

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING AND RETREAT
JUNE 5, 2008**

MEMBERS PRESENT: Larry Yandow (Village President) Peter Gustafson, John Lajza, Deborah Billado, George Tyler
ADMINISTRATION: David Crawford, Village Manager
GUESTS: Heidi Krantz, Facilitator

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Village President, Larry Yandow, called the meeting to order at 5:00 p.m. and led the assemblage in the Pledge of Allegiance.

2. TRUSTEES RETREAT

Heidi Krantz facilitated the Retreat regarding the Trustees' priorities and goals for the Village.

Summary of Retreat Discussion:

- The Trustees agreed on the need to have open communication in order to develop common goals.
- The Trustees and staff need to have a common vision to encourage and collaborate with property owners who want to improve their properties.
- The Trustees agreed that they need more time together to keep pace with the work to be done.
- They also agreed to use a sub-committee structure to assist with the work load and to take advantage of expertise among the Trustees and staff.
- It was agreed that regular meetings would start at 6:30 p.m. and end at 9:00 p.m. and there would be one special meeting per month.

Ms. Krantz left at 7:15 p.m.

3. EXECUTIVE SESSION

MOTION by George Tyler, **SECOND** by Peter Gustafson, to go into Executive Session to discuss legal, contractual and personnel issues. **VOTING:** 5 ayes; motion carried. The board entered executive session at 7:30 p.m.

MOTION by Deb Billado, **SECOND** by John Lajza, to adjourn Executive Session. **VOTING:** 5 ayes; motion carried. Executive session adjourned at 9:14 p.m. No action was taken.

4. ADJOURNMENT

MOTION by Peter Gustafson, **SECOND** by George Tyler, to adjourn the meeting at 9:15 p.m. **VOTING:** 5 ayes; motion carried.

Minutes respectfully submitted by David A. Crawford, Village Manager