

**VILLAGE OF ESSEX JUNCTION  
BIKE/WALK ADVISORY COMMITTEE  
MINUTES OF MEETING  
June 15, 2015**

**MEMBERS PRESENT:** Rick Hamlin (Chairman); Eric Bowker, Jud Lawrie, Phoebe Spencer, Micah Hagan, Rosalind Hutton. (Jeff Frolik and Raj Chawla were absent.)

**ADMINISTRATION:** None.

**OTHERS PRESENT:** None.

**AGENDA:**

1. Call to Order and Agenda
2. Minutes
3. League of American Bicyclists (LAB) Application Status
4. Grant Applications
5. Summer Events
6. Cycle de Mayo Follow Up
7. Committee Name Change
8. Public Input
9. Adjournment

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**1. CALL TO ORDER and AGENDA**

Chairman Rick Hamlin called the meeting to order at 5:49 PM and noted agenda items #5 & 6 (Summer Events and Cycle de Mayo Follow Up) will be postponed to the next meeting. Discussion of the ADL pedestrian bridge and an update on "Slow Ride" will be added.

**2. MINUTES**

*May 18, 2015*

**MOTION by Jud Lawrie, SECOND by Eric Bowker, to approve the minutes of May 18, 2015 as presented. VOTING: unanimous (5-0) [Rosalind Hutton note present for vote]; motion carried.**

**3. LEAGUE OF AMERICAN BICYCLISTS (LAB) APPLICATION STATUS**

Chairman Hamlin reported:

- The village was awarded bronze status as a bicycle friendly community for the time period 2015-2019. Only two other communities in the State of Vermont (Burlington and Montpelier) have bicycle friendly designation.
- The committee can submit another application prior to 2019 if desired. Kudos to everyone for all the help on getting the designation.
- Public announcement of the recognition is needed. Ideas include:
  - An outdoor event to announce the LAB status.
  - Holding the announcement at the Farmers Market or July 4<sup>th</sup> (concern was expressed that people at these events would not be focused on bicycling so the announcement may not have the desired impact).

- Using the media to spread the word (local newspaper, village newsletter, Vermont Public Radio, social media). A group photo will be taken of the Bike/Walk Committee with bikes at the next meeting for a press release.
- Involving Local Motion (concern was expressed about falsely implying the award is from Local Motion to the village).
- Involving a LAB representative in the announcement.
- Make the announcement at a Board of Trustees meeting which is covered by Channel 17.

Assignments:

1. Rick Hamlin will contact George Tyler about having the designation recognized at a future Trustees meeting and displaying the placard/sign at the meeting.
2. Rick Hamlin will investigate buying more LAB signs for posting at each of the entrances to the community. Additional signs cost \$75 each.
3. Eric Bowker will contact a LAB spokesperson to present the award to the village.
4. Committee members are reminded to bring their bikes to the next meeting for a group photo.

**4. GRANT APPLICATIONS**

Rick Hamlin reported:

- The Trustees authorized submitting a grant application encompassing the path from West Street to Pearl Street (small scale construction grant) and rapid rectangular flashing beacons for crosswalks (large construction grant). It may be possible to do a third grant for a reduced fee for the railroad crossing portion of the path and perhaps the bridge.
- Local match for the small scale grant is 20%. Local match for the large construction grant is 10%.
- There are many locations for the beacons, but the application will likely include one at ADL, one at West Street to the dog park, and one at the Main Street Bridge.
- Grant deadline is July 15, 2015. It is suggested the Bike/Walk Committee meet on July 13<sup>th</sup> to pull the application together.

Assignments:

1. Jud Lawrie will complete Items #1 through #7 on the application.
2. Phoebe Spencer will complete Item #9.
3. Rick Hamlin will forward the executive summary from the UVM study to Phoebe Spencer.
4. Rick Hamlin will complete Item #8 and Items #10 through #14.

**5. DISCUSSION OF ADL PEDESTRIAN BRIDGE**

Rick Hamlin stated the Trustees asked the committee to look at the pedestrian bridge from Briar Lane to the fields behind ADL School. The bridge is in disrepair and the school department wants to remove it. If the committee is interested in the project then a

recommendation should be sent to the Capital Review Committee where a cost estimate will be done and the project will be ranked and put into the capital plan. The path from West Street to Pearl Street ranked very high.

**6. SLOW RIDE UPDATE**

Rick Hamlin reported there has been light participation to date in the Slow Ride event. Everyone is encouraged to participate and bring along a friend. At the end of the month the committee will evaluate whether to continue the event or not.

**7. COMMITTEE NAME CHANGE**

Following discussion of changing 'advisory' to 'action' in the committee name, the committee concurred with the name "Bike/Walk Advisory Committee".

**8. PUBLIC INPUT**

None.

**9 ADJOURNMENT**

**MOTION by Jud Lawrie, SECOND by Micah Hagan, to adjourn the meeting.**

**VOTING: unanimous (6-0); motion carried.**

The meeting was adjourned at 6:38 PM.

*RScty: MERiordan*