

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE MEETING
MONDAY, JANUARY 11, 2016 AT 5:45 PM
LINCOLN HALL MEETING ROOM**

AGENDA

1. Minutes Review
2. Project Rankings
3. Cycle de Mayo Planning
4. Discussion of General Development Standards
5. Public Input

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE
MINUTES OF MEETING
JANUARY 11, 2016**

MEMBERS PRESENT: Rick Hamlin, Jud Lawrie, Gabe Epstein, Eric Bowker, Phoebe Spencer, Jeff Frolik (via Skype)

ADMINISTRATION: Darby Mayville, Community Relations/Economic Development Assistant

1. CALL TO ORDER

Rick called the meeting to order at 5:49 PM.

2. AGENDA ADDITONS

None.

3. MINUTES REVIEW

MOTION BY JUD, SECOND BY GABE TO ACCEPT DECEMBER MEETING MINUTES. MOTION PASSED.

4. DISCUSSION OF PROJECT RANKINGS

All members sent Rick a list of their project rankings, and he compiled and averaged them. A document showing all of the rankings is attached to these minutes.

All agreed that the rankings shown met their expectations. Rick said that these would help to formulate a work plan for the committee for the next year or so. This document can be revised and reviewed as needed.

Rick noted that the committee received feedback from three residents during this process. He read their comments out loud, and thanked them for their contributions. These comments appeared to be in line with set committee priorities.

5. CYCLE DE MAYO PLANNING

Darby informed the committee that the Essex Junction Tree Advisory Committee was interested in planning an event at Maple Street Park, also on a Saturday in May. At this event, they plan to plant a tree, introduce a tree walk, and other activities. She asked the committee if they would be interested in combining the two events together.

Rick noted that the planned tree walk could connect with the pedestrian goals of the committee. Combining the two events could also help to get a greater cross-section of the population interested in attending.

The committee all agreed that they are interested in exploring the collaboration. Gabe plans to attend the next Tree Advisory Committee meeting in order to further discuss the event with them.

Eric noted that he had the oldest oak tree in Essex Junction on his front yard, and suggested that the Tree Advisory Committee consider expanding their tree walk out of Maple Street Park, and into the Village as a whole.

The committee began discuss what they liked and did not like about last year's Cycle de Mayo event.

Successes

- The music was a success. Rick will ask Raj to talk to the DJ about participating again this year.
- The bike trailer was very popular. Eric will coordinate with former committee member Rosalind Hutton to ensure that it will be back this year.
- The date of the event was tentatively set for May 7th. Eric will check in with EJRP to ensure that the park is available. He will also check to ensure that there are no other bike related events being planned for the same weekend at the park.
- Local Motion's presence was popular. Phoebe will contact them to see if they are able to come back this year.

New for 2016/Future Tasks

- Phoebe noted that the Euro Diner did not seem to do very well last year. However, all agreed that it would be good to have food available at the event. Eric will check with EJRP to see if it would be possible to have the Burger Barn at Cycle de Mayo. Darby will check to see if any FCFM vendors would be interested in coming.
- Eric will contact the new Richard Tom Foundation, a biking safety group, to see if they would be interested in coming to the event.
- Rick suggested having two separate rides: one for more experienced riders and another for beginners. In order to do so, they will need more ride leaders.
- Jeff suggested creating an event logo, and giving out stickers with the logo at the event.
- Eric will contact bike polo players to see if there is an interest in coming to the event.
- Eric will contact local bike shops to see if they are interested in being present at the event, or providing goods for the raffle.
- Phoebe will contact the Tweed Riders to see if they are interested in coming to the event.
- Rick will contact Public Works to see if they can put up barrels again this year.

Jud reminded the committee that they had done a debrief shortly after the event, and that it would be helpful to look back on that information. Rick will prepare a summary of this for the next meeting. All agreed that it is good to get an early start on marketing for the event.

6. DISCUSSION OF GENERAL DEVELOPMENT STANDARDS

This was tabled until the next meeting. Rick reminded the committee that they would be working on general improvements to the plan, not going through the entire document line by line.

7. PUBLIC INPUT

Rick noted that he still plans to discuss increasing lighting on Pearl Street with Village Manager Pat Scheidel.

8. NEXT MEETING & AGENDA

- Next Meeting: February 8th at 5:45 PM
- Agenda Items:
 1. Minutes Review
 2. Cycle de Mayo Planning
 3. Discussion of General Development Standards
 4. Public Input

9. ADJOURNMENT

MOTION BY JUD, SECOND BY PHOEBE TO ADJOURN THE MEETING. MEETING ADJOURNED AT 6:45 PM.

Respectfully submitted, Darby Mayville.

Short Term	Rank	Average						
Increase police collaboration	4	3.33	3	4	2	3	3	5
Develop bike maps	3	3.17	5	1	1	5	4	3
Increase awareness of road rules	2	3.00	4	5	5	2	1	1
Hold a bike festival	2	3.00	1	2	4	4	5	2
Educate adults and children, emphasizing skills, work with schools	1	2.50	2	3	3	1	2	4
Medium Term								
Collaborate with adjoining communities and Essex Trails Committee	3	3.17	4	3	2	2	4	4
Improve Crosswalk Safety	2	2.33	1	1	4	3	2	3
Advocate for development of West St/ANR/Route 15 Link	1	1.33	2	2	1	1	1	1
Encourage walking busses	5	4.33	5	4	5	4	3	5
Improve public bike racks	4	3.83	3	5	3	5	5	2
Long Term								
Circumnavigation routes around the Five Corners	2	2.33	3	1	2	3	4	1
Speed Enforcement, Traffic Calming	3	3.17	2	5	4	2	2	4
Next Level of Bike Friendly Community, LAB	4	4.50	6	4	3	6	3	5
Village Bike Shop	4	4.50	4	3	5	4	5	6
Route 15 Bike Lanes, West St Ext. to Susie Wilson Road	1	1.50	1	2	1	1	1	3
Bike Route to Richmond	5	5.00	5	6	6	5	6	2