

**VILLAGE OF ESSEX JUNCTION**  
**BIKE/WALK ADVISORY COMMITTEE MEETING**  
**MONDAY, JANUARY 26, 2015 AT 5:45 PM**  
**LINCOLN HALL MEETING ROOM**

**AGENDA**

1. Minutes Review;
2. Review and Discuss the League of American Bicyclists Matrix and Application;
3. Development of Capital Projects List;
4. FYE16 Budget Discussions;
5. Public Input.

*MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.*

**VILLAGE OF ESSEX JUNCTION  
BIKE/WALK ADVISORY COMMITTEE  
MINUTES OF MEETING  
JANUARY 26, 2015**

**MEMBERS PRESENT: Rick Hamlin, Phoebe Spencer, Jud Lawrie, Jeff Frolik, Eric Bowker, Raj Chawla, Rosalind Hutton**

**ADMINISTRATION: Darby Mayville, Community Relations/Economic Development Assistant**

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**1. CALL TO ORDER**

Rick called the meeting to order at 5:48 PM.

**2. MINUTES REVIEW**

Due to Darby's absence, the minutes for November were not reviewed at the last meeting. Changes to these minutes are as follows:

In section four, the following sentence was changed from: "Rick said that he planned to go in front of the Board of Trustees in December to get formal approval to submit this application," to "Rick said that he planned to request the Board of Trustees approval to submit this application."

In section six, the following sentence was changed from: "The committee decided to have several templates sprayed on the pavement around the Five Corners area in time for this event," to "The committee decided to have several signs posted around the Five Corners area in time for this event."

In section seven, the following paragraph was changed: "Rick and Jeff researched Vermont state law to determine if there are specific signaling movements that bicyclists need to use. It was determined that there was not, and that the state has no preference how you signal, as long as you do so in some way. The committee decided that they would take no further action on this issue." The edited paragraph would read: "Rick and Jeff researched Vermont state law to determine if there are specific signaling movements that bicyclists need to use to signal left turns. It was determined that the state allows both methods. The committee decided that they would take no further action on this issue."

**MOTION BY JUD, SECOND BY PHOEBE TO APPROVE THE NOVEMBER MINUTES, WITH CHANGES. ALL IN FAVOR.**

There was no discussion on the December minutes.

**MOTION BY JEFF, SECOND BY JUD TO APPROVE THE DECEMBER MINUTES. ALL IN FAVOR.**

### **3. AGENDA ADDITIONS**

Rick asked to add a discussion of the upcoming Design Five Corners planning workshop to the agenda. All agreed.

### **4. DESIGN FIVE CORNERS**

The committee decided to pass the following motion:

“Given the efforts of the Bike/Walk Advisory Committee, and studies to date related to bike and pedestrian access within the Village of Essex Junction, the committee requests the opportunity to provide notice of and input in studies related to these issues. We are excited about the Trustee’s interest in bike/walk accessibility, and in the future hope to be included in these discussions.”

**MOTION BY RAJ, SECOND BY ERIC. MOTION PASSED, ALL IN FAVOR.**

### **5. REVIEW AND DISCUSS THE LEAGUE OF AMERICAN BICYCLISTS MATRIX AND APPLICATION**

The committee reviewed and made edits on the League of American Bicyclists questions. Jud said that he will begin uploading the application online tomorrow.

### **6. DEVELOPMENT OF CAPITAL PROJECTS LIST**

This item was tabled until the February meeting.

### **7. FYE16 BUDGET DISCUSSIONS**

This item was tabled until the February meeting.

### **8. PUBLIC INPUT**

None.

### **9. NEXT MEETING & AGENDA**

- Next Meeting: February 9<sup>th</sup> at 5:45 PM
- Agenda Items:
  1. Minutes Review;
  2. Final Review of League of American Bicyclists Application;
  3. Development of Capital Projects List;
  4. FYE16 Budget Discussions;
  5. Public Input.

### **10. ADJOURNMENT**

**MOTION BY JUD, SECOND BY JEFF TO ADJOURN THE MEETING. MEETING  
ADJOURNED AT 6:45 PM.**

Respectfully submitted, Darby Mayville.