

VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE MEETING
MONDAY, APRIL 18, 2016 AT 5:45 PM
LINCOLN HALL MEETING ROOM
AGENDA

1. Minutes Review
2. Cycle de Mayo Planning
3. Public Input

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE
MINUTES OF MEETING
April 11, 2016**

MEMBERS PRESENT: Rick Hamlin, Jud Lawrie, Gabe Epstein, Micah Hagan, Phoebe Spencer, Eric Bowker

ADMINISTRATION: Darby Mayville, Community Relations/Economic Development Assistant

1. CALL TO ORDER

Rick called the meeting to order at 5:44 PM.

2. AGENDA ADDITONS

None.

3. MINUTES REVIEW

Gabe noted that the woman speaking in the public input section should have been identified as Cheryl Van Epps.

MOTION BY MICAH, SECOND BY ERIC TO ACCEPT MARCH MEETING MINUTES, WITH CHANGES. MOTION PASSED.

4. CYCLE DE MAYO PLANNING

The 2016 Cycle de Mayo will be held on Saturday, May 7th from 11 AM-2 PM at Maple Street Park.

The following is a list of tasks that need to be completed, and the people that are responsible for them.

Jud

- Create event checklist.
- Bring canopy tent to Cycle de Mayo.

Eric

- He noted that Earl's Bike Shop and Ski Rack will both be suppling materials at the event, and is waiting to hear back from two other shops.
- The Richard Tom Foundation will be at Cycle de Mayo.
- We will be able to use the back portion of the EJRP parking lot for the event.

- He will be in contact with former committee member Rosalind Hutton to see if she is able to help with the event.
- Continue to coordinate with the Maple Street Pump Track.
- Ask Kayhl Cooper if he would be able to DJ the event.
- Eric will bring paint and cones to be used for trigger point paintings, as well as a large broom to help with clean up.

Raj

- Raj did not attend the meeting, but had previously notified committee members that Olympian Leah Davis would not be able to attend Cycle de Mayo.

Rick

- He will be ordering t-shirts for the event, and has asked all committee members to send him the size they would like.
- Check in with Patty Benoit regarding banner specs and placement.
- Contact CVE and the Essex Police closer to the event.
- He will modify the logo to be put on stickers, which will be distributed at the event.
- Contact Local Motion to see if they are willing to cater the event.
- Reach out to former committee member Rosalind Hutton to see if she can bring her canopy tent to the event.
- Rick will bring his first aid kit, a tire pump, as well as the barrels, cones, and racks that are borrowed from Public Works.

Phoebe

- She said that Local Motion is aware of the event, but not certain if they can commit to attend.
- She is waiting to hear back from the UVM Bike Users Group (BUG) to see if they are interested in volunteering for the event.
- Invite the Green Mountain Bike Club, Fellowship of the Wheel, and Essex Trails Committee.

Micah

- Contact chilidog vendor.

Darby

- Create an event page on Facebook, and tag participating businesses for maximum exposure.
- Post request for volunteers.
- Post event information on Front Porch Forum.
- Bring balloons and helium tanks to event.

Gabe

- He reached out to but has not had any luck in contacting the Tweed Riders.

Phoebe asked how many people attended the event last year. Rick estimated around 50-60 people.

Micah asked if EJRP would help to promote Cycle de Mayo. Eric said that they would promote it through their e-mail lists and social media.

Eric suggested that the committee consider creating a map for the slow ride. He also suggested contacting the bike recycle group to see if they could use Cycle de Mayo as a special drop-off spot.

It was decided that the raffle will be held right before the slow ride at 1:30 PM.

The committee will do an e-mail check in on April 25th to finalize all details.

4. PUBLIC INPUT

None.

5. NEXT MEETING & AGENDA

TBD

8. ADJOURNMENT

MOTION BY RICK, SECOND BY ERIC TO ADJOURN THE MEETING. MEETING ADJOURNED AT 6:33 PM.

Respectfully submitted, Darby Mayville.