

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE
MINUTES OF MEETING
May 8, 2017**

MEMBERS PRESENT: Rick Hamlin, Jud Lawrie, Gabe Epstein, Micah Hagan, Raj Chawla, Phoebe Spencer (via Skype), Eric Bowker

ADMINISTRATION: Darby Mayville, Community Relations/Economic Development Assistant

1. CALL TO ORDER

Rick called the meeting to order at 5:45 PM.

2. MINUTES REVIEW

MOTION by MICAH, SECOND by JUD, to approve the APRIL meeting minutes. ALL IN FAVOR. MOTION PASSED.

3. CYCLE DE MAYO

The committee updated their task list for Saturday's event:

What	Who	Comments/Status
Contact local bike shops to see if any of them are able to attend and/or provide raffle prizes.	Eric	In progress. Expects to have some prizes available.
Acquire materials for the bike skills course – cones, etc.	“	In hand.
Contact Richard Tom Foundation.	“	Pending
Conduct Bike Rodeo.	“	
Confirm date with EJRP.	“	Done.
Ask Rosalind Hutton if she is able to help out with the event.	“	Will do this week.
Get in touch with bike polo players.	“	Not yet.
Check into the possibility of moving the event location to the front parking lot at EJRP.	“	Done.
Contact Cycle Recycle re. participating, interest in receiving bicycle donations.	“	Waiting to hear back.

Tables, chairs.	“	Will get from EJRP
Pavement marking spray cans.	Rick	In hand.
Logo stickers for event.	“	Will do.
Barrels	“	Will do.
Helium balloons	“	In hand.
Caution tape	“	In hand.
Waiver/Release Form	:	Will add text about photos from Raj.
Event info on CVE sign.	“	
Add year of event to the logo.	“	
Contact Del’s Ride.	Raj	
Contact the Green Mountain Bike Club, the Fellowship of the Wheel, and the Essex Trails Committee.	“	No response.
Scavenger Hunt	“	In progress. Committee reviewed draft. Need to buy golf pencils.
Contact Local Motion to see if they can assist.	Phoebe	No response.
Purchase ice cream vouchers	Gabe	Will do.
Lend work stand.	Jeff	Will leave in garage.
Tire pump/repair tools	Micah	Will bring.
Contact childog cart vendor.	“	Confirmed.
Continue to coordinate with the Maple Street Pump Track.	“	Working on it.
BWAC shirt printing.	Darby	Shirts ready.
Create an event page on Facebook, tag existing businesses.	“	Done. Will tag businesses once available.
Media relations.	“	Event listed on: 7 Days, Burlington Free Press, Find and Go Seek, and the Essex Reporter.
Raffle tickets	“	In hand.
Photos	Raj	Will do if there is something about photos in the release form.
Banner	Darby	Cycle de Mayo banner will be displayed the week before the event.
Two pop up tents	Jud/Rick	In hand.
Push brooms	Raj/Gabe	In hand.

6. PUBLIC INPUT

Raj mentioned that he had spoken to Jake Tran (owner of Firebird Café and Nest) about his interest in putting a bike repair station at Nest. Darby suggested using the Go! Vermont grant for this purpose. He also noted that Jake would be using a cargo bike to transport supplies between the two restaurants. Jake also expressed interest in getting more racks in the downtown area.

Rick said that he would mention this need to his contacts at CTE who were assisting with bike rack construction.

Eric mentioned that he had attended the recent school transportation meeting, and that busing in the Junction will be happening next year.

7. NEXT MEETING & AGENDA

The next meeting will be held on June 19th at 5:45 PM. The agenda will include:

- Minutes Review;
- Cycle de Mayo Follow Up;
- Bike Rack Repair Station;
- Public Input.

8. ADJOURNMENT

MOTION by RICK, SECOND by ERIC to ADJOURN. Adjourned at 6:49 PM.

Respectfully submitted, Darby Mayville.