



TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, APRIL 12, 2016 at 6:30 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
 - a. Comments from Public on Items Not on Agenda
 - b. Joint Meeting with the Essex Junction Planning Commission
 - Updates to the Land Development Code
 - Overview of Design Five Corners Project – George Tyler
5. **OLD BUSINESS**
 - a. Request to Sign Arbor Day Proclamations – Nick Meyer, Tree Advisory Committee
 - b. Agreement with Town of Williston for Sale of Surplus Sewer Capacity – James Jutras
 - c. Update on Hannaford Offset Capacity – James Jutras
 - d. Bid Award for Library Carpet Project – Wendy Hysko
 - e. Reappointment of CSWD Representatives – Lauren Morrisseau
6. **NEW BUSINESS**
 - a. Review and Discuss AARP Livable Communities Grant – Lori Houghton
 - b. Bid Award for Briar Lane Waterline and Roadway Improvements – Lauren Morrisseau
 - c. Bid Award for Lincoln Hall Siding – Lauren Morrisseau
 - d. Discuss Possible Joint Meeting with Selectboard on Marijuana Law – Lauren Morrisseau
7. **MANAGER'S REPORT**
 - a. Trustees meeting schedule
8. **TRUSTEES' COMMENTS & CONCERNS/READING FILE**
 - a. Board Member Comments
 - b. Minutes from Other Boards/Committees:
 - Planning Commission 3/17/16
 - Bike/Walk Advisory Committee 3/21/16
 - Block Party Committee Meeting 3/28/16
 - Capital Program Review Committee 4/5/16
 - c. VLCT 2015 Annual Report
 - d. Memo from Dennis Lutz with List of Current/Expected Grants or Major Projects
 - e. Memo from Dennis Lutz and Aaron Martin about 2017 Class II Town Highway Paving Grant
9. **CONSENT AGENDA**
 - a. Minutes of Previous Meeting 3/22/16
 - b. Expense Warrant #16036 dated 3/25/16 in the amount of \$335,707.84

- c. Expense Warrant #16037 dated 4/1/16 in the amount of \$89,926.52
- d. Expense Warrant #16038 dated 4/7/16 in the amount of \$80,308.64
- e. FYE 16 Budget Status Report
- f. Street Vending Permit for Mr. Ding-A-Ling
- g. Request for Noise Waiver for EJP Fireworks 7/4/16

10. **ADJOURN**

Meetings of the Trustees are accessible to people with disabilities. For information on access or this agenda, call the Village Manager's office at 878-6944.

Agenda Addition - Reading File

RECEIVED

APR 12 2016

Village of Essex Junction

To: The Village Trustees and the Town Selectboard

CC: Patrick Scheidel, Lauren Morrisseau, Doug Fisher and Greg Duggan

From: Mike Plageman



Re: Marijuana Legalization Bill

Date: 12 April 2016

I have been asked to provide some detail to a request I made in the Public to be Heard portion of our Select Board meeting on 21 March 2016. I had suggested a joint meeting of the Trustees and the Select Board to discuss Senate bill S 241 relative to the legalization of marijuana. My own view was this bill did not receive anywhere near the detailed vetting necessary when it was passed by the Senate Judiciary Committee and sent to the House for consideration. The House Judiciary Committee has since proposed their own bill, S.241 Strike-Over which in effect eliminates the original Senate language and proposes new House language which requires additional study of the issue.

It may be premature to have a joint meeting at this juncture given the questionable future of both bills. If we were to proceed with a joint meeting now, I would suggest the following agenda as a starting point to the bigger discussion.

- (1) Distribute copies of both bills to both bodies and staff for review
- (2) Determine the preliminary viewpoints of the members of both bodies
- (3) If we agree to move forward, create and circulate a poll to all Essex voters for their input and/ or
- (4) Hold a second public hearing in both communities to determine the voter's view(s) on the issue.
- (5) Have a joint meeting to discuss the results and determine future steps

Thank you very much for your time and consideration. Any and all comments and suggestions are welcome



Patrick Scheidel
Municipal Manager
PatS@essexjunction.org

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Village Planning Commission
FROM: Pat Scheidel, Municipal Manager *PS*
DATE: November 30, 2015
SUBJECT: Sign Regulations in the Land Development Code

The governing bodies of the Village and Town have expressed interest in electronic signs for the municipal buildings. These would involve permanent signs that have moving messages such as in the attached picture.

The Village Land Development Code does not allow these signs, according to Chapter 7, Section 714. Section M.4. pertains to 81 Main Street and Section N.3. pertains to both Lincoln Hall and 81 Main Street.

Not only are these signs restricted, but in so doing, a valuable opportunity to communicate with citizens is curtailed as well. It is therefore requested that these sign restrictions be removed or significantly modified so as to allow their existence for local government.

MORRISTOWN
FIRE DEPARTMENT



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KENN @ 322-1424 OR
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Design 5 Corners

Project Report

Submitted to the Village of Essex Junction, VT May, 2015

Julie Campoli, Terra Firma Urban Design

www.juliecampoli.com

What is thoughtful growth?

“Thoughtful growth” is a value held by many Essex Junction residents and expressed through the community’s recent Heart and Soul process, yet it had never been illustrated. Design Five Corners (DFC) set out to articulate an urban form that Village residents might agree constitutes “thoughtful growth.”

How can Essex Junction Village grow into a more vibrant, walkable center?

Community members have stated their preference for a more economically vibrant and pedestrian-oriented town center through the Heart and Soul process, as well as Essex Junction's municipal development plan. DFC's main goal was to show physical changes that can help the village core grow into a vibrant, walkable town center.



Historic patterns

To create a plan that would fit the spirit of the place, the first step was to understand the historic context from which Essex Junction's built environment evolved.

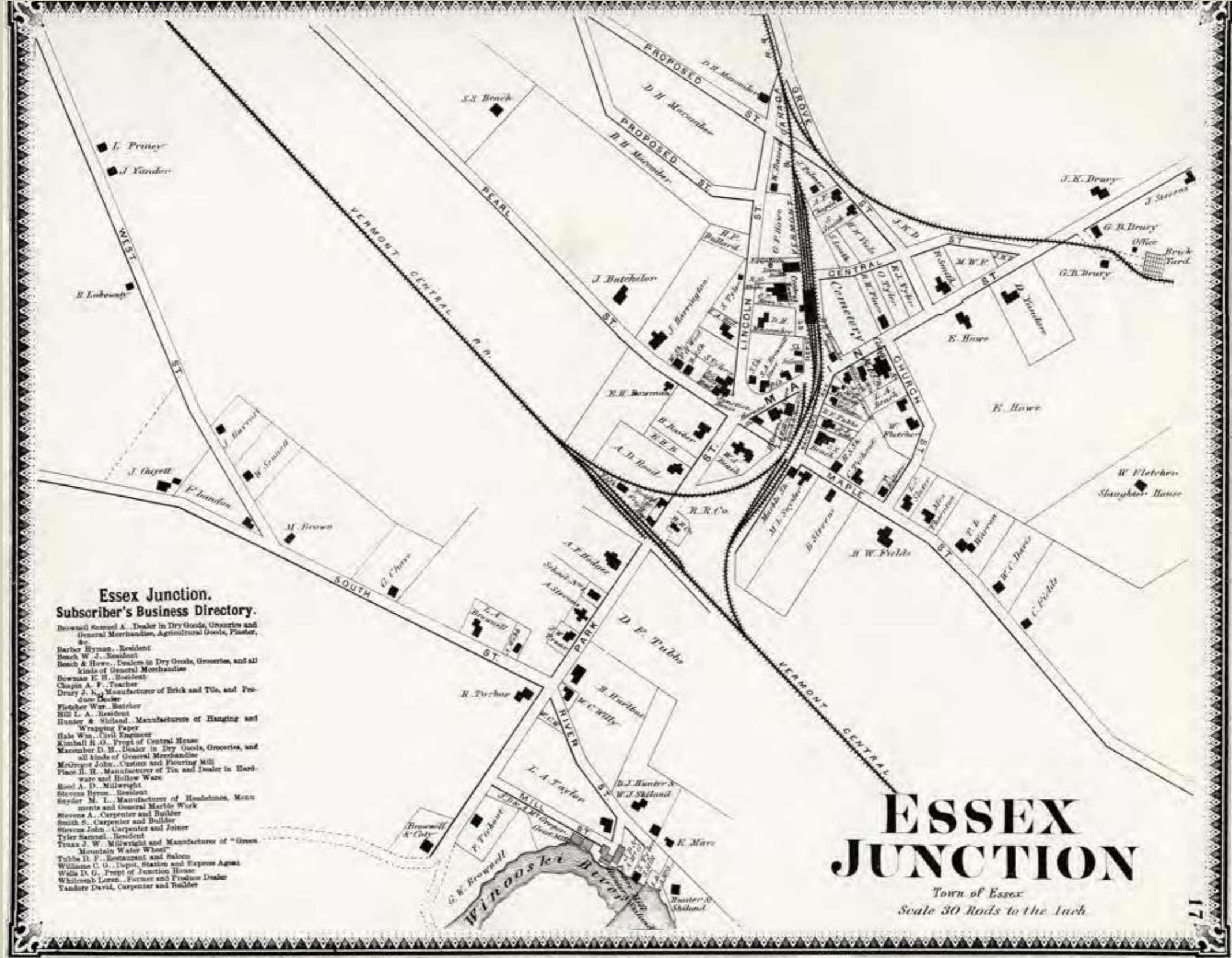
The Junction railway intersection

Settlements typically form around transportation access points, often at intersections. In the early years, a railway intersection, or "the Junction" was key to the town's formation and growth, as well as its layout.



Overlapping networks

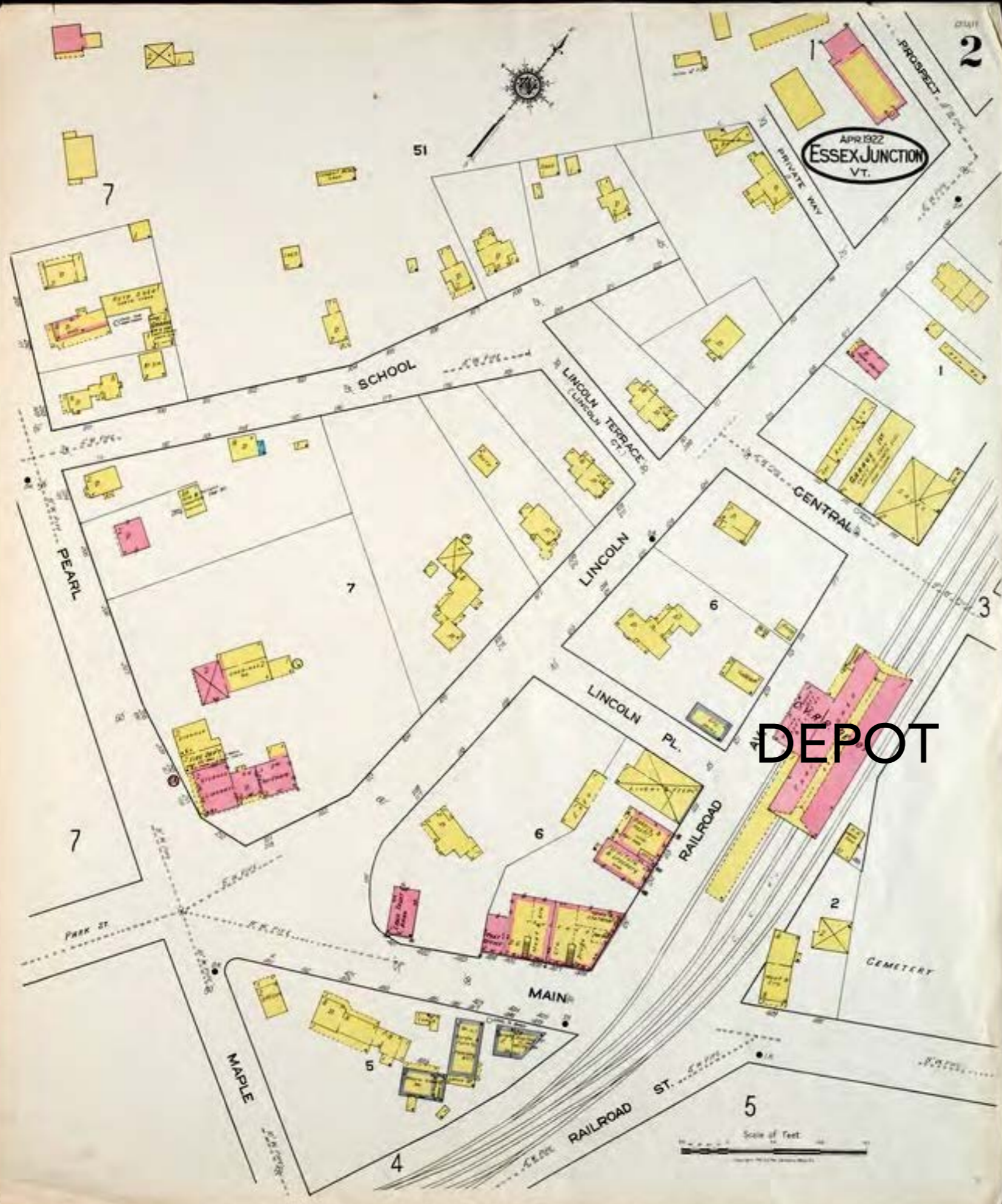
*The basic structure of the village are the overlapping networks of **rail** and streets. **Local streets** took shape around the railroad depot and **through roads** connected to surrounding towns.*



Through the 19th and early 20th centuries, the railroad was the dominant transportation mode- more people and goods came in and out through the rails than by highway.

Density

The tight network of streets formed **small blocks**, which were subdivided into **small parcels**. Buildings were **set directly** on the street, creating **short distances** between destinations. Most buildings were located within a half mile from the railroad depot. Industries were built adjacent to the tracks for better access to train lines.





A rail-focused transportation system was responsible for the connected street network, human scale architecture, and relatively dense village core. This photo from the 1930s illustrates the compact form of village center surrounded by farm land that characterized Chittenden County towns during the pre-war era

Slow travel



During this era of slow travel, Five Corners was a humane and attractive public space. As cars became more common and Vermont shifted to a highway-based transportation system, Five Corners lost its intimate scale. Streets were widened to larger roads that could be maneuvered in a car and at higher speeds. Essex Junction's main intersection was no longer the rail but Five Corners.



In the process, it was transformed from a place to be to something traveled through at a higher speed.



More traffic, led to more accommodations for the car (turning lanes, more pavement, larger-sized signs and traffic signals). The greater volumes of noisy, idling and moving traffic, degraded the experience of crossing the intersection, and made the village center a less appealing place, especially for people on foot.



The older, smaller scale of the rail era got overwhelmed by the larger spaces required to store automobiles. Parking lots expanded into village properties that once held buildings or green space.

Existing Patterns



Buildings

Mind the gaps

One characteristic of a walkable place are streets with clear edges formed by closely-aligned buildings. A map showing only buildings will reveal where streets are located. The existing pattern of Essex Junction, shows a strong alignment of buildings in the upper right, where the commercial blocks of Railroad and Main Streets form edges. Park St. is somewhat visible, but along Maple, and closer to Five Corners, with few buildings hugging the intersection, it's difficult to see where the streets go.

Existing
Patterns



Parking and Streets

*Parking lots occupy much of land
around Five Corners*

Existing
Patterns



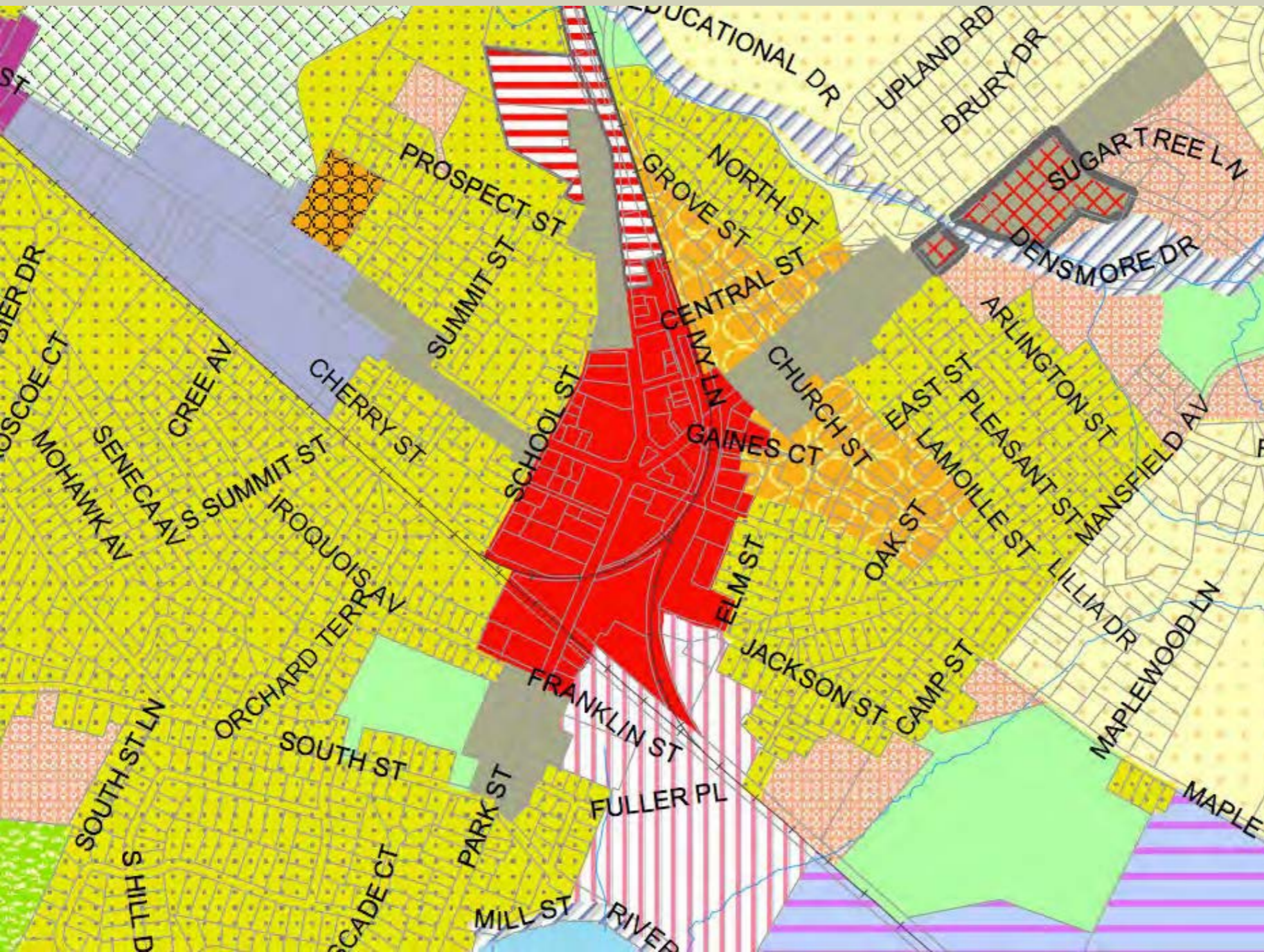
Parking and Streets

Total space dedicated
to vehicles

Combine the areas consumed by parking and streets (black) and there is little land left (white) for economic and social activities. For the village to become more vibrant, this ratio of car-dedicated space to people-oriented space needs to shift.

What does Essex Junction have going for it?

Close-in neighborhoods



Plenty of attributes will ensure the success of a walkable village center. First, it has many high quality neighborhoods with thousands of people living within easy walking distance of the village center.

Important destinations within walking distance

elementary schools

middle school

high school

library

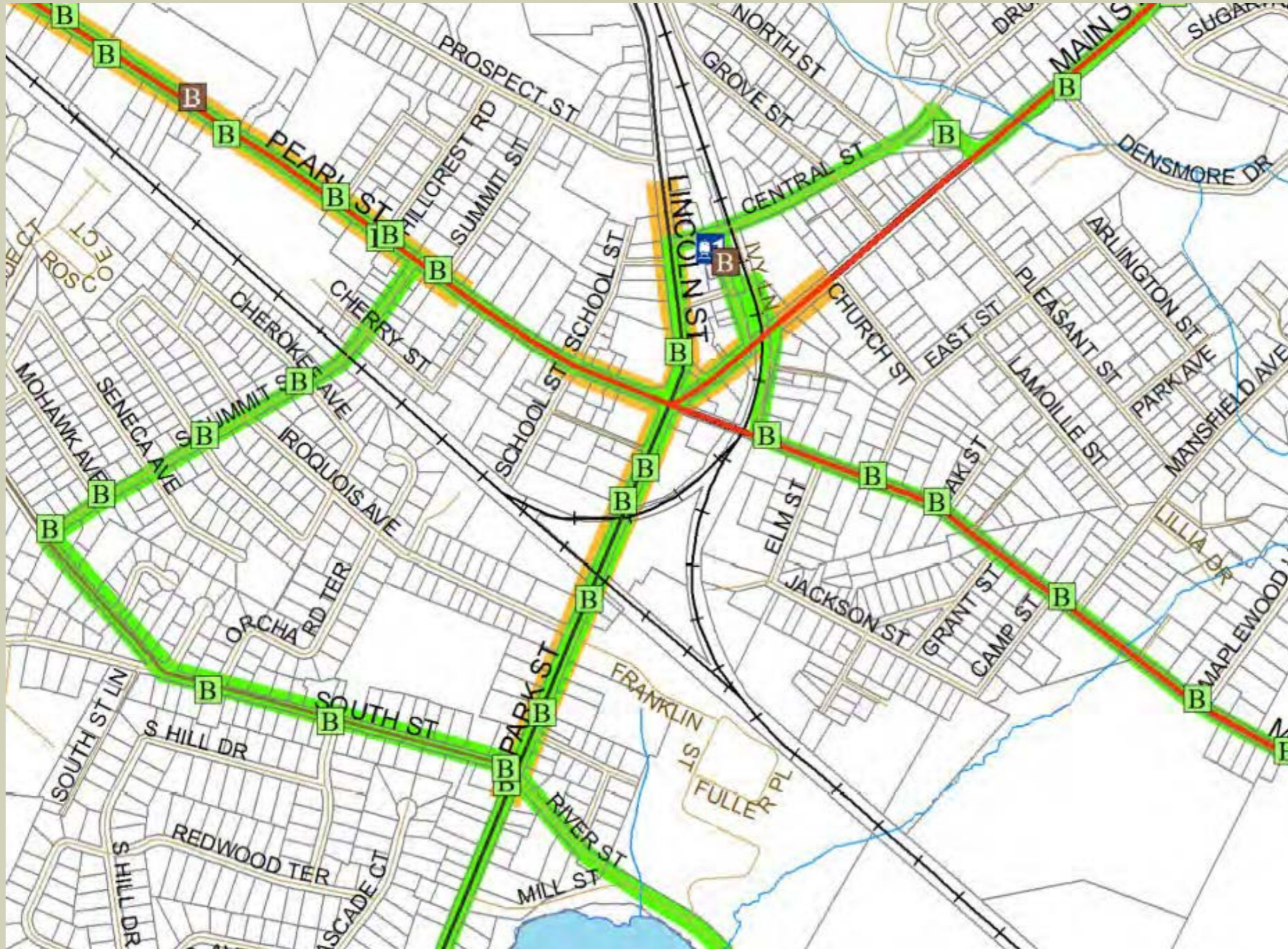
town offices

senior center

significant tracts of open land

Schools, cultural destinations and open space add to the diversity of places to go on foot. Residents have much of what they need nearby. The challenge is to make the journey to these places safer and more pleasant.

Many homes within easy reach of transit



Essex Junction has an extensive network of bus lines that thread through its neighborhoods, with bus stops close to where people live.

Passenger rail service



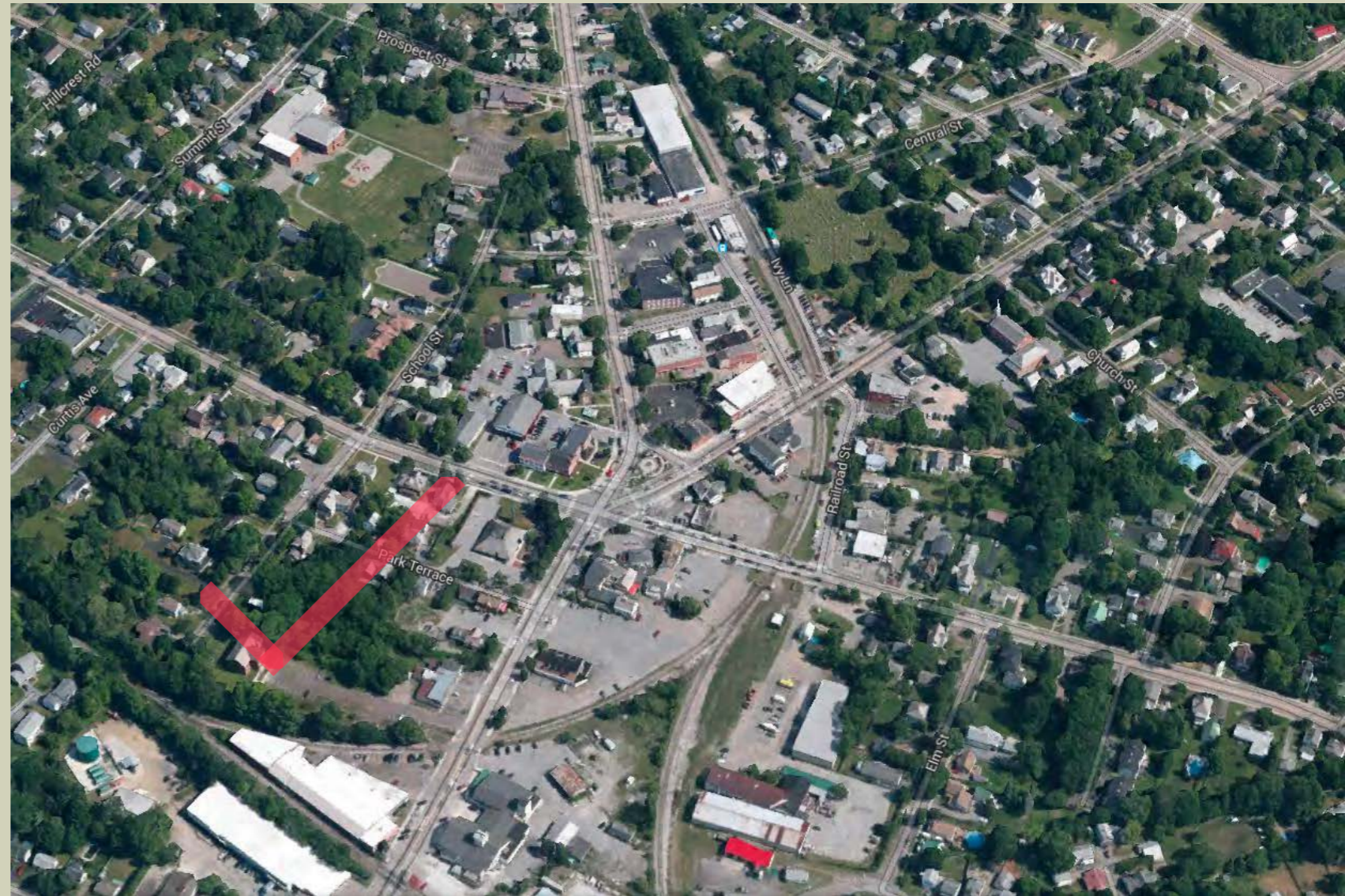
Essex Junction is one of a handful of passenger rail stops in Vermont. Amtrak ridership is growing, with a link to Montreal in the works, but with few amenities near the existing station, passengers rarely linger. A walkable, lively village center could make Essex Junction a destination for those travelers, rather than a departure and arrival point.

Public investment in the infrastructure of walking



The town has installed sidewalks, street trees, benches and human scale lighting. This type of infrastructure is an important first step.

What are good bones?



These attributes, together with Essex Junction's historic urban form of connected streets, small lots are its "good bones." They create the physical framework for sustainable growth.

What's missing? Other destinations in a great walking environment



The next step for Essex Junction is to put some flesh on those bones- by adding more destinations (shops, offices, upstairs apartments) and connecting them with streetscapes that makes pedestrians feel protected and comfortable.

Train Hop



DFC engaged Essex Junction residents to inform the design process. It began at the Train Hop in December, where we set up a display and photo stand. People let us know what they would like to see in a future village center.

What would make you more likely to walk to Five Corners?

More shopping, eating and gathering places

Calmer traffic

According to public responses, the biggest barriers to walking in the Five Corners areas are a lack of destinations to walk to, and the oppressive environment created by car and truck traffic.



Residents who visited the Train Hop, the library, the senior center, and the town offices, had the opportunity to show their top destinations and favored routes through the village. This map gives a sense of where sidewalk and crosswalk improvements might be prioritized.

What is needed in Five Corners?

Restaurants

Bakery

Coffee shops

Train hoppers and others envisioned a wide array of services in the village, but most would like to see more gathering places such as restaurants, bakeries and coffee shops.

Design Five Corners

Page Messages Notifications Insights Posts Settings Help

Design Five Corners Community

271 likes

Promote Your Page
Connect with more of the people who matter to you
Promote Page

ABOUT
Help redesign Essex Junction Village Five Corners. Find out about the public design process to make the Corners more vibrant and pedestrian-friendly.
<http://www.juliecampoli.com/> Promote Website

PHOTOS

Status Photo / Video Offer, Event +

What have you been up to?

Design Five Corners

Posted by Darby Mayville [?] · March 30 at 3:17pm · 🌐

Essex Junction Bike/Walk Advisory Committee Volunteer Opportunity!

Are you passionate about walking and biking in Essex Junction and want to help make it safe and enjoyable? The Village of Essex Junction Trustees has established a Bicycle and Pedestrian Advisory Committee and needs your expertise and energy to help make our community more conducive to non-motorized transport! We are looking for a committed volunteer committee member, especially one with a particular emphasi... See More

132 people reached Boost Post

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1 share

Write a comment...

Promote

THIS WEEK

1 Page Like

339 Post Reach

UNREAD

0 Notifications

0 Messages

Recent

2015

2014

See Your Ad Here

Design Five Corners
Essex Junction Bike/Walk Advisory Committee Volunteer Opportunity! Are you passionate a...
Like Page

Boost Post

The DFC Facebook Page has been the main source of communication with community members. With almost 300 followers, it has provided a forum for sharing project information, events, articles, ideas and comments.

The View from the Sidewalk

Look closely at the following photographs taken along the streets around Five Corners. How comfortable would you feel walking on each segment of sidewalk? Rate each image on a scale of 1 (not at all appealing) to 5 (very appealing).

Feel free to move back and alter a rating after you've seen all the images.

Image #1



1. Rate the view above on a scale of 1 (not at all appealing) to 5 (very appealing).

Image #1

1

2

3

4

5

An online survey asking residents to examine and rate village streetscapes helped us gauge what people liked and didn't like about existing conditions. With 280 responses, the survey results demonstrated clear preferences for a certain type of streetscape.

Very unappealing



The vast majority of respondents didn't like streetscapes that had an excessive amount of paving—large parking areas and travel lanes close to the sidewalk, buildings located in the distance, and a lack of sheltering elements like trees.

Very appealing



Generally, they disliked streets that were designed for driving and preferred places that were designed for walking, with a more intimate scale— buildings lining the sidewalk, generous display windows, frequent doorways, and high quality architecture.

Public Comments Summary

too much asphalt, need more green

smaller scale, historically sensitive bldgs

don't want to see parking lots

wider sidewalks, more buffer

retail entrances close to the street

more gathering places

Survey respondents confirmed their preferences for a more pedestrian-oriented streetscape in their written comments

A group of people are seated at tables in a workshop setting. In the foreground, a woman with white hair and a patterned scarf is looking down at a document. Next to her, a woman with long brown hair is also looking at a document. In the background, other participants are visible, some looking at documents and others talking. The tables are cluttered with papers, water bottles, and other workshop materials. The text "Design Workshop" is overlaid in the upper right corner.

Design Workshop

In late January, a half-day design workshop gave residents an opportunity to dig into the issues at a deeper level. The afternoon included presentations and hands-on exercises covering the physical form of Five Corners, the relationship between density and design, and how communities across the country have improved their downtowns.



Most significantly, the workshop gave residents a chance to talk about how future growth could take shape.



Working in groups they built block models, arranging infill buildings on undeveloped or underused parcels. They came up with some great ideas for how development could enhance life in the village center.

Favored Design Elements

Central green and pocket parks

Buildings lining the streets

Pedestrianized Main Street

Multi-story mixed use

Street trees

The common threads among the groups were more green, more activity, and more public space

Architectural Preferences



A second online survey asked people to rate photographs of recently built multi-story buildings in other communities, to get a sense of what types of architectural styles Essex Junction residents envisioned for their downtown.

Architectural Preferences



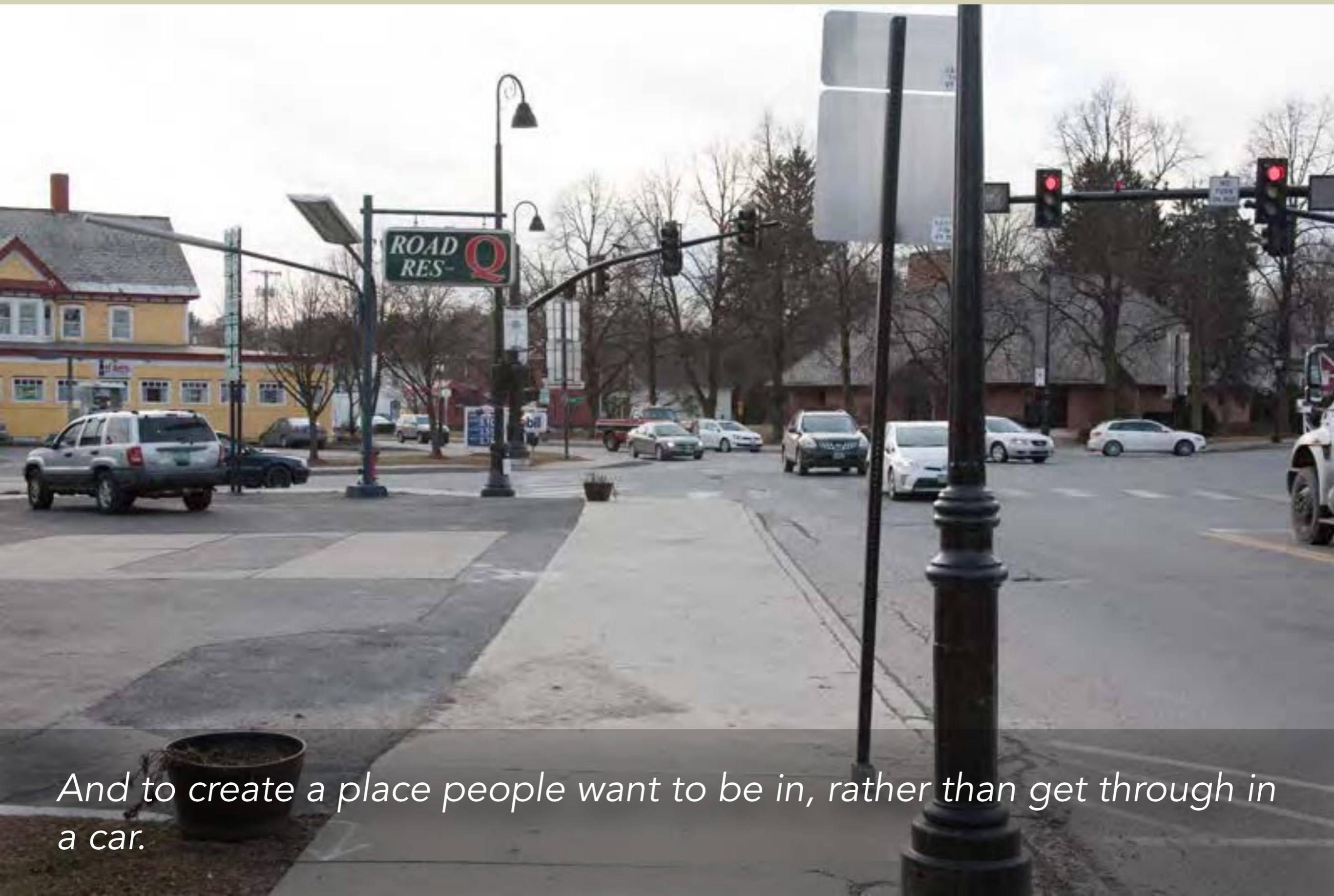
Most of the higher rated images displayed a look of permanence, with articulated facades and a generous amount of transparency (many windows and doors)

Maximize space in the village core



Throughout the engagement process, public opinion synched up with stated goals of Essex Junction's Municipal Development Plan and other official documents—to make better use of space in the village core, maximizing these town center locations to create more services, economic activity and benefits.

Reclaim some space for people



And to create a place people want to be in, rather than get through in a car.

1. Divert and calm traffic
2. Fill in the gaps
3. Connect with public space

Transforming Five Corners into a walkable destination requires three related strategies; rerouting traffic away from the intersection and reclaiming pavement for pedestrians, filling in the underused parcels with buildings, and expanding the amount of public space beyond the narrow confines of the sidewalk.

Infill



There is plenty of room for growth in the village, given the sparse building pattern and large amount of underused land.

Infill

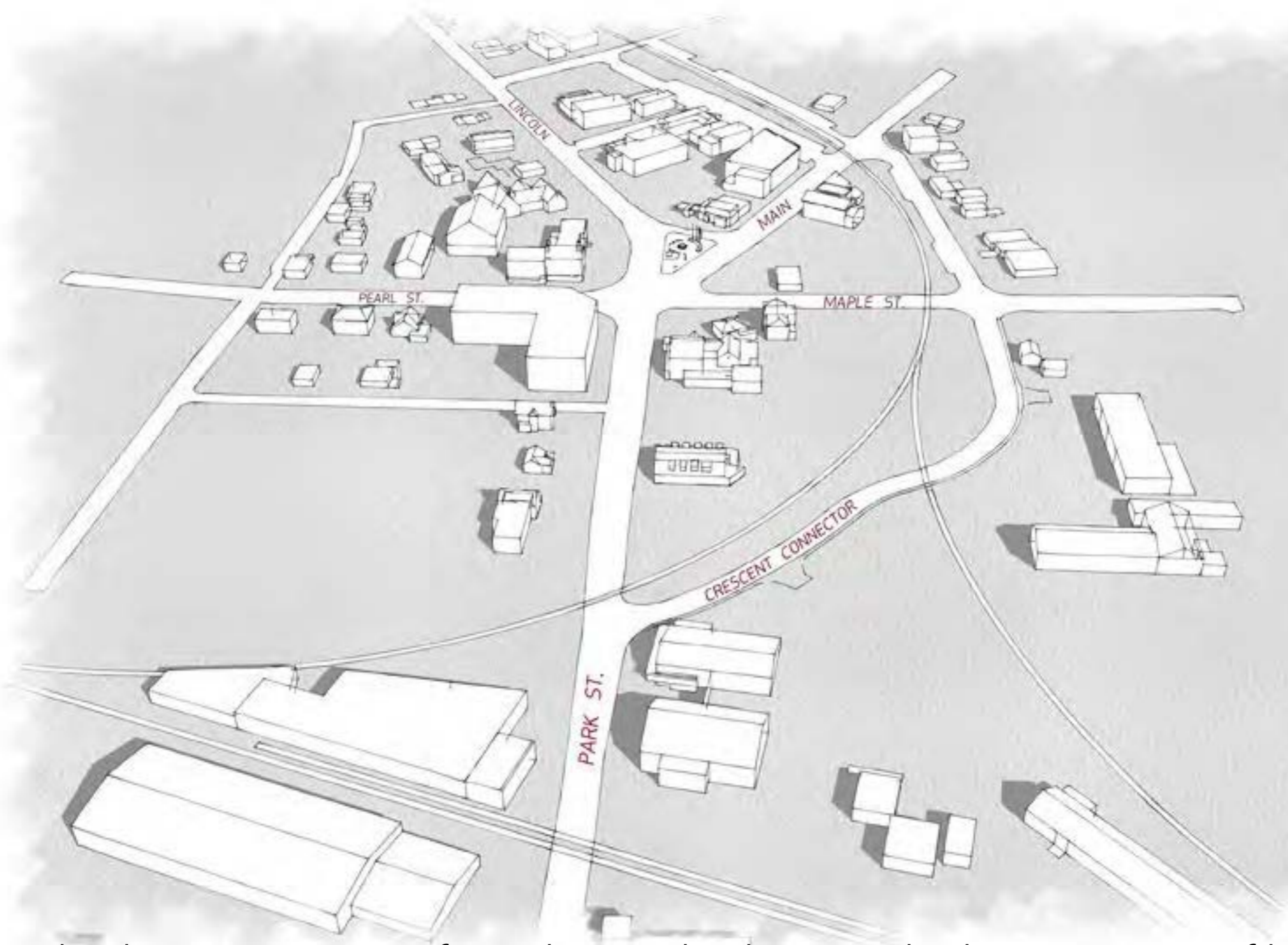


Many parcels can be redeveloped to a greater density, using a higher building coverage and multi-story buildings to create more value on each parcel.

Infill



New buildings (shown in black) can fill the gaps along Park, Maple and Main, as well as newly accessible land along the Crescent Connector. This schematic also shows how underused parcels could be redeveloped to a higher density to create more value.



A bird's eye view seen from the south, showing the large amount of land between existing buildings and opportunities for infill.



New buildings would hug the streets, creating a stronger edge to Park and Maple Streets

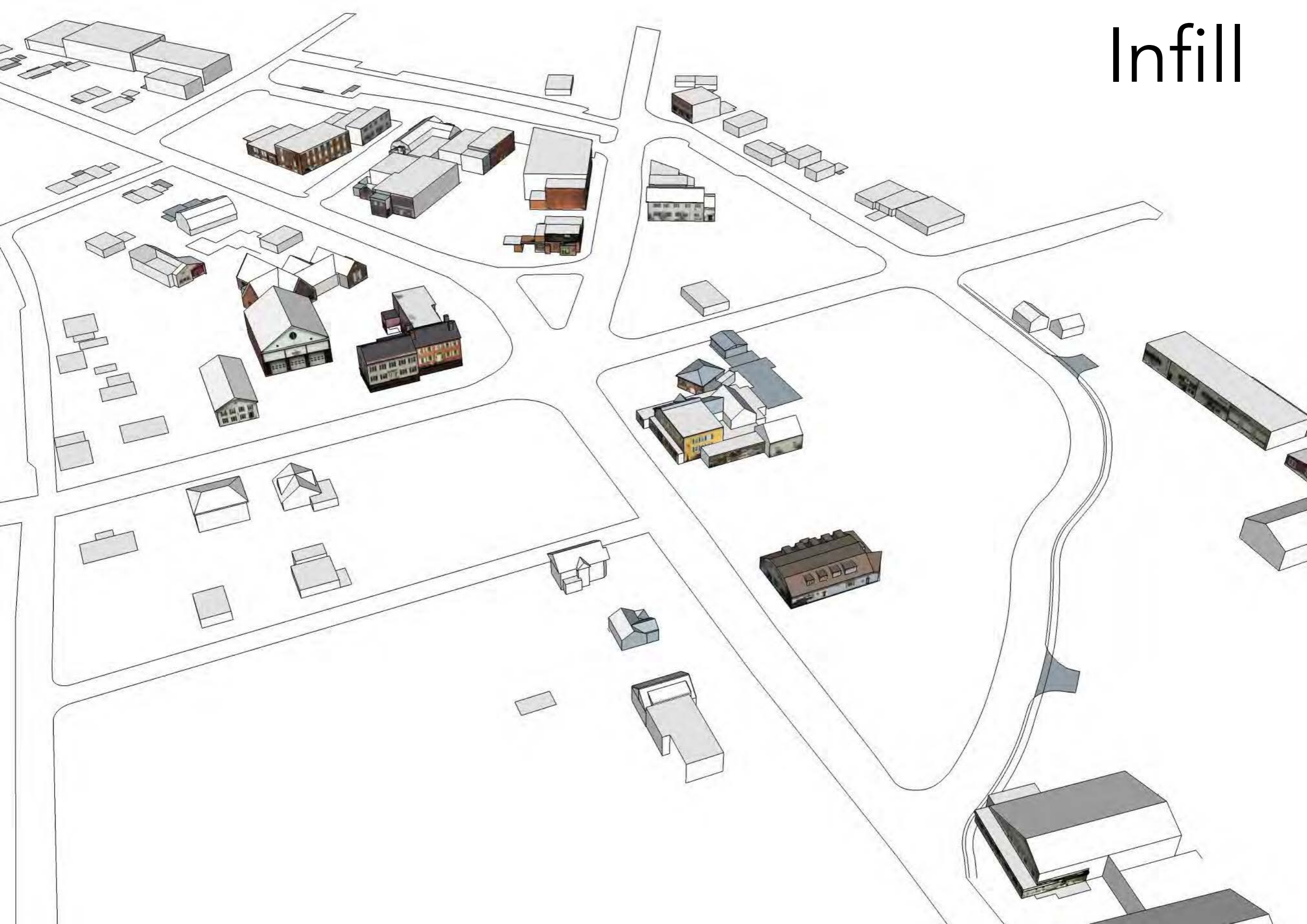


Parking can be organized into a tighter configuration, maximizing space on the smaller lots. Shared parking between complementary uses and an aggressive parking demand management strategy can help limit the number of spaces needed.



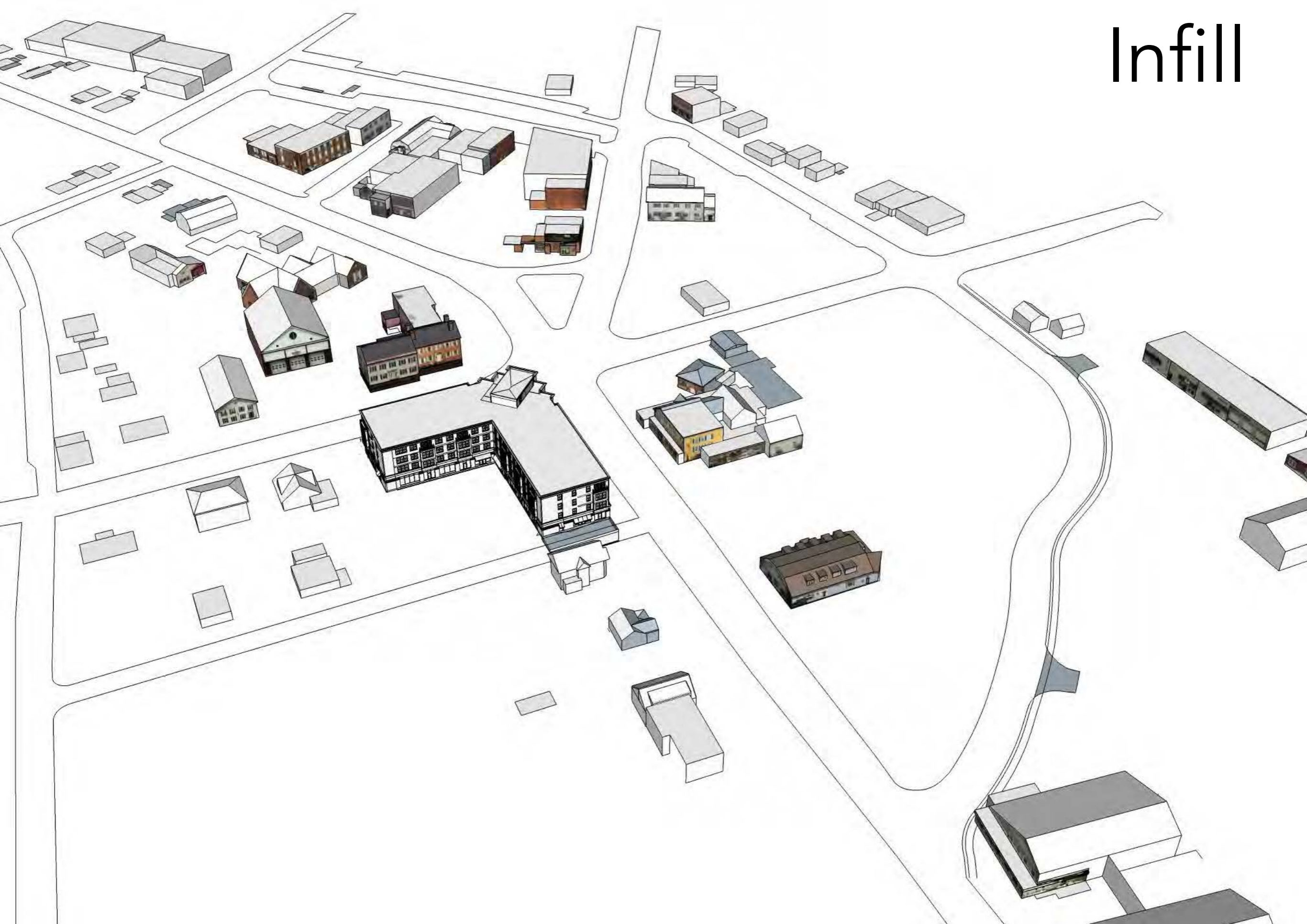
In past years, the Village has made a significant public investment in pedestrian infrastructure. Crosswalks, sidewalks, trees and benches have helped, but village streets need a more consistent building edge to entice more pedestrians.

Infill



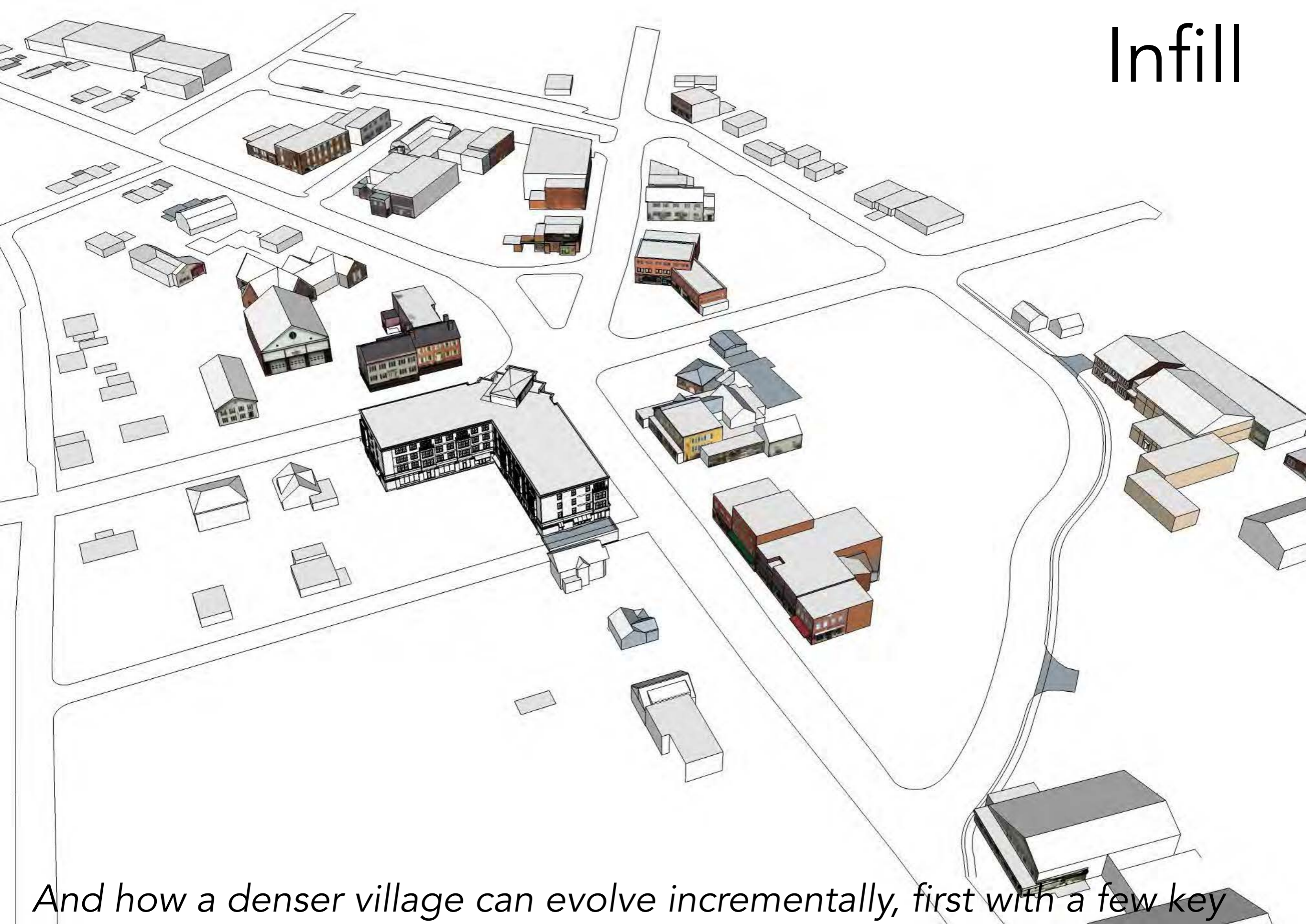
Another series of aerial views shows the building pattern as of today

Infill



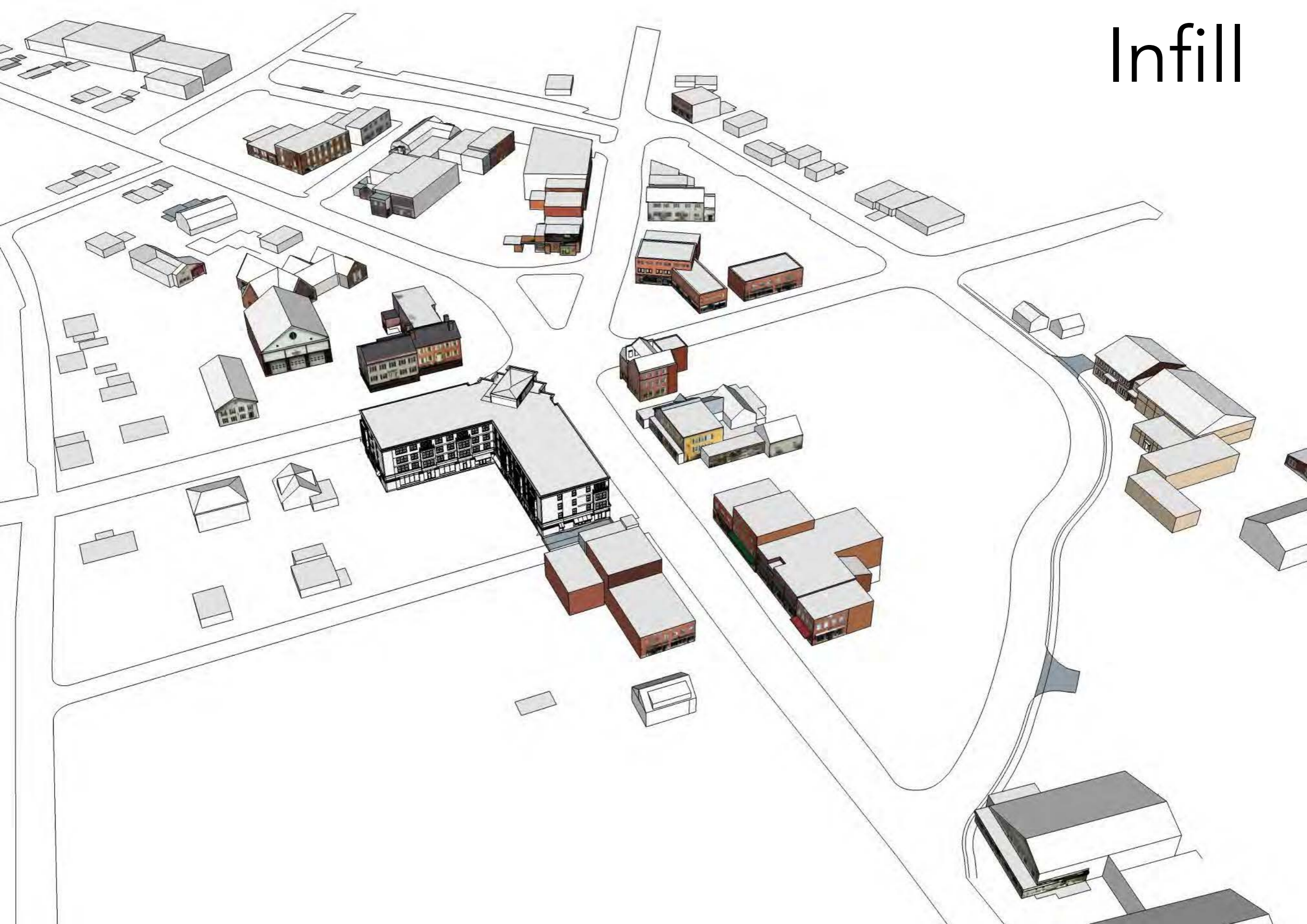
With the addition of the corner building currently under construction

Infill



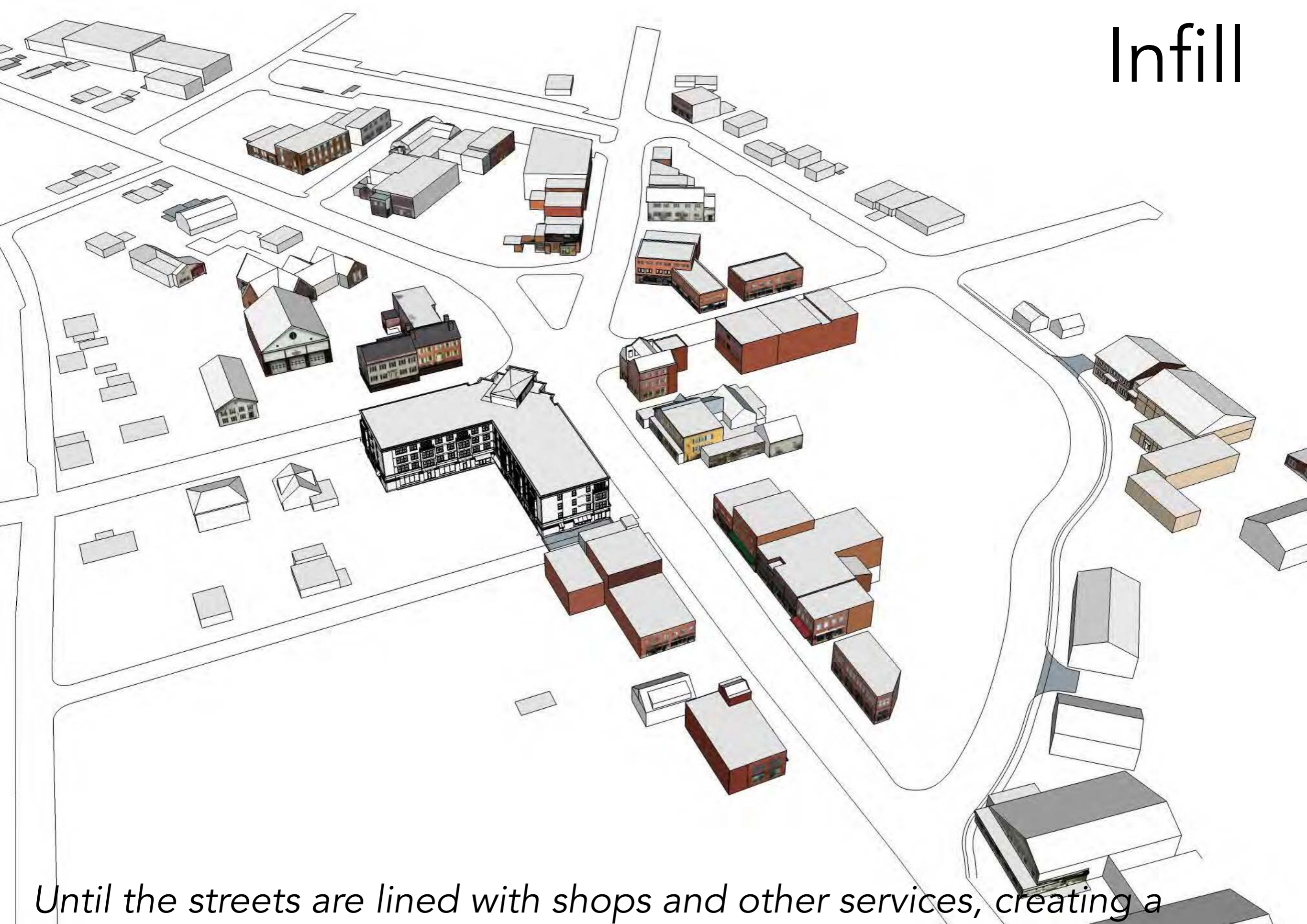
And how a denser village can evolve incrementally, first with a few key buildings

Infill



And more filling in over time

Infill



Until the streets are lined with shops and other services, creating a consistent edge and an enhanced pedestrian experience.



The contrast between Park Street today, with its sidewalk sandwiched between moving cars and many stretches of empty space bleeding into parking lots...



...and what it might look like after the infill buildings are in place, is striking.

Infill



Full buildout shown with public green space and shared parking behind buildings

Public Space



For decades, Five Corners has functioned as a traffic intersection rather than a town center.



An expansive right-of-way was given over to the circulation of vehicles. Very little of that public space is available for people who are not in cars.

Public Space

Street network

Construction of the Crescent Connector will create an exciting opportunity to reclaim some of that right-of-way for people to enjoy. A significant portion of through traffic, especially trucks will be diverted away from the Five Corners intersection reducing noise and congestion in the heart of the village.

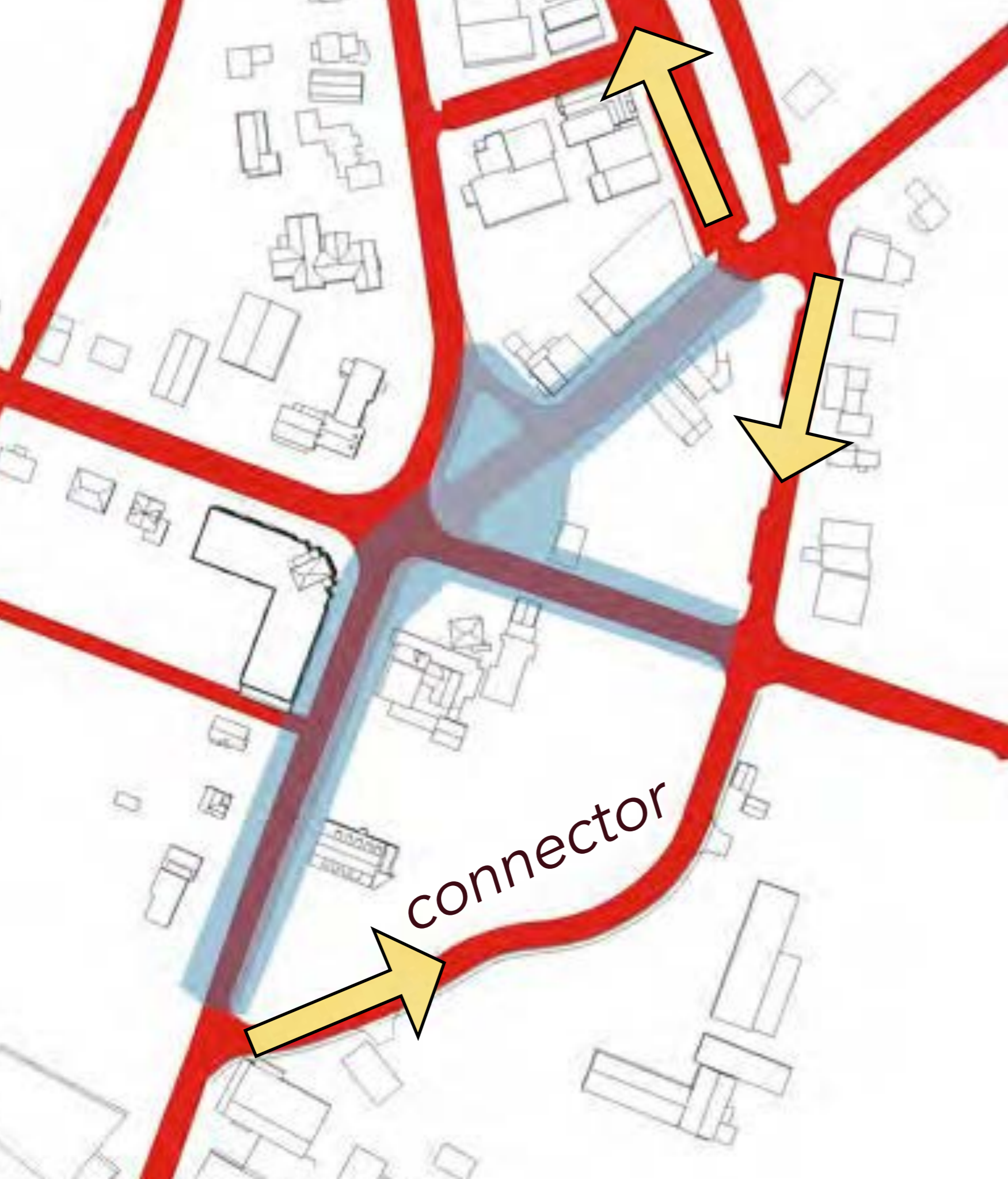


Public Space

Connector

This relieves pressure on Main Street, making it possible to pedestrianize the main commercial block and providing two significant benefits; a more efficient four-way intersection with shorter wait times for vehicles, and more public space.





Diverting traffic to the Connector creates a zone of opportunity for greener, quieter public space around Five Corners as well as along Main and Park.



village
green

Redevelopment of key properties would make it possible to combine a pedestrianized Main Street with a new village green.



Connector

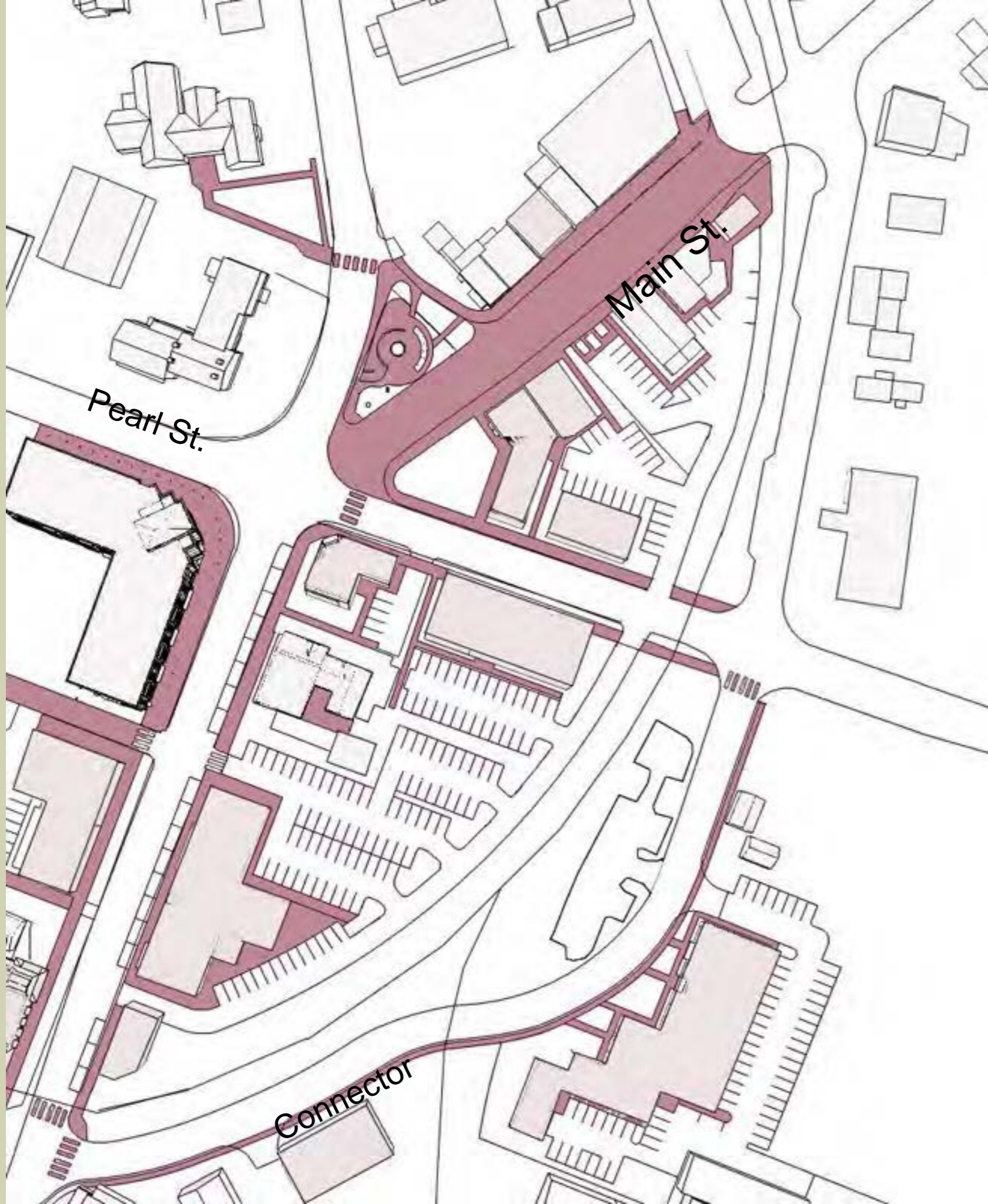
Lincoln St.

The green seen from the northwest, above Brownell Library



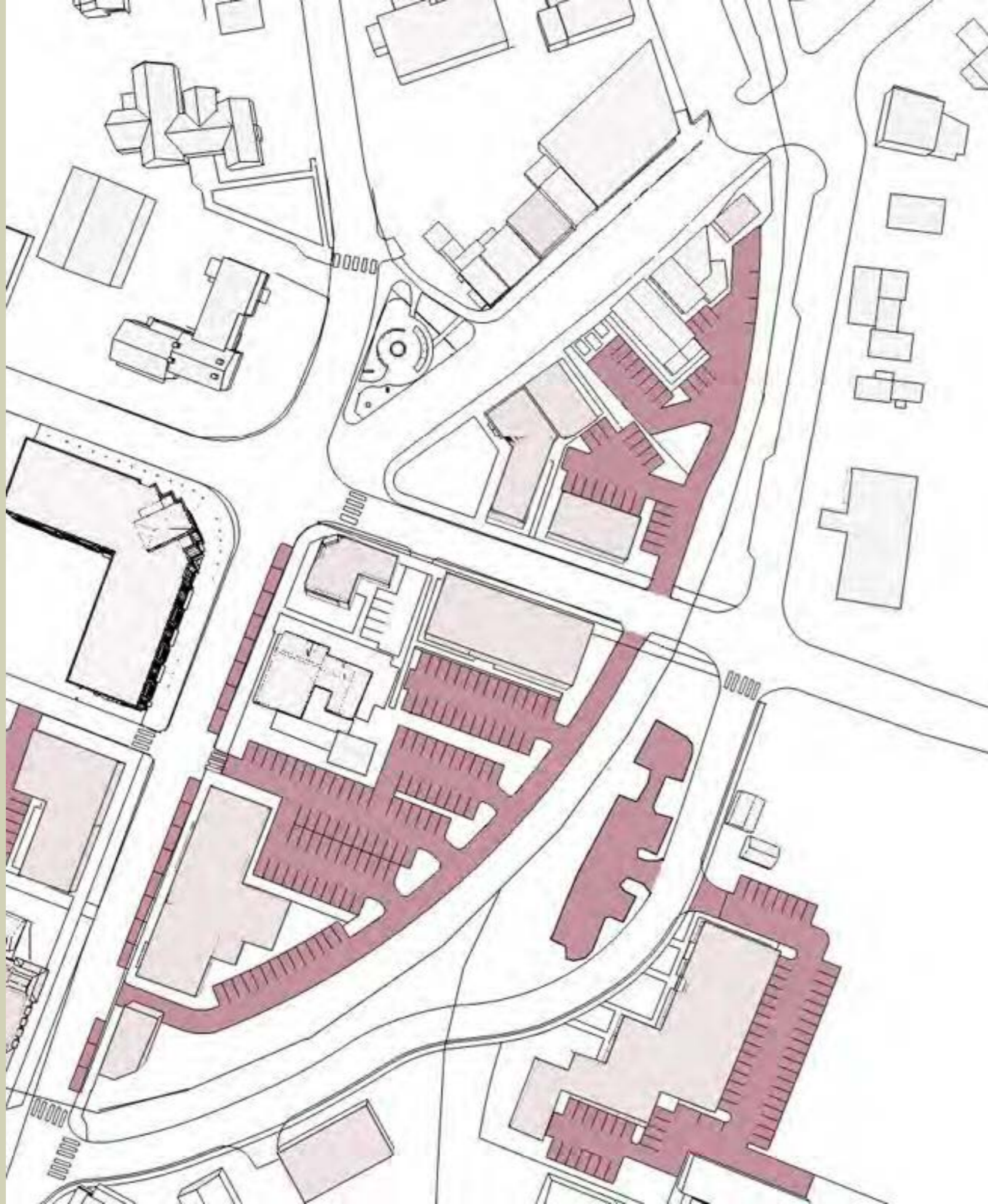
New green

This central green would serve as a focal point for those traveling west on Pearl and south on Lincoln.



Pedestrian links

Sidewalks and crosswalks would connect all buildings and public spaces and lead to the many shared parking areas.



Parking areas

With fewer vehicles moving along Park St., it will be possible to convert the northbound right turn lane into on-street parking. These spaces will supplement many located in rear lots accessed from Park, Maple and the Connector. This new parking lot layout features green medians to collect and filter storm water.



Existing conditions- most of the public right-of-way is paved and used by vehicles moving through the five-way intersection.

An aerial architectural rendering of a city block. The scene shows a mix of building styles, including multi-story brick buildings and smaller, more modern structures. A prominent street, labeled 'Crescent Connector', curves through the block. The rendering uses a color palette of reds, greys, and light greens to distinguish between buildings, streets, and open spaces. The perspective is from an elevated angle, looking down on the street layout.

Crescent Connector

Wider sidewalks create more room for pedestrians. New buildings fill the underused parcels, resulting in spaces that are more enclosed and comfortable for walking.

Rain gardens along the existing curb line could absorb storm water as well as support shade trees. Closing the street to vehicular traffic but leaving it free of obstructions retains the historic feel of Main



Rain gardens along the existing curb line could absorb storm water as well as support shade trees. Closing the street to vehicular traffic but leaving it free of obstructions retains the historic feel of Main





And allows the space to be used in many different ways



such as outdoor cafes, and the everyday enjoyment of Main Street shoppers and visitors



or for community events such as the farmer's market, Memorial Day parade activities, and Train Hop.



Temporary installations



A pedestrianized Main Street could be the setting of many activities before any permanent changes are made. Experimenting with inexpensive, temporary installation will help the community decide how the space can be used in the long term.



Two parcels occupying prime village space could be developed to create more value for their owners.



Combining them into one larger parcel would create a viable building site that could host a commercial block building, similar to the Brownell Block. This would anchor the southern end of Main Street and still allow room for green space in front and parking in the rear.



Shops and eateries along the ground floor could spill out onto the sidewalk activating the edge of the village green. This view illustrates how the green might look on a summer's day with the farmer's market operating along Main Street.

The recently planted street trees along Park and Maple form the beginning of a green canopy. Additional trees spaced at regular intervals along the sidewalks will help clean the air, absorb noise and create a visual connection to the central green.





Another view of the connected green spaces looking north along Park St.



The view looking south along Park Street today



And after redevelopment over time, with outdoor gathering places, a wide array of retail services, offices, and upstairs apartments. Greater density, but at a human scale and built for human comfort.



With carefully sited and designed higher density buildings and public spaces, the future village center can be a place that invites investment and creates value for generations to come.

Design Five Corners is a community design process of Essex Junction Village, initiated by the Village Trustees and overseen by the Community Development Office with the Trustees and other partners. It was undertaken and completed by Julie Campoli of Terra Firma Urban Design between December, 2014 and May, 2015.

Thanks to George Tyler, Robin Pierce, Darby Mayville, Lori Houghton, Liz Sabin, Elaine Sopchak, John Alden, and hundreds of Essex Junction residents.



TO: Village Trustees and Pat Scheidel, Municipal Manager
FROM: Nick Meyer, Chair of the Tree Advisory Committee *NPM*
DATE: April 1, 2016
RE: Arbor Day Proclamation

Issue

The issue is whether or not the Trustees should issue a proclamation declaring May 15th, 2015 and May 14th, 2016 Arbor Day in the Village of Essex Junction.

Discussion

In February of 2016, the Essex Junction Tree Advisory Committee applied for Tree City USA recognition from the Arbor Day Foundation. Our application was generally viewed favorably, however in order to gain recognition we needed to have a formal Arbor Day proclamation on file. We have included two proclamations: a retroactive proclamation for the 2015 Arbor Day celebration, and a proclamation for the 2016 Arbor Day celebration. This event will be held at Maple Street Park on Saturday, May 14th and will include a tree walk, tree planting, and children's activities. We would like to formally invite all of the Trustees to attend this event as well.

Cost

None.

Recommendation

It is recommended that the Trustees sign both proclamations declaring May 15th 2015 and May 14th 2016 Arbor Day in the Village of Essex Junction.



PROCLAMATION

WHEREAS, the Board of Trustees is the governing body of the Village of Essex Junction, and;

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and;

WHEREAS, Arbor Day is now observed throughout the nation and the world, and;

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air; produce life-giving oxygen, and provide habitat for wildlife, and;

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and;

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, we hereby proclaim May 14, 2016 as

ARBOR DAY IN THE VILLAGE OF ESSEX JUNCTION.

VILLAGE OF ESSEX JUNCTION BOARD OF TRUSTEES

George A. Tyler, Village President

Daniel S. Kerin, Vice President

Lori A. Houghton, Trustee

Andrew P. Brown, Trustee

Elaine H. Sopchak, Trustee



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WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and;

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, we hereby proclaim May 15, 2015 as

ARBOR DAY IN THE VILLAGE OF ESSEX JUNCTION.

VILLAGE OF ESSEX JUNCTION BOARD OF TRUSTEES

George A. Tyler, Village President

Daniel S. Kerin, Vice President

Lori A. Houghton, Trustee

Andrew P. Brown, Trustee

Elaine H. Sopchak, Trustee



MEMORANDUM

TO: Essex Junction Trustees and Pat Scheidel, Village Manager
FROM: James Jutras, Water Quality Superintendent
cc: Lauren Morrisseau Assistant Manager/Finance Director
DATE: April 8, 2016
SUBJECT: Williston Sewer Capacity

A handwritten signature in blue ink, which appears to read "James Jutras", is written over the "cc:" line of the memorandum.

Issue: Final approval to sell 50,000 Gallons per Day sewage treatment capacity to Williston.

Discussion: At the April 14, 2015 Trustee meeting, the Trustees voted to... **“authorize the Municipal Manager to finalize arrangement to sell 50,000 gallons per day of hydraulic capacity from the Wastewater Treatment Plant to the Town of Williston at a rate of \$10 per gallon beginning July 2016, and further, that the terms of the agreement shall be presented to the Trustees for Final approval.”** An agreement was prepared (attached) in accordance with the first capacity sale with similar conditions and the purchase price noted at the April 2015 meeting.

Costs: Revenue generated from the sale will go to the sanitation fund to offset the cost of bonding a well as other capital improvements. The sale will generate over \$500,000 over the five year term of the sales agreement with the added benefit of reducing the capital share of any future wastewater facility construction costs.

Recommendation: It is recommended that the Village Trustees authorize the Municipal Manager to sign the attached sales agreement with the Town of Williston.

2. Appointment to Capital Program Review Committee

MOTION by Elaine Sopchak, SECOND by Andrew Brown, to appoint Amber Thibeault to the Capital Program Review Committee through August 2017.

VOTING: unanimous (4-0); motion carried.

3. Approve Disposal of Surplus Blowers

Jim Jutras, Water Quality Director, reported no offers to purchase the surplus blowers have been received. Staff is recommending the blowers go to scrap metal because there is no market value.

MOTION by George Tyler, SECOND by Lori Houghton, to authorize the Municipal Manager to dispose of the surplus blower equipment as scrap metal with funds received returned to the Waste Water Treatment Facility. VOTING: unanimous (4-0); motion carried.

4. Approve Sale of Surplus Sewer Capacity to Town of Williston

Jim Jutras reported there is surplus capacity that can be sold without impact to capacity needed by the village for redevelopment or higher density development.

MOTION by Andrew Brown, SECOND by Lori Houghton, to authorize the Municipal Manager to finalize arrangements to sell 50,000 gallons per day of hydraulic capacity from the Waste Water Treatment Plant to the Town of Williston at a rate of \$10 per gallon beginning July 2016, and further, that the terms of the agreement shall be presented to the Trustees for final approval. VOTING: unanimous (4-0); motion carried.

5. Update on Paving of State Highways

Robin Pierce, Development Director, reported VTrans plans to pave Pearl Street, Park Street, Maple Street, Main Street, and Lincoln Street into Five Corners. Staff will coordinate with VTrans on bike lanes and curb cuts.

6. Approve Street Name for Crescent Connector

The recommendation is that “Railroad Street” also be the name of the new section of road (crescent connector). Robin Pierce explained the house numbering can continue from Railroad Street onto the crescent connector section or the numbering on the crescent connector side can begin at “100”.

MOTION by Elaine Sopchak, SECOND by Andrew Brown, to approve “Railroad Street” as the name of the new street from Main Street to Park Street.

DISCUSSION: It was noted the Trustees will cover the numbering issue at a future date.

VOTING: unanimous (4-0); motion carried.

7. **NEW BUSINESS**

1. Appointment to All Hazards mitigation Plan Committee

**AGREEMENT
for the Sale of Wastewater Treatment Capacity
between the Village of Essex Junction
and the Town of Williston**

WHEREAS, the Village of Essex Junction and the Town of Williston (the parties hereto) and the Town of Essex executed an agreement for the construction, operation and maintenance of a sanitary sewage treatment system dated May 1, 1975, and amended on September 22, 1981, February 28, 1995, December 20, 2004 and November 2011, which continues in full force and effect (the "Tri-Town Agreement"); and

WHEREAS, the Village of Essex Junction and the Town of Williston have entered into an Agreement for the sale of wastewater treatment capacity by the Village of Essex Junction to the Town of Williston; and

WHEREAS, the Village of Essex Junction has additional wastewater treatment plant capacity which it wishes to sell and which will be in the public interest to sell; and

WHEREAS, the Town of Williston has a need to purchase additional wastewater treatment plant capacity for the benefit of the public; and

WHEREAS, the parties hereto wish to provide for the purchase and sale of wastewater treatment plant capacity separate from the provisions of the Tri-Town Agreement as amended and in full force and effect, but consistent with the Tri-Town Agreement.

IT IS AGREED, AS FOLLOWS:

1. Beginning July 1, 2016, the Town of Williston will purchase 50,000 gallons per day of wastewater treatment plant capacity over a period of five years at the rate of \$10 per gallon in annual installments of 10,000 gallons per day. Payment will be due on or before July 30 each year.

2. By written notice five months prior to the annual anniversary of this agreement, the Town of Williston may request up to two one-year extensions of its obligation to purchase an annual additional installment of 10,000 gallons per day. If an option to defer purchase is exercised, the Town of Williston will pay a deferral payment of \$15,000 for each option requested along with the payment for the capacity previously purchased. Payment will be due on or before July 30 in the year the option is exercised.
3. The percentage treatment capacity the Town of Williston is responsible for when calculating bond payment charges and other related charges in the Tri-Town Agreement or elsewhere will increase July 1st each year the Town of Williston purchases an additional 10,000 gallons.
4. This Agreement, and any extension hereof, shall be subject to the terms of the Tri-Town Agreement, as amended.

In witness whereof, the parties hereto have caused their duly authorized and legal representatives to affix hereto the proper signatures on the date and year below written.

Witness	Date	Authorized Representative for the Town of Williston
Witness		
Witness	Date	Authorized Representative for the Village of Essex Junction
Witness		



MEMORANDUM

TO: Essex Junction Trustees and Pat Scheidel, Municipal Manager
FROM: James Jutras, Water Quality Superintendent
cc: Lauren Morrisseau Assistant Manager/Finance Director
DATE: April 6, 2016
SUBJECT: Hannaford Offset Capacity

A handwritten signature in blue ink, appearing to read "James Jutras", is written over the "FROM:" line of the memorandum.

In 2005 Hannaford Brothers Food Store chain received approval from the Village Trustees to construct a stormwater offset project that was required to expand the Essex Store. At the time, Vermont had required an offset permit that would legally allow projects to proceed with construction and technically remove 100% of the site impact on a receiving stream through pollution mitigation elsewhere in the watershed. The Drury Drive/Upland Drive area had not previously required a stormwater permit when originally constructed so selected for retrofit.

The offset project work was completed at the expense of Hannaford's. The project was accepted by the Village at no cost and the Village received a \$10,000 stipend as per the agreement. The project removed 2640 pounds of sediment with Hannaford's contractually reserving 500 pounds of sediment for their use. The approved Village/Hannaford agreement remains in force.

Until recently, Hannaford's expansion plans were put on hold. Offset permitting had also been abandoned by the state due to development of other permit programs. EPA has not released the Lake Champlain TMDL so the State enacted Interim Permitting which now requires developed sites to obtain both sediment and Phosphorus offsets, rendering the original capacity in the agreement insufficient. Interim permitting requirements cease immediately upon release of the EPA TMDL currently estimated to be April 30.

Hannaford constructed original Drury/Upland system improvements in good faith. The system provided valuable stormwater infrastructure improvements without any cost to the Village of Essex Junction. Project proved to provide valuable capacity required by our MS4 stormwater permits and the pending TMDL.

Hannaford is now planning construction of the Essex Store expansion. Under interim permitting, they have requested additional capacity as required under the interim rule. Hannaford's has tabled their application to allow the Village to retain this offset capacity for our own use. Village staff understands that the unpredictable delay of the EPA TMDL release can adversely impact Hannaford's construction schedule and project cost.

Unless directed otherwise, staff will not obstruct Hannaford's from gaining the additional offset capacity needed for their project. Staff will release this capacity required under interim permitting at the last minute in hopes that EPA releases the TMDL before the Hannaford construction schedule is impacted.



February 12, 2016

Hannaford Bros. Co.

Village of Essex Junction
Board of Trustees
2 Lincoln Street
Essex Junction, VT 05452

RECEIVED

FEB 17 2016

Village of Essex Junction

Re: Additional Phosphorous Offset Capacity Request
Hannaford Supermarket & Pharmacy Expansion, Essex, VT

Dear Board of Trustees:

We are pleased to inform you that Hannaford plans to expand our supermarket at 23 Essex Way.

Hannaford had a previous proposal to expand our store, a plan that was approved in 2005. As part of this approval, an offset project was constructed within the Indian Brook Watershed at Brookside Drive (Permit No. 4128-INDO). The offset project was constructed as a condition of Hannaford's Discharge Permit (Permit No. 4001-INDS) which allowed us to expand the supermarket, driveway and parking areas. Although the Hannaford expansion was never constructed, the proposed offset project at Brookside Drive was constructed in the summer of 2006. The Discharge Permit (Permit No. 4001-INDS) has since expired.

The offset project involved a pre-1970 residential development that collected stormwater runoff via a series of catch basins which discharged the runoff directly into Indian Brook. The project installed a swirl separator unit on Village owned property that treats the existing stormwater runoff by removing sediment and trapping grease and oil prior to discharging into Indian Brook watershed. The project has a total offset sediment capacity of 2,640 lbs. per year. As part of the offset project approval, Hannaford entered into an agreement with the Village of Essex Junction that granted Hannaford an offset capacity of approximately 500 lbs of sediment per year. The remaining offset capacity (2,140 lbs) was turned over to the Village of Essex Junction for use at their discretion.

The current store expansion is very similar in scale to the previously approved 2005 project. The current proposal includes expanding the existing 43,825 SF Hannaford Supermarket to 56,000 SF and adding a grocery and pharmacy drive thru. As part of the permitting process, we are amending the existing State Stormwater Discharge Permit. Since the 2005 store expansion approval, the State of Vermont has revised their stormwater regulations and now requires that all new development projects show no increase in phosphorus loads relative to existing

conditions. As a result of this new rule, the required offset has increased from 500 lbs. to 1,800 lbs. of sediment per year.

Since Hannaford now plans to expand its store, and has already funded the offset project, which has an offset sediment capacity of 2,640 lbs/yr., we respectfully request the Village increase Hannaford's allowable sediment offset capacity from 500 lbs. of sediment per year to 1,800 lbs. of sediment per year.

Please find the following attached information:

1. One (1) Full Size Copy of the Approved Site Plan
2. Previously Approved Permit 4001-INDS;
3. Current Stormwater Offset Project Agreement between the Village of Essex Junction and Hannaford.

Contact me or Dan Heil at O'Leary-Burke if you have any questions or require any additional information.

Sincerely,



William E. McKenney

Hannaford Supermarket & Pharmacy

Martin's Foods of South Burlington, LLC

CC: Dan Heil

Village of Essex Junction

Brownell Library

**Lincoln Street
Essex Junction, Vermont 05452
(802) 878-6955**

Memorandum

To: Village Trustees and Pat Scheidel, Village Manager
From: Wendy Hysko, Brownell Library Director *WH*
Date: 4/6/16

Issue

The issue is whether or not to approve the bid for Library carpet replacement.

Discussion

Brownell Library made a capital request for a carpet replacement on the main level due to carpet wear and liability of rippling sections causing trip hazards, which was approved in the FY16 capital plan. As part of the planning process once the capital expense was approved, the Brownell Library Foundation funded a space planner/designer per the Library Director's request to work with staff to ensure all aspects of the project were considered. Everything on the main floor will be moved to put in new carpet and it was an ideal time to look into alternative furniture layout ideas, we also wanted to make sure the best enduring materials for this high traffic area were selected.

In talking about the project with the designer, unexpected expenses were not included in initial quotes for the capital expense, became an additional expense. Those expenses included furniture moving, carpet removal and disposal. After consulting with Public Works, it was determined these tasks were too big to be done by Village staff and needed to be done by an external contractor.

The carpet suggested by the designer and chosen by staff is made specifically for high traffic use and is installed in squares allowing for partial replacement if damage occurs. If properly maintained, the lifespan for the carpet is 25+ years.

At the carpet contractor walkthrough, there was immediate concern about soft spots and flex under the current carpet in many areas of the main floor of the library. The contractors came to the conclusion a subfloor should be installed to firm up the base for the carpet installation to ensure it would stay adhered and last as expected. This is an additional expense, but will address flaws in previous construction.

Bids came in both including and excluding furniture moving, and it was determined it would be easiest and most cost effective to include furniture moving with the other work done by carpet contractors (carpet removal, subfloor and carpet installation).

Cost

\$41000 + construction dumpster rental arranged through Public Works (estimated at \$500-\$700). The additional funds will come from the Capital Reserve Budget.

Recommendation

Staff recommends approving the bid from Future Floors as it is the most cost effective price including all aspects of the project.

Proposal

To: Brownell Library
Attn: Wendy Hysko
Project Name: flooring replacement
Location: Essex Jct, , Vermont
Architect: N/A
Number of addenda received: None

3/29/16

We propose to remove existing carpet, furnish and install ¼” underlayment, furnish and install Flotex tile, Forbo Coral Brush Pure walk off mat and 4” vinyl base.

The above mentioned work for the sum of \$ 38,220.00

Please add \$ 2,710.00 for moving of furniture, desks and shelves. (per our discussion, books will be removed by Brownell staff before we remove them from the space) Personal items to be removed prior to start.

Computers and other electronics will be disconnected and moved by others.

The above prices do not include: Sales Tax, , stairs or lower level, final cleaning, or protection of finishes from other trades.

Note: #1 Any work done outside the scope of this contract will be billed at \$50.00 a man hour plus any Materials needed.

Our price is based on an on-site dumpster provided by others.

Any Warranties/Guarantees will take effect on the date of substantial completion; but will not be honored/issued until payment is made in full.

Thank you for the opportunity to quote your needs. If you have any questions, please do not hesitate to call

ACCEPTED

BY _____

TITLE _____

DATE _____

Thank you,

Future Floors Inc.

BY _____

John Kamencik



Phone: 802-658-9336

Fax: 802-658-6194

257 Pine St. Burlington, Vermont 05401

To: Wendy Hysko via email
Brownell Library

From: Phyllis Donohue

Date: March 23, 2016

RE: 1st floor Recarpet

Scope: Install Flotex carpet tile and 4" vinyl base. Remove existing carpet and vinyl base. Owner to supply dumpster. Includes furniture moving. Assumes all bookcases on perimeter walls to remain.

\$31,590, tax exempt

Add Floor Prep:

Install new subfloor in Main Reading Room with Fireplace

\$ 2,650

Prep remaining subfloors:

\$ 2,500

\$36,740

If new subfloor is needed in all remaining areas (Main Reading Room is needed regardless):

Add \$ 6,500
\$43,240

[Print](#) | [Close Window](#)

Subject: flooring quote

From: "Kevin Barron sales / Laceys" <kevin.laceys@comcast.net>

Date: Fri, Mar 18, 2016 8:44 am

To: "wendyh@brownelllibrary.org" <wendyh@brownelllibrary.org>

Hi Wendy,

Please accept our bid for your flooring project in the amount of \$44,859.00.

Feel free to call me should you have any questions.

Thank you for the opportunity to bid this project.

Kevin

Kevin Barron

Lacey's / The CarpetMaster

(802)862-0111

kevin.laceys@comcast.net

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MEMORANDUM

TO: Village Trustees
FROM: Lauren Morriseau, Assistant Manager/Finance Director *LM*
DATE: April 7, 2016
SUBJECT: Reappointment of Chittenden Solid Waste District Board Representatives

Issue

The issue is whether or not the Trustees reappoint Alan Nye and George Tyler as Essex Junction's representatives on the Chittenden Solid Waste District Board of Commissioners.

Discussion

Alan Nye is the representative for the Town of Essex and the Village of Essex Junction. George Tyler is alternate representative for the Village. The current terms expire May 31, 2016. The Essex Selectboard reappointed Alan Nye as CSWD representative at their April 4th meeting.

Cost

There is no cost associated with this issue.

Recommendation

It is recommended that the Trustees approve the reappointment of Alan Nye as representative and George Tyler as alternate representative on the Chittenden Solid Waste District Board of Commissioners through 5/31/18.



March 9, 2016

George Tyler, Board of Trustees Village President
Village of Essex Junction
8 Acorn Circle
Essex Jct., VT 05452

RECEIVED
MAR 18 2016
Village of Essex Junction

Dear George:

As you may be aware, the term for the representative and alternate member representing your community on the Chittenden Solid Waste District Board of Commissioners ends on May 31, 2016, or until their successors are appointed. Your current Board Representative is Alan Nye. You are the current Board Alternate.

Charter provisions are provided below.

Appointment

The legislative bodies of member municipalities whose beginning letter begins with A through K shall appoint their commissioners and alternate commissioners in even numbered years...

Terms of Office


Each commissioner and alternate commissioner shall serve for a term of two years ending May 31, 2018 and until his/her successor is duly appointed.

It is important that the Board of Commissioner be able to communicate your communities' needs regarding waste management. CSWD will hold the annual organizational meeting on June 22, 2016 this year and it is recommended that the appointed representative attend this meeting.

Following the appointment, we ask that you forward a copy of the letter of appointment, or the minutes reflecting such action to the CSWD office at your earliest convenience. We also request that you notify us in writing if a commissioner resigns from his/her position.

Please feel free to contact me if I can assist you or if you have any questions regarding Board appointment. Thank You.

Sincerely,


Amy Jewell
Administrative Manager

cc: City/Town Clerk
Board Representative



LIVABLE COMMUNITIES
Great Places for All Ages



AARP VERMONT COMMUNITY DEMONSTRATION PROJECT

REQUEST FOR PROPOSALS

BACKGROUND

AARP is a national non-profit, non-partisan organization for people 50 and older with a Vermont state office located in Burlington. AARP is dedicated to enhancing quality of life for all as we age. We lead positive social change and deliver value to members 50+ through information, advocacy and service. Since 2006, AARP Vermont has led efforts in the state to promote livable communities for older residents. AARP defines a livable community as one that has affordable and appropriate housing, supportive community services, and adequate mobility options, which together facilitate personal independence and the engagement of residents in civic and social life.

AARP Vermont has procured the services of Andrew Howard of Team Better Block to implement a Community Demonstration Project in one Vermont community in 2016. The approach to revitalization begins with temporarily transforming a single block into a vibrant destination that illustrates the potential for new business, safer streets and improved livability.

Simple modifications can powerfully alter the economic, social, and ecological value of a community by gathering designers and community volunteers together to create a weekend intervention. The objectives of the demonstration project are to help participants:

- Recognize how placemaking and community design influence successful aging, health, economic vitality and overall livability.
- Give participants an expanded toolkit to draw from to build healthier more vibrant downtowns.
- Help them better understand how sustainable transportation and land-use patterns work together.
- Emphasis will be made on complete streets initiatives to demonstrate multi-modal infrastructure and placemaking concepts that can be practically applied within the community.
- Enhance perceptions and attitude toward community change.

AARP Vermont will commission a community walk assessment/survey, a conceptual plan culminating in a weekend demonstration project with the following components:

- Survey up to three locations to identify opportunities and constraints that affect active living, economic vitality, social connectivity and access to daily needs.

The Demonstration Project is intended to inspire and educate community leaders and residents to improve safer streets, community vitality, and livability.

- More information about AARP's vision of livable communities can be found at <http://www.aarp.org/livable-communities/>
- Consider your community's Livability Score by visiting AARP's Livability Index which can be found at <http://livabilityindex.aarp.org/>

For more information about this program or guidance on how to complete a competitive application, contact Kelly Stoddard Poor at 802-951-1313 or kstoddardpoor@aarp.org.

ELIGIBILITY

Statewide, regional and local government entities and non-profit organizations are eligible to apply. Statewide and regional organizations must specify a municipality in which project activities will take place and demonstrate a commitment from local officials and collaborating organizations to participate in the Demonstration.

AARP will not fund the following types of proposals, activities, or organizations:

- Partisan or political activities
- Studies with no follow-up action
- Publication of books or reports
- Acquisition of land and/or buildings
- Research and development for a for-profit endeavor
- Individuals
- For-profit entities

AARP reserves the right to reject a proposal that does not align with its mission or policies in its sole discretion. Community matching funds are not required. However, applicants are encouraged to describe sources of funding they will use to implement the Demonstration, further educate and engage community members, or implement recommendations. As described above, the applicant along with other local collaborating organizations are required to assist with the Better Block Survey and implementation of the Demonstration and follow-up activities.

PROPOSAL REQUIREMENTS

- Applicants must comply with these requirements, including without limitation the eligibility requirements.
- Applicants must submit an online proposal to kstoddardpoor@aarp.org with all pertinent information.

DEADLINE

All proposals should be **received** by AARP VT 4:30 p.m. Eastern Time on Friday, April 22, 2016 to be eligible for consideration.

COMMUNITY SELECTION

Communities will be selected by a panel with expertise in aging issues, public health, placemaking, community development, transportation and livable communities.

In general, successful projects will demonstrate strong municipal leadership, diverse buy-in from the community, and a clearly expressed desire for change and the need for a catalyst to get started. More specifically, the judging for the program will be evaluated based on a weighted point system for a total of 100 overall points. Successful applicants will have:

- Articulated how the community as a whole or a section of the community stands to benefit from a demonstration project (20 points);
- Described how their community and local conditions demonstrate a clear, reasonable chance of creating successful revitalization efforts in their downtown to promote safer streets, community development and improved livability as a result of the demonstration (30 points);
- Identified linkages to future projects, town planning documents, and municipal investments (20 points);
- Identified ways to work with AARP to implement recommendations and ways to engage residents and stakeholders in the process (10 points);
- Demonstrated buy-in by key members of the community and description of collaborating organizations to assist with the Demonstration implementation and follow-up activities (20 points).

Upon selection letters of support are required from:

- Town Manager or Mayor (If applicable)
- Legislative Body (Select Board, City Council, etc.)
- Area Agency on Aging Director
- Vermont Department of Health District staff or leadership of local health coalition
- Staff or Chairperson of State Designated Downtown (if applicable) OR business representative such as local Chamber of Commerce or influential local employer.

Other letters of support are encouraged to demonstrate community buy-in for the project. *Examples include:* the public works director, senior center director, disability advocate (strongly recommended), Municipal Planner, Local Planning Commission, Regional Planning Commission, representative or advocate of the low-SES population, and an influential community advocate or non-profit organization representative.

Panelists may consider additional factors in the selection of successful applicants including interviews with the finalists.

NOTIFICATION

Selected applicants will be notified by telephone, email or overnight courier. Potential selected applicants must execute and return a Letter Agreement to the Vermont state office of AARP within

seven (7) days of notification. Noncompliance with this time period may result in disqualification, and the applicant with the next highest score will be selected.

ADDITIONAL TERMS AND CONDITIONS

All decisions by AARP regarding the eligibility of participants and the validity of entries shall be final and binding. All submissions will be judged by AARP whose decisions and determinations as to the administration of the application process and selection of communities shall be final. All submissions shall be the sole property of AARP and none will be returned. AARP reserves the right, in its sole discretion, to cancel, or suspend implementation of the Demonstration. The applicants are entities and therefore we cannot claim the right to use an individual's image, name, etc. from a submission by an organization.

AARP and its respective affiliates, parents, subsidiaries, agents and employees are not responsible for late, lost, illegible, incomplete, stolen, misdirected, illegitimate, or impermissible submissions or mail; postage due mail; or any other error whether human, mechanical or electronic.



Patrick Scheidel
Municipal Manager
PatS@essexjunction.org

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager *PS*
DATE: April 4, 2016
SUBJECT: Bid Award for Briar Lane Waterline and Roadway Improvements

Issue

The issue is whether or not the Trustees award the bid for the Briar Lane Waterline and Roadway Improvements Project.

Discussion

The project is one of the bond projects approved by voters in 2014. See attached letter and bid tabulation from Hamlin Consulting Engineers.

Cost

The original estimated construction budget for the project was \$952,740 excluding insulation. The Village received the following bids on 3/31/16:

Don Weston Excavating, Inc.	\$ 898,417.00
S.D. Ireland Brothers Corp.	996,475.60
Engineers Construction, Inc.	1,050,000.00
Desroches Construction Services, Inc.	1,146,013.00
J.P. Sicard, Inc.	1,287,579.00
All Seasons Excavating, Inc.	\$ 1,320,699.00

Recommendation

It is recommended that the Trustees award the bid for the Briar Lane Waterline and Roadway Improvements Project to Don Weston Excavating, Inc. for \$898,417.00 and authorize the Manager to execute the contract.

DONALD L. HAMLIN
CONSULTING ENGINEERS, INC.
ENGINEERS AND LAND SURVEYORS

Please Reply to:

P.O. Box 9
Essex Junction
Vermont 05453

136 Pearl Street
Essex Junction, Vermont 05452

Tel. (802) 878-3956
Fax (802) 878-2679
HamlinEngineers@dlhce.net

April 4, 2016

Mr. Patrick C. Scheidel, Village Manager
Village of Essex Junction
2 Lincoln Street
Essex Junction, Vermont 05452

RECEIVED
APR 04 2016
Village of Essex Junction

Re: Briar Lane Waterline and Roadway Improvements

Dear Mr. Scheidel:

Please find enclosed a copy of the bid tabulation for the project, "Briar Lane Waterline and Roadway Improvements". We have reviewed all of the bids submitted and determined that the apparent low bidder, Don Weston Excavating, Inc. is in fact the low bidder with a bid of \$898,417.00. We have reviewed their submitted bid package and found it to be complete. While completing the bid tabulation we noted that the bids submitted by Desroches Construction Services, Inc. and by S.D. Ireland Brothers, Inc. both had one math error each; however the errors were not significant and did not change the resulting low bidder.

We have spoken to Mr. Jeff Weston, project supervisor, and he has assured us that his firm wishes to pursue the project.

We have completed several projects both in the Village of Essex Junction and in other municipalities with Don Weston Excavating, Inc and would recommend that they be awarded the contract.

If you have any questions regarding this matter, or if we may be of further service, please contact me.

Respectfully,



Richard F. Hamlin, P.E.
President

Enc.

WATER SUPPLY AND DISTRIBUTION
WASTE WATER COLLECTION AND TREATMENT
STREETS AND HIGHWAYS
AIRPORTS

SUBDIVISIONS
SKI AREAS
RECREATION AND INDUSTRIAL PLANNING
SOIL BORINGS

TRAFFIC STUDIES
PERMITTING ASSISTANCE
LAND SURVEYING
SOLID WASTE MANAGEMENT

Village of Essex Junction
Bid Tabulation

BID TABULATION - March 31, 2016

Briar Lane Waterline and Roadway Improvements

ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL	Don Weston Excavating, Inc.	UNIT PRICE	TOTAL	Engineers Construction, Inc.	UNIT PRICE	TOTAL	Demachos Construction Services, Inc.	UNIT PRICE	TOTAL	J.P. Siewal, Inc.	UNIT PRICE	TOTAL	All Seasons Excavating, Inc.	UNIT PRICE	TOTAL
1) Saw Cut Existing Pavement	625	lf	\$ 3.13	\$ 1,966.25	\$ 2.00	\$ 1,250.00	\$ 2.00	\$ 1,250.00	\$ 1.00	\$ 625.00	\$ 1.00	\$ 625.00	\$ 2.00	\$ 1,250.00	\$ 2.00	\$ 1,250.00	\$ 30.00	\$ 19,500.00	
2) Saw Cut Existing Concrete	60	lf	\$ 3.90	\$ 234.00	\$ 4.00	\$ 240.00	\$ 4.00	\$ 240.00	\$ 2.00	\$ 120.00	\$ 2.00	\$ 120.00	\$ 3.00	\$ 180.00	\$ 3.00	\$ 180.00	\$ 31.00	\$ 1,920.00	
3) Excavation of Pavement	8,740	sf	\$ 5.81	\$ 50,779.40	\$ 1.90	\$ 16,526.00	\$ 5.00	\$ 43,700.00	\$ 1.50	\$ 13,110.00	\$ 1.50	\$ 13,110.00	\$ 3.00	\$ 26,220.00	\$ 3.00	\$ 26,220.00	\$ 2.00	\$ 17,480.00	
4) Remove Existing Concrete Sidewalk	1,080	sf	\$ 12.38	\$ 13,370.40	\$ 2.50	\$ 2,700.00	\$ 5.00	\$ 5,400.00	\$ 3.00	\$ 3,240.00	\$ 3.00	\$ 3,240.00	\$ 6.00	\$ 6,480.00	\$ 6.00	\$ 6,480.00	\$ 5.00	\$ 5,400.00	
5) Remove Existing Concrete Curb	4,890	lf	\$ 5.22	\$ 25,525.80	\$ 2.00	\$ 9,780.00	\$ 4.90	\$ 23,880.00	\$ 4.90	\$ 23,880.00	\$ 1.50	\$ 7,275.00	\$ 1.50	\$ 7,275.00	\$ 3.00	\$ 14,550.00	\$ 3.00	\$ 14,550.00	
6) Remove Existing Drainage Pipe	1,145	lf	\$ 15.17	\$ 17,389.65	\$ 5.00	\$ 5,725.00	\$ 10.00	\$ 11,450.00	\$ 13.00	\$ 14,885.00	\$ 3.00	\$ 3,435.00	\$ 3.00	\$ 3,435.00	\$ 3.00	\$ 3,435.00	\$ 8.00	\$ 9,160.00	
7) New Drainage Manhole	1	each	\$ 3,989.91	\$ 3,989.91	\$ 4,000.00	\$ 4,000.00	\$ 3,750.00	\$ 3,750.00	\$ 2,100.00	\$ 2,100.00	\$ 6,900.00	\$ 6,900.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,500.00	\$ 4,500.00	
8) New 12" HDPE Drainage Pipe	995	lf	\$ 54.73	\$ 54,456.35	\$ 40.00	\$ 39,800.00	\$ 50.00	\$ 49,750.00	\$ 50.00	\$ 49,750.00	\$ 34.00	\$ 33,810.00	\$ 34.00	\$ 33,810.00	\$ 39.00	\$ 38,760.00	\$ 57.00	\$ 56,715.00	
9) New 12" HDPE Perforated Drainage Pipe	130	lf	\$ 69.80	\$ 9,074.00	\$ 60.00	\$ 7,800.00	\$ 60.00	\$ 7,800.00	\$ 48.00	\$ 6,240.00	\$ 54.00	\$ 7,020.00	\$ 54.00	\$ 7,020.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 57.00	\$ 57.00
10) New 24" HDPE Drainage Pipe	25	lf	\$ 78.73	\$ 1,968.25	\$ 75.00	\$ 1,875.00	\$ 60.00	\$ 1,500.00	\$ 70.00	\$ 1,750.00	\$ 150.00	\$ 3,750.00	\$ 150.00	\$ 3,750.00	\$ 85.00	\$ 2,125.00	\$ 113.00	\$ 2,825.00	
11) Connect New Pipe to Existing Structure	25	each	\$ 859.48	\$ 21,487.00	\$ 300.00	\$ 7,500.00	\$ 880.00	\$ 21,960.00	\$ 880.00	\$ 21,960.00	\$ 225.00	\$ 5,625.00	\$ 225.00	\$ 5,625.00	\$ 500.00	\$ 12,500.00	\$ 75.00	\$ 1,875.00	
12) Excavation for New Roadway Subbase	6,990	sf	\$ 19.65	\$ 136,567.50	\$ 12.00	\$ 84,000.00	\$ 45.00	\$ 313,500.00	\$ 15.00	\$ 104,250.00	\$ 23.50	\$ 163,325.00	\$ 23.50	\$ 163,325.00	\$ 13.00	\$ 90,390.00	\$ 26.00	\$ 180,700.00	
13) Sand Borrow - 3"	675	cy	\$ 24.76	\$ 16,713.00	\$ 45.00	\$ 30,375.00	\$ 25.00	\$ 16,875.00	\$ 48.00	\$ 32,400.00	\$ 45.50	\$ 30,712.50	\$ 45.50	\$ 30,712.50	\$ 35.00	\$ 23,625.00	\$ 45.00	\$ 30,375.00	
14) Trestle Supplied 2" Thick Extruded Polystyrene Insulation	142,100	sf	\$ 0.25	\$ 35,525.00	\$ 0.20	\$ 28,420.00	\$ 0.15	\$ 21,315.00	\$ 0.35	\$ 49,735.00	\$ 0.15	\$ 21,315.00	\$ 0.15	\$ 21,315.00	\$ 0.10	\$ 14,210.00	\$ 0.50	\$ 71,050.00	
15) Dense Graded Crushed Stone - 18"	4,025	cy	\$ 33.64	\$ 135,401.00	\$ 35.00	\$ 140,875.00	\$ 32.50	\$ 131,762.50	\$ 36.00	\$ 146,940.00	\$ 43.00	\$ 173,075.00	\$ 43.00	\$ 173,075.00	\$ 45.00	\$ 181,225.00	\$ 40.00	\$ 161,000.00	
16) Plain Mixed Gravel - 6"	1,415	cy	\$ 23.68	\$ 33,500.00	\$ 20.00	\$ 28,300.00	\$ 25.00	\$ 35,375.00	\$ 26.00	\$ 36,990.00	\$ 20.00	\$ 20,000.00	\$ 20.00	\$ 20,000.00	\$ 32.00	\$ 45,600.00	\$ 35.00	\$ 49,525.00	
17) Cold Place Pavement 12" Strip at Joint	20	sf	\$ 23.68	\$ 473.60	\$ 20.00	\$ 400.00	\$ 25.00	\$ 500.00	\$ 26.00	\$ 520.00	\$ 20.00	\$ 200.00	\$ 20.00	\$ 200.00	\$ 32.00	\$ 640.00	\$ 1.00	\$ 20.00	
18) New Bituminous Concrete Pavement - 2", Type II	7,765	sf	\$ 12.29	\$ 95,431.05	\$ 7.00	\$ 54,365.00	\$ 8.44	\$ 65,536.50	\$ 8.20	\$ 63,673.00	\$ 9.00	\$ 69,885.00	\$ 9.00	\$ 69,885.00	\$ 9.00	\$ 69,885.00	\$ 7.00	\$ 54,365.00	
19) New Bituminous Concrete Pavement - 1 1/2", Type III	7,790	sf	\$ 9.90	\$ 77,121.00	\$ 5.40	\$ 42,066.00	\$ 6.35	\$ 49,466.50	\$ 5.80	\$ 45,182.00	\$ 6.75	\$ 52,382.50	\$ 6.75	\$ 52,382.50	\$ 6.00	\$ 46,740.00	\$ 43.00	\$ 29,885.00	
20) New Bituminous Concrete Driveway and Apron	695	sf	\$ 45.22	\$ 31,427.90	\$ 21.00	\$ 14,595.00	\$ 35.00	\$ 24,322.50	\$ 39.00	\$ 27,105.00	\$ 24.325	\$ 16,875.00	\$ 24.325	\$ 16,875.00	\$ 33.00	\$ 22,935.00	\$ 33.00	\$ 22,935.00	
21) Remove and Re-set Existing Catch Basin Frame and Grate	16	each	\$ 760.83	\$ 12,173.28	\$ 390.00	\$ 6,240.00	\$ 500.00	\$ 8,000.00	\$ 500.00	\$ 8,000.00	\$ 420.00	\$ 6,720.00	\$ 420.00	\$ 6,720.00	\$ 650.00	\$ 10,400.00	\$ 370.00	\$ 5,920.00	
22) Remove Existing Manhole Frame and Cover, Replace with New	9	each	\$ 1,030.81	\$ 9,277.29	\$ 600.00	\$ 5,400.00	\$ 700.00	\$ 6,300.00	\$ 1,000.00	\$ 9,000.00	\$ 800.00	\$ 7,200.00	\$ 800.00	\$ 7,200.00	\$ 600.00	\$ 5,400.00	\$ 600.00	\$ 5,400.00	
23) Adjust Existing Water Gate Valve Box to New Finish Grade	6	each	\$ 190.21	\$ 1,141.26	\$ 150.00	\$ 900.00	\$ 250.00	\$ 1,500.00	\$ 100.00	\$ 600.00	\$ 160.00	\$ 960.00	\$ 160.00	\$ 960.00	\$ 105.00	\$ 630.00	\$ 88.00	\$ 528.00	
24) New Cement Concrete Sidewalk - 4" Thick	4,890	lf	\$ 26.38	\$ 127,943.00	\$ 20.00	\$ 97,800.00	\$ 22.50	\$ 109,125.00	\$ 23.00	\$ 111,990.00	\$ 18.00	\$ 87,300.00	\$ 18.00	\$ 87,300.00	\$ 84.00	\$ 409,920.00	\$ 70.00	\$ 343,000.00	
25) New Cement Concrete Sidewalk - 6" Thick	630	sf	\$ 63.52	\$ 40,017.60	\$ 50.00	\$ 31,500.00	\$ 65.00	\$ 41,250.00	\$ 50.00	\$ 31,500.00	\$ 70.00	\$ 44,100.00	\$ 70.00	\$ 44,100.00	\$ 92.00	\$ 57,920.00	\$ 97.00	\$ 61,260.00	
26) New Cement Concrete Sidewalk - 8" Thick	170	sf	\$ 66.95	\$ 11,381.50	\$ 60.00	\$ 10,200.00	\$ 75.00	\$ 12,750.00	\$ 58.00	\$ 9,860.00	\$ 73.00	\$ 12,410.00	\$ 73.00	\$ 12,410.00	\$ 92.00	\$ 15,640.00	\$ 240.00	\$ 40,800.00	
27) New Detectable Warning Surface	8	sf	\$ 290.67	\$ 2,325.36	\$ 300.00	\$ 2,400.00	\$ 490.00	\$ 3,920.00	\$ 375.00	\$ 3,000.00	\$ 200.00	\$ 1,600.00	\$ 200.00	\$ 1,600.00	\$ 380.00	\$ 3,040.00	\$ 65.00	\$ 520.00	
28) Remove and Re-set Existing Manhole	20	each	\$ 315.04	\$ 6,300.80	\$ 300.00	\$ 6,000.00	\$ 200.00	\$ 4,000.00	\$ 150.00	\$ 3,000.00	\$ 50.00	\$ 1,000.00	\$ 50.00	\$ 1,000.00	\$ 200.00	\$ 400.00	\$ 200.00	\$ 400.00	
29) Adjust Existing Cement to Finish Grade	7	each	\$ 390.00	\$ 2,730.00	\$ 300.00	\$ 2,100.00	\$ 300.00	\$ 2,100.00	\$ 275.00	\$ 1,925.00	\$ 300.00	\$ 2,100.00	\$ 300.00	\$ 2,100.00	\$ 380.00	\$ 2,660.00	\$ 74.00	\$ 578.00	
30) 24" Wide Step Bar - Painted	44	lf	\$ 7.30	\$ 321.20	\$ 8.00	\$ 352.00	\$ 10.00	\$ 440.00	\$ 18.00	\$ 792.00	\$ 5.00	\$ 220.00	\$ 5.00	\$ 220.00	\$ 12.00	\$ 528.00	\$ 4.00	\$ 176.00	
31) Painted Crosswalk	70	lf	\$ 7.00	\$ 490.00	\$ 4.00	\$ 280.00	\$ 10.00	\$ 700.00	\$ 30.00	\$ 2,100.00	\$ 7.00	\$ 490.00	\$ 7.00	\$ 490.00	\$ 52.00	\$ 3,640.00	\$ 7.00	\$ 490.00	
32) Supply and Spread Topsoil	350	sf	\$ 37.31	\$ 13,058.50	\$ 45.00	\$ 15,750.00	\$ 45.00	\$ 15,750.00	\$ 50.00	\$ 17,500.00	\$ 54.00	\$ 18,900.00	\$ 54.00	\$ 18,900.00	\$ 52.00	\$ 19,200.00	\$ 97.00	\$ 33,810.00	
33) Seed, Fertilize, Lime and Mow	3,190	sf	\$ 2.69	\$ 8,579.30	\$ 3.00	\$ 9,570.00	\$ 6.00	\$ 19,140.00	\$ 2.30	\$ 7,245.00	\$ 4.00	\$ 12,760.00	\$ 4.00	\$ 12,760.00	\$ 2.50	\$ 7,975.00	\$ 1.30	\$ 4,149.00	
34) New Pedestrian Crosswalk Sign	2	each	\$ 247.80	\$ 495.60	\$ 200.00	\$ 400.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 400.00	\$ 150.00	\$ 300.00	\$ 150.00	\$ 300.00	\$ 200.00	\$ 400.00	\$ 65.00	\$ 520.00	
35) Remove and Salvage/Re-set B-C-A Pavers	200	sf	\$ 4.00	\$ 800.00	\$ 16.00	\$ 3,200.00	\$ 20.00	\$ 4,000.00	\$ 5.00	\$ 1,000.00	\$ 6.00	\$ 1,200.00	\$ 6.00	\$ 1,200.00	\$ 5.00	\$ 1,000.00	\$ 14.00	\$ 2,800.00	
36) Wet Tap (8x8)	2	each	\$ 5,068.80	\$ 10,137.60	\$ 3,000.00	\$ 6,000.00	\$ 4,500.00	\$ 9,000.00	\$ 3,600.00	\$ 7,200.00	\$ 83.00	\$ 166,265.00	\$ 83.00	\$ 166,265.00	\$ 6,800.00	\$ 136,000.00	\$ 7,400.00	\$ 148,400.00	
37) 8" Ductile Iron Pipe, 10' @ 2'	1,195	lf	\$ 90.30	\$ 107,701.50	\$ 60.00	\$ 71,700.00	\$ 80.00	\$ 95,400.00	\$ 97.00	\$ 115,830.00	\$ 3,600.00	\$ 42,720.00	\$ 3,600.00	\$ 42,720.00	\$ 3,000.00	\$ 36,000.00	\$ 7,400.00	\$ 88,400.00	
38) New Hydrant Assembly (See Value, Hydrant, Glands and 6" Pipe)	3	each	\$ 6,023.36	\$ 18,070.08	\$ 5,000.00	\$ 15,000.00	\$ 4,500.00	\$ 13,500.00	\$ 4,600.00	\$ 13,800.00	\$ 6,300.00	\$ 18,900.00	\$ 6,300.00	\$ 18,900.00	\$ 6,800.00	\$ 20,400.00	\$ 7,300.00	\$ 21,900.00	
39) 3/4" Copper Waterline	800	lf	\$ 41.54	\$ 33,232.00	\$ 50.00	\$ 40,000.00	\$ 60.00	\$ 48,000.00	\$ 32.00	\$ 25,600.00	\$ 37.50	\$ 30,000.00	\$ 37.50	\$ 30,000.00	\$ 33.00	\$ 26,400.00	\$ 50.00	\$ 40,000.00	
40) 3/4" Copper Stop	24	each	\$ 595.34	\$ 14,288.16	\$ 100.00	\$ 2,400.00	\$ 250.00	\$ 6,000.00	\$ 425.00	\$ 10,200.00	\$ 100.00	\$ 2,400.00	\$ 100.00	\$ 2,400.00	\$ 162.00	\$ 3,888.00	\$ 60.00	\$ 4,800.00	
41) 3/4" Copper Stop	24	each	\$ 268.60	\$ 6,446.40	\$ 150.00	\$ 3,600.00	\$ 400.00	\$ 9,600.00	\$ 490.00	\$ 11,760.00	\$ 240.00	\$ 5,760.00	\$ 240.00	\$ 5,760.00	\$ 240.00	\$ 5,760.00	\$ 290.00	\$ 6,840.00	
42) Cap and Abandon Existing Waterline	2	each	\$ 3,279.83	\$ 6,559.66	\$ 1,200.00	\$ 2,400.00	\$ 1,500.00	\$ 3,000.00	\$ 625.00	\$ 1,250.00	\$ 1,200.00	\$ 2,400.00	\$ 1,200.00	\$ 2,400.00	\$ 770.00	\$ 1,540.00	\$ 950.00	\$ 1,900.00	
43) Remove Existing Hydrant	3	each	\$ 770.00	\$ 2,310.00	\$ 570.00	\$ 1,710.00	\$ 1,000.00	\$ 3,000.00	\$ 675.00	\$ 2,025.00	\$ 1,200.00	\$ 3,600.00	\$ 1,200.00	\$ 3,600.00	\$ 770.00	\$ 2,310.00	\$ 2,900.00	\$ 8,700.00	
44) Traffic Control	1	lf	\$ 25,000.00	\$ 25,000.00	\$ 32,702.00	\$ 32,702.00	\$ 12,000.00	\$ 12,000.00	\$ 17,500.00	\$ 17,500.00	\$ 99,500.00	\$ 99,500.00	\$ 40,000.00	\$ 40,000.00	\$ 20,000.00	\$ 20,000.00	\$ 5,500.00	\$ 5,500.00	
45) Traffic Control	1	lf	\$ 1,600.00	\$ 1,600.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 8,275.00	\$ 8,275.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 20,000.00	\$ 20,000.00	\$ 2,200.00	\$ 2,200.00		
46) Ast Control	1	lf	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 6,000.00	\$ 6,000.00				



Patrick Scheidel
Municipal Manager
PatS@essexjunction.org

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager *PS*
DATE: April 5, 2016
SUBJECT: Bid Award for Lincoln Hall Siding

Issue

The issue is whether or not the Trustees award the bid for the replacement of siding on the white building of Lincoln Hall.

Discussion

The project is part of the Lincoln Hall Restoration in the Capital Reserve Fund.

Cost

The estimated budget for the project was \$20,000.00. The Village received the following bids on 4/4/16:

All Season Siding, Windows & Doors	\$ 19,560.00
Millbrook Building & Remodeling	\$ 37,000.00

Recommendation

It is recommended that the Trustees award the bid for the Lincoln Hall White Building Siding to All Season Siding, Windows & Doors for \$19,560.00 and authorize the Manager to execute the contract.



MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager
DATE: April 6, 2016
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

April 26 at 6:30 – Regular Trustees Meeting

- Board reorganization

May 10 at 6:30 – Regular Trustees Meeting

May 24 at 6:30 – Regular Trustees Meeting

May 28 at 10 AM – Memorial Day Parade

June 14 at 6:30 – Regular Trustees Meeting

June 28 at 6:30 – Regular Trustees Meeting

July 12 at 6:30 – Regular Trustees Meeting

July 16, 5-10 PM – Block Party & Street Dance

July 26 at 6:30 – Regular Trustees Meeting

**VILLAGE OF ESSEX JUNCTION
PLANNING COMMISSION
MINUTES OF MEETING
March 17, 2016**

MEMBERS PRESENT: David Nistico (Chairman); John Alden, Amber Thibeault, Diane Clemens, Nick Meyer, Joe Weith. (Andrew Boutin. was absent.)

ADMINISTRATION: Will Hayden.

OTHERS PRESENT: None.

AGENDA:

1. Call to Order
2. Audience for Visitors
3. Additions/Amendments to the Agenda
4. Minutes
5. Work Session: Land Development Code
6. Other Planning Commission Items
7. Adjournment

1. CALL TO ORDER

Chairman Dave Nistico called the meeting to order at 6 PM.

2. AUDIENCE FOR VISITORS

None.

3. ADDITIONS/AMENDMENTS TO THE AGENDA

None.

4. MINUTES

March 3, 2016

MOTION by Amber Thibeault, SECOND by Diane Clemens, to approve the minutes of 3/3/16 as written. VOTING: unanimous (6-0); motion carried.

5. WORK SESSION: LAND DEVELOPMENT CODE UPDATE

Chapter 8 – Nonconformities

The following was noted:

- Section 801.A (Nonconforming Use) – change “occupy more floor area” to “occupy more land or floor area”.
- Section 801.B (Change of Use) – insert “not” after “use may” to read: “...nonconforming use may not be changed to another...”
- Enforcement is needed of the removal of nonconforming signs bylaw.

Chapter 9 – Subdivisions

The following was noted:

- Section 906.B.4 (Street Arrangement) – change “through traffic” to “improved connectivity”.
- Section 907 (Easements) – add “(25)” after the words “twenty-five” for the storm design.

Chapter 17 – Appeals

The following was noted:

- Section 1704 (Appeals of Staff Decisions to the Board) – change “Board” to “Zoning Board of Adjustment” in the heading.

Additional Items

The following items are needed/requested:

- Staff is asked to give an update on the status of chapters not yet received for review such as Chapters 11, 14, 16.
- Development Review Process flowchart should be included in the LDC. The flowchart should include a reminder to the applicant to cross-reference the Village Comprehensive Plan to better understand what the village is seeking.
- An expanded view (map) of the village center should be included in the LDC to show what the village center is.
- The complete LDC document with all the changes incorporated is needed for final review.
- Staff is asked to review the spreadsheet/chart that lists items wanted in the Comprehensive Plan and Land Development Code to determine if there are any outstanding items.

6. OTHER PLANNING COMMISSION ITEMSJoint Selectboard/Trustees Meeting on Planning

Nick Meyer reported he attended the joint meeting of the Essex Selectboard and Village Trustees that discussed combining the planning functions of the town and village. The report has been accepted. At the meeting George Tyler noted the Trustees do want to talk further with the Village Planning Commission.

There was discussion of the need for the Village Planning Commission to have better communication from the Trustees and staff in order to be fully informed on matters, especially since the community in general assumes the Planning Commission is aware of what is happening in the village. Following further discussion there was agreement the following item should be added to the regular agenda: “Staff Report on Village Happenings”.

Train Station Alternative

John Alden reported the selected alternative for the train station project reduces parking in the village center.

7. ADJOURNMENT

MOTION by John Alden, SECOND by Nick Meyer, to adjourn the meeting.

VOTING: unanimous (6-0); motion carried.

The meeting was adjourned at 7:10 PM.

Village of Essex Junction
Bike/Walk Advisory Committee

Minutes of Meeting

March 21, 2016

MEMBERS PRESENT: Rick Hamlin, Raj Chawla, Micah Hagan, Eric Bowker, Gabe Epstein, Jeff Frolik (via Skype)

1. Call To Order

Rick called the meeting to order at 5:48 PM.

2. Agenda Additions

None

3. Minutes Review

Motion by Raj, Second by Micah to accept February meeting minutes.

Motion Passed

4. Cycle de Mayo Planning

Eric

- Contact local bike shops to see if any of them are able to either attend or provide raffle prizes.
- Bike trailer used last year will not be available this year, will need to acquire materials for the bike skills course.
- Ask former committee member Rosalind Hutton if she is able to help out with the event.
- Get in touch with the bike polo players.
- Check into the possibility of moving the event location to the back parking lot at Maple Street.

Raj

- Contact Leah Davis, an Olympian from Jericho, to see if she would be able to attend the event.
- Talk to EJRP to coordinate Cycle de Mayo with any possible events at the pump track.
- Find a DJ.
- Checking in about getting banner created.

Rick

- Make the Essex Police aware of the Event.
- Contact CVE to ensure that the gate will be open for the slow ride.

- Reach out to the Essex Trails Committee to see if they would like to participate.
- Contact the Green Mountain Bike Club and the Fellowship of the Wheel.
- BWAC shirt printing.
- Barrels and infrastructure items from Public Works.
- Add the year of event to the logo.

Phoebe

- Contact Local Motion to see if they can assist.

Micah

- Work on the media relations for the event.
- Contact hot dog cart vendor.
- Get on schedule for banner out front, connect w/ Darby

Gabe

- Reach out to Herringbone Tweed ride contact.

Fork is the road is not available for food. Looking into a potential hotdog vendor. We could engage the concession stand if lacking other options.

Richard Tom foundation will be attending.

Logo stickers for the event?

5. Public Comment

Woman brought up concerns over safety. Her son was hit by a car on route 15 last year.

Recording contact information so we can share future safety related events.

Raj – Remote school drop-off locations, drop there, let them walk the rest

Freshen up light trigger markers – Rick

Gabe – Crossing signal on Susie Wilson, button broken. Light/Signal timing could be automated. Signal does not belong to the Junction.

6. Adjournment

Meeting adjourned @ 6:30 PM.

Motion by Raj, second Micah.

Next meeting on April 11th

Planning a follow up on progress 1 week from today, March 28th

Respectfully Submitted,

Micah Hagan

**VILLAGE OF ESSEX JUNCTION
MINUTES OF BLOCK PARTY COMMITTEE MEETING
MARCH 28, 2016**

PRESENT: Brian Roy and Sam Jackson.
ADMINISTRATION: Patty Benoit, Administrative Assistant; Darby Mayville,
Community Relations Assistant.

The meeting was called to order at 3:30 PM.

1. Update on Vendors, Participants and Sponsors

The paid vendors are all hired with the exception of Bubbles the Balloon Artist, who usually joins as we get closer to the block party, and we need a replacement for the Big Blue Trunk. The group discussed hiring a street performer and Brian will send us a link which has a list of them. It would probably cost more than what we budgeted for Big Blue Trunk, but it also looks like will go over budget from sponsors. We want to make this year's block party extra special because of the 15th anniversary. Brian is handling the EJRP Brite Nite 5K run.

The list of participants was reviewed. Food vendors are always needed, especially for hamburgers and hot dogs, so Patty will contact the CCSU Child Nutrition Program to see if they'd like to do a fundraiser. Darby will visit Vespa's and El Gato restaurants to invite them. She will also invite the Vermont Furs who were a big hit at the train hop, as well as reach to ADL and EHS to invite their mascots.

At this time, we have 15 sponsors and are at \$1,800 of a \$2,000 budget. Darby just had another inquiry about the \$250 sponsorship opportunity so it is hoped that will come in as well. We have two new sponsors so far this year, Mountain View Animal Hospital and the Essex Agency.

2. Advertising

In addition to regular advertising on social media, banners and the poster, a special Facebook post was discussed. Brian will contact Cale Cooper about this in conjunction with EJRP. He also offered to contact the Cimonetti's at EHS about a drone taking aerial photos of the block party and will reach out to Star 92 Radio.

3. Review 2016 Budget

The budget has a line item in case we have to tow cars off Railroad Ave. for the block party. We are allowed to do so in accordance with the motor vehicle ordinance. One year there were three cars towed but the following year we didn't have to tow any. It was agreed that any extra funds from sponsors should be put toward a street performer who would walk around to do juggling and such.

The meeting adjourned at 4:05 PM. The next meeting will be April 25, 2016 at 3:30 PM.

Minutes respectfully submitted by Patty Benoit *Pab*

**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES OF MEETING
April 5, 2016**

MEMBERS PRESENT: Andrew Brown (Chairman); Rick Hamlin, Amber Thibeault, David Nistico [arrived 6:20 PM]. (Kevin Collins was absent.)

ADMINISTRATION: Lauren Morrisseau, Finance Director & Assistant Village Manager.

OTHERS PRESENT: Craig Devarney, Jake Hennekey.

1. CALL TO ORDER

Chairman Andrew Brown called the meeting to order at 6 PM.

2. AGENDA

There were no changes to the agenda.

MOTION by Rick Hamlin, SECOND by Amber Thibeault, to approve the agenda as presented. VOTING: unanimous (3-0) [David Nistico not present for vote]; motion carried.

3. PUBLIC COMMENTS

Craig Devarney, 68 South Street, and Jake Hennekey, 66 South Street, inquired about further drainage improvements on South Street to alleviate the chronic flooding and property damage that occurs after storms. The residents noted the village has been very responsive and tried to build a higher berm in an attempt to temporarily address the problem. Andrew Brown explained Public Works needs to submit information on the project so it can be ranked by the Capital Committee. Mr. Brown will follow up on the matter with Rick Jones and keep the residents informed.

4. COMPLETED PROJECT SPREADSHEET

Andrew Brown referred to the updated spreadsheet showing completed projects from 1995 to 2015 excluding waste water/sanitation projects (pump stations, etc.). The document will be sent to committee members.

Andrew Brown mentioned the mapping project. Rick Hamlin suggested the task of mapping completed/proposed projects could be done by summer interns. A color coding system could be used to highlight types of projects and the status. Actual cost of completed projects should be included. Andrew Brown commented eventually a web based tool could be developed so residents can access the information. There will be further discussion of the mapping plan at the next meeting.

Rick Hamlin noted two projects to be added to the list of proposed projects include redoing the Lincoln Hall parking lot and finding a better way to park the Senior Bus.

5. APPROVE MINUTES

January 5, 2016

MOTION by Amber Thibeault, SECOND by Rick Hamlin, to approve the minutes of 1/5/16 as written. VOTING: 3 ayes, one abstention (Dave Nistico); motion carried.

6. NEXT MEETING/AGENDA

Next meeting: May 3, 2016 at 6 PM.

Agenda: Review updated project spreadsheet
Discuss mapping plan

7. ADJOURNMENT

MOTION by Rick Hamlin, SECOND by Dave Nistico, to adjourn the meeting. VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 6:21 PM.

RScty: MERiordan

Vermont League of Cities and Towns 2015 Annual Report

Serving and Strengthening Vermont Local Government

2015 was an active and productive year for the Vermont League of Cities and Towns, marked by the institution of new services, a significant increase in attendance at workshops and trainings, focus on a myriad of critical legislative and administrative policies, as well as a change in leadership. Led by a fully engaged Board of Directors and implemented by a committed and dedicated staff, the events and services offered learning and networking opportunities and a chance to continue to assist local officials who work every day to make local government in Vermont better and more responsive to its citizens.

Long-time Executive Director Steve Jeffrey retired after 37 years of service to cities and towns in Vermont and it is my honor and privilege to step into that role. While I cannot “fill Steve’s shoes,” I am excited to be a part of an organization that works with all 246 Vermont cities and towns that are members of VLCT, along with 136 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts. It is inspiring to witness the dedication of local officials and employees to their residents and the long-term public service that is the culture of local government in Vermont.

VLCT Services

VLCT comprises several departments and points of contact available to local officials that offer programs and resources designed to further the goals of Vermont municipalities. The following services were provided to VLCT member cities and towns in 2015 to help them provide their citizens with quality services at affordable costs:

Legal, consulting, and education services. VLCT’s Municipal Assistance Center (MAC) provides training, information, and assistance to municipal officials to help them carry out their roles and responsibilities. In 2015, attorneys and staff responded to nearly 3,800 inquiries from municipal officials about their statutory duties and about best practices in municipal governance. More than 1,300 people attended 16 workshops on topics ranging from municipal budgeting to solid waste management, and training for selectboard members, auditors, and land use officials. Additionally, MAC conducted 10 on-site trainings at municipal offices covering Open Meeting Law compliance, financial fraud prevention, effective property tax appeal hearings as well as other topics. Attorneys and staff provided 22 municipalities with legal review of ordinances and policies, finance advice, meeting facilitation, and other specialized consulting services. MAC staff helped four municipalities recruit town managers and senior staff. Many municipalities have received technical assistance concerning water quality and stormwater management related to the recent passage of Vermont’s Clean Water Act. Grant funding also supported floodplain management assistance, Town Health Officer training, and facilitation of a template for solar group net metering for municipalities and schools interested in that option. All handbooks, technical papers, model documents, and past newsletter articles – more than 1,000 documents – are available on VLCT’s website, www.vlct.org.

In addition, with PACIF and VERB collaboration, a new member program was established to assist members with their human resource needs and inquiries and to deliver quality HR services in an innovative and cost-conscious manner. The Human Resources Assistance Program began with the recruitment for a staff position that was filled in October. The first tasks included updating manuals, handbooks, and model policies, creating job description templates, and developing an HR audit procedure to help local officials assess their human resource needs. Members can expect to see more in 2016.

Advocacy. VLCT staff advocated at the state and federal levels in support of Vermont municipalities and municipal services. VLCT was a leader in 2015 in the education property tax debate, in enhancing local voter authority in governance decisions, in municipal efforts to clean up Vermont's lakes and rivers, in addressing the siting of renewable energy facilities, and in securing revenues for town highway and bridge maintenance programs. VLCT issued eight legislative alerts and 16 *Weekly Legislative Reports* in 2015 detailing legislative issues that affected municipal government. Those updates and the 2015 Legislative Wrap-Up are available on the VLCT website. In addition, VLCT staff participated in five summer study committees and assisted municipal members to develop policy platforms for the 2016 legislative session. Municipalities face significant challenges in the 2016 legislature as both limited financial resources at the national and state levels and new mandates continue to create more demand for services at the local level.

Information Technology and Communications. 2015 was a relatively quiet year for IT and Communications. Work continued on the update of the VLCT website, which has an expected launch date of summer 2016. An evaluation of VLCT's current IT infrastructure led to a focus on developing a comprehensive off-site data backup, disaster recovery, and business continuity plan during 2016 for inclusion in the 2017 budget. Ultimately, this will create more efficiency within the organization, allowing better service to members. Likewise, the organization's replacement of two new color printer/copiers will assist with communication efforts with VLCT members.

Town Fair and Other Events. Town Fair 2015 featured 370 attendees and staff as well as 124 individuals staffing 65 exhibitor booths. Local officials could choose from 15 training sessions to attend, and had many opportunities to network with each other and to represent their communities at the Annual Meeting, where VLCT Board members and officers were elected and the 2016 Municipal Legislative Policies were adopted. Other 2015 events included Local Government Day, where nearly 150 attendees spent the day discussing pressing issues with the governor, the Speaker of the House, and numerous legislators.

Finance. VLCT continues to maintain a solid financial position with revenues from dues, service fees, grants, and trust agreements fully supporting all of its operations in 2015, leaving approximately \$480,000 in net position, with most of that tied up in capital assets. Because the Vermont Municipal Employees' Retirement System (VMERS) has not yet provided the pension schedules necessary to complete our financials and audit, we are only able to estimate our net position for year-end. This will be updated once complete information is available; the audited financials will be posted on the website.

The total 2015 budget for VLCT operations was approximately \$5.5 million, of which \$4.2 million was for contractual staffing and support operations for the insurance trusts, \$1 million for MAC, and about \$300,000 for advocacy efforts. The costs of supporting operations (IT, communications, human resources, event planning, production, and finance) are allocated to advocacy, MAC, and the two trusts proportionately to the work load provided to each.

Advocacy and MAC programs were both supported by dues (\$1 million in 2015 with approximately \$300,000 for advocacy and \$700,000 for MAC). MAC supplements the dues funding with workshop and consulting fees from members as well as from the two insurance trusts (approximately \$300,000). In addition, MAC receives grant funding from the Agency of Natural Resources and FEMA for its water resources programs and from the Department of Health for health officer training (\$100,000). The balance of VLCT revenue in 2015 came from agreements with the trusts for staffing and administrative support, which provided approximately \$4 million in contractual reimbursements.

Finally, at the end of 2015, the estimated pension liability resulted in a \$95,000 deficit, although net position still remained strong at \$480,000. The updated pension valuation from the State is not yet available but will likely increase the deficit to some degree..

Risk Management Services. VLCT's two member-owned risk sharing trusts are governed by separate boards of directors and are operated by the League's Risk Management Services Department (RMS). Together, these trusts offer a wide range of insurance products and related services that were established by and tailored to municipal needs and priced competitively to provide member groups with the best long-term value. In 2015, the trusts were responsible for \$24 million in municipal tax dollars spent for insurance and risk management services.

The biggest change in RMS in 2015 – the formation of the VLCT Employment Resource and Benefits Trust, Inc. (VERB) from the merger of the Unemployment Insurance (UI) Trust (founded in 1978) and the VLCT Health Trust (founded in 1982) – proceeded virtually seamlessly: throughout 2015, VERB continued to provide all of the services that its two predecessor trusts offered in 2014, and more. The Unemployment Insurance program's operations continued smoothly, and its fund remains financially strong. Staff members already familiar with Vermont's changing health insurance landscape kept VLCT members apprised of the latest concerns relating to state and federal health insurance law, such as anticipating the "Cadillac" excise tax and preparing to report Affordable Care Act information to the IRS. With Lincoln Financial Group, brought in as a business partner in 2014 to save members 20% on their group life and disability insurance, VERB began making additional Voluntary life and accidental death and dismemberment (AD&D) insurance plans available to members' employees in 2015.

A very significant innovation for VLCT had its beginnings in late 2014 and early 2015 when first the UI Trust and later the VERB Trust considered and funded research in the form of a needs assessment followed by a business plan. This led to establishing the new Human Resources Assistance Program.

The VLCT Property and Casualty Intermunicipal Fund (PACIF), established in 1986, provides broad coverage – including workers' compensation, property, automobile, crime, general liability, public officials' liability, employment practices liability, and much more – in one convenient package. PACIF also offers members an array of no-additional-fee risk management and best practices support. Operationally, PACIF continually seeks ways to provide useful services in a cost-effective manner. In 2015, in addition to its regular operations, PACIF:

- conducted a loss control needs assessment among member police departments;
- pursued workers' compensation cost control through partnerships with Best Doctors Occupational Health Institute, Express Scripts, and Procura;
- for the first time since its founding and after a rigorous RFP process changed the partner it uses for consulting actuarial services;
- agreed to co-fund VLCT's new Human Resources Assistance Program;
- continued the Employment Practices Liability Referral Program for its second year; and
- returned \$700,000 to members in the form of contribution credits, equipment grants, and scholarships.

VLCT's Offices

VLCT enjoyed its first anniversary in its newly renovated space at 89 Main Street in Montpelier in March 2015. The search efforts to buy, build, or expand the VLCT office had been a priority for the organization for the past ten years. The move to the City Center in Montpelier occurred in April of 1997. VLCT quickly outgrew the original footprint and, fortunately, was able to increase its square footage as

fast as City Center could accommodate. Eventually, the staff grew to 50, too large for the space. After many committee meetings, research, and discussions with a new landlord in 2012, it was decided that VLCT would expand in place again at City Center.

The benefits have been clear. VLCT continues to be downtown close to the State House, the post office, and the host community offices – Montpelier City Hall and other locations convenient for the Board, local officials, and staff members alike. VLCT has embraced an open floor plan which has led to greater collaboration among departments since there are fewer physical barriers to working together. Employees have the flexibility to move around the open space in and out of work stations, gathering spaces, huddle rooms (smaller phone booth-like spaces where private calls and/or small meetings can take place), and the bright and colorful new café. While not without a series of adjustments, it has led staff to think very differently about how they work and interact with each other.

You are most welcome to visit VLCT at 89 Main Street, Suite 4, at any time. Hopefully, you will agree that the new office space is conducive to completing work that will ultimately be of benefit to all VLCT members.

Conclusion

The Vermont League of Cities and Towns is an organization committed to its mission of serving and strengthening Vermont local governments. Due to the hard work and involvement of the Board of Directors, the professional talent, focus, and commitment to service of the VLCT staff and the many members who serve in local government, VLCT achieved its mission in 2015 in new and innovative ways. I extend my personal thanks to everyone involved in the organization's success. Know that and all of us at VLCT look forward to serving the members and the mission throughout 2016.

Respectfully submitted,



Maura Carroll, Executive Director

Approved by the VLCT Board of Directors, March 17, 2016

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization that is owned by its member municipalities and directed by a 13-member Board of Directors comprising municipal officials from across the state, elected by the membership. VLCT's mission is to serve and strengthen Vermont local government. To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

Memorandum

TO: Patrick C. Scheidel, Municipal Manager
Selectboard
Trustees

FROM: Dennis Lutz, P.E., Public Works Director

DATE: 28 March 2016

SUBJECT: List of Current/Expected Grants or Major Projects

The Town and the Village have a significant number of grants, major projects or planning studies underway that come under the umbrella of Public Works. Although many of the projects are being designed by and come directly under the control of VTRANS, Town and Village staffs are involved in every project.

Questions often arise from the public regarding what is being done to address a particular problem. The attached list provides the latest information on the status of these projects. Projects with yellow highlighting indicate funding requests that have been submitted but no award or rejection has yet been received.

List of Current/Expected Grants or Major Projects - Town

March 2016

Description	Project Manager	Grant Amount	Total project Cost	Local share	Status
1) Sydney Drive Storm Water pond conversion VTRANS Transp. Alternatives Project	Dennis/ Annie	\$243,953	\$304,942	\$61,000	Grant awarded; scope of services developed, waiting for State to issue Cooperative Agreement; construction likely in 2018
2) Pincrest Drive Sidewalk from VT2A to Suffolk Lane - VTRANS funding	Aaron	\$286,216	\$357,770	\$71,554	Grant awarded; Coop agreement signed; STANTEC selected as design engineer; construction in 2018
3) Towers Road sidewalk from VT128 to Clover Drive	Aaron	\$175,133	\$216,000	\$21,600	Grant Awarded, Co-op agreement signed, STANTEC selected as design engineer; preferred alternative made by Selectboard; construction in 2018
4) Circ Alternative Project VT2A/VT289/ Susie Wilson Road Bypass- Phase 2 Essex STP 5400(7)	VTRANS/Patty Colburn/ Dennis	\$1,667,400	\$1,667,400	0	Project under design by VTRANS; construction to be advertised in calendar year FYE17; new signals, added lanes off Circ and Susie Wilson Bypass; widening and repaving of VT2A
5) Circ Alternative Project VT15 multi-use Path from Lime Kiln Road to Susie Wilson Road NH030- 1(34)	VTRANS/Patty Colburn/ Dennis/ Essex - Colchester	\$1,520,838	\$1,520,838	0	Project under design by VTRANS; construction to be advertised in calendar year FYE19; ROW acquisition in FYE17; STANTEC consultant on project

6) Circ Alternative Project Adaptive Signal Control on US2, VT15 and VT2A STPG SGNL (46)	VTRANS/Patty Colburn/Dennis	\$1,100,000	\$1,100,000	\$1,100,000	0	Adaptive signal control at 15 intersections on VT. 2A in Williston and VT. 15 in Essex; Construction planned for FYE17
7) Circ Alternative Project VT15/Sandhill Road Intersection STPG 030-1(22)	VTRANS/Patty Colburn/Dennis	\$1,275,000	\$1,275,000	\$1,275,000	0	Conceptual Plans underway, Public Input hearing on 3/24/16; conceptual plans underway with reconfiguration and traffic signal: ROW in FY17; construction in FY19
8) Circ Alternative Project Susie Wilson Road Intersection and Improvements STP 5400(11)	VTRANS/Patty Colburn/Dennis	\$8,500,000	\$8,500,000	\$8,500,000	0	Work involves lane additions, signal improvements reconfiguration of intersections at VT15 and Kellogg; potential later phase road widening to accommodate bike lanes (limited existing ROW or room to expand ROW); project scoping complete and prelim. conceptual planning under; funding post FYE19
9) Circ Alternative Project VT117/North Williston Rd Intersection Improvements STP 5400(10)	VTRANS Future project	\$1,500,000	\$1,500,000	\$1,500,000	0	Scoping study approved but funding post FYE19; conflict between VTRANS and Town on roundabout versus signals; further study to be done post FYE19; no active work by VTRANS at this time
10) Circ Alternative Project VT117/North Williston Road Hazard Mitigation Project Not numbered yet	VTRANS Future project	\$400,000	\$400,000	\$400,000	0	Scoping study approved but funding post FYE19; no active work at this time by VTRANS

11) Circ Alternative Project VT15 sidewalk on north side between Old Stage Road and Essex Way	VTRANS Future project	\$160,000	\$160,000	\$160,000	0	Scoping study approved but funding post FYE19; no active work at this time by VTRANS
12) Safety Training for Town and Village employees PACIF Grant in FYE2016	PACIF	\$1,750	\$1,750	\$1,750	0	Three training sessions by consultant scheduled for spring 2016
13) VTRANS Paving Program VT117 NH 2931(2)	VTRANS Mike Fowler	\$5,233,484	\$5,233,484	\$5,233,484	\$22,475	VTRANS repaving VT117 from 1.3 miles east of Five Corners to Jericho Town Line; originally scheduled for FYE16 and now in FYE17; Town cost to adjust utility structures such as manholes and valves
14) VTRANS Alder Brook Culvert Replacement (bridge 2 on VT117) BF5400 (9)	VTRANS, Robert Young	\$1,577,500	\$1,577,500	\$1,577,500	0	FYE17 replacement of a failed buried culvert carrying Alder Brook
15) CCRPC UPWP VT15/ Allen Martin Drive Scoping Study	Sal Sarepalli/ Dennis / RSG	\$27,120	\$33,900	\$33,900	\$6,780	Scoping study contract between the CCRPC and RSG approved march 2016; work scheduled for completion Oct 2016; comprehensive evaluation of intersection for turning lanes, signals, configuration and roundabout potential; 20 year study time frame.
16) CCRPC UPWP PAVER Program Training	Chris Dubin/ Dennis	\$16,000	\$20,000	\$20,000	\$4,000	APWA PAVER training program for Key Public Works staff in Town and Village by national expert to provide

							instruction in use of the program; plan is to evaluate all Town and Village roads for development of an impartial priority list for improvements in both communities
17)CCRPC FY17 proposed UPWP request: Development of sidewalk/path impact policies	TBD/ Dennis/ Conserv. Committee	\$8,000	\$10,000	\$2,000			Request pending; likely for FYE17
18)CCRPC FY17 proposed UPWP request: Gravel Roads evaluation for compliance with MS4 Strom water permit	TBD/ Dennis	\$14,400	\$18,000	\$3,600			Request pending; will go in FYE17
19)CCRPC FY17 proposed UPWP request: VT 15 path/walk scoping project for route from Athens Drive to Circ	TBD/ Dennis	\$51,200	\$64,000	\$12,800			Request pending; likely to go in FYE18
20)CCRPC FY17 proposed UPWP request: Identification of non-ADA compliant walks/intersections in the Town and Village	TBD/ Dennis/ Ricky	\$16,800	\$21,000	\$4,200			Request pending; likely for FYE17
21)CCRPC FY17 proposed UPWP request: Traffic counts in Town and Village (some by CCRPC)	TBD/ Dennis	Unk	Unk	0			Request pending; likely for FYE17

22)CCRPC FY17 proposed UPWP request: Scoping study of VT117	TBD/ Economic Dev. Committee	Unk	Unk	Unk	Request submitted in FYE16; no action under UPWP in FYE16 or FYE17
23)VTRANS Structures grant requested for failed 60 inch culvert under Lost Nation Road (Indian Brook)	Aaron	\$34,400	\$43,000	\$8,600	Request submitted; pending award or non-award

List of Current/Expected Grants or Major Projects - Village

March 2016

Description	Project Manager	Grant Amount	Total project Cost	Local share	Status
1)Construction of Gravel Wetland VTRANS Alt. Trans. Project	Dennis/ Jim	\$142,456	\$178,069	\$35,613	Grant awarded; scope of services developed, waiting for State to issue Cooperative Agreement; construction likely in 2018
2)Class 2 Paving grant for South Summit Street	Aaron/ Ricky	\$97,800	\$122,250	\$24,450	Submitted for FYE17 Funding - Pending
3)Circ Alternatives Project – Crescent Connector STP 5300(13)	Robin/ Rick Hamlin/ Andy DeForge	\$7,200,000	\$7,200,000	0	Final designs and ROW under development; scheduled for FYE17 funding
4)Main Street Sidewalk extension VTRANS STP5300 (13)	Robin/ Rick Hamlin/ Joel Perrigo	\$31,500	\$35,000	\$3,500	2014 Bike/Ped award to study 3200 ft of sidewalk to access neighborhoods, Essex Educational facility and downtown.

5)Multi use Path Central St to North Street TAP TA13()/STP SDWK (17)	Robin/ Rick Hamlin/ Joel Perrigo	\$389,834	\$497,500	\$107,666	Planned for construction this summer; funding includes 2013 TE grant (\$250,000) and 2013 CCRPC sidewalk grant (\$139,834)
6)Paving of Class 1 routes in Essex Junction, VT15 and VT117 NH2956 (20)	Ricky Jones/ Rick Hamlin/ Mike Fowler	\$3,192,701	\$3,192,701	0	Paving this summer; VT117 portion will be postponed until FYE17
7)Paving of Class 1 routes in Essex Junction, VT2A STP2956(1)	Ricky Jones/ Rick Hamlin/ Mike Fowler	\$1,488,455	\$1,488,455	0	Paving this summer
8)Circ Alternatives Project: Pearl St Improvements, Post Office Square to 5 Corners STP 5300 (14)	Ricky Jones/ Rick Hamlin/ Mike Fowler	\$2,300,000	\$2,300,000	0	Scheduled for construction in FYE17 or FYE 18

Note: Some Town projects also involve the Village such as numbers 1,5,6,8,12,13,16,19,20,21,22

Memo

To: Patrick C. Scheidel, Municipal Manager and the Village Trustees
From: Dennis E. Lutz, P.E., Public Works Director
Aaron K. Martin, P.E., Utilities Director / Town Engineer *AKM*
Date: March 24, 2016
Subject: 2017 Class II Town Highway Paving Grant – South Summit Street

ISSUE: The purpose of this memo is to provide information to the Trustees regarding the 2017 Town Highway Paving Grant program from VTRANS, and the actual award amount to the Village that would be received if awarded a paving grant this year

DISCUSSION:

In the March 1, 2016 memo to the Trustees from this office, Staff noted that the percentage of the total project costs for the South Summit Street pavement rehabilitation project would be 10%, or \$12,225.00. This is not the case. The 90/10 grant cost sharing is for structures only. Class II Town Highway Grants only fund up to 80% of the total project costs. The Village will be responsible to cover the remaining 20%.

The estimated project costs for the South Summit Street pavement restoration as proposed is \$122,250. Being the actual grant only covers 80% of eligible project costs and not 90% as originally noted in the March 01, 2016 memo to the trustees, the total grant award the Village will be requesting has changed to \$97,800 through the grant program. The Village will be responsible for the remaining 20% of the eligible cost of the project and 100% of the non-eligible costs. The updated estimated cost the Village will be responsible for is \$24,450.00.

Staff is confident that there will be sufficient funds available within this year's paving budget to cover the additional funds required for this grant. Conversations with some of the local paving contractors regarding liquid asphalt costs and the possibility of low unit prices for paving this year will help offset any additional grant match required.

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
March 22, 2016**

BOARD OF TRUSTEES: George Tyler (Village President); Dan Kerin, Andrew Brown, Lori Houghton, Elaine Sopchak.
ADMINISTRATION: Patrick Scheidel, Municipal Manager; Lauren Morrisseau, Finance Manager and Assistant Village Manager.
OTHERS PRESENT: Erika Baldasaro, Raj Chawla, Kim Maiberger, Kahlil Zaloom, Eric Bowker, Deja Murray, Patrick Murray.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. EXECUTIVE SESSION/PERSONNEL

MOTION by George Tyler, SECOND by Lori Houghton, pursuant to the Open Meeting Law and 1VSA313(a)(3) to go into Executive Session to interview applicants for the Recreation Governance Study Committee where premature public knowledge would place the Village of Essex Junction at a substantial disadvantage, and to invite the Municipal Manager and Assistant Manager to attend. VOTING: unanimous (5-0); motion carried.

Executive Session was convened at 6:31 PM.

MOTION by George Tyler, SECOND by Dan Kerin, to adjourn Executive Session and reconvene the regular meeting. VOTING: unanimous (5-0); motion carried.

Executive Session was adjourned and the regular meeting reconvened at 7:30 PM.

3. AGENDA CHANGES/APPROVAL

The following changes to the agenda were noted:

- Add Letter of Interest from Eric Bowker received March 22, 2016 to Executive Session
- Add Minutes from Joint Meeting on 3/14/16 to the Consent Agenda

MOTION by Dan Kerin, SECOND by Elaine Sopchak, to accept the agenda as amended. VOTING: unanimous (5-0); motion carried.

4. GUESTS, PRESENTATIONS, PUBLIC HEARINGS

1. Comments from Public on Items Not on Agenda
None.

5. OLD BUSINESS

1. Appointments to Recreation Governance Study Committee
Postponed to follow Executive Session at the end of the regular meeting.

6. NEW BUSINESS

1. Resolution for 50th Anniversary of the Rotary Club of Essex
Pat Scheidel gave a brief history of the inception of the Rotary Club in the community, noting Don Hamlin and Al Overton were some of the first charter members.

MOTION by Lori Houghton, SECOND by Dan Kerin, to sign the resolution celebrating 50 years of service by the Rotary Club of Essex, Vermont. VOTING: unanimous (5-0); motion carried.

The Trustees signed the document.

2. Letter to Garry Montague of Garry's Barber Shop for 50th Anniversary
MOTION by Dan Kerin, SECOND by Lori Houghton, to sign the letter to Garry Montague recognizing the 50th Anniversary of Garry's Barber Shop. VOTING: unanimous (5-0); motion carried.

George Tyler signed the letter.

3. Annual Meeting Preparation

It was noted the annual meeting will be streamed and broadcast live on Channel 17. There was discussion of how to best explain to the voters Article 5 adding one cent to the tax rate for capital projects. The intention for this fund is to promote economic development and have the village invest in itself without putting the money in the General Fund where those funds must be used for other reasons. George Tyler recalled the original discussion was about the savings for the taxpayers of \$27 in reduction of taxes and if the voters would be willing to let the Trustees use that money for improvements in the village to support economic development. There was agreement to add more explanation of the penny for economic development expenditures to Question #10 on the Q&A sheet for annual meeting. There was also agreement George Tyler will present the slides on the budget. Lori Houghton stressed showing succinctly where saved dollars will be used. Other information that should be presented at annual meeting includes construction information on the crescent connector. Complaints/comments on the development at 4 Pearl Street will be handled under the public-to-be-heard portion of the agenda at annual meeting.

7. MUNICIPAL MANAGER'S REPORT

1. Meeting Schedule – Regular Trustees Meetings @ 6:30 PM
- April 12, 2016
 - April 26, 2016
 - May 10, 2016
 - May 24, 2016

*Special Events/Meetings

- April 6, 2016 @ 6 PM – Annual Community Supper
- April 6, 2016 @ 7 PM – Annual Meeting
- April 12, 2016 – Australian Ballot Voting, 7 AM – 7 PM
- May 28, 2016 @ 10 AM – Memorial Day Parade

2. Meetings with Various Departments/Groups

Municipal Manager continues to meet with staff and other groups/organizations.

3. Consolidation of Services

Effort to consolidate services and realize efficiencies continues. Renovation of the municipal offices at 81 Main Street is nearly complete. An open house is planned in the May-June timeframe.

4. Media Event Highlighting Village Businesses

There was discussion of businesses in the village and what can be done to help them grow and remain in the village.

8. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

- Dan Kerin reported at the recent Regional Planning meeting there was discussion of technology jobs and demographics in Vermont compared to other places. Vermont is second in the nation in one category and has a significant number of technical people. The village should work to attract these types of businesses.
- Lori Houghton said there are many exciting ideas to discuss and a work session where the list can be prioritized should be scheduled.
- Elaine Sopchak mentioned after annual meeting the Trustees typically hold a retreat to discuss ideas and prioritize issues facing the village.

2. Reading File

- Minutes
 - Tree Advisory Committee 3/1/16
 - Planning Commission 3/3/16
 - Zoning Board of Adjustment 3/15/16

9. CONSENT AGENDA

MOTION by Dan Kerin, SECOND by Elaine Sopchak, to approve the consent agenda as follows and with the addition of the minutes from the joint meeting on 3/14/16:

1. Approve Minutes of Previous Meeting 3/8/16.
2. Expense Warrant #16033 dated 12/31/15 in the amount of \$141.41.
3. Expense Warrant #16034 dated 3/11/16 in the amount of \$137,537.66.
4. Expense Warrant #16035 dated 3/18/16 in the amount of \$25,455.63.
5. FYE16 Budget Status Report as of 3/16/16.
6. Requests from 2016 Memorial Day Parade Committee for Events and Street Closings.

VOTING: unanimous (5-0); motion carried.

10. EXECUTIVE SESSION/PERSONNEL

MOTION by George Tyler, SECOND by Dan Kerin, pursuant to the Open Meeting Law and 1VSA313(a)(3) to re-enter Executive Session to discuss and deliberate candidates for the Recreation Governance Study Committee where premature public knowledge would place the Village of Essex Junction at a substantial disadvantage, and to invite the Municipal Manager and Assistant Manager to attend. VOTING: unanimous (5-0); motion carried.

Executive Session was reconvened at 8:28 PM.

MOTION by Dan Kerin, SECOND by Elaine Sopchak, to adjourn executive session and reconvene the regular meeting. VOTING: unanimous (5-0); motion carried.

Executive session was adjourned and the regular meeting reconvened at 8:40 PM.

11. ACTION FROM EXECUTIVE SESSION

1. Appointments to Recreation Governance Study Committee.

MOTION by George Tyler, SECOND by Elaine Sopchak, to appoint the following residents to the Recreation Governance Study Committee: Erika Baldasaro, Raj Chawla and Kim Maiberger. VOTING: unanimous (5-0); motion carried.

12. ADJOURNMENT

MOTION by Elaine Sopchak, SECOND by George Tyler, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.

The meeting adjourned at 8:41 PM.

RScty: M.E.Riordan



Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	ABOVE AND BEYOND	03/15/16	LH/BL CONTRACT SERVICES 2518	210-45551.423 CONTRACT SERVICES	1920.00	4528	03/25/16
14400	ABOVE AND BEYOND	03/15/16	LH/BL CONTRACT SERVICES 2518	210-41940.423 CONTRACT SERVICES	600.00	4528	03/25/16
14400	ABOVE AND BEYOND	03/15/16	BL SUPPLIES 2521	210-45551.610 SUPPLIES	72.00	4528	03/25/16
05290	ADVANCE AUTO PARTS	03/07/16	ST FILTERS 6747356	210-43110.570 MAINTENANCE OTHER	71.44	4535	03/25/16
05290	ADVANCE AUTO PARTS	03/08/16	ST OIL, SPARK PLUGS, FILTR 6847409	210-43110.626 GAS, GREASE AND OIL	22.00	4535	03/25/16
05290	ADVANCE AUTO PARTS	03/08/16	ST OIL, SPARK PLUGS, FILTR 6847409	210-43110.570 MAINTENANCE OTHER	28.10	4535	03/25/16
05290	ADVANCE AUTO PARTS	03/08/16	ST MOWER BATTERY 6847425	210-43110.570 MAINTENANCE OTHER	54.99	4535	03/25/16
05290	ADVANCE AUTO PARTS	03/17/16	ST TEFLON TAPE 747953	210-43110.610 SUPPLIES	3.86	4535	03/25/16
05290	ADVANCE AUTO PARTS	03/15/16	ST ZIP TIES 7547819	210-43110.610 SUPPLIES	9.59	4535	03/25/16
05290	ADVANCE AUTO PARTS	03/16/16	ST PERMATEX 7647878	210-43110.610 SUPPLIES	6.17	4535	03/25/16
05290	ADVANCE AUTO PARTS	03/18/16	ST HYDRAULIC HOSE FITTINGS 7848036	210-43110.432 VEHICLE MAINTENANCE	115.23	4535	03/25/16
05290	ADVANCE AUTO PARTS	03/18/16	ST HYDRAULIC HOSE FITTINGS 7848036	210-43110.626 GAS, GREASE AND OIL	93.10	4535	03/25/16
05290	ADVANCE AUTO PARTS	03/21/16	ST GLASS CLEANER 8154853	210-43110.610 SUPPLIES	53.40	4535	03/25/16
42665	AMAZON/SYNCB	03/10/16	BL/BR BOOKS & SUPPLIES 031016D	210-45551.641 JUVEN COLLECTION-PRNT & E	334.86	4538	03/25/16
42665	AMAZON/SYNCB	03/10/16	BL/BR BOOKS & SUPPLIES 031016D	210-45551.640 ADULT COLLECTION-PRINT &	180.79	4538	03/25/16
42665	AMAZON/SYNCB	03/10/16	BL/BR BOOKS & SUPPLIES 031016D	210-45551.610 SUPPLIES	257.08	4538	03/25/16
42665	AMAZON/SYNCB	03/10/16	BL/BR BOOKS & SUPPLIES 031016D	210-49346.002 JUVEN COLLECTION-PRNT & E	109.88	4538	03/25/16
V1655	BLUE CROSS BLUE SHIELD OF	03/07/16	VA APRIL HEALTH INS 14680001198	210-41320.210 HEALTH INS & OTHER BENEFIT	3457.18	4547	03/25/16
V1655	BLUE CROSS BLUE SHIELD OF	03/07/16	VA APRIL HEALTH INS 14680001198	210-43110.210 HEALTH INS & OTHER BENEFIT	2938.59	4547	03/25/16
V1655	BLUE CROSS BLUE SHIELD OF	03/07/16	VA APRIL HEALTH INS 14680001198	210-43151.210 HEALTH INS & OTHER BENEFIT	458.08	4547	03/25/16
V1655	BLUE CROSS BLUE SHIELD OF	03/07/16	VA APRIL HEALTH INS 14680001198	210-45551.210 HEALTH INS & OTHER BENEFIT	5185.77	4547	03/25/16
V1655	BLUE CROSS BLUE SHIELD OF	03/07/16	VA APRIL HEALTH INS 14680001198	210-41970.210 HEALTH INS & OTHER BENEFIT	1728.59	4547	03/25/16
V1655	BLUE CROSS BLUE SHIELD OF	03/07/16	VA APRIL HEALTH INS 14680001198	210-41335.210 HEALTH INS & OTHER BENEFIT	864.29	4547	03/25/16
10510	BLUE TARP FINANCIAL INC	01/26/16	ST FLAGGING TAPE 714116	210-43110.610 SUPPLIES	5.00	4549	03/25/16
10510	BLUE TARP FINANCIAL INC	01/26/16	ST SUPPLIES 714119	210-43110.610 SUPPLIES	14.10	4549	03/25/16

03/28/16
04:11 pm

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 16036 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 03/25/16 To 03/25/16 & Fund 2

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
10510	01/27/16	ST DRILL BITS 714122	210-43110.610 SUPPLIES	39.39	4549	03/25/16
10510	01/29/16	ST SPRAY PAINT 714131	210-43110.610 SUPPLIES	31.48	4549	03/25/16
10510	02/03/16	ST PAINT 714153	210-43110.610 SUPPLIES	9.68	4549	03/25/16
10510	02/04/16	ST SUPPLIES 714156	210-43110.610 SUPPLIES	16.61	4549	03/25/16
10510	02/04/16	ST PAINT 714157	210-43110.610 SUPPLIES	16.96	4549	03/25/16
10510	02/04/16	ST SHELVES 714158	210-43110.434 MAINT. BUILDINGS/GROUNDS	9.68	4549	03/25/16
10510	02/05/16	ST SHELVES FOR OFFICE 714160	210-43110.434 MAINT. BUILDINGS/GROUNDS	4.84	4549	03/25/16
10510	02/06/16	VF PAINT SUPPLIES 714162	210-42220.610 SUPPLIES	28.43	4549	03/25/16
10510	02/08/16	ST BRUSHES 714165	210-43110.610 SUPPLIES	14.90	4549	03/25/16
10510	02/10/16	LH SUPPLIES 714172	210-41940.610 SUPPLIES	2.69	4549	03/25/16
10510	02/15/16	ST BRUSHES 714185	210-43110.610 SUPPLIES	14.68	4549	03/25/16
10510	02/15/16	ST PAINTING SUPPLIES 714186	210-43110.434 MAINT. BUILDINGS/GROUNDS	104.25	4549	03/25/16
10510	02/16/16	ST RAZOR BLADES 714187	210-43110.610 SUPPLIES	8.99	4549	03/25/16
10510	02/17/16	ST SPRAY PAINT 714196	210-43110.610 SUPPLIES	6.28	4549	03/25/16
10510	02/19/16	ST ASH SHOVEL 714205	210-43110.610 SUPPLIES	6.29	4549	03/25/16
10510	02/22/16	VF SUPPLIES 714211	210-42220.610 SUPPLIES	5.39	4549	03/25/16
10510	02/23/16	ST SPRAY PAINT 714215	210-43110.610 SUPPLIES	9.60	4549	03/25/16
10510	02/24/16	ST SUPPLIES 714221	210-43110.610 SUPPLIES	55.86	4549	03/25/16
10510	02/25/16	LH SUPPLIES 714223	210-41940.610 SUPPLIES	11.69	4549	03/25/16
10510	02/25/16	ST WEATHER STRIP 714225	210-43110.434 MAINT. BUILDINGS/GROUNDS	8.98	4549	03/25/16
00530	02/29/16	BF BOOKS B4281714	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	4552	03/25/16
00530	03/02/16	BF BOOKS B4287585	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	4552	03/25/16
00530	03/03/16	BL BOOKS B4288848	210-45551.640 ADULT COLLECTION-PRINT &	17.40	4552	03/25/16
00530	03/03/16	BL BOOKS B4288848	210-45551.610 SUPPLIES	0.30	4552	03/25/16
00530	03/04/16	BF BOOKS B4289537	210-49345.000 LIBRARY DONATION EXPENDIT	16.82	4552	03/25/16

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	03/07/16	BL BOOKS B4290838	210-45551.640 ADULT COLLECTION-PRINT &	637.09	4552	03/25/16
00530	03/07/16	BL BOOKS B4290838	210-45551.610 SUPPLIES	35.10	4552	03/25/16
00530	03/08/16	BL BOOKS B4293136	210-45551.640 ADULT COLLECTION-PRINT &	111.81	4552	03/25/16
00530	03/08/16	BL BOOKS B4293136	210-45551.610 SUPPLIES	7.20	4552	03/25/16
00530	03/09/16	BL BOOKS B4296687	210-45551.641 JUVEN COLLECTION-PRNT & E	37.23	4552	03/25/16
00530	03/09/16	BL BOOKS B4296687	210-45551.610 SUPPLIES	2.70	4552	03/25/16
00530	03/09/16	BL BOOKS B4296710	210-45551.641 JUVEN COLLECTION-PRNT & E	9.34	4552	03/25/16
00530	03/09/16	BL BOOKS B4296710	210-45551.610 SUPPLIES	0.90	4552	03/25/16
00530	03/09/16	BL BOOKS B4296771	210-45551.641 JUVEN COLLECTION-PRNT & E	13.94	4552	03/25/16
00530	03/09/16	BL BOOKS B4296771	210-45551.610 SUPPLIES	0.90	4552	03/25/16
00530	03/09/16	BL BOOKS B4296772	210-45551.641 JUVEN COLLECTION-PRNT & E	116.49	4552	03/25/16
00530	03/09/16	BL BOOKS B4296772	210-45551.610 SUPPLIES	10.80	4552	03/25/16
00530	03/11/16	BL BOOKS B4302874	210-45551.641 JUVEN COLLECTION-PRNT & E	62.64	4552	03/25/16
00530	03/11/16	BL BOOKS B4302874	210-45551.610 SUPPLIES	5.40	4552	03/25/16
00530	03/11/16	BL BOOKS B4302875	210-45551.641 JUVEN COLLECTION-PRNT & E	235.46	4552	03/25/16
00530	03/11/16	BL BOOKS B4302875	210-45551.610 SUPPLIES	13.50	4552	03/25/16
00530	03/11/16	BL BOOKS B4302940	210-45551.641 JUVEN COLLECTION-PRNT & E	6.00	4552	03/25/16
00530	03/11/16	BL BOOKS B4302940	210-45551.610 SUPPLIES	0.90	4552	03/25/16
V9941	02/05/16	VE PIZZAS PW THANKS TRAIN 030716A	210-41335.810 COMMUNITY EVENTS & PROGRA	56.90	4554	03/25/16
V9941	02/08/16	BL FEB NEWSPAPERS 030716C	210-45551.640 ADULT COLLECTION-PRINT &	23.00	4554	03/25/16
V9941	02/18/16	AD TRUSTEE SUPPLIES 030716D	210-41320.560 TRUSTEES EXPENDITURES	15.48	4554	03/25/16
V9941	02/10/16	BL COMPUTER EXPENSES 030716G	210-45551.340 COMPUTER EXPENSES	116.60	4554	03/25/16
V9941	02/13/16	AD LOGMEIN SUBSCRIPTION 030716H	210-41320.340 COMPUTER EXPENSES	149.00	4554	03/25/16
V9941	02/16/16	VF SURGE PROTECTOR 030716I	210-42220.889 ROUTINE EQUIPMENT PURCHAS	155.90	4554	03/25/16
V9941	02/17/16	VF LENS GENERATOR LIGHT 030716J	210-42220.570 MAINTENANCE OTHER	67.08	4554	03/25/16

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
V9941	BUSINESSCARD SERVICES	02/18/16	VW TRAIN HOP VOLUNTEER GI 030716K	210-41335.810 COMMUNITY EVENTS & PROGRA	50.00	4554	03/25/16
V9941	BUSINESSCARD SERVICES	02/19/16	VF DESKTOP COMPUTER 030716L	210-42220.889 ROUTINE EQUIPMENT PURCHAS	629.00	4554	03/25/16
V9941	BUSINESSCARD SERVICES	02/23/16	AD MTG SUPPLY & CARD-ED 030716M	210-41320.560 TRUSTEES EXPENDITURES	5.99	4554	03/25/16
V9941	BUSINESSCARD SERVICES	02/23/16	AD MTG SUPPLY & CARD-ED 030716M	210-41320.610 SUPPLIES	4.49	4554	03/25/16
V9941	BUSINESSCARD SERVICES	02/25/16	BL POSTAGE 030716N	210-45551.536 POSTAGE	20.50	4554	03/25/16
V9941	BUSINESSCARD SERVICES	02/26/16	BL BUILDING MAINTENANCE 030716O	210-45551.434 MAINT. BUILDINGS/GROUNDS	82.32	4554	03/25/16
03000	CARGILL SALT EASTERN INC	03/01/16	ST SALT 2902723369	210-43125.610 WINTER MAINTENANCE	4837.25	4556	03/25/16
03000	CARGILL SALT EASTERN INC	03/03/16	ST SALT 2902728228	210-43125.610 WINTER MAINTENANCE	2246.69	4556	03/25/16
03000	CARGILL SALT EASTERN INC	03/04/16	ST SALT 2902729930	210-43125.610 WINTER MAINTENANCE	4866.37	4556	03/25/16
V04609	CENTER POINT LARGE PRINT	03/01/16	BL BOOKS 1358459	210-45551.640 ADULT COLLECTION-PRINT &	88.68	4561	03/25/16
33190	CHARLEBOIS INC.	03/08/16	ST FILTERS ID04339	210-43110.432 VEHICLE MAINTENANCE	105.44	4563	03/25/16
V10614	CHOICE COBRA, LLC	03/02/16	AD COBRA ADMIN RC038503	210-41320.210 HEALTH INS & OTHER BENEFI	30.00	4566	03/25/16
23525	CLARK'S TRUCK CENTER INC	03/18/16	ST DEF FLUID 371147	210-43110.626 GAS,GREASE AND OIL	17.88	4567	03/25/16
04940	COMCAST	03/03/16	VF CABLE MARCH 030316VF	210-42220.535 TELEPHONE SERVICES	13.59	4572	03/25/16
25715	DONALD HAMLIN CONSULT ENG	03/10/16	ST ENGINEERING ASSIST JAN 03101616810	210-43110.576 ENGINEERING SERVICES	452.50	4578	03/25/16
V10576	ECOPIXEL LLC	03/02/16	AD FEB WEB HOST & SUPPORT 2131	210-41320.530 COMMUNICATIONS	99.00	4582	03/25/16
23215	ESSEX EQUIPMENT INC	03/09/16	ST NUTS & BOLTS SHOP SUPP 105987930001	210-43110.610 SUPPLIES	723.66	4584	03/25/16
V0795	ESSEX TOWN OF	03/21/16	AD 1/12 MGR CONTRACT MARC 032116D	210-41320.150 MANAGER CONTRACT	5125.00	4586	03/25/16
44980	FACR MANIA	03/19/16	VE DEPOSIT BLOCK PARTY 2016539	210-14301.000 PREPAID EXPENSES	275.00	4588	03/25/16
16000	FISHER AUTO PARTS	03/08/16	ST FILTERS 293147241	210-43110.570 MAINTENANCE OTHER	65.28	4598	03/25/16
16000	FISHER AUTO PARTS	03/08/16	ST FILTERS FOR MOWERS 293147242	210-43110.570 MAINTENANCE OTHER	61.99	4598	03/25/16
V10226	G & K SERVICES	02/25/16	ST TOWELS & SOAP 1295379107	210-43110.610 SUPPLIES	60.35	4602	03/25/16
23560	GORDON STAMP & ENG.	03/09/16	AD STAMP INK PADS 75963	210-41320.610 SUPPLIES	23.94	4605	03/25/16
37700	GRAYBAR	03/10/16	ST LIGHTING 984012466	210-43160.622 STREET LIGHTS - ELECTRICI	41.22	4608	03/25/16
21165	GREEN ELECTRICAL SUPPLY,	03/11/16	ST LED LIGHTING 895857	210-43160.622 STREET LIGHTS - ELECTRICI	796.92	4609	03/25/16

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07010	02/29/16	VA FEBRUARY BILLING 02160206201	210-41940.622 ELECTRICAL SERVICE	631.03	4610	03/25/16
07010	02/29/16	VA FEBRUARY BILLING 02160206201	210-42220.622 ELECTRICAL SERVICE	631.04	4610	03/25/16
07010	02/29/16	VA FEBRUARY BILLING 02160206201	210-43110.622 ELECTRICAL SERVICE	362.67	4610	03/25/16
07010	02/29/16	VA FEBRUARY BILLING 02160206201	210-45551.622 ELECTRICAL SERVICE	1186.16	4610	03/25/16
07010	02/29/16	VA FEBRUARY BILLING 02160206201	210-43160.622 STREET LIGHTS - ELECTRICI	10529.12	4610	03/25/16
07010	02/29/16	VA FEBRUARY BILLING 02160206201	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	481.45	4610	03/25/16
23980	03/14/16	ST REBUILD BATTERY'S 903201006434	210-43110.610 SUPPLIES	104.00	4627	03/25/16
23960	03/11/16	LH LOCK REPAIR 10924	210-41940.434 MAINT. BUILDINGS/GROUNDS	57.80	4632	03/25/16
V9454	03/16/16	ST BOOTS MF 3064832	210-43110.612 UNIFORMS,BOOTS,ETC	275.00	4636	03/25/16
V9488	03/08/16	AD TAX FILING SERVICE 6459	210-41320.610 SUPPLIES	41.75	4638	03/25/16
14025	03/17/16	VA APRIL LIFE INS 04161532732	210-41320.210 HEALTH INS & OTHER BENEFI	192.42	4639	03/25/16
14025	03/17/16	VA APRIL LIFE INS 04161532732	210-43110.210 HEALTH INS & OTHER BENEFI	163.55	4639	03/25/16
14025	03/17/16	VA APRIL LIFE INS 04161532732	210-43151.210 HEALTH INS & OTHER BENEFI	25.49	4639	03/25/16
14025	03/17/16	VA APRIL LIFE INS 04161532732	210-45551.210 HEALTH INS & OTHER BENEFI	288.61	4639	03/25/16
14025	03/17/16	VA APRIL LIFE INS 04161532732	210-41970.210 HEALTH INS & OTHER BENEFI	96.20	4639	03/25/16
14025	03/17/16	VA APRIL LIFE INS 04161532732	210-41335.210 HEALTH INS & OTHER BENEFI	48.10	4639	03/25/16
05010	02/25/16	DV VBA LEGAL AD 3/15 112227	210-41970.550 PRINTING AND ADVERTISING	76.50	4642	03/25/16
05010	02/25/16	DV PC LEGAL AD 3/3 112353	210-41970.550 PRINTING AND ADVERTISING	55.25	4642	03/25/16
05010	02/25/16	AD REC STUDY ADVERTISEMENT 112355	210-41320.550 PRINTING AND ADVERTISING	59.50	4642	03/25/16
V10432	03/17/16	WW MILEAGE & PARK 031716D	210-43110.500 TRAINING, CONFERENCES, DU	87.59	4644	03/25/16
38340	03/10/16	VF WHEEL COVER 1090783	210-42220.432 VEHICLE MAINTENANCE	120.47	4652	03/25/16
14585	03/01/16	VF SCBA MAINTENANCE IN1006748	210-42220.570 MAINTENANCE OTHER	145.00	4654	03/25/16
14585	03/07/16	VF SCBA MAINTENANCE IN1008333	210-42220.570 MAINTENANCE OTHER	175.50	4654	03/25/16
14585	03/10/16	VF SCBA MAINTENANCE IN1009663	210-42220.570 MAINTENANCE OTHER	445.38	4654	03/25/16
24960	03/15/16	VA APRIL DENTAL INS 031516D	210-41320.210 HEALTH INS & OTHER BENEFI	301.12	4659	03/25/16

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24960	03/15/16	NORTHEAST DELTA DENTAL VA APRIL DENTAL INS 031516D	210-43110.210 HEALTH INS & OTHER BENEFI	255.96	4659	03/25/16
24960	03/15/16	NORTHEAST DELTA DENTAL VA APRIL DENTAL INS 031516D	210-43151.210 HEALTH INS & OTHER BENEFI	39.90	4659	03/25/16
24960	03/15/16	NORTHEAST DELTA DENTAL VA APRIL DENTAL INS 031516D	210-45551.210 HEALTH INS & OTHER BENEFI	451.70	4659	03/25/16
24960	03/15/16	NORTHEAST DELTA DENTAL VA APRIL DENTAL INS 031516D	210-41970.210 HEALTH INS & OTHER BENEFI	150.57	4659	03/25/16
24960	03/15/16	NORTHEAST DELTA DENTAL VA APRIL DENTAL INS 031516D	210-41335.210 HEALTH INS & OTHER BENEFI	75.28	4659	03/25/16
12775	02/29/16	PRATT & SMITH ELECTRICAL ST RVR ST WIRING FOR GLOB 6160	210-43151.430 STORM SEWER MAINTENANCE	1286.14	4668	03/25/16
18010	03/09/16	REYNOLDS & SON, INC. VF FIRE GLOVES 3271240	210-42220.610 SUPPLIES	319.80	4672	03/25/16
29835	03/09/16	SHERWIN-WILLIAMS ST PAINT SPRAYER HOSE 10401	210-43110.570 MAINTENANCE OTHER	45.30	4677	03/25/16
29835	02/25/16	SHERWIN-WILLIAMS ST PAINT 88996	210-43110.434 MAINT. BUILDINGS/GROUNDS	37.42	4677	03/25/16
29835	03/12/16	SHERWIN-WILLIAMS VF PAINT 94556	210-42220.434 MAINT. BUILDINGS/GROUNDS	19.74	4677	03/25/16
40840	03/01/16	SOVERNET COMMUNICATIONS VA MARCH PHONES/INTERNET 3610397	210-41320.535 TELEPHONE SERVICES	144.14	4679	03/25/16
40840	03/01/16	SOVERNET COMMUNICATIONS VA MARCH PHONES/INTERNET 3610397	210-45300.535 TELEPHONE SERVICES	38.97	4679	03/25/16
40840	03/01/16	SOVERNET COMMUNICATIONS VA MARCH PHONES/INTERNET 3610397	210-41970.535 TELEPHONE SERVICES	33.16	4679	03/25/16
40840	03/01/16	SOVERNET COMMUNICATIONS VA MARCH PHONES/INTERNET 3610397	210-41320.530 COMMUNICATIONS	34.95	4679	03/25/16
V2124	02/27/16	STAPLES ADVANTAGE AD CASH REGISTER RIBBONS 3294198855	210-41320.610 SUPPLIES	16.81	4680	03/25/16
V2124	02/27/16	STAPLES ADVANTAGE AD CASH REGISTER RIBBONS 3294198855	210-41970.610 SUPPLIES	8.28	4680	03/25/16
V2124	03/05/16	STAPLES ADVANTAGE AD SUPPLIES 3295386732	210-41940.610 SUPPLIES	27.23	4680	03/25/16
V2124	03/05/16	STAPLES ADVANTAGE AD SUPPLIES 3295386732	210-41320.610 SUPPLIES	101.18	4680	03/25/16
V2124	03/05/16	STAPLES ADVANTAGE AD SUPPLIES 3295386732	210-41970.610 SUPPLIES	49.84	4680	03/25/16
14800	03/01/16	TECH GROUP INC AD MARCH MANAGED SVCS 70016	210-41320.340 COMPUTER EXPENSES	444.88	4683	03/25/16
14800	03/01/16	TECH GROUP INC AD MARCH MANAGED SVCS 70016	210-41970.340 COMPUTER EXPENSES	219.12	4683	03/25/16
11815	03/02/16	THE ROYAL GROUP INC BL MAINTENANCE 625873	210-45551.434 MAINT. BUILDINGS/GROUNDS	142.00	4684	03/25/16
11815	03/09/16	THE ROYAL GROUP INC BL MAINTENANCE 625976	210-45551.434 MAINT. BUILDINGS/GROUNDS	185.00	4684	03/25/16
21000	03/02/16	UNIFIRST CORPORATION LH MAT SERVICE 0361732154	210-41940.423 CONTRACT SERVICES	52.90	4692	03/25/16
21000	03/16/16	UNIFIRST CORPORATION LH MAT SERVICE 0361734720	210-41940.434 MAINT. BUILDINGS/GROUNDS	52.90	4692	03/25/16

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
22070	02/29/16	VILLAGE COPY & PRINT INC. AD NEWSLETTER 5972	210-41320.550 PRINTING AND ADVERTISING	1315.95	4696	03/25/16
V9968	03/16/16	VISION SERVICE PLAN- VA APRIL VISION INS 041630023622	210-41320.210 HEALTH INS & OTHER BENEFI	63.69	4697	03/25/16
V9968	03/16/16	VISION SERVICE PLAN- VA APRIL VISION INS 041630023622	210-43110.210 HEALTH INS & OTHER BENEFI	54.13	4697	03/25/16
V9968	03/16/16	VISION SERVICE PLAN- VA APRIL VISION INS 041630023622	210-43151.210 HEALTH INS & OTHER BENEFI	8.44	4697	03/25/16
V9968	03/16/16	VISION SERVICE PLAN- VA APRIL VISION INS 041630023622	210-45551.210 HEALTH INS & OTHER BENEFI	95.53	4697	03/25/16
V9968	03/16/16	VISION SERVICE PLAN- VA APRIL VISION INS 041630023622	210-41970.210 HEALTH INS & OTHER BENEFI	31.84	4697	03/25/16
V9968	03/16/16	VISION SERVICE PLAN- VA APRIL VISION INS 041630023622	210-41335.210 HEALTH INS & OTHER BENEFI	15.92	4697	03/25/16
07030	02/29/16	VLCT PACIF ST DEDUCT INS. PLOW VS CA 022916D	210-43110.573 ACCIDENT CLAIMS	1000.00	4699	03/25/16
07030	03/11/16	VLCT PACIF ST DEDUCTIBLE BILL 031116D	210-43110.573 ACCIDENT CLAIMS	149.46	4700	03/25/16
07565	03/09/16	W B MASON CO INC BL SUPPLIES I32891452	210-45551.610 SUPPLIES	113.99	4708	03/25/16
V10328	03/22/16	INSULATION DEPOT VB/VW INSULATION PANALS B 7598	253-46801.005 BRIAR LANE RD/SDWK/WTR LI	5712.16	4626	03/25/16
V1655	03/07/16	BLUE CROSS BLUE SHIELD OF VA APRIL HEALTH INS 14680001198	254-43200.210 HEALTH INS & OTHER BENEFI	2160.74	4547	03/25/16
10510	01/26/16	BLUE TARP FINANCIAL INC VW SUPPLIES FOR BUILDING 714121	254-43200.610 SUPPLIES	8.09	4549	03/25/16
10510	02/08/16	BLUE TARP FINANCIAL INC VW OUTLET FOR WATER BLDG 714166	254-43200.610 SUPPLIES	10.79	4549	03/25/16
V9941	02/05/16	BUSINESSCARD SERVICES VW/SA ANDROID COVER 030716B	254-43330.002 METER REPLACEMENT PROGRAM	8.33	4554	03/25/16
V9941	02/09/16	BUSINESSCARD SERVICES VW IPAD APP RE METERS RVJ 030716E	254-43200.610 SUPPLIES	14.99	4554	03/25/16
V9941	02/10/16	BUSINESSCARD SERVICES VW IPAD APP RE METERS 030716F	254-43200.610 SUPPLIES	14.99	4554	03/25/16
23435	02/29/16	CHAMPLAIN WATER DISTRICT VW FEB WATER USAGE 022916D	254-43200.412 STATE WATER TAX	920.28	4562	03/25/16
23435	02/29/16	CHAMPLAIN WATER DISTRICT VW FEB WATER USAGE 022916D	254-43210.412 STATE WATER TAX - GF	4705.40	4562	03/25/16
23435	02/29/16	CHAMPLAIN WATER DISTRICT VW FEB WATER USAGE 022916D	254-43200.411 CWD WATER PURCHASE	36406.20	4562	03/25/16
23435	02/29/16	CHAMPLAIN WATER DISTRICT VW FEB WATER USAGE 022916D	254-43210.411 CWD WATER PURC - GF	186145.62	4562	03/25/16
23215	03/14/16	ESSEX EQUIPMENT INC VW BLUE SPRAY PAINT 105996510001	254-43200.610 SUPPLIES	35.23	4584	03/25/16
38955	03/14/16	F W WEBB COMPANY VW CURB STOP PARTS EXT 50349714	254-43200.610 SUPPLIES	400.36	4587	03/25/16
18000	03/04/16	FERGUSON WATERWORKS #590 VW REPAIR CLAMP 0398805	254-43200.430 WATER LINES MAINT-BREAKS	354.36	4590	03/25/16
18000	03/09/16	FERGUSON WATERWORKS #590 VW CURB BOX EXTENTION 0398983	254-43200.610 SUPPLIES	127.17	4590	03/25/16

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04035	02/25/16	GOT THAT RENTAL & SALES I VW BROOM FOR TRUCK 2 23512	254-43200.610 SUPPLIES	40.49	4606	03/25/16
07010	02/29/16	GREEN MOUNTAIN POWER CORP VA FEBRUARY BILLING 02160206201	254-43200.622 ELECTRICAL SERVICE	76.30	4610	03/25/16
V10328	03/22/16	INSULATION DEPOT VB/VW INSULATION PANALS B 7598	254-43332.005 BRIAR LANE RD/SDWK/WTR LN	787.84	4626	03/25/16
14025	03/17/16	LINCOLN NATIONAL LIFE INS VA APRIL LIFE INS 04161532732	254-43200.210 HEALTH INS & OTHER BENEFI	120.26	4639	03/25/16
24960	03/15/16	NORTHEAST DELTA DENTAL VA APRIL DENTAL INS 031516D	254-43200.210 HEALTH INS & OTHER BENEFI	188.21	4659	03/25/16
38760	03/11/16	TI-SALES INC VW/SA METER HEAD INV0061655	254-43330.002 METER REPLACEMENT PROGRAM	64.99	4686	03/25/16
38760	03/16/16	TI-SALES INC VW/SA fairgrounds big met INV0061798	254-43330.002 METER REPLACEMENT PROGRAM	2534.31	4686	03/25/16
V9968	03/16/16	VISION SERVICE PLAN- VA APRIL VISION INS 041630023622	254-43200.210 HEALTH INS & OTHER BENEFI	39.80	4697	03/25/16
12840	02/29/16	ADS BURLINGTON TRANSFER S WW 2.25 TON GRIT REMOVAL U10000003222	255-43200.565 GRIT DISPOSAL	187.54	4533	03/25/16
V10735	03/10/16	AQUA-AEROBIC SYSTEMS INC WW FILTER SEALS 1006168	255-43200.570 MAINTENANCE OTHER	3403.65	4539	03/25/16
V1655	03/07/16	BLUE CROSS BLUE SHIELD OF VA APRIL HEALTH INS 14680001198	255-43200.210 HEALTH INS & OTHER BENEFI	4468.40	4547	03/25/16
10510	01/27/16	BLUE TARP FINANCIAL INC WW RAKES 714124	255-43200.610 SUPPLIES	89.98	4549	03/25/16
10510	01/28/16	BLUE TARP FINANCIAL INC WW O-RING DEWATERING 714130	255-43200.610 SUPPLIES	11.29	4549	03/25/16
10510	02/02/16	BLUE TARP FINANCIAL INC WW GLOVES & PAINT 714147	255-43200.570 MAINTENANCE OTHER	16.52	4549	03/25/16
10510	02/11/16	BLUE TARP FINANCIAL INC WW MAINT SUPPLIES 714175	255-43200.570 MAINTENANCE OTHER	69.44	4549	03/25/16
10510	02/16/16	BLUE TARP FINANCIAL INC WW BUFFER MTLs LAB 714190	255-43200.618 SUPPLIES - LABORATORY	27.35	4549	03/25/16
10510	02/19/16	BLUE TARP FINANCIAL INC WW HANGING KIT IMPACT BIT 714203	255-43200.570 MAINTENANCE OTHER	19.76	4549	03/25/16
10510	02/21/16	BLUE TARP FINANCIAL INC WW OUTDOOR THERMOMETER 714208	255-43200.570 MAINTENANCE OTHER	9.89	4549	03/25/16
10510	02/22/16	BLUE TARP FINANCIAL INC WW GARDEN HOSE & FITTINGS 714214	255-43200.570 MAINTENANCE OTHER	18.87	4549	03/25/16
V9941	02/29/16	BUSINESSCARD SERVICES WW FEB NEWSPAPERS 030716P	255-43200.610 SUPPLIES	22.00	4554	03/25/16
23455	03/09/16	CHITTENDEN SOLID WASTE DI WW CSWD DIRECT FEES 022514	255-43200.565 GRIT DISPOSAL	109.08	4564	03/25/16
38955	02/26/16	F W WEBB COMPANY WW GALV PARTS 50181177	255-43200.570 MAINTENANCE OTHER	24.51	4587	03/25/16
38955	03/01/16	F W WEBB COMPANY WW GALV. PARTS 50214978	255-43200.570 MAINTENANCE OTHER	25.99	4587	03/25/16
38955	03/14/16	F W WEBB COMPANY WW PVC MATERIALS 50339817	255-43200.570 MAINTENANCE OTHER	60.54	4587	03/25/16
24785	03/03/16	GRAINGER WW PUMPS & CABLES 9043962985	255-43200.570 MAINTENANCE OTHER	682.54	4607	03/25/16

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14025	03/17/16	VA APRIL LIFE INS 04161532732	255-43200.210 HEALTH INS & OTHER BENEFI	248.69	4639	03/25/16
V10432	03/17/16	WW MILEAGE & PARK 031716D	255-43200.500 TRAINING, CONFERENCES, DU	12.42	4644	03/25/16
34995	07/29/15	WW REPAY CM TAKEN TWICE 072915CM	255-43200.570 MAINTENANCE OTHER	68.00	4648	03/25/16
34995	03/09/16	WW PADLOCKS KEYED ALIKE 51886378	255-43200.570 MAINTENANCE OTHER	92.91	4648	03/25/16
06695	03/11/16	WW TRAINING FLEURY/JUTRAS 031116D	255-43200.500 TRAINING, CONFERENCES, DU	270.00	4655	03/25/16
24960	03/15/16	VA APRIL DENTAL INS 031516D	255-43200.210 HEALTH INS & OTHER BENEFI	389.21	4659	03/25/16
03160	02/29/16	WW DEWATERING POLYMER 19769	255-43200.619 CHEMICALS	6900.00	4661	03/25/16
40840	03/01/16	WW FEBRUARY 2016 3609185	255-43200.535 TELEPHONE SERVICES	174.69	4679	03/25/16
02970	02/26/16	WW POLYMER MXR DEWATER 883699	255-43200.570 MAINTENANCE OTHER	1462.56	4694	03/25/16
V9968	03/16/16	VA APRIL VISION INS 041630023622	255-43200.210 HEALTH INS & OTHER BENEFI	82.31	4697	03/25/16
V1655	03/07/16	VA APRIL HEALTH INS 14680001198	256-43200.210 HEALTH INS & OTHER BENEFI	2074.31	4547	03/25/16
V9941	02/05/16	VW/SA ANDROID COVER 030716B	256-43330.002 METER REPLACEMENT PROGRAM	16.66	4554	03/25/16
24785	03/03/16	SA MODEM CABLES 9043962993	256-43200.434 PUMP STATION MAINTENANCE	34.60	4607	03/25/16
24785	03/03/16	SA MAPLE EJECTORS 9043963009	256-43200.434 PUMP STATION MAINTENANCE	553.35	4607	03/25/16
07010	02/29/16	VA FEBRUARY BILLING 02160206201	256-43200.622 ELECTRICAL SERVICE	915.70	4610	03/25/16
07010	02/29/16	VA FEBRUARY BILLING 02160206201	256-43220.001 SUSIE WILSON PS COSTS	511.50	4610	03/25/16
07010	02/29/16	VA FEBRUARY BILLING 02160206201	256-43220.002 WEST ST PS COSTS	757.07	4610	03/25/16
14025	03/17/16	VA APRIL LIFE INS 04161532732	256-43200.210 HEALTH INS & OTHER BENEFI	67.34	4639	03/25/16
34995	03/08/16	WW COMPRESSOR LINE MAPLE 51721271	256-43200.434 PUMP STATION MAINTENANCE	215.57	4648	03/25/16
24960	03/15/16	VA APRIL DENTAL INS 031516D	256-43200.210 HEALTH INS & OTHER BENEFI	180.68	4659	03/25/16
38760	03/11/16	VW/SA METER HEAD INV0061655	256-43330.002 METER REPLACEMENT PROGRAM	129.97	4686	03/25/16
38760	03/16/16	VW/SA fairgrounds big met INV0061798	256-43330.002 METER REPLACEMENT PROGRAM	5068.63	4686	03/25/16
V9968	03/16/16	VA APRIL VISION INS 041630023622	256-43200.210 HEALTH INS & OTHER BENEFI	22.29	4697	03/25/16

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Report Total				335707.84		

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04940	COMCAST	03/12/16 ST TV	210-43125.610	29.98	4714	04/01/16
		031216ST	WINTER MAINTENANCE			
04940	COMCAST	03/12/16 ST TV	210-43110.610	129.98	4714	04/01/16
		031216ST	SUPPLIES			
12955	FIRST NATIONAL BANK OMAHA	03/15/16 AD/FN CONFERENCE FLIGHTS	210-41320.500	192.92	4718	04/01/16
		03166346A	TRAINING, CONFERENCES, DU			
12955	FIRST NATIONAL BANK OMAHA	03/16/16 AD/FN TRAVEL INSURANCE	210-41320.500	14.47	4718	04/01/16
		03166346B	TRAINING, CONFERENCES, DU			
14590	MAGIC SALT OF VT LLC	03/21/16 ST MAGIC O ICE B GONE	210-43125.610	6955.00	4722	04/01/16
		1199	WINTER MAINTENANCE			
12890	U S BANK	03/15/16 VA BOND P 2014-3 & 2015-5	210-47216.000	40496.05	4732	04/01/16
		031516D	CAPITAL IMP - INTEREST			
38955	F W WEBB COMPANY	03/09/16 VW CURB BOX EXT	254-43200.610	127.00	4717	04/01/16
		50311573	SUPPLIES			
12890	U S BANK	03/15/16 VA BOND P 2014-3 & 2015-5	254-43330.005	6592.38	4732	04/01/16
		031516D	SERIES 3 BOND INTEREST			
12840	ADS BURLINGTON TRANSFER S	03/15/16 WW 2.06 TON GRIT	255-43200.565	171.70	4711	04/01/16
		U10000003237	GRIT DISPOSAL			
V10734	ENCORE ESSEX JUNCTION SOL	03/19/16 WW FEB TO MAR FIXED PYMT	255-43200.622	2969.11	4716	04/01/16
		1603WWTP	ELECTRICAL SERVICE			
V9769	KEMIRA WATER SOLUTIONS	02/16/16 WW SO. ALUMINATE FULL LD	255-43200.619	8139.60	4720	04/01/16
		9017491502	CHEMICALS			
12890	U S BANK	03/15/16 VA BOND P 2014-3 & 2015-5	255-43330.001	1312.83	4732	04/01/16
		031516D	RZEDB Interest			
12890	U S BANK	03/15/16 VA BOND P 2014-3 & 2015-5	255-43330.001	22795.50	4732	04/01/16
		031516D	RZEDB Interest			
Report Total				89926.52		

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05290	ADVANCE AUTO PARTS	03/15/16 VF SPARK PLUG 7547839	210-42220.570 MAINTENANCE OTHER	3.98	4739	04/07/16
05290	ADVANCE AUTO PARTS	03/17/16 VF STARTER RELAY LADDER T 7747967	210-42220.570 MAINTENANCE OTHER	18.04	4739	04/07/16
05290	ADVANCE AUTO PARTS	03/17/16 VF STARTER RELAY CM 7747979	210-42220.570 MAINTENANCE OTHER	-18.04	4739	04/07/16
05290	ADVANCE AUTO PARTS	03/31/16 ST HEAD LIGHTS 9122216	210-43110.432 VEHICLE MAINTENANCE	56.99	4739	04/07/16
V0065	AMERICAN LIBRARY ASSOCIAT	01/18/16 BL SUPPLIES 011516D	210-45551.610 SUPPLIES	196.80	4741	04/07/16
10510	BLUE TARP FINANCIAL INC	02/26/16 ST SPRAY PAINT 714228	210-43110.610 SUPPLIES	8.48	4746	04/07/16
10510	BLUE TARP FINANCIAL INC	02/29/16 ST HOSE COUPLING FOR SHOP 714233	210-43110.434 MAINT. BUILDINGS/GROUNDS	17.53	4746	04/07/16
10510	BLUE TARP FINANCIAL INC	02/29/16 ST GARAGE SINK HOSE 714235	210-43110.434 MAINT. BUILDINGS/GROUNDS	23.65	4746	04/07/16
10510	BLUE TARP FINANCIAL INC	03/01/16 ST SUPPLIES REFIN. SHELF 714240	210-43110.610 SUPPLIES	38.19	4746	04/07/16
10510	BLUE TARP FINANCIAL INC	03/09/16 ST TOOL FOR SIGNS 714263	210-43110.610 SUPPLIES	5.12	4748	04/07/16
10510	BLUE TARP FINANCIAL INC	03/09/16 ST SHOP SUPPLIES 714264	210-43110.610 SUPPLIES	16.19	4748	04/07/16
10510	BLUE TARP FINANCIAL INC	03/09/16 VF HOSE NOZZLES 714266	210-42220.610 SUPPLIES	35.07	4748	04/07/16
10510	BLUE TARP FINANCIAL INC	03/09/16 ST ZIP TIES 714267	210-43110.610 SUPPLIES	8.99	4748	04/07/16
10510	BLUE TARP FINANCIAL INC	03/11/16 ST FASTENERS FOR BANNERS 714270	210-43110.610 SUPPLIES	6.96	4748	04/07/16
10510	BLUE TARP FINANCIAL INC	03/18/16 ST BELOS FITTINGS 714289	210-43110.432 VEHICLE MAINTENANCE	10.51	4748	04/07/16
10510	BLUE TARP FINANCIAL INC	03/24/16 ST SUPPLIES 714305	210-43110.610 SUPPLIES	20.68	4748	04/07/16
00530	BRODART CO	03/14/16 BF BOOKS B4306767	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	4752	04/07/16
00530	BRODART CO	03/15/16 BL BOOKS B4310744	210-45551.641 JUVEN COLLECTION-PRNT & E	42.29	4752	04/07/16
00530	BRODART CO	03/15/16 BL BOOKS B4310744	210-45551.610 SUPPLIES	3.60	4752	04/07/16
00530	BRODART CO	03/15/16 BF BOOKS B4310745	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	4752	04/07/16
00530	BRODART CO	03/16/16 BF BOOKS B4315782	210-49345.000 LIBRARY DONATION EXPENDIT	12.97	4752	04/07/16
00530	BRODART CO	03/16/16 BL BOOKS/CDS B4315783	210-45551.610 SUPPLIES	0.90	4752	04/07/16
00530	BRODART CO	03/16/16 BL BOOKS/CDS B4315783	210-45551.640 ADULT COLLECTION-PRINT &	78.79	4752	04/07/16
00530	BRODART CO	03/21/16 BL BOOKS B4326073	210-45551.641 JUVEN COLLECTION-PRNT & E	26.02	4752	04/07/16
00530	BRODART CO	03/21/16 BL BOOKS B4326073	210-45551.610 SUPPLIES	1.80	4752	04/07/16

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00530	03/22/16	BL BOOKS B4330419	210-45551.610 SUPPLIES	16.20	4752	04/07/16
00530	03/22/16	BL BOOKS B4330419	210-45551.640 ADULT COLLECTION-PRINT &	355.75	4752	04/07/16
00530	03/22/16	BR BOOKS B4330461	210-49346.002 JUVEN COLLECTION-PRNT & E	83.81	4752	04/07/16
00530	03/22/16	BF BOOKS B4330462	210-49345.000 LIBRARY DONATION EXPENDIT	16.29	4752	04/07/16
00530	03/24/16	BF BOOKS B4338033	210-49346.001 ADULT COLLECTION-PRINT &	51.85	4752	04/07/16
00530	03/24/16	BF BOOKS B4338034	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	4752	04/07/16
00530	03/25/16	BF BOOKS B4341635	210-45551.610 SUPPLIES	4.50	4752	04/07/16
00530	03/25/16	BF BOOKS B4341635	210-45551.641 JUVEN COLLECTION-PRNT & E	54.81	4752	04/07/16
00530	03/29/16	BL BOOKS B4350316	210-45551.610 SUPPLIES	0.90	4752	04/07/16
00530	03/29/16	BL BOOKS B4350316	210-45551.640 ADULT COLLECTION-PRINT &	15.40	4752	04/07/16
00530	03/29/16	BL BOOKS B4350317	210-45551.610 SUPPLIES	1.80	4752	04/07/16
00530	03/29/16	BL BOOKS B4350317	210-45551.640 ADULT COLLECTION-PRINT &	20.38	4752	04/07/16
00530	03/29/16	BF BOOKS B4350318	210-49345.000 LIBRARY DONATION EXPENDIT	31.49	4752	04/07/16
V10633	03/23/16	BL SUPPLIES 30391211	210-45551.610 SUPPLIES	76.46	4756	04/07/16
V0461	04/04/16	BL NEWSPAPERS 4416CB	210-45551.640 ADULT COLLECTION-PRINT &	536.00	4759	04/07/16
23170	03/31/16	VA VEHICLE GAS - MARCH 033116D	210-43110.626 GAS,GREASE AND OIL	1374.14	4761	04/07/16
23170	03/31/16	VA VEHICLE GAS - MARCH 033116D	210-42220.626 GAS,GREASE AND OIL	214.00	4761	04/07/16
V10614	04/01/16	AD COBRA ADMIN -MARCH2016 RC038964	210-41320.210 HEALTH INS & OTHER BENEFIT	30.00	4765	04/07/16
23525	03/24/16	ST JUMPER BOX 37149	210-43110.610 SUPPLIES	99.99	4768	04/07/16
35360	03/24/16	ST BARK MULCH 032416D	210-43110.616 GRAVEL,TOPSOIL	588.00	4776	04/07/16
25715	03/24/16	AR 9 & 11 PK ST ENG ASSIS 03241615819	210-15102.000 EXCHANGE - ENGI/LEGAL	379.00	4777	04/07/16
25715	03/24/16	AR 48 PK ST BLD B ENG 03241616801	210-15102.000 EXCHANGE - ENGI/LEGAL	978.75	4777	04/07/16
25715	03/24/16	ST ENG FEB GLOBAL GRND WT 03241616802	210-43110.576 ENGINEERING SERVICES	877.50	4777	04/07/16
01010	03/30/16	ST SEED & STRAW 319690	210-43110.616 GRAVEL,TOPSOIL	152.95	4782	04/07/16
23215	03/24/16	VF CHAIN SAW MAINTENANCE 105997540001	210-42220.570 MAINTENANCE OTHER	169.46	4785	04/07/16

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38955	03/11/16	BL LIBRARY DRAIN 50323528	210-45551.434 MAINT. BUILDINGS/GROUNDS	19.39	4791	04/07/16
V9473	03/31/16	ST GARDEN CLEAN UP 03312160	210-43161.002 MEMORIAL PARK	750.00	4793	04/07/16
V9473	03/31/16	ST GARDEN CLEAN UP 03312160	210-43161.001 VILLAGE GARDEN SPOTS	2300.00	4793	04/07/16
25920	03/23/16	VF SCBA MAINTENANCE 324966	210-42220.570 MAINTENANCE OTHER	19.85	4796	04/07/16
V10226	03/24/16	ST TOWELS & RAGS 1295392130	210-43110.610 SUPPLIES	68.43	4802	04/07/16
34895	04/01/16	LH RUBBISH - MARCH 114345	210-41940.565 RUBBISH REMOVAL	155.72	4805	04/07/16
V10347	03/24/16	LH PEST CONTROL 124719	210-41940.434 MAINT. BUILDINGS/GROUNDS	100.00	4826	04/07/16
33195	03/24/16	ST SHED DOOR REPAIR 51987TE	210-43110.434 MAINT. BUILDINGS/GROUNDS	96.65	4829	04/07/16
05010	03/03/16	VW REC STUDY AD 112356	210-41320.550 PRINTING AND ADVERTISING	59.50	4830	04/07/16
05010	03/17/16	VW WATER MAIN FLUSH 112593	210-41320.550 PRINTING AND ADVERTISING	42.50	4830	04/07/16
05010	03/24/16	AD WATER MAIN FLUSH 112594	210-41320.550 PRINTING AND ADVERTISING	42.50	4830	04/07/16
12965	04/04/16	AD MILEAGE & EXP REIMB 160404	210-41320.580 TRAVEL	34.02	4834	04/07/16
12965	04/04/16	AD MILEAGE & EXP REIMB 160404	210-41320.500 TRAINING, CONFERENCES, DU	15.00	4834	04/07/16
24620	03/24/16	ST MINI LOADER RENT MAR 15203193	210-43110.442 EQUIPMENT RENTALS	1633.50	4838	04/07/16
V1636	03/28/16	VA QUICK CLAMP 16173	210-43110.610 SUPPLIES	29.90	4842	04/07/16
V1636	03/28/16	VA WASH NOZZLE 32901	210-43110.610 SUPPLIES	15.12	4842	04/07/16
26385	04/05/16	AD/DV MARCH MINUTES 757EJ	210-41970.530 COMMUNICATIONS	220.00	4849	04/07/16
26385	04/05/16	AD/DV MARCH MINUTES 757EJ	210-41320.530 COMMUNICATIONS	132.00	4849	04/07/16
18010	03/18/16	VF CALIBRATION GAS 3271938	210-42220.570 MAINTENANCE OTHER	276.00	4850	04/07/16
40840	03/15/16	ST TELEPHONE 3615239	210-43110.535 TELEPHONE SERVICES	35.85	4868	04/07/16
40840	03/15/16	VF TELEPHONE 3615240	210-42220.535 TELEPHONE SERVICES	101.12	4869	04/07/16
V2124	03/26/16	LH SUPPLIES 3297140268	210-41940.610 SUPPLIES	15.90	4872	04/07/16
14800	04/01/16	AD/DV APRIL MANAGED SVCS 70348	210-41970.340 COMPUTER EXPENSES	219.12	4875	04/07/16
14800	04/01/16	AD/DV APRIL MANAGED SVCS 70348	210-41320.340 COMPUTER EXPENSES	444.88	4875	04/07/16
36130	03/18/16	VA CELL & IPADS MARCH 9762294353	210-41970.535 TELEPHONE SERVICES	40.01	4882	04/07/16

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36130	03/18/16	VA CELL & IPADS MARCH 9762294353	210-42220.535 TELEPHONE SERVICES	160.04	4882	04/07/16
36130	03/19/16	ST PHONES & IPADS 9762365546	210-43110.535 TELEPHONE SERVICES	204.43	4884	04/07/16
V10478	03/29/16	AD MEM DON GEORGE BOUCHER 032916D	210-41320.560 TRUSTEES EXPENDITURES	50.00	4885	04/07/16
11935	03/21/16	ST SWEEPER FILTERS 4467702	210-43110.432 VEHICLE MAINTENANCE	718.28	4886	04/07/16
22070	04/01/16	BL SUPPLIES 6037	210-45551.610 SUPPLIES	392.50	4887	04/07/16
29825	03/22/16	VA VARIOUS - GAS HEAT ETC 031614563	210-42220.623 HEATING/NATURAL GAS	576.75	4889	04/07/16
29825	03/22/16	VA VARIOUS - GAS HEAT ETC 031614563	210-41940.623 HEATING/NATURAL GAS	543.08	4889	04/07/16
29825	03/22/16	VA VARIOUS - GAS HEAT ETC 031614563	210-45551.623 HEATING/NATURAL GAS	842.43	4889	04/07/16
29825	03/22/16	VA VARIOUS - GAS HEAT ETC 031614563	210-43110.623 HEATING/NATURAL GAS	499.19	4889	04/07/16
25715	03/16/16	VB MULTI USE PATH ENG 03161616803	230-46801.006 MULTI-USE PATH NORTH	197.33	4777	04/07/16
12000	02/29/16	VR PEARL ST LINK SDWK DES 42521	230-46801.007 PEARL ST. LINKING SIDEWAL	3149.53	4827	04/07/16
V10328	03/29/16	VB FOAM BRIAR LANE 7602	253-46801.005 BRIAR LANE RD/SDWK/WTR LI	3866.70	4819	04/07/16
12955	03/29/16	VA TRUCK FEE BRIAR LANE 040216D	253-46801.005 BRIAR LANE RD/SDWK/WTR LI	2961.54	3058743	04/07/16
23170	03/31/16	VA VEHICLE GAS - MARCH 033116D	254-43200.626 GAS,GREASE AND OIL	112.19	4761	04/07/16
14265	03/23/16	VW TRAINING EWS32716	254-43200.500 TRAINING, CONFERENCES, DU	600.00	4779	04/07/16
23215	03/24/16	VW LADDER 106003010001	254-43200.610 SUPPLIES	127.95	4785	04/07/16
23215	03/25/16	VW SPRAY PAINT - MARKING 106003730001	254-43200.610 SUPPLIES	35.23	4785	04/07/16
18000	03/18/16	VW CURB STOP RISERS 0399357	254-43200.610 SUPPLIES	261.84	4795	04/07/16
18000	03/23/16	VW CURB STOP WRENCH 0399463	254-43200.610 SUPPLIES	49.72	4795	04/07/16
18000	03/23/16	VW CURB STOP BOXES & CAPS 0399478	254-43200.610 SUPPLIES	235.79	4795	04/07/16
V10328	03/29/16	VB FOAM BRIAR LANE 7602	254-43332.005 BRIAR LANE RD/SDWK/WTR LN	533.30	4819	04/07/16
V1636	03/28/16	VA QUICK CLAMP 16173	254-43200.610 SUPPLIES	4.99	4842	04/07/16
V1636	03/28/16	VA WASH NOZZLE 32901	254-43200.610 SUPPLIES	2.52	4842	04/07/16
V18068	03/11/16	VW VITA D CLOR 0038071	254-43200.614 DISTRIBUTION MATERIALS	625.30	4847	04/07/16
36130	03/19/16	ST PHONES & IPADS 9762365546	254-43200.535 TELEPHONE SERVICES	89.76	4884	04/07/16

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29825	03/22/16	VA VARIOUS - GAS HEAT ETC 031614563	254-43200.623 HEATING/NATURAL GAS	370.56	4889	04/07/16
12955	03/29/16	VA TRUCK FEE BRIAR LANE 040216D	254-43332.005 BRIAR LANE RD/SDWK/WTR LN	408.46	3058743	04/07/16
21220	03/07/16	WW DEWATER POLYMER INJECT 206309	255-43200.570 MAINTENANCE OTHER	1512.55	4737	04/07/16
05290	03/22/16	WW 4x4 OIL FILTER 8248232	255-43200.570 MAINTENANCE OTHER	11.68	4739	04/07/16
10510	02/29/16	WW SPRAY BOTTLES 714234	255-43200.570 MAINTENANCE OTHER	6.64	4746	04/07/16
10510	03/04/16	WW SCRAPER 714255	255-43200.570 MAINTENANCE OTHER	15.29	4748	04/07/16
10510	03/15/16	WW SAWHORSE, PIPE SUPPRT 714277	255-43200.570 MAINTENANCE OTHER	30.58	4748	04/07/16
23170	03/31/16	VA VEHICLE GAS - MARCH 033116D	255-43200.626 GAS,GREASE AND OIL	145.60	4761	04/07/16
23455	03/17/16	WW 27.76 TON BIOSOLIDS IVC022567	255-43200.568 SLUDGE MANAGEMENT	13876.95	4764	04/07/16
06870	03/16/16	WW EFF QTRLY METALS 196785	255-43200.577 CONTRACT LABORATORY SERVI	49.00	4780	04/07/16
V10134	03/18/16	WW DMRQA 36 REQUIRED SAMP 784109	255-43200.618 SUPPLIES - LABORATORY	1245.81	4781	04/07/16
V10616	03/15/16	WW BIOXIDE FULL LOAD 621577	255-43200.619 CHEMICALS	9310.00	4790	04/07/16
38955	03/22/16	WW PVC FITTINGS 50423227	255-43200.570 MAINTENANCE OTHER	1.96	4791	04/07/16
38955	03/24/16	WW CO GEN CIRCULATOR 50430072	255-43200.570 MAINTENANCE OTHER	551.39	4791	04/07/16
38955	03/24/16	WW PIPE CAPS & PLUGS 50462440	255-43200.570 MAINTENANCE OTHER	28.88	4791	04/07/16
07010	03/21/16	WW 2/19-3/19/16 WWTF 03160132407	255-43200.622 ELECTRICAL SERVICE	5060.49	4809	04/07/16
09050	03/18/16	WW ORP SALT BRIDGES 9848261	255-43200.618 SUPPLIES - LABORATORY	476.99	4813	04/07/16
06355	03/21/16	WW REPAIR GAS DETECTOR 1870790	255-43200.570 MAINTENANCE OTHER	378.25	4816	04/07/16
V1210	03/29/16	WW MILEAGE, CDL, EXPENSES 032916D	255-43200.500 TRAINING, CONFERENCES, DU	209.28	4822	04/07/16
V1210	03/29/16	WW MILEAGE, CDL, EXPENSES 032916D	255-43200.612 UNIFORMS,BOOTS,ETC	7.50	4822	04/07/16
V9769	03/29/16	WW FERROUS CHLORIDE 9017494629	255-43200.619 CHEMICALS	3857.28	4823	04/07/16
V9454	03/23/16	WW BOOTS ETC 3065604	255-43200.612 UNIFORMS,BOOTS,ETC	168.00	4828	04/07/16
33195	03/21/16	WW DOOR REPAIR & SERVICE 51938TE	255-43200.570 MAINTENANCE OTHER	152.10	4829	04/07/16
V1507	03/21/16	WW XL SHOP GLOVES IN1649522	255-43200.570 MAINTENANCE OTHER	365.55	4836	04/07/16
V1636	03/28/16	VA QUICK CLAMP 16173	255-43200.610 SUPPLIES	4.98	4842	04/07/16

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V1636	03/28/16	NEW ENGLAND MUNICIPAL	VA WASH NOZZLE 32901	255-43200.610 SUPPLIES	2.52	4842	04/07/16
12265	03/22/16	RICOH USA, INC	WW COPIER 3/16-4/15/16 96536614	255-43200.610 SUPPLIES	115.94	4851	04/07/16
25480	03/14/16	SAC FASTENER COMPANY	WW FASTENER WEDGES FILTER 35175	255-43200.570 MAINTENANCE OTHER	70.08	4857	04/07/16
V2093	03/16/16	SLACK CHEMICAL COMPANY IN	WW FILTER CLEANING 321796	255-43200.619 CHEMICALS	310.00	4865	04/07/16
V2124	03/19/16	STAPLES ADVANTAGE	WW BOOK SHELVES ETC 3296518951	255-43200.610 SUPPLIES	385.22	4872	04/07/16
02970	03/15/16	USA BLUE BOOK INC	WW GAUGES 899104	255-43200.570 MAINTENANCE OTHER	56.60	4881	04/07/16
02970	03/15/16	USA BLUE BOOK INC	WW GAUGES 899105	255-43200.570 MAINTENANCE OTHER	54.21	4881	04/07/16
02970	03/15/16	USA BLUE BOOK INC	WW GAUGES 899106	255-43200.570 MAINTENANCE OTHER	56.25	4881	04/07/16
02970	03/05/16	USA BLUE BOOK INC	WW GAUGES 899500	255-43200.570 MAINTENANCE OTHER	221.83	4881	04/07/16
36130	03/18/16	VERIZON WIRELESS	VA CELL & IPADS MARCH 9762294353	255-43200.535 TELEPHONE SERVICES	182.66	4882	04/07/16
29825	03/22/16	VT GAS SYSTEMS	VA VARIOUS - GAS HEAT ETC 031614563	255-43200.623 HEATING/NATURAL GAS	3893.81	4889	04/07/16
38680	03/24/16	VT RURAL WATER ASSOC	WW FLEURY 2 COURSES 030282848	255-43200.500 TRAINING, CONFERENCES, DU	72.00	4896	04/07/16
07565	03/15/16	W B MASON CO INC	WW LAB GRADE WATER I33042313	255-43200.618 SUPPLIES - LABORATORY	53.94	4898	04/07/16
07565	03/18/16	W B MASON CO INC	WW BOOK ENDS I3314805	255-43200.610 SUPPLIES	21.98	4899	04/07/16
05490	03/21/16	XYLEM WATER SOLUTIONS U.S	WW SEPTAGE LEACHASE PUMP 3556888313	255-43200.570 MAINTENANCE OTHER	4517.88	4901	04/07/16
10510	03/22/16	BLUE TARP FINANCIAL INC	SA MAPLE ST LEVEL TUBE 714301	256-43200.434 PUMP STATION MAINTENANCE	94.55	4748	04/07/16
23170	03/31/16	CHAMPLAIN OIL CO., INC.	VA VEHICLE GAS - MARCH 033116D	256-43200.626 GAS,GREASE AND OIL	238.78	4761	04/07/16
38955	03/15/16	F W WEBB COMPANY	SA HLA VENT 50355759	256-43200.434 PUMP STATION MAINTENANCE	311.83	4791	04/07/16
23710	03/18/16	J.F. MCDERMOTT CORP	SA CAMERA REPAIR 61651	256-43200.610 SUPPLIES	242.50	4821	04/07/16
V1210	03/29/16	JUTRAS/JAMES//	WW MILEAGE, CDL, EXPENSES 032916D	256-43200.434 PUMP STATION MAINTENANCE	3.89	4822	04/07/16
V9454	01/17/16	LENNY'S SHOE & APP	SA BOOTS & PANTS 3056851	256-43200.612 UNIFORMS,BOOTS,ETC	320.00	4828	04/07/16
V1636	03/28/16	NEW ENGLAND MUNICIPAL	VA QUICK CLAMP 16173	256-43200.610 SUPPLIES	59.81	4842	04/07/16
V1636	03/28/16	NEW ENGLAND MUNICIPAL	VA WASH NOZZLE 32901	256-43200.610 SUPPLIES	30.23	4842	04/07/16
29825	03/22/16	VT GAS SYSTEMS	VA VARIOUS - GAS HEAT ETC 031614563	256-43220.001 SUSIE WILSON PS COSTS	38.86	4889	04/07/16
29825	03/22/16	VT GAS SYSTEMS	VA VARIOUS - GAS HEAT ETC 031614563	256-43220.002 WEST ST PS COSTS	39.72	4889	04/07/16

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29825	03/22/16	VA VARIOUS - GAS HEAT ETC 031614563	256-43200.623 HEATING/NATURAL GAS	166.59	4889	04/07/16
Report Total				80308.64		

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-31101.000 PROPERTY TAXES-CURRENT	2,564,285.00	1,291,539.22	1,272,745.78	50.37%
210-33546.000 STATE FOR VT PILOT & CURR	2,500.00	2,173.32	326.68	86.93%
210-33582.000 ESSEX TOWN CONTRIB. TO LI	15,000.00	0.00	15,000.00	0.00%
210-33582.001 TOWN STORMWATER PAYMENT	59,500.00	29,750.00	29,750.00	50.00%
210-33582.002 TOWN STREET DEPT PAYMENT	780,070.00	390,035.00	390,035.00	50.00%
210-34130.000 LICENSE AND ZONING FEE	50,000.00	40,635.48	9,364.52	81.27%
210-34131.000 WHITCOMB FARM SOLAR PILOT	5,524.00	0.00	5,524.00	0.00%
210-34221.000 MISCELLANEOUS FIRE RECEIP	10.00	15.00	-5.00	150.00%
210-35130.000 STATE DISTRICT COURT FINE	2,000.00	1,083.00	917.00	54.15%
210-36102.000 INTEREST EARNINGS	2,000.00	3,438.94	-1,438.94	171.95%
210-36201.000 PARKING SPACE FEES	4,800.00	3,600.00	1,200.00	75.00%
210-36202.000 LINCOLN HALL RENTALS	1.00	30.00	-29.00	3,000.00%
210-36400.000 BLOCK PARTY CONTRIBUTIONS	1,500.00	700.00	800.00	46.67%
210-36603.000 MISC. - UNCLASSIFIED RECE	2,000.00	1,602.96	397.04	80.15%
210-36605.000 MISCELLANEOUS STREET RECE	3,000.00	7,243.90	-4,243.90	241.46%
210-36606.000 MISCELLANEOUS LIBRARY REC	300.00	194.00	106.00	64.67%
210-39154.000 SERVICE FEE - WATER	108,760.00	81,570.00	27,190.00	75.00%
210-39155.000 SERVICE FEE - WWTP	54,380.00	40,785.00	13,595.00	75.00%
210-39156.000 SERVICE FEE - SANITATION	108,760.00	81,570.00	27,190.00	75.00%
210-395 UNBUDGETED REVENUE				
210-39501.000 OTHER DONATIONS	0.00	3,329.26	-3,329.26	100.00%
210-39508.000 DONATIONS TO LIBRARY	0.00	6,901.66	-6,901.66	100.00%
210-39508.001 BROWNELL LIBRARY GRANTS	0.00	2,556.00	-2,556.00	100.00%
210-39510.000 MISC GRANTS	0.00	920.00	-920.00	100.00%
210-39581.000 MISCELLANEOUS STATE GRANT	0.00	650.00	-650.00	100.00%
210-39583.000 CARING FOR CANOPY GRANT	0.00	1,500.00	-1,500.00	100.00%
210-39590.001 ADULT REPLACEMENT RECEIPT	0.00	1,188.95	-1,188.95	100.00%
210-39590.002 JUVENILE REPLACEMENT RECE	0.00	749.50	-749.50	100.00%
Total UNBUDGETED REVENUE	0.00	17,795.37	-17,795.37	100.00%
Total Revenues	3,764,390.00	1,993,761.19	1,770,628.81	52.96%
210-41 GENERAL GOVERNMENT				
210-413 GENERAL EXPENSES				
210-41320 ADMINISTRATION				
210-41320.1 ADMIN SALARIES				
210-41320.110 SALARIES REGULAR	269,205.00	208,201.68	61,003.32	77.34%
210-41320.130 SALARIES OVERTIME	2,000.00	1,954.79	45.21	97.74%
210-41320.140 SALARIES PART TIME	15,814.00	10,625.41	5,188.59	67.19%
210-41320.150 MANAGER CONTRACT	57,955.00	46,125.00	11,830.00	79.59%
Total ADMIN SALARIES	344,974.00	266,906.88	78,067.12	77.37%
210-41320.2 ADMIN BENEFITS				
210-41320.210 HEALTH INS & OTHER BENEFI	74,316.00	52,497.54	21,818.46	70.64%
210-41320.220 SOCIAL SECURITY	22,282.00	17,013.76	5,268.24	76.36%
210-41320.226 WORKERS COMP INSURANCE	1,139.00	928.01	210.99	81.48%
210-41320.230 RETIREMENT	26,920.00	20,406.84	6,513.16	75.81%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-41320.250 UNEMPLOYMENT INSURANCE	850.00	277.60	572.40	32.66%
210-41320.291 HEALTH IMPROV PROGRAMS	1,600.00	100.00	1,500.00	6.25%
Total ADMIN BENEFITS	127,107.00	91,223.75	35,883.25	71.77%
210-41320.310 BOARD MEMBER FEES	2,500.00	1,875.00	625.00	75.00%
210-41320.320 LEGAL SERVICES	15,000.00	4,933.50	10,066.50	32.89%
210-41320.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%
210-41320.335 AUDIT	5,800.00	6,853.00	-1,053.00	118.16%
210-41320.340 COMPUTER EXPENSES	15,485.00	11,562.16	3,922.84	74.67%
210-41320.442 LEASED SERVICES	4,800.00	2,781.40	2,018.60	57.95%
210-41320.500 TRAINING, CONFERENCES, DU	14,390.00	6,517.17	7,872.83	45.29%
210-41320.521 LIABILITY & PROPERTY INS.	6,353.00	6,954.68	-601.68	109.47%
210-41320.522 PUBLIC OFFICIALS LIABILIT	5,857.00	6,039.00	-182.00	103.11%
210-41320.530 COMMUNICATIONS	13,806.00	7,280.73	6,525.27	52.74%
210-41320.535 TELEPHONE SERVICES	2,280.00	1,395.02	884.98	61.19%
210-41320.536 POSTAGE	4,200.00	2,894.64	1,305.36	68.92%
210-41320.550 PRINTING AND ADVERTISING	5,500.00	4,979.66	520.34	90.54%
210-41320.560 TRUSTEES EXPENDITURES	4,000.00	1,071.60	2,928.40	26.79%
210-41320.571 PAY & CLASSIFICATION STUD	5,871.00	0.00	5,871.00	0.00%
210-41320.580 TRAVEL	0.00	1,148.33	-1,148.33	100.00%
210-41320.610 SUPPLIES	6,000.00	4,138.12	1,861.88	68.97%
210-41320.800 TAX REFUNDS	0.00	148.72	-148.72	100.00%
210-41320.820 ELECTIONS	1,600.00	0.00	1,600.00	0.00%
210-41320.835 HOLIDAY EXPENSE	1,250.00	39.85	1,210.15	3.19%
210-41320.891 CAPITAL OUTLAY	1,000.00	1,139.00	-139.00	113.90%
Total ADMINISTRATION	588,773.00	429,882.21	158,890.79	73.01%
210-41335 ECONOMIC DEVELOPMENT				
210-41335.1 ECON DEV SALARIES				
210-41335.110 SALARIES REGULAR	28,396.00	21,500.41	6,895.59	75.72%
210-41335.140 SALARIES PART TIME	0.00	4,500.00	-4,500.00	100.00%
Total ECON DEV SALARIES	28,396.00	26,000.41	2,395.59	91.56%
210-41335.2 ECON DEV BENEFITS				
210-41335.210 HEALTH INS & OTHER BENEFIT	18,579.00	12,295.80	6,283.20	66.18%
210-41335.220 SOCIAL SECURITY	2,199.00	1,902.28	296.72	86.51%
210-41335.226 WORKERS COMP INSURANCE	108.00	111.30	-3.30	103.06%
210-41335.230 RETIREMENT	2,840.00	2,166.42	673.58	76.28%
210-41335.250 UNEMPLOYMENT INSURANCE	216.00	85.89	130.11	39.76%
Total ECON DEV BENEFITS	23,942.00	16,561.69	7,380.31	69.17%
210-41335.521 LIABILITY & PROPERTY INS.	112.00	219.09	-107.09	195.62%
210-41335.810 COMMUNITY EVENTS & PROGRA	6,000.00	2,953.09	3,046.91	49.22%
210-41335.811 ANNUAL SUPPORT OF ORGNIZA	9,300.00	7,585.00	1,715.00	81.56%
210-41335.812 NEW PROGRAMS	2,500.00	0.00	2,500.00	0.00%
210-41335.813 MATCHING GRANT FUNDS	9,000.00	0.00	9,000.00	0.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-41335.835 BLOCK PARTY EXPENSE	7,000.00	2,863.96	4,136.04	40.91%
210-41335.891 CAPITAL OUTLAY	1,200.00	0.00	1,200.00	0.00%
Total ECONOMIC DEVELOPMENT	87,450.00	56,183.24	31,266.76	64.25%
Total GENERAL EXPENSES	676,223.00	486,065.45	190,157.55	71.88%
210-41940 LINCOLN HALL				
210-41940.410 WATER AND SEWER CHARGE	1,000.00	619.40	380.60	61.94%
210-41940.423 CONTRACT SERVICES	9,021.00	5,993.81	3,027.19	66.44%
210-41940.434 MAINT. BUILDINGS/GROUNDS	9,000.00	6,731.55	2,268.45	74.80%
210-41940.521 LIABILITY & PROPERTY INS.	6,383.00	5,795.15	587.85	90.79%
210-41940.565 RUBBISH REMOVAL	1,900.00	1,275.76	624.24	67.15%
210-41940.610 SUPPLIES	2,500.00	1,074.69	1,425.31	42.99%
210-41940.622 ELECTRICAL SERVICE	7,500.00	4,236.02	3,263.98	56.48%
210-41940.623 HEATING/NATURAL GAS	6,200.00	2,726.81	3,473.19	43.98%
210-41940.891 CAPITAL OUTLAY	1,100.00	0.00	1,100.00	0.00%
Total LINCOLN HALL	44,604.00	28,453.19	16,150.81	63.79%
210-41970 COMMUNITY DEVELOPMENT				
210-41970.1 COM DEV SALARIES				
210-41970.110 SALARIES REGULAR	134,504.00	101,613.34	32,890.66	75.55%
Total COM DEV SALARIES	134,504.00	101,613.34	32,890.66	75.55%
210-41970.2 COM DEV BENEFITS				
210-41970.210 HEALTH INS & OTHER BENEFIT	37,158.00	24,271.05	12,886.95	65.32%
210-41970.220 SOCIAL SECURITY	10,619.00	8,048.01	2,570.99	75.79%
210-41970.226 WORKERS COMP INSURANCE	513.00	427.31	85.69	83.30%
210-41970.230 RETIREMENT	13,450.00	10,161.32	3,288.68	75.55%
210-41970.250 UNEMPLOYMENT INSURANCE	350.00	86.87	263.13	24.82%
Total COM DEV BENEFITS	62,090.00	42,994.56	19,095.44	69.25%
210-41970.310 BOARD MEMBER FEES	3,600.00	2,475.00	1,125.00	68.75%
210-41970.320 LEGAL SERVICES	12,000.00	5,680.74	6,319.26	47.34%
210-41970.330 OTHER PROFESSIONAL SVCS	6,000.00	2,417.25	3,582.75	40.29%
210-41970.340 COMPUTER EXPENSES	4,000.00	2,281.62	1,718.38	57.04%
210-41970.500 TRAINING, CONF, DUES	3,500.00	1,232.93	2,267.07	35.23%
210-41970.521 LIABILITY & PROPERTY INS.	2,242.00	2,591.66	-349.66	115.60%
210-41970.522 PUBLIC OFFICIALS LIABILIT	5,857.00	6,039.00	-182.00	103.11%
210-41970.530 COMMUNICATIONS	2,500.00	1,290.50	1,209.50	51.62%
210-41970.535 TELEPHONE SERVICES	1,644.00	1,301.21	342.79	79.15%
210-41970.536 POSTAGE	600.00	363.54	236.46	60.59%
210-41970.550 PRINTING AND ADVERTISING	3,000.00	2,161.94	838.06	72.06%
210-41970.575 RECORDING FEES	2,500.00	150.00	2,350.00	6.00%
210-41970.580 TRAVEL	2,400.00	1,800.00	600.00	75.00%
210-41970.610 SUPPLIES	2,000.00	1,506.51	493.49	75.33%
210-41970.891 CAPITAL OUTLAY	1,500.00	1,451.00	49.00	96.73%

Account	Budget	Actual	Budget Balance %	Actual % of Budget
Total COMMUNITY DEVELOPMENT	249,937.00	177,350.80	72,586.20	70.96%
Total GENERAL GOVERNMENT	970,764.00	691,869.44	278,894.56	71.27%
210-42220 FIRE DEPARTMENT				
210-42220.1 FIRE SALARIES				
210-42220.140 SALARIES - FIREFIGHTERS	144,000.00	105,386.79	38,613.21	73.19%
Total FIRE SALARIES	144,000.00	105,386.79	38,613.21	73.19%
210-42220.2 FIRE BENEFITS				
210-42220.200 EMPLOYEE ASSISTANCE PROGR	900.00	648.00	252.00	72.00%
210-42220.210 ACCIDENT & DISABILITY INS	3,600.00	3,300.00	300.00	91.67%
210-42220.220 SOCIAL SECURITY	11,050.00	8,062.01	2,987.99	72.96%
210-42220.226 WORKERS COMP INSURANCE	22,789.00	15,927.81	6,861.19	69.89%
Total FIRE BENEFITS	38,339.00	27,937.82	10,401.18	72.87%
210-42220.410 WATER AND SEWER CHARGE	600.00	450.01	149.99	75.00%
210-42220.432 VEHICLE MAINTENANCE	14,000.00	17,346.05	-3,346.05	123.90%
210-42220.434 MAINT. BUILDINGS/GROUNDS	6,000.00	6,495.70	-495.70	108.26%
210-42220.443 RADIO MAINTENANCE	2,000.00	1,251.55	748.45	62.58%
210-42220.500 TRAINING, CONFERENCES, DU	5,000.00	1,801.26	3,198.74	36.03%
210-42220.521 LIABILITY & PROPERTY INS.	7,545.00	7,445.55	99.45	98.68%
210-42220.535 TELEPHONE SERVICES	3,400.00	2,416.99	983.01	71.09%
210-42220.566 PHYSICAL EXAMS	6,500.00	5,687.00	813.00	87.49%
210-42220.570 MAINTENANCE OTHER	14,000.00	10,544.96	3,455.04	75.32%
210-42220.578 EMERGENCY GENERATOR MAINT	500.00	480.00	20.00	96.00%
210-42220.610 SUPPLIES	2,400.00	3,444.90	-1,044.90	143.54%
210-42220.611 NEW EQUIPMENT-RADIOS	2,000.00	2,195.00	-195.00	109.75%
210-42220.612 UNIFORMS,BOOTS,ETC	20,000.00	14,803.15	5,196.85	74.02%
210-42220.615 EMS SUPPLIES	1,500.00	683.76	816.24	45.58%
210-42220.622 ELECTRICAL SERVICE	7,000.00	4,660.18	2,339.82	66.57%
210-42220.623 HEATING/NATURAL GAS	5,200.00	2,548.15	2,651.85	49.00%
210-42220.626 GAS,GREASE AND OIL	7,200.00	2,187.21	5,012.79	30.38%
210-42220.838 FIRE PREVENTION	2,000.00	2,018.36	-18.36	100.92%
210-42220.889 ROUTINE EQUIPMENT PURCHAS	15,000.00	11,324.07	3,675.93	75.49%
Total FIRE DEPARTMENT	304,184.00	231,108.46	73,075.54	75.98%
210-431 STREET DEPARTMENT				
210-43110 STREET GENERAL				
210-43110.1 STREET GENERAL SALARIES				
210-43110.110 SALARIES REGULAR	173,911.00	115,888.63	58,022.37	66.64%
210-43110.130 SALARIES OVERTIME	16,300.00	8,933.56	7,366.44	54.81%
210-43110.140 SALARIES PART TIME	12,619.00	14,669.90	-2,050.90	116.25%
Total STREET GENERAL SALARIES	202,830.00	139,492.09	63,337.91	68.77%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-43110.2 STREET GENERAL BENEFITS				
210-43110.210 HEALTH INS & OTHER BENEFIT	68,742.00	42,405.63	26,336.37	61.69%
210-43110.220 SOCIAL SECURITY	15,695.00	10,475.63	5,219.37	66.75%
210-43110.226 WORKERS COMP INSURANCE	15,732.00	8,451.20	7,280.80	53.72%
210-43110.230 RETIREMENT	17,391.00	11,849.61	5,541.39	68.14%
210-43110.250 UNEMPLOYMENT INSURANCE	824.00	425.36	398.64	51.62%
Total STREET GENERAL BENEFITS	118,384.00	73,607.43	44,776.57	62.18%
210-43110.4 WATER AND SEWER CHARGE				
210-43110.410 WATER AND SEWER CHARGE	2,000.00	1,145.81	854.19	57.29%
210-43110.5 VEHICLE MAINTENANCE				
210-43110.432 VEHICLE MAINTENANCE	22,000.00	15,202.76	6,797.24	69.10%
210-43110.6 MAINT. BUILDINGS/GROUNDS				
210-43110.434 MAINT. BUILDINGS/GROUNDS	2,500.00	4,577.71	-2,077.71	183.11%
210-43110.7 RIGHT OF WAY AGREEMENTS				
210-43110.441 RIGHT OF WAY AGREEMENTS	11,076.00	10,325.18	750.82	93.22%
210-43110.8 EQUIPMENT RENTALS				
210-43110.442 EQUIPMENT RENTALS	1,000.00	1,814.17	-814.17	181.42%
210-43110.9 RADIO MAINTENANCE				
210-43110.443 RADIO MAINTENANCE	200.00	0.00	200.00	0.00%
210-43110.0 TRAINING, CONFERENCES, DU				
210-43110.500 TRAINING, CONFERENCES, DU	500.00	298.97	201.03	59.79%
210-43110.1 LIABILITY & PROPERTY INS.				
210-43110.521 LIABILITY & PROPERTY INS.	14,807.00	14,448.05	358.95	97.58%
210-43110.2 TELEPHONE SERVICES				
210-43110.535 TELEPHONE SERVICES	2,850.00	2,271.70	578.30	79.71%
210-43110.3 RUBBISH REMOVAL				
210-43110.565 RUBBISH REMOVAL	6,500.00	4,593.64	1,906.36	70.67%
210-43110.4 MAINTENANCE OTHER				
210-43110.570 MAINTENANCE OTHER	1,000.00	772.55	227.45	77.26%
210-43110.5 INTERVIEW COSTS				
210-43110.572 INTERVIEW COSTS	0.00	435.00	-435.00	100.00%
210-43110.6 ACCIDENT CLAIMS				
210-43110.573 ACCIDENT CLAIMS	0.00	1,149.46	-1,149.46	100.00%
210-43110.7 ENGINEERING SERVICES				
210-43110.576 ENGINEERING SERVICES	15,000.00	23,459.68	-8,459.68	156.40%
210-43110.8 TRAFFIC CALMING				
210-43110.582 TRAFFIC CALMING	1,000.00	0.00	1,000.00	0.00%
210-43110.9 SUPPLIES				
210-43110.610 SUPPLIES	20,000.00	21,785.89	-1,785.89	108.93%
210-43110.0 UNIFORMS,BOOTS,ETC				
210-43110.612 UNIFORMS,BOOTS,ETC	5,000.00	4,262.39	737.61	85.25%
210-43110.1 GRAVEL,TOPSOIL				
210-43110.616 GRAVEL,TOPSOIL	4,000.00	5,120.69	-1,120.69	128.02%
210-43110.2 SIGNS AND POSTS				
210-43110.617 SIGNS AND POSTS	4,000.00	6,830.37	-2,830.37	170.76%
210-43110.3 ELECTRICAL SERVICE				
210-43110.622 ELECTRICAL SERVICE	4,000.00	2,032.47	1,967.53	50.81%
210-43110.4 HEATING/NATURAL GAS				
210-43110.623 HEATING/NATURAL GAS	4,000.00	1,808.06	2,191.94	45.20%
210-43110.5 GAS,GREASE AND OIL				
210-43110.626 GAS,GREASE AND OIL	35,000.00	13,596.67	21,403.33	38.85%
210-43110.6 CAPITAL OUTLAY				
210-43110.891 CAPITAL OUTLAY	8,000.00	1,146.87	6,853.13	14.34%
Total STREET GENERAL	485,647.00	380,177.61	135,469.39	72.11%
210-43120 STREET-PAVEMENT MAINT				
210-43120.444 STREET MARKINGS	7,000.00	5,382.61	1,617.39	76.89%
210-43120.570 SIDEWALK AND CURB MAINTEN	4,000.00	4,162.43	-162.43	104.06%
210-43120.610 PAVEMENT MAINTENANCE	16,000.00	26,524.89	-10,524.89	165.78%
Total STREET-PAVEMENT MAINT	27,000.00	36,069.93	-9,069.93	133.59%
210-43123 STREETS - TRAFFIC LIGHTS				
210-43123.570 TRAFFIC LIGHTS MAINTENANC	3,500.00	1,758.86	1,741.14	50.25%
210-43123.622 TRAFFIC LIGHTS - ELECTRIC	6,000.00	4,702.16	1,297.84	78.37%
Total STREETS - TRAFFIC LIGHTS	9,500.00	6,461.02	3,038.98	68.01%
210-43125.570 CONTRACT SERVICES	0.00	4,572.50	-4,572.50	100.00%
210-43125.610 WINTER MAINTENANCE	90,000.00	97,099.32	-7,099.32	107.89%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-43151 STREET - STORMWATER				
210-43151.1 STREET-STORMWATER SALARIE				
210-43151.110 SALARIES - REGULAR	40,158.00	29,879.30	10,278.70	74.40%
Total STREET-STORMWATER SALARIE	40,158.00	29,879.30	10,278.70	74.40%
210-43151.2 STREET-STROMWATER BENEFIT				
210-43151.210 HEALTH INS & OTHER BENEFI	9,847.00	6,416.93	3,430.07	65.17%
210-43151.220 SOCIAL SECURITY	3,072.00	2,284.56	787.44	74.37%
210-43151.226 WORKERS COMP INSURANCE	2,306.00	1,654.30	651.70	71.74%
210-43151.230 RETIREMENT	4,016.00	2,936.30	1,079.70	73.12%
210-43151.250 UNEMPLOYMENT INSURANCE	76.00	25.34	50.66	33.34%
Total STREET-STROMWATER BENEFIT	19,317.00	13,317.43	5,999.57	68.94%
210-43151.430 STORM SEWER MAINTENANCE	10,000.00	15,849.36	-5,849.36	158.49%
Total STREET - STORMWATER	69,475.00	59,046.09	10,428.91	84.99%
210-43160 STREET STREET LIGHTS				
210-43160.610 STREET LIGHTS SUPPLIES/MA	3,500.00	5,974.68	-2,474.68	170.71%
210-43160.622 STREET LIGHTS - ELECTRICI	131,948.00	82,862.13	49,085.87	62.80%
Total STREET STREET LIGHTS	135,448.00	88,836.81	46,611.19	65.59%
210-43161 STREETS - CONSERVATION				
210-43161.000 STREETScape MAINT./IMP	16,000.00	6,334.61	9,665.39	39.59%
210-43161.001 VILLAGE GARDEN SPOTS	3,000.00	1,621.66	1,378.34	54.06%
210-43161.002 MEMORIAL PARK	3,500.00	1,770.85	1,729.15	50.60%
Total STREETS - CONSERVATION	22,500.00	9,727.12	12,772.88	43.23%
Total STREET DEPARTMENT	839,570.00	651,990.40	187,579.60	77.66%
210-453 SENIOR SUPPORT				
210-45300.150 DIRECTOR CONTRACT	7,763.00	5,676.39	2,086.61	73.12%
210-45300.535 TELEPHONE SERVICES	460.00	353.02	106.98	76.74%
210-45300.550 PRINTING	0.00	753.60	-753.60	100.00%
Total SENIOR SUPPORT	8,223.00	6,783.01	1,439.99	82.49%
210-45551 BROWNELL LIBRARY				
210-45551.1 LIBRARY SALARIES				
210-45551.110 SALARIES REGULAR	320,427.00	218,231.72	102,195.28	68.11%
210-45551.140 SALARIES PART TIME	97,715.00	72,008.14	25,706.86	73.69%
Total LIBRARY SALARIES	418,142.00	290,239.86	127,902.14	69.41%
210-45551.2 LIBRARY BENEFITS				
210-45551.210 HEALTH INS & OTHER BENEFI	111,473.00	74,704.91	36,768.09	67.02%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-45551.220 SOCIAL SECURITY	32,122.00	21,829.86	10,292.14	67.96%
210-45551.226 WORKERS COMP INSURANCE	1,584.00	1,207.62	376.38	76.24%
210-45551.230 RETIREMENT	32,043.00	21,400.76	10,642.24	66.79%
210-45551.250 UNEMPLOYMENT INSURANCE	1,800.00	942.57	857.43	52.37%
Total LIBRARY BENEFITS	179,022.00	120,085.72	58,936.28	67.08%
210-45551.340 COMPUTER EXPENSES	3,500.00	1,602.89	1,897.11	45.80%
210-45551.410 WATER AND SEWER CHARGE	1,000.00	525.82	474.18	52.58%
210-45551.423 CONTRACT SERVICES	24,493.00	19,010.91	5,482.09	77.62%
210-45551.434 MAINT. BUILDINGS/GROUNDS	17,000.00	9,028.95	7,971.05	53.11%
210-45551.436 ALARM SYSTEM MAINTENANCE	400.00	369.00	31.00	92.25%
210-45551.500 TRAINING, CONFERENCES, DU	3,000.00	838.56	2,161.44	27.95%
210-45551.521 LIABILITY & PROPERTY INS.	10,317.00	11,095.78	-778.78	107.55%
210-45551.530 TECHNOLOGY ACCESS	5,500.00	5,297.00	203.00	96.31%
210-45551.535 TELEPHONE SERVICES	1,200.00	868.03	331.97	72.34%
210-45551.536 POSTAGE	3,500.00	3,255.02	244.98	93.00%
210-45551.572 INTERVIEW COSTS	500.00	409.00	91.00	81.80%
210-45551.574 VOLUNTEER EXPENSES	500.00	349.75	150.25	69.95%
210-45551.610 SUPPLIES	13,000.00	7,656.23	5,343.77	58.89%
210-45551.622 ELECTRICAL SERVICE	15,000.00	9,017.52	5,982.48	60.12%
210-45551.623 HEATING/NATURAL GAS	7,400.00	3,991.70	3,408.30	53.94%
210-45551.640 ADULT COLLECTION-PRINT &	32,000.00	18,352.70	13,647.30	57.35%
210-45551.641 JUVEN COLLECTION-PRNT & E	16,000.00	13,868.62	2,131.38	86.68%
210-45551.677 COMPUTER REPLACEMENT	8,000.00	486.54	7,513.46	6.08%
210-45551.836 ADULT PROGRAMS	300.00	46.00	254.00	15.33%
210-45551.837 CHILDRENS PROGRAMS	3,000.00	2,084.80	915.20	69.49%
Total BROWNELL LIBRARY	762,774.00	518,480.40	244,293.60	67.97%
210-47 DEBT SERVICE				
210-47116.000 CAPITAL IMP PRINCIPAL	141,900.00	141,900.00	0.00	100.00%
210-47216.000 CAPITAL IMP - INTEREST	81,526.00	81,526.35	-0.35	100.00%
Total DEBT SERVICE	223,426.00	223,426.35	-0.35	100.00%
210-491 CAPITAL/MISC TRANSFERS				
210-49100.030 CAP RESRV FND CONT - BEG	441,824.00	331,368.00	110,456.00	75.00%
210-49100.031 ROLLING STOCK FUND CONTRI	193,624.00	145,218.00	48,406.00	75.00%
210-49100.802 EMP TERM BENEFITS TRANSFE	5,000.00	3,750.00	1,250.00	75.00%
210-49101.030 TRANS TO CAPITAL RESERVE	0.00	75,000.00	-75,000.00	100.00%
210-49101.031 HALF PENNY FOR LDR TRUCK	50,000.00	37,500.00	12,500.00	75.00%
Total CAPITAL/MISC TRANSFERS	690,448.00	592,836.00	97,612.00	85.86%
210-493 GRANT AND OTHER UNBUDGETE				
210-4930 TERMINATION BENEFITS FROM				
Total TERMINATION BENEFITS FROM	0.00	0.00	0.00	0.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-4934 GRANT EXPENDITURES				
210-49340.000 MISC GRANT EXPENDITURES	0.00	920.00	-920.00	100.00%
210-49340.002 STREET DEPT GRANT EXPENDI	0.00	650.00	-650.00	100.00%
210-49340.006 LIBRARY GRANT EXPENDITURE	0.00	839.00	-839.00	100.00%
210-49340.008 STATE GRANT EXPENDITURES	0.00	2,150.00	-2,150.00	100.00%
210-49345 DONATION EXPENDITURES				
210-49345.000 LIBRARY DONATION EXPENDIT	0.00	3,691.66	-3,691.66	100.00%
Total DONATION EXPENDITURES	0.00	3,691.66	-3,691.66	100.00%
210-49346 LIBRARY REPLACEMENT EXPEN				
210-49346.001 ADULT COLLECTION-PRINT &	0.00	15.20	-15.20	100.00%
210-49346.002 JUVEN COLLECTION-PRNT & E	0.00	757.28	-757.28	100.00%
Total LIBRARY REPLACEMENT EXPEN	0.00	772.48	-772.48	100.00%
Total GRANT EXPENDITURES	0.00	9,023.14	-9,023.14	100.00%
Total GRANT AND OTHER UNSBUDGETE	0.00	9,023.14	-9,023.14	100.00%
Total Expenditures	3,799,389.00	2,925,517.20	873,871.80	77.00%
Total GENERAL FUND	-34,999.00	-931,756.01	896,757.01	
Total Revenues	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total MEMORIAL PARK FUND	0.00	0.00	0.00	
230-331 GRANT REVENUE				
230-33120.000 CRES CNCTR GRANT STP 5300	3,770,265.00	26,282.66	3,743,982.34	0.70%
230-33121.000 MU SAFETY PATH SDWK(17)	0.00	4,168.97	-4,168.97	100.00%
230-33123.000 PEARL MISS LNK EJ STP 530	2,120,000.00	20,354.46	2,099,645.54	0.96%
230-33124.000 MAIN SDWK STUDY CA0417	0.00	12,023.37	-12,023.37	100.00%
Total GRANT REVENUE	5,890,265.00	62,829.46	5,827,435.54	1.07%
230-341 CONTRIBUTIONS				
230-34105.000 CVE CONTRIB FOR ECONOMIC	5,000.00	0.00	5,000.00	0.00%
230-34106.000 EFFICIENY VT CONTRIBUTION	0.00	5,770.00	-5,770.00	100.00%
Total CONTRIBUTIONS	5,000.00	5,770.00	-770.00	115.40%
230-361 INTEREST EARNINGS				
Total INTEREST EARNINGS	0.00	0.00	0.00	0.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
230-391 GENERAL FUND TRANSFER IN				
230-39110.000 CONTRIB FROM GENERAL FUND	441,824.00	406,368.00	35,456.00	91.98%
Total GENERAL FUND TRANSFER IN	441,824.00	406,368.00	35,456.00	91.98%
Total Revenues	6,337,089.00	474,967.46	5,862,121.54	7.50%
230-46801.005 WODS END DR. RECONST				
230-46801.005 WODS END DR. RECONST	0.00	1,257.18	-1,257.18	100.00%
230-46801.006 MULTI-USE PATH NORTH				
230-46801.006 MULTI-USE PATH NORTH	0.00	6,416.55	-6,416.55	100.00%
230-46801.007 PEARL ST. LINKING SIDEWAL				
230-46801.007 PEARL ST. LINKING SIDEWAL	2,119,250.00	35,458.89	2,083,791.11	1.67%
230-46801.008 CRESCENT CONNECTOR				
230-46801.008 CRESCENT CONNECTOR	3,822,996.00	61,689.65	3,761,306.35	1.61%
230-46801.009 RAILROAD AVE. RDWY/WTR LI				
230-46801.009 RAILROAD AVE. RDWY/WTR LI	82,436.00	0.00	82,436.00	0.00%
230-46801.010 LINCOLN HALL RESTORATIONS				
230-46801.010 LINCOLN HALL RESTORATIONS	125,000.00	236,625.50	-111,625.50	189.30%
230-46801.011 MAIN ST. SDWLK SCOPING ST				
230-46801.011 MAIN ST. SDWLK SCOPING ST	0.00	8,752.85	-8,752.85	100.00%
230-46801.012 FIRE HOUSE LED LIGHTING				
230-46801.012 FIRE HOUSE LED LIGHTING	0.00	15,173.00	-15,173.00	100.00%
230-46801.700 CAPITAL RES. PAVING				
230-46801.700 CAPITAL RES. PAVING	175,000.00	220,554.84	-45,554.84	126.03%
Total Expenditures	6,324,682.00	585,928.46	5,738,753.54	9.26%
Total GEN FUND CAP RESERVE	12,407.00	-110,961.00	123,368.00	
231-39110.000 CONTRIB FROM GENERAL FUND				
231-39110.000 CONTRIB FROM GENERAL FUND	0.00	182,718.00	-182,718.00	100.00%
Total Revenues	0.00	182,718.00	-182,718.00	100.00%
231-43131.160 DIESEL DUMP TRUCK #34 REP				
231-43131.160 DIESEL DUMP TRUCK #34 REP	144,000.00	138.00	143,862.00	0.10%
231-47117.000 FIRE TRUCK LOAN PRINCIPAL				
231-47117.000 FIRE TRUCK LOAN PRINCIPAL	50,000.00	50,000.00	0.00	100.00%
231-47217.000 INTEREST EXPENSE				
231-47217.000 INTEREST EXPENSE	1,965.00	2,274.05	-309.05	115.73%
Total Expenditures	195,965.00	52,412.05	143,552.95	26.75%
Total ROLLING STOCK FUND	-195,965.00	130,305.95	-326,270.95	
Total Revenues	0.00	0.00	0.00	0.00%
Total LAND ACQUISITION FUND	0.00	0.00	0.00	
Total Revenues	0.00	0.00	0.00	0.00%
253-468 CAPITAL PROJECTS				
253-46801.001 SCHOOL ST. RDWY/WTR/SWR R				
253-46801.001 SCHOOL ST. RDWY/WTR/SWR R	0.00	3,552.36	-3,552.36	100.00%
253-46801.002 MAIN ST. DRAINAGE-BRDG TO				
253-46801.002 MAIN ST. DRAINAGE-BRDG TO	0.00	285,508.09	-285,508.09	100.00%
253-46801.003 HILLCREST DRNG/N HILLCRST				
253-46801.003 HILLCREST DRNG/N HILLCRST	0.00	222,140.58	-222,140.58	100.00%
253-46801.004 MAPLE ST. CULVERT				
253-46801.004 MAPLE ST. CULVERT	0.00	351,702.66	-351,702.66	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
253-46801.005 BRIAR LANE RD/SDWK/WTR LI	0.00	52,809.15	-52,809.15	100.00%
Total CAPITAL PROJECTS	0.00	915,712.84	-915,712.84	100.00%
Total Expenditures	0.00	915,712.84	-915,712.84	100.00%
Total BOND FUND	0.00	-915,712.84	915,712.84	
254-3 REVENUE				
254-34 OPERATING REVENUE				
254-34403.000 MISC. - UNCLASSIFIED RECE	0.00	9,054.91	-9,054.91	100.00%
254-348 USER CHARGES				
254-34801.000 SALE OF WATER-RESIDENTIAL	834,766.00	545,140.53	289,625.47	65.30%
254-34811.000 WATER BILLING PENALTIES	3,500.00	2,420.97	1,079.03	69.17%
254-34812.000 WATER SALES - LARGE USERS	98,414.00	74,977.84	23,436.16	76.19%
254-34813.000 WATER RECONNECT FEES	0.00	212.50	-212.50	100.00%
254-34821.000 HOOK ON FEES	15,000.00	12,050.00	2,950.00	80.33%
Total USER CHARGES	951,680.00	634,801.84	316,878.16	66.70%
254-349 GF PASS THROUGH REVENUES				
254-34900.000 SALE OF WATER-GF	2,382,501.00	1,853,827.10	528,673.90	77.81%
254-34902.000 SALE OF WATER - GF VT TA	59,752.00	46,861.15	12,890.85	78.43%
Total GF PASS THROUGH REVENUES	2,442,253.00	1,900,688.25	541,564.75	77.83%
Total OPERATING REVENUE	3,393,933.00	2,544,545.00	849,388.00	74.97%
254-390 NON OPERATING REVENUE				
254-39000.001 CURRENT YR CONTRIBUTION I	130,000.00	97,500.00	32,500.00	75.00%
Total NON OPERATING REVENUE	130,000.00	97,500.00	32,500.00	75.00%
Total REVENUE	3,523,933.00	2,642,045.00	881,888.00	74.97%
Total Revenues	3,523,933.00	2,642,045.00	881,888.00	74.97%
254-43 EXPENSES				
254-432 OPERATING EXPENSES				
254-4320 GENERAL EXPENSES				
254-43200.1 WATER FUND SALARIES				
254-43200.110 SALARIES REGULAR	100,902.00	73,273.76	27,628.24	72.62%
254-43200.130 SALARIES OVERTIME	16,000.00	8,543.96	7,456.04	53.40%
254-43200.140 SALARIES PART TIME	5,081.00	3,509.45	1,571.55	69.07%
Total WATER FUND SALARIES	121,983.00	85,327.17	36,655.83	69.95%
254-43200.2 WATER FUND BENEFITS				
254-43200.210 HEALTH INS & OTHER BENEFI	42,732.00	30,190.06	12,541.94	70.65%

WATER FUND

Account	Budget	Actual	Budget Balance	Actual % of Budget
254-43200.220 SOCIAL SECURITY	9,020.00	6,368.88	2,651.12	70.61%
254-43200.226 WORKERS COMP INSURANCE	6,223.00	4,079.80	2,143.20	65.56%
254-43200.230 RETIREMENT	10,090.00	7,403.78	2,686.22	73.38%
254-43200.250 UNEMPLOYMENT INSURANCE	425.00	264.62	160.38	62.26%
Total WATER FUND BENEFITS	68,490.00	48,307.14	20,182.86	70.53%
254-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	64.00	936.00	6.40%
254-43200.335 AUDIT	3,605.00	4,094.00	-489.00	113.56%
254-43200.340 COMPUTER EXPENSES	1,200.00	1,159.09	40.91	96.59%
254-43200.410 WATER AND SEWER CHARGE	600.00	82.55	517.45	13.76%
254-43200.411 CWD WATER PURCHASE	457,733.00	327,637.93	130,095.07	71.58%
254-43200.412 STATE WATER TAX	11,480.00	8,282.05	3,197.95	72.14%
254-43200.430 WATER LINES MAINT-BREAKS	16,000.00	3,093.47	12,906.53	19.33%
254-43200.441 RIGHT OF WAY AGREEMENTS	142.00	91.66	50.34	64.55%
254-43200.491 CONTRACTUAL SERVICES	108,760.00	81,570.00	27,190.00	75.00%
254-43200.500 TRAINING, CONFERENCES, DU	2,000.00	582.00	1,418.00	29.10%
254-43200.521 LIABILITY & PROPERTY INS.	2,787.00	3,034.70	-247.70	108.89%
254-43200.535 TELEPHONE SERVICES	1,000.00	629.01	370.99	62.90%
254-43200.536 POSTAGE	1,700.00	1,199.10	500.90	70.54%
254-43200.550 PRINTING AND ADVERTISING	2,000.00	0.00	2,000.00	0.00%
254-43200.570 MAINTENANCE OTHER	1,000.00	1,684.12	-684.12	168.41%
254-43200.610 SUPPLIES	5,000.00	4,625.81	374.19	92.52%
254-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	638.90	861.10	42.59%
254-43200.614 DISTRIBUTION MATERIALS	6,000.00	17,100.03	-11,100.03	285.00%
254-43200.622 ELECTRICAL SERVICE	700.00	461.55	238.45	65.94%
254-43200.623 HEATING/NATURAL GAS	3,500.00	1,407.13	2,092.87	40.20%
254-43200.626 GAS,GREASE AND OIL	3,500.00	1,030.84	2,469.16	29.45%
254-43200.742 TRANS TO CAPITAL RESERVE	130,000.00	97,500.00	32,500.00	75.00%
254-43200.891 CAPITAL OUTLAY	0.00	8,478.03	-8,478.03	100.00%
Total GENERAL EXPENSES	951,680.00	698,080.28	253,599.72	73.35%
254-4321 GF WATER EXPENSES				
254-43210.411 CWD WATER PURC - GF	2,382,501.00	1,666,095.12	716,405.88	69.93%
254-43210.412 STATE WATER TAX - GF	59,752.00	42,115.65	17,636.35	70.48%
Total GF WATER EXPENSES	2,442,253.00	1,708,210.77	734,042.23	69.94%
Total OPERATING EXPENSES	3,393,933.00	2,406,291.05	987,641.95	70.90%
254-433 CAPITAL PROJECT EXPENSES				
254-43330.001 RAILROAD AVE. REDY/WTR LN	90,061.00	0.00	90,061.00	0.00%
254-43330.002 METER REPLACEMENT PROGRAM	58,335.00	11,400.16	46,934.84	19.54%
254-43330.004 MAPLE ST. CULVT/WTRLIN	0.00	181,599.07	-181,599.07	100.00%
254-43330.005 SERIES 3 BOND INTEREST	0.00	12,483.89	-12,483.89	100.00%
254-43330.008 SCHL ST. RDWY/WTRLIN	0.00	1,927.23	-1,927.23	100.00%
254-43332 BONDED PROJECTS				
254-43332.003 HILLCREST DRNG/N HILLCRES	0.00	70,509.97	-70,509.97	100.00%
254-43332.005 BRIAR LANE RD/SDWK/WTR LN	0.00	8,071.39	-8,071.39	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
Total BONDED PROJECTS	0.00	78,581.36	-78,581.36	100.00%
Total CAPITAL PROJECT EXPENSES	148,396.00	285,991.71	-137,595.71	192.72%
Total EXPENSES	3,542,329.00	2,692,282.76	850,046.24	76.00%
Total Expenditures	3,542,329.00	2,692,282.76	850,046.24	76.00%
Total WATER FUND	-18,396.00	-50,237.76	31,841.76	
255-3 REVENUE				
255-34 OPERATING REVENUE				
255-34403.000 MISC - UNCLASSIFIED RECEI	0.00	4.11	-4.11	100.00%
255-348 VILLAGE USER CHARGES				
255-34801.000 VILLAGE USER CHARGE	731,293.00	494,407.28	236,885.72	67.61%
255-34811.000 VILLAGE USER PENALTIES	3,000.00	2,228.23	771.77	74.27%
255-34812.000 VILL. SEPTAGE DISCHARGE I	6,000.00	32,068.86	-26,068.86	534.48%
255-34813.000 VILLAGE LEACHATE REVENUES	0.00	1,145.14	-1,145.14	100.00%
Total VILLAGE USER CHARGES	740,293.00	529,849.51	210,443.49	71.57%
255-349 TRI-TOWN REVENUES				
255-34900.000 WASTEWATER CHARGE - ESSEX	461,175.00	346,713.30	114,461.70	75.18%
255-34901.000 WASTEWATER CHARGE - WILLI	599,293.00	449,469.72	149,823.28	75.00%
255-34903.001 SHARED SEPTAGE REVENUES	3,000.00	0.00	3,000.00	0.00%
255-34903.005 PUMP STATION MAINT. FEES	30,300.00	22,725.00	7,575.00	75.00%
Total TRI-TOWN REVENUES	1,093,768.00	818,908.02	274,859.98	74.87%
Total OPERATING REVENUE	1,834,061.00	1,348,761.64	485,299.36	73.54%
255-39 NON OPERATING INCOME				
255-39000.001 CURRENT YR CONTRIBUTION I	280,000.00	210,000.00	70,000.00	75.00%
255-39700.002 ESSEX - DEBT PAYMENT	0.00	36,247.87	-36,247.87	100.00%
255-39700.003 WILLISTON - DEBT PAYMENT	0.00	33,942.27	-33,942.27	100.00%
255-39700.004 ESSEX JCT - DEBT PAYMENT	0.00	38,564.33	-38,564.33	100.00%
Total NON OPERATING INCOME	280,000.00	318,754.47	-38,754.47	113.84%
Total REVENUE	2,114,061.00	1,667,516.11	446,544.89	78.88%
Total Revenues	2,114,061.00	1,667,516.11	446,544.89	78.88%
255-43 EXPENSES				
255-4320 GENERAL EXPENSES				
255-43200.1 WWTF SALARIES				
255-43200.110 SALARIES REGULAR	327,515.00	220,044.91	107,470.09	67.19%
255-43200.130 SALARIES OVERTIME	45,000.00	31,120.42	13,879.58	69.16%

Account	Budget	Actual	Budget Balance	Actual % of Budget
255-43200.140 SALARIES PART TIME	7,979.00	12,004.72	-4,025.72	150.45%
Total WWTF SALARIES	380,494.00	263,170.05	117,323.95	69.17%
255-43200.2 WWTF BENEFITS				
255-43200.210 HEALTH INS & OTHER BENEFI	114,631.00	62,460.18	52,170.82	54.49%
255-43200.220 SOCIAL SECURITY	29,367.00	20,107.35	9,259.65	68.47%
255-43200.226 WORKERS COMP INSURANCE	17,747.00	11,678.04	6,068.96	65.80%
255-43200.230 RETIREMENT	32,752.00	22,279.54	10,472.46	68.02%
255-43200.250 UNEMPLOYMENT INSURANCE	1,535.00	347.90	1,187.10	22.66%
Total WWTF BENEFITS	196,032.00	116,873.01	79,158.99	59.62%
255-43200.320 LEGAL SERVICES	1,000.00	165.00	835.00	16.50%
255-43200.330 OTHER PROFESSIONAL SERVIC	4,000.00	300.00	3,700.00	7.50%
255-43200.335 AUDIT	4,000.00	4,806.00	-806.00	120.15%
255-43200.410 WATER AND SEWER CHARGE	5,000.00	1,989.61	3,010.39	39.79%
255-43200.432 VEHICLE MAINTENANCE	2,500.00	485.97	2,014.03	19.44%
255-43200.491 CONTRACTUAL SERVICES	54,380.00	40,785.00	13,595.00	75.00%
255-43200.500 TRAINING, CONFERENCES, DU	6,500.00	3,365.52	3,134.48	51.78%
255-43200.521 LIABILITY & PROPERTY INS.	22,854.00	22,333.52	520.48	97.72%
255-43200.535 TELEPHONE SERVICES	4,800.00	3,610.76	1,189.24	75.22%
255-43200.565 GRIT DISPOSAL	8,500.00	6,080.59	2,419.41	71.54%
255-43200.567 SLUDGE PROCESSING	150,000.00	69,120.00	80,880.00	46.08%
255-43200.568 SLUDGE MANAGEMENT	175,000.00	66,487.28	108,512.72	37.99%
255-43200.569 WWTF ANNUAL PERMIT FEE	8,500.00	0.00	8,500.00	0.00%
255-43200.570 MAINTENANCE OTHER	75,000.00	94,758.33	-19,758.33	126.34%
255-43200.572 INTERVIEW COSTS	0.00	30.00	-30.00	100.00%
255-43200.577 CONTRACT LABORATORY SERVI	8,500.00	5,000.00	3,500.00	58.82%
255-43200.610 SUPPLIES	10,000.00	7,453.51	2,546.49	74.54%
255-43200.612 UNIFORMS,BOOTS,ETC	5,000.00	1,447.59	3,552.41	28.95%
255-43200.618 SUPPLIES - LABORATORY	11,000.00	10,235.27	764.73	93.05%
255-43200.619 CHEMICALS	195,000.00	140,473.19	54,526.81	72.04%
255-43200.622 ELECTRICAL SERVICE	200,000.00	91,581.38	108,418.62	45.79%
255-43200.623 HEATING/NATURAL GAS	20,000.00	11,505.69	8,494.31	57.53%
255-43200.626 GAS,GREASE AND OIL	6,000.00	2,102.49	3,897.51	35.04%
255-43200.742 TRANS TO CAPITAL RESERVE	280,000.00	210,000.00	70,000.00	75.00%
Total GENERAL EXPENSES	1,834,060.00	1,174,159.76	659,900.24	64.02%
255-433 CAPITAL PROJECTS/EXPENSES				
255-43330.000 ARRA Loan-AR1-004 Admin F	0.00	667.08	-667.08	100.00%
255-43330.001 RZEDB Interest	0.00	48,754.47	-48,754.47	100.00%
255-43330.004 CO-GEN	0.00	1,887.72	-1,887.72	100.00%
Total CAPITAL PROJECTS/EXPENSES	0.00	51,309.27	-51,309.27	100.00%
255-434 NON-OPERATING EXPENSES				
Total NON-OPERATING EXPENSES	0.00	0.00	0.00	0.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
Total EXPENSES	1,834,060.00	1,225,469.03	608,590.97	66.82%
Total Expenditures	1,834,060.00	1,225,469.03	608,590.97	66.82%
Total WASTEWATER FUND	280,001.00	442,047.08	-162,046.08	
256-3 REVENUE				
256-33 INTERGOVERNMENTAL REVENUE				
256-33900.000 ESSEX PUMP STATION FEES	21,825.00	12,023.10	9,801.90	55.09%
256-33900.001 PARY AGREEMNT REV	15,000.00	7,500.00	7,500.00	50.00%
Total INTERGOVERNMENTAL REVENUE	36,825.00	19,523.10	17,301.90	53.02%
256-34 OPERATING REVENUE				
256-34403.000 MISC. - UNCLASSIFIED RECE	0.00	-0.26	0.26	100.00%
256-348 USER CHARGES				
256-34801.000 ANNUAL CUSTOMER CHARGE	528,322.00	368,404.95	159,917.05	69.73%
256-34811.000 ANNUAL CUSTOMER CHARGE -	2,000.00	1,640.57	359.43	82.03%
256-34821.000 HOOK ON FEES	30,000.00	98,000.00	-68,000.00	326.67%
Total USER CHARGES	560,322.00	468,045.52	92,276.48	83.53%
Total OPERATING REVENUE	560,322.00	468,045.26	92,276.74	83.53%
256-39 NON OPERATING REVENUE				
256-39000.001 CURRENT YR CONTRIBUTION I	95,000.00	71,250.00	23,750.00	75.00%
256-39200.001 WWTF CAPACITY SALE REVENU	100,000.00	100,000.00	0.00	100.00%
Total NON OPERATING REVENUE	195,000.00	171,250.00	23,750.00	87.82%
Total REVENUE	792,147.00	658,818.36	133,328.64	83.17%
Total Revenues	792,147.00	658,818.36	133,328.64	83.17%
256-43 EXPENSES				
256-432 OPERATING EXPENSES				
256-43200.1 SANITATION SALARIES				
256-43200.110 SALARIES REGULAR	76,735.00	52,533.25	24,201.75	68.46%
256-43200.130 SALARIES OVERTIME	11,300.00	6,780.07	4,519.93	60.00%
256-43200.140 SALARIES PART TIME	5,081.00	3,509.28	1,571.72	69.07%
Total SANITATION SALARIES	93,116.00	62,822.60	30,293.40	67.47%
256-43200.2 SANITATION BENEFITS				
256-43200.210 HEALTH INS & OTHER BENEFI	42,731.00	25,473.88	17,257.12	59.61%
256-43200.220 SOCIAL SECURITY	7,208.00	4,771.13	2,436.87	66.19%
256-43200.226 WORKERS COMP INSURANCE	4,557.00	2,914.15	1,642.85	63.95%

Account	Budget	Actual	Budget Balance	Actual % of Budget
256-43200.230 RETIREMENT	7,674.00	5,144.99	2,529.01	67.04%
256-43200.250 UNEMPLOYMENT INSURANCE	430.00	123.25	306.75	28.66%
Total SANITATION BENEFITS	62,600.00	38,427.40	24,172.60	61.39%
256-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%
256-43200.335 AUDIT	1,751.00	2,047.00	-296.00	116.90%
256-43200.340 COMPUTER EXPENSES	2,500.00	2,318.18	181.82	92.73%
256-43200.410 WATER AND SEWER CHARGE	1,000.00	212.49	787.51	21.25%
256-43200.430 SANITATION LINES MAINTENA	6,500.00	14,795.43	-8,295.43	227.62%
256-43200.434 PUMP STATION MAINTENANCE	5,000.00	13,229.02	-8,229.02	264.58%
256-43200.436 SANIT. LINE BACK-UP CLEAN	1,500.00	0.00	1,500.00	0.00%
256-43200.441 RIGHT OF WAY AGREEMENTS	1,020.00	1,463.27	-443.27	143.46%
256-43200.491 CONTRACTUAL SERVICES	139,060.00	105,122.50	33,937.50	75.60%
256-43200.500 TRAINING, CONFERENCES, DU	500.00	27.00	473.00	5.40%
256-43200.521 LIABILITY & PROPERTY INS.	6,550.00	6,331.79	218.21	96.67%
256-43200.536 POSTAGE	3,000.00	2,424.69	575.31	80.82%
256-43200.550 PRINTING AND ADVERTISING	850.00	23.72	826.28	2.79%
256-43200.570 MAINTENANCE OTHER	1,000.00	596.86	403.14	59.69%
256-43200.572 INTERVIEW COSTS	0.00	1,044.00	-1,044.00	100.00%
256-43200.610 SUPPLIES	1,000.00	2,476.97	-1,476.97	247.70%
256-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	487.22	1,012.78	32.48%
256-43200.622 ELECTRICAL SERVICE	10,000.00	6,167.86	3,832.14	61.68%
256-43200.623 HEATING/NATURAL GAS	1,700.00	663.07	1,036.93	39.00%
256-43200.626 GAS,GREASE AND OIL	3,500.00	967.09	2,532.91	27.63%
256-43200.742 TRANS TO CAPITAL RESERVE	95,000.00	71,250.00	23,750.00	75.00%
256-43200.891 CAPITAL OUTLAY	0.00	4,222.05	-4,222.05	100.00%
256-43220 ESSEX PS COSTS				
256-43220.001 SUSIE WILSON PS COSTS	7,500.00	4,905.63	2,594.37	65.41%
256-43220.002 WEST ST PS COSTS	9,000.00	9,937.36	-937.36	110.42%
Total ESSEX PS COSTS	16,500.00	14,842.99	1,657.01	89.96%
Total OPERATING EXPENSES	456,147.00	351,963.20	104,183.80	77.16%
256-433 CAPITAL PROJECTS/EXPENSE				
256-43330.002 METER REPLACEMENT PROGRAM	116,667.00	22,800.34	93,866.66	19.54%
256-43330.003 MISC PS WORK - (FY12 BUDG	0.00	3,750.00	-3,750.00	100.00%
256-43330.004 MANHOLE REHAB (INFILT REP	20,000.00	20,000.00	0.00	100.00%
256-43330.005 RIVER ST. PS CNTL PANEL,	0.00	18,565.82	-18,565.82	100.00%
256-43330.007 ARRA Loan-AR1-004 Admin F	0.00	4,040.60	-4,040.60	100.00%
256-43330.008 SCHL ST. RDWY/WTRLINE	0.00	1,146.39	-1,146.39	100.00%
Total CAPITAL PROJECTS/EXPENSE	136,667.00	70,303.15	66,363.85	51.44%
256-434 NON OPERATING EXPENSES				
256-43455.001 TRANS TO WWTF FOR DEBT PY	0.00	38,564.33	-38,564.33	100.00%
Total NON OPERATING EXPENSES	0.00	38,564.33	-38,564.33	100.00%
Total EXPENSES	592,814.00	460,830.68	131,983.32	77.74%

Account	Budget	Actual	Budget Balance	Actual % of Budget
Total Expenditures	592,814.00	460,830.68	131,983.32	77.74%
Total SANITATION FUND	199,333.00	197,987.68	1,345.32	
Total All Funds	242,381.00	-1,238,326.90	1,480,707.90	

RECEIVED

MAR 31 2016

Village of Essex Junction

VILLAGE OF ESSEX JUNCTION
STREET VENDING PERMIT

APPLICATION

Name of Business MR. DING-A-LING.

Name of Owner(s) GARY HATHAWAY

Address 153 CHURCH RD.

City/State/Zip COLCHESTER, VT. 05446

Telephone 802-373-4632

Nature and Type of Activity NEIGHBORHOOD ICE

CREAM TRUCK SALES

License Plate Number of Vehicle(s) 35854 JY NY

Date 3/31/16 Signature 

Date _____ Signature _____

APPROVAL

Required Certificate of Insurance received.

Conditions:

- 1) Keep required \$1 million of general liability insurance in place.
- 2) Vending is restricted to class 3 residential roads.
- 3) No parking except to serve customers.
- 4) No street vending is allowed between the hours of 9 PM and 7 AM.
- 5) The Village of Essex Junction, through its Village Manager, reserves the right to revoke the street vending permit at any time.
- 6) Permit is good for one year from date of issue.

Village Manager

Date

Patty Benoit

From: Brian Roy <broy@ccsuvt.org>
Sent: Thursday, March 31, 2016 1:59 PM
To: Patty Benoit
Subject: Fireworks Request and Display Permit
Attachments: Fireworks Display Permit.pdf

To: Village Trustees'

From: Brian Roy, Essex Junction Recreation and Parks

Dear Village Trustees',

I am writing to request a waiver of Chapter 7, Noise Ordinance of the Village Municipal Code, for July 4th, 2016 at 9:30 PM. The request is to allow the fireworks display at Maple Street Park as part of the annual Fourth of July Celebration event.

Please let me know if you have any questions.

Thanks,

Brian Roy

--

Brian Roy, Assistant Director
Essex Junction Recreation and Parks
"We Create Community through People, Parks, and Programs"
75 Maple Street
Essex Junction, VT 05452
802-878-1375
broy@ccsuvt.org

CONFIDENTIAL COMMUNICATION. THIS MESSAGE MAY NOT BE FORWARDED.

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RECEIVED

MAR 31 2016

Village of Essex Junction

FIREWORKS DISPLAY PERMIT

NAME OF PERSON IN CHARGE OF DISPLAY: _____ **Northstar Fireworks** _____

SPONSOR'S NAME: **Essex Junction Recreation & Parks Dept.** _____

DATE AND TIME OF DISPLAY: **July 4, 2016 @ 9:30 p.m.** _____

DATE AND TIME OF POSTPONEMENT (rain date): **July 4, 2016 @ 9:30 p.m.** _____

LOCATION: **75 Maple St., Essex Junction Parks & Recreation Dept., or,** _____
Essex Junction High School, 2 Education Drive (rain date location) _____

MUNICIPALITY: **Essex Junction** _____ STATE: **Vermont** _____

This permit authorizes sale, possession, and use of fireworks solely for the fireworks display specified hereon and is non-transferable.

Signature(s) of local official(s) authorized to issue Fireworks Display Permits:

(Signature) Print Name: _____
Title: _____

(Signature) Print Name: _____
Title: _____

(Signature) Print Name: _____
Title: _____