

**VILLAGE OF ESSEX JUNCTION**  
**BIKE/WALK ADVISORY COMMITTEE MEETING**  
**MONDAY, OCTOBER 20, 2014 AT 5:45 PM**  
**LINCOLN HALL MEETING ROOM**  
**AGENDA**

- Minutes Review;
- Bicycle Signaling Discussion;
- Continue Work on League of American Bicyclists Application;
- Public Input.

Date Posted:

Initials:

*MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BIKE/WALK ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.*

**VILLAGE OF ESSEX JUNCTION  
BIKE/WALK ADVISORY COMMITTEE  
MINUTES OF MEETING  
OCTOBER 20, 2014**

**MEMBERS PRESENT:** Rick Hamlin, Rosalind Hutton, Jud Lawrie, Jeff Frolik, Eric Bowker, Raj Chawla

**ADMINISTRATION:** Darby Mayville, Community Relations and Economic Development Assistant

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**1. CALL TO ORDER**

The meeting was called to order by Rick at 5:47 PM.

**2. AGENDA ADDITIONS**

Rick asked to include committee introductions, and general updates to the agenda. All agreed.

**3. INTRODUCTIONS**

Raj, the newest member of the committee, introduced himself to the others. He has been an Essex Junction resident for 10 years, and works for UVM. He is working on a Masters in Public Health. Raj is an avid biker.

All of the other committee members introduced themselves to Raj.

**4. MINUTES REVIEW**

**MOTION by JEFF, SECOND by JUD, to approve the September minutes. VOTING: unanimous; motion carried.**

**5. GENERAL UPDATES**

Darby informed the committee that their Heart & Soul of Essex grant application had been rejected. However, she had heard that some of the previously rejected applications may be funded if Heart & Soul is able to come up with additional funds.

Rick checked the previous minutes and determined that the cost to print a sign for the guerilla signage project would be around \$12. Rosalind will be getting other quotes as well. The group discussed the possibility of alternative funding sources, such as asking for business sponsorships or using some of the materials that Jeff has access to at UVM. Raj suggested that the group consider painting signs on sidewalks, which would cost substantially less. The signage project will be discussed further at the next meeting.

Darby mentioned to the committee that it would be nice for them to participate in some way at this year's Train Hop. She said that there will be a trolley to transport people from one end of Five Corners to the other at the event. The committee thought that this would be a good time to

use the guerilla signs to show attendees how long it would take to walk from one area to another. This will be discussed further at the next meeting.

## **6. BICYCLE SIGNALING DISCUSSION**

This was added to the agenda on the suggestion of a citizen, who felt that too many drivers and bicyclists did not know proper signaling. The committee all agreed that there was a lot of confusion regarding what signals to use, and that many people point in the direction that they wish to go in.

Jeff offered to research this in more detail and report back to the committee at the next meeting.

## **7. WORK ON LEAGUE OF AMERICAN BICYCLISTS APPLICATION**

Jud reminded the committee that they plan to apply for this award in February. He noted that a previous application had been completed before the committee was formed, in 2012. A subcommittee has been reviewing the contents of the previous application and updating it as needed. Jud noted that he will be contacting the League of American Bicyclists for the updated application.

Jud suggested to the committee that they create a table with the following framework:

- The question being presented;
- What the Village's application said in 2012;
- Committee comments;
- The proposed answer for the current application.

Rick suggested converting the current application to Google Docs. This will be done by the next meeting. It is planned for this application to be presented to the Village Trustees in January.

The committee went through the current document and made any applicable changes. They are detailed below:

- Rosalind noted that all Essex Junction schools are a part of Safe Routes to School. Rick suggested that this information be added to the Village website.
- Raj noted that EJRP offers safe biking classes. Rick noted that the library also held a safe biking class, which was hosted by Local Motion. This is also information that could be added to the website. There was some discussion as to whether or not signage would be considered education. The committee could collaborate with Public Works to install "share the road" signs. Raj suggested the possibility of collaborating with an Essex High School student to do a short educational film on this topic.
- Raj offered to contact the Essex Police Department to see if they have written any tickets in the past few years for bicycle related infractions. Rick will research a possible skateboard ordinance.
- Information on EJRP's bike park should be added to the website.
- It was noted that Local Motion may have some biking maps for the county available, and that it is an eventual goal of the committee to develop them for Essex Junction.
- The town Trails Committee may have information on mountain biking access.

- Darby's time spent as the Bike/Walk Coordinator has increased over the years.
- Eric noted that most of the other communities that received awards had ridership percentage information; however this is something that the Village does not have. How to obtain this information was discussed.
- Rick noted that bike boxes will be constructed as a part of the Crescent Connector project. Darby noted that the Village received a grant to install bike racks a few years ago. Others noted seeing more bike racks around than in previous years. Rick will investigate the possibility of a bike parking ordinances for major employers.
- It was noted that, while the Village does not have a multi-modal transportation plan, it has a variety of multi-modal transportation options available.
- It was noted that the Village uses See Click Fix as an online reporting tool. Jeff suggested that the committee promote the use of this.
- Rick said that there are markings to separate bikes from vehicles in many Village arterials. Eric suggested looking at the mileage of arterial roadways and comparing it to that of bike lanes.
- Eric mentioned that there are certified biking instructors in Chittenden County.
- Jeff mentioned that Firebird Café offers a discount for bicyclists.

## 8. PUBLIC INPUT

None.

## 9. MEETING SCHEDULE

### Next meeting

- November 17, at 5:45 PM.

### Agenda Items

- Minutes Review;
- Continue Work on League of American Bicyclists Application;
- Budget Development for FYE 2016;
- Planning for Involvement with the Train Hop;
- Signaling Update;
- Signage Project Update;
- Public Input.

## 10. ADJOURNMENT

**MOTION by JUD, SECOND by JEFF to adjourn the meeting. VOTING: unanimous; motion carried.**

The meeting was adjourned at 6:55 PM.

Respectfully submitted, Darby Mayville

