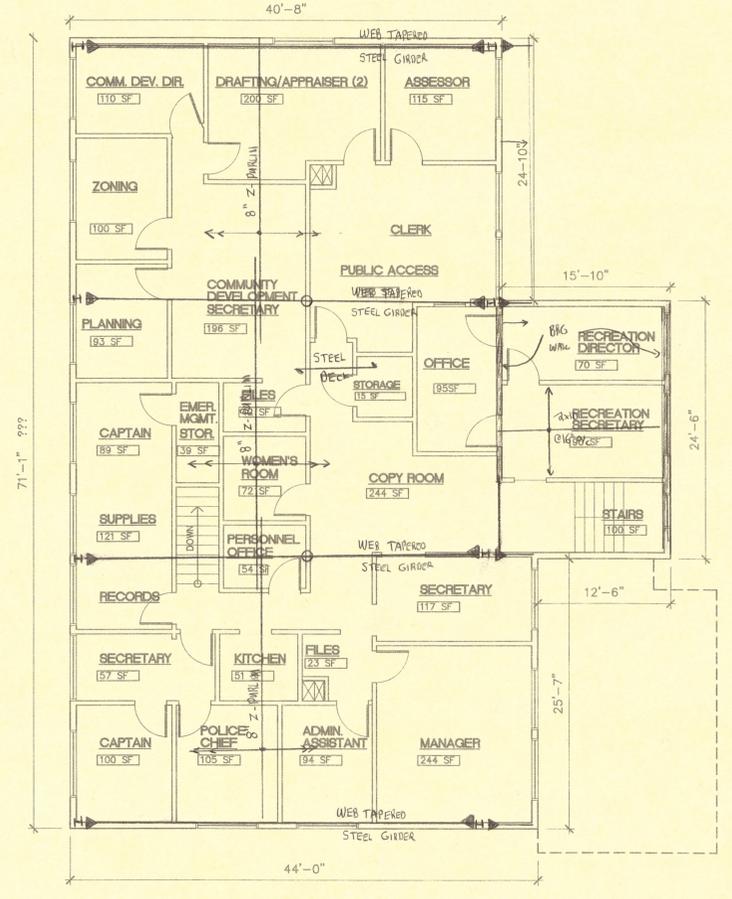


1 EXISTING FIRST FLOOR PLAN
1/8"=1'-0"



2 EXISTING SECOND FLOOR PLAN
1/8"=1'-0"

project owner
ESSEX TOWN OFFICES
ESSEX JUNCTION, VT

project name
EXISTING FLOOR PLAN
(Town Offices & Police Station)

project no. 08-
checked by:
drawn by:
date: 05/30/08
date revisions

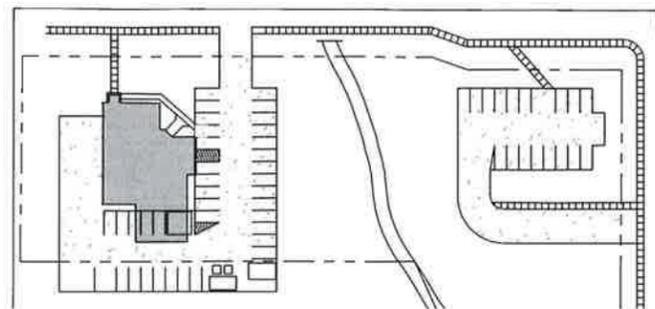
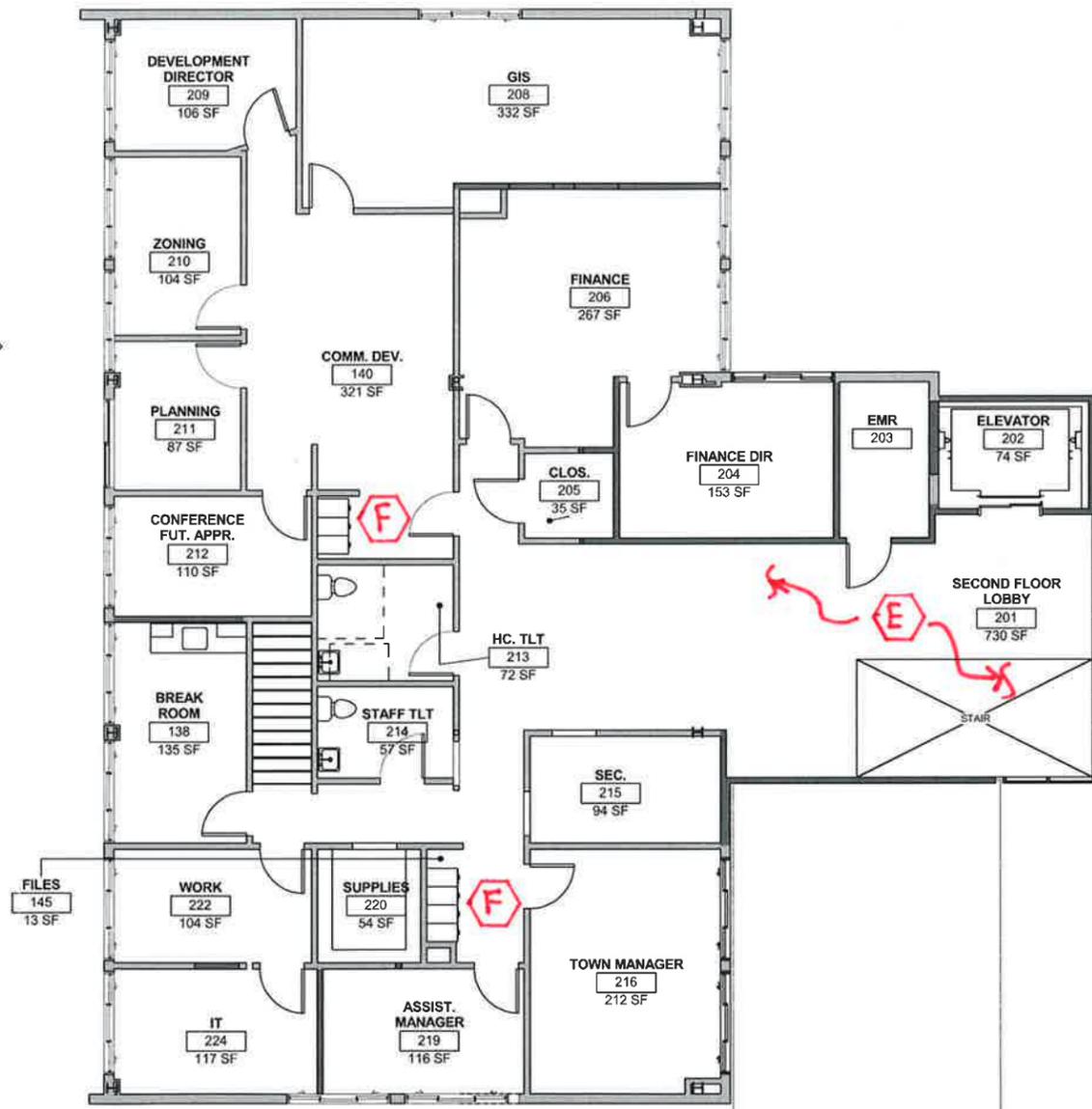
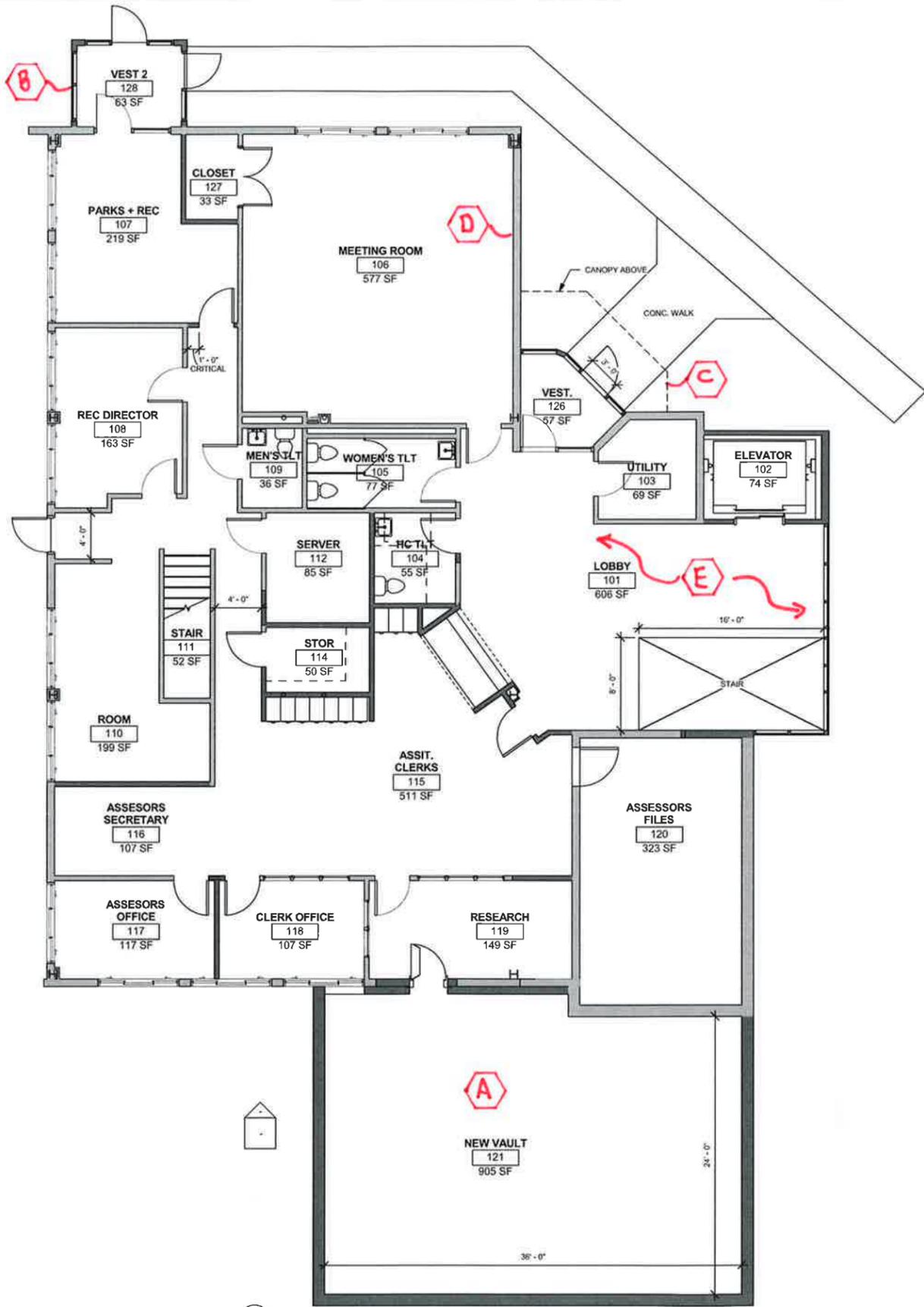
scale: AS-NOTED

sheet title:

sheet no.

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architecture
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interiors

D&K 3/24/14
SK1 EXISTING FRAMING



3/24/14
KEYNOTES ADDED BY OJK
SK2



project name:
TOWN OF ESSEX - 81 MAIN STREET
FEASIBILITY STUDY

scale: As indicated
project no. 14-986
checked by: Checker
drawn by: Author
date: 03-21-2014

Date	Revisions

sheet title:
PROPOSED
FLOOR PLANS

sheet no.
A2.1

CODE REVIEW SUMMARY

Essex Town Offices
81 Main Street

March 26, 2014

This project is being reviewed under Vermont’s current *Fire and Building Safety Code, 2012: International Building Code, 2012; and NFPA 1 and 101 Life Safety Code, 2012, the Vermont Access Rules 2012, and the federal ADA 2010. Vault expansion work will be done in accordance with NFPA 232- Standards for the Protection of Records.*

This review assumes minor renovations and limited additions to the existing Town Office building. Additions will be to expand the public records Vault and to provide accessibility to the upper floor by means of an elevator. Space currently occupied by the Police Department (who is moving out) will be re-purposed for Town office use.

IBC 2012 governing construction type, height, fire area.	
1. General description:	Existing office building → Additions subject to height and fire area limits. The building is currently not sprinkled.
2. Occupancy/Use Classification:	Business Occupancy
3. Construction Type: Fire resistive construction: (IBC Table 601-602)	Existing 5B, Wood framed walls, ceilings, floors, and roof. Vault: poured concrete: 8” thick- reinforced. 4-6 hours min. rated. Original drawings are available.
4. Allowable Height and Area: (Table 503)	B - Allowable area = 9,000 SF per floor: Actual building area = 3,950 exist. 1 st fl. 3,520sf second floor. Proposed additions allowed up to 5,050sf. Allowable height = 2 stories Building Height = 30’ Actual Height = 2 stories, 24’ max. existing ht.
5. Area Modifications: (Section 506)	N/A
6. Fire rated Use separations:	N/A -all one use.
NFPA 101 – Chapter 39, Existing Business Occupancies	
7. Classification of Occupancy:	Ordinary Hazard
8. Occupant Load:	1 st floor: 3,950 sf at 100sf/person = 40 person occupancy load. 2 nd floor: 3,520 sf at 100sf/person = 35 person occupancy load Totals: 7,470 sf = 75 persons. Large meeting room on first floor: 600sf (below 750sf or threshold for assembly use category) → treat as business use.
9. Means of Egress Components:	Stairs/exits: currently unenclosed. Unenclosed vertical openings and exits permitted by VT bldg code exception 101:39.3.1.1(3) and (4) with smoke detection and 75’ travel distance, max. → check travel distances. Distances are acceptable in existing configuration. Proposed additions will increase exit distances beyond 75’. The expanded building will need to be sprinkled or have the stairs/exits enclosed. Rating in Vermont is 1 hr. Doors rated 1 hour. No windows larger than 100sq. in. unless they are 1 hour rated safety glass (expensive).
10. Doors:	No door in any means of egress shall be locked against egress when the building is occupied.

CODE REVIEW SUMMARY

Essex Town Offices
81 Main Street

March 26, 2014

11. Stairs:	Clear width of stairs shall be not less than 36" if serving <50 people. Otherwise and recommended →44" min. Existing may be allowed at 36". Headroom must be 6'-8" min.
12. Number of exits:	2 required (unless the building is sprinkled- exception 39.2.4.6).
13. Arrangement of Means of Egress:	<u>Dead end corridor</u> : 50 feet, max. <u>Common Path of Travel</u> : 75'.
14. Travel Distance to Exits:	200 Feet (un-sprinkled)
15. Marking of Means of Egress:	Emergency lighting not required, but recommended: Per smoke detection in areas open to exit ways
16. Protection of Vertical Openings:	Unenclosed allowed VT code as noted above.
17. Protection from Hazards:	Boiler or furnace rooms shall have a one hour fire rated separation. Doors shall be a minimum ¾ hour fire protection rating and be self or automatic closing.
18. Cooking Equipment:	May only be used for food warming.
19. Interior Finishes:	Interior wall and ceiling finishes in Exit and exit access corridors: Class A, Class B Interior wall and ceiling finish material at remaining locations may be: Class A, Class B, or Class C. Interior floor finish shall be class I or Class II.
20. Detection, Alarm, and Communications Systems:	39.3.4.1. Fire Alarm System – Not required.
21. Extinguishing Requirements:	Portable fire extinguishers – required. One per floor, min NFPA 80. VAULT- as required under NFPA 232 protection of records requirements. (Recommend gas system).
22. Corridors:	width shall be 44 min if serving more than 50 persons. –But: No special requirement due to single tenant use.

Town Offices Program and Space Allocation

Space /Activity	Staff - Now	Description/Requirements	Adjacency Requirements	Proposed Location	Current Area	2014 Program Minor Expansion	2014 Program Major Expansion	2004 Program (New Bldg)	2014 LINCOLN HALL	Remarks	
Town Clerk											
Town Clerk	Clerk- Open Office	2	2 work stations, counter, view of entry, file security	Vault, Public Work Room, Title Research	Main Level	300	529	514	590		
	Town Clerk- Office	1	enclosed office	Vault, Public Work Room, Title Research	Main Level	96	107	94	168		
	Public Work Room			Clerk's Office, Vault	Main Level	0	149	128	278		
	Title Research/ Conference Room		work area, meetings, seats 12, counter	Clerk's Office, Vault	Main Level	0	(Clerk-Open)	(Clerk-Open)	300		
	Reception / Waiting		Seating area for waiting visitors	Entry/ Town Clerk	Main Level	0	(Clerk-Open)	(Clerk-Open)	100		
	Office Storage		Supplies closet	Town Clerk's Office	Main Level	100	20	61	90	extra storage in current vault	
	Vault - 6 hour rated		requires workspace and clerk's control	records research area	Main Level	372	905	1,007	850	905	
	Finance Office	2	2 workstations	town clerk	Main Level	130	267	294	180		
	Finance Director	1	enclosed office	Finance office, clerk, town mgr	Main Level	93	153	159	180		
	Future Offices			Finance, Clerk	Main Level	0	0	584			
File room		filing cabinets	Finance office, clerk, town mgr	Main Level	0	372	372	98	repurpose current vault		
Town Clerk Area						1,091	2,502	3,213	2,834	2,590	1ST FLOOR
Assessor	Assessor	1	enclosed office for meetings	Public, Town Clerk	1st	115	117	146	140		
	Open office, records	2	staff space, public research, records storage	Assessor, Mapping	1st	183	200	357	400		
	Appraiser (future)	fut	enclosed office	assessor, planning, records	varies	0	CONF 110	86	100		
	Records		filing cabinets	assessor	1st	0	in open	in open	120	files in open office	
	copier		isolated copy area (noise)	assessor	1st	0	in open	in open	50		
Assessor Area						298	317	589	810	521	2ND FLOOR
Community Development	Open Office area	1	Public- layout table, copies	Public, Zoning Assistant, Planner	2nd fl	196	321	458	400		
	Development Director	1	enclosed office, mtg space	Public, Planning + Zoning	2nd fl	106	106	144	140		
	Zoning administrator	1	enclosed office, mtg space	Public, planning	2nd fl	104	104	128	120		
	Town Planner	1	enclosed office, mtg space		2nd fl	87	87	96	100		
	Conference Room/Fut		conference, meeting	Planning and zoning	2nd fl	0	110	92	100	Conf.--> Fut. Appraisers	
	Work Room		work room, layout, meeting	Planning and zoning	2nd fl	0	GIS	in open	160	Layout tables in GIS	
	Mapping, GIS	1	CAD drafting station, flat files, maps layout and storage	assessor, planning, records	2nd fl	200	332	292	280		
	Flat Files		records, flat files	Mapping, planning, zoning	2nd fl	42	42	42	200	Large Flat Files in GIS	
Planning and Zoning						735	1,102	1,252	1,500	1,510	2ND FLOOR
Parks & Rec	Recreation Director	1	enclosed office	Rec office	1st	90	90	208	150		
	Administrator Office	1		All Departments Public	1st	80	in open	in 364	100		
	Grant administrator	fut			1st	0	in open	in 364	100		
	Open Rec Office	1	sign-ups, group work	Street access	1st	90	338	776	450	should be on grade level by entry	
	Rec storage		space for program equip not kept elsewhere	Rec office	1st	0	100	in 364	20		
Parks & Rec						260	528	528	820	576	1ST FLOOR
Town Manager - Administrative	Town Manager	1	enclosed office, mtg space	All Departments Public	2nd fl	244	212	389	200		
	Assist. Town Mgr	1	enclosed office, mtg space	All Depts, Town Mgr.	2nd fl	94	116	146	140		
	Admin Assistant	1	open office, reception	Administrators	2nd fl	94	94	146	600		
	Economic Development	fut	enclosed office	Town Mgr	2nd fl	0	future	131	100		
	IT staff	fut	office, work area	All Departments	2nd fl	0	117	219	100		
	Future Staff/work	fut	office, work area	All Departments	2nd fl	0	104	600	100	3 offices in Major reno	
	Conference Room		seats 12, some cabinets, coffee	All Departments	2nd fl	0	--	210	240		
	Break Room/kit		staff area, kitchenette	All Departments	2nd fl	54	135	166	300		
	Bathrooms		staff, some public	All Departments	2nd fl	72	129	284	350	M/W on each floor, 1 shower	
	Files		filing cabinets	Managers	2nd fl	43	58	97	300		
Administration Area						601	965	2,388	2,430	1,040	2ND FLOOR
Public	Public (Meeting) Space		large meeting room, multi-media, ADA access	Public entry, bathrooms	Main Level	577	577	1,116	2,000	1,162	divide in to two rooms
	Chairs, storage		storage for chairs, tables, voting equipment	meeting room		0	--	54	300		
	Lobby		break-out space		Main Level	200	482	587	1,400		
	vestibule		air-lock	main entry	Main Level	50	57	53	70	2 (rec entry and main entry)	
	Closets / Storage			All Departments	varies	15	90	200	200	several dispersed locations	
	Toilets		men/women, accessible	by Meeting/lobby	Main Level	138	168	196	420	Minor= add one unisex ea. floor Full =2 unisex on 1st, 1 on 2nd	
	Trash, Recycle		near exits	protected from exits		0	20	48	100		
	Janitor		Mop sink, Supplies		Main Level	4	6	21	75	one on each floor	
Public General Use Area						984	1,400	2,275	4,565	1,826	ALL FLOORS
Total Net Program Area						3,969	6,814	10,245	12,959	8,063	
Mechanical/Elec		most mech on roof		Main	65	69	139	600	3,500	Entire Basement	
Stairs		two means of egress	lobby		296	286	222	720	694		
Elevator		stretcher size, ADA	entry, lobby		0	140	140	120	126		
Data/IT/Server		head end for IT	All Departments		20		61	60	45		
Circulation, walls, efficiency factor (typically 25-30%)						1,381	1,636	1,593	3,240	4,365	
Total Existing SF (Current SF does not include the Police SF area at 2,055)						5,415	7,470	7,470	17,699	12,608	
Proposed New Addition							1,475	4,930		790	
Total Existing and New Square Footage						5,415	8,945	12,400	17,699	13,398	



Zoning + Planning Review

Project: 81 Main Street – Essex Town Offices

Review Date: 7/1/14

Subject: Zoning Opportunities

Regulations: Essex Junction Land Development Code (LDC), latest edition – March 29, 2011.

Potential uses for 81 Main Street following hypothetical sale.

Existing Zoning: Residential Office – Professional Office Overlay District (see reference notes below from earlier zoning memo.)

Should the Town end up moving out and looking to sell 81 Main, there are a number of potential uses for this 7,500sf existing office building.

The most obvious would be to market and sell “as is” as a Professional Office building. It is good visibility/location and good parking, even without the leased portion in the back.

Staying with a “similar” use may be the easiest to permit as well. It appears that an administrative determination would be possible as indicated in the concluding paragraph of Section 609 Residential Office (RO) in the Village LDC.

I. Standards for Existing Non-Residential Structures. Current uses of non-residential type structures may be sold or leased to support another use, providing it is, in the opinion of the Administrative Officer, similar to the original use and intensity.

In the Professional Office Overlay District, any specific use must be reviewed by the Planning Commission. Criteria under review are listed below in the reference notes. Uses NOT permitted are specifically identified as Retail and Industrial.

Other permitted uses in the RO District that would likely be allowed in the PO Overlay District as well, and for which this building appears suitable include:

- Business service (conditional), but likely OK given fairly isolated location.
- Day Care Facility- (conditional). Probably a good fit with location on main road and good walking distance to many resources.
- Family Care facility.
- Medical / Dental Lab
- Personal Services (conditional)
- Recreation use, low intensity (aerobics, martial arts, physical therapy, etc.)
- School

Excerpt from the RO District permitted use section.

Businesses to be allowed in this district are those which generally serve customers on an appointment only basis, and shall be restricted to the following:

(a) Doctor, lawyer, accountant, insurance agent, planner, engineer, architect and similar professions.

(b) Real estate offices and travel agencies.

(c) Barber shop or beauty parlor.

(d) Dance and gymnastics studios, provided that lessons are restricted to not more than ten (10) customers at a time.

(e) Retail sales associated with any of the above uses, provided that the space (including storage) allocated to retail goods shall not exceed ten (10) percent of the total floor.

(f) Apothecary type pharmacy as an accessory use, provided that the space (including storage) allocated to retail goods shall not exceed ten (10) percent of the total floor.

Reference Notes on the Parcel and applicable Zoning.

Parcel Description: The Town Office parcel is 1.9 acres in size with Indian Brook, an impaired waterway, running through the middle. The building with parking sits at the southwest end of site. Site improvements include the office building, several outbuildings for storage and a several paved parking area. Presently, the building is shared by the Town of Essex Municipal Offices and the Police Department. The police use roughly 2,000sf of the building's 7,470sf.

The building itself was originally built as a metal framed, one story gas-service station. It was subsequently modified to be 2 stories and converted to offices by Kessel-Duff, a design-build firm. In 1982, a vault was added, and the building became the Town Offices and Police Station. It has received only minor modifications since then, most recently a siding and trim replacement in 2008.

Zoning: Subject to regulations in the Village of Essex Junction LDC, Section 609: Residential Office District (R-O) and Section 616: Professional Office Overlay District. Character of the District is intended to be Office use/conversions that do not disrupt the generally residential character of the District. The overlay section adds language to clarify that existing offices in the district (that were not residential in nature to start with) may be developed or improved. Proposed changes must be reviewed by the Essex Junction Planning Commission for compatibility with surrounding office use, hours of operation, and surrounding residential use.

Other reviewable conditions of the overlay district include lighting, screening of parking lots and design of structures to be compatible with surrounding structures. There would appear to be significant leeway for improvements to this building as evidenced by its current appearance and that of surrounding structures.

Presently, the existing parking lot in the rear (east) includes a leased strip of land. The edge of pavement at the east edge of the drive lane = the property line. The row of parking east of the pavement is leased. There are 26 parking spaces now on the south side of Indian Brook. There are 17 parking spaces on the north side of the brook for a total of 43 spaces.

MEMORANDUM

To: Patrick C. Scheidel, Town Manager

Selectboard

From: Randy Viens, Town Assessor

Trevor M. Lashua, Assistant Town Manager

Date: July 10, 2014

Issue:

The issue is providing initial information related to potential sale prices for 81 Main Street and the adjacent parking lot.

Discussion:

There are limited Essex-specific comparables to use when trying to determine a potential sales price for 81 Main Street and the adjacent parking lot accessed from Densmore Drive. Two recent sales, considered land-only sales, provide some level of comparison: 3 Main Street (\$250,000) and 6 Joshua Way (\$350,000). Each parcel is in a different zoning district than 81 Main, which adds a degree of difficulty to the comparison process as potential sales price can be affected by a lot's "highest and best use."

Looking at sales prices in Essex for older office buildings is more difficult, as there are not any local sales to use to compare. A general price per square foot can be determined for leased office space in Essex (between \$8 and \$12), which can then be used to identify a rough-order-of-magnitude value for the Municipal Building. However, the price above presumes that an office being leased is in good condition, meets applicable code requirements, and can be leased quickly "as is." 81 Main Street is not such a building. The price per square foot for 81 Main Street is more appropriately estimated at a lower range, between \$5 and \$8 per square. That puts the building's sales value between \$450,000 and \$550,000. *first*

A total estimated range for both parcels is between \$700,000 and \$900,000. The estimate is before one takes into account the current condition of 81 Main Street (likely lowering that figure), zoning, and any issues arising from the proximity of the Indian Brook floodplain.

The numbers above are initial estimates. The services of a commercial realtor with knowledge of the community and region, the commercial real estate market, the ability to aid in determining the "highest and best use," and with access to the appropriate real estate databases is necessary to further refine any potential sales price to a more accurate – and likely realized – figure. The Town has lined up a commercial realtor who is willing to provide the analysis at no charge to the community should the Selectboard elect to proceed with its analysis of 81 Main Street.

Cost:

None for the initial analysis.

Recommendation:

This item is information.

MEMORANDUM

TO: Selectboard
Patrick Scheidel, Town Manager
FROM: Doug Fisher, Finance Director 
DATE: July 9, 2014
SUBJECT: Available Funds for Building Renovations

ISSUE The issue is the availability of funds that may be used for renovations to the Town's municipal office at 81 Main St...

DISCUSSION There are various sources of funds that could be used for renovations to the 81 Main St site as follows:

Capital funds designated for Town Offices	\$ 642,000
Records Preservation funds for vault construction	525,000
Capital funds that are not designated to a specific project	398,000
Capital funds designated for energy projects	<u>30,000</u>
 Total Funds potentially available	 \$1,595,000

The General Fund Undesignated Fund Balance at the end of FYE2013 was \$1.488 million. FYE2014 results are not final yet but it is anticipated that we will have an overall surplus for the year of at least \$100,000, bringing the total to just under \$1.6 million. It is not recommended at this time that any of this fund balance be earmarked for building renovations.

Essex Town Hall - 81 Main Street				Minimum Scope to Sell		
				4/4/2014		
DESCRIPTION of WORK	Price	Unit	Quantity	ESTIMATED COST	NOTES	
Minimum scope to sell addresses roofing, moisture mitigation, HVAC deficiencies, ADA Required bathrooms and elevator, and some update of finishes. No sprinkler; Back stairs will remain as is. This will support a single tenant use. Should the building be chopped up into multiple tenants, additional life safety work will be required.						
SITWORK						
Minor Regrading for water management		ls	1	\$2,500	improve site drainage	
Landscaping and plantings by building		ls	1	\$2,000	modify existing system	
SUBTOTAL				\$4,500		
RENOVATIONS						
1st Floor						
Minor Renovations, new finishes	\$10	sf	3,850	\$ 38,500	Minor remodel at police area	
New underslab piping, Replace Slab	\$20	sf	500	\$ 10,000	at new fixtures	
Full Reno- walls, new finishes	\$80	sf	100	\$ 8,000	ADA compliant toilet room	
SUBTOTAL				\$ 136,700		
2nd Floor						
Minor Renovations, new finishes	\$10	sf	3,020	\$ 30,200	Minor refreshing- remodel police	
Full Reno- moving walls, new finishes	\$100	sf	500	\$ 50,000	ADA compliant toilet room	
SUBTOTAL				\$ 136,700		
Systems						
Treat existing slab on grade: moisture barrier and finish	\$6	sf	3,950	\$ 23,700	moisture mitigation	
New membrane roof, insulation and flashings	\$12	sf	3,950	\$ 47,400		
Mechanical: Upgrade HVAC systems	\$22	sf	7,470	\$ 164,340	Generally rework whole system	
Plumbing: no work except at new ADA bathrooms		ls	1	\$ 15,000		
New 3 phase electric for elevator and bldg service		ls	1	\$ 35,000		
Electrical Upgrades: minor rework of lights/switches	\$4	sf	7,470	\$ 29,880		
SUBTOTAL				\$ 315,320		
ADDITIONS						
Stair, Elevator shaft and machine room addition	\$275	sf	600	\$ 165,000	small scale pricing	
2 stop elevator, holeless, hydrolic, ADA- 6'x7'-4" shaft		ls	1	\$ 50,000		
SUBTOTAL				\$ 215,000		
TOTAL - ESTIMATED CONSTRUCTION COST				\$671,520		
CONSTRUCTION CONTINGENCY (10%)			10.0%	\$67,152		
TOTAL ESTIMATED GENERAL CONSTRUCTION COST				\$738,672	4-6 months duration	
PROJECT (SOFT) COSTS						
A/E FEES (Arch, Structural, Mech, Plumb, Elec, IT)			10%	\$73,867		
PERMITS			0.0055	\$3,693	State bldg permit	
Haz Mat (none anticipated)				\$5,000		
BORINGS + GEOTECHNICAL ENGINEERING				\$5,000		
TESTING during construction (concrete, fill, air barrier, Cx)				\$10,000		
MOVING				\$10,000		
ADVERTISING/LEGAL				\$1,000		
PRINTING, MISC. OFFICE COSTS				\$500		
PROJECT CONTINGENCY			2.0%	\$13,430		
SUBTOTAL - Project Costs				\$122,491		
TOTAL ESTIMATED PROJECT COST 81 Main				\$861,163		
Notes: Costs and fees are preliminary estimates only based upon limited available information and concepts. Additional detail and confirmation of equipment, systems and details will follow in subsequent phases of design.						

Essex Municipal Offices - Lincoln Hall				Renovations - Addition		
DESCRIPTION of WORK	Price	Unit	Quantity	7/1/2014 ESTIMATED COST	NOTES	
Assumes similar scope to the renovations-improvements proposed for 81 Main. New vault addition; installation of elevator and new main stair; new accessible bathrooms; walls and door to support new configuration; new finishes as needed; new HVAC system; some new electrical.						
SITWORK						
Building Earthwork and grading - by new addition		ls	1	\$20,000	New Vault, Elev.	
Demo existing vault		ls	1	\$12,000	6 sided reinforced conc box	
Paving and Striping		ls	1	\$5,000	same	
Perimeter Foundation Drainage System		ls	1	\$5,000	by door and vault	
Lighting improvements		ls	1	\$2,500	limited improvemets	
Security		ls	1	\$2,500	modify existing system	
SUBTOTAL				\$47,000		
RENOVATIONS						
Basement						
Minor Renovations, moisture mitigation	\$12	sf	3,500	\$ 42,000		
1st Floor						
Minor Renovations, new flooring, painting, touch up	\$15	sf	3,780	\$ 56,700		
Moderate Renovations, new doors, ceilings, finishes	\$50	sf	1,500	\$ 75,000		
Structure improvements at west wing		ls	1	\$ 50,000	eliminate odd columns	
Full Reno- moving walls, new finishes	\$150	sf	1,000	\$ 150,000		
2nd Floor						
Minor Renovations, new flooring, painting, touch up	\$15	sf	3,490	\$ 52,350		
Moderate Renovations, new doors, ceilings, finishes	\$50	sf	1,000	\$ 50,000		
Full Reno- moving walls, new finishes	\$150	sf	1,000	\$ 150,000		
SUBTOTAL				\$ 626,050		
Systems						
Exterior Shell repairs, air infiltration, Brick - Historic		ls	1	\$ 35,000		
Minor roof repairs- historic materials	\$20	sf	1,000	\$ 15,000		
Mechanical: Upgrade HVAC systems	\$22	sf	11,770	\$ 258,940		
Plumbing: generally all new plumbing and fixtures	\$4	sf	11,770	\$ 47,080		
Vault Fire Suppresion - Clean agent system		ls	1	\$ 23,000		
New 3 phase electric for elevator and bldg service		ls	1	\$ 35,000		
Electrical Upgrades, some new panels, wiring, lights	\$5	sf	11,770	\$ 58,850		
IT, Phones, Data	\$3	sf	11,770	\$ 35,310		
SUBTOTAL				\$ 508,180		
ADDITIONS						
Vault 4/6 hour rated Cast in Place conc. Construction (1 story)	\$400	sf	950	\$ 380,000	small scale pricing	
Elevator shaft, stair reframing and machine room	\$275	sf	800	\$ 220,000		
2 stop elevator, holeless, hydrolic, ADA- 6'x7'-4" shaft		ls	1	\$ 50,000		
SUBTOTAL				\$ 650,000		
TOTAL - ESTIMATED CONSTRUCTION COST				\$1,831,230		
CONSTRUCTION CONTINGENCY (10%)			10.0%	\$183,123		
TOTAL ESTIMATED GENERAL CONSTRUCTION COST				\$2,014,353	4-6 months duration	
PROJECT (SOFT) COSTS						
A/E FEES (Arch, Structural, Mech, Plumb, Elec, IT)			9%	\$181,292		
PERMITS			0.0055	\$10,072	State bldg permit	
Haz Mat (none anticipated)				\$5,000		
BORINGS + GEOTECHNICAL ENGINEERING				\$5,000		
CIVIL DESIGN and permitting- estimate				\$15,000		
TESTING during construction (concrete, fill, air barrier, Cx)				\$15,000		
MOVING				\$10,000		
NEW FURNISHINGS				\$20,000		
ADVERTISING/LEGAL				\$1,000		
PRINTING, MISC. OFFICE COSTS				\$500		
CLERK OF THE WORKS				\$0	Use Town personnel	
COMM/TECH. work				\$10,000		
PROJECT CONTINGENCY			2.0%	\$36,625		
SUBTOTAL - Project Costs				\$309,488		
TOTAL ESTIMATED PROJECT COST Municipal Offices				\$2,323,841		
Notes: Costs and fees are preliminary estimates only based upon limited available information and concepts. Additional detail and confirmation of equipment, systems and details will follow in subsequent phases of design.						



Planning Assessment

Project: Essex Town Offices

Review Date: 7/1/2014

Subject: Suitability of Lincoln Hall to house municipal offices

Memo to: Pat Scheidel, Town Manager; Dennis Lutz, Public Works Director.

Review of Conditions and Requirements:

At your request, we have evaluated the Lincoln Hall Municipal Building with regard to its ability to support the Town Municipal Office program. In our review, we utilized the space use matrix developed for our assessment of 81 Main Street. Our review assumes that all existing municipal office staff and functions currently at 81 Main *and* Lincoln Hall will be accommodated in a single location at Lincoln Hall.

Existing Use: Lincoln Hall contains approximately 11,625 gross square feet (gsf) space on two floors and a basement. The current Village municipal offices utilize approximately 2,400 net sf, or a fairly small portion of this space. Some of this space is in the basement; it is somewhat damp, has limited daylight and is considered sub-standard space. The balance of the structure is presently occupied by the Essex CHIPS program and the Senior Center.

Program Requirements: In a study conducted by our office in 2005, we evaluated a combined village and town office located at Lincoln Hall. The program requirements have changed and certain department needs for on-site office space have been revised. For this evaluation, we are using the most recent space use requirements as developed for the recently completed 81 Main Street Assessment. Space requirements for each department include certain potential future positions and the space layouts were created to allow one or more added desks in areas felt to be subject to cyclical or perhaps permanent increases in staff. Again, this study assumes that all current Town and Village staff positions will be retained and accommodated in one facility.

Using the 2014 Space allocation matrix, we need approximately 9,000 gross sf to minimally accommodate the anticipated program space needs. Desired gross square footage was 12,400 gsf in the *larger* expansion option. This compares to 17,699 gsf in the 2004 "New Building" option. As evidence of potential layout options, we offer the attached possible building plan showing Municipal offices at Lincoln Hall. The square footages for each department and their suggested locations within the building are shown. The plan shows that the desired department square footages are available in the Lincoln Hall building, but significant work would be required.

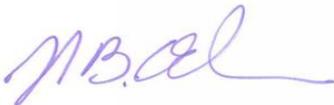
Concerns: While the program appears to "fit", we wish to note some potential project hurdles that will take considerable planning and funding to resolve.

1. New vault is required. The existing vault at 290sf is smaller than the current 81 Main vault and one third the size of the desired Town vault storage requirements. Since Lincoln Hall is an Historic Landmark, we are limited in possible locations for a vault expansion. The "best" location appears to require replacing the existing vault with a new one of the proper size. Demolition of the existing vault and construction of a new vault will be expensive and take parking spaces.

2. Parking is very limited on site. There are 16 parking spaces by Lincoln Hall with another 49 behind the fire station/library. However, these spaces already serve the library and surrounding business. Actual parking for Town office use would be limited; we estimate that 10-20 spaces may be available on a given day now- and some/all of those could be taken up by the increase staff use alone leaving few or none for visitors or other business use.
3. Expense of renovation: In addition to the cost of a new vault and reconfiguration of the interior, Lincoln Hall is not accessible as required by State and Federal law. New code compliant stairs, bathrooms and an elevator will be required. Further, we anticipate construction costs will be higher than similar improvements at 81 Main Street because of construction type (wood vs. masonry), and historic restrictions/requirements (façade restrictions and historic exteriors- work should be done in accordance with the Federal requirements found in the Secretary of the Interior's Guidelines for Historic Structures). A 25-30% premium should be expected on the project costs vs. 81Main with a longer permit process and more players. The State Historic Preservation Office will be involved and could place restrictions or permit conditions on the desired work.
4. Displacement of CHIPS and Senior Center: Municipal office functions would take the entire available building square footage forcing these programs to seek other locations. This study has not evaluated alternate locations or costs to relocate.

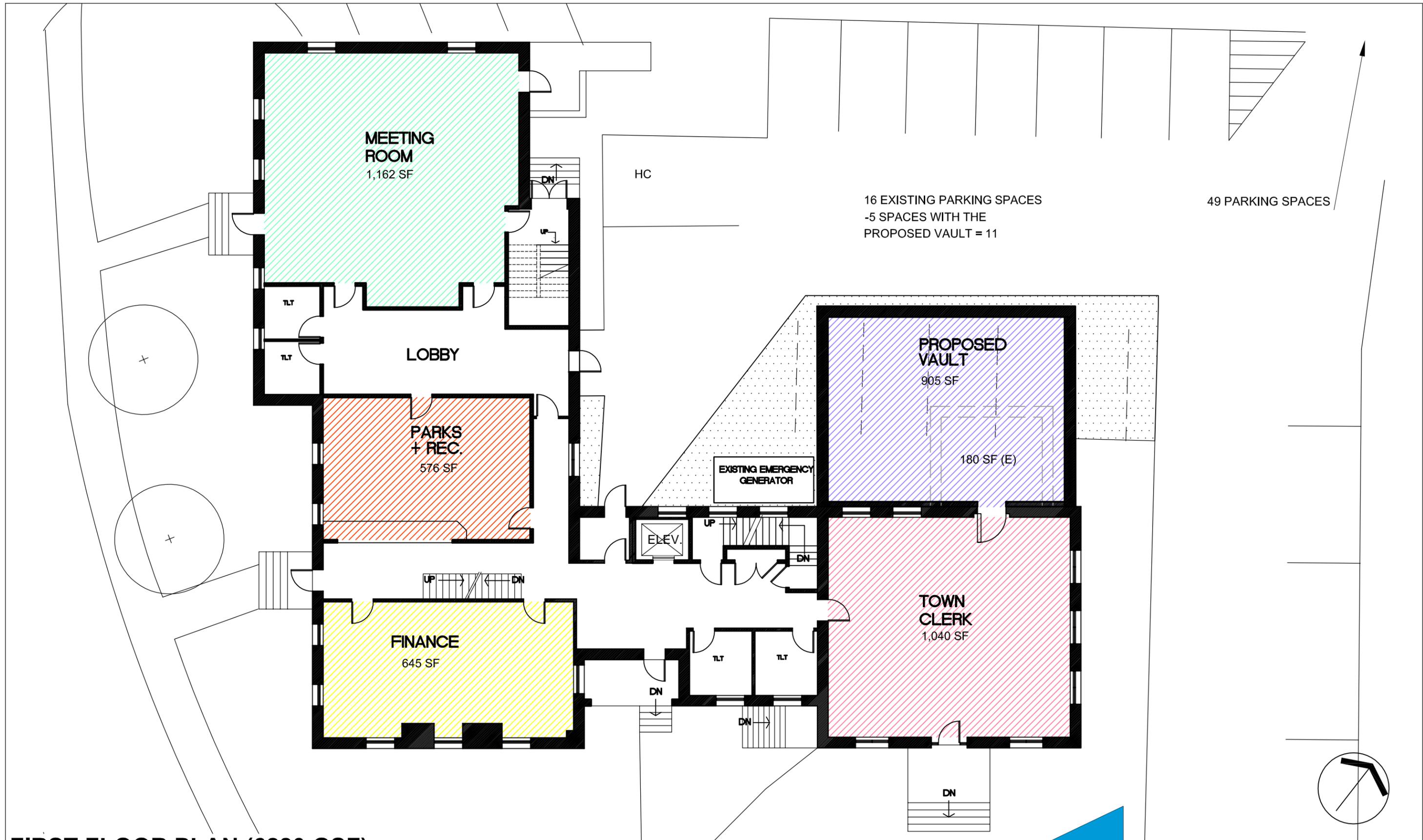
Summary: It would be possible to renovate Lincoln Hall to accommodate Essex Town municipal office functions. However, it would be more costly than similar renovations to 81 Main, it will displace existing community programs, and on-site or nearby parking cannot meet the number of spaces required to support the use.

Respectfully Submitted,



Scott + Partners, Inc.

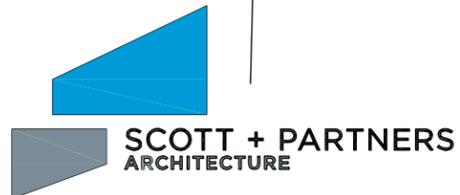
John B. Alden, AIA



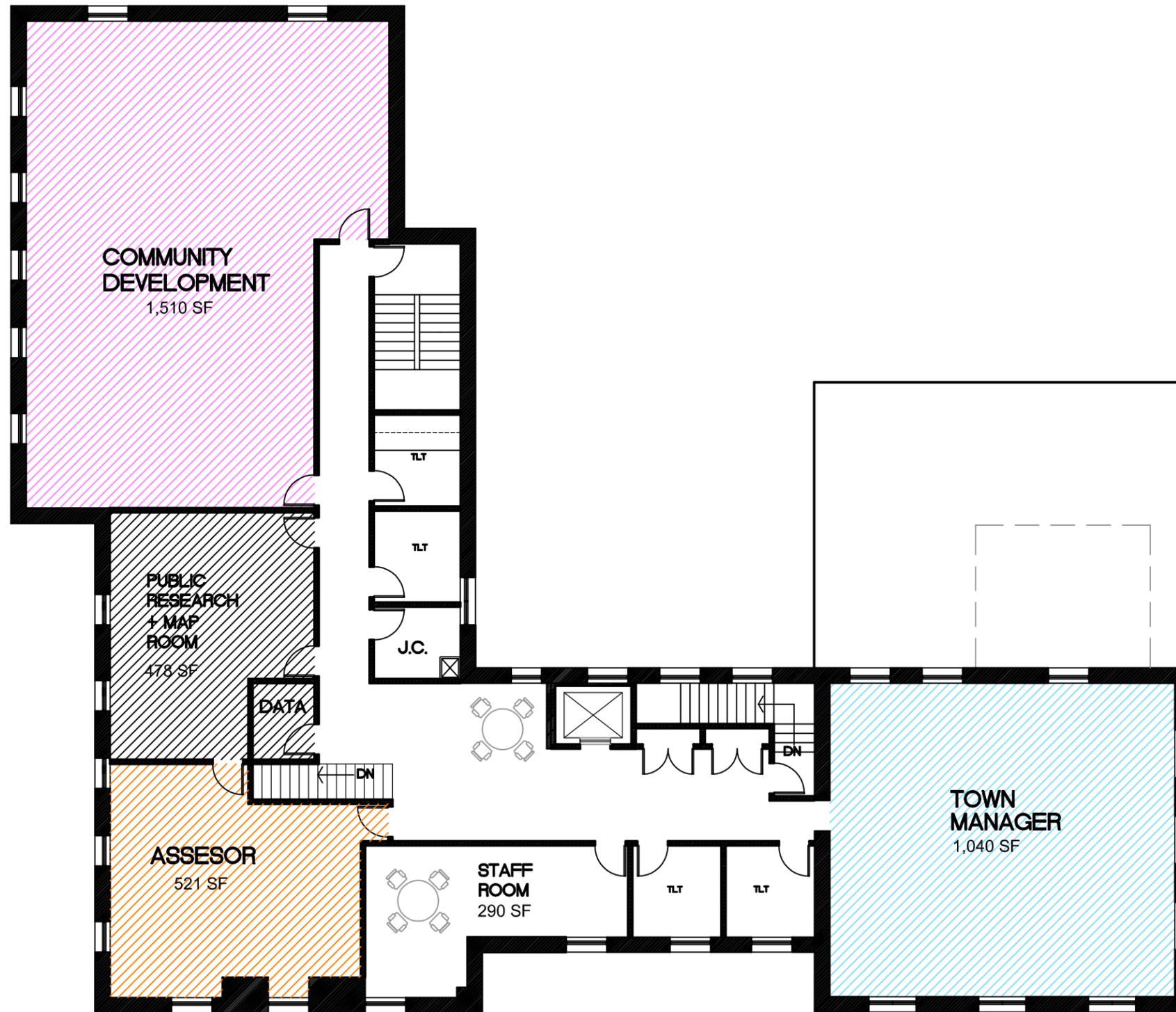
FIRST FLOOR PLAN (6280 GSF)

ESSEX MUNICIPAL OFFICES - LINCOLN HALL

02 July, 2014



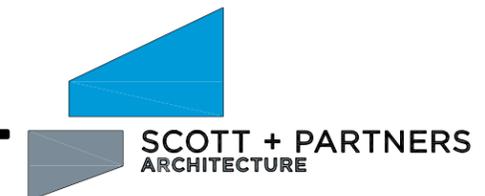
20 MAIN ST. ESSEX JUNCTION, VT 05452
 P: 802.879.5153
 F: 802.872.2764
 SCOTTPARTNERS.COM



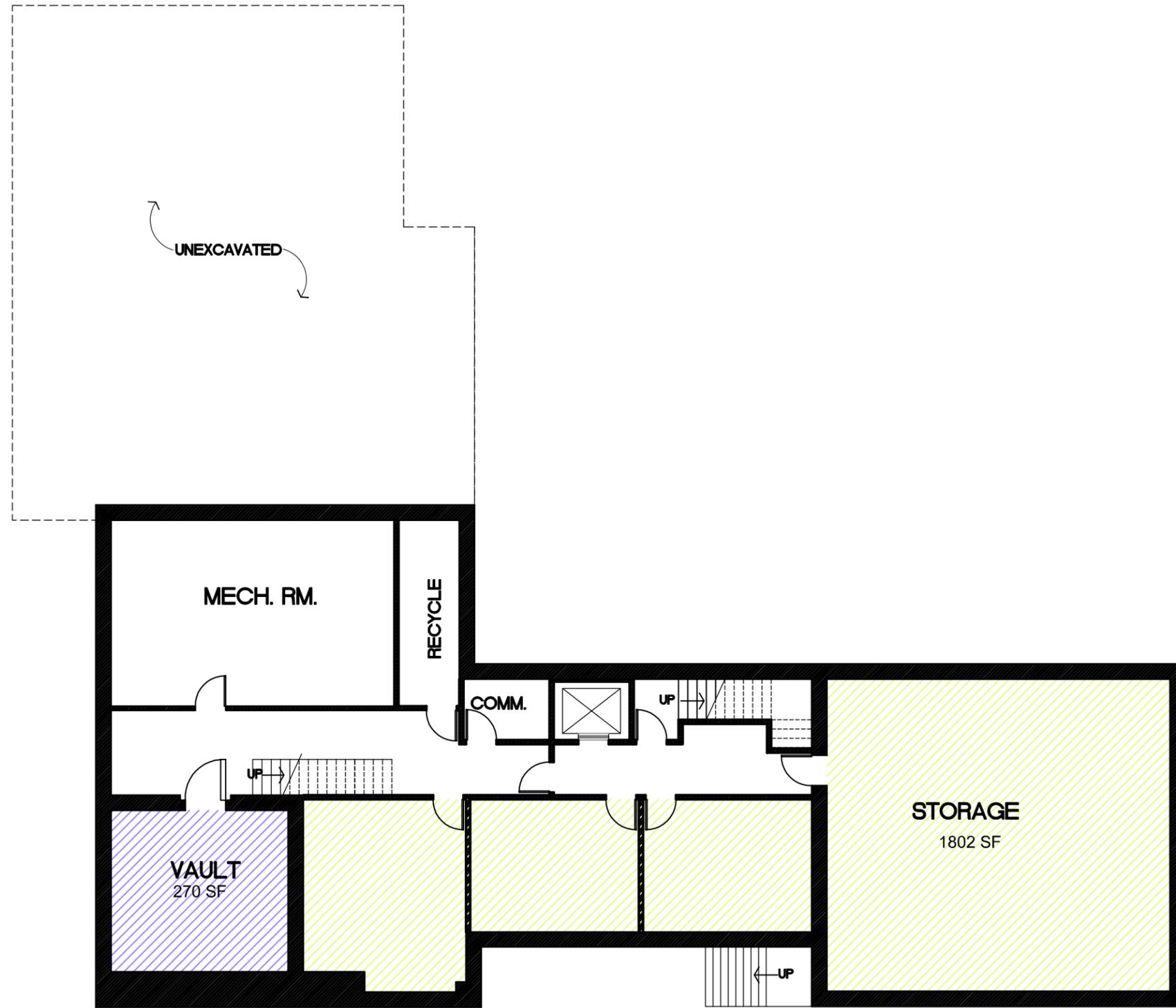
SECOND FLOOR PLAN (5491 GSF)

ESSEX MUNICIPAL OFFICES - LINCOLN HALL

02 July, 2014



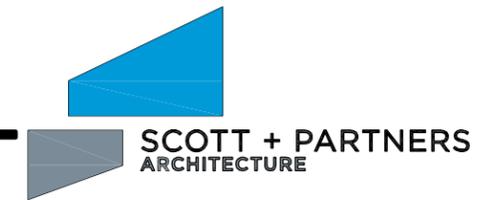
20 MAIN ST. ESSEX JUNCTION, VT 05452
 P: 802.879.5153
 F: 802.872.2764
 SCOTTPARTNERS.COM



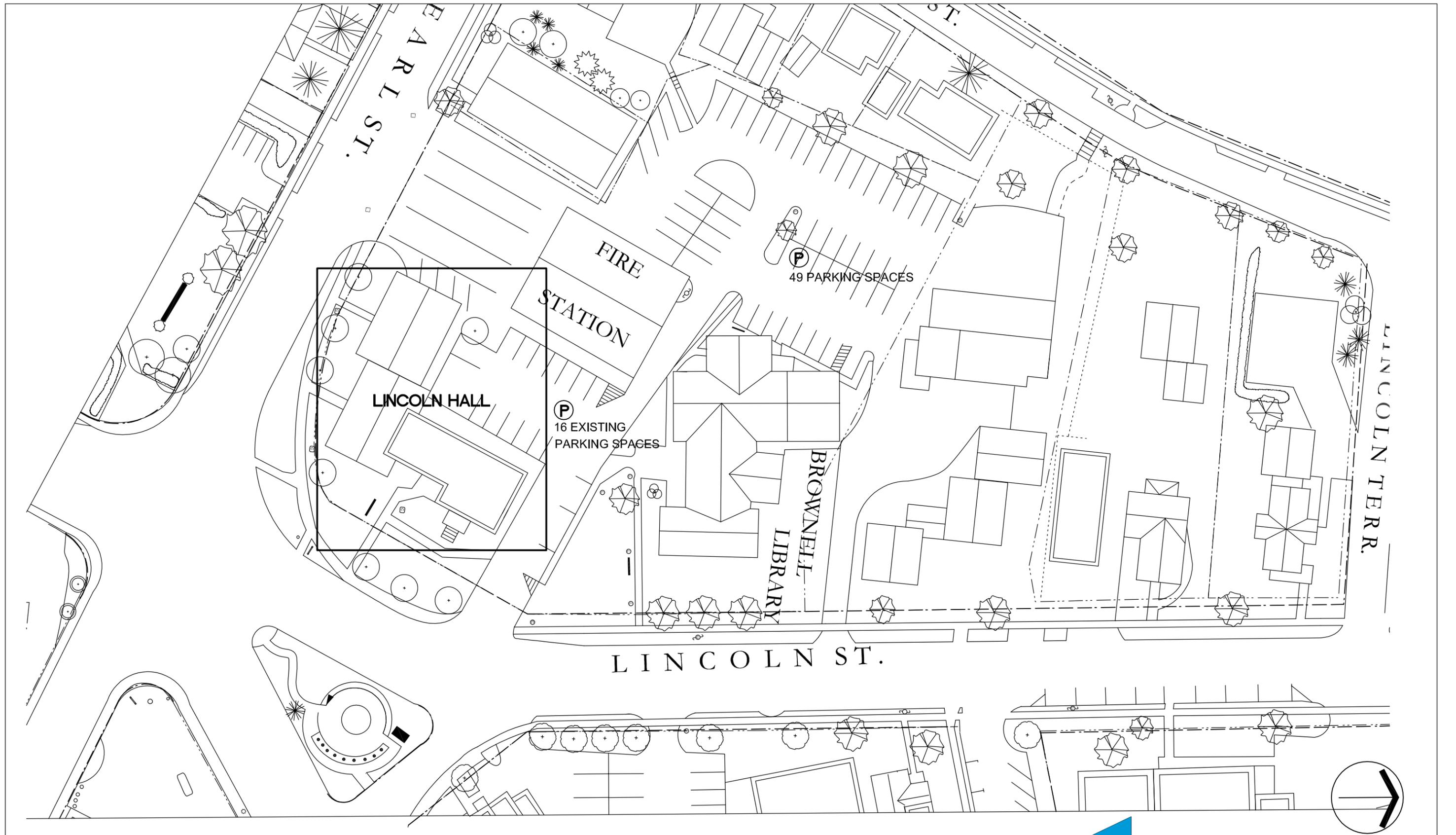
BASEMENT PLAN (3500 GSF)

ESSEX MUNICIPAL OFFICES - LINCOLN HALL

02 July, 2014



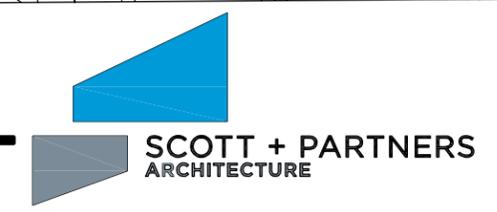
20 MAIN ST. ESSEX JUNCTION, VT 05452
 P: 802.879.5153
 F: 802.872.2764
SCOTTPARTNERS.COM



SITE PLAN

ESSEX MUNICIPAL OFFICES - LINCOLN HALL

02 July, 2014



20 MAIN ST. ESSEX JUNCTION, VT 05452
 P: 802.879.5153
 F: 802.872.2764
 SCOTTPARTNERS.COM



MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Village Manager
DATE: July 22, 2014
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

August 12 at 6:30 – Regular Trustees Meeting

- 1st Public Hearing on Updated Comprehensive Plan

August 26 at 6:30 – Regular Trustees Meeting

- Final Public Hearing on Updated Comprehensive Plan
- Adopt Comprehensive Plan

September 9 at 6:30 – Regular Trustees Meeting

September 23 at 6:30 – Regular Trustees Meeting

October 14 at 6:30 – Regular Trustees Meeting

October 28 at 6:30 – Regular Trustees Meeting

November 11 at 6:30 – Regular Trustees Meeting

- Schedule Work Session for FYE 16 Budget

November 25 at 6:30 – Regular Trustees Meeting

December 9 at 6:30 – Regular Trustees Meeting

December 23 at 6:30 – Regular Trustees Meeting

**VILLAGE OF ESSEX JUNCTION
PLANNING COMMISSION
MINUTES OF MEETING
June 26, 2014**

MEMBERS PRESENT: Diane Clemens (Chairwoman); John Alden, Nick Meyer, Aaron Martin, Amber Thibeault, David Nistico, Andrew Boutin.

ADMINISTRATION: Robin Pierce, Development Director.

OTHERS PRESENT: Regina Mahoney, Regional Planning.

AGENDA:

1. Call to Order
2. Audience for Visitors
3. Additions/Amendments to the Agenda
4. Public Hearing: Comprehensive Plan
5. Other Planning Commission Items
6. Adjournment

1. CALL TO ORDER

Chairwoman Diane Clemens called the meeting to order at 6 PM.

2. AUDIENCE FOR VISITORS

Residents in the town inquired about storm water runoff from a project and were directed to the Essex Planning Commission because the project is in the Town of Essex.

3. ADDITIONS/AMENDMENTS TO THE AGENDA

None.

4. PUBLIC HEARING: Comprehensive Plan

The public hearing was opened at 6:05 PM. Regina Mahoney confirmed all changes have been incorporated into the plan. There were no other comments.

MOTION by Aaron Martin, SECOND by Andrew Boutin, to accept the changes, accept the plan, and forward the document to the Board of Trustees for public hearing and adoption. VOTING: unanimous (7-0); motion carried.

5. OTHER PLANNING COMMISSION ITEMS

Thanks were extended to Aaron Martin for his service on the Planning Commission. Mr. Martin is not seeking reappointment.

6. ADJOURNMENT

MOTION by Aaron Martin, SECOND by Nick Meyer, to adjourn the meeting. VOTING: unanimous (7-0); motion carried.

The meeting adjourned at 6:11 PM.



CHAMPLAIN WATER DISTRICT

Dedicated to Quality Water & Service



First In The Nation ~ Excellence In Water Treatment, Partnership For Safe Water

Date: July 10, 2014

To: Press Outlets

From: Jim Fay, General Manager – Champlain Water District (CWD)

RE: Request for Public Outreach on CWD's "15 Year Excellence in Water Treatment Award"

Attached please find a package of information on CWD continuing to maintain the American Water Works Association (AWWA) Partnership for Safe Water Program's Excellence in Water Treatment Award status for fifteen (15) consecutive years. This recognition is a culmination of over 25 years of effort by CWD staff, and our publicly elected Board of Water Commissioners. Ensuring public health protection by improving the quality of the water delivered to our 70,000 customers has always been our mission as a drinking water supplier.

Please call me at (802)373-4142 if you have any questions, and thank you for assisting with this public outreach.



FOR IMMEDIATE RELEASE

CONTACT:

Jim Fay
Champlain Water District
General Manager
(802) 864-7454
jimf@cwd-h2o.org

Barb Martin
Partnership Program Manager
(303) 347-6220
bmartin@awwa.org

**PETER L. JACOB WATER TREATMENT FACILITY HONORED FOR 15 YEARS OF
OUTSTANDING PERFORMANCE**

**Champlain Water District Celebrates 15 Consecutive Years of Maintaining
Excellence in Water Treatment Award Status**

South Burlington, VT - July 2014 – Champlain Water District's Peter L. Jacob Water Treatment Facility has received the prestigious Phase IV "15-Year Excellence in Water Treatment" Award from the **Partnership for Safe Water**. Champlain Water District is the first and only utility in North America to date to achieve this highly significant longevity award, honoring superior water treatment process optimization and performance.

Phase IV represents the highest possible level of performance that can be achieved in the four-phase *Partnership* program, and signifies fully optimized facility performance that produces water quality well surpassing required federal standards. Champlain Water District has participated in the Partnership for Safe Water program since November, 1995, and was the first facility to receive the program's Excellence in Water Treatment Award in 1999.

"Receiving the Partnership's 15-Year Excellence in Water Treatment Award highlights our ongoing commitment to water quality by the entire utility staff and elected governing Board. It's a very meaningful achievement, and is an indicator of Champlain Water District's (CWD) dedication to optimize operations to protect public health. Ensuring public health protection by improving the quality of the water delivered to our 70,000 customers has always been our mission as a drinking water supplier," said Jim Fay, CWD General Manager.

The Partnership for Safe Water is a voluntary self-assessment and optimization program for water treatment facility and distribution system operations. Utility subscribers, collectively serving more than 100 million people across North America, are committed to the *Partnership's* goals of providing safe, high-quality drinking water through achieving operational excellence in water treatment. *Partnership* members participate in a rigorous four-phase self-assessment and peer review process, developed by water treatment experts, and are recognized for their commitment to delivering safe water to their communities.

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The Partnership for Safe Water is sponsored by the American Water Works Association, Association of Metropolitan Water Agencies, Association of State Drinking Water Administrators, United States Environmental Protection Agency, National Association of Water Companies, and the Water Research Foundation.

Partnership for Safe Water (PSW)

Program Summary

With the PSW treatment and distribution side programs, over 100 million people are receiving higher quality drinking water due to water supplier participation in the voluntary Partnership for Safe Water program.

The *Partnership for Safe Water* was started in 1995 when six organizations dedicated to safe drinking water came together to develop a program that reduced the risk of *Cryptosporidium* exposure from facilities treating surface water. The *Partnership* organizations are the American Water Works Association (AWWA), the United States Environmental Protection Agency (USEPA), the Association of State Drinking Water Administrators (ASDWA), the Association of Metropolitan Water Agencies (AMWA), the National Association of Water Companies (NAWC), and the Water Research Foundation (WRF). The *Partnership* program seeks improved water quality by using flexible technical tools that allow each water supplier to customize performance improvements at their own pace with limited capital spending. Hundreds of water treatment plants and distribution systems are now benefiting from membership and participation. The primary benefits are:

- Reduced risk from microbiological contaminants
- Advanced preparation for new upcoming regulatory requirements
- Customized performance enhancement plans using technical tools that are upgraded for participants every year
- Comparison data from the program database
- Enhanced employee support for high quality water
- Awards and recognition for achievements gain customer confidence
- Documented achievements are recognized by State and Federal regulators

The *Partnership for Safe Water* membership as of June 2014 consisted of 453 water treatment facilities in the Treatment side program, and 152 water suppliers in the newly expanded Distribution side program. Collectively, the water supply utility partners serve a combined population of more than 100 million people. On the treatment side, a total 13 water treatment facilities in the United States have received the *Partnership's* highest recognition, the Phase IV "Excellence in Water Treatment Award."

Certificate of Appreciation

For the support given to the Northeast Area of Family Motor Coach Association

July 17th-20th 2014

This certificate is awarded to

VILLAGE OF ESSEX JUNCTION VT



Northeast Area President
Thomas Ziobrowski

6/11/14
Date



Senior VP & Rally Master
Lou Snow

6/11/14
Date



**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
July 8, 2014**

BOARD OF TRUSTEES: George Tyler (Village President); Dan Kerin, Elaine Sopchak, Andrew Brown, Lori Houghton.
ADMINISTRATION: Lauren Morrisseau, Assistant Manager & Finance Director; Robin Pierce, Development Director.
OTHERS PRESENT: Regina Mahoney, Jeffrey Rubman, Carol Rubman, Carl Lisman, Diane Clemens.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA ADDITIONS/CHANGES

- Add to New Business:
 - Email, dated 7/7/14, re: VT Gas Line and Electric Transmission Line
 - Memo, dated 7/8/14, re: Green Meadows Apartments, LLC Education Facilities Impact Fee Waiver Request
- Add to Reading File:
 - 4 Pearl Street Investments, LLC Land Use Permit 4C1264
 - Letter from Robert Rushford, dated 7/3/14, re: 4 Pearl Street Investments, LLC Land Use Permit Application (No. 4C1264)

3. GUESTS, PRESENTATIONS, PUBLIC HEARINGS

1. Comments from Public on Items Not on Agenda
None.

4. OLD BUSINESS

None.

5. NEW BUSINESS

1. Review Updated Comprehensive Plan

Robin Pierce reported:

- With the update, the plan was firmed up, clarified, and brought into compliance with state and Regional Planning requirements.
- Key stakeholders were asked for input on the update and the Planning Commission made changes as warranted.
- Heart & Soul values were integrated into the plan.
- The June 17th deadline was met for the municipal planning grant for the update.
- Once adopted by the Trustees the plan will be reviewed by Regional Planning and then forwarded to the state.
- Next task for the Planning Commission is to update the Land Development Code (LDC). The updated comprehensive plan must be cross-checked with the LDC to

ensure the updates of both documents synthesize and meet state requirements. Updates to the LDC do not go into effect until officially adopted.

Regina Mahoney, CCRPC, gave a brief presentation on the plan update, amendments if made, and the public hearing and adoption schedule. Two items in the plan (utility goals and land acquisition fund) need confirmation from the Trustees to remain in the plan (following discussion the Trustees concurred language referring to the land acquisition fund should remain in the plan). Ms. Mahoney mentioned Regional Planning and the state have discussed extending the timeframe for update of comprehensive plans by municipalities from every five years to perhaps every seven years due to the difficulty in meeting the requirement every five years.

The Trustees will review the plan and forward suggested amendments for consideration prior to the July 22, 2014 meeting.

2. Appeal of School Impact Fee for Green Meadows Apartments

George Tyler explained Dr. Rubman is proposing to build 300 dwelling units and removed 112 existing units for a net increase in units of 188. The request is for the impact fee to apply to only 27 units.

Carl Lisman, attorney representing Green Meadows Apartments, LLC, and Jeffrey Rubman, member of the LLC that owns Green Meadows Apartments, opined there should not be an impact fee on the units being replaced only on the incremental difference because if a unit is removed and then immediately replaced there is not a change on the impact on the school system. Attorney Lisman argued if the purpose of the education impact fee is to assist schools in dealing with more children in the village then according the VHFA issue paper, dated January, 2007, these units will not generate more school aged children so it seems out of whack to be charged a fee for an impact that will not be felt. The issue paper has a chart that statistically concludes the units will not generate over 28 children. Dan Kerin pointed out adding housing to the market in the village creates the potential in the future for impact on the schools. Andrew Brown added the impact fee was created to address what potentially could be. Carl Lisman read Section 3.E (Legislative Findings) of the village ordinance regarding development expected to add students to the schools in the district and argued statistically this has not been borne out by the facts. There was continued discussion of impact fees and exemptions to the education impact fee. Units less than 650 s.f. are exempt from the impact fee because it is assumed the unit is too small for a family with children. It was noted the school district has indicated the education impact fee will end December 31, 2015.

The Trustees concurred Green Meadows Apartments, LLC should not pay impact fees for 300 units. School impact fees were not assessed on the original 188 units, but it could be argued that the developer should pay impact fees on the net number of new two bedroom units. Carl Lisman stated the impact fee is imposed when the permit is applied to build the unit (which will be in 2014) and the fee is intended to compensate the school district for impact of the development in 2014. What happens in 2020 or 2015 is outside the

scope of the ordinance. Dan Kerin reiterated when the number of housing units in the village are increased the potential for more children in the school system is increased and that is why there is an impact fee. Trustee Kerin recalled a precedent was set by denying a similar request for the development on Park Street and for the Handy housing developments.

Andrew Brown referenced Section 6.B of the ordinance that says in cases of redevelopment impact fees can be based on the likely net positive increase in the number of dwelling units compared to the previous use. Robin Pierce noted the project is phased and a permit will not be let until the unit is built so the developer will end up not paying impact fees on units in the later phases of the development. It was clarified a permit is issued for each building and an impact fee charged for that permit when issued. The permit is based on the number of units in the building and the impact fee is based on that. Dr. Rubman said he anticipates getting permits for 54 two bedroom units in 2014. Andrew Brown suggested 88 units be the cap and if after the 54 units are built and the balance of units (34) is built after the impact fee ordinance is eliminated then the remaining 34 units will not be charged an impact fee. Carl Lisman proposed recognizing in 2014 that 40 units have been demolished and 90 units will likely be constructed for a net gain of 50 units. The impact fee should be applied to the 50 new units. If more than 90 units are to be built before 12/31/15 then there will be further discussion with the Trustees. If the ordinance is extended into 2016 then there will be further discussion with the Trustees. Dr. Rubman said his intent was not to displace the occupants all at once so the development will be done over a number of years (phased). George Tyler observed if a single family house is torn down and rebuilt in the village the owner is not assessed an education impact fee so the 40 units at Green Meadows Apartments should be grandfathered like a single family house in the village.

MOTION by George Tyler, SECOND by Lori Houghton, to grant a waiver adjustment to Green Meadows Apartments, LLC for payment on the net difference on that which is permitted and that which is demolished through December 31, 2015.

DISCUSSION: It was noted the motion is based on information that 40 existing units will be demolished and 90 new units are anticipated to be built and the village is expecting impacts fees on 50 units in 2014.

VOTING: unanimous (5-0); motion carried.

6. VILLAGE MANAGER'S REPORT

1. Meeting Schedule

- July 22, 2014 @ 6:30 – Regular Trustees Meeting
- August 12, 2014 @ 6:30 – Regular Trustees Meeting
- August 26, 2014 @ 6:30 – Regular Trustees Meeting
- September 9, 2014 @ 6:30 – Regular Trustees Meeting
- September 23, 2014 @ 6:30 – Regular Trustees Meeting
- October 14, 2014 @ 6:30 – Regular Trustees Meeting
- October 28, 2014 @ 6:30 – Regular Trustees Meeting

Special Meetings/Events:

- July 19, 2014 @ 5 PM-10 PM – Block Party & Street Dance

2. Email Accounts

Email accounts have been set up for the Planning Commission PC@essexjunction.org and the Zoning Board of Adjustment ZBA@essexjunction.org. Staff will receive the emails, redact the names and include the correspondence in the board meeting packets. Information on the village website explains the process.

7. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

- George Tyler noted correspondence was received from the attorney representing the applicant for 4 Pearl Street.
- Dan Kerin requested appointment to the Rec Advisory Council be added to the next meeting agenda.

2. Reading file:

- Planning Commission minutes 6/5/14 & 6/19/14
- Bike/Walk Advisory Committee minutes 6/16/14
- Tree Advisory Committee minutes 6/16/14
- Zoning Board minutes 6/17/14
- Block Party Committee minutes 6/23/14
- Local Emergency Operations Plan 2014
- CCRPC Public Hearing Notice Proposed FY15-18 TIP 7/16/14

8. CONSENT AGENDA & READING FILE

MOTION by Elaine Sopchak, SECOND by Andrew Brown, to approve the consent agenda as follows:

- 1. Approve Minutes of Previous Meeting(s) 6/24/14**
- 2. Approve Warrants including check #10049559 through #10049614 totaling \$227,622.58.**
- 3. Approve Request for Street Names for Village Walk Development: Hemlock Lane & Arbor Terrace**
- 4. Approve Request for Sole Source Radio Procurement for Fire Dept.**

VOTING: unanimous (5-0); motion carried.

9. ADJOURNMENT

MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the meeting.

VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 7:40 PM.



2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

MEMORANDUM

TO: Village Trustees and Patrick Scheidel, Village Manager
FROM: Lauren Morrissette, Finance Director/Assistant Manager *LM*
DATE: July 22, 2014
SUBJECT: Final Bill List FYE14 and Preliminary Final Revenue/Expense Report

Issue

The issue is to inform the Trustees that the Revenue/Expense Report in your packet is not a final for the year.

Discussion

The final bill list for FYE14 has been run and is included for your approval. However, you need to be aware that the numbers on the Revenue/Expense Report are still very preliminary. There are some invoices from FYE14 that have not been received yet and there are multiple accruals that have not been calculated and posted yet. The auditors may also suggest reallocation of expenses and revenues.

Cost

The cost involved in this issue is still undetermined.

Recommendation

It is recommended that the Trustees not depend on this Revenue Expense Report as a final for the year but wait until a final report will be issued with the audit.

Check Register Report

LAST BL FY14 7/22/14

Date: 07/16/2014

Time: 2:38 pm

Page: 1

Village of Essex Junction

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10049615	07/14/2014	Printed		9941	BUSINESSCARD SERVICES	see attached spreadsheet	726.82
10049616	07/22/2014	Printed		9554	ADD-ON ACCESSORY OUTLET	TOOL BOX-WWTF	409.44
10049617	07/22/2014	Printed		10508	ADVANCED DISPOSAL	GRIT REMOVAL-WWTF	184.91
10049618	07/22/2014	Printed		10290	ALDRICH + ELLIOT, PC	ENGINEERING-WWTF	22,690.21
10049619	07/22/2014	Printed		10301	DAVID A. BARRA, PLC	LEGAL SERVICES-AD/ST/WWTF	973.50
10049621	07/22/2014	Printed		10249	BLUETARP FINANCIAL INC.	SUPPLIES-VARIOUS DEPTS	359.12
10049623	07/22/2014	Printed		0268	BRODART CO.	CIRC MATERIALS-LIBRARY	494.63
10049625	07/22/2014	Printed		9941	BUSINESSCARD SERVICES	see attached spreadsheet	647.39
10049626	07/22/2014	Printed		9743	CARQUEST AUTO PARTS	SUPPLIES-STREET	53.84
10049627	07/22/2014	Printed		0495	CCTV	PLANNING COMM MTGS-PLAN	425.00
10049628	07/22/2014	Printed		0461	CENTRAL BEVERAGE	NEWSPAPERS-LIBRARY	274.50
10049629	07/22/2014	Printed		0503	CHAMPLAIN OIL COMPANY, INC.	VEHICLE FUEL-VARIOUS	3,059.23
10049630	07/22/2014	Printed		0500	CHAMPLAIN WATER DISTRICT	WATER USAGE-WATER	211,680.68
10049631	07/22/2014	Printed		0525	CHITTENDEN SOLID WASTE DISTRICT	BIOSOLIDS & DIRECT FEES-WWTF	14,349.97
10049632	07/22/2014	Printed		10353	CIVES CORP	TRUCK LIGHTS-WATER	161.22
10049633	07/22/2014	Printed		0560	COPY-SHIP-FAX-PLUS	SHIPPING CHARGE-WWTF	22.35
10049634	07/22/2014	Printed		9305	CORE LABORATORIES LP	GAS SAMPLE-WWTF	315.00
10049635	07/22/2014	Printed		05898	CRYSTAL ROCK BOTTLED WATER	BOTTLED WATER - STR/LH	66.95
10049636	07/22/2014	Printed		9766	ALBERTA DEUTSCH	PROG SUPPLIES REIMB-LIBRARY	31.43
10049637	07/22/2014	Printed		10396	DION SECURITY INC	CABINET LOCK REPAIR-LIBRARY	59.00
10049638	07/22/2014	Printed		10644	DIRT TECH CO LLC	WOODS END DRIVE RECONST	50,191.88
10049639	07/22/2014	Printed		10576	ECOPIXEL LLC	WEB SERVICES-ADMIN	99.00
10049640	07/22/2014	Printed		0710	ENDYNE, INC.	SAMPLES-WWTF	134.00
10049641	07/22/2014	Printed		0780	ESSEX EQUIPMENT SALES	SAFETY EQUIP SUPPLIES-STREET	92.69
10049642	07/22/2014	Printed		10011	FAIR POINT COMMUNICATIONS, INC.	PHONE-FIRE	28.58
10049643	07/22/2014	Printed		0833	BERNARD FLEURY	MILEAGE REIMB-WWTF	40.88
10049644	07/22/2014	Printed		0899	GAUTHIER TRUCKING CO., INC	RUBBISH REMOVAL-STR/LH	553.34
10049645	07/22/2014	Printed		0943	MARY L. GRAF	MILEAGE/SUPPLIES REIMB-LIBRARY	357.94
10049646	07/22/2014	Printed		0965	GREEN MOUNTAIN POWER CORP.	ELECTRICITY-VARIOUS	1,898.94
10049647	07/22/2014	Printed		1035	DONALD L. HAMLIN	ENGINEERING ASSISTANCE-VARIOUS	4,402.17
10049648	07/22/2014	Printed		9625	INGRAM LIBRARY SERVICES	CIRCULATION MATERIALS-LIBRARY	14.74
10049649	07/22/2014	Printed		2041	S. D. IRELAND CONCRETE	STEPS/CONCRETE-WWTF/STR	1,323.50
10049650	07/22/2014	Printed		1208	RICK JONES	APP REIMB-STREET	2.99
10049651	07/22/2014	Printed		1210	JAMES JUTRAS	MILEAGE/SUPPLIES REIMB-WWTF	48.23
10049652	07/22/2014	Printed		10130	LOWE'S BUSINESS ACCOUNT	SUPPLIES/AC UNIT-WW/ST/FIRE	393.08
10049653	07/22/2014	Printed		13631	LYNN PUBLICATIONS	LEGAL ADS-ADMIN/PLANNING	259.24
10049654	07/22/2014	Printed		10176	NEOFUNDS BY NEOPOST	POSTAGE FOR METER - AMDIN	600.00
10049655	07/22/2014	Printed		9657	OCCUPATIONAL HEALTH CENTERS	HEP B PREVENTION -FIRE	94.00
10049656	07/22/2014	Printed		1756	PATTON FACILITY MGMNT	JANITORIAL-LH/LIBRARY	3,169.65
10049657	07/22/2014	Printed		1775	PETTY CASH VILLAGE	MISC EXP-VARIOUS	53.35
10049658	07/22/2014	Printed		10059	ROBERT PIERCE	CELL PHONE REIMB-PLAN	193.86
10049659	07/22/2014	Printed		1789	PIKE INDUSTRIES, INC.	ASPHALT-STREET	497.24
10049660	07/22/2014	Printed		1843	PROFESSIONAL WRITING SVCS	MINUTES-ADMIN/PLAN	490.00
10049661	07/22/2014	Printed		1908	THE RADIO NORTH GROUP, INC.	3 DIGITAL RADIOS-WWTF	2,511.00
10049662	07/22/2014	Printed		1913	RANDOM HOUSE INC	CIRC MATERIALS-LIBRARY REPL	20.00
10049663	07/22/2014	Printed		1955	REYNOLDS & SON, INC.	UNIFORMS-FIRE	4,530.00
10049664	07/22/2014	Printed		1994	RUSSELL SUPPLY	WISE & DRILL BITS-WWTF	468.89
10049665	07/22/2014	Printed		20732	THE SHERWIN-WILLIAMS CO.	PAINT & SUPPLIES-STREET	77.89
10049666	07/22/2014	Printed		2124	STAPLES ADVANTAGE	OFFICE SUPPLIES-VARIOUS	657.67
10049667	07/22/2014	Printed		2159	SURPASS CHEMICAL CO INC	CHEMICALS-WWTF	4,205.08
10049668	07/22/2014	Printed		9499	TENCO NEW ENGLAND, INC.	BELOS ACTUATOR - STREET	326.37
10049669	07/22/2014	Printed		9226	ULINE	EXTRA SHELVES-WWTF	200.33

Check Register Report

LAST BL FY14 7/22/14

Date: 07/16/2014

Time: 2:38 pm

Page: 2

Village of Essex Junction

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10049670	07/22/2014	Printed		23415	VERIZON WIRELESS	CELL PHONES-STR/WTR	204.21
10049671	07/22/2014	Printed		2366	VERMONT GAS SYSTEMS, INC.	HEAT-VARIOUS DEPTS	63.74
10049672	07/22/2014	Printed		10238	DAVID M. WECHSLER	NOISE MONITORING-CVE	460.00
10049673	07/22/2014	Printed		2510	FRANK WHITCOMB CONSTRUCTION	GRAVEL-STREET	120.13
10049674	07/22/2014	Printed		9356	WILLIAMSON ELECTRICAL, INC	BALLAST REPL-LIBRARY	109.25
10049675	07/22/2014	Printed		25261	MATTHEW WITTEN	PERFORMANCES-LIB FRIENDS	200.00

Total Checks: 58

Checks Total (excluding void checks):

336,079.05

Total Payments: 58

Bank Total (excluding void checks):

336,079.05

Total Payments: 58

Grand Total (excluding void checks):

336,079.05

CK# BL 07/15/14

people' united bank -Master card statement 7/07/14

FY 14

\$1,374.21

CK#

FY14 PURCHASES

AP REF

tran date	MC company	acct	dept	descrip	\$\$\$		
6/6/2014	SHRM membership	100 000 000 070 000	Admin	Professional membership	\$ 185.00	A	1
6/9/2014	BOND AUTO PARTS	100 300 000 723 000	FIRE	HYPER WASH- SUPPLY	\$ 144.99	B	2
6/9/2014	PAY PAY CHITTENDEN NC	100 900 000 724 000	PLAN	RPC ANNUAL 2014 MEETING	\$ 15.00	C	3
6/9/2014	MAC'S	100 200 000 723 000	LH	SUPPLIES	\$ 13.75	D1	4
6/9/2014	MAC'S	100 100 000 749 000	TRUSTEES	MEETING SUPPLIES	\$ 7.36	D2	5
6/10/2014	GAN*BURLINGTON FREE PRESS	100 100 000 723 000	ADMIN	NEWSPAPER	\$ 22.00	E	6
6/11/2014	GAN*BURLINGTON FREE PRESS	600 600 000 723 000	WWTF	NEWSPAPER	\$ 45.60	F	7
6/11/2014	BUCKLEY	600 600 000 728 020	WWTF	REVISED SILENCER WWTF MAINT	\$ 255.00	G	8
6/13/2014	MICHAELS	600 600 000 728 020	WWTF	BOILER ROOM INSPECTION CERTIF FRAMES	\$ 34.95	H	9
6/15/2014	APL*APPLE ITUNES STORE	230 650 000 723 000	WATER	APP DOWNLOAD JOT NOTE	\$ 3.17	I	10
6/17/2014	PAY PAY CHITTENDEN NC	100 100 000 749 000	PLAN	RPC ANNUAL 2014 MEETING	\$ 15.00	J	11
6/18/2014	AMAZON	100 000 000 720 035	ADMIN	WELLNESS YOGA DVD'S	\$ 46.10	K	12
6/23/2014	CHRISTMAS TREE SHOPS	100 100 000 749 000	TRUSTEES	CM-RETIREMENT CERTIF FRAMES	\$ (1.00)	L	13
6/23/2014	CHRISTMAS TREE SHOPS	100 100 000 749 000	TRUSTEES	CM-RETIREMENT CERTIF FRAMES	\$ 7.99	M	14
6/24/2014	MAC'S	100 200 000 723 000	LH	SUPPLIES	\$ 4.87	N1	15
6/24/2014	MAC'S	100 100 000 749 000	TRUSTEES	MEETING SUPPLIES	\$ 6.69	N2	16
6/25/2014	LOG ME IN	600 000 000 070 000	WWTF	YEARLY SUBSCRIPTION	\$ 249.00	O	17
6/27/2014	DHARMA TRADING CO	100 910 000 745 040	OV BUSPRO14	FRMR MTG SUPPLIES	\$ 128.75	P	18
6/27/2014	VZWRSS	100 000 000 070 000	ADMIN	BROADBAND, SMH	\$ 20.00	Q	19
6/27/2014	VZWRSS	100 000 000 070 000	ADMIN	BROADBAND, LM	\$ 20.00	R	20
6/27/2014	STAPLES	600 600 000 723 000	WWTF	OFFICE JET COPIER	\$ 149.99	S	21
	PROJECT TRACKER						
		SUBJOB			TOTAL	\$ 1,374.21	

Handwritten notes and signatures on the right side of the table, including a large bracket and the text "CK 10049625" and "2072".

REVENUE/EXPENDITURE REPORT
At Last Bill List FY14

Village of Essex Junction

For the Period: 7/1/2013 to 6/30/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
401.000 PROPERTY TAXES-CURRENT	2,806,463.00	2,806,463.00	2,806,848.53	0.00	0.00	-385.53	100.0
402.000 STATE FOR VT PILOT & CURRENT U	2,500.00	2,500.00	2,891.52	0.00	0.00	-391.52	115.7
403.000 PENALTIES/INTEREST DELINQ. TAX	7,000.00	7,000.00	8,049.10	214.41	0.00	-1,049.10	115.0
410.000 LICENSE AND ZONING FEE	35,000.00	35,000.00	89,513.00	3,360.00	0.00	-54,513.00	255.8
411.010 SERVICE FEE - WATER	111,336.00	111,336.00	111,336.00	27,834.00	0.00	0.00	100.0
411.020 SERVICE FEE - WWTP	55,668.00	55,668.00	55,668.00	13,917.00	0.00	0.00	100.0
411.030 SERVICE FEE - SANITATION	111,336.00	111,336.00	111,336.00	27,834.00	0.00	0.00	100.0
420.010 STATE DISTRICT COURT FINES	2,000.00	2,000.00	2,195.00	105.50	0.00	-195.00	109.8
420.020 STATE HIGHWAY AID	100,000.00	100,000.00	113,460.86	0.00	0.00	-13,460.86	113.5
420.030 EJSD TAX COLLECTION FEES	47,000.00	47,000.00	49,895.66	0.00	0.00	-2,895.66	106.2
432.010 MISCELLANEOUS RECEIPTS	0.00	0.00	48.69	0.00	0.00	-48.69	0.0
432.015 PARKING SPACE FEES	4,800.00	4,800.00	5,200.00	400.00	0.00	-400.00	108.3
432.030 MISCELLANEOUS FIRE RECEIPTS	10.00	10.00	0.00	0.00	0.00	10.00	0.0
432.051 BLOCK PARTY CONTRIBUTIONS	1,500.00	1,500.00	1,504.00	350.00	0.00	-4.00	100.3
432.070 MISCELLANEOUS STREET RECEIPTS	3,500.00	3,500.00	4,119.40	380.00	0.00	-619.40	117.7
432.080 MISCELLANEOUS LIBRARY RECEIPTS	600.00	600.00	286.00	0.00	0.00	314.00	47.7
434.010 ESSEX TOWN CONTRIB. TO LIBRARY	15,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00	100.0
440.000 INTEREST EARNINGS	1,000.00	1,000.00	1,896.04	0.00	0.00	-896.04	189.6
445.000 MISC. - UNCLASSIFIED RECEIPTS	5,000.00	5,000.00	2,400.54	11.30	0.00	2,599.46	48.0
Revenue	3,309,713.00	3,309,713.00	3,381,648.34	89,406.21	0.00	-71,935.34	102.2
Acct Class: 4900 GRANTS & DONATIONS							
432.033 OTHER DONATIONS	0.00	0.00	600.00	0.00	0.00	-600.00	0.0
432.081 BROWNELL LIBRARY GRANTS	0.00	0.00	3,393.00	-100.00	0.00	-3,393.00	0.0
432.083 DONATIONS TO LIBRARY	0.00	0.00	10,482.46	0.00	0.00	-10,482.46	0.0
441.028 MISC GRANTS	0.00	0.00	3,043.00	519.76	0.00	-3,043.00	0.0
441.035 MUNICIPAL PLANNING GRANT	0.00	0.00	10,237.00	0.00	0.00	-10,237.00	0.0
441.036 CARING FOR CANOPY GRANT	0.00	0.00	4,250.00	0.00	0.00	-4,250.00	0.0
GRANTS & DONATIONS	0.00	0.00	32,005.46	419.76	0.00	-32,005.46	0.0
Acct Class: 5990 Non Operating Revenues							
410.150 Adult Replacement Receipts	0.00	0.00	1,567.56	0.00	0.00	-1,567.56	0.0
410.151 Juvenile Replacment Receipts	0.00	0.00	1,116.00	0.00	0.00	-1,116.00	0.0
Non Operating Revenues	0.00	0.00	2,683.56	0.00	0.00	-2,683.56	0.0
Dept: 000.000	3,309,713.00	3,309,713.00	3,416,337.36	89,825.97	0.00	-106,624.36	103.2
Revenues	3,309,713.00	3,309,713.00	3,416,337.36	89,825.97	0.00	-106,624.36	103.2
Expenditures							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	325,729.00	325,729.00	254,498.33	20,534.49	0.00	71,230.67	78.1
720.004 MANAGER CONTRACT	0.00	0.00	53,840.76	4,486.73	0.00	-53,840.76	0.0
720.010 SALARIES OVERTIME	1,500.00	1,500.00	2,141.06	17.89	0.00	-641.06	142.7
720.020 SALARIES PART TIME	7,974.00	7,974.00	12,910.01	924.56	0.00	-4,936.01	161.9
720.022 SOCIAL SECURITY	26,568.00	26,568.00	20,574.47	1,676.20	0.00	5,993.53	77.4
720.024 UNEMPLOYMENT INSURANCE	1,186.00	1,186.00	789.55	-243.84	0.00	396.45	66.6
720.026 WORKERS COMP INSURANCE	1,431.00	1,431.00	1,187.82	102.11	0.00	243.18	83.0
720.028 HEALTH INS & OTHER BENEFITS	75,626.00	75,626.00	49,237.87	816.76	0.00	26,388.13	65.1
720.030 RETIREMENT	32,573.00	32,573.00	24,665.77	2,014.45	0.00	7,907.23	75.7
720.032 LIABILITY & PROPERTY INS.	7,696.00	7,696.00	5,372.55	0.00	0.00	2,323.45	69.8
720.034 PUBLIC OFFICIALS LIABILITY INS	5,601.00	5,601.00	5,571.75	0.00	0.00	29.25	99.5
720.035 HEALTH IMPROV PROGRAMS	1,600.00	1,600.00	1,008.67	733.67	0.00	591.33	63.0
720.040 BOARD MEMBER FEES	2,500.00	2,500.00	2,500.00	625.00	0.00	0.00	100.0
720.050 SUPPLIES	6,700.00	6,700.00	4,435.80	267.15	0.00	2,264.20	66.2
723.001 POSTAGE	4,200.00	4,200.00	3,386.63	-426.39	0.00	813.37	80.6
723.055 COMPUTER EXPENSES	16,915.00	16,915.00	15,751.86	0.00	0.00	1,163.14	93.1
724.000 TRAINING, CONFERENCES, DUES	10,734.00	10,734.00	3,701.04	76.16	0.00	7,032.96	34.5

REVENUE/EXPENDITURE REPORT
At Last Bill List FY14

Village of Essex Junction

For the Period: 7/1/2013 to 6/30/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
725.000 TELEPHONE SERVICES	3,960.00	3,960.00	2,191.05	145.85	0.00	1,768.95	55.3
725.025 COMMUNICATIONS	13,331.00	13,331.00	21,952.13	728.00	0.00	-8,621.13	164.7
728.030 VEHICLE MAINTENANCE-TRAVEL	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
745.020 LEASED SERVICES	4,840.00	4,840.00	3,750.25	-264.98	0.00	1,089.75	77.5
745.031 LEGAL SERVICES	15,000.00	15,000.00	11,931.66	1,204.50	0.00	3,068.34	79.5
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
745.041 AUDIT	5,433.00	5,433.00	5,467.00	0.00	0.00	-34.00	100.6
745.050 PRINTING AND ADVERTISING	5,800.00	5,800.00	6,246.37	379.53	0.00	-446.37	107.7
745.055 PAY & CLASSIFICATION STUDY	3,500.00	3,500.00	5,700.00	0.00	0.00	-2,200.00	162.9
745.057 ELECTIONS	1,500.00	1,500.00	1,442.50	0.00	0.00	57.50	96.2
747.000 HOLIDAY EXPENSE	1,500.00	1,500.00	776.06	0.00	0.00	723.94	51.7
749.000 TRUSTEES EXPENDITURES	4,000.00	4,000.00	3,122.56	287.70	0.00	877.44	78.1
755.023 CAPITAL OUTLAY	8,000.00	8,000.00	4,708.01	0.00	0.00	3,291.99	58.9
Operating Expenses	598,797.00	598,797.00	528,861.53	34,085.54	0.00	69,935.47	88.3
ADMINISTRATION	598,797.00	598,797.00	528,861.53	34,085.54	0.00	69,935.47	88.3
Dept: 175.000 MISC TRANSFERS & EXPENDITUES							
Acct Class: 7000 Operating Expenses							
750.021 ROLLING STOCK FUND CONTRIB	173,624.00	173,624.00	173,624.00	43,406.00	0.00	0.00	100.0
750.022 CAP RESRV FND CONT - BEG 1993	391,427.00	391,427.00	391,427.00	97,856.75	0.00	0.00	100.0
750.026 EMP TERM BENEFITS TRANSFER	5,000.00	5,000.00	5,000.00	1,250.00	0.00	0.00	100.0
750.027 HALF PENNY FOR LDR TRUCK NOTE	50,000.00	50,000.00	50,000.00	12,500.00	0.00	0.00	100.0
Operating Expenses	620,051.00	620,051.00	620,051.00	155,012.75	0.00	0.00	100.0
MISC TRANSFERS & EXPENDITUES	620,051.00	620,051.00	620,051.00	155,012.75	0.00	0.00	100.0
Dept: 200.000 LINCOLN HALL							
Acct Class: 7000 Operating Expenses							
720.032 LIABILITY & PROPERTY INS.	5,404.00	5,404.00	4,318.50	0.00	0.00	1,085.50	79.9
723.000 SUPPLIES	1,800.00	1,800.00	2,036.50	115.20	0.00	-236.50	113.1
723.065 WATER AND SEWER CHARGE	1,500.00	1,500.00	728.64	0.00	0.00	771.36	48.6
725.000 TELEPHONE SERVICES	460.00	460.00	486.42	39.67	0.00	-26.42	105.7
726.000 ELECTRICAL SERVICE	6,000.00	6,000.00	6,422.24	1,111.85	0.00	-422.24	107.0
727.000 HEATING/NATURAL GAS	7,000.00	7,000.00	6,087.99	86.60	0.00	912.01	87.0
728.000 MAINT. BUILDINGS/GROUNDS	7,000.00	7,000.00	9,188.67	0.00	0.00	-2,188.67	131.3
745.005 RUBBISH REMOVAL	1,785.00	1,785.00	1,862.00	300.00	0.00	-77.00	104.3
745.014 CONTRACT SERVICES	7,503.00	7,503.00	8,331.45	1,447.30	0.00	-828.45	111.0
755.023 CAPITAL OUTLAY	0.00	0.00	10,948.49	0.00	0.00	-10,948.49	0.0
Operating Expenses	38,452.00	38,452.00	50,410.90	3,100.62	0.00	-11,958.90	131.1
LINCOLN HALL	38,452.00	38,452.00	50,410.90	3,100.62	0.00	-11,958.90	131.1
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.021 SALARIES - FIREFIGHTERS	134,400.00	134,400.00	119,015.09	7,534.28	0.00	15,384.91	88.6
720.022 SOCIAL SECURITY	10,282.00	10,282.00	9,104.87	576.39	0.00	1,177.13	88.6
720.026 WORKERS COMP INSURANCE	25,685.00	25,685.00	23,241.01	12,178.41	0.00	2,443.99	90.5
720.029 ACCIDENT & DISABILITY INS.	3,600.00	3,600.00	3,600.00	0.00	0.00	0.00	100.0
720.032 LIABILITY & PROPERTY INS.	6,675.00	6,675.00	5,693.69	0.00	0.00	981.31	85.3
723.000 SUPPLIES	2,400.00	2,400.00	2,455.35	229.75	0.00	-55.35	102.3
723.016 EMS SUPPLIES	1,500.00	1,500.00	1,061.33	0.00	0.00	438.67	70.8
723.020 GAS,GREASE AND OIL	6,000.00	6,000.00	6,051.32	564.08	0.00	-51.32	100.9
723.065 WATER AND SEWER CHARGE	900.00	900.00	449.40	0.00	0.00	450.60	49.9
724.000 TRAINING, CONFERENCES, DUES	5,000.00	5,000.00	2,860.48	0.00	0.00	2,139.52	57.2
725.000 TELEPHONE SERVICES	3,800.00	3,800.00	3,385.79	91.39	0.00	414.21	89.1
726.000 ELECTRICAL SERVICE	6,400.00	6,400.00	7,166.63	0.00	0.00	-766.63	112.0
727.000 HEATING/NATURAL GAS	6,000.00	6,000.00	5,262.43	49.16	0.00	737.57	87.7
728.000 MAINT. BUILDINGS/GROUNDS	6,000.00	6,000.00	7,595.49	0.00	0.00	-1,595.49	126.6

REVENUE/EXPENDITURE REPORT
At Last Bill List FY14

Village of Essex Junction

For the Period: 7/1/2013 to 6/30/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
728.010 RADIO MAINTENANCE	2,000.00	2,000.00	3,219.40	2,689.40	0.00	-1,219.40	161.0
728.020 MAINTENANCE OTHER	11,916.00	11,916.00	13,971.36	1,468.15	0.00	-2,055.36	117.2
728.030 VEHICLE MAINTENANCE-TRAVEL	9,000.00	9,000.00	14,535.77	752.63	0.00	-5,535.77	161.5
728.038 EMERGENCY GENERATOR MAINT	650.00	650.00	500.00	0.00	0.00	150.00	76.9
729.000 UNIFORMS,BOOTS,ETC	18,500.00	18,500.00	23,991.21	4,914.23	0.00	-5,491.21	129.7
729.052 FIRE PREVENTION	2,000.00	2,000.00	2,238.76	0.00	0.00	-238.76	111.9
743.051 PHYSICAL EXAMS	6,000.00	6,000.00	6,551.50	441.50	0.00	-551.50	109.2
743.058 EMPLOYEE ASSISTANCE PROGRAM	900.00	900.00	864.00	0.00	0.00	36.00	96.0
755.022 NEW EQUIPMENT-RADIOS	3,100.00	3,100.00	2,348.99	0.00	0.00	751.01	75.8
755.025 ROUTINE EQUIPMENT PURCHASES	14,500.00	14,500.00	16,624.89	2,929.05	0.00	-2,124.89	114.7
Operating Expenses	287,208.00	287,208.00	281,788.76	34,418.42	0.00	5,419.24	98.1
FIRE DEPARTMENT	287,208.00	287,208.00	281,788.76	34,418.42	0.00	5,419.24	98.1
Dept: 700.000 STREET DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	197,160.00	197,160.00	173,054.25	12,432.77	0.00	24,105.75	87.8
720.010 SALARIES OVERTIME	15,000.00	15,000.00	14,424.76	533.03	0.00	575.24	96.2
720.020 SALARIES PART TIME	18,590.00	18,590.00	17,602.82	1,422.62	0.00	987.18	94.7
720.022 SOCIAL SECURITY	17,867.00	17,867.00	15,127.40	1,062.82	0.00	2,739.60	84.7
720.024 UNEMPLOYMENT INSURANCE	1,086.00	1,086.00	789.27	-176.97	0.00	296.73	72.7
720.026 WORKERS COMP INSURANCE	12,182.00	12,182.00	11,834.54	-611.67	0.00	347.46	97.1
720.028 HEALTH INS & OTHER BENEFITS	82,729.00	82,729.00	51,967.79	502.21	0.00	30,761.21	62.8
720.030 RETIREMENT	19,716.00	19,716.00	15,346.97	1,286.06	0.00	4,369.03	77.8
720.032 LIABILITY & PROPERTY INS.	13,878.00	13,878.00	10,570.55	0.00	0.00	3,307.45	76.2
723.000 SUPPLIES	20,000.00	20,000.00	14,796.66	843.20	0.00	5,203.34	74.0
723.010 WINTER MAINTENANCE	75,000.00	75,000.00	141,325.53	32.30	0.00	-66,325.53	188.4
723.012 PAVEMENT MAINTENANCE	15,000.00	15,000.00	18,987.16	1,169.53	0.00	-3,987.16	126.6
723.014 GRAVEL,TOPSOIL	4,000.00	4,000.00	3,191.01	0.00	0.00	808.99	79.8
723.015 SIGNS AND POSTS	5,500.00	5,500.00	1,874.84	165.32	0.00	3,625.16	34.1
723.020 GAS,GREASE AND OIL	22,000.00	22,000.00	36,942.75	1,787.67	0.00	-14,942.75	167.9
723.065 WATER AND SEWER CHARGE	2,500.00	2,500.00	870.39	0.00	0.00	1,629.61	34.8
724.000 TRAINING, CONFERENCES, DUES	500.00	500.00	60.46	0.00	0.00	439.54	12.1
725.000 TELEPHONE SERVICES	1,900.00	1,900.00	2,228.23	114.87	0.00	-328.23	117.3
726.000 ELECTRICAL SERVICE	4,500.00	4,500.00	3,703.88	243.95	0.00	796.12	82.3
726.035 STREET LIGHTS	127,000.00	127,000.00	119,530.23	17,170.34	0.00	7,469.77	94.1
726.037 TRAFFIC LIGHTS	5,700.00	5,700.00	5,443.55	495.18	0.00	256.45	95.5
727.000 HEATING/NATURAL GAS	4,000.00	4,000.00	3,907.15	44.68	0.00	92.85	97.7
728.000 MAINT. BUILDINGS/GROUNDS	2,500.00	2,500.00	586.20	0.00	0.00	1,913.80	23.4
728.010 RADIO MAINTENANCE	200.00	200.00	28.00	0.00	0.00	172.00	14.0
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	748.90	235.38	0.00	251.10	74.9
728.030 VEHICLE MAINTENANCE-TRAVEL	32,000.00	32,000.00	18,634.60	469.44	0.00	13,365.40	58.2
728.033 STREETScape MAINT./IMP	6,000.00	6,000.00	3,541.63	0.00	0.00	2,458.37	59.0
728.036 VILLAGE GARDEN SPOTS	3,650.00	3,650.00	1,287.34	347.36	0.00	2,362.66	35.3
728.037 TRAFFIC/STREET LIGHT MAINT.	8,000.00	8,000.00	4,208.43	270.90	0.00	3,791.57	52.6
728.041 MEMORIAL PARK	3,500.00	3,500.00	2,664.50	0.00	0.00	835.50	76.1
728.043 STREET MARKINGS	5,000.00	5,000.00	5,932.22	228.35	0.00	-932.22	118.6
729.000 UNIFORMS,BOOTS,ETC	4,500.00	4,500.00	4,206.14	482.81	0.00	293.86	93.5
735.000 INTERVIEW COSTS	0.00	0.00	1,287.00	0.00	0.00	-1,287.00	0.0
745.005 RUBBISH REMOVAL	6,200.00	6,200.00	5,107.64	811.68	0.00	1,092.36	82.4
745.014 CONTRACT SERVICES	0.00	0.00	22,533.75	0.00	0.00	-22,533.75	0.0
745.030 EQUIPMENT RENTALS	1,000.00	1,000.00	54.00	0.00	0.00	946.00	5.4
745.044 ENGINEERING SERVICES	15,000.00	15,000.00	38,995.02	5,903.09	0.00	-23,995.02	260.0
755.011 TRAFFIC CALMING	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
755.023 CAPITAL OUTLAY	9,000.00	9,000.00	7,361.23	0.00	0.00	1,638.77	81.8
755.025 SIDEWALK AND CURB MAINTENANCE	3,000.00	3,000.00	4,717.33	620.50	0.00	-1,717.33	157.2
755.033 STORM SEWER MAINTENANCE	8,500.00	8,500.00	22,996.31	1,174.00	0.00	-14,496.31	270.5
760.034 STORM SEWER PERMIT FEES	3,000.00	3,000.00	3,452.00	1,056.00	0.00	-452.00	115.1
760.035 STORM SEWER PUBLIC EDUCATION	9,500.00	9,500.00	8,912.00	0.00	0.00	588.00	93.8

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Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 700.000 STREET DEPARTMENT							
Operating Expenses	791,358.00	791,358.00	820,834.43	50,117.42	0.00	-29,476.43	103.7
STREET DEPARTMENT	791,358.00	791,358.00	820,834.43	50,117.42	0.00	-29,476.43	103.7
Dept: 800.000 BROWNELL LIBRARY							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	305,811.00	305,811.00	303,100.01	24,627.11	0.00	2,710.99	99.1
720.020 SALARIES PART TIME	89,012.00	89,012.00	84,788.65	6,755.07	0.00	4,223.35	95.3
720.022 SOCIAL SECURITY	30,365.00	30,365.00	29,123.74	2,383.47	0.00	1,241.26	95.9
720.024 UNEMPLOYMENT INSURANCE	2,384.00	2,384.00	1,796.09	-477.56	0.00	587.91	75.3
720.026 WORKERS COMP INSURANCE	1,588.00	1,588.00	1,678.07	122.12	0.00	-90.07	105.7
720.028 HEALTH INS & OTHER BENEFITS	70,891.00	70,891.00	66,988.83	742.75	0.00	3,902.17	94.5
720.030 RETIREMENT	30,581.00	30,581.00	29,970.51	2,439.45	0.00	610.49	98.0
720.032 LIABILITY & PROPERTY INS.	9,972.00	9,972.00	9,025.02	0.00	0.00	946.98	90.5
723.000 SUPPLIES	12,000.00	12,000.00	10,697.76	832.18	0.00	1,302.24	89.1
723.001 POSTAGE	2,500.00	2,500.00	1,943.33	0.00	0.00	556.67	77.7
723.055 COMPUTER EXPENSES	3,000.00	3,000.00	3,219.97	49.98	0.00	-219.97	107.3
723.065 WATER AND SEWER CHARGE	500.00	500.00	529.44	0.00	0.00	-29.44	105.9
724.000 TRAINING, CONFERENCES, DUES	5,000.00	5,000.00	2,496.91	41.44	0.00	2,503.09	49.9
725.000 TELEPHONE SERVICES	1,200.00	1,200.00	1,047.34	86.92	0.00	152.66	87.3
725.030 TECHNOLOGY ACCESS	6,000.00	6,000.00	5,031.50	69.45	0.00	968.50	83.9
726.000 ELECTRICAL SERVICE	14,250.00	14,250.00	13,695.81	1,251.78	0.00	554.19	96.1
727.000 HEATING/NATURAL GAS	7,400.00	7,400.00	7,264.06	63.74	0.00	135.94	98.2
728.000 MAINT. BUILDINGS/GROUNDS	12,000.00	12,000.00	17,270.51	168.25	0.00	-5,270.51	143.9
728.050 ALARM SYSTEM MAINTENANCE	700.00	700.00	416.25	0.00	0.00	283.75	59.5
735.000 INTERVIEW COSTS	100.00	100.00	655.75	0.00	0.00	-555.75	655.8
745.014 CONTRACT SERVICES	23,225.00	23,225.00	23,550.68	4,381.54	0.00	-325.68	101.4
745.031 ADULT PROGRAMS	0.00	0.00	3.38	0.00	0.00	-3.38	0.0
745.022 CHILDRENS PROGRAMS	3,000.00	3,000.00	2,989.25	657.67	0.00	10.75	99.6
755.014 COMPUTER REPLACEMENT	6,500.00	6,500.00	6,564.81	0.00	0.00	-64.81	101.0
755.020 ADULT COLLECTION-PRINT & ELECT	31,000.00	31,000.00	34,703.40	632.47	0.00	-3,703.40	111.9
755.021 JUVEN COLLECTION-PRNT & ELECTR	15,500.00	15,500.00	15,478.62	0.00	0.00	21.38	99.9
Operating Expenses	684,479.00	684,479.00	674,029.69	44,827.83	0.00	10,449.31	98.5
BROWNELL LIBRARY	684,479.00	684,479.00	674,029.69	44,827.83	0.00	10,449.31	98.5
Dept: 900.000 PLANNING AND ZONING DEPT.							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	129,436.00	129,436.00	126,770.49	10,124.06	0.00	2,665.51	97.9
720.010 SALARIES OVERTIME	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
720.022 SOCIAL SECURITY	10,305.00	10,305.00	9,872.03	836.53	0.00	432.97	95.8
720.024 UNEMPLOYMENT INSURANCE	435.00	435.00	328.58	-106.62	0.00	106.42	75.5
720.026 WORKERS COMP INSURANCE	506.00	506.00	555.05	-1,232.18	0.00	-49.05	109.7
720.028 HEALTH INS & OTHER BENEFITS	33,038.00	33,038.00	28,967.16	-127.44	0.00	4,070.84	87.7
720.030 RETIREMENT	12,944.00	12,944.00	12,577.04	1,012.40	0.00	366.96	97.2
720.032 LIABILITY & PROPERTY INS.	2,147.00	2,147.00	2,067.31	0.00	0.00	79.69	96.3
720.034 PUBLIC OFFICIALS LIABILITY INS	5,600.00	5,600.00	5,571.75	0.00	0.00	28.25	99.5
720.050 BOARD MEMBER FEES	3,600.00	3,600.00	3,600.00	900.00	0.00	0.00	100.0
723.000 SUPPLIES	2,500.00	2,500.00	1,696.35	277.60	0.00	803.65	67.9
723.001 POSTAGE	1,000.00	1,000.00	409.27	129.80	0.00	590.73	40.9
723.055 COMPUTER EXPENSES	4,705.00	4,705.00	2,208.57	0.00	0.00	2,496.43	46.9
724.000 TRAINING, CONFERENCES, DUES	4,500.00	4,500.00	2,025.06	15.00	0.00	2,474.94	45.0
725.000 TELEPHONE SERVICES	1,524.00	1,524.00	1,632.06	241.75	0.00	-108.06	107.1
725.025 COMMUNICATIONS	2,000.00	2,000.00	2,935.00	580.00	0.00	-935.00	146.8
728.030 VEHICLE MAINTENANCE-TRAVEL	3,000.00	3,000.00	2,400.00	200.00	0.00	600.00	80.0
745.031 LEGAL SERVICES	14,000.00	14,000.00	330.50	181.50	0.00	13,669.50	2.4
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	527.62	0.00	0.00	3,472.38	13.2
745.050 PRINTING AND ADVERTISING	5,000.00	5,000.00	2,526.69	410.79	0.00	2,473.31	50.5
745.051 RECORDING FEES	2,500.00	2,500.00	2,490.00	350.00	0.00	10.00	99.6

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Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 900.000 PLANNING AND ZONING DEPT.							
Operating Expenses	244,740.00	244,740.00	209,490.53	13,793.19	0.00	35,249.47	85.6
PLANNING AND ZONING DEPT.	244,740.00	244,740.00	209,490.53	13,793.19	0.00	35,249.47	85.6
Dept: 910.000 ECONOMIC DEVELOPMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	35,196.00	35,196.00	34,701.47	2,882.88	0.00	494.53	98.6
720.022 SOCIAL SECURITY	2,696.00	2,696.00	2,702.54	209.05	0.00	-6.54	100.2
720.024 UNEMPLOYMENT INSURANCE	250.00	250.00	164.26	-37.48	0.00	85.74	65.7
720.026 WORKERS COMP INSURANCE	149.00	149.00	153.66	9.94	0.00	-4.66	103.1
720.028 HEALTH INS & OTHER BENEFITS	4,967.00	4,967.00	8,981.63	-90.08	0.00	-4,014.63	180.8
720.030 RETIREMENT	3,520.00	3,520.00	3,470.15	288.29	0.00	49.85	98.6
745.025 BLOCK PARTY EXPENSE	7,000.00	7,000.00	6,748.17	3.49	0.00	251.83	96.4
745.040 COMMUNITY EVENTS & PROGRAMS	5,850.00	5,850.00	5,487.82	1,264.86	0.00	362.18	93.8
745.054 ANNUAL SUPPORT OF ORGNIZATIONS	9,000.00	9,000.00	8,920.00	0.00	0.00	80.00	99.1
748.000 NEW PROGRAMS	2,000.00	2,000.00	1,855.00	1,400.00	0.00	145.00	92.8
748.010 MATCHING GRANT FUNDS	9,000.00	9,000.00	2,683.43	1,100.00	0.00	6,316.57	29.8
Operating Expenses	79,628.00	79,628.00	75,868.13	7,030.95	0.00	3,759.87	95.3
ECONOMIC DEVELOPMENT	79,628.00	79,628.00	75,868.13	7,030.95	0.00	3,759.87	95.3
Dept: 920.000 GRANT & OTH UNANTC. EXPENDITUR							
Acct Class: 7000 Operating Expenses							
755.020 ADULT COLLECTION-PRINT & ELECT	0.00	0.00	1,238.10	20.78	0.00	-1,238.10	0.0
755.021 JUVEN COLLECTION-PRNT & ELECTR	0.00	0.00	3,071.48	389.75	0.00	-3,071.48	0.0
759.009 PLANNING DEPT GRANT EXPENDITUR	0.00	0.00	10,237.00	0.00	0.00	-10,237.00	0.0
759.010 Library Grant Expenditures	0.00	0.00	1,928.00	0.00	0.00	-1,928.00	0.0
759.011 LIBRARY DONATION EXPENDITURES	0.00	0.00	10,719.87	454.16	0.00	-10,719.87	0.0
759.032 STATE GRANT EXPENDITURES	0.00	0.00	4,000.00	0.00	0.00	-4,000.00	0.0
759.033 STATE HOMELAND SEC GRANT EXP	0.00	0.00	113,330.00	0.00	0.00	-113,330.00	0.0
759.070 STREET DEPT GRANT EXPENDITURES	0.00	0.00	1,075.20	0.00	0.00	-1,075.20	0.0
Operating Expenses	0.00	0.00	145,599.65	864.69	0.00	-145,599.65	0.0
GRANT & OTH UNANTC. EXPENDITUR	0.00	0.00	145,599.65	864.69	0.00	-145,599.65	0.0
Expenditures	3,344,713.00	3,344,713.00	3,406,934.62	343,251.41	0.00	-62,221.62	101.9
Net Effect for GENERAL FUND	-35,000.00	-35,000.00	9,402.74	-253,425.44	0.00	-44,402.74	-26.9
Change in Fund Balance:			9,402.74				
Fund: 152 - GEN FUND ROLLING STOCK RESERVE							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	222.30	0.00	0.00	-222.30	0.0
599.000 CONTRIB FROM GENERAL FUND	0.00	0.00	223,624.00	55,906.00	0.00	-223,624.00	0.0
Revenue	0.00	0.00	223,846.30	55,906.00	0.00	-223,846.30	0.0
Acct Class: 4900 GRANTS & DONATIONS							
432.095 FROM TOWN FOR LADDER TRUCK	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	0.0
GRANTS & DONATIONS	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	0.0
Dept: 000.000	0.00	0.00	323,846.30	55,906.00	0.00	-323,846.30	0.0
Revenues	0.00	0.00	323,846.30	55,906.00	0.00	-323,846.30	0.0
Expenditures							
Dept: 000.000							

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Fund: 152 - GEN FUND ROLLING STOCK RESERVE							
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
710.030 FIRE TRUCK LOAN PRINCIPAL	0.00	0.00	50,000.00	0.00	0.00	-50,000.00	0.0
720.040 INTEREST EXPENSE	0.00	0.00	3,255.26	0.00	0.00	-3,255.26	0.0
Operating Expenses	0.00	0.00	53,255.26	0.00	0.00	-53,255.26	0.0
Acct Class: 8000 Capital Projects							
750.704 LOADER	0.00	0.00	96,034.00	0.00	0.00	-96,034.00	0.0
750.721 SWEEPER (13)	0.00	0.00	211,275.28	0.00	0.00	-211,275.28	0.0
750.722 TRUCK #4 REPLACEMENT	0.00	0.00	30,284.79	0.00	0.00	-30,284.79	0.0
750.723 Truck #6 Replacement	0.00	0.00	6,100.00	0.00	0.00	-6,100.00	0.0
Capital Projects	0.00	0.00	343,694.07	0.00	0.00	-343,694.07	0.0
Dept: 000.000	0.00	0.00	396,949.33	0.00	0.00	-396,949.33	0.0
Expenditures	0.00	0.00	396,949.33	0.00	0.00	-396,949.33	0.0
Net Effect for GEN FUND ROLLING STOCK RESERVE	0.00	0.00	-73,103.03	55,906.00	0.00	73,103.03	0.0
Change in Fund Balance:			-73,103.03				
Fund: 159 - Veterans Memorial Park							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	8.97	0.00	0.00	-8.97	0.0
Revenue	0.00	0.00	8.97	0.00	0.00	-8.97	0.0
Dept: 000.000	0.00	0.00	8.97	0.00	0.00	-8.97	0.0
Revenues	0.00	0.00	8.97	0.00	0.00	-8.97	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
728.000 MAINT. BUILDINGS/GROUNDS	0.00	0.00	1,100.00	0.00	0.00	-1,100.00	0.0
755.023 CAPITAL OUTLAY	0.00	0.00	710.00	0.00	0.00	-710.00	0.0
Operating Expenses	0.00	0.00	1,810.00	0.00	0.00	-1,810.00	0.0
Dept: 000.000	0.00	0.00	1,810.00	0.00	0.00	-1,810.00	0.0
Expenditures	0.00	0.00	1,810.00	0.00	0.00	-1,810.00	0.0
Net Effect for Veterans Memorial Park	0.00	0.00	-1,801.03	0.00	0.00	1,801.03	0.0
Change in Fund Balance:			-1,801.03				
Fund: 200 - GEN FUND CAPITAL RESERVE FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	405.86	0.00	0.00	-405.86	0.0
441.033 LNCS SDWLK GRNT CA0313INVI	0.00	0.00	238,076.16	230,603.49	0.00	-238,076.16	0.0
441.034 CRES CNCTR GRANT STP 5300(13)	0.00	0.00	276,435.92	0.00	0.00	-276,435.92	0.0
441.037 MU SAFETY PATH SDWK(17)	0.00	0.00	46,691.64	0.00	0.00	-46,691.64	0.0
599.000 CONTRIB FROM GENERAL FUND	0.00	0.00	391,427.00	97,856.75	0.00	-391,427.00	0.0
Revenue	0.00	0.00	953,036.58	328,460.24	0.00	-953,036.58	0.0
Acct Class: 4320 MISCELLANEOUS DEPT. REVENUES							
432.100 CVE CONTRIB FOR ECONOMIC DEV P	0.00	0.00	15,000.00	15,000.00	0.00	-15,000.00	0.0

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Fund: 200 - GEN FUND CAPITAL RESERVE FUND							
Revenues							
Dept: 000.000							
MISCELLANEOUS DEPT. REVENUES	0.00	0.00	15,000.00	15,000.00	0.00	-15,000.00	0.0
Dept: 000.000	0.00	0.00	968,036.58	343,460.24	0.00	-968,036.58	0.0
Revenues	0.00	0.00	968,036.58	343,460.24	0.00	-968,036.58	0.0
Expenditures							
Dept: 000.000							
Acct Class: 8000 Capital Projects							
750.155 MULTI-USE PATH NORTH	0.00	0.00	54,668.70	0.00	0.00	-54,668.70	0.0
750.169 CRESCENT CONNECTOR	0.00	0.00	248,912.16	3,770.00	0.00	-248,912.16	0.0
750.171 LINCOLN ST. SDWLK EXTENSION	0.00	0.00	280,138.17	0.00	0.00	-280,138.17	0.0
750.175 VILLAGE OFFICE RENOVATIONS	0.00	0.00	19,386.50	0.00	0.00	-19,386.50	0.0
750.176 FIRE HOUSE ROOF	0.00	0.00	23,555.00	0.00	0.00	-23,555.00	0.0
750.177 WOODS END RECONSTRUCTION (14)	0.00	0.00	355,490.16	138,060.62	0.00	-355,490.16	0.0
750.700 CAPITAL RES. PAVING	0.00	0.00	124,176.43	0.00	0.00	-124,176.43	0.0
Capital Projects	0.00	0.00	1,106,327.12	141,830.62	0.00	-1,106,327.12	0.0
Dept: 000.000	0.00	0.00	1,106,327.12	141,830.62	0.00	-1,106,327.12	0.0
Expenditures	0.00	0.00	1,106,327.12	141,830.62	0.00	-1,106,327.12	0.0
Net Effect for GEN FUND CAPITAL RESERVE FUND							
Change in Fund Balance:			-138,290.54	201,629.62	0.00	138,290.54	0.0
Fund: 210 - LAND ACQUISITION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	169.47	0.00	0.00	-169.47	0.0
Revenue	0.00	0.00	169.47	0.00	0.00	-169.47	0.0
Dept: 000.000	0.00	0.00	169.47	0.00	0.00	-169.47	0.0
Revenues	0.00	0.00	169.47	0.00	0.00	-169.47	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
750.010 CONTRIB FOR WHIT FARM EASEMENT	0.00	0.00	20,000.00	0.00	0.00	-20,000.00	0.0
Operating Expenses	0.00	0.00	20,000.00	0.00	0.00	-20,000.00	0.0
Dept: 000.000	0.00	0.00	20,000.00	0.00	0.00	-20,000.00	0.0
Expenditures	0.00	0.00	20,000.00	0.00	0.00	-20,000.00	0.0
Net Effect for LAND ACQUISITION FUND							
Change in Fund Balance:			-19,830.53	0.00	0.00	19,830.53	0.0
Fund: 230 - WATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	251.39	0.00	0.00	-251.39	0.0
445.000 MISC. - UNCLASSIFIED RECEIPTS	0.00	0.00	3,484.00	0.00	0.00	-3,484.00	0.0
465.010 SALE OF WATER-RESIDENTIAL	787,839.00	787,839.00	776,749.73	326.53	0.00	11,089.27	98.6
465.020 WATER SALES - LARGE USERS	87,413.00	87,413.00	81,445.75	8,652.83	0.00	5,967.25	93.2

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Fund: 230 - WATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
465.040 WATER BILLING PENALTIES	3,500.00	3,500.00	3,749.64	2.95	0.00	-249.64	107.1
465.045 WATER RECONNECT FEES	0.00	0.00	187.50	0.00	0.00	-187.50	0.0
465.050 MISCELLANEOUS WATER RECEIPTS	15,000.00	15,000.00	18,500.00	2,000.00	0.00	-3,500.00	123.3
Revenue	893,752.00	893,752.00	884,368.01	10,982.31	0.00	9,383.99	99.0
Acct Class: 4650 IBM Water Pass Thru Rev							
465.015 SALE OF WATER-IBM	2,149,120.00	2,149,120.00	1,998,135.12	212,306.56	0.00	150,984.88	93.0
465.017 SALE OF WATER - IBM VT TAX	41,931.00	41,931.00	47,672.88	5,066.27	0.00	-5,741.88	113.7
IBM Water Pass Thru Rev	2,191,051.00	2,191,051.00	2,045,808.00	217,372.83	0.00	145,243.00	93.4
Acct Class: 5990 Non Operating Revenues							
440.010 Interest Earned - Capital Res	0.00	0.00	69.16	0.00	0.00	-69.16	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	110,000.00	27,500.00	0.00	-110,000.00	0.0
Non Operating Revenues	0.00	0.00	110,069.16	27,500.00	0.00	-110,069.16	0.0
Dept: 000.000	3,084,803.00	3,084,803.00	3,040,245.17	255,855.14	0.00	44,557.83	98.6
Revenues	3,084,803.00	3,084,803.00	3,040,245.17	255,855.14	0.00	44,557.83	98.6
Expenditures							
Dept: 650.000 WATER DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	102,349.00	102,349.00	104,738.55	11,908.57	0.00	-2,389.55	102.3
720.010 SALARIES OVERTIME	12,300.00	12,300.00	15,408.02	378.26	0.00	-3,108.02	125.3
720.020 SALARIES PART TIME	4,729.00	4,729.00	4,345.22	230.88	0.00	383.78	91.9
720.024 SOCIAL SECURITY	9,239.00	9,239.00	8,987.80	656.27	0.00	251.20	97.3
720.024 UNEMPLOYMENT INSURANCE	564.00	564.00	408.30	-127.46	0.00	155.70	72.4
720.026 WORKERS COMP INSURANCE	4,447.00	4,447.00	5,696.04	-39.23	0.00	-1,249.04	128.1
720.028 HEALTH INS & OTHER BENEFITS	42,180.00	42,180.00	33,524.37	-209.25	0.00	8,655.63	79.5
720.030 RETIREMENT	10,235.00	10,235.00	9,845.32	798.72	0.00	389.68	96.2
720.032 LIABILITY & PROPERTY INS.	3,305.00	3,305.00	2,960.45	0.00	0.00	344.55	89.6
720.040 INTEREST EXPENSE	100.00	100.00	0.00	0.00	0.00	100.00	0.0
723.000 SUPPLIES	5,000.00	5,000.00	2,751.62	169.97	0.00	2,248.38	55.0
723.001 POSTAGE	1,500.00	1,500.00	1,615.61	70.55	0.00	-115.61	107.7
723.020 GAS,GREASE AND OIL	2,800.00	2,800.00	3,468.00	197.10	0.00	-668.00	123.9
723.041 METERS AND PARTS	2,000.00	2,000.00	607.92	0.00	0.00	1,392.08	30.4
723.042 DISTRIBUTION MATERIALS	8,000.00	8,000.00	2,209.50	310.52	0.00	5,790.50	27.6
723.055 COMPUTER EXPENSES	600.00	600.00	1,066.80	0.00	0.00	-466.80	177.8
723.065 WATER AND SEWER CHARGE	350.00	350.00	503.01	0.00	0.00	-153.01	143.7
724.000 TRAINING, CONFERENCES, DUES	2,000.00	2,000.00	1,012.50	0.00	0.00	987.50	50.6
725.000 TELEPHONE SERVICES	0.00	0.00	234.24	89.61	0.00	-234.24	0.0
726.000 ELECTRICAL SERVICE	650.00	650.00	640.68	46.63	0.00	9.32	98.6
727.000 HEATING/NATURAL GAS	3,500.00	3,500.00	3,052.78	40.18	0.00	447.22	87.2
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	1,628.73	179.22	0.00	-628.73	162.9
728.034 WATER LINES MAINT-BREAKS	16,000.00	16,000.00	232.50	0.00	0.00	15,767.50	1.5
729.000 UNIFORMS,BOOTS,ETC	1,000.00	1,000.00	932.68	40.74	0.00	67.32	93.3
745.014 CONTRACT SERVICES	111,336.00	111,336.00	111,336.00	27,834.00	0.00	0.00	100.0
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	656.75	0.00	0.00	343.25	65.7
745.041 AUDIT	3,293.00	3,293.00	3,266.00	0.00	0.00	27.00	99.2
745.042 CWD WATER PURCHASE	424,297.00	424,297.00	410,765.79	34,384.10	0.00	13,531.21	96.8
745.050 PRINTING AND ADVERTISING	1,700.00	1,700.00	1,725.09	1,191.24	0.00	-25.09	101.5
750.020 TRANS TO CAPITAL RESERVE	110,000.00	110,000.00	110,000.00	27,500.00	0.00	0.00	100.0
755.023 CAPITAL OUTLAY	0.00	0.00	929.98	0.00	0.00	-929.98	0.0
770.510 STATE WATER TAX	8,278.00	8,278.00	11,035.81	820.36	0.00	-2,757.81	133.3
Operating Expenses	893,752.00	893,752.00	855,586.06	106,470.98	0.00	38,165.94	95.7
Acct Class: 7800 IBM Water Costs							
745.043 CWD Water Purchase - IBM	2,149,120.00	2,149,120.00	2,170,498.96	172,363.84	0.00	-21,378.96	101.0
770.511 State Water Tax - IBM	41,931.00	41,931.00	51,785.26	4,112.38	0.00	-9,854.26	123.5

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Fund: 230 - WATER FUND							
Expenditures							
Dept: 650.000 WATER DEPARTMENT							
IBM Water Costs	2,191,051.00	2,191,051.00	2,222,284.22	176,476.22	0.00	-31,233.22	101.4
Acct Class: 8000 Capital Projects							
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	49,455.51	1,015.79	0.00	-49,455.51	0.0
750.426 UTILITY RATE STUDY	0.00	0.00	256.91	0.00	0.00	-256.91	0.0
Capital Projects	0.00	0.00	49,712.42	1,015.79	0.00	-49,712.42	0.0
WATER DEPARTMENT	3,084,803.00	3,084,803.00	3,127,582.70	283,962.99	0.00	-42,779.70	101.4
Expenditures	3,084,803.00	3,084,803.00	3,127,582.70	283,962.99	0.00	-42,779.70	101.4
Net Effect for WATER FUND	0.00	0.00	-87,337.53	-28,107.85	0.00	87,337.53	0.0
Change in Fund Balance:			-87,337.53				
Fund: 400 - SANITATION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
432.040 MISCELLANEOUS SEWER RECEIPTS	20,000.00	20,000.00	50,000.00	9,000.00	0.00	-30,000.00	250.0
440.000 INTEREST EARNINGS	0.00	0.00	249.97	0.00	0.00	-249.97	0.0
442.000 ESSEX PUMP STATION FEES	25,075.00	25,075.00	15,583.41	0.00	0.00	9,491.59	62.1
442.010 2 PARY AGREEMNT REV	15,000.00	15,000.00	11,250.00	0.00	0.00	3,750.00	75.0
500.000 ANNUAL CUSTOMER CHARGE	391,670.00	391,670.00	500,158.61	869.92	0.00	-108,488.61	127.7
500.001 ANNUAL CUSTOMER CHARGE - PEN	1,800.00	1,800.00	2,430.25	1.69	0.00	-630.25	135.0
Revenue	453,545.00	453,545.00	579,672.24	9,871.61	0.00	-126,127.24	127.8
Acct Class: 5990 Non Operating Revenues							
440.012 WWTF CAPACITY SALE REVENUE	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	1,034.27	0.00	0.00	-1,034.27	0.0
440.020 INTEREST WWTF RESERV	0.00	0.00	831.23	0.00	0.00	-831.23	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	75,000.00	18,750.00	0.00	-75,000.00	0.0
Non Operating Revenues	0.00	0.00	176,865.50	18,750.00	0.00	-176,865.50	0.0
Dept: 000.000	453,545.00	453,545.00	756,537.74	28,621.61	0.00	-302,992.74	166.8
Revenues	453,545.00	453,545.00	756,537.74	28,621.61	0.00	-302,992.74	166.8
Expenditures							
Dept: 400.000 SANITATION DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	85,049.00	85,049.00	70,393.54	3,769.87	0.00	14,655.46	82.8
720.010 SALARIES OVERTIME	10,865.00	10,865.00	10,612.41	336.15	0.00	252.59	97.7
720.020 SALARIES PART TIME	4,729.00	4,729.00	4,485.74	217.04	0.00	243.26	94.9
720.022 SOCIAL SECURITY	7,822.00	7,822.00	6,501.49	485.16	0.00	1,320.51	83.1
720.024 UNEMPLOYMENT INSURANCE	564.00	564.00	409.36	-98.61	0.00	154.64	72.6
720.026 WORKERS COMP INSURANCE	4,285.00	4,285.00	3,993.59	780.58	0.00	291.41	93.2
720.028 HEALTH INS & OTHER BENEFITS	39,416.00	39,416.00	29,696.19	-113.87	0.00	9,719.81	75.3
720.030 RETIREMENT	8,505.00	8,505.00	7,321.80	577.72	0.00	1,183.20	86.1
720.032 LIABILITY & PROPERTY INS.	5,628.00	5,628.00	4,766.72	0.00	0.00	861.28	84.7
723.000 SUPPLIES	1,000.00	1,000.00	539.54	0.00	0.00	460.46	54.0
723.001 POSTAGE	3,000.00	3,000.00	3,665.32	124.99	0.00	-665.32	122.2
723.020 GAS,GREASE AND OIL	3,000.00	3,000.00	2,725.22	153.49	0.00	274.78	90.8
723.041 METERS AND PARTS	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
723.055 COMPUTER EXPENSES	1,200.00	1,200.00	2,133.60	0.00	0.00	-933.60	177.8
723.055 WATER AND SEWER CHARGE	1,500.00	1,500.00	403.89	0.00	0.00	1,096.11	26.9
723.000 TRAINING, CONFERENCES, DUES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
726.000 ELECTRICAL SERVICE	8,200.00	8,200.00	10,121.05	883.84	0.00	-1,921.05	123.4
727.000 HEATING/NATURAL GAS	1,800.00	1,800.00	1,668.90	44.68	0.00	131.10	92.7
728.020 MAINTENANCE OTHER	1,500.00	1,500.00	787.27	0.00	0.00	712.73	52.5

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Fund: 400 - SANITATION FUND							
Expenditures							
Dept: 400.000 SANITATION DEPARTMENT							
Acct Class: 7000 Operating Expenses							
728.040 PUMP STATION MAINTENANCE	5,500.00	5,500.00	750.21	94.28	0.00	4,749.79	13.6
728.060 SANITATION LINES MAINTENANCE	5,000.00	5,000.00	1,505.42	1,300.00	0.00	3,494.58	30.1
728.063 SUSIE WILSON PS COSTS	8,000.00	8,000.00	7,318.16	450.35	0.00	681.84	91.5
728.064 WEST ST PS COSTS	13,500.00	13,500.00	8,607.71	630.01	0.00	4,892.29	63.8
729.000 UNIFORMS,BOOTS,ETC	1,000.00	1,000.00	1,165.56	0.00	0.00	-165.56	116.6
735.000 INTERVIEW COSTS	0.00	0.00	306.00	0.00	0.00	-306.00	0.0
745.014 CONTRACT SERVICES	141,636.00	141,636.00	141,636.00	35,409.00	0.00	0.00	100.0
745.015 RIGHT OF WAY AGREEMENTS	8,700.00	8,700.00	7,179.46	0.00	0.00	1,520.54	82.5
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	520.75	25.75	0.00	479.25	52.1
745.041 AUDIT	1,646.00	1,646.00	1,633.00	0.00	0.00	13.00	99.2
745.050 PRINTING AND ADVERTISING	0.00	0.00	833.74	0.00	0.00	-833.74	0.0
750.020 TRANS TO CAPITAL RESERVE	75,000.00	75,000.00	75,000.00	18,750.00	0.00	0.00	100.0
755.023 CAPITAL OUTLAY	0.00	0.00	5,075.42	0.00	0.00	-5,075.42	0.0
Operating Expenses	453,545.00	453,545.00	411,757.06	63,820.43	0.00	41,787.94	90.8
Acct Class: 8000 Capital Projects							
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	98,912.30	2,031.57	0.00	-98,912.30	0.0
750.425 INFILTRATION & INFLOW STUDY	0.00	0.00	2,293.32	0.00	0.00	-2,293.32	0.0
750.426 UTILITY RATE STUDY	0.00	0.00	256.93	0.00	0.00	-256.93	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	4,461.40	0.00	0.00	-4,461.40	0.0
794.062 TRANS TO WWTF FOR DEBT PYMNTS	0.00	0.00	39,868.96	0.00	0.00	-39,868.96	0.0
Capital Projects	0.00	0.00	145,792.91	2,031.57	0.00	-145,792.91	0.0
SANITATION DEPARTMENT	453,545.00	453,545.00	557,549.97	65,852.00	0.00	-104,004.97	122.9
Expenditures	453,545.00	453,545.00	557,549.97	65,852.00	0.00	-104,004.97	122.9
Net Effect for SANITATION FUND	0.00	0.00	198,987.77	-37,230.39	0.00	-198,987.77	0.0
Change in Fund Balance:			198,987.77				
Fund: 600 - WASTEWATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	361.50	0.00	0.00	-361.50	0.0
445.000 MISC. - UNCLASSIFIED RECEIPTS	0.00	0.00	76.46	15.01	0.00	-76.46	0.0
460.011 VILLAGE USER PENALTIES	2,800.00	2,800.00	3,278.35	2.42	0.00	-478.35	117.1
460.012 VILLAGE USER CHARGE	677,209.00	677,209.00	670,895.34	808.33	0.00	6,313.66	99.1
460.013 WASTEWATER CHARGE - ESSEX	434,242.00	434,242.00	398,058.54	0.00	0.00	36,183.46	91.7
460.014 WASTEWATER CHARGE - WILLISTON	567,359.00	567,359.00	567,364.68	47,280.39	0.00	-5.68	100.0
460.016 PUMP STATION MAINT. FEE	30,300.00	30,300.00	30,300.00	7,575.00	0.00	0.00	100.0
460.025 VILL. SEPTAGE DISCHARGE INCOME	12,000.00	12,000.00	16,604.68	3,398.88	0.00	-4,604.68	138.4
460.026 SHARED SEPTAGE REVENUES	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
460.027 VILLAGE LEACHATE REVENUES	0.00	0.00	10,756.65	113.38	0.00	-10,756.65	0.0
Revenue	1,729,910.00	1,729,910.00	1,697,696.20	59,193.41	0.00	32,213.80	98.1
Acct Class: 5990 Non Operating Revenues							
430.013 ESSEX - DEBT PAYMENT	0.00	0.00	36,850.59	0.00	0.00	-36,850.59	0.0
430.014 WILLISTON - DEBT PAYMENT	0.00	0.00	33,843.27	0.00	0.00	-33,843.27	0.0
430.015 ESSEX JCT - DEBT PAYMENT	0.00	0.00	39,868.96	0.00	0.00	-39,868.96	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	682.05	0.00	0.00	-682.05	0.0
440.012 WWTF REFURB INTEREST	0.00	0.00	1,825.19	0.00	0.00	-1,825.19	0.0
445.100 SALE OF ASSET	0.00	0.00	4,500.00	0.00	0.00	-4,500.00	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	170,000.00	42,500.00	0.00	-170,000.00	0.0
Non Operating Revenues	0.00	0.00	287,570.06	42,500.00	0.00	-287,570.06	0.0
Dept: 000.000	1,729,910.00	1,729,910.00	1,985,266.26	101,693.41	0.00	-255,356.26	114.8

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Fund: 600 - WASTEWATER FUND							
Revenues	1,729,910.00	1,729,910.00	1,985,266.26	101,693.41	0.00	-255,356.26	114.8
Expenditures							
Dept: 600.000 WASTEWATER TREATMENT PLANT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	286,000.00	286,000.00	285,575.66	28,618.39	0.00	424.34	99.9
720.010 SALARIES OVERTIME	42,000.00	42,000.00	33,462.77	2,025.10	0.00	8,537.23	79.7
720.020 SALARIES PART TIME	12,000.00	12,000.00	6,519.40	773.87	0.00	5,480.60	54.3
720.022 SOCIAL SECURITY	26,492.00	26,492.00	23,748.92	1,932.90	0.00	2,743.08	89.6
720.024 UNEMPLOYMENT INSURANCE	1,637.00	1,637.00	916.59	-285.15	0.00	720.41	56.0
720.026 WORKERS COMP INSURANCE	16,055.00	16,055.00	13,944.22	6,700.01	0.00	2,110.78	86.9
720.028 HEALTH INS & OTHER BENEFITS	124,767.00	124,767.00	93,826.35	-185.10	0.00	30,940.65	75.2
720.030 RETIREMENT	28,600.00	28,600.00	27,520.19	2,279.04	0.00	1,079.81	96.2
720.032 LIABILITY & PROPERTY INS.	25,000.00	25,000.00	20,887.71	0.00	0.00	4,112.29	83.6
720.040 INTEREST EXPENSE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
723.000 SUPPLIES	17,000.00	17,000.00	18,412.80	4,495.99	0.00	-1,412.80	108.3
723.013 CHEMICALS	185,000.00	185,000.00	181,496.52	20,216.68	0.00	3,503.48	98.1
723.020 GAS,GREASE AND OIL	6,000.00	6,000.00	5,101.75	356.89	0.00	898.25	85.0
723.065 WATER AND SEWER CHARGE	6,000.00	6,000.00	11,664.02	-932.46	0.00	-5,664.02	194.4
724.000 TRAINING, CONFERENCES, DUES	6,500.00	6,500.00	4,697.75	282.50	0.00	1,802.25	72.3
725.000 TELEPHONE SERVICES	4,300.00	4,300.00	3,843.09	305.42	0.00	456.91	89.4
726.000 ELECTRICAL SERVICE	200,000.00	200,000.00	178,307.03	13,806.05	0.00	21,692.97	89.2
727.000 HEATING/NATURAL GAS	11,000.00	11,000.00	34,091.11	2,419.66	0.00	-23,091.11	309.9
728.020 MAINTENANCE OTHER	70,000.00	70,000.00	66,084.72	10,071.05	0.00	3,915.28	94.4
728.030 VEHICLE MAINTENANCE-TRAVEL	3,500.00	3,500.00	1,567.41	40.88	0.00	1,932.59	44.8
729.000 UNIFORMS,BOOTS,ETC	4,500.00	4,500.00	3,778.30	325.85	0.00	721.70	84.0
745.000 CONTRACT LABORATORY SERVICE	8,000.00	8,000.00	6,687.73	1,546.00	0.00	1,312.27	83.6
745.014 CONTRACT SERVICES	55,668.00	55,668.00	55,668.00	13,917.00	0.00	0.00	100.0
745.031 LEGAL SERVICES	1,000.00	1,000.00	6,451.50	1,732.50	0.00	-5,451.50	645.2
745.033 GRIT DISPOSAL	7,000.00	7,000.00	6,805.97	676.17	0.00	194.03	97.2
745.034 SLUDGE DEWATERING	150,000.00	150,000.00	131,108.55	29,700.00	0.00	18,891.45	87.4
745.035 SLUDGE MANAGEMENT	170,400.00	170,400.00	122,589.09	24,544.60	0.00	47,810.91	71.9
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
745.041 AUDIT	3,866.00	3,866.00	3,834.00	0.00	0.00	32.00	99.2
745.052 WWTF ANNUAL PERMIT FEE	7,500.00	7,500.00	9,509.60	3,500.00	0.00	-2,009.60	126.8
750.020 TRANS TO CAPITAL RESERVE	170,000.00	170,000.00	170,000.00	42,500.00	0.00	0.00	100.0
755.013 LOAN PAYMENT	51,625.00	51,625.00	51,638.54	0.00	0.00	-13.54	100.0
755.023 CAPITAL OUTLAY	4,000.00	4,000.00	15,269.53	8,323.53	0.00	-11,269.53	381.7
Operating Expenses	1,709,910.00	1,709,910.00	1,595,008.82	219,687.37	0.00	114,901.18	93.3
Acct Class: 8000 Capital Projects							
750.426 UTILITY RATE STUDY	0.00	0.00	256.93	0.00	0.00	-256.93	0.0
750.625 WWTF REFURBISH (11)	0.00	0.00	4,164,292.33	316,725.08	0.00	-4,164,292.33	0.0
750.626 RZEDB Interest	0.00	0.00	50,532.84	0.00	0.00	-50,532.84	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	736.65	0.00	0.00	-736.65	0.0
750.632 CO-GEN	0.00	0.00	388,369.53	161,791.68	0.00	-388,369.53	0.0
750.633 DIGESTER CLEARING	0.00	0.00	20,790.42	0.00	0.00	-20,790.42	0.0
750.636 ARC FLASH ANALYSIS	0.00	0.00	15,010.00	0.00	0.00	-15,010.00	0.0
750.637 UTILITY VEHICLE	0.00	0.00	63.75	0.00	0.00	-63.75	0.0
Capital Projects	0.00	0.00	4,640,052.45	478,516.76	0.00	-4,640,052.45	0.0
WASTEWATER TREATMENT PLANT	1,709,910.00	1,709,910.00	6,235,061.27	698,204.13	0.00	-4,525,151.27	364.6
Expenditures	1,709,910.00	1,709,910.00	6,235,061.27	698,204.13	0.00	-4,525,151.27	364.6
Effect for WASTEWATER FUND	20,000.00	20,000.00	-4,249,795.01	-596,510.72	0.00	4,269,795.01	1249.0
Change in Fund Balance:			-4,249,795.01				
Grand Total Net Effect:	-15,000.00	-15,000.00	-4,361,767.16	-657,738.78	0.00	4,346,767.16	

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BANK:

C N	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10049676	07/16/2014	Printed		1516	MILTON RENTAL & SALES INC	COMPACT 4X4 UTIL VEHICLE-WWTF	15,184.08
10049677	07/22/2014	Printed		10662	ACCESS DOOR AUTOMATION	REPAIR AUTOMATIC DOOR-LIBRARY	140.00
10049678	07/22/2014	Printed		9544	AUDIO EDITIONS	CIRCULATION MATERIALS-LIB REPL	8.00
10049679	07/22/2014	Printed		9847	AUTOZONE, INC	DIESEL EXHAUST FLUID-FIRE	6.99
10049680	07/22/2014	Printed		10408	BAY STATE ELEVATOR COMPANY	EXAM & LUBE ELEVATOR-LIBRARY	252.81
10049681	07/22/2014	Printed		0205	BIOCYCLE	SUBSCRIPTIONRENEWAL-WWTF	120.00
10049682	07/22/2014	Printed		1655	BLUE CROSS BLUE SHIELD OF VT	INS PREMIUM-VARIOUS	29,100.38
10049683	07/22/2014	Printed		0268	BRODART CO.	CIRC MATER-LIBRARY	301.75
10049684	07/22/2014	Printed		0305	BURLINGTON FREE PRESS	NEWSPAPERS-LIBRARY	28.00
10049685	07/22/2014	Printed		9941	BUSINESSCARD SERVICES	SEE SPREADSHEET	112.84
10049686	07/22/2014	Printed		0455	CANON SOLUTIONS AMERICA	COLOR COPIES-ADMIN	220.80
10049687	07/22/2014	Printed		0455	CANON SOLUTIONS AMERICA	COPIES-LIBRARY	84.42
10049688	07/22/2014	Printed		9743	CARQUEST AUTO PARTS	SUPPLIES-STR/BLOCK PARTY	55.76
10049689	07/22/2014	Printed		0523	CCRPC	FY15 DUES-EC DEV	6,378.00
10049690	07/22/2014	Printed		0490	CENTRAL VERMONT PROPERTIES	ROW LEASE-SANI	130.00
10049691	07/22/2014	Printed		10038	CHIMNEY SWEEP FIREPLACE	ANNUAL SAFETY INSPECTION-LIBRA	94.95
10049692	07/22/2014	Printed		10349	CHITTENDEN COUNTY STREAM TEAM	FY15 ANNUAL FEE-STREET	1,800.00
10049693	07/22/2014	Printed		9788	COMCAST	CABLE-FIRE	13.63
10049694	07/22/2014	Printed		10401	DE LAGE LANDEN FINANCIAL INC	COPIER LEASE-ADMIN	249.52
10049695	07/22/2014	Printed		10397	DANNY DECOSMOS	BLOCK PARTY ROAMING RR-EC DEV	1,550.00
10049696	07/22/2014	Printed		10657	MARY K. DENNISON	REIMB SUPPLIES-LIB	20.70
10049697	07/22/2014	Printed		10661	DOWNTOWN DECORATIONS INC	SNOWFLAKES-EC DEV	528.28
10049698	07/22/2014	Printed		0700	EAST COAST PRINTERS	UNIFORMS-WATER/STREET	305.00
10049699	07/22/2014	Printed		0720	EMPIRE JANITORIAL SUPPLY CO.	HAND SOAP-LH	63.60
10049700	07/22/2014	Printed		0710	ENDYNE, INC.	WEEKLY TKN SAMPLES-WWTF	50.00
10049701	07/22/2014	Printed		0780	ESSEX EQUIPMENT SALES	SUPPLIES-STREET	11.16
10049702	07/22/2014	Printed		0770	ESSEX JUNCTION SCHOOL DISTRICT	TRANSFER IMPACT FEES	16,161.46
10049703	07/22/2014	Printed		1935	FERGUSON WATERWORKS #590	SUPPLIES-WATER/STREET	600.16
10049704	07/22/2014	Printed		10453	GE CAPITAL C.O.RICOH USA	COPIER LEASE-WWTF	118.00
10049705	07/22/2014	Printed		9726	GOT THAT RENTAL SALES, INC	SHOP SUPPLIES-STREET	13.52
10049706	07/22/2014	Printed		24511	GRAINGER	EQUIPMENT-WWTF/FIRE	1,141.25
10049707	07/22/2014	Printed		09502	GRAYBAR COMPANY INC.	MEM PK FLOOD LAMP -STR	86.02
10049708	07/22/2014	Printed		0965	GREEN MOUNTAIN POWER CORP.	ELECTRICITY-VARIOUS	8,911.17
10049709	07/22/2014	Printed		9958	GREEN MTN LIBRARY CONSORTIUM	07/14-06/15 VOKAL SVCS-LIBRARY	2,346.72
10049710	07/22/2014	Printed		1035	DONALD L. HAMLIN	ENGINEERING -VARIOUS	27,434.48
10049711	07/22/2014	Printed		9854	IDEXX DISTRIBUTION, INC.	ECOLI MATERIALS-WWTF	814.38
10049712	07/22/2014	Printed		9625	INGRAM LIBRARY SERVICES	CIRCULATION MATERIALS-LIBR	14.15
10049713	07/22/2014	Printed		10433	INSIDE OUT UPHOLSTERY AND FR	RE UPHOLSTER WING CHAIR-LIB	582.15
10049714	07/22/2014	Printed		23656	INVEST EAP	EAP SVCS-FIRE	216.00
10049715	07/22/2014	Printed		10568	KAMCO SUPPLY CORP	LOCKSET/DEADLATCH-FIRE	93.90
10049716	07/22/2014	Printed		10526	DAVE KELLER	BLOCK PARTY MUSIC-EC DEV	500.00
10049717	07/22/2014	Printed		10026	MARCY M KELLY	BLOCK PARTY BALLOONS-EC	475.00
10049718	07/22/2014	Printed		9454	LENNY'S SHOE & APP	UNIFORM/BOOTS-STR/SANIT	440.00
10049719	07/22/2014	Printed		10646	LINCOLN FINANCIAL GROUP	LIFE INS PREM-VARIOUS	1,179.07
10049720	07/22/2014	Printed		10245	MAILFINANCE	PSTG METER LEASE-ADMIN	254.91
10049721	07/22/2014	Printed		1459	A. MARCELINO & COMPANY, INC	CONCRETE WASTE DISPOSAL-STREET	340.00
10049722	07/22/2014	Printed		1491	MERCHANTS BANK	FIRE LADDER TRUCK LOAN PAYMENT	53,031.67

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BANK:

C/ N	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10049723	07/22/2014	Printed		1516	MILTON RENTAL & SALES INC	BLADE BLOCKER MULCH PLATE-STR	219.00
10049724	07/22/2014	Printed		9715	MINUTEMAN FIRE & RESCUE	BREATH-FIRE	93.04
10049725	07/22/2014	Printed		1661	NORTH CENTRAL LABORATORIES	GENERAL LAB SUPPLIES-WWTF	664.06
10049726	07/22/2014	Printed		1663	NORTH COUNTRY FIRE PROTECTION	SPRK SYSTEM INSPECTION-LIB	145.20
10049727	07/22/2014	Printed		6590	NORTHEAST AIR SOLUTIONS	AIR FILTERS-WWTF	162.24
10049728	07/22/2014	Printed		9564	ELIZABETH PIERCE	EXPENSE REIMBURSE-LIBRARY	50.00
10049729	07/22/2014	Printed		1789	PIKE INDUSTRIES, INC.	ASPHALT-STREET	241.18
10049730	07/22/2014	Printed		9447	SHIRLEY PINE	BLK PARTY/FACE PAINTING-EC DEV	1,075.00
10049731	07/22/2014	Printed		1908	THE RADIO NORTH GROUP, INC.	VEHICLE CHARGERS-FIRE	750.00
10049732	07/22/2014	Printed		10140	REGIONAL STORMWATER EDUC. PROG	RSEP ANNUAL FEE-STREET	5,000.00
10049733	07/22/2014	Printed		2042	SCOTT'S LINE STRIPING, INC	ROAD PAINT/SAFTY BEADS-STREET	1,340.00
10049734	07/22/2014	Printed		10512	SEE CLICK FIX	ANNUAL LICENSE-STREET	1,200.00
10049735	07/22/2014	Printed		0482	SIGNALS RYG, INC.	TRAFFIC SIGNAL REPAIR-STREET	522.86
10049736	07/22/2014	Printed		2093	SLACK CHEMICAL COMPANY INC.	LIME-WWTF	559.50
10049737	07/22/2014	Printed		21153	SOVERNET COMMUNICATIONS	PH/INTERNET-VARIOUS	117.22
10049738	07/22/2014	Printed		2124	STAPLES ADVANTAGE	SUPPLIES-LIBRARY/FIRE	198.38
10049739	07/22/2014	Printed		0545	THE TECH GROUP	MANAGEDSERVICES-ADMIN	664.00
10049740	07/22/2014	Printed		10663	THERRIEN'S BOILER & MECHANICAL	BOILER SERVICE-WWTF	397.50
10049741	07/22/2014	Printed		9414	TOP HAT ENTERTAINMENT, INC	BLK PARTY/BOUNCE CASTLE-EC DEV	225.00
10049742	07/22/2014	Printed		2302	UPSTART	T-SHIRTS -LIBRARY FRIENDS	48.25
10049743	07/22/2014	Printed		10042	VERMONT BLACKTOP CORPORATION	TOP RAP MIX-STREET	119.77
10049744	07/22/2014	Printed		2380	VLCT PACIF, INC.	2014 CONTRIBUTION-VARIOUS	75,359.00
10049745	07/22/2014	Printed		2377	VLCT UNEMPLOYMENT INS. TRUST	7/1-9/30 UI INS PREMIUM-VARIOU	1,210.00
10049746	07/22/2014	Printed		25261	MATTHEW WITTEN	TEDDY BEAR PIC PERFORM-LIBRARY	318.00
10049747	07/22/2014	Printed		3081	ZEE MEDICAL, INC.	MED CABINET SUPPLIES-STREET	78.85
Total Checks: 72						Checks Total (excluding void checks):	262,322.73
Total Payments: 72						Bank Total (excluding void checks):	262,322.73
Total Payments: 72						Grand Total (excluding void checks):	262,322.73

FY15 PURCHASES

tran date	MC company	acct	dept	descrip	\$\$\$	
7/1/2014	GAN*BURL FREE PRESS	100 100 000 723 000	ADMIN	NEWSPAPERS	16.84	
7/2/2014	DOUBLETREE TRADER DUKES	100 900 000 723 000	PLAN	MTG W/ FLEXSEAL	96	
	PROJECT TRACKER					
		SUBJOB			TOTAL	\$ 112.84