



**TRUSTEES MEETING NOTICE & AGENDA**  
**TUESDAY, SEPTEMBER 27, 2016 at 6:30 PM**  
**LINCOLN HALL, 2 LINCOLN STREET, ESSEX JUNCTION, VT 05452**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
  - a. Comments from Public on Items Not on Agenda
  - b. Interview for Capital Program Review Committee – Tim Dall
5. **OLD BUSINESS**
  - a. Appointment to Capital Program Review Committee – George Tyler
  - b. Sign Recreation Governance Study Committee Resolution – George Tyler
6. **NEW BUSINESS**
  - a. Status of Expired Storm Water Permits and Flow Restoration Plan – Jim Jutras & Dennis Lutz
  - b. Champlain Water District Easement Request – Jim Jutras
  - c. Purchasing Policy Waiver – Jim Jutras
  - d. Request to Apply for Ecosystem Restoration Grant – Jim Jutras
  - e. Discuss Improvements to Park Terrace – George Tyler
  - f. Update on Circumferential Highway Alternative Projects and Right of Way & Mitigation Site Management Plan – Dennis Lutz
7. **MANAGER’S REPORT**
  - a. Trustees meeting schedule
  - b. FYE 18 budget schedule
8. **TRUSTEES’ COMMENTS & CONCERNS/READING FILE**
  - a. Board Member Comments
  - b. Minutes from Other Boards/Committees:
    - Tree Advisory Committee 9/6/16
    - Capital Program Review Committee 9/6/16
    - Bike Walk Advisory Committee 9/19/16
  - c. Letter to Carol Bennett 9/15/16
  - d. Letter from Curt Carter, Vice President of GBIC
  - e. Letter to the Editor of the Essex Reporter from Elaine Sopchak
  - f. Memo from Robin Pierce about sound monitoring for CVE event
9. **CONSENT AGENDA**
  - a. Minutes of Previous Meeting 9/13/16
  - b. Expense Warrant #17011 dated 9/15/16 in the amount of \$7,300.76
  - c. Expense Warrant #17012 dated 9/22/16 in the amount of \$343,181.52

- d. FYE 17 Budget Status Report as of 8/31/16
- e. Street Banner Application from CVE for Hooked in the Mountains 10/19-10/23/16
- f. Essex Community Food Resource Guide

10. **ADJOURN**

*Meetings of the Trustees are accessible to people with disabilities. For information on access or this agenda, call the Village Manager's office at 878-6944.*

**Patty Benoit**

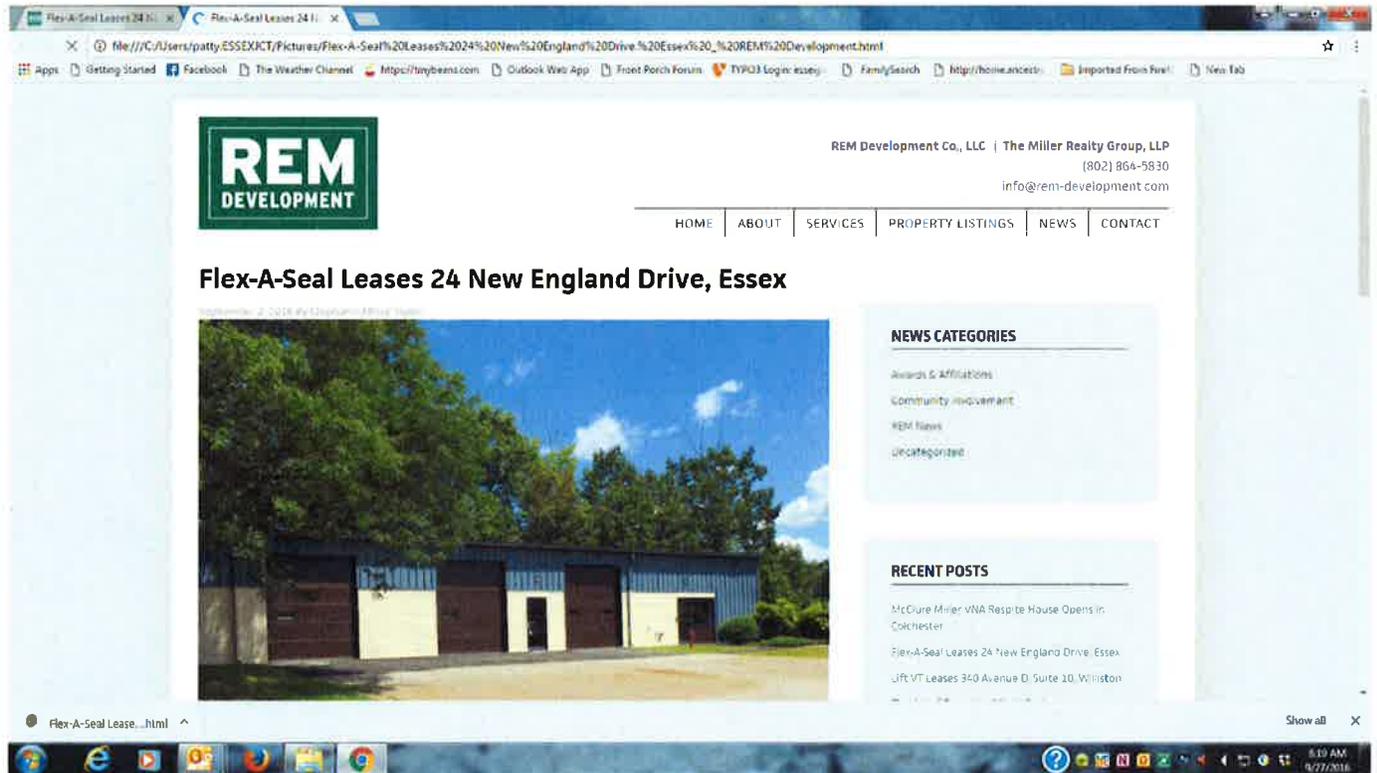
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**Subject:** FW: Thanks

**From:** M\_d\_mcadoo  
**Sent:** Sunday, September 25, 2016 12:06 PM  
**To:** George Tyler; Elaine Sopchak  
**Subject:** Thanks

Hi,  
Please pass my gratitude to the Trustees for supporting a limit on building height in our village. Thank you all for your continued efforts on behalf of our community.  
Sincerely,  
Deb McAdoo

Agenda Addition 9/27/16  
Reading File



**Flex-A-Seal has leased 10,000 square feet of flex space at 24 New England Drive from REM Development. Based in Essex Junction, Flex-A-Seal has been designing and manufacturing mechanical seals since 1983.**

RECEIVED  
SEP 12 2016  
Village of Essex Junction

Timothy W. Dall  
24 Warner Avenue  
Essex Junction, VT 05452

September 12, 2016

Mr. Patrick Scheidel  
Municipal Manager  
Village of Essex Junction  
2 Lincoln Street  
Essex Junction, VT 05452

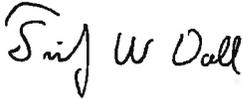
RE: **Capital Program Review Committee Volunteer Opportunity**

Dear Mr. Scheidel:

I am writing to express interest in volunteering for the opening on the Village of Essex Junction's Capital Program Review Committee. My family has resided in the Village for over 10 years and I am interested in volunteering my time for the betterment of the community. I have attached a copy of my professional resume to provide some personal background.

Please don't hesitate to contact me with any questions or if additional information is needed.

Sincerely,



Tim Dall

Enclosure: Timothy W. Dall Resume

**Timothy W. Dall**  
24 Warner Avenue  
Essex Junction, VT 05452  
Home: (802) 878-0280  
Cell: (802) 238-9882  
Email: tim.dall@gmail.com

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## PROFESSIONAL EXPERIENCE

### **Engineering Ventures, PC**

Senior Structural Engineer

Burlington, VT

May 2016 – To Date

Responsible for project management, development and coordination of plans, specifications, studies and reports for structural engineering projects. Duties include supervision and mentoring of junior staff to complete project deliverables, preparation of proposals, review and approval of project financials.

### **DuBois & King, Inc.**

Structures Group Manager

South Burlington, VT

August 2014 – May 2016

Senior Structural Engineer

May 2010 – August 2014

Responsible for project management, coordination and development, including the preparation and advancement of plans, specifications, studies and reports. Design and investigation of multiple building materials for the construction of structures of various degrees of complexity. Responsible for the formation and growth of firm's hydroelectric market from \$5,000 per year to over \$350,000 within 5-year period. Duties include business development, client relations, preparation of proposals, review and approval of project financials. Overall business development and project management activities for 2015 in excess of \$250,000.

Responsible for management of structures group consisting of three professional engineers and two engineering interns. Additional duties include review of group project financials, timesheet review, preparation of workload/staffing projections and interview/hiring process. Development of new market segments and clients to diversify group portfolio.

### **McFarland-Johnson, Inc.**

Senior Structural Engineer

South Burlington, VT

July 2006 – May 2010

Responsible for structural design, working drawings, project management, project coordination and construction administration from preliminary schematics to final contract documents. Design and investigation of various building materials including steel, concrete, precast concrete plank, masonry, and timber. Duties include preliminary design, final design, contract documents, shop drawing review and site visits to observe construction progress, studies and reports, proposals and contract administration. Selected for firm's Project Management Training Program. Selected to participate on several committees' including: Management, Staff Development, Quality Assurance and 2009 Strategic Planning Session. Additional employment task included IT software and hardware support for an office of 13 individuals. Multiple projects completed using Revit as production platform.

### **Durbrow Associates, Inc.**

Structural Engineer

South Burlington, VT

2002 – July 2006

Designer/Drafter

1997 - 2002

Responsible for structural design, working drawings and project coordination from preliminary schematics to final contract documents. Design and investigation of various building materials including steel, concrete, masonry and timer. Duties included preliminary design, final design, contract documents, shop drawing review and site visits to observe construction progress.

## EDUCATION

**University of Vermont** BSCE (Dean's List)

**University of Vermont** Studies toward MSCE

#### **PROFESSIONAL AFFILIATIONS**

- American Society of Civil Engineers – Member
- Structural Engineering Institute - Member
- Order of the Engineer – Member
- President – 2011 to 2015 - Structural Engineers Association of Vermont
- Delegate – National Council of Structural Engineering Associations.
- Delegate – New England Coalition of Structural Engineering Associations.

#### **REGISTRATIONS**

- Licensed Professional Engineer in Vermont (8096) – Structural I & II
- Licensed Professional Engineer in New Hampshire (12905)
- Licensed Structural Engineer in Illinois (081.007009)
- Licensed Professional Engineer in New Jersey (24GE05172200)
- National Council of Examiners for Engineering and Surveying Certification (29972)
- National Council of Examiners for Engineering and Surveying – Model Law Structural Engineer Certificate
- Structural Engineering Certification Board
- GBCI LEED Accredited Professional
- OSHA 10-hour Construction Safety and Health Training
- OSHA Permit Required Confined Space Entrant & Attendant

#### **COMPUTER PROFICIENCY**

- Working knowledge of various engineering software packages including: Ram SS, Ram Elements, Ram Concept, Staad Pro, RISA Base, Woodworks, Enercalc, Mathcad, AutoCad and Revit Structure.
- Working knowledge of Microsoft Office applications.

#### **REPRESENTATIVE PROJECT EXPERIENCE**

Available upon request.



## **Volunteer Opportunities**

The Village of Essex Junction is seeking citizens interested in serving on the following boards and committees:

### **Capital Program Review Committee**

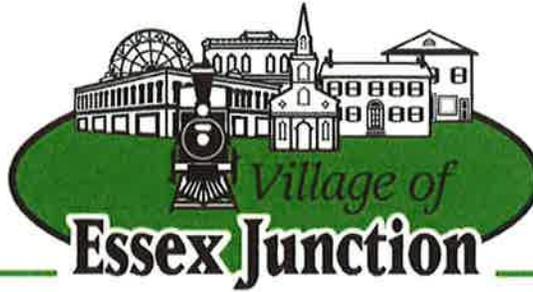
One three-year term through August 2019

### **Tree Advisory Committee**

One three-year term through June 2019

**A description of the individual committees and the duties associated with the position is available in the Municipal Manager's office.**

**Interested residents should send a letter to the Municipal Manager, 2 Lincoln Street, Essex Junction, VT 05452 or email [admin@essexjunction.org](mailto:admin@essexjunction.org). Questions regarding these positions may be directed to the Municipal Manager's office (878-6944).**



**The Trustees Resolve to:**

Support and advocate for the recommendation of the Recreation Governance Study Committee (RGSC) to create a Union Municipal Recreation District.

Support and assist efforts to disseminate accurate information explaining the RGSC's mission, process, findings, and recommendations.

Warn Essex Junction voters of the December 13 ballot to determine if they wish to establish a Union Municipal Recreation District, and urge the Essex Town Selectboard to warn Essex Town voters of the December 13 ballot to determine if they wish to establish a Union Municipal Recreation District.

Urge the Selectboard and the Prudential Committee to join us in supporting the RGSC's recommendations and assist with efforts to disseminate accurate information explaining the RGSC's mission, process, findings, and recommendations.

**If Voters Approve the Recommendation to Establish a Union Municipal Recreation District, We Resolve to:**

Acknowledge that Village taxpayers will be required to retire the outstanding debt on the bond to improve Maple Street Park.

Support and assist efforts to work with the Selectboard, Prudential Committee, and the new Union Municipal Recreation District to develop an incremental tax assessment formula to mitigate any tax increases that might unduly affect one portion of the Village-Town community as a result of town-wide tax equalization to fund recreation.

**If Voters Do Not Approve the Recommendation to Establish a Union Municipal Recreation District, We resolve to:**

Work with the Prudential Committee and their supervisory support staff, if they so desire, to initiate the transfer of governance of Essex Junction Recreation and Parks (EJRP) to the Essex Junction municipal government (the Village), with the following conditions:

- The Trustees and Village government will seek to maintain and enhance all current EJRP programs and services.

- The Trustees and Village government will explore finance and governance models that will allow EJRP to maintain its present entrepreneurial approach to creating and financing its programs and services including, if possible, keeping its budget separate from the Village general fund.
- The Trustees and Village government will not pursue any further efforts to consolidate recreation departments with the Town of Essex at this time.
- The Trustees and Village government may, in time, pursue recreation consolidation efforts with other municipalities or compatible partnerships for EJRP.

Dated this 13<sup>th</sup> day of September 2016,

**Village of Essex Junction Board of Trustees**

\_\_\_\_\_  
George A. Tyler, Village President

\_\_\_\_\_  
Elaine H. Sopchak, Vice President

\_\_\_\_\_  
Daniel S. Kerin, Trustee

\_\_\_\_\_  
Lori A. Houghton, Trustee

\_\_\_\_\_  
Andrew P. Brown, Trustee



**MEMORANDUM**

TO: Essex Junction Trustees and Pat Scheidel, Village Manager  
FROM: James Jutras, Water Quality Superintendent  
cc: Lauren Morriseau Assistant Manager/Finance Director  
Dennis Lutz, Essex Public Works Director  
DATE: September 23, 2016  
SUBJECT: Status of Expired Stormwater Permit Status: NPDES MS4 Phase 2 Stormwater Permit 3-9014  
Flow Restoration and Financial implementation plans.

A handwritten signature in blue ink, appearing to read "James Jutras", is written over the "cc:" line of the memorandum.

**Issue:** Whether or not to accept expired stormwater permits under the Essex Junction MS4 Stormwater Permit as well as approval to send the Flow Restoration Plan implementation and financial plans to the State as part of permit compliance.

**Discussion:** Our NPDES Phase 2 stormwater permit requires the Village to address expired stormwater permits within our municipal boundaries by October 1, 2016 or release expired permits to the State for action under the Residual Designated Authority rules. Any expired permit accepted would be Under Chapter 19 of the Essex Junction Municipal Code.

We are required to submit a stream Flow Restoration Plan (FRP) and related financial plan for approval by the Secretary by October 1, 2016. The attached summary memo dated 8 September 2016 and supporting Appendix 8 Flow Restoration Plan implementation and Appendix 9 Flow Restoration Financial Plan provides additional explanation and was approved by the Essex Selectboard at their September 12, 2016 meeting.

To briefly recap the attached package:

**Flow restoration Plan (FRP):** The Village and Town received a favorable feedback on technical aspects of the Flow Restoration Plan from the State. We are now working towards implementation.

**Expired permits:**

Status of expired stormwater permits as of September 22, 2016:

- Number of expired permits that are the full responsibility of the Village: 7
- Number of expired permits that have agreements signed: 2
- Number of expired permits that have agreements pending: 7
- Number of expired permits that are in discussion and pending: 2 (FRP sites)
- Number of expired permits that fall into an "other category": 2

**Costs:** Work in progress or completed. Costs are direct staff time with future implementation costs as part of the ongoing stormwater compliance funding administered through the Town of Essex and as noted in Appendix 9 Flow Restoration Financial Plan.

**Recommendation:** It is recommended that the Village Trustees authorize the Municipal Manager or his designee to sign Type 2 and Type 3 stormwater permit agreement that are in accordance with the Expired Stormwater Permit Ordinance. The Trustees further authorize staff to submit Appendices 8 and 9, as presented, for permit compliance.

# Memorandum

**TO:** Patrick C. Scheidel, Municipal Manager and the Selectboard and Village Trustees  
**FROM:** Dennis Lutz, PE, Public Works Director  
Jim Jutras, Village Water Quality Director  
Members of the Joint Storm Water Coordinating Committee (JSWCC)  
**DATE:** 8 September 2016  
**SUBJECT:** Flow Restoration Plan Appendix 8, Implementation Plan, and Appendix 9, Financial Plan

**ISSUE:** The issue is whether or not to approve Appendix 8 and 9 to the Flow Restoration Plan and forward the documents to the Agency of Natural Resources as evidence of permit compliance.

**DISCUSSION:** The Town and Village current NPDES Phase 2 MS4 Storm water Permit requires that the previously submitted FRP contain both an Implementation and Financial Section. The two appendices were developed by staff, provided to the Joint Storm water Coordinating Committee and approved at their meeting on 7 September, 2016. There is a deadline in the permits issued to each community to have a completed FRP submitted to the Vermont Agency of Natural Resources by 1 October 2016.

The Implementation and Financial Plan provide documentation on compliance with the technical findings of the FRP and commit the Town and Village to future construction of four projects or their equivalent in TMDL attainment in the Indian Brook Watershed.

Approval of these appendices will in the opinion of staff and the JSWCC meet the current permit reporting requirements regarding the FRP.

**RECOMMENDATION:** It is recommended that the Selectboard and the Trustees approve Appendix 8 and 9 to the Flow Restoration Plan and direct the staff to forward the documents to the Agency of Natural Resources as evidence of permit compliance.

# FLOW RESTORATION PLAN

## APPENDIX 8: IMPLEMENTATION PLAN

### General Information:

The Town and Village completed the technical portion of the Flow Restoration Plan (FRP) in August of 2015 and submitted the document for technical review to the Vermont Agency of Natural Resources (VANR) at that time (Appendix 8, Attachment A).

No response was received regarding the technical and financial analysis until July 26, 2016 in an e-mail (Appendix 8, Attachment B). Numerous requests were made throughout this period for input into the FRP that was prepared by Watershed Consultants working for the Town of Essex and Village of Essex Junction.

The lack of a timely response has presented a number of permit compliance concerns for the two communities. Neither an implementation plan nor the required financial plan could be completed without some direction on which projects needed to be included in those plans. In addition, the absence of a timely response, lack of guidance and phosphorus reduction requirements has carry-over issues into acceptance of expired storm water permits by both the Town and the Village.

Both communities implemented a revised Storm Water Ordinance that would enable the municipalities to provide permit relief of the expired permits providing the parties holding those permits agreed to conditions on future maintenance, shared costs where appropriate and transfer of land through easements if needed to build facilities identified in the FRP. When recently notified by VANR that the permit compliance date of October 1<sup>st</sup>, 2016 was fixed with respect to completion of the FRP and the status of expired permits, a significant and unnecessary burden was placed on the communities to complete this work in less than two months.

It is clear that the FRP elements requiring completion to meet the permit compliance date of October 1<sup>st</sup> will be met through elected officials' approval of this Appendix as well as Appendix 9 - The Financial Plan. However, with the limited time frame, it is highly unrealistic that comprehensive compliance will be achieved.

The following is the implementation information to satisfy the permit requirements for each impaired watershed:

### **Sunderland Brook:**

Per the e-mail dated July 26, 2016 from Emily Schelley:

“As the MS4 entities are aware, the Storm water Program allows credit towards the hydrologic target for practices constructed after the adoption of the 2002 Vermont Storm water Management Manual. Based on the modeling results, the Program concurs that the high flow (Q<sub>0.3%</sub>) target for Sunderland Brook has been achieved by existing BMPs and additional flow controls are not needed at this time. “

The Sunderland Brook FRP identified the phosphorus “credits” associated with each of the potential projects identified in the study for potential implementation. Although the Lake Champlain Phosphorus TMDL implementation requirements are not identified in the current MS4 permits, they will be a component element of the next MS4 permit to be issued and integral to the FRP and Capital Planning process. Information contained in the FRP will help assist the two communities in determining whether any of the projects would be candidates for phosphorus removal projects.

Additionally, although meeting the low flow targets is not an Environmental Protection Agency (EPA) requirement, both the Town and Village are proactive in retrofitting existing discharges so infiltration is the preferred and often required practice. This is the same position being taken on new development reviews and the recently adopted Town Plan supports this position.

### **Indian Brook:**

Per the e-mail dated July 26, 2016 from Emily Schelley:

“Indian Brook - The BMP plan provided for Indian Brook has included sufficient control to meet the high flow (Q<sub>0.3%</sub>) target.”

The FRP identified 4 and possibly 5 projects for implementation to meet the high flow requirements: The four/five are:

Town: Woodlands (Sydney Drive) Pond

The Town proactively secured a VTRANS Transportation Alternative Grant utilizing \$243,953.46 in federal funds and \$60,988.36 in local funds to design and construct this project. A design contract has been signed with Dubois and King Engineering and work on the project is underway. The schedule calls for the design to be completed in the late fall of 2017 with construction programmed for the spring/summer of 2018. The system should be fully completed by November 1, 2018. The local funds for this project have already been allocated through the municipal Capital Plan.

Village: Brickyard Gravel Wetland

The Village proactively secured a VTRANS Transportation Alternative Grant utilizing \$144,455.94 in federal funds and \$35,613.99 in local funds to design and construct this project. A design contract is near ready for signature with Dubois and King Engineering and work on the project is underway. The schedule calls for the design to be completed in the summer of 2018 with construction programmed for the spring/summer of 2019. On this project, there appears to be the need for acquisition of added Right of Way, a process that extends the project completion by anywhere from 12 to 18 months through VTRANS. This project should be fully completed by November 1, 2019.

Town: LDS Church

The Town is actively working with the LDS Church to resolve expired permit issues and secure the ability to obtain an easement on the site for the proposed BMP. Due to the complexity of property ownership with the LDS, we are still in the process of negotiating a "win-win" position. A schedule for this project is as follows:

- 1) Obtain LDS approval for granting an easement to the Town (December 2016)
- 2) Secure engineering services to develop a conceptual design and survey information necessary to define the limits of a needed easement; complete this work by September 1, 2017.
- 3) Negotiate a final easement with the LDS church by April 1, 2018.
- 4) During this time frame, apply for available grants to fund this project (estimated cost at time of construction \$1.3M); continue to contribute to Capital Storm Water Account to fund the local share.
- 5) Utilize a time frame of fall 2020 to either obtain grants or develop a bond for vote at Town meeting in the spring of 2021.
- 6) Construct the facility starting in 2021 with completion in the spring of 2022.

NOTE: If negotiations fail with the LDS Church, other projects on the FRP list will be considered for implementation to meet the flow reduction requirements. This alternative approach will require that a number of smaller projects be built, requiring action on each of these other projects. Some may go faster than others, and the time frame for fully meeting this flow objective will likely extend to the fall of 2024.

Also, the MS4 permits will be modified shortly to include the phosphorus component. When this occurs, the Town will likely incur added local costs once a phosphorus implementation plan is created. The Town will not go forward with a bond vote for FRP projects without combining that work with the required phosphorus projects. This may delay the plans for the LDS Church site beyond the 2022 date, with fall 2024 being a more realistic funding implementation date.

Village: Fairview Drive/Main Street

This project will also require either grant assistance or a bond vote due to its overall costs. The full project (with an added component as identified in the FRP) was estimated at \$290,000.

With a local share of 20% or about \$58,000, this project could go faster and be implemented by the fall of 2022 if grants are obtained. Without grants, this project would fall into the same bond vote issues as noted under the LDS church with a fall 2024 date being realistic.

VTRANS: There are two projects on the FRP list falling within the responsibility of VTRANS. These are the I-289 north and south projects. They provide a good phosphorus benefit and help reduce the flow target by approximately 10%. In discussions with VTRANS, it is anticipated that these two projects would be completed within the same 2022 to 2024 time frame consistent with the Town and Village projects.

# FLOW RESTORATION PLAN

## APPENDIX 9: FINANCIAL PLAN

### General Information:

The Town of Essex and Village of Essex Junction have already proceeded with funding of two projects as noted in the Implementation Plan (APPENDIX 8). A Joint Capital Storm Water account was established some time ago to assist in meeting the project requirements identified in the FRP, other needed storm water system improvements and future potential phosphorous reduction projects. The current status of this account is as follows:

Current Fund Balance as of 6 September 2016 is \$293,733.52. From this account, the following monies have been earmarked for the local share under the two VTRANS grants:

Sydney Drive Storm Water Project (Town):	\$60,988.32
Brickyard Gravel Wetland (Village):	<u>\$35,613.99</u>
Reserved =	\$96,602.31
Contingency @20% =	<u>\$19,320.00</u>
Total Reserved for Funded Projects =	\$116,000

The net funds currently available for completion of the FRP projects and future Phosphorus Reduction Projects is approximately \$177,734 (\$293,733.52 less \$116,000).

The plan is to continue providing funds through the Capital Storm Water Account as well as any residual funds left in the Storm Water Operating Account at the end of each fiscal year. It is anticipated at a minimum that \$60,000 would be set aside yearly, until such time as estimates are available for the level of funding needed to meet both the remaining FRP projects and the phosphorous reduction projects.

In the adopted FYE17 Town Budget, which includes storm water costs for both the Village and the Town, separate from the Capital Account, a homeowner in the Village or Town with an average house valued at \$280,000 pays \$33 per year for storm water. The Capital Storm water contribution is 12% of the Capital Budget or another \$6.72 per year on the house valued at \$280,000. Thus, the total annual storm water cost for an average homeowner in both communities is approximately \$40 per year.

At this time, the financial impact of implementing the required phosphorus reduction in both communities is undefined. Without some identification of projects and costs, neither

community is prepared to bond for projects piecemeal with Flow Restoration Projects only one element of a potentially larger financial requirement.

The appropriate solution is to continue to move forward with the two grants already obtained under the FRP, continue to set aside funds for the two remaining FRP projects and for future phosphorus reduction projects and if feasible to incrementally fund the two FRP remaining projects without bonding if grants can be secured.

For example, if both the LDS Church project and the Fairview Drive projects obtained 80% grant funding, the local share would be approximately \$318,000 and this amount would be accrued in the Capital Account by 2020. Also, since the Fairview Drive Project in the Village would only require a local share of \$58,000 if an 80% grant were obtained, it would be financially feasible to proceed with this project early since the funding is available at this level to move the project forward.

Finally, it should be noted that the Financial Plan outlined in this Appendix is a plan and plans are based on assumptions. It will need to be adjusted over time. There may or may not be a need for bond financing since the total level of storm water costs to meet FRP and phosphorus requirements is unknown at this time.

If a bond vote is required, the bond is subject to voter approval. No community can guarantee a successful bond vote in advance of a vote.



## **MEMORANDUM**

TO: Essex Junction Trustees and Pat Scheidel, Village Manager  
FROM: James Jutras, Water Quality Superintendent  
cc: Lauren Morriseau Assistant Manager/Finance Director  
Rick Jones, Public Works Superintendent  
DATE: September 22, 2016  
SUBJECT: Champlain Water District Easement Request – Cascade Street meter vault

**Issue:** Whether or not to authorize the Municipal Manager to sign an easement with the Champlain Water District for the Cascade Street meter vault installation.

**Discussion:** The Champlain Water District (CWD) supplies water to the Village of Essex Junction through multiple major distribution lines. The CWD Cascade Street line runs along the Westerly property boundary of the wastewater facility. CWD wishes to improve this metering location and bring it closer to the main road for ease of access and maintenance. The easement request is to widen the existing easement along the westerly boundary of the facility property as it intersects with Cascade Street. The new easement will not impact snow dumping operations and will result in a few trees being removed while maintaining most of the tree buffer to the neighborhood.

**Costs:** None. The only direct cost is for Village legal review.

**Recommendation:** It is recommended that the Village Trustees authorize the Municipal Manager to sign the revised easement for the Champlain Water District Cascade Street meter vault.

## EASEMENT DEED

**KNOW ALL PERSONS BY THESE PRESENTS** that, the Village of Essex Junction, in the County of Chittenden and State of Vermont (hereinafter whether singular or plural, called the GRANTOR), in consideration of One Dollar paid and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby give, grant, bargain, sell and convey unto CHAMPLAIN WATER DISTRICT, a municipal corporation in the County of Chittenden, State of Vermont (hereinafter, regardless of the number of GRANTEES, called the GRANTEES) and to their successors and assigns, the exclusive and perpetual right and easement to erect, place, construct, reconstruct, bury, operate, repair, maintain, replace, patrol and remove a water line or lines, valves, vaults, shut-offs, pumps, meters, hydrants or other mechanical devices and appurtenances for the transmission and distribution of water, and communications facilities used to operate such water systems (including electrical service, control, data, information, video and voice) (hereinafter, called the "Facilities" or a "Facility"), upon over, across and under the surface of GRANTOR'S lands in the Village of Essex Junction, Town of Essex, Chittenden County, State of Vermont, hereinafter referred to as the "Easement Area", and described as follows:

Permanent Easement. A Permanent Easement 20 feet in width which shall be ten (10) feet on both sides of the centerline of the installed conduits for the Facilities and then shall extend to approximately 47 feet with width in the easement's northeast corner ("Permanent Easement") as more specifically defined and depicted on a plan entitled "Waterline Easement Plan," dated August 26, 2016, by Krebs & Lansing Consulting Engineers and recorded in Map Slide \_\_\_ of the Town of Essex Land Records. The Permanent Easement conveys to GRANTEES all the rights set forth in this deed.

The Easement Area is located south of Cascade Street and is bounded on the north by Cascade Street, on the west by lands and premises now or formerly of Champagne and on the south by the lands and premises of the herein Grantor, the Village of Essex Junction. The dimensions of the Easement Area are depicted on the above-referenced Waterline Easement Plan.

Also the perpetual right and easement from time to time without further payment therefore, to renew, replace, add to and otherwise change the Facilities and each and every part thereof, and the locations thereof within said Permanent Easement Area.

This grant shall include the right to enter upon and cross other property owned by the GRANTOR at any time for the purposes of exercising any of the rights herein granted, including construction of any of the Facilities to be installed in the Easement Area; provided, however, that said rights must be exercised in a reasonable manner, and any damage to the property of GRANTOR caused by GRANTEES shall be remediated by the GRANTEES.

Included in this grant is the continuing right of GRANTEES within said Easement Area to cut down, trim, mow and to remove and keep cleared such trees, roots, underbrush, and vegetation, or parts thereof growing within, under, or overhanging such Easement Area as in the judgment of GRANTEES may interfere with or endanger the efficient operation and use of said Facilities and subject to GRANTOR'S license identified below to remove all structures which are now found, or which may be subsequently placed on or within, such Easement Area in violation of the rights and privileges of GRANTEES hereunder, together, also, with the permanent right to enter on adjacent lands of GRANTOR to cut or trim and remove such trees and associated roots growing outside the limits of the Easement Area which may, in the opinion of GRANTEES, interfere with

or be likely to interfere with, the successful operation of the Facilities now or hereafter to be constructed on said Easement Area (danger trees).

GRANTOR, for ourselves and our heirs, executors, administrators, successors and assigns, hereby covenants that, without the prior written approval of the GRANTEES, none of them will erect or permit any building, wire, line, conduit, or any other structure or store any materials or equipment or cause trees, gardens, or bushes to be erected or placed in the Easement Area, or change the grade, fill or excavate within the Easement Area which, in the judgment of the GRANTEES, their successors or assigns, might interfere with the proper operation and maintenance of said Facilities. By way of illustration, but not of limitation, the following uses are specifically forbidden: swimming pools, ponds, and tennis courts. GRANTOR, for ourselves and our heirs, executors, administrators, successors and assigns hereby agrees to refrain from any activity that will cause erosion or other physical degradation of the Easement Area including, but not limited to, the storage of material or fill on areas adjacent to the Easement Area or alterations of the grade adjacent to the Easement Area that would be reasonably likely to cause erosion or degradation of the surface or subsurface of the Easement Area.

It is also agreed that the Facilities shall remain the property of the GRANTEES, their successors and assigns, and that the GRANTEES, their successors and assigns, shall pay all taxes assessed thereon.

GRANTEES shall have the right to assign to others, in whole or in part, any or all of the rights, privileges and easements hereinbefore set forth.

TO HAVE AND TO HOLD the above granted easements and rights, with all the privileges and appurtenances thereunto belonging, unto and to the use of the said GRANTEES, their successors and assigns forever.

And the GRANTOR hereby for said GRANTOR, and our heirs, executors, administrators, successors and assigns, covenant with said GRANTEES, their successors and assigns, that the GRANTOR is lawfully seized in fee simple of the granted premises, that the GRANTOR has good right to sell and convey the same as aforesaid, that they are FREE FROM EVERY ENCUMBRANCE, including, but not limited to, any offers of dedication to a municipality, and that GRANTOR will WARRANT and defend the same to the GRANTEES, their successors and assigns, forever against the lawful claims and demands of all persons.

IN WITNESS WHEREOF the aforementioned GRANTOR has caused this instrument to be signed this \_\_\_ day of \_\_\_\_\_, 2016.

GRANTOR:

Village of Essex Junction

By: \_\_\_\_\_  
Duly Authorized Agent

STATE OF VERMONT  
COUNTY OF CHITTENDEN

At the Village of Essex Junction, on the \_\_\_\_ day of \_\_\_\_\_, 201 personally appeared \_\_\_\_\_, , duly-authorized agent of the Village of Essex Junction, the signer and sealer of the foregoing written instrument, and acknowledged the same to be his/her free act and deed and the free act and deed of the Village of Essex Junction.

Before me,

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_



**Location Map**  
Scale: 1" = 2000'

**SITE**

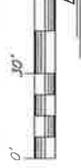
**Easement A Description:**

The limits of the land encumbered by this easement A for waterline use are as follows:  
Beginning at a point (E1) on the northeast corner of the existing waterline easement granted to the Champlain Water District by Holland, Houghton, Rivers and Taylor in Volume 101 Page 90 of the Village of Land Records,  
- thence N 78° 04' 36" E a distance of 46.54 feet along the southerly right of way of Cascade Street to a point E2; said point E2 is located on the southerly limit of the Mill Pond Road right of way,  
- thence S 10° 36' 17" E a distance of 46.35 feet to a point E3,  
- thence S 80° 00' 36" E a distance of 176.54 feet to a point E4,  
- thence S 80° 59' 24" E a distance of 20.00 feet to a point E5, which is on the easterly limit of the existing water main easement;  
- thence N 09° 00' 36" W a distance of 249.89 feet to a point of beginning E1.

Said easement is intended to be a twenty foot wide strip along the easterly edge of the existing water main easement held by the Champlain Water District. The easement is expanded by the new CWD water meter vault, as depicted by the area shaded on this plan.  
All bearings are calculated by the method of least squares.  
All bearings are calculated and referenced to Vermont State Plane Grid North.

**Boundary Notes**

- The descriptions concerning the locations of the boundaries of the long surveyed and the physical evidence located and monumented in this survey are in harmony with existing monuments. Where conflicts between physical evidence and written evidence are substantial, deeds and/or documents should be or will be executed to eliminate any color of title or conflict. This plat of survey depicts boundary location of portions of the lands under the title of Village of Essex Junction and also the limits, where known, of easements, licenses and/or other servitudes and rights that may encumber or benefit the property depicted with the exception of duly established.
- It is the policy of the State to encourage unimpeded development of land and to protect and be set at the title holder's discretion.
- Any boundary line location, based on deeds or documents recorded in the public records by which title or rights were conveyed to Village of Essex Junction, or title or rights in lands of Village of Essex Junction were otherwise determined, is hereby acknowledged and confirmed. However, no warranty is made as to the accuracy of such records or as to the validity of a matter of law or equitable error or omission in fact, or condition or are based upon erroneous conclusions of law, then the recorded boundary locations may not be valid.
- The boundary line locations shown are also subject to accuracy and legality or lack of authority of any grantor or grantee who professes the right or ability to convey, receive or contain property or rights in the surveyed property.
- Any depiction on the plats of survey of boundary lines or other structures, exclusive of boundary lines for Village of Essex Junction are not warranted and all boundary lines depicted are subject to the accuracy and completeness of the public record.
- This plat of survey is for the sole use of Village of Essex Junction and Champlain Water District. Use by other property owners, private or municipal, is specifically unauthorized.
- Encumbrances and other easements may exist on the Village of Essex Junction property. Examination of easements and encumbrances was not within the scope of this survey.
- The limit of the Cascade Street right of way was assumed to be centered on the existing roadway with a width of a road within the scope of this survey, and may differ from the limits shown.



**Deed Reference**

- Warner Deed found in Volume 23, page 400 recorder date 1924, in the Village of Essex Land Records.
- Essex Deed found in Volume 101, page 90 recorder date 1971, in the Village of Essex Land Records. This deed contains an easement from Holland, Houghton, Rivers and Taylor to Champlain Water District.
- Easement Deed found in Volume 101, page 97 recorder date 11/1971, in the Village of Essex Land Records. A watermain easement from the Village of Essex to Champlain Water District.

**Map Reference**

- Plan entitled "Right of Way Survey - Champlain Water District" dated 8/1971, recorded in map sheet 21 of the Essex land records.

**Certification**

This survey is based on physical evidence located on the ground and other pertinent records and other surveys to 27 U.S.A. section 1403.

**Legend**

- Calculation point on monumentation set
- Sanitary manhole
- Utility pole
- Concrete monument found
- Iron pipe found
- Approximate Property Line
- Existing water main
- New water main
- Existing CWD Easement
- Proposed CWD Easement

**Waterline Easement Plan**

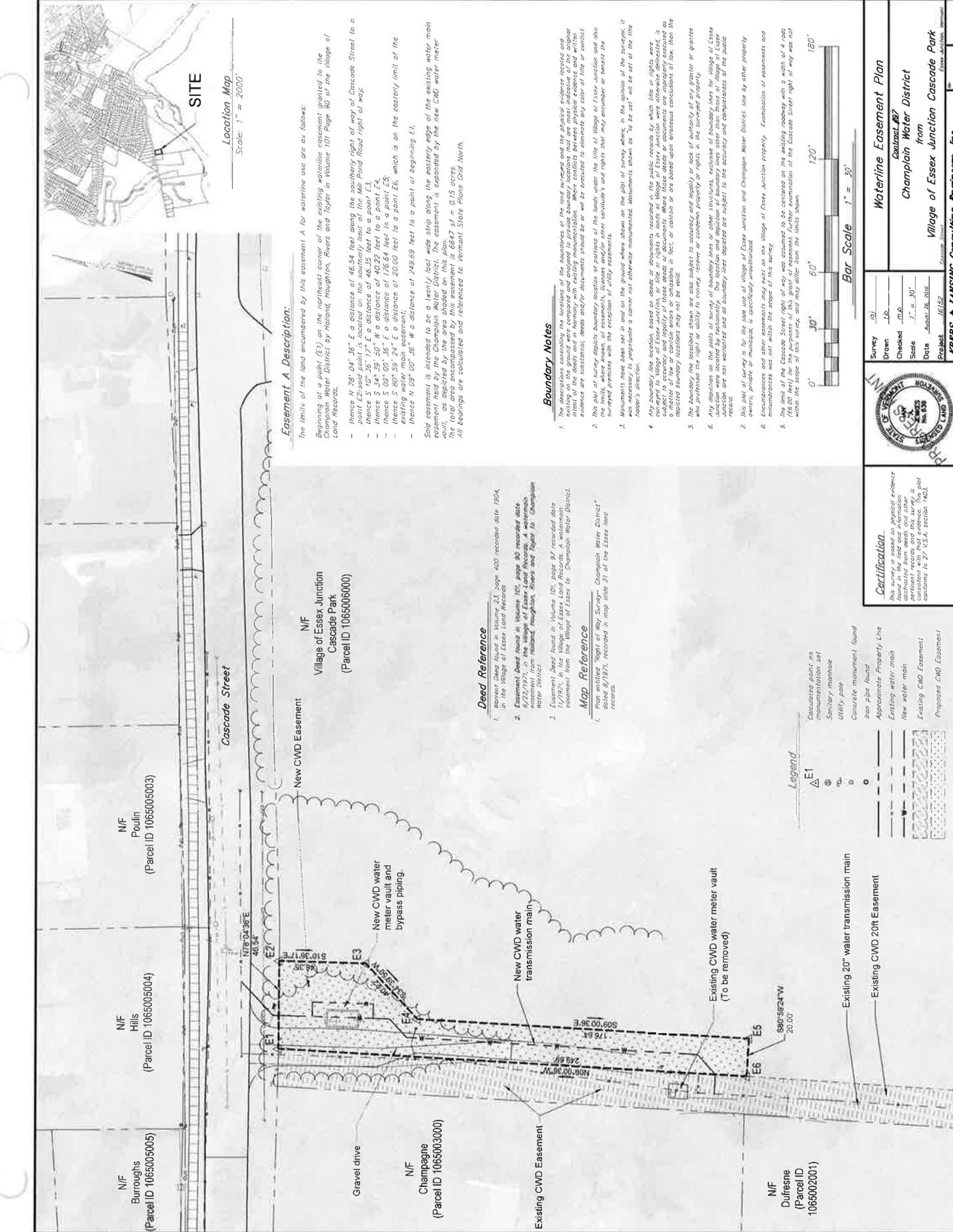
**Cascade St**  
**Champlain Water District**  
**Village of Essex Junction Cascade Park**

**ARROY & LANSING Consulting Engineers, Inc.**  
**164 Main Street Colchester, VT 05446**  
**TEL: 802-875-9375**  
**FAX: 802-875-9375**

**DATE: 08/26/2016**

**PROJECT: Village of Essex Junction**

**PLAN: E-1**





## **MEMORANDUM**

**TO:** Essex Junction Trustees and Pat Scheidel, Village Manager  
**FROM:** James Jutras, Water Quality Superintendent  
**cc:** Lauren Morrissette Assistant Manager/Finance Director  
**DATE:** September 15, 2016  
**SUBJECT:** Purchasing policy waiver request for a sole source manufacturer purchase

**Issue:** Whether or not to exempt the Wastewater Treatment Facility (WWTF) from the major and moderate purchase provisions of the purchasing policy for purchase of a spare gas compressor and return activated sludge pump.

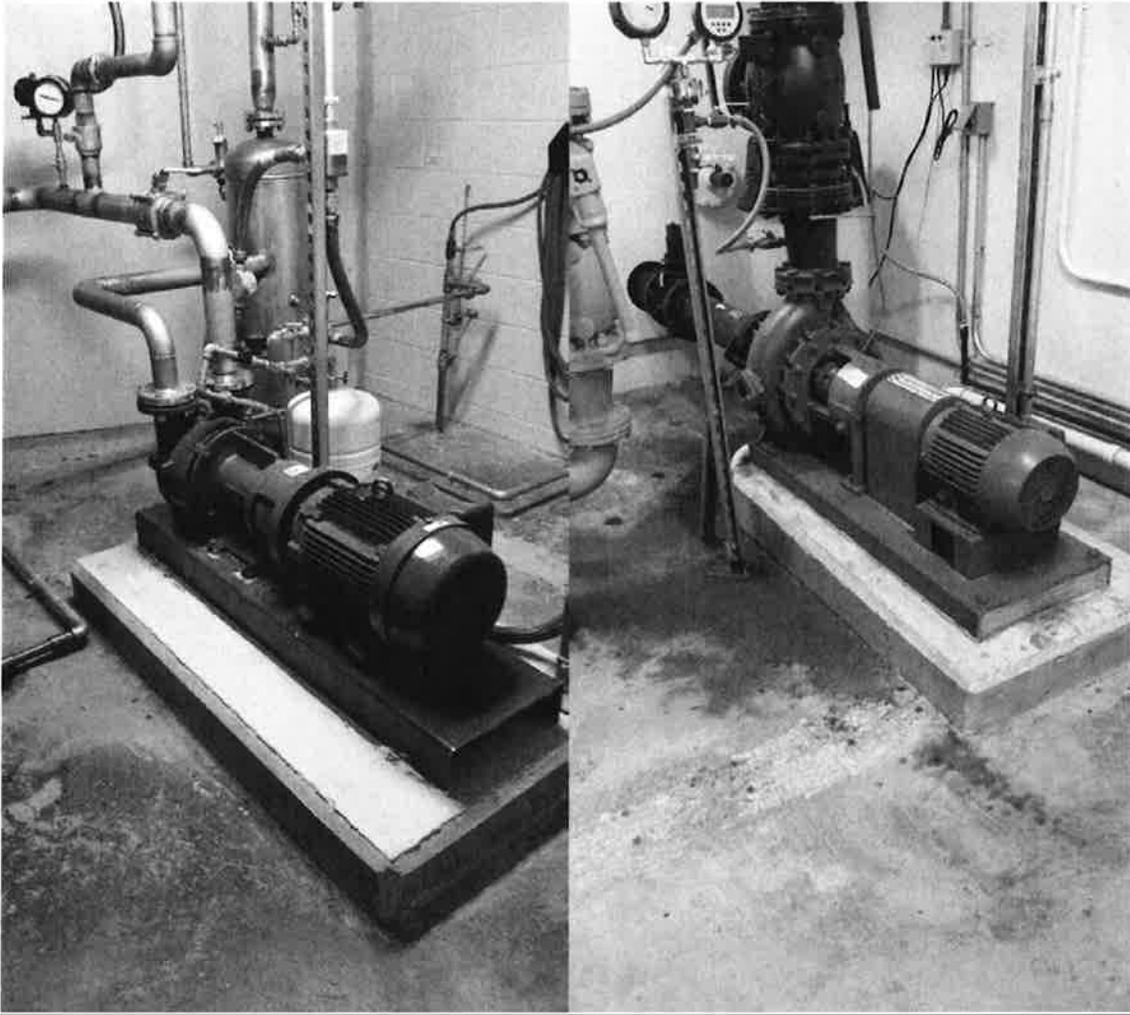
**Discussion:** State design standards require that major process pumps have a duplicate ready and on standby in the event of a failure or other major maintenance needs. During the 2012–2014 facility improvements, two areas did not have sufficient room to accommodate a second pump. The design decision was to purchase an identical replacement pump out of the WWTF capital plan and have it on site, readily available for installation. The State supported this approach. The affected pumps include the anaerobic digester gas compressor as well as Return Activated Sludge (RAS) pump #4 which services the new secondary clarifier.

It is time to purchase those pumps. Exact replacement models are requested to facilitate quick change out in the event of a failure. Use of alternate vendors can result in motor alignment issues, inlet and discharge pipe misalignment, alternate motor coupling mechanisms and a host of other minor layout issues that impact the quick change out intended by duplicate pump purchase. Spare Motors and couplings will be purchased in accordance with the Purchasing Policy. Alternate suppliers of the same equipment have been considered and we have two prices for the gas compressor. We have not yet secured pricing for the RAS pump.

**Costs:** Pricing on the pumps themselves are just around \$10,000 with final pricing to be determined at the time of purchase.

**Recommendation:** It is recommended that the Village Trustees waive the purchase policy bid provisions allow the Wastewater facility to purchase one RAS pump and one Gas Compressor of the same make and model that are currently in operation at the facility.

(For pictures of the installations, please see the next page)



**Gas Compressor**

**Return Activated Sludge Pump**



## MEMORANDUM

TO: Essex Junction Trustees and Pat Scheidel, Village Manager  
FROM: James Jutras, Water Quality Superintendent  
cc: Lauren Morrisseau Assistant Manager/Finance Director  
Dennis Lutz, Essex Director of Public Works  
DATE: September 22, 2016  
SUBJECT: Stormwater Ecosystem Restoration Grant Application

A handwritten signature in blue ink, which appears to read "James Jutras", is located to the right of the memorandum header.

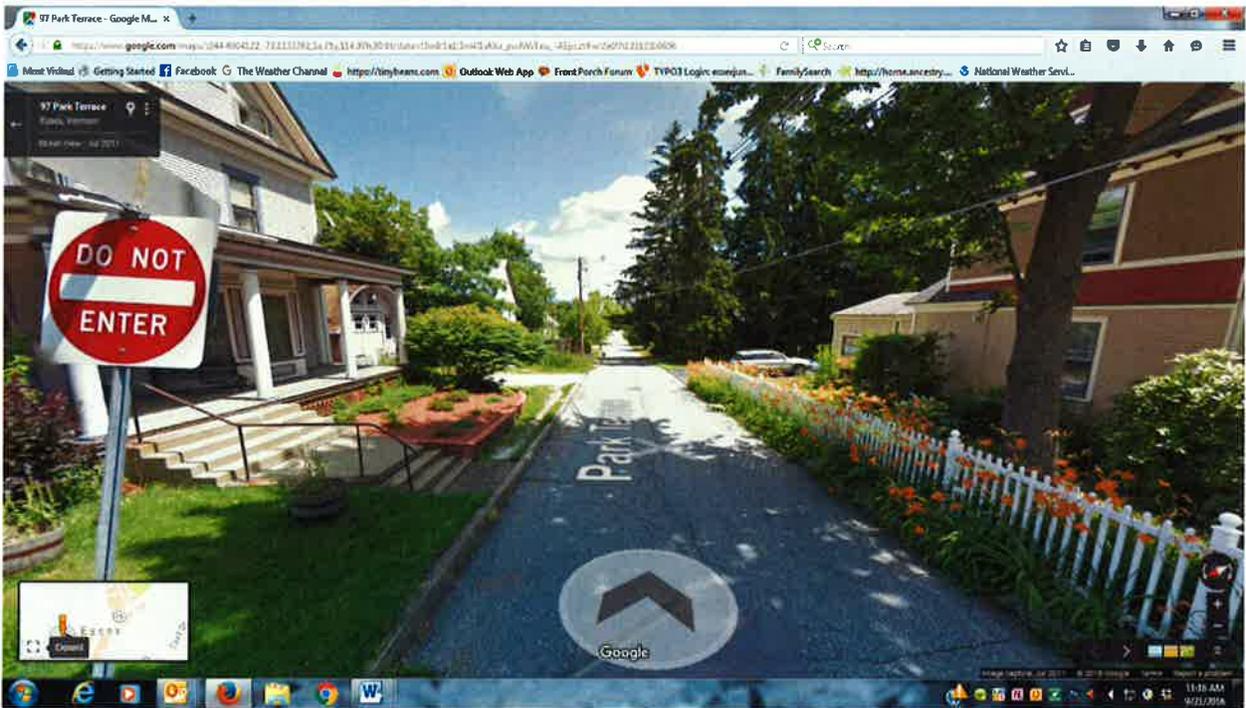
**Issue:** Whether or not to authorize staff to proceed with an Ecosystem Restoration Grant Application through the Town of Essex for the Fairview Drive/Main Street project identified as a priority project in the recent Flow Restoration Plan.

**Discussion:** A new round of Clean Water Initiative Ecosystem Restoration Grants was just released. The grant format and requirements have been modified. The new format will kick start projects for work required under the Lake Champlain Phosphorus TMDL.

New grant provisions allow us to break the Water Quality projects into phases: 1) scoping 2) design and 3) implementation. Projects that have a likelihood of construction within 5 years will be prioritized. This revised format is an opportunity for us to submit remaining portions of the Trustee approved Flow Restoration Plan for design and/or implementation. Project scoping has already been completed as part of the Flow Restoration Planning process.

**Costs:** There will be no direct Village cost. Any match funding will be through the Town of Essex Public Works Department as part of stormwater compliance. There are also flexible provisions for in-kind matches as well as low interest State Revolving Loan Fund loans, if needed.

**Recommendation:** It is recommended that the Village Trustees authorize staff to proceed with the Town of Essex Public Works and prepare an Ecosystem Restoration Grant application for design and construction of the Fairview Drive/Main Street Stormwater project.



# Memorandum

TO: Patrick C. Scheidel, Municipal Manager and the Selectboard/Trustees

FROM: Dennis Lutz, PE, Public Works Director

DATE: 19 September 2016

SUBJECT: Circumferential Highway Alternative Projects Update and Right of Way and Mitigation Site Management Plan (INFORMATION)

## Circumferential Highway Alternative Projects Update

A meeting was held on the 19<sup>th</sup> of September to update the Circumferential Highway municipalities on the status of the alternative projects. Attachment #1 to this memo contains the list of projects and their current status. Attachment #2 is a colored time-line for implementation.

There are a few recent changes to the documents.

Phase 1 Projects: The Essex VT2A/VT289 project will likely go to construction in calendar year 2017 rather than 2018. The Crescent Connector may be held up somewhat depending on the timing of the property acquisitions by the Village.

Phase 2 Projects: The Williston-Essex signal upgrades will likely go to construction in 2017 rather than 2018. The Essex Sand Hill/VT15 signalization project will likely be delayed as shown on the schedule from FY19 to FY20 due to lack of funds.

Phase 3 Projects: Only a few of these projects are funded at this time and only for PE or scoping. VTRANS is relooking at the North Williston Road/VT2A intersection project and they intend to come back to the Selectboard to re-present their preferred roundabout alternative. I have asked that the Susie Wilson Road project be split into 3 projects -- the VT15 intersection, the Kellogg Road intersection and the bike lanes along Susie Wilson Road. A scoping/pre-design study will be underway shortly to determine how best to proceed with this project. It was noted that there are a substantial number of high priced projects in the State during FY19, FY20 and FY21 and this will have a direct impact on timing for the Phase III projects. The message was to expect some delays in funding over the short term.

## Right of Way and Mitigation Site Management Plan

Prior to the publication of this document, there has been no written plan for management of the Circumferential Highway Right of Way. This document (Attachment #3) provides the

written guidance that VTRANS will use regarding these lands. There is and has been no intent on the part of VTRANS to permanently relinquish the right of way acquired for the highway which would be necessary to construct the highway. The document does allow for temporary usage. However VTRANS is still the "gate-keeper" along with the Federal Highway Administration and all proposed uses must go through them.

For example, if a party wanted to install a solar array within the Circumferential Highway Right of Way, it may be possible to do so. However, the installation would be done using an easement with clauses requiring the system's removal at such time as the State determines it may be necessary to do so. Also, revenue from such an installation would go back to the State Transportation Fund. Currently VT Gas has such an arrangement with VTRANS and there are yearly payments by VT Gas to VTRANS for their installed gas line in the Circumferential Right of Way.

Maps have been requested that show the parcels.

## PHASE I CIRC ALTERNATIVE PROJECTS

The following circ alternative projects were identified as Phase I projects and are included as Front of Book or Development & Evaluation projects within the FY2017 Transportation Capital Program.

### COLCHESTER HES NH 5600(14) - Interstate 89 Exit 16 Improvements

- ▶ **Project Description** - Improvements to the US Route 2/US Route 7 corridor between the Interstate 89 Exit 16 interchange area and Rathe Road in Colchester to include: a Diverging Diamond Interchange (DDI) design and additional turn lanes at Mountain View, Hercules and Rathe Road intersections. Under the DDI alternative, traffic on US Route 2/US Route 7 (northbound and southbound) crosses to the left side of the roadway for the short segment between the signalized ramp intersections, and then returns to the right side of the roadway once it passes the ramps.
- ▶ **Expected Benefits** – The US Route 2/US Route 7 improvements will substantially increase capacity and decrease congestion (improved Level of Service and volume /capacity ratio; decrease vehicle queuing) at the seven intersections in the study area, especially the closely spaced intersections between the Interstate Ramps and Mountain View Drive. Improvements will also address safety issues, currently there is one high crash roadway segment and one high crash intersection (southbound ramps) in the study area.
- ▶ **Project Status** – Right-of-Way draft documents are complete. Right-of-Way valuation will take place this summer (fair market value determinations via appraisals and waiver valuations). A draft stormwater discharge permit has been placed on public notice. Act 250 hearings will resume this spring. Delays in permitting and right of way process experienced in summer of 2016.
- ▶ **Estimated Project Cost** - \$10,000,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Traffic & Safety
- ▶ **Reporting Format** – Front of Book

### ESSEX STP 5400(7) - VT Route 2A/VT 289 Interchange Improvements

- ▶ **Project Description** - Improvements at the VT Route 2A/VT 289 interchange to include new controllers and new vehicle detection equipment, an additional lane on Susie Wilson Bypass and installation of new mast arms.
- ▶ **Expected Benefits** - The VT Route 2A/VT 289 intersection was not intended to be the permanent terminus of the Circ Highway. In its' current configuration traffic routinely backs up during the peak periods. Upgrades to the current signal hardware will improve traffic flow through this intersection and will also improve safety.
- ▶ **Project Status** – Preliminary plans are being developed. Construction is scheduled for 2018. *Calendar 17*
- ▶ **Estimated Project Cost** - \$1,700,000 (includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Traffic & Safety
- ▶ **Reporting Format** – Front of Book

**ESSEX JCT. STP 5300(13) - Crescent Connector**

- ▶ **Project Description** – Construction of a new local road connecting VT Route 2A (Park Street) and VT Route 117 (Maple Street) in the Village of Essex Junction. Project includes sidewalks, bike lanes and street trees.
- ▶ **Expected Benefits** – The new road will open up 6 1/2 acres of underutilized designated Village Center sites to economic development while increasing traffic efficiency and creating the potential for a multimodal transportation system. In addition to the sites directly improved by the creation of this new (complete streets) road, adjacent sites will also garner benefits from the ability of drivers to get to and from their destinations in a less congested environment that creates less greenhouse gases.
- ▶ **Project Status** – Village needs to finalize Railroad Agreement with NECR. We have received approval from FHWA for NECR to solicit proposal from the contractor they regularly use – ECI – as opposed to a low bid, sealed bid process. Final plans have been developed for rail crossing work. Work likely to begin late summer and there is likely to be some night work for the high traffic impact work. For the highway portion of the project, draft ROW Plans are being developed. There are 3 commercial properties that will need appraisals. The Village still anticipates bid letting for the highway work in spring of 2017. Construction will be coordinated to take place after Class 1 paving project completion.
- ▶ **Estimated Project Cost** – \$7,300,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Roadway (Managed by Village via Municipal Assistance Bureau)
- ▶ **Reporting Format** – Front of Book

**WILLISTON STP HES 5500(12) - VT Route 2A/James Brown Drive**

- ▶ **Project Description** – Installation of a traffic signal at the VT Route 2A/James Brown Drive intersection with crosswalks and pedestrian phasing, 2-way left turn lane between River Cove Road and Eastview Circle, sidewalk on the east side of VT Route 2A.
- ▶ **Expected Benefits** – The proposed improvements at VT Route 2A/James Brown Drive will improve the functionality of this heavily congested area between Taft Corners Williston and Five Corners in Essex Junction. It will help manage and reduce turn conflicts along the VT Route 2A corridor, and allow motorists entering and exiting VT Route 2A to more safely make those movements.
- ▶ **Project Status** – Right-of-Way negotiations are ongoing. The project is scheduled for construction in 2018.
- ▶ **Estimated Project Cost** – \$2,700,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Roadway
- ▶ **Reporting Format** – Front of Book

## PHASE II CIRC ALTERNATIVE PROJECTS

The following circ alternative projects were identified as Phase II projects and are included as Front of Book or Development & Evaluation projects within the FY2017 Transportation Capital Program.

### **WILLISTON STP 5500(14) -- US Route 2/Trader Lane Traffic Signal**

- ▶ **Project Description** - Installation of a traffic signal at the US Route 2/Trader Lane intersection.
- ▶ **Expected Benefits** – Enhanced system performance by integrating Williston Grid Street Network including: improved traffic circulation and movement in the Taft Corners area, multi-modal design standard with sidewalks and bike paths, and potential congestion relief in the Taft Corners area including VT Route 2A.
- ▶ **Project Status** – The Town of Williston and VTrans have agreed to the State providing \$500,000 in funds for Williston to construct the project as part of Trader Lane by the Town of Williston.
- ▶ **Estimated Project Cost** - \$500,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Traffic & Safety
- ▶ **Reporting Format** – Front of Book

### **COLCHESTER STPG 5600(17) - Severance Corners Improvements**

- ▶ **Project Description** - Upgrades to the US Route 7/Blakely Road/Severance Road intersection to consist of an additional westbound left turn lane, an additional northbound left turn lane and an additional southbound through lane.
- ▶ **Expected Benefits** – The proposed improvements will help to mitigate current congestion concerns, improve safety at this location and will better accommodate the Severance Corners Growth Center, which is a state designated Growth Center.
- ▶ **Project Status** – Conceptual plans are being developed. Construction is scheduled for 2021.
- ▶ **Estimated Project Cost** - \$4,500,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Traffic & Safety
- ▶ **Reporting Format** – Development & Evaluation

### **ESSEX STPG 030-1(22) – VT Route 15/Sand Hill Road Intersection**

- ▶ **Project Description** - Reconfigure the VT Route 15/Sand Hill Road intersection to eliminate the “Y” configuration. This project includes installation of a traffic signal which will provide a pedestrian phase, a protected pedestrian crossing of VT Route 15 and right turn lane on the westbound approach.
- ▶ **Expected Benefits** – Proposed improvements will reduce delays on Sand Hill Road and improve safety for vehicles and pedestrians utilizing this intersection.

- ▶ **Project Status** – Conceptual plans are complete. A public hearing was held on March 24, 2016 (502 hearing). Preliminary plan development will commence this summer. Construction is scheduled for 2020.
- ▶ **Estimated Project Cost** - \$1,400,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Traffic & Safety
- ▶ **Reporting Format** – Front of Book

**ESSEX JCT. STP 5300(14) – VT Route 15 Improvements – Post Office Square to 5-Corners**

- ▶ **Project Description** - Construction of widened shoulders for bicycle use on VT Route 15, sidewalk upgrade and intersection upgrades at Post Office Square.
- ▶ **Expected Benefits** -- Proposed improvements will all for better accommodations of all transportation modes on VT15.
- ▶ **Project Status** – The Village has acquired 30 of 35 easements needed for right-of-way clearance. Work continues on the remaining easements. Village anticipates letting the project for construction for spring of 2017 construction.
- ▶ **Estimated Project Cost** - \$2,100,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Roadway (Managed by Village via Municipal Assistance Bureau)
- ▶ **Reporting Format** – Front of Book

**COLCHESTER-ESSEX NH 030-1(34) – VT Route 15 Multiuse Path**

- ▶ **Project Description** - Construction of Phase II of the VT Route 15 multiuse path between Lime Kiln Road, Colchester and Susie Wilson Road, Essex consisting of a south side path from Lime Kiln Road to National Guard Road and north side path from National Guard Road to Susie Wilson Road with pedestrian crossings at National Guard Road and Susie Wilson Road.
- ▶ **Expected Benefits** – Proposed improvements will promote travel on VT Route 15 utilizing other modes including walking, biking and transit system connections.
- ▶ **Project Status** – Revised Preliminary plans are being resubmitted to include utility relocations. Following completion of Revised Preliminary plans, the project will enter the Right-of-Way phase. Construction is planned for 2020.
- ▶ **Estimated Project Cost** – \$1,600,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Bike & Pedestrian Facilities
- ▶ **Reporting Format** – Front of Book

**WILLISTON-ESSEX STPG SGNL(46) – VT Route 2A and VT Route 15 Corridors**

- ▶ **Project Description** – Modernization of 18 traffic signal systems in Essex and Williston. The project also includes establishing communication service to these signals and procurement of an advanced transportation management system (ATMS) which will allow the Agency to communicate with and report real-time status of each traffic signal system connected to it.
- ▶ **Expected Benefits** – Reduction in delay for motorists traveling the VT Route 2A and US Route 2 corridor in Williston and VT Route 15 corridor in Essex. This project will provide the Agency with the ability to troubleshoot, optimize and adjust traffic signals remotely.
- ▶ **Project Status** – Conceptual plans have been developed. Construction is planned for 2018.
- ▶ **Estimated Project Cost** – \$2,700,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Traffic & Safety
- ▶ **Reporting Format** – Front of Book

## PHASE III CIRC ALTERNATIVE PROJECTS

The following circ alternative projects were identified as Phase III projects and are included as Front of Book or Development & Evaluation projects, or are listed as Candidate Projects within the FY2017 Transportation Capital Program.

### **WILLISTON NH 5500(18) – Interstate 89 Exit 12 Interchange and VT Route 2A Improvements (Phases 1 - 4)**

- ▶ **Expected Benefits** – The Exit 12 Project will address existing and projected traffic congestion in the interchange area and VT Route 2A corridor (from south of Hurricane Lane to Taft Corners); enhance safety for all users; improve bike-pedestrian connections from areas south of the interchange to the existing network north of the interchange; and advance economic growth in the area.

#### ***Stage 1: New VT Route 2A Shared Use Path (under I-89) & New VT Route 2A Southbound Lane to the Interstate 89 Northbound On-Ramp***

- ▶ **Project Description** – New Shared Use Path on east side of VT Route 2A from the VT State Police Barracks to Hurricane Lane and a new Southbound Lane on VT Route 2A providing direct access to the Interstate 89 northbound on ramp and facilitating southbound through movements at the interchange area. Will connect to P&R project.
- ▶ **Estimated Project Phase Cost** - \$2,000,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Project Status** – A design consultant is currently being obtained to perform design work. Preliminary engineering expenditures will occur in SFY19.

#### ***Stage 2: New Grid Streets and a New At-Grade Signalized Intersection on VT Route 2A between Interstate 89 & Marshall Ave***

- ▶ **Project Description** – New Grid Streets connecting VT Route 2A, with Maple Tree Place to the east and Trader and Harvest Lanes to the west. The New Grid Streets intersect VT Route 2A, between Exit 12 and Marshall Ave, at a signalized (at-grade) intersection adjacent to VT State Police Barracks. Single lane roundabouts connect the New Grid Street to Harvest Lane and Trader Lane. The existing roundabout at Maple Tree Place will be reconstructed to facilitate increased traffic. Sidewalk facilities are provided throughout the area of improvement.
- ▶ **Estimated Project Phase Cost** - \$9,300,000 (Includes estimate for PE, ROW, and Construction)

#### ***Stage 3: Diverging Diamond Interchange Improvements***

- ▶ **Project Description** – A new Diverging Diamond Interchange configuration on VT Route 2A, under the Interstate, will require the reconstruction of the Interstate 89 bridges. An additional right turn lane at the northbound off-ramp might be necessary depending on the future development growth south of the interchange area. Shared use paths will be provided for cyclists and pedestrians on both sides of VT Route 2A through the interchange area.
- ▶ **Estimated Project Phase Cost** - \$22,900,000 (Includes estimate for PE, ROW, and Construction)

#### ***Stage 4: VT Route 2A Boulevard Upgrade from Grid Streets/VT Route 2A Intersection to Taft Corners***

- ▶ **Project Description** – VT Route 2A Boulevard cross section from the new Grid Streets/VT Route 2A intersection to Taft Corners including two eleven-foot travel and six-foot bike lanes in each direction, ten foot sidewalks on each side of the street, wide green strips that accommodate street trees and lighting as well as a raised landscaped median.

- ▶ **Estimated Project Phase Cost** – \$11,400,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Roadway
- ▶ **Reporting Format** – Development & Evaluation (Phase 1)

**WILLISTON STP 5500(17) - Industrial Ave/Mountain View Rd/VT Route 2A**

- ▶ **Project Description** - Intersection upgrade to add a left turn lane on the eastern approach from Industrial Ave. to VT Route 2A, add a northbound through lane on the southern leg of intersection, add a westbound left turn lane on Mountain View Rd., and improve pedestrian safety throughout the intersection area. VT Route 2A from the Industrial Avenue intersection to River Cove Rd. to be modified to a three lane roadway alignment with a two-way left turn center lane, also to include a pedestrian crossing to access the south side of VT Route 2A.
- ▶ **Expected Benefits** – Proposed improvements are anticipated to result in congestion reduction at the intersection, reduced delay and improved access along VT Route 2A, pedestrian safety improvements crossing VT Route 2A.
- ▶ **Project Status** – Conceptual plans are being developed. We anticipate a 5-year project development timeframe, with construction in 2021.
- ▶ **Estimated Project Cost** – \$5,000,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Traffic & Safety
- ▶ **Reporting Format** – Development & Evaluation

**ESSEX STP 5400(10) – VT Route 117/North Williston Road Intersection Improvements**

- ▶ **Project Description** – Improvements to the intersection of VT Route 117 and North Williston road.
- ▶ **Expected Benefits** – Proposed improvements will result in a safer North Williston Road access, improved intersection level of service and reduced delay.
- ▶ **Project Status** – The Agency’s preferred alternative for this intersection is a roundabout. Engineering is scheduled to begin in FY17.
- ▶ **Estimated Project Cost** – \$3,200,000
- ▶ **Program** – Traffic & Safety
- ▶ **Reporting Format** – Development & Evaluation

**ESSEX STP 5400(11) – VT Route 15/Susie Wilson Rd/Kellogg Rd Corridor & Intersections Improvements**

- ▶ **Project Description** – Improvements at the Susie Wilson/Kellogg Road intersection to include safety improvements, dual northbound left turn lanes and dual northbound through lanes. Improvements at the VT Route 15/Susie Wilson Road intersection to include an additional southbound left turn lane and landscaped median. Susie Wilson Road corridor improvements to include partial widening and striping for bike shoulders.

CIRC ALTERNATIVE PROJECT UPDATE  
September 19, 2016

- ▶ **Expected Benefits** – Proposed improvements intend to improve capacity at the intersections of VT Route 15/Susie Wilson Road and Susie Wilson Road/Kellogg Road, improve safety for bicycle and vehicles throughout the corridor and improve pedestrian safety.
- ▶ **Project Status** – CENTS evaluation and scoping completed by CCRPC; additional scoping required, programmed for FY18.
- ▶ **Estimated Project Cost** – \$8,500,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Roadway
- ▶ **Reporting Format** – Development & Evaluation

**COLCHESTER STP 5600(19) – VT Route 2A Colchester Village Main Street & Mill Pond Rd/East Rd Intersection Improvements**

- ▶ **Project Description** – Intersection improvements at VT Route 2A/Mill Pond Road/East Road intersection to include a new signal, including vehicle detection, pedestrian signal crossing and detection, intersection widening to accommodate eastbound and westbound turning lanes on the VT Route 2A approaches to the intersection. New five-foot-wide sidewalk from the VT Route 2A/Mill Pond Road/East Road intersection to Clausen's including curbing, drainage, and buffer strip to roadway, reconfiguration of VT Route 2A to allow for four-foot-wide on road bike lanes next to eleven-foot-wide travel lanes, on street parking in front of Colchester Meeting House/Library, and traffic calming treatments.
- ▶ **Expected Benefits** – Proposed improvement will improve vehicle safety and reduced intersection congestion and delay, improved bicycle and pedestrian accessibility and safety along VT Route 2A in historic Colchester Village.
- ▶ **Project Status** – CENTS evaluation and scoping completed by CCRPC; additional scoping required, programmed for FY18.
- ▶ **Estimated Project Cost** – \$3,900,000 (Includes estimate for PE, ROW, and Construction)
- ▶ **Program** – Roadway
- ▶ **Reporting Format** – Development & Evaluation

**COLCHESTER STP 5600(21) – VT Route 127 Blakely Rd/Laker Ln Intersection Improvement**

- ▶ **Project Description** – Widening of Blakely Road to provide a westbound left turn lane and an eastbound right turn lane.
- ▶ **Expected Benefits** – Improved through traffic flow and improved safety.
- ▶ **Project Status** – Kickoff meeting was held with Town on April 1<sup>st</sup>. Grant agreement was sent to Town on 5/13 for signature. The Town prepared a Request for Qualifications document for consultant design services prior to execution of the grant agreement with staff reviewed and approved. Anticipated Town will distribute in the near future.
- ▶ **Estimated Project Cost** – \$360,000 (Scoping Estimate – To be updated during project development)

- ▶ **Program** – Traffic & Safety (Managed by Town via Municipal Assistance Bureau)
- ▶ **Reporting Format** – Development & Evaluation

**COLCHESTER STP 5600(20) – VT Route 127 Prim Rd/West Lakeshore Dr Intersection Improvement**

- ▶ **Project Description** – Addition of a signal at the VT Route 127 Prim Road/West Lakeshore Drive intersection, realignment of the intersection to make the Prim Road to West Lake Shore Drive connection the primary direction, improved pedestrian crossing through the intersection.
- ▶ **Expected Benefits** – Reduction of intersection delays, improved access to commercial properties adjacent to the intersection area, improved safety for pedestrians and bicyclists through the intersection.
- ▶ **Project Status** – Kickoff meeting was held with Town on April 1<sup>st</sup>. Grant agreement was sent to Town on 5/13 for signature. The Town has expressed interest in the possibility of sole sourcing consultant design services as another project under design has an overlap with this project area. We are awaiting the Town's request for this along with the appropriate supporting documentation.
- ▶ **Estimated Project Cost** – \$1,700,000 (Scoping Estimate – To be updated during project development)
- ▶ **Program** – Roadway (Managed by Town via Municipal Assistance Bureau)
- ▶ **Reporting Format** – Development & Evaluation

**WILLISTON - New US Route 2 Taft Corners to Williston Village Shared Use Pathway – North side Alignment, Crossing, Village Sidewalk**

- ▶ **Project Description** – Project to include a new shared use path along the north side of US Route 2 from Taft Corners to Williston Village, new pedestrian crossing at the South Ridge intersection connecting to a new sidewalk to Timothy Way on the south side of US Route 2, two new CCTA bus stops near the South Ridge entrance (one on each side of the roadway), removal of the truck climbing lane on US Route 2, east of South Ridge, rehabilitation of the existing sidewalks along US Route 2 in Williston Village. Project will be managed through the Municipal Assistance Bureau.
- ▶ **Reporting Format** – Candidate project

**WILLISTON - New Mountain View Road and Redmond Rd Ext to IBM Access Rd Shared Shoulder**

- ▶ **Project Description** – Project to include an expanded roadway from 26' to 30' on Mountain View Road to allow for on road four foot shared use shoulders on both sides of the roadway and the addition of four foot shoulders extending to Redmond Road. Project will be managed through the Municipal Assistance Bureau.
- ▶ **Reporting Format** – Candidate project

**WILLISTON - New Harvest Lane Taft Corners Sidewalk, VT Route 2A Taft Corners Area Sidewalks/Shared Use Path, VT Route 2A North Gap Path**

- ▶ **Project Description** – Project includes the installation of 1,600' of sidewalk along the south side of Harvest Ln. to create full connectivity between US Route 2 and Marshall Ave., complete 300' of pathway on the west side of VT Route 2A near Taft Corners and 400' of sidewalk on the east side to complete connections between Taft Corners and Wright Ave, complete multiuse path on the west side of VT Route 2A from Knight Ln. to O'Brien Ct. to

complete the existing gap in pathway and stripe the road for four foot shoulders. Project will be managed through the Municipal Assistance Bureau.

- ▶ **Reporting Format** – Candidate project

**ESSEX – VT Route 117/North Williston Road Hazard Mitigation Improvements - 6' Box Culvert, Safety Enhancements & Armoring**

- ▶ **Project Description** – Project to include the replacement of existing undersized culvert with a six foot box culvert, installation of intelligent signs to allow for instant notification of closures in advance of travelers reaching North Williston Road, installation of a stream gage at the North Williston Road bridge over the Winooski River to allow for real time tracking of river level rise, installation of durable gates at either side of the area of flood impact over North Williston Road to prevent access during flooding, armoring of the road bank along North Williston Road to prevent further erosion of the roadbed, improved access to adjacent agricultural land. Project will be managed through the Municipal Assistance Bureau.
- ▶ **Reporting Format** – Candidate project

**ESSEX - New VT Route 15 Old Stage Road to Essex Way Shared Use Path**

- ▶ **Project Description** – Project to include new five-foot sidewalk to connect the existing sidewalk on Old Stage Road to the existing sidewalk on VT Route 15 across from Essex Way. Project will be managed through the Municipal Assistance Bureau.
- ▶ **Reporting Format** – Candidate project

**COLCHESTER - Mill Pond Road/Severance Road Intersection Improvements & New Shared Use Path - South Side Alignment Pond Rd./Severance Rd. Intersection & Severance Road Multi-Use Path**

- ▶ **Project Description** – Project to include a new ten foot shared use path on the south side of Severance Road from Severance Corners to the Colchester/Essex Town Line at Kellogg Road. Intersection improvements at Severance Road and Mill Pond Road including the addition of an eastbound left turn pocket and a westbound right turn pocket on Severance Road. Project will be managed through the Municipal Assistance Bureau.
- ▶ **Reporting Format** – Candidate project

## CIRC Alternatives Implementation Program FY13-FY30 (Estimated Schedule as of Sept 19, 2016)

Project Name/Description	Municipality	CIRC Alt. Phase	Original Cost Estimate (CCRPC)	Current Cost Estimate (VTrans)	Project Mgt.	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	
Coldchester HES NH 5600(14); Interstate 89 Exit 16 Interchange Improvements	Coldchester	Phase I	\$9,800,000	\$10,000,000	VTrans	PE/ROW	PE/ROW	PE/ROW	PE/ROW	PE/ROW	PE/ROW	CON												
Essex STP 5400(17); VTZA/VT289 Interchange Improvements	Essex	Phase I	\$1,700,000	\$1,700,000	VTrans	PE	PE	PE	PE	PE	CON													
Essex Jct STP 5300(13); New Crescent Connector Rd	Essex Junction	Phase I	\$7,200,000	\$7,300,000	Local	PE/ROW	PE/ROW	PE/ROW	PE/ROW	PE/ROW	CON													
Williston STP HES 5500(12); VTZA/James Brown Dr Intersection Improvements	Williston	Phase I	\$2,600,000	\$2,700,000	VTrans	PE	PE/ROW	PE/ROW	PE/ROW	PE/ROW	CON													
Transit System Improvements VT15, VTZA, US 2, 16 Shelters and Pocket Park & Ride Spaces	Regional	Phase I	\$580,000	\$580,000	CCTA	CON																		
Regional Transportation Demand Management (TDM) through Go! Chittenden County Program	Regional	Phase I	\$120,000	\$120,000	CCRPC	CON																		
Project complete. List of shelter locations available upon request.																								
Project complete.																								
Phase I Total																								
Williston-Essex STPS 5600(16); VTZA and VT15 Corridors Intelligent Transportation System (ITS) Improvements - Upgrade of 18 Traffic Signal Systems to Intelligent Signal Control technology	Regional	Phase II	\$1,100,000	\$2,700,000	VTrans			PE	PE	PE	CON													
Williston STPG 5500(14); New US2/Trader Ln Traffic Signal	Williston	Phase II	\$1,200,000	\$500,000	VTrans	PE	PE	PE/ROW	PE/ROW	PE/ROW	CON													
Coldchester STPG 5600(17); Severance Corners Intersection Improvements	Coldchester	Phase II	\$5,300,000	\$4,500,000	VTrans		PE	PE	PE/ROW	PE/ROW	PE/ROW	PE/ROW	CON	CON										
Essex STPG 030-1(22); VT15/Sund Hill Rd Intersection Improvements	Essex	Phase II	\$1,300,000	\$1,300,000	VTrans	PE	PE	PE/ROW	PE/ROW	PE/ROW	CON													
Essex Jct STP 5300(14); Post Office Sq Intersection Improvements and VT15 Improvements to S-Corners	Essex Junction	Phase II	\$2,100,000	\$2,100,000	Local	PE	PE	PE/ROW	PE/ROW	PE/ROW	CON													
Coldchester Essex NH 030-1(24); New VT15 Shared Use Path, Winooch to Essex Junction	Regional	Phase II	\$1,400,000	\$1,600,000	VTrans	PE	PE	PE/ROW	PE/ROW	PE/ROW	CON													
Three-year New Service start completed 10/14/16; service extended through 6/30/17 and will be evaluated for continuation as part of annual Public Transit Route Performance Review.																								
Transit System Improvements US2 Williston to Burlington Mid-day Service	Regional	Phase II	\$81,000	\$81,000	CCTA	CON																		
Three-year New Service start completed 10/14/16; service extended through 6/30/17 and will be evaluated for continuation as part of annual Public Transit Route Performance Review.																								
Transit System Improvements VT15 Jeffersonville to Burlington Commuter Service	Regional	Phase II	\$645,000	\$645,000	CCTA	CON																		
Three-year New Service start completed 10/14/16; service extended through 6/30/17 and will be evaluated for continuation as part of annual Public Transit Route Performance Review.																								
Regional Transportation Demand Management (TDM) through Go! Chittenden County Program	Regional	Phase II	\$250,000	\$250,000	CCRPC	CON																		
Project to be completed 12/31/16.																								
Phase II Total																								
Phase II Total																								
\$12,276,000																								
\$10,976,000																								
						Project Manager																		
						LIF	VTrans		CCRPC		CCTA													
						Color Key:																		

## CIRC Alternatives Implementation Program FY13-FY30 (Estimated Schedule as of Sept 19, 2016)

Project Name/Description	Municipality	CIRC Alt Phase	Original Cost Estimate (CCRPC)	Current Cost Estimate (VTrans)	Project Mgt.	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	
Williston NH 5500(18): I-89 Exit 12 Interchange Stage 1: New Shared Use Path under Interstate & New VT2A Lane from Marshall Ave to I-89 NB Ramp	Williston	Phase III	\$2,000,000		VTrans							PE	PE/ROW	CON	CON									
I-89 Exit 12 Interchange Stage 2: New Grid Streets and At Grade Intersection on VT2A between I-89 & Marshall Ave	Williston	Phase III	\$8,500,000		VTrans																			
I-89 Exit 12 Interchange Stage 3: Diverging Diamond Interchange Improvements	Williston	Phase III	\$21,000,000		VTrans																			
I-89 Exit 12 Interchange Stage 4: VT 2A Boulevard Upgrade from Grid St Intersection to I-89 Corners	Williston	Phase III	\$10,000,000		VTrans																			
Williston STP 5400(17): Industrial Ave/Mountain View Rd/VT 2A - Intersection Improvements; New VT 2A Lane to James Brown Dr	Williston	Phase III	\$5,300,000	\$5,000,000	VTrans				PE	PE	PE/ROW	CON	CON	CON	CON									
New US 2 Taft Corners to Williston Village Shared Use Pathway - Northside Alignment, Crossing, Village Sidewalk Rehab	Williston	Phase III	\$2,800,000		Local																			
New Mountain View Road Multi-Modal Facility & Redmond Rd Ext to IBM Access Rd	Williston	Phase III	\$3,500,000		Local																			
VT2A Taft Corners Area Sidewalks/Shared Use Paths: VT2A North Gap - Knight Lane to O'Brien Court, VT2A Southeast Gap - Connor Way to US2, VT2A Southwest Gap - Wright Avenue to TD Bank Driveaway (Note: Harvest Lane Sidewalk funded through VTrans Bikes/Ped Grant 2014)	Williston	Phase III	\$450,000		Local																			
Essex STP 5400(10): VT117/North Williston Road Intersection Improvements	Essex	Phase III	\$1,500,000	\$3,200,000	VTrans				PE	PE	PE	PE	PE/ROW	CON	CON									
VT117/North Williston Road Hazard Mitigation Improvements - 6' Box Culvert, Safety Enhancements & Armoring	Essex	Phase III	\$400,000		Local																			
New VT15 Old Stage Road to Essex Way Shared Use Path	Essex	Phase III	\$160,000		Local																			
Essex STP 5400(11): VT15/Sue Wilson Rd/Kellogg Rd Corridor & Intersections Improvements	Essex	Phase III	\$9,500,000		VTrans					Scoping														
Mill Pond Road/Severance Road Intersection Improvements & New Shared Use Path - South Side Alignment	Essex	Phase III	\$2,400,000		Local																			
Colchester STP 5600(19): VT2A Colchester Village Main Street & Mill Pond Rd/East Rd Intersection Improvements	Colchester	Phase III	\$3,900,000		VTrans																			
STP 5600(20): VT127 Prim Rd/West Lakeshore Dr Intersection Improvement	Colchester	Phase III	\$1,700,000		Local																			
STP 5000(21): VT127 Blyskely Rd/Lake Ln Intersection Improvement	Colchester	Phase III	\$360,000		Local																			
New CCTA Commuter Service: Milton/Colchester to Burlington	Colchester	Phase III	\$58,000		CCTA				PE	CON														
New CCTA Commuter Service: Essex/Williston to Waterbury/Montpelier Commuter Service and Park & Rides	Regional	Phase III	\$1,500,000		CCTA																			
			\$74,038,000																					
<b>Total of All Phases:</b>			\$108,314,000		Project Manager Color Key:		LTF		CCRPC		VTrans		CCTA											

Chittenden County Circumferential Highway (CCCH)  
Right of Way & Mitigation Site Management Plan



September 2, 2016

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## 1.0 Introduction & Background

### 1.1 Purpose

This plan is intended to document the State of Vermont Agency of Transportation's (VTrans) intent for investments made in right of way acquisitions for the Chittenden County Circumferential Highway project, ensure the Agency is meeting all obligations associated with the land and easement acquisitions, and establish a process by which municipalities and other organizations may request use of the lands for appropriate purposes.

### 1.2 Project History

The history of the Chittenden County Circumferential Highway (CCCH) project formally begins in the sixties, when in 1967, the State Highway Board and the Governor approved a proposed twenty-one-mile limited access highway which included the Burlington Beltline as well as a section from Route 127 in Colchester to Williston. The project was placed on the ten-year highway construction plan adopted by the Legislature in 1968.

In 1975, the Chittenden County Regional Planning Commission (CCRPC) adopted a regional plan with completion of the circumferential highway as a major objective in the plan's transportation element. The project was called the Chittenden County Circumferential Highway project (CCCH), and consisted of a sixteen-mile limited access facility located in the Chittenden County towns of Williston, Essex, and Colchester.

A 1978 VTrans traffic study of the Essex-Williston area projected inadequate levels of service at numerous intersections beginning as soon as 1983. The study recommended a circumferential highway designed to sixty mph standards with full access control.

In 1980, State funding was not available to advance the CCCH. As a result, funding for the project was sought by local and state officials through a Demonstration Grant from FHWA. This grant was secured through the 1982 Surface Transportation Act. This Demonstration Grant project was to determine the potential of saving time and costs by extending State certification coverage to a project of this size and diversity in areas that require improved access between rapidly growing suburban areas and established urban core areas.

In 1982, the municipalities of Colchester, Essex, Essex Junction and Williston formed a Union Municipal District called the Chittenden County Circumferential Highway District (CCCHD) and, in conjunction with the Vermont Agency of Transportation, undertook the task of planning, designing and constructing the project.

The estimated construction cost for the recommended four-lane facility was in excess of \$71 million in 1983 dollars, which exceeded the available funds allocated by Congress. Therefore, in November 1983, it was determined that a two-lane facility, with climbing lanes as necessary, on a four-lane right of way would be the design concept to be advanced.

In the fall of 1983, VTrans initiated the process for advancing the Environmental Impact Statement (EIS) for the proposed CCCH and to design the portion of it from Route 15 in Essex to I-89 in Williston. In late June of 1984, a report entitled Evaluation and Recommendation of Alignments to be Carried into the Draft Environmental Impact Statement was published and distributed to all interested parties, including state and federal agencies. The Draft EIS was released in August 1985.

In 1986, a bill was passed by the Vermont State Legislature, entitled "An Act for the Construction of the Chittenden County Circumferential Highway as Part of the State Highway System". Included in this legislation were changes that designated the CCCH as a state highway, the formalization of the CCCHD Steering Committee process and the recognition of the opportunity for the CCCH to be included by a later session of the legislature for funding under the Five-Year Highway Transportation Program. Another piece of legislation added the two interchanges of the CCCH with I-89 into the interstate system, and provided for the funding of these interchanges from interstate construction monies.

In August 1986, VTrans completed the Final EIS, and a Record of Decision (ROD) was later approved for the project. The 1986 Final EIS divided the CCCH into Segments A-F for planning purposes, with Segment A beginning at VT127 in Colchester and Segment F ending at I-89 in Williston. Subsequent design plans, however, changed the segment designations used in the 1986 Final EIS to an A-J lettering scheme, with Segment A beginning at I-89 in Williston and Segment J ending at VT127 in Colchester.

As a result of the Record of Decision, the available Demonstration Grant funding, along with additional state and federal funding, was used to perform the design and permitting for the entire 16 miles, acquire all right of way for 12 miles (Segments A-H), acquire partial right of way for 4 miles (Segments I & J) and construct four miles of new highway in Essex, between VT117 east of Essex Junction and VT2A and Susie Wilson Road north of Essex Junction. This roadway (VT289 Segments C-F) opened to traffic in October of 1993 as a two-lane roadway, with the intention of expanding to four lanes in the future, when deemed necessary.

Subsequent legal and environmental permitting issues prevented the construction of the remaining planned segments of the roadway<sup>1</sup>, and in 2011, VTrans in partnership with the CCRPC, the municipalities, and other regional entities began a multi-year implementation of projects intended to ease congestion and traffic demand in the CCCH project area. This program, known as "Circ Alternatives" created additional public transit services, support for transportation demand management (TDM) programs, intelligent transportation system (ITS) improvements to existing traffic signals to improve the level of service, and numerous intersection improvement projects on routes VT117, VT15, VT2A, and VT127 as well as significant I-89 interchange improvements.

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<sup>1</sup> A more thorough history of the project and process is available in Chapter 1 of the 2010 Circ-Williston Final Environmental Impact Statement.

## 2.0 Goals

The specific goals of this plan are:

### 2.1 Meet federal and state investment requirements

Federal and state funds were utilized in the purchase of numerous properties necessary for the construction of the highway. Those properties that were purchased with federal transportation funding must show they are being used for, or are intended for use for, a transportation purpose. For those sections that were constructed, this requirement has been met. For those purchased but on which no functioning transportation facility was built, the state must establish its intent with regard to meeting this requirement. All proposed uses must comply with 23 C.F.R. § 710 Subpart D - Real Property Management. Any non-highway use, as defined by FHWA, may submit require a public interest determination by FHWA as specified in 23 C.F.R. § 1.23.

### 2.2 Preserve and maintain parcels with existing or potential transportation function

Many properties were utilized in the construction for sections C-F and are currently serving a transportation purpose. Others could feasibly serve a transportation purpose in the future. For those parcels upon which highway was constructed, VTrans is responsible for operations and maintenance. Those segments of planned right of way that could still serve a transportation function in the future should be preserved and maintained as necessary and appropriate.

### 2.3 Support goals of other state and municipal programs

It may be possible through leases, easements or other contractual arrangements to support other state programs or municipal projects. Examples might include state energy programs or projects such as solar installations, shared-use path and trails projects, or establishment of mitigation sites for other state transportation projects.

### 2.4 Create revenue streams where appropriate and viable

The most tangible example of this is the gas utility easement provided along Segments A-G. This results in a lease payment to the State of Vermont. Other potential utility easement opportunities may exist and could represent an appropriate, viable means of revenue generation.

### 2.5 Sell surplus property

Some parcels acquired as part of the CCCH project may be considered for sale. Parcels that would most likely be considered for sale are those "remainder" parcels that fall outside of the limited access highway limits throughout the corridor. Mitigation site parcels may be considered for alternative uses, though the state will retain ownership. Section 3.0 outlines the steps VTrans will take prior to considering a parcel for sale. Parcel status and details can be confirmed by contacting the VTrans Chief of Right of Way.

### 3.0 Potential Actions

The following range of possibilities will be considered in this order when contemplating action on any parcels in state-ownership:

1. Maintain and preserve
2. Maintain ownership and work with municipalities or other appropriate organizations to develop *transportation* uses for the property
3. Maintain ownership and work with municipalities or other appropriate organizations to develop *non-transportation* uses for the property
4. Sell the property

Any disposal of surplus real property shall follow Chapter 8, Property Management, of the VAOT (VTrans) Right of Way Manual. Chapter 8 outlines the rules, policies, and procedures to be followed by the VAOT in compliance with Federal and State laws and 23 C.F.R. § 710 Subpart D, for the overall management of real property acquired in connection with Federal-aid transportation projects. Any non-highway use, as defined by FHWA, may require a public interest determination by FHWA as specified in 23 C.F.R 1.23.

The VTrans Right of Way section serves as the primary point of contact for issues related to the parcels of land referenced in this plan. Questions, proposals for use, and general communications about the content of this plan should be directed first to that office.

#### 3.1 Alternative Use Working Group

VTrans will review proposed uses of the corridor. Proposals for alternative uses of the corridor should be formally submitted in writing to the VTrans Chief of Right of Way for consideration. Proposals must be accompanied by a letter of support from the Chittenden County Regional Planning Commission (CCRPC) confirming the proposed use is consistent with the Regional Plan, including the Metropolitan Transportation Plan component. Proposals will be reviewed by the Director of the Policy, Planning and Intermodal Development Division, VTrans Chief of Right of Way, the VTrans Planning Coordinator assigned to CCRPC as their liaison, and other VTrans staff as appropriate. CCRPC staff may be consulted as necessary.

Applicants must understand that the State, subject to Federal Highway Administration requirements, holds ultimate authority over the corridor. Development of a state highway facility remains the originally intended purpose for the corridor. The original state highway use of the corridor may take precedence over any approved interim use.

### 3.2 Allowable Uses<sup>2</sup>

The following are examples of potentially allowable uses for the properties referred to in this plan:

- Municipal or state highway
- Shared-use path
- Non-motorized trail
- VAST trail
- Utility easements
- Grazing pasture
- Crop leases
- Alternative energy generation
- Property access
- Silviculture / forest management

### 4.0 Corridor Segment Inventory

The eastern-most segments are those furthest along in the development process. Segments A & B together form the "Circ-Williston" project. These sections extend from I-89 in Williston to the north where Segment B crosses the Winooski River, joining the VT117/River Road just on the other side of the river where existing VT289 / Segment C begins.

Segments C, D, E, and F are constructed and serving a highway transportation function. These segments collectively form VT289, between VT117 / River Road and VT2A in Essex.

Segments G-J comprise the remainder of the planned corridor, extending from VT2A in Essex to VT127 in Colchester.

See **Figure 1 - Circ-Williston EIS Overview of Proposed Project**, and **Figure 2 – Segment Descriptions** for more detailed information on each segment.

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<sup>2</sup> This list is not exhaustive, nor should it be interpreted as automatic approval of a listed allowable use. Proposals for use must be submitted to VTrans through the process outlined in this plan and will be considered on an individual basis.

Figure 1 - Circ-Williston EIS Overview of Proposed Project

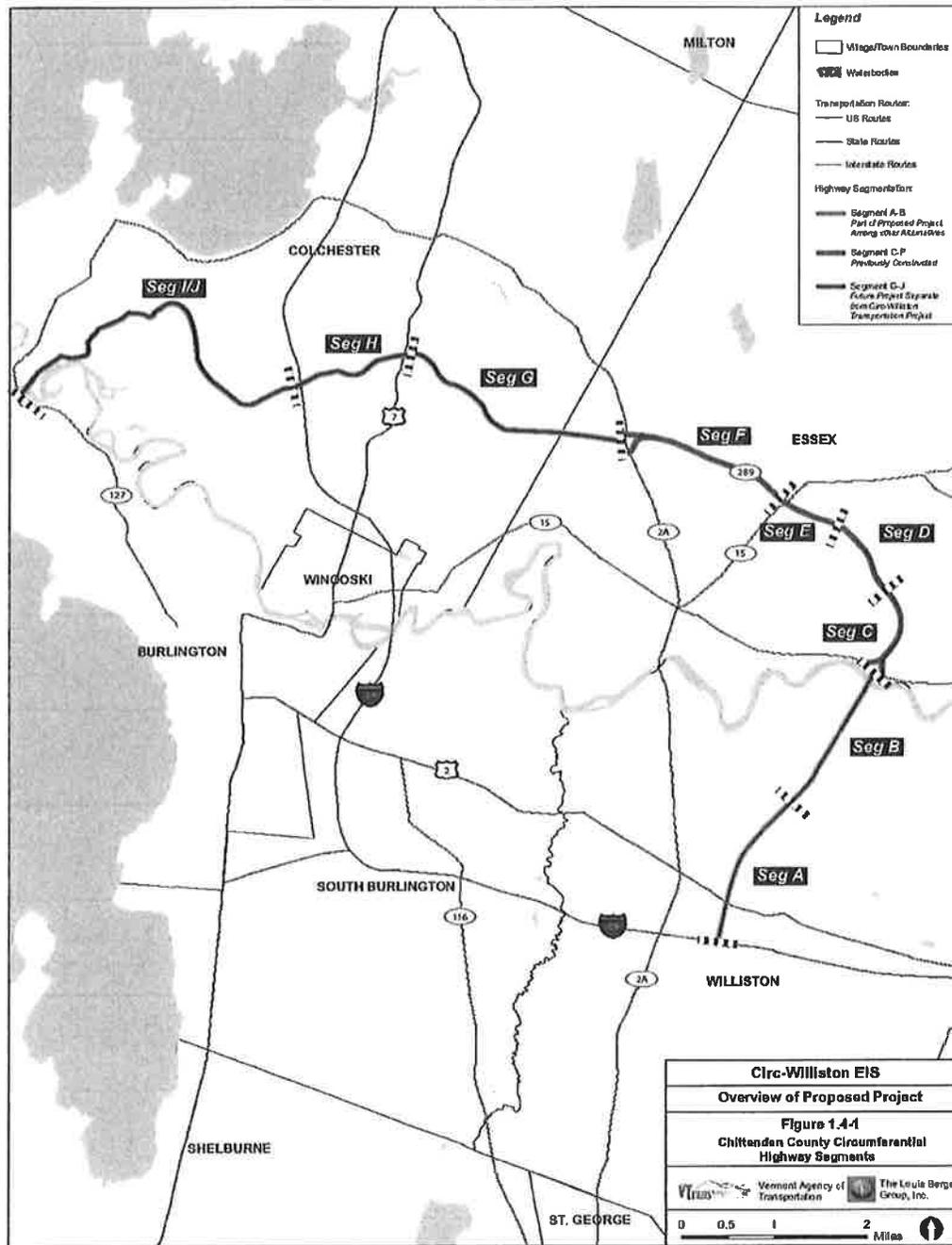


Figure 2 -- Segment Descriptions

	Segment A	Segment B	Segment C	Segment D	Segment E	Segment F	Segment G	Segment H	Segment I/J	Mitigation Sites
Town(s)	Williston	Williston	Essex	Essex	Essex	Essex	Essex - Colchester	Colchester	Colchester	Essex, Williston, Jericho
Terminus Points	I-89 to approximate midpoint between I-89 and VT117 (Start: 761+00; End: 847+00)	Approximate midpoint between I-89 and VT117, to VT117 intersection with VT289 (Start: 673+00; End: 761+00)	VT114 to one-third of the way to VT15 (Start: 609+00; End: 674+00)	One-third of the way between VT114 and VT15 to two-thirds of the way (Start: 562+00; End: 609+00)	Two-thirds of the way between VT114 and VT15 to VT15 (Start: 536+00; End: 562+00)	VT15 to VT2A (Start: 433+00; End: 536+00)	VT2A to US7 (Start: 293+00; End: 433+00)	US7 to I-89 (Start: 236+00; End: 293+00)	I-89 to VT127 (Start: 28+00; End: 236+00)	Three (3) sites in Essex, one (1) Williston, one (1) Jericho (see Section 5.0 of this plan for details)
Length (feet)	8,600	8,800	6,400	4,700	2,600	10,300	14,000	5,700	20,800	N/A
number of parcels (purchased / proposed) <sup>3</sup>	12 / 8	7 / 7	15 / 15	5 / 5	9 / 10	18 / 18	19 / 17	10 / 9	10 / 52	5
Project Development Phase	Conceptual Design	Conceptual Design	Constructed	Constructed	Constructed	Constructed	Preliminary Design (outdated)	Preliminary Design (outdated)	Preliminary Design (outdated)	Purchased / Constructed
Permit Status	2010 NEPA Record of Decision (ROD) issued by FHWA	2010 NEPA Record of Decision (ROD) issued by FHWA	Storm-water must be maintained	Storm-water must be maintained	Storm-water must be maintained	Storm-water must be maintained	NEPA 1987 EIS ROD challenged as part of A/B lawsuit	NEPA 1987 EIS ROD challenged as part of A/B lawsuit	NEPA 1987 EIS ROD challenged as part of A/B lawsuit	
Environmental Considerations	Archaeological, wetland resources, impaired waterway (Allen Brook)	Forested wetlands; habitat connectivity	Forested wetlands; habitat connectivity	Forested wetlands; habitat connectivity	Forested wetlands; habitat connectivity	Forested wetlands; habitat connectivity	forested wetlands; habitat connectivity; threatened & endangered species	forested wetlands; habitat connectivity; threatened & endangered species	forested wetlands; habitat connectivity; threatened & endangered species	
Existing Leases, easements, agreements	Municipal path crossing; gas pipeline	Gas pipeline	Gas pipeline	Gas pipeline	Gas pipeline	Gas pipeline	Gas pipeline			
Maintenance Requirements	N/A	N/A	Roadway maintenance	Roadway maintenance	Roadway maintenance	Roadway maintenance	N/A	N/A	N/A	
Right of Way	All necessary property acquired based on original design	All necessary property acquired based on original design	All necessary property acquired based on original design	All necessary property acquired based on original design	All necessary property acquired based on original design	All necessary property acquired based on original design	All necessary property acquired based on original design	All necessary property acquired based on original design	Some property acquired based on original design	N/A
Other Notes	2003 construction project to relocate US2 utilities and install ROW fence from I-89 to north of the school									See additional text in this plan for locations and details for each site

<sup>3</sup> Number of parcels proposed based on R/10/93 plans. Table attached as Appendix A

## 5.0 Mitigation Site Inventory

A number of properties were purchased as mitigation sites to offset impacts of the CCCH as it was planned and partially constructed. Some of these parcels were purchased in anticipation of impacts and others are active mitigation sites, accounting for impacts that were realized through constructed portions of the highway. Mitigation sites will be retained by the state for existing and future mitigation purposes. However, as exemplified below, alternative uses are compatible in many instances and can be proposed for consideration through the process outlined in this document.

The following provides basic information about the location, size, and mitigation status of these properties.

### 5.1 Tarbox Road / VT117, Jericho

This piece of property located between Tarbox Road and VT117 in Jericho, was purchased from the Faye Estate for future mitigation use. It consists of 237 acres. There are no current activities taking place on the parcel, and it does not require special maintenance actions.

### 5.2 North Williston Road, Williston

This parcel of property was purchased from Conant for future mitigation use. It consists of 40 acres, including wetland. Conant uses it for pasture as well as plant crops through a lease with the state. It doesn't require any special maintenance actions, but the status and conditions of the pasturing and farming activities should be monitored.

### 5.3 Towers Road, Essex

This parcel was purchased from Basillierre for future mitigation use. It consists of 24.8 acres. There is an active crop lease for this site. No special maintenance actions are necessary, but the status and conditions of the farming activities should be monitored.

### 5.4 Pettengil Road, Essex

This is a permitted wetland mitigation site. It consists of 123 acres with the Browns River on its eastern border. There is an active crop lease for this site. Of the 123 acres, 86 are committed to the existing projects. The remainder of the acreage is available for future mitigation or other uses.

### 5.5 VT289 / VT2A intersection, Essex

The only "on site" mitigation site, this 37.7 acre parcel is located in the southeast quadrant of the intersection of VT 289 and VT2A. It is an active, permitted mitigation site and must be conserved in its current state.

## 6.0 Summary & Recommendations

This plan is intended to document VTrans' efforts and intentions with regard to the planned right of way and associated property acquisitions for the Chittenden County Circumferential Highway.

A range of actions is possible for each parcel purchased in anticipation for the construction of the highway. Land acquired for use in the area of the portions of the highway that were constructed (C-F) will continue to be maintained as highway, with secondary uses possible as appropriate, such as the existing easement for the natural gas pipeline. Other parcels of land may be used by municipalities or other organizations for transportation uses and/or non-transportation uses.

VTrans will meet with the affected municipalities to consider proposed uses for any of the properties acquired for the highway. Preference will be given to transportation uses, though other uses may be approved.

The VTrans Right of Way section will serve as the primary point of contact for issues related to the land discussed in this plan. Proposals for alternative uses are to be submitted in writing to the VTrans Chief of Right of Way for consideration by an internal VTrans working group.

All actions will be governed by the Vermont Agency of Transportation Right of Way Manual and the state and federal rules referenced therein.

Appendix

A. August 10, 1993 CCCH ROW Record

A ACL Q	Owner	Involved Land, Acres			BLDG #	Estimated Cost, \$				Expended To Date	Expended VT FY 93	Expended JUN 1993
		ROW	LOA	Total		ROW	LOA & Other	Appeals	Total			
8	Segment A	44.76	0.37	45.13	4	725,075.00	(29,300.98)	141,316.67	837,090.69	819,743.35	116,636.03	43,750.80
7	Segment B	101.26	55.11	156.37	1	677,330.00	30,744.00	0.00	708,074.00	708,074.00	0.00	0.00
1	Williston, Landfill	9.00	0.00	9.00	0	396,000.00	129,000.00	0.00	525,000.00	345,545.59	30,089.02	0.00
15	Segment C	65.51	22.00	87.51	8	2,045,848.60	81,503.64	502,007.46	2,629,359.70	2,388,213.02	1,000.00	0.00
15	Segment DE	92.81	16.70	109.51	3	1,816,689.00	393,480.88	143,007.04	2,353,176.92	2,358,074.07	89,302.43	5,000.00
18	Segment F	170.04	4.50	174.54	7	2,090,750.00	72,349.68	922,160.00	3,085,259.68	2,577,653.70	234,581.82	0.00
21	Susie Wilson Road	31.01	0.88	31.89	2	1,381,513.00	101,265.32	176,033.33	1,658,811.65	1,408,766.27	18,520.61	0.00
17	Segment G	85.14	72.83	157.97	6	879,050.43	154,590.00	145,833.33	1,179,473.76	988,908.57	89,390.14	(400.00)
9	Segment H	57.20	2.04	56.64	0	641,750.00	8,100.00	162,583.33	812,433.33	642,096.12	231.12	0.00
20	Section I	78.84	105.95	184.79	0	545,226.00	325,850.00	94,875.00	965,951.00	698.43	698.43	0.00
32	Section J	172.87	39.95	212.78	9	1,933,900.00	302,024.84	253,141.67	2,489,066.51	1,213,008.33	169,139.91	(667.17)
163	PB 033-1(1)	908.44	320.33	1,226.13	40	13,133,132.03	1,569,607.38	2,540,957.83	17,243,697.24	13,450,781.45	749,589.51	47,683.63
4	IR 089-2(12)	42.20	0.00	42.20	0	191,708.10	20,100.90	41,066.67	252,875.67	230,003.20	294.20	294.20
6	IR 089-3(11)	24.43	0.00	24.43	0	182,180.00	0.00	12,726.67	194,906.67	0.00	0.00	0.00
173	Project Total	975.07	320.33	1,292.76	40	13,507,020.13	1,589,708.28	2,594,751.16	17,691,479.57	13,680,784.65	749,883.71	47,977.83
0116	CSD Inc. (IR)	7.31		7.31		68,000.00		22,666.67	90,666.67	68,294.20	294.20	294.20
*	CSD Inc. (IR)										0.00	0.00
0117	Burnett (IR)	10.11		10.11		38,508.10	5,500.90		44,009.00	44,009.00	0.00	0.00
0118	Gregory	24.43		24.43		53,700.00	14,600.00	17,900.00	86,200.00	86,200.00	0.00	0.00
119	Hillside East	0.35		0.35		31,500.00		500.00	32,000.00	31,500.00	0.00	0.00
4	IR 089-2(12)	42.20	0.00	42.20	0	191,708.10	20,100.90	41,066.67	252,875.67	230,003.20	294.20	294.20
0106	Hartel	7.94		7.94		42,750.00		14,250.00	57,000.00	87,750.00	45,000.00	45,000.00
0107	Brennan	6.79		6.79		35,325.00	375.00	11,900.00	47,600.00	118,078.28	81,914.98	0.00
0109H	Williston LTD PRNTR	8.83		8.83		71,000.00	638.00		71,638.00	71,638.00	0.00	0.00
0110	Flagg	1.23		1.23	1	260,000.00	(53,744.98)		206,255.02	201,225.27	(10,029.75)	(1,000.00)
*	Flagg										0.00	0.00
0111	Burnett (PB)	2.03		2.03		7,100.00	9.00		7,109.00	7,109.00	0.00	0.00
0112	Williston, Town	0.14	0.37	0.51		30,500.00	8.00		30,508.00	30,508.00	0.00	0.00
0113	CSD Inc. (PB)	17.69		17.69	3	278,300.00	22,200.00	115,166.67	415,666.67	302,120.80	(249.20)	(249.20)
*	CSD Inc. (PB)										0.00	0.00
0114	Ely	0.11		0.11		100.00	1,214.00		1,314.00	1,314.00	0.00	0.00
8	Segment A	44.76	0.37	45.13	4	725,075.00	(29,300.98)	141,316.67	837,090.69	819,743.35	116,636.03	43,750.80
0101	VELCO	75.63	24.81	100.44		500,000.00	36.00		500,036.00	500,036.00	0.00	0.00
*	VELCO										0.00	0.00
0101	VELCO (Wetland)	22.22		22.22		150,000.00	30,044.00		180,044.00	180,044.00	0.00	0.00
0102	Hinesburg S&G	1.38		1.38		2,300.00			2,300.00	2,300.00	0.00	0.00
0103	IBM	Rights		0.00		0.00	14.00		14.00	14.00	0.00	0.00
0104	Paquet	0.13		0.13		230.00			230.00	230.00	0.00	0.00
0214	Babcock	1.90	30.30	32.20		24,800.00			24,800.00	24,800.00	0.00	0.00
0215	CVRR-Williston	Rights			1		650.00		650.00	650.00	0.00	0.00
0216	Williston, Landfill	9.00		9.00		396,000.00	129,000.00		525,000.00	345,545.59	30,089.02	0.00
8	Segment B	110.26	55.11	165.37	1	1,073,330.00	159,744.00	0.00	1,233,074.00	1,053,619.59	30,089.02	0.00
201H	Raymond	30.20	15.50	45.70	4	1,285,000.00	895.62	410,340.79	1,696,236.41	1,546,236.41	0.00	0.00
*	Raymond										0.00	0.00

A CL Q	Owner	Involved Land, Acres			BLDG #	Estimated Cost, \$				Expended To Date	Expended VT FY 93	Expended JUN 1993
		ROW	LOA	Total		ROW	LOA & Other	Appeals	Total			
0202	Jenks	1.33		1.33	1	103,500.00	29,407.39		132,907.39	132,907.39	0.00	0.00
0203H	Perkins	9.86		9.86	2	325,000.00	759.22		325,759.22	325,759.22	0.00	0.00
*	Perkins										0.00	0.00
0205	Truax	0.02		0.02		100.00			100.00	100.00	0.00	0.00
0206	Thomas	0.06		0.06		100.00	38.00		138.00	138.00	0.00	0.00
0207	Kaushal	0.14		0.14		1,400.00			1,400.00	1,900.00	500.00	0.00
0208	Moreau	0.11		0.11		250.00			250.00	250.00	0.00	0.00
0209	Essex, Town	0.05		0.05		14.00			14.00	14.00	0.00	0.00
0210	Steiner	0.33		0.33		5,800.00	2,214.00		8,014.00	8,014.00	0.00	0.00
0211	Tomlinson	0.19		0.19		5,200.00	10,169.41		15,369.41	15,369.41	0.00	0.00
0212	Essex Green (Park)	0.23		0.23		400.00			400.00	400.00	0.00	0.00
0313	Forestdale Heights	13.98	3.70	17.68		40,000.00	10,020.00		50,020.00	50,520.00	500.00	0.00
*	Forestdale Heights										0.00	0.00
0314H	Pinewood Manor	8.93	2.80	11.73		275,000.00		91,666.67	366,666.67	275,007.99	0.00	0.00
*	Pinewood Manor										0.00	0.00
0315	Kieft	0.08		0.08	1	4,084.60	(0.00)		4,084.60	4,084.60	0.00	0.00
0326	Marcotte (Water)	Rights		0.00			28,000.00		28,000.00	27,512.00	0.00	0.00
15	Segment C	65.51	22.00	87.51	8	2,045,848.60	81,503.64	502,007.46	2,629,359.70	2,388,213.02	1,000.00	0.00
0301	DeForge, Paul	3.31		3.31	1	108,500.00	43,262.86		151,762.86	151,762.86	0.00	0.00
0302	Ehler	1.22		1.22		16,600.00	500.00	83,507.04	100,007.04	100,007.04	83,317.08	0.00
0303	Lang, Jon	0.14		0.14		2,975.00			2,975.00	2,975.00	0.00	0.00
0304H	Durochia	4.43		4.43	2	344,000.00	3,816.26	59,500.00	407,316.26	407,213.41	575.35	0.00
*	Durochia (PROJ 3695)										0.00	0.00
0305	Lang, J & N	40.92	12.90	53.82		1,295,750.00	336,551.76	0.00	1,632,301.76	1,637,301.76	5,410.00	5,000.00
*	Lang, J & N										0.00	0.00
*	Lang, J & N										0.00	0.00
0306	Tveraas	0.23		0.23		1,000.00			1,000.00	1,000.00	0.00	0.00
0307	Sogoloff	0.35		0.35			300.00		300.00	300.00	0.00	0.00
0308	Busier	0.22		0.22		1,114.00			1,114.00	1,114.00	0.00	0.00
0309	Hannafor Brothers	Rights					0.00		0.00	0.00	0.00	0.00
0310	LTH Associates	10.59	3.80	14.39		26,475.00	9,525.00		36,000.00	36,000.00	0.00	0.00
*	LTH Associates									0.00	0.00	0.00
0311	Saybrook Homeowners	0.07		0.07		700.00			700.00	700.00	0.00	0.00
0312	BLMW Associates	27.42		27.42		19,500.00	0.00		19,500.00	19,500.00	0.00	0.00
0316	Homestead Design	0.10		0.10		100.00			100.00	100.00	0.00	0.00
0318	Essex, Roads	2.14		2.14		475.00	(475.00)		0.00	0.00	0.00	0.00
0319	H.E.F. Partnership	1.67		1.67		100.00			100.00	100.00	0.00	0.00
15	Segment DE	92.81	16.70	109.51	3	1,816,689.00	393,480.88	143,007.04	2,353,176.92	2,358,074.07	89,302.43	5,000.00
0401	A-Team	0.17		0.17		3,500.00		5,000.00	8,500.00	3,500.00	0.00	0.00
0402	LeClair, M.	0.66		0.66		23,000.00		250.00	23,250.00	23,024.00	0.00	0.00
0403	Stevens	3.73		3.73	2	415,000.00		168,333.33	583,333.33	576,263.03	1.28	0.00
*	Stevens										0.00	0.00
0404	Beshaw	17.53		17.53	1	367,000.00	50,000.00	600.00	417,600.00	411,388.87	0.00	0.00
0405	Workman	4.97		4.97		367,000.00		122,333.33	489,333.33	440,436.04	39,472.28	0.00
*	Workman										0.00	0.00
0406	Nichols	0.14		0.14		1,900.00		50.00	1,950.00	1,900.00	0.00	0.00
0407	Medlar	0.10		0.10		1,300.00		50.00	1,350.00	1,300.00	0.00	0.00
0408	Workman (Petrie)	1.36		1.36		41,100.00		13,700.00	54,800.00	41,732.76	0.00	0.00
0409	Patrolane	2.44		2.44	2	260,000.00	448.35		260,448.35	260,448.35	0.00	0.00

A CL Q	Owner	Involved Land, Acres			BLDG #	Estimated Cost, \$				Expended To Date	Expended VT FY 93	Expended JUN 1993	
		ROW	LOA	Total		ROW	LOA & Other	Appeals	Total				
*	Petrolane											0.00	0.00
0410	Lombard & Mayer	0.52		0.52		15,100.00			50.00	15,150.00	15,136.00	0.00	0.00
0411	Bartlett, Alan	0.84		0.84		214,850.00			71,616.67	286,466.67	201,076.73	0.00	0.00
0412	Gratton	0.17		0.17		1,700.00			250.00	1,950.00	1,700.00	0.00	0.00
0413	Mathieu, K	0.37		0.37	1	109,000.00	21,900.00		2,500.00	133,400.00	133,105.26	0.00	0.00
0414H	Leclerc	65.50		65.50	1	111,500.00			37,166.67	148,666.67	307,448.17	194,109.16	0.00
0415	Mathieu, L	0.15		0.15		6,300.00			210.00	6,510.00	6,300.00	0.00	0.00
0416H	Thibault, Jean	71.06	4.50	75.56		151,000.00			500,000.00	651,000.00	151,394.49	999.10	0.00
0419	CVRR-Essex	0.27		0.27		1,100.00	1.33			1,101.33	1,100.00	0.00	0.00
0456	Farnsworth	0.06		0.06		400.00			50.00	450.00	400.00	0.00	0.00
18	Segment F-1	170.04	4.50	174.54	7	2,090,750.00	72,349.68		922,160.00	3,085,259.68	2,577,653.70	234,581.82	0.00
0417	Gravel	0.44		0.44		12,000.00			0.00	12,000.00	12,000.00	0.00	0.00
0418	Pade	2.56		2.56		54,300.00	6,200.00		0.00	60,500.00	54,300.00	0.00	0.00
0420	Rooney	0.16		0.16		2,000.00			0.00	2,000.00	2,000.00	0.00	0.00
0421	Baker, (SR)	10.20	0.88	11.08		498,000.00	5,954.88		0.00	503,954.88	503,954.88	0.00	0.00
0422	Baker (III)	0.91		0.91	1	198,500.00	(277.76)		0.00	198,222.24	198,222.24	0.00	0.00
0424	Mullis	0.18		0.18		4,300.00	24.00		0.00	4,324.00	4,324.00	0.00	0.00
0425	Miller	1.50		1.50	1	165,000.00	26,237.20		0.00	191,237.20	191,237.20	0.00	0.00
0426	Boudreau & Riley	0.76		0.76		40,000.00			35,833.33	75,833.33	40,749.68	0.00	0.00
0427	Coyne International	Rights		0.00		50.00			0.00	50.00	50.00	0.00	0.00
0428	Chaplain Oil	0.08		0.08		34,000.00			0.00	34,000.00	52,520.61	18,520.61	0.00
0430	Bouffard	Rights		0.00		50.00			0.00	50.00	50.00	0.00	0.00
0431	Wilson Inn	0.07		0.07		200.00			0.00	200.00	200.00	0.00	0.00
0434	Weaver & Bartlett	13.31		13.31		354,200.00	63,100.00		139,100.00	556,400.00	329,520.66	0.00	0.00
0435	Casselman	Rights		0.00		500.00			0.00	500.00	500.00	0.00	0.00
0436	Goss Leasing	0.01		0.01		3,300.00			1,100.00	4,400.00	4,000.00	0.00	0.00
0437	Bacigalupo	0.04		0.04		3,100.00	24.00		0.00	3,124.00	3,124.00	0.00	0.00
0443	Jones	0.25		0.25		4,700.00	2.00		0.00	4,702.00	4,700.00	0.00	0.00
0444	St. Peter	0.05		0.05		1,000.00			0.00	1,000.00	1,000.00	0.00	0.00
0446	Yankee Enterprises	0.04		0.04		6,200.00	1.00		0.00	6,201.00	6,200.00	0.00	0.00
0447	Ewing	Rights		0.00		100.00			0.00	100.00	100.00	0.00	0.00
0448	Essex, Roads	0.45		0.45		13.00			0.00	13.00	13.00	0.00	0.00
21	Segment F-2	31.01	0.88	31.89	2	1,381,513.00	101,265.32		176,033.33	1,658,811.65	1,408,766.27	18,520.61	0.00
0501	Severance Estate	5.10		5.10		22,850.00	32,150.00		18,333.33	73,333.33	55,000.00	0.00	0.00
*	Severance Estate											0.00	0.00
0502	Nolin	3.38		3.38	1	143,850.43	9,440.00		0.00	153,290.43	153,290.43	0.00	0.00
0503H	Wells, Ray	9.54	7.36	16.90		93,000.00	4,400.00		0.00	97,400.00	94,643.13	1,643.13	0.00
*	Wells, Ray											0.00	0.00
0504	Wells, Bernice	5.14	1.08	6.22		27,200.00	800.00		0.00	28,000.00	27,737.24	537.24	0.00
0505	Brigante, J,V,F&D	0.41		0.41		6,000.00			0.00	6,000.00	6,000.00	0.00	0.00
0506	Thibault, Lucien	5.87		5.87		23,500.00			0.00	23,500.00	23,500.00	0.00	0.00
0507	Page	0.35		0.35		4,500.00			0.00	4,500.00	4,500.00	0.00	0.00
0508	Jarvis	0.29		0.29		4,000.00			0.00	4,000.00	4,000.00	0.00	0.00
0509	Cade	0.28		0.28		3,800.00			0.00	3,800.00	3,800.00	0.00	0.00
0510	Villemaire	0.29		0.29		6,000.00			0.00	6,000.00	6,020.00	0.00	0.00
0511	Shephard et al	6.94		6.94	5	125,000.00			0.00	125,000.00	123,185.79	(1,858.21)	(400.00)
*	Shephard et al											0.00	0.00
0512	Shangraw	9.90		9.90		59,500.00			0.00	59,500.00	59,514.00	0.00	0.00
0513	Shirland	7.28		7.28		37,000.00			12,333.33	49,333.33	25,500.00	0.00	0.00

A CL Q	Owner	Involvement (Acres)			BLOG #	Estimated Cost, \$				Expended To Date	Expended VT FY 93	Expended JUN 1993
		ROW	LOA	Total		ROW	LOA & Other	Appeals	Total			
0514	Essex, Landfill	5.53	0.66	6.19		82,000.00	2,600.00	0.00	84,600.00	88,667.98	4,067.98	0.00
0516	Gauthier	24.84	63.73	88.57		240,300.00	105,200.00	115,166.67	460,666.67	313,000.00	85,000.00	0.00
*	Gauthier										0.00	0.00
0517	Chettl	Rights		0.00		50.00		0.00	50.00	50.00	0.00	0.00
0518	LaMarche & Wells	Rights		0.00		500.00		0.00	500.00	500.00	0.00	0.00
17	Segment G	85.14	72.83	157.97	6	879,050.43	154,590.00	145,833.33	1,179,473.76	988,908.57	89,390.14	(400.00)
											0.00	0.00
0601	Safford (Edgewood)	1.32		1.32		10,000.00		0.00	10,000.00	10,000.00	0.00	0.00
0602	Stone	12.55		12.55		56,500.00		18,833.33	75,333.33	56,500.00	0.00	0.00
0603	Hawkes	15.94		15.94		71,750.00		23,916.67	95,666.67	71,981.12	231.12	0.00
*	Hawkes										0.00	0.00
0604	Noel	6.60		6.60		30,000.00		10,000.00	40,000.00	30,000.00	0.00	0.00
0605	Robenstein	6.12		6.12		113,000.00		37,666.67	150,666.67	113,000.00	0.00	0.00
0606H	Severance, M&G	4.98	1.69	6.67		145,000.00	7,000.00	0.00	152,000.00	145,000.00	0.00	0.00
*	Severance, M&G										0.00	0.00
0607	Ireland Industries	7.09	0.35	7.44		215,500.00	1,000.00	72,166.67	288,666.67	215,500.00	0.00	0.00
*	Ireland Industries										0.00	0.00
0609	Colchester, Roads	2.60	0.00	0.00		0.00		0.00	0.00	15.00	0.00	0.00
0610	Mansoor	Rights		0.00		0.00	100.00	0.00	100.00	100.00	0.00	0.00
9	Segment H	57.20	2.04	56.64	0	641,750.00	8,100.00	162,583.33	812,433.33	642,096.12	231.12	0.00
											0.00	0.00
0714	Shadow Cross Farm	Rights		0.00		100.00		33.33	133.33	0.00	0.00	0.00
0715	Edgewood Dev. Corp.	4.26		4.26		150,000.00		2,000.00	152,000.00	0.00	0.00	0.00
0716	Canedy (IR)	Rights		0.00		230.00		76.67	306.67	0.00	0.00	0.00
0717	Mazza (IR)	7.33		7.33		22,700.00		7,566.67	30,266.67	0.00	0.00	0.00
0719	Munson (IR)	12.66		12.66		9,000.00		3,000.00	12,000.00	0.00	0.00	0.00
0727	Paquette	0.18		0.18		150.00		50.00	200.00	0.00	0.00	0.00
6	IR 089-3(11)	24.43	0.00	24.43	0	182,180.00		12,726.67	194,906.67	0.00	0.00	0.00
											0.00	0.00
0701	Colchester, Schools	17.59		17.59		84,500.00	11,800.00		96,300.00	698.43	698.43	0.00
0702	James Broadcasting	2.82	2.63	5.45		68,850.00	58,650.00		127,500.00	0.00	0.00	0.00
0703	DeForge, Mary	1.06		1.06		11,000.00		3,666.67	14,666.67	0.00	0.00	0.00
0704	Brigante, F&D	0.67		0.67		7,300.00		2,433.33	9,733.33	0.00	0.00	0.00
0705	Brigante, C&L, J&V, P&	2.70		2.70		11,350.00		3,783.33	15,133.33	0.00	0.00	0.00
0706	Lomatre	4.52	18.42	22.94		18,080.00	6,220.00	8,100.00	32,400.00	0.00	0.00	0.00
0707	Mazza (West) (PB)	0.69	19.20	19.89		620.00	5,280.00	1,966.67	7,866.67	0.00	0.00	0.00
0708	Colchester (TH)	3.59		3.59		1.00	158,000.00	0.00	158,001.00	0.00	0.00	0.00
0709	Mazza (Perini)	2.96		2.96		3,200.00		0.00	3,200.00	0.00	0.00	0.00
0710	Brigante, J&V	0.91		0.91		1,200.00	1,200.00	800.00	3,200.00	0.00	0.00	0.00
0711	Spear & Stalker	2.30		2.30		2,800.00	1,200.00	1,333.33	5,333.33	0.00	0.00	0.00
0712	Brigante, C&L	0.52		0.52		625.00	1,200.00	608.33	2,433.33	0.00	0.00	0.00
0713	Fitzgerald	1.21		1.21		1,550.00		516.67	2,066.67	0.00	0.00	0.00
0708	Colchester, Town	23.70		23.70		201,450.00		0.00	201,450.00	0.00	0.00	0.00
0716	Canedy (PB)	3.00		3.00		11,300.00		3,766.67	15,066.67	0.00	0.00	0.00
0717	Mazza (East) (PB)	8.90	15.20	24.10		111,250.00	72,300.00	61,183.33	244,733.33	0.00	0.00	0.00
0718	Senesac	Rights		0.00		1,000.00		333.33	1,333.33	0.00	0.00	0.00
0720	Brigante, C&L	1.70		1.70		8,150.00		2,716.67	10,866.67	0.00	0.00	0.00
0721	Brigante, J&V	0.00	50.50	50.50		0.00	10,000.00	3,333.33	13,333.33	0.00	0.00	0.00
0722	Patterson	Rights		0.00		1,000.00		333.33	1,333.33	0.00	0.00	0.00
20	Section I	78.84	105.95	184.79	0	545,226.00	325,850.00	94,875.00	965,951.00	698.43	698.43	0.00
											0.00	0.00

A CL Q	Owner	{Involved Land, Acres}			BLDG #	Estimated Cost, \$				Expended To Date	Expended VT FY 93	Expended JUN 1993	
		ROW	LOA	Total		ROW	LOA & Other	Appeals	Total				
0723	Ayer	0.11		0.11		60,000.00			20,000.00	80,000.00	0.00	0.00	0.00
0724	Dunn	0.10		0.10		36,000.00			12,000.00	48,000.00	0.00	0.00	0.00
0803	Baldwin	4.95		4.95	3	620,000.00	25,000.00			645,000.00	609,875.40	(2,569.72)	0.00
0805	Driscoll	Rights		0.00		500.00	1.00	167.00	167.00	668.00	0.00	0.00	0.00
0806	Plunkett	Rights		0.00		500.00	1.00	167.00	167.00	668.00	0.00	0.00	0.00
0807	Liebman	Rights		0.00		500.00	1.00	167.00	167.00	668.00	0.00	0.00	0.00
0808	Handy	Rights		0.00		500.00	1.00	167.00	167.00	668.00	0.00	0.00	0.00
0809	Corey	Rights		0.00		500.00	1.00	167.00	167.00	668.00	0.00	0.00	0.00
0810	Couture	1.61		1.61		60,000.00			20,000.00	80,000.00	105.00	105.00	0.00
0811	Liscio	1.87		1.87		52,000.00			17,333.33	69,333.33	0.00	0.00	0.00
0812	Costopoulos	3.25		3.25		81,400.00			27,133.33	108,533.33	0.00	0.00	0.00
0813	Leveille	1.00		1.00		55,000.00	191.93			55,191.93	58,603.79	3,411.86	0.00
0815	Scribner, C & G	9.60		9.60		41,000.00	109,500.00	50,166.67		200,666.67	0.00	0.00	0.00
0816	Ruhl	1.12		1.12	1	28,000.00	55,000.00			83,000.00	0.00	0.00	0.00
0817	Leblanc	Rights		0.00		500.00		166.67		666.67	0.00	0.00	0.00
0819	Meyer	0.07		0.07		18,400.00		6,133.33		24,533.33	0.00	0.00	0.00
0820	Safford, Doris	Rights		0.00		500.00		166.67		666.67	0.00	0.00	0.00
0821	Greene	1.18		1.18	1	127,000.00	10,073.47			137,073.47	121,736.49	(9,530.44)	(667.17)
0822	Mashia	1.03		1.03	1	100,000.00	9,793.29	0.00		109,793.29	109,893.29	100.00	0.00
0823	Gilmour	0.87		0.87	2	123,000.00	12,461.15			135,461.15	135,271.15	100.00	0.00
0824	True	4.57	0.55	5.12		96,500.00	8,000.00	34,833.33		139,333.33	0.00	0.00	0.00
0825	Tebbetts	0.06		0.06		21,700.00		7,233.33		28,933.33	0.00	0.00	0.00
0826	Munson (PB)	11.20		11.20		53,900.00		17,966.67		71,866.67	0.00	0.00	0.00
0827	Winooski Valley Park	8.90	4.40	13.30		25,200.00	9,500.00			34,700.00	0.00	0.00	0.00
0828	Bartlett, R&B	0.45		0.45		2,300.00		766.67		3,066.67	0.00	0.00	0.00
0829	Hazelett Strip East	39.73		39.73		207,000.00				207,000.00	0.00	0.00	0.00
0831	Colchester, Park	0.54		0.54		4,300.00				4,300.00	0.00	0.00	0.00
0832	Longley	Rights		0.00		500.00		1,141.67		1,641.67	0.00	0.00	0.00
0834	Jackson	0.62		0.62	1	43,000.00		29,333.33		72,333.33	41,481.52	41,481.52	0.00
0835	Lavallee	Rights		0.00		500.00		1,141.67		1,641.67	0.00	0.00	0.00
0837	Lacross	0.04		0.04		9,700.00		1,448.33		11,148.33	0.00	0.00	0.00
0844	Lamire (Wetland)	80.00	35.00	115.00		64,000.00	62,500.00	5,341.67		131,841.67	136,041.69	136,041.69	0.00
32	Section J	172.87	39.95	212.78	9	1,933,900.00	302,024.84	253,141.67		2,489,066.51	1,213,008.33	169,139.91	(667.17)

A CL Q	Owner	Appraiser	Proposal Request	Contract Received	Appraisal Executed	Appraisal Received	Appraisal Approved	Supplement Written	Supplement Approved	Offer Made	Days/ Offer	Option/ Condemn	Title Passed	Offer	Owned
8	Segment A										236			8.00	8.00
7	Segment B										202			7.00	7.00
1	Williston, Landfill										109			1.00	0.00
15	Segment C										145			15.00	15.00
15	Segment DE										270			15.00	15.00
18	Segment F										162			18.00	18.00
21	Susie Wilson Road										189			20.00	21.00
17	Segment G										344			17.00	17.00
9	Segment H										339			9.00	9.00
20	Section I										191			0.00	0.00
32	Section J										119			6.00	5.00
163	PB 033-1(1)										224			116.00	115.00
4	IR 089-2(12)										249			4.00	4.00
6	IR 089-3(11)													0.00	0.00
173	Project Total										225			120.00	119.00
0116	CSD Inc.	(IR)Keller	07/26/89	08/10/89	09/22/89	12/05/89	04/18/90	-----	-----	06/12/90	263	07/19/90	08/24/90	1.00	1.00
*	CSD Inc.	(IR)Robertson	07/26/89	08/10/89	09/29/89	12/12/89	-----	-----	-----	-----	-----	-----	-----	1.00	1.00
0117	Burnett	(IR)Keller	07/26/89	08/10/89	09/22/89	11/27/89	04/06/90	-----	-----	04/12/90	202	05/04/90	07/18/90	2.00	2.00
0118	Gregory	Keller	07/26/89	08/10/89	09/22/89	11/29/89	05/17/90	-----	-----	06/14/90	265	07/19/90	08/24/90	3.00	3.00
0119	Hillside East	Keller	07/26/89	08/10/89	09/22/89	11/27/89	03/15/90	-----	-----	06/13/90	264	07/19/90	08/24/90	4.00	4.00
4	IR 089-2(12)										0			4.00	4.00
0106	Martel	Silver	12/07/88	12/23/88	02/01/89	08/03/89	11/09/89	-----	-----	11/30/89	302	01/26/90	02/14/90	5.00	5.00
0107	Brennan	Silver	12/07/88	12/23/88	02/01/89	07/27/89	10/02/89	-----	-----	10/13/89	254	01/26/90	02/14/90	6.00	6.00
0109H	Williston LTD PARTN	Keller	07/26/89	08/10/89	09/22/89	11/27/89	03/09/90	-----	-----	06/13/90	264	07/17/90	09/12/90	7.00	7.00
0110	Flagg	Silver	4/09/87	4/24/87	06/30/87	8/10/87	10/02/87	-----	-----	10/06/87	98	12/07/87	01/13/88	8.00	8.00
*	Flagg	Robertson	4/09/87	4/24/87	7/09/87	7/15/87	-----	-----	-----	-----	-----	-----	-----	8.00	8.00
0111	Burnett	(PB)Keller	07/26/89	08/10/89	09/22/89	11/27/89	04/06/90	-----	-----	04/12/90	202	05/04/90	07/18/90	9.00	9.00
0112	Williston, Town	Keller	07/26/89	08/10/89	09/22/89	11/27/89	03/15/90	-----	-----	05/22/90	242	07/19/90	08/24/90	10.00	10.00
0113	CSD Inc.	(PB)Keller	07/26/89	08/10/89	09/22/89	12/05/89	04/18/90	-----	-----	06/12/90	263	07/19/90	08/24/90	11.00	11.00
*	CSD Inc.	(PB)Robertson	07/26/89	08/10/89	09/29/89	12/12/89	-----	-----	-----	-----	-----	-----	-----	11.00	11.00
0114	Ely	Keller	07/26/89	08/10/89	09/22/89	11/27/89	02/28/90	-----	-----	06/13/90	264	06/26/90	08/07/90	12.00	12.00
8	Segment A										0			12.00	12.00
											0			12.00	12.00
0101	VELCO	Silver	12/07/88	12/23/88	02/01/89	07/27/89	11/09/89	-----	-----	12/05/89	307	01/26/90	02/14/90	13.00	13.00
*	VELCO	Robertson	12/07/88	12/23/88	02/28/89	05/19/89	-----	-----	-----	-----	-----	-----	-----	13.00	13.00
0101	VELCO (Wetland)	Silver	N/A	N/A	02/05/91	06/04/91	06/24/91	-----	-----	06/28/91	143	07/08/91	11/15/91	14.00	14.00
0102	Hinesburg S&G	Silver	12/07/88	12/23/88	02/01/89	07/07/89	07/20/89	-----	-----	08/28/89	208	01/26/90	02/14/90	15.00	15.00
0103	IBM	Silver	12/07/88	12/23/88	02/01/89	07/05/89	07/20/89	-----	-----	09/18/89	229	03/03/90	08/22/90	16.00	16.00
0104	Paquet	Silver	12/07/88	12/23/88	02/01/89	05/18/89	07/21/89	-----	-----	08/29/89	209	09/06/89	11/06/89	17.00	17.00
0214	Babcock	Keller	4/11/88	5/02/88	06/08/88	8/08/88	9/29/88	-----	-----	10/12/88	126	07/19/90	08/24/90	18.00	18.00
0215	CVRR-Williston	Silver	12/07/88	12/23/88	02/01/89	05/11/89	07/20/89	-----	-----	08/11/89	191	01/26/90	02/14/90	19.00	19.00
0216	Williston, Landfill	Silver	11/13/91	12/04/91	01/09/92	04/03/92	04/22/92	-----	-----	04/27/92	109			20.00	19.00
8	Segment B										0			20.00	19.00
											0			20.00	19.00
201H	Raymond	Robertson	3/30/87	4/17/87	07/09/87	8/20/87	11/13/87	-----	-----	12/16/87	160	01/18/89	01/26/89	21.00	20.00
*	Raymond	Keller	3/30/87	4/17/87	06/22/87	9/25/87	-----	-----	-----	-----	-----	-----	-----	21.00	20.00

A RCL Q	Owner	Appraiser	Proposal Request	Contract Received	Appraisal Executed	Appraisal Received	Appraisal Approved	Supplement Written	Supplement Approved	Offer Made	Days/ Offer	Option/ Condemn	Title Passed	Offer	Owned
0202	Jenks	Silver	3/10/87	4/03/87	05/14/87	7/15/87	10/05/87	2/11/88	2/16/88	02/18/88	280	05/06/88	05/16/88	22.00	21.00
0203H	Perkins	Keller	4/11/88	5/02/88	06/08/88	8/08/88	11/04/88	-----	-----	11/16/88	161	12/28/88	03/10/89	23.00	22.00
*	Perkins	Robertson	4/11/88	5/02/88	08/10/88	9/08/88	-----	-----	-----	-----	-----	-----	-----	23.00	22.00
0205	Truax	Keller	4/11/88	5/02/88	06/08/88	8/08/88	8/31/88	-----	-----	10/03/88	117	01/26/90	02/14/90	24.00	23.00
0206	Thomas	Keller	4/11/88	5/02/88	06/08/88	8/08/88	8/31/88	-----	-----	09/21/88	105	09/21/88	11/16/88	25.00	24.00
0207	Kaushal	Keller	4/11/88	5/02/88	06/08/88	8/08/88	8/31/88	-----	-----	09/27/88	111	01/26/90	02/14/90	26.00	25.00
0208	Moreau	Keller	4/11/88	5/02/88	06/08/88	8/08/88	8/31/88	-----	-----	09/20/88	104	01/26/90	02/14/90	27.00	26.00
0209	Essex, Town	Keller	4/11/88	5/02/88	06/08/88	8/08/88	9/19/88	-----	-----	10/04/88	118	10/17/88	10/31/88	28.00	27.00
0210	Steiner	Keller	4/11/88	5/02/88	06/08/88	8/08/88	8/31/88	-----	-----	09/21/88	105	11/07/89	12/07/89	29.00	28.00
0211	Tomlinson	Keller	4/11/88	5/02/88	06/08/88	8/08/88	8/31/88	-----	-----	09/21/88	105	09/21/88	10/13/88	30.00	29.00
0212	Essex Green (Park)	Keller	4/11/88	5/02/88	06/08/88	8/08/88	8/31/88	-----	-----	09/29/88	113	01/18/89	01/26/89	31.00	30.00
0313	Forestdale Heights	Silver	12/07/88	12/23/88	02/01/89	08/02/89	02/08/90	-----	-----	02/14/90	378	02/23/90	03/20/90	32.00	31.00
*	Forestdale Heights	Robertson	12/07/88	12/23/88	02/28/89	05/19/89	-----	-----	-----	-----	-----	-----	-----	32.00	31.00
0314H	Pinewood Manor	Silver	12/07/88	12/23/88	02/01/89	08/11/89	10/02/89	-----	-----	10/17/89	214	01/26/90	02/14/90	33.00	32.00
*	Pinewood Manor	Robertson	12/07/88	12/23/88	02/28/89	05/19/89	-----	-----	-----	-----	-----	-----	-----	33.00	32.00
0315	Kieft	Keller	5/22/87	6/05/87	7/21/87	8/06/87	9/11/87	-----	-----	9/16/87	105	09/21/87	12/07/87	34.00	33.00
0326	Marcotte (Water)	(STE)	-----	-----	-----	05/24/91	05/24/91	-----	-----	05/24/91	1	05/24/91	05/24/91	35.00	34.00
15	Segment C										0			35.00	34.00
											0			35.00	34.00
0301	DeForge, Paul	Silver	3/10/87	4/03/87	05/14/87	7/15/87	10/16/87	10/29/87	10/30/87	11/12/87	182	04/15/88	04/28/88	36.00	35.00
0302	Ehler	Silver	12/07/88	12/23/88	02/01/89	07/07/89	08/10/89	-----	-----	08/16/89	196	01/26/90	02/14/90	37.00	36.00
0303	Lang, Jon	Silver	12/07/88	12/23/88	02/01/89	05/22/89	07/20/89	-----	-----	09/20/89	231	01/26/90	02/14/90	38.00	37.00
0304H	Durochia	Silver	3/10/87	4/03/87	05/14/87	7/15/87	10/28/87	12/23/87	12/29/87	12/31/87	231	01/18/89	01/26/89	39.00	38.00
*	Durochia (PROJ 3695)	Robertson	3/10/87	4/03/87	6/02/87	7/14/87	-----	-----	-----	-----	-----	-----	-----	39.00	38.00
0305	Lang, J & N	Silver	12/07/88	12/23/88	02/01/89	08/28/89	04/17/90	-----	-----	04/24/90	447	01/14/90	05/25/90	40.00	39.00
*	Lang, J & N	Robertson	12/07/88	12/23/88	02/28/89	06/14/89	-----	-----	-----	-----	-----	-----	-----	40.00	39.00
*	Lang, J & N	Keller	10/31/89	11/14/89	01/04/90	03/09/90	-----	-----	-----	-----	-----	-----	-----	40.00	39.00
0306	Ivraas	Silver	12/07/88	12/23/88	02/01/89	07/27/89	08/10/89	-----	-----	11/10/89	282	01/26/90	02/14/90	41.00	40.00
0307	Sogoloff	Silver	12/07/88	12/23/88	02/01/89	07/05/89	07/21/89	-----	-----	12/26/89	328	01/26/90	02/14/90	42.00	41.00
0308	Buisier	Silver	12/07/88	12/23/88	02/01/89	05/19/89	07/21/89	-----	-----	08/29/89	209	09/05/89	10/18/89	43.00	42.00
0309	Hannaford Brothers	Silver	12/07/88	12/23/88	02/01/89	05/14/89	07/20/89	-----	-----	01/02/90	335	01/26/90	02/14/90	44.00	43.00
0310	LTH Associates	Silver	12/07/88	12/23/88	02/01/89	08/01/89	01/03/90	-----	-----	01/10/90	343	01/26/90	02/14/90	45.00	44.00
*	LTH Associates	Robertson	12/07/88	12/23/88	02/28/89	06/14/89	-----	-----	-----	-----	-----	-----	-----	45.00	44.00
0311	Saybrook Homeowners	Silver	12/07/88	12/23/88	02/01/89	07/27/89	08/10/89	-----	-----	08/25/89	205	01/29/90	02/14/90	46.00	45.00
0312	BLM Associates	Silver	12/07/88	12/23/88	02/01/89	07/31/89	10/02/89	-----	-----	10/19/89	260	01/26/90	02/14/90	47.00	46.00
0316	Homestead Design	Silver	12/07/88	12/23/88	02/01/89	05/22/89	07/20/89	-----	-----	11/03/89	275	01/26/90	02/14/90	48.00	47.00
0318	Essex, Roads	Silver	12/07/88	12/23/88	02/01/89	05/18/89	07/20/89	-----	-----	10/06/89	247	01/26/90	02/14/90	49.00	48.00
0319	H.E.F. Partnership	Silver	12/07/88	12/23/88	02/01/89	05/17/89	07/20/89	-----	-----	11/06/89	278	01/26/90	02/14/90	50.00	49.00
15	Segment DE										0			50.00	49.00
											0			50.00	49.00
0401	A-Team	Keller	06/08/90	06/29/90	08/01/90	11/08/90	12/07/90	-----	-----	03/01/91	212	-----	04/18/91	51.00	50.00
0402	LeClair, M.	Keller	06/08/90	06/29/90	08/01/90	11/08/90	01/04/91	-----	-----	03/06/91	217	03/27/91	03/27/91	52.00	51.00
0403	Stevens	Keller	03/03/89	03/28/89	05/10/89	06/26/89	08/11/89	-----	-----	09/18/89	131	02/06/91	02/06/91	53.00	52.00
*	Stevens	Robertson	03/03/89	03/28/89	05/23/89	07/12/89	-----	-----	-----	-----	-----	-----	-----	53.00	52.00
0404	Beshaw	Allen	10/17/89	10/27/89	01/02/90	01/12/90	02/13/90	08/23/90	08/27/90	08/28/90	238	09/12/90	10/18/90	54.00	53.00
0405	Workman	Keller	03/03/89	03/28/89	05/10/89	06/26/89	07/05/89	-----	-----	07/10/89	61	02/06/91	02/06/91	55.00	54.00
*	Workman	Robertson	03/03/89	03/28/89	05/23/89	06/27/89	-----	-----	-----	-----	-----	-----	-----	55.00	54.00
0406	Nichols	Keller	06/08/90	06/29/90	08/01/90	11/14/90	12/07/90	-----	-----	03/11/91	222	-----	04/18/91	56.00	55.00
0407	Medlar	Keller	06/08/90	06/29/90	08/01/90	11/20/90	12/07/90	-----	-----	03/11/91	222	-----	04/18/91	57.00	56.00
0408	Workman (Patrie)	Keller	06/08/90	06/29/90	08/01/90	11/08/90	12/13/90	-----	-----	12/17/90	138	-----	04/18/91	58.00	57.00
0409	Petrolane	Keller	03/03/89	03/28/89	05/10/89	06/26/89	08/03/89	-----	-----	09/18/89	131	04/11/90	05/21/90	59.00	58.00

A ACL 0	Owner	Appraiser	Proposal Request	Contract Received	Contract Executed	Appraisal Received	Appraisal Approved	Supplement Written	Supplement Approved	Offer Made	Days/ Offer	Option/ Condean	Title Passed	Offer	Owned
*	Petrolane	Robertson	03/03/89	03/28/89	05/23/89	07/12/89	-----	-----	-----	-----	-----	-----	-----	59.00	58.00
0410	Loabard & Mayer	Keller	06/08/90	06/29/90	08/01/90	11/08/90	01/04/91	-----	-----	12/18/90	139	02/06/91	02/26/91	60.00	59.00
0411	Bartlett, Alan	Keller	06/08/90	06/29/90	08/01/90	12/27/90	01/02/91	-----	-----	01/02/91	154	02/06/91	02/06/91	61.00	60.00
0412	Gratton	Keller	06/08/90	06/29/90	08/01/90	11/14/90	12/26/90	-----	-----	02/28/91	211	-----	04/18/91	62.00	61.00
0413	Mathieu, K	Robertson	04/16/90	05/01/90	06/13/90	06/25/90	07/13/90	08/01/90	08/02/90	08/03/90	51	09/25/90	09/25/90	63.00	62.00
0414H	Leclerc	Keller	06/08/90	06/29/90	08/01/90	11/20/90	01/15/91	-----	-----	01/17/91	169	-----	04/18/91	64.00	63.00
0415	Mathieu, L	Keller	06/08/90	06/29/90	08/01/90	11/14/90	01/04/91	-----	-----	01/14/91	166	-----	04/18/91	65.00	64.00
0416H	Thibault, Jean	Keller	06/08/90	06/29/90	08/01/90	11/26/90	01/18/91	-----	-----	03/11/91	222	-----	04/18/91	66.00	65.00
0419	CVRR-Essex	Keller	06/08/90	06/29/90	08/01/90	11/21/90	12/07/90	-----	-----	03/01/91	212	-----	04/18/91	67.00	66.00
0456	Farnsworth	(STE)	-----	-----	-----	02/01/91	02/12/91	-----	-----	02/27/91	26	-----	04/18/91	68.00	67.00
18	Segment F-1										0			68.00	67.00
											0			68.00	67.00
0417	Gravel	Keller	06/08/90	06/29/90	08/01/90	11/08/90	12/12/90	-----	-----	04/17/91	259	HRNG B	06/25/91	69.00	68.00
0418	Pade	Keller	06/08/90	06/29/90	08/01/90	11/26/90	02/13/91	-----	-----	04/12/91	254	HRNG B	06/25/91	70.00	69.00
0420	Rooney	Keller	06/08/90	06/29/90	08/01/90	11/08/90	12/12/90	-----	-----	04/15/91	257	HRNG B	06/25/91	71.00	70.00
0421	Baker, (SR)	Keller	06/08/90	06/29/90	08/01/90	11/08/90	03/20/91	-----	-----	04/16/91	258	04/24/91	05/08/91	72.00	71.00
0422	Baker (III)	Keller	06/08/90	06/29/90	08/01/90	12/03/90	01/24/91	-----	-----	02/04/91	187	02/21/91	03/14/91	73.00	72.00
0424	Mullis	Keller	06/08/90	06/29/90	08/01/90	11/14/90	12/13/90	-----	-----	02/22/91	205	04/02/91	05/09/91	74.00	73.00
0425	Miller	Robertson	04/16/90	05/01/90	06/13/90	07/12/90	07/18/90	-----	-----	10/09/90	118	10/30/90	11/14/90	75.00	74.00
0426	Boudreau & Riley	Keller	06/08/90	06/29/90	08/01/90	11/20/90	04/10/91	-----	-----	04/16/91	258	HRNG B	06/25/91	76.00	75.00
0427	Coyne International	(STE)	-----	-----	-----	02/01/91	02/01/91	-----	-----	04/24/91	82	05/02/91	05/02/91	77.00	76.00
0428	Champlain Oil	Keller	06/08/90	06/29/90	08/01/90	11/26/90	01/10/91	-----	-----	04/16/91	258	HRNG B	06/25/91	78.00	77.00
0430	Bouffard	(STE)	-----	-----	-----	01/31/91	02/01/91	-----	-----	04/19/91	78	HRNG B	06/25/91	79.00	78.00
0431	Wilson Inn	Keller	06/08/90	06/29/90	08/01/90	11/14/90	-----	-----	-----	04/26/91	78	04/26/91	04/26/91	79.00	79.00
0434	Weaver & Bartlett	Keller	06/08/90	06/29/90	08/01/90	11/09/90	12/24/90	-----	-----	12/24/90	145	-----	02/06/91	80.00	80.00
0435	Casselman	(STE)	-----	-----	-----	01/31/91	02/12/91	-----	-----	04/18/91	77	HRNG B	06/25/91	81.00	81.00
0436	Goss Leasing	Keller	06/08/90	06/29/90	08/01/90	11/14/90	12/14/90	-----	-----	01/25/91	177	HRNG B	06/25/91	82.00	82.00
0437	Bacigalupo	Keller	06/08/90	06/29/90	08/01/90	11/14/90	12/14/90	-----	-----	04/16/91	258	05/30/91	06/07/91	83.00	83.00
0443	Jones	Keller	06/08/90	06/29/90	08/01/90	11/08/90	12/12/90	-----	-----	04/18/91	260	HRNG B	06/25/91	84.00	84.00
0444	St. Peter	Keller	06/08/90	06/29/90	08/01/90	11/14/90	01/14/91	-----	-----	02/28/91	211	HRNG A	04/18/91	85.00	85.00
0446	Yankee Enterprises	Keller	06/08/90	06/29/90	08/01/90	11/20/90	01/14/91	-----	-----	04/18/91	260	HRNG B	06/25/91	86.00	86.00
0447	Ewing	(STE)	-----	-----	-----	01/31/91	02/01/91	-----	-----	04/23/91	82	HRNG B	06/25/91	87.00	87.00
0448	Essex, Roads	(STE)	-----	-----	-----	02/01/91	02/12/91	-----	-----	05/13/91	101	04/18/91	06/25/91	88.00	88.00
21	Segment F-2										0			88.00	88.00
											0			88.00	88.00
0501	Severance Estate	Capital	11/06/90	12/18/90	01/15/91	05/17/91	02/12/92	-----	-----	03/12/92	422	05/20/92	06/10/92	89.00	89.00
*	Severance Estate	Allen&Rob	07/03/91	07/22/91	09/09/91	12/11/91	-----	-----	-----	-----	-----	-----	-----	89.00	89.00
0502	Nolin	Allen	12/13/89	12/19/89	12/21/89	01/12/90	01/25/90	04/17/90	04/17/90	01/23/90	33	06/08/90	06/22/90	90.00	90.00
0503H	Wells, Ray	Capital	11/06/90	12/18/90	01/15/91	05/20/91	02/26/92	-----	-----	03/16/92	426	05/20/92	06/10/92	91.00	91.00
*	Wells, Ray	Allen&Rob	07/03/91	07/22/91	09/09/91	12/11/91	-----	-----	-----	-----	-----	-----	-----	91.00	91.00
0504	Wells, Bernice	Capital	11/06/90	12/18/90	01/15/91	04/22/91	02/26/92	-----	-----	03/16/92	426	05/20/92	06/10/92	92.00	92.00
0505	Brigante, J,V,F&D	Capital	11/06/90	12/18/90	01/15/91	05/20/91	02/12/92	-----	-----	03/19/92	429	05/20/92	06/10/92	93.00	93.00
0506	Thibault, Lucien	Capital	11/06/90	12/18/90	01/15/91	05/13/91	02/27/92	-----	-----	03/17/92	427	05/20/92	06/10/92	94.00	94.00
0507	Page	Capital	11/06/90	12/18/90	01/15/91	04/22/91	12/27/91	-----	-----	01/27/92	377	05/20/92	06/10/92	95.00	95.00
0508	Jarvis	Capital	11/06/90	12/18/90	01/15/91	04/22/91	12/27/91	-----	-----	03/27/92	437	05/20/92	06/10/92	96.00	96.00
0509	Cade	Capital	11/06/90	12/18/90	01/15/91	04/22/91	12/27/91	-----	-----	01/28/92	378	05/20/92	06/10/92	97.00	97.00
0510	Villemaire	Capital	11/06/90	12/18/90	01/15/91	04/22/91	12/27/91	-----	-----	01/23/92	373	02/04/92	03/02/92	98.00	98.00
0511	Shephard et al	Capital	11/06/90	12/18/90	01/15/91	04/22/91	02/12/92	-----	-----	02/20/92	401	03/06/92	03/31/92	99.00	99.00
*	Shephard et al	Allen&Rob	07/03/91	07/22/91	09/09/91	12/11/91	-----	-----	-----	-----	-----	-----	-----	99.00	99.00
0512	Shangraw	Capital	11/06/90	12/18/90	01/15/91	04/10/91	02/19/92	-----	-----	03/18/92	428	03/26/92	04/13/92	100.00	100.00
0513	Shirland	Capital	11/06/90	12/18/90	01/15/91	04/22/91	02/26/92	-----	-----	03/27/92	437	05/20/92	06/10/92	101.00	101.00

A RCL Q	Owner	Appraiser	Proposal Request	Contract Received	Appraisal Received	Appraisal Approved	Supplement Written	Supplement Approved	Offer Made	Days/ Offer	Option/ Condemn	Title Passed	Offer	Owned
0514	Essex, Landfill	Capital	11/06/90	12/18/90	01/15/91	05/22/91	12/27/91	-----	01/15/92	365	05/20/92	06/10/92	102.00	102.00
0516	Gauthier	Capital	11/06/90	12/18/90	01/15/91	05/24/91	03/24/92	-----	03/25/92	435	05/20/92	06/10/92	103.00	103.00
*	Gauthier	Allen&Rob	07/03/91	07/22/91	09/09/91	12/03/91	-----	-----	-----	-----	-----	-----	103.00	103.00
0517	Chetti	(STE)	-----	-----	-----	03/02/92	03/02/92	-----	03/26/92	24	05/20/92	06/10/92	104.00	104.00
0518	LaMarche & Wells	(STE)	-----	-----	-----	03/02/92	03/09/92	-----	03/27/92	25	05/20/92	06/10/92	105.00	105.00
17	Segment G									0			105.00	105.00
										0			105.00	105.00
0601	Safford (Edgewood)	Capital	11/06/90	12/18/90	01/15/91	04/22/91	03/04/92	-----	03/20/92	430	05/20/92	06/10/92	106.00	106.00
0602	Stone	Capital	11/06/90	12/18/90	01/15/91	04/22/91	03/02/92	-----	03/27/92	437	05/20/92	06/10/92	107.00	107.00
0603	Hawkes	Capital	11/06/90	12/18/90	01/15/91	04/22/91	03/02/92	-----	03/25/92	435	05/20/92	06/10/92	108.00	108.00
*	Hawkes	Allen&Rob	07/03/91	07/22/91	09/09/91	12/11/91	-----	-----	-----	-----	-----	-----	108.00	108.00
0604	Noel	Capital	11/06/90	12/18/90	01/15/91	04/22/91	03/02/92	-----	03/27/92	437	05/20/92	06/10/92	109.00	109.00
0605	Robenstein	Capital	11/06/90	12/18/90	01/15/91	05/13/91	02/11/92	-----	03/19/92	429	05/20/92	06/10/92	110.00	110.00
0606H	Severance, M&G	Capital	11/06/90	12/18/90	01/15/91	05/20/91	02/11/92	-----	03/12/92	422	05/20/92	06/10/92	111.00	111.00
*	Severance, M&G	Allen&Rob	07/03/91	07/22/91	09/09/91	12/03/91	-----	-----	-----	-----	-----	-----	111.00	111.00
0607	Ireland Industries	Capital	11/06/90	12/18/90	01/15/91	05/24/91	02/11/92	-----	03/12/92	422	05/20/92	06/10/92	112.00	112.00
*	Ireland Industries	Allen&Rob	07/03/91	07/22/91	09/09/91	12/03/91	-----	-----	-----	-----	-----	-----	112.00	112.00
0609	Colchester, Roads	(STE)	-----	-----	-----	03/02/92	03/09/92	-----	04/06/92	35	05/20/92	06/10/92	113.00	113.00
0610	Mansoor	(STE)	-----	-----	-----	06/27/91	06/27/91	-----	07/01/91	4	05/20/92	06/10/92	114.00	114.00
9	Segment H									0			114.00	114.00
										0			114.00	114.00
0714	Shadow Cross Farm									0			114.00	114.00
0715	Edgewood Dev. Corp.	Robertson	01/08/92	01/27/92	04/02/92	09/16/92				0			114.00	114.00
716	Canedy	(IR)Allen	01/08/92	01/27/92	04/02/92	07/16/92				0			114.00	114.00
J717	Mazza	(IR)Allen&Rob	01/08/92	01/27/92	04/02/92	[7/31]				0			114.00	114.00
0719	Munson	(IR)Allen	01/08/92	01/27/92	04/02/92	07/20/92				0			114.00	114.00
0727	Paquette	Robertson	01/08/92	01/27/92	04/02/92	06/24/92				0			114.00	114.00
6	IR 089-3(11)									0			114.00	114.00
										0			114.00	114.00
0701	Colchester, Schools	Robertson	11/13/91	12/04/91	01/15/92	03/13/92				0			114.00	114.00
0702	James Broadcasting	Allen	01/08/92	01/27/92	04/02/92	07/27/92				0			114.00	114.00
0703	DeForge, Mary	Robertson	01/08/92	01/27/92	04/02/92	06/24/92				0			114.00	114.00
0704	Brigante, F&D	Robertson	01/08/92	01/27/92	04/02/92	06/24/92				0			114.00	114.00
0705	Brigante, C&L, J&V, P&A	Allen	01/08/92	01/27/92	04/02/92	06/17/92				0			114.00	114.00
0706	Lomative	Robertson	01/08/92	01/27/92	04/02/92	06/17/92				0			114.00	114.00
0707	Mazza (West)	(PB)Robertson	01/08/92	01/27/92	04/02/92	06/17/92				0			114.00	114.00
0708	Colchester (TH)	Allen	01/08/92	01/27/92	04/02/92	07/20/92				0			114.00	114.00
0709	Mazza (Perini)	Allen	01/08/92	01/27/92	04/02/92	06/17/92				0			114.00	114.00
0710	Brigante, J&V	Allen	01/08/92	01/27/92	04/02/92	06/19/92				0			114.00	114.00
0711	Spear & Stalker	Allen	01/08/92	01/27/92	04/02/92	06/19/92				0			114.00	114.00
0712	Brigante, C&L	Allen	01/08/92	01/27/92	04/02/92	06/19/92				0			114.00	114.00
0713	Fitzgerald	Allen	01/08/92	01/27/92	04/02/92	06/19/92				0			114.00	114.00
0708	Colchester, Town	Allen&Rob	01/08/92	01/27/92	04/02/92	[7/31]							114.00	114.00
0716	Canedy	(PB)Allen	01/08/92	01/27/92	04/02/92	06/17/92							114.00	114.00
0717	Mazza (East)	(PB)Allen&Rob	01/08/92	01/27/92	04/02/92	[7/31]							114.00	114.00
0718	Senesac	Allen	01/08/92	01/27/92	04/02/92	06/17/92				0			114.00	114.00
0720	Brigante, C&L	Allen	01/08/92	01/27/92	04/02/92	06/17/92				0			114.00	114.00
0721	Brigante, J&V	Allen	01/08/92	01/27/92	04/02/92	06/17/92				0			114.00	114.00
0722	Patterson	Allen	01/08/92	01/27/92	04/02/92	06/17/92				0			114.00	114.00
20	Section I									0			114.00	114.00
										0			114.00	114.00

A L Q	Owner	Appraiser	Proposal		Contract		Appraisal		Supplement		Offer Made	Days/ Offer	Option/ Condemn	Title	
			Request	Received	Executed	Received	Approved	Written	Approved	Passed				Offer	Owned
0723	Ayer	Robertson	01/08/92	01/27/92	04/02/92	07/09/92						0		114.00	114.00
0724	Dunn	Robertson	01/08/92	01/27/92	04/02/92	07/09/92						0		114.00	114.00
0803	Baldwin	Allen	08/14/89	08/31/89	10/18/89	11/22/89	01/08/90	N/A	N/A	01/12/90	86	05/07/90	05/22/90	115.00	115.00
0805	Driscoll											0		115.00	115.00
0806	Plunkett											0		115.00	115.00
0807	Liebman											0		115.00	115.00
0808	Handy											0		115.00	115.00
0809	Corey											0		115.00	115.00
0810	Couture	Allen	01/08/92	01/27/92	04/02/92	08/25/92						0		115.00	115.00
0811	Liscio	Allen	01/08/92	01/27/92	04/02/92	08/25/92						0		115.00	115.00
0812	Costopoulos	Allen	01/08/92	01/27/92	04/02/92	08/25/92						0		115.00	115.00
0813	Leveille	Allen	09/14/89	10/21/89	10/18/89	11/22/89	12/11/89	N/A	N/A	12/19/89	62	01/09/90	02/27/90	116.00	116.00
0815	Scribner, C & G	Allen	01/08/92	01/27/92	04/02/92	07/29/92						0		116.00	116.00
0816	Ruhl	Allen	08/14/89	08/31/89	10/18/89	11/30/89	12/07/89	05/24/90	05/29/90	05/31/90	225			117.00	116.00
0817	Leblanc											0		117.00	116.00
0819	Meyer	Robertson	01/08/92	01/27/92	04/02/92	07/09/92	10/29/92	N/A	N/A	10/12/92	0	10/20/92		117.00	116.00
0820	Safford, Doris											0		117.00	116.00
0821	Greene	Allen	08/14/89	08/31/89	10/18/89	11/22/89	12/07/89	02/06/90	02/06/90	02/08/90	113	03/27/90	04/27/90	118.00	117.00
0822	Mashia	Allen	08/14/89	08/31/89	10/18/89	11/22/89	12/07/89	04/03/90	04/03/90	04/03/90	167	04/23/90	05/18/90	119.00	118.00
0823	Gilmour	Allen	08/14/89	08/31/89	10/18/89	11/22/89	12/07/89	12/14/89	12/14/89	12/18/89	61	12/18/89	12/29/89	120.00	119.00
0824	True	Robertson	01/08/92	01/27/92	04/02/92	07/29/92						0		120.00	119.00
0825	Tebbetts	Robertson	01/08/92	01/27/92	04/02/92	07/09/92						0		120.00	119.00
0826	Munson	(PB)Robertson	01/08/92	01/27/92	04/02/92	06/17/92						0		120.00	119.00
0827	Winooski Valley Park	Robertson	11/13/91	12/04/91	01/15/92	03/13/92						0		120.00	119.00
0828	Bartlett, R&B	Robertson	01/08/92	01/27/92	04/02/92	06/24/92						0		120.00	119.00
0829	Hazellett Strip East	Allen	01/08/92	01/27/92	04/02/92	07/20/92						0		120.00	119.00
0831	Colchester, Park	Robertson	11/13/91	12/04/91	01/15/92	03/13/92						0		120.00	119.00
0832	Longley											0		120.00	119.00
0834	Jackson	Robertson	01/08/92	01/27/92	04/02/92	07/09/92						0		120.00	119.00
0835	Lavallee											0		120.00	119.00
0837	Lacrosse	Robertson	01/08/92	01/27/92	04/02/92	07/09/92						0		120.00	119.00
0844	Lamire (Wetland)	Allen		06/25/92		07/27/92						0		120.00	119.00
32	Section J											0		120.00	119.00



## **MEMORANDUM**

**TO:** Village Trustees  
**FROM:** Pat Scheidel, Municipal Manager  
**DATE:** September 27, 2016  
**SUBJECT:** Trustees Meeting Schedule

### **TRUSTEES MEETING SCHEDULE/EVENTS**

**October 5-6 – VLCT Town Fair at Champlain Valley Exposition**

**October 10 at 7 PM – Work Session with the Essex Selectboard at 81 Main St.**

**October 11 at 6:30 PM – Regular Trustees Meeting**

- Charlie Baker, CCRPC Executive Director
- Set FYE 18 Budget Goals

**October 25 at 6:30 PM – Regular Trustees Meeting**

**November 8 at 6:30 PM – Regular Trustees Meeting**

- Adopt Warning for Special Village Meeting on Dec. 13 for UMD vote

**November 22 at 6:30 – Regular Trustees Meeting**

**December 13, 7 AM to 7 PM – Australian ballot voting for UMD at Essex High School**

## FYE 18 BUDGETS AND CAPITAL PROGRAM ADOPTION SCHEDULE

October 3, 2016	Finance Director provides Department Heads with budget sheets.
October 11, 2016	Village Trustees set budget goals.
October 17, 2016	Department Heads provide completed capital request sheets to Finance Director.
November 1, 2016	GlobalFoundries provides FYE 18 estimated water use.
November 4, 2016	Department Heads provide completed budget sheets to Finance Director.
November 7-11, 2016	Finance Director prints out budget summaries for Department Heads. Revisions are made and final printout of budgets and non-general fund project budget summaries are provided to the Manager.
November 8, 2016	Manager presents General Fund Capital Plan to Trustees.
November 14-23, 2016	Manager and Finance Director meet with Department Heads in regard to budgets. Revisions are made and operating budgets and non-general fund capital budgets are prepared for Trustees' consideration.
Week of Nov. 28, 2016	Send water budget to GlobalFoundries before submitting budget to Trustees.
Week of Dec. 12, 2016	Budget Day with Trustees – (Dec. 13?)
January 10, 2017	Trustees review budgets.
January 24, 2017	Public Hearing on budgets and capital programs.
February 14, 2017	Adopt budgets and capital programs, per Charter, Section 6.06.
February 28, 2017	Adopt Warning for Annual Meeting (17 V.S.A. 2641(a)).
April 5, 2017	Annual Meeting

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE.  
CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE  
COMMITTEE.

**VILLAGE OF ESSEX JUNCTION  
TREE ADVISORY COMMITTEE  
MINUTES OF MEETING  
September 6, 2016**

**MEMBERS PRESENT:** Nick Meyer, Rich Boyers, Warren Spinner, and Mary Jo Engel

**ADMINISTRATION:** Darby Mayville, Community Relations and Economic Development Assistant

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**1. CALL TO ORDER**

Nick called the meeting to order at 5:33 PM.

**2. AGENDA ADDITIONS**

Warren asked to add a discussion of the plantings at 4 Pearl Street to the agenda. All agreed.

**3. MINUTES APPROVAL**

Approval of the June meeting minutes was tabled to the next meeting.

**4. SET 2016-2017 WORK PLAN**

Mary Jo suggested that the committee work on keeping better track of their budget. All agreed, and she offered to create a budget spreadsheet. Darby agreed to keep a copy of all invoices for this purpose.

Warren suggested implementing a long-term plan for planting. It is important to have a better sense of the contents of the inventory, and which trees are in poor or fair condition. He suggested focusing on re-inventorying the trees that were marked as being in poor, fair, or dead condition.

The committee discussed the idea of doing group walks to inventory. Rich suggested that the committee focus on certain geographic areas so that the project does not get daunting. He also suggested doing every other meeting in the field inventorying instead of doing a traditional meeting.

Mary Jo will look at a GPS analyzer tool to see if it would be useful as a management tool. This could be helpful in identifying problems in the existing inventory.

There was discussion on the best way to organize tree data. Mary Jo will also look at organizing this information in order to make it user friendly, and reduce repetition.

Nick suggested using an iPad for this work, and Darby said that she would check to see if there is one that the committee could borrow.

Warren said that he will go around to look at poor condition trees on a nice weekend day, and will contact the rest of the committee to see if they want to come with him. Vacant areas will also be reviewed at a later date.

Warren suggested the creation of a logo for the committee, and Mary Jo suggested having a contest to create one.

Mary Jo suggested having seasonal articles in the Essex Reporter in order to educate residents.

The top four yearly priorities are as follows:

- Improve inventory;
- Work on budget;
- Develop tree planting priorities;
- Develop five-year plan.

#### **5. UPDATE ON 2016 PLANTING AND PUBLIC WORKS PROJECTS**

Nick said that all of the trees planted are looking good. He also mentioned needing to make additional copies of the Maple Street Tree Walk, as they were getting quite a lot of use.

#### **6. SEPTEMBER FARMER'S MARKET BOOTH**

The committee will have a booth at the September 9<sup>th</sup> Market. They will try to bring props again, as that helped to attract people to the booth in the past.

#### **7. MAPPING WORKSHOP UPDATE**

Darby mentioned that she had attended a workshop on the iTree program in June. It was a very powerful program, but would not be able to be used as an inventory management system.

#### **8. MEMBER RECRUITMENT**

Nick said that he would be following up with two residents who have expressed interest in the committee.

#### **9. 4 PEARL STREET**

Warren noted that he had met with the developers at 4 Pearl Street and, after some discussion, they have agreed to plant with silva cells. They will be planting Japanese Tree Lilacs and Maples.

#### **10. PUBLIC INPUT**

None.

**11. NEXT MEETING**

The next meeting will be held on Tuesday, October 4<sup>th</sup> at 5:45 PM.

**12. ADJOURNMENT**

**MOTION by RICH, SECOND by WARREN to ADJOURN. ALL IN FAVOR.**

Meeting adjourned at 7:04 PM.

Respectfully submitted,  
Darby Mayville

**VILLAGE OF ESSEX JUNCTION  
CAPITAL PROGRAM REVIEW COMMITTEE  
MINUTES OF MEETING  
September 6, 2016**

**MEMBERS PRESENT:** Andrew Brown (Chairman); Rick Hamlin, Kevin Collins, Amber Thibeault.  
**ADMINISTRATION:** Lauren Morrissette, Village Finance Director & Assistant Manager.  
**OTHERS PRESENT:** None.

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**1. CALL TO ORDER**

Chairman Andrew Brown called the meeting to order at 6 PM.

**2. AGENDA**

Chairman Brown suggested review/signing of the Ethics Policy be addressed prior to review of the Capital Book and re-ranking of projects.

**MOTION by Rick Hamlin, SECOND by Kevin Collins, to approve the agenda as amended. VOTING: unanimous (4-0); motion carried.**

**3. PUBLIC COMMENTS**

None.

**4. DISCUSS PAVEMENT CATALOGUING**

Rick Hamlin reported the town is doing a paving inventory using Paver which will provide information such as life cycle cost, cost to replace, cost to minimum PCI level for all the roads in the town and village. Regional Planning did a pavement condition index and entered the data into the Paver database. All roads are assigned a PCI (100 is the best score). The PCI contains a list of characteristics (cracking, depressions, trenching, weathering, and such). The worst roads will get attention or the focus could be on roads that are just below the threshold and need an overlay. Other factors will be considered to determine which roads will get attention including traffic volume on the road and number of residences served. The Paver system allows explaining why one street is done over another street.

Andrew Brown asked if sidewalks and buildings can be included in the inventory. Rick Hamlin stated the Paver tool just looks at pavement. The tool was initially developed to track the condition of military runways. Kevin Collins asked if sidewalk condition in the village can be catalogued. Rick Hamlin said this can be done, but the roads should be done first. A lot of sidewalk work happens adjunct to roadwork. Rick Hamlin briefly explained the method of building sidewalk in the village that provides a smooth surface and allows for frost movement.

There was discussion of reconstruction of a road from the subgrade to the top paving versus putting down an overlay or shim of pavement. Rick Hamlin said the total lifespan

of the roadway should be considered. Rebuilding from the sub-base up will provide a much longer lifespan than shimming.

Kevin Collins asked if the paving budget is separate from the capital projects. Lauren Morrisseau stated the town pays the bill for the village for paving, but the Trustees control the paving overlay budget for the village and Rick Jones sets the overlay schedule. Capital projects are separate from the paving overlay projects.

Rick Hamlin mentioned the bike routes/lanes in the village and pursuing grants for these facilities, noting Dennis Lutz was not in support of the grant application for a bike lane from West Street Extension to Suzie Wilson Road until further studies are completed.

**5. REVIEW/SIGN ETHICS POLICY**

The committee reviewed and signed the Ethics Policy.

**6. REVIEW CAPITAL BOOK AND RE-RANK AS NEEDED**

Rick Hamlin mentioned the updated version of the capital book with updated dates, ages, and costs for projects. The summary page at the start of the book identifies the projects that are complete and the date complete.

It was noted the purpose of the review of projects is to see if anything has changed which could impact the ranking. Kevin Collins asked if the reconstruction of Abnaki which does not involve storm sewer or water lines could be covered by Paver and therefore not need to be re-ranked. Rick Hamlin said this is possible.

**7. APPROVE MINUTES**

*August 2, 2016*

**MOTION by Amber Thibeault, SECOND by Kevin Collins, to approve the 8/2/16 minutes as written. VOTING: 3 ayes, one abstention (Rick Hamlin); motion carried.**

**8. NEXT MEETING/AGENDA**

Next meeting: October 4, 2016 at 6 PM

Agenda: Re-Rank Projects as Needed

**9. ADJOURNMENT**

**MOTION by Amber Thibeault, SECOND by Kevin Collins, to adjourn the meeting. VOTING: unanimous (4-0); motion carried.**

The meeting was adjourned at 7 PM.

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION  
BIKE/WALK ADVISORY COMMITTEE  
MINUTES OF MEETING  
SEPTEMBER 19, 2016**

**MEMBERS PRESENT:** Rick Hamlin, Jud Lawrie, Phoebe Spencer, Eric Bowker, Micah Hagan

**OTHERS:** Kathleen Laverty

**ADMINISTRATION:** None

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**1. CALL TO ORDER**

Rick called the meeting to order at 5:45 PM.

**2. AGENDA ADDITONS**

None.

**3. MINUTES REVIEW**

Tabled until the October 17<sup>th</sup> meeting.

**4. GROUP RIDE**

The committee took a group ride and observed the cycling conditions on South Summit and West Street, looked at the ANR route and proposed rail crossing location, reviewed the construction progress of the multi-use safety path, looked at the path between Autumn Pond and Athens Drive and also looked at the curb cut that has been closed on Brickyard where the multi-use path ends.

**5. NEXT MEETING & AGENDA**

The next meeting will be held on October 17<sup>th</sup> at 5:45 PM. The agenda is TBD.

**6. ADJOURNMENT**

The committee finished their ride at 7 PM.

Respectfully submitted, Darby Mayville.

2 Lincoln Street  
Essex Junction, VT 05452-3154  
www.essexjunction.org



P: 802-878-6944  
F: 802-878-6946  
E: admin@essexjunction.org

September 15, 2016

Ms. Carol Bennett  
9 Cushing Drive  
Essex Junction, VT 05452

Dear Ms. Bennett:

Thank you for taking the time to meet with the Village Trustees on Tuesday, September 13.

The Village of Essex Junction does not object to you planting flowers around your mailbox, which is in the Village right-of-way. However, in accordance with the General Regulation of Public Streets, Chapter 2, Section 203, the plantings should not obstruct the sidewalk or road. In addition, we recommend that they be low-lying plants so as not to obstruct access to the mailbox by the USPS.

Sincerely,

Patrick C. Scheidel  
Municipal Manager

cc: Property Management Associates



**GBIC**

*Good Jobs In A Clean Environment*

September 19, 2016

Patrick Scheidel, Manager  
Village of Essex Junction  
2 Lincoln Street  
Essex Junction,  
VT 05452

RECEIVED

SEP 21 2016

Village of Essex Junction

Dear Pat,

On behalf of the GBIC Board of Directors and Staff, we thank the Village of Essex Junction and the Town of Essex for their continued support of the programs and services of the Greater Burlington Industrial Corporation.

Fundraising is a most humbling and challenging activity for a non-profit corporation and we sincerely appreciate your support. Your contribution will enable us to continue serving the municipalities and businesses of Chittenden County throughout this upcoming year.

Again thank you for helping us to build a better economic future for our area residents and the State of Vermont!

Sincerely,

Curt Carter  
Vice President

My recent letter to the editor generated two responses: an opposing letter in last week's paper written by the leader(s) of those opposing a unified recreation district, and an email from a thoughtful citizen who took the time to contact me directly.

Both said I missed something, and I'm really glad they did. I overlooked the bonding statute and relied instead on external research, a mistake on my part. So I'd like to correct myself, and also take the opportunity now to prevent yet another scare tactic from running rampant through our community.

It's true that Vermont does not limit a municipality's ability to appropriate or spend funds. In addition, Vermont also does not have limits on property taxes.

However, there is also a statute that limits how much bonding a municipality can do. I was more focused on spending rather than bonding. At the time, opponents of the unified rec district claimed we were creating the district to avoid spending limits. If there weren't any spending limits, why would we need to avoid them?

But now that we've confirmed there is a debt limit, their argument has changed. Creating a unified rec district to avoid spending or debt limits is no longer a valid argument. So now opponents are claiming we will impose a huge debt burden of ten times the grand list onto our residents. Just because the limit is that high does not mean we would ever bond that much.

The Essex Recreation Department has no bonded debt. Essex Junction Recreation and Parks has borrowed money only once. Opponents cannot explain why combining the two departments would suddenly change that trend.

The fact that the unified recreation district would be subject to the same limitations on bonding as all other municipalities in Vermont is a very good thing. Along with the combination of an elected board, annual, public audits, and voter-approved budgets, a unified recreation district would have exactly the same checks and balances as the Village Board of Trustees and the Town Select Board. Opponents cannot explain why a rec district would be any different from these existing boards.

Finally, let's not forget that all bonding is subject to voter approval. The specific limitations of 24 V.S.A. 53 § 1762 are ridiculously high. If there ever were a board actually willing to ask for approval of a \$100 million bond, I suspect the community would vote an emphatic NO.

Accuracy is important—thanks for pointing out my oversight. Scare tactics are not ok—let's keep the conversation based in reality.

Elaine Sopchak  
Village Trustee



Community Development Department

2 Lincoln Street  
Essex Junction, VT 05452  
[www.essexjunction.org](http://www.essexjunction.org)

Office: (802) 878-6944  
Fax: (802) 878-6946

## **MEMORANDUM**

**TO:** Village Trustees and Pat Scheidel, Municipal Manager  
**FROM:** Robin Pierce, Community Development Director *RP*  
**DATE:** September 22, 2016  
**SUBJECT:** Meeting with Tim Shea regarding sound at German auto show

### **Issue**

The issue is whether or not the Wolfsgart auto show in August exceeded sound limits in the Village.

### **Discussion**

Mr. Shea stated that the event in question was not monitored as there had not been any issues regarding sound with this event in the past. CVE security and EPD officers were at the event. Some attendees got noisy and set off occasional fireworks as part of their overnight camping at CVE. Mr. Shea said that CVE had undertaken an internal investigation to develop better monitoring of the camping area next year by having more lights and security in the camping location, and that he had spoken directly to the promoter of the event.

The potential to have sound monitoring of this event next year if it returns was discussed. Mr. Shea felt that this was something that could be undertaken at CVE expense.

### **Cost**

No cost to the Village.

### **Recommendation**

It is recommended that the Trustees direct staff to work with CVE to develop a plan to reduce sound at this event, and require sound monitoring if it is felt that the sound will exceed the stated limits in the Agreement between the Village and CVE.

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
September 13, 2016**

**BOARD OF TRUSTEES:** George Tyler (Village President); Dan Kerin, Andrew Brown, Lori Houghton, Elaine Sopchak [arrived 7 PM].

**ADMINISTRATION:** Pat Scheidel, Municipal Manager; Lauren Morrisseau, Finance Director/Assistant Manager.

**OTHERS PRESENT:** Frank & Judy Naef, Diane Clemens, Anne Whyte, John Alden, Carol Bennett, Nick Meyer, Bridget Meyer, Chris Chiquoine, Daryl Stultz, Ally Vile, Brad Luck, Irene Wrenner, Saramichelle Stultz, Mike Plageman, Marla Durham, Annie Cooper, Janet Wilson, Colin Flanders (Essex Reporter).

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

**2. AGENDA CHANGES/APPROVAL**

The following change(s) to the agenda were noted:

- Add to Reading File – Letter from Nick Meyer, dated 9/10/16, re: revised LDC; Email from Dee Gannon, dated 9/12/16, re: Briar Lane reconstruction project; Email from Stephen Lizewski, dated 9/12/16, re: Rosewood Lane water line replacement; Email from Peter Sloan, dated 8/23/16 re: a cap on building height of four stories in the village center without possibility of waivers.
- Add to Consent Agenda – Warrant #17010, dated 9/9/16; Letter from Jeff Goodrich, dated 9/12/16, re: Essex Homecoming Request.

**MOTION by Dan Kerin, SECOND by Andrew Brown, to accept the agenda as amended.  
VOTING: unanimous (4-0)[Elaine Sopchak not present for vote]; motion carried.**

**3. GUESTS, PRESENTATIONS, PUBLIC HEARINGS**

**1. Comments from Public on Items Not on Agenda**

*Chris Chiquoine*

Chris Chiquoine again requested projected start and end times for concerts at the fairgrounds be posted so neighboring residents can plan accordingly. Mr. Chiquoine asked if the German car show received a fine for the disruptive noise from parties at the event and what will happen next year. George Tyler said a waiver was not issued for the event so a fine could not be issued for a violation. It is assumed next year there will be tighter controls in place. Pat Scheidel added Robin Pierce will be meeting with Tim Shea at CVE to discuss enforcement and how future business will be impacted if the event does not stay within the parameters. Chris Chiquoine suggested granting a waiver next year and setting limits per the noise agreement, monitoring the event and issuing a fine for any violations. Mr. Chiquoine asked to be notified when the meeting with Tim Shea will take place.

*Anne Whyte*

Anne Whyte, School Street, asked if a waiver was requested and granted for the parking spaces at the end of Park Terrace by Park Street. George Tyler said he did not know. Ms. Whyte asked about the special meeting on streets that was to be held, expressing concern that with the approach of winter nothing will be done and the issues are not going away. After attending many meetings and sending numerous emails since March nothing is resolved. There is language in the Land Development Code (LDC) regarding weight limits on streets with exceptions for deliveries. There will be many deliveries to 4 Pearl Street. Heavy trucks are going up Park Street onto School Street now. Robin Pierce seemed to indicate the weight limit is waived for any street the trucks are on. There is no enforcement of the weight limits or truck traffic. The site at 4 Pearl Street is an ongoing commercial-residential setup so the matter of trucks needs to be addressed. The same situation will occur when 9 & 11 Park Street are developed.

Lori Houghton said the discussion of Park Terrace and other streets in the village should be put on a future agenda.

*Carol Bennett*

Carol Bennett, Cushing Drive, long time home owner in the village, said her flower gardens by her current residence (condo in Whitcomb Heights) were removed by the homeowners' association board which appears to be practicing selective enforcement of the rules because no other flowerbeds in the development were removed. Ms. Bennett said she is circulating a petition to get the rules about gardens changed and her attorney is pursuing the matter of selective enforcement. Having the village write a letter stating flowers can be planted in the public right of way around the mailboxes would be appreciated (the flowers Ms. Bennett planted by the mailboxes were also removed). Ms. Bennett said she is seeking to be on the homeowners' association board to be involved in the decision making for Whitcomb Heights.

George Tyler will draft a letter and send a copy to Ms. Bennett.

*Janet Wilson*

Janet Wilson, School Street, stated drivers turning from School Street onto Pearl Street have their view blocked by a sign. George Tyler assured the sign was not posted to block the view for drivers.

Staff will investigate the matter.

**4. OLD BUSINESS****1. Adopt Amended Land Development Code (LDC)**

George Tyler stated many comments have been received on the LCD, mainly on the building height limit. The six story limit was put into the LDC in 2007. The Trustees are considering whether the limit should remain in the LDC.

*COMMENTS*

Nick Meyer, former member of the Planning Commission who worked on the update of the LDC, suggested removing language in the LCD that allows review of both the conceptual plan and final plan for a PUD application in the same meeting and requiring separate review of the

conceptual plan and the final plan to add transparency and allow the Planning Commission to be involved in the process rather than have staff working with the applicant to have the application fit into the LDC. Mr. Meyer also spoke in support of a four story building height limit in the village.

Frank Naef showed a digital rendering of a six story building on Park Street relative to Park Terrace for size comparison.

Diane Clemens, current member of the Planning Commission, pointed out per the May 5, 2016 Planning Commission minutes language was to be included in the LDC that said building height shall be no higher than that permitted in the district above preconstruction grade unless approved by the Planning Commission. This language was approved to avoid adding another half or full story to a building. Review of the updated LDC shows this language is not included.

George Tyler stated research of curb cuts and the parking spaces on Park Terrace showed a curb cut is access to a driveway and if a curb cut is to be closed the waiver for this must be approved by the Trustees. Location of curb cuts is determined by the Planning Commission through the site plan review process. Anne Whyte said the bank that was previously on the 4 Pearl Street site had two curb cuts on Park Terrace. The new development at 4 Pearl Street added a curb cut for egress from the underground parking garage. It is not known if a waiver was granted for this or for the parking spaces on Park Terrace where there was a solid curb. The developer asked for narrower parking spaces. George Tyler stated parking spaces are not considered curb cuts. Ms. Whyte said per the Act 250 approval for the project there were to be three curb cuts, but there are four now. Also, there was to be a 30' buffer and sidewalk installed which has not been done. George Tyler said the Village Engineer, Public Works Director, Planning Commission, and Act 250 reviewed the development and it has to be assumed all looked at the LDC.

Anne Whyte stated there is an extra parking lot being built behind 8 Park Terrace. The barn that was there has been demolished and is now a parking lot. There is no record of discussion by the Planning Commission of the parking lot. None of the neighbors were notified. There is a zoning permit for the parking lot which is part of the 4 Pearl project, but not part of the original process. Diane Clemens said the building at 6 Pearl Street is historic. The non-historic portion of the structure was town down. The matter was handled by staff. The Planning Commission did not see the application. Andrew Brown suggested getting more information on the matter from staff. Anne Whyte said the project at 4 Pearl needs sunshine and mutual respect for residents and the developer. Lori Houghton recalled the Trustees wanted the Development Director to stay connected to the project and provide updates to the Trustees. Anne Whyte said answers to questions should be in hand before a Certificate of Occupancy is issued. Elaine Sopchak asked if the parking lot is permanent or temporary. Frank Naef said there are poured concrete curbs around the lot so it appears to be permanent.

### *Building Height*

The Trustees made the following comments:

- Andrew Brown mentioned the benefits of having a waiver to allow two additional stories on a building include economic development, advantageous for developers to conduct infill at a faster rate, broaden the tax base, more residents, increase business development,

and increase utilization of existing businesses. There has not been much support expressed in the community for six story buildings in the village and since the LDC must be updated every eight years there is no need to rush to have six story buildings in the village.

- Elaine Sopchak said the only area in the village that may be appropriate for a six story building is the Global Foundries site. A waiver to go to six stories could be granted in the Light Industrial Zone only.
- Lori Houghton agreed with limiting waivers for additional building height to the Light Industrial Zone provided it can be confirmed the location is in this zone. Since the Light Industrial Zone borders Maple Street specific guidelines/criteria are needed in the LDC for a waiver of building height.
- Dan Kerin acknowledged the comments about additional building height in the Light Industrial Zone and the concern for height and scale of a building in the village center. The area should not be limited to four stories in case a proposal is put forth that the village wants.
- George Tyler said he is not in favor of six story buildings in the village center and is willing to have language to that end in the LDC, but is concerned about limiting expansion by Flex-A-Seal which can only expand up and not out. Even taller buildings should be allowed in the Global Foundries area. The Planning Commission will exercise judgment with regard to building height.

The Trustees agreed to the following changes to the LDC:

1. Change the language to disallow six story buildings in the village center and have specific language that taller buildings will be allowed in the Light Industrial Zone provided the criteria are met and a waiver is granted. The criteria should be enumerated.
2. Add the language about building height no higher than that permitted in the district above preconstruction grade unless approved by the Planning Commission.
3. Add the language about separate preliminary plan and final plan reviews for PUD applications.

Announcement of the language changes proposed by the Trustees will be posted on Front Porch Forum.

George Tyler mentioned he recently was informed that a rail freight center can be built at the Global Foundries site. The information will be forwarded to Global Foundries.

## 2. Draft Resolution on RGSC Recommendations

George Tyler reviewed issues to be addressed prior to the vote on the municipal rec district include legal advice on dissolving the existing contract with the Prudential Committee for EJP, next steps if the vote is negative for the rec district, how to support the Rec Study Committee recommendations, and warning the vote in December. Some key financial items include the remaining debt on the bond for Maple Street Park to be paid by village taxpayers only (an entity will be needed to collect the debt; the entity could be the village administration) and perhaps phasing in the increase in tax for rec on town taxpayers because presently villagers support 100% of EJP plus 44% of the town rec department and with the municipal rec district there will be tax equalization.

Dan Kerin spoke in support of the recommendations from the Rec Study Committee, but if the vote is negative the village should take over the rec program to continue under a separate taxing district. Other communities could be allowed to utilize the outstanding programs. Andrew Brown agreed with maintaining rec as a separate taxing district which will allow more opportunities for grants. Elaine Sopchak also agreed with having rec as a separate district or as an enterprise fund so people have a clear picture of the finances of the department. Lori Houghton stated the Rec Study Committee feels the recommendations allow the communities to come together in the rec program in the best possible way. The findings will be fully communicated to the community. Forming the rec district helps tax equity and efficiency in services at the same or better quality than presently. Villagers already vote on a separate rec budget.

George Tyler said the Trustees should inform the Selectboard that if there is a “no” vote on the rec district there should be a “breathing period” on further discussion to avoid jeopardizing other consolidation and shared service efforts. Also, the Prudential Committee as the steward of EJRP should have opportunity to be involved until the village becomes the responsible owner should the vote not support forming a rec district.

#### *COMMENTS*

Max Levy, Selectboard, said people have asked him to tell the Trustees that they support consolidation, but are not sure a municipal district is the right approach.

Mike Plageman, Selectboard, pointed out there are four other members of the Selectboard with a different opinion and to reach a conclusion to start outreach to voters is premature at this time. It is disappointing to hear that a “no” vote would negate the consolidation effort of the past three or four years which has been the best work done in some time and should continue so there is no need for a ‘cooling off’ period. George Tyler clarified his comment about a “no” vote and having a breathing period was simply to set the rec district matter aside while the Trustees and Prudential Committee continue conversation on EJRP. Also, how to interpret a vote in support of the rec district by voters in the village, but not by the voters in the town needs discussion. A positive vote by both entities is needed to move forward to form the rec district. Mike Plageman said the message is consolidation of some kind is wanted and it would be a disservice to the voters not to continue to try to consolidate the rec departments based on the success that has been realized in the past few years. Mr. Plageman said in his opinion the boards owe it to the voters to find another way. George Tyler suggested scheduling a joint meeting with the Trustees and Selectboard as soon as possible to continue the dialogue. The Prudential Committee may want to be included as well.

Marla Durham, member of the Unified Union School Board, Prudential Committee, and citizen of the village and town, reported at the last Unified Union School Board meeting there was discussion of Westford selling land and the attorney for the school district not being able to render an opinion so Westford has been using their town attorney. Superintendent DeNova is investigating other recourse. It is clear conversation is needed between the Trustees and Prudential Committee to figure out equal representation and how to resolve the issue if there is a “no” vote. Having the rec budget separate from the municipal budget is important and should be maintained. It is likely the majority in the village feels the same. Ms. Durham mentioned

petitioning the Selectboard if necessary to put the rec district on the ballot for public vote. Elaine Sopchak said 5% of registered voters of the Town of Essex which includes the village must sign the petition.

Annie Cooper, village and town resident, spoke of working for both the town and village rec departments in the past and the level of professionalism and integrity that is expected by both departments so it is sickening to hear accusation that the rec departments are trying to set up illegal activities. EJRP is a jewel in the community used by people from all over. The ability of the rec department to function well, intelligently, and with its own budget is valuable. A “yes” vote is urged to form a separate rec district. Should the vote be “no” there will be a fight to maintain a separate rec budget.

Bridget Meyer spoke in support of a joint meeting with the Trustees and Selectboard, but urged waiting until the Rec Study Committee facts and figures are available.

Irene Wrenner, speaking as a citizen and not as a member of the Selectboard, suggested holding a vote where the voters can rank three choices: (1) Keep rec under the town or under the village, (2) Combine the village and town rec departments under the town, or (3) Form a special rec district. If none of the choices receive 50% of the votes tally one vote each to the second choice to see how the populace feels. Also, the resolution says EJRP has not had an increase in tax rate in years, but the rec director said FY17 may be the last year at the present tax rate. The EJRP budget shows fund balance of \$80,000 or more has been used for each of the last three years to balance the budget or keep the tax rate low. It is concerning when fund balance is used in three consecutive years.

Saramichelle Stultz expressed relief in seeing the resolution by the Trustees and stated what is being seen at the Selectboard level is not the leadership that is wanted in general and not for the rec department specifically. It is not positive or forward thinking and not good for the community. The time is right for the December vote. If the rec departments had been combined in 2006 much time, money, and effort would have been saved. If the vote is not held now people will move on and then there will be a crunch in February to get people informed once again. Time should not be wasted. The consolidation effort has been awesome thus far and needs to continue in a positive way. All on the Selectboard should do the same.

Brad Luck EJRP, expressed appreciation to provide clarity to the taxpayers, patrons, and staff if there is a “no” vote. Regardless, on July 1, 2017 EJRP will transition somewhere. Staff is concerned about having a job so clarity is needed. The rec department does not want to be in the position of having to transition year after year. Regarding the rec budget and use of fund balance, the rec department is tasked with holding a level tax rate, but the programs are reaching capacity so maintaining a level budget will be a challenge. The dependence on fund balance is slowly dwindling. Also, the school district, and EJRP is presently under the school district, cannot maintain a fund balance and is required to reinvest and that is why the fund balance is used.

Lori Houghton stated many working families rely on the rec departments for childcare service and are nervous about the future of the service so information needs to be communicated on a

“no” vote. Regarding ranked choices for voting, the committee looked at the choices and drafted pros and cons for each.

Elaine Sopchak spoke of the importance of preplanning.

George Tyler stated people outside the village do not understand the commitment to childcare and after school care that is part of the village rec program which the village does not want to jeopardize. The village practices continuous quality improvement. The quality is there with the rec program so there is no need to rebuild from the ground up.

Dan Kerin said together is better and the rec department should be a separate taxing district with a separate budget.

Marla Durham mentioned there are 36 different languages spoken in the town and village. The rec departments are a great value because young people can participate at an early age.

Regarding the questions and answers and information sheets on the resolution and the recommendation for the rec departments, it was suggested there be direction on where to go for further information and language be added supporting the December 13<sup>th</sup> vote by both the Trustees and Selectboard.

**MOTION by Dan Kerin, SECOND by Elaine Sopchak, to approve the resolution to support and advocate for the recommendation of the Rec Governance Study Committee to create a Union Municipal Recreation District with the addition of language reading: “The Board of Trustees resolve to warn the December 13, 2016 vote and urge the Selectboard to do the same.”**

**DISCUSSION: George Tyler stressed the possibility of consolidating rec departments will not end with a “no” vote, but clarity is needed on what action to take in that case.**

**VOTING: unanimous (5-0); motion carried.**

## **5. NEW BUSINESS**

### **1. Report on Special Taxing Districts**

Elaine Sopchak reviewed her research of the Slivinski Report (Goldwater Institute) and reported the report has inaccuracies and is misleading with respect to the unified rec district. Many of the concerns cited are irrelevant or do not apply. In essence there is no spending cap by the state, special tax district money will not be used elsewhere because rec will have a separate budget, there could be variation in tax rate and the district will be audited annually, votes for the district will be held on the annual town/village meeting day, district board members will be elected, there are 802 taxing districts in the state presently with many more in New England, and many of the recommendations mentioned in the report are already being done.

Irene Wrenner suggested the book “Imperfect Union” by Christopher Barry for a statistical analysis of taxing districts rather than the subjective point of view of the Goldwater report. Ms. Wrenner contended a special tax district will cost 10% to 15% more than if the department is under the local government.

Saramichelle Stultz said there have been so many assumptions and inaccuracies made that she has a hard time taking the information from Ms. Wrenner and believing it because many of the things heard at meetings have been pertinent and accurate so it is hard to take Ms. Wrenner's word for it. Ms. Stultz said she will just have to read the book cited by Ms. Wrenner.

## 2. Approval of NECR Work in Village Right-of-Way

Pat Scheidel explained the request by New England Central Railroad for permission to work in the right-of-way to improve the rail crossings around Five Corners.

**MOTION by George Tyler, SECOND by Lori Houghton, to approve NECR working in the village right-of-way as part of needed construction work for the Crescent Connector and to authorize the Community Development Department to issue a permit for the same.**

**VOTING: unanimous (5-0); motion carried.**

## 6. MANAGER'S REPORT

### 1. Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- September 27, 2016
- October 11, 2016
- October 25, 2016
- November 8, 2016
- November 22, 2016

\* December 13, 2016 – Special Village Meeting/Australian Vote

### 2. Meetings

- Rec District – there has been lots of cooperation between village and town staff.
- PACIF – is doing well and will be well funded.
- Regional Dispatch – consultants that have been interviewed are refining their budget proposals.
- Interviews – have been held for vacancies in the town.

### 3. Joint Meeting on Consolidation of Services

Staff will schedule a joint meeting with the Trustees and Selectboard to provide an update on consolidation of services.

### 4. Water Line on Rosewood Lane

Work has started on replacement of the water line on Rosewood Lane which will help with fire flow. The work was added to the Briar Lane project.

## 7. TRUSTEES COMMENTS/CONCERNS & READING FILE

### 1. Board Member Comments

- Lori Houghton said the essexrec.org website has factual information on the study committee's findings and the pros and cons for each of the seven options studied.
- George Tyler noted the paving on Maple Street by the state is what will be done this year. The other spurs into Five Corners will be done next year.

## 2. Reading File

- Minutes:
  - Planning Commission 8/18/16
  - Bike/Walk Advisory Committee 8/22/16
- VLCT Municipal Budgeting Workshop 9/27/16
- Memo from VLCT re: 2017 Draft Municipal Policy
- Memo from VLCT re: 2016 Candidate Forum Kit
- Letter to George Tyler from Anne Duany Whyte re: Height Limits in Village Center
- Email to George Tyler from Nancy L'Ecuyer re: No Six Stories
- Email to George Tyler from Owaissa Avenue Residents
- Email to George Tyler from Joe and Genie Cornacchia re: 4 Stories High
- Email from George Tyler from Darell Whitaker re: Please Don't Increase Height Limit

8. CONSENT AGENDA

**MOTION by Lori Houghton, SECOND by Dan Kerin, to approve the consent agenda as follows and with the addition of Warrant #17010, dated 9/9/16, and the letter from Jeff Goodrich, dated 9/12/16, regarding Essex Homecoming request:**

1. Approve Minutes of Previous Meetings 8/23 /16
2. Expense Warrant #17008, dated 8/26/16, in the amount of \$747,218.83.
3. Expense Warrant #17009 dated 9/2/16, in the amount of \$82,768.34.
4. Expense Warrant #17010 dated 9/09/16, in the amount of \$179,610.27.
5. Request to Close Hawthorn Circle for a Block Party on 9/17/16

**VOTING: 4 ayes, one abstention (Andrew Brown); motion carried.**

9. ADJOURNMENT

**MOTION by Dan Kerin, SECOND by Lori Houghton, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 9:12 PM.

RScty: M.E.Riordan



09/19/16  
03:55 pm

Town of Essex / Village of EJ Accounts Payable  
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
23635	09/01/16	BL BUILDING MAINTENANCE 426405	210-45551.436 ALARM SYSTEM MAINTENANCE	269.51	7210	09/15/16
23170	08/31/16	VA VEHICLE GAS 185165	210-43110.626 GAS,GREASE AND OIL	1570.47	7217	09/15/16
23170	08/31/16	VA VEHICLE GAS 185165	210-42220.626 GAS,GREASE AND OIL	274.88	7217	09/15/16
21055	08/31/16	BL DELIVERIES 53642	210-45551.536 POSTAGE/DELIVERY	135.00	7223	09/15/16
08645	08/28/16	LH OFFICE DOOR LOCK 23270E	210-41940.610 SUPPLIES	119.83	7229	09/15/16
08645	08/29/16	LH CREDIT FOR SALES TAX 23270F	210-41940.610 SUPPLIES	-6.78	7229	09/15/16
08645	08/08/16	ST SUPPLIES 23469B	210-43110.610 SUPPLIES	36.72	7229	09/15/16
05010	08/04/16	AD TRUSTEES PUB HEARING 114892	210-41320.550 PRINTING AND ADVERTISING	51.00	7230	09/15/16
05010	08/11/16	AD TRUSTEES PUB HEARING 114893	210-41320.550 PRINTING AND ADVERTISING	51.00	7230	09/15/16
05010	08/18/16	AD TRUSTEES PUB HEARING 114894	210-41320.550 PRINTING AND ADVERTISING	51.00	7230	09/15/16
05010	08/25/16	DV ZBA AD 9/20 115565	210-41970.550 PRINTING AND ADVERTISING	55.25	7230	09/15/16
V9862	09/07/16	ST MAINTENANCE OTHER 33106	210-43110.570 MAINTENANCE OTHER	42.94	7231	09/15/16
00275	08/22/16	VF DECALS 9082	210-42220.889 ROUTINE EQUIPMENT PURCHAS	108.00	7241	09/15/16
00275	08/22/16	ST LOGO DECALS 9090	210-43110.610 SUPPLIES	90.00	7241	09/15/16
38760	07/27/16	ST Paving Road Structures 0067719	210-43120.610 PAVEMENT MAINTENANCE	1518.40	7244	09/15/16
38760	07/28/16	ST Paving Road Structures 0067777	210-43120.610 PAVEMENT MAINTENANCE	1892.86	7244	09/15/16
38760	07/28/16	ST Paving Road Structures 0067778	210-43120.610 PAVEMENT MAINTENANCE	2096.48	7244	09/15/16
05340	09/02/16	LH PAINTING PORCH/RAILING 090216D	210-41940.434 MAINT. BUILDINGS/GROUNDS	1420.00	7246	09/15/16
V2385	09/07/16	AD TOWN FAIR REG SMH 160907	210-41320.500 TRAINING, CONFERENCES, DU	60.00	7250	09/15/16
21835	08/18/16	VF VISA LATE PURCHASE 368653581816	210-42220.500 TRAINING, CONFERENCES, DU	36.75	3331159	09/15/16
21850	09/05/16	SC MONTHLY CLEANING BILL 325	225-45122.430 REPAIRS & MAINTENANCE	150.00	7213	09/15/16
01930	09/07/16	SC SOUP FOR MEALS CTE 160907D	225-34702.000 SR CTR ACTIVITY FEES	50.00	7216	09/15/16
12265	09/01/16	SC MONTHLY COPY COSTS 5044244928	225-45122.610 OPERATIONAL SUPP/EXP	21.44	7237	09/15/16
12000	07/31/16	VR PEARL MISSIN LINK DSGN 43213	230-46801.007 PEARL ST. LINKING SIDEWAL	833.49	7228	09/15/16
38760	10/20/15	VR Paving Grade Rings CM RTN0003749	230-46801.700 CAPITAL RES. PAVING	-12761.95	7244	09/15/16

09/19/16  
03:55 pm

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38760	TI-SALES INC	10/05/15 VR Paving Grade Rings CM RTN0003828	230-46801.700 CAPITAL RES. PAVING	-597.92	7244	09/15/16
23170	CHAMPLAIN OIL CO., INC.	08/31/16 VA VEHICLE GAS 185165	254-43200.626 GAS,GREASE AND OIL	115.57	7217	09/15/16
08645	LOWES BUSINESS ACCT/SYNCH	08/18/16 VW SUPPLIES 02147C	254-43200.610 SUPPLIES	37.98	7229	09/15/16
08645	LOWES BUSINESS ACCT/SYNCH	08/25/16 VW SUPPLIES 02829D	254-43200.610 SUPPLIES	188.10	7229	09/15/16
V18068	POLLARDWATER.COM - EAST	08/26/16 ST HYDRANT PAINT 0052974	254-43200.614 DISTRIBUTION MATERIALS	283.59	7232	09/15/16
38760	TI-SALES INC	06/24/16 VW meter flange kit, nuts 0066353	254-43200.613 METERS AND PARTS	297.89	7244	09/15/16
38760	TI-SALES INC	08/17/16 VW METER PARTS 0068706	254-43200.613 METERS AND PARTS	302.80	7244	09/15/16
38760	TI-SALES INC	08/18/16 VW/SA mobile data collect 0068743	254-43200.891 CAPITAL OUTLAY	2566.67	7244	09/15/16
23170	CHAMPLAIN OIL CO., INC.	08/31/16 VA VEHICLE GAS 185165	255-43200.626 GAS,GREASE AND OIL	286.01	7217	09/15/16
08645	LOWES BUSINESS ACCT/SYNCH	08/02/16 WW storage boxes 11797A	255-43200.570 MAINTENANCE OTHER	74.11	7229	09/15/16
36520	VT AGENCY OF NATURAL RESO	08/18/16 WW LICENSE 466 RENEWAL 083116D	255-43200.500 TRAINING, CONFERENCES, DU	125.00	7248	09/15/16
23170	CHAMPLAIN OIL CO., INC.	08/31/16 VA VEHICLE GAS 185165	256-43200.626 GAS,GREASE AND OIL	134.80	7217	09/15/16
38760	TI-SALES INC	08/18/16 VW/SA mobile data collect 0068743	256-43200.891 CAPITAL OUTLAY	5133.33	7244	09/15/16
36130	VERIZON WIRELESS	08/23/16 SA VPN 9770930094	256-43200.434 PUMP STATION MAINTENANCE	111.12	7247	09/15/16
36130	VERIZON WIRELESS	08/23/16 SA VPN 9770930094	256-43220.001 SUSIE WILSON PS COSTS	37.71	7247	09/15/16
36130	VERIZON WIRELESS	08/23/16 SA VPN 9770930094	256-43220.002 WEST ST PS COSTS	37.71	7247	09/15/16

09/19/16  
03:55 pm

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				7300.76		

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Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	09/14/16	ABOVE AND BEYOND BL LH & library cleaning	2726	210-41940.423 CONTRACT SERVICES	1500.00	7253	09/22/16
14400	09/14/16	ABOVE AND BEYOND BL LH & library cleaning	2726	210-45551.423 CONTRACT SERVICES	2212.75	7253	09/22/16
05290	09/07/16	ADVANCE AUTO PARTS VF WIRE TIE	5147560	210-42220.610 SUPPLIES	5.75	7254	09/22/16
05290	09/09/16	ADVANCE AUTO PARTS ST SUPPLIES	5347701	210-43110.610 SUPPLIES	23.90	7254	09/22/16
05290	09/11/16	ADVANCE AUTO PARTS VF BUTT CONNECTORS	5547783	210-42220.610 SUPPLIES	20.40	7254	09/22/16
05290	09/12/16	ADVANCE AUTO PARTS ST SUPPLIES	5624973	210-43110.610 SUPPLIES	5.36	7254	09/22/16
05290	09/13/16	ADVANCE AUTO PARTS ST SUPPLIES	5751457	210-43110.610 SUPPLIES	56.92	7254	09/22/16
42665	09/10/16	AMAZON/SYNCB BL books supplies, youth	69852091016D	210-45551.837 CHILDRENS PROGRAMS	31.78	7257	09/22/16
42665	09/10/16	AMAZON/SYNCB BL books supplies, youth	69852091016D	210-45551.610 SUPPLIES	399.89	7257	09/22/16
42665	09/10/16	AMAZON/SYNCB BL books supplies, youth	69852091016D	210-45551.641 JUVEN COLLECTION-PRNT & E	325.28	7257	09/22/16
V9976	09/01/16	AVONDA AIR SYSTEMS, INC BL BUILDING MAINTENANCE	03786	210-45551.434 MAINT. BUILDINGS/GROUNDS	1020.00	7259	09/22/16
V10301	09/01/16	BARRA, PLC DAVID A. AD/DV AUG LEGAL FEES	EJ24632466	210-41320.320 LEGAL SERVICES	346.50	7262	09/22/16
V10301	09/01/16	BARRA, PLC DAVID A. AD/DV AUG LEGAL FEES	EJ24632466	210-41970.320 LEGAL SERVICES	33.00	7262	09/22/16
V1655	09/06/16	BLUE CROSS BLUE SHIELD OF VA OCT HEALTH INS	54730001187	210-15109.000 EXCHANGE - COBRA	1422.76	7265	09/22/16
V1655	09/06/16	BLUE CROSS BLUE SHIELD OF VA OCT HEALTH INS	54730001187	210-43151.210 HEALTH INS & OTHER BENEFIT	457.01	7265	09/22/16
V1655	09/06/16	BLUE CROSS BLUE SHIELD OF VA OCT HEALTH INS	54730001187	210-41335.210 HEALTH INS & OTHER BENEFIT	862.29	7265	09/22/16
V1655	09/06/16	BLUE CROSS BLUE SHIELD OF VA OCT HEALTH INS	54730001187	210-41320.210 HEALTH INS & OTHER BENEFIT	3449.17	7265	09/22/16
V1655	09/06/16	BLUE CROSS BLUE SHIELD OF VA OCT HEALTH INS	54730001187	210-45551.210 HEALTH INS & OTHER BENEFIT	5173.73	7265	09/22/16
V1655	09/06/16	BLUE CROSS BLUE SHIELD OF VA OCT HEALTH INS	54730001187	210-43110.210 HEALTH INS & OTHER BENEFIT	2931.78	7265	09/22/16
V1655	09/06/16	BLUE CROSS BLUE SHIELD OF VA OCT HEALTH INS	54730001187	210-41970.210 HEALTH INS & OTHER BENEFIT	1724.58	7265	09/22/16
00530	09/02/16	BRODART CO BF books	4662113	210-49345.000 LIBRARY DONATION EXPENDIT	24.63	7268	09/22/16
00530	09/06/16	BRODART CO BL books	4663162	210-45551.640 ADULT COLLECTION-PRINT &	113.52	7268	09/22/16
00530	09/07/16	BRODART CO BL books	4664397	210-45551.610 SUPPLIES	3.60	7268	09/22/16
00530	09/07/16	BRODART CO BL books	4664397	210-45551.640 ADULT COLLECTION-PRINT &	49.40	7268	09/22/16
00530	09/07/16	BRODART CO BL books	4664464	210-45551.641 JUVEN COLLECTION-PRNT & E	23.28	7268	09/22/16

09/23/16

## Town of Essex / Village of EJ Accounts Payable

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09:22 am

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	09/07/16	BL books 4664464	210-45551.610 SUPPLIES	1.80	7268	09/22/16
00530	09/07/16	BL books 4664712	210-45551.610 SUPPLIES	7.20	7268	09/22/16
00530	09/07/16	BL books 4664712	210-45551.640 ADULT COLLECTION-PRINT &	148.10	7268	09/22/16
00530	09/07/16	BF books 4664840	210-49345.000 LIBRARY DONATION EXPENDIT	48.84	7268	09/22/16
00530	09/07/16	BL books 4664845	210-45551.640 ADULT COLLECTION-PRINT &	15.39	7268	09/22/16
00530	09/07/16	BL books 4664845	210-45551.610 SUPPLIES	0.90	7268	09/22/16
00530	09/08/16	BL books 4666668	210-45551.641 JUVEN COLLECTION-PRNT & E	14.85	7268	09/22/16
00530	09/08/16	BL books 4666668	210-45551.610 SUPPLIES	0.90	7268	09/22/16
00530	09/08/16	BL books 4666959	210-45551.610 SUPPLIES	0.90	7268	09/22/16
00530	09/08/16	BL books 4666959	210-45551.641 JUVEN COLLECTION-PRNT & E	9.34	7268	09/22/16
00530	09/12/16	BF books 4671310	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	7268	09/22/16
00530	08/29/16	BF BOOKS B4653515	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	7268	09/22/16
00530	08/29/16	BL BOOKS B4653569	210-45551.640 ADULT COLLECTION-PRINT &	65.14	7268	09/22/16
00530	08/29/16	BL BOOKS B4653569	210-45551.610 SUPPLIES	2.70	7268	09/22/16
00530	08/29/16	BL BOOKS B4653572	210-45551.640 ADULT COLLECTION-PRINT &	408.41	7268	09/22/16
00530	08/29/16	BL BOOKS B4653572	210-45551.610 SUPPLIES	18.00	7268	09/22/16
00530	08/29/16	BF BOOKS B4653703	210-49345.000 LIBRARY DONATION EXPENDIT	62.95	7268	09/22/16
00530	08/29/16	BL BOOKS B4653989	210-45551.610 SUPPLIES	9.00	7268	09/22/16
00530	08/29/16	BL BOOKS B4653989	210-45551.641 JUVEN COLLECTION-PRNT & E	99.32	7268	09/22/16
00530	08/30/16	BF foundation books B4655770	210-49345.000 LIBRARY DONATION EXPENDIT	7.93	7268	09/22/16
00530	08/30/16	BF foundation books B4655771	210-49345.000 LIBRARY DONATION EXPENDIT	415.40	7268	09/22/16
00530	08/30/16	BR BOOKS B4655926	210-49346.001 ADULT COLLECTION-PRINT &	16.74	7268	09/22/16
00530	08/30/16	BL BOOKS B4656033	210-45551.640 ADULT COLLECTION-PRINT &	23.19	7268	09/22/16
00530	08/30/16	BL BOOKS B4656033	210-45551.610 SUPPLIES	0.30	7268	09/22/16
00530	08/31/16	BL BOOKS B4658355	210-45551.640 ADULT COLLECTION-PRINT &	145.73	7268	09/22/16

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00530	08/31/16	BL BOOKS B4658606	210-45551.641 JUVEN COLLECTION-PRNT & E	91.03	7268	09/22/16
00530	08/31/16	BL BOOKS B4658606	210-45551.610 SUPPLIES	6.30	7268	09/22/16
V9941	09/07/16	BL NEWSPAPERS FOR AUG 080816A	210-45551.640 ADULT COLLECTION-PRINT &	25.00	7270	09/22/16
V9941	09/07/16	AD/LH LH & TRUSTEES 080916B	210-41940.610 SUPPLIES	4.47	7270	09/22/16
V9941	09/07/16	AD/LH LH & TRUSTEES 080916B	210-41320.560 TRUSTEES EXPENDITURES	12.17	7270	09/22/16
V9941	09/07/16	AD/LH TRUSTEES & LH SUPPL 082316D	210-41320.560 TRUSTEES EXPENDITURES	16.38	7270	09/22/16
V9941	09/07/16	AD/LH TRUSTEES & LH SUPPL 082316D	210-41940.610 SUPPLIES	4.09	7270	09/22/16
V9941	09/07/16	VF COMPUTER CABLE 082616E	210-42220.889 ROUTINE EQUIPMENT PURCHAS	27.94	7270	09/22/16
V9941	09/07/16	VF BATTERY FOR UPS UNIT 082916G	210-42220.570 MAINTENANCE OTHER	90.94	7270	09/22/16
V9941	09/07/16	CD BLOCK PARTY TOW CALL 090116I	210-41335.835 BLOCK PARTY EXPENSE	75.00	7270	09/22/16
V9941	09/07/16	DV REV CON RP 090216J	210-41970.500 TRAINING,CONF,DUES	110.00	7270	09/22/16
21500	09/12/16	AD COPIER LEASE OCT 16450571	210-41320.442 LEASED SERVICES	245.00	7273	09/22/16
21500	09/07/16	AD COPIES 8/7-9/6/2016 4020140957	210-41320.442 LEASED SERVICES	65.20	7273	09/22/16
V0455	09/01/16	BL SUPPLIES 4020070832	210-45551.610 SUPPLIES	62.14	7274	09/22/16
V04609	09/01/16	BL books 1405192	210-45551.640 ADULT COLLECTION-PRINT &	91.08	7279	09/22/16
23525	07/29/16	ST DEF FLUID 376826	210-43110.626 GAS,GREASE AND OIL	8.94	7283	09/22/16
04940	09/03/16	VF CABLE TV 090316VF	210-42220.535 TELEPHONE SERVICES	13.59	7285	09/22/16
28790	09/11/16	VF SHIPPING LIGHT RETURN 091101	210-42220.889 ROUTINE EQUIPMENT PURCHAS	16.68	7287	09/22/16
38280	08/31/16	LH WATER AUGUST 081650117144	210-41940.610 SUPPLIES	30.25	7288	09/22/16
38280	08/31/16	ST WATER 081650122590	210-43110.610 SUPPLIES	49.00	7288	09/22/16
25715	09/14/16	ST misc eng work 7/1-31 09141616810	210-43110.576 ENGINEERING SERVICES	253.75	7295	09/22/16
V10576	09/07/16	AD AUG WEB HOST/SUPPORT 2212	210-41320.530 COMMUNICATIONS	99.00	7300	09/22/16
23215	07/08/16	ST MAINTENANCE OTHER 106112530001	210-43110.570 MAINTENANCE OTHER	28.80	7303	09/22/16
23215	08/05/16	VF pressure washer nozzle 106142840001	210-42220.889 ROUTINE EQUIPMENT PURCHAS	27.90	7303	09/22/16
23215	09/07/16	ST SUPPLIES 106174460001	210-43110.610 SUPPLIES	50.11	7303	09/22/16

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18000	08/26/16	FERGUSON WATERWORKS #590 ST CB HOOK 0714395	210-43110.610 SUPPLIES	34.79	7306	09/22/16
41410	09/07/16	FINANCIAL OPERATIONS ST TRAFFIC LIGHT MAINTENA 083116	210-43123.570 TRAFFIC LIGHTS MAINTENANC	154.68	7309	09/22/16
25920	09/13/16	FIRE PRO TEC INC VF FIRE EXT MAINTENANCE 329448	210-42220.570 MAINTENANCE OTHER	81.15	7310	09/22/16
25920	09/13/16	FIRE PRO TEC INC VF FIRE EXT MAINTENANCE 329449	210-42220.570 MAINTENANCE OTHER	153.00	7310	09/22/16
16000	09/07/16	FISHER AUTO PARTS VF LIGHTS 293-163133	210-42220.432 VEHICLE MAINTENANCE	15.98	7315	09/22/16
16000	09/07/16	FISHER AUTO PARTS VF LIGHTS 293-163135	210-42220.432 VEHICLE MAINTENANCE	15.98	7315	09/22/16
05395	09/11/16	FLEETMatics USA LLC ST 8 EQUIPMENT RENTAL GPS 1366244	210-43110.442 EQUIPMENT RENTALS	280.00	7316	09/22/16
V10226	09/08/16	G & K SERVICES ST SUPPLIES 1295469663	210-43110.610 SUPPLIES	68.43	7319	09/22/16
15045	09/01/16	GLOBAL FOUNDRIES US2 LLC AD LEASE SOC FIELD EJAP ESSX0916-01	210-15101.000 EXCHANGE - GENERAL	500.00	7322	09/22/16
33495	09/02/16	INGRAM LIBRARY SERVICES I BL books 94649690	210-45551.640 ADULT COLLECTION-PRINT &	19.94	7331	09/22/16
V10045	09/12/16	KME FIRE APPARATUS VF DOME LIGHT NY28214	210-42220.432 VEHICLE MAINTENANCE	81.42	7343	09/22/16
V10347	09/13/16	L & R PEST ELIMINATION SE LH QUARTERLY SERVICE 128317	210-41940.423 CONTRACT SERVICES	100.00	7346	09/22/16
14025	09/10/16	LINCOLN NATIONAL LIFE INS VA OCT LIFE INS 10161532732	210-41335.210 HEALTH INS & OTHER BENEFI	46.42	7350	09/22/16
14025	09/10/16	LINCOLN NATIONAL LIFE INS VA OCT LIFE INS 10161532732	210-41970.210 HEALTH INS & OTHER BENEFI	92.83	7350	09/22/16
14025	09/10/16	LINCOLN NATIONAL LIFE INS VA OCT LIFE INS 10161532732	210-41320.210 HEALTH INS & OTHER BENEFI	185.66	7350	09/22/16
14025	09/10/16	LINCOLN NATIONAL LIFE INS VA OCT LIFE INS 10161532732	210-43110.210 HEALTH INS & OTHER BENEFI	157.81	7350	09/22/16
14025	09/10/16	LINCOLN NATIONAL LIFE INS VA OCT LIFE INS 10161532732	210-45551.210 HEALTH INS & OTHER BENEFI	278.49	7350	09/22/16
14025	09/10/16	LINCOLN NATIONAL LIFE INS VA OCT LIFE INS 10161532732	210-43151.210 HEALTH INS & OTHER BENEFI	24.60	7350	09/22/16
24620	09/06/16	MILTON RENTAL AND SALES ST MAINTENANCE OTHER 1-533365	210-43110.570 MAINTENANCE OTHER	25.95	7355	09/22/16
24620	09/14/16	MILTON RENTAL AND SALES ST TIRES 1-533833	210-43110.570 MAINTENANCE OTHER	156.00	7355	09/22/16
V10668	08/31/16	MISTRAS GROUP VF LADDER TESTING CD10732393	210-42220.432 VEHICLE MAINTENANCE	1231.80	7356	09/22/16
14585	09/08/16	MUNICIPAL EMERGENCY SERVI VF ANN'L MAINT#C61683SCBA IN1062580	210-42220.570 MAINTENANCE OTHER	1630.35	7357	09/22/16
V1636	08/24/16	NEW ENGLAND MUNICIPAL VA HOSE & PARTS 16404	210-43110.570 MAINTENANCE OTHER	230.99	7360	09/22/16
24960	09/15/16	NORTHEAST DELTA DENTAL VA OCT DENTAL INS 161509D	210-15109.000 EXCHANGE - COBRA	123.29	7363	09/22/16
24960	09/15/16	NORTHEAST DELTA DENTAL VA OCT DENTAL INS 161509D	210-41970.210 HEALTH INS & OTHER BENEFI	149.26	7363	09/22/16

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24960	09/15/16	NORTHEAST DELTA DENTAL VA OCT DENTAL INS 161509D	210-41335.210 HEALTH INS & OTHER BENEFI	74.63	7363	09/22/16
24960	09/15/16	NORTHEAST DELTA DENTAL VA OCT DENTAL INS 161509D	210-41320.210 HEALTH INS & OTHER BENEFI	298.52	7363	09/22/16
24960	09/15/16	NORTHEAST DELTA DENTAL VA OCT DENTAL INS 161509D	210-43151.210 HEALTH INS & OTHER BENEFI	39.55	7363	09/22/16
24960	09/15/16	NORTHEAST DELTA DENTAL VA OCT DENTAL INS 161509D	210-43110.210 HEALTH INS & OTHER BENEFI	253.74	7363	09/22/16
24960	09/15/16	NORTHEAST DELTA DENTAL VA OCT DENTAL INS 161509D	210-45551.210 HEALTH INS & OTHER BENEFI	447.78	7363	09/22/16
V2393	09/19/16	NORTHEAST MAILING SYSTEMS AD postage meter ink 348900	210-41320.610 SUPPLIES	209.52	7364	09/22/16
23420	09/06/16	F & P SEPTIC SERVICE INC. BL BUILDING MAINTENANCE 9303	210-45551.434 MAINT. BUILDINGS/GROUNDS	210.00	7366	09/22/16
25140	09/06/16	PIKE INDUSTRIES INC ST PAVEMENT MAINTENANCE 888204	210-43120.610 PAVEMENT MAINTENANCE	302.40	7368	09/22/16
25140	09/09/16	PIKE INDUSTRIES INC ST PAVEMENT MAINTENANCE 888615	210-43120.610 PAVEMENT MAINTENANCE	118.90	7368	09/22/16
25140	09/13/16	PIKE INDUSTRIES INC ST PAVEMENT MAINTENANCE 889180	210-43120.610 PAVEMENT MAINTENANCE	522.76	7368	09/22/16
18010	09/07/16	REYNOLDS & SON, INC. VF GLOVES 3283509	210-42220.612 UNIFORMS,BOOTS,ETC	658.53	7376	09/22/16
18010	09/07/16	REYNOLDS & SON, INC. VF FLASHLIGHT 3283512	210-42220.889 ROUTINE EQUIPMENT PURCHAS	152.65	7376	09/22/16
V20401	08/30/16	SCHOLASTIC LIBRARY PUBLIS BL books 11469255	210-45551.641 JUVEN COLLECTION-PRNT & E	152.10	7381	09/22/16
40840	09/01/16	SOVERNET COMMUNICATIONS VA phones & internet 3669604	210-41320.530 COMMUNICATIONS	34.95	7389	09/22/16
40840	09/01/16	SOVERNET COMMUNICATIONS VA phones & internet 3669604	210-41940.535 TELEPHONE SERVICES	39.02	7389	09/22/16
40840	09/01/16	SOVERNET COMMUNICATIONS VA phones & internet 3669604	210-41970.535 TELEPHONE SERVICES	32.85	7389	09/22/16
40840	09/01/16	SOVERNET COMMUNICATIONS VA phones & internet 3669604	210-41320.535 TELEPHONE SERVICES	143.38	7389	09/22/16
40840	09/01/16	SOVERNET COMMUNICATIONS BL TECH ACCERIS PHONE 3672139	210-45551.535 TELEPHONE SERVICES	94.78	7389	09/22/16
40840	09/01/16	SOVERNET COMMUNICATIONS BL TECH ACCERIS PHONE 3672139	210-45551.530 TECHNOLOGY ACCESS	39.95	7389	09/22/16
V2124	09/03/16	STAPLES ADVANTAGE VA SUPPLIES 3313889453	210-41970.610 SUPPLIES	46.92	7390	09/22/16
V2124	09/03/16	STAPLES ADVANTAGE VA SUPPLIES 3313889453	210-41320.610 SUPPLIES	95.27	7390	09/22/16
V2124	09/03/16	STAPLES ADVANTAGE VA SUPPLIES 3313889453	210-41940.610 SUPPLIES	6.57	7390	09/22/16
11935	08/31/16	VIKING-CIVES USA ST VEHICLE MAINTENANCE 4469300	210-43110.432 VEHICLE MAINTENANCE	247.58	7398	09/22/16
11935	08/31/16	VIKING-CIVES USA ST JOHNSTON PLASTIC BRUSH 4469308	210-43110.610 SUPPLIES	287.70	7398	09/22/16
23575	09/21/16	VTCMA AD VTCMA conf Oct 20-21 092116D	210-41320.500 TRAINING, CONFERENCES, DU	105.00	7405	09/22/16

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V9941	BUSINESSCARD SERVICES	09/07/16	SC LUNCH PLAYHOUSE TRIP 082216C	225-45122.810 TRIP EXPENSES	749.49	7270	09/22/16
V10086	ESSEX PARK & RECREATION D	09/06/16	SC SR VAN TRANS BURT ISLN 160906D	225-45122.810 TRIP EXPENSES	129.44	7305	09/22/16
21770	JAZZERCISE	09/10/16	SC JAZZERCISE INSTR FEES 160910D	225-45122.330 OTHER PROF SERVICES	100.00	7337	09/22/16
25715	DONALD HAMLIN CONSULT ENG	09/14/16	VR Cres cnctr eng 7/1-31 09141612833	230-46801.008 CRESCENT CONNECTOR	2427.50	7295	09/22/16
25715	DONALD HAMLIN CONSULT ENG	09/14/16	VR missing link eng 7/1-3 09141614807	230-46801.007 PEARL ST. LINKING SIDEWAL	1425.00	7295	09/22/16
25715	DONALD HAMLIN CONSULT ENG	09/14/16	VR path eng 7/1-7/31 09141616803	230-46801.006 MULTI-USE PATH NORTH	1037.53	7295	09/22/16
23215	ESSEX EQUIPMENT INC	09/09/16	RS vehicle fit up 10617641001	231-43131.161 4WD PICKUP - TRK #3	139.72	7303	09/22/16
11935	VIKING-CIVES USA	08/31/16	ST VEHICLE MAINTENANCE 4469300	231-43131.161 4WD PICKUP - TRK #3	247.58	7398	09/22/16
25715	DONALD HAMLIN CONSULT ENG	09/14/16	VB/VW BRIAR LN ENG 7/1-31 09141614-813	253-46801.005 BRIAR LANE RD/SDWK/WTR LI	16190.22	7295	09/22/16
05290	ADVANCE AUTO PARTS	09/12/16	VW SUPPLIES 2647840	254-43200.610 SUPPLIES	31.98	7254	09/22/16
05290	ADVANCE AUTO PARTS	09/09/16	VW SUPPLIES 5347689	254-43200.610 SUPPLIES	9.97	7254	09/22/16
V1655	BLUE CROSS BLUE SHIELD OF	09/06/16	VA OCT HEALTH INS 54730001187	254-43200.210 HEALTH INS & OTHER BENEFIT	1293.43	7265	09/22/16
V9941	BUSINESSCARD SERVICES	09/07/16	VW SUPPLIES 083116H	254-43200.610 SUPPLIES	194.97	7270	09/22/16
23435	CHAMPLAIN WATER DISTRICT	08/31/16	VW AUG WATER USAGE 8-31-16	254-43210.411 CWD WATER PURC - GF	202817.68	7280	09/22/16
23435	CHAMPLAIN WATER DISTRICT	08/31/16	VW AUG WATER USAGE 8-31-16	254-43210.412 STATE WATER TAX - GF	4975.90	7280	09/22/16
23435	CHAMPLAIN WATER DISTRICT	08/31/16	VW AUG WATER USAGE 8-31-16	254-43200.411 CWD WATER PURCHASE	38902.90	7280	09/22/16
23435	CHAMPLAIN WATER DISTRICT	08/31/16	VW AUG WATER USAGE 8-31-16	254-43200.412 STATE WATER TAX	954.44	7280	09/22/16
31275	DON WESTON EXCAVATING INC	09/12/16	VW SOUTH SUMMIT VALVE 9986	254-43200.614 DISTRIBUTION MATERIALS	1030.33	7294	09/22/16
25715	DONALD HAMLIN CONSULT ENG	09/14/16	VB/VW BRIAR LN ENG 7/1-31 09141614-813	254-43332.005 BRIAR LANE RD/SDWK/WTR LN	2581.05	7295	09/22/16
40025	E J PRESCOTT INC	09/01/16	VW DISTRIBUTION MATERIALS 5137469	254-43200.614 DISTRIBUTION MATERIALS	66.48	7297	09/22/16
23215	ESSEX EQUIPMENT INC	06/09/16	VW SUPPLIES 106081920001	254-43200.610 SUPPLIES	35.23	7303	09/22/16
14025	LINCOLN NATIONAL LIFE INS	09/10/16	VA OCT LIFE INS 10161532732	254-43200.210 HEALTH INS & OTHER BENEFIT	69.62	7350	09/22/16
V1636	NEW ENGLAND MUNICIPAL	08/24/16	VA HOSE & PARTS 16404	254-43200.570 MAINTENANCE OTHER	38.50	7360	09/22/16
24960	NORTHEAST DELTA DENTAL	09/15/16	VA OCT DENTAL INS 161509D	254-43200.210 HEALTH INS & OTHER BENEFIT	111.94	7363	09/22/16
38760	TI-SALES INC	09/09/16	PK /VW METERS AND PARTS 0069627	254-43330.002 METER REPLACEMENT PROGRAM	471.45	7393	09/22/16

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38760	09/09/16	PK/VW METER AND PARTS 0069636	254-43330.002 METER REPLACEMENT PROGRAM	136.11	7393	09/22/16
05290	09/01/16	WW GASKET MH 4547300	255-43200.570 MAINTENANCE OTHER	15.66	7254	09/22/16
05290	09/01/16	WW KEY SET ASSORTED 4547311	255-43200.570 MAINTENANCE OTHER	18.99	7254	09/22/16
05290	09/02/16	WW OIL 4647379	255-43200.626 GAS, GREASE AND OIL	59.76	7254	09/22/16
42625	08/31/16	WW ALKALINITY CONTROL 76478	255-43200.330 OTHER PROFESSIONAL SERVIC	626.00	7256	09/22/16
V1655	09/06/16	VA OCT HEALTH INS 54730001187	255-43200.210 HEALTH INS & OTHER BENEFIT	4458.03	7265	09/22/16
V9941	09/07/16	WW NEWSPAPERS AUGUST 082916F	255-43200.610 SUPPLIES	22.00	7270	09/22/16
11375	09/01/16	WW SEPT GRIT SERVICE 2570049	255-43200.565 GRIT DISPOSAL	918.66	7275	09/22/16
11375	09/01/16	WW 1.10 TON GRIT 693474	255-43200.565 GRIT DISPOSAL	141.96	7275	09/22/16
23455	08/31/16	WW 56.66 TONS 20167-ESS	255-43200.568 SLUDGE MANAGEMENT	4799.10	7282	09/22/16
06870	09/01/16	WW WEEKLY TKN TOT P 211410	255-43200.577 CONTRACT LABORATORY SERVI	40.00	7301	09/22/16
06870	09/02/16	WW SLUDGE ZN QIT QC 211531	255-43200.577 CONTRACT LABORATORY SERVI	141.00	7301	09/22/16
06870	09/08/16	WW WEEKLY TKN 211893	255-43200.577 CONTRACT LABORATORY SERVI	25.00	7301	09/22/16
23215	08/23/16	WW GAS CAN FUNNEL 106159490001	255-43200.570 MAINTENANCE OTHER	69.05	7303	09/22/16
V10574	08/26/16	WW GBT BELT STOCK ME89360	255-43200.570 MAINTENANCE OTHER	860.24	7308	09/22/16
04035	09/09/16	WW CORE SCI 30163	255-43200.570 MAINTENANCE OTHER	94.00	7323	09/22/16
V9769	08/31/16	WW FULL LOAD SOD ALUMINAT 9017513936	255-43200.619 CHEMICALS	6703.50	7342	09/22/16
14025	09/10/16	VA OCT LIFE INS 10161532732	255-43200.210 HEALTH INS & OTHER BENEFIT	239.97	7350	09/22/16
34995	08/31/16	WW SOLENOID REBUILD 77198608	255-43200.570 MAINTENANCE OTHER	188.13	7354	09/22/16
V1636	08/24/16	VA HOSE & PARTS 16404	255-43200.610 SUPPLIES	38.50	7360	09/22/16
24960	09/15/16	VA OCT DENTAL INS 161509D	255-43200.210 HEALTH INS & OTHER BENEFIT	385.83	7363	09/22/16
V2093	08/24/16	WW 50% CAUSTIC BULK 331917	255-43200.619 CHEMICALS	6898.50	7385	09/22/16
36825	09/02/16	WW MOWER BLADES 070765	255-43200.570 MAINTENANCE OTHER	99.18	7386	09/22/16
40840	09/01/16	WW AUG PHONE INTERNET 3672118	255-43200.535 TELEPHONE SERVICES	173.96	7389	09/22/16
V2124	08/27/16	WW GENERAL SUPPLIES 8040688259	255-43200.610 SUPPLIES	108.95	7390	09/22/16

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07565	09/01/16	W B MASON CO INC WW COPIER PAPER I37365009	255-43200.610 SUPPLIES	62.98	7406	09/22/16
05290	09/16/16	ADVANCE AUTO PARTS SA MAINTENANCE OTHER 6051587	256-43200.570 MAINTENANCE OTHER	8.54	7254	09/22/16
V1655	09/06/16	BLUE CROSS BLUE SHIELD OF VA OCT HEALTH INS 54730001187	256-43200.210 HEALTH INS & OTHER BENEFIT	2069.49	7265	09/22/16
23215	09/14/16	ESSEX EQUIPMENT INC SA MAINTENANCE OTHER 106176390001	256-43200.570 MAINTENANCE OTHER	46.93	7303	09/22/16
14025	09/10/16	LINCOLN NATIONAL LIFE INS VA OCT LIFE INS 10161532732	256-43200.210 HEALTH INS & OTHER BENEFIT	111.40	7350	09/22/16
V1636	08/24/16	NEW ENGLAND MUNICIPAL VA HOSE & PARTS 16404	256-43200.570 MAINTENANCE OTHER	461.99	7360	09/22/16
24960	09/15/16	NORTHEAST DELTA DENTAL VA OCT DENTAL INS 161509D	256-43200.210 HEALTH INS & OTHER BENEFIT	179.11	7363	09/22/16
38760	09/09/16	TI-SALES INC PK /VW METERS AND PARTS 0069627	256-43330.002 METER REPLACEMENT PROGRAM	942.90	7393	09/22/16
38760	09/09/16	TI-SALES INC PK/VW METER AND PARTS 0069636	256-43330.002 METER REPLACEMENT PROGRAM	272.21	7393	09/22/16
Report Total				343181.52		

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-31101.000 PROPERTY TAXES-CURRENT	2,482,765.00	250,567.23	2,232,197.77	10.09%
210-33546.000 STATE FOR VT PILOT & CURR	1,900.00	0.00	1,900.00	0.00%
210-33582.000 ESSEX TOWN CONTRIB. TO LI	15,000.00	0.00	15,000.00	0.00%
210-33582.001 TOWN STORMWATER PAYMENT	59,352.00	0.00	59,352.00	0.00%
210-33582.002 TOWN STREET DEPT PAYMENT	1,000,642.00	0.00	1,000,642.00	0.00%
210-34130.000 LICENSE AND ZONING FEE	50,000.00	3,297.00	46,703.00	6.59%
210-34131.000 WHITCOMB FARM SOLAR PILOT	5,400.00	0.00	5,400.00	0.00%
210-34221.000 MISCELLANEOUS FIRE RECEIP	20.00	0.00	20.00	0.00%
210-35130.000 STATE DISTRICT COURT FINE	500.00	415.00	85.00	83.00%
210-36102.000 INTEREST EARNINGS	1,500.00	236.52	1,263.48	15.77%
210-36201.000 PARKING SPACE FEES	4,800.00	800.00	4,000.00	16.67%
210-36202.000 LINCOLN HALL RENTALS	1.00	0.00	1.00	0.00%
210-36400.000 BLOCK PARTY CONTRIBUTIONS	1,500.00	0.00	1,500.00	0.00%
210-36603.000 MISC. - UNCLASSIFIED RECE	2,000.00	46.59	1,953.41	2.33%
210-36605.000 MISCELLANEOUS STREET RECE	3,000.00	124.00	2,876.00	4.13%
210-36606.000 MISCELLANEOUS LIBRARY REC	400.00	0.90	399.10	0.23%
210-39154.000 SERVICE FEE - WATER	113,888.00	0.00	113,888.00	0.00%
210-39155.000 SERVICE FEE - WWTP	56,944.00	0.00	56,944.00	0.00%
210-39156.000 SERVICE FEE - SANITATION	113,888.00	0.00	113,888.00	0.00%
<b>210-395 UNBUDGETED REVENUE</b>				
210-39501.000 OTHER DONATIONS	4,575.00	0.00	4,575.00	0.00%
210-39508.000 DONATIONS TO LIBRARY	0.00	565.22	-565.22	100.00%
210-39581.000 MISCELLANEOUS STATE GRANT	0.00	-4,995.00	4,995.00	100.00%
210-39590.001 ADULT REPLACEMENT RECEIPT	0.00	206.00	-206.00	100.00%
210-39590.002 JUVENILE REPLACEMENT RECE	0.00	180.00	-180.00	100.00%
<b>Total UNBUDGETED REVENUE</b>	<b>4,575.00</b>	<b>-4,043.78</b>	<b>8,618.78</b>	<b>-88.39%</b>
<b>Total Revenues</b>	<b>3,918,075.00</b>	<b>251,443.46</b>	<b>3,666,631.54</b>	<b>6.42%</b>
<b>210-41 GENERAL GOVERNMENT</b>				
<b>210-413 GENERAL EXPENSES</b>				
<b>210-41320 ADMINISTRATION</b>				
<b>210-41320.1 ADMIN SALARIES</b>				
210-41320.110 SALARIES REGULAR	280,713.00	37,752.46	242,960.54	13.45%
210-41320.130 SALARIES OVERTIME	2,500.00	1,293.01	1,206.99	51.72%
210-41320.140 SALARIES PART TIME	13,751.00	2,662.16	11,088.84	19.36%
210-41320.150 MANAGER CONTRACT	64,575.00	10,762.50	53,812.50	16.67%
<b>Total ADMIN SALARIES</b>	<b>361,539.00</b>	<b>52,470.13</b>	<b>309,068.87</b>	<b>14.51%</b>
<b>210-41320.2 ADMIN BENEFITS</b>				
210-41320.210 HEALTH INS & OTHER BENEFIT	70,751.00	13,695.28	57,055.72	19.36%
210-41320.220 SOCIAL SECURITY	23,333.00	3,509.47	19,823.53	15.04%
210-41320.226 WORKERS COMP INSURANCE	896.00	123.56	772.44	13.79%
210-41320.230 RETIREMENT	28,071.00	3,728.77	24,342.23	13.28%
210-41320.250 UNEMPLOYMENT INSURANCE	607.00	7.78	599.22	1.28%
210-41320.291 HEALTH IMPROV PROGRAMS	1,600.00	1,063.01	536.99	66.44%
<b>Total ADMIN BENEFITS</b>	<b>125,258.00</b>	<b>22,127.87</b>	<b>103,130.13</b>	<b>17.67%</b>

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-41320.310 BOARD MEMBER FEES	2,500.00	0.00	2,500.00	0.00%
210-41320.320 LEGAL SERVICES	15,000.00	792.00	14,208.00	5.28%
210-41320.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%
210-41320.335 AUDIT	7,059.00	0.00	7,059.00	0.00%
210-41320.340 COMPUTER EXPENSES	13,000.00	921.92	12,078.08	7.09%
210-41320.442 LEASED SERVICES	4,800.00	838.62	3,961.38	17.47%
210-41320.500 TRAINING, CONFERENCES, DU	13,734.00	950.00	12,784.00	6.92%
210-41320.521 LIABILITY & PROPERTY INS.	8,619.00	4,463.85	4,155.15	51.79%
210-41320.522 PUBLIC OFFICIALS LIABILIT	6,386.00	3,158.25	3,227.75	49.46%
210-41320.530 COMMUNICATIONS	16,806.00	8,144.32	8,661.68	48.46%
210-41320.535 TELEPHONE SERVICES	1,980.00	285.04	1,694.96	14.40%
210-41320.536 POSTAGE	4,000.00	1,100.00	2,900.00	27.50%
210-41320.550 PRINTING AND ADVERTISING	5,500.00	492.00	5,008.00	8.95%
210-41320.560 TRUSTEES EXPENDITURES	4,000.00	92.16	3,907.84	2.30%
210-41320.571 PAY & CLASSIFICATION STUD	200.00	0.00	200.00	0.00%
210-41320.610 SUPPLIES	6,000.00	445.82	5,554.18	7.43%
210-41320.820 ELECTIONS	1,500.00	0.00	1,500.00	0.00%
210-41320.835 HOLIDAY EXPENSE	1,250.00	0.00	1,250.00	0.00%
210-41320.891 CAPITAL OUTLAY	3,000.00	0.00	3,000.00	0.00%
<b>Total ADMINISTRATION</b>	<b>603,131.00</b>	<b>96,281.98</b>	<b>506,849.02</b>	<b>15.96%</b>
<b>210-41335 ECONOMIC DEVELOPMENT</b>				
<b>210-41335.1 ECON DEV SALARIES</b>				
210-41335.110 SALARIES REGULAR	29,532.00	3,965.04	25,566.96	13.43%
210-41335.140 SALARIES PART TIME	5,850.00	1,575.00	4,275.00	26.92%
<b>Total ECON DEV SALARIES</b>	<b>35,382.00</b>	<b>5,540.04</b>	<b>29,841.96</b>	<b>15.66%</b>
<b>210-41335.2 ECON DEV BENEFITS</b>				
210-41335.210 HEALTH INS & OTHER BENEFIT	17,688.00	3,265.91	14,422.09	18.46%
210-41335.220 SOCIAL SECURITY	2,733.00	303.62	2,429.38	11.11%
210-41335.226 WORKERS COMP INSURANCE	107.00	16.24	90.76	15.18%
210-41335.230 RETIREMENT	2,953.00	396.57	2,556.43	13.43%
210-41335.250 UNEMPLOYMENT INSURANCE	170.00	9.68	160.32	5.69%
<b>Total ECON DEV BENEFITS</b>	<b>23,651.00</b>	<b>3,992.02</b>	<b>19,658.98</b>	<b>16.88%</b>
210-41335.521 LIABILITY & PROPERTY INS.	188.00	175.24	12.76	93.21%
210-41335.810 COMMUNITY EVENTS & PROGRA	4,000.00	526.22	3,473.78	13.16%
210-41335.811 ANNUAL SUPPORT OF ORGNIZA	9,300.00	6,340.00	2,960.00	68.17%
210-41335.812 NEW PROGRAMS	2,500.00	0.00	2,500.00	0.00%
210-41335.813 MATCHING GRANT FUNDS	10,000.00	0.00	10,000.00	0.00%
210-41335.835 BLOCK PARTY EXPENSE	7,000.00	7,489.98	-489.98	107.00%
<b>Total ECONOMIC DEVELOPMENT</b>	<b>92,021.00</b>	<b>24,063.50</b>	<b>67,957.50</b>	<b>26.15%</b>
<b>Total GENERAL EXPENSES</b>	<b>695,152.00</b>	<b>120,345.48</b>	<b>574,806.52</b>	<b>17.31%</b>

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>210-41940 LINCOLN HALL</b>				
210-41940.410 WATER AND SEWER CHARGE	1,000.00	113.21	886.79	11.32%
210-41940.423 CONTRACT SERVICES	9,565.00	1,350.00	8,215.00	14.11%
210-41940.434 MAINT. BUILDINGS/GROUNDS	9,000.00	451.16	8,548.84	5.01%
210-41940.521 LIABILITY & PROPERTY INS.	7,125.00	3,028.75	4,096.25	42.51%
210-41940.535 TELEPHONE SERVICES	460.00	39.82	420.18	8.66%
210-41940.550 PRINTING	300.00	0.00	300.00	0.00%
210-41940.565 RUBBISH REMOVAL	2,000.00	155.72	1,844.28	7.79%
210-41940.610 SUPPLIES	2,500.00	106.33	2,393.67	4.25%
210-41940.622 ELECTRICAL SERVICE	7,500.00	318.21	7,181.79	4.24%
210-41940.623 HEATING/NATURAL GAS	6,400.00	0.00	6,400.00	0.00%
210-41940.891 CAPITAL OUTLAY	3,300.00	1,479.80	1,820.20	44.84%
<b>Total LINCOLN HALL</b>	<b>49,150.00</b>	<b>7,043.00</b>	<b>42,107.00</b>	<b>14.33%</b>
<b>210-41970 COMMUNITY DEVELOPMENT</b>				
<b>210-41970.1 COM DEV SALARIES</b>				
210-41970.110 SALARIES REGULAR	138,199.00	18,602.25	119,596.75	13.46%
<b>Total COM DEV SALARIES</b>	<b>138,199.00</b>	<b>18,602.25</b>	<b>119,596.75</b>	<b>13.46%</b>
<b>210-41970.2 COM DEV BENEFITS</b>				
210-41970.210 HEALTH INS & OTHER BENEFIT	35,375.00	6,531.82	28,843.18	18.46%
210-41970.220 SOCIAL SECURITY	10,894.00	1,447.33	9,446.67	13.29%
210-41970.226 WORKERS COMP INSURANCE	418.00	55.45	362.55	13.27%
210-41970.230 RETIREMENT	13,820.00	1,819.10	12,000.90	13.16%
210-41970.250 UNEMPLOYMENT INSURANCE	252.00	0.00	252.00	0.00%
<b>Total COM DEV BENEFITS</b>	<b>60,759.00</b>	<b>9,853.70</b>	<b>50,905.30</b>	<b>16.22%</b>
210-41970.310 BOARD MEMBER FEES	3,600.00	0.00	3,600.00	0.00%
210-41970.320 LEGAL SERVICES	12,000.00	0.00	12,000.00	0.00%
210-41970.330 OTHER PROFESSIONAL SVCS	6,000.00	0.00	6,000.00	0.00%
210-41970.340 COMPUTER EXPENSES	4,000.00	454.08	3,545.92	11.35%
210-41970.500 TRAINING,CONF,DUES	3,500.00	0.00	3,500.00	0.00%
210-41970.521 LIABILITY & PROPERTY INS.	3,124.00	1,700.29	1,423.71	54.43%
210-41970.522 PUBLIC OFFICIALS LIABILITY	6,386.00	3,158.25	3,227.75	49.46%
210-41970.530 COMMUNICATIONS	2,500.00	22.00	2,478.00	0.88%
210-41970.535 TELEPHONE SERVICES	1,644.00	104.78	1,539.22	6.37%
210-41970.536 POSTAGE	600.00	0.00	600.00	0.00%
210-41970.550 PRINTING AND ADVERTISING	3,000.00	212.50	2,787.50	7.08%
210-41970.580 TRAVEL	2,400.00	416.96	1,983.04	17.37%
210-41970.610 SUPPLIES	2,000.00	471.82	1,528.18	23.59%
210-41970.891 CAPITAL OUTLAY	1,500.00	0.00	1,500.00	0.00%
<b>Total COMMUNITY DEVELOPMENT</b>	<b>251,212.00</b>	<b>34,996.63</b>	<b>216,215.37</b>	<b>13.93%</b>
<b>Total GENERAL GOVERNMENT</b>	<b>995,514.00</b>	<b>162,385.11</b>	<b>833,128.89</b>	<b>16.31%</b>
<b>210-42220 FIRE DEPARTMENT</b>				

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>210-42220.1 FIRE SALARIES</b>				
210-42220.140 SALARIES - FIREFIGHTERS	150,000.00	20,442.69	129,557.31	13.63%
<b>Total FIRE SALARIES</b>	<b>150,000.00</b>	<b>20,442.69</b>	<b>129,557.31</b>	<b>13.63%</b>
<b>210-42220.2 FIRE BENEFITS</b>				
210-42220.200 EMPLOYEE ASSISTANCE PROGR	864.00	216.00	648.00	25.00%
210-42220.210 ACCIDENT & DISABILITY INS	3,600.00	3,320.00	280.00	92.22%
210-42220.220 SOCIAL SECURITY	11,511.00	1,527.72	9,983.28	13.27%
210-42220.226 WORKERS COMP INSURANCE	27,000.00	3,681.47	23,318.53	13.64%
<b>Total FIRE BENEFITS</b>	<b>42,975.00</b>	<b>8,745.19</b>	<b>34,229.81</b>	<b>20.35%</b>
210-42220.410 WATER AND SEWER CHARGE	600.00	84.19	515.81	14.03%
210-42220.432 VEHICLE MAINTENANCE	14,000.00	4,467.84	9,532.16	31.91%
210-42220.434 MAINT. BUILDINGS/GROUNDS	6,000.00	0.00	6,000.00	0.00%
210-42220.443 RADIO MAINTENANCE	2,000.00	0.00	2,000.00	0.00%
210-42220.500 TRAINING, CONFERENCES, DU	5,000.00	0.00	5,000.00	0.00%
210-42220.521 LIABILITY & PROPERTY INS.	8,767.00	4,130.85	4,636.15	47.12%
210-42220.535 TELEPHONE SERVICES	3,400.00	390.00	3,010.00	11.47%
210-42220.566 PHYSICAL EXAMS	6,000.00	0.00	6,000.00	0.00%
210-42220.570 MAINTENANCE OTHER	14,500.00	3,806.16	10,693.84	26.25%
210-42220.578 EMERGENCY GENERATOR MAINT	500.00	0.00	500.00	0.00%
210-42220.610 SUPPLIES	2,400.00	252.11	2,147.89	10.50%
210-42220.611 NEW EQUIPMENT-RADIOS	2,000.00	0.00	2,000.00	0.00%
210-42220.612 UNIFORMS,BOOTS,ETC	21,000.00	922.80	20,077.20	4.39%
210-42220.615 EMS SUPPLIES	1,000.00	0.00	1,000.00	0.00%
210-42220.622 ELECTRICAL SERVICE	7,000.00	318.21	6,681.79	4.55%
210-42220.623 HEATING/NATURAL GAS	5,200.00	0.00	5,200.00	0.00%
210-42220.626 GAS,GREASE AND OIL	6,500.00	270.30	6,229.70	4.16%
210-42220.838 FIRE PREVENTION	2,000.00	0.00	2,000.00	0.00%
210-42220.889 ROUTINE EQUIPMENT PURCHAS	14,500.00	3,714.37	10,785.63	25.62%
<b>Total FIRE DEPARTMENT</b>	<b>315,342.00</b>	<b>47,544.71</b>	<b>267,797.29</b>	<b>15.08%</b>
<b>210-431 STREET DEPARTMENT</b>				
<b>210-43110 STREET GENERAL</b>				
<b>210-43110.1 STREET GENERAL SALARIES</b>				
210-43110.110 SALARIES REGULAR	156,245.00	20,155.88	136,089.12	12.90%
210-43110.130 SALARIES OVERTIME	16,300.00	1,417.38	14,882.62	8.70%
210-43110.140 SALARIES PART TIME	17,000.00	5,504.51	11,495.49	32.38%
<b>Total STREET GENERAL SALARIES</b>	<b>189,545.00</b>	<b>27,077.77</b>	<b>162,467.23</b>	<b>14.29%</b>
<b>210-43110.2 STREET GENERAL BENEFITS</b>				
210-43110.210 HEALTH INS & OTHER BENEFIT	65,445.00	11,386.46	54,058.54	17.40%
210-43110.220 SOCIAL SECURITY	14,956.00	2,134.92	12,821.08	14.27%
210-43110.226 WORKERS COMP INSURANCE	12,654.00	1,622.04	11,031.96	12.82%
210-43110.230 RETIREMENT	15,625.00	2,166.32	13,458.68	13.86%
210-43110.250 UNEMPLOYMENT INSURANCE	631.00	17.16	613.84	2.72%

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>Total STREET GENERAL BENEFITS</b>	<b>109,311.00</b>	<b>17,326.90</b>	<b>91,984.10</b>	<b>15.85%</b>
210-43110.410 WATER AND SEWER CHARGE	1,517.00	433.07	1,083.93	28.55%
210-43110.432 VEHICLE MAINTENANCE	22,000.00	123.81	21,876.19	0.56%
210-43110.434 MAINT. BUILDINGS/GROUNDS	2,500.00	0.00	2,500.00	0.00%
210-43110.441 RIGHT OF WAY AGREEMENTS	11,343.00	4,420.88	6,922.12	38.97%
210-43110.442 EQUIPMENT RENTALS	8,000.00	408.00	7,592.00	5.10%
210-43110.443 RADIO MAINTENANCE	200.00	0.00	200.00	0.00%
210-43110.500 TRAINING, CONFERENCES, DU	500.00	0.00	500.00	0.00%
210-43110.521 LIABILITY & PROPERTY INS.	16,878.00	7,685.27	9,192.73	45.53%
210-43110.535 TELEPHONE SERVICES	3,000.00	241.90	2,758.10	8.06%
210-43110.565 RUBBISH REMOVAL	6,500.00	581.56	5,918.44	8.95%
210-43110.570 MAINTENANCE OTHER	1,200.00	264.15	935.85	22.01%
210-43110.572 INTERVIEW COSTS	500.00	0.00	500.00	0.00%
210-43110.573 ACCIDENT CLAIMS	500.00	0.00	500.00	0.00%
210-43110.576 ENGINEERING SERVICES	10,000.00	1,628.41	8,371.59	16.28%
210-43110.582 TRAFFIC CALMING	500.00	0.00	500.00	0.00%
210-43110.610 SUPPLIES	17,500.00	5,010.43	12,489.57	28.63%
210-43110.612 UNIFORMS, BOOTS, ETC	6,000.00	1,080.20	4,919.80	18.00%
210-43110.616 GRAVEL, TOPSOIL	5,000.00	0.00	5,000.00	0.00%
210-43110.617 SIGNS AND POSTS	3,500.00	103.50	3,396.50	2.96%
210-43110.622 ELECTRICAL SERVICE	4,200.00	197.81	4,002.19	4.71%
210-43110.623 HEATING/NATURAL GAS	4,000.00	0.00	4,000.00	0.00%
210-43110.626 GAS, GREASE AND OIL	30,000.00	897.95	29,102.05	2.99%
210-43110.891 CAPITAL OUTLAY	9,000.00	0.00	9,000.00	0.00%
<b>Total STREET GENERAL</b>	<b>463,194.00</b>	<b>67,481.61</b>	<b>395,712.39</b>	<b>14.57%</b>
<b>210-43120 STREET-PAVEMENT MAINT</b>				
210-43120.444 STREET MARKINGS	7,000.00	4,653.62	2,346.38	66.48%
210-43120.570 SIDEWALK AND CURB MAINTEN	5,000.00	243.75	4,756.25	4.88%
210-43120.610 PAVEMENT MAINTENANCE	218,000.00	120,362.74	97,637.26	55.21%
<b>Total STREET-PAVEMENT MAINT</b>	<b>230,000.00</b>	<b>125,260.11</b>	<b>104,739.89</b>	<b>54.46%</b>
<b>210-43123 STREETS - TRAFFIC LIGHTS</b>				
210-43123.570 TRAFFIC LIGHTS MAINTENANC	2,000.00	78.74	1,921.26	3.94%
210-43123.622 TRAFFIC LIGHTS - ELECTRIC	6,000.00	284.15	5,715.85	4.74%
<b>Total STREETS - TRAFFIC LIGHTS</b>	<b>8,000.00</b>	<b>362.89</b>	<b>7,637.11</b>	<b>4.54%</b>
<b>210-43125 WINTER MAINTENANCE</b>				
210-43125.570 CONTRACT SERVICES	17,000.00	2,500.00	14,500.00	14.71%
210-43125.610 WINTER MAINTENANCE	110,000.00	29.98	109,970.02	0.03%
<b>Total WINTER MAINTENANCE</b>	<b>127,000.00</b>	<b>2,529.98</b>	<b>124,470.02</b>	<b>1.99%</b>
<b>210-43151 STREET - STORMWATER</b>				
210-43151.1 STREET-STORMWATER SALARIE				

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-43151.110 SALARIES - REGULAR	40,766.00	5,439.48	35,326.52	13.34%
<b>Total STREET-STORMWATER SALARIE</b>	<b>40,766.00</b>	<b>5,439.48</b>	<b>35,326.52</b>	<b>13.34%</b>
<b>210-43151.2 STREET-STORMWATER BENEFIT</b>				
210-43151.210 HEALTH INS & OTHER BENEFIT	9,374.00	1,730.92	7,643.08	18.47%
210-43151.220 SOCIAL SECURITY	3,119.00	416.16	2,702.84	13.34%
210-43151.226 WORKERS COMP INSURANCE	1,940.00	290.16	1,649.84	14.96%
210-43151.230 RETIREMENT	4,077.00	644.83	3,432.17	15.82%
210-43151.250 UNEMPLOYMENT INSURANCE	76.00	0.00	76.00	0.00%
<b>Total STREET-STORMWATER BENEFIT</b>	<b>18,586.00</b>	<b>3,082.07</b>	<b>15,503.93</b>	<b>16.58%</b>
210-43151.430 STORM SEWER MAINTENANCE	15,000.00	185.00	14,815.00	1.23%
<b>Total STREET - STORMWATER</b>	<b>74,352.00</b>	<b>8,706.55</b>	<b>65,645.45</b>	<b>11.71%</b>
<b>210-43160 STREET STREET LIGHTS</b>				
210-43160.610 STREET LIGHTS SUPPLIES/MA	3,500.00	1,512.20	1,987.80	43.21%
210-43160.622 STREET LIGHTS - ELECTRICI	131,948.00	6,616.01	125,331.99	5.01%
<b>Total STREET STREET LIGHTS</b>	<b>135,448.00</b>	<b>8,128.21</b>	<b>127,319.79</b>	<b>6.00%</b>
<b>210-43161 STREETS - CONSERVATION</b>				
210-43161.000 STREETSCAPE MAINT./IMP	16,000.00	1,410.00	14,590.00	8.81%
210-43161.001 VILLAGE GARDEN SPOTS	3,000.00	67.98	2,932.02	2.27%
210-43161.002 MEMORIAL PARK	3,000.00	128.48	2,871.52	4.28%
<b>Total STREETS - CONSERVATION</b>	<b>22,000.00</b>	<b>1,606.46</b>	<b>20,393.54</b>	<b>7.30%</b>
<b>Total STREET DEPARTMENT</b>	<b>1,059,994.00</b>	<b>214,075.81</b>	<b>845,918.19</b>	<b>20.20%</b>
<b>210-453 SENIOR SUPPORT</b>				
210-45300.535 TELEPHONE SERVICES	0.00	38.35	-38.35	100.00%
<b>Total SENIOR SUPPORT</b>	<b>0.00</b>	<b>38.35</b>	<b>-38.35</b>	<b>100.00%</b>
<b>210-45551 BROWNELL LIBRARY</b>				
<b>210-45551.1 LIBRARY SALARIES</b>				
210-45551.110 SALARIES REGULAR	314,229.00	41,526.65	272,702.35	13.22%
210-45551.140 SALARIES PART TIME	106,800.00	12,552.34	94,247.66	11.75%
<b>Total LIBRARY SALARIES</b>	<b>421,029.00</b>	<b>54,078.99</b>	<b>366,950.01</b>	<b>12.84%</b>
<b>210-45551.2 LIBRARY BENEFITS</b>				
210-45551.210 HEALTH INS & OTHER BENEFIT	106,126.00	20,160.17	85,965.83	19.00%
210-45551.220 SOCIAL SECURITY	32,695.00	4,139.96	28,555.04	12.66%
210-45551.226 WORKERS COMP INSURANCE	1,274.00	159.70	1,114.30	12.54%
210-45551.230 RETIREMENT	31,423.00	4,156.50	27,266.50	13.23%
210-45551.250 UNEMPLOYMENT INSURANCE	1,324.00	36.78	1,287.22	2.78%

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>Total LIBRARY BENEFITS</b>	<b>172,842.00</b>	<b>20,653.11</b>	<b>144,188.89</b>	<b>16.50%</b>
210-45551.340 COMPUTER EXPENSES	3,500.00	332.50	3,167.50	9.50%
210-45551.410 WATER AND SEWER CHARGE	900.00	105.25	794.75	11.69%
210-45551.423 CONTRACT SERVICES	28,425.00	4,645.00	23,780.00	16.34%
210-45551.434 MAINT. BUILDINGS/GROUNDS	19,000.00	980.71	18,019.29	5.16%
210-45551.436 ALARM SYSTEM MAINTENANCE	525.00	0.00	525.00	0.00%
210-45551.500 TRAINING, CONFERENCES, DU	3,000.00	170.00	2,830.00	5.67%
210-45551.521 LIABILITY & PROPERTY INS.	12,375.00	6,394.74	5,980.26	51.67%
210-45551.530 TECHNOLOGY ACCESS	5,500.00	3,258.62	2,241.38	59.25%
210-45551.535 TELEPHONE SERVICES	1,200.00	183.26	1,016.74	15.27%
210-45551.536 POSTAGE/DELIVERY	3,500.00	325.00	3,175.00	9.29%
210-45551.572 INTERVIEW COSTS	500.00	0.00	500.00	0.00%
210-45551.574 VOLUNTEER EXPENSES	600.00	0.00	600.00	0.00%
210-45551.610 SUPPLIES	13,000.00	1,372.59	11,627.41	10.56%
210-45551.622 ELECTRICAL SERVICE	15,250.00	704.49	14,545.51	4.62%
210-45551.623 HEATING/NATURAL GAS	7,400.00	0.00	7,400.00	0.00%
210-45551.640 ADULT COLLECTION-PRINT &	34,500.00	3,763.68	30,736.32	10.91%
210-45551.641 JUVEN COLLECTION-PRNT & E	17,250.00	1,230.80	16,019.20	7.14%
210-45551.677 COMPUTER REPLACEMENT	8,000.00	0.00	8,000.00	0.00%
210-45551.836 ADULT PROGRAMS	500.00	24.00	476.00	4.80%
210-45551.837 CHILDRENS PROGRAMS	3,200.00	816.52	2,383.48	25.52%
210-45551.891 CAPITAL OUTLAY	4,400.00	1,479.80	2,920.20	33.63%
<b>Total BROWNELL LIBRARY</b>	<b>776,396.00</b>	<b>100,519.06</b>	<b>667,876.94</b>	<b>13.98%</b>
<b>210-47 DEBT SERVICE</b>				
210-47116.000 CAPITAL IMP PRINCIPAL	141,900.00	0.00	141,900.00	0.00%
210-47216.000 CAPITAL IMP - INTEREST	80,344.00	0.00	80,344.00	0.00%
<b>Total DEBT SERVICE</b>	<b>222,244.00</b>	<b>0.00</b>	<b>222,244.00</b>	<b>0.00%</b>
<b>210-491 CAPITAL/MISC TRANSFERS</b>				
210-49100.030 CAP RESRV FND CONT - BEG	274,961.00	0.00	274,961.00	0.00%
210-49100.031 ROLLING STOCK FUND CONTRI	203,624.00	0.00	203,624.00	0.00%
210-49100.040 TRANS FOR BUILDING MAINT	50,000.00	0.00	50,000.00	0.00%
210-49100.802 EMP TERM BENEFITS TRANSFE	5,000.00	0.00	5,000.00	0.00%
210-49101.031 HALF PENNY FOR LDR TRUCK	50,000.00	0.00	50,000.00	0.00%
<b>Total CAPITAL/MISC TRANSFERS</b>	<b>583,585.00</b>	<b>0.00</b>	<b>583,585.00</b>	<b>0.00%</b>
<b>210-493 GRANT AND OTHER UNBUDGETE</b>				
<b>210-4930 TERMINATION BENEFITS FROM</b>				
<b>Total TERMINATION BENEFITS FROM</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>210-4934 GRANT EXPENDITURES</b>				
210-49340.000 MISC GRANT EXPENDITURES	0.00	2,183.89	-2,183.89	100.00%
<b>210-49345 DONATION EXPENDITURES</b>				

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-49345.000 LIBRARY DONATION EXPENDIT	0.00	541.68	-541.68	100.00%
<b>Total DONATION EXPENDITURES</b>	<b>0.00</b>	<b>541.68</b>	<b>-541.68</b>	<b>100.00%</b>
210-49346 LIBRARY REPLACEMENT EXPEN				
210-49346.001 ADULT COLLECTION-PRINT &	0.00	35.95	-35.95	100.00%
<b>Total LIBRARY REPLACEMENT EXPEN</b>	<b>0.00</b>	<b>35.95</b>	<b>-35.95</b>	<b>100.00%</b>
<b>Total GRANT EXPENDITURES</b>	<b>0.00</b>	<b>2,761.52</b>	<b>-2,761.52</b>	<b>100.00%</b>
<b>Total GRANT AND OTHER UNBUDGETE</b>	<b>0.00</b>	<b>2,761.52</b>	<b>-2,761.52</b>	<b>100.00%</b>
<b>Total Expenditures</b>	<b>3,953,075.00</b>	<b>535,324.56</b>	<b>3,417,750.44</b>	<b>13.54%</b>
<b>Total GENERAL FUND</b>	<b>-35,000.00</b>	<b>-263,881.10</b>	<b>248,881.10</b>	
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total MEMORIAL PARK FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
225-34700.000 SR CTR MEMBERSHIPS	0.00	196.00	-196.00	100.00%
225-34701.000 SR CTR FUND RAISING REV	0.00	12.00	-12.00	100.00%
225-34702.000 SR CTR ACTIVITY FEES	0.00	3,990.00	-3,990.00	100.00%
225-36400.000 SR CTR DONATIONS	0.00	224.12	-224.12	100.00%
225-36603.000 MISCELLANEOUS REV	0.00	96.00	-96.00	100.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>4,518.12</b>	<b>-4,518.12</b>	<b>100.00%</b>
225-45122.330 OTHER PROF SERVICES	0.00	100.00	-100.00	100.00%
225-45122.430 REPAIRS & MAINTENANCE	0.00	41.59	-41.59	100.00%
225-45122.610 OPERATIONAL SUPP/EXP	0.00	502.16	-502.16	100.00%
225-45122.612 FUND RAISER EXPENSES	0.00	9.21	-9.21	100.00%
225-45122.614 PROGRAM EXPENSES	0.00	308.12	-308.12	100.00%
225-45122.810 TRIP EXPENSES	0.00	2,824.39	-2,824.39	100.00%
<b>Total Expenditures</b>	<b>0.00</b>	<b>3,785.47</b>	<b>-3,785.47</b>	<b>100.00%</b>
<b>Total SENIOR CENTER FUND</b>	<b>0.00</b>	<b>732.65</b>	<b>-732.65</b>	
<b>230-331 GRANT REVENUE</b>				
<b>Total GRANT REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>230-341 CONTRIBUTIONS</b>				
Total CONTRIBUTIONS	0.00	0.00	0.00	0.00%
<b>230-361 INTEREST EARNINGS</b>				
Total INTEREST EARNINGS	0.00	0.00	0.00	0.00%
<b>230-391 GENERAL FUND TRANSFER IN</b>				
Total GENERAL FUND TRANSFER IN	0.00	0.00	0.00	0.00%
Total Revenues	0.00	0.00	0.00	0.00%
<b>230-46801.007 PEARL ST. LINKING SIDEWAL</b>				
230-46801.007 PEARL ST. LINKING SIDEWAL	0.00	214.50	-214.50	100.00%
<b>230-46801.008 CRESCENT CONNECTOR</b>				
230-46801.008 CRESCENT CONNECTOR	0.00	13,146.44	-13,146.44	100.00%
<b>230-46801.013 BROWNELL CARPET</b>				
230-46801.013 BROWNELL CARPET	0.00	12,018.51	-12,018.51	100.00%
<b>230-46801.700 CAPITAL RES. PAVING</b>				
230-46801.700 CAPITAL RES. PAVING	0.00	9,026.65	-9,026.65	100.00%
Total Expenditures	0.00	34,406.10	-34,406.10	100.00%
Total GEN FUND CAP RESERVE	0.00	-34,406.10	34,406.10	
Total Revenues	0.00	0.00	0.00	0.00%
<b>231-47117.000 FIRE TRUCK LOAN PRINCIPAL</b>				
231-47117.000 FIRE TRUCK LOAN PRINCIPAL	0.00	50,000.00	-50,000.00	100.00%
<b>231-47217.000 INTEREST EXPENSE</b>				
231-47217.000 INTEREST EXPENSE	0.00	1,562.74	-1,562.74	100.00%
Total Expenditures	0.00	51,562.74	-51,562.74	100.00%
Total ROLLING STOCK FUND	0.00	-51,562.74	51,562.74	
Total Revenues	0.00	0.00	0.00	0.00%
Total LAND ACQUISITION FUND	0.00	0.00	0.00	
Total Revenues	0.00	0.00	0.00	0.00%
<b>253-468 CAPITAL PROJECTS</b>				
<b>253-46801.005 BRIAR LANE RD/SDWK/WTR LI</b>				
253-46801.005 BRIAR LANE RD/SDWK/WTR LI	0.00	363,371.00	-363,371.00	100.00%
Total CAPITAL PROJECTS	0.00	363,371.00	-363,371.00	100.00%
Total Expenditures	0.00	363,371.00	-363,371.00	100.00%

BOND FUND

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>Total BOND FUND</b>	<b>0.00</b>	<b>-363,371.00</b>	<b>363,371.00</b>	
<b>254-3 REVENUE</b>				
<b>254-34 OPERATING REVENUE</b>				
<b>254-346 USER CHARGES</b>				
254-34801.000 SALE OF WATER-RESIDENTIAL	846,258.00	109,924.11	736,333.89	12.99%
254-34811.000 WATER BILLING PENALTIES	4,000.00	0.00	4,000.00	0.00%
254-34812.000 WATER SALES - LARGE USERS	107,492.00	10,562.53	96,929.47	9.83%
254-34813.000 WATER RECONNECT FEES	0.00	237.50	-237.50	100.00%
254-34821.000 HOOK ON FEES	15,000.00	550.00	14,450.00	3.67%
<b>Total USER CHARGES</b>	<b>972,750.00</b>	<b>121,274.14</b>	<b>851,475.86</b>	<b>12.47%</b>
<b>254-349 GF PASS THROUGH REVENUES</b>				
254-34900.000 SALE OF WATER-GF	2,767,603.00	253,252.07	2,514,350.93	9.15%
254-34902.000 SALE OF WATER - GF VT TA	68,255.00	6,213.25	62,041.75	9.10%
<b>Total GF PASS THROUGH REVENUES</b>	<b>2,835,858.00</b>	<b>259,465.32</b>	<b>2,576,392.68</b>	<b>9.15%</b>
<b>Total OPERATING REVENUE</b>	<b>3,808,608.00</b>	<b>380,739.46</b>	<b>3,427,868.54</b>	<b>10.00%</b>
<b>254-390 NON OPERATING REVENUE</b>				
<b>Total NON OPERATING REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total REVENUE</b>	<b>3,808,608.00</b>	<b>380,739.46</b>	<b>3,427,868.54</b>	<b>10.00%</b>
<b>Total Revenues</b>	<b>3,808,608.00</b>	<b>380,739.46</b>	<b>3,427,868.54</b>	<b>10.00%</b>
<b>254-43 EXPENSES</b>				
<b>254-432 OPERATING EXPENSES</b>				
<b>254-4320 GENERAL EXPENSES</b>				
<b>254-43200.1 WATER FUND SALARIES</b>				
254-43200.110 SALARIES REGULAR	105,379.00	11,215.30	94,163.70	10.64%
254-43200.130 SALARIES OVERTIME	14,000.00	1,482.96	12,517.04	10.59%
254-43200.140 SALARIES PART TIME	5,166.00	335.36	4,830.64	6.49%
<b>Total WATER FUND SALARIES</b>	<b>124,545.00</b>	<b>13,033.62</b>	<b>111,511.38</b>	<b>10.46%</b>
<b>254-43200.2 WATER FUND BENEFITS</b>				
254-43200.210 HEALTH INS & OTHER BENEFIT	40,682.00	7,025.05	33,656.95	17.27%
254-43200.220 SOCIAL SECURITY	9,658.00	1,007.76	8,650.24	10.43%
254-43200.226 WORKERS COMP INSURANCE	5,528.00	656.15	4,871.85	11.87%
254-43200.230 RETIREMENT	10,538.00	1,098.90	9,439.10	10.43%
254-43200.250 UNEMPLOYMENT INSURANCE	353.00	3.01	349.99	0.85%
<b>Total WATER FUND BENEFITS</b>	<b>66,759.00</b>	<b>9,790.87</b>	<b>56,968.13</b>	<b>14.67%</b>

Account	Budget	Actual	Budget Balance	Actual % of Budget
254-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%
254-43200.335 AUDIT	4,217.00	0.00	4,217.00	0.00%
254-43200.340 COMPUTER EXPENSES	2,100.00	462.81	1,637.19	22.04%
254-43200.410 WATER AND SEWER CHARGE	400.00	22.66	377.34	5.67%
254-43200.411 CWD WATER PURCHASE	460,300.00	48,914.81	411,385.19	10.63%
254-43200.412 STATE WATER TAX	11,352.00	1,200.07	10,151.93	10.57%
254-43200.430 WATER LINES MAINT-BREAKS	16,000.00	54.04	15,945.96	0.34%
254-43200.441 RIGHT OF WAY AGREEMENTS	142.00	0.00	142.00	0.00%
254-43200.491 CONTRACTUAL SERVICES	113,888.00	0.00	113,888.00	0.00%
254-43200.500 TRAINING, CONFERENCES, DU	2,000.00	0.00	2,000.00	0.00%
254-43200.521 LIABILITY & PROPERTY INS.	3,347.00	1,758.30	1,588.70	52.53%
254-43200.535 TELEPHONE SERVICES	1,000.00	88.06	911.94	8.81%
254-43200.536 POSTAGE	2,000.00	342.83	1,657.17	17.14%
254-43200.550 PRINTING AND ADVERTISING	2,000.00	0.00	2,000.00	0.00%
254-43200.570 MAINTENANCE OTHER	1,000.00	235.77	764.23	23.58%
254-43200.572 INTERVIEW COSTS	0.00	481.00	-481.00	100.00%
254-43200.610 SUPPLIES	5,500.00	374.74	5,125.26	6.81%
254-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	447.00	1,053.00	29.80%
254-43200.614 DISTRIBUTION MATERIALS	6,500.00	3,712.64	2,787.36	57.12%
254-43200.622 ELECTRICAL SERVICE	700.00	29.65	670.35	4.24%
254-43200.623 HEATING/NATURAL GAS	3,000.00	0.00	3,000.00	0.00%
254-43200.626 GAS,GREASE AND OIL	3,500.00	92.18	3,407.82	2.63%
254-43200.742 TRANS TO CAPITAL RESERVE	140,000.00	0.00	140,000.00	0.00%
<b>Total GENERAL EXPENSES</b>	<b>972,750.00</b>	<b>81,041.05</b>	<b>891,708.95</b>	<b>8.33%</b>
<b>254-4321 OF WATER EXPENSES</b>				
254-43210.411 CWD WATER PURC - GF	2,767,603.00	253,252.07	2,514,350.93	9.15%
254-43210.412 STATE WATER TAX - GF	68,255.00	6,213.25	62,041.75	9.10%
<b>Total OF WATER EXPENSES</b>	<b>2,835,858.00</b>	<b>259,465.32</b>	<b>2,576,392.68</b>	<b>9.15%</b>
<b>Total OPERATING EXPENSES</b>	<b>3,808,608.00</b>	<b>340,506.37</b>	<b>3,468,101.63</b>	<b>8.94%</b>
<b>254-433 CAPITAL PROJECT EXPENSES</b>				
<b>254-43332 BONDED PROJECTS</b>				
254-43332.005 BRIAR LANE RD/SDWK/WTR LN	0.00	57,928.71	-57,928.71	100.00%
<b>Total BONDED PROJECTS</b>	<b>0.00</b>	<b>57,928.71</b>	<b>-57,928.71</b>	<b>100.00%</b>
<b>Total CAPITAL PROJECT EXPENSES</b>	<b>0.00</b>	<b>57,928.71</b>	<b>-57,928.71</b>	<b>100.00%</b>
<b>Total EXPENSES</b>	<b>3,808,608.00</b>	<b>398,435.08</b>	<b>3,410,172.92</b>	<b>10.46%</b>
<b>Total Expenditures</b>	<b>3,808,608.00</b>	<b>398,435.08</b>	<b>3,410,172.92</b>	<b>10.46%</b>
<b>Total WATER FUND</b>	<b>0.00</b>	<b>-17,895.62</b>	<b>17,695.62</b>	
<b>255-3 REVENUE</b>				
<b>255-34 OPERATING REVENUE</b>				

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>255-348 VILLAGE USER CHARGES</b>				
255-34801.000 VILLAGE USER CHARGE	681,161.00	110,915.77	570,245.23	16.28%
255-34811.000 VILLAGE USER PENALTIES	3,000.00	0.00	3,000.00	0.00%
255-34812.000 VILL. SEPTAGE DISCHARGE I	15,000.00	0.00	15,000.00	0.00%
<b>Total VILLAGE USER CHARGES</b>	<b>699,161.00</b>	<b>110,915.77</b>	<b>588,245.23</b>	<b>15.86%</b>
<b>255-349 TRI-TOWN REVENUES</b>				
255-34900.000 WASTEWATER CHARGE - ESSEX	436,976.00	72,829.34	364,146.66	16.67%
255-34901.000 WASTEWATER CHARGE - WILLI	611,766.00	151,902.08	459,863.92	24.83%
255-34903.001 SHARED SEPTAGE REVENUES	5,000.00	0.00	5,000.00	0.00%
255-34903.005 PUMP STATION MAINT. FEES	30,300.00	0.00	30,300.00	0.00%
<b>Total TRI-TOWN REVENUES</b>	<b>1,084,042.00</b>	<b>224,731.42</b>	<b>859,310.58</b>	<b>20.73%</b>
<b>Total OPERATING REVENUE</b>	<b>1,783,203.00</b>	<b>335,647.19</b>	<b>1,447,555.81</b>	<b>18.82%</b>
<b>255-39 NON OPERATING INCOME</b>				
<b>Total NON OPERATING INCOME</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total REVENUE</b>	<b>1,783,203.00</b>	<b>335,647.19</b>	<b>1,447,555.81</b>	<b>18.82%</b>
<b>Total Revenues</b>	<b>1,783,203.00</b>	<b>335,647.19</b>	<b>1,447,555.81</b>	<b>18.82%</b>
<b>255-43 EXPENSES</b>				
<b>255-4320 GENERAL EXPENSES</b>				
<b>255-43200.1 WWTF SALARIES</b>				
255-43200.110 SALARIES REGULAR	333,046.00	40,540.86	292,505.14	12.17%
255-43200.130 SALARIES OVERTIME	48,000.00	5,308.65	42,691.35	11.06%
255-43200.140 SALARIES PART TIME	8,139.00	7,697.86	441.14	94.58%
<b>Total WWTF SALARIES</b>	<b>389,185.00</b>	<b>53,547.37</b>	<b>335,637.63</b>	<b>13.76%</b>
<b>255-43200.2 WWTF BENEFITS</b>				
255-43200.210 HEALTH INS & OTHER BENEFIT	109,133.00	17,234.73	91,898.27	15.79%
255-43200.220 SOCIAL SECURITY	30,142.00	4,026.93	26,115.07	13.36%
255-43200.226 WORKERS COMP INSURANCE	17,400.00	2,263.71	15,136.29	13.01%
255-43200.230 RETIREMENT	33,305.00	3,944.11	29,360.89	11.84%
255-43200.250 UNEMPLOYMENT INSURANCE	837.00	23.02	813.98	2.75%
<b>Total WWTF BENEFITS</b>	<b>190,817.00</b>	<b>27,492.50</b>	<b>163,324.50</b>	<b>14.41%</b>
255-43200.320 LEGAL SERVICES	1,000.00	0.00	1,000.00	0.00%
255-43200.330 OTHER PROFESSIONAL SERVIC	6,000.00	0.00	6,000.00	0.00%
255-43200.335 AUDIT	4,950.00	0.00	4,950.00	0.00%
255-43200.410 WATER AND SEWER CHARGE	4,000.00	0.00	4,000.00	0.00%
255-43200.432 VEHICLE MAINTENANCE	3,500.00	540.15	2,959.85	15.43%
255-43200.491 CONTRACTUAL SERVICES	56,944.00	0.00	56,944.00	0.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
255-43200.500 TRAINING, CONFERENCES, DU	6,500.00	204.00	6,296.00	3.14%
255-43200.521 LIABILITY & PROPERTY INS.	23,808.00	11,168.97	12,639.03	46.91%
255-43200.535 TELEPHONE SERVICES	6,000.00	534.46	5,465.54	8.91%
255-43200.565 GRIT DISPOSAL	9,000.00	675.25	8,324.75	7.50%
255-43200.567 SLUDGE PROCESSING	130,000.00	0.00	130,000.00	0.00%
255-43200.568 SLUDGE MANAGEMENT	150,000.00	0.00	150,000.00	0.00%
255-43200.569 WWTF ANNUAL PERMIT FEE	7,500.00	0.00	7,500.00	0.00%
255-43200.570 MAINTENANCE OTHER	85,000.00	11,539.59	73,460.41	13.58%
255-43200.577 CONTRACT LABORATORY SERVI	9,000.00	2,355.50	6,644.50	26.17%
255-43200.610 SUPPLIES	10,000.00	604.80	9,395.20	6.05%
255-43200.612 UNIFORMS, BOOTS, ETC	6,000.00	410.00	5,590.00	6.83%
255-43200.618 SUPPLIES - LABORATORY	13,000.00	1,703.63	11,296.37	13.10%
255-43200.619 CHEMICALS	195,000.00	27,086.99	167,913.01	13.89%
255-43200.622 ELECTRICAL SERVICE	150,000.00	8,592.64	141,407.36	5.73%
255-43200.623 HEATING/NATURAL GAS	20,000.00	0.00	20,000.00	0.00%
255-43200.626 GAS, GREASE AND OIL	6,000.00	1,419.58	4,580.42	23.66%
255-43200.742 TRANS TO CAPITAL RESERVE	300,000.00	0.00	300,000.00	0.00%
<b>Total GENERAL EXPENSES</b>	<b>1,783,204.00</b>	<b>147,875.43</b>	<b>1,635,328.57</b>	<b>8.29%</b>
<b>255-433 CAPITAL PROJECTS/EXPENSES</b>				
<b>Total CAPITAL PROJECTS/EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>255-434 NON-OPERATING EXPENSES</b>				
<b>Total NON-OPERATING EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total EXPENSES</b>	<b>1,783,204.00</b>	<b>147,875.43</b>	<b>1,635,328.57</b>	<b>8.29%</b>
<b>Total Expenditures</b>	<b>1,783,204.00</b>	<b>147,875.43</b>	<b>1,635,328.57</b>	<b>8.29%</b>
<b>Total WASTEWATER FUND</b>	<b>-1.00</b>	<b>187,771.76</b>	<b>-187,772.76</b>	
<b>256-3 REVENUE</b>				
<b>256-33 INTERGOVERNMENTAL REVENUE</b>				
256-33900.000 ESSEX PUMP STATION FEES	23,128.00	0.00	23,128.00	0.00%
256-33900.001 PARY AGREEMNT REV	15,000.00	0.00	15,000.00	0.00%
<b>Total INTERGOVERNMENTAL REVENUE</b>	<b>38,128.00</b>	<b>0.00</b>	<b>38,128.00</b>	<b>0.00%</b>
<b>256-34 OPERATING REVENUE</b>				
<b>256-348 USER CHARGES</b>				
256-34801.000 ANNUAL CUSTOMER CHARGE	552,556.00	103,492.08	449,063.92	18.73%
256-34811.000 ANNUAL CUSTOMER CHARGE -	2,500.00	0.00	2,500.00	0.00%
256-34821.000 HOOK ON FEES	30,000.00	1,000.00	29,000.00	3.33%
<b>Total USER CHARGES</b>	<b>585,056.00</b>	<b>104,492.08</b>	<b>480,563.92</b>	<b>17.86%</b>
<b>Total OPERATING REVENUE</b>	<b>585,056.00</b>	<b>104,492.08</b>	<b>480,563.92</b>	<b>17.86%</b>

Account	Budget	Actual	Budget Balance	Actual % of Budget
<b>256-39 NON OPERATING REVENUE</b>				
256-39200.001 WWTF CAPACITY SALE REVENU	0.00	100,000.00	-100,000.00	100.00%
<b>Total NON OPERATING REVENUE</b>	<b>0.00</b>	<b>100,000.00</b>	<b>-100,000.00</b>	<b>100.00%</b>
<b>Total REVENUE</b>	<b>623,184.00</b>	<b>204,492.08</b>	<b>418,691.92</b>	<b>32.81%</b>
<b>Total Revenues</b>	<b>623,184.00</b>	<b>204,492.08</b>	<b>418,691.92</b>	<b>32.81%</b>
<b>256-43 EXPENSES</b>				
<b>256-432 OPERATING EXPENSES</b>				
<b>256-43200.1 SANITATION SALARIES</b>				
256-43200.110 SALARIES REGULAR	82,591.00	12,121.61	70,469.39	14.68%
256-43200.130 SALARIES OVERTIME	12,000.00	2,069.36	9,930.64	17.24%
256-43200.140 SALARIES PART TIME	5,166.00	335.36	4,830.64	6.49%
<b>Total SANITATION SALARIES</b>	<b>99,757.00</b>	<b>14,526.33</b>	<b>85,230.67</b>	<b>14.56%</b>
<b>256-43200.2 SANITATION BENEFITS</b>				
256-43200.210 HEALTH INS & OTHER BENEFIT	40,682.00	8,072.29	32,609.71	19.84%
256-43200.220 SOCIAL SECURITY	7,690.00	1,137.34	6,552.66	14.79%
256-43200.226 WORKERS COMP INSURANCE	4,581.00	680.49	3,900.51	14.85%
256-43200.230 RETIREMENT	8,259.00	1,153.72	7,105.28	13.97%
256-43200.250 UNEMPLOYMENT INSURANCE	328.00	9.71	318.29	2.96%
<b>Total SANITATION BENEFITS</b>	<b>61,540.00</b>	<b>11,053.55</b>	<b>50,486.45</b>	<b>17.96%</b>
256-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%
256-43200.335 AUDIT	2,108.00	0.00	2,108.00	0.00%
256-43200.340 COMPUTER EXPENSES	1,000.00	925.62	74.38	92.56%
256-43200.410 WATER AND SEWER CHARGE	500.00	0.00	500.00	0.00%
256-43200.430 SANITATION LINES MAINTENA	6,000.00	0.00	6,000.00	0.00%
256-43200.434 PUMP STATION MAINTENANCE	8,000.00	701.12	7,298.88	8.76%
256-43200.436 SANIT. LINE BACK-UP CLEAN	1,500.00	0.00	1,500.00	0.00%
256-43200.441 RIGHT OF WAY AGREEMENTS	1,058.00	1,514.55	-456.55	143.15%
256-43200.491 CONTRACTUAL SERVICES	144,188.00	0.00	144,188.00	0.00%
256-43200.500 TRAINING, CONFERENCES, DU	150.00	0.00	150.00	0.00%
256-43200.521 LIABILITY & PROPERTY INS.	8,183.00	3,747.24	4,435.76	45.79%
256-43200.536 POSTAGE	3,500.00	685.67	2,814.33	19.59%
256-43200.550 PRINTING AND ADVERTISING	500.00	0.00	500.00	0.00%
256-43200.570 MAINTENANCE OTHER	1,500.00	318.29	1,181.71	21.22%
256-43200.610 SUPPLIES	1,000.00	0.00	1,000.00	0.00%
256-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	127.00	1,373.00	8.47%
256-43200.622 ELECTRICAL SERVICE	11,000.00	507.56	10,492.44	4.61%
256-43200.623 HEATING/NATURAL GAS	1,700.00	0.00	1,700.00	0.00%
256-43200.626 GAS,GREASE AND OIL	2,500.00	173.15	2,326.85	6.93%
256-43200.742 TRANS TO CAPITAL RESERVE	95,000.00	0.00	95,000.00	0.00%
<b>256-43220 ESSEX PA COSTS</b>				

Account	Budget	Actual	Budget Balance	Actual % of Budget
256-43220.001 SUSIE WILSON PS COSTS	9,000.00	960.42	8,039.58	10.67%
256-43220.002 WEST ST PS COSTS	10,000.00	938.31	9,061.69	9.38%
<b>Total ESSEX PS COSTS</b>	<b>19,000.00</b>	<b>1,898.73</b>	<b>17,101.27</b>	<b>9.99%</b>
<b>Total OPERATING EXPENSES</b>	<b>472,184.00</b>	<b>36,178.81</b>	<b>436,005.19</b>	<b>7.66%</b>
<b>256-433 CAPITAL PROJECTS/EXPENSE</b>				
<b>Total CAPITAL PROJECTS/EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>256-434 NON OPERATING EXPENSES</b>				
<b>Total NON OPERATING EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total EXPENSES</b>	<b>472,184.00</b>	<b>36,178.81</b>	<b>436,005.19</b>	<b>7.66%</b>
<b>Total Expenditures</b>	<b>472,184.00</b>	<b>36,178.81</b>	<b>436,005.19</b>	<b>7.66%</b>
<b>Total SANITATION FUND</b>	<b>151,000.00</b>	<b>168,313.27</b>	<b>-17,313.27</b>	
<b>Total All Funds</b>	<b>115,999.00</b>	<b>-394,098.88</b>	<b>510,097.88</b>	

RECEIVED

SEP 15 2016

Village of Essex Junction

**APPLICATION TO HANG STREET BANNERS, GAS LAMP BANNERS OR EVENT FLAGS IN THE VILLAGE OF ESSEX JUNCTION**

*Please Print*

Applicant's Name: Chris Ashby

Organization: The Champlain Valley Exposition

Tax Exempt #: 03-0184098 Non-Profit:  Yes  No

Address: 105 Pearl Street, Essex Junction, VT 05452

Phone: 802-878-5545 Email: cashby@cvexpo.org

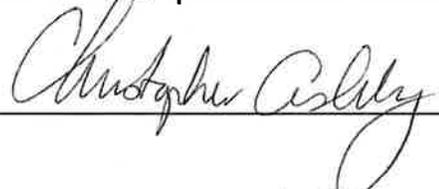
Application for: Street Banner  Gas Lamp Banners  Event Flags

Message and dimensions: Hooked in the Mountains Oct 19-23

Locations you would like the event flags displayed: \_\_\_\_\_

Route 2 by the power dam

I certify that the above-described banner(s) or event flags have been constructed in accordance with the specifications noted.

Signed:  Date: 01/28/2016

Please return completed application to the Manager, Village of Essex Junction, 2 Lincoln Street, Essex Junction, VT 05452.

**OFFICE USE ONLY**

Insurance Certificate received:  Yes  No  
Liability Waiver received:  Yes  No Waiver signed: Yes  No   
\$250 fee received:  Yes  No  
Application complete:  Yes  No

Trustees' approval (date): \_\_\_\_\_

Policy/banners

**LIABILITY WAIVER**

The Village of Essex Junction has agreed to hang a banner(s) or event flags for (print organization name) The Champlain Valley Exposition, hereinafter known as "Owner."

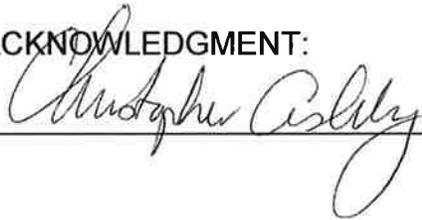
To the extent permitted by law, the "Owner" agrees to indemnify and hold harmless the Village of Essex Junction and its subsidiaries, its agents, employees or any other persons against loss or expense including attorney's fees, by reason of the liability imposed by law upon the Village except in cases of the Village's sole negligence, for damage because of bodily injury including death at any time resulting therefrom, sustained by any person or persons, or on account of damaged property arising out of the hung banner or in consequence of the performance of hanging the banner, whether such injuries to persons or damage to property are due, or claim to be due, to any passive negligence of the Village employees or agents or any other person.

This indemnification and hold harmless agreement shall be insured by liability insurance naming the Village as an additional insured in the "Owners" policy, and a certificate of insurance must be provided prior to hanging the banner(s) or event flags.

Event: Rug Hooking Guild Show

The banner(s)/event flags will be hung from Oct 3 to Oct 16  
date date

**OWNER'S ACKNOWLEDGMENT:**

By:  Date: 01/28/2016

**VILLAGE OF ESSEX JUNCTION ACKNOWLEDGMENT:**

By: \_\_\_\_\_ Date: \_\_\_\_\_

## Patty Benoit

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**From:** Lori Houghton  
**Sent:** Thursday, September 22, 2016 12:38 PM  
**To:** Patrick C. Scheidel  
**Cc:** Darby Mayville; Patty Benoit; Lori Houghton  
**Subject:** Essex Community Food Resource Guide  
**Attachments:** EssexCommunityFoodResourceGuide\_9.15.16.doc.docx

Pat, as I mentioned on the phone a few weeks ago, a group of volunteers from Heart and Soul and associated with the local Essex food resource organizations created the attached brochure. Thanks to Darby for formatting the brochure!

Each organization that provides food in our community will be printing and passing out this brochure. I would ask that the Village and Town take on ownership of maintaining the printed brochures for the libraries, municipal offices and police. Kurt (sorry forget his last name) from the police force attended our first meeting where this was discussed and wholeheartedly agreed that the police would pass this out as needed.

The volunteer group will take on ownership of keeping the document updated.

Not sure if this is something you can simply approve or if it must go to the boards.

Please let me know your thoughts and next steps.

Thanks, Lori

## Seniors

### CVAA Community Meals

Nutritious meals are served in a group setting in many locations. These meals are available to anyone 60 years of age and older and a spouse of any age. There is a suggested donation for each meal.

Visit [www.cvaa.org/chittenden-county.html](http://www.cvaa.org/chittenden-county.html) for locations. Call 865-0360 to make reservations or for more information.

### Essex Senior Center

Offers discounted meals to seniors most Wednesdays.

Visit [www.essexseniors.org](http://www.essexseniors.org) or call 876-5087.

## Summer

Our spring brochure will include summer resources including:

Ecumenical Lunch Bunch  
Summer Food Programs through schools

## State/County Resources

**3 Squares:** Helps low-income people and families buy the food they need. Benefits are provided on a debit card (EBT) and are accepted at most grocery stores and many farmers' markets. Call 477-4136 or visit <http://www.vermontfoodhelp.com/>.

**CVAA Meals on Wheels:** A hot nutritious meal is provided that includes protein, vegetables, milk, juice, bread, and fruit. Favorite dishes are served regularly and special diets are also available. Call 1-800-642-5119 or visit <http://www.cvaa.org/meals-own-wheels.html>.

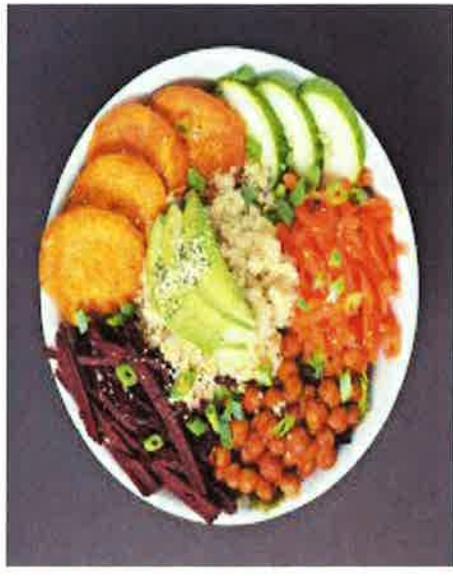
## Volunteer Needs

Essex Eats Out and the food pantries are always seeking volunteers for time, food or monetary donations. Contact information is listed under each section.



# Need A Meal?

Essex Community Food Resource Guide



The community of Essex, VT is home to several food service based groups for those in need of some extra assistance, whether temporary or long-term. Please consider using this reference as a starting point for you or someone you know.

Updated: September 2016

This guide will be updated seasonally. If we are missing information or you have updates, please contact [heartandsoulofsex@gmail.com](mailto:heartandsoulofsex@gmail.com)

## Year-Round Resources

### Heavenly Pantry

When: 4th Thursday of the month from 2-6pm except November and December when it is open the 3rd Thursday

Location: First Congregational Church, 1 Church Street, Essex Junction.  
Contact: 878-4745.

### Essex Jericho Underhill Ecumenical Food Shelf

When: 3<sup>rd</sup> Saturday of the month from 9-11am

Location: Good Shepard Lutheran Church, 273 VT-15, Jericho.  
Contact: 899-3932

### Williston Community Food Shelf

When: Tuesdays 5-6:30 PM, Thursday 9-11am Saturdays 9-11 AM. Families are welcome to visit twice per month.

Location: 400 Cornerstone Drive #130 Williston.  
Contact: 735-6303

### Chittenden Emergency Food Shelf

Hot meals served  
6:30am to 9:30am Monday –Friday  
8:30am to 11am, and 5:30pm to 7pm Sunday

Food shelf: Groceries for families and individuals - 9am to 4pm Monday-Friday  
Location: 229 North Winooski Ave, Burlington  
Contact: 658-7939  
[www.feedingchittenden.org](http://www.feedingchittenden.org)

## Schools/Kids

Your children may qualify for free meals or reduced price meals for breakfast and lunch within the school. All children in households receiving benefits from 3SquaresVT or Reach Up, can get free meals regardless of income. Also children can receive free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.

If you qualify for Free and Reduced School Meals, you may also be eligible for additional benefits.

For more information and application:

Website:  
[www.ccsuvt.org/support/food-services/free-reduced-meals](http://www.ccsuvt.org/support/food-services/free-reduced-meals)

Contact:  
879-5544



## Essex Eats Out

Provides healthy, free meals in a warm, safe and inclusive atmosphere each Friday of the month at 5:30 PM

1<sup>st</sup> Friday:

First Congregational Church  
1 Church St, 878-5745

2<sup>nd</sup> Friday:

Holy Family Church  
4 Prospect St, 878-5331

3<sup>rd</sup> Friday:

St. James Church  
4 St. James Pl, 878-4017

4<sup>th</sup> Friday:

Essex Methodist Church  
119 Center Rd, 878-8304

5<sup>th</sup> Friday:

St. Pius X Church  
20 Jericho Rd, 878-5997

For more information:

Website: [www.essexeatout.org](http://www.essexeatout.org)  
Email: [essexeatout@gmail.com](mailto:essexeatout@gmail.com)  
Facebook: Essex Eats Out