



TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, JANUARY 27, 2015 at 6:30 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS**
 - a. Comments from Public on Items Not on Agenda
 - b. Adjustments to FYE 16 Water Fund Budget – Lauren Morrisseau
 - c. Public Hearing on FYE 16 Proposed Budget
4. **OLD BUSINESS**
 - a. None
5. **NEW BUSINESS**
 - a. Letter of Support for Bike-Walk Advisory Committee – Pat Scheidel
 - b. Approval of Draft Annual Report Dedication and Covers – Pat Scheidel
6. **VILLAGE MANAGER’S REPORT**
 - a. Personnel Report
 - b. Trustees meeting schedule
7. **TRUSTEES’ COMMENTS & CONCERNS/READING FILE**
 - a. Board Member Comments
 - b. Tree Advisory Committee Minutes 1/20/15
8. **CONSENT AGENDA**
 - a. Approve Minutes of Previous Meeting 1/13/15
 - b. Approve Warrants including check #10050760 through #10050826 totaling \$434,637.21
9. **ADJOURN**

Meetings of the Trustees are accessible to people with disabilities. For information on access or this agenda, call the Village Manager’s office at 878-6944. Times on the agenda are approximate.



MEMORANDUM

To: Village of Essex Junction Trustees; Pat Scheidel, Village Manager
From: Lauren Morrisseau, Finance Director/Assistant Manager *LM*
Date: January 27, 2015
Re: Water Fund Budget Adjustments since January 13

Issue:

The issue is to present and explain changes made to the Village FYE16 Water Fund budget since it was discussed on January 13.

Discussion:

The FYE 16 Water Fund budget has increased by \$19,682 from \$3,374,251 to \$3,393,933. Of the \$19,682, \$16,510 is additional cost for wholesale water costs passed through to IBM. The additional \$3,172 is the increase to Village Water customers. The increase is caused by a projected increase in the cost of Vermont Water Supply Fees and a small additional increase in the wholesale rate paid to CWD. The original budget had used an increase of 3% in the CWD wholesale rate. CWD has informed us the increase will actually be 3.4%. We have also been notified of a proposal in the legislature to increase the Vermont Water Supply Fee by 13%. The Water Fund Budget has been changed to reflect these increases.

Cost:

These changes will add 0.2% to the increase for water/sewer to the average household or an additional \$0.95/year. At this time the estimated increase in water/sewer rates is 2.4% or \$10.92/year for the average household.

Recommendation:

It is recommended that the Trustees approve this change to the Water Fund Budget.

VILLAGE OF ESSEX JUNCTION
GENERAL FUND BUDGET SUMMARY

01/07/15
9:32 AM

	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
GENERAL GOVERNMENT:						
Administration	558,526	598,797	529,832	561,784	588,773	4.8%
Transfers & Misc Expenditures	596,412	620,051	620,051	649,623	690,448	6.3%
Grant & Non-Budgetary Expenditures	109,294	0	147,522	0	0	0.0%
Seniors Support	0	0	0	7,960	8,223	3.3%
Fire Department	280,668	287,208	281,793	298,075	304,184	2.0%
Library	647,053	684,479	674,883	736,207	762,774	3.6%
Lincoln Hall	52,136	38,452	51,291	55,057	44,604	-19.0%
Community Development	207,210	244,740	210,712	250,678	249,937	-0.3%
Economic Development/Community Events	75,282	79,628	76,151	94,838	87,450	-7.8%
Street Department	740,423	791,358	834,166	814,603	839,570	3.1%
Subtotal General Fund	3,267,004	3,344,711	3,426,401	3,468,825	3,575,964	3.1%
Debt Service	0	0	0	68,612	223,426	225.6%
GENERAL FUND TOTAL	3,267,004	3,344,711	3,426,401	3,537,437	3,799,390	7.4%

GENERAL FUND REVENUES

01/21/15

Town Pays Stormwater personnel costs and 100% of balance of Street 11:46 AM

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
	Unrestricted Fund Balance		35,000		35,000	35,000	0%
401.000	Property Taxes	2,652,852	2,806,463	2,811,738	3,011,526	2,564,285	-15%
402.000	State for Pilot & Current Use	4,079	2,500	2,891	2,500	2,500	0%
	Whitcomb Farm Solar Pilot	0	0	0	0	5,524	100%
404.000	IBM Subsidy	60,578	0	0	0	0	0%
403.000	Penalties/Interest Delinq. Taxes	10,855	7,000	8,049	8,000	0	-100%
410.000	License & Zoning Fees	60,199	35,000	89,513	35,000	50,000	43%
411.010	Service Fee - Water	110,169	111,336	111,336	106,840	108,760	2%
411.020	Service Fee - WWTP	55,085	55,668	55,668	53,420	54,380	2%
411.030	Service Fee - Sanitation	110,169	111,336	111,336	106,840	108,760	2%
420.010	State District Court Fines	3,708	2,000	2,195	2,000	2,000	0%
420.020	State Highway Aid	113,128	100,000	113,461	100,000	0	-100%
	Town Payment for Stormwater	0	0	0	0	59,500	100%
	Town Payment for Street Dept.	0	0	0	0	780,070	100%
420.030	EJSD Tax Collection Fee	47,956	47,000	49,896	48,000	0	1525%
432.020	Lincoln Hall Rentals	1	0	0	1	1	0%
432.015	Parking Space Fees	4,400	4,800	5,200	4,800	4,800	0%
432.030	Miscellaneous Fire Receipts	1,231	10	0	10	10	0%
432.051	Block Party Donations	1,550	1,500	1,504	1,500	1,500	0%
432.070	Miscellaneous Street Receipts	2,850	3,500	5,073	3,000	3,000	0%
432.080	Miscellaneous Library Receipts	708	600	286	500	300	-40%
410.150	Lost Book Revenue	3,855	0	0	0	0	0%
434.010	Essex Town Contribution to Library	15,000	15,000	15,000	15,000	15,000	0%
440.000	Interest Earnings	1,644	1,000	2,017	1,500	2,000	33%
441.000	Miscellaneous Grants	52,391	0	148,028	0	0	0%
445.000	Misc. Receipts	2,343	5,000	4,930	2,000	2,000	0%
445.100	Sale of Asset	500	0	0	0	0	0%
TOTALS		3,315,251	3,344,713	3,538,121	3,537,437	3,799,390	7.41%

Tax Rate Calculation

	FY15	FY16	% Increase
Budget Increase			
Grand List		Projected Grand List	
IBM Real Estate	1,036,464	IBM Real Estate	1,036,464
Non-IBM Real Estate	9,616,000	Non-IBM Real Estate	9,712,160
Tax Stabilization Reduction	(8,081)	Tax Stabilization Reductio	(6,945)
Total Grand List	10,644,383	Total Projected Grand Lis	10,741,679
Tax Appropriation	3,011,526	Tax Appropriation	2,564,285
Tax Rate	0.2830	0.23872	-15.65%

ADMINISTRATION BUDGET

01/07/15

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
720.000	Salaries - Regular	311,912	325,729	254,498	255,978	269,205	5.2%
720.004	Manager Contract	0	0	53,841	55,995	57,955	3.5%
720.010	Salaries - Overtime	1,365	1,500	2,141	1,500	2,000	33.3%
720.020	Salaries - Part-time	13,207	7,974	12,910	15,057	15,814	5.0%
720.022	Social Security	25,342	26,568	20,574	21,109	22,282	5.6%
720.024	Unemployment Insurance	962	1,186	789	1,067	850	-20.3%
720.026	Workers Compensation Insurance	1,210	1,431	1,188	1,047	1,139	8.8%
720.028	Health Insurance & Other Benefits	59,436	75,626	49,634	72,355	74,316	2.7%
720.030	Retirement	38,648	32,573	24,666	25,598	26,921	5.2%
720.032	Liability & Property Ins.	5,720	7,696	5,373	6,218	6,353	2.2%
720.034	Public Officials Liability Ins.	5,981	5,601	5,572	5,800	5,857	1.0%
720.035	Health Improvement Programs	1,775	1,600	1,009	1,600	1,600	0.0%
720.050	Boardmember fees	2,500	2,500	2,500	2,500	2,500	0.0%
723.000	Supplies	4,624	6,700	4,436	6,700	6,000	-10.4%
723.001	Postage	3,986	4,200	3,387	4,200	4,200	0.0%
723.055	Computer Expenses	17,552	16,915	15,752	16,937	15,485	-8.6%
724.000	Training, Conferences, Dues	6,602	10,734	3,701	10,384	14,390	38.6%
725.000	Telephone Services	2,621	3,960	2,191	2,600	2,280	-12.3%
725.025	Communications	12,203	13,331	21,952	13,806	13,806	0.0%
728.030	Vehicle Maintenance - Travel	900	2,400	0	0	0	0.0%
728.035	Village Promotion	268	0	0	0	0	0.0%
735.000	Interview Costs	155	0	0	0	0	0.0%
745.020	Leased Services	4,298	4,840	3,942	4,800	4,800	0.0%
745.031	Legal Services	14,027	15,000	11,932	15,000	15,000	0.0%
745.041	Audit Services	5,352	5,433	5,467	5,433	5,800	6.8%
745.039	Other Professional Services	0	1,000	0	1,000	1,000	0.0%
745.050	Printing and Advertising	4,777	5,800	6,246	5,800	5,500	-5.2%
745.055	Pay & Classification Study	0	3,500	5,700	200	5,871	2835.5%
745.057	Elections	1,579	1,500	1,442	1,600	1,600	0.0%
747.000	Holiday Expense	1,135	1,500	776	1,500	1,250	-16.7%
749.000	Trustees Expenditures	5,472	4,000	3,505	4,000	4,000	0.0%
755.023	Capital Outlay	4,917	8,000	4,708	2,000	1,000	-50.0%
TOTALS		558,526	598,797	529,832	561,784	588,773	4.8%

SENIORS SUPPORT

01/07/15
10:06 AM

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16	% Change 16 vs 15
						Proposed Budget	
745.014	Part time Director Contract	0	0	0	7,500	7,763	4%
725.000	Telephone	0	0	0	460	460	0%
TOTALS		0	0	0	7,960	8,223	3%

TRANSFERS & MISC EXPENDITURES

01/07/15
10:06 AM

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16	% Change 16 vs 15
						Proposed Budget	
750.021	Rolling Stock Fund Contribution	163,624	173,624	173,624	183,624	193,624	5%
750.027	Half Penny for Ladder Truck Note	50,000	50,000	50,000	50,000	50,000	0%
750.022	Capital Fund Contribution	372,788	391,427	391,427	410,999	441,824	8%
750.023	Land Acquisition Fund Contribution	0	0	0	0	0	0%
750.026	Employee Termination Benefits	10,000	5,000	5,000	5,000	5,000	0%
TOTALS		596,412	620,051	620,051	649,623	690,448	6%

GRANTS AND OTHER NON-BUDGETARY EXPENDITURES

01/07/15
10:06 AM

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16	
						Proposed Budget	% Change 16 vs 15
755.020	Library Replacement Expenses	4,017	0	4,451	0	0	0%
759.090	Designated Expenses from prior years	57,533	0	0	0	0	0%
750.011	Tax Abatement	2,140	0	0	0	0	0%
759.010	Grants & Donations Expenses	45,604	0	143,071	0	0	0%
TOTALS		109,294	0	147,522	0	0	0%

LINCOLN HALL BUDGET

01/07/15
10:06 AM

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16	% Change 16 vs 15
						Proposed Budget	
720.032	Liability & Property Ins.	4,469	5,404	4,319	5,658	6,383	13%
723.000	Supplies	2,475	1,800	2,037	2,500	2,500	0%
723.065	Water and Sewer Charges	2,007	1,500	729	1,500	1,000	-33%
725.000	Telephone Services	496	460	486	0	0	0%
726.000	Electrical Service	7,997	6,000	7,277	7,500	7,500	0%
727.000	Heating	5,507	7,000	6,113	6,000	6,200	3%
728.000	Maintenance - Building/Grounds	7,559	7,000	9,189	7,500	9,000	20%
745.005	Rubbish Removal	1,785	1,785	1,862	1,838	1,900	3%
745.014	Contractual Services	8,087	7,503	8,331	9,021	9,021	0%
755.023	Capital Outlay	11,754	0	10,948	13,540	1,100	-92%
TOTALS		52,136	38,452	51,291	55,057	44,604	-19%

FIRE DEPARTMENT BUDGET

01/07/15
10:06 AM

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
720.021	Salaries - Firefighters	126,818	134,400	119,015	138,000	144,000	4%
720.022	Social Security	9,662	10,282	9,105	10,590	11,050	4%
720.026	Workers Compensation Insurance	24,034	25,685	23,241	27,334	22,789	-17%
720.029	Accident & Disability Ins.	3,600	3,600	3,600	3,600	3,600	0%
720.032	Liability & Property Ins.	7,326	6,675	5,694	7,301	7,545	3%
723.000	Supplies	1,637	2,400	2,455	2,400	2,400	0%
723.016	EMS Supplies	1,061	1,500	1,061	1,500	1,500	0%
723.020	Gas, Grease and Oil	7,112	6,000	6,051	7,200	7,200	0%
723.065	Water and Sewer Charges	888	900	449	900	600	-33%
724.000	Training, Conferences, Dues	2,900	5,000	2,861	5,000	5,000	0%
725.000	Telephone Services	3,433	3,800	3,386	3,800	3,400	-11%
726.000	Electrical Service	6,283	6,400	7,153	7,000	7,000	0%
727.000	Heating	4,817	6,000	5,280	5,200	5,200	0%
728.000	Maintenance - Building/Grounds	1,806	6,000	7,596	6,000	6,000	0%
728.010	Radio Maintenance	6,295	2,000	3,219	2,000	2,000	0%
728.020	Maintenance - Other	12,795	11,916	13,971	13,000	14,000	8%
728.030	Vehicle Maintenance	21,217	9,000	14,536	9,000	14,000	56%
728.038	Emergency Generator Maintenance	375	650	500	650	500	-23%
729.000	Uniforms, Boots, Etc.	16,079	18,500	23,991	19,200	20,000	4%
729.052	Fire Prevention	1,652	2,000	2,239	2,000	2,000	0%
743.051	Physical Exams	4,197	6,000	6,552	7,000	6,500	-7%
743.058	Employee Assistance Program	864	900	864	900	900	0%
745.013	Hydrant Rental	5,000	0	0	0	0	0%
755.022	New Equipment - Radios	0	3,100	2,349	4,000	2,000	-50%
755.025	Routine Equipment Purchases	10,817	14,500	16,625	14,500	15,000	3%
755.023	Capital Outlay	0	0	0	0	0	0%
TOTALS		280,668	287,208	281,793	298,075	304,184	2.0%

BROWNELL LIBRARY BUDGET

01/07/15
10:06 AM

Acct. #	Account	FYE13	FYE14	FYE14	FYE15	FYE16	% Change 16 vs 15
		Actual	Budget	Actual	Budget	Proposed Budget	
720.000	Salaries - Regular	292,591	305,811	303,100	315,379	320,427	1.6%
720.020	Salaries - Part-time	86,567	89,012	84,789	89,219	97,715	9.5%
720.022	Social Security	28,826	30,365	29,124	31,089	32,122	3.3%
720.024	Unemployment Insurance	2,235	2,384	1,796	2,390	1,800	-24.7%
720.026	Workers Compensation Insurance	1,389	1,588	1,678	1,567	1,584	1.1%
720.028	Health Insurance & Other Benefits	49,093	70,891	66,969	103,020	111,474	8.2%
720.030	Retirement	29,089	30,581	29,971	31,537	32,043	1.6%
720.032	Liability & Property Ins.	9,390	9,972	9,025	10,481	10,317	-1.6%
722.000	Volunteer Expenses	0	0	0	0	500	100.0%
723.000	Supplies	13,274	12,000	10,831	13,000	13,000	0.0%
723.001	Postage	3,452	2,500	1,943	3,500	3,500	0.0%
723.055	Computer Expenses	3,641	3,000	3,220	3,500	3,500	0.0%
723.065	Water and Sewer Charges	870	500	529	1,000	1,000	0.0%
724.000	Training, Conferences, Dues	3,362	5,000	2,497	4,000	3,000	-25.0%
725.000	Telephone Services	1,092	1,200	1,047	1,100	1,200	9.1%
725.030	Technology Access	5,059	6,000	5,032	5,500	5,500	0.0%
726.000	Electrical Service	14,553	14,250	14,674	14,500	15,000	3.4%
727.000	Heating	7,335	7,400	7,285	7,400	7,400	0.0%
728.000	Maintenance - Buildings/Grounds	14,546	12,000	17,271	14,500	17,000	17.2%
728.050	Alarm System Maintenance	292	700	269	500	400	-20.0%
735.000	Interview Costs	249	100	656	2,000	500	-75.0%
745.014	Contractual Services	22,467	23,225	23,551	23,225	24,493	5.5%
745.021	Adult Programs	322	0	3	300	300	0.0%
745.022	Childrens' Programs	3,061	3,000	2,879	3,000	3,000	0.0%
755.020	Adult Collection-Print&Electronic	32,706	31,000	34,700	31,000	32,000	3.2%
755.021	Juvenile Collection-Prnt&Electronic	16,396	15,500	15,479	15,500	16,000	3.2%
755.014	Computer Replacement	5,196	6,500	6,565	8,000	8,000	0.0%
755.023	Capital Outlay	0	0	0	0	0	0.0%
TOTALS		647,053	684,479	674,883	736,207	762,774	3.6%

COMMUNITY DEVELOPMENT

01/07/15
10:06 AM

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
720.000	Salaries - Regular	124,235	129,436	126,770	129,612	134,504	3.8%
720.010	Salaries - Overtime	217	2,000	0	2,000	0	-100.0%
720.022	Social Security	9,666	10,305	9,872	10,390	10,619	2.2%
720.024	Unemployment Insurance	399	435	329	432	350	-19.0%
720.026	Workers Compensation Insurance	440	506	555	504	513	1.8%
720.028	Health Insurance & Other Benefits	25,170	33,038	28,967	36,177	37,158	2.7%
720.030	Retirement	11,978	12,944	12,577	12,961	13,450	3.8%
720.032	Liability & Property Ins.	2,006	2,147	2,067	2,232	2,242	0.4%
720.034	Public Officials Liability Ins.	5,981	5,600	5,572	5,800	5,857	1.0%
720.050	Board Member Fees	3,525	3,600	3,600	3,600	3,600	0.0%
723.000	Supplies	1,340	2,500	1,696	2,800	2,000	-28.6%
723.001	Postage	438	1,000	409	1,120	600	-46.4%
723.055	Computer Expenses	3,748	4,705	2,209	4,000	4,000	0.0%
724.000	Training, Conferences, Dues	2,395	4,500	2,025	4,500	3,500	-22.2%
725.000	Telephone Services	1,597	1,524	1,632	1,550	1,644	6.1%
725.025	Communications	1,020	2,000	2,935	2,500	2,500	0.0%
728.031	Travel	2,400	3,000	2,400	3,500	2,400	-31.4%
745.031	Legal Services	2,261	14,000	331	14,000	12,000	-14.3%
745.039	Other Professional Services	4,449	4,000	1,749	4,000	6,000	50.0%
745.050	Printing and Advertising	2,045	5,000	2,527	5,000	3,000	-40.0%
745.051	Recording Fees	1,900	2,500	2,490	2,500	2,500	0.0%
755.023	Capital Outlay	0	0	0	1,500	1,500	0.0%
TOTAL		207,210	244,740	210,712	250,678	249,937	-0.3%

STREET DEPARTMENT BUDGET

01/07/15
10:28 AM

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
720.000	Salaries - Regular	161,941	197,160	173,054	205,654	214,069	4.1%
720.010	Salaries - Overtime	14,383	15,000	14,425	15,000	16,300	8.7%
720.020	Salaries - Part-time	17,335	18,590	17,603	11,907	12,619	6.0%
720.022	Social Security	14,274	17,867	15,127	17,819	18,767	5.3%
720.024	Unemployment Insurance	864	1,086	789	1,169	900	-23.0%
720.026	Workers Compensation Insurance	9,798	12,182	11,835	13,970	18,038	29.1%
720.028	Health Insurance & Other Benefits	63,337	82,729	51,968	76,515	78,589	2.7%
720.030	Retirement	16,141	19,716	15,347	20,565	21,407	4.1%
720.032	Liability & Property Ins.	12,057	13,878	10,571	15,104	14,807	-2.0%
723.000	Supplies	10,128	20,000	14,843	20,000	20,000	0.0%
723.010	Winter Maintenance	83,243	75,000	142,405	75,000	90,000	20.0%
723.012	Pavement Maintenance	14,804	15,000	18,987	15,000	16,000	6.7%
723.014	Gravel & Topsoil	5,830	4,000	3,191	4,000	4,000	0.0%
723.015	Signs and Posts	2,668	5,500	1,875	4,000	4,000	0.0%
723.020	Gas, Grease and Oil	31,766	22,000	36,943	26,000	35,000	34.6%
723.065	Water and Sewer Charges	1,197	2,500	870	2,500	2,000	-20.0%
724.000	Training, Conferences, Dues	250	500	60	500	500	0.0%
725.000	Telephone Services	1,725	1,900	2,228	2,000	2,850	42.5%
726.000	Electrical Service	3,752	4,500	3,842	4,000	4,000	0.0%
726.035	Street Lights (rental/electrical)	121,730	127,000	128,105	127,000	131,948	3.9%
726.037	Traffic Lights (electrical)	6,170	5,700	5,687	6,000	6,000	0.0%
727.000	Heating	3,184	4,000	3,924	4,000	4,000	0.0%
728.000	Maintenance - Buildings/Grounds	3,596	2,500	586	2,500	2,500	0.0%
728.010	Radio Maintenance	65	200	28	200	200	0.0%
728.020	Maintenance - Other	1,545	1,000	749	1,000	1,000	0.0%
728.030	Vehicle Maintenance	17,716	32,000	18,635	20,000	22,000	10.0%
728.033	Streetscape Maint./Imp.	4,377	6,000	3,292	16,000	16,000	0.0%
728.036	Village Garden Spots	2,343	3,650	1,287	3,000	3,000	0.0%
728.037	Traffic/Street Light Maintenance	11,360	8,000	4,731	8,000	7,000	-12.5%
728.041	Memorial Park Maintenance	2,816	3,500	2,665	3,000	3,500	16.7%
728.043	Street Marking	8,205	5,000	5,932	7,000	7,000	0.0%
729.000	Uniforms, Boots, Etc.	2,544	4,500	4,206	4,500	5,000	11.1%
735.000	Interview Costs	0	0	1,287	0	0	0.0%
745.005	Rubbish Removal	5,290	6,200	5,108	6,200	6,500	4.8%
745.014	Contractual Services	10,726	0	22,534	0	0	0.0%
745.015	ROW Leases	0	0	0	0	11,076	100.0%
745.016	Accident Claims	0	0	0	0	0	0.0%
745.030	Equipment Rentals	3,693	1,000	54	1,000	1,000	0.0%
745.038	Traffic Light System Improvements	0	0	0	0	0	0.0%
745.044	Engineering Services	31,616	15,000	41,955	15,000	15,000	0.0%
760.032	Sidewalk and Curb Maintenance	5,135	3,000	4,717	3,000	4,000	33.3%
760.033	Storm Sewer Maintenance	18,842	8,500	22,996	9,000	10,000	11.1%
760.034	Storm Sewer Permit Fees	4,697	3,000	3,452	3,000	0	-100.0%
760.035	Storm Sewer Public Education	7,313	9,500	8,912	9,500	0	-100.0%
760.036	Stream Flow Monitoring	0	0	0	30,000	0	-100.0%
755.011	Traffic Calming	232	4,000	0	1,500	1,000	-33.3%
755.023	Capital Outlay	1,735	9,000	7,361	3,500	8,000	128.6%
TOTALS		740,423	791,358	834,166	814,603	839,570	3.1%

WATER FUND BUDGET

01/21/15
1:13 PM

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
720.000	Salaries - Regular	95,449	102,349	104,739	107,890	100,902	-6.5%
720.010	Salaries - Overtime	13,090	12,300	15,408	14,000	16,000	14.3%
720.020	Salaries - Part-time	4,365	4,729	4,345	8,798	5,081	-42.2%
720.022	Social Security	8,420	9,239	8,988	9,447	9,020	-4.5%
720.024	Unemployment Insurance	482	564	408	616	425	-31.0%
720.026	Workers Compensation Insurance	4,667	4,447	5,696	5,277	6,223	17.9%
720.028	Health Insurance & Other Benefits	33,805	42,180	33,524	41,604	42,732	2.7%
720.030	Retirement	9,400	10,235	9,845	10,789	10,090	-6.5%
720.032	Liability & Property Ins.	2,549	3,305	2,960	3,402	2,787	-18.1%
720.040	Interest Expense	49	100	0	50	0	-100.0%
723.000	Supplies	2,092	5,000	2,824	5,000	5,000	0.0%
723.001	Postage	824	1,500	1,616	1,500	1,700	13.3%
723.020	Gas, Grease and Oil	1,776	2,800	3,468	2,000	3,500	75.0%
723.041	Meters and Parts	(215)	2,000	672	1,000	0	-100.0%
723.042	Distribution Materials	890	8,000	2,210	5,700	6,000	5.3%
723.055	Computer Expenses	1,198	600	1,067	1,200	1,200	0.0%
723.065	Water & Sewer Charges	270	350	503	350	600	71.4%
724.000	Training, Conferences, Dues	926	2,000	1,013	2,000	2,000	0.0%
725.000	Telephone Services	0	0	234	0	1,000	100.0%
726.000	Electricity	665	650	679	700	700	0.0%
727.000	Heating	2,908	3,500	3,069	3,500	3,500	0.0%
728.020	Maintenance - Other	1,107	1,000	1,629	1,000	1,000	0.0%
728.034	Water Lines Maintenance - Breaks	13,898	16,000	233	16,000	16,000	0.0%
729.000	Uniforms, Boots, Etc.	1,113	1,000	933	1,000	1,500	50.0%
745.014	Contractual Services	110,169	111,336	111,336	106,840	108,760	1.8%
745.015	ROW Leases	0	0	0	0	142	100.0%
745.041	Audit Services	3,197	3,293	3,266	3,500	3,605	3.0%
745.039	Other Professional Services	704	1,000	657	1,000	1,000	0.0%
745.050	Printing and Advertising	1,509	1,700	1,725	1,700	2,000	17.6%
750.020	Capital Reserve Fund Contribution	103,581	110,000	113,503	120,000	130,000	8.3%
755.023	Capital Outlay	0	0	930	3,850	0	-100.0%
760.060							
	SUB TOTALS	418,888	461,177	437,480	479,713	482,467	1%
770.510	State Water Tax	10,040	8,278	11,076	10,371	11,480	11%
745.042	CWD Water Purchase	407,602	424,297	412,589	451,212	457,733	1%
	SUBTOTAL VILLAGE EXPENSE	836,530	893,752	861,145	941,296	951,680	1%
770.511	State Water Tax - IBM	50,947	41,931	51,944	51,275	59,752	17%
745.043	CWD Water Purchase - IBM	2,068,461	2,149,120	2,177,917	2,230,880	2,382,501	7%
	TOTALS	2,955,938	3,084,803	3,091,006	3,223,451	3,393,933	5%

WATER FUND REVENUES

01/21/15
1:24 PM

Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
Unrestricted Fund Balance		0	0	0	0	0.0%
465.010 Sale of Water Residential	784,455	787,839	783,550	826,553	834,766	1.0%
465.015 Sale of Water - IBM	2,068,461	2,149,120	2,177,917	2,230,880	2,382,501	6.8%
465.017 Sale of Water - IBM VT Tax	50,947	41,931	51,944	51,275	59,752	16.5%
465.020 Sale of Water - Large User	74,305	87,413	81,768	96,243	98,414	2.3%
465.030 Hydrant Rentals	5,000	0	0	0	0	0.0%
465.040 Penalties	4,129	3,500	3,938	3,500	3,500	0.0%
465.050 Miscellaneous	18,581	15,000	22,535	15,000	15,000	0.0%
440.000 Interest on Investments		0	283	0	0	0.0%
TOTALS	3,005,878	3,084,803	3,121,935	3,223,451	3,393,933	5%

SANITATION BUDGET

01/07/15
10:06 AM

Acct. #	Account	FYE13	FYE14	FYE14	FYE15	FYE16	% Change 16 vs 15
		Actual	Budget	Actual	Budget	Proposed Budget	
720.000	Salaries - Regular	82,611	85,049	70,394	80,190	76,735	-4%
720.010	Salaries - Overtime	7,834	10,865	10,612	8,000	11,300	41%
720.020	Salaries - Part-time	5,068	4,729	4,486	12,683	5,081	-60%
720.022	Social Security	6,830	7,822	6,501	7,839	7,208	-8%
720.024	Unemployment Insurance	540	564	409	668	430	-36%
720.026	Workers Compensation Insurance	3,828	4,285	3,994	4,177	4,557	9%
720.028	Health Insurance & Other Benefits	32,272	39,416	29,696	41,604	42,732	3%
720.030	Retirement	8,309	8,505	7,322	8,019	7,674	-4%
720.032	Liability & Property Ins.	5,255	5,628	4,767	6,800	6,550	-4%
723.000	Supplies	435	1,000	540	1,000	1,000	0%
723.001	Postage	1,633	3,000	3,665	3,000	3,000	0%
723.020	Gas, Grease and Oil	2,817	3,000	2,725	3,000	3,500	17%
723.041	Meters and Parts	0	4,000	0	2,000	0	-100%
723.055	Computer Expenses	2,397	1,200	2,134	2,800	2,500	-11%
723.065	Water & Sewer Charge	142	1,500	404	1,500	1,000	-33%
724.000	Training, Conferences, Dues	0	500	0	500	500	0%
726.000	Electrical Service	9,422	8,200	10,572	8,500	10,000	18%
727.000	Heating/Natural Gas	1,733	1,800	1,686	1,800	1,700	-6%
728.020	Maintenance - Other	404	1,500	787	1,500	1,000	-33%
728.040	Pump Station Maintenance	3,223	5,500	825	4,000	5,000	25%
728.060	Sanitation Lines Maintenance	6,710	5,000	1,505	10,000	6,500	-35%
728.063	Susie Wilson Pump Station Costs	5,805	8,000	7,399	7,000	7,500	7%
728.064	West St. Pump Station Costs	8,445	13,500	8,836	10,000	9,000	-10%
729.000	Uniforms, Boots, Etc.	584	1,000	1,166	1,000	1,500	50%
735.000	Interview Costs	0	0	306	0	0	0%
745.014	Contractual Services	134,969	141,636	141,636	137,140	139,060	1%
745.015	Right-of-Way Agreements	7,902	8,700	8,189	8,400	1,020	-88%
745.017	Sanitation Line Backup Cleaning	1,654	0	0	1,500	1,500	0%
745.041	Audit Services	1,599	1,646	1,633	1,700	1,751	3%
745.039	Other Professional Services	179	1,000	521	1,000	1,000	0%
745.050	Printing and Advertising	0	0	834	0	850	100%
750.020	Contribution to Sanitation Cap Rese	162,000	75,000	105,002	85,000	95,000	12%
755.023	Capital Outlay	0	0	5,075	670	0	-100%
	TOTALS	504,600	453,545	443,621	462,990	456,147	-1.5%

SANITATION FUND REVENUES

01/07/15
10:06 AM

Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
500.000 Annual Customer Charge	467,414	391,670	505,965	403,915	387,322	-4%
500.001 Penalties	2,351	1,800	2,430	2,000	2,000	0%
432.040 Miscellaneous	107,731	20,000	50,002	20,000	30,000	50%
440.000 Interest on Investments	197	0	290	0	0	0%
442.010 2 Party Agreement Revenue	15,000	15,000	15,000	15,000	15,000	0%
442.000 Essex Pump Station Fees	18,338	25,075	21,550	22,075	21,825	-1%
TOTALS	611,031	453,545	595,237	462,990	456,147	-1.5%

Sanitation Rate Calculation	FY15	FY 16
Expenditure	403,915	387,322
Bond Payment	131,000	150,000
Total to be collected	534,915	537,322

Estimated Flow in cubic feet 26,440,112 25,630,487

WWTF OPERATIONS & MAINTENANCE BUDGET

DRAFT

01/07/15
10:26 AM

Wholesale Rate 2.6877 per 1000 gal Increase = 2.22%

Acct. #	Account	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
720.000	Salaries - Regular	265,911	286,000	285,576	308,467	327,515	6.2%
720.010	Salaries - Overtime	38,454	42,000	33,463	45,000	45,000	0.0%
720.020	Salaries - Part-time	9,724	12,000	6,519	15,000	7,979	-46.8%
720.022	Social Security	23,076	26,492	23,749	28,612	29,367	2.6%
720.024	Unemployment Insurance	1,116	1,637	916	1,535	1,535	0.0%
720.026	Workers Compensation Insurance	11,597	16,055	13,944	16,530	17,747	7.4%
720.028	Health Insurance & Other Benefits	99,286	124,767	93,826	107,085	114,632	7.0%
720.030	Retirement	25,412	28,600	27,520	30,847	32,752	6.2%
720.032	Liability & Property Ins.	18,934	25,000	20,888	25,000	22,854	-8.6%
720.040	Interest Expense	160	500	0	500	0	-100.0%
723.000	Supplies	19,570	17,000	18,348	9,000	10,000	11.1%
723.005	Supplies - Laboratory	0	0	0	10,000	11,000	10.0%
723.013	Chemicals	184,638	185,000	162,971	195,000	195,000	0.0%
723.020	Gas, Grease and Oil	5,209	6,000	5,102	6,000	6,000	0.0%
723.065	Water & Sewer Charge	4,150	6,000	11,664	7,000	5,000	-28.6%
724.000	Training, Conferences, Dues	4,455	6,500	4,596	6,500	6,500	0.0%
725.000	Telephone Services	3,689	4,300	3,843	4,500	4,800	6.7%
726.000	Electrical Service	183,505	200,000	184,545	200,000	200,000	0.0%
727.000	Heating	10,833	11,000	34,632	20,000	20,000	0.0%
728.020	Maintenance - Other	62,306	70,000	66,356	70,000	75,000	7.1%
728.030	Vehicle Maintenance	1,128	3,500	1,977	2,500	2,500	0.0%
729.000	Uniforms, Boots, Etc.	2,916	4,500	3,778	4,000	5,000	25.0%
745.000	Contract Laboratory Service	4,965	8,000	6,713	7,000	8,500	21.4%
745.014	Contractual Services	55,085	55,668	55,668	53,420	54,380	1.8%
745.031	Legal Services	1,007	1,000	6,451	1,000	1,000	0.0%
745.033	Grit Disposal	9,185	7,000	6,806	10,000	8,500	-15.0%
745.034	Sludge Dewatering	170,647	150,000	131,109	150,000	150,000	0.0%
745.035	Sludge Management	109,809	170,400	137,142	178,000	175,000	-1.7%
745.041	Audit Services	3,753	3,866	3,834	4,000	4,000	0.0%
745.039	Other Professional Services	264	4,000	0	4,000	4,000	0.0%
745.052	WWTF Annual Permit Fee	5,129	7,500	9,510	7,500	8,500	13.3%
750.020	Contribution to WWTF Cap Reserve	150,000	170,000	170,000	260,000	280,000	7.7%
755.023	Capital Outlay	6,382	4,000	15,269	10,000	0	-100.0%
	*Budgeted Fund Balance Replenish	20,000	20,000	20,000	0	0	0.0%
755.013	**Loan Payment for Deficit (Prin&Int)	53,023	51,625	51,430	0	0	0.0%
TOTAL WWTF BUDGET		1,565,318	1,729,910	1,618,145	1,797,996	1,834,060	2.0%

WWTF OPERATION & MAINTENANCE REVENUES

01/07/15
10:26 AM

Acct. #	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
460.012 Village Wastewater Revenue	724,574	692,009	698,965	726,876	740,293	2%
460.013 Wastewater Charge - Essex	406,156	434,242	434,246	465,440	461,175	-1%
460.014 Wastewater Charge - Williston	536,126	567,359	567,365	569,380	599,293	5%
460.031 Interest Income	0	0	406	0	0	0%
460.016 Misc. Pump Station Fees	24,800	30,300	30,300	30,300	30,300	0%
460.026 Shared Septage Revenues	19,527	6,000	5,530	6,000	3,000	-50%
460.028 Shared Leachate Revenue	12,412	0	3,606	0	0	0%
445.000 Miscellaneous	1,002	0	79	0	0	0%
TOTAL WWTF REVENUE	1,724,597	1,729,910	1,740,497	1,797,996	1,834,060	2%

01/07/15
10:26 AM

	FYE13 Actual	FYE14 Budget	FYE14 Actual	FYE15 Budget	FYE16 Proposed Budget	% Change 16 vs 15
Breakdown of Village Revenues						
460.012 Village User Charge	664,392	677,209	677,390	711,876	731,293	3%
460.011 Village Users Penalties	3,402	2,800	3,278	3,000	3,000	0%
460.025 Village Septage Revenues	34,714	12,000	11,075	12,000	6,000	-50%
460.027 Village Leachate Revenues	22,066	0	7,222	0	0	0%
460.020 Sewer Capacity Lease Agreement	0	0	0	0	0	0%
Total Village Revenues	724,574	692,009	698,965	726,876	740,293	2%

Village of Essex Junction FYE 2016 Budget Hearing

<u>FUND</u>	<u>FYE 15 BUDGET</u>	<u>FYE16 PROPOSED BUDGET</u>	<u>%CHANGE</u>
GENERAL FUND EXP	\$ 3468,825	\$3,575,964	3.1 %
DEBT SERVICE	<u>\$ 68,612</u>	<u>\$ 223,426</u>	<u>225.6%</u>
TOTAL GF	\$3,537,437	\$3,799,390	7.4%
WATER FUND	\$3,223,451	\$3,393,933	5.3 %
WASTEWATER FUND	\$1,797,996	\$1,834,060	2.0 %
SANITATION FUND	<u>\$ 462,990</u>	<u>\$ 456,147</u>	<u>-1.5%</u>
TOTAL	\$9,021,874	\$9,483,530	5.1 %

CAPITAL FUNDS

PROPOSED SPENDING

GF CAPITAL RESERVE	\$6,344,682 (\$5,890,265 paid by grants)
BONDED PROJECTS	\$1,723,115
ROLLING STOCK	\$ 196,165 (includes debt payments)
WATER CAPITAL	\$ 184,768 (includes debt payments)
WWTF CAPITAL	\$ 2,457 (debt payment only)
SANITATION CAPITAL	<u>\$ 224,746 (includes debt payments)</u>
TOTAL	\$8,675,933

GENERAL FUND

BUDGET INCREASE	Operating	\$107,139	3.1%
	Debt Service	\$154,814	225.6%

CONTRIBUTING FACTORS

SALARIES	\$39,139
VEHICLE MAINTENANCE	\$ 7,000
WINTER MAINTENANCE (SALT)	\$15,000
RIGHT-OF-WAY LEASES	\$11,076
CAPITAL CONTRIBUTIONS	\$40,835
HEALTH & OTHER INSURANCES	\$13,959
STORMWATER EXPENSES MOVED TO TOWN	(\$42,500)
OTHER INC/DEC	<u>\$22,630</u>
SUBTOTAL	\$107,139
DEBT SERVICE	<u>\$154,814</u>
TOTAL	\$261,953

GENERAL FUND

TAX APPROPRIATION ASSUMES THE TOWN OF ESSEX CONTRIBUTES 100% OF THE STREET DEPARTMENT BUDGET

TAX APPROPRIATION	FYE 15	FYE 16 ESTIMATED	INCREASE
DOLLAR AMOUNT	\$3,011,526	\$2,564,285	-14.85%
TAX RATE	\$0.2830	\$0.2388	-15.6%

VILLAGE TAX REDUCTION TO A \$280,000 HOME - (\$124)

TOWN TAX RATE	FYE 15	FYE16 ESTIMATED	INCREASE
(Including Capital & Local Agreement)	\$0.4034	\$0.4703	16.6%

INCREASE TO \$280,000 HOME - \$187

NET INCREASE IN VILLAGE/TOWN MUNICIPAL TAXES - \$63
% INCREASE IN VILLAGE/TOWN MUNICIPAL TAXES - 3.3%

IF TOWN DOES NOT ASSUME PAYMENT FOR STREET BUDGET (INCLUDING STORM WATER)
THE INCREASE IN TAXES FOR THE VILLAGE HOME ASSESSED AT \$280,000 WOULD BE \$98

GENERAL FUND

- CHALLENGES

- CAPITAL BUDGET & ROLLING STOCK FUNDING
 - INCREASE CONTRIBUTION TO CAP RESERVE TO 7.5%, CONTINUE ADDING \$10,000 TO ROLLING STOCK CONTRIBUTION
 - TRANSFER \$74,529 OF GF FUND BALANCE TO CAPITAL RESERVE
- NEW SERVICES
 - RIGHT-OF-WAY LEASE FOR MULTIUSE SAFETY PATH
- PRICE INCREASES
 - INCREASES IN SALT/VEHICLE MAINTENANCE
- PRICE UNPREDICTABILITY
 - FUEL PRICES DIFFICULT TO PREDICT
- ASSOCIATION CONTRACT
 - INCREASES FOR UNIFORMS, PAGER, OVERTIME, MERIT INCREASES

GENERAL FUND

COST SAVING INITIATIVES

- COMBINED SERVICES – TAX BILLING, HIGHWAY DEPARTMENTS, FINANCE DEPARTMENTS
- STREET DEPARTMENT DELAYING HIRING OF FULL-TIME EMPLOYEE TO SEE IF THERE IS A MORE ECONOMICAL WAY TO MANAGE SNOW REMOVAL.
- GRANT PROCUREMENT

GENERAL FUND CAPITAL RESERVE PROJECTS

• RAILROAD AVE WATERLINE/RDWAY	\$ 82,436
• BROWNELL LIBRARY CARPET MAIN FLOOR	\$ 20,000
• LINCOLN HALL ENVELOPE RESTORATION	\$ 125,000
• PAVING	\$ 175,000
• CRESCENT CONNECTOR RD.	\$3,822,996
• PEARL ST. LINKING SIDEWALK	<u>\$2,119,250</u>
TOTAL	\$6,344,682
GRANT FUNDING	(\$5,890,265)
VILLAGE COST	\$ 454,417

*PROPOSAL TO ASK VOTERS TO TRANSFER \$74,529 OF GENERAL FUND FUND BALANCE TO CAPITAL RESERVE TO HELP FUND PROJECTS

BONDED PROJECTS SCHEDULED FOR FYE16

Maple St. Replace Drainage Pipe that crosses Main St. (Const)	\$ 158,726
Briar Lane Road Reconstruction, Waterline and Sidewalk	\$1,289,850
Hillcrest Drainage, N Hillcrest Water and Drainage	<u>\$ 274,539</u>
Total	\$1,723,115

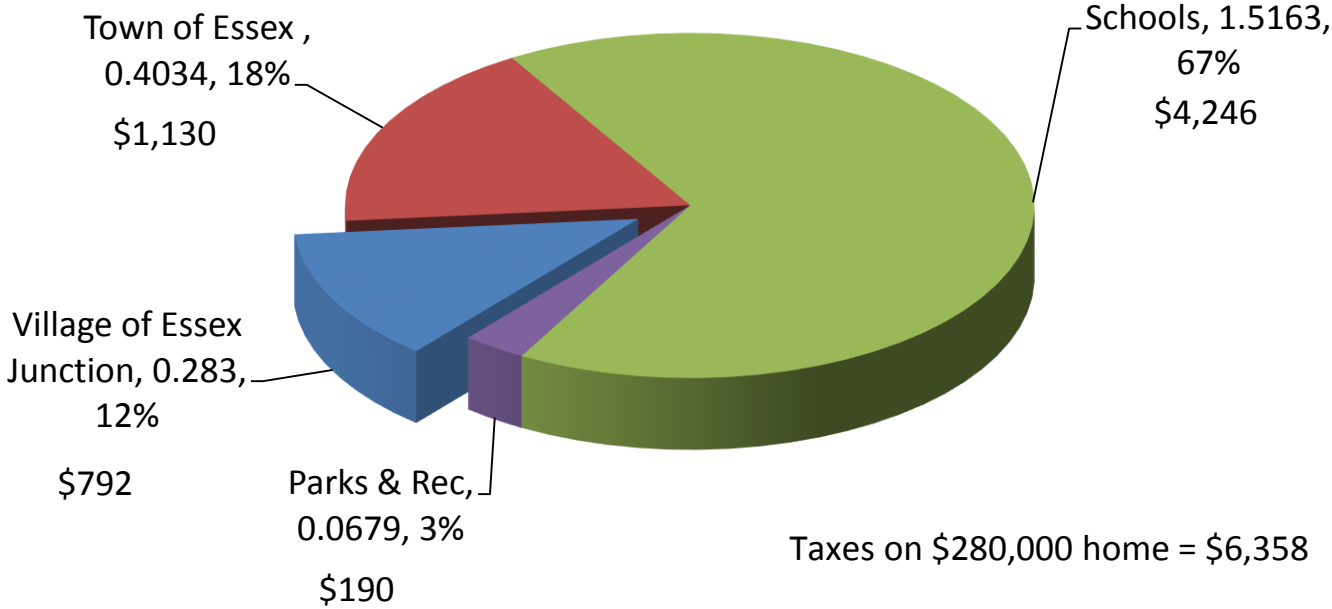
Estimated Cost of Bond for Average Taxpayer

Year One - FYE15	\$17.92
Year Two - FYE16	\$57.96
Year Three - FYE17	\$57.68

ROLLING STOCK FUND PURCHASES

- DIESEL DUMP TRUCK \$144,200

FYE2015 Village of Essex Junction Homestead Tax Rates Totaling \$2.2706 and Tax Amount on \$280,000 Assessed Value Home



ENTERPRISE FUNDS

CHALLENGES

- DIFFICULTY ESTIMATING COSTS DUE TO REFURBISHMENT PROJECT
- WWTF BOND PAYMENT – THE ADDITION OF \$10,000 TO FUND BOND PAYMENT TO GRADUALLY INCREASE THE SANITATION RATE TO WHERE IT WILL NEED TO BE ONCE PAYMENT OF THE SRF LOANS BEGINS (FY17). WE HAVE BEEN ABLE TO MAKE THIS A MORE GRADUAL INCREASE DUE TO THE SALE OF CAPACITY TO WILLISTON.
- WATER METER REPLACEMENT PROGRAM – WE HOPE TO FINISH IN FYE16 AND HAVE INCREASED SPENDING FOR THESE PROJECTS IN THE WATER AND SANITATION CAPITAL RESERVE PLANS

ENTERPRISE FUNDS Rates

Property using 120 gallons/Day	FYE15	FYE16		%
Water			Increase	Increase
Fixed Charge	\$89.36	\$91.32	\$1.96	2%
Usage (120 Gal/day, 5840 c.f./yr)	\$87.60	\$88.77	\$1.17	1%
Total	\$176.96	\$180.09	\$3.13	2%
WWTF			Increase	Increase
Fixed Charge	\$103.28	\$108.48	\$5.20	5%
Usage (120 Gal/day, 5840 c.f./yr)	\$56.65	\$58.40	\$1.75	3%
Total	\$159.93	\$166.88	\$6.95	4%
Sanitation			Increase	Increase
Fixed Charge	\$89.56	\$90.40	\$0.84	1%
Usage (120 Gal/day, 5840 c.f./yr)	\$30.37	\$30.37	\$0.00	0%
Total	\$119.93	\$120.77	\$0.84	1%
Total All Utility Rates	\$456.82	\$467.74	\$10.92	2.4%

ENTERPRISE FUNDS CAPITAL PROJECTS

WATER FUND CAPITAL

METER UPGRADES TO RADIO READS	\$58,335
RAILROAD AVE. WATERLINE	\$90,061

WATER FUND BONDED PROJECTS

N. HILLCREST WATER & DRAINAGE	\$ 72,160
BRIAR LANE RD. RECONST, WTRLINE ETC	\$156,337

SANITATION FUND CAPITAL

METER UPGRADES TO RADIO READS	\$116,666
MANHOLE REHABILITATION	\$ 20,000

WASTEWATER TREATMENT CAPITAL

NO PROJECTS PLANNED



BIKE - WALK
Advisory Committee

January 7, 2015

Mr. Patrick C. Scheidel
Village of Essex Junction Manager
2 Lincoln Street
Essex Junction, Vermont 05452

Re: League of American Bicyclists, Bicycle Friendly America, Bicycle Friendly Community Application

Dear Mr. Scheidel:

In 2012 the Village applied for Bicycle Friendly Community status to the League of American Bicyclists and received Honorable Mention recognition. Since then the Village has made many advancements with regard to the League's standards and the Bike-Walk Advisory Committee believes that it is time to re-apply for the 2015 Bicycle Friendly Community review. To that end, the committee has been working on completing the very comprehensive application form for submittal in February. Because we are an advisory committee to the Trustees, we would appreciate a statement of support from them for this endeavor.

Please let me know if you would like any additional information regarding the application process. The draft application information and our working notes may be viewed at:

https://docs.google.com/document/d/1_pQvJ53yYpKJK6jAsyu6_3tDvYVvExosWJzFm2omeNA/edit?pli=1

We look forward to the Trustees' support of our efforts related to the application for this important community recognition.

Sincerely,

Richard F. Hamlin, P.E.
Committee Chair

2 Lincoln Street
Essex Junction, VT 05452-3154
www.essexjunction.org



P: 802-878-6944
F: 802-878-6946
E: admin@essexjunction.org

January 27, 2015

League of American Bicyclists
1612 K Street NW, Suite 308
Washington, DC 20006

To Whom It May Concern:

The Village of Essex Junction Board of Trustees expresses support for the Essex Junction Bike-Walk Advisory Committee in their application for the 2015 Bicycle Friendly Community Review.

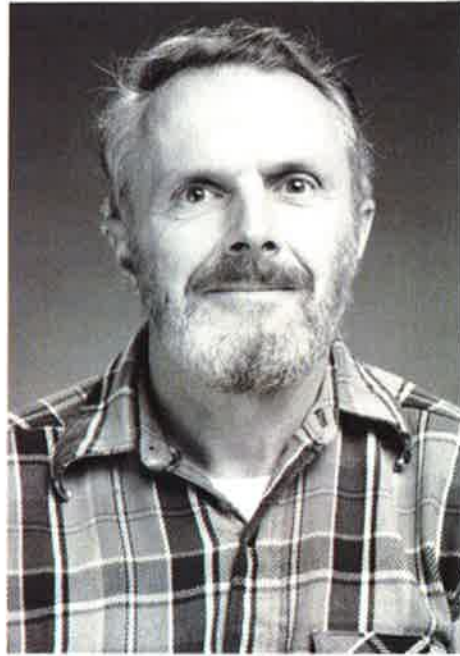
In addition to the Trustees establishing the Bike-Walk Advisory Committee in 2013, much advancement has been made in the Village of Essex Junction with regard to the League's standards. For example, planning decisions for bike safety, creating bike lanes by reducing vehicle lane size, designing new roads to facilitate bicycling and developing a new multi-use safety path for bicycles in the Village Center.

The Board of Trustees recently adopted the following vision statement: "Essex Junction strives to be recognized as a friendly village of connected neighborhoods and destinations in which convenient and safe bicycle and pedestrian facilities are integrated into a seamless and accessible year-round transportation system. This system will promote the enjoyment and health of all citizens, a more vibrant local economy, and a cleaner environment." The Bike-Walk Advisory Committee is focused on this vision and we believe this year's application will document our community's growth toward these goals.

Sincerely,

Daniel S. Kerin, Acting Village President
Board of Trustees

DEDICATION



Willis Racht

The Village Board of Trustees proudly dedicate this Annual Report to Willis Racht, a man who served his community in a variety of roles and passed away on May 11, 2014.

Willis served as Village Trustee, Moderator, Planning Commission member and was a leader for the Essex Junction Boy Scouts. He retired from IBM after a long and successful career as an Electrical Engineer.

Willis was an honest, thoughtful and hard-working man who loved Essex Junction. He set an example for us all through the giving of his time and energy for the betterment of our community. We are very thankful for his service.

2014
ANNUAL REPORT
of the
VILLAGE OF ESSEX JUNCTION, VT



The New Essex Police Facility



Block Party & Street Dance 7/19/14



Essex Police Facility Ribbon Cutting 10/25/14



Lincoln Hall Restoration Work



School Street Reconstruction



Village Tree Lighting & Train Hop 12/12/14





MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Municipal Manager
DATE: January 27, 2015
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

February 10 at 6:30 – Regular Trustees Meeting

- FYE 14 Audit Presentation
- Adopt FYE 16 Budgets and Capital Programs
- Whitcomb Heights II Open Space

February 24 at 6:30 – Regular Trustees Meeting

- Adopt Annual Meeting Warning
- Schedule annual meeting with Prudential Committee (March)

March 10 at 6:30 – Regular Trustees Meeting

March 24 at 6:30 – Regular Trustees Meeting

April 1 at 7:00 – Annual Meeting

- Community Supper at 6:00

April 14 – 7 AM to 7 PM – Australian Ballot Voting

April 14 at 6:30 – Regular Trustees Meeting

April 28 at 6:30 – Regular Trustees Meeting

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
TREE ADVISORY COMMITTEE
MINUTES OF MEETING
JANUARY 20, 2015**

MEMBERS PRESENT: Nick Meyer, Warren Spinner, Rich Boyers, Woody Martel

ADMINISTRATION: Darby Mayville, Community Relations and Economic Development Assistant

1. CALL TO ORDER

The meeting was called to order at 5:35 PM by Nick.

2. ADDITIONS OR AMENDMENTS TO AGENDA

Nick asked to include discussion of the Tree Management Plan to the agenda. All agreed.

3. MINUTES REVIEW

MOTION by Warren, SECOND by Rich, to approve the December minutes. VOTING: unanimous; motion carried.

4. PLANTING/PRUNING PLAN & FYE 16 BUDGET PLANNING

Nick said that this is important to think now about due to the fact that plantings will most likely take place four or five months from now. He directed the committee's attention to the tree inventory. There are 349 vacancies noted, however only 16 of these are on public land. He said that he was not sure how this was determined, as he felt that there were some important vacancies that were not included.

Warren said that the committee needs to get a better idea of what a good public planting location would look like. The right-of-ways on each street has to be checked, and it would be helpful for the committee to do a walk around the Village at some point to revise these vacancy locations.

Nick agreed that this is a good idea. He asked the committee if they still wanted to focus on plantings in the downtown area, or if they wanted to broaden their reach? He noted that permission of the property owner is needed to plant on private property, and that it may also require Trustee approval.

Rich suggested coming up with a multi-year plan, where the committee would focus on planting in specific areas each year.

Warren said that School Street would be a good planting location, due to the fact that the roadway had recently been re-done. He also reminded everyone that Pearl Street would be getting new sidewalks soon, and that this could affect future plantings.

Nick said that he believed that the bike lanes on Pearl Street would be extended, which would cut into the greenbelt.

Warren asked if the committee had a specific number of trees that they hoped to plant next year?

Nick said that the committee had a budget of \$10,000, and that this could be divided in any way between planting and tree care. He estimated that roughly \$3,000 needed to be spent on pruning. This would leave \$7,000 for planting, which would equal roughly fifteen trees. He noted his desire to plant in the major corridors so that the plantings could get the most public visibility.

Warren said that Public Works Superintendent Rick Jones got a lot of complements from the public about the recent tree pruning. He mentioned that Drury Drive needs to be pruned, as well as several areas on Pearl Street. He and Rick will be doing a drive around the Village in the coming weeks so that they can prioritize pruning locations. He added that he thought that pruning should be our primary goal when looking at how to spend the money, as we should take care of what we have before planting more trees.

Darby said that she would check into state grants that may help to defer some of this cost.

Rich suggested using half the funds for planting, and half for tree care.

Nick asked if it would be possible to do some of the planting in the fall?

Warren said that this was really not the best time, due to the higher chances for snow.

Rich suggested doing a walk through the Village at the next meeting to identify specific planting locations.

Warren said that this would work, as he does not usually select trees until March.

Nick said that he would speak with Development Director Robin Pierce to determine if there are any upcoming infrastructure improvements that the committee should be aware of.

Warren mentioned that he had not seen a landscaping plan for the Crescent Connector, and that the committee should have a chance to look at this.

Darby said that she would ask Robin to send them a copy.

Rich asked if pruning always had to go out to bid?

Warren said that it depended on the price of the job, and that he would ask Rick for clarification on the specifics of this.

Warren noted that there are separate funds for emergency tree removal, separate from the committee's budget.

Nick mentioned that letters would be sent out by Public Works to landowners whose trees had fallen in the Village right-of-way in recent storms.

The committee also reviewed the new Atlas tree mapping tool recently developed by the state of Vermont. They hope that the program will be improved to include planting and care history for each tree.

5. 2015 GOALS & CALANDAR

Nick told the committee that he hoped that they could discuss what they hoped to accomplish in the upcoming year, and when they would like to do these things. He stated that one of his main goals was to have the committee take more of an active role in Planning Commission activities, as well as continuing the public engagement that has worked well in previous years.

Warren said that the Arbor Day plantings have always ben inexpensive and relatively easy.

Nick suggested having a planting at a different school than last year, or having more than one planting at multiple Village schools.

Rich suggested teaming up with EJRP, as they are very good at event publicity.

Warren suggested having a tree planting as a part of the Little League parade.

Woody offered to connect with the Hiawatha principal, as he knew him from when his sons were in school. He also offered to connect with ADL.

Warren said that he would provide Woody with additional event information for him to give to the principals of each school.

Rich asked if the cost of the tree for Arbor Day would come out of the committee's budget?

Warren said that it would, unless we are able to get a donated tree.

Nick asked the committee if there was interest in holding another pruning workshop?

Warren said that he hoped to do this next workshop outside, and do an interactive pruning demonstration.

Rich suggested the possibility of holding the event at Maple Street Park, or in conjunction with EJRP.

Warren said that he could also bring tree samples inside if it would not be possible to hold the event outside. He suggested holding the workshop in June, but recommended holding an even in the fall as well. He said that fall is a good time to do a workshop on container gardening.

Nick also said that it may be possible to get someone from the Urban & Community Forestry program if Warren is not able to lead the workshop.

Rich suggested contacting the Bonsai Society to conduct a workshop as well.

Warren suggested that the committee also give out tree care information at the Farmer's Market.

6. TREE MANAGEMENT PLAN

Nick informed the committee that they had received their edits on the Management Plan from the Urban & Community Forestry program. He recommended that all committee members read over their edits prior to the next meeting.

7. PUBLIC INPUT

None.

8. MEETING SCHEDULE

Next meeting

- February 17th at 5:30 PM

Agenda Items

- TBD

9. ADJOURNMENT

MOTION by WARREN, SECOND by RICH, to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 7:01 PM.

Respectfully submitted,
Darby Mayville

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
January 13, 2015**

BOARD OF TRUSTEES: Dan Kerin, Andrew Brown, Elaine Sopchak, Lori Houghton. (George Tyler was absent.)

ADMINISTRATION: Pat Scheidel, Municipal Manager; Lauren Morrisseau, Assistant Manager & Finance Director; Rick Jones; Public Works Superintendent; Robin Pierce, Development Director.

OTHERS PRESENT Lara Keenan, Chris Adams, Joan MacKenzie, Jon Harris, Connie Dollinger, Jeremy Spaulding, Shirley Zundell, Janet & Dave Shaw, Bradd Rubman, Diane Clemens, Jaime Kelly, Chris Chiquoine, Howard Deal, Fred Parks, Mary Jo Engel, Steve Eustis, Tom Weaver, Tom Oddy, Dennis Lutz, Liz Subin, David Wechsler, Irene Wrenner, Allison Wermer, Tim Shea, Jim Rheaume and John Trombley.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

In the absence of Village President, George Tyler, Dan Kerin called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA ADDITIONS/CHANGES

Additions:

- Scope of work for train station
- MOUs for consolidation of public works services, storm water management, administrative services director
- Memo on open space
- Definition of open space from the Land Development Code

3. APPROVE AGENDA

MOTION by Lori Houghton, **SECOND** by Andrew Brown, to approve the agenda as amended. **VOTING: unanimous (4-0); motion carried.**

4. GUESTS, PRESENTATIONS, PUBLIC HEARINGS

1. Comments from Public on Items Not on Agenda
None.

2. Update on Community Calendar

Lara Keenan reviewed the online Essex community calendar (essexcalendar.org). The focus of the calendar is events in Essex and Essex Junction. Events can be tagged. There are links to associated sites. The calendar is paid through the next two years after which the community needs to decide how to continue. A fee is charged to post featured events on the calendar.

Elaine Sopchak suggested a link to meeting space available in the community be included on the calendar.

Thanks were extended to Lara Keenan and the committee that worked on the calendar. Heart & Soul is working with the Orton Foundation on compensation for the time Ms. Keenan is spending on the calendar.

5. OLD BUSINESS

1. Request to Change Thasha Lane to Autumn Pond Way

Robin Pierce reported staff has no problem with the requested name change. The property owner must contact residents impacted by the change.

MOTION by Elaine Sopchak, SECOND by Andrew Brown, to approve the request to change Thasha Lane to Autumn Pond Way with the proviso that the owners inform all affected parties of the change including residents of Amber Lanterns and Autumn Pond. VOTING: unanimous (4-0); motion carried.

2. Appeal of Fees for Zoning Permit for Green Meadows, LLC

Robin Pierce explained the Land Development Code does not allow what is being requested by the developer. The situation has occurred before with other developments, but not of this magnitude.

Bradd Rubman, Green Meadows, LLC, admitted missing the deadline was an administrative oversight, but there will be 90 units built in the village resulting in \$320,000 paid to the village in fees (engineering, legal, education, sewer/water connection, and building permits). A permit was secured for Building 1. Building 2 construction has begun and includes having the foundation in place. Buildings 3 work that has begun is simply earth work. The \$12,000 penalty is excessive. There was not \$12,000 in damages to the village. The matter was rectified as soon as it was known.

Dan Kerin explained the village wants to be consistent and not set a precedent. The rules apply to all developers in the same way.

MOTION by Lori Houghton, SECOND by Elaine Sopchak, to deny the appeal by Green Meadows, LLC for relief from the ‘after-the-fact’ fee required by the village Land Development Code for violation(s) of the LDC. VOTING: unanimous (4-0); motion carried.

3. Approve Tax Stabilization, Parking Lease Extension, and Right of First Refusal for Flex-A-Seal

Robin Pierce explained the request by Flex-A-Seal to lease a small portion of village property by the Public Works garage in order to expand the manufacturing business and add employees. Also requested is a tax stabilization agreement and the parking lease.

MOTION by Dan Kerin, SECOND by Lori Houghton, to approve the following:

-
- **Issuance of a letter of commitment for tax stabilization for three years provided the required work is complete.**
 - **Expansion of the existing parking lease for as long as Flex-A-Seal remains at the current location.**
 - **Lease from the village of the triangularly shaped space by the Public Works garage for expansion of the Flex-A-Seal building.**
 - **Right of First Refusal to Flex-A-Seal on the parcel by Public Works as long as the company remains at the current location.**

VOTING: unanimous (4-0); motion carried.

4. Approve of Construction & Maintenance Agreement for Multi-Use Safety Path
Robin Pierce explained the agreement is needed in order for the path project to proceed.

MOTION by Elaine Sopchak, SECOND by Andrew Brown, to sign the Construction and Maintenance Agreement with NECR for the multi-use safety path as presented. VOTING: unanimous (4-0); motion carried.

5. Approve Scoping Study for the Essex Junction Train Station
Robin Pierce said staff recommends moving forward with the scoping study for the train station. There is no cost to the village. Elaine Sopchak stressed that the results of the downtown visioning project be communicated to the scoping study consultants.

MOTION by Lori Houghton, SECOND by Andrew Brown, to approve moving forward with the scoping study and enabling staff to work with RSG to bring the study to a successful conclusion. VOTING: unanimous (4-0); motion carried.

6. Approve of Noise Indemnification Agreement with CVE
There was discussion of the change in the agreement to Category C events that removes the requirement Category C waiver requests come before the Board of Trustees. The requests would be approved by the Municipal Manager. Elaine Sopchak expressed concern about not having the Trustees involved and that decibel levels need to be noted for Category C. Robin Pierce explained with previous agreements the Trustees set the ceiling on Category C events. A maximum decibel level can be posted. Elaine Sopchak requested the list of events approved for waivers be posted on the village website.

There was discussion of the waivers requested by CVE. Robin Pierce noted there were no violations of the noise agreement last year by CVE. Tim Shea and Tom Oddy with CVE confirmed a list of events is submitted to the village in January for the yearly permits. Of the 20 events listed confirmation that the events will happen usually occurs two months prior to the date and then the events that are waived can be posted on the website. The permits that are provided to CVE are posted. The highest decibel level in Category C events by CVE was 83 decibels for the five minute average and 78 decibels for the hour average. Most all events are within these levels. Category C is for out of the ordinary events, such as the Guard shooting a cannon or a Phish concert. CVE has only requested two Category C events to date.

Chris Chiquoine, village resident, stated there is not an instantaneous measure of noise, but rather a five minute average which allows even the noise from a cannon, for example, not to exceed the noise level. Mr. Chiquoine said his house is in direct line of sight to the speakers at the fairgrounds (i.e. the noise is not blocked by parked cars) which makes the sound louder. Mr. Chiquoine stated there should be a maximum decibel level, rather than an average, noting an event at the fairgrounds hit 102 decibels this past year, rattling pictures on the wall and making it impossible to carry on a conversation.

David Wechsler with Vermont Air Testing Services (company hired to do the performance standards for noise for the village) explained sound dissipates over distance. Double the distance dissipates sound by half. Sound measurements are collected at the property line closest to the neighborhoods and in direct line of sight. Monitoring is done to capture the worst case scenario for noise.

There was continued discussion of noise impact on individuals (some people are more sensitive to noise than others). Elaine Sopchak stated it is difficult to honor an individual person's needs and CVE's needs. CVE is an important organization to the village. Chris Chiquoine stated his neighbors have the same complaint about noise from the fairgrounds as he does, but have given up complaining. Mr. Chiquoine objected to the village putting aside the health, safety, and welfare of a village citizen so CVE can host concerts, adding that there was a violation with the Color Run event this year which did not have a waiver and should have. Tim Shea conceded there was an oversight on CVE's part with the Color Run event which occurred after the fair. The event organizers held a stage production for the 5,000 runners that was louder than expected. The music was turned down immediately. A waiver will be secured for next year. CVE held four outdoor concerts during the fair this past year (the ideal scenario is up to seven concerts) and has not had 20 concerts to date (16 was the maximum number of waivers and that was in 2009-2010).

Diane Clemens, village resident, echoed that people living near the fairgrounds have given up fighting the noise or simply moved out of town. Noise from events at the fairgrounds can be heard in neighborhoods that do not abut the property. The noise level in the last year has not been as high as in the past, but there are spikes in the noise levels. Even animals react to the noise.

Lori Houghton asked CVE to consider the neighbors and adhere to the noise agreement.

MOTION by Dan Kerin, SECOND by Elaine Sopchak, to authorize the Municipal Manager to execute the Noise Indemnification Agreement with CVE.

AMENDMENT to MOTION by Elaine Sopchak, SECOND by Dan Kerin, to authorize the Municipal Manager to execute the noise agreement with CVE and ask staff to post permits as approved on the village website including the decibel levels.

VOTING ON AMENDED MOTION: unanimous (4-0); motion carried.

7. Whitcomb Heights II Open Space

Robin Pierce reported the issue before the Trustees is whether the village should take over ownership of the open space in the Whitcomb Heights II development or have the land revert to the homeowners association. The open space cannot be developed and must have only vegetative cover so there is no benefit to the village to own the land. An easement or right-of-way to the parcel to preserve the nature trail in perpetuity may be an option for consideration.

Lori Houghton asked if there is a cost to maintain the open land. Tom Weaver, developer, said the property is mowed (brush hogged annually).

Dan Kerin acknowledged the importance of public access to open space in the village, noting the agreement with the Whitcomb Farm and Vermont Land Trust that ensures some farm property will remain undeveloped and accessible to the public. Also, Local Motion has a list of trails in Essex and Essex Junction that are available to the public. There is a plethora of trails in the vicinity.

Steve Eustis, Wilkinson Drive, urged the Trustees to acquire the property for the village and submitted 10 talking points and supporting evidence to dispute the argument against acquiring the land. Mr. Eustis requested the question of acquiring the open space from the Whitcomb II subdivision per the Planning Commission resolution signed January 20, 2000 be an article on the annual meeting warning so the citizens of Essex Junction can decide the issue. Andrew Brown noted the property must be designated open space per the village zoning map, not the development plat, in order for Section 908 of the Land Development Code to apply. Steve Eustis countered Section 908 says “preserved as open space”, not ‘zoned as open space’.

Jaime Kelly, Lavoie Drive resident and member of the Whitcomb Heights II homeowners’ association board of directors, mentioned the following:

- There are other portions of the parcel that are open space, not just the nature trail, and if the village assumes ownership the entire parcel would have to be maintained so there is a cost.
- There needs to be assurance the uses on the open space are appropriate.
- The area is a marsh and swamp which cannot be developed unless the LDC is changed which could happen at some point in time.
- There are other developments in the village with the same issue.
- Whitcomb Heights I gave the village an easement for trails and still owns the land. Whitcomb Heights II hopes to do the same and allow community use of the nature trail.
- General usage of the trail has increased with use as a running track, bike path, and off leash dog path which was not what was intended. The trail has been cleared and marked. People are pitching tents and leaving trash which creates a maintenance burden.

Tom Weaver, Whitcomb Heights developer, explained there are two homeowners associations plus a “master association” to cover all phases of the development. The Planning Commission required the open space for use by the residents of the

condominium association for Whitcomb Heights I & II, and that is how the open space was designated. The cost to the village for the land would basically be for the initial acquisition and transfer of ownership.

Jon Harris, South Street, urged getting concrete information on costs and legal advice on the impact on the development density. The property was designated as open space in 1999 and units have been sold since that time. Mr. Harris pointed out there are two easements to consider – easement to the trail and easement to the 57 acres. Robin Pierce noted a legal opinion on density was secured which is referenced in the memo to the Trustees.

Fred Parks, South Street, urged at a minimum the matter should be on the annual meeting warning for decision by the voters because having 57 acres of open space in a densely populated village is a once in 30 year opportunity for the village.

Connie Dollinger, South Street, echoed the comments about the opportunity for the village to acquire the property. The cost to mow the parcel is not significant. There will not be an impact on the sale of the condo units. Having the parcel owned by the village will allow all village residents to have access which was the intent in 1999. Ms. Dollinger said she is aware of condominium associations selling some of the open land in their development.

Joan MacKenzie, Lavoie Drive, said if the transfer of open space to the village presents any potential damage to residents in the condo association when trying to sell their units then the transaction should not be done.

Shirley Zundell, Cushing Drive, asked for an explanation of the easement. Robin Pierce explained the land would remain in the ownership of Whitcomb Heights II, but the village would have an easement that allows public use of the nature trail.

Jim Rheaume, Onondaga Ave., suggested there be more concrete facts to clearly understand the situation and the public should be part of the decision. Mr. Raome said it is a quality of life issue in the area to have the land available to the public.

John Trombley, Wenonah Ave., spoke in support of having the people vote on the matter.

Howard Deal, Lavoie Drive, said if there is a legal opinion that says the density would not be met if the land is transferred and that could impact the sale of units then residents should not be put at risk, especially if there is the option of an easement as a solution. Mr. Deal urged not giving up authority as the Board of Trustees and knowing the issues to let the general public decide the matter because that may not be an informed decision.

The Trustees concurred more information is needed before a decision can be made.

MOTION by Elaine Sopchak, SECOND by Lori Houghton to table the Whitcomb Heights II open space issue pending further information relative to the following:

-
- **Written legal opinion on the impact of the village acquiring the land;**
 - **Cost estimate to maintain the parcel;**
 - **Options on easements for the trail and the 57 acres of open space;**
 - **Articulation of what an easement means and if the area will continue as open space and the people most affected are protected.**

VOTING: unanimous (4-0); motion carried.

8. Approval of MOA by Essex Selectboard and Essex Junction Trustees re: Storm Water Permitting and Management Services

Pat Scheidel explained the agreement is for setting policy, implementing mandates from the federal and state governments, and funding management of storm water in the community. The town budget includes \$91,000 (including funds from the village) to absorb costs. Essex Selectboard approved the MOA. The Trustees must also approve the MOA or there is no agreement. Dennis Lutz provided a short list of questions and answers on storm water permitting and management that will be posted on the website. A detailed outline of costs is available to the public on request.

MOTION by Dan Kerin, SECOND by Lori Houghton, that the Board of Trustees approves the Memorandum of Agreement between the Town of Essex and the Village of Essex Junction concerning storm water permitting and management service and authorizes the execution of the MOA. VOTING: unanimous (4-0); motion carried.

9. Approval of MOA by Essex Selectboard and Essex Junction Trustees re: Consolidation of Public Works Services

Pat Scheidel noted the MOA on consolidation of public works services has been discussed and edited based on comments received. With approval of the MOA by both boards there will be answers to questions at the village and town annual meetings. Dennis Lutz stated at the last Selectboard meeting there was concurrence with the MOA, but the Selectboard wanted a clean copy of the document before taking formal action. Mr. Lutz highlighted changes in the document (mainly wording changes for clarification) that were discussed and agreed to by the Selectboard to address a consolidated service delivery program and determine realized efficiencies. Mr. Lutz mentioned having the American Public Works Association do a technical review of the shared public works operation at some point in time.

MOTION by Andrew Brown, SECOND by Elaine Sopchak, to approve the Memorandum of Agreement between the Town of Essex and the Village of Essex Junction with regard to consolidation of public works services. VOTING: unanimous (4-0); motion carried.

10. Review FY2016 Proposed Budget

Lauren Morrisseau reported the changes discussed during budget day have been incorporated into the draft budget and result in a decrease of \$14,102 in the overall budget amount.

MOTION by Lori Houghton, SECOND by Elaine Sopchak, that the budget be presented at the public hearing on January 27, 2015 unless any other changes appear necessary to the Trustees or staff prior to that time. VOTING: unanimous (4-0); motion carried.

6. NEW BUSINESS

1. Approve Joint Resolution by Essex Selectboard and Essex Junction Trustees re: Town Administrative Services Director Position and related Personnel Changes
Pat Scheidel explained as part of the continued effort to find efficiencies and save money staff is recommending establishing the Administrative Services Director position and related personnel changes as specified for a savings of \$894.

MOTION by Elaine Sopchak, SECOND by Andrew Brown, to approve the joint resolution between the Essex Town Selectboard and Village Board of Trustees relative to the establishment of a Town Administrative Services Director and related personnel changes. VOTING: unanimous (4-0); motion carried.

2. Approve Amendment to General Rules and Personnel Regulations
Pat Scheidel explained the amendment to Section 102 (Definitions) of the General Rules and Personnel Regulations to change the definition of full time employee from 35 hours per week to 30 hours per week and part time employee to less than 30 hours per week.

MOTION by Andrew Brown, SECOND by Lori Houghton, to amend Section 102-Definitions in the General Rules and Personnel Regulations as presented. VOTING: unanimous (4-0); motion carried.

7. VILLAGE MANAGER'S REPORT

1. Meeting Schedule

- January 27, 2015 @ 6:30 – Regular Trustees Meeting
- February 10, 2015 @ 6:30 – Regular Trustees Meeting
- February 24, 2015 @ 6:30 – Regular Trustees Meeting
- March 10, 2015 @ 6:30 – Regular Trustees Meeting
- March 24, 2015 @ 6:30 – Regular Trustees Meeting

Special Meetings/Events:

- April 1, 2015 @ 6 PM – Village Community Supper
- April 1, 2015 @ 7 PM – Village Annual Meeting

2. Outreach

A table of date/events where opportunity is available to discuss consolidation of services with the public was provided. Each trustee will indicate their availability.

8. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

- Dan Kerin mentioned the idea of having the community schools do a mural on the plywood boards that will surround the site at 4 Pearl Street during construction.

2. Reading File

- Minutes
 - Capital Program Review Committee 10/7/14, 11/4/14
 - Bike/Walk Advisory Committee 11/17/14, 12/15/14
 - Tree Advisory Committee 11/18/14, 12/16/14
 - Planning Commission 11/20/14
- Letter of Support for Flex-A-Seal, Inc. to Vermont Economic Progress Council
- Press Release from Vermont Agency of Natural Resources
- Memo: Cleaning Contractor for Lincoln Hall and Brownell Library
- Memo: Annual Meeting Deadlines
- VLCT Town Meeting Tune-Up Workshop 2/10/15
- Letter of Thanks from Children’s Summer Lunch Program

9. **CONSENT AGENDA & READING FILE**

MOTION by Lori Houghton, SECOND by Andrew Brown, to approve the consent agenda as follows:

1. **Approve Minutes of Previous Meeting 11/10/14, 12/9/14, 1/6/15**
2. **Approve Warrants Check #10050541 to Check #10050653 totaling \$593,094.10.**
3. **Approve Warrants Check #10050654 to Check #10050759 totaling \$363,437.69.**

VOTING: unanimous (4-0); motion carried.

10. **ADJOURNMENT**

MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the meeting.

VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 9:10 PM.

RScty: M.E.Riordan *JM*

Check Register Report

BL 1/27/15

Date: 01/23/2015

Time: 10:39 am

Page: 1

Village of Essex Junction

BANK:

C N o n o n e r	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10050760	01/27/2015	Printed		10703	ABOVE AND BEYOND CONTRACTOR	JANITORIAL-LH/LIBRARY	2,520.00
10050761	01/27/2015	Printed		9554	ADD-ON ACCESSORY OUTLET	SIDE WINDOW WIND SCREEN-WWTF	44.99
10050762	01/27/2015	Printed		10508	ADVANCED DISPOSAL	GRIT DISPOSAL-WWTF	231.65
10050763	01/27/2015	Printed		10007	AIRGAS EAST	SUPPLIES-WWTF/STREET	216.97
10050764	01/27/2015	Printed		00382	AMAZON.COM CREDIT	CIRC MATERIALS-LIBRARY	103.52
10050765	01/27/2015	Printed		9847	AUTOZONE, INC	SUPPLIES-FIRE	7.49
10050766	01/27/2015	Printed		9829	MADELEINE BARRY	UNIFORMS-WWTF	94.41
10050767	01/27/2015	Printed		0210	BLACKSTONE AUDIOBOOKS	CIRC MATERIALS-LIB REPL	10.69
10050768	01/27/2015	Printed		1655	BLUE CROSS BLUE SHIELD OF VT	INS PREMIUM-VARIOUS DEPTS	30,634.45
10050770	01/27/2015	Printed		0268	BRODART CO.	CIRCULATION MATERIALS-LIBRARY	658.02
10050771	01/27/2015	Printed		10705	BTF INC. BUNDYS SEWER	AUGERING-LH	210.00
10050774	01/27/2015	Printed		9941	BUSINESSCARD SERVICES	SEE ATTACHED SPREADSHEET	1,708.10
10050775	01/27/2015	Printed		10704	JULIE CAMPOLI	FIVE CORNERS DESIGN-EC DEV	3,057.51
10050776	01/27/2015	Printed		0455	CANON SOLUTIONS AMERICA	SUPPLIES-LIBRARY	36.17
10050777	01/27/2015	Printed		0457	CARGILL, INC SALT DIVISION	SALT-STREET	6,230.74
10050778	01/27/2015	Printed		9743	CARQUEST AUTO PARTS	AUTO SUPPLIES-STR/WWTF/FIRE	644.17
10050779	01/27/2015	Printed		0490	CENTRAL VERMONT PROPERTIES	ROW LEASE-SANI	50.00
10050780	01/27/2015	Printed		0500	CHAMPLAIN WATER DISTRICT	WATER USAGE-WATER	211,757.95
10050781	01/27/2015	Printed		0505	R.R CHARLEBOIS INC.	DUMP TRUCK-ROLL STOCK	122,130.00
10050782	01/27/2015	Printed		0525	CHITTENDEN SOLID WASTE DISTRICT	CSWD DIRECT FEES-WWTF	120.69
10050783	01/27/2015	Printed		2305	CLARK'S TRUCK CENTER	AIR CAN -STREET	227.86
10050784	01/27/2015	Printed		9788	COMCAST	CABLE-FIRE	13.59
10050785	01/27/2015	Printed		05898	CRYSTAL ROCK BOTTLED WATER	BOTTLED WATER-STR/LH	46.20
10050786	01/27/2015	Printed		10401	DE LAGE LANDEN FINANCIAL INC	COPIER LEASE-ADMIN	249.52
10050787	01/27/2015	Printed		10582	EARTH WATER SPECIALISTS, INC.	TRAINING-WATER	700.00
10050788	01/27/2015	Printed		10576	ECOPIXEL LLC	SUPPORT SERVICES-ADMIN	99.00
10050789	01/27/2015	Printed		0780	ESSEX EQUIPMENT SALES	SUPPLIES-SANI/STREET	119.21
10050790	01/27/2015	Printed		9885	ESSEX RESCUE, INC.	CONTRIBUTION-EC DEV	1,500.00
10050791	01/27/2015	Printed		0795	TOWN OF ESSEX	MANAGER CONTRACT-ADMIN	4,666.25
10050792	01/27/2015	Printed		10616	EVOQUA WATER TECH LLC	BIOXIDE-WWTF	9,339.40
10050793	01/27/2015	Printed		0797	FALCON PLUMBING SERVICE, INC.	PLUMBING WORK-LH	438.00
10050794	01/27/2015	Printed		0899	GAUTHIER TRUCKING CO., INC	RUBBISH REMOVAL-STREET	378.34
10050795	01/27/2015	Printed		0935	GORDON STAMP & ENGRAVING	INK PADS-ADMIN/COM DEV	28.43
10050796	01/27/2015	Printed		24511	GRAINGER	SAFETY LANTERNS-WWTF	1,226.75
10050797	01/27/2015	Printed		09502	GRAYBAR COMPANY INC.	CLIPS-STREET	6.46
10050798	01/27/2015	Printed		0965	GREEN MOUNTAIN POWER CORP.	ELECTRICITY- VARIOUS DEPARTS	8,500.84
10050799	01/27/2015	Printed		1035	DONALD L. HAMLIN	ENGINEERING SERV-DEVELOPERS	331.12
10050800	01/27/2015	Printed		0018	A. H. HARRIS & SONS, INC.	WATER PLUG-STREET	124.00
10050801	01/27/2015	Printed		10636	HEALTHEQUITY	ADMIN FEES-FSA-ADMIN	6.90
10050802	01/27/2015	Printed		9673	INTERSTATE BATTERY OF CV	BATTERIES -STREET	275.26
10050803	01/27/2015	Printed		23656	INVEST EAP	1Q15 SERVICES-FIRE	216.00
10050804	01/27/2015	Printed		1208	RICK JONES	UNIFORMS-STREET	43.53
10050805	01/27/2015	Printed		9454	LENNY'S SHOE & APP	SWEATSHIRT-SANI	48.00
10050806	01/27/2015	Printed		10130	LOWE'S BUSINESS ACCOUNT	BUILDING SUPPLIES - VARIOUS	1,989.58
10050807	01/27/2015	Printed		13631	LYNN PUBLICATIONS	TRAIN HOP AD-EC DEV	25.00
10050808	01/27/2015	Printed		10132	NOCO DISTRIBUTION LLC	SPECIALTY OIL/GREASE-WWTF	135.06
10050809	01/27/2015	Printed		10235	PRATT & SMITH INC	ELECTRICAL WORK-SANI	2,916.80
10050810	01/27/2015	Printed		1891	QUEEN CITY STEEL CO.	PARTS-STREET	35.00
10050811	01/27/2015	Printed		10691	RESERVE ACCOUNT	POSTAGE BY PHONE	2,000.00
10050812	01/27/2015	Printed		10399	SERVPRO WINOOSKI STOWE	WATER DMG RESTORATION-LH	2,813.23
10050813	01/27/2015	Printed		9627	THE SMALL ENGINE CO., INC	EQUIPMENT MAINTENANCE-FIRE	481.00
10050814	01/27/2015	Printed		2115	SOUTHWORTH-MILTON, INC.	TRUCK REPAIRS-FIRE	724.17

Check Register Report

BL 1/27/15

Date: 01/23/2015

Time: 10:39 am

Page: 2

Village of Essex Junction

BANK:

C No.	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10050815	01/27/2015	Printed		21153	SOVERNET COMMUNICATIONS	PH/INTERNET/ALARM-VARIOUS	554.98
10050816	01/27/2015	Printed		2124	STAPLES ADVANTAGE	OFFICE SUPPLIES-WWTF	224.03
10050817	01/27/2015	Printed		0545	THE TECH GROUP	MANAGED SERVICES-ADMIN	664.00
10050818	01/27/2015	Printed		2227	TI-SALES, INC.	WATER METERS-WATER/SANI	377.92
10050819	01/27/2015	Printed		2330	UNIFIRST CORPORATION	FLOOR MATS-LH	46.00
10050820	01/27/2015	Printed		23931	VERMONT MECHANICAL INC.	WALL HEATER REPL-STREET	2,012.00
10050821	01/27/2015	Printed		0811	F.W. WEBB COMPANY	DIGESTER FLUSH LINE-WWTF	112.26
10050822	01/27/2015	Printed		2485	WESCO DISTRIBUTION, INC.	SUPPLIES-FIRE	84.00
10050823	01/27/2015	Printed		24851	DON WESTON EXCAVATING, INC	5 CRNRS SNOW PLOW/REMOVAL-ST	8,875.00
10050824	01/27/2015	Printed		2505	DAVID WHITCOMB	VEHICLE INSPECTION-WATER	38.00
10050825	01/27/2015	Printed		9356	WILLIAMSON ELECTRICAL, INC	INSIDE/OUTSIDE LIGHTING-LIB	1,277.00
10050826	01/27/2015	Printed		25261	MATTHEW WITTEN	PERFORMANCES-LIB FRIENDS	200.00

Total Checks: 64

Checks Total (excluding void checks):

434,637.21

Total Payments: 64

Bank Total (excluding void checks):

434,637.21

Total Payments: 64

Grand Total (excluding void checks):

434,637.21

REVENUE/EXPENDITURE REPORT

1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Dept: 000.000							
Acct Class: 4000 Revenue							
401.000 PROPERTY TAXES-CURRENT	3,011,526.00	3,011,526.00	1,513,502.44	0.00	0.00	1,498,023.56	50.3
402.000 STATE FOR VT PILOT & CURRENT U	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
403.000 PENALTIES/INTEREST DELINQ. TAX	8,000.00	8,000.00	382.95	0.00	0.00	7,617.05	4.8
410.000 LICENSE AND ZONING FEE	35,000.00	35,000.00	57,560.00	145.00	0.00	-22,560.00	164.5
411.010 SERVICE FEE - WATER	106,840.00	106,840.00	53,420.00	0.00	0.00	53,420.00	50.0
411.020 SERVICE FEE - WWTP	53,420.00	53,420.00	26,710.00	0.00	0.00	26,710.00	50.0
411.030 SERVICE FEE - SANITATION	106,840.00	106,840.00	53,420.00	0.00	0.00	53,420.00	50.0
420.010 STATE DISTRICT COURT FINES	2,000.00	2,000.00	544.50	0.00	0.00	1,455.50	27.2
420.020 STATE HIGHWAY AID	100,000.00	100,000.00	86,807.98	26,628.02	0.00	13,192.02	86.8
420.030 EJSD TAX COLLECTION FEES	48,000.00	48,000.00	0.00	0.00	0.00	48,000.00	0.0
432.015 PARKING SPACE FEES	4,800.00	4,800.00	2,400.00	0.00	0.00	2,400.00	50.0
432.020 LINCOLN HALL RENTALS	1.00	1.00	0.00	0.00	0.00	1.00	0.0
432.030 MISCELLANEOUS FIRE RECEIPTS	10.00	10.00	10.00	0.00	0.00	0.00	100.0
432.051 BLOCK PARTY CONTRIBUTIONS	1,500.00	1,500.00	350.00	0.00	0.00	1,150.00	23.3
432.070 MISCELLANEOUS STREET RECEIPTS	3,000.00	3,000.00	2,198.30	0.00	0.00	801.70	73.3
432.080 MISCELLANEOUS LIBRARY RECEIPTS	500.00	500.00	1,143.00	0.00	0.00	-643.00	228.6
434.010 ESSEX TOWN CONTRIB. TO LIBRARY	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
440.000 INTEREST EARNINGS	1,500.00	1,500.00	596.59	0.00	0.00	903.41	39.8
445.000 MISC. - UNCLASSIFIED RECEIPTS	2,000.00	2,000.00	6,054.38	28.60	0.00	-4,054.38	302.7
Revenue	3,502,437.00	3,502,437.00	1,805,100.14	26,801.62	0.00	1,697,336.86	51.5
Acct Class: 4900 GRANTS & DONATIONS							
432.081 BROWNELL LIBRARY GRANTS	0.00	0.00	600.00	0.00	0.00	-600.00	0.0
432.083 DONATIONS TO LIBRARY	0.00	0.00	3,000.00	0.00	0.00	-3,000.00	0.0
441.028 MISC GRANTS	0.00	0.00	2,040.00	0.00	0.00	-2,040.00	0.0
441.036 CARING FOR CANOPY GRANT	0.00	0.00	4,250.00	4,250.00	0.00	-4,250.00	0.0
GRANTS & DONATIONS	0.00	0.00	9,890.00	4,250.00	0.00	-9,890.00	0.0
Acct Class: 5990 Non Operating Revenues							
410.150 Adult Replacement Receipts	0.00	0.00	1,919.69	0.00	0.00	-1,919.69	0.0
410.151 Juvenile Replacment Receipts	0.00	0.00	1,391.00	0.00	0.00	-1,391.00	0.0
Non Operating Revenues	0.00	0.00	3,310.69	0.00	0.00	-3,310.69	0.0
Dept: 000.000	3,502,437.00	3,502,437.00	1,818,300.83	31,051.62	0.00	1,684,136.17	51.9
Revenues	3,502,437.00	3,502,437.00	1,818,300.83	31,051.62	0.00	1,684,136.17	51.9
Expenditures							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	255,978.00	255,978.00	153,135.54	14,867.42	0.00	102,842.46	59.8
720.004 MANAGER CONTRACT	55,995.00	55,995.00	32,663.75	4,666.25	0.00	23,331.25	58.3
720.010 SALARIES OVERTIME	1,500.00	1,500.00	1,164.87	81.83	0.00	335.13	77.7
720.020 SALARIES PART TIME	15,057.00	15,057.00	5,579.67	676.45	0.00	9,477.33	37.1
720.022 SOCIAL SECURITY	21,109.00	21,109.00	12,175.33	1,214.71	0.00	8,933.67	57.7
720.024 UNEMPLOYMENT INSURANCE	1,067.00	1,067.00	284.96	218.27	0.00	782.04	26.7
720.026 WORKERS COMP INSURANCE	1,047.00	1,047.00	755.91	74.96	0.00	291.09	72.2
720.028 HEALTH INS & OTHER BENEFITS	72,355.00	72,355.00	41,158.82	5,174.83	0.00	31,196.18	56.9
720.030 RETIREMENT	25,598.00	25,598.00	14,528.16	1,464.24	0.00	11,069.84	56.8
720.032 LIABILITY & PROPERTY INS.	6,218.00	6,218.00	5,980.99	0.00	0.00	237.01	96.2
720.034 PUBLIC OFFICIALS LIABILITY INS	5,800.00	5,800.00	5,720.50	0.00	0.00	79.50	98.6
720.035 HEALTH IMPROV PROGRAMS	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.0
720.050 BOARD MEMBER FEES	2,500.00	2,500.00	1,250.00	0.00	0.00	1,250.00	50.0
723.000 SUPPLIES	6,700.00	6,700.00	2,269.98	78.82	0.00	4,430.02	33.9
723.005 POSTAGE	4,200.00	4,200.00	5,575.11	2,000.00	0.00	-1,375.11	132.7
723.035 COMPUTER EXPENSES	16,937.00	16,937.00	14,049.66	1,122.95	0.00	2,887.34	83.0
724.000 TRAINING, CONFERENCES, DUES	10,384.00	10,384.00	8,130.12	270.00	0.00	2,253.88	78.3
725.000 TELEPHONE SERVICES	2,600.00	2,600.00	1,181.90	142.69	0.00	1,418.10	45.5
725.025 COMMUNICATIONS	13,806.00	13,806.00	6,891.57	133.95	0.00	6,914.43	49.9

REVENUE/EXPENDITURE REPORT

1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenses							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
745.020 LEASED SERVICES	4,800.00	4,800.00	3,317.40	249.52	0.00	1,482.60	69.1
745.031 LEGAL SERVICES	15,000.00	15,000.00	8,481.00	643.50	0.00	6,519.00	56.5
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
745.041 AUDIT	5,433.00	5,433.00	5,507.04	0.00	0.00	-74.04	101.4
745.050 PRINTING AND ADVERTISING	5,800.00	5,800.00	1,989.56	0.00	0.00	3,810.44	34.3
745.055 PAY & CLASSIFICATION STUDY	200.00	200.00	0.00	0.00	0.00	200.00	0.0
745.057 ELECTIONS	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.0
747.000 HOLIDAY EXPENSE	1,500.00	1,500.00	647.85	0.00	0.00	852.15	43.2
749.000 TRUSTEES EXPENDITURES	4,000.00	4,000.00	1,396.14	50.00	0.00	2,603.86	34.9
755.023 CAPITAL OUTLAY	2,000.00	2,000.00	1,050.00	0.00	0.00	950.00	52.5
Operating Expenses	561,784.00	561,784.00	334,885.83	33,130.39	0.00	226,898.17	59.6
ADMINISTRATION	561,784.00	561,784.00	334,885.83	33,130.39	0.00	226,898.17	59.6
Dept: 175.000 MISC TRANSFERS & EXPENDITUES							
Acct Class: 7000 Operating Expenses							
750.021 ROLLING STOCK FUND CONTRIB	183,624.00	183,624.00	91,812.00	0.00	0.00	91,812.00	50.0
750.022 CAP RESRV FND CONT - BEG 1993	410,999.00	410,999.00	205,499.50	0.00	0.00	205,499.50	50.0
750.026 EMP TERM BENEFITS TRANSFER	5,000.00	5,000.00	2,500.00	0.00	0.00	2,500.00	50.0
750.027 HALF PENNY FOR LDR TRUCK NOTE	50,000.00	50,000.00	25,000.00	0.00	0.00	25,000.00	50.0
Operating Expenses	649,623.00	649,623.00	324,811.50	0.00	0.00	324,811.50	50.0
MISC TRANSFERS & EXPENDITUES	649,623.00	649,623.00	324,811.50	0.00	0.00	324,811.50	50.0
Dept: 200.000 LINCOLN HALL							
Acct Class: 7000 Operating Expenses							
723.000 LIABILITY & PROPERTY INS.	5,658.00	5,658.00	4,569.17	0.00	0.00	1,088.83	80.8
723.000 SUPPLIES	2,500.00	2,500.00	1,332.13	0.00	0.00	1,167.87	53.3
723.065 WATER AND SEWER CHARGE	1,500.00	1,500.00	367.78	0.00	0.00	1,132.22	24.5
726.000 ELECTRICAL SERVICE	7,500.00	7,500.00	3,663.51	0.00	0.00	3,836.49	48.8
727.000 HEATING/NATURAL GAS	6,000.00	6,000.00	1,593.23	0.00	0.00	4,406.77	26.6
728.000 MAINT. BUILDINGS/GROUNDS	7,500.00	7,500.00	7,815.74	4,693.23	0.00	-315.74	104.2
745.005 RUBBISH REMOVAL	1,838.00	1,838.00	940.00	160.00	0.00	898.00	51.1
745.014 CONTRACT SERVICES	9,021.00	9,021.00	5,071.95	600.00	0.00	3,949.05	56.2
755.023 CAPITAL OUTLAY	13,540.00	13,540.00	13,540.00	0.00	0.00	0.00	100.0
Operating Expenses	55,057.00	55,057.00	38,893.51	5,453.23	0.00	16,163.49	70.6
LINCOLN HALL	55,057.00	55,057.00	38,893.51	5,453.23	0.00	16,163.49	70.6
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.021 SALARIES - FIREFIGHTERS	138,000.00	138,000.00	69,342.55	0.00	0.00	68,657.45	50.2
720.022 SOCIAL SECURITY	10,590.00	10,590.00	5,304.58	0.00	0.00	5,285.42	50.1
720.026 WORKERS COMP INSURANCE	27,334.00	27,334.00	12,950.49	0.00	0.00	14,383.51	47.4
720.029 ACCIDENT & DISABILITY INS.	3,600.00	3,600.00	3,300.00	0.00	0.00	300.00	91.7
720.032 LIABILITY & PROPERTY INS.	7,301.00	7,301.00	6,291.04	0.00	0.00	1,009.96	86.2
723.000 SUPPLIES	2,400.00	2,400.00	1,668.91	104.98	0.00	731.09	69.5
723.016 EMS SUPPLIES	1,500.00	1,500.00	141.88	0.00	0.00	1,358.12	9.5
723.020 GAS,GREASE AND OIL	7,200.00	7,200.00	2,938.19	0.00	0.00	4,261.81	40.8
723.065 WATER AND SEWER CHARGE	900.00	900.00	303.04	0.00	0.00	596.96	33.7
724.000 TRAINING, CONFERENCES, DUES	5,000.00	5,000.00	451.43	336.00	0.00	4,548.57	9.0
725.000 TELEPHONE SERVICES	3,800.00	3,800.00	1,245.52	13.59	0.00	2,554.48	32.8
726.000 ELECTRICAL SERVICE	7,000.00	7,000.00	2,816.80	0.00	0.00	4,183.20	40.2
727.000 HEATING/NATURAL GAS	5,200.00	5,200.00	1,303.76	0.00	0.00	3,896.24	25.1
728.000 MAINT. BUILDINGS/GROUNDS	6,000.00	6,000.00	4,369.87	0.00	0.00	1,630.13	72.8
728.010 RADIO MAINTENANCE	2,000.00	2,000.00	853.00	0.00	0.00	1,147.00	42.7
728.020 MAINTENANCE OTHER	13,000.00	13,000.00	11,941.01	0.00	0.00	1,058.99	91.9
728.030 VEHICLE MAINTENANCE	9,000.00	9,000.00	13,322.12	724.17	0.00	-4,322.12	148.0
728.038 EMERGENCY GENERATOR MAINT	650.00	650.00	500.00	0.00	0.00	150.00	76.9

REVENUE/EXPENDITURE REPORT
1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
729.000 UNIFORMS,BOOTS,ETC	19,200.00	19,200.00	15,642.51	0.00	0.00	3,557.49	81.5
729.052 FIRE PREVENTION	2,000.00	2,000.00	1,648.26	0.00	0.00	351.74	82.4
743.051 PHYSICAL EXAMS	7,000.00	7,000.00	4,496.00	0.00	0.00	2,504.00	64.2
743.058 EMPLOYEE ASSISTANCE PROGRAM	900.00	900.00	648.00	216.00	0.00	252.00	72.0
755.022 NEW EQUIPMENT-RADIOS	4,000.00	4,000.00	3,254.00	0.00	0.00	746.00	81.4
755.025 ROUTINE EQUIPMENT PURCHASES	14,500.00	14,500.00	10,230.15	481.00	0.00	4,269.85	70.6
Operating Expenses	298,075.00	298,075.00	174,963.11	1,875.74	0.00	123,111.89	58.7
FIRE DEPARTMENT							
Dept: 450.000 DEBT SERVICE							
Acct Class: 7150 DEBT SERVICE							
710.075 CAPITAL IMP - INTEREST	68,612.00	68,612.00	32,071.48	0.00	0.00	36,540.52	46.7
DEBT SERVICE	68,612.00	68,612.00	32,071.48	0.00	0.00	36,540.52	46.7
DEBT SERVICE	68,612.00	68,612.00	32,071.48	0.00	0.00	36,540.52	46.7
Dept: 500.000 SENIOR SUPPORT							
Acct Class: 7000 Operating Expenses							
725.000 TELEPHONE SERVICES	460.00	460.00	258.14	41.39	0.00	201.86	56.1
745.014 CONTRACT SERVICES	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
Operating Expenses	7,960.00	7,960.00	258.14	41.39	0.00	7,701.86	3.2
SENIOR SUPPORT							
Dept: 700.000 STREET DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	205,654.00	205,654.00	100,315.15	9,917.73	0.00	105,338.85	48.8
720.010 SALARIES OVERTIME	15,000.00	15,000.00	8,764.12	1,111.59	0.00	6,235.88	58.4
720.020 SALARIES PART TIME	11,907.00	11,907.00	9,785.99	484.44	0.00	2,121.01	82.2
720.022 SOCIAL SECURITY	17,819.00	17,819.00	8,816.78	854.87	0.00	9,002.22	49.5
720.024 UNEMPLOYMENT INSURANCE	1,169.00	1,169.00	291.56	156.61	0.00	877.44	24.9
720.026 WORKERS COMP INSURANCE	13,970.00	13,970.00	6,471.85	619.50	0.00	7,498.15	46.3
720.028 HEALTH INS & OTHER BENEFITS	76,515.00	76,515.00	30,732.52	3,805.74	0.00	45,782.48	40.2
720.030 RETIREMENT	20,565.00	20,565.00	9,823.45	1,007.03	0.00	10,741.55	47.8
720.032 LIABILITY & PROPERTY INS.	15,104.00	15,104.00	12,863.13	0.00	0.00	2,240.87	85.2
723.000 SUPPLIES	20,000.00	20,000.00	5,335.14	236.75	0.00	14,664.86	26.7
723.010 WINTER MAINTENANCE	75,000.00	75,000.00	54,443.13	0.00	0.00	20,556.87	72.6
723.012 PAVEMENT MAINTENANCE	15,000.00	15,000.00	9,555.61	0.00	0.00	5,444.39	63.7
723.014 GRAVEL,TOPSOIL	4,000.00	4,000.00	1,383.40	0.00	0.00	2,616.60	34.6
723.015 SIGNS AND POSTS	4,000.00	4,000.00	1,407.96	0.00	0.00	2,592.04	35.2
723.020 GAS,GREASE AND OIL	26,000.00	26,000.00	13,068.47	197.94	0.00	12,931.53	50.3
723.065 WATER AND SEWER CHARGE	2,500.00	2,500.00	950.45	0.00	0.00	1,549.55	38.0
724.000 TRAINING, CONFERENCES, DUES	500.00	500.00	199.00	0.00	0.00	301.00	39.8
725.000 TELEPHONE SERVICES	2,000.00	2,000.00	912.23	0.00	0.00	1,087.77	45.6
726.000 ELECTRICAL SERVICE	4,000.00	4,000.00	1,150.62	0.00	0.00	2,849.38	28.8
726.035 STREET LIGHTS	127,000.00	127,000.00	63,649.96	8,420.35	0.00	63,350.04	50.1
726.037 TRAFFIC LIGHTS	6,000.00	6,000.00	2,692.05	59.13	0.00	3,307.95	44.9
727.000 HEATING/NATURAL GAS	4,000.00	4,000.00	754.80	0.00	0.00	3,245.20	18.9
728.000 MAINT. BUILDINGS/GROUNDS	2,500.00	2,500.00	1,418.42	0.00	0.00	1,081.58	56.7
728.010 RADIO MAINTENANCE	200.00	200.00	125.00	0.00	0.00	75.00	62.5
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	1,161.65	0.00	0.00	-161.65	116.2
728.030 VEHICLE MAINTENANCE	20,000.00	20,000.00	13,334.87	538.12	0.00	6,665.13	66.7
728.033 STREETScape MAINT./IMP	16,000.00	16,000.00	3,559.45	0.00	0.00	12,440.55	22.2
728.036 VILLAGE GARDEN SPOTS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
728.041 TRAFFIC/STREET LIGHT MAINT.	8,000.00	8,000.00	1,821.52	6.46	0.00	6,178.48	22.8
728.041 MEMORIAL PARK	3,000.00	3,000.00	714.28	0.00	0.00	2,285.72	23.8
728.043 STREET MARKINGS	7,000.00	7,000.00	8,045.50	0.00	0.00	-1,045.50	114.9
729.000 UNIFORMS,BOOTS,ETC	4,500.00	4,500.00	2,010.03	43.53	0.00	2,489.97	44.7

REVENUE/EXPENDITURE REPORT

1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Deptures							
Dept: 700.000 STREET DEPARTMENT							
Acct Class: 7000 Operating Expenses							
745.005 RUBBISH REMOVAL	6,200.00	6,200.00	3,045.84	378.34	0.00	3,154.16	49.1
745.014 CONTRACT SERVICES	0.00	0.00	10,075.00	0.00	0.00	-10,075.00	0.0
745.030 EQUIPMENT RENTALS	1,000.00	1,000.00	66.00	0.00	0.00	934.00	6.6
745.044 ENGINEERING SERVICES	15,000.00	15,000.00	4,581.45	0.00	0.00	10,418.55	30.5
755.011 TRAFFIC CALMING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
755.023 CAPITAL OUTLAY	3,500.00	3,500.00	2,012.00	0.00	0.00	1,488.00	57.5
760.032 SIDEWALK AND CURB MAINTENANCE	3,000.00	3,000.00	7,827.73	0.00	0.00	-4,827.73	260.9
760.033 STORM SEWER MAINTENANCE	9,000.00	9,000.00	4,905.15	3,776.50	0.00	4,094.85	54.5
760.034 STORM SEWER PERMIT FEES	3,000.00	3,000.00	205.00	0.00	0.00	2,795.00	6.8
760.035 STORM SEWER PUBLIC EDUCATION	9,500.00	9,500.00	7,856.00	0.00	0.00	1,644.00	82.7
760.036 STREAM FLOW MONITORING	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
Operating Expenses	814,603.00	814,603.00	416,132.26	31,614.63	0.00	398,470.74	51.1
STREET DEPARTMENT							
814,603.00	814,603.00	416,132.26	31,614.63	0.00	398,470.74	51.1	
Dept: 800.000 BROWNELL LIBRARY							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	315,379.00	315,379.00	184,065.72	18,573.12	0.00	131,313.28	58.4
720.020 SALARIES PART TIME	89,219.00	89,219.00	49,769.97	4,679.44	0.00	39,449.03	55.8
720.022 SOCIAL SECURITY	31,089.00	31,089.00	17,367.67	1,757.91	0.00	13,721.33	55.9
720.024 UNEMPLOYMENT INSURANCE	2,390.00	2,390.00	861.31	323.33	0.00	1,528.69	36.0
720.026 WORKERS COMP INSURANCE	1,567.00	1,567.00	1,099.51	111.23	0.00	467.49	70.2
720.028 HEALTH INS & OTHER BENEFITS	103,020.00	103,020.00	59,446.10	7,587.89	0.00	43,573.90	57.7
720.030 RETIREMENT	31,537.00	31,537.00	17,668.80	1,797.08	0.00	13,868.20	56.0
720.032 LIABILITY & PROPERTY INS.	10,481.00	10,481.00	9,594.29	0.00	0.00	886.71	91.5
723.000 SUPPLIES	13,000.00	13,000.00	5,632.61	44.57	0.00	7,367.39	43.3
723.010 POSTAGE	3,500.00	3,500.00	1,687.98	0.00	0.00	1,812.02	48.2
723.015 COMPUTER EXPENSES	3,500.00	3,500.00	409.59	0.00	0.00	3,090.41	11.7
723.065 WATER AND SEWER CHARGE	1,000.00	1,000.00	417.10	0.00	0.00	582.90	41.7
724.000 TRAINING, CONFERENCES, DUES	4,000.00	4,000.00	464.40	280.00	0.00	3,535.60	11.6
725.000 TELEPHONE SERVICES	1,100.00	1,100.00	546.56	91.28	0.00	553.44	49.7
725.030 TECHNOLOGY ACCESS	5,500.00	5,500.00	4,359.03	-781.20	0.00	1,140.97	79.3
726.000 ELECTRICAL SERVICE	14,500.00	14,500.00	6,572.89	0.00	0.00	7,927.11	45.3
727.000 HEATING/NATURAL GAS	7,400.00	7,400.00	1,741.97	0.00	0.00	5,658.03	23.5
728.000 MAINT. BUILDINGS/GROUNDS	14,500.00	14,500.00	16,409.08	1,538.03	0.00	-1,909.08	113.2
728.050 ALARM SYSTEM MAINTENANCE	500.00	500.00	221.25	0.00	0.00	278.75	44.3
735.000 INTERVIEW COSTS	2,000.00	2,000.00	120.00	0.00	0.00	1,880.00	6.0
745.014 CONTRACT SERVICES	23,225.00	23,225.00	13,642.64	1,920.00	0.00	9,582.36	58.7
745.021 ADULT PROGRAMS	300.00	300.00	65.11	30.24	0.00	234.89	21.7
745.022 CHILDRENS PROGRAMS	3,000.00	3,000.00	2,267.77	0.00	0.00	732.23	75.6
755.014 COMPUTER REPLACEMENT	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
755.020 ADULT COLLECTION-PRINT & ELECT	31,000.00	31,000.00	15,033.30	90.50	0.00	15,966.70	48.5
755.021 JUVEN COLLECTION-PRNT & ELECTR	15,500.00	15,500.00	10,133.00	144.06	0.00	5,367.00	65.4
Operating Expenses	736,207.00	736,207.00	419,597.65	38,187.48	0.00	316,609.35	57.0
BROWNELL LIBRARY							
736,207.00	736,207.00	419,597.65	38,187.48	0.00	316,609.35	57.0	
Dept: 900.000 COMMUNITY DEVELOPMENT DEPT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	129,612.00	129,612.00	74,113.47	7,424.40	0.00	55,498.53	57.2
720.010 SALARIES OVERTIME	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
720.022 SOCIAL SECURITY	10,390.00	10,390.00	5,792.48	605.06	0.00	4,597.52	55.8
720.024 UNEMPLOYMENT INSURANCE	432.00	432.00	108.43	108.43	0.00	323.57	25.1
720.026 WORKERS COMP INSURANCE	504.00	504.00	404.95	37.32	0.00	99.05	80.3
720.028 HEALTH INS & OTHER BENEFITS	36,177.00	36,177.00	19,379.44	2,706.50	0.00	16,797.56	53.6
720.030 RETIREMENT	12,961.00	12,961.00	7,399.94	742.44	0.00	5,561.06	57.1
720.032 LIABILITY & PROPERTY INS.	2,232.00	2,232.00	2,179.24	0.00	0.00	52.76	97.6
720.034 PUBLIC OFFICIALS LIABILITY INS	5,800.00	5,800.00	5,720.50	0.00	0.00	79.50	98.6
720.050 BOARD MEMBER FEES	3,600.00	3,600.00	1,500.00	0.00	0.00	2,100.00	41.7
723.000 SUPPLIES	2,800.00	2,800.00	1,432.12	9.38	0.00	1,367.88	51.1

REVENUE/EXPENDITURE REPORT
1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 900.000 COMMUNITY DEVELOPMENT DEPT							
Acct Class: 7000 Operating Expenses							
723.001 POSTAGE	1,120.00	1,120.00	222.66	0.00	0.00	897.34	19.9
723.055 COMPUTER EXPENSES	4,000.00	4,000.00	1,693.69	226.05	0.00	2,306.31	42.3
724.000 TRAINING, CONFERENCES, DUES	4,500.00	4,500.00	1,511.22	0.00	0.00	2,988.78	33.6
725.000 TELEPHONE SERVICES	1,550.00	1,550.00	860.17	32.46	0.00	689.83	55.5
725.025 COMMUNICATIONS	2,500.00	2,500.00	363.00	0.00	0.00	2,137.00	14.5
728.030 VEHICLE MAINTENANCE	3,500.00	3,500.00	1,400.00	200.00	0.00	2,100.00	40.0
745.031 LEGAL SERVICES	14,000.00	14,000.00	2,904.00	874.50	0.00	11,096.00	20.7
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
745.050 PRINTING AND ADVERTISING	5,000.00	5,000.00	1,451.01	0.00	0.00	3,548.99	29.0
745.051 RECORDING FEES	2,500.00	2,500.00	1,140.00	70.00	0.00	1,360.00	45.6
755.023 CAPITAL OUTLAY	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Operating Expenses	250,678.00	250,678.00	129,576.32	13,036.54	0.00	121,101.68	51.7
COMMUNITY DEVELOPMENT DEPT							
250,678.00	250,678.00	129,576.32	13,036.54	0.00	121,101.68	51.7	
Dept: 910.000 ECONOMIC DEVELOPMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	36,604.00	36,604.00	20,541.25	2,103.61	0.00	16,062.75	56.1
720.022 SOCIAL SECURITY	2,823.00	2,823.00	1,517.95	154.53	0.00	1,305.05	53.8
720.024 UNEMPLOYMENT INSURANCE	216.00	216.00	28.62	28.62	0.00	187.38	13.3
720.026 WORKERS COMP INSURANCE	141.00	141.00	97.28	9.85	0.00	43.72	69.0
720.028 HEALTH INS & OTHER BENEFITS	18,089.00	18,089.00	9,864.72	1,178.25	0.00	8,224.28	54.5
720.030 RETIREMENT	3,660.00	3,660.00	2,054.12	210.36	0.00	1,605.88	56.1
720.032 LIABILITY & PROPERTY INS.	105.00	105.00	189.58	0.00	0.00	-84.58	180.6
745.025 BLOCK PARTY EXPENSE	7,000.00	7,000.00	6,620.46	0.00	0.00	379.54	94.6
745.040 COMMUNITY EVENTS & PROGRAMS	6,000.00	6,000.00	4,355.65	0.00	0.00	1,644.35	72.6
748.000 ANNUAL SUPPORT OF ORGNIZATIONS	9,200.00	9,200.00	8,760.50	1,500.00	0.00	439.50	95.2
748.010 NEW PROGRAMS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
748.010 MATCHING GRANT FUNDS	9,000.00	9,000.00	3,228.48	3,148.48	0.00	5,771.52	35.9
Operating Expenses	94,838.00	94,838.00	57,258.61	8,333.70	0.00	37,579.39	60.4
ECONOMIC DEVELOPMENT							
94,838.00	94,838.00	57,258.61	8,333.70	0.00	37,579.39	60.4	
Dept: 920.000 GRANT & OTH UNANTC. EXPENDITUR							
Acct Class: 7000 Operating Expenses							
755.020 ADULT COLLECTION-PRINT & ELECT	0.00	0.00	100.71	10.69	0.00	-100.71	0.0
755.021 JUVEN COLLECTION-PRNT & ELECTR	0.00	0.00	180.55	0.00	0.00	-180.55	0.0
759.011 LIBRARY DONATION EXPENDITURES	0.00	0.00	2,130.19	200.00	0.00	-2,130.19	0.0
759.032 STATE GRANT EXPENDITURES	0.00	0.00	600.00	0.00	0.00	-600.00	0.0
759.070 STREET DEPT GRANT EXPENDITURES	0.00	0.00	991.25	0.00	0.00	-991.25	0.0
Operating Expenses	0.00	0.00	4,002.70	210.69	0.00	-4,002.70	0.0
GRANT & OTH UNANTC. EXPENDITUR							
0.00	0.00	4,002.70	210.69	0.00	-4,002.70	0.0	
Expenditures							
3,537,437.00	3,537,437.00	1,932,451.11	131,883.79	0.00	1,604,985.89	54.6	
Net Effect for GENERAL FUND							
-35,000.00	-35,000.00	-114,150.28	-100,832.17	0.00	79,150.28	326.1	
Change in Fund Balance:							
		-114,150.28					
Fund: 152 - GEN FUND ROLLING STOCK RESERVE							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	155.88	0.00	0.00	-155.88	0.0
500.000 CONTRIB FROM GENERAL FUND	0.00	0.00	116,812.00	0.00	0.00	-116,812.00	0.0
Revenue	0.00	0.00	116,967.88	0.00	0.00	-116,967.88	0.0

REVENUE/EXPENDITURE REPORT
1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 152 - GEN FUND ROLLING STOCK RESERVE							
Dept: 000.000							
Revenues	0.00	0.00	116,967.88	0.00	0.00	-116,967.88	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
710.030 FIRE TRUCK LOAN PRINCIPAL	0.00	0.00	50,000.00	0.00	0.00	-50,000.00	0.0
720.040 INTEREST EXPENSE	0.00	0.00	3,031.67	0.00	0.00	-3,031.67	0.0
Operating Expenses	0.00	0.00	53,031.67	0.00	0.00	-53,031.67	0.0
Acct Class: 8000 Capital Projects							
750.709 SIDEWALK PLOW	0.00	0.00	138.50	0.00	0.00	-138.50	0.0
750.723 Truck #6 Replacement	0.00	0.00	122,130.00	122,130.00	0.00	-122,130.00	0.0
Capital Projects	0.00	0.00	122,268.50	122,130.00	0.00	-122,268.50	0.0
Dept: 000.000	0.00	0.00	175,300.17	122,130.00	0.00	-175,300.17	0.0
Expenditures	0.00	0.00	175,300.17	122,130.00	0.00	-175,300.17	0.0
Net Effect for GEN FUND ROLLING STOCK RESERVE	0.00	0.00	-58,332.29	-122,130.00	0.00	58,332.29	0.0
Change in Fund Balance:			-58,332.29				
Fund: 159 - Veterans Memorial Park							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
4 JO INTEREST EARNINGS	0.00	0.00	2.96	0.00	0.00	-2.96	0.0
Revenue	0.00	0.00	2.96	0.00	0.00	-2.96	0.0
Dept: 000.000	0.00	0.00	2.96	0.00	0.00	-2.96	0.0
Revenues	0.00	0.00	2.96	0.00	0.00	-2.96	0.0
Net Effect for Veterans Memorial Park	0.00	0.00	2.96	0.00	0.00	-2.96	0.0
Change in Fund Balance:			2.96				
Fund: 175 - 2014 VMBB SERIES 3 BOND PROJ.							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	12.67	0.00	0.00	-12.67	0.0
465.054 BOND PROCEEDS	0.00	0.00	2,838,000.00	0.00	0.00	-2,838,000.00	0.0
Revenue	0.00	0.00	2,838,012.67	0.00	0.00	-2,838,012.67	0.0
Dept: 000.000	0.00	0.00	2,838,012.67	0.00	0.00	-2,838,012.67	0.0
Revenues	0.00	0.00	2,838,012.67	0.00	0.00	-2,838,012.67	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
745.031 LEGAL SERVICES	0.00	0.00	3,456.00	0.00	0.00	-3,456.00	0.0
Operating Expenses	0.00	0.00	3,456.00	0.00	0.00	-3,456.00	0.0
Acct Class: 8000 Capital Projects							
750.300 SCHOOL ST. RDWY/WTR/SWR RECONS	0.00	0.00	288,830.46	0.00	0.00	-288,830.46	0.0
750.305 MAIN ST. DRAINAGE-BRDG TO TOH	0.00	0.00	6,423.80	0.00	0.00	-6,423.80	0.0

REVENUE/EXPENDITURE REPORT
1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 175 - 2014 VMBB SERIES 3 BOND PROJ.							
Revenues							
Dept: 000.000							
Acct Class: 8000 Capital Projects							
750.310 HILLCREST DRNG/N HILLCRST DR/W	0.00	0.00	3,895.00	0.00	0.00	-3,895.00	0.0
750.315 MAPLE ST. CULVERT	0.00	0.00	552.24	0.00	0.00	-552.24	0.0
750.320 BRIAR LANE RD/SDWK/WTR LINE	0.00	0.00	77.00	0.00	0.00	-77.00	0.0
Capital Projects	0.00	0.00	299,778.50	0.00	0.00	-299,778.50	0.0
Dept: 000.000	0.00	0.00	303,234.50	0.00	0.00	-303,234.50	0.0
Expenditures							
0.00	0.00	0.00	303,234.50	0.00	0.00	-303,234.50	0.0
Net Effect for 2014 VMBB SERIES 3 BOND PROJ.							
Change in Fund Balance:	0.00	0.00	2,534,778.17	0.00	0.00	-2,534,778.17	0.0
Fund: 200 - GEN FUND CAPITAL RESERVE FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	81.28	0.00	0.00	-81.28	0.0
441.034 CRES CNCTR GRANT STP 5300(13)	0.00	0.00	195,915.19	29,857.49	0.00	-195,915.19	0.0
441.037 MU SAFETY PATH SDWK(17)	0.00	0.00	7,390.42	3,845.67	0.00	-7,390.42	0.0
441.040 PEARL MISS LNK EJ STP 5300(14)	0.00	0.00	2,459.75	0.00	0.00	-2,459.75	0.0
599.000 CONTRIB FROM GENERAL FUND	0.00	0.00	205,499.50	0.00	0.00	-205,499.50	0.0
Revenue	0.00	0.00	411,346.14	33,703.16	0.00	-411,346.14	0.0
Acct Class: 4900 GRANTS & DONATIONS							
432.034 VLCT EQUIP GRANT	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
GRANTS & DONATIONS	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
Dept: 000.000	0.00	0.00	416,346.14	33,703.16	0.00	-416,346.14	0.0
Revenues							
0.00	0.00	0.00	416,346.14	33,703.16	0.00	-416,346.14	0.0
Expenditures							
Dept: 000.000							
Acct Class: 8000 Capital Projects							
750.155 MULTI-USE PATH NORTH	0.00	0.00	10,563.50	643.50	0.00	-10,563.50	0.0
750.160 PEARL ST. LINKING SIDEWALK	0.00	0.00	12,223.19	0.00	0.00	-12,223.19	0.0
750.167 LH ROOF REPLACEMENT	0.00	0.00	37,145.20	0.00	0.00	-37,145.20	0.0
750.169 CRESCENT CONNECTOR	0.00	0.00	200,397.44	0.00	0.00	-200,397.44	0.0
750.177 WOODS END RECONSTRUCTION (14)	0.00	0.00	143,739.34	0.00	0.00	-143,739.34	0.0
750.178 RAILROAD AVE. RDWY/WTR LINE	0.00	0.00	3,587.65	0.00	0.00	-3,587.65	0.0
750.180 LIBRARY SURVEILLANCE CAMERAS	0.00	0.00	12,598.95	0.00	0.00	-12,598.95	0.0
750.700 CAPITAL RES. PAVING	0.00	0.00	150,357.61	-3,776.50	0.00	-150,357.61	0.0
Capital Projects	0.00	0.00	570,612.88	-3,133.00	0.00	-570,612.88	0.0
Dept: 000.000	0.00	0.00	570,612.88	-3,133.00	0.00	-570,612.88	0.0
Expenditures							
0.00	0.00	0.00	570,612.88	-3,133.00	0.00	-570,612.88	0.0
Net Effect for GEN FUND CAPITAL RESERVE FUND							
Change in Fund Balance:	0.00	0.00	-154,266.74	36,836.16	0.00	154,266.74	0.0
Fund: 210 - LAND ACQUISTION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	65.64	0.00	0.00	-65.64	0.0

REVENUE/EXPENDITURE REPORT
1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 210 - LAND ACQUISITION FUND							
Revenues							
Dept: 000.000							
Revenue	0.00	0.00	65.64	0.00	0.00	-65.64	0.0
Dept: 000.000	0.00	0.00	65.64	0.00	0.00	-65.64	0.0
Revenues	0.00	0.00	65.64	0.00	0.00	-65.64	0.0
Net Effect for LAND ACQUISITION FUND							
	0.00	0.00	65.64	0.00	0.00	-65.64	0.0
Change in Fund Balance:							
			65.64				
Fund: 230 - WATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	99.07	0.00	0.00	-99.07	0.0
465.010 SALE OF WATER-RESIDENTIAL	826,553.00	826,553.00	418,857.16	0.00	0.00	407,695.84	50.7
465.020 WATER SALES - LARGE USERS	96,243.00	96,243.00	49,521.03	7,396.68	0.00	46,721.97	51.5
465.040 WATER BILLING PENALTIES	3,500.00	3,500.00	2,210.00	0.00	0.00	1,290.00	63.1
465.045 WATER RECONNECT FEES	0.00	0.00	262.50	0.00	0.00	-262.50	0.0
465.050 MISCELLANEOUS WATER RECEIPTS	15,000.00	15,000.00	13,006.78	30.00	0.00	1,993.22	86.7
Revenue	941,296.00	941,296.00	483,956.54	7,426.68	0.00	457,339.46	51.4
Acct Class: 4650 IBM Water Pass Thru Rev							
465.015 SALE OF WATER-IBM	2,230,880.00	2,230,880.00	1,169,551.96	174,689.42	0.00	1,061,328.04	52.4
465.017 SALE OF WATER - IBM VT TAX	51,275.00	51,275.00	26,839.18	4,008.82	0.00	24,435.82	52.3
IBM Water Pass Thru Rev	2,282,155.00	2,282,155.00	1,196,391.14	178,698.24	0.00	1,085,763.86	52.4
Acct Class: 5990 Non Operating Revenues							
465.010 Interest Earned - Capital Res	0.00	0.00	88.71	0.00	0.00	-88.71	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	60,000.00	0.00	0.00	-60,000.00	0.0
Non Operating Revenues	0.00	0.00	60,088.71	0.00	0.00	-60,088.71	0.0
Dept: 000.000	3,223,451.00	3,223,451.00	1,740,436.39	186,124.92	0.00	1,483,014.61	54.0
Revenues	3,223,451.00	3,223,451.00	1,740,436.39	186,124.92	0.00	1,483,014.61	54.0
Expenditures							
Dept: 650.000 WATER DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	107,890.00	107,890.00	53,137.48	5,359.30	0.00	54,752.52	49.3
720.010 SALARIES OVERTIME	14,000.00	14,000.00	4,073.40	413.98	0.00	9,926.60	29.1
720.020 SALARIES PART TIME	8,798.00	8,798.00	2,371.17	242.22	0.00	6,426.83	27.0
720.022 SOCIAL SECURITY	9,447.00	9,447.00	4,434.18	438.61	0.00	5,012.82	46.9
720.024 UNEMPLOYMENT INSURANCE	616.00	616.00	110.77	81.81	0.00	505.23	18.0
720.026 WORKERS COMP INSURANCE	5,277.00	5,277.00	3,168.41	316.87	0.00	2,108.59	60.0
720.028 HEALTH INS & OTHER BENEFITS	41,604.00	41,604.00	21,883.80	2,709.97	0.00	19,720.20	52.6
720.030 RETIREMENT	10,789.00	10,789.00	5,194.96	510.15	0.00	5,594.04	48.2
720.032 LIABILITY & PROPERTY INS.	3,402.00	3,402.00	3,089.06	0.00	0.00	312.94	90.8
720.040 INTEREST EXPENSE	50.00	50.00	0.00	0.00	0.00	50.00	0.0
723.000 SUPPLIES	5,000.00	5,000.00	2,061.68	0.00	0.00	2,938.32	41.2
723.001 POSTAGE	1,500.00	1,500.00	824.41	0.00	0.00	675.59	55.0
723.020 GAS,GREASE AND OIL	2,000.00	2,000.00	1,200.68	0.00	0.00	799.32	60.0
723.041 METERS AND PARTS	1,000.00	1,000.00	137.29	0.00	0.00	862.71	13.7
723.042 DISTRIBUTION MATERIALS	5,700.00	5,700.00	1,611.78	0.00	0.00	4,088.22	28.3
723.055 COMPUTER EXPENSES	1,200.00	1,200.00	276.54	0.00	0.00	923.46	23.0
725.000 WATER AND SEWER CHARGE	350.00	350.00	84.90	0.00	0.00	265.10	24.3
727.000 TRAINING, CONFERENCES, DUES	2,000.00	2,000.00	1,370.00	770.00	0.00	630.00	68.5
725.000 TELEPHONE SERVICES	0.00	0.00	537.89	0.00	0.00	-537.89	0.0
726.000 ELECTRICAL SERVICE	700.00	700.00	263.65	0.00	0.00	436.35	37.7
727.000 HEATING/NATURAL GAS	3,500.00	3,500.00	558.45	0.00	0.00	2,941.55	16.0

REVENUE/EXPENDITURE REPORT

1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 230 - WATER FUND							
Expenditures							
Dept: 650.000 WATER DEPARTMENT							
Acct Class: 7000 Operating Expenses							
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	1,480.87	38.00	0.00	-480.87	148.1
728.034 WATER LINES MAINT-BREAKS	16,000.00	16,000.00	620.00	0.00	0.00	15,380.00	3.9
729.000 UNIFORMS,BOOTS,ETC	1,000.00	1,000.00	840.40	0.00	0.00	159.60	84.0
745.014 CONTRACT SERVICES	106,840.00	106,840.00	53,420.00	0.00	0.00	53,420.00	50.0
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
745.041 AUDIT	3,500.00	3,500.00	3,289.92	0.00	0.00	210.08	94.0
745.042 CWD WATER PURCHASE	451,212.00	451,212.00	221,881.80	0.00	0.00	229,330.20	49.2
745.050 PRINTING AND ADVERTISING	1,700.00	1,700.00	0.97	0.00	0.00	1,699.03	0.1
750.020 TRANS TO CAPITAL RESERVE	120,000.00	120,000.00	60,000.00	0.00	0.00	60,000.00	50.0
755.023 CAPITAL OUTLAY	3,850.00	3,850.00	0.00	0.00	0.00	3,850.00	0.0
770.510 STATE WATER TAX	10,371.00	10,371.00	5,091.80	0.00	0.00	5,279.20	49.1
Operating Expenses	941,296.00	941,296.00	453,016.26	10,880.91	0.00	488,279.74	48.1
Acct Class: 7800 IBM Water Costs							
745.043 CWD Water Purchase - IBM	2,230,880.00	2,230,880.00	1,169,551.96	0.00	0.00	1,061,328.04	52.4
770.511 State Water Tax - IBM	51,275.00	51,275.00	26,839.18	0.00	0.00	24,435.82	52.3
IBM Water Costs	2,282,155.00	2,282,155.00	1,196,391.14	0.00	0.00	1,085,763.86	52.4
Acct Class: 8000 Capital Projects							
750.178 RAILROAD AVE. RDWY/WTR LINE	0.00	0.00	3,284.54	0.00	0.00	-3,284.54	0.0
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	11,975.98	0.00	0.00	-11,975.98	0.0
750.300 SCHOOL ST. RDWY/WTR/SWR RECONS	0.00	0.00	156,740.68	0.00	0.00	-156,740.68	0.0
750.310 HILLCREST DRNG/N HILLCRST DR/W	0.00	0.00	1,229.99	0.00	0.00	-1,229.99	0.0
750.320 BRIAR LANE RD/SDWK/WTR LINE	0.00	0.00	10.50	0.00	0.00	-10.50	0.0
750.321 BOND LEGAL COSTS	0.00	0.00	644.00	0.00	0.00	-644.00	0.0
Capital Projects	0.00	0.00	173,885.69	0.00	0.00	-173,885.69	0.0
WATER DEPARTMENT	3,223,451.00	3,223,451.00	1,823,293.09	10,880.91	0.00	1,400,157.91	56.6
Expenditures	3,223,451.00	3,223,451.00	1,823,293.09	10,880.91	0.00	1,400,157.91	56.6
Net Effect for WATER FUND	0.00	0.00	-82,856.70	175,244.01	0.00	82,856.70	0.0
Change in Fund Balance:			-82,856.70				
Fund: 400 - SANITATION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
432.040 MISCELLANEOUS SEWER RECEIPTS	20,000.00	20,000.00	151,998.22	0.00	0.00	-131,998.22	760.0
440.000 INTEREST EARNINGS	0.00	0.00	194.04	0.00	0.00	-194.04	0.0
442.000 ESSEX PUMP STATION FEES	22,075.00	22,075.00	12,321.49	0.00	0.00	9,753.51	55.8
442.010 2 PARY AGREEMNT REV	15,000.00	15,000.00	7,500.00	0.00	0.00	7,500.00	50.0
500.000 ANNUAL CUSTOMER CHARGE	403,915.00	403,915.00	266,186.35	0.00	0.00	137,728.65	65.9
500.001 ANNUAL CUSTOMER CHARGE - PEN	2,000.00	2,000.00	1,352.99	0.00	0.00	647.01	67.6
Revenue	462,990.00	462,990.00	439,553.09	0.00	0.00	23,436.91	94.9
Acct Class: 5990 Non Operating Revenues							
430.012 WWTF CAPACITY SALE REVENUE	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	458.37	0.00	0.00	-458.37	0.0
440.020 INTEREST WWTF RESERV	0.00	0.00	449.93	0.00	0.00	-449.93	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	42,500.00	0.00	0.00	-42,500.00	0.0
Non Operating Revenues	0.00	0.00	143,408.30	0.00	0.00	-143,408.30	0.0
Dept: 000.000	462,990.00	462,990.00	582,961.39	0.00	0.00	-119,971.39	125.9
Revenues	462,990.00	462,990.00	582,961.39	0.00	0.00	-119,971.39	125.9

REVENUE/EXPENDITURE REPORT
1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 400 - SANITATION FUND							
Expenditures							
Dept: 400.000 SANITATION DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	80,190.00	80,190.00	41,392.95	4,211.24	0.00	38,797.05	51.6
720.010 SALARIES OVERTIME	8,000.00	8,000.00	5,145.82	661.04	0.00	2,854.18	64.3
720.020 SALARIES PART TIME	12,683.00	12,683.00	2,386.62	242.05	0.00	10,296.38	18.8
720.022 SOCIAL SECURITY	7,839.00	7,839.00	3,656.29	380.17	0.00	4,182.71	46.6
720.024 UNEMPLOYMENT INSURANCE	668.00	668.00	269.60	69.57	0.00	398.40	40.4
720.026 WORKERS COMP INSURANCE	4,177.00	4,177.00	2,114.84	218.08	0.00	2,062.16	50.6
720.028 HEALTH INS & OTHER BENEFITS	41,604.00	41,604.00	21,883.76	2,709.98	0.00	19,720.24	52.6
720.030 RETIREMENT	8,019.00	8,019.00	4,307.65	432.32	0.00	3,711.35	53.7
720.032 LIABILITY & PROPERTY INS.	6,800.00	6,800.00	5,780.17	0.00	0.00	1,019.83	85.0
723.000 SUPPLIES	1,000.00	1,000.00	20.65	0.00	0.00	979.35	2.1
723.001 POSTAGE	3,000.00	3,000.00	1,646.53	0.00	0.00	1,353.47	54.9
723.020 GAS,GREASE AND OIL	3,000.00	3,000.00	744.85	0.00	0.00	2,255.15	24.8
723.041 METERS AND PARTS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
723.055 COMPUTER EXPENSES	2,800.00	2,800.00	553.09	0.00	0.00	2,246.91	19.8
723.065 WATER AND SEWER CHARGE	1,500.00	1,500.00	144.09	0.00	0.00	1,355.91	9.6
724.000 TRAINING, CONFERENCES, DUES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
726.000 ELECTRICAL SERVICE	8,500.00	8,500.00	4,235.29	0.00	0.00	4,264.71	49.8
727.000 HEATING/NATURAL GAS	1,800.00	1,800.00	424.52	0.00	0.00	1,375.48	23.6
728.020 MAINTENANCE OTHER	1,500.00	1,500.00	2,525.15	0.00	0.00	-1,025.15	168.3
728.040 PUMP STATION MAINTENANCE	4,000.00	4,000.00	2,899.10	109.23	0.00	1,100.90	72.5
728.060 SANITATION LINES MAINTENANCE	10,000.00	10,000.00	3,824.30	0.00	0.00	6,175.70	38.2
728.063 SUSIE WILSON PS COSTS	7,000.00	7,000.00	3,233.25	0.00	0.00	3,766.75	46.2
728.064 WEST ST PS COSTS	10,000.00	10,000.00	6,816.90	0.00	0.00	3,183.10	68.2
729.000 UNIFORMS,BOOTS,ETC	1,000.00	1,000.00	846.83	48.00	0.00	153.17	84.7
745.014 CONTRACT SERVICES	137,140.00	137,140.00	68,570.00	0.00	0.00	68,570.00	50.0
745.015 RIGHT OF WAY AGREEMENTS	8,400.00	8,400.00	7,845.87	20.83	0.00	554.13	93.4
745.017 SANIT. LINE BACK-UP CLEANING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
745.019 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
745.041 AUDIT	1,700.00	1,700.00	1,644.96	0.00	0.00	55.04	96.8
750.020 TRANS TO CAPITAL RESERVE	85,000.00	85,000.00	42,500.00	0.00	0.00	42,500.00	50.0
755.023 CAPITAL OUTLAY	670.00	670.00	0.00	0.00	0.00	670.00	0.0
Operating Expenses	462,990.00	462,990.00	235,413.08	9,102.51	0.00	227,576.92	50.8
Acct Class: 8000 Capital Projects							
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	23,952.04	0.00	0.00	-23,952.04	0.0
750.300 SCHOOL ST. RDWY/WTR/SWR RECONS	0.00	0.00	93,235.94	0.00	0.00	-93,235.94	0.0
750.427 MISC PS WORK - (FY12 BUDGET)	0.00	0.00	4,590.48	0.00	0.00	-4,590.48	0.0
750.430 RIVER ST. PS CNTL PANEL, ANODE	0.00	0.00	1,695.00	0.00	0.00	-1,695.00	0.0
750.431 SO ST PS PUMPS,VALVS,VENT,ANOD	0.00	0.00	2,625.00	0.00	0.00	-2,625.00	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	4,253.04	0.00	0.00	-4,253.04	0.0
794.062 TRANS TO WWTF FOR DEBT PYMNTS	0.00	0.00	30,472.71	0.00	0.00	-30,472.71	0.0
Capital Projects	0.00	0.00	160,824.21	0.00	0.00	-160,824.21	0.0
SANITATION DEPARTMENT	462,990.00	462,990.00	396,237.29	9,102.51	0.00	66,752.71	85.6
Expenditures	462,990.00	462,990.00	396,237.29	9,102.51	0.00	66,752.71	85.6
Net Effect for SANITATION FUND	0.00	0.00	186,724.10	-9,102.51	0.00	-186,724.10	0.0
Change in Fund Balance:							
Fund: 600 - WASTEWATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
460.000 INTEREST EARNINGS	0.00	0.00	202.91	0.00	0.00	-202.91	0.0
460.001 MISC. - UNCLASSIFIED RECEIPTS	0.00	0.00	1,123.80	0.00	0.00	-1,123.80	0.0
460.011 VILLAGE USER PENALTIES	3,000.00	3,000.00	1,845.34	0.00	0.00	1,154.66	61.5
460.012 VILLAGE USER CHARGE	711,876.00	711,876.00	356,305.00	0.00	0.00	355,571.00	50.1
460.013 WASTEWATER CHARGE - ESSEX	465,440.00	465,440.00	271,506.69	77,573.34	0.00	193,933.31	58.3

REVENUE/EXPENDITURE REPORT
1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 600 - WASTEWATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
460.014 WASTEWATER CHARGE - WILLISTON	569,380.00	569,380.00	284,029.98	0.00	0.00	285,350.02	49.9
460.016 PUMP STATION MAINT. FEE	30,300.00	30,300.00	15,150.00	0.00	0.00	15,150.00	50.0
460.025 VILL. SEPTAGE DISCHARGE INCOME	12,000.00	12,000.00	8,991.17	1,894.64	0.00	3,008.83	74.9
460.026 SHARED SEPTAGE REVENUES	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
460.027 VILLAGE LEACHATE REVENUES	0.00	0.00	2,944.33	2,419.43	0.00	-2,944.33	0.0
Revenue	1,797,996.00	1,797,996.00	942,099.22	81,887.41	0.00	855,896.78	52.4
Acct Class: 5990 Non Operating Revenues							
430.013 ESSEX - DEBT PAYMENT	0.00	0.00	28,401.99	0.00	0.00	-28,401.99	0.0
430.014 WILLISTON - DEBT PAYMENT	0.00	0.00	26,339.80	0.00	0.00	-26,339.80	0.0
430.015 ESSEX JCT - DEBT PAYMENT	0.00	0.00	30,472.71	0.00	0.00	-30,472.71	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	331.40	0.00	0.00	-331.40	0.0
440.012 WWTF REFURB INTEREST	0.00	0.00	312.64	0.00	0.00	-312.64	0.0
445.100 SALE OF ASSET	0.00	0.00	2,058.87	0.00	0.00	-2,058.87	0.0
460.103 EFFICIENCY VT NON-OP REV	0.00	0.00	15,220.00	15,220.00	0.00	-15,220.00	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	130,000.00	0.00	0.00	-130,000.00	0.0
Non Operating Revenues	0.00	0.00	233,137.41	15,220.00	0.00	-233,137.41	0.0
Dept: 000.000	1,797,996.00	1,797,996.00	1,175,236.63	97,107.41	0.00	622,759.37	65.4
Revenues	1,797,996.00	1,797,996.00	1,175,236.63	97,107.41	0.00	622,759.37	65.4
Expenditures							
Dept: 600.000 WASTEWATER TREATMENT PLANT							
Acct Class: 7000 Operating Expenses							
700.000 SALARIES REGULAR	308,467.00	308,467.00	169,146.55	16,602.59	0.00	139,320.45	54.8
720.010 SALARIES OVERTIME	45,000.00	45,000.00	21,311.63	2,569.78	0.00	23,688.37	47.4
720.020 SALARIES PART TIME	15,000.00	15,000.00	6,698.85	260.44	0.00	8,301.15	44.7
720.022 SOCIAL SECURITY	28,612.00	28,612.00	14,729.69	1,460.72	0.00	13,882.31	51.5
720.024 UNEMPLOYMENT INSURANCE	1,535.00	1,535.00	351.83	264.25	0.00	1,183.17	22.9
720.026 WORKERS COMP INSURANCE	16,530.00	16,530.00	8,529.17	865.68	0.00	8,000.83	51.6
720.028 HEALTH INS & OTHER BENEFITS	107,085.00	107,085.00	49,191.02	6,091.54	0.00	57,893.98	45.9
720.030 RETIREMENT	30,847.00	30,847.00	16,598.82	1,679.58	0.00	14,248.18	53.8
720.032 LIABILITY & PROPERTY INS.	25,000.00	25,000.00	21,148.32	0.00	0.00	3,851.68	84.6
720.040 INTEREST EXPENSE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
723.000 SUPPLIES	9,000.00	9,000.00	5,487.81	8.98	0.00	3,512.19	61.0
723.005 SUPPLIES - LABORATORY	10,000.00	10,000.00	10,083.61	0.00	0.00	-83.61	100.8
723.013 CHEMICALS	195,000.00	195,000.00	110,800.16	9,339.40	0.00	84,199.84	56.8
723.020 GAS, GREASE AND OIL	6,000.00	6,000.00	2,486.76	135.06	0.00	3,513.24	41.4
723.065 WATER AND SEWER CHARGE	7,000.00	7,000.00	1,425.09	0.00	0.00	5,574.91	20.4
724.000 TRAINING, CONFERENCES, DUES	6,500.00	6,500.00	2,951.18	64.96	0.00	3,548.82	45.4
725.000 TELEPHONE SERVICES	4,500.00	4,500.00	2,716.83	172.26	0.00	1,783.17	60.4
726.000 ELECTRICAL SERVICE	200,000.00	200,000.00	77,185.14	0.00	0.00	122,814.86	38.6
727.000 HEATING/NATURAL GAS	20,000.00	20,000.00	5,582.74	0.00	0.00	14,417.26	27.9
728.020 MAINTENANCE OTHER	70,000.00	70,000.00	64,512.72	1,368.85	0.00	5,487.28	92.2
728.030 VEHICLE MAINTENANCE	2,500.00	2,500.00	1,011.35	250.96	0.00	1,488.65	40.5
729.000 UNIFORMS, BOOTS, ETC	4,000.00	4,000.00	1,861.50	94.41	0.00	2,138.50	46.5
745.000 CONTRACT LABORATORY SERVICE	7,000.00	7,000.00	4,201.81	820.25	0.00	2,798.19	60.0
745.014 CONTRACT SERVICES	53,420.00	53,420.00	26,710.00	0.00	0.00	26,710.00	50.0
745.031 LEGAL SERVICES	1,000.00	1,000.00	676.50	0.00	0.00	323.50	67.7
745.033 GRIT DISPOSAL	10,000.00	10,000.00	3,292.19	120.69	0.00	6,707.81	32.9
745.034 SLUDGE DEWATERING	150,000.00	150,000.00	52,456.00	0.00	0.00	97,544.00	35.0
745.035 SLUDGE MANAGEMENT	178,000.00	178,000.00	68,961.69	0.00	0.00	109,038.31	38.7
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
745.041 AUDIT	4,000.00	4,000.00	3,862.08	0.00	0.00	137.92	96.6
745.042 WWTF ANNUAL PERMIT FEE	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
750.020 TRANS TO CAPITAL RESERVE	260,000.00	260,000.00	130,000.00	0.00	0.00	130,000.00	50.0
755.023 CAPITAL OUTLAY	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0

REVENUE/EXPENDITURE REPORT
1/27/15 Bill List

Village of Essex Junction

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 600 - WASTEWATER FUND							
Expenditures							
Dept: 600.000 WASTEWATER TREATMENT PLANT							
Operating Expenses	1,797,996.00	1,797,996.00	883,971.04	42,170.40	0.00	914,024.96	49.2
Acct Class: 8000 Capital Projects							
750.607 WWTF PICKUP TRUCK	0.00	0.00	27,572.00	0.00	0.00	-27,572.00	0.0
750.625 WWTF REFURBISH (11)	0.00	0.00	137,080.83	-66,071.00	0.00	-137,080.83	0.0
750.626 RZEDB Interest	0.00	0.00	25,214.50	0.00	0.00	-25,214.50	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	702.25	0.00	0.00	-702.25	0.0
750.630 NETWORKING & SOFTWARE	0.00	0.00	12,707.00	0.00	0.00	-12,707.00	0.0
750.632 CO-GEN	0.00	0.00	232,807.17	0.00	0.00	-232,807.17	0.0
750.637 UTILITY VEHICLE	0.00	0.00	15,184.08	0.00	0.00	-15,184.08	0.0
Capital Projects	0.00	0.00	451,267.83	-66,071.00	0.00	-451,267.83	0.0
WASTEWATER TREATMENT PLANT	1,797,996.00	1,797,996.00	1,335,238.87	-23,900.60	0.00	462,757.13	74.3
Expenditures	1,797,996.00	1,797,996.00	1,335,238.87	-23,900.60	0.00	462,757.13	74.3
Net Effect for WASTEWATER FUND	0.00	0.00	-160,002.24	121,008.01	0.00	160,002.24	0.0
Change in Fund Balance:			-160,002.24				
Grand Total Net Effect:	-35,000.00	-35,000.00	2,151,962.62	101,023.50	0.00	-2,186,962.62	