



TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, MAY 22, 2018 at 6:00 PM
2 LINCOLN STREET, ESSEX JUNCTION, VT 05452

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:00 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS AND PRESENTATIONS** [6:00-6:30 PM]
 - a. Amanda Eldridge and 8th Grade Social Studies Students from Albert D. Lawton School re: Good Governance Projects
5. **BUSINESS AGENDA** [6:30 PM]
 - a. Comments from Public on Items Not on Agenda
6. **NEW BUSINESS**
 - a. Appointment of Village Attorney and Annual Appointments – Evan Teich
 - b. Landfill Leachate Treatment Agreements – James Jutras
 - c. Amendment to Encore Solar Net Metering Agreement – James Jutras
 - d. Phosphorus Innovation Challenge Grant Program – James Jutras
 - e. Requests for 2018 SteAmfest – Kristin Humbargar
 - f. Discuss Joint Meeting with Planning Commission – George Tyler
7. **MANAGER’S REPORT**
 - a. Trustees Meeting Schedule
8. **TRUSTEES COMMENTS & CONCERNS/READING FILE**
 - a. Minutes from Other Boards/Committees:
 - Essex Selectboard 4/25/18 and 5/7/18
9. **CONSENT AGENDA**
 - a. Minutes of Previous Meetings 5/8/18 and 5/14/18
 - b. Warrant #17094 dated 5/4/18 in the amount of \$125,018.85
 - c. Warrant #17095 dated 5/11/18 in the amount of \$100,520.05
 - d. Warrant #17096 dated 5/18/18 in the amount of \$41,207.33
 - e. FYE 18 Budget Status Report as of 4/30/18
10. **EXECUTIVE SESSION**
 - a. Real Estate
11. **ADJOURN**

Essex Governance Structure Presentation

Developed By:
Elizabeth Messier

Our Guiding Good
Governance Principles



Transparency

- The government's obligation to share information with citizens.
- Why is this crucial in order to have good governance?

Equity

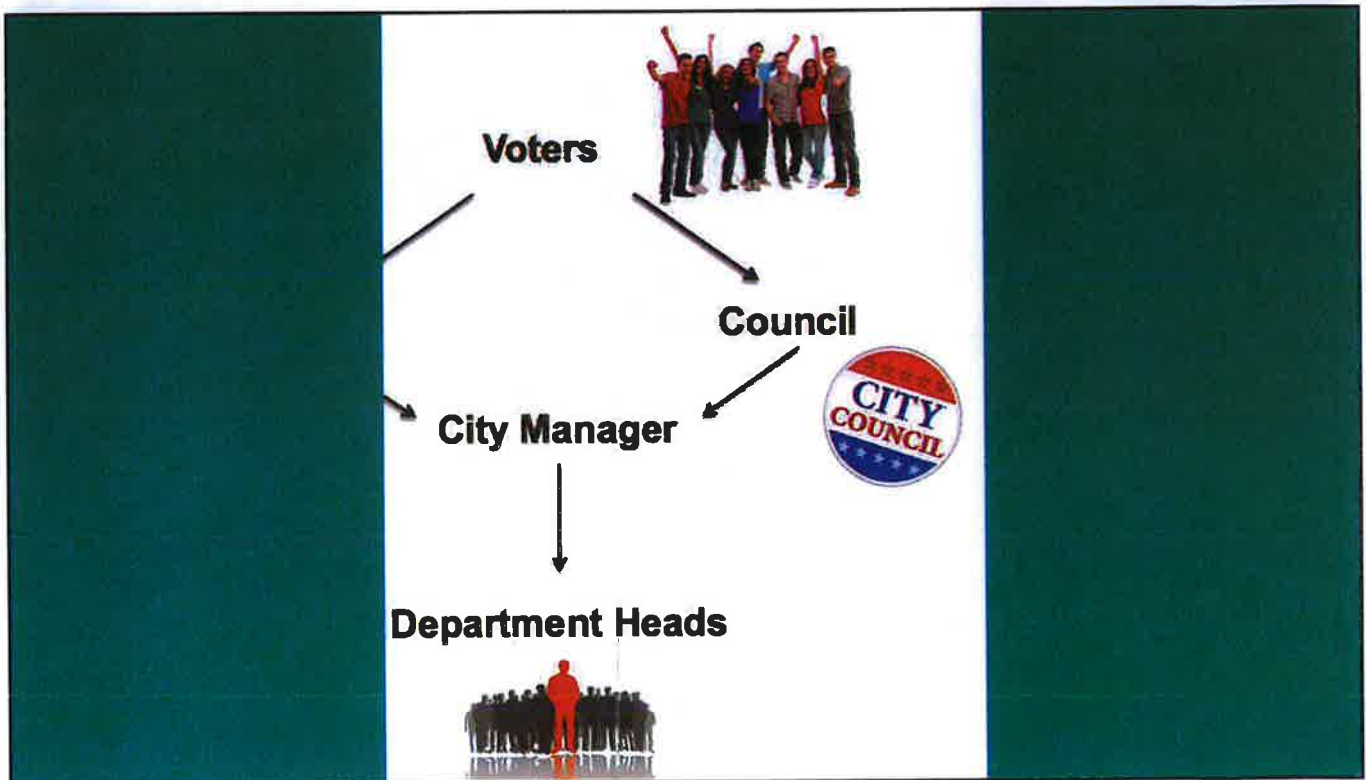
- Equality vs. Equity
- How can we create the very best structure while making sure it is equitable?

Responsive

- Reacting quickly, safely, and *positively*
- How can we be responsive without being overly busy?

Form of Government

- How does this increase transparency?
- How does this increase equity?
- How does this help responsiveness?



Form of Government

- How does this increase transparency?
- How does this increase equity?
- How does this help responsiveness?

Pros and Cons (from parents, educators, and community leaders)

- ★ Decisions are based upon good judgement and experience.
- ★ Council knows what the people and the area needs.

- People don't have a direct say in the decision.
- Board of Trustees isn't a full time job, so the councilors don't spend as much time on it as they would their regular day job.



Election System

- How does this increase transparency?
- How does this increase equity?
- How does this help responsiveness?

Pros and Cons (At-Large)

(from parents, educators, and community leaders)

- ★ Everyone who votes has a voice.
- ★ Counselors that best represent the voters.

- Too many opinions, imbalance in representation.
- Chaos in voting and campaigning.

Pros and Cons (Districts/Wards)

(from parents, educators, and community leaders)

- ★ Equal representation
- ★ Different issues concerning only some of the districts can be dealt with and addressed separately.

- Could potentially be more expensive
- Every district/ward has to choose someone, whether they are fit for the job or not.



Number of Councilors

- How does this increase transparency?
- How does this increase equity?
- How does this help responsiveness?

Pros and Cons

(from parents, educators, and community leaders)

- ★ More people to share the workload.
- ★ Larger brainpool for ideas
- ★ Possibility of greater representation
- ★ More potential for creativity.

- Could be bogged down in opinions, bureaucracy, and politics.
- Harder to reach consensus.
- Might take longer to make decisions.

Term Length

- How does this increase transparency?
- How does this increase equity?
- How does this help responsiveness?



Pros and Cons (from parents, educators, and community leaders)

- ★ More time to adjust and fully understand the job.
- ★ If good, they stay longer
- ★ Less change in policy and elected officials.
- ★ Aren't always in "Campaign Mode"

- Could have to hold on to ideas and get stuck on them
- Can run out of fresh, new ideas.
- If bad, still have a long time to wait to get them to leave.

Thank you all so much for taking time out of your meeting today to year about our Civics Study and gathered ideas. It is greatly appreciated.

Good Governance

By: Faith, Elaina, and Kaito

PRINCIPLES OF GOOD GOVERNANCE

Participation



Transparency



Equity



GOVERNANCE STRUCTURE

Forms of government; Council-Mayor and Council-Manager

Election System; At large Vs. districts and wards

Numbers of Councilors

Term Length

FORM OF GOVERNMENT

- Council Manager System
- Why?
- Benefits



PROS AND CONS OF THE COUNCIL MANAGER SYSTEM

PROS:

- Experience of government

CONS

- Voter's voice may not be heard



ELECTION SYSTEM

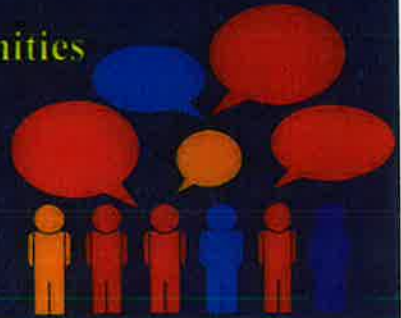
- At-Large vs Districts & Wards
- Two districts, three counselors each
- Three counselors voted At-Large



Number of Councilors

We suggest 9 elected officials.

- Officials represent fewer citizens → needs directly heard
- Open to public, able to participate
- Creates understanding of diverse communities
- Longer to make decisions but thorough



Term Length

- Hybrid of 2 and 3 year terms.
- Why we chose this
- Benefits



THANK YOU!

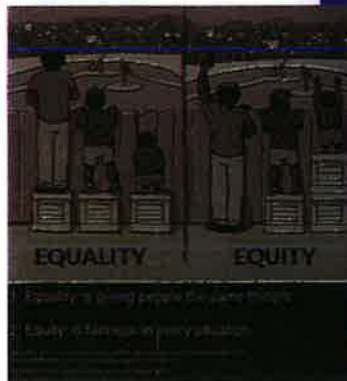
Our Government Structure

Presented by Matthew

Good Governance

The principles we decided to look at were,

- Transparency
- Equity
- Participation



Why:

Transparency:

- Honesty
- Openness

Equity:

- Everyone gets what they need
- Serve the people

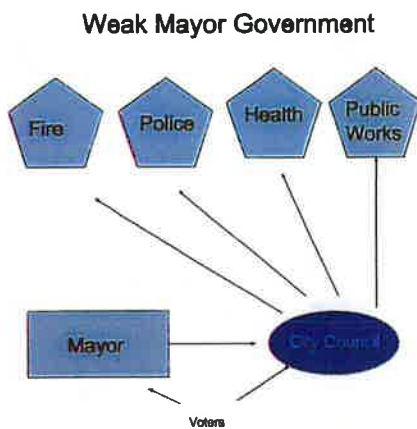
Participation

- Interacting with the people you represent
- Causes trust and bond



Form of Government:

We chose a Council-Manager system with a weak Mayor.



Pros and Cons about Council-Manager:

Pros: Governing boards screen for bad/good people

Cons: Voters may not like councilor, voters may have concerns about councilor choices

Good Governance Principles:

Transparency:

- Honesty
- Openness

Equity:

- Everyone gets what they need
- Serve the people

Participation

- Interacting with the people you represent
- Causes trust and bond

Election System:

Our chosen system is the at-large system

- ❑ Pros:
 - ❑ More choices
 - ❑ More people want to run
 - ❑ Whole community gets a choice
- ❑ Cons:
 - ❑ Could end up biased for one community
 - ❑ Some groups may not be represented

Number of councilors

Number of Council Members:

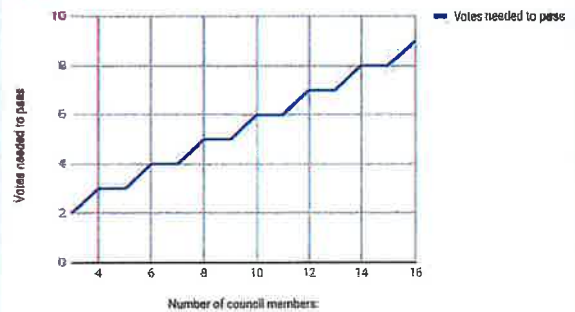
Our system will have 7 Council Members.

We chose to have more Council Members...

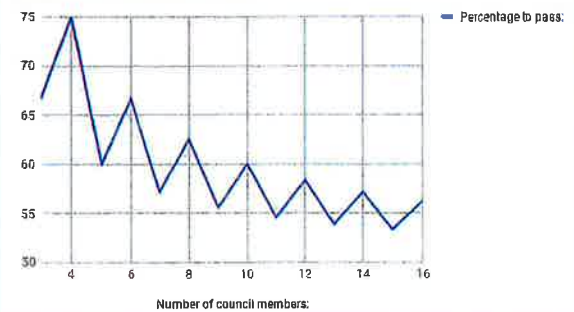
- ❑ Pros:
 - ❑ Lots of choices for more experienced people. More groups are represented.
- ❑ Cons:
 - ❑ More candidates, policies may take longer to pass.

Number of councilors continued

Votes Needed to Pass



Percentage Needed to Pass



Term Length: Three Years

Longer Term length

Pros:

- Bonding with councilor, creating trust
- Getting more done

Cons:

- Stuck in a rut, no new ideas
- Harder to vote out
- irresponsible councilor given control

Shorter Term Length Term

Pros:

- Bad/Irresponsible councilor, not stuck with them
- Bad officials can't do much damage

Cons:

- Low productivity
- Not enough time to work and serve

Thank You!

At this time we would like to open to questions.

Restructuring Governance Project

I can explain how individuals and groups have brought about local change.

Scenario: You are on a committee in charge of designing the best governing structure for the newly combined Essex Junction and Essex Town. Much like the Founding Fathers, you will need to do some research, gather data and then come up with a proposal that creates a governance structure that meets the following goal: **The government structure that does the greatest good for the greatest number of people.**

Historical Context: The Founding Fathers were very deliberate in their design of government, wishing to avoid ever having a monarchy again. They designed our Constitution with many ideas in mind to establish a government that was, "of the people, by the people, for the people."

Watch the School House Rock-No More King video and discuss in your HOME group.

- Why did the relationship between the colonists and the King shift?

The idea "no taxation without representation" motivated the colonists to action, thus leading to the Revolutionary War and eventually independence from Great Britain. One of the ideas that the Founding Fathers felt was essential was this idea of a representative democracy. They had tried a direct democracy, and it had failed.

Look up the definitions of the following terms and write them in. Then rewrite the definition as you understand it, in your own words. Feel free to use an illustration or visual to aid in your definition. (Vocab pre-teaching wksht)

Direct Democracy:	Representative Democracy:
Your understanding:	Your understanding:



The idea of representation can be confusing. Think about a symbol and how it represents an idea or concept. For example, the peace sign is a clearly and easily recognized symbol that **represents** peace. It would be very hard to actually draw or illustrate peace, so we use that symbol as a placeholder to represent, or to stand in place of, the idea of peace. The same can be said for representatives of government. The people chosen as representatives are symbols, in a way, of the ideas of the people they represent. Their job is to stand in place of those people and act on their behalf. If you'd like to explore this idea in more detail, there is a short video on Representative Government by History Illustrated that you can view on your own.

Honoring Tradition and History

Class Lecture by Mr. Luck on the history of Essex. Keeping the history and traditions of Essex in mind, what do you think are important values to carry forward into your new governance structure?

- History of Essex from the Village of Essex website (timeline activity)

Governance Structure: Form of Government (Council-Manager vs. Mayor-Council)

- Lecture by Mr. Luck explaining the form of government and how decisions are made
- Compare and contrast 2 forms of government
- Pros and Cons worksheet

Governance Structure: Election System and Number of Elected Officials

- Voting Activity: Favorite Movie/Favorite Snack Food (Vote for 3 vs. Vote for 7)
- How did the number of elected officials impact the way decisions were made?
- Pros and Cons worksheet
- Voting Activity: What would you add to PE classes? (HOME groups)
- How representatives are chosen (At-large vs. Districts/Wards)
 - Burlington's map

Good Governance

Working in your HOME groups you will explore the question, "What framework needs to be in place when making decisions about good governance?"

- Good Governance worksheet
- Each class selects 5 Good Governance Principles to use in their projects

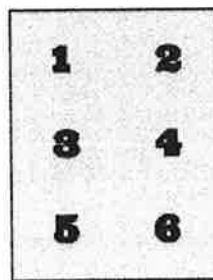
In your HOME groups, please discuss the following questions:

- Why is government important?
- Government is responsible for what kinds of jobs?
- What responsibilities does local government have to its citizens?
- Why is it important to have local government?

HOME Groupings



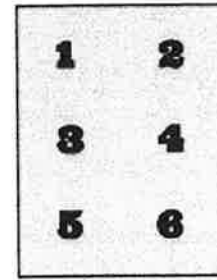
PURPLE
group



PINK
group



TEAL
group



ORANGE
group

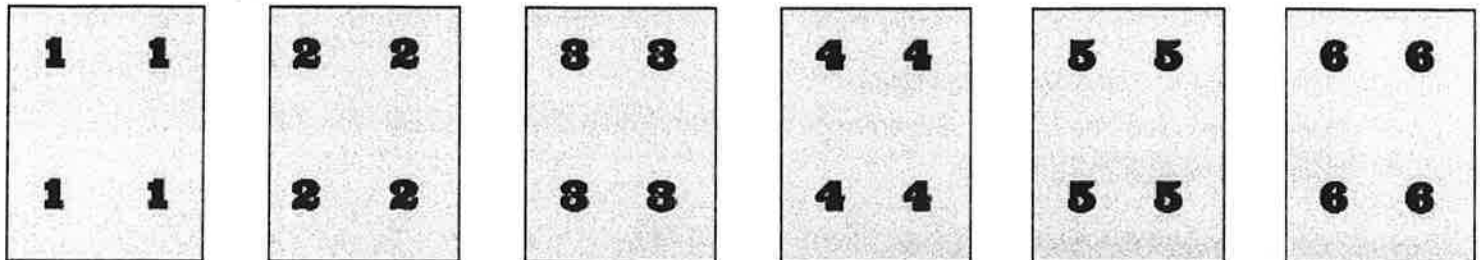
Name:

Class: R Y G B

DUE DATE: Dec 20th!

In your EXPERT groups, you will be responsible for researching a government structure from another community in our state. You will then hear presentations from each group and will collect data. Using your research and the data provided in class you will answer the question, "If we were to form one community from Essex Junction and the Town of Essex, what good governance structure would best serve the united community?"

EXPERT Groupings



1	2	3	4	5	6
Colchester	Bennington	Montpelier	Barre	Rutland	Burlington

In your EXPERT groups, you are responsible for completing the following:

Task	Person(s) Responsible
Town profile <ul style="list-style-type: none"> ● County, population, date founded ● Census data worksheets ● Map(s) colored and labeled with profile information 	
Form of government <ul style="list-style-type: none"> ● Definition of your community's type of government with visual (council-manager, strong mayor-council, weak mayor/council-manager) ● Governance Structure worksheet Summary of current representatives (if data permits): <ul style="list-style-type: none"> ● Male/female ● Ethnicity ● Age 	
Contact information for: <ul style="list-style-type: none"> ● Name of Chief Administrator (mayor or town manager) ● Name of Head of Council (president, mayor, or chair) ● Email, phone # for each 	
Interview and/or survey data completed for: <ul style="list-style-type: none"> ● Village/town manager, or mayor ● Chair/mayor/president of city council, selectboard, trustee ● Review survey data 	

Name:

Class: R Y G B

DUE DATE: Dec 20th!

Good Governance Criteria and Visual: 1. Principle #1: 2. Principle #2: 3. Principle #3:	
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Once the research in your EXPERT groups is complete, fill out the Expert Group Summary Sheet to bring back to your HOME group. You will use this information in your HOME groups to analyze and share your data.

In your HOME groups, complete the following:

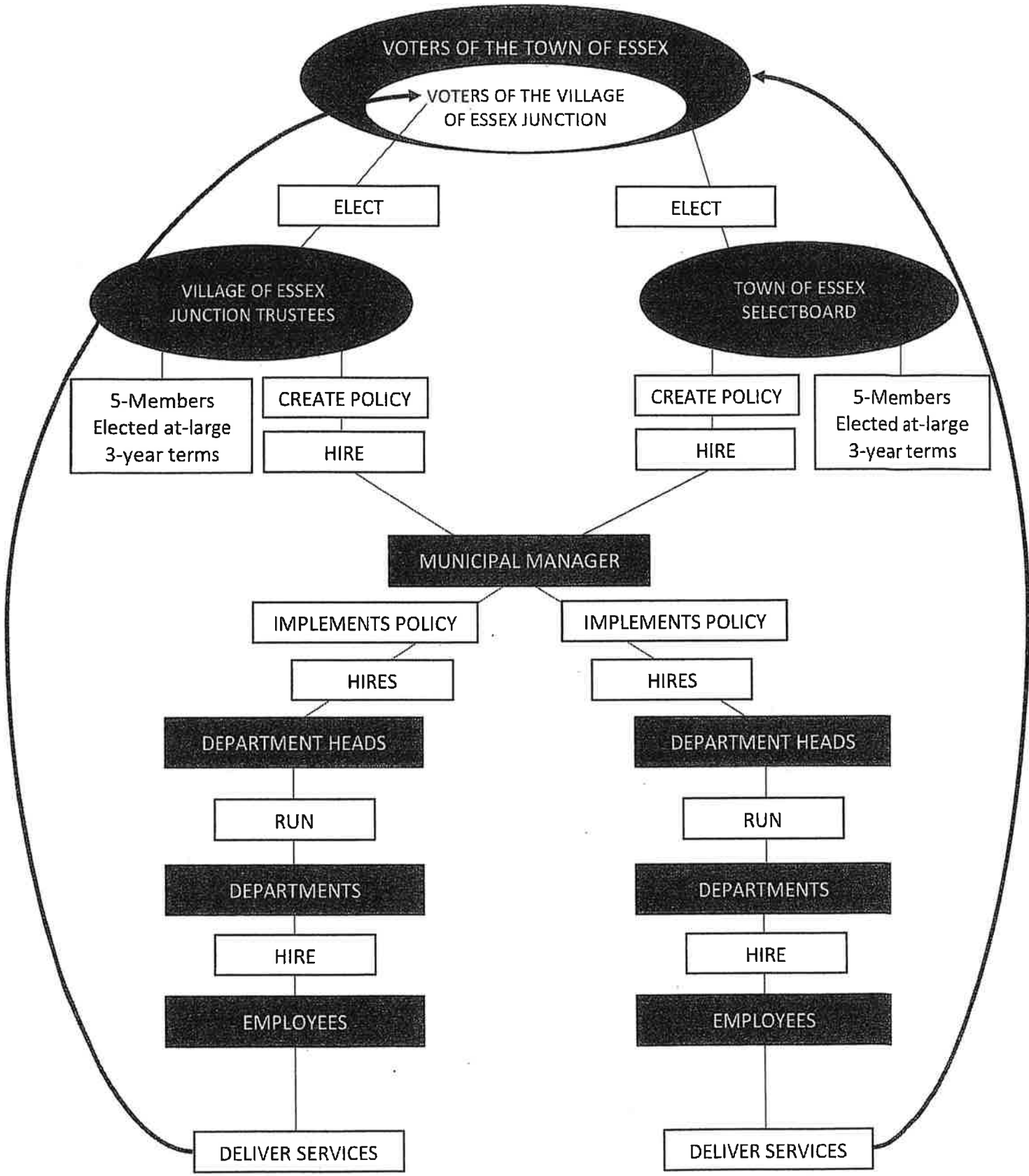
- Decide which 3 of the 5 Good Governance Principles you will use to design your proposal
- HOME group summary packet

Current Governance Structure in Essex

- Lecture by Brad
- Results of survey sent to Selectboard and Trustees
- Summary of all 6 municipalities compared to Essex and the Village of Essex

Using all the data collected in your Pros/Cons note taking sheet, the results of the interview from your municipality's Chief Administrative Officer as well as the survey results you will work as a team to design a new government structure that answers the following question: If there was one governance structure in Essex, that factored in the history of our community, provided good governance, and could be passed by the voters of this community, what would it be?

You will prepare a presentation that will be presented to a group of panelists that explains and defends your governance structure. Expanding options will be available for analyzing the following question: Should race, gender and/or age be considered in a representative democracy and if so, how?



ADL 8th Grade Civics Study

	Barre	Bennington	Burlington	Colchester	Montpelier	Rutland	Village of Essex Junction	Town of Essex
Form of Government	(Weak Mayor) Council-Manager	Council-Manager	Mayor-Council	Council-Manager	(Weak Mayor) Council-Manager	Mayor-Council	Council-Manager	Council-Manager
Election System	Wards	At-Large	Districts & Wards	At-Large	Districts	At-Large	At-Large	At-Large
Number of Elected Officials	7 (Mayor plus 6)	7	12	5	7 (Mayor plus 6)	11	5	5
Term Length	2	3	2	(3) 3, (2) 2	2	2	3	3
Population	9,052	15,764	42,417	17,067	7,855	16,495	9,709	19,587
Population Per Councilor	1,293	2,252	3,535	3,413	1,122	1,500	1,942	3,917

MEMORANDUM

TO: Village Trustees
FROM: Evan Teich, Unified Manager *ET*
DATE: May 22, 2018
SUBJECT: Village Attorney/FYE 19 Appointments

Issue

The issue is whether or not the Trustees approve the Manager's appointment of a new Village Attorney and the annual appointments of Village Treasurer/ Tax Collector, Village Clerk, Village Attorney, Village Fire Chief and Village Engineering Consultant, in accordance with the Village Charter, Article II, Section 209.

Discussion

Daniel Richardson of Tarrant, Gillies & Richardson was hired as Interim Village Attorney through 5/31/18. Four firms responded to our request for proposals for legal services. The search committee for a new Village Attorney has chosen Claudine Safar of Monaghan, Safar and Ducham in Burlington. She would need to be appointed Village Attorney effective 6/1/18 as well as for FYE 19.

The Manager would like to appoint the following for FYE 19:

Susan McNamara-Hill – Village Treasurer/Tax Collector and Village Clerk
Claudine Safar – Village Attorney
Chris Gaboriault – Village Fire Chief
Hamlin Consulting Engineers – Village Engineering Consultant

Cost

The cost associated with this issue has been budgeted.

Recommendation

It is recommended the Trustees approve the appointment of Claudine Safar as Village Attorney effective June 1, 2018.

It is also recommended that the Trustees approve the Manager's annual appointments for the period July 1, 2018 –June 30, 2019.

Section 2.08. Procedure.

a) Meetings. The Trustees shall meet regularly at least once in every month at such times and places as the Trustees may prescribe by rule. Special meetings may be held on the call of the President and two other members and, whenever practicable, upon no less than 48 hours' notice to each member. All meetings shall be public, however, in accordance with Vermont law the Trustees may vote to have a portion of a meeting in executive session.

b) Rules and Journal. The Board of Trustees shall determine its own rules and order of business and shall in accordance with Vermont law keep minutes of its proceedings. This journal shall be a public record.

c) Voting. Voting, except on procedural motions, shall be by roll call and the ayes and nays shall be recorded in the journal. Three members of the Board of Trustees shall constitute a quorum. No action of the Trustees except as otherwise provided in section 2.05, shall be valid or binding unless adopted by the affirmative vote of three (3) or more members of the Trustees.

Section 2.09. Appointments.

a) The Trustees shall appoint the Planning Commission, the Zoning Board of Adjustment and other appointments required by law and this charter;

b) The Trustees' approval shall be required for the Manager's annual appointments of a Village Treasurer/Tax Collector, Village Clerk, Village Attorney, Village Fire Chief, and Village Engineering Consultant. Residents of the Village or a member of the Fire Department who resides in the Town of Essex shall be eligible to hold the office of Village Fire Chief.

Section 2.10. Adoption of Ordinances. Ordinances shall be adopted in accordance with state law.

**ARTICLE III
OTHER ELECTED OFFICERS**

Section 3.01. Library Trustees. There shall be a five member Board of Library Trustees who shall be elected to five year terms by the voters at the Annual Meeting. Only qualified voters of the Village shall be eligible to hold the office of Library Trustee. The Trustees who are now in office shall serve until their terms are completed. The Library Trustees shall establish policy for the operation of the Library and shall otherwise act in conformance with the Vermont statutes. The five permanent, self-perpetuating Library Trustees shall function in accordance with the terms of the Brownell Trust agreement dated May 25, 1925. The Library shall be required to follow all financial and personnel policies adopted by the Village Trustees.

Section 3.02. Moderator. The voters at the annual Village meeting shall elect a Moderator who shall preside at each Village meeting. Only qualified voters of the Village shall be eligible to hold the office of Moderator.



MEMORANDUM

TO: Essex Junction Trustees and Evan Teich, Unified Manager
FROM: James Jutras, Water Quality Superintendent
cc: Lauren Morrisseau Assistant Manager/Finance Director
DATE: May 1, 2018
SUBJECT: Landfill Leachate Treatment Agreements

Issue: Whether or not to renew existing Landfill Leachate Treatment Agreements

Discussion: The Village of Essex Junction has several agreements for receiving and treating landfill leachate from the sources noted in the table below. In the past, capacity was granted for treatment of landfill leachate that ran concurrent with the assigned discharge permit. Most permits are in limbo awaiting renewal so the agreements have essentially expired. Also noted below is the status of most recent leachate deliveries for treatment.

Permittee	Waste Type	Capacity	Permit Status	Last Delivery	Staff Rec.
CSWD	LF Leachate	10,000 GPD	Continued	monthly	Renew
Myers	Transfer Sta.	4,000 GPD	Continued	never	Renew
WSI Moretown	LF Leachate	70,000 GPD	Continued	October, 2015	Cancel
Coventry LF	LF Leachate	40,000 GPD	Continued	April, 2015	Cancel
CV Landfill	LF Leachate	40,000 GPD	Continued	never	Cancel

Since completion of the Essex Jct WWTF major maintenance project, the worth of unused capacity has increased in value. Given the growth in our participating communities coupled with the design performance of the wastewater facility, this capacity has added value for our TriTown group and for the Village who owns this capacity. Committed treatment capacity that is underutilized or not used at all has no benefit to the community.

The Village of Essex Junction is the sole permittee for accepting the material from CSWD and Myers. I recommend we continue to honor those agreements. CSWD amounts are minor as the landfill is closed. Myers Container system transfer station is covered so little water is generated. The Casella Coventry, Casella CV Landfill and WSI Moretown permits list multiple disposal options so there are other outlets for them that they currently use exclusively.

Costs: Revenue neutral as we do not budget for any waste from Coventry, CV or Moretown landfills.

Recommendation: It is recommended that the Village Trustees renew leachate treatment agreements for Chittenden Solid Waste District and Myers Container. We further recommend not to renew the Moretown, CV Landfill and Coventry landfill leachate treatment agreements.



MEMORANDUM

TO: Essex Junction Trustees and Evan Teich Unified Municipal Manager
FROM: James Jutras, Water Quality Superintendent
cc: Lauren Morrisseau, Finance Director
DATE: May 17, 2018
SUBJECT: Sand Hill Solar Net Metering Request

Issue: Whether to amend the existing Encore Solar Net Metering Agreement and assign available Village electric accounts to the Sand Hill Solar project.

Discussion: Sand Hill Solar is a private 500kW solar generation facility planned in the Town of Essex. The Energy Committee approached the Village regarding available electric utility accounts to absorb the solar net metering credits as allowed under Vermont Law.

The Village has Green Mountain Power (GMP) accounts that would provide the net metering capacity requested. A current agreement with Encore Solar for net metering credits generated at the wastewater facility installation has committed several large GMP accounts while not providing any savings to the Village. Encore is agreeable to releasing those unused accounts from the existing agreement. The attached Village/Encore Solar Addendum 2 for your consideration.

Sand Hill solar has requested approximately 150 kW of Net Metering capacity from the Village. Staff has reviewed the largest Village electricity users to determine adequate capacity to capture all credits possible from this installation without over committing. We request that the Trustees authorize Staff to commit the Lincoln Hall, Brownell Library and other electric accounts, if needed, to the Sand Hill Net Metering program. The final Sand Hill Solar agreement with electric accounts identified will be presented to the Board for consideration at a future meeting.

Costs: There will be small but immediate savings to electric accounts based on the amount of power generated by the solar installation. Several Town and Village GMP accounts are to be listed. Power cost savings generated are applied in order of priority at the rate negotiated by the Town for the Net Metering installation. The Village direct savings is estimated at \$3,000 annually. Experience at the wastewater facility indicates that savings applied can be highly variable and lessen a few percentage points each year as the solar installation ages.

Recommendation: It is recommended that authorize the Unified Manager to sign Addendum #2 to the Encore Essex Junction Solar Agreement and to authorize the Manager to add the Lincoln Hall, Brownell library and other electric GMP accounts, as needed, to the Sand Hill Solar installation net metering agreement.

ADDENDUM 2

This addendum dated the ___th day of May, 2018 is in reference to the GROUP NET METERING AGREEMENT ("the Agreement") entered into on April 22nd, 2014, by and between the Village of Essex Junction (as "CUSTOMER") and Encore Essex Junction Solar I, LLC (as "OWNER"). May it be known that the undersigned parties, for good and reasonable consideration, do hereby agree to make the following changes and/ or additions to the Agreement, as outlined below. These additions shall be made valid as if they are included in the original stated Agreement.

Meters to be Removed from the Group:

CUSTOMER and OWNER hereby agree to amend Section 3(a) "Electricity Meters in Group and Allocation of Net Metering Credits" of the Agreement to remove the following meters:

Member Name	Description	Account Number	Meter Number
Encore Essex Junction Solar I,	Production Meter	2891449260	E17318356
Remove Following			
Village of Essex Junction	Pearl St FD/Lincoln Hall	21262000009	118399
Village of Essex Junction	Brownell Library	66062000006	E14786789
Village of Essex Junction	HS Pump Station	66688370304	E15114767
Village of Essex Junction	5 Corners Traffic Lights	8606200000	E15988597
Village of Essex Junction	105 Pearl Station	1172600000	E15463014
Meter to Remain in			
Village of Essex Junction	Cascade St Plant	01324000007	E14202009

Per Section 3(c), referenced below for convenience, the Parties agree that OWNER may modify the Agreement, as stated above, in order to maximize the benefit to CUSTOMER.

"In the event that OWNER determines in good faith that modifying the allocations set forth in this Section 3 and/or the Meters included in the group pursuant to Section 3, would be more beneficial to the CUSTOMER and to OWNER, the Parties agree to negotiate in good faith to revise this Agreement so as *to* maximize the benefits derived by both OWNER and the CUSTOMER hereunder, in accordance with the Parties' original intention."

CUSTOMER and OWNER hereby agree to amend Section 3(c) as outlined herein:

(c) In the event that OWNER determines in good faith that modifying the allocations set forth in this Section 3 and/or the Meters included in the group pursuant to Section 3, would be more beneficial to the CUSTOMER and to OWNER, the Parties agree to negotiate in good faith to revise this Agreement so as *to* maximize the benefits derived by both OWNER and the CUSTOMER hereunder, in accordance with the Parties' original intention. CUSTOMER warrants that the remaining account number and associated meter shall not drop below 110% of estimated system output. In any event where CUSTOMER is aware of a facility change that may allow this condition to occur immediate steps shall be

taken to add accounts and meters back to the Agreement."

Fixed Monthly Payment:

CUSTOMER and OWNER hereby agree to amend Section 4 "Billing and Payment" of the Agreement to utilize a Fixed Monthly Payment procedure, as outlined herein:

(a) **Fixed Monthly Payment:**

Fixed Payment. CUSTOMER and OWNER agree to set CUSTOMER monthly payments at a fixed amount ("Fixed Payment"), which shall be based on the ninety percent (90%) of the estimated production as set out in subsection (ii) below. The Fixed Payment is meant solely to provide CUSTOMER with a consistent billing value, and in no way represents CUSTOMER's actual charges due to its Utility. CUSTOMER is solely responsible to its respective Utility for paying any and all Utility charges in excess of any and all Net Metering Credits allocated to CUSTOMER from the Project.

- (i) **Calculation.** Fixed Payment amounts shall be made monthly, and shall be calculated as the product of: (a) the estimated production of the Project, considered to be **198,878kWh**, multiplied by (b) the applicable rate for Net Metering Credits at Commissioning Date and subsequent anniversaries thereof, multiplied by (c) 0.90 (or 90%), then divided by (d) 12 months. For example, Fixed Payments in Year 1 will be calculated as follows:

$$(190,878\text{kWh} \times \$0.20741/\text{kWh} \times 0.90) / 12\text{mos} = \mathbf{\$2,969.11}$$
 per month

CUSTOMER recognizes and agrees that the estimated production output is in no way a warranty or guaranty by OWNER of the actual production to be generated by the Project for the initial year of production or any year thereafter for the Term of the Agreement. Production estimates may be revised based on historical production as agreed to by both parties in writing and incorporated into this Agreement by addendum.

- (ii) **Reconciliation.** Upon June 30 and December 31 of each year, OWNER shall calculate the total value of the generated Net Metering Credits for the preceding 6 months, set that sum against the total value of Payments made by CUSTOMER during the same period, and reconcile their difference with the CUSTOMER's billing account ("Reconciliation"). The value identified by Reconciliation shall be paid within 30 days of notice to the receiving party, and shall satisfy the difference realized between production values and billing payments for that year.

SIGNATURE PAGE BELOW

By their signatures below, the Parties hereby acknowledge and agree that Section 3(a) of the Agreement shall be amended, and the Fixed Monthly Payment procedure shall be implemented in accordance with those terms outlined herein. The Parties agree that these amendments shall henceforth be in effect throughout the Term of the Agreement unless further amended by written consent of both Parties.

ENCORE ESSEX JUNCTION SOLAR I, LLC

By: _____

_____, Member and a duly authorized representative of Encore Essex Junction Solar I, LLC

VILLAGE OF ESSEX JUNCTION

By: _____

Evan Teich a Duly Authorized Representative of the Village of Essex Junction



MEMORANDUM

TO: Essex Junction Trustees and Evan Teich, Unified Manager
FROM: James Jutras, Water Quality Superintendent
cc: Lauren Morrisseau Assistant Manager/Finance Director
DATE: May 17, 2018
SUBJECT: HydroFlow Grant Proposal

A handwritten signature in blue ink, which appears to be "James Jutras", is written over the right side of the memorandum header.

Issue: Whether or not to participate in the Phosphorus Innovation Challenge grant opportunity presented by the VT Agency of Natural Resources.

Discussion: Internal recycled phosphorus (P) as part of our treatment plant operation has been identified as a future compliance concern. Phosphorus is highly regulated under the Lake Champlain TMDL. To ensure compliance with increasingly stringent phosphorus discharge requirements, I have been researching methods to decrease our P recycle concentrations, thus adding capacity to our process. Many commercial applications have been contacted but had no interest in our application as we are "too small". Economy of scale is important and our process is 1/10th the size of their smallest applications.

While discussing this P problem with colleagues at a conference in Boston, we developed a potential and unique application based on descaling technology currently used in commercial and residential heating systems. This unusual application of a conventional technology is also used to enhance wastewater dewatering operations. This unique phosphorus reduction approach has strong potential for P removal at small wastewater facilities like ours and at significant savings over expansion of the facility by conventional means. More importantly, this application could prove to be appropriate for farms and other treatment facilities for Lake Champlain Basin Phosphorus compliance requirements.

At this time, project partners involved in the conceptual development of the installation include Dr. Badireddy of UVM, the Chittenden Solid Waste Management District and Dr. Morris of Cornell University. Details of the project proposal are being developed over the next several weeks and will be presented to the Trustees for consideration at a later date.

Costs: No direct costs are anticipated at this time. Indirect costs may be experienced during the planning and project grant development stages

Recommendation: It is recommended that the Village Trustees authorize staff to participate in the submission of an application to the Phosphorus Innovation Grant program and to participate in the evaluation process. Staff shall report back with updates on costs as well as progress of the application if it proceeds beyond the preliminary round of review.

RECEIVED
MAY 17 2018
Village of Essex Junction

steAmfest

Requests for practical support: steAmfest 2018 Art of Possibility

Hello Trustees,
We would like to make a few request for this years event

For 2018 we are hoping to have the village support for the same access we had last year

1. Street closure of Railroad Ave Saturday 8-5 for Artist and Marker market, food and music
2. Access to public works for minor support with help with closure and small a sundries
3. Public communication skills Darby and Robin provided last year with FPF postings and some community development work

New to steAmfest this year we'd like to ask for:

1. Street closure Railroad Ave Friday evening 4-10 for the creation of a food truck ally to connect more distant venues and provide more street food options (requested by many survey responders)
2. Village support in public notification of street closure to Railroad Ave tenants as a Village sponsored event.

We look forward to discussing these requests with you at your May 22 meeting.

Thank You
Kristin Humbargar
Creative Director steAmfest

From: George Tyler

To: Essex Junction Trustees

5/18/18

From our joint meeting with the Village Planning Commission on Thursday 17 May, there were several topics which we may wish to consider for possible action:

- A housing needs committee (perhaps a joint Village/Town effort) to guide development efforts. It should be informed by the CCRPC/ECOS housing needs assessment. The committee should have clear guidelines, goals, and a self-sunsetting timeline.
- Initiate an effort to make the public more aware of the tax and cost benefits of accessory residences
- Explore the acquisition or designation of greenspace in or near the Village Center district. DFC shows greenspace in its strategic vision; Heart & Soul process identified greenspace as a top community value.
- Create a parking committee to formulate an overall strategy for understanding the impacts of parking shortages and locations relative to development objectives in Village Center district.
- Municipal-owned land can provide more flexible opportunities for affordable housing; it lowers development costs and can give municipal governments more control over the development that occurs.

This list may not be complete and I may not have framed things correctly. But it should be adequate to jog our memories and help us decide any possible follow-up.



MEMORANDUM

TO: Village Trustees
 FROM: Evan Teich, Unified Manager
 DATE: May 22, 2018
 SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

May 26 10 AM	<i>Memorial Day Parade</i>
June 7 3-5 PM	<i>Village Employee Appreciation Party</i>
June 12 6:30 PM	Regular Meeting Public Hearing on FYE 19 Water Rates
June 14 7:00 PM	Joint Meeting with Selectboard at Lincoln Hall
June 26 6:30 PM	Regular Meeting Public Hearing on FYE 19 Water/Sewer/Sanitation Rates
July 10 6:30 PM	Regular Meeting
July 24 6:30 PM	Regular Meeting
Aug. 14 6:30 PM	Regular Meeting
Aug. 22 7:00 PM	Joint Meeting with Selectboard at 81 Main St.
Aug. 28 6:30 PM	Regular Meeting
Sept. 11 6:30 PM	Regular Meeting
Sept. 25 6:30 PM	Regular Meeting

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 12, 2018
6:30 PM**

AGENDA

**PUBLIC HEARING
FYE 19 WATER RATES**

This meeting will be held in the Essex Junction Municipal Building, 2 Lincoln Street, Essex Junction, VT. Meetings of the Trustees are accessible to people with disabilities. For information on accessibility and/or this agenda, call the Municipal Manager's office at 878-6944.

TOWN OF ESSEX SELECTBOARD
VILLAGE OF ESSEX JUNCTION TRUSTEES
SPECIAL JOINT MEETING
MEETING MINUTES
April 25, 2018

SELECTBOARD: Max Levy, Chair, Michael Plageman, Irene Wrenner, Andrew Watts, Elaine Sopchak.

BOARD OF TRUSTEES: George Tyler, Village President, Dan Kerin, Elaine Sopchak, Andrew Brown, Lori Houghton.

OTHERS PRESENT: Evan Teich, Unified Manager; Greg Duggan, Deputy Town Manager; Lauren Morrisseau, Finance Director; Christopher Stoneman; Vincent Dober; Jerry Fox; Dawn Hill-Fleury; Marie Froeschl; Margaret Smith; Terry Stein; Marybeth Redmond; Diane Clemens; Jim Bernegger; Mary Lou Hurley; Betsy Dunn; Bruce and Mary Post; Barbara Higgins; Harold Lewis; Yvonne Jarvis; Colin Flanders, Essex Reporter.

Mr. Levy called the Selectboard (SB) meeting to order at 7:00 p.m. Mr. Tyler called the Board of Trustees (BT) meeting to order at 7: p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Levy invited those present to join him in reciting the "Pledge of Allegiance."

AGENDA ADDITIONS/CHANGES

Mr. Duggan provided the following additions to the SB Agenda: a letter from Police Chief Rick Garey to the Unified Manager dated April 23, 2018 regarding Liquor License Applications for Backstage and Veterans of Foreign Wars Post #6689, a memorandum from Jenny Willingham, Assistant Clerk to the Unified Manager dated April 24, 2018 regarding the First Class Liquor License and Commercial Kitchen for Lang Farm, LLC and a memorandum from Max Levy and George Tyler dated April 2, 2018 to the SB and BT regarding Documents for Our Next Joint Meeting.

APPROVAL AGENDA

MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION TO APPROVE THE AMENDED AGENDA. THE MOTION PASSED 5-0.

PUBLIC TO BE HEARD

Ms. Marybeth Redmond from the Vermont Commission on Women (VCW) explained that the VCW is distributing a statewide survey on behalf of girls and women in Vermont. The goal of the survey is to determine the economic issues for women and girls, who experience a lot of economic insecurity. She asked that the SB help to spread the word about this survey as they are looking for as much information as possible. The VCW would like to reach the more underserved population of women and girls and reported that, in the responses so far, the VCW has learned that there are immense challenges for elderly women. She gave the SB a copy of the survey.

50 Ms. Marie Froeschl urged the SB to have equal representation for charter changes, and she finds it
51 unethical to not have equal representation in this forum.

52
53 Mr. Jerry Fox stated that he had no problem with Ms. Sopchak serving on both boards. He cautioned
54 her to tread carefully when there are opposing views between the Boards. He was concerned that there
55 was not equal representation on the Essex/Westford School District Board (EWSDB).

56
57 Ms. Diane Clemens, member of the EWSDB, clarified that there is appropriate representation from the
58 former entities. There are two representatives from Westford, four representatives from the Chittenden
59 County Supervisory Union and four representatives from the Essex Town School District. She stated
60 that the intent still remains to have this fair representation, and she invites the public to attend their
61 meetings twice a month on Tuesdays.

62
63 Ms. Wrenner urged the SB to look at the unequal representation between the Town outside the Village
64 (TOV) and the Town inside the Village (TIV) with regard to municipal governance. She stated that this
65 disparity has not been addressed as they move forward with joint discussions. She presented a petition
66 with 280 signatures and asked that this petition be put on a future agenda for discussion.

67
68 Ms. Terry Stein asked if there was equal representation on the EWSDB, and the reply was, yes. She
69 asked where the breakdown was with regard to the perception of a lack of representation on the
70 EWSDB. Why did one half of the Town think it doesn't have representation on the EWSDB? Mr. Levy
71 wasn't sure, and Mr. Tyler thought that it might be due to a concern regarding the future elections for
72 the EWSDB, which could cause a change in the structure of the board. The second reason for the
73 confusion could be a separate issue regarding consolidation discussions between the BT and the SB and
74 a difference on how to approach that issue. He added that the municipal governments have nothing to
75 do with the schools. Ms. Stein requested that, if this petition is being discussed at a later agenda, to
76 make sure that the elections will still be based on fair representation. Mr. Levy understood that there is
77 nothing in place today in the legislation that wants to change that representation. Mr. Watts asked what
78 the petition was asking. Mr. Teich read the following:

79
80 "State of Vermont Chittenden County, we, the undersigned legal voters of the Town of Essex hereby
81 call on the Selectboard to
82 1) Study current representation imbalances that are inherit in some school and municipal frames
83 2) Acknowledge instances of inequitable representation
84 3) Work to reform archaic incomplete and/or inadequate government structures in order to provide, for
85 example Town outside the Village voters an independent voice in school and municipal manners on par
86 with their Town in side the Village counterparts
87 4) Make this a priority"

88
89 Mr. Levy stated that they will place this on a future agenda for a complete discussion.

90
91 Ms. Wrenner clarified that the SB warned the school vote this year, which she understood has never
92 been done before. As a result, the TIV residents got to vote on the seat that had formerly been set aside
93 for TOV residents. Additionally, if anyone had been interested in running for that seat, they could have.
94 This is the "hiccup" they face this year and will face in the future unless something changes locally or
95 at the state level, which has not been addressed yet.

96
97 Ms. Clemens confirmed for Ms. Betsy Dunn that the TOV has four guaranteed seats on the EWSD,
98 Westford has two guaranteed seats and the TIV has 4 guaranteed seats. Ms. Sopchak further elaborated

99 on the legislation being referred to by Ms. Wrenner. She explained that at the last SB meeting, Ms.
100 Martha Heath explained that because there was an error discovered in the legislation, the Town had to
101 warn the election this year. She stated that it was a one time situation and that the Legislature is
102 working to fix that problem. The SB can not fix that problem, and if all goes as expected at the
103 Legislature, it will not happen again. The intent is for the EWSB to warn its own elections in the future.
104 Ms. Fox asked about the anticipated date for the decision by the Legislature. Ms. Houghton wasn't sure
105 of the exact date, but could find out. She stated that it is being worked on and was truly an oversight
106 error in one sentence in the legislation, and it won't happen again. Ms. Sopchak suggested that, if Ms.
107 Fox wants further updates, she could contact Mr. Dylan Giambatista, who is the local representative on
108 the State Education Committee addressing the details of this bill. (section 8 of the H. 257 Bill)

109
110 Ms. Barbara Higgins asked how the voting will work with Ms. Sopchak on both boards. Ms. Sopchak
111 replied that, technically, there is never a time both boards vote together so her vote will not count twice,
112 and philosophically, she pledged to have as much integrity as possible to serve the entire community.
113 Ms. Higgins asked if she would be recusing herself if there are opposing views between the boards. Ms.
114 Sopchak replied that she will recuse herself per the Town policy, which states that a recusal is
115 appropriate if a member will personally benefit from any decision.

116
117 Ms. Betsy Dunn asked why there were minutes that did not disclose member names with their
118 comments. Mr. Levy explained that those were not minutes, but a survey sent to the members on their
119 thoughts on how to continue the governance conversation.

120
121 Ms. Wrenner added that the language from S.257 is being worked on to be effective next year, so she
122 didn't think they would see a vote on this language before the end of the session. Ms. Houghton
123 explained that a vote can occur as early as January of next year and it can be made effective
124 immediately.

125
126 Ms. Marylou Hurley appreciates the discussion, but personally, she is not going to be able to feel
127 comfortable as long as this situation exists.

128
129 **BUSINESS ITEMS**

130
131 **First Class Liquor License Renewals:**

132
133 **ANDREW WATTS MOVED AND IRENE WRENNER SECONDED A MOTION TO APPROVE**
134 **A FIRST CLASS LIQUOR LICENSE FOR CODY'S IRISH PUB AND GRILLE. THE**
135 **MOTION PASSED 5-0.**

136
137 Mr. Levy explained that the usual admonition was that the SB took the issuance of liquor licenses very
138 seriously as should the area establishments who served liquor. He requested that this establishment not
139 serve minors or anyone who is obviously inebriated. He thanked them for doing business in Essex and
140 wished them a good year.

141
142 Mr. Christopher Stoneman announced that it was Cody's 20th anniversary in Essex and stated that he
143 felt very lucky and happy to be in Essex.

144
145 With regard to the Lang Farm license, Mr. Duggan explained to the SB that this was a slight
146 modification to the license.

147

148 **MICHAEL PLAGEMAN MOVED AND ANDREW WATTS SECONDED A MOTION TO**
149 **APPROVE AND SIGN THE MODIFIED APPLICATION FOR A FIRST CLASS LIQUOR**
150 **LICENSE FOR LANG FAMILY, LLC. THE MOTION PASSED 5-0.**

151
152 With regard to the license for Veterans of Foreign Wars Post #6689, Mr. Vincent Dober announced that
153 he would no longer be the officer affiliated with the liquor license application. Members discussed this
154 issue and whether to wait until the new officer is in place or to proceed with the motion. Members also
155 discussed the memorandum dated April 23, 2018 from the Police Chief regarding the violations at
156 Backstage and the recommendation from the Chief to schedule a hearing on this issue.

157
158 **MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION TO**
159 **APPROVE A FIRST CLASS LIQUOR LICENSE WITH AN OUTSIDE CONSUMPTION**
160 **PERMIT TO BACKSTAGE SUBJECT TO A HEARING BEING HELD ON MAY 7TH AT 81**
161 **MAIN STREET AT 7:00 P.M.**

162
163 Mr. Plageman and Ms. Wrenner accepted Mr. Watt's friendly amendment to the motion.

164
165 **THE MOTION PASSED 5-0.**

166
167 **MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION TO**
168 **APPROVE A FIRST CLASS LIQUOR LICENSE WITH AN OUTSIDE CONSUMPTION**
169 **PERMIT TO VETERANS OF FOREIGN WARS ESSEX JUNCTION POST #6689 SUBJECT**
170 **TO A LETTER BEING SUBMITTED FROM THE CURRENT COMMANDER WHO WILL**
171 **BE STEPPING DOWN AND THAT THE NEW COMMANDER BE PRESENT AT THE**
172 **HEARING ON THIS LICENSE.**

173
174 Mr. Plageman and Ms. Wrenner accepted Mr. Watt's friendly amendment to the motion.

175
176 **THE MOTION PASSED 5-0.**

177
178 **JOINT MEETING WITH ESSEX JUNCTION BOARD OF TRUSTEES**

179
180 **Manager's Personnel Updates – Evan Teich**

181
182 The issue is informing the SB and BT about personnel matters. Members decided that there was no
183 need to enter Executive Session for this issue.

184
185 Mr. Teich reviewed his memorandum dated April 20, 2018 regarding Personnel Updates with the
186 members. Some of the highlights in Mr. Teich's memorandum include Mr. Travis Sabataso moving
187 from his position as Town's Administrative Assistant/Human Resource Coordinator to Human Resource
188 Director for the Town and the Village. A new position of Assistant to the Manager will be advertised
189 and will include communication responsibilities and back-up minute taking as well as review of the
190 minutes. This position will have a salary range of \$51,300 to \$54,150 and will be shared with the Town
191 and the Village. Additionally, Ms. Patty Benoit, Administrative Assistant for the Village will retire in
192 October, 2018 and Mr. Randy Viens, Town Assessor, will retire in December of 2018.

193
194 Mr. Teich clarified for Mr. Levy that the new Assistant to the Manager position would be cost neutral to
195 start. There is still an extra half position in reserve that will not be filled right now. Ms. Sopchak was
196 delighted to hear of a communications position. Mr. Teich added that the position won't start until

197 September.

198
199 Ms. Wrenner asked about the search for a new Assessor, and Mr. Teich replied that he has not begun
200 that process yet.

201
202 Mr. Watts asked that the new job descriptions include language that states both the Town and Village,
203 and Mr. Teich agreed.

204
205 **Presentation of Staff Work Plan for Consolidation and Alignment – Evan Teich**

206
207 Mr. Tyler introduced the issue of informing the SB and BT about the staff work plan for consolidation
208 and alignment. Mr. Bruce Post stated “Point of Order.” He wondered if the SB meeting was over and
209 questioned the blending of the meeting on this issue as it had always been separate in the past. Mr.
210 Levy confirmed for Mr. Post that this was a joint meeting, and they initially called to order the SB and
211 BT meetings and the SB and BT are both going to be adjourned separately at the end.

212
213 Mr. Teich reviewed his memorandum dated April 20, 2018 to the BT and SB. The memorandum
214 summarized the work done to date and outlined a plan for moving forward with future consolidation.
215 He discussed the creation of an Alignment Group that included staff from both the Town and the
216 Village, a proposed staff work plan and questions to answer and issues to consider. He provided an
217 example of efficiency that just occurred in the Public Works Department that saved the Village \$70,000
218 since they could go out to bid as one department. More street work can be accomplished, which is the
219 intent of the memorandum of understanding and benefits the entire Town and businesses. Mr. Teich
220 also discussed the message he is receiving from staff, which is that they would like to see more team
221 building and succession planning as well as being part of committee meetings. Mr. Levy thought this
222 aligned well with feedback from Town Committee members who would like more communication and
223 coordination with staff.

224
225 With regard to aligning the budget, Ms. Morrisseau stated that she is starting to align the budgets so
226 that the processes are the same and the line items are reflected in the same way. She agreed with Mr.
227 Levy that the intent is to work towards what is best practice. On that same note, Mr. Teich reported that
228 another message he hears from the staff is that they would like to approach the future as seeking and
229 defining the “best way” rather than a “Village way” or a “Town way.” Mr. Teich stated that everything
230 is done through policy, and Mr. Tyler emphasized that the process for policy changes includes changes
231 being vetted by the staff, by the Boards through a public process and then voted on separately by each
232 Board. Mr. Levy agreed that there were checks and balances in the process.

233
234 Mr. Kerin added that when they are adopting similar policies, it is necessary to remember that there are
235 union agreements and contractual agreements that would not be changed at this time. Mr. Teich stated
236 that the Town will be talking with associations about aligning the terms of the contracts with employee
237 manuals so it is not operating on five separate documents.

238
239 Ms. Wrenner encouraged Mr. Teich to get feedback from employees on all different levels and not just
240 the management. With regard to the Fire Departments, for example, the volunteers need to have input
241 and be heard because without them, there is no fire department. She thought that a lot of opportunities
242 for improvements may be teased out by talking to different people. Mr. Teich thought that was a good
243 point. He reported that staff has been asking about using best practice and paying attention to more of
244 the culture of the organization. He has received feedback that the staff would like to meet other people
245 in the organization that they would not normally work with on a day to day basis so that they can be

246 more of a team and a family and not just a collection of people who don't know each other.

247

248 With regard to the Fire Departments, Mr. Tyler noted that he has had the same conversation with Mr.
249 Teich because there can't be policy changes that drive away the volunteers. He suggested that, for
250 alignment decisions that may impact service delivery, staff involve the SB and the BT at the ground
251 level so it gives the public that extra level of assurance and brings some public perspective and
252 oversight to the process.

253

254 Ms. Wrenner wanted to make sure there was someone on staff making sure the Town is not missing out
255 on what is going on outside of this alignment focus. Mr. Teich agreed, and Mr. Duggan pointed out that
256 staff is very active regionally and state-wide through the Regional Planning Commission, State-wide
257 stormwater efforts, community development practices and meetings with other managers.

258

259 Mr. Brown stated that it was great to hear that staff values team building, finding the "best way" as
260 opposed to the "Village way" or "Town way" and having flexibility and a willingness to work together.
261 With regard to the timeline for alignment and charter changes, he suggested looking at the election of
262 2020, during which there would be greater voter turnout, and Mr. Teich agreed.

263

264 With regard to the the Alignment Group, Ms. Wrenner suggested including members with institutional
265 knowledge who may know what hasn't worked in the past. Mr. Teich agreed and noted that people will
266 be added as needed.

267

268 **Board of Trustees and Selectboard Work Plan for Consolidation and Alignment – Evan Teich**

269

270 The issue is for the SB and Trustees to discuss consolidation and governance and agree to a work plan.
271 With regard to Board Member Thoughts on How to Continue Governance Conversation, Mr. Tyler
272 stated that he was "Member D," Ms. Houghton stated that she was "Member A" and Mr. Levy stated
273 that he was "Member B."

274

275 Mr. Tyler suggested hearing from each member on their thoughts with this issue, and members agreed.

276

277 Ms. Houghton expressed that the most immediate step for her is to address the issue of tax equity
278 because if it didn't get tackled, then things might remain in the status quo. She would like to see
279 everyone in Essex paying the same taxes. She also would like to learn sooner than later if a full
280 consolidation is not going to happen so that the Trustees can move to other important matters. If that is
281 the case, the Town and Village could continue to work on joint communications and improving what is
282 already consolidated.

283

284 Ms. Sopchak agreed with Ms. Houghton, but was interested in moving slow and deliberative with
285 consolidating departments. She felt working with smaller chunks would be better and would address
286 the tax equity issue along the way. She suggested starting with the Public Works Department. She also
287 felt they should revisit the way Heart and Soul provided outreach to the community as a way to engage
288 the community since that was so successful. Ms. Houghton thought that the departments left to
289 consolidate are really difficult. She reported that Heart and Soul is technically dormant, but that they
290 still meet and have a plan to resurrect their efforts soon.

291

292 Mr. Watts asked to add "assets" and "libraries" to the list of Areas that May Require Outside
293 Consultation. He disclosed that his wife is a Library Trustee for the Essex Free Library. He understood
294 that the libraries may have different regulations to follow through the State Department of Libraries

295 and that the Boards may need some assistance to understand how those affect any consolidation effort.
296 With regard to tax equity, he noted that it is not a 50/50 share, and he wants to know what the Village
297 taxpayers get from the taxes they pay to the Town. He also noted that, should that Village \$3.4 million
298 in taxes be added to the Town budget, it would mean a 13 cent increase to the tax rate for the Town
299 outside the Village residents, which is "big to swallow." He suggested looking at an incremental
300 increase so it is not such a hardship. With regard to Thoughtful Growth in Action, he wondered about
301 moving things forward and suggested that may be a good place to start. With regard to the Recreation
302 Departments, he stated that it was a large chunk of the difference in tax rates between the Town and the
303 Village and thought the consolidation plan from the department heads should be looked at soon.

304

305 Mr. Tyler believes that the Village is sharing responsibility with the Town government for providing
306 services to the entire community, but it is not being compensated for its share. All the services the
307 Village provides are services that the Town would need to provide if the Village didn't exist. Village
308 residents are the only ones being taxed to provide its portion of those services, but people in the Village
309 are sharing the responsibility of what the Town provides. As a result, he thought it was important to
310 start with a grounded understanding of the funding structure and asked Ms. Wrenner if she saw any
311 problem with his statements.

312

313 Ms. Wrenner replied that she would counter that the same thing is happening to TOV residents with no
314 representation. She gave an example of how the Town Highway Department is paving inside and
315 outside the Village, but has no Board appropriately managing Village policies. She thought this needed
316 to be revisited because it is a "chicken and egg thing." She stated that if we go forward, we need to get
317 buy in from the 11,000 residents (TOV) by affording them equal representation equivalent to the TIV.
318 Then there could be conversations around a table with equivalent strength on each side. She suggested
319 considering the idea, last year, of a cultural district for the Village Recreation Department and Brownell
320 Library, which have much more in common than the two different philosophies, backgrounds and
321 locations of the two libraries. Ms. Wrenner would like the members to be broad in thinking about the
322 meaning of consolidation. Mr. Tyler, in that scenario, asked Ms. Wrenner if she would look to do a
323 similar thing in the Town with the Recreation Department and Essex Free Library, so there is an
324 adjusted tax rate in the Village and the Town, or for the Village to have a cultural district, but continue
325 to support the mirror entities in the Town. Ms. Wrenner did not think it was her decision, but wanted
326 representatives from TIV and TOV to hammer that out. She stated that, right now, having a SB that has
327 the big picture view only, doesn't help anyone hammer out those compromises and is inappropriate.

328

329 Ms. Sopchak was confused about the "chicken and egg" comment. She was hearing that there are
330 solutions to the problems, but not until the SB solves the TOV problem and asked if that was accurate.
331 Ms. Wrenner thought that was one way to look at it, but it might be a legislative issue for the Town
332 Attorney and staff to address. Ms. Sopchak thought that was what the Boards and staff are already
333 doing. She referred to the meeting on March 24th when the public told them to change how they were
334 doing things and to move forward, which is what they are trying to do right now. She stated that this is
335 not some capricious set up that the SB decided to do. It is State Statute, and they are working with a
336 charter that is V.S.A. annotated and not something they can just fix. Ms. Sopchak did not think that the
337 fixes Ms. Wrenner is proposing are any different than the proposed fixes from everybody else at the
338 table. Ms. Wrenner understood that with consolidation of services, the Village tax rate has decreased,
339 but she has never heard that this is helping the representation issue get fixed. She recalled that some of
340 the "hiccups" and frustration from past merger efforts is that the Town has not had adequate
341 representation and that will continue if we don't work out ways that are fair to everybody. Ms. Sopchak
342 stated that the Boards have been talking about representation at every meeting the last several months
343 and asked, "why don't we just focus on the future and get it done?"

344
345 Mr. Watts reiterated that he represents the TOV residents and resents being told that he doesn't. Mr.
346 Levy agreed that all selectman represent the entire community regardless of where the members live in
347 the Town.

348
349 Mr. Plageman agreed with Ms. Sopchak. He did not understand the argument and agreed with Mr.
350 Watts. He lives in the Village and serves on the SB, which he considers a privilege. He hasn't heard
351 anybody in six years say that his opinions are slanted one way or the other. It's always been what is best
352 for Essex. He is tired of listening to this and thought they should move on and get the work done. He
353 thought tax equity and governance representation were the top two issues, but did not know which one
354 should come first and if they should be addressed together or separately. He agreed with Ms. Houghton
355 and Mr. Watts that there are tax inequities to deal with and need to be addressed and agreed with Ms.
356 Houghton that they have "picked the low hanging fruit." The rest won't be quite as simple. Ms.
357 Houghton commented that, based on the past, the two issues need to be tackled at the same time and be
358 a parallel discussion.

359
360 Mr. Kerin advocates getting this message out to the public so that the public is not lacking for
361 knowledge and understanding of any of these issues.

362
363 Mr. Tyler stated that any consolidation efforts should not hit the TOV with a large tax increase all at
364 once, which would be a huge impact to those taxpayers. He would rather see this consolidation effort as
365 something with overwhelming support from both municipalities. He believed that the process of what
366 and how needs to be discussed and modified. He suggested that the members provide a list of ways to
367 proceed so they can determine which ones overlap.

368
369 Mr. Brown agreed with the sentiment that it is not the "Village way" or the "Town way," but the "best
370 way." He felt that the discussion on taxation and representation has to be a parallel process and
371 suggested that the members look at the end goals to this process, be transparent about what they are
372 doing and where they would like to see this effort go.

373
374 Mr. Tyler also thought they should ask "what is the end goal?" Mr. Levy agreed that they needed to
375 define the end game and how they know when they've arrived. He believed in a sustainable community
376 by working together and didn't think it was insurmountable. He suggested looking at this issue into the
377 future by 20 to 30 years to see if they are going to be in a better place. He suggested getting rid of the
378 memorandum of understandings, changing the charter and getting the public involved. He believed in
379 not a positive vote, but an expected positive vote because it was an effort by the public and something
380 the residents want.

381
382 Ms. Higgins asked that each member be clear with their thoughts so that when they say "tax equity" or
383 "consolidation," it is clearly defined.

384
385 Each member took a turn explaining how each saw the end goal.

386
387 Ms. Sopchak's end goal was one single community/municipality, one board, one budget, one set of staff
388 and one day of voting, which included the school vote and a school and Town meeting before the vote.

389
390 Mr. Brown's end goal was the same as Ms. Sopchak's with one municipality, one board with equal
391 representation and a vote aligned with the school vote. He was not sure yet how the one board would be
392 structured.

393

394 Mr. Plageman's end goal was the same as Ms. Sopchak and Mr. Brown's, but he wanted to add that he
395 favored the Hybrid Model for Town Meeting and the vote. He was in favor of keeping Town Meeting.
396 He was also not sure yet of how the one board would be structured.

397

398 Mr. Tyler's end goal was a consolidated community. He saw two charters for the first few years, which
399 could provide a mechanism to solve tax equity and adjust it slowly. He favored voting districts so that
400 no one part of the community dominates the other. He was basically in agreement with the comments
401 so far.

402

403 Mr. Levy's end goal was a single sustainable community with one tax rate for all, one governing board
404 with districts, if that makes sense. He has heard from the community that it was time to put the budget
405 on Australian ballot.

406

407 Ms. Houghton's end goal was one community, one budget, one board with a representative structure,
408 one vote using the Hybrid Model for Town Meeting, one economic development commission, one tax
409 rate for all and a brand new charter, starting fresh. She would like to see Essex respected in the State
410 for all that it has to offer.

411

412 Ms. Wrenner's end goal was in agreement with other members and to have one board. She thought that
413 the at-large representation on the board is problematic so that working groups may be needed in its
414 formative period. She also wanted a different date for the school vote because right after school
415 vacation is not optimal.

416

417 Mr. Kerin's end goal was in agreement with everything said, but with one board doing things together
418 and that the process be at a faster pace than more slowly. He also saw preserving the Village Five
419 Corners as an Historic Center.

420

421 Mr. Watts' end goal is a single community, single board that is responsive to all the community and a
422 co-mingling of ballots (sooner than later) so people can't see how each municipality voted.

423

424 Mr. Jerry Fox talked about how he saw the community being the most divisive ever when the high
425 school was being merged. He suggested that the SB and BT have committees for each of the
426 departments, such as libraries, recreation and public works, that would report to the Boards. He felt that
427 more manpower was needed if they want to move faster and be successful.

428

429 Mr. Bruce Post felt that the revote in 2006 taught us to learn to do things together, and he recalled
430 hearing that, if the Town and Village can learn to do things together over the assuming years, then it
431 would be easier to merge later on. He has not kept up with the consolidation efforts to date, the cost
432 implications and the savings, but noted that usually a merger results in some efficiencies. He suggested
433 using the word "municipality" instead of "community." He didn't think this effort needed to take all
434 that long and encouraged the SB and BT to make up their minds. He also suggested using the work
435 from the Essex Governance Group (EGG), which had recommendations with a lot of good ideas and
436 results from citizen surveys. With regard to a new charter, he was opposed to carving out a special
437 district in the Village. If they are talking one municipality, then it should be one municipality. He would,
438 however, favor districts.

439

440 Ms. Mary Post urged the Boards to involve the public, which needs to know what is being talked about.
441 She hopes that things will change because sometimes the discussions can be so vague and many of

442 them that used to go to meetings had felt that they were treated as if their voice didn't matter. If they all
443 get involved again, she hoped it would be in a really positive, honest way. Even if she didn't get what
444 she wanted, Ms. Post hoped to feel heard and respected.

445
446 Ms. Dunn didn't think the Boards needed to start with a new charter from scratch as town charters are
447 looked at regularly at the Legislature, and Essex could use those as models for its new charter. She
448 favored one charter and thought the Boards should "jump in" and just do it. She didn't think what they
449 named areas of the Town was important, and she was in favor of a hybrid model for Town Meeting and
450 has heard from residents that they favor Australian ballot for the budget. She was also in favor of one
451 vote and thought they could get this done quickly. She suggested using ad-hoc committees as there was
452 so much expertise to utilize in our community and didn't think that would slow down the process.

453
454 Mr. Jim Bernegger has been involved with the Economic Development Commission for the past 18
455 months and is a newcomer to the Town. He has taken a single entity and external approach with his
456 work as a volunteer and is encouraged by tonight's discussion. He hears a single point of view, which is
457 what he feels the members are charged to do. He stated that Essex is competing for a lot of resources,
458 so a more united approach is essential.

459
460 Mr. Tyler suggested that members put in writing their end goals as the next step. Members further
461 deliberated, and Mr. Tyler felt that it would be important to have a theoretical model and process to put
462 before the public for a focus and a discussion.

463
464 Mr. Brown recalled governance models being presented at a past meeting and suggested bringing those
465 back and doing a dry-erase board exercise at the next joint meeting.

466
467 Mr. Plageman was not quite ready to discuss having committees as he felt it was too early in the
468 process.

469
470 Ms. Houghton suggested that each member submit their top three issues to be tackled and a list of
471 potential committees with department heads to tackle them and then just start working.

472
473 Ms. Wrenner suggested setting up a doodle for more joint meetings. She thought they could be monthly
474 as long as they were productive. She also wanted representation as a priority on committees.

475
476 Mr. Kerin agreed, but was concerned about getting the message out to the public as he was surprised
477 that there was no coverage in the Essex Reporter on the joint meeting on March 24th. It was noted that
478 press releases need to happen to ensure something goes into the Essex Reporter. He also added that just
479 because you don't get what you want, doesn't mean you weren't listened to, it just means you didn't get
480 what you want.

481
482 Mr. Watts expressed that democracy was designed to run slowly so adding meetings might not be
483 helpful. He suggested that members add comments in writing on the proposed work plan and comments
484 on what issues they need extra help with. Mr. Watts may not be available to attend additional meetings
485 as his work is involving more travel.

486
487 Mr. Teich thought that more meetings would work in this case to keep the momentum going as well as
488 the camaraderie presented tonight, which is so important. He suggested each member comment on the
489 definitions as well so they are understanding the meanings in the same way.

490

491 Mr. Tyler synthesized the discussion thus far with the following highlights, and Mr. Levy agreed:

- 492 1. hold another joint meeting soon that is dedicated to this issue
- 493 2. members provide comments on the work plan
- 494 3. comments about committees
- 495 4. comments on where outside expertise is needed
- 496 5. comments on solutions for governance and representation
- 497 6. First three priorities of tasks to accomplish
- 498 7. comments on the definitions
- 499

500 Mr. Tyler and Mr. Levy agreed to providing a summary and reminder memorandum to the members
501 with a due date for comments. Mr. Teich agreed that staff would summarize the common end goals as
502 well and then summarize the comments from each member for discussion at the next meeting. Staff
503 will put out a doodle to determine the next joint meeting date and then proceed with future meetings as
504 needed in order to keep the momentum moving forward in this collaborative way.
505

506 **Goals and Process for Annual, Joint Evaluation of Unified Manager – Evan Teich**

507
508 Ms. Wrenner suggested tabling this issue due to the late hour, and members agreed. Mr. Teich asked
509 that this topic be discussed as a priority at the next joint meeting, and members agreed.

510
511 **IRENE WRENNER MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO**
512 **TABLE THIS DISCUSSION. THE MOTION PASSED 5-0.**

513
514 **GEORGE TYLER MOVED AND ANDREW BROWN SECONDED A MOTION TO TABLE**
515 **THIS DISCUSSION. THE MOTION PASSED 5-0.**

516
517 **CONSENT AGENDA**

518
519 **IRENE WRENNER MOVED AND ELAINE SOPCHAK SECONDED A MOTION TO**
520 **APPROVE THE CONSENT AGENDA WITH SELECTBOARD MEMBER COMMENTS.**

521
522 **CONSENT ITEMS**

- 523 a. Radar List of Joint Selectboard and Trustee Work Items
- 524

525 **There were no comments on the Consent Agenda.**

526
527 **THE MOTION PASSED 5-0.**

528
529 **GEORGE TYLER MOVED AND LORI HOUGHTON SECONDED A MOTION TO APPROVE**
530 **THE CONSENT AGENDA WITH TRUSTEE MEMBER COMMENTS.**

531
532 **CONSENT ITEMS**

- 533 a. Radar List of Joint Selectboard and Trustee Work Items
- 534

535 **There were no comments on the Consent Agenda.**

536
537 **THE MOTION PASSED 5-0.**

538
539 **IRENE WRENNER MOVED AND ELAINE SOPCHAK SECONDED A MOTION TO**

SELECTBOARD

April 25, 2018

540 **ADJOURN AT 10:00 P.M. THE MOTION PASSED 5-0.**

541

542 **ANDREW BROWN MOVED AND DANIEL KERIN SECONDED A MOTION TO ADJOURN**
543 **AT 10:00 P.M. THE MOTION PASSED 5-0.**

544

545 **Respectfully submitted,**

546

547 Saramichelle Stultz

548 Recording Secretary

549

550 Approved this _____ day of _____, 2018

551

552 (See minutes of this date for corrections, if any).

553

554 _____

555

556 Elaine H. Sopchak, Clerk, Selectboard

557

558 (THESE MINUTES ARE SUBJECT TO CHANGE AT THE NEXT SELECTBOARD MEETING)

559

560

561

562

563

TOWN OF ESSEX
SELECTBOARD MINUTES
May 7, 2018

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SELECTBOARD: Max Levy, Chair, Michael Plageman, Irene Wrenner, Andrew Watts, Elaine Sopchak.

OTHERS PRESENT: Evan Teich, Unified Manager; Greg Duggan, Deputy Town Manager; Dennis Lutz, Public Works Director; Darren Schibler, Town Planner; Bill Ellis, Town Attorney; Chuck Vile, Town Tree Warden; Alan Nye; David Skopin; Penne Lynch; Everett Burns; Al and Laurie Sprano; Harold and Yvonne Jarvis; Charles Rittenburg; Rodger Brassard; Dawn Hill-Fleury; John Larkin; Kathy Kershner; Mary Krause; John and Mona Sheppard; Kirk Shidds, Green Mountain Power; Martha Heath; Roseanne Prestipino; Ray and Gail Konopka; Kathleen Hibbert; Stan Bushway; Molle Jesse; Edward Wilbur; Margaret Smith; Will Dodge; Patty Davis; Sarah Salatino; Will Veve; Victor Veve; Iris Banks; Paula DeMichele; Ken Signorello; Dawn Batchelor; Colin Flanders, Essex Reporter.

Mr. Levy called the meeting to order at 7:00 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Levy invited those present to join him in reciting the "Pledge of Allegiance."

AGENDA ADDITIONS/CHANGES

Mr. Duggan provided the following additions or changes to the Agenda: to add a memorandum from the Chief of Police regarding the liquor license application for Veterans of Foreign Wars Essex Junction Post #6689, to strike 5. f., Acceptance of Press Release Policy and to include a topic item for the minutes of April 16, 2018 as 5.e.

APPROVAL AGENDA

MICHAEL PLAGEMAN MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE THE AMENDED AGENDA. THE MOTION PASSED 5-0.

PUBLIC TO BE HEARD

Ms. Patty Davis reported on the poor conditions of Saxon Hill, with regard to parking issues and garbage, and asked that there be more of a police presence. She also asked that safety signs be reinstalled.

Ms. Wrenner wanted to speak to how the minutes were handled at the last Selectboard (SB) meeting. Mr. Levy stated that the topic of the April 16th minutes was already on the Agenda.

Ms. Mona Sheppard disagreed with the decision to discuss the minutes later because she felt that the approval of the minutes was on the Agenda, not a discussion of the minutes.

BUSINESS ITEMS

a. interview: Alan Nye - Chittenden Solid Waste District

50
51 The issue is appointing a Board Representative to the Chittenden Solid Waste District (CSWD) Board
52 of Commissioners. Mr. Nye gave an update on the CSWD. He explained two challenges. The first
53 challenge is that CSWD has to pay to get rid of mixed paper, due to increased regulations in China. The
54 second challenge is that compost is not making as much of a profit as anticipated six to seven years ago.
55 The compost topic will be discussed more at a future CSWD Board meeting. He informed the SB that
56 there is \$1,200 of funding for projects available to the Town. Part of this funding has been used in the
57 past for the Christmas Tree Pick Up service.

58
59 Members discussed Green Up Day, mandatory composting in 2019/2020 and postings on Front Porch
60 Forum about illegal dumping by some residents. Mr. Nye confirmed for Ms. Wrenner that the CWSD
61 Board has the topic of illegal dumping on its next agenda.

62
63 **MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION TO**
64 **REAPPOINT ALAN NYE AS THE ESSEX REPRESENTATIVE TO THE CHITTENDEN**
65 **SOLID WASTE DISTRICT BOARD. THE MOTION PASSED 5-0.**

66
67 **b. Discussion about Submitted Petition regarding Representation Issues**

68
69 Members discussed whether it was a conflict of interest for Ms. Wrenner to be leading this discussion.
70 It was decided that, since there were no action items, Ms. Wrenner could lead the discussion. Ms.
71 Wrenner introduced the issue of whether the SB will respond to a petition from residents, received by
72 the SB at a meeting on April 25, 2018. She reviewed the request in the petition and felt that the lack of
73 representation should be addressed immediately.

74
75 Mr. Plageman thought that both the SB and the Trustees agreed that this was an important issue to solve,
76 that there was no quick fix and that the boards are heading in this direction. He was in favor of a 10-
77 member board for a merged community. He was not in favor of an overlay district.

78
79 Ms. Sopchak stated that the SB and the Trustees have been actively discussing this issue for some time
80 and are working on addressing this issue. The solution takes time, effort and legal and statutory
81 assistance. She appreciates the sentiment from the public, but felt it was repetitive since board members
82 are all aware of it and already working on it.

83
84 Mr. Watts noted that there are many places where representation is not equal in a representative
85 republic defined by law, and he gave examples. He asked the public to please let him know if he or the
86 other members have not represented them. He was also not in favor of the overlay district.

87
88 Mr. Levy stated that the SB and Trustees are working on equal representation whether or not there is a
89 petition. He was not in favor of an overlay district and noted that there were a lot of moving pieces to
90 addressing this issue. He added that the Town does not have any purview over the schools so this
91 petition is misinforming the public. Ms. Wrenner pointed out that at the last election, the Town was
92 allowed to warn a school vote.

93
94 With regard to representation, Ms. Wrenner applauded the way there is equal representation on the
95 school board. She urged the SB to find a way to represent the Town, outside the Village, because the
96 boards are lopsided and they need to right-size the people at the table. Ms. Sopchak asked Ms. Wrenner
97 why the school was included in the petition since it is related to Act 46 and not part of the Town's
98 purview. Ms. Wrenner explained that there was no knowledge of this at the time of the petition. Mr.

99 Teich confirmed for Ms. Sopchak and the members that the Town will send a letter to Representative
100 Dylan Giambatista, who is on the Education Board that is working to solve this problem.

101
102 Ms. Martha Heath, speaking as a resident of Westford, stated that this petition was very disconcerting,
103 and she found it disrespectful. She explained that the reason for the representation on the school board
104 is because the taxing districts are different.

105
106 Mr. Richard Jesse felt that addressing the representation issue was a priority and should be done before
107 any other consolidation. Ms. Mary Kraus agreed with Mr. Jesse.

108
109 Ms. Sarah Salatino felt that the Town, outside the Village, is underrepresented with no police services
110 in her neighborhood and unkempt roads.

111
112 Mr. John Larkin wanted those sitting at the table to look out for their interests. He stated that people
113 have biases that they don't recognize, so he asked that the other members to listen to Ms. Wrenner.

114
115 Ms. Dawn-Hill Fleury talked about fairness on both boards and how there should be five people from
116 each entity. She asked where the idea to consolidate came from because, as a resident of the Town,
117 outside the Village, she did not see the advantages. Mr. Levy noted that, at Town Meeting, the savings
118 for both communities was clearly listed.

119
120 Ms. Sheppard agreed with Ms. Wrenner and asked that something be done before any decisions are
121 made. She stated that residents want to hear from the boards about this issue.

122
123 Mr. Levy told Ms. Iris Banks that additional comments can be emailed to the Unified Manager, and
124 they will be included in the Reading List.

125
126 **c. Request from Green Lantern Solar for Support for New Solar Energy and Storage Project -**
127 **Will Veve**

128
129 Mr. Will Veve gave a PowerPoint presentation of the project. Mr. Levy asked if this project has been
130 vetted by the Planning Commission (PC). Mr. Veve explained that they are attending the May 21st PC
131 meeting, but that this is an Act 248 process and does not need approval by the PC. Mr. Kirk Shidds,
132 from Green Mountain Power, explained to Mr. Teich that this project will help to decrease pressure of
133 the overall rate of transmission and that there will be a two cent positive benefit to customers. He added
134 that there needs to be a few of these projects to make a difference throughout the State and confirmed
135 for Mr. Teich that having a flat load is the best outcome.

136
137 Mr. Veve confirmed for Mr. Levy that the total amount of acreage is 87 acres, and the project site is 25
138 acres. Mr. Veve explained to Mr. Teich that this project will put a big percentage of solar production in
139 Essex's portfolio and in Chittenden County.

140
141 Mr. Levy would like the proposal vetted by the PC before the SB can fully support the project. Mr.
142 Skopin stated that the Essex Energy Committee is overjoyed and feels lucky for this opportunity. Mr.
143 Duggan confirmed that he would direct staff to send a letter of support after approval from the PC.

144
145 **ELAINE SOPCHAK MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO**
146 **GIVE FULL SUPPORT TO GREEN MOUNTAIN POWER AND GREEN LANTERN IN**
147 **MOVING AHEAD WITH THE SOLAR ARRAY PROJECT SUBJECT TO THE APPROVAL**

148 **BY THE PLANNING COMMISSION. THE MOTION PASSED 5-0.**

149

150 **d. Funding Request from Energy Committee - Will Dodge**

151

152 Mr. Will Dodge introduced the issue of whether the SB will approve a funding request from the Energy
153 Committee to pay \$600 to update the Community Energy Dashboard by combining Essex and Essex
154 Junction's data.

155

156 The Energy Committee has requested \$600 for work that would combine data from Essex and Essex
157 Junction on the Community Energy Dashboard. The Dashboard is an online resource that uses
158 interactive tools allowing communities to set goals, track progress, map actions, and share stories as
159 they try to meet the State's goal of meeting 90 percent of energy needs through increased efficiency and
160 renewable sources by 2050. Mr. Teich reassured the members that he could find \$600 from an
161 appropriate place in the budget for this issue.

162

163 **ANDREW WATTS MOVED AND IRENE WRENNER SECONDED A MOTION TO APPROVE**
164 **A FUNDING REQUEST OF UP TO \$600 TO COMBINE ESSEX AND ESSEX JUNCTION'S**
165 **DATA ON THE COMMUNITY ENERGY DASHBOARD. THE MOTION PASSED 5-0.**

166

167 **e. Discussion of Minutes from April 16, 2018**

168

169 Ms. Wrenner requested that line 368 starting with "Ms. Wrenner questioned" be stricken from the
170 minutes as this statement did not clearly describe what she said. Ms. Sopchak thought that the minutes
171 should reflect the intent of what was said and she felt that her correction reflected Ms. Wrenner's intent
172 to question the legitimacy of the vote. Mr. Watts disagreed and Mr. Plageman would be okay with Ms.
173 Wrenner's suggestion to remove that language. Ms. Sopchak suggested the following sentence "Ms.
174 Sopchak reminded the SB that she won the election by a margin of 18 votes, which was confirmed by
175 official recount." Members accepted that change in the language. There were no comments from the
176 public.

177

178 **IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE**
179 **THE MINUTES OF APRIL 16, 2018 WITH THE FOLLOWING CORRECTIONS:**

180

181 Line 63: After "Towns" add ",". Line 85: Replace "wage" with "rate". Line 114: Replace "VESPAS"
182 with "VESPA'S". Line 145: Strike "and". Line 155: Replace: "TGIA group" with "Ad Hoc Governance
183 Committee". Line 222: Fix the space before "a group". Line 226: Replace ", based on" with "to". Line
184 264: Replace "that" with "then". Line 368: Strike "Ms. Wrenner questioned the legitimacy of Ms.
185 Sopchak's election to the Selectboard. Ms. Sopchak responded" with "Ms. Sopchak reminded the
186 Selectboard".

187

188 **THE MOTION PASSED 5-0.**

189

190 **f. Acceptance of Street Tree Management Plan - Darren Schibler**

191

192 Mr. Schibler introduced the issue of whether the SB will accept the draft Town of Essex outside the
193 Village of Essex Junction Street Tree Management Plan. He gave a PowerPoint presentation to the
194 members. Mr. Lutz clarified for Ms. Sopchak that funding for this issue is under the Conservation/Tree
195 Care Fund, which usually has \$20,000 for dead tree removal. This money is usually spent each year.

196

197 Mr. Teich clarified for Mr. Watts that it is not a conflict of interest if trees get removed from SB
198 member's private property because having a Town-wide plan, "inoculates" the members from any
199 conflict of interest. Mr. Lutz added that if the account is in the Capital Budget, the Town can save
200 incrementally instead of having it in the Operating fund, which needs to be spent each year.

201
202 **IRENE WRENNER MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO**
203 **ACCEPT THE DRAFT STREET TREE MANAGEMENT PLAN, TO BE ADOPTED AT A**
204 **FUTURE MEETING. THE MOTION PASSED 5-0.**

205

206 **g. Adoption of water and sewer rates for Fiscal Year Ending 2019 - Dennis Lutz**

207

208 Mr. Lutz introduced the issue of whether or not the SB will adopt new water and sewer rates for FYE
209 2019 as proposed by staff with an increase to the minimum water rate charge from \$165 per year to
210 \$170. There were no questions from the members.

211

212 **ANDREW WATTS MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO**
213 **ADOPT THE FOLLOWING CHANGES TO THE WATER/SEWER RATE STRUCTURE FOR**
214 **FYE 2019:**

215

216 **WATER RATES/FEES:**

- 217 1. INCREASE THE WATER RATE FROM \$5.26/1,000 GALLONS TO \$5.42/1,000
218 GALLONS
219 2. MAINTAIN THE WATER INITIATION FEE AT \$1,000 BASE FEE PER CONNECTION
220 PLUS \$5.73/GPD OF CAPACITY
221 3. INCREASE THE WATER MINIMUM CHARGE PER YEAR FROM \$165 TO \$170
222 4. BILL WATER USERS FOUR (4) TIMES PER YEAR AS SOON AS THE SYSTEM OF
223 BILLING CAN BE EFFECTIVELY PUT INTO OPERATION

224

225 **SEWER RATES/FEES:**

- 226 1. INCREASE THE SEWER OPERATING FEE FROM \$8.98/1,000 GALLONS TO
227 \$9.27/1,000 GALLONS
228 2. MAINTAIN THE SEWER INITIATION FEE AT \$1,000 BASE FEE PER CONNECTION
229 PLUS \$10.30/GPD OF CAPACITY
230 3. BILL SEWER USERS FOUR (4) TIMES PER YEAR AS SOON AS THE SYSTEM OF
231 BILLING CAN BE EFFECTIVELY PUT INTO OPERATION

232

233 **THE MOTION PASSED 5-0.**

234

235 **h. Approval of contract for Traffic Signal Maintenance - Dennis Lutz**

236

237 The issue is whether to sign a three-year contract with East Coast Signals for maintenance of traffic
238 signals in the Town. Mr. Lutz reviewed his memorandum dated May 1, 2018 with the members. Mr.
239 Lutz pointed out that the contract is, to a degree, open-ended at this point, subject to price negotiation
240 on the initial survey. However, in staff's opinion, it is important to get an agreement in place so that the
241 Town has a resource for needed signal maintenance. There are funds in both the Operating Account (for
242 maintenance) and the Capital account (for the survey) to support the agreement. Members and staff
243 deliberated on this issue.

244

245 **MICHAEL PLAGEMAN MOVED AND ANDREW WATTS SECONDED A MOTION TO**

246 APPROVE THE SIGNING OF A TRAFFIC SIGNAL MAINTENANCE AGREEMENT
247 BETWEEN THE TOWN OF ESSEX AND EAST COAST SIGNAL. THE MOTION PASSED 5-0.
248

249 i. Minutes: March 24, 2018; April 25, 2018
250

251 IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE
252 THE MINUTES OF MARCH 24, 2018 WITH THE FOLLOWING CORRECTIONS:
253

254 Line 20: Replace “Dun” with “Dunn”. Line 120: After “touchy” add “and that equal
255 representation would be the best remedy”. Line 131: Strike “when the Village withdrew from the
256 Town”. Line 133: Strike “, such as a gun ordinance”. Line 229: Replace “Linda” with “Lynn”.
257 Line 314: Strike “, which he expects to average \$380 for equalization”. Line 338: Replace “the
258 audience” with “her peers”, after “total,” add “top-down”. Line 373: After “knowledge.” add
259 “He feels no one's voice should be muzzled.”.
260

261 THE MOTION PASSED 5-0.
262

263 IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE
264 THE MINUTES OF APRIL 25, 2018 WITH THE FOLLOWING CORRECTIONS:
265

266 After “:” add “00”. Line 65: Replace “has not been” with “needs to be”. Line 80: Replace “,”
267 with “:”, “we” with “We”. Lines 82-87: add periods at the end of each bullet. Line 93: After
268 “anyone” add “from the Village”. Line 94: Replace “face” with “faced”, after “future” add “,”.
269 Line 95: Replace “been addressed” with “passed the correction”. Line 98: Replace “4” with
270 “four”. Line 102: Replace “can not” with “cannot”. Line 103: fix spacing, replace “EWSB” with
271 “EWSDB”. Lines 104 and 107: Replace “Fox” with “Stein”. Line 121: Replace “so she” with
272 “and Representative Dylan Giambatista, via an e-mail,”. Lines 163 and 174: Replace “Watt's”
273 with “Watts”. Line 187: Replace “Town's” with “Town”. Line 199: After “the” add “range of
274 his”. Line 265: After “worked” add “and why”. Line 284: Replace “slow and deliberative” with
275 “slowly and deliberately”. Line 314: Replace “inside and” with “only”. Line 315: After “no”
276 add “TOV”, replace “Village” with “such”. Line 319: Replace “considering” with
277 “reconsidering”, replace “last year” with “from 2016”. Line 327: After “anyone” add “in the
278 TOV to”, after “compromises” add “with the TIV”. Line 340: Replace “Town” with “TOV”. Line
279 413: Strike “on the board is problematic so that working groups may be needed in its formative
280 period” with “should expand, with the SB becoming a 10-member board, comprised of five
281 Village and five TOV residents, who could also meet separately and legislate by districts, for as
282 long as needed. She suggested taking care to use words other than Town, which has multiple
283 meanings in different contexts, such as Town-wide, Town outside-the-Village, etc.” Line 474:
284 After “wanted” add “equal TOV and TIV”.
285

286 THE MOTION PASSED 5-0.
287

288 Members had a discussion about the minutes, and Mr. Teich will place an item on a future agenda to
289 discuss how to handle minutes.
290

291 CONSENT ITEMS
292

293 IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE
294 THE CONSENT AGENDA WITH SELECTBOARD MEMBER COMMENTS.

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- a. Check Warrants: April 20, 2018; April 27, 2018; May 4, 2018
- b. Memo to Selectboard from Travis Sabataso re: Meeting Schedules and Events
- c. Selectboard Goals, Objectives, and Radar List of work items

THE MOTION PASSED 5-0.

READING FILE

- a. Thank you note from Green Mountain Habitat for Humanity
- b. Letter to Vermont Agency of Transportation from Dennis Lutz, Essex Public Works Director
- c. Memo re: VTRANS Class 2 Paving Grant, from Dennis Lutz, Public Works Director
- d. Notice of Hearing to consider the suspension or revocation of liquor licenses granted to Backstage LLC, from Vermont Department of Liquor Control
- Mr. Watts requested a liquor hearing.**
- e. Letter re: VFW Post 6689, from Everett Bums, member of VFW Post 6689
- f. Letter re: Backstage Liquor License renewal, from Steven P. Schonberg, President of Post Office Square
- g. Memo re: Tax Sale Initiation, from Sarah Macy, Assistant Finance Director
- h. Front Porch Forum post re: Thankful to live in Essex Junction
- i. Letter to Vermont Agency of Natural Resources from Dennis Lutz, Public Works Director and Jim Jutras, Water Quality Superintendent
- j. Letter from Howard Center re: Opiates Conference
- k. Memo from Bernadette Ferenc, Transportation Business Manager re: Notice of Public Hearing to Review Chittenden County Regional Planning Commission FY 2019 Unified Work Plan
- l. Letter from Downs Rachlin Martin PLLC re: Case No. 18-1126-PET
- m. Memo from Max Levy, Selectboard Chair, and George Tyler, Trustee President, re: May 14, 2018 Joint Meeting; and email from Greg Duggan, Deputy Town Manager
- n. Memo from Vermont Municipal Employees' Retirement System (VMERS) re: Election for Employer Representative on the VMERS Board of Trustees
- o. Memo from Travis Sabataso re: Additional Human Services Requests
- Mr. Levy requested that SB members send directives to Mr. Teich.**
- Ms. Sopchak suggested adding the Trustee Minutes to the Reading File, but Mr. Watts disagreed since they can be found online, like the PC minutes. Ms. Sopchak suggested having a section on the Agenda for Talking Points, separate from Public To Be Heard. This would be a place on the Agenda for member-only comments, and members agreed with this addition to the Agenda.**

IRENE WRENNER MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO ADJOURN AT 10:20 P.M. THE MOTION PASSED 5-0.

Respectfully submitted,

Saramichelle Stultz
Recording Secretary

Approved this _____ day of _____, 2018

(See minutes of this date for corrections, if any).

SELECTBOARD

May 7, 2018

344

345

346 Elaine H. Sopchak, Clerk, Selectboard

347

348 (THESE MINUTES ARE SUBJECT TO CHANGE AT THE NEXT SELECTBOARD MEETING)

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**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
May 8, 2018**

TRUSTEES PRESENT: George Tyler (Village President); Andrew Brown, Elaine Sopchak, Dan Kerin. (Lori Houghton was absent.)
ADMINISTRATION: Evan Teich, Unified Manager; Lauren Morrissette, Director of Finance.
OTHERS PRESENT: Aaron Martin, Irene Wrenner, Alan Nye, Sarah Reeves, Katherine "Deac" Decarreau, Carmelle Terborgh, Judith Graves.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 7:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA CHANGES/APPROVAL

There were no changes to the agenda.

3. GUESTS, PRESENTATIONS and PUBLIC HEARINGS

a) Comments from Public on Items not on Agenda

Carmelle Terborgh, 2 Upland Road, asked for clarification of the ordinance dealing with dogs, noting there have been five attacks on Upland Road by the dog at 13 Upland Road and the dog owner is not responsibly dealing with the situation. The most recent attack occurred in front of children.

George Tyler said the information will be passed to the Essex Selectboard for action.

b) Chittenden Solid Waste District (CSWD) FYE 19 Budget

CSWD General Manager, Sarah Reeves, highlighted CSWD functions and requested support of the FY19 budget which shows revenues of \$11,131,561 and expenditures of \$10,597,613. Capital expenditure of \$1,755,000 is anticipated for a new baler at the Materials Recovery Facility (MRF), replacement of the MRF floor, design and repair of the Drop Off Centers (DOC) as needed, and replacement of biosolids containers and DOC containers.

George Tyler asked about the study of travel times to the DOCs. Sarah Reeves explained the study is one component of a general review of the entire system to answer how the DOCs are being used and to identify efficiencies. George Tyler asked about the status of consolidating collection by haulers. Sarah Reeves said significant public discussion on the issue was held without satisfactory resolution. Alan Nye mentioned the homeowners association for Saxon Hollow Drive hired one hauler for the neighborhood and the rate went down. Other neighborhoods could do the same and likely see a reduction in rates. George Tyler asked about China impacting sale of recyclables. Sarah Reeves explained China now requires a stringent contamination rate for recyclables which is nearly

impossible to meet. China has begun supplying its own recycled materials. With the loss of the market in China, CSWD is now paying to get rid of mixed paper so waste reduction is critical. New technology is needed to ensure a clean product from the MRF. The technology is a multi-million dollar investment.

Dan Kerin asked about landfill space in Coventry. Sarah Reeves said there is about three years of remaining capacity, but permitting is in process for a new cell that will yield 25 years of capacity.

MOTION by George Tyler, SECOND by Andrew Brown, that the Essex Junction Board of Trustees approves the CSWD FY19 budget. VOTING: unanimous (4-0); motion carried.

4. OLD BUSINESS

None.

5. NEW BUSINESS

a) Award Bid for Main Street Pedestrian Bridge

Aaron Martin, Essex Utility Director/Engineer, explained the recommendation by staff of the second low bidder for the Main Street Pedestrian Bridge project (the low bidder did not have enough bridge infrastructure experience).

MOTION by Andrew Brown, SECOND by Elaine Sopchak, that the Board of Trustees concurs with staff to award the bid for the Main Street Pedestrian Bridge Rehabilitation Project to the second low bidder, Engineers Construction, Inc. (ECI). VOTING: unanimous (4-0); motion carried.

b) Traffic Signal Maintenance Agreement

Aaron Martin reported East Coast Signals has a depth of experience with signal maintenance. The company is currently installing signals in the Route 15 corridor in the town and has done work in the past in the village.

MOTION by George Tyler, SECOND by Dan Kerin, to approve the signing of a traffic signal maintenance agreement between the Village of Essex Junction and East Cost Signals. VOTING: unanimous (4-0); motion carried.

c) Amendment to the Open Burning and Enforcement Ordinances

Judith Graves, Athens Drive resident, voiced complaint about burning in the neighborhood that prohibits opening the windows in summer. Ms. Graves requested the burn ordinance be strengthened so she can open her windows at will. Evan Teich said other complaints throughout the village have been received about open burning. Staff worked with the Fire Chief to update the ordinance which now includes fines. The last remedy if fines are not successful with individuals who continue to open burn is court.

George Tyler suggested citizens be reminded to bring their yard waste to CSWD rather than doing an open burn.

Irene Wrenner, Essex resident, suggested the word “cannot” be changed to “shall not” or “may not” to strengthen the language in the ordinance pertaining to creating a nuisance. Evan Teich noted the Village Attorney reviewed the language as presented and had no issues. George Tyler suggested seeing if the updated ordinance is a success before making any changes. Evan Teich will check on the process and wording with the Village Attorney.

d) Update on Brownell Library Sewer Issues

Evan Teich reported following investigation of the most recent sewer backup at the library it was determined tree roots and what is being flushed down the toilet are the culprits. The lines have now been cleaned and the tree roots are being cut. Paper products in the washroom will be replaced with a hand dryer and tree roots will be cleared on an annual basis going forward.

George Tyler urged fixing the problem for the long term.

6. **MANAGER’S REPORT**

a) Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- May 22, 2018
- June 12, 2018
- June 26, 2018
- July 10, 2018
- July 24, 2018

* May 14, 2018 @ 7 PM – Joint Meeting with Selectboard, Lincoln Hall

* May 17, 2018 @ 6:30 PM – Joint Meeting with Village Planning Commission

* May 26, 2018 @ 10 AM – Memorial Day Parade

* June 7, 2018 @ 3 PM - Village Employee Appreciation Party

* June 14, 2018 @ 7PM – Joint Meeting with Selectboard, Lincoln Hall

b) Water Main Shut Off on Main Street

Public Works replaced a valve on the water main on Main Street and with minimal disruption to residents shut off the water from 9 PM to 4 AM. There was good communication between the town and village and the public on the situation.

c) Meetings

Meetings are scheduled with Global Foundries, Revision, and others to discuss how the village can help businesses attract and maintain talent. More workforce/affordable housing is needed.

7. **TRUSTEES COMMENTS AND CONCERNS/READING FILE**

a) Board Member Comments

- Elaine Sopchak mentioned in addition to the dog issue on Upland Road there have been some dog issues at Indian Brook. Evan Teich said the matter is being investigated.

- Andrew Brown suggested an affordable housing committee be formed to help the planning commissions in the village and town create more workforce housing. Housing prices in Chittenden County are forcing people to live outside of the county. Evan Teich added affordable housing will help people stay in their homes. A housing committee with the right mission and guidance would be helpful to the town and village.
- George Tyler said he asked Regina Mahony, Planning Program Manager with CCRPC, to lead the joint discussion with the Board of Trustees and Planning Commission at the upcoming joint meeting. The Trustees also have a joint meeting scheduled with the Essex Selectboard.
- George Tyler voiced complaint about people being directed to pay their water bill at 81 Main Street rather than Lincoln Hall. The “Golden Rule” is do not shut down existing governmental entities in the downtown. Allowing people to pay their bill at the Village Office brings people into the village center. Lauren Morrisseau said a note on the water bill and website can be added about paying at Lincoln Hall.
- George Tyler noted Joe Weith is relocating out of the village and resigned from the Planning Commission.

b) Reading File

- Minutes
 - Essex Selectboard 4/16/18
 - Tree Advisory Committee 4/17/18
- Public Informational Meeting re: Susie Wilson Road Corridor Project 5/8/18
- CCRPC Public Hearing re: FYE19 Unified Planning Work Program 5/16/18
- VLCT Forum “Building a Sense of Place” 6/14/18
- Letter from James Jutras and Dennis Lutz to Vermont ANR Secretary
- Front Porch Forum post re: Thankful
- Email from Joe Weith re: Resignation from Planning Commission 6/1/18

8. **CONSENT AGENDA**

MOTION by Andrew Brown, SECOND by Elaine Sopchak, to approve the consent agenda as follows:

- a) **Approve Minutes of Previous Meeting(s) 4/24/18, 4/25/18**
- b) **Expense Warrant #17093, dated 4/27/18, in the amount of \$339,468.70.**
- c) **Memo from James Jutras re: Grant for Vacuum Truck Replacement.**
- d) **Approve/Sign Proclamation for Arbor Day.**
- e) **Approve FYE19 Lincoln Hall lease with Essex CHIPS.**
- f) **Approve Street Vending Permit for Mr. Ding-A-Ling ice cream truck.**

VOTING: unanimous (4-0); motion carried.

9. **ADJOURNMENT**

MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the Board of Trustees meeting. VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 8:45 PM.

RScty: M.E.Riordan

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BOARD OF TRUSTEES. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

VILLAGE OF ESSEX JUNCTION
SPECIAL JOINT MEETING WITH SELECTBOARD
MINUTES
May 14, 2018

TRUSTEES: George Tyler, President, Dan Kerin, Elaine Sopchak, Andrew Brown (Lori Houghton was absent.)

SELECTBOARD: Max Levy, Chair, Michael Plageman, Irene Wrenner, Andrew Watts, Elaine Sopchak.

OTHERS PRESENT: Evan Teich, Unified Manager; Greg Duggan, Deputy Town Manager; Lauren Morrisseau; Finance Director; Andy Suntup; Marybeth Redmond; John Egan; Jerry Fox; Mary Lou Hurley; Diane Clemens; Rich Maggiani; Neil Christiansen; Margaret Smith; Lynn Smith; Mark and Iris Banks; Colin Flanders, Essex Reporter.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG

Mr. Tyler called the meeting to order at 7:00 p.m.

Mr. Levy called the meeting to order at 7:00 p.m.

Mr. Tyler invited those present to join him in reciting the "Pledge of Allegiance."

2. AGENDA ADDITIONS/CHANGES

Mr. Duggan provided the following additions and changes: to add email comments from Andrew Brown into the Reading File and to rearrange the order of topics to discuss under Business Item 6.

3. APPROVE AGENDA

DAN KERIN MOVED AND ELAINE SOPCHAK SECONDED A MOTION TO APPROVE THE AMENDED AGENDA. THE MOTION PASSED 3-0.

MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION TO APPROVE THE AMENDED AGENDA. THE MOTION PASSED 3-0.

4. GUESTS, PRESENTATIONS AND PUBLIC HEARINGS

a. Comments from Public on Items Not on the Agenda

There were no comments from the public.

50 5. OLD BUSINESS

51
52 a. Amendment to Open Burning and Enforcement Ordinances – Evan Teich

54 Mr. Teich introduced the issue and reviewed his memorandum dated May 14, 2018. He explained that
55 the Interim Village Attorney contacted staff today regarding the following new language for Section
56 1302 of the public nuisance ordinance:

57
58 **To replace “Burning of materials cannot create a nuisance.” with the following sentence “In no
59 circumstance shall an otherwise permissible fire be allowed that creates, in the discretion of the
60 Village or its designate, a public nuisance.”**

61
62 It is recommended that the Trustees amend Chapter 13, Regulation of Public Nuisance and Chapter 9,
63 Enforcement, as recommended by the Unified Manager, Interim Village Attorney and Fire Chief.

64
65 **DAN KERIN MOVED AND ELAINE SOPCHAK SECONDED A MOTION TO AMEND
66 CHAPTER 13, REGULATION OF PUBLIC NUISANCE AND CHAPTER 9, ENFORCEMENT,
67 AS RECOMMENDED BY THE UNIFIED MANAGER, INTERIM VILLAGE ATTORNEY
68 AND FIRE CHIEF. THE MOTION PASSED 3-0.**

69
70 6. JOINT MEETING WITH ESSEX SELECTBOARD

71
72 a. Determined Goals and Evaluation process for the Unified Manager – George Tyler and Max
73 Levy

74
75 The issue is for the Selectboard (SB) and Trustees to determine goals on which to evaluate the Unified
76 Manager, and to determine a process for evaluating the Unified Manager.

77
78 Mr. Levy and Mr. Tyler recommended forming a subcommittee of two members from each board to
79 synthesize the comments and provide a recommendation to the boards. Any subcommittee meetings
80 would be open to the public for input. Mr. Watts expressed that he would prefer the board at large work
81 on this issue together. He was opposed to subcommittees in general, particularly for the governance
82 issue. It was noted that a firm decision on this issue needs to be made by June. Additionally, there is
83 already a solid framework for this task, as well as written comments from each member. Mr. Kerin,
84 based on his work experience, felt that there should be quarterly reviews of the Unified Manager. Mr.
85 Teich welcomed feedback more often than annually and added that staff could attend the subcommittee
86 meetings. Ms. Sopchak felt that some of the written comments from the members regarding this issue
87 were aspirational and could not be measured. Ms. Wrenner suggested members of the public hold seats
88 on the subcommittee, and Mr. Tyler disagreed and felt that there should only be elected officials
89 evaluating the work of the Unified Manager. The resulting decision from the discussion was to vote on
90 two members from each board to serve on a subcommittee for this issue.

91
92 **ELAINE SOPCHAK MOVED AND ANDREW WATTS SECONDED A MOTION TO APPOINT
93 IRENE WRENNER AND MICHAEL PLAGEMAN TO SERVE ON A SUBCOMMITTEE TO
94 PROPOSE GOALS AND OBJECTIVES, AS WELL AS AN EVALUATION PROCESS FOR
95 THE UNIFIED MANAGER POSITION, FOR REVIEW AND APPROVAL ON JUNE 14, 2018.
96 THE MOTION PASSED 5-0.**

98 Mr. Andrew Brown arrived at 7:33 p.m.

99 **DAN KERIN MOVED AND ANDREW BROWN SECONDED A MOTION TO APPOINT**
100 **ANDREW BROWN AND LORI HOUGHTON TO SERVE ON A SUBCOMMITTEE TO**
101 **PROPOSE GOALS AND OBJECTIVES, AS WELL AS AN EVALUATION PROCESS FOR**
102 **THE UNIFIED MANAGER POSITION, FOR REVIEW AND APPROVAL ON JUNE 14, 2018.**
103 **THE MOTION PASSED 4-0.**

104 There were no public comments on this issue.

105

106 **b. Discussion about Trustee/SB and Staff Work Plans for Alignment– George Tyler and Max Levy**

107

108 Ms. Sopchak and Mr. Tyler appreciated Mr. Teich's Work Plan. Mr. Tyler addressed Ms. Wrenner's
109 written comments about representation and noted that, according to the Town Charter, all SB members
110 shall be elected at large. He commented that Village citizens are citizens of the Town, and everything
111 the Town owns was contributed to by taxpayers of the Village. He could not see the basis in law or
112 finance for having a subgroup of citizens on a board. Ms. Wrenner gave the unified school district as an
113 exemplary effort of maintaining districts based on geographic differences. She thought it was untrue for
114 Mr. Tyler to say that "everything" the Town owns was contributed to by the Village taxpayers, as she
115 pointed out that the original 8 cent Highway Tax was not paid for by the Village taxpayers. She
116 requested that there be equal teams at the table because having lopsided representation is problematic.
117 Mr. Tyler pointed out that a former SB supported the 8 cent Highway Tax as a way to contribute to the
118 unfair tax structure. He stated that the school district follows the charter that it created. The Town and
119 Village can only follow its charters, and to designate another group is unethical and illegal according to
120 Charter.

121

122 Mr. Levy felt that the charter could be amended to have equal representation, and he didn't think it
123 should sidetrack their work at this time. Ms. Wrenner expressed concern for the 11,000 Town residents,
124 outside the Village (TOV), who feel that this lack of representation isn't fair. She asked that this
125 problem be given some weight so that the TOV residents buy into this vision. Mr. Tyler expressed that
126 the Village also needs Ms. Wrenner's 100% representation. Mr. Watts agreed with Ms. Wrenner that Mr.
127 Tyler's statement with regard to Town assets is somewhat misleading. Ms. Sopchak pointed out that, in
128 the work plan, Mr. Teich recommends that the boards continue to work on Public Works alignment. She
129 stated that when the finances of public works get aligned, there will be a very detailed explanation of
130 where money is coming and going. At the same time, Mr. Tyler and Ms. Sopchak discussed how to
131 solve tax equity without a giant increase for TOV residents.

132

133 Mr. John Egan was in favor of a charter change for one ten-member board with five members from the
134 Village and five members from the Town. He was also in favor of staggered terms. He stated that there
135 is a perception that representation is uneven and that needs to be overcome. He agreed that the tax rate
136 should be the same town-wide, but should be increased slowly over time for the TOV residents.

137

138 Mr. Jerry Fox was in favor of taking the long view of this issue.

139

140 Ms. Iris Banks asked if there was any provision in the charter about consolidation. Mr. Tyler replied
141 that how to consolidate is in state statute, not the charter. Ms. Banks didn't understand why equal
142 representation seemed to be antithetical to what the boards are trying to do.

143

144 Mr. Levy noted that the long-term goal identified at the last joint meeting was one municipality with
145 one board, which would address equal representation. He suggested considering a charter change
146 earlier in the process to address this issue. Mr. Teich stated that the work plan addresses representation
147 and tax equity by looking at what the communities can align, share and consolidate, so that the Town is

148 ultimately being good stewards of people's money. Other priorities include the voting process and
149 public engagement, and he agreed that an intermediate step for a charter change might be something to
150 discuss.

152 Mr. Mark Banks appreciated the value in sharing different points of views through respectful
153 conversation, which he saw tonight and would like to see continue.

155 Mr. Rich Maggiani saw clearly that the charter needs to change to have equal representation and then
156 everything else will flow more easily. He did not think this issue would proceed unless there are equal
157 voices at the table, which needed to happen first.

159 Mr. Watts stated that he fully supports the staff work plan and asked that they continue that work and
160 then get more specific as it evolves.

162 **c. Discussion about Defining Commonly-Used Words Around Governance and Consolidation –**
163 **George Tyler and Max Levy**

165 Mr. Levy suggested forming a subcommittee to synthesize the comments from the members and report
166 back with recommendations to the boards. Mr. Watts proposed talking about the definitions as they
167 come up, instead of having a subcommittee, because there may be other words to define as discussions
168 continue. Ms. Sopchak and Mr. Brown were in favor of defined common language to be able to reach
169 the common goal. Ms. Wrenner thought that it would be handy to have this list of each member's ideas
170 of definitions as a glossary on hand at every meeting to understand each other's perceptions. Ms.
171 Sopchak thought it would be worthwhile to synthesize the various interpretations from all of the
172 members so they have a common set of definitions relative to these conversations. Mr. Kerin reminded
174 Mr. Watts that the public needs to have common definitions so that the members are not
175 misrepresenting anything. Mr. Plageman was concerned about not having clear definitions as it might
176 slow the process down. Mr. Levy thought it was important for the public that the boards have common
177 language. Mr. Teich reminded the members that these definitions can be revisited and tweaked at any
178 time.

179 Mr. Mark Banks thought the word "community" was missing from the list.

181 Mr. Maggiani asked if all the members were clear on the ultimate goal they are trying to achieve in
182 order to define these words. Mr. Levy stated that, at the last joint meeting, the long-term view from all
183 the members was for one community, one municipality, one board and one vote.

185 Ms. Sopchak and Ms. Wrenner agreed to work on synthesizing the definitions.

187 **GEORGE TYLER MOVED AND DAN KERIN SECONDED A MOTION TO APPOINT**
188 **ELAINE SOPCHAK TO A SUBCOMMITTEE TO FINALIZE DEFINITIONS TO BE**
189 **BROUGHT BACK TO A FUTURE JOINT BOARD MEETING FOR DISCUSSION AND**
190 **ADOPTION. THE MOTION PASSED 4-0.**

192 **MICHAEL PLAGEMAN MOVED AND ANDREW WATTS SECONDED A MOTION TO**
193 **APPOINT IRENE WRENNER TO A SUBCOMMITTEE TO FINALIZE DEFINITIONS TO BE**
194 **BROUGHT BACK TO A FUTURE JOINT BOARD MEETING FOR DISCUSSION AND**
196 **ADOPTION. THE MOTION PASSED 5-0.**

197 d. Discussion about General Ideas for Governance and Representation– George Tyler and Max
198 Levy
199

200 Mr. Tyler presented a draft idea and sketch for discussion purposes only. He proposed exploring the
201 idea of a charter change sooner than later. His idea is to create a charter that would amend the two
202 existing charters without abolishing them and to execute a seven-member Council – 3 from the Village,
203 3 from the Town and one new member at-large. If this idea was feasible, he thought it could be a good
204 transition when departments are still working on alignment over time. This would also reduce meeting
205 time and staff time. This Council could address tax equity and representation working towards one
206 budget, one annual meeting and one vote. If it was formed this year, all current holders of seats would
207 be unified into this Council, which would execute both Town and Village charters. Mr. Tyler saw
208 hurdles with this idea, such as there being only 3 members who could execute the Town charter. He
209 believed, however, that they have to trust each other and take a leap together to see if something like
210 this could work.

211
212 Mr. Watts asked about the end goal, and Mr. Tyler replied that it could be a realigned Council that
213 works towards a final consolidation. Mr. Watts suggested a Unified Municipal District, instead of the
214 charter. He thought that it would give either party and “out” if things are not working. There was
215 further discussion about the legality of both of these ideas.

216
217 Mr. Teich suggested having the Town or Village Attorney present to address these questions. Mr. Kerin
218 suggested having a representative from the League of Cities and Towns. Mr. Plageman, even though he
219 was against smaller charter changes, liked this idea, and Mr. Brown thought it would be a great step to
220 solving the current issues. Ms. Wrenner would like to see a 10-member board with members who have
221 geographic wisdom and institutional knowledge. She wanted five people from the TOV and five from
the Town Inside the Village (TIV) with equal power at the table.

222
223
224 Mr. Brown wondered about having a “tie breaker” if there was a stalemate vote. Ms. Wrenner didn’t
225 think there should be any vote close to a stalemate, and she felt that a tie breaker gives one district a
226 chance to have more weight than the other. Mr. Kerin felt that, even within the Town, there were
227 different geographic areas. He thought Mr. Tyler’s idea was a great way to have a trial run and was a
228 positive step.

229
230 Mr. Watts suggested having three budgets based on how people are being represented and what services
231 are being provided to which citizens. Mr. Tyler thought that the budgets should remain the same as the
232 Council wrestles with these questions. Members further deliberated on these ideas, including the
233 legality of them, the meeting processes and the procedures for voting and taxing residents. Ms.
234 Sopchak struggled with the TOV voting if the TIV is still paying taxes. Mr. Watts felt that the TOV
235 should have the same right to vote to tax themselves and spend money for things in the TOV. Ms.
236 Sopchak thought that sounded like a single town with two incorporated villages, and she preferred it be
237 less complicated with one budget. Ms. Wrenner added that ordinances would also have to be aligned.
238 Mr. Brown reminded the members of the vision of reaching the end goal, not separation. Members
239 agreed that legal advice is warranted before discussing any details.

240
241 Mr. Fox saw equal representation with this idea, but it also scared him that it might perpetuate the
242 current situation. He wondered how to provide for provisions so things don’t take 50 years.

243
244 Ms. Banks thought this was a good idea so that there are five from the TIV and five from the TOV all
245 agreeing on the larger goals, which might get the community there sooner.

246
247 Mr. Maggiani didn't think the boards need to be deterred by an even number of members on the
248 Council because he thought all votes of that board should be unanimous before moving forward.

250 Mr. Teich would contact legal counsel and the VLCT for a future discussion on the ideas of an Essex
251 Council and a UMD.

252
253 Ms. Sopchak asked that the Town receive assistance from experts on taxation and finances for this issue
254 in such a way to establish tax equity from a mathematical standpoint.

255
256 Mr. Watts pointed out that another option is to continue with alignments as proposed by Mr. Teich. Mr.
257 Levy pointed out that the work plan doesn't address the representation issue. Mr. Brown stated that Mr.
258 Watt's suggestion is another idea on the table.

259
260 e. **Discussion about Top Three Priorities to be Accomplished by Consolidation– George Tyler and**
261 **Max Levy**

262
263 Mr. Tyler introduced the issue of synthesizing all individual priorities to one list to see what is
264 overlapping. He asked if staff could do this work, and Mr. Teich agreed.

265
266 f. **Determine Whether to Establish Subcommittees with Missions and Responsibilities Around**
267 **Governance and Consolidation– George Tyler and Max Levy.**

268
269 Ms. Sopchak suggested a subcommittee for Economic Development, which desperately needs attention.
270 Mr. Levy agreed that there were a lot of other Town and Village projects that need attention. Mr. Tyler
271 liked the idea of looking at all the existing committees and commissions in the Town for alignment and
272 for increased communication between them. Ms. Wrenner and Mr. Levy agreed.

273
274 Ms. Diane Clemens suggested having a subscription based service for sending minutes to the various
275 committees and commissions to facilitate discussion.

276
277 g. **Discussion about Areas Where Experts Should be Hired to inform Governance and**
278 **Consolidation– George Tyler and Max Levy**

279
280 Mr. Teich and staff will explore getting experts in the following areas: library, finance, legal, VLCT,
281 government structure, taxation and assets.

282
283 Mr. Teich asked if members wanted to consider a third-party attorney, which could be more objective,
284 and members agreed.

285
286 The next step is a joint meeting in June. Members will keep talking about ideas, but wait for legal
287 opinions on the ones discussed tonight.

288
289 **READING FILE**

290
291 a. Memo to Trustees and Selectboard, and Board Member Responses

295 **ADJOURN**

296

297 **DAN KERIN MOVED AND ANDREW BROWN SECONDED A MOTION TO ADJOURN AT
9:25 P.M. THE MOTION PASSED 4-0.**

299

300 **IRENE WRENNER MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO
301 ADJOURN AT 9:25 P.M. THE MOTION PASSED 5-0.**

302

303 **Respectfully submitted,**

304

305 Saramichelle Stultz

306 Recording Secretary

307

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	04/23/18 Tool Meter 455281134	210-45220.434 MAINTENANCE-BUILDINGS/GRO	19.99	16369	05/04/18
21510	ALL SEASON SIDING	04/13/18 Ljh shutter installation 1662	210-41940.434 MAINT. BUILDINGS/GROUNDS	100.00	16370	05/04/18
05270	BEAUDOIN CORY	04/24/18 ST reimb CDL lic 2 yr 042418D	210-43110.500 TRAINING, CONFERENCES, DU	66.00	16373	05/04/18
19230	BENOIT STEVE	05/02/18 ST reimb CDL, tanker endo 050218D	210-43110.500 TRAINING, CONFERENCES, DU	93.00	16374	05/04/18
00530	BRODART CO	04/12/18 BL books B5293337	210-45551.610 SUPPLIES	1.80	16380	05/04/18
00530	BRODART CO	04/12/18 BL books B5293337	210-45551.641 JUVEN COLLECTION-PRNT & E	24.06	16380	05/04/18
00530	BRODART CO	04/17/18 BL book B5297150	210-45551.641 JUVEN COLLECTION-PRNT & E	10.50	16380	05/04/18
00530	BRODART CO	04/17/18 BL book B5297150	210-45551.610 SUPPLIES	0.90	16380	05/04/18
00530	BRODART CO	04/19/18 BL book B5299493	210-45551.610 SUPPLIES	0.90	16380	05/04/18
00530	BRODART CO	04/19/18 BL book B5299493	210-45551.641 JUVEN COLLECTION-PRNT & E	9.89	16380	05/04/18
00530	BRODART CO	04/19/18 Book B5299747	210-45551.610 SUPPLIES	0.90	16380	05/04/18
00530	BRODART CO	04/19/18 Book B5299747	210-45551.641 JUVEN COLLECTION-PRNT & E	13.19	16380	05/04/18
00530	BRODART CO	04/23/18 BL books B5301829	210-45551.610 SUPPLIES	9.90	16380	05/04/18
00530	BRODART CO	04/23/18 BL books B5301829	210-45551.641 JUVEN COLLECTION-PRNT & E	125.63	16380	05/04/18
00530	BRODART CO	04/24/18 BL books B5303202	210-45551.640 ADULT COLLECTION-PRINT &	35.19	16380	05/04/18
00530	BRODART CO	04/24/18 BL books B5303202	210-45551.610 SUPPLIES	0.90	16380	05/04/18
00530	BRODART CO	04/24/18 BL books B5303208	210-49346.001 ADULT COLLECTION-PRINT &	12.90	16380	05/04/18
00530	BRODART CO	04/24/18 BL book B5303288	210-45551.641 JUVEN COLLECTION-PRNT & E	7.00	16380	05/04/18
00530	BRODART CO	04/24/18 BF book B5303508	210-49345.000 LIBRARY DONATION EXPENDIT	15.75	16380	05/04/18
00530	BRODART CO	04/25/18 BL books B5304947	210-45551.610 SUPPLIES	1.80	16380	05/04/18
00530	BRODART CO	04/25/18 BL books B5304947	210-45551.641 JUVEN COLLECTION-PRNT & E	18.67	16380	05/04/18
00530	BRODART CO	04/25/18 FL book B5304976	210-45551.610 SUPPLIES	0.90	16380	05/04/18
00530	BRODART CO	04/25/18 FL book B5304976	210-45551.641 JUVEN COLLECTION-PRNT & E	5.27	16380	05/04/18
26395	CCRPC	03/31/18 Design 5 corners upwp gra 1803234	210-41335.813 MATCHING GRANT FUNDS	209.33	16383	05/04/18
26395	CCRPC	03/31/18 VT 15 bike ped ETHA to We 1803241	210-41335.813 MATCHING GRANT FUNDS	341.06	16383	05/04/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
23170	04/30/18	CHAMPLAIN OIL CO., INC. VA Apr vehicle gas CL220688	210-45220.626 GAS, GREASE & OIL	196.24	16387	05/04/18
23170	04/30/18	CHAMPLAIN OIL CO., INC. VA Apr vehicle gas CL220688	210-42220.626 GAS, GREASE AND OIL	316.68	16387	05/04/18
23170	04/30/18	CHAMPLAIN OIL CO., INC. VA Apr vehicle gas CL220688	210-43110.626 GAS, GREASE AND OIL	2277.85	16387	05/04/18
23525	04/18/18	CLARK'S TRUCK CENTER INC ST DEF 25 402936	210-43110.626 GAS, GREASE AND OIL	14.16	16389	05/04/18
25120	04/19/18	CLICKTIME.COM Online Timesheets 250100	210-45110.330 OTHER PROFESSIONAL SVCS	427.00	16390	05/04/18
45355	04/30/18	COBBLE CREEK NURSERY LLC PW street trees VOEJ12018	210-43161.000 STREETSCAPE MAINT./IMP	2270.00	16391	05/04/18
04940	04/12/18	COMCAST ST tv , internet 4/19-5/1 0091811 4/12	210-43125.610 WINTER MAINTENANCE	27.79	16392	05/04/18
04940	04/12/18	COMCAST ST tv , internet 4/19-5/1 0091811 4/12	210-43110.610 SUPPLIES	170.05	16392	05/04/18
38280	03/31/18	CRYSTAL ROCK BOTTLED WATE Water 38280	210-45110.610 SUPPLIES	89.56	16397	05/04/18
35360	04/09/18	CYR LUMBER INC ST bark 0402018D	210-43110.616 GRAVEL, TOPSOIL	588.00	16398	05/04/18
27420	04/24/18	DAVE WHITCOMB'S SERVICE ST 4 tires trk 4 10435	210-43110.432 VEHICLE MAINTENANCE	500.00	16399	05/04/18
19410	04/13/18	EAST COAST SIGNALS ST traffic lights maint 5888201808	210-43123.570 TRAFFIC LIGHTS MAINTENANC	6650.00	16404	05/04/18
V10634	04/10/18	ENVISIONWARE INC BL-COMPUTER EXPENSES INVUS35798	210-45551.340 COMPUTER EXPENSES	255.00	16408	05/04/18
01010	04/23/18	ESSEX AGWAY ST straw 325322	210-43110.616 GRAVEL, TOPSOIL	89.96	16409	05/04/18
01010	04/24/18	ESSEX AGWAY ST straw 325337	210-43110.616 GRAVEL, TOPSOIL	26.97	16409	05/04/18
01010	04/24/18	ESSEX AGWAY ST straw, grass seed 325349	210-43110.616 GRAVEL, TOPSOIL	161.94	16409	05/04/18
25390	05/02/18	FIRST NATIONAL BANK OMAHA EJRP Credit Card 041818D	210-45110.330 OTHER PROFESSIONAL SVCS	20.14	16415	05/04/18
21845	04/18/18	FIRST NATIONAL BANK OMAHA BL maint entrance buildin 032318A	210-45551.434 MAINT. BUILDINGS/GROUNDS	30.00	16416	05/04/18
21845	04/18/18	FIRST NATIONAL BANK OMAHA BL youth programs 040318B	210-45551.837 CHILDRENS PROGRAMS	13.42	16416	05/04/18
21845	04/18/18	FIRST NATIONAL BANK OMAEA BL computer expense 040518C	210-45551.340 COMPUTER EXPENSES	42.39	16416	05/04/18
21845	04/18/18	FIRST NATIONAL BANK OMAHA BL training 041618D	210-45551.500 TRAINING, CONFERENCES, DU	200.00	16416	05/04/18
21835	04/18/18	FIRST NATIONAL BANK OMAHA VF hotel room for fire sc 041618A	210-42220.500 TRAINING, CONFERENCES, DU	198.00	16419	05/04/18
19005	04/15/18	FIRSTLIGHT FIBER ST telephone svc 4082928	210-43110.535 TELEPHONE SERVICES	35.42	16422	05/04/18
19755	04/24/18	FRIENDS OF HILDENE BF passes 45000042418	210-49345.000 LIBRARY DONATION EXPENDIT	80.00	16423	05/04/18
710226	04/19/18	G & K SERVICES ST shop towels 6295715228	210-43110.610 SUPPLIES	75.37	16424	05/04/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
04035	04/20/18	GOT THAT RENTAL & SALES I ST glasses, gloves 47974	210-43110.612 UNIFORMS,BOOTS,ETC	128.47	16427	05/04/18
07010	04/13/18	GREEN MOUNTAIN POWER CORP VA Apr consolidated bill 04180206201	210-43160.622 STREET LIGHTS - ELECTRICI	9643.62	16430	05/04/18
07010	04/13/18	GREEN MOUNTAIN POWER CORP VA Apr consolidated bill 04180206201	210-43110.622 ELECTRICAL SERVICE	335.53	16430	05/04/18
07010	04/13/18	GREEN MOUNTAIN POWER CORP VA Apr consolidated bill 04180206201	210-41940.622 ELECTRICAL SERVICE	537.31	16430	05/04/18
07010	04/13/18	GREEN MOUNTAIN POWER CORP VA Apr consolidated bill 04180206201	210-42220.622 ELECTRICAL SERVICE	537.31	16430	05/04/18
07010	04/13/18	GREEN MOUNTAIN POWER CORP VA Apr consolidated bill 04180206201	210-45551.622 ELECTRICAL SERVICE	1176.58	16430	05/04/18
07010	04/13/18	GREEN MOUNTAIN POWER CORP VA Apr consolidated bill 04180206201	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	297.04	16430	05/04/18
V9454	04/19/18	LENNY'S SHOE & APP ST sweatshirts, jeans 3186280	210-43110.612 UNIFORMS,BOOTS,ETC	179.95	16441	05/04/18
05010	04/05/18	LYNN PUBLICATIONS AD legal ad 123663	210-41320.550 PRINTING AND ADVERTISING	57.38	16444	05/04/18
27295	04/26/18	MAPLEHURST FLORIST AD flowers 53035	210-41320.610 SUPPLIES	50.95	16447	05/04/18
27295	05/02/18	MAPLEHURST FLORIST LH flowering basket 53173	210-41940.610 SUPPLIES	34.99	16447	05/04/18
13885	04/10/18	MCCLELLAN WESLEY AD election worker 180410	210-41320.820 ELECTIONS	60.00	16448	05/04/18
19750	05/01/18	NIEMI ROBERT BL honorarium 51836050118	210-45551.836 ADULT PROGRAMS	75.00	16452	05/04/18
24855	05/02/18	PETTY CASH - CAITLIN FAY Reimbursement 050218D	210-45110.550 PRINTING & ADVERTISING	31.80	16455	05/04/18
24855	05/02/18	PETTY CASH - CAITLIN FAY Reimbursement 050218D	210-45110.550 PRINTING & ADVERTISING	1.01	16455	05/04/18
24855	05/02/18	PETTY CASH - CAITLIN FAY Reimbursement 050218D	210-45110.550 PRINTING & ADVERTISING	24.55	16455	05/04/18
37430	03/26/18	R R CHARLEBOIS INC ST truck #5 repair ED33932	210-43110.432 VEHICLE MAINTENANCE	22.40	16456	05/04/18
37430	04/05/18	R R CHARLEBOIS INC ST truck # 34 ID34519	210-43110.432 VEHICLE MAINTENANCE	83.01	16456	05/04/18
37430	01/18/18	R R CHARLEBOIS INC ST truck #5 RC64136	210-43110.432 VEHICLE MAINTENANCE	483.75	16456	05/04/18
11345	04/18/18	SANITARY EQUIPMENT CO INC VA #8 jetter truck 016255	210-43110.610 SUPPLIES	651.59	16465	05/04/18
00275	04/12/18	SB SIGNS INC ST EJ logo decals 10882	210-43110.610 SUPPLIES	200.00	16467	05/04/18
09105	03/01/18	SECURE SHRED LH shredding service 268823	210-41940.434 MAINT. BUILDINGS/GROUNDS	55.00	16469	05/04/18
29835	04/16/18	SHERWIN-WILLIAMS ST painting stuff 24620	210-43110.610 SUPPLIES	34.95	16471	05/04/18
23855	01/03/18	SOUTHWORTH-MILTON, INC. ST loader repair SCINV293620	210-43110.432 VEHICLE MAINTENANCE	666.42	16473	05/04/18
V2124	04/07/18	STAPLES ADVANTAGE ST office board 3374165575	210-43110.610 SUPPLIES	63.77	16474	05/04/18

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
11935	04/12/18	VIKING-CIVES USA	ST curb risers	210-43110.432	24.87	16484	05/04/18
			4481764	VEHICLE MAINTENANCE			
11935	04/12/18	VIKING-CIVES USA	ST gutter broom	210-43110.610	537.07	16484	05/04/18
			4481774	SUPPLIES			
V9968	04/18/18	VISION SERVICE PLAN-	VA May vision village	210-45551.210	79.66	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
V9968	04/18/18	VISION SERVICE PLAN-	VA May vision village	210-41970.210	31.87	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
V9968	04/18/18	VISION SERVICE PLAN-	VA May vision village	210-41320.210	47.81	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
V9968	04/18/18	VISION SERVICE PLAN-	VA May vision village	210-43151.210	8.44	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
V9968	04/18/18	VISION SERVICE PLAN-	VA May vision village	210-43110.210	54.17	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
V9968	04/18/18	VISION SERVICE PLAN-	VA May vision village	210-41335.210	15.93	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
V9968	04/18/18	VISION SERVICE PLAN-	VA May vision village	210-45220.210	13.08	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
V9968	04/18/18	VISION SERVICE PLAN-	VA May vision village	210-45110.210	83.46	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
29825	04/19/18	VT GAS SYSTEMS	VA svc 3/16-4/17	210-43110.623	464.45	16488	05/04/18
			0418D	HEATING/NATURAL GAS			
29825	04/19/18	VT GAS SYSTEMS	VA svc 3/16-4/17	210-45551.623	645.08	16488	05/04/18
			0418D	HEATING/NATURAL GAS			
29825	04/19/18	VT GAS SYSTEMS	VA svc 3/16-4/17	210-42220.623	418.42	16488	05/04/18
			0418D	HEATING/NATURAL GAS			
29825	04/19/18	VT GAS SYSTEMS	VA svc 3/16-4/17	210-41940.623	650.73	16488	05/04/18
			0418D	HEATING/NATURAL GAS			
24520	03/26/18	VT SYSTEMS INC.	Pass Mgmt	210-45110.530	1140.00	16494	05/04/18
			58309	COMMUNICATIONS			
24520	03/26/18	VT SYSTEMS INC.	Mobile WebTrac	210-45110.530	2340.00	16494	05/04/18
			58310	COMMUNICATIONS			
24520	03/26/18	VT SYSTEMS INC.	Consulting	210-45110.330	350.00	16494	05/04/18
			58311	OTHER PROFESSIONAL SVCS			
24520	04/19/18	VT SYSTEMS INC.	Consulting	210-45110.330	200.00	16494	05/04/18
			58545	OTHER PROFESSIONAL SVCS			
31370	02/16/18	VT TENT CO	Balance for Mem Day	210-15101.000	511.00	16495	05/04/18
			741551-1	EXCHANGE - GENERAL			
31370	02/16/18	VT TENT CO	Balance for Block Party	210-14301.000	383.00	16495	05/04/18
			741563	PREPAID EXPENSES			
07565	04/12/18	W B MASON CO INC	ST bounty towels	210-43110.610	159.90	16497	05/04/18
			I54136589	SUPPLIES			
21400	04/30/18	WONDERFEET KIDS' MUSEUM	BF passes	210-49345.000	25.00	16502	05/04/18
			45000043018	LIBRARY DONATION EXPENDIT			
21850	05/01/18	BOUCHER CLEANING SERVICES	SC monthly cleaning	225-45122.430	250.00	16379	05/04/18
			444	REPAIRS & MAINTENANCE			
01930	04/01/18	CENTER FOR TECHNOLOGY	SC soup for luncheons	225-45122.614	15.00	16386	05/04/18
			232815	PROGRAM EXPENSES			
01930	04/01/18	CENTER FOR TECHNOLOGY	SC soup for luncheons	225-45122.812	329.00	16386	05/04/18
			232815	MEAL SITE EXPENSES			

05/07/18
08:49 am

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17094 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) ALL check #s 05/03/18 To 05/04/18 & Fund 2

Page 5 of 9
HPackard

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
31545	04/27/18	SC dessert for potluck	180427D	225-45122.813	33.47	16396	05/04/18
				Meal Site Outing Exp			
21760	03/27/18	RC recreation credit card	03272018	225-45122.610	164.05	16418	05/04/18
				OPERATIONAL SUPP/EXP			
12265	04/20/18	SC monthly copier lease	100459379	225-45122.610	55.83	16460	05/04/18
				OPERATIONAL SUPP/EXP			
12265	04/01/18	SC monthly copies	5052992348	225-45122.610	14.05	16461	05/04/18
				OPERATIONAL SUPP/EXP			
V2124	04/07/18	SC cart, rada, index	3374165573	225-45122.612	15.50	16474	05/04/18
				FUND RAISER EXPENSES			
V2124	04/07/18	SC cart, rada, index	3374165573	225-45122.610	17.58	16474	05/04/18
				OPERATIONAL SUPP/EXP			
07565	04/16/18	SC paper, cups, plates	I54204605	225-45122.610	69.95	16498	05/04/18
				OPERATIONAL SUPP/EXP			
07565	04/16/18	SC paper, cups, plates	I54204605	225-45122.812	151.47	16498	05/04/18
				MEAL SITE EXPENSES			
25190	04/16/18	Supplies	462315	226-45120.610	87.22	16368	05/04/18
				SUPPLIES			
31545	04/19/18	DC Trip Food	041918D	226-45115.610	95.49	16396	05/04/18
				SUPPLIES			
25390	05/02/18	EJRP Credit Card	041818D	226-45110.500	10.67	16415	05/04/18
				TRAINING, CONF, DUES			
25390	05/02/18	EJRP Credit Card	041818D	226-45120.330	15.00	16415	05/04/18
				OTHER PROFESSIONAL SVCS			
25390	05/02/18	EJRP Credit Card	041818D	226-45121.330	75.00	16415	05/04/18
				OTHER PROFESSIONAL SVCS			
25390	05/02/18	EJRP Credit Card	041818D	226-45120.610	13.37	16415	05/04/18
				SUPPLIES			
25390	05/02/18	EJRP Credit Card	041818D	226-45115.330	500.00	16415	05/04/18
				OTHER PROFESSIONAL SVCS			
15075	04/30/18	Uber - DC Trip	043018D	226-45115.610	19.37	16425	05/04/18
				SUPPLIES			
25770	04/09/18	Mud Run Supplies	040918D	226-45115.610	100.74	16437	05/04/18
				SUPPLIES			
25800	04/20/18	PS Supplies	042018D	226-45121.610	94.93	16449	05/04/18
				SUPPLIES			
24855	05/02/18	Reimbursement	050218D	226-34779.115	180.00	16455	05/04/18
				Youth Prog - RP			
24855	05/02/18	Reimbursement	050218D	226-45120.610	44.00	16455	05/04/18
				SUPPLIES			
24855	05/02/18	Reimbursement	050218D	226-45110.340	120.00	16455	05/04/18
				COMPUTER EXPENSES			
24830	11/08/17	VK Snack	752084	226-45120.610	161.76	16457	05/04/18
				SUPPLIES			
24830	11/13/17	VK Snack	752901	226-45120.610	114.64	16457	05/04/18
				SUPPLIES			
24830	11/28/17	VK Snack	762174	226-45120.610	130.81	16457	05/04/18
				SUPPLIES			
24830	11/28/17	VK Snack	762179	226-45120.610	11.32	16457	05/04/18
				SUPPLIES			

05/07/18
08:49 am

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17094 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) ALL check #s 05/03/18 To 05/04/18 & Fund 2

Page 6 of 9
HPackard

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
24830	REINHART FOODSERVICE	11/28/17	VK Snack	226-45120.610	216.98	16457	05/04/18
			762198	SUPPLIES			
24830	REINHART FOODSERVICE	04/11/18	VK Snack	226-45120.610	99.20	16457	05/04/18
			837253	SUPPLIES			
24830	REINHART FOODSERVICE	04/18/18	VK Snack	226-45120.610	83.58	16457	05/04/18
			840848	SUPPLIES			
24830	REINHART FOODSERVICE	04/23/18	VK Snack	226-45120.610	201.76	16457	05/04/18
			842575	SUPPLIES			
25605	SAWMILL STUDIO	03/05/18	Enrichment Program	226-45120.330	1080.00	16466	05/04/18
			030518D	OTHER PROFESSIONAL SVCS			
10435	SCREENMYLOGO.COM	04/09/18	Roller Derby Shirts	226-45115.330	140.00	16468	05/04/18
			16329	OTHER PROFESSIONAL SVCS			
09380	SEGARRA EMY	04/19/18	Playgroup	226-45121.330	150.00	16470	05/04/18
			041918D	OTHER PROFESSIONAL SVCS			
25180	SOLLACE ADAM	04/20/18	Get Air Field Trips	226-45120.580	455.00	16472	05/04/18
			042018D	TRAVEL			
23495	STUDENT TRANSPORTATION OF	03/26/18	Busing	226-45120.580	128.33	16475	05/04/18
			100B007741	TRAVEL			
23495	STUDENT TRANSPORTATION OF	04/30/18	Busing	226-45120.580	772.62	16476	05/04/18
			100B007901	TRAVEL			
25845	SWIM WITH ANNIE	04/16/18	Swim With Annie Reg	226-45115.330	12843.00	16477	05/04/18
			041618D	OTHER PROFESSIONAL SVCS			
70855	THE ESSEX	04/01/18	Spa Day Program	226-45115.330	306.00	16479	05/04/18
			4012018	OTHER PROFESSIONAL SVCS			
70855	THE ESSEX	04/01/18	Enrichment Swim	226-45120.330	1000.00	16479	05/04/18
			4012018A	OTHER PROFESSIONAL SVCS			
25315	VESPA'S PIZZA PASTA & DEL	04/17/18	Pizza	226-45120.610	57.00	16483	05/04/18
			041718D	SUPPLIES			
V9968	VISION SERVICE PLAN-	04/18/18	VA May vision village	226-45121.210	64.96	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
V9968	VISION SERVICE PLAN-	04/18/18	VA May vision village	226-45110.210	9.02	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
V9968	VISION SERVICE PLAN-	04/18/18	VA May vision village	226-45120.210	63.60	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
25945	VT AFTERSCHOOL	04/30/18	Training	226-45120.330	100.00	16491	05/04/18
			5484	OTHER PROFESSIONAL SVCS			
24520	VT SYSTEMS INC.	04/05/18	Training/Conference	226-45120.500	1200.00	16494	05/04/18
			68737	TRAINING, CONF, DUES			
24520	VT SYSTEMS INC.	04/05/18	Training/Conference	226-45110.500	1200.00	16494	05/04/18
			68737	TRAINING, CONF, DUES			
25390	FIRST NATIONAL BANK OMAHA	05/02/18	EJRP Credit Card	233-46801.004	132.34	16415	05/04/18
			041818D	MAINT GARAGE/CAMP ADDITIO			
V10568	KAMCO SUPPLY CORP	02/26/18	New Door Camp Room	233-46801.004	2800.00	16438	05/04/18
			SI072539	MAINT GARAGE/CAMP ADDITIO			
V10568	KAMCO SUPPLY CORP	03/20/18	Partitions	233-46801.004	3965.18	16438	05/04/18
			SI074397	MAINT GARAGE/CAMP ADDITIO			
43275	RYCANDON MECHANICAL, INC.	03/14/18	Plumbing	233-46801.004	5745.00	16464	05/04/18
			11879	MAINT GARAGE/CAMP ADDITIO			
23170	CHAMPLAIN OIL CO., INC.	04/30/18	VA Apr vehicle gas	254-43200.626	249.60	16387	05/04/18
			CL220688	GAS, GREASE AND OIL			

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
40025	E J PRESCOTT INC	04/10/18	VW hydrant parts	254-43200.614	174.20	16401	05/04/18
			5365839	DISTRIBUTION MATERIALS			
14265	EARTH WATER SPECIALISTS I	04/20/18	VW training	254-43200.500	600.00	16403	05/04/18
			EWS41618	TRAINING, CONFERENCES, DU			
07010	GREEN MOUNTAIN POWER CORP	04/13/18	VA Apr consolidated bill	254-43200.622	56.84	16430	05/04/18
			04180206201	ELECTRICAL SERVICE			
06915	HARTIGAN COMPANY	04/18/18	VWSA Tv camera inspect	254-43200.430	325.00	16433	05/04/18
			132946	WATER LINES MAINT-BREAKS			
11345	SANITARY EQUIPMENT CO INC	04/18/18	VA #8 jetter truck	254-43200.610	108.60	16465	05/04/18
			016255	SUPPLIES			
38760	TI-SALES INC	04/12/18	VWSA water meters	254-43330.002	895.20	16480	05/04/18
			INV0090013	METER REPLACEMENT PROGRAM			
38760	TI-SALES INC	04/20/18	VWSA water meters	254-43330.002	907.87	16480	05/04/18
			INV0090363	METER REPLACEMENT PROGRAM			
V9968	VISION SERVICE PLAN-	04/18/18	VA May vision village	254-43200.210	39.83	16486	05/04/18
			180419	HEALTH INS & OTHER BENEFIT			
29825	VT GAS SYSTEMS	04/19/18	VA svc 3/16-4/17	254-43200.623	348.08	16488	05/04/18
			0418D	HEATING/NATURAL GAS			
V10033	AQUA SOLUTIONS INC	04/18/18	WW blower intake filter	255-43200.570	306.28	16371	05/04/18
			IN18064	MAINTENANCE OTHER			
V0248	BORDEN & REMINGTON	04/13/18	WW 50% sod hydroxide bulk	255-43200.619	6675.24	16378	05/04/18
			249252	CHEMICALS			
23170	CHAMPLAIN OIL CO., INC.	04/30/18	VA Apr vehicle gas	255-43200.626	89.52	16387	05/04/18
			CL220688	GAS,GREASE AND OIL			
V10347	EHRlich	04/16/18	WW rodent control	255-43200.570	70.00	16405	05/04/18
			158275	MAINTENANCE OTHER			
V10347	EHRlich	04/18/18	WW rodent control additio	255-43200.570	100.00	16405	05/04/18
			165434	MAINTENANCE OTHER			
06870	ENDYNE INC	04/20/18	WW mpn fecals batch SH2	255-43200.577	640.00	16406	05/04/18
			261370	CONTRACT LABORATORY SERVI			
06870	ENDYNE INC	04/26/18	WW batch SH2	255-43200.577	565.00	16406	05/04/18
			261842	CONTRACT LABORATORY SERVI			
06870	ENDYNE INC	04/27/18	WW SH1 cake NY	255-43200.577	565.00	16406	05/04/18
			261908	CONTRACT LABORATORY SERVI			
V07921	ENVIRONMENTAL RESOURCE AS	04/26/18	WW Extra DMR QA nutrient	255-43200.618	158.12	16407	05/04/18
			865172	SUPPLIES - LABORATORY			
V10616	EVOQUA WATER TECH LLC	04/18/18	WW odor control bulk load	255-43200.619	9317.35	16410	05/04/18
			903517020	CHEMICALS			
38955	F W WEBB COMPANY	04/23/18	WW stock fittings	255-43200.577	224.66	16411	05/04/18
			58568360	CONTRACT LABORATORY SERVI			
21740	FIRST NATIONAL BANK OMAHA	04/18/18	WW CSWD meeting	255-43200.500	5.66	16417	05/04/18
			032818A	TRAINING, CONFERENCES, DU			
21740	FIRST NATIONAL BANK OMAHA	04/18/18	WW Free Press	255-43200.610	22.00	16417	05/04/18
			032918B	SUPPLIES			
21740	FIRST NATIONAL BANK OMAHA	04/18/18	WW Mandigo clothing	255-43200.612	121.98	16417	05/04/18
			041018C	UNIFORMS,BOOTS,ETC			
21740	FIRST NATIONAL BANK OMAHA	04/18/18	WW Lajoy,Jutress	255-43200.612	64.50	16417	05/04/18
			041218D	UNIFORMS,BOOTS,ETC			
21740	FIRST NATIONAL BANK OMAHA	04/18/18	WW mineral oil, supplies	255-43200.610	39.61	16417	05/04/18
			041818E	SUPPLIES			

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
07010	04/19/18	GREEN MOUNTAIN POWER CORP WW 3/21-4/19 01324000002	255-43200.622 ELECTRICAL SERVICE	5767.70	16429	05/04/18
33195	04/10/18	LIMOGE & SONS GARAGE DOOR WW Svc all doors (10) 59595TE	255-43200.570 MAINTENANCE OTHER	768.20	16442	05/04/18
06695	04/24/18	NEIWPC-TRAINING WW micro biology Lajoy 00758	255-43200.500 TRAINING, CONFERENCES, DU	190.00	16451	05/04/18
V1661	04/10/18	NORTH CENTRAL LABORATORIE WW lab reagents, supplies 405005	255-43200.618 SUPPLIES - LABORATORY	1517.94	16453	05/04/18
12265	04/20/18	RICOH USA, INC WW copier 4/16-5/15 100451316	255-43200.610 SUPPLIES	191.07	16459	05/04/18
11345	04/18/18	SANITARY EQUIPMENT CO INC VA #8 jetter truck 016255	255-43200.610 SUPPLIES	108.60	16465	05/04/18
23855	04/18/18	SOUTHWORTH-MILTON, INC. WW generator svc SCINV310367	255-43200.570 MAINTENANCE OTHER	550.00	16473	05/04/18
V9968	04/18/18	VISION SERVICE PLAN- VA May vision village 180419	255-43200.210 HEALTH INS & OTHER BENEFIT	82.37	16486	05/04/18
29825	04/19/18	VT GAS SYSTEMS VA svc 3/16-4/17 0418D	255-43200.623 HEATING/NATURAL GAS	3066.29	16488	05/04/18
07565	04/17/18	W B MASON CO INC WW paper I54255106	255-43200.610 SUPPLIES	50.77	16499	05/04/18
23170	04/30/18	CHAMPLAIN OIL CO., INC. VA Apr vehicle gas CL220688	256-43200.626 GAS, GREASE AND OIL	421.04	16387	05/04/18
31275	04/16/18	DON WESTON EXCAVATING INC SA Pleasant St sewer dig 32303	256-43200.430 SANITATION LINES MAINTENA	4143.00	16400	05/04/18
18000	04/20/18	FERGUSON WATERWORKS #590 SA pvc couplers 0814102	256-43200.610 SUPPLIES	187.26	16414	05/04/18
07010	04/13/18	GREEN MOUNTAIN POWER CORP VA Apr consolidated bill 04180206201	256-43220.001 SUSIE WILSON PS COSTS	494.38	16430	05/04/18
07010	04/13/18	GREEN MOUNTAIN POWER CORP VA Apr consolidated bill 04180206201	256-43200.622 ELECTRICAL SERVICE	1136.61	16430	05/04/18
07010	04/13/18	GREEN MOUNTAIN POWER CORP VA Apr consolidated bill 04180206201	256-43220.002 WEST ST PS COSTS	621.53	16430	05/04/18
06915	04/13/18	HARTIGAN COMPANY SA Pleasant St sewer 132804	256-43200.430 SANITATION LINES MAINTENA	650.00	16433	05/04/18
06915	04/18/18	HARTIGAN COMPANY VWSA Tv camera inspect 132946	256-43200.430 SANITATION LINES MAINTENA	325.00	16433	05/04/18
11345	04/18/18	SANITARY EQUIPMENT CO INC VA #8 jetter truck 016255	256-43200.610 SUPPLIES	1303.19	16465	05/04/18
23855	04/18/18	SOUTHWORTH-MILTON, INC. SA generator svc SCINV310365	256-43200.434 PUMP STATION MAINTENANCE	590.00	16473	05/04/18
23855	04/18/18	SOUTHWORTH-MILTON, INC. SA generator svc SCINV310368	256-43220.001 SUSIE WILSON PS COSTS	570.00	16473	05/04/18
23855	04/18/18	SOUTHWORTH-MILTON, INC. SA generator svc SCINV310371	256-43220.002 WEST ST PS COSTS	570.00	16473	05/04/18
38760	04/12/18	TI-SALES INC VWSA water meters INV0090013	256-43330.002 METER REPLACEMENT PROGRAM	1790.40	16480	05/04/18
38760	04/20/18	TI-SALES INC VWSA water meters INV0090363	256-43330.002 METER REPLACEMENT PROGRAM	1815.73	16480	05/04/18
V9968	04/18/18	VISION SERVICE PLAN- VA May vision village 180419	256-43200.210 HEALTH INS & OTHER BENEFIT	38.24	16486	05/04/18

05/07/18

Town of Essex / Village of EJ Accounts Payable

Page 9 of 9

08:49 am

Check Warrant Report # 17094 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 05/03/18 To 05/04/18 & Fund 2

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29825	VT GAS SYSTEMS	04/19/18	VA svc 3/16-4/17 0418D	256-43220.002 WEST ST PS COSTS	40.11	16488	05/04/18
29825	VT GAS SYSTEMS	04/19/18	VA svc 3/16-4/17 0418D	256-43220.001 SUSIE WILSON PS COSTS	39.30	16488	05/04/18
29825	VT GAS SYSTEMS	04/19/18	VA svc 3/16-4/17 0418D	256-43200.623 HEATING/NATURAL GAS	118.50	16488	05/04/18
Report Total					<u>125018.85</u>		

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Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	04/11/18	ST-SPRAY PAINT 0146731	210-43110.432 VEHICLE MAINTENANCE	25.03	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/12/18	ST-RUST-GREASE 0246752	210-43110.432 VEHICLE MAINTENANCE	10.94	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/12/18	ST-RUST-GREASE 0246752	210-43110.626 GAS,GREASE AND OIL	50.00	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/12/18	ST-HOSE CLAMP 0246779	210-43151.430 STORM SEWER MAINTENANCE	8.20	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/18/18	VF-WINDSHIELD WASHER FLD 455281082692	210-42220.610 SUPPLIES	10.74	16505	05/10/18
05290	ADVANCE AUTO PARTS	01/18/18	ST credit power outlet 552734447911	210-43110.432 VEHICLE MAINTENANCE	-8.89	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/02/18	ST filter 552809226592	210-43110.570 MAINTENANCE OTHER	13.01	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/02/18	ST trans filter 552809226593	210-43110.570 MAINTENANCE OTHER	13.01	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/02/18	ST detailer 552809234579	210-43110.610 SUPPLIES	6.89	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/02/18	ST lube hydraulic 552809246401	210-43110.570 MAINTENANCE OTHER	152.25	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/18/18	ST pnt trkblnr 552810826927	210-43110.432 VEHICLE MAINTENANCE	37.47	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/20/18	ST universal red 552811035064	210-43110.432 VEHICLE MAINTENANCE	7.29	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/05/18	ST-SWITCH 9546528	210-43110.432 VEHICLE MAINTENANCE	4.74	16505	05/10/18
05290	ADVANCE AUTO PARTS	04/09/18	ST-SAND PAPER 9951312	210-43110.610 SUPPLIES	84.00	16505	05/10/18
25055	AQUARIUS LANDSCAPE SPRINK	05/02/18	LH irrigation system 542848	210-41940.434 MAINT. BUILDINGS/GROUNDS	149.30	16511	05/10/18
25055	AQUARIUS LANDSCAPE SPRINK	05/02/18	LH irrigation sys repair 542849	210-41940.434 MAINT. BUILDINGS/GROUNDS	160.28	16511	05/10/18
09345	BASIC	05/02/18	ad cobra admin village 40103568	210-41320.210 HEALTH INS & OTHER BENEFIT	30.00	16514	05/10/18
23635	BAY STATE ELEVATOR COMPAN	05/01/18	BL building maint 473792	210-45551.434 MAINT. BUILDINGS/GROUNDS	288.70	16516	05/10/18
02005	BCBSVT	05/01/18	VA June health ins 180002642000	210-41320.210 HEALTH INS & OTHER BENEFIT	2936.18	16518	05/10/18
02005	BCBSVT	05/01/18	VA June health ins 180002642000	210-43110.210 HEALTH INS & OTHER BENEFIT	3327.66	16518	05/10/18
02005	BCBSVT	05/01/18	VA June health ins 180002642000	210-43151.210 HEALTH INS & OTHER BENEFIT	518.72	16518	05/10/18
02005	BCBSVT	05/01/18	VA June health ins 180002642000	210-45551.210 HEALTH INS & OTHER BENEFIT	5872.34	16518	05/10/18
02005	BCBSVT	05/01/18	VA June health ins 180002642000	210-41970.210 HEALTH INS & OTHER BENEFIT	1957.45	16518	05/10/18
02005	BCBSVT	05/01/18	VA June health ins 180002642000	210-41335.210 HEALTH INS & OTHER BENEFIT	978.72	16518	05/10/18
02005	BCBSVT	05/01/18	VA June health ins 180002642000	210-45110.210 HEALTH INS & OTHER BENEFIT	6334.76	16518	05/10/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
02005	05/01/18	BCBSVT VA June health ins 180002642000	210-45220.210 HEALTH INS & OTHER BENEFIT	1172.20	16518	05/10/18
V9376	05/07/18	BENOIT/PATRICIA// AD longevity P Benoit 050718D	210-41320.291 HEALTH IMPROV PROGRAMS	30.00	16519	05/10/18
10510	03/02/18	BLUE TARP FINANCIAL INC Cleaning Supplies 717424	210-45220.610 SUPPLIES	12.18	16524	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC BL supplies 717496A	210-45551.610 SUPPLIES	2.69	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST stage 717502B	210-43110.610 SUPPLIES	28.12	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST stage 717504C	210-43110.610 SUPPLIES	19.79	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST stage 717505D	210-43110.610 SUPPLIES	29.99	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST fasteners 717513	210-43110.610 SUPPLIES	21.40	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST stage 717519F	210-43110.610 SUPPLIES	16.64	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST tape, bag control 717520G	210-43110.610 SUPPLIES	17.08	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST filter 717523H	210-43110.610 SUPPLIES	6.74	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST cleanout 717524I	210-43151.430 STORM SEWER MAINTENANCE	13.21	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST screw 717528J	210-43110.610 SUPPLIES	15.99	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC VF hardware 717533L	210-42220.610 SUPPLIES	26.73	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST paint 717541M	210-43110.610 SUPPLIES	36.28	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC VF batteries 717546N	210-42220.610 SUPPLIES	23.97	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST fasteners 717549O	210-43110.610 SUPPLIES	10.40	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST paint 717550	210-43110.432 VEHICLE MAINTENANCE	28.81	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC BL supplies 717566	210-45551.610 SUPPLIES	18.07	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC ST brush 717567R	210-43110.432 VEHICLE MAINTENANCE	34.11	16525	05/10/18
10510	04/25/18	BLUE TARP FINANCIAL INC AD battery for Apple Tv 717569S	210-41320.610 SUPPLIES	5.39	16525	05/10/18
00530	04/25/18	BRODART CO BL books B5304763	210-49346.001 ADULT COLLECTION-PRINT &	365.57	16527	05/10/18
00530	04/26/18	BRODART CO BL books B5305016	210-45551.640 ADULT COLLECTION-PRINT &	30.79	16527	05/10/18
00530	04/26/18	BRODART CO BL books B5305016	210-45551.610 SUPPLIES	0.90	16527	05/10/18
00530	04/26/18	BRODART CO BL books B5306049	210-49346.001 ADULT COLLECTION-PRINT &	62.43	16527	05/10/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	BRODART CO	04/27/18 BF books B5307177	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	16527	05/10/18
00530	BRODART CO	04/30/18 BL books B5309708	210-49345.000 LIBRARY DONATION EXPENDIT	83.41	16527	05/10/18
00530	BRODART CO	05/01/18 BF books B5312197	210-49345.000 LIBRARY DONATION EXPENDIT	48.33	16527	05/10/18
00530	BRODART CO	05/01/18 BF books B5312221	210-49345.000 LIBRARY DONATION EXPENDIT	388.72	16527	05/10/18
00530	BRODART CO	05/03/18 BL books B5315681	210-45551.640 ADULT COLLECTION-PRINT &	72.48	16527	05/10/18
00530	BRODART CO	05/03/18 BL books B5315681	210-45551.610 SUPPLIES	0.90	16527	05/10/18
00530	BRODART CO	05/03/18 BL books B5315906	210-45551.640 ADULT COLLECTION-PRINT &	69.54	16527	05/10/18
V0455	CANON SOLUTIONS AMERICA	05/01/18 BL supplies 4025842151	210-45551.610 SUPPLIES	66.67	16531	05/10/18
04940	COMCAST	04/27/18 VF internet 5/4-6/3 0179210 4/18	210-42220.535 TELEPHONE SERVICES	124.90	16541	05/10/18
24305	DEMCO INC	05/01/18 BF summer reading program 6366575	210-49345.000 LIBRARY DONATION EXPENDIT	353.00	16546	05/10/18
24305	DEMCO INC	05/01/18 BF summer reading program 6366575	210-45551.837 CHILDRENS PROGRAMS	28.50	16546	05/10/18
V10576	ECOPIXEL LLC	05/01/18 AD April web host/support 2470	210-41320.530 COMMUNICATIONS	135.40	16551	05/10/18
23580	ED EATON FIRE TRUCK REPAI	04/21/18 VF priming pump maint 3-2018	210-42220.432 VEHICLE MAINTENANCE	679.60	16552	05/10/18
08885	FAIL SAFE	04/26/18 VF hose testing 008573	210-42220.570 MAINTENANCE OTHER	2099.50	16560	05/10/18
19005	FIRSTLIGHT FIBER	04/15/18 VF telephone 4082948	210-42220.535 TELEPHONE SERVICES	50.16	16567	05/10/18
10705	GARDENERS SUPPLY CO INC	05/02/18 Flower Gardens 529282	210-45220.610 SUPPLIES	47.94	16571	05/10/18
34895	GAUTHIER TRUCKING, INC.	05/01/18 LH Apr Lincoln Hall 1305083	210-41940.565 RUBBISH REMOVAL	181.55	16572	05/10/18
34895	GAUTHIER TRUCKING, INC.	05/01/18 PSS Apr trash 21 Park 1305775	210-41940.566 PRK ST SCHL-RUBBISH REM	72.03	16573	05/10/18
24785	GRAINGER	05/02/18 VF floor pads 9775217921	210-42220.610 SUPPLIES	122.47	16576	05/10/18
21055	GREEN MOUNTAIN MESSENGER,	04/30/18 BL courier 64674	210-45551.536 POSTAGE/DELIVERY	120.00	16577	05/10/18
07010	GREEN MOUNTAIN POWER CORP	04/19/18 PSS 3/21-4/19 041918DPSS	210-41940.624 PARK ST. ELECTRICITY	280.81	16578	05/10/18
14645	GREEN MOUNTAIN SAFETY CON	04/30/18 Safety training 8910	210-49340.000 MISC GRANT EXPENDITURES	500.00	16580	05/10/18
V0997	HASS/TERESA//	05/07/18 AD longevity T Hass 050718D	210-41320.291 HEALTH IMPROV PROGRAMS	50.00	16583	05/10/18
28070	HP FAIRFIELD LLC	01/10/18 FN credit issued in error 050718D	210-43110.432 VEHICLE MAINTENANCE	63.91	16586	05/10/18
5410	J B SIMONS TNC	04/17/18 VF-UNIFORM PANTS 90491	210-42220.612 UNIFORMS,BOOTS,ETC	65.00	16589	05/10/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19800	05/07/18	KELLEY SHANE VF reimb mileage fire sch 050718D	210-42220.500 TRAINING, CONFERENCES, DU	79.57	16592	05/10/18
33585	05/01/18	LHS ASSOCIATES, INC. AD Village election 57765	210-41320.820 ELECTIONS	865.00	16596	05/10/18
V1539	05/07/18	MORRISSEAU/LAUREN// AD longevity L Morrissette 050718D	210-41320.291 HEALTH IMPROV PROGRAMS	75.00	16606	05/10/18
01780	04/24/18	MUTT MITT Dog Park 218454	210-45220.610 SUPPLIES	208.73	16608	05/10/18
13475	04/23/18	NEEDHAM ELECTRIC SUPPLY (C) Flag Pole Lamp S4754601.001	210-45220.610 SUPPLIES	23.32	16609	05/10/18
45220	05/01/18	NEMCI&I AD clerks institute #1	210-14301.000 PREPAID EXPENSES	850.00	16610	05/10/18
23420	04/20/18	P & P SEPTIC SERVICE INC. Dog Pk & Cascade Portolet T-159654	210-45220.610 SUPPLIES	200.00	16618	05/10/18
24855	05/08/18	PETTY CASH - CAITLIN FAY Petty Cash Reimbursement 050818D	210-45110.550 PRINTING & ADVERTISING	118.76	16619	05/10/18
V9564	05/07/18	PIERCE ELIZABETH AD longevity E Pierce 050718D	210-41320.291 HEALTH IMPROV PROGRAMS	30.00	16621	05/10/18
V10059	05/07/18	PIERCE/ROBERT// AD longevity R Pierce 050718	210-41320.291 HEALTH IMPROV PROGRAMS	25.00	16622	05/10/18
26385	05/04/18	PROFESSIONAL WRITING SERV AD April minutes 782EJ	210-41320.530 COMMUNICATIONS	299.00	16623	05/10/18
24325	04/26/18	RADIO NORTH GROUP INC VF pager service 24139583	210-42220.443 RADIO MAINTENANCE	142.00	16624	05/10/18
V2124	04/23/18	STAPLES ADVANTAGE ADCD admin, cd supplies 3376222020	210-41320.610 SUPPLIES	91.19	16642	05/10/18
V2124	04/23/18	STAPLES ADVANTAGE ADCD admin, cd supplies 3376222020	210-41970.610 SUPPLIES	44.91	16642	05/10/18
21540	04/13/18	THE FRIENDS OF DOROTHY CA BL-TRAINING 253614517	210-45551.500 TRAINING, CONFERENCES, DU	100.00	16643	05/10/18
40920	04/20/18	U I INSURANCE SERVICES IN VF accident disability in 8451	210-42220.210 ACCIDENT & DISABILITY INS	297.08	16646	05/10/18
40920	04/20/18	U I INSURANCE SERVICES IN VF accident disability in 8451	210-14301.000 PREPAID EXPENSES	3267.92	16646	05/10/18
36130	04/18/18	VERIZON WIRELESS VA svc 3/19-4/18 9805567316	210-42220.535 TELEPHONE SERVICES	120.03	16650	05/10/18
36130	04/18/18	VERIZON WIRELESS VA svc 3/19-4/18 9805567316	210-41970.535 TELEPHONE SERVICES	40.00	16650	05/10/18
29825	04/26/18	VT GAS SYSTEMS Aspire & Maint Gas 041918D	210-45220.623 HEATING/NATURAL GAS	486.24	16656	05/10/18
29825	04/19/18	VT GAS SYSTEMS Main Bldg Natural Gas 041918D1	210-45220.623 HEATING/NATURAL GAS	299.09	16656	05/10/18
24570	03/28/18	VT TROPHY & ENGRAVING VF engraving svc 74759	210-42220.889 ROUTINE EQUIPMENT PURCHAS	422.60	16660	05/10/18
07565	04/17/18	W B MASON CO INC Cleaning Supplies I54248512	210-45220.610 SUPPLIES	147.37	16661	05/10/18
02535	04/11/18	WESCO RECEIVABLES VF batteries 161575	210-42220.610 SUPPLIES	111.60	16662	05/10/18
2690	05/02/18	WILLIAMSON ELECTRICAL SVC BL building maint 3344	210-45551.434 MAINT. BUILDINGS/GROUNDS	219.00	16664	05/10/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
10510	04/25/18	BLUE TARP FINANCIAL INC SC cord, outlet strip 717529K	225-45122.610 OPERATIONAL SUPP/EXP	11.68	16525	05/10/18
25190	05/01/18	A C MOORE ARTS & CRAFTS A VK Supplies 465884	226-45120.610 SUPPLIES	166.71	16503	05/10/18
05290	04/17/18	ADVANCE AUTO PARTS Bus Supplies 455281074	226-45120.626 GAS, GREASE & OIL	110.16	16505	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	16.55	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	12.08	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	54.30	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45115.610 SUPPLIES	6.99	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45115.610 SUPPLIES	22.36	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	6.89	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	29.36	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	40.54	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	42.45	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	135.92	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	16.50	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45121.610 SUPPLIES	58.56	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	52.87	16510	05/10/18
42665	04/10/18	AMAZON/SYNCE Supplies - Amazon Orders 041018D	226-45120.610 SUPPLIES	44.99	16510	05/10/18
02005	05/01/18	BCBSVT VA June health ins 180002642000	226-45120.210 HEALTH INS & OTHER BENEFIT	5546.76	16518	05/10/18
02005	05/01/18	BCBSVT VA June health ins 180002642000	226-45121.210 HEALTH INS & OTHER BENEFIT	4628.06	16518	05/10/18
02005	05/01/18	BCBSVT VA June health ins 180002642000	226-45110.210 HEALTH INS & OTHER BENEFIT	607.36	16518	05/10/18
19790	03/31/18	BURLINGTON CITY ARTS Vac Camp Field Trip 033118D	226-45120.580 TRAVEL	65.00	16529	05/10/18
02800	04/18/18	DISCOUNT SCHOOL SUPPLY IN Supplies PS P36824070001	226-45120.610 SUPPLIES	81.54	16547	05/10/18
01010	04/23/18	ESSEX AGWAY Garden Supplies 325330	226-45115.610 SUPPLIES	99.95	16555	05/10/18
01010	04/30/18	ESSEX AGWAY Garden Supplies 325443	226-45115.610 SUPPLIES	73.96	16555	05/10/18
9285	05/08/18	ESSEX JUNCTION LITTLE LEA Registrations 050818D	226-45115.330 OTHER PROFESSIONAL SVCS	4293.75	16559	05/10/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19135	05/04/18	GOING-SWAIM LINDSAY CDL Test Reimbursement 050418D	226-45120.330 OTHER PROFESSIONAL SVCS	107.00	16575	05/10/18
19785	04/23/18	GREEN MOUNTAIN TRAINING C Vac Camp Field Trip 042318D	226-45120.580 TRAVEL	720.00	16581	05/10/18
14570	04/25/18	METROCK STATION Vac Camp Field Trip 51981	226-45120.580 TRAVEL	315.00	16601	05/10/18
24855	05/08/18	PETTY CASH - CAITLIN FAY Petty Cash Reimbursement 050818D	226-45120.610 SUPPLIES	28.49	16619	05/10/18
24830	04/30/18	REINHART FOODSERVICE VK Snack 845062	226-45120.610 SUPPLIES	40.94	16625	05/10/18
24830	05/01/18	REINHART FOODSERVICE VK Snack 847412	226-45120.610 SUPPLIES	188.83	16625	05/10/18
24830	05/02/18	REINHART FOODSERVICE VK Snack 848447	226-45120.610 SUPPLIES	100.40	16625	05/10/18
24830	05/03/18	REINHART FOODSERVICE VK Snack 849067	226-45120.610 SUPPLIES	79.65	16625	05/10/18
24830	05/07/18	REINHART FOODSERVICE VK Snack 850438	226-45120.610 SUPPLIES	98.58	16625	05/10/18
24830	05/07/18	REINHART FOODSERVICE VK Snack 850440	226-45120.610 SUPPLIES	116.51	16625	05/10/18
10435	04/26/18	SCREENMYLOGO.COM MSP Running Series Shirts 16391	226-45115.610 SUPPLIES	200.50	16639	05/10/18
25280	05/02/18	THE LIFEGUARD STORE Hip Packs INV677262	226-45124.610 SUPPLIES	143.16	16644	05/10/18
19780	04/26/18	UVM MORGAN HORSE FARM Vac Camp Field Trip 281	226-45120.580 TRAVEL	110.00	16648	05/10/18
42625	05/02/18	ALDRICH & ELLIOTT PC ST project inv #1 77646	230-46801.715 Fairview Main St ERP	1067.00	16508	05/10/18
22865	02/16/18	ENGINEERING VENTURES PC VC-Main St Ped Bridge 0019946	230-46801.016 MAIN PED BRIDGE BC1828	5940.00	16554	05/10/18
25580	04/16/18	CONTROL TECHNOLOGIES Bathroom Doors 112590	233-46801.004 MAINT GARAGE/CAMP ADDITIO	5950.00	16544	05/10/18
00820	04/11/18	GLOBAL EQUIPMENT COMPANY Bathroom Mirrors 112469033	233-46801.004 MAINT GARAGE/CAMP ADDITIO	404.67	16574	05/10/18
02005	05/01/18	BCBSVT VA June health ins 180002642000	254-43200.210 HEALTH INS & OTHER BENEFIT	2446.81	16518	05/10/18
03070	04/30/18	MINUTEMAN PRESS VEJ water/sewer bill 4/18 47961	254-43200.536 POSTAGE	542.21	16604	05/10/18
05100	05/04/18	ROWELL GAYLE FN refund overpymnt 050418D	254-11501.001 AR VILLAGE WATER CUST.	831.31	16632	05/10/18
05290	04/18/18	ADVANCE AUTO PARTS WW oil filter 552810851636	255-43200.626 GAS,GREASE AND OIL	45.46	16505	05/10/18
02005	05/01/18	BCBSVT VA June health ins 180002642000	255-43200.210 HEALTH INS & OTHER BENEFIT	5060.00	16518	05/10/18
10510	04/27/18	BLUE TARP FINANCIAL INC WW safety truck ladder 40214297	255-43330.013 WHEEL LOADER	35.53	16523	05/10/18
23455	04/25/18	CHITTENDEN SOLID WASTE DI WW 80.19 wet ton 20183ESS	255-43200.568 SLUDGE MANAGEMENT	6816.95	16534	05/10/18
10734	04/19/18	ENCORE ESSEX JUNCTION SOL WW April 2018 1804WWTP	255-43200.622 ELECTRICAL SERVICE	2969.11	16553	05/10/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V9769	05/01/18	KEMIRA WATER SOLUTIONS WW ferrous chloride bulk 9017588575	255-43200.619 CHEMICALS	3279.43	16593	05/10/18
19455	05/03/18	NICHEM CO WW siloxane media 12205	255-43200.570 MAINTENANCE OTHER	3470.50	16612	05/10/18
25480	02/28/18	SAC FASTENER COMPANY WW unistrut cabinet mount 42786	255-43330.012 ALKALINITY CNTRL INSTALLA	87.80	16635	05/10/18
36130	04/18/18	VERIZON WIRELESS VA svc 3/19-4/18 9805567316	255-43200.535 TELEPHONE SERVICES	143.25	16650	05/10/18
38680	04/17/18	VT RURAL WATER ASSOC WW industrial discharges 041718D	255-43200.500 TRAINING, CONFERENCES, DU	24.00	16659	05/10/18
02005	05/01/18	BCBSVT VA June health ins 180002642000	256-43200.210 HEALTH INS & OTHER BENEFIT	2348.94	16518	05/10/18
03070	04/30/18	MINUTEMAN PRESS VEJ water/sewer bill 4/18 47961	256-43200.536 POSTAGE	1084.42	16604	05/10/18
36130	04/23/18	VERIZON WIRELESS SA VPN 3/24-4/23 9806005198	256-43200.434 PUMP STATION MAINTENANCE	142.23	16652	05/10/18
36130	04/23/18	VERIZON WIRELESS SA VPN 3/24-4/23 9806005198	256-43220.001 SUSIE WILSON PS COSTS	36.64	16652	05/10/18
36130	04/23/18	VERIZON WIRELESS SA VPN 3/24-4/23 9806005198	256-43220.002 WEST ST PS COSTS	36.64	16652	05/10/18

Report Total

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11:24 am

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17096 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01 (GENERAL FUND) All check #s 05/17/18 To 05/18/18 & Fund 2

Page 1 of 5
HPackard

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	05/15/18	ABOVE AND BEYOND LHBL cleaning 5/6-6/2 3473	210-41940.423 CONTRACT SERVICES	600.00	16666	05/18/18
14400	05/15/18	ABOVE AND BEYOND LHBL cleaning 5/6-6/2 3473	210-45551.423 CONTRACT SERVICES	2212.75	16666	05/18/18
25345	05/12/18	ALA MEMBERSHIP BF renewal 450005/2/18	210-49345.000 LIBRARY DONATION EXPENDIT	175.00	16667	05/18/18
42665	05/10/18	AMAZON/SYNCE BLBF books, etc 006985 5/10	210-45551.640 ADULT COLLECTION-PRINT &	487.57	16669	05/18/18
42665	05/10/18	AMAZON/SYNCE BLBF books, etc 006985 5/10	210-45551.641 JUVEN COLLECTION-PRNT & E	42.44	16669	05/18/18
42665	05/10/18	AMAZON/SYNCE BLBF books, etc 006985 5/10	210-45551.610 SUPPLIES	783.89	16669	05/18/18
42665	05/10/18	AMAZON/SYNCE BLBF books, etc 006985 5/10	210-49345.000 LIBRARY DONATION EXPENDIT	256.55	16669	05/18/18
42665	05/10/18	AMAZON/SYNCE BLBF books, etc 006985 5/10	210-45551.837 CHILDRENS PROGRAMS	545.92	16669	05/18/18
25055	05/07/18	AQUARIUS LANDSCAPE SPRINK LH-SPRINKLER REPAIR 542856	210-41940.434 MAINT. BUILDINGS/GROUNDS	127.50	16671	05/18/18
10510	04/25/18	BLUE TARP FINANCIAL INC Misc Hardware 042518D	210-45220.610 SUPPLIES	73.30	16673	05/18/18
10510	04/25/18	BLUE TARP FINANCIAL INC Misc Hardware 042518D	210-45220.610 SUPPLIES	23.92	16673	05/18/18
10510	04/25/18	BLUE TARP FINANCIAL INC Misc Hardware 042518D	210-45220.610 SUPPLIES	40.94	16673	05/18/18
00530	03/14/18	BRODART CO BL books B5265235	210-45551.641 JUVEN COLLECTION-PRNT & E	211.36	16674	05/18/18
00530	03/14/18	BRODART CO BL books B5265235	210-45551.610 SUPPLIES	14.40	16674	05/18/18
00530	05/01/18	BRODART CO BL books B5312123	210-45551.641 JUVEN COLLECTION-PRNT & E	27.11	16674	05/18/18
00530	05/01/18	BRODART CO BL books B5312123	210-45551.610 SUPPLIES	1.80	16674	05/18/18
00530	05/04/18	BRODART CO BL book B5317003	210-45551.641 JUVEN COLLECTION-PRNT & E	14.95	16674	05/18/18
00530	05/04/18	BRODART CO BL book B5317003	210-45551.610 SUPPLIES	0.90	16674	05/18/18
00530	05/04/18	BRODART CO BL books B5317028	210-45551.640 ADULT COLLECTION-PRINT &	826.94	16674	05/18/18
00530	05/04/18	BRODART CO BL books B5317028	210-45551.610 SUPPLIES	48.60	16674	05/18/18
00530	05/04/18	BRODART CO BF books B5317029	210-49346.001 ADULT COLLECTION-PRINT &	83.50	16674	05/18/18
00530	05/04/18	BRODART CO BL books B5317030	210-45551.640 ADULT COLLECTION-PRINT &	88.94	16674	05/18/18
00530	05/04/18	BRODART CO BL books B5317030	210-45551.610 SUPPLIES	3.60	16674	05/18/18
V10262	05/08/18	BUDGET LIBRARY SUPPLIES BL supplies 16720	210-45551.610 SUPPLIES	284.20	16675	05/18/18
38280	04/28/18	CRYSTAL ROCK BOTTLED WATE LH-APRIL WATER 043018D	210-41940.610 SUPPLIES	23.46	16681	05/18/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
01010	04/23/18	ESSEX AGWAY ST-GRASS SEED 325320	210-43110.616 GRAVEL,TOPSOIL	134.97	16683	05/18/18
01010	04/25/18	ESSEX AGWAY ST-GRASS SEED 325370	210-43110.616 GRAVEL,TOPSOIL	125.98	16683	05/18/18
01010	05/01/18	ESSEX AGWAY ST-GRASS SEED 325448	210-43110.616 GRAVEL,TOPSOIL	109.98	16683	05/18/18
01010	05/01/18	ESSEX AGWAY ST-STRAW & GRASS SEED 325450	210-43110.616 GRAVEL,TOPSOIL	107.97	16683	05/18/18
01010	05/03/18	ESSEX AGWAY ST-GRASS SEED 325496	210-43110.616 GRAVEL,TOPSOIL	116.96	16683	05/18/18
23215	04/19/18	ESSEX EQUIPMENT INC ST-STAKES-GRADE 106708760001	210-43161.000 STREETSCAPE MAINT./IMP	11.57	16684	05/18/18
23215	04/30/18	ESSEX EQUIPMENT INC ST-STAKES-TREE 106720570001	210-43161.000 STREETSCAPE MAINT./IMP	61.54	16684	05/18/18
05020	04/24/18	ESSEX JCT VILLAGE OF LH-LH SPRINKLER 0418LN02SPR1	210-41940.410 WATER AND SEWER CHARGE	68.32	16685	05/18/18
05020	04/24/18	ESSEX JCT VILLAGE OF LH-LINCOLN HALL WATER 0418LNCS002	210-41940.410 WATER AND SEWER CHARGE	153.64	16685	05/18/18
05020	04/30/18	ESSEX JCT VILLAGE OF BL-WATER BILL 0418LNCS06	210-45551.410 WATER AND SEWER CHARGE	221.74	16685	05/18/18
05020	04/30/18	ESSEX JCT VILLAGE OF VF-WATER BILL 0418PE0102	210-42220.410 WATER AND SEWER CHARGE	158.95	16685	05/18/18
05020	04/28/18	ESSEX JCT VILLAGE OF PARK ST SCHOOL WATER BILL 0418PKSTSCH	210-41940.411 PARK ST SCHL WATER/SEWER	267.19	16685	05/18/18
05020	04/30/18	ESSEX JCT VILLAGE OF ST/WA-WATER BILLS 043018D	210-43110.410 WATER AND SEWER CHARGE	158.95	16685	05/18/18
05020	04/30/18	ESSEX JCT VILLAGE OF ST/WA-WATER BILLS 043018D	210-43110.410 WATER AND SEWER CHARGE	277.06	16685	05/18/18
05020	04/30/18	ESSEX JCT VILLAGE OF ST/WA-WATER BILLS 043018D	210-43110.410 WATER AND SEWER CHARGE	94.46	16685	05/18/18
05020	04/30/18	ESSEX JCT VILLAGE OF ST/WA-WATER BILLS 043018D	210-43161.001 VILLAGE GARDEN SPOTS	23.56	16685	05/18/18
05020	04/30/18	ESSEX JCT VILLAGE OF ST/WA-WATER BILLS 043018D	210-43161.001 VILLAGE GARDEN SPOTS	25.22	16685	05/18/18
05020	04/30/18	ESSEX JCT VILLAGE OF ST/WA-WATER BILLS 043018D	210-43161.001 VILLAGE GARDEN SPOTS	23.56	16685	05/18/18
05020	04/30/18	ESSEX JCT VILLAGE OF ST/WA-WATER BILLS 043018D	210-43161.002 MEMORIAL PARK	42.41	16685	05/18/18
21150	04/19/18	FINDAWAY LLC BL books 251820	210-45551.640 ADULT COLLECTION-PRINT &	129.99	16688	05/18/18
19005	05/01/18	FIRSTLIGHT FIBER VA-MAY PHONE/INTERNET 4101657	210-41940.535 TELEPHONE SERVICES	41.69	16690	05/18/18
19005	05/01/18	FIRSTLIGHT FIBER VA-MAY PHONE/INTERNET 4101657	210-41970.535 TELEPHONE SERVICES	30.37	16690	05/18/18
19005	05/01/18	FIRSTLIGHT FIBER VA-MAY PHONE/INTERNET 4101657	210-41320.530 COMMUNICATIONS	34.95	16690	05/18/18
19005	05/01/18	FIRSTLIGHT FIBER VA-MAY PHONE/INTERNET 4101657	210-41320.535 TELEPHONE SERVICES	138.90	16690	05/18/18
19005	05/01/18	FIRSTLIGHT FIBER BL tech, phone access 4101811	210-45551.530 TECHNOLOGY ACCESS	39.95	16690	05/18/18

05/18/18
11:24 am

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17096 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 05/17/18 To 05/18/18 & Fund 2

Page 3 of 5
HPackard

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19005	05/01/18	FIRSTLIGHT FIBER BL tech, phone access 4101811	210-45551.535 TELEPHONE SERVICES	91.92	16690	05/18/18
34895	05/01/18	GAUTHIER TRUCKING, INC. ST-11 JACKSON STREET 1305082	210-43110.565 RUBBISH REMOVAL	90.23	16692	05/18/18
34895	05/01/18	GAUTHIER TRUCKING, INC. ST-RAILROAD AVENUE 1305084	210-43110.565 RUBBISH REMOVAL	428.03	16692	05/18/18
34895	05/01/18	GAUTHIER TRUCKING, INC. ST-BARREL ON BIKE PATH 1305213	210-43110.565 RUBBISH REMOVAL	58.36	16692	05/18/18
14910	05/14/18	GROTEN RAPHAEL BF youth programs 4500051418	210-49345.000 LIBRARY DONATION EXPENDIT	375.00	16697	05/18/18
33495	05/09/18	INGRAM LIBRARY SERVICES I BL book 34552837	210-45551.640 ADULT COLLECTION-PRINT &	19.94	16701	05/18/18
V10130	04/26/18	LOWE'S BUSINESS ACCOUNT ST-LUMBER PICNIC TABLE 02008B	210-43110.610 SUPPLIES	39.71	16710	05/18/18
V10130	04/27/18	LOWE'S BUSINESS ACCOUNT ST-LUMBER PICNIC TABLE 02153C	210-43110.610 SUPPLIES	65.08	16710	05/18/18
V10130	04/27/18	LOWE'S BUSINESS ACCOUNT CD-FLOWERS FOR PERGOLA 19020D	210-41970.610 SUPPLIES	143.80	16710	05/18/18
23420	04/26/18	P & P SEPTIC SERVICE INC. Portolets T-159736	210-45220.442 EQUIPMENT RENTAL	280.00	16715	05/18/18
24100	04/23/18	PERMA-LINE CORP.OF NEW EN ST-STREET SIGN 167508	210-43110.617 SIGNS AND POSTS	46.90	16716	05/18/18
25635	05/03/18	PIONEER MANUFACTURING CO Field Paint INV676716	210-45220.610 SUPPLIES	565.00	16718	05/18/18
V9587	04/18/18	RANGER ASPHALT & CONCRETE ST-TOPSOIL 140508	210-43110.616 GRAVEL, TOPSOIL	150.00	16719	05/18/18
14800	04/12/18	TECH GROUP INC BL computer 77975	210-45551.677 COMPUTER REPLACEMENT	3220.00	16728	05/18/18
36130	04/19/18	VERIZON WIRELESS ST/VW-VARIOUS TELEPHONE 9805643438	210-43110.535 TELEPHONE SERVICES	194.83	16732	05/18/18
11935	04/25/18	VIKING-CIVES USA ST-BRUSH 4481987	210-43110.610 SUPPLIES	255.02	16733	05/18/18
11935	04/25/18	VIKING-CIVES USA ST-REPLACE DAMAGED FT PST 4481989	210-43110.432 VEHICLE MAINTENANCE	1960.00	16733	05/18/18
11935	04/30/18	VIKING-CIVES USA ST-BRUSH 4482081	210-43110.610 SUPPLIES	255.02	16733	05/18/18
21570	05/14/18	PETTY CASH - LOU ANN PIOL SC misc center,meal site 150517D	225-45122.610 OPERATIONAL SUPP/EXP	18.00	16717	05/18/18
21570	05/14/18	PETTY CASH - LOU ANN PIOL SC misc center,meal site 150517D	225-45122.612 FUND RAISER EXPENSES	39.97	16717	05/18/18
21570	05/14/18	PETTY CASH - LOU ANN PIOL SC misc center,meal site 150517D	225-45122.614 PROGRAM EXPENSES	45.60	16717	05/18/18
21570	05/14/18	PETTY CASH - LOU ANN PIOL SC misc center,meal site 150517D	225-45122.812 MEAL SITE EXPENSES	26.00	16717	05/18/18
37985	04/23/18	A T & T MOBILITY Cell Phones 042318D	226-45110.535 TELEPHONE SVCS	320.34	16665	05/18/18
10510	04/25/18	BLUE TARP FINANCIAL INC Misc Hardware 042518D	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	87.94	16673	05/18/18
10510	04/25/18	BLUE TARP FINANCIAL INC Misc Hardware 042518D	226-45115.610 SUPPLIES	10.47	16673	05/18/18

05/18/18
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Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17096 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01 (GENERAL FUND) All check #s 05/17/18 To 05/18/18 & Fund 2

Page 4 of 5
HPackard

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
04940	COMCAST	04/23/18 Internet Preschool 0102737 4/23	226-45121.530 COMMUNICATIONS	206.23	16678	05/18/18
04940	COMCAST	04/23/18 Internet 0176315 4/23	226-45110.530 COMMUNICATIONS	439.42	16679	05/18/18
25455	LUCK BRAD	05/14/18 Reimbursement Pool Cards 051418D	226-45124.610 SUPPLIES	551.10	16711	05/18/18
25180	SOLLACE ADAM	05/02/18 Vac Camp Field Trip 050218D	226-45120.580 TRAVEL	240.00	16725	05/18/18
25180	SOLLACE ADAM	05/03/18 Get Air Reimbursement 050318D	226-45120.580 TRAVEL	225.00	16725	05/18/18
12000	LAMOUREUX & DICKINSON INC	04/30/18 TC-PEARL ST LK STP 5300 52635	230-46801.007 PEARL ST. LINKING SIDEWAL	382.34	16708	05/18/18
19065	CPL ELECTRICAL CONSTRUCTI	05/01/18 Aspire Electric 1420	233-46801.004 MAINT GARAGE/CAMP ADDITIO	1680.00	16680	05/18/18
43275	RYCANDON MECHANICAL, INC.	05/07/18 Plumbing Maint Bldg 11966	233-46801.004 MAINT GARAGE/CAMP ADDITIO	3500.00	16722	05/18/18
40025	E J PRESCOTT INC	04/19/18 VW-HYDRANT PARTS 5365947	254-43200.430 WATER LINES MAINT-BREAKS	318.84	16682	05/18/18
05020	ESSEX JCT VILLAGE OF	04/30/18 ST/WA-WATER BILLS 043018D	254-43200.410 WATER AND SEWER CHARGE	25.22	16685	05/18/18
38760	TI-SALES INC	02/14/18 VW & SN-WATER METERS 0088162	254-43330.002 METER REPLACEMENT PROGRAM	895.20	16729	05/18/18
38760	TI-SALES INC	04/12/18 VW & SN-WATER METERS 0090013	254-43330.002 METER REPLACEMENT PROGRAM	895.20	16729	05/18/18
38760	TI-SALES INC	04/20/18 VW & SN-WATER METERS 0090363	254-43330.002 METER REPLACEMENT PROGRAM	907.87	16729	05/18/18
38760	TI-SALES INC	04/25/18 VW & SN-WATER METERS 0090575	254-43330.002 METER REPLACEMENT PROGRAM	1342.80	16729	05/18/18
36130	VERIZON WIRELESS	04/19/18 ST/VW-VARIOUS TELEPHONE 9805643438	254-43200.535 TELEPHONE SERVICES	139.70	16732	05/18/18
05020	ESSEX JCT VILLAGE OF	04/30/18 SAHS pump station 042918D	255-43200.410 WATER AND SEWER CHARGE	935.46	16685	05/18/18
19005	FIRSTLIGHT FIBER	05/01/18 WW-4/1-4/30/2018 4101656	255-43200.535 TELEPHONE SERVICES	181.42	16690	05/18/18
32035	GMWEA	05/14/18 WW-SPRING MTG REGISTRATON 051418D	255-43200.500 TRAINING, CONFERENCES, DU	165.00	16694	05/18/18
V10130	LOWE'S BUSINESS ACCOUNT	04/25/18 WW-3/4 PLYWOOD 01295A	255-43200.570 MAINTENANCE OTHER	62.13	16710	05/18/18
V10130	LOWE'S BUSINESS ACCOUNT	04/27/18 WW-CLEANING SUPPLIES 19021	255-43200.618 SUPPLIES - LABORATORY	71.14	16710	05/18/18
05490	XYLEM WATER SOLUTIONS U.S	05/02/18 WW WPS2 check valve 3556A10484	255-43200.570 MAINTENANCE OTHER	1506.50	16738	05/18/18
05020	ESSEX JCT VILLAGE OF	04/30/18 SAHS pump station 042918D	256-43200.410 WATER AND SEWER CHARGE	68.05	16685	05/18/18
38760	TI-SALES INC	02/14/18 VW & SN-WATER METERS 0088162	256-43330.002 METER REPLACEMENT PROGRAM	1790.40	16729	05/18/18
38760	TI-SALES INC	04/12/18 VW & SN-WATER METERS 0090013	256-43330.002 METER REPLACEMENT PROGRAM	1790.40	16729	05/18/18
38760	TI-SALES INC	04/20/18 VW & SN-WATER METERS 0090363	256-43330.002 METER REPLACEMENT PROGRAM	1815.73	16729	05/18/18

05/18/18

Town of Essex / Village of EJ Accounts Payable

11:24 am

Check Warrant Report # 17096 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 05/17/18 To 05/18/18 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38760	04/25/18	TI-SALES INC VW & SN-WATER METERS 0090575	256-43330.002 METER REPLACEMENT PROGRAM	2685.60	16729	05/18/18
Report Total				<u>41207.33</u>		

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-31101.000 PROPERTY TAXES-CURRENT	3,285,170.00	3,281,741.35	3,428.65	99.90%	0.00
210-33546.000 STATE FOR VT PILOT & CURR	2,000.00	5,361.53	-3,361.53	268.08%	0.00
210-33582.000 ESSEX TOWN CONTRIB. TO LI	15,000.00	15,000.00	0.00	100.00%	15,000.00
210-33582.001 TOWN STORMWATER PAYMENT	61,460.00	46,095.00	15,365.00	75.00%	0.00
210-33582.002 TOWN STREET DEPT PAYMENT	1,059,989.00	794,991.75	264,997.25	75.00%	0.00
210-34130.000 LICENSE AND ZONING FEE	58,000.00	26,970.00	31,030.00	46.50%	2,570.00
210-34131.000 WHITCOMB FARM SOLAR PILOT	5,000.00	6,732.93	-1,732.93	134.66%	6,732.93
210-34221.000 MISCELLANEOUS FIRE RECEIP	20.00	0.00	20.00	0.00%	0.00
210-35130.000 STATE DISTRICT COURT FINE	1,000.00	724.50	275.50	72.45%	38.50
210-36102.000 INTEREST EARNINGS	1,500.00	1,769.88	-269.88	117.99%	0.00
210-36201.000 PARKING SPACE FEES	4,800.00	4,000.00	800.00	83.33%	400.00
210-36400.000 BLOCK PARTY CONTRIBUTIONS	1,500.00	0.00	1,500.00	0.00%	0.00
210-36603.000 MISC. - UNCLASSIFIED RECE	2,000.00	2,699.31	-699.31	134.97%	99.60
210-36605.000 MISCELLANEOUS STREET RECE	4,000.00	4,394.75	-394.75	109.87%	30.00
210-36606.000 MISCELLANEOUS LIBRARY REC	500.00	484.00	16.00	96.80%	84.00
210-36606.010 REC & PARK NON-RES FEES	22,000.00	8,014.80	13,985.20	36.43%	416.60
210-39154.000 SERVICE FEE - WATER	92,948.00	69,711.00	23,237.00	75.00%	0.00
210-39155.000 SERVICE FEE - WWTP	46,474.00	34,855.50	11,618.50	75.00%	0.00
210-39156.000 SERVICE FEE - SANITATION	92,948.00	69,711.00	23,237.00	75.00%	0.00
210-398 UNBUDGETED REVENUE					
210-39508.000 DONATIONS TO LIBRARY	0.00	11,614.10	-11,614.10	100.00%	981.99
210-39508.001 BROWNELL LIBRARY GRANTS	0.00	635.00	-635.00	100.00%	0.00
210-39581.000 MISCELLANEOUS STATE GRANT	0.00	650.00	-650.00	100.00%	0.00
210-39590.001 ADULT REPLACEMENT RECEIPT	0.00	1,415.09	-1,415.09	100.00%	182.00
210-39590.002 JUVENILE REPLACEMENT RECE	0.00	800.95	-800.95	100.00%	295.95
Total UNBUDGETED REVENUE	0.00	15,115.14	-15,115.14	100.00%	1,459.94
Total Revenues	4,756,309.00	4,300,372.44	455,936.56	92.28%	26,031.57
210-41 GENERAL GOVERNMENT					
210-413 GENERAL EXPENSES					
210-41320 ADMINISTRATION					
210-41320.1 ADMIN SALARIES					
210-41320.110 SALARIES REGULAR	195,666.00	163,194.86	32,471.14	83.40%	15,557.82
210-41320.130 SALARIES OVERTIME	3,500.00	6,184.33	-2,684.33	176.70%	347.87
210-41320.140 SALARIES PART TIME	19,234.00	5,510.14	13,723.86	28.65%	156.54
210-41320.150 MANAGER CONTRACT	66,835.00	55,720.80	11,114.20	83.37%	5,572.08
Total ADMIN SALARIES	285,235.00	230,610.13	54,624.87	80.85%	21,634.31
210-41320.2 ADMIN BENEFITS					
210-41320.210 HEALTH INS & OTHER BENEFIT	58,044.00	50,678.08	7,365.92	87.31%	4,389.71
210-41320.220 SOCIAL SECURITY	17,096.00	14,278.62	2,817.38	83.52%	1,255.17
210-41320.226 WORKERS COMP INSURANCE	774.00	528.94	245.06	68.34%	48.52
210-41320.230 RETIREMENT	19,587.00	15,965.88	3,621.12	81.60%	1,553.52
210-41320.250 UNEMPLOYMENT INSURANCE	317.00	175.72	141.28	55.43%	17.55
210-41320.291 HEALTH IMPROV PROGRAMS	1,600.00	0.00	1,600.00	0.00%	0.00
Total ADMIN BENEFITS	97,398.00	81,627.24	15,770.76	83.81%	7,264.47

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-41320.310 BOARD MEMBER FEES	2,500.00	1,875.00	625.00	75.00%	0.00
210-41320.320 LEGAL SERVICES	15,000.00	10,906.50	4,093.50	72.71%	0.00
210-41320.330 OTHER PROFESSIONAL SERVIC	16,000.00	10,240.73	5,759.27	64.00%	0.00
210-41320.335 AUDIT	6,063.00	6,063.75	-0.75	100.01%	0.00
210-41320.340 COMPUTER EXPENSES	4,000.00	5,285.51	-1,285.51	132.14%	0.00
210-41320.442 LEASED SERVICES	4,000.00	3,669.75	330.25	91.74%	300.27
210-41320.500 TRAINING, CONFERENCES, DU	9,300.00	2,725.43	6,574.57	29.31%	203.48
210-41320.521 LIABILITY & PROPERTY INS.	7,140.00	5,822.39	1,317.61	81.55%	0.00
210-41320.522 PUBLIC OFFICIALS LIABILIT	6,172.00	5,955.75	216.25	96.50%	0.00
210-41320.530 COMMUNICATIONS	19,167.00	15,107.01	4,059.99	78.82%	504.75
210-41320.535 TELEPHONE SERVICES	1,980.00	1,536.93	443.07	77.62%	140.77
210-41320.536 POSTAGE	3,500.00	572.97	2,927.03	16.37%	0.00
210-41320.550 PRINTING AND ADVERTISING	5,500.00	1,206.99	4,293.01	21.95%	320.25
210-41320.560 TRUSTEES EXPENDITURES	4,000.00	3,461.35	538.65	86.53%	1,259.69
210-41320.571 PAY & CLASSIFICATION STUD	6,047.00	10,821.00	-4,774.00	178.95%	0.00
210-41320.572 INTERVIEW COSTS	0.00	10.98	-10.98	100.00%	0.00
210-41320.580 TRAVEL	2,000.00	145.48	1,854.52	7.27%	145.48
210-41320.610 SUPPLIES	6,000.00	4,518.00	1,482.00	75.30%	220.19
210-41320.820 ELECTIONS	1,500.00	336.35	1,163.65	22.42%	336.35
210-41320.835 HOLIDAY EXPENSE	1,000.00	200.00	800.00	20.00%	0.00
Total ADMINISTRATION	503,502.00	402,699.24	100,802.76	79.98%	32,330.01
210-41335 ECONOMIC DEVELOPMENT					
210-41335.1 ECON DEV SALARIES					
210-41335.110 SALARIES REGULAR	31,060.00	24,640.09	6,419.91	79.33%	2,389.21
210-41335.130 SALARIES OVERTIME	0.00	149.33	-149.33	100.00%	0.00
210-41335.140 SALARIES PART TIME	4,950.00	0.00	4,950.00	0.00%	0.00
Total ECON DEV SALARIES	36,010.00	24,789.42	11,220.58	68.84%	2,389.21
210-41335.2 ECON DEV BENEFITS					
210-41335.210 HEALTH INS & OTHER BENEFIT	19,348.00	15,424.50	3,923.50	79.72%	1,307.02
210-41335.220 SOCIAL SECURITY	2,782.00	1,924.48	857.52	69.18%	182.92
210-41335.226 WORKERS COMP INSURANCE	129.00	74.40	54.60	57.67%	7.16
210-41335.230 RETIREMENT	3,106.00	2,460.42	645.58	79.22%	238.96
210-41335.250 UNEMPLOYMENT INSURANCE	126.00	6.84	119.16	5.43%	0.00
Total ECON DEV BENEFITS	25,491.00	19,890.64	5,600.36	78.03%	1,736.06
210-41335.521 LIABILITY & PROPERTY INS.	204.00	299.46	-95.46	146.79%	0.00
210-41335.810 COMMUNITY EVENTS & PROGRA	4,000.00	2,582.85	1,417.15	64.57%	0.00
210-41335.811 ANNUAL SUPPORT OF ORGNIZA	7,700.00	7,581.00	119.00	98.45%	0.00
210-41335.812 NEW PROGRAMS	2,500.00	1,500.00	1,000.00	60.00%	0.00
210-41335.813 MATCHING GRANT FUNDS	10,000.00	1,601.89	8,398.11	16.02%	874.08
210-41335.835 BLOCK PARTY EXPENSE	7,000.00	6,874.42	125.58	98.21%	0.00
Total ECONOMIC DEVELOPMENT	92,005.00	65,119.68	27,785.32	70.66%	4,999.35
Total GENERAL EXPENSES	595,407.00	467,818.92	128,588.08	78.44%	37,329.36

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-41940 LINCOLN HALL					
210-41940.410 WATER AND SEWER CHARGE	1,000.00	615.77	384.23	61.58%	0.00
210-41940.411 PARK ST SCHL WATER/SEWER	0.00	332.72	-332.72	100.00%	0.00
210-41940.423 CONTRACT SERVICES	9,000.00	7,067.30	1,932.70	78.53%	750.00
210-41940.434 MAINT. BUILDINGS/GROUNDS	10,000.00	8,286.89	1,713.11	82.87%	439.80
210-41940.521 LIABILITY & PROPERTY INS.	6,294.00	4,311.83	1,982.17	68.51%	0.00
210-41940.535 TELEPHONE SERVICES	480.00	399.71	80.29	83.27%	41.80
210-41940.565 RUBBISH REMOVAL	2,200.00	1,738.90	461.10	79.04%	155.72
210-41940.566 PRK ST SCHL-RUBBISH REM	0.00	650.35	-650.35	100.00%	144.06
210-41940.610 SUPPLIES	2,500.00	1,547.78	952.22	61.91%	32.19
210-41940.622 ELECTRICAL SERVICE	7,500.00	4,911.84	2,588.16	65.49%	0.00
210-41940.623 HEATING/NATURAL GAS	6,400.00	4,447.62	1,952.38	69.49%	761.28
210-41940.624 PARK ST. ELECTRICITY	0.00	2,437.22	-2,437.22	100.00%	0.00
210-41940.625 PARK ST. SCHOOL NAT GAS	0.00	2,958.89	-2,958.89	100.00%	335.25
210-41940.891 CAPITAL OUTLAY	5,500.00	5,236.95	263.05	95.22%	0.00
Total LINCOLN HALL	50,874.00	44,843.77	5,930.23	88.34%	2,660.10
210-41970 COMMUNITY DEVELOPMENT					
210-41970.1 COM DEV SALARIES					
210-41970.110 SALARIES REGULAR	142,264.00	114,211.41	28,052.59	80.28%	10,895.29
Total COM DEV SALARIES	142,264.00	114,211.41	28,052.59	80.28%	10,895.29
210-41970.2 COM DEV BENEFITS					
210-41970.210 HEALTH INS & OTHER BENEFIT	38,696.00	30,498.94	8,197.06	78.82%	2,614.04
210-41970.220 SOCIAL SECURITY	11,212.00	9,031.15	2,180.85	80.55%	842.90
210-41970.226 WORKERS COMP INSURANCE	510.00	348.55	161.45	68.34%	33.28
210-41970.230 RETIREMENT	14,226.00	11,289.16	2,936.84	79.36%	1,076.96
210-41970.250 UNEMPLOYMENT INSURANCE	125.00	0.00	125.00	0.00%	0.00
Total COM DEV BENEFITS	64,769.00	51,167.80	13,601.20	79.00%	4,567.18
210-41970.310 BOARD MEMBER FEES	3,600.00	2,475.00	1,125.00	68.75%	0.00
210-41970.320 LEGAL SERVICES	12,000.00	1,327.02	10,672.98	11.06%	0.00
210-41970.330 OTHER PROFESSIONAL SVCS	6,000.00	0.00	6,000.00	0.00%	0.00
210-41970.340 COMPUTER EXPENSES	0.00	2,264.14	-2,264.14	100.00%	0.00
210-41970.500 TRAINING,CONF,DUES	3,500.00	820.85	2,679.15	23.45%	349.83
210-41970.521 LIABILITY & PROPERTY INS.	2,822.00	2,539.71	282.29	90.00%	0.00
210-41970.522 PUBLIC OFFICIALS LIABILITY	6,172.00	5,955.75	216.25	96.50%	0.00
210-41970.530 COMMUNICATIONS	2,500.00	824.00	1,676.00	32.96%	0.00
210-41970.535 TELEPHONE SERVICES	1,644.00	1,113.27	530.73	67.72%	385.94
210-41970.536 POSTAGE	600.00	320.40	279.60	53.40%	0.00
210-41970.550 PRINTING AND ADVERTISING	3,000.00	970.72	2,029.28	32.36%	0.00
210-41970.580 TRAVEL	2,400.00	2,199.80	200.20	91.66%	253.19
210-41970.610 SUPPLIES	2,000.00	718.75	1,281.25	35.94%	66.00
Total COMMUNITY DEVELOPMENT	253,271.00	186,908.62	66,362.38	73.80%	16,517.43
Total GENERAL GOVERNMENT	900,852.00	699,671.31	200,880.69	77.68%	58,506.89

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-42220 FIRE DEPARTMENT					
210-42220.1 FIRE SALARIES					
210-42220.140 SALARIES - FIREFIGHTERS	162,000.00	144,008.25	17,991.75	88.89%	10,591.17
Total FIRE SALARIES	162,000.00	144,008.25	17,991.75	88.89%	10,591.17
210-42220.2 FIRE BENEFITS					
210-42220.200 EMPLOYEE ASSISTANCE PROGR	864.00	864.00	0.00	100.00%	216.00
210-42220.210 ACCIDENT & DISABILITY INS	3,600.00	3,294.50	305.50	91.51%	0.00
210-42220.220 SOCIAL SECURITY	12,393.00	11,190.80	1,202.20	90.30%	810.26
210-42220.226 WORKERS COMP INSURANCE	28,000.00	26,105.56	1,894.44	93.23%	1,906.41
Total FIRE BENEFITS	44,857.00	41,454.86	3,402.14	92.42%	2,932.67
210-42220.410 WATER AND SEWER CHARGE	610.00	325.35	284.65	53.34%	0.00
210-42220.432 VEHICLE MAINTENANCE	17,000.00	40,945.10	-23,945.10	240.85%	5,444.64
210-42220.434 MAINT. BUILDINGS/GROUNDS	6,000.00	4,541.86	1,458.14	75.70%	0.00
210-42220.443 RADIO MAINTENANCE	1,800.00	1,402.60	397.40	77.92%	0.00
210-42220.500 TRAINING, CONFERENCES, DU	4,000.00	3,556.99	443.01	88.92%	1,075.00
210-42220.521 LIABILITY & PROPERTY INS.	7,968.00	6,149.20	1,818.80	77.17%	0.00
210-42220.535 TELEPHONE SERVICES	3,500.00	3,202.90	297.10	91.51%	272.27
210-42220.566 PHYSICAL EXAMS	6,600.00	7,735.00	-1,135.00	117.20%	340.00
210-42220.570 MAINTENANCE OTHER	15,500.00	11,300.98	4,199.02	72.91%	327.00
210-42220.578 EMERGENCY GENERATOR MAINT	480.00	1,287.99	-807.99	268.33%	0.00
210-42220.610 SUPPLIES	3,000.00	2,735.08	264.92	91.17%	129.98
210-42220.611 NEW EQUIPMENT-RADIOS	1,500.00	0.00	1,500.00	0.00%	0.00
210-42220.612 UNIFORMS, BOOTS, ETC	21,250.00	26,492.02	-5,242.02	124.67%	359.80
210-42220.615 EMS SUPPLIES	1,000.00	402.34	597.66	40.23%	0.00
210-42220.622 ELECTRICAL SERVICE	7,300.00	4,911.84	2,388.16	67.29%	0.00
210-42220.623 HEATING/NATURAL GAS	4,800.00	3,992.05	807.95	83.17%	562.27
210-42220.626 GAS, GREASE AND OIL	6,000.00	3,875.58	2,124.42	64.59%	354.43
210-42220.838 FIRE PREVENTION	2,000.00	1,772.31	227.69	88.62%	0.00
210-42220.889 ROUTINE EQUIPMENT PURCHAS	15,000.00	6,579.95	8,420.05	43.87%	0.00
Total FIRE DEPARTMENT	332,165.00	316,672.25	15,492.75	95.34%	22,300.23
210-431 STREET DEPARTMENT					
210-43110 STREET GENERAL					
210-43110.1 STREET GENERAL SALARIES					
210-43110.110 SALARIES REGULAR	162,824.00	133,387.27	29,436.73	81.92%	13,010.25
210-43110.130 SALARIES OVERTIME	16,300.00	16,709.26	-409.26	102.51%	1,842.49
210-43110.140 SALARIES PART TIME	23,304.00	14,719.36	8,584.64	63.16%	1,110.34
Total STREET GENERAL SALARIES	202,428.00	164,815.89	37,612.11	81.42%	15,963.08
210-43110.2 STREET GENERAL BENEFITS					
210-43110.210 HEALTH INS & OTHER BENEFIT	71,587.00	52,881.90	18,705.10	73.87%	4,605.52
210-43110.220 SOCIAL SECURITY	15,577.00	12,696.17	2,880.83	81.51%	1,239.43
210-43110.226 WORKERS COMP INSURANCE	14,677.00	10,513.34	4,163.66	71.63%	1,018.13

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-43110.230 RETIREMENT	16,282.00	13,493.09	2,788.91	82.87%	1,312.36
210-43110.250 UNEMPLOYMENT INSURANCE	631.00	202.12	428.88	32.03%	28.77
Total STREET GENERAL BENEFITS	118,784.00	89,786.62	28,997.38	75.61%	0,204.21
210-43110.410 WATER AND SEWER CHARGE	1,700.00	1,117.31	582.69	65.72%	0.00
210-43110.432 VEHICLE MAINTENANCE	22,000.00	23,968.66	-1,968.66	108.95%	5,404.07
210-43110.434 MAINT. BUILDINGS/GROUNDS	3,500.00	3,356.65	143.35	95.90%	352.08
210-43110.441 RIGHT OF WAY AGREEMENTS	11,764.00	11,642.61	121.39	98.97%	0.00
210-43110.442 EQUIPMENT RENTALS	9,000.00	2,309.00	6,691.00	25.66%	280.00
210-43110.443 RADIO MAINTENANCE	200.00	122.52	77.48	61.26%	0.00
210-43110.500 TRAINING, CONFERENCES, DU	500.00	98.79	401.21	19.76%	66.05
210-43110.521 LIABILITY & PROPERTY INS.	15,343.00	11,551.33	3,791.67	75.29%	0.00
210-43110.535 TELEPHONE SERVICES	3,500.00	2,122.28	1,377.72	60.64%	230.39
210-43110.565 RUBBISH REMOVAL	7,000.00	5,752.55	1,247.45	82.18%	807.57
210-43110.570 MAINTENANCE OTHER	2,000.00	689.14	1,310.86	34.46%	178.27
210-43110.572 INTERVIEW COSTS	500.00	196.00	304.00	39.20%	0.00
210-43110.573 ACCIDENT CLAIMS	1,000.00	1,048.91	-48.91	104.89%	0.00
210-43110.576 ENGINEERING SERVICES	10,000.00	12,703.18	-2,703.18	127.03%	3,217.68
210-43110.582 TRAFFIC CALMING	500.00	0.00	500.00	0.00%	0.00
210-43110.610 SUPPLIES	20,000.00	22,864.49	-2,864.49	114.32%	3,769.40
210-43110.612 UNIFORMS,BOOTS,ETC	6,000.00	2,830.45	3,169.55	47.17%	430.69
210-43110.616 GRAVEL, TOPSOIL	7,000.00	1,652.90	5,347.10	23.61%	0.00
210-43110.617 SIGNS AND POSTS	4,000.00	2,546.02	1,453.98	63.65%	920.75
210-43110.622 ELECTRICAL SERVICE	4,000.00	2,260.20	1,739.80	56.51%	0.00
210-43110.623 HEATING/NATURAL GAS	4,400.00	2,954.94	1,445.06	67.16%	440.31
210-43110.626 GAS, GREASE AND OIL	32,000.00	27,674.87	4,325.13	86.48%	3,662.37
210-43110.891 CAPITAL OUTLAY	6,000.00	0.00	6,000.00	0.00%	0.00
Total STREET GENERAL	493,069.00	394,065.31	98,993.69	79.92%	43,926.92
210-43120 STREET-PAVEMENT MAINT					
210-43120.444 STREET MARKINGS	8,000.00	1,362.15	6,637.85	17.03%	0.00
210-43120.570 SIDEWALK AND CURB MAINTEN	5,000.00	3,664.75	1,335.25	73.30%	0.00
210-43120.610 PAVEMENT MAINTENANCE	225,000.00	184,896.03	40,103.97	82.18%	759.15
Total STREET-PAVEMENT MAINT	238,000.00	189,922.93	48,077.07	79.80%	759.15
210-43123 STREETS - TRAFFIC LIGHTS					
210-43123.570 TRAFFIC LIGHTS MAINTENANC	3,000.00	3,841.10	-841.10	128.04%	0.00
210-43123.622 TRAFFIC LIGHTS - ELECTRIC	7,900.00	5,959.83	1,940.17	75.44%	0.00
Total STREETS - TRAFFIC LIGHTS	10,900.00	9,800.93	1,099.07	89.92%	0.00
210-43125 WINTER MAINTENANCE					
210-43125.570 CONTRACT SERVICES	20,000.00	15,370.00	4,630.00	76.85%	3,032.50
210-43125.610 WINTER MAINTENANCE	115,000.00	141,206.05	-26,206.05	122.79%	6,561.59
Total WINTER MAINTENANCE	135,000.00	156,576.05	-21,576.05	115.98%	9,594.09

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-43151 STREET - STORMWATER					
210-43151.1 STREET-STORMWATER SALARIE					
210-43151.110 SALARIES - REGULAR	41,616.00	33,755.29	7,860.71	81.11%	3,328.64
Total STREET-STORMWATER SALARIE	41,616.00	33,755.29	7,860.71	81.11%	3,328.64
210-43151.2 STREET-STORMWATER BENEFIT					
210-43151.210 HEALTH INS & OTHER BENEFIT	10,254.00	8,135.79	2,118.21	79.34%	692.72
210-43151.220 SOCIAL SECURITY	3,184.00	2,592.54	591.46	81.42%	254.67
210-43151.226 WORKERS COMP INSURANCE	2,164.00	983.32	1,180.68	45.44%	155.21
210-43151.230 RETIREMENT	4,162.00	2,007.69	2,154.31	48.24%	330.32
210-43151.250 UNEMPLOYMENT INSURANCE	80.00	10.38	69.62	12.98%	2.68
Total STREET-STORMWATER BENEFIT	19,844.00	13,729.72	6,114.28	69.19%	1,435.60
210-43151.430 STORM SEWER MAINTENANCE	30,000.00	13,940.30	16,059.70	46.47%	1,232.43
Total STREET - STORMWATER	91,460.00	61,425.31	30,034.69	67.16%	5,996.67
210-43160 STREET STREET LIGHTS					
210-43160.610 STREET LIGHTS SUPPLIES/MA	7,500.00	5,310.33	2,189.67	70.80%	193.20
210-43160.622 STREET LIGHTS - ELECTRICI	122,000.00	85,777.09	36,222.91	70.31%	0.00
Total STREET STREET LIGHTS	129,500.00	91,087.42	38,412.58	70.34%	193.20
210-43161 STREETS - CONSERVATION					
210-43161.000 STREETScape MAINT./IMP	16,000.00	6,697.44	9,302.56	41.86%	2,103.98
210-43161.001 VILLAGE GARDEN SPOTS	4,000.00	1,448.88	2,551.12	36.22%	1,225.00
210-43161.002 MEMORIAL PARK	3,500.00	2,437.32	1,062.68	69.64%	800.00
Total STREETS - CONSERVATION	23,500.00	10,583.64	12,916.36	45.04%	4,128.98
Total STREET DEPARTMENT	1,121,449.00	913,461.59	207,987.41	81.45%	64,599.01
210-45110 RECREATION & PARKS ADMIN					
210-45110.110 SALARIES - REGULAR	204,759.00	164,332.06	40,426.94	80.26%	15,605.80
210-45110.140 SALARIES - PART-TIME	7,385.00	5,041.37	2,343.63	68.26%	353.45
210-45110.210 HEALTH INS & OTHER BENEFIT	74,554.00	66,428.24	8,125.76	89.10%	7,436.61
210-45110.220 SOCIAL SECURITY	16,229.00	16,791.46	-562.46	103.47%	1,579.80
210-45110.226 WORKERS COMP INSURANCE	7,685.00	12,445.58	-4,760.58	161.95%	1,136.94
210-45110.230 RETIREMENT	20,477.00	18,100.00	2,377.00	88.39%	1,792.96
210-45110.250 UNEMPLOYMENT INS	5,652.00	2,612.19	3,039.81	46.22%	181.56
210-45110.291 HEALTH IMP PROGRAMS	1,400.00	943.88	456.12	67.42%	0.00
210-45110.330 OTHER PROFESSIONAL SVCS	14,500.00	7,265.59	7,234.41	50.11%	0.00
210-45110.340 COMPUTER EXPENSES	9,350.00	9,683.28	-333.28	103.56%	0.00
210-45110.500 TRAINING, CONF, DUES	9,784.00	10,683.63	-899.63	109.19%	0.00
210-45110.521 LIABILITY & PROPERTY INS	21,580.00	33,344.63	-11,764.63	154.52%	0.00
210-45110.530 COMMUNICATIONS	17,500.00	9,119.55	8,380.45	52.11%	0.00
210-45110.535 TELEPHONE SERVICES	6,000.00	1,105.38	4,894.62	18.42%	0.00
210-45110.550 PRINTING & ADVERTISING	3,460.00	2,384.40	1,075.60	68.91%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-45110.610 SUPPLIES	6,004.00	3,549.48	2,454.52	59.12%	0.00
210-45110.813 SCHOLARSHIPS	5,000.00	0.00	5,000.00	0.00%	0.00
Total RECREATION & PARKS ADMIN	431,319.00	303,830.72	67,488.28	84.35%	20,007.12
210-45220 PARKS & FACILITIES					
210-45220.110 SALARIES - REGULAR	60,250.00	48,663.30	11,586.70	80.77%	4,634.60
210-45220.140 SALARIES - PART-TIME	44,697.00	44,551.97	145.03	99.68%	2,273.31
210-45220.210 HEALTH INS & OTHER BENEFIT	18,624.00	13,090.47	5,533.53	70.29%	1,299.48
210-45220.220 SOCIAL SECURITY	8,028.00	3,408.47	4,619.53	42.46%	173.92
210-45220.230 RETIREMENT	6,025.00	4,866.12	1,158.88	80.77%	463.44
210-45220.291 HEALTH IMP PROGRAMS	350.00	0.00	350.00	0.00%	0.00
210-45220.330 OTHER PROFESSIONAL SVCS	33,190.00	12,245.62	20,944.38	36.90%	871.18
210-45220.410 WATER & SEWER CHARGES	3,975.00	3,731.79	243.21	93.88%	0.00
210-45220.434 MAINTENANCE-BUILDINGS/GRO	10,694.00	2,329.57	8,364.43	21.78%	254.63
210-45220.441 LAND LEASE	500.00	500.00	0.00	100.00%	0.00
210-45220.442 EQUIPMENT RENTAL	7,500.00	5,091.71	2,408.29	67.89%	0.00
210-45220.500 TRAINING, CONF, DUES	1,887.00	40.00	1,847.00	2.12%	0.00
210-45220.610 SUPPLIES	12,162.00	14,555.45	-2,393.45	119.68%	1,131.47
210-45220.622 ELECTRICAL SERVICE	28,009.00	25,551.82	2,457.18	91.23%	1,699.04
210-45220.623 HEATING/NATURAL GAS	5,409.00	6,389.44	-980.44	118.13%	0.00
210-45220.626 GAS, GREASE & OIL	2,109.00	2,032.13	76.87	96.36%	185.51
Total PARKS & FACILITIES	243,409.00	187,047.86	56,361.14	76.85%	12,906.50
210-453 SENIOR SUPPORT					
Total SENIOR SUPPORT	0.00	0.00	0.00	0.00%	0.00
210-45551 BROWNELL LIBRARY					
210-45551.1 LIBRARY SALARIES					
210-45551.110 SALARIES REGULAR	313,189.00	242,877.08	70,311.92	77.55%	20,510.46
210-45551.140 SALARIES PART TIME	109,524.00	79,587.50	29,936.50	72.67%	7,998.36
Total LIBRARY SALARIES	422,713.00	322,464.58	100,248.42	76.28%	28,508.82
210-45551.2 LIBRARY BENEFITS					
210-45551.210 HEALTH INS & OTHER BENEFIT	116,088.00	93,365.30	22,722.70	80.43%	8,515.43
210-45551.220 SOCIAL SECURITY	32,500.00	24,700.34	7,799.66	76.00%	2,204.78
210-45551.226 WORKERS COMP INSURANCE	1,514.00	977.42	536.58	64.56%	86.52
210-45551.230 RETIREMENT	31,319.00	23,954.70	7,364.30	76.49%	2,026.00
210-45551.250 UNEMPLOYMENT INSURANCE	1,364.00	469.51	894.49	34.42%	71.26
Total LIBRARY BENEFITS	182,785.00	143,467.27	39,317.73	78.49%	12,903.99
210-45551.340 COMPUTER EXPENSES	3,500.00	1,165.32	2,334.68	33.29%	324.00
210-45551.410 WATER AND SEWER CHARGE	900.00	391.97	508.03	43.55%	0.00
210-45551.423 CONTRACT SERVICES	33,183.00	24,652.50	8,530.50	74.29%	2,212.75
210-45551.434 MAINT. BUILDINGS/GROUNDS	20,000.00	18,188.88	1,811.12	90.94%	5,679.45
210-45551.436 ALARM SYSTEM MAINTENANCE	525.00	493.00	32.00	93.90%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-45551.500 TRAINING, CONFERENCES, DU	4,000.00	1,993.23	2,006.77	49.83%	100.00
210-45551.521 LIABILITY & PROPERTY INS.	11,385.00	9,601.44	1,783.56	84.33%	0.00
210-45551.530 TECHNOLOGY ACCESS	6,000.00	5,682.05	317.95	94.70%	1,040.74
210-45551.535 TELEPHONE SERVICES	1,200.00	1,029.22	170.78	85.77%	92.48
210-45551.536 POSTAGE/DELIVERY	3,500.00	2,347.34	1,152.66	67.07%	120.00
210-45551.572 INTERVIEW COSTS	500.00	459.00	41.00	91.80%	0.00
210-45551.574 VOLUNTEER EXPENSES	700.00	277.00	423.00	39.57%	0.00
210-45551.610 SUPPLIES	13,000.00	10,461.93	2,538.07	80.48%	719.53
210-45551.622 ELECTRICAL SERVICE	15,250.00	9,856.85	5,393.15	64.64%	0.00
210-45551.623 HEATING/NATURAL GAS	7,400.00	4,844.68	2,555.32	65.47%	805.55
210-45551.640 ADULT COLLECTION-PRINT &	36,500.00	27,942.71	8,557.29	76.56%	2,155.45
210-45551.641 JUVEN COLLECTION-PRNT & E	18,250.00	12,116.42	6,133.58	66.39%	327.47
210-45551.677 COMPUTER REPLACEMENT	8,000.00	3,329.00	4,671.00	41.61%	3,329.00
210-45551.836 ADULT PROGRAMS	1,000.00	775.82	224.18	77.58%	447.00
210-45551.837 CHILDRENS PROGRAMS	4,000.00	511.95	3,488.05	12.80%	9.28
210-45551.891 CAPITAL OUTLAY	4,000.00	3,810.00	190.00	95.25%	3,810.00
Total BROWNELL LIBRARY	798,291.00	605,862.16	192,428.84	75.89%	62,885.51
210-47 DEBT SERVICE					
210-47116.000 CAPITAL IMP PRINCIPAL	135,300.00	135,135.00	165.00	99.88%	0.00
210-47117.000 EJRP PRINCIPAL	105,000.00	105,000.00	0.00	100.00%	-105,990.90
210-47216.000 CAPITAL IMP - INTEREST	75,122.00	75,030.19	91.81	99.88%	0.00
210-47217.000 EJRP INTEREST	-156.00	-5,821.06	5,665.06	3,731.45%	0.00
Total DEBT SERVICE	315,266.00	309,344.13	5,921.87	98.12%	-105,990.90
210-491 CAPITAL/MISC TRANSFERS					
210-49100.030 CAP RESRV FND CONT - BEG	295,582.00	317,686.50	-22,104.50	107.48%	0.00
210-49100.031 ROLLING STOCK FUND CONTRI	213,624.00	160,218.00	53,406.00	75.00%	0.00
210-49100.040 TRANS FOR BUILDING MAINT	50,000.00	37,500.00	12,500.00	75.00%	0.00
210-49100.802 EMP TERM BENEFITS TRANSFE	5,000.00	3,750.00	1,250.00	75.00%	0.00
210-49101.030 TRANS TO CAPITAL RESERVE	109,652.00	82,239.00	27,413.00	75.00%	0.00
Total CAPITAL/MISC TRANSFERS	673,858.00	601,393.50	72,464.50	89.25%	0.00
210-493 GRANT AND OTHER UNBUDGETE					
210-4930 TERMINATION BENEFITS FROM					
Total TERMINATION BENEFITS FROM	0.00	0.00	0.00	0.00%	0.00
210-4934 GRANT EXPENDITURES					
210-49340.000 MISC GRANT EXPENDITURES	0.00	1,350.00	-1,350.00	100.00%	1,350.00
210-49340.006 LIBRARY GRANT EXPENDITURE	0.00	440.00	-440.00	100.00%	0.00
210-49340.008 STATE GRANT EXPENDITURES	0.00	1,650.00	-1,650.00	100.00%	1,000.00
210-49345 DONATION EXPENDITURES					
210-49345.000 LIBRARY DONATION EXPENDIT	0.00	8,469.80	-8,469.80	100.00%	1,235.00
210-49345.001 MISC DONATION EXPENDITURE	0.00	384.63	-384.63	100.00%	384.63
Total DONATION EXPENDITURES	0.00	8,854.43	-8,854.43	100.00%	1,619.63

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-49346 LIBRARY REPLACEMENT EXPEN					
210-49346.001 ADULT COLLECTION-PRINT &	0.00	1,803.67	-1,803.67	100.00%	42.19
210-49346.002 JUVEN COLLECTION-PRNT & E	0.00	10.00	-10.00	100.00%	0.00
Total LIBRARY REPLACEMENT EXPEN	0.00	1,813.67	-1,813.67	100.00%	42.19
Total GRANT EXPENDITURES	0.00	14,108.10	-14,108.10	100.00%	4,011.82
Total GRANT AND OTHER UNBUDGETE	0.00	14,108.10	-14,108.10	100.00%	4,011.82
210-494 PARK ST. SCHOOL					
210-49400.565 RUBBISH REMOVAL	0.00	0.00	0.00	0.00%	-72.03
Total PARK ST. SCHOOL	0.00	0.00	0.00	0.00%	-72.03
Total Expenditures	4,816,309.00	4,011,391.82	804,917.38	83.29%	145,103.23
Total GENERAL FUND	-60,000.00	376,908.82	-316,988.82	-628.30%	-118,271.86
220-36101.000 INTEREST EARNINGS	0.00	10.11	-10.11	100.00%	0.00
220-37000.000 MEMORIAL PARK DONATIONS	0.00	300.00	-300.00	100.00%	0.00
Total Revenues	0.00	310.11	-310.11	100.00%	0.00
Total Expenditures	0.00	0.00	0.00	0.00%	0.00
Total MEMORIAL PARK FUND	0.00	310.11	-310.11	-100.00%	0.00
222-36101.000 Interest Earnings	0.00	8.32	-8.32	100.00%	0.00
222-39110.000 GENERAL FUND TRANS IN	0.00	37,500.00	-37,500.00	100.00%	0.00
Total Revenues	0.00	37,508.32	-37,508.32	100.00%	0.00
222-46802.002 BROWNELL LIBRARY MAINT	0.00	20,094.58	-20,094.58	100.00%	-3,810.00
222-46802.003 PARK ST. SCHOOL MAINT	0.00	7,255.00	-7,255.00	100.00%	0.00
Total Expenditures	0.00	27,349.58	-27,349.58	100.00%	-3,810.00
Total BUILDING MAINT FUND	0.00	10,158.74	-10,158.74	-100.00%	3,810.00
223-31101.000 PENNY TAX	0.00	109,604.23	-109,604.23	100.00%	0.00
223-36101.000 Interest Earnings	0.00	404.17	-404.17	100.00%	0.00
Total Revenues	0.00	110,008.40	-110,008.40	100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
223-46801.002 STREET BANNERS	0.00	4,506.00	-4,506.00	100.00%	0.00
Total Expenditures	0.00	4,506.00	-4,506.00	100.00%	0.00
Total TRUSTEE CAP IMP PROJECTS	0.00	105,502.40	-105,502.40	-100.00%	0.00
225-34700.000 SR CTR MEMBERSHIPS	0.00	2,999.00	-2,999.00	100.00%	209.00
225-34701.000 SR CTR FUND RAISING REV	0.00	2,649.20	-2,649.20	100.00%	5.00
225-34702.000 SR CTR ACTIVITY FEES	0.00	4,750.55	-4,750.55	100.00%	386.00
225-34703.000 SR CTR AFTER HR FEES	0.00	857.00	-857.00	100.00%	25.00
225-36101.000 Interest Earnings	0.00	82.08	-82.08	100.00%	0.00
225-36400.000 SR CTR DONATIONS	0.00	1,048.51	-1,048.51	100.00%	32.46
225-36603.000 MISCELLANEOUS REV	0.00	2,344.00	-2,344.00	100.00%	15.00
Total Revenues	0.00	14,730.34	-14,730.34	100.00%	672.46
225-45122.330 OTHER PROF SERVICES	0.00	50.00	-50.00	100.00%	0.00
225-45122.430 REPAIRS & MAINTENANCE	0.00	1,976.21	-1,976.21	100.00%	200.00
225-45122.610 OPERATIONAL SUPP/EXP	0.00	2,378.28	-2,378.28	100.00%	164.70
225-45122.612 FUND RAISER EXPENSES	0.00	2,201.88	-2,201.88	100.00%	169.19
225-45122.614 PROGRAM EXPENSES	0.00	2,287.09	-2,287.09	100.00%	266.63
225-45122.810 TRIP EXPENSES	0.00	5,786.27	-5,786.27	100.00%	0.00
225-45122.812 MEAL SITE EXPENSES	0.00	3,376.00	-3,376.00	100.00%	712.77
Total Expenditures	0.00	18,055.73	-18,055.73	100.00%	1,513.29
Total SENIOR CENTER FUND	0.00	-3,325.39	3,325.39	-100.00%	-840.83
226-34720.000 POOL DAY ADMINSSION	65,310.00	46,530.36	18,779.64	71.25%	0.00
226-34721.000 POOL MEMBERSHIPS	38,694.00	8,591.30	30,102.70	22.20%	153.00
226-34722.000 SWIM LESSONS	43,804.00	9,875.38	33,928.62	22.54%	695.10
226-34725.000 CONCESSION SALES	25,977.00	13,911.11	12,065.89	53.55%	134.50
226-34750.000 FACILITY & FIELD RENTAL	8,232.00	7,833.12	398.88	95.15%	1,085.00
226-34779.115 Youth Prog - RP	114,205.00	182,934.23	-68,729.23	160.18%	1,976.80
226-34779.120 Youth Prog - AS	26,323.00	20,531.79	5,791.21	78.00%	0.00
226-34780.000 ADULT PROGRAMS	62,343.00	31,162.09	31,180.91	49.98%	1,079.40
226-34781.120 Childcare - AS	561,592.00	457,556.30	104,035.70	81.47%	24,319.96
226-34781.121 Childcare - PS	357,617.00	257,370.89	100,246.11	71.97%	21,792.19
226-34781.122 Childcare - DC	285,150.00	215,487.47	69,662.53	75.57%	11,764.12
226-34782.000 SHARED STAFFING CONTRACT	11,925.00	0.00	11,925.00	0.00%	0.00
226-39505.000 SPONSORSHIP	8,675.00	23,856.82	-15,181.82	275.01%	1,000.00
Total Revenues	1,809,847.00	1,275,640.86	334,206.14	70.24%	64,000.07
226-43200.805 Interest Expense	0.00	1,195.50	-1,195.50	100.00%	0.00
226-45110 ADMINISTRATION					
226-45110.110 SALARIES - REGULAR	32,718.00	20,330.10	12,387.90	62.14%	2,323.44
226-45110.140 SALARIES - PART-TIME	15,121.00	1,282.50	13,838.50	8.48%	432.00

Account	Budget	Actual	Budget	% of Budget	Pd to Date
226-45110.210 HEALTH INS & OTHER BENEFI	9,717.00	12,163.14	-2,446.14	125.17%	698.87
226-45110.220 SOCIAL SECURITY	3,660.00	1,653.13	2,006.87	45.17%	210.76
226-45110.226 WORKERS COMPENSATION INS	30,006.00	28,974.67	1,031.33	96.56%	2,148.04
226-45110.230 RETIREMENT	4,150.00	0.00	4,150.00	0.00%	0.00
226-45110.291 HEALTH IMP PROGRAMS	350.00	0.00	350.00	0.00%	0.00
226-45110.330 OTHER PROFESSIONAL SVCS	4,667.00	3,250.00	1,417.00	69.64%	0.00
226-45110.340 COMPUTER EXPENSES	0.00	8,649.82	-8,649.82	100.00%	0.00
226-45110.442 Equipment Rentals	2,000.00	1,795.62	204.38	89.78%	0.00
226-45110.500 TRAINING, CONF, DUES	10,387.00	8,625.75	1,761.25	83.04%	0.00
226-45110.530 COMMUNICATIONS	1,680.00	4,562.39	-2,882.39	271.57%	9.30
226-45110.535 TELEPHONE SVCS	4,500.00	2,644.26	1,855.74	58.76%	317.58
226-45110.536 POSTAGE	3,219.00	6,202.24	-2,983.24	192.68%	100.00
226-45110.550 PRINTING & ADVERTISING	15,400.00	10,930.00	4,470.00	70.97%	5,460.00
Total ADMINISTRATION	137,575.00	111,063.62	26,511.38	80.73%	11,499.99
226-45115 RECREATION PROGRAMS					
226-45115.140 SALARIES - PART -TIME	40,093.00	13,839.96	26,253.04	34.52%	970.00
226-45115.220 SOCIAL SECURITY	3,079.00	1,058.86	2,020.14	34.39%	74.21
226-45115.330 OTHER PROFESSIONAL SVCS	86,206.00	182,970.95	-96,764.95	212.25%	15,173.80
226-45115.410 WATER & SEWER CHARGES	800.00	0.00	800.00	0.00%	0.00
226-45115.434 MAINTENANCE-BLDGS/GROUNDS	250.00	0.00	250.00	0.00%	0.00
226-45115.440 RENTAL	1,400.00	0.00	1,400.00	0.00%	0.00
226-45115.442 EQUIPMENT RENTALS	1,225.00	460.00	765.00	37.55%	0.00
226-45115.500 TRAINING, CONF, DUES	850.00	0.00	850.00	0.00%	0.00
226-45115.536 POSTAGE	79.00	0.00	79.00	0.00%	0.00
226-45115.550 PRINTING & ADVERTISING	354.00	90.00	264.00	25.42%	0.00
226-45115.580 TRAVEL	1,508.00	0.00	1,508.00	0.00%	0.00
226-45115.610 SUPPLIES	24,795.00	31,173.07	-6,378.07	125.72%	3,004.04
226-45115.800 STUDENT SPECIAL PROGRAMS	1,388.00	755.20	632.80	54.41%	0.00
Total RECREATION PROGRAMS	162,027.00	230,348.04	-68,321.04	142.17%	19,222.05
226-45120 AFTER SCHOOL CARE					
226-45120.110 SALARIES - REGULAR	172,966.00	200,699.67	-27,733.67	116.03%	21,532.65
226-45120.140 SALARIES - PART-TIME	149,687.00	114,457.90	35,229.10	76.46%	14,184.76
226-45120.210 HEALTH INS & OTHER BENEFI	64,490.00	57,524.24	6,965.76	89.20%	6,884.11
226-45120.220 SOCIAL SECURITY	24,384.00	24,238.53	145.47	99.40%	2,727.02
226-45120.230 RETIREMENT	19,973.00	21,358.12	-1,385.12	106.93%	2,146.32
226-45120.291 HEALTH IMP PROGRAMS	1,750.00	906.48	843.52	51.80%	0.00
226-45120.330 OTHER PROFESSIONAL SVCS	15,566.00	15,466.83	99.17	99.36%	4,779.00
226-45120.421 TRUCK LEASE	23,845.00	23,845.32	-0.32	100.00%	0.00
226-45120.500 TRAINING, CONF, DUES	13,835.00	6,582.04	7,252.96	47.58%	0.00
226-45120.580 TRAVEL	30,259.00	17,835.78	12,423.22	58.94%	1,079.88
226-45120.610 SUPPLIES	28,061.00	24,325.26	3,735.74	86.69%	1,466.65
226-45120.626 GAS, GREASE & OIL	1,750.00	180.55	1,569.45	10.32%	110.16
Total AFTER SCHOOL CARE	546,506.00	507,420.72	39,145.28	92.84%	54,810.55
226-45121 PRESCHOOL					

Account	Budget	Actual	Budget	Balance % of Budget	Pd to Date
226-45121.110 SALARIES - REGULAR	163,013.00	135,104.63	27,908.37	82.88%	12,823.20
226-45121.140 SALARIES - PART-TIME	41,438.00	20,356.21	21,081.79	49.12%	2,294.21
226-45121.210 HEALTH INS & OTHER BENEFIT	86,583.00	54,842.96	31,740.04	63.34%	5,383.95
226-45121.220 SOCIAL SECURITY	15,641.00	11,959.27	3,681.73	76.46%	1,157.39
226-45121.230 RETIREMENT	16,300.00	13,464.36	2,835.64	82.60%	1,282.32
226-45121.291 HEALTH IMP PROGRAMS	1,400.00	737.74	662.26	52.70%	0.00
226-45121.330 OTHER PROFESSIONAL SVCS	2,710.00	5,382.09	-2,672.09	198.60%	260.00
226-45121.440 RENTAL	5,000.00	0.00	5,000.00	0.00%	0.00
226-45121.500 TRAINING, CONF, DUES	11,998.00	8,157.43	3,840.57	67.99%	0.00
226-45121.530 COMMUNICATIONS	0.00	2,059.15	-2,059.15	100.00%	206.35
226-45121.580 TRAVEL	960.00	542.30	417.70	56.49%	0.00
226-45121.610 SUPPLIES	4,500.00	4,552.25	-52.25	101.16%	183.62
Total PRESCHOOL	349,543.00	257,158.39	92,384.61	73.57%	23,581.04
226-45122 SUMMER DAY CAMPS					
226-45122.110 SALARIES - REGULAR	35,535.00	11,541.43	23,993.57	32.48%	0.00
226-45122.140 SALARIES - PART-TIME	160,235.00	139,974.79	20,260.21	87.36%	0.00
226-45122.220 SOCIAL SECURITY	14,976.00	11,628.76	3,347.24	77.65%	5.28
226-45122.330 OTHER PROFESSIONAL SVCS	6,062.00	4,614.01	1,447.99	76.11%	0.00
226-45122.580 TRAVEL	25,170.00	25,531.33	-361.33	101.44%	292.50
226-45122.610 Supplies	15,499.00	8,882.56	6,616.44	57.31%	0.00
Total SUMMER DAY CAMPS	257,477.00	202,172.88	55,304.12	78.52%	297.78
226-45124 POOL					
226-45124.140 SALARIES - PART-TIME	91,127.00	61,565.61	29,561.39	67.56%	3.30
226-45124.220 SOCIAL SECURITY	6,972.00	4,750.06	2,221.94	68.13%	0.26
226-45124.330 OTHER PROFESSIONAL SVCS	9,110.00	3,963.04	5,146.96	43.50%	0.00
226-45124.410 WATER & SEWER CHARGES	1,799.00	1,840.22	-41.22	102.29%	0.00
226-45124.434 MAINTENANCE-BLDGS/GROUNDS	16,496.00	12,399.10	4,096.90	75.16%	0.00
226-45124.610 SUPPLIES	5,839.00	2,740.26	3,098.74	46.93%	75.97
Total POOL	131,343.00	87,258.29	44,084.71	66.44%	79.53
226-45125 CONCESSIONS					
226-45125.140 SALARIES - PART-TIME	7,693.00	6,892.03	800.97	89.59%	0.00
226-45125.220 SOCIAL SECURITY	589.00	527.23	61.77	89.51%	0.00
226-45125.500 TRAINING, CONF, DUES	140.00	140.00	0.00	100.00%	140.00
226-45125.610 SUPPLIES	15,394.00	8,917.16	6,476.84	57.93%	0.00
Total CONCESSIONS	23,816.00	16,476.42	7,339.58	69.18%	140.00
226-45220 PARKS & FACILITIES					
226-45220.550 TRAINING, CONF, DUES	1,500.00	1,878.66	-378.66	125.24%	0.00
226-45220.610 PARKS & FACILITIES SUPPLI	0.00	1,816.00	-1,816.00	100.00%	0.00
Total PARKS & FACILITIES	1,500.00	3,694.66	-2,194.66	246.31%	0.00
Total Expenditures	1,609,847.00	1,416,788.52	193,058.48	88.01%	109,840.84

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total EJRP PPROGRAMS FUND	0.00	-141,147.66	141,147.66	-100.00%	-45,940.87
230-331 GRANT REVENUE					
230-33120.000 CRES CNCTR GRANT STP 5300	0.00	26,945.55	-26,945.55	100.00%	0.00
230-33123.000 PEARL MISS LNK EJ STP 530	0.00	1,431,912.34	-1,431,912.34	100.00%	126,256.83
230-33126.000 MAIN PED BRIDGE - BC828	0.00	10,322.96	-10,322.96	100.00%	0.00
Total GRANT REVENUE	0.00	1,469,180.85	-1,469,180.85	100.00%	126,256.83
230-341 CONTRIBUTIONS					
Total CONTRIBUTIONS	0.00	0.00	0.00	0.00%	0.00
230-361 INTEREST EARNINGS					
230-36101.000 INTEREST EARNINGS	0.00	183.67	-183.67	100.00%	0.00
Total INTEREST EARNINGS	0.00	183.67	-183.67	100.00%	0.00
230-37000.000 BRICK/MANS STRM CAO462	0.00	27,977.61	-27,977.61	100.00%	24,383.96
230-391 GENERAL FUND TRANSFER IN					
230-39110.000 CONTRIB FROM GENERAL FUND	0.00	317,686.50	-317,686.50	100.00%	0.00
Total GENERAL FUND TRANSFER IN	0.00	317,686.50	-317,686.50	100.00%	0.00
Total Revenues	0.00	1,815,028.63	-1,815,028.63	100.00%	150,640.79
230-46801.006 MULTI-USE PATH NORTH	0.00	657.00	-657.00	100.00%	0.00
230-46801.007 PEARL ST. LINKING SIDEWAL	0.00	1,461,185.48	-1,461,185.48	100.00%	2,412.80
230-46801.008 CRESCENT CONNECTOR	0.00	79,958.87	-79,958.87	100.00%	13,048.75
230-46801.015 HILLCREST SIDEWALK	0.00	208,693.71	-208,693.71	100.00%	0.00
230-46801.016 MAIN PED BRIDGE BC1828	0.00	19,170.16	-19,170.16	100.00%	6,660.20
230-46801.017 GREENWOOD DRAINAGE	0.00	2,306.92	-2,306.92	100.00%	0.00
230-46801.710 BRICK/MANSF STRM CAO462	0.00	24,383.96	-24,383.96	100.00%	4,007.59
230-46801.715 Fairview Main St ERP	0.00	105.50	-105.50	100.00%	0.00
230-46801.805 Interest Exp. on cash	0.00	434.73	-434.73	100.00%	0.00
Total Expenditures	0.00	1,796,896.33	-1,796,896.33	100.00%	26,129.34
Total GEN FUND CAP RESERVE	0.00	18,132.30	-18,132.30	-100.00%	124,511.45
231-36101.000 INTEREST EARNINGS	0.00	188.47	-188.47	100.00%	0.00
231-39110.000 CONTRIB FROM GENERAL FUND	0.00	160,218.00	-160,218.00	100.00%	0.00
231-39300.000 BOND PROCEEDS	0.00	150,000.00	-150,000.00	100.00%	0.00
Total Revenues	0.00	310,406.47	-310,406.47	100.00%	0.00
231-43131.162 COMPRESSOR	0.00	12,379.75	-12,379.75	100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
231-43131.163 PIERCE ARROW PUMPER	0.00	572,347.00	-572,347.00	100.00%	0.00
231-43131.164 SIDEWALK PLOW (FY18)	0.00	142,887.00	-142,887.00	100.00%	0.00
231-47117.000 FIRE TRUCK LOAN PRINCIPAL	0.00	50,000.00	-50,000.00	100.00%	0.00
231-47217.000 INTEREST EXPENSE	0.00	786.57	-786.57	100.00%	0.00
Total Expenditures	0.00	770,400.32	-770,400.32	100.00%	0.00
Total ROLLING STOCK FUND	0.00	-467,993.05	467,993.05	-100.00%	0.00
232-36101.000 INTEREST EARNINGS	0.00	218.15	-218.15	100.00%	0.00
Total Revenues	0.00	218.15	-218.15	100.00%	0.00
Total LAND ACQUISITION FUND	0.00	218.15	-218.15	-100.00%	0.00
233-36101.000 Interest Earnings	0.00	6.07	-6.07	100.00%	0.00
233-39110.000 CONTRIBUTION FROM GEN FUN	0.00	82,239.00	-82,239.00	100.00%	0.00
Total Revenues	0.00	82,245.07	-82,245.07	100.00%	0.00
233-46801.001 TRUCK/TRACTOR LEASE	0.00	13,524.89	-13,524.89	100.00%	0.00
233-46801.003 LANDSCAPING	0.00	1,787.00	-1,787.00	100.00%	0.00
233-46801.004 MAINT GARAGE/CAMP ADDITIO	0.00	81,356.57	-81,356.57	100.00%	0.00
233-46801.805 Interest Expense	0.00	29.75	-29.75	100.00%	0.00
Total Expenditures	0.00	96,698.21	-96,698.21	100.00%	0.00
Total NJRP CAP RESERVE	0.00	-14,453.14	14,453.14	-100.00%	0.00
Total Revenues	0.00	0.00	0.00	0.00%	0.00
253-468 CAPITAL PROJECTS					
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00%	0.00
Total Expenditures	0.00	0.00	0.00	0.00%	0.00
Total BOND FUND	0.00	0.00	0.00	0.00%	0.00
254-3 REVENUE					
254-34 OPERATING REVENUE					
254-34402.000 INTEREST EARNINGS	0.00	69.69	-69.69	100.00%	0.00
254-34403.000 MISC. - UNCLASSIFIED RECE	0.00	228.13	-228.13	100.00%	0.00
254-348 USER CHARGES					
254-34801.000 SALE OF WATER-RESIDENTIAL	930,063.00	935,312.34	-5,249.34	100.56%	334,440.33
254-34811.000 WATER BILLING PENALTIES	4,000.00	3,334.04	665.96	83.35%	0.00
254-34812.000 WATER SALES - LARGE USERS	91,480.00	67,810.72	23,669.28	74.13%	8,357.77

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
254-34821.000 HOOK ON FEES	15,000.00	7,300.00	7,700.00	48.67%	4,000.00
Total USER CHARGES	1,040,543.00	1,013,757.10	26,785.90	97.43%	346,798.10
254-349 OF PASS THROUGH REVENUES					
254-34900.000 SALE OF WATER-GF	2,681,600.00	1,950,719.40	730,880.60	72.74%	240,429.00
254-34902.000 SALE OF WATER - GF VT TA	63,875.00	46,445.70	17,429.30	72.71%	5,724.50
Total OF PASS THROUGH REVENUES	2,745,475.00	1,997,165.10	748,309.90	72.74%	246,153.50
Total OPERATING REVENUE	3,786,018.00	3,011,220.02	774,797.98	79.54%	592,951.60
254-390 NON OPERATING REVENUE					
254-39000.001 CURRENT YR CONTRIBUTION I	0.00	120,000.00	-120,000.00	100.00%	0.00
Total NON OPERATING REVENUE	0.00	120,000.00	-120,000.00	100.00%	0.00
Total REVENUE	3,786,018.00	3,131,220.02	654,797.98	82.70%	592,951.60
Total Revenues	3,786,018.00	3,131,220.02	654,797.98	82.70%	592,951.60
254-43 EXPENSES					
254-432 OPERATING EXPENSES					
254-4320 GENERAL EXPENSES					
254-43200.1 WATER FUND SALARIES					
254-43200.110 SALARIES REGULAR	111,775.00	79,389.91	32,385.09	71.03%	8,313.14
254-43200.130 SALARIES OVERTIME	14,000.00	13,808.42	191.58	98.63%	1,411.22
254-43200.140 SALARIES PART TIME	5,293.00	3,418.75	1,874.25	64.59%	231.22
Total WATER FUND SALARIES	131,068.00	96,617.08	34,450.92	73.72%	9,955.58
254-43200.2 WATER FUND BENEFITS					
254-43200.210 HEALTH INS & OTHER BENEFIT	44,500.00	25,459.16	19,040.84	57.21%	3,267.54
254-43200.220 SOCIAL SECURITY	10,091.00	7,433.72	2,657.28	73.67%	763.02
254-43200.226 WORKERS COMP INSURANCE	6,624.00	4,907.09	1,716.91	74.08%	515.99
254-43200.230 RETIREMENT	11,178.00	7,863.73	3,314.27	70.35%	842.01
254-43200.250 UNEMPLOYMENT INSURANCE	353.00	133.83	219.17	37.91%	25.99
Total WATER FUND BENEFITS	72,746.00	45,797.53	26,948.47	62.96%	5,414.55
254-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%	0.00
254-43200.335 AUDIT	3,623.00	3,622.50	0.50	99.99%	0.00
254-43200.340 COMPUTER EXPENSES	1,500.00	1,015.46	484.54	67.70%	173.06
254-43200.410 WATER AND SEWER CHARGE	200.00	71.86	128.14	35.93%	0.00
254-43200.411 CWD WATER PURCHASE	493,810.00	334,935.27	158,874.73	67.83%	37,861.84
254-43200.412 STATE WATER TAX	12,662.00	7,974.66	4,687.34	62.98%	901.47
254-43200.430 WATER LINES MAINT-BREAKS	16,000.00	41,935.72	-25,935.72	262.10%	9,169.80
254-43200.432 VEHICLE MAINTENANCE	0.00	72.47	-72.47	100.00%	0.00
254-43200.441 RIGHT OF WAY AGREEMENTS	142.00	91.68	50.32	64.56%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
254-43200.491 CONTRACTUAL SERVICES	106,531.00	77,557.50	28,973.50	72.80%	0.00
254-43200.500 TRAINING, CONFERENCES, DU	2,000.00	2,064.00	-64.00	103.20%	0.00
254-43200.521 LIABILITY & PROPERTY INS.	3,011.00	2,593.65	417.35	86.14%	0.00
254-43200.535 TELEPHONE SERVICES	1,000.00	1,208.42	-208.42	120.84%	139.85
254-43200.536 POSTAGE	2,000.00	2,014.01	-14.01	100.70%	424.64
254-43200.550 PRINTING AND ADVERTISING	2,000.00	335.15	1,664.85	16.76%	0.00
254-43200.570 MAINTENANCE OTHER	2,000.00	7,842.17	-5,842.17	392.11%	561.50
254-43200.572 INTERVIEW COSTS	0.00	175.00	-175.00	100.00%	0.00
254-43200.610 SUPPLIES	6,000.00	7,847.00	-1,847.00	130.78%	466.67
254-43200.612 UNIFORMS, BOOTS, ETC	1,500.00	1,064.30	435.70	70.95%	242.00
254-43200.613 METERS AND PARTS	1,000.00	0.00	1,000.00	0.00%	0.00
254-43200.614 DISTRIBUTION MATERIALS	7,000.00	6,205.56	794.44	88.65%	99.24
254-43200.622 ELECTRICAL SERVICE	750.00	836.16	-86.16	111.49%	0.00
254-43200.623 HEATING/NATURAL GAS	4,000.00	2,072.50	1,927.50	51.81%	362.29
254-43200.626 GAS, GREASE AND OIL	3,000.00	846.78	2,153.22	28.23%	106.02
254-43200.742 TRANS TO CAPITAL RESERVE	160,000.00	120,000.00	40,000.00	75.00%	0.00
254-43200.805 INTEREST EXPENSE	0.00	86.34	-86.34	100.00%	0.00
254-43200.891 CAPITAL OUTLAY	6,000.00	0.00	6,000.00	0.00%	0.00
Total GENERAL EXPENSES	1,040,543.00	764,882.77	275,660.23	73.51%	65,878.51
254-4321 OF WATER EXPENSES					
254-43210.411 CWD WATER PURC - GF	2,681,600.00	1,950,719.40	730,880.60	72.74%	240,429.00
254-43210.412 STATE WATER TAX - GF	63,875.00	46,445.70	17,429.30	72.71%	5,724.50
Total OF WATER EXPENSES	2,745,475.00	1,997,165.10	748,309.90	72.74%	246,153.50
Total OPERATING EXPENSES	3,786,018.00	2,762,047.87	1,023,970.13	72.95%	312,032.01
254-433 CAPITAL PROJECT EXPENSES					
254-43330.002 METER REPLACEMENT PROGRAM	0.00	10,182.63	-10,182.63	100.00%	5,742.64
254-43330.005 SERIES 3 BOND INTEREST	0.00	16,581.76	-16,581.76	100.00%	0.00
254-43332 BONDED PROJECTS					
254-43332.007 UB CONVERSION TO NEMRC	0.00	1,645.83	-1,645.83	100.00%	0.00
Total BONDED PROJECTS	0.00	1,645.83	-1,645.83	100.00%	0.00
Total CAPITAL PROJECT EXPENSES	0.00	28,410.22	-28,410.22	100.00%	5,742.64
Total EXPENSES	3,786,018.00	2,790,458.09	995,559.91	73.70%	317,774.65
Total Expenditures	3,786,018.00	2,790,458.09	995,559.91	73.70%	317,774.65
Total WATER FUND	0.00	340,761.93	-340,761.93	-100.00%	275,176.95
255-3 REVENUE					
255-34 OPERATING REVENUE					
255-34402.000 INTEREST EARNINGS	0.00	3,279.48	-3,279.48	100.00%	0.00
255-34403.000 MISC - UNCLASSIFIED RECEI	0.00	356.93	-356.93	100.00%	0.00
255-340 VILLAGE USER CHARGES					

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-34801.000 VILLAGE USER CHARGE	645,063.00	647,711.82	-2,648.82	100.41%	213,812.13
255-34811.000 VILLAGE USER PENALTIES	3,000.00	2,424.73	575.27	80.82%	0.00
255-34812.000 VILL. SEPTAGE DISCHARGE I	20,000.00	22,354.15	-2,354.15	111.77%	2,375.50
255-34813.000 VILLAGE LEACHATE REVENUES	0.00	971.12	-971.12	100.00%	106.10
Total VILLAGE USER CHARGES	668,063.00	673,461.82	-5,398.82	100.81%	216,293.73
255-349 TRI-TOWN REVENUES					
255-34900.000 WASTEWATER CHARGE - ESSEX	476,928.00	397,440.00	79,488.00	83.33%	39,744.00
255-34901.000 WASTEWATER CHARGE - WILLI	675,345.00	562,787.50	112,557.50	83.33%	56,278.75
255-34903.001 SHARED SEPTAGE REVENUES	9,511.00	0.00	9,511.00	0.00%	0.00
255-34903.005 PUMP STATION MAINT. FEES	30,300.00	22,725.00	7,575.00	75.00%	0.00
Total TRI-TOWN REVENUES	1,192,084.00	982,952.50	209,131.50	82.46%	96,022.75
Total OPERATING REVENUE	1,860,147.00	1,660,050.73	200,096.27	89.24%	312,316.48
255-39 NON OPERATING INCOME					
255-39000.001 CURRENT YR CONTRIBUTION I	0.00	240,000.00	-240,000.00	100.00%	0.00
255-39700.002 ESSEX - DEBT PAYMENT	0.00	298,512.30	-298,512.30	100.00%	7,575.40
255-39700.003 WILLISTON - DEBT PAYMENT	0.00	285,975.61	-285,975.61	100.00%	7,919.73
255-39700.004 ESSEX JCT - DEBT PAYMENT	0.00	312,457.12	-312,457.12	100.00%	7,919.73
Total NON OPERATING INCOME	0.00	1,136,945.03	-1,136,945.03	100.00%	23,414.86
Total REVENUE	1,860,147.00	2,796,995.76	-936,848.76	150.36%	335,731.34
Total Revenues	1,860,147.00	2,796,995.76	-936,848.76	150.36%	335,731.34
255-43 EXPENSES					
255-4320 GENERAL EXPENSES					
255-43200.1 WWT SALARIES					
255-43200.110 SALARIES REGULAR	340,008.00	273,855.86	66,152.14	80.54%	23,644.43
255-43200.130 SALARIES OVERTIME	48,000.00	34,717.09	13,282.91	72.33%	3,125.55
255-43200.140 SALARIES PART TIME	10,000.00	16,021.13	-6,021.13	160.21%	448.83
Total WWT SALARIES	398,008.00	324,594.08	73,413.92	81.55%	27,218.81
255-43200.2 WWT BENEFITS					
255-43200.210 HEALTH INS & OTHER BENEFIT	119,377.00	84,033.34	35,343.66	70.39%	6,757.26
255-43200.220 SOCIAL SECURITY	30,613.00	24,862.90	5,750.10	81.22%	2,113.45
255-43200.226 WORKERS COMP INSURANCE	20,215.00	14,217.78	5,997.22	70.33%	1,190.77
255-43200.230 RETIREMENT	34,001.00	27,563.26	6,437.74	81.07%	2,366.12
255-43200.250 UNEMPLOYMENT INSURANCE	500.00	341.90	158.10	68.38%	32.32
Total WWT BENEFITS	204,706.00	151,019.18	53,686.82	73.77%	12,459.92
255-43200.320 LEGAL SERVICES	1,000.00	0.00	1,000.00	0.00%	0.00
255-43200.330 OTHER PROFESSIONAL SERVIC	4,000.00	0.00	4,000.00	0.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-43200.335 AUDIT	4,253.00	4,252.50	0.50	99.99%	0.00
255-43200.410 WATER AND SEWER CHARGE	3,000.00	1,776.52	1,223.48	59.22%	0.00
255-43200.432 VEHICLE MAINTENANCE	3,000.00	4,250.98	-1,250.98	141.70%	0.00
255-43200.491 CONTRACTUAL SERVICES	53,266.00	38,778.75	14,487.25	72.80%	0.00
255-43200.500 TRAINING, CONFERENCES, DU	6,500.00	6,377.23	122.77	98.11%	152.25
255-43200.521 LIABILITY & PROPERTY INS.	38,015.00	27,701.92	10,313.08	72.87%	0.00
255-43200.535 TELEPHONE SERVICES	6,000.00	3,166.53	2,833.47	52.78%	316.09
255-43200.565 GRIT DISPOSAL	15,000.00	9,186.60	5,813.40	61.24%	918.66
255-43200.567 SLUDGE PROCESSING	130,000.00	68,940.00	61,060.00	53.03%	0.00
255-43200.568 SLUDGE MANAGEMENT	150,000.00	62,699.92	87,300.08	41.80%	4,612.65
255-43200.569 WWTf ANNUAL PERMIT FEE	9,900.00	0.00	9,900.00	0.00%	0.00
255-43200.570 MAINTENANCE OTHER	90,000.00	83,745.12	6,254.88	93.05%	4,485.84
255-43200.577 CONTRACT LABORATORY SERVI	9,000.00	4,827.00	4,173.00	53.63%	0.00
255-43200.610 SUPPLIES	10,000.00	4,586.21	5,413.79	45.86%	1,421.63
255-43200.612 UNIFORMS, BOOTS, ETC	5,000.00	3,333.05	1,666.95	66.66%	458.60
255-43200.618 SUPPLIES - LABORATORY	15,000.00	10,197.45	4,802.55	67.98%	1,376.06
255-43200.619 CHEMICALS	210,000.00	213,795.61	-3,795.61	101.81%	19,433.85
255-43200.622 ELECTRICAL SERVICE	150,000.00	96,984.34	53,015.66	64.66%	10,816.54
255-43200.623 HEATING/NATURAL GAS	20,000.00	16,218.08	3,781.92	81.09%	2,665.39
255-43200.626 GAS, GREASE AND OIL	4,500.00	3,507.25	992.75	77.94%	185.53
255-43200.742 TRANS TO CAPITAL RESERVE	320,000.00	240,000.00	80,000.00	75.00%	0.00
Total GENERAL EXPENSES	1,860,148.00	1,378,838.32	480,209.68	74.18%	86,521.82
255-433 CAPITAL PROJECTS/EXPENSES					
255-43330.000 ARRA Loan-AR1-004 Admin F	0.00	594.78	-594.78	100.00%	0.00
255-43330.001 RZEDB Interest	0.00	46,165.78	-46,165.78	100.00%	0.00
255-43330.002 DIGESTER CLEARING	0.00	10,100.00	-10,100.00	100.00%	0.00
255-43330.007 CWSRF RF1-148 ADMIN FEE	0.00	247,860.99	-247,860.99	100.00%	0.00
255-43330.009 AUTOMATIC SAMPLERS	0.00	2,032.09	-2,032.09	100.00%	0.00
255-43330.011 HEADWORKS SCREEN	0.00	391.25	-391.25	100.00%	0.00
255-43330.012 ALKALINITY CNTRL INSTALLA	0.00	6,986.92	-6,986.92	100.00%	2,366.60
255-43330.013 WHEEL LOADER	0.00	65,543.70	-65,543.70	100.00%	0.00
Total CAPITAL PROJECTS/EXPENSES	0.00	378,875.51	-378,875.51	100.00%	2,366.60
255-434 NON-OPERATING EXPENSES					
Total NON-OPERATING EXPENSES	0.00	0.00	0.00	0.00%	0.00
Total EXPENSES	1,860,148.00	1,758,613.83	100,534.17	94.60%	88,888.42
Total Expenditures	1,860,148.00	1,758,613.83	100,534.17	94.60%	88,888.42
Total WASTEWATER FUND	-1.00	1,037,381.93	-1,037,380.93		248,842.82
256-3 REVENUE					
256-33 INTERGOVERNMENTAL REVENUE					
256-33900.000 ESSEX PUMP STATION FEES	23,878.00	11,742.24	12,135.76	49.18%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
256-33900.001 PARY AGREEMNT REV	15,000.00	7,500.00	7,500.00	50.00%	0.00
Total INTERGOVERNMENTAL REVENUE	30,070.00	10,242.24	10,635.76	49.49%	0.00
256-34 OPERATING REVENUE					
256-34402.000 INTEREST EARNINGS	0.00	4,552.76	-4,552.76	100.00%	0.00
256-34403.000 MISC. - UNCLASSIFIED RECE	0.00	3,937.50	-3,937.50	100.00%	0.00
256-340 USER CHARGES					
256-34801.000 ANNUAL CUSTOMER CHARGE	567,372.00	568,856.59	-1,484.59	100.26%	174,939.24
256-34811.000 ANNUAL CUSTOMER CHARGE -	2,500.00	2,224.68	275.32	88.99%	0.00
256-34821.000 HOOK ON FEES	30,000.00	5,000.00	25,000.00	16.67%	0.00
Total USER CHARGES	599,872.00	576,081.27	23,790.73	96.03%	174,939.24
Total OPERATING REVENUE	599,872.00	584,571.53	15,300.47	97.45%	174,939.24
256-39 NON OPERATING REVENUE					
256-39000.001 CURRENT YR CONTRIBUTION I	0.00	71,250.00	-71,250.00	100.00%	0.00
256-39200.001 WWTF CAPACITY SALE REVENU	0.00	100,000.00	-100,000.00	100.00%	0.00
Total NON OPERATING REVENUE	0.00	171,250.00	-171,250.00	100.00%	0.00
Total REVENUE	630,750.00	775,063.77	-136,313.77	121.34%	174,939.24
Total Revenues	630,750.00	775,063.77	-136,313.77	121.34%	174,939.24
256-43 EXPENSES					
256-432 OPERATING EXPENSES					
256-43200.1 SANITATION SALARIES					
256-43200.110 SALARIES REGULAR	86,641.00	63,080.72	23,560.28	72.81%	6,951.66
256-43200.130 SALARIES OVERTIME	12,000.00	12,111.22	-111.22	100.93%	1,113.83
256-43200.140 SALARIES PART TIME	5,293.00	3,418.75	1,874.25	64.59%	231.22
Total SANITATION SALARIES	103,934.00	78,610.69	25,323.31	75.64%	8,296.71
256-43200.2 SANITATION BENEFITS					
256-43200.210 HEALTH INS & OTHER BENEFIT	44,500.00	36,856.17	7,643.83	82.82%	3,298.50
256-43200.220 SOCIAL SECURITY	8,013.00	6,120.49	1,892.51	76.38%	667.46
256-43200.226 WORKERS COMP INSURANCE	5,208.00	4,475.41	732.59	85.93%	407.93
256-43200.230 RETIREMENT	8,664.00	7,688.06	975.94	88.74%	731.09
256-43200.250 UNEMPLOYMENT INSURANCE	328.00	142.66	185.34	43.49%	20.43
Total SANITATION BENEFITS	66,713.00	55,282.79	11,430.21	82.87%	5,125.41
256-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%	0.00
256-43200.335 AUDIT	1,812.00	1,811.25	0.75	99.96%	0.00
256-43200.340 COMPUTER EXPENSES	2,500.00	2,030.91	469.09	81.24%	346.11
256-43200.410 WATER AND SEWER CHARGE	500.00	204.15	295.85	40.83%	0.00
256-43200.430 SANITATION LINES MAINTENA	6,500.00	846.50	5,653.50	13.02%	196.50

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
256-43200.432 VEHICLE MAINTENANCE	0.00	149.71	-149.71	100.00%	0.00
256-43200.434 PUMP STATION MAINTENANCE	10,000.00	9,002.25	997.75	90.02%	1,783.70
256-43200.436 SANIT. LINE BACK-UP CLEAN	2,000.00	2,320.95	-320.95	116.05%	0.00
256-43200.441 RIGHT OF WAY AGREEMENTS	1,098.00	1,572.96	-474.96	143.26%	0.00
256-43200.491 CONTRACTUAL SERVICES	136,831.00	100,282.50	36,548.50	73.29%	0.00
256-43200.500 TRAINING, CONFERENCES, DU	200.00	0.00	200.00	0.00%	0.00
256-43200.521 LIABILITY & PROPERTY INS.	5,812.00	4,424.67	1,387.33	76.13%	0.00
256-43200.536 POSTAGE	3,500.00	3,940.50	-440.50	112.59%	849.27
256-43200.550 PRINTING AND ADVERTISING	550.00	576.84	-26.84	104.88%	0.00
256-43200.570 MAINTENANCE OTHER	1,500.00	301.80	1,198.20	20.12%	0.00
256-43200.610 SUPPLIES	1,000.00	1,336.44	-336.44	133.64%	182.63
256-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	928.14	571.86	61.88%	0.00
256-43200.622 ELECTRICAL SERVICE	12,000.00	8,635.51	3,364.49	71.96%	0.00
256-43200.623 HEATING/NATURAL GAS	1,300.00	743.54	556.46	57.20%	105.28
256-43200.626 GAS,GREASE AND OIL	2,500.00	1,878.33	621.67	75.13%	452.47
256-43200.742 TRANS TO CAPITAL RESERVE	95,000.00	71,250.00	23,750.00	75.00%	0.00
256-43220 ESSEX PS COSTS					
256-43220.001 SUSIE WILSON PS COSTS	9,000.00	7,789.61	1,210.39	86.55%	1,162.53
256-43220.002 WEST ST PS COSTS	11,000.00	7,830.60	3,169.40	71.19%	473.70
Total ESSEX PS COSTS	20,000.00	15,620.21	4,379.79	78.10%	1,636.23
Total OPERATING EXPENSES	477,750.00	361,750.64	118,999.36	75.72%	10,974.31
256-433 CAPITAL PROJECTS/EXPENSE					
256-43330.002 METER REPLACEMENT PROGRAM	0.00	12,308.45	-12,308.45	100.00%	3,428.48
256-43330.007 ARRA Loan-AR1-004 Admin F	0.00	3,602.71	-3,602.71	100.00%	0.00
256-43330.009 RF1-157 PS UpGrd Admin Fe	0.00	19,185.27	-19,185.27	100.00%	0.00
256-43332.007 UB CONVERSION TO NEMRC	0.00	3,291.67	-3,291.67	100.00%	0.00
Total CAPITAL PROJECTS/EXPENSE	0.00	38,388.10	-38,388.10	100.00%	3,428.48
256-434 NON OPERATING EXPENSES					
256-43455.001 TRANS TO WWTF FOR DEBT PY	0.00	312,457.12	-312,457.12	100.00%	7,919.73
Total NON OPERATING EXPENSES	0.00	312,457.12	-312,457.12	100.00%	7,919.73
Total EXPENSES	477,750.00	712,595.86	-234,845.86	149.16%	30,322.52
Total Expenditures	477,750.00	712,595.86	-234,845.86	149.16%	30,322.52
Total SANITATION FUND	161,000.00	62,467.91	-223,467.91	38.80%	144,616.72
Total All Funds	100,000.00	1,324,994.25	-1,425,993.25	1,311.00%	629,904.00



MEMORANDUM

TO: Village Trustees
FROM: Evan Teich, Unified Manager
DATE: May 18, 2018
SUBJECT: Executive Session/Real Estate

Issue

The issue is whether or not it is appropriate to discuss a real estate matter in open session.

Discussion

Premature public knowledge of the Trustees' discussion regarding the issue may place the Village at a substantial disadvantage.

Cost

There is no cost associated with this issue.

Recommendation

It is recommended that the Trustees make the following motion if it is desired to go into executive session:

Motion: "I move that pursuant to the Open Meeting Law and 1 V.S.A. Section 313 (a)(2), the Trustees go into Executive Session to discuss a real estate matter where premature public knowledge would place the Village of Essex Junction at a substantial disadvantage and to invite the Unified Manager and Assistant Manager to attend."