/26/18	VISION SERVICE PLAN (CT) VA-VSP AUGUST 2018 072618D	210-43110.210 HEALTH INS & OTHER BENEFIT	65.32	18178	08/03/18
25375	07/26/18	VISION SERVICE PLAN (CT) VA-VSP AUGUST 2018 072618D	210-43151.210 HEALTH INS & OTHER BENEFIT	9.62	18178	08/03/18
25375	07/26/18	VISION SERVICE PLAN (CT) VA-VSP AUGUST 2018 072618D	210-45551.210 HEALTH INS & OTHER BENEFIT	91.12	18178	08/03/18

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
25375	VISION SERVICE PLAN (CT)	07/26/18	VA-VSP AUGUST 2018 072618D	210-41970.210 HEALTH INS & OTHER BENEFI	18.04	18178	08/03/18
25375	VISION SERVICE PLAN (CT)	07/26/18	VA-VSP AUGUST 2018 072618D	210-41335.210 HEALTH INS & OTHER BENEFI	23.46	18178	08/03/18
25375	VISION SERVICE PLAN (CT)	07/26/18	VA-VSP AUGUST 2018 072618D	210-45110.210 HEALTH INS & OTHER BENEFI	83.46	18178	08/03/18
25375	VISION SERVICE PLAN (CT)	07/26/18	VA-VSP AUGUST 2018 072618D	210-45220.210 HEALTH INS & OTHER BENEFI	13.08	18178	08/03/18
29825	VT GAS SYSTEMS	07/23/18	WW 6/18-7/18 0718D	210-43110.623 HEATING/NATURAL GAS	66.58	18180	08/03/18
29825	VT GAS SYSTEMS	07/23/18	WW 6/18-7/18 0718D	210-45551.623 HEATING/NATURAL GAS	56.63	18180	08/03/18
29825	VT GAS SYSTEMS	07/23/18	WW 6/18-7/18 0718D	210-41940.623 HEATING/NATURAL GAS	57.33	18180	08/03/18
29825	VT GAS SYSTEMS	07/23/18	WW 6/18-7/18 0718D	210-42220.623 HEATING/NATURAL GAS	45.19	18180	08/03/18
29825	VT GAS SYSTEMS	07/23/18	PSS-6/19-7/18/18 VT GAS 072318D	210-41940.625 PARK ST. SCHOOL NAT GAS	51.86	18181	08/03/18
30210	VT LEAGUE OF CITIES & TOW	07/01/18	VA-Q3 2017 UNEMP INS 110816D	210-20215.000 STATE UNEMPLOYMENT PAYABL	431.00	18186	08/03/18
V10636	HEALTH EQUITY	08/02/18	FN DCA fees N7C1YGS	210-41320.210 HEALTH INS & OTHER BENEFI	3.45	18080305	08/03/18
10510	BLUE TARP FINANCIAL INC	06/01/18	SC-SMALL LOCK FOR CLOSET 717797	225-45122.610 OPERATIONAL SUPP/EXP	12.31	18095	08/03/18
10510	BLUE TARP FINANCIAL INC	06/13/18	SC-KEYS FOR CUPBOARD 717862	225-45122.610 OPERATIONAL SUPP/EXP	5.38	18095	08/03/18
34710	FUNNY BUSINESS ENTERTAINM	07/12/18	CMS Carnival 071218D	226-45122.330 OTHER PROFESSIONAL SVCS	990.00	18131	08/03/18
25375	VISION SERVICE PLAN (CT)	07/26/18	VA-VSP AUGUST 2018 072618D	226-45120.210 HEALTH INS & OTHER BENEFI	40.14	18178	08/03/18
25375	VISION SERVICE PLAN (CT)	07/26/18	VA-VSP AUGUST 2018 072618D	226-45121.210 HEALTH INS & OTHER BENEFI	73.98	18178	08/03/18
25375	VISION SERVICE PLAN (CT)	07/26/18	VA-VSP AUGUST 2018 072618D	226-45110.210 HEALTH INS & OTHER BENEFI	9.01	18178	08/03/18
22865	ENGINEERING VENTURES PC	07/13/18	TC- Main St ped bridge 0020693	230-46801.016 MAIN PED BRIDGE BC1828	2380.00	18117	08/03/18
21840	FIRST NATIONAL BANK OMAHA	07/18/18	PW drop box subscription 071818A	254-43200.610 SUPPLIES	99.00	18127	08/03/18
03070	MINUTEMAN PRESS	07/30/18	VA-VILL QTRLY WTR BILLS 48416	254-43200.536 POSTAGE	238.71	18146	08/03/18
25375	VISION SERVICE PLAN (CT)	07/26/18	VA-VSP AUGUST 2018 072618D	254-43200.210 HEALTH INS & OTHER BENEFI	32.39	18178	08/03/18
29825	VT GAS SYSTEMS	07/23/18	WW 6/18-7/18 0718D	254-43200.623 HEATING/NATURAL GAS	33.74	18180	08/03/18
10510	BLUE TARP FINANCIAL INC	05/31/18	WW-THREADED ROD 7177887	255-43200.570 MAINTENANCE OTHER	13.66	18095	08/03/18
23455	CHITTENDEN SOLID WASTE DI	07/24/18	79.38 cake 370.23 liq equ 20186ESS	255-43200.568 SLUDGE MANAGEMENT	34173.49	18103	08/03/18
11870	CVC PAGING	07/25/18	WW replacement 1658786943	255-43200.535 TELEPHONE SERVICES	135.95	18113	08/03/18

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Town of Essex / Village of EJ Accounts Payable
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38955	F W WEBB COMPANY	07/20/18 WW screen fit up 58551092	255-43330.011 HEADWORKS SCREEN	58.47	18118	08/03/18
38955	F W WEBB COMPANY	07/23/18 WW screen fit up drain 59570852	255-43330.011 HEADWORKS SCREEN	27.45	18118	08/03/18
38955	F W WEBB COMPANY	07/24/18 WW screen fitup drain 595708522	255-43330.011 HEADWORKS SCREEN	96.80	18118	08/03/18
38955	F W WEBB COMPANY	07/24/18 WW screen fit up plant wt 59579317	255-43330.001 RZEDB Interest	32.98	18118	08/03/18
38955	F W WEBB COMPANY	07/24/18 WW screen fit up vent fla 59586294	255-43330.011 HEADWORKS SCREEN	75.85	18118	08/03/18
21740	FIRST NATIONAL BANK OMAHA	06/24/18 WW Pro renewal 071818A	255-43200.570 MAINTENANCE OTHER	839.99	18123	08/03/18
21740	FIRST NATIONAL BANK OMAHA	06/28/18 WW June Free Press 071818B	255-43200.610 SUPPLIES	22.00	18123	08/03/18
21740	FIRST NATIONAL BANK OMAHA	06/29/18 WW Boutin ww lic renewal 071818C	255-43200.500 TRAINING, CONFERENCES, DU	100.00	18123	08/03/18
07010	GREEN MOUNTAIN POWER CORP	07/24/18 WW 6/20-7/23/18 0718013247	255-43200.622 ELECTRICAL SERVICE	6952.89	18136	08/03/18
V9769	KEMIRA WATER SOLUTIONS	07/24/18 WW bulk ferrous chloride 9017598561	255-43200.619 CHEMICALS	4331.32	18139	08/03/18
V9454	LENNY'S SHOE & APP	07/26/18 WW Boutin uniforms 3199590	255-43200.612 UNIFORMS,BOOTS,ETC	386.96	18140	08/03/18
34995	MCMASTER CARR SUPPLY CO	07/20/18 WW Nema 4x solenoid 68324153	255-43330.011 HEADWORKS SCREEN	177.15	18144	08/03/18
12775	PRATT & SMITH ELECTRICAL	07/30/18 WW start up svcs 7416	255-43330.011 HEADWORKS SCREEN	585.00	18156	08/03/18
12265	RICOH USA, INC	07/30/18 WW Copier 7/15-8/15 100859419	255-43200.610 SUPPLIES	208.62	18159	08/03/18
V2124	STAPLES ADVANTAGE	07/21/18 WW office trays 3384432338	255-43200.610 SUPPLIES	48.70	18166	08/03/18
V2159	SURPASS CHEMICAL CO INC	07/26/18 WW bulk sod hypo 325377	255-43200.619 CHEMICALS	4280.35	18168	08/03/18
14550	TINA'S HOME DESIGNS	07/07/18 WW sun protection admin 43026	255-43200.610 SUPPLIES	1591.97	18170	08/03/18
25375	VISION SERVICE PLAN (CT)	07/26/18 VA-VSP AUGUST 2018 072618D	255-43200.210 HEALTH INS & OTHER BENEFI	93.23	18178	08/03/18
29825	VT GAS SYSTEMS	07/23/18 WW 6/18-7/18 0718D	255-43200.623 HEATING/NATURAL GAS	1374.80	18180	08/03/18
19370	VT PLASTIC SPECIALTIES IN	07/23/18 WW screen fit up hopper 62897	255-43330.011 HEADWORKS SCREEN	15.00	18189	08/03/18
03070	MINUTEMAN PRESS	07/30/18 VA-VILL QTRLY WTR BILLS 48416	256-43200.536 POSTAGE	477.43	18146	08/03/18
25375	VISION SERVICE PLAN (CT)	07/26/18 VA-VSP AUGUST 2018 072618D	256-43200.210 HEALTH INS & OTHER BENEFI	28.60	18178	08/03/18
29825	VT GAS SYSTEMS	07/23/18 WW 6/18-7/18 0718D	256-43220.001 SUSIE WILSON PS COSTS	36.73	18180	08/03/18
29825	VT GAS SYSTEMS	07/23/18 WW 6/18-7/18 0718D	256-43220.002 WEST ST PS COSTS	36.73	18180	08/03/18
29825	VT GAS SYSTEMS	07/23/18 WW 6/18-7/18 0718D	256-43200.623 HEATING/NATURAL GAS	37.08	18180	08/03/18

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Town of Essex / Village of EJ Accounts Payable
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				71012.48		

08/10/18
09:10 am

Town of Essex / Village of EJ Accounts Payable
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V10581	07/18/18	ABLE TO SUPPLY, INC. ST glasses 076075	210-43110.612 UNIFORMS,BOOTS,ETC	77.00	18194	08/10/18
14400	07/15/18	ABOVE AND BEYOND LHBL cleaning 7/1-8/4 3558	210-41940.423 CONTRACT SERVICES	1350.00	18195	08/10/18
14400	07/15/18	ABOVE AND BEYOND LHBL cleaning 7/1-8/4 3558	210-45551.423 CONTRACT SERVICES	2212.75	18195	08/10/18
05290	07/17/18	ADVANCE AUTO PARTS ST urethane 552819854791	210-43110.432 VEHICLE MAINTENANCE	23.33	18196	08/10/18
05290	07/25/18	ADVANCE AUTO PARTS ST grease,engine cleaner 552820628978	210-43110.626 GAS,GREASE AND OIL	56.90	18196	08/10/18
05290	07/25/18	ADVANCE AUTO PARTS ST grease,engine cleaner 552820628978	210-43110.610 SUPPLIES	70.98	18196	08/10/18
05290	07/27/18	ADVANCE AUTO PARTS ST towels,simple green 552820855111	210-43110.610 SUPPLIES	25.80	18196	08/10/18
05290	07/31/18	ADVANCE AUTO PARTS ST degreaser 552821241107	210-43110.610 SUPPLIES	20.25	18196	08/10/18
42665	07/10/18	AMAZON/SYNCEB EJRP Supplies 071018D	210-45110.530 COMMUNICATIONS	1135.26	18201	08/10/18
42665	07/10/18	AMAZON/SYNCEB EJRP Supplies 071018D	210-45110.610 SUPPLIES	14.24	18201	08/10/18
42665	07/10/18	AMAZON/SYNCEB EJRP Supplies 071018D1	210-45110.340 COMPUTER EXPENSES	434.18	18201	08/10/18
42665	07/10/18	AMAZON/SYNCEB EJRP Supplies 071018D1	210-45110.340 COMPUTER EXPENSES	176.58	18201	08/10/18
42665	07/10/18	AMAZON/SYNCEB EJRP Supplies 071018D1	210-45110.610 SUPPLIES	42.43	18201	08/10/18
V9429	07/31/18	AQUARIUS LANDSCAPE INC. LH-SPRINKLER REPAIR 543510	210-41940.434 MAINT. BUILDINGS/GROUNDS	50.86	18203	08/10/18
02420	08/04/18	AUTOZONE VF-DEF FLUID 3236290291	210-42220.610 SUPPLIES	12.99	18205	08/10/18
V9976	08/01/18	AVONDA AIR SYSTEMS, INC BL maintenance 5375	210-45551.434 MAINT. BUILDINGS/GROUNDS	1080.00	18207	08/10/18
10510	06/26/18	BLUE TARP FINANCIAL INC ST chalk 717908	210-43110.610 SUPPLIES	18.25	18212	08/10/18
10510	06/28/18	BLUE TARP FINANCIAL INC ST shop supplies 717919	210-43110.610 SUPPLIES	9.78	18212	08/10/18
10510	06/29/18	BLUE TARP FINANCIAL INC ST Railroad Ave job 717931	210-43110.610 SUPPLIES	21.09	18212	08/10/18
10510	07/02/18	BLUE TARP FINANCIAL INC ST cement, trowel 717936	210-43151.430 STORM SEWER MAINTENANCE	55.77	18212	08/10/18
10510	07/02/18	BLUE TARP FINANCIAL INC ST sensor, drill bits 717938	210-43110.610 SUPPLIES	22.19	18212	08/10/18
10510	07/02/18	BLUE TARP FINANCIAL INC ST screws, batteries 717939	210-43110.610 SUPPLIES	17.23	18212	08/10/18
10510	07/02/18	BLUE TARP FINANCIAL INC ST tape 717941	210-43110.610 SUPPLIES	21.13	18212	08/10/18
10510	07/03/18	BLUE TARP FINANCIAL INC ST hole saw 717951	210-43110.610 SUPPLIES	77.35	18212	08/10/18
10510	07/10/18	BLUE TARP FINANCIAL INC ST fasteners 717972	210-43110.610 SUPPLIES	38.53	18212	08/10/18

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10510	07/10/18	BLUE TARP FINANCIAL INC ST black gloss 717973	210-43110.610 SUPPLIES	3.99	18212	08/10/18
10510	07/11/18	BLUE TARP FINANCIAL INC ST connector 3/4 717982	210-43110.610 SUPPLIES	6.29	18212	08/10/18
10510	07/18/18	BLUE TARP FINANCIAL INC ST batteries 718012	210-43110.610 SUPPLIES	16.99	18212	08/10/18
10510	07/19/18	BLUE TARP FINANCIAL INC ST hammer 718014	210-43110.610 SUPPLIES	24.29	18212	08/10/18
10510	07/19/18	BLUE TARP FINANCIAL INC ST sledge hammer 718016	210-43110.610 SUPPLIES	38.69	18212	08/10/18
10510	07/23/18	BLUE TARP FINANCIAL INC BL supplies 718028	210-45551.610 SUPPLIES	4.04	18212	08/10/18
10510	07/23/18	BLUE TARP FINANCIAL INC ST trash bags 718042	210-43110.610 SUPPLIES	50.36	18212	08/10/18
10510	07/25/18	BLUE TARP FINANCIAL INC BL supplies 718055	210-45551.610 SUPPLIES	16.63	18212	08/10/18
00530	07/30/18	BRODART CO BL book B5383253	210-45551.640 ADULT COLLECTION-PRINT &	14.30	18217	08/10/18
00530	07/30/18	BRODART CO BL book B5383253	210-45551.610 SUPPLIES	0.80	18217	08/10/18
00530	08/01/18	BRODART CO BF books B5385248	210-49345.000 LIBRARY DONATION EXPENDIT	47.49	18217	08/10/18
00530	08/01/18	BRODART CO BL book B5385527	210-45551.641 JUVEN COLLECTION-PRNT & E	8.07	18217	08/10/18
00530	08/01/18	BRODART CO BL book B5385527	210-45551.610 SUPPLIES	0.80	18217	08/10/18
00530	08/01/18	BRODART CO BL books B5385533	210-45551.641 JUVEN COLLECTION-PRNT & E	30.21	18217	08/10/18
00530	08/01/18	BRODART CO BL books B5385533	210-45551.610 SUPPLIES	2.40	18217	08/10/18
00530	07/30/18	BRODART CO BL books BG5383557	210-45551.641 JUVEN COLLECTION-PRNT & E	121.40	18217	08/10/18
00530	07/30/18	BRODART CO BL books BG5383557	210-45551.610 SUPPLIES	8.80	18217	08/10/18
16030	07/15/18	BROWN ELECTRIC ST misc screws,nuts,etc 33141	210-43160.610 STREET LIGHTS SUPPLIES/MA	184.82	18218	08/10/18
20320	07/24/18	BROWN LIBRARY BL books 4600172418	210-49346.001 ADULT COLLECTION-PRINT &	15.00	18219	08/10/18
23170	07/31/18	CHAMPLAIN OIL CO., INC. VA vehicle fuel CL226048	210-45220.626 GAS, GREASE & OIL	49.41	18225	08/10/18
23170	07/31/18	CHAMPLAIN OIL CO., INC. VA vehicle fuel CL226048	210-42220.626 GAS,GREASE AND OIL	187.42	18225	08/10/18
23170	07/31/18	CHAMPLAIN OIL CO., INC. VA vehicle fuel CL226048	210-43110.626 GAS,GREASE AND OIL	1329.43	18225	08/10/18
21210	07/12/18	CINTAS LOC # 68M 71 M ST towels, soap 4007564007	210-43110.610 SUPPLIES	74.01	18226	08/10/18
21210	08/01/18	CINTAS LOC # 68M 71 M ST cooler agreement 9030734492	210-43110.610 SUPPLIES	50.00	18226	08/10/18
23525	07/31/18	CLARK'S TRUCK CENTER INC ST supplies 406657	210-43110.626 GAS,GREASE AND OIL	23.97	18228	08/10/18

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25120	08/03/18	CLICKTIME.COM RC-JULY SERVICES 260604	210-41320.610 SUPPLIES	48.00	18229	08/10/18
04940	07/13/18	COMCAST ST Tv, internet 0091811 7/18	210-43125.610 WINTER MAINTENANCE	27.79	18231	08/10/18
04940	07/13/18	COMCAST ST Tv, internet 0091811 7/18	210-43110.610 SUPPLIES	170.05	18231	08/10/18
V0573	08/03/18	CREED ICE CO. INC. VF-ICE 123865	210-42220.610 SUPPLIES	78.75	18238	08/10/18
11870	07/25/18	CVC PAGING ST air time fee 10347254	210-43110.442 EQUIPMENT RENTALS	69.00	18239	08/10/18
09325	05/18/18	DJ'S TREE SERVICE & LOGGI ST-TREE REMOVAL 14657	210-43161.000 STREETSCAPE MAINT./IMP	2200.00	18241	08/10/18
35260	06/22/18	EAST COAST PRINTERS INC ST safety shirts 06051833	210-43110.612 UNIFORMS,BOOTS,ETC	471.00	18244	08/10/18
35260	07/13/18	EAST COAST PRINTERS INC ST Troy Wilbur 06291873	210-43110.612 UNIFORMS,BOOTS,ETC	120.00	18244	08/10/18
V10576	08/01/18	ECOPIXEL LLC July web host / support 2506	210-41320.530 COMMUNICATIONS	148.95	18245	08/10/18
01010	07/31/18	ESSEX AGWAY MSP Gardens 326450	210-45220.610 SUPPLIES	43.37	18250	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF LH-PARK ST SCHOOL WATER 0718PK515CH	210-41940.411 PARK ST SCHL WATER/SEWER	135.75	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 07312018D	210-43110.410 WATER AND SEWER CHARGE	71.45	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 07312018D	210-43110.410 WATER AND SEWER CHARGE	135.75	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 07312018D	210-43110.410 WATER AND SEWER CHARGE	67.58	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 07312018D	210-43161.001 VILLAGE GARDEN SPOTS	25.03	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 07312018D	210-43161.001 VILLAGE GARDEN SPOTS	25.03	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 07312018D	210-43161.001 VILLAGE GARDEN SPOTS	25.03	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 07312018D	210-43161.002 MEMORIAL PARK	203.61	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF LH Lincoln Hall fixed 102900900001	210-41940.410 WATER AND SEWER CHARGE	71.45	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF LH sprinkler fixed 102900900002	210-41940.410 WATER AND SEWER CHARGE	45.05	18254	08/10/18
38955	07/17/18	F W WEBB COMPANY Shower Cart 59455336	210-45220.330 OTHER PROFESSIONAL SVCS	61.02	18256	08/10/18
21150	06/21/18	FINDAWAY LLC BL books 259468	210-45551.640 ADULT COLLECTION-PRINT &	727.37	18258	08/10/18
21150	07/31/18	FINDAWAY LLC BL books 47705	210-45551.640 ADULT COLLECTION-PRINT &	-129.00	18258	08/10/18
25390	07/18/18	FIRST NATIONAL BANK OMAHA EJRP Credit Card 071818D1	210-45110.330 OTHER PROFESSIONAL SVCS	20.14	18259	08/10/18
19005	07/15/18	FIRSTLIGHT FIBER ST telephone svc 4242924	210-43110.535 TELEPHONE SERVICES	35.40	18263	08/10/18

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28095	07/19/18	FLAG SHOP OF VERMONT LHST Lincoln Hall flag 21618	210-41940.610 SUPPLIES	88.00	18264	08/10/18
28095	07/19/18	FLAG SHOP OF VERMONT LHST Lincoln Hall flag 21618	210-43161.002 MEMORIAL PARK	88.00	18264	08/10/18
34895	08/01/18	GAUTHIER TRUCKING, INC. LH-JULY 2018 LINCOLN HALL 1323944	210-41940.565 RUBBISH REMOVAL	181.55	18266	08/10/18
34895	08/01/18	GAUTHIER TRUCKING, INC. PSS July trash 21 Park 1324688	210-41940.566 PRK ST SCHL-RUBBISH REM	74.19	18267	08/10/18
04035	07/31/18	GOT THAT RENTAL & SALES I Mower Parts 52266	210-45220.330 OTHER PROFESSIONAL SVCS	24.17	18268	08/10/18
04035	08/02/18	GOT THAT RENTAL & SALES I Mower Parts 52360	210-45220.330 OTHER PROFESSIONAL SVCS	95.18	18268	08/10/18
04035	08/06/18	GOT THAT RENTAL & SALES I Mower Parts 52508	210-45220.330 OTHER PROFESSIONAL SVCS	77.64	18268	08/10/18
37700	07/25/18	GRAYBAR ST fuse 9305262478	210-43160.610 STREET LIGHTS SUPPLIES/MA	196.89	18269	08/10/18
21055	07/31/18	GREEN MOUNTAIN MESSENGER, BL courier 66563	210-45551.536 POSTAGE/DELIVERY	135.00	18270	08/10/18
23980	07/26/18	INTERSTATE ALL BATTERY CE ST faston 190320100019	210-43110.610 SUPPLIES	202.50	18276	08/10/18
V10407	07/26/18	KIMBALL MIDWEST ST lubricant 6501980	210-43110.610 SUPPLIES	101.88	18282	08/10/18
V9454	07/18/18	LENNY'S SHOE & APP ST Ron Bundy 2074153	210-43110.612 UNIFORMS,BOOTS,ETC	170.00	18286	08/10/18
33195	07/24/18	LIMOGE & SONS GARAGE DOOR ST roller,rope,lube 60622TE	210-43110.434 MAINT. BUILDINGS/GROUNDS	124.95	18288	08/10/18
25625	08/02/18	LOWE'S - 1080 EJRP Supplies 080218D1	210-45220.610 SUPPLIES	18.96	18289	08/10/18
25625	08/02/18	LOWE'S - 1080 EJRP Supplies 080218D1	210-45220.610 SUPPLIES	129.96	18289	08/10/18
25625	08/02/18	LOWE'S - 1080 EJRP Supplies 080218D1	210-45220.610 SUPPLIES	14.22	18289	08/10/18
V10130	07/10/18	LOWE'S BUSINESS ACCOUNT ST wasp,hornet 14585	210-43110.610 SUPPLIES	4.73	18290	08/10/18
05010	07/12/18	LYNN PUBLICATIONS AD-AD FOR PUBLIC SAFETY 124434	210-41320.550 PRINTING AND ADVERTISING	165.00	18291	08/10/18
27295	08/01/18	MAPLEHURST FLORIST BL youth programs 2080801	210-45551.837 CHILDRENS PROGRAMS	56.50	18293	08/10/18
13000	07/24/18	MARSHALL TIRE GROUP INC ST vehicle maint 49850	210-43110.432 VEHICLE MAINTENANCE	186.40	18294	08/10/18
23420	07/24/18	P & P SEPTIC SERVICE INC. Port o lets T-161734	210-45220.442 EQUIPMENT RENTAL	200.00	18302	08/10/18
25140	07/17/18	PIKE INDUSTRIES INC ST asphalt 983742	210-43120.610 PAVEMENT MAINTENANCE	363.38	18305	08/10/18
25140	07/20/18	PIKE INDUSTRIES INC ST asphalt 984732	210-43120.610 PAVEMENT MAINTENANCE	184.14	18305	08/10/18
25140	07/27/18	PIKE INDUSTRIES INC ST asphalt 985638	210-43120.610 PAVEMENT MAINTENANCE	496.62	18305	08/10/18
25140	07/27/18	PIKE INDUSTRIES INC ST asphalt 986089	210-43120.610 PAVEMENT MAINTENANCE	754.64	18305	08/10/18

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25140	07/30/18	ST asphalt 987217	210-43120.610 PAVEMENT MAINTENANCE	186.00	18305	08/10/18
26385	08/01/18	AD/CD-JULY 2018 MINUTES 785EJ	210-41320.530 COMMUNICATIONS	92.00	18310	08/10/18
26385	08/01/18	AD/CD-JULY 2018 MINUTES 785EJ	210-41970.530 COMMUNICATIONS	138.00	18310	08/10/18
02050	07/17/18	VF-BATTERIES 8U61 4	210-42220.432 VEHICLE MAINTENANCE	307.90	18320	08/10/18
43275	07/31/18	A/C & Plumbing Repair 12133	210-45220.330 OTHER PROFESSIONAL SVCS	752.74	18321	08/10/18
37965	07/11/18	ST gaskets, etc 347051	210-43120.610 PAVEMENT MAINTENANCE	2560.60	18322	08/10/18
37965	07/11/18	ST concrete 347057	210-43120.610 PAVEMENT MAINTENANCE	439.88	18322	08/10/18
37965	07/12/18	ST cement 347073	210-43120.610 PAVEMENT MAINTENANCE	560.40	18322	08/10/18
42565	08/01/18	TM-AD FOR RECORDING SECR 187489	210-41320.572 INTERVIEW COSTS	229.50	18327	08/10/18
29835	07/18/18	ST paint supplies 26202	210-43160.610 STREET LIGHTS SUPPLIES/MA	27.82	18329	08/10/18
29835	07/18/18	Field Paint 2628	210-45220.610 SUPPLIES	38.95	18329	08/10/18
29835	07/19/18	ST paint supplies 36855	210-43160.610 STREET LIGHTS SUPPLIES/MA	34.10	18329	08/10/18
00710	08/01/18	VF-SHIP FIT TEST/CALIBRAT 4397	210-42220.570 MAINTENANCE OTHER	221.18	18334	08/10/18
29825	07/23/18	VT Gas EJRP 072318D1	210-45220.623 HEATING/NATURAL GAS	105.10	18338	08/10/18
29825	07/23/18	VT Gas EJRP 072318D2	210-45220.623 HEATING/NATURAL GAS	33.74	18339	08/10/18
07565	07/13/18	Deep Clean Supplies I56814442	210-45220.610 SUPPLIES	287.32	18347	08/10/18
07565	07/13/18	Deep Clean Supplies I56814593	210-45220.610 SUPPLIES	1130.38	18347	08/10/18
07565	07/17/18	Cleaning Supplies I56899733	210-45220.610 SUPPLIES	229.91	18347	08/10/18
23000	07/06/18	ST stone 00689461	210-43110.616 GRAVEL, TOPSOIL	276.45	18349	08/10/18
10510	07/05/18	SC American Flag 717957	225-45122.610 OPERATIONAL SUPP/EXP	10.34	18212	08/10/18
21850	08/07/18	SC weekly cleaning center 458	225-45122.430 REPAIRS & MAINTENANCE	250.00	18216	08/10/18
31545	07/27/18	SC trip,lunch w/chips 180725D	225-45122.810 TRIP EXPENSES	59.12	18237	08/10/18
31545	07/27/18	SC trip,lunch w/chips 180725D	225-45122.614 PROGRAM EXPENSES	20.96	18237	08/10/18
31545	07/27/18	SC cake,icecream potluck 180727D	225-45122.812 MEAL SITE EXPENSES	33.47	18237	08/10/18
14230	08/23/18	SC final pymnt Winn 12 P46188BAL	225-45122.810 TRIP EXPENSES	1373.00	18309	08/10/18

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12265	RICOH USA, INC	07/20/18 SC monthly copier lease 100861441	225-45122.610 OPERATIONAL SUPP/EXP	55.83	18315	08/10/18
07565	W B MASON CO INC	07/13/18 SC luncheons,bboard I53822360	225-45122.812 MEAL SITE EXPENSES	95.04	18346	08/10/18
07565	W B MASON CO INC	07/13/18 SC luncheons,bboard I53822360	225-45122.610 OPERATIONAL SUPP/EXP	25.96	18346	08/10/18
21710	WINNIPESAUKEE PLAYHOUSE	08/08/18 SC tickets for Ghost 50002	225-45122.810 TRIP EXPENSES	742.00	18350	08/10/18
07305	AIRGAS USA LLC	07/12/18 Pool Chemicals 9078069277	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	253.47	18197	08/10/18
07305	AIRGAS USA LLC	07/19/18 Pool Chemicals 9078309905	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	173.68	18197	08/10/18
07305	AIRGAS USA LLC	07/26/18 Pool Chemicals 9078553024	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	253.47	18197	08/10/18
19995	AMATO DAVID PETTY	07/25/18 CMS Chess Specialty 0004	226-45122.330 OTHER PROFESSIONAL SVCS	250.00	18198	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45124.610 SUPPLIES	66.50	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45122.610 Supplies	260.79	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45124.610 SUPPLIES	257.93	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45124.610 SUPPLIES	83.25	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45124.610 SUPPLIES	10.75	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45122.610 Supplies	46.73	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45122.610 Supplies	21.33	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45122.610 Supplies	59.89	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45125.610 SUPPLIES	63.46	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45122.610 Supplies	238.32	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45124.610 SUPPLIES	31.26	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45122.610 Supplies	151.07	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45124.610 SUPPLIES	12.99	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45124.610 SUPPLIES	50.75	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45124.610 SUPPLIES	53.15	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45122.610 Supplies	69.18	18201	08/10/18
42665	AMAZON/SYNCB	07/10/18 EJRP Supplies 071018D	226-45124.610 SUPPLIES	79.50	18201	08/10/18

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
42665	07/10/18	EJRP Supplies 071018D	226-45122.610 Supplies	50.05	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45124.610 SUPPLIES	9.49	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45122.610 Supplies	153.79	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45124.610 SUPPLIES	48.68	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45124.610 SUPPLIES	33.97	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45122.610 Supplies	14.38	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45122.610 Supplies	15.88	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45122.610 Supplies	8.49	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45124.610 SUPPLIES	21.79	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45115.610 SUPPLIES	43.76	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D	226-45122.610 Supplies	133.57	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D1	226-45122.610 Supplies	34.30	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D1	226-45122.610 Supplies	21.24	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D1	226-45122.610 Supplies	73.99	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D1	226-45122.610 Supplies	9.18	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D1	226-45122.610 Supplies	19.99	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D1	226-45122.610 Supplies	61.52	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D1	226-45124.610 SUPPLIES	5.99	18201	08/10/18
42665	07/10/18	EJRP Supplies 071018D1	226-45122.610 Supplies	89.10	18201	08/10/18
25595	07/18/18	Lifeguard Recert 22121371	226-45115.330 OTHER PROFESSIONAL SVCS	388.00	18202	08/10/18
44455	08/01/18	Reach Field Trip 08012018	226-45122.580 TRAVEL	312.00	18204	08/10/18
25005	07/30/18	Concessions Supplies 2775827	226-45125.610 SUPPLIES	402.07	18221	08/10/18
25675	08/03/18	Jr Golf Camp 305	226-45115.330 OTHER PROFESSIONAL SVCS	168.00	18222	08/10/18
31545	07/17/18	Pool Party 071718D	226-45124.610 SUPPLIES	117.21	18235	08/10/18
31545	07/21/18	Essex Half Food 072118D	226-45115.610 SUPPLIES	256.84	18235	08/10/18

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03520	07/25/18	ESSEX CINEMAS REACH Field Trip 072518D	226-45122.580 TRAVEL	351.00	18252	08/10/18
25075	07/27/18	ESSEX HIGH SCHOOL STUDENT Young Hornets Volleyball 072718D	226-45115.330 OTHER PROFESSIONAL SVCS	780.00	18253	08/10/18
19360	07/24/18	ESSEX WESTFORD CHILD NUTR Concessions Fro Yo 2882	226-45125.610 SUPPLIES	350.00	18255	08/10/18
38955	07/30/18	F W WEBB COMPANY Valve 59627622	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	130.89	18256	08/10/18
25390	07/18/18	FIRST NATIONAL BANK OMAHA EJRP Credit Card 071818D	226-45124.610 SUPPLIES	19.71	18259	08/10/18
25390	07/18/18	FIRST NATIONAL BANK OMAHA EJRP Credit Card 071818D	226-45122.580 TRAVEL	329.00	18259	08/10/18
25390	07/18/18	FIRST NATIONAL BANK OMAHA EJRP Credit Card 071818D	226-45122.580 TRAVEL	165.00	18259	08/10/18
25390	07/18/18	FIRST NATIONAL BANK OMAHA EJRP Credit Card 071818D	226-45122.580 TRAVEL	190.00	18259	08/10/18
25390	07/18/18	FIRST NATIONAL BANK OMAHA EJRP Credit Card 071818D1	226-45122.610 Supplies	119.40	18259	08/10/18
25390	07/18/18	FIRST NATIONAL BANK OMAHA EJRP Credit Card 071818D1	226-45122.610 Supplies	5.98	18259	08/10/18
25390	07/18/18	FIRST NATIONAL BANK OMAHA EJRP Credit Card 071818D1	226-45120.330 OTHER PROFESSIONAL SVCS	20.00	18259	08/10/18
25585	07/31/18	JAY PEAK RESORT Reach Field Trip 5486088001	226-45122.580 TRAVEL	1513.33	18279	08/10/18
20315	08/08/18	JERICHO UNDERHILL PARK DI Camp Wild Field Trip 080818D	226-45122.580 TRAVEL	200.00	18280	08/10/18
14930	06/08/18	LABRECQUE ROBYN VK Field Trip 6	226-45120.330 OTHER PROFESSIONAL SVCS	85.00	18284	08/10/18
25625	08/02/18	LOWE'S - 1080 Dishwasher - Aspire Bldg 080218D	226-45122.610 Supplies	683.05	18289	08/10/18
25625	08/02/18	LOWE'S - 1080 EJRP Supplies 080218D1	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	7.59	18289	08/10/18
41950	07/24/18	OCCUPATIONAL HEALTH CENTE CDL Physical 1206241656	226-45120.330 OTHER PROFESSIONAL SVCS	114.00	18301	08/10/18
23420	07/23/18	P & P SEPTIC SERVICE INC. Essex Half T-161649	226-45115.330 OTHER PROFESSIONAL SVCS	100.00	18302	08/10/18
24855	08/08/18	PETTY CASH - CAITLIN FAX Checking Reimbursement 080818D	226-45122.580 TRAVEL	90.00	18303	08/10/18
24855	08/08/18	PETTY CASH - CAITLIN FAX Checking Reimbursement 080818D	226-45122.580 TRAVEL	60.00	18303	08/10/18
24855	08/08/18	PETTY CASH - CAITLIN FAX Checking Reimbursement 080818D	226-45122.580 TRAVEL	120.31	18303	08/10/18
24855	08/08/18	PETTY CASH - CAITLIN FAX Checking Reimbursement 080818D	226-45122.580 TRAVEL	130.00	18303	08/10/18
24855	08/08/18	PETTY CASH - CAITLIN FAX Checking Reimbursement 080818D	226-45122.580 TRAVEL	153.00	18303	08/10/18
25835	07/30/18	PLUNKETT-DUNNING, SUSAN Yoga Instructors 073018D	226-45115.330 OTHER PROFESSIONAL SVCS	161.00	18306	08/10/18
25395	07/31/18	POOL WORLD INC Vac Parts 203051	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	141.68	18307	08/10/18

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14230	07/23/18	DC Trip Bus Deposit 072318D	226-45115.330 OTHER PROFESSIONAL SVCS	1019.00	18308	08/10/18
24830	07/25/18	Concessions 895742	226-45125.610 SUPPLIES	240.24	18314	08/10/18
24830	07/30/18	REACH CMS Snack 897171	226-45122.610 Supplies	372.85	18314	08/10/18
24830	08/06/18	CMS Snack 900975	226-45122.610 Supplies	305.59	18314	08/10/18
24830	08/06/18	REACH Snack 901000	226-45122.610 Supplies	81.45	18314	08/10/18
10435	07/20/18	YH Football Shirts 16618	226-45115.610 SUPPLIES	180.00	18326	08/10/18
10435	07/20/18	Brite Nite 5K Shirts 16619	226-45115.610 SUPPLIES	535.00	18326	08/10/18
01135	08/06/18	Camp Maple Street FT 3523	226-45122.580 TRAVEL	206.00	18328	08/10/18
01135	08/06/18	Camp REACH FT 3529	226-45122.580 TRAVEL	220.00	18328	08/10/18
23495	07/30/18	REACH Bus 70001705	226-45122.580 TRAVEL	745.76	18330	08/10/18
23495	07/30/18	CMS STAR Bus 70001706	226-45122.580 TRAVEL	846.07	18330	08/10/18
23495	07/31/18	REACH Bus 70002476	226-45122.580 TRAVEL	436.15	18330	08/10/18
23495	08/06/18	REACH Bus 70003010	226-45122.580 TRAVEL	647.07	18330	08/10/18
23495	08/06/18	CMS STAR Bus 70003011	226-45122.580 TRAVEL	638.55	18330	08/10/18
03905	08/02/18	Tennis Camp 080218D	226-45115.330 OTHER PROFESSIONAL SVCS	1447.20	18331	08/10/18
20245	08/02/18	VT WILD Camp 080218D	226-45122.580 TRAVEL	500.00	18335	08/10/18
23015	06/30/18	June Meals Tax 063018D	226-34725.000 CONCESSION SALES	569.50	18341	08/10/18
36240	07/18/18	CD Crescent conn #48 718311	230-46801.008 CRESCENT CONNECTOR	44064.35	18243	08/10/18
23170	07/31/18	VA vehicle fuel CL226048	254-43200.626 GAS,GREASE AND OIL	50.34	18225	08/10/18
05020	07/31/18	VA-QTRLY WATER BILLS 07312018D	254-43200.410 WATER AND SEWER CHARGE	25.03	18254	08/10/18
18000	06/27/18	VW distribution materials 0828120	254-43200.614 DISTRIBUTION MATERIALS	386.65	18257	08/10/18
18000	07/17/18	VW pipe 0832986	254-43200.614 DISTRIBUTION MATERIALS	372.96	18257	08/10/18
V9454	07/17/18	VW Trevor Barrows 198667	254-43200.430 WATER LINES MAINT-BREAKS	549.88	18286	08/10/18
10510	06/27/18	WW hose ends 717914	255-43200.570 MAINTENANCE OTHER	83.44	18212	08/10/18
10510	07/23/18	WW tools supplies 718037	255-43200.570 MAINTENANCE OTHER	41.37	18212	08/10/18

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23170	07/31/18	CHAMPLAIN OIL CO., INC. VA vehicle fuel CL226048	255-43200.626 GAS,GREASE AND OIL	60.49	18225	08/10/18
31545	07/31/18	COSTCO #314 WW-SUPPLIES/OPEN HOUSE 073118D	255-43200.610 SUPPLIES	244.25	18235	08/10/18
31545	07/31/18	COSTCO #314 WW-SUPPLIES/OPEN HOUSE 073118D	255-43200.500 TRAINING, CONFERENCES, DU	301.52	18235	08/10/18
V10347	07/31/18	EHRlich PEST CONTROL WW-MONTHLY SVC JULY 2018 161877	255-43200.577 CONTRACT LABORATORY SERVI	70.00	18246	08/10/18
V10734	06/15/18	ENCORE ESSEX JUNCTION SOL WW June with EOY adjustme 1806EWWTP	255-43200.622 ELECTRICAL SERVICE	-2611.03	18247	08/10/18
V10734	07/23/18	ENCORE ESSEX JUNCTION SOL WW monthly pmnt 6/20-7/23 1807EMS	255-43200.622 ELECTRICAL SERVICE	2969.11	18247	08/10/18
06870	07/31/18	ENDYNE INC WW Bod TKN 271382	255-43200.577 CONTRACT LABORATORY SERVI	50.00	18248	08/10/18
06870	07/31/18	ENDYNE INC WW weekly TKN 271383	255-43200.577 CONTRACT LABORATORY SERVI	25.00	18248	08/10/18
06870	08/01/18	ENDYNE INC WW weekly TKN 272002	255-43200.577 CONTRACT LABORATORY SERVI	25.00	18248	08/10/18
01010	08/03/18	ESSEX AGWAY WW propane refill 326472	255-43200.577 CONTRACT LABORATORY SERVI	14.39	18251	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 073118D	255-43200.410 WATER AND SEWER CHARGE	71.45	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 073118D	255-43200.410 WATER AND SEWER CHARGE	328.68	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 073118D	255-43200.410 WATER AND SEWER CHARGE	71.45	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 073118D	255-43200.410 WATER AND SEWER CHARGE	71.45	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 073118D	255-43200.410 WATER AND SEWER CHARGE	71.45	18254	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 073118D	255-43200.410 WATER AND SEWER CHARGE	71.45	18254	08/10/18
18000	07/27/18	FERGUSON WATERWORKS #590 WW-PLANT H2O BYPASS 0825670	255-43200.570 MAINTENANCE OTHER	1056.22	18257	08/10/18
24620	08/03/18	MILTON RENTAL AND SALES WW-SIDE BY SIDE TRANS REP 17918	255-43200.432 VEHICLE MAINTENANCE	1894.82	18296	08/10/18
20040	07/31/18	RAB CONSULTING & SERVICES WW-ORDINANCE WORK 041	255-43200.330 OTHER PROFESSIONAL SERVIC	661.50	18312	08/10/18
23170	07/31/18	CHAMPLAIN OIL CO., INC. VA vehicle fuel CL226048	256-43200.626 GAS,GREASE AND OIL	96.59	18225	08/10/18
05020	07/31/18	ESSEX JCT VILLAGE OF VA-QTRLY WATER BILLS 073118D	256-43200.410 WATER AND SEWER CHARGE	71.45	18254	08/10/18

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Report Total				99904.62		

MEMORANDUM

TO: Village Trustees
FROM: Evan Teich, Unified Manager 
DATE: August 10, 2018
SUBJECT: Executive Session/Personnel

Issue

The issue is whether or not the Trustees will enter into executive session to discuss a personnel matter.

Discussion

It would appear that an executive session may be necessary.

Cost

There is no cost associated with this issue.

Recommendation

If the Trustees wish to enter executive session, the following motion is recommended:

“I move that the Trustees enter into executive session to discuss a personnel matter in accordance with 1 V.S.A. Section 313 (a)(3) and to include the Manager and Assistant Manager.”