



TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, JANUARY 23, 2018 at 6:30 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
 - a. Comments from Public on Items Not on Agenda
 - b. Public Hearing on FYE 19 Proposed Budgets and Capital Programs
5. **OLD BUSINESS**
 - a. Discuss FYE 19 Proposed Budgets – Lauren Morriseau/George Tyler
 - b. Vermont Community Development Program Planning Grant Form – Pat Scheidel
6. **NEW BUSINESS**
 - a. Discuss Transition Planning for Municipal Manager – George Tyler
7. **MANAGER'S REPORT**
 - a. Trustees meeting schedule
8. **TRUSTEES' COMMENTS & CONCERNS/READING FILE**
 - a. Board Member Comments
 - b. Certification of Notice and Application from Vermont Public Utility Commission for Verizon Wireless to locate telecommunications equipment on an existing pole
9. **CONSENT AGENDA**
 - a. Minutes of Previous Meeting 1/9/18
 - b. Expense Warrant #17079 dated 1/12/18 in the amount of \$97,749.43
 - c. Expense Warrant #17080 dated 1/19/18 in the amount of \$69,205.46
 - d. FYE 18 Budget Status Report through 12/31/17
 - e. Approve Banner Application for 2018 Vermont Quilt Festival
 - f. Approve 2017 Annual Report Dedication and Covers
10. **ADJOURN**

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES MEETING
TUESDAY, JANUARY 23, 2018
6:30 PM**

AGENDA

**PUBLIC HEARING
FYE 19 PROPOSED BUDGETS
AND CAPITAL PROGRAMS**

This meeting will be held in the meeting room at the Village Municipal Building, 2 Lincoln Street, Essex Junction, VT 05452. Meetings of the Trustees are accessible to people with disabilities. For information on accessibility and/or this agenda, call the Village Manager's office at 878-6944.

VILLAGE OF ESSEX JUNCTION
GENERAL FUND BUDGET SUMMARY

01/19/18
9:30 AM

	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 18 vs 19
GENERAL GOVERNMENT:						
Administration	562,235	603,131	626,113	503,502	499,646	-0.8%
Transfers & Misc Expenditures	765,448	583,585	616,585	673,858	707,075	4.9%
Grant & Non-Budgetary Expenditures	20,763	0	53,068	0	0	0.0%
Seniors Support	12,347	0	0	0	0	0.0%
Fire Department	299,463	315,342	319,214	332,165	400,799	20.7%
Library	696,980	776,396	736,958	798,291	795,359	-0.4%
Lincoln Hall/Park St. School	44,675	49,150	45,714	50,874	50,927	0.1%
Community Development	233,331	251,212	221,635	253,271	253,684	0.2%
Economic Development/Community Events	70,408	92,021	81,101	92,905	118,770	27.8%
Street Department	832,516	1,059,993	1,011,390	1,121,449	1,145,126	2.1%
Recreation & Parks	0	0	0	674,728	711,764	5%
Subtotal General Fund	3,538,166	3,730,830	3,711,778	4,501,043	4,683,149	4.0%
Debt Service	223,426	222,244	199,464	315,266	317,983	0.9%
Total General Fund	3,761,592	3,953,074	3,911,242	4,816,309	5,001,132	3.8%

GENERAL FUND REVENUES

01/19/18
9:30 AM

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
	Unrestricted Fund Balance	0	35,000	0	60,000	35,000	-42%
31101.000	Property Taxes	2,564,285	2,482,765	2,480,854	3,285,170	3,463,797	5.4%
33546.000	State for Pilot & Current Use	2,173	1,900	4,301	2,000	2,000	0%
33582.000	Essex Town Contribution to Library	15,000	15,000	15,000	15,000	15,000	0%
33582.001	Town Payment for Stormwater	59,500	59,352	59,352	61,460	64,367	5%
33582.002	Town Payment for Street Dept.	780,070	1,000,642	1,000,642	1,059,989	1,080,759	2%
34130.000	License & Zoning Fees	58,153	50,000	60,184	58,000	58,000	0%
34131.000	Whitcomb Farm Solar Pilot	5,405	5,400	5,280	5,000	5,000	0%
34221.000	Miscellaneous Fire Receipts	25	20	0	20	20	0%
35130.000	State District Court Fines	1,741	500	1,589	1,000	1,500	50%
36102.000	Interest Earnings	2,657	1,500	2,225	1,500	2,000	33%
36201.000	Parking Space Fees	4,800	4,800	4,400	4,800	2,400	-50%
36202.000	Lincoln Hall Rentals	30	1	0	0	0	0%
36400.000	Block Party Donations	1,150	1,500	2,500	1,500	1,500	0%
36603.000	Misc. Receipts	1,630	2,000	2,804	2,000	2,000	0%
36605.000	Miscellaneous Street Receipts	9,312	3,000	4,091	4,000	4,000	0%
36606.000	Miscellaneous Library Receipts	683	400	712	500	500	0%
36606.010	Parks & Rec Non-resident Fees	0	0	0	22,000	22,000	0%
39154.000	Service Fee - Water	108,760	113,888	113,888	92,948	96,516	4%
39155.000	Service Fee - WWTP	54,380	56,944	56,944	46,474	48,258	4%
39156.000	Service Fee - Sanitation	108,760	113,888	113,888	92,948	96,516	4%
39501.000	Miscellaneous Grants/Donations	17,725	0	59,562	0	0	0%
	Lost Book Revenue	2,381	0	3,046	0	0	0%
	Farmers Market Reimbursement	3,479	4,575	0	0	0	0%
	TOTALS	3,802,099	3,953,074	3,991,262	4,816,309	5,001,132	3.84%

Tax Rate Calculation

	FY18		FY19	% Increase
Budget Increase				
Grand List		Projected Grand List		
GF Real Estate	797,280	GF Real Estate	797,280	
Non-GF Real Estate	10,172,677	Non-GF Real Estate	10,274,404	
Tax Stabilization Reduction	(6,463)	Tax Stabilization Reductio	(48,694)	
Total Grand List	10,963,494	Total Projected Grand Lis	11,022,990	
Tax Appropriation	3,285,170	Tax Appropriation	3,463,797	
Village tax Rate	0.2996	Village without Rec rate	0.31423	4.88%

ADMINISTRATION BUDGET

01/19/18

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
41320.110	Salaries - Regular	274,682	280,713	289,771	195,666	208,400	6.5%
41320.130	Salaries - Overtime	3,288	2,500	6,484	3,500	6,500	85.7%
41320.140	Salaries - Part-time	14,861	13,751	18,732	19,234	5,025	-73.9%
41320.150	Manager Contract	61,500	64,575	64,575	66,835	65,000	-2.7%
41320.152	Shared Employee Expense	0	0	0	0	38,274	100.0%
41320.210	Health Insurance & Other Benefits	64,484	70,751	64,017	58,044	45,869	-21.0%
41320.220	Social Security	22,919	23,333	25,674	17,096	17,096	0.0%
41320.226	Workers Compensation Insurance	1,121	896	963	774	684	-11.6%
41320.230	Retirement	26,854	28,071	27,835	19,567	20,840	6.5%
41320.250	Unemployment Insurance	317	607	291	317	300	-5.4%
41320.291	Health Improvement Programs	580	1,600	1,083	1,600	1,600	0.0%
41320.310	Boardmember fees	2,500	2,500	2,500	2,500	2,500	0.0%
41320.320	Legal Services	8,415	15,000	17,127	15,000	15,000	0.0%
41320.330	Other Professional Services	121	1,000	0	16,000	1,000	-93.8%
41320.335	Audit Services	6,853	7,059	5,746	6,063	6,160	1.6%
41320.340	Computer Expenses	11,679	13,000	11,722	4,000	2,220	-44.5%
41320.442	Leased Services	3,505	4,800	4,248	4,000	4,525	13.1%
41320.500	Training, Conferences, Dues	7,700	13,734	4,566	9,300	9,300	0.0%
41320.521	Liability & Property Ins.	6,955	8,619	9,192	7,140	4,239	-40.6%
41320.522	Public Officials Liability Ins.	6,039	6,386	6,265	6,172	5,727	-7.2%
41320.530	Communications	11,554	16,806	17,111	19,167	18,387	-4.1%
41320.535	Telephone Services	1,906	1,980	1,694	1,980	1,700	-14.1%
41320.536	Postage	2,256	4,000	1,329	3,500	2,000	-42.9%
41320.550	Printing and Advertising	4,200	5,500	4,273	5,500	5,000	-9.1%
41320.560	Trustees Expenditures	2,319	4,000	3,373	4,000	4,000	0.0%
41320.571	Pay & Classification Study	5,700	200	0	6,047	200	-96.7%
41320.580	Travel	1,398	0	222	2,000	300	-85.0%
41320.610	Supplies	5,062	6,000	4,293	6,000	5,000	-16.7%
41320.820	Elections	1,363	1,500	2,052	1,500	1,500	0.0%
41320.835	Holiday Expense	965	1,250	1,290	1,000	1,300	30.0%
41320.891	Capital Outlay	1,139	3,000	1,735	0	0	0.0%
41320.892	Trans to Town for Benefits	0	0	27,950	0	0	0.0%
TOTALS		562,235	603,131	626,113	503,502	499,646	-0.8%

ECONOMIC DEVELOPMENT/COMMUNITY EVENTS

01/19/18
9:30 AM

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
41335.110	Salaries - Regular	28,269	29,532	29,342	31,060	32,135	3%
41335.130	Salaries - Part-time	5,850	5,850	5,400	4,950	4,950	0%
41335.210	Health Insurance & Other Benefits	14,959	17,688	15,003	19,348	28,513	47%
41335.220	Social Security	2,404	2,733	2,272	2,782	2,837	2%
41335.226	Workers Comp	136	107	110	129	106	-18%
41335.230	Retirement	2,843	2,953	2,934	3,106	3,214	3%
41335.250	Unemployment	115	170	63	126	65	-48%
41335.521	Liability & Property Ins.	219	188	361	204	170	-17%
41335.810	Community Events & Programs	3,311	4,000	4,074	4,000	8,280	107%
41335.811	Annual Support of Organizations	7,585	9,300	7,590	7,700	9,000	17%
41335.812	New Programs	0	2,500	2,500	2,500	2,500	0%
41335.813	Matching Grant Funds	555	10,000	1,500	10,000	20,000	100%
41335.835	Block Party Expense	3,002	7,000	7,734	7,000	7,000	0%
41335.891	Capital Outlay	1,160	0	2,218	0	0	0%
TOTALS		70,408	92,021	81,101	92,905	118,770	27.8%

ESSEX JUNCTION RECREATION AND PARKS

01/19/18

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
ADMINISTRATION							
45110.110	Salaries - Regular		0	0	204,759	217,566	6.3%
45110.140	Salaries - Part-time		0	0	7,385	7,076	-4.2%
45110.210	Health Insurance & Other Benefits		0	0	74,554	107,123	43.7%
45110.220	Social Security		0	0	16,229	17,185	5.9%
45110.226	Workers Compensation Insurance		0	0	7,685	9,538	24.1%
45110.230	Retirement		0	0	20,477	24,234	18.3%
45110.250	Unemployment Insurance		0	0	5,652	2,594	-54.1%
45110.291	Health Improvement Programs		0	0	1,400	0	-100.0%
45110.330	Other Professional Services		0	0	14,500	8,220	-43.3%
45110.340	Computer Expenses		0	0	9,350	9,120	-2.5%
45110.500	Training, Conferences, Dues		0	0	9,784	9,988	2.1%
45110.521	Liability & Property Ins.(inc auto)		0	0	21,580	18,564	-14.0%
45110.530	Communications		0	0	17,500	12,500	-28.6%
45110.535	Telephone Services		0	0	6,000	3,600	-40.0%
45110.550	Printing and Advertising		0	0	3,460	3,639	5.2%
45110.610	Supplies		0	0	6,004	5,000	-16.7%
45110.813	Scholarships		0	0	5,000	4,000	-20.0%
	Subtotal Administration		0	0	431,319	459,947	6.6%
PARKS & FACILITIES							
45220.110	Salaries - Regular		0	0	60,250	93,636	55.4%
45220.140	Salaries - Part-time		0	0	44,697	24,977	-44.1%
45220.210	Health Insurance & Other Benefits		0	0	18,624	21,775	16.9%
45220.220	Social Security		0	0	8,028	9,074	13.0%
45220.230	Retirement		0	0	6,025	9,364	55.4%
45220.291	Health Improvement Programs		0	0	350	0	-100.0%
45220.330	Other Professional Services		0	0	33,190	18,310	-44.8%
45220.410	Water and Sewer Charges		0	0	3,975	4,296	8.1%
45220.434	Maintenance - Buildings/Grounds		0	0	10,694	9,996	-6.5%
45220.441	Land Lease		0	0	500	500	0.0%
45220.442	Equipment Rental		0	0	7,500	7,300	-2.7%
45220.500	Training, Conferences, Dues		0	0	1,887	1,990	5.5%
45220.610	Supplies		0	0	12,162	12,250	0.7%
45220.622	Electrical Service		0	0	28,009	29,852	6.6%
45220.623	Heating/Natural Gas		0	0	5,409	5,574	3.1%
45220.626	Gas, Grease and Oil		0	0	2,109	2,923	38.6%
	Subtotal Parks & Facilities		0	0	243,409	251,817	3.5%
TOTALS		0	0	0	674,728	711,764	5.5%

DEBT SERVICE

01/19/18
9:30 AM

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
47116.000	Capital Improvements Principal	141,900	141,900	128,535	135,300	135,135	-0.1%
47216.000	Capital Improvements Interest	81,526	80,344	70,929	75,122	73,060	-2.7%
47117.000	Parks & Rec Principal	0	0	0	105,000	105,000	0.0%
47217.000	Parks & Rec Interest	0	0	0	(156)	4,788	100.0%
TOTALS		223,426	222,244	199,464	315,266	317,983	0.9%

TRANSFERS & MISC EXPENDITURES

01/19/18
9:30 AM

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
49100.030	Capital Fund Contribution	516,824	274,961	274,961	295,582	317,751	7.5%
49100.031	Rolling Stock Fund Contribution	193,624	203,624	203,624	213,624	223,624	4.7%
49100.040	Transfer for Building Maintenance	0	50,000	83,000	50,000	50,000	0.0%
49100.802	Employee Termination Benefits	5,000	5,000	5,000	5,000	5,000	0.0%
49101.030	Trans to Parks & Rec Capital Res	0	0	0	109,652	110,700	1.0%
49100.031	Half Penny for Ladder Truck Note	50,000	50,000	50,000	0	0	0.0%
	TOTALS	765,448	583,585	616,585	673,858	707,075	4.9%

GRANTS AND OTHER NON-BUDGETARY EXPENDITURES

01/19/18
9:30 AM

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
49340.000	Grants & Donations Expenses	18,776	0	51,636	0	0	0%
49346.001	Library Replacement Expenses	1,986	0	1,432	0	0	0%
	Termination Benefits	0	0	0	0	0	0%
TOTALS		20,763	0	53,068	0	0	0%

LINCOLN HALL/PARK ST. SCHOOL BUDGET

01/19/18
9:30 AM

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
41940.410	Water and Sewer Charges	950	1,000	992	1,000	1,000	0%
41940.411	Park St. School Water/Sewer	0	0	0	0	575	100%
41940.423	Contractual Services	7,944	9,565	8,857	9,000	9,000	0%
41940.434	Maintenance - Building/Grounds	13,689	9,000	9,268	10,000	9,500	-5%
41940.521	Liability & Property Ins.	5,795	7,125	6,233	6,294	5,372	-15%
41940.535	Telephone Services	0	460	473	480	480	0%
41940.550	Printing	0	300	0	0	0	0%
41940.565	Rubbish Removal	2,107	2,000	1,557	2,200	2,000	-9%
41940.566	Park St. School Rubbish Removal	0	0	0	0	600	100%
41940.610	Supplies	1,928	2,500	2,992	2,500	2,000	-20%
41940.622	Electrical Service	6,809	7,500	7,067	7,500	7,500	0%
41940.623	Heating	4,329	6,400	5,217	6,400	6,400	0%
41940.624	Park St. School Electricity	0	0	0	0	4,000	100%
41940.625	Park St. School Natural Gas	0	0	0	0	2,500	100%
41940.891	Capital Outlay	1,125	3,300	3,058	5,500	0	-100%
TOTALS		44,675	49,150	45,714	50,874	50,927	0%

FIRE DEPARTMENT BUDGET

01/19/18
9:30 AM

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
42220.140	Salaries - Firefighters	133,620	150,000	150,636	162,000	216,000	33%
42220.200	Employee Assistance Program	864	864	864	864	864	0%
42220.210	Accident & Disability Ins.	3,600	3,600	3,619	3,600	3,600	0%
42220.220	Social Security	10,190	11,511	11,289	12,393	16,575	34%
42220.226	Workers Compensation Insurance	22,962	27,000	25,801	28,000	37,000	32%
42220.410	Water and Sewer Charges	610	600	603	610	610	0%
42220.432	Vehicle Maintenance	23,007	14,000	20,825	17,000	18,000	6%
42220.434	Maintenance - Building/Grounds	6,496	6,000	11,250	6,000	6,000	0%
42220.443	Radio Maintenance	1,425	2,000	2,760	1,800	1,800	0%
42220.500	Training, Conferences, Dues	2,657	5,000	3,915	4,000	4,000	0%
42220.521	Liability & Property Ins.	7,446	8,767	8,502	7,968	6,670	-16%
42220.535	Telephone Services	3,520	3,400	3,607	3,500	4,000	14%
42220.566	Physical Exams	7,112	6,000	6,456	6,600	6,600	0%
42220.570	Maintenance - Other	18,285	14,500	11,322	15,500	15,000	-3%
42220.578	Emergency Generator Maintenance	480	500	739	480	480	0%
42220.610	Supplies	4,721	2,400	2,395	3,000	3,000	0%
42220.611	New Equipment - Radios	2,195	2,000	0	1,500	1,500	0%
42220.612	Uniforms, Boots, Etc.	18,564	21,000	21,912	21,250	23,000	8%
42220.615	EMS Supplies	684	1,000	860	1,000	1,000	0%
42220.622	Electrical Service	7,233	7,000	7,067	7,300	7,300	0%
42220.623	Heating	3,701	5,200	3,917	4,800	4,800	0%
42220.626	Gas, Grease and Oil	3,271	6,500	3,656	6,000	6,000	0%
42220.838	Fire Prevention	2,018	2,000	1,931	2,000	2,000	0%
42220.889	Routine Equipment Purchases	14,802	14,500	15,288	15,000	15,000	0%
TOTALS		299,463	315,342	319,214	332,165	400,799	20.66%

BROWNELL LIBRARY BUDGET

01/19/18
9:30 AM

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
45551.110	Salaries - Regular	289,742	314,229	306,743	313,189	319,700	2.1%
45551.140	Salaries - Part-time	94,186	106,800	101,249	109,524	103,632	-5.4%
45551.210	Health Insurance & Other Benefits	92,376	106,126	87,266	116,088	107,125	-7.7%
45551.220	Social Security	29,043	32,695	31,279	32,500	32,458	-0.1%
45551.226	Workers Compensation Insurance	1,472	1,274	1,295	1,514	1,207	-20.3%
45551.230	Retirement	28,459	31,423	27,910	31,319	31,970	2.1%
45551.250	Unemployment Insurance	1,098	1,324	508	1,364	600	-56.0%
45551.340	Computer Expenses	2,398	3,500	3,866	3,500	4,000	14.3%
45551.410	Water and Sewer Charges	778	900	837	900	900	0.0%
45551.423	Contractual Services	25,251	28,425	29,213	33,183	34,000	2.5%
45551.434	Maintenance - Buildings/Grounds	17,230	19,000	24,571	20,000	22,000	10.0%
45551.436	Alarm System Maintenance	465	525	1,385	525	625	19.0%
45551.500	Training, Conferences, Dues	2,478	3,000	1,585	4,000	4,000	0.0%
45551.521	Liability & Property Ins.	11,096	12,375	13,163	11,385	8,542	-25.0%
45551.530	Technology Access	4,831	5,500	5,192	6,000	7,700	28.3%
45551.535	Telephone Services	1,143	1,200	1,213	1,200	1,200	0.0%
45551.536	Postage	3,030	3,500	2,151	3,500	3,500	0.0%
45551.572	Interview Costs	409	500	575	500	500	0.0%
45551.574	Volunteer Expenses	410	600	645	700	800	14.3%
45551.610	Supplies	12,362	13,000	11,528	13,000	13,000	0.0%
45551.622	Electrical Service	14,988	15,250	14,990	15,250	15,250	0.0%
45551.623	Heating	6,094	7,400	6,144	7,400	7,400	0.0%
45551.640	Adult Collection-Print&Electronic	31,618	34,500	32,964	36,500	38,500	5.5%
45551.641	Juvenile Collection-Prnt&Electronic	16,197	17,250	13,552	18,250	19,250	5.5%
45551.677	Computer Replacement	6,815	8,000	7,179	8,000	8,000	0.0%
45551.836	Adult Programs	193	500	351	1,000	1,000	0.0%
45551.837	Childrens' Programs	2,819	3,200	3,071	4,000	4,500	12.5%
45551.891	Capital Outlay	0	4,400	6,534	4,000	4,000	0.0%
TOTALS		696,980	776,396	736,958	798,291	795,359	-0.4%

COMMUNITY DEVELOPMENT

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Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
41970.110	Salaries - Regular	133,555	138,199	137,901	142,264	145,419	2.2%
41970.210	Health Insurance & Other Benefits	29,598	35,375	29,306	38,696	32,128	-17.0%
41970.220	Social Security	10,618	10,894	10,934	11,212	11,454	2.2%
41970.226	Workers Compensation Insurance	504	418	440	510	415	-18.6%
41970.230	Retirement	13,361	13,820	13,642	14,226	14,542	2.2%
41970.250	Unemployment Insurance	103	252	113	125	113	-9.6%
41970.310	Board Member Fees	3,300	3,600	3,350	3,600	3,600	0.0%
41970.320	Legal Services	5,862	12,000	1,914	12,000	12,000	0.0%
41970.330	Other Professional Services	10,174	6,000	0	6,000	6,000	0.0%
41970.340	Computer Expenses	2,941	4,000	2,875	0	0	0.0%
41970.500	Training, Conferences, Dues	1,510	3,500	1,833	3,500	3,000	-14.3%
41970.521	Liability & Property Ins.	2,592	3,124	3,500	2,822	3,042	7.8%
41970.522	Public Officials Liability Ins.	6,039	6,386	6,265	6,172	5,727	-7.2%
41970.530	Communications	1,907	2,500	817	2,500	1,500	-40.0%
41970.535	Telephone Services	1,758	1,644	1,556	1,644	1,644	0.0%
41970.536	Postage	459	600	623	600	700	16.7%
41970.550	Printing and Advertising	3,099	3,000	2,227	3,000	3,000	0.0%
41970.575	Recording Fees	150	0	0	0	0	0.0%
41970.580	Travel	2,400	2,400	2,879	2,400	2,400	0.0%
41970.610	Supplies	1,952	2,000	1,460	2,000	2,000	0.0%
41970.700	Bike Walk Committee	0	0	0	0	5,000	100.0%
41970.891	Capital Outlay	1,451	1,500	0	0	0	0.0%
	TOTAL	233,331	251,212	221,635	253,271	253,684	0.2%

STREET DEPARTMENT BUDGET

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Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
43110.110	Salaries - Regular	151,216	156,245	153,903	162,824	173,146	6.3%
43110.130	Salaries - Overtime	11,919	16,300	16,398	16,300	17,278	6.0%
43110.140	Salaries - Part-time	20,058	17,000	22,973	23,304	23,573	1.2%
43110.210	Health Insurance & Other Benefits	51,946	65,445	51,752	71,587	72,154	0.8%
43110.220	Social Security	13,846	14,956	14,967	15,577	16,448	5.6%
43110.226	Workers Compensation Insurance	13,464	12,654	12,451	14,677	13,985	-4.7%
43110.230	Retirement	15,453	15,625	15,891	16,282	17,315	6.3%
43110.250	Unemployment Insurance	494	631	240	631	300	-52.5%
43110.410	Water and Sewer Charges	1,647	1,517	2,325	1,700	2,100	23.5%
43110.432	Vehicle Maintenance	17,704	22,000	37,213	22,000	25,000	13.6%
43110.434	Maintenance - Buildings/Grounds	4,698	2,500	4,650	3,500	5,000	42.9%
43110.441	ROW Leases	10,325	11,343	10,163	11,764	12,472	6.0%
43110.442	Equipment Rentals	5,081	8,000	12,046	9,000	8,000	-11.1%
43110.443	Radio Maintenance	0	200	747	200	500	150.0%
43110.500	Training, Conferences, Dues	499	500	211	500	500	0.0%
43110.521	Liability & Property Ins.	14,448	16,878	15,818	15,343	12,288	-19.9%
43110.535	Telephone Services	3,230	3,000	3,244	3,500	3,500	0.0%
43110.565	Rubbish Removal	6,694	6,500	8,131	7,000	8,000	14.3%
43110.570	Maintenance - Other	1,161	1,200	2,206	2,000	2,000	0.0%
43110.572	Interview Costs	435	500	189	500	500	0.0%
43110.573	Accident Claims	1,149	500	1,000	1,000	1,000	0.0%
43110.576	Engineering Services	33,402	10,000	18,841	10,000	10,000	0.0%
43110.582	Traffic Calming	0	500	150	500	500	0.0%
43110.610	Supplies	28,448	17,500	28,866	20,000	22,000	10.0%
43110.612	Uniforms, Boots, Etc.	5,481	6,000	5,290	6,000	6,000	0.0%
43110.616	Gravel & Topsoil	8,279	5,000	3,027	7,000	6,000	-14.3%
43110.617	Signs and Posts	10,542	3,500	1,107	4,000	3,000	-25.0%
43110.622	Electrical Service	3,167	4,200	3,478	4,000	4,000	0.0%
43110.623	Heating	2,830	4,000	3,185	4,400	4,000	-9.1%
43110.626	Gas, Grease and Oil	18,707	30,000	26,243	32,000	30,000	-6.3%
43110.891	Capital Outlay	7,747	9,000	0	6,000	6,000	0.0%
43120.444	Street Marking	8,177	7,000	6,852	8,000	9,000	12.5%
43120.570	Sidewalk and Curb Maintenance	4,661	5,000	1,296	5,000	5,000	0.0%
43120.610	Pavement Maintenance	31,275	218,000	166,758	225,000	225,000	0.0%
43123.570	Traffic Light Maintenance	3,786	2,000	2,100	3,000	3,500	16.7%
43123.622	Traffic Lights (electrical)	7,553	6,000	5,313	7,900	6,200	-21.5%
43125.570	Contractual Services	6,838	17,000	21,077	20,000	20,000	0.0%
43125.610	Winter Maintenance	78,688	110,000	113,674	115,000	118,000	2.6%
43151.110	Stormwater Salaries	41,201	40,766	40,901	41,616	44,011	5.8%
43151.210	Stormwater Health and Other Ins	7,829	9,374	7,766	10,254	10,305	0.5%
43151.220	Stormwater Social Security	3,151	3,119	3,132	3,184	3,390	6.5%
43151.226	Stormwater Workers Comp	2,017	1,940	2,023	2,164	2,220	2.6%
43151.230	Stormwater Retirement	4,002	4,077	3,916	4,162	4,401	5.7%
43151.250	Stormwater Unemployment	36	76	32	80	40	-50.0%
43151.430	Storm Sewer Maintenance	18,427	15,000	8,500	30,000	30,000	0.0%
43160.610	Street Lights Supplies/Maint.	7,590	3,500	15,164	7,500	12,000	60.0%
43160.622	Street Lights (rental/electrical)	121,095	131,948	119,627	122,000	122,000	0.0%
43161.000	Streetscape Maint./Imp.	13,596	16,000	11,049	16,000	16,000	0.0%
43161.001	Village Garden Spots	5,173	3,000	2,725	4,000	4,000	0.0%
43161.002	Memorial Park Maintenance	3,349	3,000	2,780	3,500	3,500	0.0%
TOTALS		832,516	1,059,993	1,011,390	1,121,449	1,145,126	2.1%

WATER FUND BUDGET

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Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
43200.110	Salaries - Regular	97,962	105,379	67,668	111,775	109,133	-2.4%
43200.130	Salaries - Overtime	11,074	14,000	9,819	14,000	14,000	0.0%
43200.140	Salaries - Part-time	4,157	5,166	2,626	5,293	5,427	2.5%
43200.210	Health Insurance & Other Benefits	37,098	40,682	25,660	44,500	45,212	1.6%
43200.220	Social Security	8,389	9,658	6,126	10,091	9,965	-1.2%
43200.226	Workers Compensation Insurance	5,659	5,528	5,437	6,624	6,716	1.4%
43200.230	Retirement	9,774	10,538	6,707	11,178	10,913	-2.4%
43200.250	Unemployment Insurance	325	353	87	353	200	-43.3%
43200.330	Other Professional Services	64	1,000	1,590	1,000	1,000	0.0%
43200.335	Audit Services	4,094	4,217	3,433	3,623	3,680	1.6%
43200.340	Computer Expenses	1,201	2,100	1,105	1,500	1,000	-33.3%
43200.410	Water & Sewer Charges	89	400	92	200	200	0.0%
43200.430	Water Lines Maintenance - Breaks	5,306	16,000	22,737	16,000	16,000	0.0%
43200.441	ROW Leases	92	142	8	142	142	0.0%
43200.491	Contractual Services	108,760	113,888	113,888	106,531	106,660	0.1%
43200.500	Training, Conferences, Dues	1,642	2,000	1,468	2,000	2,500	25.0%
43200.521	Liability & Property Ins.	3,035	3,347	3,619	3,011	2,271	-24.6%
43200.535	Telephone Services	991	1,000	1,489	1,000	1,500	50.0%
43200.536	Postage	1,615	2,000	1,636	2,000	2,000	0.0%
43200.550	Printing and Advertising	1,604	2,000	2,003	2,000	2,608	30.4%
43200.570	Maintenance - Other	2,165	1,000	3,541	2,000	2,500	25.0%
43200.572	Interview Costs	117	0	2,649	0	0	0.0%
43200.610	Supplies	7,676	5,500	5,172	6,000	6,000	0.0%
43200.612	Uniforms, Boots, Etc.	941	1,500	806	1,500	1,500	0.0%
43200.613	Meters and Parts	899	0	303	1,000	500	-50.0%
43200.614	Distribution Materials	18,891	6,500	23,751	7,000	7,000	0.0%
43200.622	Electricity	713	700	711	750	750	0.0%
43200.623	Heating	1,561	3,000	2,402	3,000	3,000	0.0%
43200.626	Gas, Grease and Oil	5,406	3,500	1,143	4,000	3,000	-25.0%
43200.742	Capital Reserve Fund Contribution	130,000	140,000	140,000	160,000	210,000	31.3%
43200.805	Interest Expense	0	0	334	0	300	100.0%
43200.891	Capital Outlay	8,478	0	3,447	6,000	6,000	0.0%
43200.892	Transfer to Town for Benefits			11,180	0	0	0.0%
SUB TOTALS		479,778	501,098	472,637	534,071	581,677	9%
43200.412	State Water Tax	12,137	11,352	12,436	12,662	13,628	8%
43200.411	CWD Water Purchase	480,401	460,300	461,487	493,810	515,807	4%
SUBTOTAL VILLAGE EXPENSE		972,316	972,750	946,560	1,040,543	1,111,112	7%
43210.412	State Water Tax - GF	63,375	68,255	62,540	63,875	70,985	11%
745.043	CWD Water Purchase - GF	2,508,409	2,767,603	2,549,112	2,681,600	2,686,765	0%
TOTALS		3,544,101	3,808,608	3,558,212	3,786,018	3,868,862	2.2%

WATER FUND REVENUES

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Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
34403.000 Misc - Unclassified Revenue	9993	0	1,356	0	0	
34801.000 Sale of Water Residential	857,978	846,258	901,046	930,063	995,753	7.1%
34900.000 Sale of Water - GF	2,508,409	2,767,603	2,505,612	2,681,600	2,686,765	0.2%
34902.000 Sale of Water - GF VT Tax	63,375	68,255	61,472	63,875	70,985	11.1%
34812.000 Sale of Water - Large User	119,480	107,492	76,261	91,480	96,359	5.3%
34811.000 Penalties	4,468	4,000	4,769	4,000	4,000	0.0%
34403.000 Hook on Fees	15,150	15,000	14,450	15,000	15,000	0.0%
34402.000 Interest on Investments	0	0	20	0	0	0.0%
TOTALS	3,578,853	3,808,608	3,564,986	3,786,018	3,868,862	2%

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Water Fund Capital Reserve Plan

PROJECT or Equipment	Prior	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Vector Truck (partial share)			5,500							
Railroad Ave. Waterline Lincoln Place to Central Ave.	6,921		107,685							
Water meter upgrades to Radio Reads	131,417	28,721	28,721	28,721						
Water/Sewer Billing Conversion to NEMRC		2,000								
Lamoille St. Water Line Replacement				20,476	262,797					
Pearl St. Sidelwalk West to Susie Wilson (Wtr portion)						10,440				
Backhoe Replacement							114,333			
Water Pickup Truck							41,527			
Pearl St. Water Line Rehabilitation-235 Pearl to Susie Wilson								447,245		
Central St. Waterline Lincoln St. to Main St.									601,662	
West St. Waterline South Summit to Hayden										885,745
Algonquin complete loop between Cherokee & Iroquois										94,794
Bond Payment		46,190	45,757	45,213	44,557	43,808	42,978	42,083	41,144	40,172
Subtotal		76,911	187,663	94,409	307,354	54,248	198,838	489,328	642,806	1,020,710

Water Fund Capital Reserve Funding and Fund Balance

Beginning Fund Balance		(53,847)	29,242	51,579	217,170	219,815	525,568	736,730	707,402	574,596
Planned Spending		(76,911)	(187,663)	(94,409)	(307,354)	(54,248)	(198,838)	(489,328)	(642,806)	(1,020,710)
Transfer in From Water. Operating Budget		160,000	210,000	260,000	310,000	360,000	410,000	460,000	510,000	560,000
Projected Ending Fund Balance		29,242	51,579	217,170	219,815	525,568	736,730	707,402	574,596	113,886

SANITATION BUDGET

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Acct. #	Account	FYE16	FYE17	FYE17	FYE18	FYE19	% Change 19 vs 18
		Actual	Budget	Actual	Budget	Proposed Budget	
43200.110	Salaries - Regular	74,303	82,591	84,804	86,641	91,459	6%
43200.130	Salaries - Overtime	8,792	12,000	13,772	12,000	14,185	18%
43200.140	Salaries - Part-time	3,896	5,166	2,626	5,293	5,427	3%
43200.210	Health Insurance & Other Benefits	32,096	40,682	36,824	44,500	40,567	-9%
43200.220	Social Security	6,495	7,690	7,703	8,013	8,671	8%
43200.226	Workers Compensation Insurance	4,570	4,581	5,138	5,208	5,282	1%
43200.230	Retirement	7,102	8,259	8,205	8,664	9,146	6%
43200.250	Unemployment Insurance	191	328	127	328	200	-39%
43200.330	Other Professional Services	0	1,000	366	1,000	1,000	0%
43200.335	Audit Services	2,047	2,108	1,716	1,812	1,840	2%
43200.340	Computer Expenses	2,402	1,000	2,210	2,500	1,300	-48%
43200.410	Water & Sewer Charge	283	500	281	500	500	0%
43200.430	Sanitation Lines Maintenance	14,795	6,000	972	6,500	6,000	-8%
43200.434	Pump Station Maintenance	17,955	8,000	9,642	10,000	12,000	20%
43200.436	Sanitation Line Backup Cleaning	0	1,500	0	2,000	1,000	-50%
43200.441	Right-of-Way Agreements	1,472	1,058	1,563	1,098	1,140	4%
43200.491	Contractual Services	139,888	144,188	144,188	136,831	138,385	1%
43200.500	Training, Conferences, Dues	95	150	0	200	200	0%
43200.521	Liability & Property Ins.	6,332	8,183	7,713	5,812	6,225	7%
43200.536	Postage	3,252	3,500	3,268	3,500	3,500	0%
43200.550	Printing and Advertising	596	500	1,213	550	1,000	82%
43200.570	Maintenance - Other	1,070	1,500	14,557	1,500	2,500	67%
43200.572	Interview Costs	1,044	0	0	0	0	0%
43200.610	Supplies	3,674	1,000	355	1,000	1,000	0%
43200.612	Uniforms, Boots, Etc.	1,136	1,500	1,601	1,500	1,500	0%
43200.613	Meters and Parts	0	0	0	0	0	0%
43200.622	Electrical Service	9,396	11,000	10,001	12,000	12,000	0%
43200.623	Heating/Natural Gas	1,154	1,700	1,851	1,300	1,900	46%
43200.626	Gas, Grease and Oil	1,703	2,500	1,681	2,500	2,500	0%
43200.742	Contribution to Sanitation Cap Rese	95,000	95,000	215,167	95,000	95,000	0%
43200.891	Capital Outlay	4,222	0	5,133	0	5,000	0%
43220.001	Susie Wilson Pump Station Costs	7,050	9,000	7,745	9,000	10,000	11%
43220.002	West St. Pump Station Costs	13,602	10,000	12,166	11,000	12,000	9%
43200.892	Transfer to Town for Benefits	0	0	11,180	0	0	0%
	TOTALS	465,611	472,184	613,768	477,750	492,427	3.1%

SANITATION FUND REVENUES

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Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
500.000 Annual Customer Charge	540,524	552,556	565,633	552,556	589,487	7%
500.001 Penalties	2,510	2,500	2,686	2,500	2,500	0%
432.040 Miscellaneous	162,090	30,000	154,887	30,000	30,000	0%
440.000 Interest on Investments	0	0	842	0	500	0%
442.010 2 Party Agreement Revenue	15,000	15,000	15,000	15,000	15,000	0%
442.000 Essex Pump Station Fees	24,826	23,128	23,911	23,128	25,940	12%
TOTALS	744,950	623,184	762,959	623,184	663,427	6.5%

Sanitation Fund Capital Reserve Plan

Project or Equipment	Prior	FY17	FY18	FY19	FY20	FY21	Future
Vector Truck Partial Share (Place Holder)				66,000			
Water Meter upgrades to radio reads	165,598	16,034	57,442	57,442	57,442		
Water/Sewer Billing Conversion to NEMRC		2,000	3,000				
Manhole Rehab/Sliplining			40,000		40,000		
River Street PS Control Panel, anodes	2,850						
School St.Rd Reconst. Waterline, Sanitary Sewer	102,637						
South Street PS Replace pump #1, 2 and valves, vent, anodes			2,500	40,000			
Trailer Pump			30,000				
Central St. Water Line Lincoln to Main St.							10,466
HS Pump Station Upgrade Bond Payment	207,439	73,200	73,200	73,200	73,200	73,200	
ARRA Stimulus Loan Repayment		14,880	14,880	14,880	14,880	14,880	
Capital reserve annual expense		106,114	221,022	251,522	185,522	88,080	10,466

Sanitation Capital Reserve Funding and Fund Balance

Beginning Fund Balance		710,911	584,889	428,367	337,845	344,765
Planned Spending		(221,022)	(251,522)	(185,522)	(88,080)	(10,466)
Transfer in From Sanit. Operating Budget		95,000	95,000	95,000	95,000	95,000
Projected Ending Fund Balance		584,889	428,367	337,845	344,765	429,299

WWTF Capital Reserve Plan

Project or Equipment	FYE15	FYE16	FYE17	FYE18	FYE19	FYE20
Server and SCADA software/network upgrades	15,072	12,937				
Co-Gen (Closed)	329,405	1,888				
Gas Compressor			11,239			
Automatic Samplers			22,220			
Front End Loader				60,000		
Vactor Truck Replacement					5,500	
Digester Cleaning			0	75,000		
Capital Planning - 20 Year			0	30,000		
Return Activated Sludge (RAS) Pump			11,767			
Headworks Screen			3,070	196,930		
Alkalinity Control Installation			1,330	93,670		
Universal Ordinance						
ARRA Stimulus Loan Payback	2,457	2,457	2,456	2,457	2,457	2,457
Capital reserve annual expense		17,282	52,082	458,057	7,957	2,457

WWTF Capital Reserve Funding and Fund Balance						
Beginning Fund Balance		207,108	470,746	721,831	583,774	915,817
Planned Spending		(17,282)	(52,082)	(458,057)	(7,957)	(2,457)
Interest			2,041			
Transfer in From WWTF Operating Budget		280,000	300,000	320,000	340,000	360,000
Sale of asset			1,126			
Projected Ending Fund Balance		469,826	721,831	583,774	915,817	1,273,360

RECREATION PROGRAMS FUND

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Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19	
						Proposed Budget	% Change 19 vs 18
ADMINISTRATION							
45110.110	Salaries - Regular	0	0	0	32,718	44,887	37%
45110.140	Salaries - Part-time	0	0	0	15,121	6,870	-55%
45110.210	Health Insurance & Other Benefits	0	0	0	9,717	11,300	16%
45110.220	Social Security	0	0	0	3,660	3,959	8%
45110.226	Workers Compensation Insurance	0	0	0	30,006	33,837	13%
45110.230	Retirement	0	0	0	4,150	4,357	5%
45110.291	Health Improvement Programs	0	0	0	350	0	-100%
45110.330	Other Professional Services	0	0	0	4,667	4,600	-1%
45110.442	Equipment Rentals	0	0	0	2,000	2,000	0%
45110.500	Training, Conferences, Dues	0	0	0	10,387	12,240	18%
45110.530	Communications	0	0	0	1,680	5,280	214%
45110.535	Telephone Services	0	0	0	4,500	4,500	0%
45110.536	Postage	0	0	0	3,219	8,632	168%
45110.550	Printing and Advertising	0	0	0	15,400	15,000	-3%
	Total Administration	0	0	0	137,575	157,462	14%
RECREATION PROGRAMS							
45115.140	Salaries - Part-time	0	0	0	40,093	25,764	-36%
45115.220	Social Security	0	0	0	3,079	1,971	-36%
45115.330	Other Professional Services	0	0	0	86,206	87,658	2%
45115.410	Water & Sewer Charges	0	0	0	800	800	0%
45115.434	Maintenance - Buildings/Grounds	0	0	0	250	250	0%
45115.440	Rental	0	0	0	1,400	600	-57%
45115.442	Equipment Rentals	0	0	0	1,225	1,260	3%
45115.500	Training, Conferences, Dues	0	0	0	850	600	-29%
45115.536	Postage	0	0	0	79	79	0%
45115.550	Printing and Advertising	0	0	0	354	350	-1%
45115.580	Travel	0	0	0	1,508	0	-100%
45110.610	Supplies	0	0	0	24,795	23,600	-5%
45110.800	Student Special Programs	0	0	0	1,388	3,732	169%
	Total Recreation Programs	0	0	0	162,027	146,664	-9%
AFTER SCHOOL CHILDCARE							
45120.110	Salaries - Regular	0	0	0	172,966	228,381	32%
45120.140	Salaries - Part-time	0	0	0	149,687	153,094	2%
45120.210	Health Insurance & Other Benefits	0	0	0	64,490	76,143	18%
45120.220	Social Security	0	0	0	24,384	29,183	20%
45120.230	Retirement	0	0	0	19,973	24,785	24%
45120.291	Health Improvement Programs	0	0	0	1,750	0	-100%
45120.330	Other Professional Services	0	0	0	15,566	17,488	12%
45120.421	Truck Lease	0	0	0	23,845	24,005	1%
45120.500	Training, Conferences, Dues	0	0	0	13,835	16,600	20%
45120.580	Travel	0	0	0	30,259	28,845	-5%
45120.610	Supplies	0	0	0	28,061	27,930	0%
45120.626	Gas, Grease and Oil	0	0	0	1,750	1,750	0%
	Total After School Childcare	0	0	0	546,566	628,204	15%
PRESCHOOL							
45121.110	Salaries - Regular	0	0	0	163,013	174,471	7%
45121.140	Salaries - Part-time	0	0	0	41,438	31,385	-24%
45121.210	Health Insurance & Other Benefits	0	0	0	86,583	79,671	-8%
45121.220	Social Security	0	0	0	15,641	15,748	1%
45121.230	Retirement	0	0	0	16,300	17,447	7%
45121.291	Health Improvement Programs	0	0	0	1,400	0	-100%
45121.330	Other Professional Services	0	0	0	2,710	3,072	13%
45121.434	Maintenance - Buildings/Grounds	0	0	0	0	3,333	100%
45121.440	Rental	0	0	0	5,000	0	-100%
45121.500	Training, Conferences, Dues	0	0	0	11,998	12,560	5%
45121.530	Communications	0	0	0	0	2,448	100%
45121.580	Travel	0	0	0	960	1,728	80%
45121.610	Supplies	0	0	0	4,500	4,500	0%
	Total Preschool	0	0	0	349,543	346,363	-1%

RECREATION PROGRAMS FUND

01/19/18
9:30 AM

Acct. #	Account	FYE16	FYE17	FYE17	FYE18	FYE19	% Change 19 vs 18
		Actual	Budget	Actual	Budget	Proposed Budget	
SUMMER DAY CAMPS							
45122.110	Salaries - Regular	0	0	0	35,535	43,104	21%
45122.140	Salaries - Part-time	0	0	0	160,235	166,966	4%
45122.220	Social Security	0	0	0	14,976	16,070	7%
45122.330	Other Professional Services	0	0	0	6,062	5,781	-5%
45122.580	Travel	0	0	0	25,170	28,153	12%
45122.610	Supplies	0	0	0	15,499	13,699	-12%
45122.626	Gas, Grease and Oil	0	0	0	0	150	100%
	Total Summer Day Camps	0	0	0	257,477	273,923	6%
POOL							
45124.140	Salaries - Part-time	0	0	0	91,127	90,109	-1%
45124.220	Social Security	0	0	0	6,972	6,893	-1%
45124.330	Other Professional Services	0	0	0	9,110	7,290	-20%
45124.410	Water & Sewer Charges	0	0	0	1,799	1,988	11%
45124.434	Maintenance - Buildings/Grounds	0	0	0	16,496	19,683	19%
45124.610	Supplies	0	0	0	5,839	5,795	-1%
	Total Pool	0	0	0	131,343	131,758	0%
CONCESSIONS							
45125.140	Salaries - Part-time	0	0	0	7,693	7,882	2%
45125.220	Social Security	0	0	0	589	603	2%
45125.500	Training, Conferences, Dues	0	0	0	140	140	0%
45125.610	Supplies	0	0	0	15,394	15,824	3%
	Total Concessions	0	0	0	23,816	24,449	3%
PARKS & FACILITIES							
45220.500	Training, Conferences, Dues	0	0	0	1,500	1,750	17%
45220.610	Supplies	0	0	0	0	1,175	100%
	Total Parks & Facilities	0	0	0	1,500	2,925	95%
TOTAL PROGRAMS		0	0	0	1,609,847	1,711,748	6%

RECREATION PROGRAMS FUND REVENUES

Account	FYE16	FYE17	FYE17	FYE18	FYE19	% Change 19 vs 18	
	Actual	Budget	Actual	Budget	Proposed Budget		
34720.000	Pool Day Admission	0	0	0	65,310	72,737	11%
34721.000	Pool Memberships	0	0	0	38,694	36,631	-5%
34722.000	Swim Lessons	0	0	0	43,804	46,803	7%
34725.000	Concession Sales	0	0	0	25,977	25,896	0%
34750.000	Facility and Field Rental	0	0	0	8,232	8,562	4%
34779.000	Youth Programs	0	0	0	140,528	153,677	9%
34780.000	Adult Programs	0	0	0	62,343	45,483	-27%
34781.000	Childcare Program	0	0	0	1,204,359	1,261,091	5%
34782.000	Shared Staffing Contract	0	0	0	11,925	51,181	329%
39505.000	Sponsorship	0	0	0	8,675	9,700	12%
TOTALS		0	0	0	1,609,847	1,711,761	6%

Parks & Rec Cap Reserve

PROJECT or Equipment		FY18	FY19	FY20	FY21	FY22
Truck/Tractor Lease		13,525				
New Sign Lease		6,540				
Landscaping		5,500	5,500			
Maintenance Garage/Camp Addition		84,087				
Resurfacing			7,040			
Lighting & Technology			7,500			
Fencing			4,000			
Field Maintenance			5,500			
Park Amenities			11,160			
Buildings & Facilities			70,000			
Subtotal		109,652	110,700	0	0	0

Parks & Rec Fund Capital Reserve Funding and Fund Balance

Beginning Fund Balance		0	0	0	0	0
Planned Spending		(109,652)	(110,700)			
Bond Reimbursement						
Transfer in From General Fund		109,652	110,700			
Projected Ending Fund Balance		0	0	0	0	0

ROLLING STOCK FUND

1/19/18

DEPT	VEHICLE	MAKE	YEAR	REPLACEMENT VALUE	TRADE IN VALUE	NET COST	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	
STREET	4WD PICKUP	CHEVY SILVERA	2016	33,148	15,000	18,148								29,548							41,432							
STREET	PICKUP	CHEVY SILVERA	2013	31,000	1,000	30,000						39,448											53,359					
STREET	DUMPTRUCK-DIESEL	FREIGHTLINER	2013	145,000	12,000	133,000								182,868											265,835			
STREET	DUMPTRUCK-DIESEL	FREIGHTLINER	2014	145,000	12,000	133,000									194,735													
STREET	DUMPTRUCK-DIESEL	INTERNATIONAL	2012	145,000	12,000	133,000						177,192																
STREET	JETTER VAC TRUCK	VAC-ON	2010	84,500	15,000	69,500		33,000													124,666							
STREET	LOADER	JOHN DEERE	2001	121,500	25,000	96,500									148,230													
STREET	SIDEWALK PLOW	TRACKLESS	2015	118,500	18,000	100,500					132,112									172,158								
STREET	SKID STEER SIDEWALK PLOW	CAT	2001	51,000	5,000	46,000		52,401											74,456									
STREET	SIDEWALK PLOW	PRINOTH	2017	148,000	20,000	128,000	142,745							184,867									239,519					
STREET	ROLLER	ROSCOE	1979	15,000																								
STREET	PICKUP 4WD 1 TON	CHEVY SILVERA	2011	35,000	10,000	25,000		29,393							39,902													
STREET	4WD PICKUP	CHEVY SILVERA	2011	35,000	10,000	25,000		29,393							39,902													
STREET	COMPRESSOR	SULLAIR	2017	14,880	2,500	12,380		12,380																		26,867		
STREET	DUMP TRUCK -DIESEL	FREIGHTLINER	2018	146,701	20,000	126,701											186,065											
STREET	VACUUM SWEEPER	JOHNSTON	2013	225,000	10,000	215,000								301,453										408,566				
STREET	TRAILER MOUNTED BOOM LIFT			31,800	5,000	26,800		30,164																				
FIRE	PICKUP 8U81	GMC	2004	53,600	3,600	50,100		56,827														90,488						
FIRE	XT1500 GMP PUMPER	PIERCE ARROW	2017	600,223	40,000	560,223	572,347																			1,803,599		
FIRE	105' AERIAL 8L3	PIERCE ARROW	2012	830,000	80,000	750,000																2,017,369						
FIRE	COMBINATION RESCUE/PUMPER	KME PREDATOR	2008	564,202	50,000	392,202												1,122,935										
TOTAL				3,574,054			727,472	231,177	0	0	0	132,112	216,640	212,416	486,319	422,769	186,065	1,122,935	74,456	172,158	124,666	41,432	2,400,734	0	408,566	265,835	1,830,466	

Rolling Stock Fund Funding and Fund Balance

Beginning Cash Balance	#####	134,722	92,669	292,693	503,617	725,441	826,052	883,036	954,244	761,549	642,404	769,964	(29,348)	229,820	401,286	630,245	952,436	#####	(691,050)	(705,992)	(568,203)							
Payment of Fire Truck Notes	(50,655)	(34,500)	(33,600)	(32,700)	(31,800)	(30,900)																						
Planned Spending	#####	(231,177)	0	0	0	(132,112)	(216,640)	(212,416)	(486,319)	(422,769)	(186,065)	(1,122,935)	(74,456)	(172,158)	(124,666)	(41,432)	(2,400,734)	0	(408,566)	(265,835)	(1,830,466)							
Note for Fire Pumper 8E21 Replacement	150,000																											
General Fund Contribution	213,624	223,624	233,624	243,624	253,624	263,624	273,624	283,624	293,624	303,624	313,624	323,624	333,624	343,624	353,624	363,624	373,624	383,624	393,624	403,624	413,624							
Additional Half Penny on the tax rate to fund fire truck	0	0																										
Sale of Pumper	40,000																											
Town Contribution for Ladder Truck	0	0																										
Ending Balance		134,722	92,669	292,693	503,617	725,441	826,052	883,036	954,244	761,549	642,404	769,964	(29,348)	229,820	401,286	630,245	952,436	(1,074,674)	(691,050)	(705,992)	(568,203)	(1,985,045)						

- Most replacement cost estimates include trade-in value of existing vehicles
- Non-Fire Truck vehicles are inflated by 3% per year
- Fire Trucks are inflated by 5% per year.
- Fund was started in 1990. The proceeds from the sale of all equipment bought after that date shall be placed into the Rolling Stock Fund
- General Replacement Assumptions:
 - Dump Trucks 12
 - Pickup 4/WD 8
 - Pickup 10
 - Sidewalk Plow 8
 - Fire Trucks 20
 - Fire Pickup 15
 - Sweeper/Wheel Loader 10

GENERAL FUND CAPITAL RESERVE PLAN

Rev.

PROJECTS FUNDED BY VILLAGE \$ ONLY	Rank	Ref. #	Project Total	Prior	FY17	FY18	FY19	FY20	FYE21	FYE22	FYE23	FYE24	FYE25	FYE26	Future
Railroad Ave. Waterline So. of Lincoln Pl. to Central Ave.	59	W	102,718	7,288			95,430								
Facilities Assessment							10,000								
Brownell Library Main Floor & Stairs Carpet Replacement	Done		41,647	29,628	12,019										
Hillcrest Sidewalk Imp from Pearl to Fleming School	Done		243,267		27,893	215,374									
Greenwood Ave. Drainage Course Improvements	56		55,743			55,743									
South St. Drainage	54		113,688			113,688									
West St. & West St. Ext. Intersection Improvements	54		100,616			100,616									
Lamoille Water Line Replacement	52	W	541,025					42,160	541,025						
Pearl Sidewalk West St. to Susie Wilson	51	W	0							84,356	1,071,602				
Central St. Waterline Lincoln St. to Main St.	50	W,S	0										1,203,774		
West St. Waterline - So. Summit to Hayden	48	W	0												618,273
River St. Sidewalks Park to Riverside	47		753,961												753,961
Algonguin Ave. Waterline Installation/Roadway Reconst.	46	W	219,721												219,721
Main St. Sidewalk & Lighting Bridge to Crestview	46		421,077												421,077
Lincoln Hall Parking Lot	45		65,291												65,291
Briar Lane Sidewalk not paid by Bond	done		21,791		21,791										
Paving			125,000	125,000											
Totals Project Funded by Village \$ Only					61,703	384,805	206,046	42,160	541,025	84,356	1,071,602	0	1,203,774	0	2,078,322
PROJECTS FUNDED BY GRANTS															
Mansfield/Brickyard Stormwater Gravel Wetland Project		1	142,456		3,594	138,862									
Vtrans Grant CA0462			(142,456)												
Cost to Village (match paid by Town)			0												
Main St. Pedestrian Bridge		2	263,875			263,875									
Vtrans Structures Grant			(175,000)												
Main St. Pedestrian Bridge Net Cost to Village			88,875												
Crescent Connector Park St. to Main St.			4,590,000	805,973	192,257	1,795,885	1,795,885								
Fed & State Grants		3	(4,500,000)												
Crescent Connector Net Cost to Village			90,000												
Pearl St. Missing Link Project		4	2,372,000	122,820	630,599	1,618,581									
Federal & State Grants through CCRPC & Vtrans			(2,342,000)												
Pearl St. Missing Link Net Cost to Village			30,000												
Totals Project Funded by Grants Awarded				822,856	3,817,203	1,795,885	0	0	0	0	0	0	0	0	0
Total Cost of all Projects Funded by Village \$ Only and Grants				884,559	4,202,008	2,001,931	42,160	541,025	84,356	1,071,602	0	1,203,774	0	2,078,322	

GENERAL FUND CAPITAL RESERVE FUNDING & FUND BALANCE

	Prior	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Beginning Fund Balance			268,201	171,039	301,816	616,239	457,414	782,799	150,543	621,715	(76,674)	465,490
Planned Spending		(884,559)	(4,202,008)	(2,001,931)	(42,160)	(541,025)	(84,356)	(1,071,602)	0	(1,203,774)	0	(2,078,322)
Funding Sources												
Vtrans Grant CA0462 Mansfield/Brickyard Gravel Wetlands			142,456									
Vtrans Structures Grant-Main St. Ped Bridge			175,000									
Crescent Connector Grant			824,306	98,573	1,799,958	1,799,958						
Pearl St. Missing Link Grants			2,342,000	115,338	645,812	1,580,850						
CVE Annual Contribution			75,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Transfer in of Fund Balance					96,000							
General Fund Transfer In			274,960	295,582	317,751	341,582	367,201	394,741	424,346	456,172	490,385	527,164
Total Revenues			4,104,846	2,132,709	356,582	382,201	409,741	439,346	471,172	505,385	542,164	581,701
Ending Fund Balance			171,039	301,816	616,239	457,414	782,799	150,543	621,715	(76,674)	465,490	(1,031,131)

W, S - The project involves water line or sanitary sewer line work in addition to street/sidewalk work. Additional funds have been set aside in the Water and or Sanitation Capital Reserve



2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

MEMORANDUM

TO: Village Trustees and Patrick Scheidel, Village Manager
FROM: Lauren Morrissette, Finance Director *LM*
DATE: 01/23/18
SUBJECT: Changes to Proposed Budgets

Issue

The issue is to identify changes made to the proposed FYE19 budgets since the 1/9/18 Trustees meeting.

Discussion

The following changes have been made to the FYE19 budgets since the 1/9/18 Trustees meeting:

- Street Dept. – increased by \$3,000 due to an increase in the Equipment Rentals line item to recognize the cost for the Street Department to rent the Wastewater Treatment Facility's Wheel Loader when needed to plow sidewalks.

Cost

The cost of the adjustments to the General Fund budget is \$3,000 which does not change the percentage increase in the budget from 3.8% but changes the estimated tax rate to \$0.3143.

Recommendation

Staff recommends the Trustees incorporate these changes into their FYE19 budget.

STREET DEPARTMENT BUDGET

01/17/18
9:31 AM

Acct. #	Account	FYE16	FYE17	FYE17	FYE18	FYE19	% Change 19 vs 18
		Actual	Budget	Actual	Budget	Proposed Budget	
43110.110	Salaries - Regular	151,216	156,245	153,903	162,824	173,146	6.3%
43110.130	Salaries - Overtime	11,919	16,300	16,398	16,300	17,278	6.0%
43110.140	Salaries - Part-time	20,058	17,000	22,973	23,304	23,573	1.2%
43110.210	Health Insurance & Other Benefits	51,946	65,445	51,752	71,587	72,154	0.8%
43110.220	Social Security	13,846	14,956	14,967	15,577	16,448	5.6%
43110.226	Workers Compensation Insurance	13,464	12,654	12,451	14,677	13,985	-4.7%
43110.230	Retirement	15,453	15,625	15,891	16,282	17,315	6.3%
43110.250	Unemployment Insurance	494	631	240	631	300	-52.5%
43110.410	Water and Sewer Charges	1,647	1,517	2,325	1,700	2,100	23.5%
43110.432	Vehicle Maintenance	17,704	22,000	37,213	22,000	25,000	13.6%
43110.434	Maintenance - Buildings/Grounds	4,698	2,500	4,650	3,500	5,000	42.9%
43110.441	ROW Leases	10,325	11,343	10,163	11,764	12,472	6.0%
43110.442	Equipment Rentals	5,081	8,000	12,046	9,000	8,000	-11.1%
43110.443	Radio Maintenance	0	200	747	200	500	150.0%
43110.500	Training, Conferences, Dues	499	500	211	500	500	0.0%
43110.521	Liability & Property Ins.	14,448	16,878	15,818	15,343	12,288	-19.9%
43110.535	Telephone Services	3,230	3,000	3,244	3,500	3,500	0.0%
43110.565	Rubbish Removal	6,694	6,500	8,131	7,000	8,000	14.3%
43110.570	Maintenance - Other	1,161	1,200	2,206	2,000	2,000	0.0%
43110.572	Interview Costs	435	500	189	500	500	0.0%
43110.573	Accident Claims	1,149	500	1,000	1,000	1,000	0.0%
43110.576	Engineering Services	33,402	10,000	18,841	10,000	10,000	0.0%
43110.582	Traffic Calming	0	500	150	500	500	0.0%
43110.610	Supplies	28,448	17,500	28,866	20,000	22,000	10.0%
43110.612	Uniforms, Boots, Etc.	5,481	6,000	5,290	6,000	6,000	0.0%
43110.616	Gravel & Topsoil	8,279	5,000	3,027	7,000	6,000	-14.3%
43110.617	Signs and Posts	10,542	3,500	1,107	4,000	3,000	-25.0%
43110.622	Electrical Service	3,167	4,200	3,478	4,000	4,000	0.0%
43110.623	Heating	2,830	4,000	3,185	4,400	4,000	-9.1%
43110.626	Gas, Grease and Oil	18,707	30,000	26,243	32,000	30,000	-6.3%
43110.891	Capital Outlay	7,747	9,000	0	6,000	6,000	0.0%
43120.444	Street Marking	8,177	7,000	6,852	8,000	9,000	12.5%
43120.570	Sidewalk and Curb Maintenance	4,661	5,000	1,296	5,000	5,000	0.0%
43120.610	Pavement Maintenance	31,275	218,000	166,758	225,000	225,000	0.0%
43123.570	Traffic Light Maintenance	3,786	2,000	2,100	3,000	3,500	16.7%
43123.622	Traffic Lights (electrical)	7,553	6,000	5,313	7,900	6,200	-21.5%
43125.570	Contractual Services	6,838	17,000	21,077	20,000	20,000	0.0%
43125.610	Winter Maintenance	78,688	110,000	113,674	115,000	118,000	2.6%
43151.110	Stormwater Salaries	41,201	40,766	40,901	41,616	44,011	5.8%
43151.210	Stormwater Health and Other Ins	7,829	9,374	7,766	10,254	10,305	0.5%
43151.220	Stormwater Social Security	3,151	3,119	3,132	3,184	3,390	6.5%
43151.226	Stormwater Workers Comp	2,017	1,940	2,023	2,164	2,220	2.6%
43151.230	Stormwater Retirement	4,002	4,077	3,916	4,162	4,401	5.7%
43151.250	Stormwater Unemployment	36	76	32	80	40	-50.0%
43151.430	Storm Sewer Maintenance	18,427	15,000	8,500	30,000	30,000	0.0%
43160.610	Street Lights Supplies/Maint.	7,590	3,500	15,164	7,500	12,000	60.0%
43160.622	Street Lights (rental/electrical)	121,095	131,948	119,627	122,000	122,000	0.0%
43161.000	Streetscape Maint./Imp.	13,596	16,000	11,049	16,000	16,000	0.0%
43161.001	Village Garden Spots	5,173	3,000	2,725	4,000	4,000	0.0%
43161.002	Memorial Park Maintenance	3,349	3,000	2,780	3,500	3,500	0.0%
TOTALS		832,516	1,059,993	1,011,390	1,121,449	1,145,126	2.1%

GENERAL FUND REVENUES

01/17/18
9:31 AM

Acct. #	Account	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 19 vs 18
	Unrestricted Fund Balance	0	35,000	0	60,000	35,000	-42%
31101.000	Property Taxes	2,564,285	2,482,765	2,480,854	3,285,170	3,463,797	5.4%
33546.000	State for Pilot & Current Use	2,173	1,900	4,301	2,000	2,000	0%
33582.000	Essex Town Contribution to Library	15,000	15,000	15,000	15,000	15,000	0%
33582.001	Town Payment for Stormwater	59,500	59,352	59,352	61,460	64,367	5%
33582.002	Town Payment for Street Dept.	780,070	1,000,642	1,000,642	1,059,989	1,080,759	2%
34130.000	License & Zoning Fees	58,153	50,000	60,184	58,000	58,000	0%
34131.000	Whitcomb Farm Solar Pilot	5,405	5,400	5,280	5,000	5,000	0%
34221.000	Miscellaneous Fire Receipts	25	20	0	20	20	0%
35130.000	State District Court Fines	1,741	500	1,589	1,000	1,500	50%
36102.000	Interest Earnings	2,657	1,500	2,225	1,500	2,000	33%
36201.000	Parking Space Fees	4,800	4,800	4,400	4,800	2,400	-50%
36202.000	Lincoln Hall Rentals	30	1	0	0	0	0%
36400.000	Block Party Donations	1,150	1,500	2,500	1,500	1,500	0%
36603.000	Misc. Receipts	1,630	2,000	2,804	2,000	2,000	0%
36605.000	Miscellaneous Street Receipts	9,312	3,000	4,091	4,000	4,000	0%
36606.000	Miscellaneous Library Receipts	683	400	712	500	500	0%
36606.010	Parks & Rec Non-resident Fees	0	0	0	22,000	22,000	0%
39154.000	Service Fee - Water	108,760	113,888	113,888	92,948	96,516	4%
39155.000	Service Fee - WWTP	54,380	56,944	56,944	46,474	48,258	4%
39156.000	Service Fee - Sanitation	108,760	113,888	113,888	92,948	96,516	4%
39501.000	Miscellaneous Grants/Donations	17,725	0	59,562	0	0	0%
	Lost Book Revenue	2,381	0	3,046	0	0	0%
	Farmers Market Reimbursement	3,479	4,575	0	0	0	0%
TOTALS		3,802,099	3,953,074	3,991,262	4,816,309	5,001,132	3.84%

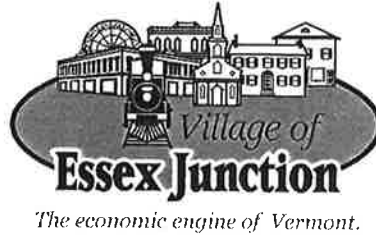
Tax Rate Calculation

	FY18	FY19	% Increase
Budget Increase			
Grand List		Projected Grand List	
GF Real Estate	797,280	GF Real Estate	797,280
Non-GF Real Estate	10,172,677	Non-GF Real Estate	10,274,404
Tax Stabilization Reduction	(6,463)	Tax Stabilization Reductic	(48,694)
Total Grand List	10,963,494	Total Projected Grand Lis	11,022,990
Tax Appropriation	3,285,170	Tax Appropriation	3,463,797
Village tax Rate	0.2996	Village without Rec rate	0.31423
			4.88%

VILLAGE OF ESSEX JUNCTION
GENERAL FUND BUDGET SUMMARY

01/17/18
9:31 AM

	FYE16 Actual	FYE17 Budget	FYE17 Actual	FYE18 Budget	FYE19 Proposed Budget	% Change 18 vs 19
GENERAL GOVERNMENT:						
Administration	562,235	603,131	626,113	503,502	499,646	-0.8%
Transfers & Misc Expenditures	765,448	583,585	616,585	673,858	707,075	4.9%
Grant & Non-Budgetary Expenditures	20,763	0	53,068	0	0	0.0%
Seniors Support	12,347	0	0	0	0	0.0%
Fire Department	299,463	315,342	319,214	332,165	400,799	20.7%
Library	696,980	776,396	736,958	798,291	795,359	-0.4%
Lincoln Hall/Park St. School	44,675	49,150	45,714	50,874	50,927	0.1%
Community Development	233,331	251,212	221,635	253,271	253,684	0.2%
Economic Development/Community Events	70,408	92,021	81,101	92,905	118,770	27.8%
Street Department	832,516	1,059,993	1,011,390	1,121,449	1,145,126	2.1%
Recreation & Parks	0	0	0	674,728	711,764	5%
Subtotal General Fund	3,538,166	3,730,830	3,711,778	4,501,043	4,683,149	4.0%
Debt Service	223,426	222,244	199,464	315,266	317,983	0.9%
Total General Fund	3,761,592	3,953,074	3,911,242	4,816,309	5,001,132	3.8%



TO: Village Trustees and Pat Scheidel, Village Manager
FROM: Darby Mayville, Community Relations/Economic Development Assistant DEM
DATE: January 23, 2018
RE: Municipal Policies & Codes – Vermont Community Development Program

Issue

The issue is whether or not the Village should sign the Municipal Policies & Codes document.

Discussion

In order to accept the Vermont Community Development Planning Grant, the Village needs to formally accept the Municipal Policies & Codes. This grant has been sub-granted to the Vermont Housing Finance Agency (VHFA) to create a web-based, interactive resource that provides residents, municipal officials and planners with up to date, vetted housing needs indicators in a variety of user-friendly formats for communities in Chittenden, Franklin and Grand Isle counties.

Signing this document ensures to the Vermont Community Development Program that the Village will provide financial oversight to the sub-recipient, uses fair housing policies, maintains a drug-free workplace, provides equal opportunities and other ethical and legal obligations.

Cost

None is anticipated.

Recommendation

It is recommended that the Trustees sign the Vermont Community Development Program Municipal Policies & Codes.

MUNICIPAL POLICIES AND CODES (FORM MP-1)

Consistent with the provisions of the Vermont Community Development Program, and federal law, the (check one) [] Town [] City [X] Village of Essex Junction has adopted the following policies and code

Equal Employment Opportunity Policy (required by 24 CFR 570d modeled on the State of Vermont's State Government EEO Plan for FY 2017):

A. It is the policy and practice of this municipality to assure that no person will be discriminated against, or be denied the benefit of any activity, program, or employment process, in any area of employment, including but not limited to recruitment, advertising, hiring, promotion, transfer, demotion, lay off, termination, rehiring, rates of pay, benefits, development opportunities, and/or other compensation. This municipality is strongly committed to non-discrimination and equal opportunity in all employment actions for qualified persons without regard to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identification, or disabling condition. It is the policy of this municipality to provide a workplace that is free of harassment for being a member of a protected class, and this municipality prohibits retaliatory action for any protected activity. With this in mind, the following policy is set in place.

1. This municipality shall consider all qualified applicants for available positions without regard to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identity, or disability, provided the individual is qualified to perform the work available. Attempts will be made to contact known sources of minority and women potential applicants to maximize the participation of such applicants.
2. All recruitment advertisements will include the municipality's commitment to Equal Employment Opportunity, and job specifications/descriptions should be reviewed periodically and properly identify job-related requirements.
3. EEO posters shall be placed and maintained in conspicuous locations.
4. Advancement to positions of greater responsibility is based on an individual's demonstrated performance.
5. Compensation, benefits, job assignments, layoffs, employee development opportunities, and discipline shall be administered consistent with federal and state laws, and without bias to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identity, or disability.
6. Executive, management and supervisory level employees have the responsibility to further the implementation of this policy and ensure conformance by subordinates.
7. Any municipal employee who engages in discrimination of a member of a protected class or unlawful harassment may be subject to appropriate discipline.
8. Any supervisory or managerial employee who knows of unlawful discrimination or harassment in the workplace, and fails to take immediate and appropriate corrective action, may be subject to disciplinary action.

B. The municipality is committed to its Equal Employment Opportunity Policy, and as part of the Equal Employment Opportunity Plan will:

1. Recruit, hire, upgrade, train, and promote in all job classifications without regard to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identity, or disability;
2. Base employment decisions on the principles of Equal Employment Opportunity and with the intent to further the municipality's commitment to workplace diversity;
3. Ensure that all other personnel actions such as compensation, benefits, municipal-sponsored training, educational tuition assistance, social and recreational programs shall be administered without regard to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identity, or disability;
4. Provide reasonable accommodations for applicants and/or employees with disabilities, which will enable them to successfully perform the essential job functions;
5. Ensure that employees and applicants are not subjected to intimidation and/or harassment, threats, coercion, or discrimination because they have filed a complaint, assisted or participated in an investigation or any other activity, or opposed any act or practice made unlawful;
6. Investigate claims of discrimination and unlawful harassment in the workplace; and
7. Promote inclusion and diversity in all levels of the workforce.

Fair Housing Policy (required by 24 CFR 570.904 and modeled on 24 CFR Part 6):

The policy set forth herein applies to all housing programs, both present and future, funded through the Vermont Community Development Program.

- A. This municipality will not, directly or through contractual, licensing, or other arrangements, take any of the following actions on the grounds of race, color, national origin, religion, or sex:
1. Deny any individual any facilities, services, financial aid, or other benefits provided under any VCDP-funded program or activity;
 2. Provide any facilities, services, financial aid, or other benefits that are different, or are provided in a different form, from that provided to others under any VCDP-funded program or activity;
 3. Subject an individual to segregated or separate treatment in any facility, or in any matter of process related to the receipt of any service or benefit under any VCDP-funded program or activity;
 4. Restrict an individual's access to, or enjoyment of, any advantage or privilege enjoyed by others in connection with facilities, services, financial aid or other benefits under any VCDP-funded program or activity;
 5. Treat an individual differently from others in determining whether the individual satisfies any admission, enrollment, eligibility, membership, or other requirements or conditions that the individual must meet in order to be provided any facilities, services, or other benefit provided under any VCDP-funded program or activity;
 6. Deny an individual an opportunity to participate in any VCDP-funded program or activity as an employee;

7. Aid or otherwise perpetuate discrimination against an individual by providing VCDP-funded financial assistance to an agency, organization, or person that discriminates in providing any housing, aid, benefit, or service;
8. Otherwise limit an individual in the enjoyment of any right, privilege, advantage, or opportunity enjoyed by other individuals receiving the housing, aid, benefit, or service;
9. Use criteria or methods of administration that have the effect of subjecting persons to discrimination or have the effect of defeating or substantially impairing accomplishment of the objectives of the program or activity with respect to persons of a particular race, color, national origin, religion, or sex; or
10. Deny a person the opportunity to participate as a member of planning or advisory boards.

B. In determining the site or location of housing, accommodations, or facilities, this municipality will not make selections that have the effect of excluding persons from, denying them the benefits of, or subjecting them to discrimination on the ground of race, color, national origin, religion, or sex. This municipality will not make selections that have the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of this policy.

C. This municipality will not, directly or through contractual, licensing, or other arrangements, solely on the basis of handicap:

1. Deny a qualified individual with handicaps the opportunity to participate in, or benefit from, any VCDP-funded housing, aid, benefit, or service;
2. Afford a qualified individual with handicaps an opportunity to participate in, or benefit from, any VCDP-funded housing, aid, benefit, or service that is not equal to that afforded to others;
3. Provide a qualified individual with handicaps with any VCDP-funded housing, aid, benefit, or service that is not as effective in affording the individual an equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement as that provided to others;
4. Provide different or separate VCDP-funded housing, aid, benefits, or services to individuals with handicaps or to any class of individuals with handicaps from that provided to others unless such action is necessary to provide qualified individuals with handicaps with housing, aid, benefits, or services that are as effective as those provided to others;
5. Aid or perpetuate discrimination against a qualified individual with handicaps by providing significant assistance to an agency, organization, or person that discriminates on the basis of handicap in providing any housing, aid, benefit, or service to beneficiaries in the recipient's federally assisted program or activity;
6. Deny a qualified individual with handicaps the opportunity to participate as a member of planning or advisory boards;
7. Deny a dwelling to an otherwise qualified buyer or renter because of a handicap of that buyer or renter or a person residing in or intending and eligible to reside in that dwelling after it is

sold, rented or made available; or

8. Otherwise limit a qualified individual with handicaps in the enjoyment of any right, privilege, advantage, or opportunity enjoyed by other qualified individuals receiving the housing, aid, benefit, or service.

D. This municipality will not, directly or through contracting, licensing, or other arrangements, use age distinctions or take any other actions that have the effect, on the basis of age, of:

1. Excluding individuals from, denying them the benefits of, or subjecting them to discrimination under, a VCDP-funded program or activity; or
2. Denying or limiting individuals in their opportunity to participate in any VCDP-funded program or activity.

Use of Excessive Force Policy (42 USC sec. 5304(l)):

This municipality (1) prohibits the use of excessive force by its law enforcement agencies against any individuals engaged in nonviolent civil rights demonstrations; and (2) prohibits its law enforcement agencies from physically barring entrance to or exit from a facility or location that is the subject of a nonviolent civil rights demonstration.

Policy on the Use of VCDP Funds for Federal Lobbying (Byrd Anti-Lobbying Amendment, 31 U.S.C. 1352):

This municipality will not allow the use of VCDP funds to pay any person for the influencing or attempting to influence an officer of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.

Code of Ethics for Administration of Vermont Community Development Program (24 CFR 570.489(h)):

The following code of ethical conduct for public officials, employees and/or affected contractors covers all aspects of the VCDP, whether or not specifically cited.

1. Goods and services shall be procured in a manner which maximizes free and open competition.
2. Officers and employees shall not participate in any decision concerning matters in which they have a financial interest.
3. Conflicts, and the appearance of conflicts, of interest shall be avoided in order to assure public confidence in the operations of governments.

4. Every effort will be made to actively recruit woman-owned or minority-owned businesses and to provide opportunities for local residents and businesses, consistent with Section 3 of the Housing and Urban Development Act of 1968.
5. All procurement actions shall be conducted in public and all records related thereto will be open to public review.

The Drug-Free Workplace Act of 1988 (41 U.S.C. 701 et seq.) requires Grantees to certify and assure the Department that they will establish a formal written policy that informs employees that the manufacture, distribution, possession and use of illegal drugs in the workplace are prohibited, and an ongoing drug-free awareness program.

If this municipality does not already have a drug-free workplace policy that is at least as robust as the following, it hereby establishes that:

As an employer, the {Municipality} is responsible for maintaining safe, efficient working conditions for its employees by providing a drug-free workplace. Therefore, municipal employees shall not engage in the unlawful manufacture, distribution, possession or use of controlled substances (drugs) on the job or on any municipal work site.

1. The illegal use, possession, sale, distribution, or manufacture of controlled substances in or on property belonging to the municipality will not be tolerated and is considered to be grounds for review and termination of employment at the discretion of the employee's supervisor.
2. Any employee of the municipality who has a controlled substance dependency, or any other controlled substance-related problem, shall immediately seek professional assistance or counseling.
3. Any employee of the municipality who is convicted of violating any criminal drug statute must inform his or her supervisor within 5 days after the conviction. The criminal conviction of any employee of this municipality for the use, possession, sale or distribution of a controlled substance may be considered grounds for review and termination of employment at the discretion of the employee's supervisor.
4. If an employee who is convicted of violating any criminal drug statute works in a federally funded program, the municipality shall notify the agency that provides the federal funding within ten (10) days of the municipality's receiving the notice of the conviction. In the case of the Vermont Community Development Program, notify the Department of Housing and Community Development.
5. Any employee on municipal premises who appears to be under the influence of, or who possesses illegal or non-medically authorized drugs, or who has used such drugs on municipal premises, may be temporarily relieved from duty pending further investigation.
6. If the use of legal drugs endangers safety, management may (but is not required to) reassign work on a temporary or permanent basis.

7. All current and future employees shall be informed of this policy and shall acknowledge in writing their understanding and acceptance of this policy.

Subrecipient Oversight Monitoring Policy (required by Uniform Guidance, 2 CFR Part 200):

The policy set forth herein must be adopted by all municipalities using VCDP funds. Adoption of this policy certifies the Grantee shall be responsible for oversight monitoring of grant funds that are dispersed to a sub-recipient, to ensure the funds are properly managed.

To ensure such funds are managed according to the agreements and requirements of the granting agency, the Municipality will designate a municipal individual responsible for subrecipient monitoring. At a minimum, this will include:

1. Closely monitoring and reviewing the requisition of funds to the funding agency on a regular basis;
2. Reviewing the Subrecipient's financial management systems, internal control procedures, separation of duties, ensuring that different individuals review the invoices for payment and accuracy, from someone who writes the check, to someone who authorizes or signs the check, to someone who reconciles the Bank statements;
3. Reviewing the Subrecipient's procurement policies to ensure that they meet the requirements of 2 CFR Part 200, Uniform Federal Guidance;
4. Reviewing Labor Standards, if applicable, and the appropriate wage rates; securing payrolls and reviewing them for accuracy, and in the event there are any errors securing proof of restitution;
5. Ensuring that contractors are being paid appropriately, and lien waivers and other releases are secured from the contractors;
6. Closely monitoring the progress of the funded project through the review of required progress reports; and
7. Obtaining and reviewing the independent audit if required for the sub-recipient (expenditure of \$750,000 or greater in one fiscal year); or the municipality may determine that its own single audit may be expanded to include the scope of federal funds expended at the subrecipient level; or the subrecipient may be eligible to have a program specific audit.
8. Authorized representatives of the Secretary of the Agency, the Secretary of HUD, the Inspector General of the United States, or the U.S. General Accounting Office shall have access to all books, accounts, records, reports, files, papers, things, or property belong to, or in use by, any Subgrantee or Subrecipients pertaining to the receipts of VCDP funds as may be necessary to make audits, examinations, excerpts, and transcripts.

Adoption

Adopted by the Legislative Body on the 23 day of January, 2018.

LEGISLATIVE BODY

(Typed Name)

(Signature)

George A. Tyler

Elaine H. Sopchak

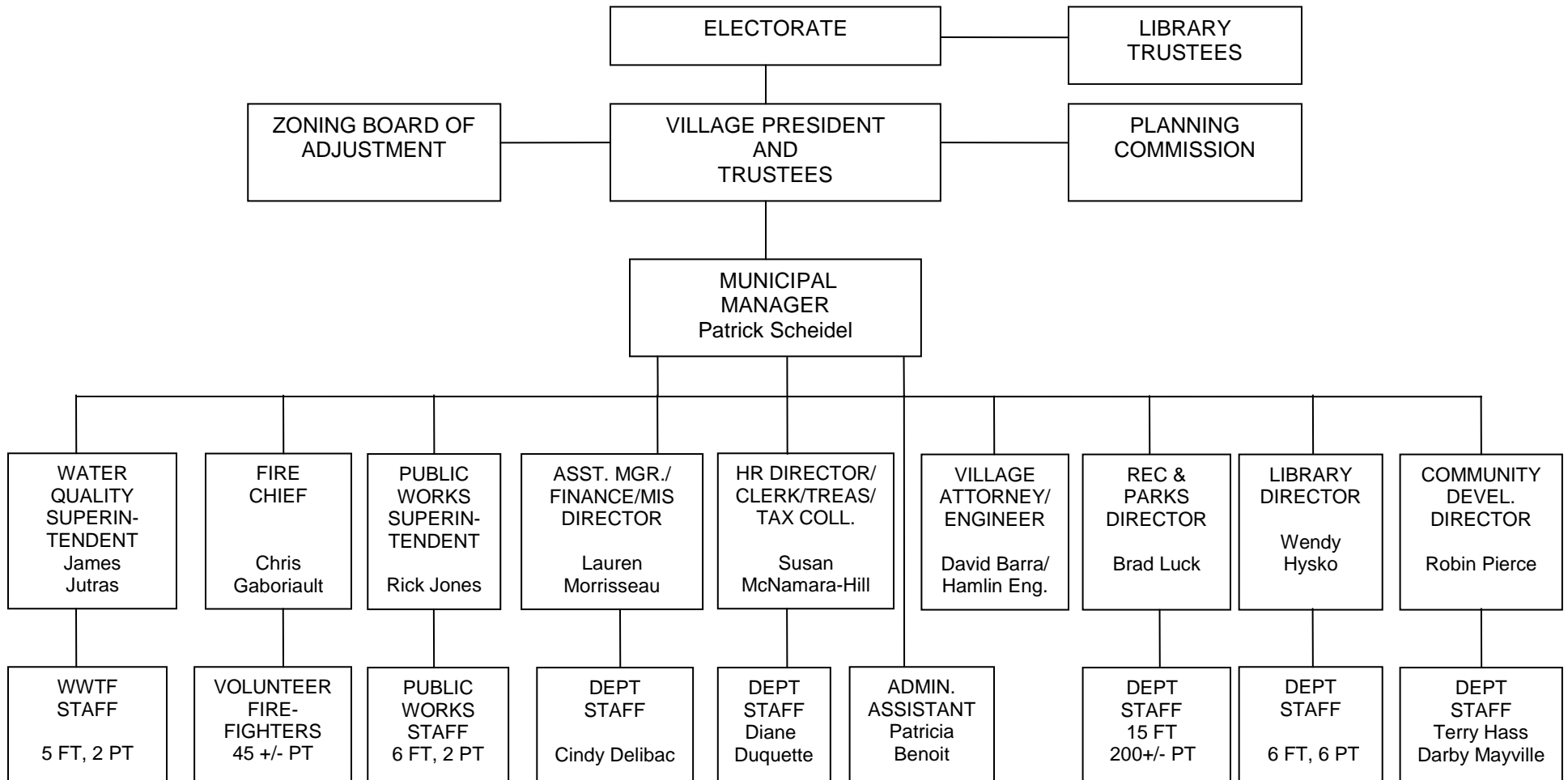
Daniel S. Kerin

Lori A. Houghton

Andrew P. Brown

VILLAGE OF ESSEX JUNCTION

ORGANIZATIONAL CHART



GENERAL FUND CAPITAL RESERVE PLAN

Rev.

PROJECTS FUNDED BY VILLAGE \$ ONLY	Rank	Ref. #	Project Total	Prior	FY17	FY18	FY19	FY20	FYE21	FYE22	FYE23	FYE24	FYE25	FYE26	Future
Railroad Ave. Waterline So. of Lincoln Pl. to Central Ave.	59	W	102,718	7,288			95,430								
Facilities Assessment							10,000								
Brownell Library Main Floor & Stairs Carpet Replacement	Done		41,647	29,628	12,019										
Hillcrest Sidewalk Imp from Pearl to Fleming School	Done		243,267		27,893	215,374									
Greenwood Ave. Drainage Course Improvements	56		55,743			55,743									
South St. Drainage	54		113,688			113,688									
West St. & West St. Ext. Intersection Improvements	54		100,616			100,616									
Lamoille Water Line Replacement	52	W	541,025				42,160	541,025							
Pearl Sidewalk West St. to Susie Wilson	51	W	0							84,356	1,071,602				
Central St. Waterline Lincoln St. to Main St.	50	W,S	0										1,203,774		
West St. Waterline - So. Summit to Hayden	48	W	0												618,273
River St. Sidewalks Park to Riverside	47		753,961												753,961
Algonquin Ave. Waterline Installation/Roadway Reconst.	46	W	219,721												219,721
Main St. Sidewalk & Lighting Bridge to Crestview	46		421,077												421,077
Lincoln Hall Parking Lot	45		65,291												65,291
Briar Lane Sidewalk not paid by Bond	done		21,791		21,791										
Paving			125,000	125,000											
Totals Project Funded by Village \$ Only					61,703	384,805	206,046	42,160	541,025	84,356	1,071,602	0	1,203,774	0	2,078,322
PROJECTS FUNDED BY GRANTS															
Mansfield/Brickyard Stormwater Gravel Wetland Project		1	142,456		3,594	138,862									
Vtrans Grant CA0462			(142,456)												
Cost to Village (match paid by Town)			0												
Main St. Pedestrian Bridge		2	263,875			263,875									
Vtrans Structures Grant			(175,000)												
Main St. Pedestrian Bridge Net Cost to Village			88,875												
Crescent Connector Park St. to Main St.			4,590,000	805,973	192,257	1,795,885	1,795,885								
Fed & State Grants		3	(4,500,000)												
Crescent Connector Net Cost to Village			90,000												
Pearl St. Missing Link Project		4	2,372,000	122,820	630,599	1,618,581									
Federal & State Grants through CCRPC & Vtrans			(2,342,000)												
Pearl St. Missing Link Net Cost to Village			30,000												
Totals Project Funded by Grants Awarded				822,856	3,817,203	1,795,885	0	0	0	0	0	0	0	0	0
Total Cost of all Projects Funded by Village \$ Only and Grants				884,559	4,202,008	2,001,931	42,160	541,025	84,356	1,071,602	0	1,203,774	0	2,078,322	

GENERAL FUND CAPITAL RESERVE FUNDING & FUND BALANCE

	Prior	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Beginning Fund Balance			268,201	171,039	301,816	616,239	457,414	782,799	150,543	621,715	(76,674)	465,490
Planned Spending		(884,559)	(4,202,008)	(2,001,931)	(42,160)	(541,025)	(84,356)	(1,071,602)	0	(1,203,774)	0	(2,078,322)
Funding Sources												
Vtrans Grant CA0462 Mansfield/Brickyard Gravel Wetlands			142,456									
Vtrans Structures Grant-Main St. Ped Bridge			175,000									
Crescent Connector Grant			824,306	98,573	1,799,958	1,799,958						
Pearl St. Missing Link Grants			115,338	645,812	1,580,850							
CVE Annual Contribution		75,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Transfer in of Fund Balance			96,000									
General Fund Transfer In		274,960	295,582	317,751	341,582	367,201	394,741	424,346	456,172	490,385	527,164	566,701
Total Revenues			4,104,846	2,132,709	356,582	382,201	409,741	439,346	471,172	505,385	542,164	581,701
Ending Fund Balance			171,039	301,816	616,239	457,414	782,799	150,543	621,715	(76,674)	465,490	(1,031,131)

W, S - The project involves water line or sanitary sewer line work in addition to street/sidewalk work. Additional funds have been set aside in the Water and or Sanitation Capital Reserve



MEMORANDUM

TO: Village Trustees
 FROM: Pat Scheidel, Municipal Manager
 DATE: January 23, 2018
 SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

February 13 6:30 PM	Adopt FYE 19 budgets and capital programs 7:00 PM – Joint Meeting with Essex Selectboard at Lincoln Hall
February 27 6:30 PM	Adopt Warning for Annual Meeting
March 13 6:30 PM	Regular Meeting 7:00 PM – Joint Meeting with Essex Selectboard at Lincoln Hall
March 24 10 AM-2 PM	Joint Meeting with Essex Selectboard at EHS cafeteria
March 27 6:30 PM	Regular Meeting
April 4 6:00 PM	Community Supper at Essex High School (cafeteria) 7:00 PM - Annual Meeting (auditorium)
April 10 6:30 PM 7 AM- 7 PM	Regular Meeting Annual Meeting Australian ballot voting

STATE OF VERMONT
PUBLIC UTILITY COMMISSION

RECEIVED

JAN 08 2018

Docket No. _____

Village of Essex Junction

De Minimis Application of Bell Atlantic Mobile Systems)
of Allentown, Inc. and Cellco Partnership, each d/b/a)
Verizon Wireless, for a Certificate of Public Good,)
pursuant to 30 V.S.A. § 248a, authorizing the co-location)
of telecommunications equipment on an existing utility)
pole in Essex Junction, Vermont)

CERTIFICATION OF NOTICE

I, Brian J. Sullivan, attorney for Bell Atlantic Mobile Systems of Allentown, Inc. and Cellco Partnership, each d/b/a Verizon Wireless, certify that on January 5, 2018, I complied with the Notice requirement of 30 V.S.A. § 248a(k) by causing a complete copy of the *De Minimis Application for a Certificate of Public Good*, as filed, to be served via U.S. mail or ePUC to the following:


Judith Whitney, Clerk
Vermont Public Utility Commission
112 State Street, 4th Floor
Montpelier, VT 05620-2701

June Tierney, Commissioner
Vermont Department of Public Service
112 State Street, Drawer 20
Montpelier, VT 05620-2601

Geoff Commons, Dir. for Public Advocacy
c/o Dan Burke, Esq.
Department of Public Service
112 State Street, Drawer 20
Montpelier, VT 05620-2601

George A. Tyler, President
Essex Junction Village Board of Trustees
2 Lincoln Street
Essex Jct., VT 05452

David Nistico, Chair
Essex Junction Planning Commission
2 Lincoln Street
Essex Jct., VT 05452



Brian J. Sullivan, Esq.
Murphy Sullivan Kronk
275 College Street
Burlington, VT 05401
(802) 861-7000
BSullivan@mskvt.com

**STATE OF VERMONT
PUBLIC UTILITY COMMISSION**

Docket No. _____

De Minimis Application of Bell Atlantic Mobile Systems)
of Allentown, Inc. and Cellco Partnership, each d/b/a)
Verizon Wireless, for a Certificate of Public Good,)
pursuant to 30 V.S.A. § 248a, authorizing the co-location)
of telecommunications equipment on an existing utility)
pole in Essex Junction, Vermont)

**DE MINIMIS APPLICATION OF BELL ATLANTIC MOBILE SYSTEMS
OF ALLENTOWN, INC. AND CELCO PARTNERSHIP, each d/b/a
VERIZON WIRELESS, FOR A CERTIFICATE OF PUBLIC GOOD PURSUANT TO
30 V.S.A. SECTION 248a**

By this Application, Bell Atlantic Mobile Systems of Allentown, Inc. and Cellco Partnership, each d/b/a Verizon Wireless (“applicant” or “Verizon”), represent:

1. The Applicant is a "company" as defined by 30 V.S.A. § 201 and, as such, is subject to the jurisdiction of the Vermont Public Utility Commission ("Commission") pursuant to 30 V.S.A. § 203.
2. The proposed Project involves a “telecommunications facility” as defined by 30 V.S.A. § 248a(b)(4).
3. As a part of its continuing commitment to providing quality services to its wireless telecommunication subscribers in the State of Vermont, Verizon proposes to co-locate wireless telecommunications equipment on an existing utility pole located in the Village of Essex Junction. Verizon refers to this project as “Essex DT SC2”.

Essex DT SC2 is located on an existing utility pole (“Pole”) owned by Green Mountain

Power ("GMP") and located at 141 Main St. (Route 15), Essex Junction, Vermont. The coordinates of the Essex DT SC2 site are latitude 44°29'51.59" North and longitude 73°05'58.54" West.

The Utility Pole Owner has approved Verizon's application for pole attachment and will be performing the make-ready work on the Pole. GMP will issue a license to Verizon upon its completion of the make-ready work. This co-location is described in detail below.

Verizon Wireless proposes to mount one (1) canister antenna and one (1) Remote Radio Head ("RRH"), with supporting equipment and cabling, on an existing 38.5' above ground level ("AGL") standoff utility pole. The antenna, measuring approximately 28.7" tall and 12" in diameter, will be mounted on top of the Pole. With its mounting hardware, the top of the antenna will extend to 42.9' AGL, approximately 4.4 feet above the top of the Pole.

The RRH, measuring approximately 25.8" tall, 12" wide and 7.30" deep will be attached to the Pole at a height of 12' AGL using a bracket that is approximately 33" tall x 12" wide x 18" deep. The RRH and bracket will extend approximately 18" horizontally from the Pole. The aggregate visible surface area of the antenna and RRH will be approximately 12.28 square feet for the Project. Full and accurate specifications of the proposed antenna and RRH are detailed in Exhibit AL-1.

4. A structural analysis of the Pole, completed on November 14, 2017, by DuBois & King, Inc., determined that the Pole is adequate to support the Verizon antenna and equipment.

6. GMP will supply power and a power meter mounted the Pole at approximately 5-8 feet AGL. Power and coaxial cables will run from the meter to the antenna and RRH via 2" conduit mounted to the Pole. Rigid steel or Schedule 40 Heavy Wall PVC conduit will be used

as required by Code.

7. No ground disturbance or increase in impervious surface area will result from the installation of the antenna or the supporting equipment.

8. The proposed Project involves the co-location of wireless telecommunications equipment on an existing utility pole. The height and width of the support structure, excluding equipment, antennas, or ancillary equipment will not be increased. The antenna, equipment, or ancillary improvements on the support structure will not extend, horizontally or vertically, more than ten (10) feet from the support structure. Therefore, the Project does not increase the height or width of the support structures by more than 10 feet. The of the aggregate surface area of the faces of the new antenna and RRH will be approximately 12.28 square feet -- much less than 75 square feet. There is no ground disturbance or increase in impervious surface area. Therefore, under the definition set out in 30 V.S.A. § 248a(b)(2), the proposed Project qualifies as a "de minimis modification."

9. Verizon has neither applied for, obtained, nor been denied a permit or permit amendments under applicable provisions of Title 24 or chapter 151 of Title 10 for the proposed improvements covered by the current application or substantially similar improvements.

10. The Project will promote the general good of the State by improving wireless telecommunication infrastructure to increase capacity and support state-of-the-art wireless services in the community; improving high speed data services for businesses and residents; providing competitive choices for consumers; and providing the opportunity to improve economic development within the State – all in conformance with the substantive criteria under 30 V.S.A. § 248a.

11. Concurrently with the filing of this Application, Verizon has provided a copy of this Application, with accompanying exhibits and testimony, to the Board of Trustees and Planning Commission of the Village of Essex Junction and two (2) copies to the Department of Public Service.

12. In support of this Application, the Applicants submit the Prefiled Testimony and exhibits sponsored by the following witnesses:

<u>Witness</u>	<u>Subject</u>
AJ Lanpher, RF Engineer	Description of the installation and the Project's purpose and impact on the existing Verizon network.
Louis Hodgetts, P.E.	Description of proposed Project and existing permits for the Project.

WHEREFORE, Applicant respectfully requests that the Commission:

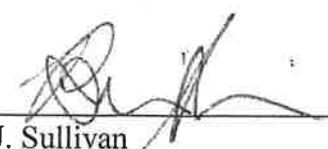
1. Find that the Application complies with all applicable notice requirements set out in 30 V.S.A. § 248a(k);
2. Find that the Application meets the requirements set out in 30 V.S.A. § 248a(b)(2), and, therefore, qualifies as a "de minimis modification";
3. Find that the Project will promote the general good of the State of Vermont and authorize Applicant to undertake the actions as described herein and in its exhibits;
4. Issue an Order and Certificate of Public Good; and
5. Take such other measures as may be required for the expeditious review and approval of this Application.

Signature on next page

Dated in Burlington, Vermont this 5th day of January, 2018

Bell Atlantic Mobile Systems of Allentown, Inc.
and Cellco Partnership, each d/b/a Verizon Wireless

By: _____


Brian J. Sullivan
Murphy Sullivan Kronk
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Burlington, VT 05401
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**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
January 9, 2018**

TRUSTEES PRESENT: George Tyler (Village President); Elaine Sopchak, Lori Houghton, Dan Kerin, Andrew Brown.

ADMINISTRATION: Pat Scheidel, Municipal Manager; Lauren Morrisseau, Finance Director & Assistant Manager; Darby Mayville, Economic Development/Community Relations Assistant; Rick Jones, Public Works Superintendent; Rick Garey, Essex Police.

OTHERS PRESENT: Dylan Giambatista, Colin Flanders (Essex Reporter).

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA CHANGES/APPROVAL

Add:

- New Business: Email from Ewan Cameron, dated 1/8/18, regarding winter parking restriction
- Reading File: Memo from Jim Jutras, dated 1/9/18, re: Amtrak Station ADA ramp and Railroad Avenue water line construction
- Reading File: Email from Ramona Sheppard, dated 1/5/18, re: governance and transparency

MOTION by Dan Kerin, SECOND by Andrew Brown, to approve the agenda as amended. VOTING: unanimous (4-0) [Elaine Sopchak not present for vote]; motion carried.

3. GUESTS, PRESENTATIONS and PUBLIC HEARINGS

a) Comments from Public on Items not on Agenda

There were no comments from the public.

4. OLD BUSINESS

a) Review FYE19 Proposed Budgets

Lauren Morrisseau noted changes to the budget as follows:

- Street Dept. increase of \$178 for storm water workers compensation and retirement
- Recreation and Parks increase of \$1,186 for workers comp and decrease of \$1,186 in liability and property insurance
- Recreation Programs increase of \$6,533 for workers compensation and increase of \$6,533 in revenue from Youth Programs

- The capital plan was updated due to correction to the beginning balance (some projects were pushed to FYE21).

Percent of increase in the tax rate is 3.8%. Estimated tax rate is \$0.3142.

There was discussion of the shared cost of the HR and MIS positions in the town. Presently there is one person doing two jobs, but the HR position needs full time attention. The town budget increase including five new positions is 7.2%. The increase without the new positions included would be 3.6%. Without the positions there will be lost work and lost opportunity. The positions coming online can be staggered.

Andrew Brown asked how the town budget is impacted if the MIS position starts at the beginning of the fiscal year and the HR position starts halfway through the fiscal year. Pat Scheidel said these permutations will be discussed at the 1/22/18 Selectboard meeting.

Lori Houghton asked if the village can use the money put into the village budget for the positions elsewhere in the village should the town pull the money out of the town budget for the positions. Lauren Morrisseau confirmed this. Andrew Brown said he prefers the new positions to be in the town budget, not the village budget, and then the village can decide what to do with the money. George Tyler suggested using half the money in the budget for the equalization of salary for the fire departments which will free up \$27,000 in the village budget. Dan Kerin urged consulting with the Fire Chief about phasing the equalization. Lauren Morrisseau noted there is \$38,274 in the village budget to cover a portion of the salary for both the HR and MIS positions. The village does not pay for the benefits. Following further discussion the Trustees agreed with including a portion of the cost for the two positions in the village budget.

The Trustees acknowledged the changes to the budget(s) and will review the budget(s) again at the next meeting.

5. NEW BUSINESS

a) CCRPC Grant Application for Parking Study

Darby Mayville explained the grant application to hire a consultant to determine what is needed for parking in the village. The grant request is \$50,000 with a 20% local match. The consultant will interact with staff, boards, and the public at large.

MOTION by George Tyler, SECOND by Elaine Sopchak, to authorize staff to apply for a CCRPC Unified Planning Work Program Grant and approve a \$10,000 cash match from the Matching Grant Fund, and further, if the grant is received the Trustees will commit staff time to implement the project. VOTING: unanimous (5-0); motion carried.

b) Parking Complaints and Remedies

George Tyler noted the winter parking ban in the village does not allow cars to be parked on the roadside because the plows will not be able to get by and plow the road.

Pat Scheidel briefed the Trustees on the standing informal arrangement on parking with Amtrak for use of four or five parking spaces by the train station. In the recent snowstorm cars were ticketed and towed. The police will void the cost of the ticket, but the village will not pay the cost of towing. Rick Garey, Essex Police, explained the cars were not parked in the parking spaces for Amtrak and Amtrak did not contact the police with the plate numbers and descriptions of the cars per past practice so the cars were ticketed and towed.

There was discussion of available parking in the vicinity (behind Road ResQ, Ivy Lane) and better communication of the parking ban. Warnings are issued at the start of the winter parking ban in the village. Staff will investigate the cost of flashing lights along with the signs on the ban that are posted on all roads coming into the village. Also, the information should be published in the village newsletter and on Front Porch Forum.

6. MANAGER'S REPORT

a) Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- January 23, 2018
- February 13, 2018 (joint meeting with Essex Selectboard at Lincoln Hall)
- February 27, 2018
- March 13, 2018 (joint meeting with Essex Selectboard at Lincoln Hall)
- March 27, 2018
- April 10, 2018

* March 24, 2018 @ 10 AM – Joint Meeting on Governance

* April 4, 2018 @ 7 PM – Village Annual Meeting (community supper @ 6 PM)

7. TRUSTEES COMMENTS AND CONCERNS/READING FILE

a) Board Member Comments

- George Tyler mentioned the ADA improvements at the train station and the storm water improvements on Railroad Avenue not impacting Amtrak.
- George Tyler noted the hiring of Evan Teich as the new municipal manager has been announced.

b) Reading File

- Minutes from Other Boards/Committees:
 - Tree Advisory Committee 12/19/17
- Grant Award from Vermont Agency of Commerce & Community Development
- VLCT Workshop: Town Meeting Tune Up 2/7/18
- Letter from George Tyler to Amtrak re: ADA Stations Program
- Press Release re: Municipal Manager
- 2018 Annual Meeting/Election Preparation Schedule
- Memo from Lauren Morrissette re: Fund Balance

8. CONSENT AGENDA

MOTION by Andrew Brown, SECOND by Dan Kerin, to approve the consent agenda as follows:

1. Approve Minutes of Previous Meeting(s) 12/20/17

2. Expense Warrant #17076, dated 12/22/17, in the amount of \$454,455.38
3. Expense Warrant #17077, dated 12/29/17, in the amount of \$17,493.46
4. Expense Warrant #17078, dated 1/5/18, in the amount of \$51,969.49
5. Approve 2018 Champlain Valley Exposition Banner Applications
6. Approve Updated Legal Ads Policy

DISCUSSION:

- Elaine Sopchak mentioned the local newspaper now being mailed to homes via USPS, but many people are not receiving the paper. Colin Flanders noted the newspaper is still available in numerous locations in the village.

VOTING: unanimous (5-0); motion carried.

9. ADJOURNMENT

MOTION by Dan Kerin, SECOND by Andrew Brown, to adjourn the meeting.

VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 7:44 PM.

RScty: M.E.Riordan

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17079 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 01/11/18 To 01/12/18 & Fund 2

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	12/15/17 ST diesel exhaust washer	210-43110.626	24.98	14552	01/12/18
		552734942130	GAS,GREASE AND OIL			
05290	ADVANCE AUTO PARTS	12/15/17 ST diesel exhaust washer	210-43110.610	29.97	14552	01/12/18
		552734942130	SUPPLIES			
05290	ADVANCE AUTO PARTS	12/21/17 ST funnel	210-43110.610	6.29	14552	01/12/18
		552735531816	SUPPLIES			
05290	ADVANCE AUTO PARTS	12/22/17 ST chain lube	210-43110.610	79.90	14552	01/12/18
		552735642392	SUPPLIES			
05290	ADVANCE AUTO PARTS	12/24/17 ST light bulbs, fleet cha	210-43110.626	13.21	14552	01/12/18
		552735842507	GAS,GREASE AND OIL			
05290	ADVANCE AUTO PARTS	12/24/17 ST light bulbs, fleet cha	210-43110.610	67.98	14552	01/12/18
		552735842507	SUPPLIES			
05290	ADVANCE AUTO PARTS	12/28/17 ST treatment fuel	210-43110.626	119.64	14552	01/12/18
		552736257934	GAS,GREASE AND OIL			
V10340	ALL SYSTEMS REPAIR, INC.	01/05/18 BL computer expenses	210-45551.340	142.50	14554	01/12/18
		1106	COMPUTER EXPENSES			
07155	AMERICAN ROCK SALT CO LLC	12/13/17 ST bulk salt	210-43125.610	3069.82	14556	01/12/18
		0526732	WINTER MAINTENANCE			
07155	AMERICAN ROCK SALT CO LLC	12/14/17 ST salt	210-43125.610	2953.06	14556	01/12/18
		0527214	WINTER MAINTENANCE			
07155	AMERICAN ROCK SALT CO LLC	12/20/17 ST salt	210-43125.610	1487.30	14556	01/12/18
		0529343	WINTER MAINTENANCE			
07155	AMERICAN ROCK SALT CO LLC	12/21/17 ST salt	210-43125.610	1606.84	14556	01/12/18
		0529805	WINTER MAINTENANCE			
02420	AUTOZONE	12/26/17 VF DEF FLUID	210-42220.610	9.94	14557	01/12/18
		3236118320	SUPPLIES			
02420	AUTOZONE	01/03/18 VF DEF FLUID/BRUSH	210-42220.610	18.90	14557	01/12/18
		3236125996	SUPPLIES			
23190	BAILEY SPRING & CHASSIS	10/11/17 ST VT state insp	210-43110.432	60.00	14558	01/12/18
		W14060	VEHICLE MAINTENANCE			
23190	BAILEY SPRING & CHASSIS	10/16/17 ST vehicle maint, inspect	210-43110.432	2190.55	14558	01/12/18
		W14081	VEHICLE MAINTENANCE			
23190	BAILEY SPRING & CHASSIS	10/18/17 ST VT stae inspection	210-43110.432	60.00	14558	01/12/18
		W14088	VEHICLE MAINTENANCE			
23190	BAILEY SPRING & CHASSIS	10/31/17 ST VT state inspection	210-43110.432	60.00	14558	01/12/18
		W14134	VEHICLE MAINTENANCE			
23635	BAY STATE ELEVATOR COMPAN	01/01/18 BL building maintenance	210-45551.434	288.70	14559	01/12/18
		464104	MAINT. BUILDINGS/GROUNDS			
V1655	BLUE CROSS BLUE SHIELD OF	01/01/18 VA health ins Feb Village	210-41320.210	3222.90	14561	01/12/18
		00590001122	HEALTH INS & OTHER BENEFIT			
V1655	BLUE CROSS BLUE SHIELD OF	01/01/18 VA health ins Feb Village	210-43110.210	3652.61	14561	01/12/18
		00590001122	HEALTH INS & OTHER BENEFIT			
V1655	BLUE CROSS BLUE SHIELD OF	01/01/18 VA health ins Feb Village	210-43151.210	569.38	14561	01/12/18
		00590001122	HEALTH INS & OTHER BENEFIT			
V1655	BLUE CROSS BLUE SHIELD OF	01/01/18 VA health ins Feb Village	210-45551.210	6445.79	14561	01/12/18
		00590001122	HEALTH INS & OTHER BENEFIT			
V1655	BLUE CROSS BLUE SHIELD OF	01/01/18 VA health ins Feb Village	210-41970.210	2148.60	14561	01/12/18
		00590001122	HEALTH INS & OTHER BENEFIT			
V1655	BLUE CROSS BLUE SHIELD OF	01/01/18 VA health ins Feb Village	210-41335.210	1074.30	14561	01/12/18
		00590001122	HEALTH INS & OTHER BENEFIT			

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
V1655	01/01/18	VA health ins Feb Village	00590001122	210-45110.210	6334.76	14561	01/12/18
				HEALTH INS & OTHER BENEFI			
V1655	01/01/18	VA health ins Feb Village	00590001122	210-45220.210	1172.20	14561	01/12/18
				HEALTH INS & OTHER BENEFI			
24475	12/21/17	ST trans fluid	5677130345	210-43110.626	42.95	14562	01/12/18
				GAS,GREASE AND OIL			
00530	11/01/17	BL books	B5146776	210-45551.641	52.80	14564	01/12/18
				JUVEN COLLECTION-PRNT & E			
00530	12/18/17	BL BOOKS	B5189286	210-45551.640	28.99	14564	01/12/18
				ADULT COLLECTION-PRINT &			
00530	12/18/17	BL BOOKS	B5189286	210-45551.610	0.30	14564	01/12/18
				SUPPLIES			
00530	12/18/17	BF BOOKS	B5189290	210-49345.000	6.89	14564	01/12/18
				LIBRARY DONATION EXPENDIT			
00530	12/18/17	BL books	B5189291	210-45551.641	9.67	14564	01/12/18
				JUVEN COLLECTION-PRNT & E			
00530	12/18/17	BL books	B5189291	210-45551.610	0.90	14564	01/12/18
				SUPPLIES			
00530	12/18/17	BL BOOKS	B5189333	210-45551.640	416.83	14564	01/12/18
				ADULT COLLECTION-PRINT &			
00530	12/18/17	BL BOOKS	B5189333	210-45551.610	22.50	14564	01/12/18
				SUPPLIES			
00530	12/19/17	BL books	B5190350	210-45551.641	66.80	14564	01/12/18
				JUVEN COLLECTION-PRNT & E			
00530	12/19/17	BL books	B5190350	210-45551.610	5.40	14564	01/12/18
				SUPPLIES			
00530	12/19/17	BL books	B5190377	210-45551.641	91.00	14564	01/12/18
				JUVEN COLLECTION-PRNT & E			
00530	12/19/17	BL books	B5190377	210-45551.610	9.00	14564	01/12/18
				SUPPLIES			
00530	12/19/17	BL BOOKS	B5190535	210-45551.640	20.98	14564	01/12/18
				ADULT COLLECTION-PRINT &			
00530	12/19/17	BL BOOKS	B5190535	210-45551.610	1.80	14564	01/12/18
				SUPPLIES			
00530	12/20/17	BL BOOKS	B5191794	210-45551.640	123.21	14564	01/12/18
				ADULT COLLECTION-PRINT &			
00530	12/20/17	BL BOOKS	B5191794	210-45551.610	6.30	14564	01/12/18
				SUPPLIES			
00530	12/20/17	BL books	B5191840	210-45551.641	38.16	14564	01/12/18
				JUVEN COLLECTION-PRNT & E			
00530	12/20/17	BL books	B5191840	210-45551.610	3.60	14564	01/12/18
				SUPPLIES			
00530	12/20/17	BL books	B5191980	210-45551.641	32.89	14564	01/12/18
				JUVEN COLLECTION-PRNT & E			
00530	12/20/17	BL books	B5191980	210-45551.610	2.70	14564	01/12/18
				SUPPLIES			
00530	12/20/17	BL books	B5192229	210-45551.641	11.40	14564	01/12/18
				JUVEN COLLECTION-PRNT & E			
00530	12/20/17	BL books	B5192229	210-45551.610	0.90	14564	01/12/18
				SUPPLIES			

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	BRODART CO	12/20/17 BL books B5192298	210-45551.641 JUVEN COLLECTION-PRNT & E	42.20	14564	01/12/18
00530	BRODART CO	12/20/17 BL books B5192298	210-45551.610 SUPPLIES	1.80	14564	01/12/18
00530	BRODART CO	12/21/17 BF BOOKS B5193844	210-49345.000 LIBRARY DONATION EXPENDIT	15.75	14564	01/12/18
00530	BRODART CO	01/04/18 BL books B5198210	210-45551.641 JUVEN COLLECTION-PRNT & E	162.64	14564	01/12/18
00530	BRODART CO	01/04/18 BL books B5198210	210-45551.610 SUPPLIES	13.50	14564	01/12/18
02035	BURLINGTON FREE PRESS	12/31/17 CD PLANNING COMM MTG AD 0006235454	210-41970.550 PRINTING AND ADVERTISING	174.00	14567	01/12/18
21120	CHAMPLAIN MEDICAL URGENT	12/19/17 VF PHYSICALS-MULLIN/FENTN 2318400	210-42220.566 PHYSICAL EXAMS	412.00	14569	01/12/18
21120	CHAMPLAIN MEDICAL URGENT	12/30/17 VF PHSICAL-Z.MINOR 23307	210-42220.566 PHYSICAL EXAMS	337.00	14569	01/12/18
23170	CHAMPLAIN OIL CO., INC.	12/31/17 VA Dec vehicle fuel CL213412	210-42220.626 GAS,GREASE AND OIL	451.20	14570	01/12/18
23170	CHAMPLAIN OIL CO., INC.	12/31/17 VA Dec vehicle fuel CL213412	210-43110.626 GAS,GREASE AND OIL	4623.42	14570	01/12/18
23170	CHAMPLAIN OIL CO., INC.	12/31/17 VA Dec vehicle fuel CL213412	210-45220.626 GAS, GREASE & OIL	221.37	14570	01/12/18
23525	CLARK'S TRUCK CENTER INC	12/27/17 ST DEF 25 398467	210-43110.626 GAS,GREASE AND OIL	15.98	14572	01/12/18
04940	COMCAST	12/12/17 ST tv internet 009181112/12	210-43125.610 WINTER MAINTENANCE	27.00	14574	01/12/18
04940	COMCAST	12/12/17 ST tv internet 009181112/12	210-43110.610 SUPPLIES	149.26	14574	01/12/18
19065	CPL ELECTRICAL CONSTRUCTI	01/09/18 Pool Pump Light Repair 1397	210-45220.330 OTHER PROFESSIONAL SVCS	476.00	14578	01/12/18
38280	CRYSTAL ROCK BOTTLED WATE	12/31/17 Maint Water Cooler 123117D	210-45220.610 SUPPLIES	12.00	14579	01/12/18
25715	DONALD L. HAMLIN CONSULT	12/22/17 ST class 1 paving 12221714830	210-43110.576 ENGINEERING SERVICES	473.74	14581	01/12/18
35260	EAST COAST PRINTERS INC	12/29/17 VF DEPT VEST 12221710	210-42220.612 UNIFORMS,BOOTS,ETC	60.60	14582	01/12/18
11135	EYE CARE OF VERMONT PLC	11/27/17 VF GLASSES INSERT-SCBA 516864	210-42220.612 UNIFORMS,BOOTS,ETC	120.00	14586	01/12/18
11135	EYE CARE OF VERMONT PLC	11/27/17 VF GLASSES INSERT-SCBA 516917	210-42220.612 UNIFORMS,BOOTS,ETC	120.00	14586	01/12/18
03020	FIRE TECH & SAFETY OF NEW	12/27/17 VF BULLARD BATTERIES 168438	210-42220.570 MAINTENANCE OTHER	810.00	14588	01/12/18
19005	FIRSTLIGHT FIBER	12/15/17 ST telephone service 3883949	210-43110.535 TELEPHONE SERVICES	35.58	14593	01/12/18
19005	FIRSTLIGHT FIBER	12/15/17 VF TELEPHONE 3883971	210-42220.535 TELEPHONE SERVICES	51.71	14593	01/12/18
16000	FISHER AUTO PARTS	12/21/17 ST automatic trans filter 293204436	210-43110.626 GAS,GREASE AND OIL	20.82	14594	01/12/18
V10226	G & K SERVICES	12/28/17 ST hand cleaner 6295681627	210-43110.610 SUPPLIES	75.37	14595	01/12/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
37700	12/19/17	GRAYBAR ST fuse 9301651636	210-43160.610 STREET LIGHTS SUPPLIES/MA	160.10	14599	01/12/18
21055	12/31/17	GREEN MOUNTAIN MESSENGER, BL courier 62475	210-45551.536 POSTAGE/DELIVERY	120.00	14601	01/12/18
11710	01/02/18	INVEST EAP VF EAP QUARTERLY 1/1-3/31 010218D	210-42220.200 EMPLOYEE ASSISTANCE PROGR	216.00	14608	01/12/18
V9600	12/21/17	LYNN CARD COMPANY VF BUSINESS CARDS 2171207052	210-42220.610 SUPPLIES	270.00	14613	01/12/18
13475	12/19/17	NEEDHAM ELECTRIC SUPPLY (Outside Lights S4642491.001	210-45220.610 SUPPLIES	220.02	14615	01/12/18
26385	01/04/18	PROFESSIONAL WRITING SERV AD DECEMBER MINUTES 778EJ	210-41320.530 COMMUNICATIONS	88.00	14621	01/12/18
37430	12/19/17	R R CHARLEBOIS INC ST truck #5 parts ID29193	210-43110.432 VEHICLE MAINTENANCE	329.19	14622	01/12/18
37430	12/21/17	R R CHARLEBOIS INC ST exhaust parts ID29210A	210-43110.432 VEHICLE MAINTENANCE	576.56	14622	01/12/18
24325	12/26/17	RADIO NORTH GROUP INC VF RADIO BATTERIES 24139164	210-42220.443 RADIO MAINTENANCE	891.00	14623	01/12/18
18010	11/06/17	REYNOLDS & SON, INC. VF FLARES 3314589	210-42220.889 ROUTINE EQUIPMENT PURCHAS	146.14	14625	01/12/18
18010	11/06/17	REYNOLDS & SON, INC. VF 911 CCCOP 3314590	210-42220.612 UNIFORMS, BOOTS, ETC	46.00	14625	01/12/18
18010	11/09/17	REYNOLDS & SON, INC. VF BRACKET 3314920	210-42220.889 ROUTINE EQUIPMENT PURCHAS	12.00	14625	01/12/18
43275	01/04/18	RYCANDON MECHANICAL, INC. Heast System Repair 11753	210-45220.330 OTHER PROFESSIONAL SVCS	227.60	14630	01/12/18
05280	08/01/17	S & D LANDSCAPES LLC PS Poison Ivy 4610	210-45220.330 OTHER PROFESSIONAL SVCS	147.15	14631	01/12/18
05280	10/02/17	S & D LANDSCAPES LLC Field Maint. 4622	210-45220.330 OTHER PROFESSIONAL SVCS	980.27	14631	01/12/18
03180	12/13/17	SAFETY SYSTEMS OF VT LLC Alarm System Repair 17363	210-45220.330 OTHER PROFESSIONAL SVCS	911.48	14633	01/12/18
21000	12/27/17	UNIFIRST CORPORATION LH mat service 0361851323	210-41940.434 MAINT. BUILDINGS/GROUNDS	65.80	14641	01/12/18
21000	01/10/18	UNIFIRST CORPORATION LH mat service 0361853820	210-41940.434 MAINT. BUILDINGS/GROUNDS	65.80	14641	01/12/18
36130	12/18/17	VERIZON WIRELESS VA DECEMBER PHONE BILL 9798271556D	210-42220.535 TELEPHONE SERVICES	160.04	14642	01/12/18
36130	12/18/17	VERIZON WIRELESS VA DECEMBER PHONE BILL 9798271556D	210-41970.535 TELEPHONE SERVICES	40.01	14642	01/12/18
36130	12/19/17	VERIZON WIRELESS STVW various phone 9798345920	210-43110.535 TELEPHONE SERVICES	194.83	14642	01/12/18
29825	09/18/17	VT GAS SYSTEMS Natural Gas 122017D1	210-45220.623 HEATING/NATURAL GAS	792.84	14643	01/12/18
29825	12/20/17	VT GAS SYSTEMS Natural Gas 122017D2	210-45220.623 HEATING/NATURAL GAS	660.97	14643	01/12/18
44490	12/21/17	VT COUNCIL ON RURAL DEVEL CD 2017 ORGANZTNL MEMBER 122117D	210-41970.500 TRAINING, CONF, DUES	150.00	14646	01/12/18
30485	01/08/18	VT STATE FIREFIGHTERS ASS VF VSFA ANNUAL DUES 010818D	210-42220.500 TRAINING, CONFERENCES, DU	704.00	14650	01/12/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07565	12/20/17	BL supplies I50809263	210-45551.610 SUPPLIES	59.98	14651	01/12/18
21835	11/26/17	VF training prize 6425054018	210-42220.500 TRAINING, CONFERENCES, DU	26.97	4120414	01/12/18
21845	12/15/17	BL Admin fees 011518D	210-41320.610 SUPPLIES	40.61	4120420	01/12/18
21845	11/27/17	BL youth program 5125	210-45551.837 CHILDRENS PROGRAMS	10.51	4120420	01/12/18
25410	12/15/17	CK admin fees 0171517D	210-41320.610 SUPPLIES	37.61	4120428	01/12/18
25410	11/17/17	AD conf accomodations 77898262	210-41320.500 TRAINING, CONFERENCES, DU	159.85	4120428	01/12/18
45400	12/13/17	CD planning mtg food 121317A	210-41970.500 TRAINING,CONF,DUES	117.00	4120431	01/12/18
V10636	01/05/18	AD VILLAGE FSA-JAN 2018 18010516463	210-41320.210 HEALTH INS & OTHER BENEFI	20.70	18011205	01/12/18
25445	01/09/18	Snake Presentation 010918D	226-45120.580 TRAVEL	250.00	14550	01/12/18
V1655	01/01/18	VA health ins Feb Village 00590001122	226-45120.210 HEALTH INS & OTHER BENEFI	4136.12	14561	01/12/18
V1655	01/01/18	VA health ins Feb Village 00590001122	226-45121.210 HEALTH INS & OTHER BENEFI	4628.08	14561	01/12/18
V1655	01/01/18	VA health ins Feb Village 00590001122	226-45110.210 HEALTH INS & OTHER BENEFI	607.34	14561	01/12/18
28175	01/04/18	PeeWee & Jr Hornets 010418D	226-45115.610 SUPPLIES	558.00	14571	01/12/18
25915	01/03/18	VK Supplies 010318D	226-45120.610 SUPPLIES	45.95	14597	01/12/18
25620	01/03/18	Vac Camp Field Trip 010318D	226-45120.580 TRAVEL	636.60	14614	01/12/18
19155	01/04/18	DC Trip Trolley Deposit 010418D	226-45115.330 OTHER PROFESSIONAL SVCS	875.00	14618	01/12/18
24855	01/09/18	Petty Cash Reimbursement 010918D	226-45120.610 SUPPLIES	35.28	14619	01/12/18
24855	01/09/18	Petty Cash Reimbursement 010918D	226-45120.330 OTHER PROFESSIONAL SVCS	90.00	14619	01/12/18
24855	01/09/18	Petty Cash Reimbursement 010918D	226-45120.610 SUPPLIES	51.84	14619	01/12/18
25835	01/08/18	Yoga 010818D	226-45115.330 OTHER PROFESSIONAL SVCS	126.00	14620	01/12/18
24830	01/08/18	VK Snack 781723	226-45120.610 SUPPLIES	205.55	14624	01/12/18
24830	01/08/18	VK Snack 782372	226-45120.610 SUPPLIES	71.96	14624	01/12/18
24830	01/04/18	VK Snack 782415	226-45120.610 SUPPLIES	79.37	14624	01/12/18
24830	01/04/18	VK Snack 782418	226-45120.610 SUPPLIES	192.50	14624	01/12/18
24830	01/04/18	VK Snack 782420	226-45120.610 SUPPLIES	78.94	14624	01/12/18

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
24830	REINHART FOODSERVICE	01/08/18	VK Snack 783214	226-45120.610 SUPPLIES	234.64	14624	01/12/18
24830	REINHART FOODSERVICE	01/09/18	VK Snack 784818	226-45120.610 SUPPLIES	155.78	14624	01/12/18
23495	STUDENT TRANSPORTATION OF	12/31/17	Bus Fees 100B007343	226-45120.580 TRAVEL	558.50	14638	01/12/18
25945	VT AFTERSCHOOL	09/18/17	LEAD Program 5361	226-45120.330 OTHER PROFESSIONAL SVCS	250.00	14644	01/12/18
19150	WILDFLOWERS STUDIO	12/22/17	Field Trip Cust#122817 1228	226-45120.580 TRAVEL	185.00	14654	01/12/18
25715	DONALD L. HAMLIN CONSULT	12/22/17	ST Greenwood storm drain 12221717808	230-46801.017 GREENWOOD DRAINAGE	1395.24	14581	01/12/18
V1655	BLUE CROSS BLUE SHIELD OF	01/01/18	VA health ins Feb Village 00590001122	254-43200.210 HEALTH INS & OTHER BENEFIT	1611.45	14561	01/12/18
23170	CHAMPLAIN OIL CO., INC.	12/31/17	VA Dec vehicle fuel CL213412	254-43200.626 GAS,GREASE AND OIL	44.57	14570	01/12/18
32035	GMWEA	01/01/18	VW training GMWEA renew 010118D	254-43200.500 TRAINING, CONFERENCES, DU	40.00	14598	01/12/18
43435	NORTRAX (PARTS)	12/28/17	ST fuel filter elements, 1825153	254-43200.570 MAINTENANCE OTHER	167.07	14617	01/12/18
36130	VERIZON WIRELESS	12/19/17	STVW various phone 9798345920	254-43200.535 TELEPHONE SERVICES	139.69	14642	01/12/18
07305	AIRGAS USA LLC	01/01/18	WW annual lease 9950574522	255-43200.570 MAINTENANCE OTHER	99.70	14553	01/12/18
V1655	BLUE CROSS BLUE SHIELD OF	01/01/18	VA health ins Feb Village 00590001122	255-43200.210 HEALTH INS & OTHER BENEFIT	5554.12	14561	01/12/18
V0248	BORDEN & REMINGTON	12/28/17	WW bulk 50% NaO 246606	255-43200.619 CHEMICALS	7807.38	14563	01/12/18
23170	CHAMPLAIN OIL CO., INC.	12/31/17	VA Dec vehicle fuel CL213412	255-43200.626 GAS,GREASE AND OIL	172.17	14570	01/12/18
31545	COSTCO #314	01/04/18	WW general supplies 010418D	255-43200.570 MAINTENANCE OTHER	354.49	14577	01/12/18
V10734	ENCORE ESSEX JUNCTION SOL	12/19/17	WW Dec 2017 1712WWTP	255-43200.622 ELECTRICAL SERVICE	2969.11	14583	01/12/18
06870	ENDYNE INC	01/04/18	WW qterly sludge cake 253030	255-43200.577 CONTRACT LABORATORY SERVI	480.00	14584	01/12/18
45190	LALOY SCOTT	12/17/17	WW CDL license port renew 122717D	255-43200.500 TRAINING, CONFERENCES, DU	39.00	14611	01/12/18
19165	LAW CALIBRATION LLC	12/27/17	WW annual calibration svc 1227201725	255-43200.618 SUPPLIES - LABORATORY	1155.00	14612	01/12/18
10220	NEW ENGLAND AIR SYSTEMS L	12/21/17	WW filter bldg modificati 151949	255-43200.570 MAINTENANCE OTHER	550.00	14616	01/12/18
V2124	STAPLES ADVANTAGE	12/28/17	WW office supplies 3363715525	255-43200.610 SUPPLIES	100.02	14637	01/12/18
36130	VERIZON WIRELESS	12/18/17	VA DECEMBER PHONE BILL 9798271556D	255-43200.500 TRAINING, CONFERENCES, DU	142.93	14642	01/12/18
V10409	WATER INDUSTRIES INC	01/05/18	WW over haul Ventori 125199	255-43200.570 MAINTENANCE OTHER	2220.04	14652	01/12/18
21740	FIRST NATIONAL BANK OMAHA	01/09/18	WW free press 010918D	255-43200.610 SUPPLIES	26.50	4120427	01/12/18

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17079 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 01/11/18 To 01/12/18 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
21740	11/17/17	WW exam regis #2 grade 1 111717D	255-43200.500 TRAINING, CONFERENCES, DU	98.00	4120427	01/12/18
21740	12/15/17	WW mineral oil dewatering 120517D	255-43200.570 MAINTENANCE OTHER	19.96	4120427	01/12/18
21740	12/13/17	WW Tri town meeting 121317D	255-43200.500 TRAINING, CONFERENCES, DU	4.49	4120427	01/12/18
V1655	01/01/18	VA health ins Feb Village 00590001122	256-43200.210 HEALTH INS & OTHER BENEFI	2578.31	14561	01/12/18
23170	12/31/17	VA Dec vehicle fuel CL213412	256-43200.626 GAS, GREASE AND OIL	108.24	14570	01/12/18
23980	01/02/18	SA gen battery 190320100967	256-43200.434 PUMP STATION MAINTENANCE	109.15	14606	01/12/18
36130	12/23/17	SA VPN plus sim card 11/2 9798704832	256-43200.434 PUMP STATION MAINTENANCE	153.33	14642	01/12/18
36130	12/23/17	SA VPN plus sim card 11/2 9798704832	256-43220.001 SUSIE WILSON PS COSTS	39.49	14642	01/12/18
36130	12/23/17	SA VPN plus sim card 11/2 9798704832	256-43220.002 WEST ST PS COSTS	39.49	14642	01/12/18
21740	12/14/17	SA odor logger 121417D	256-43220.002 WEST ST PS COSTS	19.98	4120427	01/12/18
Report Total				97749.43		

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	ABOVE AND BEYOND	01/15/18	LHBL cleaning 1/7-2/3/18 3312	210-45551.423 CONTRACT SERVICES	2212.75	14655	01/19/18
14400	ABOVE AND BEYOND	01/15/18	LHBL cleaning 1/7-2/3/18 3312	210-45551.610 SUPPLIES	72.00	14655	01/19/18
14400	ABOVE AND BEYOND	01/15/18	LHBL cleaning 1/7-2/3/18 3312	210-41940.423 CONTRACT SERVICES	600.00	14655	01/19/18
42665	AMAZON/SYNCE	01/10/18	BL supplies, books, cds 006985 1/10	210-45551.837 CHILDRENS PROGRAMS	62.98	14656	01/19/18
42665	AMAZON/SYNCE	01/10/18	BL supplies, books, cds 006985 1/10	210-45551.640 ADULT COLLECTION-PRINT &	110.00	14656	01/19/18
42665	AMAZON/SYNCE	01/10/18	BL supplies, books, cds 006985 1/10	210-45551.641 JUVEN COLLECTION-PRNT & E	55.32	14656	01/19/18
42665	AMAZON/SYNCE	01/10/18	BL supplies, books, cds 006985 1/10	210-45551.610 SUPPLIES	309.60	14656	01/19/18
V10301	BARRA, PLC DAVID A.	01/01/18	Dec legal fees EJ28932896	210-41320.320 LEGAL SERVICES	2359.50	14660	01/19/18
00530	BRODART CO	01/04/18	BL books B198227	210-45551.610 SUPPLIES	7.20	14663	01/19/18
00530	BRODART CO	01/04/18	BL books B198227	210-45551.641 JUVEN COLLECTION-PRNT & E	109.59	14663	01/19/18
00530	BRODART CO	12/06/17	BL books B5180974	210-45551.640 ADULT COLLECTION-PRINT &	15.83	14663	01/19/18
00530	BRODART CO	12/06/17	BL books B5180974	210-45551.610 SUPPLIES	0.90	14663	01/19/18
00530	BRODART CO	12/20/17	BF books B5191942	210-49345.000 LIBRARY DONATION EXPENDIT	32.59	14663	01/19/18
00530	BRODART CO	01/04/18	BL books B5198213	210-45551.641 JUVEN COLLECTION-PRNT & E	19.99	14663	01/19/18
00530	BRODART CO	01/04/18	BL books B5198213	210-45551.610 SUPPLIES	0.90	14663	01/19/18
00530	BRODART CO	01/04/18	BL books B5198516	210-45551.610 SUPPLIES	0.90	14663	01/19/18
00530	BRODART CO	01/04/18	BL books B5198516	210-45551.640 ADULT COLLECTION-PRINT &	14.08	14663	01/19/18
00530	BRODART CO	01/04/18	BL books B5198517	210-45551.640 ADULT COLLECTION-PRINT &	57.62	14663	01/19/18
00530	BRODART CO	01/04/18	BL books B5198517	210-45551.610 SUPPLIES	2.70	14663	01/19/18
00530	BRODART CO	01/05/18	BL books B5199523	210-45551.610 SUPPLIES	0.90	14663	01/19/18
00530	BRODART CO	01/05/18	BL books B5199523	210-45551.641 JUVEN COLLECTION-PRNT & E	10.99	14663	01/19/18
00530	BRODART CO	01/05/18	BL books B5200025	210-45551.640 ADULT COLLECTION-PRINT &	39.59	14663	01/19/18
00530	BRODART CO	01/05/18	BL books B5200025	210-45551.610 SUPPLIES	0.90	14663	01/19/18
00530	BRODART CO	01/05/18	BF books B5200088	210-49345.000 LIBRARY DONATION EXPENDIT	16.29	14663	01/19/18
00530	BRODART CO	01/08/18	BL books B5201802	210-49346.001 ADULT COLLECTION-PRINT &	81.58	14663	01/19/18

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
V9941	BUSINESSCARD SERVICES	01/05/18	AD notary record book 11231175	210-41320.610 SUPPLIES	16.88	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	BL newspapers 120717A	210-45551.640 ADULT COLLECTION-PRINT &	31.80	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	AD snacks for train sta 120717B	210-41320.560 TRUSTEES EXPENDITURES	33.85	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	PW gift card for voluntee 120817C	210-43161.000 STREETScape MAINT./IMP	25.00	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	VF aron inv dues 120817E	210-42220.500 TRAINING, CONFERENCES, DU	100.00	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	ST gear box impeller 120817H	210-43110.610 SUPPLIES	94.69	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	ADLH trustees SB meeting 121117F	210-41940.610 SUPPLIES	2.09	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	ADLH trustees SB meeting 121117F	210-41320.560 TRUSTEES EXPENDITURES	16.27	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	AD trustees meeting 121817I	210-41320.560 TRUSTEES EXPENDITURES	37.33	14664	01/19/18
V0455	CANON SOLUTIONS AMERICA	01/01/18	BL supplies 4024745175	210-45551.610 SUPPLIES	50.31	14665	01/19/18
V0455	CANON SOLUTIONS AMERICA	01/07/18	AD copies 12/7-1/6 4024777045	210-41320.442 LEASED SERVICES	53.08	14665	01/19/18
V04609	CENTER POINT LARGE PRINT	01/01/18	BL books 1538947	210-45551.640 ADULT COLLECTION-PRINT &	93.48	14669	01/19/18
V0461	CENTRAL BEVERAGE	01/16/18	BL newspapers V04561162018	210-45551.640 ADULT COLLECTION-PRINT &	367.00	14670	01/19/18
25120	CLICKTIME.COM	12/07/17	Online Timesheets 239891	210-45110.330 OTHER PROFESSIONAL SVCS	448.00	14673	01/19/18
25120	CLICKTIME.COM	01/05/18	Online Timesheets 242132	210-45110.330 OTHER PROFESSIONAL SVCS	469.00	14673	01/19/18
04940	COMCAST	01/03/18	VF cable tv 00861871/3	210-42220.535 TELEPHONE SERVICES	13.54	14674	01/19/18
04940	COMCAST	12/27/17	VF internet svc 0179210 12/2	210-42220.535 TELEPHONE SERVICES	125.80	14675	01/19/18
38280	CRYSTAL ROCK BOTTLED WATE	01/05/18	Water 113017D1	210-45110.610 SUPPLIES	34.56	14680	01/19/18
38280	CRYSTAL ROCK BOTTLED WATE	12/31/17	Water 123117D1	210-45110.610 SUPPLIES	51.56	14680	01/19/18
38280	CRYSTAL ROCK BOTTLED WATE	12/31/17	LH bottled water 20117144DEC	210-41940.610 SUPPLIES	25.45	14680	01/19/18
43480	DESORCIE EMERGENCY PRODUC	01/12/18	VF windshield washer arm 14125	210-42220.432 VEHICLE MAINTENANCE	20.86	14682	01/19/18
24045	EMPIRE JANITORIAL SUPPLY	01/02/18	LH soap for restrooms 195341	210-41940.610 SUPPLIES	71.10	14683	01/19/18
V0795	ESSEX TOWN OF	01/01/18	AD 1/12 MGR CONTRCT 01/18 013118D	210-41320.150 MANAGER CONTRACT	5572.08	14685	01/19/18
04640	FASTENAL INDUSTRIAL & CON	11/29/17	EJRP first aid VTWIN057074	210-45110.610 SUPPLIES	12.55	14688	01/19/18
04640	FASTENAL INDUSTRIAL & CON	11/29/17	EJRP first aid VTWIN57071	210-45220.610 SUPPLIES	26.39	14688	01/19/18

01/19/18
08:19 am

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 17080 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 01/18/18 To 01/19/18 & Fund 2

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HPackard

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
04640	11/29/17	EJRP first aid VTWIN57072	210-45220.610 SUPPLIES	26.60	14688	01/19/18
19005	01/01/18	Jan phone internet 3917657	210-41320.530 COMMUNICATIONS	34.95	14689	01/19/18
19005	01/01/18	Jan phone internet 3917657	210-41320.535 TELEPHONE SERVICES	139.49	14689	01/19/18
19005	01/01/18	Jan phone internet 3917657	210-41940.535 TELEPHONE SERVICES	40.36	14689	01/19/18
19005	01/01/18	Jan phone internet 3917657	210-41970.535 TELEPHONE SERVICES	31.08	14689	01/19/18
19005	01/01/18	BL technology phone acces 3917822	210-45551.530 TECHNOLOGY ACCESS	39.95	14689	01/19/18
19005	01/01/18	BL technology phone acces 3917822	210-45551.535 TELEPHONE SERVICES	92.79	14689	01/19/18
34895	01/01/18	Trash Removal 1276634	210-45220.330 OTHER PROFESSIONAL SVCS	288.12	14695	01/19/18
09375	11/30/17	G-Suite 3397324801	210-45110.340 COMPUTER EXPENSES	120.00	14697	01/19/18
09375	12/31/17	G-Suite 3408677222	210-45110.340 COMPUTER EXPENSES	120.00	14697	01/19/18
37715	11/21/17	BL maintenance agreement 34302	210-45551.535 TELEPHONE SERVICES	195.00	14706	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	210-43151.210 HEALTH INS & OTHER BENEFI	25.64	14712	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	210-45551.210 HEALTH INS & OTHER BENEFI	290.32	14712	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	210-43110.210 HEALTH INS & OTHER BENEFI	164.51	14712	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	210-41970.210 HEALTH INS & OTHER BENEFI	96.77	14712	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	210-41320.210 HEALTH INS & OTHER BENEFI	145.17	14712	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	210-41335.210 HEALTH INS & OTHER BENEFI	48.39	14712	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	210-45110.210 HEALTH INS & OTHER BENEFI	190.40	14712	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	210-45220.210 HEALTH INS & OTHER BENEFI	47.60	14712	01/19/18
08645	12/11/17	LH Memorial Park 14293	210-43161.002 MEMORIAL PARK	85.44	14713	01/19/18
08645	12/11/17	LH Memorial Park 23243	210-43161.002 MEMORIAL PARK	56.96	14713	01/19/18
V10432	01/10/18	ST mileage reimb 011018D	210-43110.500 TRAINING, CONFERENCES, DU	32.74	14715	01/19/18
24855	01/17/18	Petty Cash Reimbursement 011718D	210-45110.550 PRINTING & ADVERTISING	124.43	14722	01/19/18
24855	01/17/18	Petty Cash Reimbursement 011718D	210-45110.330 OTHER PROFESSIONAL SVCS	20.00	14722	01/19/18
02050	01/15/18	VF 8U61 towing 23	210-42220.432 VEHICLE MAINTENANCE	100.00	14731	01/19/18

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
09105	SECURE SHRED	01/16/18	LH shredding 265161	210-41940.434 MAINT. BUILDINGS/GROUNDS	100.00	14736	01/19/18
28785	SHEARER CHEVROLET CO. INC	01/16/18	VF 8U61 service 468538	210-42220.432 VEHICLE MAINTENANCE	635.92	14737	01/19/18
V2124	STAPLES ADVANTAGE	01/06/18	VA supplies 3364737376	210-41970.610 SUPPLIES	34.74	14739	01/19/18
V2124	STAPLES ADVANTAGE	01/06/18	VA supplies 3364737376	210-42220.610 SUPPLIES	143.99	14739	01/19/18
V2124	STAPLES ADVANTAGE	01/06/18	VA supplies 3364737376	210-41320.610 SUPPLIES	70.53	14739	01/19/18
V9567	TALKING ABOUT BOOKS	01/02/18	BL adult programs 18002	210-45551.836 ADULT PROGRAMS	19.00	14742	01/19/18
21000	UNIFIRST CORPORATION	01/10/18	BL mats 0361853875	210-45551.434 MAINT. BUILDINGS/GROUNDS	39.40	14747	01/19/18
09930	VT ELEVATOR INSPECTION SV	12/29/17	BL building maintenance 22903	210-45551.434 MAINT. BUILDINGS/GROUNDS	200.00	14750	01/19/18
07565	W B MASON CO INC	01/03/18	VF office supplies 51108689	210-42220.610 SUPPLIES	327.96	14754	01/19/18
07565	W B MASON CO INC	01/05/18	VF office supplies 51189475	210-42220.610 SUPPLIES	108.99	14754	01/19/18
07565	W B MASON CO INC	12/07/17	Supplies I50406185	210-45110.610 SUPPLIES	130.88	14756	01/19/18
07565	W B MASON CO INC	12/19/17	Supplies I50768138	210-45110.610 SUPPLIES	17.99	14756	01/19/18
07565	W B MASON CO INC	12/20/17	Supplies I50804460	210-45110.610 SUPPLIES	26.28	14756	01/19/18
07565	W B MASON CO INC	12/22/17	Cleaning Supplies I50882553	210-45220.610 SUPPLIES	119.95	14756	01/19/18
07565	W B MASON CO INC	12/22/17	Cleaning Supplies I50883651	210-45220.610 SUPPLIES	33.99	14756	01/19/18
07565	W B MASON CO INC	01/02/18	LH/AD/CD ADMIN & SUPPLIES I51051923	210-41970.610 SUPPLIES	16.99	14756	01/19/18
07565	W B MASON CO INC	01/02/18	LH/AD/CD ADMIN & SUPPLIES I51051923	210-41320.610 SUPPLIES	4.25	14756	01/19/18
07565	W B MASON CO INC	01/02/18	LH/AD/CD ADMIN & SUPPLIES I51051923	210-41940.610 SUPPLIES	80.98	14756	01/19/18
07565	W B MASON CO INC	01/03/18	LH SUPPLIES I51101764	210-41940.610 SUPPLIES	29.99	14756	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	SC food for train hop,lun 121117G	225-45122.614 PROGRAM EXPENSES	17.97	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	SC food for train hop,lun 121117G	225-45122.812 MEAL SITE EXPENSES	94.39	14664	01/19/18
V9941	BUSINESSCARD SERVICES	01/05/18	SC food for train hop,lun 121117G	225-45122.610 OPERATIONAL SUPP/EXP	15.93	14664	01/19/18
01930	CENTER FOR TECHNOLOGY	12/08/17	SC soup for lunch,event 671893	225-45122.614 PROGRAM EXPENSES	15.00	14668	01/19/18
01930	CENTER FOR TECHNOLOGY	12/08/17	SC soup for lunch,event 671893	225-45122.812 MEAL SITE EXPENSES	35.00	14668	01/19/18
12265	RICOH USA, INC	01/01/18	SC MONTHLY COPIES 5051822282	225-45122.610 OPERATIONAL SUPP/EXP	29.47	14725	01/19/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25955	12/23/17	EJRP Cell Bill X01012018	226-45110.535 TELEPHONE SVCS	317.16	14657	01/19/18
27590	12/19/17	Winter Brochure 056199	226-45110.550 PRINTING & ADVERTISING	2485.00	14667	01/19/18
27590	12/14/17	Binding 856199	226-45110.550 PRINTING & ADVERTISING	230.00	14667	01/19/18
04940	12/23/17	Internet 122317D	226-45110.530 COMMUNICATIONS	500.18	14676	01/19/18
04940	12/23/17	Internet 122317D1	226-45121.530 COMMUNICATIONS	213.08	14677	01/19/18
04640	11/29/17	EJRP first aid VTWIN57073	226-45124.610 SUPPLIES	59.06	14688	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	226-45110.210 HEALTH INS & OTHER BENEFIT	47.59	14712	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	226-45120.210 HEALTH INS & OTHER BENEFIT	236.24	14712	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	226-45121.210 HEALTH INS & OTHER BENEFIT	182.70	14712	01/19/18
12495	11/30/17	Copier Contract IN51787	226-45110.442 Equipment Rentals	776.70	14721	01/19/18
24855	01/17/18	Petty Cash Reimbursement 011718D	226-34780.000 ADULT PROGRAMS	80.00	14722	01/19/18
24855	01/17/18	Petty Cash Reimbursement 011718D	226-45120.610 SUPPLIES	44.09	14722	01/19/18
24855	01/17/18	Petty Cash Reimbursement 011718D	226-45110.536 POSTAGE	20.00	14722	01/19/18
19180	06/22/17	Payphone 927099	226-45110.530 COMMUNICATIONS	75.00	14724	01/19/18
25185	01/04/18	Mileage Reimbursement 010418D	226-45110.500 TRAINING, CONF, DUES	170.04	14734	01/19/18
10435	12/22/17	Youth Bball Shirts 16090	226-45115.610 SUPPLIES	425.00	14735	01/19/18
10435	12/22/17	Frank Smith Shirts 16092	226-45115.610 SUPPLIES	420.00	14735	01/19/18
10435	01/05/18	Extra Frank Smith Shirt 16112	226-45115.610 SUPPLIES	70.00	14735	01/19/18
03900	01/08/18	Bball Shirt Remakes 16117	226-45115.610 SUPPLIES	55.00	14738	01/19/18
14025	01/10/18	VA Feb life ins village 18021532732	254-43200.210 HEALTH INS & OTHER BENEFIT	72.58	14712	01/19/18
11375	01/02/18	WW Jan service 2734518	255-43200.565 GRIT DISPOSAL	918.66	14666	01/19/18
23455	01/05/18	WW 460.47 tons 201711ESS	255-43200.568 SLUDGE MANAGEMENT	30871.00	14672	01/19/18
38955	01/05/18	WW Gen heat optimization 56154854	255-43200.570 MAINTENANCE OTHER	2216.10	14686	01/19/18
19005	01/01/18	WW December 2017 3917656	255-43200.535 TELEPHONE SERVICES	177.55	14689	01/19/18
V1210	12/22/17	WW reimb mileage 010218D	255-43200.500 TRAINING, CONFERENCES, DU	57.25	14708	01/19/18

01/19/18

Town of Essex / Village of EJ Accounts Payable

08:19 am

Check Warrant Report # 17080 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 01/18/18 To 01/19/18 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V9769	01/10/18	KEMIRA WATER SOLUTIONS WW sod Aluminate bulk 9017574969	255-43200.619 CHEMICALS	7688.35	14709	01/19/18
V10347	01/09/18	L & R PEST ELIMINATION SE WW rodent control cont 154573	255-43200.570 MAINTENANCE OTHER	70.00	14710	01/19/18
45190	01/12/18	LAJOY SCOTT WW SAC mileage 011118D	255-43200.500 TRAINING, CONFERENCES, DU	40.33	14711	01/19/18
45190	01/11/18	LAJOY SCOTT WW mileage reimb 011118D-1	255-43200.500 TRAINING, CONFERENCES, DU	118.77	14711	01/19/18
14025	01/10/18	LINCOLN NATIONAL LIFE INS VA Feb life ins village 18021532732	255-43200.210 HEALTH INS & OTHER BENEFIT	250.16	14712	01/19/18
10220	12/29/17	NEW ENGLAND AIR SYSTEMS L WW additional repairs fil 152032	255-43200.570 MAINTENANCE OTHER	582.00	14718	01/19/18
12265	12/22/17	RICOH USA, INC WW 12/16-1/15/18 copier 99897295	255-43200.610 SUPPLIES	115.94	14728	01/19/18
14800	01/08/18	TECH GROUP INC WW back up storage svc 76800	255-43200.610 SUPPLIES	29.25	14743	01/19/18
V10409	01/12/18	WATER INDUSTRIES INC WW Venturi pump 125234	255-43200.570 MAINTENANCE OTHER	530.88	14757	01/19/18
33850	01/02/18	CENTRAL VERMONT PROPRTIE SA-ROW LEASE 2/18-1/19 9500181608	256-14301.000 PREPAID EXPENSES	29.17	14671	01/19/18
33850	01/02/18	CENTRAL VERMONT PROPRTIE SA-ROW LEASE 2/18-1/19 9500181608	256-43200.441 RIGHT OF WAY AGREEMENTS	20.83	14671	01/19/18
14025	01/10/18	LINCOLN NATIONAL LIFE INS VA Feb life ins village 18021532732	256-43200.210 HEALTH INS & OTHER BENEFIT	116.13	14712	01/19/18

Report Total

69205.46

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-31101.000 PROPERTY TAXES-CURRENT	3,285,170.00	293,896.76	2,991,273.24	8.95%	5,076.49
210-33546.000 STATE FOR VT PILOT & CURR	2,000.00	0.00	2,000.00	0.00%	0.00
210-33582.000 ESSEX TOWN CONTRIB. TO LI	15,000.00	0.00	15,000.00	0.00%	0.00
210-33582.001 TOWN STORMWATER PAYMENT	61,460.00	30,730.00	30,730.00	50.00%	15,365.00
210-33582.002 TOWN STREET DEPT PAYMENT	1,059,989.00	529,994.50	529,994.50	50.00%	264,997.25
210-34130.000 LICENSE AND ZONING FEE	58,000.00	11,670.00	46,330.00	20.12%	735.00
210-34131.000 WHITCOMB FARM SOLAR PILOT	5,000.00	0.00	5,000.00	0.00%	0.00
210-34221.000 MISCELLANEOUS FIRE RECEIPT	20.00	0.00	20.00	0.00%	0.00
210-35130.000 STATE DISTRICT COURT FINE	1,000.00	425.50	574.50	42.55%	309.50
210-36102.000 INTEREST EARNINGS	1,500.00	-87.46	1,587.46	-5.83%	0.00
210-36201.000 PARKING SPACE FEES	4,800.00	2,400.00	2,400.00	50.00%	400.00
210-36400.000 BLOCK PARTY CONTRIBUTIONS	1,500.00	0.00	1,500.00	0.00%	0.00
210-36603.000 MISC. - UNCLASSIFIED RECE	2,000.00	419.63	1,580.37	20.98%	106.41
210-36605.000 MISCELLANEOUS STREET RECE	4,000.00	2,067.00	1,933.00	51.68%	100.00
210-36606.000 MISCELLANEOUS LIBRARY REC	500.00	260.00	240.00	52.00%	0.00
210-36606.010 REC & PARK NON-RES FEES	22,000.00	3,227.43	18,772.57	14.67%	50.08
210-39154.000 SERVICE FEE - WATER	92,948.00	46,474.00	46,474.00	50.00%	23,237.00
210-39155.000 SERVICE FEE - WWTP	46,474.00	23,237.00	23,237.00	50.00%	11,618.50
210-39156.000 SERVICE FEE - SANITATION	92,948.00	46,474.00	46,474.00	50.00%	23,237.00
210-395 UNBUDGETED REVENUE					
210-39508.000 DONATIONS TO LIBRARY	0.00	6,067.50	-6,067.50	100.00%	2,900.00
210-39508.001 BROWNELL LIBRARY GRANTS	0.00	635.00	-635.00	100.00%	0.00
210-39581.000 MISCELLANEOUS STATE GRANT	0.00	650.00	-650.00	100.00%	0.00
210-39590.001 ADULT REPLACEMENT RECEIPT	0.00	423.00	-423.00	100.00%	0.00
210-39590.002 JUVENILE REPLACEMENT RECE	0.00	353.00	-353.00	100.00%	0.00
Total UNBUDGETED REVENUE	0.00	8,128.50	-8,128.50	100.00%	2,900.00
Total Revenues	4,756,309.00	999,316.86	3,756,992.14	21.01%	348,132.23
210-41 GENERAL GOVERNMENT					
210-413 GENERAL EXPENSES					
210-41320 ADMINISTRATION					
210-41320.1 ADMIN SALARIES					
210-41320.110 SALARIES REGULAR	195,666.00	94,429.64	101,236.36	48.26%	15,256.79
210-41320.130 SALARIES OVERTIME	3,500.00	4,956.87	-1,456.87	141.62%	376.29
210-41320.140 SALARIES PART TIME	19,234.00	4,418.84	14,815.16	22.97%	272.82
210-41320.150 MANAGER CONTRACT	66,835.00	33,432.48	33,402.52	50.02%	5,572.08
Total ADMIN SALARIES	285,235.00	137,237.83	147,997.17	48.11%	21,477.98
210-41320.2 ADMIN BENEFITS					
210-41320.210 HEALTH INS & OTHER BENEFIT	58,044.00	27,239.70	30,804.30	46.93%	4,521.24
210-41320.220 SOCIAL SECURITY	17,096.00	8,678.20	8,417.80	50.76%	1,302.05
210-41320.226 WORKERS COMP INSURANCE	774.00	312.03	461.97	40.31%	48.11
210-41320.230 RETIREMENT	19,567.00	9,198.22	10,368.78	47.01%	1,493.02
210-41320.250 UNEMPLOYMENT INSURANCE	317.00	13.71	303.29	4.32%	1.28
210-41320.291 HEALTH IMPROV PROGRAMS	1,600.00	0.00	1,600.00	0.00%	0.00
Total ADMIN BENEFITS	97,398.00	45,441.86	51,956.14	46.66%	7,365.70

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-41320.310 BOARD MEMBER FEES	2,500.00	1,250.00	1,250.00	50.00%	625.00
210-41320.320 LEGAL SERVICES	15,000.00	7,936.50	7,063.50	52.91%	3,333.00
210-41320.330 OTHER PROFESSIONAL SERVIC	16,000.00	9,946.87	6,053.13	62.17%	6,612.12
210-41320.335 AUDIT	6,063.00	5,005.00	1,058.00	82.55%	385.00
210-41320.340 COMPUTER EXPENSES	4,000.00	3,799.27	200.73	94.98%	631.45
210-41320.442 LEASED SERVICES	4,000.00	2,138.45	1,861.55	53.46%	552.13
210-41320.500 TRAINING, CONFERENCES, DU	9,300.00	1,152.42	8,147.58	12.39%	0.00
210-41320.521 LIABILITY & PROPERTY INS.	7,140.00	5,822.39	1,317.61	81.55%	2,952.30
210-41320.522 PUBLIC OFFICIALS LIABILIT	6,172.00	5,955.75	216.25	96.50%	2,848.75
210-41320.530 COMMUNICATIONS	19,167.00	9,415.67	9,751.33	49.12%	427.96
210-41320.535 TELEPHONE SERVICES	1,980.00	973.89	1,006.11	49.19%	141.82
210-41320.536 POSTAGE	3,500.00	1,625.75	1,874.25	46.45%	2,000.00
210-41320.550 PRINTING AND ADVERTISING	5,500.00	566.00	4,934.00	10.29%	170.00
210-41320.560 TRUSTEES EXPENDITURES	4,000.00	753.16	3,246.84	18.83%	533.85
210-41320.571 PAY & CLASSIFICATION STUD	6,047.00	0.00	6,047.00	0.00%	0.00
210-41320.580 TRAVEL	2,000.00	0.00	2,000.00	0.00%	0.00
210-41320.610 SUPPLIES	6,000.00	2,525.70	3,474.30	42.10%	166.94
210-41320.820 ELECTIONS	1,500.00	0.00	1,500.00	0.00%	0.00
210-41320.835 HOLIDAY EXPENSE	1,000.00	200.00	800.00	20.00%	200.00
Total ADMINISTRATION	503,502.00	241,746.51	261,755.49	48.01%	50,424.00
210-41335 ECONOMIC DEVELOPMENT					
210-41335.1 ECON DEV SALARIES					
210-41335.110 SALARIES REGULAR	31,060.00	14,485.93	16,574.07	46.64%	2,503.21
210-41335.140 SALARIES PART TIME	4,950.00	0.00	4,950.00	0.00%	0.00
Total ECON DEV SALARIES	36,010.00	14,485.93	21,524.07	40.23%	2,503.21
210-41335.2 ECON DEV BENEFITS					
210-41335.210 HEALTH INS & OTHER BENEFIT	19,348.00	8,506.72	10,841.28	43.97%	1,314.61
210-41335.220 SOCIAL SECURITY	2,782.00	1,135.65	1,646.35	40.82%	191.63
210-41335.226 WORKERS COMP INSURANCE	129.00	43.52	85.48	33.74%	7.50
210-41335.230 RETIREMENT	3,106.00	1,444.84	1,661.16	46.52%	250.36
210-41335.250 UNEMPLOYMENT INSURANCE	126.00	6.84	119.16	5.43%	0.00
Total ECON DEV BENEFITS	25,491.00	11,137.57	14,353.43	43.69%	1,764.10
210-41335.521 LIABILITY & PROPERTY INS.	204.00	299.46	-95.46	146.79%	158.33
210-41335.810 COMMUNITY EVENTS & PROGRA	4,000.00	2,582.85	1,417.15	64.57%	397.85
210-41335.811 ANNUAL SUPPORT OF ORGNIZA	7,700.00	7,581.00	119.00	98.45%	0.00
210-41335.812 NEW PROGRAMS	2,500.00	1,500.00	1,000.00	60.00%	0.00
210-41335.813 MATCHING GRANT FUNDS	10,000.00	0.00	10,000.00	0.00%	0.00
210-41335.835 BLOCK PARTY EXPENSE	7,000.00	5,459.52	1,540.48	77.99%	0.00
Total ECONOMIC DEVELOPMENT	92,905.00	43,046.33	49,858.67	46.33%	4,823.49
Total GENERAL EXPENSES	596,407.00	284,792.84	311,614.16	47.75%	55,247.49

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-41940 LINCOLN HALL					
210-41940.410 WATER AND SEWER CHARGE	1,000.00	472.59	527.41	47.26%	0.00
210-41940.423 CONTRACT SERVICES	9,000.00	4,517.30	4,482.70	50.19%	750.00
210-41940.434 MAINT. BUILDINGS/GROUNDS	10,000.00	6,808.49	3,191.51	68.08%	3,312.73
210-41940.521 LIABILITY & PROPERTY INS.	6,294.00	4,311.83	1,982.17	68.51%	2,124.08
210-41940.535 TELEPHONE SERVICES	480.00	237.02	242.98	49.38%	39.49
210-41940.565 RUBBISH REMOVAL	2,200.00	1,113.68	1,086.32	50.62%	637.07
210-41940.610 SUPPLIES	2,500.00	1,105.39	1,394.61	44.22%	165.29
210-41940.622 ELECTRICAL SERVICE	7,500.00	3,113.34	4,386.66	41.51%	526.42
210-41940.623 HEATING/NATURAL GAS	6,400.00	660.30	5,739.70	10.32%	339.02
210-41940.891 CAPITAL OUTLAY	5,500.00	5,236.95	263.05	95.22%	0.00
Total LINCOLN HALL	50,874.00	27,576.89	23,297.11	54.21%	7,894.10
210-41970 COMMUNITY DEVELOPMENT					
210-41970.1 COM DEV SALARIES					
210-41970.110 SALARIES REGULAR	142,264.00	67,906.43	74,357.57	47.73%	10,895.29
Total COM DEV SALARIES	142,264.00	67,906.43	74,357.57	47.73%	10,895.29
210-41970.2 COM DEV BENEFITS					
210-41970.210 HEALTH INS & OTHER BENEFIT	38,696.00	16,663.46	22,032.54	43.06%	2,629.21
210-41970.220 SOCIAL SECURITY	11,212.00	5,389.50	5,822.50	48.07%	903.89
210-41970.226 WORKERS COMP INSURANCE	510.00	207.26	302.74	40.64%	33.28
210-41970.230 RETIREMENT	14,226.00	6,712.08	7,513.92	47.18%	1,076.96
210-41970.250 UNEMPLOYMENT INSURANCE	125.00	0.00	125.00	0.00%	0.00
Total COM DEV BENEFITS	64,769.00	28,972.30	35,796.70	44.73%	4,643.34
210-41970.310 BOARD MEMBER FEES	3,600.00	1,650.00	1,950.00	45.83%	825.00
210-41970.320 LEGAL SERVICES	12,000.00	1,327.02	10,672.98	11.06%	49.50
210-41970.330 OTHER PROFESSIONAL SVCS	6,000.00	0.00	6,000.00	0.00%	0.00
210-41970.340 COMPUTER EXPENSES	0.00	1,778.38	-1,778.38	100.00%	563.98
210-41970.500 TRAINING,CONF,DUES	3,500.00	168.97	3,331.03	4.83%	83.97
210-41970.521 LIABILITY & PROPERTY INS.	2,822.00	2,539.71	282.29	90.00%	1,305.88
210-41970.522 PUBLIC OFFICIALS LIABILIT	6,172.00	5,955.75	216.25	96.50%	2,848.75
210-41970.530 COMMUNICATIONS	2,500.00	341.00	2,159.00	13.64%	154.00
210-41970.535 TELEPHONE SERVICES	1,644.00	522.49	1,121.51	31.78%	71.77
210-41970.536 POSTAGE	600.00	52.66	547.34	8.78%	0.00
210-41970.550 PRINTING AND ADVERTISING	3,000.00	381.78	2,618.22	12.73%	92.00
210-41970.580 TRAVEL	2,400.00	1,346.61	1,053.39	56.11%	336.44
210-41970.610 SUPPLIES	2,000.00	452.07	1,547.93	22.60%	54.23
Total COMMUNITY DEVELOPMENT	253,271.00	113,395.17	139,875.83	44.77%	21,924.15
Total GENERAL GOVERNMENT	900,552.00	425,764.90	474,787.10	47.28%	85,065.74
210-42220 FIRE DEPARTMENT					
210-42220.1 FIRE SALARIES					
210-42220.140 SALARIES - FIREFIGHTERS	162,000.00	87,290.54	74,709.46	53.88%	14,506.25

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
Total FIRE SALARIES	162,000.00	87,290.54	74,709.46	53.88%	14,506.25
210-42220.2 FIRE BENEFITS					
210-42220.200 EMPLOYEE ASSISTANCE PROGR	864.00	432.00	432.00	50.00%	0.00
210-42220.210 ACCIDENT & DISABILITY INS	3,600.00	0.00	3,600.00	0.00%	0.00
210-42220.220 SOCIAL SECURITY	12,393.00	6,853.69	5,539.31	55.30%	1,109.75
210-42220.226 WORKERS COMP INSURANCE	28,000.00	15,905.55	12,094.45	56.81%	2,563.19
Total FIRE BENEFITS	44,857.00	23,191.24	21,665.76	51.70%	3,672.94
210-42220.410 WATER AND SEWER CHARGE	610.00	257.30	352.70	42.18%	0.00
210-42220.432 VEHICLE MAINTENANCE	17,000.00	28,498.82	-11,498.82	167.64%	2,928.44
210-42220.434 MAINT. BUILDINGS/GROUNDS	6,000.00	3,194.42	2,805.58	53.24%	220.00
210-42220.443 RADIO MAINTENANCE	1,800.00	466.35	1,333.65	25.91%	227.00
210-42220.500 TRAINING, CONFERENCES, DU	4,000.00	1,331.02	2,668.98	33.28%	150.00
210-42220.521 LIABILITY & PROPERTY INS.	7,968.00	6,149.20	1,818.80	77.17%	3,091.58
210-42220.535 TELEPHONE SERVICES	3,500.00	1,890.55	1,609.45	54.02%	349.94
210-42220.566 PHYSICAL EXAMS	6,600.00	5,966.00	634.00	90.39%	1,348.00
210-42220.570 MAINTENANCE OTHER	15,500.00	9,645.57	5,854.43	62.23%	104.85
210-42220.578 EMERGENCY GENERATOR MAINT	480.00	1,287.99	-807.99	268.33%	807.99
210-42220.610 SUPPLIES	3,000.00	1,675.64	1,324.36	55.85%	208.71
210-42220.611 NEW EQUIPMENT-RADIOS	1,500.00	0.00	1,500.00	0.00%	0.00
210-42220.612 UNIFORMS,BOOTS,ETC	21,250.00	24,236.42	-2,986.42	114.05%	4,860.95
210-42220.615 EMS SUPPLIES	1,000.00	402.34	597.66	40.23%	102.80
210-42220.622 ELECTRICAL SERVICE	7,300.00	3,113.34	4,186.66	42.65%	526.42
210-42220.623 HEATING/NATURAL GAS	4,800.00	454.98	4,345.02	9.48%	261.96
210-42220.626 GAS, GREASE AND OIL	6,000.00	2,185.18	3,814.82	36.42%	517.37
210-42220.838 FIRE PREVENTION	2,000.00	1,772.31	227.69	88.62%	1,539.96
210-42220.889 ROUTINE EQUIPMENT PURCHAS	15,000.00	3,504.46	11,495.54	23.36%	229.05
Total FIRE DEPARTMENT	332,165.00	206,513.67	125,651.33	62.17%	35,654.21
210-431 STREET DEPARTMENT					
210-43110 STREET GENERAL					
210-43110.1 STREET GENERAL SALARIES					
210-43110.110 SALARIES REGULAR	162,824.00	78,301.30	84,522.70	48.09%	12,116.18
210-43110.130 SALARIES OVERTIME	16,300.00	5,669.64	10,630.36	34.78%	2,052.67
210-43110.140 SALARIES PART TIME	23,304.00	11,242.17	12,061.83	48.24%	167.70
Total STREET GENERAL SALARIES	202,428.00	95,213.11	107,214.89	47.04%	14,336.55
210-43110.2 STREET GENERAL BENEFITS					
210-43110.210 HEALTH INS & OTHER BENEFI	71,587.00	28,714.92	42,872.08	40.11%	4,617.29
210-43110.220 SOCIAL SECURITY	15,577.00	7,329.79	8,247.21	47.06%	1,102.86
210-43110.226 WORKERS COMP INSURANCE	14,677.00	6,023.34	8,653.66	41.04%	967.91
210-43110.230 RETIREMENT	16,282.00	7,869.68	8,412.32	48.33%	1,262.02
210-43110.250 UNEMPLOYMENT INSURANCE	631.00	-41.99	672.99	-6.65%	0.50
Total STREET GENERAL BENEFITS	118,754.00	49,895.74	68,858.26	42.02%	7,950.58

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-43110.410 WATER AND SEWER CHARGE	1,700.00	892.74	807.26	52.51%	0.00
210-43110.432 VEHICLE MAINTENANCE	22,000.00	9,482.11	12,517.89	43.10%	1,288.27
210-43110.434 MAINT. BUILDINGS/GROUNDS	3,500.00	2,336.04	1,163.96	66.74%	1,179.10
210-43110.441 RIGHT OF WAY AGREEMENTS	11,764.00	4,787.34	6,976.66	40.69%	4,787.34
210-43110.442 EQUIPMENT RENTALS	9,000.00	1,189.00	7,811.00	13.21%	0.00
210-43110.443 RADIO MAINTENANCE	200.00	0.00	200.00	0.00%	0.00
210-43110.500 TRAINING, CONFERENCES, DU	500.00	0.00	500.00	0.00%	0.00
210-43110.521 LIABILITY & PROPERTY INS.	15,343.00	11,551.33	3,791.67	75.29%	5,784.35
210-43110.535 TELEPHONE SERVICES	3,500.00	1,199.82	2,300.18	34.28%	279.02
210-43110.565 RUBBISH REMOVAL	7,000.00	3,075.30	3,924.70	43.93%	556.56
210-43110.570 MAINTENANCE OTHER	2,000.00	379.39	1,620.61	18.97%	262.03
210-43110.572 INTERVIEW COSTS	500.00	196.00	304.00	39.20%	0.00
210-43110.573 ACCIDENT CLAIMS	1,000.00	1,048.91	-48.91	104.89%	0.00
210-43110.576 ENGINEERING SERVICES	10,000.00	5,612.33	4,387.67	56.12%	2,226.85
210-43110.582 TRAFFIC CALMING	500.00	0.00	500.00	0.00%	0.00
210-43110.610 SUPPLIES	20,000.00	9,675.76	10,324.24	48.38%	1,159.49
210-43110.612 UNIFORMS,BOOTS,ETC	6,000.00	1,627.15	4,372.85	27.12%	496.68
210-43110.616 GRAVEL, TOPSOIL	7,000.00	675.65	6,324.35	9.65%	0.00
210-43110.617 SIGNS AND POSTS	4,000.00	1,496.62	2,503.38	37.42%	108.77
210-43110.622 ELECTRICAL SERVICE	4,000.00	1,163.42	2,836.58	29.09%	54.68
210-43110.623 HEATING/NATURAL GAS	4,400.00	429.86	3,970.14	9.77%	169.55
210-43110.626 GAS, GREASE AND OIL	32,000.00	7,973.38	24,026.62	24.92%	1,938.80
210-43110.891 CAPITAL OUTLAY	6,000.00	0.00	6,000.00	0.00%	0.00
Total STREET GENERAL	493,089.00	209,901.00	283,188.00	42.57%	42,578.62
210-43120 STREET-PAVEMENT MAINT					
210-43120.444 STREET MARKINGS	8,000.00	1,265.37	6,734.63	15.82%	0.00
210-43120.570 SIDEWALK AND CURB MAINTEN	5,000.00	3,664.75	1,335.25	73.30%	0.00
210-43120.610 PAVEMENT MAINTENANCE	225,000.00	183,154.08	41,845.92	81.40%	103.95
Total STREET-PAVEMENT MAINT	238,000.00	188,084.20	49,915.80	79.03%	103.95
210-43123 STREETS - TRAFFIC LIGHTS					
210-43123.570 TRAFFIC LIGHTS MAINTENANC	3,000.00	0.00	3,000.00	0.00%	0.00
210-43123.622 TRAFFIC LIGHTS - ELECTRIC	7,900.00	2,348.81	5,551.19	29.73%	407.23
Total STREETS - TRAFFIC LIGHTS	10,900.00	2,348.81	8,551.19	21.55%	407.23
210-43125 WINTER MAINTENANCE					
210-43125.570 CONTRACT SERVICES	20,000.00	2,570.00	17,430.00	12.85%	0.00
210-43125.610 WINTER MAINTENANCE	115,000.00	11,761.42	103,238.58	10.23%	11,453.01
Total WINTER MAINTENANCE	135,000.00	14,331.42	120,668.58	10.62%	11,453.01
210-43151 STREET - STORMWATER					
210-43151.1 STREET-STORMWATER SALARIE					
210-43151.110 SALARIES - REGULAR	41,616.00	19,939.18	21,676.82	47.91%	3,714.74
Total STREET-STORMWATER SALARIE	41,616.00	19,939.18	21,676.82	47.91%	3,714.74

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-43151.2 STREET-STORMWATER BENEFIT					
210-43151.210 HEALTH INS & OTHER BENEFIT	10,254.00	4,469.36	5,784.64	43.59%	696.74
210-43151.220 SOCIAL SECURITY	3,184.00	1,535.50	1,648.50	48.23%	284.20
210-43151.226 WORKERS COMP INSURANCE	2,164.00	700.55	1,463.45	32.37%	70.67
210-43151.230 RETIREMENT	4,162.00	1,427.24	2,734.76	34.29%	121.37
210-43151.250 UNEMPLOYMENT INSURANCE	80.00	0.00	80.00	0.00%	0.00
Total STREET-STORMWATER BENEFIT	19,844.00	8,132.65	11,711.35	40.98%	1,172.98
210-43151.430 STORM SEWER MAINTENANCE	30,000.00	12,327.87	17,672.13	41.09%	0.00
Total STREET - STORMWATER	91,460.00	40,399.70	51,060.30	44.17%	4,887.72
210-43160 STREET STREET LIGHTS					
210-43160.610 STREET LIGHTS SUPPLIES/MA	7,500.00	4,655.25	2,844.75	62.07%	0.00
210-43160.622 STREET LIGHTS - ELECTRICI	122,000.00	55,004.50	66,995.50	45.09%	10,315.88
Total STREET STREET LIGHTS	129,500.00	59,659.75	69,840.25	46.07%	10,315.88
210-43161 STREETS - CONSERVATION					
210-43161.000 STREETScape MAINT./IMP	16,000.00	4,568.46	11,431.54	28.55%	0.00
210-43161.001 VILLAGE GARDEN SPOTS	4,000.00	153.20	3,846.80	3.83%	0.00
210-43161.002 MEMORIAL PARK	3,500.00	1,308.17	2,191.83	37.38%	28.74
Total STREETS - CONSERVATION	23,500.00	6,029.83	17,470.17	25.66%	28.74
Total STREET DEPARTMENT	1,121,449.00	520,784.71	600,664.29	46.44%	69,775.15
210-45110 RECREATION & PARKS ADMIN					
210-45110.110 SALARIES - REGULAR	204,759.00	98,007.40	106,751.60	47.86%	15,605.80
210-45110.140 SALARIES - PART-TIME	7,385.00	4,290.51	3,094.49	58.10%	81.90
210-45110.210 HEALTH INS & OTHER BENEFIT	74,554.00	33,046.14	41,507.86	44.33%	7,391.35
210-45110.220 SOCIAL SECURITY	16,229.00	10,126.72	6,102.28	62.40%	1,567.86
210-45110.226 WORKERS COMP INSURANCE	7,685.00	7,744.72	-59.72	100.78%	1,112.62
210-45110.230 RETIREMENT	20,477.00	10,479.92	9,997.08	51.18%	1,792.96
210-45110.250 UNEMPLOYMENT INS	5,652.00	1,726.58	3,925.42	30.55%	100.17
210-45110.291 HEALTH IMP PROGRAMS	1,400.00	839.93	560.07	60.00%	125.00
210-45110.330 OTHER PROFESSIONAL SVCS	14,500.00	5,084.12	9,415.88	35.06%	80.00
210-45110.340 COMPUTER EXPENSES	9,350.00	8,749.95	600.05	93.58%	0.00
210-45110.500 TRAINING, CONF, DUES	9,784.00	10,139.63	-355.63	103.63%	0.00
210-45110.521 LIABILITY & PROPERTY INS	21,580.00	33,344.63	-11,764.63	154.52%	10,070.28
210-45110.530 COMMUNICATIONS	17,500.00	9,119.55	8,380.45	52.11%	0.00
210-45110.535 TELEPHONE SERVICES	6,000.00	259.62	5,740.38	4.33%	0.00
210-45110.550 PRINTING & ADVERTISING	3,460.00	2,088.76	1,371.24	60.37%	1,570.96
210-45110.610 SUPPLIES	6,004.00	2,515.19	3,488.81	41.89%	62.24
210-45110.813 SCHOLARSHIPS	5,000.00	0.00	5,000.00	0.00%	0.00
Total RECREATION & PARKS ADMIN	431,319.00	237,563.37	193,755.63	55.08%	39,561.14

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-45220 PARKS & FACILITIES					
210-45220.110 SALARIES - REGULAR	60,250.00	28,966.25	31,283.75	48.08%	4,634.60
210-45220.140 SALARIES - PART-TIME	44,697.00	36,165.29	8,531.71	80.91%	1,938.61
210-45220.210 HEALTH INS & OTHER BENEFIT	18,624.00	7,940.15	10,683.85	42.63%	1,347.08
210-45220.220 SOCIAL SECURITY	8,028.00	2,766.85	5,261.15	34.46%	148.32
210-45220.230 RETIREMENT	6,025.00	2,896.50	3,128.50	48.07%	463.44
210-45220.291 HEALTH IMP PROGRAMS	350.00	0.00	350.00	0.00%	0.00
210-45220.330 OTHER PROFESSIONAL SVCS	33,190.00	7,606.58	25,583.42	22.92%	888.12
210-45220.410 WATER & SEWER CHARGES	3,975.00	2,821.42	1,153.58	70.98%	0.00
210-45220.434 MAINTENANCE-BUILDINGS/GRO	10,694.00	58.44	10,635.56	0.55%	58.44
210-45220.441 LAND LEASE	500.00	500.00	0.00	100.00%	0.00
210-45220.442 EQUIPMENT RENTAL	7,500.00	5,091.71	2,408.29	67.89%	0.00
210-45220.500 TRAINING, CONF, DUES	1,887.00	0.00	1,887.00	0.00%	0.00
210-45220.610 SUPPLIES	12,162.00	10,624.90	1,537.10	87.36%	654.66
210-45220.622 ELECTRICAL SERVICE	28,009.00	18,592.80	9,416.20	66.38%	1,627.99
210-45220.623 HEATING/NATURAL GAS	5,409.00	1,393.90	4,015.10	25.77%	0.00
210-45220.626 GAS, GREASE & OIL	2,109.00	1,267.45	841.55	60.10%	186.07
Total PARKS & FACILITIES	243,409.00	126,692.24	116,716.76	52.05%	11,947.33
210-453 SENIOR SUPPORT					
Total SENIOR SUPPORT	0.00	0.00	0.00	0.00%	0.00
210-45551 BROWNELL LIBRARY					
210-45551.1 LIBRARY SALARIES					
210-45551.110 SALARIES REGULAR	313,189.00	146,928.63	166,260.37	46.91%	23,679.06
210-45551.140 SALARIES PART TIME	109,524.00	46,247.18	63,276.82	42.23%	7,560.35
Total LIBRARY SALARIES	422,713.00	193,175.81	229,537.19	45.70%	31,239.41
210-45551.2 LIBRARY BENEFITS					
210-45551.210 HEALTH INS & OTHER BENEFIT	116,088.00	50,983.51	65,104.49	43.92%	8,182.94
210-45551.220 SOCIAL SECURITY	32,500.00	14,779.31	17,720.69	45.47%	2,387.22
210-45551.226 WORKERS COMP INSURANCE	1,514.00	585.56	928.44	38.68%	94.65
210-45551.230 RETIREMENT	31,319.00	14,458.76	16,860.24	46.17%	2,343.06
210-45551.250 UNEMPLOYMENT INSURANCE	1,364.00	114.43	1,249.57	8.39%	7.63
Total LIBRARY BENEFITS	182,785.00	80,921.57	101,863.43	44.27%	13,015.50
210-45551.340 COMPUTER EXPENSES	3,500.00	47.94	3,452.06	1.37%	0.00
210-45551.410 WATER AND SEWER CHARGE	900.00	276.28	623.72	30.70%	0.00
210-45551.423 CONTRACT SERVICES	33,183.00	14,906.50	18,276.50	44.92%	2,212.75
210-45551.434 MAINT. BUILDINGS/GROUNDS	20,000.00	8,612.73	11,387.27	43.06%	777.33
210-45551.436 ALARM SYSTEM MAINTENANCE	525.00	493.00	32.00	93.90%	0.00
210-45551.500 TRAINING, CONFERENCES, DU	4,000.00	1,627.83	2,372.17	40.70%	-182.45
210-45551.521 LIABILITY & PROPERTY INS.	11,385.00	9,601.44	1,783.56	84.33%	4,892.59
210-45551.530 TECHNOLOGY ACCESS	6,000.00	2,576.74	3,423.26	42.95%	39.95
210-45551.535 TELEPHONE SERVICES	1,200.00	464.36	735.64	38.70%	92.31
210-45551.536 POSTAGE/DELIVERY	3,500.00	1,030.39	2,469.61	29.44%	145.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-45551.572 INTERVIEW COSTS	500.00	0.00	500.00	0.00%	0.00
210-45551.574 VOLUNTEER EXPENSES	700.00	277.00	423.00	39.57%	0.00
210-45551.610 SUPPLIES	13,000.00	7,219.62	5,780.38	55.54%	925.28
210-45551.622 ELECTRICAL SERVICE	15,250.00	6,490.10	8,759.90	42.56%	966.51
210-45551.623 HEATING/NATURAL GAS	7,400.00	614.80	6,785.20	8.31%	359.47
210-45551.640 ADULT COLLECTION-PRINT &	36,500.00	21,045.04	15,454.96	57.66%	8,878.43
210-45551.641 JUVEN COLLECTION-PRNT & E	18,250.00	8,119.05	10,130.95	44.49%	2,042.83
210-45551.677 COMPUTER REPLACEMENT	8,000.00	0.00	8,000.00	0.00%	0.00
210-45551.836 ADULT PROGRAMS	1,000.00	59.82	940.18	5.98%	0.00
210-45551.837 CHILDRENS PROGRAMS	4,000.00	234.56	3,765.44	5.86%	49.99
210-45551.891 CAPITAL OUTLAY	4,000.00	0.00	4,000.00	0.00%	0.00
Total BROWNELL LIBRARY	798,291.00	357,794.58	440,496.42	44.82%	65,454.90
210-47 DEBT SERVICE					
210-47116.000 CAPITAL IMP PRINCIPAL	135,300.00	135,135.00	165.00	99.88%	0.00
210-47117.000 EJRP PRINCIPAL	105,000.00	105,000.00	0.00	100.00%	0.00
210-47216.000 CAPITAL IMP - INTEREST	75,122.00	37,948.54	37,173.46	50.52%	0.00
210-47217.000 EJRP INTEREST	-156.00	-5,821.06	5,665.06	3,731.45%	0.00
Total DEBT SERVICE	315,266.00	272,262.48	43,003.52	86.36%	0.00
210-491 CAPITAL/MISC TRANSFERS					
210-49100.030 CAP RESRV FND CONT - BEG	295,582.00	147,791.00	147,791.00	50.00%	73,895.50
210-49100.031 ROLLING STOCK FUND CONTRI	213,624.00	106,812.00	106,812.00	50.00%	53,406.00
210-49100.040 TRANS FOR BUILDING MAINT	50,000.00	25,000.00	25,000.00	50.00%	12,500.00
210-49100.802 EMP TERM BENEFITS TRANSFE	5,000.00	2,500.00	2,500.00	50.00%	1,250.00
210-49101.030 TRANS TO CAPITAL RESERVE	109,652.00	54,826.00	54,826.00	50.00%	27,413.00
Total CAPITAL/MISC TRANSFERS	673,858.00	336,929.00	336,929.00	50.00%	168,464.50
210-493 GRANT AND OTHER UNSUDGTE					
210-4930 TERMINATION BENEFITS FROM					
Total TERMINATION BENEFITS FROM	0.00	0.00	0.00	0.00%	0.00
210-4934 GRANT EXPENDITURES					
210-49340.006 LIBRARY GRANT EXPENDITURE	0.00	440.00	-440.00	100.00%	0.00
210-49340.008 STATE GRANT EXPENDITURES	0.00	650.00	-650.00	100.00%	650.00
210-49345 DONATION EXPENDITURES					
210-49345.000 LIBRARY DONATION EXPENDIT	0.00	5,647.12	-5,647.12	100.00%	3,750.00
Total DONATION EXPENDITURES	0.00	5,647.12	-5,647.12	100.00%	3,750.00
210-49346 LIBRARY REPLACEMENT EXPEN					
210-49346.001 ADULT COLLECTION-PRINT &	0.00	1,093.09	-1,093.09	100.00%	72.19
210-49346.002 JUVEN COLLECTION-PRNT & E	0.00	10.00	-10.00	100.00%	0.00
Total LIBRARY REPLACEMENT EXPEN	0.00	1,103.09	-1,103.09	100.00%	72.19
Total GRANT EXPENDITURES	0.00	7,840.21	-7,840.21	100.00%	4,472.19

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total GRANT AND OTHER UNBUDGETE	0.00	7,840.21	-7,840.21	100.00%	4,472.19
210-494 PARK ST. SCHOOL					
210-49400.410 WATER/SEWER	0.00	217.03	-217.03	100.00%	0.00
210-49400.565 RUBBISH REMOVAL	0.00	362.23	-362.23	100.00%	72.53
210-49400.622 ELECTRICITY	0.00	1,323.85	-1,323.85	100.00%	-72.24
210-49400.623 NATURAL GAS	0.00	445.92	-445.92	100.00%	0.00
Total PARK ST. SCHOOL	0.00	2,349.03	-2,349.03	100.00%	0.29
Total Expenditures	4,816,309.00	2,494,464.19	2,321,844.81	51.79%	480,395.45
Total GENERAL FUND	-60,000.00	-1,488,147.33	1,555,147.33	2,491.91%	-132,263.22
220-36101.000 INTEREST EARNINGS	0.00	5.54	-5.54	100.00%	0.00
Total Revenues	0.00	5.54	-5.54	100.00%	0.00
Total Expenditures	0.00	0.00	0.00	0.00%	0.00
Total MEMORIAL PARK FUND	0.00	5.54	-5.54	-100.00%	0.00
222-36101.000 Interest Earnings	0.00	0.97	-0.97	100.00%	0.00
222-39110.000 GENERAL FUND TRANS IN	0.00	25,000.00	-25,000.00	100.00%	12,500.00
Total Revenues	0.00	25,000.97	-25,000.97	100.00%	12,500.00
222-46802.002 BROWNELL LIBRARY MAINT	0.00	17,394.47	-17,394.47	100.00%	7,200.00
222-46802.003 PARK ST. SCHOOL MAINT	0.00	7,255.00	-7,255.00	100.00%	0.00
Total Expenditures	0.00	24,649.47	-24,649.47	100.00%	7,200.00
Total BUILDING MAINT FUND	0.00	351.50	-351.50	-100.00%	5,300.00
223-36101.000 Interest Earnings	0.00	154.80	-154.80	100.00%	0.00
Total Revenues	0.00	154.80	-154.80	100.00%	0.00
223-46801.002 STREET BANNERS	0.00	4,506.00	-4,506.00	100.00%	0.00
Total Expenditures	0.00	4,506.00	-4,506.00	100.00%	0.00
Total TRUSTEE CAP IMP PROJECTS	0.00	-4,351.20	4,351.20	-100.00%	0.00
225-34700.000 SR CTR MEMBERSHIPS	0.00	1,605.00	-1,605.00	100.00%	1,299.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
225-34701.000 SR CTR FUND RAISING REV	0.00	2,596.20	-2,596.20	100.00%	1,170.50
225-34702.000 SR CTR ACTIVITY FEES	0.00	3,265.55	-3,265.55	100.00%	580.55
225-34703.000 SR CTR AFTER HR FEES	0.00	632.00	-632.00	100.00%	25.00
225-36101.000 Interest Earnings	0.00	45.95	-45.95	100.00%	0.00
225-36400.000 SR CTR DONATIONS	0.00	814.19	-814.19	100.00%	485.45
225-36603.000 MISCELLANEOUS REV	0.00	2,329.00	-2,329.00	100.00%	0.00
Total Revenues	0.00	11,287.89	-11,287.89	100.00%	3,560.50
225-45122.330 OTHER PROF SERVICES	0.00	50.00	-50.00	100.00%	0.00
225-45122.430 REPAIRS & MAINTENANCE	0.00	1,113.84	-1,113.84	100.00%	200.00
225-45122.610 OPERATIONAL SUPP/EXP	0.00	1,495.93	-1,495.93	100.00%	184.85
225-45122.612 FUND RAISER EXPENSES	0.00	2,016.52	-2,016.52	100.00%	1,467.90
225-45122.614 PROGRAM EXPENSES	0.00	1,443.69	-1,443.69	100.00%	280.51
225-45122.810 TRIP EXPENSES	0.00	5,786.27	-5,786.27	100.00%	20.00
225-45122.812 MEAL SITE EXPENSES	0.00	1,716.34	-1,716.34	100.00%	353.63
Total Expenditures	0.00	13,622.59	-13,622.59	100.00%	2,506.89
Total SENIOR CENTER FUND	0.00	-2,334.70	2,334.70	-100.00%	1,053.61
226-34720.000 POOL DAY ADMINSSION	65,310.00	46,324.36	18,985.64	70.93%	0.00
226-34721.000 POOL MEMBERSHIPS	38,694.00	8,707.69	29,986.31	22.50%	-50.37
226-34722.000 SWIM LESSONS	43,804.00	6,379.95	37,424.05	14.56%	-59.91
226-34725.000 CONCESSION SALES	25,977.00	13,776.61	12,200.39	53.03%	0.00
226-34750.000 FACILITY & FIELD RENTAL	8,232.00	6,504.62	1,727.38	79.02%	284.32
226-34779.115 Youth Prog - RP	114,205.00	41,098.09	73,106.91	35.99%	7,876.22
226-34779.120 Youth Prog - AS	26,323.00	10,470.94	15,852.06	39.78%	392.54
226-34780.000 ADULT PROGRAMS	62,343.00	21,104.12	41,238.88	33.85%	1,307.55
226-34781.120 Childcare - AS	561,592.00	272,473.80	289,118.20	48.52%	49,358.03
226-34781.121 Childcare - PS	357,617.00	147,071.15	210,545.85	41.13%	13,452.32
226-34781.122 Childcare - DC	285,150.00	55,890.95	229,259.05	19.60%	-343.09
226-34782.000 SHARED STAFFING CONTRACT	11,925.00	0.00	11,925.00	0.00%	0.00
226-39505.000 SPONSORSHIP	8,675.00	0.00	8,675.00	0.00%	0.00
Total Revenues	1,609,847.00	629,802.28	980,044.72	39.12%	72,217.61
226-43200.805 Interest Expense	0.00	503.41	-503.41	100.00%	0.00
226-45110 ADMINISTRATION					
226-45110.110 SALARIES - REGULAR	32,718.00	10,455.48	22,262.52	31.96%	2,323.44
226-45110.140 SALARIES - PART-TIME	15,121.00	742.50	14,378.50	4.91%	81.00
226-45110.210 HEALTH INS & OTHER BENEFIT	9,717.00	6,887.01	2,829.99	70.88%	746.47
226-45110.220 SOCIAL SECURITY	3,660.00	856.52	2,803.48	23.40%	183.91
226-45110.226 WORKERS COMPENSATION INS	30,006.00	20,054.83	9,951.17	66.84%	2,191.31
226-45110.230 RETIREMENT	4,150.00	0.00	4,150.00	0.00%	0.00
226-45110.291 HEALTH IMP PROGRAMS	350.00	0.00	350.00	0.00%	0.00
226-45110.330 OTHER PROFESSIONAL SVCS	4,667.00	1,950.00	2,717.00	41.78%	950.00
226-45110.340 COMPUTER EXPENSES	0.00	8,649.82	-8,649.82	100.00%	0.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
226-45110.442 Equipment Rentals	2,000.00	300.00	1,700.00	15.00%	0.00
226-45110.500 TRAINING, CONF, DUES	10,387.00	7,291.86	3,095.14	70.20%	0.00
226-45110.530 COMMUNICATIONS	1,680.00	3,098.67	-1,418.67	184.44%	430.32
226-45110.535 TELEPHONE SVCS	4,500.00	1,374.36	3,125.64	30.54%	528.60
226-45110.536 POSTAGE	3,219.00	3,838.24	-619.24	119.24%	0.00
226-45110.550 PRINTING & ADVERTISING	15,400.00	2,755.00	12,645.00	17.89%	0.00
Total ADMINISTRATION	137,575.00	68,254.29	69,320.71	49.61%	7,435.05
226-45115 RECREATION PROGRAMS					
226-45115.140 SALARIES - PART -TIME	40,093.00	9,888.46	30,204.54	24.66%	1,688.20
226-45115.220 SOCIAL SECURITY	3,079.00	756.50	2,322.50	24.57%	129.15
226-45115.330 OTHER PROFESSIONAL SVCS	86,206.00	87,966.96	-1,760.96	102.04%	27,974.95
226-45115.410 WATER & SEWER CHARGES	800.00	0.00	800.00	0.00%	0.00
226-45115.434 MAINTENANCE-BLDGS/GROUNDS	250.00	0.00	250.00	0.00%	0.00
226-45115.440 RENTAL	1,400.00	0.00	1,400.00	0.00%	0.00
226-45115.442 EQUIPMENT RENTALS	1,225.00	460.00	765.00	37.55%	0.00
226-45115.500 TRAINING, CONF, DUES	850.00	0.00	850.00	0.00%	0.00
226-45115.536 POSTAGE	79.00	0.00	79.00	0.00%	0.00
226-45115.550 PRINTING & ADVERTISING	354.00	0.00	354.00	0.00%	0.00
226-45115.580 TRAVEL	1,508.00	0.00	1,508.00	0.00%	0.00
226-45115.610 SUPPLIES	24,795.00	17,989.76	6,805.24	72.55%	2,222.71
226-45115.800 STUDENT SPECIAL PROGRAMS	1,388.00	755.20	632.80	54.41%	0.00
Total RECREATION PROGRAMS	162,027.00	117,816.88	44,210.12	72.71%	32,015.01
226-45120 AFTER SCHOOL CARE					
226-45120.110 SALARIES - REGULAR	172,966.00	109,175.58	63,790.42	63.12%	21,632.05
226-45120.140 SALARIES - PART-TIME	149,687.00	59,004.94	90,682.06	39.42%	14,901.31
226-45120.210 HEALTH INS & OTHER BENEFIT	64,490.00	31,589.37	32,900.63	48.98%	5,540.99
226-45120.220 SOCIAL SECURITY	24,384.00	12,978.56	11,405.44	53.23%	2,798.53
226-45120.230 RETIREMENT	19,973.00	12,236.26	7,736.74	61.26%	2,146.32
226-45120.291 HEALTH IMP PROGRAMS	1,750.00	785.48	964.52	44.88%	0.00
226-45120.330 OTHER PROFESSIONAL SVCS	15,566.00	5,851.83	9,714.17	37.59%	2,065.00
226-45120.421 TRUCK LEASE	23,845.00	23,845.32	-0.32	100.00%	0.00
226-45120.500 TRAINING, CONF, DUES	13,835.00	5,232.25	8,602.75	37.82%	0.00
226-45120.580 TRAVEL	30,259.00	7,838.69	22,420.31	25.91%	1,591.08
226-45120.610 SUPPLIES	28,061.00	12,507.26	15,553.74	44.57%	2,305.32
226-45120.626 GAS, GREASE & OIL	1,750.00	70.39	1,679.61	4.02%	0.00
Total AFTER SCHOOL CARE	546,566.00	281,115.93	265,450.07	51.43%	52,980.60
226-45121 PRESCHOOL					
226-45121.110 SALARIES - REGULAR	163,013.00	80,393.52	82,619.48	49.32%	12,823.20
226-45121.140 SALARIES - PART-TIME	41,438.00	11,637.47	29,800.53	28.08%	1,932.06
226-45121.210 HEALTH INS & OTHER BENEFIT	86,583.00	33,160.47	53,422.53	38.30%	5,944.44
226-45121.220 SOCIAL SECURITY	15,641.00	7,074.19	8,566.81	45.23%	1,137.37
226-45121.230 RETIREMENT	16,300.00	8,014.50	8,285.50	49.17%	1,282.32
226-45121.291 HEALTH IMP PROGRAMS	1,400.00	362.99	1,037.01	25.93%	99.00
226-45121.330 OTHER PROFESSIONAL SVCS	2,710.00	2,062.09	647.91	76.09%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
226-45121.440 RENTAL	5,000.00	0.00	5,000.00	0.00%	0.00
226-45121.500 TRAINING, CONF, DUES	11,998.00	6,591.43	5,406.57	54.94%	0.00
226-45121.530 COMMUNICATIONS	0.00	1,220.16	-1,220.16	100.00%	203.45
226-45121.580 TRAVEL	960.00	542.30	417.70	56.49%	0.00
226-45121.610 SUPPLIES	4,500.00	4,225.84	274.16	93.91%	134.85
Total PRESCHOOL	349,543.00	155,284.96	194,258.04	44.43%	23,556.69
226-45122 SUMMER DAY CAMPS					
226-45122.110 SALARIES - REGULAR	35,535.00	11,320.51	24,214.49	31.86%	0.00
226-45122.140 SALARIES - PART-TIME	160,235.00	139,974.79	20,260.21	87.36%	0.00
226-45122.220 SOCIAL SECURITY	14,976.00	11,606.58	3,369.42	77.50%	7.60
226-45122.330 OTHER PROFESSIONAL SVCS	6,062.00	3,470.01	2,591.99	57.24%	0.00
226-45122.580 TRAVEL	25,170.00	25,238.83	-68.83	100.27%	0.00
226-45122.610 Supplies	15,499.00	8,608.80	6,890.20	55.54%	0.00
Total SUMMER DAY CAMPS	257,477.00	200,219.52	57,257.48	77.76%	7.60
226-45124 POOL					
226-45124.140 SALARIES - PART-TIME	91,127.00	61,562.31	29,564.69	67.56%	0.00
226-45124.220 SOCIAL SECURITY	6,972.00	4,749.80	2,222.20	68.13%	0.00
226-45124.330 OTHER PROFESSIONAL SVCS	9,110.00	3,963.04	5,146.96	43.50%	0.00
226-45124.410 WATER & SEWER CHARGES	1,799.00	1,840.22	-41.22	102.29%	0.00
226-45124.434 MAINTENANCE-BLDGS/GROUNDS	16,496.00	12,399.10	4,096.90	75.16%	29.97
226-45124.610 SUPPLIES	5,839.00	2,605.23	3,233.77	44.62%	0.00
Total POOL	131,343.00	87,119.70	44,223.30	66.33%	29.97
226-45125 CONCESSIONS					
226-45125.140 SALARIES - PART-TIME	7,693.00	6,892.03	800.97	89.59%	0.00
226-45125.220 SOCIAL SECURITY	589.00	527.23	61.77	89.51%	0.00
226-45125.500 TRAINING, CONF, DUES	140.00	0.00	140.00	0.00%	0.00
226-45125.610 SUPPLIES	15,394.00	8,917.16	6,476.84	57.93%	0.00
Total CONCESSIONS	23,816.00	16,336.42	7,479.58	68.59%	0.00
226-45220 PARKS & FACILITIES					
226-45220.550 TRAINING, CONF, DUES	1,500.00	1,878.66	-378.66	125.24%	95.00
226-45220.610 PARKS & FACILITIES SUPPLI	0.00	1,816.00	-1,816.00	100.00%	0.00
Total PARKS & FACILITIES	1,500.00	3,694.66	-2,194.66	246.31%	95.00
Total Expenditures	1,609,847.00	930,345.77	679,501.23	57.79%	116,119.92
Total EJRP PPROGRAMS FUND	0.00	-300,543.49	300,543.49	-100.00%	-43,902.31
230-331 GRANT REVENUE					
230-33120.000 CRES CNCTR GRANT STP 5300	0.00	26,945.55	-26,945.55	100.00%	0.00
230-33123.000 PEARL MISS LNK EJ STP 530	0.00	1,305,655.51	-1,305,655.51	100.00%	769,204.03
230-33126.000 MAIN PED BRIDGE - BC828	0.00	4,078.35	-4,078.35	100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total GRANT REVENUE	0.00	1,336,679.41	-1,336,679.41	100.00%	769,204.03
230-341 CONTRIBUTIONS					
Total CONTRIBUTIONS	0.00	0.00	0.00	0.00%	0.00
230-361 INTEREST EARNINGS					
230-36101.000 INTEREST EARNINGS	0.00	10.51	-10.51	100.00%	0.00
Total INTEREST EARNINGS	0.00	10.51	-10.51	100.00%	0.00
230-37000.000 BRICK/MANS STRM CAO462	0.00	3,593.65	-3,593.65	100.00%	0.00
230-391 GENERAL FUND TRANSFER IN					
230-39110.000 CONTRIB FROM GENERAL FUND	0.00	147,791.00	-147,791.00	100.00%	73,895.50
Total GENERAL FUND TRANSFER IN	0.00	147,791.00	-147,791.00	100.00%	73,895.50
Total Revenues	0.00	1,488,074.57	-1,488,074.57	100.00%	843,099.53
230-46801.006 MULTI-USE PATH NORTH	0.00	657.00	-657.00	100.00%	0.00
230-46801.007 PEARL ST. LINKING SIDEWAL	0.00	1,410,711.91	-1,410,711.91	100.00%	41,654.40
230-46801.008 CRESCENT CONNECTOR	0.00	43,225.99	-43,225.99	100.00%	4,723.45
230-46801.015 HILLCREST SIDEWALK	0.00	208,533.53	-208,533.53	100.00%	0.00
230-46801.016 MAIN PED BRIDGE BC828	0.00	7,380.25	-7,380.25	100.00%	0.00
230-46801.017 GREENWOOD DRAINAGE	0.00	911.68	-911.68	100.00%	588.00
230-46801.805 Interest Exp. on cash	0.00	434.73	-434.73	100.00%	0.00
Total Expenditures	0.00	1,671,855.09	-1,671,855.09	100.00%	46,965.85
Total GEN FUND CAP RESERVE	0.00	-183,780.52	183,780.52	-100.00%	796,133.68
231-36101.000 INTEREST EARNINGS	0.00	177.12	-177.12	100.00%	0.00
231-39110.000 CONTRIB FROM GENERAL FUND	0.00	106,812.00	-106,812.00	100.00%	53,406.00
231-39300.000 BOND PROCEEDS	0.00	150,000.00	-150,000.00	100.00%	0.00
Total Revenues	0.00	256,989.12	-256,989.12	100.00%	53,406.00
231-43131.162 COMPRESSOR	0.00	12,379.75	-12,379.75	100.00%	0.00
231-43131.163 PIERCE ARROW PUMPER	0.00	572,347.00	-572,347.00	100.00%	0.00
231-43131.164 SIDEWALK PLOW (FY18)	0.00	142,887.00	-142,887.00	100.00%	142.50
231-47117.000 FIRE TRUCK LOAN PRINCIPAL	0.00	50,000.00	-50,000.00	100.00%	0.00
231-47217.000 INTEREST EXPENSE	0.00	786.57	-786.57	100.00%	0.00
Total Expenditures	0.00	778,400.32	-778,400.32	100.00%	142.50
Total ROLLING STOCK FUND	0.00	-521,411.20	521,411.20	-100.00%	53,263.50

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
232-36101.000 INTEREST EARNINGS	0.00	122.82	-122.82	100.00%	0.00
Total Revenues	0.00	122.82	-122.82	100.00%	0.00
Total LAND ACQUISITION FUND	0.00	122.82	-122.82	-100.00%	0.00
233-36101.000 Interest Earnings	0.00	5.40	-5.40	100.00%	0.00
233-39110.000 CONTRIBUTION FROM GEN FUN	0.00	54,826.00	-54,826.00	100.00%	27,413.00
Total Revenues	0.00	54,831.40	-54,831.40	100.00%	27,413.00
233-46801.001 TRUCK/TRACTOR LEASE	0.00	13,524.89	-13,524.89	100.00%	0.00
233-46801.003 LANDSCAPING	0.00	1,787.00	-1,787.00	100.00%	0.00
233-46801.004 MAINT GARAGE/CAMP ADDITIO	0.00	36,700.00	-36,700.00	100.00%	14,250.00
233-46801.805 Interest Expense	0.00	6.20	-6.20	100.00%	0.00
Total Expenditures	0.00	52,018.09	-52,018.09	100.00%	14,250.00
Total EJRP CAP RESERVE	0.00	2,813.31	-2,813.31	-100.00%	13,163.00
Total Revenues	0.00	0.00	0.00	0.00%	0.00
253-468 CAPITAL PROJECTS					
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00%	0.00
Total Expenditures	0.00	0.00	0.00	0.00%	0.00
Total BOND FUND	0.00	0.00	0.00	0.00%	0.00
254-3 REVENUE					
254-34 OPERATING REVENUE					
254-34402.000 INTEREST EARNINGS	0.00	30.40	-30.40	100.00%	0.00
254-34403.000 MISC. - UNCLASSIFIED RECE	0.00	250.00	-250.00	100.00%	0.00
254-348 USER CHARGES					
254-34801.000 SALE OF WATER-RESIDENTIAL	930,063.00	479,206.74	450,856.26	51.52%	50.00
254-34811.000 WATER BILLING PENALTIES	4,000.00	2,663.37	1,336.63	66.58%	2,320.41
254-34812.000 WATER SALES - LARGE USERS	91,480.00	37,565.43	53,914.57	41.06%	0.00
254-34821.000 HOOK ON FEES	15,000.00	2,200.00	12,800.00	14.67%	0.00
Total USER CHARGES	1,040,543.00	521,635.54	518,907.46	80.13%	2,370.41
254-349 GF PASS THROUGH REVENUES					
254-34900.000 SALE OF WATER-GF	2,681,600.00	1,080,649.50	1,600,950.50	40.30%	0.00
254-34902.000 SALE OF WATER - GF VT TA	63,875.00	25,729.75	38,145.25	40.28%	0.00
Total GF PASS THROUGH REVENUES	2,745,475.00	1,106,379.25	1,639,095.75	40.30%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total OPERATING REVENUE	3,786,018.00	1,628,295.19	2,157,722.81	43.01%	2,370.41
254-390 NON OPERATING REVENUE					
254-39000.001 CURRENT YR CONTRIBUTION I	0.00	80,000.00	-80,000.00	100.00%	40,000.00
Total NON OPERATING REVENUE	0.00	80,000.00	-80,000.00	100.00%	40,000.00
Total REVENUE	3,786,018.00	1,708,295.19	2,077,722.81	45.12%	42,370.41
Total Revenues	3,786,018.00	1,708,295.19	2,077,722.81	45.12%	42,370.41
254-43 EXPENSES					
254-432 OPERATING EXPENSES					
254-4320 GENERAL EXPENSES					
254-43200.1 WATER FUND SALARIES					
254-43200.110 SALARIES REGULAR	111,775.00	42,974.27	68,800.73	38.45%	7,870.40
254-43200.130 SALARIES OVERTIME	14,000.00	4,257.67	9,742.33	30.41%	2,045.01
254-43200.140 SALARIES PART TIME	5,293.00	2,336.05	2,956.95	44.13%	86.39
Total WATER FUND SALARIES	131,068.00	49,567.99	81,500.01	37.82%	10,001.80
254-43200.2 WATER FUND BENEFITS					
254-43200.210 HEALTH INS & OTHER BENEFIT	44,500.00	12,723.91	31,776.09	28.59%	2,016.21
254-43200.220 SOCIAL SECURITY	10,091.00	3,826.40	6,264.60	37.92%	765.51
254-43200.226 WORKERS COMP INSURANCE	6,624.00	2,565.53	4,058.47	38.73%	508.32
254-43200.230 RETIREMENT	11,178.00	4,176.33	7,001.67	37.36%	822.87
254-43200.250 UNEMPLOYMENT INSURANCE	353.00	7.02	345.98	1.99%	0.26
Total WATER FUND BENEFITS	72,746.00	23,299.19	49,446.81	32.03%	4,113.17
254-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%	0.00
254-43200.335 AUDIT	3,623.00	2,990.00	633.00	82.53%	230.00
254-43200.340 COMPUTER EXPENSES	1,500.00	842.40	657.60	56.16%	0.00
254-43200.410 WATER AND SEWER CHARGE	200.00	48.30	151.70	24.15%	0.00
254-43200.411 CWD WATER PURCHASE	493,810.00	185,615.24	308,194.76	37.59%	31,708.97
254-43200.412 STATE WATER TAX	12,662.00	4,419.42	8,242.58	34.90%	754.98
254-43200.430 WATER LINES MAINT-BREAKS	16,000.00	4,911.54	11,088.46	30.70%	0.00
254-43200.432 VEHICLE MAINTENANCE	0.00	72.47	-72.47	100.00%	0.00
254-43200.441 RIGHT OF WAY AGREEMENTS	142.00	0.00	142.00	0.00%	0.00
254-43200.491 CONTRACTUAL SERVICES	106,531.00	51,705.00	54,826.00	48.54%	25,852.50
254-43200.500 TRAINING, CONFERENCES, DU	2,000.00	700.00	1,300.00	35.00%	0.00
254-43200.521 LIABILITY & PROPERTY INS.	3,011.00	2,593.65	417.35	86.14%	1,325.63
254-43200.535 TELEPHONE SERVICES	1,000.00	649.34	350.66	64.93%	91.16
254-43200.536 POSTAGE	2,000.00	515.61	1,484.39	25.78%	0.00
254-43200.550 PRINTING AND ADVERTISING	2,000.00	235.14	1,764.86	11.76%	0.00
254-43200.570 MAINTENANCE OTHER	2,000.00	5,154.58	-3,154.58	257.73%	155.79
254-43200.572 INTERVIEW COSTS	0.00	175.00	-175.00	100.00%	0.00
254-43200.610 SUPPLIES	6,000.00	2,853.29	3,146.71	47.55%	0.00

WATER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
254-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	725.37	774.63	48.36%	113.50
254-43200.613 METERS AND PARTS	1,000.00	0.00	1,000.00	0.00%	0.00
254-43200.614 DISTRIBUTION MATERIALS	7,000.00	6,106.32	893.68	87.23%	2,318.47
254-43200.622 ELECTRICAL SERVICE	750.00	534.48	215.52	71.26%	343.57
254-43200.623 HEATING/NATURAL GAS	4,000.00	242.52	3,757.48	6.06%	117.90
254-43200.626 GAS,GREASE AND OIL	3,000.00	560.73	2,439.27	18.69%	93.99
254-43200.742 TRANS TO CAPITAL RESERVE	160,000.00	80,000.00	80,000.00	50.00%	40,000.00
254-43200.805 INTEREST EXPENSE	0.00	86.34	-86.34	100.00%	0.00
254-43200.891 CAPITAL OUTLAY	6,000.00	0.00	6,000.00	0.00%	0.00
Total GENERAL EXPENSES	1,040,543.00	424,603.92	615,939.08	40.81%	117,221.43
254-4321 OF WATER EXPENSES					
254-43210.411 CWD WATER PURC - GF	2,681,600.00	1,080,649.50	1,600,950.50	40.30%	195,447.00
254-43210.412 STATE WATER TAX - GF	63,875.00	25,729.75	38,145.25	40.28%	4,653.50
Total OF WATER EXPENSES	2,745,475.00	1,106,379.25	1,639,095.75	40.30%	200,100.50
Total OPERATING EXPENSES	3,786,018.00	1,530,983.17	2,255,034.83	40.44%	317,321.93
254-433 CAPITAL PROJECT EXPENSES					
254-43330.002 METER REPLACEMENT PROGRAM	0.00	3,288.35	-3,288.35	100.00%	129.82
254-43330.005 SERIES 3 BOND INTEREST	0.00	8,386.67	-8,386.67	100.00%	0.00
254-43332 BONDED PROJECTS					
254-43332.007 UB CONVERSION TO NEMRC	0.00	1,458.33	-1,458.33	100.00%	0.00
Total BONDED PROJECTS	0.00	1,458.33	-1,458.33	100.00%	0.00
Total CAPITAL PROJECT EXPENSES	0.00	13,133.35	-13,133.35	100.00%	129.82
Total EXPENSES	3,786,018.00	1,544,116.52	2,241,901.48	40.78%	317,451.75
Total Expenditures	3,786,018.00	1,544,116.52	2,241,901.48	40.78%	317,451.75
Total WATER FUND	0.00	164,178.67	-164,178.67	-100.00%	-275,081.34
255-3 REVENUE					
255-34 OPERATING REVENUE					
255-34402.000 INTEREST EARNINGS	0.00	1,648.25	-1,648.25	100.00%	0.00
255-34403.000 MISC - UNCLASSIFIED RECEI	0.00	278.80	-278.80	100.00%	0.00
255-348 VILLAGE USER CHARGES					
255-34801.000 VILLAGE USER CHARGE	645,063.00	327,175.82	317,887.18	50.72%	0.00
255-34811.000 VILLAGE USER PENALTIES	3,000.00	1,856.12	1,143.88	61.87%	1,469.41
255-34812.000 VILL. SEPTAGE DISCHARGE I	20,000.00	0.00	20,000.00	0.00%	0.00
Total VILLAGE USER CHARGES	668,063.00	329,031.94	339,031.06	49.25%	1,469.41
255-349 TRI-TOWN REVENUES					
255-34900.000 WASTEWATER CHARGE - ESSEX	476,928.00	238,464.00	238,464.00	50.00%	39,744.00
255-34901.000 WASTEWATER CHARGE - WILLI	675,345.00	337,672.50	337,672.50	50.00%	56,278.75

WASTEWATER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-34903.001 SHARED SEPTAGE REVENUES	9,511.00	0.00	9,511.00	0.00%	0.00
255-34903.005 PUMP STATION MAINT. FEES	30,300.00	15,150.00	15,150.00	50.00%	7,575.00
Total TRI-TOWN REVENUES	1,192,084.00	591,286.50	600,797.50	49.60%	103,597.75
Total OPERATING REVENUE	1,860,147.00	922,245.49	937,901.51	49.58%	105,067.16
255-39 NON OPERATING INCOME					
255-39000.001 CURRENT YR CONTRIBUTION I	0.00	160,000.00	-160,000.00	100.00%	80,000.00
255-39700.002 ESSEX - DEBT PAYMENT	0.00	290,936.90	-290,936.90	100.00%	0.00
255-39700.003 WILLISTON - DEBT PAYMENT	0.00	278,055.88	-278,055.88	100.00%	0.00
255-39700.004 ESSEX JCT - DEBT PAYMENT	0.00	304,537.39	-304,537.39	100.00%	0.00
Total NON OPERATING INCOME	0.00	1,033,530.17	-1,033,530.17	100.00%	80,000.00
Total REVENUE	1,860,147.00	1,955,775.66	-95,628.66	105.14%	185,067.16
Total Revenues	1,860,147.00	1,955,775.66	-95,628.66	105.14%	185,067.16
255-43 EXPENSES					
255-4320 GENERAL EXPENSES					
255-43200.1 WWTF SALARIES					
255-43200.110 SALARIES REGULAR	340,008.00	164,690.81	175,317.19	48.44%	32,633.28
255-43200.130 SALARIES OVERTIME	48,000.00	20,993.73	27,006.27	43.74%	3,481.38
255-43200.140 SALARIES PART TIME	10,000.00	13,937.47	-3,937.47	139.37%	503.70
Total WWTF SALARIES	398,008.00	199,622.01	198,385.99	50.16%	36,618.36
255-43200.2 WWTF BENEFITS					
255-43200.210 HEALTH INS & OTHER BENEFIT	119,377.00	47,134.60	72,242.40	39.48%	6,796.51
255-43200.220 SOCIAL SECURITY	30,613.00	15,236.54	15,376.46	49.77%	2,814.15
255-43200.226 WORKERS COMP INSURANCE	20,215.00	8,725.94	11,489.06	43.17%	1,607.63
255-43200.230 RETIREMENT	34,001.00	16,689.57	17,311.43	49.09%	3,205.27
255-43200.250 UNEMPLOYMENT INSURANCE	500.00	64.32	435.68	12.86%	1.52
Total WWTF BENEFITS	204,706.00	87,850.97	116,855.03	42.92%	14,425.08
255-43200.320 LEGAL SERVICES	1,000.00	0.00	1,000.00	0.00%	0.00
255-43200.330 OTHER PROFESSIONAL SERVIC	4,000.00	0.00	4,000.00	0.00%	0.00
255-43200.335 AUDIT	4,253.00	3,510.00	743.00	82.53%	270.00
255-43200.410 WATER AND SEWER CHARGE	3,000.00	1,334.61	1,665.39	44.49%	0.00
255-43200.432 VEHICLE MAINTENANCE	3,000.00	3,291.68	-291.68	109.72%	1,490.98
255-43200.491 CONTRACTUAL SERVICES	53,266.00	25,852.50	27,413.50	48.53%	12,926.25
255-43200.500 TRAINING, CONFERENCES, DU	6,500.00	3,170.34	3,329.66	48.77%	633.06
255-43200.521 LIABILITY & PROPERTY INS.	38,015.00	27,701.92	10,313.08	72.87%	13,796.30
255-43200.535 TELEPHONE SERVICES	6,000.00	1,900.79	4,099.21	31.68%	318.49
255-43200.565 GRIT DISPOSAL	15,000.00	5,511.96	9,488.04	36.75%	918.66
255-43200.567 SLUDGE PROCESSING	130,000.00	68,940.00	61,060.00	53.03%	0.00
255-43200.568 SLUDGE MANAGEMENT	150,000.00	13,734.61	136,265.39	9.16%	4,452.00

WASTEWATER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-43200.569 WWTF ANNUAL PERMIT FEE	9,900.00	0.00	9,900.00	0.00%	0.00
255-43200.570 MAINTENANCE OTHER	90,000.00	49,638.37	40,361.63	55.15%	3,993.30
255-43200.577 CONTRACT LABORATORY SERVI	9,000.00	3,181.01	5,818.99	35.34%	932.00
255-43200.610 SUPPLIES	10,000.00	1,671.53	8,328.47	16.72%	22.00
255-43200.612 UNIFORMS,BOOTS,ETC	5,000.00	2,513.56	2,486.44	50.27%	133.28
255-43200.618 SUPPLIES - LABORATORY	15,000.00	5,651.93	9,348.07	37.68%	2,051.17
255-43200.619 CHEMICALS	210,000.00	119,419.48	90,580.52	56.87%	20,143.14
255-43200.622 ELECTRICAL SERVICE	150,000.00	51,228.49	98,771.51	34.15%	9,011.78
255-43200.623 HEATING/NATURAL GAS	20,000.00	3,807.22	16,192.78	19.04%	889.95
255-43200.626 GAS,GREASE AND OIL	4,500.00	2,700.48	1,799.52	60.01%	653.43
255-43200.742 TRANS TO CAPITAL RESERVE	320,000.00	160,000.00	160,000.00	50.00%	80,000.00
Total GENERAL EXPENSES	1,860,148.00	842,233.46	1,017,914.54	45.28%	203,679.23
255-433 CAPITAL PROJECTS/EXPENSES					
255-43330.000 ARRA Loan-AR1-004 Admin F	0.00	594.78	-594.78	100.00%	0.00
255-43330.001 RZEDB Interest	0.00	23,439.58	-23,439.58	100.00%	0.00
255-43330.002 DIGESTER CLEARNING	0.00	10,100.00	-10,100.00	100.00%	10,100.00
255-43330.007 CWSRF RF1-148 ADMIN FEE	0.00	247,860.99	-247,860.99	100.00%	0.00
255-43330.009 AUTOMATIC SAMPLERS	0.00	2,032.09	-2,032.09	100.00%	0.00
255-43330.011 HEADWORKS SCREEN	0.00	391.25	-391.25	100.00%	0.00
255-43330.012 ALKALINITY CNTRL INSTALTA	0.00	3,397.62	-3,397.62	100.00%	78.25
255-43330.013 WHEEL LOADER	0.00	138.00	-138.00	100.00%	0.00
Total CAPITAL PROJECTS/EXPENSES	0.00	287,954.31	-287,954.31	100.00%	10,178.25
255-434 NON-OPERATING EXPENSES					
Total NON-OPERATING EXPENSES	0.00	0.00	0.00	0.00%	0.00
Total EXPENSES	1,860,148.00	1,130,187.77	729,960.23	60.76%	213,857.48
Total Expenditures	1,860,148.00	1,130,187.77	729,960.23	60.76%	213,857.48
Total WASTEWATER FUND	-1.00	825,587.89	-825,586.89		-28,790.32
256-3 REVENUE					
256-33 INTERGOVERNMENTAL REVENUE					
256-33900.000 ESSEX PUMP STATION FEES	23,878.00	6,146.55	17,731.45	25.74%	0.00
256-33900.001 PARY AGREEMNT REV	15,000.00	3,750.00	11,250.00	25.00%	0.00
Total INTERGOVERNMENTAL REVENUE	38,878.00	9,896.55	28,981.45	25.46%	0.00
256-34 OPERATING REVENUE					
256-34402.000 INTEREST EARNINGS	0.00	2,581.16	-2,581.16	100.00%	0.00
256-34403.000 MISC. - UNCLASSIFIED RECE	0.00	3,000.00	-3,000.00	100.00%	0.00
256-348 USER CHARGES					
256-34801.000 ANNUAL CUSTOMER CHARGE	567,372.00	286,628.28	280,743.72	50.52%	0.00
256-34811.000 ANNUAL CUSTOMER CHARGE -	2,500.00	1,650.21	849.79	66.01%	1,190.28

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
256-34821.000 HOOK ON FEES	30,000.00	3,000.00	27,000.00	10.00%	0.00
Total USER CHARGES	599,872.00	291,278.49	308,593.51	48.56%	1,190.28
Total OPERATING REVENUE	599,872.00	296,859.65	303,012.35	49.49%	1,190.28
256-39 NON OPERATING REVENUE					
256-39000.001 CURRENT YR CONTRIBUTION I	0.00	47,500.00	-47,500.00	100.00%	23,750.00
256-39200.001 WWTF CAPACITY SALE REVENU	0.00	100,000.00	-100,000.00	100.00%	0.00
Total NON OPERATING REVENUE	0.00	147,500.00	-147,500.00	100.00%	23,750.00
Total REVENUE	638,750.00	454,256.20	184,493.80	71.12%	24,940.28
Total Revenues	638,750.00	454,256.20	184,493.80	71.12%	24,940.28
256-43 EXPENSES					
256-432 OPERATING EXPENSES					
256-43200.1 SANITATION SALARIES					
256-43200.110 SALARIES REGULAR	86,641.00	31,075.52	55,565.48	35.87%	7,011.04
256-43200.130 SALARIES OVERTIME	12,000.00	3,864.55	8,135.45	32.20%	1,710.39
256-43200.140 SALARIES PART TIME	5,293.00	2,336.04	2,956.96	44.13%	86.38
Total SANITATION SALARIES	103,934.00	37,276.11	66,657.89	35.87%	8,807.81
256-43200.2 SANITATION BENEFITS					
256-43200.210 HEALTH INS & OTHER BENEFIT	44,500.00	19,606.95	24,893.05	44.06%	3,155.05
256-43200.220 SOCIAL SECURITY	8,013.00	2,883.48	5,129.52	35.99%	692.61
256-43200.226 WORKERS COMP INSURANCE	5,208.00	2,132.03	3,075.97	40.94%	543.04
256-43200.230 RETIREMENT	8,664.00	3,588.15	5,075.85	41.41%	876.11
256-43200.250 UNEMPLOYMENT INSURANCE	328.00	12.28	315.72	3.74%	5.52
Total SANITATION BENEFITS	66,713.00	28,222.89	38,490.11	42.30%	5,272.33
256-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%	0.00
256-43200.335 AUDIT	1,812.00	1,495.00	317.00	82.51%	115.00
256-43200.340 COMPUTER EXPENSES	2,500.00	1,684.80	815.20	67.39%	0.00
256-43200.410 WATER AND SEWER CHARGE	500.00	136.10	363.90	27.22%	0.00
256-43200.430 SANITATION LINES MAINTENA	6,500.00	650.00	5,850.00	10.00%	0.00
256-43200.432 VEHICLE MAINTENANCE	0.00	149.71	-149.71	100.00%	0.00
256-43200.434 PUMP STATION MAINTENANCE	10,000.00	5,540.96	4,459.04	55.41%	463.81
256-43200.436 SANIT. LINE BACK-UP CLEAN	2,000.00	0.00	2,000.00	0.00%	0.00
256-43200.441 RIGHT OF WAY AGREEMENTS	1,098.00	1,216.28	-118.28	110.77%	27.50
256-43200.491 CONTRACTUAL SERVICES	136,831.00	66,855.00	69,976.00	48.86%	33,427.50
256-43200.500 TRAINING, CONFERENCES, DU	200.00	0.00	200.00	0.00%	0.00
256-43200.521 LIABILITY & PROPERTY INS.	5,812.00	4,424.67	1,387.33	76.13%	2,219.69
256-43200.536 POSTAGE	3,500.00	918.93	2,581.07	26.26%	0.00
256-43200.550 PRINTING AND ADVERTISING	550.00	376.81	173.19	68.51%	0.00
256-43200.570 MAINTENANCE OTHER	1,500.00	301.80	1,198.20	20.12%	0.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
256-43200.610 SUPPLIES	1,000.00	993.21	6.79	99.32%	0.00
256-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	308.00	1,192.00	20.53%	0.00
256-43200.622 ELECTRICAL SERVICE	12,000.00	5,038.02	6,961.98	41.98%	1,113.34
256-43200.623 HEATING/NATURAL GAS	1,300.00	196.73	1,103.27	15.13%	51.02
256-43200.626 GAS,GREASE AND OIL	2,500.00	950.30	1,549.70	38.01%	77.85
256-43200.742 TRANS TO CAPITAL RESERVE	95,000.00	47,500.00	47,500.00	50.00%	23,750.00
256-43220 ESSEX PS COSTS					
256-43220.001 SUSIE WILSON PS COSTS	9,000.00	4,338.12	4,661.88	48.20%	750.61
256-43220.002 WEST ST PS COSTS	11,000.00	4,282.09	6,717.91	38.93%	697.43
Total ESSEX PS COSTS	20,000.00	8,620.21	11,379.79	43.10%	1,448.04
Total OPERATING EXPENSES	477,750.00	212,855.53	264,894.47	44.85%	76,773.89
256-433 CAPITAL PROJECTS/EXPENSE					
256-43330.002 METER REPLACEMENT PROGRAM	0.00	6,576.69	-6,576.69	100.00%	259.62
256-43330.007 ARRA Loan-AR1-004 Admin F	0.00	3,602.71	-3,602.71	100.00%	0.00
256-43332.007 UB CONVERSION TO NEMRC	0.00	2,916.67	-2,916.67	100.00%	0.00
Total CAPITAL PROJECTS/EXPENSE	0.00	13,096.07	-13,096.07	100.00%	259.62
256-434 NON OPERATING EXPENSES					
256-43455.001 TRANS TO WWTF FOR DEBT PY	0.00	304,537.39	-304,537.39	100.00%	0.00
Total NON OPERATING EXPENSES	0.00	304,537.39	-304,537.39	100.00%	0.00
Total EXPENSES	477,750.00	530,488.99	-52,738.99	111.04%	77,033.51
Total Expenditures	477,750.00	530,488.99	-52,738.99	111.04%	77,033.51
Total SANITATION FUND	161,000.00	-76,232.79	-84,767.21	-47.35%	-52,093.23
Total All Funds	100,999.00	-1,590,741.50	1,489,742.50	-1,575.01%	336,783.37

RECEIVED

JAN 18 2018

Village of Essex Junction

**APPLICATION TO HANG STREET BANNERS, GAS LAMP BANNERS OR EVENT
FLAGS IN THE VILLAGE OF ESSEX JUNCTION**

Please Print

Applicant=s

Name: Shawna Desrosiers

Organization: the Vermont Quilt Festival

Tax Exempt #: 22-2506055 Non-Profit: Yes No

Address: 11 Pearl St. Suite 205, Essex Junction, VT- 05452

Phone: 802-872-0034 Email: info@~~vt~~vqf.org

Application for: Street Banner Gas Lamp Banners Event Flags

Message and dimensions: We will supply our own banner.
June 22-24, 2018

Locations you would like the event flags displayed: _____

I certify that the above-described banner(s) or event flags have been constructed in accordance with the specifications noted.

Signed:  Date: 1/18/18

Please return completed application to the Manager, Village of Essex Junction,
2 Lincoln Street, Essex Junction, VT 05452.

OFFICE USE ONLY

Insurance Certificate received: Yes No
Liability Waiver received: Yes No
\$250 fee received: Yes No
Policy/banners _____

Waiver signed: Yes No

2017
ANNUAL REPORT
of the
VILLAGE OF ESSEX JUNCTION, VT



125th ANNIVERSARY
1892 - 2017



Brownell Library Exterior Rehabilitation



Pearl Street Link Project



Memorial Day Parade 5/27/17



Block Party & Street Dance 7/15/17



steAmfest 9/29-9/30/17



Tree Lighting and Train Hop 12/8/17