



TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, MARCH 10, 2015 at 6:30 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
 - a. Comments from Public on Items Not on Agenda
 - b. Presentation by Greg Morgan, Chair, Essex Economic Development Commission
4. **OLD BUSINESS**
 - a. None
5. **NEW BUSINESS**
 - a. Approval of VLCT 2015 PACIF Equipment Grant Application for Wastewater Treatment Facility - Jim Jutras
 - b. Approval of Policy Regarding Financial Responsibility for Street Lighting – Lauren Morrisseau
 - c. Approval of Annual Financial Plan Town Highways – Lauren Morrisseau
 - d. Approval of Certificate of Compliance for Town Road and Bridge Standards and Network Inventory – Pat Scheidel
6. **VILLAGE MANAGER’S REPORT**
 - a. Derailment at Five Corners
 - b. Annual Meeting report/various meetings
 - c. Trustees meeting schedule
7. **TRUSTEES’ COMMENTS & CONCERNS/READING FILE**
 - a. Board Member Comments
 - b. Minutes from Other Boards/Committees:
 - Block Party Committee 2/23/15
 - c. CCRPC Public Hearing Notice FY2015-2018 Transportation Improvement Program 3/18/15
 - d. Memo from Alan Nye, CSWD Representative
 - e. Draft Discharge Permit for IBM from the VT Agency of Natural Resources
8. **CONSENT AGENDA**
 - a. Approve Minutes of Previous Meeting 2/24/15
 - b. Approve Warrants including check # 10051004 through #10051103 totaling \$209,475.28
 - c. Approve Street Closings for Little League Parade 5/2/15
 - d. Approve Street Closings for FriendsCHIPS 5K Race for Mentoring 5/16/15
 - e. Approve 2015 Banner Applications from the Champlain Valley Exposition
9. **ADJOURN**

Meetings of the Trustees are accessible to people with disabilities. For information on accessibility or this agenda, call the Village Manager’s office at 878-6944.

Minutes – Draft 2
Essex Economic Development Commission
February 9, 2015
Essex Town Offices – 81 Main Street

Commissioners Present: Greg Morgan, Chair, Barbara Higgins, and Robin Lane (12:12PM)

Commissioner(s) Absent: Betty Poulin and Chris Riani

Others Present: Robin Pierce, Gregory Duggan, Matt Graf, Mike Plageman

The Chair called the meeting to order at 12:05 PM. There being no quorum present, the commission altered the agenda to hear announcements.

Public to Be Heard: N/A

Announcements / Updates:

- **Vermont Enterprise Fund:** The Chair reported he had had an email exchange with the Secretary Moulton of the VT Agency of Commerce regarding the Vermont Enterprise Fund and suggested the fund be used to support infrastructure improvements to the IBM North 60 project. He went on to say that the Governor has been taking flak from both the both parties on his stated intention to distribute the remaining \$2.5M in the Fund to Global Foundries (GF).

Robin Lane arrives (12:12) – Quorum

Mr. Pierce said Village staff suggested to Village/Town official they approach GF and ask them to give the Village the 60 acres. The Chair asked if he should forward this suggestion to Secretary Moulton. Ms. Higgins said she is not comfortable supporting such a recommendation at this time – we don't know what other things the Village/Town might want/need to ask of GF. Mr. Plageman agreed.

- **Request from Trustees:** The Chair reported he had received a request from the Trustees to speak with them regarding economic development at their meeting on February 24th (6PM). He has accepted and asked if any other members could attend; Ms. Higgins said she would try.
- **Town Plan Update:** Mr. Duggan distributed a draft copy of the Economic Development section (Chapter 2) for inclusion in the Town Plan Update. He asked members to review. The Planning Commission (PC) is holding a work session on the Update this Thursday, the 12th. Mr. Duggan said members could send comments to him and/or attend the PC meeting.

Minutes of January 26, 2015:

It was moved by Ms. Lane and seconded by Mr. Morgan to approve the minutes of January 26, 2015, Draft2, as posted. There was no further discussion and the motion was approved 3-0-0.

EDC Advisories:

- **Advisory #4 - Amtrak;** The Chair asked Mr. Pierce for his appraisal of the Advisory. Mr. Pierce said he while he supports upgrading the station, there are limits regarding what can be done – the platform can't be altered – length restrictions related to site. He then suggested that it would be better to support passenger train service to Boston (via BTV), because it is faster. Mr. Plageman reported that at last Saturday's Heart & Soul Public Design Forum, there was a strong feeling among some in attendance that the station should be moved over to the Connector to provide better parking and to improve the walkability of the Village. Mr. Pierce noted that the proposed location is on private property. Ms. Lane asked whether the station upgrade would require any local funding. Mr. Pierce replied it would not – the Village convinced the State that this is not a local project but rather regional/statewide project.

The Chair suggested sending a letter to Sue Minter in support of the upgrade. Ms. Higgins said it was her understanding Advisories are to the Selectboard and it would be up to them to send a letter(s) to appropriate State officials. Mr. Morgan said he believes time is of the essence.

It was moved by Ms. Higgins and seconded by Ms. Lane to approve Advisory #4 with changes, specifically with the addition of language adding support for the Boston line (via Springfield).

Mr. Pierce agreed to provide language regarding the Boston line; the revised Advisory will be circulated prior to forwarding to the Selectboard.

There was no further discussion and the motion was approved 3-0-0.

- **Advisory #3 – Business Liaison Group:** The Advisory officially recommends to the Selectboard the Business Liaison Group designate one member be from the Essex Economic Development Commission.

It was moved by Ms. Higgins and seconded by Ms. Lane to approve Advisory #4 as written. There was no further discussion and the motion passed 3-0-0.

EBPA Fund – Request for Proposals:

It was moved by Ms. Higgins and seconded by Ms. Lane to approve the request for proposals dated February 4, 2015.

Ms. Higgins said the only change she would like to see is the addition of a specific funding timeline e.g. 45, 60 days after receipt of applications. Mr. Duggan said he had discussed this with the Chair and concluded the EDC has no control of the timeline once it completes its review of applications. After further discussion, Mr. Duggan offered to review the award timeline issue with the Town Manager before the notice is published.

Ms. Lane noted that Essex's priority sectors do not match the State's priority list, specifically it is missing IT (Information Technology). Ms. Higgins suggested that the second sentence under bullet 3 be deleted in the "Application" requirements. A brief discussion followed and there was no consensus.

There was no further discussion and the motion was approved 3-0-0.

Mr. Pierce and Ms. Mayville leave (1:01PM)

Update on CTE Advanced Manufacturing Project – Robin Lane: Ms. Lane gave a brief history of how the project's genesis. In brief, the VT Agency of Education contacted CTE and asked them to consider offering a Mechatronics program – the integration of advanced manufacturing, robotics, and mechanical engineering. Manufacturers in the State are having trouble getting trained workforce – specifically technicians. CTE decided the project fits within the scope of what CTE does and what want to do it. One major problems is that they don't have space on the campus and have begun to assess the problem. CTE has formed an advisory group with representatives from labor, education, the 3 sending schools, and local employers (IBM, Keurig, and Husky) and are meeting monthly. They will be sending a report to the State in mid-March, which will make the final funding decision.

The Chair asked how many students would be involved in a fully funded project. Ms. Lane said they expect to graduate 20-30 students each year (after the second year – it will be a two-year program) – this include all students who plan to pursue a range of education options, including a 4-year engineering degree. The first year of funding would be devoted to building the curriculum and recruiting students with the first class entering in fall 2016. The intent is to expand on the program, which is being developed for traditional high school students, to adult learners through CTE's Adult Workforce Program. In addition, if successful, this program will serve as a model for other high schools and regional technology centers throughout Vermont.

Town Meeting, March 2: The Chair reported EDC has been invited by Selectboard to have table at Town Meeting; he has volunteered to man the table and asked for suggestions on what should be presented. Ms. Higgins suggested focusing on the EDC's Proposed Goals/Action Plan and to the extent possible, EDC accomplishments to date e.g. sale of 617 property, legislative visit, etc.

Route 117 Scoping Plan – Resolution of Appreciation:

It was moved by Ms. Higgins and seconded by Ms. Lane to approve the Resolution of Appreciation with corrections.

Ms. Higgins suggested rather than specifying a specific starting point for improvements, it might be best to simply say *From Essex to its terminus at the intersection of RT 2 in Richmond*. She also pointed out the name of the industrial zone on Allen Martin Drive is *Saxon Hill Business District*. Lastly she suggested adding a sentence to the effect: *Whereas, the upgrade will also improve overall safety for commuters and recreational use e.g. bicycles.*

There was no further discussion and the motion was approved 3-0-0.

There being no further business, the meeting was adjourned at 1:35PM.

Respectfully submitted,

Barbara A. Higgins

February 9, 2015

**EDC Advisory #3: Formalizing Essex Economic Development Commission
Participation on the Essex Business Liaison group.**

At its January 12, 2015 meeting, the Essex Economic Development Commission (EDC) passed unanimously passed the following motion:

Send an EDC Advisory to the Selectboard recommending that one of the members of the Business Liaison Group be appointed from the membership of the Essex Economic Development Commission.

This motion was passed to ensure the sharing of information and perspective between the EDC and the Business Liaison Group (BLG). With this Advisory, the EDC requests that the Selectboard designate a slot on the BLG for an EDC representative.

Submitted by: Essex Economic Development Commission

Submitted to: Essex Town Selectboard

February 9, 2015

EDC Advisory #4: Letter of Support for Including Upgrades to Essex Junction Amtrak Station in VT Agency of Transportation 5-Year Plan

The Essex Economic Development Commission has proposed the following Goal as part of the 2016 Town Plan revision:

Support state and regional efforts to develop transportation links in and out of Essex, including upgrades to rail service, alternative transit systems, and regional multi-modal transportation options.

Purpose: To support transportation options for residents, business, and industry, including international connections to the Province of Quebec and to Montreal.

As part of identifying this goal, the EDC has discussed possible upgrades to the Amtrak Station in Essex Junction.

The Village has already pursued steps facilitate improvements to the station. Recently, a citizen group and Village staffed worked with a UVM team and local architects to develop a preliminary design for a renovated station. The same community partnership conceived of Multi-Use path linking the Station with Essex High School along the railroad tracks and Village staff has secured funding and negotiated access with the railroad. The Path will be constructed over the winter of 2015. And finally, the Village Trustees have approved a "scoping study" of station upgrades in collaboration with the Chittenden County Regional Planning Commission in hopes the project will be included in Agency of Transportation plans.

The EDC has learned that the Vermont House Transportation Committee is considering updates to the Vermont Agency of Transportation 5-Year Rail Plan and would welcome input from Essex and Essex Junction.

The EDC requests that the Town Selectboard and the Village Trustees each consider sending a letter in support of station upgrades. Also, on the advice of Robin Pierce, the Village Director of Community Development, the EDC asks that language related to creating a regional connection between Boston and the east coast main rail line be included in your letter.

The EDC provides the draft letter (below) as the type of communication that would alert the Vermont House Transportation Committee to the importance of this issue to our communities. Representative Russell is the designated recipient because he has self-identified as an active proponent of rail, a proponent of including the Essex Amtrak Station in the 5-Year Rail Plan, and participates in the work of the Vermont Rail Action Network (VRAN).

Note that this letter could be addressed to the Secretary of Transportation, with copies to Herb Russell. The EDC recommends sending the letter to Legislators as a PDF and as a hard copy, since legislators often exchange electronic communication.



MEMORANDUM

TO: Essex Junction Trustees and Pat Scheidel, Village Manager
FROM: James Jutras, Water Quality Superintendent
cc: Lauren Morrisseau Assistant Manager/Finance Director
DATE: March 6, 2015
SUBJECT: VLCT 2015 PACIF Equipment Grant Application:
Gantry Crane

A handwritten signature in blue ink, appearing to read "James Jutras", is positioned to the right of the memorandum header.

Issue: Whether or not to proceed with an application for VLCT 2015 PACIF Equipment Grant to provide partial funding for a portable Gantry Crane.

Discussion: The new wastewater facility contains a centrifuge for dewatering of process residuals. The final configuration of the dewatering building limits access to the centrifuge for major maintenance. To address this problem we propose an additional Gantry Crane to match the unit we currently have. A single crane does not have adequate lifting capacity to do major maintenance on the centrifuge bowl. Without a second Gantry Crane, lifting this 3,500 pound bowl in a safe and balanced way is not feasible within the confines of the dewatering building. With a second unit, we can lift the heavy item from each end in a balance and safe manner distributing the load between each of the two crane units. This crane is highly portable and has several applications in the plant, at remote pump stations.

We are in the process of firming up final pricing and this request here is based on current estimates. Total Cost is approximately \$3,400 with the grant restrictions allowing up to 50% of the quoted cost (not to exceed \$2,500). If this sole source purchase of a matching unit is approved by VLCT, the Village portion of the grant would be \$1,700 or more depending on the grant allowance. The Village match would be paid from existing WWTF operating funds. There are sufficient funds to provide for any match up to the full purchase price.

Costs: Total Cost requested for approval is estimated to be \$1,700 up to the full price of \$3,400 less any grant incentive provided.

Recommendation: It is recommended that the Village Trustees authorize staff to submit the VLCT 2015 PACIF Equipment Grant application for a portable Gantry Crane.



MEMORANDUM

TO: Village Trustees and Pat Scheidel, Municipal Manager
FROM: Lauren Morriseau, Assistant Manager/Finance Director *LM*
DATE: March 10, 2015
SUBJECT: Policy Regarding Financial Responsibility for Street Lights on Private Streets

Issue

The issue is whether or not the Trustees will establish a policy regarding the financial responsibility for street lights.

Discussion

It was brought to our attention in January from a resident on a private street that they had been paying for the street lights on their private street, but were aware that this was not the case on other private streets. See attached letter from Stephen Malgeri of Walnut Ave.

After staff researched the issue, it was determined that Mr. Malgeri was correct and 10 out of 110 street lights on private property were being paid for by the Village. See attached response to Mr. Malgeri. We will be rectifying the situation and feel that we need a policy to establish consistency regarding the financial responsibility for street lights on private streets.

Cost

There are no expected costs associated with this item.

Recommendation

It is recommended that the Trustees approve the Policy Regarding Financial Responsibility for Street Lighting.

DRAFT

**VILLAGE OF ESSEX JUNCTION
POLICY REGARDING FINANCIAL RESPONSIBILITY FOR STREET LIGHTING**

Purpose of Policy:

The purpose of this policy is to establish consistency regarding the financial responsibility for street lights on private streets.

Definition of Street Lights on Private Streets:

Street lights on private streets are those street lights physically located on private streets in the Village of Essex Junction that illuminate privately owned property.

Procedure:

All street lights that are identified as street lights on private streets shall be paid for by the residents of those streets and not by the Village of Essex Junction. If it is discovered that a light defined as a street light on a private street has been paid for by the Village of Essex Junction, the Village shall immediately notify the electric company and have the responsibility transferred to the home owners on the private street.

Adopted by the Village Trustees on _____.

Stephen P Malgeri
1 Walnut Lane
Essex Junction, VT 05452

RECEIVED

JAN 05 2015

Village of Essex Junction

December 10, 2014

Mr George A Tyler, Village President
Village of Essex Junction
2 Lincoln Street
Essex Junction, VT 05452

Dear Village of Essex Junction Trustees,

My name is Stephen Malgeri and I am currently the president of our small homeowner's association here at Walnut Lane. We are 13 homes who pay our taxes. We have an issue which we need addressed and rectified. We are paying twice for the streetlights in our neighborhood: first when we pay our property tax and then again when we pay Green Mountain Power every month for the bill (approx. \$500 annually) for the streetlight electricity.

Other private streets within the Village of Essex Junction do not pay separately for their street lamps in addition to what is included in their property_ tax assessment. These inequities exist and could result in a legal challenge if this situation is allowed to continue.

Due to this inequity, we request that the Village take responsibility for the electric costs of the street lamps on Walnut Lane in recognition that we are already paying for this service through our property taxes. We only request that this situation be corrected going forward to no longer have to pay

twice for illuminating our streets.

Please rectify this situation as soon as possible. If you are not the proper authority to fix this situation, please advise us on where to seek further assistance.

If our request is vague or unclear, please email or call with questions and we can discuss this.

Thank you very much for your time and attention to this matter.

Sincerely,

*Stephen P. Malgeri
12/10/2014*

Stephen Malgeri
1 Walnut Lane
Essex Junction, VT 05452
802-879-4428
stevemal416@gmail.com

Patty Benoit

Subject: FW: Letter to George Tyler

From: Patty Benoit
Sent: Monday, January 05, 2015 12:16 PM
To: 'stevemal416@gmail.com'
Subject: Letter to George Tyler

Dear Mr. Malgeri,

We are in receipt of your letter of 12/10/14 to Village President George Tyler, which was received on 1/5/15. Your letter has been referred to staff, who is looking into the issue.

We'll be in touch again when the research has been completed.

Thank you,

*Patricia Benoit
Administrative Assistant
Village of Essex Junction
2 Lincoln Street
Essex Junction, VT 05452
(802) 878-6944*

2 Lincoln Street
Essex Junction, VT 05452-3154
www.essexjunction.org



P: 802-878-6944
F: 802-878-6946
E: admin@essexjunction.org

February 26, 2015

Stephen Malgeri
1 Walnut Lane
Essex Junction, VT 05452

Dear Mr. Malgeri:

This letter is in response to your letter of December 10 concerning the street lights on private streets in the Village. We want to thank you for bringing this issue to our attention. We were unaware that any residents on private streets in the Village were not paying for their street lights when they should have been. After investigation we found you were correct. Out of 110 street lights on private property, 10 are being paid for by the Village. This was an oversight and the situation will be rectified. The financial responsibility for the street lights on Walnut Lane is correct as is. The Village will be working with Green Mountain Power to transfer the responsibility for the 10 lights that are on private streets to the residents of those streets.

Village staff has also drafted a policy regarding the responsibility for street lights on private streets to ensure consistency going forward. The draft policy is attached. It will be reviewed by the Trustees at their March 10, 2015 meeting.

Thank you for alerting us to this matter.

Sincerely,

Patrick Scheidel
Village Manager

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS
19 V.S.A. § 306(j)

TA-60

Village of Essex Junction Fiscal Year 2016 Begin 7/1/15 End 6/30/16

INCOME

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1 5.013	\$ 56,212
Class 2 2.006	\$ 8,250
Class 3 27.64	\$ 42,051
Town Tax Funds – 19 V.S.A. Section 307	\$ 733,057
Special Funds (e.g., bonds or earmarks):	
a. Capital Reserve	\$ 309,417
b. State and Federal Grants	\$ 5,890,265
c. 2014 Series 3 Bonds	\$ 1,320,647
TOTAL	\$ 8,359,899

EXPENSES

DESCRIPTION	ESTIMATED
Winter Maintenance	\$ 90,000
Non-Winter Maintenance	\$ 749,570
Major Construction Projects	
a. Crescent Connector	\$ 3,822,996
b. Railroad Ave. Roadway	\$ 82,436
c. Pearl Street Linking Sidewalk	\$ 2,119,250
d. Paving	\$ 175,000
e. Hillcrest Drainage	\$ 209,393
f. Maple St. Culvert	\$ 146,114
g. Briar Lane Roadway, Sidewalk & Drainage	\$ 965,140
TOTAL	\$ 8,395,899

This form shall be signed by the appropriate town officials and forwarded to the District Transportation Administrator.

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS
19 V.S.A. § 306(j)
(page 2)

TA-60

We, the Legislative Body of the Municipality of Essex Junction certify that funds raised by municipal taxes are equivalent to or greater than a sum of at least **\$300.00** per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

Date: March 10, 2015

George Tyler, Village President

Dan Kerin, Vice President

Lori Houghton, Trustee

Andrew Brown, Trustee

Elaine Sopchak, Trustee

(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

Date: _____

District Transportation Administrator

**Certification of Compliance
for
Town Road and Bridge Standards
and
Network Inventory**

We, the Legislative Body of the Municipality of Essex Junction certify that we have reviewed, understand and comply with the Town Road and Bridge Standards / Public Works Specifications and Standards passed and adopted by the Selectboard / City Council / Village Board of Trustees on February 4, 2014.

We further certify that our adopted standards do do not meet or exceed the minimum requirements included in the January 23, 2013 VTrans template.

We further certify that we do do not have an up-to-date highway network inventory which identifies location, size, deficiencies/condition of roads, bridges, causeways, culverts and highway-related retaining walls on class 1, 2, and 3 town highways, and estimated cost of repair.

Date: March 10, 2015

George Tyler, Village President

Dan Kerin, Vice President

Lori Houghton, Trustee

Andrew Brown, Trustee

(~~Only Authorized Administrator~~)
Elaine Sopchak, Trustee

For a summary of your community's road and bridge information please visit: tinyurl.com/rdsinfo

Patty Benoit

From: Boomhower, Michele <Michele.Boomhower@state.vt.us>
Sent: Friday, March 06, 2015 11:25 AM
To: George Tyler
Cc: Patrick C. Scheidel; Delabruere, Daniel; Minter, Sue; Filkorn, Erik; Tetreault, Richard; Rogers, Scott; Marshia, Kevin; Patty Benoit; Max Levy; Daniel Kerin; Elaine Sopchak; Andrew Brown; Lori Houghton
Subject: Re: Rail Sitation in Essex Junction

Thanks George, I will be in touch as soon as I have information relative to your request. I will be speaking to Pat within the next hour. I have just arrived on scene.

My number is below if you need to contact me.

Michele

Michele Boomhower
VTrans PPAID Director
Michele.Boomhower@state.vt.us
(802) 505-3480
Sent from my iPhone

On Mar 6, 2015, at 11:16 AM, George Tyler <gt Tyler@essexjunction.org> wrote:

Michele,

Sincerest thanks for the prompt response and offer from the State. On behalf of the Village government, our highest priority right now, as you can imagine, is to obtain as much information as quickly as possible about this incident. I appreciate that a thorough investigation probably must be done according to NTSB standards, and perhaps other applicable state and federal guidelines. I also anticipate that this process could require substantial time for completion, and that the appropriate authorities may be reluctant to release any information until the process has run its full course. However, for the thousands of Village residents whose homes are either immediately adjacent to or within a short distance of the tracks, an assurance by us (Village government) that the appropriate authorities are investigating the incident will probably offer little comfort, particularly if it's going to take weeks or months and the conclusions are framed in highly technical terms.

In short, I would greatly appreciate any effort you can make to expedite the investigation and to ensure that it directly addresses in clear, communicable language the critical questions of 1) How did this a happen? 2) What was in the derailed/damaged tanker car(s)? 3) How potentially dangerous was this episode? 4) What steps are being taken to guarantee that it will not happen again?

Having said all that, I know you and the VTrans staff share my deep concern about this episode and I have every confidence that your office will take all necessary steps to protect the health and safety of our citizens. Please contact me or Pat Scheidel if we can provide any assistance with this process.

Best Regards,

George

George Tyler, President
Village of Essex Junction
2 Lincoln Street
Essex Junction, VT 05452
(802) 878-6944
(802) 310-8215 (mobile)

From: Boomhower, Michele [Michele.Boomhower@state.vt.us]
Sent: Friday, March 06, 2015 9:06 AM
To: Patrick C. Scheidel; George Tyler
Cc: Delabruere, Daniel; Minter, Sue; Filkorn, Erik; Tetreault, Richard; Rogers, Scott; Marshia, Kevin; Patty Benoit
Subject: Rail Sitation in Essex Junction

Pat and George,

We are working with NECR who is the lead on this as it is their RR. Amtrak is not going to run SB today.

Please let us know if there is anything that the Village needs from the State in terms of resources.

My cell number is below.

Michele

Michele Boomhower
VTrans Director of Policy Planning & Intermodal Development
1 National Life Drive
Montpelier, VT 05633-5001
802-828-5753 Desk
802-505-3480 Cell
Michele.Boomhower@state.vt.us



MEMORANDUM

TO: Village Trustees and Pat Scheidel, Municipal Manager
FROM: Rick Jones, Public Works Superintendent
DATE: March 6, 2015
SUBJECT: Public Works Dept. Response to Train Derailment

On Thursday, March 5th at 11:00 p.m., Public Works was paged in by the Essex Police Dept. They requested that we put up detour signs on Main Street because of a train that broke an axle. This was all the Public Works Department had to do regarding the incident.

The Essex Police Dept. put out to the news and radio stations that Main Street was closed off. That really helped because the traffic in the morning was not bad and it was less than a normal school day.

TOWN OF ESSEX					
Town Meeting					
March 2 & 3, 2015					
PRELIMINARY RESULTS		Town	Village	Total	
Moderator					
Steve Eustis		218	216	434	
Rich Maggiani		225	133	358	
Write-in				0	
Selectboard					
Brad Luck		432	338	770	
Write-in				0	
Article V: Shall up to Eight Hundred Thousand Dollars (\$800,000) of the Six Million Nine Hundred Thousand Dollars (\$6,900,000) in general obligation bonds of the Town of Essex, issued for the purpose of purchasing land and constructing a new police facility, be repurposed and used instead to upgrade the Town offices at 81 Main Street?					
		387	278	665	YES
		121	105	226	NO
Article II: Shall the Town adopt a budget for the fiscal July 1, 2014 to June 30, 2016 as recommended by the Selectboard in the amount of \$12,587,464?					
					YES
Number in attendance: 308					



MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager
DATE: March 10, 2015
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

March 24 at 6:30 – Regular Trustees Meeting

- Joint Meeting with Prudential Committee
- Whitcomb Heights Open Space Agreement and Trail Easement

April 1 at 6:00 PM – Community Supper

April 1 at 7:00 PM – Annual Meeting

April 14, 7 AM to 7 PM – Australian Ballot Voting

April 14 at 6:30 – Regular Trustees Meeting

- Presentation by Essex Governance Group

April 28 at 6:30 – Regular Trustees Meeting

May 12 at 6:30 – Regular Trustees Meeting

May 23 at 10 AM – Memorial Day Parade

May 26 at 6:30 – Regular Trustees Meeting

**VILLAGE OF ESSEX JUNCTION
MINUTES OF BLOCK PARTY COMMITTEE MEETING
FEBRUARY 23, 2015**

PRESENT: Brian Roy and Sam Jackson
ADMINISTRATION: Patty Benoit, Administrative Assistant

The meeting was called to order at 3:30 PM.

1. 2015 SPONSOR LETTER AND LEVELS

Darby had submitted suggestions regarding sponsors and reaching out to town businesses. Brian and Sam had suggestions as well to increase the current levels, which are \$50 and \$100. It was agreed we should reach out to some of the town businesses, such as a new one called Metro Rock. They would probably be interested in sponsoring and/or participating in the block party as it is a kid-friendly event and they just opened.

It was suggested that we keep the current sponsorship levels, but also offer 3-4 extra high visibility spots which would cost more and would be on a first come-first serve basis. Banners could go on the sign behind the band and possibly on the tent (we'll ask Vermont Tent Co. about that.) We would offer extra publicity on social media and from the stage. Brian will check with Star 92 if they would be willing to thank the high level sponsors on the radio. Those sponsorship levels could be \$250 and \$300.

2. 2015 BUDGET AND ENTERTAINMENT

The total budget for the block party is \$7,000, with the Village contributing \$5,500. The amount available for entertainment is \$4,155 if we keep the sponsors budgeted at \$1,500. We agreed that we need to increase the sponsors this year because we did not have anything in the budget for towing cars, and the free climbing tower from the National Guard won't be back this year. It is hoped that we can raise \$2,000 from sponsors based on the new higher levels. Last year we raised \$1,600 from sponsors.

We'll check with Northern Lights about a climbing wall, as that is very popular with the older kids. Metro Rock is also a possibility for that. We'll ask Darby to invite them and see if they have something they could offer at the block party.

At this point, we've hired Face Mania, the Roaming Railroad and the bounce castle for the younger kids. We're waiting to hear from Marcy Kelly, Bubbles the Balloon Artist, to see if she can come back. It was agreed we should order the dunk tank from Funny Business; Joey quoted \$175 for the non-profit rate. He indicated he no longer has the Flush-A-Friend one, which is less jarring than the one that the seat collapses. We will have to organize the dunkees and hopefully different organizations can take an hour, like EJRP and CHIPS.

3. OTHER

The poster was discussed and it was agreed that we should think about revising it. We don't have a budget for the poster so we would have to do it ourselves or find a volunteer to help, as they do at EJRP. Sam suggested revising the poster next year when it's the 15th year of the block party.

4. ADJOURNMENT

The meeting adjourned at 4:30 PM. The next meeting will be March 23 at 3:30 PM.

Minutes respectfully submitted by Patty Benoit



RECEIVED

FEB 26 2015

Village of Essex Junction

DATE: February 26, 2015
TO: CCRPC Member Municipalities
FROM: Bernadette Ferenc, Transportation Business Manager

PUBLIC HEARING NOTICE

The Chittenden County Regional Planning Commission (CCRPC) will hold a public hearing on **Wed., March 18, 2015 at 6:00 p.m.** in its offices at 110 West Canal Street, Suite 202; Winooski, to consider the following proposed major amendment to the FY15-18 Transportation Improvement Program (TIP) for adoption.

Make the changes listed below to the FY2015-2018 TIP. Amendments FY15-14 and FY15-15 are defined as Major Amendments and required a Public Hearing. Amendments FY15-16 and FY15-17 are defined as minor amendments and can be approved by the CCRPC Board. These proposed changes are summarized in Attachment 1.

Essex Junction Paving (Project HP124, Amendment FY15-14):

- ▶ **Description of TIP Change:** Add a new project to the TIP in FY15 for resurfacing the Class I routes listed below. Add \$280,000 in federal funds for PE in FY15 and \$4,200,000 for CON in FY16. Addition of a new project is defined as a major amendment according to CCRPC's TIP Amendment Policy.
 - VT 2A, from the Williston town line and extending northerly 1.093 miles
 - VT 15, from Susie Wilson Road and extending easterly 2.693 miles, including the jug-handle (0.073 mi.)
 - VT 117, from the VT2A/VT15 intersection and extending easterly 1.227 miles.
- ▶ **Reason for Change:** VTrans added this project to the paving program.

Willison Park and Ride (Project IN004A, Amendment FY15-15)

- ▶ **Description of TIP Change:** Increase the right of way cost for this project from \$300,000 to \$1,628,000. Add \$1,328,000 in federal funds in FY15. This changes results in a total project cost increase of 66% which is defined as a major amendment.
- ▶ **Reason for Change:** The \$300,000 right of way estimate was added as a placeholder before a location for this park and ride was selected. The estimate has just been updated with actual project costs.

Champlain Parkway, Burlington (Project HC001, Amendment FY15-16)

- **Description of TIP Change:** Delay construction funds for Champlain Parkway from FY16 to FY17 and reduce preliminary engineering funding FY16. Make the following changes to the TIP:
 - Remove \$540,000 in preliminary engineering funds from FY16 because the TIP contains more funds than are needed for preliminary engineering in FY16. Remaining in the TIP for preliminary engineering in FY16 is \$1,500,000.
 - Move \$6,120,000 in construction funds from FY16 to FY19, to match the current project schedule. The funds are being removed from FY16 because they are not needed in that year. The funds are moving to FY19 because the TIP already has construction funding in FY17 and FY18.

VT117 Paving, Essex-Richmond (Project HP098, Amendment FY15-17)

- **Description of TIP Change:** Move \$2,460,000 in construction funds from FY15 to FY16. \$3,812,000 remains in FY15.
- **Reason for Change:** This project is scheduled to perform drainage and slope work in 2015 with paving to take place in 2016. This TIP amendment is being proposed to align the TIP with the current project schedule. The funds in FY15 are needed by other Chittenden County Projects.

**Attachment 1
Summary of Proposed TIP Changes
February, 2015**

Summary of Proposed TIP Changes – March 2015	FY15 Federal Funds	FY16 Federal Funds	FY17 Federal Funds	FY18 Federal Funds	Proposed FY19 Federal Funds
Essex Junction Paving <i>New Project</i>	\$280,000	\$4,200,000			
Williston Park and Ride	\$300,000 \$1,628,000		\$1,456,560		
Champlain Parkway -- Engineering and Right-of- Way	\$1,000,000	\$2,040,000 \$1,500,000			
Champlain Parkway -- Construction		\$6,120,000	\$12,484,800	\$6,367,248	\$6,120,000
VT117 Paving, Essex- Richmond	\$6,272,000 \$3,812,000	\$2,460,000			

Notes: Items highlighted in red indicate proposed changes to the TIP and strike-out items indicates TIP content before the proposed changes.
FY19 is not part of the current four year TIP.

Please notify your CCRPC representative of any concerns. Written comments on the proposed major amendment may be submitted by mail to the address above or by telephone or email to Christine Forde (cforde@ccrcpvt.org) or phone, ext. 13.

Additional copies of this notice and draft TIP amendment have been sent to each municipal clerk for posting on the public bulletin board.

bf

cc: CCRPC Board members

RECEIVED

MAR 02 2015

Village of Essex Junction

27 February 2015

Memorandum For: Town of Essex Selectboard and Village of Essex Junction Trustees

From: Alan L. Nye, Town and Village Representative to Chittenden Solid Waste District Board

Subject: Update on ACT 148 Implications to Town and Village Residents

Act 148 was passed by the Vermont Legislature in 2014 and implements new requirements and sets standards for solid waste processing. The following are items the Board of Commissioners are dealing with that will impact residents of Chittenden County. In my opinion, complying with Act 148 is going to cost Chittenden County residents more money and is going to set new standards.

Variable Rate Pricing System (also known as Unit Based Pricing or Pay As You Throw)

The Board is working on a amendment to the CSWD Ordinance and will be forwarded in the near future to municipal governing boards for review and comment. The current proposal has been worked by District Staff, District Board and haulers. Everyone will be required to be covered by this Ordinance by July 1, 2015.

Provide Equal Number of Recycling and Trash Containers at Public Events

Most of the smaller municipalities are in compliance (some complied by removing trash receptacles from public spaces). CSWD offered grants for funding and the Town of Essex has taken advantage of these grants. Additional funds are available in this FY to help municipalities meet this requirement.

Comply with the banning of food scraps from landfills by July 1, 2020

As of July this year, Act 148 requires anyone who generates 52 tons or more food scraps per year, will be required to separate these materials from landfill-bound trash. This material can be composted, donated to food shelves, used for animal feed. VT Natural Resources has estimated 105 businesses or institutions in the County need to meet this requirement. CSWD feels this number is high, but currently 35 of the 105 are diverting food scraps and the District will contact everyone on the Natural Resources list by July 1, 2015 to offer assistance, confirm their status.

The District will continue to work with haulers, businesses and residents to comply by the requirement by the July 1, 2020 deadline.

Adopt a new Solid Waste Management Plan

CSWD has received pre-approval from the Agency of Natural Resources on it's draft plan and we are completing the public participation plan. A approved plan will be in place by the district by the required date.

Recyclable and clean wood and Yard waste ban

CSWD has met this requirement since 1993.

If either board would like me to come in and discuss just let me know. I hope you find this update helpful and let me know if you have any questions.

Alan L. Nye

Town of Essex, Village of Essex Junction Rep.

Justice

**AGENCY OF NATURAL RESOURCES
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
WATERSHED MANAGEMENT DIVISION
1 NATIONAL LIFE DRIVE
MONTPELIER, VT 05620-3522**

**RECEIVED
MAR 05 2015**

NOTICE: Draft Discharge Permit
PUBLIC NOTICE NUMBER: 3-1559
PUBLIC COMMENT PERIOD: March 9, 2015 through April 9, 2015.

Village of Essex Junction

PERMITTEE INFORMATION

PERMITTEE: International Business Machines
8976 Wellington Road
Manassa, VA 20109-3925

PERMIT NUMBER: 3-1559

DISCHARGE INFORMATION

NATURE: Treated contaminated groundwater

VOLUME: S/N 001: 14,400 gpd, maximum day
S/N 002: 0.75 mgd, maximum day

RECEIVING WATER: Winooski River

EXPIRATION DATE: March 31, 2020.

DESCRIPTION: This is a draft discharge permit proposed for issuance to International Business Machines for the discharge of treated contaminated groundwater resulting from site remediation activities at 1000 River Road, Essex Jct., VT to the Winooski River.

TENTATIVE DETERMINATIONS

Tentative determinations regarding effluent limitations and other conditions to be applied on the pending Vermont permit have been made by the State of Vermont Agency of Natural Resources (VANR). The limitations imposed will assure that the Vermont Water Quality Standards will be met.

FURTHER INFORMATION

The complete application, proposed permit, and other information are on file; and may be inspected at the VANR, National Life Drive, Building Main-2, Montpelier, VT. Copies of the permit may be obtained by calling (802) 490-6181; cost of copies is 10 cents per page or at Office hours are 7:45 a.m. to 4:30 p.m., Monday through Friday.

PUBLIC COMMENTS/PUBLIC HEARINGS

Public comments on the proposed permit are invited. Comments should be submitted in writing, to the address listed below. Comments may also be faxed to 802 828-1544 or submitted by e-mail using the e-mail comment provisions included at <http://www.watershedmanagement.vt.gov/>.

Department of Environmental Conservation
Watershed Management Division
1 National Life Drive
Main - 2
Montpelier, VT 05620-3522

The comment period will close at the end of the business day **4:30 pm, April 9, 2015**.

All comments received prior to the deadline listed below will be considered in formulations of the final determinations. Any submitted comments should include the permit number next to the VANR address on the envelope and on the first page of comments

Any person, prior to the above date, may submit a written request to this office for an informal public hearing to consider the proposed permit. Any hearing request shall indicate the interest of the party filing the request and the reasons why a hearing is warranted. A hearing will be held only if the responses to this notice indicate significant public interest.

FINAL ACTION/RIGHTS TO APPEAL TO THE ENVIRONMENTAL COURT

At the conclusion of the public notice period and after consideration of additional information received during the public notice period, the VANR will make a final determination to issue or to deny the permit. Pursuant to 10 V.S.A. Chapter 220, any appeal of this decision must be filed with the clerk of the Environmental Court within 30 days of the date of the decision. The appellant must attach to the Notice of Appeal, the entry fee of \$262.50, payable to the State of Vermont.

The Notice of Appeal must specify the parties taking the appeal and the statutory provision under which each party claims party status; must designate the act or decision appealed from; must name the Environmental Court; and must be signed by the appellant or their attorney. In addition, the appeal must give the address or location and the description of the property, project or facility with which the appeal is concerned and the name of the applicant or the permit involved in the appeal.

The appellant must also serve a copy of the Notice of Appeal in accordance with Rule 5(b)(4)(B) of the Vermont Rules for Environmental Court Proceedings.

For further information, see the Vermont Rules for Environmental Court Proceedings, available on line at www.vermontjudiciary.org. The address for the Environmental Court is: 32 Cherry Street 2nd Floor, Suite 303; Burlington, VT 05401. Phone: 802-951-1740; Fax: 802-657-4292.

David K. Mears, Commissioner
Department of Environmental Conservation

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
February 24, 2015**

BOARD OF TRUSTEES: George Tyler (Village President); Dan Kerin, Andrew Brown, Elaine Sopchak, Lori Houghton.
ADMINISTRATION: Pat Scheidel, Municipal Manager; Lauren Morrisseau, Assistant Manager & Finance Director; Rick Jones, Public Works Superintendent; Jeff Kershner, Hamlin Engineering
OTHERS PRESENT Deb McAdoo.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA ADDITIONS/CHANGES

The presentation by Greg Morgan on the Essex Economic Development Commission was postponed due to illness.

3. APPROVE AGENDA

MOTION by Lori Houghton, SECOND by Elaine Sopchak, to approve the agenda as amended. VOTING: unanimous (5-0); motion carried.

4. GUESTS, PRESENTATIONS, PUBLIC HEARINGS

1. Comments from Public on Items Not on Agenda

Deb McAdoo presented the final report of the Essex Governance Group to the Trustees. Ms. McAdoo said a presentation and report was given to the Essex Selectboard at the meeting on 2/23/15. The Selectboard accepted the report and will discuss the document at the March 16, 2015 meeting.

2. Presentation by Greg Morgan, Essex Economic Development Commission
Postponed.

3. Presentation by Rick Jones and Jeff Kershner on Emergency Water Line Repairs
Rick Jones and Jeff Kershner updated the Trustees on the difficult repair work on the water main break on Maple Street by the culvert near Shawns Way. The break occurred in the 10" line which was very deep underground (10'-12') and under the culvert. There were significantly sized boulders, concrete, old roadbed, and other debris covering the pipe which made the excavation difficult. The plan moving forward is to dig up the 10" line and install two valves to isolate the leak, shut off the water, and repair the pipe. When the culvert work planned for the summer is done assessment will be made on relocating the water line above the culvert. Water service is working on Maple Street for everyone except one business which should have service in the very short term. The frost is very deep in the ground this year which is leading to water line breaks and freeze ups.

Andrew Brown asked about doing the culvert work now while the road is already torn up. Rick Jones said the village policy requires going out to bid for the work. Also, the culvert work will require closing the road entirely which is not workable with school in session. The repair work being done now only closes one lane.

The Trustees thanked the public works crew for their good work repairing the water line under challenging weather conditions.

There was mention of the poor condition of the pavement on Pearl Street and Park Street and the planned paving by the state in 2016. The railroad crossing on Park Street will also be replaced when the road is repaved. Temporary paving repairs will be done in the spring. Lori Houghton mentioned if it is helpful a letter should be sent from the Trustees to VTrans to confirm the paving will happen.

5. OLD BUSINESS

1. Approve Letter of Support to VTrans for Train Station Upgrades

MOTION by Lori Houghton, SECOND by Andrew Brown, to approve the letter of support to the Vermont Agency of Transportation for the train station upgrades.

VOTING: unanimous (5-0); motion carried.

6. NEW BUSINESS

1. Adopt Annual Meeting Warning

MOTION by George Tyler, SECOND by Dan Kerin, to approve the Village of Essex Junction Annual Meeting Warning as presented. VOTING: unanimous (5-0);

motion carried.

2. Approve Draft Trustees Report for 2014 Annual Report

MOTION by Elaine Sopchak, SECOND by Andrew Brown, to approve the State of the Village Report as written. VOTING: unanimous (5-0); motion carried.

3. Approve Draft Newsletter for Annual Meeting

MOTION by Lori Houghton, SECOND by Andrew Brown, to approve the newsletter for the annual meeting with the caveat the date of the annual meeting be added in the first section (page 1) of the newsletter. VOTING: unanimous (5-0); motion carried.

7. VILLAGE MANAGER'S REPORT

1. Meeting Schedule

- March 10, 2015 @ 6:30 – Regular Trustees Meeting
- March 24, 2015 @ 6:30 – Regular Trustees Meeting
- April 14, 2015 @ 6:30 – Regular Trustees Meeting
- April 28, 2015 @ 6:30 – Regular Trustees Meeting
- May 12, 2015 @ 6:30 – Regular Trustees Meeting
- May 26, 2015 @ 6:30 – Regular Trustees Meeting

Special Meetings/Events:

- April 1, 2015 @ 6 PM – Village Community Supper

- April 1, 2015 @ 7 PM – Village Annual Meeting
- April 14, 2015 – Australian Ballot Voting
- May 23, 2015 @ 10 AM – Memorial Day Parade

2. Preparation for Annual Meeting

Materials are being reviewed to ensure the information for both the village and town annual meetings match.

3. Ongoing Meetings

Meetings with staff, boards, and committees continue as scheduled.

8. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

- There was discussion of the outreach being done in the village and town to explain consolidation of services, and agreement that the situation is complex so further explanation on the village Front Porch Forum and Facebook page would be helpful. Pat Scheidel noted Max Levy has refined the presentation on consolidation of services so it is clear and simple to understand. The presentation also points out what is provided to taxpayers. The town's annual meeting will begin with the presentation so the voters better understand the budget construction and the effort to eliminate duplication. Elaine Sopchak will draft a further explanation of the consolidation of services for the village Front Porch Forum and Facebook page. Pat Scheidel will forward the most recent version of the presentation by Max Levy to Ms. Sopchak.
- Elaine Sopchak said she attended the Essex Selectboard meeting to hear the presentation by the Essex Governance Group. The presentation and report were well received. Pat Scheidel noted the Selectboard accepted the report and will discuss the matter at the March 16, 2015 meeting. Mr. Scheidel suggested the Trustees hear the presentation from the group. The Trustees will hear the presentation and formally accept the report at the April 14, 2015 meeting. Elaine Sopchak suggested considering holding a joint meeting with the Trustees and Selectboard to discuss moving forward.
- Elaine Sopchak said she will send a letter on behalf of the Trustees acknowledging receipt of the letter from Paula DeMichele. The letter from Ms. DeMichele and the acknowledgement from the Trustees will be forwarded to the Planning Commission.

2. Reading File

- Minutes
 - Bike/Walk Advisory Committee 2/9/15
 - Tree Advisory Committee 2/17/15
- VLCT Spring Selectboard Institute 3/21/15
- Letter from James Jutras re: House Bill 58
- Letter from James Jutras re: House Bill 54
- Letter from James Jutras re: Senate Bill 46 and House Bill 29
- Brownell Library Staff and Director's Report January 2015
- Letter to Elaine Sopchak from Paula DeMichele 2/17/15

9. CONSENT AGENDA & READING FILE

MOTION by Elaine Sopchak, **SECOND** by Lori Houghton, to approve the consent agenda as follows:

1. Approve Minutes of Previous Meeting 2/10/15
2. Approve Warrants Check #10050916 to Check #10051003 totaling \$415,864.66.
3. Approve 2015 Five Corners Farmers Market Agreement.

VOTING: unanimous (5-0); motion carried.

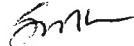
10. ADJOURNMENT

MOTION by Dan Kerin, **SECOND** by Andrew Brown, to adjourn the meeting.

VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 7:25 PM.

RScty: M.E.Riordan



WARNING
VILLAGE OF ESSEX JUNCTION ANNUAL MEETING
APRIL 1 & 14, 2015

The legal voters of the Village of Essex Junction are hereby notified and warned to meet at the Essex Community Educational Center on Educational Drive in the Village of Essex Junction on Wednesday, April 1, 2015 at 7:00 PM to act upon any of the following articles not involving voting by Australian ballot, said meeting to be adjourned to reconvene at the Essex Community Educational Center, on Tuesday, April 14, 2015 to vote for Village officers and transact any business involving voting by Australian ballot, said voting by Australian ballot to begin at 7:00 AM and close at 7:00 PM.

ARTICLE 1. Shall the voters act upon the report of the auditor?

ARTICLE 2. Shall the voters approve an annual General Fund Budget in the amount of \$3,799,390 for fiscal year July 1, 2015 to June 30, 2016, \$2,564,285 of which is to be levied in taxes against the Village Grand List?

ARTICLE 3. Shall the voters approve the transfer of \$75,000 from the General Fund Balance to the Capital Reserve Fund for future capital projects?

ARTICLE 4. Shall the voters approve holding the 2016 Annual Meeting on Wednesday, April 6, 2016 to act upon any articles not involving voting by Australian ballot and to reconvene on Tuesday, April 12, 2016 to vote for the Village officers and transact any business involving voting by Australian ballot?

ARTICLE 5. To transact any other business that may lawfully come before the meeting?

BALLOT QUESTIONS

ARTICLE 6. To elect Village officers required by law including: Moderator (one year term); two Village Trustees (three year terms); one Library Trustee (five year term)?

Dated this 24th day of February, 2015

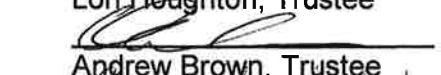
VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES

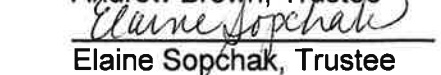
By:


George A. Tyler, President


Dan Kerin, Vice President


Lori Houghton, Trustee


Andrew Brown, Trustee


Elaine Sopchak, Trustee

ATTEST:


Susan McNamara-Hill, Village Clerk

Check Register Report

BL 3/10/15

Date: 03/06/2015

Time: 2:50 pm

Page: 1

Village of Essex Junction

BANK:

Check N	Check r Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10051004	02/23/2015	Printed		1660	NORTHEAST DELTA DENTAL	1Q15 PREMIUMS-VARIOUS	6,809.99
10051005	02/25/2015	Printed		1000058	GINTOF GARY	WATER/SEWER OVERPMT	207.65
10051006	03/03/2015	Printed		1817	POSTMASTER	ANNUAL MTG NEWSLETTER-ADM	704.11
10051007	03/04/2015	Printed		2411	VT DEPT OF MOTOR VEHICLES	SIDEWALK PLOW REGISTRATION	43.00
10051008	03/10/2015	Printed		10703	ABOVE AND BEYOND CONTRACTOR	JANITORIAL SERV-ADMIN/LIBR	2,520.00
10051009	03/10/2015	Printed		10508	ADVANCED DISPOSAL	GRIT DISPOSAL-WWTF	219.99
10051010	03/10/2015	Printed		0025	ESSEX AGWAY	PROPANE REFILL-WATER	15.99
10051011	03/10/2015	Printed		10007	AIRGAS EAST	TANK LEASE-WWTF	96.84
10051013	03/10/2015	Printed		00382	AMAZON.COM CREDIT	CIRC MATERIALS -LIBRARY	463.14
10051014	03/10/2015	Printed		9337	AMERICAN LIBRARY ASSOC	ON-LINE AD-LIBRARY	170.50
10051015	03/10/2015	Printed		9975	AMERICAN ROCK SALT CO, LLC	BULK ICE CONTROL SALT-STREET	5,458.22
10051016	03/10/2015	Printed		10408	BAY STATE ELEVATOR COMPANY	EXAM/LUBE-LIBRARY	261.03
10051017	03/10/2015	Printed		10225	BIBENS ACE HARDWARE	SUPPLIES-WWTF/WATER	89.23
10051018	03/10/2015	Printed		0239	BOND AUTO PARTS, INC.	GREASE-WWTF	4.09
10051019	03/10/2015	Printed		10150	CAROL BOUCHER	OIL PASTEL ART PROGRAM-LIBRARY	100.00
10051020	03/10/2015	Printed		10600	BRODART #2	CIRCULATION MATERIALS-LIBRARY	366.50
10051022	03/10/2015	Printed		0268	BRODART CO.	CIRCULATION MATERIALS-LIBRARY	503.34
10051023	03/10/2015	Printed		0457	CARGILL, INC SALT DIVISION	DEICER SALT-STREET	6,146.83
10051025	03/10/2015	Printed		9743	CARQUEST AUTO PARTS	SUPPLIES-VARIOUS	140.22
10051026	03/10/2015	Printed		0503	CHAMPLAIN OIL COMPANY, INC.	VEHICLE FUEL-VARIOUS DEPTS	6,080.13
10051027	03/10/2015	Printed		10614	CHOICE COBRA, LLC	ADMIN FEE-ADMIN	30.00
10051028	03/10/2015	Printed		10353	CIVES CORP	VEHICLE PARTS-STREET	400.05
10051029	03/10/2015	Printed		2305	CLARK'S TRUCK CENTER	VEHICLE PARTS-STREET	585.32
10051030	03/10/2015	Printed		10411	CLEAN WATERS, INC.	GBT POLYMER-WWTF	3,732.70
10051031	03/10/2015	Printed		9788	COMCAST	CABLE-STREET	66.12
10051032	03/10/2015	Printed		0624	DEMCO, INC.	SUPPLIES-LIBRARY	149.38
10051033	03/10/2015	Printed		10657	MARY K. DENNISON	MILEAGE REIMB-LIBRARY	98.32
10051034	03/10/2015	Printed		10582	EARTH WATER SPECIALISTS, INC.	CHLOR RESIDUAL TRAINING-WWTF	150.00
10051035	03/10/2015	Printed		0700	EAST COAST PRINTERS	BOOTS/PANTS-WWTF	310.00
10051036	03/10/2015	Printed		0710	ENDYNE, INC.	QTRLY TESTS-WWTF	667.00
10051037	03/10/2015	Printed		0780	ESSEX EQUIPMENT SALES	PROPANE TORCH-WATER	80.48
10051038	03/10/2015	Printed		0770	ESSEX JUNCTION SCHOOL DISTRICT	TRANSFER SCHOOL IMPACT FEE	4,675.26
10051039	03/10/2015	Printed		0795	TOWN OF ESSEX	RECORDINGS-COM DEV/CAP R	160.00
10051040	03/10/2015	Printed		0795	TOWN OF ESSEX	TRANSFER CASH TAX PAYMENT	211.96
10051041	03/10/2015	Printed		0795	TOWN OF ESSEX	SR CTR EMPLOYEE COST REIMB	1,707.33
10051042	03/10/2015	Printed		0795	TOWN OF ESSEX	TRANSFER CASH TAX PAYMENTS	3,799.66
10051043	03/10/2015	Printed		1935	FERGUSON WATERWORKS #590	SUPPLIES-WATER/WWTF	575.75
10051044	03/10/2015	Printed		10711	FINDAWAY WORLD	PLAYAWAY BOOKS-LIBRARY	2,658.15
10051045	03/10/2015	Printed		0807	FIREPROTEC	SCBA REFILL-FIRE	47.45
10051046	03/10/2015	Printed		0838	FLEX-A-SEAL, INC.	SEALS FOR DIG RECIRC PUMPS-WW	342.50
10051047	03/10/2015	Printed		10226	G & K SERVICES	SUPPLIES-STREET	61.49
10051048	03/10/2015	Printed		0899	GAUTHIER TRUCKING CO., INC	RUBBISH REMOVAL-STR/LH	1,766.34
10051049	03/10/2015	Printed		09502	GRAYBAR COMPANY INC.	LIGHT BULBS-STREET	250.40
10051050	03/10/2015	Printed		10709	GREEN MOUNTAIN CATAMOUNT	COURSE FEE-FIRE	100.00
10051052	03/10/2015	Printed		10598	GREEN MOUNTAIN POWER CORP #2	ELECTRICITY-VARIOUS	15,789.07
10051054	03/10/2015	Printed		0965	GREEN MOUNTAIN POWER CORP.	ELECTRICITY-VARIOUS	3,210.32
10051055	03/10/2015	Printed		1035	DONALD L. HAMLIN	ENGINEERING SERV- VARIOUS	36,680.96
10051056	03/10/2015	Printed		10636	HEALTHQUITY	FSA ADMIN FEE	3.45
10051057	03/10/2015	Printed		1147	INDEPENDENT PIPE & SUPPLY CORP	TRUCK RACK PARTS-WWTF	177.70

Check Register Report

BL 3/10/15

Date: 03/06/2015

Time: 2:50 pm

Page: 2

Village of Essex Junction

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
10051058	03/10/2015	Printed		9625	INGRAM LIBRARY SERVICES	CIRCULATION MATERIALS-LIBRARY	11.79
10051059	03/10/2015	Printed		1210	JAMES JUTRAS	MILEAGE/MEALS/MISC REIMB-WWTF	176.77
10051060	03/10/2015	Printed		9769	KEMIRA WATER SOLUTIONS	FERROUS CHLORIDE-WWTF	3,379.04
10051061	03/10/2015	Printed		9454	LENNY'S SHOE & APP	BOOTS-WATER	160.00
10051062	03/10/2015	Printed		9613	LR PEST ELIMINATION SVCS INC.	EXTERMINATOR SERV-LH	100.00
10051063	03/10/2015	Printed		13631	LYNN PUBLICATIONS	JOB SEEKER ADS-STREET	144.00
10051064	03/10/2015	Printed		10155	W.B. MASON CO. INC	SUPPLIES-VARIOUS	182.70
10051065	03/10/2015	Printed		1000	SUSAN J. MCNAMARA-HILL	MILEAGE REIMB-ADMIN	123.97
10051066	03/10/2015	Printed		10708	MIKE GALLAS	FIRE BEHAVIOR INSTRUCTOR-FIRE	200.00
10051067	03/10/2015	Printed		1539	LAUREN MORRISSEAU	MILEAGE/BOOK REIMB-ADMIN	142.47
10051068	03/10/2015	Printed		1550	MUNICIPAL EMERGENCY SERVICES	UNIFORM-FIRE	138.65
10051069	03/10/2015	Printed		1661	NORTH CENTRAL LABORATORIES	REPLACEMENT BOD PROBE-WWTF	770.22
10051070	03/10/2015	Printed		1174	PERMA-LINE CORP OF NEW ENGLAND	STREET SIGNS-STREET	57.85
10051071	03/10/2015	Printed		10059	ROBERT PIERCE	CELL PH REIMB-COM DEV	187.46
10051072	03/10/2015	Printed		9447	SHIRLEY PINE	FACE PAINT BLOCK PARTY DEPOSIT	275.00
10051073	03/10/2015	Printed		1781	PIONEER MOTORS & DRIVES, INC.	MOTOR REPAIR-STREET	358.00
10051074	03/10/2015	Printed		9230	RONNIE PREAVY	LIGHT/PIPE RACK SERV TRK-WWTF	390.00
10051075	03/10/2015	Printed		1908	THE RADIO NORTH GROUP, INC.	RADIO REPAIR-ST/FIRE	49.00
10051076	03/10/2015	Printed		1955	REYNOLDS & SON, INC.	SUPPLIES-WATER/FIRE	528.19
10051077	03/10/2015	Printed		1956	RAY REYNOLDS WELDING	PIPE SERVICE CALLS-WATER	2,350.00
10051078	03/10/2015	Printed		10451	RICOH	COPIER-WWTF	115.94
10051079	03/10/2015	Printed		1843	MARIANNE E. RIORDAN	MEETING MINUTES-ADMIN	286.00
10051080	03/10/2015	Printed		10199	SAMMEL SIGN COMPANY	BANNER CHANGES-ADMIN/EC DEV	135.00
10051081	03/10/2015	Printed		20401	SCHOLASTIC LIBRARY PUBLISHING	CIRCULATION MATERIALS-LIBRARY	152.10
10051082	03/10/2015	Printed		2115	SOUTHWORTH-MILTON, INC.	FUEL CAPS-STREET	46.70
10051083	03/10/2015	Printed		21153	SOVERNET COMMUNICATIONS	PH/INTERNET-FIRE/STREET	171.59
10051084	03/10/2015	Printed		2023	LARRY ST.PETER	TAX OVER WITHHELD RE: LIFE INS	2.57
10051085	03/10/2015	Printed		2124	STAPLES ADVANTAGE	SUPPLIES-VARIOUS	269.48
10051086	03/10/2015	Printed		10710	STOWE FREE LIBRARY	LOST BOOK FEE-LIBR REPLAC	17.00
10051087	03/10/2015	Printed		2159	SURPASS CHEMICAL CO INC	BLEACH-WWTF	4,150.74
10051088	03/10/2015	Printed		0545	THE TECH GROUP	FIREWALL/LICENSE FEE-FIRE	280.00
10051089	03/10/2015	Printed		9414	TOP HAT ENTERTAINMENT, INC	BOUNCE CASTLE DEPOS-BLK PARTY	200.00
10051090	03/10/2015	Printed		2330	UNIFIRST CORPORATION	FLOOR MATS-LH	46.00
10051091	03/10/2015	Printed		9507	VELLANO BROTHERS, INC	CURB BOX AUGER-WATER	99.22
10051092	03/10/2015	Printed		23415	VERIZON WIRELESS	CELL PHONES-STR/WTR	204.31
10051093	03/10/2015	Printed		10601	VERMONT GAS #2	NAT GAS- VARIOUS	1,689.88
10051095	03/10/2015	Printed		2366	VERMONT GAS SYSTEMS, INC.	NAT GAS- VARIOUS	10,474.33
10051096	03/10/2015	Printed		10202	STATE OF VERMONT (VTRANS)	TL MAINT-STREET	42.55
10051097	03/10/2015	Printed		2343	VILLAGE COPY & PRINT	NEWSLETTERS-ADMIN	1,275.70
10051098	03/10/2015	Printed		9968	VISION SERVICE	INS PREMIUM-VARIOUS DEPTS	390.75
10051099	03/10/2015	Printed		2377	VLCT EMPLOYMENT RESOURCE & BEN	UNEMPLOY INS PREM-	967.00
10051100	03/10/2015	Printed		0811	F.W. WEBB COMPANY	PLUMBING SUPPLIES -WWTF	447.17
10051101	03/10/2015	Printed		24851	DON WESTON EXCAVATING, INC	MAPLE ST BRK & SCHOOL ST -VARI	68,688.38
10051102	03/10/2015	Printed		25261	MATTHEW WITTEN	PERFORMANCES-LIB FRIENDS	400.00
10051103	03/10/2015	Printed		3081	ZEE MEDICAL, INC.	SAFETY SUPPLIES-WWTF/STREET	309.80

Check Register Report

BL 3/10/15

Date: 03/06/2015

Time: 2:50 pm

Page: 3

/illage of Essex Junction

BANK:

Check N ^o	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
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Total Checks: 94

Checks Total (excluding void checks):

209,475.28

Total Payments: 94

Bank Total (excluding void checks):

209,475.28

Total Payments: 94

Grand Total (excluding void checks):

209,475.28

Patty Benoit

From: Robert Oneill <ejfd46@yahoo.com>
Sent: Tuesday, February 24, 2015 3:41 PM
To: Patty Benoit
Subject: Re: Essex Jct. Little League Parade

Patti,

Once again on behalf of the Essex Jct. Little League, I would like to ask the Trustee's for permission to close Maple St. (VT. Rt. 117) from the ADL parking lot to Mansfield Ave. (this would include blocking Maplewood Ln. for the parade time too); this request is for May 2nd. 2015, from approximately 0930 to 0945. As in the past, once approved I will be working Essex PD and Essex Jct. FD for assistance in escorting and securing the parade route.

Any questions can be directed to me. Please let me know of the Trustee's decision. Thanks.

Robert F. O'Neill / #8K4
Lieutenant / Supply Officer
Essex Junction Fire Dept.
2 Lincoln St.
Essex Junction, VT 05452
802-878-6958 / 6959
essexjctfire.org
Essex Junction Fire Department on Facebook
"Protecting Lives & Property Since 1893"

Patty Benoit

Subject: FW: FriendCHIPS 5k Race for Mentoring permission
Attachments: route.docx

From: Robin Howe [mailto:robin1322@gmail.com]
Sent: Thursday, February 19, 2015 4:38 PM
To: Darby Mayville
Cc: DarcyCaryl Evans
Subject: FriendCHIPS 5k Race for Mentoring permission

Hi Darby,

Thanks for speaking with me this afternoon. As I mentioned I'm developing a brand new 5k to raise funds for FriendCHIPS Youth Mentoring. I understand that the Trustees need to take a look at my information and have final 'yea' or 'nay', and the meeting would likely occur during the second week of March.

Name: FriendCHIPS 5k Race for Mentoring

Date: Saturday, May 16th, 9:30am start time

Course description: Starts and finishes at the Albert D. Lawton Intermediate School. I'd like to utilize sidewalks on: Maple St, Railroad St, Main St, Church St, East St, Pleasant St, Mansfield Ave and Brickyard Rd. A map is attached (don't let the distance fool you - this is, in fact, 3.1 miles!).

As this is brand new I don't have an estimate yet on the number of participants. Everything I read suggests that a new 5k can be lucky to get 50 runners, though I certainly hope for more!

Lastly, I'd like to invite runners to use strollers and earphones. Do the Trustees have any requirements with regards to these allowances? I will have event insurance and will ask runners to remain on sidewalks at all times, though I believe there is one instance where we need to cross Pleasant Street to get from one sidewalk to another.

Thank you Darby! Please let me know if you need anything else from me!

Robin Howe
Robin1322@gmail.com
(802) 652-3448 (M-F 8-4:30pm)



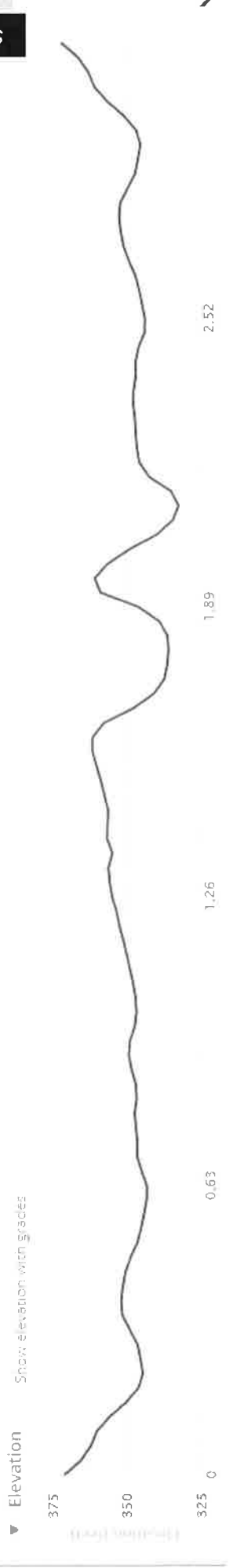
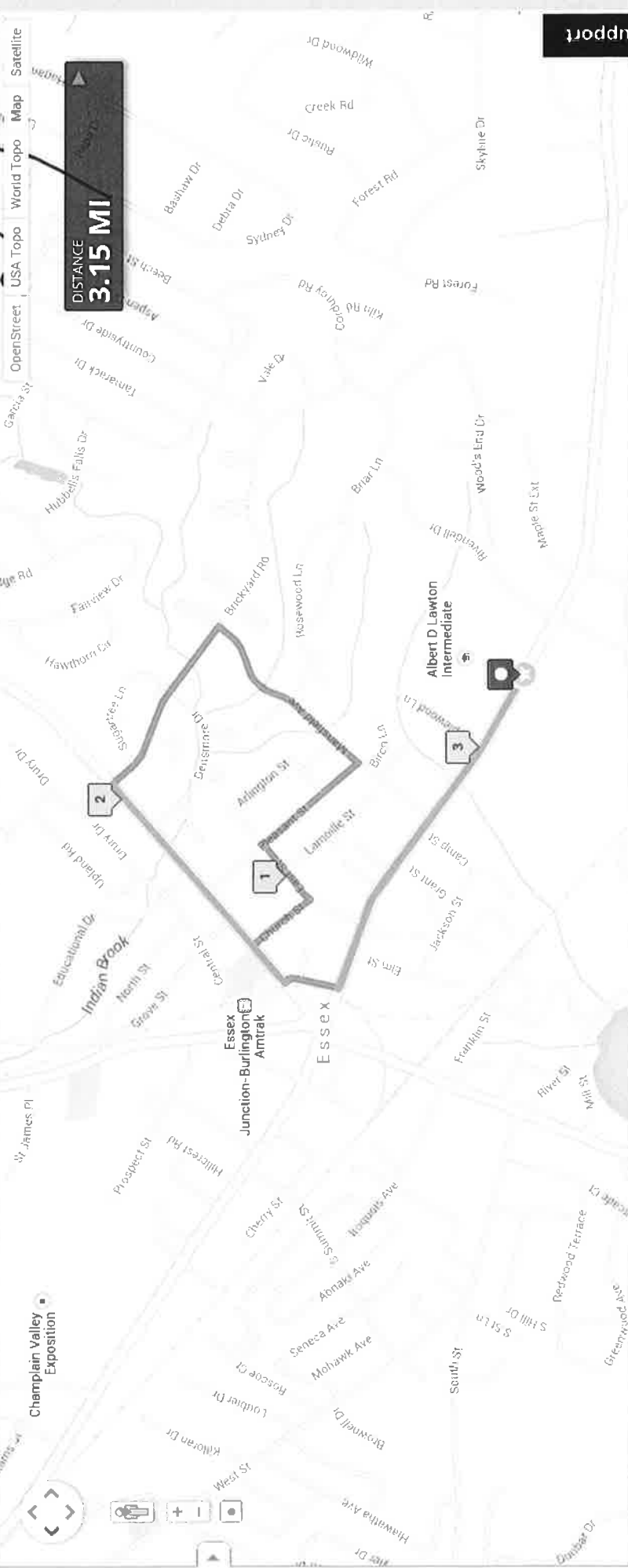
 COLLECTOR'S INFUSED HYBRID HOODIE
**THIS FALL'S
A MONSTER.**



 SHOP NOW >

mapmyrun

 MY HOME DISCOVER IMPROVE Try MVP



RECEIVED

FEB 23 2015

Village of Essex Junction

**APPLICATION TO HANG STREET BANNERS, GAS LAMP BANNERS OR EVENT
FLAGS IN THE VILLAGE OF ESSEX JUNCTION**

Please Print

Applicant=s Name: Chris Ashby

Organization: The Champlain Valley Exposition

Tax Exempt #: 03-0184098 Non-Profit: Yes No

Address: 105 Pearl Street, Essex Junction, VT 05452

Phone: 802-878-5545 Email: cashby@cvexpo.org

Application for: Street Banner Gas Lamp Banners Event Flags

Message and dimensions: Everything Equine and Canine April 24-26

Locations you would like the event flags displayed: _____

Route 2 by the power dam

I certify that the above-described banner(s) or event flags have been constructed in accordance with the specifications noted.

Signed:  Date: 02/23/2015

Please return completed application to the Manager, Village of Essex Junction, 2 Lincoln Street, Essex Junction, VT 05452.

OFFICE USE ONLY

Insurance Certificate received:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Liability Waiver received:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Waiver signed: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
\$250 fee received:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Application complete:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

RECEIVED

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Address: 105 Pearl Street, Essex Junction, VT 05452

Phone: 802-878-5545 Email: cashby@cvexpo.org

Application for: Street Banner Gas Lamp Banners Event Flags

Message and dimensions: Spring Craft & Antique Show May 2 & 3

Locations you would like the event flags displayed: _____

Route 2 by the power dam

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Signed:  Date: 02/23/2015

Please return completed application to the Manager, Village of Essex Junction,
2 Lincoln Street, Essex Junction, VT 05452.

OFFICE USE ONLY

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Liability Waiver received: Yes No
\$250 fee received: Yes No
Application complete: Yes No

Waiver signed: Yes No

RECEIVED

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Application for: Street Banner Gas Lamp Banners Event Flags

Message and dimensions: Circus Smirkus – July 1-3

Locations you would like the event flags displayed: _____

Route 2 by the power dam

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OFFICE USE ONLY

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Liability Waiver received: Yes No
\$250 fee received: Yes No
Application complete: Yes No

Waiver signed: Yes No

RECEIVED

FEB 23 2015

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Please Print

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Organization: The Champlain Valley Exposition

Tax Exempt #: 03-0184098 Non-Profit: X Yes No

Address: 105 Pearl Street, Essex Junction, VT 05452

Phone: 802-878-5545 Email: cashby@cvexpo.org

Application for: Street Banner X Gas Lamp Banners Event Flags

Message and dimensions: 2015 Champlain Valley Fair – Aug 28 – Sept 6

Locations you would like the event flags displayed: _____

Route 2 by the power dam

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Signed:  Date: 02/23/2015

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2 Lincoln Street, Essex Junction, VT 05452.

OFFICE USE ONLY

Insurance Certificate received: ✓ Yes No
Liability Waiver received: ✓ Yes No
\$250 fee received: ✓ Yes No
Application complete: ✓ Yes No

Waiver signed: Yes ✓ No

RECEIVED

FEB 23 2015

Village of Essex Junction

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Organization: The Champlain Valley Exposition

Tax Exempt #: 03-0184098 Non-Profit: Yes No

Address: 105 Pearl Street, Essex Junction, VT 05452

Phone: 802-878-5545 Email: cashby@cvexpo.org

Application for: Street Banner Gas Lamp Banners Event Flags

Message and dimensions: Welcome Street Rodders Sept. 19-20

Locations you would like the event flags displayed: _____

Route 2 by the power dam

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Signed:  Date: 02/23/2015

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2 Lincoln Street, Essex Junction, VT 05452.

OFFICE USE ONLY

Insurance Certificate received: Yes No
Liability Waiver received: Yes No Waiver signed: Yes No
\$250 fee received: Yes No
Application complete: Yes No

RECEIVED

FEB 23 2015

Village of Essex Junction

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Organization: The Champlain Valley Exposition

Tax Exempt #: 03-0184098 Non-Profit: X Yes No

Address: 105 Pearl Street, Essex Junction, VT 05452


Phone: 802-878-5545 Email: cashby@cvexpo.org

Application for: Street Banner X Gas Lamp Banners Event Flags

Message and dimensions: Fall Craft Show Oct 23-25

Locations you would like the event flags displayed: _____
Route 2 by the power dam

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2 Lincoln Street, Essex Junction, VT 05452.

OFFICE USE ONLY

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Liability Waiver received: ✓ Yes No Waiver signed: Yes ✓ No
\$250 fee received: ✓ Yes No
Application complete: ✓ Yes No