

**VILLAGE OF ESSEX JUNCTION  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
August 2, 2011**

**BOARD OF TRUSTEES:** George Tyler, Dan Kerin, Lori Houghton, John Lajza.  
**ADMINISTRATION:** Dave Crawford, Village Manager.  
**OTHERS PRESENT:** Tim Jerman, Jay Chiarito, Mary Morris, Brad Luck.

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**I. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Village President, George Tyler, called the regular meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

**II. AGENDA ADDITIONS/CHANGES**

Under "Interview Candidates for Trustee":

- Kevin Collins withdrew his name from the list of candidates.

Add under "Manager's Report":

- Discussion of meeting schedule
- Review of Amendment #4 for the sewer treatment plant

Add under "Executive Session":

- Discussion of matters relating to negotiations, lease transactions, and personnel.

**III. GUESTS AND PRESENTATION**

1. Comments from Public on Items Not on Agenda

There were no comments from the public.

**IV. UPDATE ON CIRC HIGHWAY ALTERNATIVE PROJECTS**

Being proactive and communicating more fully to the public about the crescent connector project was discussed. Suggestions to hear comments and concerns from the public included having an information booth at the farmers market, meeting with homeowner associations and condominium associations, having neighborhood meetings, posting on the village website and on Front Porch Forum. Upcoming meetings at CCMPO regarding alternative projects to the circ highway will cover the process of how the CCMPO and the communities agree on a package of projects. Then the process will be executed. Information will be posted on the village website and Front Porch Forum. Affected property owners will be contacted. All meetings are open to the public.

**V. INTERVIEW CANDIDATES FOR TRUSTEE**

The Board interviewed the following candidates for the vacant seat on the Board of Trustees: Tim Jerman, Jay Chiarito, Mary Morris, and Brad Luck. Positive remarks were made on the excellent qualifications of all the candidates. The Trustees will rank each candidate and make their decision at the next meeting.

**VI. VILLAGE MANAGER'S REPORT**

The Trustees received a memo on items in the Manager's Report.

**1. Meeting Schedule**

- August 9 @ 6:30 – Regular Trustees Meeting
- August 16 @ 5:30 – Regular Trustees Meeting (Maple Street Park)
- September 13 @ 6:30 – Regular Trustees Meeting
- September 27 @ 6:30 – Regular Trustees Meeting
- October 11 @ 6:30 – Regular Trustees Meeting
- October 25 @ 6:30 – Regular Trustees Meeting
- November 8 @ 6:30 – Regular Trustees Meeting
- November 22 @ 6:30 – Regular Trustees Meeting
- December 13 @ 6:30 – Regular Trustees Meeting
- December 27 @ 6:30 – Regular Trustees Meeting

**Special Meetings/Events:**

- October 6 – VLCT Town Fair, Killington
- December 7 – Light the Village Celebration and Train Hop

**2. CVE Noise Complaints**

Three noise complaints have been received for events at the fairgrounds (Relay for Life, and two concerts). Relay for Life organizers have been informed. The noise level for the concerts did not exceed allowed limits per the ordinance. There were also complaints about the language during the concerts. To date the Trustees have not addressed language, only noise.

**3. Tax Rate Confirmation and Health Grant**

The consent agenda includes the confirmed tax rate and an application for a grant from the Department of Health.

**4. Lincoln Hall Leases**

Leases for Lincoln Hall are in place.

**5. Amendment #4 for the sewer treatment plant**

Amendment to the sewer treatment plant agreement was reviewed.

**VII. TRUSTEES COMMENTS/CONCERNS**

There were no comments.

**VIII. CONSENT AGENDA & READING FILE**

**MOTION by John Lajza, SECOND by Dan Kerin, to approve the consent agenda as presented:**

- 1. Confirm FY12 Municipal Tax Rate**
- 2. Approve Department of Health Grant Application**
- 3. Reading List Acceptance (Letters & Communications)**
  - **Employment Opportunities**
  - **CCRPC/CCMPO July Newsletter**

**VOTING: unanimous (4-0); motion carried.**

**IX. EXECUTIVE SESSION and/or ADJOURNMENT**

**MOTION by Dan Kerin, SECOND by Lori Houghton, that the Board of Trustees go into Executive Session to discuss negotiations involving real estate transactions and personnel matters where premature general public knowledge would place the village at a substantial disadvantage, and to invite the Village Manager to attend.**

**VOTING: unanimous (4-0); motion carried.**

The meeting was adjourned at 8:56 PM.

*RScty: M.E.Riordan*