

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE MEETING
MONDAY, NOVEMBER 17, 2014 AT 5:45 PM
LINCOLN HALL MEETING ROOM
AGENDA**

- Minutes Review;
- Continue Work on League of American Bicyclists Application;
- Budget Development for FYE 2016;
- Planning for Involvement with the Train Hop;
- Signaling Update;
- Signage Project Update;
- Public Input.

Date Posted:

Initials:

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
BIKE/WALK ADVISORY COMMITTEE
MINUTES OF MEETING
NOVEMBER 17, 2014**

MEMBERS PRESENT: Rick Hamlin, Phoebe Spencer (via Skype), Jud Lawrie, Jeff Frolik, Eric Bowker, Raj Chawla

ADMINISTRATION: Darby Mayville, Community Relations and Economic Development Assistant

1. CALL TO ORDER

The meeting was called to order by Rick at 5:45 PM.

2. AGENDA ADDITIONS

None.

3. MINUTES REVIEW

Raj asked that the quote, "Raj noted that EJRP offers safe biking classes" be changed to "Raj noted that EJRP offers safe mountain biking classes in the summer."

Rick asked that the quotes, "Rick will research a possible skateboard ordinance" and "Rick will investigate the possibility of a bike parking ordinances for major employers" be changed to state "Rick will look in the Land Development Code to determine if the Village has regulations on bike parking for major employers or skateboard use."

MOTION by RAJ, SECOND by JUD, to approve the October minutes, with corrections. VOTING: unanimous; motion carried.

4. WORK ON LEAGUE OF AMERICAN BICYCLISTS APPLICATION

Jud created a matrix which was sent to all the committee members prior to this meeting. He suggested that everyone take on a segment of the application, and fill out as much as they are able to.

Eric mentioned that Burlington is applying for gold level distinction from the League of American Bicyclists. They are comparing their application to other communities of a similar size who have already obtained this distinction. He will send it around to the committee, as he thought that it would be useful to review.

Jud stated that UVM was awarded silver status.

The application section assignments are as follows:

- Encouragement: Jeff
- Engineering: Rick
- Evaluation: Jud & Phoebe
- Enforcement: Raj
- Education: Rosalind & Eric

Jud also offered to make sure that the census information provided in the previous application is up to date.

Rick suggested that all committee members do as much as possible on the application prior to the next meeting. The goal is to have at least 85% of the work complete at this time.

The committee decided to use a Google Drive to compile the information, and copy and paste it into the application.

Eric mentioned that he had a contact at the police department who had indicated a willingness to work with the committee on this application. He felt that this was especially important considering that the committee had limited information on enforcement on hand.

Rick said that he planned to go in front of the Board of Trustees in December to get formal approval to submit this application.

Rick mentioned that VTrans had just released a wiki where citizens could note places where they felt that bike lanes would be appropriate and necessary. This will be discussed further at the next meeting.

5. BUDGET DEVELOPMENT FOR FYE 2016

This item was tabled until the December meeting.

6. PLANNING FOR TRAIN HOP & SIGNAGE UPDATE

The committee decided to have several templates sprayed on the pavement around the Five Corners area in time for this event. Rick said that his company, Hamlin Engineering, would be willing to cover the cost of this.

Jeff suggested that the committee put up 6-7 “guerilla signs” to show attendees how far it would be for them to walk to a certain station. This would serve to both publicize the stops and encourage attendees to walk.

Raj mentioned that many ADL students ride their bikes the wrong way in the bike lane. He suggested that the committee consider signage to let the riders know that they are going the wrong way. Rick said that increased education about this issue needs to happen as well, as the students are sometimes told that they can ride either way in the bike lane.

7. SIGNALING UPDATE

Rick and Jeff researched Vermont state law to determine if there are specific signaling movements that bicyclists need to use. It was determined that there was not, and that the state has no preference how you signal, as long as you do so in some way. The committee decided that they would take no further action on this issue.

8. PUBLIC INPUT

None.

9. MEETING SCHEDULE

Next meeting

- December 15, at 5:45 PM.

Agenda Items

- Minutes Review;
- Continue Work on League of American Bicyclists Application;
- Budget Development for FYE 2016;
- Develop Recommended Bicycle Routes for VTrans Survey;
- Public Input.

10. ADJOURNMENT

MOTION by JUD, SECOND by ERIC to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 6:52 PM.

Respectfully submitted, Darby Mayville