

**APPROVED POLICE COMMUNITY ADVISORY BOARD MINUTES**

**SEPTEMBER 26, 2023**

**POLICE COMMUNITY ADVISORY BOARD**

**REGULAR MEETING**

***MINUTES OF MEETING - DRAFT***

***SEPTEMBER 26, 2023***

**POLICE COMMUNITY ADVISORY BOARD:** Gwendolyn Evans, Arthur Bergeron, Leo Duque, Christina Hagestad, Dan Maguire, Jody Kamon (Advisor, via MS Teams). Excused absence: Guillamue Teganyi

**STAFF:** Anthony Jackson-Miller (Community Affairs Liaison-Essex Police Department)

**ADMINISTRATION:** Ron Hoague (Police Chief)

**OTHERS PRESENT:** NONE

**1. CALL TO ORDER**

*Community Affairs Jackson-Miller called the meeting to order at 6:00pm.*

**2. AGENDA ADDITIONS/CHANGES**

*Community Affairs Jackson-Miller proposed and the Board adopted a change in sequence to select Chair, Vice Chair, Secretary positions. He also advised, generally, that at least 4 of the 6 members must be present to make decisions.*

**3. AGENDA APPROVAL**

*Agenda Approved. Minutes from the August 31, 2023 meeting were approved subject to the following edits: #5(c) to reflect Ta-Tanisha as advisor for the Junction and #7 to correct Christina's name.*

**4. PUBLIC TO BE HEARD**

*No public comments to be heard.*

**5. BUSINESS ITEMS**

a. *The board unanimously selected Leo Duque, Chair, Christina Hagestad, Vice Chair. Selection of Secretary was deferred until the next meeting. Dan Maguire agreed to draft the minutes for this meeting. The Board discussed and agreed the term for each officer shall be one year.*

b. *Chief Hoague advised that in advance of each meeting the minutes will be sent with the Agenda.*

c. *Chief Hoague advised that a similar police advisory board has been underway for about a year in Bennington and that they could be a resource for this Board going forward.*

d. *A discussion was had about open meeting rules specifically as they relate to communication between board members.*

e. *The Board discussed future meeting sites, dates and times. Meetings will continue to be held at the municipal offices at Main Street and the goal was set to try to schedule meetings the 3<sup>rd</sup> Tuesday of every month.*

f. *The Board discussed and adopted the proposed email for the Police Community Board Advisory as [EPD.AdvisoryBoard@Essex.org](mailto:EPD.AdvisoryBoard@Essex.org).*

g. *The Board also discussed ways to “get the word out” about the PCAB. Chief Hoague discussed department plans for a meet and greet at EPD October 5<sup>th</sup> and also a planned*

*presence at the Explore Essex Event - specifically on Community Day October 7<sup>th</sup>.  
Advisor Judy Kamon suggested the Board prepare a flyer or brochure that could be  
shared at these events introducing the PCAB to the community.*

*Gwendolyn Evans suggested that the Board consider public access television as a venue  
for disseminating information about the Board and its mission. She indicated that she  
had lots of interviewing experience from her years on public access television. Ms. Evans  
also shared a story from the community about a positive police interaction involving an  
individual who had some mental health challenges. She encouraged the Board to take  
note of opportunities presented when community members have positive interactions  
with the police.*

**6. CONFIRMATION OF TOPICS FOR NEXT MEETINGS AGENDA**

*Selection of Board Secretary; determination of meeting dates; further discussion of the mission of the  
Board and getting the “word out”.*

**7. ADJOURN**

*Christine Hagestad made a motion to adjourn which was unanimously seconded by the Board. The  
meeting adjourned at 7:20pm.*

Respectfully Submitted,

Dan Maguire  
Acting Secretary

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023

(see minutes of this day for corrections, if any)