

VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE MEETING
MONDAY, FEBRUARY 8, 2016 AT 5:45 PM
LINCOLN HALL MEETING ROOM
AGENDA

1. Minutes Review
2. Cycle de Mayo Planning
3. Discussion of General Development Standards
4. Public Input

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE
MINUTES OF MEETING
February 8, 2016**

MEMBERS PRESENT: Rick Hamlin, Jud Lawrie, Gabe Epstein, Micah Hagan, Raj Chawla, Jeff Frolik (via Skype)

ADMINISTRATION: Darby Mayville, Community Relations/Economic Development Assistant

1. CALL TO ORDER

Rick called the meeting to order at 5:47 PM.

2. AGENDA ADDITONS

None.

3. MINUTES REVIEW

MOTION BY JUD, SECOND BY RAJ TO ACCEPT JANUARY MEETING MINUTES. MOTION PASSED.

4. CYCLE DE MAYO PLANNING

The committee set the date and time of the 2016 Cycle de Mayo as Saturday, May 7th from 11 AM-2 PM. The event will be held at Maple Street Park.

Rick showed the committee some of the feedback that they had generated from last year's event. Some suggestions included:

- Inviting local bike shops.
- Displaying the event priority list and allowing event participants to rank them.
- Having the raffle closer to the DJ.
- Publicizing the event in Essex Town as well as Essex Junction.

Rick told the committee that it was time for them to start thinking about an event budget, and asked them to brainstorm possible costs for the next meeting.

The committee worked on making a work plan, and the following committee members will be responsible for the following tasks:

Jeff

- Clean up the banner design.

Jud

- Contact local bike shops to see if any of them are able to either attend or provide raffle prizes.

Eric

- Coordinate the bike trailer.
- Check to see if the Burger Barn will be able to attend the event.
- Ask former committee member Rosalind Hutton if she is able to help out with the event.
- Get in touch with the Richard Tom Foundation and bike polo players.

Raj

- Contact Leah Davis, an Olympian from Jericho, to see if she would be able to attend the event, or possibly lead a ride.
- Talk to EJRP to coordinate Cycle de Mayo with any possible events at the pump track.
- Find a DJ.

Rick

- Contact Fork in the Road, the Burlington High School food truck, to see if they would be able to serve food.
- Make the Essex Police aware of the event.
- Contact CVE to ensure that the gate will be open for the slow ride.
- Reach out to the Essex Trails Committee to see if they would like to participate.
- Contact the Green Mountain Bike Club and the Fellowship of the Wheel.

Phoebe

- Contact Local Motion to see if they can assist.

Micah

- Work on the media relations for the event. He plans to get the event information out in mid-March.

Jeff showed the committee an event logo that had been developed. All liked it.

Gabe noted that he would be able to coordinate with the Tree Advisory Committee (TAC) to see if it would be possible for the two events to overlap. Darby noted that she spoke with the committee at their last meeting, and they would not be able to make the May 7th date, and suggested that the BWAC consider moving their event to May 14th. The committee agreed that this date would not work for them, but wanted to thank the TAC for offering to collaborate with them.

Raj suggested the possibility of including a scavenger hunt at the event.

If unable to get a food truck to come to the event, the committee will purchase food from Costco to give away, or charge a nominal fee for.

Rick encouraged all committee members to try to bring one responsible person to volunteer at the event. He will prepare a volunteer write-up and send it to Darby for her to distribute.

5. DISCUSSION OF GENERAL DEVELOPMENT STANDARDS

Not discussed.

6. PUBLIC INPUT

None.

7. NEXT MEETING & AGENDA

- Next Meeting: March 21st at 5:45 PM
- Agenda Items:
 1. Minutes Review
 2. Cycle de Mayo Planning
 3. Public Input

8. ADJOURNMENT

MOTION BY JUD, SECOND BY PHOEBE TO ADJOURN THE MEETING. MEETING ADJOURNED AT 6:45 PM.

Respectfully submitted, Darby Mayville.