




TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, MAY 12, 2015 at 6:30 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
 - a. Comments from Public on Items Not on Agenda
4. **OLD BUSINESS**
 - a. Bid Affirmation for 2015 Paving- Lauren Morrisseau
 - b. Next Steps Regarding Essex Governance Group Report – George Tyler
 - c. Next Steps Regarding Design Five Corners Report – George Tyler
5. **NEW BUSINESS**
 - a. Assign New Street Name for Portion of Jackson Street – Robin Pierce
 - b. Approve Shared Town/Village Bank Account – Lauren Morrisseau
 - c. Approve Write Off of Uncollectable Accounts Receivables – Lauren Morrisseau
6. **MUNICIPAL MANAGER’S REPORT**
 - a. Trustees meeting schedule
7. **TRUSTEES’ COMMENTS & CONCERNS/READING FILE**
 - a. Board Member Comments
 - b. Minutes from Other Boards/Committees:
 - Planning Commission 4/2/15
 - Capital Program Review Committee 4/7/15
 - Block Party Committee 4/27/15
 - Bike/Walk Advisory Committee 4/28/15
 - c. Public Notice of Modifications to IBM’s Waste Management System
 - d. Resignation from Paula DeMichele from Tree Advisory Committee
 - e. Public Comment Notice Solid Waste Management Facility Certification
8. **CONSENT AGENDA**
 - a. Approve Minutes of Previous Meeting 4/28/15
 - b. Approve Minutes of Joint Meeting with Essex Selectboard 5/4/15
 - c. Approve Warrants including check #10051390 through #10051481 totaling \$123,620.91
 - d. Approve Street Closing for Summit Street Block Party 7/12/15
9. **ADJOURN**

Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager’s office at 878-6944.



MEMORANDUM

To: Village of Essex Junction Trustees; Pat Scheidel, Village Manager
From: Rick Jones, Public Works Superintendent 
Date: May 12, 2015
Re: Award of 2015 Paving Bid

Issue:

The issue is whether or not the Trustees affirm the award for the 2015 Paving contract.

Discussion:

The Town and Village issued a joint invitation to bid for the 2015 Paving program. Following their 30 year practice, Dennis Lutz awarded the bid to ECI as the lowest bidder for both the Town and Village. Please see attached memo from Dennis Lutz. According to the Village's Purchasing Policy, "Contracts for major purchases shall be awarded by the Trustees." Therefore, staff is asking the Trustees to affirm the award to ECI as the lowest bidder.

Cost:

The amount designated in the Capital Plan in FYE16 for paving is \$175,000. The Town received the following bids for the Village paving program:

F.W. Whitcomb (rejected)	187,146.00
S.T. Paving	179,559.00
S.D. Ireland	176,271.30
Pike (rejected)	169,190.10
ECI	168,178.50

Recommendation:

Staff recommends the Village Trustees affirm the award of the 2015 Paving bid to ECI for \$168,178.50.

Memorandum

TO: Patrick C. Scheidel, Municipal Manager and the Trustees
FROM: Dennis Lutz, P.E., Town Public Works Director
DATE: 6 May 2015
SUBJECT: Paving Bids

Following the recent Joint Board meeting, there appears to have been a question as to why a request was not made by Public Works to approve the bid award. This may be a disconnect in policy that needs explanation.

The bid was set up as a Town bid to include the Village projects and quantities, not as a joint bid. Given this methodology, I took action on the bid consistent with the Town's Purchasing Policy and over 30 years of following the same practices and procedures.

Given that the bid documents followed the standard format and the bid was awarded to the lowest, qualified and responsive bidder, the purchasing policy enables the bid to be awarded without formal approval by the Selectboard. The Town Manager has the authority to act as the contracting officer and has delegated that responsibility on standard contracts to the Public Works Director. The only time that bid awards have gone to the Selectboard for concurrence or discussion has been when there has been a substantive issue with the bids or bids exceeded the budget limits. The clause inserted in the Invitation to Bidders states:

"The quantities noted for the bid items are approximate only, being given as the basis for the comparison of bids. The Board of Selectmen of the Town of Essex and the Trustees of the Village of Essex Junction each reserves the right to increase or decrease the work and amounts stated in the bids, as may be necessary; to reject any or all bids received; to waive any informalities in the bids or to accept any bids should the Board of Selectmen or Village Trustees deem it in their best interests."

Since the paving bid did not involve any questionable issues and the amounts bid were below the paving budgets, letters were sent out awarding the bid to ECI and notifying the other bidders that they did not obtain the work. The award has been made.

It has been suggested that the Village Trustees affirm this award at their next meeting. In addition, as we go forward on joint projects, there may need for further discussion or additional procedures to be put in place if contract practices are to be handled differently between the two communities.

9 ESSEX GOVERNANCE GROUP RECOMMENDATIONS C AND D. THE MOTION FAILED
10 1-4 (Max Levy, Irene Wrenner, Michael Plageman and Andrew Watts opposed).

101
102 ANDREW BROWN MOVED AND LORI HOUGHTON SECONDED A MOTION THAT THE
103 TRUSTEES CREATE A TASK FORCE TO CONTINUE THE EXPLORATION OF THE
104 ESSEX GOVERNANCE GROUP RECOMMENDATIONS C AND D. THE MOTION PASSED
105 4-1 (Dan Kerin opposed).

106
107 MICHAEL PLAGEMAN MOVED TO TASK THE ESSEX GOVERNANCE GROUP TO
108 CONTINUE THE EXPLORATION OF THE ESSEX GOVERNANCE GROUP
109 RECOMMENDATIONS C AND D. THE MOTION FAILED FOR A LACK OF A SECOND TO
110 THE MOTION.

111
112 It was decided that the Trustees would report back to the SB once it received further information from
113 the Task Force. Mr. Levy suggested another joint meeting in the future to solely discuss this item, and
114 members agreed.

115
116 Joint Stormwater Discussion-Dennis Lutz

117
118 Mr. Lutz and Mr. Jutras introduced the issue of whether or not the SB and Trustees will authorize the
119 staff to initiate land acquisition/utilization discussions with private parties with respect to the Flow
120 Restoration Plans under development for Indian/Sunderland Brooks and the private landowners'
121 expired stormwater permits. Members and Trustees agreed with the staff request for Executive Session
122 to discuss the implications of the Flow Restoration Study preliminary results with selected Type 2 and
123 Type 3 Expired Stormwater permit holders regarding the potential for land acquisition/utilization by the
124 Town and Village.

125
126 Spring/Summer/Fall 2015 Work List-Dennis Lutz

127
128 Mr. Lutz introduced the issue for the SB and Trustees to receive input on Town work projects planned
129 or underway during the next six months, some of which cross municipal jurisdictions, and provide
130 feedback regarding the work plan. Mr. Lutz reviewed his memorandum dated April 15, 2015 to the
131 Municipal Manager, the SB and the Trustees regarding the Spring/Summer/Fall 2015 Work List.
132 Members could provide input to Mr. Lutz through e-mail regarding the work list.

133
134 Award of Paving Bids-Dennis Lutz

135
136 Mr. Lutz introduced the issue and discussed his memorandum dated April 20, 2015 to the Municipal
137 Manager, the SB and Trustees regarding the Award of Paving Bids. Members and staff deliberated on
138 the issue.

139
140 Authorization to Open Bank Accounts-Doug Fisher

141
142 Mr. Fisher introduced the issue of authorization from the SB to open the necessary bank accounts at
143 either People's United Bank or the Merchants Bank, for the Town's operating accounts. He explained
144 that as part of the on-going task of combining service delivery in the Finance and Administrative areas
145 of the Town and Village, staff is looking at combining bank accounts to simplify the process. The
146 accounting software in use by the Town, and soon to be in use by the Village, can handle the allocation
147 of funds between the two entities just as it currently does between the various funds of the Town and

Essex Governance Group Report Executive Summary, February 2015

In fall, 2014, the Essex Governance Group explored with residents ways Essex can continue to improve civic engagement and governance, with a focus on budget decision-making and voting. Through a community-wide survey and public forum, EGG identified a number of strong themes. EGG findings and recommendations are briefly summarized below. For more information please see the full report at www.heartandsoulofessex.org

FINDINGS

1. More Effective Communication is Needed

Citizens want Essex leaders and staff to communicate with them in ways that are more:

- Explicit, clear, and open
- Proactive, with information well in advance of decisions
- Online, with a more active web presence
- Innovative in using a variety of media
- Direct, responsive, and accountable
- Two-way, with respectful exchanges

2. Inclusion is Critical

Citizens are concerned about low turn-out both at town meeting and local ballot voting. Many reported feeling barriers to participation.

3. High-Quality, Informed Decision Making is Greatly Valued

Citizens value face-to-face decision making. They appreciate hearing directly from leaders, and want the community to be informed and engaged.

4. Essex Could Create its Own Model

Participants in EGG forum and survey are open to creating a new model for local democratic decision making, choosing the elements that work best for Essex.

5. Residents Value the Power and Immediacy of Direct Democracy

Citizens value their power at town meeting, and want to be able to see the clear, immediate results of their participation.

6. Same Day Voting, and a Call for Simplicity

Each spring, Town residents vote three separate times (Village residents five times). Citizens would like all votes on local issues to occur on the same day.

RECOMMENDATIONS

A. Launch Proactive Communication Program

Adopt an Essex Public Engagement Protocol, train and affirm expectations of staff, revamp website, and host informal community meetings.

B. Empower Neighborhoods

Create Neighborhood Assemblies to serve as official advisors to the municipality.

C. Switch to Enhanced Town Meeting / Australian Ballot Hybrid

Enhance Town Meeting with improved participation options. Citizens would continue to have the power to amend the budget unless Town Meeting attendance is below a specific level.

The final budget would be voted by Australian ballot 45 days after Town Meeting. Additional changes: ballot would include a survey for citizen comment; Town Meeting date would be changed so as not to coincide with school break.

D. Institute Same-Day Voting

Create a staged plan to combine voting dates, and combine Town/Village Meeting dates

B. Empower Neighborhoods

While Essex residents want to improve inclusivity, many also value face-to-face, deliberative decision making and direct democracy. The immediacy of local decision making is inspiring to youth, and local issues like parks interest young families. Devolving power on specific planning and budgeting decisions to the neighborhood level would build on Essex's "small town feel" and community engagement while bringing in new participation. (Burlington's Neighborhood Planning Assemblies may be a useful model.)

Action step:

1. Create Neighborhood Assemblies

Create Neighborhood Assemblies to make recommendations on neighborhood and municipal issues (such as planning, development, lighting and safety). The Assemblies would serve as official advisors to the municipality (in alignment with the recommended public engagement protocol—see recommendation A-1 above). Invite leaders to attend Neighborhood Assemblies.

C. Switch to Enhanced Town Meeting/Australian Ballot Hybrid

After considering a variety of options for deliberating and voting on budgets, EGG recommends changes that incorporate participants' strong interest in inclusivity while building on Essex's robust community-mindedness. The proposed hybrid model is purposefully paired with a powerfully enhanced town meeting, with the goal of protecting it from the reduced participation often experienced in New Hampshire's larger hybrid (SB2) towns. A minimum attendance requirement ensures that amendments can not be made by a tiny minority. Changes (especially to the charter) should be carefully coordinated to create the least confusion for Essex citizens.

Action steps:

1. Upgrade the current Town Meeting to an "Essex Democracy Day"

Essex Democracy Day would have the elements of the current Town Meeting, but with improved participation options (e.g. could include remote town meeting participation), and also could include a congress of Neighborhood Assemblies, a facilitated community forum on a key issue, and a dinner and celebration.

2. Amendment Requirement

If attendance at Town Meeting is high enough (equal to or greater than the median town meeting attendance during the past 10 years from 2005 through 2014), citizens attending that Town Meeting will continue to have the power to amend the budget. This meeting determines the final budget number to be sent to the voters of Essex for

approval by Australian ballot. (Note: if attendance is below this percentage, then that particular year's Town Meeting would be informational only, with no power to amend.)

3. Amended budget voted on by Australian ballot

Final budget is sent to voters of Essex for approval by Australian ballot vote, to be held 45 days after Town Meeting.

4. Survey included with ballot

A survey should be included with the ballot, to allow residents the opportunity to offer comment.

5. Town meeting date

Change the date of town meeting so it doesn't happen right after school break.

D. Institute Same-Day Voting

In a typical spring in order to participate in every vote on local issues, Town residents must vote three different times, and Village residents five times. Complexities of local voting were named as a barrier to participation. Forum participants also expressed concern that each individual vote does not convey the overall impact of their property tax. Because Essex's voting involves five separate municipal units and separate municipal clerks, this change must be made with careful, coordinated planning. It will increase work for local clerks' office, and so will require additional staffing to ensure that they can maintain their traditionally high standards and low incidence of voter problems.

Action step:

1. Create a staged plan to combine voting dates and Town/Village Meeting dates.

Over a specified time, institute same-day voting with all budgets voted on the same day. (This is not a proposal for a single ballot; voters would receive multiple ballots.) This process would also include combining Town and Village Meeting dates.

Present Essex Junction Communication Methodologies

Elections/Voting Opportunities: Communicate information about Annual Meeting general fund budget, special articles, and elections

- Direct Mail, 100% saturation (every household in Essex Junction) with newsletter stating date, time, place of meeting and Australian ballot items, synopsis of budget, copy of Warning, with links and phone number stating where to obtain more information.
- Front Porch Forum – Several postings prior to meeting stating date, time, place of voting plus links to Village website for more information.
- Village Website
- Downtown EJ Facebook, H & S Facebook.
- Essex VT Facebook page (sometimes). (The reason for the inconsistent posting on the Town's Facebook page is because Darby must post info to this page under her personal account. She may, at times, refrain from posting items likely to be controversial because she does not wish to receive abusive messages from strangers.)
- Village email newsletter
- Essex Reporter
- Sign in front of Lincoln Hall
- Posted warnings in public places (library, town offices)
- Posting in Village message board.

Note: Other methodologies may be available (network television, phone banks, etc.) but none will achieve the saturation level of direct mail.

Non-Voting Communication Requirements and Commitments

I. Upcoming Regular and Special Trustee Meetings

- Front Porch Forum
- Village Website
- Village email newsletter
- Essex Reporter/Burlington Free Press (agendas are sent as notification but only Public Hearings are printed in Essex Reporter.)
- Agenda posted in Village message board, Brownell Library, VEJ offices, and Town offices.

II. Minutes of Regular and Special Trustee Meetings

- Front Porch Forum
- Village Website
- Channel 17 (permanently archived and annotated verbatim record of all meetings)

- Meeting highlights posted on Downtown EJ Facebook page.
- Distributed via email to all other active Village committees

III. Upcoming and Special Planning Commission Meetings

- Front Porch Forum
- Village Website
- Village email newsletter
- Essex Reporter
- Agenda posted in Village message board, Brownell Library, VEJ offices, and Town offices.

IV. Minutes of Planning Commission Meetings

- Front Porch Forum
- Village Website
- Channel 17 (permanently archived and annotated verbatim record of all meetings)
- Distributed via email to all other active Village committees

V. Upcoming meetings of Zoning Board and Various other standing and ad hoc committees

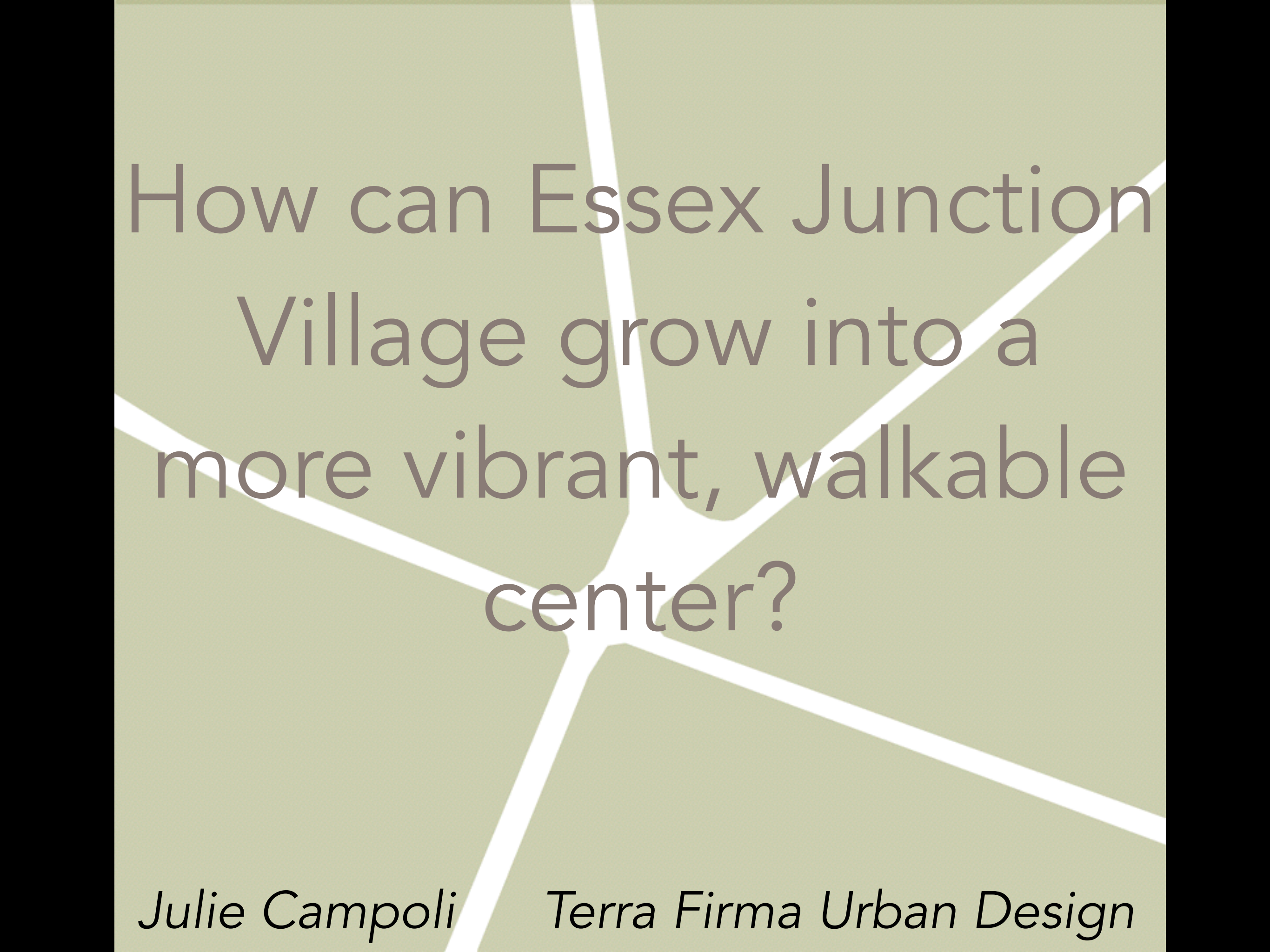
- Front Porch Forum (occasionally but not consistently). Darby has recently started doing a FPF post each week stating which meetings will take place with a link to their agendas.
- Village Website
- Village email newsletter
- Agenda posted in Village message board, Brownell Library, VEJ offices, and Town offices.

VI. Minutes of Zoning Board and other standing and ad hoc committees

- Village Website
- Distributed view email to all other active Village committees

Communication Opportunities that Seem to be Controversial:

1. Opportunities for public input for developing Long Range Plan and Land Development Code
2. Opportunities for public observation and comment during Planning Commission review of development applications

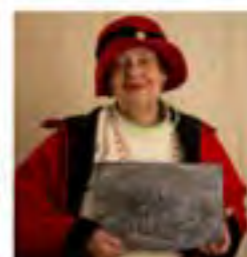
The background features a light green field with several thick white lines that intersect at a central point, creating a star-like or web-like pattern. The lines extend towards the corners of the frame.

How can Essex Junction
Village grow into a
more vibrant, walkable
center?

Julie Campoli

Terra Firma Urban Design

Train Hop



What would make you more likely to walk to/around Five Corners? 1st choice- gold star, 2nd choice- silver star, 3rd choice- red star

Less wait time for pedestrian signals



More crosswalks



More street trees



Greater distance from moving cars



Calmer traffic



Wider, smoother sidewalks



More public spaces and seating



Better lighting / sense of security



More shopping, eating and gathering places



Something else?

(list it below) traffic rotary, @ 5 corners ★ ★

Something else?

(list it below) ★ ★ Safer crosswalks - cars don't STOP!

Bike Path along river rd / Winowski River ★ ★ ★

Something else?

(list it below) Art Supplies Store ★

*What would make you more likely
to walk to Five Corners?*

More shopping, eating and gathering places

Calmer traffic



What is needed in Five Corners?

Restaurants

Bakery

Coffee shops



Design Five Corners Community

Create Call-to-Action Share

Timeline About Photos Likes More

Promote

THIS WEEK

1 Page Like

339 Post Reach

UNREAD

0 Notifications

0 Messages

PEOPLE

271 likes

Promote Your Page
Connect with more of the people who matter to you

Promote Page

ABOUT

- Help redesign Essex Junction Village Five Corners. Find out about the public design process to make the Corners more vibrant and pedestrian-friendly.
- <http://www.juliecampoli.com/> Promote Website

PHOTOS



Status Photo / Video Offer, Event +

What have you been up to?

Design Five Corners
Posted by Darby Mayville [?] - March 30 at 3:17pm

Essex Junction Bike/Walk Advisory Committee Volunteer Opportunity!

Are you passionate about walking and biking in Essex Junction and want to help make it safe and enjoyable? The Village of Essex Junction Trustees has established a Bicycle and Pedestrian Advisory Committee and needs your expertise and energy to help make our community more conducive to non-motorized transport! We are looking for a committed volunteer committee member, especially one with a particular emphasi... See More

132 people reached Boost Post

Like · Comment · Share

1 share

Write a comment...

Recent
2015
2014

See Your Ad Here

Design Five Corners
Essex Junction Bike/Walk Advisory Committee Volunteer Opportunity! Are you passionate a...

Like Page

Boost Post



Essex Junction Streetscape Survey

The View from the Sidewalk

Look closely at the following photographs taken along the streets around Five Corners. How comfortable would you feel walking on each segment of sidewalk? Rate each image on a scale of 1 (not at all appealing) to 5 (very appealing).

Feel free to move back and alter a rating after you've seen all the images.

Image #1



1. Rate the view above on a scale of 1 (not at all appealing) to 5 (very appealing).

Image #1

1

2

3

4

5

Very unappealing



Very appealing



Public Comments

too much asphalt, need more green

smaller scale, historically sensitive bldgs

don't want to see parking lots

wider sidewalks, more buffer

retail entrances close to the street

more gathering places

Design Workshop







Favored Design Elements

Central green and pocket parks

Buildings lining the streets

Pedestrianized Main Street

Multi-story mixed use

Street trees

maximize space in village core



reclaim some space for people



Fill in the gaps

Divert and calm traffic

Connect with public space

Infill

parking
&
streets



Infill



Infill



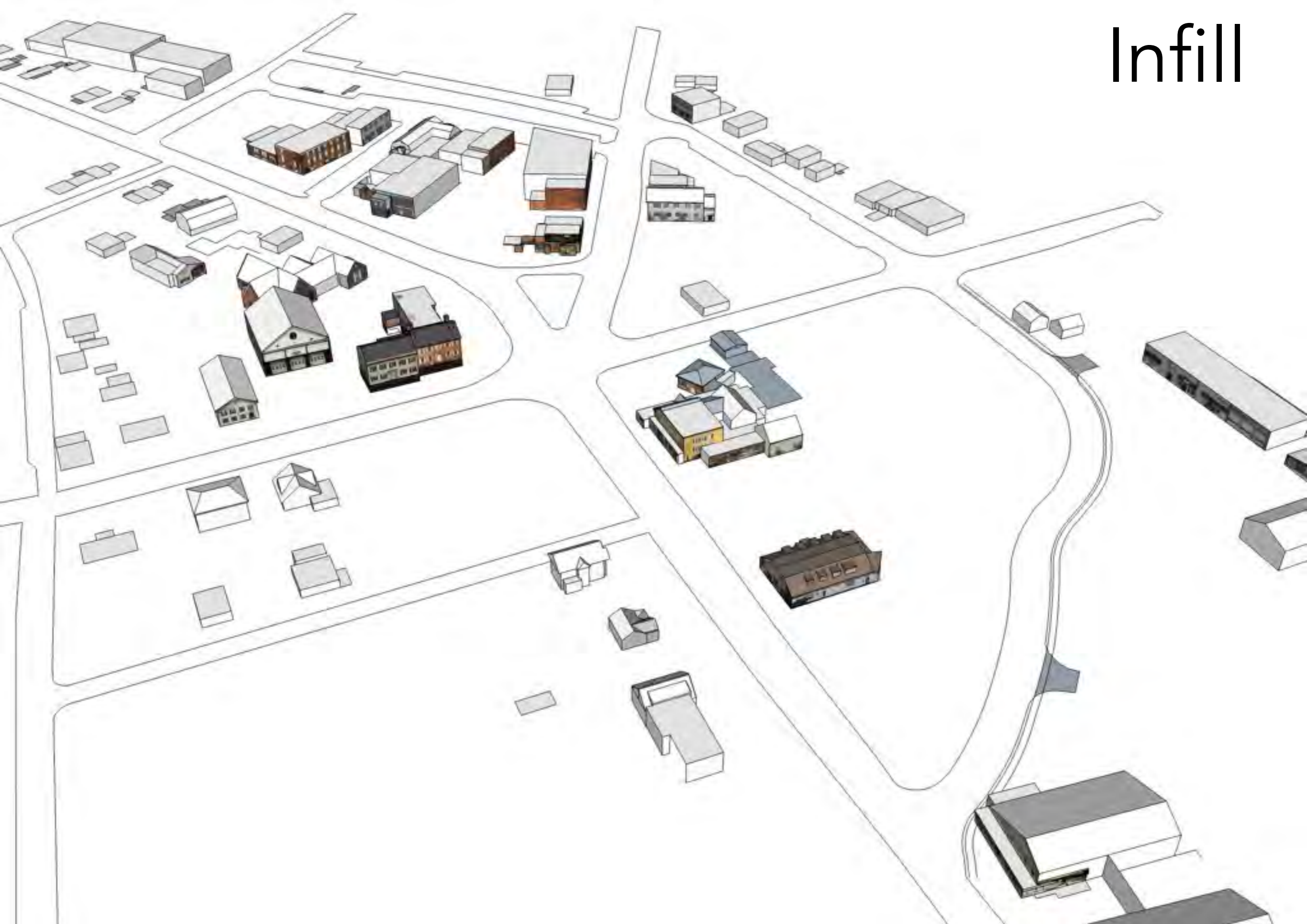
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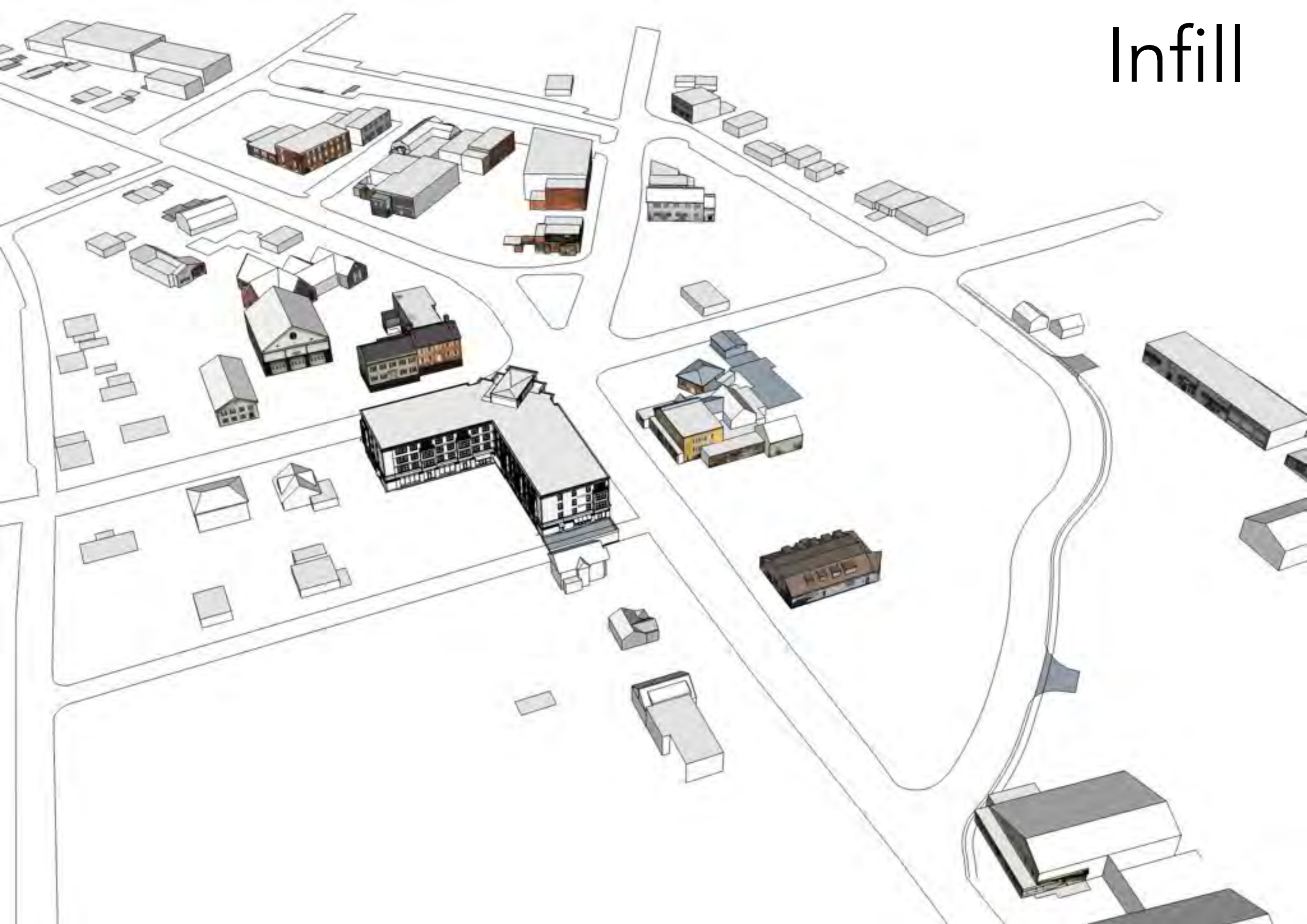
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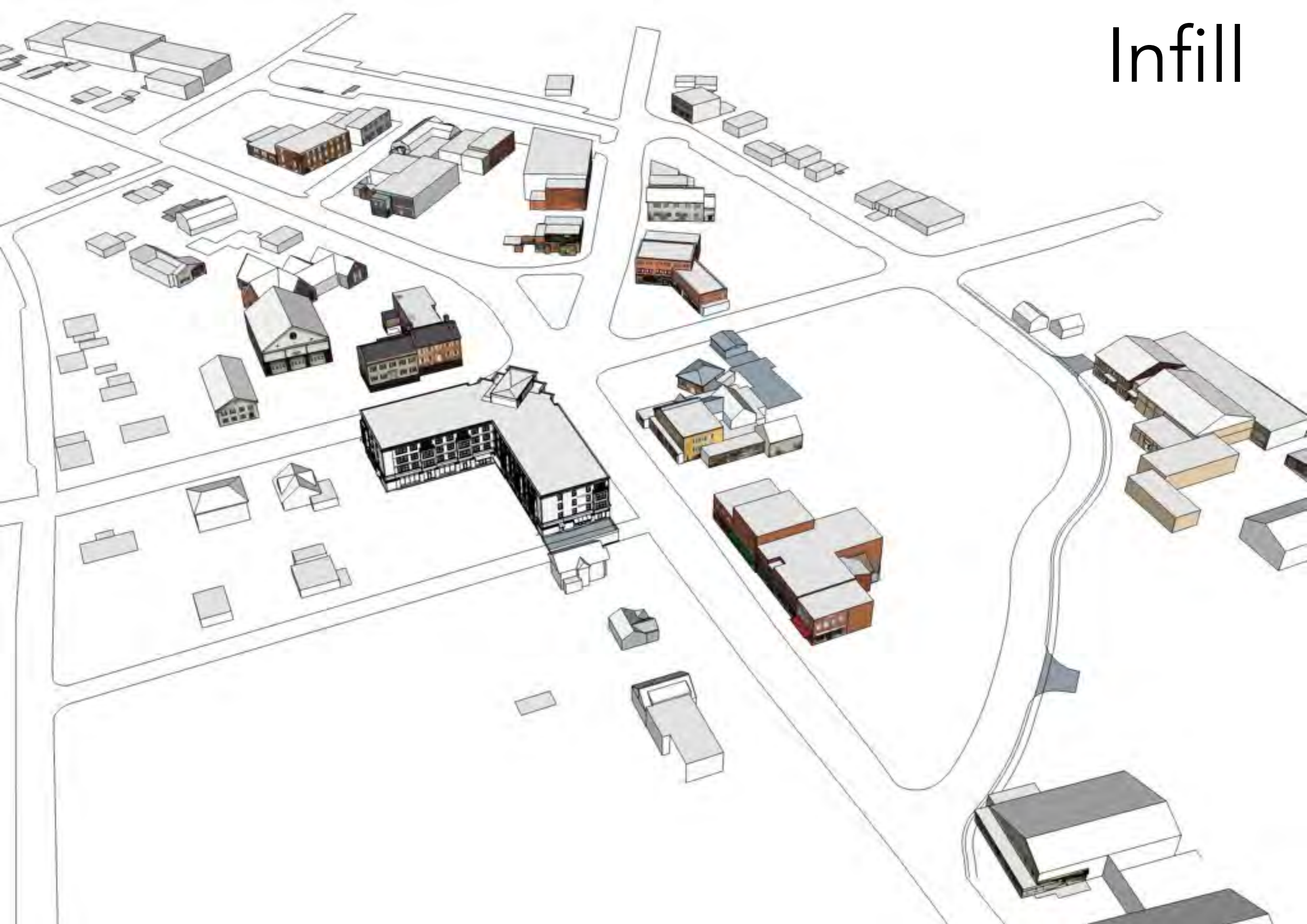
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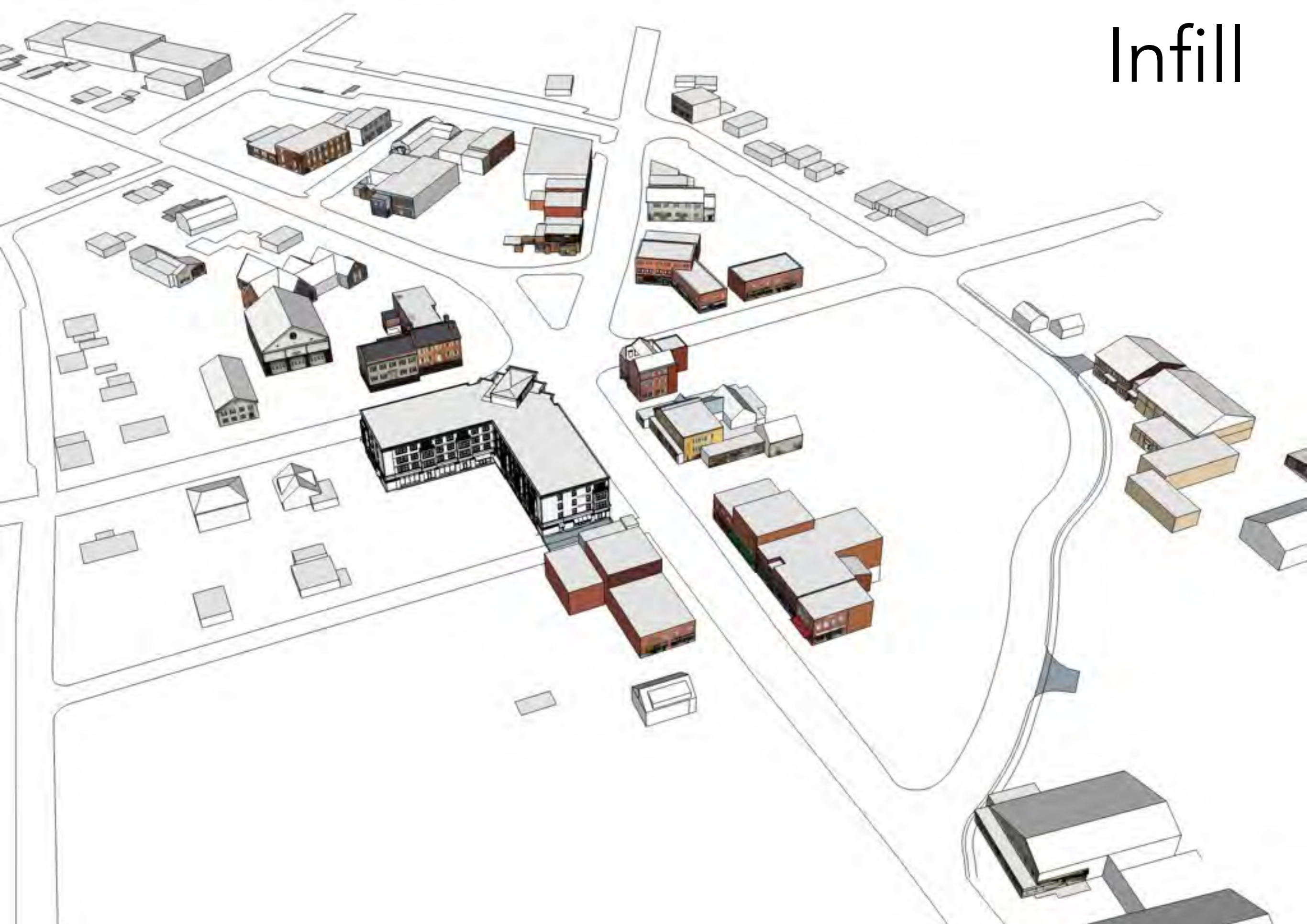
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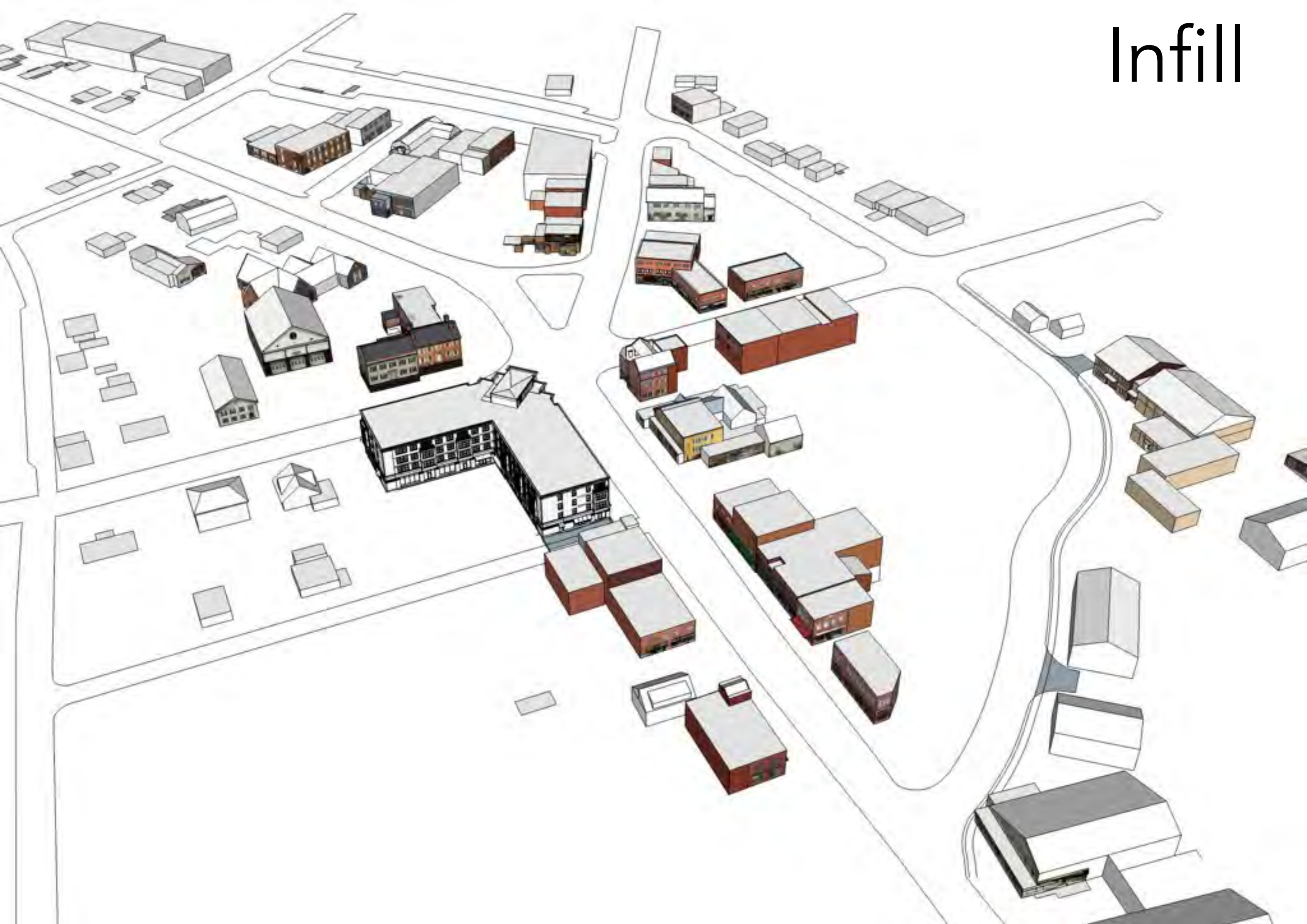
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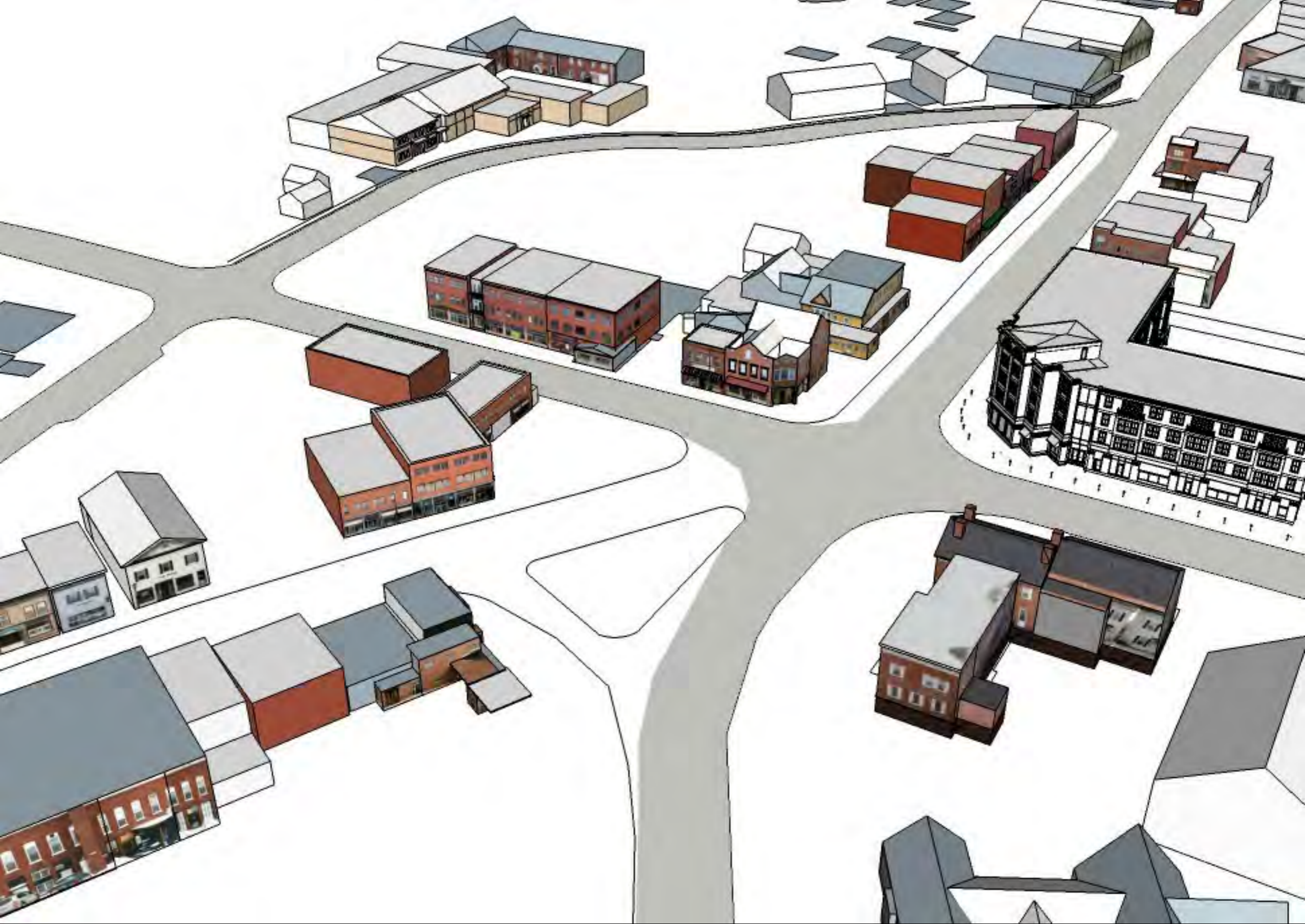


Infill



Infill





Infill



Only a framework

new building locations

sense of size/massing

public spaces / connections

circulation and parking



Public Space



Public Space



Public Space



Public Space

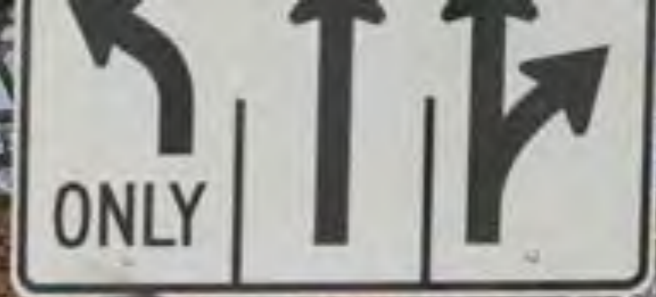




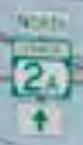








DO NOT
BLOCK
DRIVE















*Temporary
installations*





BAR9

— POP UP MENU —

Coffee

- BLACK/WHITE \$3.50
- COCOA/CHAI \$3.50
- FILTER \$3.10
- COLD BREW \$3.40
- ICED LATE \$3.50

Tea

- By Get Fresh
- ENGLISH BREAKY
- EARL GREY
- WAO TIAN (Sweet)
- DRAGON PEARLS
- PEPPERMINT

All \$4

Pastries

- NY MIGNON CREME
- CRESSANT
- ALMOND CRESSANT
- BROWNIE

- DEVOUR DESSERT BAR
- DESSERT JAR \$6
- MACARON \$5.50 or 5 for \$10

TRIPLE COFFEE
ALMOND, MINT & MATCHA
W/ OR ICED

HOUSEMADE
ICED TEA
LEMON OR BLACK



















a work in progress...





Community Development Department

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

Office: (802) 878-6944
Fax: (802) 878-6946

MEMORANDUM

TO: Pat Scheidel, Village Manager, Trustees *PS*
FROM: Robin Pierce, Community Development Director
DATE: May 12, 2015
SUBJECT: New Name for portion of Jackson Street.

Issue

The issue is whether or not the Trustees wish to assign a new name and numbers to a portion of Jackson Street that does not comply with a new emergency system that the State of Vermont E911 Board is implementing.

Discussion

Once the new emergency system is implemented any address that is a "half" or has an alphabetical letter will not show up in the E-911 system. Technically the Post Office already cannot handle this type of addressing. (The Post Office and the State 911 Board work hand-in-hand on addressing matters). The E911 Board has a specific concern with Jackson Street properties with the following numbers, 18 ½, 20, 20 ½, 20A, 20B, 20C. The best way to alleviate these concerns is to allocate this section of Jackson Street, which is on a discrete access, (please see attached map), its own street name.

Once implemented the new street name and numbers would eliminate confusion for postal/package deliveries as well as all other deliveries. It will also create a safer scenario during an emergency enabling responders to find properties more quickly.

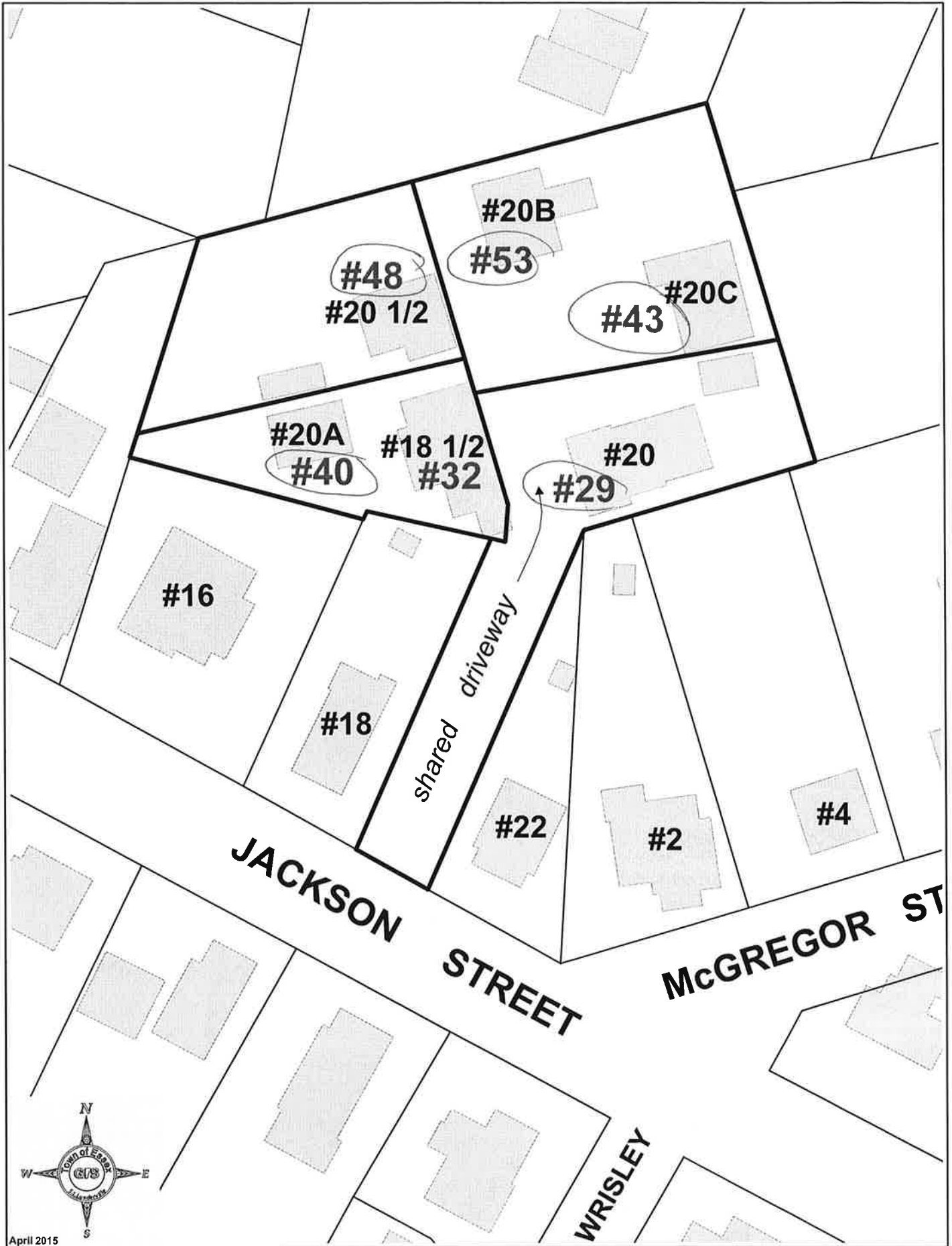
There is a list of Trustee approved names for such a situation. Given the small number of properties in this location and the fact that it is a dead-end access the Trustees may wish to select a name from the approved Trustee list and end the name with Lane, to signify that it is not a major thoroughfare.

Cost

No Village costs have been associated with this change.

Recommendation

It is recommended that the Trustees select a new name from the approved list for this location to comply with the new State E911 system and therefore improve efficiency of access to these properties in emergency situations and for postal deliveries. Staff suggests Willow Lane.



JACKSON STREET

MCGREGOR ST

WRISLEY

shared driveway

#48
#20 1/2

#53

#43
#20C

#20A
#40

#18 1/2
#32

#20
#29

#16

#18

#22

#2

#4



**VILLAGE OF ESSEX JUNCTION
TRUSTEES' POLICY
REGARDING STREET NAMES**

1. **PURPOSE:** To establish guidelines for naming new streets.

2. **GUIDELINES:**

- a. Every distinct road should be a separately named road. This includes private roads.
- b. There should be no duplicate street names. (See attached Appendix A of the existing street names within the Town of Essex.)
- c. A named road should be essentially continuous without gaps.
- d. There should be no identical and similar-sounding street names (e.g., Beach and Beech, Main and Maine, Flower and Flour, or Beach and Peach).
- e. Avoid using directionals or suffixes to distinguish separate, non-contiguous streets (e.g., Palm Ct., Palm Ave., Palm St., N. Palm Ct.).
- f. Avoid primary street names that are also used as suffices or directionals (e.g., Court St., Southeast Blvd.).
- g. Avoid special characters, such as hyphens, apostrophes, periods or decimals in street names and numbers.
- h. Streets within multi-structure complexes (e.g., business campus, multi-unit apartment complex) should be named.
- i. Road names should be assigned based on traffic patterns. Road networks are often like stream networks, with main stems of high traffic volume and tributaries with less traffic. Where a road forks into two roads, the fork with the higher traffic volume should continue with the same name.
- j. Road names should only change where there is a substantial intersection, or at town boundaries.
- k. Any proposed new name should be appropriate to the other street names in the neighborhood.

3. REVIEW:

The Planning staff will review the proposed street names with the applicant and the Essex E-911 Coordinator to ensure that they are in accordance with this policy. If the creation of streets coincides with a subdivision review process, the street name will be reviewed at that time.

If the name is on the pre-approved list (see Appendix B) and it has been agreed on by the applicant and the E-911 Coordinator, it will be forwarded to the Village Manager for approval by the Village Trustees.

4. APPROVAL:

In accordance with 24 V.S.A. 2291 (1 b), the Village Trustees shall approve street names.

Adopted by the Board of Trustees on December 10, 2002. Revised on 8/8/06.

APPROVED STREET NAMES

Abraham	Lynch
Allicon	Magnolia
Ash	Mary Todd
Atwood	Moose
Bank	Morrison
Bass	Mulberry
Basswood	New York
Beacon	Page
Bear	Paine
Blue Jay	Petrie
Boston	Pike
Calef	Reed
Catamount	Robin
Charles	Salmon
Cottonwood	Smith
Dartmouth	Tarbox
Dogwood	Thatcher
Eagle	Thrush
Grace	Trout
Harvard	Tulip Tree
Hawk	Whitewater
Holly	Willow
Jenny Lane	
Larch	
Lois Lane	



MEMORANDUM

To: Village of Essex Junction Trustees; Pat Scheidel, Municipal Manager
From: Lauren Morrisseau, Finance Director/Assistant Manager *LM*
Date: May 12, 2015
Re: Shared Town/Village Bank Account

Issue:

The issue is whether or not the Trustees approve sharing a bank account with the Town of Essex for the Village's operating accounts.

Discussion:

As part of the on-going task of combining service delivery in the Finance and Administrative areas of the Town and Village, we are looking at combining bank accounts to simplify the process. The accounting software in use by the Town and soon to be in use by the Village can handle the allocation of funds between the two entities just as it currently does between the various funds of the Town.

We are looking at the People's United Bank and the Merchants Bank to determine which can provide the best combination of service at the fairest cost. The Village is currently using People's United Bank and has been very happy with their service over our many years associated with them. The Merchants Bank offers a complete suite of services with local presence. A final decision has not been made as to which institution we will ultimately use; we plan to make that decision this week.

At this time an MOA between the Town and Village is being prepared to establish ground rules for the sharing of an account between the entities. This document will be presented to the Trustees at a future meeting for approval.

Cost:

There is no direct cost associated with this issue other than staff time required to implement the change.

Recommendation:

Staff recommends the Village Trustees approve sharing a cash account with the Town of Essex.



MEMORANDUM

TO: Village Trustees and Lauren Morrisseau, Assistant Village Manager
FROM: Susan McNamara-Hill, HR Dir./Clerk/Treasurer *SMH*
DATE: May 12, 2015
SUBJECT: Request to Write off Uncollectable Accounts Receivable

Issue

The issue is whether or not the Trustees should write off two accounts receivable invoices: 1) Invoice #7515 to JGS Development Corp. for \$390; and 2) Invoice #7618 to Riely Properties, LLC for \$585.

Discussion

The Village Land Development Code requires that any associated engineering or legal fees for proposed developments be billed to the developer.

1) JGS Development Corp. filed a development application for the property at 56 Main Street in the fall of 2013. In January 2014, The Village received and paid a bill from Hamlin Engineering in the amount of \$390. Invoice #7515 was sent to JGS Development on 2/11/14, no payment has been received. After receiving site plan approval, JGS Development Corp. withdrew their application. The property at 56 Main Street has since been sold to another party.

2) Riely Properties LLC filed a development application for the property at 92 & 100 Pearl Street in August 2014. In November 2014, The Village received and paid a bill from Hamlin Engineering in the amount of \$585. Invoice #7618 was sent to Riely Properties LLC on 12/10/14, no payment has been received. After receiving conceptual approval from the Planning Commission, Riely Properties withdrew their application.

The main enforcement tool used to ensure the engineering fees are reimbursed by the developer is to withhold the permit (approval) until all associated fees are paid. Since both of these developers have withdrawn their application, we no longer have the necessary leverage to enforce payment.

Cost

	JGS Development Corp.	Riely Properties, LLC
Fees Received:	\$410 Application Fee	\$160 Application Fee
less Expenses:	\$55.25 legal advertisement	\$40 legal advertisement
	\$10 Recording Fee (town)	\$10 Recording Fee (town)
	<u>\$390</u> Engineering fees	<u>\$585</u> Engineering fees
	-\$35.25 net cost to Village	-\$475 net cost to Village
Net cost to Village for both invoices =	\$510.25	

Recommendation

It is recommended that the Trustees write off the balances of Invoices #7515 (\$390) and #7618 (\$585) plus accumulated interest, as uncollectable.



MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager
DATE: May 12, 2015
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

May 23 at 10 AM – Memorial Day Parade

May 26 at 6:00 – Regular Trustees Meeting

- Interview candidates for Planning Commission & Tree Advisory Committee
- Public Input for Main Street Sidewalk Scoping Study

June 2, 3-5 PM – Annual Employee Appreciation Party

June 9 at 6:30 – Regular Trustees Meeting

- FYE 16 Water Rates Public Hearing

June 23 at 6:30 – Regular Trustees Meeting

- FYE 16 Public Hearing and Set Water/Sewer/Sanitation Rates

July 14 at 6:30 – Regular Trustees Meeting

- Public Input for Main Street Sidewalk Scoping Study

July 18 from 5-10 PM – Block Party & Street Dance

July 28 at 6:30 – Regular Trustees Meeting

- Set FYE 16 Tax Rate

August 11 at 6:30 – Regular Trustees Meeting

August 25 at 6:30 – Regular Trustees Meeting

September 8 at 6:30 – Regular Trustees Meeting

- Public Input on Main Street Sidewalk Scoping Study

Main Street Sidewalk Extension Scoping Study

The Village of Essex Junction is sponsoring the first of several public input sessions on extending the sidewalks along the northwest Side of Main Street between Educational Drive and Athens Drive.

May 26, 6:30 PM
Lincoln Hall

during the Board of Trustees Meeting

Come learn about existing conditions, talk about the issues and discuss where it makes sense to put a new sidewalk on Main Street.



To view the existing conditions report, please visit the Broadreach Planning & Design website: www.broadreachpd.com and go to *Projects/Current* and then *Essex Junction Main Street* Information will be available after May 11, 2015.

To leave comments about the project, please email Broadreach Planning & Design bikeped@gmavt.net

**VILLAGE OF ESSEX JUNCTION
PLANNING COMMISSION
MINUTES OF MEETING
April 2, 2015**

- MEMBERS PRESENT:** David Nistico (Chairman); John Alden, Diane Clemens, Andrew Boutin, Amber Thibeault, Nick Meyer.
- ADMINISTRATION:** Robin Pierce, Development Director.
- OTHERS PRESENT:** Christine Forde, Bob Chamberlin, Greg Morgan, Meredith Birkett, Janet Botula, Al Villa, Jason Starr (*Essex Reporter*).
- AGENDA:**
1. Call to Order
 2. Audience for Visitors
 3. Additions/Amendments to the Agenda
 4. Minutes
 5. Public Meeting
 - Public Information Meeting, Amtrak Train Station Access and Circulation Study, Chittenden County Regional Planning Commission and Village of Essex Junction
 6. Other Planning Commission Items
 7. Adjournment
-

1. CALL TO ORDER

Chairman David Nistico called the meeting to order at 6 PM.

2. AUDIENCE FOR VISITORS

None.

3. ADDITIONS/AMENDMENTS TO THE AGENDA

There were no changes to the agenda.

4. MINUTES

May 1, 2014

MOTION by Nick Meyer, **SECOND** by Amber Thibeault, to approve the 5/1/14 minutes as written. **VOTING:** 4 ayes, 1 abstention (Dave Nistico)[Andrew Boutin not present for vote; motion carried.

May 8, 2014

MOTION by Amber Thibeault, **SECOND** by Diane Clemens, to approve the 5/8/14 minutes as written. **VOTING:** 4 ayes, 1 abstention (Dave Nistico)[Andrew Boutin not present for vote; motion carried.

May 15, 2014

MOTION by Amber, Thibeault, **SECOND** by Diane Clemens, to approve the 5/15/14 minutes as written. **VOTING:** 4 ayes, 1 abstention (John Alden)[Andrew Boutin not present for vote; motion carried.

November 20, 2014

MOTION by Nick Meyer, SECOND by Diane Clemens, to approve the 11/20/14 minutes as written. VOTING: unanimous (5-0)[Andrew Boutin not present for vote]; motion carried.

5. PUBLIC MEETING

Public information meeting on a study by Chittenden County Regional Planning and the Village of Essex Junction titled "Essex Junction Amtrak Train Station Access and Circulation Study"

John Alden recused himself. Christine Forde, Bob Chamberlin, and John Alden appeared on behalf of the project.

Bob Chamberlin noted the following:

- Previous studies of the train station are the foundation for the current study.
- Following observation of the area there appears to be a substantial amount of on-street parking available during times when the train is at the station.
- CCTA bus routes served from the station include Williston-Essex, Essex Junction-Burlington, and the Essex Center run. Buses coordinate with the arrival of the train.
- There are basic pedestrian amenities on Railroad Avenue (sidewalks, crosswalks, bike racks).
- There is no sidewalk along the row of parking spaces by the train station.
- There is a transportation component (traffic circulation) and a facilities component (sidewalks and such) to the project. There are no plans at this point for an electric car plug-in station as part of the project.
- Next steps include the consultants developing an alternative and then presenting the recommended alternative to the Trustees

John Alden reported on existing conditions:

- The train station is not owned by the village. The bus stop is on one side of the station.
- The railroad tracks have been upgraded and the station has been painted as the only improvements to date.
- Only a small portion of the building is used for the train station. Other uses occupy the remainder of the building.
- There is a pinch point on Railroad Avenue when buses are parked at the bus stop.
- The end of the building (Central Street side) is being used as an unofficial taxi stop.
- Amtrak has parking permits for eight spaces for overnight parking, but only four are designated with signage.
- Design elements of the improvements to the train station respect the existing building and create a community hub. The elements include:
 - A large roof canopy over the existing building with a pitched metal open truss roof to a porch overhang. There will be a clock tower on top of the monitor barn roof design.

- The roof overhang will cover two buses parked single file. Bus parking is pushed back from the intersection with Central Street.
- Existing curb bump-out will be trimmed back.
- A lobby will be added under the roof canopy to serve train and bus riders and include a public bathroom.

COMMENTS

Al Villa, Amtrak Station Manager, said there is a lift at the station to help passengers onto the train who are disabled.

David Nistico asked if CCTA will relocate the seating on the side of the building by the bus stop. John Alden pointed out with the improvements the waiting area is moved under the roof canopy. Meredith Birkett, CCTA, said the bus company spent \$60,000 to create the enclosed passenger waiting area that is there today and would like to keep what is there at the least or better. Mr. Nistico asked about bike racks under the canopy to accommodate people commuting on the train in the future and then using their bike to get to work. Meredith Birkett said CCTA has secure bike lockers in place in Winooski and downtown Burlington now. The same could be possible in Essex Junction.

There was discussion of the high traffic volume in the area (vehicles, pedestrians, buses, bicyclists) in the morning and afternoon each day, especially during the school year. Traffic volume is an issue if usage of the bus and train increases. The planned multi-use path along the tracks from Central Street to Grove Street was mentioned. Al Villa noted it is a federal offense to trespass on railroad tracks. The railroad company has posted signs which unfortunately are ignored by trespassers. Nick Meyer pointed out the area is under-utilized, but has much potential to be turned into a vibrant space. The streetscape can be improved with more plantings to help slow traffic. Parking at the federal building is not fully used so there may be opportunity to get the building fully occupied and the parking used. Parking needs to be available for the merchants and patrons. Mr. Meyer said he is not in favor of having a sidewalk by the parking along the railroad tracks because the spaces should be for the merchants, not commuters. Also, more hardscape is not needed in the area. One solution might be to make a break in the fence to allow access to the platform from the parking. Al Villa said more lighting along the platform would be beneficial as well.

Greg Morgan stated the Essex Economic Development Commission sees upgrade of the train station as an economic development priority for the community. The scoping study is one of the steps necessary to get the project into the state's five year transportation plan. According to Brian Searles, former State Secretary of Transportation, the station is Vermont's busiest station, but the building looks like a bunker and is an embarrassment to the state. Mr. Morgan pointed out the following;

- Trains can be a tremendous economic positive to the community in contrast to the drug use and nefarious activity taking place along the railroad tracks now.
- Great American Stations Project shows how to collaborate to improve train stations. Information on the project is online.

- Drivers do not always stop for people in crosswalks so lights may be necessary at the crosswalk to the station.
- McClure Building is now a mini-storage facility, but the use could change over time so the space should be considered in any long range plans for the area.
- Enforcement should be done with cars parked all day in spaces meant for short term use.
- Locating Five Corners Farmers Market at the train station could be beneficial.

There were no further comments.

MOTION by Nick Meyer, SECOND by Diane Clemens, that the Village Planning Commission supports the scoping study for the Amtrak train station moving forward. VOTING: unanimous (6-0); motion carried.

6. OTHER PLANNING COMMISSION ITEMS

Capital Project Committee

David Nistico announced the Capital Project Committee needs members. Amber Thibeault expressed interest in serving on the committee.

Merger of Community Development Departments

Robin Pierce reported preliminary discussion has taken place on merging the village and town community development departments and whether there should be a planning commission, development review board, and separate zoning board. Regional Planning is holding a meeting on April 27, 2015 to discuss development review boards. The consultant with Heart & Soul was selected to investigate combining the departments. At some point village staff (Robin Pierce) and the Planning Commission will be asked to contribute. The vision for the community will be a big discussion item.

The Planning Commission was in unanimous support of having the opportunity to be involved in the process. There was agreement the Heart & Soul process should also continue. Suggestions for involvement included:

- Meet with the Board of Trustees at least twice a year.
- Hold planning commission meetings on a regular basis to discuss issues and hold informal meetings to hear comments from the citizenry.
- Meet with the Bike/Walk Committee.
- Hold a joint meeting with the Essex Planning Commission to discuss topics of interest for the village and town.

Village Downtown Designation

Robin Pierce announced re-certification of the designated village downtown must be done this year.

Land Development Code Update

Work sessions need to be scheduled to update the LDC which must be done by 2016. There was mention of having overlays on the zoning map or an interactive map identifying bike routes, train station, tree plantings, historic properties and other sites in

the village. Potential locations for pocket parks in the village should be identified. Public outreach and education on signs should be done. Heart & Soul could facilitate an educational event and portions of the sign ordinance could be published in the village newsletter. Information could be added to the Downtown Essex Junction Facebook page which has information on parking and economic development.

7. ADJOURNMENT

MOTION by Nick Meyer, SECOND by John Alden, to adjourn the meeting.

VOTING: unanimous (6-0); motion carried.

The meeting adjourned at 7:50 PM.

Rcdg Scty: MERiordan



**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES
April 7, 2015**

MEMBERS PRESENT: Andrew Brown (Chairman); Rick Hamlin, David Nistico.
ADMINISTRATION: Lauren Morrisseau, Finance Director & Assistant Village Manager.
OTHERS PRESENT: Marla Durham, Robert Durham, Lindsay Willis, Erin Knox, John Knox, Gary Hebert, Kevin Collins, Tami Koester, Wendy Jenkins, Gracie Engel Peirce, Peg Reardon, Carmen Colley, Catherine Colley.

1. CALL TO ORDER

Chairman Andrew Brown called the meeting to order at 5:35 PM.

2. AGENDA

Item #4 – Hillcrest Drainage Project was amended to read: “Hillcrest Sidewalk Project”.

MOTION by Andrew Brown, SECOND by Rick Hamlin, to approve the agenda as amended. VOTING: unanimous (3-0); motion carried.

3. PUBLIC COMMENTS

At the request of the attendees an update of the drainage project on Hillcrest Road was provided as follows:

- The project is out to bid. Bid opening will be by the end of April.
- Once the Notice to Proceed is issued the contractor will begin work after the July 4th weekend.
- The contractor will grind down the existing pavement and do an overlay on the road at the completion of the drainage work if the bids are favorable.
- The purpose of the project is to disconnect existing drainage structures connected to the sanitary sewer system. A curtain drain will be installed across North Hillcrest to help with storm water drainage. Any drains in the public right-of-way will be replaced. Work outside the right-of-way is the responsibility of the homeowner. Existing connections will be maintained.
- Residents can provide their email addresses to receive daily updates on the drainage project from the engineer once the work has begun.

4. HILLCREST DRAINAGE (SIDEWALK) PROJECT

The charge of the Capital Program Committee and how projects are ranked was explained. The committee makes recommendations to the Municipal Manager and the Board of Trustees on the timeline of projects.

HILLCREST SIDEWALK PROJECT

The proposed project includes a 5' wide sidewalk the length of Hillcrest Road to connect to sidewalk at Fleming School on Prospect Street. There will be a 3' wide greenbelt

between the sidewalk and road for most of the route. Residential driveways will be rebuilt to match the sidewalk. Retaining walls will be built where required. Estimated cost of the project is more than \$400,000.

Andrew Brown confirmed receipt of emails and a video from residents in the Hillcrest neighborhood.

COMMENTS

Gracie Engel, 1 Hillcrest Road, spoke about the lack of safety for pedestrians, especially children walking to school, because there is no sidewalk and cars are exceeding safe speeds on the road. Children have to cut through yards for a safe route to the nearby schools. Ms. Engel observed it seems logical on streets leading to a school to have a sidewalk.

Marla and Robert Durham, 11 West Hillcrest Road, said West Hillcrest is not as busy as Hillcrest and does not need sidewalk. Hillcrest is very busy with traffic and people are speeding. Ms. Durham said she witnessed her son when he was little having to jump into a snowbank to avoid getting hit by a car. Rick Hamlin clarified sidewalk will be on Hillcrest only. The crossing will be on the dead-end leg of Prospect Street. The sidewalk must cross to the other side of Hillcrest at the top of the hill otherwise a significant retaining wall going downhill would have to be built. Ms. Durham asked if the road could simply be widened enough to accommodate a striped bike lane as an interim fix until there is enough money to install sidewalk. Rick Hamlin said there are grade issues on the road and a retaining wall would be required even for a bike lane. Curbing or some sort of separation between the bike lane and roadway would be needed otherwise people will drive vehicles and park in the bike lane.

Tami Koester, 11 Hillcrest Road, echoed the comments about the dangerous road for pedestrians, especially children walking to school, and especially when there are snowbanks in winter. It is safer for children to cut through yards than walk on the road.

Carmen Colley, 8 West Hillcrest Road, questioned why North and West Hillcrest are not included in the sidewalk project because the same safety concerns with pedestrians and cars exist on those roads. Ms. Colley said her nine year old daughter even says the road is dangerous. In winter the road is slippery and cars are traveling too fast, going right through the intersection with Prospect Street because there is no stop sign. Ms. Colley mentioned she has a hearing impaired child who cannot hear cars approaching on the narrow road. The area is not pedestrian friendly. Sidewalk will encourage people to walk. Andrew Brown explained the request for sidewalk on Hillcrest was received during the drainage project. The cost for sidewalk on West Hillcrest and North Hillcrest must be estimated and the project ranked to be included in the project list. Residents are also encouraged to contact the village Bike/Walk Committee and express their concerns and desire for sidewalk.

A gentleman in the audience spoke about the need for cars to slow down on the roads.

Erin Knox, 7 Hillcrest Road, stated the residents on Hillcrest have voiced their concerns. The village promotes the schools as a walking district, but Hillcrest Road is one of two streets leading to schools and does not have sidewalk, but does having speeding cars. The residents sought speed bumps eight years ago from the village. The request was denied. The residents assumed with the drainage work on the street the timing would be right to install a sidewalk.

Lindsey Willis, 9 Hillcrest Road, said her two children are worried and afraid to walk to school because of the dangerous conditions. Cars and pedestrians are so close to each other on the street that cars will splash water from puddles onto people. Sidewalks are the topic of discussion in the neighborhood.

Katherine Colley (nine year old), 8 West Hillcrest Road, described having to wait for cars to pass when walking to school and that she has almost been hit. Ms. Colley said the cars are going fast and she is worried about them coming so close, adding sidewalks would be nice and a lot nicer for children who do not have parents to walk to school with them.

Gabrielle Smith, Wellness Coordinator for CCSU, suggested mapping safe walking routes and having the Bike/Walk Committee take on the task.

The Capital Committee recommended the following:

- Residents are encouraged to contact the police for enforcement of the speed limit on the street.
- A request for speed tables can be made to the Trustees.
- Regarding a stop sign at the Prospect Street intersection, a stop sign must be warranted per the regulations in the MUTCD (Manual on Uniform Traffic Control Devices). An engineering study can be done to see if the warrants are met.
- There is a street placard through the MUTCD that can be posted for individuals with a handicap. Contact the village with the request.
- Sidewalk on North Hillcrest and West Hillcrest will be ranked once the project cost estimate is done.
- There is a 'safe routes to school' map showing crosswalks with crossing guards and safe routes to the schools. The Bike/Walk Committee can be of assistance. Contact Darby Mayville at the village offices.
- Regarding funding for the project, staff investigates all sources of funding (grants and such) for projects with a high ranking.
- Look for public hearing notices on projects in order to provide comment.

RANKING

Hillcrest Sidewalk Project (DDD): 59 points.

The committee noted the ranking is high enough to possibly shift other non-bonded projects in the list. Andrew Brown will confer with the Village President about putting the capital plan on a future Trustees meeting agenda for discussion. At the next Capital Program Committee meeting the committee will look at reorganizing the capital plan.

5. REVIEW/APPROVE MINUTES

December 2, 2014 & February 3, 2015

MOTION by Rick Hamlin, SECOND by David Nistico, to approve the minutes of 12/2/14 and 2/3/15 as written. VOTING: unanimous (3-0); motion carried.

6. ADJOURNMENT

MOTION by Andrew Brown, SECOND by David Nistico, to adjourn the meeting. VOTING: unanimous (3-0); motion carried.

The meeting was adjourned at 7 PM.

RScty: MERiordan

**VILLAGE OF ESSEX JUNCTION
MINUTES OF BLOCK PARTY COMMITTEE MEETING
APRIL 27, 2015**

PRESENT: Brian Roy and Sam Jackson.
ADMINISTRATION: Patty Benoit, Administrative Assistant; Darby Mayville,
Community Relations and Development Assistant

The meeting was called to order at 3:30 PM.

1. UPDATE ON SPONSORS AND PARTICIPANTS

The sponsorships are at \$1,500 so far out of a budget of \$2,000 so it is anticipated that we will make budget. That would allow for us to redesign the poster this year. We have approached the designer of the Tree Lighting/Train Hop poster who said she would do it for \$150.

The participant list is filling up quickly but we could use more restaurants and food vendors. Darby will approach El Gato to see if they would be interested in having a presence at the block party. Two of the restaurants who participated last year may not be back. Hamburgers and hot dogs are needed so it is hoped that a non-profit organization will fill that need.

2. DISCUSS OPTIONS FOR ENTERTAINMENT

We contacted Marko the Magician about doing a 30 or 45 minute show, which would cost \$575 and \$675 respectively. The committee decided against it because of the budget. Brian recommended another magician they have used who is not as expensive so we will contact him. It would be a short magic show before the band plays at 6:00.

We discussed the Big Blue Trunk and he had quoted \$200 for 6-8 p.m. The committee agreed to go ahead with hiring him and he will be on the lawn at the federal building.

In terms of a good replacement for the popular dunk tank, the photo booth EJRP is renting for the night run was discussed. Brian explained it will be used by the runners from 8-10 PM, but we could possibly use it from 5-7 PM. He will check on the cost and let us know. We have \$800 left in the budget for entertainment, so after the Big Blue Trunk is hired, we're left with \$600. We would like to not charge for the photo booth, but ask for donations for the food shelf.

Brian indicated they wouldn't want the photo booth used from 7-8 PM so the committee will think about what the impact of that would be and get back to EJRP with a final decision.

Mascots were discussed for walking around but it was agreed that it's often too hot to ask people to wear heavy costumes.

3. ADJOURNMENT

The meeting adjourned at 4:05 PM. The next meeting will be May 18 at 3:30 PM.

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE.
CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE
COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE
MINUTES OF MEETING
APRIL 28, 2015**

MEMBERS PRESENT: Rick Hamlin, Micah Hagan, Jud Lawrie, Rosalind Hutton, Eric Bowker, Raj Chawla

ADMINISTRATION: Darby Mayville, Community Relations/Economic Development Assistant

1. CALL TO ORDER

Rick called the meeting to order at 5:45 PM.

2. MINUTES REVIEW

**MOTION BY JUD, SECOND BY ERIC TO ACCEPT APRIL 14th MEETING MINUTES.
MOTION PASSED.**

3. CYCLE DE MAYO PLANNING

The committee began by reviewing individual task assignments from the previous meeting.

1. Eric

- His friend who runs a pizza truck will not be able to attend.
- He is working on getting the nets on the tennis courts at EJRP taken down for the event.
- He has collected several raffle prizes, and is waiting to hear if any local bike shops will be able to attend.
- Eric said that the bike trailer would be picked up and delivered to Maple Street Park. He will need help loading the bikes back on the trailer after the event.
- Safe Kids Vermont will be donating prizes for the raffle. Eric will ask Brad Luck if EJRP can donate anything to the raffle.

Eric informed the group that he was not able to get the event logo and poster completed. Rick offered to do this tonight, and send it to the committee for their approval tomorrow. In order for the flyer to be included in school Friday Folders, it will need to be printed and available by this Thursday.

2. Raj

- He is unable to get the Chinese food truck to the event.
- He will bring 250 flyers to ADL.
- The Ben & Jerry's Truck will most likely be able to attend.
- Raj has not been able to get in touch with his DJ friend. Eric will check to see if we can use EJRP's sound system to make announcements and play music.

3. Darby

- The Euro Diner will be attending the event, and will be the only food vendor present.
- A banner for the event will be hung outside the Village offices starting on May 4th.
- CVE will be putting information about the event on their flashing banner.
- The Essex Reporter has been invited to this event.
- Numerous balloons and bubbles are available.
- Darby has done one PR push for the event and will do a second next week.

5. Rosalind

- She will try to contact her friend who owns a sugarhouse to see if any syrup can be donated to the raffle.
- She will put the event flyer in the school Fleming, Summit Street, and Hiawatha School Friday Folders.
- Rosalind and Eric will be helping out at the bike rodeo, and think that they will only need one additional volunteer. The rodeo will be scheduled at specific times and will not be an ongoing event.

6. Micah

- Micah spoke with his wife, who owns a marketing firm. She suggested several free online calendars that could be used to spread information about this event.

Rick asked the committee if they felt a rain date for the event was necessary. Eric noted that the bike trailer would not be available beyond the weekend of May 9th. However, Eric will check with EJRP to see if they would be able to accommodate a rain date of May 16th.

Rosalind said that she would bring a sun shelter, and Rick will bring two folding tables. One of the tables will be used to setup raffle prizes. Rick will be responsible for picking up the raffle tickets. The raffle will be held at the conclusion of the slow ride. Jeff and Jud will be leading the ride.

Rick asked the committee if they thought that there should be a police presence at the Slow Roll. All agreed that it was a good idea, especially if the bike patrol is available.

Rick said that he and Jeff would put up the guerilla signs prior to Cycle de Mayo.

Raj suggested getting safety information out to the public, especially considering the recent bicycle deaths that have occurred in Vermont. Rick said that he would write something up and send it to Darby to post of Front Porch Forum.

There was some discussion about using the \$250 allocated for the event to purchase reflective yellow tee shirts to be worn at the event. Rosalind will check in with East Coast Printers on Friday to see what the cost for ten or so shirts might be.

Jud asked if this money could be used at a later date?

Darby said that it would need to be used by July 1st.

The committee decided to have a computer with internet access available to allow attendees to sign up for Bike to School week at the event.

4. PUBLIC INPUT

None.

5. NEXT MEETING & AGENDA

- Next Meeting: May 18th at 5:45 PM
- Agenda Items:
 1. TBD

6. ADJOURNMENT

**MOTION BY ERIC, SECOND BY ROSALIND TO ADJOURN THE MEETING.
MEETING ADJOURNED AT 7 PM.**

Respectfully submitted, Darby Mayville.

RECEIVED
MAY 01 2015

IBM
1000 River Street
Essex Junction, VT 05452

April 30, 2015

Village of Essex Junction

Re: Public Notice of Modifications to IBM's Waste Management Systems

To Whom It May Concern:

I am writing to inform you about modifications to IBM's waste management systems. IBM has requested and received approval for the following two permit modifications from the Vermont Agency of Natural Resources (VANR):

1. The transfer of ownership of IBM's hazardous waste facility permit to a new owner or operator. GLOBALFOUNDRIES U.S. 2 LLC will be taking over ownership and operation of the permitted Treatment, Storage, and Disposal facility located in Essex Junction, VT.
2. The removal of RCRA corrective action components related to historical contamination from the existing facility permit upon transfer of ownership or approval of equivalent replacement to the existing RCRA corrective action permit requirements. Responsibility for corrective action of historical contamination will remain with IBM.

These changes to IBM's waste management system represent two Class 1 modifications, requiring prior approval, to our hazardous waste facility certification. The VANR has approved these modifications and provided a more detailed explanation describing the specific changes to the hazardous waste facility permit upon transfer (see attached). Pursuant to Title 40, Code of Federal Regulations, Section 270.42(a)(1)(ii), IBM is notifying the individuals and organizations on its facility mailing list.

If you would like additional information or would like to be removed from this mailing list, please contact Candice Callahan at (802) 769-0579, or email at ccallaha@us.ibm.com.

Sincerely,



Thomas Jagielski

Manager of Environmental Programs, Planning, STG Environmental Affairs Focal Point

Attachments: Follow-up and Clarification of Modifications Approval Letter from
VANR – dated 4/30/15



State of Vermont
Department of Environmental Conservation
Waste Management & Prevention Division
1 National Life Drive – Davis 1
Montpelier, VT 05620-3704
(802) 828-1138
steve.simoes@state.vt.us

AGENCY OF NATURAL RESOURCES

April 30, 2015

Ms. Candice Callahan, Environmental Compliance Program Manager
International Business Machines Corporation
1000 River Road
Essex Junction, VT 05452

Re: Class 1 Permit Modifications Requiring Prior Approval – Transfer of Ownership & Removal of RCRA
Corrective Action Components
IBM Essex Junction, VT (EPA ID No. VTD002084705)

Dear Ms. Callahan:

As stated in my February 3, 2015, letter to you, the Waste Management & Prevention Division approved the two Class 1 hazardous waste facility permit modifications requested by IBM on January 14, 2015, as follows:

1. IBM's request to modify its permit to transfer ownership of IBM's hazardous waste facility and the facility permit to GLOBALFOUNDRIES U.S. 2 LLC (hereinafter "GLOBALFOUNDRIES") on or about the anticipated date of May 1, 2015, (recently revised to July 1, 2015) is approved.
2. IBM's request to modify its permit to remove RCRA corrective action components as specified in its January 14, 2015, letter is approved only with respect to those corrective action components that address historic contamination at the facility (EPA ID No. VTD002084705). Components of the permit specifying general corrective action requirements (e.g., Conditions 11.17, 11.18 and 11.20) shall remain in the permit.

By this letter, I wish to further clarify how these approved modifications will affect the permit upon transfer of facility ownership. Specifically:

- References to "IBM" shall be read to mean "GLOBALFOUNDRIES;"
- References to IBM's EPA ID number (i.e., VTD002084705) shall be read to mean the new EPA ID number issued to GLOBALFOUNDRIES, VTR000524868;
- Paragraph (h) of permit condition 4.9 shall read as follows:

The closure plan, the and initial closure and corrective action cost estimates; and all subsequent closure and corrective action cost estimates prepared under Conditions 9.2; and 9.3, 11.26 and 11.27; and a copy of the current corrective action cost estimation methodology approved by the Secretary as required under Condition 11.27.



- Permit condition 4.17 shall read as follows:

IBM shall submit to the Director, upon request, the results of all sampling and/or tests or other data generated pursuant to Part 11 (Corrective Action) and Section 13 (Corrective Action Program) of this permit.

- Permit condition 10.3 shall read as follows:

IBM shall establish financial assurance for closure as required by 40 CFR 264.143. IBM shall also establish financial assurance for corrective action. Financial assurance shall be in at least the total amount required by Conditions 9.2, and 9.3, 11.26 and 11.27 of this permit.

- The permit findings and conditions pertaining to corrective actions for historic site contamination *not included in the permit upon transfer* to GLOBALFOUNDRIES include:

- Findings 5, 7, and 8
- Permit conditions 11.1 through 11.16, 11.19, and 11.21 through 11.27.

And such findings and conditions, as they relate to historic site contamination, shall not apply to IBM, who will be conducting the corrective action of the historic site contamination pursuant to an Administrative Order.

- A copy of the GLOBALFOUNDRIES Part A application shall replace the IBM Part A application currently included as “Section 1” of the permit.
- If closure of the N Butyl Acetate #2 waste tank and ancillary equipment is completed prior to transfer of the permit, the permit shall be read to not include references to that tank; if the closure is not completed prior to transfer of the permit, GLOBALFOUNDRIES must submit a standard Class 1 modification when closure of the tank and ancillary equipment is completed (i.e., tank references are included in the facility description and closure plan sections of the permit).

Please contact Steve Simoes of my staff at (802) 522-0386 if you have any questions regarding this matter.

Sincerely,



Charles Schwer, Director
Waste Management & Prevention Division

Patty Benoit

Subject: FW: Fm Paula DeMichele re: resignation from Tree Advisory Committee

-----Original Message-----

From: P K DeMichele <somethinglikeastar@yahoo.com>

To: nmeyer52 <nmeyer52@aol.com>

Sent: Tue, May 5, 2015 11:22 am

Subject: Fm Paula DeMichele re: resignation from Tree Advisory Committee

Dear Nick,

Darby Mayfield has advised me that my term on the Tree Advisory Committee ends June 30, 2015. At this time I am tendering my resignation effective May 31, 2015, one month early.

It has been a privilege to be part of the committee as a founding member, and I look forward to seeing more trees appear as they are planted!

Please forward this email to Darby for her records.

Sincerely,

Paula DeMichele

RECEIVED

MAY 07 2015

Village of Essex Junction

**PUBLIC COMMENT NOTICE
SOLID WASTE MANAGEMENT FACILITY CERTIFICATION
DRAFT FULL RECERTIFICATION
BR95-0001**

Public notice is hereby provided for the public comment period for the fact sheet and draft certification related to an application by New England Waste Services of Maine, Inc. dba Casella Organics, to the Vermont Agency of Natural Resources for recertification of a wastewater treatment sludge management program for the Essex Wastewater Treatment Facility. The application proposes the continued contractual management of biosolids by land application at farms located in Essex, Vermont and Richmond, Vermont. The application has been reviewed in accordance with 10 V.S.A Section 6605 and the Vermont Solid Waste Management Rules. A draft certification and fact sheet have been prepared for this application, and the Residuals Management Section is hereby soliciting public comment on those documents.

Copies of the draft certification and fact sheet are available at the Essex and Richmond town offices, the Chittenden County Regional Planning Commission offices in Winooski, Vermont, the Chittenden Solid Waste District offices in Williston, the Watershed Management Division's offices in Montpelier, VT or on our web site at: <http://www.vtwaterquality.org/ww/html/notices.htm> .

Any requests for copies of these documents, questions or comments concerning the draft documents, or requests for a public meeting, can be made to the Residuals Management Section until 4:30 pm on Monday, June 1, 2015. Comments, requests for a public meeting, or requests for copies of these documents should be addressed to:

Allison Lowry
Residuals Management Section
1 National Life Drive – 2 Main
Montpelier, VT 05620-3522

or sent via e-mail to:

allison.lowry@state.vt.us

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
April 28, 2015**

BOARD OF TRUSTEES: George Tyler (Village President); Dan Kerin, Andrew Brown, Elaine Sopchak. (Lori Houghton was absent.)
ADMINISTRATION: Patrick Scheidel, Municipal Manager; Lauren Morriseau, Assistant Manager & Finance Director; Susan McNamara-Hill, Village Clerk/Treasurer; Robin Pierce, Development Director.
OTHERS PRESENT Kevin Collins, Brad LaRose, Theresa Fletcher, Alan Nye, Greg Duggan, Diane Clemens, John Alden, Tom Moreau.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:15 PM and led the assemblage in the Pledge of Allegiance.

2. EXECUTIVE SESSION – Personnel

MOTION by Andrew Brown, SECOND by Dan Kerin, to go into Executive Session to interview a candidate for a volunteer position in accordance with the Open Meeting Law, 1VSA§313(a)(3), to include the Trustees, Municipal Manager and Assistant Manager. VOTING: unanimous (3-0)[Elaine Sopchak not present for the vote]; motion carried.

Executive Session was convened at 6:16 PM.

MOTION by George Tyler, SECOND by Dan Kerin, to adjourn Executive Session and reconvene the regular meeting. VOTING: unanimous (4-0); motion carried.

Executive Session was adjourned at 6:26 PM. Following a brief recess the regular meeting resumed at 6:30 PM.

3. BOARD REORGANIZATION

Oath of Office for Newly Elected Trustees

Village Clerk, Susan McNamara-Hill, administered the Oath of Office to newly elected trustees.

Board Elections

Village President

MOTION by Dan Kerin, SECOND by Andrew Brown, to nominate George Tyler as Village President. There were no other nominations. VOTING: unanimous; motion carried.

George Tyler is Village President.

Village Vice President

MOTION by George Tyler, SECOND by Andrew Brown, to nominate Dan Kerin as Village Vice President. There were no other nominations. **VOTING: unanimous; motion carried.**

Dan Kerin is Village Vice President.

4. AGENDA ADDITIONS/CHANGES

Additions:

- Under Old Business - Renewal of Village Center Designation and update on 4 Pearl Street.
- Under Presentations - Q & A sheet on the exploration of the future of planning and zoning services and draft scope of work, dated April 1, 2015.
- Under Reading File - Notice of Violation, dated 4/15/15.
- Under Reading File – Update on water quality legislation (H.35) from Jim Jutras, dated April 27, 2015.
- Under Reading File - Public hearing notices for May 20, 2015 by Regional Planning.

APPROVE AGENDA

MOTION by George Tyler, SECOND by Elaine Sopchak, to approve the agenda as amended. VOTING: unanimous (4-0); motion carried.

5. GUESTS, PRESENTATIONS, PUBLIC HEARINGS

1. Comments from Public on Items Not on Agenda

There were no comments from the public at this time.

2. Report from CSWD Representative, Alan Nye

Alan Nye reported the following:

- There are now five votes (weighted vote) for the village and town on the CSWD Board by combining the two member municipalities under one representative.
- Alan Nye also serves on the CSWD Executive Board, Finance Committee, and as the Secretary/Treasurer for the CSWD Board. Mr. Nye is fiscally conservative.
- The cost of waste disposal in Chittenden County (and the state) will increase due to Act 148. In Year 2020 collection and composting of household organic material will be mandatory. Homeowners can do backyard composting as well.
- CSWD is working with haulers on variable rate pricing.
- Recycling containers must be available next to trash containers in public places per Act 148.
- As tonnage going into the landfill is reduced the amount of revenue generated is also reduced so CSWD had to increase the solid waste management fee. A reserve fund to offset additional increases was established. Once the reserve is exhausted new ways to make management fees available to CSWD must be found. Staff is researching this matter presently.
- There will not be a fee charged to member communities again this year.

-
- The village received \$1,400 in community clean up funds for Christmas tree disposal this year, and a year ago CSWD provided funds to the village and town to clean up Sunderland Brook behind Rite Aid.
 - There are recycling container grants available. Contact Mr. Nye for more information.
 - Mr. Nye will provide quarterly reports on CSWD activities and will seek guidance and comment on any questionable votes.

Pat Scheidel asked if CSWD is active in lobbying in Montpelier. Mr. Nye said there is a CSWD staff member who works closely with the legislature and ANR. CSWD is a leader in the state in meeting Act 148 requirements and the legislature and ANR look strongly to CSWD in solving issues.

3. FY16 CSWD Budget Presentation

Tom Moreau, CSWD General Manager, presented a summary of the proposed FY16 CSWD budget, noting the following:

- Revenues are flat and expenses are up 4.8% mainly due to Act 148 requirements. The state is not funding the mandates.
- CSWD will be able to comply with the new legislation more easily than the outlying counties because CSWD has a MRF and a compost facility in place.
- The state mandate is to reduce municipal solid waste to 2.71 pounds per person per day. CSWD is at three pounds now for Chittenden County and the state overall is at 3.4 pounds. Northeast Kingdom is at 1.6 pounds because there is no industry in that area.
- Education is needed on Act 148. The budget includes \$138,000 for advertising and two half-time positions plus overlap for the new General Manager (Tom Moreau is retiring).
- Commodity prices for recyclables are at an all-time low. Markets are shrinking. Oil prices are down so plastic prices are down. Steel prices are down. As a result CSWD had to increase the tip fee at the MRF. Even with the tip fee increase the cost is still less than the cost to landfill the material.
- There is only one remaining landfill in Vermont and the price per ton has increased.
- A strategic plan for CSWD is being done and will be complete this year.
- CSWD spent a lot of time investigating consolidated collection and decided the best approach is to let each member town determine if they want to pursue franchising or consolidated collection in their town.
- Staff is considering collecting organics in different colored bags rather than a separate container so the bags can simply be removed at the transfer station.

Dan Kerin asked about enforcement of the state mandates. Tom Moreau said CSWD's experience has been when there is a law there is an increase in participation by up to 20% of the population. CSWD cannot go through an individual's trash which is considered private property, but will provide more education and outreach to get compliance by the public. If composting and recycling is easy and convenient, people will do it.

George Tyler thanked Tom Moreau for his many years of service and expertise provided to CSWD, making CSWD a model of efficiency. Tom Moreau was wished well in his upcoming retirement. Chittenden County and the state will be at a great loss.

MOTION by George Tyler, SECOND by Elaine Sopchak, to approve the FY16 CSWD budget as presented. VOTING: unanimous (4-0); motion carried.

4. Approve Local Emergency Operations Plan (LEOP)

Police Chief, Brad LaRose, referred to the Village of Essex Junction 2015 Local Emergency Operations Template, noting the law changed and now requires that the board member verifying approval of the emergency plan must have completed one of two basic courses in emergency response training. Dan Kerin has this training. Chief LaRose said the village and town emergency plans are essentially the same. Resources will be shared in an emergency. Essex Selectboard approved the town's local emergency operations plan already.

MOTION by Dan Kerin, SECOND by Andrew Brown, that the Trustees approve the 2015 Essex Junction Emergency Operations Plan template as presented. VOTING: unanimous (4-0); motion carried.

5. Presentation/Discussion of Planning and Zoning Services

Greg Duggan stated the study of planning and zoning services for the village and town is based on the outcomes from Heart & Soul of thoughtful growth and unified planning between the town and village. Money was included in the town budget to hire a consultant to examine planning and zoning services in the town and village. Ariana McBride and Delia Clark have been hired. A steering committee with a representative mix of people from the community, from village and town boards, and staff will be formed. The scope of work includes identifying the working group to study the issues. A community kickoff event will be held in June to inform the public. The working group will meet to look at planning issues and structures. The consultants will provide an update at the meeting on May 4th with the Selectboard and Trustees. A report will be generated with findings and recommendations to be presented to the Selectboard and the Trustees who will then determine how to move forward.

George Tyler pointed out the Community Development Director and Planner is one person in the village while the town has two separate positions. Greg Duggan explained the town's Development Director handles long term planning and visioning while the Planner reviews development proposals for compliance to the regulations and presentation to the planning commission.

Elaine Sopchak asked if Regional Planning or the state community development department will have input and provide guidance on the final product. Greg Duggan said the consultants will have a copy of the ECOS Plan and all resources will be informed. Regional Planning has made note that Essex and Essex Junction are the only communities without a Development Review Board structure. Ms. Sopchak commented community development is not just planning and zoning, but includes outreach,

communication, economic development, grant funding. Pat Scheidel pointed out much of planning and zoning is regulated by state law, and economic development in the town is a function of the town manager. The study is looking at the governance portion of planning and zoning. Other items, such as outreach, communication, will be incorporated if the planning and zoning matter moves forward. Elaine Sopchak suggested the EGG neighborhood assembly approach could be applied in the planning and zoning process as a way to help with communication and to gather public input.

George Tyler said the question of who will govern the combined body of planners and zoners needs to be answered. Also, the Trustees must have a clear understanding of what the study will accomplish. Greg Duggan said the scope of work is good and the recommendations should be clear on whether there should be a combined body or not. Andrew Brown stressed the recommendation should be clear on having consolidated planning and governance of that body.

Dan Kerin mentioned the village schools are in the process of consolidating boards. This could be looked at by the consultants as an example.

Pat Scheidel advised not predetermining outcomes and to listen to what the people want. The town and village charters will answer some questions. There is no need to rush through the process. Lots of questions need to be asked.

George Tyler urged looking at the structure in place now and identifying what is good and what is not, what works and what does not. Concrete examples should be used. Heart & Soul and EGG made many recommendations that the village is already doing.

6. OLD BUSINESS

1. Appointment to Capital Program Review Committee

MOTION by Dan Kerin, SECOND by Andrew Brown, to appoint Kevin Collins to the Capital Program Review Committee through August 31, 2017.

DISCUSSION: Mr. Collins' credentials, background in business and engineering, and historical knowledge of the village were cited as assets to the committee.

VOTING: 3 ayes, one abstention (Elaine Sopchak); motion carried.

2. Accept Design Five Corners Report from Julie Campoli

Robin Pierce noted the Planning Commission is updating the Land Development Code and hopes to incorporate some of the report from Julie Campoli. The report will be posted on the village website and public comment will be requested. A joint meeting with the Trustees and the Planning Commission will be scheduled to discuss how to implement the plan and next steps. Julie Campoli will be invited to the joint meeting.

MOTION by George Tyler, SECOND by Elaine Sopchak, to accept the Design Five Corners Report by Julie Campoli. VOTING: unanimous (4-0); motion carried.

3. Renewal of Village Center Designation

Robin Pierce stated there are benefits with the Village Center Designation that could apply to development that will occur along the crescent connector. There could also be benefit to overlapping the Vermont Neighborhood Designation.

MOTION by Elaine Sopchak, SECOND by Dan Kerin, to authorize staff to renew the Village Center Designation via application to the Department of Housing and Community Development. VOTING: unanimous (4-0); motion carried.

4. Update on 4 Pearl Street

Robin Pierce reported the issue with trucks on Park Terrace has been addressed. The sidewalk has not been impacted by the site work. The Village Engineer is inspecting the work to ensure the approved plan is being followed. John Wells is the site superintendent.

5. Amendment to Motor Vehicle Ordinance

Pat Scheidel reported the Police Chief does not recommend allowing noncompliance with the law. The Village Attorney advised granting a waiver to the traffic ordinance is not a good idea, but the regulations can be amended for the duration of the project at 4 Pearl Street. An amendment to the ordinance will take 60 days to go into effect. Parking on the street for a temporary time period can be suggested to the residents.

George Tyler pointed out the amendment can be temporary and tightly focused. The residents are being impacted by the construction and need some relief.

Pat Scheidel will add the amended ordinance language to the next agenda for review.

6. Discuss Essex Government Group (EGG) Final Report

The Trustees provided feedback on the EGG report as follows:

- The report seems to be subjective, saying a certain number of people must attend town meeting, but never specifying a number.
- There is hesitation to make changes as a “knee jerk” reaction.
- There could have been repeat responses to the surveys by individuals and also responses from people out of the village.
- The recommendations are ambiguous and subjective by referring to “many people”, but not defining “many”.
- There is agreement voting should be done on the same day.
- The recommendations on communication could be strengthened.
- Some of the approaches should be tried to see the outcome.
- The recommendations are great, but significant and will require possible charter changes, staff and resources.
- An analysis and stronger findings to push in the direction of the recommendations would have been good.
- Rather than same day voting which was the impetus the respondents identified their priority as better collaboration between the village and town (that is occurring now). The analysis should have focused more on same day voting.

Elaine Sopchak noted the budget was quickly exceeded and the consultant volunteered their time to finish the report so more analysis could not be done. The basis of the work was a small group who were unhappy with the voting, but the outcome was recommendation for more communication. Communication was a constant throughout the process. Communication underlies all. The recommendations should be taken as a package, but that will take a long period of time so one option is to begin with one item and go forward from there. The first step could be empowering neighborhoods with involvement in the planning discussion. Over the summer ideas can be explored with staff on how to enhance the next village annual meeting.

7. NEW BUSINESS

1. Approve Amendment to Fringe Benefit Policy

Staff reported the IRS rules require \$50,000 or more of life insurance must be taxed.

MOTION by Andrew Brown, SECOND by Elaine Sopchak, to adopt the revised policy as presented and rename as “Fringe Benefit Policy”. VOTING: unanimous (4-0); motion carried.

2. Approve Bid Award: Main Street Drainage Enclosure Project

It was noted the low bid is significantly lower than the project estimate.

MOTION by George Tyler, SECOND by Andrew Brown, to award the bid for the Main Street drainage enclosure project to Desroches Construction Services, Inc. in the amount of \$576,500. VOTING: unanimous (4-0); motion carried.

3. Approve Bid Award: Hillcrest Drainage and Water Line Improvements

MOTION by Dan Kerin, SECOND by Andrew Brown, to award the bid for the Hillcrest drainage and water line improvement project to Ormond Bushey and Sons, Inc. in the amount of \$256,244. VOTING: unanimous (4-0); motion carried.

4. Review/Sign Ethics Policy

The Trustees each signed the Ethics Policy to acknowledge receipt and review of the document.

8. MUNICIPAL MANAGER’S REPORT

1. Meeting Schedule – Regular Trustees Meetings @ 6:30 PM

- May 12, 2015
- May 26, 2015
- June 9, 2015
- June 23, 2015
- July 14, 2015
- July 28, 2015
- August 11, 2015
- August 25, 2015
- September 8, 2015

Special Meetings/Events:

- May 4, 2015 @ 7:30 PM – Joint Meeting with Essex Selectboard
- May 23, 2015 @ 10 AM – Memorial Day Parade
- July 18, 2015 @ 5 PM – Block Party & Street Dance

2. Medical Leave

Pat Scheidel will be out on medical leave from May 6, 2015 to May 20, 2015 for surgery.

3. Water Breaks

Lauren Morriseau alerted the Trustees to the financial impact of the numerous water breaks this winter. Excavation and repair costs alone are \$107,000 so far. The water bill from Champlain Water District has not yet been received. Costs will be covered by the Water Department enterprise fund. Staff will follow up with Rick Jones on review of the repair work and the plan moving forward.

9. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

None.

2. Reading File

- Minutes
 - Tree Advisory Committee 4/21/15
- Certification of Results for Annual Election 4/14/15

10. CONSENT AGENDA

MOTION by Dan Kerin, SECOND by Andrew Brown, to approve the consent agenda as follows:

1. **Approve Minutes of Previous Meeting 4/14/15.**
2. **Approve Warrants Check #10051319 to Check #10051389 totaling \$480,760.26.**
3. **Approve Street Closings for Brite Night 5k Run on 7/18/15.**
4. **Approve Street Vending Permit for The Ice Cream Man.**

VOTING: unanimous (4-0); motion carried.

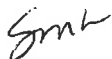
11. ADJOURNMENT

MOTION by Dan Kerin, SECOND by Andrew Brown, to adjourn the meeting.

VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 8:45 PM.

RScty: M.E.Riordan



TOWN OF ESSEX
JOINT MEETING WITH VILLAGE BOARD OF TRUSTEES
SELECTBOARD MINUTES
May 4, 2015

SELECTBOARD: Max Levy, Chair; Irene Wrenner, Vice Chair; Brad Luck, Michael Plageman, Andrew Watts.

TRUSTEES: George Tyler, Village President; Dan Kerin, Vice President; Elaine Sopchak; Lori Houghton; Andrew Brown.

OTHERS PRESENT: Pat Scheidel, Town Manager; Brendan Keleher, Assistant Town Manager; Doug Fisher, Director of Administrative Services; Dennis Lutz, Public Works Director; Greg Duggan, Town Planner; Dana Hanley, Community Development Director; Sharon Kelley, Zoning Administrator; James Jutras, Village Water Quality Superintendent; Lauren Morrisseau; Village Assistant Manager/Finance/MIS; Ariana McBride, Consultant (via Skype); Alan Nye, Chittenden Solid Waste District Representative; Tom Moreau, Chittenden Solid Waste District General Manager; Harris Abbott; Ron Lawrence; Vanessa Zerillo; Linda McKenna; Deb McAdoo.

Mr. Levy called the Selectboard (SB) meeting to order at 7:30 p.m.

Mr. Tyler called the Village meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Levy invited those present to join him in reciting the "Pledge of Allegiance."

PUBLIC TO BE HEARD

There were no comments from the public.

Mr. Plageman gave an update on the 81 Main Street Renovations Project.

Ms. Wrenner highlighted two local Essex Teens, Ms. Mallory Stultz (daughter of Saramichelle Stultz, Recording Secretary) and Mr. Martin Deutsch, who were recognized in the Burlington Free Press as Academic All-Stars.

AGENDA ADDITIONS/CHANGES

Village Trustees agreed with Mr. Scheidel's recommendation to strike 4.e. in the Village Agenda.

Mr. Scheidel reported the following addition to the Agenda: a document about Essex, Vermont Scope of Work: Remaining Essex's Planning Governance dated April 1, 2015 and prepared by Ms. Delia Clark and Ms. Ariana McBride.

APPROVAL OF AGENDA

MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION TO APPROVE THE AMENDED AGENDA. THE MOTION PASSED 5-0.

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BUSINESS

Chittenden Solid Waste District Budget Presentation-Alan Nye and Tom Moreau

Mr. Alan Nye, the Essex Representative for the Chittenden Solid Waste District (CSWD) and Mr. Tom Moreau, General Manager for CSWD, presented the FYE 2016 CSWD Budget Proposal. Mr. Moreau reviewed the Major Assumptions for Revenues and Expenditures for the budget and some of the highlights. He also reviewed the highlights of the FYE 2016 CSWD Capital Program Budget to the members. Members deliberated on the CSWD Budget Proposal.

IRENE WRENNER MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO ACCEPT THE FYE 2016 CHITTENDEN SOLID WASTE DISTRICT BUDGET PROPOSAL. THE MOTION PASSED 5-0.

Planning/Zoning Consultants Presentation-Greg Duggan/Consultants

Mr. Duggan introduced the issue of whether the SB and Trustees should move forward with the Essex Planning Governance project, which will consist of a community-wide discussion about the best planning and zoning structure for the future of Essex. Mr. Duggan provided background to the issue, and Ms. Ariana McBride, consultant, gave an overview of the project. Members and staff deliberated extensively on the issue.

MICHAEL PLAGEMAN MOVED AND IRENE WRENNER SECONDED A MOTION THAT THE SELECTBOARD MOVE FORWARD WITH THE PLANNING GOVERNANCE PROJECT. THE MOTION PASSED 5-0.

DAN KERIN MOVED AND LORI HOUGHTON SECONDED A MOTION THAT THE TRUSTEES MOVE FORWARD WITH THE PLANNING GOVERNANCE PROJECT. THE MOTION PASSED 5-0.

IRENE WRENNER MOVED AND BRAD LUCK SECONDED A MOTION TO AUTHORIZE THE TOWN MANAGER TO EXECUTE A CONTRACT BETWEEN THE TOWN OF ESSEX AND CONSULTANTS. THE MOTION PASSED 5-0.

Essex Governance Group Discussion-Pat Scheidel

Mr. Scheidel introduced the issue of whether or not the SB will discuss the presentation and recommendations made by the Essex Governance Group concerning civic engagement and governance. Ms. Sopchak explained the intent from the Village Trustee's during its last discussion on the Essex Governance Group (EGG) Final Report and final recommendations. She explained that the Trustees were in agreement that the first two recommendations A. Launch Proactive Communication Program and B. Empower Neighborhoods could be addressed right away. The last two recommendations C. Switch to Enhanced Town Meeting/Australian Ballot Hybrid and D. Institute Same-Day Voting would take more time to address. The members and the Trustees deliberated and debated extensively on this issue and also discussed the next steps.

BRAD LUCK MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION THAT THE SELECTBOARD CREATE A TASK FORCE TO CONTINUE THE EXPLORATION OF THE

99 ESSEX GOVERNANCE GROUP RECOMMENDATIONS C AND D. THE MOTION FAILED
100 1-4 (Max Levy, Irene Wrenner, Michael Plageman and Andrew Watts opposed).

101
102 ANDREW BROWN MOVED AND LORI HOUGHTON SECONDED A MOTION THAT THE
103 TRUSTEES CREATE A TASK FORCE TO CONTINUE THE EXPLORATION OF THE
104 ESSEX GOVERNANCE GROUP RECOMMENDATIONS C AND D. THE MOTION PASSED
105 4-1 (Dan Kerin opposed).

106
107 MICHAEL PLAGEMAN MOVED TO TASK THE ESSEX GOVERNANCE GROUP TO
108 CONTINUE THE EXPLORATION OF THE ESSEX GOVERNANCE GROUP
109 RECOMMENDATIONS C AND D. THE MOTION FAILED FOR A LACK OF A SECOND TO
110 THE MOTION.

111
112 It was decided that the Trustees would report back to the SB once it received further information from
113 the Task Force. Mr. Levy suggested another joint meeting in the future to solely discuss this item, and
114 members agreed.

115
116 **Joint Stormwater Discussion-Dennis Lutz**

117
118 Mr. Lutz and Mr. Jutras introduced the issue of whether or not the SB and Trustees will authorize the
119 staff to initiate land acquisition/utilization discussions with private parties with respect to the Flow
120 Restoration Plans under development for Indian/Sunderland Brooks and the private landowners'
121 expired stormwater permits. Members and Trustees agreed with the staff request for Executive Session
122 to discuss the implications of the Flow Restoration Study preliminary results with selected Type 2 and
123 Type 3 Expired Stormwater permit holders regarding the potential for land acquisition/utilization by the
124 Town and Village.

125
126 **Spring/Summer/Fall 2015 Work List-Dennis Lutz**

127
128 Mr. Lutz introduced the issue for the SB and Trustees to receive input on Town work projects planned
129 or underway during the next six months, some of which cross municipal jurisdictions, and provide
130 feedback regarding the work plan. Mr. Lutz reviewed his memorandum dated April 15, 2015 to the
131 Municipal Manager, the SB and the Trustees regarding the Spring/Summer/Fall 2015 Work List.
132 Members could provide input to Mr. Lutz through e-mail regarding the work list.

133
134 **Award of Paving Bids-Dennis Lutz**

135
136 Mr. Lutz introduced the issue and discussed his memorandum dated April 20, 2015 to the Municipal
137 Manager, the SB and Trustees regarding the Award of Paving Bids. Members and staff deliberated on
138 the issue.

139
140 **Authorization to Open Bank Accounts-Doug Fisher**

141
142 Mr. Fisher introduced the issue of authorization from the SB to open the necessary bank accounts at
143 either People's United Bank or the Merchants Bank, for the Town's operating accounts. He explained
144 that as part of the on-going task of combining service delivery in the Finance and Administrative areas
145 of the Town and Village, staff is looking at combining bank accounts to simplify the process. The
146 accounting software in use by the Town, and soon to be in use by the Village, can handle the allocation
147 of funds between the two entities just as it currently does between the various funds of the Town and

148 Village. Staff is in the process of evaluating the People's United Bank and the Merchants Bank with a
149 set of criteria and will be making a final decision soon. This authorization is being sought to allow the
150 Town to effect the necessary changes when the final decision is made. In order to open the necessary
151 accounts, the Bank requires a resolution be adopted by the SB authorizing the accounts.
152

153 **IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO**
154 **AUTHORIZE MANAGEMENT TO OPEN THE NECESSARY BANK ACCOUNTS AT**
155 **PEOPLE'S UNITED BANK OR THE MERCHANTS BANK AND AUTHORIZE THE CHAIR**
156 **TO SIGN THE REQUIRED RESOLUTION. THE MOTION PASSED 5-0.**
157

158 **Kids to Park Day Resolution-Pat Scheidel**
159

160 Mr. Scheidel introduced the issue of whether or not the SB will sign the proclamation regarding
161 National Kids to Parks Day through the National Park Trust. Ms. Wrenner suggested changing the
162 language in the fourth **WHEREAS** to the following: "**WHEREAS**, we should encourage children to
163 lead a more active lifestyle in order to keep fit" and members agreed.
164

165 **IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE**
166 **AND SIGN THE PROCLAMATION TO PARTICIPATE IN NATIONAL KIDS TO PARKS DAY**
167 **AS AMENDED. THE MOTION PASSED 5-0.**
168

169 Mr. Watts read the following resolution as amended into the record:
170

171 **A Proclamation**
172 **Kids to Parks Day: Saturday, May 16, 2015**

173
174 **WHEREAS**, May 16th, 2015 is the fifth Kids to Parks Day organized and launched by the National
175 Park Trust; and
176

177 **WHEREAS**, Kids to Parks Day empowers kids and encourages families to get outdoors and visit
178 America's parks; and
179

180 **WHEREAS**, it is important to introduce a new generation to our nation's parks because of the decline
181 in Park attendance over the last decades; and
182

183 **WHEREAS**, we should encourage children to lead a more active lifestyle to stay fit and healthy; and
184

185 **WHEREAS**, Kids to Parks Day is open to all children and adults across the country to encourage a
186 large and diverse group of participants; and
187

188 **WHEREAS**, Kids to Parks Day will broaden children's appreciation for nature and the outdoors; now
189 therefore be it
190

191 **RESOLVED** that the Selectboard of the Town of Essex hereby proclaim to participate in Kids to Parks
192 Day. We urge residents of the Town of Essex to make time May 16th, 2015 to take the children in their
193 lives to a neighborhood, state or national park.
194

195 Dated this 4th day of May 2015.
196 Town of Essex Selectboard.##

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Minutes: April 20, 2015

IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE THE MINUTES OF APRIL 20, 2015 WITH THE FOLLOWING CORRECTIONS:

Line 168: After “Crosby” add “,”. Line 187 and 190: Replace “Harley” with “Harlie”. Line 213: Replace “Bouchard's” with “Bouchards”. Line 227: Replace “its” with “his”. Line 229: Replace “its” with “their”. Line 231: Put quotes around “Fight or flight”. Line 294: After “is the” add “first-on-the-list”. Line 312: Replace “5” with “3”. Line 348: Strike “vote of the”. Line 362: Strike extra space before “municipal”.

THE MOTION PASSED 5-0.

CONSENT AGENDA

IRENE WRENNER MOVED AND ANDREW WATTS SECONDED A MOTION TO APPROVE THE CONSENT AGENDA WITH SELECTBOARD MEMBER COMMENTS. THE MOTION PASSED 5-0.

CONSENT AGENDA

Check Warrants: April 16 & 23, 2015
Planning Commission – April 9, 2015

Ms. Wrenner pointed out that on page 2 of the minutes, the Planning Commissioners listed two areas of focus, which were affordable housing and energy savings.

Memos

To CCRPC Member Municipalities from Bernadette Ferenc, re Notice of Public Hearing to Review FY2016 Unified Planning Work Program & Proposed Major Transportation Improvement (TIP) Amendment (www.ccrpcvt.org/workplan).
To Town of Essex, Village of Essex Junction Board of Trustees, Orton Family Foundation from Heart and Soul (Liz Subin) re August 2014 Update; October 15, 2014 Update on the Future Voting in Essex

The Village Trustees agreed to not discuss their consent agenda change.

ANDREW WATTS MOVED AND IRENE WRENNER SECONDED A MOTION THAT THE SELECTBOARD MAKE A SPECIFIC FINDING THAT THE PREMATURE PUBLIC KNOWLEDGE OF THE TOWN'S DISCUSSION REGARDING REAL ESTATE CONTRACTS, INCLUDING THE TOWN'S NEGOTIATING STRATEGY IN CONNECTION THEREWITH, WOULD CLEARLY PLACE THE TOWN OF ESSEX AT A SUBSTANTIAL DISADVANTAGE. THE MOTION PASSED 5-0.

DAN KERIN MOVED AND LORI HOUGHTON SECONDED A MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING POSSIBLE LAND ACQUISITION TO INCLUDE THE TOWN MANAGER, ASSISTANT TOWN MANAGER, TOWN FINANCE DIRECTOR, TOWN PUBLIC WORKS DIRECTOR, TOWN PLANNER, VILLAGE WATER QUALITY SUPERINTENDENT, VILLAGE ASSISTANT MANAGER AND HARRIS ABBOT.

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ANDREW WATTS MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION THAT THE SELECTBOARD ENTER EXECUTIVE SESSION TO DISCUSS REAL ESTATE CONTRACTS PURSUANT TO 1 V.S.A. SECTION 313 (A)(1)(B) TO INCLUDE THE TOWN MANAGER, ASSISTANT TOWN MANAGER, TOWN FINANCE DIRECTOR, TOWN PUBLIC WORKS DIRECTOR, TOWN PLANNER, VILLAGE WATER QUALITY SUPERINTENDENT, VILLAGE ASSISTANT MANAGER AND HARRIS ABBOT. THE MOTION PASSED 5-0.

Mr. Tyler pointed out that the reason for entering Executive Session is pertinent to the information presented by Mr. Lutz earlier in the meeting and is that the law requires a discussion on this issue to be held in Executive Session.

IRENE WRENNER MOVED AND MICHAEL PLAGEMAN SECONDED A MOTION TO EXIT EXECUTIVE SESSION AT 11:20 P.M. THE MOTION PASSED.

GEORGE TYLER MOVED AND DAN KERIN SECONDED A MOTION TO EXIT EXECUTIVE SESSION AT 11:20 P.M. THE MOTION PASSED.

BRAD LUCK MOVED AND IRENE WRENNER SECONDED A MOTION TO ADJOURN AT 11:21 P.M. THE MOTION PASSED 5-0.

GEORGE TYLER MOVED AND ANDREW BROWN SECONDED A MOTION TO ADJOURN AT 11:21 P.M. THE MOTION PASSED 5-0.

Respectfully submitted,

Saramichelle Stultz
 Recording Secretary

Approved this _____ day of _____ 2015.

(See minutes of this date for corrections, if any).

Andrew J. Watts, Clerk, Selectboard

(THESE MINUTES ARE SUBJECT TO CHANGE AT THE NEXT SELECTBOARD MEETING)

Check Register Report

BL 5/12/15

Date: 05/08/2015

Time: 2:13 pm

Page: 2

Village of Essex Junction

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10051442	05/12/2015	Printed		10155	W.B. MASON CO. INC	OFFICE SUPPLIES-VARIOUS	502.65
10051443	05/12/2015	Printed		1755	P & H SENESAC, INC.	PS WELL CLEANING-SANI	750.00
10051444	05/12/2015	Printed		1789	PIKE INDUSTRIES, INC.	ASPHALTT-STREET	917.50
10051445	05/12/2015	Printed		10724	PRACTICAL FIRE EQUIPMENT	ALUM ROOF SAFETY PLATFORM-FIRE	475.00
10051446	05/12/2015	Printed		1780	EVERETT J. PRESCOTT, INC.	MJ ADAPTOR-WATER	531.38
10051447	05/12/2015	Printed		9587	RANGER ASPHALT & CONCRETE PROC	TOPSOIL-STREET	200.00
10051448	05/12/2015	Printed		10691	RESERVE ACCOUNT	POSTAGE BY PHONE-ADMIN	2,000.00
10051449	05/12/2015	Printed		10451	RICOH	COPIER-WWTF	276.19
10051450	05/12/2015	Printed		1843	MARIANNE E. RIORDAN	MINUTES-ADM/COM DEV	539.00
10051451	05/12/2015	Printed		10688	THE ROYAL GROUP	ALARM/LIGHTS INSPECTION-LIB	1,341.95
10051452	05/12/2015	Printed		10386	SAC INCORPORATED	UNISTRUT POLYMER XFER GBT-WW	12.60
10051453	05/12/2015	Printed		10199	SAMMEL SIGN COMPANY	BANNER CHANGES-ADMIN/EC DEV	150.00
10051454	05/12/2015	Printed		9924	SHEARER CHEVROLET	DOOR HANDLE ASSY REPAIR-STR	614.88
10051455	05/12/2015	Printed		20732	THE SHERWIN-WILLIAMS CO.	SUPPLIES-STREET	20.12
10051456	05/12/2015	Printed		2093	SLACK CHEMICAL COMPANY INC.	SODIUM HYDROXIDE-WWTF	664.80
10051457	05/12/2015	Printed		10040	SMALL DOG (SO.BURL)ELECTRONICS	IMAC-LIBRARY	1,632.00
10051458	05/12/2015	Printed		9627	THE SMALL ENGINE CO., INC	SHOP SUPPLIES/LABOR-FIRE	111.17
10051459	05/12/2015	Printed		21153	SOVERNET COMMUNICATIONS	PH/INTERNET-VARIOUS	350.32
10051460	05/12/2015	Printed		2124	STAPLES ADVANTAGE	SUPPLIES-WWTF	371.41
10051461	05/12/2015	Printed		2153	SULLIVAN, POWERS & CO.	SINGLE AUDIT SERVICES-WWTF	6,254.00
10051462	05/12/2015	Printed		2159	SURPASS CHEMICAL CO INC	SODIUM HYPOCHLORITE-WWTF	4,171.64
10051463	05/12/2015	Printed		0545	THE TECH GROUP	ADD'L ROUTER LICENSE-SANI	850.00
10051464	05/12/2015	Printed		10723	TECHNOLOGY SALES ASSOCIATION	DIGESTER FLARE PARTS-WWTF	891.82
10051465	05/12/2015	Printed		2312	UI INSURANCE SERVICES, INC.	A&S INS PREM RENEWAL-FIRE	3,600.00
10051466	05/12/2015	Printed		2302	UPSTART	SUPPLIES-LIBRARY	53.45
10051467	05/12/2015	Printed		23415	VERIZON WIRELESS	CELL PHONES-VARIOUS	862.13
10051468	05/12/2015	Printed		9400	VERMONT ASTRONOMICAL SOCIETY	TELESCOPE PACKAGE-LIBRARY	300.00
10051469	05/12/2015	Printed		10601	VERMONT GAS #2	NATURAL GAS- VARIOUS	4,523.39
10051470	05/12/2015	Printed		2366	VERMONT GAS SYSTEMS, INC.	NATURAL GAS- VARIOUS	2,396.11
10051471	05/12/2015	Printed		2403	VERMONT TENT COMPANY	MEM DAY TENT-ADMIN	466.87
10051473	05/12/2015	Printed		1000206	VILLAGE OF ESSEX JCT.	WATER & SEWER-VARIOUS	1,904.02
10051474	05/12/2015	Printed		9968	VISION SERVICE PLAN-CONNECTICU	INS PREMIUM-VARIOUS DEPTS	400.63
10051475	05/12/2015	Printed		2380	VLCT PACIF, INC.	CLAIM -STR	300.00
10051476	05/12/2015	Printed		2413	VT DEPT OF TAXES	ELECTRONIC ACCESS FEE-COM DEV	5.00
10051477	05/12/2015	Printed		10722	LUCINDA H. WALKER	MILEAGE REIMB-LIBRARY	121.90
10051478	05/12/2015	Printed		2462	WATER ENVIRONMENT FEDERATION	WEF RENEWALS-WWTF	448.00
10051479	05/12/2015	Printed		0811	F.W. WEBB COMPANY	HEAT SHRINK FLOW EQ-WWTF	12.36
10051480	05/12/2015	Printed		2485	WESCO DISTRIBUTION, INC.	SUPPLIES-FIRE	54.60
10051481	05/12/2015	Printed		2510	FRANK WHITCOMB CONSTRUCTION	SHUR PAC-STREET	240.13

Total Checks: 89

Checks Total (excluding void checks):

123,620.91

Total Payments: 89

Bank Total (excluding void checks):

123,620.91

Total Payments: 89

Grand Total (excluding void checks):

123,620.91

Check Register Report

BL 5/12/15

Date: 05/08/2015

Time: 2:13 pm

Page: 1

Village of Essex Junction

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10051390	04/27/2015	Printed		2424	VERMONT LIBRARY	8 ATTENDEES CONF	400.00
10051391	05/28/2015	Printed		2361	STATE OF VERMONT	REG-LIBRARY HAZ WASTE GEN REGIS FEE-FIRE	75.00
10051392	04/30/2015	Printed		1817	POSTMASTER	MAIL WATER BILLS-SANI/WATER	1,002.66
10051393	05/05/2015	Printed		05530	COSTCO COLCHESTER #314	MTG REFRESHMENTS-FIRE	145.91
10051394	05/12/2015	Printed		10508	ADVANCED DISPOSAL	GRIT DISPOSAL-WWTF	190.00
10051395	05/12/2015	Printed		0025	ESSEX AGWAY	SUPPLIES-WWTF	12.98
10051396	05/12/2015	Printed		0065	AMERICAN LIBRARY	MEMBERSHIP RENEWAL-LIBRARY	500.00
10051397	05/12/2015	Printed		9847	AUTOZONE, INC	DIESEL EXHAUST FLUID-FIRE	7.49
10051398	05/12/2015	Printed		9976	AVONDAIR SYSTEMS, INC	DUCT WORK-LIBRARY	1,041.00
10051399	05/12/2015	Printed		10301	DAVID A. BARRA, PLC	LEGAL SERVICES-VARIOUS	1,864.50
10051400	05/12/2015	Printed		10600	BRODART #2	CIRCULATION MATERIALS-LIBRARY	340.79
10051401	05/12/2015	Printed		0268	BRODART CO.	CIRC MATERIALS-LIBRARY	165.23
10051402	05/12/2015	Printed		10704	JULIE CAMPOLI	TOWN MTG PRESENTATION-EC DEV	606.72
10051403	05/12/2015	Printed		9743	CARQUEST AUTO PARTS	SUPPLIES-STREET/WWTF	61.45
10051404	05/12/2015	Printed		0461	CENTRAL BEVERAGE	NEWSPAPERS-LIBRARY	204.50
10051405	05/12/2015	Printed		0503	CHAMPLAIN OIL COMPANY, INC.	VEHICLE FUEL-VARIOUS	2,706.21
10051406	05/12/2015	Printed		0525	CHITTENDEN SOLID WASTE DISTRIC	BIOSOLIDS-WWTF	3,815.55
10051407	05/12/2015	Printed		10614	CHOICE COBRA, LLC	ADMIN FEE-ADMIN	30.00
10051408	05/12/2015	Printed		10353	CIVES CORP	SHOE PLOW-STREET	254.45
10051409	05/12/2015	Printed		2305	CLARK'S TRUCK CENTER	JUMP STARTER-STREET	110.00
10051410	05/12/2015	Printed		9788	COMCAST	CABLE/INTERNET-STR	155.57
10051412	05/12/2015	Printed		1690	DEPOT HOME & GARDEN	STRAW & GRASS SEED-STREET	517.90
10051413	05/12/2015	Printed		10644	DIRT TECH CO LLC	WOODS END DR RECON PROJ	4,837.95
10051414	05/12/2015	Printed		0723	EMPLOYEE DATA FORMS OF MO LLC	SUPPLIES-ADMIN	27.25
10051415	05/12/2015	Printed		0780	ESSEX EQUIPMENT SALES	RENTAL & SUPPLIES-STREET	144.06
10051416	05/12/2015	Printed		0770	ESSEX JUNCTION SCHOOL DISTRICT	TRANSFERS SCHL IMPACT FEE	11,663.72
10051417	05/12/2015	Printed		0795	TOWN OF ESSEX	RECORDINGS-CD	350.00
10051418	05/12/2015	Printed		10231	FAILSAFE TESTING INC	FIRE HOSE TEST-FIRE	1,963.00
10051419	05/12/2015	Printed		10164	ERIC FENTON	FIRE SCHOOL EXP REIMB-FIRE	113.33
10051420	05/12/2015	Printed		0807	FIREPROTEC	SCBA REFILLS-FIRE	74.45
10051421	05/12/2015	Printed		10226	G & K SERVICES	SUPPLIES-STREET	57.33
10051422	05/12/2015	Printed		0899	GAUTHIER TRUCKING CO., INC	RUBBISH REMOVAL-LH/STREET	150.00
10051423	05/12/2015	Printed		0957	GMWEA	TRADE SHOW REGISTRATION-WWTF	220.00
10051424	05/12/2015	Printed		9726	GOT THAT RENTAL SALES, INC	SHOP SUPPLIES-STREET	819.47
10051425	05/12/2015	Printed		0943	MARY L. GRAF	BOOK REIMBURSEMENT-LIBRARY	48.38
10051426	05/12/2015	Printed		24511	GRAINGER	PUMP+SUPPLIES-WW/FIRE/ST	578.08
10051427	05/12/2015	Printed		09502	GRAYBAR COMPANY INC.	TRUCK PARTS-STREET	150.75
10051428	05/12/2015	Printed		10598	GREEN MOUNTAIN POWER CORP #2	ELEC-VARIOUS	10,734.67
10051430	05/12/2015	Printed		0965	GREEN MOUNTAIN POWER CORP.	ELEC-VARIOUS	1,522.68
10051431	05/12/2015	Printed		1010	HACH COMPANY	AERATION DO PROBE-WWTF	1,870.39
10051432	05/12/2015	Printed		1035	DONALD L. HAMLIN	ENGINEERING -DEVELOPERS	1,588.00
10051433	05/12/2015	Printed		10636	HEALTH EQUITY	ADMIN FEE-ADMIN	3.45
10051434	05/12/2015	Printed		1093	HOLLAND CO., INC.	SODIUM BISULFITE-WWTF	6,647.34
10051435	05/12/2015	Printed		9769	KEMIRA WATER SOLUTIONS	SODIUM ALUMINATE-WWTF	9,217.27
10051436	05/12/2015	Printed		1293	F. R. LAFAYETTE, INC.	SIGN POST-STREET	105.00
10051437	05/12/2015	Printed		1292	LAMOUREUX, & DICKINSON	PERL ST LINK-CAP R	12,786.36
10051438	05/12/2015	Printed		1332	LENNYS SHOE AND APPAREL	UNIFORMS-VARIOUS	836.00
10051439	05/12/2015	Printed		1423	MAHER CORPORATION	CHEM FEED PUMP PARTS-WWTF	3,300.26
10051440	05/12/2015	Printed		10432	CHELSEA MANDIGO	SAC COURSE/FLTR MOCK-UP-WWTF	136.05
10051441	05/12/2015	Printed		1460	MAPLEHURST FLORIST	FLOWERS-EC DEV/ADMIN	150.74

REVENUE/EXPENDITURE REPORT
Bill List 5/12/15

Village of Essex Junction

For the Period: 7/1/2014 to 5/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
401.000 PROPERTY TAXES-CURRENT	3,011,526.00	3,011,526.00	3,036,245.74	0.00	0.00	-24,719.74	100.8
402.000 STATE FOR VT PILOT & CURRENT U	2,500.00	2,500.00	3,528.87	0.00	0.00	-1,028.87	141.2
403.000 PENALTIES/INTEREST DELINQ. TAX	8,000.00	8,000.00	382.95	0.00	0.00	7,617.05	4.8
410.000 LICENSE AND ZONING FEE	35,000.00	35,000.00	64,264.20	60.00	0.00	-29,264.20	183.6
411.010 SERVICE FEE - WATER	106,840.00	106,840.00	80,130.00	0.00	0.00	26,710.00	75.0
411.020 SERVICE FEE - WWTP	53,420.00	53,420.00	40,065.00	0.00	0.00	13,355.00	75.0
411.030 SERVICE FEE - SANITATION	106,840.00	106,840.00	80,130.00	0.00	0.00	26,710.00	75.0
420.010 STATE DISTRICT COURT FINES	2,000.00	2,000.00	757.00	0.00	0.00	1,243.00	37.9
420.020 STATE HIGHWAY AID	100,000.00	100,000.00	113,436.00	0.00	0.00	-13,436.00	113.4
420.030 EJSD TAX COLLECTION FEES	48,000.00	48,000.00	0.00	0.00	0.00	48,000.00	0.0
432.015 PARKING SPACE FEES	4,800.00	4,800.00	4,000.00	0.00	0.00	800.00	83.3
432.020 LINCOLN HALL RENTALS	1.00	1.00	0.00	0.00	0.00	1.00	0.0
432.030 MISCELLANEOUS FIRE RECEIPTS	10.00	10.00	20.00	0.00	0.00	-10.00	200.0
432.051 BLOCK PARTY CONTRIBUTIONS	1,500.00	1,500.00	1,850.00	0.00	0.00	-350.00	123.3
432.070 MISCELLANEOUS STREET RECEIPTS	3,000.00	3,000.00	2,698.30	0.00	0.00	301.70	89.9
432.080 MISCELLANEOUS LIBRARY RECEIPTS	500.00	500.00	646.00	82.00	0.00	-146.00	129.2
434.010 ESSEX TOWN CONTRIB. TO LIBRARY	15,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00	100.0
440.000 INTEREST EARNINGS	1,500.00	1,500.00	1,067.47	0.00	0.00	432.53	71.2
445.000 MISC. - UNCLASSIFIED RECEIPTS	2,000.00	2,000.00	2,255.97	9.75	0.00	-255.97	112.8
Revenue	3,502,437.00	3,502,437.00	3,446,477.50	15,151.75	0.00	55,959.50	98.4
Acct Class: 4900 GRANTS & DONATIONS							
432.033 OTHER DONATIONS	0.00	0.00	933.75	0.00	0.00	-933.75	0.0
432.081 BROWNELL LIBRARY GRANTS	0.00	0.00	1,350.00	0.00	0.00	-1,350.00	0.0
432.083 DONATIONS TO LIBRARY	0.00	0.00	6,000.00	0.00	0.00	-6,000.00	0.0
441.028 MISC GRANTS	0.00	0.00	4,940.00	0.00	0.00	-4,940.00	0.0
441.036 CARING FOR CANOPY GRANT	0.00	0.00	4,250.00	0.00	0.00	-4,250.00	0.0
GRANTS & DONATIONS	0.00	0.00	17,473.75	0.00	0.00	-17,473.75	0.0
Acct Class: 5990 Non Operating Revenues							
410.150 Adult Replacement Receipts	0.00	0.00	2,791.38	0.00	0.00	-2,791.38	0.0
410.151 Juvenile Replacment Receipts	0.00	0.00	1,738.00	0.00	0.00	-1,738.00	0.0
Non Operating Revenues	0.00	0.00	4,529.38	0.00	0.00	-4,529.38	0.0
Dept: 000.000	3,502,437.00	3,502,437.00	3,468,480.63	15,151.75	0.00	33,956.37	99.0
Revenues	3,502,437.00	3,502,437.00	3,468,480.63	15,151.75	0.00	33,956.37	99.0
Expenditures							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	255,978.00	255,978.00	229,337.77	5,009.80	0.00	26,640.23	89.6
720.004 MANAGER CONTRACT	55,995.00	55,995.00	46,662.50	0.00	0.00	9,332.50	83.3
720.010 SALARIES OVERTIME	1,500.00	1,500.00	1,420.90	86.93	0.00	79.10	94.7
720.020 SALARIES PART TIME	15,057.00	15,057.00	8,839.70	163.00	0.00	6,217.30	58.7
720.022 SOCIAL SECURITY	21,109.00	21,109.00	18,313.01	393.31	0.00	2,795.99	86.8
720.024 UNEMPLOYMENT INSURANCE	1,067.00	1,067.00	990.58	2.22	0.00	76.42	92.8
720.026 WORKERS COMP INSURANCE	1,047.00	1,047.00	1,135.07	24.47	0.00	-88.07	108.4
720.028 HEALTH INS & OTHER BENEFITS	72,355.00	72,355.00	58,575.27	33.45	0.00	13,779.73	81.0
720.030 RETIREMENT	25,598.00	25,598.00	22,041.90	493.48	0.00	3,556.10	86.1
720.032 LIABILITY & PROPERTY INS.	6,218.00	6,218.00	5,980.99	0.00	0.00	237.01	96.2
720.034 PUBLIC OFFICIALS LIABILITY INS	5,800.00	5,800.00	5,720.50	0.00	0.00	79.50	98.6
720.035 HEALTH IMPROV PROGRAMS	1,600.00	1,600.00	3.49	0.00	0.00	1,596.51	0.2
720.050 BOARD MEMBER FEES	2,500.00	2,500.00	1,875.00	0.00	0.00	625.00	75.0
723.000 SUPPLIES	6,700.00	6,700.00	3,595.04	27.25	0.00	3,104.96	53.7
723.001 POSTAGE	4,200.00	4,200.00	5,797.38	0.00	0.00	-1,597.38	138.0
723.055 COMPUTER EXPENSES	16,937.00	16,937.00	14,733.37	0.00	0.00	2,203.63	87.0
724.000 TRAINING, CONFERENCES, DUES	10,384.00	10,384.00	8,508.91	0.00	0.00	1,875.09	81.9
725.000 TELEPHONE SERVICES	2,600.00	2,600.00	1,830.22	142.14	0.00	769.78	70.4

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Village of Essex Junction

For the Period: 7/1/2014 to 5/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
725.025 COMMUNICATIONS	13,806.00	13,806.00	12,413.18	463.95	0.00	1,392.82	89.9
745.020 LEASED SERVICES	4,800.00	4,800.00	3,896.57	0.00	0.00	903.43	81.2
745.031 LEGAL SERVICES	15,000.00	15,000.00	14,536.50	1,221.00	0.00	463.50	96.9
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
745.041 AUDIT	5,433.00	5,433.00	5,582.50	0.00	0.00	-149.50	102.8
745.050 PRINTING AND ADVERTISING	5,800.00	5,800.00	3,653.56	0.00	0.00	2,146.44	63.0
745.055 PAY & CLASSIFICATION STUDY	200.00	200.00	0.00	0.00	0.00	200.00	0.0
745.057 ELECTIONS	1,600.00	1,600.00	1,392.50	0.00	0.00	207.50	87.0
747.000 HOLIDAY EXPENSE	1,500.00	1,500.00	1,606.60	491.87	0.00	-106.60	107.1
749.000 TRUSTEES EXPENDITURES	4,000.00	4,000.00	2,927.87	0.00	0.00	1,072.13	73.2
755.023 CAPITAL OUTLAY	2,000.00	2,000.00	1,050.00	0.00	0.00	950.00	52.5
Operating Expenses	561,784.00	561,784.00	482,420.88	8,552.87	0.00	79,363.12	85.9
ADMINISTRATION	561,784.00	561,784.00	482,420.88	8,552.87	0.00	79,363.12	85.9
Dept: 175.000 MISC TRANSFERS & EXPENDITUES							
Acct Class: 7000 Operating Expenses							
750.021 ROLLING STOCK FUND CONTRIB	183,624.00	183,624.00	137,718.00	0.00	0.00	45,906.00	75.0
750.022 CAP RESRV FND CONT - BEG 1993	410,999.00	410,999.00	308,249.25	0.00	0.00	102,749.75	75.0
750.026 EMP TERM BENEFITS TRANSFER	5,000.00	5,000.00	3,750.00	0.00	0.00	1,250.00	75.0
750.027 HALF PENNY FOR LDR TRUCK NOTE	50,000.00	50,000.00	37,500.00	0.00	0.00	12,500.00	75.0
Operating Expenses	649,623.00	649,623.00	487,217.25	0.00	0.00	162,405.75	75.0
MISC TRANSFERS & EXPENDITUES	649,623.00	649,623.00	487,217.25	0.00	0.00	162,405.75	75.0
Dept: 200.000 LINCOLN HALL							
Acct Class: 7000 Operating Expenses							
720.032 LIABILITY & PROPERTY INS.	5,658.00	5,658.00	4,569.17	0.00	0.00	1,088.83	80.8
723.000 SUPPLIES	2,500.00	2,500.00	1,683.39	0.00	0.00	816.61	67.3
723.065 WATER AND SEWER CHARGE	1,500.00	1,500.00	830.30	0.00	0.00	669.70	55.4
726.000 ELECTRICAL SERVICE	7,500.00	7,500.00	4,872.65	0.00	0.00	2,627.35	65.0
727.000 HEATING/NATURAL GAS	6,000.00	6,000.00	7,063.17	0.00	0.00	-1,063.17	117.7
728.000 MAINT. BUILDINGS/GROUNDS	7,500.00	7,500.00	7,517.95	0.00	0.00	-17.95	100.2
745.005 RUBBISH REMOVAL	1,838.00	1,838.00	1,530.00	150.00	0.00	308.00	83.2
745.014 CONTRACT SERVICES	9,021.00	9,021.00	7,021.95	0.00	0.00	1,999.05	77.8
755.023 CAPITAL OUTLAY	13,540.00	13,540.00	13,540.00	0.00	0.00	0.00	100.0
Operating Expenses	55,057.00	55,057.00	48,628.58	150.00	0.00	6,428.42	88.3
LINCOLN HALL	55,057.00	55,057.00	48,628.58	150.00	0.00	6,428.42	88.3
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.021 SALARIES - FIREFIGHTERS	138,000.00	138,000.00	114,320.23	0.00	0.00	23,679.77	82.8
720.022 SOCIAL SECURITY	10,590.00	10,590.00	8,745.45	0.00	0.00	1,844.55	82.6
720.026 WORKERS COMP INSURANCE	27,334.00	27,334.00	21,508.89	0.00	0.00	5,825.11	78.7
720.029 ACCIDENT & DISABILITY INS.	3,600.00	3,600.00	3,600.00	0.00	0.00	0.00	100.0
720.032 LIABILITY & PROPERTY INS.	7,301.00	7,301.00	6,291.04	0.00	0.00	1,009.96	86.2
723.000 SUPPLIES	2,400.00	2,400.00	2,935.82	145.91	0.00	-535.82	122.3
723.016 EMS SUPPLIES	1,500.00	1,500.00	141.88	0.00	0.00	1,358.12	9.5
723.020 GAS,GREASE AND OIL	7,200.00	7,200.00	4,207.40	0.00	0.00	2,992.60	58.4
723.065 WATER AND SEWER CHARGE	900.00	900.00	606.08	0.00	0.00	293.92	67.3
724.000 TRAINING, CONFERENCES, DUES	5,000.00	5,000.00	2,541.20	0.00	0.00	2,458.80	50.8
725.000 TELEPHONE SERVICES	3,800.00	3,800.00	1,745.08	0.00	0.00	2,054.92	45.9
726.000 ELECTRICAL SERVICE	7,000.00	7,000.00	5,320.06	0.00	0.00	1,679.94	76.0
727.000 HEATING/NATURAL GAS	5,200.00	5,200.00	5,662.43	0.00	0.00	-462.43	108.9
728.000 MAINT. BUILDINGS/GROUNDS	6,000.00	6,000.00	4,980.85	0.00	0.00	1,019.15	83.0
728.010 RADIO MAINTENANCE	2,000.00	2,000.00	1,181.00	0.00	0.00	819.00	59.1
728.020 MAINTENANCE OTHER	13,000.00	13,000.00	14,752.86	0.00	0.00	-1,752.86	113.5
728.030 VEHICLE MAINTENANCE	9,000.00	9,000.00	13,957.93	0.00	0.00	-4,957.93	155.1

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Village of Essex Junction

For the Period: 7/1/2014 to 5/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
728.038 EMERGENCY GENERATOR MAINT	650.00	650.00	500.00	0.00	0.00	150.00	76.9
729.000 UNIFORMS,BOOTS,ETC	19,200.00	19,200.00	17,179.08	0.00	0.00	2,020.92	89.5
729.052 FIRE PREVENTION	2,000.00	2,000.00	2,104.11	0.00	0.00	-104.11	105.2
743.051 PHYSICAL EXAMS	7,000.00	7,000.00	5,058.00	0.00	0.00	1,942.00	72.3
743.058 EMPLOYEE ASSISTANCE PROGRAM	900.00	900.00	864.00	0.00	0.00	36.00	96.0
755.022 NEW EQUIPMENT-RADIOS	4,000.00	4,000.00	3,254.00	0.00	0.00	746.00	81.4
755.025 ROUTINE EQUIPMENT PURCHASES	14,500.00	14,500.00	11,915.12	0.00	0.00	2,584.88	82.2
Operating Expenses	298,075.00	298,075.00	253,372.51	145.91	0.00	44,702.49	85.0
FIRE DEPARTMENT	298,075.00	298,075.00	253,372.51	145.91	0.00	44,702.49	85.0
Dept: 450.000 DEBT SERVICE							
Acct Class: 7150 DEBT SERVICE							
710.075 CAPITAL IMP - INTEREST	68,612.00	68,612.00	68,611.77	0.00	0.00	0.23	100.0
DEBT SERVICE	68,612.00	68,612.00	68,611.77	0.00	0.00	0.23	100.0
DEBT SERVICE	68,612.00	68,612.00	68,611.77	0.00	0.00	0.23	100.0
Dept: 500.000 SENIOR SUPPORT							
Acct Class: 7000 Operating Expenses							
725.000 TELEPHONE SERVICES	460.00	460.00	416.12	39.33	0.00	43.88	90.5
745.014 CONTRACT SERVICES	7,500.00	7,500.00	3,526.62	0.00	0.00	3,973.38	47.0
Operating Expenses	7,960.00	7,960.00	3,942.74	39.33	0.00	4,017.26	49.5
SENIOR SUPPORT	7,960.00	7,960.00	3,942.74	39.33	0.00	4,017.26	49.5
Dept: 700.000 STREET DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	205,654.00	205,654.00	150,814.99	3,830.45	0.00	54,839.01	73.3
720.010 SALARIES OVERTIME	15,000.00	15,000.00	13,997.44	468.87	0.00	1,002.56	93.3
720.020 SALARIES PART TIME	11,907.00	11,907.00	12,540.15	540.00	0.00	-633.15	105.3
720.022 SOCIAL SECURITY	17,819.00	17,819.00	13,125.07	357.85	0.00	4,693.93	73.7
720.024 UNEMPLOYMENT INSURANCE	1,169.00	1,169.00	851.37	34.32	0.00	317.63	72.8
720.026 WORKERS COMP INSURANCE	13,970.00	13,970.00	9,832.84	285.40	0.00	4,137.16	70.4
720.028 HEALTH INS & OTHER BENEFITS	76,515.00	76,515.00	43,631.11	0.00	0.00	32,883.89	57.0
720.030 RETIREMENT	20,565.00	20,565.00	14,887.51	365.69	0.00	5,677.49	72.4
720.032 LIABILITY & PROPERTY INS.	15,104.00	15,104.00	12,863.13	0.00	0.00	2,240.87	85.2
723.000 SUPPLIES	20,000.00	20,000.00	10,427.90	819.47	0.00	9,572.10	52.1
723.010 WINTER MAINTENANCE	75,000.00	75,000.00	137,071.29	0.00	0.00	-62,071.29	182.8
723.012 PAVEMENT MAINTENANCE	15,000.00	15,000.00	11,564.36	0.00	0.00	3,435.64	77.1
723.014 GRAVEL,TOPSOIL	4,000.00	4,000.00	3,806.81	0.00	0.00	193.19	95.2
723.015 SIGNS AND POSTS	4,000.00	4,000.00	3,452.05	0.00	0.00	547.95	86.3
723.020 GAS,GREASE AND OIL	26,000.00	26,000.00	24,740.15	0.00	0.00	1,259.85	95.2
723.065 WATER AND SEWER CHARGE	2,500.00	2,500.00	1,376.00	0.00	0.00	1,124.00	55.0
724.000 TRAINING, CONFERENCES, DUES	500.00	500.00	199.00	0.00	0.00	301.00	39.8
725.000 TELEPHONE SERVICES	2,000.00	2,000.00	1,815.00	0.00	0.00	185.00	90.8
726.000 ELECTRICAL SERVICE	4,000.00	4,000.00	2,899.41	0.00	0.00	1,100.59	72.5
726.035 STREET LIGHTS	127,000.00	127,000.00	96,994.80	0.00	0.00	30,005.20	76.4
726.037 TRAFFIC LIGHTS	6,000.00	6,000.00	4,463.06	0.00	0.00	1,536.94	74.4
727.000 HEATING/NATURAL GAS	4,000.00	4,000.00	3,950.36	0.00	0.00	49.64	98.8
728.000 MAINT. BUILDINGS/GROUNDS	2,500.00	2,500.00	2,264.78	0.00	0.00	235.22	90.6
728.010 RADIO MAINTENANCE	200.00	200.00	125.00	0.00	0.00	75.00	62.5
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	1,238.72	0.00	0.00	-238.72	123.9
728.030 VEHICLE MAINTENANCE	20,000.00	20,000.00	22,224.27	0.00	0.00	-2,224.27	111.1
728.033 STREETScape MAINT./IMP	16,000.00	16,000.00	4,418.74	0.00	0.00	11,581.26	27.6
728.036 VILLAGE GARDEN SPOTS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
728.037 TRAFFIC/STREET LIGHT MAINT.	8,000.00	8,000.00	2,609.28	0.00	0.00	5,390.72	32.6
728.041 MEMORIAL PARK	3,000.00	3,000.00	1,538.00	0.00	0.00	1,462.00	51.3
728.043 STREET MARKINGS	7,000.00	7,000.00	8,045.50	0.00	0.00	-1,045.50	114.9

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Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 700.000 STREET DEPARTMENT							
Acct Class: 7000 Operating Expenses							
729.000 UNIFORMS,BOOTS,ETC	4,500.00	4,500.00	3,923.89	0.00	0.00	576.11	87.2
735.000 INTERVIEW COSTS	0.00	0.00	1,034.00	0.00	0.00	-1,034.00	0.0
745.005 RUBBISH REMOVAL	6,200.00	6,200.00	3,504.86	0.00	0.00	2,695.14	56.5
745.014 CONTRACT SERVICES	0.00	0.00	21,660.25	0.00	0.00	-21,660.25	0.0
745.016 ACCIDENT CLAIMS	0.00	0.00	300.00	0.00	0.00	-300.00	0.0
745.030 EQUIPMENT RENTALS	1,000.00	1,000.00	5,573.02	0.00	0.00	-4,573.02	557.3
745.044 ENGINEERING SERVICES	15,000.00	15,000.00	6,458.93	0.00	0.00	8,541.07	43.1
755.011 TRAFFIC CALMING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
755.023 CAPITAL OUTLAY	3,500.00	3,500.00	2,012.00	0.00	0.00	1,488.00	57.5
760.032 SIDEWALK AND CURB MAINTENANCE	3,000.00	3,000.00	7,827.73	0.00	0.00	-4,827.73	260.9
760.033 STORM SEWER MAINTENANCE	9,000.00	9,000.00	6,164.26	264.00	0.00	2,835.74	68.5
760.034 STORM SEWER PERMIT FEES	3,000.00	3,000.00	2,481.00	0.00	0.00	519.00	82.7
760.035 STORM SEWER PUBLIC EDUCATION	9,500.00	9,500.00	7,856.00	0.00	0.00	1,644.00	82.7
760.036 STREAM FLOW MONITORING	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
Operating Expenses	814,603.00	814,603.00	686,564.03	6,966.05	0.00	128,038.97	84.3
STREET DEPARTMENT	814,603.00	814,603.00	686,564.03	6,966.05	0.00	128,038.97	84.3
Dept: 800.000 BROWNELL LIBRARY							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	315,379.00	315,379.00	276,825.87	5,987.47	0.00	38,553.13	87.8
720.020 SALARIES PART TIME	89,219.00	89,219.00	76,050.07	1,838.32	0.00	13,168.93	85.2
720.022 SOCIAL SECURITY	31,089.00	31,089.00	26,167.64	572.63	0.00	4,921.36	84.2
720.024 UNEMPLOYMENT INSURANCE	2,390.00	2,390.00	2,205.11	42.45	0.00	184.89	92.3
720.026 WORKERS COMP INSURANCE	1,567.00	1,567.00	1,660.71	36.63	0.00	-93.71	106.0
720.028 HEALTH INS & OTHER BENEFITS	103,020.00	103,020.00	84,036.05	0.00	0.00	18,983.95	81.6
720.030 RETIREMENT	31,537.00	31,537.00	26,649.32	600.80	0.00	4,887.68	84.5
720.032 LIABILITY & PROPERTY INS.	10,481.00	10,481.00	9,594.29	0.00	0.00	886.71	91.5
723.000 SUPPLIES	13,000.00	13,000.00	8,082.09	0.00	0.00	4,917.91	62.2
723.001 POSTAGE	3,500.00	3,500.00	2,958.27	0.00	0.00	541.73	84.5
723.055 COMPUTER EXPENSES	3,500.00	3,500.00	764.59	0.00	0.00	2,735.41	21.8
723.065 WATER AND SEWER CHARGE	1,000.00	1,000.00	759.45	0.00	0.00	240.55	75.9
724.000 TRAINING, CONFERENCES, DUES	4,000.00	4,000.00	1,109.92	0.00	0.00	2,890.08	27.7
725.000 TELEPHONE SERVICES	1,100.00	1,100.00	821.75	0.00	0.00	278.25	74.7
725.030 TECHNOLOGY ACCESS	5,500.00	5,500.00	4,478.88	0.00	0.00	1,021.12	81.4
726.000 ELECTRICAL SERVICE	14,500.00	14,500.00	11,326.29	0.00	0.00	3,173.71	78.1
727.000 HEATING/NATURAL GAS	7,400.00	7,400.00	6,922.11	0.00	0.00	477.89	93.5
728.000 MAINT. BUILDINGS/GROUNDS	14,500.00	14,500.00	23,299.70	0.00	0.00	-8,799.70	160.7
728.050 ALARM SYSTEM MAINTENANCE	500.00	500.00	221.25	0.00	0.00	278.75	44.3
735.000 INTERVIEW COSTS	2,000.00	2,000.00	2,030.40	121.90	0.00	-30.40	101.5
745.014 CONTRACT SERVICES	23,225.00	23,225.00	19,882.64	0.00	0.00	3,342.36	85.6
745.021 ADULT PROGRAMS	300.00	300.00	300.11	0.00	0.00	-0.11	100.0
745.022 CHILDRENS PROGRAMS	3,000.00	3,000.00	2,372.10	0.00	0.00	627.90	79.1
755.014 COMPUTER REPLACEMENT	8,000.00	8,000.00	4,064.70	0.00	0.00	3,935.30	50.8
755.020 ADULT COLLECTION-PRINT & ELECT	31,000.00	31,000.00	20,646.43	591.20	0.00	10,353.57	66.6
755.021 JUVEN COLLECTION-PRNT & ELECTR	15,500.00	15,500.00	15,524.12	-338.32	0.00	-24.12	100.2
Operating Expenses	736,207.00	736,207.00	628,753.86	9,453.08	0.00	107,453.14	85.4
BROWNELL LIBRARY	736,207.00	736,207.00	628,753.86	9,453.08	0.00	107,453.14	85.4
Dept: 900.000 COMMUNITY DEVELOPMENT DEPT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	129,612.00	129,612.00	111,238.13	2,474.80	0.00	18,373.87	85.8
720.010 SALARIES OVERTIME	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
720.022 SOCIAL SECURITY	10,390.00	10,390.00	8,710.39	186.27	0.00	1,679.61	83.8
720.024 UNEMPLOYMENT INSURANCE	432.00	432.00	435.10	0.00	0.00	-3.10	100.7
720.026 WORKERS COMP INSURANCE	504.00	504.00	581.48	11.58	0.00	-77.48	115.4
720.028 HEALTH INS & OTHER BENEFITS	36,177.00	36,177.00	27,284.36	0.00	0.00	8,892.64	75.4
720.030 RETIREMENT	12,961.00	12,961.00	11,112.14	247.48	0.00	1,848.86	85.7
720.032 LIABILITY & PROPERTY INS.	2,232.00	2,232.00	2,179.24	0.00	0.00	52.76	97.6

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Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 900.000 COMMUNITY DEVELOPMENT DEPT							
Acct Class: 7000 Operating Expenses							
720.034 PUBLIC OFFICIALS LIABILITY INS	5,800.00	5,800.00	5,720.50	0.00	0.00	79.50	98.6
720.050 BOARD MEMBER FEES	3,600.00	3,600.00	2,250.00	0.00	0.00	1,350.00	62.5
723.000 SUPPLIES	2,800.00	2,800.00	1,962.79	0.00	0.00	837.21	70.1
723.001 POSTAGE	1,120.00	1,120.00	470.28	0.00	0.00	649.72	42.0
723.055 COMPUTER EXPENSES	4,000.00	4,000.00	3,667.98	0.00	0.00	332.02	91.7
724.000 TRAINING, CONFERENCES, DUES	4,500.00	4,500.00	1,861.69	0.00	0.00	2,638.31	41.4
725.000 TELEPHONE SERVICES	1,550.00	1,550.00	1,336.60	32.35	0.00	213.40	86.2
725.025 COMMUNICATIONS	2,500.00	2,500.00	473.00	110.00	0.00	2,027.00	18.9
728.030 VEHICLE MAINTENANCE	3,500.00	3,500.00	2,000.00	0.00	0.00	1,500.00	57.1
745.031 LEGAL SERVICES	14,000.00	14,000.00	4,075.50	297.00	0.00	9,924.50	29.1
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
745.050 PRINTING AND ADVERTISING	5,000.00	5,000.00	1,701.92	0.00	0.00	3,298.08	34.0
745.051 RECORDING FEES	2,500.00	2,500.00	1,725.00	350.00	0.00	775.00	69.0
755.023 CAPITAL OUTLAY	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Operating Expenses	250,678.00	250,678.00	188,786.10	3,709.48	0.00	61,891.90	75.3
COMMUNITY DEVELOPMENT DEPT	250,678.00	250,678.00	188,786.10	3,709.48	0.00	61,891.90	75.3
Dept: 910.000 ECONOMIC DEVELOPMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	36,604.00	36,604.00	31,059.28	701.20	0.00	5,544.72	84.9
720.020 SALARIES PART TIME	0.00	0.00	330.00	146.25	0.00	-330.00	0.0
720.022 SOCIAL SECURITY	2,823.00	2,823.00	2,298.79	61.74	0.00	524.21	81.4
720.024 UNEMPLOYMENT INSURANCE	216.00	216.00	176.21	11.53	0.00	39.79	81.6
720.026 WORKERS COMP INSURANCE	141.00	141.00	148.05	3.96	0.00	-7.05	105.0
720.028 HEALTH INS & OTHER BENEFITS	18,089.00	18,089.00	13,817.20	0.00	0.00	4,271.80	76.4
720.030 RETIREMENT	3,660.00	3,660.00	3,105.92	70.12	0.00	554.08	84.9
720.032 LIABILITY & PROPERTY INS.	105.00	105.00	189.58	0.00	0.00	-84.58	180.6
745.025 BLOCK PARTY EXPENSE	7,000.00	7,000.00	6,790.46	125.00	0.00	209.54	97.0
745.040 COMMUNITY EVENTS & PROGRAMS	6,000.00	6,000.00	4,914.16	48.95	0.00	1,085.84	81.9
745.054 ANNUAL SUPPORT OF ORGNIZATIONS	9,200.00	9,200.00	9,260.50	0.00	0.00	-60.50	100.7
748.000 NEW PROGRAMS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
748.010 MATCHING GRANT FUNDS	9,000.00	9,000.00	7,623.86	0.00	0.00	1,376.14	84.7
Operating Expenses	94,838.00	94,838.00	79,714.01	1,168.75	0.00	15,123.99	84.1
ECONOMIC DEVELOPMENT	94,838.00	94,838.00	79,714.01	1,168.75	0.00	15,123.99	84.1
Dept: 920.000 GRANT & OTH UNANTC. EXPENDITUR							
Acct Class: 7000 Operating Expenses							
755.020 ADULT COLLECTION-PRINT & ELECT	0.00	0.00	142.66	0.00	0.00	-142.66	0.0
755.021 JUVEN COLLECTION-PRNT & ELECTR	0.00	0.00	1,535.91	0.00	0.00	-1,535.91	0.0
759.000 TREE GRANT EXPENDITURE	0.00	0.00	4,222.50	0.00	0.00	-4,222.50	0.0
759.010 Library Grant Expenditures	0.00	0.00	1,250.00	0.00	0.00	-1,250.00	0.0
759.011 LIBRARY DONATION EXPENDITURES	0.00	0.00	4,206.98	500.00	0.00	-4,206.98	0.0
759.014 MISC GRANT EXPENDITURES	0.00	0.00	1,500.00	0.00	0.00	-1,500.00	0.0
759.030 FIRE DEPT GRANT EXPENDITURE	0.00	0.00	540.00	0.00	0.00	-540.00	0.0
759.032 STATE GRANT EXPENDITURES	0.00	0.00	600.00	0.00	0.00	-600.00	0.0
759.070 STREET DEPT GRANT EXPENDITURES	0.00	0.00	1,400.00	0.00	0.00	-1,400.00	0.0
Operating Expenses	0.00	0.00	15,398.05	500.00	0.00	-15,398.05	0.0
GRANT & OTH UNANTC. EXPENDITUR	0.00	0.00	15,398.05	500.00	0.00	-15,398.05	0.0
Expenditures	3,537,437.00	3,537,437.00	2,943,409.78	30,685.47	0.00	594,027.22	83.2
Net Effect for GENERAL FUND	-35,000.00	-35,000.00	525,070.85	-15,533.72	0.00	-560,070.85	1,500.2
Change in Fund Balance:			525,070.85				
Fund: 152 - GEN FUND ROLLING STOCK RESERVE							

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Fund: 152 - GEN FUND ROLLING STOCK RESERVE							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	329.28	0.00	0.00	-329.28	0.0
599.000 CONTRIB FROM GENERAL FUND	0.00	0.00	175,218.00	0.00	0.00	-175,218.00	0.0
Revenue	0.00	0.00	175,547.28	0.00	0.00	-175,547.28	0.0
Acct Class: 4900 GRANTS & DONATIONS							
432.095 FROM TOWN FOR LADDER TRUCK	0.00	0.00	50,000.00	0.00	0.00	-50,000.00	0.0
GRANTS & DONATIONS	0.00	0.00	50,000.00	0.00	0.00	-50,000.00	0.0
Dept: 000.000	0.00	0.00	225,547.28	0.00	0.00	-225,547.28	0.0
Revenues	0.00	0.00	225,547.28	0.00	0.00	-225,547.28	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
710.030 FIRE TRUCK LOAN PRINCIPAL	0.00	0.00	50,000.00	0.00	0.00	-50,000.00	0.0
720.040 INTEREST EXPENSE	0.00	0.00	3,031.67	0.00	0.00	-3,031.67	0.0
Operating Expenses	0.00	0.00	53,031.67	0.00	0.00	-53,031.67	0.0
Acct Class: 8000 Capital Projects							
750.709 SIDEWALK PLOW	0.00	0.00	100,821.49	0.00	0.00	-100,821.49	0.0
750.723 Truck #6 Replacement	0.00	0.00	122,173.00	0.00	0.00	-122,173.00	0.0
Capital Projects	0.00	0.00	222,994.49	0.00	0.00	-222,994.49	0.0
Dept: 000.000	0.00	0.00	276,026.16	0.00	0.00	-276,026.16	0.0
Expenditures	0.00	0.00	276,026.16	0.00	0.00	-276,026.16	0.0
Net Effect for GEN FUND ROLLING STOCK RESERVE	0.00	0.00	-50,478.88	0.00	0.00	50,478.88	0.0
Change in Fund Balance:			-50,478.88				
Fund: 159 - Veterans Memorial Park							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	5.95	0.00	0.00	-5.95	0.0
Revenue	0.00	0.00	5.95	0.00	0.00	-5.95	0.0
Dept: 000.000	0.00	0.00	5.95	0.00	0.00	-5.95	0.0
Revenues	0.00	0.00	5.95	0.00	0.00	-5.95	0.0
Net Effect for Veterans Memorial Park	0.00	0.00	5.95	0.00	0.00	-5.95	0.0
Change in Fund Balance:			5.95				
Fund: 175 - 2014 VMBB SERIES 3 BOND PROJ.							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	11.45	0.00	0.00	-11.45	0.0
465.054 BOND PROCEEDS	0.00	0.00	2,838,000.00	0.00	0.00	-2,838,000.00	0.0
Revenue	0.00	0.00	2,838,011.45	0.00	0.00	-2,838,011.45	0.0
Dept: 000.000	0.00	0.00	2,838,011.45	0.00	0.00	-2,838,011.45	0.0

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Fund: 175 - 2014 VMBB SERIES 3 BOND PROJ.							
Revenues	0.00	0.00	2,838,011.45	0.00	0.00	-2,838,011.45	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
745.031 LEGAL SERVICES	0.00	0.00	3,456.00	0.00	0.00	-3,456.00	0.0
Operating Expenses	0.00	0.00	3,456.00	0.00	0.00	-3,456.00	0.0
Acct Class: 8000 Capital Projects							
750.300 SCHOOL ST. RDWY/WTR/SWR RECONS	0.00	0.00	313,142.71	0.00	0.00	-313,142.71	0.0
750.305 MAIN ST. DRAINAGE-BRDG TO TOH	0.00	0.00	33,769.95	0.00	0.00	-33,769.95	0.0
750.310 HILLCREST DRNG/N HILLCRST DR/W	0.00	0.00	18,092.11	0.00	0.00	-18,092.11	0.0
750.315 MAPLE ST. CULVERT	0.00	0.00	13,418.63	0.00	0.00	-13,418.63	0.0
750.320 BRIAR LANE RD/SDWK/WTR LINE	0.00	0.00	77.00	0.00	0.00	-77.00	0.0
Capital Projects	0.00	0.00	378,500.40	0.00	0.00	-378,500.40	0.0
Dept: 000.000	0.00	0.00	381,956.40	0.00	0.00	-381,956.40	0.0
Expenditures	0.00	0.00	381,956.40	0.00	0.00	-381,956.40	0.0
Net Effect for 2014 VMBB SERIES 3 BOND PROJ.	0.00	0.00	2,456,055.05	0.00	0.00	-2,456,055.05	0.0
Change in Fund Balance:			2,456,055.05				
Fund: 200 - GEN FUND CAPITAL RESERVE FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	147.30	0.00	0.00	-147.30	0.0
441.034 CRES CNCTR GRANT STP 5300(13)	0.00	0.00	233,623.01	0.00	0.00	-233,623.01	0.0
441.037 MU SAFETY PATH SDWK(17)	0.00	0.00	9,324.61	0.00	0.00	-9,324.61	0.0
441.040 PEARL MISS LNK EJ STP 5300(14)	0.00	0.00	15,575.89	0.00	0.00	-15,575.89	0.0
599.000 CONTRIB FROM GENERAL FUND	0.00	0.00	308,249.25	0.00	0.00	-308,249.25	0.0
Revenue	0.00	0.00	566,920.06	0.00	0.00	-566,920.06	0.0
Acct Class: 4900 GRANTS & DONATIONS							
432.034 VLCT EQUIP GRANT	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
GRANTS & DONATIONS	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
Dept: 000.000	0.00	0.00	571,920.06	0.00	0.00	-571,920.06	0.0
Revenues	0.00	0.00	571,920.06	0.00	0.00	-571,920.06	0.0
Expenditures							
Dept: 000.000							
Acct Class: 8000 Capital Projects							
750.155 MULTI-USE PATH NORTH	0.00	0.00	10,703.50	0.00	0.00	-10,703.50	0.0
750.160 PEARL ST. LINKING SIDEWALK	0.00	0.00	55,101.49	0.00	0.00	-55,101.49	0.0
750.167 LH ROOF REPLACEMENT	0.00	0.00	37,145.20	0.00	0.00	-37,145.20	0.0
750.169 CRESCENT CONNECTOR	0.00	0.00	231,145.38	0.00	0.00	-231,145.38	0.0
750.177 WOODS END RECONSTRUCTION (14)	0.00	0.00	148,689.29	0.00	0.00	-148,689.29	0.0
750.178 RAILROAD AVE. RDWY/WTR LINE	0.00	0.00	5,975.07	0.00	0.00	-5,975.07	0.0
750.180 LIBRARY SURVEILLANCE CAMERAS	0.00	0.00	12,598.95	0.00	0.00	-12,598.95	0.0
750.181 LINCOLN HALL RESTORATIONS	0.00	0.00	1,550.00	0.00	0.00	-1,550.00	0.0
750.700 CAPITAL RES. PAVING	0.00	0.00	150,357.61	0.00	0.00	-150,357.61	0.0
Capital Projects	0.00	0.00	653,266.49	0.00	0.00	-653,266.49	0.0
Dept: 000.000	0.00	0.00	653,266.49	0.00	0.00	-653,266.49	0.0

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Fund: 200 - GEN FUND CAPITAL RESERVE FUND							
Expenditures	0.00	0.00	653,266.49	0.00	0.00	-653,266.49	0.0
Net Effect for GEN FUND CAPITAL RESERVE FUND							
	0.00	0.00	-81,346.43	0.00	0.00	81,346.43	0.0
Change in Fund Balance:							
			-81,346.43				
Fund: 210 - LAND ACQUISTION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	132.07	0.00	0.00	-132.07	0.0
Revenue							
	0.00	0.00	132.07	0.00	0.00	-132.07	0.0
Dept: 000.000							
	0.00	0.00	132.07	0.00	0.00	-132.07	0.0
Revenues							
	0.00	0.00	132.07	0.00	0.00	-132.07	0.0
Net Effect for LAND ACQUISTION FUND							
	0.00	0.00	132.07	0.00	0.00	-132.07	0.0
Change in Fund Balance:							
			132.07				
Fund: 230 - WATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	232.63	0.00	0.00	-232.63	0.0
465.010 SALE OF WATER-RESIDENTIAL	826,553.00	826,553.00	816,525.44	-91.50	0.00	10,027.56	98.8
465.020 WATER SALES - LARGE USERS	96,243.00	96,243.00	81,985.42	7,804.51	0.00	14,257.58	85.2
465.040 WATER BILLING PENALTIES	3,500.00	3,500.00	2,619.50	0.00	0.00	880.50	74.8
465.045 WATER RECONNECT FEES	0.00	0.00	262.50	0.00	0.00	-262.50	0.0
465.050 MISCELLANEOUS WATER RECEIPTS	15,000.00	15,000.00	20,007.78	1.00	0.00	-5,007.78	133.4
Revenue							
	941,296.00	941,296.00	921,633.27	7,714.01	0.00	19,662.73	97.9
Acct Class: 4650 IBM Water Pass Thru Rev							
465.015 SALE OF WATER-IBM	2,230,880.00	2,230,880.00	1,936,272.80	184,321.38	0.00	294,607.20	86.8
465.017 SALE OF WATER - IBM VT TAX	51,275.00	51,275.00	44,434.08	4,229.85	0.00	6,840.92	86.7
IBM Water Pass Thru Rev							
	2,282,155.00	2,282,155.00	1,980,706.88	188,551.23	0.00	301,448.12	86.8
Acct Class: 5990 Non Operating Revenues							
440.010 Interest Earned - Capital Res	0.00	0.00	207.99	0.00	0.00	-207.99	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	90,000.00	0.00	0.00	-90,000.00	0.0
Non Operating Revenues							
	0.00	0.00	90,207.99	0.00	0.00	-90,207.99	0.0
Dept: 000.000							
	3,223,451.00	3,223,451.00	2,992,548.14	196,265.24	0.00	230,902.86	92.8
Revenues							
	3,223,451.00	3,223,451.00	2,992,548.14	196,265.24	0.00	230,902.86	92.8
Expenditures							
Dept: 650.000 WATER DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	107,890.00	107,890.00	75,488.90	1,702.92	0.00	32,401.10	70.0
720.010 SALARIES OVERTIME	14,000.00	14,000.00	8,621.33	75.00	0.00	5,378.67	61.6
720.020 SALARIES PART TIME	8,798.00	8,798.00	3,024.16	0.00	0.00	5,773.84	34.4
720.022 SOCIAL SECURITY	9,447.00	9,447.00	6,442.36	128.96	0.00	3,004.64	68.2
720.024 UNEMPLOYMENT INSURANCE	616.00	616.00	439.40	9.81	0.00	176.60	71.3
720.026 WORKERS COMP INSURANCE	5,277.00	5,277.00	4,508.74	84.65	0.00	768.26	85.4
720.028 HEALTH INS & OTHER BENEFITS	41,604.00	41,604.00	29,814.87	0.00	0.00	11,789.13	71.7
720.030 RETIREMENT	10,789.00	10,789.00	7,348.18	172.57	0.00	3,440.82	68.1
720.032 LIABILITY & PROPERTY INS.	3,402.00	3,402.00	3,089.06	0.00	0.00	312.94	90.8
720.040 INTEREST EXPENSE	50.00	50.00	0.00	0.00	0.00	50.00	0.0
723.000 SUPPLIES	5,000.00	5,000.00	4,703.65	0.00	0.00	296.35	94.1
723.001 POSTAGE	1,500.00	1,500.00	1,578.33	0.00	0.00	-78.33	105.2

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Fund: 230 - WATER FUND							
Expenditures							
Dept: 650.000 WATER DEPARTMENT							
Acct Class: 7000 Operating Expenses							
723.020 GAS, GREASE AND OIL	2,000.00	2,000.00	1,975.01	0.00	0.00	24.99	98.8
723.041 METERS AND PARTS	1,000.00	1,000.00	267.97	0.00	0.00	732.03	26.8
723.042 DISTRIBUTION MATERIALS	5,700.00	5,700.00	2,615.91	0.00	0.00	3,084.09	45.9
723.055 COMPUTER EXPENSES	1,200.00	1,200.00	276.54	0.00	0.00	923.46	23.0
723.065 WATER AND SEWER CHARGE	350.00	350.00	169.80	0.00	0.00	180.20	48.5
724.000 TRAINING, CONFERENCES, DUES	2,000.00	2,000.00	1,370.00	0.00	0.00	630.00	68.5
725.000 TELEPHONE SERVICES	0.00	0.00	896.49	0.00	0.00	-896.49	0.0
726.000 ELECTRICAL SERVICE	700.00	700.00	535.17	0.00	0.00	164.83	76.5
727.000 HEATING/NATURAL GAS	3,500.00	3,500.00	2,410.53	0.00	0.00	1,089.47	68.9
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	1,546.83	0.00	0.00	-546.83	154.7
728.034 WATER LINES MAINT-BREAKS	16,000.00	16,000.00	107,132.91	0.00	0.00	-91,132.91	669.6
729.000 UNIFORMS, BOOTS, ETC	1,000.00	1,000.00	1,805.40	0.00	0.00	-805.40	180.5
745.014 CONTRACT SERVICES	106,840.00	106,840.00	80,130.00	0.00	0.00	26,710.00	75.0
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	75.00	0.00	0.00	925.00	7.5
745.041 AUDIT	3,500.00	3,500.00	3,335.00	0.00	0.00	165.00	95.3
745.042 CWD WATER PURCHASE	451,212.00	451,212.00	398,085.84	0.00	0.00	53,126.16	88.2
745.050 PRINTING AND ADVERTISING	1,700.00	1,700.00	197.39	0.00	0.00	1,502.61	11.6
750.020 TRANS TO CAPITAL RESERVE	120,000.00	120,000.00	90,000.00	0.00	0.00	30,000.00	75.0
755.023 CAPITAL OUTLAY	3,850.00	3,850.00	1,321.91	0.00	0.00	2,528.09	34.3
770.510 STATE WATER TAX	10,371.00	10,371.00	9,135.37	0.00	0.00	1,235.63	88.1
Operating Expenses	941,296.00	941,296.00	848,342.05	2,173.91	0.00	92,953.95	90.1
Acct Class: 7800 IBM Water Costs							
745.043 CWD Water Purchase - IBM	2,230,880.00	2,230,880.00	1,751,951.42	0.00	0.00	478,928.58	78.5
770.511 State Water Tax - IBM	51,275.00	51,275.00	40,204.23	0.00	0.00	11,070.77	78.4
IBM Water Costs	2,282,155.00	2,282,155.00	1,792,155.65	0.00	0.00	489,999.35	78.5
Acct Class: 8000 Capital Projects							
750.178 RAILROAD AVE. RDWY/WTR LINE	0.00	0.00	5,717.97	0.00	0.00	-5,717.97	0.0
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	13,219.93	0.00	0.00	-13,219.93	0.0
750.230 BOND INTEREST	0.00	0.00	11,169.36	0.00	0.00	-11,169.36	0.0
750.300 SCHOOL ST. RDWY/WTR/SWR RECONS	0.00	0.00	169,934.30	0.00	0.00	-169,934.30	0.0
750.310 HILLCREST DRNG/N HILLCRST DR/W	0.00	0.00	5,733.36	0.00	0.00	-5,733.36	0.0
750.320 BRIAR LANE RD/SDWK/WTR LINE	0.00	0.00	10.50	0.00	0.00	-10.50	0.0
750.321 BOND LEGAL COSTS	0.00	0.00	644.00	0.00	0.00	-644.00	0.0
Capital Projects	0.00	0.00	206,429.42	0.00	0.00	-206,429.42	0.0
WATER DEPARTMENT	3,223,451.00	3,223,451.00	2,846,927.12	2,173.91	0.00	376,523.88	88.3
Expenditures	3,223,451.00	3,223,451.00	2,846,927.12	2,173.91	0.00	376,523.88	88.3
Net Effect for WATER FUND	0.00	0.00	145,621.02	194,091.33	0.00	-145,621.02	0.0
Change in Fund Balance:			145,621.02				
Fund: 400 - SANITATION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
432.040 MISCELLANEOUS SEWER RECEIPTS	20,000.00	20,000.00	163,998.22	0.00	0.00	-143,998.22	820.0
440.000 INTEREST EARNINGS	0.00	0.00	452.34	0.00	0.00	-452.34	0.0
442.000 ESSEX PUMP STATION FEES	22,075.00	22,075.00	23,154.14	0.00	0.00	-1,079.14	104.9
442.010 2 PARY AGREEMNT REV	15,000.00	15,000.00	11,250.00	0.00	0.00	3,750.00	75.0
500.000 ANNUAL CUSTOMER CHARGE	403,915.00	403,915.00	529,578.47	-31.72	0.00	-125,663.47	131.1
500.001 ANNUAL CUSTOMER CHARGE - PEN	2,000.00	2,000.00	1,756.25	0.00	0.00	243.75	87.8
Revenue	462,990.00	462,990.00	730,189.42	-31.72	0.00	-267,199.42	157.7
Acct Class: 5990 Non Operating Revenues							
430.012 WWTF CAPACITY SALE REVENUE	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	868.07	0.00	0.00	-868.07	0.0

REVENUE/EXPENDITURE REPORT
 Bill List 5/12/15

Village of Essex Junction

For the Period: 7/1/2014 to 5/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 400 - SANITATION FUND							
Revenues							
Dept: 000.000							
Acct Class: 5990 Non Operating Revenues							
440.020 INTEREST WWTF RESERV	0.00	0.00	966.67	0.00	0.00	-966.67	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	63,750.00	0.00	0.00	-63,750.00	0.0
Non Operating Revenues	0.00	0.00	165,584.74	0.00	0.00	-165,584.74	0.0
Dept: 000.000	462,990.00	462,990.00	895,774.16	-31.72	0.00	-432,784.16	193.5
Revenues	462,990.00	462,990.00	895,774.16	-31.72	0.00	-432,784.16	193.5
Expenditures							
Dept: 400.000 SANITATION DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	80,190.00	80,190.00	63,049.38	1,479.01	0.00	17,140.62	78.6
720.010 SALARIES OVERTIME	8,000.00	8,000.00	10,180.90	801.04	0.00	-2,180.90	127.3
720.020 SALARIES PART TIME	12,683.00	12,683.00	3,039.43	0.00	0.00	9,643.57	24.0
720.022 SOCIAL SECURITY	7,839.00	7,839.00	5,682.89	169.06	0.00	2,156.11	72.5
720.024 UNEMPLOYMENT INSURANCE	668.00	668.00	625.11	28.19	0.00	42.89	93.6
720.026 WORKERS COMP INSURANCE	4,177.00	4,177.00	3,276.34	92.58	0.00	900.66	78.4
720.028 HEALTH INS & OTHER BENEFITS	41,604.00	41,604.00	30,973.40	0.00	0.00	10,630.60	74.4
720.030 RETIREMENT	8,019.00	8,019.00	6,495.00	146.95	0.00	1,524.00	81.0
720.032 LIABILITY & PROPERTY INS.	6,800.00	6,800.00	5,780.17	0.00	0.00	1,019.83	85.0
723.000 SUPPLIES	1,000.00	1,000.00	989.50	0.00	0.00	10.50	99.0
723.001 POSTAGE	3,000.00	3,000.00	3,149.99	0.00	0.00	-149.99	105.0
723.020 GAS,GREASE AND OIL	3,000.00	3,000.00	1,465.67	0.00	0.00	1,534.33	48.9
723.041 METERS AND PARTS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
723.055 COMPUTER EXPENSES	2,800.00	2,800.00	553.09	0.00	0.00	2,246.91	19.8
723.065 WATER AND SEWER CHARGE	1,500.00	1,500.00	285.19	70.55	0.00	1,214.81	19.0
724.000 TRAINING, CONFERENCES, DUES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
726.000 ELECTRICAL SERVICE	8,500.00	8,500.00	7,565.90	0.00	0.00	934.10	89.0
727.000 HEATING/NATURAL GAS	1,800.00	1,800.00	1,322.75	0.00	0.00	477.25	73.5
728.020 MAINTENANCE OTHER	1,500.00	1,500.00	2,673.84	0.00	0.00	-1,173.84	178.3
728.040 PUMP STATION MAINTENANCE	4,000.00	4,000.00	7,615.30	0.00	0.00	-3,615.30	190.4
728.060 SANITATION LINES MAINTENANCE	10,000.00	10,000.00	3,824.30	0.00	0.00	6,175.70	38.2
728.063 SUSIE WILSON PS COSTS	7,000.00	7,000.00	7,636.96	0.00	0.00	-636.96	109.1
728.064 WEST ST PS COSTS	10,000.00	10,000.00	14,623.39	0.00	0.00	-4,623.39	146.2
729.000 UNIFORMS,BOOTS,ETC	1,000.00	1,000.00	1,022.82	0.00	0.00	-22.82	102.3
745.014 CONTRACT SERVICES	137,140.00	137,140.00	102,855.00	0.00	0.00	34,285.00	75.0
745.015 RIGHT OF WAY AGREEMENTS	8,400.00	8,400.00	8,470.85	0.00	0.00	-70.85	100.8
745.017 SANIT. LINE BACK-UP CLEANING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	975.00	0.00	0.00	25.00	97.5
745.041 AUDIT	1,700.00	1,700.00	1,667.50	0.00	0.00	32.50	98.1
745.050 PRINTING AND ADVERTISING	0.00	0.00	382.20	0.00	0.00	-382.20	0.0
750.020 TRANS TO CAPITAL RESERVE	85,000.00	85,000.00	63,750.00	0.00	0.00	21,250.00	75.0
755.023 CAPITAL OUTLAY	670.00	670.00	0.00	0.00	0.00	670.00	0.0
Operating Expenses	462,990.00	462,990.00	359,931.87	2,787.38	0.00	103,058.13	77.7
Acct Class: 8000 Capital Projects							
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	26,439.94	0.00	0.00	-26,439.94	0.0
750.300 SCHOOL ST. RDWY/WTR/SWR RECONS	0.00	0.00	101,084.06	0.00	0.00	-101,084.06	0.0
750.427 MISC PS WORK - (FY12 BUDGET)	0.00	0.00	7,749.94	0.00	0.00	-7,749.94	0.0
750.430 RIVER ST. PS CNTL PANEL, ANODE	0.00	0.00	2,849.73	0.00	0.00	-2,849.73	0.0
750.431 SO ST PS PUMPS,VALVS,VENT,ANOD	0.00	0.00	3,779.73	0.00	0.00	-3,779.73	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	4,253.04	0.00	0.00	-4,253.04	0.0
794.062 TRANS TO WWTF FOR DEBT PYMNTS	0.00	0.00	39,315.38	0.00	0.00	-39,315.38	0.0
Capital Projects	0.00	0.00	185,471.82	0.00	0.00	-185,471.82	0.0
SANITATION DEPARTMENT	462,990.00	462,990.00	545,403.69	2,787.38	0.00	-82,413.69	117.8

REVENUE/EXPENDITURE REPORT
Bill List 5/12/15

Village of Essex Junction

For the Period: 7/1/2014 to 5/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 400 - SANITATION FUND							
Expenditures	462,990.00	462,990.00	545,403.69	2,787.38	0.00	-82,413.69	117.8
Net Effect for SANITATION FUND	0.00	0.00	350,370.47	-2,819.10	0.00	-350,370.47	0.0
Change in Fund Balance:			350,370.47				
Fund: 600 - WASTEWATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	492.31	0.00	0.00	-492.31	0.0
445.000 MISC. - UNCLASSIFIED RECEIPTS	0.00	0.00	1,123.80	0.00	0.00	-1,123.80	0.0
460.011 VILLAGE USER PENALTIES	3,000.00	3,000.00	2,309.95	0.00	0.00	690.05	77.0
460.012 VILLAGE USER CHARGE	711,876.00	711,876.00	706,935.31	-59.17	0.00	4,940.69	99.3
460.013 WASTEWATER CHARGE - ESSEX	465,440.00	465,440.00	387,866.70	0.00	0.00	77,573.30	83.3
460.014 WASTEWATER CHARGE - WILLISTON	569,380.00	569,380.00	473,383.30	0.00	0.00	95,996.70	83.1
460.016 PUMP STATION MAINT. FEE	30,300.00	30,300.00	22,725.00	0.00	0.00	7,575.00	75.0
460.025 VILL. SEPTAGE DISCHARGE INCOME	12,000.00	12,000.00	13,943.12	2.10	0.00	-1,943.12	116.2
460.026 SHARED SEPTAGE REVENUES	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
460.027 VILLAGE LEACHATE REVENUES	0.00	0.00	19,479.34	0.00	0.00	-19,479.34	0.0
Revenue	1,797,996.00	1,797,996.00	1,628,258.83	-57.07	0.00	169,737.17	90.6
Acct Class: 5990 Non Operating Revenues							
430.013 ESSEX - DEBT PAYMENT	0.00	0.00	36,643.77	0.00	0.00	-36,643.77	0.0
430.014 WILLISTON - DEBT PAYMENT	0.00	0.00	33,983.17	0.00	0.00	-33,983.17	0.0
430.015 ESSEX JCT - DEBT PAYMENT	0.00	0.00	39,315.38	0.00	0.00	-39,315.38	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	523.54	0.00	0.00	-523.54	0.0
440.012 WWTF REFURB INTEREST	0.00	0.00	312.64	0.00	0.00	-312.64	0.0
445.100 SALE OF ASSET	0.00	0.00	2,058.87	0.00	0.00	-2,058.87	0.0
460.103 EFFICIENCY VT NON-OP REV	0.00	0.00	15,220.00	0.00	0.00	-15,220.00	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	195,000.00	0.00	0.00	-195,000.00	0.0
Non Operating Revenues	0.00	0.00	323,057.37	0.00	0.00	-323,057.37	0.0
Dept: 000.000	1,797,996.00	1,797,996.00	1,951,316.20	-57.07	0.00	-153,320.20	108.5
Revenues	1,797,996.00	1,797,996.00	1,951,316.20	-57.07	0.00	-153,320.20	108.5
Expenditures							
Dept: 600.000 WASTEWATER TREATMENT PLANT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	308,467.00	308,467.00	256,764.83	6,389.38	0.00	51,702.17	83.2
720.010 SALARIES OVERTIME	45,000.00	45,000.00	34,760.38	583.57	0.00	10,239.62	77.2
720.020 SALARIES PART TIME	15,000.00	15,000.00	7,730.83	0.00	0.00	7,269.17	51.5
720.022 SOCIAL SECURITY	28,612.00	28,612.00	22,474.56	519.71	0.00	6,137.44	78.5
720.024 UNEMPLOYMENT INSURANCE	1,535.00	1,535.00	1,215.86	22.27	0.00	289.14	81.7
720.026 WORKERS COMP INSURANCE	16,530.00	16,530.00	13,178.20	319.39	0.00	3,351.80	79.7
720.028 HEALTH INS & OTHER BENEFITS	107,085.00	107,085.00	69,625.24	0.00	0.00	37,459.76	65.0
720.030 RETIREMENT	30,847.00	30,847.00	25,330.63	654.97	0.00	5,516.37	82.1
720.032 LIABILITY & PROPERTY INS.	25,000.00	25,000.00	21,148.32	0.00	0.00	3,851.68	84.6
720.040 INTEREST EXPENSE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
723.000 SUPPLIES	9,000.00	9,000.00	8,927.89	0.00	0.00	72.11	99.2
723.005 SUPPLIES - LABORATORY	10,000.00	10,000.00	16,241.43	0.00	0.00	-6,241.43	162.4
723.013 CHEMICALS	195,000.00	195,000.00	156,213.96	0.00	0.00	38,786.04	80.1
723.020 GAS, GREASE AND OIL	6,000.00	6,000.00	3,800.54	0.00	0.00	2,399.46	60.0
723.065 WATER AND SEWER CHARGE	7,000.00	7,000.00	2,605.00	622.56	0.00	4,395.00	37.2
724.000 TRAINING, CONFERENCES, DUES	6,500.00	6,500.00	6,797.08	0.00	0.00	-297.08	104.6
725.000 TELEPHONE SERVICES	4,500.00	4,500.00	3,967.79	0.00	0.00	532.21	88.2
726.000 ELECTRICAL SERVICE	200,000.00	200,000.00	123,743.92	0.00	0.00	76,256.08	61.9
727.000 HEATING/NATURAL GAS	20,000.00	20,000.00	23,197.20	0.00	0.00	-3,197.20	116.0
728.020 MAINTENANCE OTHER	70,000.00	70,000.00	93,071.73	4.99	0.00	-23,071.73	133.0
728.030 VEHICLE MAINTENANCE	2,500.00	2,500.00	2,663.72	0.00	0.00	-163.72	106.5
729.000 UNIFORMS, BOOTS, ETC	4,000.00	4,000.00	4,679.40	0.00	0.00	-679.40	117.0

REVENUE/EXPENDITURE REPORT

Bill List 5/12/15

Village of Essex Junction

For the Period: 7/1/2014 to 5/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 600 - WASTEWATER FUND							
Expenditures							
Dept: 600.000 WASTEWATER TREATMENT PLANT							
Acct Class: 7000 Operating Expenses							
745.000 CONTRACT LABORATORY SERVICE	7,000.00	7,000.00	5,605.81	0.00	0.00	1,394.19	80.1
745.014 CONTRACT SERVICES	53,420.00	53,420.00	40,065.00	0.00	0.00	13,355.00	75.0
745.031 LEGAL SERVICES	1,000.00	1,000.00	759.00	82.50	0.00	241.00	75.9
745.033 GRIT DISPOSAL	10,000.00	10,000.00	4,961.75	0.00	0.00	5,038.25	49.6
745.034 SLUDGE DEWATERING	150,000.00	150,000.00	52,456.00	0.00	0.00	97,544.00	35.0
745.035 SLUDGE MANAGEMENT	178,000.00	178,000.00	87,694.74	0.00	0.00	90,305.26	49.3
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
745.041 AUDIT	4,000.00	4,000.00	3,915.00	0.00	0.00	85.00	97.9
745.052 WWTF ANNUAL PERMIT FEE	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
750.020 TRANS TO CAPITAL RESERVE	260,000.00	260,000.00	195,000.00	0.00	0.00	65,000.00	75.0
755.023 CAPITAL OUTLAY	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Operating Expenses	1,797,996.00	1,797,996.00	1,288,425.81	9,199.34	0.00	509,570.19	71.7
Acct Class: 8000 Capital Projects							
750.607 WWTF PICKUP TRUCK	0.00	0.00	27,572.00	0.00	0.00	-27,572.00	0.0
750.625 WWTF REFURBISH (11)	0.00	0.00	153,738.64	0.00	0.00	-153,738.64	0.0
750.626 RZEDB Interest	0.00	0.00	49,942.32	0.00	0.00	-49,942.32	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	702.25	0.00	0.00	-702.25	0.0
750.630 NETWORKING & SOFTWARE	0.00	0.00	15,072.00	0.00	0.00	-15,072.00	0.0
750.632 CO-GEN	0.00	0.00	257,105.54	0.00	0.00	-257,105.54	0.0
750.637 UTILITY VEHICLE	0.00	0.00	15,184.08	0.00	0.00	-15,184.08	0.0
Capital Projects	0.00	0.00	519,316.83	0.00	0.00	-519,316.83	0.0
WASTEWATER TREATMENT PLANT	1,797,996.00	1,797,996.00	1,807,742.64	9,199.34	0.00	-9,746.64	100.5
Expenditures	1,797,996.00	1,797,996.00	1,807,742.64	9,199.34	0.00	-9,746.64	100.5
Net Effect for WASTEWATER FUND	0.00	0.00	143,573.56	-9,256.41	0.00	-143,573.56	0.0
Change in Fund Balance:			143,573.56				
Grand Total Net Effect:	-35,000.00	-35,000.00	3,489,003.66	166,482.10	0.00	-3,524,003.66	

RECEIVED

VILLAGE OF ESSEX JUNCTION
APPLICATION TO CLOSE OR OBSTRUCT A STREET
FOR A NEIGHBORHOOD BLOCK PARTY

APR 30 2015

Village of Essex Junction

I/we do hereby make application, as required by the Village of Essex Junction, VT, to enclosed or obstruct a Village street.

CONDITIONS:

1. On the attached form, provide unanimous consent signatures of the households and businesses that abut the section of the street to be closed or obstructed. Return the signature form with your completed application to the Village Office, 2 Lincoln Street, Essex Junction, VT 05452.
2. Work with the Public Works Director (878-6942 or 878-6944) to obtain road signs to warn drivers of road closing. The applicant will be responsible for picking up the signs from the Public Works garage, erecting the signs and returning them to the Public Works garage in a timely manner.
3. Maintain a twelve (12) foot clear road in the center of the street in case of emergency.
4. Remove any obstructions immediately if emergency vehicles need to use the street.

Street(s) section to be closed: SUMMIT ST. FROM PEARL TO PROSPECT ST.

Purpose: STREET PARTY / BLOCK PARTY

Date: JULY 12 (SUN.) Hours: from NOON to 3:00 P.M.

LEO STANTON ^{RAIN DATE} JULY 19 8 SUMMIT STREET
Name (please print) Street Address

[Signature] Phone: day ~~879-0138~~ evening SAME
Signature 879-0138

FOR COMPLETION BY VILLAGE STAFF

The following have been contacted by Village staff and advised of this event.

Police Dept. Date approved 5/1/2015 Approved by: Chief Brad LaRose
Comment: _____

Fire Dept. Date approved 5/4/2015 Approved by: Chief Chris Gaborian
Comment: _____

Village Manager: Patrick C. Schmidt Date approved 5/4/15

APPLICATION TO CLOSE OR OBSTRUCT A STREET

We, the undersigned, acknowledge that (street name) SUMMIT will be closed to traffic on (date) _____ between the hours of NOON and 3:00 PM for the purpose of a block party.

NAME (please print)	SIGNATURE	STREET ADDRESS
Dorothy Stanton	Dorothy Stanton	4 Summit St
DOROTHY STANTON	Dorothy Stanton	8 SUMMIT ST.
Jason Starr	[Signature]	7 SUMMIT ST.
Julie Starr	Julie Starr	41 Pearl St.
Paul Provest	[Signature]	3 SUMMIT ST
Carol Boone	Carol Boone	6A SUMMIT ST.
Jennifer Carlin	Jennifer Carlin	10 SUMMIT ST.
Robert Conklin	[Signature]	19 SUMMIT ST.
Tom Lavore	Tom Lavore	18 SUMMIT ST.
Racnel Stanton	[Signature]	9 SUMMIT ST
Ned P. McGillivray	Ned P. McGillivray	43 Pearl St.
Laurie Millett	Laurie Millett	14 SUMMIT ST.
Laurie DeBree	[Signature]	12 SUMMIT ST
		16 SUMMIT ST
[Signature]	[Signature]	14 Hallowed Pearl
BETH PAUL	Beth Paul	5 SUMMIT ST
PAUL BOONE	Paul Boone	6 SUMMIT ST.
Jason McLeod	[Signature]	16 prospect St.
Emily Quinn	Emily Quinn	16 Summit St