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MEMORANDUM

TO: Village Trustees
FROM : Robin Pierce, Development Director
THROUGH: David A. Crawford, Village Manager
DATE: May 2, 2012
SUBJECT: Community Notice Board with Clock

The CCRPC have a program that has the ability to provide financing of design work for municipal signs. Working with the CCRPC the Village designed a sign that they had specified by a sign company. The sign was put out to bid by the CCRPC and the following proposals were received. Because the Village did the schematic design of the sign the CCRPC saved \$2,000 on design fees. They are willing to give the \$2,000 to the Village to be used towards fabrication and erection of the sign. (See previous board discussion and action on the sign in 2010 and 2011.)

The sign will be placed close to the intersection of Main Street and Railroad Avenue. It is a three part, two sided sign; the center portion on each side will be a community forum board that will be changed as events are proposed, the outside portion on each side will contain fixed information on Essex Junction and the region in general. One side will have this information in English; the other side could have the same information in French.

We will need to pay an electrician to run a power line to the sign and we need funds to install the sign. The bids received for the sign are in a range from \$7,575 to \$13,925. Staff requests that the Trustees permit staff to negotiate the best price for the Notice Board.

Staff estimates that the total to complete the project will not exceed \$12,500 with the additional funds coming from the Economic Development budget. Staff recommends the Trustees authorize approval of the funds for the byway sign.

notes

ESSEX JUNCTION
KIOSK

BACK SIDE

NORTH
PERSPECTIVE

EXTERIOR
POST MOUNT

QTY = ONE
TWO-FACED

client

ESSEX JUNCTION

scale

3/4" = 1' - 0"

file name

KIOSK-1 RIO BACKSIDE

date

06/23/11

drawing

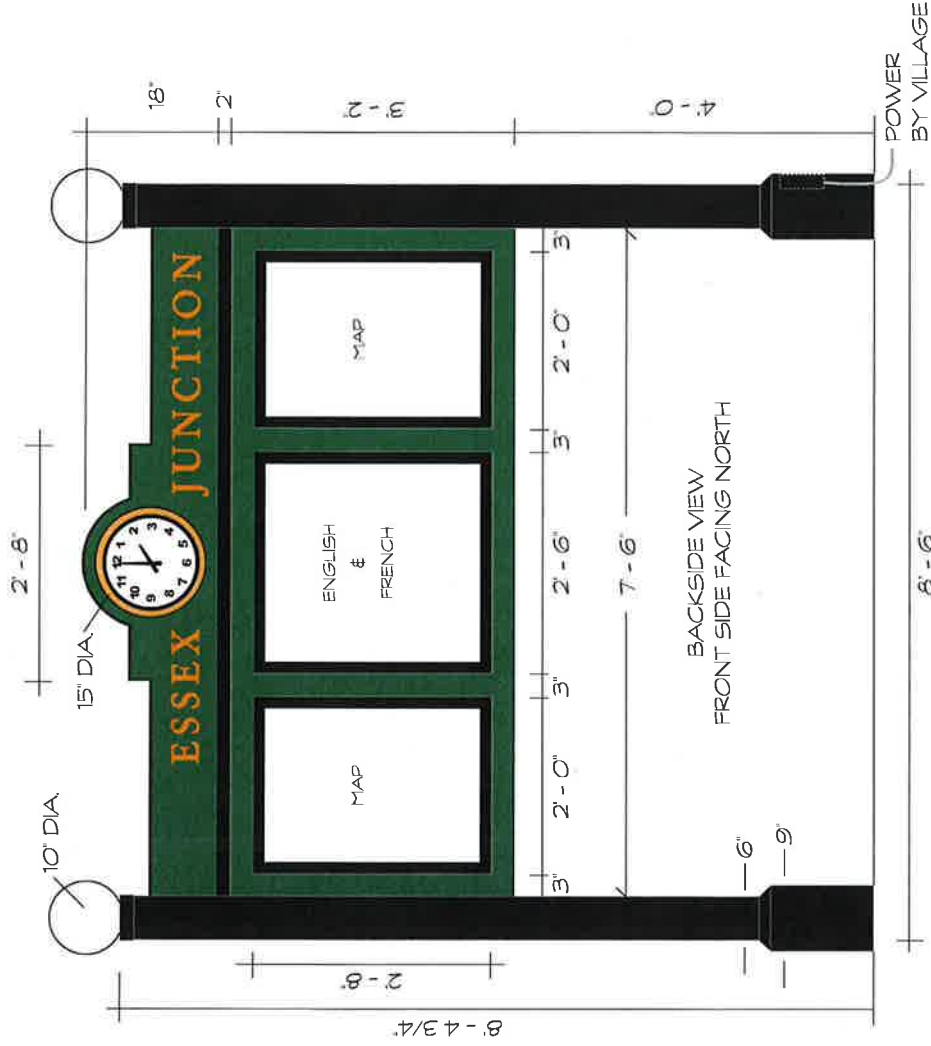
JMH

SPARKY POTTER
DESIGN GROUP

WOOD & WOOD
DESIGN • SIGN SYSTEMS
INTERIORS • DECORATIVE ARTS
38 CARROLL ROAD
WATTSFIELD, VERMONT 05673



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BACK SIDE OF SIGN

USE SAME MOTHERBOARD TO APPLY SIGNS TO THE FRONT AND BACK SIDE OF SIGN
MOTHERBOARD AS 2 1/4" LAMINATED MDO PLYWOOD PAINTED DARK GREEN T80

ALL PANELS FOR INTERPRETATION, MAPS, ETC., TO BE SOLICITED VIA SEPARATE PROCUREMENT
PROCESS. KIOSKS SHOULD BE ABLE TO ACCEPT PLACEMENT OF PANELS OF UP TO 1/4 IN.
IN THICKNESS FABRICATED OF MATERIALS SUCH AS DIGITAL HIGH PRESSURE LAMINATE,
FIBERGLASS, ALUMINUM OR SIMILAR OUTDOOR DISPLAY MATERIAL

ELECTRONIC ART AND TEXT TO BE SUPPLIED BY VILLAGE OF ESSEX JCT.

APPROVED
DATE