

TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, SEPTEMBER 8, 2015 at 6:00 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET

1. **BOARD OF ABATEMENT MEETING** [6:00 PM]
2. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
3. **AGENDA ADDITIONS/CHANGES**
4. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
 - a. Comments from Public on Items Not on Agenda
5. **OLD BUSINESS**
 - a. Bids for Lincoln Hall Exterior Rehabilitation Project – Pat Scheidel
6. **NEW BUSINESS**
 - a. None
7. **MUNICIPAL MANAGER’S REPORT**
 - a. Trustees meeting schedule
8. **TRUSTEES’ COMMENTS & CONCERNS/READING FILE**
 - a. Board Member Comments
 - b. Minutes from Other Boards/Committees:
 - Tree Advisory Committee 8/18/15
 - Planning Commission 8/20/15
 - Capital Program Review Committee 9/1/15
 - c. Memo from Robin Pierce Update on Current Projects
 - d. Letter from Dennis Lutz to Christy Witters at MS4 and MSGP Stormwater Program
 - e. Draft Letter from James Jutras to U.S. Environmental Protection Agency
 - f. Draft Letter from James Jutras to Ecosystem Restoration Program
 - g. Public Notice of Modifications to GlobalFoundries Waste Management System
 - h. VLCT Workshop on Municipal Budgeting and Borrowing: Preparing for Town Meeting 9/30/15
9. **CONSENT AGENDA**
 - a. Approve Minutes of Previous Meeting 8/25/15
 - b. Expense Warrant #16006 dated 8/27/15 in the amount of \$356,885.43
 - c. Expense Warrant #16007 dated 9/4/15 in the amount of \$454,465.27
10. **ADJOURN**

Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager’s office at 878-6944.

**Village of Essex Junction
Notice of Board of Civil Authority Meeting
September 8, 2015
6:00 P.M.**

The Village of Essex Junction Board of Civil Authority will meet as the Board of Abatement on Tuesday, September 8, 2015 at 6:00 p.m. in the meeting room at Lincoln Hall, 2 Lincoln Street, Essex Junction.

The purpose of the meeting will be to consider requests for tax abatement.



Susan McNamara-Hill
Susan McNamara-Hill
Village Clerk

Tax Abatement:

- a. Kenneth & Yvonne Mandeville: 1 Cherry Street Ext.

**Village of Essex Junction
Board of Abatement
Notice of Meeting and Agenda
September 8, 2015
6:00 P.M.**

1. Call To Order
2. Read and approve minutes of last meeting.
3. Tax Abatement Requests
 - a. Kenneth & Yvonne Mandeville: 1 Cherry Street Ext.
4. Adjournment at 6:30 P.M.

**This meeting will be held in the Meeting Room at the Village Offices, 2
Lincoln Street, Essex Junction, Vermont 05452.**

For questions concerning this meeting, please call Susan McNamara-Hill, Village
Clerk, 878-6951.

**Village of Essex Junction - Board of Abatement
Agenda Notes 09/08/15**

1. Kenneth & Yvonne Mandeville – 1 Cherry Street Ext. Fire destroyed the building on April 12, 2015. Request is for abatement of 2014/15 tax year for the 79 days between April 12 and 6/30/15 in the amount of \$148.72 and a monthly credit of \$47.87 for the 2015/16 taxes on the building until the house is rebuilt.

The assessed value for the 2015/16 tax year is based on the value of the building and land before the fire.

Value of building destroyed by fire per Assessor: \$242,800 Assessment

2014/15 Tax year:

2,428 GL value x \$0.283 = \$687.12 total tax on building for year

687.12 / 365 days = \$1.88 (per diem) x 79 days = \$148.72

2015/16 Tax year:

2,428 GL value x \$0.2366 = 574.46 total tax on building for year

574.46 / 12 months = \$47.87/month credit until house is rebuilt.

Abatement of the Town of Essex taxes was approved by the Town of Essex Board of Abatement on July 29, 2015.

The Essex Junction School District Board of Abatement will consider the request for abatement of the school taxes at their meeting to be held in February 2016.

VERMONT **GENERAL ASSEMBLY**

The Vermont Statutes Online

Title 24 : Municipal And County Government

Chapter 051 : Finances; Accounts And Audits

Subchapter 001 : Taxes

§ 1535. Abatement

(a) The board may abate in whole or part taxes, interest, or collection fees, other than those arising out of a corrected classification of homestead or nonresidential property, accruing to the town in the following cases:

- (1) taxes of persons who have died insolvent;
- (2) taxes of persons who have removed from the State;
- (3) taxes of persons who are unable to pay their taxes, interest, and collection fees;
- (4) taxes in which there is manifest error or a mistake of the listers;
- (5) taxes upon real or personal property lost or destroyed during the tax year;

(6) the exemption amount available under 32 V.S.A. § 3802(11) to persons otherwise eligible for exemption who file a claim on or after May 1 but before October 1 due to the claimant's sickness or disability or other good cause as determined by the board of abatement; but that exemption amount shall be reduced by 20 percent of the total exemption for each month or portion of a month the claim is late filed;

(7), (8) [Repealed.]

(9) taxes upon a mobile home moved from the town during the tax year as a result of a change in use of the mobile home park land or parts thereof, or closure of the mobile home park in which the mobile home was sited, pursuant to 10 V.S.A. § 6237.

(b) The board's abatement of an amount of tax shall automatically abate any uncollected interest and fees relating to that amount.

(c) The board shall, in any case in which it abates taxes, interest, or collection fees accruing to the town, or denies an application for abatement, state in detail in writing the reasons for its decision.

(d) The board may order that any abatement as to an amount or amounts already paid be in the form of a refund or in the form of a credit against the tax for the next ensuing tax year, and for succeeding tax years if required to use up the amount of the credit. Whenever a municipality votes to collect interest on overdue taxes pursuant to 32 V.S.A. § 5136, interest in a like amount shall be paid by the municipality to any person for whom an abatement has been ordered. Interest on taxes paid and subsequently abated shall accrue from the date payment was due or made, whichever is later. However, abatements issued pursuant to subdivision (a)(5) of this section need not include the payment of interest. When a refund has been ordered, the board shall draw an order on the town treasurer for such payment.

(Amended 1975, No. 158 (Adj. Sess.), § 1; 1989, No. 149 (Adj. Sess.), § 1, eff. April 24, 1990; 1991, No. 19; 1995, No. 149 (Adj. Sess.), § 1; 1999, No. 49, § 83, eff. June 2, 1999; 1999, No. 159 (Adj. Sess.), § 24, eff. May 29, 2000; 2001, No. 140 (Adj. Sess.), § 30, eff. June 21, 2002; 2003, No. 76 (Adj. Sess.), § 3, eff. Feb. 17, 2004; 2005, No. 14, §§ 6, 7, eff. May 3, 2005; 2011, No. 155 (Adj. Sess.), § 6.)

1 TOWN OF ESSEX
2 BOARD OF ABATEMENT MINUTES
3 JULY 29, 2015
4
5

6 Members present: Dawn Hill-Fleury - Chair, Jennifer Ashe, Diane Clemens, Bernard
7 Couture, Paul Dame, Ann Gray, Kathy Hunt, Irene Wrenner, Michael Plageman, Andy
8 Watts, Cheryl Moomey -Town Clerk and Treasurer, and Randy Viens - Assessor.

9
10 Public present: Sean Troland for Christian Ministries.
11

12 Chair Hill-Fleury called the meeting to order at 6:05 pm to hear the following abatement:
13

14 **Suzanne M. Goetz (Messier) – 46 Hillside Circle:** Fire destroyed the house on May 6,
15 2015. Ms. Goetz is asking for a tax abatement for the 2014/2015 tax year and a portion
16 of 2016/2017 tax year until the house is built. Ms. Goetz believes the house should be
17 built by mid-September. The amount to be abated for the 2014/2015 tax year is
18 \$665.84 and then a per-diem rate will be set when the new tax rates come out for the
19 2015/2016 tax year to be credited until the house is completed.
20

21 **BERNIE COUTURE MOVED AND KATHY HUNT SECONDED A MOTION TO ABATE**
22 **THE TAXES FOR 46 HILLSIDE CIRCLE IN THE AMOUNT OF \$665.84 WITH A PER-**
23 **DIEM RATE FOR THE 2015/2016 TAX YEAR UNTIL THE HOUSE IS REBUILT. THE**
24 **MOTION PASSED 12-0.**

25
26 **Kenneth & Yvonne Mandeville – 1 Cherry Street Ext:** Fire destroyed the house on
27 April 12, 2015 and the Mandeville's are asking for a tax abatement for the 2014/2015
28 tax year and a per-diem rate for the 2015/2016 tax year until the house is rebuilt. The
29 abatement amount for the town portion of taxes for 2014/2015 tax year is \$212.51.
30

31 **BERNIE COUTURE MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION**
32 **TO ABATE THE TAXES FOR 1 CHERRY STREET EXT. IN THE AMOUNT OF**
33 **\$212.51 WITH A PER DIEM RATE FOR THE 2015/2016 TAX YEAR UNTIL THE**
34 **HOUSE IS REBUILT. THE MOTION PASSED 12-0.**
35

36 **Christian Ministries, Inc. – 140 Main Street:** Sean Trolan was asking for an
37 abatement of the penalty fee charged Christian Ministries, Inc. in the amount of \$319.05
38 due to the fact that their previous bookkeeper left because of family issues and their
39 new bookkeeper neglected to pay the tax bill. Mr. Troland said they are a small non-

TOWN OF ESSEX ABATEMENT REQUEST FORM

TOWN CLERK
TOWN OF ESSEX
81 MAIN STREET
ESSEX JCT, VT 05452

DATE: 6-3-2015 ACCOUNT #: 1028078000

OWNER AS SHOWN ON TAX BILL: MANDEVILLE KENNETH & YVONNE
PARENT NOTORS

ADDRESS OF PROPERTY: 1 CHERRY ST. EXT., ESSEX JUNCT., VT.

TAX YEAR(S) TO BE CONSIDERED: 09/15/15 To 3/16/16

AMOUNT(S) REQUESTED: 1,193.69 for 14/15 Plus prochem going forward

REASON FOR ABATEMENT: (CIRCLE ALL THAT APPLY)

gl 242,800/100 = 2428.00 x
2.2706 = 5513.02 / 365 = 15.11/c
x 79 days = 1,193.69

- 1. Taxpayer has died insolvent (with no assets);
- 2. Taxpayer has left the state with no intent of returning;
- 3. Taxpayer is unable to pay;
- 4. Manifest error in the grand list or a mistake of the listers;
- 5. Property is lost or destroyed during the tax year ;
- 6. Taxpayer is eligible for the Veteran's exemption under 32 V.S.A. §3802(11) but failed to file a timely claim due to sickness or illness;
- 7. Taxes are due on a mobile home that has been removed from town due to park closure or change in the use of the park; or
- 8. Land use change taxes may be abated under very limited circumstances for properties enrolled in current use that meet the criteria provided in 24 V.S.A. §1535 (6-9).

EXPLAIN REASON FOR ABATEMENT: April 12th, was a house fire
House destroyed & then removed

SIGNATURE OF OWNER OR AUTHORIZED AGENT: Kenneth Mandeville
CURRENT MAILING ADDRESS: 4335 COVENTRY STATION Rd. ORLEANS, VT. 05860
PHONE: 802-754-2334

RECEIVED THIS 8th DAY OF June 20 15 Grady Moomy
TOWN CLERK

PAYABLE TO:
MAIL TO:

Town of Essex 2014 As Billed

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
1028078000.	07/28/2015	2014

Taxes unpaid after the due date are delinquent. Maximum interest as allowable by law will be charge in addition to collectors fee of 8%. Postmarks are accepted as timely payment.

Description: 3 UNIT APT BUILDING
Location: 1 CHERRY ST EXT

SPAN # 207-066-11899 SCL CODE: 066
TOTAL PARCEL ACRES 0.20

FOR INCOME TAX PURPOSES

OWNER **MANDEVILLE KENNETH & YVONNE
PARENT NICHOLAS
4335 COVENTRY STATE RD
ORLEANS VT 05860-9180**

ASSESSED VALUE	NON RESIDENTIAL
REAL 345,600	345,600
TOTAL TAXABLE VALUE 345,600	345,600
GRAND LIST VALUES 3,456.00	3,456.00

TAX RATE NAME	TAX RATE	GRAND LIST	TAXES
Town General	0.3817	x3,456.00=	1319.14
Town Capital	0.0200	x3,456.00=	69.12
Tax Agreements	0.0017	x3,456.00=	5.88
Village General	0.2830	x3,456.00=	978.05
Village Rec	0.0679	x3,456.00=	234.66
NON RESIDENTIAL EDUCATION	1.5027	x3,456.00=	5193.33

1ST PAYMENT 09/15/2014 3900.09	2ND PAYMENT 03/16/2015 3900.09	TOTAL TAX STATE PAYMENTS 7800.18
		NET TAX DUE 7800.18

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

**Town of Essex 2014 As Billed
TAX YEAR 2014**

1ST PAYMENT DUE	
09/15/2014	
OWNER NAME	
MANDEVILLE KENNETH & YVONNE	
PARCEL ID	
1028078000.	
AMOUNT DUE	3900.09
AMOUNT PAID	

All Town and Village taxes are now included on this bill when applicable.

**Town of Essex 2014 As Billed
TAX YEAR 2014**

2ND PAYMENT DUE	
03/16/2015	
OWNER NAME	
MANDEVILLE KENNETH & YVONNE	
PARCEL ID	
1028078000.	
AMOUNT DUE	3900.09
AMOUNT PAID	

All Town and Village taxes are now included on this bill when applicable.

PAYABLE TO: **Town of Essex 2015 As Billed**

MAIL TO:

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
1028078000.	08/20/2015	2015

Taxes unpaid after the due date are delinquent. Maximum interest as allowable by law will be charge in addition to collectors fee of 8%. Postmarks are accepted as timely payment.

Description: 3 UNIT APT BUILDING
Location: 1 CHERRY ST EXT

SPAN # 207-066-11899 SCL CODE: 066
TOTAL PARCEL ACRES 0.20

OWNER **MANDEVILLE KENNETH & YVONNE
PARENT NICHOLAS
4335 COVENTRY STATE RD
ORLEANS VT 05860-9180**

FOR INCOME TAX PURPOSES

ASSESSED VALUE		NON RESIDENTIAL
REAL	345,600	345,600
TOTAL TAXABLE VALUE	345,600	345,600
GRAND LIST VALUES	3,456.00	3,456.00

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml	TAX RATE NAME	TAX RATE	x GRAND LIST =	TAXES
	Town General	0.4443	x3,456.00=	1535.48
Town Capital	0.0200	x3,456.00=	69.12	
Tax Agreements	0.0019	x3,456.00=	6.57	
Village General	0.2366	x3,456.00=	817.69	
Village Rec	0.0676	x3,456.00=	233.63	
NON RESIDENTIAL EDUCATION	1.5309	x3,456.00=	5290.79	

1ST PAYMENT 09/15/2015 3976.64	2ND PAYMENT 03/15/2016 3976.64	TOTAL TAX STATE PAYMENTS 7953.28
		NET TAX DUE 7953.28

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

Town of Essex 2015 As Billed
TAX YEAR 2015

1ST PAYMENT DUE	
09/15/2015	
OWNER NAME	
MANDEVILLE KENNETH & YVONNE	
PARCEL ID	
1028078000.	
AMOUNT DUE	3976.64
AMOUNT PAID	



All Town and Village taxes are now included on this bill when applicable.

Town of Essex 2015 As Billed
TAX YEAR 2015

2ND PAYMENT DUE	
03/15/2016	
OWNER NAME	
MANDEVILLE KENNETH & YVONNE	
PARCEL ID	
1028078000.	
AMOUNT DUE	3976.64
AMOUNT PAID	



All Town and Village taxes are now included on this bill when applicable.



Patrick Scheidel
Municipal Manager
PatS@essexjunction.org

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager *PS*
Lauren Morrisseau, Assistant Manager/Finance Director *LM*
DATE: September 8, 2015
SUBJECT: Bids for Lincoln Hall Exterior Rehabilitation

Issue

The issue is whether or not the Trustees act on the bids for the first phase of the Lincoln Hall Exterior Rehabilitation Project.

Discussion

The Village received three bids on 8/5/15 for the rehabilitation project. All bids were above the remaining budget of \$100,000:

Clemons Construction, LLC, Middlesex	\$ 143,000
Alpine Restoration, Waterbury	\$ 219,580
Millbrook Building and Remodeling, Colchester	\$ 247,000

On 8/25/15, the Trustees tabled the bids pending further information. In addition, due to the lateness of the season, availability of any of the bidders to do the work this year is unlikely.

John Alden met with Paul List of Liszt Historical Restoration regarding what should be done before winter. Mr. List indicated he does have time this fall to do some emergency stabilizing work on the most deteriorated areas of the facade if we wish. It was determined the following areas should be prioritized in this general order as funding allows:

- a. Foundation and brick work below windows on south side.
- b. Two main entries on south side (woodwork).
- c. Window sills on south side: paint/seal for winter only; full repair per drawings next summer.
- d. Masonry and woodwork on east side outside Clerk/Manager's office.

Cost

An estimate for the work to be done this fall has not been received. It will be forwarded when it arrives.

Recommendation

It is recommended that the Trustees reject the August fifth bids for the Lincoln Hall Exterior Rehabilitation Phase 1, due to the budget issue and lateness of the year, and notify the bidders accordingly. It is also recommended that the Trustees waive the bid process in order that immediate work on Lincoln Hall may be sole-sourced to Liszt Historical Restoration, Inc. The Trustees will decide at a later time whether to re-bid the project next year.

September , 2015

Dear :

Thank you for taking the time to submit a bid for the Lincoln Hall Exterior Rehabilitation. The Village of Essex Junction received the following bids:

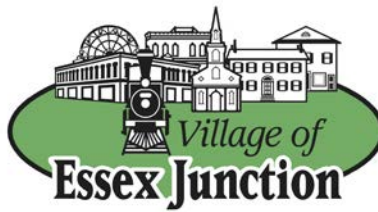
Clemons Construction, LLC	\$ 143,000
Alpine Building Restoration, Inc.	219,580
Millbrook Building and Remodeling, Inc.	\$ 247,000

The bids came in much higher than our project budget and it is too late in the year to begin the project. Accordingly, all bids have been rejected. The Board of Trustees, at their September 8th meeting, voted to put the project on hold in order to evaluate funding and will decide at a later time whether to re-bid the project next year.

Your participation in the bid process is greatly appreciated.

Sincerely,

Patrick C. Scheidel
Municipal Manager



MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager
DATE: September 8, 2015
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

September 22 at 6:30 – Regular Trustees Meeting

- Public Information Meeting on Main St. Sidewalk Extension Scoping Study
- Presentation on Flow Restoration Plans for Indian and Sunderland Brooks
- Bid Award for Plow Truck

October 8 from 8:00-4:00 – VLCT Town Fair in Killington

October 13 at 6:30 – Regular Trustees Meeting

October 27 at 6:30 – Regular Trustees Meeting

November 10 at 6:30 – Regular Trustees Meeting

- Schedule FYE 17 Budget Day Work Session

November 24 at 6:30 – Regular Trustees Meeting

December 8 at 6:30 – Regular Trustees Meeting

Main Street Sidewalk Extension Scoping Study

The Village of Essex Junction is finalizing alignment plans for a sidewalk along the northwest Side of Main Street between Educational Drive and the Village line. The Board of Trustees is sponsoring the third of three public work sessions during their regular meeting to review the final alignment recommendations.

September 22, 2015 6:30 PM
Lincoln Hall

Come see what the recommended alignment is and let the Board of Trustees know if you agree with it.



To view the alternatives analysis report, please go to:
<http://broadreachpd.com/main-street-sidewalk-extension-essex-junction-vt/>

To leave comments about the project, please email Broadreach Planning & Design
darby@essexjunction.org

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
TREE ADVISORY COMMITTEE
MINUTES OF MEETING
August 18, 2015**

MEMBERS PRESENT: Nick Meyer, Warren Spinner, Mary Jo Engel, Rich Boyers, and Woody Martel

ADMINISTRATION: Darby Mayville, Community Relations and Economic Development Assistant

1. CALL TO ORDER

The meeting was called to order at 5:35 PM by Nick.

2. ADDITIONS OR AMENDMENTS TO AGENDA

None.

3. MINUTES REVIEW

This item was tabled until the next meeting

4. MAPLE STREET TREE WALK PLANNING

Mary Jo shared her draft of the Maple Street Tree Walk with the committee. She mentioned that she would be working with her nephew, who works at the University of Vermont, to refine the map.

The committee decided to add the following to the document: a committee logo, mission statement, and a resource list.

Rich suggested running a logo contest for the committee. Mary Jo suggested offering a scavenger hunt encourage residents to complete the walk.

Nick said that he would bring up the idea of printing these brochures to Municipal Manager Pat Scheidel when he meets with him.

It was decided that the committee would do a final walk through and possible tree tagging before publication of the brochure. Mary Jo said that she will continue to add pertinent information to the document, and as well as additional features which will make the trees easier to find.

Warren noted that there was a dead white birch tree in the swimming pool area of the park. He contacted EJRP so that they can take care of the problem before it becomes a safety issue.

5. FUTURE TREE PLANTING

This item was tabled until a future meeting.

6. MANAGEMENT PLAN

Nick said that a final draft of the Management Plan has been turned into the Village Offices. He is continuing to work with Community Development Director Robin Pierce regarding the Committee's role in reviewing plans, private trees, and collaboration with the Planning Commission.

Mary Jo asked for clarification on what types of private trees the committee hoped to have a chance to review?

Nick said that it would mostly be private trees that had an impact on the public sphere. Warren offered to share some verbiage from the Burlington Tree Management Plan to show how this could be determined.

The Committee decided that they did not want to take out the section in the management plan stating that they are able review private trees. Nick said that he would bring this up in his meeting with Municipal Manager Pat Scheidel. It is expected that Pat will determine how to move forward with this. Once this meeting is complete, the Plan will go in front of the Village Trustees for their approval.

Nick noted that the Planning Commission is in the process of reviewing the Land Development Code, and he thinks that all advisory committees should be involved with this. Nick is a member of the Planning Commission, and will continue to update the committee on this work. He said that the list of acceptable trees to be planted in the Village needs to be updated. Warren noted that there was a good list of acceptable trees to be planted in Vermont, which can be found on the Urban & Community Forestry website.

7. FARMERS MARKET PLANNING

Warren said that he would bring a sample of stem girdling to the market. Mary Jo asked Darby if she could take a picture of the girdled stem in front of the Essex Agency, as it was a good example of this.

The committee will discuss watering sleeves, emerald ash borer prevention information, and general tree maintenance at the market. They will also hand out stickers to children. Maps of the Village and recent planting statistics will also be available.

Nick and Rich will be working the 3:30-5:30 shift. Mary Jo, Warren, and Woody will be working the 5:30-7:30 shift.

8. OTHER BUSINESS

Mary Jo suggested creating a spreadsheet to keep track of recent planting information. The committee agreed that this would be helpful, since the Urban & Community Forestry inventory program has not yet been released.

Darby asked the committee if it would be possible for them to switch to meeting on the first Tuesday of the month. All agreed. The committee then decided to skip their September meeting due to the Farmer's Market event that they would be doing at the end of August.

9. PUBLIC INPUT

None.

10. MEETING SCHEDULE

Next meeting

- October 6th at 5:30 PM

Agenda Items

- TBD

11. ADJOURNMENT

MOTION by MARY JO, SECOND by WOODY, to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 6:32 PM.

Respectfully submitted,
Darby Mayville

**VILLAGE OF ESSEX JUNCTION
PLANNING COMMISSION
MINUTES OF MEETING
August 20, 2015**

- MEMBERS PRESENT:** David Nistico (Chairman); John Alden, Diane Clemens, Amber Thibeault, Nick Meyer, Andrew Boutin, Joe Weith.
- ADMINISTRATION:** Robin Pierce, Development Director.
- OTHERS PRESENT:** Scott Homsted, Miranda Lescaze.
- AGENDA:**
1. Call to Order
 2. Audience for Visitors
 3. Additions/Amendments to the Agenda
 4. Minutes
 5. Public Hearing
 - Final Plan, Parking (20 spaces), 128-136 West Street, Whitcomb Terrace Housing, LP
 6. Other Planning Commission Items
 7. Adjournment
-

1. CALL TO ORDER

Chairman David Nistico called the meeting to order at 6 PM. It was noted election of officers will be held at the next meeting to allow for proper warning on the agenda.

2. AUDIENCE FOR VISITORS

None.

3. ADDITIONS/AMENDMENTS TO THE AGENDA

None.

4. MINUTES

August 10, 2015

MOTION by Nick Meyer, **SECOND** by Diane Clemens, to approve the 8/10/15 minutes as written. **VOTING: 5 ayes, one abstention (David Nistico)[Amber Thibeault not present for vote]; motion carried.**

5. PUBLIC HEARING

The hearing procedure was explained and individuals to give testimony on applications before the Planning Commission were sworn in.

Final Plan review for construction of 20 parking spaces at 128-136 West Street in the MF-2 District by Whitcomb Terrace Housing, LP

Scott Homsted with Krebs & Lansing Engineering and Miranda Lescaze with Cathedral Square appeared on behalf of the application.

STAFF REPORT

The Planning Commission received a written staff report on the application, dated 8/20/15. Robin Pierce said the approval would have been done administratively if possible.

APPLICANT COMMENTS

Scott Homsted noted the following:

- Since the construction of the Whitcomb Terrace building in early 2000 Cathedral Square has found the parking to be insufficient for the number of visitors and caregivers to the site so people have been parking on the grass.
- Cathedral Square is repaving the lot and felt the parking spaces on the grass should be formalized.
- The spaces intrude into the 10' setback, but a variance was granted from the Zoning Board. The Zoning Board also agreed to parking space width of 8'.
- The existing storm water system on the site is adequate to handle the additional parking.
- There have been no complaints from neighbors about the parking. Cathedral Square contacted the adjoining property owners and received only positive response to the parking.
- The lighting on the site is not changing and the parking lot is not new. No additional lights are proposed. The parking spaces are mostly empty at night so lights are not needed. There are bollard lights by the sidewalk. With the proposed parallel parking spaces the shine from car headlights onto the adjacent houses will be eliminated.

Diane Clemens asked about the following:

- Comments from residents about a "skating rink" that forms in winter by the western entrance - Scott Homsted stated the yard drain is buried and will need to be restored.
- Paving over the storm water chambers - Mr. Homsted assured the storm water chambers are designed to handle vehicle traffic.
- Tree trimming that will be done for the parking spaces and removal of some sizable trees (oak tree in parking space #57, several trees by the porch of Whitcomb Terrace) - Scott Homsted stated the intention with the parking is not to cut down any major trees. The applicant will work with staff on the matter.
- Screening for the dumpsters and the LP tank - Robin Pierce said per the code the dumpsters must be screened if visible to the public.
- Accessible parking spaces being marked - Miranda Lescaze assured visitor and residential spaces will be appropriately marked as well as the required number of accessible parking spaces. Some residential spaces are accessible. New parking spaces will be marked for visitors or non-visitors (caregivers) depending on their use. The parking will be marked in accordance with the original approval.

John Alden asked about removing some pavement by Building D and adding green space. Scott Homsted agreed there is a wide area of paving by Building D which may be for a turnaround for emergency vehicles. Miranda Lescaze will ask the Director of

Maintenance about the space. Mr. Alden urged maintaining the existing vegetation on the site which is attractive.

Nick Meyer suggested a buffer to tree roots be created when excavating for the parking. Scott Homsted said the depth of the subbase can be decreased to preserve the trees. Mr. Meyer asked about space for snow storage. Scott Homsted said the storage areas are the access easement for the church and between buildings.

Joe Weith asked for clarification of the action by the Zoning Board to grant a variance and approve the parking space width. Robin Pierce explained the Zoning Board took the width of the parking spaces into consideration with the variance to the side setback for parking.

Andrew Boutin asked if the pavement will be crowned. Scott Homsted said the existing grade will be maintained. There is a slight pitch toward the grass. The surrounding yards are flat.

PUBLIC COMMENT

None.

MOTION by Diane Clemens, SECOND by Amber Thibeault, to close the public portion of the hearing for 20 parking spaces at 128-136 West Street by Whitcomb Terrace. VOTING: unanimous (7-0); motion carried.

DELIBERATION/DECISION

Final Plan, Parking (20 spaces), 128-136 West Street, Whitcomb Terrace, LP

MOTION by John Alden, SECOND by Amber Thibeault, to waive the requirement for the parking space width and allow 8' wide spaces since industry standards indicate 8' wide spaces are adequate for parallel parking spaces.

DISCUSSION: There was mention of clarifying language in the LDC on the parking space width requirement for parallel parking spaces.

VOTING: unanimous (7-0); motion carried.

MOTION by John Alden, SECOND by Amber Thibeault, to grant Final Plan approval of 20 parking spaces at 128-136 West Street by Whitcomb Terrace, LP as submitted and with the following conditions:

- 1. A waiver is granted for the parking space width to be 8'.**
- 2. The applicant shall comply with staff comments noted in the Staff Report for the application, dated 8/20/15, with the exception of the comment on lighting.**
- 3. The applicant shall protect existing significant trees including root structure with field observation, revised layout, and staff supervision during construction, and if a tree is lost the tree shall be replaced on-site or a donation made to the Tree Advisory Committee for a new tree.**
- 4. The parking lot shall be striped for required accessible ADA spaces.**

5. **The applicant shall ensure all yard drains are uncovered and functional.**

VOTING: unanimous (7-0); motion carried.

6. OTHER PLANNING COMMISSION ITEMS

Next Meeting

Next meeting: September 3, 2015 at 6 PM

Agenda: Election of Officers
LDC Work Session (Chapter 7)

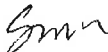
7. ADJOURNMENT

MOTION by John Alden, SECOND by Andrew Boutin, to adjourn the meeting.

VOTING: unanimous (7-0); motion carried.

The meeting was adjourned at 6:45 PM.

Rcdg Scty: MERiordan



**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES OF MEETING
September 1, 2015**

MEMBERS PRESENT: Andrew Brown (Chairman); Amber Thibeault, Kevin Collins, David Nistico, Rick Hamlin.
ADMINISTRATION: Lauren Morrisseau, Finance Director & Assistant Village Manager; Rick Jones, Public Works Superintendent.
OTHERS PRESENT: None.

1. CALL TO ORDER

Chairman Andrew Brown called the meeting to order at 5:32 PM.

2. AGENDA

The agenda was accepted as presented.

3. PUBLIC COMMENTS

None.

4. DISCUSS PAVING NEEDS AND FUNDING

The committee received a copy of the Paving Condition Index 2014 for Essex Junction created by Regional Planning which labels the condition of paving on streets as failed, serious, very poor, poor, fair, satisfactory, or good. A map of the village was also provided showing the streets to be paved this year with the \$175,000 paving budget (Countryside, Tamarack, Vale, and Corduroy). The following was discussed:

- The distinction between “severe” condition and “very poor” condition. Rick Jones said there are sections of road that will require work on the sub-base and then paving and some where a shim of paving can be done.
- Increase in funding allocation for paving by \$25,000 per year is adequate for shim and overlay paving on village streets, but not for work on the sub-base.
- Pleasant Street is badly in need of repaving and sub-base work. Improvement to the drainage at the speed tables also needs to be done. The project should be brought before the Capital Review Committee for ranking.
- Mansfield Ave. and Brickyard Road are targeted for paving next year followed by Mason and Kiln.
- FY2017 shows a paving budget of \$200,000 without increase after that. Following discussion there was agreement 5% per year should be added to the \$200,000 amount.

5. FINALIZE FIVE YEAR CAPITAL PLAN TO BE SUBMITTED TO THE BOARD OF TRUSTEES

The following was discussed:

- Including upgrade of the Public Works facility in the capital plan. A sketch of the proposed building can be done. The building will include space for equipment to be under cover and offices.

- Amending the plan to include 5% per year added to the paving budget of \$200,000 beginning in FYE 2018.
- Reviewing the annual contribution from CVE at some point in time in light of increasing capital project costs.
- Correcting the description of the Crescent Connector to connect Park Street to Main Street.
- Potential of pushing the Hillcrest sidewalk out a year to FYE18 in order to complete the water line on Algonquin and the intersection improvements on West Street in FYE17. It was noted projects are ranked using a numerical system and the process is open to the public. The committee did not support changing the project rankings or schedule. There was agreement the project list should be periodically reviewed and the ranking tested to affirm each project is properly ranked.

MOTION by Rick Hamlin, SECOND by David Nistico, that the Capital Program Review Committee supports forwarding to the Board of Trustees the General Fund Capital Reserve Plan as prepared by Lauren Morrisseau and printed 9/1/15, 2:26 PM, with the addition of 5% per year to the paving budget of \$200,000 beginning in FYE 2018 and correction of the Crescent Connector connecting Park Street to Main Street. VOTING: unanimous (5-0); motion carried.

6. DISCUSS PURPOSE OF CAPITAL COMMITTEE IN RELATION TO BOARD OF TRUSTEES AND THE CAPITAL PROCESS

Postponed to the next meeting.

7. DISCUSS MEETING TIME

MOTION by Andrew Brown, SECOND by Rick Hamlin, to change the meeting time of the Capital Program Review Committee meetings to 6 PM beginning with the October 6, 2015 meeting. VOTING: unanimous (5-0); motion carried.

8. APPROVE MINUTES

August 4, 2015

MOTION by Kevin Collins, SECOND by Amber Thibeault, to approve the minutes of 8/4/15 as written. VOTING: 3 ayes, 2 abstentions (Rick Hamlin, David Nistico); motion carried.

9. NEXT MEETING/AGENDA

Next meeting: October 6, 2015 at 6 PM.

Agenda: Discuss Purpose of the Capital Committee in relation to Board of Trustees and Capital Process

10. ADJOURNMENT

MOTION by Amber Thibeault, SECOND by Rick Hamlin, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 6:30 PM.

RScty: MERiordan



MEMORANDUM

TO: Pat Scheidel, Village Manager, Trustees
FROM: Robin Pierce, Community Development Director
DATE: September 1, 2015
SUBJECT: Current Projects Update

*TAH
for RP*

Issue

The issue is the status of current projects.

Discussion

The projects can be split into five categories:

1. State and federally funded
 2. State or federally funded with a municipal match
 3. Grant funds with municipal match
 4. Municipally funded
 5. Privately funded
-
1. The Crescent Connector and Pearl Street Missing Link projects are moving along as planned. If everything comes together as planned, it is anticipated that both projects will be completed in 2016.
The Train Station Scoping Study is nearing completion. It will come to the Trustees in the near future for approval of a preferred alternative.
 2. The Main Street Sidewalk Extension Scoping Study is nearing completion. It will come to the Trustees in the near future for approval of a preferred alternative.
 3. The Caring for Canopy Grant has been received (\$3,000) and we are about to begin discussions with CTE regarding street tree species selection and moving forward with their new curriculum program.
 4. The update to the Land Development Code is on Chapter 7 of the document. It is hoped to have the update completed and reviewed by the Trustees for approval in 2015.
 5. 4 Pearl Street is moving along. The concrete should be poured on the second floor deck soon enabling construction of the steel work for the third floor. At some stage, the Trustees may wish to have an Executive Session to discuss the offer of 8 Pearl Street by the developer.

Cost

There will be a Village match for items under number 2 and 3, and the Village is funding number 4. All of the funds have been budgeted for.

Recommendation

No Trustees action is needed at this time. This memo is informational.

25 August 2015

Christy Witters, AICP
MS4 and MSGP Stormwater Program
One National Life Drive
Montpelier, VT 05620-3522

Christy,

The Town of Essex, Village of Essex Junction and other MS4 permittees impacting the impaired waterways of Sunderland Brook and Indian Brook have completed work on the technical aspects of Flow Restoration Plans for these streams. The work was done under contract to Watershed Consulting Associates, LLC, using local funds coupled with a grant from VTRANS.

The document is lengthy with numerous attachments. Therefore we are directing your attention to the following link on the Town's web page:

http://www.essex.org/index.asp?SEC=8926486E-5677-4E3F-9619-49A380A7D64E&DE=F6553D13-8F3C-4EB1-BA82-212B7172DDDE&Type=B_BASIC

Missing from the document at this time is the Implementation Plan and Financial Plan for each of these streams. These are in the process of being developed. However, before the affected MS4 permittees can move forward with these portions of the plan, it is important to receive feedback from the Agency on the acceptability of the technical aspects of the Plans.

To provide some overall perspective on our approach, the Sunderland Brook FRP indicates that we are at 214% of the cumulative percentage of high target flows. Low flow targets cannot be achieved if all the projects listed in the report were constructed as well as many others not even identified. As we have discussed in the past, meeting the low flow targets is not a permit requirement. Our tentative approach is not to proceed with further flow restoration implementation projects in this watershed at this time. This does not indicate that projects identified in the FRP in this watershed may not be considered for implementation at a later date for either Flow Restoration or Phosphorous reduction under the Lake Champlain TMDL.

In Indian Brook, the situation is different. In that watershed, we currently meet 42% of the high flow target. Construction of select projects within that watershed, to include the three projects

on page 17 of the Plan couple with the top two projects on page 18 and the 189/Route 15 north project will bring us up to 155% of the high flow target. In our opinion, this is an appropriate attainment level with an acceptable safety margin. Again, there is the same issue as in Sunderland Brook as to low flow issues and future implementation of other projects in the watershed. It is requested that you provide us with feedback on our proposed level of flow restoration in the Indian Brook Watershed.

A presentation of the Flow Restoration Plans to the Town Selectboard will be made on September 14, 2015 at their regularly scheduled meeting. The Village Trustees will be briefed on September 22nd at their normal meeting. You are welcome to come to these meetings. A few of the Selectboard members and Trustees have already been briefed on the report as they are members of the Joint Town/Village Storm Water Coordinating Committee.

Finally, decisions made on the FRP by the elected officials may have an impact on how certain expired permits will be handled by the two communities.

If you have any questions, please feel free to contact either Annie Costandi or me in the Town (878-1344), Jim Jutras or Chelsea Mandigo in the Village (878-6943) or Andres Torizzo from Watershed Consulting Associates, LLC at 497-2367.

Sincerely,

Dennis Lutz, P.E.,
Public Works Director

September XX, 2015

Stephen Perkins
Lake Champlain TMDL Project Manager
U.S. Environmental Protection Agency, Region 1 – New England
5 Post Office Square, Suite 100
Mail Code OEP06-3
Boston, MA 02109-3912

Dear Mr. Perkins,

We offer the following comments on the United States Environmental Protection Agency's (EPA) "Phosphorus TMDLs for Vermont Segments of Lake Champlain" and the Vermont Department of Environmental Conservation's (DEC) "Vermont Lake Champlain Phosphorus TMDL Phase 1 Implementation Plan".

We recognize the effort taken by the Vermont ANR and EPA Region 1 to provide the starting point for compliance with this difficult challenge. All agree that implementation needs to start now for visible and accelerated water quality improvement to show early in the Accountability Framework. We also reiterate that there would have been substantially more progress towards the compliance goal if it were not for the permit appeals. It is time that environmental groups also get 'All In' and allow the TMDL process to continue. These groups must focus their resources on constructive implementation rather than litigation and other actions that cause uncertainty and delay to the effective implementation of the Lake Champlain TMDL.

We offer the following comments for your consideration:

2 Water Quality Standards: Core lake standards are noted as being sampled to include "...Including as high a proportion of samples as possible during high flow conditions..." Please insure that this allows for proper flow proportioning so as to not overcompensate for the TMDL base. This would require excess VT Phosphorus mitigation beyond the WLA and LA's, including the Margin of Safety at significant cost.

3.2 Pollutants of Concern: Section 3.2, 5.1, 6 and others clearly note "... the interconnectedness of the segments (and the way each segment influences other segments) necessitates a lake wide approach to the TMDL development." The report notes this interconnectedness was taken into consideration, there is significant work to be done in Challenged Sections of the lake. Allow Vermont great flexibility in our pursuit of a nutrient offset and trading market development to insure the greatest flexibility across the permit sectors and lake sectors. We need broad market based opportunities to accelerate the TMDL compliance process.

5.2 Development and Application of the Lake Spreadsheet Model for TMDL Load Reduction Analysis: We support the annualized method taken for monitoring Phosphorus loading on Lake Champlain as a logical and effective approach.

6 Establishing Allocations: EPA's focus on wastewater treatment facilities and MS4 stormwater facilities is understood as it is the only permit leverage EPA has. Most facilities accept this reality under this TMDL and appreciate the effort by the ANR to provide the best solution given the current situation. We support the compliance schedules and the WWTF load reductions while noting there will be future opportunities for optimization and nutrient offsets/trading with those facilities that were untouched in this final version of the TMDL.

For Future consideration, Vermonters cannot afford the expensive costs per pound reductions that could be forced on NPDES permittees should the accountability framework goals not be met. EPA recognized this reality within section 6.1.1. We respectfully request they maintain this position in future discussion and consideration.

Table 5: The MS4 category notes that the 15 MS4 systems are not well mapped. Vermont ANR undertook extensive mapping effort with the original 9 Vermont MS4's communities. This notation as stated does not accurately reflect the extensive permit compliance work done by these communities.

Integrated Permitting: the Village of Essex Junction supports integrated permitting to allow prioritization of limited capital funds to communities with WWTF's CSO and MS4 permit responsibilities. We further support the ANR approach of one MS4 permit umbrella. Integrated permitting and the MS4 permit umbrella allows maximum community flexibility in addressing the priorities developed under the TMDL. Integrated permitting for P reduction should be allowed for all MS4 permitted communities.

Additional Legislative Action: There will likely be additional legislative action required for communities to maximize capital investments made. With the LCTMDL, any construction is an opportunity to improve stormwater infrastructure at the least cost. Unfortunately not all grant or funding programs allow for concurrent work that does not specifically meet program definition even though the funds are from a separate source. Where these obstacles are met, they must be addressed for maximum cost effectiveness and fastest compliance with the TMDL.

As a final observation and as noted in 1.2 LEGAL HISTORY, this TMDL is comprehensive in its address of the Vermont as "(CLF did not challenge Region 2's approval of New York's portion of the TMDL's)". New York also politely declined an opportunity to open the TMDL for revision.

In the immediate future, a similar and equally comprehensive response to Phosphorus sources must be pursued in New York portion of the 2002 approved TMDL that remains in effect and without appeal. Vermonters are counting on an equal response to the TMDL by EPA Region 2 as the permit comes up for renewal.

Thank you for your consideration,

James L. Jutras
Water Quality Superintendent

CC: Deb Markowitz, Secretary of Natural Resources
Alyssa Schuren, Commissioner of Department of Environmental Conservation
Pete LaFlamme, Director, Watershed Management Division
Kari Dolan, Ecosystem Restoration Program Manager
Ernie Kelley, NPDES Program Manager
Chuck Ross, Secretary of Agriculture
Karen Horn, VLCT
EPA Region 2

DRAFT

September XX, 2015

Ms. Kari Dolan
Program Manager
Ecosystem Restoration Program
1 National Life Drive, Main 2
Montpelier, VT 05620-3522

Dear Kari;

First Phase work on the watershed market study is approaching the end point. Early meetings were ambitious and I understand the need to narrow the focus of the initial phase of this project. The summary of this report should contain place holders specifically noting things for future consideration. Any program developed must be flexible to prevent punitive steps by EPA if Vermont fails to meet the Accountability Framework. Some future study items may include but are not limited to:

- Nutrient Offsets
- Nutrient Offset and Trading across permit boundaries
- Nutrient Offsets and Trading (potentially) across watershed boundaries.

The funding provisions noted in Act 64 are flexible and need an influx of cash. One potential model for consideration is the offset and retire method used in the carbon and energy sector for operations as well as capital. A few years back when fuel was doubling in cost and carbon impact was pushed, consumers had several options for traveling "Carbon Neutral". Money paid to a fund would be applied to Carbon Mitigation projects that were verifiable and lasting. A similar model could be launched for Lake Champlain Phosphorus. Consumers could purchase "Green Phosphorus reduction" through various sources such as donation, crowd source funding for specific farm based projects, a voluntary donation at a store or hotel/restaurant checkout or something more new and innovative. The funds paid could be used across permit sectors and across watersheds for seed money, granted as matches, etc. A similar model is used by power utilities to allow consumers to buy Green Power with a small, voluntary upcharge on their electric bill. A project like this could also be used to engage some environmental groups in a positive way.

We all know the Lake Champlain TMDL implementation is a challenge. With the accountability framework, every action counts. By developing and incorporating innovative funding into the implementation phase, you engage the public and provide some additional funds. Thank you for your consideration. If you would like to brainstorm this further, I would appreciate the opportunity.

Jim

James L. Jutras

RECEIVED

SEP 03 2015

Office of Essex Junction



GLOBALFOUNDRIES®

*Vermont Facility
1000 River Road – B966
Essex Junction, VT 05452*

September 3, 2015

Re: Public Notice of Modifications to GLOBALFOUNDRIES Waste Management Systems

To Whom It May Concern:

I am writing to inform you about modifications to GLOBALFOUNDRIES waste management systems. The following permit modification has been approved by the Vermont Agency of Natural Resources (VANR). This was originally submitted by IBM prior to the transfer of ownership to GLOBALFOUNDRIES and has been modified to read as GLOBALFOUNDRIES as the permit has been transferred as of July 1, 2015.

The following administrative and informational changes to Section 2.4.4.1 (On-site Tenant Waste Management) to clarify the requirements for transporting, storing, and shipping tenant waste.

Updated Section 2.4.4.1:

2.4.4.1 On-Site Tenant Waste Management

Tenants are defined as businesses operating on GLOBALFOUNDRIES owned property within the Champlain Valley Technology and Innovation Park, where GLOBALFOUNDRIES serves as a Landlord. Tenant waste may be transferred for storage to the CDC and managed under GLOBALFOUNDRIES hazardous waste permit. Tenant waste may also be sent directly to a permitted offsite disposal facility by the tenant.

If tenant waste is managed at the CDC, the following procedures will be followed:

- Tenant waste in containers will be transported from the tenant location to the CDC, without the use of a manifest, in accordance with the Vermont Hazardous Waste Management Regulations (VHWMR) §7-702(c)(2) manifest exemption for transport on a contiguous piece of property under the control of the same person.
- GLOBALFOUNDRIES will receive the tenant waste in containers at the CDC and handle according to GLOBALFOUNDRIES procedures outlined within this permit. The tenant waste will be stored in GLOBALFOUNDRIES permitted facility under the tenant's EPA ID number. Tenant waste requiring offsite shipment from GLOBALFOUNDRIES permitted facility will be manifested under the tenant's EPA ID number.
- Tenant waste compatible with GLOBALFOUNDRIES bulk waste and consolidated with or connected to GLOBALFOUNDRIES bulk waste tank

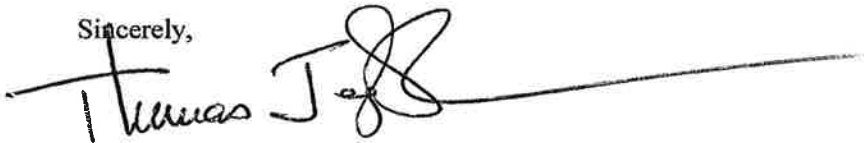
systems will be combined with GLOBALFOUNDRIES waste and will be managed under GLOBALFOUNDRIES EPA ID number.

Tenants follow the GLOBALFOUNDRIES contingency plan and are provided with a current copy. Tenants are also included on the GLOBALFOUNDRIES facility mailing list to ensure that they are aware of any updates or changes to the contingency plan or other relevant changes to GLOBALFOUNDRIES hazardous waste permit. Any wastewater generated from tenant operations that is managed under GLOBALFOUNDRIES NPDES permit would follow any applicable GLOBALFOUNDRIES procedures. Treatment of tenant wastewater does not impact the wastewater treatment unit exemption found at 40 CFR 264.1(g)(6) and 40 CFR 270.1(c)(2)(v).

These changes to GLOBALFOUNDRIES waste management system represent a Class 1 modification to our hazardous waste facility certification. Pursuant to Title 40, Code of Federal Regulations, Section 270.42(a)(1)(ii), GLOBALFOUNDRIES is notifying the individuals and organizations on its facility mailing list.

If you would like additional information or would like to be removed from this mailing list, please contact David Kost at (802) 288-6226, or email at david.kost@globalfoundries.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Jagielski", with a long horizontal line extending to the right.

Thomas Jagielski
Manager of Environmental Programs, Planning, STG Environmental Affairs Focal Point



89 Main Street, Suite 4
Montpelier, Vermont 05602

Directions to the Capitol Plaza:

Take Exit 8 off Interstate 89. Exit ramp will merge with Route 2. At second stop light, turn left onto Bailey Avenue. At intersection, turn right onto State Street. Vermont State House is on your left; Capitol Plaza Hotel is one-half block farther on the right.

Parking is available behind the Plaza, and parking permits will be emailed in advance.

MUNICIPAL BUDGETING AND BORROWING: PREPARING FOR TOWN MEETING

Wednesday, September 30, 2015
Capitol Plaza Hotel and Conference Center
Montpelier, Vermont

PRSRST STD
U.S. POSTAGE PAID
MONTPELIER, VT
PERMIT NO. 358

RECEIVED
AUG 28 2015
Village of Essex Junction



**Board of Trustees
Essex Junction Village
2 Lincoln St
Essex Junction VT 05452-3154**

MUNICIPAL BUDGETING AND BORROWING: PREPARING FOR TOWN MEETING WEDNESDAY, SEPTEMBER 30, 2015

WHO SHOULD ATTEND AND WHY

This workshop is designed for municipal officials who are involved in the municipal budgeting process and in the preparation of budget-related articles for the town meeting warning. Selectboard members, town managers, town administrators, treasurers, finance directors, and auditors are urged to attend. Workshop presentations will include statutory requirements and best practices for each topic. Attendees will be provided with practical tools to help apply these concepts in preparation for Town Meeting Day.

PRESENTATIONS AND SPEAKERS

- **Municipal Budgeting and Borrowing: Legal Requirements and Best Practices** – Garrett Baxter, Senior Staff Attorney, and William Hall, Senior Financial Consultant, VLCT Municipal Assistance Center
- **Budget-Related Town Meeting Articles** – Garrett Baxter, Senior Staff Attorney, and Sarah Jarvis, Staff Attorney II, VLCT Municipal Assistance Center
- **The Vermont Municipal Bond Bank: A Resource for Municipal Officials** – Robert W. Giroux, Executive Director, Vermont Municipal Bond Bank
- **Municipal Bonding** – Paul Giuliani, Esq., Primmer Piper Eggleston & Kramer PC

EARLY BIRD RATE (PER PERSON):

- \$60.00..... VLCT PACIF Members
- \$90.00..... VLCT Members
- \$160.00..... Non-Members

**PLEASE REGISTER
BY SEPT. 23.***
*EARLY BIRD DEADLINE

To see a detailed agenda and register online,
visit vlct.org/eventscalendar
and click on the workshop title.

Questions? Contact VLCT at 800-649-7915 or info@vlct.org.

** Please include an additional \$10.00 per person for registrations received after the early bird date above. For a full refund, please cancel in writing by the same deadline.*

REGISTRATION BEGINS AT 8:30 A.M. THE WORKSHOP ENDS AT 3:15 P.M. A LIGHT BREAKFAST AND LUNCH ARE INCLUDED.

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
August 25, 2015**

BOARD OF TRUSTEES: George Tyler (Village President); Dan Kerin, Elaine Sopchak, Lori Houghton, Andrew Brown.
ADMINISTRATION: Patrick Scheidel, Municipal Manager; Lauren Morrisseau, Assistant Manager & Finance Director.
OTHERS PRESENT: Lori & Glenn McPeters, John Alden.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA ADDITIONS/CHANGES

Additions:

- Email from Karen Halverson, dated 8/24/15, re: CCTA bus route under Old Business.
- Traffic Solutions data submitted by Police Department, dated 8/21/15 under New Business.
- Information on VLCT PACIF equipment grant under New Business.
- Memo from Greg Duggan, Town Planner, dated 8/21/15, re: community planning workshop 9/9/15 under Manager's Report
- Announcement of the "Wall that Heals" Vietnam Memorial Wall at the fairgrounds October 1-4, 2015 under Reading File.
- Accounts Payable Check Warrants, dated 8/14/15 & 8/21/15, under Consent Agenda.

MOTION by Dan Kerin, SECOND by Elaine Sopchak, to accept the agenda as amended. VOTING: unanimous (5-0); motion carried.

3. GUESTS, PRESENTATIONS, PUBLIC HEARINGS

1. Comments from Public on Items Not on Agenda

None.

4. OLD BUSINESS

1. CCTA Buses on South Street

George Tyler reviewed the reply from Meredith Birkett, CCTA, explaining the reasons for the bus route on South Summit and South Street. In sum the reasons include:

- CCTA is seeing an increase in people using the bus service going down South Street.
- South Street route is the only way and a better access to IBM.
- Going through Five Corners will add minutes to the route that would necessitate creating a different route or a different schedule.
- South Street/West Street route provides greater geographic coverage.

George Tyler noted the email from Karen Halverson, dated 8/24/15, who boards the bus on West Street and would have to walk a significant distance to the nearest bus stop if the South Street/West Street route is eliminated.

Glenn McPeters, South Street, disagreed with the interpretation of the explanation from CCTA regarding delay by going through Five Corners, opining that the letter says there is no problem with turning radius, but running time is a consideration in terms of passenger convenience and CCTA needs to determine if going through Five Corners will cause delay. Mr. McPeters also noted if the Park Street stop is taken out of the mix then there are only two to four people getting on the bus, not 50 as noted by Ms. Birkett. Mr. McPeters said the matter will have to be settled by the court.

Lori Houghton noted CCTA is going to do an analysis so the matter will be back before the Trustees. Andrew Brown added the numbers from Meredith Birkett reflect boardings in just one section of the route and are not reflective of the use of the bus. Regarding the issue of vehicle weight, staff interprets the ordinance to apply to trucks, not buses, and CCTA could request a waiver from the weight limit

2. Update on Building Bids

George Tyler summarized three bids were received for restoration work on Lincoln Hall and there was a delta of \$100,000 between the low bid and the high bid. The individual who did the building envelope evaluation advised the Board of Trustees not to act on the bids that were received because the bidders do not have the expertise to do the restoration. John Alden whose firm was hired to write the specs and review the bids was asked if the renovation could be done in pieces (yes) and if the work would be complete before cold weather sets in (unlikely). George Tyler said Mr. Alden stood by his analysis of the bids, but is willing to gather additional information as requested, such as what has to be done on the building before winter. Awarding the bid is tabled pending further information. The Trustees agreed all the bidders are qualified, skilled, and capable of doing the work on the building. Restoration of the exterior is only one part of the work to be done. The village does not have the money to do all the work. The Trustees need to think about funding in light of shared services and consolidated offices and what the future use of the building will be.

5. NEW BUSINESS

1. Grant Application for Lincoln Hall

Pat Scheidel reported the village can apply for a Vermont Agency of Commerce and Community Development grant of \$20,000 (maximum) with 100% local match for the work on Lincoln Hall. The matching funds are in the capital reserve for the project. The money (\$40,000) would be used for various exterior wood repairs and restoration, wood sill replacement, and painting.

MOTION by Lori Houghton, SECOND by Andrew Brown, to approve applying for an historic preservation grant for the exterior rehabilitation of Lincoln Hall and approve the 100% match. VOTING: unanimous (5-0); motion carried.

2. VLCT PACIF Equipment Grant

Pat Scheidel stated the PACIF equipment grant will be used to purchase four convertible standing desks and office mats at a total cost of \$1,840. PACIF will reimburse \$920 of the cost. Mr. Scheidel stressed the PACIF Board has no influence on PACIF grants.

MOTION by George Tyler, SECOND by Elaine Sopchak, authorize staff to submit the PACIF equipment grant application as presented. VOTING: unanimous (5-0); motion carried.

3. Traffic Solutions Data

Summary data on the speed of cars on South Street on 8/20/15 was provided to the Trustees. A picture of the recently installed sign warning of the fine for violating the crosswalk law was shown.

6. MUNICIPAL MANAGER'S REPORT

1. Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- September 8, 2015
 - September 22, 2015
 - October 13, 2015
 - October 27, 2015
 - November 10, 2015
 - November 24, 2015
 - December 8, 2015
- Special Meetings/Events:
- September 9, 2015 – Essex Community Planning Workshop, Essex High School (7 PM-9 PM)
 - October 8, 2015 – VLCT Town Fair in Killington (8 AM-4 PM)

2. Planning Workshop (September 9, 2015)

The planning workshop is an opportunity for community-wide civic engagement as part of the thoughtful growth element of Heart & Soul to examine consolidation of services and see what is working and where improvement is needed.

3. Redevelopment of St. Albans

Pat Scheidel will contact Dominic Cloud, St. Albans City Manager, for a tour of the city by the Trustees and to discuss the successful redevelopment of St. Albans.

4. Interviews on the Recruitment and Selection Profile

Interviews will be complete by the end of August after which the information will be compiled.

7. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

- George Tyler reported the Planning Commission took issue with the Board of Trustees decision to limit building height in the Village Center District to four

stories. Robin Pierce, Development Director, will be invited to the next Trustees meeting to discuss the matter. John Alden, Planning Commission, explained there are buildings on Park Street that exceed four stories already. The goal of the Planning Commission is to allow density, but not have an overly large impact on existing development. It would be odd to have areas in the village with greater than four story buildings surrounding the village center which is the most urban area of the village, but has lower buildings. The Planning Commission is urging not to have a blanket statement disallowing four story building height, but to advise developers it is possible to get the height though not guaranteed.

- George Tyler mentioned the configuration of the bike lanes on upper Main Street which according to the Village Engineer is the current engineering standard. Dan Kerin expressed concern about bicyclists being in merging traffic.
- Elaine Sopchak stated the Budget to Ballot group is contemplating doing a petition for the budget vote by Australian ballot. The Trustees are working toward the same goals as the group, but not as fast as the group would like.

2. Reading File

- Minutes
 - Planning Commission 8/10/15
 - Zoning Board of Adjustment 8/18/15
- “Wall that Heals” Vietnam Memorial at the fairgrounds October 1-4, 2015

3. Heart & Soul Proposal for Public Engagement Protocol

Lori Houghton explained the request for grant funding from Orton Foundation to pay for staff time and co-working space for six months to continue Heart & Soul locally, and to create a protocol for public engagement followed by community workshops. There is no match required with the grant and staff time should be minimal. The end vision is a document with a checklist that helps determine the course of action to take. Approval to go forward with the grant application by both the Trustees and the Selectboard is requested. (Pat Scheidel said the item will be on the Selectboard agenda on September 8th).

8. CONSENT AGENDA

MOTION by Elaine Sopchak, SECOND by Dan Kerin, to approve the consent agenda as follows and with the inclusion of the Accounts Payable Check Warrant Reports 8/14/15 & 8/21/15:

1. **Approve Minutes of Previous Meeting 8/10/15, 8/11/15.**

VOTING: unanimous (5-0); motion carried.

9. ADJOURNMENT

MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the meeting.

VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 7:40 PM.

08/28/15
01:43 pm

Town of Essex Accounts Payable
Check Warrant Report # 16006 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 08/27/15 To 08/27/15 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	08/17/15	AD/BL AUGUST JANITORIAL 2321	210-41940.423 CONTRACT SERVICES	750.00	1795	08/27/15
14400	08/17/15	AD/BL AUGUST JANITORIAL 2321	210-45551.423 CONTRACT SERVICES	2400.00	1795	08/27/15
00530	07/27/15	BL BOOKS B4002504	210-45551.641 JUVEN COLLECTION-PRNT & E	26.92	1806	08/27/15
00530	07/27/15	BL BOOKS B4002504	210-45551.610 SUPPLIES	2.70	1806	08/27/15
00530	07/30/15	BL BOOKS B4009791	210-45551.640 ADULT COLLECTION-PRINT &	52.42	1806	08/27/15
00530	07/30/15	BL BOOKS B4009791	210-45551.610 SUPPLIES	2.70	1806	08/27/15
23170	07/31/15	VA VEHICLE GAS JULY 868142	210-42220.626 GAS,GREASE AND OIL	284.29	1811	08/27/15
23170	07/31/15	VA VEHICLE GAS JULY 868142	210-43110.626 GAS,GREASE AND OIL	1540.07	1811	08/27/15
31545	08/13/15	WW/VF PAPER PRODUCTS 314810690	210-42220.610 SUPPLIES	55.02	1816	08/27/15
23215	08/07/15	ST GRADE STAKES 105822360001	210-43110.610 SUPPLIES	21.16	1821	08/27/15
05020	07/31/15	ST WATER JKSN000000	210-43110.410 WATER AND SEWER CHARGE	70.83	1822	08/27/15
05020	07/31/15	ST WATER JKSN0011NL	210-43110.410 WATER AND SEWER CHARGE	70.83	1822	08/27/15
05020	07/31/15	ST WATER JKSNSHRKOP	210-43110.410 WATER AND SEWER CHARGE	125.16	1822	08/27/15
05020	07/31/15	ST WATER LNCS0000PK	210-43161.002 MEMORIAL PARK	145.06	1822	08/27/15
05020	07/31/15	LH WATER/SEWER LNCS000200	210-41940.410 WATER AND SEWER CHARGE	106.25	1822	08/27/15
05020	07/31/15	LH SPRINKLER WATER LNCS0002RI	210-41940.410 WATER AND SEWER CHARGE	22.35	1822	08/27/15
05020	07/31/15	BL WATER LNCS000600	210-45551.410 WATER AND SEWER CHARGE	127.49	1822	08/27/15
05020	07/31/15	ST WATER MAIN0018LL	210-43123.570 TRAFFIC LIGHTS MAINTENANC	22.35	1822	08/27/15
05020	07/31/15	ST WATER MAIN079LL	210-43161.000 STREETSCAPE MAINT./IMP	22.35	1822	08/27/15
05020	07/31/15	VF WATER/SEWER PERL000102	210-42220.410 WATER AND SEWER CHARGE	99.17	1822	08/27/15
05020	07/31/15	ST WATER RRAV0026LL	210-43123.570 TRAFFIC LIGHTS MAINTENANC	22.35	1822	08/27/15
07010	08/13/15	ST 7/15-8/13 66 LINC SL 08153616208	210-43160.622 STREET LIGHTS - ELECTRICI	54.44	1830	08/27/15
07010	08/10/15	ST 7/10-8/10 HYWY GARAGE 08159256108	210-43110.622 ELECTRICAL SERVICE	257.10	1830	08/27/15
V9625	08/05/15	BL BOOKS 86668411	210-45551.640 ADULT COLLECTION-PRINT &	11.79	1837	08/27/15
14025	08/11/15	VA SEPT LIFE INS 8151532732	210-41320.210 HEALTH INS & OTHER BENEFI	162.76	1843	08/27/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14025	08/11/15	VA SEPT LIFE INS 8151532732	210-43110.210 HEALTH INS & OTHER BENEFI	138.34	1843	08/27/15
14025	08/11/15	VA SEPT LIFE INS 8151532732	210-43151.210 HEALTH INS & OTHER BENEFI	21.57	1843	08/27/15
14025	08/11/15	VA SEPT LIFE INS 8151532732	210-45551.210 HEALTH INS & OTHER BENEFI	244.14	1843	08/27/15
14025	08/11/15	VA SEPT LIFE INS 8151532732	210-41970.210 HEALTH INS & OTHER BENEFI	81.38	1843	08/27/15
14025	08/11/15	VA SEPT LIFE INS 8151532732	210-41335.210 HEALTH INS & OTHER BENEFI	40.69	1843	08/27/15
24960	09/01/15	VA SEPT DENTAL INS 9159256197	210-41320.210 HEALTH INS & OTHER BENEFI	325.91	1849	08/27/15
24960	09/01/15	VA SEPT DENTAL INS 9159256197	210-43110.210 HEALTH INS & OTHER BENEFI	277.02	1849	08/27/15
24960	09/01/15	VA SEPT DENTAL INS 9159256197	210-43151.210 HEALTH INS & OTHER BENEFI	43.18	1849	08/27/15
24960	09/01/15	VA SEPT DENTAL INS 9159256197	210-45551.210 HEALTH INS & OTHER BENEFI	488.86	1849	08/27/15
24960	09/01/15	VA SEPT DENTAL INS 9159256197	210-41970.210 HEALTH INS & OTHER BENEFI	162.95	1849	08/27/15
24960	09/01/15	VA SEPT DENTAL INS 9159256197	210-41335.210 HEALTH INS & OTHER BENEFI	81.48	1849	08/27/15
37965	07/31/15	ST CONCRETE 49750	210-43120.570 SIDEWALK AND CURB MAINTEN	362.50	1855	08/27/15
V2124	08/01/15	BL SUPPLIES 3273332040	210-45551.610 SUPPLIES	58.38	1861	08/27/15
V2124	08/01/15	BL SUPPLIES CREDIT 3273332050	210-45551.610 SUPPLIES	-36.36	1861	08/27/15
V2124	08/01/15	BL SUPPLIES 3273332062	210-45551.610 SUPPLIES	36.36	1861	08/27/15
V9968	08/17/15	VA SEPT VISION INS 0915D	210-41320.210 HEALTH INS & OTHER BENEFI	63.49	1867	08/27/15
V9968	08/17/15	VA SEPT VISION INS 0915D	210-43110.210 HEALTH INS & OTHER BENEFI	53.96	1867	08/27/15
V9968	08/17/15	VA SEPT VISION INS 0915D	210-43151.210 HEALTH INS & OTHER BENEFI	8.41	1867	08/27/15
V9968	08/17/15	VA SEPT VISION INS 0915D	210-45551.210 HEALTH INS & OTHER BENEFI	79.35	1867	08/27/15
V9968	08/17/15	VA SEPT VISION INS 0915D	210-41970.210 HEALTH INS & OTHER BENEFI	31.74	1867	08/27/15
V9968	08/17/15	VA SEPT VISION INS 0915D	210-41335.210 HEALTH INS & OTHER BENEFI	15.87	1867	08/27/15
12000	07/31/15	VR PEARL LINK DESIGN 7/15 40915	230-46801.007 PEARL ST. LINKING SIDEWAL	3217.39	1842	08/27/15
37965	07/30/15	VR GRADE RINGS PAVING 335655	230-46801.700 CAPITAL RES. PAVING	1737.15	1855	08/27/15
39425	08/11/15	LH SHELL REHAB ARCH SVCS 611	230-46801.010 LINCOLN HALL RESTORATIONS	2480.00	1857	08/27/15
31275	07/28/15	VA SCHOOL ST FINAL PYMNT APP4	253-20201.002 RETAINAGE PAYABLE	4018.53	1818	08/27/15

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
31275	07/28/15	VA SCHOOL ST FINAL PYMNT	APP4	253-46801.001	3430.67	1818	08/27/15
				SCHOOL ST. RDWY/WTR/SWR R			
23170	07/31/15	VA VEHICLE GAS JULY	868142	254-43200.626	191.39	1811	08/27/15
				GAS,GREASE AND OIL			
23435	07/31/15	VA JULY WATER USAGE	73115D	254-43200.412	1179.38	1812	08/27/15
				STATE WATER TAX			
23435	07/31/15	VA JULY WATER USAGE	73115D	254-43210.412	6125.60	1812	08/27/15
				STATE WATER TAX - GF			
23435	07/31/15	VA JULY WATER USAGE	73115D	254-43200.411	46656.23	1812	08/27/15
				CWD WATER PURCHASE			
23435	07/31/15	VA JULY WATER USAGE	73115D	254-43210.412	242328.74	1812	08/27/15
				STATE WATER TAX - GF			
31275	07/28/15	VA SCHOOL ST FINAL PYMNT	APP4	254-20201.002	2181.29	1818	08/27/15
				RETAINAGE PAYABLE			
31275	07/28/15	VA SCHOOL ST FINAL PYMNT	APP4	254-43330.008	1861.19	1818	08/27/15
				SCHL ST. RDWY/WTRLINE			
05020	07/31/15	VW WATER	JKSN0000NK	254-43200.410	22.35	1822	08/27/15
				WATER AND SEWER CHARGE			
07010	08/10/15	7/10-8/10/15 WATER BLDG	08158256109	254-43200.622	59.04	1830	08/27/15
				ELECTRICAL SERVICE			
14025	08/11/15	VA SEPT LIFE INS	8151532732	254-43200.210	101.72	1843	08/27/15
				HEALTH INS & OTHER BENEFI			
24960	09/01/15	VA SEPT DENTAL INS	9159256197	254-43200.210	203.69	1849	08/27/15
				HEALTH INS & OTHER BENEFI			
V9968	08/17/15	VA SEPT VISION INS	0915D	254-43200.210	39.68	1867	08/27/15
				HEALTH INS & OTHER BENEFI			
23170	07/31/15	VA VEHICLE GAS JULY	868142	255-43200.626	272.28	1811	08/27/15
				GAS,GREASE AND OIL			
23455	08/10/15	WW CSWD DIRECT FEES	IVC021940	255-43200.565	94.77	1814	08/27/15
				GRIT DISPOSAL			
31545	08/13/15	WW/VF PAPER PRODUCTS	314810690	255-43200.610	465.53	1816	08/27/15
				SUPPLIES			
31545	08/13/15	WW/VF PAPER PRODUCTS	314810690	255-43200.612	12.99	1816	08/27/15
				UNIFORMS,BOOTS,ETC			
05020	07/31/15	WW ADMIN	CASTWWTP01	255-43200.410	70.83	1822	08/27/15
				WATER AND SEWER CHARGE			
05020	07/31/15	WW DIGESTER	CASTWWTP02	255-43200.410	70.83	1822	08/27/15
				WATER AND SEWER CHARGE			
05020	07/31/15	WW CONTROL BLDG	CASTWWTP03	255-43200.410	191.25	1822	08/27/15
				WATER AND SEWER CHARGE			
05020	07/31/15	WW FLOW EQ	CASTWWTPBL	255-43200.410	70.83	1822	08/27/15
				WATER AND SEWER CHARGE			
05020	07/31/15	WW FILTER BLDG	CASTWWTPTR	255-43200.410	70.83	1822	08/27/15
				WATER AND SEWER CHARGE			
V1031	08/14/15	WW LAB WATER	68283069	255-43200.618	46.44	1832	08/27/15
				SUPPLIES - LABORATORY			
V1093	08/17/15	WW SOD BISULFITE FULL LOA	99083	255-43200.619	7136.92	1833	08/27/15
				CHEMICALS			
V1248	07/29/15	WW COUNTER TOP	33067	255-43200.570	357.00	1841	08/27/15
				MAINTENANCE OTHER			

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14025	08/11/15	VA SEPT LIFE INS 8151532732	255-43200.210 HEALTH INS & OTHER BENEFI	210.36	1843	08/27/15
24960	09/01/15	VA SEPT DENTAL INS 9159256197	255-43200.210 HEALTH INS & OTHER BENEFI	421.24	1849	08/27/15
V9230	08/19/15	WW CUSTOM METALWORK 1281	255-43200.570 MAINTENANCE OTHER	285.00	1850	08/27/15
29835	08/13/15	WW PLASTIC SHEETING 1418722870	255-43200.565 GRIT DISPOSAL	64.07	1859	08/27/15
40840	08/01/15	WW PHONES INTERNET8/1-9/1 3537063	255-43200.535 TELEPHONE SERVICES	173.30	1860	08/27/15
V2124	08/01/15	WW PAPER 3273332015	255-43200.610 SUPPLIES	24.69	1861	08/27/15
V2124	08/01/15	WW FILE CABINETS 3273332028	255-43200.610 SUPPLIES	609.07	1861	08/27/15
V2159	08/07/15	WW LOAD SOD HYPO CHLORITE 286674	255-43200.619 CHEMICALS	4233.31	1862	08/27/15
V9968	08/17/15	VA SEPT VISION INS 0915D	255-43200.210 HEALTH INS & OTHER BENEFI	82.05	1867	08/27/15
23170	07/31/15	VA VEHICLE GAS JULY 868142	256-43200.626 GAS,GREASE AND OIL	266.67	1811	08/27/15
31275	07/28/15	VA SCHOOL ST FINAL PYMNT APP4	256-20201.002 RETAINAGE PAYABLE	1297.52	1818	08/27/15
31275	07/28/15	VA SCHOOL ST FINAL PYMNT APP4	256-43330.008 SCHL ST. RDWY/WTRLINE	1107.12	1818	08/27/15
05020	07/31/15	SA HS PSTA OCOL0009PS	256-43200.410 WATER AND SEWER CHARGE	70.83	1822	08/27/15
07010	08/13/15	SA 7/15-8/13/15 PS HS 08156668804	256-43200.622 ELECTRICAL SERVICE	452.09	1830	08/27/15
07010	08/11/15	SA 7/11-8/11/15 PS MAPLE 08159440207	256-43200.622 ELECTRICAL SERVICE	-13.74	1830	08/27/15
14025	08/11/15	VA SEPT LIFE INS 8151532732	256-43200.210 HEALTH INS & OTHER BENEFI	97.65	1843	08/27/15
24960	09/01/15	VA SEPT DENTAL INS 9159256197	256-43200.210 HEALTH INS & OTHER BENEFI	114.07	1849	08/27/15
15020	08/12/15	WW VPN CONFIGURATION 201514	256-43330.003 MISC PS WORK - (FY12 BUDG	3750.00	1864	08/27/15
02970	08/04/15	SA MAN HOLE LIFTER 715109	256-43200.610 SUPPLIES	558.59	1866	08/27/15
V9968	08/17/15	VA SEPT VISION INS 0915D	256-43200.210 HEALTH INS & OTHER BENEFI	22.22	1867	08/27/15
V0770	08/13/15	VI IMP FEE ARBOR/DUNBAR 81315D	275-22904.000 DUE TO EJ SCHOOL DIST	9330.00	1824	08/27/15

08/28/15
01:43 pm

Town of Essex Accounts Payable
Check Warrant Report # 16006 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01 (GENERAL FUND) All check #s 08/27/15 To 08/27/15 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
-----				-----		
		Report Total		356885.43		
				=====		

09/04/15
09:46 am

Town of Essex Accounts Payable
Check Warrant Report # 16007 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 09/04/15 To 09/04/15 & Fund 2

Page 1 of 5
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V0065	04/30/15	BL SUPPLIES 1073607952	210-20201.001 ACCOUNTS PAYABLE-ACCRUED	83.00	1872	09/04/15
V0065	06/09/15	BL SUPPLIES 1093196326	210-20201.001 ACCOUNTS PAYABLE-ACCRUED	55.20	1872	09/04/15
V9429	08/10/15	ST ADJUST SPRINKLER 540217	210-43161.002 MEMORIAL PARK	35.00	1873	09/04/15
V9963	08/21/15	VF REPAIR TOILET 106894	210-42220.434 MAINT. BUILDINGS/GROUNDS	130.00	1874	09/04/15
00530	07/31/15	BL BOOKS B4011918	210-45551.641 JUVEN COLLECTION-PRNT & E	14.83	1877	09/04/15
00530	07/31/15	BL BOOKS B4011918	210-45551.610 SUPPLIES	0.90	1877	09/04/15
00530	08/05/15	BL BOOKS B4021329	210-45551.610 SUPPLIES	0.90	1877	09/04/15
00530	08/05/15	BL BOOKS B4021329	210-45551.641 JUVEN COLLECTION-PRNT & E	10.44	1877	09/04/15
00530	08/05/15	BL BOOKS B4021330	210-45551.641 JUVEN COLLECTION-PRNT & E	14.08	1877	09/04/15
00530	08/05/15	BL BOOKS B4021330	210-45551.610 SUPPLIES	0.90	1877	09/04/15
00530	08/05/15	BL BOOKS B4021331	210-45551.610 SUPPLIES	7.20	1877	09/04/15
00530	08/05/15	BL BOOKS B4021331	210-45551.641 JUVEN COLLECTION-PRNT & E	99.91	1877	09/04/15
00530	08/05/15	BL BOOKS B4021392	210-45551.610 SUPPLIES	1.80	1877	09/04/15
00530	08/05/15	BL BOOKS B4021392	210-45551.641 JUVEN COLLECTION-PRNT & E	22.50	1877	09/04/15
00530	08/05/15	BF BOOKS B4021393	210-49345.000 LIBRARY DONATION EXPENDIT	15.20	1877	09/04/15
00530	08/06/15	BL BOOKS B4024918	210-45551.610 SUPPLIES	0.90	1877	09/04/15
00530	08/06/15	BL BOOKS B4024918	210-45551.641 JUVEN COLLECTION-PRNT & E	4.19	1877	09/04/15
00530	08/06/15	BL BOOKS B4024919	210-45551.610 SUPPLIES	16.20	1877	09/04/15
00530	08/06/15	BL BOOKS B4024919	210-45551.641 JUVEN COLLECTION-PRNT & E	204.63	1877	09/04/15
00530	08/10/15	BL BOOKS B4028687	210-45551.610 SUPPLIES	6.30	1877	09/04/15
00530	08/10/15	BL BOOKS B4028687	210-45551.641 JUVEN COLLECTION-PRNT & E	91.59	1877	09/04/15
00530	08/10/15	BF BOOKS B4028688	210-49345.000 LIBRARY DONATION EXPENDIT	17.58	1877	09/04/15
00530	08/11/15	BL BOOKS B4031943	210-45551.641 JUVEN COLLECTION-PRNT & E	85.34	1877	09/04/15
00530	08/11/15	BL BOOKS B4031943	210-45551.610 SUPPLIES	7.20	1877	09/04/15
00530	08/11/15	BF BOOKS B4032038	210-49345.000 LIBRARY DONATION EXPENDIT	16.30	1877	09/04/15

09/04/15
09:46 am

Town of Essex Accounts Payable
Check Warrant Report # 16007 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 09/04/15 To 09/04/15 & Fund 2

Page 2 of 5
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	08/13/15	BL BOOKS B4038621	210-45551.610 SUPPLIES	0.90	1877	09/04/15
00530	08/13/15	BL BOOKS B4038621	210-45551.641 JUVEN COLLECTION-PRNT & E	7.00	1877	09/04/15
00530	08/14/15	BL BOOKS B4040948	210-45551.610 SUPPLIES	3.60	1877	09/04/15
00530	08/14/15	BL BOOKS B4040948	210-45551.640 ADULT COLLECTION-PRINT &	106.70	1877	09/04/15
00530	08/14/15	BL BOOKS B4040949	210-45551.640 ADULT COLLECTION-PRINT &	550.10	1877	09/04/15
00530	08/14/15	BL BOOKS B4040949	210-45551.610 SUPPLIES	32.40	1877	09/04/15
00530	08/14/15	BL BOOKS B4041032	210-45551.610 SUPPLIES	0.90	1877	09/04/15
00530	08/14/15	BL BOOKS B4041032	210-45551.641 JUVEN COLLECTION-PRNT & E	8.79	1877	09/04/15
23455	07/28/15	BL BUILDING MAINTENANCE 19775	210-45551.434 MAINT. BUILDINGS/GROUNDS	9.00	1881	09/04/15
V2305	08/17/15	VF BATTERY CHARGER 8E5 56510	210-42220.432 VEHICLE MAINTENANCE	1204.93	1882	09/04/15
04940	08/12/15	ST CABLE TV INTERNET 081215ST	210-43110.610 SUPPLIES	130.68	1884	09/04/15
04940	08/12/15	ST CABLE TV INTERNET 081215ST	210-43125.610 WINTER MAINTENANCE	24.90	1884	09/04/15
38280	07/31/15	LH JULY SPRING WATER 071550117144	210-41940.610 SUPPLIES	18.22	1887	09/04/15
V10657	08/21/15	BL CHILDRENS PROGRAM 082115D	210-45551.837 CHILDRENS PROGRAMS	44.70	1890	09/04/15
V10657	08/11/15	BL PROGRAM SUPPLIES 81115D	210-45551.837 CHILDRENS PROGRAMS	27.70	1890	09/04/15
09325	08/14/15	ST TREE REMOVAL 10003	210-43161.000 STREETSCAPE MAINT./IMP	1200.00	1892	09/04/15
V0795	08/26/15	CD 7 RECORDINGS 7/27-8/25 82615D	210-41970.575 RECORDING FEES`	70.00	1896	09/04/15
V0795	08/25/15	AD 1/12 MGR CONTRCT & FIX AUGUST2015	210-41320.150 MANAGER CONTRACT	5125.00	1896	09/04/15
V0795	08/25/15	AD 1/12 MGR CONTRCT & FIX AUGUST2015	210-41320.150 MANAGER CONTRACT	295.42	1896	09/04/15
V0797	08/19/15	LH PLUMBING/SR CTR TOILET 905487	210-41940.434 MAINT. BUILDINGS/GROUNDS	149.00	1897	09/04/15
V0797	08/21/15	LH SR CTR TOILET 905507	210-41940.434 MAINT. BUILDINGS/GROUNDS	850.00	1897	09/04/15
15045	09/01/15	AD rec field lease SI00DAS382	210-15101.000 EXCHANGE - GENERAL	500.00	1903	09/04/15
V0943	08/28/15	BL SUPPLIES 082815D	210-45551.610 SUPPLIES	56.79	1907	09/04/15
V0943	08/28/15	BL CHILDREN PROGRAM 082815YOUTH	210-45551.837 CHILDRENS PROGRAMS	15.56	1907	09/04/15
07010	08/13/15	ST 7/14-8/15 SL CENTRL ST 08150206201	210-43160.622 STREET LIGHTS - ELECTRICI	76.99	1909	09/04/15

09/04/15
09:46 am

Town of Essex Accounts Payable
Check Warrant Report # 16007 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 09/04/15 To 09/04/15 & Fund 2

Page 3 of 5
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07010	08/13/15	GREEN MOUNTAIN POWER CORP ST 7/14-8/13 SL RR AVE 08150706200	210-43160.622 STREET LIGHTS - ELECTRICI	202.76	1909	09/04/15
07010	08/13/15	GREEN MOUNTAIN POWER CORP ST 7/14-8/13 TL SS/PEARL 08151326206	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	40.94	1909	09/04/15
07010	08/13/15	GREEN MOUNTAIN POWER CORP LH 1 PEARL 7/10-8/11 08152126209	210-41940.622 ELECTRICAL SERVICE	1380.20	1909	09/04/15
07010	08/13/15	GREEN MOUNTAIN POWER CORP BL ELECTRICITY 08156606206	210-45551.622 ELECTRICAL SERVICE	1428.31	1909	09/04/15
07010	08/13/15	GREEN MOUNTAIN POWER CORP ST 7/14-8/15 5 CORN REDEV 08158606204	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	67.64	1909	09/04/15
07010	08/13/15	GREEN MOUNTAIN POWER CORP ST 7/14-8/15 5 CORN REDEV 08158606204	210-43160.622 STREET LIGHTS - ELECTRICI	354.50	1909	09/04/15
33495	08/12/15	INGRAM LIBRARY SERVICES I BL BOOKS 86905094	210-45551.640 ADULT COLLECTION-PRINT &	17.67	1913	09/04/15
33495	08/19/15	INGRAM LIBRARY SERVICES I BL BOOKS 87222831	210-45551.640 ADULT COLLECTION-PRINT &	17.67	1913	09/04/15
37715	08/17/15	INTEGRITY COMMUNICATIONS AD PHONE REPAIR 30398	210-41320.610 SUPPLIES	105.00	1914	09/04/15
V1208	08/10/15	JONES/RICK// ST APP 082815D	210-43110.610 SUPPLIES	3.98	1915	09/04/15
V10695	08/12/15	LUMBRA/SHANE// ST TRIM TREE 081215D	210-43161.001 VILLAGE GARDEN SPOTS	227.50	1917	09/04/15
12965	09/01/15	MCNAMARA-HILL SUSAN AD MILEAGE & CONFERENCE 090115D	210-41320.500 TRAINING, CONFERENCES, DU	261.76	1918	09/04/15
12965	09/01/15	MCNAMARA-HILL SUSAN AD MILEAGE & CONFERENCE 090115D	210-41320.580 TRAVEL	126.50	1918	09/04/15
V10668	08/11/15	MISTRAS GROUP VF LADDER TESTING 8L3 CD10634674	210-42220.432 VEHICLE MAINTENANCE	1206.80	1919	09/04/15
44745	08/17/15	NORTHEASTERN SECURITY BL ALARM MONITORING I5123	210-45551.436 ALARM SYSTEM MAINTENANCE	219.00	1920	09/04/15
24100	08/17/15	PERMA-LINE CORP.OF NEW EN ST SIGNS 151905	210-43110.617 SIGNS AND POSTS	382.15	1923	09/04/15
24100	08/24/15	PERMA-LINE CORP.OF NEW EN ST SIGNS 152024	210-43110.617 SIGNS AND POSTS	49.50	1923	09/04/15
V9564	08/24/15	PIERCE/ELIZABETH// BL ADULT MATERIALS 082415D	210-45551.640 ADULT COLLECTION-PRINT &	21.78	1924	09/04/15
25140	08/11/15	PIKE INDUSTRIES, INC ST ASPHALT 818939	210-43120.610 PAVEMENT MAINTENANCE	616.71	1925	09/04/15
25140	08/14/15	PIKE INDUSTRIES, INC ST ASPHALT 819580	210-43120.610 PAVEMENT MAINTENANCE	367.83	1925	09/04/15
25140	08/18/15	PIKE INDUSTRIES, INC ST ASPHALT 820062	210-43120.610 PAVEMENT MAINTENANCE	611.83	1925	09/04/15
27535	08/05/15	PUTNEY PRESS AD 2015 GOV DIRECTORY 19418	210-41320.610 SUPPLIES	99.95	1927	09/04/15
V10691	08/28/15	RESERVE ACCOUNT AD POSTAGE RESERVE 82815D	210-41320.536 POSTAGE	2000.00	1928	09/04/15
23855	08/11/15	SOUTHWORTH-MILTON, INC. ST OIL INV0395276	210-43110.626 GAS,GREASE AND OIL	95.10	1931	09/04/15
23855	08/11/15	SOUTHWORTH-MILTON, INC. ST OIL INV0395298	210-43110.626 GAS,GREASE AND OIL	171.18	1931	09/04/15

Town of Essex Accounts Payable
Check Warrant Report # 16007 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 09/04/15 To 09/04/15 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
23855	08/12/15	SOUTHWORTH-MILTON, INC. ST ELBOW INV0396508	210-43110.432 VEHICLE MAINTENANCE	3.40	1931	09/04/15
23855	08/07/15	SOUTHWORTH-MILTON, INC. ST LOADER REPAIR SCINV082636	210-43110.432 VEHICLE MAINTENANCE	182.59	1931	09/04/15
40840	08/15/15	SOVERNET COMMUNICATIONS ST SHOP PHONE 3540908	210-43110.535 TELEPHONE SERVICES	35.66	1932	09/04/15
V2124	08/08/15	STAPLES ADVANTAGE BL SUPPLIES 3274154874	210-45551.610 SUPPLIES	299.99	1933	09/04/15
V2124	08/08/15	STAPLES ADVANTAGE ST TIME CARDS 3274154876	210-43110.610 SUPPLIES	25.70	1933	09/04/15
V2124	08/08/15	STAPLES ADVANTAGE AD/CD SUPPLIES 3274154878	210-41320.610 SUPPLIES	7.82	1933	09/04/15
V2124	08/08/15	STAPLES ADVANTAGE AD/CD SUPPLIES 3274154878	210-41970.610 SUPPLIES	3.85	1933	09/04/15
V2124	08/15/15	STAPLES ADVANTAGE VA SUPPLIES 3274708919	210-43110.610 SUPPLIES	141.98	1933	09/04/15
V2124	08/15/15	STAPLES ADVANTAGE VA SUPPLIES 3274708919	210-41320.610 SUPPLIES	20.26	1933	09/04/15
V2124	08/15/15	STAPLES ADVANTAGE VA SUPPLIES 3274708919	210-41970.610 SUPPLIES	9.98	1933	09/04/15
V2124	08/15/15	STAPLES ADVANTAGE VA SUPPLIES 3274708919	210-41940.610 SUPPLIES	17.23	1933	09/04/15
36130	08/18/15	VERIZON WIRELESS VA 8/19-9/18 CELL PHONES 9750815027	210-41970.535 TELEPHONE SERVICES	40.01	1936	09/04/15
36130	08/18/15	VERIZON WIRELESS VA 8/19-9/18 CELL PHONES 9750815027	210-42220.535 TELEPHONE SERVICES	120.03	1936	09/04/15
10120	08/21/15	BROADREACH PLANNING & DES VR MAIN SDWLK SCOPNG STDY 2	230-20201.001 ACCOUNTS PAYABLE-ACCRUED	4450.40	1876	09/04/15
10120	08/21/15	BROADREACH PLANNING & DES VR MAIN SDWLK SCOPNG STDY 2	230-46801.011 MAIN ST. SDWLK SCOPING ST	4821.40	1876	09/04/15
03280	08/11/15	ENGINEERS CONSTRUCTION IN VR PAVING 24625	230-46801.700 CAPITAL RES. PAVING	57046.36	1894	09/04/15
38760	08/05/15	TI-SALES INC VR MANHOLE ADJ SYSTEMS INV0053910	230-46801.700 CAPITAL RES. PAVING	9488.77	1934	09/04/15
38760	08/10/15	TI-SALES INC VR GRADE RINGS PAVING INV0054144	230-46801.700 CAPITAL RES. PAVING	18465.85	1934	09/04/15
38760	08/12/15	TI-SALES INC VR GRADE RINGS INV0054233	230-46801.700 CAPITAL RES. PAVING	6701.48	1934	09/04/15
V10070	08/06/15	VANASSE HANGEN BRUSTLIN I VB MULTI USE PATH DESIGN 2040909	230-46801.006 MULTI-USE PATH NORTH	1539.12	1935	09/04/15
V10070	08/06/15	VANASSE HANGEN BRUSTLIN I VB MULTI USE PATH DESIGN 2040909	230-20201.001 ACCOUNTS PAYABLE-ACCRUED	3150.00	1935	09/04/15
V10731	08/31/15	DESROCHES CONSTRUCT SERV VB/VW MAPLE CULVERT WTRL PAYREQ1	253-46801.004 MAPLE ST. CULVERT	123982.31	1891	09/04/15
V10731	08/31/15	DESROCHES CONSTRUCT SERV VB MAIN ST DRAINAGE PAYREQ4	253-46801.002 MAIN ST. DRAINAGE-BRDG TO	101657.72	1891	09/04/15
27420	08/21/15	DAVE WHITCOMB'S SERVICE VW A/C TRK 2 91933	254-43200.570 MAINTENANCE OTHER	85.00	1888	09/04/15
V10731	08/31/15	DESROCHES CONSTRUCT SERV VB/VW MAPLE CULVERT WTRL PAYREQ1	254-43330.004 MAPLE ST. CULVT/WTRLINE	99584.89	1891	09/04/15

09/04/15
09:46 am

Town of Essex Accounts Payable
Check Warrant Report # 16007 Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 09/04/15 To 09/04/15 & Fund 2

Page 5 of 5
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38680	08/13/15	VT RURAL WATER ASSOC VW TRAINING 081315D	254-43200.500 TRAINING, CONFERENCES, DU	72.00	1942	09/04/15
V10508	08/15/15	ADVANCED DISPOSAL WW 1.87 TON GRIT REMOVAL U10000003025	255-43200.565 GRIT DISPOSAL	155.87	1870	09/04/15
06870	08/12/15	ENDYNE INC WW WEEKLY TKN 180229	255-43200.577 CONTRACT LABORATORY SERVI	25.00	1893	09/04/15
06870	08/25/15	ENDYNE INC WW WEEKLY TKN 181291	255-43200.577 CONTRACT LABORATORY SERVI	25.00	1893	09/04/15
06870	08/27/15	ENDYNE INC WW WEEKLY TKN 181494	255-43200.577 CONTRACT LABORATORY SERVI	25.00	1893	09/04/15
08475	08/10/15	GREEN MOUNTAIN ELECTRIC S WW HD CONNECTORS S2649548001	255-43200.570 MAINTENANCE OTHER	14.29	1908	09/04/15
11695	08/11/15	PIONEER MOTORS & DRIVES, WW POLYBLEND MOTOR M1802	255-43200.570 MAINTENANCE OTHER	354.19	1926	09/04/15
12265	08/22/15	RICOH USA, INC WW COPIER LEASE 95316119	255-43200.610 SUPPLIES	115.94	1929	09/04/15
V2124	08/08/15	STAPLES ADVANTAGE WW FILE MATERIALS 3274154880	255-43200.610 SUPPLIES	86.17	1933	09/04/15
36130	08/18/15	VERIZON WIRELESS VA 8/19-9/18 CELL PHONES 9750815027	255-43200.535 TELEPHONE SERVICES	182.38	1936	09/04/15
Report Total				454465.27		