

VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE MEETING
MONDAY, APRIL 13, 2015 AT 5:45 PM
LINCOLN HALL MEETING ROOM
AGENDA

1. Minutes Review;
2. Discussion with Local Motion on Regional Bike Network Map;
3. Planning for May Event;
4. Committee Budget;
5. Update Short, Medium, and Long Term Goals;
6. Public Input.

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE
MINUTES OF MEETING
APRIL 13, 2015**

MEMBERS PRESENT: Rick Hamlin, Phoebe Spencer, Jud Lawrie, Rosalind Hutton, Eric Bowker, Raj Chawla

ADMINISTRATION: Darby Mayville, Community Relations/Economic Development Assistant

OTHERS: Katelyn Brewer-Colie of Local Motion, Micah Hagan

1. CALL TO ORDER

Rick called the meeting to order at 5:48 PM.

2. MINUTES REVIEW

MOTION BY PHOEBE, SECOND BY ROSALIND TO ACCEPT MARCH MINUTES. MOTION PASSED.

3. DISCUSSION WITH LOCAL MOTION ON REGIONAL BIKE NETWORK MAP

Prior to the discussion with Local Motion, Rick asked prospective member Micah to introduce himself to the group. Micah said that he lives in Countryside, and has been living in Essex Junction for the past three years. He is a bike commuter and is especially interested in inter-community connectivity.

Katelyn introduced Local Motion to the group. The organization is currently working on expanding their presence all over the state. One method of doing this is the creation of a regional bike network map, which will be a part of their regional bike facility toolkit. This project is in partnership with the Chittenden County Regional Planning Commission (CCRPC), and is intended to create a twenty year vision for biking, with a focus on inter-community connections.

Katelyn brought up the map through a Google My Maps login page. She showed the committee how they can click on selected routes and sees a variety of information on them, such as the type of facility, and what plan a specific project is included in. There is also a layer for projects that have been scoped or are currently undergoing a scoping study. It should be noted that, prior to this project, a bike facility map for the area had not been updated since 2007.

The map showed that bicycle facility upgrades are planned on all major routes leading into the Village. These projects are included in the regional plan, which gives them a funding advantage.

Katelyn is looking for assistance reviewing the map and checking to see if all the information is up to date. She will send out a link to the map for the committee to review.

Rick noted that the committee's biggest project goal, the addition of a bike path from downtown Essex Junction to Richmond, was not on Local Motion's map. He also suggested the importance of having a path along Old Stage Road towards Westford.

Katelyn mentioned that VTrans has updated their project standards so that all new projects must have four foot shoulders. Rick said that this has not really been happening, as many times it would trigger a stormwater permit. Katelyn said that she would talk to her contact at VTrans to see if this could be fixed in some way.

Katelyn said that Local Motion was looking for projects to demo, and asked the committee if they had anything in mind. They are trying to achieve tactical urbanism-when projects are done faster and cheaper by first being done on a trial basis. This allows all stakeholders see the project outcomes before committing to it. It is especially beneficial if there is not agreement on whether or not a project is necessary.

Rick mentioned that path through the Agency of Natural Resources property that was recently scoped by UVM students, saying that this may be a good project to demo.

Rick invited Katelyn and Local Motion to the May event, and she informed the committee that a very well attended bike and pedestrian event was held in Burlington last year, with several streets closed off.

4. PLANNING FOR MAY EVENT

Updates

- Outside space in Maple Street Park, as well as a room inside the recreation building, will be reserved for this event.
- Eric has contacted local bicycle shops and is waiting to hear back from them to see if they are interested in participating in the event.
- Phoebe said that the Bike Users Group at UVM will not be able to make the event due to the fact that it is the day after finals.
- Phoebe said that Local Motion has offered to set up a helmet decorating station, and would like to sell helmets for a \$15 donation.
- Rosalind will be able to use the bike trailer for the event; however she is still looking into the specifics of moving it.
- It was decided that the name of the event would be Cycle De Mayo.
- Rick showed the committee a potential path for the Slow Roll event. He said that CVE has given permission for the riders to go through their property.

Assignments

1. Eric

- Contact friend who runs a pizza truck.

- Work on flyer and event logo.
- Price out event banner.

2. Raj

- Contact the Chinese food truck that is parked near UVM to see if they are willing to participate.
- Talk to ADL to see if event flyers can be sent home with students.
- Check in with DJ friend to see if he would be able to perform at event.
- See if Ben & Jerry's truck can come to the event.

3. Darby

- Check the banner schedule.
- Talk to the Euro Diner to see if they are interested in participating.
- Contact CVE to see if the event information could be placed on their flashing sign.
- Inventory the bubbles and balloons in the basement to see how many will be left over for the event.
- Invite the new editor at the Essex Reporter to the event.
- Post event PR on Village media.

4. Rick

- Write up an event blurb and send it out to the committee.

5. Rosalind

- Put event flyer in the Friday Folders at Village K-3 schools.
- Talk to Essex CHIPS and the EHS Red Cross Club to see if they can provide event volunteers.
- Prepare maps to be available at the event to show parents ideal biking routes to school.

6. Micah

- Micah will talk to his wife, who owns a marketing company, to see if she has any PR suggestions.

5. COMMITTEE BUDGET

This item was tabled.

6. UPDATE SHORT, MEDIUM, AND LONG TERM GOALS

This item was tabled.

7. PUBLIC INPUT

None.

8. NEXT MEETING & AGENDA

- Next Meeting: April 28th at 5:45 PM
- Agenda Items:
 1. Minutes Review;
 2. Planning for May Event;
 3. Public Input.

9. ADJOURNMENT

**MOTION BY ERIC, SECOND BY ROSALIND TO ADJOURN THE MEETING.
MEETING ADJOURNED AT 7:19 PM.**

Respectfully submitted, Darby Mayville.