

SCOTT + PARTNERS
ARCHITECTS

20 main street essex junction vermont 05452
p. 802.879.5153 f. 802.872.2764
www.scottpartners.com

architecture
planning
interiors

ESSEX TOWN OFFICES
ESSEX JUNCTION, VT

EXISTING FLOOR PLAN
(Town Offices & Police Station)

project owner

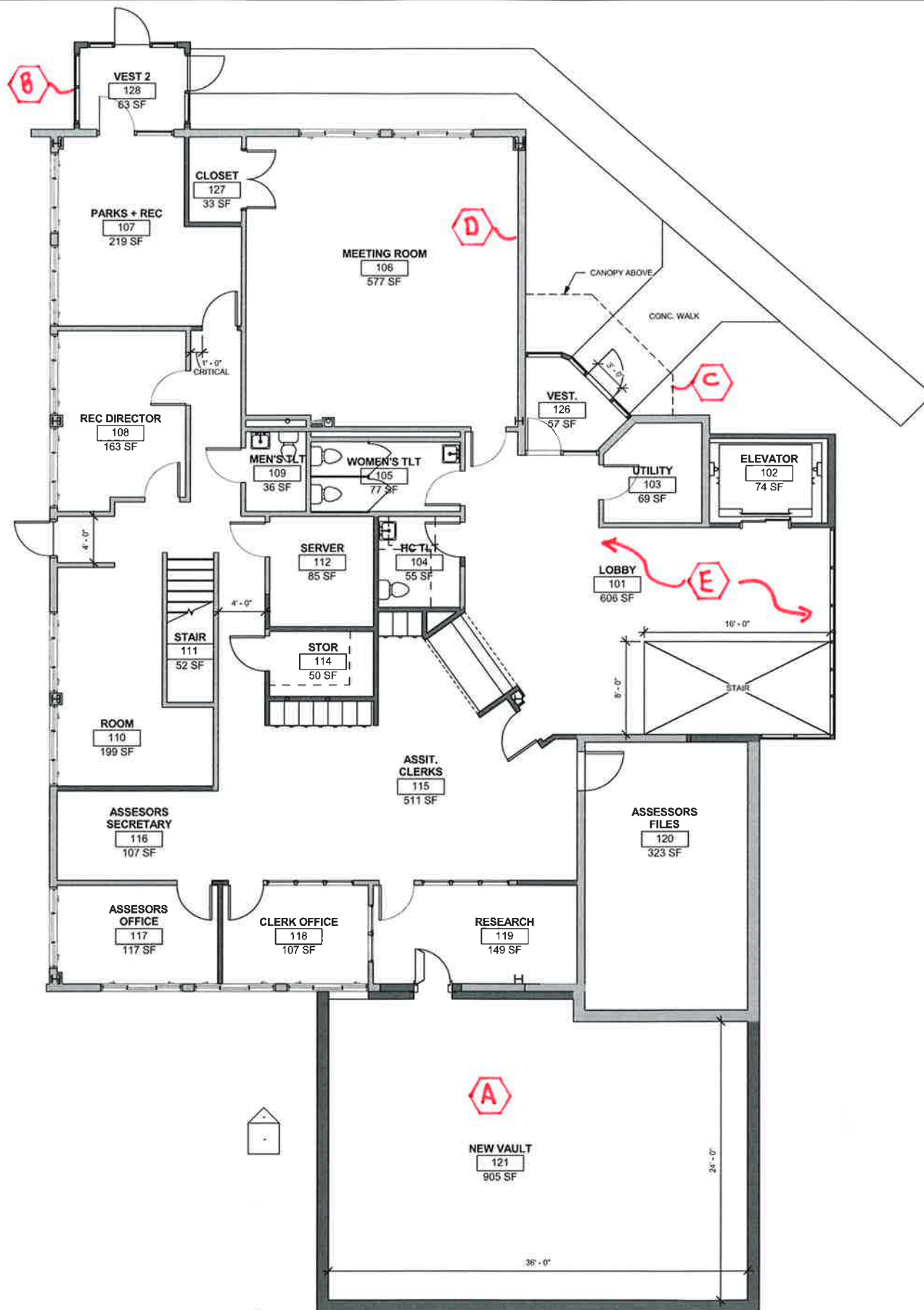
project name

| | |
|-------------|-----------|
| scale: | AS-NOTED |
| project no. | 08- |
| checked by: | |
| drawn by: | |
| date: | 05/30/08 |
| date | revisions |

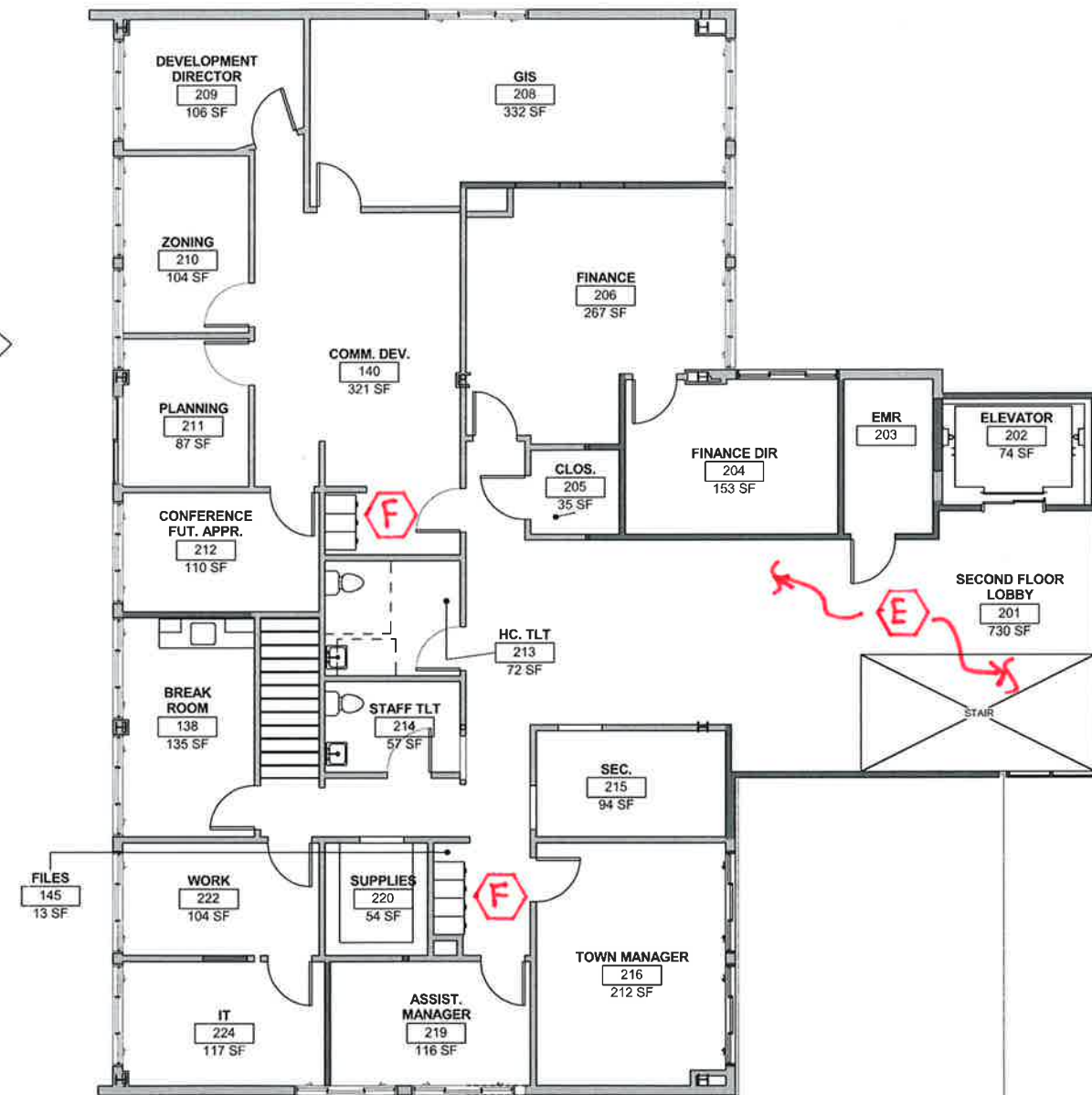
sheet title:

sheet no.

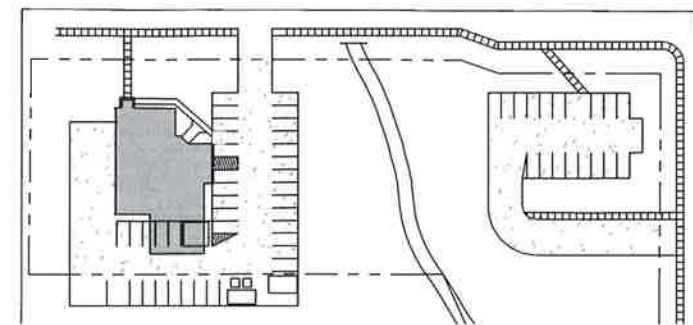
SK1 EXISTING FRAMING



1 FIRST FLOOR PLAN
3/16" = 1'-0"



2 SECOND FLOOR PLAN
3/16" = 1'-0"



3 KEY PLAN
1" = 60'-0"

3/24/14
KEYNOTES ADDED BY OJK
SK2



SCOTT + PARTNERS
ARCHITECTURE
20 MAIN ST. ESSEX, JUNCTION, VT 05452
P: 802.879.5153 F: 802.872.2764 SCOTTPARTNERS.COM

project name:
TOWN OF ESSEX - 81 MAIN STREET
FEASIBILITY STUDY

scale: As indicated
project no. 14-986
checked by: Checker
drawn by: Author
date: 03-21-2014

| Date | Revisions |
|------|-----------|
| | |

sheet title:
PROPOSED
FLOOR PLANS

sheet no.
A2.1

CODE REVIEW SUMMARY

Essex Town Offices
81 Main Street

March 26, 2014

This project is being reviewed under Vermont's current *Fire and Building Safety Code, 2012*; *International Building Code, 2012*; and *NFPA 1 and 101 Life Safety Code, 2012*, the *Vermont Access Rules 2012*, and the *federal ADA 2010*. Vault expansion work will be done in accordance with *NFPA 232- Standards for the Protection of Records*.

This review assumes minor renovations and limited additions to the existing Town Office building. Additions will be to expand the public records Vault and to provide accessibility to the upper floor by means of an elevator. Space currently occupied by the Police Department (who is moving out) will be re-purposed for Town office use.

| IBC 2012 governing construction type, height, fire area. | |
|--|---|
| 1. General description: | Existing office building → Additions subject to height and fire area limits. The building is currently not sprinkled. |
| 2. Occupancy/Use Classification: | Business Occupancy |
| 3. Construction Type: Fire resistive construction: (IBC Table 601-602) | Existing 5B, Wood framed walls, ceilings, floors, and roof. Vault: poured concrete: 8" thick- reinforced. 4-6 hours min. rated. Original drawings are available. |
| 4. Allowable Height and Area: (Table 503) | B - Allowable area = 9,000 SF per floor: Actual building area = 3,950 exist. 1 st fl. 3,520sf second floor. Proposed additions allowed up to 5,050sf. Allowable height = 2 stories Building Height = 30' Actual Height = 2 stories, 24' max. existing ht. |
| 5. Area Modifications: (Section 506) | N/A |
| 6. Fire rated Use separations: | N/A -all one use. |
| NFPA 101 – Chapter 39, Existing Business Occupancies | |
| 7. Classification of Occupancy: | Ordinary Hazard |
| 8. Occupant Load: | 1 st floor: 3,950 sf at 100sf/person = 40 person occupancy load. 2 nd floor: 3,520 sf at 100sf/person = 35 person occupancy load Totals: 7,470 sf = 75 persons. Large meeting room on first floor: 600sf (below 750sf or threshold for assembly use category) → treat as business use. |
| 9. Means of Egress Components: | Stairs/exits: currently unenclosed. Unenclosed vertical openings and exits permitted by VT bldg code exception 101:39.3.1.1(3) and (4) with smoke detection and 75' travel distance, max. → check travel distances. Distances are acceptable in existing configuration. Proposed additions will increase exit distances beyond 75'. The expanded building will need to be sprinkled or have the stairs/exits enclosed. Rating in Vermont is 1 hr. Doors rated 1 hour. No windows larger than 100sq. in. unless they are 1 hour rated safety glass (expensive). |
| 10. Doors: | No door in any means of egress shall be locked against egress when the building is occupied. |

CODE REVIEW SUMMARY

Essex Town Offices
81 Main Street

March 26, 2014

| | |
|---|---|
| 11. Stairs: | Clear width of stairs shall be not less than 36" if serving <50 people. Otherwise and recommended →44" min. Existing may be allowed at 36". Headroom must be 6'-8" min. |
| 12. Number of exits: | 2 required (unless the building is sprinkled- exception 39.2.4.6). |
| 13. Arrangement of Means of Egress: | <u>Dead end corridor</u> : 50 feet, max. <u>Common Path of Travel</u> : 75'. |
| 14. Travel Distance to Exits: | 200 Feet (un-sprinkled) |
| 15. Marking of Means of Egress: | Emergency lighting not required, but recommended: Per smoke detection in areas open to exit ways |
| 16. Protection of Vertical Openings: | Unenclosed allowed VT code as noted above. |
| 17. Protection from Hazards: | Boiler or furnace rooms shall have a one hour fire rated separation. Doors shall be a minimum $\frac{3}{4}$ hour fire protection rating and be self or automatic closing. |
| 18. Cooking Equipment: | May only be used for food warming. |
| 19. Interior Finishes: | Interior wall and ceiling finishes in Exit and exit access corridors: Class A, Class B Interior wall and ceiling finish material at remaining locations may be: Class A, Class B, or Class C. Interior floor finish shall be class I or Class II. |
| 20. Detection, Alarm, and Communications Systems: | 39.3.4.1. Fire Alarm System – Not required. |
| 21. Extinguishing Requirements: | Portable fire extinguishers – required. One per floor, min NFPA 80. VAULT- as required under NFPA 232 protection of records requirements. (Recommend gas system). |
| 22. Corridors: | width shall be 44 min if serving more than 50 persons. –But: No special requirement due to single tenant use. |
| | |

| Space /Activity | | Staff - Now | Description/Requirements | Adjacency Requirements | Proposed Location | Current Area | 2014 Program Minor Expansion | 2014 Program Major Expansion | 2004 Program (New Bldg) | 2014 LINCOLN HALL | Remarks |
|---|---------------------------------|----------------|---|---|----------------------|-----------------|------------------------------------|------------------------------------|-------------------------------|-------------------------|--|
| Town Clerk | | | | | | | | | | | |
| Town Clerk | Clerk- Open Office | 2 | 2 work stations, counter, view of entry, file security | Vault, Public Work Room, Title Research | Main Level | 300 | 529 | 514 | 590 | | |
| | Town Clerk- Office | 1 | enclosed office | Vault, Public Work Room, Title Research | Main Level | 96 | 107 | 94 | 168 | | |
| | Public Work Room | | | Clerk's Office, Vault | Main Level | 0 | 149 | 128 | 278 | | |
| | Title Research/ Conference Room | | work area, meetings, seats 12, counter | Clerk's Office, Vault | Main Level | 0 | (Clerk-Open) | (Clerk-Open) | 300 | | |
| | Reception / Waiting | | Seating area for waiting visitors | Entry/ Town Clerk | Main Level | 0 | (Clerk-Open) | (Clerk-Open) | 100 | | |
| | Office Storage | | Supplies closet | Town Clerk's Office | Main Level | 100 | 20 | 61 | 90 | | extra storage in current vault |
| | Vault - 6 hour rated | | requires workspace and clerk's control | records research area | Main Level | 372 | 905 | 1,007 | 850 | 905 | |
| | Finance Office | 2 | 2 workstations | town clerk | Main Level | 130 | 267 | 294 | 180 | | |
| | Finance Director | 1 | enclosed office | Finance office, clerk, town mgr | Main Level | 93 | 153 | 159 | 180 | | |
| | Future Offices | | | Finance, Clerk | Main Level | 0 | 0 | 584 | | | |
| | File room | | filing cabinets | Finance office, clerk, town mgr | Main Level | 0 | 372 | 372 | 98 | | repurpose current vault |
| Town Clerk Area | | | | | | 1,091 | 2,502 | 3,213 | 2,834 | 2,590 | 1ST FLOOR |
| Assessor | Assessor | 1 | enclosed office for meetings | Public, Town Clerk | 1st | 115 | 117 | 146 | 140 | | |
| | Open office, records | 2 | staff space, public research, records storage | Assessor, Mapping | 1st | 183 | 200 | 357 | 400 | | |
| | Appraiser (future) | fut | enclosed office | assessor, planning, records | varies | 0 | CONF 110 | 86 | 100 | | |
| | Records | | filing cabinets | assessor | 1st | 0 | in open | in open | 120 | | files in open office |
| | copier | | isolated copy area (noise) | assessor | 1st | 0 | in open | in open | 50 | | |
| Assessor Area | | | | | | 298 | 317 | 589 | 810 | 521 | 2ND FLOOR |
| Community Development | Open Office area | 1 | Public- layout table, copies | Public, Zoning Assistant, Planner | 2nd fl | 196 | 321 | 458 | 400 | | |
| | Development Director | 1 | enclosed office, mtg space | Public, Planning + Zoning | 2nd fl | 106 | 106 | 144 | 140 | | |
| | Zoning administator | 1 | enclosed office, mtg space | Public, planning | 2nd fl | 104 | 104 | 128 | 120 | | |
| | Town Planner | 1 | enclosed office, mtg space | | 2nd fl | 87 | 87 | 96 | 100 | | |
| | Conference Room/Fut | | conference, meeting | Planning and zoning | 2nd fl | 0 | 110 | 92 | 100 | | Conf.--> Fut. Appraisers |
| | Work Room | | work room, layout, meeting | Planning and zoning | 2nd fl | 0 | GIS | in open | 160 | | Layout tables in GIS |
| | Mapping, GIS | 1 | CAD drafting station, flat files, maps layout and storage | assessor, planning, records | 2nd fl | 200 | 332 | 292 | 280 | | |
| | Flat Files | | records, flat files | Mapping, planning, zoning | 2nd fl | 42 | 42 | 42 | 200 | | Large Flat Files in GIS |
| Planning and Zoning | | | | | | 735 | 1,102 | 1,252 | 1,500 | 1,510 | 2ND FLOOR |
| Parks & Rec | Recreation Director | 1 | enclosed office | Rec office | 1st | 90 | 90 | 208 | 150 | | |
| | Administrator Office | 1 | | All Departments Public | 1st | 80 | in open | in 364 | 100 | | |
| | Grant administrator | fut | | | 1st | 0 | in open | in 364 | 100 | | |
| | Open Rec Office | 1 | sign-ups, group work | Street access | 1st | 90 | 338 | 776 | 450 | | should be on grade level by entry |
| | Rec storage | | space for program equip not kept elsewhere | Rec office | 1st | 0 | 100 | in 364 | 20 | | |
| Parks & Rec | | | | | | 260 | 528 | 528 | 820 | 576 | 1ST FLOOR |
| Town Manager - Administrative | Town Manager | 1 | enclosed office, mtg space | All Departments Public | 2nd fl | 244 | 212 | 389 | 200 | | |
| | Assist. Town Mgr | 1 | enclosed office, mtg space | All Depts, Town Mgr. | 2nd fl | 94 | 116 | 146 | 140 | | |
| | Admin Assistant | 1 | open office, reception | Administrators | 2nd fl | 94 | 94 | 146 | 600 | | |
| | Economic Development | fut | enclosed office | Town Mgr | 2nd fl | 0 | future | 131 | 100 | | |
| | IT staff | fut | office, work area | All Departments | 2nd fl | 0 | 117 | 219 | 100 | | |
| | Future Staff/work | fut | office, work area | All Departments | 2nd fl | 0 | 104 | 600 | 100 | | 3 offices in Major reno |
| | Conference Room | | seats 12, some cabinets, coffee | All Departments | 2nd fl | 0 | -- | 210 | 240 | | |
| | Break Room/kit | | staff area, kitchenette | All Departments | 2nd fl | 54 | 135 | 166 | 300 | | |
| | Bathrooms | | staff, some public | All Departments | 2nd fl | 72 | 129 | 284 | 350 | | M/W on each floor, 1 shower |
| | Files | | filing cabinets | Managers | 2nd fl | 43 | 58 | 97 | 300 | | |
| Administration Area | | | | | | 601 | 965 | 2,388 | 2,430 | 1,040 | 2ND FLOOR |
| Public | Public (Meeting) Space | | large meeting room, multi-media, ADA access | Public entry, bathrooms | Main Level | 577 | 577 | 1,116 | 2,000 | 1,162 | divide in to two rooms |
| | Chairs, storage | | storage for chairs, tables, voting equipment | meeting room | | 0 | -- | 54 | 300 | | |
| | Lobby | | break-out space | | Main Level | 200 | 482 | 587 | 1,400 | | |
| | vestibule | | air-lock | main entry | Main Level | 50 | 57 | 53 | 70 | | 2 (rec entry and main entry) |
| | Closets / Storage | | | All Departments | varies | 15 | 90 | 200 | 200 | | several dispursed locations |
| | Toilets | | men/women, accessible | by Meeting/lobby | Main Level | 138 | 168 | 196 | 420 | | Minor= add one unisex ea. floor Full =2 unisex on 1st, 1 on 2nd |
| | Trash, Recycle | | near exits | protetected from exits | | 0 | 20 | 48 | 100 | | |
| | Janitor | | Mop sink, Supplies | | Main Level | 4 | 6 | 21 | 75 | | one on each floor |
| Public General Use Area | | | | | | 984 | 1,400 | 2,275 | 4,565 | 1,826 | ALL FLOORS |
| | | | | | | | | | | | |
| Total Net Program Area | | | | | | | 3,969 | 6,814 | 10,245 | 12,959 | 8,063 |
| | Mechanical/Elec | | most mech on roof | | Main | 65 | 69 | 139 | 600 | 3,500 | ← Entire Basement |
| | Stairs | | two means of egress | lobby | | 296 | 286 | 222 | 720 | 694 | |
| | Elevator | | stretcher size, ADA | entry, lobby | | 0 | 140 | 140 | 120 | 126 | |
| | Data/IT/Server | | head end for IT | All Departments | | 20 | | 61 | 60 | 45 | |
| Circulation, walls, efficiency factor (typically 25-30%) | | | | | | 1,381 | 1,636 | 1,593 | 3,240 | 4,365 | |
| Total Existing SF (Current SF does not include the Police SF area at 2,055) | | | | | | 5,415 | 7,470 | 7,470 | 17,699 | 12,608 | |
| Proposed New Addition | | | | | | | 1,475 | 4,930 | | 790 | |
| | | | | | | | | | | | |
| Total Existing and New Square Footage | | | | | | 5,415 | 8,945 | 12,400 | 17,699 | 13,398 | |



Zoning + Planning Review

Project: 81 Main Street – Essex Town Offices

Review Date: 7/1/14

Subject: Zoning Opportunities

Regulations: Essex Junction Land Development Code (LDC), latest edition – March 29, 2011.

Potential uses for 81 Main Street following hypothetical sale.

Existing Zoning: Residential Office – Professional Office Overlay District (see reference notes below from earlier zoning memo.)

Should the Town end up moving out and looking to sell 81 Main, there are a number of potential uses for this 7,500sf existing office building.

The most obvious would be to market and sell “as is” as a Professional Office building. It is good visibility/location and good parking, even without the leased portion in the back.

Staying with a “similar” use may be the easiest to permit as well. It appears that an administrative determination would be possible as indicated in the concluding paragraph of Section 609 Residential Office (RO) in the Village LDC.

I. Standards for Existing Non-Residential Structures. Current uses of non-residential type structures may be sold or leased to support another use, providing it is, in the opinion of the Administrative Officer, similar to the original use and intensity.

In the Professional Office Overlay District, any specific use must be reviewed by the Planning Commission. Criteria under review are listed below in the reference notes. Uses NOT permitted are specifically identified as Retail and Industrial.

Other permitted uses in the RO District that would likely be allowed in the PO Overlay District as well, and for which this building appears suitable include:

- Business service (conditional), but likely OK given fairly isolated location.
- Day Care Facility- (conditional). Probably a good fit with location on main road and good walking distance to many resources.
- Family Care facility.
- Medical / Dental Lab
- Personal Services (conditional)
- Recreation use, low intensity (aerobics, martial arts, physical therapy, etc.)
- School

Excerpt from the RO District permitted use section.

Businesses to be allowed in this district are those which generally serve customers on an appointment only basis, and shall be restricted to the following:

(a) Doctor, lawyer, accountant, insurance agent, planner, engineer, architect and similar professions.

(b) Real estate offices and travel agencies.

(c) Barber shop or beauty parlor.

(d) Dance and gymnastics studios, provided that lessons are restricted to not more than ten (10) customers at a time.

(e) Retail sales associated with any of the above uses, provided that the space (including storage) allocated to retail goods shall not exceed ten (10) percent of the total floor.

(f) Apothecary type pharmacy as an accessory use, provided that the space (including storage) allocated to retail goods shall not exceed ten (10) percent of the total floor.

Reference Notes on the Parcel and applicable Zoning.

Parcel Description: The Town Office parcel is 1.9 acres in size with Indian Brook, an impaired waterway, running through the middle. The building with parking sits at the southwest end of site. Site improvements include the office building, several outbuildings for storage and a several paved parking area. Presently, the building is shared by the Town of Essex Municipal Offices and the Police Department. The police use roughly 2,000sf of the building's 7,470sf.

The building itself was originally built as a metal framed, one story gas-service station. It was subsequently modified to be 2 stories and converted to offices by Kessel-Duff, a design-build firm. In 1982, a vault was added, and the building became the Town Offices and Police Station. It has received only minor modifications since then, most recently a siding and trim replacement in 2008.

Zoning: Subject to regulations in the Village of Essex Junction LDC, Section 609: Residential Office District (R-O) and Section 616: Professional Office Overlay District. Character of the District is intended to be Office use/conversions that do not disrupt the generally residential character of the District. The overlay section adds language to clarify that existing offices in the district (that were not residential in nature to start with) may be developed or improved. Proposed changes must be reviewed by the Essex Junction Planning Commission for compatibility with surrounding office use, hours of operation, and surrounding residential use.

Other reviewable conditions of the overlay district include lighting, screening of parking lots and design of structures to be compatible with surrounding structures. There would appear to be significant leeway for improvements to this building as evidenced by its current appearance and that of surrounding structures.

Presently, the existing parking lot in the rear (east) includes a leased strip of land. The edge of pavement at the east edge of the drive lane = the property line. The row of parking east of the pavement is leased. There are 26 parking spaces now on the south side of Indian Brook. There are 17 parking spaces on the north side of the brook for a total of 43 spaces.

MEMORANDUM

To: Patrick C. Scheidel, Town Manager

Selectboard

From: Randy Viens, Town Assessor

Trevor M. Lashua, Assistant Town Manager

Date: July 10, 2014

Issue:

The issue is providing initial information related to potential sale prices for 81 Main Street and the adjacent parking lot.

Discussion:

There are limited Essex-specific comparables to use when trying to determine a potential sales price for 81 Main Street and the adjacent parking lot accessed from Densmore Drive. Two recent sales, considered land-only sales, provide some level of comparison: 3 Main Street (\$250,000) and 6 Joshua Way (\$350,000). Each parcel is in a different zoning district than 81 Main, which adds a degree of difficulty to the comparison process as potential sales price can be affected by a lot's "highest and best use."

Looking at sales prices in Essex for older office buildings is more difficult, as there are not any local sales to use to compare. A general price per square foot can be determined for leased office space in Essex (between \$8 and \$12), which can then be used to identify a rough-order-of-magnitude value for the Municipal Building. However, the price above presumes that an office being leased is in good condition, meets applicable code requirements, and can be leased quickly "as is." 81 Main Street is not such a building. The price per square foot for 81 Main Street is more appropriately estimated at a lower range, between \$5 and \$8 per square. That puts the building's sales value between \$450,000 and \$550,000. *first*

A total estimated range for both parcels is between \$700,000 and \$900,000. The estimate is before one takes into account the current condition of 81 Main Street (likely lowering that figure), zoning, and any issues arising from the proximity of the Indian Brook floodplain.

The numbers above are initial estimates. The services of a commercial realtor with knowledge of the community and region, the commercial real estate market, the ability to aid in determining the "highest and best use," and with access to the appropriate real estate databases is necessary to further refine any potential sales price to a more accurate – and likely realized – figure. The Town has lined up a commercial realtor who is willing to provide the analysis at no charge to the community should the Selectboard elect to proceed with its analysis of 81 Main Street.


Cost:

None for the initial analysis.

Recommendation:

This item is information.

MEMORANDUM

TO: Selectboard
Patrick Scheidel, Town Manager
FROM: Doug Fisher, Finance Director 
DATE: July 9, 2014
SUBJECT: Available Funds for Building Renovations

ISSUE The issue is the availability of funds that may be used for renovations to the Town's municipal office at 81 Main St...

DISCUSSION There are various sources of funds that could be used for renovations to the 81 Main St site as follows:

| | |
|---|---------------|
| Capital funds designated for Town Offices | \$ 642,000 |
| Records Preservation funds for vault construction | 525,000 |
| Capital funds that are not designated to a specific project | 398,000 |
| Capital funds designated for energy projects | <u>30,000</u> |
| Total Funds potentially available | \$1,595,000 |

The General Fund Undesignated Fund Balance at the end of FYE2013 was \$1.488 million. FYE2014 results are not final yet but it is anticipated that we will have an overall surplus for the year of at least \$100,000, bringing the total to just under \$1.6 million. It is not recommended at this time that any of this fund balance be earmarked for building renovations.

| Essex Town Hall - 81 Main Street | | | | Minimum Scope to Sell | |
|---|-------|------|----------|-----------------------|----------------------------------|
| | | | | 4/4/2014 | |
| DESCRIPTION of WORK | Price | Unit | Quantity | ESTIMATED COST | NOTES |
| Minimum scope to sell addresses roofing, moisture mitigation, HVAC deficiencies, ADA Required bathrooms and elevator, and some update of finishes. No sprinkler; Back stairs will remain as is. This will support a single tenant use. Should the building be chopped up into multiple tenants, additional life safety work will be required. | | | | | |
| SITWORK | | | | | |
| Minor Regrading for water management | | ls | 1 | \$2,500 | improve site drainage |
| Landscaping and plantings by building | | ls | 1 | \$2,000 | modify existing system |
| SUBTOTAL | | | | \$4,500 | |
| RENOVATIONS | | | | | |
| 1st Floor | | | | | |
| Minor Renovations, new finishes | \$10 | sf | 3,850 | \$ 38,500 | Minor remodel at police area |
| New underslab piping, Replace Slab | \$20 | sf | 500 | \$ 10,000 | at new fixtures |
| Full Reno- walls, new finishes | \$80 | sf | 100 | \$ 8,000 | ADA compliant toilet room |
| 2nd Floor | | | | | |
| Minor Renovations, new finishes | \$10 | sf | 3,020 | \$ 30,200 | Minor refreshing- remodel police |
| Full Reno- moving walls, new finishes | \$100 | sf | 500 | \$ 50,000 | ADA compliant toilet room |
| SUBTOTAL | | | | \$ 136,700 | |
| Systems | | | | | |
| Treat existing slab on grade: moisture barrier and finish | \$6 | sf | 3,950 | \$ 23,700 | moisture mitigation |
| New membrane roof, insulation and flashings | \$12 | sf | 3,950 | \$ 47,400 | |
| Mechanical: Upgrade HVAC systems | \$22 | sf | 7,470 | \$ 164,340 | Generally rework whole system |
| Plumbing: no work except at new ADA bathrooms | | ls | 1 | \$ 15,000 | |
| New 3 phase electric for elevator and bldg service | | ls | 1 | \$ 35,000 | |
| Electrical Upgrades: minor rework of lights/switches | \$4 | sf | 7,470 | \$ 29,880 | |
| SUBTOTAL | | | | \$ 315,320 | |
| ADDITIONS | | | | | |
| Stair, Elevator shaft and machine room addition | \$275 | sf | 600 | \$ 165,000 | small scale pricing |
| 2 stop elevator, holeless, hydrolic, ADA- 6'x7'-4" shaft | | ls | 1 | \$ 50,000 | |
| SUBTOTAL | | | | \$ 215,000 | |
| TOTAL - ESTIMATED CONSTRUCTION COST | | | | \$671,520 | |
| CONSTRUCTION CONTINGENCY (10%) | | | 10.0% | \$67,152 | |
| TOTAL ESTIMATED GENERAL CONSTRUCTION COST | | | | \$738,672 | 4-6 months duration |
| PROJECT (SOFT) COSTS | | | | | |
| A/E FEES (Arch, Structural, Mech, Plumb, Elec, IT) | | | 10% | \$73,867 | |
| PERMITS | | | 0.0055 | \$3,693 | State bldg permit |
| Haz Mat (none anticipated) | | | | \$5,000 | |
| BORINGS + GEOTECHNICAL ENGINEERING | | | | \$5,000 | |
| TESTING during construction (concrete, fill, air barrier, Cx) | | | | \$10,000 | |
| MOVING | | | | \$10,000 | |
| ADVERTISING/LEGAL | | | | \$1,000 | |
| PRINTING, MISC. OFFICE COSTS | | | | \$500 | |
| PROJECT CONTINGENCY | | | 2.0% | \$13,430 | |
| SUBTOTAL - Project Costs | | | | \$122,491 | |
| TOTAL ESTIMATED PROJECT COST 81 Main | | | | \$861,163 | |
| Notes: Costs and fees are preliminary estimates only based upon limited available information and concepts. Additional detail and confirmation of equipment, systems and details will follow in subsequent phases of design. | | | | | |

| Essex Municipal Offices - Lincoln Hall | | | | Renovations - Addition | | |
|--|---|-------|------|------------------------|-------------------------------|-----------------------------|
| | DESCRIPTION of WORK | Price | Unit | Quantity | 7/1/2014 ESTIMATED COST | NOTES |
| | Assumes similar scope to the renovations-improvements proposed for 81 Main. New vault addition; installation of elevator and new main stair; new accessible bathrooms; walls and door to support new configuration; new finishes as needed; new HVAC system; some new electrical. | | | | | |
| SITEWORK | | | | | | |
| | Building Earthwork and grading - by new addition | | ls | 1 | \$20,000 | New Vault, Elev. |
| | Demo existing vault | | ls | 1 | \$12,000 | 6 sided reinforced conc box |
| | Paving and Striping | | ls | 1 | \$5,000 | same |
| | Perimeter Foundation Drainage System | | ls | 1 | \$5,000 | by door and vault |
| | Lighting improvements | | ls | 1 | \$2,500 | limited improvemets |
| | Security | | ls | 1 | \$2,500 | modify existing system |
| | SUBTOTAL | | | | \$47,000 | |
| RENOVATIONS | | | | | | |
| Basement | | | | | | |
| | Minor Renovations, moisture mitigation | \$12 | sf | 3,500 | \$ 42,000 | |
| 1st Floor | | | | | | |
| | Minor Renovations, new flooring, painting, touch up | \$15 | sf | 3,780 | \$ 56,700 | |
| | Moderate Renovations, new doors, ceilings, finishes | \$50 | sf | 1,500 | \$ 75,000 | |
| | Structure improvements at west wing | | ls | 1 | \$ 50,000 | eliminate odd columns |
| | Full Reno- moving walls, new finishes | \$150 | sf | 1,000 | \$ 150,000 | |
| 2nd Floor | | | | | | |
| | Minor Renovations, new flooring, painting, touch up | \$15 | sf | 3,490 | \$ 52,350 | |
| | Moderate Renovations, new doors, ceilings, finishes | \$50 | sf | 1,000 | \$ 50,000 | |
| | Full Reno- moving walls, new finishes | \$150 | sf | 1,000 | \$ 150,000 | |
| | SUBTOTAL | | | | \$ 626,050 | |
| Systems | | | | | | |
| | Exterior Shell repairs, air infiltration, Brick - Historic | | ls | 1 | \$ 35,000 | |
| | Minor roof repairs- historic materials | \$20 | sf | 1,000 | \$ 15,000 | |
| | Mechanical: Upgrade HVAC systems | \$22 | sf | 11,770 | \$ 258,940 | |
| | Plumbing: generally all new plumbing and fixtures | \$4 | sf | 11,770 | \$ 47,080 | |
| | Vault Fire Suppresion - Clean agent system | | ls | 1 | \$ 23,000 | |
| | New 3 phase electric for elevator and bldg service | | ls | 1 | \$ 35,000 | |
| | Electrical Upgrades, some new panels, wiring, lights | \$5 | sf | 11,770 | \$ 58,850 | |
| | IT, Phones, Data | \$3 | sf | 11,770 | \$ 35,310 | |
| | SUBTOTAL | | | | \$ 508,180 | |
| ADDITIONS | | | | | | |
| | Vault 4/6 hour rated Cast in Place conc. Construction (1 story) | \$400 | sf | 950 | \$ 380,000 | small scale pricing |
| | Elevator shaft, stair reframing and machine room | \$275 | sf | 800 | \$ 220,000 | |
| | 2 stop elevator, holeless, hydrolic, ADA- 6'x7'-4" shaft | | ls | 1 | \$ 50,000 | |
| | SUBTOTAL | | | | \$ 650,000 | |
| TOTAL - ESTIMATED CONSTRUCTION COST | | | | | \$1,831,230 | |
| | CONSTRUCTION CONTINGENCY (10%) | | | 10.0% | \$183,123 | |
| TOTAL ESTIMATED GENERAL CONSTRUCTION COST | | | | | \$2,014,353 | 4-6 months duration |
| PROJECT (SOFT) COSTS | | | | | | |
| | A/E FEES (Arch, Structural, Mech, Plumb, Elec, IT) | | | 9% | \$181,292 | |
| | PERMITS | | | 0.0055 | \$10,072 | State bldg permit |
| | Haz Mat (none anticipated) | | | | \$5,000 | |
| | BORINGS + GEOTECHNICAL ENGINEERING | | | | \$5,000 | |
| | CIVIL DESIGN and permitting- estimate | | | | \$15,000 | |
| | TESTING during construction (concrete, fill, air barrier, Cx) | | | | \$15,000 | |
| | MOVING | | | | \$10,000 | |
| | NEW FURNISHINGS | | | | \$20,000 | |
| | ADVERTISING/LEGAL | | | | \$1,000 | |
| | PRINTING, MISC. OFFICE COSTS | | | | \$500 | |
| | CLERK OF THE WORKS | | | | \$0 | Use Town personnel |
| | COMM/TECH. work | | | | \$10,000 | |
| | PROJECT CONTINGENCY | | | 2.0% | \$36,625 | |
| | SUBTOTAL - Project Costs | | | | \$309,488 | |
| TOTAL ESTIMATED PROJECT COST Municipal Offices | | | | | \$2,323,841 | |
| Notes: Costs and fees are preliminary estimates only based upon limited available information and concepts. Additional detail and confirmation of equipment, systems and details will follow in subsequent phases of design. | | | | | | |



SCOTT + PARTNERS
ARCHITECTURE

20 MAIN ST. ESSEX JUNCTION, VT 05452

P 802.879.5153

F 802.872.2764

SCOTTPARTNERS.COM

Planning Assessment

Project: Essex Town Offices

Review Date: 7/1/2014

Subject: Suitability of Lincoln Hall to house municipal offices

Memo to: Pat Scheidel, Town Manager; Dennis Lutz, Public Works Director.

Review of Conditions and Requirements:

At your request, we have evaluated the Lincoln Hall Municipal Building with regard to its ability to support the Town Municipal Office program. In our review, we utilized the space use matrix developed for our assessment of 81 Main Street. Our review assumes that all existing municipal office staff and functions currently at 81 Main *and* Lincoln Hall will be accommodated in a single location at Lincoln Hall.

Existing Use: Lincoln Hall contains approximately 11,625 gross square feet (gsf) space on two floors and a basement. The current Village municipal offices utilize approximately 2,400 net sf, or a fairly small portion of this space. Some of this space is in the basement; it is somewhat damp, has limited daylight and is considered sub-standard space. The balance of the structure is presently occupied by the Essex CHIPS program and the Senior Center.

Program Requirements: In a study conducted by our office in 2005, we evaluated a combined village and town office located at Lincoln Hall. The program requirements have changed and certain department needs for on-site office space have been revised. For this evaluation, we are using the most recent space use requirements as developed for the recently completed 81 Main Street Assessment. Space requirements for each department include certain potential future positions and the space layouts were created to allow one or more added desks in areas felt to be subject to cyclical or perhaps permanent increases in staff. Again, this study assumes that all current Town and Village staff positions will be retained and accommodated in one facility.

Using the 2014 Space allocation matrix, we need approximately 9,000 gross sf to minimally accommodate the anticipated program space needs. Desired gross square footage was 12,400 gsf in the *larger* expansion option. This compares to 17,699 gsf in the 2004 “New Building” option. As evidence of potential layout options, we offer the attached possible building plan showing Municipal offices at Lincoln Hall. The square footages for each department and their suggested locations within the building are shown. The plan shows that the desired department square footages are available in the Lincoln Hall building, but significant work would be required.

Concerns: While the program appears to “fit”, we wish to note some potential project hurdles that will take considerable planning and funding to resolve.

1. New vault is required. The existing vault at 290sf is smaller than the current 81 Main vault and one third the size of the desired Town vault storage requirements. Since Lincoln Hall is an Historic Landmark, we are limited in possible locations for a vault expansion. The “best” location appears to require replacing the existing vault with a new one of the proper size. Demolition of the existing vault and construction of a new vault will be expensive and take parking spaces.

2. Parking is very limited on site. There are 16 parking spaces by Lincoln Hall with another 49 behind the fire station/library. However, these spaces already serve the library and surrounding business. Actual parking for Town office use would be limited; we estimate that 10-20 spaces may be available on a given day now- and some/all of those could be taken up by the increase staff use alone leaving few or none for visitors or other business use.
3. Expense of renovation: In addition to the cost of a new vault and reconfiguration of the interior, Lincoln Hall is not accessible as required by State and Federal law. New code compliant stairs, bathrooms and an elevator will be required. Further, we anticipate construction costs will be higher than similar improvements at 81 Main Street because of construction type (wood vs. masonry), and historic restrictions/requirements (façade restrictions and historic exteriors- work should be done in accordance with the Federal requirements found in the Secretary of the Interior's Guidelines for Historic Structures). A 25-30% premium should be expected on the project costs vs. 81Main with a longer permit process and more players. The State Historic Preservation Office will be involved and could place restrictions or permit conditions on the desired work.
4. Displacement of CHIPS and Senior Center: Municipal office functions would take the entire available building square footage forcing these programs to seek other locations. This study has not evaluated alternate locations or costs to relocate.

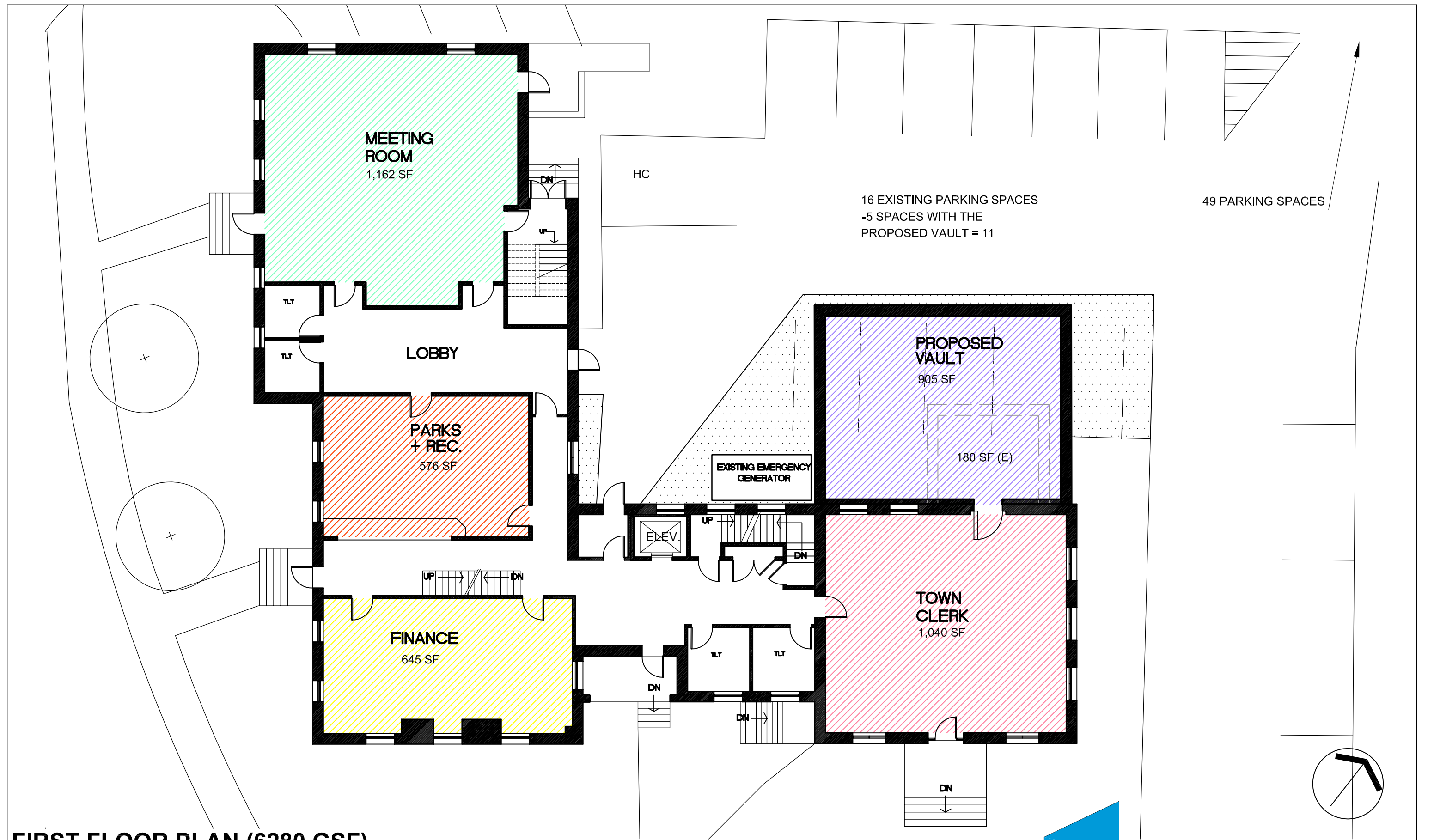
Summary: It would be possible to renovate Lincoln Hall to accommodate Essex Town municipal office functions. However, it would be more costly than similar renovations to 81 Main, it will displace existing community programs, and on-site or nearby parking cannot meet the number of spaces required to support the use.

Respectfully Submitted,



Scott + Partners, Inc.

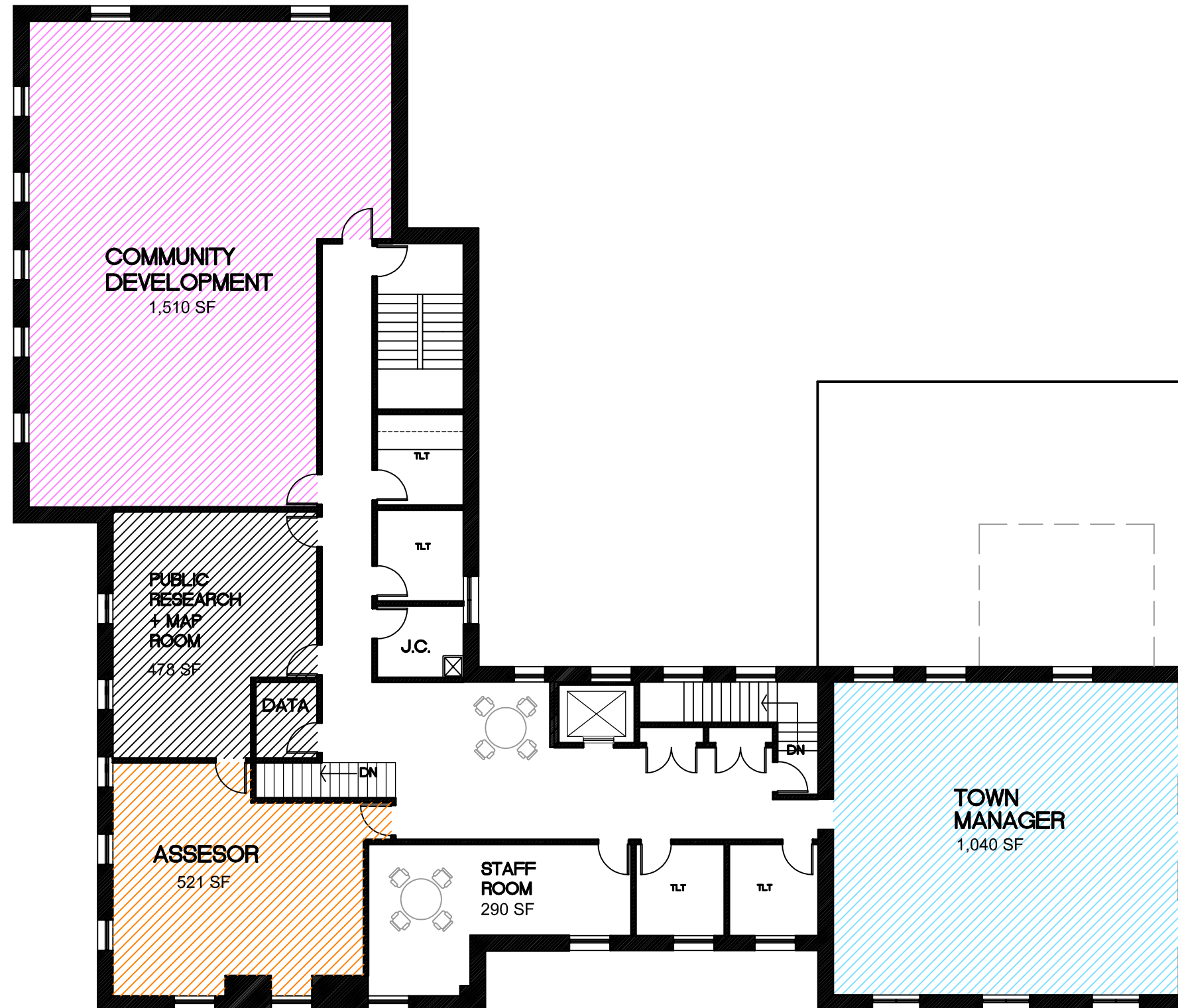
John B. Alden, AIA



FIRST FLOOR PLAN (6280 GSF)

ESSEX MUNICIPAL OFFICES - LINCOLN HALL

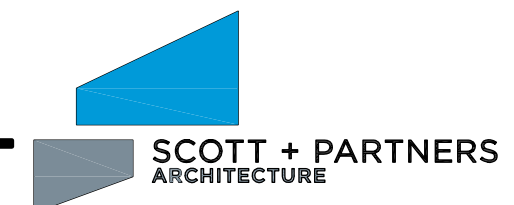
02 July, 2014



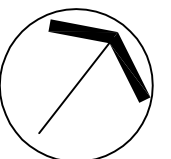
SECOND FLOOR PLAN (5491 GSF)

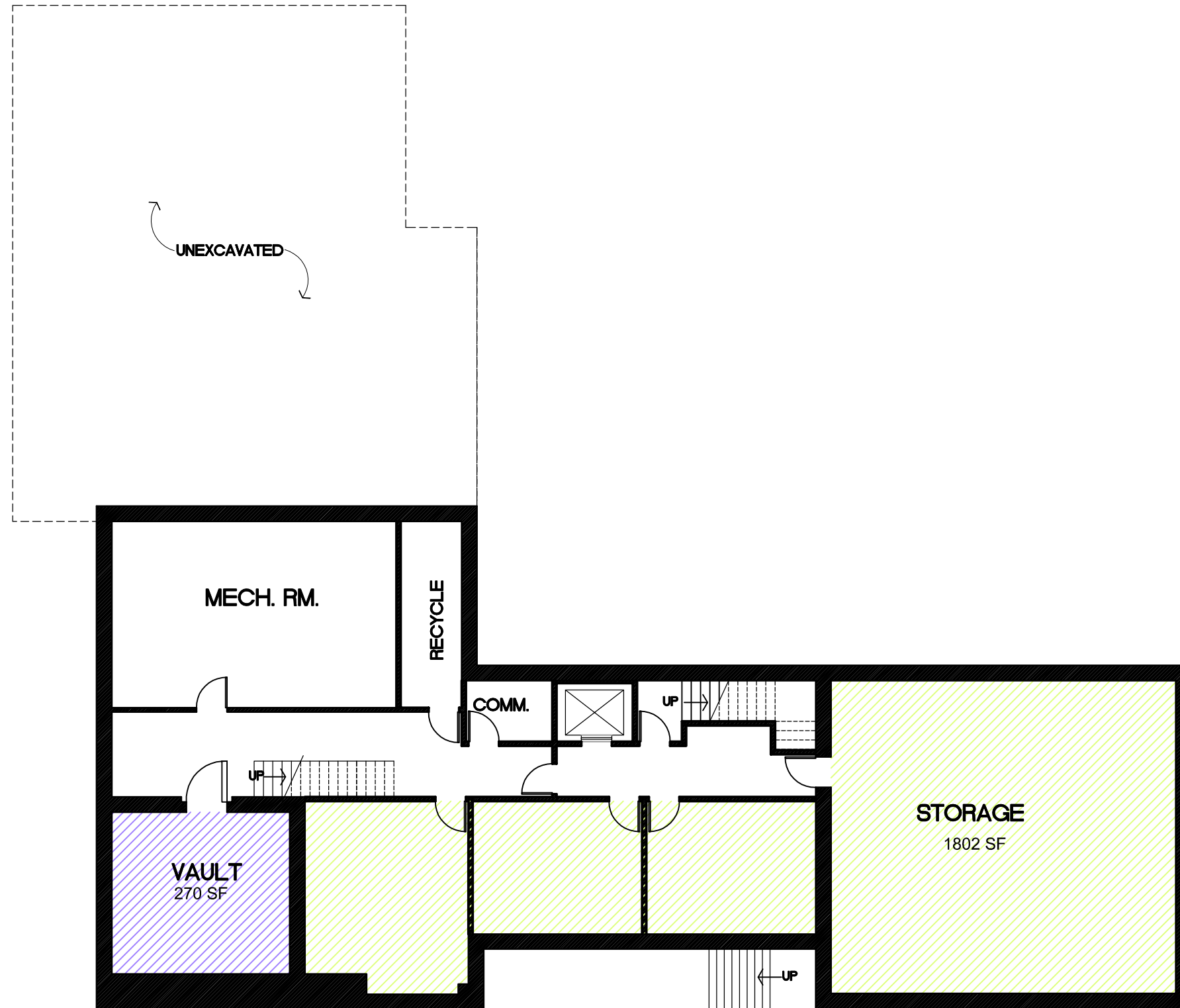
ESSEX MUNICIPAL OFFICES - LINCOLN HALL

02 July, 2014



20 MAIN ST. ESSEX JUNCTION, VT 05452
P: 802.879.5153
F: 802.872.2764
SCOTTPARTNERS.COM

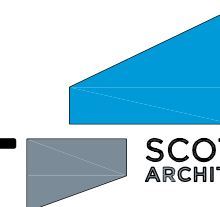




BASEMENT PLAN (3500 GSF)

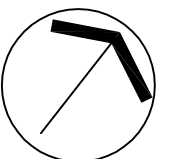
ESSEX MUNICIPAL OFFICES - LINCOLN HALL

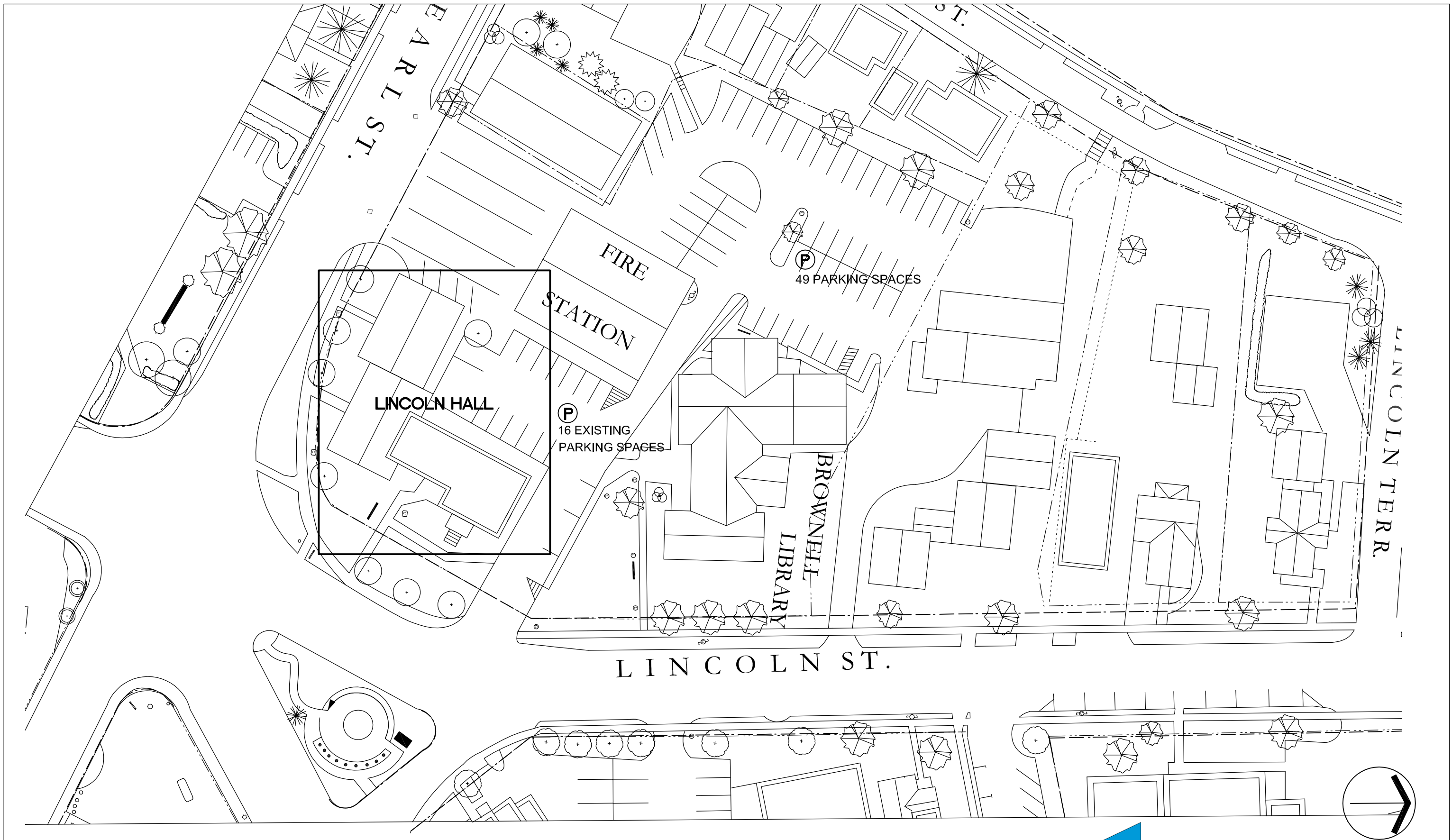
02 July, 2014



SCOTT + PARTNERS
ARCHITECTURE

20 MAIN ST. ESSEX JUNCTION, VT 05452
P: 802.879.5153
F: 802.872.2764
SCOTTPARTNERS.COM

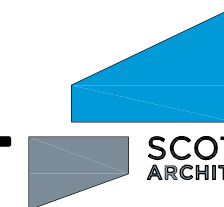




SITE PLAN

ESSEX MUNICIPAL OFFICES - LINCOLN HALL

02 July, 2014



SCOTT + PARTNERS
ARCHITECTURE

20 MAIN ST. ESSEX JUNCTION, VT 05452
P: 802.879.5153
F: 802.872.2764
SCOTTPARTNERS.COM



MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Village Manager
DATE: July 22, 2014
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

August 12 at 6:30 – Regular Trustees Meeting

- 1st Public Hearing on Updated Comprehensive Plan

August 26 at 6:30 – Regular Trustees Meeting

- Final Public Hearing on Updated Comprehensive Plan
- Adopt Comprehensive Plan

September 9 at 6:30 – Regular Trustees Meeting

September 23 at 6:30 – Regular Trustees Meeting

October 14 at 6:30 – Regular Trustees Meeting

October 28 at 6:30 – Regular Trustees Meeting

November 11 at 6:30 – Regular Trustees Meeting

- Schedule Work Session for FYE 16 Budget

November 25 at 6:30 – Regular Trustees Meeting

December 9 at 6:30 – Regular Trustees Meeting

December 23 at 6:30 – Regular Trustees Meeting

**VILLAGE OF ESSEX JUNCTION
PLANNING COMMISSION
MINUTES OF MEETING
June 26, 2014**

MEMBERS PRESENT: Diane Clemens (Chairwoman); John Alden, Nick Meyer, Aaron Martin, Amber Thibeault, David Nistico, Andrew Boutin.

ADMINISTRATION: Robin Pierce, Development Director.

OTHERS PRESENT: Regina Mahoney, Regional Planning.

AGENDA:

1. Call to Order
2. Audience for Visitors
3. Additions/Amendments to the Agenda
4. Public Hearing: Comprehensive Plan
5. Other Planning Commission Items
6. Adjournment

1. CALL TO ORDER

Chairwoman Diane Clemens called the meeting to order at 6 PM.

2. AUDIENCE FOR VISITORS

Residents in the town inquired about storm water runoff from a project and were directed to the Essex Planning Commission because the project is in the Town of Essex.

3. ADDITIONS/AMENDMENTS TO THE AGENDA

None.

4. PUBLIC HEARING: Comprehensive Plan

The public hearing was opened at 6:05 PM. Regina Mahoney confirmed all changes have been incorporated into the plan. There were no other comments.

MOTION by Aaron Martin, **SECOND** by Andrew Boutin, to accept the changes, accept the plan, and forward the document to the Board of Trustees for public hearing and adoption. **VOTING:** unanimous (7-0); motion carried.

5. OTHER PLANNING COMMISSION ITEMS

Thanks were extended to Aaron Martin for his service on the Planning Commission. Mr. Martin is not seeking reappointment.

6. ADJOURNMENT

MOTION by Aaron Martin, **SECOND** by Nick Meyer, to adjourn the meeting.

VOTING: unanimous (7-0); motion carried.

The meeting adjourned at 6:11 PM.



CHAMPLAIN WATER DISTRICT

Dedicated to Quality Water & Service



First In The Nation ~ Excellence In Water Treatment, Partnership For Safe Water

Date: July 10, 2014

To: Press Outlets

From: Jim Fay, General Manager – Champlain Water District (CWD)

RE: Request for Public Outreach on CWD's "15 Year Excellence in Water Treatment Award"

Attached please find a package of information on CWD continuing to maintain the American Water Works Association (AWWA) Partnership for Safe Water Program's Excellence in Water Treatment Award status for fifteen (15) consecutive years. This recognition is a culmination of over 25 years of effort by CWD staff, and our publicly elected Board of Water Commissioners. Ensuring public health protection by improving the quality of the water delivered to our 70,000 customers has always been our mission as a drinking water supplier.

Please call me at (802)373-4142 if you have any questions, and thank you for assisting with this public outreach.



FOR IMMEDIATE RELEASE

CONTACT:

Jim Fay
Champlain Water District
General Manager
(802) 864-7454
jimf@cwd-h2o.org

Barb Martin
Partnership Program Manager
(303) 347-6220
bmartin@awwa.org

**PETER L. JACOB WATER TREATMENT FACILITY HONORED FOR 15 YEARS OF
OUTSTANDING PERFORMANCE**

**Champlain Water District Celebrates 15 Consecutive Years of Maintaining
Excellence in Water Treatment Award Status**

South Burlington, VT - July 2014 – Champlain Water District's Peter L. Jacob Water Treatment Facility has received the prestigious Phase IV "15-Year Excellence in Water Treatment" Award from the **Partnership for Safe Water**. Champlain Water District is the first and only utility in North America to date to achieve this highly significant longevity award, honoring superior water treatment process optimization and performance.

Phase IV represents the highest possible level of performance that can be achieved in the four-phase *Partnership* program, and signifies fully optimized facility performance that produces water quality well surpassing required federal standards. Champlain Water District has participated in the Partnership for Safe Water program since November, 1995, and was the first facility to receive the program's Excellence in Water Treatment Award in 1999.

"Receiving the Partnership's 15-Year Excellence in Water Treatment Award highlights our ongoing commitment to water quality by the entire utility staff and elected governing Board. It's a very meaningful achievement, and is an indicator of Champlain Water District's (CWD) dedication to optimize operations to protect public health. Ensuring public health protection by improving the quality of the water delivered to our 70,000 customers has always been our mission as a drinking water supplier," said Jim Fay, CWD General Manager.

The Partnership for Safe Water is a voluntary self-assessment and optimization program for water treatment facility and distribution system operations. Utility subscribers, collectively serving more than 100 million people across North America, are committed to the *Partnership's* goals of providing safe, high-quality drinking water through achieving operational excellence in water treatment. *Partnership* members participate in a rigorous four-phase self-assessment and peer review process, developed by water treatment experts, and are recognized for their commitment to delivering safe water to their communities.

###

The Partnership for Safe Water is sponsored by the American Water Works Association, Association of Metropolitan Water Agencies, Association of State Drinking Water Administrators, United States Environmental Protection Agency, National Association of Water Companies, and the Water Research Foundation.

Partnership for Safe Water (PSW)

Program Summary

With the PSW treatment and distribution side programs, over 100 million people are receiving higher quality drinking water due to water supplier participation in the voluntary Partnership for Safe Water program.

The *Partnership for Safe Water* was started in 1995 when six organizations dedicated to safe drinking water came together to develop a program that reduced the risk of *Cryptosporidium* exposure from facilities treating surface water. The *Partnership* organizations are the American Water Works Association (AWWA), the United States Environmental Protection Agency (USEPA), the Association of State Drinking Water Administrators (ASDWA), the Association of Metropolitan Water Agencies (AMWA), the National Association of Water Companies (NAWC), and the Water Research Foundation (WRF). The *Partnership* program seeks improved water quality by using flexible technical tools that allow each water supplier to customize performance improvements at their own pace with limited capital spending. Hundreds of water treatment plants and distribution systems are now benefiting from membership and participation. The primary benefits are:

- Reduced risk from microbiological contaminants
- Advanced preparation for new upcoming regulatory requirements
- Customized performance enhancement plans using technical tools that are upgraded for participants every year
- Comparison data from the program database
- Enhanced employee support for high quality water
- Awards and recognition for achievements gain customer confidence
- Documented achievements are recognized by State and Federal regulators

The *Partnership for Safe Water* membership as of June 2014 consisted of 453 water treatment facilities in the Treatment side program, and 152 water suppliers in the newly expanded Distribution side program. Collectively, the water supply utility partners serve a combined population of more than 100 million people. On the treatment side, a total 13 water treatment facilities in the United States have received the *Partnership's* highest recognition, the Phase IV "Excellence in Water Treatment Award."


Certificate of Appreciation

For the support given to the Northeast Area of Family Motor Coach Association

July 17th-20th 2014

This certificate is awarded to

VILLAGE OF ESSEX JUNCTION VT


Northeast Area President
Thomas Ziobrowski

6/11/14
Date


Senior VP & Rally Master
Lou Snow

6/11/14
Date



**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
July 8, 2014**

BOARD OF TRUSTEES: George Tyler (Village President); Dan Kerin, Elaine Sopchak, Andrew Brown, Lori Houghton.
ADMINISTRATION: Lauren Morrisseau, Assistant Manager & Finance Director; Robin Pierce, Development Director.
OTHERS PRESENT: Regina Mahoney, Jeffrey Rubman, Carol Rubman, Carl Lisman, Diane Clemens.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA ADDITIONS/CHANGES

- Add to New Business:
 - Email, dated 7/7/14, re: VT Gas Line and Electric Transmission Line
 - Memo, dated 7/8/14, re: Green Meadows Apartments, LLC Education Facilities Impact Fee Waiver Request
- Add to Reading File:
 - 4 Pearl Street Investments, LLC Land Use Permit 4C1264
 - Letter from Robert Rushford, dated 7/3/14, re: 4 Pearl Street Investments, LLC Land Use Permit Application (No. 4C1264)

3. GUESTS, PRESENTATIONS, PUBLIC HEARINGS

1. Comments from Public on Items Not on Agenda

None.

4. OLD BUSINESS

None.

5. NEW BUSINESS

1. Review Updated Comprehensive Plan

Robin Pierce reported:

- With the update, the plan was firmed up, clarified, and brought into compliance with state and Regional Planning requirements.
- Key stakeholders were asked for input on the update and the Planning Commission made changes as warranted.
- Heart & Soul values were integrated into the plan.
- The June 17th deadline was met for the municipal planning grant for the update.
- Once adopted by the Trustees the plan will be reviewed by Regional Planning and then forwarded to the state.
- Next task for the Planning Commission is to update the Land Development Code (LDC). The updated comprehensive plan must be cross-checked with the LDC to

ensure the updates of both documents synthesize and meet state requirements. Updates to the LDC do not go into effect until officially adopted.

Regina Mahoney, CCRPC, gave a brief presentation on the plan update, amendments if made, and the public hearing and adoption schedule. Two items in the plan (utility goals and land acquisition fund) need confirmation from the Trustees to remain in the plan (following discussion the Trustees concurred language referring to the land acquisition fund should remain in the plan). Ms. Mahoney mentioned Regional Planning and the state have discussed extending the timeframe for update of comprehensive plans by municipalities from every five years to perhaps every seven years due to the difficulty in meeting the requirement every five years.

The Trustees will review the plan and forward suggested amendments for consideration prior to the July 22, 2014 meeting.

2. Appeal of School Impact Fee for Green Meadows Apartments

George Tyler explained Dr. Rubman is proposing to build 300 dwelling units and removed 112 existing units for a net increase in units of 188. The request is for the impact fee to apply to only 27 units.

Carl Lisman, attorney representing Green Meadows Apartments, LLC, and Jeffrey Rubman, member of the LLC that owns Green Meadows Apartments, opined there should not be an impact fee on the units being replaced only on the incremental difference because if a unit is removed and then immediately replaced there is not a change on the impact on the school system. Attorney Lisman argued if the purpose of the education impact fee is to assist schools in dealing with more children in the village then according the VHFA issue paper, dated January, 2007, these units will not generate more school aged children so it seems out of whack to be charged a fee for an impact that will not be felt. The issue paper has a chart that statistically concludes the units will not generate over 28 children. Dan Kerin pointed out adding housing to the market in the village creates the potential in the future for impact on the schools. Andrew Brown added the impact fee was created to address what potentially could be. Carl Lisman read Section 3.E (Legislative Findings) of the village ordinance regarding development expected to add students to the schools in the district and argued statistically this has not been borne out by the facts. There was continued discussion of impact fees and exemptions to the education impact fee. Units less than 650 s.f. are exempt from the impact fee because it is assumed the unit is too small for a family with children. It was noted the school district has indicated the education impact fee will end December 31, 2015.

The Trustees concurred Green Meadows Apartments, LLC should not pay impact fees for 300 units. School impact fees were not assessed on the original 188 units, but it could be argued that the developer should pay impact fees on the net number of new two bedroom units. Carl Lisman stated the impact fee is imposed when the permit is applied to build the unit (which will be in 2014) and the fee is intended to compensate the school district for impact of the development in 2014. What happens in 2020 or 2015 is outside the

scope of the ordinance. Dan Kerin reiterated when the number of housing units in the village are increased the potential for more children in the school system is increased and that is why there is an impact fee. Trustee Kerin recalled a precedent was set by denying a similar request for the development on Park Street and for the Handy housing developments.

Andrew Brown referenced Section 6.B of the ordinance that says in cases of redevelopment impact fees can be based on the likely net positive increase in the number of dwelling units compared to the previous use. Robin Pierce noted the project is phased and a permit will not be let until the unit is built so the developer will end up not paying impact fees on units in the later phases of the development. It was clarified a permit is issued for each building and an impact fee charged for that permit when issued. The permit is based on the number of units in the building and the impact fee is based on that. Dr. Rubman said he anticipates getting permits for 54 two bedroom units in 2014. Andrew Brown suggested 88 units be the cap and if after the 54 units are built and the balance of units (34) is built after the impact fee ordinance is eliminated then the remaining 34 units will not be charged an impact fee. Carl Lisman proposed recognizing in 2014 that 40 units have been demolished and 90 units will likely be constructed for a net gain of 50 units. The impact fee should be applied to the 50 new units. If more than 90 units are to be built before 12/31/15 then there will be further discussion with the Trustees. If the ordinance is extended into 2016 then there will be further discussion with the Trustees. Dr. Rubman said his intent was not to displace the occupants all at once so the development will be done over a number of years (phased). George Tyler observed if a single family house is torn down and rebuilt in the village the owner is not assessed an education impact fee so the 40 units at Green Meadows Apartments should be grandfathered like a single family house in the village.

MOTION by George Tyler, SECOND by Lori Houghton, to grant a waiver adjustment to Green Meadows Apartments, LLC for payment on the net difference on that which is permitted and that which is demolished through December 31, 2015.

DISCUSSION: It was noted the motion is based on information that 40 existing units will be demolished and 90 new units are anticipated to be built and the village is expecting impacts fees on 50 units in 2014.

VOTING: unanimous (5-0); motion carried.

6. VILLAGE MANAGER'S REPORT

1. Meeting Schedule

- July 22, 2014 @ 6:30 – Regular Trustees Meeting
- August 12, 2014 @ 6:30 – Regular Trustees Meeting
- August 26, 2014 @ 6:30 – Regular Trustees Meeting
- September 9, 2014 @ 6:30 – Regular Trustees Meeting
- September 23, 2014 @ 6:30 – Regular Trustees Meeting
- October 14, 2014 @ 6:30 – Regular Trustees Meeting
- October 28, 2014 @ 6:30 – Regular Trustees Meeting

Special Meetings/Events:

- July 19, 2014 @ 5 PM-10 PM – Block Party & Street Dance

2. Email Accounts

Email accounts have been set up for the Planning Commission PC@essexjunction.org and the Zoning Board of Adjustment ZBA@essexjunction.org. Staff will receive the emails, redact the names and include the correspondence in the board meeting packets. Information on the village website explains the process.

7. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

- George Tyler noted correspondence was received from the attorney representing the applicant for 4 Pearl Street.
- Dan Kerin requested appointment to the Rec Advisory Council be added to the next meeting agenda.

2. Reading file:

- Planning Commission minutes 6/5/14 & 6/19/14
- Bike/Walk Advisory Committee minutes 6/16/14
- Tree Advisory Committee minutes 6/16/14
- Zoning Board minutes 6/17/14
- Block Party Committee minutes 6/23/14
- Local Emergency Operations Plan 2014
- CCRPC Public Hearing Notice Proposed FY15-18 TIP 7/16/14

8. CONSENT AGENDA & READING FILE

MOTION by Elaine Sopchak, SECOND by Andrew Brown, to approve the consent agenda as follows:

1. **Approve Minutes of Previous Meeting(s) 6/24/14**
2. **Approve Warrants including check #10049559 through #10049614 totaling \$227,622.58.**
3. **Approve Request for Street Names for Village Walk Development: Hemlock Lane & Arbor Terrace**
4. **Approve Request for Sole Source Radio Procurement for Fire Dept.**

VOTING: unanimous (5-0); motion carried.

9. ADJOURNMENT

MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the meeting.

VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 7:40 PM.

RScty: M.E.Riordan



2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

MEMORANDUM

TO: Village Trustees and Patrick Scheidel, Village Manager
FROM: Lauren Morrisseau, Finance Director/Assistant Manager *LM*
DATE: July 22, 2014
SUBJECT: Final Bill List FYE14 and Preliminary Final Revenue/Expense Report

Issue

The issue is to inform the Trustees that the Revenue/Expense Report in your packet is not a final for the year.

Discussion

The final bill list for FYE14 has been run and is included for your approval. However, you need to be aware that the numbers on the Revenue/Expense Report are still very preliminary. There are some invoices from FYE14 that have not been received yet and there are multiple accruals that have not been calculated and posted yet. The auditors may also suggest reallocation of expenses and revenues.

Cost

The cost involved in this issue is still undetermined.

Recommendation

It is recommended that the Trustees not depend on this Revenue Expense Report as a final for the year but wait until a final report will be issued with the audit.

Check Register Report

LAST BL FY14 7/22/14

Date: 07/16/2014

Time: 2:38 pm

Page: 1

Village of Essex Junction

BANK:

| Check Number | Check Date | Status | Void/Stop Date | Vendor Number | Vendor Name | Check Description | Amount |
|---------------|------------|---------|----------------|---------------|---------------------------------|--------------------------------|------------|
| Checks | | | | | | | |
| 10049615 | 07/14/2014 | Printed | | 9941 | BUSINESSCARD SERVICES | see attached spreadsheet | 726.82 |
| 10049616 | 07/22/2014 | Printed | | 9554 | ADD-ON ACCESSORY OUTLET | TOOL BOX-WWTF | 409.44 |
| 10049617 | 07/22/2014 | Printed | | 10508 | ADVANCED DISPOSAL | GRIT REMOVAL-WWTF | 184.91 |
| 10049618 | 07/22/2014 | Printed | | 10290 | ALDRICH + ELLIOT, PC | ENGINEERING-WWTF | 22,690.21 |
| 10049619 | 07/22/2014 | Printed | | 10301 | DAVID A. BARRA, PLC | LEGAL SERVICES-AD/ST/WWTF | 973.50 |
| 10049621 | 07/22/2014 | Printed | | 10249 | BLUETARP FINANCIAL INC. | SUPPLIES-VARIOUS DEPTS | 359.12 |
| 10049623 | 07/22/2014 | Printed | | 0268 | BRODART CO. | CIRC MATERIALS-LIBRARY | 494.63 |
| 10049625 | 07/22/2014 | Printed | | 9941 | BUSINESSCARD SERVICES | see attached spreadsheet | 647.39 |
| 10049626 | 07/22/2014 | Printed | | 9743 | CARQUEST AUTO PARTS | SUPPLIES-STREET | 53.84 |
| 10049627 | 07/22/2014 | Printed | | 0495 | CCTV | PLANNING COMM MTGS-PLAN | 425.00 |
| 10049628 | 07/22/2014 | Printed | | 0461 | CENTRAL BEVERAGE | NEWSPAPERS-LIBRARY | 274.50 |
| 10049629 | 07/22/2014 | Printed | | 0503 | CHAMPLAIN OIL COMPANY, INC. | VEHICLE FUEL-VARIOUS | 3,059.23 |
| 10049630 | 07/22/2014 | Printed | | 0500 | CHAMPLAIN WATER DISTRICT | WATER USAGE-WATER | 211,680.68 |
| 10049631 | 07/22/2014 | Printed | | 0525 | CHITTENDEN SOLID WASTE DISTRICT | BIOSOLIDS & DIRECT FEES-WWTF | 14,349.97 |
| 10049632 | 07/22/2014 | Printed | | 10353 | CIVES CORP | TRUCK LIGHTS-WATER | 161.22 |
| 10049633 | 07/22/2014 | Printed | | 0560 | COPY-SHIP-FAX-PLUS | SHIPPING CHARGE-WWTF | 22.35 |
| 10049634 | 07/22/2014 | Printed | | 9305 | CORE LABORATORIES LP | GAS SAMPLE-WWTF | 315.00 |
| 10049635 | 07/22/2014 | Printed | | 05898 | CRYSTAL ROCK BOTTLED WATER | BOTTLED WATER - STR/LH | 66.95 |
| 10049636 | 07/22/2014 | Printed | | 9766 | ALBERTA DEUTSCH | PROG SUPPLIES REIMB-LIBRARY | 31.43 |
| 10049637 | 07/22/2014 | Printed | | 10396 | DION SECURITY INC | CABINET LOCK REPAIR-LIBRARY | 59.00 |
| 10049638 | 07/22/2014 | Printed | | 10644 | DIRT TECH CO LLC | WOODS END DRIVE RECONST | 50,191.88 |
| 10049639 | 07/22/2014 | Printed | | 10576 | ECOPIXEL LLC | WEB SERVICES-ADMIN | 99.00 |
| 10049640 | 07/22/2014 | Printed | | 0710 | ENDYNE, INC. | SAMPLES-WWTF | 134.00 |
| 10049641 | 07/22/2014 | Printed | | 0780 | ESSEX EQUIPMENT SALES | SAFETY EQUIP SUPPLIES-STREET | 92.69 |
| 10049642 | 07/22/2014 | Printed | | 10011 | FAIR POINT COMMUNICATIONS, INC. | PHONE-FIRE | 28.58 |
| 10049643 | 07/22/2014 | Printed | | 0833 | BERNARD FLEURY | MILEAGE REIMB-WWTF | 40.88 |
| 10049644 | 07/22/2014 | Printed | | 0899 | GAUTHIER TRUCKING CO., INC | RUBBISH REMOVAL-STR/LH | 553.34 |
| 10049645 | 07/22/2014 | Printed | | 0943 | MARY L. GRAF | MILEAGE/SUPPLIES REIMB-LIBRARY | 357.94 |
| 10049646 | 07/22/2014 | Printed | | 0965 | GREEN MOUNTAIN POWER CORP. | ELECTRICITY-VARIOUS | 1,898.94 |
| 10049647 | 07/22/2014 | Printed | | 1035 | DONALD L. HAMLIN | ENGINEERING ASSISTANCE-VARIOUS | 4,402.17 |
| 10049648 | 07/22/2014 | Printed | | 9625 | INGRAM LIBRARY SERVICES | CIRCULATION MATERIALS-LIBRARY | 14.74 |
| 10049649 | 07/22/2014 | Printed | | 2041 | S. D. IRELAND CONCRETE | STEPS/CONCRETE-WWTF/STR | 1,323.50 |
| 10049650 | 07/22/2014 | Printed | | 1208 | RICK JONES | APP REIMB-STREET | 2.99 |
| 10049651 | 07/22/2014 | Printed | | 1210 | JAMES JUTRAS | MILEAGE/SUPPLIES REIMB-WWTF | 48.23 |
| 10049652 | 07/22/2014 | Printed | | 10130 | LOWE'S BUSINESS ACCOUNT | SUPPLIES/AC UNIT-WW/ST/FIRE | 393.08 |
| 10049653 | 07/22/2014 | Printed | | 13631 | LYNN PUBLICATIONS | LEGAL ADS-ADMIN/PLANNING | 259.24 |
| 10049654 | 07/22/2014 | Printed | | 10176 | NEOFUNDS BY NEOPOST | POSTAGE FOR METER - AMDIN | 600.00 |
| 10049655 | 07/22/2014 | Printed | | 9657 | OCCUPATIONAL HEALTH CENTERS | HEP B PREVENTION -FIRE | 94.00 |
| 10049656 | 07/22/2014 | Printed | | 1756 | PATTON FACILITY MGMNT | JANITORIAL-LH/LIBRARY | 3,169.65 |
| 10049657 | 07/22/2014 | Printed | | 1775 | PETTY CASH VILLAGE | MISC EXP-VARIOUS | 53.35 |
| 10049658 | 07/22/2014 | Printed | | 10059 | ROBERT PIERCE | CELL PHONE REIMB-PLAN | 193.86 |
| 10049659 | 07/22/2014 | Printed | | 1789 | PIKE INDUSTRIES, INC. | ASPHALT-STREET | 497.24 |
| 10049660 | 07/22/2014 | Printed | | 1843 | PROFESSIONAL WRITING SVCS | MINUTES-ADMIN/PLAN | 490.00 |
| 10049661 | 07/22/2014 | Printed | | 1908 | THE RADIO NORTH GROUP, INC. | 3 DIGITAL RADIOS-WWTF | 2,511.00 |
| 10049662 | 07/22/2014 | Printed | | 1913 | RANDOM HOUSE INC | CIRC MATERIALS-LIBRARY REPL | 20.00 |
| 10049663 | 07/22/2014 | Printed | | 1955 | REYNOLDS & SON, INC. | UNIFORMS-FIRE | 4,530.00 |
| 10049664 | 07/22/2014 | Printed | | 1994 | RUSSELL SUPPLY | WISE & DRILL BITS-WWTF | 468.89 |
| 10049665 | 07/22/2014 | Printed | | 20732 | THE SHERWIN-WILLIAMS CO. | PAINT & SUPPLIES-STREET | 77.89 |
| 10049666 | 07/22/2014 | Printed | | 2124 | STAPLES ADVANTAGE | OFFICE SUPPLIES-VARIOUS | 657.67 |
| 10049667 | 07/22/2014 | Printed | | 2159 | SURPASS CHEMICAL CO INC | CHEMICALS-WWTF | 4,205.08 |
| 10049668 | 07/22/2014 | Printed | | 9499 | TENCO NEW ENGLAND, INC. | BELOS ACTUATOR - STREET | 326.37 |
| 10049669 | 07/22/2014 | Printed | | 9226 | ULINE | EXTRA SHELVES-WWTF | 200.33 |

Check Register Report

LAST BL FY14 7/22/14

Date: 07/16/2014

Time: 2:38 pm

Page: 2

Village of Essex Junction

BANK:

| Check Number | Check Date | Status | Void/Stop Date | Vendor Number | Vendor Name | Check Description | Amount |
|-----------------|---------------|---------|-------------------|------------------|--------------------------------|--------------------------|--------|
| Checks | | | | | | | |
| 10049670 | 07/22/2014 | Printed | | 23415 | VERIZON WIRELESS | CELL PHONES-STR/WTR | 204.21 |
| 10049671 | 07/22/2014 | Printed | | 2366 | VERMONT GAS SYSTEMS, INC. | HEAT-VARIOUS DEPTS | 63.74 |
| 10049672 | 07/22/2014 | Printed | | 10238 | DAVID M. WECHSLER | NOISE MONITORING-CVE | 460.00 |
| 10049673 | 07/22/2014 | Printed | | 2510 | FRANK WHITCOMB CONSTRUCTION | GRAVEL-STREET | 120.13 |
| 10049674 | 07/22/2014 | Printed | | 9356 | WILLIAMSON ELECTRICAL, INC | BALLAST REPL-LIBRARY | 109.25 |
| 10049675 | 07/22/2014 | Printed | | 25261 | MATTHEW WITTEN | PERFORMANCES-LIB FRIENDS | 200.00 |

Total Checks: 58

Checks Total (excluding void checks):

336,079.05

Total Payments: 58

Bank Total (excluding void checks):

336,079.05

Total Payments: 58

Grand Total (excluding void checks):

336,079.05

CK#

BL 07/15/14

people' united bank –Master card statement 7/07/14

FY 14

\$1,374.21

CK#

FY14 PURCHASES

AP REF

| tran date | MC company | acct | dept | descrip | \$\$\$ | | |
|-----------|---------------------------|---------------------|-------------|--------------------------------------|-----------|-------------|----|
| 6/6/2014 | SHRM membership | 100 000 000 070 000 | Admin | Professional membership | \$ 185.00 | A | 1 |
| 6/9/2014 | BOND AUTO PARTS | 100 300 000 723 000 | FIRE | HYPER WASH- SUPPLY | \$ 144.99 | B | 2 |
| 6/9/2014 | PAY PAY CHITTENDEN NC | 100 900 000 724 000 | PLAN | RPC ANNUAL 2014 MEETING | \$ 15.00 | C | 3 |
| 6/9/2014 | MAC'S | 100 200 000 723 000 | LH | SUPPLIES | \$ 13.75 | D1 | 4 |
| 6/9/2014 | MAC'S | 100 100 000 749 000 | TRUSTEES | MEETING SUPPLIES | \$ 7.36 | D2 | 5 |
| 6/10/2014 | GAN*BURLINGTON FREE PRESS | 100 100 000 723 000 | ADMIN | NEWSPAPER | \$ 22.00 | E | 6 |
| 6/11/2014 | GAN*BURLINGTON FREE PRESS | 600 600 000 723 000 | WWTF | NEWSPAPER | \$ 45.60 | F | 7 |
| 6/11/2014 | BUCKLEY | 600 600 000 728 020 | WWTF | REVISED SILENCER WWTF MAINT | \$ 255.00 | G | 8 |
| 6/13/2014 | MICHAELS | 600 600 000 728 020 | WWTF | BOILER ROOM INSPECTION CERTIF FRAMES | \$ 34.95 | H | 9 |
| 6/15/2014 | APL*APPLE ITUNES STORE | 230 650 000 723 000 | WATER | APP DOWNLOAD JOT NOTE | \$ 3.17 | I | 10 |
| 6/17/2014 | PAY PAY CHITTENDEN NC | 100 100 000 749 000 | PLAN | RPC ANNUAL 2014 MEETING | \$ 15.00 | J | 11 |
| 6/18/2014 | AMAZON | 100 000 000 720 035 | ADMIN | WELLNESS YOGA DVD'S | \$ 46.10 | K | 12 |
| 6/23/2014 | CHRISTMAS TREE SHOPS | 100 100 000 749 000 | TRUSTEES | CM-RETIREMENT CERTIF FRAMES | \$ (1.00) | L | 13 |
| 6/23/2014 | CHRISTMAS TREE SHOPS | 100 100 000 749 000 | TRUSTEES | CM-RETIREMENT CERTIF FRAMES | \$ 7.99 | M | 14 |
| 6/24/2014 | MAC'S | 100 200 000 723 000 | LH | SUPPLIES | \$ 4.87 | N1 | 15 |
| 6/24/2014 | MAC'S | 100 100 000 749 000 | TRUSTEES | MEETING SUPPLIES | \$ 6.69 | N2 | 16 |
| 6/25/2014 | LOG ME IN | 600 000 000 070 000 | WWTF | YEARLY SUBSCRIPTION | \$ 249.00 | O | 17 |
| 6/27/2014 | DHARMA TRADING CO | 100 910 000 745 040 | OV BUSPRO14 | FRMR MTG SUPPLIES | \$ 128.75 | P | 18 |
| 6/27/2014 | VZWRLSS | 100 000 000 070 000 | ADMIN | BROADBAND, SMH | \$ 20.00 | Q | 19 |
| 6/27/2014 | VZWRLSS | 100 000 000 070 000 | ADMIN | BROADBAND, LM | \$ 20.00 | R | 20 |
| 6/27/2014 | STAPLES | 600 600 000 723 000 | WWTF | OFFICE JET COPIER | \$ 149.99 | S | 21 |
| | | | | | | | |
| | | | | | | | |
| | PROJECT TRACKER | | | | | | |
| | | SUBJOB | | | TOTAL | \$ 1,374.21 | |

REVENUE/EXPENDITURE REPORT
At Last Bill List FY14

Page: 1
7/17/2014
3:45 pm

Village of Essex Junction

| For the Period: 7/1/2013 to 6/30/2014 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|---------------|--------------|--------------|-----------|-------------|-------------|-------|
| Fund: 100 - GENERAL FUND | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 4000 Revenue | | | | | | | |
| 401.000 PROPERTY TAXES-CURRENT | 2,806,463.00 | 2,806,463.00 | 2,806,848.53 | 0.00 | 0.00 | -385.53 | 100.0 |
| 402.000 STATE FOR VT PILOT & CURRENT U | 2,500.00 | 2,500.00 | 2,891.52 | 0.00 | 0.00 | -391.52 | 115.7 |
| 403.000 PENALTIES/INTEREST DELINQ. TAX | 7,000.00 | 7,000.00 | 8,049.10 | 214.41 | 0.00 | -1,049.10 | 115.0 |
| 410.000 LICENSE AND ZONING FEE | 35,000.00 | 35,000.00 | 89,513.00 | 3,360.00 | 0.00 | -54,513.00 | 255.8 |
| 411.010 SERVICE FEE - WATER | 111,336.00 | 111,336.00 | 111,336.00 | 27,834.00 | 0.00 | 0.00 | 100.0 |
| 411.020 SERVICE FEE - WWTP | 55,668.00 | 55,668.00 | 55,668.00 | 13,917.00 | 0.00 | 0.00 | 100.0 |
| 411.030 SERVICE FEE - SANITATION | 111,336.00 | 111,336.00 | 111,336.00 | 27,834.00 | 0.00 | 0.00 | 100.0 |
| 420.010 STATE DISTRICT COURT FINES | 2,000.00 | 2,000.00 | 2,195.00 | 105.50 | 0.00 | -195.00 | 109.8 |
| 420.020 STATE HIGHWAY AID | 100,000.00 | 100,000.00 | 113,460.86 | 0.00 | 0.00 | -13,460.86 | 113.5 |
| 420.030 EJSO TAX COLLECTION FEES | 47,000.00 | 47,000.00 | 49,895.66 | 0.00 | 0.00 | -2,895.66 | 106.2 |
| 432.010 MISCELLANEOUS RECEIPTS | 0.00 | 0.00 | 48.69 | 0.00 | 0.00 | -48.69 | 0.0 |
| 432.015 PARKING SPACE FEES | 4,800.00 | 4,800.00 | 5,200.00 | 400.00 | 0.00 | -400.00 | 108.3 |
| 432.030 MISCELLANEOUS FIRE RECEIPTS | 10.00 | 10.00 | 0.00 | 0.00 | 0.00 | 10.00 | 0.0 |
| 432.051 BLOCK PARTY CONTRIBUTIONS | 1,500.00 | 1,500.00 | 1,504.00 | 350.00 | 0.00 | -4.00 | 100.3 |
| 432.070 MISCELLANEOUS STREET RECEIPTS | 3,500.00 | 3,500.00 | 4,119.40 | 380.00 | 0.00 | -619.40 | 117.7 |
| 432.080 MISCELLANEOUS LIBRARY RECEIPTS | 600.00 | 600.00 | 286.00 | 0.00 | 0.00 | 314.00 | 47.7 |
| 434.010 ESSEX TOWN CONTRIB. TO LIBRARY | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 100.0 |
| 440.000 INTEREST EARNINGS | 1,000.00 | 1,000.00 | 1,896.04 | 0.00 | 0.00 | -896.04 | 189.6 |
| 445.000 MISC. - UNCLASSIFIED RECEIPTS | 5,000.00 | 5,000.00 | 2,400.54 | 11.30 | 0.00 | 2,599.46 | 48.0 |
| Revenue | 3,309,713.00 | 3,309,713.00 | 3,381,648.34 | 89,406.21 | 0.00 | -71,935.34 | 102.2 |
| Acct Class: 4900 GRANTS & DONATIONS | | | | | | | |
| 432.033 OTHER DONATIONS | 0.00 | 0.00 | 600.00 | 0.00 | 0.00 | -600.00 | 0.0 |
| 432.081 BROWNELL LIBRARY GRANTS | 0.00 | 0.00 | 3,393.00 | -100.00 | 0.00 | -3,393.00 | 0.0 |
| 432.083 DONATIONS TO LIBRARY | 0.00 | 0.00 | 10,482.46 | 0.00 | 0.00 | -10,482.46 | 0.0 |
| 441.028 MISC GRANTS | 0.00 | 0.00 | 3,043.00 | 519.76 | 0.00 | -3,043.00 | 0.0 |
| 441.035 MUNICIPAL PLANNING GRANT | 0.00 | 0.00 | 10,237.00 | 0.00 | 0.00 | -10,237.00 | 0.0 |
| 441.036 CARING FOR CANOPY GRANT | 0.00 | 0.00 | 4,250.00 | 0.00 | 0.00 | -4,250.00 | 0.0 |
| GRANTS & DONATIONS | 0.00 | 0.00 | 32,005.46 | 419.76 | 0.00 | -32,005.46 | 0.0 |
| Acct Class: 5990 Non Operating Revenues | | | | | | | |
| 410.150 Adult Replacement Receipts | 0.00 | 0.00 | 1,567.56 | 0.00 | 0.00 | -1,567.56 | 0.0 |
| 410.151 Juvenile Replacment Receipts | 0.00 | 0.00 | 1,116.00 | 0.00 | 0.00 | -1,116.00 | 0.0 |
| Non Operating Revenues | 0.00 | 0.00 | 2,683.56 | 0.00 | 0.00 | -2,683.56 | 0.0 |
| Dept: 000.000 | 3,309,713.00 | 3,309,713.00 | 3,416,337.36 | 89,825.97 | 0.00 | -106,624.36 | 103.2 |
| Revenues | 3,309,713.00 | 3,309,713.00 | 3,416,337.36 | 89,825.97 | 0.00 | -106,624.36 | 103.2 |
| Expenditures | | | | | | | |
| Dept: 100.000 ADMINISTRATION | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 720.000 SALARIES REGULAR | 325,729.00 | 325,729.00 | 254,498.33 | 20,534.49 | 0.00 | 71,230.67 | 78.1 |
| 720.004 MANAGER CONTRACT | 0.00 | 0.00 | 53,840.76 | 4,486.73 | 0.00 | -53,840.76 | 0.0 |
| 720.010 SALARIES OVERTIME | 1,500.00 | 1,500.00 | 2,141.06 | 17.89 | 0.00 | -641.06 | 142.7 |
| 720.020 SALARIES PART TIME | 7,974.00 | 7,974.00 | 12,910.01 | 924.56 | 0.00 | -4,936.01 | 161.9 |
| 720.022 SOCIAL SECURITY | 26,568.00 | 26,568.00 | 20,574.47 | 1,676.20 | 0.00 | 5,993.53 | 77.4 |
| 720.024 UNEMPLOYMENT INSURANCE | 1,186.00 | 1,186.00 | 789.55 | -243.84 | 0.00 | 396.45 | 66.6 |
| 720.026 WORKERS COMP INSURANCE | 1,431.00 | 1,431.00 | 1,187.82 | 102.11 | 0.00 | 243.18 | 83.0 |
| 720.028 HEALTH INS & OTHER BENEFITS | 75,626.00 | 75,626.00 | 49,237.87 | 816.76 | 0.00 | 26,388.13 | 65.1 |
| 720.030 RETIREMENT | 32,573.00 | 32,573.00 | 24,665.77 | 2,014.45 | 0.00 | 7,907.23 | 75.7 |
| 720.032 LIABILITY & PROPERTY INS. | 7,696.00 | 7,696.00 | 5,372.55 | 0.00 | 0.00 | 2,323.45 | 69.8 |
| 720.034 PUBLIC OFFICIALS LIABILITY INS | 5,601.00 | 5,601.00 | 5,571.75 | 0.00 | 0.00 | 29.25 | 99.5 |
| 720.035 HEALTH IMPROV PROGRAMS | 1,600.00 | 1,600.00 | 1,008.67 | 733.67 | 0.00 | 591.33 | 63.0 |
| 720.040 BOARD MEMBER FEES | 2,500.00 | 2,500.00 | 2,500.00 | 625.00 | 0.00 | 0.00 | 100.0 |
| 720.050 SUPPLIES | 6,700.00 | 6,700.00 | 4,435.80 | 267.15 | 0.00 | 2,264.20 | 66.2 |
| 723.001 POSTAGE | 4,200.00 | 4,200.00 | 3,386.63 | -426.39 | 0.00 | 813.37 | 80.6 |
| 723.055 COMPUTER EXPENSES | 16,915.00 | 16,915.00 | 15,751.86 | 0.00 | 0.00 | 1,163.14 | 93.1 |
| 724.000 TRAINING, CONFERENCES, DUES | 10,734.00 | 10,734.00 | 3,701.04 | 76.16 | 0.00 | 7,032.96 | 34.5 |

REVENUE/EXPENDITURE REPORT

At Last Bill List FY14

Page: 2

7/17/2014

3:45 pm

Village of Essex Junction

| For the Period: 7/1/2013 to 6/30/2014 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------|--------------|------------|------------|-------------|------------|-------|
| Fund: 100 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 100.000 ADMINISTRATION | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 725.000 TELEPHONE SERVICES | 3,960.00 | 3,960.00 | 2,191.05 | 145.85 | 0.00 | 1,768.95 | 55.3 |
| 725.025 COMMUNICATIONS | 13,331.00 | 13,331.00 | 21,952.13 | 728.00 | 0.00 | -8,621.13 | 164.7 |
| 728.030 VEHICLE MAINTENANCE-TRAVEL | 2,400.00 | 2,400.00 | 0.00 | 0.00 | 0.00 | 2,400.00 | 0.0 |
| 745.020 LEASED SERVICES | 4,840.00 | 4,840.00 | 3,750.25 | -264.98 | 0.00 | 1,089.75 | 77.5 |
| 745.031 LEGAL SERVICES | 15,000.00 | 15,000.00 | 11,931.66 | 1,204.50 | 0.00 | 3,068.34 | 79.5 |
| 745.039 OTHER PROFESSIONAL SERVICES | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 745.041 AUDIT | 5,433.00 | 5,433.00 | 5,467.00 | 0.00 | 0.00 | -34.00 | 100.6 |
| 745.050 PRINTING AND ADVERTISING | 5,800.00 | 5,800.00 | 6,246.37 | 379.53 | 0.00 | -446.37 | 107.7 |
| 745.055 PAY & CLASSIFICATION STUDY | 3,500.00 | 3,500.00 | 5,700.00 | 0.00 | 0.00 | -2,200.00 | 162.9 |
| 745.057 ELECTIONS | 1,500.00 | 1,500.00 | 1,442.50 | 0.00 | 0.00 | 57.50 | 96.2 |
| 747.000 HOLIDAY EXPENSE | 1,500.00 | 1,500.00 | 776.06 | 0.00 | 0.00 | 723.94 | 51.7 |
| 749.000 TRUSTEES EXPENDITURES | 4,000.00 | 4,000.00 | 3,122.56 | 287.70 | 0.00 | 877.44 | 78.1 |
| 755.023 CAPITAL OUTLAY | 8,000.00 | 8,000.00 | 4,708.01 | 0.00 | 0.00 | 3,291.99 | 58.9 |
| Operating Expenses | 598,797.00 | 598,797.00 | 528,861.53 | 34,085.54 | 0.00 | 69,935.47 | 88.3 |
| ADMINISTRATION | 598,797.00 | 598,797.00 | 528,861.53 | 34,085.54 | 0.00 | 69,935.47 | 88.3 |
| Dept: 175.000 MISC TRANSFERS & EXPENDITUES | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 750.021 ROLLING STOCK FUND CONTRIB | 173,624.00 | 173,624.00 | 173,624.00 | 43,406.00 | 0.00 | 0.00 | 100.0 |
| 750.022 CAP RESRV FND CONT - BEG 1993 | 391,427.00 | 391,427.00 | 391,427.00 | 97,856.75 | 0.00 | 0.00 | 100.0 |
| 750.026 EMP TERM BENEFITS TRANSFER | 5,000.00 | 5,000.00 | 5,000.00 | 1,250.00 | 0.00 | 0.00 | 100.0 |
| 750.027 HALF PENNY FOR LDR TRUCK NOTE | 50,000.00 | 50,000.00 | 50,000.00 | 12,500.00 | 0.00 | 0.00 | 100.0 |
| Operating Expenses | 620,051.00 | 620,051.00 | 620,051.00 | 155,012.75 | 0.00 | 0.00 | 100.0 |
| MISC TRANSFERS & EXPENDITUES | 620,051.00 | 620,051.00 | 620,051.00 | 155,012.75 | 0.00 | 0.00 | 100.0 |
| Dept: 200.000 LINCOLN HALL | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 720.032 LIABILITY & PROPERTY INS. | 5,404.00 | 5,404.00 | 4,318.50 | 0.00 | 0.00 | 1,085.50 | 79.9 |
| 723.000 SUPPLIES | 1,800.00 | 1,800.00 | 2,036.50 | 115.20 | 0.00 | -236.50 | 113.1 |
| 723.065 WATER AND SEWER CHARGE | 1,500.00 | 1,500.00 | 728.64 | 0.00 | 0.00 | 771.36 | 48.6 |
| 725.000 TELEPHONE SERVICES | 460.00 | 460.00 | 486.42 | 39.67 | 0.00 | -26.42 | 105.7 |
| 726.000 ELECTRICAL SERVICE | 6,000.00 | 6,000.00 | 6,422.24 | 1,111.85 | 0.00 | -422.24 | 107.0 |
| 727.000 HEATING/NATURAL GAS | 7,000.00 | 7,000.00 | 6,087.99 | 86.60 | 0.00 | 912.01 | 87.0 |
| 728.000 MAINT. BUILDINGS/GROUNDS | 7,000.00 | 7,000.00 | 9,188.67 | 0.00 | 0.00 | -2,188.67 | 131.3 |
| 745.005 RUBBISH REMOVAL | 1,785.00 | 1,785.00 | 1,862.00 | 300.00 | 0.00 | -77.00 | 104.3 |
| 745.014 CONTRACT SERVICES | 7,503.00 | 7,503.00 | 8,331.45 | 1,447.30 | 0.00 | -828.45 | 111.0 |
| 755.023 CAPITAL OUTLAY | 0.00 | 0.00 | 10,948.49 | 0.00 | 0.00 | -10,948.49 | 0.0 |
| Operating Expenses | 38,452.00 | 38,452.00 | 50,410.90 | 3,100.62 | 0.00 | -11,958.90 | 131.1 |
| LINCOLN HALL | 38,452.00 | 38,452.00 | 50,410.90 | 3,100.62 | 0.00 | -11,958.90 | 131.1 |
| Dept: 300.000 FIRE DEPARTMENT | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 720.021 SALARIES - FIREFIGHTERS | 134,400.00 | 134,400.00 | 119,015.09 | 7,534.28 | 0.00 | 15,384.91 | 88.6 |
| 720.022 SOCIAL SECURITY | 10,282.00 | 10,282.00 | 9,104.87 | 576.39 | 0.00 | 1,177.13 | 88.6 |
| 720.026 WORKERS COMP INSURANCE | 25,685.00 | 25,685.00 | 23,241.01 | 12,178.41 | 0.00 | 2,443.99 | 90.5 |
| 720.029 ACCIDENT & DISABILITY INS. | 3,600.00 | 3,600.00 | 3,600.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 720.032 LIABILITY & PROPERTY INS. | 6,675.00 | 6,675.00 | 5,693.69 | 0.00 | 0.00 | 981.31 | 85.3 |
| 723.000 SUPPLIES | 2,400.00 | 2,400.00 | 2,455.35 | 229.75 | 0.00 | -55.35 | 102.3 |
| 723.016 EMS SUPPLIES | 1,500.00 | 1,500.00 | 1,061.33 | 0.00 | 0.00 | 438.67 | 70.8 |
| 723.020 GAS, GREASE AND OIL | 6,000.00 | 6,000.00 | 6,051.32 | 564.08 | 0.00 | -51.32 | 100.9 |
| 723.065 WATER AND SEWER CHARGE | 900.00 | 900.00 | 449.40 | 0.00 | 0.00 | 450.60 | 49.9 |
| 724.000 TRAINING, CONFERENCES, DUES | 5,000.00 | 5,000.00 | 2,860.48 | 0.00 | 0.00 | 2,139.52 | 57.2 |
| 725.000 TELEPHONE SERVICES | 3,800.00 | 3,800.00 | 3,385.79 | 91.39 | 0.00 | 414.21 | 89.1 |
| 726.000 ELECTRICAL SERVICE | 6,400.00 | 6,400.00 | 7,166.63 | 0.00 | 0.00 | -766.63 | 112.0 |
| 727.000 HEATING/NATURAL GAS | 6,000.00 | 6,000.00 | 5,262.43 | 49.16 | 0.00 | 737.57 | 87.7 |
| 728.000 MAINT. BUILDINGS/GROUNDS | 6,000.00 | 6,000.00 | 7,595.49 | 0.00 | 0.00 | -1,595.49 | 126.6 |

REVENUE/EXPENDITURE REPORT

At Last Bill List FY14

Page: 3

7/17/2014

3:45 pm

Village of Essex Junction

| For the Period: 7/1/2013 to 6/30/2014 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|---------------|--------------|------------|-----------|-------------|------------|-------|
| Fund: 100 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 300.000 FIRE DEPARTMENT | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 728.010 RADIO MAINTENANCE | 2,000.00 | 2,000.00 | 3,219.40 | 2,689.40 | 0.00 | -1,219.40 | 161.0 |
| 728.020 MAINTENANCE OTHER | 11,916.00 | 11,916.00 | 13,971.36 | 1,468.15 | 0.00 | -2,055.36 | 117.2 |
| 728.030 VEHICLE MAINTENANCE-TRAVEL | 9,000.00 | 9,000.00 | 14,535.77 | 752.63 | 0.00 | -5,535.77 | 161.5 |
| 728.038 EMERGENCY GENERATOR MAINT | 650.00 | 650.00 | 500.00 | 0.00 | 0.00 | 150.00 | 76.9 |
| 729.000 UNIFORMS,BOOTS,ETC | 18,500.00 | 18,500.00 | 23,991.21 | 4,914.23 | 0.00 | -5,491.21 | 129.7 |
| 729.052 FIRE PREVENTION | 2,000.00 | 2,000.00 | 2,238.76 | 0.00 | 0.00 | -238.76 | 111.9 |
| 743.051 PHYSICAL EXAMS | 6,000.00 | 6,000.00 | 6,551.50 | 441.50 | 0.00 | -551.50 | 109.2 |
| 743.058 EMPLOYEE ASSISTANCE PROGRAM | 900.00 | 900.00 | 864.00 | 0.00 | 0.00 | 36.00 | 96.0 |
| 755.022 NEW EQUIPMENT-RADIOS | 3,100.00 | 3,100.00 | 2,348.99 | 0.00 | 0.00 | 751.01 | 75.8 |
| 755.025 ROUTINE EQUIPMENT PURCHASES | 14,500.00 | 14,500.00 | 16,624.89 | 2,929.05 | 0.00 | -2,124.89 | 114.7 |
| Operating Expenses | 287,208.00 | 287,208.00 | 281,788.76 | 34,418.42 | 0.00 | 5,419.24 | 98.1 |
| FIRE DEPARTMENT | 287,208.00 | 287,208.00 | 281,788.76 | 34,418.42 | 0.00 | 5,419.24 | 98.1 |
| Dept: 700.000 STREET DEPARTMENT | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 720.000 SALARIES REGULAR | 197,160.00 | 197,160.00 | 173,054.25 | 12,432.77 | 0.00 | 24,105.75 | 87.8 |
| 720.010 SALARIES OVERTIME | 15,000.00 | 15,000.00 | 14,424.76 | 533.03 | 0.00 | 575.24 | 96.2 |
| 720.020 SALARIES PART TIME | 18,590.00 | 18,590.00 | 17,602.82 | 1,422.62 | 0.00 | 987.18 | 94.7 |
| 720.022 SOCIAL SECURITY | 17,867.00 | 17,867.00 | 15,127.40 | 1,062.82 | 0.00 | 2,739.60 | 84.7 |
| 720.024 UNEMPLOYMENT INSURANCE | 1,086.00 | 1,086.00 | 789.27 | -176.97 | 0.00 | 296.73 | 72.7 |
| 720.026 WORKERS COMP INSURANCE | 12,182.00 | 12,182.00 | 11,834.54 | -611.67 | 0.00 | 347.46 | 97.1 |
| 720.028 HEALTH INS & OTHER BENEFITS | 82,729.00 | 82,729.00 | 51,967.79 | 502.21 | 0.00 | 30,761.21 | 62.8 |
| 720.030 RETIREMENT | 19,716.00 | 19,716.00 | 15,346.97 | 1,286.06 | 0.00 | 4,369.03 | 77.8 |
| 720.032 LIABILITY & PROPERTY INS. | 13,878.00 | 13,878.00 | 10,570.55 | 0.00 | 0.00 | 3,307.45 | 76.2 |
| 723.000 SUPPLIES | 20,000.00 | 20,000.00 | 14,796.66 | 843.20 | 0.00 | 5,203.34 | 74.0 |
| 723.010 WINTER MAINTENANCE | 75,000.00 | 75,000.00 | 141,325.53 | 32.30 | 0.00 | -66,325.53 | 188.4 |
| 723.012 PAVEMENT MAINTENANCE | 15,000.00 | 15,000.00 | 18,987.16 | 1,169.53 | 0.00 | -3,987.16 | 126.6 |
| 723.014 GRAVEL,TOPSOIL | 4,000.00 | 4,000.00 | 3,191.01 | 0.00 | 0.00 | 808.99 | 79.8 |
| 723.015 SIGNS AND POSTS | 5,500.00 | 5,500.00 | 1,874.84 | 165.32 | 0.00 | 3,625.16 | 34.1 |
| 723.020 GAS,GREASE AND OIL | 22,000.00 | 22,000.00 | 36,942.75 | 1,787.67 | 0.00 | -14,942.75 | 167.9 |
| 723.065 WATER AND SEWER CHARGE | 2,500.00 | 2,500.00 | 870.39 | 0.00 | 0.00 | 1,629.61 | 34.8 |
| 724.000 TRAINING, CONFERENCES, DUES | 500.00 | 500.00 | 60.46 | 0.00 | 0.00 | 439.54 | 12.1 |
| 725.000 TELEPHONE SERVICES | 1,900.00 | 1,900.00 | 2,228.23 | 114.87 | 0.00 | -328.23 | 117.3 |
| 726.000 ELECTRICAL SERVICE | 4,500.00 | 4,500.00 | 3,703.88 | 243.95 | 0.00 | 796.12 | 82.3 |
| 726.035 STREET LIGHTS | 127,000.00 | 127,000.00 | 119,530.23 | 17,170.34 | 0.00 | 7,469.77 | 94.1 |
| 726.037 TRAFFIC LIGHTS | 5,700.00 | 5,700.00 | 5,443.55 | 495.18 | 0.00 | 256.45 | 95.5 |
| 727.000 HEATING/NATURAL GAS | 4,000.00 | 4,000.00 | 3,907.15 | 44.68 | 0.00 | 92.85 | 97.7 |
| 728.000 MAINT. BUILDINGS/GROUNDS | 2,500.00 | 2,500.00 | 586.20 | 0.00 | 0.00 | 1,913.80 | 23.4 |
| 728.010 RADIO MAINTENANCE | 200.00 | 200.00 | 28.00 | 0.00 | 0.00 | 172.00 | 14.0 |
| 728.020 MAINTENANCE OTHER | 1,000.00 | 1,000.00 | 748.90 | 235.38 | 0.00 | 251.10 | 74.9 |
| 728.030 VEHICLE MAINTENANCE-TRAVEL | 32,000.00 | 32,000.00 | 18,634.60 | 469.44 | 0.00 | 13,365.40 | 58.2 |
| 728.033 STREETScape MAINT./IMP | 6,000.00 | 6,000.00 | 3,541.63 | 0.00 | 0.00 | 2,458.37 | 59.0 |
| 728.036 VILLAGE GARDEN SPOTS | 3,650.00 | 3,650.00 | 1,287.34 | 347.36 | 0.00 | 2,362.66 | 35.3 |
| 728.037 TRAFFIC/STREET LIGHT MAINT. | 8,000.00 | 8,000.00 | 4,208.43 | 270.90 | 0.00 | 3,791.57 | 52.6 |
| 728.041 MEMORIAL PARK | 3,500.00 | 3,500.00 | 2,664.50 | 0.00 | 0.00 | 835.50 | 76.1 |
| 728.043 STREET MARKINGS | 5,000.00 | 5,000.00 | 5,932.22 | 228.35 | 0.00 | -932.22 | 118.6 |
| 729.000 UNIFORMS,BOOTS,ETC | 4,500.00 | 4,500.00 | 4,206.14 | 482.81 | 0.00 | 293.86 | 93.5 |
| 735.000 INTERVIEW COSTS | 0.00 | 0.00 | 1,287.00 | 0.00 | 0.00 | -1,287.00 | 0.0 |
| 745.005 RUBBISH REMOVAL | 6,200.00 | 6,200.00 | 5,107.64 | 811.68 | 0.00 | 1,092.36 | 82.4 |
| 745.014 CONTRACT SERVICES | 0.00 | 0.00 | 22,533.75 | 0.00 | 0.00 | -22,533.75 | 0.0 |
| 745.030 EQUIPMENT RENTALS | 1,000.00 | 1,000.00 | 54.00 | 0.00 | 0.00 | 946.00 | 5.4 |
| 745.044 ENGINEERING SERVICES | 15,000.00 | 15,000.00 | 38,995.02 | 5,903.09 | 0.00 | -23,995.02 | 260.0 |
| 755.011 TRAFFIC CALMING | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 0.00 | 4,000.00 | 0.0 |
| 755.023 CAPITAL OUTLAY | 9,000.00 | 9,000.00 | 7,361.23 | 0.00 | 0.00 | 1,638.77 | 81.8 |
| 760.012 SIDEWALK AND CURB MAINTENANCE | 3,000.00 | 3,000.00 | 4,717.33 | 620.50 | 0.00 | -1,717.33 | 157.2 |
| 760.013 STORM SEWER MAINTENANCE | 8,500.00 | 8,500.00 | 22,996.31 | 1,174.00 | 0.00 | -14,496.31 | 270.5 |
| 760.034 STORM SEWER PERMIT FEES | 3,000.00 | 3,000.00 | 3,452.00 | 1,056.00 | 0.00 | -452.00 | 115.1 |
| 760.035 STORM SEWER PUBLIC EDUCATION | 9,500.00 | 9,500.00 | 8,912.00 | 0.00 | 0.00 | 588.00 | 93.8 |

REVENUE/EXPENDITURE REPORT
At Last Bill List FY14

Page: 4
7/17/2014
3:45 pm

Village of Essex Junction

| For the Period: 7/1/2013 to 6/30/2014 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|---------------|--------------|------------|-----------|-------------|------------|-------|
| Fund: 100 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 700.000 STREET DEPARTMENT | | | | | | | |
| Operating Expenses | 791,358.00 | 791,358.00 | 820,834.43 | 50,117.42 | 0.00 | -29,476.43 | 103.7 |
| STREET DEPARTMENT | 791,358.00 | 791,358.00 | 820,834.43 | 50,117.42 | 0.00 | -29,476.43 | 103.7 |
| Dept: 800.000 BROWNELL LIBRARY | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 720.000 SALARIES REGULAR | 305,811.00 | 305,811.00 | 303,100.01 | 24,627.11 | 0.00 | 2,710.99 | 99.1 |
| 720.020 SALARIES PART TIME | 89,012.00 | 89,012.00 | 84,788.65 | 6,755.07 | 0.00 | 4,223.35 | 95.3 |
| 720.022 SOCIAL SECURITY | 30,365.00 | 30,365.00 | 29,123.74 | 2,383.47 | 0.00 | 1,241.26 | 95.9 |
| 720.024 UNEMPLOYMENT INSURANCE | 2,384.00 | 2,384.00 | 1,796.09 | -477.56 | 0.00 | 587.91 | 75.3 |
| 720.026 WORKERS COMP INSURANCE | 1,588.00 | 1,588.00 | 1,678.07 | 122.12 | 0.00 | -90.07 | 105.7 |
| 720.028 HEALTH INS & OTHER BENEFITS | 70,891.00 | 70,891.00 | 66,988.83 | 742.75 | 0.00 | 3,902.17 | 94.5 |
| 720.030 RETIREMENT | 30,581.00 | 30,581.00 | 29,970.51 | 2,439.45 | 0.00 | 610.49 | 98.0 |
| 720.032 LIABILITY & PROPERTY INS. | 9,972.00 | 9,972.00 | 9,025.02 | 0.00 | 0.00 | 946.98 | 90.5 |
| 723.000 SUPPLIES | 12,000.00 | 12,000.00 | 10,697.76 | 832.18 | 0.00 | 1,302.24 | 89.1 |
| 723.001 POSTAGE | 2,500.00 | 2,500.00 | 1,943.33 | 0.00 | 0.00 | 556.67 | 77.7 |
| 723.055 COMPUTER EXPENSES | 3,000.00 | 3,000.00 | 3,219.97 | 49.98 | 0.00 | -219.97 | 107.3 |
| 723.065 WATER AND SEWER CHARGE | 500.00 | 500.00 | 529.44 | 0.00 | 0.00 | -29.44 | 105.9 |
| 724.000 TRAINING, CONFERENCES, DUES | 5,000.00 | 5,000.00 | 2,496.91 | 41.44 | 0.00 | 2,503.09 | 49.9 |
| 725.000 TELEPHONE SERVICES | 1,200.00 | 1,200.00 | 1,047.34 | 86.92 | 0.00 | 152.66 | 87.3 |
| 725.030 TECHNOLOGY ACCESS | 6,000.00 | 6,000.00 | 5,031.50 | 69.45 | 0.00 | 968.50 | 83.9 |
| 726.000 ELECTRICAL SERVICE | 14,250.00 | 14,250.00 | 13,695.81 | 1,251.78 | 0.00 | 554.19 | 96.1 |
| 727.000 HEATING/NATURAL GAS | 7,400.00 | 7,400.00 | 7,264.06 | 63.74 | 0.00 | 135.94 | 98.2 |
| 728.000 MAINT. BUILDINGS/GROUNDS | 12,000.00 | 12,000.00 | 17,270.51 | 168.25 | 0.00 | -5,270.51 | 143.9 |
| 728.050 ALARM SYSTEM MAINTENANCE | 700.00 | 700.00 | 416.25 | 0.00 | 0.00 | 283.75 | 59.5 |
| 735.000 INTERVIEW COSTS | 100.00 | 100.00 | 655.75 | 0.00 | 0.00 | -555.75 | 655.8 |
| 745.014 CONTRACT SERVICES | 23,225.00 | 23,225.00 | 23,550.68 | 4,381.54 | 0.00 | -325.68 | 101.4 |
| 745.031 ADULT PROGRAMS | 0.00 | 0.00 | 3.38 | 0.00 | 0.00 | -3.38 | 0.0 |
| 745.032 CHILDRENS PROGRAMS | 3,000.00 | 3,000.00 | 2,989.25 | 657.67 | 0.00 | 10.75 | 99.6 |
| 755.014 COMPUTER REPLACEMENT | 6,500.00 | 6,500.00 | 6,564.81 | 0.00 | 0.00 | -64.81 | 101.0 |
| 755.020 ADULT COLLECTION-PRINT & ELECT | 31,000.00 | 31,000.00 | 34,703.40 | 632.47 | 0.00 | -3,703.40 | 111.9 |
| 755.021 JUVEN COLLECTION-PRNT & ELECTR | 15,500.00 | 15,500.00 | 15,478.62 | 0.00 | 0.00 | 21.38 | 99.9 |
| Operating Expenses | 684,479.00 | 684,479.00 | 674,029.69 | 44,827.83 | 0.00 | 10,449.31 | 98.5 |
| BROWNELL LIBRARY | 684,479.00 | 684,479.00 | 674,029.69 | 44,827.83 | 0.00 | 10,449.31 | 98.5 |
| Dept: 900.000 PLANNING AND ZONING DEPT. | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 720.000 SALARIES REGULAR | 129,436.00 | 129,436.00 | 126,770.49 | 10,124.06 | 0.00 | 2,665.51 | 97.9 |
| 720.010 SALARIES OVERTIME | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 720.022 SOCIAL SECURITY | 10,305.00 | 10,305.00 | 9,872.03 | 836.53 | 0.00 | 432.97 | 95.8 |
| 720.024 UNEMPLOYMENT INSURANCE | 435.00 | 435.00 | 328.58 | -106.62 | 0.00 | 106.42 | 75.5 |
| 720.026 WORKERS COMP INSURANCE | 506.00 | 506.00 | 555.05 | -1,232.18 | 0.00 | -49.05 | 109.7 |
| 720.028 HEALTH INS & OTHER BENEFITS | 33,038.00 | 33,038.00 | 28,967.16 | -127.44 | 0.00 | 4,070.84 | 87.7 |
| 720.030 RETIREMENT | 12,944.00 | 12,944.00 | 12,577.04 | 1,012.40 | 0.00 | 366.96 | 97.2 |
| 720.032 LIABILITY & PROPERTY INS. | 2,147.00 | 2,147.00 | 2,067.31 | 0.00 | 0.00 | 79.69 | 96.3 |
| 720.034 PUBLIC OFFICIALS LIABILITY INS | 5,600.00 | 5,600.00 | 5,571.75 | 0.00 | 0.00 | 28.25 | 99.5 |
| 720.050 BOARD MEMBER FEES | 3,600.00 | 3,600.00 | 3,600.00 | 900.00 | 0.00 | 0.00 | 100.0 |
| 723.000 SUPPLIES | 2,500.00 | 2,500.00 | 1,696.35 | 277.60 | 0.00 | 803.65 | 67.9 |
| 723.001 POSTAGE | 1,000.00 | 1,000.00 | 409.27 | 129.80 | 0.00 | 590.73 | 40.9 |
| 723.055 COMPUTER EXPENSES | 4,705.00 | 4,705.00 | 2,208.57 | 0.00 | 0.00 | 2,496.43 | 46.9 |
| 724.000 TRAINING, CONFERENCES, DUES | 4,500.00 | 4,500.00 | 2,025.06 | 15.00 | 0.00 | 2,474.94 | 45.0 |
| 725.000 TELEPHONE SERVICES | 1,524.00 | 1,524.00 | 1,632.06 | 241.75 | 0.00 | -108.06 | 107.1 |
| 725.025 COMMUNICATIONS | 2,000.00 | 2,000.00 | 2,935.00 | 580.00 | 0.00 | -935.00 | 146.8 |
| 728.030 VEHICLE MAINTENANCE-TRAVEL | 3,000.00 | 3,000.00 | 2,400.00 | 200.00 | 0.00 | 600.00 | 80.0 |
| 745.031 LEGAL SERVICES | 14,000.00 | 14,000.00 | 330.50 | 181.50 | 0.00 | 13,669.50 | 2.4 |
| 745.039 OTHER PROFESSIONAL SERVICES | 4,000.00 | 4,000.00 | 527.62 | 0.00 | 0.00 | 3,472.38 | 13.2 |
| 745.050 PRINTING AND ADVERTISING | 5,000.00 | 5,000.00 | 2,526.69 | 410.79 | 0.00 | 2,473.31 | 50.5 |
| 745.051 RECORDING FEES | 2,500.00 | 2,500.00 | 2,490.00 | 350.00 | 0.00 | 10.00 | 99.6 |

REVENUE/EXPENDITURE REPORT
At Last Bill List FY14

Page: 5
7/17/2014
3:45 pm

Village of Essex Junction

| For the Period: 7/1/2013 to 6/30/2014 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|---------------|--------------|--------------|-------------|-------------|-------------|-------|
| Fund: 100 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 900.000 PLANNING AND ZONING DEPT. | | | | | | | |
| Operating Expenses | 244,740.00 | 244,740.00 | 209,490.53 | 13,793.19 | 0.00 | 35,249.47 | 85.6 |
| PLANNING AND ZONING DEPT. | 244,740.00 | 244,740.00 | 209,490.53 | 13,793.19 | 0.00 | 35,249.47 | 85.6 |
| Dept: 910.000 ECONOMIC DEVELOPMENT | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 720.000 SALARIES REGULAR | 35,196.00 | 35,196.00 | 34,701.47 | 2,882.88 | 0.00 | 494.53 | 98.6 |
| 720.022 SOCIAL SECURITY | 2,696.00 | 2,696.00 | 2,702.54 | 209.05 | 0.00 | -6.54 | 100.2 |
| 720.024 UNEMPLOYMENT INSURANCE | 250.00 | 250.00 | 164.26 | -37.48 | 0.00 | 85.74 | 65.7 |
| 720.026 WORKERS COMP INSURANCE | 149.00 | 149.00 | 153.66 | 9.94 | 0.00 | -4.66 | 103.1 |
| 720.028 HEALTH INS & OTHER BENEFITS | 4,967.00 | 4,967.00 | 8,981.63 | -90.08 | 0.00 | -4,014.63 | 180.8 |
| 720.030 RETIREMENT | 3,520.00 | 3,520.00 | 3,470.15 | 288.29 | 0.00 | 49.85 | 98.6 |
| 745.025 BLOCK PARTY EXPENSE | 7,000.00 | 7,000.00 | 6,748.17 | 3.49 | 0.00 | 251.83 | 96.4 |
| 745.040 COMMUNITY EVENTS & PROGRAMS | 5,850.00 | 5,850.00 | 5,487.82 | 1,264.86 | 0.00 | 362.18 | 93.8 |
| 745.054 ANNUAL SUPPORT OF ORGNIZATIONS | 9,000.00 | 9,000.00 | 8,920.00 | 0.00 | 0.00 | 80.00 | 99.1 |
| 748.000 NEW PROGRAMS | 2,000.00 | 2,000.00 | 1,855.00 | 1,400.00 | 0.00 | 145.00 | 92.8 |
| 748.010 MATCHING GRANT FUNDS | 9,000.00 | 9,000.00 | 2,683.43 | 1,100.00 | 0.00 | 6,316.57 | 29.8 |
| Operating Expenses | 79,628.00 | 79,628.00 | 75,868.13 | 7,030.95 | 0.00 | 3,759.87 | 95.3 |
| ECONOMIC DEVELOPMENT | 79,628.00 | 79,628.00 | 75,868.13 | 7,030.95 | 0.00 | 3,759.87 | 95.3 |
| Dept: 920.000 GRANT & OTH UNANTC. EXPENDITUR | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 755.020 ADULT COLLECTION-PRINT & ELECT | 0.00 | 0.00 | 1,238.10 | 20.78 | 0.00 | -1,238.10 | 0.0 |
| 755.021 JUVEN COLLECTION-PRNT & ELECTR | 0.00 | 0.00 | 3,071.48 | 389.75 | 0.00 | -3,071.48 | 0.0 |
| 759.009 PLANNING DEPT GRANT EXPENDITUR | 0.00 | 0.00 | 10,237.00 | 0.00 | 0.00 | -10,237.00 | 0.0 |
| 759.010 Library Grant Expenditures | 0.00 | 0.00 | 1,928.00 | 0.00 | 0.00 | -1,928.00 | 0.0 |
| 759.011 LIBRARY DONATION EXPENDITURES | 0.00 | 0.00 | 10,719.87 | 454.16 | 0.00 | -10,719.87 | 0.0 |
| 759.032 STATE GRANT EXPENDITURES | 0.00 | 0.00 | 4,000.00 | 0.00 | 0.00 | -4,000.00 | 0.0 |
| 759.033 STATE HOMELAND SEC GRANT EXP | 0.00 | 0.00 | 113,330.00 | 0.00 | 0.00 | -113,330.00 | 0.0 |
| 759.070 STREET DEPT GRANT EXPENDITURES | 0.00 | 0.00 | 1,075.20 | 0.00 | 0.00 | -1,075.20 | 0.0 |
| Operating Expenses | 0.00 | 0.00 | 145,599.65 | 864.69 | 0.00 | -145,599.65 | 0.0 |
| GRANT & OTH UNANTC. EXPENDITUR | 0.00 | 0.00 | 145,599.65 | 864.69 | 0.00 | -145,599.65 | 0.0 |
| Expenditures | 3,344,713.00 | 3,344,713.00 | 3,406,934.62 | 343,251.41 | 0.00 | -62,221.62 | 101.9 |
| Net Effect for GENERAL FUND | -35,000.00 | -35,000.00 | 9,402.74 | -253,425.44 | 0.00 | -44,402.74 | -26.9 |
| Change in Fund Balance: | | | 9,402.74 | | | | |
| Fund: 152 - GEN FUND ROLLING STOCK RESERVE | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 4000 Revenue | | | | | | | |
| 440.000 INTEREST EARNINGS | 0.00 | 0.00 | 222.30 | 0.00 | 0.00 | -222.30 | 0.0 |
| 599.000 CONTRIB FROM GENERAL FUND | 0.00 | 0.00 | 223,624.00 | 55,906.00 | 0.00 | -223,624.00 | 0.0 |
| Revenue | 0.00 | 0.00 | 223,846.30 | 55,906.00 | 0.00 | -223,846.30 | 0.0 |
| Acct Class: 4900 GRANTS & DONATIONS | | | | | | | |
| 432.095 FROM TOWN FOR LADDER TRUCK | 0.00 | 0.00 | 100,000.00 | 0.00 | 0.00 | -100,000.00 | 0.0 |
| GRANTS & DONATIONS | 0.00 | 0.00 | 100,000.00 | 0.00 | 0.00 | -100,000.00 | 0.0 |
| Dept: 000.000 | 0.00 | 0.00 | 323,846.30 | 55,906.00 | 0.00 | -323,846.30 | 0.0 |
| Revenues | 0.00 | 0.00 | 323,846.30 | 55,906.00 | 0.00 | -323,846.30 | 0.0 |
| Expenditures | | | | | | | |
| Dept: 000.000 | | | | | | | |

REVENUE/EXPENDITURE REPORT
At Last Bill List FY14

Page: 6
7/17/2014
3:45 pm

Village of Essex Junction

| For the Period: 7/1/2013 to 6/30/2014 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|---------------|--------------|------------|------------|-------------|-------------|-------|
| Fund: 152 - GEN FUND ROLLING STOCK RESERVE | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 710.030 FIRE TRUCK LOAN PRINCIPAL | 0.00 | 0.00 | 50,000.00 | 0.00 | 0.00 | -50,000.00 | 0.0 |
| 720.040 INTEREST EXPENSE | 0.00 | 0.00 | 3,255.26 | 0.00 | 0.00 | -3,255.26 | 0.0 |
| Operating Expenses | 0.00 | 0.00 | 53,255.26 | 0.00 | 0.00 | -53,255.26 | 0.0 |
| Acct Class: 8000 Capital Projects | | | | | | | |
| 750.704 LOADER | 0.00 | 0.00 | 96,034.00 | 0.00 | 0.00 | -96,034.00 | 0.0 |
| 750.721 SWEEPER (13) | 0.00 | 0.00 | 211,275.28 | 0.00 | 0.00 | -211,275.28 | 0.0 |
| 750.722 TRUCK #4 REPLACEMENT | 0.00 | 0.00 | 30,284.79 | 0.00 | 0.00 | -30,284.79 | 0.0 |
| 750.723 Truck #6 Replacement | 0.00 | 0.00 | 6,100.00 | 0.00 | 0.00 | -6,100.00 | 0.0 |
| Capital Projects | 0.00 | 0.00 | 343,694.07 | 0.00 | 0.00 | -343,694.07 | 0.0 |
| Dept: 000.000 | 0.00 | 0.00 | 396,949.33 | 0.00 | 0.00 | -396,949.33 | 0.0 |
| Expenditures | 0.00 | 0.00 | 396,949.33 | 0.00 | 0.00 | -396,949.33 | 0.0 |
| Net Effect for GEN FUND ROLLING STOCK RESERVE | 0.00 | 0.00 | -73,103.03 | 55,906.00 | 0.00 | 73,103.03 | 0.0 |
| Change in Fund Balance: | | | -73,103.03 | | | | |
| Fund: 159 - Veterans Memorial Park | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 4000 Revenue | | | | | | | |
| 440.000 INTEREST EARNINGS | 0.00 | 0.00 | 8.97 | 0.00 | 0.00 | -8.97 | 0.0 |
| Revenue | 0.00 | 0.00 | 8.97 | 0.00 | 0.00 | -8.97 | 0.0 |
| Dept: 000.000 | 0.00 | 0.00 | 8.97 | 0.00 | 0.00 | -8.97 | 0.0 |
| Revenues | 0.00 | 0.00 | 8.97 | 0.00 | 0.00 | -8.97 | 0.0 |
| Expenditures | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 728.000 MAINT. BUILDINGS/GROUNDS | 0.00 | 0.00 | 1,100.00 | 0.00 | 0.00 | -1,100.00 | 0.0 |
| 755.023 CAPITAL OUTLAY | 0.00 | 0.00 | 710.00 | 0.00 | 0.00 | -710.00 | 0.0 |
| Operating Expenses | 0.00 | 0.00 | 1,810.00 | 0.00 | 0.00 | -1,810.00 | 0.0 |
| Dept: 000.000 | 0.00 | 0.00 | 1,810.00 | 0.00 | 0.00 | -1,810.00 | 0.0 |
| Expenditures | 0.00 | 0.00 | 1,810.00 | 0.00 | 0.00 | -1,810.00 | 0.0 |
| Net Effect for Veterans Memorial Park | 0.00 | 0.00 | -1,801.03 | 0.00 | 0.00 | 1,801.03 | 0.0 |
| Change in Fund Balance: | | | -1,801.03 | | | | |
| Fund: 200 - GEN FUND CAPITAL RESERVE FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 4000 Revenue | | | | | | | |
| 440.000 INTEREST EARNINGS | 0.00 | 0.00 | 405.86 | 0.00 | 0.00 | -405.86 | 0.0 |
| 441.033 LNCS SDWLK GRNT CA0313INVI | 0.00 | 0.00 | 238,076.16 | 230,603.49 | 0.00 | -238,076.16 | 0.0 |
| 441.034 CRES CNCTR GRANT STP 5300(13) | 0.00 | 0.00 | 276,435.92 | 0.00 | 0.00 | -276,435.92 | 0.0 |
| 441.037 MU SAFETY PATH SDWK(17) | 0.00 | 0.00 | 46,691.64 | 0.00 | 0.00 | -46,691.64 | 0.0 |
| 599.000 CONTRIB FROM GENERAL FUND | 0.00 | 0.00 | 391,427.00 | 97,856.75 | 0.00 | -391,427.00 | 0.0 |
| Revenue | 0.00 | 0.00 | 953,036.58 | 328,460.24 | 0.00 | -953,036.58 | 0.0 |
| Acct Class: 4320 MISCELLANEOUS DEPT. REVENUES | | | | | | | |
| 432.100 CVE CONTRIB FOR ECONOMIC DEV P | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 | -15,000.00 | 0.0 |

REVENUE/EXPENDITURE REPORT
At Last Bill List FY14

Page: 7
7/17/2014
3:45 pm

Village of Essex Junction

| For the Period: 7/1/2013 to 6/30/2014 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------|--------------|--------------|------------|-------------|---------------|-------|
| Fund: 200 - GEN FUND CAPITAL RESERVE FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000.000 | | | | | | | |
| MISCELLANEOUS DEPT. REVENUES | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 | -15,000.00 | 0.0 |
| Dept: 000.000 | 0.00 | 0.00 | 968,036.58 | 343,460.24 | 0.00 | -968,036.58 | 0.0 |
| Revenues | 0.00 | 0.00 | 968,036.58 | 343,460.24 | 0.00 | -968,036.58 | 0.0 |
| Expenditures | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 8000 Capital Projects | | | | | | | |
| 750.155 MULTI-USE PATH NORTH | 0.00 | 0.00 | 54,668.70 | 0.00 | 0.00 | -54,668.70 | 0.0 |
| 750.169 CRESCENT CONNECTOR | 0.00 | 0.00 | 248,912.16 | 3,770.00 | 0.00 | -248,912.16 | 0.0 |
| 750.171 LINCOLN ST. SDWLK EXTENSION | 0.00 | 0.00 | 280,138.17 | 0.00 | 0.00 | -280,138.17 | 0.0 |
| 750.175 VILLAGE OFFICE RENOVATIONS | 0.00 | 0.00 | 19,386.50 | 0.00 | 0.00 | -19,386.50 | 0.0 |
| 750.176 FIRE HOUSE ROOF | 0.00 | 0.00 | 23,555.00 | 0.00 | 0.00 | -23,555.00 | 0.0 |
| 750.177 WOODS END RECONSTRUCTION (14) | 0.00 | 0.00 | 355,490.16 | 138,060.62 | 0.00 | -355,490.16 | 0.0 |
| 750.700 CAPITAL RES. PAVING | 0.00 | 0.00 | 124,176.43 | 0.00 | 0.00 | -124,176.43 | 0.0 |
| Capital Projects | 0.00 | 0.00 | 1,106,327.12 | 141,830.62 | 0.00 | -1,106,327.12 | 0.0 |
| Dept: 000.000 | 0.00 | 0.00 | 1,106,327.12 | 141,830.62 | 0.00 | -1,106,327.12 | 0.0 |
| Expenditures | 0.00 | 0.00 | 1,106,327.12 | 141,830.62 | 0.00 | -1,106,327.12 | 0.0 |
| Net Effect for GEN FUND CAPITAL RESERVE FUND | 0.00 | 0.00 | -138,290.54 | 201,629.62 | 0.00 | 138,290.54 | 0.0 |
| Change in Fund Balance: | | | -138,290.54 | | | | |
| Fund: 210 - LAND ACQUISITION FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 4000 Revenue | | | | | | | |
| 440.000 INTEREST EARNINGS | 0.00 | 0.00 | 169.47 | 0.00 | 0.00 | -169.47 | 0.0 |
| Revenue | 0.00 | 0.00 | 169.47 | 0.00 | 0.00 | -169.47 | 0.0 |
| Dept: 000.000 | 0.00 | 0.00 | 169.47 | 0.00 | 0.00 | -169.47 | 0.0 |
| Revenues | 0.00 | 0.00 | 169.47 | 0.00 | 0.00 | -169.47 | 0.0 |
| Expenditures | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 750.010 CONTRIB FOR WHIT FARM EASEMENT | 0.00 | 0.00 | 20,000.00 | 0.00 | 0.00 | -20,000.00 | 0.0 |
| Operating Expenses | 0.00 | 0.00 | 20,000.00 | 0.00 | 0.00 | -20,000.00 | 0.0 |
| Dept: 000.000 | 0.00 | 0.00 | 20,000.00 | 0.00 | 0.00 | -20,000.00 | 0.0 |
| Expenditures | 0.00 | 0.00 | 20,000.00 | 0.00 | 0.00 | -20,000.00 | 0.0 |
| Net Effect for LAND ACQUISITION FUND | 0.00 | 0.00 | -19,830.53 | 0.00 | 0.00 | 19,830.53 | 0.0 |
| Change in Fund Balance: | | | -19,830.53 | | | | |
| Fund: 230 - WATER FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 4000 Revenue | | | | | | | |
| 445.000 INTEREST EARNINGS | 0.00 | 0.00 | 251.39 | 0.00 | 0.00 | -251.39 | 0.0 |
| 445.000 MISC. - UNCLASSIFIED RECEIPTS | 0.00 | 0.00 | 3,484.00 | 0.00 | 0.00 | -3,484.00 | 0.0 |
| 465.010 SALE OF WATER-RESIDENTIAL | 787,839.00 | 787,839.00 | 776,749.73 | 326.53 | 0.00 | 11,089.27 | 98.6 |
| 465.020 WATER SALES - LARGE USERS | 87,413.00 | 87,413.00 | 81,445.75 | 8,652.83 | 0.00 | 5,967.25 | 93.2 |

REVENUE/EXPENDITURE REPORT
At Last Bill List FY14

Page: 8
7/17/2014
3:45 pm

Village of Essex Junction

| For the Period: 7/1/2013 to 6/30/2014 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------------|---------------------|---------------------|-------------------|-------------|--------------------|-------------|
| Fund: 230 - WATER FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000.000 | | | | | | | |
| Acct Class: 4000 Revenue | | | | | | | |
| 465.040 WATER BILLING PENALTIES | 3,500.00 | 3,500.00 | 3,749.64 | 2.95 | 0.00 | -249.64 | 107.1 |
| 465.045 WATER RECONNECT FEES | 0.00 | 0.00 | 187.50 | 0.00 | 0.00 | -187.50 | 0.0 |
| 465.050 MISCELLANEOUS WATER RECEIPTS | 15,000.00 | 15,000.00 | 18,500.00 | 2,000.00 | 0.00 | -3,500.00 | 123.3 |
| Revenue | 893,752.00 | 893,752.00 | 884,368.01 | 10,982.31 | 0.00 | 9,383.99 | 99.0 |
| Acct Class: 4650 IBM Water Pass Thru Rev | | | | | | | |
| 465.015 SALE OF WATER-IBM | 2,149,120.00 | 2,149,120.00 | 1,998,135.12 | 212,306.56 | 0.00 | 150,984.88 | 93.0 |
| 465.017 SALE OF WATER - IBM VT TAX | 41,931.00 | 41,931.00 | 47,672.88 | 5,066.27 | 0.00 | -5,741.88 | 113.7 |
| IBM Water Pass Thru Rev | 2,191,051.00 | 2,191,051.00 | 2,045,808.00 | 217,372.83 | 0.00 | 145,243.00 | 93.4 |
| Acct Class: 5990 Non Operating Revenues | | | | | | | |
| 440.010 Interest Earned - Capital Res | 0.00 | 0.00 | 69.16 | 0.00 | 0.00 | -69.16 | 0.0 |
| 465.055 CURRENT YR CONTRIBUTION INCOME | 0.00 | 0.00 | 110,000.00 | 27,500.00 | 0.00 | -110,000.00 | 0.0 |
| Non Operating Revenues | 0.00 | 0.00 | 110,069.16 | 27,500.00 | 0.00 | -110,069.16 | 0.0 |
| Dept: 000.000 | 3,084,803.00 | 3,084,803.00 | 3,040,245.17 | 255,855.14 | 0.00 | 44,557.83 | 98.6 |
| Revenues | 3,084,803.00 | 3,084,803.00 | 3,040,245.17 | 255,855.14 | 0.00 | 44,557.83 | 98.6 |
| Expenditures | | | | | | | |
| Dept: 650.000 WATER DEPARTMENT | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 720.000 SALARIES REGULAR | 102,349.00 | 102,349.00 | 104,738.55 | 11,908.57 | 0.00 | -2,389.55 | 102.3 |
| 720.010 SALARIES OVERTIME | 12,300.00 | 12,300.00 | 15,408.02 | 378.26 | 0.00 | -3,108.02 | 125.3 |
| 720.020 SALARIES PART TIME | 4,729.00 | 4,729.00 | 4,345.22 | 230.88 | 0.00 | 383.78 | 91.9 |
| 720.022 SOCIAL SECURITY | 9,239.00 | 9,239.00 | 8,987.80 | 656.27 | 0.00 | 251.20 | 97.3 |
| 720.024 UNEMPLOYMENT INSURANCE | 564.00 | 564.00 | 408.30 | -127.46 | 0.00 | 155.70 | 72.4 |
| 720.026 WORKERS COMP INSURANCE | 4,447.00 | 4,447.00 | 5,696.04 | -39.23 | 0.00 | -1,249.04 | 128.1 |
| 720.028 HEALTH INS & OTHER BENEFITS | 42,180.00 | 42,180.00 | 33,524.37 | -209.25 | 0.00 | 8,655.63 | 79.5 |
| 720.030 RETIREMENT | 10,235.00 | 10,235.00 | 9,845.32 | 798.72 | 0.00 | 389.68 | 96.2 |
| 720.032 LIABILITY & PROPERTY INS. | 3,305.00 | 3,305.00 | 2,960.45 | 0.00 | 0.00 | 344.55 | 89.6 |
| 720.040 INTEREST EXPENSE | 100.00 | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 723.000 SUPPLIES | 5,000.00 | 5,000.00 | 2,751.62 | 169.97 | 0.00 | 2,248.38 | 55.0 |
| 723.001 POSTAGE | 1,500.00 | 1,500.00 | 1,615.61 | 70.55 | 0.00 | -115.61 | 107.7 |
| 723.020 GAS, GREASE AND OIL | 2,800.00 | 2,800.00 | 3,468.00 | 197.10 | 0.00 | -668.00 | 123.9 |
| 723.041 METERS AND PARTS | 2,000.00 | 2,000.00 | 607.92 | 0.00 | 0.00 | 1,392.08 | 30.4 |
| 723.042 DISTRIBUTION MATERIALS | 8,000.00 | 8,000.00 | 2,209.50 | 310.52 | 0.00 | 5,790.50 | 27.6 |
| 723.055 COMPUTER EXPENSES | 600.00 | 600.00 | 1,066.80 | 0.00 | 0.00 | -466.80 | 177.8 |
| 723.065 WATER AND SEWER CHARGE | 350.00 | 350.00 | 503.01 | 0.00 | 0.00 | -153.01 | 143.7 |
| 724.000 TRAINING, CONFERENCES, DUES | 2,000.00 | 2,000.00 | 1,012.50 | 0.00 | 0.00 | 987.50 | 50.6 |
| 725.000 TELEPHONE SERVICES | 0.00 | 0.00 | 234.24 | 89.61 | 0.00 | -234.24 | 0.0 |
| 726.000 ELECTRICAL SERVICE | 650.00 | 650.00 | 640.68 | 46.63 | 0.00 | 9.32 | 98.6 |
| 727.000 HEATING/NATURAL GAS | 3,500.00 | 3,500.00 | 3,052.78 | 40.18 | 0.00 | 447.22 | 87.2 |
| 728.020 MAINTENANCE OTHER | 1,000.00 | 1,000.00 | 1,628.73 | 179.22 | 0.00 | -628.73 | 162.9 |
| 728.034 WATER LINES MAINT-BREAKS | 16,000.00 | 16,000.00 | 232.50 | 0.00 | 0.00 | 15,767.50 | 1.5 |
| 729.000 UNIFORMS, BOOTS, ETC | 1,000.00 | 1,000.00 | 932.68 | 40.74 | 0.00 | 67.32 | 93.3 |
| 745.014 CONTRACT SERVICES | 111,336.00 | 111,336.00 | 111,336.00 | 27,834.00 | 0.00 | 0.00 | 100.0 |
| 745.039 OTHER PROFESSIONAL SERVICES | 1,000.00 | 1,000.00 | 656.75 | 0.00 | 0.00 | 343.25 | 65.7 |
| 745.041 AUDIT | 3,293.00 | 3,293.00 | 3,266.00 | 0.00 | 0.00 | 27.00 | 99.2 |
| 745.042 CWD WATER PURCHASE | 424,297.00 | 424,297.00 | 410,765.79 | 34,384.10 | 0.00 | 13,531.21 | 96.8 |
| 745.050 PRINTING AND ADVERTISING | 1,700.00 | 1,700.00 | 1,725.09 | 1,191.24 | 0.00 | -25.09 | 101.5 |
| 750.020 TRANS TO CAPITAL RESERVE | 110,000.00 | 110,000.00 | 110,000.00 | 27,500.00 | 0.00 | 0.00 | 100.0 |
| 755.023 CAPITAL OUTLAY | 0.00 | 0.00 | 929.98 | 0.00 | 0.00 | -929.98 | 0.0 |
| 770.510 STATE WATER TAX | 8,278.00 | 8,278.00 | 11,035.81 | 820.36 | 0.00 | -2,757.81 | 133.3 |
| Operating Expenses | 893,752.00 | 893,752.00 | 855,586.06 | 106,470.98 | 0.00 | 38,165.94 | 95.7 |
| Acct Class: 7800 IBM Water Costs | | | | | | | |
| 745.043 CWD Water Purchase - IBM | 2,149,120.00 | 2,149,120.00 | 2,170,498.96 | 172,363.84 | 0.00 | -21,378.96 | 101.0 |
| 770.511 State Water Tax - IBM | 41,931.00 | 41,931.00 | 51,785.26 | 4,112.38 | 0.00 | -9,854.26 | 123.5 |

REVENUE/EXPENDITURE REPORT

At Last Bill List FY14

Page: 9

7/17/2014

3:45 pm

Village of Essex Junction

For the Period: 7/1/2013 to 6/30/2014

Fund: 230 - WATER FUND

Expenditures

Dept: 650.000 WATER DEPARTMENT

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|-----------------------------------|---------------|--------------|--------------|------------|-------------|------------|-------|
| IBM Water Costs | 2,191,051.00 | 2,191,051.00 | 2,222,284.22 | 176,476.22 | 0.00 | -31,233.22 | 101.4 |
| Acct Class: 8000 Capital Projects | | | | | | | |
| 750.211 METER REPLACEMENT PROGRAM | 0.00 | 0.00 | 49,455.51 | 1,015.79 | 0.00 | -49,455.51 | 0.0 |
| 750.426 UTILITY RATE STUDY | 0.00 | 0.00 | 256.91 | 0.00 | 0.00 | -256.91 | 0.0 |
| Capital Projects | 0.00 | 0.00 | 49,712.42 | 1,015.79 | 0.00 | -49,712.42 | 0.0 |
| WATER DEPARTMENT | 3,084,803.00 | 3,084,803.00 | 3,127,582.70 | 283,962.99 | 0.00 | -42,779.70 | 101.4 |

| | | | | | | | |
|--------------|--------------|--------------|--------------|------------|------|------------|-------|
| Expenditures | 3,084,803.00 | 3,084,803.00 | 3,127,582.70 | 283,962.99 | 0.00 | -42,779.70 | 101.4 |
|--------------|--------------|--------------|--------------|------------|------|------------|-------|

| | | | | | | | |
|---------------------------|------|------|------------|------------|------|-----------|-----|
| Net Effect for WATER FUND | 0.00 | 0.00 | -87,337.53 | -28,107.85 | 0.00 | 87,337.53 | 0.0 |
| Change in Fund Balance: | | | -87,337.53 | | | | |

Fund: 400 - SANITATION FUND

Revenues

Dept: 000.000

Acct Class: 4000 Revenue

| | | | | | | | |
|--------------------------------------|------------|------------|------------|----------|------|-------------|-------|
| 432.040 MISCELLANEOUS SEWER RECEIPTS | 20,000.00 | 20,000.00 | 50,000.00 | 9,000.00 | 0.00 | -30,000.00 | 250.0 |
| 440.000 INTEREST EARNINGS | 0.00 | 0.00 | 249.97 | 0.00 | 0.00 | -249.97 | 0.0 |
| 442.000 ESSEX PUMP STATION FEES | 25,075.00 | 25,075.00 | 15,583.41 | 0.00 | 0.00 | 9,491.59 | 62.1 |
| 442.010 2 PARY AGREEMNT REV | 15,000.00 | 15,000.00 | 11,250.00 | 0.00 | 0.00 | 3,750.00 | 75.0 |
| 500.000 ANNUAL CUSTOMER CHARGE | 391,670.00 | 391,670.00 | 500,158.61 | 869.92 | 0.00 | -108,488.61 | 127.7 |
| 500.001 ANNUAL CUSTOMER CHARGE - PEN | 1,800.00 | 1,800.00 | 2,430.25 | 1.69 | 0.00 | -630.25 | 135.0 |

| | | | | | | | |
|---------|------------|------------|------------|----------|------|-------------|-------|
| Revenue | 453,545.00 | 453,545.00 | 579,672.24 | 9,871.61 | 0.00 | -126,127.24 | 127.8 |
|---------|------------|------------|------------|----------|------|-------------|-------|

Acct Class: 5990 Non Operating Revenues

| | | | | | | | |
|--|------|------|------------|-----------|------|-------------|-----|
| 440.012 WWTF CAPACITY SALE REVENUE | 0.00 | 0.00 | 100,000.00 | 0.00 | 0.00 | -100,000.00 | 0.0 |
| 440.010 Interest Earned - Capital Res | 0.00 | 0.00 | 1,034.27 | 0.00 | 0.00 | -1,034.27 | 0.0 |
| 440.020 INTEREST WWTF RESERV | 0.00 | 0.00 | 831.23 | 0.00 | 0.00 | -831.23 | 0.0 |
| 465.055 CURRENT YR CONTRIBUTION INCOME | 0.00 | 0.00 | 75,000.00 | 18,750.00 | 0.00 | -75,000.00 | 0.0 |

| | | | | | | | |
|------------------------|------|------|------------|-----------|------|-------------|-----|
| Non Operating Revenues | 0.00 | 0.00 | 176,865.50 | 18,750.00 | 0.00 | -176,865.50 | 0.0 |
|------------------------|------|------|------------|-----------|------|-------------|-----|

| | | | | | | | |
|---------------|------------|------------|------------|-----------|------|-------------|-------|
| Dept: 000.000 | 453,545.00 | 453,545.00 | 756,537.74 | 28,621.61 | 0.00 | -302,992.74 | 166.8 |
|---------------|------------|------------|------------|-----------|------|-------------|-------|

| | | | | | | | |
|----------|------------|------------|------------|-----------|------|-------------|-------|
| Revenues | 453,545.00 | 453,545.00 | 756,537.74 | 28,621.61 | 0.00 | -302,992.74 | 166.8 |
|----------|------------|------------|------------|-----------|------|-------------|-------|

Expenditures

Dept: 400.000 SANITATION DEPARTMENT

Acct Class: 7000 Operating Expenses

| | | | | | | | |
|-------------------------------------|-----------|-----------|-----------|----------|------|-----------|-------|
| 720.000 SALARIES REGULAR | 85,049.00 | 85,049.00 | 70,393.54 | 3,769.87 | 0.00 | 14,655.46 | 82.8 |
| 720.010 SALARIES OVERTIME | 10,865.00 | 10,865.00 | 10,612.41 | 336.15 | 0.00 | 252.59 | 97.7 |
| 720.020 SALARIES PART TIME | 4,729.00 | 4,729.00 | 4,485.74 | 217.04 | 0.00 | 243.26 | 94.9 |
| 720.022 SOCIAL SECURITY | 7,822.00 | 7,822.00 | 6,501.49 | 485.16 | 0.00 | 1,320.51 | 83.1 |
| 720.024 UNEMPLOYMENT INSURANCE | 564.00 | 564.00 | 409.36 | -98.61 | 0.00 | 154.64 | 72.6 |
| 720.026 WORKERS COMP INSURANCE | 4,285.00 | 4,285.00 | 3,993.59 | 780.58 | 0.00 | 291.41 | 93.2 |
| 720.028 HEALTH INS & OTHER BENEFITS | 39,416.00 | 39,416.00 | 29,696.19 | -113.87 | 0.00 | 9,719.81 | 75.3 |
| 720.030 RETIREMENT | 8,505.00 | 8,505.00 | 7,321.80 | 577.72 | 0.00 | 1,183.20 | 86.1 |
| 720.032 LIABILITY & PROPERTY INS. | 5,628.00 | 5,628.00 | 4,766.72 | 0.00 | 0.00 | 861.28 | 84.7 |
| 723.000 SUPPLIES | 1,000.00 | 1,000.00 | 539.54 | 0.00 | 0.00 | 460.46 | 54.0 |
| 723.001 POSTAGE | 3,000.00 | 3,000.00 | 3,665.32 | 124.99 | 0.00 | -665.32 | 122.2 |
| 723.020 GAS, GREASE AND OIL | 3,000.00 | 3,000.00 | 2,725.22 | 153.49 | 0.00 | 274.78 | 90.8 |
| 723.041 METERS AND PARTS | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 0.00 | 4,000.00 | 0.0 |
| 723.055 COMPUTER EXPENSES | 1,200.00 | 1,200.00 | 2,133.60 | 0.00 | 0.00 | -933.60 | 177.8 |
| 723.055 WATER AND SEWER CHARGE | 1,500.00 | 1,500.00 | 403.89 | 0.00 | 0.00 | 1,096.11 | 26.9 |
| 723.000 TRAINING, CONFERENCES, DUES | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 726.000 ELECTRICAL SERVICE | 8,200.00 | 8,200.00 | 10,121.05 | 883.84 | 0.00 | -1,921.05 | 123.4 |
| 727.000 HEATING/NATURAL GAS | 1,800.00 | 1,800.00 | 1,668.90 | 44.68 | 0.00 | 131.10 | 92.7 |
| 728.020 MAINTENANCE OTHER | 1,500.00 | 1,500.00 | 787.27 | 0.00 | 0.00 | 712.73 | 52.5 |

REVENUE/EXPENDITURE REPORT

At Last Bill List FY14

Page: 10

7/17/2014

3:45 pm

Village of Essex Junction

For the Period: 7/1/2013 to 6/30/2014

Fund: 400 - SANITATION FUND

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--------------------------------------|---------------|--------------|------------|-----------|-------------|-----------|-------|
| Expenditures | | | | | | | |
| Dept: 400.000 SANITATION DEPARTMENT | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 728.040 PUMP STATION MAINTENANCE | 5,500.00 | 5,500.00 | 750.21 | 94.28 | 0.00 | 4,749.79 | 13.6 |
| 728.060 SANITATION LINES MAINTENANCE | 5,000.00 | 5,000.00 | 1,505.42 | 1,300.00 | 0.00 | 3,494.58 | 30.1 |
| 728.063 SUSIE WILSON PS COSTS | 8,000.00 | 8,000.00 | 7,318.16 | 450.35 | 0.00 | 681.84 | 91.5 |
| 728.064 WEST ST PS COSTS | 13,500.00 | 13,500.00 | 8,607.71 | 630.01 | 0.00 | 4,892.29 | 63.8 |
| 729.000 UNIFORMS,BOOTS,ETC | 1,000.00 | 1,000.00 | 1,165.56 | 0.00 | 0.00 | -165.56 | 116.6 |
| 735.000 INTERVIEW COSTS | 0.00 | 0.00 | 306.00 | 0.00 | 0.00 | -306.00 | 0.0 |
| 745.014 CONTRACT SERVICES | 141,636.00 | 141,636.00 | 141,636.00 | 35,409.00 | 0.00 | 0.00 | 100.0 |
| 745.015 RIGHT OF WAY AGREEMENTS | 8,700.00 | 8,700.00 | 7,179.46 | 0.00 | 0.00 | 1,520.54 | 82.5 |
| 745.039 OTHER PROFESSIONAL SERVICES | 1,000.00 | 1,000.00 | 520.75 | 25.75 | 0.00 | 479.25 | 52.1 |
| 745.041 AUDIT | 1,646.00 | 1,646.00 | 1,633.00 | 0.00 | 0.00 | 13.00 | 99.2 |
| 745.050 PRINTING AND ADVERTISING | 0.00 | 0.00 | 833.74 | 0.00 | 0.00 | -833.74 | 0.0 |
| 750.020 TRANS TO CAPITAL RESERVE | 75,000.00 | 75,000.00 | 75,000.00 | 18,750.00 | 0.00 | 0.00 | 100.0 |
| 755.023 CAPITAL OUTLAY | 0.00 | 0.00 | 5,075.42 | 0.00 | 0.00 | -5,075.42 | 0.0 |

| | | | | | | | |
|--------------------|------------|------------|------------|-----------|------|-----------|------|
| Operating Expenses | 453,545.00 | 453,545.00 | 411,757.06 | 63,820.43 | 0.00 | 41,787.94 | 90.8 |
|--------------------|------------|------------|------------|-----------|------|-----------|------|

Acct Class: 8000 Capital Projects

| | | | | | | | |
|---------------------------------------|------|------|-----------|----------|------|------------|-----|
| 750.211 METER REPLACEMENT PROGRAM | 0.00 | 0.00 | 98,912.30 | 2,031.57 | 0.00 | -98,912.30 | 0.0 |
| 750.425 INFILTRATION & INFLOW STUDY | 0.00 | 0.00 | 2,293.32 | 0.00 | 0.00 | -2,293.32 | 0.0 |
| 750.426 UTILITY RATE STUDY | 0.00 | 0.00 | 256.93 | 0.00 | 0.00 | -256.93 | 0.0 |
| 750.627 ARRA Loan-AR1-004 Admin Fee | 0.00 | 0.00 | 4,461.40 | 0.00 | 0.00 | -4,461.40 | 0.0 |
| 794.062 TRANS TO WWTF FOR DEBT PYMNTS | 0.00 | 0.00 | 39,868.96 | 0.00 | 0.00 | -39,868.96 | 0.0 |

| | | | | | | | |
|------------------|------|------|------------|----------|------|-------------|-----|
| Capital Projects | 0.00 | 0.00 | 145,792.91 | 2,031.57 | 0.00 | -145,792.91 | 0.0 |
|------------------|------|------|------------|----------|------|-------------|-----|

| | | | | | | | |
|-----------------------|------------|------------|------------|-----------|------|-------------|-------|
| SANITATION DEPARTMENT | 453,545.00 | 453,545.00 | 557,549.97 | 65,852.00 | 0.00 | -104,004.97 | 122.9 |
|-----------------------|------------|------------|------------|-----------|------|-------------|-------|

| | | | | | | | |
|--------------|------------|------------|------------|-----------|------|-------------|-------|
| Expenditures | 453,545.00 | 453,545.00 | 557,549.97 | 65,852.00 | 0.00 | -104,004.97 | 122.9 |
|--------------|------------|------------|------------|-----------|------|-------------|-------|

| | | | | | | | |
|--------------------------------|------|------|------------|------------|------|-------------|-----|
| Net Effect for SANITATION FUND | 0.00 | 0.00 | 198,987.77 | -37,230.39 | 0.00 | -198,987.77 | 0.0 |
|--------------------------------|------|------|------------|------------|------|-------------|-----|

Change in Fund Balance:

Fund: 600 - WASTEWATER FUND

Revenues

Dept: 000.000

Acct Class: 4000 Revenue

| | | | | | | | |
|--|------------|------------|------------|-----------|------|------------|-------|
| 440.000 INTEREST EARNINGS | 0.00 | 0.00 | 361.50 | 0.00 | 0.00 | -361.50 | 0.0 |
| 445.000 MISC. - UNCLASSIFIED RECEIPTS | 0.00 | 0.00 | 76.46 | 15.01 | 0.00 | -76.46 | 0.0 |
| 460.011 VILLAGE USER PENALTIES | 2,800.00 | 2,800.00 | 3,278.35 | 2.42 | 0.00 | -478.35 | 117.1 |
| 460.012 VILLAGE USER CHARGE | 677,209.00 | 677,209.00 | 670,895.34 | 808.33 | 0.00 | 6,313.66 | 99.1 |
| 460.013 WASTEWATER CHARGE - ESSEX | 434,242.00 | 434,242.00 | 398,058.54 | 0.00 | 0.00 | 36,183.46 | 91.7 |
| 460.014 WASTEWATER CHARGE - WILLISTON | 567,359.00 | 567,359.00 | 567,364.68 | 47,280.39 | 0.00 | -5.68 | 100.0 |
| 460.016 PUMP STATION MAINT. FEE | 30,300.00 | 30,300.00 | 30,300.00 | 7,575.00 | 0.00 | 0.00 | 100.0 |
| 460.025 VILL. SEPTAGE DISCHARGE INCOME | 12,000.00 | 12,000.00 | 16,604.68 | 3,398.88 | 0.00 | -4,604.68 | 138.4 |
| 460.026 SHARED SEPTAGE REVENUES | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 0.00 | 6,000.00 | 0.0 |
| 460.027 VILLAGE LEACHATE REVENUES | 0.00 | 0.00 | 10,756.65 | 113.38 | 0.00 | -10,756.65 | 0.0 |

| | | | | | | | |
|---------|--------------|--------------|--------------|-----------|------|-----------|------|
| Revenue | 1,729,910.00 | 1,729,910.00 | 1,697,696.20 | 59,193.41 | 0.00 | 32,213.80 | 98.1 |
|---------|--------------|--------------|--------------|-----------|------|-----------|------|

Acct Class: 5990 Non Operating Revenues

| | | | | | | | |
|--|------|------|------------|-----------|------|-------------|-----|
| 430.013 ESSEX - DEBT PAYMENT | 0.00 | 0.00 | 36,850.59 | 0.00 | 0.00 | -36,850.59 | 0.0 |
| 430.014 WILLISTON - DEBT PAYMENT | 0.00 | 0.00 | 33,843.27 | 0.00 | 0.00 | -33,843.27 | 0.0 |
| 430.015 ESSEX JCT - DEBT PAYMENT | 0.00 | 0.00 | 39,868.96 | 0.00 | 0.00 | -39,868.96 | 0.0 |
| 440.010 Interest Earned - Capital Res | 0.00 | 0.00 | 682.05 | 0.00 | 0.00 | -682.05 | 0.0 |
| 440.012 WWTF REFURB INTEREST | 0.00 | 0.00 | 1,825.19 | 0.00 | 0.00 | -1,825.19 | 0.0 |
| 445.100 SALE OF ASSET | 0.00 | 0.00 | 4,500.00 | 0.00 | 0.00 | -4,500.00 | 0.0 |
| 465.055 CURRENT YR CONTRIBUTION INCOME | 0.00 | 0.00 | 170,000.00 | 42,500.00 | 0.00 | -170,000.00 | 0.0 |

| | | | | | | | |
|------------------------|------|------|------------|-----------|------|-------------|-----|
| Non Operating Revenues | 0.00 | 0.00 | 287,570.06 | 42,500.00 | 0.00 | -287,570.06 | 0.0 |
|------------------------|------|------|------------|-----------|------|-------------|-----|

| | | | | | | | |
|---------------|--------------|--------------|--------------|------------|------|-------------|-------|
| Dept: 000.000 | 1,729,910.00 | 1,729,910.00 | 1,985,266.26 | 101,693.41 | 0.00 | -255,356.26 | 114.8 |
|---------------|--------------|--------------|--------------|------------|------|-------------|-------|

REVENUE/EXPENDITURE REPORT

At Last Bill List FY14

Page: 11

7/17/2014

3:45 pm

Village of Essex Junction

For the Period: 7/1/2013 to 6/30/2014

Fund: 600 - WASTEWATER FUND

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------|--------------|---------------|-------------|-------------|---------------|----------|
| Revenues | 1,729,910.00 | 1,729,910.00 | 1,985,266.26 | 101,693.41 | 0.00 | -255,356.26 | 114.8 |
| Expenditures | | | | | | | |
| Dept: 600.000 WASTEWATER TREATMENT PLANT | | | | | | | |
| Acct Class: 7000 Operating Expenses | | | | | | | |
| 720.000 SALARIES REGULAR | 286,000.00 | 286,000.00 | 285,575.66 | 28,618.39 | 0.00 | 424.34 | 99.9 |
| 720.010 SALARIES OVERTIME | 42,000.00 | 42,000.00 | 33,462.77 | 2,025.10 | 0.00 | 8,537.23 | 79.7 |
| 720.020 SALARIES PART TIME | 12,000.00 | 12,000.00 | 6,519.40 | 773.87 | 0.00 | 5,480.60 | 54.3 |
| 720.022 SOCIAL SECURITY | 26,492.00 | 26,492.00 | 23,748.92 | 1,932.90 | 0.00 | 2,743.08 | 89.6 |
| 720.024 UNEMPLOYMENT INSURANCE | 1,637.00 | 1,637.00 | 916.59 | -285.15 | 0.00 | 720.41 | 56.0 |
| 720.026 WORKERS COMP INSURANCE | 16,055.00 | 16,055.00 | 13,944.22 | 6,700.01 | 0.00 | 2,110.78 | 86.9 |
| 720.028 HEALTH INS & OTHER BENEFITS | 124,767.00 | 124,767.00 | 93,826.35 | -185.10 | 0.00 | 30,940.65 | 75.2 |
| 720.030 RETIREMENT | 28,600.00 | 28,600.00 | 27,520.19 | 2,279.04 | 0.00 | 1,079.81 | 96.2 |
| 720.032 LIABILITY & PROPERTY INS. | 25,000.00 | 25,000.00 | 20,887.71 | 0.00 | 0.00 | 4,112.29 | 83.6 |
| 720.040 INTEREST EXPENSE | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 723.000 SUPPLIES | 17,000.00 | 17,000.00 | 18,412.80 | 4,495.99 | 0.00 | -1,412.80 | 108.3 |
| 723.013 CHEMICALS | 185,000.00 | 185,000.00 | 181,496.52 | 20,216.68 | 0.00 | 3,503.48 | 98.1 |
| 723.020 GAS, GREASE AND OIL | 6,000.00 | 6,000.00 | 5,101.75 | 356.89 | 0.00 | 898.25 | 85.0 |
| 723.065 WATER AND SEWER CHARGE | 6,000.00 | 6,000.00 | 11,664.02 | -932.46 | 0.00 | -5,664.02 | 194.4 |
| 724.000 TRAINING, CONFERENCES, DUES | 6,500.00 | 6,500.00 | 4,697.75 | 282.50 | 0.00 | 1,802.25 | 72.3 |
| 725.000 TELEPHONE SERVICES | 4,300.00 | 4,300.00 | 3,843.09 | 305.42 | 0.00 | 456.91 | 89.4 |
| 726.000 ELECTRICAL SERVICE | 200,000.00 | 200,000.00 | 178,307.03 | 13,806.05 | 0.00 | 21,692.97 | 89.2 |
| 727.000 HEATING/NATURAL GAS | 11,000.00 | 11,000.00 | 34,091.11 | 2,419.66 | 0.00 | -23,091.11 | 309.9 |
| 728.020 MAINTENANCE OTHER | 70,000.00 | 70,000.00 | 66,084.72 | 10,071.05 | 0.00 | 3,915.28 | 94.4 |
| 728.030 VEHICLE MAINTENANCE-TRAVEL | 3,500.00 | 3,500.00 | 1,567.41 | 40.88 | 0.00 | 1,932.59 | 44.8 |
| 729.000 UNIFORMS, BOOTS, ETC | 4,500.00 | 4,500.00 | 3,778.30 | 325.85 | 0.00 | 721.70 | 84.0 |
| 745.000 CONTRACT LABORATORY SERVICE | 8,000.00 | 8,000.00 | 6,687.73 | 1,546.00 | 0.00 | 1,312.27 | 83.6 |
| 745.014 CONTRACT SERVICES | 55,668.00 | 55,668.00 | 55,668.00 | 13,917.00 | 0.00 | 0.00 | 100.0 |
| 745.031 LEGAL SERVICES | 1,000.00 | 1,000.00 | 6,451.50 | 1,732.50 | 0.00 | -5,451.50 | 645.2 |
| 745.033 GRIT DISPOSAL | 7,000.00 | 7,000.00 | 6,805.97 | 676.17 | 0.00 | 194.03 | 97.2 |
| 745.034 SLUDGE DEWATERING | 150,000.00 | 150,000.00 | 131,108.55 | 29,700.00 | 0.00 | 18,891.45 | 87.4 |
| 745.035 SLUDGE MANAGEMENT | 170,400.00 | 170,400.00 | 122,589.09 | 24,544.60 | 0.00 | 47,810.91 | 71.9 |
| 745.039 OTHER PROFESSIONAL SERVICES | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 0.00 | 4,000.00 | 0.0 |
| 745.041 AUDIT | 3,866.00 | 3,866.00 | 3,834.00 | 0.00 | 0.00 | 32.00 | 99.2 |
| 745.052 WWTF ANNUAL PERMIT FEE | 7,500.00 | 7,500.00 | 9,509.60 | 3,500.00 | 0.00 | -2,009.60 | 126.8 |
| 750.020 TRANS TO CAPITAL RESERVE | 170,000.00 | 170,000.00 | 170,000.00 | 42,500.00 | 0.00 | 0.00 | 100.0 |
| 755.013 LOAN PAYMENT | 51,625.00 | 51,625.00 | 51,638.54 | 0.00 | 0.00 | -13.54 | 100.0 |
| 755.023 CAPITAL OUTLAY | 4,000.00 | 4,000.00 | 15,269.53 | 8,323.53 | 0.00 | -11,269.53 | 381.7 |
| Operating Expenses | 1,709,910.00 | 1,709,910.00 | 1,595,008.82 | 219,687.37 | 0.00 | 114,901.18 | 93.3 |
| Acct Class: 8000 Capital Projects | | | | | | | |
| 750.426 UTILITY RATE STUDY | 0.00 | 0.00 | 256.93 | 0.00 | 0.00 | -256.93 | 0.0 |
| 750.625 WWTF REFURBISH (11) | 0.00 | 0.00 | 4,164,292.33 | 316,725.08 | 0.00 | -4,164,292.33 | 0.0 |
| 750.626 RZEDB Interest | 0.00 | 0.00 | 50,532.84 | 0.00 | 0.00 | -50,532.84 | 0.0 |
| 750.627 ARRA Loan-AR1-004 Admin Fee | 0.00 | 0.00 | 736.65 | 0.00 | 0.00 | -736.65 | 0.0 |
| 750.632 CO-GEN | 0.00 | 0.00 | 388,369.53 | 161,791.68 | 0.00 | -388,369.53 | 0.0 |
| 750.633 DIGESTER CLEARING | 0.00 | 0.00 | 20,790.42 | 0.00 | 0.00 | -20,790.42 | 0.0 |
| 750.636 ARC FLASH ANALYSIS | 0.00 | 0.00 | 15,010.00 | 0.00 | 0.00 | -15,010.00 | 0.0 |
| 750.637 UTILITY VEHICLE | 0.00 | 0.00 | 63.75 | 0.00 | 0.00 | -63.75 | 0.0 |
| Capital Projects | 0.00 | 0.00 | 4,640,052.45 | 478,516.76 | 0.00 | -4,640,052.45 | 0.0 |
| WASTEWATER TREATMENT PLANT | 1,709,910.00 | 1,709,910.00 | 6,235,061.27 | 698,204.13 | 0.00 | -4,525,151.27 | 364.6 |
| Expenditures | 1,709,910.00 | 1,709,910.00 | 6,235,061.27 | 698,204.13 | 0.00 | -4,525,151.27 | 364.6 |
| Effect for WASTEWATER FUND | 20,000.00 | 20,000.00 | -4,249,795.01 | -596,510.72 | 0.00 | 4,269,795.01 | 21,249.0 |
| Change in Fund Balance: | | | -4,249,795.01 | | | | |
| Grand Total Net Effect: | -15,000.00 | -15,000.00 | -4,361,767.16 | -657,738.78 | 0.00 | 4,346,767.16 | |

Check Register Report

1ST FY 15 BL 7/22/14

Date: 07/17/2014

Time: 3:45 pm

Page: 1

Village of Essex Junction

BANK:

| C N | Check Date | Status | Void/Stop Date | Vendor Number | Vendor Name | Check Description | Amount |
|---------------|------------|---------|----------------|---------------|--------------------------------|--------------------------------|-----------|
| Checks | | | | | | | |
| 10049676 | 07/16/2014 | Printed | | 1516 | MILTON RENTAL & SALES INC | COMPACT 4X4 UTIL VEHICLE-WWTF | 15,184.08 |
| 10049677 | 07/22/2014 | Printed | | 10662 | ACCESS DOOR AUTOMATION | REPAIR AUTOMATIC DOOR-LIBRARY | 140.00 |
| 10049678 | 07/22/2014 | Printed | | 9544 | AUDIO EDITIONS | CIRCULATION MATERIALS-LIB REPL | 8.00 |
| 10049679 | 07/22/2014 | Printed | | 9847 | AUTOZONE, INC | DIESEL EXHAUST FLUID-FIRE | 6.99 |
| 10049680 | 07/22/2014 | Printed | | 10408 | BAY STATE ELEVATOR COMPANY | EXAM & LUBE ELEVATOR-LIBRARY | 252.81 |
| 10049681 | 07/22/2014 | Printed | | 0205 | BIOCYCLE | SUBSCRIPTIONRENEWAL-WWTF | 120.00 |
| 10049682 | 07/22/2014 | Printed | | 1655 | BLUE CROSS BLUE SHIELD OF VT | INS PREMIUM-VARIOUS | 29,100.38 |
| 10049683 | 07/22/2014 | Printed | | 0268 | BRODART CO. | CIRC MATER-LIBRARY | 301.75 |
| 10049684 | 07/22/2014 | Printed | | 0305 | BURLINGTON FREE PRESS | NEWSPAPERS-LIBRARY | 28.00 |
| 10049685 | 07/22/2014 | Printed | | 9941 | BUSINESSCARD SERVICES | SEE SPREADSHEET | 112.84 |
| 10049686 | 07/22/2014 | Printed | | 0455 | CANON SOLUTIONS AMERICA | COLOR COPIES-ADMIN | 220.80 |
| 10049687 | 07/22/2014 | Printed | | 0455 | CANON SOLUTIONS AMERICA | COPIES-LIBRARY | 84.42 |
| 10049688 | 07/22/2014 | Printed | | 9743 | CARQUEST AUTO PARTS | SUPPLIES-STR/BLOCK PARTY | 55.76 |
| 10049689 | 07/22/2014 | Printed | | 0523 | CCRPC | FY15 DUES-EC DEV | 6,378.00 |
| 10049690 | 07/22/2014 | Printed | | 0490 | CENTRAL VERMONT PROPERTIES | ROW LEASE-SANI | 130.00 |
| 10049691 | 07/22/2014 | Printed | | 10038 | CHIMNEY SWEEP FIREPLACE | ANNUAL SAFETY INSPECTION-LIBRA | 94.95 |
| 10049692 | 07/22/2014 | Printed | | 10349 | CHITTENDEN COUNTY STREAM TEAM | FY15 ANNUAL FEE-STREET | 1,800.00 |
| 10049693 | 07/22/2014 | Printed | | 9788 | COMCAST | CABLE-FIRE | 13.63 |
| 10049694 | 07/22/2014 | Printed | | 10401 | DE LAGE LANDEN FINANCIAL INC | COPIER LEASE-ADMIN | 249.52 |
| 10049695 | 07/22/2014 | Printed | | 10397 | DANNY DECOSMOS | BLOCK PARTY ROAMING RR-EC DEV | 1,550.00 |
| 10049696 | 07/22/2014 | Printed | | 10657 | MARY K. DENNISON | REIMB SUPPLIES-LIB | 20.70 |
| 10049697 | 07/22/2014 | Printed | | 10661 | DOWNTOWN DECORATIONS INC | SNOWFLAKES-EC DEV | 528.28 |
| 10049698 | 07/22/2014 | Printed | | 0700 | EAST COAST PRINTERS | UNIFORMS-WATER/STREET | 305.00 |
| 10049699 | 07/22/2014 | Printed | | 0720 | EMPIRE JANITORIAL SUPPLY CO. | HAND SOAP-LH | 63.60 |
| 10049700 | 07/22/2014 | Printed | | 0710 | ENDYNE, INC. | WEEKLY TKN SAMPLES-WWTF | 50.00 |
| 10049701 | 07/22/2014 | Printed | | 0780 | ESSEX EQUIPMENT SALES | SUPPLIES-STREET | 11.16 |
| 10049702 | 07/22/2014 | Printed | | 0770 | ESSEX JUNCTION SCHOOL DISTRICT | TRANSFER IMPACT FEES | 16,161.46 |
| 10049703 | 07/22/2014 | Printed | | 1935 | FERGUSON WATERWORKS #590 | SUPPLIES-WATER/STREET | 600.16 |
| 10049704 | 07/22/2014 | Printed | | 10453 | GE CAPITAL C.O.RICOH USA | COPIER LEASE-WWTF | 118.00 |
| 10049705 | 07/22/2014 | Printed | | 9726 | GOT THAT RENTAL SALES, INC | SHOP SUPPLIES-STREET | 13.52 |
| 10049706 | 07/22/2014 | Printed | | 24511 | GRAINGER | EQUIPMENT-WWTF/FIRE | 1,141.25 |
| 10049707 | 07/22/2014 | Printed | | 09502 | GRAYBAR COMPANY INC. | MEM PK FLOOD LAMP -STR | 86.02 |
| 10049708 | 07/22/2014 | Printed | | 0965 | GREEN MOUNTAIN POWER CORP. | ELECTRICITY-VARIOUS | 8,911.17 |
| 10049709 | 07/22/2014 | Printed | | 9958 | GREEN MTN LIBRARY CONSORTIUM | 07/14-06/15 VOKAL SVCS-LIBRARY | 2,346.72 |
| 10049710 | 07/22/2014 | Printed | | 1035 | DONALD L. HAMLIN | ENGINEERING -VARIOUS | 27,434.48 |
| 10049711 | 07/22/2014 | Printed | | 9854 | IDEXX DISTRIBUTION, INC. | ECOLI MATERIALS-WWTF | 814.38 |
| 10049712 | 07/22/2014 | Printed | | 9625 | INGRAM LIBRARY SERVICES | CIRCULATION MATERIALS-LIBR | 14.15 |
| 10049713 | 07/22/2014 | Printed | | 10433 | INSIDE OUT UPHOLSTERY AND FR | RE UPHOLSTER WING CHAIR-LIB | 582.15 |
| 10049714 | 07/22/2014 | Printed | | 23656 | INVEST EAP | EAP SVCS-FIRE | 216.00 |
| 10049715 | 07/22/2014 | Printed | | 10568 | KAMCO SUPPLY CORP | LOCKSET/DEADLATCH-FIRE | 93.90 |
| 10049716 | 07/22/2014 | Printed | | 10526 | DAVE KELLER | BLOCK PARTY MUSIC-EC DEV | 500.00 |
| 10049717 | 07/22/2014 | Printed | | 10026 | MARCY M KELLY | BLOCK PARTY BALLOONS-EC | 475.00 |
| 10049718 | 07/22/2014 | Printed | | 9454 | LENNY'S SHOE & APP | UNIFORM/BOOTS-STR/SANIT | 440.00 |
| 10049719 | 07/22/2014 | Printed | | 10646 | LINCOLN FINANCIAL GROUP | LIFE INS PREM-VARIOUS | 1,179.07 |
| 10049720 | 07/22/2014 | Printed | | 10245 | MAILFINANCE | PSTG METER LEASE-ADMIN | 254.91 |
| 10049721 | 07/22/2014 | Printed | | 1459 | A. MARCELINO & COMPANY, INC | CONCRETE WASTE DISPOSAL-STREET | 340.00 |
| 10049722 | 07/22/2014 | Printed | | 1491 | MERCHANTS BANK | FIRE LADDER TRUCK LOAN PAYMENT | 53,031.67 |

Check Register Report

1ST FY 15 BL 7/22/14

Date: 07/17/2014

Time: 3:45 pm

Page: 2

Village of Essex Junction

BANK:

| C' N | Check Date | Status | Void/Stop Date | Vendor Number | Vendor Name | Check Description | Amount |
|---------------------------|---------------|---------|-------------------|------------------|--|-----------------------------------|-------------------|
| Checks | | | | | | | |
| 10049723 | 07/22/2014 | Printed | | 1516 | MILTON RENTAL & SALES INC | BLADE BLOCKER MULCH PLATE-STR | 219.00 |
| 10049724 | 07/22/2014 | Printed | | 9715 | MINUTEMAN FIRE & RESCUE | BREATH-FIRE | 93.04 |
| 10049725 | 07/22/2014 | Printed | | 1661 | NORTH CENTRAL LABORATORIES | GENERAL LAB SUPPLIES-WWTF | 664.06 |
| 10049726 | 07/22/2014 | Printed | | 1663 | NORTH COUNTRY FIRE PROTECTION | SPRK SYSTEM INSPECTION-LIB | 145.20 |
| 10049727 | 07/22/2014 | Printed | | 6590 | NORTHEAST AIR SOLUTIONS | AIR FILTERS-WWTF | 162.24 |
| 10049728 | 07/22/2014 | Printed | | 9564 | ELIZABETH PIERCE | EXPENSE REIMBURSE-LIBRARY | 50.00 |
| 10049729 | 07/22/2014 | Printed | | 1789 | PIKE INDUSTRIES, INC. | ASPHALT-STREET | 241.18 |
| 10049730 | 07/22/2014 | Printed | | 9447 | SHIRLEY PINE | BLK PARTY/FACE PAINTING-EC DEV | 1,075.00 |
| 10049731 | 07/22/2014 | Printed | | 1908 | THE RADIO NORTH GROUP, INC. | VEHICLE CHARGERS-FIRE | 750.00 |
| 10049732 | 07/22/2014 | Printed | | 10140 | REGIONAL STORMWATER EDUC. PROG | RSEP ANNUAL FEE-STREET | 5,000.00 |
| 10049733 | 07/22/2014 | Printed | | 2042 | SCOTT'S LINE STRIPING, INC | ROAD PAINT/SAFTY BEADS-STREET | 1,340.00 |
| 10049734 | 07/22/2014 | Printed | | 10512 | SEE CLICK FIX | ANNUAL LICENSE-STREET | 1,200.00 |
| 10049735 | 07/22/2014 | Printed | | 0482 | SIGNALS RYG, INC. | TRAFFIC SIGNAL REPAIR-STREET | 522.86 |
| 10049736 | 07/22/2014 | Printed | | 2093 | SLACK CHEMICAL COMPANY INC. | LIME-WWTF | 559.50 |
| 10049737 | 07/22/2014 | Printed | | 21153 | SOVERNET COMMUNICATIONS | PH/INTERNET-VARIOUS | 117.22 |
| 10049738 | 07/22/2014 | Printed | | 2124 | STAPLES ADVANTAGE | SUPPLIES-LIBRARY/FIRE | 198.38 |
| 10049739 | 07/22/2014 | Printed | | 0545 | THE TECH GROUP | MANAGEDSERVICES-ADMIN | 664.00 |
| 10049740 | 07/22/2014 | Printed | | 10663 | THERRIEN'S BOILER & MECHANICAL | BOILER SERVICE-WWTF | 397.50 |
| 10049741 | 07/22/2014 | Printed | | 9414 | TOP HAT ENTERTAINMENT, INC | BLK PARTY/BOUNCE CASTLE-EC DEV | 225.00 |
| 10049742 | 07/22/2014 | Printed | | 2302 | UPSTART | T-SHIRTS -LIBRARY FRIENDS | 48.25 |
| 10049743 | 07/22/2014 | Printed | | 10042 | VERMONT BLACKTOP CORPORATION | TOP RAP MIX-STREET | 119.77 |
| 10049744 | 07/22/2014 | Printed | | 2380 | VLCT PACIF, INC. | 2014 CONTRIBUTION-VARIOUS | 75,359.00 |
| 10049745 | 07/22/2014 | Printed | | 2377 | VLCT UNEMPLOYMENT INS. TRUST | 7/1-9/30 UI INS PREMIUM-VARIOU | 1,210.00 |
| 10049746 | 07/22/2014 | Printed | | 25261 | MATTHEW WITTEN | TEDDY BEAR PIC PERFORM-LIBRARY | 318.00 |
| 10049747 | 07/22/2014 | Printed | | 3081 | ZEE MEDICAL, INC. | MED CABINET SUPPLIES-STREET | 78.85 |
| Total Checks: 72 | | | | | Checks Total (excluding void checks): | | 262,322.73 |
| Total Payments: 72 | | | | | Bank Total (excluding void checks): | | 262,322.73 |
| Total Payments: 72 | | | | | Grand Total (excluding void checks): | | 262,322.73 |

CK# fy 15 10049685

BL 07/22/14

people' united bank --Master card statement 7/07/14

FY 15

\$112.84

FY15 PURCHASES

| <u>tran date</u> | <u>MC company</u> | <u>acct</u> | <u>dept</u> | <u>descrip</u> | <u>\$\$\$</u> | |
|------------------|-------------------------|---------------------|-------------|-----------------|---------------|-----------|
| 7/1/2014 | GAN*BURL FREE PRESS | 100 100 000 723 000 | ADMIN | NEWSPAPERS | 16.84 | |
| 7/2/2014 | DOUBLETREE TRADER DUKES | 100 900 000 723 000 | PLAN | MTG W/ FLEXSEAL | 96 | |
| | | | | | | |
| | PROJECT TRACKER | | | | | |
| | | SUBJOB | | | TOTAL | \$ 112.84 |
| | | | | | | |
| | | | | | | |