



TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, MARCH 22, 2016 at 6:30 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
 - a. Comments from Public on Items Not on Agenda
5. **EXECUTIVE SESSION/PERSONNEL**
 - a. Interviews for Recreation Governance Study Committee:
 1. Erika Baldasaro – 6:30
 2. Kahlil Zaloom – 6:40
 3. Rajan Chawla – 6:50
 4. Kim Maiberger – 7:00
 5. Deja Murray – 7:10
 6. Patrick Murray – 7:20
6. **OLD BUSINESS**
 - a. Appointments to Recreation Governance Study Committee
7. **NEW BUSINESS**
 - a. Resolution for The Rotary Club of Essex for 50th Anniversary
 - b. Letter to Garry Montague of Garry's Barber Shop for 50th Anniversary
 - c. Annual Meeting Preparation
8. **MANAGER'S REPORT**
 - a. Trustees meeting schedule
9. **TRUSTEES' COMMENTS & CONCERNS/READING FILE**
 - a. Board Member Comments
 - b. Minutes from Other Boards/Committees:
 - Tree Advisory Committee 3/1/16
 - Planning Commission 3/3/16
 - Zoning Board of Adjustment 3/15/16
10. **CONSENT AGENDA**
 - a. Minutes of Previous Meetings 3/8/16
 - b. Expense Warrant #16033 dated 12/31/15 in the amount of \$141.41
 - c. Expense Warrant #16034 dated 3/11/16 in the amount of \$137,537.66
 - d. Expense Warrant #16035 dated 3/18/16 in the amount of \$25,455.63
 - e. FYE 16 Budget Status Report as of 3/16/16
 - f. Requests from 2016 Memorial Day Parade Committee for Events and Street Closings
11. **ADJOURN**

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BOARD OF TRUSTEES. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**VILLAGE OF ESSEX JUNCTION
MINUTES OF SPECIAL MEETING
BOARD OF TRUSTEES
MARCH 14, 2016**

- BOARD OF TRUSTEES:** George Tyler (President), Lori Houghton, Elaine Sopchak, Andrew Brown; (Dan Kerin was absent).
- ESSEX SELECTBOARD:** Max Levy, Chair (via Skype); Irene Wrenner, Vice Chair; Michael Plageman; Andrew Watts.
- ADMINISTRATION:** Patrick Scheidel, Municipal Manager; Lauren Morrisseau, Assistant Manager/Finance Director; Doug Fisher, Director of Administrative Services.
- OTHERS PRESENT:** Greg Duggan, Community Development Planner; Dana Hanley, Community Development Director and TGIA member; Paula Duke, TGIA; Mary Jo Engel, TGIA; Nick Meyer, TGIA; Delia Clark, Confluence Associates/TGIA; Ariana McBride, TGIA; Vanessa Zerillo; TGIA; Ron Lawrence, TGIA.

President George Tyler called the meeting to order at 7:28 PM at the Essex Police Department.

1. JOINT MEETING WITH THE ESSEX SELECTBOARD

The Trustees were present for the final presentation of the Thoughtful Growth in Action Project (TGIA). Consultants Ariana McBride and Delia Clark thanked both boards for inviting them to present, and also acknowledged all of the TGIA participants for their hard work, especially those in attendance at this meeting. They then presented the report of the TGIA, giving a background on the origins of the project, the composition of the working group, its goals, and how the process was structured (the sequence of workshops and meetings, the survey, and other ways of getting the wider community to participate). Ms. Clark noted that she and Ms. McBride hoped that the TGIA would not become a microcosm for airing conflicting opinions about town government, and therefore decided all decisions by consensus.

Ms. McBride described some of the general findings of the working group, including: there are indeed significant differences between the Town and Village; there is a desire for collaboration between the two political entities; and the perceived need for long-range planning. Ms. McBride also noted that when it came to exploring development review, the goal of the group was not to fix something that was broken, but to continue improving the structure of town planning. She highlighted the desire by TGIA participants to make the development review process clearer to members of the public, especially helping them understand where in the process residents can have an impact on decisions. Ms. McBride stated that the focus of this working group, and hers and Ms. Clark's analysis, was on improving the governance structures in the town, rather than aspects of its outreach and community involvement.

With that preface, Ms. McBride presented the following four recommendations: 1) establish a joint Planning Commission (PC) for the Town and the Village, but separate Development Review Boards (DRBs). 2) Use a phased approach to structural changes, and consider how to evaluate the effectiveness of those changes. 3) Empower boards to establish a timeframe and work with staff to make a plan for transition. 4) Continue to explore and implement ways to improve public participation in planning. She noted that one question that arose in the discussion was why there couldn't be just one PC and one DRB, and that the response was that the volume of development review, and the differences between Village and Town zoning regulations, were too much for one DRB to cover, and that having a single PC would allow for better comprehensive long-range planning.

Ms. Clark also spoke briefly about suggested several non-structural changes the Town could make to better involve the community in the planning process. These included improving communications, improving public participation, creating more open access and transparency, allocating more resources for training board members and staff.

2. ADJOURNMENT

The joint meeting adjourned at 8:40 PM.

Minutes respectfully submitted by Patrick Scheidel, Municipal Manager



Patrick C. Scheidel

Resolution Celebrating the Rotary Club of Essex, Vermont Fifty Years of Service

WHEREAS, Vermonter Paul P. Harris founded Rotary on February 23, 1905 in Chicago, Illinois, as one of the world's first service clubs; and,

WHEREAS, there are presently 1.2 million Rotary members worldwide; and,

WHEREAS, the Rotary motto of "Service Above Self" exemplifies the purpose of Rotary which is to gather individuals together to exchange ideas, build relationships and take action to benefit others; and,

WHEREAS, The Rotary Club of Essex was chartered by Rotary International on April 13, 1966, thanks to the efforts of the 27 charter members; and,

WHEREAS, during its 50 year history of generosity of service to local, state and international causes, The Rotary Club of Essex has increased its membership to its current annual average of 50 members; and,

WHEREAS, The Rotary Club of Essex fosters fellowship as an opportunity for service; and,

WHEREAS, Essex Rotary members raise funds and provide personal service through its many projects such as:

Essex Rotary All Star Hockey Classic
Essex Rotary Golf Tournament
Essex Rotary Corn Booth at the Champlain Valley Fair
Salvation Army Bell Ringing
Senior Holiday Lunch
Staff food bank; and,

WHEREAS, The Rotary Club of Essex will celebrate its 50th Anniversary on April 13, 2016; so be it,

RESOLVED that on behalf of the Essex community, the Essex Selectboard and the Essex Junction Trustees hereby extend their sincere appreciation for all the community benefits received to date through The Rotary Club of Essex; and,

BE IT FURTHER RESOLVED, that we extend best wishes for another 50 years of success.

Dated this 21st day of March 2016.

Dated this 22nd day of March 2016.

Town of Essex Selectboard

Village of Essex Junction Trustees

Max G. Levy, Chair

George A. Tyler, President

Irene A. Wrenner, Vice Chair

Daniel S. Kerin, Vice President

Andrew J. Watts, Clerk

Lori A. Houghton, Trustee

R. Michael Plageman

Andrew P. Brown, Trustee

Susan E. Cook

Elaine H. Sopchak, Trustee

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Essex Junction, VT 05452-3154
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March 22, 2016

Mr. Garry Montague
Garry's Barber Shop
89 Pearl Street
Essex Junction, VT 05452

Dear Garry:

On behalf of the Village Trustees and the administration of the Village of Essex Junction, please accept our heartfelt congratulations on the occasion of your 50th anniversary as a barber on March 22, 2016.

It is our understanding that your barber shop has been in the same location on Pearl Street for 50 years and that you have served multiple generations of families. Small, sustainable businesses like yours are the foundation of our local economy. We are extremely grateful that you have been in the Village for so many years and we look forward to your continued presence and success here.

Your long service and commitment to our community is greatly appreciated. Again, congratulations on your 50th anniversary.

Sincerely,

George A. Tyler
Village President

QUESTIONS and ANSWERS
VILLAGE OF ESSEX JUNCTION, PROPOSED FYE2017 BUDGET

1. If this budget is approved, what impact will it have on the municipal tax rate and the amount an average property owner pays?

The proposed FYE2017 budget would decrease the Village municipal tax rate by an estimated .97 cents per \$100 of assessed valuation. For a resident whose home is valued at \$280,000 the decrease would be approximately \$27.00 or about \$2.25 per month.

These projections are based upon a 1% increase in the non-GlobalFoundries Grand List. Should Grand List growth exceed or be less than this projection, the tax rate set in August would be adjusted accordingly.

2. How much is the proposed budget for FYE2017 and how does it compare to the current fiscal year's budget?

The proposed FYE 2017 General Fund budget total is \$3,953,074 which is an increase of \$153,684 or 4% from the current fiscal year's budget.

3. What are the reasons for the proposed increase in the budget?

In thousands of dollars, the numbers below detail substantial increases to the budget.

Salaries	57
Winter Maintenance (salt)	22
Paving	200
Health & Other Ins.	(15)
Capital Contributions	(107)
Debt Service	(1)
Other Increases/Decreases	(2)
Total Budget Increase	154

4. What is the biggest change in this budget from prior budgets?

The paving budget (\$200,000) which has been carried in the Capital Reserve Fund for many years has been moved back into the Street Department budget. This change increased the Street Budget but decreased the contribution to the Capital Reserve. The Town of Essex will provide the funds to pay for all of the Street Department. The result is that the Village tax rate will decrease.

5. Why is the tax rate decreasing while the budget is increasing?

The approved Town Budget contains \$1,059,994 to pay for Street Department (including Stormwater) expenses. The increase in funds from the Town of Essex from \$839,570 in FYE16 to \$1,059,994, an increase of \$220,424, when coupled with a projected 1% increase in the non-GlobalFoundries grand list has resulted in a decrease in the Village tax rate.

6. What is the change in tax payment for combined Town of Essex and Village Taxes for the average Village taxpayer.

The owner of a \$280,000 assessed value home in the Village will see an increase in Town taxes of \$68 and a decrease in Village taxes of \$27. The result is a total increase in a Village taxpayer's tax of \$41.

7. Why is the tax impact to the Village tax payer different than what was shown at Town Meeting?

The reason the increase in taxes to the average Village taxpayer is more than the \$17 shown at Town Meeting due to the shift of paving to the Town budget is that those calculations did not take into account other increases in the Village budget. The calculation assumed a decrease in the amount to be raised by Village grand list of \$200,000. The actual amount to be raised decreased by 81,520 due to other increases in the Village budget.

8. Are there any new positions proposed in the FYE2017 budget?

There are no new positions proposed in the FYE2017 general fund budget.

9. Has there been an attempt to secure grant funding?

Village staff is currently managing about \$7 million in grant funding for 3 large projects and some smaller ones. Village staff is always searching for grant funding to supplement our tax dollars in providing the services needed in the Village. While grants are a great source of revenue for specific projects and purposes, they come with a variety of financial obligations and compliance requirements that can tie up staff resources. The Trustees weigh the plusses and minuses before applying for any grants.

10. Are there any special articles the voters are being asked to consider at Village Meeting?

Yes. We are asking the voters to approve adding 1 cent to the tax rate to establish a fund for village capital improvement projects.

11. How much is Fund Balance and is there any available for reducing taxes?

As of June 30, 2015 the Village had \$352,378 of unassigned fund balance which is equal to 9.3% of the FYE2016 budget. The proposed budget uses \$35,000 of that fund balance to reduce the tax rate, bringing the amount of unassigned fund balance down to \$317,378 or 8.4% of the FYE2016 budget. Village policy requires the Trustees to maintain the unassigned fund balance below 10%. Maintaining a fund balance of 5% to 15% is recommended by the Government Accounting Standards Board and our auditor.

12. What Capital Budget items are being proposed for FYE2017

The FYE2017 Capital Budget is \$145,467. The FYE2017 transfer from the General Fund to the Capital Reserve is proposed at \$274,960 and can be found in Transfers & Misc Expenditures on page 65 of the Annual Report. The transfer has been reduced from FYE2016 due to the removal of paving from the Capital Reserve budget. Capital Reserve Projects in the FYE2017 plan are:

<u>Project</u>	<u>Budget</u> <u>Amount</u>
Railroad Ave. Roadway/Waterline	\$86,558
Village Server Replacement	\$20,000
Hillcrest Sidewalk Imp Engineering	<u>\$38,909</u>
Total	\$145,467

The Capital Plan can be found on page 65 of the Annual Report.

The FYE2017 Rolling Stock (Vehicle Replacement) budget is \$53,972. Planned purchases are:

4WD Pickup	\$31,906
Compressor	\$22,067

The Rolling Stock Fund will also make the debt payment on the Fire Ladder Truck of \$51,310. The Rolling Stock Fund can be found on page 64 of the Annual Report.

13. Are there any other projects taking place in the Village?

Projects that will carry over from the FYE2016 Capital Budget are:

- Crescent Connector
- Pearl St. Linking Sidewalk

Also, the State of Vermont will be paving the class 1 highways in the Village in the summer of 2016. Those routes include Pearl St., Main St., Park St., and Lincoln St.

14. How much debt does the Village have and when will it be paid off?

As of June 30, 2015 the Village had \$2,988,000 of debt for Governmental Activities. This debt is for the purchase of the Fire Ladder Truck (\$150,000 which will be paid off in FYE 2018 and a bond of \$2,838,000 for infrastructure projects which will be paid off in FYE2036. The bond for infrastructure projects was also used for Water Fund projects.

Business-type activities (Water, Wastewater and Sanitation Funds) had debt of \$16,179,884. This debt is made up of three loans and two bonds:

- \$235,384 is for a Federal Stimulus loan which was used for Sanitary Sewer rehabilitation and a high intensity blower at the Wastewater Treatment Facility. This loan retires in 2030.
- \$1,097,500 is from the State of Vermont Special Environmental Revolving Fund which paid for the upgrade to the High School Pump Station. This loan will be retired in 2035.
- \$12,920,000 is from the State of Vermont Special Environmental Revolving Fund for the Wastewater Treatment Facility Refurbishment and will be retired in 2036.
- \$1,465,000 is from an Economic Recovery Zone Bond which was also used to fund the Wastewater Treatment Facility Refurbishment project. This bond will be retired in 2040.
- \$462,000 is from the bond that is shared with the General Fund for infrastructure projects. This bond will be retired in 2035.

It should be noted that the debt for the loan and bond for the Wastewater Treatment Facility project are shared with the Town of Essex and the Town of Williston in proportion to their capacity allotments at the Wastewater Treatment Facility. The Village is responsible for approximately 1/3 of this debt.



MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager
DATE: March 22, 2016
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

April 6 at 6:00 PM – Annual Community Supper

April 6 at 7:00 – Annual Meeting

April 12, 7:00 AM to 7:00 PM – Australian Ballot Voting

April 12 at 6:30 – Regular Trustees Meeting

- Joint Meeting with Planning Commission
- Bid award for Lincoln Hall siding

April 26 at 6:30 – Regular Trustees Meeting

- Board reorganization

May 10 at 6:30 – Regular Trustees Meeting

May 24 at 6:30 – Regular Trustees Meeting

May 28 at 10 AM – Memorial Day Parade

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
TREE ADVISORY COMMITTEE
MINUTES OF MEETING
March 1, 2016**

MEMBERS PRESENT: Nick Meyer, Rich Boyers, Woody Martel, Warren Spinner and Mary Jo Engel

ADMINISTRATION: Darby Mayville, Community Relations and Economic Development Assistant

1. CALL TO ORDER

The meeting was called to order at 5:42 PM by Nick.

2. MINUTES REVIEW

MOTION by Warren, SECOND by Rich to approve the February minutes. All in favor.

3. MAPLE STREET PARK EVENT PLANNING

The time of the event was set as 10 AM-12PM.

Warren noted that Matt Leonard, from the state of Vermont, expressed willingness to lead a tree walk at the event.

Nick said that he would contact the Essex Conservation Committee to see if they are willing to have a table at the event on invasive species.

Rich said that he had been doing some research on the price of seedlings. Dirt and containers will also need to be purchased for the event. It was decided to purchase 50 Norway Spruce seedlings.

MOTION by Warren, SECOND by Rich to authorize Rich and Nick to purchase up to \$200 of seedlings and planting supplies for the event. All in favor.

Warren noted that it is important that attendees understand that the seedlings must be planted outside. It would also be good to educate attendees on proper planting locations.

Nick said that he had met with Harlan Smith, Grounds & Facilities Supervisor at EJRP, regarding a potential planting location at Maple Street Park. Harlan said that there was limited money in the budget for tree plantings, but that they would be able to buy a tree to be planted near the pool. Warren suggested planting a large shade tree in this area with minimal seed droppings. The tree that was removed was a birch tree, which did well in sandy soil.

Warren suggested a freeman maple for this location. Mary Jo asked if there would be any issues with pool chemicals in this area, and Warren responded that there would not be.

Nick said that additional trees should also be planted in the parking lot.

Nick said that Harlan would set up an event sign near the corner of the park. He also suggested that a blow up map could be used for this. He will contact Sammel Signs to discuss specifications. Mary Jo said that she is waiting on a logo and map design from her nephew.

Warren stated that he and Matt Leonard will be doing the tree walk, and will give a committee overview at this time as well. It is estimated that the walk will last for two hours, including questions.

Mary Jo suggested that the walk be filmed in the future.

Nick noted that Elise Schlader, from the Urban & Community Forestry Program, has offered to assist with publicizing the event. Warren mentioned that she would be a good person to help with the kids' activities, and offered to invite her.

Woody offered to draft a letter to the Essex Reporter about the event. Warren suggested that he highlight the fact that it is an Arbor Day event, as this is a requirement for the Tree City recognition.

Warren suggested having an event photographer as well as a check in station at the park. The check in table could have a place to sign up for additional information on committee events.

Rich offered to try to recruit some high school volunteers for the event.

Mary Jo suggested that props, such as girdled tree roots, would be good to have at the event. Woody suggested connecting with the Little League concession stand to let them know that they may need to prepare for additional customers the day of the event.

4. 2016 TREE PLANTING

Rich said that he thinks that 4+ trees could be planted on Route 15. Nick will contact Public Works Superintendent Rick Jones about this idea.

Nick mentioned that the town Conservation Committee was going to be working on a tree inventory.

Planting locations on South Street were also discussed.

Nick suggested adding a walking element to the April meeting in order to review potential locations. Warren said that it is important to pick out trees sooner rather than later to ensure the best selection.

5. LOOKING AHEAD: CRESCENT CONNECTOR AND SAFETY PATH

Discussion tabled.

6. INVENTORY UPDATE

Discussion tabled.

7. NEW ITEMS/PUBLIC INPUT

The Village Tree Advisory Committee has been invited to participate in the Branch Out Burlington (BOB) Tree Keeper workshop on April 14th. BOB will run the event, however the TAC will help them promote it, and will have the chance to give a short presentation on their committee.

8. NEXT MEETING

The next meeting will be held on April 5th 2016, at 5:30 PM. Agenda is TBD.

9. ADJOURNMENT

MOTION by Rich, SECOND by Mary Jo to adjourn. All in favor. Meeting adjourned at 7:05 PM.

Respectfully submitted,
Darby Mayville

**VILLAGE OF ESSEX JUNCTION
PLANNING COMMISSION
MINUTES OF MEETING
March 3, 2016**

MEMBERS PRESENT: John Alden [arrived 6:38 PM], Amber Thibeault, Diane Clemens, Nick Meyer, Andrew Boutin. (David Nistico and Joe Weith were absent.)

ADMINISTRATION: Robin Pierce, Development Director; Will Hayden, intern.

OTHERS PRESENT: George Tyler.

- AGENDA:**
1. Call to Order
 2. Audience for Visitors
 3. Additions/Amendments to the Agenda
 4. Minutes
 5. Work Session: Land Development Code
 6. Other Planning Commission Items
 7. Adjournment
-

1. CALL TO ORDER

In the absence of Dave Nistico and until the arrival of John Alden, Diane Clemens called the meeting to order at 6:04 PM. Robin Pierce announced he will be unable to attend the Planning Commission meeting on March 17th because he will be out of the country.

2. AUDIENCE FOR VISITORS

George Tyler reviewed the Design Five Corners concept that includes closing Main Street by Brownell Block to vehicular traffic. A study will be done by Regional Planning, but the Trustees have endorsed the concept. With the new crescent connector in place closing Main Street to traffic will create a four way intersection with 30 second light cycles rather than the three and a half minute light cycles with the existing five way intersection.

Diane Clemens pointed out it is difficult to hold a developer to a concept. The Land Development Code dictates the rules. There could be "softer" language added to Section 604 (Village Center) to say the Trustees may close off a short section of Main Street.

Following further discussion there was agreement to have a joint meeting with the Trustees and Planning Commission to discuss the Design Five Corners plan, updates incorporated into the LDC, and other matters such as increased density, parking, and better communication between boards.

3. ADDITIONS/AMENDMENTS TO THE AGENDA

None.

4. MINUTES

February 4, 2016 & February 18, 2016

MOTION by Nick Meyer, SECOND by Andrew Boutin, to approve the minutes of 2/4/16 and 2/18/16 with the correction to the spelling of “at-grade” on Page 3 of the 2/18/16 minutes. VOTING: unanimous (4-0)[John Alden not present for vote]; motion carried.

5. WORK SESSION: LAND DEVELOPMENT CODE UPDATE

Signs

There was discussion of the request to allow electronic signs on municipal buildings. Staff will research sign ordinances from other communities relative to electronic signs and potential waivers, and draft language for consideration.

Section 604 – Village Center

There was agreement the language in Section 604 should say closing Main Street may happen, but will be studied first.

Chapter 7 – General Development Standards

The following was noted:

- Village Engineer has reviewed and updated the general development standards.
- Section 714.M – delete “neighborhood commercial district”.
- Section 714.M.9 – reword to “may be used”.
- Section 714.N.6 – add language saying signs must be removed if the business no longer exists.
- Section 715.D – add “of the Telecommunications Act of 1966” after ‘Section V’.
- Section 719 – staff will draft language to require that a landscape plan be done by a landscape architect registered in the State of Vermont for commercial developments with a construction cost of \$1 million or more. The Planning Commission will have the flexibility to waive the requirement if warranted. A registered landscape architect should be involved on the team handling the site plan and the village’s Tree Advisory Committee can provide information and review on urban tree planting. There could also be mention that in lieu of trees the Planning Commission may evaluate the use of solar panel canopies or other innovative alternate energy designs in certain places.
- Section 719.F – delete “with bark mulch”.
- Section 723 – remove all reference to ‘PRD’.

6. OTHER PLANNING COMMISSION ITEMS

Next meeting: March 17, 2016

Agenda: Work Session: LDC Update (Chapter 8)

7. ADJOURNMENT

MOTION by Nick Meyer, SECOND by Diane Clemens, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 7:45 PM.

**VILLAGE OF ESSEX JUNCTION
ZONING BOARD OF ADJUSTMENT
MINUTES OF MEETING
March 15, 2016**

MEMBERS PRESENT: Bruce Murdough, Aaron Martin, Martin Hughes. (Tom Weaver and Jim Moody were absent.)
ADMINISTRATION: None.
OTHERS PRESENT: John Alden, Steve Portbriand, Bill Nedde, Lyman Ross, Genevieve Melle, Robin J. Hollwedel, Deb Rehban Hollwedel.

1. CALL TO ORDER and AUDIENCE FOR VISITORS

In the absence of Chairman Tom Weaver, Bruce Murdough called the meeting to order at 6 PM. There were no comments from the audience.

2. ADDITIONS/AMENDMENTS TO AGENDA

There were no changes to the agenda.

3. MINUTES

August 18, 2015

Approval of the August 18, 2015 minutes was postponed due to lack of a quorum present at the 8/18/15 meeting.

4. PUBLIC HEARING

The function of the Zoning Board as a quasi-judicial board and the hearing procedure were explained. Individuals to give testimony before the Board were sworn in.

Conditional Use application for a two story 18,774 s.f. addition to an existing light manufacturing building at Flex-A-Seal at 1 Jackson Street in the MCU District by Krebs & Lansing Consulting Engineers, agent for Hank Slauson, owner

John Alden, Bill Nedde, and Steve Portbriand appeared on behalf of the application.

STAFF REPORT

The Zoning Board received a written staff report on the application, dated 3/15/16.

APPLICANT COMMENTS

John Alden reviewed the Flex-A-Seal site at 1 Jackson Street that abuts the railroad, village public works garage, and a car repair and a sprinkler operation. Mr. Alden noted the following:

- Flex-A-Seal makes mechanical seals on site.
- More manufacturing space is needed. The proposed addition is 18,774 s.f. (two stories) of mainly open manufacturing floor space and some additional office space. Eventually the business may add up to 16 new staff.
- An increase in the number of tractor trailers to the site is not anticipated. There will be no change operationally to the business.

- The existing loading docks will be moved slightly. The height of the building is the same as the existing metal building in the rear of the property. Height and setback requirements are met.
- Some landscaping will be added to the existing hedgerow for screening. The building will have a new front door which will “dress up” the look of the building. The building was designed to “snug up” to the existing hedgerow.
- One or two existing on-site parking spaces may be lost to the addition, but the parking area and traffic pattern will not be altered.

Martin Hughes asked about parking within the property boundary and relocation of the loading docks. John Alden explained the business owner has been working with the village to accommodate parking. There is both on-site parking and arrangement for parking off site. Bill Nedde added the arrangement is known as transportation demand management (TDM). Regarding the loading docks, the two docks will be side by side and moved out slightly from the present location.

Aaron Martin asked about the village escrow account mentioned in the staff report. John Alden explained if a proposal cannot implement the required landscaping amount (2% of the cost of construction) then the balance of the funds is put into the village escrow account for use at the discretion of the village.

PUBLIC COMMENT

Lyman Ross, 13 Jackson Street, showed photos of the area and expressed concern about the parking lot behind his property and the business continuing to grow. The lights in the parking lot prevent use of a telescope at night. Houses are very close together in the neighborhood.

Genevieve Melle, 13 Jackson Street, mentioned the area is not a manufacturing zone yet the company is a manufacturing business (the zoning is commercial). Lyman Ross noted the definition in the village plan of “light manufacturing” is “assembly of components into a consumer product”. Ms. Melle asked about the parking arrangement with the village. John Alden said there is a long term lease for parking. Bruce Murdough said the residents can get more information about the parking arrangement from village staff.

It was noted the following correspondence was received on the application:

- Written note, dated 3/10/16, from William Kalanges in support of the application.
- Email, dated 3/11/16, from John Heermans and Cecilia Polansky, 9 Jackson Street, expressing concern about increase in employees and having adequate parking, increase in semi-trucks to the site and impact on adjacent residential property value, and projected change in noise level.

There were no further comments.

MOTION by Aaron Martin, SECOND by Martin Hughes, to close the public portion of the conditional use application for a building addition at 1 Jackson Street by Flex-A-Seal. VOTING: unanimous (3-0); motion carried.

DELIBERATION/DECISION

Conditional Use, Building Expansion, 1 Jackson Street, Flex-A-Seal

FINDINGS OF FACT:

1. The property is in the Mixed Commercial Use District (MCU) with a parcel size of approximately 72,582 s.f. Lot frontage is 39.6 feet.
2. The existing land use is light manufacturing. Surrounding land use is village public works garage, rail line, car repair, sprinkler business, warehouse.
3. Lot coverage is proposed at 72.2%. Total lot coverage permitted is 65% and up to 80% with a waiver.
4. The applicant is requesting a waiver for lot coverage.
5. The request for additional waste water allocation is being addressed.
6. The proposed addition meets all setback requirements per the Land Development Code.
7. John Alden with Scott + Partners gave a presentation on the proposal.
8. A set of plans titled "Flex-A-Seal" done by Krebs & Lansing Consulting Engineers, date stamped 2/5/16, was submitted.
9. There was public comment on the application.

CONCLUSIONS:

1. Findings #1-#9 support the conditional use criteria in Section 502.C.3(a-i).

MOTION by Martin Hughes, SECOND by Aaron Martin, based on the Findings and Conclusion to approve the conditional use application for a two story 18,774 s.f. addition to an existing light manufacturing building at Flex-A-Seal at 1 Jackson Street in the MCU District. VOTING: unanimous (3-0); motion carried.

Conditional Use application for an existing two story detached garage that exceeds 50% of the total above grade floor area of the principal structure at 54 Old Colchester Road in the R-1 District by Robin Hollwedel, owner
Robin Hollwedel appeared on behalf of the application.

STAFF REPORT

The Zoning Board received a written staff report on the application, dated 3/15/16.

APPLICANT COMMENTS

Robin Hollwedel explained the garage was built and an addition was planned to the house, but funds ran short so the house addition was not built. The garage has no plumbing or living space. The parcel is over an acre in size.

PUBLIC COMMENT

It was noted the following correspondence was received on the application:

- Written note, dated 3/10/16, from William Kalanges in support of the application.

There were no further comments.

MOTION by Aaron Martin, SECOND by Martin Hughes, to close the public portion of the conditional use application for a garage at 54 Old Colchester Road by Robin Hollwedel. VOTING: unanimous (3-0); motion carried.

DELIBERATION/DECISION

Conditional Use, Garage, 54 Old Colchester Road, Hollwedel

FINDINGS OF FACT:

1. The property is at 54 Old Colchester Road in the Residential One (R-1) District. The lot is approximately 44,000 s.f. which is considerably larger than the minimum size of 15,000 s.f. required in the R-1 District
2. The applicant is seeking relief from Section 706.E of the Land Development Code to exceed the requirement that detached garages and sheds do not exceed 50% of the square footage of the principal dwelling.
3. The principal dwelling at 54 Old Colchester Road is 1,144 s.f.
4. Detached and semi-attached garages and sheds cannot exceed 572 s.f. of the principal dwelling at 54 Old Colchester Road according to the Land Development Code.
5. Total square footage of all existing detached garages and sheds is 704 s.f.
6. There was public comment on the application.

CONCLUSIONS:

1. Findings #1-#6 support the conditional use criteria in Section 502.C.3(a-i).

MOTION by Aaron Martin, SECOND by Martin Hughes, based on the Findings and Conclusion to approve the conditional use application for an existing two story detached garage that exceeds 50% of total above ground floor area of the principal structure at 54 Old Colchester Road in the R-1 District by Robin Hollwedel.

VOTING: unanimous (3-0); motion carried.

5. OTHER BUSINESS

None.

6. ADJOURNMENT

MOTION by Martin Hughes, SECOND by Aaron Martin, to adjourn the meeting.

VOTING: unanimous (3-0); motion carried.

The meeting was adjourned at 6:35 PM.

RScty: M.E. Riordan



**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
March 8, 2016**

BOARD OF TRUSTEES: George Tyler (Village President); Dan Kerin, Andrew Brown, Lori Houghton. (Elaine Sopchak was absent.)
ADMINISTRATION: Patrick Scheidel, Municipal Manager; Lauren Morrissette, Finance Manager and Assistant Village Manager.
OTHERS PRESENT: Aaron Martin, Craig Devarney, Jake Hennekey, Chad Hewitt, Rob Reiber.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA CHANGES/APPROVAL

The following changes to the agenda were made:

- Add Check Warrant Reports #16026A and #16032 to the Consent Agenda

MOTION by Dan Kerin, SECOND by Lori Houghton, to accept the agenda as amended.

VOTING: unanimous (4-0); motion carried.

3. GUESTS, PRESENTATIONS, PUBLIC HEARINGS

1. Comments from Public on Items Not on Agenda

Craig Devarney, 68 South Street, and Jake Hennekey, 66 South Street, showed pictures and discussed the chronic storm water flooding that has destroyed sidewalk and public and private property at 66 & 68 South Street. The situation is untenable. Mr. Devarney said since South Street was repaved the drain basins are occluded by driveways and are useless. Storm water flows across the road and pools several feet deep in the driveways for 66 & 68 South Street. With each storm thousands of gallons of water must be pumped. The basement of the houses at 66 & 68 South Street have been rebuilt twice due to flood damage.

Pat Scheidel will have Rick Jones (Public Works) and Rick Hamlin (Village Engineer) review the matter.

2. Presentation: FYE15 Audit Report

Chad Hewitt with Sullivan, Powers & Co. reported the village had a positive clean audit for FYE15 and received an unqualified opinion. The General Fund ended the year with an unassigned, undesignated balance of \$350,000 which is 9.3% of the budget. The enterprise funds (Water, Waste Water, and Sanitation) were healthy and positive. Capital Reserve Fund and Rolling Stock Fund were healthy and positive. There were no issues with internal controls. The Management's Discussion and Analysis document is an excellent and informative document that was compiled by the Village Finance Director to show the financial operation of the village for FYE2015.

George Tyler noted the Community Development budget is consistently underspent. Pat Scheidel explained the General Fund needs to remain in the black, and if one or two departments are underspent or overspent due to unanticipated needs the Municipal Manager can transfer funds to keep the overall General Fund in the positive.

4. OLD BUSINESS

None.

5. NEW BUSINESS

1. FYE2017 Class II Town Highway Paving Grant for South Summit Street

Aaron Martin reviewed the VTrans grant application for pavement restoration on South Summit Street. The grant requires a 10% local match. The cost of the project as proposed is \$122,250.

The Trustees are in support of the application for the VTrans FY2017 Municipal Highway Grant.

2. Approve/Sign Annual Financial Plan for Town Highways

The Trustees approved and signed the Annual Financial Plan for Town Highways.

3. Approve/Sign Certificate of Compliance for Town Road and Bridge Standards and Network Inventory

The Trustees approved and signed the Certificate of Compliance for Town Road and Bridge Standards and Network Inventory.

6. MUNICIPAL MANAGER'S REPORT

1. Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- March 22, 2016
- April 12, 2016
- April 26, 2016
- May 10, 2016
- May 24, 2016

***Special Events/Meetings**

- March 14, 2016 @ 7:00 PM – Joint Meeting with Essex Selectboard re: Thoughtful Growth in Action
- April 6, 2016 @ 6 PM – Annual Community Supper
- April 6, 2016 @ 7 PM – Annual Meeting
- April 12, 2016 – Australian Ballot Voting, 7 AM – 7 PM
- May 28, 2016 @ 10 AM – Memorial Day Parade

2. Rec Committee

Two people have expressed interest in serving on the rec committee. The committee openings will be advertised again in hopes of getting more volunteers.

3. Meetings with various departments/groups

Municipal Manager continues to meet with staff and other groups/organizations, and to prepare for the annual meeting.

4. Moving Day

Town staff has been moving into 81 Main Street and unpacking boxes. Public comment on the town offices has been positive. Village Finance Department will be relocated to 81 Main Street.

5. Joint Meeting with Essex Selectboard

The joint meeting with the Trustees and the Selectboard on 3/14/16 will be at the police station on Maple Street.

7. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

- George Tyler reported the Planning Commission requested a joint meeting with the Trustees to discuss the Design Five Corners Plan and the updates to the Land Development Code. The Trustees meeting on April 12th could be the joint meeting.
- George Tyler reported on communications from residents on School Street regarding construction vehicles related to the 4 Pearl Street project and suggested an informal meeting be scheduled to discuss the matter. Members of the Planning Commission could also be present. No decisions will be made. [Staff will warn a neighborhood work session with the Trustees and invite members of the Planning Commission to attend.]
- Lori Houghton asked for an update on the situation with construction vehicles from the project at 4 Pearl Street. [Robin Pierce will provide an update on traffic issues and a timeline from the developer on trucks using Park Terrace and School Street.]
- There was mention of the deterioration of Park Terrace due to the construction vehicles which may accelerate the road on the priority list for repair.

2. Reading File

- Minutes
 - Planning Commission 2/18/16
 - Block Party Committee 2/22/16
- Memo from Dennis Lutz and Jim Jutras re: Agreement for Stream Flow Monitoring with Vermont DEC

8. CONSENT AGENDA

MOTION by Dan Kerin, SECOND by Andrew Brown, to approve the consent agenda as follows:

1. **Approve Minutes of Previous Meeting 2/23/16.**
2. **Expense Warrant #16031 dated 2/26/16 in the amount of \$379,648.32.**
3. **Expense Warrant #16026A dated 1/22/16 in the amount of \$493,457.73.**
4. **Expense Warrant #16032 dated 3/02/16 in the amount of \$100.00.**

VOTING: unanimous (4-0); motion carried.

9. ADJOURNMENT

MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the meeting. VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 7:25 PM.

03/14/16

Town of Essex / Village of EJ Accounts Payable

Page 1

06:17 pm

Check Warrant Report # 16033 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 12/31/15 To 12/31/15 & Fund 2

Vendor	Invoice Description	Invoice Date	In	voice Number	Account	Amount Paid	Check Number	Check Date
V9968	VISION SERVICE PLAN-	12/16/15	VA	Jan vision ins 01663002362	254-43200.210 HEALTH INS & OTHER BENEFI	38.98	3489	12/31/15
V9968	VISION SERVICE PLAN-	12/16/15	VA	Jan vision ins 01663002362	255-43200.210 HEALTH INS & OTHER BENEFI	80.60	3489	12/31/15
V9968	VISION SERVICE PLAN-	12/16/15	VA	Jan vision ins 01663002362	256-43200.210 HEALTH INS & OTHER BENEFI	21.83	3489	12/31/15
----- Report Total						141.41		
=====								

03/14/16
06:19 pm

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 16034 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 03/11/16 To 03/11/16 & Fund 2

Page 1 of 10
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	02/10/16	ADVANCE AUTO PARTS ST WD-40 4146247	210-43110.610 SUPPLIES	86.11	4291	03/11/16
05290	02/16/16	ADVANCE AUTO PARTS ST WINDOW SEALER 4746570	210-43110.434 MAINT. BUILDINGS/GROUNDS	18.43	4291	03/11/16
05290	02/17/16	ADVANCE AUTO PARTS ST WD-40 TAX CREDIT 4853725	210-43110.610 SUPPLIES	-86.11	4291	03/11/16
05290	02/17/16	ADVANCE AUTO PARTS ST WINDOW SEALER TAX CRED 4853726	210-43110.434 MAINT. BUILDINGS/GROUNDS	-18.43	4291	03/11/16
05290	02/17/16	ADVANCE AUTO PARTS ST WD-40 CORRECTION 4853727	210-43110.610 SUPPLIES	81.24	4291	03/11/16
05290	02/17/16	ADVANCE AUTO PARTS ST WINDOW SEALER CORRECTI 4853728	210-43110.434 MAINT. BUILDINGS/GROUNDS	17.39	4291	03/11/16
05290	02/18/16	ADVANCE AUTO PARTS ST BELOS FM RADIO 4946685	210-43110.432 VEHICLE MAINTENANCE	47.49	4291	03/11/16
05290	02/18/16	ADVANCE AUTO PARTS ST BELOS FUSE 4946715	210-43110.432 VEHICLE MAINTENANCE	6.85	4291	03/11/16
05290	02/18/16	ADVANCE AUTO PARTS ST BELOS 4953762	210-43110.432 VEHICLE MAINTENANCE	5.29	4291	03/11/16
05290	02/22/16	ADVANCE AUTO PARTS ST SPRAY PAINT 5333463	210-43110.610 SUPPLIES	13.24	4291	03/11/16
05290	02/22/16	ADVANCE AUTO PARTS ST SUPPLIES 5346912	210-43110.610 SUPPLIES	39.89	4291	03/11/16
05290	02/23/16	ADVANCE AUTO PARTS ST SPRAY PAINT SAND PAPER 5433483	210-43110.610 SUPPLIES	25.25	4291	03/11/16
05290	02/24/16	ADVANCE AUTO PARTS ST TRACKLESS GEAR LOBE 5547065	210-43110.617 SIGNS AND POSTS	17.08	4291	03/11/16
05290	02/29/16	ADVANCE AUTO PARTS ST SAND PAPER 6021863	210-43110.610 SUPPLIES	10.38	4291	03/11/16
05290	03/01/16	ADVANCE AUTO PARTS ST HEAD LIGHT BULBS 6133716	210-43110.432 VEHICLE MAINTENANCE	48.98	4291	03/11/16
05290	03/01/16	ADVANCE AUTO PARTS ST SHOP SUPPLIES 6154097	210-43110.610 SUPPLIES	48.04	4291	03/11/16
05290	03/04/16	ADVANCE AUTO PARTS ST DOUBLE SIDE TAPE 6433834	210-43110.610 SUPPLIES	5.10	4291	03/11/16
05290	03/07/16	ADVANCE AUTO PARTS ST FILTERS 6747354	210-43110.432 VEHICLE MAINTENANCE	194.82	4291	03/11/16
08185	02/22/16	ADVANCED EMEGENCY PRODUCT VF IPAD HARDWARE 40196	210-42220.889 ROUTINE EQUIPMENT PURCHAS	71.30	4293	03/11/16
08185	02/11/16	ADVANCED EMEGENCY PRODUCT VF IPAD HARDWARE 44122	210-42220.889 ROUTINE EQUIPMENT PURCHAS	481.97	4293	03/11/16
42665	02/10/16	AMAZON/SYNCB BL BOOKS 021016D	210-45551.641 JUVEN COLLECTION-PRNT & E	689.73	4295	03/11/16
42665	02/10/16	AMAZON/SYNCB BL BOOKS 021016D	210-45551.837 CHILDRENS PROGRAMS	10.59	4295	03/11/16
42665	02/10/16	AMAZON/SYNCB BL BOOKS 021016D	210-45551.610 SUPPLIES	94.09	4295	03/11/16
42665	02/10/16	AMAZON/SYNCB BL BOOKS 021016D	210-45551.640 ADULT COLLECTION-PRINT &	201.94	4295	03/11/16
02420	02/23/16	AUTOZONE VF ANTIFREEZE 3236579648	210-42220.432 VEHICLE MAINTENANCE	10.99	4298	03/11/16

03/14/16
06:19 pm

Town of Essex / Village of EJ Accounts Payable
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For Check Acct 01(GENERAL FUND) All check #s 03/11/16 To 03/11/16 & Fund 2

Page 2 of 10
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V9976	03/04/16	AVONDA AIR SYSTEMS, INC BL MAINTENANCE 02101	210-45551.434 MAINT. BUILDINGS/GROUNDS	1020.00	4299	03/11/16
21115	03/01/16	BARNIER, NICOLE BL REIMBURSE PATRON 030816D	210-49346.002 JUVEN COLLECTION-PRNT & E	15.00	4301	03/11/16
V10301	03/01/16	BARRA, PLC DAVID A. VA FEB LEGAL FEES EJ23082312	210-41970.320 LEGAL SERVICES	346.50	4302	03/11/16
V10301	03/01/16	BARRA, PLC DAVID A. VA FEB LEGAL FEES EJ23082312	210-41320.320 LEGAL SERVICES	330.00	4302	03/11/16
23635	03/01/16	BAY STATE ELEVATOR COMPAN BL MAINTENANCE 412475	210-45551.434 MAINT. BUILDINGS/GROUNDS	269.51	4303	03/11/16
V9376	03/03/16	BENOIT/PATRICIA// AD MILEAGE 030316D	210-41320.580 TRAVEL	27.54	4304	03/11/16
00530	11/25/15	BRODART CO BL BOOKS B4184465	210-45551.641 JUVEN COLLECTION-PRNT & E	126.26	4306	03/11/16
00530	11/25/15	BRODART CO BL BOOKS B4184465	210-45551.610 SUPPLIES	9.00	4306	03/11/16
00530	02/09/16	BRODART CO BL BOOKS B4258095	210-45551.610 SUPPLIES	0.90	4306	03/11/16
00530	02/09/16	BRODART CO BL BOOKS B4258095	210-45551.640 ADULT COLLECTION-PRINT &	24.64	4306	03/11/16
00530	02/15/16	BRODART CO BL BOOKS B4264432	210-45551.641 JUVEN COLLECTION-PRNT & E	5.39	4306	03/11/16
00530	02/15/16	BRODART CO BL BOOKS B4264432	210-45551.610 SUPPLIES	0.90	4306	03/11/16
00530	02/15/16	BRODART CO BL BOOKS B4264433	210-49345.000 LIBRARY DONATION EXPENDIT	14.65	4306	03/11/16
00530	02/17/16	BRODART CO BL BOOKS B4268653	210-45551.641 JUVEN COLLECTION-PRNT & E	9.34	4306	03/11/16
00530	02/17/16	BRODART CO BL BOOKS B4268653	210-45551.610 SUPPLIES	0.90	4306	03/11/16
00530	02/18/16	BRODART CO BL BOOKS B4269581	210-45551.641 JUVEN COLLECTION-PRNT & E	50.00	4306	03/11/16
00530	02/18/16	BRODART CO BL BOOKS B4269581	210-45551.610 SUPPLIES	4.50	4306	03/11/16
00530	02/18/16	BRODART CO BF BOOKS B4269628	210-45551.641 JUVEN COLLECTION-PRNT & E	55.90	4306	03/11/16
00530	02/18/16	BRODART CO BF BOOKS B4269628	210-45551.610 SUPPLIES	4.50	4306	03/11/16
00530	02/18/16	BRODART CO BL BOOKS B4269629	210-49345.000 LIBRARY DONATION EXPENDIT	32.57	4306	03/11/16
00530	02/22/16	BRODART CO BL BOOKS B4271439	210-45551.610 SUPPLIES	0.90	4306	03/11/16
00530	02/22/16	BRODART CO BL BOOKS B4271439	210-45551.641 JUVEN COLLECTION-PRNT & E	8.79	4306	03/11/16
00530	02/23/16	BRODART CO BL BOOKS B4272684	210-45551.640 ADULT COLLECTION-PRINT &	14.29	4306	03/11/16
00530	02/23/16	BRODART CO BL BOOKS B4272684	210-45551.610 SUPPLIES	0.90	4306	03/11/16
00530	02/23/16	BRODART CO BL BOOKS B4272730	210-45551.610 SUPPLIES	0.90	4306	03/11/16

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	02/23/16	BL BOOKS B4272730	210-45551.641 JUVEN COLLECTION-PRNT & E	9.89	4306	03/11/16
00530	02/24/16	BL BOOKS B4275574	210-45551.610 SUPPLIES	8.10	4306	03/11/16
00530	02/24/16	BL BOOKS B4275574	210-45551.641 JUVEN COLLECTION-PRNT & E	100.33	4306	03/11/16
00530	02/24/16	BL BOOKS B4275629	210-45551.641 JUVEN COLLECTION-PRNT & E	33.91	4306	03/11/16
00530	02/24/16	BL BOOKS B4275629	210-45551.610 SUPPLIES	3.60	4306	03/11/16
00530	02/24/16	BL BOOKS B4275630	210-45551.610 SUPPLIES	9.00	4306	03/11/16
00530	02/24/16	BL BOOKS B4275630	210-45551.641 JUVEN COLLECTION-PRNT & E	110.92	4306	03/11/16
00530	03/01/16	BL BOOKS B4284787	210-45551.610 SUPPLIES	1.80	4306	03/11/16
00530	03/01/16	BL BOOKS B4284787	210-45551.641 JUVEN COLLECTION-PRNT & E	22.51	4306	03/11/16
00530	03/03/16	BL BOOKS B4288846	210-45551.641 JUVEN COLLECTION-PRNT & E	9.34	4306	03/11/16
00530	03/03/16	BL BOOKS B4288846	210-45551.610 SUPPLIES	0.90	4306	03/11/16
00530	03/03/16	BL BOOKS B4288847	210-45551.610 SUPPLIES	3.60	4306	03/11/16
00530	03/03/16	BL BOOKS B4288847	210-45551.641 JUVEN COLLECTION-PRNT & E	47.34	4306	03/11/16
V0455	03/01/16	BL SUPPLIES 40184933819	210-45551.610 SUPPLIES	44.05	4309	03/11/16
03000	02/11/16	ST SALT 2902689319	210-43125.610 WINTER MAINTENANCE	2321.00	4310	03/11/16
03000	02/12/16	ST SALT 2902691900	210-43125.610 WINTER MAINTENANCE	4564.77	4310	03/11/16
03000	02/16/16	ST SALT 2902697028	210-43125.610 WINTER MAINTENANCE	2374.91	4310	03/11/16
03000	02/18/16	ST SALT 2902702399	210-43125.610 WINTER MAINTENANCE	5520.58	4310	03/11/16
21120	01/25/16	VF PHYSICALS 0000992900	210-42220.566 PHYSICAL EXAMS	888.00	4313	03/11/16
21120	01/25/16	VF PHYSICALS 0000993300	210-42220.566 PHYSICAL EXAMS	296.00	4313	03/11/16
21120	01/25/16	VF PHYSICALS 0000993900	210-42220.566 PHYSICAL EXAMS	706.00	4313	03/11/16
21120	01/25/16	VF PHYSICALS A0000993300	210-42220.566 PHYSICAL EXAMS	888.00	4313	03/11/16
23170	02/29/16	VA FEB VEHICLE GAS CL174858	210-42220.626 GAS,GREASE AND OIL	221.25	4314	03/11/16
23170	02/29/16	VA FEB VEHICLE GAS CL174858	210-43110.626 GAS,GREASE AND OIL	1370.98	4314	03/11/16
23525	02/22/16	ST DEF FLUID 369929	210-43110.626 GAS,GREASE AND OIL	18.88	4315	03/11/16

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
04940	02/12/16	COMCAST ST TV INTERNET 021216ST	210-43110.610 SUPPLIES	129.98	4317	03/11/16
04940	02/12/16	COMCAST ST TV INTERNET 021216ST	210-43125.610 WINTER MAINTENANCE	29.98	4317	03/11/16
42640	03/02/16	DE LAGE LANDEN AD 3/15-4/14 COPIER LEASE 49207149	210-41320.442 LEASED SERVICES	249.52	4326	03/11/16
V10657	02/26/16	DENNISON/MARY K.// BL CHILDCARE PROGRAMS 2132016MKD	210-45551.837 CHILDRENS PROGRAMS	20.71	4328	03/11/16
35260	02/17/16	EAST COAST PRINTERS INC VF SHIRTS 12171574	210-42220.612 UNIFORMS,BOOTS,ETC	93.00	4330	03/11/16
38955	02/19/16	F W WEBB COMPANY BL LIBRARY DRAIN PIPE 50100888	210-45551.434 MAINT. BUILDINGS/GROUNDS	30.36	4334	03/11/16
38955	02/22/16	F W WEBB COMPANY BL LIBRARY DRAIN SUPPLY 50118052	210-45551.434 MAINT. BUILDINGS/GROUNDS	40.38	4334	03/11/16
16000	12/17/15	FISHER AUTO PARTS ST FILTERS 293140655	210-43110.432 VEHICLE MAINTENANCE	84.16	4340	03/11/16
16000	12/17/15	FISHER AUTO PARTS ST HYDRAULIC FILTER 293140659	210-43110.432 VEHICLE MAINTENANCE	29.72	4340	03/11/16
16000	02/23/16	FISHER AUTO PARTS ST SANDER PAD 293146030	210-43110.610 SUPPLIES	37.43	4340	03/11/16
16000	03/07/16	FISHER AUTO PARTS ST OIL FILTER 293147124	210-43110.432 VEHICLE MAINTENANCE	13.50	4340	03/11/16
13570	02/24/16	GALE/CENGAGE LEARNING BL BOOKS 57633773	210-45551.640 ADULT COLLECTION-PRINT &	77.36	4345	03/11/16
34895	03/01/16	GAUTHIER TRUCKING, INC. ST TRASH 1140277	210-43110.565 RUBBISH REMOVAL	85.52	4347	03/11/16
34895	03/01/16	GAUTHIER TRUCKING, INC. LH FEB RUBBISH REMOVAL 1140278	210-41940.565 RUBBISH REMOVAL	155.72	4347	03/11/16
34895	03/01/16	GAUTHIER TRUCKING, INC. ST TRASH 1140279	210-43110.565 RUBBISH REMOVAL	415.77	4347	03/11/16
34895	03/01/16	GAUTHIER TRUCKING, INC. ST TRASH 1140410	210-43110.565 RUBBISH REMOVAL	55.27	4347	03/11/16
04035	02/16/16	GOT THAT RENTAL & SALES I ST PUSH SPREADER FOR SALT 23362	210-43110.610 SUPPLIES	269.00	4348	03/11/16
21055	02/29/16	GREEN MOUNTAIN MESSENGER, BL POSTAGE 50497	210-45551.536 POSTAGE	120.00	4349	03/11/16
07010	11/25/15	GREEN MOUNTAIN POWER CORP ST 10/28-11/25 203 MAIN S 11253172608	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	20.68	4352	03/11/16
07010	12/03/15	GREEN MOUNTAIN POWER CORP ST 12/3/15 SL 3 OF 3 12/159917006	210-43160.622 STREET LIGHTS - ELECTRICI	529.72	4352	03/11/16
07010	12/04/15	GREEN MOUNTAIN POWER CORP ST 11/5-12/4 MAIN ST.CRES 12157538002	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	53.09	4352	03/11/16
07010	12/03/15	GREEN MOUNTAIN POWER CORP ST 12/3 SL 142 12157917008	210-43160.622 STREET LIGHTS - ELECTRICI	6426.35	4352	03/11/16
07010	12/03/15	GREEN MOUNTAIN POWER CORP ST 12/15 SL 2 OF 3 12158917007	210-43160.622 STREET LIGHTS - ELECTRICI	1381.07	4352	03/11/16
07010	12/08/15	GREEN MOUNTAIN POWER CORP ST 11/6-12/8 11 JACKSON S 12159256108	210-43110.622 ELECTRICAL SERVICE	237.26	4352	03/11/16
07010	02/22/16	GREEN MOUNTAIN POWER CORP ST INSTALL POLE ON RIVER 505042	210-43151.430 STORM SEWER MAINTENANCE	3298.27	4353	03/11/16

03/14/16
06:19 pm

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 16034 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 03/11/16 To 03/11/16 & Fund 2

Page 5 of 10
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
28070	02/17/16	ST PLOW BLADES 00024288	210-43110.610 SUPPLIES	122.36	4359	03/11/16
33495	02/04/16	BL BOOKS 91769121	210-45551.640 ADULT COLLECTION-PRINT &	12.99	4360	03/11/16
37715	02/17/16	LH SR CTR PHONE REP 31220	210-41940.434 MAINT. BUILDINGS/GROUNDS	80.00	4361	03/11/16
05845	02/19/16	VF ISOLATORS NY27196	210-42220.432 VEHICLE MAINTENANCE	275.50	4366	03/11/16
33195	02/29/16	ST SHED DOOR REPAIR 51741TE	210-43110.434 MAINT. BUILDINGS/GROUNDS	122.85	4370	03/11/16
05010	02/04/16	DV PC LEGAL AD 2/18 111990	210-41970.550 PRINTING AND ADVERTISING	63.75	4376	03/11/16
12965	03/03/16	AD MILEAGE REIMB 160303SMH	210-41320.500 TRAINING, CONFERENCES, DU	6.48	4382	03/11/16
12965	03/03/16	AD MILEAGE REIMB 160303SMH	210-41320.580 TRAVEL	115.34	4382	03/11/16
13475	02/16/16	ST ELECTRICAL PARTS S4012202001	210-43110.434 MAINT. BUILDINGS/GROUNDS	206.70	4383	03/11/16
13475	02/17/16	ST ELECTRICAL PARTS S4012202002	210-43110.434 MAINT. BUILDINGS/GROUNDS	96.00	4383	03/11/16
V1636	02/10/16	VA NOZZLES FOR SS5000 16092	210-43110.610 SUPPLIES	249.58	4384	03/11/16
V1913	02/22/16	BL YOUTH MATERIALS 1086588545	210-49346.002 JUVEN COLLECTION-PRNT & E	10.00	4394	03/11/16
24100	02/12/16	ST SIGNS 124152	210-43110.617 SIGNS AND POSTS	1700.45	4396	03/11/16
24100	02/10/16	ST SIGNS 124153	210-43110.617 SIGNS AND POSTS	1321.30	4396	03/11/16
21140	03/10/16	VE BLOCK PARTY VENDOR 030316D	210-14301.000 PREPAID EXPENSES	500.00	4399	03/11/16
26385	03/01/16	AD/DV FEB MINUTES 756EJ	210-41970.530 COMMUNICATIONS	176.00	4401	03/11/16
26385	03/01/16	AD/DV FEB MINUTES 756EJ	210-41320.530 COMMUNICATIONS	341.00	4401	03/11/16
24325	02/29/16	VF RADIO REPAIR 24136301	210-42220.443 RADIO MAINTENANCE	270.00	4403	03/11/16
24325	02/29/16	VF RADIO REPAIR 24136302	210-42220.443 RADIO MAINTENANCE	180.00	4403	03/11/16
24325	02/29/16	VF RADIO REPAIR 24136303	210-42220.443 RADIO MAINTENANCE	336.55	4403	03/11/16
18010	01/28/16	VF MULTI COLOR BATON 3268425	210-42220.889 ROUTINE EQUIPMENT PURCHAS	23.79	4405	03/11/16
18010	01/28/16	VF ROOF HOOK 3268426	210-42220.889 ROUTINE EQUIPMENT PURCHAS	126.54	4405	03/11/16
V10680	03/03/16	AD 3/20-6/20 POSTAGE MTR 2640102FB16	210-41320.442 LEASED SERVICES	281.88	4419	03/11/16
29835	02/22/16	ST FLOOR PAINT & WIRE BRU 87816	210-43110.610 SUPPLIES	17.72	4420	03/11/16
29835	02/22/16	ST FLOOR PAINT & WIRE BRU 87816	210-43110.434 MAINT. BUILDINGS/GROUNDS	53.12	4420	03/11/16

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29835	02/23/16	SHERWIN-WILLIAMS ST PAINT SUPPLIES 88236	210-43110.434 MAINT. BUILDINGS/GROUNDS	62.07	4420	03/11/16
29835	02/23/16	SHERWIN-WILLIAMS ST PAINT SUPPLIES 88236	210-43110.610 SUPPLIES	21.53	4420	03/11/16
23855	02/23/16	SOUTHWORTH-MILTON, INC. VF PRE MIX FUEL 0571964	210-42220.626 GAS, GREASE AND OIL	12.56	4423	03/11/16
40840	02/15/16	SOVERNET COMMUNICATIONS ST TELEPHONE 3596279	210-43110.535 TELEPHONE SERVICES	0.52	4424	03/11/16
40840	02/15/16	SOVERNET COMMUNICATIONS VF TELEPHONE 3603938	210-42220.535 TELEPHONE SERVICES	101.96	4424	03/11/16
V2124	11/07/15	STAPLES ADVANTAGE BL SUPPLIES 3283509530	210-45551.610 SUPPLIES	48.30	4426	03/11/16
V2124	02/13/16	STAPLES ADVANTAGE AD/DV SUPPLIES 3292953820	210-41970.610 SUPPLIES	17.58	4426	03/11/16
V2124	02/13/16	STAPLES ADVANTAGE AD/DV SUPPLIES 3292953820	210-41320.610 SUPPLIES	35.68	4426	03/11/16
V2124	02/16/16	STAPLES ADVANTAGE VF OFFICE CHAIRS/SHREDDER 3293527623	210-42220.889 ROUTINE EQUIPMENT PURCHAS	467.99	4426	03/11/16
V2124	02/20/16	STAPLES ADVANTAGE BL SUPPLIES 3293527625	210-45551.610 SUPPLIES	143.02	4426	03/11/16
V2153	01/31/16	SULLIVAN, POWERS & CO. VA FIN STATEMENTS PREP 118163	210-41320.335 AUDIT	448.14	4428	03/11/16
11815	02/23/16	THE ROYAL GROUP INC BL SERVICE 625371	210-45551.434 MAINT. BUILDINGS/GROUNDS	432.00	4429	03/11/16
V9414	02/25/16	TOP HAT ENTERTAINMENT, IN VE DEPOS BLOCK PTY BOUNCE 2527	210-14301.000 PREPAID EXPENSES	200.00	4432	03/11/16
21145	03/06/16	TRC ENVIRONMENTAL DV REFUND ZONING PERM OP 030316D	210-34130.000 LICENSE AND ZONING FEE	5.00	4433	03/11/16
36130	02/18/16	VERIZON WIRELESS VA 1/19-2/18 CELL & DATA 9760654345	210-41970.535 TELEPHONE SERVICES	40.01	4435	03/11/16
36130	02/18/16	VERIZON WIRELESS VA 1/19-2/18 CELL & DATA 9760654345	210-42220.535 TELEPHONE SERVICES	121.34	4435	03/11/16
36130	02/19/16	VERIZON WIRELESS ST PHONES & IPADS 9760724842	210-43110.535 TELEPHONE SERVICES	203.14	4437	03/11/16
11935	02/11/16	VIKING-CIVES USA ST PLOW BLADES 4466829	210-43110.610 SUPPLIES	257.12	4438	03/11/16
22070	02/18/16	VILLAGE COPY & PRINT INC. AD/DV ENVELOPES/LETTERHD 5953	210-41320.550 PRINTING AND ADVERTISING	456.60	4439	03/11/16
22070	02/18/16	VILLAGE COPY & PRINT INC. AD/DV ENVELOPES/LETTERHD 5953	210-41970.550 PRINTING AND ADVERTISING	224.90	4439	03/11/16
29825	02/23/16	VT GAS SYSTEMS VA NATURAL GAS 021614461	210-42220.623 HEATING/NATURAL GAS	1014.45	4445	03/11/16
29825	02/23/16	VT GAS SYSTEMS VA NATURAL GAS 021614461	210-41940.623 HEATING/NATURAL GAS	544.19	4445	03/11/16
29825	02/23/16	VT GAS SYSTEMS VA NATURAL GAS 021614461	210-43110.623 HEATING/NATURAL GAS	665.70	4445	03/11/16
29825	02/23/16	VT GAS SYSTEMS VA NATURAL GAS 021614461	210-45551.623 HEATING/NATURAL GAS	1220.61	4445	03/11/16
30210	11/09/15	VT LEAGUE OF CITIES & TOW AD Q2 2016 UNEMP INS 20398Q2	210-20215.000 STATE UNEMPLOYMENT PAYABL	445.00	4447	03/11/16

03/14/16
06:19 pm

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 16034 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 03/11/16 To 03/11/16 & Fund 2

Page 7 of 10
Imorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07565	02/22/16	ST PAPER TOWELS 132447791	210-43110.610 SUPPLIES	311.85	4450	03/11/16
07565	01/26/15	VA SUPPLIES I31769251	210-42220.610 SUPPLIES	298.64	4450	03/11/16
07565	01/26/15	VA SUPPLIES I31769251	210-41320.610 SUPPLIES	67.91	4450	03/11/16
07565	01/26/15	VA SUPPLIES I31769251	210-41970.610 SUPPLIES	33.45	4450	03/11/16
07565	02/12/16	LH SUPPLIES I32257841	210-41940.610 SUPPLIES	95.98	4450	03/11/16
10840	02/12/16	ST PLOW BLADES/CURB RUNNE IV29647	210-43110.610 SUPPLIES	2938.16	4453	03/11/16
V10636	03/08/16	AD FEB ADMIN FEE 031616463	210-41320.210 HEALTH INS & OTHER BENEFIT	3.45	1603115	03/11/16
V10301	03/01/16	VA FEB LEGAL FEES EJ23082312	230-46801.007 PEARL ST. LINKING SIDEWALK	280.50	4302	03/11/16
V10679	02/29/16	LH EXTERIOR REHAB PAYAPP6	230-46801.010 LINCOLN HALL RESTORATIONS	45000.00	4371	03/11/16
V10695	02/29/16	ST TREE REMOVAL 022016D	230-46801.007 PEARL ST. LINKING SIDEWALK	422.50	4375	03/11/16
39425	03/04/16	VR FEB ARCHITECT SERVICES 890	230-46801.010 LINCOLN HALL RESTORATIONS	260.00	4418	03/11/16
23170	02/29/16	VA FEB VEHICLE GAS CL174858	254-43200.626 GAS, GREASE AND OIL	60.16	4314	03/11/16
38955	02/12/16	VW STOCK FOR WATER BUILDI 50024432	254-43200.610 SUPPLIES	33.25	4334	03/11/16
18000	02/22/16	VW REPAIR BAND FOR 2 INCH 0398374	254-43200.430 WATER LINES MAINT-BREAKS	186.10	4337	03/11/16
18000	02/22/16	VW REAIR CLAMS STOCK 0398401	254-43200.614 DISTRIBUTION MATERIALS	398.48	4337	03/11/16
18000	02/25/16	VW VALVE BOX CAPS 0398570	254-43200.614 DISTRIBUTION MATERIALS	74.48	4337	03/11/16
07010	12/08/15	VW 11/6-12/8 11 JACKSON S 12158256109	254-43200.622 ELECTRICAL SERVICE	60.17	4352	03/11/16
04040	02/18/16	HITCH EXTENDER & PINS PC6777	254-43200.570 MAINTENANCE OTHER	52.99	4374	03/11/16
V1636	02/10/16	VA NOZZLES FOR SS5000 16092	254-43200.610 SUPPLIES	41.60	4384	03/11/16
V2153	01/31/16	VA FIN STATEMENTS PREP 118163	254-43200.335 AUDIT	267.72	4428	03/11/16
38760	02/18/16	ST RISERS FOR CURB BOXES INV0060851	254-43200.610 SUPPLIES	203.58	4431	03/11/16
38760	02/23/16	VW RISERS INV0060987	254-43200.610 SUPPLIES	60.00	4431	03/11/16
36130	02/19/16	ST PHONES & IPADS 9760724842	254-43200.535 TELEPHONE SERVICES	91.05	4437	03/11/16
29825	02/23/16	VA NATURAL GAS 021614461	254-43200.623 HEATING/NATURAL GAS	477.51	4445	03/11/16
12840	02/15/16	WW GRIT 410000003208	255-43200.565 GRIT DISPOSAL	149.19	4290	03/11/16

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	02/22/16	WW MARVEL MYSTERY OIL	255-43200.570	12.60	4291	03/11/16
			5346930	MAINTENANCE OTHER			
05290	ADVANCE AUTO PARTS	02/25/16	WW ANTIFREEZE	255-43200.570	26.32	4291	03/11/16
			5647100	MAINTENANCE OTHER			
23170	CHAMPLAIN OIL CO., INC.	02/29/16	VA FEB VEHICLE GAS	255-43200.626	192.81	4314	03/11/16
			CL174858	GAS, GREASE AND OIL			
V10411	CLEAN WATERS, INC.	02/24/16	WW GBT POLYMER	255-43200.619	3732.70	4316	03/11/16
			7735	CHEMICALS			
27420	DAVE WHITCOMB'S SERVICE	12/30/15	WW INSPECTIONS WW VEHICLE	255-43200.432	80.00	4325	03/11/16
			50620	VEHICLE MAINTENANCE			
V10734	ENCORE ESSEX JUNCTION SOL	02/19/16	WW FEB SOLAR FIXED PYMNT	255-43200.622	2969.11	4331	03/11/16
			1602E5	ELECTRICAL SERVICE			
38955	F W WEBB COMPANY	02/12/16	WW LAB FAUCET	255-43200.570	226.74	4334	03/11/16
			49994424	MAINTENANCE OTHER			
38955	F W WEBB COMPANY	02/19/16	WW PVC FITTING	255-43200.570	7.52	4334	03/11/16
			50102421	MAINTENANCE OTHER			
V0833	FLEURY/BERNARD//	02/26/16	WW POLYMER COURSE MILEAGE	255-43200.500	38.88	4342	03/11/16
			022616BF	TRAINING, CONFERENCES, DU			
07010	GREEN MOUNTAIN POWER CORP	02/19/16	WW 1/21-2/19 WWTF	255-43200.622	6810.75	4350	03/11/16
			02160132407	ELECTRICAL SERVICE			
V1093	HOLLAND CO., INC.	02/19/16	WW SODIUM BISULFITE	255-43200.619	5591.96	4358	03/11/16
			102139	CHEMICALS			
23980	INTERSTATE ALL BATTERY CE	02/29/16	WW TANKER BATTERY	255-43200.610	62.98	4362	03/11/16
			032011006366	SUPPLIES			
V9645	KOMLINE-SANDERSON	02/18/16	WW RECONDITION DRIVE ROLL	255-43200.570	1685.70	4367	03/11/16
			42029867	MAINTENANCE OTHER			
04040	LUCKY'S TRAILER SALES INC	02/19/16	WW CUTTING EDGE FOR PLOW	255-43200.570	444.00	4374	03/11/16
			PC6800	MAINTENANCE OTHER			
34995	MCMASTER CARR SUPPLY CO	02/19/16	WW THERMOMETER & PUMP	255-43200.570	742.75	4381	03/11/16
			50422032	MAINTENANCE OTHER			
V1636	NEW ENGLAND MUNICIPAL	02/10/16	VA NOZZLES FOR SS5000	255-43200.610	41.60	4384	03/11/16
			16092	SUPPLIES			
00315	NOCO DISTRIBUTION LLC	02/19/16	WW GENERAL PURPOSE GREASE	255-43200.570	145.35	4386	03/11/16
			PSI1237907	MAINTENANCE OTHER			
00315	NOCO DISTRIBUTION LLC	02/22/16	WW 2G OIL	255-43200.570	976.32	4386	03/11/16
			PSI1238256	MAINTENANCE OTHER			
V1661	NORTH CENTRAL LABORATORIE	02/23/16	WW ASST'D LAB NEEDS	255-43200.618	628.05	4387	03/11/16
			368912	SUPPLIES - LABORATORY			
06510	OMEGA ELECTRIC CONSTRUCTI	02/22/16	WW 2G FIRE ALARM SHORT	255-43200.570	310.07	4391	03/11/16
			61091	MAINTENANCE OTHER			
12265	RICOH USA, INC	02/20/16	WW PRINTER	255-43200.570	115.94	4409	03/11/16
			96372582	MAINTENANCE OTHER			
28005	RUSSELL SUPPLY	02/22/16	WW 1/2" DRILL	255-43200.570	192.50	4414	03/11/16
			057644	MAINTENANCE OTHER			
28005	RUSSELL SUPPLY	02/22/16	WW LARGE DRILL	255-43200.570	35.30	4414	03/11/16
			057739	MAINTENANCE OTHER			
V2124	STAPLES ADVANTAGE	02/13/16	WW GORILLA TAPE	255-43200.570	33.98	4426	03/11/16
			3292953819	MAINTENANCE OTHER			
V2153	SULLIVAN, POWERS & CO.	01/31/16	VA FIN STATEMENTS PREP	255-43200.335	314.28	4428	03/11/16
			118163	AUDIT			

03/14/16
06:19 pm

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 16034 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 03/11/16 To 03/11/16 & Fund 2

Page 9 of 10
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V10663	02/18/16	THERRIEN'S BOILER & MECHA WW BOILER REPAIR 11747	255-43200.570 MAINTENANCE OTHER	950.12	4430	03/11/16
36130	02/18/16	VERIZON WIRELESS VA 1/19-2/18 CELL & DATA 9760654345	255-43200.535 TELEPHONE SERVICES	182.66	4435	03/11/16
29825	02/23/16	VT GAS SYSTEMS VA NATURAL GAS 021614461	255-43200.623 HEATING/NATURAL GAS	3457.28	4445	03/11/16
07465	02/02/16	BIBENS ACE HARDWARE INC SA DRILL BITS MAPLE ST 233395	256-43200.434 PUMP STATION MAINTENANCE	19.99	4305	03/11/16
23170	02/29/16	CHAMPLAIN OIL CO., INC. VA FEB VEHICLE GAS CL174858	256-43200.626 GAS, GREASE AND OIL	27.94	4314	03/11/16
38955	02/11/16	F W WEBB COMPANY SA HS P STA FAN MOTOR 49193685	256-43200.434 PUMP STATION MAINTENANCE	851.04	4334	03/11/16
38955	02/22/16	F W WEBB COMPANY SA PARTS FOR RIVER ST PS 50116822	256-43200.434 PUMP STATION MAINTENANCE	236.95	4334	03/11/16
38955	02/23/16	F W WEBB COMPANY SA RIVER ST AIR VALVE 50137867	256-43200.434 PUMP STATION MAINTENANCE	33.82	4334	03/11/16
38955	02/24/16	F W WEBB COMPANY SA RIVER ST VALVE FITTING 50154378	256-43200.434 PUMP STATION MAINTENANCE	41.42	4334	03/11/16
34995	02/19/16	MCMASTER CARR SUPPLY CO WW FITTING & HOSE RIVR PS 50458501	256-43200.434 PUMP STATION MAINTENANCE	209.53	4381	03/11/16
V1636	02/10/16	NEW ENGLAND MUNICIPAL VA NOZZLES FOR SS5000 16092	256-43200.610 SUPPLIES	499.17	4384	03/11/16
V2153	01/31/16	SULLIVAN, POWERS & CO. VA FIN STATEMENTS PREP 118163	256-43200.335 AUDIT	133.86	4428	03/11/16
36130	02/23/16	VERIZON WIRELESS SA VPN START UP/SERVICE 9761062986	256-43220.002 WEST ST PS COSTS	108.21	4437	03/11/16
36130	02/23/16	VERIZON WIRELESS SA VPN START UP/SERVICE 9761062986	256-43200.434 PUMP STATION MAINTENANCE	408.58	4437	03/11/16
36130	02/23/16	VERIZON WIRELESS SA VPN START UP/SERVICE 9761062986	256-43220.001 SUSIE WILSON PS COSTS	108.21	4437	03/11/16
29825	02/23/16	VT GAS SYSTEMS VA NATURAL GAS 021614461	256-43220.001 SUSIE WILSON PS COSTS	39.97	4445	03/11/16
29825	02/23/16	VT GAS SYSTEMS VA NATURAL GAS 021614461	256-43200.623 HEATING/NATURAL GAS	195.29	4445	03/11/16
29825	02/23/16	VT GAS SYSTEMS VA NATURAL GAS 021614461	256-43220.002 WEST ST PS COSTS	39.97	4445	03/11/16
V10152	02/18/16	WINOOSKI NRCD SA HSPS STREAM BANK OFFSE 022216	256-43200.434 PUMP STATION MAINTENANCE	872.50	4452	03/11/16

03/14/16
06:19 pm

Town of Essex / Village of EJ Accounts Payable
Check Warrant Report # 16034 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01 (GENERAL FUND) All check #s 03/11/16 To 03/11/16 & Fund 2

Page 10 of 10
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				137537.66		

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
V10662	02/20/16	ACCESS DOOR AUTOMATION	BL MAINTENANCE ON AUTO DR	210-45551.434	191.00	4492	03/18/16
			12502	MAINT. BUILDINGS/GROUNDS			
V10614	01/05/16	CHOICE COBRA, LLC	AD Cobra admin	210-41320.210	30.00	4497	03/18/16
			RC037539	HEALTH INS & OTHER BENEFIT			
38280	02/29/16	CRYSTAL ROCK BOTTLED WATE	LH WATER	210-41940.610	26.10	4498	03/18/16
			021650117144	SUPPLIES			
38280	02/29/16	CRYSTAL ROCK BOTTLED WATE	ST BOTTLED WATER	210-43110.610	15.80	4498	03/18/16
			021650122590	SUPPLIES			
V9766	03/11/16	DEUTSCH/ALBERTA//	BL TRAINING MILEAGE REIMB	210-45551.500	52.38	4499	03/18/16
			ED31116	TRAINING, CONFERENCES, DU			
25715	03/10/16	DONALD HAMLIN CONSULT ENG	AD AUTUMN POND ENG 1/2016	210-15102.000	77.16	4500	03/18/16
			03101614821	EXCHANGE - ENGI/LEGAL			
25715	03/10/16	DONALD HAMLIN CONSULT ENG	ST ENG. CLASS I JAN PAVIN	210-43110.576	1630.00	4500	03/18/16
			03101614830	ENGINEERING SERVICES			
25715	03/10/16	DONALD HAMLIN CONSULT ENG	ST ENGINEERING UTIL MAPS	210-43110.576	217.10	4500	03/18/16
			03101616818	ENGINEERING SERVICES			
08645	02/22/16	LOWES BUSINESS ACCT/SYNCB	ST OFFICE BENCH	210-43110.434	81.80	4508	03/18/16
			02285	MAINT. BUILDINGS/GROUNDS			
08645	02/04/16	LOWES BUSINESS ACCT/SYNCB	ST SHELVES FOR OFFICE	210-43110.434	65.74	4508	03/18/16
			02433A	MAINT. BUILDINGS/GROUNDS			
08645	02/04/16	LOWES BUSINESS ACCT/SYNCB	ST SHELVES FOR OFFICE	210-43110.610	11.36	4508	03/18/16
			02433A	SUPPLIES			
08645	02/11/16	LOWES BUSINESS ACCT/SYNCB	ST OFFICE DOOR	210-43110.434	197.60	4508	03/18/16
			02691	MAINT. BUILDINGS/GROUNDS			
08645	02/06/16	LOWES BUSINESS ACCT/SYNCB	VF BUILDING SUPPLIES	210-42220.434	154.95	4508	03/18/16
			02771	MAINT. BUILDINGS/GROUNDS			
44745	03/04/16	NORTHEASTERN SECURITY	BL BUILDING MAINTENANCE	210-45551.434	129.00	4511	03/18/16
			12751	MAINT. BUILDINGS/GROUNDS			
24325	03/02/16	RADIO NORTH GROUP INC	VF RADIO MAINTENANCE	210-42220.443	21.50	4513	03/18/16
			24136335	RADIO MAINTENANCE			
40840	03/01/16	SOVERNET COMMUNICATIONS	BL PHONE TECH ACCESS	210-45551.530	39.95	4517	03/18/16
			3610462	TECHNOLOGY ACCESS			
40840	03/01/16	SOVERNET COMMUNICATIONS	BL PHONE TECH ACCESS	210-45551.535	92.05	4517	03/18/16
			3610462	TELEPHONE SERVICES			
V0545	03/07/16	TECH GROUP/THE//	VF SERVER	210-42220.889	890.00	4518	03/18/16
			70096	ROUTINE EQUIPMENT PURCHAS			
22070	03/11/16	VILLAGE COPY & PRINT INC.	AD ANNUAL REPORT	210-41320.550	1522.00	4520	03/18/16
			5998	PRINTING AND ADVERTISING			
24570	02/12/16	VT TROPHY & ENGRAVING	VF PLAQUES/ENGRAVING	210-42220.889	434.20	4523	03/18/16
			67499	ROUTINE EQUIPMENT PURCHAS			
12690	03/09/16	WILLIAMSON ELECTRICAL SVC	BL MAINTENANCE	210-45551.434	259.50	4525	03/18/16
			3184	MAINT. BUILDINGS/GROUNDS			
02035	02/06/16	BURLINGTON FREE PRESS	DV WORK SESSION AD	230-46801.011	165.00	4496	03/18/16
			0005695051	MAIN ST. SDWLK SCOPING ST			
25715	03/10/16	DONALD HAMLIN CONSULT ENG	VR CRESCENT CONNECTOR	230-46801.008	870.00	4500	03/18/16
			03101612833	CRESCENT CONNECTOR			
25715	03/10/16	DONALD HAMLIN CONSULT ENG	VR PEARL MISSING LINK ENG	230-46801.007	1387.50	4500	03/18/16
			03101614807	PEARL ST. LINKING SIDEWAL			
715	03/10/16	DONALD HAMLIN CONSULT ENG	VB BRIAR LANE ENG	253-46801.005	8913.17	4500	03/18/16
			03101614813	BRIAR LANE RD/SDWK/WTR LI			

03/18/16

Town of Essex / Village of EJ Accounts Payable

11:47 am

Check Warrant Report # 16035 Current Prior Next FY Invoices For Fund (GENERAL FUND)

CDelibac

For Check Acct 01(GENERAL FUND) All check #s 03/18/16 To 03/18/16 & Fund 2

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
V10328	INSULATION DEPOT	03/11/16	VB/VW BRIAR LN INSULATION	253-46801.005	5712.16	4507	03/18/16
			7585	BRIAR LANE RD/SDWK/WTR LI			
25715	DONALD HAMLIN CONSULT ENG	03/10/16	VB BRIAR LANE ENG	254-43330.005	1229.33	4500	03/18/16
			03101614813	SERIES 3 BOND INTEREST			
V10328	INSULATION DEPOT	03/11/16	VB/VW BRIAR LN INSULATION	254-43332.005	787.84	4507	03/18/16
			7585	BRIAR LANE RD/SDWK/WTR LN			
08645	LOWES BUSINESS ACCT/SYNCE	02/23/16	VW WATER TRUCK TOOLS	254-43200.610	64.54	4508	03/18/16
			02432	SUPPLIES			
08645	LOWES BUSINESS ACCT/SYNCE	02/18/16	SA/WW TOOLS HARDWARE	255-43200.570	79.30	4508	03/18/16
			09778	MAINTENANCE OTHER			
08645	LOWES BUSINESS ACCT/SYNCE	02/18/16	SA/WW TOOLS HARDWARE	256-43200.550	23.72	4508	03/18/16
			09778	PRINTING AND ADVERTISING			
08645	LOWES BUSINESS ACCT/SYNCE	02/10/16	WW ELECTRICAL SUPPLIES	256-43200.434	83.88	4508	03/18/16
			11876	PUMP STATION MAINTENANCE			
Report Total					25455.63		

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-31101.000 PROPERTY TAXES-CURRENT	2,564,285.00	1,291,539.22	1,272,745.78	50.37%
210-33546.000 STATE FOR VT PILOT & CURR	2,500.00	2,173.32	326.68	86.93%
210-33582.000 ESSEX TOWN CONTRIB. TO LI	15,000.00	0.00	15,000.00	0.00%
210-33582.001 TOWN STORMWATER PAYMENT	59,500.00	29,750.00	29,750.00	50.00%
210-33582.002 TOWN STREET DEPT PAYMENT	780,070.00	390,035.00	390,035.00	50.00%
210-34130.000 LICENSE AND ZONING FEE	50,000.00	31,320.48	18,679.52	62.64%
210-34131.000 WHITCOMB FARM SOLAR PILOT	5,524.00	0.00	5,524.00	0.00%
210-34221.000 MISCELLANEOUS FIRE RECEIP	10.00	15.00	-5.00	150.00%
210-35130.000 STATE DISTRICT COURT FINE	2,000.00	1,041.50	958.50	52.08%
210-36102.000 INTEREST EARNINGS	2,000.00	3,438.92	-1,438.92	171.95%
210-36201.000 PARKING SPACE FEES	4,800.00	3,200.00	1,600.00	66.67%
210-36202.000 LINCOLN HALL RENTALS	1.00	30.00	-29.00	3,000.00%
210-36400.000 BLOCK PARTY CONTRIBUTIONS	1,500.00	50.00	1,450.00	3.33%
210-36603.000 MISC. - UNCLASSIFIED RECE	2,000.00	1,573.38	426.62	78.67%
210-36605.000 MISCELLANEOUS STREET RECE	3,000.00	7,243.90	-4,243.90	241.46%
210-36606.000 MISCELLANEOUS LIBRARY REC	300.00	194.00	106.00	64.67%
210-39154.000 SERVICE FEE - WATER	108,760.00	54,380.00	54,380.00	50.00%
210-39155.000 SERVICE FEE - WWTP	54,380.00	27,190.00	27,190.00	50.00%
210-39156.000 SERVICE FEE - SANITATION	108,760.00	54,380.00	54,380.00	50.00%
210-395 UNBUDGETED REVENUE				
210-39501.000 OTHER DONATIONS	0.00	3,329.26	-3,329.26	100.00%
210-39508.000 DONATIONS TO LIBRARY	0.00	6,901.66	-6,901.66	100.00%
210-39508.001 BROWNELL LIBRARY GRANTS	0.00	2,316.00	-2,316.00	100.00%
210-39510.000 MISC GRANTS	0.00	920.00	-920.00	100.00%
210-39581.000 MISCELLANEOUS STATE GRANT	0.00	650.00	-650.00	100.00%
210-39583.000 CARING FOR CANOPY GRANT	0.00	1,500.00	-1,500.00	100.00%
210-39590.001 ADULT REPLACEMENT RECEIPT	0.00	1,044.95	-1,044.95	100.00%
210-39590.002 JUVENILE REPLACEMENT RECE	0.00	557.50	-557.50	100.00%
Total UNBUDGETED REVENUE	0.00	17,219.37	-17,219.37	100.00%
Total Revenues	3,764,390.00	1,914,774.09	1,849,615.91	50.87%
210-41 GENERAL GOVERNMENT				
210-413 GENERAL EXPENSES				
210-41320 ADMINISTRATION				
210-41320.1 ADMIN SALARIES				
210-41320.110 SALARIES REGULAR	269,205.00	182,848.68	86,356.32	67.92%
210-41320.130 SALARIES OVERTIME	2,000.00	1,954.79	45.21	97.74%
210-41320.140 SALARIES PART TIME	15,814.00	8,524.97	7,289.03	53.91%
210-41320.150 MANAGER CONTRACT	57,955.00	41,000.00	16,955.00	70.74%
Total ADMIN SALARIES	344,974.00	234,328.44	110,645.56	67.93%
210-41320.2 ADMIN BENEFITS				
210-41320.210 HEALTH INS & OTHER BENEFI	74,316.00	46,246.73	28,069.27	62.23%
210-41320.220 SOCIAL SECURITY	22,282.00	14,889.03	7,392.97	66.82%
210-41320.226 WORKERS COMP INSURANCE	1,139.00	844.81	294.19	74.17%
210-41320.230 RETIREMENT	26,920.00	17,909.04	9,010.96	66.53%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-41320.250 UNEMPLOYMENT INSURANCE	850.00	218.68	631.32	25.73%
210-41320.291 HEALTH IMPROV PROGRAMS	1,600.00	100.00	1,500.00	6.25%
Total ADMIN BENEFITS	127,107.00	80,208.29	46,898.71	63.10%
210-41320.310 BOARD MEMBER FEES	2,500.00	1,250.00	1,250.00	50.00%
210-41320.320 LEGAL SERVICES	15,000.00	4,603.50	10,396.50	30.69%
210-41320.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%
210-41320.335 AUDIT	5,800.00	6,404.86	-604.86	110.43%
210-41320.340 COMPUTER EXPENSES	15,485.00	10,968.28	4,516.72	70.83%
210-41320.442 LEASED SERVICES	4,800.00	2,796.68	2,003.32	58.26%
210-41320.500 TRAINING, CONFERENCES, DU	14,390.00	6,303.30	8,086.70	43.80%
210-41320.521 LIABILITY & PROPERTY INS.	6,353.00	6,954.68	-601.68	109.47%
210-41320.522 PUBLIC OFFICIALS LIABILIT	5,857.00	6,039.00	-182.00	103.11%
210-41320.530 COMMUNICATIONS	13,806.00	6,805.78	7,000.22	49.30%
210-41320.535 TELEPHONE SERVICES	2,280.00	1,250.88	1,029.12	54.86%
210-41320.536 POSTAGE	4,200.00	3,870.27	329.73	92.15%
210-41320.550 PRINTING AND ADVERTISING	5,500.00	1,625.61	3,874.39	29.56%
210-41320.560 TRUSTEES EXPENDITURES	4,000.00	1,050.13	2,949.87	26.25%
210-41320.571 PAY & CLASSIFICATION STUD	5,871.00	0.00	5,871.00	0.00%
210-41320.580 TRAVEL	0.00	1,005.45	-1,005.45	100.00%
210-41320.610 SUPPLIES	6,000.00	3,846.36	2,153.64	64.11%
210-41320.800 TAX REFUNDS	0.00	148.72	-148.72	100.00%
210-41320.820 ELECTIONS	1,600.00	0.00	1,600.00	0.00%
210-41320.835 HOLIDAY EXPENSE	1,250.00	39.85	1,210.15	3.19%
210-41320.891 CAPITAL OUTLAY	1,000.00	1,139.00	-139.00	113.90%
Total ADMINISTRATION	588,773.00	380,639.08	208,133.92	64.65%
210-41335 ECONOMIC DEVELOPMENT				
210-41335.1 ECON DEV SALARIES				
210-41335.110 SALARIES REGULAR	28,396.00	18,765.91	9,630.09	66.09%
210-41335.140 SALARIES PART TIME	0.00	4,500.00	-4,500.00	100.00%
Total ECON DEV SALARIES	28,396.00	23,265.91	5,130.09	81.93%
210-41335.2 ECON DEV BENEFITS				
210-41335.210 HEALTH INS & OTHER BENEFIT	18,579.00	10,819.56	7,759.44	58.24%
210-41335.220 SOCIAL SECURITY	2,199.00	1,693.08	505.92	76.99%
210-41335.226 WORKERS COMP INSURANCE	108.00	103.10	4.90	95.46%
210-41335.230 RETIREMENT	2,840.00	1,892.92	947.08	66.65%
210-41335.250 UNEMPLOYMENT INSURANCE	216.00	77.69	138.31	35.97%
Total ECON DEV BENEFITS	23,942.00	14,586.35	9,355.65	60.92%
210-41335.521 LIABILITY & PROPERTY INS.	112.00	219.09	-107.09	195.62%
210-41335.810 COMMUNITY EVENTS & PROGRA	6,000.00	2,846.19	3,153.81	47.44%
210-41335.811 ANNUAL SUPPORT OF ORGNIZA	9,300.00	7,585.00	1,715.00	81.56%
210-41335.812 NEW PROGRAMS	2,500.00	0.00	2,500.00	0.00%
210-41335.813 MATCHING GRANT FUNDS	9,000.00	0.00	9,000.00	0.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-41335.835 BLOCK PARTY EXPENSE	7,000.00	2,863.96	4,136.04	40.91%
210-41335.891 CAPITAL OUTLAY	1,200.00	0.00	1,200.00	0.00%
Total ECONOMIC DEVELOPMENT	87,450.00	51,366.50	36,083.50	58.74%
Total GENERAL EXPENSES	676,223.00	432,005.58	244,217.42	63.89%
210-41940 LINCOLN HALL				
210-41940.410 WATER AND SEWER CHARGE	1,000.00	619.40	380.60	61.94%
210-41940.423 CONTRACT SERVICES	9,021.00	5,340.91	3,680.09	59.21%
210-41940.434 MAINT. BUILDINGS/GROUNDS	9,000.00	6,540.85	2,459.15	72.68%
210-41940.521 LIABILITY & PROPERTY INS.	6,383.00	5,795.15	587.85	90.79%
210-41940.565 RUBBISH REMOVAL	1,900.00	1,120.04	779.96	58.95%
210-41940.610 SUPPLIES	2,500.00	911.00	1,589.00	36.44%
210-41940.622 ELECTRICAL SERVICE	7,500.00	3,604.99	3,895.01	48.07%
210-41940.623 HEATING/NATURAL GAS	6,200.00	2,182.62	4,017.38	35.20%
210-41940.891 CAPITAL OUTLAY	1,100.00	0.00	1,100.00	0.00%
Total LINCOLN HALL	44,604.00	26,114.96	18,489.04	58.55%
210-41970 COMMUNITY DEVELOPMENT				
210-41970.1 COM DEV SALARIES				
210-41970.110 SALARIES REGULAR	134,504.00	88,875.32	45,628.68	66.08%
Total COM DEV SALARIES	134,504.00	88,875.32	45,628.68	66.08%
210-41970.2 COM DEV BENEFITS				
210-41970.210 HEALTH INS & OTHER BENEFIT	37,158.00	21,318.55	15,839.45	57.37%
210-41970.220 SOCIAL SECURITY	10,619.00	6,968.35	3,650.65	65.62%
210-41970.226 WORKERS COMP INSURANCE	513.00	387.91	125.09	75.62%
210-41970.230 RETIREMENT	13,450.00	8,887.52	4,562.48	66.08%
210-41970.250 UNEMPLOYMENT INSURANCE	350.00	61.72	288.28	17.63%
Total COM DEV BENEFITS	62,090.00	37,624.05	24,465.95	60.60%
210-41970.310 BOARD MEMBER FEES	3,600.00	1,500.00	2,100.00	41.67%
210-41970.320 LEGAL SERVICES	12,000.00	5,334.24	6,665.76	44.45%
210-41970.330 OTHER PROFESSIONAL SVCS	6,000.00	2,417.25	3,582.75	40.29%
210-41970.340 COMPUTER EXPENSES	4,000.00	2,062.50	1,937.50	51.56%
210-41970.500 TRAINING,CONF,DUES	3,500.00	1,232.93	2,267.07	35.23%
210-41970.521 LIABILITY & PROPERTY INS.	2,242.00	2,591.66	-349.66	115.60%
210-41970.522 PUBLIC OFFICIALS LIABILIT	5,857.00	6,039.00	-182.00	103.11%
210-41970.530 COMMUNICATIONS	2,500.00	1,114.50	1,385.50	44.58%
210-41970.535 TELEPHONE SERVICES	1,644.00	1,228.04	415.96	74.70%
210-41970.536 POSTAGE	600.00	234.89	365.11	39.15%
210-41970.550 PRINTING AND ADVERTISING	3,000.00	1,455.04	1,544.96	48.50%
210-41970.575 RECORDING FEES	2,500.00	150.00	2,350.00	6.00%
210-41970.580 TRAVEL	2,400.00	1,400.00	1,000.00	58.33%
210-41970.610 SUPPLIES	2,000.00	1,397.36	602.64	69.87%
210-41970.891 CAPITAL OUTLAY	1,500.00	1,451.00	49.00	96.73%

Account	Budget	Actual	Budget Balance	Actual % of Budget
Total COMMUNITY DEVELOPMENT	249,937.00	156,107.78	93,829.22	62.46%
Total GENERAL GOVERNMENT	970,764.00	614,228.32	356,535.68	63.27%
210-42220 FIRE DEPARTMENT				
210-42220.1 FIRE SALARIES				
210-42220.140 SALARIES - FIREFIGHTERS	144,000.00	93,891.86	50,108.14	65.20%
Total FIRE SALARIES	144,000.00	93,891.86	50,108.14	65.20%
210-42220.2 FIRE BENEFITS				
210-42220.200 EMPLOYEE ASSISTANCE PROGR	900.00	648.00	252.00	72.00%
210-42220.210 ACCIDENT & DISABILITY INS	3,600.00	3,300.00	300.00	91.67%
210-42220.220 SOCIAL SECURITY	11,050.00	7,182.64	3,867.36	65.00%
210-42220.226 WORKERS COMP INSURANCE	22,789.00	13,885.98	8,903.02	60.93%
Total FIRE BENEFITS	38,339.00	25,016.62	13,322.38	65.25%
210-42220.410 WATER AND SEWER CHARGE	600.00	450.01	149.99	75.00%
210-42220.432 VEHICLE MAINTENANCE	14,000.00	16,939.09	-2,939.09	120.99%
210-42220.434 MAINT. BUILDINGS/GROUNDS	6,000.00	6,321.01	-321.01	105.35%
210-42220.443 RADIO MAINTENANCE	2,000.00	443.50	1,556.50	22.18%
210-42220.500 TRAINING, CONFERENCES, DU	5,000.00	1,801.26	3,198.74	36.03%
210-42220.521 LIABILITY & PROPERTY INS.	7,545.00	7,445.55	99.45	98.68%
210-42220.535 TELEPHONE SERVICES	3,400.00	2,180.10	1,219.90	64.12%
210-42220.566 PHYSICAL EXAMS	6,500.00	2,909.00	3,591.00	44.75%
210-42220.570 MAINTENANCE OTHER	14,000.00	9,712.00	4,288.00	69.37%
210-42220.578 EMERGENCY GENERATOR MAINT	500.00	480.00	20.00	96.00%
210-42220.610 SUPPLIES	2,400.00	2,772.42	-372.42	115.52%
210-42220.611 NEW EQUIPMENT-RADIOS	2,000.00	2,195.00	-195.00	109.75%
210-42220.612 UNIFORMS,BOOTS,ETC	20,000.00	14,710.15	5,289.85	73.55%
210-42220.615 EMS SUPPLIES	1,500.00	683.76	816.24	45.58%
210-42220.622 ELECTRICAL SERVICE	7,000.00	4,029.14	2,970.86	57.56%
210-42220.623 HEATING/NATURAL GAS	5,200.00	1,533.70	3,666.30	29.49%
210-42220.626 GAS,GREASE AND OIL	7,200.00	1,953.40	5,246.60	27.13%
210-42220.838 FIRE PREVENTION	2,000.00	2,018.36	-18.36	100.92%
210-42220.889 ROUTINE EQUIPMENT PURCHAS	15,000.00	8,043.38	6,956.62	53.62%
Total FIRE DEPARTMENT	304,184.00	205,529.31	98,654.69	67.57%
210-431 STREET DEPARTMENT				
210-43110 STREET GENERAL				
210-43110.1 STREET GENERAL SALARIES				
210-43110.110 SALARIES REGULAR	173,911.00	101,384.17	72,526.83	58.30%
210-43110.130 SALARIES OVERTIME	16,300.00	7,834.48	8,465.52	48.06%
210-43110.140 SALARIES PART TIME	12,619.00	13,621.09	-1,002.09	107.94%
Total STREET GENERAL SALARIES	202,830.00	122,839.74	79,990.26	60.56%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-43110.2 STREET GENERAL BENEFITS				
210-43110.210 HEALTH INS & OTHER BENEFIT	68,742.00	37,245.22	31,496.78	54.18%
210-43110.220 SOCIAL SECURITY	15,695.00	9,198.57	6,496.43	58.61%
210-43110.226 WORKERS COMP INSURANCE	15,732.00	7,393.95	8,338.05	47.00%
210-43110.230 RETIREMENT	17,391.00	10,393.71	6,997.29	59.76%
210-43110.250 UNEMPLOYMENT INSURANCE	824.00	387.23	436.77	46.99%
Total STREET GENERAL BENEFITS	118,384.00	64,618.68	53,765.32	54.58%
210-43110.410 WATER AND SEWER CHARGE				
210-43110.410 WATER AND SEWER CHARGE	2,000.00	1,145.81	854.19	57.29%
210-43110.432 VEHICLE MAINTENANCE				
210-43110.432 VEHICLE MAINTENANCE	22,000.00	14,491.65	7,508.35	65.87%
210-43110.434 MAINT. BUILDINGS/GROUNDS				
210-43110.434 MAINT. BUILDINGS/GROUNDS	2,500.00	3,491.88	-991.88	139.68%
210-43110.441 RIGHT OF WAY AGREEMENTS				
210-43110.441 RIGHT OF WAY AGREEMENTS	11,076.00	10,325.18	750.82	93.22%
210-43110.442 EQUIPMENT RENTALS				
210-43110.442 EQUIPMENT RENTALS	1,000.00	1,814.17	-814.17	181.42%
210-43110.443 RADIO MAINTENANCE				
210-43110.443 RADIO MAINTENANCE	200.00	0.00	200.00	0.00%
210-43110.500 TRAINING, CONFERENCES, DU				
210-43110.500 TRAINING, CONFERENCES, DU	500.00	211.38	288.62	42.28%
210-43110.521 LIABILITY & PROPERTY INS.				
210-43110.521 LIABILITY & PROPERTY INS.	14,807.00	14,448.05	358.95	97.58%
210-43110.535 TELEPHONE SERVICES				
210-43110.535 TELEPHONE SERVICES	2,850.00	2,068.04	781.96	72.56%
210-43110.565 RUBBISH REMOVAL				
210-43110.565 RUBBISH REMOVAL	6,500.00	4,037.08	2,462.92	62.11%
210-43110.570 MAINTENANCE OTHER				
210-43110.570 MAINTENANCE OTHER	1,000.00	445.45	554.55	44.55%
210-43110.572 INTERVIEW COSTS				
210-43110.572 INTERVIEW COSTS	0.00	435.00	-435.00	100.00%
210-43110.576 ENGINEERING SERVICES				
210-43110.576 ENGINEERING SERVICES	15,000.00	21,160.08	-6,160.08	141.07%
210-43110.582 TRAFFIC CALMING				
210-43110.582 TRAFFIC CALMING	1,000.00	0.00	1,000.00	0.00%
210-43110.610 SUPPLIES				
210-43110.610 SUPPLIES	20,000.00	15,664.51	4,335.49	78.32%
210-43110.612 UNIFORMS,BOOTS,ETC				
210-43110.612 UNIFORMS,BOOTS,ETC	5,000.00	3,987.39	1,012.61	79.75%
210-43110.616 GRAVEL,TOPSOIL				
210-43110.616 GRAVEL,TOPSOIL	4,000.00	5,120.69	-1,120.69	128.02%
210-43110.617 SIGNS AND POSTS				
210-43110.617 SIGNS AND POSTS	4,000.00	3,774.46	225.54	94.36%
210-43110.622 ELECTRICAL SERVICE				
210-43110.622 ELECTRICAL SERVICE	4,000.00	1,432.54	2,567.46	35.81%
210-43110.623 HEATING/NATURAL GAS				
210-43110.623 HEATING/NATURAL GAS	4,000.00	1,142.36	2,857.64	28.56%
210-43110.626 GAS,GREASE AND OIL				
210-43110.626 GAS,GREASE AND OIL	35,000.00	12,073.83	22,926.17	34.50%
210-43110.891 CAPITAL OUTLAY				
210-43110.891 CAPITAL OUTLAY	8,000.00	0.00	8,000.00	0.00%
Total STREET GENERAL	485,647.00	304,727.97	180,919.03	62.75%
210-43120 STREET-PAVEMENT MAINT				
210-43120.444 STREET MARKINGS	7,000.00	5,382.61	1,617.39	76.89%
210-43120.570 SIDEWALK AND CURB MAINTEN	4,000.00	4,162.43	-162.43	104.06%
210-43120.610 PAVEMENT MAINTENANCE	16,000.00	26,156.45	-10,156.45	163.48%
Total STREET-PAVEMENT MAINT	27,000.00	35,701.49	-8,701.49	132.23%
210-43123 STREETS - TRAFFIC LIGHTS				
210-43123.570 TRAFFIC LIGHTS MAINTENANC	3,500.00	1,758.86	1,741.14	50.25%
210-43123.622 TRAFFIC LIGHTS - ELECTRIC	6,000.00	4,146.94	1,853.06	69.12%
Total STREETS - TRAFFIC LIGHTS	9,500.00	5,905.80	3,594.20	62.17%
210-43125.570 CONTRACT SERVICES	0.00	4,572.50	-4,572.50	100.00%
210-43125.610 WINTER MAINTENANCE	90,000.00	64,868.10	25,131.90	72.08%
210-43131 STREET - STORMWATER				

Account	Budget	Actual	Budget Balance % of Budget	Actual
210-43151.1 STREET-STORMWATER SALARIE				
210-43151.110 SALARIES - REGULAR	40,158.00	26,131.05	14,026.95	65.07%
Total STREET-STORMWATER SALARIE	40,158.00	26,131.05	14,026.95	65.07%
210-43151.2 STREET-STROMWATER BENEFIT				
210-43151.210 HEALTH INS & OTHER BENEFI	9,847.00	5,634.52	4,212.48	57.22%
210-43151.220 SOCIAL SECURITY	3,072.00	1,997.85	1,074.15	65.03%
210-43151.226 WORKERS COMP INSURANCE	2,306.00	1,482.06	823.94	64.27%
210-43151.230 RETIREMENT	4,016.00	2,564.45	1,451.55	63.86%
210-43151.250 UNEMPLOYMENT INSURANCE	76.00	19.21	56.79	25.28%
Total STREET-STROMWATER BENEFIT	19,317.00	11,698.09	7,618.91	60.56%
210-43151.430 STORM SEWER MAINTENANCE	10,000.00	11,264.95	-1,264.95	112.65%
Total STREET - STORMWATER	69,475.00	49,094.09	20,380.91	70.66%
210-43160 STREET STREET LIGHTS				
210-43160.610 STREET LIGHTS SUPPLIES/MA	3,500.00	5,974.68	-2,474.68	170.71%
210-43160.622 STREET LIGHTS - ELECTRICI	131,948.00	63,274.57	68,673.43	47.95%
Total STREET STREET LIGHTS	135,448.00	69,249.25	66,198.75	51.13%
210-43161 STREETS - CONSERVATION				
210-43161.000 STREETScape MAINT./IMP	16,000.00	6,334.61	9,665.39	39.59%
210-43161.001 VILLAGE GARDEN SPOTS	3,000.00	1,621.66	1,378.34	54.06%
210-43161.002 MEMORIAL PARK	3,500.00	1,770.85	1,729.15	50.60%
Total STREETS - CONSERVATION	22,500.00	9,727.12	12,772.88	43.23%
Total STREET DEPARTMENT	839,570.00	543,846.32	295,723.68	64.78%
210-453 SENIOR SUPPORT				
210-45300.150 DIRECTOR CONTRACT	7,763.00	5,676.39	2,086.61	73.12%
210-45300.535 TELEPHONE SERVICES	460.00	314.05	145.95	68.27%
210-45300.550 PRINTING	0.00	519.16	-519.16	100.00%
Total SENIOR SUPPORT	8,223.00	6,509.60	1,713.40	79.16%
210-45551 BROWNELL LIBRARY				
210-45551.1 LIBRARY SALARIES				
210-45551.110 SALARIES REGULAR	320,427.00	189,535.14	130,891.86	59.15%
210-45551.140 SALARIES PART TIME	97,715.00	62,605.29	35,109.71	64.07%
Total LIBRARY SALARIES	418,142.00	252,140.43	166,001.57	60.30%
210-45551.2 LIBRARY BENEFITS				
210-45551.210 HEALTH INS & OTHER BENEFI	111,473.00	65,565.06	45,907.94	58.82%
210-45551.220 SOCIAL SECURITY	32,122.00	18,938.41	13,183.59	58.96%

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-45551.226 WORKERS COMP INSURANCE	1,584.00	1,092.50	491.50	68.97%
210-45551.230 RETIREMENT	32,043.00	18,527.46	13,515.54	57.82%
210-45551.250 UNEMPLOYMENT INSURANCE	1,800.00	827.45	972.55	45.97%
Total LIBRARY BENEFITS	179,022.00	104,950.88	74,071.12	58.62%
210-45551.340 COMPUTER EXPENSES	3,500.00	1,486.29	2,013.71	42.47%
210-45551.410 WATER AND SEWER CHARGE	1,000.00	525.82	474.18	52.58%
210-45551.423 CONTRACT SERVICES	24,493.00	17,090.91	7,402.09	69.78%
210-45551.434 MAINT. BUILDINGS/GROUNDS	17,000.00	6,247.88	10,752.12	36.75%
210-45551.436 ALARM SYSTEM MAINTENANCE	400.00	369.00	31.00	92.25%
210-45551.500 TRAINING, CONFERENCES, DU	3,000.00	786.18	2,213.82	26.21%
210-45551.521 LIABILITY & PROPERTY INS.	10,317.00	11,095.78	-778.78	107.55%
210-45551.530 TECHNOLOGY ACCESS	5,500.00	5,257.05	242.95	95.58%
210-45551.535 TELEPHONE SERVICES	1,200.00	775.98	424.02	64.67%
210-45551.536 POSTAGE	3,500.00	2,492.92	1,007.08	71.23%
210-45551.572 INTERVIEW COSTS	500.00	409.00	91.00	81.80%
210-45551.574 VOLUNTEER EXPENSES	500.00	349.75	150.25	69.95%
210-45551.610 SUPPLIES	13,000.00	6,755.60	6,244.40	51.97%
210-45551.622 ELECTRICAL SERVICE	15,000.00	7,831.36	7,168.64	52.21%
210-45551.623 HEATING/NATURAL GAS	7,400.00	2,771.09	4,628.91	37.45%
210-45551.640 ADULT COLLECTION-PRINT &	32,000.00	16,962.71	15,037.29	53.01%
210-45551.641 JUVEN COLLECTION-PRNT & E	16,000.00	11,811.44	4,188.56	73.82%
210-45551.677 COMPUTER REPLACEMENT	8,000.00	486.54	7,513.46	6.08%
210-45551.836 ADULT PROGRAMS	300.00	46.00	254.00	15.33%
210-45551.837 CHILDRENS PROGRAMS	3,000.00	2,053.50	946.50	68.45%
Total BROWNELL LIBRARY	762,774.00	452,696.11	310,077.89	59.35%
210-47 DEBT SERVICE				
210-47116.000 CAPITAL IMP PRINCIPAL	141,900.00	141,900.00	0.00	100.00%
210-47216.000 CAPITAL IMP - INTEREST	81,526.00	41,030.30	40,495.70	50.33%
Total DEBT SERVICE	223,426.00	182,930.30	40,495.70	81.88%
210-491 CAPITAL/MISC TRANSFERS				
210-49100.030 CAP RESRV FND CONT - BEG	441,824.00	220,912.00	220,912.00	50.00%
210-49100.031 ROLLING STOCK FUND CONTRI	193,624.00	96,812.00	96,812.00	50.00%
210-49100.802 EMP TERM BENEFITS TRANSFE	5,000.00	2,500.00	2,500.00	50.00%
210-49101.030 TRANS TO CAPITAL RESERVE	0.00	75,000.00	-75,000.00	100.00%
210-49101.031 HALF PENNY FOR LDR TRUCK	50,000.00	25,000.00	25,000.00	50.00%
Total CAPITAL/MISC TRANSFERS	690,448.00	420,224.00	270,224.00	60.86%
210-493 GRANT AND OTHER UNBUDGETE				
210-4930 TERMINATION BENEFITS FROM				
Total TERMINATION BENEFITS FROM	0.00	0.00	0.00	0.00%
210-4934 GRANT EXPENDITURES				

Account	Budget	Actual	Budget Balance	Actual % of Budget
210-49340.000 MISC GRANT EXPENDITURES	0.00	920.00	-920.00	100.00%
210-49340.002 STREET DEPT GRANT EXPENDI	0.00	650.00	-650.00	100.00%
210-49340.006 LIBRARY GRANT EXPENDITURE	0.00	839.00	-839.00	100.00%
210-49340.008 STATE GRANT EXPENDITURES	0.00	2,150.00	-2,150.00	100.00%
210-49345 DONATION EXPENDITURES				
210-49345.000 LIBRARY DONATION EXPENDIT	0.00	3,595.02	-3,595.02	100.00%
Total DONATION EXPENDITURES	0.00	3,595.02	-3,595.02	100.00%
210-49346 LIBRARY REPLACEMENT EXPEN				
210-49346.001 ADULT COLLECTION-PRINT &	0.00	15.20	-15.20	100.00%
210-49346.002 JUVEN COLLECTION-PRNT & E	0.00	622.40	-622.40	100.00%
Total LIBRARY REPLACEMENT EXPEN	0.00	637.60	-637.60	100.00%
Total GRANT EXPENDITURES	0.00	8,791.62	-8,791.62	100.00%
Total GRANT AND OTHER UNBUDGETE	0.00	8,791.62	-8,791.62	100.00%
Total Expenditures	3,799,389.00	2,434,755.58	1,364,633.42	64.08%
Total GENERAL FUND	-34,999.00	-519,981.49	484,982.49	
Total Revenues	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total MEMORIAL PARK FUND	0.00	0.00	0.00	
230-331 GRANT REVENUE				
230-33120.000 CRES CNCTR GRANT STP 5300	3,770,265.00	26,282.66	3,743,982.34	0.70%
230-33121.000 MU SAFETY PATH SDWK(17)	0.00	4,168.97	-4,168.97	100.00%
230-33123.000 PEARL MISS LNK EJ STP 530	2,120,000.00	20,354.46	2,099,645.54	0.96%
230-33124.000 MAIN SDWK STUDY CA0417	0.00	12,023.37	-12,023.37	100.00%
Total GRANT REVENUE	5,890,265.00	62,829.46	5,827,435.54	1.07%
230-341 CONTRIBUTIONS				
230-34105.000 CVE CONTRIB FOR ECONOMIC	5,000.00	0.00	5,000.00	0.00%
230-34106.000 EFFICIENY VT CONTRIBUTION	0.00	5,770.00	-5,770.00	100.00%
Total CONTRIBUTIONS	5,000.00	5,770.00	-770.00	115.40%
230-361 INTEREST EARNINGS				
Total INTEREST EARNINGS	0.00	0.00	0.00	0.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
230-391 GENERAL FUND TRANSFER IN				
230-39110.000 CONTRIB FROM GENERAL FUND	441,824.00	295,912.00	145,912.00	66.98%
Total GENERAL FUND TRANSFER IN	441,824.00	295,912.00	145,912.00	66.98%
Total Revenues	6,337,089.00	364,511.46	5,972,577.54	5.75%
230-46801.005 WODS END DR. RECONST				
230-46801.005 WODS END DR. RECONST	0.00	1,257.18	-1,257.18	100.00%
230-46801.006 MULTI-USE PATH NORTH				
230-46801.006 MULTI-USE PATH NORTH	0.00	6,416.55	-6,416.55	100.00%
230-46801.007 PEARL ST. LINKING SIDEWAL				
230-46801.007 PEARL ST. LINKING SIDEWAL	2,119,250.00	33,368.39	2,085,881.61	1.57%
230-46801.008 CRESCENT CONNECTOR				
230-46801.008 CRESCENT CONNECTOR	3,822,996.00	31,838.26	3,791,157.74	0.83%
230-46801.009 RAILROAD AVE. RDWY/WTR LI				
230-46801.009 RAILROAD AVE. RDWY/WTR LI	82,436.00	0.00	82,436.00	0.00%
230-46801.010 LINCOLN HALL RESTORATIONS				
230-46801.010 LINCOLN HALL RESTORATIONS	125,000.00	191,365.50	-66,365.50	153.09%
230-46801.011 MAIN ST. SDWLK SCOPING ST				
230-46801.011 MAIN ST. SDWLK SCOPING ST	0.00	8,587.85	-8,587.85	100.00%
230-46801.012 FIRE HOUSE LED LIGHTING				
230-46801.012 FIRE HOUSE LED LIGHTING	0.00	15,173.00	-15,173.00	100.00%
230-46801.700 CAPITAL RES. PAVING				
230-46801.700 CAPITAL RES. PAVING	175,000.00	220,554.84	-45,554.84	126.03%
Total Expenditures	6,324,682.00	508,561.57	5,816,120.43	8.04%
Total GEN FUND CAP RESERVE	12,407.00	-144,050.11	156,457.11	
231-39110.000 CONTRIB FROM GENERAL FUND				
231-39110.000 CONTRIB FROM GENERAL FUND	0.00	121,812.00	-121,812.00	100.00%
Total Revenues	0.00	121,812.00	-121,812.00	100.00%
231-43131.160 DIESEL DUMP TRUCK #34 REP				
231-43131.160 DIESEL DUMP TRUCK #34 REP	144,000.00	138.00	143,862.00	0.10%
231-47117.000 FIRE TRUCK LOAN PRINCIPAL				
231-47117.000 FIRE TRUCK LOAN PRINCIPAL	50,000.00	50,000.00	0.00	100.00%
231-47217.000 INTEREST EXPENSE				
231-47217.000 INTEREST EXPENSE	1,965.00	2,274.05	-309.05	115.73%
Total Expenditures	195,965.00	52,412.05	143,552.95	26.75%
Total ROLLING STOCK FUND	-195,965.00	69,399.95	-265,364.95	
Total Revenues	0.00	0.00	0.00	0.00%
Total LAND ACQUISITION FUND	0.00	0.00	0.00	
Total Revenues	0.00	0.00	0.00	0.00%
253-468 CAPITAL PROJECTS				
253-46801.001 SCHOOL ST. RDWY/WTR/SWR R				
253-46801.001 SCHOOL ST. RDWY/WTR/SWR R	0.00	3,552.36	-3,552.36	100.00%
253-46801.002 MAIN ST. DRAINAGE-BRDG TO				
253-46801.002 MAIN ST. DRAINAGE-BRDG TO	0.00	285,508.09	-285,508.09	100.00%
253-46801.003 HILLCREST DRNG/N HILLCRST				
253-46801.003 HILLCREST DRNG/N HILLCRST	0.00	222,140.58	-222,140.58	100.00%
253-46801.004 MAPLE ST. CULVERT				
253-46801.004 MAPLE ST. CULVERT	0.00	351,702.66	-351,702.66	100.00%
253-46801.005 BRIAR LANE RD/SDWK/WTR LI				
253-46801.005 BRIAR LANE RD/SDWK/WTR LI	0.00	32,471.66	-32,471.66	100.00%

Account	Budget	Actual	Budget Balance %	Actual % of Budget
Total CAPITAL PROJECTS	0.00	895,375.35	-895,375.35	100.00%
Total Expenditures	0.00	895,375.35	-895,375.35	100.00%
Total BOND FUND	0.00	-895,375.35	895,375.35	
254-3 REVENUE				
254-34 OPERATING REVENUE				
254-34403.000 MISC. - UNCLASSIFIED RECE	0.00	9,054.91	-9,054.91	100.00%
254-348 USER CHARGES				
254-34801.000 SALE OF WATER-RESIDENTIAL	834,766.00	545,278.13	289,487.87	65.32%
254-34811.000 WATER BILLING PENALTIES	3,500.00	1,969.05	1,530.95	56.26%
254-34812.000 WATER SALES - LARGE USERS	98,414.00	59,856.40	38,557.60	60.82%
254-34813.000 WATER RECONNECT FEES	0.00	212.50	-212.50	100.00%
254-34821.000 HOOK ON FEES	15,000.00	7,800.00	7,200.00	52.00%
Total USER CHARGES	951,680.00	615,116.08	336,563.92	64.63%
254-349 GF PASS THROUGH REVENUES				
254-34900.000 SALE OF WATER-GF	2,382,501.00	1,479,949.50	902,551.50	62.12%
254-34902.000 SALE OF WATER - GF VT TA	59,752.00	37,410.25	22,341.75	62.61%
Total GF PASS THROUGH REVENUES	2,442,253.00	1,517,359.75	924,893.25	62.13%
Total OPERATING REVENUE	3,393,933.00	2,141,530.74	1,252,402.26	63.10%
254-390 NON OPERATING REVENUE				
254-39000.001 CURRENT YR CONTRIBUTION I	130,000.00	65,000.00	65,000.00	50.00%
Total NON OPERATING REVENUE	130,000.00	65,000.00	65,000.00	50.00%
Total REVENUE	3,523,933.00	2,206,530.74	1,317,402.26	62.62%
Total Revenues	3,523,933.00	2,206,530.74	1,317,402.26	62.62%
254-43 EXPENSES				
254-432 OPERATING EXPENSES				
254-4320 GENERAL EXPENSES				
254-43200.1 WATER FUND SALARIES				
254-43200.110 SALARIES REGULAR	100,902.00	63,836.19	37,065.81	63.27%
254-43200.130 SALARIES OVERTIME	16,000.00	7,396.73	8,603.27	46.23%
254-43200.140 SALARIES PART TIME	5,081.00	3,257.64	1,823.36	64.11%
Total WATER FUND SALARIES	121,983.00	74,490.56	47,492.44	61.07%
254-43200.2 WATER FUND BENEFITS				
254-43200.210 HEALTH INS & OTHER BENEFI	42,732.00	26,499.43	16,232.57	62.01%
254-43200.220 SOCIAL SECURITY	9,020.00	5,539.86	3,480.14	61.42%

WATER FUND

Account	Budget	Actual	Budget Balance	Actual % of Budget
254-43200.226 WORKERS COMP INSURANCE	6,223.00	3,528.42	2,694.58	56.70%
254-43200.230 RETIREMENT	10,090.00	6,443.82	3,646.18	63.86%
254-43200.250 UNEMPLOYMENT INSURANCE	425.00	234.16	190.84	55.10%
Total WATER FUND BENEFITS	68,490.00	42,245.69	26,244.31	61.68%
254-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	64.00	936.00	6.40%
254-43200.335 AUDIT	3,605.00	3,826.28	-221.28	106.14%
254-43200.340 COMPUTER EXPENSES	1,200.00	1,159.09	40.91	96.59%
254-43200.410 WATER AND SEWER CHARGE	600.00	82.55	517.45	13.76%
254-43200.411 CWD WATER PURCHASE	457,733.00	291,231.73	166,501.27	63.62%
254-43200.412 STATE WATER TAX	11,480.00	7,361.77	4,118.23	64.13%
254-43200.430 WATER LINES MAINT-BREAKS	16,000.00	2,553.01	13,446.99	15.96%
254-43200.441 RIGHT OF WAY AGREEMENTS	142.00	91.66	50.34	64.55%
254-43200.491 CONTRACTUAL SERVICES	108,760.00	54,380.00	54,380.00	50.00%
254-43200.500 TRAINING, CONFERENCES, DU	2,000.00	582.00	1,418.00	29.10%
254-43200.521 LIABILITY & PROPERTY INS.	2,787.00	3,034.70	-247.70	108.89%
254-43200.535 TELEPHONE SERVICES	1,000.00	537.96	462.04	53.80%
254-43200.536 POSTAGE	1,700.00	1,129.48	570.52	66.44%
254-43200.550 PRINTING AND ADVERTISING	2,000.00	0.00	2,000.00	0.00%
254-43200.570 MAINTENANCE OTHER	1,000.00	1,631.13	-631.13	163.11%
254-43200.610 SUPPLIES	5,000.00	3,443.73	1,556.27	68.87%
254-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	638.90	861.10	42.59%
254-43200.614 DISTRIBUTION MATERIALS	6,000.00	16,627.07	-10,627.07	277.12%
254-43200.622 ELECTRICAL SERVICE	700.00	325.08	374.92	46.44%
254-43200.623 HEATING/NATURAL GAS	3,500.00	929.62	2,570.38	26.56%
254-43200.626 GAS,GREASE AND OIL	3,500.00	970.68	2,529.32	27.73%
254-43200.742 TRANS TO CAPITAL RESERVE	130,000.00	65,000.00	65,000.00	50.00%
254-43200.891 CAPITAL OUTLAY	0.00	8,478.03	-8,478.03	100.00%
Total GENERAL EXPENSES	951,680.00	580,814.72	370,865.28	61.03%
254-4321 GF WATER EXPENSES				
254-43210.411 CWD WATER PURC - GF	2,382,501.00	1,479,949.50	902,551.50	62.12%
254-43210.412 STATE WATER TAX - GF	59,752.00	37,410.25	22,341.75	62.61%
Total GF WATER EXPENSES	2,442,253.00	1,517,359.75	924,893.25	62.13%
Total OPERATING EXPENSES	3,393,933.00	2,098,174.47	1,295,758.53	61.82%
254-433 CAPITAL PROJECT EXPENSES				
254-43330.001 RAILROAD AVE. REDY/WTR LN	90,061.00	0.00	90,061.00	0.00%
254-43330.002 METER REPLACEMENT PROGRAM	58,335.00	8,792.53	49,542.47	15.07%
254-43330.004 MAPLE ST. CULVT/WTRLINE	0.00	181,599.07	-181,599.07	100.00%
254-43330.005 SERIES 3 BOND INTEREST	0.00	8,198.16	-8,198.16	100.00%
254-43330.008 SCHL ST. RDWY/WTRLINE	0.00	1,927.23	-1,927.23	100.00%
254-43332 BONDED PROJECTS				
254-43332.003 HILLCREST DRNG/N HILLCRES	0.00	70,509.97	-70,509.97	100.00%
254-43332.005 BRIAR LANE RD/SDWK/WTR LN	0.00	2,959.73	-2,959.73	100.00%
Total BONDED PROJECTS	0.00	73,469.70	-73,469.70	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
Total CAPITAL PROJECT EXPENSES	148,396.00	273,986.69	-125,590.69	184.63%
Total EXPENSES	3,542,329.00	2,372,161.16	1,170,167.84	66.97%
Total Expenditures	3,542,329.00	2,372,161.16	1,170,167.84	66.97%
Total WATER FUND	-18,396.00	-165,630.42	147,234.42	
255-3 REVENUE				
255-34 OPERATING REVENUE				
255-34403.000 MISC - UNCLASSIFIED RECEI	0.00	4.11	-4.11	100.00%
255-348 VILLAGE USER CHARGES				
255-34801.000 VILLAGE USER CHARGE	731,293.00	494,495.34	236,797.66	67.62%
255-34811.000 VILLAGE USER PENALTIES	3,000.00	1,710.32	1,289.68	57.01%
255-34812.000 VILL. SEPTAGE DISCHARGE I	6,000.00	21,750.61	-15,750.61	362.51%
255-34813.000 VILLAGE LEACHATE REVENUES	0.00	929.48	-929.48	100.00%
Total VILLAGE USER CHARGES	740,293.00	518,885.75	221,407.25	70.09%
255-349 TRI-TOWN REVENUES				
255-34900.000 WASTEWATER CHARGE - ESSEX	461,175.00	308,189.60	152,985.40	66.83%
255-34901.000 WASTEWATER CHARGE - WILLI	599,293.00	399,528.64	199,764.36	66.67%
255-34903.001 SHARED SEPTAGE REVENUES	3,000.00	0.00	3,000.00	0.00%
255-34903.005 PUMP STATION MAINT. FEES	30,300.00	15,150.00	15,150.00	50.00%
Total TRI-TOWN REVENUES	1,093,768.00	722,868.24	370,899.76	66.09%
Total OPERATING REVENUE	1,834,061.00	1,241,758.10	592,302.90	67.71%
255-39 NON OPERATING INCOME				
255-39000.001 CURRENT YR CONTRIBUTION I	280,000.00	140,000.00	140,000.00	50.00%
255-39700.002 ESSEX - DEBT PAYMENT	0.00	28,212.56	-28,212.56	100.00%
255-39700.003 WILLISTON - DEBT PAYMENT	0.00	26,418.06	-26,418.06	100.00%
255-39700.004 ESSEX JCT - DEBT PAYMENT	0.00	30,015.52	-30,015.52	100.00%
Total NON OPERATING INCOME	280,000.00	224,646.14	55,353.86	80.23%
Total REVENUE	2,114,061.00	1,466,404.24	647,656.76	69.36%
Total Revenues	2,114,061.00	1,466,404.24	647,656.76	69.36%
255-43 EXPENSES				
255-4320 GENERAL EXPENSES				
255-43200.1 WWTF SALARIES				
255-43200.110 SALARIES REGULAR	327,515.00	190,619.56	136,895.44	58.20%
255-43200.130 SALARIES OVERTIME	45,000.00	27,385.24	17,614.76	60.86%
255-43200.140 SALARIES PART TIME	7,979.00	10,955.91	-2,976.91	137.31%
Total WWTF SALARIES	380,494.00	228,960.71	151,533.29	60.17%

Account	Budget	Actual	Budget Balance	Actual % of Budget
255-43200.2 WWTF BENEFITS				
255-43200.210 HEALTH INS & OTHER BENEFIT	114,631.00	54,827.98	59,803.02	47.83%
255-43200.220 SOCIAL SECURITY	29,367.00	17,490.26	11,876.74	59.56%
255-43200.226 WORKERS COMP INSURANCE	17,747.00	10,170.03	7,576.97	57.31%
255-43200.230 RETIREMENT	32,752.00	19,509.07	13,242.93	59.57%
255-43200.250 UNEMPLOYMENT INSURANCE	1,535.00	263.05	1,271.95	17.14%
Total WWTF BENEFITS	196,032.00	102,260.39	93,771.61	52.17%
255-43200.300 LEGAL SERVICES				
255-43200.320 OTHER PROFESSIONAL SERVICE	4,000.00	300.00	3,700.00	7.50%
255-43200.335 AUDIT	4,000.00	4,491.72	-491.72	112.29%
255-43200.410 WATER AND SEWER CHARGE	5,000.00	1,989.61	3,010.39	39.79%
255-43200.432 VEHICLE MAINTENANCE	2,500.00	405.97	2,094.03	16.24%
255-43200.491 CONTRACTUAL SERVICES	54,380.00	27,190.00	27,190.00	50.00%
255-43200.500 TRAINING, CONFERENCES, DU	6,500.00	3,044.22	3,455.78	46.83%
255-43200.521 LIABILITY & PROPERTY INS.	22,854.00	22,333.52	520.48	97.72%
255-43200.535 TELEPHONE SERVICES	4,800.00	3,253.41	1,546.59	67.78%
255-43200.565 GRIT DISPOSAL	8,500.00	5,313.89	3,186.11	62.52%
255-43200.567 SLUDGE PROCESSING	150,000.00	69,120.00	80,880.00	46.08%
255-43200.568 SLUDGE MANAGEMENT	175,000.00	66,487.28	108,512.72	37.99%
255-43200.569 WWTF ANNUAL PERMIT FEE	8,500.00	0.00	8,500.00	0.00%
255-43200.570 MAINTENANCE OTHER	75,000.00	82,779.72	-7,779.72	110.37%
255-43200.572 INTERVIEW COSTS	0.00	30.00	-30.00	100.00%
255-43200.577 CONTRACT LABORATORY SERVICE	8,500.00	5,000.00	3,500.00	58.82%
255-43200.610 SUPPLIES	10,000.00	7,209.14	2,790.86	72.09%
255-43200.612 UNIFORMS,BOOTS,ETC	5,000.00	1,447.59	3,552.41	28.95%
255-43200.618 SUPPLIES - LABORATORY	11,000.00	9,579.87	1,420.13	87.09%
255-43200.619 CHEMICALS	195,000.00	116,108.93	78,891.07	59.54%
255-43200.622 ELECTRICAL SERVICE	200,000.00	78,832.41	121,167.59	39.42%
255-43200.623 HEATING/NATURAL GAS	20,000.00	8,048.41	11,951.59	40.24%
255-43200.626 GAS,GREASE AND OIL	6,000.00	1,909.68	4,090.32	31.83%
255-43200.742 TRANS TO CAPITAL RESERVE	280,000.00	140,000.00	140,000.00	50.00%
Total GENERAL EXPENSES	1,834,060.00	986,261.47	847,798.53	53.77%
255-433 CAPITAL PROJECTS/EXPENSES				
255-43330.000 ARRA Loan-AR1-004 Admin F	0.00	667.08	-667.08	100.00%
255-43330.001 RZEDB Interest	0.00	24,646.14	-24,646.14	100.00%
255-43330.004 CO-GEN	0.00	1,887.72	-1,887.72	100.00%
Total CAPITAL PROJECTS/EXPENSES	0.00	27,200.94	-27,200.94	100.00%
255-434 NON-OPERATING EXPENSES				
Total NON-OPERATING EXPENSES	0.00	0.00	0.00	0.00%
Total EXPENSES	1,834,060.00	1,013,462.41	820,597.59	55.26%

Account	Budget	Actual	Budget Balance	Actual % of Budget
Total Expenditures	1,834,060.00	1,013,462.41	820,597.59	55.26%
Total WASTEWATER FUND	280,001.00	452,941.83	-172,940.83	
256-3 REVENUE				
256-33 INTERGOVERNMENTAL REVENUE				
256-33900.000 ESSEX PUMP STATION FEES	21,825.00	4,214.72	17,610.28	19.31%
256-33900.001 PARY AGREEMNT REV	15,000.00	3,750.00	11,250.00	25.00%
Total INTERGOVERNMENTAL REVENUE	36,825.00	7,964.72	28,860.28	21.63%
256-34 OPERATING REVENUE				
256-34403.000 MISC. - UNCLASSIFIED RECE	0.00	-0.26	0.26	100.00%
256-348 USER CHARGES				
256-34801.000 ANNUAL CUSTOMER CHARGE	528,322.00	368,450.43	159,871.57	69.74%
256-34811.000 ANNUAL CUSTOMER CHARGE -	2,000.00	1,209.11	790.89	60.46%
256-34821.000 HOOK ON FEES	30,000.00	79,435.00	-49,435.00	264.78%
Total USER CHARGES	560,322.00	449,094.54	111,227.46	80.15%
Total OPERATING REVENUE	560,322.00	449,094.28	111,227.72	80.15%
256-39 NON OPERATING REVENUE				
256-39000.001 CURRENT YR CONTRIBUTION I	95,000.00	47,500.00	47,500.00	50.00%
256-39200.001 WWTF CAPACITY SALE REVENU	100,000.00	100,000.00	0.00	100.00%
Total NON OPERATING REVENUE	195,000.00	147,500.00	47,500.00	75.64%
Total REVENUE	792,147.00	604,559.00	187,588.00	76.32%
Total Revenues	792,147.00	604,559.00	187,588.00	76.32%
256-43 EXPENSES				
256-432 OPERATING EXPENSES				
256-43200.1 SANITATION SALARIES				
256-43200.110 SALARIES REGULAR	76,735.00	44,714.54	32,020.46	58.27%
256-43200.130 SALARIES OVERTIME	11,300.00	5,857.04	5,442.96	51.83%
256-43200.140 SALARIES PART TIME	5,081.00	3,257.47	1,823.53	64.11%
Total SANITATION SALARIES	93,116.00	53,829.05	39,286.95	57.81%
256-43200.2 SANITATION BENEFITS				
256-43200.210 HEALTH INS & OTHER BENEFI	42,731.00	21,853.72	20,877.28	51.14%
256-43200.220 SOCIAL SECURITY	7,208.00	4,072.35	3,135.65	56.50%
256-43200.226 WORKERS COMP INSURANCE	4,557.00	2,467.80	2,089.20	54.15%
256-43200.230 RETIREMENT	7,674.00	4,349.57	3,324.43	56.68%
256-43200.250 UNEMPLOYMENT INSURANCE	430.00	96.28	333.72	22.39%
Total SANITATION BENEFITS	62,600.00	32,839.72	29,760.28	52.46%

Account	Budget	Actual	Budget Balance	Actual % of Budget
256-43200.330 OTHER PROFESSIONAL SERVIC	1,000.00	0.00	1,000.00	0.00%
256-43200.335 AUDIT	1,751.00	1,913.14	-162.14	109.26%
256-43200.340 COMPUTER EXPENSES	2,500.00	2,318.18	181.82	92.73%
256-43200.410 WATER AND SEWER CHARGE	1,000.00	212.49	787.51	21.25%
256-43200.430 SANITATION LINES MAINTENA	6,500.00	14,795.43	-8,295.43	227.62%
256-43200.434 PUMP STATION MAINTENANCE	5,000.00	9,687.78	-4,687.78	193.76%
256-43200.436 SANIT. LINE BACK-UP CLEAN	1,500.00	0.00	1,500.00	0.00%
256-43200.441 RIGHT OF WAY AGREEMENTS	1,020.00	1,463.27	-443.27	143.46%
256-43200.491 CONTRACTUAL SERVICES	139,060.00	70,357.50	68,702.50	50.60%
256-43200.500 TRAINING, CONFERENCES, DU	500.00	27.00	473.00	5.40%
256-43200.521 LIABILITY & PROPERTY INS.	6,550.00	6,331.79	218.21	96.67%
256-43200.536 POSTAGE	3,000.00	2,285.45	714.55	76.18%
256-43200.550 PRINTING AND ADVERTISING	850.00	0.00	850.00	0.00%
256-43200.570 MAINTENANCE OTHER	1,000.00	596.86	403.14	59.69%
256-43200.572 INTERVIEW COSTS	0.00	1,044.00	-1,044.00	100.00%
256-43200.610 SUPPLIES	1,000.00	1,977.80	-977.80	197.78%
256-43200.612 UNIFORMS,BOOTS,ETC	1,500.00	487.22	1,012.78	32.48%
256-43200.622 ELECTRICAL SERVICE	10,000.00	5,252.16	4,747.84	52.52%
256-43200.623 HEATING/NATURAL GAS	1,700.00	467.78	1,232.22	27.52%
256-43200.626 GAS,GREASE AND OIL	3,500.00	939.15	2,560.85	26.83%
256-43200.742 TRANS TO CAPITAL RESERVE	95,000.00	47,500.00	47,500.00	50.00%
256-43200.891 CAPITAL OUTLAY	0.00	4,222.05	-4,222.05	100.00%
256-43220 ESSEX PS COSTS				
256-43220.001 SUSIE WILSON PS COSTS	7,500.00	4,245.95	3,254.05	56.61%
256-43220.002 WEST ST PS COSTS	9,000.00	9,032.11	-32.11	100.36%
Total ESSEX PS COSTS	16,500.00	13,278.06	3,221.94	80.47%
Total OPERATING EXPENSES	456,147.00	271,825.88	184,321.12	59.59%
256-433 CAPITAL PROJECTS/EXPENSE				
256-43330.002 METER REPLACEMENT PROGRAM	116,667.00	17,585.08	99,081.92	15.07%
256-43330.003 MISC PS WORK - (FY12 BUDG	0.00	3,750.00	-3,750.00	100.00%
256-43330.004 MANHOLE REHAB (INFILT REP	20,000.00	20,000.00	0.00	100.00%
256-43330.005 RIVER ST. PS CNTL PANEL,	0.00	18,565.82	-18,565.82	100.00%
256-43330.007 ARRA Loan-AR1-004 Admin F	0.00	4,040.60	-4,040.60	100.00%
256-43330.008 SCHL ST. RDWY/WTRLINE	0.00	1,146.39	-1,146.39	100.00%
Total CAPITAL PROJECTS/EXPENSE	136,667.00	65,087.89	71,579.11	47.63%
256-434 NON OPERATING EXPENSES				
256-43455.001 TRANS TO WWTF FOR DEBT PY	0.00	30,015.52	-30,015.52	100.00%
Total NON OPERATING EXPENSES	0.00	30,015.52	-30,015.52	100.00%
Total EXPENSES	592,814.00	366,929.29	225,884.71	61.90%
Total Expenditures	592,814.00	366,929.29	225,884.71	61.90%
Total SANITATION FUND	199,333.00	237,629.71	-38,296.71	

03/16/16
11:39 am

Town of Essex / Village of EJ General Ledger
Current Yr Pd: 8 - Budget Status Report
SANITATION FUND

Page 16 of 16
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Account	Budget	Actual	Budget Balance	Actual % of Budget
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Total All Funds	242,381.00	-965,065.88	1,207,446.88	

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MAR 18 2016

Village of Essex Junction

March 18, 2016

Board of Trustees
Village of Essex Junction
2 Lincoln Street
Essex junction, Vt 05452

Dear Trustees:

On behalf of the 2016 Memorial Day Parade Committee, I would like to request permission for the following:

- 1) Candlelight vigil to be held on Friday May 27 2016. This vigil will be the same as previous years starting with a service at the First Congregational Church followed by a march to the Five Corners with lighted candles which will be placed around Veterans Park and left in place for the remainder of the night. We will provide security throughout the night.
- 2) The placement of a sign on Village property announcing the closing of the Five Corners for the Memorial Day Parade on May 28. We plan to have the sign in place on Monday May 23, 2016 until the parade. This has been helpful in past hyears for motorists to plan their route the day of the parade.
- 3) The Memorial Day Parade is on Saturday May 28, 2016

The Police Department plans to start closing Lincoln Street and Pearl Street at 9a.m. for the memorial service at 9:30 and have them completely closed by 10a.m. for the start of the parade. They will remain closed until the parade ends at approximately noon. The other streets at the Five Corners will remain open under control of a police officer during the Memorial and parade.

Thank you for your consideration and I hope to see you at the vigil and parade. Please join us and be on the reviewing stand.

Sincerely yours



Edward Von Sitas
2016 Parade Committee