



**TRUSTEES MEETING NOTICE & AGENDA**  
**TUESDAY, JULY 24, 2018 at 6:30 PM**  
**LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
  - a. Comments from Public on Items Not on Agenda
5. **OLD BUSINESS**
  - a. None
6. **NEW BUSINESS**
  - a. Renew Note for EJFD Pumper Truck – Lauren Morrisseau
  - b. Set FYE 19 Village Tax Rate – Lauren Morrisseau
  - c. Review of Town/Village Reorganization Chart – George Tyler
7. **MANAGER’S REPORT**
  - a. Trustees meeting schedule
8. **TRUSTEES’ COMMENTS & CONCERNS/READING FILE**
  - a. Board Member Comments
  - b. Minutes from Other Boards/Committees:
    - Bike/Walk Advisory Committee 6/18/18
    - Brownell Library Trustees 6/19/18
    - Tree Advisory Committee 6/19/18
  - c. Email from Owen Montgomery re: Ongoing Rabies Research
9. **CONSENT AGENDA**
  - a. Approve Minutes of Previous Meeting 6/26/18
  - b. Expense Warrant #17102 dated 7/2/18 in the amount of \$54,935.77
  - c. Expense Warrant #17103 dated 7/6/18 in the amount of \$193,740.92
  - d. Expense Warrant #17104 dated 7/13/18 in the amount of \$603,295.99
  - e. Expense Warrant #17105 dated 7/20/18 in the amount of \$159,506.94
  - f. Report Calendar Year 2017: Progress on Implementation of All-Hazards Mitigation Plan
  - g. Sub-grant Agreement with Vermont Housing Finance Agency
10. **EXECUTIVE SESSION**
  - a. Real Estate
11. **ADJOURN**

*Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager’s office at 878-6944.*



2 Lincoln Street  
Essex Junction, VT 05452  
[www.essexjunction.org](http://www.essexjunction.org)

## MEMORANDUM

**TO:** Village Trustees and Evan Teich, Unified Manager  
**FROM:** Lauren Morriseau, Finance Director/Assistant Manager *LM*  
**DATE:** July 24, 2018  
**SUBJECT:** FYE19 Village of Essex Junction Tax Rate – REVISED MEMO

### **Issue**

The issue is whether or not the Trustees will set the Village of Essex Junction FYE19 Village General tax rate at \$0.3098 per \$100 of assessed property value.

### **Discussion**

The Village voted to raise \$3,423,606 in property taxes for FYE 2019 at the Annual meeting on April 4, 2018. The Grand List value received from the Town assessor on ~~7/18/18~~ is \$11,104,455 7/23/18 is \$11,103,656. The Grand List increased by 1.3% from 2017 to 2018. The Grand List value has been adjusted for the tax stabilization agreements for 4 Pearl St., 8 Pearl St., and the Whitcomb Farm property at 315 South Street, resulting in an adjusted Grand List value of ~~\$11,053,011~~ \$11,051,088. In order to raise the taxes necessary for the General Fund budget including bond payments, the tax rate needs to be set at \$0.3098 per \$100 of assessed value. This amount is an increase of \$0.0102 or 3.4% in the tax rate. Please see the attached rate calculation for a more detailed comparison of this year's rate to last year's rates. This tax rate is less than the rate (\$0.3106) estimated when the budget was approved. The reason for the difference between estimated and actual is a more than anticipated increase in the grand list.

As a reminder, the Village will also be assessing a \$.01 tax per \$100 of assessed value for Economic Development Capital Improvement Projects. This tax was approved at the April 6, 2016 Annual Meeting with the provision that this tax rate is to be reconsidered by the voters at the annual meeting in 2021. In FYE19 the \$.01 tax will raise \$110,511.

### **Cost**

The cost to a tax payer with a \$280,000 value home for the Village General tax will be will be \$867 for the Village General tax which is an increase of ~~\$2829~~ from the FYE18 taxes. The cost of the \$.01 tax is unchanged at \$28.

### **Recommendation**

It is recommended that the Trustees set the FYE19 Village General tax rate at \$0.3098 per \$100 of assessed property value.

**Village of Essex Junction**

**FY19 Tax Rate Calculation**

Amount to be raised in Taxes for Budget (excluding Debt Service)	\$3,105,623
Amount to be raised in Taxes for Debt Service	\$317,983
	\$3,423,606

Grand List before tax stabilization adjustment \$11,103,656

Tax Stabilization calculation

Property	Actual Grand List Value	Taxable %	Taxable Value	Reduction to Grand List
8 Pearl St. #1028023000	\$ 3,543	30%	\$1,063	\$ (2,480)
4 Pearl St. #1028022000	\$ 63,899	30%	\$19,170	\$ (44,729)
Whitcomb Farm #1005001000	\$ 5,359	0		\$ (5,359)

Total Reduction in grand list due to tax stabilization \$ (52,568)

Grand List after tax stabilization adjustment	\$11,051,088
Tax Rate for Budget (\$3,105,623/\$11,051,088)	\$0.2810
Tax Rate for Debt Service (\$317,983/\$11,051,088)	\$0.0288
Total Tax Rate	<b>\$0.30980</b>
Tax Rate Rounded to 4 digits	<b>\$0.3098</b>

<b>Comparison of FYE19 rates to FYE18 rates</b>				
	<u>FYE18</u>	<u>FYE19</u>	<u>% Change</u>	<u>\$ Increase/ (Decrease)</u>
Debt Service tax rate	\$0.0288	\$0.0288	0%	\$0.0000
Other Expenditures tax rate	\$0.2708	\$0.2810	4%	\$0.0102
Total tax rate	\$0.2996	\$0.3098	3%	\$0.0103
Taxes on \$280,000 assessed value home	\$839	\$867	3%	\$29
Grand List Values	\$10,960,423	\$11,103,656	1.3%	\$143,233

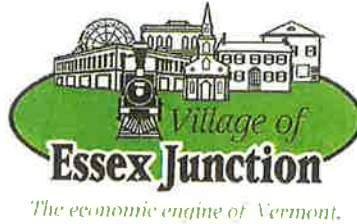
For All Parcels And Selected Criteria Main District-SCHOOL CODE 066- All scl districts

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I R1	2,457	662,125,200	544,970,700	117,154,500	662,125,200
Residential II R2	3	1,010,900	683,300	327,600	1,010,900
Mobila Homes-U MHU	4	133,500	34,800	98,700	133,500
Mobile Homes-L MHL	5	918,100	188,300	729,800	918,100
Seasonal I S1	0	0	0	0	0
Seasonal II S2	0	0	0	0	0
Commercial C	110	79,638,200	503,900	79,134,300	79,638,200
Commercial Apts CA	28	91,723,400	0	91,723,400	91,723,400
Industrial I	2	80,506,000	0	80,506,000	80,506,000
Utilities-E UE	2	31,842,700	0	31,842,700	31,842,700
Utilities-O UO	1	5,013,100	0	5,013,100	5,013,100
Farm F	1	1,019,500	0	1,019,500	1,019,500
Other O	752	153,300,800	107,614,900	45,685,900	153,300,800
Woodland W	0	0	0	0	0
Miscellaneous M	37	4,872,600	1,772,100	3,100,500	4,872,600
<b>TOTAL LISTED REAL</b>	<b>3,402</b>	<b>1,112,104,000</b>	<b>655,768,000</b>	<b>456,336,000</b>	<b>1,112,104,000</b>
P.P. Cable	1	861,100		861,100	861,100
P.P. Equipment	0	0			
P.P. Inventory	0	0			
<b>TOTAL LISTED P.P.</b>	<b>1</b>	<b>861,100</b>		<b>861,100</b>	<b>861,100</b>
<b>TOTAL LISTED VALUE</b>		<b>1,112,965,100</b>	<b>655,768,000</b>	<b>457,197,100</b>	<b>1,112,965,100</b>
<b>EXEMPTIONS</b>					
Veterans 10K	34/34	340,000	330,000	10,000	340,000
Veterans >10K		1,020,000			
<b>Total Veterans</b>		<b>1,360,000</b>	<b>330,000</b>	<b>10,000</b>	<b>340,000</b>
P.P. Contracts	1	861,100			
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
<b>Total Contracts</b>	<b>1/0</b>	<b>861,100</b>	<b>0</b>	<b>0</b>	<b>0</b>
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
<b>Total FarmStabContr</b>	<b>0/0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Current Use	1/1	378,400	0	378,400	378,400
Special Exemptions	3		0	615,300	615,300
Partial Statutory	0/0	0	0	0	0
<b>Sub-total Exemptions</b>		<b>2,599,500</b>	<b>330,000</b>	<b>1,003,700</b>	<b>1,333,700</b>
<b>Total Exemptions</b>		<b>2,599,500</b>	<b>330,000</b>	<b>1,003,700</b>	<b>1,333,700</b>
<b>TOTAL MUNICIPAL GRAND LIST</b>		<b>11,103,656.00</b>			
<b>TOTAL EDUCATION GRAND LIST</b>			<b>6,554,380.00</b>	<b>4,561,934.00</b>	<b>11,116,314.00</b>
<b>NON-TAX</b>	<b>56 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411</b>				

Former vs Current Assessments of Tax Stabilized Properties

Property	Value 2016	Value 2017	Value 2018	2016	2017	2018	Stabilized Taxable Amount FYE19	Stabilized Taxable Amount FYE 20	Stabilized Taxable Amount FYE21	Stabilized Taxable Amount FYE22	Stabilized Taxable Amount FYE23
8 Pearl St.	193,800	193,800	354,300	1,938	1,938	3,543	30% 1,063	40% 1,417	50% 1,772	60% 2,126	100% 3,543
4 Pearl St.	3,141,800	5,783,000	6,389,900	31,418	57,830	63,899	30% 19,170	50% 31,950	70% 44,729	100% 63,899	100% 63,899



## MEMORANDUM

TO: Village Trustees and Evan Teich, Unified Manager  
FROM: Lauren Morrisseau, Finance Director/Assistant Manager *LM*  
DATE: July 24, 2018  
SUBJECT: Fire Truck Note Renewal

### Issue

The issue is whether or not the Trustees will adopt the Resolution for Current Expense Borrowing and sign the Current Expense Note and the Resolution for the renewal of the Fire Truck Note.

### Discussion

The Trustees approved a one year note in FYE18 in the amount of \$150,000 to help pay for the fire pumper truck. The plan was to pay \$30,000 principal each year for five years and to renew the note annually. The Warrant dated 7/13/18 that the Trustees will consider for approval includes a check for \$32,212.50 to pay \$30,000 principal and \$2,212.50 of interest which is our first payment. People's United Bank has agreed to issue another one year note for \$30,000. The cost of the fire truck has been paid in full in the amount of \$572,347. The Truck is scheduled for delivery soon.

### Cost

The interest on the \$30,000 note is 2.8%, which will result in an interest charge of approximately \$3,360.

### Recommendation

It is recommended that the Trustees adopt the Resolution for Current Expense Borrowing and sign the Current Expense Note and the Resolution.

**VILLAGE OF ESSEX JUNCTION  
CURRENT EXPENSE NOTE**

\$120,000.00  
Bridgeport, Connecticut  
July 26, 2018

On the 25th day of July, 2019, for value received, the Village of Essex Junction promises to pay to PEOPLE'S UNITED BANK, NATIONAL ASSOCIATION the principal sum of:

\*\*\*\*\* ONE HUNDRED TWENTY THOUSAND DOLLARS \*\*\*\*\*

with interest at the rate of 2.80% per annum (the "Exempt Rate"), with principal and interest payable in lawful money of the United States at the Main Office of PEOPLE'S UNITED BANK, NATIONAL ASSOCIATION in the City of Bridgeport, Connecticut. The rate of interest payable hereunder is subject to recalculation and payment of a higher rate, retroactive to the date hereof, upon the happening of any event specified in paragraph (5) of the Resolution of the Village of Essex Junction dated July 24, 2018, the terms of which are incorporated herein by reference thereto. Further, this note and all sums of money due hereunder shall be due and payable at the option of the holder hereof upon the happening of any event specified in paragraph (5) of said Resolution.

Principal and interest may be prepaid by the Issuer of this note, in whole or in part prior to the above maturity date.

This note for \$120,000.00 is issued to pay for the purchase of a Pumper Fire Truck. The borrowing evidenced hereby and the execution of this note were authorized by a Resolution adopted at a meeting of the Board of Trustees of the Village of Essex Junction duly called, noticed and held on July 24, 2018. Interest on this note will be payable at maturity.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuance of this note have been done, have happened and have been performed in regular and due form as required by law, and that the full faith and credit of the Village of Essex Junction are hereby irrevocably pledged for payment of this note.

Dated: July 26, 2018

BOARD OF TRUSTEES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
By All or a Majority Thereof

**VILLAGE OF ESSEX JUNCTION  
RESOLUTION  
CURRENT EXPENSE BORROWING**

WHEREAS, the Board of Trustees is authorized and empowered to borrow money on the credit of the Village of Essex Junction to defray the cost of current expenses associated with the purchase of a Pumper Fire a Truck, and,

WHEREAS, this note is issued to refund an existing note, namely a note issued on July 27, 2017 for the same purpose described above, and

WHEREAS, it is hereby found and determined that in order to carry out the responsibilities placed upon the Board of Trustees by law, it is necessary and expedient for the Village of Essex Junction to meet said current expenses, and

WHEREAS, current funds are not available to pay in full for said current expenses and it is necessary for the Board of Trustees to borrow money on the credit of the Village of Essex Junction to meet said expenses, and

WHEREAS, the Village of Essex Junction has been and is now providing essential governmental services, and funds are needed to meet accruing costs of the same, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees, for and in behalf of the Village of Essex Junction, borrow the sum of \$120,000.00 from PEOPLE'S UNITED BANK, NATIONAL ASSOCIATION, the said loan to be evidenced by a promissory note in the amount of \$120,000.00 to be signed on behalf of the Village of Essex Junction by its Board of Trustees and dated July 26, 2018, payable to PEOPLE'S UNITED BANK, NATIONAL ASSOCIATION on the July 25, 2019 with interest at the rate of 2.80% per annum, the proceeds of such loan to be used to refund an existing note as described above, and

BE IT FURTHER RESOLVED, that said evidence of debt when issued and delivered pursuant to this Resolution shall be a valid and binding general obligation of the Village of Essex Junction, payable according to the terms and tenor thereof from unlimited ad valorem taxes duly assessed on the grand list of taxable property in said Village as established by law.

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Village of Essex Junction and its Board of Trustees in, about, or concerning the expenditure of proceeds of the note are hereby ratified and confirmed, and

WE, the said Board of Trustees of the Village of Essex Junction, hereby certify that the note is issued pursuant to authority, that no proceeding relating thereto has been taken other than as shown in the foregoing recital, that no such authority or action has been amended or repealed, and that there is no litigation threatened or pending in any state or federal court of competent jurisdiction seeking to enjoin either the issuance of the note or the expenditures being financed by the proceeds of the same.

WE further certify that no litigation is pending or threatened affecting the validity of the note or the apportionment and assessment of taxes, if necessary, to pay the same when due, that neither the corporate existence nor the boundaries of the Village of Essex Junction, nor the title or any of us to our respective offices, is being questioned or contested.

FURTHER, we hereby certify to and covenant with PEOPLE'S UNITED BANK, NATIONAL ASSOCIATION, its successors and assigns, including specifically the transferees, assignees, holders and owners of the above-described note, that:

(1) No proceeds of the note (including investment proceeds thereof) will be used (directly or indirectly) in any trade or business carried on by any person other than the Village of Essex Junction, nor used to make or finance loans to any person.

(2) The Village of Essex Junction will file when and as required with the Treasury Department or the Internal Revenue Service information returns relating to the issuance of the note and all other obligations of the Village of Essex Junction.



(3) The Village of Essex Junction will comply with, perform, maintain and keep each and every covenant, representation, certification and undertaking in the accompanying Non-Arbitrage Certificate, execution and delivery of which is hereby authorized.

(4) That the Village of Essex Junction qualifies as a "Small Issuer" in accordance with the Tax Reform Act of 1986, as it has not or does not reasonably expect to issue more than \$5,000,000.00 in debt obligations in the current calendar year.

(5) The interest charged to and payable by the Village of Essex Junction under the note shall be recalculated at the rate of 4.75% and paid to the holder thereof in any one of the following events:

(a) It shall be determined that the interest paid under said note, or any part thereof, is included in the gross income of the holder thereof for federal income tax purposes.

(b) There shall be any breach by the Village of Essex Junction of any covenant set forth in paragraphs (1)-(4) hereof.

WE further certify that we are the duly chosen, qualified and acting officers of the Village of Essex Junction as indicated below, and we acknowledge that the foregoing action was taken at a meeting duly noticed, called and held on July 24, 2018, whereat we were present and voting affirmatively.

Dated: July 24, 2018

BOARD OF TRUSTEES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
By All or a Majority Thereof

The foregoing signatures are true and genuine. Attest:

\_\_\_\_\_  
Board Clerk

**VILLAGE OF ESSEX JUNCTION  
NON-ARBITRAGE CERTIFICATE  
CURRENT EXPENSE BORROWING**

WE, the Treasurer and at least a majority of the Board of Trustees of the Village of Essex Junction (the "Issuer"), hereby certify and represent as follows with respect to the \$120,000.00 Current Expense Note of the Issuer (the "Note"), which Note is dated July 26, 2018, payable as therein set forth:

- (1) The Issuer is issuing and delivering the Note simultaneously with the delivery of this Certificate.
- (2) We are the Officers of the Issuer charged by law with the responsibility for issuing the Note.
- (3) The Note is being issued for the purpose of paying certain expenses associated with the purchase of Pumper Fire Truck for the current fiscal year.
- (4) The entire amount borrowed by the issuance of the Note, together with all of such, if any, amounts previously raised or borrowed for the same purpose, does not exceed the total costs of said current expenses less all other funds available for the purpose, and all of the proceeds of the Note have been or are expected to be needed and expended for such current expenses within twelve (12) months from the date of the borrowing.
- (5) Expenditure of costs being financed by the Note has proceeded and is expected to proceed hereafter with due diligence to completion.
- (6) The Note is being issued to refund notes previously issued for the same purpose as described in paragraph (3) above.
- (7) Any real and personal property, acquisition of which has been financed by the Note, has not been and is not expected during the life of the Note to be sold or otherwise disposed of for consideration.
- (8) The Issuer has not created and does not expect to create or establish any debt service fund, bond payment reserve, sinking fund, or other similar fund pledged to the payment of the Note or from which it is expected that payment of the Note would be made.
- (9) To the best of our knowledge, information and belief, the above expectations are reasonable.
- (10) The Issuer has not been notified of any action by the Commissioner of the Internal Revenue Service to disqualify it as an issuer whose arbitrage certificates may be relied upon.
- (11) It is expected that any earnings or net profit derived from investment or deposit of the proceeds of the Note, including transferred proceeds, any accrued interest received upon its sale and any premium received on the delivery thereof, will be expended for governmental purposes within the period stated in paragraph (4) above to the extent such funds are not commingled for accounting purposes in the general funds of the Issuer with tax and other substantial operating revenues.
- (12) The Issuer shall create and maintain records and books of account with respect to the Note and the expenditures financed by the proceeds thereof.
- (13) No part of the proceeds of the Note, nor the expenditures financed by the proceeds of the Note shall be:
  - (a) Used directly or indirectly in a trade or business by any person other than the Issuer or another governmental entity;
  - (b) Loaned to any person directly or indirectly other than the Issuer;

(c) The subject of any contract, lease or agreement of any sort having a term of one year or more and calling for the payment by the Issuer of consideration other than a flat fee;

(d) Expended to finance the construction, alteration or renovation of any improvement the use, occupancy, availability or beneficial enjoyment of which shall be restricted among public users thereof or for which preferential, different or unique fees, rates, assessments or charges shall be levied;

(e) Invested in such a manner or for such a period or at a yield to result in the rebate of interest earnings thereon to the United States under any public law now or hereafter in effect; and

(f) Used to fund a reserve, sinking or replacement fund.

(14) The Issuer shall furnish to the United States, or any agency, department or instrumentality thereof, in a timely fashion, such information as may be required by law with respect to all evidences of debt now or hereafter issued by the Issuer.

(15) Neither the proceeds of the Note, nor any earnings derived from the investment thereof, shall be expended for the purpose of paying any costs associated with the issuance of the Note.

(16) The Note will not be refunded or otherwise paid, defeased or secured by the proceeds of any form of debt issued by the Issuer, unless the manner of such payment, refunding or security preserves the characterization of the Note as essential function bonds under federal legislation denominated by the Tax Reform Act of 1986.

(17) The proceeds of the Note shall not be invested for a period or at a yield so as to render the interest payable on the Note includable in the gross income of the holder(s) thereof.

(18) The proceeds of the Note will not be used in a manner that will cause the Note to be arbitrage bonds within the meaning of Section 103(c), 141 and 148 (a) of the Internal Revenue Code of 1986, as amended.

(19) The principal amount of the Note is not greater than the maximum anticipated cumulative cash flow deficit which has been computed in accordance with the Regulations identified in paragraph (18) hereof, which computation is shown on the accompanying Cash Flow Certificate dated .

This Certificate is executed and is being delivered pursuant to Section 1.148-2 (b), (2), (1) of the Treasury Regulations.

Dated: July 26, 2018

BOARD OF TRUSTEES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
By All or a Majority Thereof

The above signatures are true and genuine. Attest:

\_\_\_\_\_  
Board Clerk

**Information Return for Tax-Exempt Governmental Obligations**

► Under Internal Revenue Code section 149(e)  
 ► See separate instructions.  
**Caution: If the issue price is under \$100,000, use Form 8038-GC.**

OMB No. 1545-0720

<b>Part I Reporting Authority</b>		If Amended Return, check here <input type="checkbox"/>	
1 Issuer's name <b>Village of Essex Junction, Vermont</b>		2 Issuer's employer identification number (EIN) <b>03-6000466</b>	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a	
4 Number and street (or P.O. box if mail is not delivered to street address) <b>2 Lincoln Street</b>		Room/suite	5 Report number (For IRS Use Only) <b>3</b>
6 City, town, or post office, state, and ZIP code <b>Essex Junction, VT 05452</b>		7 Date of issue <b>7/26/18</b>	
8 Name of issue <b>2018-19 Current Expense Refunding Issue</b>		9 CUSIP number <b>N/A</b>	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions) <b>Lauren Morriseau, Finance Director</b>		10b Telephone number of officer or other employee shown on 10a <b>802-878-1359</b>	

<b>Part II Type of Issue (enter the issue price).</b> See the instructions and attach schedule.			
11 Education . . . . .		11	
12 Health and hospital . . . . .		12	
13 Transportation . . . . .		13	
14 Public safety . . . . .		14	\$120,000 00
15 Environment (including sewage bonds) . . . . .		15	
16 Housing . . . . .		16	
17 Utilities . . . . .		17	
18 Other. Describe ►		18	
19 If obligations are TANs or RANs, check only box 19a . . . . .	<input type="checkbox"/>		
If obligations are BANs, check only box 19b . . . . .	<input type="checkbox"/>		
20 If obligations are in the form of a lease or installment sale, check box . . . . .	<input type="checkbox"/>		

<b>Part III Description of Obligations. Complete for the entire issue for which this form is being filed.</b>					
	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	07/25/19	\$ 120,000.00	\$ 120,000.00	1 years	2.80 %

<b>Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)</b>				
22	Proceeds used for accrued interest . . . . .	22		
23	Issue price of entire issue (enter amount from line 21, column (b)) . . . . .	23	\$120,000	00
24	Proceeds used for bond issuance costs (including underwriters' discount) . . . . .	24		
25	Proceeds used for credit enhancement . . . . .	25		
26	Proceeds allocated to reasonably required reserve or replacement fund . . . . .	26		
27	Proceeds used to currently refund prior issues . . . . .	27	\$120,000	00
28	Proceeds used to advance refund prior issues . . . . .	28		
29	Total (add lines 24 through 28) . . . . .	29	\$120,000	00
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here) . . . . .	30	0	00

<b>Part V Description of Refunded Bonds. Complete this part only for refunding bonds.</b>	
31	Enter the remaining weighted average maturity of the bonds to be currently refunded . . . . . <input type="text" value="0"/> years
32	Enter the remaining weighted average maturity of the bonds to be advance refunded . . . . . <input type="text" value=""/> years
33	Enter the last date on which the refunded bonds will be called (MM/DD/YYYY) . . . . . <input type="text" value="07/26/18"/>
34	Enter the date(s) the refunded bonds were issued ► (MM/DD/YYYY) <input type="text" value="07/27/17"/>

**Part VI Miscellaneous**

<b>35</b>	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) . . . . .	<b>35</b>	
<b>36a</b>	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions) . . . . .	<b>36a</b>	
<b>b</b>	Enter the final maturity date of the GIC ▶ _____		
<b>c</b>	Enter the name of the GIC provider ▶ _____		
<b>37</b>	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units . . . . .	<b>37</b>	
<b>38a</b>	If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
<b>b</b>	Enter the date of the master pool obligation ▶ _____		
<b>c</b>	Enter the EIN of the issuer of the master pool obligation ▶ _____		
<b>d</b>	Enter the name of the issuer of the master pool obligation ▶ _____		
<b>39</b>	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box . . . . .		<input checked="" type="checkbox"/>
<b>40</b>	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box . . . . .		<input type="checkbox"/>
<b>41a</b>	If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
<b>b</b>	Name of hedge provider ▶ _____		
<b>c</b>	Type of hedge ▶ _____		
<b>d</b>	Term of hedge ▶ _____		
<b>42</b>	If the issuer has superintegrated the hedge, check box . . . . .		<input type="checkbox"/>
<b>43</b>	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box . . . . .		<input checked="" type="checkbox"/>
<b>44</b>	If the issuer has established written procedures to monitor the requirements of section 148, check box . . . . .		<input checked="" type="checkbox"/>
<b>45a</b>	If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement . . . . . ▶ _____		
<b>b</b>	Enter the date the official intent was adopted ▶ _____		

<b>Signature and Consent</b>	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
	_____ Signature of issuer's authorized representative	_____ Date	Susan McNamara-Hill, Treasurer Type or print name and title	
<b>Paid Preparer Use Only</b>	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed
	Firm's name ▶			Firm's EIN ▶
	Firm's address ▶			Phone no.



2 Lincoln Street  
Essex Junction, VT 05452  
[www.essexjunction.org](http://www.essexjunction.org)

## **MEMORANDUM**

**TO:** Village Trustees and Evan Teich, Unified Manager  
**FROM:** Lauren Morrisseau, Finance Director/Assistant Manager *LM*  
**DATE:** July 24, 2018  
**SUBJECT:** FYE19 Village of Essex Junction Tax Rate

### **Issue**

The issue is whether or not the Trustees will set the Village of Essex Junction FYE19 Village General tax rate at \$0.3098 per \$100 of assessed property value.

### **Discussion**

The Village voted to raise \$3,423,606 in property taxes for FYE 2019 at the Annual meeting on April 4, 2018. The Grand List value received from the Town assessor on 7/18/18 is \$11,104,455. The Grand List increased by 1.2% from 2017 to 2018. The Grand List value has been adjusted for the tax stabilization agreements for 4 Pearl St., 8 Pearl St., and the Whitcomb Farm property at 315 South Street, resulting in an adjusted Grand List value of \$11,053,011. In order to raise the taxes necessary for the General Fund budget including bond payments, the tax rate needs to be set at \$0.3098 per \$100 of assessed value. This amount is an increase of \$0.0102 or 3.4% in the tax rate. Please see the attached rate calculation for a more detailed comparison of this year's rate to last year's rates. This tax rate is less than the rate (\$0.3106) estimated when the budget was approved. The reason for the difference between estimated and actual is a more than anticipated increase in the grand list.

As a reminder, the Village will also be assessing a \$.01 tax per \$100 of assessed value for Economic Development Capital Improvement Projects. This tax was approved at the April 6, 2016 Annual Meeting with the provision that this tax rate is to be reconsidered by the voters at the annual meeting in 2021. In FYE19 the \$.01 tax will raise \$110,530.

### **Cost**

The cost to a tax payer with a \$280,000 value home for the Village General tax will be will be \$867 for the Village General tax which is an increase of \$28 from the FYE18 taxes. The cost of the \$.01 tax is unchanged at \$28.

### **Recommendation**

It is recommended that the Trustees set the FYE19 Village General tax rate at \$0.3098 per \$100 of assessed property value.

**Village of Essex Junction**

**FY19 Tax Rate Calculation**

Amount to be raised in Taxes for Budget (excluding Debt Service)	\$3,105,623
Amount to be raised in Taxes for Debt Service	\$317,983
	\$3,423,606

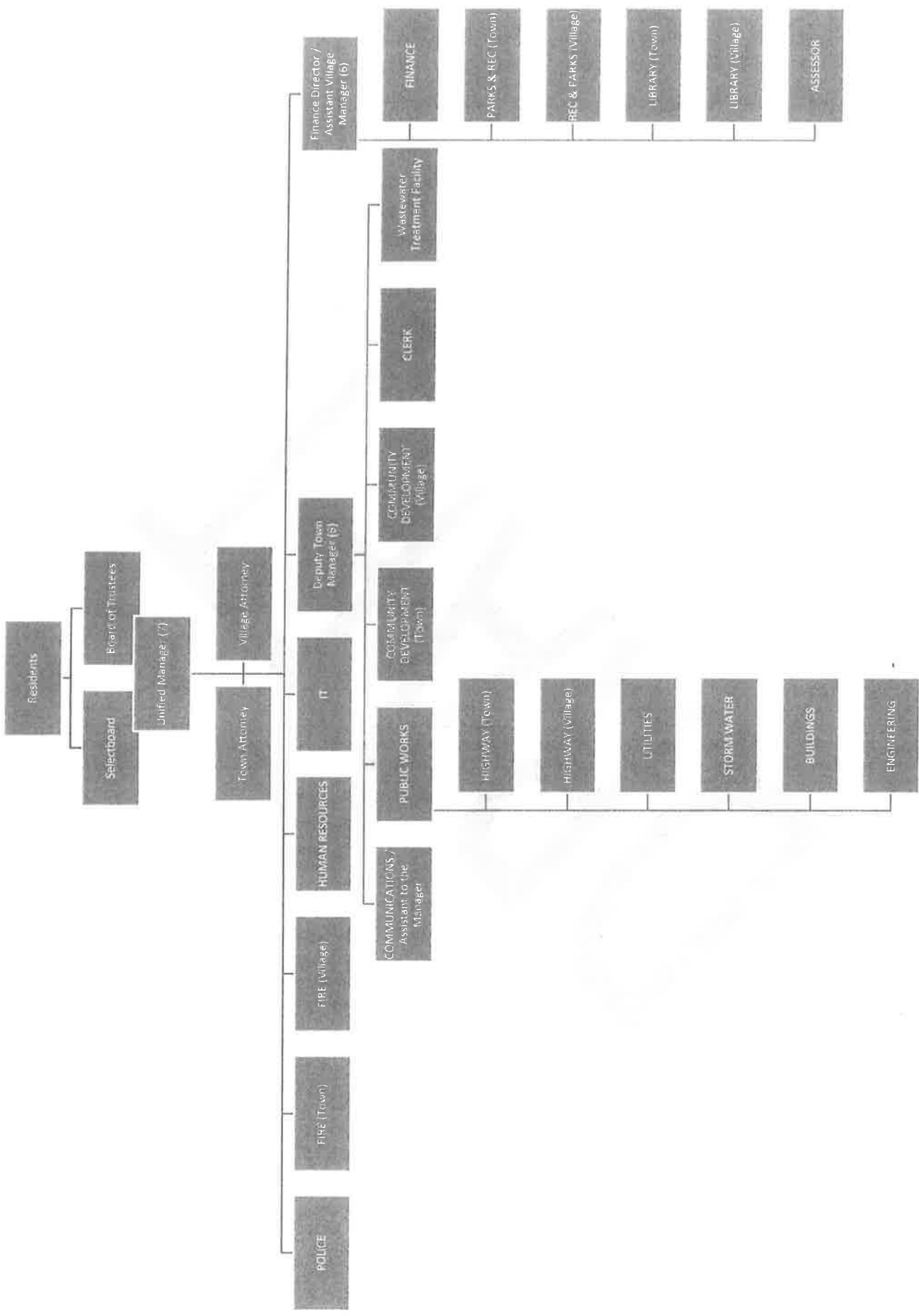
Grand List before tax stabilization adjustment \$11,104,455

Tax Stabilization calculation

Property	Actual Grand List Value	Taxable %	Taxable Value	Reduction to Grand List
8 Pearl St. #1028023000	\$ 1,938	30%	\$581	\$ (1,357)
4 Pearl St. #1028022000	\$ 63,899	30%	\$19,170	\$ (44,729)
Whitcomb Farm #1005001000	\$ 5,359	0		\$ (5,359)
				\$ (51,444)
Total Reduction in grand list due to tax stabilization				\$ (51,444)

Grand List after tax stabilization adjustment	\$11,053,011
Tax Rate for Budget (\$3,105,623/\$11,053,383)	\$0.2810
Tax Rate for Debt Service (\$317,983/\$11,053,383)	\$0.0288
Total Tax Rate	\$0.30974
Round Rate up to	\$0.3098

<b>Comparison of FYE16 rates to FYE15 rates</b>				
	<u>FYE18</u>	<u>FYE19</u>	<u>% Change</u>	<u>\$ Increase/ (Decrease)</u>
Debt Service tax rate	\$0.0288	\$0.0288	0%	\$0.0000
Other Expenditures tax rate	\$0.2708	\$0.2810	4%	\$0.0102
Total tax rate	\$0.2996	\$0.3098	3%	\$0.0102
Taxes on \$270,000 assessed value home	\$809	\$836	3%	\$28



Residents

Selectboard

Board of Trustees

Unified Manager (7)

Town Attorney

Village Attorney

POLICE

FIRE (Town)

FIRE (Village)

HUMAN RESOURCES

IT

Deputy Town Manager(s)

COMMUNICATIONS / Assistant to the Manager

COMMUNITY DEVELOPMENT (Town)

COMMUNITY DEVELOPMENT (Village)

Clerk

Wastewater Treatment Facility

Finance Director / Assistant Village Manager (6)

Highway (Town)

Highway (Village)

UTILITIES

STORM WATER

BUILDINGS

ENGINEERING

FINANCE

PAIRKS & REC (Town)

REC & PARKS (Village)

LIBRARY (Town)

LIBRARY (Village)

ASSESSOR



Effective August 01<sup>st</sup>

The following departments will report to the Deputy Town Manager (6)

Public Works	Assistant to the Manager/Communications (new)
Waste Water Treatment	Clerk's office
Town Community Development	Village Community Development

The following departments will report to the Assistant Village Manager/Finance Director (6)

Finance	Assessor
Town Parks and Recreation	Village Recreation and Parks
Essex Free Library	Brownell Library

The Unified Manager will have the following departments and personnel reports: (7)

Information Technology	Police
Town Fire	Village Fire
Human Resources	Deputy Town Manager

Village Manager/Finance Director

At this time I am not contemplating any budgetary shifts. Although for practical and equity purposes, the Town and the Village should review the allocation of costs of the two positions to the Town and the Village; Deputy Town Manager and Assistant Manager/Finance Director in the next budget cycle.

Also, based on Lauren Morriseau's announced retirement in late December, I will be promoting Sarah Macy, to the position of Assistant Village Manager/Finance Director, effective January 01, 2019. Ms. Macy was recently brought in to our organization with an eye towards succession planning and in the four months that I have observed her I have seen the fire and the ability to manage. I am confident she will not only make an excellent Finance Director and with some time and proper coaching and training that she will be an excellent Assistant Village Manager. And, that together, we will be a strong unit.



## MEMORANDUM

TO: Village Trustees  
FROM: Evan Teich, Unified Manager  
DATE: July 24, 2018  
SUBJECT: Trustees Meeting Schedule

### TRUSTEES MEETING SCHEDULE/EVENTS

Aug. 14 6:30 PM	Regular Meeting
Aug. 28 6:30 PM	Regular Meeting
Sept. 11 6:30 PM	Regular Meeting
Sept. 25 6:30 PM	Regular Meeting
Oct. 9 6:00 PM	Regular Meeting
Oct. 11 7:00 PM	Joint Meeting with Selectboard at 2 Lincoln St.
Oct. 23 6:30 PM	Regular Meeting

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION  
BIKE/WALK ADVISORY COMMITTEE  
MINUTES OF MEETING  
June 18, 2018**

**MEMBERS PRESENT:** Raj Chawla, Jud Lawrie, Eric Bowker, Jeff Frolik, Phoebe Spencer (via Skype)

**ADMINISTRATION:** Darby Mayville, Community Relations/Economic Development Assistant

**OTHERS:** Bridget & Nick Meyer, Cathy Shearer, John Lens

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**1. CALL TO ORDER**

Raj called the meeting to order at 6:06 PM.

**2. MINUTES REVIEW**

**MOTION BY JUD, SECOND BY JEFF TO ACCEPT MAY MEETING MINUTES. ALL IN FAVOR, MOTION PASSED.**

**3. FARMERS MARKET UPDATE**

The FCFM is currently selling the bicycle benefits tokens. Nest and Firebird also sell them. Raj will follow up with Micah to see how the process of recruiting additional businesses to sell these is going.

**4. AGENCY OF NATURAL RESOURCES (ANR) PATH**

Not discussed.

**5. VTRANS GRANT**

The Village will be applying for this grant to purchase three rectangular rapid flash beacons.

**6. BIKE REPAIR STATION**

Not discussed.

**7. CCRPC MEETING**

This meeting will be held on June 27. Two separate projects will be presented at this time: Athens Drive to 289 and Ethan Allen Ave. to West Street Extension.

The committee also discussed some ideas for the intersection of Susie Wilson Road and Pearl Street, which the state plans to re-do. Raj said that he thinks that the speed limit in this area should drop. He added that there were some ideas about increasing the number of turn lanes heading towards the Village.

#### **8. UVM STUDENT PROJECT**

UVM Engineering professor John Lens discussed with the committee the idea of having a two-semester class of senior engineering students complete work for the Village. Jon suggested that the committee give him a list of priorities by the beginning on August, and a sense of what projects they might be interested in a few weeks from now. The committee will further develop the scope of this project at their next meeting and will bring the idea to the Trustees once it is further developed.

Bridget suggested that the committee look at the documents produced by the Building Healthy Communities Committee several years ago.

#### **9. BWAC GROUP RIDE**

Raj said that the committee had identified seven intersections for the rectangular rapid flash beacons. Three of these locations have been included on a grant that will be submitted to VTrans. The Village would be responsible for half of these funds, and the state will pay the other half. Raj also suggested approaching the school district for additional funds for the crosswalks that are used primarily by students.

Raj has been in touch with Nick Meyer, chair of the Tree Advisory Committee, regarding cutting back some trees which are blocking sidewalks and visibility. He noted that the Village does not have blinking signs to encourage drivers to slow down when school is in session like many other towns do. This could be because the speed limit in the Village is already 25 mph.

Bridget Meyer noted that the speed tables that were placed on Pleasant Street were not as effective as other speed reduction methods could have been. The residents were told that speed tables were used instead of speed bumps because of emergency vehicle accessibility.

#### **10. PUBLIC INPUT**

Raj noted that there were some chairs blocking the handicapped pedestrian ramp outside of Murray's. He contacted Unified Manager Evan Teich to see what could be done about removing these.

Bridget said that it is important to capture the momentum on recent posts to the Essex VT page regarding pedestrian issues. Raj said that he had private messaged some people who commented informing them of upcoming committee meetings.

Bridget also said that many people in the Village are walkers, and that this should be a focus of the committee. She suggested looking at desire paths in the Village, which are unofficial

walking paths that will show where pedestrians want to go. She suggested making it more difficult for commuters to cut through residential areas.

Nick asked if the BWAC was plugging into the Capital Committee. Raj said that the BWAC is working on this as well as connecting with the school district. A small number of people bringing their concerns to the Capital Committee can bring forth significant momentum to a project. Nick also noted that the sidewalks in the Village need to be better maintained.

## **11. ADJOURNMENT**

**MOTION BY JEFF, SECOND BY JUD TO ADJOURN THE MEETING. MEETING  
ADJOURNED AT 7:05 PM.**

Respectfully submitted, Darby Mayville.

n Brownell Library Board of Trustees  
6 Lincoln Street  
Essex Junction, Vermont 05452  
Tuesday, June 19, 2018  
7:00pm  
Brownell Library 6 Lincoln St, Essex Junction, Vt.  
Recording Secretary for this meeting: Beth Custer

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Beth Custer, Joe Knox, Christine Packard, Sydney Turer, Carrie Egan,

Staff: Wendy Hysko, Megan Allison

Called to order by Christine Packard at 7:00pm  
Introduction of the new Children's librarian Megan Allison

The Minutes from Tuesday, May 15, 2018 were reviewed and Dottie Bergendahl moved to accept the minutes, Linda Costello seconded the motion, the minutes passed unanimously

Financial Report- Wendy Hysko updated the budget report at the meeting, Upon reviewing the updated report Dottie Bergendahl concluded that we will be under budget for the year. Most of that accounts from the vacant librarian position. Some money for computer things, ebooks, and material for children's programs will be spent.

No new announcements:

Reports-

Building Maintenance- The roots have been cut and a foam spray was put into the pipes to prevent them from growing again.

Christine Packard noticed the decline in library circulations over the past few years, and we talked about possible reasons. The easy access to books online was the most likely. Wendy Hysko has no concerns for the decline as circulation goes up and down depending on the availability of new materials, which is dependent on staffing to order and process materials, and pointed out program attendance is up. The library is still very busy, but she will inform the board if she ever feels a concern.

Committee Reports- not committee to report.

Foundation Report- They will be running a buck for a bag of books until the end of the month and then all books will be free in hopes of emptying the room out. We talked about different places to donate books, such as sending books to troops. The room will be closed for the month of August to organize and clean. New book donations will start to be collected but will be boxed up until after the room has been emptied.

Old Business

Trustee portrait display- on hold till we have a full board

New website update- asked to give feedback on new website. Will go live in July.

Essex Junction History – History at the Heart of the Village – The program went well and there has been a suggestion of making this a yearly event, but to change the timing to either spring or fall.

Trustees Book Sale- We made \$583.31

Library Trustee vacancies- 3 potential candidates interested in joining the board.

New Business Electronic devices loan policy – we reviewed the documents. Some changes will be made to the wording and organization. Dottie Bergendahl moved a motion to approve the revised document, Linda Costello seconded the motion, it passed unanimously

Adjournment

At 8:04 Dottie Bergendahl moved to adjourn the meeting. Joe Knox seconded and the meeting was adjourned

*MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE.  
CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE  
COMMITTEE.*

**VILLAGE OF ESSEX JUNCTION  
TREE ADVISORY COMMITTEE  
MINUTES OF MEETING  
JUNE 19, 2018**

**MEMBERS PRESENT:** Nick Meyer, Mary Jo Engel, Warren Spinner, and Rich Boyers

**OTHERS PRESENT:** Steve Rivard

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**1. CALL TO ORDER**

The meeting was called to order at 5:30 PM by Nick.

**2. WORK DAY**

Weeding, mulching, and planting in Downtown Essex Junction.

**3. ADJOURNMENT**

The meeting was adjourned at 7:15 PM.

Respectfully Submitted: Darby Mayville



## Patricia Benoit

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**Subject:** FW: Ongoing Rabies Research  
**Attachments:** image001.png; ATT00001.htm; 2018 Cooperator Letter.pdf; ATT00002.htm; Front Porch - Greater Burlington 2018.pdf; ATT00003.htm

**From:** "Montgomery, Owen J - APHIS" <Owen.J.Montgomery@aphis.usda.gov>

**Date:** July 5, 2018 at 2:59:34 PM EDT

**To:** "'eteich@essex.org'" <eteich@essex.org>, Rick Garey <rgarey@ESSEX.ORG>, 'Travis Sabataseo' <tsabataseo@ESSEX.ORG>

**Cc:** "Pogmore, Frederick E - APHIS" <Fred.E.Pogmore@aphis.usda.gov>

**Subject:** Ongoing Rabies Research

Rabies is a virus that affects warm-blooded animals, including wildlife, pets, and humans. Without prompt treatment, rabies is almost always fatal in unvaccinated pets and humans. The goal of the National Rabies Management Program (NRMP) is to prevent the further spread of specific terrestrial rabies variants in the United States and ultimately move toward elimination of rabies in raccoons (*Procyon lotor*). Current wildlife rabies management strategies include an extensive air and ground oral rabies vaccination (ORV) program in the eastern U.S.

To monitor the effectiveness of the ORV program in urban environments, USDA Wildlife Services will be live trapping rabies vector species and opossums in the greater Burlington area on properties where permission was granted. Traps will be checked daily and all rabies vector species and opossums will be immobilized to collect biological samples, tagged and released at the point of capture, as long as they appear to be healthy. A select number of opossums will be fitted with telemetry equipment to allow us to study their ecology in urban environments. July trapping efforts will begin on July 10 and run for approximately 10-14 days. Any non-target animals captured during the study will be safely released.



**To:** Vermont Property Owners  
**From:** USDA, APHIS, Wildlife Services  
**Re:** Landowner Cooperation for Rabies Research  
**Date:** May 11, 2018

United States  
 Department of  
 Agriculture

Animal and  
 Plant Health  
 Inspection  
 Service

Wildlife Services

617 Comstock Rd, Ste. 9  
 Berlin, VT 05602

1-802-223-8690 Office  
 1-800-4RABIES

***ATTENTION: NEW RESEARCH PROJECT***

USDA biologists are working on better oral rabies vaccine (ORV) baiting techniques in urban areas to stop the spread of raccoon rabies and protect humans and pets from this virus. This **new** research will focus on rabies vector species and opossum densities, ecology, and ORV bait uptake. We are seeking cooperation from landowners to participate in this critical research by granting USDA permission to access your property.

Rabies is a virus that affects warm-blooded animals, including wildlife, pets, and humans. Without prompt treatment, rabies is almost always fatal in unvaccinated pets and humans.

The goal of the USDA Wildlife Services' National Rabies Management Program is to prevent the spread of rabies in terrestrial wildlife by containing and eliminating the virus. The program works cooperatively with the Centers for Disease Control and Prevention, and multiple federal, state, and local agencies and organizations to distribute oral rabies vaccine (ORV) baits for raccoons in the eastern U.S.



USDA wildlife biologists and technicians will be live trapping and collecting biological samples from rabies vector species and opossums during the summer and fall of 2018/2019 to monitor the ORV program. Similar to previous years we are asking permission from land owners to place cage traps (live traps: see photo) on their properties within the outlined area on the map provided, for approximately 10-12 days during July and for the same amount of time in October. Traps will be checked daily (generally morning) and all rabies vector species and opossums will be sedated, biological samples collected, and tagged. All captured animals will be released at the point of capture unharmed. Some opossums will be radio collared and their movements tracked by biologists, using telemetry equipment. During the 2017 research efforts, WS captured 685 rabies vector species (604 raccoons, 73 skunks and 8 foxes) and 319 opossums. WS also radio collared 41 raccoons and skunks in the Greater Burlington study areas.



If you would like to participate in this research to prevent the spread of rabies, please complete the highlighted sections, sign the bottom of the permission agreement enclosed, and return it in the self-addressed stamped envelope **no later than May 31, 2018**. If you own multiple properties, please list each individual address biologists are permitted to access.. If you do not want to participate, this letter is to inform you of our continuing research efforts.

If you have any additional questions, please call our office at 1-800-472-2437 or 802-223-8690. Thank you for your consideration and willingness to participate in this important project to stop the spread of rabies in Vermont.

Respectfully,

VT Wildlife Services



Safeguarding American Agriculture  
 APHIS is an agency of USDA's Marketing and Regulatory Programs  
 An Equal Opportunity Provider and Employer

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
June 26, 2018**

**TRUSTEES PRESENT:** George Tyler (Village President); Andrew Brown, Elaine Sopchak, Dan Kerin, Lori Houghton.

**ADMINISTRATION:** Evan Teich, Unified Manager; Lauren Morrisseau, Finance Director; Brad Luck, EJRP Director; Claudine Safar, Village Attorney.

**OTHERS PRESENT:** Irene Wrenner.

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**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

**2. AGENDA CHANGES/APPROVAL**

**MOTION by Dan Kerin, SECOND by Andrew Brown, to approve the agenda with the following amendments:**

- **Add to New Business – Sale of EJFD 1997 Pumper Truck**
- **Add to Reading File – Public Hearing re: FY2019-2022 CCRPC TIP**
- **Add to Consent Agenda – Warrant #17101, dated 6/22/18**
- **Add to Executive Session – Memo from Brad Luck**

**VOTING: unanimous (5-0); motion carried.**

**3. GUESTS, PRESENTATIONS and PUBLIC HEARINGS**

a) Comments from Public on Items not on Agenda  
None.

b) Public Hearing: FYE19 Water/Sewer/Sanitation Rates

The public hearing was opened at 6:32 PM. Lauren Morrisseau reported the combined water, waste water, and sanitation rate for FY19 is a total of \$0.0316 per cubic foot which is an increase of 4.7% equating to \$71.45 per quarter or \$285.80 per year. The cost for the average user is \$39.20 per month. The water rate is \$0.0175/c.f. (6% increase). The waste water rate is \$0.0088/c.f. (increase of 6%). The sanitation rate is \$0.0053/c.f. (increase of 1%). The increase in the rates is to cover increased costs and capital projects. The large water user rate is \$0.078 per 1,000 gallons (increase of 6.7%). The waste water treatment wholesale rate is \$2.983 per 1,000 gallons (increase of 4.9%). The village continues to have the second lowest rates in Chittenden County.

There were no comments from the public.

**MOTION by George Tyler, SECOND by Lori Houghton, to close the public hearing on the FYE19 water/sewer/sanitation rates. VOTING: unanimous (5-0); motion carried.**

The public hearing was closed at 6:39 PM.

**4. OLD BUSINESS**

a) Set FYE19 Water/Sewer/Sanitation Rates

**MOTION by George Tyler, SECOND by Andrew Brown, to approve the village FYE19 utility rates as follows:**

- |   |                              |
|---|------------------------------|
| • Water Usage Rate                            | \$0.0175 per cubic foot      |
| • Quarterly Fixed Charge                      | \$25.03 per quarter          |
| • Wastewater Treatment Usage Rate             | \$0.0088 per cubic foot      |
| • Wastewater Treatment Quarterly Fixed Charge | \$23.56 per quarter          |
| • Sanitation Usage Rate                       | \$0.0053 per cubic foot      |
| • Sanitation Quarterly Fixed Charge           | \$22.86 per quarter          |
| • IBM Large Water User Rate                   | \$0.078/1,000 gallons water  |
| • Wastewater Treatment Wholesale Rate         | \$2.983/1,000 gallons sewage |

**VOTING: unanimous (5-0); motion carried.**

b) Appointments

*Planning Commission**Bike/Walk Advisory Committee***MOTION by Lori Houghton, SECOND by Dan Kerin, to appoint Kaitlin Hayes to serve on the Planning Commission through 6/30/20 and to serve on the Bike/Walk Advisory Committee through 6/30/21 subject to the appointee accepting both positions. VOTING: unanimous (5-0); motion carried.**

Remaining openings on boards/committees include:

- Zoning Board of Adjustment – 3 year term through June 2021
- Bike/Walk Advisory Committee – 1 year term through June 2019 and 3 year term through June 2021
- Capital Program Review Committee – 3 year term through August 2021
- Brownell Library Board of Trustees – term through April 2019

c) Discuss Goals and Objectives of Governance Subcommittee

Elaine Sopchak said the Essex Selectboard outlined goals for the subcommittee to include investigation of options for potential governance changes, compiling questions, consulting with experts, and reporting findings and recommendations. The subcommittee will not be making any decisions.

George Tyler expressed concern about creating an atmosphere where it is politically incorrect to not support consolidation, and suggested each elected official explain their position and where there can be compromise. Dan Kerin stated in a democracy majority rules. Trying to come to a consensus may take forever or not happen. Elaine Sopchak felt it premature to ask the Trustees and Selectboard members what they are unwilling to do. Concerns about consolidation are already on the record. Research of the options and having a legal opinion are still needed. Having an exploratory conversation with each individual elected official is worthwhile. Andrew Brown said individual members should be comfortable expressing their opinions publicly.

Elaine Sopchak and George Tyler volunteered to serve on the governance subcommittee. There was agreement the goals of the subcommittee will be investigation of governance options, compiling questions, consulting with experts, and doing exploratory interviews.

d) Appointments to Governance Subcommittee

**MOTION by Lori Houghton, SECOND by Dan Kerin, to appoint Elaine Sopchak and George Tyler to the subcommittee on governance. VOTING: 3 ayes, two abstentions (Elaine Sopchak, George Tyler); motion carried.**

## **5. NEW BUSINESS**

a) Transfer Funds between General Fund Departments

Lauren Morrisseau explained the request to transfer surplus funds to cover overages in the Lincoln Hall budget (due to adding Park Street School), the Fire Department budget (due to vehicle maintenance), and the EJRP budget. The charter allows the Trustees to authorize the transfers.

**MOTION by Dan Kerin, SECOND by Andrew Brown, to approve the use of surplus funds in the Administration, Economic Development, Community Development, Street Department, Brownell Library, and Debt Service budgets to cover deficits in other General Fund budgets as presented. VOTING: unanimous (5-0); motion carried.**

b) EJFD 1997 Pumper Truck

Evan Teich said the new 2017 Pierce Arrow pumper truck should arrive soon. Proceeds from the sale of the 1997 pumper truck will be applied to the cost of the new truck.

**MOTION by Elaine Sopchak, SECOND by Dan Kerin, to approve the sale of the 1997 E-One pumper truck to Command Fire Apparatus for \$40,000. VOTING: unanimous (5-0); motion carried.**

## **6. MANAGER'S REPORT**

a) Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- July 24, 2018
- August 14, 2018
- August 28, 2018
- September 11, 2018
- September 25, 2018
- October 9, 2018
- October 23, 2018

\* July 18, 2018 @ 7 PM – Joint Meeting with Selectboard, 81 Main

\* October 11, 2018 @ 7 PM – Joint Meeting with Selectboard, 2 Lincoln Street

b) Route 117 Resurfacing

Roadwork has begun on Route 117. Expect delays. Use caution when driving through the work zone.

## c) Stopping for Walkers and Bikers

Drivers are reminded to stop for walkers and bikers in crosswalks.

## d) Farmers Market

The farmers market continues to be well attended with good crowds and good vendors.

## e) Main Street Green Space

Public Works faintly striped the road at Five Corners to show the significant amount of green space that would be created if Main Street were closed to traffic.

## f) Staffing

HR is in the process of filling open positions. There are many good candidates.

## g) Policies

Work continues on village policies.

## h) Highway Departments Working Together

The village highway department is training the town highway department on how the village builds catch basins.

## i) Vactor Truck

A federal waiver for steel for the Vactor truck is needed before the grant can be accepted.

**7. TRUSTEES COMMENTS AND CONCERNS/READING FILE**

## a) Board Member Comments

- Elaine Sopchak mentioned her post on Front Porch Forum to sell some items was erroneously posted as a trustee. An apology has been posted.

## b) Reading File

- Minutes
  - Brownell Library Trustees 5/15/18
  - Tree Advisory Committee 5/29/18
  - Essex Selectboard 6/4/18
- Memo from Greg Duggan, Deputy Town Manager, re: Herbicide Spraying in Essex
- Legal Opinion from Town Attorney, dated 1/8/17, re: Voting on Annual Budget
- Public Hearing Notice for Adoption of FY2019-2022 CCRPC TIP

**8. CONSENT AGENDA**

**MOTION by Andrew Brown, SECOND by Dan Kerin, to approve the consent agenda as follows:**

- a) **Approve Minutes of Previous Meeting(s) 6/12/18, 6/14/18**
- b) **Expense Warrant #17099, dated 6/8/18, in the amount of \$193,478.64.**
- c) **Expense Warrant #17100, dated 6/15/18, in the amount of \$166,775.53.**
- d) **Expense Warrant #17101, dated 6/22/18, in the amount of \$349,336.74**

**VOTING: unanimous (5-0); motion carried.**

**9. EXECUTIVE SESSION***Litigation; Real Estate Matter*

**MOTION by George Tyler, SECOND by Andrew Brown, pursuant to 1VSA313(a)(1)(E)&(F) to go into Executive Session to discuss a confidential attorney-client communication relative to possible litigation to which the public body may be a party and where premature public knowledge would place the Village of Essex Junction at a substantial disadvantage and to invite the Unified Manager, Assistant Manager, Village Attorney, and EJRP Director to attend this session, and then to convene a second Executive Session pursuant to 1VSA313(a)(2) to discuss a real estate matter where premature public knowledge would place the Village of Essex Junction at a substantial disadvantage and to invite the Unified Manager, Assistant Manager, Community Development Director, Village Attorney, and Jim Goudie to attend this session. VOTING: unanimous (5-0); motion carried.**

Executive Session was convened at 7:35 PM.

**MOTION by Dan Kerin, SECOND by Andrew Brown, to adjourn Executive Session and reconvene the regular meeting. VOTING: unanimous (5-0); motion carried.**

Executive Session was adjourned and the regular meeting reconvened at 8:15 PM.

**10. ADJOURNMENT**

**MOTION by Dan Kerin, SECOND by Andrew Brown, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 8:15 PM.

*RScty: M.E.Riordan*

07/02/18  
07:57 am

Town of Essex / Village of EJ Accounts Payable  
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For Check Acct 01(GENERAL FUND) All check #s 06/28/18 To 06/29/18 & Fund 2

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	06/05/18	Misc Supplies 455281563	210-45220.610 SUPPLIES	60.62	17419	06/29/18
05290	06/19/18	Oil 455281704	210-45220.626 GAS, GREASE & OIL	21.99	17419	06/29/18
05290	06/07/18	ST brush 552815836578	210-43110.610 SUPPLIES	5.69	17419	06/29/18
05290	06/13/18	ST-BAT CHARGER 6453706	210-43110.432 VEHICLE MAINTENANCE	54.14	17419	06/29/18
05290	06/08/18	VF-LIGHT BULBS 6594	210-42220.610 SUPPLIES	5.32	17419	06/29/18
19815	06/19/18	AD printer cartridge 1NJTRKVF1YTYE	210-41940.610 SUPPLIES	212.89	17420	06/29/18
10510	05/25/18	Aubuchon Supplies 198890 7/10	210-45220.434 MAINTENANCE-BUILDINGS/GRO	5.98	17427	06/29/18
10510	05/25/18	Aubuchon Supplies 198890 7/10	210-45220.434 MAINTENANCE-BUILDINGS/GRO	6.99	17427	06/29/18
10510	05/25/18	Aubuchon Supplies 198890 7/10	210-45220.434 MAINTENANCE-BUILDINGS/GRO	35.96	17427	06/29/18
10510	05/25/18	Aubuchon Supplies 198890 7/10	210-45220.610 SUPPLIES	18.97	17427	06/29/18
10510	05/25/18	Aubuchon Supplies 198890 7/10	210-45220.610 SUPPLIES	9.38	17427	06/29/18
10510	05/25/18	Aubuchon Supplies 198890 7/10	210-45220.610 SUPPLIES	11.96	17427	06/29/18
00530	06/12/18	BL-BOOKS B5354326	210-45551.640 ADULT COLLECTION-PRINT &	19.79	17429	06/29/18
00530	06/12/18	BL-BOOKS B5354326	210-45551.610 SUPPLIES	0.90	17429	06/29/18
00530	06/18/18	BL books B5357979	210-45551.610 SUPPLIES	1.80	17429	06/29/18
00530	06/18/18	BL books B5357979	210-45551.641 JUVEN COLLECTION-PRNT & E	57.18	17429	06/29/18
00530	06/18/18	BL-BOOK B5358211	210-45551.610 SUPPLIES	0.90	17429	06/29/18
00530	06/18/18	BL-BOOK B5358211	210-45551.640 ADULT COLLECTION-PRINT &	15.40	17429	06/29/18
00530	06/20/18	BL books B5360926	210-45551.641 JUVEN COLLECTION-PRNT & E	76.80	17429	06/29/18
00530	06/20/18	BL books B5360926	210-45551.610 SUPPLIES	7.20	17429	06/29/18
00530	06/20/18	BL book B5361103	210-45551.610 SUPPLIES	0.90	17429	06/29/18
00530	06/20/18	BL book B5361103	210-45551.641 JUVEN COLLECTION-PRNT & E	9.89	17429	06/29/18
00530	06/21/18	BL books B5362034	210-45551.610 SUPPLIES	46.80	17429	06/29/18
00530	06/21/18	BL books B5362034	210-45551.641 JUVEN COLLECTION-PRNT & E	649.78	17429	06/29/18
00530	06/21/18	BL books B5362179	210-45551.641 JUVEN COLLECTION-PRNT & E	201.82	17429	06/29/18



07/02/18  
07:57 am

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00530	BRODART CO	06/21/18 BL books B5362179	210-45551.610 SUPPLIES	17.10	17429	06/29/18
00530	BRODART CO	06/21/18 BL book B5362182	210-45551.641 JUVEN COLLECTION-PRNT & E	14.07	17429	06/29/18
00530	BRODART CO	06/21/18 BL book B5362182	210-45551.610 SUPPLIES	0.90	17429	06/29/18
24305	DEMCO INC	05/08/18 BL-SUPPLIES 6372111	210-45551.610 SUPPLIES	278.97	17445	06/29/18
01010	ESSEX AGWAY	06/22/18 Park St Garden 326142	210-45220.610 SUPPLIES	17.98	17450	06/29/18
21845	FIRST NATIONAL BANK OMAHA	06/01/18 BL tech access 060118D	210-45551.530 TECHNOLOGY ACCESS	9.99	17456	06/29/18
21845	FIRST NATIONAL BANK OMAHA	06/18/18 BL-YOUTH PROGRAMS 180613H	210-45551.837 CHILDRENS PROGRAMS	5.39	17456	06/29/18
21845	FIRST NATIONAL BANK OMAHA	05/23/18 BL-TRAINING 28575	210-45551.500 TRAINING, CONFERENCES, DU	108.00	17456	06/29/18
21845	FIRST NATIONAL BANK OMAHA	06/14/18 BL-COMPUTER EXPENSE 30763563	210-45551.340 COMPUTER EXPENSES	56.98	17456	06/29/18
21845	FIRST NATIONAL BANK OMAHA	05/30/18 BL-YOUTH PROGRAMS 5183752918	210-45551.837 CHILDRENS PROGRAMS	14.15	17456	06/29/18
21845	FIRST NATIONAL BANK OMAHA	06/13/18 BL-YOUTH PROGRAMS 5183761318	210-45551.837 CHILDRENS PROGRAMS	9.47	17456	06/29/18
21845	FIRST NATIONAL BANK OMAHA	06/15/18 BL-BOOKS 7661	210-45551.640 ADULT COLLECTION-PRINT &	9.95	17456	06/29/18
21845	FIRST NATIONAL BANK OMAHA	05/29/18 BL-DVD 9501812	210-45551.640 ADULT COLLECTION-PRINT &	19.04	17456	06/29/18
21845	FIRST NATIONAL BANK OMAHA	05/14/18 BL-PUZZLE H7JYBSKJ5JY	210-45551.640 ADULT COLLECTION-PRINT &	36.92	17456	06/29/18
25410	FIRST NATIONAL BANK OMAHA	06/18/18 AD-VOTING MEM CARDS RTND 180605A	210-41320.820 ELECTIONS	21.05	17457	06/29/18
30685	GOVERNMENT FINANCE OFF. A	03/27/18 FN-GFOA MEMBERSHIP SM GFOA19	210-41320.500 TRAINING, CONFERENCES, DU	95.00	17467	06/29/18
07010	GREEN MOUNTAIN POWER CORP	06/14/18 VA-JUNE CONSOLD BILL 06180206201	210-43110.622 ELECTRICAL SERVICE	298.89	17468	06/29/18
07010	GREEN MOUNTAIN POWER CORP	06/14/18 VA-JUNE CONSOLD BILL 06180206201	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	603.11	17468	06/29/18
07010	GREEN MOUNTAIN POWER CORP	06/14/18 VA-JUNE CONSOLD BILL 06180206201	210-43160.622 STREET LIGHTS - ELECTRICI	9392.05	17468	06/29/18
07010	GREEN MOUNTAIN POWER CORP	06/14/18 VA-JUNE CONSOLD BILL 06180206201	210-41940.622 ELECTRICAL SERVICE	533.32	17468	06/29/18
07010	GREEN MOUNTAIN POWER CORP	06/14/18 VA-JUNE CONSOLD BILL 06180206201	210-42220.622 ELECTRICAL SERVICE	533.32	17468	06/29/18
07010	GREEN MOUNTAIN POWER CORP	06/14/18 VA-JUNE CONSOLD BILL 06180206201	210-45551.622 ELECTRICAL SERVICE	1197.56	17468	06/29/18
07010	GREEN MOUNTAIN POWER CORP	06/20/18 EK ST SCL-5/21-6/20/18 062018D	210-41940.624 PARK ST. ELECTRICITY	337.73	17469	06/29/18
37715	INTEGRITY COMMUNICATIONS	06/06/18 Phone Software 35218	210-45110.530 COMMUNICATIONS	195.00	17477	06/29/18
14025	LINCOLN NATIONAL LIFE INS	06/21/18 VA long,short disab, ins 060818D	210-45110.210 HEALTH INS & OTHER BENEFIT	190.40	17486	06/29/18

07/02/18  
07:57 am

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14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long,short disab, ins 060818D	210-45220.210 HEALTH INS & OTHER BENEFI	47.60	17486	06/29/18
14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long,short disab, ins 060818D	210-43110.210 HEALTH INS & OTHER BENEFI	155.46	17486	06/29/18
14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long,short disab, ins 060818D	210-41320.210 HEALTH INS & OTHER BENEFI	142.81	17486	06/29/18
14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long,short disab, ins 060818D	210-43151.210 HEALTH INS & OTHER BENEFI	25.39	17486	06/29/18
14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long,short disab, ins 060818D	210-45551.210 HEALTH INS & OTHER BENEFI	238.00	17486	06/29/18
14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long,short disab, ins 060818D	210-41335.210 HEALTH INS & OTHER BENEFI	42.76	17486	06/29/18
14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long,short disab, ins 060818D	210-41970.210 HEALTH INS & OTHER BENEFI	95.20	17486	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	210-45110.210 HEALTH INS & OTHER BENEFI	456.73	17494	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	210-45220.210 HEALTH INS & OTHER BENEFI	68.53	17494	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	210-41335.210 HEALTH INS & OTHER BENEFI	129.40	17494	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	210-43110.210 HEALTH INS & OTHER BENEFI	346.53	17494	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	210-41320.210 HEALTH INS & OTHER BENEFI	233.91	17494	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	210-43151.210 HEALTH INS & OTHER BENEFI	50.33	17494	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	210-41970.210 HEALTH INS & OTHER BENEFI	71.94	17494	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	210-45551.210 HEALTH INS & OTHER BENEFI	431.83	17494	06/29/18
23420	06/21/18	P & P SEPTIC SERVICE INC. Portolets T160952	210-45220.442 EQUIPMENT RENTAL	200.00	17496	06/29/18
V10059	06/20/18	PIERCE/ROBERT// CD-MILEAGE REIMBURSEMENT 062018D	210-41320.580 TRAVEL	89.92	17499	06/29/18
03180	06/19/18	SAFETY SYSTEMS OF VT LLC Park St Repair 17790	210-45220.330 OTHER PROFESSIONAL SVCS	427.20	17511	06/29/18
20095	06/04/18	UNIVERSITY OF HARTFORD BL-YOUTH REPLACEMENT 83310	210-49346.002 JUVEN COLLECTION-PRNT & E	53.00	17528	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	210-45110.210 HEALTH INS & OTHER BENEFI	83.46	17530	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	210-45220.210 HEALTH INS & OTHER BENEFI	13.08	17530	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	210-43110.210 HEALTH INS & OTHER BENEFI	65.32	17530	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	210-41320.210 HEALTH INS & OTHER BENEFI	45.57	17530	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	210-43151.210 HEALTH INS & OTHER BENEFI	9.62	17530	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	210-45551.210 HEALTH INS & OTHER BENEFI	82.10	17530	06/29/18

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25375	VISION SERVICE PLAN (CT)	06/21/18	VA Village July eye 062118D	210-41335.210 HEALTH INS & OTHER BENEFIT	23.46	17530	06/29/18
25375	VISION SERVICE PLAN (CT)	06/21/18	VA Village July eye 062118D	210-41970.210 HEALTH INS & OTHER BENEFIT	18.04	17530	06/29/18
29825	VT GAS SYSTEMS	06/21/18	PK ST SCHL-5/17-6/19/2018 062118D	210-41940.625 PARK ST. SCHOOL NAT GAS	87.04	17532	06/29/18
29825	VT GAS SYSTEMS	06/21/18	Natural Gas 1578756 6/21	210-45220.623 HEATING/NATURAL GAS	63.18	17533	06/29/18
29825	VT GAS SYSTEMS	06/21/18	Natural Gas 810044 6/21	210-45220.623 HEATING/NATURAL GAS	89.14	17535	06/29/18
34580	VT GOVERNMENT FINANCE OFF	06/12/18	FN-VTGFOA SUMM WKSP SM 061218SM	210-41320.500 TRAINING, CONFERENCES, DU	25.00	17537	06/29/18
34580	VT GOVERNMENT FINANCE OFF	07/11/18	FN-VTGFOA DUES-SM VTGFOA19	210-41320.500 TRAINING, CONFERENCES, DU	15.00	17537	06/29/18
30210	VT LEAGUE OF CITIES & TOW	06/21/18	AD/CD-6/14/18 WORKSHOP 201819693	210-41970.500 TRAINING, CONF, DUES	70.00	17538	06/29/18
30210	VT LEAGUE OF CITIES & TOW	06/21/18	AD/CD-6/14/18 WORKSHOP 201819693	210-41320.500 TRAINING, CONFERENCES, DU	70.00	17538	06/29/18
24520	VT SYSTEMS INC.	06/01/18	RecTrac 59168	210-45110.530 COMMUNICATIONS	7800.00	17542	06/29/18
07565	W B MASON CO INC	06/14/18	Door Signage I55981483	210-45220.610 SUPPLIES	8.96	17543	06/29/18
07565	W B MASON CO INC	06/18/18	Cleaning Supplies I56063683	210-45220.610 SUPPLIES	355.45	17543	06/29/18
07565	W B MASON CO INC	06/18/18	Cleaning Supplies I56068561	210-45220.610 SUPPLIES	254.98	17543	06/29/18
07565	W B MASON CO INC	06/19/18	Cleaning Supplies I56109346	210-45220.610 SUPPLIES	128.69	17543	06/29/18
05290	ADVANCE AUTO PARTS	06/19/18	Slide Cleaning Supplies 455281703	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	22.99	17419	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45120.610 SUPPLIES	100.08	17422	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45121.610 SUPPLIES	60.95	17422	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45124.610 SUPPLIES	369.50	17422	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45120.610 SUPPLIES	76.72	17422	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45121.610 SUPPLIES	3.78	17422	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45120.610 SUPPLIES	21.90	17422	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45120.610 SUPPLIES	49.87	17422	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45120.610 SUPPLIES	14.99	17422	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45120.610 SUPPLIES	11.46	17422	06/29/18
42665	AMAZON/SYNCB	05/10/18	Amazon Supplies 432266 7/5	226-45120.610 SUPPLIES	125.43	17422	06/29/18

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42665	AMAZON/SYNCB	05/10/18 Amazon Supplies 432266 7/5	226-45120.610 SUPPLIES	23.13	17422	06/29/18
25595	AMERICAN RED CROSS	06/13/18 CPR 22111695	226-45115.330 OTHER PROFESSIONAL SVCS	448.00	17423	06/29/18
25595	AMERICAN RED CROSS	06/20/18 CPR Certificates 22113197	226-45122.330 OTHER PROFESSIONAL SVCS	644.00	17423	06/29/18
25595	AMERICAN RED CROSS	06/20/18 CPR Certificates 22113197	226-45124.330 OTHER PROFESSIONAL SVCS	252.00	17423	06/29/18
25055	AQUARIUS LANDSCAPE SPRINK	06/19/18 Garden Repairs 543264	226-45115.330 OTHER PROFESSIONAL SVCS	255.00	17424	06/29/18
25055	AQUARIUS LANDSCAPE SPRINK	06/21/18 Garden Repairs 543299	226-45115.330 OTHER PROFESSIONAL SVCS	83.50	17424	06/29/18
10510	BLUE TARP FINANCIAL INC	05/25/18 Aubuchon Supplies 198890 7/10	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	5.38	17427	06/29/18
10510	BLUE TARP FINANCIAL INC	05/25/18 Aubuchon Supplies 198890 7/10	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	13.28	17427	06/29/18
10510	BLUE TARP FINANCIAL INC	05/25/18 Aubuchon Supplies 198890 7/10	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	1.79	17427	06/29/18
19040	CAIRNS ARENA	06/21/18 Camp REACH Field Trip 062118D	226-45122.580 TRAVEL	129.00	17430	06/29/18
25005	CAPITAL CANDY COMPANY	06/25/18 Concessions Candy 2754968	226-45125.610 SUPPLIES	753.06	17432	06/29/18
25675	CATAMOUNT GOLF CLUB	06/22/18 Adult Golf Clinics 106	226-45115.330 OTHER PROFESSIONAL SVCS	448.00	17434	06/29/18
25025	CONTOIS MUSIC	06/24/18 July 4th Event 4121	226-45115.330 OTHER PROFESSIONAL SVCS	1500.00	17442	06/29/18
31545	COSTCO #314	06/15/18 Preschool Food 061518D	226-45121.610 SUPPLIES	24.14	17443	06/29/18
31545	COSTCO #314	06/22/18 Concessions Supplies 062218D	226-45125.610 SUPPLIES	153.93	17443	06/29/18
03520	ESSEX CINEMAS	06/18/18 Camp REACH Field Trip 061818D	226-45122.580 TRAVEL	390.00	17451	06/29/18
19360	ESSEX WESTFORD CHILD NUTR	06/21/18 Concessions Fro Yo 2878	226-45125.610 SUPPLIES	428.75	17452	06/29/18
25060	FARRELL DISTRIBUTING CORP	06/21/18 Concessions Food 557487 6	226-45125.610 SUPPLIES	152.97	17453	06/29/18
19215	GENGRAS CASSANDRA	06/25/18 Camp REACH Workshop 3	226-45122.330 OTHER PROFESSIONAL SVCS	200.00	17465	06/29/18
20085	LEBLANC MIKAYLA	06/18/18 CMS Supplies 061818D	226-45122.610 Supplies	9.95	17485	06/29/18
14025	LINCOLN NATIONAL LIFE INS	06/21/18 VA long,short disab, ins 060818D	226-45120.210 HEALTH INS & OTHER BENEFIT	236.24	17486	06/29/18
14025	LINCOLN NATIONAL LIFE INS	06/21/18 VA long,short disab, ins 060818D	226-45110.210 HEALTH INS & OTHER BENEFIT	47.59	17486	06/29/18
14025	LINCOLN NATIONAL LIFE INS	06/21/18 VA long,short disab, ins 060818D	226-45121.210 HEALTH INS & OTHER BENEFIT	182.70	17486	06/29/18
19275	MALM DENISE	06/16/18 Camp STAR Supplies 061618D	226-45122.610 Supplies	51.76	17490	06/29/18
24960	NORTHEAST DELTA DENTAL	06/21/18 va July dental premium 061518D	226-45120.210 HEALTH INS & OTHER BENEFIT	305.84	17494	06/29/18

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24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	226-45110.210 HEALTH INS & OTHER BENEFI	35.96	17494	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	226-45121.210 HEALTH INS & OTHER BENEFI	330.74	17494	06/29/18
25835	06/25/18	PLUNKETT-DUNNING, SUSAN Yoga Inst 062518D	226-45115.330 OTHER PROFESSIONAL SVCS	119.00	17501	06/29/18
24830	06/18/18	REINHART FOODSERVICE CMS Snack 876125	226-45122.610 Supplies	466.96	17505	06/29/18
24830	06/18/18	REINHART FOODSERVICE REACH Snack 876416	226-45122.610 Supplies	194.99	17505	06/29/18
24830	06/25/18	REINHART FOODSERVICE REACH Snack 879722	226-45122.610 Supplies	177.64	17505	06/29/18
24830	06/25/18	REINHART FOODSERVICE Concessions Food 879723	226-45125.610 SUPPLIES	760.18	17505	06/29/18
24830	06/25/18	REINHART FOODSERVICE CMS Snack 879862	226-45122.610 Supplies	208.71	17505	06/29/18
10435	06/05/18	SCREENMYLOGO.COM Pool Manager Shirts 16485	226-45124.610 SUPPLIES	127.00	17514	06/29/18
10435	06/21/18	SCREENMYLOGO.COM Guard Shirts 16542	226-45124.610 SUPPLIES	604.00	17514	06/29/18
23495	06/25/18	STUDENT TRANSPORTATION OF REACH Bus 100B008255	226-45122.580 TRAVEL	646.32	17515	06/29/18
23495	06/25/18	STUDENT TRANSPORTATION OF CMS & REACH Bus 100B008256	226-45122.580 TRAVEL	720.24	17515	06/29/18
25660	06/17/18	SULLIVAN LAURA REACH Supplies 061718D	226-45122.610 Supplies	49.93	17516	06/29/18
14695	06/18/18	THE BIG BLUE TRUNK July 4th Event 1283	226-45115.330 OTHER PROFESSIONAL SVCS	700.00	17518	06/29/18
25280	06/18/18	THE LIFEGUARD STORE Guard Suits INV715902	226-45124.610 SUPPLIES	531.94	17520	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	226-45120.210 HEALTH INS & OTHER BENEFI	63.60	17530	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	226-45121.210 HEALTH INS & OTHER BENEFI	64.96	17530	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	226-45110.210 HEALTH INS & OTHER BENEFI	9.01	17530	06/29/18
25945	10/30/17	VT AFTERSCHOOL VK Prof. Development 5419	226-45120.330 OTHER PROFESSIONAL SVCS	110.70	17536	06/29/18
25945	12/04/17	VT AFTERSCHOOL VK Prof Development 5434	226-45120.330 OTHER PROFESSIONAL SVCS	117.23	17536	06/29/18
07565	06/13/18	W B MASON CO INC CMS Supplies I55951682	226-45122.610 Supplies	146.51	17543	06/29/18
07010	06/14/18	GREEN MOUNTAIN POWER CORP VA-JUNE CONSOLD BILL 06180206201	254-43200.622 ELECTRICAL SERVICE	43.92	17468	06/29/18
14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long,short disab, ins 060818D	254-43200.210 HEALTH INS & OTHER BENEFI	116.14	17486	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	254-43200.210 HEALTH INS & OTHER BENEFI	159.86	17494	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	254-43200.210 HEALTH INS & OTHER BENEFI	32.39	17530	06/29/18

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Town of Essex / Village of EJ Accounts Payable  
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	06/01/18	ADVANCE AUTO PARTS WW-OIL & FILTER-LOADER 5248677	255-43200.432 VEHICLE MAINTENANCE	180.46	17419	06/29/18
05290	06/01/18	ADVANCE AUTO PARTS WW oil, filters for loader 552815248683	255-43200.626 GAS, GREASE AND OIL	89.23	17419	06/29/18
01010	06/15/18	ESSEX AGWAY WW gloves 326095	255-43200.570 MAINTENANCE OTHER	8.99	17450	06/29/18
18000	06/12/18	FERGUSON WATERWORKS #590 WW testballs, air line 0823353	255-43200.570 MAINTENANCE OTHER	117.02	17454	06/29/18
19005	06/01/18	FIRSTLIGHT FIBER WW phone svc 4154657	255-43200.535 TELEPHONE SERVICES	173.94	17458	06/29/18
V0838	06/14/18	FLEX-A-SEAL, INC. WW seals S1035627	255-43200.570 MAINTENANCE OTHER	260.00	17459	06/29/18
V9769	06/18/18	KEMIRA WATER SOLUTIONS WW sodium aluminate 9017594068	255-43200.619 CHEMICALS	7190.40	17479	06/29/18
14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long, short disab, ins 060818D	255-43200.210 HEALTH INS & OTHER BENEFIT	244.17	17486	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	255-43200.210 HEALTH INS & OTHER BENEFIT	500.11	17494	06/29/18
V2159	06/07/18	SURPASS CHEMICAL CO INC WW chlorine 322960	255-43200.619 CHEMICALS	1222.63	17517	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	255-43200.210 HEALTH INS & OTHER BENEFIT	93.23	17530	06/29/18
07010	06/14/18	GREEN MOUNTAIN POWER CORP VA-JUNE CONSOLD BILL 06180206201	256-43200.622 ELECTRICAL SERVICE	1061.66	17468	06/29/18
07010	06/14/18	GREEN MOUNTAIN POWER CORP VA-JUNE CONSOLD BILL 06180206201	256-43220.001 SUSIE WILSON PS COSTS	390.18	17468	06/29/18
07010	06/14/18	GREEN MOUNTAIN POWER CORP VA-JUNE CONSOLD BILL 06180206201	256-43220.002 WEST ST PS COSTS	843.65	17468	06/29/18
14025	06/21/18	LINCOLN NATIONAL LIFE INS VA long, short disab, ins 060818D	256-43200.210 HEALTH INS & OTHER BENEFIT	108.30	17486	06/29/18
24960	06/21/18	NORTHEAST DELTA DENTAL va July dental premium 061518D	256-43200.210 HEALTH INS & OTHER BENEFIT	137.57	17494	06/29/18
25375	06/21/18	VISION SERVICE PLAN (CT) VA Village July eye 062118D	256-43200.210 HEALTH INS & OTHER BENEFIT	28.60	17530	06/29/18

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Town of Essex / Village of EJ Accounts Payable

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
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Report Total

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	06/18/18 ST electrical 552816936904	210-43110.610 SUPPLIES	19.44	17545	07/06/18
05290	ADVANCE AUTO PARTS	06/21/18 ST cable tie, elec tape 552817236995	210-43110.610 SUPPLIES	13.47	17545	07/06/18
25055	AQUARIUS LANDSCAPE SPRINK	06/21/18 ST-MEMORIAL PARK 543289	210-43161.002 MEMORIAL PARK	166.25	17548	07/06/18
23170	CHAMPLAIN OIL CO., INC.	06/30/18 VA June vehicle gas CL223865	210-45220.626 GAS, GREASE & OIL	421.58	17556	07/06/18
23170	CHAMPLAIN OIL CO., INC.	06/30/18 VA June vehicle gas CL223865	210-42220.626 GAS, GREASE AND OIL	327.05	17556	07/06/18
23170	CHAMPLAIN OIL CO., INC.	06/30/18 VA June vehicle gas CL223865	210-43110.626 GAS, GREASE AND OIL	1916.59	17556	07/06/18
21210	CINTAS LOC # 68M 71 M	06/14/18 ST-SHOP TOWELS ETC 4006750535	210-43110.610 SUPPLIES	70.86	17557	07/06/18
21210	CINTAS LOC # 68M 71 M	06/26/18 ST-MISC SUPPLIES/WATER CO 5011054040	210-43110.610 SUPPLIES	57.67	17557	07/06/18
39475	CLAUSSEN'S INC	06/19/18 ST-PLANTS (PERENNIAL) 11768	210-43161.000 STREETSCAPE MAINT./IMP	223.06	17558	07/06/18
04940	COMCAST	06/12/18 ST-TV & INTERNET 6/19-7/1 06122018D	210-43125.610 WINTER MAINTENANCE	27.79	17561	07/06/18
04940	COMCAST	06/12/18 ST-TV & INTERNET 6/19-7/1 06122018D	210-43110.610 SUPPLIES	170.05	17561	07/06/18
25580	CONTROL TECHNOLOGIES	02/13/18 Building HVAC Controls 111979	210-45220.330 OTHER PROFESSIONAL SVCS	990.00	17562	07/06/18
38280	CRYSTAL ROCK BOTTLED WATE	06/26/18 LH June bottled water 061817722277	210-41940.610 SUPPLIES	26.46	17564	07/06/18
33075	DELL MARKETING LP	06/29/18 CD 2 monitors R Pierce 10250676769	210-41940.610 SUPPLIES	317.38	17565	07/06/18
V10576	ECOPIXEL LLC	07/01/18 June web host/server 2498	210-41320.530 COMMUNICATIONS	129.00	17569	07/06/18
01010	ESSEX AGWAY	06/25/18 ST-SEED 326176	210-43110.616 GRAVEL, TOPSOIL	18.99	17571	07/06/18
23955	F.E. HART FENCE CO. INC	06/21/18 ST-FENCE SUPPLIES 23817	210-43110.610 SUPPLIES	326.15	17574	07/06/18
23955	F.E. HART FENCE CO. INC	06/21/18 ST-RAIL LINE POST 25524	210-43110.610 SUPPLIES	19.65	17574	07/06/18
19005	FIRSTLIGHT FIBER	06/15/18 ST-TELEPHONE 4187929	210-43110.535 TELEPHONE SERVICES	35.65	17577	07/06/18
34895	GAUTHIER TRUCKING, INC.	07/01/18 Jun trash pick up 21 Park 1318818	210-41940.565 RUBBISH REMOVAL	72.03	17579	07/06/18
04035	GOT THAT RENTAL & SALES I	06/15/18 ST-LUTE BRACKET 50465	210-43120.610 PAVEMENT MAINTENANCE	72.00	17581	07/06/18
21865	LAFAYETTE HIGHWAY SPECIAL	06/14/18 ST-SIGN POST 29966	210-43110.617 SIGNS AND POSTS	53.50	17585	07/06/18
06095	LEISURE WORLD	06/15/18 ST-PUMP 95896	210-43161.002 MEMORIAL PARK	384.99	17587	07/06/18
24855	PETTY CASH - CAITLIN FAY	07/03/18 Petty Cash Reimburse 070318D	210-45110.340 COMPUTER EXPENSES	1075.00	17592	07/06/18
25140	PIKE INDUSTRIES INC	06/15/18 ST-ASPHALT 978095	210-43120.610 PAVEMENT MAINTENANCE	124.00	17593	07/06/18



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Town of Essex / Village of EJ Accounts Payable  
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25140	06/19/18	PIKE INDUSTRIES INC ST asphalt 978598	210-43120.610 PAVEMENT MAINTENANCE	248.62	17593	07/06/18
26250	06/13/18	SCOTT'S LINE STRIPING, IN ST paint 18022	210-43120.444 STREET MARKINGS	1500.00	17600	07/06/18
29835	06/20/18	SHERWIN-WILLIAMS ST acetone 12426	210-43120.444 STREET MARKINGS	188.50	17601	07/06/18
29835	06/13/18	SHERWIN-WILLIAMS ST acetone 30833	210-43120.444 STREET MARKINGS	188.50	17601	07/06/18
29835	06/25/18	SHERWIN-WILLIAMS ST misc supplies 33001	210-43110.610 SUPPLIES	76.26	17601	07/06/18
V10695	06/21/18	SUNSET TREE CARE ST tree pruning 062118D	210-43161.000 STREETSCAPE MAINT./IMP	800.00	17603	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-43110.521 LIABILITY & PROPERTY INS.	5582.09	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-42220.521 LIABILITY & PROPERTY INS.	3103.37	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-41940.521 LIABILITY & PROPERTY INS.	2175.23	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-41970.521 LIABILITY & PROPERTY INS.	1585.28	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-41335.521 LIABILITY & PROPERTY INS.	158.32	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-45551.521 LIABILITY & PROPERTY INS.	4509.24	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-41320.521 LIABILITY & PROPERTY INS.	2259.17	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-45110.521 LIABILITY & PROPERTY INS	10304.46	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-41320.522 PUBLIC OFFICIALS LIABILIT	2848.75	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-41970.522 PUBLIC OFFICIALS LIABILIT	2848.75	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW VLCT PACIF N COMP 0915	210-20210.000 WORKERS COMP PAYABLE	61525.99	17612	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW fYE 19 dues 19AD042	210-41320.500 TRAINING, CONFERENCES, DU	854.00	17613	07/06/18
30210	07/01/18	VT LEAGUE OF CITIES & TOW Q3 unempoyment ins 26746Q3	210-20215.000 STATE UNEMPLOYMENT PAYABL	373.00	17616	07/06/18
13800	07/01/18	BROWN DANIELLE M CMS Specialty Yoga 070118D	226-45122.330 OTHER PROFESSIONAL SVCS	300.00	17551	07/06/18
25675	06/22/18	CATAMOUNT GOLF CLUB Jr Golf Camp Week 1 105	226-45115.330 OTHER PROFESSIONAL SVCS	504.00	17552	07/06/18
31545	06/30/18	COSTCO #314 Concessions Supplies 063018D	226-45125.610 SUPPLIES	140.71	17563	07/06/18
20105	06/29/18	DOWMAN JOHN T Cool Creative Cooking 062918D	226-45115.330 OTHER PROFESSIONAL SVCS	5253.60	17566	07/06/18
19360	06/27/18	ESSEX WESTFORD CHILD NUTR Concessions Fro Yo 2879	226-45125.610 SUPPLIES	175.00	17573	07/06/18
19135	07/02/18	GOING-SWAIM LINDSAY CMS Field Trip Driving 070218D	226-45122.580 TRAVEL	59.30	17580	07/06/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25805	HENDRY CRYSTAL 06/24/18	PS Art Supplies 062418D	226-45121.610 SUPPLIES	26.00	17583	07/06/18
24900	LAWRENCE KATHLEEN M 06/29/18	Baking Camp 062918D	226-45115.330 OTHER PROFESSIONAL SVCS	1008.00	17586	07/06/18
06030	LOGAN TINA 06/29/18	Wacky Wire Art Camp 062918D	226-45115.330 OTHER PROFESSIONAL SVCS	1964.00	17588	07/06/18
25810	MCCAFFREY AMY 06/25/18	PS Supplies 062518D	226-45121.610 SUPPLIES	99.50	17589	07/06/18
24855	PETTY CASH - CAITLIN FAY 07/03/18	Petty Cash Reimburse 070318D1	226-45120.610 SUPPLIES	73.30	17592	07/06/18
24855	PETTY CASH - CAITLIN FAY 07/03/18	Petty Cash Reimburse 070318D1	226-45121.610 SUPPLIES	25.98	17592	07/06/18
24855	PETTY CASH - CAITLIN FAY 07/03/18	Petty Cash Reimburse 070318D1	226-45120.330 OTHER PROFESSIONAL SVCS	98.00	17592	07/06/18
24855	PETTY CASH - CAITLIN FAY 07/03/18	Petty Cash Reimburse 070318D1	226-45122.580 TRAVEL	56.00	17592	07/06/18
24855	PETTY CASH - CAITLIN FAY 07/03/18	Petty Cash Reimburse 070318D1	226-45122.610 Supplies	63.59	17592	07/06/18
24855	PETTY CASH - CAITLIN FAY 07/03/18	Petty Cash Reimburse 070318D1	226-45120.330 OTHER PROFESSIONAL SVCS	82.00	17592	07/06/18
25845	SWIM WITH ANNIE 06/25/18	SWA Training 062518D	226-45124.330 OTHER PROFESSIONAL SVCS	800.00	17604	07/06/18
25845	SWIM WITH ANNIE 06/25/18	Swim Team 062518D1	226-45124.330 OTHER PROFESSIONAL SVCS	2585.75	17604	07/06/18
25845	SWIM WITH ANNIE 06/28/18	SWA Summer Reg 062818D	226-45115.330 OTHER PROFESSIONAL SVCS	7812.00	17604	07/06/18
23170	CHAMPLAIN OIL CO., INC. 06/30/18	VA June vehicle gas CL223865	254-43200.626 GAS,GREASE AND OIL	95.10	17556	07/06/18
03280	ENGINEERS CONSTRUCTION IN 06/18/18	VW-WATER LINES ETC. 27807	254-43200.430 WATER LINES MAINT-BREAKS	39850.00	17570	07/06/18
43435	NORTRAX (PARTS) 06/21/18	VW-MISC PARTS 1880381	254-43200.570 MAINTENANCE OTHER	142.19	17591	07/06/18
37965	S D IRELAND CONCRETE 06/13/18	VW water line maint 69070	254-43200.430 WATER LINES MAINT-BREAKS	313.00	17598	07/06/18
30210	VT LEAGUE OF CITIES & TOW 07/01/18	VLCT PACIF N COMP 0915	254-43200.521 LIABILITY & PROPERTY INS.	1229.06	17612	07/06/18
23170	CHAMPLAIN OIL CO., INC. 06/30/18	VA June vehicle gas CL223865	255-43200.626 GAS,GREASE AND OIL	419.90	17556	07/06/18
30210	VT LEAGUE OF CITIES & TOW 07/01/18	VLCT PACIF N COMP 0915	255-43200.521 LIABILITY & PROPERTY INS.	14035.89	17612	07/06/18
23170	CHAMPLAIN OIL CO., INC. 06/30/18	VA June vehicle gas CL223865	256-43200.626 GAS,GREASE AND OIL	288.06	17556	07/06/18
V0665	DUKE'S ROOT CONTROL, INC. 06/12/18	SA-ROOT CONTROL 14182	256-43200.430 SANITATION LINES MAINTENA	5273.95	17567	07/06/18
30210	VT LEAGUE OF CITIES & TOW 07/01/18	VLCT PACIF N COMP 0915	256-43200.521 LIABILITY & PROPERTY INS.	2778.90	17612	07/06/18

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Town of Essex / Village of EJ Accounts Payable

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				193740.92		

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Town of Essex / Village of EJ Accounts Payable  
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	06/28/18 sT fuel line,carb part 552817937202	210-43110.570 MAINTENANCE OTHER	8.37	17621	07/13/18
05290	ADVANCE AUTO PARTS	06/28/18 sT fuel line,carb part 552817937202	210-43110.610 SUPPLIES	25.13	17621	07/13/18
09345	BASIC	07/05/18 VA cobra admin for July 40104481	210-41320.210 HEALTH INS & OTHER BENEFIT	30.00	17629	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	210-45220.610 SUPPLIES	69.98	17631	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	210-45220.610 SUPPLIES	24.99	17631	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	210-45220.610 SUPPLIES	14.78	17631	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	210-45220.610 SUPPLIES	11.99	17631	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	210-45220.610 SUPPLIES	4.69	17631	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	210-45220.610 SUPPLIES	14.07	17631	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	210-45220.626 GAS, GREASE & OIL	7.46	17631	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	210-45220.610 SUPPLIES	4.59	17631	07/13/18
00530	BRODART CO	06/19/18 BF books B5359672	210-49345.000 LIBRARY DONATION EXPENDIT	16.29	17634	07/13/18
00530	BRODART CO	06/20/18 BL books B5360850	210-45551.640 ADULT COLLECTION-PRINT &	14.92	17634	07/13/18
00530	BRODART CO	06/20/18 BL books B5360850	210-45551.610 SUPPLIES	0.90	17634	07/13/18
26395	CCRPC	07/03/18 ED FYE 19 dues 1907106	210-41335.811 ANNUAL SUPPORT OF ORGNIZA	6230.00	17639	07/13/18
09040	CHANNEL 17 TOWN MEETING T	06/29/18 AD fye 19 channel 17 062918D	210-41320.530 COMMUNICATIONS	6000.00	17641	07/13/18
21210	CINTAS LOC # 68M 71 M	07/01/18 ST cooler agreement 9029104781	210-43110.610 SUPPLIES	50.00	17643	07/13/18
04940	COMCAST	06/27/18 VF internet 7/4-8/3/18 0179210 6/18	210-42220.535 TELEPHONE SERVICES	124.90	17649	07/13/18
25715	DONALD L. HAMLIN CONSULT	06/29/18 ST engineering svcs 061817808	210-43110.576 ENGINEERING SERVICES	3425.45	17654	07/13/18
25715	DONALD L. HAMLIN CONSULT	06/29/18 ST engineering svcs 061818802	210-43110.576 ENGINEERING SERVICES	2012.54	17654	07/13/18
25715	DONALD L. HAMLIN CONSULT	06/29/18 Ethan allen/West St ext 06291817811	210-41335.813 MATCHING GRANT FUNDS	888.75	17654	07/13/18
01010	ESSEX AGWAY	06/27/18 ST straw 326205	210-43110.616 GRAVEL, TOPSOIL	8.99	17661	07/13/18
23215	ESSEX EQUIPMENT INC	07/02/18 ST broom, hitch pin 106806850001	210-43110.610 SUPPLIES	50.75	17665	07/13/18
23215	ESSEX EQUIPMENT INC	07/02/18 ST broom, hitch pin 106806850001	210-43110.432 VEHICLE MAINTENANCE	-38.71	17665	07/13/18
23215	ESSEX EQUIPMENT INC	07/02/18 STSN paint, ear plugs 106807400001	210-43110.612 UNIFORMS,BOOTS,ETC	35.23	17665	07/13/18

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Town of Essex / Village of EJ Accounts Payable  
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25390	06/18/18	FIRST NATIONAL BANK OMAHA EJRP Supplies 061818D	210-45110.330 OTHER PROFESSIONAL SVCS	20.14	17672	07/13/18
34895	07/01/18	GAUTHIER TRUCKING, INC. ST 11 Jackson St trash 1318078	210-43110.565 RUBBISH REMOVAL	90.23	17676	07/13/18
34895	07/01/18	GAUTHIER TRUCKING, INC. LH June Lincoln Hall tras 1318079	210-41940.565 RUBBISH REMOVAL	181.55	17676	07/13/18
34895	07/01/18	GAUTHIER TRUCKING, INC. ST Railroad Ave trash 1318080	210-43110.565 RUBBISH REMOVAL	428.03	17676	07/13/18
34895	07/01/18	GAUTHIER TRUCKING, INC. ST beech St trash 1318216	210-43110.565 RUBBISH REMOVAL	58.36	17676	07/13/18
34895	07/01/18	GAUTHIER TRUCKING, INC. Trash Removal 1318819	210-45220.330 OTHER PROFESSIONAL SVCS	288.12	17676	07/13/18
08475	06/21/18	GREEN MOUNTAIN ELECTRIC S BL leds 3146916001	210-45551.610 SUPPLIES	149.50	17679	07/13/18
37715	06/21/18	INTEGRITY COMMUNICATIONS Phone Support 35286	210-45110.330 OTHER PROFESSIONAL SVCS	40.00	17688	07/13/18
11710	07/02/18	INVEST EAP VF employee assistance 070218D	210-42220.200 EMPLOYEE ASSISTANCE PROGR	216.00	17689	07/13/18
V10130	06/29/18	LOWE'S BUSINESS ACCOUNT ST paint 02814	210-43160.610 STREET LIGHTS SUPPLIES/MA	26.53	17698	07/13/18
V10130	06/29/18	LOWE'S BUSINESS ACCOUNT ST paint 02882	210-43160.610 STREET LIGHTS SUPPLIES/MA	53.06	17698	07/13/18
04040	06/28/18	LUCKY'S TRAILER SALES INC ST-SPRING PC26218	210-43110.432 VEHICLE MAINTENANCE	5.51	17700	07/13/18
05010	06/07/18	LYNN PUBLICATIONS AD-PUBLIC HEARING AD 124210	210-41320.550 PRINTING AND ADVERTISING	70.13	17702	07/13/18
05010	06/14/18	LYNN PUBLICATIONS AD-PUBLIC HEARING AD 124508	210-41320.550 PRINTING AND ADVERTISING	70.13	17703	07/13/18
05010	06/21/18	LYNN PUBLICATIONS AD-PUBLIC HEARING AD 124509	210-41320.550 PRINTING AND ADVERTISING	70.13	17703	07/13/18
05010	06/28/18	LYNN PUBLICATIONS CD-LEGAL AD PC 124654	210-41320.530 COMMUNICATIONS	68.00	17703	07/13/18
38340	05/16/18	MINUTEMAN TRUCKS INC VF air breather 1177275	210-42220.432 VEHICLE MAINTENANCE	88.78	17707	07/13/18
38340	03/08/18	MINUTEMAN TRUCKS INC VF credit fuel surcharge 2857CM	210-42220.432 VEHICLE MAINTENANCE	-75.00	17707	07/13/18
V10462	06/07/18	MONAGHAN SAFER DUCHAM PL AD general matters 11152	210-41320.320 LEGAL SERVICES	429.00	17708	07/13/18
V10462	06/07/18	MONAGHAN SAFER DUCHAM PL AD Encore solar addendum 11153	210-41320.320 LEGAL SERVICES	166.50	17708	07/13/18
V10462	06/07/18	MONAGHAN SAFER DUCHAM PL AD PW consolidation agree 11154	210-41320.320 LEGAL SERVICES	280.50	17708	07/13/18
V10462	07/06/18	MONAGHAN SAFER DUCHAM PL AD general matters 11435	210-41320.320 LEGAL SERVICES	627.00	17708	07/13/18
V10462	07/06/18	MONAGHAN SAFER DUCHAM PL AD Encor solar addendum 11436	210-41320.320 LEGAL SERVICES	16.50	17708	07/13/18
V10462	07/06/18	MONAGHAN SAFER DUCHAM PL AD PW consolidation agree 11437	210-41320.320 LEGAL SERVICES	742.50	17708	07/13/18
V10462	07/06/18	MONAGHAN SAFER DUCHAM PL AD merger issues 11439	210-41320.320 LEGAL SERVICES	1128.00	17708	07/13/18

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V10462	MONAGHAN SAFER DUCHAM PL	07/06/18 AD act 166 11440	210-41320.320 LEGAL SERVICES	3272.50	17708	07/13/18
V10462	MONAGHAN SAFER DUCHAM PL	07/06/18 AD employment policies 11441	210-41320.320 LEGAL SERVICES	429.00	17708	07/13/18
V10462	MONAGHAN SAFER DUCHAM PL	07/06/18 AD tree farm 11442	210-41320.320 LEGAL SERVICES	1038.00	17708	07/13/18
V10462	MONAGHAN SAFER DUCHAM PL	07/06/18 AD HR general 11444	210-41320.320 LEGAL SERVICES	181.50	17708	07/13/18
13475	NEEDHAM ELECTRIC SUPPLY (	06/22/18 PK ST Supplies S4815341	210-45220.610 SUPPLIES	12.96	17711	07/13/18
37605	NEW ENGLAND MUNICIPAL RES	06/30/18 Year end webinar 42171	210-41320.500 TRAINING, CONFERENCES, DU	15.00	17713	07/13/18
V10729	OVERDRIVE INC	06/26/18 BL youth materials CD0145918115	210-45551.641 JUVEN COLLECTION-PRNT & E	3500.00	17717	07/13/18
24855	PETTY CASH - CAITLIN FAY	07/09/18 Petty Cash Reimburse 070918D	210-45110.340 COMPUTER EXPENSES	130.00	17720	07/13/18
24855	PETTY CASH - CAITLIN FAY	07/09/18 Petty Cash Reimburse 070918D	210-45110.550 PRINTING & ADVERTISING	43.00	17720	07/13/18
24855	PETTY CASH - CAITLIN FAY	07/09/18 Petty Cash Reimburse 070918D	210-45110.550 PRINTING & ADVERTISING	3.51	17720	07/13/18
24855	PETTY CASH - CAITLIN FAY	07/10/18 Petty Cash Reimburse 071018D	210-45110.550 PRINTING & ADVERTISING	31.80	17720	07/13/18
26385	PROFESSIONAL WRITING SERV	07/02/18 AD June minutes 784EJ	210-41320.530 COMMUNICATIONS	322.00	17725	07/13/18
24325	RADIO NORTH GROUP INC	06/20/18 VF pager service 24139794	210-42220.443 RADIO MAINTENANCE	138.00	17727	07/13/18
V9587	RANGER ASPHALT & CONCRETE	06/20/18 ST-TOP SOIL 141286	210-43110.616 GRAVEL, TOPSOIL	175.00	17728	07/13/18
43275	RYCANDON MECHANICAL, INC.	06/19/18 Plumbing Repairs 12060	210-45220.434 MAINTENANCE-BUILDINGS/GRO	1694.33	17736	07/13/18
05280	S & D LANDSCAPES LLC	06/27/18 ST-INSECTICIDE APPLICATIO 170651	210-43161.000 STREETSCAPE MAINT./IMP	96.26	17737	07/13/18
37965	S D IRELAND CONCRETE	06/20/18 ST-CONCRETE 69297	210-43120.570 SIDEWALK AND CURB MAINTEN	407.00	17738	07/13/18
26250	SCOTT'S LINE STRIPING, IN	06/24/18 ST-PAINT 16031	210-43120.444 STREET MARKINGS	775.00	17741	07/13/18
29835	SHERWIN-WILLIAMS	06/26/18 ST-PAINTING SUPPLIES 15940	210-43110.610 SUPPLIES	89.55	17743	07/13/18
29835	SHERWIN-WILLIAMS	06/26/18 ST-ACETONE 16138	210-43120.444 STREET MARKINGS	188.50	17743	07/13/18
29835	SHERWIN-WILLIAMS	06/27/18 ST-PAINTING SUPPLIES 16427	210-43110.610 SUPPLIES	149.61	17743	07/13/18
29835	SHERWIN-WILLIAMS	06/29/18 ST-PAINTING SUPPLIES 17334	210-43110.610 SUPPLIES	45.80	17743	07/13/18
V2124	STAPLES ADVANTAGE	06/29/18 ADCDPW misc suplies 3381208754	210-41320.610 SUPPLIES	35.70	17747	07/13/18
V2124	STAPLES ADVANTAGE	06/29/18 ADCDPW misc suplies 3381208754	210-41970.610 SUPPLIES	17.58	17747	07/13/18
V2124	STAPLES ADVANTAGE	06/29/18 ADCDPW misc suplies 3381208754	210-43110.610 SUPPLIES	20.98	17747	07/13/18

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36130	06/18/18	VERIZON WIRELESS VA cell phones, data 9809271680	210-42220.535 TELEPHONE SERVICES	47.15	17757	07/13/18
36130	06/18/18	VERIZON WIRELESS VA cell phones, data 9809271680	210-41970.535 TELEPHONE SERVICES	15.72	17757	07/13/18
36130	06/18/18	VERIZON WIRELESS VA cell phones, data 9809271680	210-14301.000 PREPAID EXPENSES	97.17	17757	07/13/18
29825	06/29/18	VT GAS SYSTEMS VA 5/17-6/18/18 061818D	210-43110.623 HEATING/NATURAL GAS	70.05	17762	07/13/18
29825	06/29/18	VT GAS SYSTEMS VA 5/17-6/18/18 061818D	210-45551.623 HEATING/NATURAL GAS	96.57	17762	07/13/18
29825	06/29/18	VT GAS SYSTEMS VA 5/17-6/18/18 061818D	210-41940.623 HEATING/NATURAL GAS	98.95	17762	07/13/18
29825	06/29/18	VT GAS SYSTEMS VA 5/17-6/18/18 061818D	210-42220.623 HEATING/NATURAL GAS	57.45	17762	07/13/18
24570	07/09/18	VT TROPHY & ENGRAVING CD-PC NAME PLATE-K.HAYES 75803	210-41320.610 SUPPLIES	17.20	17766	07/13/18
07565	06/20/18	W B MASON CO INC Cleaning Supplies I56143547	210-45220.610 SUPPLIES	53.98	17767	07/13/18
07565	06/20/18	W B MASON CO INC Cleaning Supplies I56149845	210-45220.610 SUPPLIES	117.54	17767	07/13/18
07565	06/21/18	W B MASON CO INC Office Supplies I56198189	210-45110.610 SUPPLIES	48.99	17767	07/13/18
12690	06/25/18	WILLIAMSON ELECTRICAL SVC BL building maint 3347	210-45551.434 MAINT. BUILDINGS/GROUNDS	408.50	17770	07/13/18
19045	06/04/18	HAWK & TROWEL LLC BF-LINCOLN HALL TOUCH UP 0305	222-46802.002 BROWNELL LIBRARY MAINT	255.00	17684	07/13/18
V10679	06/21/18	LISZT RESTORATION INC. BL final phase slate tile 50183	222-46802.002 BROWNELL LIBRARY MAINT	5000.00	17697	07/13/18
21850	07/09/18	BOUCHER CLEANING SERVICES SC monthly cleaning 455	225-45122.430 REPAIRS & MAINTENANCE	200.00	17633	07/13/18
31545	06/22/18	COSTCO #314 SC for ctr trips,bridge 180622D	225-14301.000 PREPAID EXPENSE	109.18	17652	07/13/18
31545	06/29/18	COSTCO #314 SC cake, ic for pot luck 180629D	225-45122.812 MEAL SITE EXPENSES	33.47	17652	07/13/18
28075	07/11/18	ESSEX JCT PARKS & REC SC cost sharing band 180711D	225-45122.812 MEAL SITE EXPENSES	125.00	17666	07/13/18
45425	07/09/18	HOWARD PATRICIA SC refund Depot Theatre t 180709D	225-34702.001 SR. CTR TRIP FEES	70.00	17686	07/13/18
27295	06/01/18	MAPLEHURST FLORIST SC Thank you for luncheon 54424	225-45122.812 MEAL SITE EXPENSES	58.95	17704	07/13/18
21570	06/29/18	PETTY CASH - LOU ANN PIOL SC ctr oper, program 180629D	225-14301.000 PREPAID EXPENSE	35.37	17721	07/13/18
14230	07/01/18	PREMIER COACH CO INC SC final pymnt Winn Trip P46187	225-45122.810 TRIP EXPENSES	1413.00	17724	07/13/18
12265	06/21/18	RICOH USA, INC SC monthly copier lease 100728464	225-45122.610 OPERATIONAL SUPP/EXP	55.83	17731	07/13/18
V2124	06/14/18	STAPLES ADVANTAGE SC binders, envelopes 3381208753	225-45122.610 OPERATIONAL SUPP/EXP	50.97	17747	07/13/18
25190	06/13/18	A C MOORE ARTS & CRAFTS A VK Supplies 215258	226-45120.610 SUPPLIES	77.55	17619	07/13/18

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25190	A C MOORE ARTS & CRAFTS A	07/02/18 STAR Supplies 286415	226-45122.610 Supplies	46.87	17619	07/13/18
25190	A C MOORE ARTS & CRAFTS A	06/15/18 STAR Supplies 474899	226-45122.610 Supplies	33.84	17619	07/13/18
25190	A C MOORE ARTS & CRAFTS A	06/26/18 STAR Supplies 476928	226-45122.610 Supplies	69.65	17619	07/13/18
01975	ALBERT D LAWTON SCHOOL	06/29/18 Chargers Baseball Camp 51377148	226-45115.330 OTHER PROFESSIONAL SVCS	559.00	17622	07/13/18
25595	AMERICAN RED CROSS	06/27/18 Lifeguard Cert 22116181	226-45124.330 OTHER PROFESSIONAL SVCS	36.00	17627	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	226-45121.610 SUPPLIES	14.99	17631	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	226-45220.610 PARKS & FACILITIES SUPPLI	3.79	17631	07/13/18
10510	BLUE TARP FINANCIAL INC	06/25/18 EJRP Supplies 198890 6/25	226-45124.610 SUPPLIES	13.97	17631	07/13/18
25005	CAPITAL CANDY COMPANY	07/09/18 Concessions Candy 2766056	226-45125.610 SUPPLIES	733.08	17636	07/13/18
27590	CATAMOUNT COLOR (OFFSET H	06/22/18 Brochure SpecEvents 057832	226-45110.550 PRINTING & ADVERTISING	6433.00	17637	07/13/18
27590	CATAMOUNT COLOR (OFFSET H	06/21/18 Brochure Mail Prep 757832	226-45110.550 PRINTING & ADVERTISING	230.00	17637	07/13/18
04940	COMCAST	06/23/18 Park St Internet 0102737 6/23	226-45121.530 COMMUNICATIONS	206.23	17645	07/13/18
04940	COMCAST	06/23/18 Internet 0176315 6/23	226-45110.530 COMMUNICATIONS	439.42	17648	07/13/18
31545	COSTCO #314	07/05/18 CMS Supplies 070518D	226-45122.610 Supplies	137.88	17652	07/13/18
31545	COSTCO #314	07/06/18 Concessions Supplies 070618D	226-45125.610 SUPPLIES	239.16	17652	07/13/18
03520	ESSEX CINEMAS	07/06/18 STAR Field Trip 070618D	226-45122.580 TRAVEL	279.50	17663	07/13/18
23215	ESSEX EQUIPMENT INC	07/05/18 July 4th Event Lights 10680912	226-45115.330 OTHER PROFESSIONAL SVCS	232.96	17665	07/13/18
19360	ESSEX WESTFORD CHILD NUTR	07/02/18 Concessions Fro Yo 2880	226-45125.610 SUPPLIES	175.00	17668	07/13/18
25390	FIRST NATIONAL BANK OMAHA	06/18/18 EJRP Supplies 061818D	226-45122.610 Supplies	44.94	17672	07/13/18
25390	FIRST NATIONAL BANK OMAHA	06/18/18 EJRP Supplies 061818D	226-45122.330 OTHER PROFESSIONAL SVCS	15.00	17672	07/13/18
25390	FIRST NATIONAL BANK OMAHA	06/18/18 EJRP Supplies 061818D	226-45120.330 OTHER PROFESSIONAL SVCS	155.12	17672	07/13/18
25390	FIRST NATIONAL BANK OMAHA	06/18/18 EJRP Supplies 061818D	226-45122.610 Supplies	18.20	17672	07/13/18
25390	FIRST NATIONAL BANK OMAHA	06/18/18 EJRP Supplies 061818D	226-45122.610 Supplies	50.93	17672	07/13/18
25390	FIRST NATIONAL BANK OMAHA	06/18/18 EJRP Supplies 061818D	226-45122.610 Supplies	73.85	17672	07/13/18
25390	FIRST NATIONAL BANK OMAHA	06/18/18 EJRP Supplies 061818D	226-45122.610 Supplies	154.53	17672	07/13/18



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Town of Essex / Village of EJ Accounts Payable  
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25390	06/18/18	FIRST NATIONAL BANK OMAHA EJRP Supplies 061818D	226-45124.330 OTHER PROFESSIONAL SVCS	252.00	17672	07/13/18
19840	07/02/18	ID WHOLESALER SOUTH Pool Pass Supplies 3298975	226-45124.610 SUPPLIES	222.90	17687	07/13/18
20125	06/25/18	JOHN THOMPSON'S GOLF CART Golf Cart 4768	226-45110.442 Equipment Rentals	2850.00	17690	07/13/18
V10026	06/21/18	KELLY/MARCY M// July 4th Balloon Art 07042018	226-45115.330 OTHER PROFESSIONAL SVCS	225.00	17693	07/13/18
27295	06/25/18	MAPLEHURST FLORIST Reach Field Trip 062518D	226-45122.610 Supplies	135.16	17704	07/13/18
20115	07/09/18	MENARD-O'NEIL CHRISTINE Refund - CXL Camp 18589	226-34781.122 Childcare - DC	153.00	17706	07/13/18
01780	07/02/18	MUTT MITT Dog Park Bags 9646	226-45220.610 PARKS & FACILITIES SUPPLI	447.66	17710	07/13/18
24855	07/09/18	PETTY CASH - CAITLIN FAY Petty Cash Reimburse 070918D	226-45122.580 TRAVEL	120.00	17720	07/13/18
24855	07/10/18	PETTY CASH - CAITLIN FAY Petty Cash Reimburse 071018D	226-45122.580 TRAVEL	148.00	17720	07/13/18
25395	07/02/18	POOL WORLD INC Pool Chemicals 195422	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	30.02	17722	07/13/18
24830	07/02/18	REINHART FOODSERVICE CMS Snack 883337	226-45122.610 Supplies	340.85	17729	07/13/18
24830	07/02/18	REINHART FOODSERVICE Concessions Supplies 883364	226-45125.610 SUPPLIES	98.98	17729	07/13/18
24830	07/09/18	REINHART FOODSERVICE Concessions Supplies 885324	226-45125.610 SUPPLIES	317.69	17729	07/13/18
24830	07/06/18	REINHART FOODSERVICE Concessions Supplies 885823	226-45125.610 SUPPLIES	502.32	17729	07/13/18
10435	07/02/18	SCREENMYLOGO.COM REACH Supplies 16566	226-45122.610 Supplies	791.00	17742	07/13/18
10435	07/02/18	SCREENMYLOGO.COM Manager Shirts 16567	226-45124.610 SUPPLIES	54.00	17742	07/13/18
10435	07/02/18	SCREENMYLOGO.COM STAR T-Shirts 16568	226-45122.610 Supplies	343.00	17742	07/13/18
10435	07/02/18	SCREENMYLOGO.COM CMS T-Shirts 16569	226-45122.610 Supplies	1064.00	17742	07/13/18
10435	07/02/18	SCREENMYLOGO.COM Jr Hornets T-Shirts 16570	226-45115.610 SUPPLIES	575.00	17742	07/13/18
45825	07/02/18	SPARE TIME Reach Field Trip 004984	226-45122.580 TRAVEL	230.00	17746	07/13/18
45825	07/02/18	SPARE TIME Reach Field Trip 004985	226-45122.580 TRAVEL	170.00	17746	07/13/18
45825	06/29/18	SPARE TIME Star Field Trip 062918D	226-45122.580 TRAVEL	616.32	17746	07/13/18
23495	06/30/18	STUDENT TRANSPORTATION OF REACH Buss 100B008271	226-45122.580 TRAVEL	563.07	17748	07/13/18
23495	06/30/18	STUDENT TRANSPORTATION OF CMS STAR Buses 100B008272	226-45122.580 TRAVEL	733.45	17748	07/13/18
20130	06/28/18	T W WOOD GALLERY Reach Field Trip 062818D	226-45122.580 TRAVEL	240.00	17749	07/13/18

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Town of Essex / Village of EJ Accounts Payable  
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25280	06/28/18	Guard Suits INV722067	226-45124.610 SUPPLIES	98.00	17751	07/13/18
25280	06/29/18	Guard Suits INV722807	226-45124.610 SUPPLIES	75.45	17751	07/13/18
25280	07/03/18	Guard Suits INV724432	226-45124.610 SUPPLIES	271.99	17751	07/13/18
25840	07/01/18	Aug REACH Field Trip 07012018D	226-45122.580 TRAVEL	441.00	17754	07/13/18
07565	06/18/18	MSP Supplies I56071848	226-45122.610 Supplies	151.75	17767	07/13/18
07565	06/21/18	Office Supplies I56198189	226-45122.610 Supplies	47.80	17767	07/13/18
07565	06/22/18	REACH Supplies I56238597	226-45122.610 Supplies	119.96	17767	07/13/18
19150	07/02/18	REACH Field Trip 100	226-45122.580 TRAVEL	375.00	17769	07/13/18
42625	07/06/18	ST-STATUS INNVOICE 77806	230-46801.715 Fairview Main St ERP	582.00	17624	07/13/18
25715	06/29/18	VR Essex Jct STP 5300 06291812833	230-46801.008 CRESCENT CONNECTOR	1993.75	17654	07/13/18
25715	06/29/18	VR Pearl St link May 18 06291817820	230-46801.007 PEARL ST. LINKING SIDEWAL	4311.27	17654	07/13/18
36240	06/08/18	CR-CRESCENT CONNCT #47 621803	230-46801.008 CRESCENT CONNECTOR	18709.53	17655	07/13/18
12160	06/28/18	VF pumper note pymnt 7746700014	231-47117.000 FIRE TRUCK LOAN PRINCIPAL	30000.00	17719	07/13/18
12160	06/28/18	VF pumper note pymnt 7746700014	231-47217.000 INTEREST EXPENSE	2212.50	17719	07/13/18
20120	06/20/18	Woodchips Cascade 20185126	233-46801.005 RESURFACING	2100.00	17656	07/13/18
20120	06/29/18	Playground Surfacing 20185141	233-46801.005 RESURFACING	2100.00	17656	07/13/18
23435	06/30/18	VW June water usage 063018D	254-43200.412 STATE WATER TAX	1190.75	17640	07/13/18
23435	06/30/18	VW June water usage 063018D	254-43210.412 STATE WATER TAX - GF	5999.15	17640	07/13/18
23435	06/30/18	VW June water usage 063018D	254-43200.411 CWD WATER PURCHASE	50011.48	17640	07/13/18
23435	06/30/18	VW June water usage 063018D	254-43210.411 CWD WATER PURC - GF	251964.30	17640	07/13/18
29825	06/29/18	VA 5/17-6/18/18 061818D	254-43200.623 HEATING/NATURAL GAS	38.37	17762	07/13/18
23455	06/28/18	WW wet tons 20185ESS	255-43200.568 SLUDGE MANAGEMENT	9406.33	17642	07/13/18
V10347	06/21/18	WW-MONTHLY SERVICE JUNE 160875	255-43200.570 MAINTENANCE OTHER	70.00	17659	07/13/18
06870	06/15/18	WW weekly tkn 266405	255-43200.577 CONTRACT LABORATORY SERVI	25.00	17660	07/13/18
06870	06/21/18	WW qtrly eff metals 266903	255-43200.577 CONTRACT LABORATORY SERVI	63.00	17660	07/13/18

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06870	ENDYNE INC	06/15/18 WW weekly tkn 267096	255-43200.577 CONTRACT LABORATORY SERVI	25.00	17660	07/13/18
06870	ENDYNE INC	07/09/18 WW-BOD HOLIDAY 269197	255-43200.577 CONTRACT LABORATORY SERVI	25.00	17660	07/13/18
38955	F W WEBB COMPANY	06/21/18 WW co gen circulator part 58568088	255-43200.570 MAINTENANCE OTHER	294.73	17669	07/13/18
38955	F W WEBB COMPANY	06/21/18 WW vent pipe, etc 59276402	255-43330.012 ALKALINITY CNTRL INSTALLA	620.73	17669	07/13/18
38955	F W WEBB COMPANY	06/29/18 WW CAP-EXH FAN & SPED CTR 59318651	255-43330.012 ALKALINITY CNTRL INSTALLA	254.25	17669	07/13/18
38955	F W WEBB COMPANY	06/29/18 WW-ADAPTER 59318656	255-43200.570 MAINTENANCE OTHER	15.62	17669	07/13/18
20110	FAIRFIELD SVC CO OF IN LL	06/22/18 WW-90% PYMT LESS 10% RETA 8031371A	255-43330.011 HEADWORKS SCREEN	119700.00	17670	07/13/18
18000	FERGUSON WATERWORKS #590	06/28/18 WW link seal 0829490	255-43330.011 HEADWORKS SCREEN	80.32	17671	07/13/18
07010	GREEN MOUNTAIN POWER CORP	06/28/18 WW 5/19-6/20/18 0618013247	255-43200.622 ELECTRICAL SERVICE	7810.52	17680	07/13/18
09050	HACH COMPANY	06/22/18 WW Fluoride test 11016194	255-43200.618 SUPPLIES - LABORATORY	266.17	17682	07/13/18
V1093	HOLLAND CO., INC.	06/30/18 WW bulk Sod Bisulfite 10988	255-43200.619 CHEMICALS	3098.58	17685	07/13/18
V9454	LENNY'S SHOE & APP	06/25/18 WW uniforms Fleury 3196078	255-43200.612 UNIFORMS,BOOTS,ETC	479.96	17695	07/13/18
V9454	LENNY'S SHOE & APP	06/28/18 WW boots Jutras 3196411	255-43200.612 UNIFORMS,BOOTS,ETC	280.00	17695	07/13/18
33195	LIMOGE & SONS GARAGE DOOR	06/26/18 WW gate reset 60347TE	255-43200.570 MAINTENANCE OTHER	104.00	17696	07/13/18
03160	P & H SENESAC INC	07/05/18 WW-2 POLYMER DEWATERING 20008	255-43200.619 CHEMICALS	6900.00	17718	07/13/18
20040	RAB CONSULTING & SERVICES	06/28/18 WW rates,ordinance dev 035	255-43200.330 OTHER PROFESSIONAL SERVIC	324.81	17726	07/13/18
12265	RICOH USA, INC	06/21/18 WW copier lease 6/16-7/15 100727657	255-43200.610 SUPPLIES	57.97	17730	07/13/18
12265	RICOH USA, INC	06/21/18 WW copier lease 6/16-7/15 100727657	255-14301.000 PREPAID EXPENSES	57.97	17730	07/13/18
V2093	SLACK CHEMICAL COMPANY IN	06/13/18 WW-BULK CAUSTIC 365755	255-43200.619 CHEMICALS	9495.32	17745	07/13/18
V10723	TECHNOLOGY SALES ASSOCIAT	06/27/18 WW dig sign, glass 10008VB19	255-43200.570 MAINTENANCE OTHER	243.87	17750	07/13/18
36130	VERIZON WIRELESS	06/18/18 VA cell phones, data 9809271680	255-43200.535 TELEPHONE SERVICES	56.15	17757	07/13/18
36130	VERIZON WIRELESS	06/18/18 VA cell phones, data 9809271680	255-14301.000 PREPAID EXPENSES	86.79	17757	07/13/18
29825	VT GAS SYSTEMS	06/29/18 VA 5/17-6/18/18 061818D	255-43200.623 HEATING/NATURAL GAS	1523.99	17762	07/13/18
38680	VT RURAL WATER ASSOC	07/02/18 WW license training excel 070218D	255-43200.500 TRAINING, CONFERENCES, DU	24.00	17764	07/13/18
23215	ESSEX EQUIPMENT INC	07/02/18 STSN paint, ear plugs 106807400001	256-43200.610 SUPPLIES	67.78	17665	07/13/18

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19325	07/05/18	OPEN APPROACH INC SA-VPN ROUTER TROUBLE SHT 7532	256-43200.434 PUMP STATION MAINTENANCE	907.50	17716	07/13/18
19325	07/05/18	OPEN APPROACH INC SA-VPN ROUTER TROUBLE SHT 7532	256-43220.001 SUSIE WILSON PS COSTS	233.75	17716	07/13/18
19325	07/05/18	OPEN APPROACH INC SA-VPN ROUTER TROUBLE SHT 7532	256-43220.002 WEST ST PS COSTS	233.75	17716	07/13/18
36130	06/23/18	VERIZON WIRELESS SA 5/24-6/23/18 9809707581	256-43200.434 PUMP STATION MAINTENANCE	141.47	17759	07/13/18
36130	06/23/18	VERIZON WIRELESS SA 5/24-6/23/18 9809707581	256-43220.001 SUSIE WILSON PS COSTS	36.95	17759	07/13/18
36130	06/23/18	VERIZON WIRELESS SA 5/24-6/23/18 9809707581	256-43220.002 WEST ST PS COSTS	36.95	17759	07/13/18
29825	06/29/18	VT GAS SYSTEMS VA 5/17-6/18/18 061818D	256-43220.001 SUSIE WILSON PS COSTS	40.62	17762	07/13/18
29825	06/29/18	VT GAS SYSTEMS VA 5/17-6/18/18 061818D	256-43220.002 WEST ST PS COSTS	42.45	17762	07/13/18
29825	06/29/18	VT GAS SYSTEMS VA 5/17-6/18/18 061818D	256-43200.623 HEATING/NATURAL GAS	48.86	17762	07/13/18
Report Total				603295.99		

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42665	AMAZON/SYNCE	07/10/18 BL-BOOKS 698520710182	210-45551.640 ADULT COLLECTION-PRINT &	48.92	17780	07/20/18
42665	AMAZON/SYNCE	07/10/18 BL-BOOKS 698520710182	210-45551.641 JUVEN COLLECTION-PRNT & E	-8.97	17780	07/20/18
42665	AMAZON/SYNCE	07/10/18 BL-BOOKS 698520710182	210-45551.610 SUPPLIES	103.97	17780	07/20/18
42665	AMAZON/SYNCE	07/10/18 BL-BOOKS/DVD 69852071018D	210-45551.640 ADULT COLLECTION-PRINT &	168.91	17780	07/20/18
42665	AMAZON/SYNCE	07/10/18 BL-BOOKS/DVD 69852071018D	210-45551.641 JUVEN COLLECTION-PRNT & E	197.68	17780	07/20/18
42665	AMAZON/SYNCE	07/10/18 BL-BOOKS/DVD 69852071018D	210-45551.610 SUPPLIES	41.22	17780	07/20/18
25055	AQUARIUS LANDSCAPE SPRINK	06/28/18 Dog Park Water 543331	210-45220.434 MAINTENANCE-BUILDINGS/GRO	336.22	17781	07/20/18
25055	AQUARIUS LANDSCAPE SPRINK	07/06/18 Annual Inspection 543393	210-45220.330 OTHER PROFESSIONAL SVCS	1063.25	17781	07/20/18
25055	AQUARIUS LANDSCAPE SPRINK	07/06/18 Repairs 543394	210-45220.330 OTHER PROFESSIONAL SVCS	457.42	17781	07/20/18
25055	AQUARIUS LANDSCAPE SPRINK	07/06/18 System Repairs 543395	210-45220.330 OTHER PROFESSIONAL SVCS	903.38	17781	07/20/18
25955	AT&T MOBILITY	07/01/18 Cell Phones 070118D	210-45110.535 TELEPHONE SERVICES	316.50	17783	07/20/18
20220	BARNOIRE FURNITURE & CABI	06/29/18 BL-COMPUTER SHELVES 5134062918D	210-45551.340 COMPUTER EXPENSES	690.00	17786	07/20/18
23635	BAY STATE ELEVATOR COMPAN	07/01/18 BL-BUILDING MAINTENANCE 478342	210-45551.434 MAINT. BUILDINGS/GROUNDS	288.70	17787	07/20/18
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS 080118D	210-41320.210 HEALTH INS & OTHER BENEFIT	2314.03	17789	07/20/18
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS 080118D	210-43110.210 HEALTH INS & OTHER BENEFIT	4096.03	17789	07/20/18
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS 080118D	210-43151.210 HEALTH INS & OTHER BENEFIT	690.37	17789	07/20/18
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS 080118D	210-45551.210 HEALTH INS & OTHER BENEFIT	6450.16	17789	07/20/18
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS 080118D	210-41970.210 HEALTH INS & OTHER BENEFIT	1214.72	17789	07/20/18
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS 080118D	210-41335.210 HEALTH INS & OTHER BENEFIT	1706.68	17789	07/20/18
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS 080118D	210-45110.210 HEALTH INS & OTHER BENEFIT	6334.76	17789	07/20/18
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS 080118D	210-45220.210 HEALTH INS & OTHER BENEFIT	1172.20	17789	07/20/18
00530	BRODART CO	06/28/18 BL-BOOKS B5364353	210-45551.640 ADULT COLLECTION-PRINT &	30.79	17793	07/20/18
00530	BRODART CO	06/28/18 BL-BOOKS B5364353	210-45551.610 SUPPLIES	0.90	17793	07/20/18
00530	BRODART CO	06/28/18 BF-BOOK B5365172	210-49345.000 LIBRARY DONATION EXPENDIT	32.56	17793	07/20/18
00530	BRODART CO	06/29/18 BL-BOOKS B5366218	210-45551.640 ADULT COLLECTION-PRINT &	96.11	17793	07/20/18

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00530	BRODART CO 06/29/18	BL-BOOKS B5366218	210-45551.610 SUPPLIES	4.50	17793	07/20/18
00530	BRODART CO 06/29/18	BL-BOOKS B5366225	210-45551.640 ADULT COLLECTION-PRINT &	31.63	17793	07/20/18
00530	BRODART CO 06/29/18	BL-BOOKS B5366225	210-45551.610 SUPPLIES	1.80	17793	07/20/18
00530	BRODART CO 06/29/18	BL-BOOKS B5366226	210-45551.640 ADULT COLLECTION-PRINT &	54.50	17793	07/20/18
00530	BRODART CO 06/29/18	BL-BOOKS B5366226	210-45551.610 SUPPLIES	2.70	17793	07/20/18
00530	BRODART CO 06/29/18	BL-BOOKS B5366245	210-45551.640 ADULT COLLECTION-PRINT &	14.96	17793	07/20/18
00530	BRODART CO 06/29/18	BL-BOOKS B5366245	210-45551.610 SUPPLIES	0.90	17793	07/20/18
00530	BRODART CO 07/02/18	BL-BOOKS B5367507	210-45551.641 JUVEN COLLECTION-PRNT & E	11.99	17793	07/20/18
00530	BRODART CO 07/02/18	BL-BOOKS B5367507	210-45551.610 SUPPLIES	0.90	17793	07/20/18
00530	BRODART CO 07/05/18	BL-BOOKS B5369432	210-45551.641 JUVEN COLLECTION-PRNT & E	106.37	17793	07/20/18
00530	BRODART CO 07/05/18	BL-BOOKS B5369432	210-45551.610 SUPPLIES	8.10	17793	07/20/18
00530	BRODART CO 07/05/18	BL-BOOKS B5369576	210-45551.641 JUVEN COLLECTION-PRNT & E	23.83	17793	07/20/18
00530	BRODART CO 07/05/18	BL-BOOKS B5369576	210-45551.610 SUPPLIES	1.80	17793	07/20/18
00530	BRODART CO 07/06/18	BL-BOOKS B5370292	210-45551.640 ADULT COLLECTION-PRINT &	23.19	17793	07/20/18
00530	BRODART CO 07/06/18	BL-BOOKS B5370292	210-45551.610 SUPPLIES	0.30	17793	07/20/18
00530	BRODART CO 07/09/18	BL-BOOKS B5371106	210-45551.640 ADULT COLLECTION-PRINT &	15.94	17793	07/20/18
00530	BRODART CO 07/09/18	BL-BOOKS B5371106	210-45551.610 SUPPLIES	0.80	17793	07/20/18
00530	BRODART CO 07/09/18	BL-BOOKS B5371189	210-45551.640 ADULT COLLECTION-PRINT &	10.20	17793	07/20/18
00530	BRODART CO 07/09/18	BL-BOOKS B5371189	210-45551.610 SUPPLIES	0.80	17793	07/20/18
00530	BRODART CO 07/10/18	BF-BOOKS B5372520	210-49345.000 LIBRARY DONATION EXPENDIT	32.93	17793	07/20/18
00530	BRODART CO 07/10/18	BF-BOOKS B5372579	210-49345.000 LIBRARY DONATION EXPENDIT	13.99	17793	07/20/18
00530	BRODART CO 07/11/18	BL-BOOKS B5373454	210-45551.641 JUVEN COLLECTION-PRNT & E	10.55	17793	07/20/18
00530	BRODART CO 07/11/18	BL-BOOKS B5373457	210-45551.640 ADULT COLLECTION-PRINT &	15.94	17793	07/20/18
00530	BRODART CO 07/11/18	BL-BOOKS B5373457	210-45551.610 SUPPLIES	0.80	17793	07/20/18
00530	BRODART CO 07/11/18	BL-BOOKS B5373515	210-45551.641 JUVEN COLLECTION-PRNT & E	175.62	17793	07/20/18

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00530	07/11/18	BL-BOOKS B5373515	210-45551.610 SUPPLIES	14.40	17793	07/20/18
V9941	07/06/18	AD-PRIZE AT EMPLOYEE PRTY 060718B	210-41320.835 HOLIDAY EXPENSE	23.92	17797	07/20/18
V9941	07/06/18	AD-PRIZE EMPLOYEE PARTY 060718C	210-41320.835 HOLIDAY EXPENSE	17.99	17797	07/20/18
V9941	07/06/18	AD-EMPLOYEE PARTY 060718D	210-41320.835 HOLIDAY EXPENSE	608.31	17797	07/20/18
V9941	07/06/18	BL-JUNE NEWSPAPERS 060718E	210-45551.640 ADULT COLLECTION-PRINT &	41.00	17797	07/20/18
V9941	07/06/18	AD/LH-TRUSTEES MEETINGS 061218F	210-41320.560 TRUSTEES EXPENDITURES	30.33	17797	07/20/18
V9941	07/06/18	AD/LH-TRUSTEES MEETINGS 061218F	210-41940.610 SUPPLIES	7.78	17797	07/20/18
V9941	07/06/18	AD/LH-TRUSTEES & LH SUPPL 062618J	210-41320.560 TRUSTEES EXPENDITURES	16.40	17797	07/20/18
V9941	07/06/18	AD/LH-TRUSTEES & LH SUPPL 062618J	210-41940.610 SUPPLIES	7.77	17797	07/20/18
V9941	07/06/18	BF-MEMBERSHIP 062618K	210-49345.000 LIBRARY DONATION EXPENDIT	100.00	17797	07/20/18
V9941	07/06/18	CK-I PAD CHARGER 062718L	210-41970.580 TRAVEL	21.98	17797	07/20/18
V9941	07/06/18	BL-LSTA COURIER POSTAGE 062918M	210-49340.006 LIBRARY GRANT EXPENDITURE	581.75	17797	07/20/18
21500	07/13/18	AD-COPIER LEASE AUGUST 18802645	210-41320.442 LEASED SERVICES	245.00	17799	07/20/18
V0455	07/01/18	BL-SUPPLIES 4026380486	210-45551.610 SUPPLIES	135.87	17800	07/20/18
V0455	07/07/18	AD copies 6/7-7/6/18 4026438715	210-41320.442 LEASED SERVICES	54.17	17800	07/20/18
26395	05/31/18	TC-E.Allen to West St Ext 18-05-115	210-41335.813 MATCHING GRANT FUNDS	803.36	17804	07/20/18
V04609	07/01/18	BL-BOOKS 1599540	210-45551.640 ADULT COLLECTION-PRINT &	93.48	17807	07/20/18
V0461	06/30/18	BL-NEWSPAPERS 516400618	210-45551.640 ADULT COLLECTION-PRINT &	364.00	17808	07/20/18
23170	07/17/18	VA part July vehicle fuel CL225005	210-45220.626 GAS, GREASE & OIL	202.14	17810	07/20/18
23170	07/17/18	VA part July vehicle fuel CL225005	210-42220.626 GAS,GREASE AND OIL	349.28	17810	07/20/18
23170	07/17/18	VA part July vehicle fuel CL225005	210-43110.626 GAS,GREASE AND OIL	545.30	17810	07/20/18
23455	07/09/18	Trash Disposal 3077138	210-45220.610 SUPPLIES	20.00	17813	07/20/18
23455	06/27/18	BL-LIGHT BULB DISPOSAL 5143462718	210-45551.434 MAINT. BUILDINGS/GROUNDS	72.60	17813	07/20/18
25120	07/05/18	Online Timesheets 257801	210-45110.330 OTHER PROFESSIONAL SVCS	840.00	17815	07/20/18
04940	07/03/18	VF cable tv 7/10-8/9 0086187 7/18	210-42220.535 TELEPHONE SERVICES	10.67	17816	07/20/18

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19065	07/12/18	CPL ELECTRICAL CONSTRUCTI Upgrades 1427	210-45220.330 OTHER PROFESSIONAL SVCS	810.00	17823	07/20/18
38280	06/26/18	CRYSTAL ROCK BOTTLED WATE Water 17752734 626	210-45110.610 SUPPLIES	113.56	17824	07/20/18
38280	06/26/18	CRYSTAL ROCK BOTTLED WATE Water Cooler 17771391 626	210-45220.610 SUPPLIES	15.00	17824	07/20/18
35360	06/19/18	CYR LUMBER INC ST-BANK MULCH 061918D	210-43110.616 GRAVEL, TOPSOIL	140.00	17826	07/20/18
27420	06/13/18	DAVE WHITCOMB'S SERVICE ST-VEHICLE MAINTENANCE 55579	210-43110.432 VEHICLE MAINTENANCE	285.07	17828	07/20/18
33075	07/10/18	DELL MARKETING LP 2 CPUS 10253431546	210-45110.340 COMPUTER EXPENSES	1299.06	17830	07/20/18
25715	06/28/18	DONALD L. HAMLIN CONSULT ST-AMTRAK STATION ADA 06281817815	210-43110.576 ENGINEERING SERVICES	1000.50	17833	07/20/18
25715	07/13/18	DONALD L. HAMLIN CONSULT ST-ENG SERV-EDGEWOOD 07131818807	210-43110.576 ENGINEERING SERVICES	930.64	17833	07/20/18
19410	06/28/18	EAST COAST SIGNALS ST-TECH & BUCKET TRUCK 5956201808	210-43123.570 TRAFFIC LIGHTS MAINTENANC	635.00	17835	07/20/18
01010	06/20/18	ESSEX AGWAY MSP Gardens 326140	210-45220.610 SUPPLIES	8.99	17838	07/20/18
01010	07/06/18	ESSEX AGWAY ST-SEED & HAY 326269	210-43110.616 GRAVEL, TOPSOIL	95.38	17838	07/20/18
23215	07/02/18	ESSEX EQUIPMENT INC ST-BROOM 070218D	210-43110.610 SUPPLIES	50.75	17839	07/20/18
23215	07/10/18	ESSEX EQUIPMENT INC Chain Saw Repair 10679837	210-45220.434 MAINTENANCE-BUILDINGS/GRO	170.91	17839	07/20/18
23215	07/12/18	ESSEX EQUIPMENT INC ST-GLOVES 10681800001	210-43110.610 SUPPLIES	156.10	17839	07/20/18
23215	07/12/18	ESSEX EQUIPMENT INC Trimer Parts 10681813	210-45220.610 SUPPLIES	12.44	17839	07/20/18
21150	07/13/18	FINDAWAY LLC BL-BOOKS 262794	210-45551.641 JUVEN COLLECTION-PRNT & E	19.99	17850	07/20/18
25920	07/06/18	FIRE PRO TEC INC Annual Inspection 349940	210-45220.330 OTHER PROFESSIONAL SVCS	124.90	17851	07/20/18
25920	07/06/18	FIRE PRO TEC INC Fire Ext Inspection Pk St 349941	210-45220.330 OTHER PROFESSIONAL SVCS	24.00	17851	07/20/18
19005	07/01/18	FIRSTLIGHT FIBER BL-TECH ACCESS PHONE ACCS 4208810	210-45551.530 TECHNOLOGY ACCESS	39.95	17852	07/20/18
19005	07/01/18	FIRSTLIGHT FIBER BL-TECH ACCESS PHONE ACCS 4208810	210-45551.535 TELEPHONE SERVICES	92.63	17852	07/20/18
04035	07/11/18	GOT THAT RENTAL & SALES I ST-RAKE & SHOVEL 51467	210-43110.610 SUPPLIES	650.15	17862	07/20/18
21055	06/30/18	GREEN MOUNTAIN MESSENGER, BL-COURIER 65959	210-45551.536 POSTAGE/DELIVERY	120.00	17864	07/20/18
14910	07/02/18	GROTEN RAPHAEL BF-YOUTH PROGRAM 518370618	210-45551.837 CHILDRENS PROGRAMS	150.00	17867	07/20/18
45410	06/22/18	J B SIMONS INC VF dress uniform cap 92354	210-42220.612 UNIFORMS, BOOTS, ETC	83.00	17873	07/20/18
20185	05/31/18	LESTAGE LEON J Lock Repairs 211129	210-45220.434 MAINTENANCE-BUILDINGS/GRO	123.25	17881	07/20/18



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14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS	080118D	210-41320.210 HEALTH INS & OTHER BENEFIT	142.81	17882	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS	080118D	210-43110.210 HEALTH INS & OTHER BENEFIT	155.46	17882	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS	080118D	210-43151.210 HEALTH INS & OTHER BENEFIT	25.39	17882	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS	080118D	210-45551.210 HEALTH INS & OTHER BENEFIT	380.80	17882	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS	080118D	210-41970.210 HEALTH INS & OTHER BENEFIT	95.20	17882	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS	080118D	210-41335.210 HEALTH INS & OTHER BENEFIT	42.76	17882	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS	080118D	210-45110.210 HEALTH INS & OTHER BENEFIT	190.40	17882	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS	080118D	210-45220.210 HEALTH INS & OTHER BENEFIT	105.02	17882	07/20/18
25625	07/12/18	LOWE'S - 1080 EJRP Supplies	4191080 7/20	210-45220.434 MAINTENANCE-BUILDINGS/GRO	236.55	17885	07/20/18
25625	07/12/18	LOWE'S - 1080 EJRP Supplies	4191080 7/20	210-45220.610 SUPPLIES	60.95	17885	07/20/18
25625	07/12/18	LOWE'S - 1080 EJRP Supplies	4191080 7/20	210-45220.610 SUPPLIES	60.93	17885	07/20/18
25625	07/12/18	LOWE'S - 1080 EJRP Supplies	4191080 7/20	210-45220.610 SUPPLIES	98.77	17885	07/20/18
22885	06/26/18	MAPLE LEAF CARPET & TILE BL-CARPET CLEANING	14738	210-45551.423 CONTRACT SERVICES	1090.00	17888	07/20/18
27295	07/09/18	MAPLEHURST FLORIST LH replacement plants	55141	210-41940.434 MAINT. BUILDINGS/GROUNDS	79.98	17890	07/20/18
38540	09/30/18	NATIONAL RECREATION & PAR NRPA Membership	33207 9/30	210-45110.500 TRAINING, CONF, DUES	650.00	17897	07/20/18
25235	07/14/18	NO FIRE INC BL-BUILDING MAINTENANCE	00787	210-45551.434 MAINT. BUILDINGS/GROUNDS	230.00	17899	07/20/18
V10729	06/29/18	OVERDRIVE INC BL-ADULT BOOKS	01459C018119	210-45551.640 ADULT COLLECTION-PRINT &	397.97	17902	07/20/18
V10729	07/10/18	OVERDRIVE INC BL-BOOKS	C018125091	210-45551.640 ADULT COLLECTION-PRINT &	109.58	17902	07/20/18
V9862	05/21/18	PERCY RENTALS, SALES & SE Lawn Mower Repair	35010	210-45220.330 OTHER PROFESSIONAL SVCS	701.91	17906	07/20/18
24100	07/12/18	PERMA-LINE CORP.OF NEW EN ST-TRAFFIC SIGNS	168857	210-43110.617 SIGNS AND POSTS	57.15	17907	07/20/18
24855	07/16/18	PETTY CASH - CAITLIN FAY Reimbursement	071618D	210-45110.500 TRAINING, CONF, DUES	60.32	17908	07/20/18
24855	07/18/18	PETTY CASH - CAITLIN FAY Reimbursement	071818D	210-45110.340 COMPUTER EXPENSES	295.32	17908	07/20/18
24030	07/18/18	PETTY CASH-MANAGER TM replenish petty cash	071818D	210-41320.560 TRUSTEES EXPENDITURES	30.97	17910	07/20/18
25140	06/26/18	PIKE INDUSTRIES INC ST-ASPHALT	979804	210-43120.610 PAVEMENT MAINTENANCE	376.34	17912	07/20/18
18010	07/11/18	REYNOLDS & SON, INC. VF toolok tooling mountin	3331093	210-42220.889 ROUTINE EQUIPMENT PURCHAS	157.46	17920	07/20/18

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24775	ROBERGE & SONS MOWING INC	07/12/18 ST-ROADSIDE CUTTING	210-43125.570	935.00	17924	07/20/18
		254502	CONTRACT SERVICES			
37965	S D IRELAND CONCRETE	07/03/18 ST-SIDEWALK-61 BEECH ST	210-43120.570	407.00	17929	07/20/18
		69669	SIDEWALK AND CURB MAINTEN			
03180	SAFETY SYSTEMS OF VT LLC	07/01/18 Annual Inspection	210-45220.330	1677.76	17932	07/20/18
		17808	OTHER PROFESSIONAL SVCS			
29835	SHERWIN-WILLIAMS	07/03/18 ST-STRIPING	210-43120.444	159.96	17936	07/20/18
		19215	STREET MARKINGS			
29835	SHERWIN-WILLIAMS	07/11/18 ST-PAINT	210-43110.610	53.89	17936	07/20/18
		22656	SUPPLIES			
29835	SHERWIN-WILLIAMS	07/11/18 ST-ASE OIL/PAINT	210-43110.610	550.47	17936	07/20/18
		22805	SUPPLIES			
23855	SOUTHWORTH-MILTON, INC.	06/28/18 ST-TDTO	210-43110.432	147.75	17938	07/20/18
		1330272	VEHICLE MAINTENANCE			
V2124	STAPLES ADVANTAGE	06/28/18 AD/CD-ADMIN & CD SUPPLIES	210-41320.610	51.23	17940	07/20/18
		3382337472	SUPPLIES			
V2124	STAPLES ADVANTAGE	06/28/18 AD/CD-ADMIN & CD SUPPLIES	210-41970.610	25.24	17940	07/20/18
		3382337472	SUPPLIES			
V2124	STAPLES ADVANTAGE	06/29/18 ST-PAPER TOWEL	210-43110.610	208.89	17940	07/20/18
		3382337476	SUPPLIES			
00710	UPS STORE	06/29/18 ST-SHIPPING	210-43110.610	21.39	17949	07/20/18
		688888228	SUPPLIES			
19350	VERIZON CONNECT FLEET USA	07/11/18 ST-GPS RENTAL	210-43110.442	280.00	17951	07/20/18
		2631008	EQUIPMENT RENTALS			
11935	VIKING-CIVES USA	07/06/18 ST-BRUSH	210-43110.610	255.02	17952	07/20/18
		4482912	SUPPLIES			
V10238	VT AIR TESTING SVC	06/13/18 CD noise monitoring	210-15101.000	505.00	17954	07/20/18
		425	EXCHANGE - GENERAL			
22045	VT DEPT OF PUBLIC SAFETY	06/29/18 BL-FINGER PRINTS	210-45551.572	12.00	17955	07/20/18
		76151	INTERVIEW COSTS			
07565	W B MASON CO INC	07/10/18 TV June office supplies	210-41320.610	11.29	17959	07/20/18
		C1305527JUN	SUPPLIES			
23000	WHITCOMB	07/02/18 ST-SHUR PAC	210-43110.616	411.25	17961	07/20/18
		00689338	GRAVEL, TOPSOIL			
V9941	BUSINESSCARD SERVICES	07/06/18 SC-FOR MAB LUNCH	225-45122.812	67.58	17797	07/20/18
		060618A	MEAL SITE EXPENSES			
V9941	BUSINESSCARD SERVICES	07/06/18 SC-SALAD INGREDIENTS	225-45122.614	23.73	17797	07/20/18
		061418G	PROGRAM EXPENSES			
V9941	BUSINESSCARD SERVICES	07/06/18 SC-FOR DUPLICATE BRIDGE	225-45122.614	20.65	17797	07/20/18
		062118H	PROGRAM EXPENSES			
V9941	BUSINESSCARD SERVICES	07/06/18 SC-POSTAGE FOR CARDS	225-45122.610	50.00	17797	07/20/18
		062518I	OPERATIONAL SUPP/EXP			
21570	PETTY CASH - LOU ANN PIOL	07/17/18 SC misc trip, programs	225-45122.810	167.00	17909	07/20/18
		18071D	TRIP EXPENSES			
21570	PETTY CASH - LOU ANN PIOL	07/17/18 SC misc trip, programs	225-45122.612	12.59	17909	07/20/18
		18071D	FUND RAISER EXPENSES			
21570	PETTY CASH - LOU ANN PIOL	07/17/18 SC misc trip, programs	225-45122.614	11.00	17909	07/20/18
		18071D	PROGRAM EXPENSES			
21710	WINNIPESAUKEE PLAYHOUSE	07/13/18 SC final pymnt MM tickets	225-45122.810	766.00	17964	07/20/18
		50001	TRIP EXPENSES			

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07305	AIRGAS USA LLC	06/26/18 Chemicals	226-45124.434	315.20	17776	07/20/18
		9077516807	MAINTENANCE-BLDGS/GROUNDS			
07305	AIRGAS USA LLC	06/30/18 Chemicals	226-45124.434	306.63	17776	07/20/18
		9954098073	MAINTENANCE-BLDGS/GROUNDS			
42665	AMAZON/SYNCB	06/10/18 EJRP Supplies	226-45115.610	80.38	17779	07/20/18
		043226 7/5	SUPPLIES			
42665	AMAZON/SYNCB	06/10/18 EJRP Supplies	226-45120.610	155.19	17779	07/20/18
		043226 7/5	SUPPLIES			
42665	AMAZON/SYNCB	06/10/18 EJRP Supplies	226-45124.610	28.28	17779	07/20/18
		043226 7/5	SUPPLIES			
42665	AMAZON/SYNCB	06/10/18 EJRP Supplies	226-45124.610	52.47	17779	07/20/18
		043226 7/5	SUPPLIES			
42665	AMAZON/SYNCB	06/10/18 EJRP Supplies	226-45115.610	386.04	17779	07/20/18
		043226 7/5	SUPPLIES			
42665	AMAZON/SYNCB	06/10/18 EJRP Supplies	226-45115.610	107.98	17779	07/20/18
		043226 7/5	SUPPLIES			
42665	AMAZON/SYNCB	06/10/18 EJRP Supplies	226-45124.610	44.87	17779	07/20/18
		043226 7/5	SUPPLIES			
42665	AMAZON/SYNCB	06/10/18 EJRP Supplies	226-45124.610	27.10	17779	07/20/18
		043226 7/5	SUPPLIES			
25055	AQUARIUS LANDSCAPE SPRINK	07/12/18 Garden Irrigation Repair	226-45115.610	317.46	17781	07/20/18
		543406	SUPPLIES			
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS	226-45120.210	4743.48	17789	07/20/18
		080118D	HEALTH INS & OTHER BENEFI			
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS	226-45121.210	5842.80	17789	07/20/18
		080118D	HEALTH INS & OTHER BENEFI			
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS	226-45110.210	607.36	17789	07/20/18
		080118D	HEALTH INS & OTHER BENEFI			
25370	BOUNCE AROUND VT	07/16/18 REACH Celebration	226-45122.330	515.00	17792	07/20/18
		3719	OTHER PROFESSIONAL SVCS			
25370	BOUNCE AROUND VT	07/16/18 CMS Carnival	226-45122.330	250.00	17792	07/20/18
		3720	OTHER PROFESSIONAL SVCS			
20180	BUILD A SIGN.COM	06/29/18 Banners	226-45115.610	598.95	17795	07/20/18
		67248	SUPPLIES			
25675	CATAMOUNT GOLF CLUB	07/12/18 Jr Golf Clinic Week 3	226-45115.330	168.00	17803	07/20/18
		302	OTHER PROFESSIONAL SVCS			
25675	CATAMOUNT GOLF CLUB	07/12/18 Jr Golf Clinics	226-45115.330	264.00	17803	07/20/18
		303	OTHER PROFESSIONAL SVCS			
28175	CHAMPLAIN VALLEY SPORTS	07/09/18 Jr Hornets Soccer Balls	226-45115.610	924.00	17811	07/20/18
		070918D	SUPPLIES			
25255	CORNING, STEPHEN D	06/04/18 Block Party	226-45115.330	500.00	17819	07/20/18
		060418D	OTHER PROFESSIONAL SVCS			
31545	COSTCO #314	07/10/18 Senior Picnic Food	226-45115.610	142.47	17821	07/20/18
		071018D	SUPPLIES			
02800	DISCOUNT SCHOOL SUPPLY IN	06/29/18 Preschool Books	226-45121.610	35.86	17831	07/20/18
		F37095860001	SUPPLIES			
42360	ECHO AT THE LEAHY CENTER	07/12/18 REACH Field Trip	226-45122.580	396.50	17836	07/20/18
		10912834	TRAVEL			
25075	ESSEX HIGH SCHOOL STUDENT	07/10/18 Jr Hornets & Youth Soccer	226-45115.330	3918.00	17841	07/20/18
		8484138	OTHER PROFESSIONAL SVCS			

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19360	07/10/18	Fro Yo Concessions 2881	226-45125.610 SUPPLIES	262.50	17842	07/20/18
44980	04/08/18	Block Party Entertainment 2018-018	226-45115.330 OTHER PROFESSIONAL SVCS	840.00	17847	07/20/18
25325	07/13/18	Chemicals 26682	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	294.02	17849	07/20/18
V10145	07/28/18	Block Party Band 070218D	226-45115.330 OTHER PROFESSIONAL SVCS	1400.00	17854	07/20/18
20195	07/05/18	Camp REACH Field Trip 070518D	226-45122.580 TRAVEL	685.00	17857	07/20/18
20195	07/13/18	Camp STAR Field Trip 071318D	226-45122.580 TRAVEL	624.00	17857	07/20/18
08270	07/12/18	Yoga Camps 071218D	226-45115.330 OTHER PROFESSIONAL SVCS	1625.60	17877	07/20/18
V10026	07/28/18	Block Party Entertainment 07282018	226-45115.330 OTHER PROFESSIONAL SVCS	475.00	17878	07/20/18
24835	05/04/18	Bus Lease 050418D	226-45120.421 TRUCK LEASE	11607.02	17879	07/20/18
14025	07/10/18	VILLAGE LINCOLN-LIFE INS 080118D	226-45120.210 HEALTH INS & OTHER BENEFIT	236.24	17882	07/20/18
14025	07/10/18	VILLAGE LINCOLN-LIFE INS 080118D	226-45121.210 HEALTH INS & OTHER BENEFIT	276.14	17882	07/20/18
14025	07/10/18	VILLAGE LINCOLN-LIFE INS 080118D	226-45110.210 HEALTH INS & OTHER BENEFIT	47.59	17882	07/20/18
06030	07/13/18	Fun With Fiber Camps 071318D	226-45115.330 OTHER PROFESSIONAL SVCS	2900.00	17883	07/20/18
25625	07/12/18	EJRP Supplies 4191080 7/20	226-45115.610 SUPPLIES	38.57	17885	07/20/18
25625	07/12/18	EJRP Supplies 4191080 7/20	226-45122.610 Supplies	55.62	17885	07/20/18
27295	07/06/18	CMS Field Trip 070618D	226-45122.580 TRAVEL	102.46	17889	07/20/18
14570	07/11/18	REACH Field Trip 53856	226-45122.580 TRAVEL	880.00	17891	07/20/18
25620	07/11/18	Camp REACH Field Trip 907933	226-45122.580 TRAVEL	859.40	17894	07/20/18
20190	07/10/18	Refund 18995	226-34781.122 Childcare - DC	80.62	17895	07/20/18
23420	07/09/18	7/4 Portolets T161207	226-45115.330 OTHER PROFESSIONAL SVCS	480.00	17904	07/20/18
24855	07/16/18	Reimbursement 071618D	226-45122.610 Supplies	16.82	17908	07/20/18
24855	07/16/18	Reimbursement 071618D	226-45122.610 Supplies	125.00	17908	07/20/18
24855	07/16/18	Reimbursement 071618D	226-45122.580 TRAVEL	90.00	17908	07/20/18
24855	07/16/18	Reimbursement 071618D	226-45115.610 SUPPLIES	14.00	17908	07/20/18
20175	07/11/18	Senior Picnic Band 071118D	226-45115.330 OTHER PROFESSIONAL SVCS	250.00	17911	07/20/18

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25835	PLUNKETT-DUNNING, SUSAN	07/16/18 Yoga Inst. 071618D	226-45115.330 OTHER PROFESSIONAL SVCS	119.00	17914	07/20/18
25395	POOL WORLD INC	07/11/18 Chemicals & Parts 201347	226-45124.610 SUPPLIES	155.92	17917	07/20/18
24830	REINHART FOODSERVICE	07/09/18 REACH Supplies 885323	226-45122.610 Supplies	157.81	17919	07/20/18
24830	REINHART FOODSERVICE	07/09/18 CMS Snack 885925	226-45122.610 Supplies	273.71	17919	07/20/18
V10397	ROAMING RACEWAY & RAILROA	06/15/18 Block Party Entertainment 72818008	226-45115.330 OTHER PROFESSIONAL SVCS	1600.00	17923	07/20/18
V1976	ROCKY'S PIZZA	07/12/18 Rocky's Field Trips 071218D	226-45120.610 SUPPLIES	292.00	17925	07/20/18
43275	RYCANDON MECHANICAL, INC.	07/02/18 Waterline Repairs 12082	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	2150.00	17928	07/20/18
10435	SCREENMYLOGO.COM	07/06/18 Manager Pool Shirts 16584	226-45124.610 SUPPLIES	33.00	17934	07/20/18
14160	SHELBURNE MUSEUM	07/10/18 REACH Field Trip 855	226-45122.580 TRAVEL	305.00	17935	07/20/18
45825	SPARE TIME	07/05/18 REACH Field Trip 004986	226-45122.580 TRAVEL	200.00	17939	07/20/18
14695	THE BIG BLUE TRUNK	07/12/18 CMS REACH Carnival 1298	226-45122.330 OTHER PROFESSIONAL SVCS	425.00	17943	07/20/18
V9414	TOP HAT ENTERTAINMENT, IN	04/06/18 Block Party (2nd Pymt) 2527 2	226-45115.330 OTHER PROFESSIONAL SVCS	250.00	17947	07/20/18
22045	VT DEPT OF PUBLIC SAFETY	06/29/18 Fingerprints 76146	226-45110.330 OTHER PROFESSIONAL SVCS	24.00	17955	07/20/18
19150	WILDFLOWERS STUDIO	07/12/18 Block Party Vendor 104	226-45115.330 OTHER PROFESSIONAL SVCS	150.00	17963	07/20/18
V10462	MONAGHAN SAFER DUCHAM PL	07/06/18 ST row land matter 11443	230-46801.710 BRICK/MANSF STRM CA0462	16.50	17893	07/20/18
18010	REYNOLDS & SON, INC.	06/21/18 ROLLING STOCK-8E7 BLITZFI 3329851	231-43131.163 PIERCE ARROW PUMPER	3512.83	17920	07/20/18
18010	REYNOLDS & SON, INC.	06/26/18 ROLLING STOCK-8E7 INTAKE 3330140	231-43131.163 PIERCE ARROW PUMPER	1640.04	17920	07/20/18
18010	REYNOLDS & SON, INC.	06/26/18 ROLLING STOCK-HOSE 8E7 3330141	231-43131.163 PIERCE ARROW PUMPER	13981.04	17920	07/20/18
19175	A. HOOD CONSTRUCTION	06/13/18 Insulation Maint Bldg 061318D5	233-46801.004 MAINT GARAGE/CAMP ADDITIO	6050.00	17773	07/20/18
25625	LOWE'S - 1080	07/12/18 EJRP Supplies 4191080 7/20	233-46801.004 MAINT GARAGE/CAMP ADDITIO	808.20	17885	07/20/18
02005	BCBSVT	07/01/18 VILLAGE AUG 2018 BCBS 080118D	254-43200.210 HEALTH INS & OTHER BENEFIT	2565.49	17789	07/20/18
23170	CHAMPLAIN OIL CO., INC.	07/17/18 VA part July vehicle fuel CL225005	254-43200.626 GAS, GREASE AND OIL	35.77	17810	07/20/18
19865	CLEARCHOICEMD URGENT CARE	06/30/18 VW-HEP B DOSE 1186	254-43200.610 SUPPLIES	75.00	17814	07/20/18
38955	F W WEBB COMPANY	06/28/18 VW-MATERIALS 59316280	254-43200.614 DISTRIBUTION MATERIALS	74.92	17845	07/20/18
38955	F W WEBB COMPANY	07/11/18 VW-HARDWARE 59427234	254-43200.610 SUPPLIES	23.82	17845	07/20/18

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18000	06/28/18	FERGUSON WATERWORKS #590 VW-LINE LOCATION 0828558	254-43200.891 CAPITAL OUTLAY	3098.98	17848	07/20/18
V9454	07/15/18	LENNY'S SHOE & APP VW-BOOTS-BEAUDION 3198415	254-43200.612 UNIFORMS,BOOTS,ETC	175.00	17880	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS 080118D	254-43200.210 HEALTH INS & OTHER BENEFIT	116.14	17882	07/20/18
40640	06/28/18	POLLARD WATER MILL DISC & HOSE NOZZLE 0109845	254-43200.610 SUPPLIES	179.46	17915	07/20/18
40640	06/11/18	POLLARD WATER VW-CREDIT PO 60140 CMC0109479	254-43200.610 SUPPLIES	-73.95	17915	07/20/18
02005	07/01/18	BCBSVT VILLAGE AUG 2018 BCBS 080118D	255-43200.210 HEALTH INS & OTHER BENEFIT	6749.79	17789	07/20/18
10510	05/08/18	BLUE TARP FINANCIAL INC WW-FUEL TANK PORTABLE 40283796	255-43330.013 WHEEL LOADER	889.70	17790	07/20/18
11375	07/01/18	CASELLA WASTE MANAGEMENT WW July svcs 2797565	255-43200.565 GRIT DISPOSAL	918.92	17801	07/20/18
23170	07/17/18	CHAMPLAIN OIL CO., INC. VA part July vehicle fuel CL225005	255-43200.626 GAS,GREASE AND OIL	173.22	17810	07/20/18
06870	07/10/18	ENDYNE INC WW weekly tkn 269250	255-43200.577 CONTRACT LABORATORY SERVI	25.00	17837	07/20/18
06870	07/12/18	ENDYNE INC WW weekly tkn 269601	255-43200.577 CONTRACT LABORATORY SERVI	25.00	17837	07/20/18
V10616	06/29/18	EVOQUA WATER TECH LLC WW-BIOXIDE BULK LOAD 903604867	255-43200.619 CHEMICALS	9265.90	17843	07/20/18
V0902	07/10/18	GEOCORP, INC WW charts 260342	255-43200.570 MAINTENANCE OTHER	382.86	17856	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS 080118D	255-43200.210 HEALTH INS & OTHER BENEFIT	244.17	17882	07/20/18
02005	07/01/18	BCBSVT VILLAGE AUG 2018 BCBS 080118D	256-43200.210 HEALTH INS & OTHER BENEFIT	1677.53	17789	07/20/18
33850	07/03/18	CENTRAL VERMONT PROPERTIE SA-888636 RON LEASE 9500187739	256-43200.441 RIGHT OF WAY AGREEMENTS	119.17	17809	07/20/18
33850	07/03/18	CENTRAL VERMONT PROPERTIE SA-888636 RON LEASE 9500187739	256-14301.000 PREPAID EXPENSES	10.83	17809	07/20/18
23170	07/17/18	CHAMPLAIN OIL CO., INC. VA part July vehicle fuel CL225005	256-43200.626 GAS,GREASE AND OIL	62.83	17810	07/20/18
19835	07/05/18	CONTROL POINT INC SA-ANTENNAS, CABLES 6771	256-43200.434 PUMP STATION MAINTENANCE	733.51	17818	07/20/18
19835	07/05/18	CONTROL POINT INC SA-ANTENNAS, CABLES 6771	256-43220.001 SUSIE WILSON PS COSTS	188.93	17818	07/20/18
19835	07/05/18	CONTROL POINT INC SA-ANTENNAS, CABLES 6771	256-43220.002 WEST ST PS COSTS	188.93	17818	07/20/18
14025	07/10/18	LINCOLN NATIONAL LIFE INS VILLAGE LINCOLN-LIFE INS 080118D	256-43200.210 HEALTH INS & OTHER BENEFIT	108.30	17882	07/20/18

07/20/18

Town of Essex / Village of EJ Accounts Payable

11:09 am

Check Warrant Report # 17105 Current Prior Next FY Invoices For Fund (GENERAL FUND)  
For Check Acct 01(GENERAL FUND) All check #s 07/20/18 To 07/20/18 & Fund 2

HPackard

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
		Report Total		159506.94		

...

**TOWN OF ESSEX / VILLAGE OF ESSEX JUNCTION**

**Report: Calendar Year 2017: Progress on Implementation of All-Hazards Mitigation Plan**

**Date:** June 2018

**To:** Selectboard & Village Trustees

**From:** Evan Teich, Town & Village Emergency Management Director

**Information collected by:** Chittenden County RPC in partnership with municipal staff

*Town of Essex and Village of Essex Junction Mitigation Actions: Implementation Monitoring Worksheet*

<p><b>CATEGORY A: Improve capabilities of existing road and stormwater management infrastructure to address identified vulnerable infrastructure to mitigate Severe Rainstorm, Flooding, Fluvial Erosion and Water Pollution and their associated vulnerabilities of:</b></p> <ul style="list-style-type: none"> <li>• Damage to new/existing public infrastructure and buildings</li> <li>• Temporary road and bridge closure</li> <li>• Budgetary impacts</li> <li>• Temporary loss of power and/or telecommunications</li> <li>• Temporary isolation of vulnerable individuals</li> </ul>	
<p><b>Action</b> <b>(Primary Responsible Entity)</b></p>	<p><b>Report on Progress since Plan adoption</b> <i>See Section 5.4 for details on locations identified during Plan development.</i></p>
<p><b><u>Action A-1: Stormwater Management</u></b> (Town and Village Public Works)</p>	<p>-note any grants or funding source investigated -note any grants applied for/obtained -note progress on stormwater management projects</p> <p><u>Town/Village reports progress as follows:</u></p> <ul style="list-style-type: none"> <li>• See attached "Awarded Stormwater Grants" spreadsheet for all stormwater related grants in both the Village and Town. Project status is included in the table.</li> </ul>
<p><b><u>Action A-2: Plan for Repair of Vulnerable Infrastructure</u></b> (Town and Village Public Works )</p>	<p>-note progress on repairs and upgrades</p> <p><u>Town reports progress as follows:</u></p> <ul style="list-style-type: none"> <li>• The Town actively assesses and prioritizes infrastructure repairs and upgrades.</li> <li>• Village reports...The Village actively assess and prioritizes infrastructure repairs and upgrades.</li> </ul>
<p><b><u>Action A-3: Erosion Mitigation</u></b> (Town and Village Public Works)</p>	<p>-note progress on erosion mitigation projects</p> <p><u>Town reports progress as follows:</u></p> <ul style="list-style-type: none"> <li>• Town reports completion of improved ditching with stone along Osgood Hill Road in 2017.</li> </ul>



	<ul style="list-style-type: none"> <li>Village reports that two <i>Better Roads</i> grants have been obtained to stabilize six eroded outfalls in the Village. Five of these projects will be completed in 2018.</li> </ul>
<b><u>Action A-4: Fluvial Erosion Hazard Mitigation Implementation</u></b> (Town and Village Public Works, DEC)	-note progress on FEH mitigation projects  <u>Town/Village reports progress as follows:</u> <ul style="list-style-type: none"> <li>Town reports no progress in 2017.</li> <li>Village reports no progress in 2017.</li> </ul>
<b>CATEGORY B: Operate an effective Stormwater Management System to mitigate Severe Rainstorm and Water Pollution and their associated vulnerabilities of:</b> <ul style="list-style-type: none"> <li>Damage to new/existing public infrastructure and buildings</li> <li>Temporary road and bridge closure</li> <li>Budgetary impacts</li> </ul>	
<b>Action</b> <b>(Primary Responsible Entity)</b>	<b>Report on Progress since Plan adoption</b> <i>See Section 5.4 for details on locations identified during Plan development.</i>
<b><u>Action B-1: Mitigate impacts of runoff such as excessive flow, sediment load and excessive phosphorus discharge.</u></b> (Town & Village Public Works)	-annual # basins cleaned -annual # street miles swept -note any progress on improvements to zoning bylaws to reduce excess flow, sediment loading or excess phosphorus discharge  <u>Town/Village reports progress as follows:</u> <ul style="list-style-type: none"> <li>Village reports... 2017: 119 basins cleaned removing 20.5 cubic yards of material. Street sweeping: 54.01 miles swept removing 282 cubic yards</li> <li>Village reports....2017: New approvals must handle all stormwater runoff on site. Some projects have exceeded State and Village requirements for Stormwater runoff by 20% in response to Staff requests.</li> <li>Town reports....2017: The following language was added to the Site Plan Review section of the Town of Essex Outside the Village of Essex Junction Zoning Regulations: <i>Development is discouraged on slopes of 15 percent or steeper due to the likelihood of erosion and stormwater runoff problems. Development shall be prohibited on slopes of 20 percent and steeper due to the likelihood of environmental damage.</i></li> </ul>
<b><u>Action B-2: Begin implementation of Flow Restoration Plans for Indian Brook and Sunderland Brook</u></b> (Essex Public Works Director)	-project types and locations and year constructed/installed  <u>Town/Village reports progress as follows:</u> <ul style="list-style-type: none"> <li>Indian Brook FRP project: The top four projects have received funding and each are at various stages of design.</li> </ul>

	<p>Sydney Drive (Town) &amp; Brickyard/Mansfield (Village are both on track to be constructed in 2019.</p> <ul style="list-style-type: none"> <li>• Sunderland Brook FRP projects: No projects have been constructed/installed as both Town and Village are currently meeting and exceeding the requirements of the Sunderland Brook TMDL.</li> </ul>
<p><b><u>Action B-3: Develop Phosphorus Control Plan</u></b> (Town &amp; Village Public Works)</p>	<p>-progress on development of plan and filing to State</p> <p><u>Town reports progress as follows:</u></p> <ul style="list-style-type: none"> <li>• Town &amp; Village report that that the Village &amp; Town have received a VTRANS HIGHWAY &amp; STORMWATER MITIGATION grant to develop our PCP. An RFP is being written with a firm being chosen by the end of 2018.</li> </ul>



TO: Village Trustees and Evan Teich, Unified Manager  
FROM: Darby Mayville, Community Relations/Economic Development Assistant DEM  
DATE: July 24, 2018  
RE: Subgrant Agreement – Vermont Community Development Program

**Issue**

The issue is whether or not the Village should sign a Sub-Grant and Administrative Services/Program Management Agreement with the Vermont Housing Finance Agency (VHFA).

**Discussion**

For VHFA to receive funds from the previously awarded Vermont Community Development Planning Grant, the Village needs to sign a Sub-Grant and Administrative Services/Program Management Agreement.

VHFA will use grant funds to create a web-based, interactive resource that provides residents, municipal officials and planners with up to date, vetted housing needs indicators in a variety of user-friendly formats for communities in Chittenden, Franklin and Grand Isle counties.

**Cost**

None is anticipated.

**Recommendation**

It is recommended that the Trustees authorize Unified Manager Evan Teich to sign the Sub-Grant and Administrative Services/Program Management Agreement with the Vermont Housing Finance Agency.

**VCDP SUBGRANT AND  
ADMINISTRATIVE SERVICES /PROGRAM MANAGEMENT AGREEMENT**

This Subgrant Agreement, by and between the Village of Essex Junction, Vermont (Grantee) and Vermont Housing Finance Agency (Subgrantee), a non-profit organization incorporated under the laws of Vermont, with its principal place of business at 164 St. Paul Street, Burlington, Vermont, is effective this 15th day of June, 2018, the first day on which all parties hereto have executed it.

**1. DEFINITIONS.** As used in this document, the words and phrases set forth below shall have the following meanings:

- A. **“Agency”** means Vermont Agency of Commerce and Community Development.
- B. **“Agency Procedures”** means the Agency procedures for the Vermont Community Development Program, as they may be amended from time to time. A copy may be found in the VCDP Grants Management Guide or online at <http://accd.vermont.gov/community-development/funding-incentives/vcdp/grants-management-guide>.

**“Grant”** means the Vermont Community Development Program grant awarded to the Village of Essex Junction the terms of which are memorialized in Grant Agreement 07110-PG-2017-Essex Jct. Village-00001, including all attachments and amendments thereto.

- A. **“HUD”** means the U.S. Department of Housing and Urban Development.
- B. **“National Objective”** means the specific goals and purposes of this project set forth in Attachment A of the Grant Agreement.
- C. **“Project”** means the project as described in Attachment A of the Grant Agreement.
- D. **“Subgrant”** means the VCDP funds granted to Subgrantee by Grantee and the restrictions on its use required by federal and state law, regulation and procedure and the Grant and Subgrant Agreements.
- E. **“Subrecipient”** means a person or entity that receives a grant or loan from a Subgrantee and that contributes to the achievement of the National Objective for the project set forth in Attachment A of the Grant Agreement.
- F. **“VCDP”** means the Vermont Community Development Program.

**2. CONSIDERATION AND INCORPORATION OF GRANT AGREEMENT.** Grantee makes this subgrant to Subgrantee pursuant to, and as consideration for Subgrantee’s activities as set forth in the Grant Agreement, which is incorporated herein by reference, and a copy of which Subgrantee and Grantee maintain in their respective files.

3. **SURVIVAL OF THIS SUBGRANT AGREEMENT.** This Subgrant Agreement shall survive any closing contemplated hereunder. All obligations pursuant to this Agreement shall continue until the Agency has determined that the National Objective has been achieved.
4. **PURPOSE OF THE SUBGRANT.** The purpose of this Subgrant shall be to support the Project and the achievement of the National Objective, as described in Attachment A of the Grant Agreement. The proceeds of this Subgrant shall be used solely for Subgrantee's specific activities in connection with the Grant.

**5. TERMS OF THE SUBGRANT**

- A. This Subgrant is in the amount of forty thousand dollars (\$40,000). The breakdown amount of the total subgrant as stated in Attachment B of the Grant Agreement is as follows:

Activity: Planning-Only  
Program Area: Housing  
Code: 6012  
VCDP Amount: \$40,000  
Other resources: \$10,000  
Total project cost: \$50,000

- B. The Subgrantee stands in the shoes of the Grantee. All requirements of federal and state laws, regulations and procedures that apply to the Grantee also apply to Subgrantee.
- C. If the VCDP determines and informs Grantee in writing that Subgrantee has not achieved the National Objective and has little likelihood of doing so, and that therefore Grantee may be required to reimburse the Agency for all or a portion of the Grant funds, Grantee may require reimbursement of all or a portion of the Subgrant funds from Subgrantee.

## 6. SUBGRANTEE'S REPRESENTATIONS

- A. VERMONT BUSINESS: Subgrantee certifies that, as of the date of execution of this Agreement, Subgrantee has provided to Grantee a copy of a currently effective certificate of authority to do business in the State of Vermont.
- B. OTHER RESOURCES: Subgrantee hereby certifies that Subgrantee has provided to Grantee documentation of firm commitments of the Other Resources identified in Attachment B of the Grant Agreement, including the purpose for which they are to be used and any conditions attached to their expenditure.
- C. CERTIFICATIONS: Subgrantee hereby makes the following additional certifications, in form satisfactory to Grantee, that, as of the date of execution of this Agreement:
1. Subgrantee is in good standing with respect to, or in full compliance with a plan to pay, any and all federal, state and local taxes, to the extent Subgrantee is subject to taxation;
  2. Subgrantee is current on, or is in full compliance with a plan to pay, any and all financial obligations; and
  3. Subgrantee's representations with respect to the financial and operational aspects of the business in the written documents previously provided to the Grantee remain accurate and not misleading.
  4. As of the date of execution of this Subgrant Agreement, Subgrantee is not listed in the Exclusions portion of Performance Information in the System for Award Management ("SAM") at [www.sam.gov](http://www.sam.gov); nor named on the State's debarment list at <http://bgs.vermont.gov/purchasing-contracting/debarment>.

## 7. SUBGRANTEE'S COVENANTS

- A. NATIONAL OBJECTIVE: Subgrantee commits to achieve the National Objective of this project as identified in Attachment A of the Grant Agreement, and to maintain documentation as may be required by the Grant Agreement and otherwise necessary to clearly demonstrate that Subgrantee has achieved the National Objective.
- B. SECTION 3: If applicable, Subgrantee shall comply with Section 3 requirements in accordance with 24 CFR 135 to provide economic opportunities in connection with this project, to the greatest extent feasible, to low and very low income persons residing within the area in which the project is located and to Section 3 businesses. Section 3 requirements shall be included in bid documents, and the "Section 3 Clause" shall be attached to all contracts executed in connection with this project. For more information and the Section 3 Clause see HUD Regulations.
- C. INSURANCE: For a period beginning with the execution of this Grant Agreement and continuing for at least 5 years after the Completion Date, Subgrantee shall take out, pay for and keep in full force,

insurance on the Collateral against such risks, in such amounts, with such insurance carrier, and with such loss payable clause as shall be satisfactory to Grantee, and shall furnish Grantee with the satisfactory evidence of such insurance.

- D. **NOTICE OF CHANGE:** Subgrantee, its successors and assigns, for a period of five years from the Completion Date set forth in the Grant Agreement, shall give timely notice to the Grantee and to the Agency should there be the anticipation of a sale of all or a portion of the Northwest Vermont Community Housing Data website assisted using VCDP funds to any person or entity who will use it for any changed purpose; of discontinuance of operation of all or a portion of the facility; or of material alteration or expansion of its purpose of function. All such actions shall constitute a default, in which case Grantee shall have all options available at law as may be required to protect or recapture the funds made available through the VCDP.
  - E. **ENVIRONMENTAL REVIEW:** Subgrantee shall comply with all conditions set forth in the Environmental Review Release letter for the Project, and shall maintain and/or upload documentation demonstrating compliance, as required by the Grant Agreement.
  - F. **REPORTS:** Subgrantee shall submit financial and operational reports to Grantee as Grantee may reasonably request, and Grantee shall have access to the records of the Subgrantee during normal business hours or as arranged in advance. Subgrantee's failure to provide such information as requested, and/or the provision of information that appears to be inaccurate or incomplete, unless remedied within 15 days, shall constitute an event of default.
  - G. **NO FINANCIAL CHANGE:** Subgrantee shall make no material change in the financial or operational aspects of its business specifically relating to management and completion of the Project, specifically including but not limited to significantly altering the plan for capital expenditures, salaries of partners or employees, or Subgrantee's product or service, without the prior written consent of Grantee, except as otherwise provided for in this Subgrant Agreement.
  - H. **OTHER LIENS AND ENCUMBRANCES:** Subgrantee shall use no proceeds of this Subgrant to discharge any lien or other encumbrance.
  - I. **REFINANCING:** Subgrantee shall not use the Subgrant as collateral for any other debt without the prior written approval of Grantee. VCDP funds shall not be used to restructure debt in any way, except where the project involves the use of VCDP funds to convert temporary bridge or construction financing to permanent financing.
- 8. PASS THROUGH PROVISIONS.** In addition to binding Subgrantee, the following provisions shall be included in all contracts between Subgrantee and any other contractor related to the project, and shall bind all such other contractors.
- A. **CONFLICT OF INTEREST:** Subgrantee agrees to comply with the requirements of Section VII(B) of Attachment D to the Grant Agreement, and *Agency Procedures*, Chapter 9 and Chapter 10, Section 10.3

1. In addition, in order to avoid a conflict of interest or the appearance of undue influence, if any officer of Subgrantee or a member of Subgrantee's Board of Directors is employed by Grantee or holds an elective or appointive municipal office in Grantee, such person shall not participate in any discussions regarding, attend any public hearing concerning, vote upon or take any action with respect to any matter involving this Agreement or the Project for the longer period of:
  - a) from the date of execution of this Agreement until five years after the Completion Date set forth in the Grant Agreement, or
  - b) during a person's tenure with Grantee and for one year thereafter.
2. No person described in paragraph 1 of this section, nor any person with whom such a person has family or business ties, may participate in a decision-making process or gain inside information with regard to the activities funded by VCDP, obtain a financial interest in or benefit from the activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder, for the applicable time period set forth in paragraph 1.
3. A loan of funds for Northwest Vermont Housing Data website project may be made by Subgrantee to an officer, director or employee of Grantee, Subgrantee, or a Subrecipient, but only if the prospective borrower is one of the low or moderate income persons intended to be the beneficiaries of the assisted activity, providing the loan will permit such prospective borrower to receive generally the same interest or benefit being made available or provided to the intended beneficiaries, and the prospective borrower engages in no activities prohibited by subsection 1 of this section Chapter with respect to the prospective borrower's loan.

B. RETENTION OF AND ACCESS TO RECORDS: Subgrantee shall comply with the requirements of Section XIV of Attachment D to the Grant Agreement and *Agency Procedures*, Chapter 3.

1. Financial records, supporting documents, statistical records, and all other records pertinent to this VCDP project shall be retained in accordance with *Agency Procedures*, Chapter 3.

Authorized representatives of the Secretary of the Agency, the Secretary of HUD, the Inspector General of the United States, or the U.S. General Accounting Office shall have access to all books, accounts, records, reports, files, papers, things, or property belonging to, or in use by, the Grantee, Subgrantee or any Subrecipient pertaining to the receipt and administration of Vermont Community Development Program funds, as may be necessary to make audits, examinations, excerpts, and transcripts.

- C. LABOR and EQUAL OPPORTUNITY: To the extent applicable, Subgrantee will administer and enforce the Davis-Bacon Act [40 USC 276a et seq.]; the Federal Fair Labor Standards Act [29 USC 201 et seq.]; and the Contract Work Hours and Safety Standards Act [40 USC 327-333]. Subgrantee will comply with the Copeland Anti-kickback Act of 1934, [18 USC 874 and 40 USC 276c]; Executive Order 11246 (Equal Employment Opportunities) as amended by Executive Orders 11375 and 12086 and the regulations issued pursuant thereto [ 41 CFR 60]; and Section 3 of the Housing and Urban Development Act of 1968 [12 USC 1701u] as amended, (equal employment and business



opportunities) and the regulations at 24 CFR 135. Subgrantee will also comply with the requirements of Section X of Attachment D to the Grant Agreement, and the requirements of Title 21, V.S.A. Chapter 5, Subchapter 6, (495-495h), relating to fair employment practices, and Title 9 V.S.A Chapter 139, Sections 4503 and 4504, relating to fair housing practices.

- D. ENVIRONMENTAL: Subgrantee will comply with the Clean Air Act (42 U.S.C. 7401-7671q and the Federal Water Pollution Contract Act (33 U.S.C. 1251-1387), as amended. Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- E. LOBBYING: Subgrantee shall not use Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352 (Byrd Anti-Lobbying Amendment).
- F. INTERPRETATION: This Agreement shall be governed by and construed in accordance with the laws of the State of Vermont and the laws of the United States of America, where applicable.

## **9. ADMINISTRATIVE SERVICES**

- A. The Subgrantee shall perform the following required services in the general administration of the Grant Agreement.
  - 1. Work with the Grantee to establish and maintain a financial management system which meets the standards stated in Section VI of Attachment D to the Grant Agreement. The system must assure effective control over and accountability for all funds, property, and other assets used and/or attained under the Grant Agreement.
  - 2. Document the benefit to low and moderate income persons as required in the Grant Agreement.
  - 3. Maintain adequate records of the disbursement and receipt of VCDP grant funds.
  - 4. Maintain project files.
  - 5. Prepare and submit the progress reports, in the required format, to the Grantee in time for submission to the Agency as required by Attachment B of the Grant Agreement.
  - 6. Prepare closeout and final report documents and provide the Agency with any other information about the project necessary for the Grant Agreement to be successfully closed.
- B. The Subgrantee shall be responsible for expenditures above and beyond the amounts agreed to in this Contract and as set forth in Attachment B, Section 4 of the Grant Agreement.

## **10. PROGRAM MANAGEMENT**

- A. The Subgrantee shall perform the following required services in the program management of the Grant Agreement.
  - 1. Managing the environmental review process in order to secure release of funds under the environmental regulations,
  - 2. Oversee compliance with labor standards (including ensuring adherence to Davis-Bacon wage rates and maintaining all related documentation, if applicable),
  - 3. Assistance with securing all required permits,
  - 4. Oversee all procurement processes to ensure compliance with applicable procurement standards,
  - 5. Arrange for and coordinate any necessary legal services
- B. Subgrantee will submit invoices to the Village of Essex Junction identifying the personnel and the time worked, the rate being charged, and the program management service(s) that was performed upon which payment will be based.
- C. The Subgrantee shall be responsible for expenditures above and beyond the amounts agreed to in this Contract and as set forth in Attachment B, Section 4 of the Grant Agreement.

## **11. MISCELLANEOUS PROVISIONS**

- A. **REVISIONS AND AMENDMENTS:** Revisions and amendments to this Subgrant Agreement shall only be made pursuant to Section XIX of Attachment D to the Grant Agreement. All amendments to this Subgrant Agreement shall be reduced to writing and shall be executed by all parties to the document. Subgrantee acknowledges that the Agency may require an amendment to this Agreement to ensure, or enhance the possibility of, Subgrantee's achieving the National Objective. A copy of any amendment to this document shall be submitted to the Agency for its approval prior to execution of the amendment.
- B. **ENVIRONMENTAL REVIEW:** Pursuant to Subsections III(C) of Attachment D to the Grant Agreement, there shall be no reimbursement using VCDP funds for any expenses incurred for activities commenced prior to the date the Agency issues the Notice of Release of Funds.
- C. **PARAGRAPH TITLES:** The titles to the paragraphs of this Agreement are used solely for purposes of identification, and are not to be construed as affecting the meaning of the language of the paragraphs.
- D. **NOTICE ADDRESSES:** Subgrantee and Grantee shall give one another notice pursuant to this Agreement at the addresses set forth below for each, and shall keep the other informed in any change of address for notice purposes:

Grantee: Village of Essex Junction  
2 Lincoln Street

Essex Junction VT 05452

Subgrantee: Vermont Housing Finance Agency  
164 St. Paul Street  
Burlington, Vermont 05401

### **13. DEFAULT AND REMEDIES**

- A. **DEFAULT:** If any of the following events of default shall occur without being cured within 30 days from the date that written notice of such default is received by Subgrantee from Grantee, Grantee, in its sole discretion, may convert this Subgrant into a Loan, and the resulting Loan shall immediately become due and payable.
- B. The following events shall constitute events of default:
1. the Agency's determination that Subgrantee has failed to achieve the National Objective;
  2. the Agency's determination that Subgrantee has failed to comply with all applicable provisions of the Grant Agreement;
  3. Grantee's determination that Subgrantee has failed to perform any of Subgrantee's obligations under this Subgrant Agreement;
  4. Grantee's determination that Subgrantee has failed to perform as required by any document that secures this Subgrant.
- C. **REMEDIES:** If Subgrantee fails to cure any breach or default prior to the expiration of the 30 day notice period, Grantee may demand repayment of all or a portion of the Grant, or invoke any other remedy allowed by the Grant Agreement, this Subgrant Agreement, or any other document related to this Subgrant, or by law.
- D. **REMEDIES CUMULATIVE:** All remedies provided in this agreement are distinct and cumulative to any other right or remedy under this agreement, or otherwise at law, and may be exercised concurrently, independently or successively.
- E. **FORBEARANCE NOT A WAIVER:** Any forbearance by Grantee in exercising any right or remedy hereunder, or otherwise afforded by applicable law, shall not be a waiver of or preclude the exercise of any such right or remedy.

IN WITNESS WHEREOF this Agreement is executed at the place and on the date noted for each party.

BY GRANTEE:

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Place of execution

\_\_\_\_\_

Name and title

\_\_\_\_\_

Date

BY SUBGRANTEE:

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Place of execution

\_\_\_\_\_

Name and title

\_\_\_\_\_

Date



## **MEMORANDUM**

**TO:** Village Trustees  
**FROM:** Evan Teich, Unified Manager  
**DATE:** July 20, 2018  
**SUBJECT:** Executive Session/Real Estate

### **Issue**

The issue is whether or not the Trustees will enter into executive session to discuss a real estate matter.

### **Discussion**

Since the need to openly discuss this topic thoroughly may place the Village in a disadvantaged negotiation position then the matter should be conducted in executive session.

### **Cost**

There is no cost associated with this issue.

### **Recommendation**

If the Trustees wish to enter executive session, the following motion is recommended:

I move that the Trustees enter into executive session to discuss a real estate matter in accordance with 1 V.S.A. Section 313 (a)(2) and to include the Manager, Assistant Manager and Community Development Director.