

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
March 22, 2011**

BOARD OF TRUSTEES: Deb Billado (Village President); Peter Gustafson, George Tyler, Steve Atwood, John Lajza.
ADMINISTRATION: Dave Crawford, Village Manager.

I. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Village President, Deb Billado, called the meeting to order at 6:30 PM and led the assemblage in the Pledge of Allegiance.

II. AGENDA ADDITIONS/CHANGES

Change the order of the agenda:

- Complete regular business items first and then go into Executive Session

Add to 'Executive Session':

- Discussion of personnel, negotiations, and tax issues

Add to Consent Agenda and Reading List:

- Health Insurance Reimbursement Arrangement Amendment
- 2011 Memorial Day Parade Permit
- Memo on the availability of a mediation room on 3/24/11 at Park Street South

III. GUESTS AND PRESENTATION

1. Comments from Public on Items Not on Agenda

Frank and Judy Naef, 4 Park Terrace

Frank and Judy Naef voiced complaint about the high volume of noise from the On Tap Nightclub & Bar at the Lincoln Inn on Friday and Saturday nights especially, requiring calls to the police. The volume of noise is so high the sound is heard in the house even with storm windows closed, said Frank Naef, adding sleep is impossible. Judy Naef stated with her illnesses she needs to be able to sleep, but cannot do so with the loud noise. The new owners of the bar have not held to their promise to try to mitigate the noise. The previous owner (McEwing) met with neighbors and implemented changes that made the noise tolerable. Ms. Naef also mentioned witnessing individuals who appeared to be inebriated getting into their cars and driving away. Deb Billado said the matter will be investigated.

Harlan Smith

Harlan Smith on behalf of his son, Andrew, thanked Ms. Billado for responding to the numerous emails.

IV. OLD BUSINESS

1. Consider and Take Action on EJP Agreement with Prudential Committee

MOTION by John Lajza, SECOND by Steve Atwood, to authorize the Village Manager to sign the mediator's agreement. VOTING: unanimous (5-0); motion carried.

V. NEW BUSINESS**1. Annual Meeting Preparation**

Materials for the annual meeting were reviewed. Peter Gustafson expressed concern about the impact on the budget due to the increasing cost of fuel. Food prices, home heating and gas prices continue to increase. Deb Billado noted the budget is the best projection that can be made. Trustee Gustafson commented the increase in fuel costs may require a shift in priorities.

VI. VILLAGE MANAGER'S REPORT

The Trustees received a memo on items in the Manager's Report.

1. Meeting Schedule

- April 6 @ 7:00 – Village Annual Meeting
- April 19 @ 6:30 – Special Trustees Meeting (if quorum available)
- April 26 @ 6:30 – Regular Trustees Meeting
- May 10 @ 6:30 – Regular Trustees Meeting
- May 24 @ 6:30 – Regular Trustees Meeting
- June 14 @ 6:30 – Regular Trustees Meeting
- June 28 @ 6:30 – Regular Trustees Meeting
- July 12 @ 6:30 – Regular Trustees Meeting
- July 26 @ 6:30 – Regular Trustees Meeting

Special Meetings/Events:

- March 24 – Special Meeting with Prudential Committee (9 AM)
- April 12 – Australian Ballot Voting for Annual Meeting
- May 28 – Memorial Day Parade
- July 23 – 10th Annual Block Party

2. Hazardous Materials

Chittenden Solid Waste District and EJFD have developed a plan to remove hazardous materials at 19 Fairview Drive.

3. Grants

A memo from Jonathan Williams, dated 3/16/11, regarding grant opportunities for the village and potential exposure for local dollars was provided.

4. Railroad Station Roof and CCTA Shelter

Money for these projects is available until July 1st.

5. Storm Water Pond

VTrans granted approval of the storm water pond for the Fairview development.

6. Tri-Town Committee Meeting on Treatment Plant Bond

The tri-town committee will be discussing the bond issue for the treatment plant improvements. The information campaign via Channel 17 is underway.

7. Village Webpage Launch

The upgraded village website is expected to launch the week of 3/28/11.

8. Park Street Traffic Lights

The traffic lights on Park Street are now synchronized.

VII. TRUSTEES COMMENTS/CONCERNS

- Deb Billado reported the Chittenden County Regional Sustainability Project Committee met on 3/16/11 to discuss sustainability projects in Chittenden County for the \$3 million federal grant that was received. There could be opportunities for both the village and town. Linda Myers from the town also serves on the committee. An alternate representative from the village is needed.

VIII. CONSENT AGENDA & READING FILE

MOTION by John Lajza, SECOND by Peter Gustafson, to approve the consent agenda as follows and with inclusion of the Health Insurance Reimbursement Arrangement Amendment, 2011 Memorial Day Parade permit, and the memo regarding availability of a mediation room on 3/24/11 at Park Street South:

1. **Approve Minutes of Previous Meetings (2/22/11, 3/3/11, & 3/8/11 as amended: 3/8/11 Minutes -**
 - **Page 5 – replace “activities at the parks” with “administrative duties” in the sentence reading: “Deb Billado clarified if the administration of EJRP is transferred to the Town of Essex or Colchester or Williston, for example, then the Essex Junction School District no longer has the ability to carry out its current activities at the parks.”;**
 - **Page 5 – after the sentence reading: “Marla Durham refuted Deb Billado’s recollection on noninvolvement in the movement involving the Recreation Program 10 years ago.” Insert “What Ms. Durham was recalling was the prospect of a new administration building in front of ADL. Ms. Billado did not support that concept.”)**
2. **Approve Warrants**
3. **Approve Newsletter**
4. **Reading List Acceptance (Letters & Communications)**
 - **Final Audit Report on Compliance and Internal Controls**
 - **Planning Commission Minutes 3/3/11**

VOTING: unanimous (5-0); motion carried.

IX. EXECUTIVE SESSION and/or ADJOURNMENT

MOTION by Peter Gustafson, SECOND by Steve Atwood, that the Board of Trustees go into Executive Session to discuss personnel issues, ongoing/pending legal matters, and/or contract negotiations where premature general public knowledge would clearly place the village at a substantial disadvantage, and to invite the Village Manager and Village Attorney to attend.

DISCUSSION: There was clarification of the purpose of the closed session (personnel, legal, contractual issues plus preparation for the court ordered mediation on 3/24/11). George Tyler commented doing more in open session relative to the recreation issue would be good because the closed sessions are creating suspicion by the public. There were no further comments.

VOTING: unanimous (5-0); motion carried.

The regular meeting was adjourned and Executive Session convened at 7:05 PM.
Executive Session adjourned at 9:05 PM.

RScty: M.E.Riordan