

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
August 19, 2008**

BOARD OF TRUSTEES: Larry Yandow (Village President); Deb Billado, John Lajza, George Tyler, Peter Gustafson.
ADMINISTRATION: Dave Crawford, Village Manager.

EXECUTIVE SESSION

MOTION by Larry Yandow, SECOND by George Tyler, to go into Executive Session to discuss legal matter with the Village Attorney, Dave Barra. VOTING: 5 ayes; motion carried.

The Board entered Executive Session at 6:28 p.m.

MOTION by George Tyler, SECOND by John Lajza, to adjourn Executive Session. VOTING: 5 ayes; motion carried.

Executive Session was adjourned at 7:04 p.m.

I. CALL TO ORDER (regular meeting) & PLEDGE OF ALLEGIANCE

Village President, Larry Yandow, called the regular meeting to order at 7:05 p.m. and led the assemblage in the Pledge of Allegiance.

II. AGENDA ADDITIONS/CHANGES

Add to Consent Agenda: Request by VFW for Candlelight Vigil on 9/11/08 at 7 p.m. in Veterans Memorial Park.

Executive Session: Redevelopment Project.

III. GUESTS/PRESENTATIONS

1. CSWD Biosolids Participation Agreement

Tom Moreau, CSWD General Manager, and Jim Jutras, Essex Junction Water Quality Supervisor, discussed the biosolids contract for sludge disposal. Mr. Moreau gave a brief history of the agreements. The current contract term has a five year term with a cancellation clause after two and a half years. The fee includes the state franchise tax of \$6 per ton, a fuel/transportation charge (actual usage multiplied by PADD), CPI less energy costs, and a CSWD administration fee. Sludge is shipped to Coventry. CSWD would like the material handled closer and within Vermont. Options include: (1) Landfill (tip fee as of July was \$81.50); (2) Land Application (Essex Jct. treatment plant is the only one producing Class B sludge certified for land application to date; cost is \$66.91 and the community is subject to up to \$6,500 per year in wells and testing costs); (3) Composting (expensive to ship the materials for composting). CSWD is doing an RFP within the next two months to look at alternatives that include a centralized facility built in the county, pasteurization at the Burlington and South Burlington treatment plants to yield 'Class A' material, a new anaerobic digester, or gasification. The two and a half year window built into the current agreement allows ending the contract if technology that works is found. Jim Jutras

confirmed the agreement is the best arrangement right now, but there are significant changes in the industry.

Mr. Moreau briefly explained the different classes of sludge (A, B, and raw), adding sludge is 80% water so the more water that can be squeezed out the higher the class of the material and the less costly to handle.

Deb Billado asked who receives the state franchise fee. Mr. Moreau stated CSWD is reimbursed 17% which is applied to engineering. Some of the funds go to other solid waste districts in Vermont and it is believed the remainder goes to the state general fund.

MOTION by Deb Billado, SECOND by George Tyler, to approve the Biosolids Participation Agreement between CSWD and the Village of Essex Junction as presented and to authorize the Village Manager to sign all related documents on behalf of the Village. VOTING: 5 ayes; motion carried.

There was discussion of recycling. Tom Moreau reported recycling is paying off. CSWD is now paying haulers for recyclable materials. Vermont needs a MRF (Material Recycling Facility) to avoid high transportation costs. The MRF should be a public/private venture between local government and private business. The infrastructure needs to be set up first and then the program. CSWD will be seeking roof shingles which can be converted into asphalt and plastic lawn chairs to recycle the plastic. Seventeen percent of what is thrown away (into the landfill) could be recycled. Peter Gustafson commented positively on his experience with RecycleBank.

2. VFW Candlelight Vigil on 9/11/08

MOTION by Peter Gustafson, SECOND by Deb Billado, to grant permission to the VFW to hold a candlelight vigil at Veterans Memorial Park on September 11, 2008 at 7 p.m.

VOTING: 5 ayes; motion carried.

3. Comments from Public on Items not on Agenda
None.

IV. OLD BUSINESS

1. Award Bid for Taft Street Construction

Village Engineer, Rick Hamlin, explained the work on Taft Street includes replacing the curb and sidewalk on one side of the street and redoing the 28' wide road. Removal of the existing curbing and concrete will be done by the Public Works Department at a cost of \$7,000. The cul-de-sac will not be repaired at this time because the school may be extending the road. Work will begin as soon as possible. Mr. Hamlin answered questions from Taft Street residents on how mailboxes will be handled and other work in the village by the contractor.

MOTION by Deb Billado, SECOND by John Lajza, to award the contract for the Taft Street roadway improvements to Ormond Bushey & Sons, Inc. for the amount of \$197,828, and to instruct the Village Manager to make related changes to the Capital Improvements Budget. VOTING: 5 ayes; motion carried.

V. NEW BUSINESS

1. Approve Redevelopment Project Changes (paving & streetlights)
The Board will discuss the matter in Executive Session.

VI. VILLAGE MANAGER'S REPORT

1. Fire Truck

Photographs of the assembly to date of the fire truck were shown to the Board.

2. Meeting on CCTA Routes

August 26, 2008 at 4:30 p.m. in Lincoln Hall is a meeting to discuss CCTA bus routes.

3. Land Transfer

Gerry Myers, State of Vermont Buildings and Grounds, gave a presentation to the Essex Selectboard on the transfer of state land (tree farm/soccer fields). The minutes of the meeting will provide more details.

4. Five Corners Project

Work at Five Corners is on schedule to be finished by 8/22/08. New traffic lights will be installed by the end of October.

5. Award to Howard Kimball

Howard Kimball received the Green Mountain Water Environment Association Andrew D. Fish Laboratory Excellence Award for exceptional performance in lab operations. The recognition is awarded to only one wastewater lab in the entire state.

6. Senior Center

Dave Crawford said he plans to meet with the Senior Center board to discuss the issue of insurance.

7. Trustees Meeting Schedule

- Regular Meeting on 9/9/08
- Executive Session on 9/16/08
- Special Meeting on 9/30/08.

VII. TRUSTEES COMMENTS/CONCERNS

1. Board Member Comments

None.

VIII. CONSENT AGENDA & READING FILE

MOTION by Peter Gustafson, SECOND by Deb Billado, to approve the consent agenda as follows:

1. WWTP Capital Project Addition (in the \$40,000 range)
2. Interstate Waste Systems Leachate Agreement Extension
3. Vermont Quilt Festival Banner Application
4. Reading list acceptance (letters/communications)
 - Planning Commission Minutes of 8/7//08

- VLCT 2008 Town Fair on 10/2/08 in Killington
- CCTA Public Hearing: August 26, 2008 at Lincoln Hall

VOTING: 5 aye; motion carried.

IX. EXECUTIVE SESSION and/or ADJOURNMENT

MOTION by Peter Gustafson, SECOND by George Tyler, to go into Executive Session to discuss legal matters, and to invite the Village Engineer to attend. VOTING: 5 ayes; motion carried.

The Board entered Executive Session at 8 p.m.

MOTION by John Lajza, SECOND by Peter Gustafson, to adjourn Executive Session and reconvene the regular meeting. VOTING: 5 ayes; motion carried.

Executive Session was adjourned and the regular meeting reconvened at 9:10 p.m.

ACTION FROM EXECUTIVE SESSION

MOTION by John Lajza, SECOND by George Tyler, to award the paving bid for Five Corners to Don Weston Excavating in the amount of \$82,840 as a Change Order to the Essex Junction Redevelopment Project. VOTING: 5 ayes; motion carried.

MOTION by Peter Gustafson, SECOND by Deb Billado, to approve the Change Order to the Essex Junction Redevelopment Project to install eight additional streetlights on Park Street at a cost not to exceed \$40,000. VOTING: 5 ayes; motion carried.

MOTION by John Lajza, SECOND by Deb Billado, to instruct the Village Manager to make related changes to the Capital Improvements Budget in accordance with approved Change Orders for the Essex Junction Redevelopment Project. VOTING: 5 ayes; motion carried.

MOTION by George Tyler, SECOND by Deb Billado, to direct the Village Manager to instruct Hamlin Engineering to determine the reasons the Essex Junction Redevelopment Project is over budget and to take appropriate actions to reduce the costs to the Village. VOTING: 5 ayes; motion carried.

RECONVENE EXECUTIVE SESSION

MOTION by Peter Gustafson, SECOND by John Lajza, to reconvene Executive Session to discuss legal matters. VOTING: 5 ayes; motion carried.

Executive Session was reconvened at 9:15 p.m.

MOTION by Deb Billado, SECOND by George Tyler, to adjourn Executive Session and the regular meeting. VOTING: 5 ayes; motion carried.

Executive Session and the regular meeting were adjourned at 9:45 p.m.