



**TRUSTEES MEETING NOTICE & AGENDA**  
**TUESDAY, MARCH 28, 2017 at 6:30 PM**  
**LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
  - a. Comments from Public on Items Not on Agenda
5. **OLD BUSINESS**
  - a. VTrans FYE 18 Structures Grant Application for Main St. Bridge/Sign Letter of Support – Dennis Lutz
  - b. VTrans FYE 18 Better Roads Grant for Drainage Infrastructure Improvements in in Countryside Development/Approve Letter of Support – Dennis Lutz
  - c. Revised Community Development Brochure – Darby Mayville
6. **NEW BUSINESS**
  - a. Grievance of Water Bill for 39 Park Street – Duncan Harvey
  - b. State of Consolidation for Annual Meeting Presentation – George Tyler
  - c. Preliminary Village Survey Results – Elaine Sopchak
  - d. Draft FYE 18 Budget Question & Answer Sheet for Annual Meeting – Lauren Morrisseau
  - e. Draft letter to Essex Selectboard – George Tyler
7. **MANAGER'S REPORT**
  - a. Trustees meeting schedule
8. **TRUSTEES' COMMENTS & CONCERNS/READING FILE**
  - a. Board Member Comments
  - b. Minutes from Other Boards/Committees:
    - Block Party Committee 2/27/17
    - Bike/Walk Advisory Committee 3/20/17
    - Tree Advisory Committee 3/21/17
  - c. 2016 Annual Report
9. **CONSENT AGENDA**
  - a. Approve Minutes of Previous Meeting 2/28/17
  - b. Expense Warrant #17034 dated 3/3/17 in the amount of \$32,173.68
  - c. Expense Warrant #17035 dated 3/10/17 in the amount of \$51,997.14
  - d. Expense Warrant #17036 dated 3/17/17 in the amount of \$16,839.68
  - e. Expense Warrant #17037 dated 3/24/17 in the amount of \$332,567.02
  - f. FYE 17 Budget Status Report as of 2/28/17

10. **ADJOURN**

*Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager's office at 878-6944.*

# Memorandum

TO: Patrick C. Scheidel, Municipal Manager and Village Trustees  
THRU: Dennis Lutz, P.E., Public Works Director  
FROM: Aaron Martin, P.E., Utilities Director/Town Engineer  
DATE: March 06, 2017  
SUBJECT: VTRANS Structures Grant, (VT RT 15 Pedestrian Bridge Replacement)

**ISSUE:** The issue is whether or not the Trustees will authorize Village Staff to apply for the FYE 2018 VTRANS Municipal Structures Grant Program. If awarded, funding would be used to offset design and construction costs for the replacement of the existing pedestrian bridge located on Bridge #1A, near the Town offices. The application requires a letter of support from the Village Trustees, pledging the required 10% minimum matching funds, if the Village is awarded a grant.

**DISCUSSION:** A copy of the grant application and attachments has been provided with this Memorandum. The discussion below will reference this application.

On November 28, 2016, the Village of Essex Junction received an inspection report from the VTrans Structures Division, for Bridge #1A located on VT RT 15 over Indian Brook. This letter can be found as Attachment G of the grant application. The existing single span concrete slab bridge with a pedestrian walk located along the east side of the structure, was found to have significant issues that required immediate attention by the Village of Essex Junction. This inspection stated that the beams supporting the existing pedestrian walk were deteriorated to the point where it was recommended to keep sidewalk snow removal equipment off the bridge. The pedestrian walkway attached to the bridge is heavily traveled. It is the only crossing for pedestrians at this location. There is no pedestrian crossing on the north side of the bridge and the walkway is heavily used by students and residents.

Village Staff retained the services of a structural engineer to review the VTrans report and followed up with a site visit of the existing bridge. Photos of the support beams for the existing bridge have been provided as Attachment B of the grant application. The Engineer concurred with the findings of VTrans, and was tasked to design a temporary replacement pedestrian bridge. The structural consultant designed a temporary pedestrian walk to allow for foot traffic. Village staff installed a temporary pedestrian walk in order to accommodate the public. This temporary walk is currently in use.

If the Village of Essex Junction is awarded a Structures Grant, the services of a design engineer will be retained to design a new pedestrian walk with a set of bid documents. The Village intends to put this project out to bid early summer with a project completion date no later than October 15, 2017. The proposed project scope will include the removal of the existing and temporary pedestrian walk along the east side of the bridge. The existing bridge abutments will be extended to accommodate a separate 8' wide steel truss

pedestrian bridge over Indian Brook. A detailed cost estimate for this project has been provided as Attachment C of the grant application

**COSTS:** The estimate for design and construction costs are on the order of \$263,875. The Village will be applying for a maximum award in the amount of \$150,000.00 based upon the estimate provided by the Village Engineer. It is anticipated that some reduction in the project estimate will occur in the area of construction contingency and construction inspection costs. However, the Engineer's estimate is used for the grant application.

Being the total cost of this project far exceeds this amount, the Village will be responsible for the 10% local matching funds, and the difference between the estimated project cost and the maximum eligible project cost for this grant which is \$113,875. Staff is proposing the use of Capital funding to accommodate the required funding.

**RECOMMENDATION:** It is recommended that the Trustees approve and sign the attached letter of support for a VTRANS Municipal Structures Grant and to approve the use of \$113,875 of Capital funding to complete the project.



# VERMONT

## AGENCY OF TRANSPORTATION

### FY 2018 Municipal Highway Grant Application

APPLYING FOR:  Structures  Class 2 Roadway  Emergency

MUNICIPALITY: Essex Junction MUNICIPAL CONTACT (name):

MAILING ADDRESS: 2 Lincoln Street, Essex Junction, Vermont 05452

Phone:

E-Mail:

ACCOUNTING SYSTEM:  Automated  Manual  Combination

DUNS #: 144372930

Grantee FY End Month (mm format): 06

DISTRICT CONTACT (name): Ashley Bishop

Phone: (802) 655-1580

E-Mail: ashley.bishop@vermont.gov

#### SCOPE OF WORK TO BE PERFORMED BY GRANTEE

**Location of Work.** The work described below involves the following town highway / structure:

TH# 1, (Name) Main Street which is a class 1 town highway.

Bridge # 1, which crosses Indian Brook

Culvert #    , for which the original size was     and the replacement size is    

Causeway:    

Retaining Wall:    

Latitude: 44.49433 N

Longitude: 73.10469 W

MM (If Available): n/a

#### Problem:

See Application Insert

#### Reason For Problem:

See Application Insert

#### Proposed Scope of Work:

See Application Insert

#### Detailed Cost Estimate (below or attached):

See Attachment C

Estimated Project Amount: \$ 263,875.00

Estimated Completion Date: 10/15/2017

Municipality has complied with 19V.S.A. Section 309(d) regarding "complete streets."	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Municipality has adopted Codes & Standards that meet or exceed the State approved template?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Municipality has a current Network Inventory? (less than 3 years old)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Municipality <b>MUST</b> complete the following environmental resource checklist:		
<b>EXISTING STRUCTURES: (check all that apply)</b>		
<input type="checkbox"/> Steel Tube Culvert	<input type="checkbox"/> Concrete Box Culvert	
<input type="checkbox"/> Stone Culvert	<input checked="" type="checkbox"/> Concrete Bridge	
<input type="checkbox"/> Ditch	<input type="checkbox"/> Rolled Beam/Plate Girder Bridge	
<input type="checkbox"/> Metal Truss Bridge	<input type="checkbox"/> Wooden Covered Bridge	
<input type="checkbox"/> There are foundation remains, mill ruins, stone walls or other	<input type="checkbox"/> Masonry Structure	
<input type="checkbox"/> Stone Abutments or Piers	<input type="checkbox"/> Buildings (over 50 yrs old) within 300 feet of work	
<input type="checkbox"/> Other:		
<b>PROJECT DESCRIPTION: (check all that apply)</b>		
<input type="checkbox"/> The project involves engineering / planning only	<input type="checkbox"/> The project consists of repaving existing paved surfaces only	
<input type="checkbox"/> The project consists of reestablishing existing ditches only within existing footprint	<input type="checkbox"/> All work will be done from the existing road or shoulder	
<input checked="" type="checkbox"/> The structure is being replaced on existing location / alignment	<input checked="" type="checkbox"/> There will be excavation within 300 feet of a river or stream	
<input type="checkbox"/> New structure on new alignment	<input checked="" type="checkbox"/> Repair/Rehab of existing structure	
<input checked="" type="checkbox"/> There will be excavation within a flood plain	<input type="checkbox"/> Road reclaiming, reconstruction, or widening	
<input type="checkbox"/> Tree cutting / clearing	<input type="checkbox"/> Temporary off-road access is required	
<input type="checkbox"/> New ditches will be established	<input type="checkbox"/> The roadway will be realigned	
The municipality has included photos of the project. Must show infrastructure and surrounding features as much as possible. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		

**Below this line to be filled in by VTrans staff:**

Recommended Award Amount:

District Staff Approval: (name) \_\_\_\_\_ Date: \_\_\_\_\_

**Note:**

Projects may involve impacts to protected historic or archaeological resources. For more information, responsible parties are encouraged to contact the District staff.

FY 2018 Town Highway  
Structures Grant Application

## **Application Insert**

### **PROBLEM:**

On November 28, 2016, the Village of Essex Junction received an inspection report from the VTrans Structures Division, for Bridge #1A located on VT RT 15 over Indian Brook. The existing single span concrete slab bridge with a pedestrian walk located along the east side of the structure, was found to have significant issues that required immediate attention by the Village of Essex Junction. A full bridge inspection report can be found as Attachment G of this application. This inspection stated that the beams supporting the existing pedestrian walk must be replaced and that in the interim, sidewalk snow removal equipment must remain off the walk until repairs have been made.

The pedestrian walkway attached to the bridge is heavily traveled. It is the only crossing for pedestrians at the location. There is no pedestrian crossing on the north side and the walkway is heavily used by students and residents. The Village had a temporary pedestrian walk designed and installed in order to accommodate the public. The Village retained the services of a structural engineer to review the VTrans report and the existing bridge. Photos of the support beams for the existing bridge have been provided as Attachment B of this application. The engineer concurred with the findings of VTrans, and was tasked to design a temporary replacement pedestrian bridge. Attachment H of this application has further details regarding the temporary bridge.

### **REASON FOR PROBLEM:**

The existing pedestrian facility on Bridge #1A is as old as the roadway bridge. The cause of the deterioration of the pedestrian support infrastructure is likely due to age.

### **PROPOSED SCOPE OF WORK:**

If the Village of Essex Junction is awarded a Structures Grant, the services of a design engineer will be retained to design a new pedestrian walk with a set of bid documents. The Village intends to put this project out to bid early summer with a project completion date no later than October 15, 2017. The proposed project scope will include the removal of the existing and temporary pedestrian walk along the east side of the bridge. The existing bridge abutments will be extended to accommodate a separate 8' wide steel truss pedestrian bridge over Indian Brook. A detailed cost estimate for this project has been provided with this application as Attachment C.

**FY 2018 Town Highway  
Structures Grant Application**

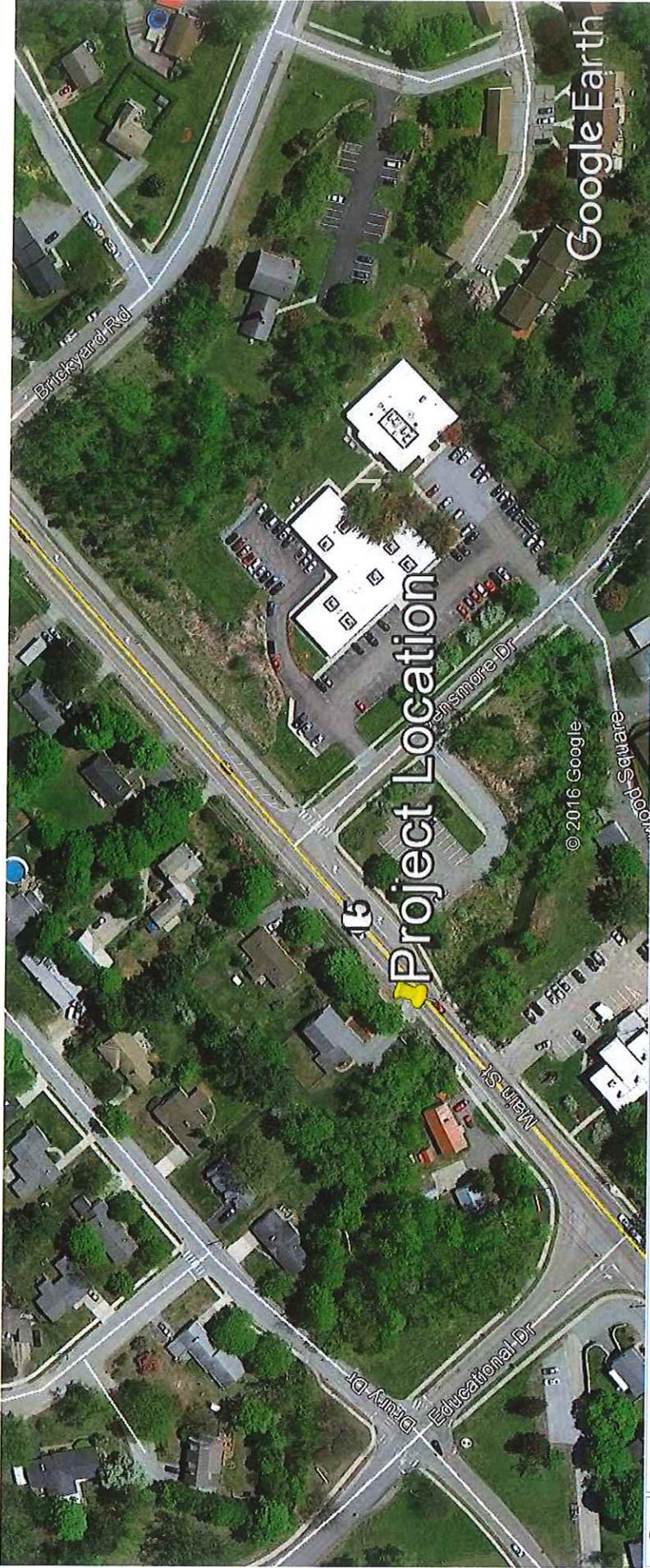
**LIST OF ATTACHMENTS**

- |               |  |
|---------------|--|
| Attachment A: | Project Location Map                                   |
| Attachment B: | Existing Condition Photos (#1 - #10)                   |
| Attachment C: | Project Cost Estimates                                 |
| Attachment D: | Certification of Compliance                            |
| Attachment E: | Annual Financial Plan                                  |
| Attachment F: | Certificate of Insurance                               |
| Attachment G: | VTrans Bridge Inspection Letter<br>(November 22, 2016) |
| Attachment H: | Temporary Pedestrian Bridge<br>Documentation           |

**FY 2018 Town Highway  
Structures Grant Application**

**ATTACHMENT A**

Project Location Map



Project Location

**FY 2018 Town Highway  
Structures Grant Application**

**ATTACHMENT B**

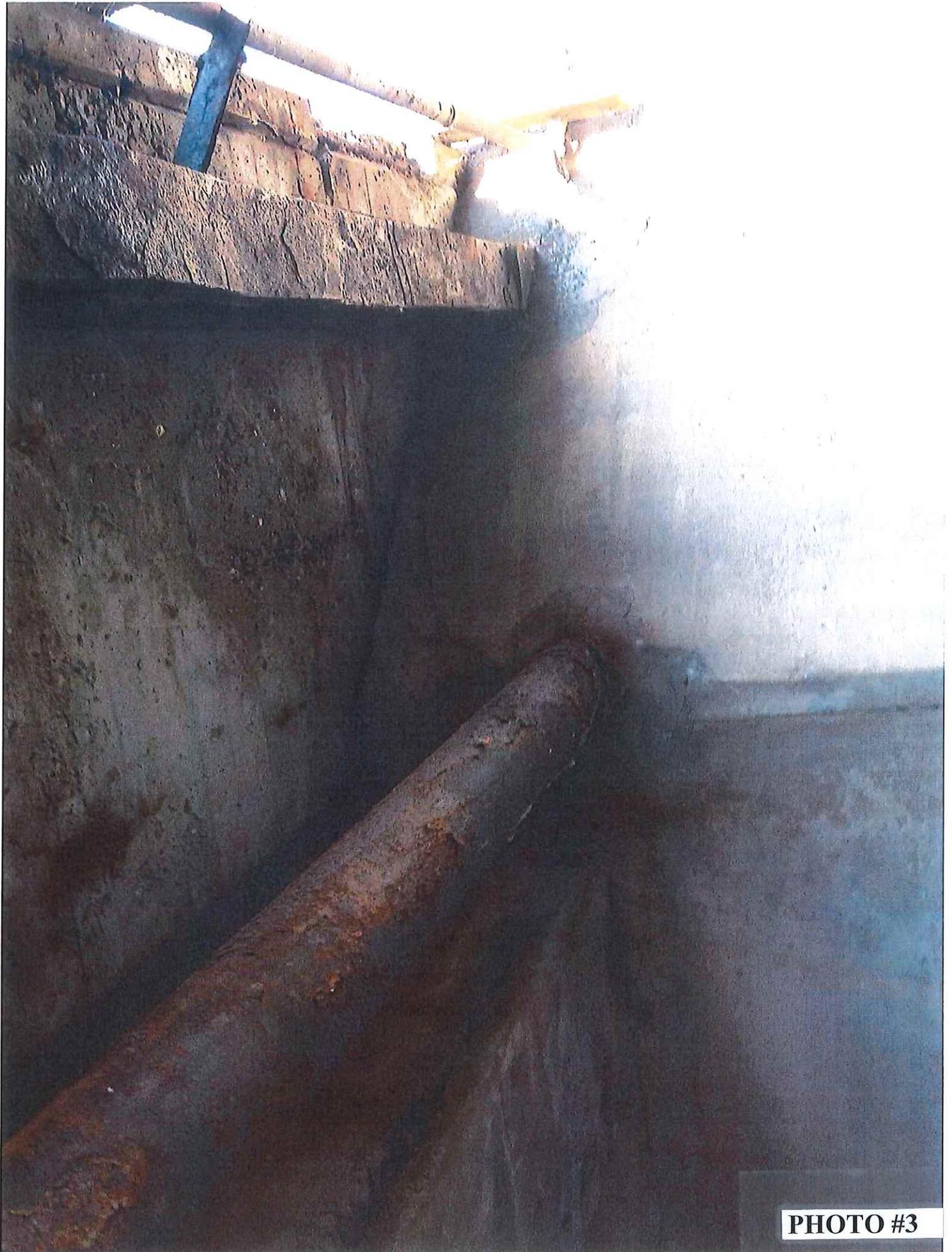
Existing Conditions Photos (#1 - #10)



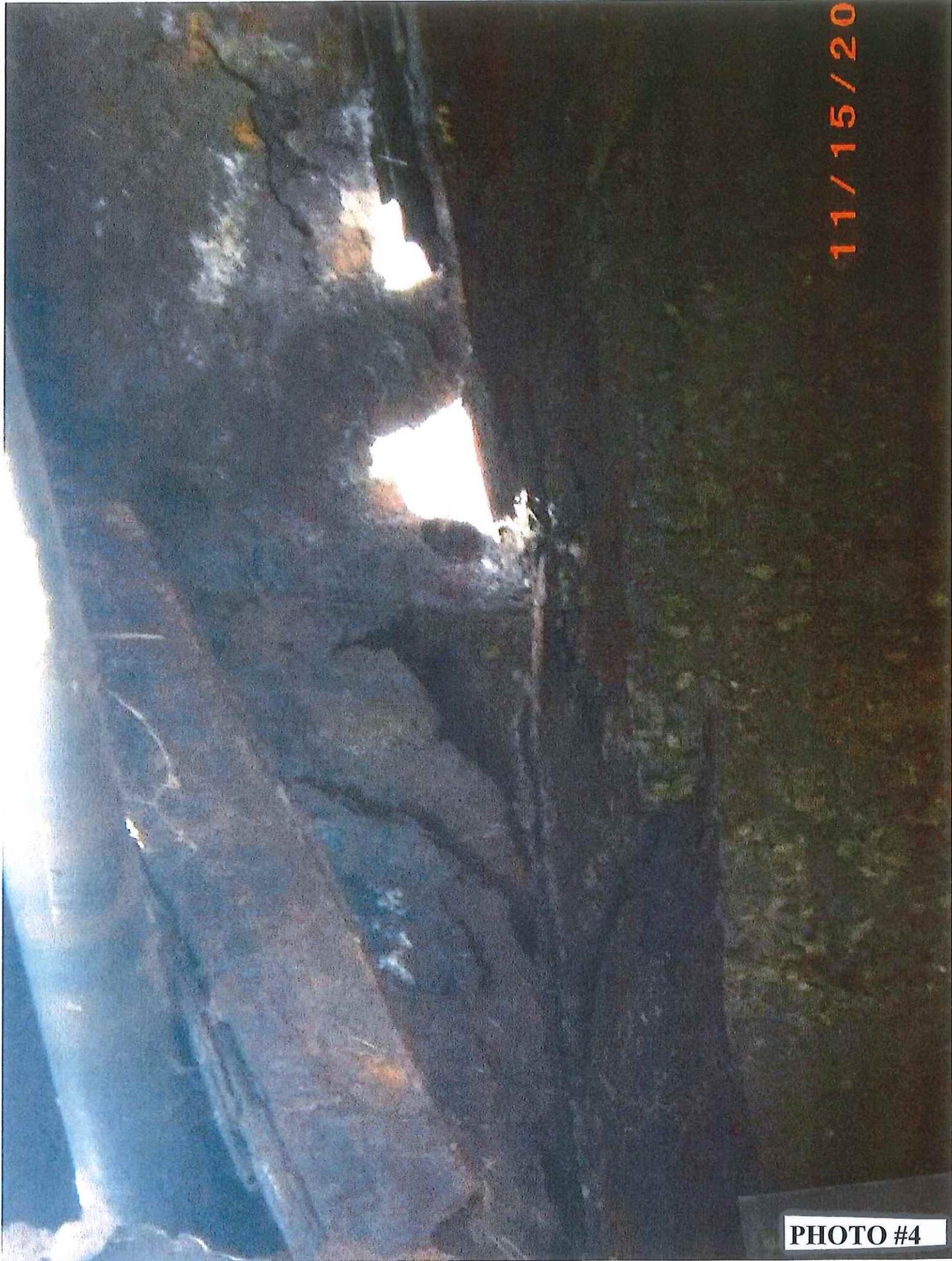
PHOTO #1



**PHOTO #2**

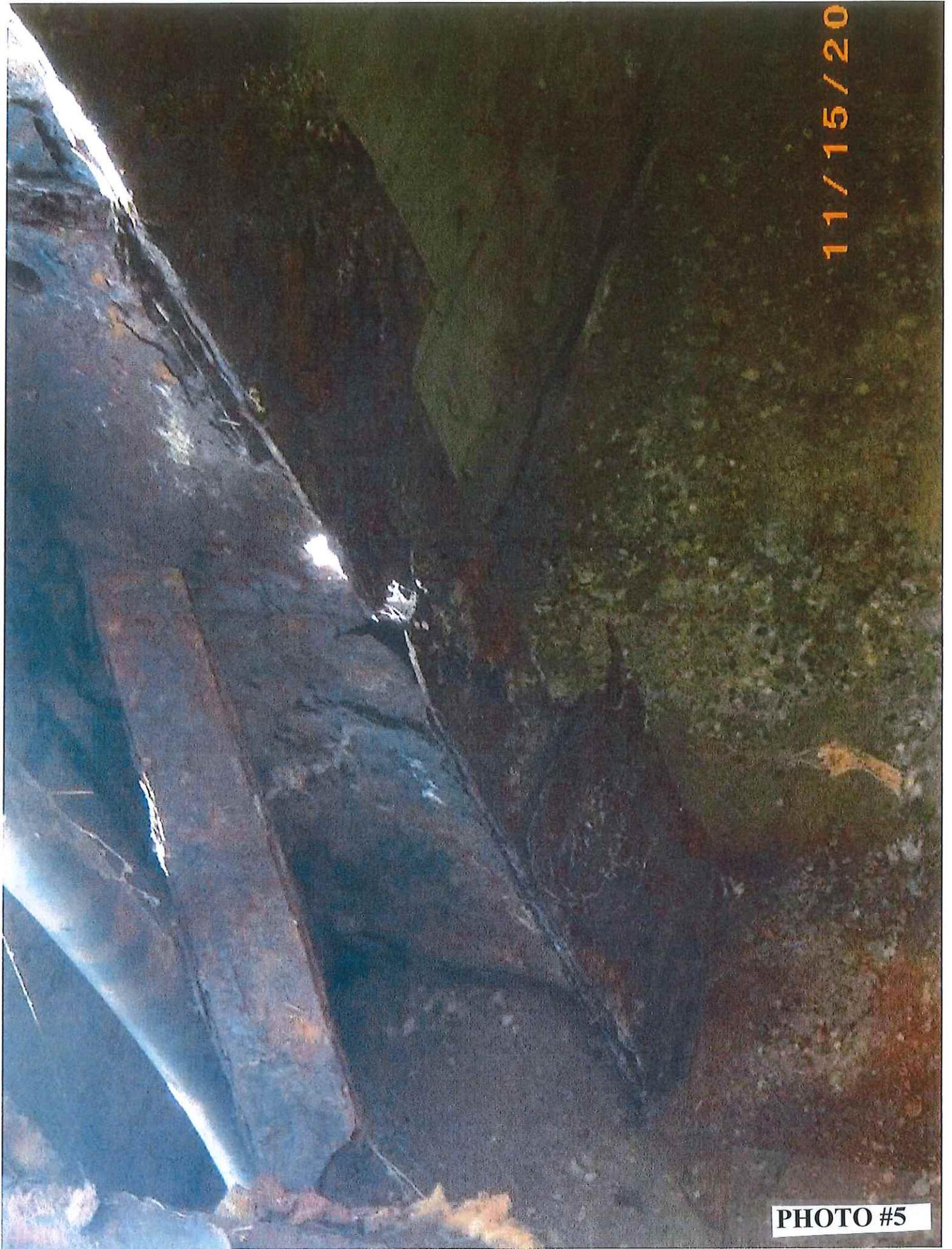


**PHOTO #3**



11/15/20

PHOTO #4



11/15/20

PHOTO #5



11/15/20

PHOTO #6

**FY 2018 Town Highway  
Structures Grant Application**

**ATTACHMENT C**

Project Cost Estimate

**Village of Essex Junction  
Capital Projects  
Construction Cost Estimate**

**Main Street**

Cost Reference Date: 11/1/2016

Estimate Preparation Date: 12/9/2016

**Install 8' Wide Pedestrian Bridge over Indian Brook on East Side Main Street**

Original Capital Plan Date: 12/9/2016

**Primary Project Reason:**

Replace existing pedestrian bridge which is failing

**Secondary Project Reason:**

Provide bicycle/pedestrian bridge on East side of Main Street

**Assumptions:**

- Existing 5' wide sidewalk will transition to 8' bridge
- New bridge is free standing steel truss bridge
- Existing pedestrian bridge to be removed
- One way traffic maintained on Main Street during construction

O	Pavement Overlay		
R	Roadway Reconstruction		
W	Waterline Improvements		
S	Sanitary Sewer Improvements		
D	Storm Drainage Improvements		
P	Sidewalk Improvements	\$	219,895.91
	Combined Total	\$	219,895.91



Village of Essex Junction  
Capital Projects  
Construction Cost Estimate

Main Street

Cost Reference Date: 11/1/2016

Estimate Preparation Date: 12/9/2016

**Install 8' Wide Pedestrian Bridge over Indian Brook on East Side Main Street**

ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL
1) Saw Cut Existing Pavement 4" Thick	125	lf	\$ 3.26	\$ 407.50
2) Remove Existing Concrete Curb	75	lf	\$ 5.43	\$ 407.25
3) Excavation of Pavement 4" to 6" Thick	20	sy	\$ 9.90	\$ 198.00
4) Remove Existing Concrete Sidewalk	40	sy	\$ 12.87	\$ 514.80
5) Remove Existing Pedestrian Bridge	1	ls	\$ 10,000.00	\$ 10,000.00
6) Steel Sheeting	1,200	sf	\$ 23.00	\$ 27,600.00
7) Wailers	2	ton	\$ 530.00	\$ 1,060.00
8) Concrete Footing	12	lf	\$ 117.00	\$ 1,404.00
9) Concrete Walls	12	lf	\$ 285.00	\$ 3,420.00
10) Excavation and Backfill for Abutments	1	ls	\$ 10,000.00	\$ 10,000.00
11) Anchor Bolts	16	each	\$ 1,200.00	\$ 19,200.00
12) Crane Rental	1	day	\$ 2,800.00	\$ 2,800.00
13) Bridge	1	each	\$ 39,600.00	\$ 39,600.00
14) Type I Rip Rap for Slopes	40	cy	\$ 106.30	\$ 4,252.00
15) Concrete for Bridge Deck	5	cy	\$ 250.00	\$ 1,250.00
16) Sand Borrow	30	cy	\$ 25.74	\$ 772.20
17) Dense Graded Crushed Stone	20	cy	\$ 34.97	\$ 699.40
18) Plant Mixed Gravel	20	cy	\$ 34.41	\$ 688.20
19) New Cement Concrete Curb	75	lf	\$ 27.41	\$ 2,055.75
20) New Cement Concrete Sidewalk - 4" Thick	30	sy	\$ 66.02	\$ 1,980.60
21) New Cement Concrete Sidewalk - 6" Thick	10	sy	\$ 90.38	\$ 903.80
22) New Bituminous Concrete Pavement - 4" Thick Over Trench	5	sy	\$ 63.22	\$ 316.10
23) New Bituminous Concrete Driveway and Apron	5	sy	\$ 47.00	\$ 235.00
24) 4" White Line - Painted	125	lf	\$ 1.04	\$ 130.00
25) 4" Yellow Line - Painted	100	lf	\$ 1.04	\$ 104.00
26) Supply and Spread Topsoil	20	cy	\$ 38.78	\$ 775.60
27) Seed, Fertilize, Lime and Matting	150	sy	\$ 2.80	\$ 420.00
28) Changeable Message Boards	30	day	\$ 251.77	\$ 7,553.10

Village of Essex Junction  
Capital Projects  
Construction Cost Estimate

Main Street

Cost Reference Date: 11/1/2016

Estimate Preparation Date: 12/9/2016

**Install 8' Wide Pedestrian Bridge over Indian Brook on East Side Main Street**

ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL
29) 12" Wide Crosswalk Bar - Painted	30	lf	\$ 7.27	\$ 218.10
30) Relocate Existing Utility Pole	1	each	\$ 8,140.48	\$ 8,140.48
31) Traffic Control = Type IV	20	day	\$ 1,342.76	\$ 26,855.20
32) Dust Control - Type III	1	ls	\$ 559.48	\$ 559.48
33) Mobilization	---	---	5%	\$ 8,726.03
Contingency	---	---	20%	\$ 36,649.32

Subtotal	\$ 219,895.91
Design Engineering Services	\$ 21,989.59
Bidding and Construction Services	\$ 21,989.59
Grand Total	\$ 263,875.09

**FY 2018 Town Highway  
Structures Grant Application**

**ATTACHMENT D**

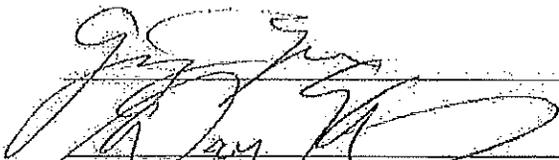
Certification of Compliance

**Certification of Compliance  
for  
Town Road and Bridge Standards  
and  
Network Inventory**

We, the Legislative Body of the Municipality of Essex Junction certify that we have reviewed, understand and comply with the Town Road and Bridge Standards / Public Works Specifications and Standards passed and adopted by the Selectboard / City Council / Village Board of Trustees on February 11, 2014.

We further certify that our adopted standards do do not meet or exceed the minimum requirements included in the January 23, 2013 VTrans template.

We further certify that we do do not have an up-to-date highway network inventory which identifies location, size, deficiencies/condition of roads, bridges, causeways, culverts and highway-related retaining walls on class 1, 2, and 3 town highways, and estimated cost of repair.

  
\_\_\_\_\_  
*Elaine Spachek*  
\_\_\_\_\_  
*Don Houghton*  
\_\_\_\_\_  
*[Signature]*  
(Duly Authorized Administrator)

Date: 2/14/17

For a summary of your community's road and bridge information please visit: [tinyurl.com/rdsinfo](http://tinyurl.com/rdsinfo)

**FY 2018 Town Highway  
Structures Grant Application**

**ATTACHMENT E**

**Annual Financial Plan**

**ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS**  
19 V.S.A. § 306(j)

TA-60

Village of Essex Junction Fiscal Year 2018 Begin 7/1/17 End 6/30/18

**INCOME**

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1   5.013	\$ 56,193.00
Class 2   2.006	\$ 8,235.00
Class 3   27.80	\$ 42,295.00
Town Tax Funds – 19 V.S.A. Section 307	\$ 1,014,726.00
Special Funds (e.g., bonds or earmarks):	
a. Capital Reserve	\$ 754,295.00
b.	\$
c.	\$
<b>TOTAL</b>	<b>\$ 1,875,744.00</b>

**EXPENSES**

DESCRIPTION	ESTIMATED
Winter Maintenance	\$ 115,000.00
Non-Winter Maintenance	\$ 1,006,449.00
Major Construction Projects	
a. <b>Hillcrest Sidewalk</b>	\$ 449,394.00
b. <b>Greenwood Ave. Drainage</b>	\$ 41,026.00
c. <b>Main St. Pedestrian Bridge</b>	\$ 263,875.00
<b>TOTAL</b>	<b>\$ 1,875,744.00</b>

Comments:

This form shall be signed by the appropriate town officials and forwarded to the District Transportation Administrator.

TA-60 Rev 09-13

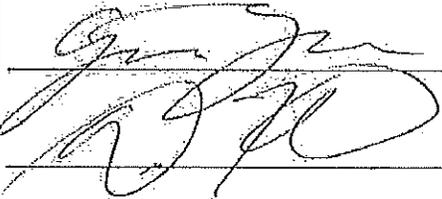
**ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS**

TA-60

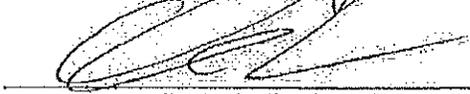
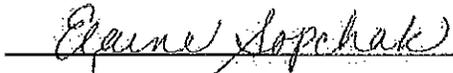
19 V.S.A. § 306(j)

(page 2)

We, the Legislative Body of the Municipality of Essex Junction certify  
that funds raised by municipal taxes are equivalent to or greater than a sum of at least \$300.00  
per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)



Date: 2/14/17



(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

\_\_\_\_\_  
District Transportation Administrator

Date: \_\_\_\_\_

**FY 2018 Town Highway  
Structures Grant Application**

**ATTACHMENT F**

Certificate of Insurance



Issue Date: 02/09/2017

Policy Number: P1952017

**CERTIFICATE OF COVERAGE**

**Company Affording Coverage**

**Named Member**

Village of Essex Junction, Incl Friends of the Brownell  
 Library, Essex Firemen's Fund  
 Attn: Susan McNamara-Hill  
 2 Lincoln Street  
 Essex Junction, VT 05452

VLCT Property & Casualty Intermunicipal Fund, Inc.  
 89 Main Street Suite 4  
 Montpelier, VT 05602

Type of Coverage	Term	Limits of Liability
<b>Commercial General Liability</b> Coverage Includes: Premises/Operations Products/Completed Operations Personal Injury Contractual Independent Contractors Broad Form Property Damage	01/01/2017 - 01/01/2018	\$10,000,000 Per Occurrence
<b>Automobile Liability</b> Any Auto Hired Autos Non-Owned Autos Comprehensive/Collision	01/01/2017 - 01/01/2018	\$10,000,000 Per Occurrence  ACV
<b>Workers Compensation</b> And Employers Liability	01/01/2017 - 01/01/2018	Statutory  \$5,000,000 Per Occurrence and in the Aggregate
<b>Property</b>	01/01/2017 - 01/01/2018	\$20,000,000 Per Occurrence
<b>Other:</b> The State of Vermont and its officers and employees are included as an additional covered party (additional insured), but only in respect to operations by or on behalf of the Named Member, as respects the grant.		
<b>Certificate Holder:</b> Vermont Agency of Transportation 1 National Life Drive Montpelier, VT 05633-5001	This Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies above.  Should any of the above described policies be cancelled before the expiration date thereof, the issuing Insurer will endeavor to mail 30 days written notice to the Certificate Holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents, or representatives.	

Authorized Representative: \_\_\_\_\_

**FY 2018 Town Highway  
Structures Grant Application**

**ATTACHMENT G**

VTrans Bridge Inspection Letter  
(November 22, 2017)

Email: [susan@essexjunction.org](mailto:susan@essexjunction.org)

**From:** White, Justin [<mailto:Justin.White@vermont.gov>]

**Sent:** Tuesday, November 22, 2016 8:25 AM

**To:** Susan McNamara-Hill <[susan@essexjunction.org](mailto:susan@essexjunction.org)>

**Cc:** Joy, Matt <[Matt.Joy@vermont.gov](mailto:Matt.Joy@vermont.gov)>; Thurber, Pam <[Pam.Thurber@vermont.gov](mailto:Pam.Thurber@vermont.gov)>; Scribner, Sven <[Sven.Scribner@vermont.gov](mailto:Sven.Scribner@vermont.gov)>; Salvatori, Jeremy <[Jeremy.Salvatori@vermont.gov](mailto:Jeremy.Salvatori@vermont.gov)>

**Subject:** VT15 Br. 1A

Good Morning,

I wanted to inform the appropriate town officials of a potential hazard with bridge 1A on VT 15 that is located directly next to the town municipal building. The supporting beams under the sidewalk have failed and currently the segmental sections of the sidewalk are supported mostly by their interlocking connections, remaining cantilevered beam sections, and the abutments. The structure will be looked at to have plans made for appropriate repairs but until then we would recommend that town snow removal equipment stay off of the sidewalk. Sorry for the inconvenience but wanted to bring these concerns to the towns attention before other failures occur.

I have attached pictures of the beams so you can see what condition they are in.

Justin White  
Lead Bridge Inspector  
Underwater Inspection  
Vermont AOT  
Beauru of Asset Management & Performance  
1 National Life Drive  
Montpelier, VT 05604  
[justin.white@vermont.gov](mailto:justin.white@vermont.gov)  
802-595-2694



State of Vermont  
Agency of Transportation - Highway Division  
Bureau of Asset Management and Performance - Bridge Inspection  
One National Life Drive  
Montpelier, VT 05633-5001  
[www.aot.state.vt.us](http://www.aot.state.vt.us)

[phone] 802-828-2621  
[fax] 802-828-3566  
[ttd] 800-253-0191

November 22, 2016

Mr. George Tyler, Village President  
Mr. Patrick Scheidel, Municipal Manager  
Village of Essex Junction  
c/o Ms. Susan McNamara-Hill, Village Clerk/Treasurer  
2 Lincoln Street  
Essex Junction, VT 05452

RECEIVED  
NOV 28 2016  
Village of Essex Junction

**RE: Essex Junction, bridge #1A on VT 15 over Indian Brook**

Dear Mr. Tyler and Mr. Scheidel:

As part of our commitment to ensure safe structures the subject short structure, measuring between 6 and 20 feet, has been inspected. A two-member team performs the inspection, with at least one member specially trained for this work. The Agency of Transportation provides this inspection as a service to the Municipality.

The above referenced structure is a single span concrete slab bridge spanning Indian Brook. During a recent inspection the following problems were noted which are in need of attention.

- The supporting beams under the sidewalk have failed with large areas of section loss in the beam ends at abutment #1.

Based on these findings it is recommended that the beams be replaced and town snow removal equipment stay off the sidewalk until repairs are made. We advise the town to monitor the sidewalk for any changes until such time that corrective action is taken.



To: Essex Junction Vermont  
RE: Essex Junction, bridge #1A on VT15 over Indian Brook  
Date: November 22, 2016  
Page 2



This structure is owned by the town and as such is the responsibility of the town. **Failure to comply with the recommendations may compromise public safety, result in additional damage, and/or substantially reduce the service life of the structure.**

Even though a bridge is recommended for repair due to deterioration, impact damage, or scour by the State, the decision to properly respond to the recommendations is the responsibility of municipal officials. However, it is in the best interest of the municipality to address these recommendations. A failure to address potential bridge hazards may result in tort liability claims.

Please send WRITTEN notification of your intent to comply with, your compliance with, or reasons for non-compliance with these recommendations within 60 days from receipt of this letter. We are required by the Federal Highway Administration to report to them when the recommended posting, closure, and/or safety repairs have been implemented. A response form has been provided for your use.

If you have any questions concerning the matter, please contact your local District Transportation Administrator, DTA David Blackmore at 655-1580 or me at 828-0041. A representative from Bridge Inspection would be willing to meet with you at the site to discuss the contents of this letter.

Sincerely,

*Pamela M. Thurber*

Pamela M. Thurber, P.E.  
Bridge Inspection and Budget Program Manager

WMH: PMT: JWW  
cc: David Blackmore, DTA District #5  
NBIS Inspection Files via JWW



State of Vermont  
Agency of Transportation - Highway Division  
Bureau of Asset Management and Performance - Bridge Inspection  
One National Life Drive  
Montpelier, VT 05633-5001

**RE: Essex Junction, bridge #1A on VT15 over Indian Brook**

The Board of Trustees of Essex Junction ...

*provide a structurally acceptable solution, both temporary*  
WILL replace the deteriorated beams under the sidewalk. Anticipated completion of this work is  
*by 2 Dec 2016* (date). *and permanent at a later date.* \*Essex Junction WILL notify the State in writing when work is complete.

OTHER \*Reason(s) for non-compliance \_\_\_\_\_

Printed Name and

George Tyler, President

Signatures:

Elaine Sopchak, Vice President

Essex Junction

Daniel S. Kern

Vermont

Lori A. Houghton

Board of Trustees

Andrew P. Brown

DATE:

\_\_\_\_\_



**FY 2018 Town Highway  
Structures Grant Application**

**ATTACHMENT H**

**Temporary Pedestrian Bridge  
Documentation**

## Dennis Lutz

---

**From:** Aaron Martin  
**Sent:** Wednesday, November 30, 2016 9:55 AM  
**To:** Daniel Gregoire  
**Cc:** Dennis Lutz  
**Subject:** FW: bridge  
**Attachments:** 113016 - IFC - Essex Route 15 Bridge Sidewalk.pdf

FYI

Take this copy with you at noon.

**From:** Tim Dall [mailto:timd@engineeringventures.com]  
**Sent:** Wednesday, November 30, 2016 9:42 AM  
**To:** Dennis Lutz <dclutz@ESSEX.ORG>; Rick Jones (rickessexjunction@yahoo.com) <rickessexjunction@yahoo.com>; Aaron Martin <amartin@ESSEX.ORG>  
**Subject:** RE: bridge

Good morning, attached please find revised sketches depicting the temporary sidewalk bridge structure incorporating revisions from this morning's meeting with Ricky. Please don't hesitate to let me know if there are any additional questions or comments.

We have shown P.T. decking for durability as discussed this morning. As wood decking (P.T. in particular) can be slippery when wet, consideration may want to be given to providing the decking boards with a non-slip coating. This could be as simple as paint mixed with sand to provide a grit finish.

Ricky, following is a bill of materials for a Queen City Steel order, you will need to fill in lengths to account for your fabrication process/tolerances. We included threaded rod for anchor bolts, not sure if you can procure that there or not. Bolts for the 2x6 nailer are NOT included, we are assuming these will be purchased elsewhere.

- (2) W10x30 beams, ASTM A992, Grade 50
- (4) 1"x6"x1'-2" steel plates, ASTM A36
- (4) PC L2x2x1/4, ASTM A36 (can be one longer piece that is cut to fit)
- (8) 3/4" diameter galvanized threaded rod
- (8) galv flat washers
- (8) galv heavy-hex nut for 3/4" diameter threaded rod

Thank you.

Tim.

**From:** Dennis Lutz [mailto:dclutz@ESSEX.ORG]  
**Sent:** Tuesday, November 29, 2016 3:47 PM  
**To:** Tim Dall <timd@engineeringventures.com>; Rick Jones (rickessexjunction@yahoo.com) <rickessexjunction@yahoo.com>; Aaron Martin <amartin@ESSEX.ORG>  
**Subject:** bridge

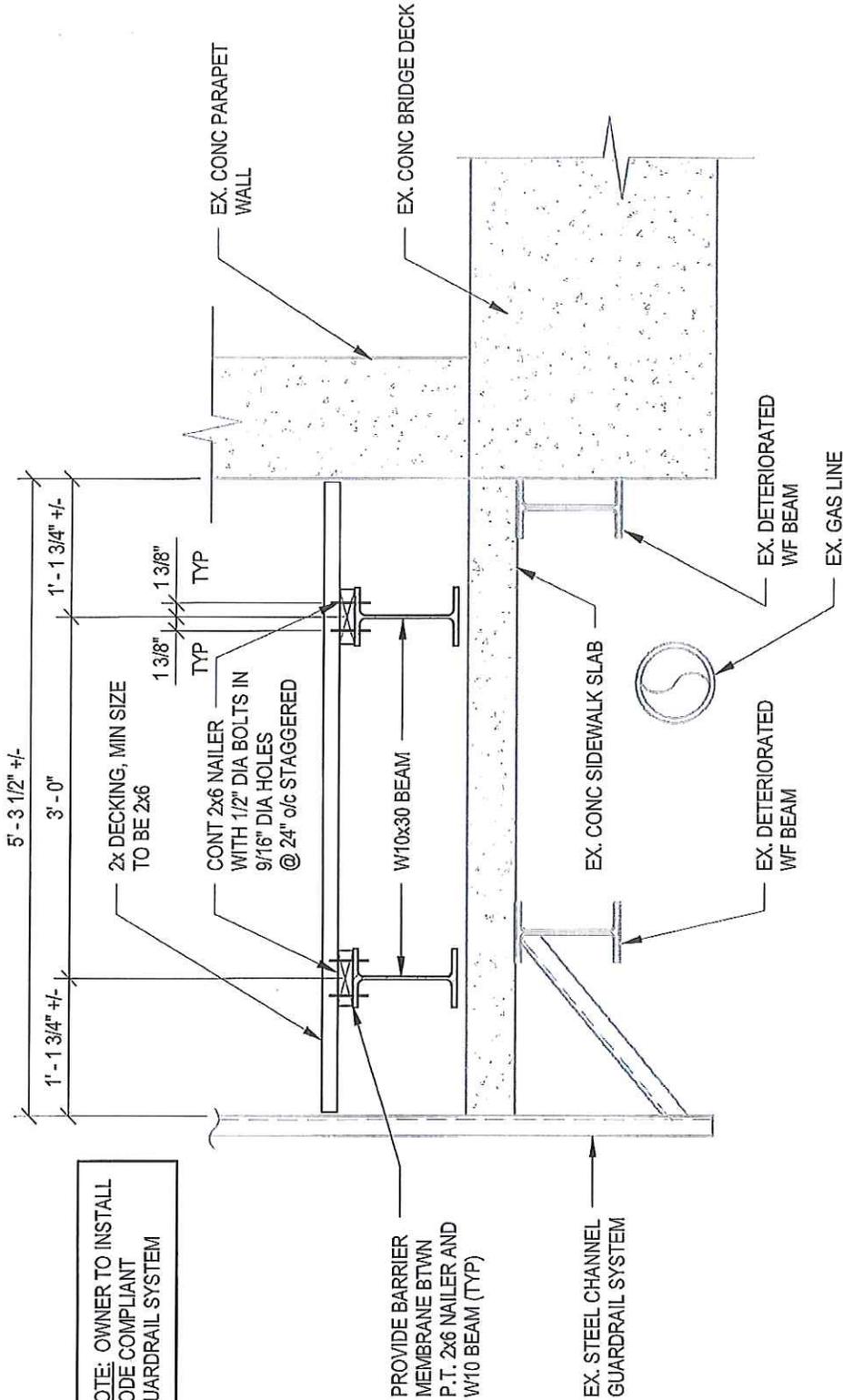
All,

I am going to be out in the morning for PT on my shoulder 9AM Appt. I won't be in until almost 10:30. If Tim is able to find beams (W10x30) , please pass that on to Aaron and Ricky. If we can get them then the idea would be to get Step 1 started.

I drafted a memo to go to the Trustees and Pat but it is only valid if we can find and get the beams. You guys are the only ones to see the memo so far. It is a draft.

Dennis





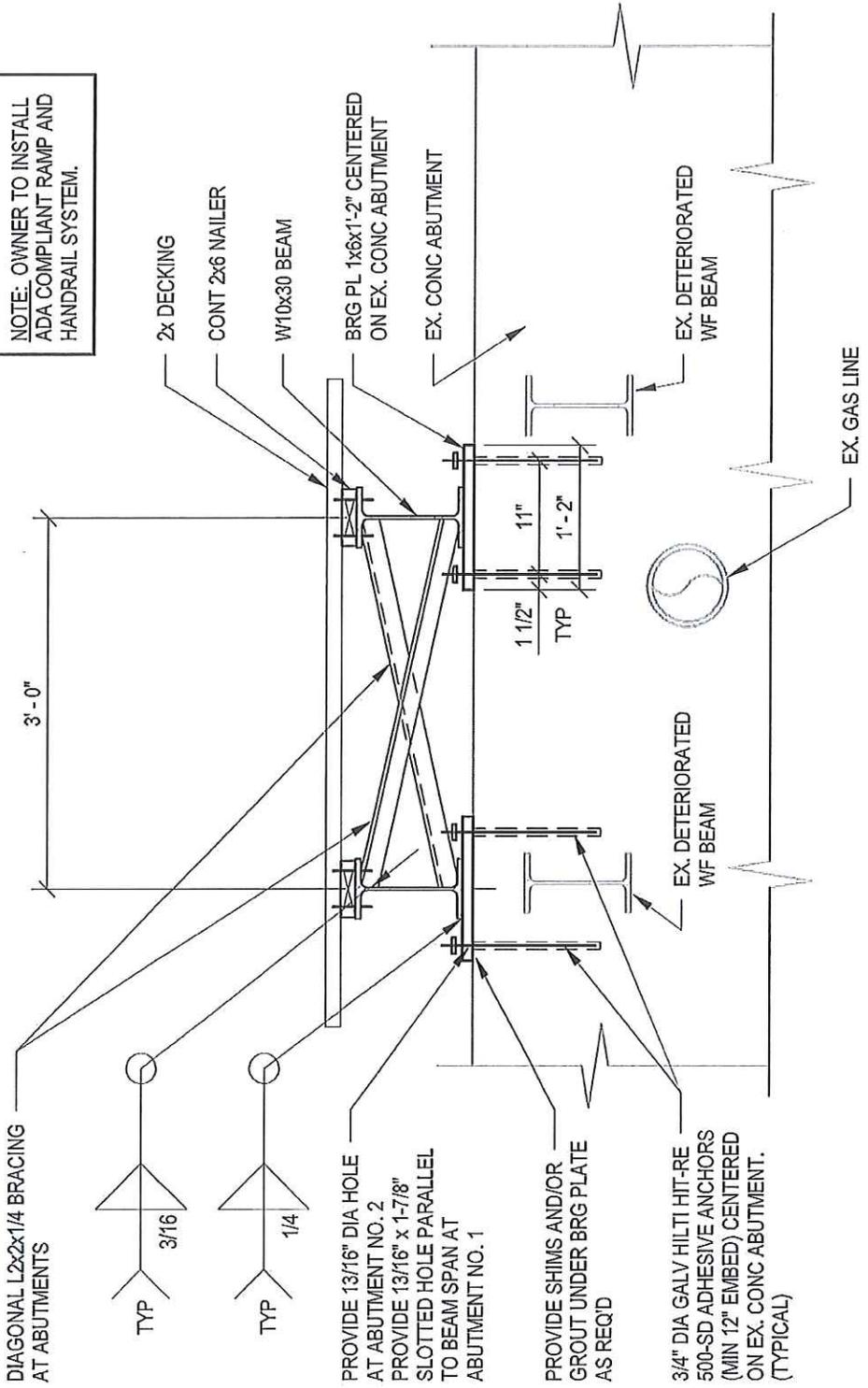
NOTE: OWNER TO INSTALL CODE COMPLIANT GUARDRAIL SYSTEM

TEMPORARY SIDEWALK BRIDGE CROSS SECTION

1 3/4" = 1'-0"

1. MATERIAL PROPERTIES TO BE AS FOLLOWS:
- WF BEAM: ASTM A992, GRADE 50
  - STEEL PLATE: ASTM A36
  - WOOD: SOUTHERN PINE NO. 2 OR BETTER, PRESERVATIVE TREATED
  - BOLTS: ASTM A307, GALVANIZED
  - WELD: E70XX ELECTRODE

NOTE: OWNER TO INSTALL ADA COMPLIANT RAMP AND HANDRAIL SYSTEM.



TEMPORARY SIDEWALK BRIDGE CROSS SECTION AT ABUTMENT  
3/4" = 1'-0"

2 Lincoln Street  
Essex Junction, VT 05452-3154  
www.essexjunction.org



P: 802-878-6944  
F: 802-878-6946

E: admin@essexjunction.org

March 28, 2017

Ashley Bishop, AOT Tech IV  
Vermont Agency of Transportation, District 5  
P.O. Box 168  
Essex Junction, Vermont 05453

Re: VTRANS FYE 18 Structures Grant  
VT RT 15 Pedestrian Bridge Replacement

Dear Ms. Bishop:

The Village of Essex Junction Trustees support the grant application for the design and replacement of the pedestrian walkway on the VT RT 15 Bridge crossing Indian Brook. The additional funding acquired will allow Village to remove the existing temporary walkway, design a new walkway and construct a new pedestrian walk.

The Village of Essex Junction has sufficient funds to meet the 10% local share for the project and the Trustees enthusiastically support this application.

Sincerely,

\_\_\_\_\_  
George A. Tyler, President

\_\_\_\_\_  
Elaine H. Sopchak, Vice President

\_\_\_\_\_  
Daniel S. Kerin

\_\_\_\_\_  
Lori A. Houghton

\_\_\_\_\_  
Andrew P. Brown

# Memorandum

TO: Patrick C. Scheidel, Municipal Manager and the Village Trustees

THRU: Dennis Lutz, P.E., Public Works Director

FROM: Jim Jutras, Village Water Quality Superintendent

Ricky Jones, Village Public Works Superintendent

Aaron Martin, P.E., Utilities Director/Town Engineer

Dan Gregoire, Staff Engineer

DATE: March 08, 2017

SUBJECT: VTRANS Better Roads Grant

(Countryside Drainage Outfall Improvements)

**ISSUE:** The issue is whether or not the Trustees will authorize Staff to apply to the VTRANS Better Roads Grant Program, for a grant for repair and upgrade of existing storm water outfalls located within the Countryside development. A grant award would allow the Village to complete needed drainage and erosion repairs at three drainage outfall locations. This will allow the Village to take a preemptive approach towards conformance with the Municipal Roads General Permit that the State intends to enact in the near future. Attached to this memo is a letter of support from the Village Trustees, pledging the required 20% minimum matching funds, if the Town is awarded a grant.

**DISCUSSION:** The Village would be applying for VTRANS construction funds under the VTRANS Vermont Better Roads Grant program. The due date for a completed application is Friday, March 17, 2017. The intent of applying for this grant is to acquire the funding to offset construction costs of upgrading and maintaining existing drainage outfalls located within the Countryside development.

**Dual outfalls on the West side of the Corduroy Road and Brickyard Road intersection:**

Work consists of clearing an access corridor from Brickyard Road as well as the area in and around the installation site, slope shaping and minor excavation for the installation of two storm manholes with stub piping assemblies as well as stone armored spillways at two adjacent outfall locations.

**Outfall behind #14 and #16 Corduroy Road:**

Work consists of clearing access from above (14 & 16 Corduroy Road), removing the existing loose length of storm drain pipe and attaching 20' of new pipe to the existing outfall. Compacted dense graded crushed gravel is to be used to backfill the new installation, filling the void at the existing outfall location to the new outfall location. The top foot of backfill is to be stabilized with grubbing material and seeded. The access way from # 16 Corduroy Drive will be repaired as necessary to reestablish lawn conditions.

**Dual outfall at #40 Beech Street:**

Work consists of channelizing stream flow to the center of the stream, shaping slopes and excavating a keyway followed by the installation of approximately 70 LF of stone slope armoring with a 10 ft. slope length. The installation will stabilize the two existing outfalls in this location. Grubbings and excavated material to be placed on the upstream fill slope to fill depressions on that side.

If the Village is awarded a grant through the Better Roads program, the additional funding acquired will allow Public Works personnel to address the maintenance and erosion concerns before they become major issues.

**COSTS:** We estimate the construction costs to be on the order of \$21,982 including all construction expenses associated with the storm water drainage repairs. The Village will be applying for a \$17,585 State grant through the Vermont Better Roads Grant Program, and would be required to match this funding with \$4,396. Staff is proposing the use of Summer Construction funding under the Public Works operating budget to accommodate the required 20% local grant match. There will be sufficient funds available within the Public Works operating budget available for a grant match. A partial grant will also be accepted if offered.

**RECOMMENDATION:** It is recommended that the Trustees approve and sign the attached letter of support for a VTRANS Vermont Better Roads Grant Program and approve the use of \$4,396 for the 20% matching funds required for the grant.



# Vermont Better Roads Grant Program APPLICATION



## Cover Sheet

Please complete this page ONCE and return with your Grant Category Application(s)

Town/Organization: VILLAGE OF ESSEX JCT.

Contact Person(s): JAMES JURAS Title: WATER QUALITY SUPERINTENDENT

Address: 2 LINCOLN ST. ESSEX JUNCTION, VT 05452  
Street Address Town Zip

Email: JIM@ESSEXJUNCTION.ORG Phone: (802) 878-6943 EX. 101

DUNS #: 144372930 Fiscal Year End Month (MM): 06

Please use the documentation checklist below to ensure that all of the relevant items regarding your application have been included.

- Grant application cover sheet (Only submit one)
- Grant application form (One per project)
- Itemized Cost estimate for labor, equipment, and materials (see enclosed Cost Estimate Worksheet). If applicable, please break down funding by source (i.e. different grant sources)
- Project Location Map (please show location of affected water)
- Sketch of proposed project and erosion control measures or other management practices, including distances in fee
  - Also show approximate location of town/other right-of-way and/or property lines and limits of work
- Letters of Support (from Regional Planning Commission, VTrans District Technical Staff, ANR Rivers Engineer, etc.)
- If Category C River/Road Conflict or Category D River/Stream Structure or Culvert, you must attach ANR/ACOE consultation (see page 20)
- Photos must be color and clear to see.
  - Please make sure there are enough photos to get a good idea of the project area



# Vermont Better Roads Grant Program APPLICATION



## CATEGORY B/C/D

Please complete one application per category and/or project you are applying for. You may make copies of the application for multiple applications per category and/or multiple categories.

Please check the Category you are applying for:

- B. Correction of a Road Related Erosion Problem and/or Stormwater Mitigation Retrofit for both gravel and paved roads
- C. Correction of a Stream Bank or Slope Related Problem
- D. Structure/culvert upgrades

Municipality: VILLAGE OF ESSEX JUNCTION

Road Name: PLEASE SEE APPLICATION ATTACHMENT TH #: \_\_\_\_\_ Structure # (if applicable): \_\_\_\_\_

Road Type: Paved or Unpaved (circle one) Curbed or Uncurbed (circle one)

Class 1 Class 2 Class 3 Class 4 (circle one)

Watershed (circle all that apply):

- |                                 |                       |   |
|---------------------------------|-----------------------|---|
| Battenkill/Hoosic/Walloomsac    | Lamoille              | Deerfield                                 |
| Southern Lake Champlain         | Winooski              | Stevens/Wells/Waits/Ompompanoosuc         |
| Otter/Little Otter/Lewis Creeks | White                 | Passumpsic                                |
| <u>Northern Lake Champlain</u>  | Ottauquechee/Black    | Upper Connecticut River                   |
| Missisquoi Bay                  | West/Williams/Saxtons | Lake Memphremagog/<br>Coaticook/Tomifobia |

A watershed map is available at this link: <http://dec.vermont.gov/watershed/map/basin-planning>

Please provide a thorough description of the problem (ex. Roadway has steep slope with no ditch which is causing roadway erosion):

PLEASE SEE APPLICATION ATTACHMENT

Types of work to be completed (circle all that apply):

- |                                |                                 |                                       |
|--------------------------------|---------------------------------|---------------------------------------|
| <u>Slope Stabilization</u>     | Culvert- Upsize                 | <u>Stormwater Mitigation/Retrofit</u> |
| Retaining Wall                 | Grass Lined Ditch               | <u>Stormwater Rehab/Replacement</u>   |
| Bridge or Box Culvert          | <u>Stone Lined Ditch</u>        | Stream/Lake/Pond Bank Stabilization   |
| Culvert- Same Size Replacement | Green Stormwater Infrastructure |                                       |



# Vermont Better Roads Grant Program



## APPLICATION

Project Length (linear feet along roadway): N/A ft.

Total Length of Culverts Replaced: 20 ft.

Number of structures/culverts replaced/repared: 2 NEW STRUCTURES

Average slope of roadway: N/A  0-5%  5-10%  >10%

Provide a VERY detailed map of site location showing start and end points:  Included N/A

Please provide the Road Segment ID (RSID). If several, please list all. If unknown, please contact Better Roads Staff for this information (802)828-4585 or (802)498-7216:

RSID #: PLEASE SEE APPLICATION ATTACHMENT Hydrologically Connected? Yes No Partially

### Environmental Concerns:

All projects require a review of potential impacts by our environmental team. To expedite the review process, please check the boxes below that describe existing structures/conditions to be replaced/maintained (if any) and the project description that applies (if any).

Existing Structures:	
<input checked="" type="checkbox"/> Steel Culvert	<input type="checkbox"/> Concrete Box Culvert
<input type="checkbox"/> Stone Culvert – Take pictures	<input type="checkbox"/> Concrete Bridge
<input type="checkbox"/> Ditch	<input type="checkbox"/> Rolled Beam/Plate Girder Bridge
<input type="checkbox"/> Foundation remains, mill ruins, stone walls, other – Take pictures	<input type="checkbox"/> Stone abutments or piers – Take pictures
<input type="checkbox"/> Buildings within 300 feet of work - Take pictures	
Project Description:	
<input type="checkbox"/> New ditches will be established	<input type="checkbox"/> All work will be completed from the existing road or shoulder
<input type="checkbox"/> Reestablishing existing ditches only	<input checked="" type="checkbox"/> There will be excavation within 300 feet or a river or stream – Take pictures
<input type="checkbox"/> The structure is being replaced on existing location/alignment	<input type="checkbox"/> Road reclaiming, reconstruction, or widening
<input type="checkbox"/> Excavation within a floodplain – Take pictures	<input checked="" type="checkbox"/> Temporary off-road access is required
<input checked="" type="checkbox"/> Tree cutting/clearing – Take pictures	<input type="checkbox"/> The roadway will be realigned

Description of Project and how you plan to complete the work (ex. Stone line 500' of ditch by reshaping ditch and stone lining, working from the top of the project down to the bottom):

PLEASE SEE INDIVIDUAL SITE MAPS



# Vermont Better Roads Grant Program APPLICATION



What maintenance has the site required in the past and what causes this? (Example: Road needs 5 YD of gravel after every storm, or entire ditch washes out approx. 3ft deep in every large storm)

PLEASE SEE APPLICATION ATTACHMENT

Progress to Date:

N/A

Is there an emergency reason this project must be completed quickly? If yes, please explain:

DUE TO DRY WEATHER, THESE ARE NOT CURRENTLY EMERGENCY SITES BUT ARE INCREASING IN PRIORITY.

Has this project been identified through a municipal road inventory, capital budget plan, tactical basin plan, culvert inventory, or other management plan? If yes, please list which.

Yes: CULVERT INVENTORY

No

Please list any professionals you may have contacted for assistance with this project (ANR River Management Engineer, Army Corps of Engineers, VTrans staff, Basin Planner, RPC staff, etc.):

ARMY CORPS OF ENGINEERS WILL BE CONTACTED FOR ALL THREE OUTFALL LOCATIONS.

Is the project located in the town "Right of Way? (circle one) Yes  No  Both

(If No or Both, you will be required to have Agreement for Entry Liability Release for any impacted properties prior to the start of construction).

Will the town road crew complete this work? Yes, No, Some (if "some" please explain further).

WORK AT LOCATION B (OUTFALL BEHIND #14 AND #16 CORROUY ROAD) WILL BE COMPLETED BY ESSEX JUNCTION PUBLIC WORKS FORCES.



# Vermont Better Roads Grant Program APPLICATION



## Budget:

Please attach a project budget and confirm below that is attached:

Project budget IS attached **INDIVIDUAL SITE BUDGETS  
ALSO PROVIDED**

Indicate what work or funds you will use to provide your 20% match on this grant:

MATCHING FUNDS HAVE BEEN BUDGETTED AND WILL  
BE PROVIDED THROUGH THE VILLAGE STORMWATER  
ACCOUNT.

Are you applying to other grant programs to help fund this project? If so, what programs?

NO

Requested Grant Amount:	\$ <u>17,585.68</u>	Requested Grant Amount Max:
+		\$20,000 Category B
Local Match:	\$ <u>4,396.42</u>	\$40,000 Categories C & D
=		
Total Project Cost:	\$ <u>21,982.10</u>	

**Examples of how to calculate the required 20% match/requested grant amount:**

Formula:

**Total Eligible Project Cost:**  
Category A- \$10,000 Category B- \$25,000 Categories C & D- \$50,000

**Maximum Grant Award:**  
Category A- \$8,000 Category B- \$20,000 Categories C & D- \$40,000

Formula:

If Total Project Cost is more than the **Total Eligible Project Cost**, then

Match=Total Project Cost-**Maximum Grant Award**

If Total Project Cost is less than or equal to the **Total Eligible Project Cost**, then

Match=Total Project Cost x 0.2



# Vermont Better Roads Grant Program APPLICATION



Estimated Completion Date: Oct. 15, 2017

REQUIRED ATTACHMENTS:

- Itemized Cost Estimate (labor, equipment, materials)  
(For assistance, call Better Roads at 802-828-4585 or 802-498-7216)
- Project Location Map  
(Please show location of affected water; 1:12,000 USGS map, if possible)
- Sketch of proposed project and erosion control measures, including:
  - Distances/dimensions (ft.)
  - Approx. location of town/other right-of-way and/or property lines
  - Limits of work
- Photos must be color and clear to see.
  - Please make sure there are enough photos to get a good idea of the project area
- If project involves stream or river/road conflict, include documentation of consultation with a River Management Engineer or permit.
- Other appropriate supporting documents.

By signing this application, I certify that all the information provided is accurate to the best of my knowledge. We will comply with all the requirements of the grant including making our books available for audit if required.

SIGNATURE OF APPLICANT:

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
**MUST BE TOWN ADMINISTRATOR/MANAGER OR SELECT BOARD CHAIR**

## **List of Attachments**

- 1. Application Inserts**
- 2. Project Location Map**
- 3. Site A (40 Beech Street)**
- 4. Site B (14 and 16 Corduroy Road)**
- 5. Site C (Corduroy and Brickyard)**
- 6. Total Project Cost Estimate Worksheet**
- 7. Letters of Support**

## Application Inserts

## Vermont Better Roads Grant Category B Grant Application Attachment

### From Page 11 of 20:

Location A - Road Name: Beech Street	TH# 408	Paved	Curbed	Class 3
Location B - Road Name: Corduroy Road	TH# 423	Paved	Curbed	Class 3
Location C - Road Name: Brickyard Road	TH# 410	Paved	Curbed	Class 3

### From Page 11 of 20:

**“Please provide a thorough description of the problem.”**

**Location A:** Repairs and streambank remediation and stabilization are necessary for the mainstream stem of Indian Brook as it passes through the driveway of #40 Beach Street through confluence of smaller culverts. The culvert along the main course of the stream was initially disturbed by high flows and frost heaving at the inlet and outlet transitions. Water is flowing outside of the culvert and requires stone addition as slope stabilization where downstream turbulence creates erosion points as the direction of flow changes to the southeast.

**Location B:** This work will provide repair and slope stabilization where a culvert section has become disconnected at a coupling band and storm flow is eroding the leading face of the fill slope.

**Location C:** The area contains three culverts intended to manage sheet flow from the adjacent roadway. Field conditions show the drainage pattern mainly flows to the center and northerly culverts, causing flow volume in excess of the intended design capacity. The installation of energy dissipating structures and plunge pools to the two eroding outfalls will provide bank stabilization, erosion control and ground water recharge to the stormwater system.

### From Page 12 of 20:

**Location A:** - RSID #3246.1      Hydrologically Connected: Yes

**Location B:** - RSID #13208.1      Hydrologically Connected: No

**Location C:** - RSID #13202.1      Hydrologically Connected: No

### From Page 13 of 20:

**“What maintenance has the site required in the past and what causes this?”**

**Location A:** Inspection and periodic maintenance as required since date of installation.

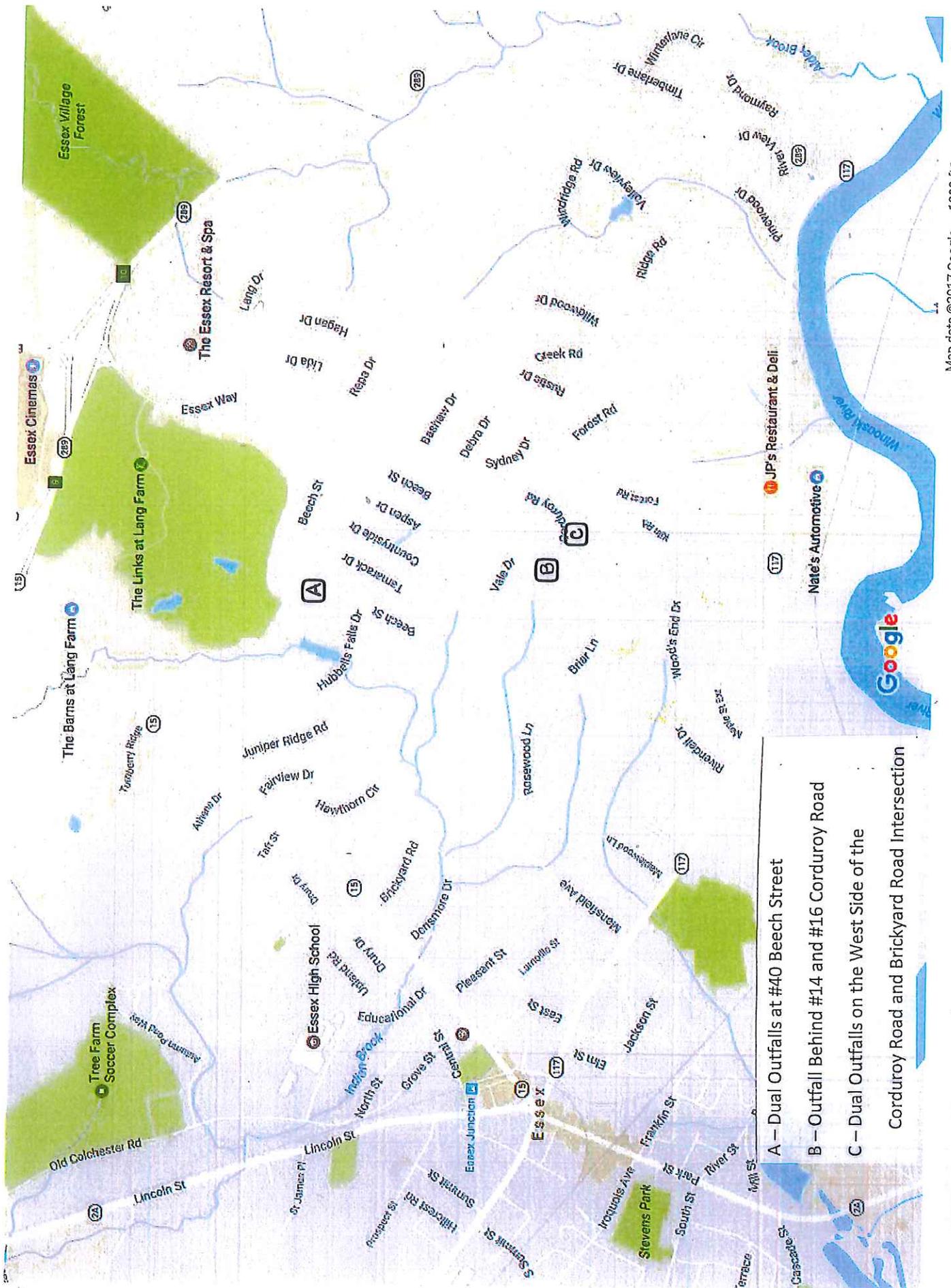
**Location B:** Some manual work has been done to disconnect the separated culvert section and provide for some stability of the steep slope that the culvert penetrates.

**Location C:** Although the Village does not have an easement for access and maintenance to these outfalls, the Village has been monitoring these outfalls as the majority of flow derives from the Village ROW. At this point, the Village will acquire access to address the issues found.

# Project Location Map

# SITE MAP – Village of Essex Jct. Outfall Rehabilitation Sites

1/27/2017



Village of Essex Junction, Vermont  
Country Side Drainage Improvements  
Vermont Better Roads Grant

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**Site A**  
**(40 Beech Street)**

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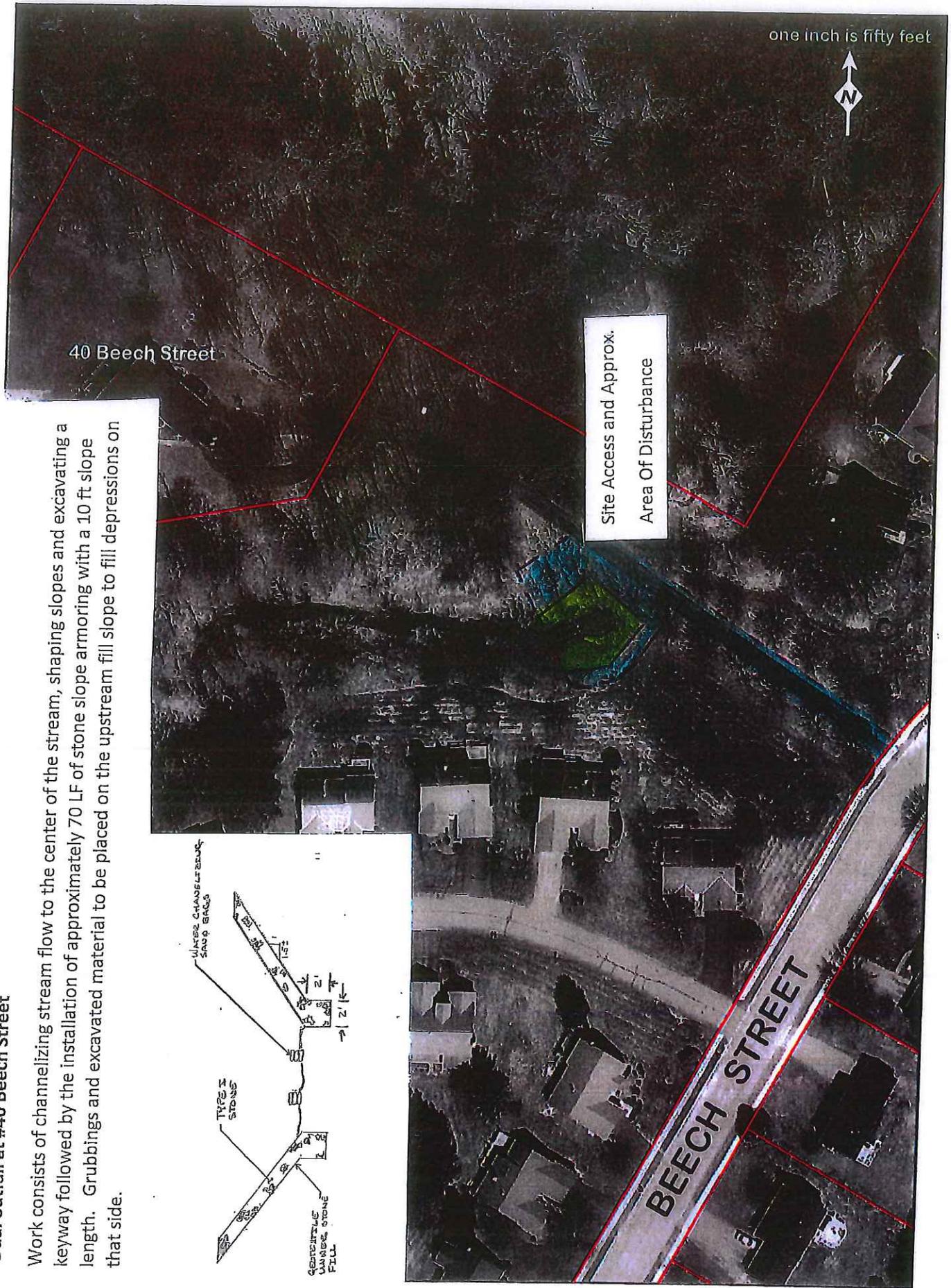
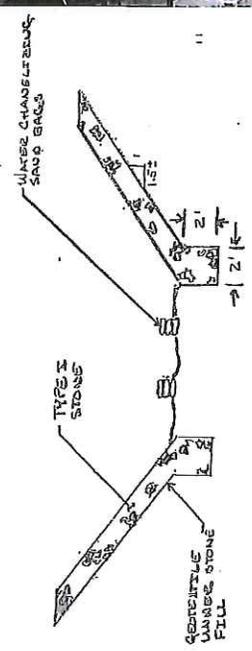
March 14, 2017

Site A – Dual Outfalls at #40 Beech Street



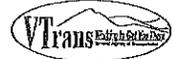
### Dual outfall at #40 Beech Street

Work consists of channelizing stream flow to the center of the stream, shaping slopes and excavating a keyway followed by the installation of approximately 70 LF of stone slope armoring with a 10 ft slope length. Grubbings and excavated material to be placed on the upstream fill slope to fill depressions on that side.





# Vermont Better Roads Grant Program



## Cost Estimate Worksheet

Town and Road Name: #40 BEECH ST.

Project Name: VILLAGES OUTFALLS

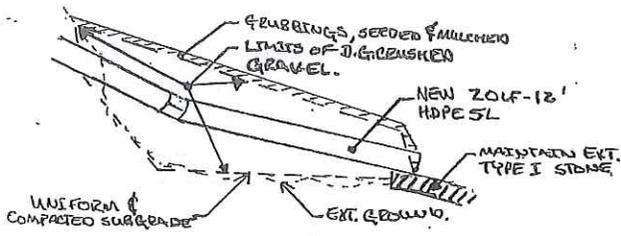
Labor	Rate	# Hours	Total (Rate x Hours)
FORMAN	40	18	1200-
LABORER	35	20	700-
OPERATOR	45	21	945-
DRIVER	35	21	735-
<b>Labor Total</b>			<b>3100-</b>
Equipment	Rate	# Hours	Total (Rate x Hours)
EXCAVATOR RENTAL	28.5	21	598.50
TRUCK RENTAL	30-	21	630-
<b>Equipment Total</b>			<b>1228.50</b>
Materials	Rate	Amount	Total (Rate x Amount)
SAND BAGS/SAND	\$300	1	300-
GEOTEXTILE UNDER STONE	\$400/ROLL	1/3 ROLL	133-
TYPE I STONE	\$15/TON	67.5 TON	1012.50
TOP SOIL	\$27/TON	10 CY	270.-
<b>Materials Total</b>			<b>1715.50</b>
Miscellaneous	Rate	Amount	Total (Rate x Hours)
<b>Miscellaneous Total</b>			
<b>Grand Total</b>			<b>6044.00</b>

Match

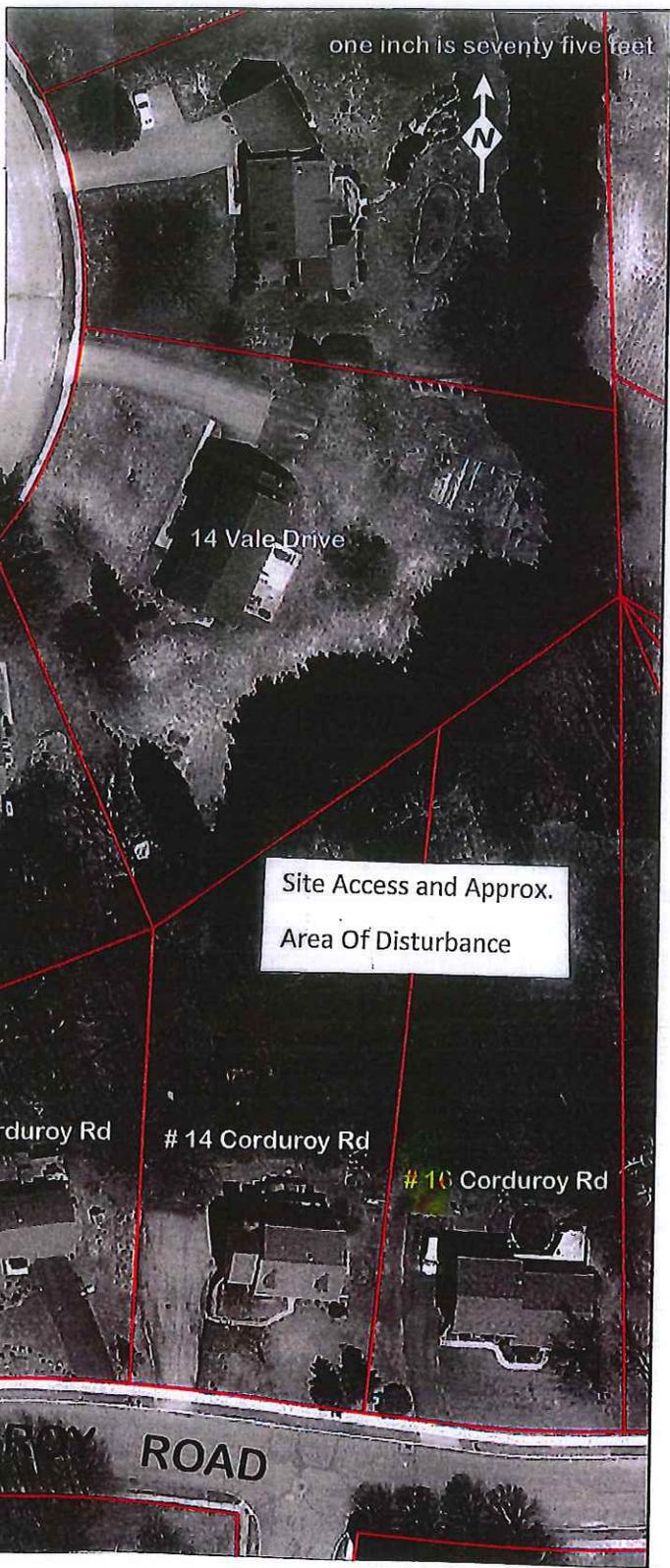
**Site B**  
**(14 and 16 Corduroy Road)**

Site B – Outfall Behind #14 and #16 Corduroy Road





OUTFALL GSO SECTION  
RECONSTRUCTION AT #16 &  
#14 CORDUROY



Site Access and Approx.  
Area Of Disturbance

**Outfall behind #14 and #16 Corduroy Road**

Work consists of clearing access from above (14 & 16 Corduroy Road), removing the existing loose length of CMP and attaching 20' of new CPEP to the existing outfall. Compacted dense graded crushed gravel is to be used to backfill the new installation, filling the void at the existing outfall location to the new outfall location. The top foot of backfill is to be stabilized with grubbing material and seeded. The access way from # 16 Corduroy Drive will be repaired as necessary to reestablish lawn conditions.



# Vermont Better Roads Grant Program



## Cost Estimate Worksheet

Town and Road Name: **BEAOND #16 & #14 CORRIDOR RD**

Project Name: **WILLYGIE OUTFALLS**

Labor		Rate	# Hours	Total (Rate x Hours)
FORMAN		40	14	560
LABOR		35	14	490
OPERATOR		45	14	630
DRIVER		35	14	490
<b>Labor Total</b>				<b>2170</b>
Equipment		Rate	# Hours	Total (Rate x Hours)
EXCAVATOR RENTAL		28.50	14	399
DUMP TRUCK RENTAL		30.00	14	420
<b>Equipment Total</b>				<b>819</b>
Materials		Rate	Amount	Total (Rate x Amount)
12" HDPE SL		6.01 / LF	20 LF	120.20
DENSE GRAVEL CONCRETE STONE		15 / TON	48 TONS	720
GUARDING MATERIAL		10 / CY	10 CY	100
TOP SOIL		27 / CY	3 CY	81
<b>Materials Total</b>				<b>1021.20</b>
Miscellaneous		Rate	Amount	Total (Rate x Amount)
<b>Miscellaneous Total</b>				<b>0</b>
<b>Grand Total</b>			<b>\$</b>	<b>4,010.20</b>
<b>Match</b>				

Village of Essex Junction, Vermont  
Country Side Drainage Improvements  
Vermont Better Roads Grant

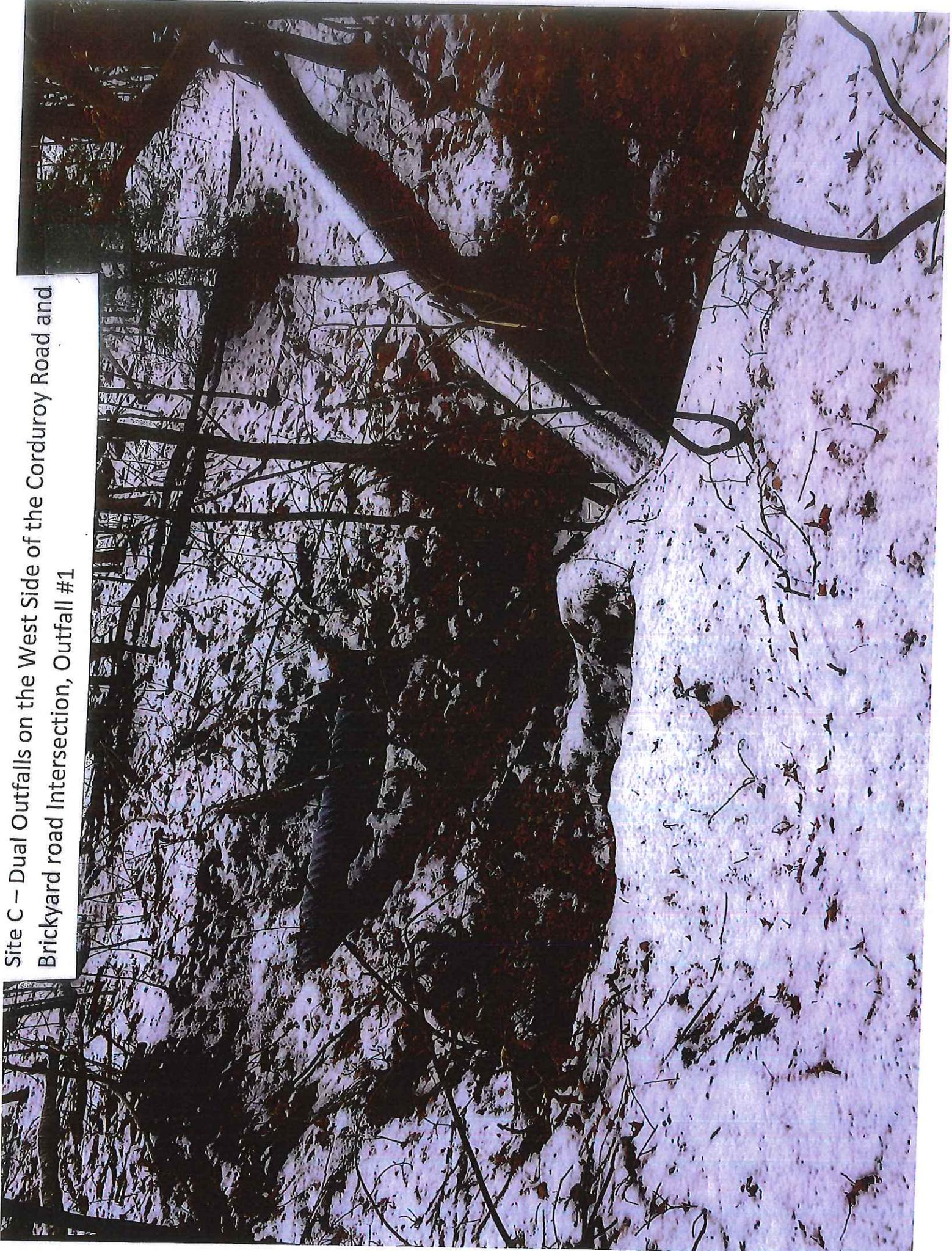
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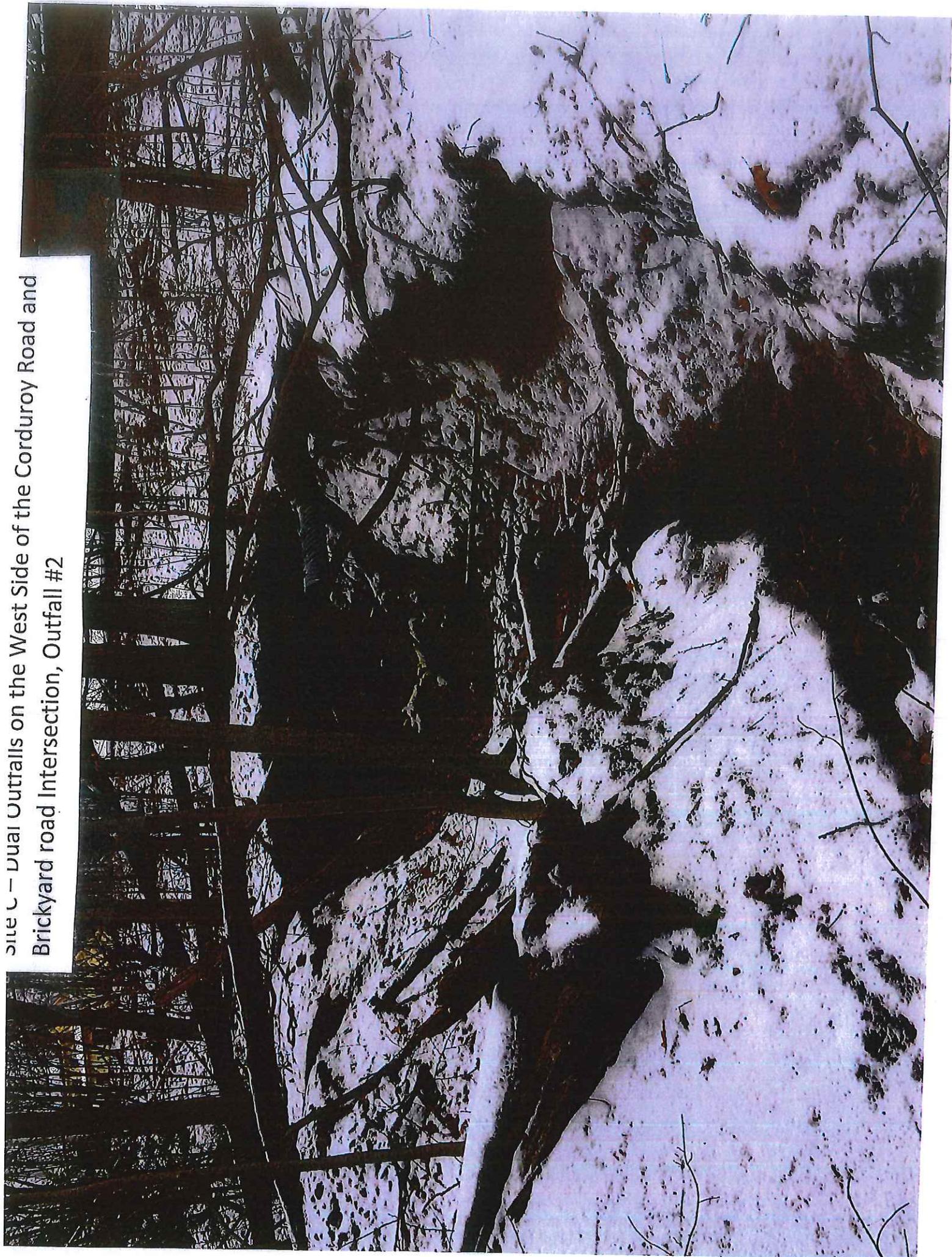
**Site C**  
**(Corduroy and Brickyard)**

---

March 14, 2017

Site C – Dual Outfalls on the West Side of the Corduroy Road and Brickyard road Intersection, Outfall #1





Site C - Dual Outfalls on the West Side of the Corduroy Road and Brickyard road Intersection, Outfall #2

one inch is fifty feet

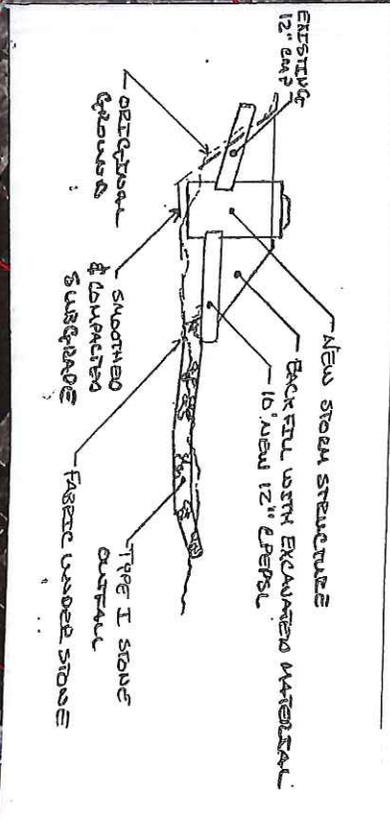


BRICKYARD ROAD

CORDUROY ROAD

Site Access

Approx. Area Of Disturbance



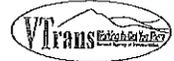
**Dual outfalls on the West side of the Corduroy Road and Brickyard Road intersection:**

Work consists of clearing an access corridor from Brickyard Road as well as the area in and around the installation site, slope shaping and minor excavation for the installation of two storm manholes with stub piping assemblies as well as stone armored spillways.





# Vermont Better Roads Grant Program



## Cost Estimate Worksheet

Town and Road Name: WEST SIDE OF INTR. OF BACKBONE CORRIDOR Project Name: VEHICLE OUSTAINS

Labor		Rate	# Hours	Total (Rate x Hours)
Foreman		40	35	1400-
Laborer		35	18	630-
Operator		45	35	1575-
Helper		35	27	945-
Labor Total				4550-
Equipment		Rate	# Hours	Total (Rate x Hours)
Excavator Rental		28.50	35	1997.50
Dump Truck Rental		30-	27	810-
Equipment Total				2807.50
Materials		Rate	Amount	Total (Rate x Amount)
Storm Drainage Structures		2,000-	2 ea	4000-
Bedding Stone		15-	38 tons	570-
Trapezoidal Stone		15-	61 tons	915-
12" Hoop Pipe (6')		5.11	40 LF	204.40
Geotextile Lined Stone		400-	1/2 roll	200-
Materials Total				5889.40
Miscellaneous		Rate	Amount	Total (Rate x Hours)
Miscellaneous Total				
Grand Total				11,846.90
Match				

## Cost Estimate Worksheet



# Vermont Better Roads Grant Program



## Cost Estimate Worksheet

Town and Road Name: **VILLAGE OF ESSEX JCT. (SEE SITE MAP)**

Project Name: **VILLAGE OUTFALLS**

Labor		Rate	# Hours	Total (Rate x Hours)
FORMAN		40	67	2680
LABOR		35	52	1820
OPERATOR		45	70	3150
DRIVER		35	62	2170
<b>Labor Total</b>				<b>9,820</b>
Equipment		Rate	# Hours	Total (Rate x Hours)
EXCAVATOR RENTAL		28.50	70	1995
TRUCK RENTAL		30	62	1860
<b>Equipment Total</b>				<b>3855</b>
Materials		Rate	Amount	Total (Rate x Amount)
STORM DRAINAGE STRUCTURES		2000	2 EA	4000
REGULATED STONE		\$15/TON	30 TON	570
TYPE I STONE		\$15/TON	1255 TON	19275
12" HOPE SS.		\$5.11/100	60 LF	306.60
DEEP CURED CRUSHED GRAVEL		\$15/TON	48 TON	720
GRASSING MATERIAL		\$10/CF	10 CF	100
TOP SOIL		\$27/CF	13 CF	351
GEOTEXTILE UNDER STONE		\$400/ROLL	0.83 ROLL	332
<b>Materials Total</b>				<b>24,704.10</b>
Miscellaneous		Rate	Amount	Total (Rate x Amount)
<b>Miscellaneous Total</b>				<b>0</b>
<b>Grand Total</b>			<b>21,982.10</b>	
<b>Match</b>				

Village of Essex Junction, Vermont  
Country Side Drainage Improvements  
Vermont Better Roads Grant

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# Letters of Support

March 6th, 2017

James Jutras, Water Quality Superintendent  
2 Lincoln Street  
Essex Junction, VT 05452  
802 878 6943, Ex. 101

RE: Better Roads Category B grant request

Dear James,

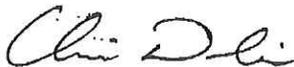
The Chittenden County Regional Planning Commission is pleased to support your Category B grant request to the VTrans FY18 Better Roads program. This grant is a key component as the Town prepares for and implements the Municipal Roads General Permit. Although CCRPC has not completed a road erosion inventory on these specific roadway sections, Essex Junction intends to stay proactive, and integrate new storm water management solutions in needed areas. The Village of Essex Junction is staying consistent with the MRGP process of identifying, prioritizing and budgeting to repair road-related erosion and/or stormwater problems affecting water quality and we greatly appreciate the Town's initiative in this process.

Further, this project helps implement the following specific sections of the *Chittenden County ECOS Plan*, the combined Regional Plan, Metropolitan Transportation Plan and Comprehensive Economic Development Strategy for the County:

- Transportation Goal (Section 2.5.3): Provide accessible, safe, efficient, interconnected, secure, equitable, and sustainable mobility choices for our region's businesses, residents and visitors;
- Water Quality Strategy (Section 3.2.3): Improve the safety, water quality, and habitat of our rivers, streams, wetlands and lakes in each watershed; and
- Improves and maintains infrastructure to help support the Sustainable Growth Strategy (3.2.2): Strive for 80% of New Development in Areas Planned for Growth, Which Amounts to 15% of Our Land Area.

Thank you for the opportunity to support this project and we look forward to working with you in completing the project should your grant request be successful.

Sincerely,



Chris Dubin  
Transportation Planner

CC: Dennis Lutz, Public Works Director

2 Lincoln Street  
Essex Junction, VT 05452-3154  
www.essexjunction.org



P: 802-878-6944  
F: 802-878-6946

E: admin@essexjunction.org

March 14, 2017

Vermont Agency of Transportation  
Municipal Assistance Bureau – Better Roads Program  
1 National Life Drive  
Montpelier, Vermont 05633-5001

Re: VTRANS FYE 18 Vermont Better Roads Grant Program

To Whom It May Concern:

The Village of Essex Junction Trustees support the grant application for construction funding in connection with the maintenance and reconstruction of existing drainage infrastructure within the Countryside Development. The additional funding acquired will allow Public Works personnel to address drainage erosion at three storm water outfall locations.

The Village of Essex Junction has sufficient funds to meet the 20% local share for the project, and enthusiastically support this application.

Sincerely,

A handwritten signature in black ink, appearing to read "George A. Tyler".

George A. Tyler, President  
Board of Trustees



TO: Village Trustees and Pat Scheidel, Village Manager  
FROM: Robin Pierce, Community Development Director  
Darby Mayville, Community Relations & Economic Development Assistant DM  
DATE: March 6, 2017  
RE: Community & Economic Development Brochure

**Issue**

This issue is whether or not the Trustees should approve the attached Community & Economic Development Brochure.

**Discussion**

Please note that this brochure has been updated per the request of the Trustees at the February 28<sup>th</sup> meeting.

As a part of our ongoing effort to inform the Essex community of upcoming projects in the Village, we have created a Community & Economic Development Brochure. This flyer contains information on the three main proposed public projects in the Village: the pedestrianization of Main Street, the Crescent Connector, and the Pearl Street Link project. It also provides the contact information for Community Development staff, as well as informational resources for current or potential business owners in the Village.

This brochure will be available at the Village Offices, online, and will also be distributed in person to all local businesses.

**Cost**

The only costs associated with this project would be the printing these brochures.

**Recommendation**

It is recommended that the Trustees approve the attached Community & Economic Development brochure.

## What do YOU think?

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The Community Development staff encourages input from business owners and residents. Please get in touch with us with your ideas and suggestions!

- Robin Pierce, Community Development Director  
[Robin@essexjunction.org](mailto:Robin@essexjunction.org)  
802-878-6950
- Terry Hass, Assistant Zoning Administrator  
[Terry@essexjunction.org](mailto:Terry@essexjunction.org)
- Darby Mayville, Community Relations Assistant  
[Darby@essexjunction.org](mailto:Darby@essexjunction.org)

## Village Designations

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Essex Junction has both a Vermont designated Village Center & Vermont Neighborhood Designation. Significant tax credits, reduced state permitting time and costs can be available for business owners, developers and investors as a result of this. Learn more about how this can benefit you here:

<https://tinyurl.com/zvjgmdo> &  
<https://tinyurl.com/zgdntdv>.

## Business Resources

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Check out commercial properties in the Village for sale or lease:  
<https://www.essexjunction.org/business/commercial-properties/>.

Make sure that your business is included on the Village business list:  
<https://www.essexjunction.org/business/list/>. Please e-mail Darby Mayville at [darby@essexjunction.org](mailto:darby@essexjunction.org) if something is missing.

Review our Land Development Code (Zoning By-Laws) & Municipal Plan:  
<https://tinyurl.com/hpr2sft> and  
<https://tinyurl.com/i29h8qu>.

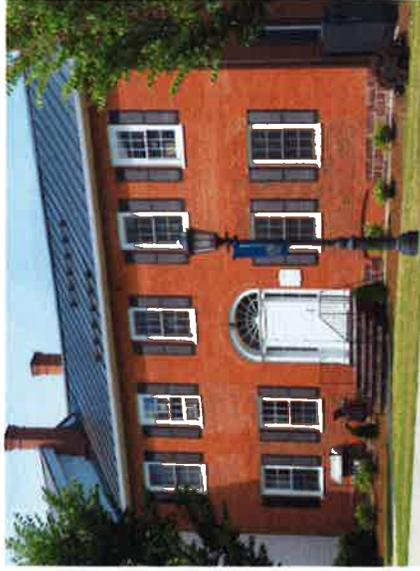
Learn about the Commercial Tax Stabilization Policy:

<https://tinyurl.com/hmodcad>.

# Community & Economic Development



Come Grow with Us



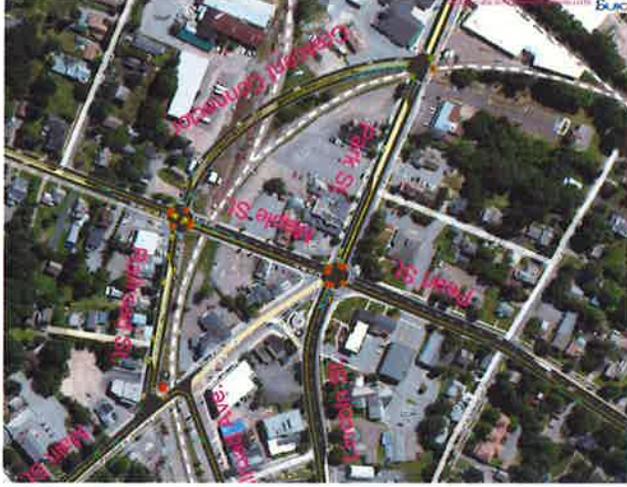
## Design Five Corners



In recent Heart & Soul neighborhood conversations, the residents of Essex Junction articulated several values they hold dear. One is "thoughtful growth" that includes a vibrant walkable downtown with connected streets and a diverse housing mix. What does that look like? We'll be figuring that out together in this community design process to develop a master plan for the Village center.

Stay in touch with the process and weigh in through our Facebook page: <https://tinyurl.com/jqgcokq>.

## Crescent Connector



The Connector Road opens up six acres of underutilized land to development, while creating a way for traffic to avoid the Five Corners. The Scoping Study for this project stated that this road would improve traffic efficiency at the Five Corners by 12% which exceeds the predicted improvement for this location if the CIRC had been built.

## Pearl Street Link



The Pearl Street project begins at the Post Office Square intersection and extends to the Five Corners, linking two prior streetscape improvement projects. The project will improve sidewalks and create on road bike lanes.

Five Corner Variety  
39 Park Street  
Essex Junction, VT 05452

802-879-7101

RECEIVED

FEB 09 2017

Village of Essex Junction

Dear Pat,

This letter is in reference to the water bill at 39 Park Street. We would like to grieve the amount from the bill from 3/29/2016 to 9/30/2016.

I believe the bill is incorrect. We are being billed for 86,000 cubic feet.

Please find attached correspondence with Cindy Delibac. Please also find attached readouts from our new water meter.

In the email dated January 26, 2017, Cindy states that our average water consumption during the summer months was 582 gallons a day. This equates to 77.8 cubic feet per day. This number is verified if you look at the daily consumption logs that I have attached. We do not dispute the average water consumption of 77.8 cubic feet per day.

We do however dispute being billed for 86,000 cubic feet of water for the period of March 29, 2016 to September 30, 2016. There are 185 days in that time period. If you multiply 185 days times the average consumption of 77.8 cubic feet per day, you arrive at a total water consumption over the period of 14393 cubic feet.

In summary, we agree with the average daily consumption number. We do not agree with the billing of 86,000 cubic feet.

Please contact me as to how we proceed.

Sincerely,



Duncan Harvey

Owner, Five Corner Variety and Rocky's Pizza

(802) 598-6514 cell

[centralbev@gmail.com](mailto:centralbev@gmail.com) email

VILLAGE OF ESSEX JUNCTION

2 LINCOLN ST.  
ESSEX JUNCTION, VT 05452  
(802) 878-6944

WATERSEWER BILL

1800



RETURN THIS PORTION WITH PAYMENT

CUSTOMER NAME & ADDRESS

SOPHIA PROPERTIES,  
39 PARK ST

CYCLE SECTION SEQUENCE NO.  
1 1 000000260  
ACCOUNT NO.  
PKST-000039-0000-00

PROPERTY ADDRESS  
39 PARK ST

CYCLE SECTION ACCOUNT NO.  
1 1 PKST-000039-0000-00  
FROM TO  
03/29/2016 09/30/2016

FIRST CLASS MAIL  
U.S. POSTAGE  
PAID  
BURLINGTON, VT 05401  
PERMIT NO. 675

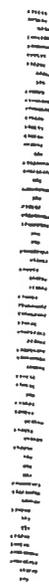
CODE	CURR READ	PREV READ	CUBIC FEET	AMOUNT
WU 81	R 922	R 922	86,000.00	1,350.20
SU 81	R 922	R 922	86,000.00	791.20
SN 81	R 922	R 922	86,000.00	464.40
WX				135.96
TX				147.18
LX				137.82

BILLING DATE 11/04/2016 AMOUNT DUE 3,026.76  
AFTER 12/05/2016 PAY THIS LATE AMOUNT 3,178.10

BILLING DATE 11/04/2016 AMOUNT DUE 3,026.76  
AFTER (DUE DATE) 12/05/2016 PAY THIS LATE AMT. 3,178.10  
PAY BY DUE DATE TO AVOID 5% PENALTY

SOPHIA PROPERTIES, LLC  
39 PARK STREET  
ESSEX JUNCTION VT 05452

www.essexjunction.org





duncan harvey &lt;centralbev@gmail.com&gt;

### 3 different meter data logs

**Cindy Delibac** <cindy@essexjunction.org>

Thu, Jan 26, 2017 at 5:19 PM

To: duncan harvey &lt;centralbev@gmail.com&gt;

Cc: Susan McNamara-Hill &lt;susan@essexjunction.org&gt;, Rick Jones &lt;Rick@essexjunction.org&gt;

Hello- A new data log on the meter at 39 Park Street has been obtained for the 77 days since the meter head was installed back on 11/8/16. The average daily use for the property is approx. 239 gallons (in the summer the average was approx. 582 gallons/day).

As you can see, 11 of the days in the current data log still show an intermittent leak detected (often times this is a toilet leaking or stuck open filling up or Restaurant equip malfunction... A plumber will have to help you solve the intermittent leaks. The 2<sup>nd</sup> attachment is a info sheet from the water meter company on what the leak codes on the meter face mean. At this time, I don't believe I can give you give you any additional information.

We talked about this in November, the new meters are reading all the water that is passing thru them, before June 2016 with the old meter appeared to have barely been working ( often happens as the meters age). This would account for the drastic change in metered/billed out water on this property from 2015 to 2016. The system reads water meters for usage every 6 months and loads the reading directly in for each meter # in the system. The bill is produced by the system reading the usage and applying the rates to that #. With a large property like this it can be a shock from a slow misreading meter to a new one that reads all the water going thru it. I hope with all of our investigations and supplied data we have been able to help understand the process.

The water bills are correct as billed if you need to set up a payment plan you will need to contact Susan McNamara-Hill, Village Clerk Treasurer, to complete the paperwork.

Sincerely-

*Cindy Delibac*

Village of Essex Junction/

Town of Essex

Finance Dept.

Accountant

802-878-1359

Cindy@essexjunction.org

Cdelibac@essex.org

**From:** duncan harvey [mailto:centralbev@gmail.com]  
**Sent:** Monday, January 23, 2017 10:57 AM  
**To:** Cindy Delibac <cindy@essexjunction.org>  
**Subject:** Re: 3 different meter data logs

Hi Cindy,

[Quoted text hidden]

[Quoted text hidden]

---

 **39 park st 1 25 17 data.pdf**  
241K

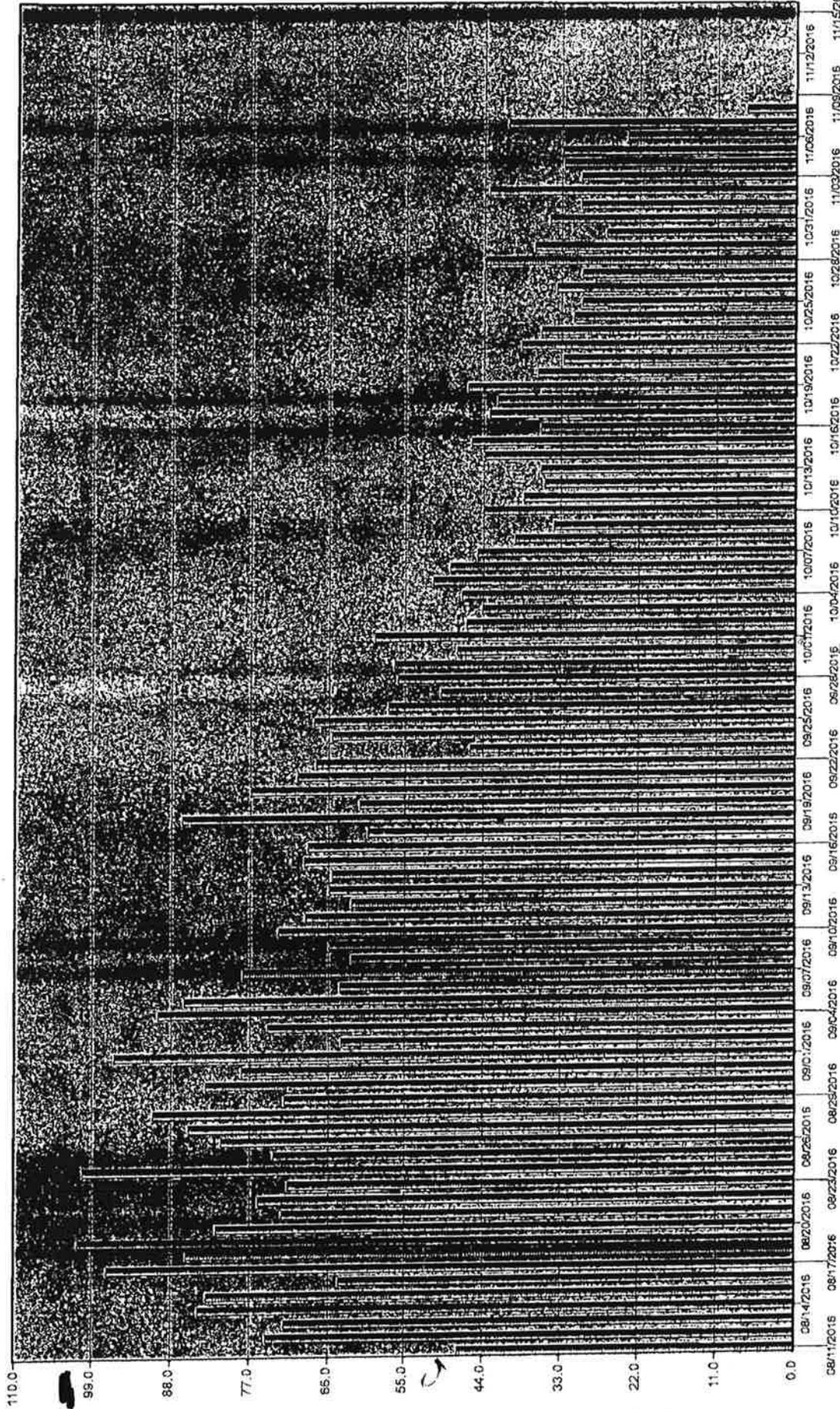
*Part 3 months*

N\_SIGHT R900 Rep

E-Coder R900j Data Logging Report

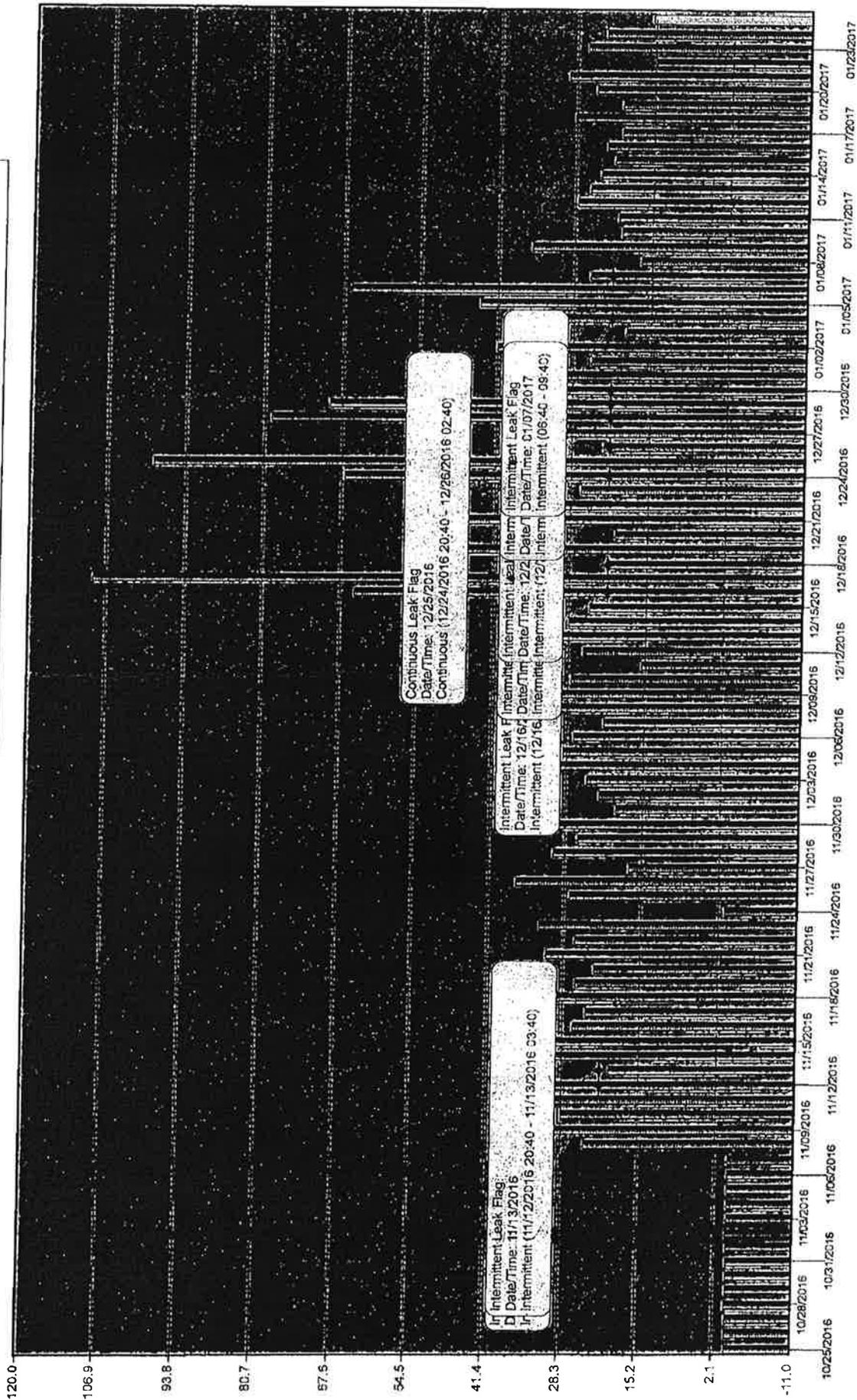
MIU#: 1852894740 Acct: Unknown Mtr #: 1852894740 Addr: 39 PARK ST for 08/11/2016 through 11/15/2016 WATER, 1 1/2" - 4" T-10 and HPT, CUBIC FEET

◆ Minor Reverse Flow Flag    ★ Major Reverse Flow Flag    ♦ Continuous Leak Flag



Interval (Daily)

◆ Minor Reverse Flow Flag   
 ★ Major Reverse Flow Flag   
 ✦ Intermittent Leak Flag   
 ◆ Continuous Leak Flag



Interval (Daily)

N\_SIGHT R900 Report  
Data Logging Report Data  
Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, CUBIC FEET  
MIU ID: 1544648402  
Interval Date Range: 10/21/2016 - 01/25/2017

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
12/03/2016	697.8	24.8	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/04/2016	726.3	35.0	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/05/2016	761.7	28.9	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/06/2016	788.8	27.1	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/07/2016	810.7	21.9	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/08/2016	821.1	31.2	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/09/2016	872.7	30.8	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/10/2016	900.3	27.6	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/11/2016	915.9	15.6	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/12/2016	918.2	25.7	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/13/2016	974.7	33.1	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/14/2016	1003.0	28.3	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/15/2016	1027.7	24.7	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/16/2016	1027.7	64.7	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/17/2016	1201.1	108.7	■	■	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12/18/2016	1222.7	21.6	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/19/2016	1268.3	45.6	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/20/2016	1288.9	20.6	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/21/2016	1335.6	46.7	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/22/2016	1372.0	36.4	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/23/2016	1381.9	26.5	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/24/2016	1459.2	66.6	■	■	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12/25/2016	1563.9	98.8	■	■	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12/26/2016	1586.6	22.7	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/27/2016	1594.5	40.2	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/28/2016	1701.3	79.2	■	■	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12/29/2016	1775.5	69.5	■	■	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12/30/2016	1807.2	31.7	■	■	<input type="checkbox"/>	<input type="checkbox"/>
12/31/2016	1807.3	34.2	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/01/2017	1866.5	25.1	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/02/2017	1907.7	41.2	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/03/2017	1926.9	19.2	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/04/2017	1961.0	34.1	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/05/2017	2005.1	44.1	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/06/2017	2071.2	66.1	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/07/2017	2085.8	25.5	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/08/2017	2113.6	16.9	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/09/2017	2149.2	35.6	■	■	<input type="checkbox"/>	<input type="checkbox"/>
01/10/2017	2169.4	20.2	■	■	<input type="checkbox"/>	<input type="checkbox"/>

\*All time intervals are represented in standard time.

N\_SIGHT R900 Report  
Data Logging Report Daily  
MIU ID: 1544648402 Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, CUBIC FEET  
Interval Date Range: 10/21/2016 - 01/25/2017

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
01/11/2017	2170.4	20.7	■	■	□	□
01/12/2017	2217.9	27.8	■	■	□	□
01/13/2017	2243.6	25.7	■	■	□	□
01/14/2017	2267.6	24.0	■	■	□	□
01/15/2017	2267.6	21.6	■	■	□	□
01/16/2017	2312.2	23.0	■	■	□	□
01/17/2017	2332.5	20.3	■	■	□	□
01/18/2017	2360.9	28.4	■	■	□	□
01/19/2017	2381.2	20.3	■	■	□	□
01/20/2017	2406.1	24.9	■	■	□	□
01/21/2017	2435.6	29.5	■	■	□	□
01/22/2017	2444.2	14.8	■	■	□	□
01/23/2017	2476.9	26.5	■	■	□	□
01/24/2017	2500.2	23.3	■	■	□	□
01/25/2017	2515.7	15.5	■	■	□	□

N\_SIGHT R900 Report  
Data Logging Report Data  
MIU ID: 1544648402  
Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, CUBIC FEET  
Interval Date Range: 10/21/2016 - 01/25/2017

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
10/25/2016	0.2	0.0				
10/26/2016	0.2	0.0				
10/27/2016	0.2	-0.1				
10/28/2016	0.2	0.1				
10/29/2016	0.2	0.0				
10/30/2016	0.2	0.0				
10/31/2016	0.2	0.0				
11/01/2016	0.2	0.0				
11/02/2016	0.3	0.1				
11/03/2016	0.3	0.0				
11/04/2016	0.3	0.0				
11/05/2016	0.3	0.0				
11/06/2016	0.3	0.0				
11/07/2016	0.3	0.0				
11/08/2016	0.3	0.0				
11/09/2016	60.2	24.3				
11/10/2016	88.4	35.6				
11/11/2016	122.1	28.2				
11/12/2016	153.4	33.7				
11/13/2016	173.6	31.3				
11/14/2016	206.9	20.2				
11/15/2016	236.0	33.3				
11/16/2016	269.7	36.4				
11/17/2016	294.1	26.4				
11/18/2016	323.5	24.4				
11/19/2016	335.4	29.4				
11/20/2016	372.4	26.0				
11/21/2016	403.4	22.9				
11/22/2016	429.8	31.1				
11/23/2016	432.3	26.3				
11/24/2016	463.3	32.4				
11/25/2016	490.5	1.1				
11/26/2016	527.0	27.2				
11/27/2016	527.0	36.5				
11/28/2016	574.5	17.3				
11/29/2016	600.5	30.2				
11/30/2016	630.9	26.0				
12/01/2016	650.4	30.4				
12/02/2016	673.0	19.5				
		22.6				

\*All time intervals are represented in standard time.



Patrick Scheidel  
Municipal Manager  
[PatS@essexjunction.org](mailto:PatS@essexjunction.org)

2 Lincoln Street  
Essex Junction, VT 05452  
[www.essexjunction.org](http://www.essexjunction.org)

Office: (802) 878-6944  
Fax: (802) 878-6946

## **MEMORANDUM**

**TO:** Village Trustees and Pat Scheidel, Municipal Manager  
**FROM:** Lauren Morriseau, Assistant Manager/Finance Director and Rick Jones, Public Works Superintendent  
**DATE:** March 14, 2017  
**SUBJECT:** Water/Sewer Bill 39 Park St.

### **Issue**

The issue is whether or not the Trustees wish to abate the October 2016 water/sewer bill for 39 Park St.

### **Discussion**

At 39 Park Street, one meter feeds water service to several businesses on this property: Rocky's NY Pizza and Ice Cream stand, 5 Corners Beverage Store and other businesses located on the 2<sup>nd</sup> floor. During the April 2016 meter readings, the numbers on the 39 Park Street meter had changed very little since the last reading in September 2015. Since it is a proven fact that as meters age they slow down or stop reading the flow through them, arrangements were made to replace the meter. The large meter and head were replaced with the same size & type (2 inch meter and 2 inch head which reads in cubic feet) in June 2016. The average usage for the previous October billings for this property was 14,667 cubic feet with the old meter in place.

When the meter was replaced on June 14, 2016, it showed that no water had been used since March. The meter had stopped working.

In October when the new meter was read, it showed that 81,000 cubic feet had gone through the meter since it was installed in June. Mr. Harvey contacted the Water Department saying he thought he had been overbilled compared to his prior usage. The Water Dept. verified that it was the right size meter with the right size head. On Nov. 8, the Water Dept. replaced the head only in order to allow reading of the meter from outside of the building. At that time, 2,000 cubic feet of water had gone through the meter since the October reading.

The Village has obtained numerous data logs from the meter. The logs in the summer months show constant water usage. The logs after September show usage dropping. The data logs from the meter continue to show intermittent or continuous leaks. An intermittent leak is where water is going

through the meter 50% of the time the meter is read in a 24 hour period. The computer reads every 15 minutes. A continuous leak is where water is going through the meter every time it is read. Our first data log was performed on August 11. By that time 77,000 cubic feet had gone through the meter. This would cause one to believe that there had been an event where much water had leaked out at once. The water technicians did observe that the basement was wet. The water technicians changed the head in November so that they would not have to enter the wet basement to read the meter again.

We consulted with the water meter technician at Ti-Sales to insure that the meter is correctly listed in the billing system and asking him if he had any insight. He did remark that often times they see restaurants having unknown trouble with icemakers or other water cooled units. Mr. Harvey also mentioned that in the summer they often daily "hose down" the pavement to clean off dropped ice cream, etc. Staff suggested that a plumber be contacted to help track down why so much water is going through the system.

It is staff's conclusion that the old meter had been under-reading the usage for some time. The new meter was installed and started recording all the water used.

### **Cost**

We interpret Mr. Harvey's request to be asking for abatement for the difference between the cost of 86,000 cubic feet that he was billed and the cost of 14,393 cubic feet that he is currently averaging over a 6 month period. It should be noted that most properties use less water in the winter than in the summer. The cost of this abatement would be \$2,169.69.

### **Recommendation**

Staff recommends that the Trustees do not abate this water bill.

# ***DRAFT***

## **Village–Town Consolidation: Where We Are; What Remains**

### **Manager**

- Presently consolidated as municipal manager under 3 year M.O.U.
- About to enter final year of M.O.U.
- Questions to resolve before present M.O.U expires:
  - Do S.B. and Trustees wish to continue shared manager position?
  - If 'yes' - they must agree on search and decision-making process
  - Cannot expect new manager to accept terms of present M.O.U. which states the agreement can be terminated at any time by either side.
  - Therefore - in addition to search and decision-making process the two boards must agree on how to structure a long term contract and should consider a charter change to codify municipal manager arrangement.

### **Finance Director and Tax**

- Fully consolidated

### **Clerk (Village and Town)**

- Position virtually consolidated since January; anticipate full consolidation this year.
- Should boards evaluate consolidated position before committing to full consolidation?

### **Community Development and Planning**

- TGIA provides guideline for reorganization and consolidation
- Staffing & organizational issues remain
- Shared selection of consolidated planning commission by both boards must be resolved.
- Integration of plans and development codes must be resolved
- Need to address how village center planning and redevelopment – traditionally a very hands-on process for trustees – would continue in a unified setting
- Do we need to address and resolve the question: 'Where is Essex's Community Center?' before consolidating village and town planning?

# ***DRAFT***

## **Fire Departments**

- No immediate plan for consolidation
- Both departments work collaboratively, coordinate equipment purchases, and already operate as a coherent Essex Community fire service. Core issue driving consolidation is inequity of tax support.

## **Libraries**

- No plan for consolidation at present
- Both libraries have strong community support and contribute substantially to quality of life in their respective communities. Therefore - likely to be little tolerance for substantial changes to service delivery.
  - Brownell's budget is nearly double Essex Free's due to population served, location, etc. However, variance in budgets and low community tolerance for change of service delivery present significant political challenges for consolidation.

## **Recreation**

- No plan for consolidation at present
- Both departments have strong community support and, together, contribute substantially to quality of life in the Essex community. Therefore - likely to be little tolerance for substantial changes to service delivery.
  - Only alternative for consolidation, other than forming a UMD, is for EJRP to be assimilated into EPR. However, the two departments are not uniform in their operating structures, overall budgets, nor in the range of services they provide. Those variations, plus low community tolerance for decline in service delivery - particularly in the Village - present a significant political challenge for consolidation.

## **Public Works - Highway**

- Village and Town departments are still owned by their respective municipalities, but under current M.O.U. operate as a single department under leadership of town engineer; also, the budgets are fully integrated in town general fund, which provides tax equity.
  - Current M.O.U. has limited term and needs to be evaluated and renegotiated.
  - Current model appears to work well, has maintained quality of service, and substantially lowered operating costs for both departments.
  - Current consolidation arrangement offers possible model for other consolidations.

# ***DRAFT***

## **Environmental Services**

### **Water Treatment**

- Village owns the facility and the WW permit.
- No equivalent facility in Town. Rates are set by tri-town commission and costs are distributed equitably. Therefore, 'consolidation' is not really an issue. Change in status quo required only if Village and Town municipalities are fully integrated.
- Because Williston is a major partner, we may want to explore forming a municipal district.

### **Storm Water**

- A new Village-Town joint committee was created to address new storm water requirements.
- Storm water permit management fully consolidated with costs now shared equitably. No changes in status or operating procedure necessary at present. However, size of committee, organization, and process may need to adapt to changing demands placed on communities by State and EPA.

2017 Village of Essex Junction Resident Survey – 245 responses as of 3/24/17

Please indicate whether you **strongly agree, agree, disagree, strongly disagree, or have no opinion** about the following statements. (Comments are bulleted.)

Quality of Life, Taxes, and Development

1. The Village should promote mixed use development (residential and business) in all commercial areas of the Village.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
13%	47%	20%	11%	9%

- Continue to work with Smart Growth VT
- See enclosed article on community benefit agreements
- Say what?
- Not sure (at this point). Think it is a lost cause.
- Totally depends on what kinds of businesses you want to bring in!
- Business only

2. I approve of the development that's been taking place in the Village center and believe it should continue.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
13%	34%	24%	25%	4%

- Ugly
- Essex Jct. is starting to look like Winooski
- Ugly!! 5 Corners: way too busy before this monstrosity
- We are beginning to look like Winooski
- 1 building
- I hate the albatross you've allowed built at the 5 corners!
- 5 corners is ruined
- Especially that eyesore that replaced the bank – out of place, too big
- Brooklyn Junction
- If you mean the ugly monstrosity that used to be the Chittenden Bank
- Not sure
- Depends on where and how big
- The eyesore at 5 corners
- Not aesthetically pleasing, an eyesore makes me sad, it does not maintain its historical or small community character and I've never understood why – who approves the eyesores? Too late now
- Too many condos; not enough parking; the McGillicuddy's sign is awful
- Tear down ugliness
- New building horrible and no parking
- But not at the size of current development
- Traffic horrible

3. The Village has incorporated the Design Five Corners plan into the Land Development Code. The Village should maintain its historical, small community character by following this plan to balance the needs of local businesses and future economic development with the needs of local residents.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
30%	54%	5%	4%	7%

- Something must be done about 5 corners traffic. It is getting worse and new businesses/apartments will make it worse. 5 corners is UGLY.
- Not familiar with "Design Five Corners" plan
- Closing off Main Street is a terrible idea - it's not Church Street. Traffic would just back up worse if you cut off an artery.
- Already failed on this
- However, the Crescent Connector is the wrong approach. It will add more congestion with additional traffic lights.
- What happened to that small community character
- More traffic lights with the Crescent Connector will mean more frustrated drivers making more dangerous driving maneuvers - a problem now
- Except I don't know what the plan is
- Giant taxes – we're running out of money!
- But you have already lost the small community and historical character on the village center with that monstrosity and butt ugly 4 story building @ 5 corners. Not enough parking! No green space
- Although too late with that monstrosity!
- The apartments, etc. at 5 Corners is a disappointment
- There is a huge lack of parking in the entire Village Center and that should be a priority
- The Village should maintain its historical, small community character!!!
- It's too late! You ruined the country character of the Village.
- Hell no!

4. Village government should work to bring more businesses to the downtown.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
24%	53%	11%	3%	9%

- Central downtown
- If I were a newcomer traveling through E. Jct., I would have wonder, "What's going on here?" Tons of traffic, ugly large building, train tracks, Police 2x/day to allow school kids to travel safely...Nothing about it is attractive. Top this off with the extra cars/people from the UGLY building!! I love Martones but rarely go there because of traffic. What to do? Too Late. Connector should have been built.
- No room
- It's not a true downtown - it's a block and a half
- Small businesses would be ok
- You mean that coffee shack on Main St.
- That would depend on what kind of business! We've got enough nail salons, fast food, smut/smoke/pawn shops!
- Depends on where and how big
- No parking space!
- Agree - unless you're giving tax credit/subsidize/variances that are not in community benefit
- No opinion because I don't trust the Trustees. This is true of most questions here.
- Not unless traffic is addressed

5. The Trustees should pursue bonding to rehabilitate the train station.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
17%	42%	16%	10%	15%

- Surcharge every train ticket sold
- Not familiar enough with this issue to say
- Let Government, Amtrak and Freight do this

- Not sure – need more info
- Should be moved to an area that accommodates parking!
- Need to know more
- What would be the economic benefit vs. cost of rehab?
- The Village doesn't own the train station and taxpayers should not have to pay for it

6. The Essex Police, fire departments, and local governments should make a renewed effort to publicize public safety and emergency response plans.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
15%	60%	3%	2%	20%

- If plans available, don't know what they are
- No need
- Need more info

### Municipal Services

7. I am satisfied with the quality of maintenance of Village roads, sidewalks, bike paths, and parks.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
10%	51%	23%	16%	0%

- Sidewalk plow chewing up people's lawns
- Horrible roads and sidewalks!
- Sidewalks are terrible
- Bike paths and parks are fine – roads and sidewalks are abominable!
- Need better sidewalks with trees, etc. in downtown areas
- Would like to see Village and/or homeowners keep shrubs cut back to allow use of the full width of bike path/sidewalk
- 2A South
- Pearl Street the busiest street and last to be fixed
- Agree most of the time
- Sidewalk plows should be more considerate of home owners lawns!
- Sidewalks are crumbling
- Roads – no; sidewalks, bike paths and parks – yes
- Five corners roads have been a worsening disgrace for ten years, at least. Winter roads should be cleared/treated 7/24 – why aren't they? Important people work at night, too.
- Roads are the worst!
- Roads and sidewalks – they are terrible!!
- The village does a poor job. The town highway dept. does a great job.
- Paving of Maple St., Mansfield Ave. to name a few, still have to dodge the manholes
- Roads – disagree; sidewalks, bike paths and parks – agree
- Mostly roads
- Parts of Pearl St. road has been bad
- The roads in the Junction suck
- You need to re-surface Pearl St. in Essex Jct.
- Need to pave Rt. 15, Brickyard Rd. and North St. All of it and Park St.
- Roads are real bad, been that way for yrs.
- Bike paths missing on Pearl St. Others often unkept.
- Roads

- I wish there was even a stronger one. The road and sidewalks are a JOKE!!
- Sidewalks on West St. are underwater and/or a tripping hazard. No drainage on West St. so if you are walking, passing cars splash you.
- Sidewalks on West St. need improvement, "no asphalt" especially in St. Lawrence Church area. Plowing could be better. The plows that push the snow are inadequate. Sidewalks are being ruined by our salting.
- Concern about age of pipes
- Sidewalks need attention
- Roads and sidewalks are a mess
- Roads
- Roads are neglected

8. I am satisfied with the quality of Village water and sewer services.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
25%	67%	4%	2%	2%

- Quarterly bills have just about doubled our previous water bills
- Not aware of any current issues
- Albeit, too expensive compared to other towns
- My water bill has doubled, and counting, since the new fee structure, which punishes low users and does not encourage water conservation
- Stop fluoride, remove chloramine. Pipe system???

9. I am satisfied with the quality of the services being provided to the Village by the Town.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
7%	55%	11%	3%	24%

- Which services?
- I am not sure what the town does for the village that the village doesn't already do
- Unsure what they are
- The village is part of the town and no services are provided to the village by the town
- Not sure
- What is the quality??
- Am not interested in joining town

10. I am satisfied with the quality of Village administration services (Village office, planning and zoning).

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
9%	62%	14%	3%	12%

- Need better zoning reps and consistency
- Sometimes yes, sometimes no, depends on the service
- Planning/Zoning: bad choice at 5 corners
- Please merge with town
- Redundant with town
- Again, the eyesore at 5 corners
- Planning Department seems to favor developers and not existing community
- Not enough transparency

11. I am satisfied with the quality of the Brownell Library.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
41%	45%	2%	1%	11%

- Too expensive for taxpayers
- Merge with town
- 5 corners is a deterrent
- Overpriced

12. I am satisfied with the quality of programs offered by Essex Junction Recreation & Parks (EJRP).

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
28%	54%	2%	3%	13%

- I would strongly agree if they weren't so expensive
- Would be nice to have more Preschool activities: We did soccer in Essex town because EJRP didn't. I hope the merger has more offerings!
- Merge with town
- More adult options – very weak for a town our size
- Behavioral issues are not screened or considered or enforced!
- Pools are too small/limited number of enrollment for number of children in Village and Town
- Should charge non-residents more for pool use and programs. \$5 or \$10 difference is nothing.

Village-Town Consolidation Efforts

Essex Junction is an incorporated village within the Town of Essex. Village residents share the cost of Town municipal services with Town residents outside the Village. Village residents must also pay the full cost of services provided by the Village government. The ongoing effort to consolidate municipal services by the Village Trustees and Town Selectboard are intended to address this disproportionate tax burden. If carried to its logical conclusion, this effort could result in the eventual end of the Village of Essex Junction as a distinct municipality. To help the Trustees understand how to proceed with consolidation efforts, please indicate whether you **strongly agree, agree, disagree, strongly disagree, or have no opinion** with the following statements.

- We have voted multiple times in the past to not “become one” with the Town, and to remain a Village. Yet thru consolidation, we keep inching our way to “becoming one”. This is frustrating.
- Not enough info to decide

13. The Village community should resist further efforts to consolidate services with the Town.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
16%	10%	24%	46%	4%

- Must consolidate
- Strongly agree if there is more drama!
- The Village is in a very disadvantaged position because of the Selectboard member who conspires with other town residents against both boards and the Village.

14. Essex Junction's historic identity as a chartered Vermont village should be preserved even if it prevents full consolidation and tax equity with the Town of Essex.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
14%	24%	23%	32%	7%

- Consolidation should preserve this identity, while creating tax equity. Both can happen!
- Village should stop paying taxes for Essex Town unless it brings down taxes for both
- Just consolidate!
- Historical identity should be preserved regardless – this is irresponsible
- How are these mutually exclusive?

15. The Trustees and Selectboard should proceed with consolidation efforts until complete tax equity is achieved, even if it means the end of the Village as a separate municipality.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
29%	30%	15%	21%	5%

- Can't it still be referred to as a village while merged?
- Not sure
- Strongly agree if TOV residents & SB Wrenner & Cook are on board; strongly disagree if they will continue to fight it
- Strongly disagree: Again – no trust after what you did at Five Corners – who got paid off?

16. The recent vote to consolidate recreation departments was approved by Village residents but defeated by Town-outside-the-Village residents. I believe the Village should take no further steps to consolidate recreation departments with the Town of Essex even if it prevents full Village-Town consolidation.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
17%	21%	26%	28%	8%

- Would like to consolidate but eventually not have a separate tax
- Confusing question
- Has the town vote rationale been published for the defeat?
- Double negatives not good in surveys
- It is "Town" move now
- This question wildly exceeds average reading level!
- Try again – 1 more time
- Would like consolidation without separate tax district
- Consolidate everything
- Concerned about Wrenner/Cook gutting EJP
- Find another method

17. I would prefer to see tax equity achieved in some way that preserves the Village's identity as a separate entity within the Town of Essex.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
26%	29%	18%	13%	14%

- Don't know where you're going with this
- Not sure
- Never mind equity – lower taxes so people can afford to live
- It would be best to be one community

18. The Trustees should petition the Vermont Legislature to allow the Village to become a completely independent community from the Town of Essex. Residents in each community would then pay taxes only for those services provided by their local governments.

Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
21%	19%	26%	26%	8%

- Would like as much consolidation as possible – crazy to duplicate services when avoidable – but would like strong voice in planning and zoning issues.
- Would need to see overall tax and service impact
- Get rid of the Charter
- Would like to know more about this
- They should be merged or completely separate
- This is dumb – why do what we have been doing – transfer of services. Plus, we have been there and done that!
- We need to become one entity called “Essex”
- This is an option I have never considered. I need more information before I form an opinion. How would the school merger impact this, for example?
- Yes! If consolidation is not possible. Merge or split!
- Is this a real question? What a joke! Grow up
- If the town keeps resisting, to heck with them. Let's move on
- I'm increasingly dismayed by the attitudes of the Town Selectboard toward the Village residents (as least as portrayed in the press). It is as if they forget we help subsidize their services. I can't imagine a separate Village would save money, but it would feel better.
- First and foremost to above
- Need more info
- Village taxpayer since 1962. General fund taxes way out of line. Probably the only way it could happen.
- Agree if the Town and Village cannot join

Misc. comments not connected to a question:

- Concerning the Champlain Valley Expo: In 2012 they paid (to Village) \$15,000 in lieu of property taxes. I would hope this amount is increased each year. They have an extraordinary “deal” considering what Village residents deal with during event time.
- Re-front Pearl St. strip malls; it is a pretty dumpy looking town. X-mas tree was a joke. Just use the one in the center park.
- The Selectboard should stop allowing shooting guns in Essex. We are now a suburb with too large of a population.



**6. Are there any new positions proposed in the FYE2018 budget?**

There are no new positions proposed in the FYE2018 budget. However, the Finance Director position has been taken out of the budget and transferred to the Town budget. The Town and Village share the services provided by this position.

**7. Has there been any attempt to secure grant funding?**

Village staff is currently managing about \$6 million in grant funding for 2 large projects and some smaller ones. Village staff is always searching for grant funding to supplement our tax dollars in providing the services needed in the Village. While grants are a great source of revenue for specific projects and purposes, they come with a variety of financial obligations and compliance requirements that can tie up staff resources. The Trustees weigh the plusses and minuses before applying for any grants. In addition to the grants being managed by Village staff, the Town and Village together are managing grants for Stormwater projects together.

**8. Are there any special articles the voters are being asked to consider at Village Meeting?**

Yes. There are 2 special articles that the voters are being asked to consider.

Article 3 asks the voters to transfer \$96,000 from the General Fund to the Capital Reserve for future capital projects. The transfer will bring the General Fund fund balance to 10% of the FYE17 budget.

Article 4 asks the voters to approve the purchase of Park Street School from the Essex Junction School District for \$1. This property currently belongs to the Essex Junction School District and will be transferred to the Essex-Westford Unified School District unless this purchase is made. Due to its historic importance and its importance to EJP operations, the Trustees and Prudential Committee have agreed to have the Village government purchase Park Street for a nominal price.

**9. How much is the Fund Balance and is there any available for reducing taxes?**

As of June 30, 2016 the Village had \$491,445 of unassigned fund balance which is equal to 12.4% of the FYE17 budget. The transfer of \$96,000 to the Capital Reserve will bring the fund balance down to \$395,307 which is 10% of the FYE17 budget. The EJP will bring \$60,000 of fund balance with it when it becomes a Village department. The Trustees propose to use the \$60,000 to reduce taxes in FYE18. Village policy requires the Trustees to maintain the unassigned fund balance below 10%. Maintaining a fund balance of 5% to 15% is recommended by the Government Accounting Standards Board. A fund balance of \$395,307 equates to about 5 weeks of operating expenses.

**10. What Capital Budget items are being proposed for FYE2018**

The FYE2018 Capital Budget is \$3,503,627. The FYE2018 transfer to the Capital Reserve is proposed at \$295,582 and can be found in the Transfers & Misc Expenditures on page 54 of the Annual Report. Capital Reserve Projects in the FYE2018 plan are:

<u>Project</u>	<u>Budget Amount</u>
Main St. Pedestrian Bridge	\$ 263,875
Crescent Connector	2,749,332
Hillcrest Sidewalk Improvements	449,394
Greenwood Ave. Drainage	<u>41,026</u>
Total	\$3,503,627

The Capital Plan can be found on page 61 of the Annual Report.

The FYE2017 Rolling Stock (Vehicle Replacement) budget is \$819,817. Planned purchases are:

Sidewalk Plow	\$143,528
Fire Pumper Truck	\$625,634

The Rolling Stock Fund will also make the debt payment on the Fire Ladder Truck of \$50,655. The Rolling Stock Fund can be found on page 60 of the Annual Report.

In addition to the above projects the State of Vermont is planning to pave Pearl St., Main St., Park St. and Lincoln St.

**11. How much debt does the Village have and when will it be paid off?**

As of June 30, 2016 the Village had \$2,796,100 of debt for Governmental Activities. This debt is for the purchase of the Fire Ladder Truck which will be paid off in FYE 2018 and a bond of \$2,696,100 for infrastructure projects which will be paid off in FYE2036. The bond for infrastructure projects was also used for Water Fund projects.

Business-type activities (Water, Wastewater and Sanitation Funds) had debt of \$15,997,914. This debt is made up of three loans and two bonds:

- \$222,756 is for a Federal Stimulus loan which was used for Sanitary Sewer rehabilitation and a high intensity blower at the Wastewater Treatment Facility. This loan retires in 2030.
- \$1,006,258 is from the State of Vermont Special Environmental Revolving Fund which paid for the upgrade to the High School Pump Station. This loan will be retired in 2035.
- \$12,925,000 is from the State of Vermont Special Environmental Revolving Fund for the Wastewater Treatment Facility Refurbishment and will be retired in 2036.
- \$1,405,000 is from an Economic Recovery Zone Bond which was also used to fund the Wastewater Treatment Facility Refurbishment project. This bond will be retired in 2040.
- \$438,900 is from the bond that is shared with the General Fund for infrastructure projects. This bond will be retired in 2035.

It should be noted that the debt for the loan and bond for the Wastewater Treatment Facility project are shared with the Town of Essex and the Town of Williston in proportion to their capacity allotments at the Wastewater Treatment Facility. The Village is responsible for approximately 1/3 of this debt.

2 Lincoln Street  
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**DRAFT**

March 28, 2017

Town of Essex Selectboard  
c/o Max Levy, Chair  
81 Main Street  
Essex Junction, VT 05452

Dear Max,

On behalf of the Trustees I would like to suggest another joint meeting of our two boards. Our last joint meeting was 10 October 2016 in the Town offices at 81 Main Street. Although we're not required to follow an alternating sequence, I would like to suggest that our next joint meeting occur as part of one of our upcoming Trustee meetings at Lincoln Hall. The Trustees could convene our meeting at the regular 6:30 pm start time and conclude our business by 7:30, at which time our joint meeting with the Selectboard would commence. Naturally, we'd be open to some other arrangement if that's not convenient.

I believe the topics we'd like to discuss are whether to continue the shared municipal manager arrangement and, if so, how to proceed with the process of recruiting a municipal manager to replace Pat Scheidel. As you know, the memorandum of understanding/contract under which Pat became municipal manager expires in June 2018, and Pat has indicated he wishes to retire at that point after more than 26 years as Essex Town Manager. The Trustees believe the shared manager agreement is a fundamental necessity for proceeding with the shared services/consolidation process our two boards initiated in 2013. We would welcome onto the meeting agenda any other topics your board wishes to discuss.

We look forward to hearing from you and to resuming what has generally been a very positive and productive working relationship between our two boards.

Best wishes,

George A. Tyler, President  
Board of Trustees



## MEMORANDUM

TO: Village Trustees  
 FROM: Pat Scheidel, Municipal Manager  
 DATE: March 28, 2017  
 SUBJECT: Trustees Meeting Schedule

### TRUSTEES MEETING SCHEDULE/EVENTS

April 5 6:00 PM	Community dinner at Essex High School cafeteria
April 5 7:00 PM	Annual Meeting at Essex High School auditorium
April 11 6:30 PM	Regular Meeting: Bid award for Hillcrest Rd./Prospect St. Sidewalk Project Annual Meeting: Australian ballot voting at Essex High School 7 AM-7 PM
April 25 6:30 PM	Board reorganization
May 9 6:30 PM	Regular Meeting
May 23 6:30 PM	Regular Meeting
May 27 10 AM	Memorial Day Parade

**VILLAGE OF ESSEX JUNCTION  
MINUTES OF BLOCK PARTY COMMITTEE MEETING  
FEBRUARY 27, 2017**

**PRESENT:** Kirsten Domas, Essex Jct. Recreation & Parks; Sam Jackson.  
**ADMINISTRATION:** Darby Mayville, Community Relations Assistant; Patty Benoit, Administrative Assistant.

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The meeting was called to order at 3:30 PM.

1. Discuss 2017 Entertainment: The budget was discussed in terms of what we'll have available for entertainment. We had a credit from Vermont Tent and EJRP will be paying half of the photo booth, so we hoped to use those funds to re-hire Groovy Guy, the street performer. Unfortunately, he will be out of the country during the block party. All other vendors have been hired – X-Rays, Face Mania, Balloon Lady, Roaming Railroad and Top Hat for a bounce castle. Top Hat was asked if they could do a better job supervising inside the bounce castle so that the little kids aren't overwhelmed by the bigger kids. We were assured by Top Hat that they could do that. Darby will also check with Building Bright Futures, which has a bounce castle for small kids, to see if they could bring it to the block party.

The group discussed a new route for Roaming Railroad in which they can turn around to go back to the starting point. Dan proposed going down Railroad Ave. through the crowd or turning around at the top of Railroad Ave. where the band is. These options weren't preferable, so it was decided to have him turn around on Ivy Lane between the fire department and the EJRP night run area. We need to ask the fire department to move farther down on Ivy Lane.

2. Discuss participant list: We've had a lot of people sign up already and Darby will reach out to new restaurants – Nepali Kitchen, McGillicuddy's and Pork & Pickles. The climbing tower from Northern Lights Rock and Ice will be returning, in spite of the theft they experienced last year. It was agreed that when participants receive the final details and site plan, we will remind them that cash management is their sole responsibility and at their own risk, they should have multiple people supervising their receipts and being cautious about guarding their funds, etc. The theft last year was the only one in 15 years of the block party; however, it was viewed as a sign of the times and everyone needs to be aware of the risk.

3. Patty mentioned that this year is the 125<sup>th</sup> anniversary of the Village of Essex Junction (Nov. 15) and the Trustees may want the committee to do some preliminary advertising of any event for that because of the large crowd we get at the block party.

4. The next meeting will be Monday, March 27 at 3:30 p.m. The meeting adjourned at 4:10 p.m.

Respectfully submitted,  
Patty Benoit

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION  
BIKE/WALK ADVISORY COMMITTEE  
MINUTES OF MEETING  
March 20, 2017**

**MEMBERS PRESENT:** Rick Hamlin, Micah Hagan, Raj Chawla, Phoebe Spencer (via Skype), Eric Bowker

**ADMINISTRATION:** Darby Mayville, Community Relations/Economic Development Assistant

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**1. CALL TO ORDER**

Rick called the meeting to order at 6:13 PM.

**2. MINUTES REVIEW**

**MOTION by RAJ, SECOND by MICAH, to approve the JANUARY meeting minutes. ALL IN FAVOR. MOTION PASSED.**

**3. SPRING EVENT PLANNING**

**MOTION by MICAH, SECOND by PHOEBE to hold Cycle de Mayo on May 13<sup>th</sup> 2017. ALL IN FAVOR. MOTION PASSED.**

Rick noted that the committee should begin thinking about succession planning. He said that Phoebe would be the natural choice to be the next chair, due to the fact that she is currently vice-chair.

Phoebe said that she would be living in DC until June or possibly September, and would consider taking on the position of chair when she moved back. Rick plans to send an e-mail to see if there is anyone else on the committee who might be interested in becoming chair. If not, Phoebe will take over as chair in September.

The BWAC discussed upcoming road construction. Raj noted that it is important to have pedestrian accommodations during the course of all construction projects. This is something that the committee plans to keep an eye on during the next construction season.

**5. NEXT MEETING & AGENDA**

The next meeting will be held on April 18<sup>th</sup> at 5:45 PM. The agenda is TBD.

**6. ADJOURNMENT**

**MOTION by RAJ, SECOND by MICAH to ADJOURN. Adjourned at 6:24 PM.**

Respectfully submitted, Darby Mayville.

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION  
TREE ADVISORY COMMITTEE  
MINUTES OF MEETING  
MARCH 21, 2017**

**MEMBERS PRESENT:** Nick Meyer, Warren Spinner, and Rich Boyers

**ADMIN PRESENT:** Darby Mayville, Community Relations/Economic Development Assistant

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**1. CALL TO ORDER**

The meeting was called to order at 5:34 PM by Nick.

**2. MINUTES REVIEW**

**MOTION by WARREN, SECOND by RICH to accept February meeting minutes. ALL IN FAVOR.**

**3. PLANTING 2017**

Nick said that they had gotten a good response from Arlington and Maple Street homeowners. So far, six homeowners on Maple Street and an additional five on Arlington Street, have indicated interest in plantings. Six homeowners on South Summit Street have also indicated interest. Nick plans to follow up with all homeowners to answer any questions that they may have. It is estimated that 18-20 trees will be planted in 2017.

Nick said that he plans to mail a flyer on the Tree Keeper Training to all homeowners who have expressed interest in a planting.

Rich asked if there were any plans to replace existing trees in poor condition. Nick noted that he had already gotten a request to do so from a homeowner on Pleasant Street. He hopes to visit this site when the snow melts.

Warren noted that the committee may have to shop around for trees this year, due to limited selection and supply. He suggested developing a list of desired species and calling around to various nurseries to see what they have in stock. The committee also discussed whether or not homeowners should get some choice on tree selection for their property.

**4. ARBOR DAY**

Nick said that he would be contacting the CTE Natural Resources program instructor this week to discuss the Arbor Day celebration. He said that committee member Mary Jo might be interested in working on this project. A planting near the intersection of Educational Drive and Main Street is the 1<sup>st</sup> choice for an Arbor Day planting location.

Warren mentioned that he had visited Fleming School, and that there were more trees in that area than he originally thought. This is the 2<sup>nd</sup> choice for an Arbor Day planting location.

## **5. LOGO DESIGN**

Nick and Warren recently had a meeting with the Graphic Design students at Essex High School. The students seemed excited about the committee logo design project. It is anticipated that the final product will be ready in the fall, however the committee will be able to review project renderings prior to this date.

Rich suggested that the committee invite the students to the Arbor Day celebration to get a sense of what the committee is about.

## **6. TREE KEEPER TRAINING**

The Tree Keeper Training will be held on April 6<sup>th</sup>, from 6-8 PM at the City of Burlington Parks & Recreation building on Pine Street. The Committee will be co-sponsoring the event with Branch Out Burlington.

Warren will distribute the press release to the committee once he receives it. Darby will post information to the Downtown Essex Junction Facebook page.

## **7. OTHER BUSINESS**

Nick mentioned that he will be meeting with Harlan Smith, Grounds & Facilities Supervisor at EJP, regarding a potential Caring for Canopy grant. This could be used for various parks projects, including pruning, the completion of a tree inventory, and general tree maintenance.

## **8. ADJOURNMENT**

**MOTION by NICK, SECOND by RICH to adjourn. All in favor. Meeting adjourned at 6:41 PM.**

Respectfully Submitted: Darby Mayville

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
February 28, 2017**

**BOARD OF TRUSTEES:** George Tyler (Village President); Elaine Sopchak, Lori Houghton, Andrew Brown, Dan Kerin.  
**ADMINISTRATION:** Lauren Morrisseau, Finance Director/Assistant Manager; Darby Mayville, Community Relations/Economic Development Assistant.  
**OTHERS PRESENT:** Charlie Baker, Max Levy, Aaron Martin, Greg Duggan, Bryan Currier, Diane Clemens, Marla Durham, Steven Kolvoord, Jim Fay, Dylan Giambatista, Ray Coffey, Colin Flanders.

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**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

**2. AGENDA CHANGES/APPROVAL**

The following additions were made to the agenda:

- Add to New Business – village survey
- Add to New Business – additional page to the village newsletter
- Add to Consent Agenda – memo from Pat Scheidel re: Inter-municipal water and sewer connections

**MOTION by Dan Kerin, SECOND by Elaine Sopchak, to approve the agenda as amended. VOTING: unanimous (5-0); motion carried.**

**3. GUESTS, PRESENTATIONS, PUBLIC HEARINGS**

1. Comments from Public on Items Not on Agenda  
None.

2. Regional Dispatch Update

Charlie Baker and Ray Coffey gave a presentation on the results of the study of regional dispatch service and to request the Trustees appoint a representative to the Joint Survey Committee for the Chittenden County Public Safety Services as a first step to evaluate the creation of a regional public safety dispatch service as a union municipal district (the recommended model) subject to municipal vote as early as March 2018. Mr. Baker noted the following:

- Regionalization will help improve the dispatching function, staffing, and offer a career path for dispatchers.
- With a regional dispatch center the dispatchers will be able to see the resources across the county available for mutual aid.
- Dispatchers will be able to stay with calls which will increase the safety of responders.

- Calls will no longer need to be transferred.
- It is estimated regional dispatch service will save a minimum of \$50,000 per year overall.
- Startup will begin with the larger municipalities and phase in other towns over time.
- The organizational chart for the regional center will include a board of directors appointed by the member municipalities (by the elected bodies), a public safety advisory committee made up of police, fire, and EMS chiefs, an Executive Director of the dispatch center to manage shift supervisors, training/QA and IT personnel, and the dispatchers.
- The Joint Survey Committee will research technical issues and solutions with the union municipal district model for the regional dispatch center, draft the charter and bylaws, develop the funding formula, and develop public information.
- CCRPC can provide administrative assistance to the regional center.

George Tyler asked if all towns must join in order for the center to happen. Charlie Baker said if three towns join then the center can be formed, especially if the towns are the larger municipalities such as Burlington. If only two municipalities are interested then it is likely the service will continue as is (contracting for dispatch service).

Elaine Sopchak asked the estimated annual budget and how the money would be collected. Charlie Baker said the estimated figure countywide is \$3 million. The Joint Survey Committee will determine the funding formula which may be based on the grand list or per call or per capita. Ms. Sopchak asked if there is an initial investment. Charlie Baker said there will be an initial investment to establish the dispatch center which will be offset by using existing equipment and funding from E-911 calls.

Dan Kerin noted issues to consider include radio systems being different across towns/agencies, dead zones for radio transmission in the state, overlap of radio communications, loss of local familiarization of an area. Mr. Kerin said there have been discussions in the past of consolidating police agencies in Chittenden County.

Elaine Sopchak mentioned the significant investment by the community in the new Essex Police dispatch center and asked if this would be impacted. Charlie Baker said there may be opportunity for the space to be the regional center or the space may need to be repurposed. The Joint Study Committee will look at possible locations for the center.

### 3. Presentation: FYE18 Town of Essex Budget

Max Levy distributed a handout with questions and answers on the FYE18 Essex Town budget and advertisement of the community dinner on March 6, 2017. Mr. Levy stated consolidation of services to date include Senior Bus, Police, Municipal Manager, Tax billing and collection, Finance, Administrative Services, Storm Water, Highway, and Public Works. Next consolidations will be Clerk and Community Development. Consolidation of services has saved over \$1 million combined for the village and town from FY2014 to FY2017. Annual savings is approximately \$350,000 by working smarter together rather than duplicating services, and finding efficiencies in grants and in-house

engineering. The proposed Essex Town FYE18 budget is \$13.7 million which is an increase of \$520,000 or 3.95%. Assumptions with the budget include use of \$125,000 of fund balance and 1.25% grand list growth. The effect on the tax rate increase is 3.15%. The increase is mainly due to salaries and benefits, liability and workers compensation insurance, village highway, storm water, vehicles and equipment, and the 1% voters approved in the budget for Human Service Grants. A new IT Tech position is proposed in the budget. Tax impact is .5044 cents for an increase of \$43/year for the average taxpayer. A home assessed at \$280,000 will pay \$1,407 in municipal town taxes.

George Tyler commented the public may question a budget increase when consolidation was to save money. Max Levy assured consolidation did save money. Without consolidating services the budget would be higher. The increase in the budget is because the public wants and expects the same level of service to be maintained.

Lori Houghton asked if the IT position will serve both the town and village. Max Levy confirmed this.

Andrew Brown thanked the Essex Selectboard for working with the Trustees and for the leadership with the consolidation effort. Max Levy stated it is a group effort.

#### **4. OLD BUSINESS**

1. Appoint Joint Survey Committee for Regional Dispatch  
Tabled pending information from the Essex Selectboard.

#### 2. Essex Junction Neighbors Day

The Trustees were in support of establishing an “Essex Junction Neighbors Day” and including information on the village email list, EJRP upcoming events list, Downton Essex Junction Facebook page, and in local media and news sources. Darby Mayville will handle the matter and coordinate with Stephanie Teleen and Gabrielle Smith who presented the idea initially.

#### 3. Discuss Use of Penny on the Tax Rate Approved at the 2016 Annual Meeting

George Tyler noted the Trustees have not to date spent any of the funds which will continue to accrue until an appropriate use is identified. Elaine Sopchak suggested discussing the matter at the Trustees retreat after the annual meeting. The Trustees concurred.

#### 4. Park Street School and ACE Program

George Tyler reported the Prudential Committee will sell Park Street School to the village for one dollar. The voters must approve both the sale and the purchase of the school. CCSU requested that the ACE Program continue at the school until the program can be relocated. As a gesture of goodwill the village can allow the ACE Program to remain at the school for the next two years rent free.

**MOTION by George Tyler, SECOND by Dan Kerin, that the Village of Essex Junction agrees, if and when Park Street School is acquired, to allow the ACE**

**Program to continue on the site rent free for a period of two years and that allowance will be written into the contract for acquisition of the school. VOTING: unanimous (5-0); motion carried.**

5. Approve/Sign Annual Meeting Warning

**MOTION by George Tyler, SECOND by Dan Kerin, to approve and sign the Annual Meeting Warning as presented. VOTING: unanimous (5-0); motion carried.**

## **5. NEW BUSINESS**

1. Champlain Water District (CWD) Finance Policy Discussion

Aaron Martin explained the need for a mechanism to protect the village and town budgets and CWD budget against significant decreases in water usage by large customers, such as Global Foundries. Jim Fay, CWD, said there have been large increases and decreases by IBM, now Global Foundries, over the years which was managed with adjustments to the wholesale water rate. CWD staff has developed a policy that allows doing a deficit bond in the event of a large deficit. The CWD board will be discussing this policy at their March 14<sup>th</sup> meeting. The policy is simply formalizing current and past practice.

2. Community and Economic Development Brochure

Darby Mayville reviewed the brochure that highlights community and economic development in the village. Three significant projects on the horizon and business resources are listed in the brochure as well as commercial vacancies and contact information.

Suggested edits were made to the brochure including broadening the pedestrianizing of Main Street to be the Design Five Corners project and providing a snapshot of the Designated Downtown and Village Center designations so businesses are aware of how they may benefit from these designations.

Darby Mayville will make the changes and present the brochure at the next meeting.

3. Draft Trustees Report for 2016 Annual Report

The Trustees reviewed and accepted the report as written.

4. Draft Newsletter and Survey to Village Residents

Elaine Sopchak stated there will be information in the village newsletter on the survey which will be enclosed with the newsletter along with a return envelope. The survey will also be available at the annual meeting. There is a question on consolidation in the survey.

Suggested edits included:

- Delete Question 4 about the 1% sales tax because that matter is not under discussion at present.
- Add “quality of programs of EJRP” to Question 13.
- Separate the questions asked in Questions 14 & 18 into separate questions.
- Use a more simple word than “dissolution” in Question 16.

- Add an open ended question that asks for any further suggestions.
- Add a “neutral” or “not applicable” response choice to the questions.

Marla Durham suggested posting the survey on the EJRP website. Lori Houghton pointed out EJRP is not the focus of the survey. Elaine Sopchak will discuss the matter with Brad Luck.

#### 5. Amend Fee Schedule for Returned Checks

Lauren Morrisseau advised the fee for returned checks and other forms of payment due to insufficient funds should be \$25 which is the amount charged by the town.

**MOTION by Elaine Sopchak, SECOND by Dan Kerin, to add the following language to the village fee schedule effective immediately: “Returned check or other form of payment fee \$25”. VOTING: unanimous (5-0); motion carried.**

### 6. MANAGER’S REPORT

#### 1. Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- March 14, 2017
- March 28, 2017
- April 11, 2017
- April 25, 2017
- May 9, 2017
- May 23, 2017

\* March 6 @ 7:30 PM – Town of Essex Annual Meeting

\* April 5, 2017 – Village Community Dinner and Annual Meeting

\* April 11, 2017 – Australian ballot voting

\* May 27, 2017 @ 10 AM – Memorial Day Parade

### 7. TRUSTEES COMMENTS/CONCERNS & READING FILE

#### 1. Board Member Comments

- Elaine Sopchak will attend the VLCT Local Leadership in Economic Development Workshop and report back to the Trustees.
- Lori Houghton requested staff confirm the LDC requires two reviews of site plans (preliminary and final plan review).

#### 2. Reading File

- Minutes:
  - Planning Commission 2/16/17
  - Tree Advisory Committee 2/21/17
- VLCT Local Leadership in Economic Development Workshop 3/22/17
- Memo from Dennis Lutz, Essex Public Works, re: New England Interstate Water Pollution Control Commission

### 8. CONSENT AGENDA

Greg Duggan, Assistant Essex Town Manager, reviewed the memo on inter-municipal water and sewer connections relative to a 32-unit residential PUD at 15 Upper Main Street (Kolvoord property). The Trustees will take the matter under advisement.

**MOTION by Andrew Brown, SECOND by Dan Kerin, to approve the consent agenda with the addition of the memo from Pat Scheidel, dated 2/23/17, regarding Inter-Municipal Water and Sewer Connections and as follows:**

1. Approve Minutes of Previous Meeting(s), 2/14/17
2. Expense Warrant #17032, dated 2/16/17, in the amount of \$7,212.43.
3. Expense Warrant #17033, dated 2/24/17, in the amount of \$361,185.29.
4. FYE17 Budget Status Report as of 1/31/17.
5. FYE16 Audit Report.

**VOTING: unanimous (5-0); motion carried.**

**9. ADJOURNMENT**

**MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the meeting.**

**VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 8:23 PM.

*RScty: M.E.Riordan*

03/02/17  
12:00 pm

Town of Essex / Village of EJ Accounts Payable  
Check Warrant Report # 17034 Current Prior Next FY Invoices For Fund (GENERAL FUND)  
For Check Acct 01(GENERAL FUND) All check #s 03/02/17 To 03/03/17 & Fund 2

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	02/14/17	ABOVE AND BEYOND LH/BL CLEANING 2/5-3/4/17 2917	210-45551.423 CONTRACT SERVICES	2212.75	9517	03/02/17
14400	02/14/17	ABOVE AND BEYOND LH/BL CLEANING 2/5-3/4/17 2917	210-41940.423 CONTRACT SERVICES	600.00	9517	03/02/17
14400	02/14/17	ABOVE AND BEYOND LH/BL CLEANING 2/5-3/4/17 2917	210-45551.610 SUPPLIES	72.00	9517	03/02/17
05290	02/17/17	ADVANCE AUTO PARTS ST WASHER FLUID 4845454	210-43110.610 SUPPLIES	14.00	9518	03/02/17
42665	02/10/17	AMAZON/SYNCB BL YOUTH MATERIALS 69852022717D	210-45551.640 ADULT COLLECTION-PRINT &	525.63	9519	03/02/17
42665	02/10/17	AMAZON/SYNCB BL YOUTH MATERIALS 69852022717D	210-45551.610 SUPPLIES	171.44	9519	03/02/17
00530	02/10/17	BRODART CO BL BOOKS B4887083	210-45551.610 SUPPLIES	0.90	9521	03/02/17
00530	02/10/17	BRODART CO BL BOOKS B4887083	210-45551.641 JUVEN COLLECTION-PRNT & E	14.92	9521	03/02/17
00530	02/10/17	BRODART CO BL BOOKS B4887373	210-45551.610 SUPPLIES	1.80	9521	03/02/17
00530	02/10/17	BRODART CO BL BOOKS B4887373	210-45551.641 JUVEN COLLECTION-PRNT & E	30.78	9521	03/02/17
16030	02/16/17	BROWN ELECTRIC ST FIX LIGHTS IVY LANE 31925	210-43160.610 STREET LIGHTS SUPPLIES/MA	391.62	9522	03/02/17
03000	02/09/17	CARGILL SALT EASTERN INC ST SALT 2903253566	210-43125.610 WINTER MAINTENANCE	2191.62	9523	03/02/17
03000	02/10/17	CARGILL SALT EASTERN INC ST SALT 2903256516	210-43125.610 WINTER MAINTENANCE	1619.66	9523	03/02/17
03000	02/12/17	CARGILL SALT EASTERN INC ST SALT 2903257049	210-43125.610 WINTER MAINTENANCE	2423.53	9523	03/02/17
03000	02/15/17	CARGILL SALT EASTERN INC ST SALT 2903265365	210-43125.610 WINTER MAINTENANCE	2435.87	9523	03/02/17
33190	01/25/17	CHARLEBOIS INC. ST FIX LEAK #6 01252017D	210-43110.432 VEHICLE MAINTENANCE	324.00	9524	03/02/17
V10614	03/01/17	CHOICE COBRA, LLC AD COBRA ADMIN RC043669	210-41320.210 HEALTH INS & OTHER BENEFIT	30.00	9525	03/02/17
04940	02/12/17	COMCAST ST TV & INTERNET 02122017D	210-43110.610 SUPPLIES	145.79	9526	03/02/17
04940	02/12/17	COMCAST ST TV & INTERNET 02122017D	210-43125.610 WINTER MAINTENANCE	30.79	9526	03/02/17
25715	02/15/17	DONALD L. HAMLIN CONSULT CD 1951197 Pearl eng Jan 02151516822	210-15102.000 EXCHANGE - ENGI/LEGAL	607.50	9528	03/02/17
25715	02/15/17	DONALD L. HAMLIN CONSULT CD 9/11 Park eng Jan 02151716826	210-15102.000 EXCHANGE - ENGI/LEGAL	438.75	9528	03/02/17
25715	01/31/17	DONALD L. HAMLIN CONSULT ST MISC ASST 16-810	210-43110.576 ENGINEERING SERVICES	303.41	9528	03/02/17
25715	01/31/17	DONALD L. HAMLIN CONSULT ST ROSEWOOD LANE ESTS 16-823	210-43110.576 ENGINEERING SERVICES	485.00	9528	03/02/17
25715	01/31/17	DONALD L. HAMLIN CONSULT ST MAIN ST. PEDEST BRIDGE 16-827	210-43110.576 ENGINEERING SERVICES	887.50	9528	03/02/17
25715	01/31/17	DONALD L. HAMLIN CONSULT ST CLASS I PAVING 3101201714-8	210-43110.576 ENGINEERING SERVICES	302.16	9528	03/02/17

03/02/17  
12:00 pm

Town of Essex / Village of EJ Accounts Payable  
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For Check Acct 01(GENERAL FUND) All check #s 03/02/17 To 03/03/17 & Fund 2

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
21845	02/16/17	BL TECH ACCESS 013117A	210-45551.530 TECHNOLOGY ACCESS	70.68	9529	03/02/17
21845	02/16/17	BL DEEP FREEZE RENEWAL 020117B	210-45551.530 TECHNOLOGY ACCESS	116.60	9529	03/02/17
21845	02/16/17	BL POSTAGE 020317C	210-45551.536 POSTAGE/DELIVERY	6.70	9529	03/02/17
21845	02/16/17	BL INTERVIEW LUNCHEON 020717D	210-45551.572 INTERVIEW COSTS	54.17	9529	03/02/17
V10432	02/20/17	WW/ST MILEAGE MEETING 02202017	210-43110.500 TRAINING, CONFERENCES, DU	34.94	9537	03/02/17
43320	02/24/17	AD ANNUAL MEETING BANNER 5532	210-41320.530 COMMUNICATIONS	45.00	9541	03/02/17
43320	02/24/17	AD GREEN UP BANNER 5533	210-41320.530 COMMUNICATIONS	45.00	9541	03/02/17
43320	02/24/17	BP BANNER UPDATE 5534	210-14301.000 PREPAID EXPENSES	45.00	9541	03/02/17
40840	02/15/17	ST PHONE 3730113	210-43110.535 TELEPHONE SERVICES	35.66	9543	03/02/17
V2124	02/11/17	AD/CD/PW SUPPLIES 3330158376	210-41970.610 SUPPLIES	17.44	9544	03/02/17
V2124	02/11/17	AD/CD/PW SUPPLIES 3330158376	210-43110.610 SUPPLIES	23.38	9544	03/02/17
V2124	02/11/17	AD/CD/PW SUPPLIES 3330158376	210-41320.610 SUPPLIES	35.41	9544	03/02/17
43280	02/14/17	ST FIX SHOP HEATER 29400	210-43110.434 MAINT. BUILDINGS/GROUNDS	664.47	9546	03/02/17
25715	02/08/17	CD MULTI USE PATH RE 020817 16-80	230-46801.006 MULTI-USE PATH NORTH	1923.75	9528	03/02/17
12000	01/31/17	VR PEARL ST LINK DESIGN 43962	230-46801.007 PEARL ST. LINKING SIDEWAL	11437.49	9534	03/02/17
25715	01/31/17	VW UTILITY MAP UPDATE 3101201716-8	254-43200.330 OTHER PROFESSIONAL SERVIC	472.50	9528	03/02/17
07495	02/12/17	VW FIX FIRE HYDRANTS 1967	254-43200.430 WATER LINES MAINT-BREAKS	578.00	9538	03/02/17
21740	02/16/17	WW FREE PRESS JAN 9 MONTH 013017D	255-43200.610 SUPPLIES	45.00	9530	03/02/17
21740	02/16/17	WW DROP BOX RENEWAL 013117D	255-43200.610 SUPPLIES	99.00	9530	03/02/17
V10432	02/20/17	WW/ST MILEAGE MEETING 02202017	255-43200.500 TRAINING, CONFERENCES, DU	3.89	9537	03/02/17
V2124	02/11/17	WW GENERAL SUPPLIES 3330158374	255-43200.610 SUPPLIES	92.24	9544	03/02/17
07565	02/15/17	WW LAB WATER 141803211	255-43200.618 SUPPLIES - LABORATORY	65.94	9549	03/02/17

03/02/17  
12:00 pm

Town of Essex / Village of EJ Accounts Payable  
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For Check Acct 01(GENERAL FUND) All check #s 03/02/17 To 03/03/17 & Fund 2

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				32173.68		

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03/10/17  
09:54 am

Town of Essex / Village of EJ Accounts Payable  
Check Warrant Report # 17035 Current Prior Next FY Invoices For Fund (GENERAL FUND)  
For Check Acct 01(GENERAL FUND) All check #s 03/09/17 To 03/10/17 & Fund 2

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HPackard

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	02/24/17	ADVANCE AUTO PARTS VF BULBS 52705533883	210-42220.432 VEHICLE MAINTENANCE	4.74	9551	03/10/17
07155	02/15/17	AMERICAN ROCK SALT CO LLC ST SALT 0511781	210-43125.610 WINTER MAINTENANCE	1806.45	9553	03/10/17
07155	02/17/17	AMERICAN ROCK SALT CO LLC ST SALT 0512601	210-43125.610 WINTER MAINTENANCE	1691.47	9553	03/10/17
V9976	02/01/17	AVONDA AIR SYSTEMS, INC BL BUILDING MAINTENANCE 2161	210-45551.434 MAINT. BUILDINGS/GROUNDS	1020.00	9554	03/10/17
V9376	03/03/17	BENOIT/PATRICIA// AD MILEAGE FOR ADMIN 030317D	210-41320.580 TRAVEL	31.57	9556	03/10/17
00530	02/16/17	BRODART CO BL BOOKS B4893583	210-45551.610 SUPPLIES	3.60	9564	03/10/17
00530	02/16/17	BRODART CO BL BOOKS B4893583	210-45551.641 JUVEN COLLECTION-PRNT & E	37.36	9564	03/10/17
00530	02/16/17	BRODART CO BL BOOKS B4893684	210-45551.641 JUVEN COLLECTION-PRNT & E	7.12	9564	03/10/17
00530	02/16/17	BRODART CO BL BOOKS B4893684	210-45551.610 SUPPLIES	0.90	9564	03/10/17
00530	02/16/17	BRODART CO BL BOOKS B4893841	210-45551.610 SUPPLIES	0.90	9564	03/10/17
00530	02/16/17	BRODART CO BL BOOKS B4893841	210-45551.641 JUVEN COLLECTION-PRNT & E	9.34	9564	03/10/17
00530	02/17/17	BRODART CO BL BOOKS B4894708	210-45551.640 ADULT COLLECTION-PRINT &	525.35	9564	03/10/17
00530	02/17/17	BRODART CO BL BOOKS B4894708	210-45551.610 SUPPLIES	28.80	9564	03/10/17
00530	02/17/17	BRODART CO BL BOOKS B4894712	210-45551.610 SUPPLIES	0.90	9564	03/10/17
00530	02/17/17	BRODART CO BL BOOKS B4894712	210-45551.640 ADULT COLLECTION-PRINT &	17.56	9564	03/10/17
00530	02/21/17	BRODART CO BL BOOKS B4898427	210-45551.610 SUPPLIES	1.80	9564	03/10/17
00530	02/21/17	BRODART CO BL BOOKS B4898427	210-45551.641 JUVEN COLLECTION-PRNT & E	29.38	9564	03/10/17
16030	02/16/17	BROWN ELECTRIC ST FIX GAS LAMPS 31926	210-43160.610 STREET LIGHTS SUPPLIES/MA	1199.07	9565	03/10/17
03000	02/16/17	CARGILL SALT EASTERN INC ST SALT 2903268885	210-43125.610 WINTER MAINTENANCE	2348.65	9566	03/10/17
03000	02/17/17	CARGILL SALT EASTERN INC ST SALT 2903271595	210-43125.610 WINTER MAINTENANCE	4606.31	9566	03/10/17
23170	02/28/17	CHAMPLAIN OIL CO., INC. VA OIL 193945	210-42220.626 GAS,GREASE AND OIL	237.30	9570	03/10/17
23170	02/28/17	CHAMPLAIN OIL CO., INC. VA OIL 193945	210-43110.626 GAS,GREASE AND OIL	3992.28	9570	03/10/17
12435	03/05/17	CHITTENDEN COUNTY FIRE MU VF COURSE FEE COUNTY SCL 030517D	210-42220.500 TRAINING, CONFERENCES, DU	30.00	9571	03/10/17
23525	02/02/17	CLARK'S TRUCK CENTER INC ST LIGHTS-CREDIT 385551	210-43110.432 VEHICLE MAINTENANCE	-61.11	9572	03/10/17
25715	02/15/17	DONALD L. HAMLIN CONSULT ST ENGINEERING 02151717828	210-43110.576 ENGINEERING SERVICES	379.50	9579	03/10/17

03/10/17

## Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17035 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01(GENERAL FUND) All check #s 03/09/17 To 03/10/17 &amp; Fund 2

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
32000	02/08/17	FIREHOUSE MAGAZINE	VF 2 YR MAGAZINE SUBSCRIP	49.95	9591	03/10/17
		9608898	TRAINING, CONFERENCES, DU			
V10226	02/23/17	G & K SERVICES	ST SHOP TOWEL	68.43	9596	03/10/17
		1295547525	SUPPLIES			
V1208	03/02/17	JONES/RICK//	ST I CLOUD & PHONE CASE	26.53	9616	03/10/17
		030217D	SUPPLIES			
05010	02/23/17	LYNN PUBLICATIONS	CD 3116 LEGAL AD	72.25	9621	03/10/17
		118463	PRINTING AND ADVERTISING			
21140	03/06/17	PHOTO BOOTH PLANET, LLC	VE PHOTO BOOTH 7/15/17	500.00	9631	03/10/17
		030617D	PREPAID EXPENSES			
23465	02/20/17	PITNEY BOWES, INC.	AD 3/20/17-6/19/17	281.88	9632	03/10/17
		3302871559	LEASED SERVICES			
26385	03/07/17	PROFESSIONAL WRITING SERV	AD/CD Feb minutes	242.00	9637	03/10/17
		768-EJ	COMMUNICATIONS			
26385	03/07/17	PROFESSIONAL WRITING SERV	AD/CD Feb minutes	132.00	9637	03/10/17
		768-EJ	COMMUNICATIONS			
29835	02/28/17	SHERWIN-WILLIAMS	LH LINCOLN HALL SUPPLIES	12.55	9654	03/10/17
		8454-1	SUPPLIES			
40840	02/15/17	SOVERNET COMMUNICATIONS	VF TELEPHONE	101.38	9657	03/10/17
		3729871	TELEPHONE SERVICES			
26925	02/18/17	STAPLES CREDIT PLAN	VF USB CABLE	23.37	9659	03/10/17
		8043181471	SUPPLIES			
14800	03/01/17	TECH GROUP INC	VA MARCH MGD SVS/ANTIVIRU	242.88	9662	03/10/17
		13489	COMPUTER EXPENSES			
14800	03/01/17	TECH GROUP INC	VA MARCH MGD SVS/ANTIVIRU	493.12	9662	03/10/17
		13489	COMPUTER EXPENSES			
14800	03/01/17	TECH GROUP INC	VA MARCH MGD SVS/ANTIVIRU	21.00	9662	03/10/17
		13489	MAINTENANCE OTHER			
14800	02/21/17	TECH GROUP INC	VF SOFTWARE RENEWAL	24.99	9662	03/10/17
		73362	MAINTENANCE OTHER			
21000	03/08/17	UNIFIRST CORPORATION	LH Mat service	60.30	9667	03/10/17
		0361799067	MAINT. BUILDINGS/GROUNDS			
36130	02/18/17	VERIZON WIRELESS	SA/TF CELL PHONES/DATA	160.04	9670	03/10/17
		9780531509	TELEPHONE SERVICES			
36130	02/18/17	VERIZON WIRELESS	SA/TF CELL PHONES/DATA	40.01	9670	03/10/17
		9780531509	TELEPHONE SERVICES			
36130	02/19/17	VERIZON WIRELESS	ST/VW PHONES VARIOUS	194.54	9672	03/10/17
		9780602100	TELEPHONE SERVICES			
22070	03/07/17	VILLAGE COPY & PRINT INC.	AD annual reports	1265.62	9674	03/10/17
		6542	COMMUNICATIONS			
29825	02/21/17	VT GAS SYSTEMS	VA VARIOUS	745.66	9678	03/10/17
		15625	HEATING/NATURAL GAS			
29825	02/21/17	VT GAS SYSTEMS	VA VARIOUS	582.91	9678	03/10/17
		15625	HEATING/NATURAL GAS			
29825	02/21/17	VT GAS SYSTEMS	VA VARIOUS	1084.44	9678	03/10/17
		15625	HEATING/NATURAL GAS			
29825	02/21/17	VT GAS SYSTEMS	VA VARIOUS	935.45	9678	03/10/17
		15625	HEATING/NATURAL GAS			
07565	02/22/17	W B MASON CO INC	VF OFFICE SUPPLIES	77.95	9682	03/10/17
		141989902	SUPPLIES			

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
07565	02/23/17	W B MASON CO INC AD/CD SUPPLIES I42037435	210-41320.610 SUPPLIES	20.25	9684	03/10/17
07565	02/23/17	W B MASON CO INC AD/CD SUPPLIES I42037435	210-41970.610 SUPPLIES	9.98	9684	03/10/17
21850	03/06/17	BOUCHER CLEANING SERVICES SC WEEKLY CLEANING @ CTR 372	225-45122.430 REPAIRS & MAINTENANCE	200.00	9561	03/10/17
01930	02/08/17	CENTER FOR TECHNOLOGY SC soup for meal site/ce 671854	225-45122.812 MEAL SITE EXPENSES	358.00	9569	03/10/17
01930	02/08/17	CENTER FOR TECHNOLOGY SC soup for meal site/ce 671854	225-45122.614 PROGRAM EXPENSES	15.00	9569	03/10/17
31545	02/22/17	COSTCO #314 SC cake, ice cream lunch 170222D	225-45122.812 MEAL SITE EXPENSES	31.44	9575	03/10/17
21770	03/06/17	JAZZERCISE SC JAZZERCISE INSTRUCTOR 170306D	225-45122.330 OTHER PROF SERVICES	50.00	9614	03/10/17
21570	03/07/17	PETTY CASH - LOU ANN PIOL SC food,goods for center 170307D	225-45122.614 PROGRAM EXPENSES	50.35	9629	03/10/17
21570	03/07/17	PETTY CASH - LOU ANN PIOL SC food,goods for center 170307D	225-45122.430 REPAIRS & MAINTENANCE	4.84	9629	03/10/17
21570	03/07/17	PETTY CASH - LOU ANN PIOL SC food,goods for center 170307D	225-45122.812 MEAL SITE EXPENSES	48.09	9629	03/10/17
21570	03/07/17	PETTY CASH - LOU ANN PIOL SC food,goods for center 170307D	225-45122.610 OPERATIONAL SUPP/EXP	7.00	9629	03/10/17
12265	03/01/17	RICOH USA, INC SC MONTHLY COPIES 5047304584	225-45122.610 OPERATIONAL SUPP/EXP	61.94	9638	03/10/17
12265	02/17/17	RICOH USA, INC SC monthly copier lease 98360013	225-45122.610 OPERATIONAL SUPP/EXP	83.74	9640	03/10/17
23170	02/28/17	CHAMPLAIN OIL CO., INC. VA OIL 193945	254-43200.626 GAS,GREASE AND OIL	46.40	9570	03/10/17
36130	02/19/17	VERIZON WIRELESS ST/VW PHONES VARIOUS 9780602100	254-43200.535 TELEPHONE SERVICES	139.33	9672	03/10/17
29825	02/21/17	VT GAS SYSTEMS VA VARIOUS 15625	254-43200.623 HEATING/NATURAL GAS	429.55	9678	03/10/17
05290	02/27/17	ADVANCE AUTO PARTS WW CLAMPS 5845928	255-43200.432 VEHICLE MAINTENANCE	4.70	9551	03/10/17
23170	02/28/17	CHAMPLAIN OIL CO., INC. VA OIL 193945	255-43200.626 GAS,GREASE AND OIL	172.62	9570	03/10/17
00600	03/03/17	DION SECURITY WW lock cores and svc 60326	255-43200.570 MAINTENANCE OTHER	50.00	9578	03/10/17
06870	02/27/17	ENDYNE INC WW QTRLY EFF METALS 225379	255-43200.577 CONTRACT LABORATORY SERVI	64.00	9582	03/10/17
07010	02/20/17	GREEN MOUNTAIN POWER CORP WW JAN 19-FEB 20, 2017 1324000007	255-43200.622 ELECTRICAL SERVICE	10600.70	9600	03/10/17
V1661	02/17/17	NORTH CENTRAL LABORATORIE WW REGENT AND LAB MTLRS 385756	255-43200.618 SUPPLIES - LABORATORY	1768.85	9627	03/10/17
03160	02/16/17	F & H SENESAC INC WW 2 POLYMER TOTES 19863	255-43200.619 CHEMICALS	6900.00	9628	03/10/17
V10546	02/23/17	SIEMENS INDUSTRY INC WW PROBE DIG COVER LEVEL 5601471321	255-43200.570 MAINTENANCE OTHER	1170.59	9656	03/10/17
V10663	02/24/17	THERRIEN'S BOILER & MECHA WW BOILER 2 AUX SWITCH 11944	255-43200.570 MAINTENANCE OTHER	88.04	9665	03/10/17

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Town of Essex / Village of EJ Accounts Payable

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For Check Acct 01(GENERAL FUND) All check #s 03/09/17 To 03/10/17 & Fund 2

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
36130	VERIZON WIRELESS	02/18/17	SA/TF CELL PHONES/DATA 9780531509	255-43200.535 TELEPHONE SERVICES	182.38	9670	03/10/17
29825	VT GAS SYSTEMS	02/21/17	VA VARIOUS 15625	255-43200.623 HEATING/NATURAL GAS	3561.14	9678	03/10/17
23170	CHAMPLAIN OIL CO., INC.	02/28/17	VA OIL 193945	256-43200.626 GAS, GREASE AND OIL	135.79	9570	03/10/17
00600	DION SECURITY	03/03/17	WW lock cores and svc 60326	256-43200.434 PUMP STATION MAINTENANCE	141.60	9578	03/10/17
29825	VT GAS SYSTEMS	02/21/17	VA VARIOUS 15625	256-43220.002 WEST ST PS COSTS	36.92	9678	03/10/17
29825	VT GAS SYSTEMS	02/21/17	VA VARIOUS 15625	256-43200.623 HEATING/NATURAL GAS	139.33	9678	03/10/17
29825	VT GAS SYSTEMS	02/21/17	VA VARIOUS 15625	256-43220.001 SUSIE WILSON PS COSTS	36.08	9678	03/10/17
Report Total					51997.14		

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03/17/17  
12:30 pm

Town of Essex / Village of EJ Accounts Payable  
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For Check Acct 01(GENERAL FUND) All check #s 03/17/17 To 03/17/17 & Fund 2

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	02/20/17 ST FUSE 5128308	210-43110.610 SUPPLIES	3.42	9689	03/17/17
05290	ADVANCE AUTO PARTS	02/21/17 ST MUD FLAPS 5245661	210-43110.432 VEHICLE MAINTENANCE	31.58	9689	03/17/17
05290	ADVANCE AUTO PARTS	02/27/17 ST ANTIFREZ 5828450	210-43110.610 SUPPLIES	29.98	9689	03/17/17
05290	ADVANCE AUTO PARTS	02/27/17 ST ENGINE CLEANER 5833998	210-43110.610 SUPPLIES	44.04	9689	03/17/17
05290	ADVANCE AUTO PARTS	02/27/17 ST EXHAUST FLUID 5845927	210-43110.626 GAS,GREASE AND OIL	11.99	9689	03/17/17
00530	BRODART CO	02/10/17 BF BOOKS B4887429	210-49345.000 LIBRARY DONATION EXPENDIT	15.20	9693	03/17/17
00530	BRODART CO	02/22/17 BL BOOKS B4900137	210-45551.610 SUPPLIES	6.30	9693	03/17/17
00530	BRODART CO	02/22/17 BL BOOKS B4900137	210-45551.641 JUVEN COLLECTION-PRNT & E	70.65	9693	03/17/17
00530	BRODART CO	02/24/17 BF BOOKS B4903830	210-49345.000 LIBRARY DONATION EXPENDIT	16.84	9693	03/17/17
00530	BRODART CO	02/28/17 BL BOOKS B4907684	210-45551.640 ADULT COLLECTION-PRINT &	13.19	9693	03/17/17
00530	BRODART CO	02/28/17 BL BOOKS B4907684	210-45551.610 SUPPLIES	0.90	9693	03/17/17
00530	BRODART CO	03/01/17 BL BOOKS B4909494	210-45551.610 SUPPLIES	2.70	9693	03/17/17
00530	BRODART CO	03/01/17 BL BOOKS B4909494	210-45551.641 JUVEN COLLECTION-PRNT & E	39.08	9693	03/17/17
00530	BRODART CO	03/01/17 BL BOOKS B4909525	210-45551.610 SUPPLIES	0.90	9693	03/17/17
00530	BRODART CO	03/01/17 BL BOOKS B4909525	210-45551.641 JUVEN COLLECTION-PRNT & E	13.94	9693	03/17/17
38280	CRYSTAL ROCK BOTTLED WATE	02/28/17 LH FEB BOTTLED WATER 022817D	210-41940.610 SUPPLIES	13.65	9696	03/17/17
04035	GOT THAT RENTAL & SALES I	02/20/17 ST LINCH PIN 34463	210-43110.610 SUPPLIES	17.00	9700	03/17/17
V9454	LENNY'S SHOE & APP	02/22/17 ST BOOTS 3120260	210-43110.612 UNIFORMS,BOOTS,ETC	205.00	9705	03/17/17
33195	LIMOGE & SONS GARAGE DOOR	02/22/17 ST FIX GARAGE DOOR 55231FE	210-43110.434 MAINT. BUILDINGS/GROUNDS	98.95	9706	03/17/17
08645	LOWES BUSINESS ACCT/SYNCB	03/01/17 ST SOAP 02888	210-43110.610 SUPPLIES	7.88	9708	03/17/17
21000	UNIFIRST CORPORATION	02/22/17 LH MAT SERVICE 0361796527	210-41940.434 MAINT. BUILDINGS/GROUNDS	56.60	9715	03/17/17
21000	UNIFIRST CORPORATION	02/22/17 BL MATS 0361796592	210-45551.434 MAINT. BUILDINGS/GROUNDS	50.25	9715	03/17/17
22825	VT DOOR CO	02/20/17 BL BUILDING MAINTENANCE 20430	210-45551.434 MAINT. BUILDINGS/GROUNDS	140.00	9717	03/17/17
24570	VT TROPHY & ENGRAVING	03/03/17 VF TROPHY/PLAQUE 71103	210-42220.889 ROUTINE EQUIPMENT PURCHAS	549.70	9719	03/17/17
V10636	HEALTHY EQUITY	03/10/17 AD ADMIN FEES-FSA 170316463	210-41320.210 HEALTH INS & OTHER BENEFIT	3.45	17031709	03/17/17

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Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17036 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01(GENERAL FUND) All check #s 03/17/17 To 03/17/17 & Fund 2

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
V10679	LISZT RESTORATION INC.	03/03/17	VB BUILDING FUND 50122	222-46802.002 BROWNELL LIBRARY MAINT	14500.00	9707	03/17/17
21360	MICROWEST SOFTWARE SYSTEM	02/01/17	WW CMMS RENEWAL 24900	255-43200.570 MAINTENANCE OTHER	530.00	9710	03/17/17
V9657	OCCUPATIONAL HEALTH CENTE	03/03/17	WW PRE EMP TESTING 1205163230	255-43200.572 INTERVIEW COSTS	175.00	9711	03/17/17
38955	F W WEBB COMPANY	02/22/17	SA FILTER HOUSING TUBES 53968851	256-43220.002 WEST ST PS COSTS	5.40	9697	03/17/17
36130	VERIZON WIRELESS	02/23/17	SA JAN 24-FEB 23, 2017 9780947070	256-43200.434 PUMP STATION MAINTENANCE	122.83	9716	03/17/17
36130	VERIZON WIRELESS	02/23/17	SA JAN 24-FEB 23, 2017 9780947070	256-43220.002 WEST ST PS COSTS	31.63	9716	03/17/17
36130	VERIZON WIRELESS	02/23/17	SA JAN 24-FEB 23, 2017 9780947070	256-43220.001 SUSIE WILSON PS COSTS	31.63	9716	03/17/17
Report Total					<u>16839.68</u>		

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	03/15/17	ABOVE AND BEYOND LHBL cleaning Mar5-Apr 1 2945	210-45551.423 CONTRACT SERVICES	2212.75	9722	03/24/17
14400	03/15/17	ABOVE AND BEYOND LHBL cleaning Mar5-Apr 1 2945	210-41940.423 CONTRACT SERVICES	600.00	9722	03/24/17
05290	02/24/17	ADVANCE AUTO PARTS ST hydro fittings 5577356	210-43110.610 SUPPLIES	238.28	9723	03/24/17
02420	03/12/17	AUTOZONE VF def fluid 3236888884	210-42220.432 VEHICLE MAINTENANCE	7.49	9728	03/24/17
V10301	03/01/17	BARRA, PLC DAVID A. AD/VR FEB LEGAL FEES EJ26472652	210-41320.320 LEGAL SERVICES	1749.00	9731	03/24/17
23635	03/01/17	BAY STATE ELEVATOR COMPAN BL BUILDING MENTENANCE 440513	210-45551.434 MAINT. BUILDINGS/GROUNDS	278.94	9733	03/24/17
V1655	03/01/17	BLUE CROSS BLUE SHIELD OF VH April health ins 12680001187	210-41335.210 HEALTH INS & OTHER BENEFIT	932.59	9738	03/24/17
V1655	03/01/17	BLUE CROSS BLUE SHIELD OF VH April health ins 12680001187	210-15109.000 EXCHANGE - COBRA	686.77	9738	03/24/17
V1655	03/01/17	BLUE CROSS BLUE SHIELD OF VH April health ins 12680001187	210-43110.210 HEALTH INS & OTHER BENEFIT	3170.82	9738	03/24/17
V1655	03/01/17	BLUE CROSS BLUE SHIELD OF VH April health ins 12680001187	210-41970.210 HEALTH INS & OTHER BENEFIT	1865.19	9738	03/24/17
V1655	03/01/17	BLUE CROSS BLUE SHIELD OF VH April health ins 12680001187	210-41320.210 HEALTH INS & OTHER BENEFIT	3730.37	9738	03/24/17
V1655	03/01/17	BLUE CROSS BLUE SHIELD OF VH April health ins 12680001187	210-43151.210 HEALTH INS & OTHER BENEFIT	494.27	9738	03/24/17
V1655	03/01/17	BLUE CROSS BLUE SHIELD OF VH April health ins 12680001187	210-45551.210 HEALTH INS & OTHER BENEFIT	4662.96	9738	03/24/17
V10150	03/16/17	BOUCHER/CAROL// BL youth program supplies 3617CB	210-45551.837 CHILDRENS PROGRAMS	9.56	9740	03/24/17
00530	02/22/17	BRODART CO BL books 4900117	210-45551.610 SUPPLIES	0.90	9741	03/24/17
00530	02/22/17	BRODART CO BL books 4900117	210-45551.641 JUVEN COLLECTION-PRNT & E	13.94	9741	03/24/17
00530	03/02/17	BRODART CO BL books 4911659	210-45551.610 SUPPLIES	9.00	9741	03/24/17
00530	03/02/17	BRODART CO BL books 4911659	210-45551.640 ADULT COLLECTION-PRINT &	151.66	9741	03/24/17
00530	03/02/17	BRODART CO BF books 4911713	210-49345.000 LIBRARY DONATION EXPENDIT	16.85	9741	03/24/17
00530	03/07/17	BRODART CO BL books 4915669	210-45551.641 JUVEN COLLECTION-PRNT & E	17.58	9741	03/24/17
00530	03/07/17	BRODART CO BL books 4915669	210-45551.610 SUPPLIES	0.90	9741	03/24/17
00530	03/07/17	BRODART CO BL books 4916111	210-45551.641 JUVEN COLLECTION-PRNT & E	54.75	9741	03/24/17
00530	03/07/17	BRODART CO BL books 4916111	210-45551.610 SUPPLIES	5.40	9741	03/24/17
00530	03/09/17	BRODART CO TL books 4919677	210-45551.641 JUVEN COLLECTION-PRNT & E	9.34	9741	03/24/17
00530	03/09/17	BRODART CO TL books 4919677	210-45551.610 SUPPLIES	0.90	9741	03/24/17

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Town of Essex / Village of EJ Accounts Payable  
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00530	03/09/17	BL books 4919707	210-45551.610 SUPPLIES	0.30	9741	03/24/17
00530	03/09/17	BL books 4919707	210-45551.640 ADULT COLLECTION-PRINT &	20.87	9741	03/24/17
00530	03/02/17	BF BOOKS B491157	210-49345.000 LIBRARY DONATION EXPENDIT	47.79	9741	03/24/17
V10577	03/03/17	VF Bullex extinguishers 99486	210-42220.889 ROUTINE EQUIPMENT PURCHAS	766.00	9742	03/24/17
V9941	03/07/17	BL NEWSPAPERS 020717A	210-45551.640 ADULT COLLECTION-PRINT &	25.00	9744	03/24/17
V9941	03/07/17	AD NEWSLETTER FEE 021017B	210-41320.530 COMMUNICATIONS	99.00	9744	03/24/17
V9941	03/07/17	AD/LH TRUSTEES & LH SUPPL 021717C	210-41940.610 SUPPLIES	9.16	9744	03/24/17
V9941	03/07/17	AD/LH TRUSTEES & LH SUPPL 021717C	210-41320.560 TRUSTEES EXPENDITURES	13.36	9744	03/24/17
V9941	03/07/17	AD DONUTS FOR FW 022817D	210-41320.610 SUPPLIES	9.99	9744	03/24/17
V9941	03/07/17	BL SUPPLIES 030417H	210-45551.610 SUPPLIES	220.55	9744	03/24/17
21500	03/13/17	AD copier lease April 17071505	210-41320.442 LEASED SERVICES	245.00	9745	03/24/17
V0455	03/01/17	BL SUPPLIES 4021641051	210-45551.610 SUPPLIES	51.07	9746	03/24/17
V0455	03/07/17	AD COPIES 2/7-3/6/17 4021688276	210-41320.442 LEASED SERVICES	46.31	9746	03/24/17
V04609	03/01/17	BL books 1453326	210-45551.640 ADULT COLLECTION-PRINT &	91.08	9753	03/24/17
45120	03/09/17	ST skid steel blower CS67696	210-43110.432 VEHICLE MAINTENANCE	984.68	9755	03/24/17
04940	03/03/17	VF cable tv 008618703/3	210-42220.535 TELEPHONE SERVICES	13.55	9763	03/24/17
28790	03/04/17	VF UPS svc 030417	210-42220.570 MAINTENANCE OTHER	57.44	9765	03/24/17
V10576	03/04/17	AD COMM CALENDAR & WEB 2293	210-41320.340 COMPUTER EXPENSES	719.00	9774	03/24/17
V0795	03/17/17	AD 1/12th mgr contract Ma 031717D	210-41320.150 MANAGER CONTRACT	5381.25	9780	03/24/17
25920	02/27/17	VF SCBA FILL/MAINTENANCE 225058	210-42220.570 MAINTENANCE OTHER	49.60	9786	03/24/17
25920	03/14/17	VF extinguisher bracket 225256	210-42220.889 ROUTINE EQUIPMENT PURCHAS	55.25	9786	03/24/17
13570	03/09/17	BL books 60289958	210-45551.640 ADULT COLLECTION-PRINT &	24.79	9791	03/24/17
34895	03/01/17	ST rubbish removal 1213457	210-43110.565 RUBBISH REMOVAL	85.52	9793	03/24/17
34895	03/01/17	LH FEBRUARY LINCOLN HALL 1213458	210-41940.565 RUBBISH REMOVAL	155.72	9793	03/24/17
34895	03/01/17	ST rubbish removal 1213459	210-43110.565 RUBBISH REMOVAL	415.77	9793	03/24/17

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34895	03/01/17	GAUTHIER TRUCKING, INC. ST rubbish removal	1213586	210-43110.565	55.27	9793	03/24/17
				RUBBISH REMOVAL			
34895	03/01/17	GAUTHIER TRUCKING, INC. ST rubbish removal couch	1214093	210-43110.565	80.00	9793	03/24/17
				RUBBISH REMOVAL			
01735	03/15/17	GOMEZ CONSTENCIO BF youth program	31517CG	210-49345.000	130.00	9795	03/24/17
				LIBRARY DONATION EXPENDIT			
37700	03/01/17	GRAYBAR ST light bulbs	990110773	210-43160.610	30.30	9799	03/24/17
				STREET LIGHTS SUPPLIES/MA			
37700	03/02/17	GRAYBAR ST light bulbs	990133291	210-43110.610	262.14	9799	03/24/17
				SUPPLIES			
21055	02/28/17	GREEN MOUNTAIN MESSENGER, BL COURIER	56804	210-45551.536	120.00	9800	03/24/17
				POSTAGE/DELIVERY			
07010	03/15/17	GREEN MOUNTAIN POWER CORP VA Mar consolidated bills	03170206201	210-45551.622	1095.20	9803	03/24/17
				ELECTRICAL SERVICE			
07010	03/15/17	GREEN MOUNTAIN POWER CORP VA Mar consolidated bills	03170206201	210-41940.622	535.81	9803	03/24/17
				ELECTRICAL SERVICE			
07010	03/15/17	GREEN MOUNTAIN POWER CORP VA Mar consolidated bills	03170206201	210-42220.622	535.81	9803	03/24/17
				ELECTRICAL SERVICE			
07010	03/15/17	GREEN MOUNTAIN POWER CORP VA Mar consolidated bills	03170206201	210-43110.622	319.34	9803	03/24/17
				ELECTRICAL SERVICE			
07010	03/15/17	GREEN MOUNTAIN POWER CORP VA Mar consolidated bills	03170206201	210-43123.622	417.36	9803	03/24/17
				TRAFFIC LIGHTS - ELECTRIC			
07010	03/15/17	GREEN MOUNTAIN POWER CORP VA Mar consolidated bills	03170206201	210-43160.622	10097.28	9803	03/24/17
				STREET LIGHTS - ELECTRICI			
33495	03/08/17	INGRAM LIBRARY SERVICES I BL books	97585826	210-45551.640	16.24	9810	03/24/17
				ADULT COLLECTION-PRINT &			
23980	03/06/17	INTERSTATE ALL BATTERY CE ST sweeper battery	190320100817	210-43110.432	344.85	9812	03/24/17
				VEHICLE MAINTENANCE			
V9488	03/08/17	LEWIS SOFTWARE ASSOCIATES AD 2017 941 returns proce	6917	210-41320.610	41.75	9821	03/24/17
				SUPPLIES			
14025	03/15/17	LINCOLN NATIONAL LIFE INS VA life ins	170315153732	210-41335.210	46.48	9824	03/24/17
				HEALTH INS & OTHER BENEFI			
14025	03/15/17	LINCOLN NATIONAL LIFE INS VA life ins	170315153732	210-41970.210	92.96	9824	03/24/17
				HEALTH INS & OTHER BENEFI			
14025	03/15/17	LINCOLN NATIONAL LIFE INS VA life ins	170315153732	210-43110.210	158.04	9824	03/24/17
				HEALTH INS & OTHER BENEFI			
14025	03/15/17	LINCOLN NATIONAL LIFE INS VA life ins	170315153732	210-41320.210	185.94	9824	03/24/17
				HEALTH INS & OTHER BENEFI			
14025	03/15/17	LINCOLN NATIONAL LIFE INS VA life ins	170315153732	210-45551.210	232.41	9824	03/24/17
				HEALTH INS & OTHER BENEFI			
14025	03/15/17	LINCOLN NATIONAL LIFE INS VA life ins	170315153732	210-43151.210	24.64	9824	03/24/17
				HEALTH INS & OTHER BENEFI			
27295	03/20/17	MAPLEHURST FLORIST AD flowers for Dee	44807	210-41320.610	45.95	9827	03/24/17
				SUPPLIES			
24620	03/02/17	MILTON RENTAL AND SALES ST wacker	15375893	210-43110.442	1750.00	9828	03/24/17
				EQUIPMENT RENTALS			
12235	07/01/16	NEW ENGLAND CENTRAL RAILR ADT row lease 11151	112800R2	210-43110.441	20.00	9831	03/24/17
				RIGHT OF WAY AGREEMENTS			
24960	03/15/17	NORTHEAST DELTA DENTAL VA April dental ins	170315	210-15109.000	65.29	9834	03/24/17
				EXCHANGE - COBRA			

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24960	03/15/17	NORTHEAST DELTA DENTAL VA April dental ins 170315	210-45551.210 HEALTH INS & OTHER BENEFI	386.61	9834	03/24/17
24960	03/15/17	NORTHEAST DELTA DENTAL VA April dental ins 170315	210-41335.210 HEALTH INS & OTHER BENEFI	77.32	9834	03/24/17
24960	03/15/17	NORTHEAST DELTA DENTAL VA April dental ins 170315	210-41970.210 HEALTH INS & OTHER BENEFI	154.65	9834	03/24/17
24960	03/15/17	NORTHEAST DELTA DENTAL VA April dental ins 170315	210-41320.210 HEALTH INS & OTHER BENEFI	309.30	9834	03/24/17
24960	03/15/17	NORTHEAST DELTA DENTAL VA April dental ins 170315	210-43110.210 HEALTH INS & OTHER BENEFI	262.90	9834	03/24/17
24960	03/15/17	NORTHEAST DELTA DENTAL VA April dental ins 170315	210-43151.210 HEALTH INS & OTHER BENEFI	40.98	9834	03/24/17
41950	03/14/17	OCCUPATIONAL HEALTH CENTE BL J Rigsby physical 1205179334	210-45551.572 INTERVIEW COSTS	175.00	9837	03/24/17
43320	03/02/17	SAMMEL SIGN CO AD BP & Mem day banners 5540	210-15101.000 EXCHANGE - GENERAL	45.00	9855	03/24/17
43320	03/02/17	SAMMEL SIGN CO AD BP & Mem day banners 5540	210-14301.000 PREPAID EXPENSES	45.00	9855	03/24/17
29835	03/01/17	SHERWIN-WILLIAMS ST PAINT 03012017D	210-43110.610 SUPPLIES	65.29	9857	03/24/17
29835	02/28/17	SHERWIN-WILLIAMS ST PAINT SUPPLIES 28026	210-43110.610 SUPPLIES	73.54	9857	03/24/17
23855	03/09/17	SOUTHWORTH-MILTON, INC. ST paint 2218250	210-43110.610 SUPPLIES	65.13	9860	03/24/17
40840	03/01/17	SOVERNET COMMUNICATIONS VA MARCH PHONE/INTERNET 3735073	210-41320.530 COMMUNICATIONS	34.95	9861	03/24/17
40840	03/01/17	SOVERNET COMMUNICATIONS VA MARCH PHONE/INTERNET 3735073	210-41940.535 TELEPHONE SERVICES	39.59	9861	03/24/17
40840	03/01/17	SOVERNET COMMUNICATIONS VA MARCH PHONE/INTERNET 3735073	210-41320.535 TELEPHONE SERVICES	140.80	9861	03/24/17
40840	03/01/17	SOVERNET COMMUNICATIONS VA MARCH PHONE/INTERNET 3735073	210-41970.535 TELEPHONE SERVICES	31.56	9861	03/24/17
40840	03/01/17	SOVERNET COMMUNICATIONS BL TECH & PHONE ACCESS 3735096	210-45551.535 TELEPHONE SERVICES	94.23	9861	03/24/17
40840	03/01/17	SOVERNET COMMUNICATIONS BL TECH & PHONE ACCESS 3735096	210-45551.530 TECHNOLOGY ACCESS	39.95	9861	03/24/17
V2124	01/25/17	STAPLES ADVANTAGE BL SUPPLIES CREDIT 1037755	210-45551.610 SUPPLIES	-100.00	9862	03/24/17
V2124	02/18/17	STAPLES ADVANTAGE BL SUPPLIES 2330795264	210-45551.610 SUPPLIES	45.80	9862	03/24/17
V2124	02/25/17	STAPLES ADVANTAGE VF usb cable 331438010	210-42220.610 SUPPLIES	9.89	9862	03/24/17
V2124	02/25/17	STAPLES ADVANTAGE BL SUPPLIES 3331438018	210-45551.610 SUPPLIES	48.39	9862	03/24/17
21000	03/08/17	UNIFIRST CORPORATION BL MATS 0361799131	210-45551.434 MAINT. BUILDINGS/GROUNDS	50.25	9868	03/24/17
21000	03/22/17	UNIFIRST CORPORATION LH mat service 0361801573	210-41940.434 MAINT. BUILDINGS/GROUNDS	60.30	9868	03/24/17
11935	02/23/17	VIKING-CIVES USA ST push arm for wins 4472969	210-43110.610 SUPPLIES	153.27	9872	03/24/17

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11935	02/23/17	VIKING-CIVES USA ST blades 4472973	210-43110.610 SUPPLIES	1180.00	9872	03/24/17
11935	02/28/17	VIKING-CIVES USA ST pump rebuild 4473225	210-43110.610 SUPPLIES	167.00	9872	03/24/17
22070	03/06/17	VILLAGE COPY & PRINT INC. AD/CD ENVELOPES-REG&NEWSL 6538	210-41320.610 SUPPLIES	142.17	9873	03/24/17
22070	03/06/17	VILLAGE COPY & PRINT INC. AD/CD ENVELOPES-REG&NEWSL 6538	210-41970.610 SUPPLIES	70.03	9873	03/24/17
22070	03/06/17	VILLAGE COPY & PRINT INC. AD/CD ENVELOPES-REG&NEWSL 6538	210-41320.530 COMMUNICATIONS	240.00	9873	03/24/17
22070	03/06/17	VILLAGE COPY & PRINT INC. AD NEWSLETTER 6539	210-41320.530 COMMUNICATIONS	2780.00	9873	03/24/17
22070	03/10/17	VILLAGE COPY & PRINT INC. ADCD village letter head 6549	210-41970.610 SUPPLIES	81.33	9873	03/24/17
22070	03/10/17	VILLAGE COPY & PRINT INC. ADCD village letter head 6549	210-41320.610 SUPPLIES	165.12	9873	03/24/17
22070	03/17/17	VILLAGE COPY & PRINT INC. AD invoice forms 6559	210-41320.610 SUPPLIES	135.00	9873	03/24/17
V9968	03/17/17	VISION SERVICE PLAN- VA APRIL VISION INSURANCE 170316	210-15109.000 EXCHANGE - COBRA	13.08	9874	03/24/17
V9968	03/17/17	VISION SERVICE PLAN- VA APRIL VISION INSURANCE 170316	210-45551.210 HEALTH INS & OTHER BENEFIT	78.85	9874	03/24/17
V9968	03/17/17	VISION SERVICE PLAN- VA APRIL VISION INSURANCE 170316	210-43110.210 HEALTH INS & OTHER BENEFIT	53.63	9874	03/24/17
V9968	03/17/17	VISION SERVICE PLAN- VA APRIL VISION INSURANCE 170316	210-41320.210 HEALTH INS & OTHER BENEFIT	63.07	9874	03/24/17
V9968	03/17/17	VISION SERVICE PLAN- VA APRIL VISION INSURANCE 170316	210-43151.210 HEALTH INS & OTHER BENEFIT	8.36	9874	03/24/17
V9968	03/17/17	VISION SERVICE PLAN- VA APRIL VISION INSURANCE 170316	210-41335.210 HEALTH INS & OTHER BENEFIT	15.77	9874	03/24/17
V9968	03/17/17	VISION SERVICE PLAN- VA APRIL VISION INSURANCE 170316	210-41970.210 HEALTH INS & OTHER BENEFIT	31.54	9874	03/24/17
21355	03/01/17	VT CPR & AED VF cpr recertification 030117D	210-42220.500 TRAINING, CONFERENCES, DU	675.00	9876	03/24/17
30210	03/16/17	VT LEAGUE OF CITIES & TOW AD workshop 3/22/17 201718499	210-41320.560 TRUSTEES EXPENDITURES	50.00	9879	03/24/17
30210	11/08/16	VT LEAGUE OF CITIES & TOW AD Q2 FYE 17 UNEMPLOY INS 22142Q2	210-20215.000 STATE UNEMPLOYMENT PAYABL	431.00	9881	03/24/17
07565	03/20/17	W B MASON CO INC VF tag key 142363389	210-42220.610 SUPPLIES	25.47	9885	03/24/17
02535	03/06/17	WESCO RECEIVABLES AD BATTERIES-MEETING ROOM 093538	210-41320.610 SUPPLIES	41.76	9888	03/24/17
V9941	03/07/17	BUSINESSCARD SERVICES RC MEAL SITE OUTING 030117E	225-45122.812 MEAL SITE EXPENSES	416.50	9744	03/24/17
V9941	03/07/17	BUSINESSCARD SERVICES RC 2017 MAH JONGG CARDS 030217F	225-45122.614 PROGRAM EXPENSES	162.00	9744	03/24/17
V10301	03/01/17	BARRA, PLC DAVID A. AD/VR FEB LEGAL FEES EJ26472652	230-46801.008 CRESCENT CONNECTOR	544.50	9731	03/24/17
V1655	03/01/17	BLUE CROSS BLUE SHIELD OF VH April health ins 12680001187	254-43200.210 HEALTH INS & OTHER BENEFIT	1398.89	9738	03/24/17

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23435	02/28/17	VW WATER CONSUMPTION 022817D	254-43200.411 CWD WATER PURCHASE	30633.77	9756	03/24/17
23435	02/28/17	VW WATER CONSUMPTION 022817D	254-43210.411 CWD WATER PURC - GF	186252.82	9756	03/24/17
23435	02/28/17	VW WATER CONSUMPTION 022817D	254-43210.412 STATE WATER TAX - GF	4569.50	9756	03/24/17
23435	02/28/17	VW WATER CONSUMPTION 022817D	254-43200.412 STATE WATER TAX	751.56	9756	03/24/17
31275	02/27/17	VW water break 10075	254-43200.430 WATER LINES MAINT-BREAKS	320.00	9771	03/24/17
18000	03/08/17	VW curb stop caps 0743333	254-43200.610 SUPPLIES	88.08	9784	03/24/17
07010	03/15/17	VA Mar consolidated bills 03170206201	254-43200.622 ELECTRICAL SERVICE	65.37	9803	03/24/17
14025	03/15/17	VA life ins 170315153732	254-43200.210 HEALTH INS & OTHER BENEFIT	69.72	9824	03/24/17
24960	03/15/17	VA April dental ins 170315	254-43200.210 HEALTH INS & OTHER BENEFIT	115.98	9834	03/24/17
V9968	03/17/17	VA APRIL VISION INSURANCE 170316	254-43200.210 HEALTH INS & OTHER BENEFIT	23.66	9874	03/24/17
V10609	02/24/17	WW TURBO AND M SERVICE 415081700104	255-43200.570 MAINTENANCE OTHER	2722.22	9720	03/24/17
V10609	02/24/17	WW CREDIT SPARK PLUG CONN 425081700029	255-43200.570 MAINTENANCE OTHER	-131.04	9720	03/24/17
42625	02/28/17	WW SITE PLAN IMPERV SURFA 76817	255-43200.330 OTHER PROFESSIONAL SERVIC	359.95	9724	03/24/17
42625	03/01/17	WW INF SCREEN DESIGN 76835	255-43330.011 HEADWORKS SCREEN	306.74	9724	03/24/17
V10655	03/02/17	WW FILTER FLY CONTROL 20543	255-43200.619 CHEMICALS	8366.71	9726	03/24/17
V1655	03/01/17	VH April health ins 12680001187	255-43200.210 HEALTH INS & OTHER BENEFIT	4821.50	9738	03/24/17
V9941	03/07/17	WW WWTf RECORD CHECK 030317G	255-43200.572 INTERVIEW COSTS	30.00	9744	03/24/17
11375	03/01/17	WW MARCH SERVICE 2627865	255-43200.565 GRIT DISPOSAL	918.66	9748	03/24/17
23455	03/01/17	WW 29.23 TONS 2017LESS	255-43200.568 SLUDGE MANAGEMENT	2494.49	9757	03/24/17
V10734	02/20/17	WW Feb 2017 102WWTf	255-43200.622 ELECTRICAL SERVICE	2969.11	9775	03/24/17
06870	03/01/17	WW TCLP PCB QTR 1 SLUDGE 225766	255-43200.577 CONTRACT LABORATORY SERVI	1874.00	9776	03/24/17
V10616	03/06/17	WW BIOXIDE SPLIT LOAD1900 903011023	255-43200.619 CHEMICALS	4784.85	9781	03/24/17
38955	02/27/17	WW CHEM PUMPS 54012130	255-43200.570 MAINTENANCE OTHER	61.10	9782	03/24/17
09050	03/01/17	WW CL 17 TUBE KITS 10343583	255-43200.570 MAINTENANCE OTHER	808.77	9805	03/24/17
45115	03/07/17	WW STOCK RAS PUMP SPARE 93876	255-43330.006 RETRN ACTIVATED SLUDGE PU	10963.00	9806	03/24/17

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V9769	KEMIRA WATER SOLUTIONS	03/07/17	WW FERROUS CHLORIDE BULK 9017536771	255-43200.619 CHEMICALS	3352.75	9816	03/24/17
V9454	LENNY'S SHOE & APP	03/20/17	WW boots CM,SL 3123036	255-43200.612 UNIFORMS,BOOTS,ETC	380.00	9820	03/24/17
14025	LINCOLN NATIONAL LIFE INS	03/15/17	VA life ins 170315153732	255-43200.210 HEALTH INS & OTHER BENEFIT	240.31	9824	03/24/17
24960	NORTHEAST DELTA DENTAL	03/15/17	VA April dental ins 170315	255-43200.210 HEALTH INS & OTHER BENEFIT	399.76	9834	03/24/17
40840	SOVERNET COMMUNICATIONS	03/01/17	WW FEBRUARY PHONE INTERNE 3735072	255-43200.535 TELEPHONE SERVICES	172.32	9861	03/24/17
V2124	STAPLES ADVANTAGE	03/11/17	WW supplies, towels 3333222264	255-43200.610 SUPPLIES	91.90	9862	03/24/17
V9968	VISION SERVICE PLAN-	03/17/17	VA APRIL VISION INSURANCE 170316	255-43200.210 HEALTH INS & OTHER BENEFIT	81.53	9874	03/24/17
07565	W B MASON CO INC	02/27/17	WW PAPER BINDER 142110242	255-43200.610 SUPPLIES	40.98	9884	03/24/17
V1655	BLUE CROSS BLUE SHIELD OF	03/01/17	VH April health ins 12680001187	256-43200.210 HEALTH INS & OTHER BENEFIT	2238.22	9738	03/24/17
07010	GREEN MOUNTAIN POWER CORP	03/15/17	VA Mar consolidated bills 03170206201	256-43220.001 SUSIE WILSON PS COSTS	475.03	9803	03/24/17
07010	GREEN MOUNTAIN POWER CORP	03/15/17	VA Mar consolidated bills 03170206201	256-43200.622 ELECTRICAL SERVICE	858.29	9803	03/24/17
07010	GREEN MOUNTAIN POWER CORP	03/15/17	VA Mar consolidated bills 03170206201	256-43220.002 WEST ST PS COSTS	628.20	9803	03/24/17
23980	INTERSTATE ALL BATTERY CE	03/08/17	SA UPS REPLACEMENT BATT 190320100818	256-43220.002 WEST ST PS COSTS	22.50	9812	03/24/17
14025	LINCOLN NATIONAL LIFE INS	03/15/17	VA life ins 170315153732	256-43200.210 HEALTH INS & OTHER BENEFIT	111.56	9824	03/24/17
00315	NOCO DISTRIBUTION LLC	02/27/17	SA HYDRAULIC OIL HSPS PSI1334054	256-43200.434 PUMP STATION MAINTENANCE	239.40	9833	03/24/17
24960	NORTHEAST DELTA DENTAL	03/15/17	VA April dental ins 170315	256-43200.210 HEALTH INS & OTHER BENEFIT	185.57	9834	03/24/17
12775	PRATT & SMITH ELECTRICAL	02/28/17	SA MAPLE ST P STA HLA 6607	256-43200.434 PUMP STATION MAINTENANCE	239.24	9846	03/24/17
V9968	VISION SERVICE PLAN-	03/17/17	VA APRIL VISION INSURANCE 170316	256-43200.210 HEALTH INS & OTHER BENEFIT	37.85	9874	03/24/17

03/24/17

10:03 am

Town of Essex / Village of EJ Accounts Payable  
Check Warrant Report # 17037 Current Prior Next FY Invoices For Fund (GENERAL FUND)  
For Check Acct 01(GENERAL FUND) All check #s 03/24/17 To 03/24/17 & Fund 2

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HPackard

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				332567.02		

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-31101.000 PROPERTY TAXES-CURRENT	2,482,765.00	1,383,244.04	1,099,520.96	55.71%
210-33546.000 STATE FOR VT PILOT & CURR	1,900.00	4,301.00	-2,401.00	226.37%
210-33582.000 ESSEX TOWN CONTRIB. TO LI	15,000.00	0.00	15,000.00	0.00%
210-33582.001 TOWN STORMWATER PAYMENT	59,352.00	29,676.00	29,676.00	50.00%
210-33582.002 TOWN STREET DEPT PAYMENT	1,000,642.00	500,321.00	500,321.00	50.00%
210-34130.000 LICENSE AND ZONING FEE	50,000.00	32,772.00	17,228.00	65.54%
210-34131.000 WHITCOMB FARM SOLAR PILOT	5,400.00	0.00	5,400.00	0.00%
210-34221.000 MISCELLANEOUS FIRE RECEIP	20.00	0.00	20.00	0.00%
210-35130.000 STATE DISTRICT COURT FINE	500.00	1,171.00	-671.00	234.20%
210-36102.000 INTEREST EARNINGS	1,500.00	1,707.09	-207.09	113.81%
210-36201.000 PARKING SPACE FEES	4,800.00	3,200.00	1,600.00	66.67%
210-36202.000 LINCOLN HALL RENTALS	1.00	0.00	1.00	0.00%
210-36400.000 BLOCK PARTY CONTRIBUTIONS	1,500.00	0.00	1,500.00	0.00%
210-36603.000 MISC. - UNCLASSIFIED RECE	2,000.00	2,521.89	-521.89	126.09%
210-36605.000 MISCELLANEOUS STREET RECE	3,000.00	2,684.00	316.00	89.47%
210-36606.000 MISCELLANEOUS LIBRARY REC	400.00	432.40	-32.40	108.10%
210-39154.000 SERVICE FEE - WATER	113,888.00	56,944.00	56,944.00	50.00%
210-39155.000 SERVICE FEE - WWTP	56,944.00	28,472.00	28,472.00	50.00%
210-39156.000 SERVICE FEE - SANITATION	113,888.00	56,944.00	56,944.00	50.00%
<b>210-395 UNBUDGETED REVENUE</b>				
210-39501.000 OTHER DONATIONS	4,575.00	526.00	4,049.00	11.50%
210-39508.000 DONATIONS TO LIBRARY	0.00	7,503.55	-7,503.55	100.00%
210-39508.001 BROWNELL LIBRARY GRANTS	0.00	522.50	-522.50	100.00%
210-39581.000 MISCELLANEOUS STATE GRANT	0.00	650.00	-650.00	100.00%
210-39583.000 CARING FOR CANOPY GRANT	0.00	1,500.00	-1,500.00	100.00%
210-39590.001 ADULT REPLACEMENT RECEIPT	0.00	877.00	-877.00	100.00%
210-39590.002 JUVENILE REPLACEMENT RECE	0.00	614.99	-614.99	100.00%
<b>Total UNBUDGETED REVENUE</b>	<b>4,575.00</b>	<b>12,194.04</b>	<b>-7,619.04</b>	<b>266.54%</b>
<b>Total Revenues</b>	<b>3,918,078.00</b>	<b>2,116,884.46</b>	<b>1,801,490.54</b>	<b>54.02%</b>
<b>210-41 GENERAL GOVERNMENT</b>				
<b>210-413 GENERAL EXPENSES</b>				
<b>210-41320 ADMINISTRATION</b>				
<b>210-41320.1 ADMIN SALARIES</b>				
210-41320.110 SALARIES REGULAR	280,713.00	179,184.72	101,528.28	63.83%
210-41320.130 SALARIES OVERTIME	2,500.00	4,658.14	-2,158.14	186.33%
210-41320.140 SALARIES PART TIME	13,751.00	11,790.90	1,960.10	85.75%
210-41320.150 MANAGER CONTRACT	64,575.00	43,050.00	21,525.00	66.67%
<b>Total ADMIN SALARIES</b>	<b>361,539.00</b>	<b>238,683.76</b>	<b>122,855.24</b>	<b>66.02%</b>
<b>210-41320.2 ADMIN BENEFITS</b>				
210-41320.210 HEALTH INS & OTHER BENEFIT	70,751.00	44,404.14	26,346.86	62.76%
210-41320.220 SOCIAL SECURITY	23,333.00	16,037.23	7,295.77	68.73%
210-41320.226 WORKERS COMP INSURANCE	896.00	590.88	305.12	65.95%
210-41320.230 RETIREMENT	28,071.00	17,585.45	10,485.55	62.65%
210-41320.250 UNEMPLOYMENT INSURANCE	607.00	149.72	457.28	24.67%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-41320.291 HEALTH IMPROV PROGRAMS	1,600.00	1,063.01	536.99	66.44%
<b>Total ADMIN BENEFITS</b>	<b>125,258.00</b>	<b>79,830.43</b>	<b>45,427.57</b>	<b>63.73%</b>
210-41320.310 BOARD MEMBER FEES	2,500.00	1,250.00	1,250.00	50.00%
210-41320.320 LEGAL SERVICES	15,000.00	8,134.50	6,865.50	54.23%
210-41320.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%
210-41320.335 AUDIT	7,059.00	5,745.98	1,313.02	81.40%
210-41320.340 COMPUTER EXPENSES	13,000.00	6,999.34	6,000.66	53.84%
210-41320.442 LEASED SERVICES	4,800.00	2,961.64	1,838.36	61.70%
210-41320.500 TRAINING, CONFERENCES, DU	13,734.00	3,767.43	9,966.57	27.43%
210-41320.521 LIABILITY & PROPERTY INS.	8,619.00	9,191.81	-572.81	106.65%
210-41320.522 PUBLIC OFFICIALS LIABILIT	6,386.00	6,265.25	120.75	98.11%
210-41320.530 COMMUNICATIONS	16,806.00	10,785.01	6,020.99	64.17%
210-41320.535 TELEPHONE SERVICES	1,980.00	1,130.72	849.28	57.11%
210-41320.536 POSTAGE	4,000.00	3,654.63	345.37	91.37%
210-41320.550 PRINTING AND ADVERTISING	5,500.00	3,054.28	2,445.72	55.53%
210-41320.560 TRUSTEES EXPENDITURES	4,000.00	2,028.23	1,971.77	50.71%
210-41320.571 PAY & CLASSIFICATION STUD	200.00	0.00	200.00	0.00%
210-41320.580 TRAVEL	0.00	101.84	-101.84	100.00%
210-41320.610 SUPPLIES	6,000.00	2,949.21	3,050.79	49.15%
210-41320.820 ELECTIONS	1,500.00	1,323.40	176.60	88.23%
210-41320.835 HOLIDAY EXPENSE	1,250.00	709.33	540.67	56.75%
210-41320.891 CAPITAL OUTLAY	3,000.00	0.00	3,000.00	0.00%
<b>Total ADMINISTRATION</b>	<b>603,131.00</b>	<b>388,566.79</b>	<b>214,564.21</b>	<b>64.42%</b>
<b>210-41335 ECONOMIC DEVELOPMENT</b>				
<b>210-41335.1 ECON DEV SALARIES</b>				
210-41335.110 SALARIES REGULAR	29,532.00	18,534.87	10,997.13	62.76%
210-41335.140 SALARIES PART TIME	5,850.00	3,750.00	2,100.00	64.10%
<b>Total ECON DEV SALARIES</b>	<b>35,382.00</b>	<b>22,284.87</b>	<b>13,097.13</b>	<b>62.98%</b>
<b>210-41335.2 ECON DEV BENEFITS</b>				
210-41335.210 HEALTH INS & OTHER BENEFIT	17,688.00	10,690.99	6,997.01	60.44%
210-41335.220 SOCIAL SECURITY	2,733.00	1,444.96	1,288.04	52.87%
210-41335.226 WORKERS COMP INSURANCE	107.00	66.55	40.45	62.20%
210-41335.230 RETIREMENT	2,953.00	1,853.69	1,099.31	62.77%
210-41335.250 UNEMPLOYMENT INSURANCE	170.00	28.22	141.78	16.60%
<b>Total ECON DEV BENEFITS</b>	<b>23,651.00</b>	<b>14,084.41</b>	<b>9,566.59</b>	<b>59.55%</b>
210-41335.521 LIABILITY & PROPERTY INS.	188.00	360.90	-172.90	191.97%
210-41335.810 COMMUNITY EVENTS & PROGRA	4,000.00	3,547.81	452.19	88.70%
210-41335.811 ANNUAL SUPPORT OF ORGNIZA	9,300.00	7,590.00	1,710.00	81.61%
210-41335.812 NEW PROGRAMS	2,500.00	0.00	2,500.00	0.00%
210-41335.813 MATCHING GRANT FUNDS	10,000.00	1,500.00	8,500.00	15.00%
210-41335.835 BLOCK PARTY EXPENSE	7,000.00	7,663.86	-663.86	109.48%
<b>Total ECONOMIC DEVELOPMENT</b>	<b>92,021.00</b>	<b>57,031.85</b>	<b>34,989.15</b>	<b>61.98%</b>

Account	Budget	Actual	Budget Balance %	Actual % of Budget
<b>Total GENERAL EXPENSES</b>	<b>695,152.00</b>	<b>445,598.64</b>	<b>249,553.36</b>	<b>64.10%</b>
<b>210-41940 LINCOLN HALL</b>				
210-41940.410 WATER AND SEWER CHARGE	1,000.00	668.29	331.71	66.83%
210-41940.423 CONTRACT SERVICES	9,565.00	5,706.60	3,858.40	59.66%
210-41940.434 MAINT. BUILDINGS/GROUNDS	9,000.00	6,067.61	2,932.39	67.42%
210-41940.521 LIABILITY & PROPERTY INS.	7,125.00	6,233.20	891.80	87.48%
210-41940.535 TELEPHONE SERVICES	460.00	314.83	145.17	68.44%
210-41940.550 PRINTING	300.00	0.00	300.00	0.00%
210-41940.565 RUBBISH REMOVAL	2,000.00	1,090.04	909.96	54.50%
210-41940.610 SUPPLIES	2,500.00	2,525.78	-25.78	101.03%
210-41940.622 ELECTRICAL SERVICE	7,500.00	4,604.67	2,895.33	61.40%
210-41940.623 HEATING/NATURAL GAS	6,400.00	2,403.04	3,996.96	37.55%
210-41940.891 CAPITAL OUTLAY	3,300.00	3,058.80	241.20	92.69%
<b>Total LINCOLN HALL</b>	<b>49,150.00</b>	<b>32,672.86</b>	<b>16,477.14</b>	<b>66.48%</b>
<b>210-41970 COMMUNITY DEVELOPMENT</b>				
<b>210-41970.1 COM DEV SALARIES</b>				
210-41970.110 SALARIES REGULAR	138,199.00	87,686.71	50,512.29	63.45%
<b>Total COM DEV SALARIES</b>	<b>138,199.00</b>	<b>87,686.71</b>	<b>50,512.29</b>	<b>63.45%</b>
<b>210-41970.2 COM DEV BENEFITS</b>				
210-41970.210 HEALTH INS & OTHER BENEFIT	35,375.00	20,682.07	14,692.93	58.47%
210-41970.220 SOCIAL SECURITY	10,894.00	6,918.82	3,975.18	63.51%
210-41970.226 WORKERS COMP INSURANCE	418.00	266.25	151.75	63.70%
210-41970.230 RETIREMENT	13,820.00	8,656.82	5,163.18	62.64%
210-41970.250 UNEMPLOYMENT INSURANCE	252.00	56.78	195.22	22.53%
<b>Total COM DEV BENEFITS</b>	<b>60,759.00</b>	<b>36,580.74</b>	<b>24,178.26</b>	<b>60.21%</b>
210-41970.310 BOARD MEMBER FEES	3,600.00	1,625.00	1,975.00	45.14%
210-41970.320 LEGAL SERVICES	12,000.00	528.00	11,472.00	4.40%
210-41970.330 OTHER PROFESSIONAL SVCS	6,000.00	0.00	6,000.00	0.00%
210-41970.340 COMPUTER EXPENSES	4,000.00	1,903.44	2,096.56	47.59%
210-41970.500 TRAINING, CONF, DUES	3,500.00	1,815.67	1,684.33	51.88%
210-41970.521 LIABILITY & PROPERTY INS.	3,124.00	3,500.21	-376.21	112.04%
210-41970.522 PUBLIC OFFICIALS LIABILITY	6,386.00	6,265.25	120.75	98.11%
210-41970.530 COMMUNICATIONS	2,500.00	376.75	2,123.25	15.07%
210-41970.535 TELEPHONE SERVICES	1,644.00	976.71	667.29	59.41%
210-41970.536 POSTAGE	600.00	164.65	435.35	27.44%
210-41970.550 PRINTING AND ADVERTISING	3,000.00	1,446.89	1,553.11	48.23%
210-41970.580 TRAVEL	2,400.00	2,073.26	326.74	86.39%
210-41970.610 SUPPLIES	2,000.00	745.91	1,254.09	37.30%
210-41970.891 CAPITAL OUTLAY	1,500.00	0.00	1,500.00	0.00%
<b>Total COMMUNITY DEVELOPMENT</b>	<b>251,212.00</b>	<b>145,689.19</b>	<b>105,522.81</b>	<b>57.99%</b>
<b>Total GENERAL GOVERNMENT</b>	<b>995,514.00</b>	<b>623,960.69</b>	<b>371,553.31</b>	<b>62.68%</b>

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>210-42220 FIRE DEPARTMENT</b>				
<b>210-42220.1 FIRE SALARIES</b>				
210-42220.140 SALARIES - FIREFIGHTERS	150,000.00	94,431.62	55,568.38	62.95%
<b>Total FIRE SALARIES</b>	<b>150,000.00</b>	<b>94,431.62</b>	<b>55,568.38</b>	<b>62.95%</b>
<b>210-42220.2 FIRE BENEFITS</b>				
210-42220.200 EMPLOYEE ASSISTANCE PROGR	864.00	648.00	216.00	75.00%
210-42220.210 ACCIDENT & DISABILITY INS	3,600.00	3,320.00	280.00	92.22%
210-42220.220 SOCIAL SECURITY	11,511.00	6,989.12	4,521.88	60.72%
210-42220.226 WORKERS COMP INSURANCE	27,000.00	16,298.29	10,701.71	60.36%
<b>Total FIRE BENEFITS</b>	<b>42,975.00</b>	<b>27,285.41</b>	<b>15,719.59</b>	<b>63.42%</b>
210-42220.410 WATER AND SEWER CHARGE	600.00	457.96	142.04	76.33%
210-42220.432 VEHICLE MAINTENANCE	14,000.00	17,984.19	-3,984.19	128.46%
210-42220.434 MAINT. BUILDINGS/GROUNDS	6,000.00	10,068.53	-4,068.53	167.81%
210-42220.443 RADIO MAINTENANCE	2,000.00	1,110.25	889.75	55.51%
210-42220.500 TRAINING, CONFERENCES, DU	5,000.00	1,962.60	3,037.40	39.25%
210-42220.521 LIABILITY & PROPERTY INS.	8,767.00	8,502.42	264.58	96.98%
210-42220.535 TELEPHONE SERVICES	3,400.00	1,943.29	1,456.71	57.16%
210-42220.566 PHYSICAL EXAMS	6,000.00	3,650.00	2,350.00	60.83%
210-42220.570 MAINTENANCE OTHER	14,500.00	8,122.22	6,377.78	56.02%
210-42220.578 EMERGENCY GENERATOR MAINT	500.00	739.14	-239.14	147.83%
210-42220.610 SUPPLIES	2,400.00	1,569.48	830.52	65.40%
210-42220.611 NEW EQUIPMENT-RADIOS	2,000.00	0.00	2,000.00	0.00%
210-42220.612 UNIFORMS,BOOTS,ETC	21,000.00	12,770.00	8,230.00	60.81%
210-42220.615 EMS SUPPLIES	1,000.00	0.00	1,000.00	0.00%
210-42220.622 ELECTRICAL SERVICE	7,000.00	4,604.67	2,395.33	65.78%
210-42220.623 HEATING/NATURAL GAS	5,200.00	1,869.22	3,330.78	35.95%
210-42220.626 GAS,GREASE AND OIL	6,500.00	2,101.67	4,398.33	32.33%
210-42220.838 FIRE PREVENTION	2,000.00	1,930.63	69.37	96.53%
210-42220.889 ROUTINE EQUIPMENT PURCHAS	14,500.00	10,442.42	4,057.58	72.02%
<b>Total FIRE DEPARTMENT</b>	<b>319,342.00</b>	<b>211,515.72</b>	<b>103,826.28</b>	<b>67.00%</b>
<b>210-431 STREET DEPARTMENT</b>				
<b>210-43110 STREET GENERAL</b>				
<b>210-43110.1 STREET GENERAL SALARIES</b>				
210-43110.110 SALARIES REGULAR	156,245.00	95,672.60	60,572.40	61.23%
210-43110.130 SALARIES OVERTIME	16,300.00	11,108.39	5,191.61	68.15%
210-43110.140 SALARIES PART TIME	17,000.00	11,797.46	5,202.54	69.40%
<b>Total STREET GENERAL SALARIES</b>	<b>189,545.00</b>	<b>118,578.45</b>	<b>70,966.55</b>	<b>62.56%</b>
<b>210-43110.2 STREET GENERAL BENEFITS</b>				
210-43110.210 HEALTH INS & OTHER BENEFI	65,445.00	36,350.00	29,095.00	55.54%
210-43110.220 SOCIAL SECURITY	14,956.00	9,219.14	5,736.86	61.64%
210-43110.226 WORKERS COMP INSURANCE	12,654.00	7,481.32	5,172.68	59.12%

Current Yr Pd: 8 - Budget Status Report

GENERAL FUND

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-43110.230 RETIREMENT	15,625.00	9,934.44	5,690.56	63.58%
210-43110.250 UNEMPLOYMENT INSURANCE	631.00	107.68	523.32	17.06%
<b>Total STREET GENERAL BENEFITS</b>	<b>109,311.00</b>	<b>63,092.58</b>	<b>46,218.42</b>	<b>57.72%</b>
210-43110.410 WATER AND SEWER CHARGE	1,517.00	1,612.39	-95.39	106.29%
210-43110.432 VEHICLE MAINTENANCE	22,000.00	29,254.22	-7,254.22	132.97%
210-43110.434 MAINT. BUILDINGS/GROUNDS	2,500.00	1,888.63	611.37	75.55%
210-43110.441 RIGHT OF WAY AGREEMENTS	11,343.00	10,143.16	1,199.84	89.42%
210-43110.442 EQUIPMENT RENTALS	8,000.00	3,890.09	4,109.91	48.63%
210-43110.443 RADIO MAINTENANCE	200.00	65.95	134.05	32.98%
210-43110.500 TRAINING, CONFERENCES, DU	500.00	94.99	405.01	19.00%
210-43110.521 LIABILITY & PROPERTY INS.	16,878.00	15,817.74	1,060.26	93.72%
210-43110.535 TELEPHONE SERVICES	3,000.00	2,083.01	916.99	69.43%
210-43110.565 RUBBISH REMOVAL	6,500.00	4,660.92	1,839.08	71.71%
210-43110.570 MAINTENANCE OTHER	1,200.00	1,301.23	-101.23	108.44%
210-43110.572 INTERVIEW COSTS	500.00	0.00	500.00	0.00%
210-43110.573 ACCIDENT CLAIMS	500.00	0.00	500.00	0.00%
210-43110.576 ENGINEERING SERVICES	10,000.00	13,051.43	-3,051.43	130.51%
210-43110.582 TRAFFIC CALMING	500.00	0.00	500.00	0.00%
210-43110.610 SUPPLIES	17,500.00	18,528.49	-1,028.49	105.88%
210-43110.612 UNIFORMS,BOOTS,ETC	6,000.00	2,709.41	3,290.59	45.16%
210-43110.616 GRAVEL, TOPSOIL	5,000.00	205.08	4,794.92	4.10%
210-43110.617 SIGNS AND POSTS	3,500.00	1,106.55	2,393.45	31.62%
210-43110.622 ELECTRICAL SERVICE	4,200.00	2,263.72	1,936.28	53.90%
210-43110.623 HEATING/NATURAL GAS	4,000.00	1,428.58	2,571.42	35.71%
210-43110.626 GAS,GREASE AND OIL	30,000.00	12,820.50	17,179.50	42.74%
210-43110.891 CAPITAL OUTLAY	9,000.00	0.00	9,000.00	0.00%
<b>Total STREET GENERAL</b>	<b>463,194.00</b>	<b>304,597.12</b>	<b>158,596.88</b>	<b>65.76%</b>
<b>210-43120 STREET-PAVEMENT MAINT</b>				
210-43120.444 STREET MARKINGS	7,000.00	4,653.62	2,346.38	66.48%
210-43120.570 SIDEWALK AND CURB MAINTEN	5,000.00	1,296.00	3,704.00	25.92%
210-43120.610 PAVEMENT MAINTENANCE	218,000.00	160,922.01	57,077.99	73.82%
<b>Total STREET-PAVEMENT MAINT</b>	<b>230,000.00</b>	<b>166,871.63</b>	<b>63,128.37</b>	<b>72.55%</b>
<b>210-43123 STREETS - TRAFFIC LIGHTS</b>				
210-43123.570 TRAFFIC LIGHTS MAINTENANC	2,000.00	233.42	1,766.58	11.67%
210-43123.622 TRAFFIC LIGHTS - ELECTRIC	6,000.00	3,359.20	2,640.80	55.99%
<b>Total STREETS - TRAFFIC LIGHTS</b>	<b>8,000.00</b>	<b>3,592.62</b>	<b>4,407.38</b>	<b>44.91%</b>
<b>210-43125 WINTER MAINTENANCE</b>				
210-43125.570 CONTRACT SERVICES	17,000.00	4,355.00	12,645.00	25.62%
210-43125.610 WINTER MAINTENANCE	110,000.00	79,527.95	30,472.05	72.30%
<b>Total WINTER MAINTENANCE</b>	<b>127,000.00</b>	<b>83,882.95</b>	<b>43,117.05</b>	<b>66.05%</b>

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>210-43151 STREET - STORMWATER</b>				
<b>210-43151.1 STREET-STORMWATER SALARIE</b>				
210-43151.110 SALARIES - REGULAR	40,766.00	25,244.40	15,521.60	61.93%
<b>Total STREET-STORMWATER SALARIE</b>	<b>40,766.00</b>	<b>25,244.40</b>	<b>15,521.60</b>	<b>61.93%</b>
<b>210-43151.2 STREET-STORMWATER BENEFIT</b>				
210-43151.210 HEALTH INS & OTHER BENEFIT	9,374.00	5,480.73	3,893.27	58.47%
210-43151.220 SOCIAL SECURITY	3,119.00	1,933.78	1,185.22	62.00%
210-43151.226 WORKERS COMP INSURANCE	1,940.00	1,215.38	724.62	62.65%
210-43151.230 RETIREMENT	4,077.00	2,609.22	1,467.78	64.00%
210-43151.250 UNEMPLOYMENT INSURANCE	76.00	16.28	59.72	21.42%
<b>Total STREET-STORMWATER BENEFIT</b>	<b>18,586.00</b>	<b>11,255.39</b>	<b>7,330.61</b>	<b>60.56%</b>
210-43151.430 STORM SEWER MAINTENANCE	15,000.00	1,720.04	13,279.96	11.47%
<b>Total STREET - STORMWATER</b>	<b>74,352.00</b>	<b>38,219.83</b>	<b>36,132.17</b>	<b>51.40%</b>
<b>210-43160 STREET STREET LIGHTS</b>				
210-43160.610 STREET LIGHTS SUPPLIES/MA	3,500.00	11,679.96	-8,179.96	333.71%
210-43160.622 STREET LIGHTS - ELECTRICI	131,948.00	74,050.36	57,897.64	56.12%
<b>Total STREET STREET LIGHTS</b>	<b>135,448.00</b>	<b>85,730.32</b>	<b>49,717.68</b>	<b>63.29%</b>
<b>210-43161 STREETS - CONSERVATION</b>				
210-43161.000 STREETScape MAINT./IMP	16,000.00	3,155.00	12,845.00	19.72%
210-43161.001 VILLAGE GARDEN SPOTS	3,000.00	203.94	2,796.06	6.80%
210-43161.002 MEMORIAL PARK	3,000.00	582.98	2,417.02	19.43%
<b>Total STREETS - CONSERVATION</b>	<b>22,000.00</b>	<b>3,941.92</b>	<b>18,058.08</b>	<b>17.92%</b>
<b>Total STREET DEPARTMENT</b>	<b>1,059,994.00</b>	<b>686,836.39</b>	<b>373,157.61</b>	<b>64.80%</b>
<b>210-453 SENIOR SUPPORT</b>				
<b>Total SENIOR SUPPORT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>210-45551 BROWNELL LIBRARY</b>				
<b>210-45551.1 LIBRARY SALARIES</b>				
210-45551.110 SALARIES REGULAR	314,229.00	196,632.90	117,596.10	62.58%
210-45551.140 SALARIES PART TIME	106,800.00	63,688.58	43,111.42	59.63%
<b>Total LIBRARY SALARIES</b>	<b>421,029.00</b>	<b>260,321.48</b>	<b>160,707.52</b>	<b>61.83%</b>
<b>210-45551.2 LIBRARY BENEFITS</b>				
210-45551.210 HEALTH INS & OTHER BENEFIT	106,126.00	59,879.08	46,246.92	56.42%
210-45551.220 SOCIAL SECURITY	32,695.00	19,904.24	12,790.76	60.88%
210-45551.226 WORKERS COMP INSURANCE	1,274.00	783.84	490.16	61.53%
210-45551.230 RETIREMENT	31,423.00	17,549.50	13,873.50	55.85%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-45551.250 UNEMPLOYMENT INSURANCE	1,324.00	256.29	1,067.71	19.36%
<b>Total LIBRARY BENEFITS</b>	<b>172,842.00</b>	<b>98,372.95</b>	<b>74,469.05</b>	<b>56.91%</b>
210-45551.340 COMPUTER EXPENSES	3,500.00	509.61	2,990.39	14.56%
210-45551.410 WATER AND SEWER CHARGE	900.00	473.31	426.69	52.59%
210-45551.423 CONTRACT SERVICES	28,425.00	18,149.00	10,276.00	63.85%
210-45551.434 MAINT. BUILDINGS/GROUNDS	19,000.00	7,219.91	11,780.09	38.00%
210-45551.436 ALARM SYSTEM MAINTENANCE	525.00	269.51	255.49	51.34%
210-45551.500 TRAINING, CONFERENCES, DU	3,000.00	583.72	2,416.28	19.46%
210-45551.521 LIABILITY & PROPERTY INS.	12,375.00	13,163.47	-788.47	106.37%
210-45551.530 TECHNOLOGY ACCESS	5,500.00	4,494.00	1,006.00	81.71%
210-45551.535 TELEPHONE SERVICES	1,200.00	745.36	454.64	62.11%
210-45551.536 POSTAGE/DELIVERY	3,500.00	967.34	2,532.66	27.64%
210-45551.572 INTERVIEW COSTS	500.00	288.00	212.00	57.60%
210-45551.574 VOLUNTEER EXPENSES	600.00	644.71	-44.71	107.45%
210-45551.610 SUPPLIES	13,000.00	8,397.71	4,602.29	64.60%
210-45551.622 ELECTRICAL SERVICE	15,250.00	9,232.49	6,017.51	60.54%
210-45551.623 HEATING/NATURAL GAS	7,400.00	3,012.67	4,387.33	40.71%
210-45551.640 ADULT COLLECTION-PRINT &	34,500.00	22,281.13	12,218.87	64.58%
210-45551.641 JUVEN COLLECTION-PRNT & E	17,250.00	9,010.25	8,239.75	52.23%
210-45551.677 COMPUTER REPLACEMENT	8,000.00	0.00	8,000.00	0.00%
210-45551.836 ADULT PROGRAMS	500.00	350.76	149.24	70.15%
210-45551.837 CHILDRENS PROGRAMS	3,200.00	1,090.14	2,109.86	34.07%
210-45551.891 CAPITAL OUTLAY	4,400.00	6,534.20	-2,134.20	148.50%
<b>Total BROWNELL LIBRARY</b>	<b>776,396.00</b>	<b>466,111.72</b>	<b>310,284.28</b>	<b>60.04%</b>
<b>210-47 DEBT SERVICE</b>				
210-47116.000 CAPITAL IMP PRINCIPAL	141,900.00	128,535.00	13,365.00	90.58%
210-47216.000 CAPITAL IMP - INTEREST	80,344.00	32,933.68	47,410.32	40.99%
<b>Total DEBT SERVICE</b>	<b>222,244.00</b>	<b>161,468.68</b>	<b>60,775.32</b>	<b>72.65%</b>
<b>210-491 CAPITAL/MISC TRANSFERS</b>				
210-49100.030 CAP RESRV FND CONT - BEG	274,961.00	137,480.50	137,480.50	50.00%
210-49100.031 ROLLING STOCK FUND CONTRI	203,624.00	101,812.00	101,812.00	50.00%
210-49100.040 TRANS FOR BUILDING MAINT	50,000.00	58,000.00	-8,000.00	116.00%
210-49100.802 EMP TERM BENEFITS TRANSFE	5,000.00	2,500.00	2,500.00	50.00%
210-49101.031 HALF PENNY FOR LDR TRUCK	50,000.00	25,000.00	25,000.00	50.00%
<b>Total CAPITAL/MISC TRANSFERS</b>	<b>583,585.00</b>	<b>324,792.50</b>	<b>258,792.50</b>	<b>55.65%</b>
<b>210-493 GRANT AND OTHER UNBUDGETE</b>				
<b>210-4930 TERMINATION BENEFITS FROM</b>				
<b>Total TERMINATION BENEFITS FROM</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>210-4934 GRANT EXPENDITURES</b>				
210-49340.000 MISC GRANT EXPENDITURES	0.00	2,217.87	-2,217.87	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-49340.006 LIBRARY GRANT EXPENDITURE	0.00	147.50	-147.50	100.00%
210-49340.008 STATE GRANT EXPENDITURES	0.00	2,150.00	-2,150.00	100.00%
<b>210-49345 DONATION EXPENDITURES</b>				
210-49345.000 LIBRARY DONATION EXPENDIT	0.00	6,527.71	-6,527.71	100.00%
<b>Total DONATION EXPENDITURES</b>	<b>0.00</b>	<b>6,527.71</b>	<b>-6,527.71</b>	<b>100.00%</b>
<b>210-49346 LIBRARY REPLACEMENT EXPEN</b>				
210-49346.001 ADULT COLLECTION-PRINT &	0.00	52.69	-52.69	100.00%
<b>Total LIBRARY REPLACEMENT EXPEN</b>	<b>0.00</b>	<b>52.69</b>	<b>-52.69</b>	<b>100.00%</b>
<b>Total GRANT EXPENDITURES</b>	<b>0.00</b>	<b>11,095.77</b>	<b>-11,095.77</b>	<b>100.00%</b>
<b>Total GRANT AND OTHER UNBUDGETE</b>	<b>0.00</b>	<b>11,095.77</b>	<b>-11,095.77</b>	<b>100.00%</b>
<b>Total Expenditures</b>	<b>3,953,075.00</b>	<b>2,485,781.47</b>	<b>1,467,293.53</b>	<b>62.88%</b>
<b>Total GENERAL FUND</b>	<b>-35,000.00</b>	<b>-369,197.01</b>	<b>334,197.01</b>	
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total MEMORIAL PARK FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
222-39110.000 GENERAL FUND TRANS IN	0.00	58,000.00	-58,000.00	100.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>58,000.00</b>	<b>-58,000.00</b>	<b>100.00%</b>
222-46802.001 LINCOLN HALL MAINT	0.00	4,350.61	-4,350.61	100.00%
<b>Total Expenditures</b>	<b>0.00</b>	<b>4,350.61</b>	<b>-4,350.61</b>	<b>100.00%</b>
<b>Total BUILDING MAINT FUND</b>	<b>0.00</b>	<b>53,649.39</b>	<b>-53,649.39</b>	
223-31101.000 PENNY TAX	0.00	54,284.53	-54,284.53	100.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>54,284.53</b>	<b>-54,284.53</b>	<b>100.00%</b>
<b>Total TRUSTEE CAP IMP PROJECTS</b>	<b>0.00</b>	<b>54,284.53</b>	<b>-54,284.53</b>	
225-34700.000 SR CTR MEMBERSHIPS	0.00	3,063.00	-3,063.00	100.00%
225-34701.000 SR CTR FUND RAISING REV	0.00	3,232.95	-3,232.95	100.00%
225-34702.000 SR CTR ACTIVITY FEES	0.00	6,977.50	-6,977.50	100.00%
225-34702.001 SR. CTR TRIP FEES	0.00	-44.00	44.00	100.00%

Account	Budget	Actual	Budget Balance %	Actual of Budget
225-34703.000 SR CTR AFTER HR FEES	0.00	1,250.00	-1,250.00	100.00%
225-36400.000 SR CTR DONATIONS	0.00	1,395.08	-1,395.08	100.00%
225-36603.000 MISCELLANEOUS REV	0.00	91.00	-91.00	100.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>15,965.53</b>	<b>-15,965.53</b>	<b>100.00%</b>
225-45122.330 OTHER PROF SERVICES	0.00	765.00	-765.00	100.00%
225-45122.430 REPAIRS & MAINTENANCE	0.00	2,764.79	-2,764.79	100.00%
225-45122.610 OPERATIONAL SUPP/EXP	0.00	2,320.23	-2,320.23	100.00%
225-45122.612 FUND RAISER EXPENSES	0.00	506.15	-506.15	100.00%
225-45122.614 PROGRAM EXPENSES	0.00	1,022.29	-1,022.29	100.00%
225-45122.810 TRIP EXPENSES	0.00	6,765.99	-6,765.99	100.00%
225-45122.812 MEAL SITE EXPENSES	0.00	2,038.05	-2,038.05	100.00%
225-49340.801 HOEHL DONATION EXP	0.00	990.76	-990.76	100.00%
225-49340.802 HOEHL GRANT EXP	0.00	899.56	-899.56	100.00%
<b>Total Expenditures</b>	<b>0.00</b>	<b>18,072.82</b>	<b>-18,072.82</b>	<b>100.00%</b>
<b>Total SENIOR CENTER FUND</b>	<b>0.00</b>	<b>-2,107.29</b>	<b>2,107.29</b>	
<b>230-331 GRANT REVENUE</b>				
230-33120.000 CRES CNCTR GRANT STP 5300	0.00	38,896.34	-38,896.34	100.00%
230-33121.000 MU SAFETY PATH SDWK(17)	0.00	55,510.10	-55,510.10	100.00%
230-33122.000 MU SAFETY PATH TAP TAL3(6	0.00	105,375.20	-105,375.20	100.00%
230-33123.000 PEARL MISS LNK EJ STP 530	0.00	11,888.88	-11,888.88	100.00%
230-33124.000 MAIN SDWK STUDY CA0417	0.00	6,797.54	-6,797.54	100.00%
230-33125.000 So. Summit VTrans PO1708	0.00	74,833.01	-74,833.01	100.00%
<b>Total GRANT REVENUE</b>	<b>0.00</b>	<b>293,301.07</b>	<b>-293,301.07</b>	<b>100.00%</b>
<b>230-341 CONTRIBUTIONS</b>				
<b>Total CONTRIBUTIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>230-361 INTEREST EARNINGS</b>				
<b>Total INTEREST EARNINGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>230-391 GENERAL FUND TRANSFER IN</b>				
230-39110.000 CONTRIB FROM GENERAL FUND	0.00	137,480.50	-137,480.50	100.00%
<b>Total GENERAL FUND TRANSFER IN</b>	<b>0.00</b>	<b>137,480.50</b>	<b>-137,480.50</b>	<b>100.00%</b>
<b>Total Revenues</b>	<b>0.00</b>	<b>430,781.57</b>	<b>-430,781.57</b>	<b>100.00%</b>
230-46801.006 MULTI-USE PATH NORTH	0.00	422,823.03	-422,823.03	100.00%
230-46801.007 PEARL ST. LINKING SIDEWAL	0.00	34,648.50	-34,648.50	100.00%
230-46801.008 CRESCENT CONNECTOR	0.00	89,604.64	-89,604.64	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
230-46801.013 BROWNELL CARPET	0.00	12,018.51	-12,018.51	100.00%
230-46801.014 So. Summit Paving	0.00	74,833.01	-74,833.01	100.00%
230-46801.015 HILLCREST SIDEWALK	0.00	6,592.53	-6,592.53	100.00%
<b>Total Expenditures</b>	<b>0.00</b>	<b>640,520.22</b>	<b>-640,520.22</b>	<b>100.00%</b>
<b>Total GEN FUND CAP RESERVE</b>	<b>0.00</b>	<b>-209,738.65</b>	<b>209,738.65</b>	
231-39110.000 CONTRIB FROM GENERAL FUND	0.00	126,812.00	-126,812.00	100.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>126,812.00</b>	<b>-126,812.00</b>	<b>100.00%</b>
231-43131.161 4WD PICKUP - TRK #3	0.00	12,583.30	-12,583.30	100.00%
231-47117.000 FIRE TRUCK LOAN PRINCIPAL	0.00	50,000.00	-50,000.00	100.00%
231-47217.000 INTEREST EXPENSE	0.00	1,562.74	-1,562.74	100.00%
<b>Total Expenditures</b>	<b>0.00</b>	<b>64,146.04</b>	<b>-64,146.04</b>	<b>100.00%</b>
<b>Total ROLLING STOCK FUND</b>	<b>0.00</b>	<b>62,668.96</b>	<b>-62,668.96</b>	
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total LAND ACQUISITION FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
253-39310.000 PROCEEDS OF LT DEBT	0.00	-134,968.55	134,968.55	100.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>-134,968.55</b>	<b>134,968.55</b>	<b>100.00%</b>
<b>253-468 CAPITAL PROJECTS</b>				
253-46801.002 MAIN ST. DRAINAGE-BRDG TO	0.00	19,994.85	-19,994.85	100.00%
253-46801.003 HILLCREST DRNG/N HILLCRST	0.00	322.60	-322.60	100.00%
253-46801.005 BRIAR LANE RD/SDWK/WTR LI	0.00	393,869.23	-393,869.23	100.00%
<b>Total CAPITAL PROJECTS</b>	<b>0.00</b>	<b>414,186.68</b>	<b>-414,186.68</b>	<b>100.00%</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>414,186.68</b>	<b>-414,186.68</b>	<b>100.00%</b>
<b>Total BOND FUND</b>	<b>0.00</b>	<b>-549,155.23</b>	<b>549,155.23</b>	
<b>254-3 REVENUE</b>				
<b>254-34 OPERATING REVENUE</b>				
254-34403.000 MISC. - UNCLASSIFIED RECE	0.00	910.43	-910.43	100.00%
<b>254-348 USER CHARGES</b>				
254-34801.000 SALE OF WATER-RESIDENTIAL	846,258.00	567,464.67	278,793.33	67.06%
254-34811.000 WATER BILLING PENALTIES	4,000.00	2,314.99	1,685.01	57.87%
254-34812.000 WATER SALES - LARGE USERS	107,492.00	69,851.06	37,640.94	64.98%
254-34813.000 WATER RECONNECT FEES	0.00	462.50	-462.50	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
254-34821.000 HOOK ON FEES	15,000.00	4,850.00	10,150.00	32.33%
<b>Total USER CHARGES</b>	<b>972,750.00</b>	<b>644,943.22</b>	<b>327,806.78</b>	<b>66.30%</b>
<b>254-349 GF PASS THROUGH REVENUES</b>				
254-34900.000 SALE OF WATER-GF	2,767,603.00	1,674,781.52	1,092,821.48	60.51%
254-34902.000 SALE OF WATER - GF VT TA	68,255.00	41,088.85	27,166.15	60.20%
<b>Total GF PASS THROUGH REVENUES</b>	<b>2,835,858.00</b>	<b>1,715,870.37</b>	<b>1,119,987.63</b>	<b>60.51%</b>
<b>Total OPERATING REVENUE</b>	<b>3,808,608.00</b>	<b>2,361,724.02</b>	<b>1,446,883.98</b>	<b>62.01%</b>
<b>254-390 NON OPERATING REVENUE</b>				
254-39000.001 CURRENT YR CONTRIBUTION I	0.00	70,000.00	-70,000.00	100.00%
<b>Total NON OPERATING REVENUE</b>	<b>0.00</b>	<b>70,000.00</b>	<b>-70,000.00</b>	<b>100.00%</b>
<b>Total REVENUE</b>	<b>3,808,608.00</b>	<b>2,431,724.02</b>	<b>1,376,883.98</b>	<b>63.85%</b>
<b>Total Revenues</b>	<b>3,808,608.00</b>	<b>2,431,724.02</b>	<b>1,376,883.98</b>	<b>63.85%</b>
<b>254-43 EXPENSES</b>				
<b>254-432 OPERATING EXPENSES</b>				
<b>254-4320 GENERAL EXPENSES</b>				
<b>254-43200.1 WATER FUND SALARIES</b>				
254-43200.110 SALARIES REGULAR	105,379.00	42,697.63	62,681.37	40.52%
254-43200.130 SALARIES OVERTIME	14,000.00	6,979.56	7,020.44	49.85%
254-43200.140 SALARIES PART TIME	5,166.00	1,583.42	3,582.58	30.65%
<b>Total WATER FUND SALARIES</b>	<b>124,545.00</b>	<b>51,260.61</b>	<b>73,284.39</b>	<b>41.16%</b>
<b>254-43200.2 WATER FUND BENEFITS</b>				
254-43200.210 HEALTH INS & OTHER BENEFIT	40,682.00	17,637.69	23,044.31	43.36%
254-43200.220 SOCIAL SECURITY	9,658.00	3,938.04	5,719.96	40.77%
254-43200.226 WORKERS COMP INSURANCE	5,528.00	2,714.84	2,813.16	49.11%
254-43200.230 RETIREMENT	10,538.00	4,318.75	6,219.25	40.98%
254-43200.250 UNEMPLOYMENT INSURANCE	353.00	39.80	313.20	11.27%
<b>Total WATER FUND BENEFITS</b>	<b>66,759.00</b>	<b>28,649.12</b>	<b>38,109.88</b>	<b>42.91%</b>
254-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	1,510.00	-510.00	151.00%
254-43200.335 AUDIT	4,217.00	3,432.66	784.34	81.40%
254-43200.340 COMPUTER EXPENSES	2,100.00	1,105.21	994.79	52.63%
254-43200.410 WATER AND SEWER CHARGE	400.00	69.55	330.45	17.39%
254-43200.411 CWD WATER PURCHASE	460,300.00	281,318.77	178,981.23	61.12%
254-43200.412 STATE WATER TAX	11,352.00	6,901.84	4,450.16	60.80%
254-43200.430 WATER LINES MAINT-BREAKS	16,000.00	20,299.39	-4,299.39	126.87%
254-43200.441 RIGHT OF WAY AGREEMENTS	142.00	0.00	142.00	0.00%
254-43200.491 CONTRACTUAL SERVICES	113,888.00	56,944.00	56,944.00	50.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
254-43200.500 TRAINING, CONFERENCES, DU	2,000.00	510.00	1,490.00	25.50%
254-43200.521 LIABILITY & PROPERTY INS.	3,347.00	3,619.50	-272.50	108.14%
254-43200.535 TELEPHONE SERVICES	1,000.00	801.83	198.17	80.18%
254-43200.536 POSTAGE	2,000.00	1,095.16	904.84	54.76%
254-43200.550 PRINTING AND ADVERTISING	2,000.00	0.00	2,000.00	0.00%
254-43200.570 MAINTENANCE OTHER	1,000.00	3,540.84	-2,540.84	354.08%
254-43200.572 INTERVIEW COSTS	0.00	1,055.00	-1,055.00	100.00%
254-43200.610 SUPPLIES	5,500.00	3,720.44	1,779.56	67.64%
254-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	806.47	693.53	53.76%
254-43200.613 METERS AND PARTS	0.00	302.80	-302.80	100.00%
254-43200.614 DISTRIBUTION MATERIALS	6,500.00	20,963.60	-14,463.60	322.52%
254-43200.622 ELECTRICAL SERVICE	700.00	436.54	263.46	62.36%
254-43200.623 HEATING/NATURAL GAS	3,000.00	1,162.91	1,837.09	38.76%
254-43200.626 GAS,GREASE AND OIL	3,500.00	628.66	2,871.34	17.96%
254-43200.742 TRANS TO CAPITAL RESERVE	140,000.00	70,000.00	70,000.00	50.00%
254-43200.891 CAPITAL OUTLAY	0.00	3,446.63	-3,446.63	100.00%
<b>Total GENERAL EXPENSES</b>	<b>972,750.00</b>	<b>563,581.53</b>	<b>409,168.47</b>	<b>57.94%</b>
<b>254-4321 GF WATER EXPENSES</b>				
254-43210.411 CWD WATER PURC - GF	2,767,603.00	1,488,528.70	1,279,074.30	53.78%
254-43210.412 STATE WATER TAX - GF	68,255.00	36,519.35	31,735.65	53.50%
<b>Total GF WATER EXPENSES</b>	<b>2,835,858.00</b>	<b>1,525,048.05</b>	<b>1,310,809.95</b>	<b>53.78%</b>
<b>Total OPERATING EXPENSES</b>	<b>3,808,608.00</b>	<b>2,088,629.58</b>	<b>1,719,978.42</b>	<b>54.84%</b>
<b>254-433 CAPITAL PROJECT EXPENSES</b>				
254-43330.001 RAILROAD AVE. REDY/WTR LN	0.00	1,266.01	-1,266.01	100.00%
254-43330.002 METER REPLACEMENT PROGRAM	0.00	5,292.32	-5,292.32	100.00%
254-43330.004 MAPLE ST. CULVT/WTRLN	0.00	39,580.83	-39,580.83	100.00%
254-43330.005 SERIES 3 BOND INTEREST	0.00	14,154.75	-14,154.75	100.00%
<b>254-43332 BONDED PROJECTS</b>				
254-43332.003 HILLCREST DRNG/N HILLCRES	0.00	102.40	-102.40	100.00%
254-43332.005 BRIAR LANE RD/SDWK/WTR LN	0.00	63,140.75	-63,140.75	100.00%
254-43332.006 BRIAR/ROSEWOOD WTR LN	0.00	316,502.40	-316,502.40	100.00%
<b>Total BONDED PROJECTS</b>	<b>0.00</b>	<b>379,745.55</b>	<b>-379,745.55</b>	<b>100.00%</b>
<b>Total CAPITAL PROJECT EXPENSES</b>	<b>0.00</b>	<b>440,039.46</b>	<b>-440,039.46</b>	<b>100.00%</b>
<b>Total EXPENSES</b>	<b>3,808,608.00</b>	<b>2,528,669.04</b>	<b>1,279,938.96</b>	<b>66.39%</b>
<b>Total Expenditures</b>	<b>3,808,608.00</b>	<b>2,528,669.04</b>	<b>1,279,938.96</b>	<b>66.39%</b>
<b>Total WATER FUND</b>	<b>0.00</b>	<b>-96,945.02</b>	<b>96,945.02</b>	
<b>255-3 REVENUE</b>				
<b>255-34 OPERATING REVENUE</b>				
<b>255-348 VILLAGE USER CHARGES</b>				

Account	Budget	Actual	Budget Balance	Actual % of Budget
255-34801.000 VILLAGE USER CHARGE	681,161.00	464,478.36	216,682.64	68.19%
255-34811.000 VILLAGE USER PENALTIES	3,000.00	1,696.56	1,303.44	56.55%
255-34812.000 VILL. SEPTAGE DISCHARGE I	15,000.00	13,711.45	1,288.55	91.41%
255-34813.000 VILLAGE LEACHATE REVENUES	0.00	919.94	-919.94	100.00%
<b>Total VILLAGE USER CHARGES</b>	<b>689,161.00</b>	<b>480,806.31</b>	<b>218,384.69</b>	<b>68.77%</b>
<b>255-349 TRI-TOWN REVENUES</b>				
255-34900.000 WASTEWATER CHARGE - ESSEX	436,976.00	218,488.02	218,487.98	50.00%
255-34901.000 WASTEWATER CHARGE - WILLI	611,766.00	480,673.34	131,092.66	78.57%
255-34903.001 SHARED SEPTAGE REVENUES	5,000.00	0.00	5,000.00	0.00%
255-34903.005 PUMP STATION MAINT. FEES	30,300.00	15,150.00	15,150.00	50.00%
<b>Total TRI-TOWN REVENUES</b>	<b>1,084,042.00</b>	<b>714,311.36</b>	<b>369,730.64</b>	<b>65.89%</b>
<b>Total OPERATING REVENUE</b>	<b>1,783,203.00</b>	<b>1,195,117.67</b>	<b>588,085.33</b>	<b>67.02%</b>
<b>255-39 NON OPERATING INCOME</b>				
255-39000.001 CURRENT YR CONTRIBUTION I	0.00	150,000.00	-150,000.00	100.00%
255-39200.000 SALE OF ASSET	0.00	1,126.00	-1,126.00	100.00%
255-39700.002 ESSEX - DEBT PAYMENT	0.00	263,483.53	-263,483.53	100.00%
255-39700.003 WILLISTON - DEBT PAYMENT	0.00	249,111.70	-249,111.70	100.00%
255-39700.004 ESSEX JCT - DEBT PAYMENT	0.00	307,422.05	-307,422.05	100.00%
<b>Total NON OPERATING INCOME</b>	<b>0.00</b>	<b>971,143.28</b>	<b>-971,143.28</b>	<b>100.00%</b>
<b>Total REVENUE</b>	<b>1,783,203.00</b>	<b>2,166,260.95</b>	<b>-383,057.95</b>	<b>121.48%</b>
<b>Total Revenues</b>	<b>1,783,203.00</b>	<b>2,166,260.95</b>	<b>-383,057.95</b>	<b>121.48%</b>
<b>255-43 EXPENSES</b>				
<b>255-4320 GENERAL EXPENSES</b>				
<b>255-43200.1 WWTF SALARIES</b>				
255-43200.110 SALARIES REGULAR	333,046.00	188,338.62	144,707.38	56.55%
255-43200.130 SALARIES OVERTIME	48,000.00	27,656.92	20,343.08	57.62%
255-43200.140 SALARIES PART TIME	8,139.00	17,010.89	-8,871.89	209.00%
<b>Total WWTF SALARIES</b>	<b>389,185.00</b>	<b>233,006.43</b>	<b>156,178.57</b>	<b>59.87%</b>
<b>255-43200.2 WWTF BENEFITS</b>				
255-43200.210 HEALTH INS & OTHER BENEFI	109,133.00	53,970.67	55,162.33	49.45%
255-43200.220 SOCIAL SECURITY	30,142.00	17,662.18	12,479.82	58.60%
255-43200.226 WORKERS COMP INSURANCE	17,400.00	10,119.97	7,280.03	58.16%
255-43200.230 RETIREMENT	33,305.00	18,603.11	14,701.89	55.86%
255-43200.250 UNEMPLOYMENT INSURANCE	837.00	186.97	650.03	22.34%
<b>Total WWTF BENEFITS</b>	<b>190,817.00</b>	<b>100,542.90</b>	<b>90,274.10</b>	<b>52.69%</b>
255-43200.320 LEGAL SERVICES	1,000.00	0.00	1,000.00	0.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
255-43200.330 OTHER PROFESSIONAL SERVIC	6,000.00	626.00	5,374.00	10.43%
255-43200.335 AUDIT	4,950.00	4,029.65	920.35	81.41%
255-43200.410 WATER AND SEWER CHARGE	4,000.00	1,351.07	2,648.93	33.78%
255-43200.432 VEHICLE MAINTENANCE	3,500.00	1,814.92	1,685.08	51.85%
255-43200.491 CONTRACTUAL SERVICES	56,944.00	28,472.00	28,472.00	50.00%
255-43200.500 TRAINING, CONFERENCES, DU	6,500.00	2,853.95	3,646.05	43.91%
255-43200.521 LIABILITY & PROPERTY INS.	23,808.00	22,988.67	819.33	96.56%
255-43200.535 TELEPHONE SERVICES	6,000.00	2,784.80	3,215.20	46.41%
255-43200.565 GRIT DISPOSAL	9,000.00	6,681.85	2,318.15	74.24%
255-43200.567 SLUDGE PROCESSING	130,000.00	60,300.00	69,700.00	46.38%
255-43200.568 SLUDGE MANAGEMENT	150,000.00	60,101.76	89,898.24	40.07%
255-43200.569 WWTF ANNUAL PERMIT FEE	7,500.00	0.00	7,500.00	0.00%
255-43200.570 MAINTENANCE OTHER	85,000.00	50,271.49	34,728.51	59.14%
255-43200.572 INTERVIEW COSTS	0.00	288.00	-288.00	100.00%
255-43200.577 CONTRACT LABORATORY SERVI	9,000.00	5,304.49	3,695.51	58.94%
255-43200.610 SUPPLIES	10,000.00	5,881.47	4,118.53	58.81%
255-43200.612 UNIFORMS,BOOTS,ETC	6,000.00	2,014.10	3,985.90	33.57%
255-43200.618 SUPPLIES - LABORATORY	13,000.00	9,285.59	3,714.41	71.43%
255-43200.619 CHEMICALS	195,000.00	168,529.87	26,470.13	86.43%
255-43200.622 ELECTRICAL SERVICE	150,000.00	81,585.62	68,414.38	54.39%
255-43200.623 HEATING/NATURAL GAS	20,000.00	10,317.35	9,682.65	51.59%
255-43200.626 GAS,GREASE AND OIL	6,000.00	2,853.17	3,146.83	47.55%
255-43200.742 TRANS TO CAPITAL RESERVE	300,000.00	150,000.00	150,000.00	50.00%
<b>Total GENERAL EXPENSES</b>	<b>1,783,204.00</b>	<b>1,011,885.15</b>	<b>771,318.85</b>	<b>56.75%</b>
<b>255-433 CAPITAL PROJECTS/EXPENSES</b>				
255-43330.000 ARRA Loan-AR1-004 Admin F	0.00	631.29	-631.29	100.00%
255-43330.001 RZEDB Interest	0.00	24,112.14	-24,112.14	100.00%
255-43330.002 DIGESTER CLEARNING	75,000.00	0.00	75,000.00	0.00%
255-43330.006 RETRN ACTIVATED SLUDGE PU	20,000.00	0.00	20,000.00	0.00%
255-43330.007 CWSRF RF1-148 ADMIN FEE	0.00	258,500.00	-258,500.00	100.00%
255-43330.008 GAS COMPRESSOR	18,000.00	11,239.23	6,760.77	62.44%
255-43330.009 AUTOMATIC SAMPLERS	30,000.00	0.00	30,000.00	0.00%
255-43330.010 20 YR CAPITAL PLANNING	30,000.00	0.00	30,000.00	0.00%
255-43330.011 HEADWORKS SCREEN	200,000.00	797.38	199,202.62	0.40%
255-43330.012 ALKALINITY CNTRL INSTALLA	95,000.00	0.00	95,000.00	0.00%
<b>Total CAPITAL PROJECTS/EXPENSES</b>	<b>468,000.00</b>	<b>295,280.04</b>	<b>172,719.96</b>	<b>63.09%</b>
<b>255-434 NON-OPERATING EXPENSES</b>				
<b>Total NON-OPERATING EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total EXPENSES</b>	<b>2,251,204.00</b>	<b>1,307,165.19</b>	<b>944,038.81</b>	<b>58.07%</b>
<b>Total Expenditures</b>	<b>2,251,204.00</b>	<b>1,307,165.19</b>	<b>944,038.81</b>	<b>58.07%</b>
<b>Total WASTEWATER FUND</b>	<b>-468,001.00</b>	<b>859,095.76</b>	<b>-1,327,096.76</b>	

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>256-3 REVENUE</b>				
<b>256-33 INTERGOVERNMENTAL REVENUE</b>				
256-33900.000 ESSEX PUMP STATION FEES	23,128.00	12,144.15	10,983.85	52.51%
256-33900.001 PARY AGREEMNT REV	15,000.00	7,500.00	7,500.00	50.00%
<b>Total INTERGOVERNMENTAL REVENUE</b>	<b>38,128.00</b>	<b>19,644.15</b>	<b>18,483.85</b>	<b>51.52%</b>
<b>256-34 OPERATING REVENUE</b>				
<b>256-348 USER CHARGES</b>				
256-34801.000 ANNUAL CUSTOMER CHARGE	552,556.00	387,728.50	164,827.50	70.17%
256-34811.000 ANNUAL CUSTOMER CHARGE -	2,500.00	1,334.22	1,165.78	53.37%
256-34821.000 HOOK ON FEES	30,000.00	51,000.00	-21,000.00	170.00%
<b>Total USER CHARGES</b>	<b>585,056.00</b>	<b>440,062.72</b>	<b>144,993.28</b>	<b>75.22%</b>
<b>Total OPERATING REVENUE</b>	<b>585,056.00</b>	<b>440,062.72</b>	<b>144,993.28</b>	<b>75.22%</b>
<b>256-39 NON OPERATING REVENUE</b>				
256-39000.001 CURRENT YR CONTRIBUTION I	0.00	47,500.00	-47,500.00	100.00%
256-39200.001 WWTF CAPACITY SALE REVENU	0.00	100,000.00	-100,000.00	100.00%
<b>Total NON OPERATING REVENUE</b>	<b>0.00</b>	<b>147,500.00</b>	<b>-147,500.00</b>	<b>100.00%</b>
<b>Total REVENUE</b>	<b>623,184.00</b>	<b>607,206.87</b>	<b>15,977.13</b>	<b>97.44%</b>
<b>Total Revenues</b>	<b>623,184.00</b>	<b>607,206.87</b>	<b>15,977.13</b>	<b>97.44%</b>
<b>256-43 EXPENSES</b>				
<b>256-432 OPERATING EXPENSES</b>				
<b>256-43200.1 SANITATION SALARIES</b>				
256-43200.110 SALARIES REGULAR	82,591.00	53,928.74	28,662.26	65.30%
256-43200.130 SALARIES OVERTIME	12,000.00	9,996.70	2,003.30	83.31%
256-43200.140 SALARIES PART TIME	5,166.00	1,583.42	3,582.58	30.65%
<b>Total SANITATION SALARIES</b>	<b>99,757.00</b>	<b>65,508.86</b>	<b>34,248.14</b>	<b>65.67%</b>
<b>256-43200.2 SANITATION BENEFITS</b>				
256-43200.210 HEALTH INS & OTHER BENEFI	40,682.00	25,960.62	14,721.38	63.81%
256-43200.220 SOCIAL SECURITY	7,690.00	5,125.69	2,564.31	66.65%
256-43200.226 WORKERS COMP INSURANCE	4,581.00	3,219.14	1,361.86	70.27%
256-43200.230 RETIREMENT	8,259.00	5,436.28	2,822.72	65.82%
256-43200.250 UNEMPLOYMENT INSURANCE	328.00	61.74	266.26	18.82%
<b>Total SANITATION BENEFITS</b>	<b>61,540.00</b>	<b>39,803.47</b>	<b>21,736.53</b>	<b>64.68%</b>
256-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	366.00	634.00	36.60%
256-43200.335 AUDIT	2,108.00	1,716.33	391.67	81.42%
256-43200.340 COMPUTER EXPENSES	1,000.00	2,210.41	-1,210.41	221.04%

Account	Budget	Actual	Budget Balance	Actual % of Budget
256-43200.410 WATER AND SEWER CHARGE	500.00	210.48	289.52	42.10%
256-43200.430 SANITATION LINES MAINTENA	6,000.00	972.19	5,027.81	16.20%
256-43200.434 PUMP STATION MAINTENANCE	8,000.00	7,948.77	51.23	99.36%
256-43200.436 SANIT. LINE BACK-UP CLEAN	1,500.00	0.00	1,500.00	0.00%
256-43200.441 RIGHT OF WAY AGREEMENTS	1,058.00	1,562.88	-504.88	147.72%
256-43200.491 CONTRACTUAL SERVICES	144,188.00	72,094.00	72,094.00	50.00%
256-43200.500 TRAINING, CONFERENCES, DU	150.00	0.00	150.00	0.00%
256-43200.521 LIABILITY & PROPERTY INS.	8,183.00	7,712.58	470.42	94.25%
256-43200.536 POSTAGE	3,500.00	2,190.30	1,309.70	62.58%
256-43200.550 PRINTING AND ADVERTISING	500.00	0.00	500.00	0.00%
256-43200.570 MAINTENANCE OTHER	1,500.00	12,463.86	-10,963.86	830.92%
256-43200.610 SUPPLIES	1,000.00	170.26	829.74	17.03%
256-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	1,031.37	468.63	68.76%
256-43200.622 ELECTRICAL SERVICE	11,000.00	6,123.46	4,876.54	55.67%
256-43200.623 HEATING/NATURAL GAS	1,700.00	806.99	893.01	47.47%
256-43200.626 GAS,GREASE AND OIL	2,500.00	816.89	1,683.11	32.68%
256-43200.742 TRANS TO CAPITAL RESERVE	95,000.00	47,500.00	47,500.00	50.00%
256-43200.891 CAPITAL OUTLAY	0.00	5,133.33	-5,133.33	100.00%
<b>256-43220 ESSEX PS COSTS</b>				
256-43220.001 SUSIE WILSON PS COSTS	9,000.00	5,508.51	3,491.49	61.21%
256-43220.002 WEST ST PS COSTS	10,000.00	6,754.51	3,245.49	67.55%
<b>Total ESSEX PS COSTS</b>	<b>19,000.00</b>	<b>12,263.02</b>	<b>6,736.98</b>	<b>64.54%</b>
<b>Total OPERATING EXPENSES</b>	<b>472,184.00</b>	<b>288,605.45</b>	<b>183,578.55</b>	<b>61.12%</b>
<b>256-433 CAPITAL PROJECTS/EXPENSE</b>				
256-43330.002 METER REPLACEMENT PROGRAM	0.00	9,836.41	-9,836.41	100.00%
256-43330.007 ARRA Loan-ARI-004 Admin F	0.00	3,823.82	-3,823.82	100.00%
<b>Total CAPITAL PROJECTS/EXPENSE</b>	<b>0.00</b>	<b>13,660.23</b>	<b>-13,660.23</b>	<b>100.00%</b>
<b>256-434 NON OPERATING EXPENSES</b>				
256-43455.001 TRANS TO WWTF FOR DEBT PY	0.00	307,422.05	-307,422.05	100.00%
<b>Total NON OPERATING EXPENSES</b>	<b>0.00</b>	<b>307,422.05</b>	<b>-307,422.05</b>	<b>100.00%</b>
<b>Total EXPENSES</b>	<b>472,184.00</b>	<b>609,687.73</b>	<b>-137,503.73</b>	<b>129.12%</b>
<b>Total Expenditures</b>	<b>472,184.00</b>	<b>609,687.73</b>	<b>-137,503.73</b>	<b>129.12%</b>
<b>Total SANITATION FUND</b>	<b>151,000.00</b>	<b>-2,480.86</b>	<b>153,480.86</b>	
<b>Total All Funds</b>	<b>-382,001.00</b>	<b>-199,928.42</b>	<b>-152,072.58</b>	