



TRUSTEES MEETING NOTICE & AGENDA
TUESDAY, MARCH 25, 2014 at 6:30 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE TO FLAG** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES** [6:30 PM]
3. **GUESTS, PRESENTATIONS AND PUBLIC HEARINGS** [6:35 PM]
 - a. Comments from Public on Items Not on Agenda
4. **OLD BUSINESS** [6:35 PM]
 - a. Approve Encore Solar Agreements for Wastewater Treatment Facility
 - b. Annual Meeting Preparation
5. **NEW BUSINESS** [7:15 PM]
 - a. Approve Bid Award for Woods End Drive Reconstruction Project
6. **VILLAGE MANAGER'S REPORT** [7:25 PM]
 - Trustees meeting schedule
7. **TRUSTEES' COMMENTS & CONCERNS/READING FILE** [7:30 PM]
 - a. Board Member Comments
 - b. Minutes from other boards/committees:
 1. Planning Commission 3/6/14
 2. Block Party Committee 3/17/14
 - c. Letter from Vermont Land Trust re: Whitcomb Farm
 - d. Email from CCRPC about Walk Bike Award on 3/29/14
 - e. Staff and Director's Report Brownell Library February 2014
 - f. Act 250 Notice Application and Hearing for 4 Pearl Street 4/24/14
 - g. Letter about submittal to the Public Service Board for Wastewater Treatment Facility Cogeneration System Upgrade
8. **CONSENT AGENDA** [7:35 PM]
 - a. Approve Minutes of Previous Meeting 3/11/14
 - b. Approve Warrants including check #10048918 through #10049021 totaling \$340,478.32.
9. **EXECUTIVE SESSION** [7:40 PM]
 - a. Shared Manager's Contract
 - b. Personnel
10. **ADJOURN** [8:00 PM]

Meetings of the Trustees are accessible to people with disabilities. For information on access or this agenda, call the Village Manager's office at 878-6944. Times on the agenda are approximate.

2 Lincoln Street
Essex Junction, VT 05452-3154
www.essexjunction.org



3/25/14
Agenda Addition

P: 802-878-6944
F: 802-878-6946
E: admin@essexjunction.org

March 27, 2014

The Honorable Peter Shumlin
Governor of the State of Vermont
109 State Street, Pavilion
Montpelier, VT 05609

Dear Governor Shumlin:

We appreciate that your administration has several challenges to address each year. One item that will have lasting effect on Vermont is your letter to the Environmental Protection Agency (EPA) regarding the state's commitment to achieving the Lake Champlain Total Maximum Daily Load (TMDL).

The EPA is looking for reasonable assurance that the corrective action Vermont pursues will address the phosphorus problems in Lake Champlain. Phosphorus TMDL typically centers on point source discharges from stormwater and wastewater treatment facilities. Studies by the EPA and Vermont Agency of Natural Resources (VT ANR) show that continued focus on point sources alone will not achieve the phosphorus TMDL goals.

Vermonters cannot afford to spend money on actions that will not achieve the required phosphorus reduction. The January 13, 2014 "Lake Champlain Phosphorus Removal - Final Report" notes improvements to achieve a 0.2 mg/L phosphorus discharge at the Essex Junction wastewater facility are listed as \$153,000. Our engineer's estimates for the same improvements are \$800,000 above the \$2 M invested for enhanced phosphorus removal in our current facility construction project. We share a common concern on the accuracy of the financial costs presented in the Final Report.

The burden of phosphorus reduction is not just on Vermonters. However, because of Vermont's environmental ethics, we are ahead of the curve and will be tasked with "heavy lifting" in addressing the problems in the Lake Champlain basin as others lag behind.

We urge you to adopt broad approaches to water quality remediation that are innovative and involve all segments of the basin and sectors contributing phosphorus to the lake. Going back to direct discharges alone is not cost effective nor will it solve the problem. Innovation such as offsets or offsets across program boundaries will allow for funding across sectors. Broad and consistent approaches will control nutrients and stormwater in an environmentally sustainable way across the state.

As Vermonters, we are all committed to phosphorus reduction. Without the broad commitment, compliance will be forced upon a select few at the local level with no return on their investment. Those communities with wastewater and stormwater facilities will be required to do more with little impact on total phosphorus reduction. Under this approach the largest contributors of phosphorus in the Lake Champlain basin will remain unchecked. Anything less than a comprehensive plan will not gather EPA support. Addressing point source discharges alone would present the worst type of unfunded mandate on point source discharges. The ANR has already confirmed that point source corrections alone will not solve the problem.

We urge you to engage municipal permit holders to develop creative solutions to basin-wide funding approaches so that we invest in phosphorus reduction efficiently and effectively. We cannot afford to waste precious state and local financial resources.

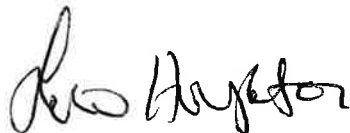
Thank you for your consideration as you formulate your response to EPA.



George Tyler
Village Trustee President



Daniel Kerin
Village Trustee Vice President



Lori Houghton
Village Trustee

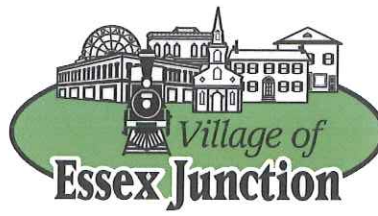


Elaine Sopchak
Village Trustee



Andrew Brown
Village Trustee

cc: Tim Jerman, State Representative
Linda Waite-Simpson, State Representative
Virginia Lyons, State Senator
Diane Snelling, State Senator
Tim Ashe, State Senator
Philip Baruth, State Senator
David Zuckerman, State Senator
Michael Sirotkin, State Senator
David Mears, Commissioner VT ANR DEC
Pat Scheidel, Village Manager



MEMORANDUM

A handwritten signature in blue ink, which appears to read "James Jutras".

TO: Essex Junction Trustees and Pat Scheidel, Village Manager
FROM: James Jutras, Water Quality Superintendent
cc: Lauren Morrisseau and Susan McNamara-Hill, Co-Managers
DATE: March 20, 2014
SUBJECT: Encore Solar Public Private Partnership.

Issue: Last year, we were approached by Encore Solar, a private equity company, regarding the potential to partner in a solar installation. Energy continues to be a key area of focus at the wastewater facility. Encore is working in our community and is presently permitted to construct the solar array at the Whitcomb Farm. During construction we have been without our renewable energy installation operating. Our electric and heating bills have more than doubled.

Discussion: Solar energy was not determined to be cost effective for the municipality to pursue on its own as part of the construction project. Unsolicited, we were approached by Encore Solar for installation of a solar array on wastewater facility property. The Trustees authorized signature of a Letter of Intent with Encore Solar to evaluate the feasibility of the project back in May 2013.

Encore's review is complete and they propose a 150 kW solar array on the wastewater facility grounds. As a private equity partner, Encore investors are eligible for Federal tax credits and incentives that municipalities do not have access to. The initial term is for a 7 year lease with net metering revenue and a percentage lease to the Village. The Village may exercise an option to buy the Solar Array after year 7 OR to continue with the lease arrangement. No commitment is required for purchase at this time. Energy savings will be to the WWTF under the net revenue provisions allowed by the Vermont Public Service Board and Green Mountain Power. There is a land lease revenue component as well.

The solar installation will be to the west of the facility access road inside of the fence and gate. Improvements will include relocation of the fence which may limit access to the river along the west of the site. We will work with the developer to provide access OR staff will improve the perimeter access along the east of the site. A map of the proposed solar field layout is included with this transmittal.

Costs: There is no direct cost to the Village. Revenue received will offset metered electrical use at the wastewater treatment facility. Should the Village decide to purchase the installation year 7 or beyond, we would need to set aside capital funds as part of the Wastewater facility capital planning process. Staff will monitor the solar array performance in order to evaluate the potential benefit of purchase. In the meantime, revenue will offset energy cost and take advantage of underused areas within the wastewater facility grounds.

Recommendation: It is recommended that the Village Trustees authorize the Manager to sign the Encore Solar Group Net Metering Agreement and the related Lease Agreement.

GROUP NET METERING AGREEMENT

This Group Net Metering Agreement (“Agreement”) is by and between Encore Essex Junction Solar I, LLC. (“OWNER”), a Vermont limited liability company, and the Village of Essex Junction, VT (the “CUSTOMER”), a Municipal Corporation (together referred to as “Parties” and each individually as a “Party”) and is effective and binding on the Parties as of the date hereof.

BACKGROUND

1. OWNER plans to install and commission a group net metering solar generation facility with a nominal capacity of approximately 150 kW (the “Project”), which Project is located on property (the “Premises”) described below and subject to a certain Site Lease Agreement (“Lease Agreement”) by and between OWNER and the Landlord, as described more particularly in such Lease Agreement incorporated herein and attached to this Agreement as Attachment 1.

2. CUSTOMER is a customer of the Utility (as defined below).

3. The Project is a group net-metering system pursuant to 30 V.S.A. § 219a and § 248.

4. The Premises is the Essex Junction Wastewater Treatment Plant, located at 39 Cascade Street, Essex Junction, Vermont 05452.

5. The Utility will allocate net metering credits (as defined below), after allocation to the Project for annual operation costs, to the designated electric meter(s) of CUSTOMER (as defined in 30 V.S.A. § 219a), who is a member of the Project (“Group_Member”).

6. OWNER is a Group Member and the administrator (as defined below and in 30 V.S.A. § 219a) for the Project.

7. The CUSTOMER desires to become a Group Member.

8. At the CUSTOMER’s request, OWNER is willing to allocate to the Meter(s) (as defined below) of CUSTOMER a portion of the Project’s electricity output under the terms and conditions set forth herein.

9. Becoming a Group Member will entitle CUSTOMER to certain benefits available under Vermont law and under regulations established by the Vermont Public Service Board (“PSB”) for group net metering of renewable-generation systems.

10. The CUSTOMER and OWNER have accordingly entered into this Agreement to establish the terms and conditions under which CUSTOMER may enjoy the benefits of being a Group Member in exchange for compensation to OWNER as specified herein.

NOW, THEREFORE,

In consideration of the mutual covenants and agreements herein set forth, the parties hereby agree as follows:

Section 1. **Definitions.** Capitalized terms used herein but not otherwise defined shall have the following meanings:

“Administrator” shall mean the person or persons designated by OWNER or its assigns from time to time, in its sole discretion, as the administrator and designated person (as defined in 30 V.S.A. § 219a(g)(1)(C)) for the Project.

“Consumption Meter” means an electric meter that measures the consumption of electricity by a Utility customer.

“Commissioning Date” means the date at which the Project is energized and permitted to operate by the Utility.

“Effective Date” means the date that CUSTOMER and OWNER execute this Agreement.

“Electric Bill” means the bill provided by the Utility, as defined below, to the CUSTOMER for monthly usage.

“Group Net Metering Arrangement” means an agreement, authorized pursuant to 30 V.S.A. § 219a, between one or more electric utility customers, located within the same electric company service territory, to combine electricity meters in order to share and allocate credits for the kilowatt hours of electricity generated by a renewable-generation facility.

“Net Metering Credit” means the monetized value of the difference between the electricity supplied to CUSTOMER by its electric utility and the electricity fed back by a net metering system during the CUSTOMER’S billing period.

“Production Meter” means an electric meter that measures the amount of kilowatt hours produced by a net-metered generation source.

“Project” means a group net metering solar generation facility with a nominal capacity of approximately 150 kW.

“Retail Rate” shall be determined by 30 V.S.A. § 219a, PSB Rule 5.100 (and future amendments of Title 30 and PSB Rules), and the applicable utility’s tariff, including any solar adder offered by the utility.

“Term” shall have the meaning set forth in Section 8 of this Agreement.

“Utility” means the retail electric company serving the CUSTOMER. The Utility is currently **Green Mountain Power, Inc.**, and all of the Consumption Meters are currently serviced by the Utility.

Section 2. **Group Net Metering Agreement.** This Agreement creates an obligation by the CUSTOMER to pay OWNER for the benefit of Net Metering Credits generated by the Project and allocated to the Consumption Meters in accordance with Section 3 of this Agreement. OWNER, in its sole discretion, shall serve as the Administrator of this Group Net Metering Arrangement in accordance with this Agreement and applicable law.

Section 3. **Electricity Meters in Group and Allocation of Net Metering Credits.**

(a) The Parties hereto agree that the following electricity meters shall be included as a part of this Group Net Metering Arrangement and OWNER shall instruct the Utility to allocate credit for the kilowatt hours of electricity generated by the Project each month to the Consumption Meters in the

following order of priority (Production Meter will always be #1 in priority) until the monthly electricity charges to those Consumption Meters are fully offset (collectively, the “Use_Allocation”):

Priority Number	Member Name	Account Number	Meter Number
1	Encore Essex Junction Solar I, LLC.	TBD	TBD
2	Village of Essex Junction	N/A	163429
3	Village of Essex Junction	N/A	118399

OWNER shall not add or remove any Meter without CUSTOMER’s consent; except upon the occurrence of a CUSTOMER Event of Default, the termination of the Group Net Metering Agreement, or the expiration of the Term.

(b) Allocation of Excess Generation. If the monthly Net Metering Credit generated by the Project exceeds the sum total monthly charges of all the Consumption Meters in the group, OWNER will instruct the Utility to allocate all such excess credit (“Excess Generation Credit”) to the Consumption Meter. The Excess Generation Credit will accumulate on the Utility bill for the Consumption Meter as permitted under 30 V.S.A. § 219a.

(c) In the event that OWNER determines in good faith that modifying the allocations set forth in this Section 3 and/or the Meters included in the group pursuant to Section 3, would be more beneficial to the CUSTOMER and to OWNER, the Parties agree to negotiate in good faith to revise this Agreement so as to maximize the benefits derived by both OWNER and the CUSTOMER hereunder, in accordance with the Parties’ original intention.

(d) OWNER’s obligations shall be limited to the allocation of group net metering credits as described above. It shall not be obligated to provide any credits, electricity or payments to CUSTOMER if the Project does not produce sufficient electricity to achieve a group net metering credit for any Consumption Meter during any month.

Section 4. **Billing and Payment.**

(a) Payment for Electricity Use Offset.

- (i) Upon CUSTOMER receiving the Electric Bill from Utility, CUSTOMER shall within ten (10) days send a copy of the Electric Bill to OWNER;
- (ii) OWNER shall then send CUSTOMER an invoice. Pursuant to this invoice, CUSTOMER shall make a monthly payment to OWNER in an amount equal to ninety percent (90%) of the total value of the Net Metering Credits incurred on its Electric Bill for the CUSTOMER Consumption Meters. CUSTOMER shall pay no less than **\$0.165** per kWh for a Net Metering Credit throughout the term of this Agreement; and

- (iii) CUSTOMER shall pay the OWNER'S invoice within 30 days of receiving invoice from OWNER. CUSTOMER shall pay the full amount of each such invoice by automatic electronic funds transfer, to be arranged by OWNER and CUSTOMER.

(b) Late Payments. OWNER shall be entitled to charge interest at the rate of one percent (1%) per month. In the event that the last day that payment must be so made falls on a weekend or state or federal holiday, the payment shall be due on the next business day. This late payment charge shall be imposed upon the unpaid balance, including any prior unpaid late payment charges and shall be assessed on such unpaid balances once each month after it is initially imposed on an unpaid balance, so long as a balance remains unpaid.

Section 5. **Ownership of the Project and Option to Purchase.** OWNER owns the Project. Nothing in this Agreement shall have the effect of passing any right, title or interest in, or liability related to the Project to the CUSTOMER, or any other person. Notwithstanding the foregoing, and provided CUSTOMER is not in default under this Agreement, CUSTOMER shall have the option to purchase the Project for fair market value ("FMV") on the seventh (7th) anniversary of the Commissioning Date or at the completion of the twenty (20) year Term, subject to the terms and conditions of the Lease Agreement; or, if the Parties mutually agree, the CUSTOMER may extend the term of the Agreement for an additional term of five (5) years after the initial twenty (20) year Term. In the event CUSTOMER elects to purchase the Project, it shall provide written notice of such intent one hundred twenty (120) days prior to the end of the seventh (7th) anniversary of the Commissioning Date or at the completion of the twenty (20) year Term. CUSTOMER and OWNER shall then mutually agree upon and select within fifteen (15) days a nationally recognized independent appraiser with experience in the solar photovoltaic industry to: (1) determine the Project's FMV; and (2) produce a written appraisal report for CUSTOMER and OWNER within forty-five (45) days after submission to the appraiser. The expense of the appraiser shall be borne equally by CUSTOMER and OWNER. The appraiser's FMV determination shall be final, binding and conclusive on CUSTOMER and OWNER. CUSTOMER shall have thirty (30) days to determine whether to purchase the Project upon notification of the FMV. The dates set forth above may be adjusted to accommodate scheduling conflicts, but shall in no circumstances allow for an election to purchase by CUSTOMER to occur later than thirty (30) days prior to the seventh (7th) anniversary of the Commissioning Date or (30) days prior to completion of the twenty (20) year Term.

Section 6. **Covenants.**

(a) Reports. CUSTOMER shall provide OWNER with copies of all Utility bills and invoices and all other written communications received by the CUSTOMER from the Utility with respect to the Consumption Meters, in each case within 10 business days of receipt thereof.

(b) Exclusivity. CUSTOMER shall not enter into a Group Net Metering Arrangement with any other person or entity during the Term for any Consumption Meters to the group set forth herein.

(c) Utility. CUSTOMER shall remain a customer of the Utility in good standing at all times during the Term, and shall not take any action to cause any Meter to be disconnected or removed from the Utility's service without OWNER's prior consent. CUSTOMER shall pay its obligations to the Utility as the same become due and payable at all times during the term.

(d) Further Assurances. CUSTOMER, from time to time on written request of OWNER, shall perform such further acts, including execution of documents, as may be reasonably required in order to fully perform and to more effectively implement and carry out the terms of this Agreement, provided

that such acts shall not be inconsistent with this Agreement or any law or regulatory approvals pertaining to the subject matter hereof.

(e) Decommission. If CUSTOMER elects not to purchase the Project or extend the Agreement at the end of seven (7) years and twenty (20) years respectively, then upon the completion of the twenty (20) year Term, as set out in Section 8, OWNER, its successors or assigns shall sever, disconnect, and remove the Project and all of the OWNER's other property from the Premises and restore the Premises to as close to original condition as reasonably possible.

(f) Authorization. OWNER and the Administrator are hereby authorized to take all such additional actions, including, without limitation, making any filings, authorizations, and submissions to the Utility and any applicable regulatory bodies, individually or on behalf of the group or any Group Member, as may be necessary from time to time to carry out the terms of this Agreement.

(g) Confidentiality. CUSTOMER acknowledges that it will have access to information that is treated as confidential and proprietary by OWNER, including, without limitation, the existence and terms of this Agreement, trade secrets, technology, and information pertaining to business operations and strategies of OWNER, in each case whether spoken, written, printed, electronic or in any other form or medium (collectively, the "Confidential Information"). CUSTOMER agrees to treat all Confidential Information as strictly confidential, not to disclose Confidential Information or permit it to be disclosed, in whole or part, to any third party without the prior written consent of OWNER in each instance, and not to use any Confidential Information for any purpose except as required in the performance of this Agreement or otherwise required by Vermont or Federal law. CUSTOMER shall notify OWNER immediately in the event it becomes aware of any loss or disclosure of any Confidential Information. Confidential Information shall not include information that: (a) is or becomes generally available to the public other than through breach of this Agreement; or (b) is communicated by a third party that had no confidentiality obligations with respect to such information. Nothing herein shall be construed to prevent disclosure of Confidential Information as may be required by applicable law or regulation, or pursuant to the valid order of a court of competent jurisdiction or an authorized government agency, provided that the disclosure does not exceed the extent of disclosure required by such law, regulation or order.

Section 7. Representations and Warranties.

(a) The CUSTOMER hereby represents and warrants to OWNER as follows:

- (i) Right, Power and Authority. It has full right, power and authority to enter into this Agreement and there is nothing which would prevent it from performing its obligations under the terms and conditions imposed on it by this Agreement.
- (ii) Binding Obligation. This Agreement has been duly authorized by all necessary action of CUSTOMER, and constitutes a valid and binding obligation on the CUSTOMER, enforceable in accordance with the terms hereof.

(b) OWNER hereby represents and warrants to the CUSTOMER as follows:

- (i) Right, Power and Authority. It has full right, power and authority to enter into this Agreement and there is nothing which would prevent it from performing its obligations under the terms and conditions imposed on it by this Agreement.

- (ii) Binding Obligation. This Agreement has been duly authorized by all necessary action of OWNER, and constitutes a valid and binding obligation on OWNER, enforceable in accordance with the terms hereof.

Section 8. **Term and Termination.**

(a) Term. This Agreement will have a term of twenty (20) years from the Commissioning Date hereof or until the earlier termination of this Agreement pursuant to this Section 8 (the “Term”).

(b) Termination by OWNER. OWNER shall have the right to terminate this Agreement and/or remove any CUSTOMER Meter from the group for any reason upon giving CUSTOMER 10 days prior written notice.

(c) Termination by CUSTOMER. CUSTOMER shall have the right to terminate this Agreement upon the occurrence of any of the following events (an “OWNER Event of Default”):

- (i) The Project fails to generate electricity or furnish the same to the Utility during any continuous 12-month period; or
- (ii) Any breach of this Agreement by OWNER, which is not cured within 30 days of notice thereof from CUSTOMER.

(d) All payment obligations of CUSTOMER, and all rights and remedies of the parties hereto, arising prior to the termination of this Agreement shall survive the termination thereof.

Section 9. Assignment. The CUSTOMER may not assign or transfer this Agreement to any other another person or entity without OWNER’s prior written consent, and any attempted assignment or transfer without such consent shall be void. OWNER may assign or transfer its interest, rights and obligations in whole or in part under this Agreement upon giving reasonable notice to CUSTOMER.

Section 10. Environmental Attributes. All mandatory or voluntary federal, state, or local rights to the Project’s green attributes, including all renewable energy credits, and any and all rebates, tax credits, and other economic benefits in connection with the Project shall remain property of OWNER or its successors or assigns. OWNER shall have the exclusive right to sell, transfer, or convey the Environmental Attributes to any other person in OWNER’s sole discretion. Net Metering Credits are not Environmental Attributes.

Section 11. Liability. Each Party agrees to waive any claim or right against the other for consequential damages or punitive damages; and neither Party shall be liable to the other for or as a result of any proceeding in which rates are reviewed or established for either Party by the PSB or similarly authorized entity. In no event shall OWNER or any officer, member, manager, or employee thereof be liable under this agreement or otherwise in the event the Project fails to generate electricity at any time, OWNER fails to maintain any necessary license, permit or government approval, or for any error or omission in any filing or instructions submitted by or on behalf of OWNER, the Administrator or the Group to the Utility or any governmental entity. Notwithstanding anything to the contrary herein, OWNER’s maximum liability under and in connection with this Agreement (whether in contract, tort, strict liability or otherwise) shall not exceed the aggregate amount of all Payments actually received by it from CUSTOMER pursuant hereto.

Section 12. **Notices.** All notices, requests, demands, claims and other communications (each, a "Notice") hereunder shall be in writing, addressed to the intended recipient as set forth below with the Administrator receiving a copy of all Notices:

If to OWNER and/or Administrator:

Encore Essex Junction Solar I, LLC
110 Main Street
2nd Floor, Suite 2E
Burlington, VT 05401
(802) 861-3023

If to CUSTOMER:

Village of Essex Junction
2 Lincoln Street
Essex Junction, VT 05452
(802) 878 6943

Or to such other person, address or number as the Party entitled to such Notice shall have specified by notice to the other Party given in accordance with the provisions of this Section. Any such Notice shall be deemed duly given on the earliest of: (i) when delivered personally to the recipient; (ii) one (1) business day after being sent to the recipient by reputable overnight courier services (charges prepaid); (iii) one (1) business day after being sent to the recipient by facsimile transmission; or (iv) four (4) business days after being mailed to the recipient by certified or registered mail, return receipt requested and postage prepaid.

Section 13. **Entire Agreement; Amendment.** This Agreement, including any exhibits, schedules and attachments, supersedes all prior agreements, whether written or oral, between the parties with respect to its subject matter, and there are no covenants, promises, agreements, conditions or understandings, written or oral, except as herein set forth. This Agreement may not be amended, waived or modified except by an instrument in writing executed by the Party against whom such amendment, waiver or modification is to be enforced.

Section 14. **Severability; Construction.** If any term, covenant or condition of this Agreement or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law. Any provision of this Agreement that is not essential to the purpose of this Agreement that is declared or rendered unlawful, invalid or unenforceable by any applicable court of law or regulatory agency or deemed or rendered unlawful, invalid or unenforceable because of a statutory or regulatory change, including, without limitation, any order of the PSB or any change in the Utility's tariff regarding Group Net Metering (individually or collectively, such events referred to as a "Regulatory Event") will not otherwise affect the remaining lawful obligations that arise under this Agreement. If a Regulatory Event occurs, the parties shall use their best efforts to reform the Agreement in order to give effect to the Parties' original intention. Notwithstanding the foregoing, or anything else in the Agreement to the contrary, in the event that, as a result of a Regulatory Event, a Party is excused from any payment or performance obligation (the "Excused Party"), the other Party shall be correspondingly excused from any payment or performance obligation that would have arisen but for the failure or inability of the Excused Party to perform.

Section 15. **Waiver of Rule of Construction.** The Parties waive the benefit of any rule that this Agreement is to be construed against one Party or the other.

Section 16. **Effect of Agreement.** This Agreement shall not be construed as a contract of agency, guaranty, indemnification, partnership or joint venture.

Section 17. **Fees and Expenses.** Each Party will bear its own fees and expenses incurred in the transactions contemplated by this Agreement.

Section 18. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of Vermont, without giving effect to principles of conflict of laws that would require the application of any other law. In the event of any amendment or repeal of the governing law that alters the fundamental purpose and intent of this Agreement, the parties shall work in good faith to address any equitable issues that arise and maintain the central purpose of the Agreement.

Section 19. **Litigation Costs and Expenses.** If any Party institutes any legal suit, action or proceeding against the other Party to enforce this Agreement or obtain any other remedy regarding any breach of this Agreement arising out of or relating to this Agreement, including, but not limited to, contract, equity, tort, fraud and statutory claims, the prevailing party in a final, non-appealable judgment regarding the suit, action or proceeding is entitled to receive, and the non-prevailing party shall pay, in addition to all other remedies to which the prevailing party may be entitled, the costs and expenses incurred by the prevailing party in conducting the suit, action or proceeding, including reasonable attorneys' fees and expenses (including expert fees), and court costs, even if not recoverable by law including, without limitation, all fees, taxes, costs and expenses incident to appellate, bankruptcy and post-judgment proceedings.

[Signature Page Follows on Separate Page]

IN WITNESS WHEREOF the parties do hereby execute this Agreement as of the ____ day of _____, 2014.

OWNER:

Encore Essex Junction Solar I, LLC.

Witness

By: _____
Name: Charles R. (Chad) Farrell
Title: Principal / Managing Member

CUSTOMER:

Village of Essex Junction, VT

Witness

By: _____
Name: _____
Title: _____

SITE LEASE AGREEMENT

This Site Lease Agreement ("Lease Agreement") is made _____, 2014 by and between Encore Essex Junction Solar I, LLC., a Vermont limited liability company (the "Tenant"), and the Village of Essex Junction, Vermont (the "Landlord"). The Tenant and the Landlord are sometimes referred to individually as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, the Landlord is the owner of certain real property located with an address set forth on Exhibit A and as more particularly described on Exhibit A (the "Property") and Tenant desires to lease all or a portion of the Property as more particularly described on Exhibit B (the "Premises").

WHEREAS, the Landlord is acting in a dual capacity as both the Landlord, as identified in the Lease Agreement, and CUSTOMER, as identified in the Group Net Metering Agreement ("Net Metering Agreement").

WHEREAS, the Tenant designs, installs, operates and maintains equipment and systems, including solar panels (the "Panels") mounting systems, inverters, transformers, integrators, all electrical lines and conduits required to collect and transmit electrical energy to the delivery point and such additional utility lines, cables, conduits, transformers, wires, meters, monitoring equipment and other necessary and convenient equipment and appurtenances, that produce electricity from exposure to sunlight (the "Project") for sale and distribution to the electric grid.

WHEREAS, the Landlord and the Tenant desire to have the Project on the Premises and acknowledge that the Project is or may become subject to the Net Metering Agreement.

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained herein, the sufficiency of which is hereby acknowledged by both Parties, the Parties do hereby agree as follows:

1. **Lease.** The Lessor hereby leases the Premises to the Tenant pursuant to the terms and conditions of this Lease Agreement.
2. **Permitted Use.** The Tenant may use the Premises to install, operate, maintain, improve and replace the Project for purposes of generating and delivering electricity to the local utility.
3. **Access to the Premises from the road to the Property.** Landlord agrees at all times to allow Tenant access to the Property from the road to install, operate, maintain, improve and replace the Project on the Premises. Landlord shall also provide Tenant with adequate space on the Property during the construction of the Project for the

Tenant's construction of the Project including reasonable staging and laydown areas. The Tenant shall comply with all laws, rules and regulations relating to Tenant's use of the Property and the Premises in connection with the construction and operation of the Project.

4. **Construction of the Project.** The installation and construction of the Project shall be performed in a good and workmanlike manner.

5. **Interconnection.** Tenant shall be responsible for the interconnection of the Project and Landlord shall cooperate with Tenant, any applicable utility and municipal and regulatory authorities in Tenant's pursuit of all permits, approvals and other authorizations that may be required in order to effect the interconnection of the Project.

6. **Approvals and Permits.** Tenant shall obtain all necessary approvals and permits required for the installation, construction and operation of the Project, and pay all permit fees required in connection with its activities under this Lease and under the Net Metering Agreement. The Landlord shall cooperate with Tenant in obtaining all such approvals and permits. To the extent that any permit must be obtained by Landlord, the Landlord agrees that it will grant all material decision-making rights with respect to such permit to Tenant.

7. **Exposure to Sunlight.** The Landlord covenants that it will use its best efforts to not allow vegetation on its property to grow in a manner or initiate or conduct any activities that could reasonably diminish the exposure of the Panels to sunlight during daylight hours, while this Lease Agreement remains in effect.

8. **Use of Subcontractors.** The Tenant shall be permitted to license subcontractors or agents to perform any of its obligations under this Lease Agreement.

9. **Landlord not to Interfere with the Project.** The Landlord and any representatives thereof shall not tamper with or undertake any maintenance or alterations to the Premises or the Project without the express written permission of the Tenant. The Landlord shall take reasonable measures necessary to ensure that the operation of the Property does not unreasonably impede, interrupt or prevent the generation and supply of electricity by the Project or damage or otherwise adversely impact the installation, operation and maintenance of the Project or the Tenant's performance under this Lease Agreement or the Net Metering Agreement.

10. **Cooperation in Securing Rebates, Tax Credits and other Economic Benefits.** The Landlord will cooperate with Tenant in completing and filing such applications and other documents as are necessary to permit the Tenant to receive all mandatory or voluntary federal, state, or local renewable energy certificates or emissions or rebates, tax credits and including, without limitation, other economic benefits (the "Environmental Attributes") that are now or may hereafter become available to the Tenant in connection with the Project. Notwithstanding anything to the contrary herein

contained, all Environmental Attributes in connection with the Project shall remain the property of the Tenant or its successors and assigns. Tenant shall have the exclusive right to sell, transfer, or convey the Environmental Attributes to any other person in Tenant's sole discretion.

11. **Term.** This Lease Agreement shall commence upon the execution date set forth on the first page and shall terminate twenty (20) years from the Commissioning Date as defined in the Net Metering Agreement, unless sooner terminated earlier in accordance with the terms and conditions of this Lease Agreement (the "Term"). If the Parties mutually agree, the Term may be extended by two additional five (5) year terms.

12. **Rent.** Tenant shall pay the Landlord rent in the amount of ten percent (10%) of the total value of the Net Metering Credits as set forth in the Net Metering Agreement, incurred on a monthly basis within 30 days following the end of each quarter.

13. **Ownership of the Project.** The Project shall be and remain the personal property of the Tenant and shall not be or become fixtures, notwithstanding the manner in which the Project is or may be affixed to the Premises. The Landlord shall not suffer or permit the Project to become subject to any lien, security interest or encumbrance of any kind, and the Landlord expressly disclaims and waives any rights it may have in the Project at any time and from time to time, at law or in equity. The Tenant shall maintain the Project in a good state of repair. The Tenant may grant a security interest in the Project and an assignment for purposes of security to its lender or lenders, and the Landlord shall provide any consent and/or waiver reasonably requested by any lender, consenting to such lender's rights in the Project.

14. **Removal of the Project and Option to Purchase.** At the end of the Term or upon termination of this Lease Agreement, the Tenant, its successors or assigns shall sever, disconnect, and remove the Project and all of the Tenant's other property from the Premises and restore the Premises to as close to original condition as reasonably possible. The removal, repair and restoration shall be at the sole expense of the Tenant or its successors and assigns. In the alternative, and at its written election, the Landlord shall have the opportunity to purchase the Project in accordance with the terms further outlined in the Net Metering Agreement.

15. **Quiet Enjoyment.** The Landlord covenants and agrees that the Tenant, provided it remains in compliance with its obligations under this Lease Agreement, shall lawfully and quietly have the right to hold, occupy and enjoy the Premises for the Term of this Lease free from any claim of any entity or person of superior title thereto without hindrance to, interference with the Tenant's use and enjoyment thereof.

16. **Environmental Matters.** The Tenant shall not be liable for any past, present or future contamination or pollution or breach of environmental laws, if any, relating to the Premises or the Property, unless attributable to the Tenant's activities, its employees contractors or agents. Accordingly: (a) the Tenant shall not be responsible for any work relating to (i) the existence, use, transportation or treatment of Hazardous

Materials, or (ii) the storage, handling, use, transportation, treatment, or the disposal, discharge, leakage, detection, removal, or containment of Hazardous Materials, and (b) the Landlord agrees to assume full responsibility for (and protect, indemnify and defend the Tenant against, any liability for response costs for any contamination or pollution or breach of environmental laws related to the Premises and the Property, unless and to the extent attributable to the Tenant's activities. The Tenant may encounter Hazardous Materials when installing, servicing, expanding, modifying or maintaining the Project. In the event the Tenant encounters any Hazardous Material at the Premises, the Tenant shall promptly cease any work in progress in an orderly, safe and efficient manner and inform the Landlord of the nature and location of said Hazardous Materials. It shall then be the Landlord's responsibility to eliminate or contain such Hazardous Materials in a commercially reasonable manner in compliance with law to allow the Tenant to continue or finalize any work in progress.

17. **Assignment.** This Lease Agreement and the rights of the Tenant hereunder may be assigned by the Tenant. With the written consent of the Tenant, this Lease Agreement may be assigned by the Landlord provided, however, that any such assignment will not relieve the Landlord of any of its obligations hereunder.

18. **Liability for Injury and Damage.** Tenant shall defend, indemnify and hold harmless the Landlord from any and all liability, loss, cost, damage or expense sustained by reason of the injury or death of any person, and/or damage to or destruction of any property arising from or caused by the Project and/or caused by any act, omission, or neglect of the Tenant or its subcontractors, agents, servants, employees, invitees, visitors or guests, including reasonable attorney's fees and other litigation expenses. Prior to commencing operations, Tenant shall obtain liability insurance naming the Landlord an additional insured for this purpose in an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate Tenant shall provide the Landlord with certificate(s) of insurance naming the Landlord as an additional insured and evidencing the procurement of insurance contemplated in this Section 23.

19. **Revocation.** In the event of a material default in the terms of this Lease Agreement by either the Landlord or the Tenant, the other party may terminate this Lease Agreement. Events that shall constitute a default under this Lease Agreement shall include, but not be limited to, a party's failure to perform or comply with any material provision of this Lease Agreement; an unauthorized assignment, a party's insolvency or inability to pay debts as they mature, or an assignment for the benefit of creditors; or if a petition under any foreign, state, or United States bankruptcy act, receivership statute, or the like, as they now exist, or as they may be amended, is filed by a party.

No party shall be in default under this Lease Agreement unless and until it has been given written notice of a breach of this Lease Agreement by the other party and shall have failed to cure such breach within thirty (30) days after receipt of such notice. When a breach cannot reasonably be cured within such thirty (30) day period, the time for curing may be extended by agreement of the parties for such time as may be

necessary to complete the cure, provided that the defaulting party shall have proceeded to cure such breach with due diligence.

20. **Miscellaneous provisions.**

A. Applicable Law. This Lease Agreement shall be interpreted and governed by the laws of the State of Vermont.

- a. Rules of Interpretation. Titles and headings are included in this Lease Agreement for convenience only, and shall not be used for the purpose of construing and interpreting this Lease Agreement. Words in the singular also include the plural and vice versa where the context requires.
- b. Severability. In the event that any provisions of this Lease Agreement are held to be unenforceable or invalid by any court or regulatory agency of competent jurisdiction, the Landlord and the Tenant shall negotiate an equitable adjustment in the provisions of this Lease Agreement with a view toward effecting the purposes of this Lease Agreement, and the validity and enforceability of the remaining provisions hereof shall not be affected thereby.
- c. Entire Agreement; Amendments and Waivers. This Lease Agreement constitutes the entire agreements between the Parties and supersedes the terms of any previous agreements or understandings, oral or written. Any waiver or amendment of this Lease Agreement must be in writing. A Party's waiver of any breach or failure to enforce any of the terms of this Lease Agreement shall not affect or waive that Party's right to enforce any other term of this Lease Agreement.
- d. Further Assurances. Either Party shall execute and deliver instruments and assurances and do all things reasonably necessary and proper to carry out the terms of this Lease Agreement if the request from the other Party is reasonable.
- e. Recordation. The Parties hereto acknowledge that this Lease Agreement, or a memorandum thereof, may be recorded in the local land records.

IN WITNESS WHEREOF, the parties, as evidenced by the signatures of their Duly Authorized Agents, do hereby execute this Lease Agreement this ____ day of _____, 201__.

IN PRESENCE OF:

Encore Essex Junction Solar I, LLC.

Witness

By: _____
Chad Farrell
Duly Authorized Agent

The Village of Essex Junction, Vermont

Witness

By: _____
Duly Authorized Agent

Exhibit A

Description of the Landlord's Property

EXHIBIT B

Description of the Premises
[site plan]

Trustee/Staff preparation for Annual Meeting

- 1) **Susan** should be prepared to discuss delinquent taxes
- 2) We should be prepared to discuss the impact of health insurance cost increases on the budget (they account for most of the increase in most departmental budgets). And, specifically, we should be prepared to discuss the increased funding for the library (i.e. accounting changes and health insurance increase). Should **Lauren, George, or Pat** lead this discussion?
- 3) We should be prepared to discuss the details of the Whitcomb Woods/solar panel/Land Trust issue. Likely questions: Where is the public access? Didn't we contribute to this to purchase public access? How does the Village benefit from the tax stabilization given to the solar panel project? Didn't the Village help the Land Trust purchase the permanent easement to keep this land undeveloped? (yes) – then why is a private company now being allowed to build a solar project on the land? **Should George, Pat, Lauren, Susan, or another trustee provide these answers if the questions arise?**
- 4) We should be prepared to discuss the capital reserve plan and the work of the Capital Review committee. **Andrew** should be ready to lead this discussion. We will need at least two graphics:
 - A graphic showing the General Fund Capital Reserve Plan as shown on p. 69 of last year's 2012 annual report. But the projects that have been moved into the capital review committee's list should be bolded or starred or marked somehow. In other words, we need to explain the difference between last year's capital reserve plan and the new capital reserve plan as shown on p. 72 of this year's annual report. i.e. Where did those projects go?
 - A graphic showing the prioritized list of projects from the capital review committee, with the ones slated to be funded by the \$3.2 million bond clearly marked.
- 5) A graphic for the bond vote showing which projects will be funded and the financial impact on the average Village home. **Dan** will explain when the vote takes place and be prepared to discuss the details if necessary (interest, where is the bond from, how many years, etc.)
- 6) To Be Decided at 3/25/14 Trustee Meeting: What do we want to say about the Village's need to procure a bond to fund infrastructure repairs? **George** should lead this discussion. Should this discussion take place before or after Dan's presentation about the details of the bond? Should we also discuss possible remedies for consideration?



2014 Bond Presentation

Capital Program Review Committee



- Any infrastructure project costing \$10,000 or more
 - Roads
 - Sidewalks
 - Culverts
 - Water/Sewer lines
 - Buildings
- Excludes enterprise only funded projects (Wastewater Treatment Plant) and vehicles
- Excludes paving overlay projects

Problem - Recap



- 35 projects identified costing near \$13,000,000
- Currently 1 project per year on average is completed
- More projects are added each year than can be addressed.

Where Are We Now?



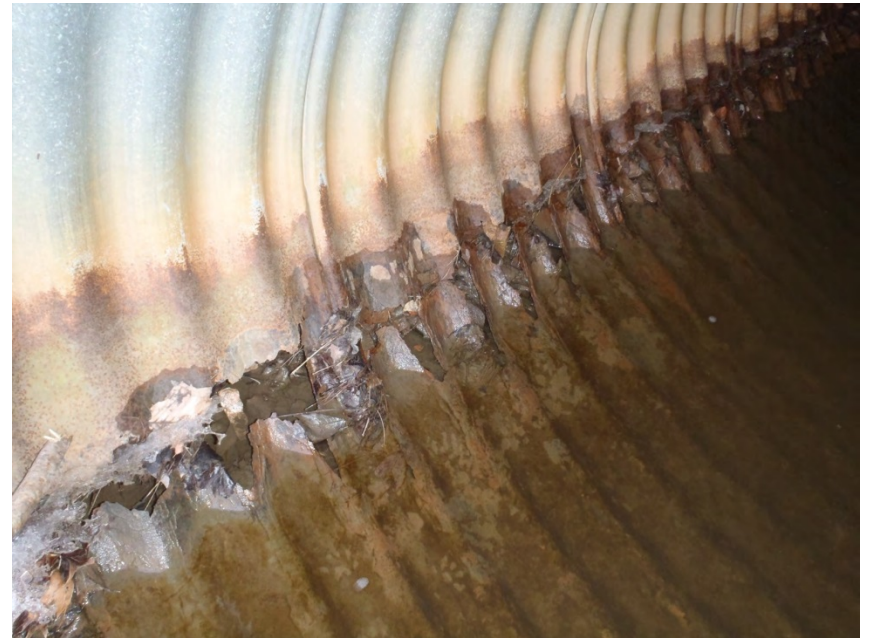
- Straw poll at last Annual Meeting – attendees strongly favored bond versus new one-time tax
- Capital Program Review Committee reviewed 35 projects using rating criteria
- Identified top 5 projects for bonding based on rating criteria

Rating System for Prioritizing Village Capital Project Requests

Rating Criteria	Maximum Points	Definition/Explanation
Safety & Health	28	Extent to which project eliminates, prevents, or reduces immediate or future threats to the safety and health of the community.
Mandates	26	Time line of mandate, funding for mandate, safety risk of non-compliance of mandate, etc. No Mandate = 0; Mandate with several years to comply = 13; Mandate to solve safety risk with full funding = 26.
Community Support	24	With the difficulty of knowing what the community support is on every project, a score of 12 will always be entered. This allows the score to be adjusted up or down if the community makes their support known.
Financing Source	20	Extent to which financing is provided by non-general or enterprise funds.
Timing/Linkages	16	Timing and linkages refers to how the proposed project fits with other projects that are also being proposed or are on the capital plan horizon.
Positive Economic Impact	12	Any project that will have a good or positive impact on the Village and/or surrounding areas/towns in terms of job growth, economic growth, financial benefit of residents. A project that directly or indirectly increases the tax base.
Cost of Deferral	10	Refers to the break point between doing repair work instead of replacement work. Maximum points are gained by projects that cost the least to repair as compared to replacement costs, which usually occurs early in the item's life cycle.
Efficiencies	8	Extent to which project provides savings to the capital budget or general funds; or increases organizational output eliminating waste or duplication of services.
Service Improvements	8	Extent to which project improves the quality of current services experience by Village residents.
Alignment with Village Priorities	6	Any project that follows the goals of the Village Residents in terms not limited to but outlined in the "Essex Junction Comprehensive Plan" chapter III, "Community Vision and Strategies for Essex Junction".
Other	4	The extent to which other considerations not otherwise captured by existing rubric criteria should be considered. Such considerations, on a project by project basis should be noted and recorded as part of the CIP evaluation process.

What Will It Cost?

- \$3,300,000 Bond Authorization
 - 86% from general fund
 - On the average home (\$266,000) in the Village
 - Increase of \$18.64 for the first year
 - \$57.62 for the second and reducing each subsequent year
 - Remaining 14% to be raised through water fees
 - If your home is valued at more or less than \$266,000 then your increase would be proportionally higher or lower



Are Current Conditions Good Enough?



What Comes Next?

Bond Approved

- Bond
 - Commonly done in VT for large capital improvement projects
 - \$3,300,000 bond for 20 years = \$57.62/year and declining each subsequent year (\$266,000 home)
 - Quickly removes critical projects from the list
 - One-time loan which cannot be increased without voter approval

Bond Not Approved

- Change Nothing
 - Complete current projects in approx. 10 years (as costs rise so would taxes/fees)
 - In 3 years these project, if not repaired, will cost at least \$3,500,000 (using a 2% annual increase in cost)
 - What about new projects?
 - What will the cost be when an aging water line/sewer line breaks?
 - Imagine if School street flooded!



The economic engine of Vermont.

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

MEMORANDUM

TO: Village Trustees and Patrick Scheidel, Village Manager
FROM: Lauren Morrisseau, Finance Director/Assistant Manger *LM*
DATE: March 24, 2014
SUBJECT: Woods End Drive Roadway Reconstruction Bid Award

Issue

The issue is whether or not to award the Woods End Drive Roadway Reconstruction project to the lowest bidder.

Discussion

Sealed bids for the Woods End Drive Roadway Reconstruction project were opened at 1:00 on March 21, 2014 at the Village Office. The apparent low bidder at the bid opening, and also after review of the bids by the engineer, was Dirt Tech Company, LLC. The engineer also checked the company's references and is recommending the bid be awarded to Dirt Tech Company, LLC.

The bids received were as follows:

Dirt Tech Company, LLC.	\$470,333.84
Desroches Construction Services, Inc.	\$490,828.50
Don Weston Excavating, Inc.	\$493,500.00
G.W. Tatro, Inc.	\$530,344.00
Engineers Construction, Inc.	\$549,728.00
J. Hutchins, Inc.	\$597,528.00
Champlain Construction, Inc.	\$639,353.40
All Seasons Excavating, Inc.	\$662,632.50

Cost

Including a 10% construction contingency, the total project cost including engineering will be \$625,734. The amount we are carrying in the Capital Plan is \$730,377.

Recommendation

Staff recommends that the Trustees move to award the bid for the Woods End Drive Roadway Reconstruction project to the lowest bidder, Dirt Tech Company, LLC, for \$470,333.84.

DONALD L. HAMLIN
CONSULTING ENGINEERS, INC.
ENGINEERS AND LAND SURVEYORS

Please Reply to:

P.O. Box 9
Essex Junction
Vermont 05453

136 Pearl Street
Essex Junction, Vermont 05452

Tel. (802) 878-3956
Fax (802) 878-2679
HamlinEngineers@dlhcc.net

March 21, 2014

RECEIVED

MAR 21 2014

Village of Essex Junction

Mr. Patrick Scheidel, Village Manager
Village of Essex Junction
2 Lincoln Street
Essex Junction, Vermont 05452

Re: Woods End Drive Roadway Reconstruction

Dear Mr. Scheidel:

Please find enclosed a copy of the bid tabulation for the project, "Woods End Drive Roadway Reconstruction". We have reviewed all of the bids submitted and determined that the apparent low bidder, Dirt Tech Company, LLC is in fact the low bidder with a bid of \$470,333.84. We have reviewed their submitted bid package and found it to be complete. While completing the bid tabulation we noted that the bid submitted by Engineers Construction Inc. had two math errors, however these errors were not significant and did not change the low bidder.

We have spoken to Mr. Arel, project supervisor, and he has assured us that his firm wishes to pursue the project.

We have spoken with several of the contractor's references listed on the project bid form and we recommend they be awarded the contract.

If you have any questions regarding this matter, or if we may be of further service, please contact me.

Respectfully,



Richard F. Hamlin, P.E.
President

Enc.

WATER SUPPLY AND DISTRIBUTION
WASTE WATER COLLECTION AND TREATMENT
STREETS AND HIGHWAYS
AIRPORTS

SUBDIVISIONS
SKI AREAS
RECREATION AND INDUSTRIAL PLANNING
SOIL BORINGS

TRAFFIC STUDIES
PERMITTING ASSISTANCE
LAND SURVEYING
SOLID WASTE MANAGEMENT

Engineering - "The link between what we have and what we need"

Agenda Add New Bus

Draft Trustee Letter to the Governor

Dear Governor Shumlin:

Your administration has several challenges to address each year. One item that will have lasting effect on Vermont is your letter to the Environmental Protection Agency (EPA) regarding the state's commitment to achieving the Lake Champlain Total Maximum Daily Load (TMDL).

The EPA is looking for reasonable assurance that the corrective action Vermont pursues will truly address the phosphorus problems in Lake Champlain. Current focus of the Phosphorus TMDL centers on point source discharges from stormwater and wastewater treatment facilities. Studies by the EPA and Vermont Agency of Natural Resources (VT ANR) show that focusing on point sources alone, will be unreasonable in costs and will not achieve the Phosphorus TMDL goals. Vermonters cannot afford to spend money on actions that will not achieve the required phosphorus reduction.

The burden of phosphorus reduction is not just on Vermonters. However, because of Vermont's environmental ethics, we are ahead of the curve and will be tasked with "heavy lifting" in addressing the problems in the Lake Champlain as other participants lag behind.

We urge you to adopt broad approaches to water quality remediation that are innovative and involve all segments of the basin and sectors contributing phosphorus to the Lake. Innovation such as offsets or specific allocations will allow for funding across sectors. Broad and consistent approaches will control nutrients and stormwater in an environmentally sustainable way across the state. Broad implementation will address the problem without having to commit to funding.

As Vermonters, we are all committed to phosphorus reduction. Without the broad commitment, compliance will be forced to a select few at a local level with no return on their investment. Those communities with wastewater and stormwater facilities will be forced to do more with little impact on total phosphorus reduction. Under this approach the largest contributors of phosphorus in the Lake Champlain Basin will remain unchecked. Anything less than a comprehensive plan will not gather EPA support. Addressing point source discharges alone would present the worst type of unfunded mandate as the ANR has already confirmed that point source corrections alone will not solve the problem.

We urge you to engage municipal permit holders to developing creative solutions to basin wide funding approaches so that we invest in phosphorus reduction efficiently and effectively. We cannot afford to waste precious state and local financial resources.

Thank you for your consideration as you formulate your response to EPA.

Suggested CC's

Chittenden county Legislators

Pat Scheidel, Village Manager



2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

MEMORANDUM

TO: Village Trustees and Patrick Scheidel, Village Manager
FROM: Lauren Morrissette, Finance Director/Assistant Manager *LM*
DATE: March 24, 2014
SUBJECT: Woods End Drive Roadway Reconstruction Bid Award

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Recommendation

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DONALD L. HAMLIN
CONSULTING ENGINEERS, INC.
ENGINEERS AND LAND SURVEYORS

Please Reply to:

P.O. Box 9
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136 Pearl Street
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Tel. (802) 878-3956
Fax (802) 878-2679
HamlinEngineers@dlhce.net

March 21, 2014

RECEIVED

MAR 21 2014

Mr. Patrick Scheidel, Village Manager
Village of Essex Junction
2 Lincoln Street
Essex Junction, Vermont 05452

Village of Essex Junction

Re: Woods End Drive Roadway Reconstruction

Dear Mr. Scheidel:

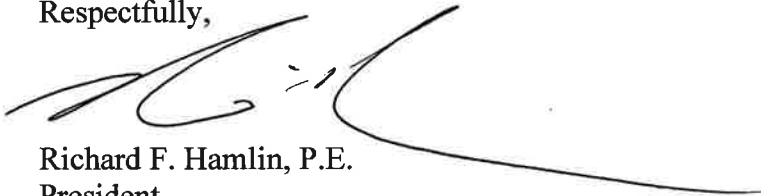
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Respectfully,



Richard F. Hamlin, P.E.
President

Enc.

WATER SUPPLY AND DISTRIBUTION
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PERMITTING ASSISTANCE
LAND SURVEYING
SOLID WASTE MANAGEMENT

Engineering - "The link between what we have and what we need"

Woods End Drive Roadway Reconstruction Project
Bid Tabulation

Hamlin
Engineering

Dirt Tech
Company, LLC

Desroches Construction
Services, Inc.

Don Weston
Excavating, Inc.

G.W. Tatro
Construction, Inc.

Engineers
Construction Inc.

J. Hutchins, Inc.

Champlain
Construction, Inc.

All Seasons
Excavating, Inc.

ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1) Saw Cut Existing Pavement	300	lf	\$ 2.91	\$ 873.00	\$ 1.75	\$ 525.00	\$ 2.50	\$ 750.00	\$ 2.00	\$ 600.00	\$ 3.00	\$ 900.00	\$ 1.50	\$ 450.00	\$ 2.90	\$ 870.00	\$ 5.68	\$ 1,704.00	\$ 5.00	\$ 1,500.00
2) Saw Cut Existing Cement Concrete	30	lf	\$ 3.62	\$ 108.60	\$ 5.10	\$ 153.00	\$ 3.00	\$ 90.00	\$ 4.00	\$ 120.00	\$ 3.00	\$ 90.00	\$ 6.00	\$ 180.00	\$ 2.90	\$ 87.00	\$ 14.53	\$ 435.90	\$ 20.00	\$ 600.00
3) Excavation of Pavement	4,090	sy	\$ 5.40	\$ 22,086.00	\$ 4.50	\$ 18,405.00	\$ 5.00	\$ 20,450.00	\$ 1.50	\$ 6,135.00	\$ 2.50	\$ 10,225.00	\$ 1.70	\$ 6,953.00	\$ 1.30	\$ 5,317.00	\$ 1.13	\$ 4,621.70	\$ 2.50	\$ 10,225.00
4) Remove Existing Concrete Sidewalk	995	sy	\$ 11.50	\$ 11,442.50	\$ 8.10	\$ 8,059.50	\$ 3.50	\$ 3,482.50	\$ 2.00	\$ 1,990.00	\$ 7.50	\$ 7,462.50	\$ 5.00	\$ 4,975.00	\$ 4.00	\$ 3,980.00	\$ 4.25	\$ 4,228.75	\$ 3.50	\$ 3,482.50
5) Remove Existing Concrete Curb	2,310	lf	\$ 4.85	\$ 11,203.50	\$ 4.00	\$ 9,240.00	\$ 1.30	\$ 3,003.00	\$ 1.00	\$ 2,310.00	\$ 2.50	\$ 5,775.00	\$ 1.00	\$ 2,310.00	\$ 3.00	\$ 6,930.00	\$ 1.87	\$ 4,319.70	\$ 4.00	\$ 9,240.00
6) Remove Existing Structure	2	each	\$ 629.33	\$ 1,258.66	\$ 400.00	\$ 800.00	\$ 200.00	\$ 400.00	\$ 250.00	\$ 500.00	\$ 1,000.00	\$ 2,000.00	\$ 375.00	\$ 750.00	\$ 895.00	\$ 1,790.00	\$ 552.30	\$ 1,104.60	\$ 500.00	\$ 1,000.00
7) Remove Existing Drainage Pipe	260	lf	\$ 14.09	\$ 3,663.40	\$ 3.00	\$ 780.00	\$ 5.00	\$ 1,300.00	\$ 3.00	\$ 780.00	\$ 25.00	\$ 6,500.00	\$ 19.00	\$ 4,940.00	\$ 10.00	\$ 2,600.00	\$ 20.01	\$ 5,202.60	\$ 10.00	\$ 2,600.00
8) New Catch Basin	2	each	\$ 3,669.94	\$ 7,339.88	\$ 2,500.00	\$ 5,000.00	\$ 2,200.00	\$ 4,400.00	\$ 2,000.00	\$ 4,000.00	\$ 2,800.00	\$ 5,600.00	\$ 2,730.00	\$ 5,460.00	\$ 3,070.00	\$ 6,140.00	\$ 2,177.75	\$ 4,355.50	\$ 2,750.00	\$ 5,500.00
9) New 12" HDPE Drainage Pipe	234	lf	\$ 50.84	\$ 11,896.56	\$ 40.00	\$ 9,360.00	\$ 30.00	\$ 7,020.00	\$ 22.00	\$ 5,148.00	\$ 45.00	\$ 10,530.00	\$ 35.00	\$ 8,190.00	\$ 44.00	\$ 10,296.00	\$ 52.56	\$ 12,299.04	\$ 60.00	\$ 14,040.00
10) New 12" HDPE Perforated Drainage Pipe	26	lf	\$ 64.84	\$ 1,685.84	\$ 43.50	\$ 1,131.00	\$ 44.00	\$ 1,144.00	\$ 37.00	\$ 962.00	\$ 100.00	\$ 2,600.00	\$ 43.00	\$ 1,118.00	\$ 54.00	\$ 1,404.00	\$ 55.89	\$ 1,453.14	\$ 80.00	\$ 2,080.00
11) Connect New Pipe to Existing Structure	5	each	\$ 798.36	\$ 3,991.80	\$ 250.00	\$ 1,250.00	\$ 150.00	\$ 750.00	\$ 150.00	\$ 750.00	\$ 500.00	\$ 2,500.00	\$ 325.00	\$ 1,625.00	\$ 140.00	\$ 700.00	\$ 540.81	\$ 2,704.05	\$ 250.00	\$ 1,250.00
12) Excavation for New Roadway Subbase	3,360	cy	\$ 18.25	\$ 61,320.00	\$ 15.00	\$ 50,400.00	\$ 16.00	\$ 53,760.00	\$ 12.00	\$ 40,320.00	\$ 12.00	\$ 40,320.00	\$ 11.00	\$ 36,960.00	\$ 24.00	\$ 80,640.00	\$ 28.69	\$ 96,398.40	\$ 20.00	\$ 67,200.00
13) Sand Borrow - 3"	320	cy	\$ 23.00	\$ 7,360.00	\$ 43.00	\$ 13,760.00	\$ 31.50	\$ 10,080.00	\$ 45.00	\$ 14,400.00	\$ 27.00	\$ 8,640.00	\$ 36.00	\$ 11,520.00	\$ 37.00	\$ 11,840.00	\$ 71.50	\$ 22,880.00	\$ 40.00	\$ 12,800.00
14) New 2" Thick Extruded Polystyrene Insulation	67,750	sf	\$ 2.00	\$ 135,500.00	\$ 1.52	\$ 102,980.00	\$ 1.65	\$ 111,787.50	\$ 1.70	\$ 115,175.00	\$ 1.90	\$ 128,725.00	\$ 2.00	\$ 135,500.00	\$ 1.80	\$ 121,950.00	\$ 1.90	\$ 128,725.00	\$ 2.00	\$ 135,500.00
15) Dense Graded Crushed Stone - 18"	1,980	cy	\$ 31.25	\$ 61,875.00	\$ 22.00	\$ 43,560.00	\$ 35.00	\$ 69,300.00	\$ 33.70	\$ 66,726.00	\$ 26.50	\$ 52,470.00	\$ 28.00	\$ 55,440.00	\$ 41.50	\$ 82,170.00	\$ 51.35	\$ 101,673.00	\$ 40.00	\$ 79,200.00
16) Plant Mixed Gravel - 6"	660	cy	\$ 30.75	\$ 20,295.00	\$ 30.00	\$ 19,800.00	\$ 38.00	\$ 25,080.00	\$ 33.70	\$ 22,242.00	\$ 30.00	\$ 19,800.00	\$ 29.00	\$ 19,140.00	\$ 41.00	\$ 27,060.00	\$ 29.80	\$ 19,668.00	\$ 40.00	\$ 26,400.00
17) Cold Plane Pavement 12" Strip at Joint	15	sy	\$ 22.00	\$ 330.00	\$ 35.00	\$ 525.00	\$ 11.00	\$ 165.00	\$ 17.00	\$ 255.00	\$ 40.00	\$ 600.00	\$ 45.00	\$ 675.00	\$ 40.00	\$ 600.00	\$ 15.75	\$ 236.25	\$ 40.00	\$ 600.00
18) New Bituminous Concrete Pavement - 2", Type II	3,695	sy	\$ 12.29	\$ 45,411.55	\$ 8.12	\$ 30,003.40	\$ 10.00	\$ 36,950.00	\$ 9.20	\$ 33,994.00	\$ 9.50	\$ 35,102.50	\$ 10.00	\$ 36,950.00	\$ 13.00	\$ 48,035.00	\$ 9.79	\$ 36,174.05	\$ 10.00	\$ 36,950.00
19) New Bituminous Concrete Pavement - 1-1/2", Type III	3,710	sy	\$ 9.90	\$ 36,729.00	\$ 7.50	\$ 27,825.00	\$ 7.25	\$ 26,897.50	\$ 6.90	\$ 25,599.00	\$ 7.00	\$ 25,970.00	\$ 7.50	\$ 27,825.00	\$ 8.00	\$ 29,680.00	\$ 7.51	\$ 27,862.10	\$ 9.00	\$ 33,390.00
20) New Bituminous Concrete Driveway and Apron	265	sy	\$ 42.00	\$ 11,130.00	\$ 17.00	\$ 4,505.00	\$ 10.00	\$ 2,650.00	\$ 26.40	\$ 6,996.00	\$ 75.00	\$ 19,875.00	\$ 36.00	\$ 9,540.00	\$ 40.00	\$ 10,600.00	\$ 19.07	\$ 5,053.55	\$ 40.00	\$ 10,600.00
21) Remove and Reset Existing Catch Basin Frame and Grate	10	each	\$ 706.72	\$ 7,067.20	\$ 400.00	\$ 4,000.00	\$ 600.00	\$ 6,000.00	\$ 300.00	\$ 3,000.00	\$ 500.00	\$ 5,000.00	\$ 575.00	\$ 5,750.00	\$ 625.00	\$ 6,250.00	\$ 530.60	\$ 5,306.00	\$ 350.00	\$ 3,500.00
22) Remove Existing Manhole Frame and Cover, Replace with New	6	each	\$ 957.50	\$ 5,745.00	\$ 700.00	\$ 4,200.00	\$ 600.00	\$ 3,600.00	\$ 1,000.00	\$ 6,000.00	\$ 500.00	\$ 3,000.00	\$ 1,000.00	\$ 6,000.00	\$ 990.00	\$ 5,940.00	\$ 856.28	\$ 5,137.68	\$ 600.00	\$ 3,600.00
23) Adjust Existing Gate Valve Box to New Finish Grade	8	each	\$ 176.68	\$ 1,413.44	\$ 150.00	\$ 1,200.00	\$ 75.00	\$ 600.00	\$ 200.00	\$ 1,600.00	\$ 100.00	\$ 800.00	\$ 300.00	\$ 2,400.00	\$ 150.00	\$ 1,200.00	\$ 456.70	\$ 3,653.60	\$ 100.00	\$ 800.00
24) New Cement Concrete Curb	2,310	lf	\$ 24.50	\$ 56,595.00	\$ 19.75	\$ 45,622.50	\$ 16.00	\$ 36,960.00	\$ 18.00	\$ 41,580.00	\$ 22.50	\$ 51,975.00	\$ 26.00	\$ 60,060.00	\$ 24.00	\$ 55,440.00	\$ 22.29	\$ 51,489.90	\$ 34.00	\$ 78,540.00
25) New Cement Concrete Sidewalk - 4" Thick	585	sy	\$ 59.00	\$ 34,515.00	\$ 66.10	\$ 38,668.50	\$ 58.00	\$ 33,930.00	\$ 53.75	\$ 31,443.75	\$ 60.00	\$ 35,100.00	\$ 105.00	\$ 61,425.00	\$ 62.00	\$ 36,270.00	\$ 59.67	\$ 34,906.95	\$ 118.00	\$ 69,030.00
26) New Cement Concrete Sidewalk - 6" Thick	42	sy	\$ 80.77	\$ 3,392.34	\$ 68.57	\$ 2,879.94	\$ 62.00	\$ 2,604.00	\$ 108.00	\$ 4,536.00	\$ 72.00	\$ 3,024.00	\$ 120.00	\$ 5,040.00	\$ 88.00	\$ 3,696.00	\$ 61.64	\$ 2,588.88	\$ 125.00	\$ 5,250.00
27) New Detectable Warning Surface	8	sy	\$ 270.00	\$ 2,160.00	\$ 237.70	\$ 1,901.60	\$ 240.00	\$ 1,920.00	\$ 270.00	\$ 2,160.00	\$ 260.00	\$ 2,080.00	\$ 300.00	\$ 2,400.00	\$ 118.00	\$ 944.00	\$ 195.74	\$ 1,565.92	\$ 400.00	\$ 3,200.00
28) Remove and Rest Existing Sign	3	each	\$ 105.00	\$ 315.00	\$ 20.00	\$ 60.00	\$ 50.00	\$ 150.00	\$ 50.00	\$ 150.00	\$ 200.00	\$ 600.00	\$ 36.00	\$ 108.00	\$ 175.00	\$ 525.00	\$ 56.67	\$ 170.01	\$ 25.00	\$ 75.00
29) Remove and Reset Existing Mailbox	13	each	\$ 105.00	\$ 1,365.00	\$ 20.00	\$ 260.00	\$ 100.00	\$ 1,300.00	\$ 30.00	\$ 390.00	\$ 100.00	\$ 1,300.00	\$ 110.00	\$ 1,430.00	\$ 175.00	\$ 2,275.00	\$ 125.00	\$ 1,625.00	\$ 50.00	\$ 650.00
30) 24" Wide Stop Bar - Painted	34	lf	\$ 6.78	\$ 230.52	\$ 10.10	\$ 343.40	\$ 5.00	\$ 170.00	\$ 4.00	\$ 136.00	\$ 30.00	\$ 1,020.00	\$ 6.00	\$ 204.00	\$ 6.00	\$ 204.00	\$ 7.72	\$ 262.48	\$ 10.00	\$ 340.00
31) Painted Crosswalk	80	lf	\$ 6.50	\$ 520.00	\$ 10.00	\$ 800.00	\$ 7.00	\$ 560.00	\$ 6.00	\$ 480.00	\$ 12.00	\$ 960.00	\$ 7.00	\$ 560.00	\$ 3.00	\$ 240.00	\$ 5.91	\$ 472.80	\$ 10.00	\$ 800.00
32) Supply and Spread Topsoil	250	cy	\$ 34.66	\$ 8,665.00	\$ 38.50	\$ 9,625.00	\$ 56.00	\$ 14,000.00	\$ 36.00	\$ 9,000.00	\$ 45.00	\$ 11,250.00	\$ 45.00	\$ 11,250.00	\$ 52.00	\$ 13,000.00	\$ 86.20	\$ 21,550.00	\$ 40.00	\$ 10,000.00
33) Seed, Fertilize, Lime and Matting	2,200	sy	\$ 2.50	\$ 5,500.00	\$ 0.88	\$ 1,936.00	\$ 2.00	\$ 4,400.00	\$ 3.00	\$ 6,600.00	\$ 3.50	\$ 7,700.00	\$ 2.00	\$ 4,400.00	\$ 3.50	\$ 7,700.00	\$ 2.64	\$ 5,808.00	\$ 1.50	\$ 3,300.00
34) New Pedestrian Crosswalk Sign	2	each	\$ 247.80	\$ 495.60	\$ 200.00	\$ 400.00	\$ 150.00	\$ 300.00	\$ 250.00	\$ 500.00	\$ 300.00	\$ 600.00	\$ 350.00	\$ 700.00	\$ 340.00	\$ 680.00	\$ 138.00	\$ 276.00	\$ 70.00	\$ 140.00
35) Remove and Reset Brick Pavers	15	sf	\$ 12.50	\$ 187.50	\$ 25.00	\$ 375.00	\$ 5.00	\$ 75.00	\$ 32.00	\$ 480.00	\$ 150.00	\$ 2,250.00	\$ 10.00	\$ 150.00	\$ 45.00	\$ 675.00	\$ 52.49	\$ 787.35	\$ 50.00	\$ 750.00
36) Traffic Control	1	ls	\$ 50,000.00	\$ 50,000.00	\$ 8,000.00	\$ 8,000.00	\$ 1,700.00	\$ 1,700.00	\$ 35,842.25	\$ 35,842.25	\$ 8,000.00	\$ 8,000.00	\$ 14,150.00	\$ 14,150.00	\$ 6,000.00	\$ 6,000.00	\$ 17,407.50	\$ 17,407.50	\$ 28,000.00	\$ 28,000.00
37) Dust Control	1	ls	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 3,100.00	\$ 3,100.00	\$ 600.00	\$ 600.00	\$ 10,000.00	\$ 10,000.00	\$ 3,200.00	\$ 3,200.00	\$ 3,800.00	\$ 3,800.00	\$ 5,246.00	\$ 5,246.00	\$ 500.00	\$ 500.00

Total Construction Cost = \$ 636,666.89 \$ 470,333.84 \$ 490,828.50 \$ 493,500.00 \$ 530,344.00 \$ 549,728.00 \$ 597,528.00 \$ 639,353.40 \$ 662,632.50

Price in Contractors Bid was Different =

Total Price Presented by Contractor in Bid Package = \$ 549,892.00



MEMORANDUM

TO: Village Trustees
FROM: Pat Scheidel, Village Manager
DATE: March 25, 2014
SUBJECT: Trustees Meeting Schedule

TRUSTEES MEETING SCHEDULE/EVENTS

April 2 at 6:00 PM – Community Supper

April 2 at 7:00 – Annual Meeting/Public Hearing on Bond Vote

April 8, 7 AM to 7 PM – Australian Ballot Voting

April 8 at 6:30 – Regular Trustees Meeting

April 22 at 6:30 – Regular Trustees Meeting

- Board reorganization

May 13 at 6:30 – Regular Trustees Meeting

May 24 at 10 AM – Memorial Day Parade

May 27 at 6:30 – Regular Trustees Meeting

June 10 at 6:30 – Regular Trustees Meeting

- Interviews/Appointments to Commissions & Committees

June 24 at 6:30 – Regular Trustees Meeting

- Annual appointments for Clerk, Attorney, Fire Chief & Engineer

**VILLAGE OF ESSEX JUNCTION
PLANNING COMMISSION
MINUTES OF MEETING
March 6, 2014**

MEMBERS PRESENT: Diane Clemens (Chairwoman); Aaron Martin, Andrew Boutin. (John Alden, Nick Meyer, Amber Thibeault and David Nistico were absent.)

ADMINISTRATION: Robin Pierce, Development Director.

OTHERS PRESENT: Regina Mahoney, Grant Geisler.

- AGENDA:**
1. Call to Order
 2. Audience for Visitors
 3. Additions/Amendments to the Agenda
 4. Minutes
 5. Work Session: Comprehensive Plan
 - Education/Childcare
 - Environment/Flood Resiliency
 6. Other Planning Commission Items
 7. Adjournment
-

1. CALL TO ORDER

Diane Clemens called the meeting to order at 6:05 PM.

2. AUDIENCE FOR VISITORS

None.

3. ADDITIONS/AMENDMENTS TO THE AGENDA

None.

4. MINUTES

February 20, 2014

Action postponed due to lack of a quorum.

5. WORK SESSION: COMPREHENSIVE PLAN

Education/Childcare

Grant Geisler, CCSU, noted the following corrections/clarifications to the Education and Childcare section of the comprehensive plan:

- NECI is no longer located in the village.
- 10 acres was transferred from the Educational Center to CTE Corp. and 10 acres (Discovery Museum site) was transferred from CTE Corp. to the Educational Center.
- Park Street School is owned by the Educational Center and leased to CCSU as the CSSU Central Office. 21 New England Drive was leased and is no longer used by the school department.
- Updated enrollment projections will be forwarded to village staff for inclusion in the plan. K-8 enrollment is approximately 1,000 students.

- There are no plans for a new school.
- The One Campus project cost was \$12.5 million. Renovations to village schools include drainage work at ADL, Summit, and Fleming, kitchen improvements at Hiawatha and Summit, main entrance improvements at Hiawatha, and library improvements at ADL.
- EJRP operates a licensed preschool and after school care. A description of the program will be submitted to village staff for inclusion in the plan.
- Education Goal #1 is already happening with adult education classes being offered.
- The school department does not provide population projections as noted in Education Goal #2 (Regional Planning is the source for this information), but does provide enrollment projections so the wording should be changed to say "enrollment projections within the village".
- The village is in good shape with regard to sidewalk access to schools as noted in Education Goal #3. There is good communication between the village and school department with regard to sidewalk clearing in winter.
- Education Goal #4 is happening. The schools are well used by the community and service organizations and there is a policy on use of facilities.
- All four village schools are a member of the Safe Routes to School Program. ADL is a 'silver' member and Hiawatha, Summit, and Fleming are all 'bronze' members. The wording in Education Goal #5 should be changed from "consider participating in" to "continue participating in".
- The school department is not pursuing and does not plan to pursue bus service with CCTA so Education Goal #6 can be deleted.
- Education Goal #7 is fine as drafted.

Diane Clemens mentioned the 7.92 acres for Hiawatha School and the 7.73 acre Parizo property on West Street and asked if the acreage should be listed as one parcel of 15.65 acres or as separate lots. Grant Geisler will find out if the parcels are contiguous.

Environment

Proposed amendments were reviewed and the following noted:

- The Natural Resources chapter was fleshed out and placed under "Open Space & Recreation" in the plan.
- Delete the paragraph on the Whitcomb Farm. Language on open space will be added to the Agriculture section of the plan.
- There is a difference between fluvial erosion hazard area and floodplain. Property loss from flooding is more likely in the fluvial erosion hazard area. Federal floodplain regulations protect the entire area (floodplain and fluvial).
- In 'Forested Areas' change "has subleased the property" to "has sold the property" with regard to the tree nursery on Old Colchester Road.
- Add language to encourage reduction of idling at Five Corners and air quality improvement, for example by closing a portion of Main Street once the crescent connector is built and improving signal timing.

- Add a statement under “Sand & Gravel” saying there are no sand and gravel resources in the village.
- The Educational Center is officially named “Essex Community Educational Center” and the property is 93 acres.
- The Parizo and Hiawatha School acreage needs to be confirmed as one parcel of 15.65 acres or two separate parcels of 7.92 acres (Hiawatha) and 7.73 acres (Parizo).
- Under ‘Other Urban Amenities’, paragraph beginning “Essex Junction has invested...”:
 - delete the sentence reading: “The narrowing of Railroad Avenue in 2003...” ;
 - add a sentence reading: “A thriving farmers market has been accommodated on Lincoln Place.”;
 - delete the sentence reading: “The front lawn of the Park Street School...”
 - delete “another other location in” in the sentence reading: “The development of a green...”
- Under ‘Other Urban Amenities, paragraph beginning “Sidewalks are critical components...” insert “and urban street trees” between “sidewalks” and “critical components” and delete the sentence reading: “With the exception of sidewalks in the village center....”
- Under ‘Other Urban Amenities’, paragraph beginning “Bike paths are also critical components...”, sentence reading: “The Committee has also developed a list...” add to the end of the sentence “and is working on developing this into a future bike and pedestrian plan for the village.” and delete the highlighted sentence reading: “While this is a good idea...”
- Under ‘Other Urban Amenities’, paragraph beginning “In addition, the village tree planting program...” replace “community” with “village right-of-way” and add a sentence reading: “There is a village tree advisory committee.” Robin Pierce suggested adding a statement about working with CTE to develop a nursery program to grow street trees for use in the village and town.
- Under ‘Open Space, Recreation, Environmental Goals’, Goal 1, Objective 1.2 insert “and fluvial erosion hazard area” after “flood prone areas”.
- Delete Objective 1.3 (“Monitor erosion in the fluvial erosion hazard areas....”).
- Begin Objective 1.6 with “If necessary”.
- Rewrite Objective 1.7 to read: “Coordinate with the Town and Region on efforts to establish air quality goals/objectives and air quality improvement.”
- Under Goal 2, Objectives 2.1 and 2.2, the Planning Commission will further discuss use of the word “encourage” versus “engage” in Objectives 2.1 and 2.2.
- Under Goal 3, Objective 3.2 insert “on private property” after “planting of trees” and delete Objective 3.4 (“Consider the preservation of the Whitcomb Farm...”) because the farm is already conserved.
- Under Goal 5, Objectives 5.3 and 5.4 begin each sentence with “Encourage”.

6. OTHER PLANNING COMMISSION ITEMS

Next Meeting

March 20, 2014 at 6 PM

Community Planning Speaker

Julie Campoli is speaking on community planning in Hinesburg on March 11, 2014.

Article on Neighborhood Design & Sidewalks

Diane Clemens will forward the article to planning commissioners.

7. ADJOURNMENT

MOTION by Aaron Martin, SECOND by Andrew Boutin, to adjourn the meeting.

VOTING: unanimous (3-0); motion carried.

The meeting was adjourned at 7:35 PM.

Rcdg Scty: MERiordan



**Village of Essex Junction
2014 Block Party Committee Meeting Minutes
March 17 at 3:30 PM**

Present: Bridget Meyer, Sam Jackson, Brian Roy, Joanie Maclay, Darby Mayville and Patty Benoit.

Brian Roy, the new Assistant Director at EJRP, joined the committee. He confirmed that they will sponsor the Glow Run and Nicole Fields will be checking with the police about safety issues.

We discussed the invitation letters that just went out to all Village businesses, and possibly making visits to Town businesses and restaurants. Darby will approach the Hannaford and Price Chopper for sponsorships. Joanie will visit the businesses around Mimmo's and took letters to deliver. We have \$200 so far from sponsors and it was felt that the budget will be fine with the Village's contribution, so there's no need to aggressively pursue sponsors.

The participant list is filling in nicely except for restaurants so the group discussed the need to approach them in person. Darby visited the Hungry Dutchman to invite them back. Bridget will email all the Farmer's Market vendors from the town or village, as well as check with Lori at Maplehurst about bringing their ice cream. Bridget mentioned Euro Restaurant changed their name to Mediterranean Mix. We also discussed having the chicken barbecue again. It didn't do that well in the past so it may need more marketing. Darby will talk with Pat at Dino's about participating with food other than pizza. It was agreed that people are having a hard time seeing that far ahead when we're stuck in winter weather.

We will put out invitations on Front Porch Forum, our website and EJRP's, the Downtown Facebook page inviting food vendors and non-profit groups from Essex Junction and Essex Town to participate.

In terms of music, Darby said Dennis Bruso of East Coast Printers offered his 17-piece swing band at no charge but we had to tell him we were already committed for this year. The committee was certainly interested in having them in 2015 and thought the music would be very popular with seniors. Dance lessons were mentioned as possibly being part of it, as EJRP offers dance lessons. Bridget said the Village needs more events and it was suggested that the Railroad Ave. Recess group look into having the swing band (Darby is on that committee).

The meeting adjourned at 4:00 PM. The next meeting will be April 21 at 3:30 PM.

Respectfully submitted,
Patty Benoit



Vermont Land Trust

CONSERVING LAND FOR THE FUTURE OF VERMONT

RECEIVED

MAR 13 2014

Village of Essex Junction

March 12, 2014

8 Bailey Avenue
Montpelier, VT 05602
(802) 223-5234
(802) 223-4223 fax
www.vlt.org

Village Trustees
Village of Essex Junction
2 Lincoln Street
Essex Junction, VT 05452

Re: Acquisition of Development Rights; Whitcomb Family Farm

REGIONAL OFFICES

Central Vermont
8 Bailey Avenue
Montpelier, VT 05602
(802) 223-5234

Champlain Valley
P.O. Box 850
Richmond, VT 05477
(802) 434-3079

Northeast Kingdom
P.O. Box 427
St. Johnsbury, VT 05819
(802) 748-6089

Southeast Vermont
and Mountain Valley
54 Linden Street
Brattleboro, VT 05301
(802) 251-6008

Southwest Vermont
and Mettowee Valley
10 Furnace Grove Road
Bennington, VT 05201
(802) 442-4915

Dear Village Trustees:

We had notified you earlier that the Vermont Land Trust (VLT) was applying for a grant from the Vermont Housing and Conservation Board (VHCB) to acquire development rights and perpetually conserve the Whitcomb Family farm in Essex. VHCB subsequently approved this application on May 9, 2013.

This letter is to notify you, per Title 10 V.S.A. Section 6302(d), that the Vermont Land Trust will be closing on the purchase of the "Grant of Development Rights, Conservation Restrictions, Option to Purchase, and Right of Enforcement of the United States" on 271 acres of land located on South Street for \$565,000.00 which will be co-held by the Vermont Land Trust, Inc.; Vermont Agency of Agriculture, Food and Markets; and Vermont Housing and Conservation Board. A copy of our application to VHCB is available upon request.

Sincerely,

Marcy Harding
Paralegal



Patty Benoit

Subject: FW: Walk Bike Summit Award

From: Peter Keating [<mailto:pkeating@ccrpcvt.org>]

Sent: Friday, March 14, 2014 11:29 AM

To: Robin Pierce

Subject: Walk Bike Summit Award

Robin – Congratulations, the Village of Essex Junction has been selected for a Walk Bike Award in the category: Municipal Effort (over 5,000 population). This award will be bestowed at lunch time at the Summit on March 29th at the Hilton.

Peter Keating, Senior Transportation Planner



110 West Canal Street, Suite 202

Winooski, VT 05404

office: 802-846-4490 x14

www.ccrpcvt.org

Staff and Director's Report-Brownell Library February 2014

Pillsbury in February:

Kolvoord Room and Glass Case exhibits: Artists of the Month - A Collaborative Mexican inspired folk art exhibit by Williston Town School and ADL students, with Art Teach Tina Logan.

Large Table - Mexico on Our Minds

Small Table - Books for Fiber Fridays - Knitting, Crocheting and More

Downstairs - Big Bang or How Did It All Start?!

Programming: 2/1 **Peggy Pineiro** offered Community Yoga with 4 in attendance

2/3 **Vt. Astronomical Society Follow up Discussion to Rev. Bill Wick's August 2013 Presentation: Considering the Theistic vs. Atheistic Implications of Standard Hot Big Bang Cosmology** - Rescheduled from January. Attendance:

2/5 Despite a snowstorm 36 people attended 1st **Wednesday lecture-The Regeneration of an Artist: Frank Lloyd Wright** after 1932. At the age of 65, Frank Lloyd Wright began the most productive decades of his life. H. Nicholas Muller, III, retired executive director of the Frank Lloyd Wright Foundation, explored Wright's prolific career. He was delighted with the audience.

2/7 **1st Friday Piano Concert Featured Students of Melody Puller: Tomas Georgsson, Zoe Hecht, Genevieve O'Brien, Clara Puller, Daniel Wick, and Alex Wick** who performed a program of works by Bach, Beethoven, Burgmüller, Chopin, Mozart, Tcherepnin, Scarlatti, Mancini. 19 in attendance.

2/8 **New volunteer - Tech Geek Jeannie Verdel offered a One-On-One Technology Help session with** to help patrons with technology questions: Smartphone, tablet, e-reader, etc. She had 4 patrons come in.

Tak and Dorothy Ng, AARP foundation certified **tax preparers**, offered seniors and low income folks tax preparation help on Mondays and Thursday morning until April 10th. We notice that every single one of the 45 appointments fill up.

No one showed up for the program on **Feb. 12, -New Economy Program** - A discussion of how local business can take advantage of the new socially conscious economy led by Gwendolyn Hallsmith

2/20 Staff met in the am for **Team Building to develop Action Steps for the Strategic Plan and to brainstorm ideas for Summer Reading Program**. Mary led, Erna scribed, Wendy H led the Safety Walk, and Andrew handled the lunch order.

2/24 Must-Read Mondays! *Sights Unseen* by Kaye Gibbons –led by volunteer **Maggie Loftus** attracted **5 attendees**

2/26-Ed Cashman led a discussion o f *The Immortal Life of Henrietta Lacks* –**Brenda Williamson** was the hostess for the evening in Penny’s absence. 9 attendance.

2/28-Maggie Loftus was back to lead the **T.G.I.F.F (Thank God It’s Fiber Friday)** with **4 in attendance**. She feels that it would be wise to have a separate program for kids/youth who knit. She’s looking into the second Friday of the month.

Penny took vacation to visit her daughter from 2/22 returning 3/10. She spent quite a bit of time the last week getting ready to be away. She created a “**How To Do a Dine & Discuss**” and “**1st Wednesday** “and “**1st Friday.**”

Volunteers were celebrated on Feb 4 at the 20th annual Ground Hog Day Volunteer supper and Yankee Swap. We had 40 for supper with appetizers in the main reading room. We were pleased to be joined by Village Manager Pat Scheidel. Our volunteers make our library special.

Penny supervised **Dylan Sorrell who needed community service** who came and repainted the walls of the Kolvoord Community Room and later in the month painted the downstairs restroom and stamped discarded books and straightened the magazines.

Building Issues: Ice in outside Gutter -heating tape broken. Waiting for the gutters and downspout to be cleared meanwhile Peter Crosby our electrician is shopping for a heating tape for us. We were very aware of the ice on the sidewalk outside the front door. HOWEVER the gutter was overwhelmed while we were waiting for a thaw. A chunk fell off in front of the magazine room window. We are hoping that the expense will be covered by some insurance money. **The newly repaired shutter** broke yet again. We must get the bracket stabilized so windstorms don’t continue to threaten it.

Meetings: Penny attended Dept Head Meeting on 2/13, 2/14 Penny met with Mary Morris and Jeff Carr about Unified services in the town and village, 2/17 she met with Lauren about the FY14 budget ,2/18 Library Trustees Meeting 2/20 the Essex Eats Out publicity Committee 7/21 Railroad Ave Recess Committee

Collection Development: Penny finished weeding the Adult non-fiction collection and worked on weeding in the fiction collection with the help of Kristen Weischedel. She put together a small order of requested and best seller items before vacation.

ILL Statistics

fiscal year	Feb 13		Feb 14
InterLibrary Loan Sent	100	-31%	69
InterLibrary Loan Requested	49	47%	72
Holds	525	11%	585

Erna's Report, starting with Displays for February:

Entrance: Syd Frolik finished bulletin board with palettes and a painter portrait.

Circ Desk: "*Your Library... You'll Love the Arrangement*". A vase with a heart bouquet with all things a library offers.

Picture Book Room: "*Read for Gold*" with Olympic rings and posters featuring Olympic sports.

Book Displays: PB Room: Winter Fun; PB Room Easy JNF Display: Olympic Sports.

Erna also put up a story for Black History Month and advertised the Crafternoons program.

On a busy 2/1, Erna trained **new teen volunteer Hannah Surprenant**. The very first **Chess Club** saw 7 kids, 1 teen & 5 parents. Teen Volunteer Erin Egan was a knowledgeable & helpful teen volunteer. It was really fun!

On 2/5 the **Red Clover Group** homeschoolers read "Monsieur Marceau" by Leda Schubert and "Looking at Lincoln" by Maira Kalman. The homeschoolers created a portrait of Lincoln with his tall hat, with a note about what they remembered from the story: Lincoln is on a \$5 bill and his memorial in DC is cool.

Crafternoons: On 2/7 Kayley and Erin showed how to make **Friendship Bracelets**. On 2/14 four students put together **Perler Beads** during the Valentine's Day Blizzard. Six students created **Picture Frames** with colored 'mosaic' pieces on 2/21/14 and also made scratch art book marks. Five **Sock Puppets** were created with help of our awesome sewing teen volunteers on 2/28.

MPH on 2/12 attracted 2 middle school teens, but we made rice crispy treats, so we ended up with another two 5th graders and two high school teens. It's better to share the food. We played Pictionary and a good time was had by all.

5 adults and 1 child came for "**Despicable Me 2**" on a snowy night. **D & D** was cancelled.

February Vacation Week started out with a bang on Monday with 13 kids and 1 adult for **Chess Club**. Students' ages ranged from 4 to 12 with a variety of skill levels. 4 teen volunteers were kept busy playing and setting up chess puzzles. On Tuesday we showed the movie "**Planes**" and 36 people attended. 2 boys came to **Erna's Reading is an Investment** program, but we had a busy **Wii Bowling** program. Two dads stayed to play, but no seniors came to make it truly intergenerational. Friday was busy with **Crafternoon, TAB, D&D** and the **Teen Movie**.

Mary's Report

Mary and Erna spent lots of time training their new coworker Mary K this month. With many libraries now on Koha, there is lots of data to deal with in registering patrons, circulating

materials and placing holds. Mary K is doing well, and has worked her first solo shifts on Wed. evening and a full Saturday. She has clearly enjoyed meeting many students and families!

Mary presented DCF Booktalks to Homeschoolers on 2/5. She covered these titles: *The Cavendish Home for Boys and Girls*, *Temple Grandin: How the Girl who Loved Cows Embraced Autism and Changed the World*, *Summer of the Gypsy Moths*, and *After Eli*. Students updated their reading logs and spoke about their favorite titles.

Mary's Story Times for Babies & Toddlers included books on these themes: Snow, Valentines, and Farm Animals. On 2/4 we had our biggest group ever, 16 adults with 17 babies & toddlers! Many toddlers arrive having already discussed at home which article they will sing about in our personalized welcome song. **Wendy J pulled all the books** for the programs.

At their **Story Times for Preschoolers**, **Mary and Erna** covered these themes, with **Early Math/Literacy Skills prepared by Erna**: Numbers (Counting), Owls (Print Awareness), and Animals in Holes (Sorting/Recognizing Relationships). After reading *Hannah's Collections*, kids loved sorting a big pile of buttons by different attributes – color, size, shape, # of holes, etc.

On 2/10 at 7pm, **Mary received a call from a local Cub Scout Troop**, looking for an alternate meeting space. The Police Dept. was unable to host them due to an emergency. Could they also learn some local history? Mary said, sure, come on over! She gave 15 Cub Scouts a tour of the library, including the original part of the building, and led them to the Vermont Room to look at old Essex Reporters. She found her own photo from 1993, announcing her hire at Brownell. Mary finished the evening with a reading of *Weslandia* by Sid Fleischman. (And gave the leaders info about safety for ice fishing, their next adventure!) The 8 adults were very pleased.

Mary presented 2 Drop-In Story Times this month. One new visitor, a man who is blind, really enjoyed the stories, which Mary extended with questions to the preschoolers to help describe the pictures. He also enjoyed handling the magnetic letters we use to spell special words.

Matthew Witten presented 2 sessions of **Song and Stories**, to a total of 47 kids and 26 adults. Every month new families join in the fun.

Mary K joined Erna at Wii Bowling on 2/26, and enjoyed playing with the kids and experiencing the energy of this program. Erna showed her how to set up the Wii game system.

After creating an updated email contact list of Teen Advisory Board members, **Mary K hosted her second session of TAB** on 2/28. She asked the TAB group to brainstorm ideas for “**Spark a Reaction**,” the summer reading program for teens. They want to dress up as robots for kids’ registration day, create chemical reactions, roast marshmallows on the library lawn and have teens perform music, have a banned book discussion with t-shirts: “I read banned books!” **TAB then hosted the Teen Movie, “Man of Steel”** for 2 teens and 6 adults.

Erna created a Flynn Center Drawing for a pair of tickets to see Mermaid Theatre of Nova Scotia’s Lio Lionni stories. With 107 entries, the winner was drawn on 2/28: **Ronin Ferre**.

Mary attended a meeting of EssexEatsOut at 1st Congregational Church on 2/20. St. Pius X Church joined the group, to cover 5th Fridays during the year. The first dinner is April 4 at St. James Church. People can volunteer to donate items or provide help at www.essexeatsout.org.

Mary received a new edition of Wilson's *Core Collection for Middle High School*. She has staff and volunteers working on various Children's Bibliography inventories to update the collection. Lots of weeding has happened.

February Youth Library Statistics:

New Youth Patrons: 4

Attendance at 30 Youth Programs: 8 Teens, 351 Kids, 138 Adults

Attendance at 7 Teen Programs: 41 Teens, 5 Kids, 11 Adults

Kolvoord Room: 28 Youth Programs, 386 people attending

Youth Program Support Hours: 5 Adult Hours, 10 Teen Hours

News from Tech Services

We are excited **Wendy Johnson has started training in Tech Services!** Nellie began training her at the beginning of the month and she is catching on quickly. She will train with Nellie until they both feel comfortable with the many details involved in cataloging and then Wendy J will switch her schedule to Thursday afternoons and Wendy H will be available for any tips and clarification on cataloging issues. So nice to have her on board!

The **tax forms are moving swiftly** and staff are managing with the transition this year to no state tax forms being distributing. Patrons have been fairly understanding on the change and desk staff regularly have to point out the information containing the phone to call to request forms to be sent directly.

When working Saturday Feb. 8, Wendy H noticed water pouring off the building at the main entrance soaking people entering the library and the sidewalks icing over as well. Salt resolved the ice and Wendy suspected the heat tape the electrician had mentioned to Penny on a previously visit might not be working. After Wendy not knowing where the electric panels were to check the circuit, Susan located that particular panel and the circuit was tripped and the electrician recommended its replacement. Penny suggested the panel locations be included in the safety walk Wendy H was leading for the Feb. 20 Team Building. **Wendy got a tour from Penny where these electric panels were located and created documentation that will be included in the Procedures Manual so any staff can quickly reference the locations of the panels and what circuits they include** if something isn't working. Also included in the tour and documentation was the main water shut off.

Wendy H got the **new Tech Services printer installed** after donating the more robust Tech Services printer to the circ desk for public use in January. The new printer had some alignment issues and Wendy had it returned with Susan Pierce's help and the new replacement is installed and working much better.

We had one computer issue with public computer #5 which was stuck in a restart loop and the regular troubleshooting steps couldn't resolve the issue. After touching base our support vendor Tony at All Systems, **he offered fixing it at no charge if Wendy could drop it off his techs did get it up and running the same day!**

A spouse of a Village Trustee **requested system updates to be able to complete a task** that wasn't working on the public computers. Wendy spent a significant amount of time making changes and updating files to all the adult computers to assist in this task being achieved.

Wendy covered for Penny during her vacation. In that time a homeless person who caused various problems last year, from theft to hiding in the building at closing, reappeared. Staff on site were very uncomfortable with his reappearance. The police were called and the ongoing no trespass order that was filed last year was renewed and he was escorted out. Due to the confusion of identifying this man by his full name to EPD and not being able to find the paperwork from last year, Wendy created a spreadsheet where the names of individuals receiving no trespass orders which is now saved in a shared staff folder so that information can be easily accessed by any staff in the future. Wendy followed up with Susan McNamara Hill about the gutter section that fell off the building shortly before Penny departed. Wendy filed an insurance claim, followed up getting additional information about the claim with VLCT and contacted a couple of gutter companies for estimates.

Materials Added in the Adult and Juvenile collections this month:

Adult materials added, February: 228
Youth materials added, February: 189
Magazine issues added, February: 142
Total catalogued collection size February: 79,519

Brownell Library Website monthly visitors:

Feb-2013	Visits	2439	Page Views	3050
Mar-2013	Visits	2726	Page Views	3417
April -2013	Visits	1937	Page Views	3128
May-2013	Visits	2515	Page Views	3039
June-2013	Visits	2652	Page Views	3276
July-2013	Visits	1825	Page Views	3275
Aug-2013	Visits	2403	Page Views	3936
Sep-2013	Visits	1951	Page Views	2364
Oct-2013	Visits	2120	Page Views	2618
Nov-2013	Visits	2113	Page Views	2601
Dec-2013	Visits	1836	Page Views	2220
Jan-2014	Visits	2205	Page Views	2744
Feb-2014	Visits	1924	Page Views	2337

RECEIVED

MAR 17 2014

Village of Essex Junction

ACT 250 NOTICE
APPLICATION #4C1264 AND HEARING
10 V.S.A. §§ 6001 - 6093

On January 24, 2014, 4 Pearl Street Investments, LLC, 32 Seymour Street, Williston, VT 05495, filed application #4C1264 for a Project described as the demolition of an existing bank and construction of a four-story, mixed use building with parking below and at the rear of the building. The Project consists of 15,000 s.f. of commercial area on the first floor, and 51 dwelling units on the top three floors. The Project is located at 4 Pearl Street in Essex Junction, VT. The application became complete on March 3, 2014 with the submission of a traffic impact assessment. This Project will be evaluated by the District #4 Environmental Commission in accordance with the 10 environmental criteria of 10 V.S.A., § 6086(a).

A public hearing is scheduled for April 24, 2014 at 8:30 AM at the Essex Junction District Office of the Agency of Natural Resources, 111 West Street, Essex Junction, Vermont. A site visit will be held before the hearing at 8:00 AM at the site. Directions to the site: We will meet in the parking lot behind the vacant bank building at 4 Pearl Street in Essex Junction, VT.

The following persons or organizations may participate in the hearing for this project:

1. **Statutory parties:** The municipality, the municipal planning commission, the regional planning commission, any adjacent municipality, municipal planning commission or regional planning commission if the project lands are located on a town boundary, and affected state agencies are entitled to party status.

2. **Adjoining property owners and others:** May participate as parties to the extent they have a particularized interest that may be affected by the proposed project under the ten criteria.

3. **Non-party participants:** The district commission, on its own motion or by petition, may allow others to participate in the hearing without being accorded party status.

If you plan on participating in the hearing on behalf of a group or organization, please bring: 1) a written description of the organization, its purposes, and the nature of its membership (T.10, § 6085(c)(2)(B)); 2) documentation that prior to the date of the hearing, you were duly authorized to speak for the organization; and 3) that the organization has articulated a position with respect to the Project's impacts under specific Act 250 Criteria.

If you wish further information regarding participation in this hearing, please contact the district coordinator at the address below before the date of the first hearing or prehearing. If you have a disability for which you are going to need accommodation, please notify this office at least seven days prior to the above hearing date.

If you feel that any of the District Commission members listed on the attached Certificate of Service under "For Your Information" may have a conflict of interest, or if there is any other reason a member should be disqualified from sitting on this case, please contact the district coordinator as soon as possible, no later than prior to the response date listed above.

Copies of the application and plans for this project are available for inspection by members of the public during regular working hours at the Essex Junction Town Offices, the Chittenden County Regional Planning Commission Office, and the District #4 Environmental Office. The application can also be viewed at the Natural Resources Board web site (www.nrb.state.vt.us/lup) by clicking on "Act 250 Database" and entering the project number above.

Dated at Essex Junction, Vermont this 14th day of March, 2014.

BY: Stephanie H. Monaghan
Stephanie H. Monaghan
District #4 Coordinator
Natural Resources Board
111 West Street
Essex Jct., VT 05452
802-879-5662
stephanie.monaghan@state.vt.us

CERTIFICATE OF SERVICE

I hereby certify on this 14th day of March, 2014, a copy of the foregoing **ACT 250 NOTICE #4C1264 AND HEARING**, was sent by U.S. mail, postage prepaid to the following individuals without email addresses and by email to the individuals with email addresses listed.

Note: any recipient may change its preferred method of receiving notices and other documents by contacting the District Office staff at the mailing address or email below. If you have elected to receive notices and other documents by email, it is your responsibility to notify our office of any email address changes. All email replies should be sent to nrb-act250essex@state.vt.us Please note you can now fill out and submit the Act 250 survey online at: <http://permits.vermont.gov/act250-survey> instead of printing and mailing the attached pdf version.

4 Pearl Street Investments LLC
c/o Brett Grabowski
32 Seymour Street
Williston, VT 05495
brett@milotrealestate.com

Roger Dickinson
Lamoureux & Dickinson Consulting Engineers
14 Morse Drive
Essex, VT 05452
roger@ldengineering.com

Susan McNamara-Hill, Village Clerk
Chair, Selectboard/Chair, Planning Commission
Village of Essex Junction
2 Lincoln Street
Essex Jct., VT 05452

Chair, Selectboard/Chair, Planning Commission
Town of Essex
81 Main Street
Essex Jct., VT 05452

Charlie Baker, Executive Director
Regina Mahony, Senior Planner
Chittenden County Reg Planning Commission
110 West Canal Street, Suite 202
Winooski, VT 05404
cbaker@ccrpcvt.org; rmahony@ccrpcvt.org

Elizabeth Lord, Land Use Attorney/ANR
National Life Drive, Davis 2
Montpelier, VT 05602
anr.act250@state.vt.us

Barry Murphy
Vt. Dept. of Public Service
112 State Street, Drawer 20
Montpelier, VT 05620-2601
barry.murphy@state.vt.us

Craig Keller
Utilities & Permits/VTrans
One National Life Drive, Drawer 33
Montpelier, VT 05633
craig.keller@state.vt.us

Louise Waterman
Vt. Agency of Agri, Food & Markets
116 State Street, Drawer 20
Montpelier, VT 05620-2901
louise.waterman@state.vt.us

Division for Historic Preservation
National Life Building, Drawer 20
Montpelier, VT 05620
scott.dillon@state.vt.us
james.duggan@state.vt.us

NRCS, District Conservationist
USDA Soils Conservation Service
1193 S. Brownell Road, Suite 35
Williston, VT 05495-7416
john.thurgood@vt.usda.gov

White River NRCD Office
617 Comstock Road, Suite 1
Berlin, VT 05602
whiterivernrncd@gmail.com

Rita Brink
Department of Libraries
109 State Street
Montpelier, VT 05609-0601
rita.brink@state.vt.us

County Forester/ANR
111 West Street
Essex Junction, VT 05452
Keith.thompson@state.vt.us

Patty Malenfant/ANR
Dept. of Fish & Wildlife
5 Perry Street, Suite 40
Barre, VT 05641-4266
patty.malenfant@state.vt.us

John Gobeille/ANR
Dept of Fish & Wildlife
111 West Street
Essex Jct., VT 05452
John.Gobeille@state.vt.us

Seven Days/Classified Ad Section
c/o Ashley Brunelle
255 South Champlain St., PO Box 1164
Burlington, VT 05402
classifieds@sevendaysvt.com

Green Mountain Power Corporation
163 Acorn Lane
Colchester, VT 05446
allen@greenmountainpower.com

Brian Gray
Vermont Gas Systems
PO Box 467
Burlington, VT 05402
bgray@vermontgas.com

Dan Gaherty
Efficiency Vermont
255 South Champlain Street
Burlington, VT 0540
dgaherty@veic.org

Michael Barsotti, Water Quality Director
Champlain Water District
403 Queen City Park Road
South Burlington, VT 05403
mikeb@cwd-h20.org


FOR YOUR INFORMATION

District #4 Environmental Commission
Thomas A. Little, Chair
Marcy Harding/Thomas Getz
111 West Street
Essex Junction, VT 05452

ADJOINING LANDOWNERS

On File at District Commission Office

Dated at Essex Junction, Vermont, this 14th day of March, 2014.


/s/ Barbara J. Cady
Administrative Secretary - 879-5614

March 14, 2014



Distribution List/Adjoining Landowner

RECEIVED

MAR 17 2014

Village of Essex Junction

Re: Village of Essex Junction
Wastewater Treatment Facility
Cogeneration System Upgrade
Public Service Board Application
A+E Project No. 12083

To Whom It May Concern:

The Village of Essex Junction is upgrading the biogas cogeneration system at the wastewater treatment facility and is required to submit an application for a Certificate of Public Good to the Public Service Board for this project. You are being copied on the submittal of this application to comply with the Notice Requirements.

The Village has been generating electricity with a biogas cogeneration system at the wastewater treatment facility site since September 2003. This cogen system has become unreliable and is undersized requiring upgrade.

The cogeneration system is being modernized and increased generating capacity will be supplied with a new 150KW biogas fueled engine/synchronous generator. The equipment is located on the wastewater treatment facility site and is intended to offset the facilities electrical needs, thereby stabilizing the operating costs.

Please contact us with any questions.

Sincerely,

Aldrich + Elliott PC

A handwritten signature in black ink, appearing to read 'Wayne Elliott', written over a horizontal line.

Wayne Elliott, PE
Vice President

Attachment

State of Vermont Public Service Board

Application for a Certificate of Public Good for Net Metered Power Systems that are Non-Photovoltaic Systems Up to 150 kW (AC) in Capacity; or Photovoltaic Systems Greater Than 10 kW (AC) and up to 150 kW (AC) in Capacity¹

Net Metering Customer Name (please print): Village of Essex Junction

General Instructions:

Applicants must complete sections 1-3 and any other sections applicable to the type of system to be installed. Specific instructions for each type of system are included under the applicable section. For example, an applicant for a wind turbine system must complete sections 1-3, 5 and 8. **Failure to complete all applicable sections of this application may result in delay or denial.** Once the application form is completed, the applicant must mail the applicable sections of the completed application to the Public Service Board, the Vermont Department of Public Service, the applicant's respective utility, and to all other parties as specified in each of the sections applicable to the net metering project. For example, an applicant for a photovoltaic system installed on an existing structure is required to mail copies to the Public Service Board, the Department of Public Service, and his or her utility. Applicants must also submit a list of the persons that they have mailed a copy of the application to in accordance with the instructions for each type of installation along with the completed application. It is recommended that the applicant contact their utility *prior to applying for a certificate* in order to determine whether the utility's capacity regarding net metering projects has been met, and any utility specific requirements. Please contact the Public Service Board at (802) 828-2358 if you have any questions regarding this application form.

Notice To Those With Concerns About The Net Metering Proposal

If you have received a copy of this application, you have the opportunity to comment on the project and to request a hearing before the Public Service Board to raise any concerns you may have regarding this project. For all systems *with the exception of photovoltaic systems on existing structures*, if you wish to comment to the Public Service Board about this proposal or request a hearing, you must file your comments with the Board and the applicant within 30 days of the date that the application was sent to the Board and all required parties; if you wish to request a hearing, you must include your request with your comments. With respect to photovoltaic systems on existing structures, if you wish to comment to the Public Service Board about this proposal, you must file the comments and any request for a hearing with the Board and the applicant within *ten* working days of the date that the application was sent to the Public Service Board and all required parties. If you request a hearing, you must make a showing that the application raises a significant issue regarding one or more of the substantive criteria pursuant to 30 V.S.A. § 248. The Board may determine to hear evidence on the issue if it concludes that the project raises a significant issue with respect to one or more of those substantive criteria. Comments and requests must be in writing and sent to the Board at 112 State Street, 4th Floor, Montpelier, VT 05620-2701. If you have any questions, contact the Clerk of the Public Service Board at (802) 828-2358, e-mail address: psb.clerk@state.vt.us.

¹ Applicants for photovoltaic systems of 10 kW or less in capacity must use the Board's Net Metering Registration Form.

Customer Information**- Section 1.**

(Please print all information clearly)

Net Metering Customer Name: Village of Essex JunctionService Address (please include street name and number; no P.O. boxes): Wastewater Treatment Facility, 39 Cascade StreetTown/City/State: Essex Junction, VermontZip Code: 05452Mailing Address (if different from above): Village of Essex Junction, 2 Lincoln Street, Essex Junction, VT 05452Daytime telephone: (802) 878-6943 X201Utility & Account #: Green Mountain Power, 0132400000

Property owner name (if different than above): _____

Mailing address: _____

Town/City/State: _____

Zip Code: _____

Daytime Telephone: _____

Is this an amendment to an existing system? If so, please indicate the existing CPG No. NoDate application was sent to the Public Service Board and other parties as required by type of net metering project: March 14, 2014

Applicant must indicate the date the application was sent to the Board and other parties, and also submit a list of the names and addresses of the parties notified of this application along with the completed application.

Installer Information**- Section 2.**

(Please print all information clearly)

Installer Name: Installation Contractor to be determined by bid process

Mailing Address: _____

Town/City/State: _____

Zip Code: _____

Daytime Telephone: _____

e-mail address: _____

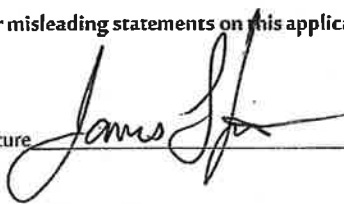
Certification**- Section 3.**

The undersigned declares, under the pains and penalties of perjury, that:

- (1) having exercised due diligence and made reasonable inquiry, the information which I have provided on this form and any attachments is true and correct to the best of my knowledge;
- (2) the project for which this application seeks approval is in compliance with the land conservation measures contained in the applicable Town Plan which would apply if the project were not subject to 30 V.S.A. § 248;
- (3) the project is in compliance with all applicable state and federal requirements and has the necessary approvals for operation of this type of system;
- (4) any waste generated by the construction of this project will be disposed of at a state-approved disposal facility;
- (5) any construction activities will follow the recommendations of the *Vermont Erosion Control Handbook* (available from the Agency of Natural Resources, 1-802-828-1535 or anr.wsmdstormwatergeneral@state.vt.us);
- (6) the system will be installed in compliance with the interconnection safety and technological requirements of Public Service Board Rule 5.100; and
- (7) I have sent a copy of this complete application to all parties as required by this form.
- (8) Site preparation or construction of the project will not commence until a certificate of public good is issued.

Making false or misleading statements on this application is subject to penalties under 30 V.S.A. § 30 and/or revocation of any approval granted.

Customer Signature



Date

3/13/14

Installer Signature Not applicable

Date

If installing a photovoltaic (PV) system, complete Section 4.*

If installing a wind system complete, Sections 5 and 8.

If installing another type of net metering system, complete Sections 6 and 8.

If installing a group system, complete the sections applicable to the net metering system employed and Section 7.

***Ground mounted PV systems must complete Section 8 (environmental information). See instructions in Section 4 below.**

Photovoltaic System (PV) Information

- Section 4.

PV Module Manufacturer: N/A

Module Model Number: _____

Number of Modules: _____

Power Rating per Module: _____ DC Watts

Total Array Output: _____ DC Watts (no. of modules x power rating)

System Rated Output: _____ AC Watts (total array output x .95)

Inverter Manufacture: _____

Inverter Model Number: _____

Inverter's Continuous AC Rating: _____ AC Watts

Describe the physical location of the installation and/or mounting structure:

Describe the physical location of the facility's lockable disconnect switch:

Installation Type (*please circle one*): an existing home or business; a new home or business; ground mount; other (please describe) _____

If you are installing a system that is not attached to an existing or new home or business, you must also complete Section 8 of this application.

Notice Requirements:

If you are installing a PV system on a new or existing home or business, you must send copies of this application to the Public Service Board at 112 State Street, 4th Floor, Montpelier, VT 05620-2701; the Vermont Department of Public Service at 112 State Street, 3rd Floor, Montpelier, VT 05620-2601; and your utility.

If you are otherwise installing your PV system on a new structure, such as a pole-mounted system, then you must send a copy of the application to the Public Service Board; the Vermont Department of Public Service; your utility; the Planning Division, Agency of Natural Resources, 1 National Life Drive, Davis 2, Montpelier, VT 05620-3901; your local planning commission; the municipal legislative body for the town in which the system is to be installed (typically, the selectboard); and all adjoining landowners.

Please note that all applicants must submit a list of the parties notified along with the completed application.

Wind System Information**- Section 5.**Wind Turbine Manufacturer: N/A

Turbine Model Number: _____

Turbine Tower Height: _____ ft

Turbine Tower Diameter _____ ft

Rotor Diameter: _____ ft

Wind Turbine Power Output: _____ Watts

(Peak output up to 30mph wind speed)

AC Source (circle one): Inverter Synchronous Generator Induction Generator

Describe the physical location of the installation and/or mounting structure:

Describe the physical location of the facility's lockable disconnect switch:

If using an inverter, complete the following:

Inverter Manufacturer: _____

Inverter Model Number: _____

Inverter's Continuous AC Rating: _____ AC Watts

System Rated Output: _____ AC Watts (wind turbine power output x .95)

All applicants for wind systems must also complete Section 8 (Environmental Information) below.**Notice Requirements:**

If interconnecting a wind system, you must send copies of this application to the Public Service Board at 112 State Street, 4th Floor, Montpelier, VT 05620-2701; the Vermont Department of Public Service, 112 State Street, 3rd Floor, Montpelier, VT 05620-2601; your utility; your local planning commission; the municipal legislative body for the town in which the system is to be installed (typically, the selectboard); the Planning Division, Agency of Natural Resources, 1 National Life Drive, Davis 2, Montpelier, VT 05620-3901; and your adjoining landowners.

Please note that all applicants must submit a list of the parties notified along with the completed application.

Other Types of Systems**- Section 6.**

Description of the type of net metering system employed (fuel cell, hydroelectric, biomass, etc.): Biogas Cogeneration System

Manufacturer: 2G Cenergy

Model Number: MAN E2876 LE302 IL6

Rated Power Output (AC continuous): 150KW

System Rated Output (power output x .95) : 142.5 AC Watts

AC Source (circle one): Inverter **Synchronous Generator** Induction Generator

Describe the physical location of the installation and/or mounting structure:

The CHP unit is located at the wastewater treatment facility site, east of the existing Control Building and south of the Anaerobic Digester Building.

Describe the physical location of the facility's lockable disconnect switch: *The lockable disconnect switch will be accessible to the utility company and will be located on the exterior south wall of the Digester Building or on the exterior of the Cogen unit container. Line protection is provided by the 2G equipment in the event of a power outage. The DEIF & SEL relays will open the breaker with any glitch in the utility power and the breaker will remain open until the utility power has stabilized.*

If using an inverter, complete the following:

Inverter Manufacturer: _____

Inverter Model Number: _____

Inverter's Continuous AC Rating: _____ AC Watts

Describe the physical location of the installation and/or mounting structure:

Describe the physical location of the facility's lockable disconnect switch:

All applicants for systems under this section must also complete Section 8 (Environmental Information) below.

Applicants for hydroelectric and biomass systems must submit copies of all necessary federal and state approvals for the project along with this application. An Act 250 Amendment is required for this project and the application is being submitted concurrently with this application.

Applicants for biomass systems that utilize off-site waste resources must provide a detailed description of any waste transportation, storage, and handling related to the project.

Notice Requirements:

If interconnecting a system, you must send copies of this application to the Public Service Board at 112 State Street, 4th Floor, Montpelier, VT 05620-2701; the Vermont Department of Public Service, 112 State Street, 3rd Floor, Montpelier, VT 05620-2601; your utility; your local planning commission; the municipal legislative body for the town in which the system is to be installed (typically, the selectboard); the Planning Division, Agency of Natural Resources, 1 National Life Drive, Davis 2, Montpelier, VT 05620-3901; and your adjoining landowners.

Please note that all applicants must submit a list of the parties notified along with the completed application.

Please note that in order for a system to be eligible for net metering it must employ a renewable energy source that is being consumed at a harvest rate at or below its natural regeneration rate, pursuant to Board Rule 5.100.

Group System Information**- Section 7.**

If interconnecting a group system, applicants must provide the required application information corresponding to the type of net metering system(s) to be constructed as outlined in sections 4-6. In addition, applicants must also provide on a separate sheet: N/A

- (1) the meters to be included in the group system identified by account number and location;
- (2) the procedure for adding and removing meters included in the group system, and direction as to the manner in which the serving utility shall allocate any accrued credits among the meters in the group;
- (3) a designated person, including address and telephone number, responsible for all communications from the system to the serving electric utility, except for communications related to billing, payment, and disconnection; and
- (4) a binding process for the resolution of any disputes within the group system relating to net metering that does not rely on the serving electric utility, the Public Service Board or the Department of Public Service.

Please note that all meters included in a group system must be within the same electric utility service territory in which the generation facility is located.

You must complete this section if you are installing any one of the following:

- A PV system on a new structure which is not a home or a business under Section 4
 - A wind system under Section 5
 - A system under Section 6

1. State whether the system will be sited on, near, or within any of the following (*answer yes or no*): a floodway no shoreline no stream no wetland no historic site or district no rare and irreplaceable natural area no necessary wildlife habitat no area where an endangered species is present no

If the answer to any one of the foregoing is yes, please attach a separate sheet:

(a) showing the location of the system in relation to the resource, and

(b) stating the impact which the system, including its installation, will have on the protected resource and what measures, if any, will be taken to minimize any such impact.

2. On a separate sheet, describe the visible and aesthetic impact of the project and why it will not have an undue adverse effect on aesthetics and the scenic and natural beauty of the area. Describe the location of the facility in relation to adjoining properties and include a specific statement about the visibility of the facility from adjoining properties; and, if it is highly visible, what measures you have taken, if any, to minimize the visible impact.

The access drive to the wastewater treatment facility is off Cascade Street which is primarily a residential area. This site has been a wastewater treatment facility since about 1964 with a public park located to the north adjacent to Cascade Street. Inside the Anaerobic Digester Building, a biogas cogeneration system with 2-30KW microturbines was installed about 10 years ago and is being upgraded with a new 150KW package CHP unit and gas conditioning system. The cogen equipment is in a containerized module located within the WWTF site. The container unit will be located east of the Control Building and south of the Anaerobic Digester Building. This unit is visible within the site, but not from Cascade Street.

Public Notice Requirements

Distribution List

Public Service Board
112 State Street, 4th Floor
Montpelier, VT 05620-2701

Vermont Department of Public Service
112 State Street, 3rd Floor
Montpelier, VT 05620-2601

Green Mountain Power
Attn. Pam Allen
163 Acorn Lane
Colchester, VT 05446

Village of Essex Junction
Community Development Department
2 Lincoln Street
Essex Jct, VT 05452

Village of Essex Junction
Board of Trustees
2 Lincoln Street
Essex Jct, VT 05452

Planning Division
Agency of Natural Resources
1 National Life Drive
Davis 2
Montpelier, VT 05620-3901

Adjoining Landowners

<u>NAME</u>	<u>MAILING ADDRESS WITH ZIP CODE</u>
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Stephen & Judith Defresne,	45 Cascade Street, Essex Junction, VT 05452
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Carol Carlson,	53 Cascade Street, Essex Junction, VT 05452
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Peter & Sandra Champagne,	37 Cascade Street, Essex Junction, VT 05452
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John & Marian Lawlor,	30 Cascade Street, Essex Junction, VT 05452
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Michael & Michele Gammal,	32 Cascade Street, Essex Junction, VT 05452
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Yvon & Helene Poulin, 34 Cascade Street, Essex Junction, VT 05452

Urban Saltus III, 36 Cascade Street, Essex Junction, VT 05452

John & Susan Burroughs, 38 Cascade Street, Essex Junction, VT 05452

Green Mountain Power Co., 163 Acorn Lane, Colchester, VT 05446

Carolyn & Richard Toof, 28 Cascade Street, Essex Junction, VT 05452

David & Kathryn Neil, 26 Cascade Street, Essex Junction, VT 05452

Michael & Catherine King, 24 Cascade Street, Essex Junction, VT 05452

Jared & Carrie Wamsganz, 22 Cascade Street, Essex Junction, VT 05452

Peter & Janet Fitzpatrick, 20 Cascade Street, Essex Junction, VT 05452

Todd & Gail Lamos, 18 Cascade Street, Essex Junction, VT 05452

Jeffrey Davis & Amy Savage, 16 Cascade Street, Essex Junction, VT 05452

Greg Bemis & Tara Pereira, 14 Cascade Street, Essex Junction, VT 05452

Steven & Paula L'Ecuyer, 12 Cascade Street, Essex Junction, VT 05452

Pamela Villemaire, 10 Cascade Street, Essex Junction, VT 05452

Stacey Elwell, 2 Cascade Street, Essex Junction, VT 05452

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
March 11, 2014**

BOARD OF TRUSTEES: George Tyler (Village President); Dan Kerin, Elaine Sopchak, Andrew Brown, Lori Houghton.
ADMINISTRATION: Lauren Morrisseau, Co-Assistant Manager & Finance Director; Susan McNamara-Hill, Co-Assistant Manager & Village Clerk/Treasurer/HR Director; Robin Pierce, Community Development Director; Jim Jutras, Water Quality Superintendent.
OTHERS PRESENT: Deb McAdoo, Jess Martin, Brad Dousevicz, Allen Karnatz, Polly Whitcomb McEwing, Meg Whitcomb Armstrong.

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, George Tyler, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

2. AGENDA ADDITIONS/CHANGES

Add to Consent Agenda:

- Subordination of Tax Stabilization Agreement with Whitcomb Farm, LLC

Add to Reading File:

- Invitation to Community Foodshelf Information Meeting on March 19, 2014

3. GUESTS AND PRESENTATION

1. Comments from Public on Items Not on Agenda

Jessica Martin and Deb McAdoo with Budget to Ballots discussed bringing the budget to Australian ballot style voting and engaging the village and town. The focus is to get the budget vote to a wider audience and accessible to the village and town. There was mention of Heart & Soul broaching voter education and engagement. It was noted community connection is one of the Heart & Soul values. Lori Houghton said Heart & Soul could help if the Budget to Ballots group wants to do their own survey.

4. OLD BUSINESS

1. Discuss Renewal of Vermont Neighborhood Designation for Village Haven

Robin Pierce reported all but four of the properties in Village Haven are permitted and most of the benefits accrued by the development through the designation cannot be taken back. Benefits include no Act 250 review, no land gain tax, controlled price of housing or rent based on 80% median income and held for 20 years, four units per acre. Staff has been working with the state and property owner on making the site more beneficial for more investment and more investors. The village downtown designation is coming up for renewal as well. Benefits of the downtown designation include businesses located in the center and the downtown is at the top of the list for state grants and eligible for funding for code improvements.

Elaine Sopchak suggested the neighborhood and downtown designations be incorporated into the RFP for the consultant.

MOTION by Elaine Sopchak, SECOND by Dan Kerin, to authorize staff to concentrate on a new neighborhood designation in the village center and work with Village Haven property owners and the state as part of the decision not to renew the Vermont Neighborhood designation for Village Haven. VOTING: unanimous (5-0); motion carried.

5. NEW BUSINESS

1. Approve Recommendations from Joint Storm Water Committee

Jim Jutras reported the committee wants to work collaboratively with permittees in the watershed so there is consistency in refining the rules pertaining to storm water management. A decision is still needed on whether the rules will be an ordinance or part of the land development code. The committee would like concurrence from the Trustees via a letter of support of the direction being taken by the committee. The storm water ordinance and rules in the village will not change. The standards are the same and if the goal is met the two impaired streams will no longer be impaired.

MOTION by Dan Kerin, SECOND by Andrew Brown, that the Board of Trustees conceptually approve the approach outlined in the draft expired storm water permit ordinance titled “Policy and Procedures for Establishment and Transfer of Responsibility for State of Vermont issued Department of Environmental Conservation Authorization to Discharge Permits under General Permit 3-9010 to the Municipal NPDES MS-4 General Permit 3-9014”, and to approve sending the letter to the state regarding municipal compliance with Section IV.C.1(e)(3) of the NPDES MS-4 General Permit 3-9014 pertaining to “...a plan for addressing expired state storm water permits discharging to the permittee’s MS-4 system”. VOTING: unanimous (5-0); motion carried.

Jim Jutras noted all permits will be assigned to the classification as the town has done.

2. Annual Meeting Preparation

The following was discussed:

- Presentations at the annual meeting to include budget, capital projects, and bonding.
- The capital committee will do a presentation on bonded projects. The incremental increase in cost to do the projects in three, five or ten years if the bond is not passed should be shown. According to the Village Engineer project costs will increase 3% to 5% each year.
- Underlying issues of not being able to keep up with infrastructure projects should be mentioned as well as what the village is able to accomplish with available funds.
- Another survey will be conducted at the meeting.
- Clickers will be borrowed from Heart & Soul for opinion polls and voting.
- Channel 17 will do a live broadcast of the meeting.

- Childcare service will likely be available at the meeting like last year.
- An agenda for the meeting will be drafted.

Elaine Sopchak mentioned the joint project with the 8th grade Social Studies class at ADL and 2nd graders at Hiawatha on their “future vision of the village” poster. The Trustees are invited to address the classes and answer questions about the village as a municipality and a community. The students may attend the annual meeting.

6. VILLAGE MANAGER’S REPORT

1. Meeting Schedule

- March 25, 2014 @ 6:30 – Regular Trustees Meeting
- April 8, 2014 @ 6:30 – Regular Trustees Meeting
- April 22, 2014 @ 6:30 – Regular Trustees Meeting
- May 13, 2014 @ 6:30 – Regular Trustees Meeting
- May 27, 2014 @ 6:30 – Regular Trustees Meeting
- June 10, 2014 @ 6:30 – Regular Trustees Meeting
- June 24, 2014 @ 6:30 – Regular Trustees Meeting

Special Meetings/Events:

- April 2, 2014 @ 6 PM – Community Supper before Annual Meeting
- April 2, 2014 @ 7 PM – Village Annual Meeting
- April 8, 2014 @ 7 AM – 7 PM – Australian ballot voting
- May 24, 2014 @ 10 AM – Memorial Day Parade

2. Online Payments by Credit Card

The website includes a link for bill payments by credit card.

7. TRUSTEES COMMENTS/CONCERNS & READING FILE

1. Board Member Comments

- Elaine Sopchak mentioned having the annual meeting on a Saturday so more people can attend (the village charter would have to be changed) and discussing with the Prudential Committee at the next joint meeting holding the village annual meeting and school annual meeting on the same date.
- Elaine Sopchak noted the Essex Selectboard attended the legislative night on February 28th at the Blue Spruce Grange. The Trustees should attend next year.
- Dan Kerin reported Brian Roy has been hired as the Assistant Rec Director. Mr. Roy has extensive experience with rec programs.

2. Reading file:

- Minutes of Tree Advisory Committee (2/18/14)
- Minutes of Planning Commission (2/20/14)
- Minutes of Block Party Committee (2/24/14)
- Subgrant Application to Vermont Department of Public Safety
- Letter to Resident re: Violation of Ordinance
- Invitation to Community Foodshelf Information Meeting 3/19/14 at 7 PM

8. CONSENT AGENDA & READING FILE

There was discussion of the Subordination of Tax Stabilization Agreement with Whitcomb Farm, LLC. Allen Karnatz with Vermont Land Trust reported the closing is March 14, 2014. The subordination is that the village accepts the easement on the property as subordinate to the village tax stabilization agreement. The amount of tax owed on the property does not change. A correction was made in the title of the agreement and the Trustees signed the document as corrected.

MOTION by Dan Kerin, SECOND by Elaine Sopchak, to approve the consent agenda as follows:

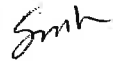
- 1. Approve Minutes of Previous Meetings (2/25/14 & 3/4/14)**
 - 2. Signed Warning for April 2 & 8, 2014**
 - 3. Approve Warrants including check #10048866 through #10048917 totaling \$235,870.82**
 - 4. Subordination of Tax Stabilization Agreement with Whitcomb Farm, LLC**
- VOTING: unanimous (5-0); motion carried.**

9. ADJOURNMENT

MOTION by Andrew Brown, SECOND by Dan Kerin, to adjourn the meeting.
VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 7:29 PM.

RScty: M.E.Riordan



Check Register Report

BL 3/25/14

Date: 03/21/2014

Time: 12:22 pm

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Village of Essex Junction

BANK:

C N	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10048918	03/07/2014	Printed		1817	POSTMASTER	NEWSLETTERS-ADMIN	697.45
10048919	03/11/2014	Printed		9230	RONNIE PREAVY	CUSTOM METAL REPAIR-WWTF	400.00
10048920	03/11/2014	Printed		1652	NEWWA	PUMP SEMINAR-WWTF	150.00
10048921	03/11/2014	Printed		21153	SOVERNET COMMUNICATIONS	WS PS ALARM-SANI	25.00
10048922	03/11/2014	Printed		0305	BURLINGTON FREE PRESS	NEWSPAPER-WWTF	22.00
10048923	03/17/2014	Printed		0795	TOWN OF ESSEX	TOWN TAX PAYMENT	1,336.23
10048924	03/20/2014	Printed		9941	BUSINESSCARD SERVICES	SUPPLIES-VARIOUS	105.28
10048925	03/21/2014	Printed		10508	ADVANCED DISPOSAL	GRIT REMOVAL-WWTF	422.28
10048926	03/21/2014	Printed		0025	ESSEX AGWAY	PROPANE REFILL-WWTF	18.99
10048927	03/21/2014	Printed		10290	ALDRICH + ELLIOT, PC	ENGINEERING SERV-WWTF	39,283.34
10048929	03/21/2014	Printed		00382	AMAZON.COM CREDIT	CIRCULATION MATERIALS-LIBRARY	254.32
10048930	03/21/2014	Printed		9337	AMERICAN LIBRARY ASSOC	POSTER SUPPLIES-LIBRARY	56.45
10048931	03/21/2014	Printed		0065	AMERICAN LIBRARY ASSOCIATION	SUPPLIES-LIBRARY	34.00
10048932	03/21/2014	Printed		9975	AMERICAN ROCK SALT CO, LLC	BULK ICE CONTROL SALT-STREET	4,003.43
10048933	03/21/2014	Printed		9976	AVONDA AIR SYSTEMS, INC	HEATING SYSTEM REPAIR-LIBRARY	2,643.02
10048934	03/21/2014	Printed		10301	DAVID A. BARRA, PLC	LEGAL SERVICES-VARIOUS	1,369.50
10048935	03/21/2014	Printed		0173	BEARINGS SPECIALTY CO., INC.	PARTS-STREET/WWTF	134.55
10048937	03/21/2014	Printed		10249	BLUETARP FINANCIAL INC.	SUPPLIES-VARIOUS	321.19
10048939	03/21/2014	Printed		0268	BRODART CO.	CIRCULATION MATER-LIBR/FRIENDS	442.28
10048940	03/21/2014	Printed		0310	BURLINGTON FIRE DEPARTMENT	TRAINING SEMINAR-FIRE	65.00
10048941	03/21/2014	Printed		0305	BURLINGTON FREE PRESS	NEWSPAPERS-LIBRARY	22.00
10048942	03/21/2014	Printed		0315	BURLINGTON TOOL REPAIR	GRINDER REPAIR-WWTF	27.00
10048943	03/21/2014	Printed		9941	BUSINESSCARD SERVICES	SEE ATTACHED SPREADSHEET	900.44
10048944	03/21/2014	Printed		0457	CARGILL, INC SALT DIVISION	DEICER SALT-STREET	4,425.30
10048946	03/21/2014	Printed		9743	CARQUEST AUTO PARTS	SUPPLIES-STREET/FIRE	352.17
10048947	03/21/2014	Printed		0523	CCRPC	GRNT MATCH DUBOIS&KING -EC DEV	394.65
10048948	03/21/2014	Printed		10621	DEBORAH A. CELIS	REFUND PROP TAX OVRPAID	29.84
10048949	03/21/2014	Printed		0500	CHAMPLAIN WATER DISTRICT	WATER USAGE-WATER	196,772.05
10048950	03/21/2014	Printed		10622	STUART D. CHENEY	REFUND PROP TAX OVRPAID	130.00
10048951	03/21/2014	Printed		0525	CHITTENDEN SOLID WASTE DISTRIC	BIOSOLIDS-WWTF	2,233.87
10048952	03/21/2014	Printed		2305	CLARK'S TRUCK CENTER	EMER 1 TRUCK REPAIR-FIRE	202.30
10048953	03/21/2014	Printed		9788	COMCAST	CABLE-FIRE	13.63
10048954	03/21/2014	Printed		05898	CRYSTAL ROCK BOTTLED WATER	BOTTLED WATER-STREET	22.35
10048955	03/21/2014	Printed		05898	CRYSTAL ROCK BOTTLED WATER	BOTTLED WATER-LH	32.65
10048956	03/21/2014	Printed		10401	DE LAGE LANDEN FINANCIAL INC	COPIER-ADMIN	249.52
10048957	03/21/2014	Printed		0644	DUBOIS & KING INC.	CRESCNTR PROJ INV #13	4,550.71
10048958	03/21/2014	Printed		0700	EAST COAST PRINTERS	UNIFORMS-VARIOUS	392.00
10048959	03/21/2014	Printed		10576	ECPIXEL LLC	WEB SERVICES-ADMIN	99.00
10048960	03/21/2014	Printed		0710	ENDYNE, INC.	QTRLY TESTS-WWTF	1,882.00
10048961	03/21/2014	Printed		0770	ESSEX JUNCTION SCHOOL DISTRICT	2 IMPACT FEES	4,619.39
10048962	03/21/2014	Printed		10011	FAIR POINT COMMUNICATIONS, INC.	PHONE-FIRE	28.58
10048963	03/21/2014	Printed		08044	FIRE TECH & SAFETY OF NEW ENGL	CYLINDER CAPS-FIRE	310.32
10048964	03/21/2014	Printed		10452	FREE PRESS MEDIA	WOODS END DR BID ADS-CAP R	494.00
10048965	03/21/2014	Printed		10623	LAW OFFICE OF LISA GALE PLLC	REFUND PROP TAX OVRPAID	1,578.68
10048966	03/21/2014	Printed		0899	GAUTHIER TRUCKING CO., INC	RUBBISH REMOVAL-STREET	468.34
10048967	03/21/2014	Printed		9366	GEMPLER'S	UNIFORM T-SHIRTS-WATER/STREET	596.72
10048968	03/21/2014	Printed		0943	MARY L. GRAF	SUPPLIES REIMB-LIBRARY	32.93
10048969	03/21/2014	Printed		10598	GREEN MOUNTAIN POWER CORP #2	ELECTRICITY-VARIOUS	10,237.38

Date: 03/21/2014

Time: 12:22 pm

Page: 2

Village of Essex Junction

BANK:

C N	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
10048970	03/21/2014	Printed		1023	HALLAM ICS	ARC FLASH PROJECT-WWTF	1,490.00
10048971	03/21/2014	Printed		1035	DONALD L. HAMLIN	ENGINEERING SERV-SANI/CAP R	12,781.31
10048972	03/21/2014	Printed		1031	HANNAFORD BROTHERS CO.	LAB WATER-WWTF	46.44
10048973	03/21/2014	Printed		100433	HATIN MICHELLE	REFUND OF TAX OVERPAYMENT	45.23
10048974	03/21/2014	Printed		11631	INTEGRITY COMMUNICATIONS	PHONE LINE REPAIR-WWTF	75.00
10048975	03/21/2014	Printed		1208	RICK JONES	APPS REIMB-STREET	20.94
10048976	03/21/2014	Printed		10624	HIMA KANUPARTHI	REFUND TAX OVERPAID	29.62
10048977	03/21/2014	Printed		9769	KEMIRA WATER SOLUTIONS	FERROUS CHLORIDE-WW	739.20
10048978	03/21/2014	Printed		10130	LOWE'S BUSINESS ACCOUNT	SUPPLIES-FIRE/WWTF/ST	1,029.81
10048979	03/21/2014	Printed		10625	CAMERON LUCE	REFUND TAX OVERPAID	1.07
10048980	03/21/2014	Printed		10176	NEOFUNDS BY NEOPOST	POSTAGE-ADMIN	600.00
10048981	03/21/2014	Printed		1660	NORTHEAST DELTA DENTAL	INS PREMIUM-VARIOUS	1,963.75
10048982	03/21/2014	Printed		10626	COLLEEN O'NEIL	REFUND TAX OVERPAID	62.60
10048983	03/21/2014	Printed		10628	OPPORTUNITIES CREDIT UNION	REFUND TAX OVERPAID	35.28
10048984	03/21/2014	Printed		10628	OPPORTUNITIES CREDIT UNION	REFUND TAX OVERPAID	135.00
10048985	03/21/2014	Printed		1755	P & H SENESAC, INC.	DEWATERING POLYMER-WWTF	3,450.00
10048986	03/21/2014	Printed		1756	PATTON FACILITY MGMNT	JANITORIAL SERVICES-LH/LIB	2,364.27
10048987	03/21/2014	Printed		10059	ROBERT PIERCE	CELL PH REIMB-PLAN	129.24
10048988	03/21/2014	Printed		1789	PIKE INDUSTRIES, INC.	ASPHALT-STREET	967.50
10048989	03/21/2014	Printed		1791	PENELOPE D PILLSBURY	MILEAGE REIMB-LIBRARY	8.96
10048990	03/21/2014	Printed		1781	PIONEER MOTORS & DRIVES, INC.	CHL/ALUM DRIVE REPURP-WWTF	450.00
10048991	03/21/2014	Printed		18298	POWERPLAN OIB	HOSE/&RUBBER EDGES-WATER/ST	1,263.71
10048992	03/21/2014	Printed		10620	PRIMMER PIPER EGGLESTON & BOND	COUNSEL-ADMIN	250.00
10048993	03/21/2014	Printed		1843	PROFESSIONAL WRITING SVCS	MTG MINUTES-ADM/PLAN	490.00
10048994	03/21/2014	Printed		1994	RUSSELL SUPPLY	GRINDER-WWTF	162.17
10048995	03/21/2014	Printed		10386	SAC INCORPORATED	SSTEEL HDWR -WWTF	11.87
10048996	03/21/2014	Printed		10484	SAFETY INC. ETA PROCESS	METER CLIPS-WWTF	138.00
10048997	03/21/2014	Printed		20732	THE SHERWIN-WILLIAMS CO.	GRIT PLASTIC-WWTF	58.97
10048998	03/21/2014	Printed		0482	SIGNALS RYG, INC.	TRAFFIC SIGNAL REPAIR-STREET	430.00
10048999	03/21/2014	Printed		20835	SIMONS UNIFORMS	SHIRT-FIRE	39.00
10049000	03/21/2014	Printed		2115	SOUTHWORTH-MILTON, INC.	GENERATOR REPAIRS-FIRE/SANI	472.26
10049001	03/21/2014	Printed		21153	SOVERNET COMMUNICATIONS	PH/INTERNET-VARIOUS	596.50
10049002	03/21/2014	Printed		10629	WARREN SPINNER	REFUND TAX OVERPAID	56.59
10049003	03/21/2014	Printed		2124	STAPLES ADVANTAGE	OFFICE SUPPLIES-VARIOUS	596.07
10049004	03/21/2014	Printed		0545	THE TECH GROUP	Mgd SVCS & LICENSES-ADMIN	1,381.00
10049005	03/21/2014	Printed		9499	TENCO NEW ENGLAND, INC.	DOOR HANDLE-STREET	106.58
10049006	03/21/2014	Printed		2227	TI-SALES, INC.	WATER METERS-WATER/SANI	3,928.75
10049007	03/21/2014	Printed		100425	TURAN BESIM	REFUND TAX OVERPD	993.96
10049008	03/21/2014	Printed		2330	UNIFIRST CORPORATION	OFFICE MATS-LH	40.70
10049009	03/21/2014	Printed		9727	UNUM LIFE INSURANCE CO OF AMER	LIFE INS PREM- VARIOUS	732.45
10049010	03/21/2014	Printed		2343	VILLAGE COPY & PRINT	LETTERHD/ENV/Annl REP/-ADM/PLN	3,832.45
10049011	03/21/2014	Printed		9968	VISION SERVICE	INSUR PREM-VARIOUS	415.70
10049012	03/21/2014	Printed		2377	PLAN-CONNECTICU VLCT UNEMPLOYMENT INS. TRUST	2Q14 UI PREMIUM-ALL DEPTS	1,210.00
10049013	03/21/2014	Printed		10578	VT FED CU	REFUND OF TAX OVERPAYMENT	1,721.19
10049014	03/21/2014	Printed		10578	VT FED CU	REFUND OF TAX OVERPAYMENT	25.32
10049015	03/21/2014	Printed		10578	VT FED CU	REFUND OF TAX OVERPAYMENT	58.96
10049016	03/21/2014	Printed		10578	VT FED CU	REFUND OF TAX OVERPAYMENT	1,172.64
10049017	03/21/2014	Printed		2426	VT LIBRARY ASSOCIATION	MEMBERSHIP DUES-LIBRARY	315.00
10049018	03/21/2014	Printed		0811	F.W. WEBB COMPANY	CHEM LINE CAPS-WWTF	58.02
10049019	03/21/2014	Printed		10630	CARL L. WERMER	REFUND TAX OVERPAID	63.13
10049020	03/21/2014	Printed		24851	DON WESTON EXCAVATING, INC	CULVERT &5CRNRS SNOW REMOV-STR	7,951.25
10049021	03/21/2014	Printed		1000166	WICK & MADDOCKS	REFUND OF TAX OVERPAYMENT	2,598.73
				Total Checks: 100		Checks Total (excluding void checks):	340,478.32

Check Register Report

BL 3/25/14

Date: 03/21/2014

Time: 12:22 pm

Page: 3

Village of Essex Junction

BANK:

Check N. ar	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Total Payments: 100						Bank Total (excluding void checks):	340,478.32
Total Payments: 100						Grand Total (excluding void checks):	340,478.32

[illegible]

REVENUE/EXPENDITURE REPORT

Bill List 3/25/14

Page: 1

3/21/2014

12:43 pm

Village of Essex Junction

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
401.000 PROPERTY TAXES-CURRENT	2,806,463.00	2,806,463.00	2,806,848.54	0.00	0.00	-385.54	100.0
402.000 STATE FOR VT PILOT & CURRENT U	2,500.00	2,500.00	2,891.52	0.00	0.00	-391.52	115.7
403.000 PENALTIES/INTEREST DELINQ. TAX	7,000.00	7,000.00	7,306.74	3,192.50	0.00	-306.74	104.4
410.000 LICENSE AND ZONING FEE	35,000.00	35,000.00	78,438.00	1,680.00	0.00	-43,438.00	224.1
411.010 SERVICE FEE - WATER	111,336.00	111,336.00	83,502.00	27,834.00	0.00	27,834.00	75.0
411.020 SERVICE FEE - WWTP	55,668.00	55,668.00	41,751.00	13,917.00	0.00	13,917.00	75.0
411.030 SERVICE FEE - SANITATION	111,336.00	111,336.00	83,502.00	27,834.00	0.00	27,834.00	75.0
420.010 STATE DISTRICT COURT FINES	2,000.00	2,000.00	2,039.50	240.00	0.00	-39.50	102.0
420.020 STATE HIGHWAY AID	100,000.00	100,000.00	86,826.62	0.00	0.00	13,173.38	86.8
420.030 EJSJ TAX COLLECTION FEES	47,000.00	47,000.00	21,923.55	0.00	0.00	25,076.45	46.6
432.010 MISCELLANEOUS RECEIPTS	0.00	0.00	48.69	0.00	0.00	-48.69	0.0
432.015 PARKING SPACE FEES	4,800.00	4,800.00	3,600.00	400.00	0.00	1,200.00	75.0
432.030 MISCELLANEOUS FIRE RECEIPTS	10.00	10.00	0.00	0.00	0.00	10.00	0.0
432.051 BLOCK PARTY CONTRIBUTIONS	1,500.00	1,500.00	454.00	200.00	0.00	1,046.00	30.3
432.070 MISCELLANEOUS STREET RECEIPTS	3,500.00	3,500.00	3,449.40	0.00	0.00	50.60	98.6
432.080 MISCELLANEOUS LIBRARY RECEIPTS	600.00	600.00	216.00	0.00	0.00	384.00	36.0
434.010 ESSEX TOWN CONTRIB. TO LIBRARY	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
440.000 INTEREST EARNINGS	1,000.00	1,000.00	1,241.34	0.00	0.00	-241.34	124.1
445.000 MISC. - UNCLASSIFIED RECEIPTS	5,000.00	5,000.00	7,092.13	16.01	0.00	-2,092.13	141.8
Revenue	3,309,713.00	3,309,713.00	3,231,131.03	75,313.51	0.00	78,581.97	97.6
Acct Class: 4900 GRANTS & DONATIONS							
432.033 OTHER DONATIONS	0.00	0.00	600.00	0.00	0.00	-600.00	0.0
432.081 BROWNELL LIBRARY GRANTS	0.00	0.00	1,928.00	0.00	0.00	-1,928.00	0.0
432.083 DONATIONS TO LIBRARY	0.00	0.00	10,482.46	0.00	0.00	-10,482.46	0.0
441.000 MISCELLANEOUS STATE GRANTS	0.00	0.00	2,273.24	0.00	0.00	-2,273.24	0.0
441.035 MUNICIPAL PLANNING GRANT	0.00	0.00	10,237.00	0.00	0.00	-10,237.00	0.0
441.036 CARING FOR CANOPY GRANT	0.00	0.00	4,250.00	0.00	0.00	-4,250.00	0.0
GRANTS & DONATIONS	0.00	0.00	29,770.70	0.00	0.00	-29,770.70	0.0
Acct Class: 5990 Non Operating Revenues							
410.150 Adult Replacement Receipts	0.00	0.00	1,336.56	369.00	0.00	-1,336.56	0.0
410.151 Juvenile Replacment Receipts	0.00	0.00	738.00	147.00	0.00	-738.00	0.0
Non Operating Revenues	0.00	0.00	2,074.56	516.00	0.00	-2,074.56	0.0
Dept: 000.000	3,309,713.00	3,309,713.00	3,262,976.29	75,829.51	0.00	46,736.71	98.6
Revenues	3,309,713.00	3,309,713.00	3,262,976.29	75,829.51	0.00	46,736.71	98.6
Expenditures							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	325,729.00	325,729.00	184,942.20	19,665.61	0.00	140,786.80	56.8
720.004 MANAGER CONTRACT	0.00	0.00	35,893.84	0.00	0.00	-35,893.84	0.0
720.010 SALARIES OVERTIME	1,500.00	1,500.00	1,964.39	235.13	0.00	-464.39	131.0
720.020 SALARIES PART TIME	7,974.00	7,974.00	9,789.37	1,218.32	0.00	-1,815.37	122.8
720.022 SOCIAL SECURITY	26,568.00	26,568.00	15,031.00	1,634.43	0.00	11,537.00	56.6
720.024 UNEMPLOYMENT INSURANCE	1,186.00	1,186.00	884.01	216.97	0.00	301.99	74.5
720.026 WORKERS COMP INSURANCE	1,431.00	1,431.00	860.67	91.99	0.00	570.33	60.1
720.028 HEALTH INS & OTHER BENEFITS	75,626.00	75,626.00	36,229.29	891.60	0.00	39,396.71	47.9
720.030 RETIREMENT	32,573.00	32,573.00	17,839.16	1,906.56	0.00	14,733.84	54.8
720.032 LIABILITY & PROPERTY INS.	7,696.00	7,696.00	5,372.55	0.00	0.00	2,323.45	69.8
720.034 PUBLIC OFFICIALS LIABILITY INS	5,601.00	5,601.00	5,571.75	0.00	0.00	29.25	99.5
720.035 HEALTH IMPROV PROGRAMS	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.0
720.050 BOARD MEMBER FEES	2,500.00	2,500.00	1,875.00	625.00	0.00	625.00	75.0
723.000 SUPPLIES	6,700.00	6,700.00	3,489.68	-32.95	0.00	3,210.32	52.1
723.001 POSTAGE	4,200.00	4,200.00	4,009.45	600.00	0.00	190.55	95.5
723.055 COMPUTER EXPENSES	16,915.00	16,915.00	14,195.50	1,381.00	0.00	2,719.50	83.9
724.000 TRAINING, CONFERENCES, DUES	10,734.00	10,734.00	3,289.88	0.00	0.00	7,444.12	30.6

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Village of Essex Junction

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 100.000 ADMINISTRATION							
Acct Class: 7000 Operating Expenses							
725.000 TELEPHONE SERVICES	3,960.00	3,960.00	1,634.54	142.87	0.00	2,325.46	41.3
725.025 COMMUNICATIONS	13,331.00	13,331.00	20,315.13	4,531.55	0.00	-6,984.13	152.4
728.030 VEHICLE MAINTENANCE-TRAVEL	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
745.020 LEASED SERVICES	4,840.00	4,840.00	3,343.48	249.52	0.00	1,496.52	69.1
745.031 LEGAL SERVICES	15,000.00	15,000.00	7,345.00	808.50	0.00	7,655.00	49.0
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
745.041 AUDIT	5,433.00	5,433.00	5,467.00	0.00	0.00	-34.00	100.6
745.050 PRINTING AND ADVERTISING	5,800.00	5,800.00	3,546.92	313.01	0.00	2,253.08	61.2
745.055 PAY & CLASSIFICATION STUDY	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
745.057 ELECTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
747.000 HOLIDAY EXPENSE	1,500.00	1,500.00	776.31	0.00	0.00	723.69	51.8
749.000 TRUSTEES EXPENDITURES	4,000.00	4,000.00	487.60	50.00	0.00	3,512.40	12.2
755.023 CAPITAL OUTLAY	8,000.00	8,000.00	4,708.01	0.00	0.00	3,291.99	58.9
Operating Expenses	598,797.00	598,797.00	388,861.73	34,529.11	0.00	209,935.27	64.9
ADMINISTRATION	598,797.00	598,797.00	388,861.73	34,529.11	0.00	209,935.27	64.9
Dept: 175.000 MISC TRANSFERS & EXPENDITUES							
Acct Class: 7000 Operating Expenses							
750.021 ROLLING STOCK FUND CONTRIB	173,624.00	173,624.00	130,218.00	43,406.00	0.00	43,406.00	75.0
750.022 CAP RESRV FND CONT - BEG 1993	391,427.00	391,427.00	293,570.25	97,856.75	0.00	97,856.75	75.0
750.026 EMP TERM BENEFITS TRANSFER	5,000.00	5,000.00	3,750.00	1,250.00	0.00	1,250.00	75.0
750.027 HALF PENNY FOR LDR TRUCK NOTE	50,000.00	50,000.00	37,500.00	12,500.00	0.00	12,500.00	75.0
Operating Expenses	620,051.00	620,051.00	465,038.25	155,012.75	0.00	155,012.75	75.0
MISC TRANSFERS & EXPENDITUES	620,051.00	620,051.00	465,038.25	155,012.75	0.00	155,012.75	75.0
Dept: 200.000 LINCOLN HALL							
Acct Class: 7000 Operating Expenses							
720.032 LIABILITY & PROPERTY INS.	5,404.00	5,404.00	4,318.50	0.00	0.00	1,085.50	79.9
723.000 SUPPLIES	1,800.00	1,800.00	1,497.67	0.00	0.00	302.33	83.2
723.065 WATER AND SEWER CHARGE	1,500.00	1,500.00	476.76	0.00	0.00	1,023.24	31.8
725.000 TELEPHONE SERVICES	460.00	460.00	363.31	41.65	0.00	96.69	79.0
726.000 ELECTRICAL SERVICE	6,000.00	6,000.00	4,184.10	0.00	0.00	1,815.90	69.7
727.000 HEATING/NATURAL GAS	7,000.00	7,000.00	4,076.17	-28.17	0.00	2,923.83	58.2
728.000 MAINT. BUILDINGS/GROUNDS	7,000.00	7,000.00	7,049.38	0.00	0.00	-49.38	100.7
745.005 RUBBISH REMOVAL	1,785.00	1,785.00	1,262.00	150.00	0.00	523.00	70.7
745.014 CONTRACT SERVICES	7,503.00	7,503.00	5,633.00	616.25	0.00	1,870.00	75.1
755.023 CAPITAL OUTLAY	0.00	0.00	10,948.49	0.00	0.00	-10,948.49	0.0
Operating Expenses	38,452.00	38,452.00	39,809.38	779.73	0.00	-1,357.38	103.5
LINCOLN HALL	38,452.00	38,452.00	39,809.38	779.73	0.00	-1,357.38	103.5
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.021 SALARIES - FIREFIGHTERS	134,400.00	134,400.00	80,720.42	0.00	0.00	53,679.58	60.1
720.022 SOCIAL SECURITY	10,282.00	10,282.00	6,175.19	0.00	0.00	4,106.81	60.1
720.026 WORKERS COMP INSURANCE	25,685.00	25,685.00	7,880.88	0.00	0.00	17,804.12	30.7
720.029 ACCIDENT & DISABILITY INS.	3,600.00	3,600.00	3,300.00	0.00	0.00	300.00	91.7
720.032 LIABILITY & PROPERTY INS.	6,675.00	6,675.00	5,693.69	0.00	0.00	981.31	85.3
723.000 SUPPLIES	2,400.00	2,400.00	1,861.21	0.00	0.00	538.79	77.6
723.016 EMS SUPPLIES	1,500.00	1,500.00	921.33	0.00	0.00	578.67	61.4
723.020 GAS, GREASE AND OIL	6,000.00	6,000.00	3,878.31	0.00	0.00	2,121.69	64.6
723.065 WATER AND SEWER CHARGE	900.00	900.00	667.60	0.00	0.00	232.40	74.2
724.000 TRAINING, CONFERENCES, DUES	5,000.00	5,000.00	2,425.90	65.00	0.00	2,574.10	48.5
725.000 TELEPHONE SERVICES	3,800.00	3,800.00	2,512.30	13.63	0.00	1,287.70	66.1
726.000 ELECTRICAL SERVICE	6,400.00	6,400.00	4,932.75	0.00	0.00	1,467.25	77.1
727.000 HEATING/NATURAL GAS	6,000.00	6,000.00	3,774.28	0.00	0.00	2,225.72	62.9
728.000 MAINT. BUILDINGS/GROUNDS	6,000.00	6,000.00	6,621.65	27.97	0.00	-621.65	110.4

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Village of Essex Junction

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 300.000 FIRE DEPARTMENT							
Acct Class: 7000 Operating Expenses							
728.010 RADIO MAINTENANCE	2,000.00	2,000.00	530.00	0.00	0.00	1,470.00	26.5
728.020 MAINTENANCE OTHER	11,916.00	11,916.00	10,322.53	310.32	0.00	1,593.47	86.6
728.030 VEHICLE MAINTENANCE-TRAVEL	9,000.00	9,000.00	12,257.82	3,048.40	0.00	-3,257.82	136.2
728.038 EMERGENCY GENERATOR MAINT	650.00	650.00	500.00	0.00	0.00	150.00	76.9
729.000 UNIFORMS,BOOTS,ETC	18,500.00	18,500.00	18,603.13	0.00	0.00	-103.13	100.6
729.052 FIRE PREVENTION	2,000.00	2,000.00	2,238.76	0.00	0.00	-238.76	111.9
743.051 PHYSICAL EXAMS	6,000.00	6,000.00	5,578.00	0.00	0.00	422.00	93.0
743.058 EMPLOYEE ASSISTANCE PROGRAM	900.00	900.00	648.00	0.00	0.00	252.00	72.0
755.022 NEW EQUIPMENT-RADIOS	3,100.00	3,100.00	2,348.99	0.00	0.00	751.01	75.8
755.025 ROUTINE EQUIPMENT PURCHASES	14,500.00	14,500.00	11,799.47	20.31	0.00	2,700.53	81.4
Operating Expenses	287,208.00	287,208.00	196,192.21	3,485.63	0.00	91,015.79	68.3
FIRE DEPARTMENT	287,208.00	287,208.00	196,192.21	3,485.63	0.00	91,015.79	68.3
Dept: 700.000 STREET DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	197,160.00	197,160.00	126,601.92	13,080.27	0.00	70,558.08	64.2
720.010 SALARIES OVERTIME	15,000.00	15,000.00	12,317.85	801.93	0.00	2,682.15	82.1
720.020 SALARIES PART TIME	18,590.00	18,590.00	11,623.33	808.24	0.00	6,966.67	62.5
720.022 SOCIAL SECURITY	17,867.00	17,867.00	11,085.33	1,104.44	0.00	6,781.67	62.0
720.024 UNEMPLOYMENT INSURANCE	1,086.00	1,086.00	748.41	142.92	0.00	337.59	68.9
720.026 WORKERS COMP INSURANCE	12,182.00	12,182.00	9,826.19	979.24	0.00	2,355.81	80.7
720.028 HEALTH INS & OTHER BENEFITS	82,729.00	82,729.00	40,968.00	125.35	0.00	41,761.00	49.5
720.030 RETIREMENT	19,716.00	19,716.00	11,584.49	984.54	0.00	8,131.51	58.8
720.032 LIABILITY & PROPERTY INS.	13,878.00	13,878.00	10,570.55	0.00	0.00	3,307.45	76.2
723.000 SUPPLIES	20,000.00	20,000.00	10,631.10	1,373.03	0.00	9,368.90	53.2
723.010 WINTER MAINTENANCE	75,000.00	75,000.00	112,566.48	1,312.03	0.00	-37,566.48	150.1
723.012 PAVEMENT MAINTENANCE	15,000.00	15,000.00	12,487.65	0.00	0.00	2,512.35	83.3
723.014 GRAVEL,TOPSOIL	4,000.00	4,000.00	1,738.64	0.00	0.00	2,261.36	43.5
723.015 SIGNS AND POSTS	5,500.00	5,500.00	821.97	0.00	0.00	4,678.03	14.9
723.020 GAS,GREASE AND OIL	22,000.00	22,000.00	26,385.48	66.70	0.00	-4,385.48	119.9
723.065 WATER AND SEWER CHARGE	2,500.00	2,500.00	522.94	0.00	0.00	1,977.06	20.9
724.000 TRAINING, CONFERENCES, DUES	500.00	500.00	60.46	0.00	0.00	439.54	12.1
725.000 TELEPHONE SERVICES	1,900.00	1,900.00	1,670.42	0.00	0.00	229.58	87.9
726.000 ELECTRICAL SERVICE	4,500.00	4,500.00	2,277.50	0.00	0.00	2,222.50	50.6
726.035 STREET LIGHTS	127,000.00	127,000.00	85,833.07	8,584.43	0.00	41,166.93	67.6
726.037 TRAFFIC LIGHTS	5,700.00	5,700.00	3,522.26	0.00	0.00	2,177.74	61.8
727.000 HEATING/NATURAL GAS	4,000.00	4,000.00	2,552.92	0.00	0.00	1,447.08	63.8
728.000 MAINT. BUILDINGS/GROUNDS	2,500.00	2,500.00	474.76	0.00	0.00	2,025.24	19.0
728.010 RADIO MAINTENANCE	200.00	200.00	0.00	0.00	0.00	200.00	0.0
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	453.79	0.00	0.00	546.21	45.4
728.030 VEHICLE MAINTENANCE-TRAVEL	32,000.00	32,000.00	17,163.90	216.00	0.00	14,836.10	53.6
728.033 STREETScape MAINT./IMP	6,000.00	6,000.00	2,220.82	0.00	0.00	3,779.18	37.0
728.036 VILLAGE GARDEN SPOTS	3,650.00	3,650.00	143.98	0.00	0.00	3,506.02	3.9
728.037 TRAFFIC/STREET LIGHT MAINT.	8,000.00	8,000.00	1,489.72	-1,432.09	0.00	6,510.28	18.6
728.041 MEMORIAL PARK	3,500.00	3,500.00	1,125.82	0.00	0.00	2,374.18	32.2
728.043 STREET MARKINGS	5,000.00	5,000.00	4,103.87	0.00	0.00	896.13	82.1
729.000 UNIFORMS,BOOTS,ETC	4,500.00	4,500.00	2,299.79	145.00	0.00	2,200.21	51.1
735.000 INTERVIEW COSTS	0.00	0.00	1,188.50	0.00	0.00	-1,188.50	0.0
745.005 RUBBISH REMOVAL	6,200.00	6,200.00	3,491.28	468.34	0.00	2,708.72	56.3
745.014 CONTRACT SERVICES	0.00	0.00	16,448.75	7,676.25	0.00	-16,448.75	0.0
745.030 EQUIPMENT RENTALS	1,000.00	1,000.00	54.00	0.00	0.00	946.00	5.4
745.044 ENGINEERING SERVICES	15,000.00	15,000.00	28,190.83	0.00	0.00	-13,190.83	187.9
755.011 TRAFFIC CALMING	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
755.023 CAPITAL OUTLAY	9,000.00	9,000.00	7,361.23	0.00	0.00	1,638.77	81.8
760.032 SIDEWALK AND CURB MAINTENANCE	3,000.00	3,000.00	4,096.83	0.00	0.00	-1,096.83	136.6
760.033 STORM SEWER MAINTENANCE	8,500.00	8,500.00	20,087.88	275.00	0.00	-11,587.88	236.3
760.034 STORM SEWER PERMIT FEES	3,000.00	3,000.00	628.80	0.00	0.00	2,371.20	21.0
760.035 STORM SEWER PUBLIC EDUCATION	9,500.00	9,500.00	8,912.00	0.00	0.00	588.00	93.8

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Village of Essex Junction

For the Period: 7/1/2013 to 3/31/2014

Fund: 100 - GENERAL FUND

Expenditures

Dept: 700.000 STREET DEPARTMENT

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Operating Expenses	791,358.00	791,358.00	616,333.51	36,711.62	0.00	175,024.49	77.9
STREET DEPARTMENT	791,358.00	791,358.00	616,333.51	36,711.62	0.00	175,024.49	77.9
Dept: 800.000 BROWNELL LIBRARY							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	305,811.00	305,811.00	219,512.38	23,421.70	0.00	86,298.62	71.8
720.020 SALARIES PART TIME	89,012.00	89,012.00	60,719.30	5,831.51	0.00	28,292.70	68.2
720.022 SOCIAL SECURITY	30,365.00	30,365.00	21,069.86	2,157.49	0.00	9,295.14	69.4
720.024 UNEMPLOYMENT INSURANCE	2,384.00	2,384.00	1,711.48	382.64	0.00	672.52	71.8
720.026 WORKERS COMP INSURANCE	1,588.00	1,588.00	1,225.80	126.84	0.00	362.20	77.2
720.028 HEALTH INS & OTHER BENEFITS	70,891.00	70,891.00	46,203.44	999.87	0.00	24,687.56	65.2
720.030 RETIREMENT	30,581.00	30,581.00	21,693.46	2,319.36	0.00	8,887.54	70.9
720.032 LIABILITY & PROPERTY INS.	9,972.00	9,972.00	9,025.02	0.00	0.00	946.98	90.5
723.000 SUPPLIES	12,000.00	12,000.00	7,126.76	29.20	0.00	4,873.24	59.4
723.001 POSTAGE	2,500.00	2,500.00	2,277.82	0.00	0.00	222.18	91.1
723.055 COMPUTER EXPENSES	3,000.00	3,000.00	99.99	0.00	0.00	2,900.01	3.3
723.065 WATER AND SEWER CHARGE	500.00	500.00	303.28	0.00	0.00	196.72	60.7
724.000 TRAINING, CONFERENCES, DUES	5,000.00	5,000.00	951.82	323.96	0.00	4,048.18	19.0
725.000 TELEPHONE SERVICES	1,200.00	1,200.00	784.66	87.89	0.00	415.34	65.4
725.030 TECHNOLOGY ACCESS	6,000.00	6,000.00	4,679.39	69.45	0.00	1,320.61	78.0
726.000 ELECTRICAL SERVICE	14,250.00	14,250.00	10,239.20	1,096.76	0.00	4,010.80	71.9
727.000 HEATING/NATURAL GAS	7,400.00	7,400.00	5,094.21	0.00	0.00	2,305.79	68.8
728.000 MAINT. BUILDINGS/GROUNDS	12,000.00	12,000.00	14,017.23	2,580.02	0.00	-2,017.23	116.8
728.050 ALARM SYSTEM MAINTENANCE	700.00	700.00	416.25	0.00	0.00	283.75	59.5
735.000 INTERVIEW COSTS	100.00	100.00	655.75	0.00	0.00	-555.75	655.8
745.014 CONTRACT SERVICES	23,225.00	23,225.00	15,033.06	1,829.42	0.00	8,191.94	64.7
745.021 ADULT PROGRAMS	0.00	0.00	3.38	0.00	0.00	-3.38	0.0
745.022 CHILDRENS PROGRAMS	3,000.00	3,000.00	2,295.47	32.93	0.00	704.53	76.5
755.014 COMPUTER REPLACEMENT	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	0.0
755.020 ADULT COLLECTION-PRINT & ELECT	31,000.00	31,000.00	26,187.57	198.96	0.00	4,812.43	84.5
755.021 JUVEN COLLECTION-PRNT & ELECTR	15,500.00	15,500.00	14,645.92	144.80	0.00	854.08	94.5
Operating Expenses	684,479.00	684,479.00	485,972.50	41,632.80	0.00	198,506.50	71.0
BROWNELL LIBRARY	684,479.00	684,479.00	485,972.50	41,632.80	0.00	198,506.50	71.0
Dept: 900.000 PLANNING AND ZONING DEPT.							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	129,436.00	129,436.00	92,175.23	9,566.40	0.00	37,260.77	71.2
720.010 SALARIES OVERTIME	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
720.022 SOCIAL SECURITY	10,305.00	10,305.00	7,188.18	793.88	0.00	3,116.82	69.8
720.024 UNEMPLOYMENT INSURANCE	435.00	435.00	372.86	107.22	0.00	62.14	85.7
720.026 WORKERS COMP INSURANCE	506.00	506.00	1,414.16	146.50	0.00	-908.16	279.5
720.028 HEALTH INS & OTHER BENEFITS	33,038.00	33,038.00	22,131.32	218.32	0.00	10,906.68	67.0
720.030 RETIREMENT	12,944.00	12,944.00	9,167.52	956.64	0.00	3,776.48	70.8
720.032 LIABILITY & PROPERTY INS.	2,147.00	2,147.00	2,067.31	0.00	0.00	79.69	96.3
720.034 PUBLIC OFFICIALS LIABILITY INS	5,600.00	5,600.00	5,571.75	0.00	0.00	28.25	99.5
720.050 BOARD MEMBER FEES	3,600.00	3,600.00	2,700.00	900.00	0.00	900.00	75.0
723.000 SUPPLIES	2,500.00	2,500.00	1,163.28	104.34	0.00	1,336.72	46.5
723.001 POSTAGE	1,000.00	1,000.00	185.02	0.00	0.00	814.98	18.5
723.055 COMPUTER EXPENSES	4,705.00	4,705.00	2,208.57	0.00	0.00	2,496.43	46.9
724.000 TRAINING, CONFERENCES, DUES	4,500.00	4,500.00	1,348.23	0.00	0.00	3,151.77	30.0
725.000 TELEPHONE SERVICES	1,524.00	1,524.00	1,205.45	160.86	0.00	318.55	79.1
725.025 COMMUNICATIONS	2,000.00	2,000.00	1,590.00	220.00	0.00	410.00	79.5
728.030 VEHICLE MAINTENANCE-TRAVEL	3,000.00	3,000.00	1,800.00	200.00	0.00	1,200.00	60.0
745.031 LEGAL SERVICES	14,000.00	14,000.00	149.00	83.00	0.00	13,851.00	1.1
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	-2,481.13	-2,481.13	0.00	6,481.13	-62.0
745.050 PRINTING AND ADVERTISING	5,000.00	5,000.00	1,355.17	0.00	0.00	3,644.83	27.1
745.051 RECORDING FEES	2,500.00	2,500.00	1,440.00	0.00	0.00	1,060.00	57.6

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Fund: 100 - GENERAL FUND							
Expenditures							
Dept: 900.000 PLANNING AND ZONING DEPT.							
Operating Expenses	244,740.00	244,740.00	152,751.92	10,976.03	0.00	91,988.08	62.4
PLANNING AND ZONING DEPT.	244,740.00	244,740.00	152,751.92	10,976.03	0.00	91,988.08	62.4
Dept: 910.000 ECONOMIC DEVELOPMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	35,196.00	35,196.00	25,074.58	2,697.60	0.00	10,121.42	71.2
720.022 SOCIAL SECURITY	2,696.00	2,696.00	2,006.29	194.88	0.00	689.71	74.4
720.024 UNEMPLOYMENT INSURANCE	250.00	250.00	110.04	36.68	0.00	139.96	44.0
720.026 WORKERS COMP INSURANCE	149.00	149.00	114.72	11.59	0.00	34.28	77.0
720.028 HEALTH INS & OTHER BENEFITS	4,967.00	4,967.00	5,805.16	108.17	0.00	-838.16	116.9
720.030 RETIREMENT	3,520.00	3,520.00	2,507.46	269.76	0.00	1,012.54	71.2
745.025 BLOCK PARTY EXPENSE	7,000.00	7,000.00	6,709.68	0.00	0.00	290.32	95.9
745.040 COMMUNITY EVENTS & PROGRAMS	5,850.00	5,850.00	3,119.32	0.00	0.00	2,730.68	53.3
745.054 ANNUAL SUPPORT OF ORGNIZATIONS	9,000.00	9,000.00	8,920.00	0.00	0.00	80.00	99.1
748.000 NEW PROGRAMS	2,000.00	2,000.00	455.00	0.00	0.00	1,545.00	22.8
748.010 MATCHING GRANT FUNDS	9,000.00	9,000.00	877.20	0.00	0.00	8,122.80	9.7
Operating Expenses	79,628.00	79,628.00	55,699.45	3,318.68	0.00	23,928.55	69.9
ECONOMIC DEVELOPMENT	79,628.00	79,628.00	55,699.45	3,318.68	0.00	23,928.55	69.9
Dept: 920.000 GRANT & OTH UNANTC. EXPENDITUR							
Acct Class: 7000 Operating Expenses							
755.020 ADULT COLLECTION-PRINT & ELECT	0.00	0.00	627.08	13.78	0.00	-627.08	0.0
755.021 JUVEN COLLECTION-PRNT & ELECTR	0.00	0.00	388.99	10.00	0.00	-388.99	0.0
759.010 Library Grant Expenditures	0.00	0.00	500.00	0.00	0.00	-500.00	0.0
759.011 LIBRARY DONATION EXPENDITURES	0.00	0.00	7,311.58	232.17	0.00	-7,311.58	0.0
759.032 STATE GRANT EXPENDITURES	0.00	0.00	4,000.00	0.00	0.00	-4,000.00	0.0
759.070 STREET DEPT GRANT EXPENDITURES	0.00	0.00	600.00	0.00	0.00	-600.00	0.0
Operating Expenses	0.00	0.00	13,427.65	255.95	0.00	-13,427.65	0.0
GRANT & OTH UNANTC. EXPENDITUR	0.00	0.00	13,427.65	255.95	0.00	-13,427.65	0.0
Expenditures	3,344,713.00	3,344,713.00	2,414,086.60	286,702.30	0.00	930,626.40	72.2
Net Effect for GENERAL FUND							
Change in Fund Balance:			848,889.69	-210,872.79	0.00	-883,889.69	2,425.4
Fund: 152 - GEN FUND ROLLING STOCK RESERVE			848,889.69				
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	136.18	0.00	0.00	-136.18	0.0
599.000 CONTRIB FROM GENERAL FUND	0.00	0.00	167,718.00	55,906.00	0.00	-167,718.00	0.0
Revenue	0.00	0.00	167,854.18	55,906.00	0.00	-167,854.18	0.0
Acct Class: 4900 GRANTS & DONATIONS							
432.095 FROM TOWN FOR LADDER TRUCK	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	0.0
GRANTS & DONATIONS	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	0.0
Dept: 000.000	0.00	0.00	267,854.18	55,906.00	0.00	-267,854.18	0.0
Revenues	0.00	0.00	267,854.18	55,906.00	0.00	-267,854.18	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
710.030 FIRE TRUCK LOAN PRINCIPAL	0.00	0.00	50,000.00	0.00	0.00	-50,000.00	0.0

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Fund: 200 - GEN FUND CAPITAL RESERVE FUND							
Expenditures							
Dept: 000.000							
Acct Class: 8000 Capital Projects							
750.155 MULTI-USE PATH NORTH	0.00	0.00	16,313.36	0.00	0.00	-16,313.36	0.0
750.169 CRESCENT CONNECTOR	0.00	0.00	229,160.18	-217.06	0.00	-229,160.18	0.0
750.171 LINCOLN ST. SDWLK EXTENSION	0.00	0.00	280,128.17	0.00	0.00	-280,128.17	0.0
750.175 VILLAGE OFFICE RENOVATIONS	0.00	0.00	19,386.50	0.00	0.00	-19,386.50	0.0
750.176 FIRE HOUSE ROOF	0.00	0.00	23,555.00	0.00	0.00	-23,555.00	0.0
750.177 WOODS END RECONSTRUCTION (14)	0.00	0.00	30,458.24	0.00	0.00	-30,458.24	0.0
750.700 CAPITAL RES. PAVING	0.00	0.00	124,176.43	0.00	0.00	-124,176.43	0.0
Capital Projects	0.00	0.00	723,177.88	-217.06	0.00	-723,177.88	0.0
Dept: 000.000	0.00	0.00	723,177.88	-217.06	0.00	-723,177.88	0.0
Expenditures	0.00	0.00	723,177.88	-217.06	0.00	-723,177.88	0.0
Net Effect for GEN FUND CAPITAL RESERVE FUND	0.00	0.00	-192,022.37	66,932.95	0.00	192,022.37	0.0
Change in Fund Balance:			-192,022.37				
Fund: 210 - LAND ACQUISITION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	117.03	0.00	0.00	-117.03	0.0
Revenue	0.00	0.00	117.03	0.00	0.00	-117.03	0.0
Dept: 000.000	0.00	0.00	117.03	0.00	0.00	-117.03	0.0
Revenues	0.00	0.00	117.03	0.00	0.00	-117.03	0.0
Expenditures							
Dept: 000.000							
Acct Class: 7000 Operating Expenses							
750.010 CONTRIB FOR WHIT FARM EASEMENT	0.00	0.00	20,000.00	0.00	0.00	-20,000.00	0.0
Operating Expenses	0.00	0.00	20,000.00	0.00	0.00	-20,000.00	0.0
Dept: 000.000	0.00	0.00	20,000.00	0.00	0.00	-20,000.00	0.0
Expenditures	0.00	0.00	20,000.00	0.00	0.00	-20,000.00	0.0
Net Effect for LAND ACQUISITION FUND	0.00	0.00	-19,882.97	0.00	0.00	19,882.97	0.0
Change in Fund Balance:			-19,882.97				
Fund: 230 - WATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	181.96	0.00	0.00	-181.96	0.0
445.000 MISC. - UNCLASSIFIED RECEIPTS	0.00	0.00	3,484.00	1,528.00	0.00	-3,484.00	0.0
465.010 SALE OF WATER-RESIDENTIAL	787,839.00	787,839.00	496,723.26	0.00	0.00	291,115.74	63.0
465.020 WATER SALES - LARGE USERS	87,413.00	87,413.00	63,321.63	6,638.10	0.00	24,091.37	72.4
465.040 WATER BILLING PENALTIES	3,500.00	3,500.00	2,551.79	562.82	0.00	948.21	72.9
465.045 WATER RECONNECT FEES	0.00	0.00	162.50	0.00	0.00	-162.50	0.0
465.050 MISCELLANEOUS WATER RECEIPTS	15,000.00	15,000.00	9,350.00	1,650.00	0.00	5,650.00	62.3
Revenue	893,752.00	893,752.00	575,775.14	10,378.92	0.00	317,976.86	64.4
Acct Class: 4650 IBM Water Pass Thru Rev							
465.015 SALE OF WATER-IBM	2,149,120.00	2,149,120.00	1,626,710.80	162,854.72	0.00	522,409.20	75.7
465.017 SALE OF WATER - IBM VT TAX	41,931.00	41,931.00	38,942.59	3,885.50	0.00	2,988.41	92.9

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Village of Essex Junction

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Fund: 230 - WATER FUND							
Revenues							
Dept: 000.000							
IBM Water Pass Thru Rev	2,191,051.00	2,191,051.00	1,665,653.39	166,740.22	0.00	525,397.61	76.0
Acct Class: 5990 Non Operating Revenues							
440.010 Interest Earned - Capital Res	0.00	0.00	34.81	0.00	0.00	-34.81	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	82,500.00	27,500.00	0.00	-82,500.00	0.0
Non Operating Revenues	0.00	0.00	82,534.81	27,500.00	0.00	-82,534.81	0.0
Dept: 000.000	3,084,803.00	3,084,803.00	2,323,963.34	204,619.14	0.00	760,839.66	75.3
Revenues	3,084,803.00	3,084,803.00	2,323,963.34	204,619.14	0.00	760,839.66	75.3
Expenditures							
Dept: 650.000 WATER DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	102,349.00	102,349.00	72,838.56	7,680.45	0.00	29,510.44	71.2
720.010 SALARIES OVERTIME	12,300.00	12,300.00	13,650.38	2,706.29	0.00	-1,350.38	111.0
720.020 SALARIES PART TIME	4,729.00	4,729.00	3,503.08	189.63	0.00	1,225.92	74.1
720.022 SOCIAL SECURITY	9,239.00	9,239.00	6,708.98	817.32	0.00	2,530.02	72.6
720.024 UNEMPLOYMENT INSURANCE	564.00	564.00	447.92	136.80	0.00	116.08	79.4
720.026 WORKERS COMP INSURANCE	4,447.00	4,447.00	4,565.22	537.01	0.00	-118.22	102.7
720.028 HEALTH INS & OTHER BENEFITS	42,180.00	42,180.00	25,818.48	293.03	0.00	16,361.52	61.2
720.030 RETIREMENT	10,235.00	10,235.00	7,135.36	766.01	0.00	3,099.64	69.7
720.032 LIABILITY & PROPERTY INS.	3,305.00	3,305.00	2,960.45	0.00	0.00	344.55	89.6
720.040 INTEREST EXPENSE	100.00	100.00	0.00	0.00	0.00	100.00	0.0
723.000 SUPPLIES	5,000.00	5,000.00	1,799.56	0.00	0.00	3,200.44	36.0
723.001 POSTAGE	1,500.00	1,500.00	1,109.32	0.00	0.00	390.68	74.0
723.020 GAS, GREASE AND OIL	2,800.00	2,800.00	2,372.56	0.00	0.00	427.44	84.7
723.041 METERS AND PARTS	2,000.00	2,000.00	607.92	0.00	0.00	1,392.08	30.4
723.042 DISTRIBUTION MATERIALS	8,000.00	8,000.00	1,272.35	0.00	0.00	6,727.65	15.9
723.055 COMPUTER EXPENSES	600.00	600.00	1,066.80	0.00	0.00	-466.80	177.8
723.065 WATER AND SEWER CHARGE	350.00	350.00	408.94	0.00	0.00	-58.94	116.8
724.000 TRAINING, CONFERENCES, DUES	2,000.00	2,000.00	712.50	0.00	0.00	1,287.50	35.6
726.000 ELECTRICAL SERVICE	650.00	650.00	409.90	0.00	0.00	240.10	63.1
727.000 HEATING/NATURAL GAS	3,500.00	3,500.00	2,042.85	0.00	0.00	1,457.15	58.4
728.020 MAINTENANCE OTHER	1,000.00	1,000.00	1,144.99	28.51	0.00	-144.99	114.5
728.034 WATER LINES MAINT-BREAKS	16,000.00	16,000.00	232.50	0.00	0.00	15,767.50	1.5
729.000 UNIFORMS, BOOTS, ETC	1,000.00	1,000.00	891.94	246.00	0.00	108.06	89.2
745.014 CONTRACT SERVICES	111,336.00	111,336.00	83,502.00	27,834.00	0.00	27,834.00	75.0
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
745.041 AUDIT	3,293.00	3,293.00	3,266.00	0.00	0.00	27.00	99.2
745.042 CWD WATER PURCHASE	424,297.00	424,297.00	276,446.40	0.00	0.00	147,850.60	65.2
745.050 PRINTING AND ADVERTISING	1,700.00	1,700.00	533.85	0.00	0.00	1,166.15	31.4
750.020 TRANS TO CAPITAL RESERVE	110,000.00	110,000.00	82,500.00	27,500.00	0.00	27,500.00	75.0
770.510 STATE WATER TAX	8,278.00	8,278.00	7,831.12	0.00	0.00	446.88	94.6
Operating Expenses	893,752.00	893,752.00	605,779.93	68,735.05	0.00	287,972.07	67.8
Acct Class: 7800 IBM Water Costs							
745.043 CWD Water Purchase - IBM	2,149,120.00	2,149,120.00	1,456,319.52	0.00	0.00	692,800.48	67.8
770.511 State Water Tax - IBM	41,931.00	41,931.00	34,745.87	0.00	0.00	7,185.13	82.9
IBM Water Costs	2,191,051.00	2,191,051.00	1,491,065.39	0.00	0.00	699,985.61	68.1
Acct Class: 8000 Capital Projects							
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	47,601.31	1,309.75	0.00	-47,601.31	0.0
750.426 UTILITY RATE STUDY	0.00	0.00	256.91	0.00	0.00	-256.91	0.0
Capital Projects	0.00	0.00	47,858.22	1,309.75	0.00	-47,858.22	0.0
WATER DEPARTMENT	3,084,803.00	3,084,803.00	2,144,703.54	70,044.80	0.00	940,099.46	69.5

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Fund: 230 - WATER FUND							
Expenditures	3,084,803.00	3,084,803.00	2,144,703.54	70,044.80	0.00	940,099.46	69.5
Net Effect for WATER FUND	0.00	0.00	179,259.80	134,574.34	0.00	-179,259.80	0.0
Change in Fund Balance:			179,259.80				
Fund: 400 - SANITATION FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
432.040 MISCELLANEOUS SEWER RECEIPTS	20,000.00	20,000.00	28,000.00	3,000.00	0.00	-8,000.00	140.0
440.000 INTEREST EARNINGS	0.00	0.00	145.23	0.00	0.00	-145.23	0.0
442.000 ESSEX PUMP STATION FEES	25,075.00	25,075.00	15,019.11	0.00	0.00	10,055.89	59.9
442.010 2 PARY AGREEMNT REV	15,000.00	15,000.00	7,500.00	0.00	0.00	7,500.00	50.0
500.000 ANNUAL CUSTOMER CHARGE	391,670.00	391,670.00	345,348.47	0.00	0.00	46,321.53	88.2
500.001 ANNUAL CUSTOMER CHARGE - PEN	1,800.00	1,800.00	1,775.64	524.20	0.00	24.36	98.6
Revenue	453,545.00	453,545.00	397,788.45	3,524.20	0.00	55,756.55	87.7
Acct Class: 5990 Non Operating Revenues							
430.012 WWTF CAPACITY SALE REVENUE	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	681.44	0.00	0.00	-681.44	0.0
440.020 INTEREST WWTF RESERV	0.00	0.00	538.51	0.00	0.00	-538.51	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	56,250.00	18,750.00	0.00	-56,250.00	0.0
Non Operating Revenues	0.00	0.00	157,469.95	18,750.00	0.00	-157,469.95	0.0
Dept: 000.000	453,545.00	453,545.00	555,258.40	22,274.20	0.00	-101,713.40	122.4
Revenues	453,545.00	453,545.00	555,258.40	22,274.20	0.00	-101,713.40	122.4
Expenditures							
Dept: 400.000 SANITATION DEPARTMENT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	85,049.00	85,049.00	52,211.85	5,557.48	0.00	32,837.15	61.4
720.010 SALARIES OVERTIME	10,865.00	10,865.00	8,538.50	1,505.30	0.00	2,326.50	78.6
720.020 SALARIES PART TIME	4,729.00	4,729.00	3,657.44	189.63	0.00	1,071.56	77.3
720.022 SOCIAL SECURITY	7,822.00	7,822.00	4,790.94	564.58	0.00	3,031.06	61.2
720.024 UNEMPLOYMENT INSURANCE	564.00	564.00	346.77	94.75	0.00	217.23	61.5
720.026 WORKERS COMP INSURANCE	4,285.00	4,285.00	2,538.72	282.92	0.00	1,746.28	59.2
720.028 HEALTH INS & OTHER BENEFITS	39,416.00	39,416.00	22,466.16	282.36	0.00	16,949.84	57.0
720.030 RETIREMENT	8,505.00	8,505.00	5,308.57	571.84	0.00	3,196.43	62.4
720.032 LIABILITY & PROPERTY INS.	5,628.00	5,628.00	4,766.72	0.00	0.00	861.28	84.7
723.000 SUPPLIES	1,000.00	1,000.00	510.05	0.00	0.00	489.95	51.0
723.001 POSTAGE	3,000.00	3,000.00	2,674.45	0.00	0.00	325.55	89.1
723.020 GAS, GREASE AND OIL	3,000.00	3,000.00	1,749.51	0.00	0.00	1,250.49	58.3
723.041 METERS AND PARTS	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
723.055 COMPUTER EXPENSES	1,200.00	1,200.00	2,133.60	0.00	0.00	-933.60	177.8
723.065 WATER AND SEWER CHARGE	1,500.00	1,500.00	337.42	0.00	0.00	1,162.58	22.5
724.000 TRAINING, CONFERENCES, DUES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
726.000 ELECTRICAL SERVICE	8,200.00	8,200.00	6,469.98	0.00	0.00	1,730.02	78.9
727.000 HEATING/NATURAL GAS	1,800.00	1,800.00	1,122.58	0.00	0.00	677.42	62.4
728.020 MAINTENANCE OTHER	1,500.00	1,500.00	787.27	0.00	0.00	712.73	52.5
728.040 PUMP STATION MAINTENANCE	5,500.00	5,500.00	617.10	0.00	0.00	4,882.90	11.2
728.060 SANITATION LINES MAINTENANCE	5,000.00	5,000.00	205.42	0.00	0.00	4,794.58	4.1
728.063 SUSIE WILSON PS COSTS	8,000.00	8,000.00	4,850.04	0.00	0.00	3,149.96	60.6
728.064 WEST ST PS COSTS	13,500.00	13,500.00	5,389.33	18.75	0.00	8,110.67	39.9
729.000 UNIFORMS, BOOTS, ETC	1,000.00	1,000.00	1,165.56	106.00	0.00	-165.56	116.6
735.000 INTERVIEW COSTS	0.00	0.00	306.00	0.00	0.00	-306.00	0.0
745.014 CONTRACT SERVICES	141,636.00	141,636.00	106,227.00	35,409.00	0.00	35,409.00	75.0
745.015 RIGHT OF WAY AGREEMENTS	8,700.00	8,700.00	7,171.12	0.00	0.00	1,528.88	82.4
745.039 OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	495.00	0.00	0.00	505.00	49.5
745.041 AUDIT	1,646.00	1,646.00	1,633.00	0.00	0.00	13.00	99.2
745.050 PRINTING AND ADVERTISING	0.00	0.00	833.74	0.00	0.00	-833.74	0.0

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Village of Essex Junction

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 400 - SANITATION FUND							
Expenditures							
Dept: 400.000 SANITATION DEPARTMENT							
Acct Class: 7000 Operating Expenses							
750.020 TRANS TO CAPITAL RESERVE	75,000.00	75,000.00	56,250.00	18,750.00	0.00	18,750.00	75.0
755.023 CAPITAL OUTLAY	0.00	0.00	1,205.00	0.00	0.00	-1,205.00	0.0
Operating Expenses	453,545.00	453,545.00	306,758.84	63,332.61	0.00	146,786.16	67.6
Acct Class: 8000 Capital Projects							
750.211 METER REPLACEMENT PROGRAM	0.00	0.00	95,203.90	2,619.00	0.00	-95,203.90	0.0
750.425 INFILTRATION & INFLOW STUDY	0.00	0.00	2,293.32	0.00	0.00	-2,293.32	0.0
750.426 UTILITY RATE STUDY	0.00	0.00	256.93	0.00	0.00	-256.93	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	4,461.40	0.00	0.00	-4,461.40	0.0
794.062 TRANS TO WWTF FOR DEBT PYMNTS	0.00	0.00	30,808.80	0.00	0.00	-30,808.80	0.0
Capital Projects	0.00	0.00	133,024.35	2,619.00	0.00	-133,024.35	0.0
SANITATION DEPARTMENT	453,545.00	453,545.00	439,783.19	65,951.61	0.00	13,761.81	97.0
Expenditures	453,545.00	453,545.00	439,783.19	65,951.61	0.00	13,761.81	97.0
Net Effect for SANITATION FUND	0.00	0.00	115,475.21	-43,677.41	0.00	-115,475.21	0.0
Change in Fund Balance:			115,475.21				
Fund: 600 - WASTEWATER FUND							
Revenues							
Dept: 000.000							
Acct Class: 4000 Revenue							
440.000 INTEREST EARNINGS	0.00	0.00	224.22	0.00	0.00	-224.22	0.0
445.000 MISC. - UNCLASSIFIED RECEIPTS	0.00	0.00	46.45	0.00	0.00	-46.45	0.0
460.011 VILLAGE USER PENALTIES	2,800.00	2,800.00	2,325.14	619.83	0.00	474.86	83.0
460.012 VILLAGE USER CHARGE	677,209.00	677,209.00	447,684.87	0.00	0.00	229,524.13	66.1
460.013 WASTEWATER CHARGE - ESSEX	434,242.00	434,242.00	289,497.12	0.00	0.00	144,744.88	66.7
460.014 WASTEWATER CHARGE - WILLISTON	567,359.00	567,359.00	425,523.51	47,280.39	0.00	141,835.49	75.0
460.016 PUMP STATION MAINT. FEE	30,300.00	30,300.00	22,725.00	7,575.00	0.00	7,575.00	75.0
460.025 VILL. SEPTAGE DISCHARGE INCOME	12,000.00	12,000.00	11,952.92	1,154.46	0.00	47.08	99.6
460.026 SHARED SEPTAGE REVENUES	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
460.027 VILLAGE LEACHATE REVENUES	0.00	0.00	12,317.50	93.67	0.00	-12,317.50	0.0
Revenue	1,729,910.00	1,729,910.00	1,212,296.73	56,723.35	0.00	517,613.27	70.1
Acct Class: 5990 Non Operating Revenues							
430.013 ESSEX - DEBT PAYMENT	0.00	0.00	28,476.35	0.00	0.00	-28,476.35	0.0
430.014 WILLISTON - DEBT PAYMENT	0.00	0.00	26,152.44	0.00	0.00	-26,152.44	0.0
430.015 ESSEX JCT - DEBT PAYMENT	0.00	0.00	30,808.80	0.00	0.00	-30,808.80	0.0
440.010 Interest Earned - Capital Res	0.00	0.00	406.99	0.00	0.00	-406.99	0.0
440.012 WWTF REFURB INTEREST	0.00	0.00	1,276.32	0.00	0.00	-1,276.32	0.0
445.100 SALE OF ASSET	0.00	0.00	4,500.00	1,500.00	0.00	-4,500.00	0.0
465.055 CURRENT YR CONTRIBUTION INCOME	0.00	0.00	127,500.00	42,500.00	0.00	-127,500.00	0.0
Non Operating Revenues	0.00	0.00	219,120.90	44,000.00	0.00	-219,120.90	0.0
Dept: 000.000	1,729,910.00	1,729,910.00	1,431,417.63	100,723.35	0.00	298,492.37	82.7
Revenues	1,729,910.00	1,729,910.00	1,431,417.63	100,723.35	0.00	298,492.37	82.7
Expenditures							
Dept: 600.000 WASTEWATER TREATMENT PLANT							
Acct Class: 7000 Operating Expenses							
720.000 SALARIES REGULAR	286,000.00	286,000.00	203,381.33	21,030.33	0.00	82,618.67	71.1
720.010 SALARIES OVERTIME	42,000.00	42,000.00	26,076.22	2,051.75	0.00	15,923.78	62.1
720.020 SALARIES PART TIME	12,000.00	12,000.00	4,807.20	379.61	0.00	7,192.80	40.1
720.022 SOCIAL SECURITY	26,492.00	26,492.00	17,400.24	1,779.87	0.00	9,091.76	65.7
720.024 UNEMPLOYMENT INSURANCE	1,637.00	1,637.00	1,001.47	257.40	0.00	635.53	61.2
720.026 WORKERS COMP INSURANCE	16,055.00	16,055.00	5,750.30	580.68	0.00	10,304.70	35.8

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Village of Essex Junction

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 600 - WASTEWATER FUND							
Expenditures							
Dept: 600.000 WASTEWATER TREATMENT PLANT							
Acct Class: 7000 Operating Expenses							
720.028 HEALTH INS & OTHER BENEFITS	124,767.00	124,767.00	73,646.67	796.20	0.00	51,120.33	59.0
720.030 RETIREMENT	28,600.00	28,600.00	19,883.88	2,112.17	0.00	8,716.12	69.5
720.032 LIABILITY & PROPERTY INS.	25,000.00	25,000.00	20,887.71	0.00	0.00	4,112.29	83.6
720.040 INTEREST EXPENSE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
723.000 SUPPLIES	17,000.00	17,000.00	9,601.82	0.00	0.00	7,398.18	56.5
723.013 CHEMICALS	185,000.00	185,000.00	110,348.50	0.00	0.00	74,651.50	59.6
723.020 GAS, GREASE AND OIL	6,000.00	6,000.00	3,547.38	0.00	0.00	2,452.62	59.1
723.065 WATER AND SEWER CHARGE	6,000.00	6,000.00	1,843.47	0.00	0.00	4,156.53	30.7
724.000 TRAINING, CONFERENCES, DUES	6,500.00	6,500.00	3,116.22	150.00	0.00	3,383.78	47.9
725.000 TELEPHONE SERVICES	4,300.00	4,300.00	2,735.95	154.27	0.00	1,564.05	63.6
726.000 ELECTRICAL SERVICE	200,000.00	200,000.00	119,616.82	0.00	0.00	80,383.18	59.8
727.000 HEATING/NATURAL GAS	11,000.00	11,000.00	22,076.82	0.00	0.00	-11,076.82	200.7
728.020 MAINTENANCE OTHER	70,000.00	70,000.00	37,730.78	247.80	0.00	32,269.22	53.9
728.030 VEHICLE MAINTENANCE-TRAVEL	3,500.00	3,500.00	1,521.38	0.00	0.00	1,978.62	43.5
729.000 UNIFORMS, BOOTS, ETC	4,500.00	4,500.00	2,713.47	0.00	0.00	1,786.53	60.3
745.000 CONTRACT LABORATORY SERVICE	8,000.00	8,000.00	4,987.73	1,882.00	0.00	3,012.27	62.3
745.014 CONTRACT SERVICES	55,668.00	55,668.00	41,751.00	13,917.00	0.00	13,917.00	75.0
745.031 LEGAL SERVICES	1,000.00	1,000.00	3,184.50	478.50	0.00	-2,184.50	318.5
745.033 GRIT DISPOSAL	7,000.00	7,000.00	4,322.38	0.00	0.00	2,677.62	61.7
745.034 SLUDGE DEWATERING	150,000.00	150,000.00	101,408.55	0.00	0.00	48,591.45	67.6
745.035 SLUDGE MANAGEMENT	170,400.00	170,400.00	80,323.46	2,233.87	0.00	90,076.54	47.1
745.039 OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
745.041 AUDIT	3,866.00	3,866.00	3,834.00	0.00	0.00	32.00	99.2
745.052 WWTF ANNUAL PERMIT FEE	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
750.020 TRANS TO CAPITAL RESERVE	170,000.00	170,000.00	127,500.00	42,500.00	0.00	42,500.00	75.0
755.013 LOAN PAYMENT	51,625.00	51,625.00	0.00	0.00	0.00	51,625.00	0.0
755.023 CAPITAL OUTLAY	4,000.00	4,000.00	6,946.00	0.00	0.00	-2,946.00	173.7
Operating Expenses	1,709,910.00	1,709,910.00	1,061,945.25	90,551.45	0.00	647,964.75	62.1
Acct Class: 8000 Capital Projects							
750.426 UTILITY RATE STUDY	0.00	0.00	256.93	0.00	0.00	-256.93	0.0
750.625 WWTF REFURBISH (11)	0.00	0.00	3,337,311.54	37,652.16	0.00	-3,337,311.54	0.0
750.626 RZEDB Interest	0.00	0.00	25,407.59	0.00	0.00	-25,407.59	0.0
750.627 ARRA Loan-AR1-004 Admin Fee	0.00	0.00	736.65	0.00	0.00	-736.65	0.0
750.632 CO-GEN	0.00	0.00	219,075.54	1,631.18	0.00	-219,075.54	0.0
750.633 DIGESTER CLEARNING	0.00	0.00	20,790.42	0.00	0.00	-20,790.42	0.0
750.636 ARC FLASH ANALYSIS	0.00	0.00	15,010.00	0.00	0.00	-15,010.00	0.0
Capital Projects	0.00	0.00	3,618,588.67	39,283.34	0.00	-3,618,588.67	0.0
WASTEWATER TREATMENT PLANT	1,709,910.00	1,709,910.00	4,680,533.92	129,834.79	0.00	-2,970,623.92	273.7
Expenditures	1,709,910.00	1,709,910.00	4,680,533.92	129,834.79	0.00	-2,970,623.92	273.7
Net Effect for WASTEWATER FUND	20,000.00	20,000.00	-3,249,116.29	-29,111.44	0.00	3,269,116.29	6,245.6
Change in Fund Balance:			-3,249,116.29				
Grand Total Net Effect:	-15,000.00	-15,000.00	-2,447,196.19	-26,248.35	0.00	2,432,196.19	