

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
OCTOBER 29, 2009**

MEMBERS PRESENT: Larry Yandow (Village President), Deborah Billado (Vice President), Peter Gustafson, John Lajza, George Tyler
ADMINISTRATION: David Crawford, Village Manager
Sawyer Joecks, Administrative Intern

1. CALL TO TORDER

Larry Yandow called the meeting to order at 9:31 a.m.

2. BOARD RETREAT AND WORK SESSION

Planning Commission

The Manager gave a report about his meeting with the Planning Commission on 10/28/09. Liza Kilcoyne will be the new Chair. There was very good discussion with the members of the Planning Commission, and they requested a meeting with the Trustees in November.

Priorities/Goal Setting

The Manager and Board reviewed in detail a draft list of Initiatives, Projects and Tasks. The Board asked the Manager to prepare a revised list for the 11/10/09 meeting.

Railroad Ave. Revitalization Project

Community outreach by Sue McCormack, Consultant for the project, resulted in a large group of volunteers interested in assisting with the various efforts to revitalize the downtown core. There was discussion regarding keeping track of this new volunteerism, in terms of determining which Village committees would be appointed and assist with the Village initiatives and which are independent. The Village committees should have a specific task defined by the Trustees.

Town of Essex Economic Development Study

The Board received a news release about the Essex Economic Development Vision and Plan and a community workshop on 11/16/09 from 4-7 PM in the Essex High School cafeteria. They requested that the Manager draft a summary for the community workshop to be considered at the 11/10/09 Trustees meeting.

FY 11 Budget

The FY 11 budget review will be on Tuesday, December 15, 2009 from 2:00-5:30 PM, prior to the public hearing on the Pearl St. Project at 6:30 PM. Each department will have approximately one-half hour.

3. ADJOURNMENT

MOTION by Deb Billado, **SECOND** by John Lajza, to adjourn the meeting at 2:45 p.m.

VOTING: 5 ayes; motion carried.

Minutes respectfully submitted by David Crawford, Village Manager