

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
DECEMBER 18, 2008**

MEMBERS PRESENT: Larry Yandow (Village President) Peter Gustafson, John Lajza, Deborah Billado, George Tyler
ADMINISTRATION: David Crawford, Village Manager
Lauren Morrisseau, Finance/MIS Director
GUEST: Sawyer Joecks, Village Intern

1. CALL TO TORDER

Larry Yandow called the meeting to order at 8:12 a.m.

2. BUSINESS

FY 10 Budget Work Session

David Crawford and Lauren Morrisseau presented the proposed budget in its entirety to the Trustees, followed by a series of meetings with department heads. The budget was accepted in concept by the Trustees with a few changes, which will be presented to the Trustees for review on January 13th and move to public hearing on January 27th.

Appoint Fire Chief to CCRPC Mitigation Plan Review/Update Committee

MOTION by Deb Billado, **SECOND** by Peter Gustafson, to appoint Fire Chief Chris Gaboriault to the CCRPC Mitigation Plan Review and Update Committee. **VOTING:** 5 ayes; motion carried.

Draft 2009 Legislative Priorities

The Trustees discussed the draft 2009 Legislative Priorities. It was agreed to move the Circumferential Highway and West Street State Owned Property under "Priority Initiatives" and Amtrak under "Economic Development". The Village's legislative representatives, Tim Jerman and Linda Waite-Simpson, will be attending the January 13th Trustees meeting to discuss the 2009 Legislative Priorities.

Pearl Street Project Update on Paving

Dave Crawford updated the board on the response he received from the Vermont Agency of Transportation (VTrans) regarding letters he sent about their scheduled Spring 2009 paving project for the state portion of Route 15 west of Five Corners. The Village is moving forward with efforts to have the remainder of Pearl Street (Route 15) reclassified as a Class 1 Town Highway and hoped to work with VTrans to revise their paving project to include some modifications to the islands, striping and signing to be in conformance with our larger Pearl Street Project.

Annual Report Cover and Dedication

The Trustees accepted staff recommendation to dedicate the 2008 Annual Report to Charles Safford, Village Manager from 1996-2007, and those who covered the interim

period from April 2007-February 2008. The cover will feature the Essex Junction Redevelopment Project.

3. EXECUTIVE SESSION

MOTION by Larry Yandow, **SECOND** by George Tyler, to go into Executive Session to discuss personnel and economic issues. **VOTING**: 5 ayes; motion carried. The board entered executive session at 1:03 p.m.

MOTION by George Tyler, **SECOND** by John Lajza, to adjourn Executive Session. **VOTING**: 5 ayes; motion carried. Executive session adjourned at 2:33 p.m. No action was taken.

MOTION by George Tyler, **SECOND** by Larry Yandow, to approve the revised pay scale and personnel policy changes for the Department Heads and Manager's Administrative Assistant. **VOTING**: 5 ayes; motion carried.

Peter Gustafson, Village Trustee, left at 2:38 p.m.

4. ADJOURNMENT

MOTION by Larry Yandow, **SECOND** Deb Billado, to adjourn the meeting at 3:25 p.m. **VOTING**: 4 ayes; motion carried.

Minutes respectfully submitted by Sawyer Joecks, Village Intern.