



**TRUSTEES MEETING NOTICE & AGENDA**  
**TUESDAY, DECEMBER 12, 2017 at 6:30 PM**  
**2 LINCOLN STREET, ESSEX JUNCTION, VT 05452**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
  - a. Comments from Public on Items Not on Agenda
  - b. Charlie Baker, Executive Director of CCRPC, on FY2017 Annual Report
5. **NEW BUSINESS**
  - a. Bid Award for Greenwood Avenue Drainage Project – Pat Scheidel
  - b. Street Name for Road at Veterans Memorial Park – Shannon Lunderville
6. **TRUSTEES COMMENTS AND CONCERNS/READING FILE**
  - a. Board Member Comments
  - b. Minutes from other Boards/Committees:
    - Planning Commission 11/2/17
    - Bike/Walk Advisory Committee 11/20/17
    - Tree Advisory Committee 11/28/17
  - c. Letter from William Moran, Executive Director of Essex Rescue
  - d. Budget Day Schedule/Trustees Meeting Schedule
7. **CONSENT AGENDA**
  - a. Minutes of Previous Meetings 11/28/17 and 12/2/17
  - b. Warrant #17072 dated 11/22/17 in the amount of \$283,288.06
  - c. Warrant #17073 dated 12/1/17 in the amount of \$198,404.51
  - d. Warrant #17074 dated 12/8/17 in the amount of \$107,754.23
  - e. FYE 18 Budget Status Report as of 11/30/17
8. **JOINT MEETING WITH ESSEX SELECTBOARD** [7:05 PM]
  - a. Approval of Employee Resolution – Pat Scheidel
  - b. Governance – Max Levy and George Tyler
  - c. Manager Recruitment Conclusion – Max Levy and George Tyler
  - d. Contract Ratification – Max Levy and George Tyler
9. **ADJOURN**

*Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager's office at 878-6944.*



## FY2017 ANNUAL REPORT

### Essex Junction

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible to all citizens of the region to ensure the implementation of the best regional and transportation plan for Chittenden County. The CCRPC also provides technical and planning assistance to its member municipalities and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Green Mountain Transit (GMT), Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Burlington International Airport (BIA), and a rail industry representative; and, at-large members representing the interests of agriculture; environmental/conservation; business; and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full CCRPC selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY17, the CCRPC invested about \$5.1 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, public health, training, and technical assistance. The program leverages more than \$4.5 million in Federal and State investment with \$245,000 in municipal dues and another \$187,000 in local match for specific projects—**an 11:1 return on investment**. Essex Junction's dues were \$6,340 in FY17 and \$6,306 in FY18.

Essex Junction representatives to the CCRPC Board and other committees in FY17 were:

- CCRPC representative – Daniel Kerin
- CCRPC alternate – Andrew Brown
- Transportation Advisory Committee (TAC) – Robin Pierce
- Planning Advisory Committee (PAC) – Robin Pierce
- Clean Water Advisory Committee (CWAC) – Chelsea Mandigo
- MS4 Subcommittee – Chelsea Mandigo
- All-Hazards Mitigation Plan Update Committee – Robin Pierce

Specific activities the CCRPC is engaged in with Essex Junction, as well as some of CCRPC's regional activities, are discussed in the following sections.

## ESSEX JUNCTION ACTIVITIES

In FY2017, the CCRPC provided assistance to Essex Junction on the following projects and initiatives:

- **ADA Sidewalk and Path Study** – CCRPC staff and interns conducted a comprehensive inventory of accessibility issues for sidewalks, pathways and intersection crossing facilities in Essex and Essex Junction. Staff attended a kick-off meeting with Toole Design Group to develop a scope of work to begin the assessment and accessibility analysis for specific areas in the town and village. The total FY17-FY18 budget for this project is \$20,000. In FY17, total consultant costs were approximately \$3,045.
- **PAVER Road Survey** – This project involved the development of a series of datasets to support multi-year pavement planning for the town and village of Essex Junction. The CCRPC interns conducted field inventories and facilitated the development of a comprehensive pavement database.
- **FEMA Pre-Disaster Mitigation** – CCRPC staff worked with municipal staff to prepare the required update to Essex Junction's All-Hazards Mitigation Plan and submit it to the Vermont Dept. of Emergency Management and Homeland Security for review and for final approval by FEMA.
- **Emergency Management – LEOP:** Staff offered assistance with the annual local emergency operations plan (LEOP) to ensure the municipality is prepared in the event of a disaster.
- **Stormwater Planning** – Provided ongoing staff support to the **Chittenden County Stream Team** (<http://www.ccstreamteam.org/>) and **Chittenden County Regional Stormwater Education Program** (<http://www.smartwaterways.org>) to facilitate multi-municipal cooperation to comply with ANR stormwater permit requirements for public education and involvement. In April 2017, these two efforts were merged under a single identity, **Rethink Runoff** (<http://rethinkrunoff.org/>).
- **Real-Time Traffic Information** – The CCRPC is working with VTrans and a consultant to plan, design and implement an advanced traffic monitoring system (ATMS) for five corridors in the county (including US Route 2A from Exit 12 to the 5 corners intersection) to collect travel times and average vehicle speeds through anonymously tracking Bluetooth (BT) devices carried by motorists (cell phones) and vehicles. This project is funded through a \$981,760 Federal Highway Administration grant.
- **Geographic Information Systems** – GIS staff printed full-size zoning maps, developed a parking area dataset for the village center and created a GIS data layer depicting travel from homes to the various schools in the village.
- **VTrans Better Roads Program & Municipal Roads General Permit** – The CCRPC applied for Category A funds through VTrans' Better Roads Program to conduct municipal road erosion inventories for Essex Junction in preparation of the state's Municipal Roads General Permit (MRGP). CCRPC interns and staff conducted the inventories in the summers of 2016 and early 2017 and proceeded to prioritize the sites based on established criteria and in close consultation with the village.
- **Traffic Counts** – The CCRPC conducted three roadway (AADT) counts and six turning movement counts (<http://vtrans.ms2soft.com/>).

## Essex Junction Projects in the Transportation Improvement Program (TIP)

The TIP (<http://www.ccrpcvt.org/our-work/our-plans/transportation-improvement-program/>) is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal transportation funds, each transportation project, program or operation must be authorized through the TIP. Essex Junction projects included in the TIP are listed below. These projects are also identified in the FY2018 Vermont Agency of Transportation Capital Program for design or construction.

- **Creek Condominiums Stormwater Project** – \$220,000 project funded with a 2016 TA award of \$142,456 to construct a gravel wetland for runoff from Creek Condominiums and portions of a Village Road. Construction scheduled for FY2020.
- **Crescent Connector Road** – \$7.3 million for the construction of a new road between VT2A and VT 117 (CIRC Alternative Phase I project). Construction is scheduled to be completed in FY2019.
- **Paving VT 15 and VT 117** – \$3.28 million for paving Class 1 Town Highway Routes on the National Highway System in Essex Junction. Paving to be completed in 2017.
- **Paving VT 2A** – \$1.87 million to pave non-NHS Class 1 Town Highways in Essex Junction. Paving to be completed in 2017.
- **Pearl Street Improvements** – \$3 million for improvements from Post Office Square to 5-Corners (CIRC Alternative Phase II project). Construction will be completed in 2018.

## REGIONAL ACTIVITIES

- **Legislative Forum** – Hosted the 2016 Legislative Breakfast in December as a forum for a short, focused conversation with local legislators and municipal representatives on key issues and high interest topics important to area municipalities for the 2017-2018 legislative session, including: housing, water quality, and municipal shared services. (<http://www.ccrpcvt.org/about-us/commission/policies-positions/>)
- **ECOS Plan and Annual Report** – Updates to the energy, transportation and economic development sections of the 2018 ECOS Plan update got started. The [2016 Annual Report](#) is a summary that highlights regional accomplishments, trends, and high priority actions. The ECOS Plan is the combined Regional Plan, Metropolitan Transportation Plan, and Comprehensive Economic Development Strategy for Chittenden County. The ECOS Scorecard is our online platform that hosts the ECOS Partners' shared measurement system that monitors how Chittenden County is doing with regard to achieving our shared ECOS goals. (<https://app.resultsscorecard.com/Scorecard/Embed/8502>)
- **Population, Housing, & Employment Forecasts** – To prepare for the 2018 update of the ECOS Plan, the CCRPC updated the county's population, housing, and employment projections. These projections to 2050 will serve as inputs to the Energy Plan and to the Travel Demand Model, which will be used in updating the Metropolitan Transportation Plan. (<http://www.ccrpcvt.org/our-work/our-plans/ecos-regional-plan/>)
- **Regional Dispatch Implementation Study** – The CCRPC is supporting Burlington, Colchester, Essex, Milton, Shelburne, South Burlington, Williston and Winooski, in developing a plan for a

consolidated regional dispatch environment for law enforcement, fire and rescue resources.  
<http://www.ccrpcvt.org/our-work/emergency-management/regional-dispatch/>

- **Emergency Management** – CCRPC, with Local Emergency Planning Committee 1 (LEPC 1 <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>), served as a key conduit between the City and the State in sharing damage assessment information after disasters, helped with emergency preparedness for hazardous materials incidents, hosted workshops on a wide array of emergency preparedness topics, and facilitated Incident Command System training.
- **All-Hazards Mitigation Plan** – CCRPC staff, in consultation with municipal staff, prepared the 2017 Chittenden County Multi-Jurisdictional All-Hazards Mitigation Plan which was formally approved by FEMA in March 2017. CCRPC staff also prepared individual Hazard Mitigation Plans for each municipality as mentioned above. The Hazard Mitigation Plan Committee, with CCRPC staff support, developed comprehensive countywide mitigation strategies.  
(<http://www.ccrpcvt.org/our-work/emergency-management/hazard-mitigation-plan/>)
- **Transportation Demand Management** – The CCRPC, along with regional and state partners, continued hosting **Go! Chittenden County**, a one-stop-shop for information and advice about our region's transportation resources ([www.gochittendencounty.org](http://www.gochittendencounty.org)). The CCRPC continues promoting the annual **Way to Go! Challenge** ([www.waytogovt.org](http://www.waytogovt.org)) to encourage sustainable transportation (non-single occupant vehicle travel) and demonstrate the environmental and financial benefits. The CCRPC also launched the **Travel Smarter** ([www.TravelSmarterVT.org](http://www.TravelSmarterVT.org)) platform and campaign, a trip planner that provides a side-by-side comparison of the time, costs, distance, and calories associated with driving, biking, walking, and taking the bus, which is now a statewide program of VTrans.
- **Regional Active Transportation Plan** – The CCRPC approved the Regional Pedestrian-Bicycle Plan to identify and make recommendations for a comprehensive, connected, accessible and safe regional network for walking and biking. (<http://www.ccrpcvt.org/our-work/our-plans/regional-bikeped-plan/>)
- **Functional Classification Updates** – The CCRPC conducted a comprehensive review of the Chittenden County functional classification system to ensure that all roadways in the county are properly classified according to Federal Highway Administration (FHWA) guidelines. Feedback was solicited from each Chittenden County municipality and updates were made based on the input received. On March 22, the CCRPC Board took action to request that the Vermont Agency of Transportation (VTrans) petition FHWA to reclassify 64 roadways in Chittenden County. All functional classification changes were approved by FHWA in September. The roadway classification changes have been added to an interactive online map. (<http://map.ccrpcvt.org/functionalclass/>).
- **Regional Energy Plan Project** – The CCRPC is developing a focused Regional Energy Plan to advance the State's Comprehensive Energy Plan's climate and energy goals while also being consistent with municipal and regional land use plans. The CCRPC also developed Municipal Energy Data Guides for each municipality to support local planning and to assist municipalities with understanding their role in meeting their State's energy goals.  
(<http://www.ccrpcvt.org/our-work/our-plans/regional-energy-plan/>)
- **Diversity & Equity** – The CCRPC continues to use the **2014 Public Participation Plan (PPP)** to

guide our focus on diversity and equity in all projects. We hosted a Public Participation/Title VI workshop in July 2016 for municipal and consultant staff to help everyone understand our role and responsibilities for public involvement. (<http://www.ccrpcvt.org/our-work/our-plans/public-participation-plan/>)


- **Regional Technical Assistance** – Includes transportation technical assistance, GIS mapping, model municipal plans, bylaw and ordinance revisions, Act 250 application reviews, grant administration, build-out analyses, orthoimagery acquisition, and improving the VT Online Bridge and Culvert Inventory Tool (<http://www.vtculverts.org/>).
- **Education & Training** – The CCRPC participated in and hosted the following trainings: Town Plans, Economic Development, Energy Building Codes, two on Energy Planning, and a DRB Summit. We continued hosting meetings and online webinars open to municipalities and regional partners covering topics such as: Advancing the Intersection of Health, Equity, and Transportation; Guide to Running a Bike Share; VOBCIT/VTCulverts; and the entire 12-webinar series from the Association of Pedestrian and Bicycling Professionals.
- **Lake Champlain Byway** – Four bicyclist “rest stops” (consisting of a large picnic table with a roof accompanied by an information kiosk) constructed along the Byway, two in the Islands and one each in Colchester (at Airport Park) and Shelburne (at Shelburne Vineyard). Developed the Lake Champlain Byway online resource sites map - <http://map.ccrpcvt.org/lcbyway/>. Relunched the Byway’s website, [www.lakechamplainbyway.com](http://www.lakechamplainbyway.com) and launched a cell phone audio tour available for listening by phone and on the web at [www.lcbyway.oncell.com](http://www.lcbyway.oncell.com)
- **Neighbor Rides** – Since Spring 2013, CCRPC has been investing in Neighbor Rides to integrate volunteer drivers into human services transportation to increase access to transportation for seniors and persons with disabilities by offering a lower-cost mode of transport. (<http://www.unitedwaynwvt.org/Neighbor-Rides>)
- **Opioid Alliance** – The CCRPC was asked to serve as the backbone for the Chittenden County Opioid Alliance and hired a Program Director and Data Manager. The Opioid Alliance is a unique commitment from state, local government, and non-profit leaders to put forth a comprehensive mutually reinforcing approach to reducing opioid abuse and the ancillary burdens they bring to our community. (<http://www.ecosproject.com/chittenden-county-opioid-alliance>)
- **Building Homes Together** – The CCRPC, Champlain Housing Trust, and Housing Vermont continue to lead a coordinated campaign to strengthen Chittenden County communities by building 3,500 homes by 2021 for people of all incomes, including 700 affordable homes. (<http://www.ecosproject.com/building-homes-together>)
- **Clean Water** – The CCRPC has assisted in development of the Lamoille Tactical Basin Plan, and has begun assisting on the Winooski Tactical Basin Plan; and have participated in numerous committees and conversations to help address new permitting requirements and funding regarding the Vermont Lake Champlain TMDL Plan and implementation grants and programs.

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For further information about the CCRPC please visit <http://www.ccrpcvt.org/> or contact CCRPC Executive Director, Charlie Baker, [cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org), 802-846-4490 ext \*23.



## **MEMORANDUM**

**TO:** Village Trustees  
**FROM:** Pat Scheidel, Municipal Manager   
**DATE:** December 12, 2017  
**SUBJECT:** Bid Award for Greenwood Avenue Drainage Improvements

### **Issue**

The issue is whether or not the Trustees will award the bid for the Greenwood Avenue drainage improvements.

### **Discussion**

The Village of Essex Junction advertised for bids and the following bids were received on 12/1/17:

<u>Company</u>	<u>Bid</u>
Don Weston Excavating, Inc.	\$ 48,505.00
Engineers Construction, Inc.	57,003.75
S.D. Ireland Brothers Corp.	63,797.50
Ormond Bushey and Sons	68,208.00
Desroches Construction Services	72,981.00
G.W. Tatro Construction	91,895.00

### **Cost**

The amount budgeted in the Capital Reserve Fund for construction in FYE 18 is \$41,026.00.

### **Recommendation**

It is recommended that the Trustees award the bid for the Greenwood Avenue Drainage Improvement Project to Don Weston Excavating, Inc. for \$48,505.00.

DONALD L. HAMLIN  
CONSULTING ENGINEERS, INC.  
ENGINEERS AND LAND SURVEYORS

Please Reply to:  
P.O. Box 9  
Essex Junction  
Vermont 05453

136 Pearl Street  
Essex Junction, Vermont 05452

Tel. (802) 878-3956  
Fax (802) 878-2679  
HamlinEngineers@dlhce.net

December 4, 2017

RECEIVED

DEC 04 2017

Village of Essex Junction

Mr. Patrick C. Scheidel, Village Manager  
Village of Essex Junction  
2 Lincoln Street  
Essex Junction, Vermont 05452

Re: Greenwood Avenue Drainage Improvements

Dear Mr. Scheidel:

Please find enclosed a copy of the bid tabulation for the "Greenwood Avenue Drainage Improvements". We have reviewed all of the bids submitted and determined that the apparent low bidder, Don Weston Excavating, Inc. is in fact the low bidder with a bid of \$48,505.00. We have reviewed their submitted bid package and found it to be complete.

We have spoken to Mr. Jeff Weston, project supervisor, and he has assured us that his firm wishes to pursue the project.

We have completed several projects both in the Village of Essex Junction and in other municipalities with Don Weston Excavating, Inc. and, based upon their past performance, would recommend that they be awarded the contract.

If you have any questions regarding this matter, or if we may be of further service, please contact me.

Respectfully,



Richard F. Hamlin, P.E.  
Chief of Engineering

Enc.

WATER SUPPLY AND DISTRIBUTION  
WASTE WATER COLLECTION AND TREATMENT  
STREETS AND HIGHWAYS  
AIRPORTS

SUBDIVISIONS  
SKI AREAS  
RECREATION AND INDUSTRIAL PLANNING  
SOIL BORINGS

TRAFFIC STUDIES  
PERMITTING ASSISTANCE  
LAND SURVEYING  
SOLID WASTE MANAGEMENT



**Village of Essex Junction  
Greenwood Avenue Drainage Improvements  
Bid Tabulation**

**Greenwood Avenue  
Drainage Course Improvements at 17 Greenwood Avenue**

Hamlin Engineering

Don Weston Excavating

Engineers Construction

SD Ireland

Ormond Bushey and Sons

Desroches Construction Services

G.W. Tatro Construction

ITEM	QUANTITY	UNIT	PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1) Saw Cut Existing Pavement	35	lf	\$ 3.35	\$ 117.25	\$ 3.00	\$ 105.00	\$ 3.00	\$ 105.00	\$ 4.00	\$ 140.00	\$ 7.50	\$ 262.50	\$ 3.00	\$ 105.00	\$ 15.00	\$ 525.00
2) Saw Cut Existing Cement Concrete	10	lf	\$ 4.17	\$ 41.70	\$ 6.00	\$ 60.00	\$ 3.75	\$ 37.50	\$ 20.00	\$ 200.00	\$ 5.30	\$ 53.00	\$ 5.00	\$ 50.00	\$ 20.00	\$ 200.00
3) Excavation of Pavement	240	sy	\$ 6.21	\$ 1,490.40	\$ 6.00	\$ 1,440.00	\$ 7.50	\$ 1,800.00	\$ 4.00	\$ 960.00	\$ 2.50	\$ 600.00	\$ 2.00	\$ 480.00	\$ 11.00	\$ 2,640.00
4) Remove Existing Concrete Curb	30	lf	\$ 5.58	\$ 167.40	\$ 6.00	\$ 180.00	\$ 4.50	\$ 135.00	\$ 10.00	\$ 300.00	\$ 7.00	\$ 210.00	\$ 4.00	\$ 120.00	\$ 40.00	\$ 1,200.00
5) Remove Existing Concrete Sidewalk	22	sy	\$ 13.23	\$ 291.06	\$ 10.00	\$ 220.00	\$ 12.25	\$ 269.50	\$ 25.00	\$ 550.00	\$ 15.00	\$ 330.00	\$ 11.00	\$ 242.00	\$ 30.00	\$ 660.00
6) 18" HDPE Drainage Pipe	190	lf	\$ 68.05	\$ 12,929.50	\$ 75.00	\$ 14,250.00	\$ 63.00	\$ 11,970.00	\$ 92.00	\$ 17,480.00	\$ 146.00	\$ 27,740.00	\$ 76.00	\$ 14,440.00	\$ 78.00	\$ 14,820.00
7) Catch Basin - 4' dia., 8' to 12' Deep	1	each	\$ 5,957.46	\$ 5,957.46	\$ 6,000.00	\$ 6,000.00	\$ 4,830.00	\$ 4,830.00	\$ 4,000.00	\$ 4,000.00	\$ 2,930.00	\$ 2,930.00	\$ 4,600.00	\$ 4,600.00	\$ 4,000.00	\$ 4,000.00
8) Stone Outfall Pad with 140N Geotextile Fabric	1	ls	\$ 1,093.30	\$ 1,093.30	\$ 500.00	\$ 500.00	\$ 1,140.00	\$ 1,140.00	\$ 1,100.00	\$ 1,100.00	\$ 900.00	\$ 900.00	\$ 700.00	\$ 700.00	\$ 1,900.00	\$ 1,900.00
9) Connect New Pipe to Existing Structure	1	each	\$ 918.80	\$ 918.80	\$ 500.00	\$ 500.00	\$ 280.00	\$ 280.00	\$ 500.00	\$ 500.00	\$ 4,230.00	\$ 4,230.00	\$ 1,500.00	\$ 1,500.00	\$ 1,900.00	\$ 1,900.00
10) Remove Existing GMP Pipe	185	lf	\$ 5.00	\$ 925.00	\$ 6.00	\$ 1,110.00	\$ 4.75	\$ 878.75	\$ 3.00	\$ 555.00	\$ 2.00	\$ 370.00	\$ 9.00	\$ 1,665.00	\$ 7.00	\$ 1,295.00
11) New Cement Concrete Curb	30	lf	\$ 28.20	\$ 846.00	\$ 40.00	\$ 1,200.00	\$ 31.50	\$ 945.00	\$ 50.00	\$ 1,500.00	\$ 41.40	\$ 1,242.00	\$ 35.00	\$ 1,050.00	\$ 49.00	\$ 1,470.00
12) New Cement Concrete Sidewalk - 4" Thick	5	sy	\$ 67.90	\$ 339.50	\$ 80.00	\$ 400.00	\$ 77.00	\$ 385.00	\$ 90.00	\$ 450.00	\$ 150.00	\$ 750.00	\$ 125.00	\$ 625.00	\$ 240.00	\$ 1,200.00
13) New Cement Concrete Sidewalk - 6" Thick	20	sy	\$ 92.95	\$ 1,859.00	\$ 100.00	\$ 2,000.00	\$ 88.00	\$ 1,760.00	\$ 100.00	\$ 2,000.00	\$ 118.00	\$ 2,360.00	\$ 128.00	\$ 2,560.00	\$ 157.00	\$ 3,140.00
14) New Bituminous Concrete Driveway and Apron	250	sy	\$ 48.34	\$ 12,085.00	\$ 24.00	\$ 6,000.00	\$ 40.00	\$ 10,000.00	\$ 42.75	\$ 10,687.50	\$ 31.00	\$ 7,750.00	\$ 56.00	\$ 14,000.00	\$ 92.00	\$ 23,000.00
15) Geoweb Slope Stabilization	500	sf	\$ 3.43	\$ 1,715.00	\$ 3.00	\$ 1,500.00	\$ 3.25	\$ 1,625.00	\$ 4.00	\$ 2,000.00	\$ 6.30	\$ 3,150.00	\$ 4.00	\$ 2,000.00	\$ 10.00	\$ 5,000.00
16) Supply and Spread Topsoil	40	cy	\$ 39.89	\$ 1,595.60	\$ 45.00	\$ 1,800.00	\$ 43.00	\$ 1,720.00	\$ 50.00	\$ 2,000.00	\$ 43.70	\$ 1,748.00	\$ 109.00	\$ 4,360.00	\$ 88.00	\$ 3,520.00
17) Seed, Fertilize, Lime & Matting North American Green P300	55	sy	\$ 12.50	\$ 687.50	\$ 8.00	\$ 440.00	\$ 8.00	\$ 440.00	\$ 9.00	\$ 495.00	\$ 12.00	\$ 660.00	\$ 10.00	\$ 550.00	\$ 22.00	\$ 1,210.00
18) Seed, Fertilize, Lime & Matting North American Green S150BN	270	sy	\$ 3.25	\$ 877.50	\$ 3.00	\$ 810.00	\$ 2.50	\$ 675.00	\$ 3.00	\$ 810.00	\$ 3.00	\$ 810.00	\$ 3.00	\$ 810.00	\$ 7.00	\$ 1,890.00
19) Catch Basin Inlet Protection	14	day	\$ 20.00	\$ 280.00	\$ 100.00	\$ 1,400.00	\$ 150.00	\$ 2,100.00	\$ 60.00	\$ 840.00	\$ 34.50	\$ 483.00	\$ 106.00	\$ 1,484.00	\$ 115.00	\$ 1,610.00
20) 6' x 2' x 2' Precast Concrete Blocks	15	each	\$ 271.99	\$ 4,079.85	\$ 250.00	\$ 3,750.00	\$ 254.00	\$ 3,810.00	\$ 590.00	\$ 8,850.00	\$ 343.00	\$ 5,145.00	\$ 400.00	\$ 6,000.00	\$ 500.00	\$ 7,500.00
21) Wooden Guardrail	44	lf	\$ 38.08	\$ 1,675.46	\$ 60.00	\$ 2,640.00	\$ 79.50	\$ 3,498.00	\$ 70.00	\$ 3,080.00	\$ 73.00	\$ 3,212.00	\$ 110.00	\$ 4,840.00	\$ 85.00	\$ 3,740.00
22) Construction Sign Package	1	ls	\$ 250.00	\$ 250.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 1,200.00	\$ 300.00	\$ 300.00	\$ 172.50	\$ 172.50	\$ 1,600.00	\$ 1,600.00	\$ 975.00	\$ 975.00
23) Mobilization	1	ls	\$ 2,500.00	\$ 2,500.00	\$ 200.00	\$ 200.00	\$ 7,400.00	\$ 7,400.00	\$ 5,000.00	\$ 5,000.00	\$ 3,100.00	\$ 3,100.00	\$ 9,200.00	\$ 9,200.00	\$ 8,500.00	\$ 8,500.00

Total Cost = \$ 52,722.28                      \$ 48,505.00                      \$ 57,003.75                      \$ 63,797.50                      \$ 68,208.00                      \$ 72,981.00                      \$ 91,895.00



2 Lincoln Street  
Essex Junction, VT 05452  
[www.essexjunction.org](http://www.essexjunction.org)

## **MEMORANDUM**

**TO:** Pat Scheidel, Village Manager, Trustees  
**FROM:** Shannon Lunderville, GIS Coordinator / E911 Coordinator  
**DATE:** Dec 4, 2017  
**SUBJECT:** New street name for the cut-through street at Five Corners

### **Issue**

The issue is whether or not the Trustees wish to assign a new name to the small street that is at the Five Corners memorial which connects Main Street (Route 15) with Lincoln Street (Route 2A) to comply with the State of Vermont E911 as well as be beneficial to our emergency responders.

### **Discussion**

Lieutenant Kissenger of the Essex Police Department is in charge of checking through and updating the ordinances such as speed limits etc., for the streets in the Town and the Village. He has brought to my attention that although the cut-through street at the memorial at Five Corners has no addressing it is still beneficial to our emergency services for it to have an identifying street name.

Naming the street would be useful for reporting, for directional purposes, and as well as checking one of our E911 non-compliant items off of our list.

Lt. Kissinger has suggested that the street be aptly named Memorial Way. I have checked through our lists and the neighboring towns' lists and the name does meet E911 specifications. I understand that the Trustees have created a list of approved street names and this name is not on it but would hope they would consider it upon my recommendation as E911 Coordinator.

### **Cost**

Street name sign(s).

### **Recommendation**

It is recommended that the Trustees approve Memorial Way as the new name for this location to comply with the State E911 Board requirements as well as improving the efficiency of our emergency services.

**VILLAGE OF ESSEX JUNCTION  
PLANNING COMMISSION  
MINUTES OF MEETING  
November 2, 2017**

- MEMBERS PRESENT:** David Nistico (Chair); John Alden, Amber Thibeault, Steven Shaw, Joe Weith, Diane Clemens. (Andrew Boutin was absent.)
- ADMINISTRATION:** Robin Pierce, Development Director.
- OTHERS PRESENT:** John Hartigan, Ed von Situs, Mary Lefcourt, Meredith & Darren Connolly, MJ Engel, Hugh Gibson, Bob Provost, Gabe Handy, Daniel Kerin, Anne Whyte, Judy Naef, Janet Wilson, Matthew Diem, Derek Cote, Nick Meyer, Michelle Dufresne, John Reynolds, Collin Flanders (*Essex Reporter*).
- AGENDA:**
1. Call to Order
  2. Audience for Visitors
  3. Additions/Amendments to the Agenda
  4. Minutes
  5. Work Session:
    - Site Plan, Four Story Multi-Unit Building, 43 Senior Housing Units, 9 & 11 Park Street, Handy
  6. Other Planning Commission Items
  7. Adjournment

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**1. CALL TO ORDER**

Chairman David Nistico called the work session to order at 6:05 PM.

**2. AUDIENCE FOR VISITORS**

There were no comments from the public at this time.

**3. ADDITIONS/AMENDMENTS TO THE AGENDA**

Add:

- Email from George Tyler to the Planning Commission, dated 10/24/17, regarding support of the Five Corners project and projects the village wants to see in the Village Center District.

**4. MINUTES**

*October 19, 2017*

**MOTION** by John Alden, **SECOND** by Amber Thibeault, to table approval of the 10/19/17 minutes until the next meeting. **VOTING:** unanimous (6-0); motion carried.

**5. WORK SESSION**

**Site Plan for Phase 1 of the approved Master Plan to construct a four story, multi-unit elderly housing building with 43 one bedroom apartments at 9 & 11 Park**

**Street in the Village Center District by Ruggiano Engineering, agent for Handy's Hotels and Rentals, LLC c/o Gabe Handy, owner**

The following comments/questions were made/discussed during the work session:

- Dave Nistico said the Planning Commission received updated information on the project. The drawings are much improved. The colors on the outside of the building will help fit with the rest of the environment.
- Diane Clemens noted the trees presently on the site will be removed for the driveway to the buildings. Some vegetation is needed in the current view corridor to avoid the proposed building looking like an industrial structure. Trees will soften the environment and make a more human environment, not just a built environment. Information is needed on the following:
  - Trees on the applicant's property and the village property.
  - Landscape softening of the concrete building on asphalt.
  - Landscape plan for the south side of the building and the Park Street School side of the building.
- Gabe Handy noted the landscape budget is \$50,000 for the project of which \$30,000 has been planned. The remaining \$20,000 was to be donated to the village to plant trees wherever the village wants, but instead this money can be used for trees in the front of the building or a botanical garden. The existing vegetation is scrub brush and will be removed.
- Dave Nistico suggested the applicant work with staff on trees for the south side of the building.
- A gentleman in the audience asked how visible the new building will be and where the green space for the building at 4 Pearl Street is located. Diane Clemens pointed out there are trees in grates and potted plants in front of the building at 4 Pearl Street.
- David Nistico said the elevation difference is reason to soften the building.
- A woman in the audience was appalled the Planning Commission is so concerned about trees when there are elderly people who want to stay in the village and need a place to live. Diane Clemens pointed out trees add moisture to the air and shade for the environment which makes it better for the built environment and the residents. Having shrubs, flowers, trees makes the built environment more tolerable for our species and others being displaced. David Nistico stressed the Planning Commission wants this type of project in the Village Center District (VCD).
- Bob Provost said the use makes sense for infill, high density development in a highly visible location. There should be consistency and a rhythm of the neighborhood so Handy should not be asked to do something the Hinsdale project was not asked to do. There is air conditioning for cooling.
- Diane Clemens said more vegetation is needed.
- John Alden said the building needs trees for screening and buffering. A balance between respect for the location and moving forward into the future needs to be found. Hinsdale has a street façade. The Handy building does not. The building does not have to match everything around it, but it should not overwhelm or be overbearing to the neighbors. The building needs to be made softer without relying on neighboring spaces or landscaping. The shape and bulk of the building has not

changed. The perceived bulk is still there. There are five stories on the east side (garage and four stories on top).

- Gabe Handy said dormers are not energy efficient or cost effective and decrease upper floor space. The buildings on Lincoln Street have dormers and they are hot in the summer and cold in the winter. Plus there was four months of extra construction time. The design was an added \$200,000 expense. The shingles today are stained. Mr. Handy said he would not do dormers again. A metal façade like his building on Suzie Wilson Road is an option though. The proposed building is behind the Hinsdale building and will not be as visible as the planned building to replace the five houses on Park Street in 2018. The senior housing units will be 700 s.f. with a rent of \$950 per month including utilities which is \$300 below market rate.
- John Alden suggested a mansard roof concept where the floor area is not impacted. Michelle Dufresne said structurally the roof truss cannot be done with a mansard.
- Bob Provost suggested envisioning the site 10 years from now with development all around and mature trees.
- John Alden suggested using the façade treatment to make the building look like three stories by treating the fourth story differently. Michelle Dufresne said the base of the building with three stories on top was done in a different color. The colors run with the verticals so the building looks taller than it is.
- Darren Connolly asked about the height of Park Street School, noting the Handy building is very close to the school. The ‘softening’ idea is good. John Alden said the school building with two stories plus gables is 35’ in height. Due to the slope of the land the Handy building looks about the same height as the school. The Handy building is 42.5’ in height not counting the underground garage.
- Darren Connolly said there are 60’ tall maple trees on the property which if removed will take away any privacy. John Alden said the Handy building is 15’ away from the School Street edge. All the trees will be removed and new ones planted. Gabe Handy said brush is being removed and the large trees in the buffer zone will be preserved. Michelle Dufresne clarified there will be 8’ for over-dig so a majority of the trees may be lost.
- David Nistico said the applicant needs to clarify and work with staff on the landscaping all around the building.
- Meredith Connolly spoke of the loss of the wooded lot and impact on privacy by a four story building on the lot with residents who will be able to look right into the back yard. A 10’ or 14’ high hedge will not provide privacy. A fence is needed. There will also be noise from the exhaust fan in the parking garage and trash smell. Property value will go down. A 3-D model of the site from School Street was promised, but not provided by the applicant.
- Diane Clemens mentioned infill development by her house with a house 15’ from the property line and another house six inches from the driveway. Shrubbery and trees help.
- Joe Weith said the Planning Commission must make decisions based on the criteria in the zoning regulations and not on emotional issues or property value criteria. The VCD calls for density and zero lot lines. The proposal abuts a single family neighborhood and an historic school. How the building fits with that and if there are ways to soften the bulkiness of the building needs further consideration.

- Bob Provost said the area is a transitional zone that is changing how Five Corners will look in the future. Change is stressful and painful.
- John Alden said the north side buffer (Naef side) with a solid fence and narrow tree line is an improvement.
- Judy Naef said they have no privacy and would like a high solid fence that cannot be climbed. There are people and dogs congregating in the area now.
- Suggestion was made for a high fence and evergreens. Robin Pierce pointed out a fence taller than six feet needs a variance from the Zoning Board. Residents said they want a combination of landscaping and fencing on the north and east sides of the property.
- Meredith Connolly asked for a property survey. Gabe Handy said his property has been surveyed. The lot will be re-staked and the pins shown.
- There was mention of lot coverage. Zoning in the district allows 100% lot coverage. The proposed development is at 73%.
- Nick Meyer asked about the distance from the parking lot to the neighboring houses. Robin Pierce said the measurement is not shown on the site plan. Nick Meyer observed there is limited room for plantings. The building is being “shoehorned” into the site. The landscape budget should be fully used on the site and perhaps the applicant could make arrangements to plant trees on the neighbors’ property if they are agreeable. The trees will shade the parking.
- Meredith Connolly asked the distance from the exhaust fan to the property line. Michelle Dufresne said there is enough room for the airway without encroaching on the 15’ buffer.
- A gentleman who said he has been a village resident for the past 20 years opined the building is ugly and does not fit the area. The tax break for the building at 4 Pearl Street was mentioned and whether Mr. Handy will get a tax break. Robin Pierce noted the residential portion of the building at 4 Pearl Street is full. The commercial space is harder to fill. Dave Nistico said the building at 4 Pearl Street is out of the scope of the meeting and will not be discussed.
- There was mention of the elevation view of the building from the School Street side and photo renderings which would be beneficial to see how the building fits. Michelle Dufresne noted the photos would be taken from the public right-of-way.
- There was a question about parking for the building since there is an issue with parking now in the area. Robin Pierce said the parking meets the code requirements. There are 23 underground spaces and 8 surface spaces as well as public parking in the vicinity for the 43 units. Per the code .5 parking space is required per dwelling unit of elderly housing so for the project 21.5 spaces are required and the applicant is showing 31 spaces with two accessible spaces. Michelle Dufresne noted the location also has nearby bus service and sidewalk.
- Anne Whyte said she will forward her list of concerns which include the following:
  - Loading area for the senior bus
  - Room for snow removal
  - Striped sidewalk
  - Senior citizen residents navigating the parking lot with cars, the dumpster, no loading area, only a striped sidewalk
  - Assigned parking spaces

- The building being too big for the site
  - Delivery trucks blocking parking spaces
  - Handicap spaces being wider
  - Bike rack in the courtyard space and by the exhaust fan
  - No room for a buffer, fence, sidewalk, and parking
  - A smaller building could accommodate amenities
  - Smart growth
  - Relationship of the building to the surrounding houses
  - 3-D rendering from all perspectives per the code
- Steven Shaw mentioned moving the building in to accommodate sidewalk. Michelle Dufresne said 62' width is the minimum for underground parking. David Nistico said the Planning Commission asked the applicant to move the building in to have a buffer. Robin Pierce said the landscaping could be put on the neighbors' side of the fence to have room for sidewalk.
  - A 73 year old senior citizen said seniors can negotiate parking lots very well without sidewalk. The development offers a dwelling, heat, lights, and TV for \$950 per month plus a place to park your car. The property owner will remove the snow in the winter.
  - Dan Kerin stated if the village plants trees on the neighbors' property it must be clear that the neighbors agree to maintain the trees in perpetuity.
  - John Reynolds spoke of the impressive way the village has improved the Five Corners area and the opportunity with the Handy proposal to expand and move in the right direction. Once the blighted buildings are removed there will be opportunity to make significant improvement to the area and get better overall long term appearance and functionality of Five Corners. Everyone needs to look at the big picture and to the future. The comments have been about what the individual wants, not what is best for the vitality and improvement of the village overall.
  - Joe Weith said it seems the applicant is trying to cram a big building into a small area. The bulk of the building needs to be softened to better fit with the surroundings.
  - Amber Thibeault asked that staff send the Planning Commission all materials in a timely fashion to allow review (3-D rendering, color copies of materials, and such).
  - David Nistico pointed out there have been many improvements to the project and the applicant will do what can be done to address the concerns expressed. Regarding the height and scale of the building, the structure could be bigger and cover more of the lot per the code. It is a tight location, but the project is what the village wants to see and senior housing is needed.
  - Michelle Dufresne said a pitched roof and gables over the windows can be done, but the building will be taller. Robin Pierce mentioned changing the materials on the top floor of the building.

There were no further comments.

**MOTION by Amber Thibeault, SECOND by Diane Clemens, to close the work session on the Handy proposal for 9 & 11 Park Street. VOTING: unanimous (6-0); motion carried.**

John Alden suggested staff review the letter from Anne Whyte, May 2017, address the questions and give the answers to the PC. David Nistico stated it is the applicant's responsibility to address the neighbors' concerns. The Planning Commission does not design projects.

It was suggested that the staff report on the project note that a loading area on a private drive is not required by the code.

The Planning Commission pointed out there is conflict with 100% lot coverage and encouraging a buffer, trees, and shrubs of good quality to remain on the site. Diane Clemens suggested the applicant work with Hinsdale on a joint effort for trees for both properties to achieve shading. The applicant should show existing and planned trees and those on contiguous properties.

John Alden commented the area is becoming an urban environment as suggested in the code. It is a painful process to find a balance between what is there and where the village wants to go. There was further discussion of the redevelopment of the Five Corners area.

## **6. OTHER PLANNING COMMISSION ITEMS**

### *Email on Joint Meeting with Trustees*

There was discussion of the email regarding a joint meeting with the Planning Commission and Board of Trustees on Design Five Corners, the concept and what is incorporated in the Land Development Code. Robin Pierce said a grant was received and Regional Planning will be holding two meetings with the Planning Commission and the Board of Trustees. David Nistico said the Planning Commission does have the ability through the Land Development Code and the Comprehensive Plan to influence what is in the Design Five Corners plan.

## **7. ADJOURNMENT**

**MOTION by Amber Thibeault, SECOND by Steve Shaw, to adjourn the meeting.  
VOTING: unanimous (6-0); motion carried.**

The meeting was adjourned at 8 PM.



MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION  
BIKE/WALK ADVISORY COMMITTEE  
MINUTES OF MEETING  
November 20, 2017**

**MEMBERS PRESENT:** Raj Chawla, Jud Lawrie, Eric Bowker, Phoebe Spencer, Jeff Frolik (via Facetime)

**OTHERS PRESENT:** Eric McCarthy (Essex Conservation & Trails Committee)

**ADMINISTRATION:** Darby Mayville, Community Relations/Economic Development Assistant

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**1. CALL TO ORDER**

Raj called the meeting to order at 5:46 PM.

**2. MINUTES REVIEW**

Raj asked that two typos in the October meeting minutes be corrected.

**MOTION BY JUD, SECOND BY RAJ TO ACCEPT OCTOBER MEETING MINUTES AS AMENDED. ALL IN FAVOR, MOTION PASSED.**

**3. UPDATE ON TRUSTEES PRESENTATION/BUDGET**

Raj informed the committee that their budget request of \$5,000 was awarded. This money will become available in July of 2018. He said that it was an especially good day for him to present to the Trustees, due to the fact that they were also discussing speed reduction and traffic enforcement at this meeting. He was able to provide some suggestions in regards to these matters.

Raj suggested that the Trustees consider street narrowing in order to slow down the flow of traffic. He noted that the police said that they have not been able to do as much enforcement as normal due to the fact that they are down four officers. Raj said that the Trustees also discussed the possibility of using traffic cameras to ticket offenders.

Raj suggested purchasing reflective beacons to help pedestrians' cross busy intersections. He noted that they have been coming down in price.

Eric said that the ANR crossing area would be a good location for one of these. Phoebe noted that this would be a mid-block crossing, and that there could be some resistance as a result of this.

#### **4. BIKE REPAIR AND RACK SELECTION FOR MAIN/RAILROAD**

Raj noted that a bike repair stand will cost around \$1,000. The Village has been awarded a Go! Vermont grant for \$500 (to be matched with \$500 in Village funds). Raj will see if any local business would be interested in providing some additional funds for this project as well.

#### **5. DISCUSSION RE: BWAC MEMBERS MONITRING VILLAGE COMMITTEES**

The committee assignments are as follows:

- Raj: Village Trustees
- Jud: Conservation & Trails Committee
- Eric: EJRP Advisory Board
- Darby: Tree Advisory Committee
- Phoebe: Zoning Board of Adjustment & Planning Commission

The committee will see if one of the members not present tonight would like to have the Capital Program Review Committee. The committee also discussed the possibility of asking for stories on FPF from bikers and walkers to help inform their work.

#### **6. DISCUSSION WITH CONSERVATION AND TRAILS COMMITTEE**

All committee members introduced themselves to Eric McCarthy, who is a member of the Essex Conservation & Trails Committee. Eric M noted that the Conservation Committee and Trails Committee recently merged into one joint committee. This made sense to ensure quorum, and because the two committees had similar goals. The committee is an advisory group who works with the Planning Commission and the ETC Next committee to ensure that trails are maintained and conserved.

Raj asked about the trail mapping project that several UVM students are assisting the town with. Eric M said that there is a class of upper-level UVM students working to map the trails in the town. They have already done the Freeman Woods and Birchwood Manor area.

Raj suggested that the committee consider mapping both the Village and Town at the same time in order to have one cohesive map. Eric M noted that Essex Parks & Rec may also have some mapping tools that could be of use with a project like this.

Jud asked when the closed trails at Indian Brook will re-open? Eric M said that he was not sure, and that safety was the paramount concern with this.

Eric invited all committee members to join the Conservation & Trails Committee at their monthly meetings, which are held on the second Tuesday of every month at 7 PM.

**7. RIBBON CUTTING – PEARL STREET PROJECT**

Raj said that he was contacted by Village Community Development Director Robin Pierce to see if the committee was interested in holding a ribbon cutting for the Pearl Street Link project. Raj noted that he would probably not be available for this if it was during the workday. Jeff noted that it would be helpful to have some type of education on how to use the bike lanes, and what bikers should do when the lanes end. He also suggested adding a bike box to this project. The committee also wondered when the road would be fully complete.

Jud agreed to be the main contact for this project, and Raj will put him in touch with Robin.

**8. PUBLIC INPUT**

Raj reminded the committee that there would be a public meeting on a proposed multi-use path along Main Street and Upper Main Street in December.

Raj mentioned that Local Motion could provide bike racks in exchange for hosting workshops on bike and pedestrian safety. He also said that it may be a good use of the committee's budget to bring in planners from other municipalities to educate employees and board members on best practices.

**9. NEXT MEETING & AGENDA**

The next meeting will be held on January 8<sup>th</sup> at 5:45 PM. The agenda is TBD.

**10. ADJOURNMENT**

**MOTION BY RAJ, SECOND BY PHEOBE TO ADJOURN THE MEETING. MEETING ADJOURNED AT 6:44 PM.**

Respectfully submitted, Darby Mayville.

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION  
TREE ADVISORY COMMITTEE  
MINUTES OF MEETING  
NOVEMBER 28, 2017**

**MEMBERS PRESENT:** Nick Meyer, Mary Jo Engel, Tim Kemerer, and Rich Boyers

**ADMIN PRESENT:** Darby Mayville, Community Relations/Economic Development Assistant

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**1. CALL TO ORDER**

The meeting was called to order at 5:40 PM by Nick.

**2. MINUTES REVIEW**

**MOTION BY TIM, SECOND BY NICK TO APPROVE THE OCTOBER MEETING MINUTES. ALL IN FAVOR. MOTION PASSED.**

**3. LOGO DISCUSSION**

The committee reviewed six designs created by a CTE student. All agreed that the design below was the best choice:



**Tree Committee**

Darby will purchase a \$25 gift certificate to Nest Café as a thank you to the student who designed the logo.

**4. STROM DAMAGE UPDATE**

Nick noted that there was minimal damage in the Village and Town. This was due to good pruning practices and the fact that there are few soft wood trees. He mentioned that there was a lot of damage on Maple Street, and that some of the recently inventoried trees were lost.

Nick wrote a post on Front Porch Forum to help residents better understand best practices regarding post-storm tree care.

Rich noted that there was quite a bit of damage to the trees at Indian Brook.

## **5. BUDGET**

Mary Jo showed the committee a budget document that she had prepared showing the amounts spent on the streetscape budget for the last few years. She asked that copies of all receipts be sent to her to ensure that she has correct figures for the future.

Nick suggested purchasing smaller caliper trees to make the budget go further. Currently, there is about \$6,000 available for planting in the current budget. Assuming an average price of \$300, the committee could purchase at least 200 trees with these funds.

Mary Jo stated that she will give a budget report at all future meetings.

## **6. 2018 PLANTINGS**

The committee brought up Google Maps to review potential planting locations. Here are some of the proposed locations:

- Two trees near the fence on Railroad Avenue.
- Lincoln Street near Holy Family Church.
- Lincoln Street near Educational Drive.
- On West Street to replace storm damaged trees.
- Old Colchester Road.

Nick will meet with Public Works Superintendent Rick Jones to determine individual street right of ways.

Tim noted that it would be helpful for the committee to review plans for the Crescent Connector to suggest planting locations. The committee also discussed an interest in holding a joint meeting with the Planning Commission. This will be further discussed at the next meeting.

## **7. PUBLIC INPUT & OTER MATTERS**

Nick noted that the Department of Fish & Game had come to the committee for advice on what types of trees to plant.

## **8. ADJOURNMENT**

**MOTION by MARY JO, SECOND by RICH to adjourn. All in favor. Meeting adjourned at 7:03 PM. The next meeting will be held on December 19, at 5:30 PM.**

Respectfully Submitted: Darby Mayville



## ESSEX RESCUE, INC.

1 Educational Drive  
Essex Junction, VT 05452  
Phone (802) 878-4859 Fax (802) 878-1246

RECEIVED

NOV 27 2017

Village of Essex Junction

November 20, 2017

Patrick Scheidel  
Municipal Manager  
2 Lincoln Street  
Essex Junction, Vermont 05452

Mr. Scheidel,

With tremendous pride, Essex Rescue responds to requests for emergency medical services in the Essex Junction and Essex Town communities. During all times of the day and regardless of weather conditions, our volunteer and paid EMT and paramedic members respond quickly to the sick and injured to deliver basic and advanced life support. Essex Rescue takes great care to insure that the members of your community receive safe, efficient and appropriate pre-hospital emergency medical services. Regular training and expert consultation with emergency medicine physicians at the University of Vermont Medical Center, insures that when a request for emergency medical services is received, Essex Rescue stands ready to deliver this essential public health service.

The Essex Rescue leadership team is committed to delivering excellent pre-hospital care while at the same time practicing fiscal responsibility. Careful financial management insures that every dollar of funding our organization receives is used as resourcefully as possible to obtain the best value. Recent examples of how we have utilized the financial support we have received includes the purchase of the latest technology in cardiac monitors, patient transport safety systems and nitrous oxide administration equipment, which provides our EMTs and paramedics a greater range of options for treating pain prior to arriving at the emergency department.

The 2019 fiscal year marks the fifth and final year of the plan to implement a per capita common funding level arrangement between Essex Rescue and the communities we serve. The goal set for the upcoming fiscal year is \$3.87 per resident. For fiscal year 2019, Essex Rescue is requesting from Essex Junction and Essex Town a combined total of \$76,300.

On behalf of all the members and staff of Essex Rescue, we are grateful for your continued financial support of our service. We look forward to serving your community and delivering the very best in pre-hospital emergency medical care.

Thank you,

William M. Moran  
Executive Director / Paramedic  
Essex Rescue, Inc.

*Volunteers in service since 1971*

**TRUSTEES FYE 19 BUDGET DAY SCHEDULE**  
**WEDNESDAY, DECEMBER 20, 2017**  
**LINCOLN HALL**

8:15 - 9:00 AM	Budget Overview - Pat Scheidel & Lauren Morrissette Revenues - Pat Scheidel & Lauren Morrissette
9:00 - 9:45	Senior Center - Ally Vile and Lou Ann Pioli
9:45 - 10:15	Transfers & Misc. Exp./Grants & Unantic. Exp./Administration/ Lincoln Hall/Capital Reserve/Rolling Stock/Debt Service - Pat & Lauren.
10:15 - 10:30	Break
10:30 - 11:00	Fire Dept. - Chris Gaboriault
11:00 - 11:30	Recreation - Brad Luck
11:30 - 12:00	Community Development - Robin Pierce
12:00 - 1:00 PM	Lunch/Work Session/Agenda items
1:00 - 1:30	Library - Wendy Hysko
1:30 - 2:00	WWTF - Jim Jutras
2:00 - 2:15	Sanitation - Jim Jutras and Rick Jones
2:15 - 2:45	Street Dept./Water Fund - Rick Jones



## MEMORANDUM

**TO:** Village Trustees  
**FROM:** Pat Scheidel, Municipal Manager  
**DATE:** December 12, 2017  
**SUBJECT:** Trustees Meeting Schedule

### TRUSTEES MEETING SCHEDULE/EVENTS

December 20 8:15 AM	FYE 19 Budget Day with department heads
January 9, 2018 6:30 PM	Review FYE 19 budgets
January 23 6:30 PM	Public hearing on budgets and capital programs
February 13 6:30 PM	Adopt FYE 19 budgets and capital programs
February 27 6:30 PM	Adopt Warning for Annual Meeting
March 13 6:30 PM	Regular Meeting
March 27 6:30 PM	Regular Meeting
April 4 6:00 PM	Community Supper at Essex High School (cafeteria) 7:00 PM - Annual Meeting (auditorium)
April 10 6:30 PM 7 AM- 7 PM	Regular Meeting Annual Meeting Australian ballot voting



**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
November 28, 2017**

**TRUSTEES PRESENT:** George Tyler (Village President); Elaine Sopchak, Lori Houghton, Dan Kerin, Andrew Brown.  
**ADMINISTRATION:** Pat Scheidel, Municipal Manager; Lauren Morrisseau, Finance Director & Assistant Manager; Dave Barra, Village Attorney.  
**OTHERS PRESENT:** Merritt Joseph Knox, Julie Miller-Johnson, Colin Flanders (Essex Reporter).

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**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

**2. AGENDA CHANGES/APPROVAL**

Add:

- Presentation: SteAmfest to Old Business
- Invitation to CUSI open house on 12/5/17 to Reading File
- Invitation to Tree Lighting and Train Hop on 12/8/17 to Reading File

**MOTION by Dan Kerin, SECOND by Elaine Sopchak, to approve the agenda as amended. VOTING: unanimous (5-0); motion carried.**

**3. GUESTS, PRESENTATIONS and PUBLIC HEARINGS**

a) Comments from Public on Items not on Agenda

There were no comments from the public.

b) Interview for Brownell Library Board of Trustees

Merritt Joseph Knox was interviewed for a position on the Brownell Library Board of Trustees. Mr. Knox explained his past experience working in the Columbia University library system and his interest in helping the community.

**MOTION by George Tyler, SECOND by Elaine Sopchak, to appoint Merritt Joseph Knox to the Essex Junction Brownell Library Board of Trustees for the remainder of the term that will end in April 2018 for an elected position. VOTING: unanimous (5-0); motion carried.**

**4. OLD BUSINESS**

a) SteAmfest 2017 and 2018

Julie Miller-Johnson gave a video presentation on the successful SteAmfest 2017 and cited statistics on attendance (equal numbers both Friday and Saturday with the majority of people from the village and town) and positive comments on the festival, the community in general, and holding the event again next year. Half of the attendees patronized local eateries and purchased items from local businesses and vendors while at

the festival. Ms. Miller-Johnson requested the village sponsor the Artist and Maker Market for the 2018 event in the amount of \$4,000.

Pat Scheidel said the contribution can be discussed at the budget work session. Lauren Morrisseau said the New Programs budget has some money that could be used and funds could be added during the budget session to the Community Events budget.

## **5. NEW BUSINESS**

### **a) Joint Meeting with Village Planning Commission**

George Tyler suggested holding a joint meeting with the Planning Commission to discuss Design Five Corners and other issues in the village that the Trustees would like the Planning Commission to consider, such as parking. George Tyler will work with staff to include the Planning Commission on the Trustees meeting agenda in January or February.

## **6. MANAGER'S REPORT**

### **a) Meeting Schedule – Regular Trustees Meetings @ 6:30 PM**

- December 12, 2017
- December 26, 2017 (tentative)
- January 9, 2018
- January 23, 2018
- February 13, 2018
- February 27, 2018

\* December 2, 2017 – Special Meeting for Interviews (Municipal Manager)

\* December 20, 2017 – FYE19 Budget Day with Department Heads

### **b) Resumes**

George Tyler will send the Trustees the link to the candidates' resumes and the list of candidates to be interviewed on 12/2/17.

### **c) Budget Discussion**

Pat Scheidel mentioned additional staff support is needed in the IT Department to help with the demand for IT services from the Recreation Dept. There is a budget impact.

## **7. TRUSTEES COMMENTS AND CONCERNS/READING FILE**

### **a) Board Member Comments**

- Lori Houghton said the farmer's market board held a meeting and agreed to bring back the market next year in a different location and on a different day.

### **b) Reading File**

- Thank you note from Rev. Mark Mendes of First Congregational Church

## **8. CONSENT AGENDA**

**MOTION by Elaine Sopchak, SECOND by Andrew Brown, to approve the consent agenda as follows:**

- 1. Approve Minutes of Previous Meeting(s) 11/8/17 and 11/14/17.**

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2. Expense Warrant #17071, dated 11/17/17, in the amount of \$263,870.15.  
VOTING: unanimous (5-0); motion carried.

9. EXECUTIVE SESSION

MOTION by George Tyler, SECOND by Elaine Sopchak, to go into Executive Session to discuss a personnel matter in accordance with 1VSA313(a)(3) and to invite the Village Attorney and Municipal Manager to attend. VOTING: unanimous (5-0); motion carried.

Executive Session was convened at 7:15 PM.

MOTION by Dan Kerin, SECOND by Elaine Sopchak, to adjourn Executive Session and reconvene the regular meeting. VOTING: unanimous (5-0); motion carried.

Executive Session was adjourned and the regular meeting reconvened at 8:09 PM.

10. ADJOURNMENT

MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 8:10 PM.

*RScty: M.E.Riordan*

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL MEETING  
December 2, 2017**

**BOARD OF TRUSTEES:** George Tyler, President; Elaine Sopchak, Vice President; Andrew Brown, Lori Houghton, Daniel Kerin.  
**ESSEX SELECTBOARD:** Max Levy, Chair; Michael Plageman, Vice Chair; Susan Cook, Clerk; Andy Watts, Irene Wrenner.  
**OTHERS PRESENT:** Don Jutton, Municipal Resources, Inc.  
Three candidates for the Municipal Manager position

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Village President George Tyler called the meeting to order at 8:30 a.m. and led those present in reciting the "Pledge of Allegiance."

**2. JOINT MEETING WITH THE ESSEX SELECTBOARD**

a. Interviews for Municipal Manager.

**3. EXECUTIVE SESSION**

**Motion to go into Executive Session for the purpose of interviewing candidates for the position of Municipal Manager and to invite Don Jutton of MRI and candidates to the meeting. VOTING: unanimous (5-0); motion carried.**

Executive Session convened at 8:45 a.m.

**Motion to adjourn Executive Session and reconvene the special meeting. VOTING: unanimous (5-0); motion carried.**

Executive Session was adjourned and the special meeting reconvened at 1:39 p.m.

**Motion to allow the chairs to work with MRI to negotiate an agreement in principle with the chosen candidate for the position of unified Municipal Manager.**

**VOTING: unanimous (5-0); motion carried.**

**4. ADJOURNMENT**

**Motion to adjourn the special meeting made at 1:40 p.m. VOTING: unanimous (5-0); motion carried.**

Respectfully submitted,

George Tyler, Village President

11/27/17  
01:40 pm

Town of Essex / Village of EJ Accounts Payable  
Check Warrant Report # 17072 Current Prior Next FY Invoices For Fund (GENERAL FUND)  
For Check Acct 01(GENERAL FUND) All check #s 11/22/17 To 11/22/17 & Fund 2

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HPackard

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	11/14/17	ABOVE AND BEYOND	LHBL cleaning 11/5-12/2 3233	210-41940.423 CONTRACT SERVICES	600.00	13823	11/22/17
14400	11/14/17	ABOVE AND BEYOND	LHBL cleaning 11/5-12/2 3233	210-45551.423 CONTRACT SERVICES	2212.75	13823	11/22/17
14400	11/14/17	ABOVE AND BEYOND	LHBL cleaning 11/5-12/2 3233	210-45551.610 SUPPLIES	72.00	13823	11/22/17
07305	11/01/17	AIRGAS USA LLC	ST lease renewal 9949164869	210-43110.610 SUPPLIES	99.70	13824	11/22/17
42665	11/10/17	AMAZON/SYNCB	BL books, supplies 698520111017	210-45551.640 ADULT COLLECTION-PRINT &	173.24	13827	11/22/17
42665	11/10/17	AMAZON/SYNCB	BL books, supplies 698520111017	210-45551.610 SUPPLIES	364.64	13827	11/22/17
25055	11/13/17	AQUARIUS LANDSCAPE SPRINK	ST winterize VET MEM pk 542771	210-43161.002 MEMORIAL PARK	90.20	13828	11/22/17
21500	11/12/17	CANON FINANCIAL SERVICES	AD copier lease Dec 17925067	210-41320.442 LEASED SERVICES	245.00	13832	11/22/17
38280	10/31/17	CRYSTAL ROCK BOTTLED WATE	ST bottled water svc 101750122590	210-43110.610 SUPPLIES	21.95	13839	11/22/17
V0795	11/01/17	ESSEX TOWN OF	AD 1/12 mgr contract Nov 110117D	210-41320.150 MANAGER CONTRACT	5572.08	13843	11/22/17
28095	11/06/17	FLAG SHOP OF VERMONT	ST flags 10445	210-43161.002 MEMORIAL PARK	746.60	13847	11/22/17
05395	11/11/17	FLEETMatics USA LLC	ST GPS 2112169	210-43110.442 EQUIPMENT RENTALS	280.00	13848	11/22/17
V10147	10/31/17	GREEN MOUNTAIN PIPELINE	ST slip lining 10 Athens 131639	210-43151.430 STORM SEWER MAINTENANCE	9175.00	13852	11/22/17
V11462	11/07/17	INFORMATION TODAY INC.	BL books 1646842B1	210-45551.640 ADULT COLLECTION-PRINT &	433.03	13856	11/22/17
26385	11/05/17	PROFESSIONAL WRITING SERV	SB , trustee meting 003TOE	210-41320.530 COMMUNICATIONS	44.00	13880	11/22/17
03180	10/04/17	SAFETY SYSTEMS OF VT LLC	ST fire alarm insp, st in 17203	210-43110.434 MAINT. BUILDINGS/GROUNDS	561.58	13883	11/22/17
V10695	11/13/17	SUNSET TREE CARE	ST prune work 111317-1D	210-43161.000 STREETSCAPE MAINT./IMP	2600.00	13890	11/22/17
V10695	11/13/17	SUNSET TREE CARE	ST removal tree work 111317D	210-43161.000 STREETSCAPE MAINT./IMP	800.00	13890	11/22/17
31545	11/08/17	COSTCO #314	SC foodfor craft fest,etc 171108D	225-45122.612 FUND RAISER EXPENSES	50.92	13838	11/22/17
31545	11/08/17	COSTCO #314	SC foodfor craft fest,etc 171108D	225-45122.610 OPERATIONAL SUPP/EXP	28.47	13838	11/22/17
19015	11/14/17	SUSSEX PLACE ASSOC	SC after hours refund 171114D	225-34703.000 SR CTR AFTER HR FEES	25.00	13891	11/22/17
12495	11/06/17	OFFICE SYSTEMS OF VT	Copier Contract IN50154	226-45110.442 Equipment Rentals	150.00	13875	11/22/17
23435	10/31/17	CHAMPLAIN WATER DISTRICT	Oct Village water usage 103117D	254-43200.412 STATE WATER TAX	834.76	13836	11/22/17
23435	10/31/17	CHAMPLAIN WATER DISTRICT	Oct Village water usage 103117D	254-43210.412 STATE WATER TAX - GF	4692.30	13836	11/22/17
23435	10/31/17	CHAMPLAIN WATER DISTRICT	Oct Village water usage 103117D	254-43200.411 CWD WATER PURCHASE	35059.88	13836	11/22/17

11/27/17  
01:40 pm

Town of Essex / Village of EJ Accounts Payable  
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
23435	10/31/17	Oct Village water usage 103117D	254-43210.411 CWD WATER PURC - GF	197076.60	13836	11/22/17
43010	11/06/17	VW twist a wrist 1804467	254-43200.570 MAINTENANCE OTHER	3735.67	13874	11/22/17
43010	11/14/17	VW oil 1808824	254-43200.626 GAS,GREASE AND OIL	91.08	13874	11/22/17
45190	11/15/17	WW Mileage reimb 111517D	255-43200.500 TRAINING, CONFERENCES, DU	115.56	13861	11/22/17
12160	10/25/17	WW/SAN AR1-004 LOAN PYMNT 102517D	255-22501.000 FED ARRA LOAN - AR1-004	1861.73	13877	11/22/17
12160	10/25/17	WW/SAN AR1-004 LOAN PYMNT 102517D	255-43330.000 ARRA Loan-AR1-004 Admin F	594.78	13877	11/22/17
12160	10/25/17	WW/SAN AR1-004 LOAN PYMNT 102517D	256-43330.007 ARRA Loan-AR1-004 Admin F	3602.71	13877	11/22/17
12160	10/25/17	WW/SAN AR1-004 LOAN PYMNT 102517D	256-22501.000 FED ARRA LOAN - AR1-004	11276.83	13877	11/22/17
Report Total				283288.06		

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
14400	11/14/17	ABOVE AND BEYOND VF building maint 3234	210-42220.434 MAINT. BUILDINGS/GROUNDS	220.00	13905	12/01/17
02420	11/25/17	AUTOZONE VF def fluid 3236093325	210-42220.432 VEHICLE MAINTENANCE	7.49	13909	12/01/17
V10301	11/01/17	BARRA, PLC DAVID A. ADCD Oct legal fees EJ28662869	210-15102.000 EXCHANGE - ENGI/LEGAL	115.50	13910	12/01/17
V10301	11/01/17	BARRA, PLC DAVID A. ADCD Oct legal fees EJ28662869	210-41320.320 LEGAL SERVICES	511.50	13910	12/01/17
V10301	11/01/17	BARRA, PLC DAVID A. ADCD Oct legal fees EJ28662869	210-41970.320 LEGAL SERVICES	49.50	13910	12/01/17
V10503	11/17/17	BAYSCAN TECHNOLOGIES BL supplies 54700	210-45551.610 SUPPLIES	75.50	13911	12/01/17
24475	11/22/17	BOND O'REILLY AUTO-ESSEX VF car wash 5677126820	210-42220.432 VEHICLE MAINTENANCE	73.80	13912	12/01/17
00530	11/03/17	BRODART CO BF books B5149828	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	13913	12/01/17
00530	11/06/17	BRODART CO BL books B5151720	210-45551.610 SUPPLIES	0.30	13913	12/01/17
00530	11/06/17	BRODART CO BL books B5151720	210-45551.640 ADULT COLLECTION-PRINT &	18.56	13913	12/01/17
00530	11/06/17	BRODART CO BF books B5151852	210-49345.000 LIBRARY DONATION EXPENDIT	32.60	13913	12/01/17
00530	11/07/17	BRODART CO BL books B5153604	210-45551.610 SUPPLIES	1.80	13913	12/01/17
00530	11/07/17	BRODART CO BL books B5153604	210-45551.640 ADULT COLLECTION-PRINT &	42.34	13913	12/01/17
00530	11/07/17	BRODART CO BL books B5153687	210-45551.610 SUPPLIES	0.90	13913	12/01/17
00530	11/07/17	BRODART CO BL books B5153687	210-45551.640 ADULT COLLECTION-PRINT &	5.03	13913	12/01/17
00530	11/07/17	BRODART CO BL books B5153688	210-45551.610 SUPPLIES	0.90	13913	12/01/17
00530	11/07/17	BRODART CO BL books B5153688	210-45551.640 ADULT COLLECTION-PRINT &	13.74	13913	12/01/17
00530	11/09/17	BRODART CO BF books B5156528	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	13913	12/01/17
00530	11/09/17	BRODART CO BL books B5156571	210-45551.640 ADULT COLLECTION-PRINT &	61.52	13913	12/01/17
00530	11/09/17	BRODART CO BL books B5156969	210-45551.641 JUVEN COLLECTION-PRNT & E	305.83	13913	12/01/17
00530	11/09/17	BRODART CO BL books B5156969	210-45551.610 SUPPLIES	25.20	13913	12/01/17
00530	11/09/17	BRODART CO BL books B5157026	210-45551.641 JUVEN COLLECTION-PRNT & E	8.79	13913	12/01/17
00530	11/09/17	BRODART CO BL books B5157026	210-45551.610 SUPPLIES	0.90	13913	12/01/17
00530	11/10/17	BRODART CO BL books B5157705	210-45551.610 SUPPLIES	8.10	13913	12/01/17
00530	11/10/17	BRODART CO BL books B5157705	210-45551.641 JUVEN COLLECTION-PRNT & E	126.56	13913	12/01/17

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	11/10/17	BF books B5157966	210-49345.000 LIBRARY DONATION EXPENDIT	32.05	13913	12/01/17
00530	11/13/17	BL books B5159845	210-45551.641 JUVEN COLLECTION-PRNT & E	61.15	13913	12/01/17
00530	11/13/17	BL books B5159845	210-45551.610 SUPPLIES	4.50	13913	12/01/17
00530	11/13/17	BF books B5160343	210-49345.000 LIBRARY DONATION EXPENDIT	26.79	13913	12/01/17
00530	11/14/17	BF books B5161656	210-49345.000 LIBRARY DONATION EXPENDIT	49.38	13913	12/01/17
00530	11/16/17	BL books B5164778	210-45551.610 SUPPLIES	0.90	13913	12/01/17
00530	11/16/17	BL books B5164778	210-45551.641 JUVEN COLLECTION-PRNT & E	4.79	13913	12/01/17
00530	11/20/17	BL book B5166606	210-45551.610 SUPPLIES	0.90	13913	12/01/17
00530	11/20/17	BL book B5166606	210-45551.640 ADULT COLLECTION-PRINT &	20.90	13913	12/01/17
00530	11/20/17	BF books B5167061	210-49345.000 LIBRARY DONATION EXPENDIT	16.29	13913	12/01/17
00530	11/20/17	BL books B5167104	210-45551.641 JUVEN COLLECTION-PRNT & E	6.04	13913	12/01/17
16030	11/15/17	ST street light repair 32554	210-43160.610 STREET LIGHTS SUPPLIES/MA	318.66	13915	12/01/17
16030	11/16/17	STLH Christmas tree outle 32571	210-43110.610 SUPPLIES	2400.00	13915	12/01/17
16030	11/16/17	STLH Christmas tree outle 32571	210-41940.434 MAINT. BUILDINGS/GROUNDS	735.00	13915	12/01/17
V04609	11/01/17	BL books 1523540	210-45551.640 ADULT COLLECTION-PRINT &	93.48	13917	12/01/17
21120	11/18/17	VF physicals 0002259600	210-42220.566 PHYSICAL EXAMS	412.00	13918	12/01/17
21120	11/06/17	VF physicals 002236300	210-42220.566 PHYSICAL EXAMS	2379.00	13918	12/01/17
23525	11/07/17	ST gas 396615	210-43110.626 GAS,GREASE AND OIL	15.98	13919	12/01/17
25120	11/09/17	Online Timesheets 237286	210-45110.330 OTHER PROFESSIONAL SVCS	434.00	13920	12/01/17
04940	11/03/17	VF cable tv 008618711/3	210-42220.535 TELEPHONE SERVICES	13.55	13921	12/01/17
04940	11/12/17	ST tv, internet 0091811 11/1	210-43125.610 WINTER MAINTENANCE	27.01	13922	12/01/17
04940	11/12/17	ST tv, internet 0091811 11/1	210-43110.610 SUPPLIES	149.25	13922	12/01/17
38280	10/31/17	Water Cooler 103117D1	210-45220.610 SUPPLIES	12.00	13928	12/01/17
27420	10/02/17	Tire Replacement 55009	210-45220.330 OTHER PROFESSIONAL SVCS	179.38	13929	12/01/17
25715	11/14/17	CD Prk St 9/1-9/30 11141716826	210-15102.000 EXCHANGE - ENGT/LEGAL	506.25	13930	12/01/17



Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25715	11/14/17	DONALD L. HAMLIN CONSULT CD Prk St 9/1-9/30 15-23 11141717805	210-15102.000 EXCHANGE - ENGI/LEGAL	793.50	13930	12/01/17
25715	11/21/17	DONALD L. HAMLIN CONSULT CD eng fees 10/1-10/31 11211717805	210-15102.000 EXCHANGE - ENGI/LEGAL	448.50	13930	12/01/17
25715	11/21/17	DONALD L. HAMLIN CONSULT CD eng fees 10/1-10/31 11211717828	210-15102.000 EXCHANGE - ENGI/LEGAL	414.00	13930	12/01/17
24045	11/16/17	EMPIRE JANITORIAL SUPPLY ST ice melter 194826	210-43125.610 WINTER MAINTENANCE	73.00	13933	12/01/17
23215	11/21/17	ESSEX EQUIPMENT INC Lift Rental Holiday Light 10656737	210-45220.442 EQUIPMENT RENTAL	2066.00	13936	12/01/17
23215	11/07/17	ESSEX EQUIPMENT INC ST jack for lift 106569000001	210-43110.432 VEHICLE MAINTENANCE	332.65	13936	12/01/17
23215	11/03/17	ESSEX EQUIPMENT INC Chain Saw Repair 10658110	210-45220.610 SUPPLIES	40.23	13936	12/01/17
23215	11/13/17	ESSEX EQUIPMENT INC Chain Saw Repair 10658127	210-45220.610 SUPPLIES	81.78	13936	12/01/17
23215	11/14/17	ESSEX EQUIPMENT INC ST hose suction 106595180001	210-43125.610 WINTER MAINTENANCE	95.48	13936	12/01/17
05020	10/30/17	ESSEX JCT VILLAGE OF Cascade Pk Water 103017D1	210-45220.410 WATER & SEWER CHARGES	23.56	13937	12/01/17
05020	10/30/17	ESSEX JCT VILLAGE OF Admin Bldg Water 103017D2	210-45220.410 WATER & SEWER CHARGES	1887.49	13937	12/01/17
38955	11/15/17	F W WEBB COMPANY ST saw 56818391	210-43110.610 SUPPLIES	35.76	13939	12/01/17
25920	11/09/17	FIRE PRO TEC INC VF extinguisher maint 343199	210-42220.570 MAINTENANCE OTHER	81.05	13941	12/01/17
25390	11/29/17	FIRST NATIONAL BANK OMAHA EJRP Credit Card 112917D	210-45110.500 TRAINING, CONF, DUES	7.61	13943	12/01/17
25390	11/29/17	FIRST NATIONAL BANK OMAHA EJRP Credit Card 112917D	210-45110.330 OTHER PROFESSIONAL SVCS	89.00	13943	12/01/17
25390	11/29/17	FIRST NATIONAL BANK OMAHA EJRP Credit Card 112917D	210-45220.610 SUPPLIES	9.99	13943	12/01/17
16000	11/14/17	FISHER AUTO PARTS ST filter 293201278	210-43110.432 VEHICLE MAINTENANCE	82.64	13944	12/01/17
10705	11/22/17	GARDENERS SUPPLY CO INC Holiday Garden Supplies 499107	210-45220.610 SUPPLIES	27.95	13948	12/01/17
04035	11/14/17	GOT THAT RENTAL & SALES I ST lynch pins 44296	210-43110.610 SUPPLIES	11.88	13950	12/01/17
07010	11/07/17	GREEN MOUNTAIN POWER CORP Parks Electric 110717D	210-45220.622 ELECTRICAL SERVICE	453.57	13951	12/01/17
07010	11/07/17	GREEN MOUNTAIN POWER CORP Admin Bldg Power 110717D1	210-45220.622 ELECTRICAL SERVICE	1248.02	13951	12/01/17
07010	11/14/17	GREEN MOUNTAIN POWER CORP VA Nov consolidated bill 11170206201	210-45551.622 ELECTRICAL SERVICE	993.55	13951	12/01/17
07010	11/14/17	GREEN MOUNTAIN POWER CORP VA Nov consolidated bill 11170206201	210-43160.622 STREET LIGHTS - ELECTRICI	10454.34	13951	12/01/17
07010	11/14/17	GREEN MOUNTAIN POWER CORP VA Nov consolidated bill 11170206201	210-42220.622 ELECTRICAL SERVICE	542.36	13951	12/01/17
07010	11/14/17	GREEN MOUNTAIN POWER CORP VA Nov consolidated bill 11170206201	210-43110.622 ELECTRICAL SERVICE	251.87	13951	12/01/17

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07010	11/14/17	VA Nov consolidated bill 11170206201	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	436.64	13951	12/01/17
07010	11/14/17	VA Nov consolidated bill 11170206201	210-41940.622 ELECTRICAL SERVICE	542.36	13951	12/01/17
07010	11/17/17	10/20-11/17/17 436527267381	210-49400.622 ELECTRICITY	230.88	13951	12/01/17
14910	11/17/17	BF youth program RAPH11172017	210-49345.000 LIBRARY DONATION EXPENDIT	75.00	13952	12/01/17
14910	11/03/17	BF youth program RAPH1132017	210-49345.000 LIBRARY DONATION EXPENDIT	75.00	13952	12/01/17
V10129	11/17/17	BL postage 11172017WH	210-45551.536 POSTAGE/DELIVERY	13.40	13955	12/01/17
V1204	11/16/17	BL mileage 11162017WJ	210-45551.500 TRAINING, CONFERENCES, DU	9.63	13958	12/01/17
03525	11/16/17	VA fye 17 audit 66647	210-41320.335 AUDIT	4620.00	13959	12/01/17
05980	10/26/17	VF window switch PBFA025	210-42220.432 VEHICLE MAINTENANCE	48.01	13960	12/01/17
05980	11/03/17	VF step light PBFA053	210-42220.432 VEHICLE MAINTENANCE	29.00	13960	12/01/17
05980	11/03/17	VF 8E5 maintenance SBFA156	210-42220.432 VEHICLE MAINTENANCE	1587.35	13960	12/01/17
25455	11/23/17	Winter Lights&Staff Mtg 112317D	210-45110.610 SUPPLIES	319.16	13963	12/01/17
23445	11/20/17	BL books 97948012	210-45551.640 ADULT COLLECTION-PRINT &	100.08	13965	12/01/17
V10402	11/21/17	CD mileage 112117D	210-41970.580 TRAVEL	10.17	13966	12/01/17
V10402	11/21/17	CD mileage 112117D	210-41335.521 LIABILITY & PROPERTY INS.	6.20	13966	12/01/17
14585	11/16/17	VF scba maintenance 1178093	210-42220.570 MAINTENANCE OTHER	50.75	13968	12/01/17
V9256	10/03/17	VF fire invest dues 11/17 8703-2018	210-42220.500 TRAINING, CONFERENCES, DU	55.00	13969	12/01/17
V10615	11/08/17	VF fire prevention materi 109613942	210-42220.838 FIRE PREVENTION	232.35	13970	12/01/17
24960	11/15/17	VA dec dental village 171511	210-41970.210 HEALTH INS & OTHER BENEFIT	165.87	13972	12/01/17
24960	11/15/17	VA dec dental village 171511	210-41335.210 HEALTH INS & OTHER BENEFIT	82.94	13972	12/01/17
24960	11/15/17	VA dec dental village 171511	210-45551.210 HEALTH INS & OTHER BENEFIT	497.62	13972	12/01/17
24960	11/15/17	VA dec dental village 171511	210-43151.210 HEALTH INS & OTHER BENEFIT	43.96	13972	12/01/17
24960	11/15/17	VA dec dental village 171511	210-41320.210 HEALTH INS & OTHER BENEFIT	248.82	13972	12/01/17
24960	11/15/17	VA dec dental village 171511	210-43110.210 HEALTH INS & OTHER BENEFIT	281.98	13972	12/01/17
24960	11/15/17	VA dec dental village 171511	210-45220.210 HEALTH INS & OTHER BENEFIT	66.60	13972	12/01/17

12/01/17  
02:09 pm

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
24960	11/15/17	NORTHEAST DELTA DENTAL VA dec dental village 171511	210-45110.210 HEALTH INS & OTHER BENEFI	443.88	13972	12/01/17
24855	11/28/17	PETTY CASH - CAITLIN FAY Petty Cash Reimburse 112817D	210-45110.330 OTHER PROFESSIONAL SVCS	40.00	13975	12/01/17
25140	11/10/17	PIKE INDUSTRIES INC ST asphalt 957064	210-43120.610 PAVEMENT MAINTENANCE	124.62	13976	12/01/17
25140	11/17/17	PIKE INDUSTRIES INC ST asphalt 958771	210-43120.610 PAVEMENT MAINTENANCE	125.24	13976	12/01/17
37430	11/17/17	R R CHARLEBOIS INC ST tube assy coolant 27966	210-43110.432 VEHICLE MAINTENANCE	232.54	13981	12/01/17
37430	11/16/17	R R CHARLEBOIS INC VF tow,oil issue 8E5 63673	210-42220.432 VEHICLE MAINTENANCE	1418.11	13981	12/01/17
24325	11/14/17	RADIO NORTH GROUP INC VF radio maint 24139010	210-42220.443 RADIO MAINTENANCE	4.85	13982	12/01/17
18010	11/11/17	REYNOLDS & SON, INC. VF fire helmets 3315049	210-42220.612 UNIFORMS,BOOTS,ETC	619.90	13986	12/01/17
18010	11/17/17	REYNOLDS & SON, INC. ST flashlight 3315519	210-43110.610 SUPPLIES	69.99	13986	12/01/17
18010	11/21/17	REYNOLDS & SON, INC. VF roof ladder 3315697	210-42220.889 ROUTINE EQUIPMENT PURCHAS	543.65	13986	12/01/17
03180	11/01/17	SAFETY SYSTEMS OF VT LLC VF building alarm svc 17260	210-42220.434 MAINT. BUILDINGS/GROUNDS	582.20	13992	12/01/17
09520	11/30/17	SCHEIDEL PATRICK TM meeting w/ library per 113017D	210-41320.610 SUPPLIES	62.00	13994	12/01/17
23855	11/08/17	SOUTHWORTH-MILTON,INC. ST gas,oil, vehicle maint 1124751	210-43110.626 GAS,GREASE AND OIL	25.98	13998	12/01/17
23855	11/08/17	SOUTHWORTH-MILTON,INC. ST gas,oil, vehicle maint 1124751	210-43110.432 VEHICLE MAINTENANCE	164.44	13998	12/01/17
23855	10/12/17	SOUTHWORTH-MILTON,INC. VF generator maint 276248	210-42220.578 EMERGENCY GENERATOR MAINT	480.00	13999	12/01/17
21000	11/29/17	UNIFIRST CORPORATION LH mat svc 0361846163	210-41940.434 MAINT. BUILDINGS/GROUNDS	65.80	14005	12/01/17
11935	11/06/17	VIKING-CIVES USA ST brush 4476806	210-43110.610 SUPPLIES	255.02	14006	12/01/17
11935	11/14/17	VIKING-CIVES USA ST main truck #5 4476953	210-43110.432 VEHICLE MAINTENANCE	253.88	14006	12/01/17
29825	11/20/17	VT GAS SYSTEMS Nat Gas Admin Bldg 112017D	210-45220.623 HEATING/NATURAL GAS	333.98	14008	12/01/17
29825	11/20/17	VT GAS SYSTEMS Aspire Bldg Natural Gas 112017D1	210-45220.623 HEATING/NATURAL GAS	390.50	14008	12/01/17
29825	11/20/17	VT GAS SYSTEMS 10/18/17-11/15/17 2262012-11/2	210-49400.623 NATURAL GAS	210.99	14010	12/01/17
00935	11/08/17	VT PET FOOD & SUPPLY VF cat litter 10R1920901	210-42220.889 ROUTINE EQUIPMENT PURCHAS	419.00	14012	12/01/17
07565	11/21/17	W B MASON CO INC LHCD office supplies 49927303	210-41970.610 SUPPLIES	21.77	14014	12/01/17
07565	11/21/17	W B MASON CO INC LHCD office supplies 49927303	210-41320.610 SUPPLIES	44.20	14014	12/01/17
07565	11/28/17	W B MASON CO INC Cleaning Supplies I49366490	210-45220.610 SUPPLIES	37.70	14015	12/01/17

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07565	11/06/17	Supplies I49443510	210-45220.610 SUPPLIES	117.40	14015	12/01/17
07565	11/10/17	Supplies I49638406	210-45110.610 SUPPLIES	45.78	14015	12/01/17
07565	11/15/17	Cleaning Supplies I49750063	210-45220.610 SUPPLIES	30.34	14015	12/01/17
06490	11/27/17	Dumpster enclosure 112717D	222-46802.002 BROWNELL LIBRARY MAINT	2994.47	13904	12/01/17
19045	11/30/17	BL building maintenance 113017D	222-46802.002 BROWNELL LIBRARY MAINT	700.00	13953	12/01/17
25190	11/19/17	Vac Camp Supplies 164669	226-45120.610 SUPPLIES	85.84	13903	12/01/17
07305	10/31/17	Chemicals 9948520078	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	15.96	13908	12/01/17
19040	11/21/17	Vac Camp Field Trip 112117D	226-45120.580 TRAVEL	260.00	13916	12/01/17
05020	10/30/17	Pool Water 103017D3	226-45124.410 WATER & SEWER CHARGES	1840.22	13937	12/01/17
05020	10/30/17	Gardens Water 103017D4	226-45115.330 OTHER PROFESSIONAL SVCS	376.87	13937	12/01/17
25135	11/21/17	Speedway Admission 564724	226-45120.580 TRAVEL	238.00	13938	12/01/17
38955	10/27/17	Winter Pool 56573164	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	195.24	13939	12/01/17
38955	11/02/17	Winter Pool 56573164-2	226-45124.434 MAINTENANCE-BLDGS/GROUNDS	440.48	13939	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45121.610 SUPPLIES	11.65	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45120.330 OTHER PROFESSIONAL SVCS	15.00	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45121.610 SUPPLIES	2.99	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45121.330 OTHER PROFESSIONAL SVCS	15.00	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45115.610 SUPPLIES	59.38	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45115.610 SUPPLIES	43.94	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45120.610 SUPPLIES	138.24	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45121.610 SUPPLIES	56.85	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45121.610 SUPPLIES	10.21	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45120.610 SUPPLIES	104.94	13943	12/01/17
25390	11/29/17	EJRP Credit Card 112917D	226-45110.536 POSTAGE	98.00	13943	12/01/17
25590	11/16/17	Train Hop Supplies 686706879-01	226-45115.610 SUPPLIES	585.99	13946	12/01/17

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25590	11/21/17	FUN EXPRESS LLC Train Hop Supplies 686866981-01	226-45115.610 SUPPLIES	365.17	13946	12/01/17
25915	11/17/17	GALLO ROSHELLE Supplies & Mileage 111717D	226-45120.610 SUPPLIES	31.70	13947	12/01/17
25915	11/17/17	GALLO ROSHELLE Supplies & Mileage 111717D	226-45120.580 TRAVEL	42.80	13947	12/01/17
25770	11/28/17	IVORY PAT Cell Reimbursement 112817D	226-45110.535 TELEPHONE SVCS	105.72	13956	12/01/17
25455	11/20/17	LUCK BRAD Cell Reimbursement 112017D	226-45110.535 TELEPHONE SVCS	211.44	13963	12/01/17
25455	11/23/17	LUCK BRAD Winter Lights&Staff Mtg 112317D	226-45121.610 SUPPLIES	59.32	13963	12/01/17
24960	11/15/17	NORTHEAST DELTA DENTAL VA dec dental village 171511	226-45121.210 HEALTH INS & OTHER BENEFI	321.44	13972	12/01/17
24960	11/15/17	NORTHEAST DELTA DENTAL VA dec dental village 171511	226-45110.210 HEALTH INS & OTHER BENEFI	34.94	13972	12/01/17
24960	11/15/17	NORTHEAST DELTA DENTAL VA dec dental village 171511	226-45120.210 HEALTH INS & OTHER BENEFI	262.28	13972	12/01/17
24855	11/28/17	PETTY CASH - CAITLIN FAY Petty Cash Reimburse 112817D	226-45120.610 SUPPLIES	44.54	13975	12/01/17
24855	11/28/17	PETTY CASH - CAITLIN FAY Petty Cash Reimburse 112817D	226-45121.580 TRAVEL	33.00	13975	12/01/17
24855	11/28/17	PETTY CASH - CAITLIN FAY Petty Cash Reimburse 112817D	226-45120.610 SUPPLIES	9.92	13975	12/01/17
25835	11/22/17	PLUNKETT-DUNNING, SUSAN Yoga Inst 112217D	226-45115.610 SUPPLIES	42.00	13977	12/01/17
25835	11/27/17	PLUNKETT-DUNNING, SUSAN Yoga Inst 112717D	226-45115.330 OTHER PROFESSIONAL SVCS	49.00	13977	12/01/17
14695	11/16/17	RANDALL MIKE (THE BIG BLU Train for Train Hop 1127	226-45115.330 OTHER PROFESSIONAL SVCS	400.00	13983	12/01/17
19035	10/22/17	REED CORNELIUS Rototilling Comm. Gardens 102217D	226-45115.330 OTHER PROFESSIONAL SVCS	250.00	13984	12/01/17
24830	11/15/17	REINHART FOODSERVICE VK Snack 756786	226-45120.610 SUPPLIES	73.43	13985	12/01/17
24830	11/20/17	REINHART FOODSERVICE VK Snack 758544	226-45120.610 SUPPLIES	137.87	13985	12/01/17
24830	11/27/17	REINHART FOODSERVICE VK Snack 759340	226-45120.610 SUPPLIES	130.72	13985	12/01/17
24830	11/22/17	REINHART FOODSERVICE VK Snack 760327	226-45120.610 SUPPLIES	50.39	13985	12/01/17
25185	11/29/17	SANTOR KIRSTEN Cell Reimbursement 112917D	226-45110.535 TELEPHONE SVCS	211.44	13993	12/01/17
10435	11/16/17	SCREENMYLOGO.COM Winter League Shirts 15977	226-45115.610 SUPPLIES	285.00	13995	12/01/17
10435	11/16/17	SCREENMYLOGO.COM Young Ballers Shirts 15978	226-45115.610 SUPPLIES	260.00	13995	12/01/17
25180	11/15/17	SOLLACE ADAM VK Get Air Admission 111517D	226-45120.580 TRAVEL	771.00	13997	12/01/17
45825	11/09/17	SPARE TIME VK Field Trip 004393	226-45120.580 TRAVEL	540.00	14000	12/01/17

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
45825	11/15/17	SPARE TIME Field Trip 004400	226-45120.580 TRAVEL	600.00	14000	12/01/17
45825	11/20/17	SPARE TIME Vac Camp Field Trip 004407	226-45120.580 TRAVEL	540.00	14000	12/01/17
45825	11/21/17	SPARE TIME Vac Camp Laser Tag 004408	226-45120.580 TRAVEL	210.00	14000	12/01/17
23495	11/27/17	STUDENT TRANSPORTATION OF Bus Fees 100B007193	226-45120.580 TRAVEL	188.48	14002	12/01/17
23495	11/27/17	STUDENT TRANSPORTATION OF Bus Transportation 100B007211	226-45120.580 TRAVEL	451.91	14002	12/01/17
25845	11/22/17	SWIM WITH ANNIE Sess. ABC Enrollments Dec 112217D	226-45115.330 OTHER PROFESSIONAL SVCS	16200.00	14004	12/01/17
07565	11/14/17	W B MASON CO INC Supplies I49717533	226-45120.610 SUPPLIES	24.47	14015	12/01/17
07565	11/17/17	W B MASON CO INC Basketball & Train Hop I49850770	226-45115.610 SUPPLIES	48.74	14015	12/01/17
25715	11/20/17	DONALD L. HAMLIN CONSULT CD Cresnt Connect 10/1-10 11201712833	230-46801.008 CRESCENT CONNECTOR	978.75	13930	12/01/17
25715	11/20/17	DONALD L. HAMLIN CONSULT CD Prl St link 101-10/31 11201717820	230-46801.007 PEARL ST. LINKING SIDEWAL	24274.59	13930	12/01/17
22865	11/08/17	ENGINEERING VENTURES PC VC- Main st ped bridge 0019391	230-46801.016 MAIN PED BRIDGE BC828	2848.75	13935	12/01/17
V10695	11/21/17	SUNSET TREE CARE Tree Removal 112117D	233-46801.003 LANDSCAPING	850.00	14003	12/01/17
18000	11/14/17	FERGUSON WATERWORKS #590 VW collision repair kit 0792469	254-43200.614 DISTRIBUTION MATERIALS	334.64	13940	12/01/17
07010	11/14/17	GREEN MOUNTAIN POWER CORP VA Nov consolidated bill 11170206201	254-43200.622 ELECTRICAL SERVICE	49.07	13951	12/01/17
03525	11/16/17	KITTELL BRANAGAN & SARGEN VA fye 17 audit 66647	254-43200.335 AUDIT	2760.00	13959	12/01/17
13000	11/07/17	MARSHALL TIRE GROUP INC VW innter tube backhoe 46770	254-43200.570 MAINTENANCE OTHER	199.16	13964	12/01/17
24960	11/15/17	NORTHEAST DELTA DENTAL VA dec dental village 171511	254-43200.210 HEALTH INS & OTHER BENEFI	124.40	13972	12/01/17
38680	11/13/17	VT RURAL WATER ASSOC VW membership dues 1132017D	254-43200.500 TRAINING, CONFERENCES, DU	495.00	14013	12/01/17
01670	11/22/17	ADD-ON ACCESSORY OUTLET WW accident repair 1096487	255-43200.432 VEHICLE MAINTENANCE	336.82	13907	12/01/17
V10734	11/20/17	ENCORE ESSEX JUNCTION SOL WW Nov 2017 1711WWTP	255-43200.622 ELECTRICAL SERVICE	2969.11	13934	12/01/17
18000	10/31/17	FERGUSON WATERWORKS #590 WW elbow flange ras 0787815	255-43200.570 MAINTENANCE OTHER	349.41	13940	12/01/17
45035	11/22/17	GOSS DODGE WW accident repair 74901199484	255-43200.432 VEHICLE MAINTENANCE	385.60	13949	12/01/17
V1093	11/21/17	HOLLAND CO., INC. WW sodium bisufite bulk 7257	255-43200.619 CHEMICALS	6269.99	13954	12/01/17
03525	11/16/17	KITTELL BRANAGAN & SARGEN VA fye 17 audit 66647	255-43200.335 AUDIT	3240.00	13959	12/01/17
V10347	11/14/17	L & R PEST ELIMINATION SE WW rodent svc persistent 147237	255-43200.570 MAINTENANCE OTHER	70.00	13961	12/01/17

12/01/17  
02:09 pm

Town of Essex / Village of EJ Accounts Payable  
Check Warrant Report # 17073 Current Prior Next FY Invoices For Fund (GENERAL FUND)  
For Check Acct 01(GENERAL FUND) All check #s 11/30/17 To 12/01/17 & Fund 2

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HPackard

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V9454	11/27/17	LENNY'S SHOE & APP WW Jutras 3159151	255-43200.612 UNIFORMS,BOOTS,ETC	158.98	13962	12/01/17
V10329	11/19/17	NORTH WILLISTON CATTLE CO WW 861750 galls land appl 241 11/2017	255-43200.567 SLUDGE PROCESSING	68940.00	13971	12/01/17
24960	11/15/17	NORTHEAST DELTA DENTAL VA dec dental village 171511	255-43200.210 HEALTH INS & OTHER BENEFI	428.78	13972	12/01/17
24100	11/09/17	PERMA-LINE CORP.OF NEW EN WW land ap direct signs 165333	255-43200.570 MAINTENANCE OTHER	113.70	13974	12/01/17
12265	11/21/17	RICOH USA, INC WW copier 112/16-12/15 99745572	255-43200.610 SUPPLIES	115.94	13988	12/01/17
07010	11/14/17	GREEN MOUNTAIN POWER CORP VA Nov consolidated bill 11170206201	256-43220.002 WEST ST PS COSTS	555.02	13951	12/01/17
07010	11/14/17	GREEN MOUNTAIN POWER CORP VA Nov consolidated bill 11170206201	256-43220.001 SUSIE WILSON PS COSTS	494.63	13951	12/01/17
07010	11/14/17	GREEN MOUNTAIN POWER CORP VA Nov consolidated bill 11170206201	256-43200.622 ELECTRICAL SERVICE	1030.61	13951	12/01/17
03525	11/16/17	KITTELL BRANAGAN & SARGEN VA fye 17 audit 66647	256-43200.335 AUDIT	1380.00	13959	12/01/17
24960	11/15/17	NORTHEAST DELTA DENTAL VA dec dental village 171511	256-43200.210 HEALTH INS & OTHER BENEFI	199.05	13972	12/01/17

Report Total

198404.51

12/08/17

## Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17074 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01(GENERAL FUND) All check #s 12/08/17 To 12/08/17 &amp; Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	11/01/17 VF bulb 552730540002	210-42220.610 SUPPLIES	4.74	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/02/17 ST flex wiper 552730630549	210-43110.432 VEHICLE MAINTENANCE	22.12	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/07/17 ST oil 552731140320	210-43110.626 GAS,GREASE AND OIL	67.45	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/07/17 ST filters 552731140331	210-43110.432 VEHICLE MAINTENANCE	142.75	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/08/17 ST oil 552731270382	210-43110.432 VEHICLE MAINTENANCE	900.00	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/13/17 ST oil 552731724116	210-43110.626 GAS,GREASE AND OIL	54.95	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/13/17 ST oil 552731724116	210-43110.610 SUPPLIES	18.61	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/13/17 ST bearing 552731730879	210-43110.432 VEHICLE MAINTENANCE	8.99	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/13/17 ST oil 552731740640	210-43110.626 GAS,GREASE AND OIL	51.59	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/13/17 ST filter 552731740645	210-43110.432 VEHICLE MAINTENANCE	21.98	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/13/17 ST filter 552731740650	210-43110.432 VEHICLE MAINTENANCE	40.31	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/16/17 ST hydraulic hose 552732024212	210-43110.432 VEHICLE MAINTENANCE	68.46	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/16/17 ST lube spray 552732040791	210-43110.610 SUPPLIES	123.09	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/17/17 ST starting fluid 552732140855	210-43110.610 SUPPLIES	2.89	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/17/17 sT electric tape 552732140881	210-43110.610 SUPPLIES	4.08	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/20/17 ST welding tip cleaner 552732440994	210-43110.610 SUPPLIES	13.98	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/21/17 ST hose clamp 552732541034	210-43110.610 SUPPLIES	10.50	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/22/17 ST hydro fittings 552732641091	210-43110.432 VEHICLE MAINTENANCE	34.47	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/22/17 ST hydro fittings 552732641092	210-43110.432 VEHICLE MAINTENANCE	34.47	14018	12/08/17
05290	ADVANCE AUTO PARTS	11/28/17 VF tire gauge 552733241348	210-42220.889 ROUTINE EQUIPMENT PURCHAS	39.98	14018	12/08/17
07305	AIRGAS USA LLC	11/22/17 ST gas for torch set 9070059032	210-43110.610 SUPPLIES	183.67	14020	12/08/17
32515	ALERT ALL CORP.	11/20/17 VF fire prevention mat 217110084	210-42220.838 FIRE PREVENTION	420.00	14022	12/08/17
23190	BAILEY SPRING & CHASSIS	11/30/17 VF exhaust repair W14224	210-42220.432 VEHICLE MAINTENANCE	120.00	14027	12/08/17
V9963	BENOURE PLUMBING & HEATIN	11/28/17 BL building maint 119792	210-45551.434 MAINT. BUILDINGS/GROUNDS	143.50	14030	12/08/17
V9963	BENOURE PLUMBING & HEATIN	12/01/17 BL building maint 119962	210-45551.434 MAINT. BUILDINGS/GROUNDS	130.00	14030	12/08/17



Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	11/21/17	BF book B5168630	210-49346.001 ADULT COLLECTION-PRINT &	23.77	14036	12/08/17
00530	11/21/17	BL books B5168710	210-45551.640 ADULT COLLECTION-PRINT &	19.79	14036	12/08/17
00530	11/21/17	BL books B5168710	210-45551.610 SUPPLIES	0.90	14036	12/08/17
00530	11/22/17	BL books B5169669	210-45551.641 JUVEN COLLECTION-PRNT & E	179.91	14036	12/08/17
00530	11/22/17	BL books B5169669	210-45551.610 SUPPLIES	15.30	14036	12/08/17
00530	11/22/17	BL books B5169815	210-45551.610 SUPPLIES	6.30	14036	12/08/17
00530	11/22/17	BL books B5169815	210-45551.641 JUVEN COLLECTION-PRNT & E	79.13	14036	12/08/17
00530	11/22/17	BL books B5169871	210-45551.610 SUPPLIES	0.90	14036	12/08/17
00530	11/22/17	BL books B5169871	210-45551.641 JUVEN COLLECTION-PRNT & E	17.59	14036	12/08/17
00530	11/22/17	BL books B5170051	210-45551.641 JUVEN COLLECTION-PRNT & E	158.07	14036	12/08/17
00530	11/22/17	BL books B5170051	210-45551.610 SUPPLIES	11.70	14036	12/08/17
00530	11/28/17	BL books B5174175	210-45551.641 JUVEN COLLECTION-PRNT & E	49.19	14036	12/08/17
02035	12/05/17	EJRP BFP Subscription 120517D	210-45110.500 TRAINING, CONF, DUES	215.88	14038	12/08/17
03000	11/28/17	ST salt 2903766000	210-43125.610 WINTER MAINTENANCE	4432.99	14041	12/08/17
07710	11/30/17	ST spreader 31636	210-43110.610 SUPPLIES	480.00	14042	12/08/17
31545	11/30/17	SBTM food for interviews 113017D	210-41320.330 OTHER PROFESSIONAL SERVIC	60.82	14051	12/08/17
00600	11/27/17	LH door repair SR Ctr 40493	210-41940.434 MAINT. BUILDINGS/GROUNDS	75.95	14053	12/08/17
25715	11/20/17	ST class 1 paving 148302017	210-43110.576 ENGINEERING SERVICES	618.35	14055	12/08/17
25715	11/20/17	ST Greenwood inspection 178082017	210-43110.576 ENGINEERING SERVICES	879.00	14055	12/08/17
25715	11/21/17	ST North Central inspect 178092117	210-43110.576 ENGINEERING SERVICES	729.50	14055	12/08/17
35260	10/02/17	ST uniforms 001772	210-43110.612 UNIFORMS,BOOTS,ETC	257.60	14056	12/08/17
35260	11/28/17	VF dept job shirts 09071777	210-42220.612 UNIFORMS,BOOTS,ETC	3546.60	14056	12/08/17
V10576	12/01/17	Nov web 2405	210-41320.530 COMMUNICATIONS	129.00	14058	12/08/17
23580	11/20/17	VF pump repair 32017VF	210-42220.432 VEHICLE MAINTENANCE	300.00	14059	12/08/17
38955	11/15/17	ST cap 56812467	210-43110.610 SUPPLIES	17.42	14068	12/08/17

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38955	11/15/17	F W WEBB COMPANY ST pipe 56819696	210-43110.610 SUPPLIES	35.91	14068	12/08/17
V0797	11/22/17	FALCON PLUMBING SERVICE, LH boiler repair 912061	210-41940.434 MAINT. BUILDINGS/GROUNDS	359.00	14071	12/08/17
19005	11/15/17	FIRSTLIGHT FIBER ST telephone 10/14-11/15 3836945	210-43110.535 TELEPHONE SERVICES	35.66	14079	12/08/17
19005	11/15/17	FIRSTLIGHT FIBER VF phone svc 3836968	210-42220.535 TELEPHONE SERVICES	50.55	14079	12/08/17
11730	11/14/17	FOREMOST PROMOTIONS INC VF fire prevention mat 416683	210-42220.838 FIRE PREVENTION	555.46	14083	12/08/17
V10226	11/30/17	G & K SERVICES ST shop rags 6295671640	210-43110.610 SUPPLIES	75.37	14084	12/08/17
34895	11/01/17	GAUTHIER TRUCKING, INC. LH balance due thru 10/31 1263211	210-41940.565 RUBBISH REMOVAL	476.61	14088	12/08/17
34895	12/01/17	GAUTHIER TRUCKING, INC. ST rubbish removal Nov 1269192	210-43110.565 RUBBISH REMOVAL	85.52	14088	12/08/17
34895	12/01/17	GAUTHIER TRUCKING, INC. LH Lincoln Hal 11/1-11/30 1269193	210-41940.565 RUBBISH REMOVAL	160.46	14088	12/08/17
34895	12/01/17	GAUTHIER TRUCKING, INC. ST rubbish removal 1269194	210-43110.565 RUBBISH REMOVAL	415.77	14088	12/08/17
34895	12/01/17	GAUTHIER TRUCKING, INC. ST rubbish removal Nov 1269323	210-43110.565 RUBBISH REMOVAL	55.27	14088	12/08/17
34895	12/01/17	GAUTHIER TRUCKING, INC. Nov trash pu 21 park 1269897	210-49400.565 RUBBISH REMOVAL	72.53	14088	12/08/17
34895	12/01/17	GAUTHIER TRUCKING, INC. Trash Removal 1269898	210-45220.330 OTHER PROFESSIONAL SVCS	288.12	14088	12/08/17
21055	11/30/17	GREEN MOUNTAIN MESSENGER, BL courier 61947	210-45551.536 POSTAGE/DELIVERY	120.00	14091	12/08/17
28070	11/13/17	HP FAIRFIELD LLC ST filters 6008471	210-43110.432 VEHICLE MAINTENANCE	205.26	14097	12/08/17
33495	11/27/17	INGRAM LIBRARY SERVICES I BL books 31578832	210-45551.640 ADULT COLLECTION-PRINT &	10.19	14098	12/08/17
45410	12/01/17	J B SIMONS INC VF blouse coat, pants 87587	210-42220.612 UNIFORMS,BOOTS,ETC	453.00	14101	12/08/17
33195	11/22/17	LIMOGE & SONS GARAGE DOOR ST door repair 57867TE	210-43110.434 MAINT. BUILDINGS/GROUNDS	157.10	14108	12/08/17
14025	11/11/17	LINCOLN NATIONAL LIFE INS VA life ins 170121532732	210-45220.210 HEALTH INS & OTHER BENEFIT	47.60	14109	12/08/17
14025	11/11/17	LINCOLN NATIONAL LIFE INS VA life ins 170121532732	210-45551.210 HEALTH INS & OTHER BENEFIT	290.32	14109	12/08/17
14025	11/11/17	LINCOLN NATIONAL LIFE INS VA life ins 170121532732	210-41970.210 HEALTH INS & OTHER BENEFIT	96.77	14109	12/08/17
14025	11/11/17	LINCOLN NATIONAL LIFE INS VA life ins 170121532732	210-43110.210 HEALTH INS & OTHER BENEFIT	164.51	14109	12/08/17
14025	11/11/17	LINCOLN NATIONAL LIFE INS VA life ins 170121532732	210-43151.210 HEALTH INS & OTHER BENEFIT	25.64	14109	12/08/17
14025	11/11/17	LINCOLN NATIONAL LIFE INS VA life ins 170121532732	210-41335.210 HEALTH INS & OTHER BENEFIT	48.39	14109	12/08/17
14025	11/11/17	LINCOLN NATIONAL LIFE INS VA life ins 170121532732	210-41320.210 HEALTH INS & OTHER BENEFIT	145.17	14109	12/08/17

12/08/17

## Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17074 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 12/08/17 To 12/08/17 &amp; Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14025	11/11/17	VA life ins 170121532732	210-45110.210 HEALTH INS & OTHER BENEFIT	190.40	14109	12/08/17
05010	11/22/17	AD ad for code amendment 122174	210-41320.550 PRINTING AND ADVERTISING	170.00	14113	12/08/17
24100	11/27/17	ST two hour parking signs 165575	210-43110.617 SIGNS AND POSTS	89.00	14124	12/08/17
24855	12/05/17	Petty Cash Reimburse 120517D	210-45110.330 OTHER PROFESSIONAL SVCS	80.00	14125	12/08/17
25140	11/27/17	ST cold patch 959494	210-43120.610 PAVEMENT MAINTENANCE	103.95	14128	12/08/17
23465	11/22/17	AD lease 12/20-03/19/18 3304897039	210-41320.442 LEASED SERVICES	281.88	14129	12/08/17
25330	11/22/17	ST steel 237040	210-43110.617 SIGNS AND POSTS	19.77	14132	12/08/17
37430	11/29/17	VF rear window repair RC3824	210-42220.432 VEHICLE MAINTENANCE	185.40	14133	12/08/17
37430	10/31/17	ST repair insp RC63226	210-43110.432 VEHICLE MAINTENANCE	776.17	14133	12/08/17
37430	11/27/17	VF replace tach, idler ar RC63240	210-42220.432 VEHICLE MAINTENANCE	1111.38	14133	12/08/17
37430	11/20/17	VF 8E5 service RC63742	210-42220.432 VEHICLE MAINTENANCE	608.25	14133	12/08/17
24325	11/27/17	VF pager repair 24139072	210-42220.443 RADIO MAINTENANCE	138.00	14134	12/08/17
24325	12/01/17	VF radio maintenance 24139091	210-42220.443 RADIO MAINTENANCE	64.00	14134	12/08/17
18010	10/06/17	VF leather helmet shield 3312415	210-42220.612 UNIFORMS,BOOTS,ETC	50.95	14137	12/08/17
18010	11/21/17	VF traffic cones 3315742	210-42220.889 ROUTINE EQUIPMENT PURCHAS	184.58	14137	12/08/17
18010	11/29/17	VF fire coat alteration 3316166	210-42220.612 UNIFORMS,BOOTS,ETC	104.00	14137	12/08/17
10435	11/28/17	EJRP Gear 16000	210-45110.550 PRINTING & ADVERTISING	1570.96	14152	12/08/17
29835	12/04/17	ST paint 14761	210-43110.610 SUPPLIES	67.35	14156	12/08/17
V2124	11/25/17	ADCD office supplies 3360314265	210-41320.610 SUPPLIES	76.61	14161	12/08/17
V2124	11/25/17	ADCD office supplies 3360314265	210-41970.610 SUPPLIES	37.74	14161	12/08/17
21000	11/29/17	BL building maintenance 0361846215	210-45551.434 MAINT. BUILDINGS/GROUNDS	25.80	14168	12/08/17
36130	11/18/17	VA 10/19-11/18/17 9796475925	210-41970.535 TELEPHONE SERVICES	40.01	14171	12/08/17
36130	11/18/17	VA 10/19-11/18/17 9796475925	210-42220.535 TELEPHONE SERVICES	160.04	14171	12/08/17
11935	11/30/17	ST tarp assembly 4477305	210-43110.432 VEHICLE MAINTENANCE	365.23	14174	12/08/17
11935	11/30/17	ST filters for low pro 4477307	210-43110.432 VEHICLE MAINTENANCE	197.48	14174	12/08/17

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
22070	11/28/17	VILLAGE COPY & PRINT INC. CD Robin's business cards	210-41970.550	92.00	14175	12/08/17
		6924 PRINTING AND ADVERTISING				
V9968	11/21/17	VISION SERVICE PLAN- VA Dec vision village	210-41320.210	48.89	14176	12/08/17
		171121 HEALTH INS & OTHER BENEFI				
V9968	11/21/17	VISION SERVICE PLAN- VA Dec vision village	210-43151.210	8.64	14176	12/08/17
		171121 HEALTH INS & OTHER BENEFI				
V9968	11/21/17	VISION SERVICE PLAN- VA Dec vision village	210-43110.210	55.40	14176	12/08/17
		171121 HEALTH INS & OTHER BENEFI				
V9968	11/21/17	VISION SERVICE PLAN- VA Dec vision village	210-41335.210	16.29	14176	12/08/17
		171121 HEALTH INS & OTHER BENEFI				
V9968	11/21/17	VISION SERVICE PLAN- VA Dec vision village	210-45551.210	97.76	14176	12/08/17
		171121 HEALTH INS & OTHER BENEFI				
V9968	11/21/17	VISION SERVICE PLAN- VA Dec vision village	210-45220.210	13.08	14176	12/08/17
		171121 HEALTH INS & OTHER BENEFI				
V9968	11/21/17	VISION SERVICE PLAN- VA Dec vision village	210-45110.210	83.46	14176	12/08/17
		171121 HEALTH INS & OTHER BENEFI				
V9968	11/21/17	VISION SERVICE PLAN- VA Dec vision village	210-41970.210	32.59	14176	12/08/17
		171121 HEALTH INS & OTHER BENEFI				
29825	11/14/17	VT GAS SYSTEMS VA 10/17-11/15/17	210-45551.623	359.47	14179	12/08/17
		11202017D HEATING/NATURAL GAS				
29825	11/14/17	VT GAS SYSTEMS VA 10/17-11/15/17	210-43110.623	169.55	14179	12/08/17
		11202017D HEATING/NATURAL GAS				
29825	11/14/17	VT GAS SYSTEMS VA 10/17-11/15/17	210-41940.623	339.02	14179	12/08/17
		11202017D HEATING/NATURAL GAS				
29825	11/14/17	VT GAS SYSTEMS VA 10/17-11/15/17	210-42220.623	261.96	14179	12/08/17
		11202017D HEATING/NATURAL GAS				
00975	12/04/17	VT HISTORICAL SOCIETY BL books	210-45551.640	50.00	14182	12/08/17
		VHS12042017 ADULT COLLECTION-PRINT &				
24570	11/13/17	VT TROPHY & ENGRAVING VF pager engraving	210-42220.443	25.00	14187	12/08/17
		73361 RADIO MAINTENANCE				
16030	11/27/17	BROWN ELECTRIC BL building switches	222-46802.002	1350.00	14037	12/08/17
		32575 BROWNELL LIBRARY MAINT				
21850	12/04/17	BOUCHER CLEANING SERVICES SC cleaning center	225-45122.430	200.00	14035	12/08/17
		418 REPAIRS & MAINTENANCE				
01930	11/01/17	CENTER FOR TECHNOLOGY SC soup for meal site, ct	225-45122.614	15.00	14044	12/08/17
		671892 PROGRAM EXPENSES				
01930	11/01/17	CENTER FOR TECHNOLOGY SC soup for meal site, ct	225-45122.812	70.00	14044	12/08/17
		671892 MEAL SITE EXPENSES				
31545	11/29/17	COSTCO #314 SC cake & ic for potluck	225-45122.812	32.46	14051	12/08/17
		171129D MEAL SITE EXPENSES				
21570	11/30/17	PETTY CASH - LOU ANN PIOL SC misc ctr, mealsite	225-45122.610	35.10	14126	12/08/17
		171130D OPERATIONAL SUPP/EXP				
21570	11/30/17	PETTY CASH - LOU ANN PIOL SC misc ctr, mealsite	225-45122.612	74.16	14126	12/08/17
		171130D FUND RAISER EXPENSES				
21570	11/30/17	PETTY CASH - LOU ANN PIOL SC misc ctr, mealsite	225-45122.810	20.00	14126	12/08/17
		171130D TRIP EXPENSES				
21570	11/30/17	PETTY CASH - LOU ANN PIOL SC misc ctr, mealsite	225-45122.812	32.00	14126	12/08/17
		171130D MEAL SITE EXPENSES				
12265	11/21/17	RICOH USA, INC SC monthly copier lease	225-45122.610	55.83	14140	12/08/17
		99746397 OPERATIONAL SUPP/EXP				

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19055	12/04/17	SC refund over pymnt 171204D	225-34700.000 SR CTR MEMBERSHIPS	6.00	14160	12/08/17
19040	11/21/17	Skate Rentals Field Trip 112117D1	226-45120.580 TRAVEL	156.00	14040	12/08/17
25915	11/21/17	VK Supplies 120117D	226-45120.610 SUPPLIES	12.83	14086	12/08/17
25915	12/01/17	Staff Meeting Supplies 120117D1	226-45120.610 SUPPLIES	73.17	14086	12/08/17
14025	11/11/17	VA life ins 170121532732	226-45121.210 HEALTH INS & OTHER BENEFI	182.70	14109	12/08/17
14025	11/11/17	VA life ins 170121532732	226-45110.210 HEALTH INS & OTHER BENEFI	47.59	14109	12/08/17
14025	11/11/17	VA life ins 170121532732	226-45120.210 HEALTH INS & OTHER BENEFI	236.24	14109	12/08/17
25035	12/01/17	Winter/Spring Brochure 17139	226-45110.330 OTHER PROFESSIONAL SVCS	950.00	14110	12/08/17
14570	11/29/17	Metro Rock 45368	226-45120.330 OTHER PROFESSIONAL SVCS	1625.00	14117	12/08/17
24855	12/05/17	Petty Cash Reimburse 120517D	226-45120.610 SUPPLIES	5.09	14125	12/08/17
24830	11/29/17	VK Snack 763409	226-45120.610 SUPPLIES	123.86	14135	12/08/17
09380	11/30/17	BBF Playgroup 113017D	226-45115.330 OTHER PROFESSIONAL SVCS	180.00	14153	12/08/17
25935	11/29/17	Cell Reimbursement 112917D	226-45110.535 TELEPHONE SVCS	211.44	14158	12/08/17
45825	11/30/17	Bowling Middle School 004413	226-45120.330 OTHER PROFESSIONAL SVCS	110.00	14159	12/08/17
V9968	11/21/17	VA Dec vision village 171121	226-45110.210 HEALTH INS & OTHER BENEFI	9.01	14176	12/08/17
V9968	11/21/17	VA Dec vision village 171121	226-45120.210 HEALTH INS & OTHER BENEFI	63.60	14176	12/08/17
V9968	11/21/17	VA Dec vision village 171121	226-45121.210 HEALTH INS & OTHER BENEFI	64.96	14176	12/08/17
31275	11/30/17	CD Nov bill Essex Jct STP 9	230-46801.007 PEARL ST. LINKING SIDEWAL	41654.40	14054	12/08/17
24325	11/22/17	ST radio equipment 24139047	231-43131.164 SIDEWALK PLOW (FY18)	142.50	14134	12/08/17
05290	11/13/17	VW hydraulic hose 552731724122	254-43200.570 MAINTENANCE OTHER	43.35	14018	12/08/17
05290	11/14/17	VW hydraulic hose 552731840682	254-43200.570 MAINTENANCE OTHER	281.11	14018	12/08/17
05290	11/17/17	VW hydro hose 552732140864	254-43200.570 MAINTENANCE OTHER	21.29	14018	12/08/17
35260	11/22/17	VW uniforms 11221714	254-43200.612 UNIFORMS,BOOTS,ETC	113.50	14056	12/08/17
14025	11/11/17	VA life ins 170121532732	254-43200.210 HEALTH INS & OTHER BENEFI	72.58	14109	12/08/17
V9968	11/21/17	VA Dec vision village 171121	254-43200.210 HEALTH INS & OTHER BENEFI	24.44	14176	12/08/17

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29825	11/14/17	VT GAS SYSTEMS VA 10/17-11/15/17 11202017D	254-43200.623 HEATING/NATURAL GAS	117.90	14179	12/08/17
38680	11/29/17	VT RURAL WATER ASSOC VW membership 2018 010118D	254-43200.500 TRAINING, CONFERENCES, DU	495.00	14186	12/08/17
05290	11/08/17	ADVANCE AUTO PARTS WW replacement wrenches 552731240361	255-43200.570 MAINTENANCE OTHER	19.87	14018	12/08/17
42625	12/01/17	ALDRICH & ELLIOTT PC WW Nov work 77371	255-43330.012 ALKALINITY CNTRL INSTALLA	78.25	14021	12/08/17
V0248	11/22/17	BORDEN & REMINGTON WW sod hydroxide bulk 245818	255-43200.619 CHEMICALS	6815.41	14034	12/08/17
V0347	11/20/17	BUSHEY'S AUTO INC./RON// WW fuel plow truck 21447	255-43200.626 GAS, GREASE AND OIL	63.01	14039	12/08/17
06870	11/27/17	ENDYNE INC WW digester mtl 249785	255-43200.577 CONTRACT LABORATORY SERVI	105.00	14060	12/08/17
06870	11/28/17	ENDYNE INC WW ZN study 249857	255-43200.577 CONTRACT LABORATORY SERVI	594.00	14060	12/08/17
06870	12/01/17	ENDYNE INC WW TKN screen 250463	255-43200.577 CONTRACT LABORATORY SERVI	25.00	14060	12/08/17
V10616	11/14/17	EVOQUA WATER TECH LLC WW Bioxide full load 903331503	255-43200.619 CHEMICALS	9256.10	14067	12/08/17
38955	11/20/17	F W WEBB COMPANY WW AB bioxide line 56857593	255-43200.570 MAINTENANCE OTHER	42.89	14068	12/08/17
32035	12/05/17	GMWEA WW fall program reg 20171005	255-43200.500 TRAINING, CONFERENCES, DU	55.00	14090	12/08/17
32035	12/05/17	GMWEA WW fall prog reg Kimball 20171106	255-43200.500 TRAINING, CONFERENCES, DU	55.00	14090	12/08/17
07010	11/20/17	GREEN MOUNTAIN POWER CORP WW 10/20-11/17/17 11170132407	255-43200.622 ELECTRICAL SERVICE	9011.78	14093	12/08/17
14025	11/11/17	LINCOLN NATIONAL LIFE INS VA life ins 170121532732	255-43200.210 HEALTH INS & OTHER BENEFIT	250.16	14109	12/08/17
24620	11/06/17	MILTON RENTAL AND SALES WW several repairs, tough 16762	255-43200.432 VEHICLE MAINTENANCE	1490.98	14118	12/08/17
V1583	12/05/17	NEWEA WW winter meeting reg 120517D	255-43200.500 TRAINING, CONFERENCES, DU	485.00	14119	12/08/17
V6590	11/27/17	NORTHEAST AIR SOLUTIONS WW filters 100101753001	255-43200.570 MAINTENANCE OTHER	87.60	14120	12/08/17
V1700	11/22/17	O'KEEFE CONTROLS CO. WW gas valve bodies 4195	255-43200.570 MAINTENANCE OTHER	973.96	14121	12/08/17
24325	11/28/17	RADIO NORTH GROUP INC WW battery mobile radio 24139075	255-43200.570 MAINTENANCE OTHER	95.00	14134	12/08/17
36130	11/18/17	VERIZON WIRELESS VA 10/19-11/18/17 9796475925	255-43200.535 TELEPHONE SERVICES	142.93	14171	12/08/17
V9968	11/21/17	VISION SERVICE PLAN- VA Dec vision village 171121	255-43200.210 HEALTH INS & OTHER BENEFIT	84.24	14176	12/08/17
29825	11/14/17	VT GAS SYSTEMS VA 10/17-11/15/17 11202017D	255-43200.623 HEATING/NATURAL GAS	889.95	14179	12/08/17
14025	11/11/17	LINCOLN NATIONAL LIFE INS VA life ins 170121532732	256-43200.210 HEALTH INS & OTHER BENEFIT	116.13	14109	12/08/17
36130	11/23/17	VERIZON WIRELESS SA 10/24-11/23/17 9796903421	256-43200.434 PUMP STATION MAINTENANCE	123.40	14173	12/08/17

12/08/17  
11:23 am

Town of Essex / Village of EJ Accounts Payable  
Check Warrant Report # 17074 Current Prior Next FY Invoices For Fund (GENERAL FUND)  
For Check Acct 01(GENERAL FUND) All check #s 12/08/17 To 12/08/17 & Fund 2

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HPackard

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
36130	VERIZON WIRELESS	11/23/17	SA 10/24-11/23/17 9796903421	256-43220.001 SUSIE WILSON PS COSTS	31.78	14173	12/08/17
36130	VERIZON WIRELESS	11/23/17	SA 10/24-11/23/17 9796903421	256-43220.002 WEST ST PS COSTS	31.78	14173	12/08/17
V9968	VISION SERVICE PLAN-	11/21/17	VA Dec vision village 171121	256-43200.210 HEALTH INS & OTHER BENEFIT	39.10	14176	12/08/17
29825	VT GAS SYSTEMS	11/14/17	VA 10/17-11/15/17 11202017D	256-43200.623 HEATING/NATURAL GAS	51.02	14179	12/08/17
29825	VT GAS SYSTEMS	11/14/17	VA 10/17-11/15/17 11202017D	256-43220.002 WEST ST PS COSTS	44.97	14179	12/08/17
29825	VT GAS SYSTEMS	11/14/17	VA 10/17-11/15/17 11202017D	256-43220.001 SUSIE WILSON PS COSTS	36.33	14179	12/08/17
Report Total					107754.23		

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-31101.000 PROPERTY TAXES-CURRENT	3,285,170.00	288,820.27	2,996,349.73	8.79%	4,439.29
210-33546.000 STATE FOR VT PILOT & CURR	2,000.00	0.00	2,000.00	0.00%	0.00
210-33582.000 ESSEX TOWN CONTRIB. TO LI	15,000.00	0.00	15,000.00	0.00%	0.00
210-33582.001 TOWN STORMWATER PAYMENT	61,460.00	15,365.00	46,095.00	25.00%	0.00
210-33582.002 TOWN STREET DEPT PAYMENT	1,059,989.00	264,997.25	794,991.75	25.00%	0.00
210-34130.000 LICENSE AND ZONING FEE	58,000.00	10,935.00	47,065.00	18.85%	4,395.00
210-34131.000 WHITCOMB FARM SOLAR PILOT	5,000.00	0.00	5,000.00	0.00%	0.00
210-34221.000 MISCELLANEOUS FIRE RECEIPT	20.00	0.00	20.00	0.00%	0.00
210-35130.000 STATE DISTRICT COURT FINE	1,000.00	116.00	884.00	11.60%	77.50
210-36102.000 INTEREST EARNINGS	1,500.00	89.77	1,410.23	5.98%	0.00
210-36201.000 PARKING SPACE FEES	4,800.00	2,000.00	2,800.00	41.67%	400.00
210-36400.000 BLOCK PARTY CONTRIBUTIONS	1,500.00	0.00	1,500.00	0.00%	0.00
210-36603.000 MISC. - UNCLASSIFIED RECE	2,000.00	313.22	1,686.78	15.66%	37.39
210-36605.000 MISCELLANEOUS STREET RECE	4,000.00	1,967.00	2,033.00	49.18%	0.00
210-36606.000 MISCELLANEOUS LIBRARY REC	500.00	260.00	240.00	52.00%	0.00
210-36606.010 REC & PARK NON-RES FEES	22,000.00	3,177.35	18,822.65	14.44%	250.00
210-39154.000 SERVICE FEE - WATER	92,948.00	23,237.00	69,711.00	25.00%	0.00
210-39155.000 SERVICE FEE - WWTP	46,474.00	11,618.50	34,855.50	25.00%	0.00
210-39156.000 SERVICE FEE - SANITATION	92,948.00	23,237.00	69,711.00	25.00%	0.00
<b>210-395 UNBUDGETED REVENUE</b>					
210-39508.000 DONATIONS TO LIBRARY	0.00	3,167.50	-3,167.50	100.00%	0.00
210-39508.001 BROWNELL LIBRARY GRANTS	0.00	635.00	-635.00	100.00%	0.00
210-39581.000 MISCELLANEOUS STATE GRANT	0.00	650.00	-650.00	100.00%	0.00
210-39590.001 ADULT REPLACEMENT RECEIPT	0.00	423.00	-423.00	100.00%	0.00
210-39590.002 JUVENILE REPLACEMENT RECE	0.00	353.00	-353.00	100.00%	0.00
<b>Total UNBUDGETED REVENUE</b>	<b>0.00</b>	<b>5,228.50</b>	<b>-5,228.50</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total Revenues</b>	<b>4,756,309.00</b>	<b>651,361.86</b>	<b>4,104,947.14</b>	<b>13.69%</b>	<b>9,599.18</b>
<b>210-41 GENERAL GOVERNMENT</b>					
<b>210-413 GENERAL EXPENSES</b>					
<b>210-41320 ADMINISTRATION</b>					
<b>210-41320.1 ADMIN SALARIES</b>					
210-41320.110 SALARIES REGULAR	195,666.00	79,172.85	116,493.15	40.46%	18,806.01
210-41320.130 SALARIES OVERTIME	3,500.00	4,580.58	-1,080.58	130.87%	370.35
210-41320.140 SALARIES PART TIME	19,234.00	4,146.02	15,087.98	21.56%	702.19
210-41320.150 MANAGER CONTRACT	66,835.00	27,860.40	38,974.60	41.69%	5,572.08
<b>Total ADMIN SALARIES</b>	<b>285,235.00</b>	<b>115,759.85</b>	<b>169,475.15</b>	<b>40.58%</b>	<b>25,450.63</b>
<b>210-41320.2 ADMIN BENEFITS</b>					
210-41320.210 HEALTH INS & OTHER BENEFIT	58,044.00	22,315.71	35,728.29	38.45%	3,738.99
210-41320.220 SOCIAL SECURITY	17,096.00	7,376.15	9,719.85	43.15%	1,620.91
210-41320.226 WORKERS COMP INSURANCE	774.00	263.92	510.08	34.10%	59.55
210-41320.230 RETIREMENT	19,567.00	7,705.20	11,861.80	39.38%	1,848.20
210-41320.250 UNEMPLOYMENT INSURANCE	317.00	12.43	304.57	3.92%	2.10
210-41320.291 HEALTH IMPROV PROGRAMS	1,600.00	0.00	1,600.00	0.00%	0.00
<b>Total ADMIN BENEFITS</b>	<b>97,398.00</b>	<b>37,673.41</b>	<b>59,724.59</b>	<b>38.68%</b>	<b>7,269.75</b>



Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-41320.310 BOARD MEMBER FEES	2,500.00	625.00	1,875.00	25.00%	0.00
210-41320.320 LEGAL SERVICES	15,000.00	4,603.50	10,396.50	30.69%	511.50
210-41320.330 OTHER PROFESSIONAL SERVIC	16,000.00	3,334.75	12,665.25	20.84%	42.50
210-41320.335 AUDIT	6,063.00	4,620.00	1,443.00	76.20%	4,620.00
210-41320.340 COMPUTER EXPENSES	4,000.00	3,167.82	832.18	79.20%	622.12
210-41320.442 LEASED SERVICES	4,000.00	1,586.32	2,413.68	39.66%	285.17
210-41320.500 TRAINING, CONFERENCES, DU	9,300.00	1,152.42	8,147.58	12.39%	146.59
210-41320.521 LIABILITY & PROPERTY INS.	7,140.00	2,870.09	4,269.91	40.20%	0.00
210-41320.522 PUBLIC OFFICIALS LIABILIT	6,172.00	3,107.00	3,065.00	50.34%	0.00
210-41320.530 COMMUNICATIONS	19,167.00	8,987.71	10,179.29	46.89%	298.95
210-41320.535 TELEPHONE SERVICES	1,980.00	832.07	1,147.93	42.02%	267.03
210-41320.536 POSTAGE	3,500.00	-374.25	3,874.25	-10.69%	0.00
210-41320.550 PRINTING AND ADVERTISING	5,500.00	396.00	5,104.00	7.20%	0.00
210-41320.560 TRUSTEES EXPENDITURES	4,000.00	219.31	3,780.69	5.48%	36.22
210-41320.571 PAY & CLASSIFICATION STUD	6,047.00	0.00	6,047.00	0.00%	0.00
210-41320.580 TRAVEL	2,000.00	0.00	2,000.00	0.00%	0.00
210-41320.610 SUPPLIES	6,000.00	2,358.76	3,641.24	39.31%	1,074.11
210-41320.820 ELECTIONS	1,500.00	0.00	1,500.00	0.00%	0.00
210-41320.835 HOLIDAY EXPENSE	1,000.00	0.00	1,000.00	0.00%	0.00
<b>Total ADMINISTRATION</b>	<b>503,502.00</b>	<b>190,919.76</b>	<b>312,582.24</b>	<b>37.92%</b>	<b>40,624.57</b>
<b>210-41335 ECONOMIC DEVELOPMENT</b>					
<b>210-41335.1 ECON DEV SALARIES</b>					
210-41335.110 SALARIES REGULAR	31,060.00	11,982.72	19,077.28	38.58%	2,844.00
210-41335.140 SALARIES PART TIME	4,950.00	0.00	4,950.00	0.00%	0.00
<b>Total ECON DEV SALARIES</b>	<b>36,010.00</b>	<b>11,982.72</b>	<b>24,027.28</b>	<b>33.28%</b>	<b>2,844.00</b>
<b>210-41335.2 ECON DEV BENEFITS</b>					
210-41335.210 HEALTH INS & OTHER BENEFI	19,348.00	7,057.86	12,290.14	36.48%	1,124.77
210-41335.220 SOCIAL SECURITY	2,782.00	944.02	1,837.98	33.93%	217.70
210-41335.226 WORKERS COMP INSURANCE	129.00	36.02	92.98	27.92%	8.55
210-41335.230 RETIREMENT	3,106.00	1,194.48	1,911.52	38.46%	284.40
210-41335.250 UNEMPLOYMENT INSURANCE	126.00	6.84	119.16	5.43%	0.00
<b>Total ECON DEV BENEFITS</b>	<b>25,491.00</b>	<b>9,239.22</b>	<b>16,251.78</b>	<b>36.28%</b>	<b>1,635.42</b>
210-41335.521 LIABILITY & PROPERTY INS.	204.00	141.13	62.87	69.18%	6.20
210-41335.810 COMMUNITY EVENTS & PROGRA	4,000.00	2,185.00	1,815.00	54.63%	1,735.00
210-41335.811 ANNUAL SUPPORT OF ORGNIZA	7,700.00	7,581.00	119.00	98.45%	0.00
210-41335.812 NEW PROGRAMS	2,500.00	1,500.00	1,000.00	60.00%	0.00
210-41335.813 MATCHING GRANT FUNDS	10,000.00	0.00	10,000.00	0.00%	0.00
210-41335.835 BLOCK PARTY EXPENSE	7,000.00	5,459.52	1,540.48	77.99%	0.00
<b>Total ECONOMIC DEVELOPMENT</b>	<b>92,905.00</b>	<b>38,088.59</b>	<b>54,816.41</b>	<b>41.00%</b>	<b>6,220.62</b>
<b>Total GENERAL EXPENSES</b>	<b>596,407.00</b>	<b>229,008.35</b>	<b>367,398.65</b>	<b>38.40%</b>	<b>46,845.19</b>

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
<b>210-41940 LINCOLN HALL</b>					
210-41940.410 WATER AND SEWER CHARGE	1,000.00	472.59	527.41	47.26%	404.27
210-41940.423 CONTRACT SERVICES	9,000.00	3,767.30	5,232.70	41.86%	1,067.30
210-41940.434 MAINT. BUILDINGS/GROUNDS	10,000.00	3,495.76	6,504.24	34.96%	1,281.35
210-41940.521 LIABILITY & PROPERTY INS.	6,294.00	2,187.75	4,106.25	34.76%	0.00
210-41940.535 TELEPHONE SERVICES	480.00	197.53	282.47	41.15%	39.32
210-41940.565 RUBBISH REMOVAL	2,200.00	476.61	1,723.39	21.66%	0.00
210-41940.610 SUPPLIES	2,500.00	940.10	1,559.90	37.60%	187.18
210-41940.622 ELECTRICAL SERVICE	7,500.00	2,586.92	4,913.08	34.49%	542.36
210-41940.623 HEATING/NATURAL GAS	6,400.00	321.28	6,078.72	5.02%	138.05
210-41940.891 CAPITAL OUTLAY	5,500.00	5,236.95	263.05	95.22%	0.00
<b>Total LINCOLN HALL</b>	<b>50,874.00</b>	<b>19,682.79</b>	<b>31,191.21</b>	<b>38.69%</b>	<b>3,659.83</b>
<b>210-41970 COMMUNITY DEVELOPMENT</b>					
<b>210-41970.1 COM DEV SALARIES</b>					
210-41970.110 SALARIES REGULAR	142,264.00	57,011.14	85,252.86	40.07%	13,619.11
<b>Total COM DEV SALARIES</b>	<b>142,264.00</b>	<b>57,011.14</b>	<b>85,252.86</b>	<b>40.07%</b>	<b>13,619.11</b>
<b>210-41970.2 COM DEV BENEFITS</b>					
210-41970.210 HEALTH INS & OTHER BENEFIT	38,696.00	13,765.74	24,930.26	35.57%	2,249.53
210-41970.220 SOCIAL SECURITY	11,212.00	4,485.61	6,726.39	40.01%	1,047.11
210-41970.226 WORKERS COMP INSURANCE	510.00	173.98	336.02	34.11%	41.45
210-41970.230 RETIREMENT	14,226.00	5,635.12	8,590.88	39.61%	1,346.20
210-41970.250 UNEMPLOYMENT INSURANCE	125.00	0.00	125.00	0.00%	0.00
<b>Total COM DEV BENEFITS</b>	<b>64,769.00</b>	<b>24,060.45</b>	<b>40,708.55</b>	<b>37.15%</b>	<b>4,684.29</b>
210-41970.310 BOARD MEMBER FEES	3,600.00	825.00	2,775.00	22.92%	0.00
210-41970.320 LEGAL SERVICES	12,000.00	1,277.52	10,722.48	10.65%	49.50
210-41970.330 OTHER PROFESSIONAL SVCS	6,000.00	0.00	6,000.00	0.00%	0.00
210-41970.340 COMPUTER EXPENSES	0.00	1,214.40	-1,214.40	100.00%	242.88
210-41970.500 TRAINING,CONF,DUES	3,500.00	85.00	3,415.00	2.43%	60.00
210-41970.521 LIABILITY & PROPERTY INS.	2,822.00	1,233.83	1,588.17	43.72%	0.00
210-41970.522 PUBLIC OFFICIALS LIABILIT	6,172.00	3,107.00	3,065.00	50.34%	0.00
210-41970.530 COMMUNICATIONS	2,500.00	187.00	2,313.00	7.48%	187.00
210-41970.535 TELEPHONE SERVICES	1,644.00	450.72	1,193.28	27.42%	71.51
210-41970.536 POSTAGE	600.00	52.66	547.34	8.78%	0.00
210-41970.550 PRINTING AND ADVERTISING	3,000.00	289.78	2,710.22	9.66%	235.80
210-41970.580 TRAVEL	2,400.00	1,010.17	1,389.83	42.09%	210.17
210-41970.610 SUPPLIES	2,000.00	397.84	1,602.16	19.89%	202.79
<b>Total COMMUNITY DEVELOPMENT</b>	<b>253,271.00</b>	<b>91,202.51</b>	<b>162,068.49</b>	<b>36.01%</b>	<b>19,563.05</b>
<b>Total GENERAL GOVERNMENT</b>	<b>900,552.00</b>	<b>339,893.65</b>	<b>560,658.35</b>	<b>37.74%</b>	<b>70,068.07</b>
<b>210-42220 FIRE DEPARTMENT</b>					
<b>210-42220.1 FIRE SALARIES</b>					
210-42220.140 SALARIES - FIREFIGHTERS	162,000.00	72,784.29	89,215.71	44.93%	14,919.44

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
<b>Total FIRE SALARIES</b>	<b>162,000.00</b>	<b>72,784.29</b>	<b>89,215.71</b>	<b>44.93%</b>	<b>14,919.44</b>
<b>210-42220.2 FIRE BENEFITS</b>					
210-42220.200 EMPLOYEE ASSISTANCE PROGR	864.00	432.00	432.00	50.00%	216.00
210-42220.210 ACCIDENT & DISABILITY INS	3,600.00	0.00	3,600.00	0.00%	0.00
210-42220.220 SOCIAL SECURITY	12,393.00	5,743.94	6,649.06	46.35%	1,141.36
210-42220.226 WORKERS COMP INSURANCE	28,000.00	13,342.36	14,657.64	47.65%	2,671.69
<b>Total FIRE BENEFITS</b>	<b>44,857.00</b>	<b>19,518.30</b>	<b>25,338.70</b>	<b>43.51%</b>	<b>4,029.05</b>
210-42220.410 WATER AND SEWER CHARGE	610.00	257.30	352.70	42.18%	189.25
210-42220.432 VEHICLE MAINTENANCE	17,000.00	25,570.38	-8,570.38	150.41%	3,891.79
210-42220.434 MAINT. BUILDINGS/GROUNDS	6,000.00	2,974.42	3,025.58	49.57%	1,514.76
210-42220.443 RADIO MAINTENANCE	1,800.00	239.35	1,560.65	13.30%	4.85
210-42220.500 TRAINING, CONFERENCES, DU	4,000.00	1,181.02	2,818.98	29.53%	236.71
210-42220.521 LIABILITY & PROPERTY INS.	7,968.00	3,057.62	4,910.38	38.37%	0.00
210-42220.535 TELEPHONE SERVICES	3,500.00	1,540.61	1,959.39	44.02%	299.40
210-42220.566 PHYSICAL EXAMS	6,600.00	4,618.00	1,982.00	69.97%	2,791.00
210-42220.570 MAINTENANCE OTHER	15,500.00	9,540.72	5,959.28	61.55%	987.80
210-42220.578 EMERGENCY GENERATOR MAINT	480.00	480.00	0.00	100.00%	480.00
210-42220.610 SUPPLIES	3,000.00	1,466.93	1,533.07	48.90%	157.79
210-42220.611 NEW EQUIPMENT-RADIOS	1,500.00	0.00	1,500.00	0.00%	0.00
210-42220.612 UNIFORMS,BOOTS,ETC	21,250.00	19,375.47	1,874.53	91.18%	1,808.40
210-42220.615 EMS SUPPLIES	1,000.00	299.54	700.46	29.95%	77.55
210-42220.622 ELECTRICAL SERVICE	7,300.00	2,586.92	4,713.08	35.44%	542.36
210-42220.623 HEATING/NATURAL GAS	4,800.00	193.02	4,606.98	4.02%	58.64
210-42220.626 GAS,GREASE AND OIL	6,000.00	1,667.81	4,332.19	27.80%	524.75
210-42220.838 FIRE PREVENTION	2,000.00	232.35	1,767.65	11.62%	232.35
210-42220.889 ROUTINE EQUIPMENT PURCHAS	15,000.00	3,275.41	11,724.59	21.84%	2,135.38
<b>Total FIRE DEPARTMENT</b>	<b>332,165.00</b>	<b>170,859.46</b>	<b>161,305.54</b>	<b>51.44%</b>	<b>34,881.27</b>
<b>210-431 STREET DEPARTMENT</b>					
<b>210-43110 STREET GENERAL</b>					
<b>210-43110.1 STREET GENERAL SALARIES</b>					
210-43110.110 SALARIES REGULAR	162,824.00	66,185.12	96,638.88	40.65%	15,801.05
210-43110.130 SALARIES OVERTIME	16,300.00	3,616.97	12,683.03	22.19%	869.18
210-43110.140 SALARIES PART TIME	23,304.00	11,074.47	12,229.53	47.52%	1,944.65
<b>Total STREET GENERAL SALARIES</b>	<b>202,428.00</b>	<b>80,876.56</b>	<b>121,551.44</b>	<b>39.95%</b>	<b>18,614.88</b>
<b>210-43110.2 STREET GENERAL BENEFITS</b>					
210-43110.210 HEALTH INS & OTHER BENEFIT	71,587.00	23,641.17	47,945.83	33.02%	3,971.85
210-43110.220 SOCIAL SECURITY	15,577.00	6,226.93	9,350.07	39.98%	1,427.07
210-43110.226 WORKERS COMP INSURANCE	14,677.00	5,055.43	9,621.57	34.44%	1,141.12
210-43110.230 RETIREMENT	16,282.00	6,607.66	9,674.34	40.58%	1,580.08
210-43110.250 UNEMPLOYMENT INSURANCE	631.00	-42.49	673.49	-6.73%	5.83
<b>Total STREET GENERAL BENEFITS</b>	<b>118,754.00</b>	<b>41,488.70</b>	<b>77,265.30</b>	<b>34.94%</b>	<b>8,125.95</b>

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-43110.410 WATER AND SEWER CHARGE	1,700.00	892.74	807.26	52.51%	656.95
210-43110.432 VEHICLE MAINTENANCE	22,000.00	8,193.84	13,806.16	37.24%	3,932.63
210-43110.434 MAINT. BUILDINGS/GROUNDS	3,500.00	1,156.94	2,343.06	33.06%	676.29
210-43110.441 RIGHT OF WAY AGREEMENTS	11,764.00	0.00	11,764.00	0.00%	0.00
210-43110.442 EQUIPMENT RENTALS	9,000.00	1,189.00	7,811.00	13.21%	280.00
210-43110.443 RADIO MAINTENANCE	200.00	0.00	200.00	0.00%	0.00
210-43110.500 TRAINING, CONFERENCES, DU	500.00	0.00	500.00	0.00%	0.00
210-43110.521 LIABILITY & PROPERTY INS.	15,343.00	5,766.98	9,576.02	37.59%	0.00
210-43110.535 TELEPHONE SERVICES	3,500.00	920.80	2,579.20	26.31%	230.44
210-43110.565 RUBBISH REMOVAL	7,000.00	2,518.74	4,481.26	35.98%	556.56
210-43110.570 MAINTENANCE OTHER	2,000.00	117.36	1,882.64	5.87%	40.23
210-43110.572 INTERVIEW COSTS	500.00	196.00	304.00	39.20%	0.00
210-43110.573 ACCIDENT CLAIMS	1,000.00	1,048.91	-48.91	104.89%	0.00
210-43110.576 ENGINEERING SERVICES	10,000.00	3,385.48	6,614.52	33.85%	934.66
210-43110.582 TRAFFIC CALMING	500.00	0.00	500.00	0.00%	0.00
210-43110.610 SUPPLIES	20,000.00	8,516.27	11,483.73	42.58%	4,261.78
210-43110.612 UNIFORMS,BOOTS,ETC	6,000.00	1,130.47	4,869.53	18.84%	257.99
210-43110.616 GRAVEL, TOPSOIL	7,000.00	675.65	6,324.35	9.65%	0.00
210-43110.617 SIGNS AND POSTS	4,000.00	1,387.85	2,612.15	34.70%	179.80
210-43110.622 ELECTRICAL SERVICE	4,000.00	1,108.74	2,891.26	27.72%	251.87
210-43110.623 HEATING/NATURAL GAS	4,400.00	260.31	4,139.69	5.92%	80.37
210-43110.626 GAS, GREASE AND OIL	32,000.00	6,034.58	25,965.42	18.86%	1,282.84
210-43110.891 CAPITAL OUTLAY	6,000.00	0.00	6,000.00	0.00%	0.00
<b>Total STREET GENERAL</b>	<b>493,089.00</b>	<b>166,865.92</b>	<b>326,223.08</b>	<b>33.84%</b>	<b>40,363.24</b>
<b>210-43120 STREET-PAVEMENT MAINT</b>					
210-43120.444 STREET MARKINGS	8,000.00	1,265.37	6,734.63	15.82%	0.00
210-43120.570 SIDEWALK AND CURB MAINTEN	5,000.00	3,664.75	1,335.25	73.30%	216.00
210-43120.610 PAVEMENT MAINTENANCE	225,000.00	183,050.13	41,949.87	81.36%	687.58
<b>Total STREET-PAVEMENT MAINT</b>	<b>238,000.00</b>	<b>187,980.25</b>	<b>50,019.75</b>	<b>78.98%</b>	<b>903.58</b>
<b>210-43123 STREETS - TRAFFIC LIGHTS</b>					
210-43123.570 TRAFFIC LIGHTS MAINTENANC	3,000.00	0.00	3,000.00	0.00%	0.00
210-43123.622 TRAFFIC LIGHTS - ELECTRIC	7,900.00	1,941.58	5,958.42	24.58%	436.64
<b>Total STREETS - TRAFFIC LIGHTS</b>	<b>10,900.00</b>	<b>1,941.58</b>	<b>8,958.42</b>	<b>17.81%</b>	<b>436.64</b>
<b>210-43125 WINTER MAINTENANCE</b>					
210-43125.570 CONTRACT SERVICES	20,000.00	2,570.00	17,430.00	12.85%	0.00
210-43125.610 WINTER MAINTENANCE	115,000.00	308.41	114,691.59	0.27%	224.83
<b>Total WINTER MAINTENANCE</b>	<b>135,000.00</b>	<b>2,878.41</b>	<b>132,121.59</b>	<b>2.13%</b>	<b>224.83</b>
<b>210-43151 STREET - STORMWATER</b>					
<b>210-43151.1 STREET-STORMWATER SALARIE</b>					
210-43151.110 SALARIES - REGULAR	41,616.00	16,224.44	25,391.56	38.99%	3,895.47
<b>Total STREET-STORMWATER SALARIE</b>	<b>41,616.00</b>	<b>16,224.44</b>	<b>25,391.56</b>	<b>38.99%</b>	<b>3,895.47</b>

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
<b>210-43151.2 STREET-STORMWATER BENEFIT</b>					
210-43151.210 HEALTH INS & OTHER BENEFIT	10,254.00	3,701.47	6,552.53	36.10%	596.13
210-43151.220 SOCIAL SECURITY	3,184.00	1,251.30	1,932.70	39.30%	298.03
210-43151.226 WORKERS COMP INSURANCE	2,164.00	629.88	1,534.12	29.11%	44.21
210-43151.230 RETIREMENT	4,162.00	1,305.87	2,856.13	31.38%	82.37
210-43151.250 UNEMPLOYMENT INSURANCE	80.00	0.00	80.00	0.00%	0.00
<b>Total STREET-STORMWATER BENEFIT</b>	<b>19,844.00</b>	<b>6,888.52</b>	<b>12,955.48</b>	<b>34.71%</b>	<b>1,020.74</b>
210-43151.430 STORM SEWER MAINTENANCE	30,000.00	12,327.87	17,672.13	41.09%	9,193.89
<b>Total STREET - STORMWATER</b>	<b>91,460.00</b>	<b>35,440.83</b>	<b>56,019.17</b>	<b>38.75%</b>	<b>14,110.10</b>
<b>210-43160 STREET STREET LIGHTS</b>					
210-43160.610 STREET LIGHTS SUPPLIES/MA	7,500.00	4,655.25	2,844.75	62.07%	318.66
210-43160.622 STREET LIGHTS - ELECTRICI	122,000.00	44,688.62	77,311.38	36.63%	10,454.34
<b>Total STREET STREET LIGHTS</b>	<b>129,500.00</b>	<b>49,343.87</b>	<b>80,156.13</b>	<b>38.10%</b>	<b>10,773.00</b>
<b>210-43161 STREETS - CONSERVATION</b>					
210-43161.000 STREETScape MAINT./IMP	16,000.00	4,568.46	11,431.54	28.55%	4,975.00
210-43161.001 VILLAGE GARDEN SPOTS	4,000.00	153.20	3,846.80	3.83%	78.98
210-43161.002 MEMORIAL PARK	3,500.00	1,279.43	2,220.57	36.56%	1,103.18
<b>Total STREETS - CONSERVATION</b>	<b>23,500.00</b>	<b>6,001.09</b>	<b>17,498.91</b>	<b>25.54%</b>	<b>6,157.16</b>
<b>Total STREET DEPARTMENT</b>	<b>1,121,449.00</b>	<b>480,481.95</b>	<b>670,997.05</b>	<b>40.17%</b>	<b>72,968.55</b>
<b>210-45110 RECREATION &amp; PARKS ADMIN</b>					
210-45110.110 SALARIES - REGULAR	204,759.00	82,401.60	122,357.40	40.24%	19,424.41
210-45110.140 SALARIES - PART-TIME	7,385.00	4,208.61	3,176.39	56.99%	0.00
210-45110.210 HEALTH INS & OTHER BENEFIT	74,554.00	25,404.13	49,149.87	34.07%	6,466.86
210-45110.220 SOCIAL SECURITY	16,229.00	8,558.86	7,670.14	52.74%	1,933.71
210-45110.226 WORKERS COMP INSURANCE	7,685.00	6,632.10	1,052.90	86.30%	1,447.73
210-45110.230 RETIREMENT	20,477.00	8,686.96	11,790.04	42.42%	2,241.20
210-45110.250 UNEMPLOYMENT INS	5,652.00	1,626.41	4,025.59	28.78%	185.22
210-45110.291 HEALTH IMP PROGRAMS	1,400.00	714.93	685.07	51.07%	0.00
210-45110.330 OTHER PROFESSIONAL SVCS	14,500.00	5,004.12	9,495.88	34.51%	867.00
210-45110.340 COMPUTER EXPENSES	9,350.00	8,749.95	600.05	93.58%	120.00
210-45110.500 TRAINING, CONF, DUES	9,784.00	10,139.63	-355.63	103.63%	223.49
210-45110.521 LIABILITY & PROPERTY INS	21,580.00	23,274.35	-1,694.35	107.85%	0.00
210-45110.530 COMMUNICATIONS	17,500.00	9,119.55	8,380.45	52.11%	0.00
210-45110.535 TELEPHONE SERVICES	6,000.00	259.62	5,740.38	4.33%	0.00
210-45110.550 PRINTING & ADVERTISING	3,460.00	517.80	2,942.20	14.97%	208.77
210-45110.610 SUPPLIES	6,004.00	2,452.95	3,551.05	40.86%	965.14
210-45110.813 SCHOLARSHIPS	5,000.00	0.00	5,000.00	0.00%	0.00
<b>Total RECREATION &amp; PARKS ADMIN</b>	<b>431,319.00</b>	<b>197,751.57</b>	<b>233,567.43</b>	<b>45.85%</b>	<b>34,083.53</b>

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
<b>210-45220 PARKS &amp; FACILITIES</b>					
210-45220.110 SALARIES - REGULAR	60,250.00	24,331.65	35,918.35	40.38%	5,793.25
210-45220.140 SALARIES - PART-TIME	44,697.00	34,226.68	10,470.32	76.57%	4,075.91
210-45220.210 HEALTH INS & OTHER BENEFIT	18,624.00	6,593.07	12,030.93	35.40%	1,197.60
210-45220.220 SOCIAL SECURITY	8,028.00	2,618.53	5,409.47	32.62%	311.84
210-45220.230 RETIREMENT	6,025.00	2,433.06	3,591.94	40.38%	579.30
210-45220.291 HEALTH IMP PROGRAMS	350.00	0.00	350.00	0.00%	0.00
210-45220.330 OTHER PROFESSIONAL SVCS	33,190.00	6,718.46	26,471.54	20.24%	467.50
210-45220.410 WATER & SEWER CHARGES	3,975.00	2,821.42	1,153.58	70.98%	1,911.05
210-45220.434 MAINTENANCE-BUILDINGS/GRO	10,694.00	0.00	10,694.00	0.00%	0.00
210-45220.441 LAND LEASE	500.00	500.00	0.00	100.00%	0.00
210-45220.442 EQUIPMENT RENTAL	7,500.00	5,091.71	2,408.29	67.89%	2,726.29
210-45220.500 TRAINING, CONF, DUES	1,887.00	0.00	1,887.00	0.00%	0.00
210-45220.610 SUPPLIES	12,162.00	9,970.24	2,191.76	81.98%	1,940.86
210-45220.622 ELECTRICAL SERVICE	28,009.00	16,964.81	11,044.19	60.57%	1,701.59
210-45220.623 HEATING/NATURAL GAS	5,409.00	1,393.90	4,015.10	25.77%	932.34
210-45220.626 GAS, GREASE & OIL	2,109.00	1,081.38	1,027.62	51.27%	228.94
<b>Total PARKS &amp; FACILITIES</b>	<b>243,409.00</b>	<b>114,744.91</b>	<b>128,664.09</b>	<b>47.14%</b>	<b>21,866.47</b>
<b>210-453 SENIOR SUPPORT</b>					
<b>Total SENIOR SUPPORT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>210-45551 BROWNELL LIBRARY</b>					
<b>210-45551.1 LIBRARY SALARIES</b>					
210-45551.110 SALARIES REGULAR	313,189.00	123,249.57	189,939.43	39.35%	29,399.32
210-45551.140 SALARIES PART TIME	109,524.00	38,686.83	70,837.17	35.32%	9,408.05
<b>Total LIBRARY SALARIES</b>	<b>422,713.00</b>	<b>161,936.40</b>	<b>260,776.60</b>	<b>38.31%</b>	<b>38,807.37</b>
<b>210-45551.2 LIBRARY BENEFITS</b>					
210-45551.210 HEALTH INS & OTHER BENEFIT	116,088.00	41,995.06	74,092.94	36.18%	7,043.90
210-45551.220 SOCIAL SECURITY	32,500.00	12,392.09	20,107.91	38.13%	2,959.91
210-45551.226 WORKERS COMP INSURANCE	1,514.00	490.91	1,023.09	32.42%	117.35
210-45551.230 RETIREMENT	31,319.00	12,115.70	19,203.30	38.68%	2,912.14
210-45551.250 UNEMPLOYMENT INSURANCE	1,364.00	106.80	1,257.20	7.83%	9.71
<b>Total LIBRARY BENEFITS</b>	<b>182,785.00</b>	<b>67,100.56</b>	<b>115,684.44</b>	<b>36.71%</b>	<b>13,043.01</b>
210-45551.340 COMPUTER EXPENSES	3,500.00	47.94	3,452.06	1.37%	47.94
210-45551.410 WATER AND SEWER CHARGE	900.00	276.28	623.72	30.70%	276.28
210-45551.423 CONTRACT SERVICES	33,183.00	12,693.75	20,489.25	38.25%	2,212.75
210-45551.434 MAINT. BUILDINGS/GROUNDS	20,000.00	7,835.40	12,164.60	39.18%	703.52
210-45551.436 ALARM SYSTEM MAINTENANCE	525.00	493.00	32.00	93.90%	274.00
210-45551.500 TRAINING, CONFERENCES, DU	4,000.00	1,810.28	2,189.72	45.26%	9.63
210-45551.521 LIABILITY & PROPERTY INS.	11,385.00	4,708.85	6,676.15	41.36%	0.00
210-45551.530 TECHNOLOGY ACCESS	6,000.00	2,536.79	3,463.21	42.28%	39.95
210-45551.535 TELEPHONE SERVICES	1,200.00	372.05	827.95	31.00%	93.13
210-45551.536 POSTAGE/DELIVERY	3,500.00	885.39	2,614.61	25.30%	148.40

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-45551.572 INTERVIEW COSTS	500.00	0.00	500.00	0.00%	0.00
210-45551.574 VOLUNTEER EXPENSES	700.00	277.00	423.00	39.57%	0.00
210-45551.610 SUPPLIES	13,000.00	6,294.34	6,705.66	48.42%	938.52
210-45551.622 ELECTRICAL SERVICE	15,250.00	5,523.59	9,726.41	36.22%	993.55
210-45551.623 HEATING/NATURAL GAS	7,400.00	255.33	7,144.67	3.45%	103.39
210-45551.640 ADULT COLLECTION-PRINT &	36,500.00	12,166.61	24,333.39	33.33%	1,491.36
210-45551.641 JUVEN COLLECTION-PRNT & E	18,250.00	6,076.22	12,173.78	33.29%	1,165.56
210-45551.677 COMPUTER REPLACEMENT	8,000.00	0.00	8,000.00	0.00%	0.00
210-45551.836 ADULT PROGRAMS	1,000.00	59.82	940.18	5.98%	0.00
210-45551.837 CHILDRENS PROGRAMS	4,000.00	184.57	3,815.43	4.61%	0.00
210-45551.891 CAPITAL OUTLAY	4,000.00	0.00	4,000.00	0.00%	0.00
<b>Total BROWNELL LIBRARY</b>	<b>798,291.00</b>	<b>291,534.17</b>	<b>506,756.83</b>	<b>36.82%</b>	<b>60,348.36</b>
<b>210-47 DEBT SERVICE</b>					
210-47116.000 CAPITAL IMP PRINCIPAL	135,300.00	135,135.00	165.00	99.88%	0.00
210-47117.000 EJRP PRINCIPAL	105,000.00	105,000.00	0.00	100.00%	0.00
210-47216.000 CAPITAL IMP - INTEREST	75,122.00	37,948.54	37,173.46	50.52%	0.00
210-47217.000 EJRP INTEREST	-156.00	-5,821.06	5,665.06	3,731.45%	0.00
<b>Total DEBT SERVICE</b>	<b>315,266.00</b>	<b>272,262.48</b>	<b>43,003.52</b>	<b>86.36%</b>	<b>0.00</b>
<b>210-491 CAPITAL/MISC TRANSFERS</b>					
210-49100.030 CAP RESRV FND CONT - BEG	295,582.00	73,895.50	221,686.50	25.00%	0.00
210-49100.031 ROLLING STOCK FUND CONTRI	213,624.00	53,406.00	160,218.00	25.00%	0.00
210-49100.040 TRANS FOR BUILDING MAINT	50,000.00	12,500.00	37,500.00	25.00%	0.00
210-49100.802 EMP TERM BENEFITS TRANSFE	5,000.00	1,250.00	3,750.00	25.00%	0.00
210-49101.030 TRANS TO CAPITAL RESERVE	109,652.00	27,413.00	82,239.00	25.00%	0.00
<b>Total CAPITAL/MISC TRANSFERS</b>	<b>673,858.00</b>	<b>168,464.50</b>	<b>505,393.50</b>	<b>25.00%</b>	<b>0.00</b>
<b>210-493 GRANT AND OTHER UNSBUDGETE</b>					
<b>210-4930 TERMINATION BENEFITS FROM</b>					
<b>Total TERMINATION BENEFITS FROM</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>210-4934 GRANT EXPENDITURES</b>					
210-49340.006 LIBRARY GRANT EXPENDITURE	0.00	440.00	-440.00	100.00%	0.00
<b>210-49345 DONATION EXPENDITURES</b>					
210-49345.000 LIBRARY DONATION EXPENDIT	0.00	1,897.12	-1,897.12	100.00%	609.15
<b>Total DONATION EXPENDITURES</b>	<b>0.00</b>	<b>1,897.12</b>	<b>-1,897.12</b>	<b>100.00%</b>	<b>609.15</b>
<b>210-49346 LIBRARY REPLACEMENT EXPEN</b>					
210-49346.001 ADULT COLLECTION-PRINT &	0.00	1,020.90	-1,020.90	100.00%	386.93
210-49346.002 JUVEN COLLECTION-PRNT & E	0.00	10.00	-10.00	100.00%	0.00
<b>Total LIBRARY REPLACEMENT EXPEN</b>	<b>0.00</b>	<b>1,030.90</b>	<b>-1,030.90</b>	<b>100.00%</b>	<b>386.93</b>
<b>Total GRANT EXPENDITURES</b>	<b>0.00</b>	<b>3,368.02</b>	<b>-3,368.02</b>	<b>100.00%</b>	<b>996.08</b>

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
<b>Total GRANT AND OTHER UNBUDGETE</b>	<b>0.00</b>	<b>3,368.02</b>	<b>-3,368.02</b>	<b>100.00%</b>	<b>996.08</b>
<b>210-494 PARK ST. SCHOOL</b>					
210-49400.410 WATER/SEWER	0.00	217.03	-217.03	100.00%	217.03
210-49400.565 RUBBISH REMOVAL	0.00	289.70	-289.70	100.00%	73.61
210-49400.622 ELECTRICITY	0.00	1,396.09	-1,396.09	100.00%	509.35
210-49400.623 NATURAL GAS	0.00	445.92	-445.92	100.00%	347.02
<b>Total PARK ST. SCHOOL</b>	<b>0.00</b>	<b>2,348.74</b>	<b>-2,348.74</b>	<b>100.00%</b>	<b>1,147.01</b>
<b>Total Expenditures</b>	<b>4,816,309.00</b>	<b>2,011,679.45</b>	<b>2,804,629.55</b>	<b>41.77%</b>	<b>296,359.34</b>
<b>Total GENERAL FUND</b>	<b>-60,000.00</b>	<b>-1,360,317.59</b>	<b>1,420,317.59</b>	<b>2,267.20%</b>	<b>-286,760.16</b>
220-36101.000 INTEREST EARNINGS	0.00	4.59	-4.59	100.00%	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>4.59</b>	<b>-4.59</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total MEMORIAL PARK FUND</b>	<b>0.00</b>	<b>4.59</b>	<b>-4.59</b>	<b>-100.00%</b>	<b>0.00</b>
222-36101.000 Interest Earnings	0.00	1.29	-1.29	100.00%	0.00
222-39110.000 GENERAL FUND TRANS IN	0.00	12,500.00	-12,500.00	100.00%	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>12,501.29</b>	<b>-12,501.29</b>	<b>100.00%</b>	<b>0.00</b>
222-46802.002 BROWNELL LIBRARY MAINT	0.00	10,194.47	-10,194.47	100.00%	3,694.47
222-46802.003 PARK ST. SCHOOL MAINT	0.00	7,255.00	-7,255.00	100.00%	0.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>17,449.47</b>	<b>-17,449.47</b>	<b>100.00%</b>	<b>3,694.47</b>
<b>Total BUILDING MAINT FUND</b>	<b>0.00</b>	<b>-4,948.18</b>	<b>4,948.18</b>	<b>-100.00%</b>	<b>-3,694.47</b>
223-36101.000 Interest Earnings	0.00	128.09	-128.09	100.00%	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>128.09</b>	<b>-128.09</b>	<b>100.00%</b>	<b>0.00</b>
223-46801.002 STREET BANNERS	0.00	4,506.00	-4,506.00	100.00%	0.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>4,506.00</b>	<b>-4,506.00</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total TRUSTEE CAP IMP PROJECTS</b>	<b>0.00</b>	<b>-4,377.91</b>	<b>4,377.91</b>	<b>-100.00%</b>	<b>0.00</b>
225-34700.000 SR CTR MEMBERSHIPS	0.00	306.00	-306.00	100.00%	14.00



SENIOR CENTER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
225-34701.000 SR CTR FUND RAISING REV	0.00	1,425.70	-1,425.70	100.00%	1,044.70
225-34702.000 SR CTR ACTIVITY FEES	0.00	2,685.00	-2,685.00	100.00%	172.00
225-34703.000 SR CTR AFTER HR FEES	0.00	607.00	-607.00	100.00%	75.00
225-36101.000 Interest Earnings	0.00	38.58	-38.58	100.00%	0.00
225-36400.000 SR CTR DONATIONS	0.00	328.74	-328.74	100.00%	128.15
225-36603.000 MISCELLANEOUS REV	0.00	2,329.00	-2,329.00	100.00%	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>7,720.02</b>	<b>-7,720.02</b>	<b>100.00%</b>	<b>1,433.85</b>
225-45122.330 OTHER PROF SERVICES	0.00	50.00	-50.00	100.00%	0.00
225-45122.430 REPAIRS & MAINTENANCE	0.00	913.84	-913.84	100.00%	263.84
225-45122.610 OPERATIONAL SUPP/EXP	0.00	1,311.08	-1,311.08	100.00%	440.90
225-45122.612 FUND RAISER EXPENSES	0.00	548.62	-548.62	100.00%	119.12
225-45122.614 PROGRAM EXPENSES	0.00	1,163.18	-1,163.18	100.00%	720.86
225-45122.810 TRIP EXPENSES	0.00	5,766.27	-5,766.27	100.00%	41.47
225-45122.812 MEAL SITE EXPENSES	0.00	1,362.71	-1,362.71	100.00%	736.89
<b>Total Expenditures</b>	<b>0.00</b>	<b>11,115.70</b>	<b>-11,115.70</b>	<b>100.00%</b>	<b>2,323.08</b>
<b>Total SENIOR CENTER FUND</b>	<b>0.00</b>	<b>-3,395.68</b>	<b>3,395.68</b>	<b>-100.00%</b>	<b>-889.23</b>
226-34720.000 POOL DAY ADMINSSION	65,310.00	46,324.36	18,985.64	70.93%	0.00
226-34721.000 POOL MEMBERSHIPS	38,694.00	8,758.06	29,935.94	22.63%	150.00
226-34722.000 SWIM LESSONS	43,804.00	6,439.86	37,364.14	14.70%	0.00
226-34725.000 CONCESSION SALES	25,977.00	13,776.61	12,200.39	53.03%	0.00
226-34750.000 FACILITY & FIELD RENTAL	8,232.00	6,220.30	2,011.70	75.56%	0.00
226-34779.115 Youth Prog - RP	114,205.00	33,221.87	80,983.13	29.09%	5,466.90
226-34779.120 Youth Prog - AS	26,323.00	10,078.40	16,244.60	38.29%	7,912.00
226-34780.000 ADULT PROGRAMS	62,343.00	19,796.57	42,546.43	31.75%	2,497.00
226-34781.120 Childcare - AS	561,592.00	223,115.77	338,476.23	39.73%	42,109.09
226-34781.121 Childcare - PS	357,617.00	133,618.83	223,998.17	37.36%	42,261.82
226-34781.122 Childcare - DC	285,150.00	56,234.04	228,915.96	19.72%	0.00
226-34782.000 SHARED STAFFING CONTRACT	11,925.00	0.00	11,925.00	0.00%	0.00
226-39505.000 SPONSORSHIP	8,675.00	0.00	8,675.00	0.00%	0.00
<b>Total Revenues</b>	<b>1,609,847.00</b>	<b>557,584.67</b>	<b>1,052,262.33</b>	<b>34.64%</b>	<b>100,396.81</b>
226-43200.805 Interest Expense	0.00	405.26	-405.26	100.00%	0.00
<b>226-45110 ADMINISTRATION</b>					
226-45110.110 SALARIES - REGULAR	32,718.00	8,132.04	24,585.96	24.85%	2,904.30
226-45110.140 SALARIES - PART-TIME	15,121.00	661.50	14,459.50	4.37%	180.00
226-45110.210 HEALTH INS & OTHER BENEFIT	9,717.00	6,046.93	3,670.07	62.23%	651.50
226-45110.220 SOCIAL SECURITY	3,660.00	672.61	2,987.39	18.38%	235.92
226-45110.226 WORKERS COMPENSATION INS	30,006.00	17,863.52	12,142.48	59.53%	2,574.02
226-45110.230 RETIREMENT	4,150.00	0.00	4,150.00	0.00%	0.00
226-45110.291 HEALTH IMP PROGRAMS	350.00	0.00	350.00	0.00%	0.00
226-45110.330 OTHER PROFESSIONAL SVCS	4,667.00	1,000.00	3,667.00	21.43%	0.00
226-45110.340 COMPUTER EXPENSES	0.00	8,649.82	-8,649.82	100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
226-45110.442 Equipment Rentals	2,000.00	300.00	1,700.00	15.00%	150.00
226-45110.500 TRAINING, CONF, DUES	10,387.00	7,291.86	3,095.14	70.20%	611.40
226-45110.530 COMMUNICATIONS	1,680.00	2,668.35	-988.35	158.83%	430.31
226-45110.535 TELEPHONE SVCS	4,500.00	845.76	3,654.24	18.79%	845.76
226-45110.536 POSTAGE	3,219.00	3,838.24	-619.24	119.24%	1,599.50
226-45110.550 PRINTING & ADVERTISING	15,400.00	2,755.00	12,645.00	17.89%	0.00
<b>Total ADMINISTRATION</b>	<b>137,575.00</b>	<b>60,725.63</b>	<b>76,849.37</b>	<b>44.14%</b>	<b>10,182.71</b>
<b>226-45115 RECREATION PROGRAMS</b>					
226-45115.140 SALARIES - PART -TIME	40,093.00	8,200.26	31,892.74	20.45%	1,170.25
226-45115.220 SOCIAL SECURITY	3,079.00	627.35	2,451.65	20.38%	89.55
226-45115.330 OTHER PROFESSIONAL SVCS	86,206.00	59,992.01	26,213.99	69.59%	18,463.97
226-45115.410 WATER & SEWER CHARGES	800.00	0.00	800.00	0.00%	0.00
226-45115.434 MAINTENANCE-BLDGS/GROUNDS	250.00	0.00	250.00	0.00%	0.00
226-45115.440 RENTAL	1,400.00	0.00	1,400.00	0.00%	0.00
226-45115.442 EQUIPMENT RENTALS	1,225.00	460.00	765.00	37.55%	0.00
226-45115.500 TRAINING, CONF, DUES	850.00	0.00	850.00	0.00%	0.00
226-45115.536 POSTAGE	79.00	0.00	79.00	0.00%	0.00
226-45115.550 PRINTING & ADVERTISING	354.00	0.00	354.00	0.00%	0.00
226-45115.580 TRAVEL	1,508.00	0.00	1,508.00	0.00%	0.00
226-45115.610 SUPPLIES	24,795.00	15,767.05	9,027.95	63.59%	3,542.18
226-45115.800 STUDENT SPECIAL PROGRAMS	1,388.00	755.20	632.80	54.41%	0.00
<b>Total RECREATION PROGRAMS</b>	<b>162,027.00</b>	<b>85,801.87</b>	<b>76,225.13</b>	<b>52.96%</b>	<b>23,265.95</b>
<b>226-45120 AFTER SCHOOL CARE</b>					
226-45120.110 SALARIES - REGULAR	172,966.00	87,543.53	85,422.47	50.61%	27,271.35
226-45120.140 SALARIES - PART-TIME	149,687.00	44,103.63	105,583.37	29.46%	15,695.28
226-45120.210 HEALTH INS & OTHER BENEFIT	64,490.00	24,987.06	39,502.94	38.75%	4,493.99
226-45120.220 SOCIAL SECURITY	24,384.00	10,180.03	14,203.97	41.75%	3,289.00
226-45120.230 RETIREMENT	19,973.00	10,089.94	9,883.06	50.52%	2,682.90
226-45120.291 HEALTH IMP PROGRAMS	1,750.00	785.48	964.52	44.88%	99.00
226-45120.330 OTHER PROFESSIONAL SVCS	15,566.00	3,786.83	11,779.17	24.33%	2,815.33
226-45120.421 TRUCK LEASE	23,845.00	23,845.32	-0.32	100.00%	0.00
226-45120.500 TRAINING, CONF, DUES	13,835.00	5,232.25	8,602.75	37.82%	1,669.18
226-45120.580 TRAVEL	30,259.00	6,247.61	24,011.39	20.65%	4,913.29
226-45120.610 SUPPLIES	28,061.00	10,201.94	17,859.06	36.36%	3,239.01
226-45120.626 GAS, GREASE & OIL	1,750.00	70.39	1,679.61	4.02%	0.00
<b>Total AFTER SCHOOL CARE</b>	<b>546,566.00</b>	<b>227,074.01</b>	<b>319,491.99</b>	<b>41.55%</b>	<b>66,168.33</b>
<b>226-45121 PRESCHOOL</b>					
226-45121.110 SALARIES - REGULAR	163,013.00	67,570.32	95,442.68	41.45%	16,111.84
226-45121.140 SALARIES - PART-TIME	41,438.00	9,705.41	31,732.59	23.42%	1,848.64
226-45121.210 HEALTH INS & OTHER BENEFIT	86,583.00	27,132.75	59,450.25	31.34%	4,790.10
226-45121.220 SOCIAL SECURITY	15,641.00	5,936.82	9,704.18	37.96%	1,386.24
226-45121.230 RETIREMENT	16,300.00	6,732.18	9,567.82	41.30%	1,602.90
226-45121.291 HEALTH IMP PROGRAMS	1,400.00	263.99	1,136.01	18.86%	143.99
226-45121.330 OTHER PROFESSIONAL SVCS	2,710.00	2,062.09	647.91	76.09%	270.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
226-45121.440 RENTAL	5,000.00	0.00	5,000.00	0.00%	0.00
226-45121.500 TRAINING, CONF, DUES	11,998.00	6,591.43	5,406.57	54.94%	1,776.00
226-45121.530 COMMUNICATIONS	0.00	1,016.71	-1,016.71	100.00%	203.44
226-45121.580 TRAVEL	960.00	542.30	417.70	56.49%	158.00
226-45121.610 SUPPLIES	4,500.00	4,090.99	409.01	90.91%	268.04
<b>Total PPRECHOOL</b>	<b>349,543.00</b>	<b>131,644.99</b>	<b>217,898.01</b>	<b>37.66%</b>	<b>20,559.19</b>
<b>226-45122 SUMMER DAY CAMPS</b>					
226-45122.110 SALARIES - REGULAR	35,535.00	11,320.51	24,214.49	31.86%	0.00
226-45122.140 SALARIES - PART-TIME	160,235.00	139,974.79	20,260.21	87.36%	0.00
226-45122.220 SOCIAL SECURITY	14,976.00	11,598.98	3,377.02	77.45%	16.90
226-45122.330 OTHER PROFESSIONAL SVCS	6,062.00	3,470.01	2,591.99	57.24%	0.00
226-45122.580 TRAVEL	25,170.00	25,238.83	-68.83	100.27%	0.00
226-45122.610 Supplies	15,499.00	8,608.80	6,890.20	55.54%	383.80
<b>Total SUMMER DAY CAMPS</b>	<b>257,477.00</b>	<b>200,211.92</b>	<b>57,265.08</b>	<b>77.76%</b>	<b>400.70</b>
<b>226-45124 POOL</b>					
226-45124.140 SALARIES - PART-TIME	91,127.00	61,562.31	29,564.69	67.56%	0.00
226-45124.220 SOCIAL SECURITY	6,972.00	4,749.80	2,222.20	68.13%	0.00
226-45124.330 OTHER PROFESSIONAL SVCS	9,110.00	3,963.04	5,146.96	43.50%	0.00
226-45124.410 WATER & SEWER CHARGES	1,799.00	1,840.22	-41.22	102.29%	1,840.22
226-45124.434 MAINTENANCE-BLDGS/GROUNDS	16,496.00	12,369.13	4,126.87	74.98%	723.56
226-45124.610 SUPPLIES	5,839.00	2,605.23	3,233.77	44.62%	0.00
<b>Total POOL</b>	<b>131,343.00</b>	<b>87,089.73</b>	<b>44,253.27</b>	<b>66.31%</b>	<b>2,563.78</b>
<b>226-45125 CONCESSIONS</b>					
226-45125.140 SALARIES - PART-TIME	7,693.00	6,892.03	800.97	89.59%	0.00
226-45125.220 SOCIAL SECURITY	589.00	527.23	61.77	89.51%	0.00
226-45125.500 TRAINING, CONF, DUES	140.00	0.00	140.00	0.00%	0.00
226-45125.610 SUPPLIES	15,394.00	8,917.16	6,476.84	57.93%	0.00
<b>Total CONCESSIONS</b>	<b>23,816.00</b>	<b>16,336.42</b>	<b>7,479.58</b>	<b>68.59%</b>	<b>0.00</b>
<b>226-45220 PARKS &amp; FACILITIES</b>					
226-45220.550 TRAINING, CONF, DUES	1,500.00	1,783.66	-283.66	118.91%	0.00
226-45220.610 PARKS & FACILITIES SUPPLI	0.00	1,816.00	-1,816.00	100.00%	0.00
<b>Total PARKS &amp; FACILITIES</b>	<b>1,500.00</b>	<b>3,599.66</b>	<b>-2,099.66</b>	<b>239.98%</b>	<b>0.00</b>
<b>Total Expenditures</b>	<b>1,609,847.00</b>	<b>812,889.49</b>	<b>796,957.51</b>	<b>50.49%</b>	<b>131,140.66</b>
<b>Total EJRP PPROGRAMS FUND</b>	<b>0.00</b>	<b>-255,304.82</b>	<b>255,304.82</b>	<b>-100.00%</b>	<b>-30,743.85</b>
<b>230-331 GRANT REVENUE</b>					
230-33120.000 CRES CNCTR GRANT STP 5300	0.00	26,945.55	-26,945.55	100.00%	0.00
230-33123.000 PEARL MISS LNK EJ STP 530	0.00	536,451.48	-536,451.48	100.00%	0.00
230-33126.000 MAIN PED BRIDGE - BC828	0.00	4,078.35	-4,078.35	100.00%	4,078.35

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
<b>Total GRANT REVENUE</b>	<b>0.00</b>	<b>567,475.38</b>	<b>-567,475.38</b>	<b>100.00%</b>	<b>4,078.35</b>
<b>230-341 CONTRIBUTIONS</b>					
<b>Total CONTRIBUTIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>230-361 INTEREST EARNINGS</b>					
230-36101.000 INTEREST EARNINGS	0.00	10.51	-10.51	100.00%	0.00
<b>Total INTEREST EARNINGS</b>	<b>0.00</b>	<b>10.51</b>	<b>-10.51</b>	<b>100.00%</b>	<b>0.00</b>
230-37000.000 BRICK/MANS STRM CAO462	0.00	3,593.65	-3,593.65	100.00%	0.00
<b>230-391 GENERAL FUND TRANSFER IN</b>					
230-39110.000 CONTRIB FROM GENERAL FUND	0.00	73,895.50	-73,895.50	100.00%	0.00
<b>Total GENERAL FUND TRANSFER IN</b>	<b>0.00</b>	<b>73,895.50</b>	<b>-73,895.50</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total Revenues</b>	<b>0.00</b>	<b>644,975.04</b>	<b>-644,975.04</b>	<b>100.00%</b>	<b>4,078.35</b>
230-46801.006 MULTI-USE PATH NORTH	0.00	657.00	-657.00	100.00%	0.00
230-46801.007 PEARL ST. LINKING SIDEWAL	0.00	1,369,057.51	-1,369,057.51	100.00%	635,735.28
230-46801.008 CRESCENT CONNECTOR	0.00	109,701.79	-109,701.79	100.00%	2,392.50
230-46801.015 HILLCREST SIDEWALK	0.00	208,533.53	-208,533.53	100.00%	2,285.00
230-46801.016 MAIN PED BRIDGE BC828	0.00	7,380.25	-7,380.25	100.00%	2,848.75
230-46801.017 GREENWOOD DRAINAGE	0.00	323.68	-323.68	100.00%	0.00
230-46801.805 Interest Exp. on cash	0.00	248.72	-248.72	100.00%	0.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>1,695,902.48</b>	<b>-1,695,902.48</b>	<b>100.00%</b>	<b>643,261.53</b>
<b>Total GEN FUND CAP RESERVE</b>	<b>0.00</b>	<b>-1,050,927.44</b>	<b>1,050,927.44</b>	<b>-100.00%</b>	<b>-639,183.18</b>
231-36101.000 INTEREST EARNINGS	0.00	194.23	-194.23	100.00%	0.00
231-39110.000 CONTRIB FROM GENERAL FUND	0.00	53,406.00	-53,406.00	100.00%	0.00
231-39300.000 BOND PROCEEDS	0.00	150,000.00	-150,000.00	100.00%	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>203,600.23</b>	<b>-203,600.23</b>	<b>100.00%</b>	<b>0.00</b>
231-43131.162 COMPRESSOR	0.00	12,379.75	-12,379.75	100.00%	0.00
231-43131.163 PIERCE ARROW PUMPER	0.00	572,347.00	-572,347.00	100.00%	0.00
231-43131.164 SIDEWALK PLOW (FY18)	0.00	142,744.50	-142,744.50	100.00%	142,602.00
231-47117.000 FIRE TRUCK LOAN PRINCIPAL	0.00	50,000.00	-50,000.00	100.00%	0.00
231-47217.000 INTEREST EXPENSE	0.00	786.57	-786.57	100.00%	0.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>778,257.82</b>	<b>-778,257.82</b>	<b>100.00%</b>	<b>142,602.00</b>
<b>Total ROLLING STOCK FUND</b>	<b>0.00</b>	<b>-574,657.59</b>	<b>574,657.59</b>	<b>-100.00%</b>	<b>-142,602.00</b>

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
232-36101.000 INTEREST EARNINGS	0.00	101.62	-101.62	100.00%	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>101.62</b>	<b>-101.62</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total LAND ACQUISITION FUND</b>	<b>0.00</b>	<b>101.62</b>	<b>-101.62</b>	<b>-100.00%</b>	<b>0.00</b>
233-36101.000 Interest Earnings	0.00	5.40	-5.40	100.00%	0.00
233-39110.000 CONTRIBUTION FROM GEN FUN	0.00	27,413.00	-27,413.00	100.00%	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>27,418.40</b>	<b>-27,418.40</b>	<b>100.00%</b>	<b>0.00</b>
233-46801.001 TRUCK/TRACTOR LEASE	0.00	13,524.89	-13,524.89	100.00%	0.00
233-46801.003 LANDSCAPING	0.00	1,787.00	-1,787.00	100.00%	1,787.00
233-46801.004 MAINT GARAGE/CAMP ADDITIO	0.00	22,450.00	-22,450.00	100.00%	12,500.00
233-46801.805 Interest Expense	0.00	3.50	-3.50	100.00%	0.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>37,765.39</b>	<b>-37,765.39</b>	<b>100.00%</b>	<b>14,287.00</b>
<b>Total EJRP CAP RESERVE</b>	<b>0.00</b>	<b>-10,346.99</b>	<b>10,346.99</b>	<b>-100.00%</b>	<b>-14,287.00</b>
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>253-468 CAPITAL PROJECTS</b>					
<b>Total CAPITAL PROJECTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total BOND FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>254-3 REVENUE</b>					
<b>254-34 OPERATING REVENUE</b>					
254-34402.000 INTEREST EARNINGS	0.00	2.58	-2.58	100.00%	0.00
254-34403.000 MISC. - UNCLASSIFIED RECE	0.00	250.00	-250.00	100.00%	0.00
<b>254-348 USER CHARGES</b>					
254-34801.000 SALE OF WATER-RESIDENTIAL	930,063.00	479,156.74	450,906.26	51.52%	-1,683.31
254-34811.000 WATER BILLING PENALTIES	4,000.00	342.96	3,657.04	8.57%	-74.32
254-34812.000 WATER SALES - LARGE USERS	91,480.00	37,565.43	53,914.57	41.06%	13,644.87
254-34821.000 HOOK ON FEES	15,000.00	2,200.00	12,800.00	14.67%	0.00
<b>Total USER CHARGES</b>	<b>1,040,543.00</b>	<b>519,265.13</b>	<b>521,277.87</b>	<b>49.90%</b>	<b>11,887.24</b>
<b>254-349 GF PASS THROUGH REVENUES</b>					
254-34900.000 SALE OF WATER-GF	2,681,600.00	1,080,649.50	1,600,950.50	40.30%	392,523.60
254-34902.000 SALE OF WATER - GF VT TA	63,875.00	25,729.75	38,145.25	40.28%	9,345.80
<b>Total GF PASS THROUGH REVENUES</b>	<b>2,745,475.00</b>	<b>1,106,379.25</b>	<b>1,639,095.75</b>	<b>40.30%</b>	<b>401,869.40</b>

WATER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
<b>Total OPERATING REVENUE</b>	<b>3,786,018.00</b>	<b>1,625,896.96</b>	<b>2,160,121.04</b>	<b>42.94%</b>	<b>413,756.64</b>
<b>254-390 NON OPERATING REVENUE</b>					
254-39000.001 CURRENT YR CONTRIBUTION I	0.00	40,000.00	-40,000.00	100.00%	0.00
<b>Total NON OPERATING REVENUE</b>	<b>0.00</b>	<b>40,000.00</b>	<b>-40,000.00</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total REVENUE</b>	<b>3,786,018.00</b>	<b>1,665,896.96</b>	<b>2,120,121.04</b>	<b>44.00%</b>	<b>413,756.64</b>
<b>Total Revenues</b>	<b>3,786,018.00</b>	<b>1,665,896.96</b>	<b>2,120,121.04</b>	<b>44.00%</b>	<b>413,756.64</b>
<b>254-43 EXPENSES</b>					
<b>254-432 OPERATING EXPENSES</b>					
<b>254-4320 GENERAL EXPENSES</b>					
<b>254-43200.1 WATER FUND SALARIES</b>					
254-43200.110 SALARIES REGULAR	111,775.00	35,103.87	76,671.13	31.41%	9,944.46
254-43200.130 SALARIES OVERTIME	14,000.00	2,212.66	11,787.34	15.80%	788.44
254-43200.140 SALARIES PART TIME	5,293.00	2,249.66	3,043.34	42.50%	448.67
<b>Total WATER FUND SALARIES</b>	<b>131,068.00</b>	<b>39,566.19</b>	<b>91,501.81</b>	<b>30.19%</b>	<b>11,181.57</b>
<b>254-43200.2 WATER FUND BENEFITS</b>					
254-43200.210 HEALTH INS & OTHER BENEFIT	44,500.00	10,372.07	34,127.93	23.31%	1,750.57
254-43200.220 SOCIAL SECURITY	10,091.00	3,060.89	7,030.11	30.33%	855.22
254-43200.226 WORKERS COMP INSURANCE	6,624.00	2,057.21	4,566.79	31.06%	575.24
254-43200.230 RETIREMENT	11,178.00	3,353.46	7,824.54	30.00%	993.90
254-43200.250 UNEMPLOYMENT INSURANCE	353.00	6.76	346.24	1.92%	1.34
<b>Total WATER FUND BENEFITS</b>	<b>72,746.00</b>	<b>18,850.39</b>	<b>53,895.61</b>	<b>25.91%</b>	<b>4,176.27</b>
254-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%	0.00
254-43200.335 AUDIT	3,623.00	2,760.00	863.00	76.18%	2,760.00
254-43200.340 COMPUTER EXPENSES	1,500.00	842.40	657.60	56.16%	0.00
254-43200.410 WATER AND SEWER CHARGE	200.00	48.30	151.70	24.15%	23.56
254-43200.411 CWD WATER PURCHASE	493,810.00	153,906.27	339,903.73	31.17%	35,059.88
254-43200.412 STATE WATER TAX	12,662.00	3,664.44	8,997.56	28.94%	834.76
254-43200.430 WATER LINES MAINT-BREAKS	16,000.00	4,911.54	11,088.46	30.70%	0.00
254-43200.432 VEHICLE MAINTENANCE	0.00	72.47	-72.47	100.00%	12.47
254-43200.441 RIGHT OF WAY AGREEMENTS	142.00	0.00	142.00	0.00%	0.00
254-43200.491 CONTRACTUAL SERVICES	106,531.00	25,852.50	80,678.50	24.27%	0.00
254-43200.500 TRAINING, CONFERENCES, DU	2,000.00	700.00	1,300.00	35.00%	495.00
254-43200.521 LIABILITY & PROPERTY INS.	3,011.00	1,268.02	1,742.98	42.11%	0.00
254-43200.535 TELEPHONE SERVICES	1,000.00	558.18	441.82	55.82%	139.69
254-43200.536 POSTAGE	2,000.00	515.61	1,484.39	25.78%	0.00
254-43200.550 PRINTING AND ADVERTISING	2,000.00	235.14	1,764.86	11.76%	133.31
254-43200.570 MAINTENANCE OTHER	2,000.00	4,998.79	-2,998.79	249.94%	4,380.68
254-43200.572 INTERVIEW COSTS	0.00	175.00	-175.00	100.00%	0.00
254-43200.610 SUPPLIES	6,000.00	2,853.29	3,146.71	47.55%	297.48

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
254-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	611.87	888.13	40.79%	62.00
254-43200.613 METERS AND PARTS	1,000.00	0.00	1,000.00	0.00%	0.00
254-43200.614 DISTRIBUTION MATERIALS	7,000.00	3,787.85	3,212.15	54.11%	334.64
254-43200.622 ELECTRICAL SERVICE	750.00	190.91	559.09	25.45%	49.07
254-43200.623 HEATING/NATURAL GAS	4,000.00	124.62	3,875.38	3.12%	34.66
254-43200.626 GAS,GREASE AND OIL	3,000.00	466.74	2,533.26	15.56%	213.24
254-43200.742 TRANS TO CAPITAL RESERVE	160,000.00	40,000.00	120,000.00	25.00%	0.00
254-43200.805 INTEREST EXPENSE	0.00	86.34	-86.34	100.00%	0.00
254-43200.891 CAPITAL OUTLAY	6,000.00	0.00	6,000.00	0.00%	0.00
<b>Total GENERAL EXPENSES</b>	<b>1,040,543.00</b>	<b>307,046.86</b>	<b>733,496.14</b>	<b>29.51%</b>	<b>60,188.28</b>
<b>254-4321 GF WATER EXPENSES</b>					
254-43210.411 CWD WATER PURC - GF	2,681,600.00	885,202.50	1,796,397.50	33.01%	197,076.60
254-43210.412 STATE WATER TAX - GF	63,875.00	21,076.25	42,798.75	33.00%	4,692.30
<b>Total GF WATER EXPENSES</b>	<b>2,745,475.00</b>	<b>906,278.75</b>	<b>1,839,196.25</b>	<b>33.01%</b>	<b>201,768.90</b>
<b>Total OPERATING EXPENSES</b>	<b>3,786,018.00</b>	<b>1,213,325.61</b>	<b>2,572,692.39</b>	<b>32.05%</b>	<b>261,957.18</b>
<b>254-433 CAPITAL PROJECT EXPENSES</b>					
254-43330.002 METER REPLACEMENT PROGRAM	0.00	3,158.53	-3,158.53	100.00%	1,342.80
254-43330.005 SERIES 3 BOND INTEREST	0.00	8,386.67	-8,386.67	100.00%	0.00
<b>254-43332 BONDED PROJECTS</b>					
254-43332.007 UB CONVERSION TO NEMRC	0.00	1,458.33	-1,458.33	100.00%	0.00
<b>Total BONDED PROJECTS</b>	<b>0.00</b>	<b>1,458.33</b>	<b>-1,458.33</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total CAPITAL PROJECT EXPENSES</b>	<b>0.00</b>	<b>13,003.53</b>	<b>-13,003.53</b>	<b>100.00%</b>	<b>1,342.80</b>
<b>Total EXPENSES</b>	<b>3,786,018.00</b>	<b>1,226,329.14</b>	<b>2,559,688.86</b>	<b>32.39%</b>	<b>263,299.98</b>
<b>Total Expenditures</b>	<b>3,786,018.00</b>	<b>1,226,329.14</b>	<b>2,559,688.86</b>	<b>32.39%</b>	<b>263,299.98</b>
<b>Total WATER FUND</b>	<b>0.00</b>	<b>439,567.82</b>	<b>-439,567.82</b>	<b>-100.00%</b>	<b>150,456.66</b>
<b>255-3 REVENUE</b>					
<b>255-34 OPERATING REVENUE</b>					
255-34402.000 INTEREST EARNINGS	0.00	1,273.85	-1,273.85	100.00%	0.00
255-34403.000 MISC - UNCLASSIFIED RECEI	0.00	278.80	-278.80	100.00%	28.80
<b>255-348 VILLAGE USER CHARGES</b>					
255-34801.000 VILLAGE USER CHARGE	645,063.00	327,175.82	317,887.18	50.72%	-1,202.23
255-34811.000 VILLAGE USER PENALTIES	3,000.00	386.71	2,613.29	12.89%	-46.92
255-34812.000 VILL. SEPTAGE DISCHARGE I	20,000.00	0.00	20,000.00	0.00%	0.00
<b>Total VILLAGE USER CHARGES</b>	<b>668,063.00</b>	<b>327,562.53</b>	<b>340,500.47</b>	<b>49.03%</b>	<b>-1,249.15</b>
<b>255-349 TRI-TOWN REVENUES</b>					
255-34900.000 WASTEWATER CHARGE - ESSEX	476,928.00	198,720.00	278,208.00	41.67%	39,744.00
255-34901.000 WASTEWATER CHARGE - WILLI	675,345.00	281,393.75	393,951.25	41.67%	56,278.75

WASTEWATER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-34903.001 SHARED SEPTAGE REVENUES	9,511.00	0.00	9,511.00	0.00%	0.00
255-34903.005 PUMP STATION MAINT. FEES	30,300.00	7,575.00	22,725.00	25.00%	0.00
<b>Total TRI-TOWN REVENUES</b>	<b>1,192,084.00</b>	<b>487,688.75</b>	<b>704,395.25</b>	<b>40.91%</b>	<b>96,022.75</b>
<b>Total OPERATING REVENUE</b>	<b>1,860,147.00</b>	<b>816,803.93</b>	<b>1,043,343.07</b>	<b>43.91%</b>	<b>94,802.40</b>
<b>255-39 NON OPERATING INCOME</b>					
255-39000.001 CURRENT YR CONTRIBUTION I	0.00	80,000.00	-80,000.00	100.00%	0.00
255-39700.002 ESSEX - DEBT PAYMENT	0.00	290,936.90	-290,936.90	100.00%	0.00
255-39700.003 WILLISTON - DEBT PAYMENT	0.00	278,055.88	-278,055.88	100.00%	0.00
255-39700.004 ESSEX JCT - DEBT PAYMENT	0.00	304,537.39	-304,537.39	100.00%	0.00
<b>Total NON OPERATING INCOME</b>	<b>0.00</b>	<b>953,530.17</b>	<b>-953,530.17</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total REVENUE</b>	<b>1,860,147.00</b>	<b>1,770,334.10</b>	<b>89,812.90</b>	<b>95.17%</b>	<b>94,802.40</b>
<b>Total Revenues</b>	<b>1,860,147.00</b>	<b>1,770,334.10</b>	<b>89,812.90</b>	<b>95.17%</b>	<b>94,802.40</b>
<b>255-43 EXPENSES</b>					
<b>255-4320 GENERAL EXPENSES</b>					
<b>255-43200.1 WWTF SALARIES</b>					
255-43200.110 SALARIES REGULAR	340,008.00	132,057.53	207,950.47	38.84%	32,160.99
255-43200.130 SALARIES OVERTIME	48,000.00	17,512.35	30,487.65	36.48%	4,505.37
255-43200.140 SALARIES PART TIME	10,000.00	13,433.77	-3,433.77	134.34%	1,767.49
<b>Total WWTF SALARIES</b>	<b>398,008.00</b>	<b>163,003.65</b>	<b>235,004.35</b>	<b>40.95%</b>	<b>38,433.85</b>
<b>255-43200.2 WWTF BENEFITS</b>					
255-43200.210 HEALTH INS & OTHER BENEFI	119,377.00	39,644.01	79,732.99	33.21%	6,169.20
255-43200.220 SOCIAL SECURITY	30,613.00	12,422.39	18,190.61	40.58%	3,025.92
255-43200.226 WORKERS COMP INSURANCE	20,215.00	7,118.31	13,096.69	35.21%	1,682.31
255-43200.230 RETIREMENT	34,001.00	13,484.30	20,516.70	39.66%	3,216.43
255-43200.250 UNEMPLOYMENT INSURANCE	500.00	62.80	437.20	12.56%	5.30
<b>Total WWTF BENEFITS</b>	<b>204,706.00</b>	<b>72,731.81</b>	<b>131,974.19</b>	<b>35.53%</b>	<b>14,099.16</b>
255-43200.320 LEGAL SERVICES	1,000.00	0.00	1,000.00	0.00%	0.00
255-43200.330 OTHER PROFESSIONAL SERVIC	4,000.00	0.00	4,000.00	0.00%	0.00
255-43200.335 AUDIT	4,253.00	3,240.00	1,013.00	76.18%	3,240.00
255-43200.410 WATER AND SEWER CHARGE	3,000.00	1,334.61	1,665.39	44.49%	899.10
255-43200.432 VEHICLE MAINTENANCE	3,000.00	1,800.70	1,199.30	60.02%	1,416.80
255-43200.491 CONTRACTUAL SERVICES	53,266.00	12,926.25	40,339.75	24.27%	0.00
255-43200.500 TRAINING, CONFERENCES, DU	6,500.00	2,537.28	3,962.72	39.04%	505.21
255-43200.521 LIABILITY & PROPERTY INS.	38,015.00	13,905.62	24,109.38	36.58%	0.00
255-43200.535 TELEPHONE SERVICES	6,000.00	1,582.30	4,417.70	26.37%	314.83
255-43200.565 GRIT DISPOSAL	15,000.00	4,593.30	10,406.70	30.62%	918.66
255-43200.567 SLUDGE PROCESSING	130,000.00	68,940.00	61,060.00	53.03%	68,940.00
255-43200.568 SLUDGE MANAGEMENT	150,000.00	9,282.61	140,717.39	6.19%	0.00



Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-43200.569 WWTF ANNUAL PERMIT FEE	9,900.00	0.00	9,900.00	0.00%	0.00
255-43200.570 MAINTENANCE OTHER	90,000.00	45,645.07	44,354.93	50.72%	7,611.10
255-43200.577 CONTRACT LABORATORY SERVI	9,000.00	2,249.01	6,750.99	24.99%	728.01
255-43200.610 SUPPLIES	10,000.00	1,649.53	8,350.47	16.50%	304.25
255-43200.612 UNIFORMS,BOOTS,ETC	5,000.00	2,380.28	2,619.72	47.61%	955.53
255-43200.618 SUPPLIES - LABORATORY	15,000.00	3,600.76	11,399.24	24.01%	197.94
255-43200.619 CHEMICALS	210,000.00	99,276.34	110,723.66	47.27%	21,549.83
255-43200.622 ELECTRICAL SERVICE	150,000.00	42,216.71	107,783.29	28.14%	12,530.49
255-43200.623 HEATING/NATURAL GAS	20,000.00	2,917.27	17,082.73	14.59%	389.33
255-43200.626 GAS,GREASE AND OIL	4,500.00	2,047.05	2,452.95	45.49%	318.25
255-43200.742 TRANS TO CAPITAL RESERVE	320,000.00	80,000.00	240,000.00	25.00%	0.00
<b>Total GENERAL EXPENSES</b>	<b>1,860,148.00</b>	<b>637,860.15</b>	<b>1,222,287.85</b>	<b>34.29%</b>	<b>173,352.34</b>
<b>255-433 CAPITAL PROJECTS/EXPENSES</b>					
255-43330.000 ARRA Loan-AR1-004 Admin F	0.00	594.78	-594.78	100.00%	594.78
255-43330.001 RZEDB Interest	0.00	23,439.58	-23,439.58	100.00%	0.00
255-43330.007 CWSRF RF1-148 ADMIN FEE	0.00	247,860.99	-247,860.99	100.00%	0.00
255-43330.009 AUTOMATIC SAMPLERS	0.00	2,032.09	-2,032.09	100.00%	0.00
255-43330.011 HEADWORKS SCREEN	0.00	391.25	-391.25	100.00%	391.25
255-43330.012 ALKALINITY CNTRL INSTALLA	0.00	3,319.37	-3,319.37	100.00%	366.21
255-43330.013 WHEEL LOADER	0.00	138.00	-138.00	100.00%	138.00
<b>Total CAPITAL PROJECTS/EXPENSES</b>	<b>0.00</b>	<b>277,776.06</b>	<b>-277,776.06</b>	<b>100.00%</b>	<b>1,490.24</b>
<b>255-434 NON-OPERATING EXPENSES</b>					
<b>Total NON-OPERATING EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total EXPENSES</b>	<b>1,860,148.00</b>	<b>915,636.21</b>	<b>944,511.79</b>	<b>49.22%</b>	<b>174,842.58</b>
<b>Total Expenditures</b>	<b>1,860,148.00</b>	<b>915,636.21</b>	<b>944,511.79</b>	<b>49.22%</b>	<b>174,842.58</b>
<b>Total WASTEWATER FUND</b>	<b>-1.00</b>	<b>854,697.89</b>	<b>-854,696.89</b>		<b>-80,040.18</b>
<b>256-3 REVENUE</b>					
<b>256-33 INTERGOVERNMENTAL REVENUE</b>					
256-33900.000 ESSEX PUMP STATION FEES	23,878.00	6,146.55	17,731.45	25.74%	6,146.55
256-33900.001 PARY AGREEMNT REV	15,000.00	3,750.00	11,250.00	25.00%	3,750.00
<b>Total INTERGOVERNMENTAL REVENUE</b>	<b>38,878.00</b>	<b>9,896.55</b>	<b>28,981.45</b>	<b>25.46%</b>	<b>9,896.55</b>
<b>256-34 OPERATING REVENUE</b>					
256-34402.000 INTEREST EARNINGS	0.00	2,133.09	-2,133.09	100.00%	0.00
256-34403.000 MISC. - UNCLASSIFIED RECE	0.00	3,000.00	-3,000.00	100.00%	0.00
<b>256-348 USER CHARGES</b>					
256-34801.000 ANNUAL CUSTOMER CHARGE	567,372.00	286,628.28	280,743.72	50.52%	-729.57
256-34811.000 ANNUAL CUSTOMER CHARGE -	2,500.00	459.93	2,040.07	18.40%	-30.11
256-34821.000 HOOK ON FEES	30,000.00	3,000.00	27,000.00	10.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
<b>Total USER CHARGES</b>	<b>599,872.00</b>	<b>290,088.21</b>	<b>309,783.79</b>	<b>48.36%</b>	<b>-759.68</b>
<b>Total OPERATING REVENUE</b>	<b>599,872.00</b>	<b>295,221.30</b>	<b>304,650.70</b>	<b>49.21%</b>	<b>-759.68</b>
<b>256-39 NON OPERATING REVENUE</b>					
256-39000.001 CURRENT YR CONTRIBUTION I	0.00	23,750.00	-23,750.00	100.00%	0.00
256-39200.001 WWTF CAPACITY SALE REVENU	0.00	100,000.00	-100,000.00	100.00%	0.00
<b>Total NON OPERATING REVENUE</b>	<b>0.00</b>	<b>123,750.00</b>	<b>-123,750.00</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total REVENUE</b>	<b>638,750.00</b>	<b>428,867.85</b>	<b>209,882.15</b>	<b>67.14%</b>	<b>9,136.87</b>
<b>Total Revenues</b>	<b>638,750.00</b>	<b>428,867.85</b>	<b>209,882.15</b>	<b>67.14%</b>	<b>9,136.87</b>
<b>256-43 EXPENSES</b>					
<b>256-432 OPERATING EXPENSES</b>					
<b>256-43200.1 SANITATION SALARIES</b>					
256-43200.110 SALARIES REGULAR	86,641.00	24,064.48	62,576.52	27.77%	5,770.07
256-43200.130 SALARIES OVERTIME	12,000.00	2,154.16	9,845.84	17.95%	442.31
256-43200.140 SALARIES PART TIME	5,293.00	2,249.66	3,043.34	42.50%	448.67
<b>Total SANITATION SALARIES</b>	<b>103,934.00</b>	<b>28,468.30</b>	<b>75,465.70</b>	<b>27.39%</b>	<b>6,661.05</b>
<b>256-43200.2 SANITATION BENEFITS</b>					
256-43200.210 HEALTH INS & OTHER BENEFIT	44,500.00	16,129.71	28,370.29	36.25%	2,699.44
256-43200.220 SOCIAL SECURITY	8,013.00	2,190.87	5,822.13	27.34%	510.09
256-43200.226 WORKERS COMP INSURANCE	5,208.00	1,588.99	3,619.01	30.51%	467.10
256-43200.230 RETIREMENT	8,664.00	2,712.04	5,951.96	31.30%	878.99
256-43200.250 UNEMPLOYMENT INSURANCE	328.00	6.76	321.24	2.06%	1.34
<b>Total SANITATION BENEFITS</b>	<b>66,713.00</b>	<b>22,628.37</b>	<b>44,084.63</b>	<b>33.92%</b>	<b>4,556.96</b>
256-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%	0.00
256-43200.335 AUDIT	1,812.00	1,380.00	432.00	76.16%	1,380.00
256-43200.340 COMPUTER EXPENSES	2,500.00	1,684.80	815.20	67.39%	0.00
256-43200.410 WATER AND SEWER CHARGE	500.00	136.10	363.90	27.22%	68.05
256-43200.430 SANITATION LINES MAINTENA	6,500.00	650.00	5,850.00	10.00%	0.00
256-43200.432 VEHICLE MAINTENANCE	0.00	149.71	-149.71	100.00%	149.71
256-43200.434 PUMP STATION MAINTENANCE	10,000.00	5,077.15	4,922.85	50.77%	479.47
256-43200.436 SANIT. LINE BACK-UP CLEAN	2,000.00	0.00	2,000.00	0.00%	0.00
256-43200.441 RIGHT OF WAY AGREEMENTS	1,098.00	1,188.78	-90.78	108.27%	0.00
256-43200.491 CONTRACTUAL SERVICES	136,831.00	33,427.50	103,403.50	24.43%	0.00
256-43200.500 TRAINING, CONFERENCES, DU	200.00	0.00	200.00	0.00%	0.00
256-43200.521 LIABILITY & PROPERTY INS.	5,812.00	2,204.98	3,607.02	37.94%	0.00
256-43200.536 POSTAGE	3,500.00	918.93	2,581.07	26.26%	0.00
256-43200.550 PRINTING AND ADVERTISING	550.00	376.81	173.19	68.51%	173.14
256-43200.570 MAINTENANCE OTHER	1,500.00	301.80	1,198.20	20.12%	241.80
256-43200.610 SUPPLIES	1,000.00	993.21	6.79	99.32%	624.72

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
256-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	308.00	1,192.00	20.53%	68.00
256-43200.622 ELECTRICAL SERVICE	12,000.00	3,924.68	8,075.32	32.71%	1,030.61
256-43200.623 HEATING/NATURAL GAS	1,300.00	145.71	1,154.29	11.21%	37.55
256-43200.626 GAS,GREASE AND OIL	2,500.00	872.45	1,627.55	34.90%	116.27
256-43200.742 TRANS TO CAPITAL RESERVE	95,000.00	23,750.00	71,250.00	25.00%	0.00
<b>256-43220 ESSEX PS COSTS</b>					
256-43220.001 SUSIE WILSON PS COSTS	9,000.00	3,587.51	5,412.49	39.86%	641.41
256-43220.002 WEST ST PS COSTS	11,000.00	3,584.66	7,415.34	32.59%	702.65
<b>Total ESSEX PS COSTS</b>	<b>20,000.00</b>	<b>7,172.17</b>	<b>12,827.83</b>	<b>35.86%</b>	<b>1,344.06</b>
<b>Total OPERATING EXPENSES</b>	<b>477,750.00</b>	<b>135,759.45</b>	<b>341,990.55</b>	<b>28.42%</b>	<b>16,931.39</b>
<b>256-433 CAPITAL PROJECTS/EXPENSE</b>					
256-43330.002 METER REPLACEMENT PROGRAM	0.00	6,317.07	-6,317.07	100.00%	2,685.60
256-43330.007 ARRA Loan-AR1-004 Admin F	0.00	3,602.71	-3,602.71	100.00%	3,602.71
256-43332.007 UB CONVERSION TO NEMRC	0.00	2,916.67	-2,916.67	100.00%	0.00
<b>Total CAPITAL PROJECTS/EXPENSE</b>	<b>0.00</b>	<b>12,836.45</b>	<b>-12,836.45</b>	<b>100.00%</b>	<b>6,288.31</b>
<b>256-434 NON OPERATING EXPENSES</b>					
256-43455.001 TRANS TO WWTF FOR DEBT PY	0.00	304,537.39	-304,537.39	100.00%	0.00
<b>Total NON OPERATING EXPENSES</b>	<b>0.00</b>	<b>304,537.39</b>	<b>-304,537.39</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total EXPENSES</b>	<b>477,750.00</b>	<b>453,133.29</b>	<b>24,616.71</b>	<b>94.85%</b>	<b>23,219.70</b>
<b>Total Expenditures</b>	<b>477,750.00</b>	<b>453,133.29</b>	<b>24,616.71</b>	<b>94.85%</b>	<b>23,219.70</b>
<b>Total SANITATION FUND</b>	<b>161,000.00</b>	<b>-24,265.44</b>	<b>-136,734.56</b>	<b>-15.07%</b>	<b>-14,082.83</b>
<b>Total All Funds</b>	<b>100,999.00</b>	<b>-1,994,169.72</b>	<b>1,893,170.72</b>	<b>-1,974.45%</b>	<b>-1,061,826.24</b>



# Town of Essex Vermont

## RESOLUTION IN APPRECIATION OF BRADLEY LAROSE

**WHEREAS**, Bradley LaRose was hired as a police officer for the Town of Essex on December 15, 1980; and,

**WHEREAS**, Brad will be retiring on January 12, 2018; and,

**WHEREAS**, Brad has concluded more than 37 years of dedicated service to the Essex community; and,

**WHEREAS**, Brad has served the Essex Police Department and the Vermont law enforcement community exceptionally well for decades as an officer, supervisor and Chief of Police; and,

**WHEREAS**, Brad supervised and mentored many subordinates, fairly, as a first line supervisor, commander and Chief of Police; and,

**WHEREAS**, Brad has been a lead instructor for the Vermont Police Academy, certified as an expert in the field of Motor Vehicle Accident Investigations, where he has trained hundreds of Vermont Police Officers; and,

**WHEREAS**, Brad has been the supervisor and/or lead investigator in several major criminal investigations (several homicides) during his tenure at the Essex Police that greatly impacted the safety and welfare of the communities of Essex and citizens of Vermont; now therefore be it

**RESOLVED**, that the Selectboard, Board of Trustees and Municipal Manager, on behalf of the citizens of the Town of Essex, hereby extend our gratitude to Brad for his many years of service to the people of Essex.

Adopted this 12th day of December, 2017.

\_\_\_\_\_  
Max G. Levy, Chair

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George A. Tyler, President

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R. Michael Plageman, Vice Chair

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Elaine H. Sopchak, Vice President

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Susan E. Cook, Clerk

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Daniel S. Kerin, Trustee

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Irene A. Wrenner

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Lori A. Houghton, Trustee

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Andrew J. Watts

\_\_\_\_\_  
Andrew P. Brown, Trustee

\_\_\_\_\_  
Patrick C. Scheidel, Municipal Manager

**Memorandum**

**To:** Essex Junction Board of Trustees; Essex Selectboard; Patrick C. Scheidel, Municipal Manager

**From:** Greg Duggan, Deputy Town Manager GSD

**Re:** Town/Village governance discussions

**Date:** December 8, 2017

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**Issue**

The issue is whether or not the Selectboard and Trustees will continue discussions about Town/Village governance.

**Discussion**

The Selectboard and Trustees have asked to have a standing agenda item at joint meetings for governance discussions. At the last joint meeting on Nov. 8, 2017, the boards agreed to have a meeting on a Saturday in March to delve into topics of governance.

Topics identified thus far are noted in the attached minutes and memorandum. More items can be added for future conversations. The boards have acknowledged that not all topics may be covered in a single meeting.

**Cost**

None at this time.

**Recommendation**

It is recommended that the Selectboard and Trustees continue discussion of Town/Village governance.

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**TOWN OF ESSEX  
SELECTBOARD/BOARD OF TRUSTEES  
SPECIAL JOINT MEETING  
MINUTES OF MEETING  
October 24, 2017**

7 **ESSEX SELECTBOARD:** Max Levy (Chair); Michael Plageman, Sue Cook, Irene  
8 Wrenner. (Andy Watts was absent.)  
9 **BOARD OF TRUSTEES:** George Tyler (Village President); Elaine Sopchak, Dan  
10 Kerin, Lori Houghton. (Andrew Brown was absent.)  
11 **ADMINISTRATION:** Pat Scheidel, Municipal Manager; Lauren Morriseau,  
12 Village Finance Director/Assistant Manager; Greg Duggan,  
13 Deputy Town Manager; Dennis Lutz, Public Works  
14 Director.  
15 **OTHERS PRESENT:** Rick Jones Jim Jutras, Dennis Cooney, Jack McAnespie,  
16 Duncan Harvey, Tim Dahl, Mary Jo Engel, Caitlin  
17 D'Amor, Megan Robinson, Annie Cooper, Colin Flanders  
18 (Essex Reporter).

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20 **1. CALL TO ORDER**

21 Chairman Max Levy called the Essex Selectboard meeting to order at 7:07 PM.

22  
23 **2. AGENDA ADDITIONS/CHANGES**

24 Add:

- 25 • Revised language in motion on PACIF appointment in 1993
- 26 • Revised language for Executive Session

27  
28 **3. APPROVE AGENDA**

29 **MOTION by Sue Cook, SECOND by Irene Wrenner, to approve the agenda as**  
30 **amended. VOTING: unanimous (4-0); motion carried.**

31  
32 **4. PUBLIC TO BE HEARD/PUBLIC HEARINGS**

33 There were no comments from the public.

34  
35 **5. JOINT MEETING WITH ESSEX JUNCTION BOARD OF TRUSTEES**

36 The Selectboard held a joint meeting with the Essex Junction Board of Trustees to  
37 discuss issues related to the Municipal Manager position and consolidation of village and  
38 town departments. The consultant, Don Jutton with Municipal Resources, Inc. was not  
39 able to attend due to illness.

40  
41 a) Approval of Employee Resolution

42 Sue Cook read the following resolution into the record recognizing the retirement of  
43 Police Captain George Murtie on November 3, 2017 after 33 years of dedicated service to  
44 the community as a police officer, supervisor, and commander:

- 45 • WHEREAS, George Murtie was hired as a police officer for the Town of Essex  
46 on August 27, 1984; and,

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**DISCUSSION:**

- Irene Wrenner asked if the committee had any disagreement on any items in the report. Sue Cook, Elaine Sopchak, and Mike Plageman concurred the committee was not in agreement with all items, but could support the final report. The committee had Trustees and Selectboard members so there was vigorous debate and agreement the recommendations should be unanimous.
- Irene Wrenner asked if staff in the field were consulted. Dennis Lutz said the town and village public works departments function differently, but there are ways to work together. Until there is one department there will not be total integration of skills. With the consolidation thus far there has been no difference in how both departments operate. Service has not changed.
- Sue Cook said the committee contemplated doing a survey of both the village and town workers, but decided this would be a waste of staff's valuable time.

There were no further comments.

**VOTING: unanimous (4-0); motion carried.**

**MOTION by George Tyler, SECOND by Lori Houghton, to accept the Public Works Assessment Committee Final Report and recommendations as presented.**

**VOTING: unanimous (4-0); motion carried.**

The committee members were thanked for their time and effort.

c) Approach to Governance Discussion

To be discussed:

- History of the village/town relationship
- What the village and town will look like in 10 years
- What the boards want the community to become
- How legislative bodies are created (i.e. wards, number of members on boards, and such)
- The best structure for a community of this size
- Options and different models

There was agreement the new manager should be involved so there is buy-in to the running list of mergers that have been done and the remaining "to do" list. The departments should be merged first then the boards. Other towns that have been through a merger should be consulted. VLCT and other legislative bodies should be consulted. The process should continue and the plan moved forward. There was discussion of having a retreat with the Trustees and Selectboard on a weekend day so the public can attend. There will be a standing agenda item on the information compilation. Each board member will research their suggestions and forward information to staff for inclusion in a document.

184 Annie Cooper, resident, stated the boards working together feels like a community  
185 collaboratively moving forward.

186

187 d) Manager Recruitment Process Update

188 Max Levy reported the consultant has spoken with 43 individuals on the challenges and  
189 issues facing the new municipal manager. There are 10 more people to be contacted.

190 There are now 37 applicants for the position. Twenty have an MPA, two have a JD, seven

191 have a Bachelor's Degree, and 8 have an Associates or no degree. Thirteen have

192 municipal manager experience, three has assistant manager experience, two have county

193 manager experience, four have municipal department head experience, and 15 have no

194 related experience. Thirteen of the applicants are from Vermont, four from New

195 Hampshire, and the rest from Connecticut, Massachusetts, New York, Ohio, or Illinois.

196 The 10 suggested essay questions need to be prioritized to the top five and sent to the top

197 candidates who will have three weeks to respond. The questions will be sent to the

198 candidates by the end of the month.

199

200 George Tyler explained the questions will be discussed in Executive Session as a

201 personnel matter and to avoid a candidate getting an advantage. The questions will be

202 made public once they are mailed to the candidates. Max Levy added once the candidates

203 receive the questions the consultant will continue with the process of doing public

204 information searches on each candidate, telephone interviews and scheduling on-site

205 interviews with the top six people at the end of November. The semi-finalists will have a

206 tour of the community.

207

208 There was discussion of the citizen panel, employee panel, and professional panel that

209 will hold the preliminary interviews, and possibly forming a panel with a mix of citizen,

210 employee, and professional representation. It was noted, based on the light turnout at the

211 most recent input session, citizens may need to be recruited for the panels.

212

213 e) PACIF Appointment

214 **MOTION by Sue Cook, SECOND by Mike Plageman, to amend the motion made at**

215 **the 9/13/93 Essex Selectboard meeting, line 216, and at the 10/4/93 Essex**

216 **Selectboard meeting, line 59, by replacing the words "Unemployment Insurance"**

217 **with "Property and Casualty Intermunicipal Fund".**

218 **DISCUSSION:**

219 • Pat Scheidel gave a brief history of his involvement with PACIF.

220 **VOTING: unanimous (4-0); motion carried.**

221

222 f) Evaluation of Municipal Manager

223 Pat Scheidel will draft a document as the template to evaluate the new municipal manager

224 using himself as a test case. This is a personnel matter that should be discussed in

225 Executive Session.

226

227 **6. CONSENT ITEMS**

228 No action taken.

229



## **Memo**

**To:** Essex Junction Board of Trustees, Essex Town Selectboard

**From:** George Tyler, President, Essex Junction Board of Trustees

**Re:** Notes from 24 Oct. Joint Meeting Governance Discussion

30 Oct. 2017

Below is a simple sketch of your suggestions for approaches and background information we should have on hand as we enter a discussion about governance. My notes are incomplete so my apologies if I didn't capture the essence of what you said. Nevertheless, my impression was that most of us had already given this subject some thought and have some ideas we'd like to explore or share.

I would like to suggest we all take a look at what I've copied below, try to hone our ideas a bit more so we can get any necessary information, documents, etc. ready for a joint meeting at which we focus exclusively on this question. I had suggested this take place as an informal work session retreat, perhaps in the setting of Saturday lunch at the Essex or a similar venue. I noted different levels of enthusiasm for this idea, but I would respectfully point out that the complexity of this topic doesn't easily lend itself to a structured evening meeting after a long working day. I'd like to make sure we not only get all our own ideas out but also have the extended time necessary to see how our ideas might align with each others'. With everything else going on right now, I had suggested we try to hold this meeting in March, sometime after the Town Annual Meeting.

Suggestions for Governance Discussion background

**Elaine** – What should we look like in ten years?

**Lori** – How have other legislative bodies been created? What do other communities our size look like? What are their actual governance structures?

**Sue** – What are our options? Speak to someone with experience with different models.

**Irene** – We need to have a running list of new mergers we've created and a To Do list for continuing ongoing consolidation efforts. We should consider continuing a 'bottom up' approach before tackling the top level of governance.

**Mike** – We should talk to people who've been through this before, such as in Waterbury, St. Albans, and maybe Greenfield MA

**Dan** – What does it take to bring vision to fruition? We should check with VLCT and our attorneys to understand what's possible. Don't be afraid to take our time, even up to 10 years. Favor a top down rather than bottom up approach.

**George** – Let's get a clear understanding of the incorporated village model – voting, finances, etc. How important is it to retain village/town identities? What are our 'identities' and what can we do to keep them in place?

**TOWN OF ESSEX SELECTBOARD  
VILLAGE OF ESSEX JUNCTION TRUSTEES  
SPECIAL JOINT MEETING  
MINUTES OF MEETING  
November 8, 2017**

**ESSEX SELECTBOARD:** Max Levy (Chair); Andy Watts, Sue Cook, Irene Wrenner. (Michael Plageman was absent.)  
**BOARD OF TRUSTEES:** George Tyler (Village President); Elaine Sopchak, Dan Kerin, Andrew Brown. (Lori Houghton was absent.)  
**ADMINISTRATION:** Pat Scheidel, Municipal Manager; Lauren Morrisseau, Village Finance Director/Assistant Manager; Greg Duggan, Deputy Town Manager; Essex Fire Chief Charles Cole; Essex Junction Fire Chief Chris Gaboriault.  
**OTHERS PRESENT:** Peter Maloska, Thomas Richards, David Sheeran, Ramona Sheppard, John Sheppard, Paula DeMichele, Colin Flanders (Essex Reporter).

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**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Selectboard Chairman Max Levy and Village President George Tyler called the joint meeting of the Selectboard and Board of Trustees to order at 7 PM and led the assemblage in the Pledge of Allegiance.

**2. AGENDA ADDITIONS/CHANGES**

Add:

- Fire Service Background Highlights – Peter Maloska

**3. APPROVE AGENDA**

**MOTION by Sue Cook, SECOND by Irene Wrenner, to approve the agenda with the inclusion of the fire service information on Peter Maloska. VOTING: unanimous (4-0); motion carried.**

**MOTION by Elaine Sopchak, SECOND by Andrew Brown, to approve the agenda with the inclusion of the fire service information on Peter Maloska. VOTING: unanimous (4-0); motion carried.**

**4. PUBLIC TO BE HEARD/PUBLIC HEARINGS**

*Ramona and John Sheppard*

Ramona and John Sheppard suggested the town website be more vibrant and easier to use to find information on what is happening in the community.

*Irene Wrenner on behalf of a resident*

Irene Wrenner said she received feedback from a resident in a non-shooting zone who was panicked from hearing gun shots all day long by deer hunters in the area. There is lack of signage marking the non-shooting zone.

selection made. All the interviews and discussions are confidential and will be in Executive Session. Confidentiality is paramount.

There was discussion of the Selectboard and Trustees sitting in on the professional panel interviews for observation only in order to learn about all six finalists, but the consensus was to allow the consultant to do the job they were hired to do and the panels to do their work.

The interviews by the elected officials will be the next joint meeting of the Selectboard and the Board of Trustees. It is anticipated the interviews of the three candidates and the ensuing discussion and possible selection by the two boards will be a half day commitment.

**c) Governance Discussion**

The memo from George Tyler, dated 10/30/17, on governance discussion items was reviewed. The following was mentioned:

- Doing an off-site work session on governance and opening the discussion to the public.
- Having a facilitator with expertise in local government (Delia Clark was mentioned).
- Receiving reading materials and research information in advance of the meeting.
- Add to the discussion items understanding the tax rate impact to the community as a result of merger and outline a plan to mitigate that impact.
- Provide information on forming different tax districts or wards and representation, different entities voting on different budgets, and direct democracy.
- Multiple discussion sessions may be necessary to cover all the information and gather public input.
- Tap into other expertise, not just government, in order to know what can be done (i.e. possibly forming an arts district or other districts).

There was agreement the discussion sessions will begin in March after Town Meeting and prior to the Village Annual Meeting. The sessions will be held on a Saturday so the public can attend. George Tyler will update the list of discussion items and forward the list to both boards. Max Levy and George Tyler will research potential facilitators.

**d) Manager Evaluation Form**

Pat Scheidel reviewed the ICMA evaluation form which is very useful and covers a broad range of areas such as skill sets, management style, financial management, organizational roles and expectations, media relations, leadership style, goals and objectives. Mr. Scheidel advised communicating with the manager to provide feedback on performance and passion for the job throughout the year, not just during the annual evaluation.

Sue Cook mentioned using rubrics to set expectations and remove subjectivity in evaluations. Positive feedback and constructive criticism should be given at all times.

George Tyler noted how both the boards will do the evaluation is another conversation.

**Memorandum**

**To:** Essex Junction Board of Trustees; Essex Selectboard; Patrick C. Scheidel, Municipal Manager

**From:** Travis Sabataso, HR Coordinator/Administrative Assistant 

**Re:** Manager Recruitment Conclusion

**Date:** December 8, 2017

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**Issue**

The issue is to provide an update on the manager recruitment process.

**Discussion**

The Selectboard Chair and Village Trustee President will provide materials and information on the conclusion on the Manager Recruitment process.

**Cost**

There is no cost associated.

**Recommendation**

This update is for informational purposes.

**Memorandum**

**To:** Essex Junction Board of Trustees; Essex Selectboard; Patrick C. Scheidel, Municipal Manager

**From:** Travis Sabatano, HR Coordinator/Administrative Assistant



**Re:** Municipal manager contract

**Date:** December 8, 2017

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**Issue**

The issue is whether or not the Selectboard and Trustees will authorize the chairs to ratify a contract with the new municipal manager.

**Discussion**

The Selectboard and Trustees have selected a new municipal manager, and the candidate has accepted a conditional offer of employment.

Attorneys for the Town, Village, and candidate have reviewed an employment contract. Municipal Resources Inc. is conducting a background check of the candidate.

**Cost**

NA

**Recommendation**

It is recommended that the Selectboard and Trustees authorize their chairs to execute a contract with the new municipal manager once they are satisfied with the results of a background check.