



TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, JULY 28, 2015 at 6:30 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
 - a. Comments from Public on Items Not on Agenda
4. **OLD BUSINESS**
 - a. Request from Vincent Benevento of VFW Post 6689 for Donation for Vietnam Veterans' Memorial Fund Traveling Wall
 - b. Fire Truck Note Renewal
 - c. Discuss Retreat on August 10, 2015
5. **NEW BUSINESS**
 - a. Set FYE 16 Tax Rate
 - b. Appointments for Thoughtful Growth in Action Working Group
 - c. Reappointments to Capital Program Review Committee
 - d. Approval for Bennington Battle Day Holiday
6. **MUNICIPAL MANAGER'S REPORT**
 - a. Trustees meeting schedule
7. **TRUSTEES' COMMENTS & CONCERNS/READING FILE**
 - a. Board Member Comments
 - b. Minutes from Other Boards/Committees:
 - Planning Commission 7/16/15
 - c. Letter to Jon Moore at CCTA
 - d. VLCT Town Fair Information 10/8/15
 - e. Update from Dennis Lutz about Circ Highway Alternatives Projects
8. **CONSENT AGENDA**
 - a. Approve Minutes of Previous Meeting 7/14/15
 - b. Approve Warrants including check #10051852 through #10051884 totaling \$127,496.22
 - c. Expense Warrant #15002 dated 7/24/15 in the amount of \$94,363.42
9. **ADJOURN**

Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager's office at 878-6944.

Agenda Addition
TF. Reading file



Community Development Department

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Pat Scheidel, Village Manager, Trustees
FROM: Robin Pierce, Community Development Director *lpj*
DATE: July 28, 2015
SUBJECT: Ongoing projects in the Village

Issue

The issue is providing the Trustees with an update on current and proposed projects in the Village.

Discussion

The following projects are currently underway, or work is being undertaken to move a possible project forward.

- 1. 4 Pearl Street.** The steel has started to be erected on site. The completion date for the project is still late summer 2016.
- 2. The Crescent Connector Road Project.** We are hoping to enter the ROW phase soon, which can be the most demanding and lengthy portion of the project. It is hoped to begin construction of the new rail crossing in the autumn of this year, with the new road portions currently being planned for construction in 2016.
- 3. The Pearl Street Missing Link Project.** This project has moved along well to date. We have contacted residents to discuss easements, which are mostly construction easements that expire when work is completed.
- 4. The Multiuse Path Project.** We are currently renegotiating the lease for the Path with NECR and VTrans. Charles Hunter and Mike Olmstead from NECR and Ande DeForge from VTrans have been very helpful in this process. The lease is currently being reviewed by a federal employee to see if the changes bring the lease into line with federal ROW requirements.
- 5. Main Street Sidewalk Extension Study.** This Study is moving through smoothly. We have had several meetings to date and it is hoped a report will be ready for Trustee review before winter.
- 6. Train Station Study.** We are currently working on the bones of a report. This should be ready before winter for Trustee review.
- 7. Update of the Land Development Code.** We have reached Chapter 6 of the Code for the first review. Once the Code updates are completed we will review the changes once more before presenting the document to the Trustees for approval.
- 8. Renewal of the Village Center District Designation.** Work has not started on this yet. The application is due September of this year.

9. Application for Neighborhood Designation. Work has not started on this yet. It is a revolving application process.

Cost

Although the Missing Link and Connector Road projects are CIRC funded, we have been told by a staff member of VTrans that the standard Village gas light style street lights do not meet the VTrans Amenity Policy standards and thus will not be eligible for funding under this program. This is a deviation from the Village's understanding when the funding was announced. We are working to have this stance reviewed by VTrans.

There are costs (twenty percent match of approved funds), associated with the Multiuse Path and the Main Street Study.

Recommendation

This memo is for information.

REVENUE/EXPENDITURE REPORT
Preliminary Final FYE15

Agenda Addition
8d. Consent Agenda
Page: 1
7/27/2015
2:36 pm

Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
401.000 PROPERTY TAXES-CURRENT	3,011,526.00	3,011,526.00	3,036,245.74	0.00	0.00	-24,719.74	100.8
402.000 STATE FOR VT PILOT & CURRENT U	2,500.00	2,500.00	3,528.87	0.00	0.00	-1,028.87	141.2
403.000 PENALTIES/INTEREST DELINQ. TAX	8,000.00	8,000.00	382.95	0.00	0.00	7,617.05	4.8
410.000 LICENSE AND ZONING FEE	35,000.00	35,000.00	69,383.40	2,879.20	0.00	-34,383.40	198.2
411.010 SERVICE FEE - WATER	106,840.00	106,840.00	106,840.00	26,710.00	0.00	0.00	100.0
411.020 SERVICE FEE - WWTP	53,420.00	53,420.00	53,420.00	13,355.00	0.00	0.00	100.0
411.030 SERVICE FEE - SANITATION	106,840.00	106,840.00	106,840.00	26,710.00	0.00	0.00	100.0
415.000 WHITCOMB SOLAR PILOT	0.00	0.00	6,600.00	0.00	0.00	-6,600.00	0.0
420.010 STATE DISTRICT COURT FINES	2,000.00	2,000.00	876.50	81.00	0.00	1,123.50	43.8
420.020 STATE HIGHWAY AID	100,000.00	100,000.00	113,436.00	0.00	0.00	-13,436.00	113.4
420.030 EJSD TAX COLLECTION FEES	48,000.00	48,000.00	0.00	0.00	0.00	48,000.00	0.0
432.015 PARKING SPACE FEES	4,800.00	4,800.00	4,800.00	800.00	0.00	0.00	100.0
432.020 LINCOLN HALL RENTALS	1.00	1.00	0.00	0.00	0.00	1.00	0.0
432.030 MISCELLANEOUS FIRE RECEIPTS	10.00	10.00	20.00	0.00	0.00	-10.00	200.0
432.051 BLOCK PARTY CONTRIBUTIONS	1,500.00	1,500.00	1,700.00	-300.00	0.00	-200.00	113.3
432.070 MISCELLANEOUS STREET RECEIPTS	3,000.00	3,000.00	3,128.30	100.00	0.00	-128.30	104.3
432.080 MISCELLANEOUS LIBRARY RECEIPTS	500.00	500.00	706.00	0.00	0.00	-206.00	141.2
434.010 ESSEX TOWN CONTRIB. TO LIBRARY	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00	100.0
440.000 INTEREST EARNINGS	1,500.00	1,500.00	1,389.11	321.64	0.00	110.89	92.6
445.000 MISC. - UNCLASSIFIED RECEIPTS	2,000.00	2,000.00	2,739.86	520.01	0.00	-739.86	137.0
Revenue	3,502,437.00	3,502,437.00	3,527,036.73	71,176.85	0.00	-24,599.73	100.7
Acct Class: 4900 GRANTS & DONATIONS							
432.033 OTHER DONATIONS	0.00	0.00	2,383.48	1,449.73	0.00	-2,383.48	0.0
432.081 BROWNELL LIBRARY GRANTS	0.00	0.00	3,415.00	1,965.00	0.00	-3,415.00	0.0
432.083 DONATIONS TO LIBRARY	0.00	0.00	6,000.00	0.00	0.00	-6,000.00	0.0
441.028 MISC GRANTS	0.00	0.00	4,940.00	0.00	0.00	-4,940.00	0.0
441.036 CARING FOR CANOPY GRANT	0.00	0.00	4,250.00	0.00	0.00	-4,250.00	0.0
GRANTS & DONATIONS	0.00	0.00	20,988.48	3,414.73	0.00	-20,988.48	0.0
Acct Class: 5990 Non Operating Revenues							
410.150 Adult Replacement Receipts	0.00	0.00	3,090.38	135.00	0.00	-3,090.38	0.0
410.151 Juvenile Replacement Receipts	0.00	0.00	1,979.00	164.00	0.00	-1,979.00	0.0
Non Operating Revenues	0.00	0.00	5,069.38	299.00	0.00	-5,069.38	0.0
Dept: 000.000	3,502,437.00	3,502,437.00	3,553,094.59	74,890.58	0.00	-50,657.59	101.4
Revenues	3,502,437.00	3,502,437.00	3,553,094.59	74,890.58	0.00	-50,657.59	101.4
Expenditures							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	255,978.00	255,978.00	266,220.27	21,853.08	0.00	-10,242.27	104.0
720.004 MANAGER CONTRACT	55,995.00	55,995.00	55,995.00	4,666.25	0.00	0.00	100.0
720.010 SALARIES OVERTIME	1,500.00	1,500.00	1,470.00	0.00	0.00	30.00	98.0
720.020 SALARIES PART TIME	15,057.00	15,057.00	11,195.17	1,448.23	0.00	3,861.83	74.4
720.022 SOCIAL SECURITY	21,109.00	21,109.00	21,453.42	1,910.08	0.00	-344.42	101.6
720.024 UNEMPLOYMENT INSURANCE	1,067.00	1,067.00	611.88	-391.04	0.00	455.12	57.3
720.026 WORKERS COMP INSURANCE	1,047.00	1,047.00	1,235.67	23.78	0.00	-188.67	118.0
720.028 HEALTH INS & OTHER BENEFITS	72,355.00	72,355.00	64,899.89	886.96	0.00	7,455.11	89.7
720.030 RETIREMENT	25,598.00	25,598.00	25,673.14	2,150.80	0.00	-75.14	100.3
720.032 LIABILITY & PROPERTY INS.	6,218.00	6,218.00	5,980.99	0.00	0.00	237.01	96.2
720.034 PUBLIC OFFICIALS LIABILITY INS	5,800.00	5,800.00	5,720.50	0.00	0.00	79.50	98.6
720.035 HEALTH IMPROV PROGRAMS	1,600.00	1,600.00	970.06	767.59	0.00	629.94	60.6
720.050 BOARD MEMBER FEES	2,500.00	2,500.00	2,500.00	625.00	0.00	0.00	100.0
723.000 SUPPLIES	6,700.00	6,700.00	4,160.34	283.03	0.00	2,539.66	62.1
723.001 POSTAGE	4,200.00	4,200.00	2,996.97	-2,800.41	0.00	1,203.03	71.4
723.055 COMPUTER EXPENSES	16,937.00	16,937.00	15,178.25	0.00	0.00	1,758.75	89.6
724.000 TRAINING, CONFERENCES, DUES	10,384.00	10,384.00	9,430.68	461.77	0.00	953.32	90.8

REVENUE/EXPENDITURE REPORT
Preliminary Final FYE15

Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
725.000 TELEPHONE SERVICES	2,600.00	2,600.00	2,017.02	146.80	0.00	582.98	77.6
725.025 COMMUNICATIONS	13,806.00	13,806.00	13,383.13	529.95	0.00	422.87	96.9
745.020 LEASED SERVICES	4,800.00	4,800.00	4,214.31	-59.82	0.00	585.69	87.8
745.031 LEGAL SERVICES	15,000.00	15,000.00	14,833.50	297.00	0.00	166.50	98.9
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
745.041 AUDIT	5,433.00	5,433.00	5,582.50	0.00	0.00	-149.50	102.8
745.050 PRINTING AND ADVERTISING	5,800.00	5,800.00	4,267.06	62.50	0.00	1,532.94	73.6
745.055 PAY & CLASSIFICATION STUDY	200.00	200.00	0.00	0.00	0.00	200.00	0.0
745.057 ELECTIONS	1,600.00	1,600.00	1,392.50	0.00	0.00	207.50	87.0
747.000 HOLIDAY EXPENSE	1,500.00	1,500.00	1,556.60	-25.00	0.00	-56.60	103.8
749.000 TRUSTEES EXPENDITURES	4,000.00	4,000.00	3,424.31	125.67	0.00	575.69	85.6
755.023 CAPITAL OUTLAY	2,000.00	2,000.00	1,050.00	0.00	0.00	950.00	52.5
Operating Expenses	561,784.00	561,784.00	547,413.16	32,962.22	0.00	14,370.84	97.4
ADMINISTRATION	561,784.00	561,784.00	547,413.16	32,962.22	0.00	14,370.84	97.4
Dept: 175.000 MISC TRANSFERS & EXPENDITUES							
Acct Class: 7000 Operating Expenses							
750.021 ROLLING STOCK FUND CONTRIB	183,624.00	183,624.00	183,624.00	45,906.00	0.00	0.00	100.0
750.022 CAP RESRV FND CONT - BEG 1993	410,999.00	410,999.00	410,999.00	102,749.75	0.00	0.00	100.0
750.026 EMP TERM BENEFITS TRANSFER	5,000.00	5,000.00	5,000.00	1,250.00	0.00	0.00	100.0
750.027 HALF PENNY FOR LDR TRUCK NOTE	50,000.00	50,000.00	50,000.00	12,500.00	0.00	0.00	100.0
Operating Expenses	649,623.00	649,623.00	649,623.00	162,405.75	0.00	0.00	100.0
MISC TRANSFERS & EXPENDITUES	649,623.00	649,623.00	649,623.00	162,405.75	0.00	0.00	100.0
Dept: 200.000 LINCOLN HALL							
Acct Class: 7000 Operating Expenses							
720.032 LIABILITY & PROPERTY INS.	5,658.00	5,658.00	4,569.17	0.00	0.00	1,088.83	80.8
723.000 SUPPLIES	2,500.00	2,500.00	2,104.42	148.97	0.00	395.58	84.2
723.065 WATER AND SEWER CHARGE	1,500.00	1,500.00	830.30	0.00	0.00	669.70	55.4
726.000 ELECTRICAL SERVICE	7,500.00	7,500.00	7,086.07	1,149.78	0.00	413.93	94.5
727.000 HEATING/NATURAL GAS	6,000.00	6,000.00	6,370.06	105.09	0.00	-370.06	106.2
728.000 MAINT. BUILDINGS/GROUNDS	7,500.00	7,500.00	8,408.94	641.50	0.00	-908.94	112.1
745.005 RUBBISH REMOVAL	1,838.00	1,838.00	1,830.00	300.00	0.00	8.00	99.6
745.014 CONTRACT SERVICES	9,021.00	9,021.00	9,146.04	659.09	0.00	-125.04	101.4
755.023 CAPITAL OUTLAY	13,540.00	13,540.00	18,490.00	4,950.00	0.00	-4,950.00	136.6
Operating Expenses	55,057.00	55,057.00	58,835.00	7,954.43	0.00	-3,778.00	106.9
LINCOLN HALL	55,057.00	55,057.00	58,835.00	7,954.43	0.00	-3,778.00	106.9
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.021 SALARIES - FIREFIGHTERS	138,000.00	138,000.00	140,247.55	11,994.74	0.00	-2,247.55	101.6
720.022 SOCIAL SECURITY	10,590.00	10,590.00	10,728.91	917.61	0.00	-138.91	101.3
720.026 WORKERS COMP INSURANCE	27,334.00	27,334.00	27,065.50	2,908.65	0.00	268.50	99.0
720.029 ACCIDENT & DISABILITY INS.	3,600.00	3,600.00	3,600.00	0.00	0.00	0.00	100.0
720.032 LIABILITY & PROPERTY INS.	7,301.00	7,301.00	6,291.04	0.00	0.00	1,009.96	86.2
723.000 SUPPLIES	2,400.00	2,400.00	3,492.73	111.01	0.00	-1,092.73	145.5
723.016 EMS SUPPLIES	1,500.00	1,500.00	170.68	0.00	0.00	1,329.32	11.4
723.020 GAS,GREASE AND OIL	7,200.00	7,200.00	5,079.94	435.63	0.00	2,120.06	70.6
723.065 WATER AND SEWER CHARGE	900.00	900.00	606.08	0.00	0.00	293.92	67.3
724.000 TRAINING, CONFERENCES, DUES	5,000.00	5,000.00	3,302.65	131.00	0.00	1,697.35	66.1
725.000 TELEPHONE SERVICES	3,800.00	3,800.00	2,091.06	110.13	0.00	1,708.94	55.0
726.000 ELECTRICAL SERVICE	7,000.00	7,000.00	7,232.30	856.81	0.00	-232.30	103.3
727.000 HEATING/NATURAL GAS	5,200.00	5,200.00	5,817.24	47.67	0.00	-617.24	111.9
728.000 MAINT. BUILDINGS/GROUNDS	6,000.00	6,000.00	5,160.00	0.00	0.00	840.00	86.0
728.010 RADIO MAINTENANCE	2,000.00	2,000.00	1,551.00	370.00	0.00	449.00	77.6
728.020 MAINTENANCE OTHER	13,000.00	13,000.00	16,282.66	1,529.80	0.00	-3,282.66	125.3

REVENUE/EXPENDITURE REPORT
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Village of Essex Junction

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Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
728.030 VEHICLE MAINTENANCE	9,000.00	9,000.00	17,672.19	2,973.57	0.00	-8,672.19	196.4
728.038 EMERGENCY GENERATOR MAINT	650.00	650.00	500.00	0.00	0.00	150.00	76.9
729.000 UNIFORMS,BOOTS,ETC	19,200.00	19,200.00	19,837.33	1,357.50	0.00	-637.33	103.3
729.052 FIRE PREVENTION	2,000.00	2,000.00	2,104.11	0.00	0.00	-104.11	105.2
743.051 PHYSICAL EXAMS	7,000.00	7,000.00	5,058.00	0.00	0.00	1,942.00	72.3
743.058 EMPLOYEE ASSISTANCE PROGRAM	900.00	900.00	864.00	0.00	0.00	36.00	96.0
755.022 NEW EQUIPMENT-RADIOS	4,000.00	4,000.00	3,254.00	0.00	0.00	746.00	81.4
755.025 ROUTINE EQUIPMENT PURCHASES	14,500.00	14,500.00	13,018.46	619.34	0.00	1,481.54	89.8
Operating Expenses	298,075.00	298,075.00	301,027.43	24,363.46	0.00	-2,952.43	101.0
FIRE DEPARTMENT	298,075.00	298,075.00	301,027.43	24,363.46	0.00	-2,952.43	101.0
Dept: 450.000 DEBT SERVICE							
Acct Class: 7150 DEBT SERVICE							
710.075 CAPITAL IMP - INTEREST	68,612.00	68,612.00	68,611.77	0.00	0.00	0.23	100.0
DEBT SERVICE	68,612.00	68,612.00	68,611.77	0.00	0.00	0.23	100.0
DEBT SERVICE	68,612.00	68,612.00	68,611.77	0.00	0.00	0.23	100.0
Dept: 500.000 SENIOR SUPPORT							
Acct Class: 7000 Operating Expenses							
725.000 TELEPHONE SERVICES	460.00	460.00	454.97	38.85	0.00	5.03	98.9
745.014 CONTRACT SERVICES	7,500.00	7,500.00	5,345.91	1,819.29	0.00	2,154.09	71.3
745.050 PRINTING AND ADVERTISING	0.00	0.00	133.00	133.00	0.00	-133.00	0.0
Operating Expenses	7,960.00	7,960.00	5,933.88	1,991.14	0.00	2,026.12	74.5
SENIOR SUPPORT	7,960.00	7,960.00	5,933.88	1,991.14	0.00	2,026.12	74.5
Dept: 700.000 STREET DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	205,654.00	205,654.00	179,306.70	17,000.34	0.00	26,347.30	87.2
720.010 SALARIES OVERTIME	15,000.00	15,000.00	15,469.22	665.23	0.00	-469.22	103.1
720.020 SALARIES PART TIME	11,907.00	11,907.00	16,942.56	2,382.28	0.00	-5,035.56	142.3
720.022 SOCIAL SECURITY	17,819.00	17,819.00	15,777.56	1,582.98	0.00	2,041.44	88.5
720.024 UNEMPLOYMENT INSURANCE	1,169.00	1,169.00	616.86	-319.54	0.00	552.14	52.8
720.026 WORKERS COMP INSURANCE	13,970.00	13,970.00	15,659.98	4,996.08	0.00	-1,689.98	112.1
720.028 HEALTH INS & OTHER BENEFITS	76,515.00	76,515.00	49,296.41	237.02	0.00	27,218.59	64.4
720.030 RETIREMENT	20,565.00	20,565.00	17,749.50	1,687.92	0.00	2,815.50	86.3
720.032 LIABILITY & PROPERTY INS.	15,104.00	15,104.00	12,863.13	0.00	0.00	2,240.87	85.2
723.000 SUPPLIES	20,000.00	20,000.00	13,696.33	1,325.48	0.00	6,303.67	68.5
723.010 WINTER MAINTENANCE	75,000.00	75,000.00	129,680.24	-7,450.35	0.00	-54,680.24	172.9
723.012 PAVEMENT MAINTENANCE	15,000.00	15,000.00	23,380.22	7,432.51	0.00	-8,380.22	155.9
723.014 GRAVEL,TOPSOIL	4,000.00	4,000.00	5,503.37	0.00	0.00	-1,503.37	137.6
723.015 SIGNS AND POSTS	4,000.00	4,000.00	5,072.25	960.45	0.00	-1,072.25	126.8
723.020 GAS,GREASE AND OIL	26,000.00	26,000.00	29,561.11	2,411.27	0.00	-3,561.11	113.7
723.065 WATER AND SEWER CHARGE	2,500.00	2,500.00	1,376.00	0.00	0.00	1,124.00	55.0
724.000 TRAINING, CONFERENCES, DUES	500.00	500.00	199.00	0.00	0.00	301.00	39.8
725.000 TELEPHONE SERVICES	2,000.00	2,000.00	2,051.46	85.85	0.00	-51.46	102.6
726.000 ELECTRICAL SERVICE	4,000.00	4,000.00	3,498.97	375.54	0.00	501.03	87.5
726.035 STREET LIGHTS	127,000.00	127,000.00	124,554.26	17,376.08	0.00	2,445.74	98.1
726.037 TRAFFIC LIGHTS	6,000.00	6,000.00	5,507.75	642.43	0.00	492.25	91.8
727.000 HEATING/NATURAL GAS	4,000.00	4,000.00	4,346.16	285.17	0.00	-346.16	108.7
728.000 MAINT. BUILDINGS/GROUNDS	2,500.00	2,500.00	2,396.46	0.00	0.00	103.54	95.9
728.010 RADIO MAINTENANCE	200.00	200.00	125.00	0.00	0.00	75.00	62.5
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	1,515.87	0.00	0.00	-515.87	151.6
728.030 VEHICLE MAINTENANCE	20,000.00	20,000.00	24,987.10	1,559.99	0.00	-4,987.10	124.9
728.033 STREETScape MAINT./IMP	16,000.00	16,000.00	12,656.99	4,909.17	0.00	3,343.01	79.1
728.036 VILLAGE GARDEN SPOTS	3,000.00	3,000.00	160.38	160.38	0.00	2,839.62	5.3
728.037 TRAFFIC/STREET LIGHT MAINT.	8,000.00	8,000.00	2,661.88	177.91	0.00	5,338.12	33.3

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Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 700.000 STREET DEPARTMENT							
Acct Class: 7000 Operating Expenses							
728.041 MEMORIAL PARK	3,000.00	3,000.00	2,763.00	164.98	0.00	237.00	92.1
728.043 STREET MARKINGS	7,000.00	7,000.00	10,195.45	323.37	0.00	-3,195.45	145.6
729.000 UNIFORMS,BOOTS,ETC	4,500.00	4,500.00	5,339.28	324.73	0.00	-839.28	118.7
735.000 INTERVIEW COSTS	0.00	0.00	1,034.00	0.00	0.00	-1,034.00	0.0
745.005 RUBBISH REMOVAL	6,200.00	6,200.00	4,681.88	732.68	0.00	1,518.12	75.5
745.014 CONTRACT SERVICES	0.00	0.00	21,660.25	0.00	0.00	-21,660.25	0.0
745.016 ACCIDENT CLAIMS	0.00	0.00	300.00	0.00	0.00	-300.00	0.0
745.030 EQUIPMENT RENTALS	1,000.00	1,000.00	6,040.51	323.01	0.00	-5,040.51	604.1
745.044 ENGINEERING SERVICES	15,000.00	15,000.00	13,326.11	4,547.13	0.00	1,673.89	88.8
755.011 TRAFFIC CALMING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
755.023 CAPITAL OUTLAY	3,500.00	3,500.00	2,012.00	0.00	0.00	1,488.00	57.5
760.032 SIDEWALK AND CURB MAINTENANCE	3,000.00	3,000.00	8,473.48	220.00	0.00	-5,473.48	282.4
760.033 STORM SEWER MAINTENANCE	9,000.00	9,000.00	6,572.66	408.40	0.00	2,427.34	73.0
760.034 STORM SEWER PERMIT FEES	3,000.00	3,000.00	2,481.00	0.00	0.00	519.00	82.7
760.035 STORM SEWER PUBLIC EDUCATION	9,500.00	9,500.00	7,856.00	0.00	0.00	1,644.00	82.7
760.036 STREAM FLOW MONITORING	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
Operating Expenses	814,603.00	814,603.00	809,348.34	65,528.49	0.00	5,254.66	99.4
STREET DEPARTMENT							
Dept: 800.000 BROWNELL LIBRARY							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	315,379.00	315,379.00	320,713.77	26,467.81	0.00	-5,334.77	101.7
720.010 SALARIES OVERTIME	0.00	0.00	650.20	0.00	0.00	-650.20	0.0
720.020 SALARIES PART TIME	89,219.00	89,219.00	89,040.20	7,494.91	0.00	178.80	99.8
720.022 SOCIAL SECURITY	31,089.00	31,089.00	30,618.26	2,615.13	0.00	470.74	98.5
720.024 UNEMPLOYMENT INSURANCE	2,390.00	2,390.00	1,462.23	-840.12	0.00	927.77	61.2
720.026 WORKERS COMP INSURANCE	1,567.00	1,567.00	1,621.63	-150.12	0.00	-54.63	103.5
720.028 HEALTH INS & OTHER BENEFITS	103,020.00	103,020.00	92,611.04	733.24	0.00	10,408.96	89.9
720.030 RETIREMENT	31,537.00	31,537.00	30,993.76	2,542.04	0.00	543.24	98.3
720.032 LIABILITY & PROPERTY INS.	10,481.00	10,481.00	9,594.29	0.00	0.00	886.71	91.5
723.000 SUPPLIES	13,000.00	13,000.00	10,576.19	1,578.48	0.00	2,423.81	81.4
723.001 POSTAGE	3,500.00	3,500.00	3,693.24	734.97	0.00	-193.24	105.5
723.055 COMPUTER EXPENSES	3,500.00	3,500.00	1,522.41	220.99	0.00	1,977.59	43.5
723.065 WATER AND SEWER CHARGE	1,000.00	1,000.00	759.45	0.00	0.00	240.55	75.9
724.000 TRAINING, CONFERENCES, DUES	4,000.00	4,000.00	1,157.54	14.38	0.00	2,842.46	28.9
725.000 TELEPHONE SERVICES	1,100.00	1,100.00	974.90	61.83	0.00	125.10	88.6
725.030 TECHNOLOGY ACCESS	5,500.00	5,500.00	4,588.28	69.45	0.00	911.72	83.4
726.000 ELECTRICAL SERVICE	14,500.00	14,500.00	14,782.64	2,216.86	0.00	-282.64	101.9
727.000 HEATING/NATURAL GAS	7,400.00	7,400.00	7,302.83	110.73	0.00	97.17	98.7
728.000 MAINT. BUILDINGS/GROUNDS	14,500.00	14,500.00	24,223.07	389.40	0.00	-9,723.07	167.1
728.050 ALARM SYSTEM MAINTENANCE	500.00	500.00	221.25	0.00	0.00	278.75	44.3
735.000 INTERVIEW COSTS	2,000.00	2,000.00	2,551.12	450.00	0.00	-551.12	127.6
745.014 CONTRACT SERVICES	23,225.00	23,225.00	24,236.73	2,109.09	0.00	-1,011.73	104.4
745.021 ADULT PROGRAMS	300.00	300.00	300.11	0.00	0.00	-0.11	100.0
745.022 CHILDRENS PROGRAMS	3,000.00	3,000.00	2,967.72	591.17	0.00	32.28	98.9
755.014 COMPUTER REPLACEMENT	8,000.00	8,000.00	4,969.39	904.69	0.00	3,030.61	62.1
755.020 ADULT COLLECTION-PRINT & ELECT	31,000.00	31,000.00	30,709.83	5,160.51	0.00	290.17	99.1
755.021 JUVEN COLLECTION-PRNT & ELECTR	15,500.00	15,500.00	15,495.10	0.00	0.00	4.90	100.0
Operating Expenses	736,207.00	736,207.00	728,337.18	53,475.44	0.00	7,869.82	98.9
BROWNELL LIBRARY							
Dept: 900.000 COMMUNITY DEVELOPMENT DEPT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	129,612.00	129,612.00	130,588.07	10,512.73	0.00	-976.07	100.8
720.010 SALARIES OVERTIME	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
720.022 SOCIAL SECURITY	10,390.00	10,390.00	10,287.55	894.99	0.00	102.45	99.0
720.024 UNEMPLOYMENT INSURANCE	432.00	432.00	260.80	-174.30	0.00	171.20	60.4
720.026 WORKERS COMP INSURANCE	504.00	504.00	576.31	-47.47	0.00	-72.31	114.3

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For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 900.000 COMMUNITY DEVELOPMENT DEPT							
Acct Class: 7000 Operating Expenses							
720.028 HEALTH INS & OTHER BENEFITS	36,177.00	36,177.00	29,815.43	38.28	0.00	6,361.57	82.4
720.030 RETIREMENT	12,961.00	12,961.00	13,047.13	1,051.27	0.00	-86.13	100.7
720.032 LIABILITY & PROPERTY INS.	2,232.00	2,232.00	2,179.24	0.00	0.00	52.76	97.6
720.034 PUBLIC OFFICIALS LIABILITY INS	5,800.00	5,800.00	5,720.50	0.00	0.00	79.50	98.6
720.050 BOARD MEMBER FEES	3,600.00	3,600.00	3,000.00	750.00	0.00	600.00	83.3
723.000 SUPPLIES	2,800.00	2,800.00	2,338.38	130.05	0.00	461.62	83.5
723.001 POSTAGE	1,120.00	1,120.00	615.53	145.25	0.00	504.47	55.0
723.055 COMPUTER EXPENSES	4,000.00	4,000.00	3,887.10	0.00	0.00	112.90	97.2
724.000 TRAINING, CONFERENCES, DUES	4,500.00	4,500.00	2,011.75	40.06	0.00	2,488.25	44.7
725.000 TELEPHONE SERVICES	1,550.00	1,550.00	1,622.19	245.58	0.00	-72.19	104.7
725.025 COMMUNICATIONS	2,500.00	2,500.00	913.00	264.00	0.00	1,587.00	36.5
728.030 VEHICLE MAINTENANCE	3,500.00	3,500.00	2,400.00	200.00	0.00	1,100.00	68.6
745.031 LEGAL SERVICES	14,000.00	14,000.00	6,204.00	2,128.50	0.00	7,796.00	44.3
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	4,336.16	0.00	0.00	-336.16	108.4
745.050 PRINTING AND ADVERTISING	5,000.00	5,000.00	2,217.17	264.50	0.00	2,782.83	44.3
745.051 RECORDING FEES	2,500.00	2,500.00	2,315.00	600.00	0.00	185.00	92.6
755.023 CAPITAL OUTLAY	1,500.00	1,500.00	485.00	0.00	0.00	1,015.00	32.3
Operating Expenses	250,678.00	250,678.00	224,820.31	17,043.44	0.00	25,857.69	89.7
COMMUNITY DEVELOPMENT DEPT	250,678.00	250,678.00	224,820.31	17,043.44	0.00	25,857.69	89.7
Dept: 910.000 ECONOMIC DEVELOPMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	36,604.00	36,604.00	34,069.86	1,146.96	0.00	2,534.14	93.1
720.020 SALARIES PART TIME	0.00	0.00	1,725.00	1,222.50	0.00	-1,725.00	0.0
720.022 SOCIAL SECURITY	2,823.00	2,823.00	2,768.36	323.07	0.00	54.64	98.1
720.024 UNEMPLOYMENT INSURANCE	216.00	216.00	140.19	-63.72	0.00	75.81	64.9
720.026 WORKERS COMP INSURANCE	141.00	141.00	158.72	1.15	0.00	-17.72	112.6
720.028 HEALTH INS & OTHER BENEFITS	18,089.00	18,089.00	15,165.16	19.14	0.00	2,923.84	83.8
720.030 RETIREMENT	3,660.00	3,660.00	3,590.99	274.71	0.00	69.01	98.1
720.032 LIABILITY & PROPERTY INS.	105.00	105.00	189.58	0.00	0.00	-84.58	180.6
745.025 BLOCK PARTY EXPENSE	7,000.00	7,000.00	6,950.98	160.52	0.00	49.02	99.3
745.040 COMMUNITY EVENTS & PROGRAMS	6,000.00	6,000.00	4,929.33	0.00	0.00	1,070.67	82.2
745.054 ANNUAL SUPPORT OF ORGNIZATIONS	9,200.00	9,200.00	9,260.50	0.00	0.00	-60.50	100.7
748.000 NEW PROGRAMS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
748.010 MATCHING GRANT FUNDS	9,000.00	9,000.00	7,623.86	0.00	0.00	1,376.14	84.7
Operating Expenses	94,838.00	94,838.00	86,572.53	3,084.33	0.00	8,265.47	91.3
ECONOMIC DEVELOPMENT	94,838.00	94,838.00	86,572.53	3,084.33	0.00	8,265.47	91.3
Dept: 920.000 GRANT & OTH UNANTC. EXPENDITUR							
Acct Class: 7000 Operating Expenses							
755.020 ADULT COLLECTION-PRINT & ELECT	0.00	0.00	342.21	0.00	0.00	-342.21	0.0
755.021 JUVEN COLLECTION-PRNT & ELECTR	0.00	0.00	1,978.45	389.57	0.00	-1,978.45	0.0
759.000 TREE GRANT EXPENDITURE	0.00	0.00	4,222.50	0.00	0.00	-4,222.50	0.0
759.010 Library Grant Expenditures	0.00	0.00	1,350.00	-378.21	0.00	-1,350.00	0.0
759.011 LIBRARY DONATION EXPENDITURES	0.00	0.00	4,900.06	62.68	0.00	-4,900.06	0.0
759.014 MISC GRANT EXPENDITURES	0.00	0.00	1,500.00	0.00	0.00	-1,500.00	0.0
759.030 FIRE DEPT GRANT EXPENDITURE	0.00	0.00	540.00	0.00	0.00	-540.00	0.0
759.032 STATE GRANT EXPENDITURES	0.00	0.00	2,241.39	669.64	0.00	-2,241.39	0.0
759.070 STREET DEPT GRANT EXPENDITURES	0.00	0.00	1,400.00	0.00	0.00	-1,400.00	0.0
759.091 TERMINATION BENEFITS	0.00	0.00	-37,000.00	-37,000.00	0.00	37,000.00	0.0
Operating Expenses	0.00	0.00	-18,525.39	-36,256.32	0.00	18,525.39	0.0
GRANT & OTH UNANTC. EXPENDITUR	0.00	0.00	-18,525.39	-36,256.32	0.00	18,525.39	0.0
Expenditures	3,537,437.00	3,537,437.00	3,461,997.21	332,552.38	0.00	75,439.79	97.9

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Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for GENERAL FUND	-35,000.00	-35,000.00	91,097.38	-257,661.80	0.00	-126,097.38	-260.3
Change in Fund Balance:			91,097.38				

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Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 152 - GEN FUND ROLLING STOCK RESERVE							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	388.64	59.36	0.00	-388.64	0.0
599.000 CONTRIB FROM GENERAL FUND	0.00	0.00	233,624.00	58,406.00	0.00	-233,624.00	0.0
Revenue	0.00	0.00	234,012.64	58,465.36	0.00	-234,012.64	0.0
Acct Class: 4900 GRANTS & DONATIONS							
432.095 FROM TOWN FOR LADDER TRUCK	0.00	0.00	50,000.00	0.00	0.00	-50,000.00	0.0
GRANTS & DONATIONS	0.00	0.00	50,000.00	0.00	0.00	-50,000.00	0.0
Dept: 000.000	0.00	0.00	284,012.64	58,465.36	0.00	-284,012.64	0.0
Revenues	0.00	0.00	284,012.64	58,465.36	0.00	-284,012.64	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
710.030 FIRE TRUCK LOAN PRINCIPAL	0.00	0.00	50,000.00	0.00	0.00	-50,000.00	0.0
720.040 INTEREST EXPENSE	0.00	0.00	3,031.67	0.00	0.00	-3,031.67	0.0
Operating Expenses	0.00	0.00	53,031.67	0.00	0.00	-53,031.67	0.0
Acct Class: 8000 Capital Projects							
750.709 SIDEWALK PLOW	0.00	0.00	100,821.49	0.00	0.00	-100,821.49	0.0
750.723 Truck #6 Replacement	0.00	0.00	122,173.00	0.00	0.00	-122,173.00	0.0
Capital Projects	0.00	0.00	222,994.49	0.00	0.00	-222,994.49	0.0
Dept: 000.000	0.00	0.00	276,026.16	0.00	0.00	-276,026.16	0.0
Expenditures	0.00	0.00	276,026.16	0.00	0.00	-276,026.16	0.0
Net Effect for GEN FUND ROLLING STOCK RESERVE	0.00	0.00	7,986.48	58,465.36	0.00	-7,986.48	0.0
Change in Fund Balance:			7,986.48				

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Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 159 - Veterans Memorial Park							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	7.19	1.24	0.00	-7.19	0.0
Revenue	0.00	0.00	7.19	1.24	0.00	-7.19	0.0
Dept: 000.000	0.00	0.00	7.19	1.24	0.00	-7.19	0.0
Revenues	0.00	0.00	7.19	1.24	0.00	-7.19	0.0
Net Effect for Veterans Memorial Park	0.00	0.00	7.19	1.24	0.00	-7.19	0.0
Change in Fund Balance:			7.19				

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Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 175 - 2014 VMBB SERIES 3 BOND PROJ.							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	8.27	-3.18	0.00	-8.27	0.0
465.054 BOND PROCEEDS	0.00	0.00	2,838,000.00	0.00	0.00	-2,838,000.00	0.0
Revenue	0.00	0.00	2,838,008.27	-3.18	0.00	-2,838,008.27	0.0
Dept: 000.000	0.00	0.00	2,838,008.27	-3.18	0.00	-2,838,008.27	0.0
Revenues	0.00	0.00	2,838,008.27	-3.18	0.00	-2,838,008.27	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
745.031 LEGAL SERVICES	0.00	0.00	3,456.00	0.00	0.00	-3,456.00	0.0
Operating Expenses	0.00	0.00	3,456.00	0.00	0.00	-3,456.00	0.0
Acct Class: 8000 Capital Projects							
750.300 SCHOOL ST. RDWY/WTR/SWR RECONS	0.00	0.00	313,933.88	791.17	0.00	-313,933.88	0.0
750.305 MAIN ST. DRAINAGE-BRDG TO TOH	0.00	0.00	421,134.08	374,220.88	0.00	-421,134.08	0.0
750.310 HILLCREST DRNG/N HILLCRST DRW	0.00	0.00	22,940.83	4,848.72	0.00	-22,940.83	0.0
750.315 MAPLE ST. CULVERT/WTR LINES	0.00	0.00	23,309.39	9,890.76	0.00	-23,309.39	0.0
750.320 BRIAR LANE RD/SDWK/WTR LINE	0.00	0.00	1,761.98	1,684.98	0.00	-1,761.98	0.0
Capital Projects	0.00	0.00	783,080.16	391,436.51	0.00	-783,080.16	0.0
Dept: 000.000	0.00	0.00	786,536.16	391,436.51	0.00	-786,536.16	0.0
Expenditures	0.00	0.00	786,536.16	391,436.51	0.00	-786,536.16	0.0
Net Effect for 2014 VMBB SERIES 3 BOND PROJ.	0.00	0.00	2,051,472.11	-391,439.69	0.00	-2,051,472.11	0.0
Change in Fund Balance:			2,051,472.11				

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Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 200 - GEN FUND CAPITAL RESERVE FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	216.45	69.15	0.00	-216.45	0.0
441.034 CRES CNCTR GRANT STP 5300(13)	0.00	0.00	250,810.53	17,187.52	0.00	-250,810.53	0.0
441.037 MU SAFETY PATH SDWK(17)	0.00	0.00	12,058.31	2,733.70	0.00	-12,058.31	0.0
441.040 PEARL MISS LNK EJ STP 5300(14)	0.00	0.00	56,984.04	19,783.69	0.00	-56,984.04	0.0
599.000 CONTRIB FROM GENERAL FUND	0.00	0.00	410,999.00	102,749.75	0.00	-410,999.00	0.0
Revenue	0.00	0.00	731,068.33	142,523.81	0.00	-731,068.33	0.0
Acct Class: 4320 MISCELLANEOUS DEPT. REVENUES							
432.100 CVE CONTRIB FOR ECONOMIC DEV P	0.00	0.00	15,000.00	15,000.00	0.00	-15,000.00	0.0
MISCELLANEOUS DEPT. REVENUES	0.00	0.00	15,000.00	15,000.00	0.00	-15,000.00	0.0
Acct Class: 4900 GRANTS & DONATIONS							
432.034 VLCT EQUIP GRANT	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
GRANTS & DONATIONS	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
Dept: 000.000	0.00	0.00	751,068.33	157,523.81	0.00	-751,068.33	0.0
Revenues	0.00	0.00	751,068.33	157,523.81	0.00	-751,068.33	0.0
Expenditures							
Dept: 000.000							
Acct Class: 8000 Capital Projects							
750.155 MULTI-USE PATH NORTH	0.00	0.00	13,865.12	165.00	0.00	-13,865.12	0.0
750.160 PEARL ST. LINKING SIDEWALK	0.00	0.00	70,914.60	7,455.00	0.00	-70,914.60	0.0
750.167 LH ROOF REPLACEMENT	0.00	0.00	37,145.20	0.00	0.00	-37,145.20	0.0
750.169 CRESCENT CONNECTOR	0.00	0.00	238,367.72	4,343.75	0.00	-238,367.72	0.0
750.171 LINCOLN ST. SDWLK EXTENSION	0.00	0.00	962.50	962.50	0.00	-962.50	0.0
750.177 WOODS END RECONSTRUCTION (14)	0.00	0.00	149,089.59	400.30	0.00	-149,089.59	0.0
750.178 RAILROAD AVE. RDWY/WTR LINE	0.00	0.00	7,288.40	0.00	0.00	-7,288.40	0.0
750.180 LIBRARY SURVEILLANCE CAMERAS	0.00	0.00	12,598.95	0.00	0.00	-12,598.95	0.0
750.181 LINCOLN HALL RESTORATIONS	0.00	0.00	7,220.00	3,720.00	0.00	-7,220.00	0.0
750.182 MAIN ST. SDWLK SCOPING STDY	0.00	0.00	4,087.50	4,040.75	0.00	-4,087.50	0.0
750.700 CAPITAL RES. PAVING	0.00	0.00	150,357.61	0.00	0.00	-150,357.61	0.0
Capital Projects	0.00	0.00	691,897.19	21,087.30	0.00	-691,897.19	0.0
Dept: 000.000	0.00	0.00	691,897.19	21,087.30	0.00	-691,897.19	0.0
Expenditures	0.00	0.00	691,897.19	21,087.30	0.00	-691,897.19	0.0
Net Effect for GEN FUND CAPITAL RESERVE FUND	0.00	0.00	59,171.14	136,436.51	0.00	-59,171.14	0.0
Change in Fund Balance:			59,171.14				

REVENUE/EXPENDITURE REPORT
Preliminary Final FYE15

Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 210 - LAND ACQUISTION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	159.76	27.69	0.00	-159.76	0.0
Revenue	0.00	0.00	159.76	27.69	0.00	-159.76	0.0
Dept: 000.000	0.00	0.00	159.76	27.69	0.00	-159.76	0.0
Revenues	0.00	0.00	159.76	27.69	0.00	-159.76	0.0
Net Effect for LAND ACQUISTION FUND	0.00	0.00	159.76	27.69	0.00	-159.76	0.0
Change in Fund Balance:			159.76				

REVENUE/EXPENDITURE REPORT
 Preliminary Final FYE15

Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 230 - WATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	239.74	7.11	0.00	-239.74	0.0
465.010 SALE OF WATER-RESIDENTIAL	826,553.00	826,553.00	821,694.44	5,328.00	0.00	4,858.56	99.4
465.020 WATER SALES - LARGE USERS	96,243.00	96,243.00	93,437.43	11,452.01	0.00	2,805.57	97.1
465.040 WATER BILLING PENALTIES	3,500.00	3,500.00	3,866.07	1,246.57	0.00	-366.07	110.5
465.045 WATER RECONNECT FEES	0.00	0.00	362.50	100.00	0.00	-362.50	0.0
465.050 MISCELLANEOUS WATER RECEIPTS	15,000.00	15,000.00	23,058.78	1,651.00	0.00	-8,058.78	153.7
Revenue	941,296.00	941,296.00	942,658.96	19,784.69	0.00	-1,362.96	100.1
Acct Class: 4650 IBM Water Pass Thru Rev							
465.015 SALE OF WATER-IBM	2,230,880.00	2,230,880.00	2,359,582.85	423,310.05	0.00	-128,702.85	105.8
465.017 SALE OF WATER - IBM VT TAX	51,275.00	51,275.00	54,210.60	9,776.52	0.00	-2,935.60	105.7
IBM Water Pass Thru Rev	2,282,155.00	2,282,155.00	2,413,793.45	433,086.57	0.00	-131,638.45	105.8
Acct Class: 5990 Non Operating Revenues							
440.010 Interest Earned - Capital Res	0.00	0.00	263.37	55.38	0.00	-263.37	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	120,000.00	30,000.00	0.00	-120,000.00	0.0
Non Operating Revenues	0.00	0.00	120,263.37	30,055.38	0.00	-120,263.37	0.0
Dept: 000.000	3,223,451.00	3,223,451.00	3,476,715.78	482,926.64	0.00	-253,264.78	107.9
Revenues	3,223,451.00	3,223,451.00	3,476,715.78	482,926.64	0.00	-253,264.78	107.9
Expenditures							
Dept: 650.000 WATER DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	107,890.00	107,890.00	86,140.58	5,542.91	0.00	21,749.42	79.8
720.010 SALARIES OVERTIME	14,000.00	14,000.00	9,681.96	542.05	0.00	4,318.04	69.2
720.020 SALARIES PART TIME	8,798.00	8,798.00	3,650.01	410.38	0.00	5,147.99	41.5
720.022 SOCIAL SECURITY	9,447.00	9,447.00	7,505.43	635.99	0.00	1,941.57	79.4
720.024 UNEMPLOYMENT INSURANCE	616.00	616.00	305.17	-166.31	0.00	310.83	49.5
720.026 WORKERS COMP INSURANCE	5,277.00	5,277.00	6,382.61	1,615.02	0.00	-1,105.61	121.0
720.028 HEALTH INS & OTHER BENEFITS	41,604.00	41,604.00	32,643.15	44.02	0.00	8,960.85	78.5
720.030 RETIREMENT	10,789.00	10,789.00	8,558.55	705.00	0.00	2,230.45	79.3
720.032 LIABILITY & PROPERTY INS.	3,402.00	3,402.00	3,089.06	0.00	0.00	312.94	90.8
720.040 INTEREST EXPENSE	50.00	50.00	4.50	4.50	0.00	45.50	9.0
723.000 SUPPLIES	5,000.00	5,000.00	6,820.47	1,431.36	0.00	-1,820.47	136.4
723.001 POSTAGE	1,500.00	1,500.00	1,642.76	64.43	0.00	-142.76	109.5
723.020 GAS,GREASE AND OIL	2,000.00	2,000.00	2,511.98	378.41	0.00	-511.98	125.6
723.041 METERS AND PARTS	1,000.00	1,000.00	1,658.27	64.29	0.00	-658.27	165.8
723.042 DISTRIBUTION MATERIALS	5,700.00	5,700.00	7,292.51	1,758.90	0.00	-1,592.51	127.9
723.055 COMPUTER EXPENSES	1,200.00	1,200.00	276.54	0.00	0.00	923.46	23.0
723.065 WATER AND SEWER CHARGE	350.00	350.00	169.80	0.00	0.00	180.20	48.5
724.000 TRAINING, CONFERENCES, DUES	2,000.00	2,000.00	1,370.00	0.00	0.00	630.00	68.5
725.000 TELEPHONE SERVICES	0.00	0.00	986.13	0.00	0.00	-986.13	0.0
726.000 ELECTRICAL SERVICE	700.00	700.00	671.63	85.58	0.00	28.37	95.9
727.000 HEATING/NATURAL GAS	3,500.00	3,500.00	2,508.07	38.50	0.00	991.93	71.7
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	1,944.42	0.00	0.00	-944.42	194.4
728.034 WATER LINES MAINT-BREAKS	16,000.00	16,000.00	134,299.33	7,041.00	0.00	-118,299.33	839.4
729.000 UNIFORMS,BOOTS,ETC	1,000.00	1,000.00	2,340.14	0.00	0.00	-1,340.14	234.0
745.014 CONTRACT SERVICES	106,840.00	106,840.00	106,840.00	26,710.00	0.00	0.00	100.0
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	925.00	592.50	0.00	75.00	92.5
745.041 AUDIT	3,500.00	3,500.00	3,335.00	0.00	0.00	165.00	95.3
745.042 CWD WATER PURCHASE	451,212.00	451,212.00	534,684.90	37,848.48	0.00	-83,472.90	118.5
745.050 PRINTING AND ADVERTISING	1,700.00	1,700.00	1,485.53	1,288.14	0.00	214.47	87.4
750.020 TRANS TO CAPITAL RESERVE	120,000.00	120,000.00	120,000.00	30,000.00	0.00	0.00	100.0
755.023 CAPITAL OUTLAY	3,850.00	3,850.00	1,321.91	0.00	0.00	2,528.09	34.3
770.510 STATE WATER TAX	10,371.00	10,371.00	12,282.54	881.01	0.00	-1,911.54	118.4

REVENUE/EXPENDITURE REPORT
Preliminary Final FYE15

Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 230 - WATER FUND							
Expenditures							
Dept: 650.000 WATER DEPARTMENT							
Operating Expenses	941,296.00	941,296.00	1,103,327.95	117,516.16	0.00	-162,031.95	117.2
Acct Class: 7800 IBM Water Costs							
745.043 CWD Water Purchase - IBM	2,230,880.00	2,230,880.00	2,359,582.85	191,354.97	0.00	-128,702.85	105.8
770.511 State Water Tax - IBM	51,275.00	51,275.00	54,210.60	4,453.56	0.00	-2,935.60	105.7
IBM Water Costs	2,282,155.00	2,282,155.00	2,413,793.45	195,808.53	0.00	-131,638.45	105.8
Acct Class: 8000 Capital Projects							
750.178 RAILROAD AVE. RDWY/WTR LINE	0.00	0.00	6,920.59	0.00	0.00	-6,920.59	0.0
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	19,001.06	5,160.00	0.00	-19,001.06	0.0
750.230 BOND INTEREST	0.00	0.00	11,169.36	0.00	0.00	-11,169.36	0.0
750.300 SCHOOL ST. RDWY/WTR/SWR RECONS	0.00	0.00	170,363.64	429.34	0.00	-170,363.64	0.0
750.310 HILLCREST DRNG/N HILLCRST DRW	0.00	0.00	7,272.40	1,539.04	0.00	-7,272.40	0.0
750.315 MAPLE ST. CULVERT/WTR LINES	0.00	0.00	18,722.54	18,722.54	0.00	-18,722.54	0.0
750.320 BRIAR LANE RD/SDWK/WTR LINE	0.00	0.00	242.90	232.40	0.00	-242.90	0.0
750.321 BOND LEGAL COSTS	0.00	0.00	644.00	0.00	0.00	-644.00	0.0
Capital Projects	0.00	0.00	234,336.49	26,083.32	0.00	-234,336.49	0.0
WATER DEPARTMENT	3,223,451.00	3,223,451.00	3,751,457.89	339,408.01	0.00	-528,006.89	116.4
Expenditures	3,223,451.00	3,223,451.00	3,751,457.89	339,408.01	0.00	-528,006.89	116.4
Net Effect for WATER FUND	0.00	0.00	-274,742.11	143,518.63	0.00	274,742.11	0.0
Change in Fund Balance:			-274,742.11				

REVENUE/EXPENDITURE REPORT
Prliminary Final FYE15

Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 400 - SANITATION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
432.040 MISCELLANEOUS SEWER RECEIPTS	20,000.00	20,000.00	168,998.22	3,000.00	0.00	-148,998.22	845.0
440.000 INTEREST EARNINGS	0.00	0.00	584.74	132.40	0.00	-584.74	0.0
442.000 ESSEX PUMP STATION FEES	22,075.00	22,075.00	23,154.14	0.00	0.00	-1,079.14	104.9
442.010 2 PARY AGREEMNT REV	15,000.00	15,000.00	11,250.00	0.00	0.00	3,750.00	75.0
500.000 ANNUAL CUSTOMER CHARGE	403,915.00	403,915.00	529,162.35	-361.00	0.00	-125,247.35	131.0
500.001 ANNUAL CUSTOMER CHARGE - PEN	2,000.00	2,000.00	2,445.59	689.34	0.00	-445.59	122.3
Revenue	462,990.00	462,990.00	735,595.04	3,460.74	0.00	-272,605.04	158.9
Acct Class: 5990 Non Operating Revenues							
430.012 WWTF CAPACITY SALE REVENUE	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	1,041.39	173.32	0.00	-1,041.39	0.0
440.020 INTEREST WWTF RESERV	0.00	0.00	1,179.48	212.81	0.00	-1,179.48	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	85,000.00	21,250.00	0.00	-85,000.00	0.0
Non Operating Revenues	0.00	0.00	187,220.87	21,636.13	0.00	-187,220.87	0.0
Dept: 000.000	462,990.00	462,990.00	922,815.91	25,096.87	0.00	-459,825.91	199.3
Revenues	462,990.00	462,990.00	922,815.91	25,096.87	0.00	-459,825.91	199.3
Expenditures							
Dept: 400.000 SANITATION DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	80,190.00	80,190.00	78,710.49	11,136.72	0.00	1,479.51	98.2
720.010 SALARIES OVERTIME	8,000.00	8,000.00	11,188.38	500.01	0.00	-3,188.38	139.9
720.020 SALARIES PART TIME	12,683.00	12,683.00	3,665.27	410.37	0.00	9,017.73	28.9
720.022 SOCIAL SECURITY	7,839.00	7,839.00	6,658.01	587.86	0.00	1,180.99	84.9
720.024 UNEMPLOYMENT INSURANCE	668.00	668.00	422.11	-249.55	0.00	245.89	63.2
720.026 WORKERS COMP INSURANCE	4,177.00	4,177.00	3,955.03	455.11	0.00	221.97	94.7
720.028 HEALTH INS & OTHER BENEFITS	41,604.00	41,604.00	33,884.13	44.03	0.00	7,719.87	81.4
720.030 RETIREMENT	8,019.00	8,019.00	7,563.83	643.42	0.00	455.17	94.3
720.032 LIABILITY & PROPERTY INS.	6,800.00	6,800.00	5,780.17	0.00	0.00	1,019.83	85.0
723.000 SUPPLIES	1,000.00	1,000.00	1,161.01	21.40	0.00	-161.01	116.1
723.001 POSTAGE	3,000.00	3,000.00	3,271.78	121.79	0.00	-271.78	109.1
723.020 GAS,GREASE AND OIL	3,000.00	3,000.00	2,022.82	439.54	0.00	977.18	67.4
723.041 METERS AND PARTS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
723.055 COMPUTER EXPENSES	2,800.00	2,800.00	553.09	0.00	0.00	2,246.91	19.8
723.065 WATER AND SEWER CHARGE	1,500.00	1,500.00	285.19	0.00	0.00	1,214.81	19.0
724.000 TRAINING, CONFERENCES, DUES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
726.000 ELECTRICAL SERVICE	8,500.00	8,500.00	9,615.86	1,232.99	0.00	-1,115.86	113.1
727.000 HEATING/NATURAL GAS	1,800.00	1,800.00	1,445.52	44.24	0.00	354.48	80.3
728.020 MAINTENANCE OTHER	1,500.00	1,500.00	3,078.90	366.06	0.00	-1,578.90	205.3
728.040 PUMP STATION MAINTENANCE	4,000.00	4,000.00	8,280.49	115.45	0.00	-4,280.49	207.0
728.060 SANITATION LINES MAINTENANCE	10,000.00	10,000.00	3,824.30	0.00	0.00	6,175.70	38.2
728.063 SUSIE WILSON PS COSTS	7,000.00	7,000.00	8,416.74	388.03	0.00	-1,416.74	120.2
728.064 WEST ST PS COSTS	10,000.00	10,000.00	16,326.60	796.96	0.00	-6,326.60	163.3
729.000 UNIFORMS,BOOTS,ETC	1,000.00	1,000.00	1,509.82	0.00	0.00	-509.82	151.0
745.014 CONTRACT SERVICES	137,140.00	137,140.00	137,140.00	34,285.00	0.00	0.00	100.0
745.015 RIGHT OF WAY AGREEMENTS	8,400.00	8,400.00	8,479.19	0.00	0.00	-79.19	100.9
745.017 SANIT. LINE BACK-UP CLEANING	1,500.00	1,500.00	2,000.00	1,000.00	0.00	-500.00	133.3
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	1,075.50	0.00	0.00	-75.50	107.6
745.041 AUDIT	1,700.00	1,700.00	1,667.50	0.00	0.00	32.50	98.1
745.050 PRINTING AND ADVERTISING	0.00	0.00	382.20	0.00	0.00	-382.20	0.0
750.020 TRANS TO CAPITAL RESERVE	85,000.00	85,000.00	85,000.00	21,250.00	0.00	0.00	100.0
755.023 CAPITAL OUTLAY	670.00	670.00	0.00	0.00	0.00	670.00	0.0
Operating Expenses	462,990.00	462,990.00	447,363.93	73,589.43	0.00	15,626.07	96.6
Acct Class: 8000 Capital Projects							
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	38,002.19	10,320.00	0.00	-38,002.19	0.0
750.300 SCHOOL ST. RDWY/WTR/SWR RECONS	0.00	0.00	101,339.45	255.39	0.00	-101,339.45	0.0

REVENUE/EXPENDITURE REPORT
Preliminary Final FYE15

Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 400 - SANITATION FUND							
Expenditures							
Dept: 400.000 SANITATION DEPARTMENT							
Acct Class: 8000 Capital Projects							
750.427 MISC PS WORK - (FY12 BUDGET)	0.00	0.00	8,523.94	0.00	0.00	-8,523.94	0.0
750.430 RIVER ST. PS CNTL PANEL, ANODE	0.00	0.00	2,849.73	0.00	0.00	-2,849.73	0.0
750.431 SO ST PS PUMPS, VALVS, VENT, ANOD	0.00	0.00	3,779.73	0.00	0.00	-3,779.73	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	4,253.04	0.00	0.00	-4,253.04	0.0
794.062 TRANS TO WWTF FOR DEBT PYMNTS	0.00	0.00	39,315.38	0.00	0.00	-39,315.38	0.0
Capital Projects	0.00	0.00	198,063.46	10,575.39	0.00	-198,063.46	0.0
SANITATION DEPARTMENT	462,990.00	462,990.00	645,427.39	84,164.82	0.00	-182,437.39	139.4
Expenditures	462,990.00	462,990.00	645,427.39	84,164.82	0.00	-182,437.39	139.4
Net Effect for SANITATION FUND	0.00	0.00	277,388.52	-59,067.95	0.00	-277,388.52	0.0
Change in Fund Balance:			277,388.52				

REVENUE/EXPENDITURE REPORT
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Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 600 - WASTEWATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	664.39	172.08	0.00	-664.39	0.0
445.000 MISC. - UNCLASSIFIED RECEIPTS	0.00	0.00	1,123.80	0.00	0.00	-1,123.80	0.0
460.011 VILLAGE USER PENALTIES	3,000.00	3,000.00	3,308.90	998.95	0.00	-308.90	110.3
460.012 VILLAGE USER CHARGE	711,876.00	711,876.00	712,301.49	5,469.00	0.00	-425.49	100.1
460.013 WASTEWATER CHARGE - ESSEX	465,440.00	465,440.00	465,440.04	38,786.67	0.00	-0.04	100.0
460.014 WASTEWATER CHARGE - WILLISTON	569,380.00	569,380.00	568,059.96	0.00	0.00	1,320.04	99.8
460.016 PUMP STATION MAINT. FEE	30,300.00	30,300.00	30,300.00	7,575.00	0.00	0.00	100.0
460.025 VILL. SEPTAGE DISCHARGE INCOME	12,000.00	12,000.00	16,847.67	-512.93	0.00	-4,847.67	140.4
460.026 SHARED SEPTAGE REVENUES	6,000.00	6,000.00	8,298.11	8,298.11	0.00	-2,298.11	138.3
460.027 VILLAGE LEACHATE REVENUES	0.00	0.00	18,111.87	-8,689.46	0.00	-18,111.87	0.0
460.028 SHARED LEACHATE REVENUES	0.00	0.00	8,920.77	8,920.77	0.00	-8,920.77	0.0
Revenue	1,797,996.00	1,797,996.00	1,833,377.00	61,018.19	0.00	-35,381.00	102.0
Acct Class: 5990 Non Operating Revenues							
430.013 ESSEX - DEBT PAYMENT	0.00	0.00	36,643.77	0.00	0.00	-36,643.77	0.0
430.014 WILLISTON - DEBT PAYMENT	0.00	0.00	33,983.17	0.00	0.00	-33,983.17	0.0
430.015 ESSEX JCT - DEBT PAYMENT	0.00	0.00	39,315.38	0.00	0.00	-39,315.38	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	600.55	77.01	0.00	-600.55	0.0
440.012 WWTF REFURB INTEREST	0.00	0.00	312.64	0.00	0.00	-312.64	0.0
445.100 SALE OF ASSET	0.00	0.00	2,058.87	0.00	0.00	-2,058.87	0.0
460.103 EFFICIENCY VT NON-OP REV	0.00	0.00	80,220.00	65,000.00	0.00	-80,220.00	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	260,000.00	65,000.00	0.00	-260,000.00	0.0
Non Operating Revenues	0.00	0.00	453,134.38	130,077.01	0.00	-453,134.38	0.0
Dept: 000.000	1,797,996.00	1,797,996.00	2,286,511.38	191,095.20	0.00	-488,515.38	127.2
Revenues	1,797,996.00	1,797,996.00	2,286,511.38	191,095.20	0.00	-488,515.38	127.2
Expenditures							
Dept: 600.000 WASTEWATER TREATMENT PLANT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	308,467.00	308,467.00	325,322.34	51,375.40	0.00	-16,855.34	105.5
720.010 SALARIES OVERTIME	45,000.00	45,000.00	41,042.37	3,957.33	0.00	3,957.63	91.2
720.020 SALARIES PART TIME	15,000.00	15,000.00	11,662.43	2,604.68	0.00	3,337.57	77.7
720.022 SOCIAL SECURITY	28,612.00	28,612.00	26,386.12	2,358.85	0.00	2,225.88	92.2
720.024 UNEMPLOYMENT INSURANCE	1,535.00	1,535.00	784.75	-489.02	0.00	750.25	51.1
720.026 WORKERS COMP INSURANCE	16,530.00	16,530.00	17,178.07	3,070.93	0.00	-648.07	103.9
720.028 HEALTH INS & OTHER BENEFITS	107,085.00	107,085.00	76,168.04	98.96	0.00	30,916.96	71.1
720.030 RETIREMENT	30,847.00	30,847.00	29,430.87	2,374.43	0.00	1,416.13	95.4
720.032 LIABILITY & PROPERTY INS.	25,000.00	25,000.00	21,148.32	0.00	0.00	3,851.68	84.6
720.040 INTEREST EXPENSE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
723.000 SUPPLIES	9,000.00	9,000.00	10,285.40	923.06	0.00	-1,285.40	114.3
723.005 SUPPLIES - LABORATORY	10,000.00	10,000.00	17,864.95	1,453.52	0.00	-7,864.95	178.6
723.013 CHEMICALS	195,000.00	195,000.00	203,201.13	38,723.61	0.00	-8,201.13	104.2
723.020 GAS, GREASE AND OIL	6,000.00	6,000.00	4,196.15	286.66	0.00	1,803.85	69.9
723.065 WATER AND SEWER CHARGE	7,000.00	7,000.00	2,605.00	0.00	0.00	4,395.00	37.2
724.000 TRAINING, CONFERENCES, DUES	6,500.00	6,500.00	7,684.06	111.78	0.00	-1,184.06	118.2
725.000 TELEPHONE SERVICES	4,500.00	4,500.00	4,567.94	242.88	0.00	-67.94	101.5
726.000 ELECTRICAL SERVICE	200,000.00	200,000.00	162,666.44	14,194.02	0.00	37,333.56	81.3
727.000 HEATING/NATURAL GAS	20,000.00	20,000.00	28,994.31	2,873.03	0.00	-8,994.31	145.0
728.020 MAINTENANCE OTHER	70,000.00	70,000.00	139,712.91	14,723.62	0.00	-69,712.91	199.6
728.030 VEHICLE MAINTENANCE	2,500.00	2,500.00	3,366.23	0.00	0.00	-866.23	134.6
729.000 UNIFORMS, BOOTS, ETC	4,000.00	4,000.00	6,325.73	610.05	0.00	-2,325.73	158.1
735.000 INTERVIEW COSTS	0.00	0.00	30.00	0.00	0.00	-30.00	0.0
745.000 CONTRACT LABORATORY SERVICE	7,000.00	7,000.00	6,918.81	672.00	0.00	81.19	98.8
745.014 CONTRACT SERVICES	53,420.00	53,420.00	53,420.00	13,355.00	0.00	0.00	100.0
745.016 ACCIDENT CLAIMS	0.00	0.00	633.99	0.00	0.00	-633.99	0.0
745.031 LEGAL SERVICES	1,000.00	1,000.00	775.50	16.50	0.00	224.50	77.6
745.033 GRIT DISPOSAL	10,000.00	10,000.00	6,246.61	529.44	0.00	3,753.39	62.5

REVENUE/EXPENDITURE REPORT
Preliminary Final FYE15

Village of Essex Junction

For the Period: 7/1/2014 to 6/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 600 - WASTEWATER FUND							
Expenditures							
Dept: 600.000 WASTEWATER TREATMENT PLANT							
Acct Class: 7000 Operating Expenses							
745.034 SLUDGE DEWATERING	150,000.00	150,000.00	107,536.00	55,080.00	0.00	42,464.00	71.7
745.035 SLUDGE MANAGEMENT	178,000.00	178,000.00	124,685.98	36,991.24	0.00	53,314.02	70.0
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
745.041 AUDIT	4,000.00	4,000.00	3,915.00	0.00	0.00	85.00	97.9
745.052 WWTF ANNUAL PERMIT FEE	7,500.00	7,500.00	5,411.00	0.00	0.00	2,089.00	72.1
750.020 TRANS TO CAPITAL RESERVE	260,000.00	260,000.00	260,000.00	65,000.00	0.00	0.00	100.0
755.023 CAPITAL OUTLAY	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Operating Expenses	1,797,996.00	1,797,996.00	1,710,166.45	311,137.97	0.00	87,829.55	95.1
Acct Class: 8000 Capital Projects							
750.607 WWTF PICKUP TRUCK	0.00	0.00	27,572.00	0.00	0.00	-27,572.00	0.0
750.625 WWTF REFURBISH (11)	0.00	0.00	156,080.37	469.21	0.00	-156,080.37	0.0
750.626 RZEDB Interest	0.00	0.00	49,942.32	0.00	0.00	-49,942.32	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	702.25	0.00	0.00	-702.25	0.0
750.630 NETWORKING & SOFTWARE	0.00	0.00	15,072.00	0.00	0.00	-15,072.00	0.0
750.632 CO-GEN	0.00	0.00	322,943.27	54,216.53	0.00	-322,943.27	0.0
750.637 UTILITY VEHICLE	0.00	0.00	15,184.08	0.00	0.00	-15,184.08	0.0
Capital Projects	0.00	0.00	587,496.29	54,685.74	0.00	-587,496.29	0.0
WASTEWATER TREATMENT PLANT	1,797,996.00	1,797,996.00	2,297,662.74	365,823.71	0.00	-499,666.74	127.8
Expenditures	1,797,996.00	1,797,996.00	2,297,662.74	365,823.71	0.00	-499,666.74	127.8
Net Effect for WASTEWATER FUND	0.00	0.00	-11,151.36	-174,728.51	0.00	11,151.36	0.0
Change in Fund Balance:			-11,151.36				
Grand Total Net Effect:	-35,000.00	-35,000.00	2,201,389.11	-544,448.52	0.00	-2,236,389.11	



Patrick Scheidel
Municipal Manager
PatS@essexjunction.org

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Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager *PS*
DATE: July 28, 2015
SUBJECT: Request for Donation/Financial Support

Issue

The issue is whether or not the Trustees provide a donation to VFW Post 6689 on Pearl Street to help cover the expenses related to the Vietnam Veterans' Memorial Fund's Traveling Wall, which will be in Essex Junction from October 1-4, 2015.

Discussion

See the attached letter from Vincent Benevento, Wall Project Coordinator, requesting financial support.

Cost

The donation would be taken from the Trustees' line item in the FYE 16 Budget. It is anticipated that a matching amount would be donated from the Town of Essex Selectboard.

Recommendation

It is recommended that the Trustees send a donation to VFW Post 6689 in the amount of \$200.

RECEIVED

JUL 14 2015

Village of Essex Junction

Vincent Benevento
34 Wolff Drive
Essex Junction, Vermont 05452
Home (802) 878-8795 Cell (802) 578-9151
Email: vinsara@myfairpoint.net

July 14, 2015

Board of Trustees
Village of Essex Junction

RE: Request for Donation/Financial Support

From October 1 – October 4, 2015 the Essex Junction VFW Post 6689, will host the Vietnam Veterans' Memorial Fund's Traveling Wall, which is also known as "The Wall That Heals" (TWTH). The Traveling Wall is a half-scale replica of the Vietnam Veterans' Memorial in Washington, D.C.

Over the last thirty years the "Traveling Wall" has provided thousands of Vietnam Veterans and family members an opportunity to grieve and experience the healing powers of the Vietnam Veterans' Memorial.

Since 9-11, the "Traveling Wall" has provided similar healing to all veterans from Desert Storm, Iraq and Afghanistan and their family members.

I am formally requesting a donation to cover the expenses related to the "Wall."

Please make your check out to **"VFW Post 6689"**
For the **"Wall Project"** and mail to:

VFW Post 6689
73 Pearl Street
Essex Junction, VT 05452

For further information and/or questions please contact me as noted above.

Thank you for your consideration. I remain,



Vince Benevento
COL, VTARNG, (Ret.)
Wall Project Coordinator



MEMORANDUM

TO: Village Trustees and Pat Scheidel, Municipal Manager
FROM: Susan McNamara-Hill, Clerk/Treasurer and Lauren Morrissette, Finance
Director/Assistant Manager
DATE: July 28, 2015
SUBJECT: Fire Truck Note Renewal

Issue

The issue is whether or not the Trustees will adopt the Resolution for Current Expense Borrowing and sign the Current Expense Note and the Resolution for the renewal of the Fire Truck Note.

Discussion

The Trustees approved a one year note in FYE13 in the amount of \$250,000 to help pay for the fire ladder truck. The plan was to pay \$50,000 principal each year for five years and to renew the note annually. The Warrant approved at the July 14th meeting included a check for \$52,305.89 to pay \$50,000 principal and \$2,305.89 of interest which is our third payment. The Merchants Bank has agreed to issue another one year note for \$100,000. The cost of the fire truck has been paid in full in the amount of \$829,736 (the Village saved \$30,000 by prepaying for the truck). The funds to purchase the truck came from:

Village Rolling Stock	\$529,736 (includes note for \$250,000)
Town of Essex contribution	\$300,000

Cost

The interest on the \$100,000 note is 1.6%, which will result in an interest charge of approximately \$1,600.

Recommendation

It is recommended that the Trustees adopt the Resolution for Current Expense Borrowing and sign the Current Expense Note and the Resolution.



Note No. 1 of 1

\$100,000.00

Village of Essex Junction
CURRENT EXPENSE NOTE
1160117276

Village of Essex Junction, Vermont,

July 29, 2015

On the July 28, 2016 for value received, the Village of Essex Junction promises to pay to
MERCHANTS BANK, or order, the principal sum of:

ONE HUNDRED THOUSAND AND 00/100 DOLLARS
(\$100,000.00)

with interest at the rate of 1.60% per annum, calculated on an actual 365 day year from the date of
original delivery of this note, with principal and interest payable in lawful money of the United States at
the Main Office of MERCHANTS BANK, in the City of South Burlington, Vermont. Principal and
interest may be prepaid in whole or in part prior to the above maturity date.

This note is issued to defray the cost of current expenses, pursuant to a resolution adopted by the
Board of Trustees of said Village of Essex Junction at a meeting thereof duly noticed, called and held on
July 28, 2015.

It is hereby certified and recited that all acts, conditions and things required to be done precedent
to and in the issuance of this note have been done, have happened, and have been performed in regular
and due form as required by law and that the full faith and credit of said Village of Essex Junction are
hereby irrevocably pledged for the payment of this note, as well as interest at the above-specified rate.

Village of Essex Junction

Treasurer

Board of Trustees Or a Majority Thereof

Village of Essex Junction
RESOLUTION
CURRENT EXPENSE BORROWING

WHEREAS, the Board of Trustees is authorized and empowered to borrow money on the credit of the Village of Essex Junction to defray the cost of paying current expenses incurred and accrued for the delivery of governmental services and functions incurred and accrued for the delivery of governmental services and functions; and

WHEREAS, it is hereby found and determined that in order to carry out the responsibilities placed upon the Board of Trustees by law, it is necessary and expedient for the Village of Essex Junction to meet current expenses; and

WHEREAS, the Village of Essex Junction has been and is now providing essential governmental services and funds are needed to meet expenses relating to the delivery thereof; and

WHEREAS, current funds are not available to pay in full incurred and accrued current expenses and it is necessary for the Board of Trustees to borrow money on the credit of the Village of Essex Junction for such purpose; and

WHEREAS, in order to have funds available to meet current expenses as aforesaid, the Board of Trustees has arranged to borrow \$100,000.00 from MERCHANTS BANK, with such borrowing evidenced by a single Current Expense Note (the "Note").

THEREFORE, BE IT RESOLVED, that the Board of Trustees and the Treasurer proceed forthwith to complete said transaction and issue said evidence of indebtedness to cover the same; and

BE IT FURTHER RESOLVED, that said evidence of debt when issued and delivered pursuant to this Resolution shall be a valid and binding general obligation of the Village of Essex Junction, payable according to the terms and tenor thereof from unlimited ad valorem taxes duly assessed on the grand list of taxable property in said Village of Essex Junction, as established by law; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Village of Essex Junction and its Board of Trustees in, about, or concerning the expenditure of proceeds of the Note evidencing the borrowing and the issuance thereof are hereby ratified and confirmed; and

We, the undersigned Board of Trustees and Treasurer, hereby certify that we as such officers have signed the Note, numbered 1, dated July 29, 2015 and due July 28, 2016, with an interest rate of 1.60 %, payable as therein set forth and further certify that the Note is issued under and pursuant to this Resolution adopted at a duly noticed and warned meeting of the Board of Trustees of the Village of Essex Junction held on July 28, 2015.

We the said Board of Trustees and Treasurer of the Village of Essex Junction, hereby certify that we are the duly chosen, qualified and acting officers as undersigned, that the Note is issued pursuant to authority, that no proceeding relating thereto has been taken other than as shown in the foregoing recital, that no such authority or action has been amended or repealed, and that there is no litigation threatened or pending in any state or federal court of competent jurisdiction seeking to enjoin either the issuance of the Note or the expenditures being financed by the proceeds of the same.

We also certify that there has been full and timely compliance with all public procurement, solicitation and bidding laws, ordinances and regulations with respect to each of the transactions embodied in this Resolution

We certify also that no litigation is pending or threatened affecting the validity of the Note or the apportionment and assessment of taxes if necessary, to pay the same when due, that neither the corporate existence nor the boundaries of the Board of Trustees, nor the title of any of us to our respective offices is being questioned or contested.

Further, we hereby certify to and covenant with MERCHANTS BANK, its successors and assigns, including specifically the transferees, assigns, holders and owners of the [above-described note] *Note* that:

1. The aggregate principal amount of the Note does not exceed the maximum cumulative cash flow deficit of the Village of Essex Junction for the term of the Note from date of issue to and including date of maturity, as computed under Sections 148 (f)(4)(iii) of the Internal Revenue Code of 1986, and the Regulations promulgated thereunder.

2. No proceeds of the Note (including investment proceeds thereof) will be used (directly or indirectly) in any trade or business carried on by any person other than the Village of Essex Junction nor used to make or finance loans to any person.

3. During the current calendar year, the Village of Essex Junction will not issue debt of any sort aggregating \$10,000,000.00 or more.

4. The Village of Essex Junction will file when and as required with the Treasury Department or Internal Revenue Service information returns relating to the issuance of the Note and all other obligations of the Village of Essex Junction.

5. The Village of Essex Junction will comply with, perform, maintain and keep each and every covenant, representation, certification and undertaking in the accompanying Tax Certificate, execution and delivery of which is hereby authorized.

Village of Essex Junction

Treasurer

ATTEST:

Clerk

Board of Trustees Or a Majority Thereof

Village of Essex Junction
TAX CERTIFICATE
CURRENT EXPENSE BORROWING

We the Treasurer and at least a majority of the Board of Trustees of the Village of Essex Junction, Vermont (the "Issuer"), hereby certify and represent as follows with respect to the aggregate \$100,000.00 Current Expense Note of the Issuer (the "Note"), which Note is dated July 29, 2015 and is payable as therein set forth:

1. The Issuer is issuing and delivering the Note simultaneously with the delivery of this Certificate.
2. We are the officers of the Issuer charged by law with the responsibility for issuing the Note.
3. The Note is being issued for the purpose of paying certain current expenses required by law to be made, which expenditures shall be made in a timely fashion.
4. The entire amount borrowed by the issuance of the Note, together with all of such, if any, amounts previously raised or borrowed for the same purpose, does not exceed the total costs of such current expenses less all other funds available for the purpose, and all of the proceeds of the Note have been or are expected to be needed and expended for such current expenses within six (6) months from the date of the first borrowing for these expenses.
5. The Note is being issued to a refund note previously issued for the same purpose described in paragraph (3).
6. Any real and personal property, acquisition of which has been financed by the Note has not been and is not expected during the life of the Note to be sold or otherwise disposed of for consideration.
7. It is expected that any earnings or net profit derived from investment or deposit of the proceeds of the Note, including transferred proceeds, any accrued interest received upon sale of the Note and any premium received on the delivery thereof, will be expended for current expense payment purposes within the period stated in paragraph (4) above to the extent such funds are not commingled for accounting purposes in the general funds of the Issuer with tax and other substantial operating revenues.
8. The Issuer has not created and does not expect to create or establish any debt service fund, bond payment reserve, sinking fund, or other similar fund pledged to the payment of the Note or from which it is expected that payment of the Note would be made.
9. To the best of our knowledge, information and belief, the above expectations are reasonable.
10. The Issuer has not been notified of any action by the Commissioner of Internal Revenue to disqualify it as an issuer whose arbitrage certificates may be relied upon.
11. No part of the proceeds derived from the issuance and sale of the Note nor the expenditures financed by the proceeds of the Note shall be:

- a. Used, loaned or otherwise made available to any person or other entity, other than the Issuer or a governmental body, so as to cause the Note to be classified as a private activity bond or [a] an arbitrage bond, as those terms are defined under the Internal Revenue Code of 1986, as amended, and the Regulations promulgated thereunder by the U. S. Treasury (collectively, the "Code").
- b. Used directly or indirectly in a trade or business by any person other than the Issuer or another municipal entity;
- c. Loaned to any person directly or indirectly other than the Issuer;
- d. The subject of any contract, lease or agreement of any sort having a term of one year or more and calling for the payment by the Issuer of consideration other than a flat fee;
- e. Expended to finance the construction, alteration or renovation of any improvement the use, occupancy, availability or beneficial enjoyment of which shall be restricted among public users thereof or for which preferential, different or unique fees, rates, assessments or charges shall be levied;
- f. Invested in such a manner or for such a period or at a yield to result in the rebate of interest earnings thereon to the United States under any public law now or hereafter in effect;

12. The Issuer shall furnish to the United States, or any agency, department or instrumentality thereof, in a timely fashion, such information as may be required by law with respect to all evidences or debt now or hereafter issued by the Issuer.

13. Neither the proceeds of the Note, nor any earnings derived from the investment thereof, shall be expended for the purpose of paying any costs associated with the issuance of the Note.

14. The Note will not be refunded or otherwise paid, defeased or secured by the proceeds of any form of debt issued by the Issuer, if the manner of such payment, refunding or security, results in the Note being classified as a "private activity bond" or an "arbitrage bond" within the meaning of Sections 103, 141 and 148 of the Code.

15. The proceeds of the Note shall not be invested for a period or at a yield so as to render the interest payable on the Note includable in the gross income of the holder thereof.

16. The proceeds of the Note will not be used in a manner that will cause the Note to be "arbitrage bonds" or "private activity bonds" within the meaning of Sections 103(c), 141 and 148 of the Code.

17. The aggregate principal amount of the Note is not greater than the maximum anticipated cumulative cash flow deficit which has been computed in accordance with the Regulations promulgated under Section 148 of the Code.

18. The Note is declared to be a "qualified" obligation under Section 265(b) of the Code.

This Certificate is executed and is being delivered pursuant to Section 1.148(b)(2)(i) of the Regulations promulgated under Section 148 of the Code.

Dated July 29, 2015

Village of Essex Junction

Treasurer

Board of Trustees or a Majority Thereof




Patrick Scheidel
Municipal Manager
PatS@essexjunction.org

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager 
DATE: July 28, 2015
SUBJECT: Location of Trustees 8/10/15 Retreat

The pavilions at EJRP are not available during the day and they did not have any inside space available.

We have reserved the Kolvoord Room at the Brownell Library and await your final decision as to location.



2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

MEMORANDUM

TO: Village Trustees and Patrick Scheidel, Village Manager
FROM: Lauren Morrissette, Finance Director/Assistant Manager *LM*
DATE: July 28, 2015
SUBJECT: FYE16 Village of Essex Junction Tax Rate

Issue

The issue is whether or not the Trustees will set the Village of Essex Junction FYE16 tax rate at \$0.2366.

Discussion

The Village voted to raise \$2,564,285 in property taxes for FYE 2016 at the Annual meeting on April 1, 2015. The Village also voted on April 8, 2014 to bond for capital improvements. The payment on the bond for FYE 2016 is \$223,426 which is included in the amount to be raised of \$2,564,285.

The Grand List value received from the Town assessor on 7/14/15 was \$10,850,118. The Grand List increased by 1.85% from 2014 to 2015. The Grand List value has been adjusted for the tax stabilization agreements for the Whitcomb Farm property at 315 South Street and the property at 8 Railroad Avenue resulting in an adjusted Grand List value of \$10,841,408. In order to raise the taxes necessary for the General Fund budget including bond payment, the tax rate needs to be set at \$0.2366 per \$100 of assessed value. This is a **decrease** of \$0.464 or 16% in the tax rate. Please see the attached rate calculation for a more detailed comparison of this year's rate to last year's rate. This tax rate is slightly less than the rate (\$0.2387) projected when the budget was approved.

Cost

The cost to a tax payer with a \$270,000 value home will be \$639 which is a **decrease** of \$125 from FYE15 taxes. The decrease is due to the Town of Essex assuming the costs for the Street Budget and Stormwater expenses.

Recommendation

It is recommended that the Trustees set the FYE16 tax rate at \$0.2366 per \$100 of assessed value.

Village of Essex Junction

FY16 Tax Rate Calculation

Amount to be raised in Taxes for Budget (excluding Debt Service)	\$2,340,859
Amount to be raised in Taxes for Debt Service	\$223,426
	\$2,564,285

Grand List before tax stabilization adjustment \$10,850,118

Tax Stabilization calculation

Property	Actual Grand List Value	Taxable %	Taxable Value	Reduction to Grand List
8 Railroad Ave. #1029023000	\$ 5,788	50%	\$2,894	\$ (2,894)
Whitcomb Farm #1005001000	\$ 5,816	0		\$ (5,816)
				\$ (8,710)
Total Reduction in grand list due to tax stabilization				\$ (8,710)

Grand List after tax stabilization adjustment	\$10,841,408
Tax Rate for Budget (\$2,340,859/\$10,841,408)	\$0.2159
Tax Rate for Debt Service (\$223,426/\$10,841,408)	\$0.0206
Total Tax Rate	\$0.2365
Round Rate up to	\$0.2366

Comparison of FYE16 rates to FYE15 rates

	<u>FYE15</u>	<u>FYE16</u>	<u>% Change</u>	<u>\$ Increase/ (Decrease)</u>
Debt Service tax rate	\$0.0064	\$0.0206	222%	\$0.0142
Other Expenditures tax rate	\$0.2766	\$0.2160	-22%	-\$0.0606
Total tax rate	\$0.2830	\$0.2366	-16%	-\$0.0464
Taxes on \$270,000 assessed value home	\$764	\$639	-16%	-\$125

Memorandum

To: Village of Essex Junction Board of Trustees
Patrick C. Scheidel, Municipal Manager
From: Greg Duggan, Interim Assistant Town Manager GSD
Re: Appointments for Thoughtful Growth in Action working group
Date: July 21, 2015

Issue

The issue is whether the Trustees should appoint members to the working group for Thoughtful Growth In Action.

Discussion

TGIA is a community-wide project that will study the best planning and zoning governance structure for the future of Essex, including the Village of Essex Junction. A key part of the project will be a committed working group, which will consider various options for planning governance. The working group will ultimately make recommendations to the Trustees and the Town of Essex Selectboard for how Essex can best pursue thoughtful growth across the entire community.

The TGIA steering committee (Max Levy, George Tyler, Pat Scheidel, Doug Fisher, and me) solicited applications for the working group by sending direct invitations to numerous people and boards, and by making broader invitations on Front Porch Forum. Nearly 30 people responded. The 28 candidates represent elected and appointed officials, municipal staff, residents, and local developers.

The project consultants have repeatedly assured the steering committee that they can successfully facilitate the work of a large group. With that in mind, the steering committee is recommending that all applicants for the working group be appointed. The full list of the recommended working group is attached.

All TGIA working group meetings will be open to the public, so residents not serving on the working group can continue to follow and participate in the process.

The Essex Selectboard received a similar memorandum at their meeting on July 20, 2015, and approved the appointments to the TGIA working group.

Cost

None.

Recommendation

It is recommended that the Trustees appoint the attached list of people to the Thoughtful Growth In Action working group.

ATTACHMENT

The TGIA steering committee recommends that the following people be appointed to the TGIA working group:

Selectboard	Irene	Wrenner
Trustees	Andrew	Brown
Town PC	Johnathan	Schumacher
Town PC	Ned	Daly
Village PC	John	Alden
Village PC	David	Nistico
Town ZBA	Mitch	Lefevre
Village ZBA	Thomas	Weaver
Town CommDev Director	Dana	Hanley
Village CommDev Director	Robin	Pierce
Town Zoning Administrator	Sharon	Kelley
Economic Development Commission	Greg	Morgan
Energy Committee	Sue	Cook
Trails Committee	Mark	Paulsen
Developer	Brad	Dousevicz
Developer	Bob	Miller
Resident	Maura	Collins
Resident	Paula	DeMichele
Resident	Paula	Duke
Resident	Mary Jo	Engel
Resident	Greg	Farkas
Resident	Theresa	Fletcher
Resident	Matt	Gibbs
Resident	Ben	Gilliam
Resident	Ron	Lawrence
Resident	Gabrielle	Ratte Smith
Resident	Sarah	Salatino
Resident	Vanessa	Zerillo




Patrick Scheidel
Municipal Manager
PatS@essexjunction.org

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www.essexjunction.org

Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager 
DATE: July 28, 2015
SUBJECT: Reappointments to Capital Program Review Committee

Issue

The issue is whether or not the Trustees reappoint members of the Capital Program Review Committee.

Discussion

Trustee Andrew Brown's term expires 8/31/15 as well as Rick Hamlin's. Both indicated they would like to be reappointed.

Cost

There is no cost associated with this issue.

Recommendation

It is recommended that the Trustees reappoint Andrew Brown and Rick Hamlin to the Capital Program Review Committee for a three-year term through 8/31/18.



MEMORANDUM

TO: Village Trustees and Pat Scheidel, Municipal Manager
FROM: Susan McNamara-Hill, HR Director/Clerk/Treasurer *smh*
DATE: July 28, 2015
SUBJECT: Bennington Battle Day

Issue

The issue is whether or not the Trustees will approve adding Bennington Battle Day to the Village holiday schedule.

Discussion

In the interest of providing consistent service delivery in the town and village, it makes sense for both sets of employees to observe the same holidays. Staff has compared the holiday schedule between the town and village and found one difference: Bennington Battle Day. In order to have the same number of days off between the two entities, staff is seeking approval from the Trustees to add Bennington Battle Day to the holiday schedule. Bennington Battle Day is a state holiday normally observed on August 16th. When the 16th is on a Saturday, the state observes the holiday on Friday and when the 16th falls on a Sunday, the state observes the holiday on Monday. This year the holiday will be observed on Monday, August 17th.

Cost

Bennington Battle Day will be a paid holiday for all employees who normally work over 20 hours per week on a year round basis.

Recommendation

It is recommended that the Trustees make a motion to add Bennington Battle Day (August 16th) to the Village holiday schedule.



MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager
DATE: July 28, 2015
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

August 10 at 12:00 – Trustees Retreat/Goal setting

August 11 at 6:30 – Regular Trustees Meeting

- Police Chief on traffic issues on South and West Streets
- Bid award for phase 1 of Lincoln Hall Restoration

August 25 at 6:30 – Regular Trustees Meeting

September 8 at 6:30 – Regular Trustees Meeting

- Public Information Meeting on Main St. Sidewalk Extension Scoping Study

September 22 at 6:30 – Regular Trustees Meeting

October 13 at 6:30 – Regular Trustees Meeting

October 27 at 6:30 – Regular Trustees Meeting

November 10 at 6:30 – Regular Trustees Meeting

November 24 at 6:30 – Regular Trustees Meeting

December 8 at 6:30 – Regular Trustees Meeting

**VILLAGE OF ESSEX JUNCTION
PLANNING COMMISSION
MINUTES OF MEETING
July 16, 2015**

MEMBERS PRESENT: David Nistico (Chairman); John Alden, Diane Clemens, Amber Thibeault, Nick Meyer. (Joe Weith and Andrew Boutin were absent.)

ADMINISTRATION: Robin Pierce, Development Director; Will Hayden, intern.

OTHERS PRESENT: None.

AGENDA:

1. Call to Order
2. Audience for Visitors
3. Additions/Amendments to the Agenda
4. Minutes
5. Work Session: Update Land Development Code
6. Other Planning Commission Items
7. Adjournment

1. CALL TO ORDER

Chairman David Nistico called the meeting to order at 6 PM.

2. AUDIENCE FOR VISITORS

None.

3. ADDITIONS/AMENDMENTS TO THE AGENDA

None.

4. MINUTES

June 18, 2015

MOTION by John Alden, SECOND by Amber Thibeault, to approve the 6/18/15 minutes as written. VOTING: 4 ayes, one abstention (Nick Meyer); motion carried.

5. WORK SESSION: Update of Land Development Code

Robin Pierce noted plats are recorded in the town. The revision to the Land Development Code erroneously said plats are recorded in the village. The LDC has been corrected.

The Planning Commission continued review of Chapter 5 and Chapter 6 of the LDC. The following was noted:

- Suggestion was made to include a flowchart and timeline of the steps of an application review and the documents/forms required at each step for incorporation in Chapter 5. Staff will draft a flowchart for conceptual, preliminary, and final plan review, a timeline showing what materials need to be submitted and when in order to be warned for a hearing, and a checklist of what is needed for a complete application and to move forward through the review process.

- Section 502 appears to discuss uses versus procedures. Clarification is needed. A flowchart could show what is triggered at each step.
- A definition of “Planned Residential Development” or “PRD” is needed.
- Re: Section 509.B - it was confirmed the Board of Trustees grant curb cuts and can supersede the Planning Commission and Zoning Board.
- Re: Section 510 (issuance of a certificate of occupancy) - it was confirmed there is not a separate form to be completed for a certificate of occupancy. The CO is part of the application.
- In Section 510.B - language should be included to say a change of use requires a CO.
- In Section 511.C – language is needed to explain the advantages of a PUD and why a development is considered a PUD. A list of possible amenities with a PRD could also be included.
- In Sections 511.6.a & f – it was noted approval from the Planning Commission does not guarantee other approvals that may be required (i.e. zoning or Act 250 or others).
- Sections 512 & 513 regarding storm water will be reviewed by Jim Jutras.
- The heading of Section 515 needs to be reworked (“...one acre or more or more than one acre...” is awkward).
- In Section 515.A, first sentence – change “and” to “and/or”.
- Section 516 regarding development within 200’ of a waterway will be reviewed by Jim Jutras.
- In Section 516.A – add language to say check the appropriate federal and state agencies.
- In Section 516.H – comment was made the zoning permit should actually be called a development permit.
- Chapter 6 (zoning district regulations) – change “PUD” to “PRD”.
- In Section 601.G.1.2.b – change to read “Design compatibility with adjoining, developed properties.” Change to read the same in each subsequent occurrence of the sentence in the document.
- In Section 604 (village center) – language needs to be added saying the village center is a designated regional growth center. A balance must be found with being a growth center and the historic character of the area. One approach could be to allow development along the arterial routes within the designated village center. Current language saying “reinforces existing architectural design and layout” could hamstring the village to development that is not wanted.
- In Section 604.E, first sentence – change “overall village” to “regional economy” and clarify that the design review section applies to a development application.
- Globally in the document ensure formatting, style, and spacing are consistent and any typographical errors are corrected.

6. OTHER PLANNING COMMISSION ITEMS

Next Meeting

Next meeting: Monday, August 10, 2015 at 6 PM.

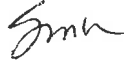
Agenda: Work Session on update of LDC – continue review of Chapter 6 (starting at Section 604.E).

7. ADJOURNMENT

MOTION by Amber Thibeault, SECOND by Diane Clemens, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.

The meeting adjourned at 8:05 PM.

Rcdg Scty: MERiordan



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July 17, 2015

Mr. Jon Moore
Director of Operations and Maintenance
Chittenden County Transportation Authority
15 Industrial Parkway
Burlington, VT 05401

Dear Jon,

I want to once again thank you for attending our 5/26/15 meeting to discuss possible CCTA route changes that could impact riders in our community. I also want to relay our board's continuing and unanimous support for the public transportation alternative CCTA provides.

As I understand your email of July 1, 2015 to Patty Benoit in the Essex Junction office, CCTA buses on the Burlington-Essex Junction (#2) route will continue traversing the So. Summit/West/South Street portion of the circuit, with the exception of curtailing that portion of the circuit on Sundays. I believe you're aware that a Village homeowner who resides on South Street has respectfully but persistently questioned the inclusion of the So. Summit/West/South Street link in that circuit. He believes: 1) the ridership on that portion of the route is extremely low; 2) routine passage of CCTA buses in front of his house throughout the day has damaged his foundation and perhaps other components of his property; 3) the weight of the buses (>16,000 lbs.) should exclude them from using those Village streets.

The Village staff has noted that the relevant Essex Junction Municipal Code (Section 852) specifically refers to "motor trucks." Buses are not mentioned and therefore should be considered excluded from the weight limit ordinance. The Essex Police have informed us that under present circumstances they would not enforce the weight ordinance on CCTA buses, and that if we desired them to enforce the ordinance we should first have a dialogue with CCTA. Our board is somewhat hesitant and would like to have more information before bringing this matter to a conclusion.

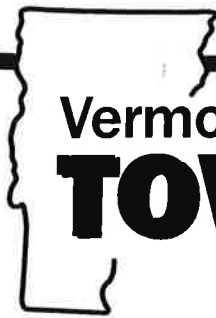
I understand that the routing and scheduling of buses is determined by many factors, the discussion of which likely exceeds the bounds of routine correspondence. But could you possibly summarize the reasoning and/or necessity for using the So. Summit-South St link? Is the turning radius of the bus a factor? Are there other factors? Are alternative routes available? We note that we have had correspondence from several people on that route urging its continuation. Lastly, if the Trustees decided that CCTA should apply for a fleet permit that allows them to travel on weight-restricted streets, would you be willing to apply for such a permit?

Please call me at 878-7785 or Municipal Manager Pat Scheidel at 878-6944 if we can provide any further information or assistance regarding this issue. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "George A. Tyler".

George A. Tyler
President, Board of Trustees



Vermont League of Cities & Towns
TOWNFAIR2015

RECEIVED

JUL 17 2015

Village of Essex Junction

Thursday, October 8, 2015
Killington Grand Hotel, Killington, Vermont



**VERMONT'S
PREMIER
CONFERENCE
FOR MUNICIPAL
OFFICIALS,
EMPLOYEES, AND
VOLUNTEERS**



TOWN FAIR RETURNS TO KILLINGTON!




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TOWN FAIR SCHEDULE

Thursday, October 8, 2015


— SPECIAL TRACK! —
for People Who Supervise Highway Departments or CDL Drivers or Both

KILLINGTON GRAND HOTEL & Conference Center						SNOWSHED LODGE		
Northstar I	Northstar II	Gateway I	Gateway II	Escapade I	Escapade II	Base Lodge	Highlander	
8:00 Conversation Café with Continental Breakfast sponsored by People's United Bank 8:00 - 11:00 Snowshed Cafe								
9:00 VLCT's New Human Resources Assistance Program	Managing Conflicts of Interest	The Cost of Backroads Erosion	Vermont Town Meeting	Effective Planning to Engage the PSB Permit Process	Health Insurance Cadillac Tax	Visit Exhibits 8:00 - 3:30	Vt. Association of Chiefs of Police Annual Meeting	
10:00 Free Time for Exhibits!								
10:30 PACIF and VERB Annual Meetings	New Voter Checklist System Refresher <small>Featuring Updates and Changes since Summer Training Days</small>	CMV Reasonable Suspicion Training Part 1 of 2	Act 64 - The Clean Water Initiative and Impacts on Municipalities	Vermont's Comprehensive Energy Plan	GASB Pension Standards: Financial Reporting for VMERS and Municipalities		Stop by each STRETCH ZONE	Policing in the 21st Century: Trends, Challenges, and Opportunities
12:00 Annual Turkey Dinner and Awards Ceremony VLCT and Vendor Raffle Winners 12:15 - 1:45 Killington Grand Oscar Wilde Ballroom						and be entered into our Prize Drawing!		
2:00 VLCT Annual Meeting and 2016 Municipal Policy Adoption Every member municipality has a vote; please use it! 2:00 - 4:00		CMV Reasonable Suspicion Training Part 2 of 2	Disaster is Not Necessary: Protecting River Corridors and Your Community	Improving Financing Options for Municipal Solar Projects	ACA IRS Reporting Requirements for 50+ Employees Groups			
4:00  — SPECIAL TRACK! — for People Who Supervise Highway Departments or CDL Drivers or Both								

Memorandum

TO: Patrick C. Scheidel, Municipal Manager and the Selectboard/Trustees
FROM: Dennis Lutz, P.E., Town Public Works Director 
DATE: 20 July 2015
SUBJECT: CIRC HIGHWAY ALTERNATIVE PROJECTS IMPLEMENTATION (INFORMATION)

On Thursday, July 16, 2015, representatives from the CCRPC, VTRANS and Essex, Essex Junction, Colchester and Williston met for an update on the status of the Circumferential Highway Alternative Projects. The attached chart was provided.

For those unfamiliar with the VTRANS process, PE is the preliminary engineering design phase, followed by the final design and right of way acquisition phase (PE/ROW) followed by the actual construction phase (CON). Phases I and II have been guaranteed funding and do not have to compete with other regional or state projects. Their completion is a function of how fast the projects can be moved through the process, given the availability or non-availability of VTRANS engineers and consultants and the impact of right of way delays.

A subsequent e-mail was circulated regarding the Williston-Essex STPG SGNL(46) project.

On the reverse side of the document, the Phase III projects are listed. The projects in green and yellow are actually supported in the State's capital program. This means that funds will be scheduled for these identified projects. Relative to specific Essex Phase III projects:

- 1) VTRANS will revisit the Town in 2016 to discuss the signals versus a roundabout at VT117/North Williston Road. This project will not go forward until this issue is resolved.
- 2) We have asked that other funding such as safety funds be looked at for potential funding of the VT117/ North Williston Road Hazard Mitigation Project. This is a small dollar project that is needed now and the Town "may" be willing to contribute some funds to move this faster.
- 3) The Susie Wilson Corridor project is a huge and very expensive undertaking. Discussions need to take place early to settle issues left unresolved in scoping with the possibility of splitting this project into smaller and more manageable pieces. For example, this might involve doing the VT15/Susie Wilson Road intersection through Pinecrest Drive before tackling the rest of the roadway where there are significant ROW issues.

Dennis Lutz

From: LaCroix, Michael <Michael.LaCroix@state.vt.us>
Sent: Friday, July 17, 2015 12:32 PM
To: Dennis Lutz; bhoar@willistonvt.org
Cc: Robie, Ken; Devlin, Jesse; Coburn, Patti
Subject: Williston-Essex STPG SGNL(46) Status
Attachments: Scope.pdf

Bruce and Dennis,

Ken Robie asked me to brief you guys on the status of our Williston-Essex STPG SGNL(46) project.

The project proposes to install Adaptive Traffic Signal Control (ATSC) at 19 intersections along three separate corridors between the two towns. The three corridors are VT Route 2A in Williston from I-89 Exit 12 to Mountain View Dr./Industrial Ave., US Route 2 in Williston from Brownell Roads to Talcott Road, and along VT Route 15 in Essex from the VT Route 289 EB Ramps to the VT Route 128 intersection.

We are just now starting the development of the project. There is a lot of work to be done before we can implement ATSC at this many intersections. Without complicating the procedure too much for you, I can tell you that the majority of this project is studying what the impacts of ATSC will have on these intersections. We will do this through the FHWA's Systems Engineering process for ITS systems. This required process will be composed of a pre- versus post- installation analysis using traffic modeling and simulation software. If our analysis is successful, FHWA will then sign off on it and the recommendation for ATSC hardware and software at these locations. At that point, we can pull together bid documents for the project.

In terms of scheduling, we anticipate that the Systems Engineering process would take up to a full year, starting this summer. So, it is likely we could have deployment of the ATSC in 2017, as the plans for a project like this are fairly straightforward and currently don't anticipate impacts to Right-of-Ways. In terms of permitting, Environmental resources aren't expected to be impacted and we envision very minor impacts to Utilities.

Attached you will find a brief, high-level scope and estimate that the RPC presented at the last TAC meeting in April. Since that time, the estimate has increased as new information came to light regarding the amount of vehicle detection that would be needed at each intersection. I would suspect, at this very early stage of project development, that the project will be north of \$2 million.

If you have any questions about this project, please feel free to contact me.

Take care,

Michael LaCroix
Project Supervisor
Highway Safety & Design Section
Vermont Agency of Transportation
(802) 828-4672
michael.lacroix@state.vt.us



State of Vermont
Highway Safety & Design Section

Agency of Transportation
Program Development Division

TO: WILLISTON-ESSEX STPG SGNL(46) PROJECT FILE

FROM: MICHAEL LACROIX, TRAFFIC DESIGN PROJECT SUPERVISOR

DATE: APRIL 1, 2015

SUBJECT: SCOPE AND ESTIMATE

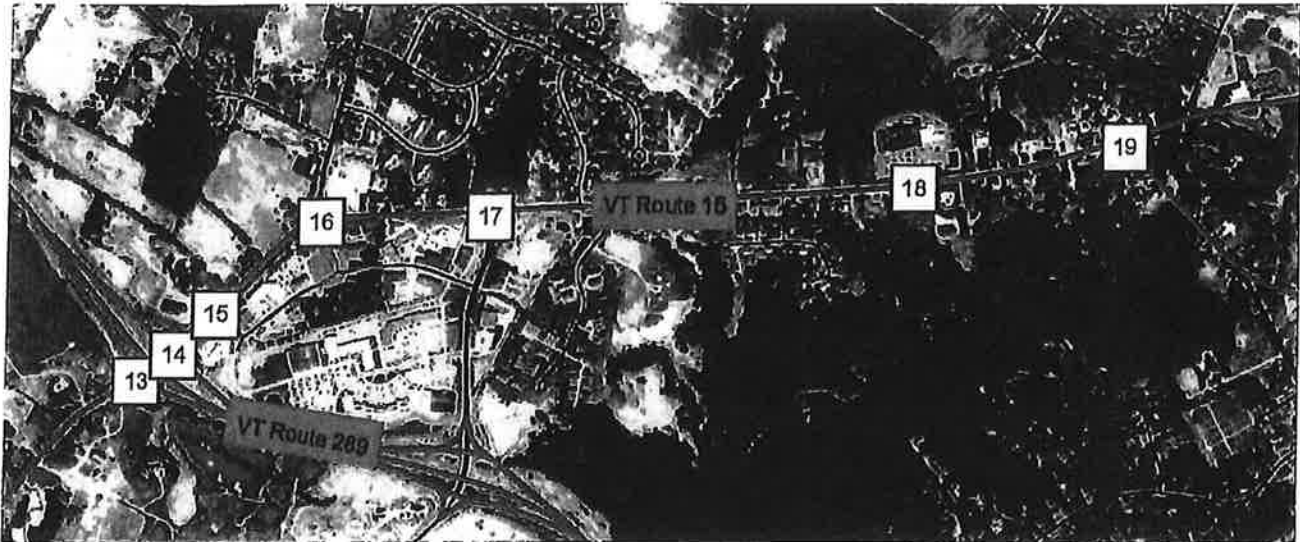
SCOPE

The subject project seeks to implement adaptive traffic signal control (ATSC) at 19 signalized intersections along three heavily travelled corridors in the towns of Williston and Essex. There will be 12 installations of ATSC in Williston and 7 in Essex. The Williston system will include coordinated signals along two arterials, US Route 2 (Williston Road) and VT Route 2A (St. George Road/Essex Road). The Essex system will include coordinated signals along VT Route 15. Below are maps showing both systems. A legend corresponding to the intersection numbers follows.

Williston:



Essex:



Intersection Legend

Intersection Number	Town	Location
1	Williston	VT Route 2A & I-89 SB Ramps (MS 570)
2	Williston	VT Route 2A & I-89 NB Ramps (MS 571)
3	Williston	VT Route 2A & Marshall Ave/Maple Tree Place (MS 572)
4	Williston	VT Route 2A & Conner Way/Wright Ave (MS 573)
5	Williston	VT Route 2A & US Route 2 (MS 568)
6	Williston	VT Route 2A & Zephyr Road/Paul Street (MS 579)
7	Williston	VT Route 2A & Industrial Ave/Mountain View Drive (MS 569)*
8	Williston	US Route 2 & No. & So. Brownell Roads (MS 567)
9	Williston	US Route 2 & Harvest Lane/Blair Park Road (MS 565)
10	Williston	US Route 2 & Boxwood Street (MS 577)
11	Williston	US Route 2 & Zephyr Road/Maple Tree Place (MS 578)
12	Williston	US Route 2 & Talcott Road West (MS 581)
13	Essex	VT Route 15 & VT 289 EB Ramps (MS 553)
14	Essex	VT Route 15 & VT 289 WB Ramps (MS 554)
15	Essex	VT Route 15 & Billy Butler Drive (MS 555)
16	Essex	VT Route 15 & Old Stage Road/Commonwealth Ave (MS 559)
17	Essex	VT Route 15 & Essex Way (MS 556)
18	Essex	VT Route 15 & Essex Square (MS 557)
19	Essex	VT Route 15 & VT Route 128/Towers Road (MS 558)

ESTIMATE

A detailed conceptual estimate was compiled in November, 2014. Items accounted for in the estimate included network-wide equipment and function (i.e. communications drops, networking hardware and ATSC server/maintenance/monitoring), intersection-specific hardware (i.e. ATSC hardware, vehicle detection, controller upgrades) and project-level costs (i.e. labor, materials and mark-up).



With ATSC systems in the United States all using different hardware and software, most of which is proprietary, estimating the generic cost for ATSC for this project was difficult. Essentially, the estimate had to be broken out on a network-level and an intersection-level basis. Then, each had to be sub-divided into proprietary and non-proprietary items.

In the end, the conceptual estimate for the STPG SGNL(46) project will be in \$1,300,000 to \$1,800,000 range.



CIRC Alternatives Implementation Program FY13-FY30 (Estimated Schedule as of July 2015)

Project Name/Description	Municipality	CIRC Alt. Phase	Estimated Total Project Cost	Total by Phase	Project Mgr.	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	
Phase I	Colchester HES NH 5600(14): Interstate 89 Ext. 16 Interchange Improvements	Phase I	\$9,800,000		VTrans	PE/ ROW	PE/ ROW	PE/ ROW	PE/ ROW	PE/ ROW	CON	CON												
	Essex STP 5400(7): VT2A/VT289 Interchange Improvements	Phase I	\$1,700,000		VTrans	PE	PE	PE	PE	CON	CON													
	Essex Jct STP 5300(13): New Crescent Connector Rd	Phase I	\$7,200,000		Local	PE	PE/ ROW	PE/ ROW	PE/ ROW	CON	CON													
	Williston STP HES 5500(12): VT2A/James Brown Dr Intersection Improvements	Phase I	\$2,600,000		VTrans	PE	PE	PE/ ROW	PE/ ROW	CON	CON	CON												
	Transit System Improvements VT15, VT2A, US 2: 16 Shelters and Pocket Park & Ride Spaces	Phase I	\$580,000		CCTA	CON	CON																	
	Williston-Essex STPG 5600(16): Intelligent Transportation System (ITS) Improvements - Upgrade of 10 Traffic Signal Systems to Adaptive Signal Control Technology	Phase I	\$1,100,000		VTrans			PE	PE	PE	CON	CON												
	Regional Transportation Demand Management (TDM) through Go! Chittenden County Program	Phase I	\$120,000	\$23,100,000	CCRP	CON	CON																	
	Williston STPG 5500(14): New US2/Trader Ln Traffic Signal	Phase II	\$1,200,000		VTrans		PE	PE	PE/ ROW	PE/ ROW	CON	CON	CON											
	Colchester STPG 5600(17): Severance Corners Intersection Improvements	Phase II	\$5,300,000		VTrans		PE	PE	PE	PE	CON	CON	CON	CON										
	Phase II	Essex STPG 050-1(22): VT15/Sand Hill Rd Intersection Improvements	Phase II	\$1,300,000		VTrans		PE	PE	PE	CON	CON	CON	CON										
Essex Jct STP 5300(14): Post Office Sq Intersection Improvements and VT15 Improvements to 5-Corners		Phase II	\$2,100,000		Local		PE	PE	PE	CON	CON	CON	CON											
Colchester-Essex NH 030-1(34): New VT15 Shared Use Path, Winooski to Essex Junction		Phase II	\$1,400,000		VTrans		PE	PE	PE	PE	CON	CON	CON	CON										
Transit System Improvements US2 Williston to Burlington Mid-day Service		Phase I	\$81,000		CCTA	CON	CON																	
Transit System Improvements VT15 Jeffersonville to Burlington Commuter Service		Phase I	\$645,000		CCTA	CON	CON																	
Regional Transportation Demand Management (TDM) through Go! Chittenden County Program		Phase I	\$250,000	\$12,276,000	CCRP	CON	CON																	
* Estimated Total Project Costs Rounded					Project Manager Color Key:	VTTrans	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	CCRP	

CIRC Alternatives Implementation Program FY13-FY30 (Estimated Schedule as of July 2015)

Project Name/Description	Municipality	CIRC Alt. Phase	Estimated Total Project Cost	Total by Phase	Project Mgr.	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30
I-89 Exit 12 Interchange Stage 1: New Shared Use Path under Interstate & New VT2A Lane from Marshall Ave to I-89 NB Ramp	Williston	Phase III	\$2,000,000		VTrans																		
I-89 Exit 12 Interchange Stage 2: New Grid Streets and At Grade Intersection on VT2A between I-89 & Marshall Ave	Williston	Phase III	\$8,500,000		VTrans																		
I-89 Exit 12 Interchange Stage 3: Diverging Diamond Interchange Improvements	Williston	Phase III	\$21,000,000		VTrans																		
I-89 Exit 12 Interchange Stage 4: VT 2A Boulevard Upgrade from Grid St Intersection to Taft Corners	Williston	Phase III	\$10,000,000		VTrans																		
Williston STP 5500(17): Industrial Ave/Mountain View Rd/VT 2A - Intersection Improvements; New VT 2A Lane to James Brown Dr	Williston	Phase III	\$5,000,000		VTrans				PE	PE	PE	PE/ROW	PE/ROW	CON	CON								
New US 2 Taft Corners to Williston Village Shared Use Pathway - Northside Alignment, Crossing, Village Sidewalk Rehab	Williston	Phase III	\$2,800,000		Local																		
New Mountain View Road Multi-Modal Facility & Redmond Rd Ext to IBM Access Rd	Williston	Phase III	\$3,500,000		Local																		
VT2A Taft Corners Area Sidewalks/Shared Use Paths: VT2A North Gap - Knight Lane to O'Brien Court, VT2A Southeast Gap - Connor Way to US2, VT2A Southwest Gap - Wright Avenue to TD Bank Driveaway (Note: Harvest Lane Sidewalk funded through VTrans Bike/Ped Grant 2014)	Williston	Phase III	\$450,000		Local																		
Essex STP 5400(10): VT117/North Williston Road Intersection Improvements	Essex	Phase III	\$3,200,000		VTrans				PE	PE	PE	PE	PE/ROW	PE/ROW	CON	CON							
VT117/North Williston Road Hazard Mitigation Improvements - 6' Box Culvert, Safety Enhancements & Armoring	Essex	Phase III	\$400,000		Local																		
New VT15 OH Stage Road to Essex Way Shared Use Path	Essex	Phase III	\$160,000		Local																		
Essex STP 5400(11): VT15/Susie Wilson Rd/Kellogg Rd Corridor & Intersections Improvements	Essex	Phase III	\$8,200,000		VTrans				PE	PE	PE	PE	PE/ROW	PE/ROW	CON	CON							
Mill Pond Road/Severance Road Intersection Improvements & New Shared Use Path - South Side Alignment	Colchester	Phase III	\$2,400,000		Local																		
Colchester STP 5000(19): VT2A Colchester Village Main Street & Mill Pond Rd/East Rd Intersection Improvements	Colchester	Phase III	\$3,900,000		VTrans				PE	PE	PE	PE	PE/ROW	PE/ROW	CON	CON							
V T127 Prim Rd/West Lakeshore Dr Intersection Improvement	Colchester	Phase III	\$1,700,000		Local				PE	PE	PE	PE/ROW	CON	CON									
V T127 Blakely Rd/Laiker Ln Intersection Improvement	Colchester	Phase III	\$360,000		Local																		
New CCTA Commuter Service: Milton/Colchester to Burlington	Colchester	Phase III	\$66,000		CCTA				PE	CON													
New CCTA Commuter Service: Essex/Williston to Waterbury/Montpelier Commuter Service and Park & Rides	Regional	Phase III	\$1,500,000		CCTA																		
			Total of 3 Phases:	\$75,438,000	Project Manager Color Key:																		
				\$110,814,000		LTF	VTrans	CCRPC	CCTA														

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
July 14, 2015**

BOARD OF TRUSTEES: George Tyler (Village President); Dan Kerin [arrived 6:30 PM], Elaine Sopchak [arrived 6:30 PM], Andrew Brown, Lori Houghton.

ADMINISTRATION: Patrick Scheidel, Municipal Manager; Lauren Morrisseau, Assistant Manager & Finance Director; Robin Pierce, Development Director.

OTHERS PRESENT Tom Weaver, James Moody, Aaron Martin, David Nistico, Amber Thibeault, Jud Lawrie, Warren Spinner, Carmelle Terborgh (via teleconference), Lori McPeters, Glenn McPeters, Raj Chawla, Gabe Epstein, Vince Benevento.

[NOTE: Minutes reflect the order of the published agenda.]

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 5:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA ADDITIONS/CHANGES

Additions:

- Updated list of appointees under “Old Business”.
- MOU on Shared Bank Account under “Old Business”.
- CVE Request for Neil Young Concert Hours of Operation under “New Business”.
- Bid Award for Maple Street Culvert under “New Business”.
- Warrants for Approval under “Consent Agenda”

MOTION by Dan Kerin, SECOND by Lori Houghton, to accept the agenda as amended.

VOTING: unanimous (5-0); motion carried.

3. GUESTS, PRESENTATIONS, PUBLIC HEARINGS

1. Meeting with Members of Boards/Commissions/Committees re: Reappointments

The Trustees met informally with individuals currently serving on village boards/commissions/committees and those seeking appointment to discuss activities and achievements. There was also discussion of consolidated planning and zoning governance with the town and the need to respect and preserve the unique peculiarities of each community, and to keep volunteers serving in both the village and town engaged.

2. Comments from Public on Items Not on Agenda

Speeding on Village Streets

George Tyler mentioned comments were posted on Front Porch Forum regarding cars speeding on South Street and West Street. Glenn and Lori McPeters, 6 South Street, stated cars exceeding the speed limit on the street is a problem. There are children and lots of traffic. The homeowner of 36 South Street stated traffic volume on the residential street is very high

because the road is used as a cut-through to avoid Five Corners. The cars are exceeding the speed limit and even beep their horn and do rude gestures if they are behind someone doing the speed limit. There are also commercial vehicles including 18 wheelers using the street. Raj Chawla, Warner Avenue, said there is a lot of traffic on Warner Avenue, too, with close calls every day. Lori Houghton said traffic on School Street is also heavy and going fast. Drivers are not stopping at the stop sign and some are on their cellphones.

Pat Scheidel will ask Police Chief LaRose to attend the next Trustees meeting to discuss ideas on controlling speed in neighborhoods. The police have issued 48 warnings and seven tickets in the last two months on West Street and South Street. A monitoring device that flashes the speed of the car has been set up as well. Dan Kerin stated based on his experience speeding is a perpetual issue and Essex Police is working hard to address the matter.

3. Vietnam Veterans Memorial Traveling Wall

Vince Benevento showed pictures from 2001 of the traveling memorial wall and explained the planned ceremony to be held October 1-4, 2015 including the reading of the names on the wall. Donations are requested to reach the goal of \$10,000 (\$5,300 has been collected as of July 1st). Contact Mr. Benevento to volunteer to read names.

4. Award Presentation for Bicycle Friendly Community Designation

Rick Hamlin gave a brief history of the Bike/Walk Advisory Committee (eight members) and the progress made on the list of projects identified by the committee. The committee completed the onerous application to The League of American Bicyclists for designation as a bike friendly community and received the Bronze Level designation. Only two other communities in the State of Vermont have achieved the national designation (Montpelier, Burlington). Next step is to work to achieve the Silver Level designation and continue to grow bike facilities in the community.

Andrew Brown suggested announcing the award at the village annual block party. Lori Houghton suggested also making the announcement at the Farmers Market.

4. OLD BUSINESS

1. Request from Bike/Walk Advisory Committee for Signs

MOTION by Lori Houghton, SECOND by Elaine Sopchak, to approve the request from the Bike/Walk Advisory Committee to purchase four street signs that indicate Essex Junction is a bicycle friendly community. VOTING: unanimous (5-0); motion carried.

2. Appointments to Boards/Committees/Commissions

MOTION by Andrew Brown, SECOND by Dan Kerin, to make the following appointments:

- **Aaron Martin – Zoning Board of Adjustment through 6/30/17**
- **James Moody – Zoning Board of Adjustment through 6/30/18**
- **Carmelle Terborgh – Library Board of Trustees through 4/12/16**
- **Gabriel Epstein – Bike/Walk Advisory Committee through 6/30/18**

VOTING: unanimous (5-0); motion carried.

Pat Scheidel observed with the appointments all vacancies on village boards are filled.

3. CCTA Buses on South Street

George Tyler reported per village ordinance the vehicle weight limit on residential streets is 16,000 pounds. The CCTA bus using South Street weighs 40,000 pounds. The bus does not have a waiver to use the street, but the village has allowed the bus route to continue based on the long standing position in support of public transportation in the village. Essex Police said they do not stop the bus on South Street, but do stop large trucks. CCTA can request a fleet permit to use the street or request a waiver of the ordinance.

Andrew Brown stated using public transportation decreases the carbon footprint in the village. More information is needed on the use of the street including how and why 16,000 pounds is the weight threshold, the actual bus ridership on the route, and how many complaints from residents have been received.

Following further discussion there was agreement a waiver of the ordinance is needed if the weight limit is exceeded or the ordinance needs to be changed. More information is needed from CCTA on whether South Street must be part of the route. George Tyler pointed out the ordinance was put in place to stop tractor trailer trucks from using residential streets, not to stop passenger buses passing through a residential area. Essex Police said they will not ticket the bus and advised the village to contact CCTA about changing the bus route. Robin Pierce, Development Director, noted CCTA is looking at potentially staying on Route 15 and not using South Street. Once the analysis is done CCTA will report to the village.

COMMENTS

Glenn McPeters, 6 South Street, made the following comments:

- No one is advocating stopping public transportation in the village.
- The request is for the CCTA bus using South Street to stay on Route 15 which is the route traveled on the return trip to Burlington.
- Per traffic counts for the last five years the bus from Pearl Street to South Summit Street to South Street to Park Street has an average of three riders per day.
- Over \$10,000 in repairs have been done to the house at 6 South Street to address damage caused by the passing bus shaking the house and there is more damage to be addressed.
- Residents need to be given consideration.
- The vehicle weight limit on the road is 16,000 pounds. The weight of the bus is 40,000 pounds.
- If the Trustees mandate the bus to stop the police will initiate enforcement.
- The letter against stopping the bus route is from a resident living only 100 yards from the next bus stop. The letter from CCTA about concern for impact on service to IBM does not mention that only four or five buses go to IBM and the rest go through Five Corners. The CCTA letter also mentions impact on the schedule if South Street is not used and the bus must go through Five Corners which indicates CCTA is using South Street as a cut-through to avoid Five Corners. There was earlier discussion and concern about vehicles cutting through neighborhoods to avoid Five Corners.

- There have been three votes by past Boards of Trustees to stop the bus from using South Street, but CCTA has simply continued using the street which brings into question who is in control of the village streets.
- Tractor trailer trucks do not go down the street every 10 minutes like the bus which is empty on most passes.

Lori McPeters, 6 South Street, expressed concern about the adverse impact of the bus causing damage to the house on her husband's health.

Pat Scheidel asked Mr. McPeters if he contacted CCTA directly. Mr. McPeters said he lodged an official complaint with CCTA via mail and they acknowledged receipt of the letter, but to date no response has been received.

George Tyler clarified the police said the Trustees need to contact CCTA about their decision on the bus route and if operation continues against the Trustees decision then enforcement will be done. There are bus stops on South Street so the bus is not just passing through. If there is school consolidation then there will likely be school buses on South Street.

There was agreement by the Board of Trustees that a letter should be sent to CCTA informing them of the decision facing the village regarding South Street and the need to hear CCTA's side of the situation. A copy of the letter will be sent to Glenn McPeters.

4. Appointment to Ad Hoc Governance Committee

MOTION by Lori Houghton, SECOND by Dan Kerin, to appoint Elaine Sopchak as the Village Trustee to serve on the Ad Hoc Governance Committee. VOTING: unanimous (5-0); motion carried.

5. Amendment to FY2016 General Fund and Water Fund Capital Plans

Lauren Morrisseau reviewed changes to the projects in the Capital Plan including adding the Hillcrest sidewalk design work in FY2017 and construction in FY2018, adding the lighting for the firehouse in FY2016, doing the scoping study for the Main Street sidewalk (is in process now), and adding the Multi-Use Path West Street to Pearl Street design work in FY2016 with construction in FY2018 assuming the grant is received for the project. The Railroad Avenue water line is pushed out to FY2017. The Maple Street culvert project now includes water line work and that portion of the project is considered a water project and included in the Water Capital Fund for FY2016.

MOTION by Dan Kerin, SECOND by Andrew Brown, to approve the reconfigured FY2016 Capital Plan for a budgeted amount of \$6,393,419 and the reconfigured FY2016 Water Fund Capital Plan for a budgeted amount of \$294,707. VOTING: unanimous (5-0); motion carried.

6. Approve Cash Sharing Agreement with Town of Essex

Lauren Morrisseau stated the Village Treasurer is the primary signatory on the shared account and the agreement has been revised to reflect this.

MOTION by George Tyler, SECOND by Lori Houghton, to approve the amended Cash Sharing Agreement with the Town of Essex. VOTING: unanimous (5-0); motion carried.

The Trustees signed the agreement.

5. NEW BUSINESS

1. Request from CVE for Neil Young Concert

Robin Pierce clarified the waiver in place is for sound, not duration. Neil Young's manager said the concert done by the performer will extend beyond the 11 PM deadline. CVE is contacting the neighbors to the fairgrounds about the matter.

Elaine Sopchak commented that the date of the concert may not be a school night, but people still have to go to work in the morning.

MOTION by Lori Houghton, SECOND by Elaine Sopchak, to grant the request by CVE for the Neil Young concert on July 19, 2015 to end no later than 11:45 PM. VOTING: unanimous (5-0); motion carried.

2. Neighborhood Development Area Designation Application

Robin Pierce briefly mentioned the benefits of having the designation which could encourage investment in the village center.

MOTION by Elaine Sopchak, SECOND by Lori Houghton, to approve the application for Neighborhood Development Area Designation for the Village Center District. VOTING: unanimous (5-0); motion carried.

3. Bid Award for Maple Street Culvert

MOTION by George Tyler, SECOND by Dan Kerin, to award the bid for the Maple Street culvert and water line improvements and repairs to Desroches Construction Services, Inc. in the amount of \$489,438. VOTING: unanimous (5-0); motion carried.

6. MUNICIPAL MANAGER'S REPORT

1. Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- July 28, 2015
- August 11, 2015
- August 25, 2015
- September 8, 2015
- September 22, 2015
- October 3, 2015
- October 27, 2015
- November 10, 2015
- November 24, 2015
- December 8, 2015

2. Assistant Library Director Position

The Assistant Library Director position was advertised and 18 responses were received.

3. Retreat

Board of Trustees retreat is August 10, 2015, Noon to 5 PM.

7. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

- George Tyler commented the request from the Human Rights Campaign Foundation is for cities, not villages so no action will be taken.

2. Reading File

- Minutes
 - Tree Advisory Committee 5/19/15, 6/16/15
 - Planning Commission 6/4/15, 6/18/15
 - Block Party Committee 6/22/15
- Memo from Jim Jutras re: 2015 Water Quality Bill Costs
- CCRPC Public Hearing Notice on FY2016-2019 TIP 7/15/15
- Memo from Jamie McMahon re: Status of Crosswalk Painting
- Letter to George Tyler from U.S. Rep. Peter Welch
- Letter to George Tyler from Human Rights Campaign Foundation

8. CONSENT AGENDA

MOTION by Dan Kerin, SECOND by Andrew Brown, to approve the consent agenda as presented:

1. **Approve Minutes of Previous Meeting 6/23/15.**
2. **Approve Warrants Check #10051758 to Check #10051851 totaling \$622,308.79.**
3. **Memo re: Approval of Warrants**
4. **Review/Sign Financial Management Questionnaire**
5. **Approve Warrants totaling \$57,903.84 paid through Town of Essex AP system.**

DISCUSSION: Lauren Morrissette explained the second set of warrants shows the checks issued from the first combined A/P check run with the town.

VOTING: unanimous (4-0)[Elaine Sopchak not present for vote]; motion carried.

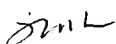
9. ADJOURNMENT

MOTION by Andrew Brown, SECOND by Lori Houghton, to adjourn the meeting.

VOTING: unanimous (4-0)[Elaine Sopchak not present for vote]; motion carried.

The meeting was adjourned at 8:20 PM.

RScy: M.E. Riordan



Check Register Report

FINAL FY 15 BL 7/24/15

Date: 07/24/2015

Time: 3:16 pm

Page: 1

Village of Essex Junction

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10051852	07/24/2015	Printed		10508	ADVANCED DISPOSAL	1.85 TON GRIT-WWTF	154.17
10051853	07/24/2015	Printed		10290	ALDRICH + ELLIOT, PC	COGEN ENG SVCS-WWTF	4,773.28
10051855	07/24/2015	Printed		00382	AMAZON.COM CREDIT	CIRC MAT'LS-LIBRARY	867.87
10051856	07/24/2015	Printed		0268	BRODART CO.	CIRC MATERIALS-LIBRARY	61.60
10051858	07/24/2015	Printed		9941	BUSINESSCARD SERVICES	SEE ATTACHED SPREADSHEET	2,375.92
10051859	07/24/2015	Printed		0461	CENTRAL BEVERAGE	NEWSPAPERS-LIBRARY	104.50
10051860	07/24/2015	Printed		0525	CHITTENDEN SOLID WASTE DISTRICT	CSWD DIRECT FEES-WWTF	102.06
10051861	07/24/2015	Printed		05898	CRYSTAL ROCK BOTTLED WATER	BOTTLED WATER-STR/LH	64.40
10051862	07/24/2015	Printed		10737	DATA SUPPORT CO. INC.	SOLIDS SCALE-WWTF	1,545.00
10051863	07/24/2015	Printed		1690	DEPOT HOME & GARDEN	BLOCK PARTY SPONSORSHIP REIMB	250.00
10051864	07/24/2015	Printed		10396	DION SECURITY INC	LAB DOOR EMERGENCY EXIT-WWTF	2,091.00
10051865	07/24/2015	Printed		10734	ENCORE ESSEX JUNCTION SOLAR I,	SOLAR MAY/JUNE-WWTF	4,023.95
10051866	07/24/2015	Printed		0710	ENDYNE, INC.	SAMPLE-WWTF	50.00
10051867	07/24/2015	Printed		0795	TOWN OF ESSEX	SR CTR DIRECTOR-SENR CTR	1,819.29
10051868	07/24/2015	Printed		0965	GREEN MOUNTAIN POWER CORP.	ELECTRICITY - VARIOUS	8,681.65
10051870	07/24/2015	Printed		1035	DONALD L. HAMLIN	ELECTRICITY- VARIOUS	58,518.46
10051871	07/24/2015	Printed		10738	KAREN'S KLOSET	REFND BLOCK PARTY DONA-EC DEV	50.00
10051872	07/24/2015	Printed		9769	KEMIRA WATER SOLUTIONS	SOD ALUMINATE-WWTF	8,512.07
10051873	07/24/2015	Printed		10456	KINGSBURY COMPANIES, LLC	PAY REQ 5-FINAL PMT-WWTF	16,336.76
10051874	07/24/2015	Printed		10130	LOWE'S BUSINESS ACCOUNT	SUPPLIES-VARIOUS	205.97
10051875	07/24/2015	Printed		13631	LYNN PUBLICATIONS	MTG NOTICES-VARIOUS	391.00
10051876	07/24/2015	Printed		1755	P & H SENESAC, INC.	POLYMER-DEWATERING-WWTF	7,575.00
10051877	07/24/2015	Printed		10059	ROBERT PIERCE	CELL PH REIMB-COM DEV	197.46
10051878	07/24/2015	Printed		9230	RONNIE PREAVY	BRACKET-GRIT-WWTF	438.00
10051879	07/24/2015	Printed		2047	SCOTT + PARTNERS	SPEC WRTG LH PROJECT	1,240.00
10051880	07/24/2015	Printed		2093	SLACK CHEMICAL COMPANY INC.	SODIUM HYDROXIDE-WWTF	480.80
10051881	07/24/2015	Printed		2124	STAPLES ADVANTAGE	SUPPLIES-WWTF/BLK PTY/AD	300.63
10051882	07/24/2015	Printed		10739	SCOTT THOMPSON, DMD	REFUND BLK PRTY DONATION	100.00
10051883	07/24/2015	Printed		23415	VERIZON WIRELESS	5/24-6/23 TEMP ALARM MODEM-SAN	20.38
10051884	07/24/2015	Printed		24851	DON WESTON EXCAVATING, INC	MANS HYDRANT INSTALL-WATER	6,165.00

Total Checks: 30

Checks Total (excluding void checks):

127,496.22

Total Payments: 30

Bank Total (excluding void checks):

127,496.22

Total Payments: 30

Grand Total (excluding void checks):

127,496.22

hand ck/TRANSFER

FY15 PURCHASES

tran date	MC company	acct	dept	descrip	\$\$\$	
6/8/2015	GAN*BURLINGTON FREE PRESS	100 800 000 755 020	LIBRARY	NEWSPAPER	\$ 23.00	A
6/8/2015	GAN*BURLINGTON FREE PRESS	100 100 000 723 000	ADMIN	NEWSPAPER	\$ 22.00	B
6/9/2015	USPS POSTAL STORE	100 800 000 723 001	LIBRARY	STAMPS	\$ 198.45	C
6/9/2015	MAC'S MARKET	100 100 000 749 000	TRUSTEES	MEETING SUPPLIES	\$ 13.68	D1
6/9/2015	MAC'S MARKET	100 200 000 723 000	LH	SUPPLIES	\$ 2.99	D2
6/9/2015	RAKUTEN.COM*BUY	100 800 000 723 000	LIBRARY	SUPPLIES	\$ 238.00	E
6/10/2015	AMETEK US GAUGE	600 600 000 750 632	WWTF	CO GEN	\$ 385.76	F
6/11/2015	RAKUTEN.COM*BUY	100 800 000 723 055	LIBRARY	BAR CODE READER	\$ 125.99	G
6/11/2015	RAKUTEN.COM*BUY	100 800 000 755.014	LIBRARY	COMPUTER	\$ 904.69	H
6/23/2015	MAC'S MARKET	100 100 000 749 000	TRUSTEES	MEETING SUPPLIES	\$ 6.99	I
6/24/2015	RADIOSHACK	600 600 000 728 020	WWTF	PUMP CENTRAL CONTROL CABLE	\$ 32.98	J
6/24/2015	LOGMEIN.COM	600 000 000 070 000	WWTF	LOG ME IN ANNUAL RENEWAL	\$ 249.00	K
6/25/2015	RADIOSHACK	400 400 000 728 040	WWTF	PUMP CABLE PARTS	\$ 74.23	L
6/27/2015	VZWRSS	100 100 000 725 000	ADMIN	BROADBAND, LM	\$ 20.00	M
6/29/2015	GAN*BURLINGTON FREE PRESS	600 600 000 723 000	WWTF	NEWSPAPER	\$ 22.00	N
7/5/2015	MICHAELS STORE	100 000 000 070 000	LIBRARY	YOUTH PROG SUPPLIES	\$ 56.16	O
						\$ 2,375.92
					TOTAL	

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
02420	07/02/15	VF TIRE CLEANER 3236383322	210-42220.610 SUPPLIES	12.66	1189	07/24/15
02420	07/12/15	VF EXHAUST FLUID 3236392189	210-42220.610 SUPPLIES	7.49	1189	07/24/15
V9976	07/16/15	BL BUILDING MAINTENANCE W25624	210-45551.434 MAINT. BUILDINGS/GROUNDS	111.94	1191	07/24/15
23635	07/01/15	BL ELEVATOR MAINTENANCE 208930	210-45551.434 MAINT. BUILDINGS/GROUNDS	261.03	1194	07/24/15
02005	07/06/15	AUG HEALTH INS 44270001168	210-41335.210 HEALTH INS & OTHER BENEFIT	1097.55	1200	07/24/15
02005	07/06/15	AUG HEALTH INS 44270001168	210-45551.210 HEALTH INS & OTHER BENEFIT	6585.29	1200	07/24/15
02005	07/06/15	AUG HEALTH INS 44270001168	210-43110.210 HEALTH INS & OTHER BENEFIT	3731.66	1200	07/24/15
02005	07/06/15	AUG HEALTH INS 44270001168	210-41320.210 HEALTH INS & OTHER BENEFIT	4390.19	1200	07/24/15
02005	07/06/15	AUG HEALTH INS 44270001168	210-43151.210 HEALTH INS & OTHER BENEFIT	581.70	1200	07/24/15
02005	07/06/15	AUG HEALTH INS 44270001168	210-41970.210 HEALTH INS & OTHER BENEFIT	2195.10	1200	07/24/15
00530	07/06/15	BL BOOKS B3963858	210-45551.641 JUVEN COLLECTION-PRNT & E	14.83	1204	07/24/15
00530	07/06/15	BL BOOKS B3963858	210-45551.610 SUPPLIES	0.90	1204	07/24/15
00530	07/06/15	BL BOOKS B3963859	210-45551.610 SUPPLIES	2.70	1204	07/24/15
00530	07/06/15	BL BOOKS B3963859	210-45551.641 JUVEN COLLECTION-PRNT & E	29.67	1204	07/24/15
00530	07/06/15	BL BOOKS B3963860	210-49345.000 LIBRARY DONATION EXPENDIT	16.29	1204	07/24/15
00530	07/06/15	BL BOOKS B3963861	210-45551.610 SUPPLIES	0.30	1204	07/24/15
00530	07/06/15	BL BOOKS B3963861	210-45551.640 ADULT COLLECTION-PRINT &	18.56	1204	07/24/15
00530	07/07/15	BL BOOKS B3966300	210-45551.610 SUPPLIES	0.90	1204	07/24/15
00530	07/07/15	BL BOOKS B3966300	210-45551.640 ADULT COLLECTION-PRINT &	15.39	1204	07/24/15
00530	07/08/15	BL BOOK B3968766	210-45551.641 JUVEN COLLECTION-PRNT & E	5.24	1204	07/24/15
00530	07/08/15	BL BOOK B3968766	210-45551.610 SUPPLIES	0.90	1204	07/24/15
00530	07/08/15	BL BOOKS B3968767	210-45551.641 JUVEN COLLECTION-PRNT & E	4.94	1204	07/24/15
00530	07/08/15	BL BOOKS B3968767	210-45551.610 SUPPLIES	0.90	1204	07/24/15
00530	07/08/15	BL BOOKS B3968768	210-49345.000 LIBRARY DONATION EXPENDIT	16.27	1204	07/24/15
00530	07/09/15	BL BOOKS B3971143	210-45551.610 SUPPLIES	34.20	1204	07/24/15

07/24/15
01:40 pm

Town of Essex Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices For Fund (GENERAL FUND)
For Check Acct 01(GENERAL FUND) All check #s 07/24/15 To 07/24/15 & Fund 2

Page 2 of 7
lmorrisseau

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	07/09/15	BL BOOKS B3971143	210-45551.640 ADULT COLLECTION-PRINT &	944.69	1204	07/24/15
00530	07/09/15	BL BOOKS B3971144	210-45551.640 ADULT COLLECTION-PRINT &	36.99	1204	07/24/15
00530	07/09/15	BL BOOKS B3971144	210-45551.610 SUPPLIES	0.90	1204	07/24/15
00530	07/09/15	BL BOOKS B3971196	210-45551.641 JUVEN COLLECTION-PRNT & E	24.83	1204	07/24/15
00530	07/09/15	BL BOOKS B3971196	210-45551.610 SUPPLIES	1.80	1204	07/24/15
00530	07/09/15	BL BOOKS B3971197	210-45551.610 SUPPLIES	0.90	1204	07/24/15
00530	07/09/15	BL BOOKS B3971197	210-45551.641 JUVEN COLLECTION-PRNT & E	10.99	1204	07/24/15
00530	07/13/15	BL BOOKS B3973756	210-45551.641 JUVEN COLLECTION-PRNT & E	76.94	1204	07/24/15
00530	07/13/15	BL BOOKS B3973756	210-45551.610 SUPPLIES	5.40	1204	07/24/15
00530	07/13/15	BL BOOKS B3973757	210-45551.610 SUPPLIES	12.60	1204	07/24/15
00530	07/13/15	BL BOOKS B3973757	210-45551.641 JUVEN COLLECTION-PRNT & E	171.05	1204	07/24/15
00530	07/13/15	BL BOOKS B3973807	210-45551.641 JUVEN COLLECTION-PRNT & E	53.00	1204	07/24/15
00530	07/13/15	BL BOOKS B3973807	210-45551.610 SUPPLIES	3.60	1204	07/24/15
00530	07/14/15	BL BOOKS B3976017	210-45551.641 JUVEN COLLECTION-PRNT & E	9.34	1204	07/24/15
00530	07/14/15	BL BOOKS B3976017	210-45551.610 SUPPLIES	0.90	1204	07/24/15
00530	07/14/15	BL BOOKS B3976077	210-49345.000 LIBRARY DONATION EXPENDIT	46.11	1204	07/24/15
00530	07/16/15	BL BOOKS B3982151	210-45551.610 SUPPLIES	3.60	1204	07/24/15
00530	07/16/15	BL BOOKS B3982151	210-45551.641 JUVEN COLLECTION-PRNT & E	34.49	1204	07/24/15
04550	07/01/15	ST SHOP SUPPLIES 14406163089	210-43110.610 SUPPLIES	54.74	1206	07/24/15
04550	07/10/15	VF TORQUE SOCKET 14406163789	210-42220.610 SUPPLIES	5.39	1206	07/24/15
04550	07/13/15	ST SHOP SUPPLIES 14406164335	210-43110.610 SUPPLIES	18.14	1206	07/24/15
V0455	07/01/15	BL COPIER MAINTENANCE 4016401692	210-45551.610 SUPPLIES	54.06	1208	07/24/15
26395	07/01/15	ED CCRPC YRLY DUES 1607106	210-41335.811 ANNUAL SUPPORT OF ORGNIZA	6355.00	1211	07/24/15
V10614	07/01/15	AD COBRA ADMIN FEE RCO34553	210-41320.210 HEALTH INS & OTHER BENEFI	30.00	1218	07/24/15
14895	07/06/15	NB SUMMER READING PROG LB 01	210-49340.006 LIBRARY GRANT EXPENDITURE	300.00	1220	07/24/15

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04940	07/03/15	COMCAST VF CABLE TV 070315D	210-42220.535 TELEPHONE SERVICES	13.59	1222	07/24/15
31545	07/07/15	COSTCO #314 VF WATER STATION SUPPLY 3145311112	210-42220.610 SUPPLIES	181.11	1224	07/24/15
42640	07/02/15	DE LAGE LANDEN AD 7/15-8/14 COPIER LEASE 46231766	210-41320.442 LEASED SERVICES	249.52	1225	07/24/15
V9766	07/21/15	DEUTSCH/ALBERTA// BL YOUTH SUPPLIES BL 072115	210-45551.837 CHILDRENS PROGRAMS	16.14	1227	07/24/15
V10576	07/07/15	ECOPIXEL LLC AD WEBSITE HOST & SUPPORT 2017	210-41320.530 COMMUNICATIONS	99.00	1233	07/24/15
23215	07/01/15	ESSEX EQUIPMENT INC ST HEARING PROTECTOR 105783880001	210-43110.610 SUPPLIES	59.99	1237	07/24/15
23215	07/06/15	ESSEX EQUIPMENT INC VF SAW RECIPROCATING 105787440001	210-42220.889 ROUTINE EQUIPMENT PURCHAS	185.22	1237	07/24/15
V0795	07/15/15	ESSEX/TOWN OF// 1/12 MGR CONTRACT JULY 2015	210-41320.150 MANAGER CONTRACT	4829.58	1241	07/24/15
44980	07/17/15	FACE MANIA VE BLKPTY CANCEL FEE JULY2015	210-41335.835 BLOCK PARTY EXPENSE	363.00	1243	07/24/15
25920	07/09/15	FIRE PRO TEC INC VF SCBA MAINTENANCE 217779	210-42220.570 MAINTENANCE OTHER	32.35	1246	07/24/15
V10145	07/17/15	FREIHEIT/THOMAS// VE BLKPTY CANCEL FEE JULY2015	210-41335.835 BLOCK PARTY EXPENSE	700.00	1256	07/24/15
V10226	07/16/15	G & K SERVICES ST SHOP TOWELS 1295275801	210-43125.570 CONTRACT SERVICES	60.35	1257	07/24/15
23560	07/10/15	GORDON'S STAMP & ENG. AD SELF INKING STAMPS 74503	210-41320.610 SUPPLIES	131.15	1260	07/24/15
23560	07/14/15	GORDON'S STAMP & ENG. AD STREET AP STAMP 74525	210-41320.610 SUPPLIES	55.43	1260	07/24/15
07010	07/14/15	GREEN MOUNTAIN POWER CORP 06/10-07/12 BRWNL LIBR 7/15 660606	210-45551.622 ELECTRICAL SERVICE	523.18	1264	07/24/15
07010	07/14/15	GREEN MOUNTAIN POWER CORP 06/10-07/12 BRWNL LIBR 7/15 660606	210-20201.000 ACCOUNTS PAYABLE	871.96	1264	07/24/15
07010	07/07/15	GREEN MOUNTAIN POWER CORP TL MAIN/BRICK ELECTRIC 7/15 753802	210-43123.622 TRAFFIC LIGHTS - ELECTRIC	11.65	1264	07/24/15
07010	07/07/15	GREEN MOUNTAIN POWER CORP TL MAIN/BRICK ELECTRIC 7/15 753802	210-20201.001 ACCOUNTS PAYABLE-ACCRUED	41.60	1264	07/24/15
07010	07/09/15	GREEN MOUNTAIN POWER CORP HWY GARAGE ELECTRIC 7/15 925608	210-20201.001 ACCOUNTS PAYABLE-ACCRUED	150.18	1264	07/24/15
07010	07/09/15	GREEN MOUNTAIN POWER CORP HWY GARAGE ELECTRIC 7/15 925608	210-43110.622 ELECTRICAL SERVICE	64.36	1264	07/24/15
11710	07/15/15	INVEST EAP VF EMPLOYEE ASSISTANCE 070115D	210-42220.200 EMPLOYEE ASSISTANCE PROGR	216.00	1279	07/24/15
14025	07/12/15	LINCOLN NATIONAL LIFE INS VAR JULY PREMIUM 7/15 1532732	210-41320.210 HEALTH INS & OTHER BENEFIT	180.42	1286	07/24/15
14025	07/12/15	LINCOLN NATIONAL LIFE INS VAR JULY PREMIUM 7/15 1532732	210-41970.210 HEALTH INS & OTHER BENEFIT	90.21	1286	07/24/15
14025	07/12/15	LINCOLN NATIONAL LIFE INS VAR JULY PREMIUM 7/15 1532732	210-41335.210 HEALTH INS & OTHER BENEFIT	45.10	1286	07/24/15
14025	07/12/15	LINCOLN NATIONAL LIFE INS VAR JULY PREMIUM 7/15 1532732	210-43110.210 HEALTH INS & OTHER BENEFIT	153.35	1286	07/24/15

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14025	07/12/15	LINCOLN NATIONAL LIFE INS VAR JULY PREMIUM 7/15 1532732	210-45551.210 HEALTH INS & OTHER BENEFI	270.62	1286	07/24/15
14025	07/12/15	LINCOLN NATIONAL LIFE INS VAR JULY PREMIUM 7/15 1532732	210-43151.210 HEALTH INS & OTHER BENEFI	23.91	1286	07/24/15
27295	07/17/15	MAPLEHURST FLORIST BL YOUTH PROGRAM 4321	210-45551.837 CHILDRENS PROGRAMS	50.00	1289	07/24/15
12965	07/07/15	MCNAMARA-HILL SUSAN AD TUITION REIMBURSEMENT 7915	210-41320.500 TRAINING, CONFERENCES, DU	1803.00	1293	07/24/15
38340	07/13/15	MINUTEMAN TRUCKS INC VF LADDER 3 PARTS 1061778	210-42220.432 VEHICLE MAINTENANCE	148.84	1296	07/24/15
14585	07/06/15	MUNICIPAL EMERGENCY SERVI VF SCBA MAINTENANCE 00647637SNV	210-42220.570 MAINTENANCE OTHER	595.20	1299	07/24/15
V10615	07/13/15	NATIONAL PEN COMPANY, LLC VF FLASHLIGHT KEY CHAIN 108056731	210-42220.838 FIRE PREVENTION	352.90	1300	07/24/15
37605	07/09/15	NEW ENGLAND MUNICIPAL RES Various remote work 34896	210-41320.340 COMPUTER EXPENSES	400.00	1303	07/24/15
37605	07/17/15	NEW ENGLAND MUNICIPAL RES FN TAX ADDRESS TO VT P&M 34915	210-41320.610 SUPPLIES	50.00	1303	07/24/15
37605	07/17/15	NEW ENGLAND MUNICIPAL RES AD ACCTG SOFTWARE MAINT 34918	210-41320.340 COMPUTER EXPENSES	25.00	1303	07/24/15
24960	08/01/15	NORTHEAST DELTA DENTAL VA AUG DENTAL INS PREM 8/159256197	210-43110.210 HEALTH INS & OTHER BENEFI	266.76	1304	07/24/15
24960	08/01/15	NORTHEAST DELTA DENTAL VA AUG DENTAL INS PREM 8/159256197	210-41320.210 HEALTH INS & OTHER BENEFI	313.84	1304	07/24/15
24960	08/01/15	NORTHEAST DELTA DENTAL VA AUG DENTAL INS PREM 8/159256197	210-41335.210 HEALTH INS & OTHER BENEFI	78.46	1304	07/24/15
24960	08/01/15	NORTHEAST DELTA DENTAL VA AUG DENTAL INS PREM 8/159256197	210-43151.210 HEALTH INS & OTHER BENEFI	41.58	1304	07/24/15
24960	08/01/15	NORTHEAST DELTA DENTAL VA AUG DENTAL INS PREM 8/159256197	210-45551.210 HEALTH INS & OTHER BENEFI	470.76	1304	07/24/15
24960	08/01/15	NORTHEAST DELTA DENTAL VA AUG DENTAL INS PREM 8/159256197	210-41970.210 HEALTH INS & OTHER BENEFI	156.92	1304	07/24/15
41950	07/02/15	OCCUPATIONAL HEALTH CENTE VF PHYSICALS 1203869805	210-42220.566 PHYSICAL EXAMS	380.00	1306	07/24/15
V1793	07/08/15	PIERCE/SUSAN// BL REIMB POSTAGE BASP72115	210-45551.536 POSTAGE	7.88	1309	07/24/15
25140	07/14/15	PIKE INDUSTRIES, INC ST ASPHALT 812303	210-43120.610 PAVEMENT MAINTENANCE	303.78	1310	07/24/15
24325	07/15/15	RADIO NORTH GROUP INC VF EAR SEAL RADIO HEADSET 24135105	210-42220.443 RADIO MAINTENANCE	23.00	1313	07/24/15
18010	07/09/15	REYNOLDS & SON, INC. VF FIRE FIGHTER GLOVES 3254286	210-42220.612 UNIFORMS, BOOTS, ETC	180.57	1315	07/24/15
26250	07/07/15	SCOTT'S LINE STRIPING, IN ST ROAD PAINT 15065	210-43120.444 STREET MARKINGS	1550.00	1320	07/24/15
26250	07/13/15	SCOTT'S LINE STRIPING, IN ST LINE STRIPING 15068	210-43120.444 STREET MARKINGS	1213.60	1320	07/24/15
26250	07/13/15	SCOTT'S LINE STRIPING, IN ST ROAD PAINT 15069	210-43120.444 STREET MARKINGS	500.00	1320	07/24/15
710512	07/07/15	SEE CLICK FIX ST SEE CLICK FIX 2015314	210-14301.000 PREPAID EXPENSES	105.00	1321	07/24/15

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V10512	07/07/15	SEE CLICK FIX 2015314	210-43125.570 CONTRACT SERVICES	1155.00	1321	07/24/15
V9636	07/01/15	SHELDON TRUCKS, INC. 19642	210-43110.432 VEHICLE MAINTENANCE	160.11	1325	07/24/15
29835	07/15/15	SHERWIN-WILLIAMS 1015-6	210-43120.444 STREET MARKINGS	22.00	1326	07/24/15
29835	07/06/15	SHERWIN-WILLIAMS 4004-8	210-43120.444 STREET MARKINGS	221.76	1326	07/24/15
29835	07/16/15	SHERWIN-WILLIAMS 4101-2	210-43120.444 STREET MARKINGS	182.10	1326	07/24/15
36825	07/06/15	SMALL ENGINE CO INC 065087	210-42220.889 ROUTINE EQUIPMENT PURCHAS	487.96	1330	07/24/15
40840	07/06/15	SOVERNET INC 3525347	210-41320.530 COMMUNICATIONS	34.95	1331	07/24/15
40840	07/06/15	SOVERNET INC 3525347	210-41970.535 TELEPHONE SERVICES	33.60	1331	07/24/15
40840	07/06/15	SOVERNET INC 3525347	210-45300.535 TELEPHONE SERVICES	39.03	1331	07/24/15
40840	07/06/15	SOVERNET INC 3525347	210-41320.535 TELEPHONE SERVICES	145.67	1331	07/24/15
40840	07/01/15	SOVERNET INC 3525374	210-45551.535 TELEPHONE SERVICES	91.84	1331	07/24/15
10840	07/01/15	SOVERNET INC 3525374	210-45551.530 TECHNOLOGY ACCESS	39.95	1331	07/24/15
40840	07/15/15	SOVERNET INC 3530911	210-42220.535 TELEPHONE SERVICES	101.77	1331	07/24/15
V2124	07/04/15	STAPLES ADVANTAGE 3270704843	210-45551.610 SUPPLIES	374.87	1333	07/24/15
14800	07/15/15	TECH GROUP INC 68044	210-41970.340 COMPUTER EXPENSES	219.12	1336	07/24/15
14800	07/15/15	TECH GROUP INC 68044	210-41320.340 COMPUTER EXPENSES	444.88	1336	07/24/15
07565	07/07/15	W B MASON CO INC I26800277	210-43110.610 SUPPLIES	63.59	1353	07/24/15
07565	07/14/15	W B MASON CO INC I26912360	210-45551.610 SUPPLIES	20.09	1353	07/24/15
07565	07/15/15	W B MASON CO INC I26950173	210-45551.610 SUPPLIES	60.49	1353	07/24/15
V0770	07/20/15	ESSEX JUNCTION SCHOOL DIS 072015D	240-20271.000 DUE TO EJ SCHOOL DISTRICT	2333.34	1238	07/24/15
02005	07/06/15	BLUE CROSS/BLUE SHIELD 44270001168	254-43200.210 HEALTH INS & OTHER BENEFIT	2743.87	1200	07/24/15
07010	07/09/15	GREEN MOUNTAIN POWER CORP 7/158 825609	254-43200.622 ELECTRICAL SERVICE	15.44	1264	07/24/15
07010	07/09/15	GREEN MOUNTAIN POWER CORP 7/158 825609	254-20201.001 ACCOUNTS PAYABLE-ACCRUED	36.04	1264	07/24/15
14025	07/12/15	LINCOLN NATIONAL LIFE INS 7/15 1532732	254-43200.210 HEALTH INS & OTHER BENEFIT	112.76	1286	07/24/15
24960	08/01/15	NORTHEAST DELTA DENTAL 8/159256197	254-43200.210 HEALTH INS & OTHER BENEFIT	196.15	1304	07/24/15

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02005	07/06/15	AUG HEALTH INS 44270001168	255-43200.210 HEALTH INS & OTHER BENEFIT	5674.32	1200	07/24/15
04550	07/06/15	WW GREASE SUPPLIES 14406163575	255-43200.570 MAINTENANCE OTHER	59.67	1206	07/24/15
V10734	07/01/15	WW JULY SOLAR WWTP0715	255-43200.622 ELECTRICAL SERVICE	2969.11	1234	07/24/15
23215	07/14/15	WW PRESS WSHR RELIEF 105791510001	255-43200.570 MAINTENANCE OTHER	37.75	1237	07/24/15
38955	07/07/15	WW COPPER TUBE 47065220	255-43200.570 MAINTENANCE OTHER	61.10	1242	07/24/15
38955	07/13/15	WW PIPE & CABLE TIES 47121127	255-43200.570 MAINTENANCE OTHER	63.12	1242	07/24/15
V0838	07/13/15	WW GRIT COLLECTOR BASKET SI016647	255-43200.570 MAINTENANCE OTHER	55.00	1252	07/24/15
V0902	07/01/15	WW FLOW CHARTS 00211027	255-43200.570 MAINTENANCE OTHER	199.53	1259	07/24/15
24785	07/14/15	WW HOSE NOZZLES 9791092852	255-43200.570 MAINTENANCE OTHER	170.80	1263	07/24/15
V9304	07/20/15	WW MANAGEMENT COURSE 072015D	255-43200.500 TRAINING, CONFERENCES, DU	350.00	1265	07/24/15
14025	07/12/15	VAR JULY PREMIUM 7/15 1532732	255-43200.210 HEALTH INS & OTHER BENEFIT	233.19	1286	07/24/15
42805	07/02/15	WW ALGAE CONTROL 6HH1019	255-43200.570 MAINTENANCE OTHER	4236.59	1291	07/24/15
24960	08/01/15	VA AUG DENTAL INS PREM 8/159256197	255-43200.210 HEALTH INS & OTHER BENEFIT	405.63	1304	07/24/15
V2093	07/09/15	WW CAUSTIC BULK 309138	255-43200.619 CHEMICALS	7034.64	1329	07/24/15
V10663	07/12/15	WW BOILER BURNER METHANE 11576	255-43200.570 MAINTENANCE OTHER	1873.59	1339	07/24/15
07565	07/10/15	WW PAPER FOLDERS I26865509	255-43200.610 SUPPLIES	19.27	1353	07/24/15
02005	07/06/15	AUG HEALTH INS 44270001168	256-43200.210 HEALTH INS & OTHER BENEFIT	2634.11	1200	07/24/15
33850	07/02/15	SA888636 Row lease swr 9500149281	256-14301.000 PREPAID EXPENSES	10.83	1215	07/24/15
33850	07/02/15	SA888636 Row lease swr 9500149281	256-43200.441 RIGHT OF WAY AGREEMENTS	119.17	1215	07/24/15
V10731	07/18/15	SA MAIN ST SEWER REPAIR 649	256-43200.430 SANITATION LINES MAINTENA	12364.63	1226	07/24/15
07010	07/10/15	PS MAPLE ST ELECTRIC 7/15 944007	256-20201.001 ACCOUNTS PAYABLE-ACCRUED	86.88	1264	07/24/15
07010	07/10/15	PS MAPLE ST ELECTRIC 7/15 944007	256-43200.622 ELECTRICAL SERVICE	43.44	1264	07/24/15
14025	07/12/15	VAR JULY PREMIUM 7/15 1532732	256-43200.210 HEALTH INS & OTHER BENEFIT	108.25	1286	07/24/15
24960	08/01/15	VA AUG DENTAL INS PREM 8/159256197	256-43200.210 HEALTH INS & OTHER BENEFIT	188.30	1304	07/24/15

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Report Total				94363.42		